

**AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS**

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Regular Meeting on Monday, July 26, 2021 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers.

Livestream Viewing. The meeting will be livestreamed and available to watch via the YouTube website or app from your computer, tablet or smartphone at: <https://youtu.be/LVTck3VPpSQ>

The meeting agenda and agenda packet are posted online at www.shavanopark.org.

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- The Mayor will recognize those citizens who have signed up prior to the start of the meeting.
- Pursuant to Resolution No. R-2019-011 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Members of the public may only speak once and cannot pass the individual’s time allotment to someone else
- Direct your comments to the entire Council, not to an individual member
- Show the Council members the same respect and courtesy that you expect to be shown to you

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments for items not on the agenda. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV’T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;

- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

- 5.1. Proclamation - Recognition of Ken Davis retirement after 40 years of medical service and recognition of two Baldrige Awards**
- 5.2. Proclamation - Recognition of Henry Sanchez, the Manager of our neighbor Walmart for his continued donations to our Emergency Services**
- 5.3. Proclamation - Recognition of the San Antonio Radio Club**

6. REGULAR AGENDA ITEMS

- 6.1. Discussion / action - Possible City of Shavano Park ownership takeover of several Bitterblue, Inc. owned greenbelts in the City - City Manager**
- 6.2. Discussion / action - Establish a Committee to plan for landscaping design and implementation of North West Military Highway during and following completion of TxDOT widening project. Committee should consist of one Council member plus 6 citizens nominated by each Council member and Mayor - Mayor Pro Tem Kautz**
- 6.3. Discussion / action - Ordinance O-2021-006 amending Chapter 22 Article VI – Curfew for Minors (first reading) - City Manager**
- 6.4. Annual Budget Calendar - City Manager / Finance Director**
- 6.5. Discussion / action - Ordinance O-2021-007 amending the City of Shavano Park Fee Schedule to amend licensing fee for Community Homes (Administrative) - City Manager**
- 6.6. Discussion / action - Litigation Update. Possible Executive Session pursuant to Texas Government Code, § 551.071, Consultation with Attorney - City Manager / City Attorney**

7. CITY MANAGER’S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

- 7.1. Building Permit Activity Report**

- 7.2. Fire Department Activity Report**
- 7.3. Municipal Court Activity Report**
- 7.4. Police Department Activity Report**
- 7.5. Public Works Activity Report**
- 7.6. Finance Report**

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 8.1. Approval - Workshop City Council Minutes, June 28, 2021**
- 8.2. Approval - Regular City Council Minutes, June 28, 2021**
- 8.3. Accept - Planning and Zoning Commission Minutes, June 2, 2021**
- 8.4. Accept - Quarterly Investment Report, three months ending June 30, 2021**

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion. The Council may vote and/or act upon each of the items set out in this agenda. In addition, the City Council for the City of Shavano Park has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Deliberations related to Real Property); and Section 551.074 (Personnel Matters).

Attendance by Other Elected or Appointed Officials – NOTICE OF POTENTIAL QUORUM:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting,

but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-581-1116 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 21th day of July 2021 at 3:55 p.m. at a place convenient and readily accessible to the general public at all times, and to the City's website, www.shavanopark.org, in compliance with Chapter 551, Texas Government Code.

Trish Nichols
City Secretary

POTENTIAL FUTURE AGENDA ITEMS

No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item. Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. **City Secretary Trish Nichols' six month assessment of City Secretary / Human Resources Department**
- b. **Landscaping / maintenance of the median of Lockhill Selma Road – TBD'ed**
- c. **Revisions to Employee Handbook – TBD'ed**
- d. **Review of Curfew Ordinance – TBD'ed**
- e. **Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities - February / August**
- f. **City Council adoption of organizational chart - Annual August**
- g. **City Council consideration for moving the September City Council meeting to meet budget approval milestones – Annual August**
- h. **Annual Report on Republic Service Recycling and CPI Fee adjustments - Annual September**
- i. **Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY - Annual September**
- j. **Ordinance approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2021 and ending September 30, 2022 - Annual September**
- k. **Resolution adopting the City of Shavano Park Effective Tax Rate (Record Vote) - Annual September**
- l. **Record vote to ratify the property tax rate reflected in the FY 2021-22 Budget (Record Vote) - Annual September**
- m. **Selection - Boards, Commissions, and Committees - Annual September**
- n. **Setting the dates for the City sponsored events (City-wide Garage Sale / Arbor / Earth Day / Independence Day / National Night Out / Holiday / Picnic in the Park) - Annual September / October**
- o. **Resolution ____ designating the San Antonio Express News as the City of Shavano Park's official newspaper for posting of public notices for the City as required by law - Annual**

October

- p. Disposal of City Equipment / Furniture - Annual October**
- q. Adoption of Official City Holiday Schedule - Annual November**
- r. Approval of the yearly tax roll - Annual November**
- s. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual January / February**
- t. Records Retention Policy - Annual January**
- u. Appointment of Council Appointed Positions - Annual January**
- v. Annual Crime Report – Annual January**
- w. Crime Control Prevention District funding placed on ballot - January 2024**
- x. Street Maintenance Fund funding placed on the ballot - January 2022**
- y. Shavano Park Police Department Racial Profiling Report - Annual January/February**
- z. City of Shavano Park Investment Policy - Annual February**
- aa. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities – February / August**
- bb. Revisions to Employee Handbook - Annual February**
- cc. FY 2021 - 22 Budget Amendment (Annual February or March)**
- dd. Set City Manager Annual Performance and Salary Review for April – Annual March**
- ee. Considerations for moving the May City Council meeting – Annual March / April**
- ff. City Manager Annual Review / Salary for April - Annual April**
- gg. Arbor Day Proclamation – Annual April**
- hh. Consideration for calling a Special Meeting to Canvass the May Elections and/or to reschedule the Regular City Council Meeting - Annual April**
- ii. Resolution No. R-2022-00X canvassing the 2021 General Election / Oath of Office - Newly Election Officials / Appointment of Mayor Pro Tem**
- jj. Annual Budget Calendar - Annual May**

kk. Annual appointment of members to the Higher Education Facilities Corporation Board - Annual May

ll. Annual update on bond revenue opportunities by Bond Counsel – Annual May

mm. Annual Compensation Review - Annual June Workshop

nn. Resolution R-2022-0XX designating authorized signers of all banking depository accounts - Annual June

oo. Resolution R-2022-0XX authorizing the City Manager to establish accounts or memberships at banks or state/federal credit unions as authorized in the City of Shavano Park Investment Policy for the sole purpose of acquiring Certificates of Deposit - Annual June

CITY COUNCIL STAFF SUMMARY

Meeting Date: July 26, 2021

Agenda item: 5.1

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action - Possible City of Shavano Park ownership takeover of several Bitterblue, Inc. owned greenbelts in the City - City Manager

X

Attachments for Reference: 1) 5.1a Greenbelt Exhibits

BACKGROUND / HISTORY: In April 2021, Bitterblue approached City staff about potential City interest in taking ownership of Bitterblue-owned greenbelt tracts throughout the City. Bitterblue is nearing the end of development in Shavano Park and do not want these miscellaneous tracts of land (almost all are entirely undevelopable and in floodplain). Laddie @ Bitterblue explained:

1. Over the last several years, we have been working to clean up the miscellaneous tracts which have been mistakenly or defacto left in development entity ownership over the last 70 years. This is a function of:
 - a. I am the only one left with the background or history of the past.
 - b. Most of the ownership entities no longer exist or are totally moribund and non-functional.
 - c. The tracts end up being essentially abandoned.

At the June 2, 2021 Planning & Zoning Commission staff presented Bitterblue's proposed transfer of greenbelts in a discussion-item only to receive guidance.

At the July 7, 2021 Planning & Zoning Commission Meeting the Commission held a public hearing and staff presented Bitterblue's proposed transfer of greenbelts. At this meeting the Commission recommended Council accept the greenbelts subject to the following:

- Deeds to have field notes stating that the 2 TCEQ water quality basins are maintained by Commercial Owners Associations
- City Attorney reviews deeds before signing
- Deferred Maintenance on the tracts be completed before City acceptance, specifically:
 - Install replacement railing along a small bridge on Lockhill-Selma sidewalk near the water quality basin (In process)
 - Remove a fallen tree near the Bentley-Manor berm (Complete)
- The transaction is revenue net zero to City

- Environmental study be done on the properties before transaction is complete

DISCUSSION: Bitterblue proposes deeding (at no cost) to the City 6 greenbelts to the City. See Attachment 6.1a for the exhibits, but in brief the 6 greenbelts are:

1. A 5.7050 acre tract of flood plain (Olmos Creek basin) between Harvard Oak street of Shavano Creek and Painted Post / Pepper Bush of Old Shavano Park (West). Valued at \$2,100.
2. A 6.8950 acre tract of flood plain (Olmos Creek basin) between Box Oak street of Shavano Creek and Happy Trail of Shavano Esates. Valued at \$100.
3. A 11.3395 acre tract of flood plain between Pond Hill Business / Willow Wood and West Mossy Cup of Old Shavano Park (West). Valued at \$36,220.
4. A 1.4275 acre tract of flood plain between Willow Wood and the “Shavano Park” Business Park (not in City limits). Valued at \$15,550. Note - The City sidewalk between Pond Hill and Lockhill-Selma runs through this tract.
5. A 12.4169 acre tract of flood plain north of Talmadge Lane of Bentley Manor. Valued at \$48,680. Note – the City sidewalk between Pond Hill and Lockhill-Selma and the berm constructed to protect Bentley Manor from storm water runoff coming from Lockhill-Selma both sit on this tract.
6. A 0.2415 acre tract of land that is a long narrow parcel of land just behind the Bentley Manor property lines (generally between the rock wall / fence and the floodwater berm. Valued at \$100. Staff confirmed with Pape-Dawson (who created the plat) that the lot is a filtration lot for storm water runoff from the adjacent residential lots to the water quality basin in the greenbelt. Its creation was required by TCEQ and it is a no-build lot. Staff recommend this lot also be taken over by the City along with the other 5 greenbelt lots.

Data on acreage and valuations taken from Bexar County Appraisal District.

Bitterblue also explained that any drainage basins on these properties are deeded responsibility to the nearby Home Owners’ Association (HOA) or Commercial Owners’ Association (COA). The City would not be taking over responsibility to maintain any TCEQ-mandated drainage basins.

City staff estimates the required maintenance of these easements is a minimal burden to staff. Staff see no downside to owning these tracts, but many potential upsides:

If the City take ownership of these greenbelts the City would have control over them. City could ensure they are maintained (drainage ways kept clear of obstructions), City could ensure the greenbelts are not parceled out, sold or otherwise developed, and could ensure the tracts do not become a spot for squatters or illicit activities that abandoned properties can sometimes become. Like all City-owned property the City will be responsible for maintenance and management of

the properties, but these tasks are to be minimal and will be limited only to infrequent & basic drainage way maintenance.

The areas in discussion are primarily storm water runoff basins and are adjacent to both residential and commercial development. All three topics are addressed in the 2018 Town Plan, which was drafted by the P&Z.

Staff and City Engineer does not recommend environmental studies be done on each of the greenbelt properties. This is because Phase 1 Environmental Studies would cost \$5,300 (\$8,500 with Geologic Assessment) and is unnecessary:

- A preliminary review by City Engineer revealed there are not any environmental concerns within the subject parcels. There is only potential for domestic littering behind some properties in the Green Belt, but no other potential hazards were identified.
- All lots are entirely covered in no-build FEMA flood plains or have TCEQ designated drainage facilities with surrounding filtration land.
- No planned developments on any property. Any future storm water developments on the tracts would be closely coordinated with City Engineer to ensure developments did not negative impact downstream properties.
- Staff is not aware of any environmental concern on any of the properties or in the history of the properties.
- Environmental studies were not conducted on other recent City property gained in a 2014 land swap with San Antonio (no precedent).
- If an additional trail system or other improvements are proposed within the green belts a Phase 1 ESA and Geologic Assessments would be recommended at that time.

COURSES OF ACTION: or decline and provide guidance to staff.

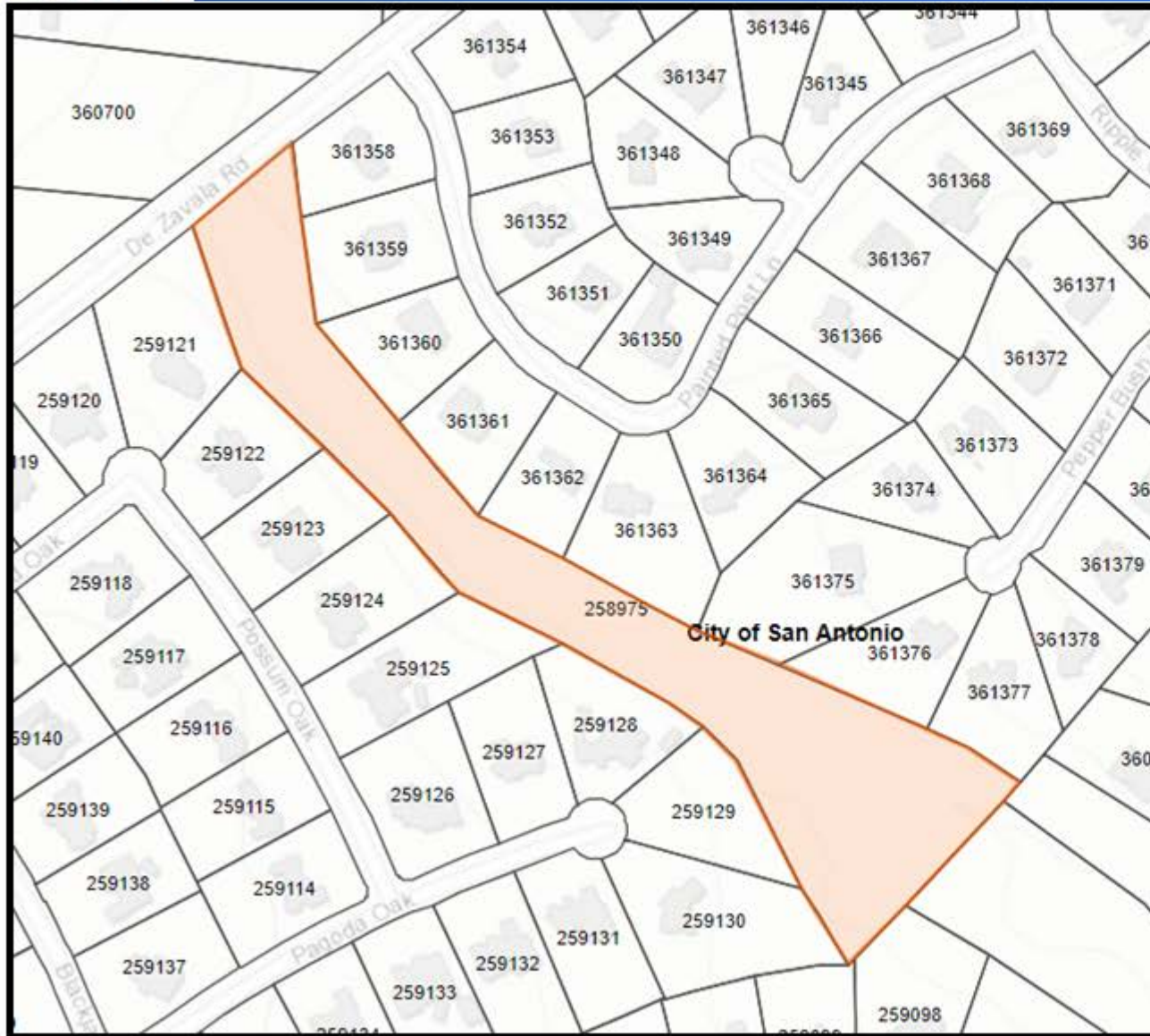
FINANCIAL IMPACT: Greenbelts would be deeded to City at no cost; maintenance minimal.

MOTION REQUESTED: City Manager is authorized to execute and record the Dedication Deed and other necessary legal documents to accomplish the donation of approximately 38.0254 acres of real property located to the City of Shavano Park subject to the following:

- Deeds to have field notes stating that the 2 TCEQ water quality basins are maintained by Commercial Owners Associations
- City Attorney reviews deeds before signing
- Deferred Maintenance on the tracts be completed before City acceptance, specifically:
 - Install replacement railing along a small bridge on Lockhill-Selma sidewalk near the water quality basin
 - Remove a fallen tree near the Bentley-Manor berm (Completed)
- The transaction is revenue net zero to City

Bitterblue Greenbelts

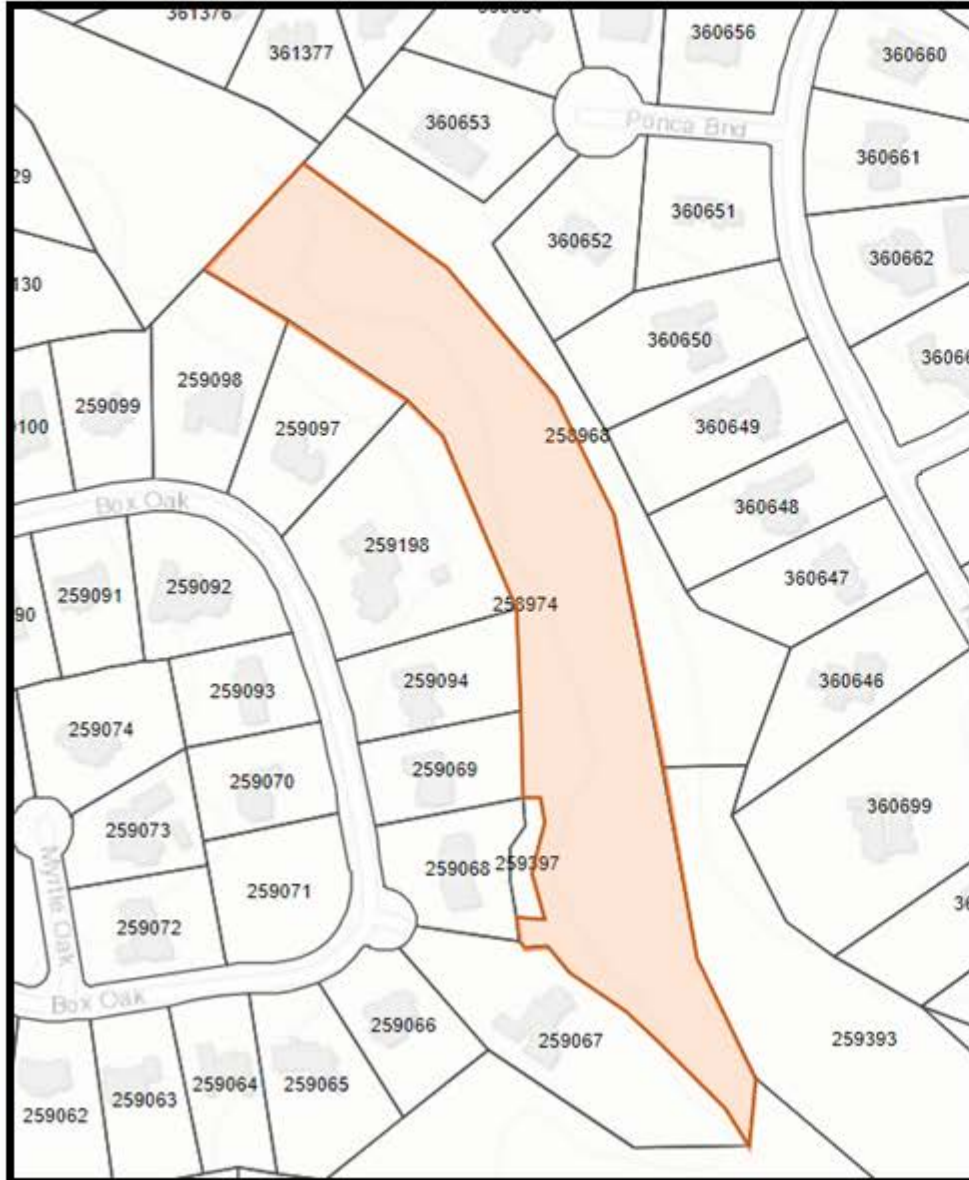
Together We Can!



A 5.7050 acre tract of flood plain (Olmos Creek basin) between Harvard Oak street of Shavano Creek and Painted Post / Pepper Bush of Old Shavano Park (West). Valued at \$2,100.

Bitterblue Greenbelts

Together We Can!



A 6.8950 acre tract of flood plain (Olmos Creek basin) between Box Oak street of Shavano Creek and Happy Trail of Shavano Estates. Valued at \$100.

Just south of the previous tract reviewed.

Bitterblue Greenbelts

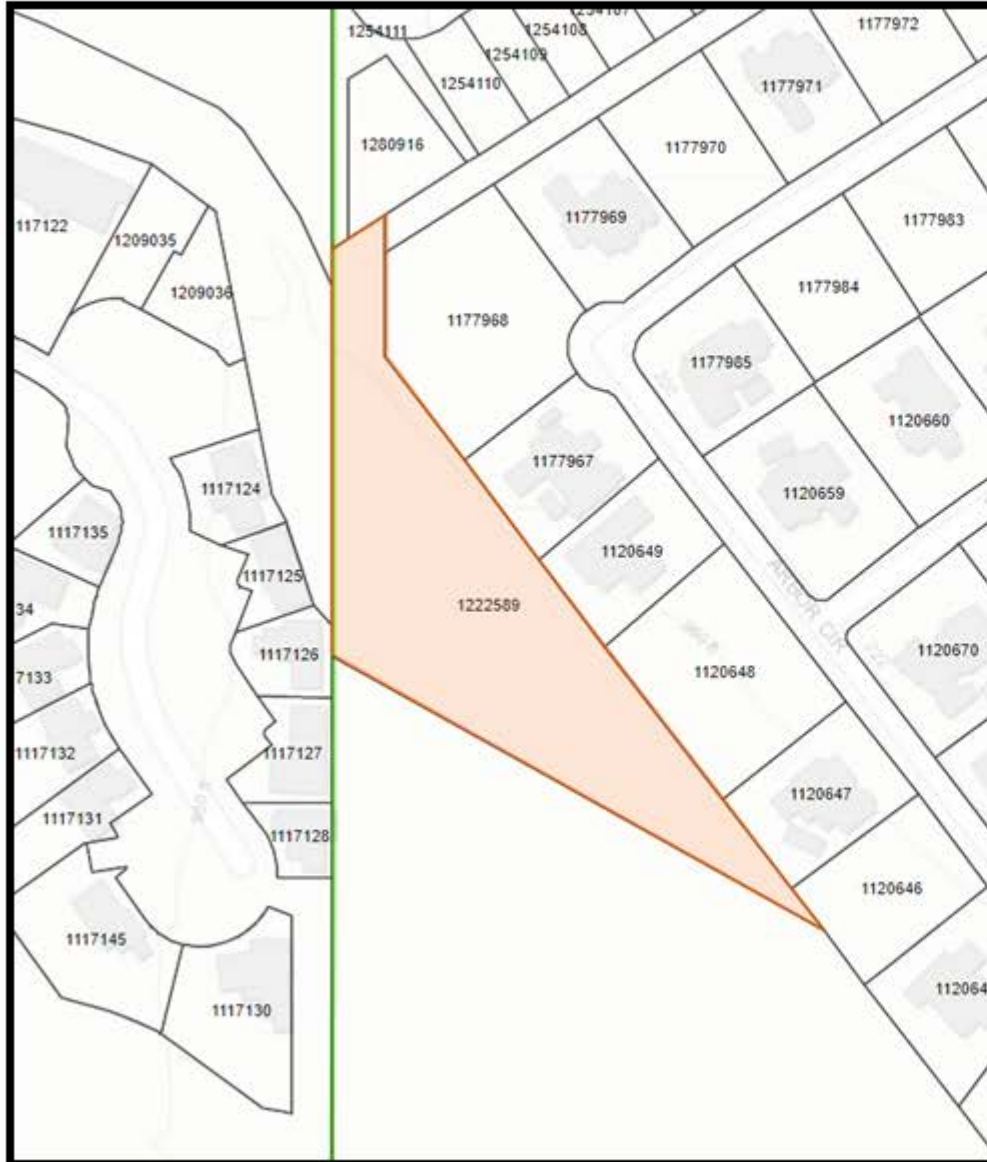
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A 11.3395 acre tract of flood plain between Pond Hill Business / Willow Wood and West Mossy Cup of Old Shavano Park (West). Valued at \$36,220.

Bitterblue Greenbelts

Together We Can!

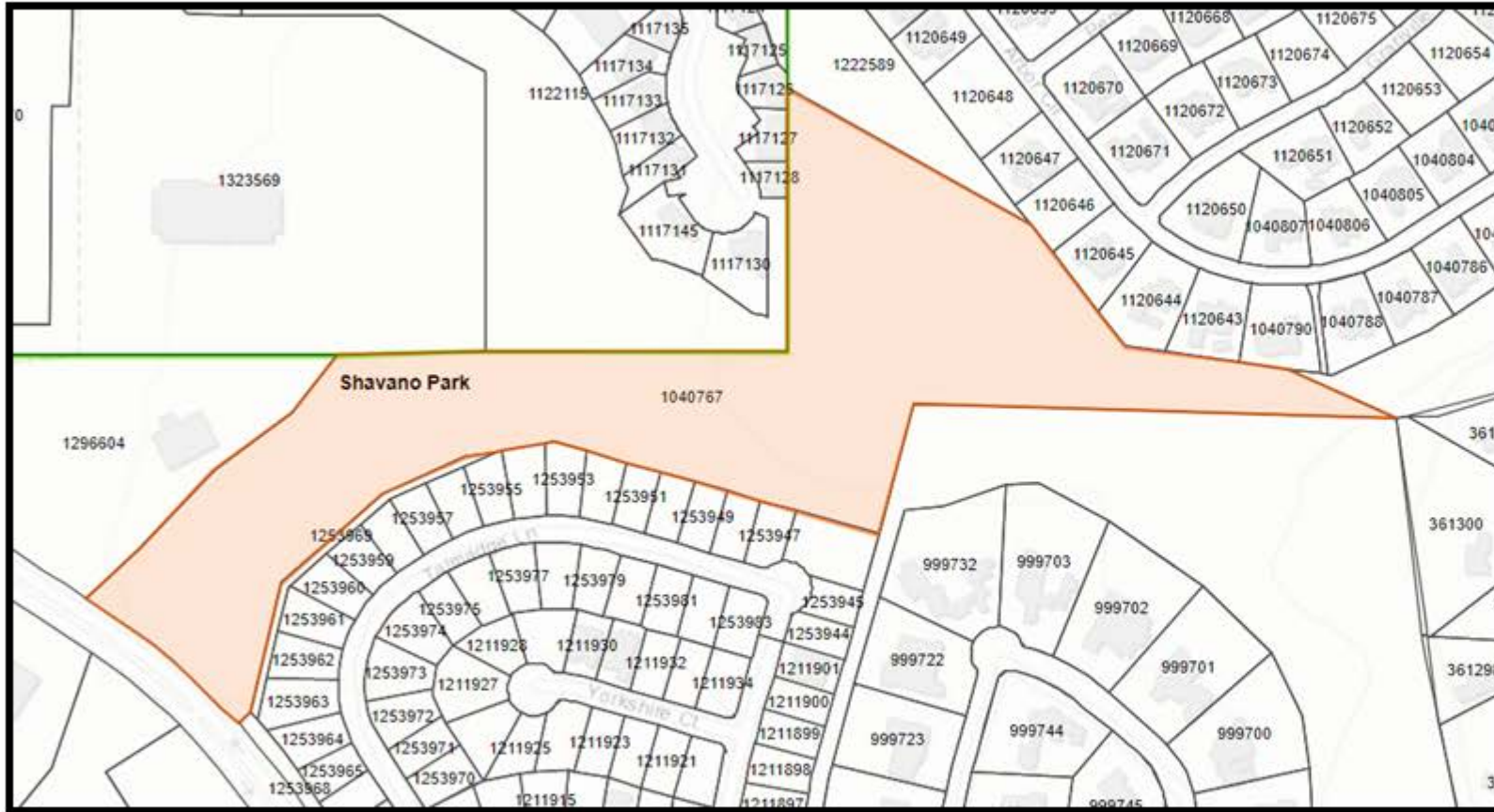


A 1.4275 acre tract of flood plain between Willow Wood and the "Shavano Park" Business Park (not in City limits). Valued at \$15,550.

Note - The City sidewalk between Pond Hill and Lockhill-Selma runs through this tract.

Bitterblue Greenbelts

Together We Can!

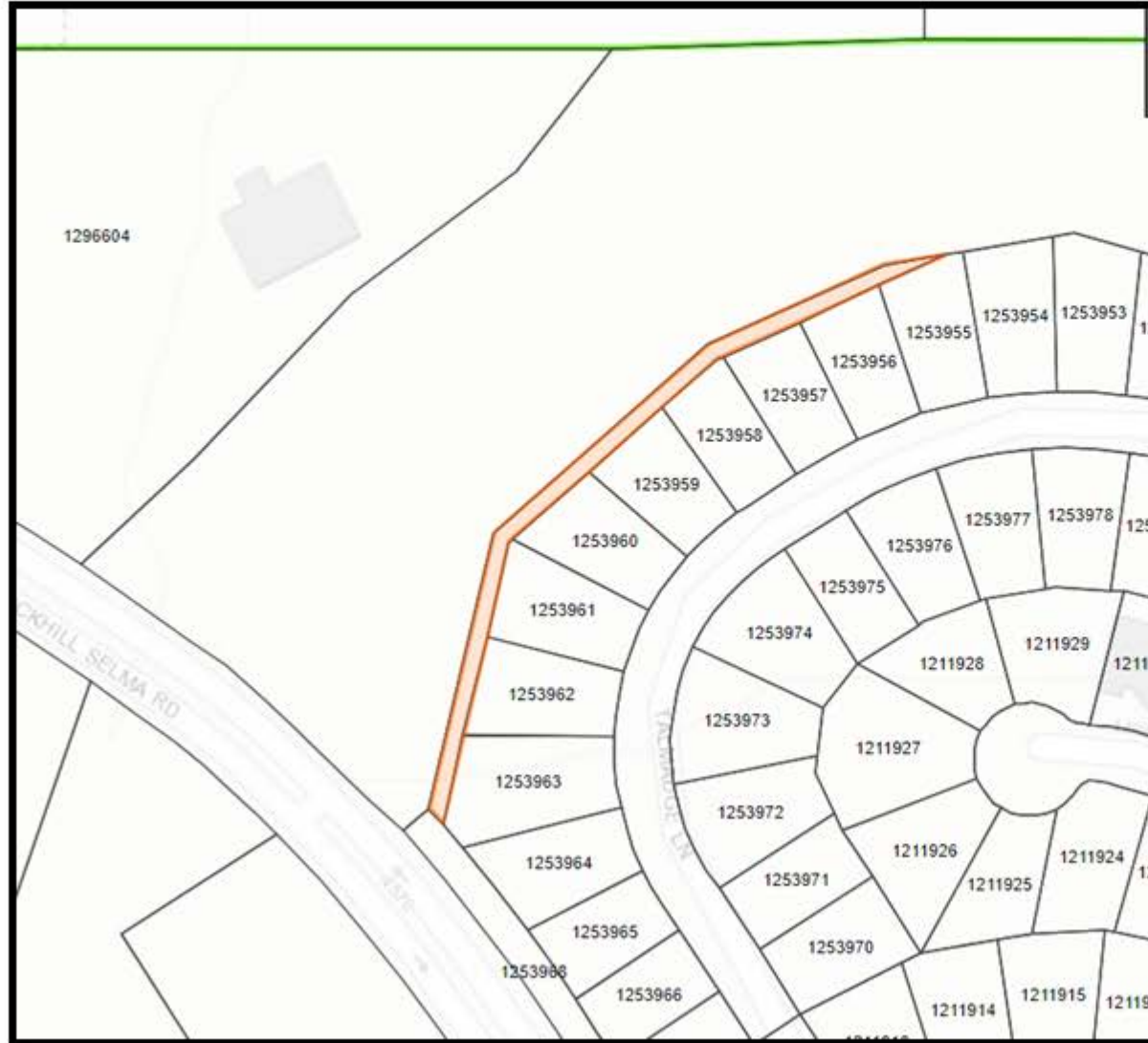


A 12.4169 acre tract of flood plain north of Talmadge Lane of Bentley Manor. Valued at \$48.680.

Note – the City sidewalk between Pond Hill and Lockhill-Selma and the berm constructed to protect Bentley Manor from storm water runoff coming from Lockhill-Selma both sit on this tract.

Bitterblue Greenbelts

Together We Can!



A 0.2415 acre tract of land that is a storm water runoff lot mandated by TCEQ. Valued at \$100.

Staff confirmed this is a storm water runoff strip of land mandated by TCEQ. Water coming from the nearby homes filters over this strip of land before entering the drainage basin. No development is allowed on this lot.

CITY COUNCIL STAFF SUMMARY

Meeting Date: July 26, 2021

Agenda item: 6.2

Prepared by: Mayor Pro Tem Kautz

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion/ Action – Establish a Committee to plan for landscaping design and implementation of North West Military Highway during and following completion of TxDOT widening project. Committee should consist of one Council member plus 6 citizens nominated by each Council member and Mayor - MPT Kautz

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Attachments for Reference: 1) N/A

BACKGROUND / HISTORY: With the beginning of construction along NW Military Hwy., naturally citizens will be concerned with the immediate removal of flora and future plans to remediate the same.

DISCUSSION: To permit citizen input into the process and develop a community remediation plan with TxDOT, a citizen committee will be formed to monitor the process and plan with TxDOT for the future. By being involved early, we can craft realistic citizen expectations, while demonstrating to TxDOT our commitment to the partnership.

Because of the limited time frame for the project, I propose that one Council member be appointed, who would be me, and that each member of the Council designate a permanent representative. This will result in seven members of the remediation committee. As future council members are elected, they will not designate replacement members.

As planned, the committee will initiate and thereafter meet regularly with TxDOT's environmental expert and prepare proposals for Council Consideration.

COURSES OF ACTION: Approve or provide staff further guidance.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: To approve establishing a Committee to plan for landscaping design and implementation of North West Military Highway during and following completion of TxDOT widening project. Committee should consist of one Council member plus 6 citizens nominated by each Council member and Mayor

CITY COUNCIL STAFF SUMMARY

Meeting Date: July 26, 2021

Agenda item: 6.3

Prepared by: Chief Fox

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion/ Action – Ordinance O-2021-006 amending Chapter 22 Article VI – Curfew for Minors (first reading) - City Manager

X

Attachments for Reference:

- 1) Draft Revised Ordinance Language
- 2) Draft Ordinance O-2021-006

BACKGROUND / HISTORY: The City adopted a Curfew Ordinance for Minors, outlined under Article VI with designated sections 22-151 thru 22-155 on July 21st, 2009. The ordinance in itself over the years, was not renewed or repealed, and has been allowed to expire.

DISCUSSION: The current amendments to re-adopting the Curfew Ordinance for Minors; repeals section 22-154 (Enforcement Procedure) and adds section 22-156 (Review of minor curfew) and section 22-157 (Ordinance readopted). This, with the addition of minor language changes within the ordinance, will allow officers stronger latitude for enforcement of the ordinance, while ensuring review of the ordinance every three years.

COURSES OF ACTION: Approve the draft Ordinance or provide staff further guidance.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: To approve Ordinance O-2021-006 amending Chapter 22 Article VI – Curfew for Minors (first reading)

ORDINANCE NO. O-2021-006

ESTABLISHING A CURFEW FOR MINORS UNDER EIGHTEEN YEARS OF AGE TO PROHIBIT BEING IN ANY PUBLIC PLACE BETWEEN THE HOURS OF 12 MIDNIGHT AND 6 A.M., PROVIDING AN ENFORCEMENT PROCEDURE; ESTABLISHING CRIMINAL PENALTIES FOR MINORS AND FOR PARENTS OF MINORS; AND ADOPTING CERTAIN EXCEPTIONS; AND ESTABLISHING A PENALTY OF A FINE NOT LESS THAN FIFTY DOLLARS NOR MORE THAN FIVE HUNDRED DOLLARS.

WHEREAS, person under the age of eighteen are particularly susceptible by their lack of maturity and experience to participate in unlawful activities and to be victims of older perpetrators of crime; and

WHEREAS, the City of Shavano Park considers it an obligation to provide for and promote the protection of minors from each other and from other persons, for the enforcement of parental control of and parental and otherwise legal guardian responsibility for minors , for the protection of the general public, and for the reduction of the incidence of juvenile criminal activity; and

WHEREAS, the City Council has considered the effect that curfew might have on the community and on problems such as criminal activity and mischief caused by those under the age of eighteen during the curfew hours that this ordinance is intended to remedy; and

WHEREAS, it is the belief that a curfew for those under eighteen years of age will be in the interest of the public health, safety and general welfare, and will help to attain the foregoing objectives and to diminish the undesirable impact of such conduct on the citizens of the City of Shavano Park.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

**I
CODE AMENDMENT**

ARTICLE VI. - CURFEW FOR MINORS

Sec. 22-151. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Minor shall mean any person who is ten (10) years of age or older and under seventeen (17) years of age.

Parent shall mean a person who is the natural or adoptive parent of a person. As used herein, "parent" shall include a court-appointed guardian or other person 18 years of age or older, or by the court-appointed guardian to have care and custody of a person.

Guardian shall mean any person to whom custody of a minor has been given by a court order.

Emergency shall include, but [is] not limited to, fire, natural disaster, an automobile accident, or obtaining immediate medical care for another person.

Public place means any place to which the public or a substantial group of the public has access and includes, but is not limited to, streets, highways and the common areas of schools, hospitals, apartments, houses, office buildings, transport facilities and shops.

Sec. 22-152. - Offenses.

- (a) It shall be unlawful for any minor to remain, walk, run, stand, drive or ride about in or upon any public place in the City of Shavano Park between the hours of 12:00 a.m. (midnight) and 6:00 a.m. in the morning.
- (b) It shall be unlawful for the parent having legal custody of a minor to allow or permit the minor to be in violation of the curfew imposed in subsection (a) of this section.

Sec. 22-153. - Defenses.

It is an affirmative defense to prosecution under Section 2-152 of this article that:

- (1) The minor was accompanied by his or her parent.
- (2) The minor was accompanied by another adult approved by the parents.
- (3) The minor was on an emergency errand directed by a parent or guardian.

- (4) The minor was attending school or religious activity or was going to or coming from a school, religious, or government-sponsored activity without detour or stop.
- (5) The minor was engaged in a lawful employment activity or was going directly to or coming directly from lawful employment or volunteer[ing] at a recognized charity organization without detour or stop.
- (6) The minor was on the sidewalk of the place where such minor resides, or on the sidewalk of the place where the minor has permission from his/her parent or guardian to be, or on the sidewalk of a next-door neighbor not communicating an objection to the police officer.
- (7) The minor was on an errand directed by his or her parent.
- (8) The minor was in a motor vehicle involved in intrastate or interstate transportation for which passage through the curfew area is the most direct route.
- (9) The minor was married or had been married or has disabilities of minority removed in accordance with Tex. Family Code CH. 31.
- (10) The minor was exercising his or her First Amendment Rights protected by the United States or Texas Constitution, including but not limited to, free exercise of religion, freedom of speech and the right of assembly.

Sec. 22-154. – Reserved

Editor's note - Repealed Art. 6, §22-154 adopted July 21st, 2009, Ord. No. 200-02-09, which pertained to Enforcement Procedure.

Sec. 22-155. - Penalties.

- (a) Any minor violating the provisions of this article is subject to being found guilty of a Class C misdemeanor as defined by the Tex. Penal Code and shall be dealt with in accordance with the provisions of Tex. Family Code title 3.
- (b) A parent of [a] minor violating this article shall be guilty of a misdemeanor, which shall be punishable by a fine of not less than \$50.00 nor more than \$500.00.

Sec. 22-156. - Review of minor curfew.

The city council shall review this minor curfew ordinance every three (3) years from and after the date of passage hereof to determine:

- (a) The effects on the community and on problems the ordinance is intended to remedy;
- (b) To conduct a public hearing on the need to continue the ordinance; and,
- (c) If necessary or appropriate to abolish, continue, or modify this article.

Sec. 22-157. – Ordinance readopted.

The minor curfew is readopted, attached, and incorporated hereto for an additional three (3) years through 08/23/2024

**II
CUMULATIVE CLAUSE**

That this ordinance shall be cumulative of all provisions of the City of Shavano Park, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

**III
SEVERABILITY**

That it is hereby declared to be the intention of the City Council of the City of Shavano Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

**IV
PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

V
EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND APPROVED on the first reading by the City Council of the City of Shavano Park this the 26th day of July, 2021.

PASSED AND APPROVED on the second reading by the City Council of the City of Shavano Park this the ____ day of August, 2021.

ROBERT WERNER, MAYOR

Attest:

TRISH NICOLS, CITY SECRETARY

• ARTICLE VI. - CURFEW FOR MINORS

Sec. 22-151. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Minor shall mean any person **who is ten (10) years of age or older and under seventeen (17) years of age.** ~~less than 18 years of age and over nine years of age.~~

Parent shall mean a person who is the natural or adoptive parent of a person. As used herein, "parent" shall include a court-appointed guardian or other person 18 years of age or older, or by the court-appointed guardian to have care and custody of a person.

Guardian shall mean any person to whom custody of a minor has been given by a court order.

Emergency shall include, but [is] not limited to, fire, natural disaster, an automobile accident, or obtaining immediate medical care for another person.

Public place means any place to which the public or a substantial group of the public has access and includes, but is not limited to, streets, highways and the common areas of schools, hospitals, apartments, houses, office buildings, transport facilities and shops.

Sec. 22-152. - Offenses.

- (a) It shall be unlawful for any minor to purposely remain, walk, run, stand, drive or ride about in or upon any public place in the City of Shavano Park between the hours of 12:00 a.m. (midnight) and 6:00 a.m. in the morning.
- (b) It shall be unlawful for the parent having legal custody of a minor to knowingly allow or permit the minor to be in violation of the curfew imposed in subsection (a) of this section.

Sec. 22-153. - Defenses.

It is a defense to prosecution under [section 2-152](#) of this article that:

- (1) The minor was accompanied by his or her parent.
- (2) The minor was accompanied by another adult approved by the parents.
- (3) The minor was on an emergency ~~or an emergency~~ errand **directed by a parent or guardian.**

- (4) The minor was attending school or religious activity or was going to or coming from a school, religious, or government-sponsored activity without detour or stop.
- (5) The minor was engaged in a lawful employment activity or was going directly to or coming directly from lawful employment or volunteer[ing] at a recognized charity organization without detour or stop.
- (6) The minor was on the sidewalk of the place where such minor resides, or on the sidewalk of the place where the minor has permission from his/her parent or guardian to be, or on the sidewalk of a next-door neighbor not communicating an objection to the police officer.
- (7) The minor was on an errand directed by his or her parent.
- (8) The minor was in a motor vehicle involved in intrastate or interstate transportation for which passage through the curfew area is the most direct route.
- (9) The minor was married or had been married or has disabilities of minority removed in accordance with Tex. Family Code [ch. 31](#).
- (10) The minor was exercising his or her First Amendment Rights protected by the United States or Texas Constitution, including but not limited to, free exercise of religion, freedom of speech and the right of assembly.

~~Sec. 22-154. - Enforcement procedure.~~

~~(a) Any police officer, upon finding a minor in violation of [section 22-152](#) of this article shall determine the name and address of the minor, and the name and address of his or her parent(s) or guardian(s). A warning notice shall be issued to the minor, who shall be ordered to go home by the most direct means and route. A copy of this notice shall be sent to the parent(s) or guardian(s) of the minor advising of the fact that the minor was found in violation of this article, and solicit cooperation in the future. The parent or guardian shall be contacted by telephone in regards to this warning shortly after or as soon as practicable of the time of the violation.~~

~~(b) Provided that if a police officer shall find a minor in violation of [section 22-152](#), who has once previously been so found, and warned as [subsection] (a) above, shall transfer the case to proper authorities for handling under the provisions of Tex. Family Code title 3. In addition, a complaint shall be filed against the parents in Municipal Court for violation of subsection [22-152\(b\)](#) hereof. The Police Department shall file all necessary testimony as required for pursuing violations of this article by either the minor or by any parent or guardian.~~

Sec. 22-155. - Penalties.

(a) Any minor violating the provisions of this article shall be guilty of a Class C misdemeanor or as defined by the Tex. Penal Code and shall be dealt with in accordance with the provisions of Tex. Family Code title 3.

(b) A parent of [a] minor violating this article shall be guilty of a misdemeanor, which shall be punishable by a fine of not less than \$50.00 nor more than \$500.00.

Sec. 22-156. -Review of minor curfew.

The city council shall review this minor curfew ordinance every three (3) years from and after the date of passage hereof to determine:

- (a) The effects on the community and on problems the ordinance is intended to remedy;
- (b) To conduct a public hearing on the need to continue the ordinance; and,
- (c) If necessary or appropriate to abolish, continue, or modify this article.

Sec. 22-157. – Ordinance readopted.

The minor curfew is readopted, attached, and incorporated hereto for an additional three (3) years through July 26th, 2024

CITY COUNCIL STAFF SUMMARY

Meeting Date: July 26, 2021

Agenda item: 6.4

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action - FY 2021-22 Budget Calendar – Finance Director

☒

Attachments for Reference:

- 1) Proposed FY 2021-22 Budget Calendar
- 2) TML provided Schedule for Budget and Tax Deadlines

BACKGROUND / HISTORY: Staff drafted the FY 2021-22 Budget Calendar to allow Council and Staff to arrange their schedules for the required meetings over the next several months.

DISCUSSION: Attached is a copy of the Proposed FY 2021-22 Budget Calendar. Updates highlighted yellow.

At the May 10th meeting, Council considered the proposed budget calendar meeting schedule and approved the dates for the first two budget workshops (Wednesday, June 9 at 5 pm and Monday, June 28th at 4:30 pm before the normal City Council meeting).

At the June 28th meeting, Council considered the proposed budget calendar meeting schedule and approved the dates for the July 14 budget workshop at 5:00pm, the August 5 Special Council meeting at 5:30pm (where the City Manager will present the proposed FY22 budget) and the August 11 Special Council meeting at 5:30pm (where Council will discuss the tax rate).

Prior to the first workshop, Staff will present to council each Directorate's / Department's Draft goals and objectives for the upcoming Fiscal Year. Some of these will be service related and some will be resources related. Critical objectives will be planned by staff to be fully funded in the budget. In a number of cases, the funding of other objectives (requirements) in the budget will be based upon the staff's ability to operate within the projected revenues. Thus, planned objectives may be deferred to future years.

This calendar provides for the City Council to establish overarching Goals and Objectives, as you have in the past. Typically, the eight goals determined in previous years do not vary significantly, but the objectives do change as priorities and requirements evolve and other objectives are accomplished. This is an important element of guidance provided to staff for the entire year, but also those objectives that require fiscal funding must be included in the budget.

Note Staff intends to present the budget as early as possible. Considering that the certified tax rolls are not provided to the City until approximately July 25th and that the No-New-Revenue, Voter-Approval and Deminimis tax rates are not provided until after that date (City received calculations on August 4th prior year) – presenting the record City Manager budget is not scheduled until Thursday, August 5th.

Staff anticipates the requirement to approve the budget and tax rate prior to the normally scheduled City Council meeting on September 27th to meet the timetable from the Bexar County Tax Assessor's Office for timely preparation and mailing of the tax bills on October 1. This schedule anticipates moving the September Regular City Council meeting from the 27th to the 20th, and scheduling a special City Council meeting on September 13th.

TML provided the attached schedule for budget and tax deadlines. While the City has no intent to for the “adopted tax rate” to exceed the “Voter-Approval Tax Rate”, if the circumstances required it, the budget would have to be filed with the City Secretary no later than July 16 (as opposed to the currently planned August 5th). This is problematic since the Voter-Approval rate will not be provided to the City until the last few days of July or the first few days in August. Staff is still researching the implications.

COURSES OF ACTION:

- 1) Review the remainder of the proposed dates and highlight any with possible conflicts. Confirm Tuesday, August 17th workshop, Monday, August 23rd workshop (before the regular Council meeting), Monday, September 13th special Council meeting and Monday September 20th rescheduled regular Council meeting (a week early).
- 2) Accept the Budget Calendar as submitted or provide further guidance for remainder of the Budget Calendar

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Accept the FY 2021-22 Budget Calendar as submitted.

2021 TAX AND BUDGET DEADLINES FOR CITIES WITH POPULATIONS OF LESS THAN 30,000¹

S.B. 2, the also known as the Texas Property Tax Reform and Transparency Act of 2019, passed during the 2019 legislative session and made significant changes to the property tax rate setting process. The changes made by S.B. 2 are fully incorporated into this memo.

A city that is considered to have a “low tax levy” under Tax Code Section 26.052 (a city that levies under \$500,000 in total property taxes and levies a tax rate under \$.50 per \$100) may choose to provide notice of its tax rate under that section of the Tax Code instead of Sections 26.04(e) and 26.06 of the Tax Code. A “low tax levy” city that chooses to provide notice under Section 26.052 of the Tax Code need not hold a public hearing on the tax rate, and is required to provide mailed or published notice of the tax rate no later than seven days before the date the city adopts the tax rate. If the city chooses to publish notice of the tax rate in the newspaper, the city must also provide public notice of its proposed tax rate by posting notice of the proposed tax rate, along with the information in Tax Code Sec. 26.052(e), prominently on the home page of the city’s website. The budget deadlines listed below still apply to “low tax levy” cities.

These are absolute deadlines, and assume the city waits until the last minute for each step. In most cases the city would be wise to act well in advance when possible.

<u>Adopted Rate Exceeds Voter-Approval Tax Rate</u>	<u>Adopted Rate Doesn’t Exceed Voter-Approval Tax Rate</u>
<p>July 16 – last day for budget officer to file proposed budget with municipal clerk if the city plans to wait until August 16 to adopt the tax rate. TEX. LOC. GOV’T CODE § 102.005 (<i>before 30th day before tax rate adopted</i> – thus, if a city plans to adopt tax rate before August 16, the proposed budget must be filed sooner). The proposed budget must contain a special cover page if the budget will raise more total property taxes than the previous year. The city secretary must post the proposed budget on the city’s website if the city maintains one. Additionally, the proposed budget must include a line item comparing expenditures in the proposed budget and actual expenditures in the preceding year for: (1) notices required to be published in the newspaper; and (2) directly or indirectly influencing or attempting to influence the outcome of legislation or administrative action, as those terms are defined in Government Code Sec. 305.002. TEX. LOC. GOV’T CODE § 140.0045.</p>	<p>July 25 – Chief appraiser must deliver certified appraisal roll or certified estimate of taxable value to assessor. TEX. TAX CODE § 26.01(a). Pursuant to S.B. 2, a chief appraiser may submit a certified estimate of taxable value in lieu of a certified appraisal roll if the appraisal review board for the appraisal district does not approve the appraisal records for the district by July 20. TEX. TAX CODE § 26.01(a-1). If the assessor receives a certified estimate of taxable values, the officer or employee designated by the city council must calculate the no-new-revenue tax rate and voter-approval tax rate using the estimate. TEX. TAX CODE § 26.04(c-2).</p>

July 25 – Chief appraiser must deliver certified appraisal roll or certified estimate of taxable value to assessor. TEX. TAX CODE § 26.01(a). Pursuant to S.B. 2, a chief appraiser may submit a certified estimate of taxable value in lieu of a certified appraisal roll if the appraisal review board for the appraisal district does not approve the appraisal records for the district by July 20. TEX. TAX CODE § 26.01(a-1). If the assessor receives a certified estimate of taxable values, the officer or employee designated by the city council must calculate the no-new-revenue tax rate and voter-approval tax rate using the estimate. TEX. TAX CODE § 26.04(c-2).

August 5 – last day to publish **notice of budget hearing**. TEX. LOC. GOV'T CODE § 102.0065 (not later than 10th day before the budget hearing). Note that the notice may not be published earlier than the 30th day before the hearing. The budget hearing notice must contain specific information about property tax increases. TEX. LOC. GOV'T CODE § 102.0065(d).

August 7 – The designated officer or employee must submit the no-new-revenue and voter-approval tax rates to the city council by this date, or as soon thereafter as practicable. TEX. TAX CODE § 26.04(e). (Note: nothing in the Tax Code requires the designated officer or employee to calculate the de minimis rate for a city under 30,000 in population. Cities are encouraged to communicate with their designated officer or employee in advance of this date to confirm the calculation of the de minimis rate.) Additionally, the designated officer or employee must post the calculated no-new-revenue tax rate and voter-approval tax rates, along with certain debt information, on the home page of the city's website in the form prescribed by the comptroller. *Id.* The designated officer or employee shall use the tax rate calculation forms prescribed by the comptroller in calculating the no-new-revenue and voter-approval tax rates, and may not submit the rates to the city council, until the designated officer or employee certifies on the tax rate calculation forms that the person has accurately calculated the tax rates and used values from the city's certified appraisal roll in performing the calculations. TEX. TAX CODE § 26.04(d-1) and (d-2). As soon as practicable after the designated officer or employee calculates the no-new-revenue tax rate and the voter-approval tax rate of the city, the designated officer or employee shall submit the tax rate calculation forms used in calculating the rates to the county assessor-collector for each county in which all or part of the city is located. TEX. TAX CODE § 26.04(d-3).

August 7 – The designated officer or employee must submit the no-new-revenue and voter-approval tax rates to the city council by this date, or as soon thereafter as practicable. TEX. TAX CODE § 26.04(e). (Note: nothing in the Tax Code requires the designated officer or employee to calculate the de minimis rate for a city under 30,000 in population. Cities are encouraged to communicate with their designated officer or employee in advance of this date to confirm the calculation of the de minimis rate.) Additionally, the designated officer or employee must post the calculated no-new-revenue tax rate and voter-approval tax rates, along with certain debt information, on the home page of the city's website in the form prescribed by the comptroller. *Id.* The designated officer or employee shall use the tax rate calculation forms prescribed by the comptroller in calculating the no-new-revenue and voter-approval tax rates, and may not submit the rates to the city council, until the designated officer or employee certifies on the tax rate calculation forms that the person has accurately calculated the tax rates and used values from the city's certified appraisal roll in performing the calculations. TEX. TAX CODE § 26.04(d-1) and (d-2). As soon as practicable after the designated officer or employee calculates the no-new-revenue tax rate and the voter-approval tax rate of the city, the designated officer or employee shall submit the tax rate calculation forms used in calculating the rates to the county assessor-collector for each county in which all or part of the city is located. TEX. TAX CODE § 26.04(d-3).

August 29 – last day for budget officer to **file proposed budget** with municipal clerk if the city plans to wait until September 29 to adopt the tax rate. TEX. LOC. GOV'T CODE § 102.005 (*before 30th day before tax rate adopted* – thus, if a city plans to adopt tax rate before September 29, the proposed budget must be filed sooner). The proposed budget must contain a special cover page if the budget will raise more total property taxes than the previous year. The city secretary must post the proposed budget on the city's website if the city maintains one. Additionally, the proposed budget must include a line item comparing expenditures in the proposed budget and actual expenditures in the preceding year for: (1) notices required to be published in the newspaper; and (2) directly or indirectly influencing or attempting to influence the outcome of legislation or administrative action, as those terms are defined in Government Code Sec. 305.002. TEX. LOC. GOV'T CODE § 140.0045.

August 9 – City council should **hold a record vote approving proposed tax rate**. Although there is not statutorily-defined procedure for the city council to follow in determining the proposed tax rate, this date effectively serves as the deadline, as the required notices of the tax rate hearing include the proposed tax rate (see below). Also, the required notice of the tax rate hearing requires the names of all members of the governing body, showing how each voted on the proposed tax rate and indicating the absences, if any, during the vote on the proposed tax rate. TEX. TAX CODE § 26.06(c) and 26.061.

August 9 – Continuous **Internet and T.V. notice of tax rate public hearing** begins, if applicable. TEX. TAX CODE § 26.065. The notice must be posted continuously for at least seven days immediately before the public hearing on the proposed tax rate increase and at least seven days immediately before the date of the vote proposing the increase in the tax rate. *Id.* For content of published notice and Internet and T.V. notice, see Tax Code Sections 26.06(b-1), (b-2), and (b-3).

August 12 – Last day to **publish notice of tax rate hearing**. TEX. TAX CODE § 26.06(a) (the public hearing may not be held before the fifth day after the date the notice of the public hearing is given). The notice may be delivered by mail to each property owner, or may be published in a newspaper. TEX. TAX CODE § 26.06(c). If the notice is published in the newspaper, the city must also post the notice prominently on the home page of the city's website from the date the notice is first published until the public hearing is concluded. *Id.* The notice must be in the form prescribed by Tax Code Section 26.06 or 26.061, and must include the table described in Tax Code Section 26.062. A city adopting a rate triggering an automatic election or the ability to petition for an election must modify the notice in accordance with Tax Code Section 26.063.

August 15 – last day for **hearing on budget**. TEX. LOC. GOV'T CODE § 102.006(b) (hearing shall be before the date of the tax levy). Note that the hearing must be after the 15th day after the proposed budget is filed with the clerk. Also, the city must take some sort of **action on the budget** at conclusion of hearing. TEX. LOC. GOV'T CODE § 102.007. This action could be the adoption of the budget, or else a vote to postpone the final budget vote. It is generally accepted that the city need not adopt the budget at the end of the hearing.

September 18 – last day to publish **notice of budget hearing**. TEX. LOC. GOV'T CODE § 102.0065 (not later than 10th day before the budget hearing). Note that the notice may not be published earlier than the 30th day before the hearing. The budget hearing notice must contain specific information about property tax increases. TEX. LOC. GOV'T CODE § 102.0065(d).

September 22 – City council should **hold a record vote approving proposed tax rate**. Although there is not statutorily-defined procedure for the city council to follow in determining the proposed tax rate, this date effectively serves as the deadline, as the required notices of the tax rate hearing include the proposed tax rate (see below). Also, the required notice of the tax rate hearing requires the names of all members of the governing body, showing how each voted on the proposed tax rate and indicating the absences, if any, during the vote on the proposed tax rate. TEX. TAX CODE § 26.06(c) and 26.061.

September 22 – Continuous **Internet and T.V. notice of tax rate public hearing** begins, if applicable, and if the proposed tax rate will exceed the no-new-revenue rate. TEX. TAX CODE § 26.065. The notice must be posted continuously for at least seven days immediately before the public hearing on the proposed tax rate increase and at least seven days immediately before the date of the vote proposing the increase in the tax rate. *Id.* For content of published notice and Internet and T.V. notice, see Tax Code Sections 26.06(b-1), (b-2), and (b-3).

September 24 – Last day to **publish notice of tax rate hearing**, if the proposed tax rate will exceed the no-new-revenue rate, **or the meeting to adopt the tax rate**, if the tax rate does not exceed the no-new-revenue rate. TEX. TAX CODE § 26.06(a) (the public hearing may not be held before the fifth day after the date the notice of the public hearing is given). The notice may be delivered by mail to each property owner, or may be published in a newspaper. TEX. TAX CODE § 26.06(c). If the notice is published in the newspaper, the city must also post the notice prominently on the home page of the city's website from the date the notice is first published until the public hearing is concluded. *Id.* The notice must be in the form prescribed by Tax Code Section 26.06 or 26.061, and must include the table described in Tax Code Section 26.062. A city adopting a rate triggering an automatic election or the ability to petition for an election must modify the notice in accordance with Tax Code Section 26.063.

August 16 – city should **adopt the budget** no later than this date. TEX. LOC. GOV'T CODE § 102.009 (city may only levy taxes in accordance with budget, and because levy cannot take place later than August 17 (see below), this is the effective deadline for property taxing cities). The city council must take a separate ratification vote to adopt any budget that will raise total property tax revenue. TEX. LOC. GOV'T CODE § 102.007(c). The budget must contain a special cover page that includes: (a) a specific statement on the whether the budget raises more, less, or the same amount of property tax revenue compared to the previous year's budget; (b) the record vote of each member of the city council by name voting on the adoption of the budget; (c) the city property tax rates for the preceding and current fiscal years, including the adopted rate, no-new-revenue tax rate, no-new-revenue maintenance and operations tax rate, voter-approval tax rate, and debt rate; and (d) the total amount of city debt obligations secured by property taxes. TEX. LOC. GOV'T CODE § 102.007(d). The adopted budget, including the cover page, must be posted on the city's website if the city has one. The city council shall include as an appendix to the city's budget for a fiscal year the tax rate calculation forms used by the designated officer or employee to calculate the city's no-new-revenue tax rate and the voter-approval tax rate the tax year in which the fiscal year begins. TEX. TAX CODE § 26.04(e-5).

September 28 – last day for **hearing on budget**. TEX. LOC. GOV'T CODE § 102.006(b) (hearing shall be before the date of the tax levy). Note that the hearing must be after the 15th day after the proposed budget is filed with the clerk. Also, the city must take some sort of **action on the budget** at conclusion of hearing. TEX. LOC. GOV'T CODE § 102.007. This action could be the adoption of the budget, or else a vote to postpone the final budget vote. It is generally accepted that the city need not adopt the budget at the end of the hearing.

September 29 – city should **adopt the budget** no later than this date. TEX. LOC. GOV'T CODE § 102.009 (city may only levy taxes in accordance with budget, and because levy cannot take place later than September 29 (see below), this is the effective deadline for property taxing cities). The city council must take a separate ratification vote to adopt any budget that will raise total property tax revenue. TEX. LOC. GOV'T CODE § 102.007(c). The budget must contain a special cover page that includes: (a) a specific statement on the whether the budget raises more, less, or the same amount of property tax revenue compared to the previous year's budget; (b) the record vote of each member of the city council by name voting on the adoption of the budget; (c) the city property tax rates for the preceding and current fiscal years, including the adopted rate, no-new-revenue tax rate, no-new-revenue maintenance and operations tax rate, voter-approval tax rate, and debt rate; and (d) the total amount of city debt obligations secured by property taxes. TEX. LOC. GOV'T CODE § 102.007(d). The adopted budget, including the cover page, must be posted on the city's website if the city has one. The city council shall include as an appendix to the city's budget for a fiscal year the tax rate calculation forms used by the designated officer or employee to calculate the city's no-new-revenue tax rate and the voter-approval tax rate the tax year in which the fiscal year begins. TEX. TAX CODE § 26.04(e-5).

<p>August 16 – Must hold tax rate hearing and adopt a tax rate exceeding the greater of the taxing unit's voter-approval tax rate or de minimis tax rate no later than this date. TEX. TAX CODE § 26.05(a) (city council must adopt a tax rate that exceeds the voter-approval tax rate not later than the 71st day before the November uniform election date; however, the city council must order the automatic election by no later than the 78th day before the November election date under Election Code Section 3.005(c), effectively making the deadline to adopt the tax rate the 78th day before the November uniform election date). The hearing must be held on a weekday that is not a public holiday. TEX. TAX CODE § 26.06(a). The city council may vote on the proposed tax rate at the public hearing. If the city council does not vote on the proposed tax rate at the public hearing, the city council shall announce at the public hearing the date, time, and place of the meeting at which it will vote on the proposed tax rate, and that meeting may not be held later than the seventh day after the date of the public hearing. TEX. TAX CODE § 26.06(e). The city council must separately approve the maintenance and operations component and the debt service component of the tax rate. TEX. TAX CODE § 26.05(a). The motion to adopt a tax rate that exceeds the no-new-revenue rate must be made precisely as follows: “I move that the property tax rate be increased by the adoption of a tax rate of (specify tax rate), which is effectively a (insert percentage by which the proposed tax rate exceeds the no-new-revenue tax rate) percent increase in the tax rate.” If the tax rate will exceed the no-new-revenue tax rate, the vote on the ordinance setting the tax rate must be a record vote and must be approved by at least 60 percent of the members of the city council. TEX. TAX CODE § 26.05(b). Tax Code Section 26.05 contains several other precise requirements regarding notice in the tax rate ordinance itself that must be complied with if the city adopts a rate exceeding the no-new-revenue tax rate. The city council may not hold its public hearing or public meeting to adopt a tax rate until the fifth day after the date the chief appraiser of each appraisal district in which the city participates has delivered its tax estimate notice under Tax Code Sec. 26.04(e-2) and made various types of tax rate information and the tax rate calculation forms available on to the public via the property tax database under Tax Code Sec. 26.17(f). TEX. TAX CODE. § 26.05(d-1).</p>	<p>September 29 – Must hold tax rate hearing (if applicable) and adopt tax rate no later than this date. TEX. TAX CODE § 26.05 (or 60th day after receipt of appraisal roll, whichever is later. If the city uses the 60 day rule, almost every date in this memo would need to be recalculated). The hearing must be held on a weekday that is not a public holiday. TEX. TAX CODE § 26.06(a). The city council may vote on the proposed tax rate at the public hearing. If the city council does not vote on the proposed tax rate at the public hearing, the city council shall announce at the public hearing the date, time, and place of the meeting at which it will vote on the proposed tax rate, and that meeting may not be held later than the seventh day after the date of the public hearing. TEX. TAX CODE § 26.06(e). The city council must separately approve the maintenance and operations component and the debt service component of the tax rate. TEX. TAX CODE § 26.05(a). The motion to adopt a tax rate that exceeds the no-new-revenue rate must be made precisely as follows: “I move that the property tax rate be increased by the adoption of a tax rate of (specify tax rate), which is effectively a (insert percentage by which the proposed tax rate exceeds the no-new-revenue tax rate) percent increase in the tax rate.” S.B. 1760 (2015) provides that if the tax rate will exceed the no-new-revenue tax rate, the vote on the ordinance setting the tax rate must be a record vote and must be approved by at least 60 percent of the members of the city council. TEX. TAX CODE § 26.05(b). Tax Code Section 26.05 contains several other precise requirements regarding notice in the tax rate ordinance itself that must be complied with if the city adopts a rate exceeding the no-new-revenue tax rate. The city council may not hold its public hearing or public meeting to adopt a tax rate until the fifth day after the date the chief appraiser of each appraisal district in which the city participates has delivered its tax estimate notice under Tax Code Sec. 26.04(e-2) and made various types of tax rate information and the tax rate calculation forms available on to the public via the property tax database under Tax Code Sec. 26.17(f). TEX. TAX CODE. § 26.05(d-1).</p>
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August 16 – If the city adopts a rate exceeding the greater of the taxing unit's voter-approval tax rate or de minimis tax rate, the city must **order the automatic election** to approve the tax rate no later than the 78th day before the November uniform election date. TEX. ELEC. CODE § 3.005(c). At the election, the ballots shall be prepared to permit voting for or against the proposition: "Approving the ad valorem tax rate of \$_____ per \$100 valuation in (name of city) for the current year, a rate that is \$_____ higher per \$100 valuation than the voter-approval tax rate of (name of city), for the purpose of (description of purpose of increase). Last year, the ad valorem tax rate in (name of city) was \$_____ per \$100 valuation." The ballot proposition must include the adopted tax rate, the difference between the adopted tax rate and the voter-approval tax rate, and the city's tax rate for the preceding tax year in the appropriate places. TEX. TAX CODE § 26.07(c).

August 23 – A city adopting a tax rate that exceeds the voter-approval tax rate, but is less than the de minimis tax rate, must **adopt its tax rate** no later than this day. TEX. TAX CODE § 26.05(a) (city council must adopt a tax rate that exceeds the voter-approval tax rate not later than the 71st day before the November uniform election date). The city council must separately approve the maintenance and operations component and the debt service component of the tax rate. TEX. TAX CODE § 26.05(a). The motion to adopt a tax rate that exceeds the no-new-revenue rate must be made precisely as follows: "I move that the property tax rate be increased by the adoption of a tax rate of (specify tax rate), which is effectively a (insert percentage by which the proposed tax rate exceeds the no-new-revenue tax rate) percent increase in the tax rate." If the tax rate will exceed the no-new-revenue tax rate, the vote on the ordinance setting the tax rate must be a record vote and must be approved by at least 60 percent of the members of the city council. TEX. TAX CODE § 26.05(b). Tax Code Section 26.05 contains several other precise requirements regarding notice in the tax rate ordinance itself that must be complied with if the city adopts a rate exceeding the no-new-revenue tax rate.

¹ This memo does not apply to a city with a population of less than 30,000 if that city's de minimis rate does not exceed the city's voter-approval rate. The very few cities in the state that fit that category should refer to TML's memo on tax and budget deadlines for cities with populations of 30,000 or more.

CITY COUNCIL STAFF SUMMARY

Meeting Date: July 26, 2021

Agenda item: 6.5

Prepared by: Bill Hill

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action - Ordinance O-2021-007 amending the City of Shavano Park Fee Schedule to amend licensing fee for Community Homes (Administrative) - City Manager

X

Attachments for Reference:

1) 6.5a Ordinance O-2021-007

BACKGROUND / HISTORY: The City's current annual licensing fee is \$1000.

DISCUSSION: The City recently researched other municipalities' fees for Community Homes and found that other cities typically charge inspection fees only. The annual inspection requirements for Community Homes are a Fire Inspection and a Health Inspection.

The City charges a \$60 fee for the Health inspection. A \$100 annual licensing fee would cover the cost of the Fire Inspection and staff processing.

COURSES OF ACTION: Approve Ordinance O-2021-007 with fees as presented; propose different fees; or decline and provide further guidance to City Staff.

FINANCIAL IMPACT: Not significant

MOTION REQUESTED: Approve Ordinance O-2021-007 amending the City of Shavano Park Fee Schedule to adjust the annual licensing fee for Community Homes to \$100 (Administrative).

ORDINANCE NO. O-2021-007

AN ORDINANCE AMENDING APPENDIX A – CITY OF SHAVANO PARK FEE SCHEDULE TO DECREASE THE COMMUNITY HOMES FOR DISABLED PERSONS ANNUAL LICENSE FEE TO \$100.00; PROVIDING A CUMULATIVE & CONFLICTS CLAUSE, PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Ordinance O-2014-025 requires all Community Homes for the Disabled to be annually inspected and pay an annual license fee; and

WHEREAS, the City Council of the City of Shavano Park desires its fees to be fair and equitable to offset City costs in the maintenance of these public facilities; and

WHEREAS, the City Council of the City of Shavano Park desires its fee schedule to accurately represent the cost of services provided by the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

I CODE AMENDMENT

Appendix A – City of Shavano Park Fee Schedule, Miscellaneous Permits, of the City of Shavano Park Code of Ordinances is hereby amended to add the following:

License Fee—Community Homes for Disabled Persons	
License Fee - renewed annually	\$100.00

II CUMULATIVE CLAUSE

That this ordinance shall be cumulative of all provisions of the City of Shavano Park, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

III SEVERABILITY

That it is hereby declared to be the intention of the City Council of the City of Shavano Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance

should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

IV PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

V EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND APPROVED by the City Council of the City of Shavano Park this the 26th day of July, 2021 as an administrative ordinance.

ROBERT WERNER, MAYOR

Attest:

TRISH NICHOLS, CITY SECRETARY

City of Shavano Park
PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Page 1

Printed: 07-01-2021

	[Designated period: 06/01/21 to 06/30/21]			[Prior period: 05/31/21 to 06/29/21]					
	Code	Prms	Valuation	Fees Paid	Units	Prms	Valuation	Fees Paid	Units
Additions:									
Technology Fee	32744	2	0.00	13,754.12	0	0	0.00	0.00	0
Residential plan review	32751	2	0.00	13,754.12	0	0	0.00	0.00	0
All additions	32776	2	3,217.00	13,754.12	0	0	0.00	0.00	0
Credit Card Fee	34101	1	0.00	13,754.12	0	0	0.00	0.00	0
Building (R):									
Technology Fee	32744	2	0.00	12,587.94	0	0	0.00	0.00	0
Residential plan review	32751	2	0.00	12,587.94	0	0	0.00	0.00	0
New Residence	32774	2	8,445.00	12,587.94	0	0	0.00	0.00	0
Demolition (R):									
Technology Fee	32744	1	0.00	0.00	0	0	0.00	0.00	0
Demolition Permit	32763	1	0.00	0.00	0	0	0.00	0.00	0
Driveway Permit:									
Technology Fee	32744	1	0.00	0.00	0	0	0.00	0.00	0
Driveway Permit	34555	1	0.00	0.00	0	0	0.00	0.00	0
Electric (C):									
N/A		1	0.00	0.00	0	0	0.00	0.00	0
Technology Fee	32744	2	0.00	861.04	0	0	0.00	0.00	0
Improvements/remodels	32788	1	0.00	840.52	0	0	0.00	0.00	0
Credit Card Fee	34101	2	0.00	861.04	0	0	0.00	0.00	0
Re-inspection fee – applies to all inspections types	34168	2	0.00	861.04	0	0	0.00	0.00	0
Public Works / Utility Work	35545	1	0.00	20.52	0	0	0.00	0.00	0
Electric (R):									
Technology Fee	32744	12	0.00	9,840.20	0	0	0.00	0.00	0
New Residence	32787	4	0.00	6,211.56	0	0	0.00	0.00	0
Improvements/remodels	32788	6	0.00	2,290.96	0	0	0.00	0.00	0
Accessory Building	32789	1	0.00	0.00	0	0	0.00	0.00	0
Swimming Pool/Spas	32790	2	0.00	1,337.68	0	0	0.00	0.00	0

City of Shavano Park
PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Page 2

Credit Card Fee	34101	10	0.00	9,840.20	0	0	0.00	0.00	0
Re-inspection fee – applies to all inspections types	34168	2	0.00	1,722.08	0	0	0.00	0.00	0
Fence Permit:									
Technology Fee	32744	1	0.00	322.89	0	0	0.00	0.00	0
Credit Card Fee	34101	1	0.00	322.89	0	0	0.00	0.00	0
Fence (Residential)	35203	1	0.00	322.89	0	0	0.00	0.00	0
Finish Out:									
Technology Fee	32744	1	0.00	7,686.96	0	0	0.00	0.00	0
Total Valuation	32766	1	159,932.20	7,686.96	0	0	0.00	0.00	0
Credit Card Fee	34101	1	0.00	7,686.96	0	0	0.00	0.00	0
Commercial plan review	35508	1	0.00	7,686.96	0	0	0.00	0.00	0
Gas (R):									
Technology Fee	32744	2	0.00	1,260.78	0	0	0.00	0.00	0
Gas Line w/ GTO	32816	2	0.00	1,260.78	0	0	0.00	0.00	0
Credit Card Fee	34101	2	0.00	1,260.78	0	0	0.00	0.00	0
HVAC (C):									
Technology Fee	32744	1	0.00	1,245.39	0	0	0.00	0.00	0
Total Valuation	32766	1	17,000.00	1,245.39	0	0	0.00	0.00	0
Credit Card Fee	34101	1	0.00	1,245.39	0	0	0.00	0.00	0
HVAC (R):									
Technology Fee	32744	8	0.00	2,844.45	0	0	0.00	0.00	0
Improvements/remodels	32802	1	0.00	0.00	0	0	0.00	0.00	0
Replacing Furnace Unit	32807	1	0.00	322.89	0	0	0.00	0.00	0
All new systems	32808	7	0.00	2,521.56	0	0	0.00	0.00	0
Credit Card Fee	34101	5	0.00	2,844.45	0	0	0.00	0.00	0
Irrigation (C):									
Technology Fee	32744	1	0.00	1,245.39	0	0	0.00	0.00	0
Total Valuation	32766	1	16,500.00	1,245.39	0	0	0.00	0.00	0
Credit Card Fee	34101	1	0.00	1,245.39	0	0	0.00	0.00	0

City of Shavano Park
PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Page 3

N/A:

N/A	1	0.00	0.00	0	0	0.00	0.00	0
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Patio/ Deck:

Technology Fee	32744	1	0.00	322.89	0	0	0.00	0.00	0
Credit Card Fee	34101	1	0.00	322.89	0	0	0.00	0.00	0
Patio/Deck Permit (residential)	37089	1	0.00	322.89	0	0	0.00	0.00	0

Plumbing (C):

Technology Fee	32744	1	0.00	1,660.52	0	0	0.00	0.00	0
Total Valuation	32766	1	16,606.00	1,660.52	0	0	0.00	0.00	0
Credit Card Fee	34101	1	0.00	1,660.52	0	0	0.00	0.00	0
Re-inspection fee – applies to all inspections types	34168	1	0.00	1,660.52	0	0	0.00	0.00	0

Plumbing (R):

Technology Fee	32744	21	0.00	19,433.92	0	0	0.00	0.00	0
New Residence	32810	8	0.00	12,863.12	0	0	0.00	0.00	0
Improvements/remodels	32811	6	0.00	3,511.04	0	0	0.00	0.00	0
Accessory Building	32812	1	0.00	635.52	0	0	0.00	0.00	0
Swimming Pool/Spas	32813	1	0.00	476.64	0	0	0.00	0.00	0
Irrigation systems	32814	1	0.00	656.04	0	0	0.00	0.00	0
Gas Line w/ GTO	32816	4	0.00	4,136.30	0	0	0.00	0.00	0
Water Heater Installs	34100	3	0.00	666.30	0	0	0.00	0.00	0
Credit Card Fee	34101	17	0.00	19,433.92	0	0	0.00	0.00	0
Re-inspection fee – applies to all inspections types	34168	5	0.00	7,943.12	0	0	0.00	0.00	0

Remodel (R):

Technology Fee	32744	1	0.00	1,693.32	0	0	0.00	0.00	0
Residential plan review	32751	1	0.00	1,693.32	0	0	0.00	0.00	0
All improvements/remodels	32777	1	400.00	1,693.32	0	0	0.00	0.00	0
Credit Card Fee	34101	1	0.00	1,693.32	0	0	0.00	0.00	0

Roof (R):

Technology Fee	32744	2	0.00	476.64	0	0	0.00	0.00	0
Roof (or re-roof)	32782	2	0.00	476.64	0	0	0.00	0.00	0

City of Shavano Park
PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Page 4

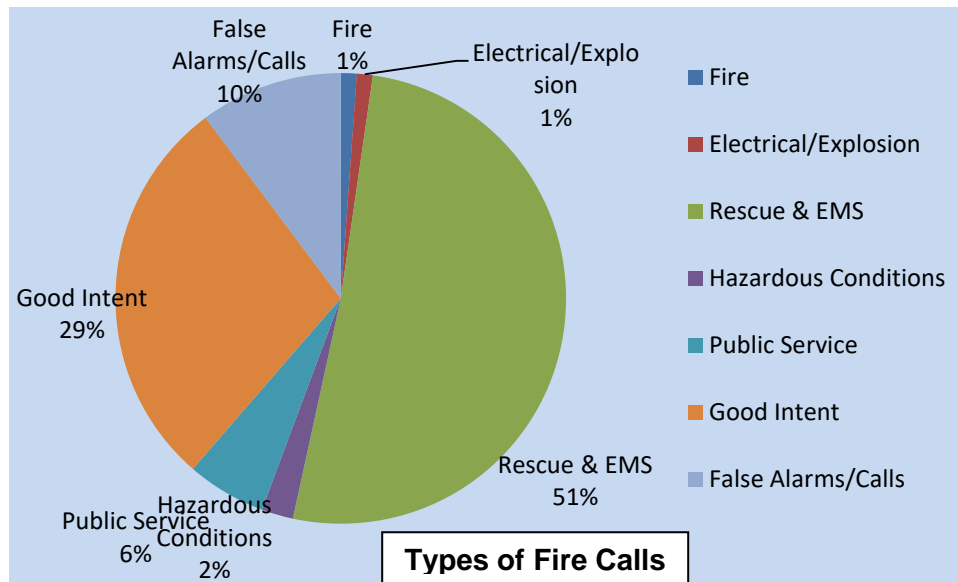
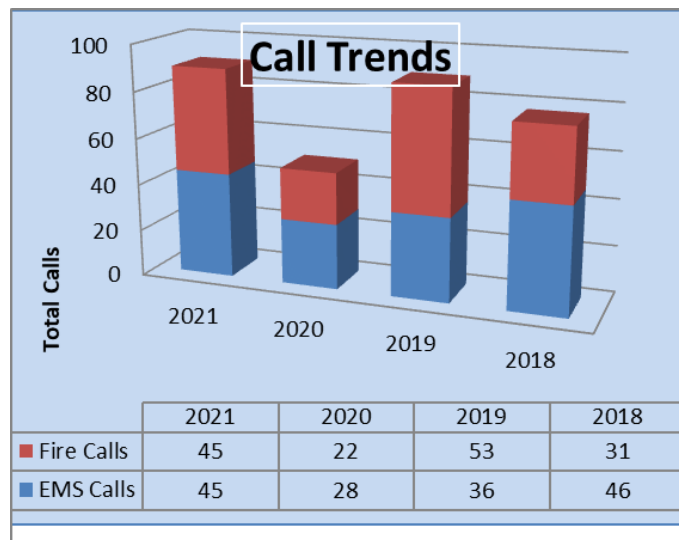
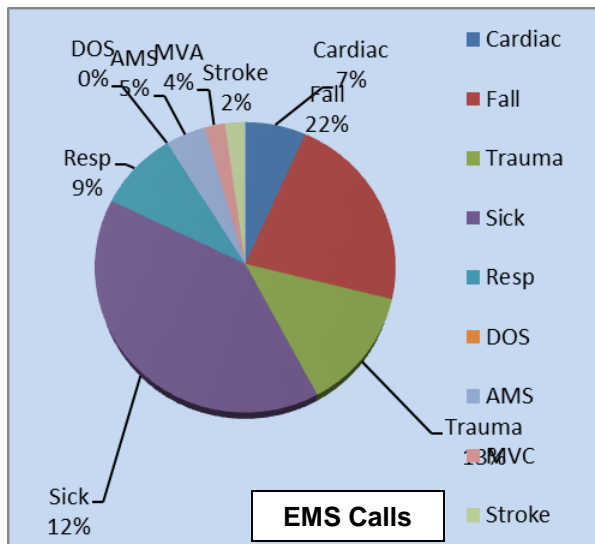
Credit Card Fee	34101	1	0.00	476.64	0	0	0.00	0.00	0
Solar Panels:									
Technology Fee	32744	3	0.00	1,998.80	0	0	0.00	0.00	0
Residential plan review	32751	1	0.00	1,045.52	0	0	0.00	0.00	0
Solar Permit (residential and commercial)	32822	3	0.00	1,998.80	0	0	0.00	0.00	0
Credit Card Fee	34101	3	0.00	1,998.80	0	0	0.00	0.00	0
Swimming Pool:									
N/A		1	0.00	0.00	0	0	0.00	0.00	0
Technology Fee	32744	4	0.00	2,890.52	0	0	0.00	0.00	0
Residential plan review	32751	2	0.00	2,890.52	0	0	0.00	0.00	0
Swimming Pool/Spas	32783	4	0.00	2,890.52	0	0	0.00	0.00	0
Credit Card Fee	34101	1	0.00	2,890.52	0	0	0.00	0.00	0
Tree Trimming (C):									
Technology Fee	32744	1	0.00	2.64	0	0	0.00	0.00	0
Tree permit (contractor)	32746	9	0.00	13.20	0	0	0.00	0.00	0
Credit Card Fee	34101	7	0.00	13.20	0	0	0.00	0.00	0
Tree Trimming (R):									
Technology Fee	32744	2	0.00	18.00	0	0	0.00	0.00	0
Tree permit (residential)	32745	2	0.00	18.00	0	0	0.00	0.00	0
Credit Card Fee	34101	1	0.00	18.00	0	0	0.00	0.00	0

Shavano Park Fire Department



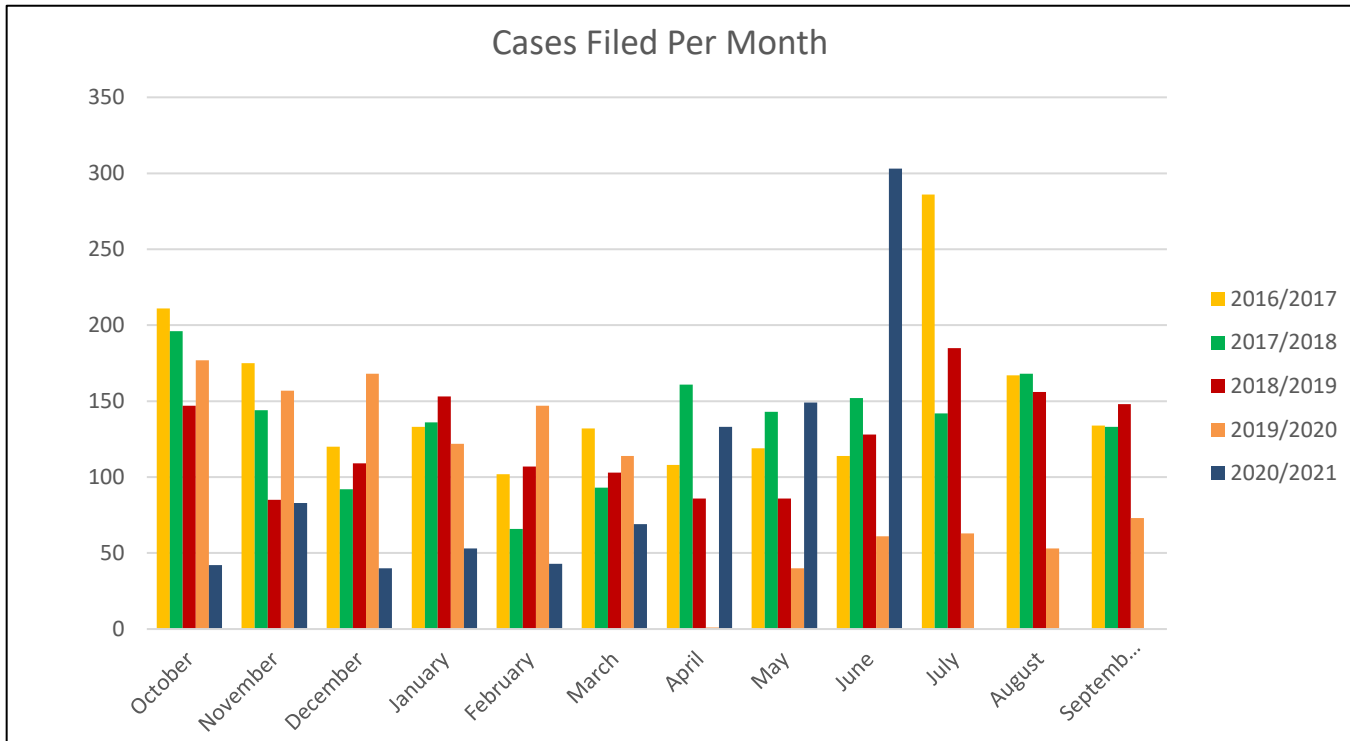
Summary of Events for June 2021

- Shavano Park FD responded to **90** requests for service in June.
- This is a **55% increase** from the previous **June**.
- Shavano Park FD responded to **10** automatic aid requests from Bexar-Bulverde FD and Camp Bullis.
- Shavano Park FD received **2** automatic aid responses for Castle Hills FD and Hollywood Park FD.
- Shavano Park FD Responded/stood-by for **5** mutual aid requests from other departments.
- The average response time for calls within Shavano Park is **4 minutes 32 seconds** this month.
- Fire Fighters completed a total of **168 hours of fire** and **141 hours of EMS** training in the month of June.
- Certified Fire Inspector inspected **4** commercial buildings.
- Fire crews performed **4** pre-incident fire plan reviews
- Certified Plans Examiners reviewed **2** sets of commercial building/renovation plans/changes to previously submitted plans



City of Shavano Park

Municipal Court Activity June 2021

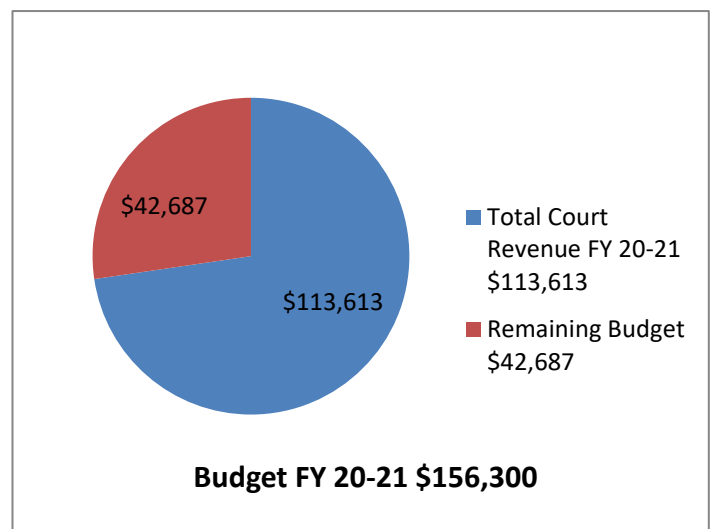


Cases Resolved	Current Month	Prior Year
Fine	60	24
Not Guilty By Judge	0	0
Guilty	29	24
Dismissed	9	0
Compliance Dismissal	32	10
Defensive Driving	10	11
Deferred Disposition	16	11
Proof of Insurance	2	1
TOTAL	158	81

There was 1 case filed in April 2020.
(Insufficient to register on the above chart)

There were no in-person Municipal Court proceedings March - May, July - December 2020 and January - February 2021 due to the coronavirus.

Court Revenue	Current 20/21	Prior 19/20
October	\$ 7,514	\$ 10,865
November	8,737	10,311
December	5,261	10,494
January	7,312	12,522
February	8,186	17,307
March	16,987	15,672
April	18,516	6,808
May	18,146	8,853
June	22,954	17,162
July	-	8,663
August	-	8,466
September	-	5,954
	\$ 113,613	\$ 133,075



**Monthly Activity Report
City of Shavano Park Police Department
June 2021**

**Activity Report: 166 incidents were responded to by the Police Department.
959 total incidents were responded to by the Department for 2021.**

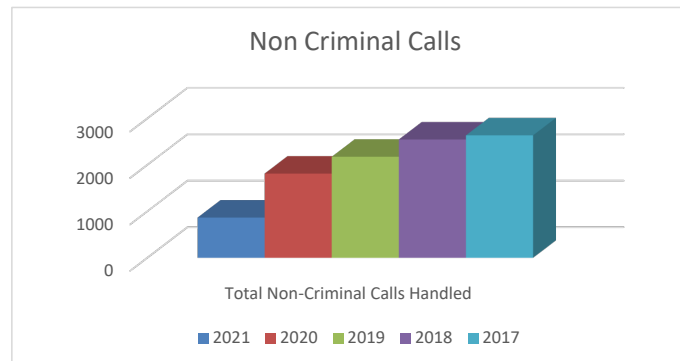
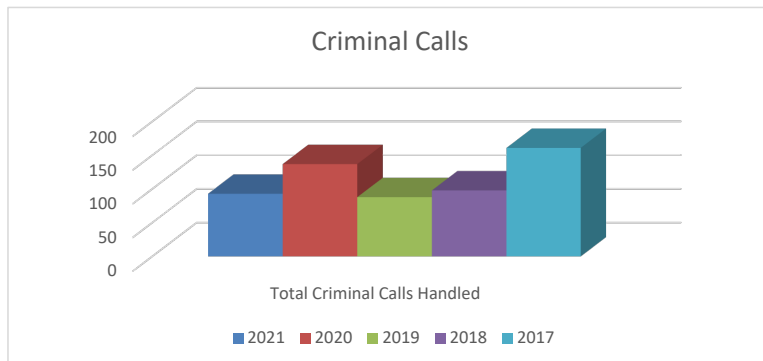
Criminal Incidents	June	Calendar Year				
		2021	2020	2019	2018	2017
Alcohol Beverage Code Violations	0	0	0	0	1	0
Arrest of Wanted Persons (Outside Agency)	2	9	8	15	19	21
Assault	1	3	5	0	3	1
Burglary Building	0	1	4	5	1	3
Burglary of Habitation	0	0	0	0	5	4
Burglary Vehicle	0	11	8	8	8	13
Criminal Mischief / Reckless Damage	1	13	7	7	5	15
Criminal Mischief Mail Box	0	1	1	0	0	2
Cruelty to Animals	0	0	0	0	0	0
Deadly Conduct	0	0	0	0	0	0
D.U.I. - Minor	0	1	0	0	0	1
D.W.I. / D.U.I.	4	13	15	10	6	4
Driving while License Suspended / Invalid	0	0	0	2	4	0
Endangerment of Child	0	0	0	0	0	1
Evading Arrest	2	3	2	1	3	0
Failure to Identify	0	0	0	0	0	1
Family Violence	1	3	4	3	1	3
Fraud / Forgery / False Reports / Tamper w/ Govt. Record	0	5	8	0	2	0
Harassment / Retaliation / Terroristic Threat	0	0	3	0	0	2
M.I.P. Alcohol / Tobacco	0	1	3	0	0	0
Murder	0	0	0	0	0	0
Narcotics Violation (class B and up)	0	2	12	12	10	16
Narcotics Violation (class C)	1	6	16	14	18	43
Possession of Prohibited Weapon / Unlawful Carry	0	0	0	1	0	1
Public Intoxication	0	0	1	1	0	3
Resisting Arrest	0	0	0	0	0	1
Robbery	0	2	2	0	0	1
Sexual Assault	0	0	1	0	0	0
Solicitation of a Minor / Indecency with a Minor	0	0	0	0	1	0
Suicide	0	0	1	0	0	0
Theft	1	15	24	9	11	22
Theft of Mail	0	2	8	0	0	1
Theft of Motor Vehicle / Unauthorized Use of Motor Veh.	0	2	4	0	0	2
Total Criminal Calls Handled	13	93	137	88	98	161

Monthly Activity Report
City of Shavano Park Police Department
June 2021

Non-Criminal Incidents

	June	Calendar Year				
		2021	2020	2019	2018	2017
Accidents Major (With Injuries)	1	3	2	8	7	10
Accidents Minor (Non-Injury)	2	30	36	74	69	50
Alarm Call	37	214	401	505	498	557
Animal Calls / Complaints	6	37	107	147	171	143
Assist Fire Department / EMS	35	166	373	426	444	388
Assist Other Law Enforcement Agencies	3	16	59	89	94	81
Assist the Public	2	17	80	105	77	106
City Ordinance Violations	2	20	57	34	374	420
dumping 1 solicitor 1						
Criminal Trespass Warning	0	10	11	10	5	7
Deceased Person / Natural / Unattended	2	10	23	15	20	17
Disturbance / Keep the Peace	4	33	71	46	59	56
Emergency Detention	1	6	12	9	4	10
Health & Safety Violations	0	0	0	0	0	0
Information Reports	8	44	127	164	213	195
Missing Person / Runaway	0	0	3	4	0	1
Recovered Property / Found Property	2	11	11	9	8	21
Suspicious Activity, Circumstances, Persons, Vehicles	8	74	154	194	214	285
Traffic Hazard	1	9	21	72	47	49
Welfare Concern	2	26	48	65	58	52
911 Hang-up Calls	37	140	217	199	185	188
Total Non-Criminal Calls Handled	153	866	1813	2175	2547	2636
Officer Initiated Contacts						
Community Policing Contacts / Crime Prevention	328	1473	899	1496	2620	2630
Out of Town / Patrol-By Reports	26	72	211	430	410	480
Total Officer Initiated Contacts	354	1545	1110	1926	3030	3110

There was no reported gang activity for June 2021. For 2021 there have been no reported gang activity.



City of Shavano Park Police Department June 2021 Breakdown

Arrest of Wanted Person

1. 100 blk. Warbler Way - Bexar County Warrant
2. 3800 blk. DeZavala Road - Montgomery County Warrant

Assault

1. 500 blk. Possum Oak - assault between friends

Criminal Mischief

1. 100 blk. Turkey Creek - reckless damage

DWI

1. 16800 blk. N.W. Military Hwy. - driving under the influence
2. 4000 blk. DeZavala Road - driving under the influence
3. 4500 blk. Lockhill-Selma Road - driving under the influence
4. 3800 blk. DeZavala Road - driving under the influence

Evading Arrest

1. 16400 blk. N.W. Military Hwy. - attempted to flee from police
2. 500 blk. Possum Oak - attempted to flee from police

Family Violence

1. 90 blk. Long Bow - domestic violence / minor injury

Narcotics (class C)

1. 3800 blk. DeZavala Road - possession of drug paraphernalia

Theft

1. 4100 blk. N. Loop 1604 W. - beer run

June 2021

Officer	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Grand Total
Warnings	51	28	18	21	10	30	5	26	0	16	5	11	13	11	20	265
Citations	35	20	6	12	33	25	6	9	0	26	6	34	78	29	26	345
Cases	13	21	6	14	15	19	5	10	0	4	4	9	8	22	13	163
Activity Totals	99	69	30	47	58	74	16	45	0	46	15	54	99	62	59	773
Vehicles Stopped	58	45	21	26	34	44	10	26	0	37	8	34	79	32	38	492
Community Policing	38	46	44	63	17	3	0	61	0	4	0	28	0	10	14	328

Benavides Cantu Casares Flores Garza Harper Martinez Mendoza Nakazono Page Phelps Quintanilla Rangel Torres Villanueva

Officer	P	Q	R	S	T	U	V	W	X	Y	Z	Total B
Warnings	0	0										0
Citations	0	0										0
Cases	1	2										3
Activity Totals	1	2	0	0	0	0	0	0	0	0	0	3
Vehicles Stopped	0	0										0
Community Policing	0	0										0

Kelley Wade

Grand Total
265
345
166
776
492
328

PUBLIC WORKS DEPARTMENT
Monthly Report -June 2021

WATER UTILITY

- Staff completed the meter reads, and the 215 reread
- Contractor started to install new fence at 14610 NW Military and well site #4
- Staff swapped out 30 meters to cellular
- Staff replaced chlorine scale at Well #6, scale was shipped back to manufacture due to lightening damage
- Consumer Confidence Report was posted to City website, agenda board. Website link was added to the water bills before being mailed. CCR was mailed to TCEQ for annual reporting

STREETS

- Staff repaired a pothole at Broken Bough/ NW Military
- Staff patched Long Bow after 2 water leaks were repaired.
- Staff and KFW met to discuss planning ahead for street repair program

DRAINAGE

- Staff cleaned up after weekend storms – down street signs, clogged drainage culverts, water system re

FACILITIES

- Holt Mechanical completed minor repairs to City Hall A/C units and 1 exhaust fan motor
- Staff repaired the council chambers sink, Admin sink draining issue
- Contractor repaired the 4 exterior doors for City Hall to improve security during storm events

OTHER

- UTV was picked up, and placed in operation
- 3 staff completed online training for water courses, working towards "D or C" water license

Water Utility	SEPTEMBER	MO	FY
# of Gallons Pumped		16,196,798	193,460,798
# of Gallons Pumped from Trinity		0	0
Total Pumped		16,196,798	193,460,798
 # of Gallons Sold		15,295,000	176,221,000
Water Losses in gallons		895,298	17,046,298
Flushing		6,500	154,500
% of Loss		5.57%	8.91%
 Water Revenue		\$58,081.66	\$545,431.11
EAA Fees Collected		\$7,647.50	\$69,914.50
Water Service Fees		\$4,952.40	\$49,142.98
Debt Service Collected		\$15,806.00	\$157,369.68
Late Fees		\$0.00	\$0.00
Cellular Access Fee		\$8.90	\$89.00
 Water Used by City		233,000	1,814,000
Water Cost Used by City		\$2,076.50	\$17,623.62
 # of Water Complaints		0	3
# of Bill Adjustments		4	22
# of locate tickets		39	267

CITY COUNCIL STAFF SUMMARY

Meeting Date: July 26, 2021

Agenda item: 7.6.

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Presentation of June 2021 Monthly Reports

X

Attachments for Reference:

- a) June 2021 Power Point Presentation
- b) June 2021 Revenue & Expenditure Report
- c) June 2021 Monthly Check Register

BACKGROUND / HISTORY: The information provided is for the FY 2020-21 budget period, month ending June 30, 2021. The “Current Budget” column contains the original adopted budget plus one budget amendment. This summary highlights a number of key points related to the current month’s activity for the General Fund and for the Water Utility Fund. Staff is also prepared to present the accompanying power point briefing.

DISCUSSION:

10 - General Fund (Page 1 of Revenue and Expenditure Report)

As of June 30, 2021, General Fund revenues total \$5,534,552 or 91.27% of the budget. General Fund expenditures total \$4,771,253 or 78.68% of the budget with 9 months or 75% of the year complete.

Revenues (GF) (Page 2 & 3)

- Current M&O Property tax (10-599-1010) collections for the month are \$273,126. The City has received 96.33% of its annual budgeted amount to date. Collection percentage is on par with the same period, prior year, which was 96.68% collected.
- Sales Tax revenue received this month totaled \$42,464 based on taxable April 2021 sales reported by monthly filers.
- Franchise Fees are paid quarterly and generally received two months after the quarter. Next receipts due in August.
- Permits and Licenses revenues total \$43,441 for the month, with \$38,692 in building permits and \$1,760 in garage sale & other permits.
- Court fees for the month are \$20,908, above the amount recognized in June 2020 of \$16,452.
- Police/Fire revenues total \$13,364 for the month. EMS Fees (6060) includes \$230 of delinquent account collections with the balance from the EMS third party billing service.
- The Fire Department received the Trauma Grant from STRAC (7037).
- The City received donations towards the July Picnic in the Park event, recorded in Donations (7086).

- Recorded the transfers in from the Water Utility (8020) and from the Court Fund (8050) this month.

Expenditures (GF) (Pages 4-14)

-The Council (600) is at 41.76% spent year to date. Larger expenditures this month include supplies purchased and deposits to vendors for the July 3rd event in City Sponsored Events (2037) and payment to the TML for the City's membership renewal in Dues (3020).

-The Administration Department (601) is on budget with \$106,735 spent this month or 75.38% of the annual budget utilized to date. Travel (3040) includes City Manager's lodging for the annual TCMA conference and airfare to New Orleans to attend the Court of Appeals hearing regarding the City's signage lawsuit. Document Storage/Archives (4050) includes the normal monthly storage fee plus \$1,000 for records inventory assistance as a significant number of boxes and files were sent to storage. Building maintenance (5030) includes \$2,700 to repair the security doors at City Hall, \$1,100 for a new admin break room refrigerator, \$950 for various restroom/septic repairs and \$620 for annual fire alarm testing. Recorded the budgeted amount of transfer to the Capital Replacement Fund this month in 9010.

-The Court Department (602) expenditures for the month are \$6,558 for 75.62% of the annual budget spent year to date. The annual charges in October for Incode software in 4075 for \$4,644, as well as the full liability (3050) and property (3070) insurance contribute to the actual expenditures exceeding budget to date.

-The Public Works Department (603) expenditures for the month are \$77,777 with 88.29% of the annual budget utilized. High percentage of budget utilized is due to the transfer of the TxDOT State Infrastructure Bank (SIB) loan proceeds to the Water Capital Replacement Fund for the water line relocation as part of the TxDOT NW Military expansion project - \$462,500 in Transfer to Water Capital (9072) which occurred in November. Larger expenditures this month include \$700 to repair the utility trailer and \$386 for a skid plate in Equipment Maint & Repair (5010) and \$1,900 for asphalt and top soil in Street Maintenance (6080). The budgeted transfer to the Capital Replacement Fund was recorded this month in 9010.

-The Fire Department (604) is above budget for day-to-day operations at 356,906 for the month, 79.21% total spent year to date. Larger expenditures this month include: \$745 for electrical wiring for the air trailer in Vehicle Maintenance (5020) and \$1,588 for normal supplies replenishment in EMS Supplies (6040). The budgeted transfer to the Capital Replacement Fund was recorded this month in 9010.

-The Police Department (605) is on budget for day-to-day expenses at \$141,398 for the month and 74.83% of the budget spent year to date. Communication services (3090) includes May and June

connectivity charges, \$800/month, from AT&T. Vehicle maintenance (5020) includes \$1,981 to flush and replace brake lines and master cylinder for front/back brakes for patrol unit 520.

-The Development Services Department (607) reflects the Professional Services paid for engineering, contracted permit, sanitary, and health inspection services with June expenditures of \$11,048 and at 83.06% of the annual budgeted amount recorded to date.

20-WATER FUND

As of June 30, 2021, the Water Fund total revenues are \$959,110 or 73.75% of the total annual budgeted amount, including transfers in from the Water Capital Replacement Fund. Water Fund (Water department & Debt Service) expenses total \$989,545 or 76.09% of amended budget.

Revenues (Water)

-Water consumption (5015) billed in June for the month of May is \$33,582, with 77.38% of annual budget recognized to date. This is \$30,482 less revenue recognized than for the same month prior year.

-The Debt Service (5018) and Water Service Fee (5019) are on target with annual budgeted amounts as these are flat fees and are not related to volume charges recognized, at 74.92% and 75.27% respectively.

-The EAA Pass Thru (5036) fees are charged to customers based on usage, \$4,507 was recorded for the month and 77.81% of the annual budgeted amount has been recognized to date.

-Sale fixed assets (7090) – proceeds from sale of scrap metal.

-The Trf in – Capital Replacement (8072) account reflects the costs covered by capital replacement for Well #1 return to service assessment.

Expenses (Water)

Water department (606) expenses for the day-to-day operations are on budget with a total of \$222,130 incurred this month, 75.28% of the annual amended budget utilized. Expenses include \$3,500 for Northwest Military water line relocation engineering in Engineering Services (3012), \$7,380 for motor repairs to Booster #1 at Huebner in Huebner Storage Tank (6060), \$5,000 for water valves and \$2,460 for a hydrant meter in Water System Maintenance (6072), \$14,980 for pump testing well #1 return to service assessment. Budgeted transfers to the General Fund (9010) and Capital Replacement Fund (9020) were also recorded this month.

Debt service payments, interest only - \$35,273 are scheduled for August.

PAYROLL

The City is on a bi-weekly payroll; there have been 20 pay periods out of 26 so approximately 76.92% should be expensed in the line items directly related to salaries. Position vacancies at the end of June include one Patrol Officer. Workers Comp Insurance (1037), is expensed quarterly and is at 72% city-wide. As workers comp does not include overtime, this appears reasonable given the various

position vacancies during the year. TMRS (1040) expenditures for departments are at approximately 75.28%, below expected, but in line with the related salaries and overtime accounts. Health insurance related line items are at approximately 71.51%, when 75% is expected but also reasonable considering the various position vacancies during the year.

COURSES OF ACTION: None related to the report - informational.

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION: N/A



Monthly Financial Report (June 30, 2021)

**Brenda Morey,
Finance Director**



- Cash and Investments
- General Fund Overview
- General Fund Revenues
- General Fund Expenditures
- Water Fund Overview
- Water Fund Revenues & Expenses
- Special Revenue Funds
- Capital Replacement Fund

Total Cash & Investment Update *

Together We Can!



CASH AND INVESTMENTS BY FUND	June 30, 2021
General Fund (10)	\$ 3,053,360
Water Fund (20)	1,096,502
Debt Service Fund (30)	145,239
Crime Control District Fund (40)	311,164
PEG Funds (42)	117,477
Oak Wilt Fund (45)	93,859
Street Maintenance Fund (48)	682,752
Court Security/Technology (50)	58,075
Child Safety Fund (52)	4,780
LEOSE Fund (53)	28
GF Capital Replacement Fund (70)	1,629,630
Pet Documentation and Rescue Fund (75)	477
Total Cash & Investments **	\$ 7,193,343

***Total cash and investments represents all Funds per general ledger, not cash at bank.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

Total Cash & Investment Update *

Together We Can!



SECURITY TYPE

June 30, 2021

OPERATING BANK ACCOUNTS

Frost Bank	\$ 1,736,640
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SAVINGS & BANK ACCOUNTS

Frost Bank	2,163,005
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POOLS

Tex Star	\$ 2,304,121
Texpool	211,689

SUBTOTAL - POOLS

2,515,810

CERTIFICATES OF DEPOSIT

Security Service Credit Union	\$ 260,185
United SA Credit Union	261,390
Generation Credit Union	256,313

SUBTOTAL - CERTIFICATES OF DEPOSIT

777,888

Total Cash & Investments **

\$ 7,193,343

***Total cash and investments represents holdings in all Funds.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

10- General Fund Overview



Together We Can!

- General Fund current property tax collections through June 2021 are \$3,514,391 and are ahead of budget at 96.33%.
- June 2021 Sales Tax revenue was \$42,464.
(Collections are for April 2021 taxable sales from monthly filers)
- Building Permits and Licenses revenue for the month was \$43,441 with \$38,692 collected in building permit fees and \$1,760 collected in garage sale & other permits.
- Major Projects/Improvements in FY 2020-21

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Purchase 9 sets of bunker gear	\$ 21,200	\$ 22,956	\$ (1,756)	Completed
Add counter/sink to pavilion	\$ 5,000	\$ -	\$ 5,000	Planning
Transfer of SIB loan for water line relocation	\$ 462,500	\$ 462,500	\$ -	Completed

Unassigned General Fund fund balance at September 30, 2020 = \$2,360,465 (Audited)

Unassigned General Fund fund balance at September 30, 2019 = \$2,676,488 (Audited)

10 - General Fund Revenues

Together We Can!



	FY 2020-21 AMENDED BUDGET	FY 2020-21 JUNE 2021	FY 2020-21 YEAR TO DATE	FY 2020-21 % BUDGET COLLECTED
CURRENT PROPERTY TAXES	\$ 3,648,157	\$ 273,126	\$ 3,514,391	96.33%
DEL. TAXES & PENALTIES	39,413	1,222	8,985	22.80%
SALES TAX	520,000	42,464	429,715	82.64%
MIXED BEVERAGE	20,000	2,225	17,717	88.59%
FRANCHISE REVENUES	461,200	-	313,965	68.08%
PERMITS & LICENSES	457,268	43,441	444,879	97.29%
COURT FEES	147,500	20,908	105,580	71.58%
POLICE/FIRE REVENUES	167,800	13,364	107,088	63.82%
MISC/INTEREST/GRANTS	571,853	25,158	563,431	98.53%
TRANSFERS IN/FUND BAL.	30,550	28,800	28,800	94.27%
TOTAL REVENUES	\$ 6,063,741	\$ 450,708	\$ 5,534,551	91.27%

10- General Fund Expenditures

Together We Can!



	FY 2020-21 AMENDED BUDGET	FY 2020-21 JUNE 2021	FY 2020-21 YEAR TO DATE	FY 2020-21 % BUDGET SPENT
CITY COUNCIL	\$ 35,158	\$ 2,459	\$ 14,680	41.75%
ADMINISTRATION	958,282	106,735	722,396	75.38%
COURT	91,238	6,558	68,992	75.62%
PUBLIC WORKS	1,089,146	77,777	961,617	88.29%
FIRE DEPARTMENT	1,957,238	356,906	1,550,424	79.21%
POLICE DEPARTMENT	1,848,629	141,398	1,383,332	74.83%
DEVELOPMENT SERVICES	84,050	11,048	69,811	83.06%
TOTAL EXPENDITURES	\$ 6,063,741	\$ 702,881	\$ 4,771,252	78.68%
REVENUES OVER/(UNDER) EXPENDITURES	\$ -	\$ (252,173)	\$ 763,299	

Expenditures total \$4,771,252 through June 2021 or 78.68% of budget spent with 75.00% of budget complete (9 months).

20 - Water Fund Overview



Together We Can!

- Total revenues for the fiscal year through June are \$959,110 for a total 73.75% of budget, including transfers in.
- Water consumption revenue for June 2021 (actual May 2021 use) is lower in comparison to the same period, prior year by \$30,482.
- Water Department expenses are on budget for the fiscal year thru June at \$838,595 with a total of 75.28% of the budget spent with 75.00% of year complete.
- Major Projects/Improvements in FY 2020-21:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Water meter replacement	\$ 62,500	\$ 61,010	\$ 1,490	In process
Replace spider water lines in one cul de sac	\$ 28,700	\$ -	\$ 28,700	Not started
Determine viability Well #1 & place in service	\$ 23,500	\$ 14,980	\$ 8,520	In process
Well #8 Pump/Drive Shaft	\$ 74,425	\$ 74,425	\$ -	Completed
Well #7 Rehabilitation	\$ 80,000	\$ -	\$ 80,000	In process

20 - Utility Fund Revenues & Expenses

Together We Can!



	FY 2020-21 AMENDED BUDGET	FY 2020-21 JUNE 2021	FY 2020-21 YEAR TO DATE	FY 2020-21 % OF BUDGET
				<u>COLLECTED</u>
WATER CONSUMPTION	\$ 623,000	\$ 33,582	\$ 482,081	77.38%
DEBT SERVICE	189,900	15,783	142,277	74.92%
WATER SERVICE FEE	58,800	4,947	44,261	75.27%
EAA PASS THRU CHARGE	82,700	4,507	64,352	77.81%
MISC/INTEREST/GRANTS	89,100	5,126	59,125	66.36%
TRANSFERS IN	256,925	14,980	167,014	65.00%
TOTAL REVENUES	\$ 1,300,425	\$ 78,925	\$ 959,110	73.75%
				<u>SPENT</u>
WATER DEPARTMENT	\$ 1,114,001	222,130	838,595	75.28%
DEBT SERVICE	186,424	-	150,950	80.97%
TOTAL EXPENSES	\$ 1,300,425	\$ 222,130	\$ 989,545	76.09%
REVENUES OVER/(UNDER) EXPENSES	\$ -	\$ (143,205)	\$ (30,435)	

Special Revenue Funds

Together We Can!



40- Crime Control Prevention District

	FY 2020-21 ADOPTED BUDGET	FY 2020-21 JUNE 2021	FY 2020-21 YEAR TO DATE	FY 2209-21 % OF BUDGET
BEGINNING FUND BALANCE	\$ 643,714	\$ 332,836	\$ 643,714	
Crime Control Sales Tax	\$ 130,000	\$ 10,289	\$ 106,861	COLLECTED 82.20%
Interest/Misc.	-	2	24	#DIV/0!
TOTAL REVENUES	\$ 130,000	\$ 10,291	\$ 106,885	82.22%
Fire Expenditures	\$ 3,125	\$ -	\$ 649	SPENT 20.77%
Police Expenditures	465,752	8,414	415,237	89.15%
TOTAL EXPENDITURES	\$ 468,877	\$ 8,414	\$ 415,886	88.70%
REVENUES OVER/(UNDER) EXPENDITURES	\$ (338,877)	\$ 1,877	\$ (309,001)	
PROJECTED ENDING FUND BALANCE	\$ 304,837	\$ 334,713	\$ 334,713	

Special Revenue Funds



Together We Can!

40 – Crime Control Prevention District

- Supported by dedicated sales tax and interest income on invested balances.
- Major Projects/Improvements in FY 2020-21:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
National Night Out	\$ 6,000	\$ 1,120	\$ 4,880	In process
24 handheld radios	\$ 162,412	\$ 162,412	\$ -	Completed
Replace two patrol vehicles	\$ 152,000	\$ 146,752	\$ 5,248	In process
Replace CID vehicle	\$ 46,000	\$ 46,004	\$ (4)	In process
Emergency power system	\$ 37,500	\$ 12,688	\$ 24,812	In process
Mobile protection gear	\$ 42,000	\$ 42,369	\$ (369)	In process
Tasers	\$ 9,265	\$ 624	\$ 8,641	In process

Special Revenue Funds

Together We Can!



42- PEG Fund

	FY 2020-21 ADOPTED BUDGET	FY 2020-21 JUNE 2021	FY 2020-21 YEAR TO DATE	FY 2020-21 % OF BUDGET
BEGINNING FUND BALANCE	<u>\$ 109,730</u>	<u>\$ 121,513</u>	<u>\$ 109,730</u>	
Franchise Fee- PEG	\$ 16,500	\$ -	\$ 12,120	<u>COLLECTED</u> 73.45%
Misc/Interest	-	1	8	■ #DIV/0!
TOTAL REVENUES	<u>\$ 16,500</u>	<u>\$ 1</u>	<u>\$ 12,128</u>	73.50%
PEG Expenditures	<u>800</u>	<u>-</u>	<u>344</u>	<u>SPENT</u> 43.00%
REVENUES OVER/(UNDER) EXPENDITURES	<u>\$ 15,700</u>	<u>\$ 1</u>	<u>\$ 11,784</u>	
PROJECTED ENDING FUND BALANCE	<u><u>\$ 125,430</u></u>	<u><u>\$ 121,514</u></u>	<u><u>\$ 121,514</u></u>	

Special Revenue Funds

Together We Can!



45- Oak Wilt Fund

	FY 2020-21 ADOPTED BUDGET	FY 2020-21 JUNE 2021	FY 2020-21 YEAR TO DATE	FY 2020-21 % OF BUDGET
BEGINNING FUND BALANCE	\$ 91,962	\$ 93,614	\$ 91,962	
Tree Trimming Permits Revenue	\$ 13,000	\$ 245	\$ 4,655	<u>COLLECTED</u> 35.81%
Oak Wilt Expenditures	500	-	2,758	<u>SPENT</u> 551.60%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 12,500	\$ 245	\$ 1,897	
PROJECTED ENDING FUND BALANCE	\$ 104,462	\$ 93,859	\$ 93,859	

Special Revenue Funds

Together We Can!



48- Street Maintenance Fund

	FY 2020-21 ADOPTED BUDGET	FY 2020-21 JUNE 2021	FY 2020-21 YEAR TO DATE	FY 2020-21 % OF BUDGET
BEGINNING FUND BALANCE	\$ 599,008	\$ 695,820	\$ 599,008	
Sales Tax Revenues	\$ 130,000	\$ 10,616	\$ 107,428	COLLECTED 82.64%
Materials/Supplies	\$ 50,000	\$ -	\$ -	SPENT 0.00%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 80,000	\$ 10,616	\$ 107,428	
PROJECTED ENDING FUND BALANCE	\$ 679,008	\$ 706,436	\$ 706,436	

Governmental Fund



Together We Can!

70- Capital Replacement Fund

	FY 2020-21 AMENDED BUDGET	FY 2020-21 JUNE 2021	FY 2020-21 YEAR TO DATE	FY 2020-21 % OF BUDGET
BEGINNING FUND BALANCE	\$ 1,899,537	\$ 1,324,472	\$ 1,899,537	
Interest Income	\$ 1,000	\$ 10	\$ 104	COLLECTED 10.40%
Transfers In - General Fund	360,858	301,590	360,858	100.00%
TOTAL REVENUES	\$ 361,858	\$ 301,600	\$ 360,962	99.75%
Administration	\$ 76,733	\$ 7,131	\$ 30,547	39.81%
Public Works	21,000	14,712	21,000	100.00%
Drainage	466,040	-	466,237	100.04%
Fire	138,486	-	138,486	100.00%
TOTAL EXPENDITURES	\$ 702,259	\$ 21,843	\$ 656,270	93.45%
REVENUES OVER/(UNDER) EXPENDITURES	\$ (340,401)	\$ 279,757	\$ (295,308)	
PROJECTED ENDING FUND BALANCE	\$ 1,559,136	\$ 1,604,229	\$ 1,604,229	



70 – Capital Replacement Fund Overview

- Supported via budgeted transfers from the General Fund and interest earnings on invested balances.
- Major Projects/Improvements in FY 2020-21:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
City Hall emergency power system	\$ 50,327	\$ 12,688	\$ 37,639	In process
City Hall HVAC replacement	\$ 9,000	\$ -	\$ 9,000	Not started
Public Works UTV	\$ 13,500	\$ 14,712	\$ (1,212)	Completed
Equipment trailer	\$ 7,500	\$ 6,288	\$ 1,212	Completed
Drainage projects	\$ 466,040	\$ 466,237	\$ (197)	Completed
Fire - replace 18 handheld radios	\$ 138,486	\$ 138,486	\$ -	Completed



Questions

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>6,063,741.00</u>	<u>450,708.12</u>	<u>5,534,552.19</u>	<u>529,188.81</u>	<u>91.27</u>
TOTAL REVENUES	<u>6,063,741.00</u>	<u>450,708.12</u>	<u>5,534,552.19</u>	<u>529,188.81</u>	<u>91.27</u>
<u>EXPENDITURE SUMMARY</u>					
CITY COUNCIL	35,158.00	2,459.00	14,680.39	20,477.61	41.76
ADMINISTRATION	958,282.00	106,735.04	722,395.63	235,886.37	75.38
COURT	91,238.00	6,558.27	68,992.33	22,245.67	75.62
PUBLIC WORKS	1,089,146.00	77,777.22	961,617.25	127,528.75	88.29
FIRE DEPARTMENT	1,957,238.00	356,906.31	1,550,423.74	406,814.26	79.21
POLICE DEPARTMENT	1,848,629.00	141,397.65	1,383,331.93	465,297.07	74.83
DEVELOPMENT SERVICES	<u>84,050.00</u>	<u>11,048.48</u>	<u>69,811.43</u>	<u>14,238.57</u>	<u>83.06</u>
TOTAL EXPENDITURES	<u>6,063,741.00</u>	<u>702,881.97</u>	<u>4,771,252.70</u>	<u>1,292,488.30</u>	<u>78.68</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (252,173.85)	763,299.49 (763,299.49)	0.00

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
10-599-1010 CURRENT ADVALOREM TAXES	3,648,157.00	273,125.90	3,514,390.82	133,766.18	96.33
10-599-1020 DELINQUENT ADVALOREM TAXES	24,413.00	134.59	266.26	24,146.74	1.09
10-599-1030 PENALTY & INTEREST REVENUE	15,000.00	1,087.08	8,718.99	6,281.01	58.13
10-599-1040 MUNICIPAL SALES TAX	520,000.00	42,463.57	429,714.85	90,285.15	82.64
10-599-1060 MIXED BEVERAGE TAX	<u>20,000.00</u>	<u>2,225.57</u>	<u>17,717.15</u>	<u>2,282.85</u>	<u>88.59</u>
TOTAL TAXES	4,227,570.00	319,036.71	3,970,808.07	256,761.93	93.93
<u>FRANCHISE REVENUES</u>					
10-599-2020 FRANCHISE FEES - ELECTRIC	315,000.00	0.00	202,436.47	112,563.53	64.27
10-599-2022 FRANCHISE FEES - GAS	31,000.00	0.00	27,230.43	3,769.57	87.84
10-599-2024 FRANCHISE FEES - CABLE	66,000.00	0.00	48,793.00	17,207.00	73.93
10-599-2026 FRANCHISE FEES - PHONE	14,200.00	0.00	8,717.16	5,482.84	61.39
10-599-2028 FRANCHISE FEES - REFUSE	<u>35,000.00</u>	<u>0.00</u>	<u>26,788.45</u>	<u>8,211.55</u>	<u>76.54</u>
TOTAL FRANCHISE REVENUES	461,200.00	0.00	313,965.51	147,234.49	68.08
<u>PERMITS & LICENSES</u>					
10-599-3010 BUILDING PERMITS	325,000.00	38,691.55	305,841.35	19,158.65	94.11
10-599-3012 PLAN REVIEW FEES	40,000.00	1,334.25	11,062.87	28,937.13	27.66
10-599-3018 CERT OF OCCUPANCY PERMITS	6,000.00	100.00	2,800.00	3,200.00	46.67
10-599-3020 PLATTING FEES	2,000.00	0.00	6,465.00 (4,465.00)	323.25
10-599-3025 VARIANCE/RE-ZONE FEES	2,000.00	0.00	0.00	2,000.00	0.00
10-599-3040 CONTRACTORS' LICENSES	9,000.00	205.00	5,555.00	3,445.00	61.72
10-599-3045 INSPECTION FEES	7,000.00	1,150.00	5,950.00	1,050.00	85.00
10-599-3048 COMMERCIAL SIGN PERMITS	1,500.00	0.00	500.00	1,000.00	33.33
10-599-3050 GARAGE SALE & OTHER PERMITS	1,500.00	1,760.00	2,180.00 (680.00)	145.33
10-599-3055 HEALTH INSPECTIONS	4,000.00	200.00	4,500.00 (500.00)	112.50
10-599-3060 DEVELOPMENT FEES	<u>59,268.00</u>	<u>0.00</u>	<u>100,024.80</u> (<u>40,756.80)</u>	<u>168.77</u>
TOTAL PERMITS & LICENSES	457,268.00	43,440.80	444,879.02	12,388.98	97.29
<u>COURT FEES</u>					
10-599-4010 MUNICIPAL COURT FINES	120,000.00	18,731.10	90,725.19	29,274.81	75.60
10-599-4021 ARREST FEES	4,000.00	729.09	2,936.63	1,063.37	73.42
10-599-4028 STATE COURT COST ALLOCATION	5,000.00	0.00	0.00	5,000.00	0.00
10-599-4030 WARRANT FEES	18,000.00	1,429.00	11,779.00	6,221.00	65.44
10-599-4036 JUDICIAL FEE - CITY	<u>500.00</u>	<u>18.93</u>	<u>139.47</u>	<u>360.53</u>	<u>27.89</u>
TOTAL COURT FEES	147,500.00	20,908.12	105,580.29	41,919.71	71.58
<u>POLICE/FIRE REVENUES</u>					
10-599-6010 POLICE REPORT REVENUE	300.00	0.00	59.60	240.40	19.87
10-599-6020 POLICE DEPT - UNCLAIMED FUN	0.00	0.00	924.00 (924.00)	0.00
10-599-6030 POLICE DEPT. REVENUE	2,500.00	0.00	1,103.00	1,397.00	44.12
10-599-6060 EMS FEES	165,000.00	13,364.43	104,382.62	60,617.38	63.26
10-599-6065 CARES ACT PROVIDER RELIEF	<u>0.00</u>	<u>0.00</u>	<u>619.03</u> (<u>619.03)</u>	<u>0.00</u>
TOTAL POLICE/FIRE REVENUES	167,800.00	13,364.43	107,088.25	60,711.75	63.82

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MISC./GRANTS/INTEREST</u>					
10-599-7000 INTEREST INCOME	10,014.00	351.43	4,466.06	5,547.94	44.60
10-599-7025 US DOJ VEST GRANT	4,000.00	2,644.84	2,644.84	1,355.16	66.12
10-599-7030 FORESTRY SERVICE GRANT	10,000.00	0.00	2,250.00	7,750.00	22.50
10-599-7037 STRAC	0.00	14,069.50	14,069.50 (14,069.50)	0.00
10-599-7040 PUBLIC RECORDS REVENUE	50.00	0.00	0.00	50.00	0.00
10-599-7050 ADMINISTRATIVE INCOME	16,264.00	1,772.02	10,445.08	5,818.92	64.22
10-599-7055 BEXAR COUNTY ELECTION	6,590.00	0.00	8,551.46 (1,961.46)	129.76
10-599-7060 CC SERVICE FEES	4,500.00	1,099.03	5,452.19 (952.19)	121.16
10-599-7070 RECYCLING REVENUE	4,000.00	0.00	2,573.24	1,426.76	64.33
10-599-7072 PAVILION RENTAL	0.00	340.00	1,505.00 (1,505.00)	0.00
10-599-7075 SITE LEASE/LICENSE FEES	26,935.00	2,283.68	21,287.48	5,647.52	79.03
10-599-7086 DONATIONS- ADMINISTRATION	4,500.00	2,597.56	2,597.56	1,902.44	57.72
10-599-7090 SALE OF CITY ASSETS	22,500.00	0.00	25,088.64 (2,588.64)	111.51
10-599-7099 PROCEEDS OF DEBT ISSUANCE	<u>462,500.00</u>	<u>0.00</u>	<u>462,500.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL MISC./GRANTS/INTEREST	571,853.00	25,158.06	563,431.05	8,421.95	98.53
<u>TRANSFERS IN</u>					
10-599-8020 TRF IN -WATER FUND	22,050.00	22,050.00	22,050.00	0.00	100.00
10-599-8050 TRF IN -COURT RESTRICTED	<u>8,500.00</u>	<u>6,750.00</u>	<u>6,750.00</u>	<u>1,750.00</u>	<u>79.41</u>
TOTAL TRANSFERS IN	30,550.00	28,800.00	28,800.00	1,750.00	94.27
TOTAL NON-DEPARTMENTAL	6,063,741.00	450,708.12	5,534,552.19	529,188.81	91.27
TOTAL REVENUES	<u>6,063,741.00</u> =====	<u>450,708.12</u> =====	<u>5,534,552.19</u> =====	<u>529,188.81</u> =====	<u>91.27</u> =====

10 -GENERAL FUND
CITY COUNCIL

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SUPPLIES</u>					
10-600-2020 GENERAL OFFICE SUPPLIES	300.00	0.00	0.00	300.00	0.00
10-600-2035 COUNCIL/EMPLOYEE APPRECIATI	900.00	0.00	339.80	560.20	37.76
10-600-2037 CITY SPONSORED EVENTS	24,000.00	1,146.00	7,076.57	16,923.43	29.49
10-600-2040 MEETING SUPPLIES	900.00	170.00	576.13	323.87	64.01
10-600-2080 UNIFORMS	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL SUPPLIES	26,200.00	1,316.00	7,992.50	18,207.50	30.51
<u>SERVICES</u>					
10-600-3018 CITY WIDE CLEAN UP	1,400.00	0.00	1,400.00	0.00	100.00
10-600-3020 ASSOCIATION DUES & PUBS	1,758.00	1,143.00	1,743.00	15.00	99.15
10-600-3030 TRAINING/EDUCATION	1,800.00	0.00	195.00	1,605.00	10.83
10-600-3040 TRAVEL/LODGING/MEALS	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL SERVICES	5,458.00	1,143.00	3,338.00	2,120.00	61.16
<u>CONTRACTUAL</u>					
10-600-4088 ELECTION SERVICES	<u>3,000.00</u>	<u>0.00</u>	<u>3,326.91</u>	(<u>326.91</u>)	<u>110.90</u>
TOTAL CONTRACTUAL	3,000.00	0.00	3,326.91	(326.91)	110.90
<u>CAPITAL OUTLAY</u>					
10-600-8015 NON-CAPITAL-COMPUTER EQUIPM	<u>500.00</u>	<u>0.00</u>	<u>22.98</u>	<u>477.02</u>	<u>4.60</u>
TOTAL CAPITAL OUTLAY	500.00	0.00	22.98	477.02	4.60
<hr/>					
TOTAL CITY COUNCIL	35,158.00	2,459.00	14,680.39	20,477.61	41.76

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-601-1010 SALARIES	472,869.00	35,948.66	357,370.08	115,498.92	75.57
10-601-1015 OVERTIME	500.00	0.00	1,801.57 (1,301.57)	360.31
10-601-1020 MEDICARE	7,166.00	495.55	5,041.15	2,124.85	70.35
10-601-1025 TWC (SUI)	1,080.00	0.00	0.00	1,080.00	0.00
10-601-1030 HEALTH INSURANCE	34,260.00	3,030.00	25,453.50	8,806.50	74.30
10-601-1031 HSA	222.00	7.40	96.20	125.80	43.33
10-601-1033 DENTAL INSURANCE	2,720.00	237.44	1,995.05	724.95	73.35
10-601-1035 VISION CARE INSURANCE	528.00	40.56	344.76	183.24	65.30
10-601-1036 LIFE INSURANCE	422.00	35.10	298.37	123.63	70.70
10-601-1037 WORKERS' COMP INSURANCE	1,151.00	276.23	806.47	344.53	70.07
10-601-1040 TMRS RETIREMENT	66,937.00	5,086.46	50,838.30	16,098.70	75.95
10-601-1070 SPECIAL ALLOWANCES	<u>6,975.00</u>	<u>536.56</u>	<u>5,261.74</u>	<u>1,713.26</u>	<u>75.44</u>
TOTAL PERSONNEL	594,830.00	45,693.96	449,307.19	145,522.81	75.54
<u>SUPPLIES</u>					
10-601-2020 GENERAL OFFICE SUPPLIES	6,800.00	742.28	5,005.68	1,794.32	73.61
10-601-2025 BENEFITS CITYWIDE	1,000.00	0.00	1,050.00 (50.00)	105.00
10-601-2030 POSTAGE/METER RENTAL	12,520.00	1,456.22	9,459.91	3,060.09	75.56
10-601-2035 EMPLOYEE APPRECIATION	1,240.00	0.00	826.88	413.12	66.68
10-601-2050 PRINTING & COPYING	1,250.00	80.00	1,288.20 (38.20)	103.06
10-601-2060 MED EXAMS/SCREENING/TESTING	1,000.00	0.00	1,280.47 (280.47)	128.05
10-601-2070 JANITORIAL SUPPLIES	<u>1,250.00</u>	<u>29.96</u>	<u>659.46</u>	<u>590.54</u>	<u>52.76</u>
TOTAL SUPPLIES	25,060.00	2,308.46	19,570.60	5,489.40	78.09
<u>SERVICES</u>					
10-601-3010 ADVERTISING EXPENSE	4,000.00	0.00	1,221.03	2,778.97	30.53
10-601-3013 PROFESSIONAL SERVICES	42,440.00	0.00	1,500.00	40,940.00	3.53
10-601-3015 PROF. SERVICES-LEGAL	39,000.00	1,464.00	27,649.99	11,350.01	70.90
10-601-3016 CODIFICATION EXPENSE	4,000.00	0.00	3,970.00	30.00	99.25
10-601-3020 ASSOCIATION DUES & PUBLICAT	4,100.00	137.90	4,069.54	30.46	99.26
10-601-3030 TRAINING/EDUCATION	4,500.00	0.00	1,400.00	3,100.00	31.11
10-601-3040 TRAVEL/MILEAGE/LODGING/PERD	3,000.00	1,387.80	1,659.80	1,340.20	55.33
10-601-3050 LIABILITY INSURANCE	11,800.00	0.00	10,298.35	1,501.65	87.27
10-601-3070 PROPERTY INSURANCE	1,150.00	0.00	1,237.95 (87.95)	107.65
10-601-3075 BANK/CREDIT CARD FEES	3,200.00	545.26	4,931.44 (1,731.44)	154.11
10-601-3085 WEBSITE TECHNOLGY	2,500.00	0.00	2,200.00	300.00	88.00
10-601-3087 CITIZENS COMMUNICATION/EDUC	<u>5,500.00</u>	<u>0.00</u>	<u>933.50</u>	<u>4,566.50</u>	<u>16.97</u>
TOTAL SERVICES	125,190.00	3,534.96	61,071.60	64,118.40	48.78
<u>CONTRACTUAL</u>					
10-601-4050 DOCUMENT STORAGE/ARCHIVES	3,000.00	1,262.00	2,966.00	34.00	98.87
10-601-4060 IT SERVICES	45,300.00	3,122.31	36,903.66	8,396.34	81.47
10-601-4075 COMPUTER SOFTWARE/INCODE	11,471.00	4.00	10,917.22	553.78	95.17
10-601-4083 AUDIT SERVICES	16,450.00	0.00	14,805.00	1,645.00	90.00
10-601-4084 BEXAR COUNTY APPRAISAL DIST	16,500.00	3,944.00	12,196.00	4,304.00	73.92
10-601-4085 BEXAR COUNTY TAX ASSESSOR	3,600.00	0.00	3,457.36	142.64	96.04
10-601-4086 CONTRACT LABOR	<u>18,431.00</u>	<u>0.00</u>	<u>18,430.58</u>	<u>0.42</u>	<u>100.00</u>
TOTAL CONTRACTUAL	114,752.00	8,332.31	99,675.82	15,076.18	86.86

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MAINTENANCE</u>					
10-601-5005 EQUIPMENT LEASES	3,700.00	496.34	2,869.88	830.12	77.56
10-601-5010 EQUIPMENT MAINT & REPAIR	300.00	0.00	0.00	300.00	0.00
10-601-5015 ELECTRONIC EQPT MAINT	300.00	0.00	0.00	300.00	0.00
10-601-5030 BUILDING MAINTENANCE	<u>29,525.00</u>	<u>6,769.64</u>	<u>34,128.04</u>	<u>(4,603.04)</u>	<u>115.59</u>
TOTAL MAINTENANCE	33,825.00	7,265.98	36,997.92	(3,172.92)	109.38
<u>UTILITIES</u>					
10-601-7042 UTILITIES - PHONE/CELL/VOIP	<u>17,000.00</u>	<u>1,554.92</u>	<u>13,807.94</u>	<u>3,192.06</u>	<u>81.22</u>
TOTAL UTILITIES	17,000.00	1,554.92	13,807.94	3,192.06	81.22
<u>CAPITAL OUTLAY</u>					
10-601-8015 NON-CAPITAL-COMPUTER	3,500.00	119.45	3,677.55	(177.55)	105.07
10-601-8025 NON-CAPITAL-OFFICE FURNITUR	200.00	0.00	110.45	89.55	55.23
10-601-8026 NON-CAPITAL - FURNITURE	1,000.00	0.00	251.56	748.44	25.16
10-601-8080 CAPITAL - IMPROVEMENTS	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	9,700.00	119.45	4,039.56	5,660.44	41.64
<u>INTERFUND TRANSFERS</u>					
10-601-9010 TRANSFERS/CAPITAL REPLACEME	<u>37,925.00</u>	<u>37,925.00</u>	<u>37,925.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL INTERFUND TRANSFERS	37,925.00	37,925.00	37,925.00	0.00	100.00
TOTAL ADMINISTRATION	958,282.00	106,735.04	722,395.63	235,886.37	75.38

10 -GENERAL FUND
COURT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-602-1010 SALARIES	53,115.00	4,086.40	40,814.40	12,300.60	76.84
10-602-1020 MEDICARE	788.00	60.60	605.28	182.72	76.81
10-602-1025 TWC (SUI)	180.00	0.00	0.00	180.00	0.00
10-602-1036 LIFE INSURANCE	70.00	5.85	52.65	17.35	75.21
10-602-1037 WORKERS' COMP INSURANCE	127.00	32.62	93.09	33.91	73.30
10-602-1040 TMRS RETIREMENT	7,580.00	582.92	5,822.29	1,757.71	76.81
10-602-1070 SPECIAL ALLOWANCES	<u>1,200.00</u>	<u>92.30</u>	<u>923.00</u>	<u>277.00</u>	<u>76.92</u>
TOTAL PERSONNEL	63,060.00	4,860.69	48,310.71	14,749.29	76.61
<u>SUPPLIES</u>					
10-602-2020 OFFICE SUPPLIES	500.00	59.03	235.65	264.35	47.13
10-602-2050 PRINTING & COPYING	850.00	0.00	191.00	659.00	22.47
10-602-2091 SAFETY SUPPLIES	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>	<u>0.00</u>
TOTAL SUPPLIES	1,600.00	59.03	426.65	1,173.35	26.67
<u>SERVICES</u>					
10-602-3015 JUDGE/PROSECUTOR	15,600.00	1,300.00	13,000.00	2,600.00	83.33
10-602-3020 ASSOCIATION DUES & PUBS	150.00	0.00	75.00	75.00	50.00
10-602-3030 TRAINING/EDUCATION	1,000.00	0.00	200.00	800.00	20.00
10-602-3040 TRAVEL/MILEAGE/LODGING/PERD	1,500.00	0.00	0.00	1,500.00	0.00
10-602-3050 LIABILITY INSURANCE	105.00	0.00	113.03 (8.03)	107.65
10-602-3070 PROPERTY INSURANCE	53.00	0.00	57.05 (4.05)	107.64
10-602-3075 BANK/CREDIT CARD FEES	<u>1,600.00</u>	<u>152.98</u>	<u>700.55</u>	<u>899.45</u>	<u>43.78</u>
TOTAL SERVICES	20,008.00	1,452.98	14,145.63	5,862.37	70.70
<u>CONTRACTUAL</u>					
10-602-4075 COMPUTER SOFTWARE/INCODE	<u>4,746.00</u>	<u>0.00</u>	<u>4,643.65</u>	<u>102.35</u>	<u>97.84</u>
TOTAL CONTRACTUAL	4,746.00	0.00	4,643.65	102.35	97.84
<u>UTILITIES</u>					
10-602-7042 UTILITIES - PHONE/CELL/VOIP	<u>1,824.00</u>	<u>185.57</u>	<u>1,465.69</u>	<u>358.31</u>	<u>80.36</u>
TOTAL UTILITIES	1,824.00	185.57	1,465.69	358.31	80.36
<u>CAPITAL OUTLAY</u>					
TOTAL COURT	91,238.00	6,558.27	68,992.33	22,245.67	75.62

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-603-1010 SALARIES	215,107.00	16,311.48	162,428.74	52,678.26	75.51
10-603-1015 OVERTIME	7,000.00	0.00	6,831.81	168.19	97.60
10-603-1020 MEDICARE	3,580.00	237.26	2,482.26	1,097.74	69.34
10-603-1025 TWC (SUI)	720.00	0.00	0.00	720.00	0.00
10-603-1030 HEALTH INSURANCE	29,088.00	2,424.00	20,604.00	8,484.00	70.83
10-603-1031 HSA	178.00	14.80	125.81	52.19	70.68
10-603-1033 DENTAL INSURANCE	1,706.00	132.04	1,149.60	556.40	67.39
10-603-1035 VISION CARE INSURANCE	365.00	30.42	260.26	104.74	71.30
10-603-1036 LIFE INSURANCE	281.00	23.40	194.05	86.95	69.06
10-603-1037 WORKERS' COMP INSURANCE	5,166.00	1,227.26	3,742.63	1,423.37	72.45
10-603-1040 TMRS RETIREMENT	34,440.00	2,345.20	24,487.23	9,952.77	71.10
10-603-1070 SPECIAL ALLOWANCES	<u>7,200.00</u>	<u>501.95</u>	<u>5,763.65</u>	<u>1,436.35</u>	<u>80.05</u>
TOTAL PERSONNEL	304,831.00	23,247.81	228,070.04	76,760.96	74.82
<u>SUPPLIES</u>					
10-603-2020 OFFICE SUPPLIES	1,000.00	16.36	1,010.39 (10.39)	101.04
10-603-2035 EMPLOYEE APPRECIATION	320.00	0.00	117.80	202.20	36.81
10-603-2050 PRINTING & COPYING	175.00	0.00	248.70 (73.70)	142.11
10-603-2060 MEDICAL EXAMS/SCREENING/TES	200.00	0.00	175.43	24.57	87.72
10-603-2070 JANITORIAL SUPPLIES	3,000.00	46.92	2,312.04	687.96	77.07
10-603-2080 UNIFORMS	2,200.00	180.60	694.41	1,505.59	31.56
10-603-2090 SMALL TOOLS	3,500.00	255.19	2,478.60	1,021.40	70.82
10-603-2091 SAFETY GEAR	<u>1,000.00</u>	<u>580.78</u>	<u>2,749.45 (</u>	<u>1,749.45)</u>	<u>274.95</u>
TOTAL SUPPLIES	11,395.00	1,079.85	9,786.82	1,608.18	85.89
<u>SERVICES</u>					
10-603-3012 PROFESSIONAL - ENGINEERING	5,000.00	0.00	0.00	5,000.00	0.00
10-603-3013 PROFESSIONAL SERVICES	15,000.00	552.58	10,873.22	4,126.78	72.49
10-603-3014 PROF SERV - CH & MONUMENTS	20,000.00	0.00	12,257.82	7,742.18	61.29
10-603-3020 ASSOCIATION DUES & PUBS	300.00	0.00	0.00	300.00	0.00
10-603-3030 TRAINING/EDUCATION	300.00	0.00	708.75 (408.75)	236.25
10-603-3040 TRAVEL/MILEAGE/LODGING/PERD	250.00	0.00	145.64	104.36	58.26
10-603-3050 LIABILITY INSURANCE	3,750.00	0.00	4,106.56 (356.56)	109.51
10-603-3060 UNIFORM SERVICE	2,000.00	271.15	2,456.51 (456.51)	122.83
10-603-3070 PROPERTY INSURANCE	<u>1,825.00</u>	<u>0.00</u>	<u>1,964.58 (</u>	<u>139.58)</u>	<u>107.65</u>
TOTAL SERVICES	48,425.00	823.73	32,513.08	15,911.92	67.14
<u>CONTRACTUAL</u>					
10-603-4075 COMPUTER SOFTWARE	<u>1,180.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,180.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	1,180.00	0.00	0.00	1,180.00	0.00
<u>MAINTENANCE</u>					
10-603-5005 EQUIPMENT LEASES	3,000.00	0.00	1,404.01	1,595.99	46.80
10-603-5010 EQUIPMENT MAINT & REPAIR	12,000.00	1,535.52	13,954.74 (1,954.74)	116.29
10-603-5020 VEHICLE MAINTENANCE	7,000.00	47.54	2,079.69	4,920.31	29.71
10-603-5030 BUILDING MAINTENANCE	7,000.00	907.34	7,035.26 (35.26)	100.50
10-603-5060 VEHICLE & EQPT FUELS	<u>6,000.00</u>	<u>682.41</u>	<u>4,124.88</u>	<u>1,875.12</u>	<u>68.75</u>
TOTAL MAINTENANCE	35,000.00	3,172.81	28,598.58	6,401.42	81.71

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-603-6011 CHEMICALS	800.00	75.97	530.23	269.77	66.28
10-603-6080 STREET MAINTENANCE	41,000.00	1,908.92	22,294.38	18,705.62	54.38
10-603-6081 SIGN MAINTENANCE	3,000.00	0.00	4,528.72 (1,528.72)	150.96
10-603-6083 DRAINAGE MAINT	500.00	0.00	0.00	500.00	0.00
10-603-6084 PAVILION/PLAY/PATH MAINT	<u>500.00</u>	<u>0.00</u>	<u>1,110.71 (</u>	<u>610.71)</u>	<u>222.14</u>
TOTAL DEPT MATERIALS-SERVICES	45,800.00	1,984.89	28,464.04	17,335.96	62.15
<u>UTILITIES</u>					
10-603-7040 UTILITIES - ELECTRIC	38,000.00	3,680.70	28,137.45	9,862.55	74.05
10-603-7041 UTILITIES - GAS	500.00	21.63	242.47	257.53	48.49
10-603-7042 UTILITIES - PHONE	500.00	74.00	333.00	167.00	66.60
10-603-7044 UTILITIES - WATER	13,000.00	1,871.42	20,860.11 (7,860.11)	160.46
10-603-7045 STREET LIGHTS	<u>29,000.00</u>	<u>2,473.38</u>	<u>22,793.90</u>	<u>6,206.10</u>	<u>78.60</u>
TOTAL UTILITIES	81,000.00	8,121.13	72,366.93	8,633.07	89.34
<u>CAPITAL OUTLAY</u>					
10-603-8005 OFFICE FURNITURE	0.00	0.00	55.23 (55.23)	0.00
10-603-8015 NON-CAPITAL-COMPUTER	<u>400.00</u>	<u>0.00</u>	<u>647.53 (</u>	<u>247.53)</u>	<u>161.88</u>
TOTAL CAPITAL OUTLAY	400.00	0.00	702.76 (302.76)	175.69
<u>INTERFUND TRANSFERS</u>					
10-603-9010 TRF TO CAPITAL REPLACEMENT	98,615.00	39,347.00	98,615.00	0.00	100.00
10-603-9072 TRANSFER TO WATER CAPITAL	<u>462,500.00</u>	<u>0.00</u>	<u>462,500.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL INTERFUND TRANSFERS	561,115.00	39,347.00	561,115.00	0.00	100.00
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TOTAL PUBLIC WORKS	1,089,146.00	77,777.22	961,617.25	127,528.75	88.29

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-604-1010 SALARIES	1,104,150.00	81,325.72	824,003.58	280,146.42	74.63
10-604-1015 OVERTIME	40,000.00	9,494.02	36,274.59	3,725.41	90.69
10-604-1020 MEDICARE	16,850.00	1,281.73	12,162.62	4,687.38	72.18
10-604-1025 TWC (SUI)	3,060.00	0.00	0.00	3,060.00	0.00
10-604-1030 HEALTH INSURANCE	123,624.00	9,696.00	89,688.00	33,936.00	72.55
10-604-1031 HSA	755.00	44.40	414.40	340.60	54.89
10-604-1033 DENTAL INSURANCE	6,825.00	526.04	4,933.32	1,891.68	72.28
10-604-1035 VISION CARE INSURANCE	1,625.00	125.06	1,172.86	452.14	72.18
10-604-1036 LIFE INSURANCE	1,193.00	93.60	865.80	327.20	72.57
10-604-1037 WORKERS' COMP INSURANCE	32,340.00	7,880.19	23,347.03	8,992.97	72.19
10-604-1040 TMRS RETIREMENT	162,090.00	12,834.33	121,693.06	40,396.94	75.08
10-604-1070 SPECIAL ALLOWANCES	<u>17,300.00</u>	<u>1,182.61</u>	<u>12,075.53</u>	<u>5,224.47</u>	<u>69.80</u>
TOTAL PERSONNEL	1,509,812.00	124,483.70	1,126,630.79	383,181.21	74.62
<u>SUPPLIES</u>					
10-604-2020 OFFICE SUPPLIES	1,200.00	245.74	781.12	418.88	65.09
10-604-2035 EMPLOYEE APPRECIATION	680.00	0.00	0.00	680.00	0.00
10-604-2060 MEDICAL EXAMS/SCREENING/TES	1,000.00	241.00	545.33	454.67	54.53
10-604-2070 JANITORIAL SUPPLIES	3,000.00	67.92	2,090.05	909.95	69.67
10-604-2080 UNIFORMS & ACCESSORIES	<u>8,500.00</u>	<u>298.20</u>	<u>5,493.74</u>	<u>3,006.26</u>	<u>64.63</u>
TOTAL SUPPLIES	14,380.00	852.86	8,910.24	5,469.76	61.96
<u>SERVICES</u>					
10-604-3017 PROFESSIONAL - MEDICAL DIRE	5,400.00	450.00	4,050.00	1,350.00	75.00
10-604-3020 ASSOCIATION DUES & PUBS	8,420.00	0.00	5,587.80	2,832.20	66.36
10-604-3030 TRAINING/EDUCATION	7,000.00	0.00	3,997.55	3,002.45	57.11
10-604-3040 TRAVEL/MILEAGE/LODGING/PERD	4,000.00	0.00	770.59	3,229.41	19.26
10-604-3050 LIABILITY INSURANCE	21,100.00	0.00	22,713.77 (1,613.77)	107.65
10-604-3070 PROPERTY INSURANCE	12,200.00	0.00	13,133.08 (933.08)	107.65
10-604-3080 SPECIAL SERVICES	11,800.00	1,167.17	9,319.03	2,480.97	78.97
10-604-3090 COMMUNICATIONS SERVICES	<u>4,668.00</u>	<u>724.66</u>	<u>4,151.81</u>	<u>516.19</u>	<u>88.94</u>
TOTAL SERVICES	74,588.00	2,341.83	63,723.63	10,864.37	85.43
<u>CONTRACTUAL</u>					
10-604-4045 RADIO ACCESS FEES - COSA	6,000.00	0.00	5,832.00	168.00	97.20
10-604-4075 COMPUTER SOFTWARE/MAINTENAN	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	6,500.00	0.00	5,832.00	668.00	89.72
<u>MAINTENANCE</u>					
10-604-5010 EQUIPMENT MAINT & REPAIR	4,500.00	108.26	6,951.80 (2,451.80)	154.48
10-604-5020 VEHICLE MAINTENANCE	15,200.00	1,004.91	36,120.58 (20,920.58)	237.64
10-604-5030 BUILDING MAINTENANCE	6,000.00	367.98	8,632.53 (2,632.53)	143.88
10-604-5060 VEHICLE & EQPT FUELS	<u>10,000.00</u>	<u>1,509.95</u>	<u>6,900.44</u>	<u>3,099.56</u>	<u>69.00</u>
TOTAL MAINTENANCE	35,700.00	2,991.10	58,605.35 (22,905.35)	164.16

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-604-6015 ELECTRONIC EQPT MAINT	6,500.00	0.00	1,401.83	5,098.17	21.57
10-604-6030 INVESTIGATIVE SUPPLIES/PROC	1,500.00	0.00	0.00	1,500.00	0.00
10-604-6040 EMS SUPPLIES	26,240.00	1,588.28	16,697.24	9,542.76	63.63
10-604-6045 FIRE FIGHTING EQPT SUPPLIES	10,000.00	0.00	6,918.44	3,081.56	69.18
10-604-6060 PPE MAINTENANCE	<u>14,100.00</u>	<u>160.97</u>	<u>10,269.89</u>	<u>3,830.11</u>	<u>72.84</u>
TOTAL DEPT MATERIALS-SERVICES	58,340.00	1,749.25	35,287.40	23,052.60	60.49
<u>UTILITIES</u>					
10-604-7044 UTILITIES - WATER	<u>2,000.00</u>	<u>169.57</u>	<u>1,438.35</u>	<u>561.65</u>	<u>71.92</u>
TOTAL UTILITIES	2,000.00	169.57	1,438.35	561.65	71.92
<u>CAPITAL OUTLAY</u>					
10-604-8015 NON-CAPITAL-COMPUTER EQUIPM	400.00	0.00	21.98	378.02	5.50
10-604-8040 CAPITAL - PPE EQUIPMENT	<u>21,200.00</u>	<u>0.00</u>	<u>22,956.00</u>	<u>(1,756.00)</u>	<u>108.28</u>
TOTAL CAPITAL OUTLAY	21,600.00	0.00	22,977.98	(1,377.98)	106.38
<u>INTERFUND TRANSFERS</u>					
10-604-9000 GRANT EXPENDITURES	10,000.00	0.00	2,700.00	7,300.00	27.00
10-604-9010 TRF TO CAPITAL REPLACEMENT	<u>224,318.00</u>	<u>224,318.00</u>	<u>224,318.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL INTERFUND TRANSFERS	234,318.00	224,318.00	227,018.00	7,300.00	96.88
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TOTAL FIRE DEPARTMENT	1,957,238.00	356,906.31	1,550,423.74	406,814.26	79.21

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-605-1010 SALARIES	1,185,352.00	93,276.44	896,647.93	288,704.07	75.64
10-605-1015 OVERTIME	30,000.00	710.65	20,688.79	9,311.21	68.96
10-605-1020 MEDICARE	18,240.00	1,365.11	13,354.81	4,885.19	73.22
10-605-1025 TWC (SUI)	3,420.00	0.00	144.00	3,276.00	4.21
10-605-1030 HEALTH INSURANCE	138,168.00	10,302.00	96,354.00	41,814.00	69.74
10-605-1031 HSA	844.00	59.20	555.00	289.00	65.76
10-605-1033 DENTAL INSURANCE	7,560.00	564.79	5,319.11	2,240.89	70.36
10-605-1035 VISION CARE INSURANCE	1,785.00	135.20	1,257.36	527.64	70.44
10-605-1036 LIFE INSURANCE	1,334.00	105.30	982.80	351.20	73.67
10-605-1037 WORKERS' COMP INSURANCE	29,860.00	7,573.98	21,486.49	8,373.51	71.96
10-605-1040 TMRS RETIREMENT	175,450.00	13,511.73	131,955.38	43,494.62	75.21
10-605-1070 SPECIAL ALLOWANCES	<u>35,825.00</u>	<u>2,871.16</u>	<u>28,580.82</u>	<u>7,244.18</u>	<u>79.78</u>
TOTAL PERSONNEL	1,627,838.00	130,475.56	1,217,326.49	410,511.51	74.78
<u>SUPPLIES</u>					
10-605-2020 OFFICE SUPPLIES	3,000.00	306.33	2,231.79	768.21	74.39
10-605-2035 EMPLOYEE APPRECIATION	760.00	0.00	0.00	760.00	0.00
10-605-2050 PRINTING & COPYING	1,300.00	0.00	734.18	565.82	56.48
10-605-2060 MEDICAL/SCREENING/TESTING/B	500.00	0.00	0.00	500.00	0.00
10-605-2080 UNIFORMS & ACCESSORIES	<u>27,000.00</u>	<u>560.92</u>	<u>17,872.09</u>	<u>9,127.91</u>	<u>66.19</u>
TOTAL SUPPLIES	32,560.00	867.25	20,838.06	11,721.94	64.00
<u>SERVICES</u>					
10-605-3020 ASSOCIATION DUES & PUBS	2,869.00	11.58	1,084.58	1,784.42	37.80
10-605-3030 TRAINING/EDUCATION	3,500.00	0.00	317.00	3,183.00	9.06
10-605-3040 TRAVEL/MILEAGE/LODGING/PERD	5,000.00	385.30	3,361.35	1,638.65	67.23
10-605-3050 LIABILITY INSURANCE	18,350.00	0.00	19,753.44 (1,403.44)	107.65
10-605-3060 UNIFORM MAINTENANCE	6,000.00	0.00	3,107.46	2,892.54	51.79
10-605-3071 PROPERTY INSURANCE	7,900.00	0.00	8,504.21 (604.21)	107.65
10-605-3072 ANIMAL CONTROL SERVICES	12,500.00	0.00	8,039.98	4,460.02	64.32
10-605-3087 CITIZENS COMMUNICATION/ED	500.00	0.00	24.00	476.00	4.80
10-605-3090 COMMUNICATIONS SERVICES	<u>8,800.00</u>	<u>1,644.58</u>	<u>6,520.23</u>	<u>2,279.77</u>	<u>74.09</u>
TOTAL SERVICES	65,419.00	2,041.46	50,712.25	14,706.75	77.52
<u>CONTRACTUAL</u>					
10-605-4045 CONTRACT/RADIO FEES COSA	8,000.00	0.00	7,992.00	8.00	99.90
10-605-4075 COMPUTER SOFTWARE/INCODE	18,264.00	95.49	16,134.89	2,129.11	88.34
10-605-4086 CONTRACT LABOR	<u>6,498.00</u>	<u>0.00</u>	<u>6,497.57</u>	<u>0.43</u>	<u>99.99</u>
TOTAL CONTRACTUAL	32,762.00	95.49	30,624.46	2,137.54	93.48
<u>MAINTENANCE</u>					
10-605-5005 EQUIPMENT LEASES	2,000.00	145.88	1,353.83	646.17	67.69
10-605-5010 EQUIPMENT MAINT & REPAIR	2,000.00	352.00	1,609.20	390.80	80.46
10-605-5015 ELECTRONIC EQPT MAINT	5,350.00	0.00	780.34	4,569.66	14.59
10-605-5020 VEHICLE MAINTENANCE	30,000.00	2,625.82	22,107.71	7,892.29	73.69
10-605-5060 VEHICLE & EQPT FUELS	<u>30,000.00</u>	<u>3,793.75</u>	<u>25,812.84</u>	<u>4,187.16</u>	<u>86.04</u>
TOTAL MAINTENANCE	69,350.00	6,917.45	51,663.92	17,686.08	74.50

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-605-6030 INVESTIGATIVE SUPPLIES	3,000.00	467.62	2,007.32	992.68	66.91
10-605-6032 POLICE SAFETY SUPPLIES	3,000.00	0.00	2,525.84	474.16	84.19
10-605-6035 FIREARMS EQUIPMENT/SUPPLIES	<u>8,800.00</u>	<u>0.00</u>	<u>3,864.85</u>	<u>4,935.15</u>	<u>43.92</u>
TOTAL DEPT MATERIALS-SERVICES	14,800.00	467.62	8,398.01	6,401.99	56.74
<u>UTILITIES</u>					
10-605-7042 UTILITES- PHONE	<u>5,500.00</u>	<u>532.82</u>	<u>2,956.28</u>	<u>2,543.72</u>	<u>53.75</u>
TOTAL UTILITIES	5,500.00	532.82	2,956.28	2,543.72	53.75
<u>CAPITAL OUTLAY</u>					
10-605-8015 NON-CAPITAL-COMPUTER EQUIP.	<u>400.00</u>	<u>0.00</u>	<u>812.46</u>	<u>(412.46)</u>	<u>203.12</u>
TOTAL CAPITAL OUTLAY	400.00	0.00	812.46	(412.46)	203.12
<u>INTERFUND TRANSFERS</u>					
TOTAL POLICE DEPARTMENT	1,848,629.00	141,397.65	1,383,331.93	465,297.07	74.83

10 -GENERAL FUND
DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SUPPLIES</u>					
10-607-2020 OFFICE SUPPLIES	100.00	0.00	253.47 (153.47)	253.47
10-607-2050 PRINTING & COPYING	<u>750.00</u>	<u>0.00</u>	<u>60.00</u>	<u>690.00</u>	<u>8.00</u>
TOTAL SUPPLIES	850.00	0.00	313.47	536.53	36.88
<u>SERVICES</u>					
10-607-3012 PROF -ENGINEERING REVIEW	2,000.00	0.00	0.00	2,000.00	0.00
10-607-3015 PROF -BLDG INSPECTION SERVI	70,000.00	10,478.48	60,510.48	9,489.52	86.44
10-607-3016 PROF -HEALTH INSPECTOR	2,000.00	240.00	1,920.00	80.00	96.00
10-607-3017 PROF -SANITARY INSPECTION S	2,500.00	330.00	3,660.00 (1,160.00)	146.40
10-607-3020 ASSOCIATION DUES & PUBS	<u>1,700.00</u>	<u>0.00</u>	<u>994.40</u>	<u>705.60</u>	<u>58.49</u>
TOTAL SERVICES	78,200.00	11,048.48	67,084.88	11,115.12	85.79
<u>CONTRACTUAL</u>					
10-607-4075 COMPUTER SOFTWARE/MAINTENAN	<u>5,000.00</u>	<u>0.00</u>	<u>2,413.08</u>	<u>2,586.92</u>	<u>48.26</u>
TOTAL CONTRACTUAL	5,000.00	0.00	2,413.08	2,586.92	48.26
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TOTAL DEVELOPMENT SERVICES	84,050.00	11,048.48	69,811.43	14,238.57	83.06
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TOTAL EXPENDITURES	6,063,741.00	702,881.97	4,771,252.70	1,292,488.30	78.68
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REVENUES OVER/(UNDER) EXPENDITURES	0.00 (252,173.85)	763,299.49 (763,299.49)	0.00
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20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,300,425.00</u>	<u>78,925.21</u>	<u>959,109.66</u>	<u>341,315.34</u>	<u>73.75</u>
TOTAL REVENUES	<u>1,300,425.00</u> =====	<u>78,925.21</u> =====	<u>959,109.66</u> =====	<u>341,315.34</u> =====	<u>73.75</u> =====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	1,114,001.00	222,130.22	838,595.26	275,405.74	75.28
DEBT SERVICE	<u>186,424.00</u>	<u>0.00</u>	<u>150,950.05</u>	<u>35,473.95</u>	<u>80.97</u>
TOTAL EXPENDITURES	<u>1,300,425.00</u> =====	<u>222,130.22</u> =====	<u>989,545.31</u> =====	<u>310,879.69</u> =====	<u>76.09</u> =====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(143,205.01)	(30,435.65)	30,435.65	0.00

20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>WATER SALES</u>					
20-599-5015 WATER CONSUMPTION	623,000.00	33,581.51	482,080.95	140,919.05	77.38
20-599-5016 LATE CHARGES	6,000.00	0.00	0.00	6,000.00	0.00
20-599-5018 DEBT SERVICE	189,900.00	15,783.42	142,276.58	47,623.42	74.92
20-599-5019 WATER SERVICE FEE	58,800.00	4,947.30	44,260.52	14,539.48	75.27
20-599-5036 EAA PASS THRU CHARGE	82,700.00	4,507.00	64,351.50	18,348.50	77.81
20-599-5040 TAPPING FEES	<u>0.00</u>	<u>0.00</u>	<u>2,800.00</u>	<u>(2,800.00)</u>	<u>0.00</u>
TOTAL WATER SALES	960,400.00	58,819.23	735,769.55	224,630.45	76.61
<u>MISC./GRANTS/INTEREST</u>					
20-599-7000 INTEREST INCOME	2,000.00	210.04	2,726.07	(726.07)	136.30
20-599-7011 OTHER INCOME	0.00	33.90	105.10	(105.10)	0.00
20-599-7012 LEASE OF WATER RIGHTS	15,000.00	0.00	15,750.00	(750.00)	105.00
20-599-7060 CC SERVICE FEES	5,000.00	546.30	3,132.03	1,867.97	62.64
20-599-7075 SITE/TOWER LEASE REVENUE	38,600.00	3,222.74	28,994.26	9,605.74	75.11
20-599-7090 SALE OF FIXED ASSETS	4,500.00	1,113.00	5,618.65	(1,118.65)	124.86
20-599-7097 INSURANCE PROCEEDS	<u>18,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>18,000.00</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	83,100.00	5,125.98	56,326.11	26,773.89	67.78
<u>TRANSFERS IN</u>					
20-599-8072 TRF IN-CAPITAL REPLACEMENT	<u>256,925.00</u>	<u>14,980.00</u>	<u>167,014.00</u>	<u>89,911.00</u>	<u>65.00</u>
TOTAL TRANSFERS IN	256,925.00	14,980.00	167,014.00	89,911.00	65.00
TOTAL NON-DEPARTMENTAL	1,300,425.00	78,925.21	959,109.66	341,315.34	73.75
TOTAL REVENUES	1,300,425.00 =====	78,925.21 =====	959,109.66 =====	341,315.34 =====	73.75 =====

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
20-606-1010 SALARIES	212,300.00	16,157.91	154,527.14	57,772.86	72.79
20-606-1015 OVERTIME	15,000.00	1,073.81	14,704.34	295.66	98.03
20-606-1020 MEDICARE	3,200.00	254.59	2,481.66	718.34	77.55
20-606-1025 TWC (SUI)	720.00	0.00	0.00	720.00	0.00
20-606-1030 HEALTH INSURANCE	29,088.00	2,424.00	21,210.00	7,878.00	72.92
20-606-1031 HSA	178.00	14.80	129.52	48.48	72.76
20-606-1033 DENTAL INSURANCE	1,365.00	132.04	1,092.84	272.16	80.06
20-606-1035 VISION CARE INSURANCE	365.00	33.80	297.44	67.56	81.49
20-606-1036 LIFE INSURANCE	281.00	23.40	199.90	81.10	71.14
20-606-1037 WORKERS' COMP INSURANCE	5,760.00	1,485.15	4,059.50	1,700.50	70.48
20-606-1040 TMRS RETIREMENT	30,680.00	2,511.14	24,409.78	6,270.22	79.56
20-606-1070 SPECIAL ALLOWANCES	<u>11,500.00</u>	<u>744.28</u>	<u>6,260.04</u>	<u>5,239.96</u>	<u>54.44</u>
TOTAL PERSONNEL	310,437.00	24,854.92	229,372.16	81,064.84	73.89
<u>SUPPLIES</u>					
20-606-2020 OFFICE SUPPLIES	1,700.00	0.00	1,237.82	462.18	72.81
20-606-2030 POSTAGE	3,100.00	240.12	2,317.82	782.18	74.77
20-606-2035 EMPLOYEE APPRECIATION	150.00	0.00	39.31	110.69	26.21
20-606-2050 PRINTING & COPYING	500.00	0.00	521.78 (21.78)	104.36
20-606-2060 MED EXAMS/SCREENING/TESTING	100.00	0.00	0.00	100.00	0.00
20-606-2070 JANITORIAL SUPPLIES	100.00	0.00	0.00	100.00	0.00
20-606-2075 BANK/CREDITCARD FEES	8,000.00	790.80	7,092.84	907.16	88.66
20-606-2080 UNIFORMS	1,795.00	0.00	1,349.33	445.67	75.17
20-606-2090 SMALL TOOLS	2,500.00	214.23	1,166.92	1,333.08	46.68
20-606-2091 SAFETY SUPPLIES/EQUIPMENT	<u>1,900.00</u>	<u>160.74</u>	<u>599.82</u>	<u>1,300.18</u>	<u>31.57</u>
TOTAL SUPPLIES	19,845.00	1,405.89	14,325.64	5,519.36	72.19
<u>SERVICES</u>					
20-606-3012 ENGINEERING SERVICES	8,600.00	3,500.00	7,626.00	974.00	88.67
20-606-3020 ASSOCIATION DUES & PUBS	2,215.00	0.00	1,812.38	402.62	81.82
20-606-3030 TRAINING/EDUCATION	3,750.00	100.00	3,682.75	67.25	98.21
20-606-3040 TRAVEL/MILEAGE/LODGING/PERD	1,000.00	36.96	36.96	963.04	3.70
20-606-3050 INSURANCE - LIABILITY	3,900.00	0.00	4,198.28 (298.28)	107.65
20-606-3060 UNIFORM SERVICES	3,000.00	271.10	2,416.98	583.02	80.57
20-606-3070 INSURANCE - PROPERTY	1,900.00	0.00	2,045.32 (145.32)	107.65
20-606-3075 CONSERV. ED./REBATES	100.00	0.00	0.00	100.00	0.00
20-606-3080 SPECIAL SERVICES	750.00	0.00	240.35	509.65	32.05
20-606-3082 WATER ANALYSIS FEES	<u>7,000.00</u>	<u>58.00</u>	<u>4,935.10</u>	<u>2,064.90</u>	<u>70.50</u>
TOTAL SERVICES	32,215.00	3,966.06	26,994.12	5,220.88	83.79
<u>CONTRACTUAL</u>					
20-606-4075 COMPUTER SOFTWARE/INCODE	8,870.00	543.69	7,869.72	1,000.28	88.72
20-606-4085 EAA -WATER MANAGEMENT FEES	84,084.00	6,306.52	57,598.68	26,485.32	68.50
20-606-4086 CONTRACT LABOR	<u>0.00</u>	<u>0.00</u>	<u>1,301.48 (</u>	<u>1,301.48)</u>	<u>0.00</u>
TOTAL CONTRACTUAL	92,954.00	6,850.21	66,769.88	26,184.12	71.83

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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<u>MAINTENANCE</u>					
20-606-5005 EQUIPMENT LEASES	1,500.00	0.00	4,563.33 (3,063.33)	304.22
20-606-5010 EQUIPMENT MAINT & REPAIR	5,000.00	0.00	2,119.92	2,880.08	42.40
20-606-5015 ELECTRONIC EQPT MAINTENANCE	500.00	0.00	0.00	500.00	0.00
20-606-5020 VEHICLE MAINTENANCE	3,000.00	35.04	2,947.09	52.91	98.24
20-606-5030 BUILDING MAINTENANCE	2,500.00	0.00	1,913.05	586.95	76.52
20-606-5060 VEHICLE & EQPT FUELS	<u>4,000.00</u>	<u>1,757.82</u>	<u>3,774.35</u>	<u>225.65</u>	<u>94.36</u>
TOTAL MAINTENANCE	16,500.00	1,792.86	15,317.74	1,182.26	92.83

<u>DEPT MATERIALS-SERVICES</u>					
20-606-6011 CHEMICALS	10,000.00	2,240.00	4,704.07	5,295.93	47.04
20-606-6050 WATER METERS & BOXES	4,500.00	0.00	3,669.82	830.18	81.55
20-606-6055 FIRE HYDRANTS & VALVES	10,000.00	0.00	0.00	10,000.00	0.00
20-606-6060 HUEBNER STORAGE TANK	5,000.00	7,380.50	12,793.27 (7,793.27)	255.87
20-606-6061 WELL SITE #1	8,750.00	0.00	1,941.38	6,808.62	22.19
20-606-6062 WELL SITE #2-EAA MONITORED	1,300.00	0.00	0.00	1,300.00	0.00
20-606-6063 WELL SITE #3-NOT OPERATION	1,800.00	0.00	0.00	1,800.00	0.00
20-606-6064 WELL SITE #4-NOT OPERATION	4,700.00	0.00 (3,429.35)	8,129.35	72.96-
20-606-6065 WELL SITE #5-EDWARDS BLENDI	1,000.00	0.00	2,644.15 (1,644.15)	264.42
20-606-6066 WELL SITE #6-MUNI TRACT	4,000.00	450.00	8,039.08 (4,039.08)	200.98
20-606-6067 WELL SITE #7	4,000.00	450.00	11,562.90 (7,562.90)	289.07
20-606-6068 WELL SITE #8	4,000.00	0.00	9,137.01 (5,137.01)	228.43
20-606-6069 WELL SITE #9-TRINITY	1,000.00	0.00	325.00	675.00	32.50
20-606-6070 SCADA SYSTEM MAINTENANCE	3,000.00	0.00	9,953.94 (6,953.94)	331.80
20-606-6071 SHAVANO DRIVE PUMP STATION	15,000.00	0.00	1,273.33	13,726.67	8.49
20-606-6072 WATER SYSTEM MAINTENANCE	30,000.00	8,335.81	32,361.66 (2,361.66)	107.87
20-606-6080 STREET MAINT SUPPLIES	<u>4,000.00</u>	<u>0.00</u>	<u>1,974.88</u>	<u>2,025.12</u>	<u>49.37</u>
TOTAL DEPT MATERIALS-SERVICES	112,050.00	18,856.31	96,951.14	15,098.86	86.52

<u>UTILITIES</u>					
20-606-7040 UTILITIES - ELECTRIC	72,000.00	5,319.83	51,235.78	20,764.22	71.16
20-606-7042 UTILITIES - PHONE/CELL	1,350.00	111.00	254.00	1,096.00	18.81
20-606-7044 UTILITIES - WATER	<u>400.00</u>	<u>35.51</u>	<u>357.95</u>	<u>42.05</u>	<u>89.49</u>
TOTAL UTILITIES	73,750.00	5,466.34	51,847.73	21,902.27	70.30

<u>CAPITAL OUTLAY</u>					
20-606-8015 NON-CAPITAL - COMPUTERS	0.00	0.00	588.60 (588.60)	0.00
20-606-8020 NON-CAPITAL MAINTENANCE EQU	4,820.00	0.00	4,717.94	102.06	97.88
20-606-8080 WATER SYSTEM IMPROVEMENTS	28,700.00	0.00	0.00	28,700.00	0.00
20-606-8087 WATER METER REPLACEMENT	62,500.00	652.63	61,009.71	1,490.29	97.62
20-606-8090 CAPITAL - HUEBNER PLANT	21,000.00	0.00	19,609.00	1,391.00	93.38
20-606-8091 CAPITAL - WELL #1	23,500.00	14,980.00	14,980.00	8,520.00	63.74
20-606-8097 CAPITAL - WELL #7	80,000.00	0.00	0.00	80,000.00	0.00
20-606-8098 CAPITAL - WELL #8	<u>92,425.00</u>	<u>0.00</u>	<u>92,806.60 (</u>	<u>381.60)</u>	<u>100.41</u>
TOTAL CAPITAL OUTLAY	312,945.00	15,632.63	193,711.85	119,233.15	61.90

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>INTERFUND TRANSFERS</u>					
20-606-9010 TRF TO GENERAL FUND	22,050.00	22,050.00	22,050.00	0.00	100.00
20-606-9020 TRF TO CAPITAL REP. FUND 72	<u>121,255.00</u>	<u>121,255.00</u>	<u>121,255.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL INTERFUND TRANSFERS	143,305.00	143,305.00	143,305.00	0.00	100.00
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TOTAL WATER DEPARTMENT	1,114,001.00	222,130.22	838,595.26	275,405.74	75.28

20 -WATER FUND
DEBT SERVICE

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
20-607-8016 2017 GO REFUNDING (2009) PR	70,000.00	0.00	70,000.00	0.00	100.00
20-607-8017 2017 GO REFUNDING (2009) IN	65,000.00	0.00	32,850.00	32,150.00	50.54
20-607-8030 BOND AGENT FEES	400.00	0.00	200.00	200.00	50.00
20-607-8056 2018 GO REFUNDING (2009) PR	44,183.00	0.00	44,182.50	0.50	100.00
20-607-8057 2018 GO REFUNDING (2009) IN	<u>6,841.00</u>	<u>0.00</u>	<u>3,717.55</u>	<u>3,123.45</u>	<u>54.34</u>
TOTAL CAPITAL OUTLAY	186,424.00	0.00	150,950.05	35,473.95	80.97
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TOTAL DEBT SERVICE	186,424.00	0.00	150,950.05	35,473.95	80.97
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TOTAL EXPENDITURES	1,300,425.00	222,130.22	989,545.31	310,879.69	76.09
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(143,205.01)	(30,435.65)	30,435.65	0.00
	=====	=====	=====	=====	=====

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>197,766.00</u>	<u>13,090.39</u>	<u>168,240.05</u>	<u>29,525.95</u>	<u>85.07</u>
TOTAL REVENUES	197,766.00 =====	13,090.39 =====	168,240.05 =====	29,525.95 =====	85.07 =====
<u>EXPENDITURE SUMMARY</u>					
DEBT SERVICE	<u>197,766.00</u>	<u>0.00</u>	<u>185,190.20</u>	<u>12,575.80</u>	<u>93.64</u>
TOTAL EXPENDITURES	197,766.00 =====	0.00 =====	185,190.20 =====	12,575.80 =====	93.64 =====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	13,090.39 (16,950.15)	16,950.15	0.00

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
30-599-1010 CURRENT ADVALOREM TAXES	129,670.00	13,030.86	167,671.38 (38,001.38)	129.31
30-599-1020 DELINQUENT ADVALOREM TAXES	0.00	6.24	86.08 (86.08)	0.00
30-599-1030 PENALTY & INTEREST	<u>0.00</u>	<u>51.83</u>	<u>417.27</u> (<u>417.27</u>)	<u>0.00</u>
TOTAL TAXES	129,670.00	13,088.93	168,174.73 (38,504.73)	129.69
<u>TRANSFERS IN</u>					
30-599-8010 INTEREST INCOME	0.00	1.46	65.32 (65.32)	0.00
30-599-8030 FUND BALANCE - TRANSFER IN	<u>68,096.00</u>	<u>0.00</u>	<u>0.00</u>	<u>68,096.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	68,096.00	1.46	65.32	68,030.68	0.10
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TOTAL NON-DEPARTMENTAL	197,766.00	13,090.39	168,240.05	29,525.95	85.07
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TOTAL REVENUES	197,766.00	13,090.39	168,240.05	29,525.95	85.07
	=====	=====	=====	=====	=====

30 -DEBT SERVICE FUND
DEBT SERVICE

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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<u>CAPITAL OUTLAY</u>					
30-607-8054 BOND AGENT FEES	500.00	0.00	0.00	500.00	0.00
30-607-8056 2018 GO REFUNDING (2009) PR	170,818.00	0.00	170,817.50	0.50	100.00
30-607-8057 2018 GO REFUNDING (2009) IN	<u>26,448.00</u>	<u>0.00</u>	<u>14,372.70</u>	<u>12,075.30</u>	<u>54.34</u>
TOTAL CAPITAL OUTLAY	197,766.00	0.00	185,190.20	12,575.80	93.64
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TOTAL DEBT SERVICE	197,766.00	0.00	185,190.20	12,575.80	93.64
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TOTAL EXPENDITURES	197,766.00	0.00	185,190.20	12,575.80	93.64
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	13,090.39 (16,950.15)	16,950.15	0.00
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>468,877.00</u>	<u>10,291.34</u>	<u>106,885.70</u>	<u>361,991.30</u>	<u>22.80</u>
TOTAL REVENUES	468,877.00 =====	10,291.34 =====	106,885.70 =====	361,991.30 =====	22.80 =====
 <u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	3,125.00	0.00	649.00	2,476.00	20.77
POLICE DEPARTMENT	<u>465,752.00</u>	<u>8,414.42</u>	<u>415,237.38</u>	<u>50,514.62</u>	<u>89.15</u>
TOTAL EXPENDITURES	468,877.00 =====	8,414.42 =====	415,886.38 =====	52,990.62 =====	88.70 =====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,876.92 (309,000.68)	309,000.68	0.00

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
40-599-1050 SALES - CRIME CONTROL DIST	<u>130,000.00</u>	<u>10,288.99</u>	<u>106,860.89</u>	<u>23,139.11</u>	<u>82.20</u>
TOTAL TAXES	130,000.00	10,288.99	106,860.89	23,139.11	82.20
<u>MISC./GRANTS/INTEREST</u>					
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<u>TRANSFERS IN</u>					
40-599-8005 INTEREST INCOME	0.00	2.35	24.81 (24.81)	0.00
40-599-8099 FUND BALANCE RESERVE	<u>338,877.00</u>	<u>0.00</u>	<u>0.00</u>	<u>338,877.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	338,877.00	2.35	24.81	338,852.19	0.01
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TOTAL NON-DEPARTMENTAL	468,877.00	10,291.34	106,885.70	361,991.30	22.80
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TOTAL REVENUES	468,877.00	10,291.34	106,885.70	361,991.30	22.80
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
FIRE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
40-604-3030 TRAINING/EDUCATION	<u>2,500.00</u>	<u>0.00</u>	<u>25.00</u>	<u>2,475.00</u>	<u>1.00</u>
TOTAL SERVICES	2,500.00	0.00	25.00	2,475.00	1.00
 <u>CAPITAL OUTLAY</u>					
40-604-8012 NON-CAPITAL - FIREARMS/TASE	<u>625.00</u>	<u>0.00</u>	<u>624.00</u>	<u>1.00</u>	<u>99.84</u>
TOTAL CAPITAL OUTLAY	625.00	0.00	624.00	1.00	99.84
 <u>INTERFUND TRANSFERS</u>					
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TOTAL FIRE DEPARTMENT	3,125.00	0.00	649.00	2,476.00	20.77

40 -CRIME CONTROL DISTRICT
POLICE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SERVICES</u>					
40-605-3030 TRAINING/EDUCATION	6,400.00	0.00	4,517.57	1,882.43	70.59
40-605-3087 CITIZENS COMMUNICATION/EDUC	<u>7,000.00</u>	<u>0.00</u>	<u>1,710.06</u>	<u>5,289.94</u>	<u>24.43</u>
TOTAL SERVICES	13,400.00	0.00	6,227.63	7,172.37	46.47
<u>CONTRACTUAL</u>					
<u>CAPITAL OUTLAY</u>					
40-605-8012 NON CAPITAL - FIRE ARMS/TAS	8,640.00	0.00	0.00	8,640.00	0.00
40-605-8018 NON-CAPITAL BUILDING	1,300.00	0.00	0.00	1,300.00	0.00
40-605-8030 POLICE EQUIPMENT PURCHASE	204,412.00	443.92	203,566.71	845.29	99.59
40-605-8045 CAPITAL - COMPUTER EQUIPMEN	2,500.00	0.00	0.00	2,500.00	0.00
40-605-8050 CAPITAL - VEHICLES	198,000.00	840.00	192,755.33	5,244.67	97.35
40-605-8081 CAPITAL - BUILDING	<u>37,500.00</u>	<u>7,130.50</u>	<u>12,687.71</u>	<u>24,812.29</u>	<u>33.83</u>
TOTAL CAPITAL OUTLAY	452,352.00	8,414.42	409,009.75	43,342.25	90.42
<u>INTERFUND TRANSFERS</u>					
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TOTAL POLICE DEPARTMENT	465,752.00	8,414.42	415,237.38	50,514.62	89.15
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TOTAL EXPENDITURES	468,877.00	8,414.42	415,886.38	52,990.62	88.70
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,876.92	(309,000.68)	309,000.68	0.00
	=====	=====	=====	=====	=====

42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>16,500.00</u>	<u>0.85</u>	<u>12,126.89</u>	<u>4,373.11</u>	<u>73.50</u>
TOTAL REVENUES	<u>16,500.00</u>	<u>0.85</u>	<u>12,126.89</u>	<u>4,373.11</u>	<u>73.50</u>
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>800.00</u>	<u>0.00</u>	<u>344.73</u>	<u>455.27</u>	<u>43.09</u>
TOTAL EXPENDITURES	<u>800.00</u>	<u>0.00</u>	<u>344.73</u>	<u>455.27</u>	<u>43.09</u>
REVENUES OVER/(UNDER) EXPENDITURES	15,700.00	0.85	11,782.16	3,917.84	75.05

42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>FRANCHISE REVENUES</u>					
42-599-2024 FRANCHISE - PEG FEES	<u>16,500.00</u>	<u>0.00</u>	<u>12,119.41</u>	<u>4,380.59</u>	<u>73.45</u>
TOTAL FRANCHISE REVENUES	16,500.00	0.00	12,119.41	4,380.59	73.45
<u>MISC./GRANTS/INTEREST</u>					
42-599-7000 INTEREST	<u>0.00</u>	<u>0.85</u>	<u>7.48</u> (<u>7.48</u>)	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	0.00	0.85	7.48 (7.48)	0.00
<u>TRANSFERS IN</u>					
TOTAL NON-DEPARTMENTAL	16,500.00	0.85	12,126.89	4,373.11	73.50
TOTAL REVENUES	<u>16,500.00</u>	<u>0.85</u>	<u>12,126.89</u>	<u>4,373.11</u>	<u>73.50</u>

42 -PEG FUNDS
ADMINISTRATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
42-601-8030 CAPITAL-ELECTRONIC EQUIPMEN	<u>800.00</u>	<u>0.00</u>	<u>344.73</u>	<u>455.27</u>	<u>43.09</u>
TOTAL CAPITAL OUTLAY	800.00	0.00	344.73	455.27	43.09
<hr/>					
TOTAL ADMINISTRATION	800.00	0.00	344.73	455.27	43.09
<hr/>					
TOTAL EXPENDITURES	800.00	0.00	344.73	455.27	43.09
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	15,700.00	0.85	11,782.16	3,917.84	75.05
	=====	=====	=====	=====	=====

45 -OAK WILT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>13,000.00</u>	<u>245.00</u>	<u>4,655.00</u>	<u>8,345.00</u>	<u>35.81</u>
TOTAL REVENUES	<u>13,000.00</u>	<u>245.00</u>	<u>4,655.00</u>	<u>8,345.00</u>	<u>35.81</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>500.00</u>	<u>0.00</u>	<u>2,758.12</u>	<u>(2,258.12)</u>	<u>551.62</u>
TOTAL EXPENDITURES	<u>500.00</u>	<u>0.00</u>	<u>2,758.12</u>	<u>(2,258.12)</u>	<u>551.62</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	12,500.00	245.00	1,896.88	10,603.12	15.18

45 -OAK WILT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>PERMITS & LICENSES</u>					
45-599-3015 TREE TRIMMING PERMITS	<u>13,000.00</u>	<u>245.00</u>	<u>4,655.00</u>	<u>8,345.00</u>	<u>35.81</u>
TOTAL PERMITS & LICENSES	13,000.00	245.00	4,655.00	8,345.00	35.81
<u>MISC./GRANTS/INTEREST</u>					
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	13,000.00	245.00	4,655.00	8,345.00	35.81
<hr/>					
TOTAL REVENUES	13,000.00	245.00	4,655.00	8,345.00	35.81
	=====	=====	=====	=====	=====

45 -OAK WILT FUND
ADMINISTRATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
45-601-3012 PROFESSIONAL SERVICES	0.00	0.00	399.00 (399.00)	0.00
45-601-3087 CITIZENS COMMUNICATION/EDUC	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL SERVICES	500.00	0.00	399.00	101.00	79.80
 <u>DEPT MATERIALS-SERVICES</u>					
45-601-6085 SUPPLIES/MATERIAL/CHEMICALS	<u>0.00</u>	<u>0.00</u>	<u>2,359.12</u> (<u>2,359.12)</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	0.00	0.00	2,359.12 (2,359.12)	0.00
<hr/>					
TOTAL ADMINISTRATION	500.00	0.00	2,758.12 (2,258.12)	551.62
<hr/>					
TOTAL EXPENDITURES	500.00	0.00	2,758.12 (2,258.12)	551.62
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	12,500.00	245.00	1,896.88	10,603.12	15.18
	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>130,000.00</u>	<u>10,615.90</u>	<u>107,428.70</u>	<u>22,571.30</u>	<u>82.64</u>
TOTAL REVENUES	130,000.00	10,615.90	107,428.70	22,571.30	82.64
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
PUBLIC WORKS	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	50,000.00	0.00	0.00	50,000.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	80,000.00	10,615.90	107,428.70 (27,428.70)	134.29

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
48-599-1040 SALES - STREET MAINTENANCE	<u>130,000.00</u>	<u>10,615.90</u>	<u>107,428.70</u>	<u>22,571.30</u>	<u>82.64</u>
TOTAL TAXES	130,000.00	10,615.90	107,428.70	22,571.30	82.64
<u>PERMITS & LICENSES</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	130,000.00	10,615.90	107,428.70	22,571.30	82.64
<hr/>					
TOTAL REVENUES	130,000.00	10,615.90	107,428.70	22,571.30	82.64
	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
DEPT MATERIALS-SERVICES					
48-603-6080 STREET MAINTENANCE	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	50,000.00	0.00	0.00	50,000.00	0.00
<hr/>					
TOTAL PUBLIC WORKS	50,000.00	0.00	0.00	50,000.00	0.00
<hr/>					
TOTAL EXPENDITURES	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	<u>80,000.00</u>	<u>10,615.90</u>	<u>107,428.70</u>	<u>(27,428.70)</u>	<u>134.29</u>
<hr/>					

50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>59,800.00</u>	<u>2,045.52</u>	<u>8,007.80</u>	<u>51,792.20</u>	<u>13.39</u>
TOTAL REVENUES	<u>59,800.00</u>	<u>2,045.52</u>	<u>8,007.80</u>	<u>51,792.20</u>	<u>13.39</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
OPERATING EXPENSES	<u>58,500.00</u>	<u>6,750.00</u>	<u>6,750.00</u>	<u>51,750.00</u>	<u>11.54</u>
TOTAL EXPENDITURES	<u>58,500.00</u>	<u>6,750.00</u>	<u>6,750.00</u>	<u>51,750.00</u>	<u>11.54</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	1,300.00 (4,704.48)	1,257.80	42.20	96.75

50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>COURT FEES</u>					
50-599-4022 COURT EFFICIENCY REVENUE	100.00	15.00	40.30	59.70	40.30
50-599-4023 COURT SECURITY REVENUE	3,200.00	728.03	2,916.46	283.54	91.14
50-599-4024 TRUANCY PREVENTION FUND	1,200.00	646.28	2,264.46 (1,064.46)	188.71
50-599-4025 COURT TECHNOLOGY REVENUE	4,200.00	643.28	2,741.30	1,458.70	65.27
50-599-4026 JURY FUND	<u>100.00</u>	<u>12.93</u>	<u>45.28</u>	<u>54.72</u>	<u>45.28</u>
TOTAL COURT FEES	8,800.00	2,045.52	8,007.80	792.20	91.00
<u>TRANSFERS IN</u>					
50-599-8099 FUND BALANCE RESERVE	<u>51,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>51,000.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	51,000.00	0.00	0.00	51,000.00	0.00
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TOTAL NON-DEPARTMENTAL	59,800.00	2,045.52	8,007.80	51,792.20	13.39
<hr/>					
TOTAL REVENUES	59,800.00	2,045.52	8,007.80	51,792.20	13.39
	=====	=====	=====	=====	=====

50 -COURT RESTRICTED FUND
OPERATING EXPENSES

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
50-602-8080 CAPITAL IMPROVEMENTS	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	50,000.00	0.00	0.00	50,000.00	0.00
<u>INTERFUND TRANSFERS</u>					
50-602-9010 TRANSFER TO GENERAL FUND	<u>8,500.00</u>	<u>6,750.00</u>	<u>6,750.00</u>	<u>1,750.00</u>	<u>79.41</u>
TOTAL INTERFUND TRANSFERS	8,500.00	6,750.00	6,750.00	1,750.00	79.41
<hr/>					
TOTAL OPERATING EXPENSES	58,500.00	6,750.00	6,750.00	51,750.00	11.54
<hr/>					
TOTAL EXPENDITURES	58,500.00	6,750.00	6,750.00	51,750.00	11.54
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	1,300.00	(4,704.48)	1,257.80	42.20	96.75
<hr/>					

52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>5,000.00</u>	<u>336.82</u>	<u>2,883.66</u>	<u>2,116.34</u>	<u>57.67</u>
TOTAL REVENUES	<u>5,000.00</u>	<u>336.82</u>	<u>2,883.66</u>	<u>2,116.34</u>	<u>57.67</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	2,000.00	0.00	0.00	2,000.00	0.00
POLICE DEPARTMENT	<u>3,000.00</u>	<u>37.25</u>	<u>745.08</u>	<u>2,254.92</u>	<u>24.84</u>
TOTAL EXPENDITURES	<u>5,000.00</u>	<u>37.25</u>	<u>745.08</u>	<u>4,254.92</u>	<u>14.90</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	299.57	2,138.58 (2,138.58)	0.00

52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
52-599-7010 SCHOOL CROSSING GUARD FUNDS	<u>4,000.00</u>	<u>336.82</u>	<u>2,883.66</u>	<u>1,116.34</u>	<u>72.09</u>
TOTAL MISC./GRANTS/INTEREST	4,000.00	336.82	2,883.66	1,116.34	72.09
<u>TRANSFERS IN</u>					
52-599-8089 FUND BALANCE RESERVE	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	1,000.00	0.00	0.00	1,000.00	0.00
<hr/>					
TOTAL NON DEPARTMENTAL	5,000.00	336.82	2,883.66	2,116.34	57.67
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TOTAL REVENUES	5,000.00	336.82	2,883.66	2,116.34	57.67
	=====	=====	=====	=====	=====

52 -CHILD SAFETY FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-604-3087 CITIZENS COMMUNICATION/EDUC	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>
TOTAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
<hr/>					
TOTAL FIRE DEPARTMENT	2,000.00	0.00	0.00	2,000.00	0.00

52 -CHILD SAFETY FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-605-3087 CITIZENS COMMUNICATION/EDUC	<u>3,000.00</u>	<u>37.25</u>	<u>745.08</u>	<u>2,254.92</u>	<u>24.84</u>
TOTAL SERVICES	3,000.00	37.25	745.08	2,254.92	24.84
<hr/>					
TOTAL POLICE DEPARTMENT	3,000.00	37.25	745.08	2,254.92	24.84
<hr/>					
TOTAL EXPENDITURES	5,000.00	37.25	745.08	4,254.92	14.90
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	299.57	2,138.58 (2,138.58)	0.00
	=====	=====	=====	=====	=====

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,630.00</u>	<u>0.00</u>	<u>1,480.11</u>	<u>149.89</u>	<u>90.80</u>
TOTAL REVENUES	<u>1,630.00</u>	<u>0.00</u>	<u>1,480.11</u>	<u>149.89</u>	<u>90.80</u>
<u>EXPENDITURE SUMMARY</u>					
POLICE DEPARTMENT	<u>1,630.00</u>	<u>0.00</u>	<u>1,636.00</u>	(<u>6.00</u>)	<u>100.37</u>
TOTAL EXPENDITURES	<u>1,630.00</u>	<u>0.00</u>	<u>1,636.00</u>	(<u>6.00</u>)	<u>100.37</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	(155.89)	155.89	0.00

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>POLICE/FIRE REVENUES</u>					
53-599-6020 LEOSE FUNDS	<u>1,550.00</u>	<u>0.00</u>	<u>1,480.11</u>	<u>69.89</u>	<u>95.49</u>
TOTAL POLICE/FIRE REVENUES	1,550.00	0.00	1,480.11	69.89	95.49
<u>TRANSFERS IN</u>					
53-599-8089 FUND BALANCE RESERVE	<u>80.00</u>	<u>0.00</u>	<u>0.00</u>	<u>80.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	80.00	0.00	0.00	80.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	1,630.00	0.00	1,480.11	149.89	90.80
<hr/>					
TOTAL REVENUES	1,630.00	0.00	1,480.11	149.89	90.80
	=====	=====	=====	=====	=====

53 -LEOSE
POLICE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
53-605-3030 TRAINING/EDUCATION	<u>1,630.00</u>	<u>0.00</u>	<u>1,636.00</u> (<u>6.00)</u>	<u>100.37</u>
TOTAL SERVICES	1,630.00	0.00	1,636.00 (6.00)	100.37
<hr/>					
TOTAL POLICE DEPARTMENT	1,630.00	0.00	1,636.00 (6.00)	100.37
<hr/>					
TOTAL EXPENDITURES	1,630.00	0.00	1,636.00 (6.00)	100.37
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	(155.89)	155.89	0.00
	=====	=====	=====	=====	=====

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
OTHER SOURCES	<u>702,259.00</u>	<u>301,600.03</u>	<u>360,962.15</u>	<u>341,296.85</u>	<u>51.40</u>
TOTAL REVENUES	702,259.00 =====	301,600.03 =====	360,962.15 =====	341,296.85 =====	51.40 =====
<u>EXPENDITURE SUMMARY</u>					
ADMIN	76,733.00	7,130.50	30,546.60	46,186.40	39.81
PUBLIC WORKS	487,040.00	14,712.00	487,237.00 (197.00)	100.04
FIRE	<u>138,486.00</u>	<u>0.00</u>	<u>138,486.11</u> (<u>0.11)</u>	<u>100.00</u>
TOTAL EXPENDITURES	702,259.00 =====	21,842.50 =====	656,269.71 =====	45,989.29 =====	93.45 =====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	279,757.53 (295,307.56)	295,307.56	0.00

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>OTHER SOURCES</u>					
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
70-599-8010 INTEREST INCOME	1,000.00	10.03	104.15	895.85	10.42
70-599-8020 TRF IN - GENERAL FUND	360,858.00	301,590.00	360,858.00	0.00	100.00
70-599-8099 FUND BALANCE RESERVE	<u>340,401.00</u>	<u>0.00</u>	<u>0.00</u>	<u>340,401.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	702,259.00	301,600.03	360,962.15	341,296.85	51.40
<hr/>					
TOTAL OTHER SOURCES	702,259.00	301,600.03	360,962.15	341,296.85	51.40
<hr/>					
TOTAL REVENUES	702,259.00	301,600.03	360,962.15	341,296.85	51.40
	=====	=====	=====	=====	=====

70 -CAPITAL REPLACEMENT FUND
COUNCIL

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CONTRACTUAL</u>					
<hr/>					

70 -CAPITAL REPLACEMENT FUND
ADMIN

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-601-8080 CAPITAL IMPROVEMENTS	17,406.00	0.00	17,858.89 (452.89)	102.60
70-601-8081 CAPITAL - BUILDING	<u>59,327.00</u>	<u>7,130.50</u>	<u>12,687.71</u>	<u>46,639.29</u>	<u>21.39</u>
TOTAL CAPITAL OUTLAY	76,733.00	7,130.50	30,546.60	46,186.40	39.81
<hr/>					
<u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL ADMIN	76,733.00	7,130.50	30,546.60	46,186.40	39.81

70 -CAPITAL REPLACEMENT FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-603-8060 CAPITAL - EQUIPMENT	21,000.00	14,712.00	21,000.34 (0.34)	100.00
70-603-8080 CAPITAL-IMPROVEMENT PROJECT	<u>466,040.00</u>	<u>0.00</u>	<u>466,236.66</u> (<u>196.66)</u>	<u>100.04</u>
TOTAL CAPITAL OUTLAY	487,040.00	14,712.00	487,237.00 (197.00)	100.04
<u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL PUBLIC WORKS	487,040.00	14,712.00	487,237.00 (197.00)	100.04

70 -CAPITAL REPLACEMENT FUND
FIRE

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-604-8030 ELECTRONIC EQUIPMENT	<u>138,486.00</u>	<u>0.00</u>	<u>138,486.11</u> (<u>0.11)</u>	<u>100.00</u>
TOTAL CAPITAL OUTLAY	138,486.00	0.00	138,486.11 (0.11)	100.00
<hr/>					
<u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL FIRE	138,486.00	0.00	138,486.11 (0.11)	100.00
<hr/>					
TOTAL EXPENDITURES	702,259.00	21,842.50	656,269.71	45,989.29	93.45
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	279,757.53 (295,307.56)	295,307.56	0.00
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,046,255.00</u>	<u>121,255.00</u>	<u>1,046,255.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL REVENUES	<u>1,046,255.00</u> =====	<u>121,255.00</u> =====	<u>1,046,255.00</u> =====	<u>0.00</u> =====	<u>100.00</u> =====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	1,181,925.00	14,980.00	974,251.68	207,673.32	82.43
DEBT SERVICE	<u>0.00</u>	<u>0.00</u>	<u>7,000.00</u>	(<u>7,000.00</u>)	<u>0.00</u>
TOTAL EXPENDITURES	<u>1,181,925.00</u> =====	<u>14,980.00</u> =====	<u>981,251.68</u> =====	<u>200,673.32</u> =====	<u>83.02</u> =====
REVENUES OVER/(UNDER) EXPENDITURES	(135,670.00)	106,275.00	65,003.32	(200,673.32)	47.91-

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
72-599-7099 PROCEEDS OF DEBT ISSUE	<u>462,500.00</u>	<u>0.00</u>	<u>462,500.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL MISC./GRANTS/INTEREST	462,500.00	0.00	462,500.00	0.00	100.00
<u>TRANSFERS IN</u>					
72-599-8015 TRANSFER FROM GENERAL FUND	462,500.00	0.00	462,500.00	0.00	100.00
72-599-8020 TRANSFER FROM WATER FUND	<u>121,255.00</u>	<u>121,255.00</u>	<u>121,255.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL TRANSFERS IN	583,755.00	121,255.00	583,755.00	0.00	100.00
<hr/>					
TOTAL NON-DEPARTMENTAL	1,046,255.00	121,255.00	1,046,255.00	0.00	100.00
<hr/>					
TOTAL REVENUES	1,046,255.00	121,255.00	1,046,255.00	0.00	100.00
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
WATER DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
72-606-8080 WATER SYSTEM IMPROVEMENTS	<u>925,000.00</u>	<u>0.00</u>	<u>807,237.68</u>	<u>117,762.32</u>	<u>87.27</u>
TOTAL CAPITAL OUTLAY	925,000.00	0.00	807,237.68	117,762.32	87.27
 <u>INTERFUND TRANSFERS</u>					
72-606-9020 TRANSFER TO WATER UTILITY	<u>256,925.00</u>	<u>14,980.00</u>	<u>167,014.00</u>	<u>89,911.00</u>	<u>65.00</u>
TOTAL INTERFUND TRANSFERS	256,925.00	14,980.00	167,014.00	89,911.00	65.00
<hr/>					
TOTAL WATER DEPARTMENT	1,181,925.00	14,980.00	974,251.68	207,673.32	82.43

72 -WATER CAPITAL REPLACEMENT
DEBT SERVICE

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
72-607-8055 DEBT ISSUE COSTS	<u>0.00</u>	<u>0.00</u>	<u>7,000.00</u>	(<u>7,000.00</u>)	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	7,000.00	(7,000.00)	0.00
<hr/>					
TOTAL DEBT SERVICE	0.00	0.00	7,000.00	(7,000.00)	0.00
<hr/>					
TOTAL EXPENDITURES	1,181,925.00	14,980.00	981,251.68	200,673.32	83.02
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(135,670.00)	106,275.00	65,003.32	(200,673.32)	47.91-
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
ADMINISTRATION	<u>438.00</u>	<u>0.00</u>	<u>0.00</u>	<u>438.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>438.00</u>	<u>0.00</u>	<u>0.00</u>	<u>438.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>438.00</u>	<u>0.00</u>	<u>0.00</u>	<u>438.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>438.00</u>	<u>0.00</u>	<u>0.00</u>	<u>438.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>ADMINISTRATION</u>					
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
75-599-8099 FUND BALANCE RESERVE	<u>438.00</u>	<u>0.00</u>	<u>0.00</u>	<u>438.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	438.00	0.00	0.00	438.00	0.00
<hr/>					
TOTAL ADMINISTRATION	438.00	0.00	0.00	438.00	0.00
<hr/>					
TOTAL REVENUES	438.00	0.00	0.00	438.00	0.00
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND
ADMINISTRATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>PERSONNEL</u>					
75-607-1010 EXPENSES	<u>438.00</u>	<u>0.00</u>	<u>0.00</u>	<u>438.00</u>	<u>0.00</u>
TOTAL PERSONNEL	438.00	0.00	0.00	438.00	0.00
<hr/>					
TOTAL ADMINISTRATION	438.00	0.00	0.00	438.00	0.00
<hr/>					
TOTAL EXPENDITURES	438.00	0.00	0.00	438.00	0.00
	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 4:30 p.m.

PRESENT: ABSENT: None

Alderman Aleman
Mayor Pro Tem Kautz
Alderman Kuykendall
Alderman Miller
Alderman Powers
Mayor Werner

2. CITIZENS TO BE HEARD

No citizens signed up to address City Council.

3. CITY COUNCIL COMMENTS

Mayor Werner with the consensus of City Council dispensed with City Council Comments.

4. REGULAR AGENDA ITEMS

4.1. Presentation - Budget Basics - Finance Director

Finance Director Morey presented an overview of the Budget Basics.

4.2. Presentation / discussion - Council Goals, Objectives and City Council guidance for FY 2021-22 budget – Council

City Manager Hill presented a brief overview of the proposed changes discussed at the last meeting. Mayor Werner provided and discussed new recommendations and edits to the 2021-22 Goals, Objectives for City Council consideration.

4.3. Presentation / discussion - Staff Goals, Objectives and City Council guidance for FY 2020-21 budget - City Manager / Directors

City Manager provided updated of Staff Goals, and Objectives to City Council.

4.4. Presentation / discussion - Status Winter Storm Uri Recommendations - City Manager

City Manager Hill provided an overview status Winter Storm URI

4.5. Presentation / discussion - General Fund and Crime Control Prevention District (CCPD) Capital Improvement Requirements Summary - City Manager

City Manager Hill presented an overview for the General Fund and Crime Control Prevention District (CCPD) Capital Improvement Requirements Summary

4.6. Discussion - Funding the State Infrastructure Bank (SIB) Loan - City Manager

City Manager Hill presented a brief description on funding options the State Infrastructure Bank (SIB) loan.

5. ADJOURNMENT

Alderman Miller made a motion to adjourn the meeting.

Alderman Aleman seconded the motion. The motion passed with a unanimous vote.

The meeting adjourned at 6:21 p.m.

Robert Werner
Mayor

Trish Nichols
City Secretary

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:30 p.m.

PRESENT:

ABSENT: None

Alderman Aleman
Mayor Pro Tem Kautz
Alderman Kuykendall
Alderman Miller
Alderman Powers
Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Alderman Miller led the Pledge of Allegiance to the Flag.
Mayor Pro Tem Kautz led the Invocation.

3. CITIZENS TO BE HEARD

No one signed up to address City Council at this time.

4. CITY COUNCIL COMMENTS

City Council welcomed everyone to the meeting.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Proclamation - Recognition of Ken Davis retirement after 40 years of medical service and recognition of two Baldrige Awards

Mayor Werner postponed this item until the next Regular City Council Meeting.

5.2. Proclamation - Recognition of Henry Sanchez, the Manager of our neighborhood Walmart for his continued donations to our Emergency Services

Mayor Werner postponed this item until the next Regular City Council Meeting.

6. REGULAR AGENDA ITEMS

6.1. Presentation - Update on NW Military Highway Construction Plan - Jorge Vasquez & Jennifer Serold, TxDOT

TxDOT representatives Jorge Vasquez and Jennifer Serold presented an update on the NW Military Highway Construction Plan to City Council. The City Council asked questions and discussed their concerns with TxDOT staff.

6.2. Discussion / action - Police Chief Gene Fox's six-month assessment of Police Department - Chief Fox

Chief Fox presented his six-month Police Department Assessment.

6.3. Discussion / action - Forming a subcommittee to review the compensation survey results to develop proposed implementation options - Alderman Miller

Alderman Miller made a motion to form a subcommittee comprised of Mayor Pro Tem Kautz and Aldermen Miller to review the compensation survey results and to assist the City Manager in developing proposed implementation.

Alderman Kuykendall seconded the motion.

The motion to form a subcommittee comprised of Mayor Pro Tem Kautz and Aldermen Miller to review the compensation survey results and to assist the City Manager in developing proposed implementation, carried with a unanimous vote.

6.4. Annual Budget Calendar - City Manager / Finance Director

City Manager Hill presented an overview to City Council with possible dates for the Annual Budget Calendar.

A City Council consensus was reached to conduct budget workshops on July 14th at 4:00 p.m. August 5th at 5:30 p.m. and August 11th at 5:30 p.m.

6.5. Discussion / action - Litigation Update - City Manager - Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters Review - City Attorney

Mayor Pro Tem Kautz made a motion to adjourn into executive session for Litigation Update. Alderman Powers seconded the motion.

The Executive Session adjourned at 8:19 p.m.

The Open Meeting reconvened at 8:37 p.m.

No action was taken on this agenda item.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1 Building Permit Activity Report

7.2 Fire Department Activity Report

7.3 Municipal Court Activity Report

7.4 Police Department Activity Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any

Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 8.1. Approval - Regular City Council Minutes, May 10, 2021**
- 8.2. Approval - Workshop City Council Minutes, June 9, 2021**
- 8.3. Accept - Planning and Zoning Commission Minutes, May 5, 2021**
- 8.4. Acceptance - Final Subdivision Plat & Replat of Pond Hill Garden Villas Unit 2 being a total of 8.641 acre tract of land out of a 46.94 acre tract described as Tract 3 in a Deed to Rogers Shavano Park Unit 18/19, LTD., and partially platted as Lot 1700, Block 21, 1604/Pond Hill Restaurant**
- 8.5. Approval - Resolution R-2021-009 designating authorized signers of all banking depository accounts**
- 8.6. Resolution R-2021-010 authorizing the City Manager to establish accounts or memberships at banks or state/federal credit unions as authorized in the City of Shavano Park Investment Policy for the sole purpose of acquiring Certificates of Deposit.**
- 8.7. Approval – Fiscal Year 2021 Surplus List II**

Alderman Powers made a motion to approve Consent Agenda items 8.1 – 8.7.

Mayor Pro Tem Kautz seconded the motion.

The motion to approve Consent Agenda items 8.1 - 8.7 carried with a unanimous vote.

9. ADJOURNMENT

Mayor Pro Tem Kautz made a motion to adjourn the meeting.

Alderman Powers seconded the motion.

The motion to adjourn the meeting carried with a unanimous vote.

The meeting ended at 8:41 p.m.

Robert Werner
Mayor

Trish Nichols, City Secretary

Minutes

1. **Call to order**

Vice-Chairman Laws called the meeting to order at 6:30 p.m.

PRESENT:

ABSENT:

Kerry Dike

Damon Perrin

Shawn Fitzpatrick

Michael Janssen

Carla Laws

Jason Linahan

Vicky Maisel

Bill Simmons

William Stipek

2. **Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion made by Commissioner Maisel, and a second made by Commissioner Janssen, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. **Citizens to be Heard.**

No one signed up to address the Planning & Zoning Commission.

4. **Consent Agenda:**

Approval - Planning & Zoning Commission minutes, May 5th, 2021.

Upon a motion made by Commissioner Janssen, and a second made by Commissioner Fitzpatrick, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to approve the Planning & Zoning Commission minutes of May 5th, 2021 as presented. The motion carried.

5. **Discussion / action - Nomination and appointment of Chairman & Vice-Chairman.**

Upon a motion made by Commissioner Maisel to nominate Carla Laws to serve as Chairman and a second by Commissioner Janssen, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to approve the appointment of Carla Laws as Chairman. The motion carried.

Upon a motion made by Commissioner Maisel to nominate Shawn Fitzpatrick to serve as Vice-Chairman and a second by Commissioner Janssen, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to approve the appointment of Shawn Fitzpatrick as Vice-Chairman. The motion carried.

6. **Discussion / action - Final Subdivision Plat & Replat of Pond Hill Garden Villas Unit 2 being a total of 8.641 acre tract of land out of a 46.94 acre tract described as Tract 3 in a Deed to Rogers Shavano Park Unit 18/19, LTD., and partially platted as Lot 1700, Block 21, 1604/Pond Hill Restaurant - City Manager**

City Manager Hill presented an overview of the preliminary subdivision Plat & Replat of Pond Hill Garden Villas Unit 2. The Commissioners asked questions and discussed the plat with the developer Laddie Denton, Bitterblue, Inc. and their engineer Caleb Chance from Pape-Dawson Engineers.

Upon a motion by Commissioner Janssen, and a second by Commissioner Stipek, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to approve the Final Subdivision Plat & Replat of Pond Hill Garden Villas Unit 2 being a total of 8.641 acre tract of land out of a 46.94 acre tract described as Tract 3 in a Deed to Rogers Shavano Park Unit 18/19, LTD., and partially platted as Lot 1700, Block 21, 1604/Pond Hill Restaurant. The motion carried.

7. **Discussion - Possible action City of Shavano Park ownership takeover of several Bitterblue owned greenbelts in the City**

City Manager Hill presented an overview of the City of Shavano Park taking ownership of several Bitterblue owned greenbelts in the city. The Commissioners asked questions and discussed the Bitterblue owned greenbelts with the developer Laddie Denton, Bitterblue, Inc. The Commissioners consensus was to schedule this item for the July Planning & Zoning Commission meeting for further discussion/action.

8. **Discussion / action - Possible amendments to the table of allowed zoning uses under Chapter 36 – Zoning, Article VI. Tables and amendments clarifying MXD Zoning District language in Section 36-41 - City Manager**

City Manager Hill presented an overview of possible amendments to the table of zoning uses under Chapter 36 – Zoning, Article VI. Tables and amendments clarifying MXD Zoning District language in Section 36-41. The tables of allowed uses will be brought back to the July Planning & Zoning Commissioner for further discussion/action.

9. **Report / update - City Council items considered at previous City Council meetings and discussion concerning the same - City Manager**

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

10. Chairman Announcements:

- A. Advise members to contact City staff to add new or old agenda items.
- B. Advise members of pending agenda items, as follows:
 - i. July – Possible City of Shavano Park ownership takeover of several Bitterblue owned greenbelts in the City
 - ii. July – Possible Zoning Table of Allowed Use Amendments

11. Adjournment

Upon a motion made by Commissioner Dike and a second made by Commissioner Janssen, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to adjourn the meeting at 7:36 pm. The motion carried.

Carla Laws Chairman

Trish Nichols City Secretary

CITY COUNCIL STAFF SUMMARY

Meeting Date: July 26, 2021

Agenda item: 8.4

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Accept – Quarterly investment report, quarter ending June 30, 2021

X

Attachments for Reference:

- a) Quarterly Investment Report, June 30, 2021
- b) Pledged Securities - June 30, 2021
- c) Cash and Investment Balances by Fund – June 30, 2021

BACKGROUND / HISTORY: Per the Public Funds Investment Act (PFIA) (Chapter 2256.023), quarterly investment reports are required to be submitted to the governing body. The Act requires all investment officers sign the report and that it includes a statement that the City funds are maintained in compliance with the PFIA and the City's investment policy. These reports are subject to examination by the Independent Auditor during the annual audit.

DISCUSSION: Attachment a) is the required Quarterly Investment Report ending June 30, 2021. The reported balances as of June 30, 2021 are the bank balances and do not reflect outstanding checks that have not been presented for payment or deposits in transit at that date.

The City's investment policy requires reporting the portfolio percentage by investments. The following is the breakdown by Security Type.

<u>Investment Portfolio:</u>	<u>Balances</u>	<u>Portfolio %</u>
Pools	\$2,515,810	76.38%
CD's	\$ 777,888	23.62%

Attachment b) is the Frost Bank Pledged Securities report from BNY Mellon Bank as of June 30, 2021. Total depository funds were fully collateralized with pledged securities, market value, of \$3,899,934 and FDIC coverage of \$250,000.

<u>Depository</u>	<u>Balances</u>
Frost Accounts	\$3,899,896

Attachment c) represents the actual Cash and Investment Balances by all Funds per the general ledger as of June 30, 2021, totaling \$7,193,343. The variance between the reported totals in this report and the Quarterly Investment Report is due to outstanding checks not yet presented for payment and deposits in transit at month end.

COURSES OF ACTION: Accept – June 30, 2021 Quarterly Investment Report or provide guidance as appropriate.

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION: Accept – June 30, 2021 Quarterly Investment Report

City of Shavano Park, Texas

Quarterly Investment Report

Period Ending June 30, 2020

	Portfolio Type	Beginning 4/1/2021	Total Deposits / (Withdrawals)	Interest	Ending 6/30/2021	Annualized Rate for the Period	Rate at 6/30/2021	Days To Maturity	Maturity Date
GENERAL FUND 10									
TexStar	Pool	\$ 2,052,104.15	\$ -	\$ 53.28	\$ 2,052,157.43	0.0104%	0.0100%	1	n/a
TexPool	Pool	105,707.78	-	3.25	105,711.03	0.0221%	0.0174%	1	n/a
Security Service Credit Union	CD	129,961.54	-	131.07	130,092.61	0.4000%	0.4000%	268	3/25/22
United Federal Credit Union	CD	130,100.95	-	594.46	130,695.41	1.6600%	0.6500%	693	5/24/23
Generations Credit Union	CD	255,957.82	-	354.99	256,312.81	0.5500%	0.5500%	44	8/13/21

Total - General Fund Investments

\$ 2,673,832.24 \$ - \$ 1,137.05 \$ 2,674,969.29

WATER FUND 20									
TexStar	Pool	\$ 230,935.46	\$ -	\$ 5.87	\$ 230,941.33	0.0104%	0.0100%	1	n/a
TexPool	Pool	377.88	-	-	377.88	0.0221%	0.0174%	1	n/a
Security Service Credit Union	CD	129,961.54	-	131.07	130,092.61	0.4000%	0.4000%	268	3/25/22
United Federal Credit Union	CD	130,100.95	-	594.46	130,695.41	1.6600%	0.6500%	693	5/24/23

Total - Water Fund Investments

\$ 491,375.83 \$ - \$ 731.40 \$ 492,107.23

DEBT SERVICE FUND 30									
TexStar	Pool	\$ 21,021.04	\$ -	\$ 0.76	\$ 21,021.80	0.0104%	0.0100%	1	n/a
TexPool	Pool	105,596.91	-	3.25	105,600.16	0.0221%	0.0174%	1	n/a

Total - Debt Service Fund Investments

\$ 126,617.95 \$ - \$ 4.01 \$ 126,621.96

GENERAL FUND 10	Depository	\$ 1,839,067.21	\$ (412,534.78)	\$ 35.59	\$ 1,426,568.02	0.0100%	0.0100%	1	n/a
WATER FUND 20	Depository	596,281.52	84,127.12	14.49	680,423.13	0.0100%	0.0100%	1	n/a
DEBT SERVICE FUND 30	Depository	1,796.06	3,732.14	0.09	5,528.29	0.0100%	0.0100%	1	n/a
GENERAL CAPITAL REPLACEMENT 70	Depository	1,415,969.31	(66,117.17)	30.40	1,349,882.54	0.0100%	0.0100%	1	n/a
CRIME CONTROL DISTRICT 40	Depository	295,313.02	24,258.68	6.94	319,578.64	0.0100%	0.0100%	1	n/a
PEG FEE 42	Depository	113,927.64	3,546.72	2.56	117,476.92	0.0100%	0.0100%	1	n/a
MISCELLANEOUS OTHER FUNDS	Depository	438.21	-	-	438.21	0.0100%	0.0100%	1	n/a

Total - Depository Accounts

\$ 4,262,792.97 \$ (362,987.29) \$ 90.07 \$ 3,899,895.75

All Funds - Investments and Depository Accounts

\$ 7,554,618.99 \$ (362,987.29) \$ 1,962.53 \$ 7,193,594.23

****The amounts reflected hereon are the financial institution balance and do not include outstanding checks that have not been presented for payment or deposits in transit at June 30, 2021.****

The weighted average maturity of investment portfolio (excluding Depository accounts): **80** days. The maximum, per policy, is 270 days.

The average annualized rate of return for the period: **0.0266%** The average three month treasury bill rate over this period is **0.0252%** Per St Louis Federal Reserve Economic Data website (FRED)

We certify that City Funds are maintained in compliance with the City's Investment policy strategies and the relevant provisions of the Public Funds Investment Act (Chapter 2256 of the Texas Government Code)

Bill Hill , City Manager

Brenda Morey, Finance Director

City of Shavano Park, Texas
Quarterly Investment Report
Period Ending June 30, 2020

Tri-Party Collateral Agreement
BNY Mellon as Tri-Party Custodian
Price Report for 01 Jul 2021

FTSH22 - CITY OF SHAVANO PARK/FRS

Par Amount	Description	Source Account	Price	Market Value (USD)	Mkt Value + Intr (USD)	Collateral Value (USD)	Accr Int Factor	Price Factor						
Cpn Rate	Currency	Exchange Rate	Maturity	Type	Issuer	Depository	Accrued Interest	Margin						
5,000.00	VICTORIA TEX INDPT SCH DIST	ULTD	105.875000	5,293.75	5,350.42	4,864.02	0.011333	1.000000						
3.00000	USD	1.0000000000	8II	Aaa	AAA	926325KP5	15-Feb-2031	MUBD	01COYJ	DTC	56.67	486.40	110.00 %	
5,000.00	TEXAS ST	GO TAXABLE	105.487000	5,274.35	5,314.49	4,831.35	0.008027	1.000000						
3.21100	USD	1.0000000000	8II	Aaa	AAA	AAA	882724QP5	01-Apr-2044	MUBD	01W20P	DTC	40.14	483.14	110.00 %
10,000.00	TEXAS ST	GO BDS	119.520000	11,952.00	12,077.00	10,979.09	0.012500	1.000000						
5.00000	USD	1.0000000000	8II	Aaa	AAA	AAA	8827234V8	01-Apr-2037	MUBD	01W20P	DTC	125.00	1,097.91	110.00 %
5,000.00	TEXAS A & M UNIV PERM UNIV FD		119.388000	5,969.40	5,969.40	5,426.73	0.000000	1.000000						
5.50000	USD	1.0000000000	8II	Aaa	AAA	AAA	882117N59	01-Jul-2031	MUBD	03NVO4	DTC	0.00	542.67	110.00 %
3,200,000.00	SOCORRO TEX INDPT SCH DIST	SCH	121.672000	3,893,504.00	3,953,948.44	3,594,498.59	0.018889	1.000000						
5.00000	USD	1.0000000000	8II	Aaa		AAA	833715FA8	15-Aug-2041	MUBD	01COJQ	DTC	60,444.44	359,449.86	110.00 %
60,000.00	SCHERTZ-CIBOLO-UNVL CITY TEX I		117.072000	70,243.20	71,493.20	64,993.82	0.020833	1.000000						
5.00000	USD	1.0000000000	8II	Aaa		AAA	806640A40	01-Feb-2040	MUBD	01COE9	DTC	1,250.00	6,499.38	110.00 %
50,000.00	SAN ANTONIO TEX WTR REV	SYS JR	122.073000	61,036.50	61,355.94	55,778.13	0.006389	1.000000						
5.00000	USD	1.0000000000	8II	Aa2	AA	AA	79642B3W1	15-May-2032	MUBD	02OHPP	DTC	319.44	5,577.81	110.00 %
30,000.00	SAN ANTONIO TEX ELEC & GAS		110.698000	33,209.40	33,584.40	30,531.27	0.012500	1.000000						
3.00000	USD	1.0000000000	8II	Aa2	A+	AA-	79625GBR3	01-Feb-2037	MUBD	02V8X7	DTC	375.00	3,053.13	110.00 %
20,000.00	SAN ANTONIO TEX	COMBI TAX	115.205000	23,041.00	23,374.33	21,249.39	0.016667	1.000000						
4.00000	USD	1.0000000000	8II	Aaa	AAA	AA+	7962374M4	01-Feb-2036	MUBD	01W0CI	DTC	333.33	2,124.94	110.00 %
50,000.00	NORTH EAST INDPT SCH DIST TEX		117.953000	58,976.50	60,018.17	54,561.97	0.020833	1.000000						
5.00000	USD	1.0000000000	8II	Aaa	AAA	AA+	659155GX7	01-Aug-2027	MUBD	01CNM7	DTC	1,041.67	5,456.20	110.00 %
5,000.00	CLEBURNE TEX INDPT SCH DIST	ULTD	106.985000	5,349.25	5,405.92	4,914.47	0.011333	1.000000						
3.00000	USD	1.0000000000	8II	Aaa			185486MV6	15-Feb-2031	MUBD	01CKJL	DTC	56.67	491.45	110.00 %
30,000.00	CLEAR CREEK TEX INDPT SCH DIST		115.840000	34,752.00	35,318.67	32,107.88	0.018889	1.000000						
5.00000	USD	1.0000000000	8II	Aaa		AAA	1845406W7	15-Feb-2029	MUBD	01CKJI	DTC	566.67	3,210.79	110.00 %
15,000.00	BEXAR CNTY TEX	LTD TAX REF	111.266000	16,689.90	16,716.57	15,196.88	0.001778	1.000000						
4.00000	USD	1.0000000000	8II	Aaa	AAA	AAA	088281VG2	15-Jun-2040	MUBD	01CK21	DTC	26.67	1,519.69	110.00 %

Tri-Party Collateral Agreement
BNY Mellon as Tri-Party Custodian
Price Report for 01 Jul 2021

FTSH22 - CITY OF SHAVANO PARK/FRS

Par Amount	Description	Source Account	Price	Market Value (USD)	Mkt Value + Intr (USD)	Collateral Value (USD)	Accr Int Factor	Price Factor
Cpn Rate	Currency	Exchange Rate	Maturity	Type	Issuer	Accrued Interest	Margin	Margin %
Total								
3,485,000.00				4,225,291.25	4,289,926.94	3,899,933.58		
						64,635.69	389,993.36	

Account: FTSH22 Account Name: CITY OF SHAVANO PARK/FRS

Start Date: 01-Mar-2018 End Date: 03-Jul-2023
 Repo Repricing Rate: 0.0000% Deal Currency: USD
 Deal Amount: 3,899,895.75 Unwind Amount: 3,899,895.75
 Deal Value -> Today: 3,899,895.75 -> Next Business Day: 3,899,895.75
 Listed Positions: 13 Listed Securities Par 3,485,000.00

1)	Listed Securities Market Value	:	4,225,291.25
2)	+ Listed Securities Accrued Interest	:	64,635.69
3)	= Listed Securities Total Value	:	4,289,926.94
4)	+ Cash Total Pledged	:	0.00
5)	+ Unlisted, Margined Securities Value	:	0.00
6)	- Listed Securities Margin Amount	:	389,993.36
7)	- Cash Collateral Margin Amount	:	0.00
8)	= Total Securities + Cash Coll Value	:	3,899,933.58
9)	= Total Required Collateral Value	:	3,899,895.75

**Tri-Party Collateral Agreement
BNY Mellon as Tri-Party Custodian
Price Report for 01 Jul 2021**

Grand Totals : Number of Accounts:	1		
Deal Amount:	3,899,895.75	Unwind Amount:	3,899,895.75
Deal Value -> Today:	3,899,895.75	-> Next Business Day:	3,899,895.75
Listed Positions:	13	Listed Securities Par Value:	3,485,000.00

1)	Listed Securities Market Value	:	4,225,291.25
2)	+ Listed Securities Accrued Interest	:	64,635.69
3)	= Listed Securities Total Value	:	4,289,926.94
4)	+ Cash Total Pledged	:	0.00
5)	+ Unlisted, Margined Securities Value	:	0.00
6)	- Listed Securities Margin Amount	:	389,993.36
7)	- Cash Collateral Margin Amount	:	0.00
8)	= Total Securities + Cash Coll Value	:	3,899,933.58
9)	= Total Required Collateral Value	:	3,899,895.75

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PRICING, INDICATIVE DATA AND OTHER DISCLOSURES**

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With respect to certain newly issued financial assets, if vendors do not provide prices, such financial assets will be valued at par or the new issue price for up to three business days. Thereafter, such financial assets will be valued at zero.

With respect to certain financial assets other than new issues, vendors may not provide prices and may not update prices previously provided on a regular basis. If vendors do not provide prices or update previously reported prices within three business days, such financial assets will be valued at zero, unless other arrangements are agreed in writing.

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CITY OF SHAVANO PARK

CASH & INVESTMENT BALANCES BY FUND (fund number)	June 30, 2021
General Fund (10)	\$ 3,053,360
Water Fund (20)	426,053
Water Capital Replacement Fund (72)	670,449
Debt Service Fund (30)	145,239
Crime Control District Fund (40)	311,164
PEG Funds (42)	117,477
Oak Wilt Fund (45)	93,859
Street Maintenance Fund (48)	682,752
Court Security/Technology (50)	58,075
Child Safety Fund (52)	4,780
LEOSE Fund (53)	28
GF Capital Replacement Fund (70)	1,629,630
Pet Documentation and Rescue Fund (75)	477
Total Cash & Investments *	\$ 7,193,343

* Total cash and investments includes all amounts per the general ledger, not balances at bank. Example reconciling items includes deposits in transit and outstanding checks, not yet presented for payment.