

**CITY OF SHAVANO PARK
WATER ADVISORY COMMITTEE MEETING
900 SADDLETREE CT, SHAVANO PARK, TX 78231
MONDAY, JULY 13th, 2020**

5:32 P.M.
MINUTES

1. CALL TO ORDER

The meeting was called to order at 5:32 p.m. by Chairman Walea. This is a Live Stream/telephone meeting with those in attendance as follows:

2. ROLL CALL

PRESENT:
Al Walea, Chairman
Tommy Peyton
Tomas Palmer
Matt Trippy
Steve Fleming
Sam Bakke

ABSENT:
None

3. CITIZENS TO BE HEARD

None

4. CONSENT AGENDA

a. Approval - Water Advisory Committee Meeting Minutes, June 8th, 2020.

Member Palmer moved to approve above minutes, Member Peyton seconded. Motion passed.

5. REPORTS – Public Works Director Update

a. Water System

i. Water System Infrastructure Update

Director Peterson says most everything is working fine with the exception of Well # 6 having fault issues again and he has been working with CPS regarding the trees that still need trimming from De Zavala to Well 6 around the primary power lines. The corrosion test has been requested and awaiting the results and prepare it to be put in mothball state. City Council unanimously approved this well be put in mothball state for possible future use.

ii. TxDOT says there are about 600 feet of ac pipe that will need to be replaced. KFW is working up a new resolution to get in front of Council with the updated cost to increase the loan. A rough estimate is \$75,000 to \$85,000. Three of the locations are: Wagon Trail just south of End Gate by the culvert. 2nd section is close to Shavano Dr. all the way to Fawn, the 3rd is between Bent Oak and Cliffside. Project to begin sometime early next year. Project cost has now gone up to \$10M. Letting of the contract should be January 2021 and project should start early April/May. Per the City Manager – a meeting was held on the 30th, Phase 1 is the utility phase. Phase 2 will be Southbound and they will be rerouting NW Military to the Northbound lane. The

City will need the monies for cost sharing of the bid by November of this year for our part.

b. Financial Report – April 2020

Director Peterson in lieu of Ms. Morey's absence reviewed the financials for May. We pumped a million more gallons this year than last year this month. Holding out on expenditures for the Month of May. SAWS close to restrictions and water levels are down, but residents have been watering more in June so there should be more watering bringing in more revenues. Motion to approve as reported by Member Peyton, seconded by Member Palmer. Motion passed.

6. REGULAR BUSINESS

a. Discussion – Water Goals and Objectives for FY 20 budget – PW Director

Director Peterson asked if there were any further additions or removals from the proposed Goals and Objectives presented. There was a minor wording change in the NW Military area. At this time the committee agreed that they be recommended to the City Council for inclusion in the 2020-21 Budget. He then reviewed the priorities list where the first 5 items are included in the upcoming budget figures. The City Manager Hill suggested that the water bill printing outsourcing should be seriously looked into this year.

b. Discussion/review – FY 2020 – 21 Budget Expenses – PW Director

Director Peterson went over the proposed Revenue and Expenses for FY 2020-21 and indicated that there would be a 2.5% increase, a COLA increase of 1.5% and merit raise of 1%. Also, we will have to incorporate the credit card fees of approximately \$ 4,080 this year. If water bills are paid automatically the City absorbs the fee. If called in over the phone, then customer pays the 2.5% fee. A slight increase in training fees. Locate tickets went from \$.50 each to \$.95 each. Four thousand dollars were taken out of Chemicals and moved to Fire hydrants and valves. Trinity well dollars were transferred to Well #1 for exploration. 100 meters have been added for next year. The 72 meters that were added this year should be coming in this next week. Like to tackle at least one cul-de-sac this year, along with fixing some fire hydrants that are not at correct height along with valves. Further explanation of other line items was done.

Chairman Walea suggested looking at having one generator be made to service Huebner, Well #7 and #8. City Manager suggested that some of the priority items may be moved up as they become more important during the year. He also suggested that outsourcing water bills to a one-page bill which can educate the residents, advertising, other uses. It's the way forward.

The proposed budget was only increased by \$10,000 from last year. Member Palmer made a motion to recommend the proposed budget for the Water Department be submitted to the City Council for approval and Member Fleming seconded. Motion passed.

7. FUTURE ITEMS

- d. NW Military Water Line Relocation

8. ADJOURNMENT

Member Palmer made a motion to adjourn, Member Peyton seconded. Motion to adjourn passed. Meeting adjourned at 6:31p.m.

Peggy Stone
PW/Water Utility
Office Manager

Al Walea, Chairman

Date: _____