

**AGENDA  
NOTICE OF MEETING OF THE CITY COUNCIL OF  
SHAVANO PARK, TEXAS**

**This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Regular Meeting on Monday, February 22, 2021 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers.**

**SUPPLEMENTAL NOTICE OF MEETING BY LIVESTREAM / TELEPHONE CONFERENCE:**

**THIS MEETING WILL BE A LIMITED TO APPROXIMATELY 10 IN-PERSON ATTENDEES IN ORDER TO MAINTAIN SOCIAL DISTANCING.**

**In accordance with Order of the Office of the Governor issued March 16th, 2020, the governor has suspended various provisions of the Open Meetings Act pursuant to his state disaster authority, which now authorize the participation of a meeting by live-video stream or telephone. The City of Shavano Park will conduct the Regular Meeting on Monday, January 25, 2021 at 6:30 p.m. at 900 Saddletree Court, Shavano Park Council Chambers in part by Livestream / telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) and slow down the spread of the Coronavirus (COVID-19).**

**Livestream Participation.** The livestream available via the YouTube website or app from your computer, tablet or smartphone at: [https://youtu.be/5dvR\\_ZPBWAI](https://youtu.be/5dvR_ZPBWAI)

**Telephone Participation.** The public toll-free dial-in number to participate in the telephonic meeting is 1-877-853-5247 and requires access code 954-9685-6990. The Livestream / telephone conference will be available to join at 6:00 p.m. (30 minutes prior to the meeting). If you have issues accessing Telephone Participation or Livestream, please call City Secretary 210-581-1116.

The public will be permitted to offer comments telephonically as provided by the agenda during Citizen’s to be Heard. Citizens who want to speak during this period, should sign up to speak prior to the beginning of the meeting by stating their intent and providing Name, Address, and Topic to be addressed. Follow the guidelines under agenda item 3. If unable to participate in the meeting, you may submit public comments by email to [citysecretary@shavanopark.org](mailto:citysecretary@shavanopark.org)

The meeting agenda and agenda packet are posted online at [www.shavanopark.org](http://www.shavanopark.org).

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

**1. CALL MEETING TO ORDER**

Mayor Werner called the meeting to order at 6:35p.m.

PRESENT: ABSENT:

Alderman Colemere

Alderman Kautz

Mayor Pro Tem Ross

Alderman Powers – left council meeting at 7:45pm

Alderman Kuykendall

Mayor Werner

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

Alderman powers led the Pledge of Allegiance to the Flag.

Mayor Werner led the Invocation.

**3. CITIZENS TO BE HEARD**

No one signed up to address City Council at this time.

**4. CITY COUNCIL COMMENTS**

City Council thanked Public Works, Fire / EMS, and Police for exemplary service at a recent winter storm.

**5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS**

**5.1. Proclamation - Recognition of Peggy Stone, Public Works Office Manager for exceptional service and leadership to the City of Shavano Park from October 2000 through February 2021**

Mayor Werner read the proclamation, and Peggy Stone was recognized for her service and leadership.

**5.2. Presentation - Nancy Tabares, City Public Service Energy (CPS) Local Government Liaison to Shavano Park**

Melissa Cox from CPS Energy introduced Nancy Tabares to council as the new Shavano Park Local Government Liaison.

**6. REGULAR AGENDA ITEMS**

**6.1. Discussion / action – Events and actions resulting from the Winter Weather Storm event - City Manager.**

City Manager Bill Hill reviewed and discussed with City Council, regarding the City's preparedness (Public Works, Police, Fire, Admin) and possible future initiatives as well as areas that our residents may need in terms of assistance an After-Action Review will be completed and presented to City Council.

**6.2. Presentation - Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities**

Laddie Denton and Darly Lange presented the Residential and Commercial Development Semi-annual Presentation.

**6.3. Discussion / action - Scheduling consideration for the City Sponsored Event Arbor Earth Day - City Manager**

City Council consensus was to host limited Arbor / Earth Day on April 17<sup>th</sup> and that the City Manager will develop a plan

**6.4. Approval - Resolution R-2021-001 adopting a policy to establishing guidelines for the renting and usage of the City Pavilion and its surrounding grounds, including outdoor grill and restrooms.**

Alderman Colemere made a motion to approve Resolution R-2021-001 adopting a policy to establishing guidelines for the renting and usage of the City Pavilion and its surrounding grounds, including outdoor grill and restrooms as modified by the City Manager,

Alderman Kautz seconded the motion.

Alderman Colemere made an amendment to his motion to add “as modified by the City Manager”.

Alderman Kautz seconded the amended motion.

The amended motion to approve Resolution R-2021-001 adopting a policy to establishing guidelines for the renting and usage of the City Pavilion and its surrounding grounds, including outdoor grill and restrooms as modified by the City Manager carried with the following vote: AYES: 4; (Alderman Kautz, Colemere, Kuykendall, and Mayor Pro Tem Ross); NAYES: 0

**6.5 Approval - Ordinance O-2020-022 amending the City of Shavano Park Fee Schedule to add City Pavilion and grounds private event registration security deposits and fees (final reading) - City Manager.**

Alderman Colemere made a motion to approve Ordinance O-2020-022 amending the City of Shavano Park Fee Schedule to add City Pavilion and grounds private event registration security deposits and fees (final reading)

Alderman Kuykendall seconded the motion.

The motion to approve Ordinance O-2020-022 amending the City of Shavano Park Fee Schedule to add City Pavilion and grounds private event registration security deposits and fees (final reading) carried with the following vote: AYES: 4; (Alderman Kautz, Colemere, Kuykendall, and Mayor Pro Tem Ross); NAYES: 0

**7. CITY MANAGER’S REPORT**

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

**7.1. Building Permit Activity Report**

**7.2. Fire Department Activity Report**

- 7.3. Municipal Court Activity Report**
- 7.4. Police Department Activity Report**
- 7.5. Public Works Activity Report**
- 7.6. Finance Report**

**8. CONSENT AGENDA**

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 8.1. Approval - City Council Minutes, January 25, 2020**
- 8.2. Accept - Planning and Zoning Commission Minutes, December 2, 2020**
- 8.3. Approval - Ordinance O-2021-001 amendments to Chapter 36 of the City of Shavano Park Code of Ordinances to allow short-term temporary open parking of recreational/commercial and covered vehicles/equipment for customary loading/unloading, cleaning and maintenance (final reading)**
- 8.4. Accept - Quarterly Investment Report, three months ending December 31, 2020.**
- 8.5. Approval – Resolution R-2021-005 amending the City of Shavano Park Investment Policy**

Alderman Kautz made a motion to approve Consent Agenda Items 8.1 - 8.5 as presented.

Mayor Pro Tem Ross seconded the motion.

The motion to approve Consent Agenda Items 8.1 8.5 as presented carried with a unanimous vote.

**9. ADJOURNMENT**

Alderman Colemere made a motion to adjourn the meeting.

Mayor Pro Tem Ross seconded the motion.

The meeting adjourned at 8:44 p.m.

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Robert Werner  
Mayor

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Trish Nichols  
City Secretary