

SUPPLEMENTAL NOTICE OF MEETING BY LIVESTREAM / TELEPHONE CONFERENCE:

THIS MEETING WILL BE LIMITED TO APPROXIMATELY 10 IN-PERSON ATTENDEES IN ORDER TO MAINTAIN SOCIAL DISTANCING.

In accordance with Order of the Office of the Governor issued March 16th, 2020, the governor has suspended various provisions of the Open Meetings Act pursuant to his state disaster authority, which now authorize the participation of a meeting by live-video stream or telephone. The City of Shavano Park will conduct the Regular Meeting on Monday, January 25, 2021 at 6:30 p.m. at 900 Saddletree Court, Shavano Park Council Chambers in part by Livestream / telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) and slow down the spread of the Coronavirus (COVID-19).

Livestream Participation. The livestream available via the YouTube website or app from your computer, tablet or smartphone at: https://youtu.be/1QF_4Fml-dc

Telephone Participation. The public toll-free dial-in number to participate in the telephonic meeting is 1-833-548-0282 and requires access code 927-8069-2127. The Livestream / telephone conference will be available to join at 6:00 p.m. (30 minutes prior to the meeting). If you have issues accessing Telephone Participation or Livestream, please call City Secretary 210-581-1116.

The public will be permitted to offer comments telephonically as provided by the agenda during Citizen’s to be Heard. Citizens who want to speak during this period, should sign up to speak prior to the beginning of the meeting by stating their intent and providing Name, Address, and Topic to be addressed. Follow the guidelines under agenda item 3. If unable to participate in the meeting, you may submit public comments by email to citysecretary@shavanopark.org

The meeting agenda and agenda packet are posted online at www.shavanopark.org.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:30 p.m.

PRESENT: ABSENT:

Alderman Colemere
Alderman Kautz
Mayor Pro Tem Ross
Alderman Powers
Alderman Kuykendall
Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Alderman Kuykendall led the Pledge of Allegiance to the Flag. Alderman Kautz led the Invocation.

3. CITIZENS TO BE HEARD

Citizens Murry, Gurinsky, and Lane addressed City Council regarding guard rails and the drainage project on Chimney Rock

4. CITY COUNCIL COMMENTS

City Council welcomed everyone to the meeting.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Proclamation - For Recognition of Zina Tedford, City Secretary for exceptional service and leadership to the City of Shavano Park from March 2013 through December 2020.

Mayor Werner read the proclamation, and Zina Tedford was recognized for her service and leadership.

6. REGULAR AGENDA ITEMS

6.1. Discussion / action - Accepting the 2020 Audit - Finance Director

Finance Director Morey and Phil Vaughn presented the 2020 Audit.

Alderman Powers made a motion to accept the FY 2020 Financial Statement Audit as presented.

Alderman Colemere seconded the motion.

The motion to accept the 2020 Financial Statement Audit as presented was accepted with a unanimous vote.

6.2 Discussion / action - Residential fence permit application for 16006 NW Military Hwy - City Manager

Alderman Colemere made a motion to approve the fence permit application for 16006 NW Military Hwy.

Alderman Kautz seconded the motion.

The motion to accept the motion to accept the fence permit application for 16006 NW Military Hwy carried with unanimous vote.

6.3 Discussion / action - Consider options to the Chimney Rock drainage culvert guard rails - Alan Gurinsky – presenter

Alderman Powers made a motion to approve the Chimney Rock drainage culvert guard rails at a cost up to \$4000

Alderman Kautz seconded the motion.

The motion to accept the motion to accept the Chimney Rock drainage culvert guard rails at a cost up to \$4000 carried with unanimous vote.

6.4 Discussion the 2020 Annual Crime Report - Police Chief

Chief Fox presented the 2020 Annual Crime Report

6.5 Public Hearing - Receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances to allow short-term temporary open storage of recreational/commercial and covered vehicles/equipment for customary loading/unloading, cleaning and maintenance

Public hearing opened at 7:47 p.m.

City Manager Hill presented an overview of the proposed amendments to the City of Shavano Park Code of Ordinances to allow short-term temporary open storage of recreational/commercial and covered vehicles/equipment for customary loading/unloading, cleaning and maintenance

Public Hearing closed at 7:54 p.m.

6.6 Discussion / action - Ordinance-2021-001 amendments to Chapter 36 of the City of Shavano Park Code of Ordinances to allow short-term temporary open parking of recreational/commercial and covered vehicles/equipment for customary loading/unloading, cleaning and maintenance (first reading) - City Manager

Mayor Pro Tem Ross made a motion to approve Ordinance to allow short-term temporary open parking of recreational/commercial and covered vehicles/equipment for customary loading/unloading, cleaning and maintenance 4 days and not to exceed 8 days in any particular month (first reading).

Alderman Colemere seconded the motion.

The motion to approve O-2021-001 amendments to Chapter 36 of the City of Shavano Park Code of Ordinances to allow short-term temporary open parking of recreational/commercial and covered vehicles/equipment for customary loading/unloading, cleaning and maintenance 4 days and not to exceed 8 days in any particular month carried with unanimous vote (first reading).

6.7 Discussion / action - Scheduling and Planning for future City Sponsored events:

a) Scheduling consideration for the City Sponsored Events: Picnic in the Park and Arbor/ Earth Day - City Manager

Mayor Pro Tem Ross made a motion to postpone a decision on canceling Picnic in the Park and hold for consideration and defer the decision on Arbor/Earth Day to next month agenda.

Alderman Colemere seconded the motion

The motion to postpone a decision on canceling Picnic in the Park and hold for consideration and refer the decision on Arbor/Earth Day to next month agenda carried with a unanimous vote.

b) Consideration to establish a new city committee to develop, coordinate and oversee all Shavano Park city events - Ald. Colemere

No action was taken on this item.

c) Recommend City Staff run all events starting with the new calendar year - Mayor Pro Tem Ross

No action was taken on this item.

6.8 Discussion / action - Resolution R-2021-001 adopting a policy to establishing guidelines for the renting and usage of the City Pavilion and its surrounding grounds, including outdoor grill and restrooms - City Manager

Mayor Pro Tem Ross made a motion to approve first reading on Resolution R-2021-001 adopting a policy to establish guidelines for the renting and the usage of the city pavilion and its surrounding grounds, including outdoor grill and restrooms. Subject to the finale passage of pavilion fee ordinance.

Alderman Kautz seconded the motion.

The motion to accept the to approve first reading on Resolution R-2021-001 adopting a policy to establish guidelines for the renting and the usage of the city pavilion and its surrounding grounds, including outdoor grill and restrooms. Subject to the finale passage of pavilion fee ordinance. was accepted carried with a unanimous vote.

6.9 Discussion / action - Ordinance O-2020-022 amending the City of Shavano Park Fee Schedule to add City Pavilion and Grounds private event registration security deposits

and fees (first reading) - City Manager

Mayor Pro Tem Ross made a motion to approve a first reading on **Ordinance O-2020-022** amending the City of Shavano Park Fee Schedule to add City Pavilion and Grounds private event registration security deposits and fees

Alderman Kautz seconded the motion.

The motion to approve **Ordinance O-2020-022** amending the City of Shavano Park Fee Schedule to add City Pavilion and grounds private event registration security deposits and fees carried with a unanimous vote. (first reading)

6.10 Discussion / action - Transfer portions of Fund balance to Capital Replacement / Improvement Fund - Finance Director

No action was taken on this item

6.11 Discussion / action - Amending the Fire Phone allowances - Chief Dover / City Manager

Alderman Colemere made a motion to postpone consideration this item until the next city council meeting.

Alderman Powers seconded the motion

The motion to postpone concertation this item until the next city council meeting carried with a unanimous vote.

6.12 Discussion / action - Consideration of Council Appointed Positions and Approved Contracts (Municipal Judge / Municipal Prosecutor / City Engineer / City Permitting) - City Manager

Mayor Pro Tem Ross made a motion to issue a request for qualifications for the City Judge, Judge Alternate, City Prosecutor, City Prosecutor Alternate.

Alderman Kautz seconded the motion

The motion to issue a request for qualifications for the City Judge, Judge Alternate, City Prosecutor, City Prosecutor Alternate.

6.13 Discussion / action – Considerations for Compensation Study 2021 - City Manager / City Secretary

Alderman Powers made a motion to authorize the City Manager to release an RFP Compensation Study to present results to City Council or further guidance.

Mayor Pro Tem Ross seconded the motion.

The motion to authorize the City Manager to release an RFP Compensation Study to present results to City Council or further guidance carried with a unanimous vote.

6.14 Discussion / action – Authorization of City Manager to enter into a contract for the construction and installation of Generator for City Hall backup power - City Manager

No action was taken on this item.

7. CITY MANAGER’S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council, November 23, 2020

8.2. Accept - Planning and Zoning Commission Minutes, November 4, 2020

8.3. Approval – Special City Council Meeting Minutes, December 28, 2020

8.4. Approval – Resolution R-2021-002 ordering a General Election for the purpose of electing a Mayor and two Aldermen on May 1, 2021

8.5. Accept - Quarterly and Investment Reports ending September 30, 2020

8.6. Approval - Interlocal Agreement with Region 8 Education Service Center for membership in The Interlocal Purchasing System

- 8.7. Accept - Shavano Park Police Department 2020 Racial Profiling Report**
- 8.8. Approval - Resolution R-2021-003 designating authorized signers of all banking depository accounts; Resolution R-2021-004 authorizing the City Manager to establish accounts or memberships at banks or State or Federal Credit Union as authorized in the City of Shavano Park Investment Policy for the sole purpose of purchasing Certificates of Deposit; and amending authorized representatives for the City of Shavano Park accounts with TexSTAR and TexPool**

Alderman Powers made a motion to approve Consent Agenda Items 8.1 - 8.8 as presented.

Alderman Kautz seconded the motion.

The motion to approve Consent Agenda Items 8.1- 8.8 as presented carried with a unanimous vote.

9. ADJOURNMENT

Alderman Powers made a motion to adjourn the meeting.

Alderman Kautz seconded the motion.

The meeting adjourned at 9:57 p.m.

Robert Werner
Mayor

Trish Nichols
City Secretary