

1. Call to order

Chairman Laws called the meeting to order at 6:32 p.m.

PRESENT:

Carla Laws

Donna Beladi

Lori Fanning

Shawn Fitzpatrick – arrived at 6:37pm

Vickey Maisel

Bill Simmons

William Stipek

Song Tan

ABSENT:

Cindy Teske

- 2. Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion made by Commissioner Tan and a second made by Commissioner Simmons the Planning & Zoning Commission voted five (5) for and one (1) opposed, (Commissioner Maisel), to approve the agenda as it was provided to the Planning & Zoning Commission. The motion carried.

3. Citizens to be Heard.

No one in the public signed up to address the Planning and Zoning Commission.

4. Consent Agenda:

- a. Approval - Planning & Zoning Commission minutes, February 1, 2023

Upon a motion made by Commissioner Fanning and a second made by Commissioner Beladi, the Planning & Zoning Commission voted six (6) for and none (0) opposed, to approve the Planning & Zoning Commission minutes of February 1, 2023 as presented. The motion carried.

- 5. Public Hearing – The purpose of the public hearing is to receive comments from members of the public regarding the proposed plat and replat to combine 206 Box Oak (Lot 1516, County Block 4773A) with un-platted lot County Block 472 P-49C ABS 482**

The Public Hearing opened at 6:34 p.m.

Assistant City Manager Leeth presented comments from members of the public regarding the proposed plat and replat to combine 206 Box Oak (Lot 1516, County Block 4773A) with un-platted lot County Block 472 P-49C ABS 482.

The Public Hearing closed at 6:37 p.m.

6. Discussion / action – Plat and Replat to combine 206 Box Oak (Lot 1516, County Block 4773A) with un-platted lot County Block 472 P-49C ABS 482 - City Manager / Assistant City Manager

City Manager Hill and Assistant City Manager Leeth provided an overview of the Plat and Replat to combine 206 Box Oak (Lot 1516, County Block 4773A) with un-platted lot County Block 472 P-49C ABS 482

Commissioners asked questions and discussed the replat with Salvador Flores, P.E., Owner & Civil Engineer at Bendicion Engineering, LLC.

Upon a motion made by Commissioner Tan and a second by Commissioner Beladi, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the Plat and Replat to combine 206 Box Oak (Lot 1516, County Block 4773A) with un-platted lot County Block 472 P-49C ABS 482. The motion carried.

7. Public Hearing – The purpose of the public hearing is to receive comments from members of the public regarding the proposed replat to subdivide Lot 10, County Block 4787 of Napier Park Unit-3 (PUD) subdivision into three separate lots proposed as Lots 11, 12 and 13, County Block 4787

The Public Hearing opened at 6:44 p.m.

Assistant City Manager Leeth, presented comments from members of the public regarding the proposed replat to subdivide Lot 10, County Block 4787 of Napier Park Unit-3 (PUD) subdivision into three separate lots proposed as Lots 11, 12 and 13, County Block 4787.

The Public Hearing closed at 6:48 p.m.

8. Discussion / action – Replat to subdivide Lot 10, County Block 4787 of Napier Park Unit-3 (PUD) subdivision into three separate lots proposed as Lots 11, 12 and 13, County Block 4787 - City Manager / Assistant City Manager

City Manager Hill and Assistant City Manager Leeth, provided an overview of the replat to subdivide Lot 10, County Block 4787 of Napier Park Unit-3 (PUD) subdivision into three separate lots proposed as Lots 11, 12 and 13, County Block 4787.

Commissioners asked questions and discussed the replat with Brooke Lindholm, P.E., Senior Project Manager with Pape – Dawson Engineers, Inc.

Upon a motion by Commissioner Tan and a second by Commissioner Beladi, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the replat to subdivide Lot 10, County Block 4787 of Napier Park Unit-3 (PUD) subdivision into three separate lots proposed as Lots 11, 12 and 13, County Block 4787. The motion carried

9. Discussion – Second review of the Public Infrastructure focus area of the 2023 Town Plan - City Manager / Assistant City Manager

9.a. Review and discussion – Public Infrastructure draft write-up

9.b. Review and discussion – Public Infrastructure draft survey

City Manager Hill and Assistant City Manager Leeth, presented the second review of the draft write-ups and draft survey on the Public Infrastructure focus area of the 2023 Town Plan.

The Commission reviewed and discussed the second review of the draft write-ups and draft survey on the Public Infrastructure focus area of the 2023 Town Plan. The Commission gave guidance to staff; no action was taken.

10. Discussion – Third and final review of the Municipal Talent Management and Retention focus area focus area of the 2023 Town Plan - City Manager / Assistant City Manager

City Manager Hill and Assistant City Manager Leeth, presented the third and final review of the Municipal Talent Management and Retention focus area focus area of the 2023 Town Plan.

The Commission reviewed and discussed the third and final review of the Municipal Talent Management and Retention focus area focus area of the 2023 Town Plan. The Commission gave guidance to staff; no action was taken.

11. Report / update - City Council items considered at previous City Council meetings and discussion concerning the same - City Manager

City Manager Hill provided an overview of items considered at the previous City Council meeting.

12. Chairman Announcements:

- a. Advise members to contact City staff to add new or old agenda items.
- b. Advise members of pending agenda items:
 - i. April: *Public Infrastructure* Public Hearing and Third Review

ii. April: Introduction of *Long-term City Finances*

Ordinance to fix the mistaken 2017 B-2 PUD re-zoning of Lots 1701 & 1702 in Block 21, CB 4782E (Lynd Building / Pond Hill Restaurant) by formally re-zoning the lots back to MXD

13. Adjournment

Upon a motion made by Commissioner Maisel, and a second made by Commissioner Tan, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to adjourn the meeting at 8:53 p.m. The motion carried.

Carla Laws,
Chairman

Trish Nichols,
City Secretary