

**SUPPLEMENTAL NOTICE OF MEETING BY LIVESTREAM / TELEPHONE
CONFERENCE:**

**THIS MEETING WILL BE A LIMITED TO APPROXIMATELY 10 IN-PERSON
ATTENDEES IN ORDER TO MAINTAIN SOCIAL DISTANCING.**

In accordance with Order of the Office of the Governor issued March 16th, 2020, the governor has suspended various provisions of the Open Meetings Act pursuant to his state disaster authority, which now authorize the participation of a meeting by live-video stream or telephone. The City of Shavano Park will conduct the Regular Meeting on Wednesday, November 4, 2020 at 6:30 p.m. at 900 Saddletree Court, Shavano Park Council Chambers in part by Livestream / telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) and slow down the spread of the Coronavirus (COVID-19).

Livestream Participation. The livestream available via the Youtube app or website from your computer, tablet or smartphone at: <https://youtu.be/HUQF28nrXl4>

Telephone Participation. The public toll-free dial-in number to participate in the telephonic meeting is 1-833 548 0282 and requires access code 946-2657-4799. The Livestream / telephone conference will be available to join at 6:00 p.m. (30 minutes prior to the meeting). If you have issues accessing Telephone Participation or Livestream, please call City Secretary Zina Tedford at 210-787-0366.

The public will be permitted to offer comments telephonically as provided by the agenda during Citizen’s to be Heard. Citizens who want to speak during this period, should sign up to speak prior to the beginning of the meeting by stating their intent and providing Name, Address, and Topic to be addressed. Follow the guidelines under agenda item 3. If unable to participate in the meeting, you may submit public comments by email to ztedford@shavanopark.org.

The meeting agenda and agenda packet are posted online at www.shavanopark.org.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

1. **Call to order**

Chairman Aleman called the meeting to order at 6:30 p.m.

PRESENT:

ABSENT:

Albert Aleman

Carla Laws

Kerry Dike

Michael Janssen

Jason Linahan

Bill Simmons

Shawn Fitzpatrick

William Stipek

Damon Perrin

2. **Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion made by Commissioner Linahan and a second made by Commissioner Dike, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. **Citizens to be Heard**

No one signed up to address the Planning & Zoning Commission.

4. **Consent Agenda:**

A. Approval - Planning & Zoning Commission minutes, September 2, 2020

Upon a motion made by Commissioner Stipek and a second made by Commissioner Janssen, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to approve the Planning & Zoning Commission Meeting Minutes, September 2, 2020 as presented. The motion carried.

5. **Nomination and appointment of Chairman**

Commissioner Janssen made a motion to nominate Albert Aleman as Chairman.

Commissioner Dike seconded the motion.

The motion to nominate Albert Aleman carried with a unanimous vote.

6. **Nomination and appointment of Vice-chairman**

Commissioner Janssen made a motion to nominate Carla Laws as Vice-Chairman.

Commissioner Fitzpatrick seconded the motion.

The motion to appoint Carla Laws as Vice-Chairman carried with a unanimous vote.

7. **Discussion – Possible amendments to Sign Code regarding commercial sign regulations to comply with 5th Circuit decision in *Reagan v. City of Austin***

City Manager Hill presented informed the Planning & Zoning Commission In late October the City received a Texas Municipal Law Bulletin from the City Attorney Bojorquez Law Firm. The bulletin discussed implication for Municipal Sign Codes after the August 2020 decision by the 5th Circuit Court in Reagan National Advertising of Austin v. City of Austin.

8. **Notice of administrative approval – Amending Plat of 123 West Mossy Cup to modify existing drainage easement by moving said easement to the north property line to follow actual flow route**

City Manager Hill informed the Planning & Zoning Commission of the approval of administrative request to amend Plat of 123 West Mossy Cup to modify existing drainage easement by moving said easement to the north property line to follow actual flow route

9. **Discussion – Review of Recreational Vehicle Ordinance**

City Manager Hill presented a review of the current recreational vehicle regulation. Discussion followed regarding the ordinances do not have any provisions for allowing residents to load / unload / clean prior to or immediately following a trip. Owners who store their RV off site usually need to retrieve the RV, drive it to their residence, then clean and load the RV prior to the trip and possible amendment that would provide for short periods of transition time.

10. **Report / update - City Council items considered at previous City Council meetings and discussion concerning the same - City Manager**

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

11. **Chairman Announcements:**

- A. Advise members to contact City staff to add new or old agenda items.
- B. Advise members of pending agenda items, as follows:
 - i. Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances, Chapter 36 regarding MXD & PUD site plan approval to comply with House Bill 3167 from the 86th Texas Legislature
 - ii. Discussion / action - Amendments to Chapter 36 regarding MXD & PUD site plan approval to comply with the 30-day shot clocks from Texas Legislature - City Manager

12. **Adjournment**

Upon a motion made by Commissioner Dike and a second made by Commissioner Janssen, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to adjourn the meeting at 7:39 p.m.

Albert Aleman
Chairman

Zina Tedford, City Secretary