

**CITY OF SHAVANO PARK
TREE COMMITTEE MEETING
900 SADDLETREE COURT, SHAVANO PARK, TX 78231
TUESDAY, OCTOBER 20, 2015
6:30 PM**

MINUTES

1. CALL TO ORDER

City Manager Hill called the meeting to order at 6:30 p.m.

2. ROLL CALL

PRESENT:

Kim Lane
Randy Smith
Bob Bradley
Randi Wayland
Howard Marnan
Gerald S. Reamey
Kenneth Chorn
Nancy E. Bula
Betty Boazman

ABSENT:

Niko Papanikolaou
Louise Chumley

3. CITIZENS TO BE HEARD

No one signed up to address the Committee at this time.

4. Welcome / Introductions - City Manager

City Manager Hill welcomed the Tree Committee members. Introductions were made.

5. Purpose / Orientation - City Manager

City Manager Hill gave an overview of the purpose of the Tree Committee and a short orientation of the role of the Committee.

6. Nomination / appointment - Chairman of the Tree Committee

Committee Member Boazman made a motion to nominate Randy Smith for the position of Chairman.

Committee Member Wayland seconded the motion.

AYES; 8 NAYES: 1 (Committee Member Chorn)

7. Nomination / appointment - Vice Chairman of the Tree Committee

Committee Member Wayland made a motion to nominate Bob Bradley as Vice Chairman.

Committee Member Boazman seconded the motion.

Motion carried unanimously.

8. Presentation – Roles and examples of other tree boards – Mark Kroeze, Texas A&M Forest Service

Mark Kroeze presented a PowerPoint on roles and examples of other tree boards include role in Arbor Day Celebrations and Tree City USA.

Discussion regarding a proposed tree care ordinance to be considered at next City Council meeting with Bob Bradley and Kim Lane taking the lead.

9. Discussion / action - appointment of FireWise subcommittee – Chief Naughton

The consensus of the committee is appoint the following to the FireWise subcommittee:

Randi Wayland

Howard Marnan

Bob Bradley

10. Discussion / 100 trees for 100 cities – City Manager

City Manager Hill discussed 100 trees for 100 cities. There was discussion on tree varieties/sites. There was discussion about the tree giveaway being held October 31st.

11. Review - 2014-15 Oak Wilt outbreak - City Manager

City Manager Hill presented an overview of the 2014-15 Oak Wilt outbreak in Shavano Park.

12. ADJOURNMENT

The meeting adjourned at 9: 05 p.m.

Randy Smith,
Chairman

Zina Tedford
City Secretary

**CITY OF SHAVANO PARK
TREE COMMITTEE MEETING
900 SADDLETREE COURT, SHAVANO PARK, TX 78231
MONDAY, NOVEMBER 2, 2015
6:30 PM**

MINUTES

1. CALL TO ORDER

Chairman Smith called the meeting to order at 6:30 p.m.

2. ROLL CALL

PRESENT:

Randy Smith

Bob Bradley

Randi Wayland

Howard Marnan

Kenneth Chorn

Nancy E. Bula

Betty Boazman

Louise Chumley

Niko Papanikolaou

ABSENT:

Kim Lane

Gerald S. Reamey

3. CITIZENS TO BE HEARD

The Tree Committee welcomes Citizens to be heard, we request that if you wish to speak that you follow these guidelines – Resolution No. 04-11 residents are given three (3) minutes to speak during Citizens to heard. Citizens are only allowed to speak once and cannot pass their time allotment to someone else. In compliance with the Texas Open Meetings Act, the Tree Committee may no deliberate on comments (Attorney General Opinion – JC0169)

No one signed up to address the Committee at this time.

4. MINUTES

a. October 20, 2015

Committee Member Papanikolaou made a motion to approve the minutes as presented.

Committee Member Boazman seconded the motion.

Minutes were approved unanimously as written.

5. REGULAR BUSINESS

a. Discussion / action - Tree Care ordinance; possible recommendation to City Council

City Manager Hill discussed the proposed Tree Care ordinance.

Committee Member Papanikolaou made a motion to submit the proposed changes to City Council with a recommendation to approve

Committee Member Chorn seconded the motion.

The motion carried.

b. Discussion /action - Establishing an Arbor Day subcommittee

Committee Member Chorn made a motion to appoint the following:

Betty Boazman

Louise Chumley

Nancy Bula

Randy Smith

Mark Kroeze, CF, CA Urban Forester

Committee Member Boazman seconded the motion.
Motion carried unanimously.

c. Discussion / action – Oak Wilt recognition / schedule site visit

Mark Kroeze, CF, CA Urban Forester presented and discussed the packet on Oak Wilt recognition. A site will be scheduled.

6. FUTURE AGENDA ITEMS

Identification and Public domain of potential issues
Divide Shavano Park into regions and identify
Tree Inventory

7. DISCUSSION / ACTION - SCHEDULING NEXT MEETING

Committee Member Chorn made a motion to schedule a meeting for Dec. 8, 2015.
Committee Member Chumley seconded the motion.
Motion carried.

8. ADJOURNMENT

The meeting adjourned at 7:58 p.m.

Randy Smith
Chairman

Zina Tedford
City Secretary

**CITY OF SHAVANO PARK
TREE COMMITTEE MEETING
900 SADDLETREE COURT, SHAVANO PARK, TX 78231
TUESDAY, DECEMBER 8, 2015**

MINUTES

1. CALL TO ORDER

Chairman Smith called the meeting to order at 6:30 p.m.

2. ROLL CALL

PRESENT:

Kim Lane

Randy Smith

Bob Bradley

Randi Wayland

Howard Marnan

Gerald S. Reamey

Kenneth Chorn

Nancy E. Bula

Niko Papanikolaou

Louise Chumley

Mark Kroeze

Brandon Peterson

ABSENT:

Betty Boazman

3. CITIZENS TO BE HEARD

Citizen Schwab addressed the Committee voicing concerns about the municipal tract.

4. MINUTES

a. November 2, 2015

Member Papanikolaou made a motion to approve the minutes as presented.

Member Bradley seconded the motion.

The motion to approve the minutes carried unanimously.

5. REGULAR BUSINESS

At this time, Chairman Smith deviated to agenda item 5d.

a. Discussion /action - Establishing an Arbor Day subcommittee - Chairman Smith
Arbor Day Sub-committee was appointed at the last meeting. The sub-committee consist of
Betty Boazman
Louise Chumley
Nancy Bula
Randy Smith

b. Discussion / action - Oak Wilt recognition / schedule site visit – Public Works Director
The Oak Wilt recognition /site visit is scheduled for December 20th at 2 p.m.

c. Tree City USA application update – Subcommittee

Public Works Director Peterson presented an updated on the status of the application and asked the sub-committee to meet one more time to finalize.

d. FireWise update - Subcommittee

Fire Chief Naughton presented an overview of FireWise program.

Chairman Smith deviated back to agenda item 5a.

6. Future Agenda Items

No items listed as a potential future agenda will be considered unless listed as a regular agenda item.

Future agenda items

FireWise Subcommittee – grant application

Educate and determine how to achieve compliance

Tree trimming education

Inventory of public trees

Oak Wilt – prevention – promotion – education

Signage – informing citizens of oak pruning schedule

7. Discussion / action - Scheduling next meeting

Member Wayland made a motion to schedule the next meeting for January 12 @ 6:30 p.m.

Member Chorn seconded the motion.

The motion carried unanimously.

8. ADJOURNMENT

Member Chumley made a motion to adjourn the meeting.

Member Papanikolaou seconded the motion.

The meeting adjourned at 7:48 p.m.

Randy Smith
Chairman

Zina Tedford
City Secretary