

**SUPPLEMENTAL NOTICE OF MEETING BY LIVESTREAM / TELEPHONE
CONFERENCE:**

**THIS MEETING WILL BE CLOSED TO IN-PERSON ATTENDANCE BY THE
PUBLIC IN ORDER TO MAINTAIN SOCIAL DISTANCING**

In accordance with Order of the Office of the Governor issued March 16th, 2020, the governor has suspended various provisions of the Open Meetings Act pursuant to his state disaster authority, which now authorize the participation of a meeting by live-video stream or telephone. The City of Shavano Park Planning & Zoning Commission will conduct the Regular Meeting on Wednesday, August 5 2020 at 6:30 p.m. at 900 Saddletree Court, Shavano Park Council Chambers by Livestream / telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) and slow down the spread of the Coronavirus (COVID-19).

Livestream Participation. The livestream available via the GoToMeeting website from your computer, tablet or smartphone at: <https://youtu.be/C9LCFx9Uqwxw>

Telephone Participation. The public toll-free dial-in number to participate in the telephonic meeting is 1-877-568-4106 and requires access code 901-198-941. Participants should mute their phone when not speaking. If you have issues accessing Telephone Participation or Livestream, please call City Secretary Zina Tedford at 210-787-0366.

The Livestream / telephone conference will be available to join at 6:00 p.m. (30 minutes prior to the meeting). If you have issues accessing Telephone Participation or Livestream, please call City Secretary Zina Tedford at 210-787-0366.

The public will be permitted to offer comments telephonically as provided by the agenda during Citizen’s to be Heard. Citizens who want to speak during this period, should sign up to speak prior to the beginning of the meeting by stating their intent and providing Name, Address, and Topic to be addressed. Follow the guidelines under agenda item 3. If unable to participate in the meeting, you may submit public comments by email to ztedford@shavanopark.org.

The meeting agenda and agenda packet are posted online at www.shavanopark.org.

A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

1. **Call to order**

Chairman Aleman called the meeting to order at 6:30 p.m.

PRESENT: ABSENT:

- Albert Aleman
- Carla Laws
- Kerry Dike
- Michael Janssen
- Jason Linahan
- Bill Simmons
- Shawn Fitzpatrick
- William Stipek
- Damon Perrin

2. **Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion made by Commissioner Stipek and a second made by Commissioner Linahan, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. **Citizens to be Heard**

No one signed up to address the Planning & Zoning Commission.

4. **Consent Agenda:**

A. Approval - Planning & Zoning Commission minutes, July 8, 2020

Upon a motion made by Commissioner Dike and a second made by Commissioner Stipek, the Planning Zoning Commission voted eight (8) for and none (0) opposed to approve the Planning & Zoning Commission July 8, 2020 minutes. The motion carried.

5. **Public Hearing - Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances to allow front solid fencing for homes who front yards face NW Military Highway and De Zavala Road and to clarify existing fence regulations generally.**

Public hearing opened at 6:35 p.m.

City Manager Hill presented an overview of the proposed amendments to the City of Shavano Park Code of Ordinances to allow front solid fencing for homes who front yards face NW Military Highway and De Zavala Road and defining solid or open fence.

Citizens Goldman, Bradley and Navarette addressed the need for fences on NW Military Highway due to increase in noise, traffic, and construction.

Public hearing closed at 6:52 p.m.

6. Discussion / action – Possible amendments to the City of Shavano Park Code of Ordinances to allow front solid fencing for homes who front yards face NW Military Highway and De Zavala Road and to clarify existing fence regulations generally – City Manager

Upon a motion made by Commissioner Janssen and a second made by Commissioner Dike, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to approve amendments to the City of Shavano Park Code of Ordinances to allow front solid fencing for homes who front yards face NW Military Highway and De Zavala Road based on modifications to the amendments as discussed. The motion carried.

7. Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding amendments to Ordinance O-2015-006 (Shavano Park Unit 19B, Phase V - Napier Park Planned Unit Development) to revise minimum parking requirements, minimum front yard landscape buffer, minimum rear yard landscape buffer and reduced tree preservation requirements on Lot 20, CB 4787 while removing unneeded exceptions to the City Code.

Public hearing opened at 7:32 p.m.

City Manager Hill presented an overview of the amendments to Ordinance O-2015-006 (Shavano Park Unit 19B, Phase V - Napier Park Planned Unit Development) to revise minimum parking requirements, minimum front yard landscape buffer, minimum rear yard landscape buffer and reduced tree preservation requirements on Lot 20, CB 4787 while removing unneeded exceptions to the City Code.

Public hearing closed at 7:39 p.m.

8. Discussion / action – Possible amendments to Ordinance O-2015-006 (Shavano Park Unit 19B, Phase V - Napier Park Planned Unit Development) to revise minimum parking requirements, minimum front yard landscape buffer, minimum rear yard landscape buffer and reduced tree preservation requirements on Lot 20, CB 4787 while removing unneeded exceptions to the City Code – City Manager

Upon a motion made by Commissioner Janssen and a second made by Commissioner Simmons, the Planning Zoning Commission voted eight (8) for and none (0) opposed to approve amendments to Ordinance O-2015-006 (Shavano Park Unit 19B, Phase V - Napier Park Planned Unit Development) to revise minimum parking requirements, minimum front yard landscape buffer, minimum rear yard landscape buffer and reduced tree preservation requirements on Lot 20, CB 4787 with the stipulations that the updates plat will list the exceptions and all City Engineer questions are addressed. The motion carried.

9. Discussion / action – Preliminary Plat of Napier Park, Unit-4 (PUD), a 1.157-acre tract of land out of a 289.5-acre tract described in deed to Rogers Shavano Park Unit 18/19, LTD. – City Manager

Upon a motion made by Commissioner Perrin and a second made by Commissioner Simmons, the Planning Zoning Commission voted eight (8) for and none (0) opposed to approve the preliminary plat of Napier Park, Unit-4 (PUD), a 1.157-acre tract of land out of a 289.5-acre tract described in deed to Rogers Shavano Park Unit 18/19, LTD with the stipulations that the updates plat will list the exceptions and all City Engineer comments are addressed. The motion carried.

10. **Report / update - City Council items considered at previous City Council meetings and discussion concerning the same - City Manager**

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

11. **Chairman Announcements:**

- A. Advise members to contact City staff to add new or old agenda items.
- B. Advise members of pending agenda items, as follows:
 - i. Public Hearing – proposed ed amendments to the City of Shavano Park Code of Ordinances, Chapter 36 regarding MXD & PUD site plan approval to comply with House Bill 3167 from the 86th Texas Legislature
 - ii. Amendments to Chapter 36 regarding MXD & PUD site plan approval to comply with the 30-day shot clocks from Texas Legislature - City Manager

12. **Adjournment**

Upon a motion made by Commissioner Dike and a second made by Commissioner Janssen, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to adjourn the meeting at 8:19 p.m.

Albert Aleman
Chairman

Zina Tedford
City Secretary