

SUPPLEMENTAL NOTICE OF MEETING BY LIVESTREAM / TELEPHONE CONFERENCE:

THIS MEETING WILL BE A LIMITED TO APPROXIMATELY 10 IN-PERSON ATTENDEES IN ORDER TO MAINTAIN SOCIAL DISTANCING.

In accordance with Order of the Office of the Governor issued March 16th, 2020, the governor has suspended various provisions of the Open Meetings Act pursuant to his state disaster authority, which now authorize the participation of a meeting by live-video stream or telephone. The City of Shavano Park will conduct the Regular Meeting on Monday, March 22, 2021 at 6:30 p.m. at 900 Saddletree Court, Shavano Park Council Chambers in part by Livestream / telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) and slow down the spread of the Coronavirus (COVID-19).

Livestream Participation. The livestream available via the YouTube website or app from your computer, tablet or smartphone at: <https://youtu.be/qGH1ZvhUIh4>

Telephone Participation. The public toll-free dial-in number to participate in the telephonic meeting is 1-833-548-0276 and requires access code 957-2367-6692. The Livestream / telephone conference will be available to join at 6:00 p.m. (30 minutes prior to the meeting). If you have issues accessing Telephone Participation or Livestream, please call City Secretary 210-581-1116.

The public will be permitted to offer comments telephonically as provided by the agenda during

Citizen’s to be Heard. Citizens who want to speak during this period, should sign up to speak prior to the beginning of the meeting by stating their intent and providing Name, Address, and Topic to be addressed. Follow the guidelines under agenda item 3. If unable to participate in the meeting, you may submit public comments by email to citysecretary@shavanopark.org

The meeting agenda and agenda packet are posted online at www.shavanopark.org.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:30 p.m.

PRESENT: ABSENT: None

Alderman Colemere

Alderman Kautz

Mayor Pro Tem Ross

Alderman Powers

Alderman Kuykendall

Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Alderman Powers led the Pledge of Allegiance to the Flag.

Alderman Kuykendall led the Invocation.

3. CITIZENS TO BE HEARD

No one signed up to address City Council at this time.

4. CITY COUNCIL COMMENTS

City Council thanked Public Works, Fire/EMS, Police and Admin staff for exemplary services at a recent winter storm.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

- 5.1. Proclamation - Recognition of the Public Works Department for their exceptional service and recognition of Brandon Peterson, Director of the Public Works and Frank Urbanek, Water Crew Leader for exceptional leadership to the City of Shavano Park from February 13th to February 19th to maintain safe roadways and keep the Shavano Park Water system operational.**

Mayor Werner read the proclamation, Brandon Peterson and Frank Urbanek were recognized for their service and leadership.

6. REGULAR AGENDA ITEMS

- 6.1. Discussion / action - After Action Review (AAR) and general discussion related to the events and actions from the Winter Weather Storm event - City Manager**

City Manager Bill Hill summarized the Winter Weather Storm After Action Review (AAR) and its recommendations which include: Update the City Emergency Management Plan; Draft an Emergency Management Policy; Winterize Well #6; assess the winterization of inactive Wells; consider placing Well #1 back into operation; complete funding of Fire/Public Works (PW) backup generator in FY22 Budget; and improve reliability/redundancy of PW/Water cellular and radio communications

6.2. Discussion / acceptance - Preliminary Plat of Shavano Park Unit 19C Phase V (Huntington A-1 PUD) being a 38.668-acre tract of land, establishing Lots 2120-2133 & 2142, Block 34 and Lots 2176-2190, Block 36, out of the 289.5-acre tract described in deed to Rogers Shavano Park Unit 18/19, LTD. – City Manager

City Manager Bill Hill presented the Preliminary Plat along with Caleb Chance (Pape-Dawson Engineering).

Alderman Colemere made a motion to accept Preliminary Plat of Shavano Park Unit 19C Phase V (Huntington A-1 PUD).

Mayor Pro Tem Ross seconded the motion.

The motion to accept the preliminary plat Shavano Park unit 19C Phase V (Huntington A-1 PUD) carried with a unanimous vote

6.3. Discussion / action - Authorization of City Manager to enter into a contract for the installation of Generator for City Hall backup power - City Manager

Alderman Kuykendal made a motion authorizing the City Manager to enter into a contract for the installation of a Generator for City Hall backup power

Alderman Powers seconded the motion

Alderman Kuykendal made an amendment to his motion with additional \$5000 contingency expense.

Alderman Lee seconded the amended motion.

The motion to authorize the City Manager to enter into a contract for the installation of a generator for City Hall backup power with an additional \$5000 contingency expense carried with a unanimous vote.

6.4. Discussion/Action - Resolution R-2021-006 amending the City of Shavano Park Policy #9 - Water Bill Adjustment Policy - Public Works Director

Alderman Colemere made a motion to approve Resolution R-2021-006 amending the City of Shavano Park #9 Policy - Water Bill Adjustment – as presented and additionally authorizing a possible 2nd adjustment at the discretion of the City Manager.

Alderman Kautz seconded the motion.

The motion to approve Resolution R-2021-006 amending the City of Shavano Park Policy #9 - Water Bill Adjustment Policy carried with a unanimous vote.

6.5. Discussion / action – Ordinance O-2021-002 amending Chapter 20 - Offenses and Miscellaneous Provisions of the City of Shavano Park Code of Ordinances to reference littering violations under Texas Health & Safety Code Section 365.012(a), graffiti violations under Texas Penal Code 28.08 and declare an animal owner or keeper’s failure to sanitarly remove an animal’s fecal matter from the City Hall grounds to be a nuisance (first reading) - City Manager

Alderman Colemere made a motion to approve Ordinance O-2021-002 amending Chapter 20 - Offenses and Miscellaneous Provisions of the City of Shavano Park Code of Ordinances to reference littering violations under Texas Health & Safety Code Section 365.012(a), graffiti violations under Texas Penal Code 28.08 and declare an animal owner or keeper’s failure to sanitarly remove an animal’s fecal matter from the City Hall grounds to be a nuisance (first reading) to include “pick and dispose of” animal waste.

Alderman Kautz seconded the motion.

The motion to approve Ordinance O-2021-002 amending Chapter 20 - Offenses and Miscellaneous Provisions of the City of Shavano Park Code of Ordinances to reference littering violations under Texas Health & Safety Code Section 365.012(a), graffiti violations under Texas Penal Code 28.08 and declare an animal owner or keeper’s failure to sanitarly remove an animal’s fecal matter from the City Hall grounds to be a nuisance (first reading) carried with a unanimous vote

6.6. Discussion / action - Ordinance O-2021-003 amending Chapter 34 - Utilities of the City of Shavano Park Code of Ordinances to create a public right-of-way management ordinance in order to govern the use and occupancy of the public right-of-way (first reading) - City Manager

Alderman Colemere made a motion to approve Ordinance O-2021-003 amending Chapter 34 - Utilities of the City of Shavano Park Code of Ordinances to create a public right-of-way management ordinance in order to govern the use and occupancy of the public right-of-way (first reading)

Alderman Kuykendall seconded the motion.

The motion to approve Ordinance O-2021-003 amending Chapter 34 - Utilities of the City of Shavano Park Code of Ordinances to create a public right-of-way management ordinance in order to govern the use and occupancy of the public right-of-way (first reading) carried with unanimous vote

6.7. Discussion / action - Set City Manager Annual Performance and Salary Review for April – Mayor Werner

Mayor Werner presented a proposed calendar to City Council. The City Council consensus was to follow the proposed calendar to set the City Manager Annual Performance and Salary Review.

7. CITY MANAGER’S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Minutes, February 22, 2021

8.2. Accept - Planning and Zoning Commission Minutes, February 3, 2021

Alderman Lee made a motion to approve Consent Agenda Items 8.1 - 8.2 as presented.

Alderman Colemere seconded the motion.

The motion to approve Consent Agenda Items 8.1- 8.2 as presented carried with a unanimous vote.

9. ADJOURNMENT

Alderman Lee made a motion to adjourn the meeting.

Alderman Colemere seconded the motion.

The motion to adjourn the meeting carried with a unanimous vote

The meeting adjourned at 8:02 p.m.

Robert Werner
Mayor

Trish Nichols
City Secretary