

1. **Call to order**

Chairman Aleman called the meeting to order at 6:30 p.m.

PRESENT: Albert Aleman  
ABSENT: Damon Perrin

Carla Laws  
Kerry Dike  
Michael Janssen  
Jason Linahan  
Bill Simmons  
Shawn Fitzpatrick  
William Stipek

2. **Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion made by Commissioner Laws and a second made by Commissioner Fitzpatrick, the Planning & Zoning Commission voted six (6) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. **Citizens to be Heard**

No one signed up to address the Planning & Zoning Commission.

4. **Consent Agenda**

A. Approval - Planning & Zoning Commission minutes, March 3, 2020

Upon a motion made by Commissioner Janssen and a second made by Commissioner Simmons, the Planning & Zoning Commission voted six (6) for and none (0) opposed to approve the Planning & Zoning Commission March 3, 2020 minutes. The motion carried.

5. **Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding proposed amendments to correct a scrivener error in side setback requirements of Willow Wood Planned Unit Development in Ordinance 100-12-03**

Public hearing opened 6:34 p.m.

City Manager Hill presented an overview of the proposed amendment to correct a scrivener error in side setback requirements of Willow Wood Planned Unit Development in Ordinance 100-12-03.

Public hearing closed at 6:39 p.m.

6. **Discussion / action - Correction of scrivener error in Ordinance 100-12-03 regarding side setback requirements in Willow Wood Planned Unit Development - City Manager**

Upon a motion made by Commissioner Stipek and a second made by Commissioner Dike, the Planning Zoning Commission voted seven (7) for and none (0) opposed to approve the correction of the scrivener error in Ordinance 100-12-03. The motion carried.

7. **Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances, Chapter 36 – Zoning, regarding allowed uses of accessory buildings in residential zoning districts**

Public hearing opened at 6:44 p.m.

City Manager Hill presented an overview of the proposed amendments to the City of Shavano Park Code of Ordinances, Chapter 36 – Zoning, regarding allowed uses of accessory buildings in residential zoning districts

Public hearing closed at 6:54 p.m.

8. **Discussion / action - Possible amendments to the City of Shavano Park Code of Ordinances, Chapter 36 - Zoning, regarding allowed uses of accessory buildings - City Manager**

Upon a motion made by Commissioner Janssen and a second made by Commissioner Fitzpatrick, the Planning Zoning Commission voted seven (7) for and none (0) opposed to approve the proposed amendments to the City of Shavano Park Code of Ordinances, Chapter 36-Zoning, regarding allowed uses of accessory building. The motion carried.

9. **Discussion - Possible amendments to Chapters 6 and 36 regarding front fencing for homes fronting NW Military Highway - City Manager**

City Manager Hill presented an overview of the proposed amendments to Chapters 6 and 36 regarding front fencing for homes fronting NW Military Highway.

10. **Report / update - City Council items considered at previous City Council meetings and discussion concerning the same - City Manager**

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

11. **Chairman Announcements:**

A. Advise members to contact City staff to add new or old agenda items.

B. Advise members of pending agenda items, as follows:

i. Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances, Chapter 36 regarding MXD & PUD site plan approval to comply with House Bill 3167 from the 86th Texas Legislature

ii. Discussion / action - Amendments to Chapter 36 regarding MXD & PUD site plan approval to comply with the 30-day shot clocks from Texas Legislature - City Manager

12. **Adjournment**

Upon a motion made by Commissioner Fitzpatrick and a second made by Commissioner Dike, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to adjourn the meeting at 8:35 p.m.

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Albert Aleman  
Chairman

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Zina Tedford, City Secretary