

MINUTES

THIS MEETING WILL BE A LIMITED TO APPROXIMATELY 10 IN-PERSON ATTENDEES IN ORDER TO MAINTAIN SOCIAL DISTANCING.

In accordance with Order of the Office of the Governor issued March 16th, 2020, the governor has suspended various provisions of the Open Meetings Act pursuant to his state disaster authority, which now authorize the participation of a meeting by live-video stream or telephone. The City of Shavano Park will conduct the Regular Meeting on Wednesday, November 4, 2020 at 6:30 p.m. at 900 Saddletree Court, Shavano Park Council Chambers in part by Livestream / telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) and slow down the spread of the Coronavirus (COVID-19).

Livestream Participation. The livestream available via the Youtube app or website from your computer, tablet or smartphone at: <https://youtu.be/tUCAVu5U--4>

Telephone Participation. The public toll-free dial-in number to participate in the telephonic meeting is 1-833-548-0282 and requires access code 979-7606-4163. The Livestream / telephone conference will be available to join at 6:00 p.m. (30 minutes prior to the meeting). If you have issues accessing Telephone Participation or Livestream, please call City Secretary Zina Tedford at 210-787-0366.

The public will be permitted to offer comments telephonically as provided by the agenda during Citizen’s to be Heard. Citizens who want to speak during this period, should sign up to speak prior to the beginning of the meeting by stating their intent and providing Name, Address, and Topic to be addressed. Follow the guidelines under agenda item 3. If unable to participate in the meeting, you may submit public comments by email to ztedford@shavanopark.org.

The meeting agenda and agenda packet are posted online at www.shavanopark.org.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

1. **Call to order**

Chairman Aleman called the meeting to order at 6:30 p.m.

PRESENT:	ABSENT:
Albert Aleman	Jason Linahan
Carla Laws	
Kerry Dike	
Michael Janssen	
Bill Simmons	
William Stipek	
Damon Perrin	
Shawn Fitzpatrick	

2. **Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

A motion was made by Commissioner Dike and a second made by Commissioner Stipek, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. **Citizens to be Heard**

Citizens Wright, Esmasizy, and Gilbert addressed the Planning & Zoning Commission regarding HOA concerns and RV parking restrictions.

4. **Consent Agenda:**

A. Approval - Planning & Zoning Commission minutes, November 4, 2020.

A motion was made by Commissioner Janssen and a second made by Commissioner Dike, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the Planning & Zoning Commission minutes of November 4, 2020 as presented. The motion carried.

5. **Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances to allow short-term temporary open storage of recreational/commercial and covered vehicles/equipment for customary loading/unloading, cleaning and maintenance.**

Public hearing opened at 6:42 p.m.

City Manager Hill addressed the purpose of the proposed amendments to the City of Shavano Park Code of Ordinances to allow short-term temporary open storage of recreational/commercial and covered vehicles/equipment for customary loading/unloading, cleaning and maintenance. Purpose was to loosen the restrictions on short / long term parking for RV’s.

Citizen Resendes, Scalzi and Schonert addressed the Planning & Zoning Commission regarding concerns on the restrictions on short-term and long-term parking for RV and HOA restrictions.

Citizen Belmares addressed concerns with HOA restrictions.

Public hearing closed at 7:04 p.m.

6. **Discussion / action – Possible amendments to Chapter 36 of the City of Shavano Park Code of Ordinances to allow short-term temporary open storage of recreational/commercial and covered vehicles/equipment for customary loading/unloading, cleaning and maintenance – City Manager**

A motion was made by Commissioner Dike to table possible amendments to Chapter 36 of the City of Shavano Park Code of Ordinances to allow short-term temporary open storage of recreational/commercial and covered vehicles/equipment for customary loading/unloading, cleaning and maintenance. The motion died due to lack of a second.

A motion was made by Commissioner Janssen and a second made by Commissioner Fitzpatrick, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to propose possible amendments to Chapter 36 of the City of Shavano Park Code of Ordinances to allow short-term temporary open storage of recreational/commercial and covered vehicles/equipment for customary loading/unloading, cleaning and maintenance as amended as discussed. The motion carried.

7. **Discussion / action – Possible rescheduling of the January 6, 2021 Planning & Zoning Commission meeting – Chairman Aleman**

Upon a motion made by Commissioner Dike and a second made by Commissioner Laws, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to a reschedule the January 2021 meeting to January 13, 2021. The motion carried.

8. **Report / update - City Council items considered at previous City Council meetings and discussion concerning the same - City Manager**

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

9. **Chairman Announcements:**

- A. Advise members to contact City staff to add new or old agenda items.
- B. Advise members of pending agenda items, as follows:
 - i. Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances, Chapter 36 regarding MXD & PUD site plan approval to comply with House Bill 3167 from the 86th Texas Legislature
 - ii. Discussion / action - Amendments to Chapter 36 regarding MXD & PUD site plan approval to comply with the 30-day shot clocks from Texas Legislature - City Manager

10. **Adjournment**

Upon a motion made by Commissioner Dike and a second made by Commissioner Simmons, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to adjourn the meeting at 8:00 p.m.

Albert Aleman, Chairman

City Secretary