

THIS MEETING WILL BE A LIMITED TO APPROXIMATELY 10 IN-PERSON ATTENDEES IN ORDER TO MAINTAIN SOCIAL DISTANCING.

In accordance with Order of the Office of the Governor issued March 16th, 2020, the governor has suspended various provisions of the Open Meetings Act pursuant to his state disaster authority, which now authorize the participation of a meeting by live-video stream or telephone. The City of Shavano Park will conduct the Regular Meeting on Monday, April 26, 2021 at 6:30 p.m. at 900 Saddle Tree Court, Shavano Park Council Chambers in part by Livestream / telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) and slow down the spread of the Coronavirus (COVID-19).

Livestream Participation. The livestream available via the YouTube website or app from your computer, tablet or smartphone at: <https://youtu.be/rbA8sROVGVE>

Telephone Participation. The public toll-free dial-in number to participate in the telephonic meeting is 1-888-788-0099 and requires access code 982-9797-6273. The Livestream / telephone conference will be available to join at 6:00 p.m. (30 minutes prior to the meeting). If you have issues accessing Telephone Participation or Livestream, please call City Secretary 210-581-1116.

The public will be permitted to offer comments telephonically as provided by the agenda during Citizen’s to be Heard. Citizens who want to speak during this period, should sign up to speak prior to the beginning of the meeting by stating their intent and providing Name, Address, and Topic to be addressed. Follow the guidelines under agenda item 3. If unable to participate in the meeting, you may submit public comments by email to citysecretary@shavanopark.org

The meeting agenda and agenda packet are posted online at www.shavanopark.org.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:30 p.m.

PRESENT: ABSENT: None

Alderman Colemere
Alderman Kautz
Mayor Pro Tem Ross
Alderman Powers
Alderman Kuykendall
Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Alderman Kuykendall led the Pledge of Allegiance to the Flag.
Alderman Kautz led the Invocation.

3. CITIZENS TO BE HEARD

Citizen Weber addressed City Council regarding the maintenance of the easements / median of Lockhill Selma Road.

4. CITY COUNCIL COMMENTS

City Council welcomed everyone to the meeting. Alderman Colemere took a moment to say farewell and expressed he enjoyed his time on City Council, appreciate having had the opportunity to work with great city staff.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

- 5.1. Proclamation - Proclaiming April 21, 2020 as Breast Restoration Advocacy and Education (BRAVE) Coalition Day in the City of Shavano Park, Texas**
- 5.2. Proclamation - Mayor's Monarch Butterfly Pledge**
- 5.3. Proclamation - Ray and Karen Cracknell Appreciation Day**

Mayor Werner read the proclamation for Ray and Karen Cracknell Appreciation Day and also recognized the Breast Restoration Advocacy and Education (BRAVE) Coalition Day, and the Mayor's Monarch Butterfly Pledge.

6. REGULAR AGENDA ITEMS

- 6.1. Discussion /action - Deliberate the appointments of the Municipal Judge, an alternate Municipal Judge, Municipal Prosecutor, and an alternate Municipal Prosecutor. Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters - City Council**

Alderman Colemere made a motion to appoint Gerald Reamey to be the new Municipal Judge and appoint Tom Countryman as the Alternate Municipal Judge. If Mr. Countryman declines the appointment of Alternate Municipal Judge, the appointment will be made to Ilse Bailey. To appoint Darrell Dullnig as the Municipal Prosecutor and Ilse Baily as the Alternate Municipal Prosecutor. If Ms. Baily declines the offer. The offer will be made to Law Offices of Ryan Henry.

Alderman Powers seconded the motion.

The motion carried with the following vote

AYES: 5; NAYS: 0

6.2. Discussion / action - Considerations for Compensation Study 2021 - City Manager / Finance Director

City Manager Hill presented the Considerations for Compensation Study 2021

Mayor Pro Tem Ross made a motion to authorize the City Manager to enter into a contract with Ray Associates Inc. with City Manager to negotiate down cost and staff time commitments as much as possible

Alderman Powers seconded the motion

The motion carried with the following vote

AYES: 5; NAYS: 0

6.3. Discussion / action - Discussion / action - Ordinance O-2021-004 amending the FY 2020 - 21 Budget to account for adjusted requirements for the City Hall Generator Project, the Compensation Study, and Drainage Projects - City Manager

City Manager Hill presented Ordinance O-2021-004 amending the FY 2020 - 21 Budget to account for adjusted requirements for the City Hall Generator Project, the Compensation Study, and Drainage Projects.

Alderman Colemere made a motion to approve Ordinance O-2021-004 amending the City of Shavano Park FY2020-21 Budget as proposed in exhibit A

Mayor Pro Tem Ross second the motion

The motion carried with the following vote

AYES: 5; NAYS: 0

6.4. Discussion / action – Consideration for calling a Special Meeting to Canvass the May 1st, 2021 Election or to reschedule the Regular City Council Meeting scheduled for May 24, 2021 - City Secretary

Mayor Pro Tem Ross made motion to move regular May meeting to May 10th at 6:30pm

Alderman Colemere second the motion

The motion carried with the following vote

AYES: 5; NAYS: 0

6.5. Discussion - Maintenance of the easements / median of Lockhill Selma Road. Possible Executive Session pursuant to Texas Government Code, § 551.071, Consultation with Attorney - City Manager

City Manager Hill presented positions on the maintenance of the easements / median of Lockhill Selma Road.

No action was taken

6.6. Discussion / action - Annual review / salary of the City Manager - Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters Review - City Council

Mayor Pro Ross made a motion to adjourn into executive session for the discussion of the City Manager's annual review and salary.

Alderman Kautz seconded the motion.

The Open meeting adjourned at 8:07 p.m.

The Open Meeting reconvened at 8:37 p.m.

No action was taken on this agenda item.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 8.1. Approval - City Council Minutes, March 22, 2021**
- 8.2. Accept - Planning and Zoning Commission Minutes, March 3, 2021**
- 8.3. Approval - Ordinance O-2021-002 amending Chapter 20 - Offenses and Miscellaneous Provisions of the City of Shavano Park Code of Ordinances to reference littering violations under Texas Health & Safety Code Section 365.012(a), graffiti violations under Texas Penal Code 28.08 and declare an animal owner or keeper's failure to sanitarily remove an animal's fecal matter from the City Hall grounds to be a nuisance (final reading)**
- 8.4. Approval - Ordinance O-2021-003 amending Chapter 34 - Utilities of the City of Shavano Park Code of Ordinances to create a public right-of-way management ordinance in order to govern the use and occupancy of the public right-of-way (final reading)**
- 8.5. Accept - Final Plat of Shavano Park Unit 19C Phase V (Huntington A-1 PUD) being a 38.668 acre tract of land, establishing Lots 2120-2133 & 2142, Block 34 and Lots 2176-2190, Block 36, out of the 289.5 acre tract described in deed to Rogers Shavano Park Unit 18/19, LTD.**
- 8.6. Approval – Ordinance O-2021-005 amending Chapter 6 – Buildings and Building Regulations of the City of Shavano Park Code of Ordinances to adopt the 2018 editions of the International Construction Codes and the 2017 National Electric Code as the building Technical Codes for the City (first reading)**
- 8.7. Accept - Quarterly Investment Report, three months ending March 31, 2021**

Mayor Pro Tem Ross made a motion to approve Consent Agenda Items 8.1 - 8.7 as presented.

Alderman Lee seconded the motion.

The motion to approve Consent Agenda Items 8.1- 8.7 as presented carried with a unanimous vote.

9. ADJOURNMENT

Alderman Lee made a motion to adjourn the meeting.

Alderman Kautz seconded the motion.

The motion to adjourn the meeting carried with a unanimous vote

The meeting adjourned at 8:37 p.m.

Trish Nichols
City Secretary

Robert Werner
Mayor