

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Regular Meeting on Monday, Sept 20, 2021 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers.

The meeting agenda and agenda packet are posted online at www.shavanopark.org.

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- The Mayor will recognize those citizens who have signed up prior to the start of the meeting.
- Pursuant to Resolution No. R-2019-011 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Members of the public may only speak once and cannot pass the individual’s time allotment to someone else
- Direct your comments to the entire Council, not to an individual member
- Show the Council members the same respect and courtesy that you expect to be shown to you

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments for items not on the agenda. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV’T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended

- by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

6. REGULAR AGENDA ITEMS

- 6.1. Discussion / action - Boards, Commissions, and Committees - City Council**
 - 6.1.1. Planning & Zoning Commissions - Five (5) appointments, two-year terms**
 - 6.1.2. Water Advisory Committee - Three (3) appointments (Water System Users only), two-year term.**
 - 6.1.3. Board of Adjustments - Three (3) appointments, Four (4) Alternate two-year terms**
 - 6.1.4. Investment Committee - One (1) appointment for two-year term**
 - 6.1.5. Tree Committee – Four (4) appointments (2-year term) One (1) appointment (1-year term)**
- 6.2. Public Hearing - Crime Control & Prevention District Budget of the City of Shavano Park Crime Control and Prevention District for FY 2021-22**
- 6.3. Discussion / action - Resolution R-2021-011 adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY 2021-22 - City Manager**
- 6.4. Public Hearing - Proposed Annual Operating and Capital Budget - FY 2021-22**
- 6.5. Discussion / action - Ordinance O-2021-010 approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2021 and ending September 30, 2022; making appropriations for each fund and department; establishing a Sinking Fund for existing city financial obligations; providing for the levying and collection of a sufficient tax to pay the interest and on such Sinking Fund obligations; repealing conflicting ordinances; providing a savings and severability clause; and declaring an effective date (Record Vote) (final reading) - City Manager**
- 6.6. Discussion / action - Adopt Resolution R-2021-012 setting the City of Shavano Park 2021 total Tax Rate of \$0.287742 with the Maintenance & Operation rate being \$0.275479 and the Interest & Sinking rate being \$0.012263. (Record Vote) - City Manager**
- 6.7. Discussion / action - Record vote to ratify the property tax increase reflected in the FY 2021-22 budget (Record Vote) - City Manager**
- 6.8. Presentation / discussion / action - Update from Republic Services on Fees and Recycle - Republic Services**

6.9. Discussion / action - Ordinance O-2021-008 amending Chapter 36 - Zoning of the Code of Ordinances to amend the table of commercial zoning uses and clarify Mixed-Used Zoning District setback requirements to include a review of the final draft Food Truck Regulations (first reading) - City Manager

6.10. Discussion / action - Selection and approval of Law Enforcement Camera System service provider under RFP 2021-001 - City Manager

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - Regular City Council Minutes, August 23, 2021

8.2. Approval - Budget Workshop Meeting City Council Minutes, August 17, 2021

8.3. Approval - Budget Workshop Meeting City Council Minutes, July 14, 2021

8.4. Discussion / action - Selection of committee members for the NW Military Highway Landscaping Committee - Mayor Pro Tem Kautz

8.5. Discussion / action - Ordinance O-2021-009 amending the FY2020-21 Budget to account for additional development fees received, insurance reimbursement relating to Winter Storm Uri, grant funding received by the Fire Department and Fire Department vehicle repairs (administrative) - City Manager / Finance Director

8.6. Discussion / action - City Council adoption of organizational chart - City Manager

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion. The Council may vote and/or act upon each of the items set out in this agenda. In addition, the City Council for the City of Shavano Park has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Deliberations related to Real Property); and Section 551.074 (Personnel Matters).

Attendance by Other Elected or Appointed Officials – NOTICE OF POTENTIAL QUORUM:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-581-1116 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 15th day of September 2021 at 10:17 p.m. at a place convenient and readily accessible to the general public at all times, and to the City's website, www.shavanopark.org, in compliance with Chapter 551, Texas Government Code.

Trish Nichols
City Secretary

POTENTIAL FUTURE AGENDA ITEMS

No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item. Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. **Landscaping / maintenance of the median of Lockhill Selma Road – TBD’ed**
- b. **Setting the dates for the City sponsored events (City-wide Garage Sale / Arbor / Earth Day / Independence Day / National Night Out / Holiday / Picnic in the Park) - Annual September / October**
- c. **Resolution ____ designating the San Antonio Express News as the City of Shavano Park’s official newspaper for posting of public notices for the City as required by law - Annual October**
- d. **Disposal of City Equipment / Furniture - Annual October**
- e. **Adoption of Official City Holiday Schedule - Annual November**
- f. **Approval of the yearly tax roll - Annual November**
- g. **Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual January / February**
- h. **Records Retention Policy - Annual January**
- i. **Appointment of Council Appointed Positions - Annual January**
- j. **Annual Crime Report – Annual January**
- k. **Crime Control Prevention District funding placed on ballot - January 2024**
- l. **Street Maintenance Fund funding placed on the ballot - January 2022**
- m. **Shavano Park Police Department Racial Profiling Report - Annual January/February**
- n. **City of Shavano Park Investment Policy - Annual February**
- o. **Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities – February / August**
- p. **Revisions to Employee Handbook - Annual February**
- q. **FY 2021 - 22 Budget Amendment (Annual February or March)**

- r. Set City Manager Annual Performance and Salary Review for April – Annual March**
- s. Considerations for moving the May City Council meeting – Annual March / April**
- t. City Manager Annual Review / Salary for April - Annual April**
- u. Arbor Day Proclamation – Annual April**
- v. Consideration for calling a Special Meeting to Canvass the May Elections and/or to reschedule the Regular City Council Meeting - Annual April**
- w. Resolution No. R-2022-00X canvassing the 2021 General Election / Oath of Office - Newly Election Officials / Appointment of Mayor Pro Tem**
- x. Annual Budget Calendar - Annual May**
- y. Annual appointment of members to the Higher Education Facilities Corporation Board - Annual May**
- z. Annual update on bond revenue opportunities by Bond Counsel – Annual May**

- aa. Annual Compensation Review - Annual June Workshop**
- bb. Resolution R-2022-0XX designating authorized signers of all banking depository accounts - Annual June**
- cc. Resolution R-2022-0XX authorizing the City Manager to establish accounts or memberships at banks or state/federal credit unions as authorized in the City of Shavano Park Investment Policy for the sole purpose of acquiring Certificates of Deposit - Annual June**
- dd. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities - February / August**
- ee. City Council consideration for moving the September City Council meeting to meet budget approval milestones – Annual August**
- ff. City Council adoption of organizational chart - Annual August**
- gg. Annual Report on Republic Service Recycling and CPI Fee adjustments - Annual September**
- hh. Public Hearing - Crime Control & Prevention District Budget of the City of Shavano Park Crime Control and Prevention District for FY 2022-23 - Annual September**
- ii. Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park**

Crime Control & Prevention for FY 2022-23 - Annual September

- jj. Public Hearing - Proposed Annual Operating and Capital Budget - FY 2020-21 Annual September**
- kk. Ordinance No. O-2022-0XX approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2020 and ending September 30, 2021; making appropriations for each fund and department; establishing a Sinking Fund for existing city financial obligations; providing for the levying and collection of a sufficient tax to pay the interest and on such Sinking Fund obligations; repealing conflicting ordinances; providing a savings and severability clause; and declaring an effective date (Record Vote) (final reading) - City Manager - Annual September**
- ll. Resolution adopting the City of Shavano Park Effective Tax Rate (Record Vote) - Annual September**
- mm. Record vote to ratify the property tax increase reflected in the FY 2022-23 budget (Record Vote) - Annual September**
- nn. Selection - Boards, Commissions, and Committees - Annual September**
 - a. Planning & Zoning Commissions - X (#) appointments, two-year terms**
 - b. Water Advisory Committee - Three (3) appointments (Water System Users only), two-year term.**
 - c. Board of Adjustments - X (#) appointments, X (#) Alternate two-year terms**
 - d. Investment Committee - One (1) appointment for two-year term**
 - e. Tree Committee – X (#) appointments (2-year term) X (#) appointment (1-year term)**

CITY COUNCIL STAFF SUMMARY

Meeting Date: September 20, 2021

Agenda item: 6.1

Prepared by: Bill Hill

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion / Action -

X

Attachments for Reference:

1) Boards and Commissions applications

BACKGROUND / HISTORY:

The City of Shavano Park solicited for volunteers to serve on various Boards/ Commissions / Committees as per the City of Shavano Park Code of Ordinances, Section 2.87(a) Applications. Timeline was modified due to rescheduling of the September meeting.

DISCUSSION:

The deadline for accepting applications for the following vacancies was September 1, 2021:

Planning & Zoning Commission

Five (5) appointments

Investment Committee

One (1) appointment

Board of Adjustment

Three (3) appointments

Four (4) Alternate appointment

Tree Committee

Four (4) appointments (2-yr term)

One (1) appointment (1-yr term)

Water Advisory Committee

Three (3) appointments

Each Alderman shall have the opportunity to consider the applications, nominate the same number of applicants as vacancies for each committee in ranked order and submit to the City Secretary by Monday September 13, 2021.

At the next regularly scheduled City Council meeting, September 20, 2021, the City Secretary shall present the information provided by each Council member.

The City Council will then consider the information provided and shall appoint to each vacancy a qualified applicant to serve on the appropriate Board Commission or committee.

- a. The Mayor shall only vote in the event of a tie.

At the time of posting, not all the information had been received or compiled by the City Secretary. Once received the results of scoring will be posted to the packet.

COURSES OF ACTION: Given the input from each Alderman, Council will make a motion to select various applicants and conduct a vote approving the appointments to the board as appropriate.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Nominate and select members as required.

CITY COUNCIL STAFF SUMMARY

Meeting Date: September 20, 2021

Agenda item: 6.2/6.3

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

6.2 Public Hearing - Crime Control and Prevention District Budget of the City of Shavano Park Crime Control & Prevention District for FY 2021-22

6.3 Discussion / action – Resolution R-2021-011 adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention District for FY 2021-22 - City Manager

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Attachments for Reference:

a) Proposed Resolution R-2021-011

b) Proposed Crime Control and Prevention Budget

BACKGROUND / HISTORY: The City Manager submitted a proposed FY 2021-22 Budget to Council on August 5, 2021. City Council has met on multiple occasions to discuss, analyze and modify the proposed budget. The Crime Control and Prevention District Board is expected to pass resolution **R-2021-001** approving the budget.

DISCUSSION: Based on the City Manager Proposed Budget on August 5, 2021 as well as input from Council, Staff and Citizens, the proposed FY 2021-22 Crime Control and Prevention District Fund budget is attached.

The projected FY 2020-21 ending total restricted fund balance is \$304,837, and this entire amount has been committed for the Shavano Park Police Department vehicles and equipment.

The FY 2021-22 proposed budgeted revenues total \$152,500 with no planned utilization of fund balance.

Proposed FY 2021–22 expenditures total \$139,025. Listed below are the larger items planned in the budget. A full listing of expenditures can be located on pages 3 - 4 of the attached proposed budget document.

1. Purchase and equip two patrol vehicles, estimated cost of \$120,000.
2. Training for licensed peace officers, \$6,400.
3. National Night Out, \$6,000.

In addition, the resolution includes committing an additional \$68,260 of the Fund Balance based on future police vehicle and equipment replacement costs as noted on the schedule located on page 5 of the attached proposed budget document.

With the above commitments of Fund Balance, the projected ending FY 2021-22 restricted amount is \$318,312 with all of this amount Committed.

COURSES OF ACTION: Approve Resolution No. **R-2020-011** approving the Crime Control & Prevention Budget of the Shavano Park Crime Control and Prevention District for Fiscal Year beginning October 1, 2021 and ending September 30, 2022.

FINANCIAL IMPACT: Varies

STAFF RECOMMENDATION: Approve Resolution No. **R-2021-011** adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention District for FY 2021-22

RESOLUTION No. R-2021-011

A RESOLUTION APPROVING THE CRIME CONTROL & PREVENTION BUDGET OF THE SHAVANO PARK CRIME CONTROL & PREVENTION DISTRICT FOR THE FISCAL YEAR BEGINNING OCTOBER 01, 2021 AND ENDING SEPTEMBER 30, 2022.

WHEREAS, the budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022 was duly presented to the Crime Control & Prevention District Board of Directors; and

BE IT RESOLVED BY THE CITY OF SHAVANO PARK CITY COUNCIL ADOPTS THE CRIME CONTROL & PREVENTION BUDGET OF THE SHAVANO PARK CRIME CONTROL & PREVENTION DISTRICT OF THE CITY OF SHAVANO PARK, TEXAS, THAT:

The City Council of the City of Shavano Park, Texas adopts that said budget for the Crime Control and Prevention District of Shavano Park for the fiscal year beginning October 1, 2021, as attached hereto as Exhibit "A", be approved to include the Crime Control & Prevention District Fund, with total budgeted revenues of \$152,500 and total appropriations of \$139,025, in addition to committing \$68,260 of Restricted Fund Balance for future police vehicle and equipment replacement costs as provided on the equipment replacement schedule.

PASSED AND APPROVED by the City Council of the City of Shavano Park at its Regular meeting held on this the 20th day of September, 2021.

Robert Werner
Mayor

Attest: _____
Trish Nichols
City Secretary

40 -CRIME CONTROL AND PREVENTION DISTRICT FUND

	FY 2020-21 AMENDED BUDGET	FY 2021-22 CITY COUNCIL'S PROPOSED BUDGET	DIFFERENCE
BEGINNING FUND BALANCE	\$ 643,714	\$ 304,837	
REVENUE AND OTHER SOURCES	\$ 130,000 *	\$ 152,500	\$ 22,500
EXPENDITURES AND OTHER USES	468,877	139,025	(329,852)
TOTAL REVENUES AND OTHER SOURCES OVER /(LESS) THAN EXPENDITURES AND OTHER USES	\$ (338,877)	\$ 13,475	\$ 352,352
ENDING FUND BALANCE, PROJECTED	\$ 304,837	\$ 318,312	

Included in above ending fund balance amount:

Planned Equipment Replacement	\$ 304,837	\$ 318,312
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* Revenues and other sources do not include budgeted use of \$338,877 of fund balance to cover current year expenditures.

Capital and non-capital purchases are budgeted for the Fire and Police Departments. Larger items include replacing two patrol vehicles for \$120,000.

\$ 123,125

Proposed operating expenditures are included for training, National Night Out and Neighborhood Watch supplies.

\$ 15,900

Significant decrease in expenditures from prior year as the Police Department had replaced the investigator's vehicle, purchased new mobile radios, exterior body armor carriers, mobile field force gear and shared the cost of a new emergency back up power supply for City Hall - totaling \$287,912.

40 -CRIME CONTROL DISTRICT

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
NON-DEPARTMENTAL								
=====								
<u>TAXES</u>								
40-599-1050 SALES - CRIME CONTROL DIST	<u>103,244</u>	<u>113,458</u>	<u>129,722</u>	<u>130,000</u>	<u>118,737</u>	<u>140,000</u>	<u>152,500</u>	
TOTAL TAXES	103,244	113,458	129,722	130,000	118,737	140,000	152,500	
<u>MISC./GRANTS/INTEREST</u>								
<u>TRANSFERS IN</u>								
40-599-8005 INTEREST INCOME	8,038	9,573	3,538	0	27	30	0	
40-599-8099 FUND BALANCE RESERVE	<u>0</u>	<u>0</u>	<u>0</u>	<u>338,877</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL TRANSFERS IN	8,038	9,573	3,538	338,877	27	30	0	
<hr/>								
TOTAL NON-DEPARTMENTAL	111,282	123,030	133,259	468,877	118,765	140,030	152,500	
<hr/>								
TOTAL REVENUES	<u>111,282</u>	<u>123,030</u>	<u>133,259</u>	<u>468,877</u>	<u>118,765</u>	<u>140,030</u>	<u>152,500</u>	<u>=====</u>

40 -CRIME CONTROL DISTRICT
FIRE DEPARTMENT

EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	(----- 2020-2021 -----) CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2021-2022 -----) REQUESTED BUDGET	PROPOSED BUDGET
<u>SERVICES</u>								
604-3030 TRAINING/EDUCATION	0	0	4,576	2,500	25	150	2,500	
TOTAL SERVICES	0	0	4,576	2,500	25	150	2,500	
<u>CAPITAL OUTLAY</u>								
604-8010 ELECTRONIC EQUIPMENT	0	0	928	0	0	0	0	
604-8012 NON-CAPITAL - FIREARMS/TASE	0	624	624	625	624	624	625	
TASER PROGRAM - YEAR 2 0	0.00							625
TOTAL CAPITAL OUTLAY	0	624	1,552	625	624	624	625	
<u>INTERFUND TRANSFERS</u>								
604-9011 TRANSFER OUT - GENERAL FUND	6,612	0	0	0	0	0	0	
TOTAL INTERFUND TRANSFERS	6,612	0	0	0	0	0	0	
TOTAL FIRE DEPARTMENT	6,612	624	6,128	3,125	649	774	3,125	

40 -CRIME CONTROL DISTRICT
POLICE DEPARTMENT

(----- 2020-2021 -----) (----- 2021-2022 -----)								
EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>SERVICES</u>								
605-3030 TRAINING/EDUCATION	2,526	2,192	6,616	6,400	5,014	5,250	6,400	
TAPEIT 0	0.00							1,500
VARIOUS CLASSES 15	200.00							3,000
MIDWEST RADAR OFFICER C 0	0.00							600
CHIEF LEADERSHIP TRAINI 0	0.00							1,300
605-3087 CITIZENS COMMUNICATION/EDUC	5,483	6,550	8,015	7,000	1,734	6,700	7,000	
NATIONAL NIGHT OUT - SU 0	0.00							6,000
NEIGHBORHOOD WATCH - SI 0	0.00							500
POP UP CANOPIES/TENTS 0	0.00							500
TOTAL SERVICES	8,009	8,743	14,631	13,400	6,747	11,950	13,400	
<u>CONTRACTUAL</u>								
605-4075 COMPUTER SOFTWARE	0	0	4,624	0	0	0	0	
TOTAL CONTRACTUAL	0	0	4,624	0	0	0	0	
<u>CAPITAL OUTLAY</u>								
605-8010 ELECTRONIC EQUIPMENT PURCHA	0	2,029	15,438	0	0	0	0	
605-8012 NON CAPITAL - FIRE ARMS/TAS	0	8,640	8,640	8,640	8,640	8,640	0	
0	0.00							0
605-8015 NON-CAPITAL - COMPUTER EQUI	0	6,622	1,953	0	0	0	0	
605-8018 NON-CAPITAL BUILDING	0	0	894	1,300	0	0	0	
605-8025 NON-CAPITAL - OFFICE FURNIT	0	1,000	0	0	0	0	0	
605-8030 POLICE EQUIPMENT PURCHASE	0	0	36,006	204,412	203,981	204,000	0	
605-8042 CAPITAL - FIREARMS	0	23,089	0	0	0	0	0	
605-8045 CAPITAL - COMPUTER EQUIPMEN	0	19,959	0	2,500	1,280	1,750	2,500	
LAPTOP COMPUTER/SOFTWAR 0	0.00							2,500
605-8050 CAPITAL - VEHICLES	33,546	0	0	198,000	192,755	195,000	120,000	
PATROL VEHICLES 2	60,000.00							120,000
0	0.00							0
605-8081 CAPITAL - BUILDING	0	0	0	37,500	30,671	37,500	0	
TOTAL CAPITAL OUTLAY	33,546	61,339	62,931	452,352	437,327	446,890	122,500	
<u>INTERFUND TRANSFERS</u>								
605-9011 TRANSFER TO - GENERAL FUND	203,442	3,600	0	0	0	0	0	
NIBRS - LOCAL FUNDS 0	0.00							0
TOTAL INTERFUND TRANSFERS	203,442	3,600	0	0	0	0	0	
TOTAL POLICE DEPARTMENT	244,997	73,681	82,185	465,752	444,074	458,840	135,900	
TOTAL EXPENDITURES	251,609	74,305	88,314	468,877	444,723	459,614	139,025	
REVENUE OVER/(UNDER) EXPENDITURES	(140,327)	48,725	44,946	0	(325,959)	(319,584)	13,475	

CITY OF SHAVANO PARK

FY 2021 - 22 PROPOSED CRIME CONTROL & PREVENTION DISTRICT - POLICE DEPARTMENT EQUIPMENT REPLACEMENT SCHEDULE

Fleet Number	Description	Year Model	Estimated Replacement Cost	Scheduled Year To Replace	Total Life (yrs)	Committed Balance Thru 9/30/2021	Proposed Funding 9/30/2022	Additional Funding Future Yrs	Total Funding
509	Chevy Tahoe - Chief	2013	***			\$ -	\$ -	\$ -	\$ -
514	Chevy 1500 Silverado - Code Compliance	2015	50,000	2026	10	26,925	4,286	18,789	50,000
516	Ford Explorer	2016	60,000	2022	5	55,490	1,120	3,390	60,000
517	Ford Explorer	2016	60,000	2022	5	55,490	1,120	3,390	60,000
518	Ford Explorer	2017	60,000	2023	5	43,509	6,917	9,574	60,000
519	Ford Explorer	2017	60,000	2023	5	37,068	10,334	12,598	60,000
520	Ford Explorer	2017	60,000	2024	5	32,750	8,416	18,834	60,000
521	Ford Explorer	2017	60,000	2024	5	44,235	4,354	11,411	60,000
522	Chevrolet Tahoe	2020	60,000	2026	5	-	12,000	48,000	60,000
523	Chevrolet Tahoe	2020	60,000	2026	5	-	12,000	48,000	60,000
524	Ford Expedition - CID	2020	46,000	2029	8	-	5,750	40,250	46,000
	Back up Power Supply/Auxiliary Power Unit - CH	2021	20,000	2051	30	-	-	20,000	20,000
	Police Department Video Server	2016	13,000	2023	6	9,370	(9,370)	13,000	13,000
	Communication System (mobile radios)	2021	170,000	2036	15	-	11,333	158,667	170,000
Total			\$ 779,000			\$ 304,837	\$ 68,260	\$ 405,903	\$ 779,000

*** The City does not currently plan to purchase a new vehicle for the Police Chief but will re-allocate from the patrol fleet as the units are replaced.

CITY COUNCIL STAFF SUMMARY

Meeting Date: September 20, 2021

Agenda item: 6.4 / 6.5

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

6.1 Public Hearing - Proposed Annual Operating and Capital Budget - FY 2021-22

6.2 Discussion / action - Ordinance No. O-2021-010 approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2021 and ending September 30, 2022; making appropriations for each fund and department; establishing a Sinking Fund for existing city financial obligations; providing for the levying and collection of a sufficient tax to pay the interest and on such Sinking Fund obligations; repealing conflicting ordinances; providing a savings and severability clause; and declaring an effective date (first reading) - City Manager

☒

Attachments for Reference:

- a) Proposed Ordinance O-2021-010
- b) Council Proposed FY 2021-22 Budget

BACKGROUND / HISTORY:

The City Manager presented the proposed budget to City Council on August 5th with a tax rate of \$ 0.287742, which is the same rate as the prior year. The City Council held a special City Council meeting on August 11th and they voted to propose a tax rate of \$0.287742. City Council Workshops were conducted on August 11th and 17th and September 13th to further refine the budget.

DISCUSSION: Council directed a couple of changes which have been incorporated into this final draft budget. Staff has updated the proposed budget document (attachment #2) with the changes directed in the budget meetings. Changes included:

- Updated City Manager Cover Letter
 - Added revenues by source charts for General Fund
 - Added expense summary pie charts for General Fund by Department
 - Added Combined Fund Summary and Budget Summary by Fund schedules
 - Updated Fund Balance figures
 - Updated Department Goals and Objectives to reflect final budget resourcing
 - Updated the Department recap pages
 - Modified proposed budget amounts for selected revenue and expenditure accounts.
 - Updated projections based on current activity.
-

COURSES OF ACTION: Provide guidance to staff as appropriate and approve the budget (first reading).

FINANCIAL IMPACT: Provides the Budget Policy, Guidance, and Authorizations for annual revenues and expenditures for the next Fiscal Year.

MOTION REQUESTED: Approve Ordinance No. O-2021-010 approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2021 and ending September 30, 2022; making appropriations for each fund and department; establishing a Sinking Fund for existing city financial obligations; providing for the levying and collection of a sufficient tax to pay the interest and on such Sinking Fund obligations; repealing conflicting ordinances; providing a savings and severability clause; and declaring an effective date.

ORDINANCE No. O-2021-010

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR THE CITY OF SHAVANO PARK, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022; MAKING APPROPRIATIONS FOR EACH FUND AND DEPARTMENT; ESTABLISHING A SINKING FUND FOR EXISTING CITY FINANCIAL OBLIGATIONS; PROVIDING FOR THE LEVYING AND COLLECTION OF A SUFFICIENT TAX TO PAY THE INTEREST ON SUCH SINKING FUND OBLIGATIONS; REPEALING CONFLICTING ORDINANCES; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE; AND DECLARING AN EFFECTIVE DATE

WHEREAS, Section 102.002 of the Texas Local Government Code requires the City of Shavano Park, Texas (the "City") to prepare an annual budget;

WHEREAS, the City Manager of the City has submitted, in accordance with state law, such budget for the City for the fiscal year beginning October 1, 2021, and ending September 30, 2022;

WHEREAS, said budget has been filed with the City Secretary and has been available for inspection by any taxpayer at the City Secretary's office and on the City's website;

WHEREAS, proper and timely notice that public hearings on such proposed budget, stating the date, time, place and subject matter of said public hearings was given and made in accordance with the law and within the time limits set forth by law; and

WHEREAS, said public hearings were held in accordance with such notice.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS THAT:

Section 1. The City hereby approves and adopts the budget, attached as Exhibit A, in all respects as the City's annual budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022.

Section 2. The City Secretary is directed to maintain a certified copy of this Ordinance with a true copy of the attached budget.

Section 3. The City Secretary is also directed to post the adopted budget and the budget cover page on the City's website.

Section 4. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

Section 5. All ordinances, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters resolved herein.

Section 6. This Ordinance shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 7. If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this Ordinance would have been enacted without such invalid provision.

Section 8. It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 9. This Ordinance shall be effective upon passage and publication as required by State and local law.

PASSED AND APPROVED this the 13th day of September 2021 for the first reading.

PASSED AND APPROVED this the 20th day of September 2021 for the second reading.

Robert Werner
Mayor

ATTEST: _____
Trish Nichols
City Secretary

City of Shavano Park **2022**

Proposed Budget

City Living with Country Charm





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Shavano Park
Texas**

For the Fiscal Year Beginning

October 01, 2020

Christopher P. Morill

Executive Director

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Shavano Park, Texas, for its Annual Budget for the fiscal year beginning October 1, 2020. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



This budget will raise more revenue from property taxes than last year's budget by an amount of \$133,377, which is a 3.49% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$72,100.

Record Vote on:

Budget:

Tax Rate Ratify:

Mayor

Bob Werner

(Votes only in event of a tie)

Council Members

Maggi Kautz (Pro Tem)

—

—

Albert Aleman

—

—

Konrad Kuykendall

—

—

Pete Miller

—

—

Lee Powers

—

—

Property Tax Rate Comparison:

FY 2021

FY 2022

Adopted/Proposed Total Tax Rate

0.287742

0.287742

No-New-Revenue Total Tax Rate

0.289401

0.286074

No-New-Revenue Maintenance & Operations

0.276298

0.273811

Adopted/Proposed Maintenance & Operations

0.274639

0.275479

Voter-Approval Total Tax Rate

0.301124

0.310192

Debt Tax Rate (I&S)

0.013103

0.012263

De Minimis Tax Rate

0.341909

0.335514

Total debt obligation for the City of Shavano Park secured by property taxes: \$3,790,000.



COUNCIL OF THE CITY OF SHAVANO PARK

BOB WERNER

MAYOR

MAGGI KAUTZ

MAYOR PRO TEM

ALBERT ALEMAN

ALDERMAN

KONRAD KUYKENDALL

ALDERMAN

PETE MILLER

ALDERMAN

LEE POWERS

ALDERMAN

BILL HILL

CITY MANAGER

TRISH NICHOLS

CITY SECRETARY

BRENDA MOREY

FINANCE DIRECTOR



VISION

Shavano Park strives to be the premier community in Bexar County, preserving and celebrating its natural setting and small town traditions amid the surrounding area's urban growth.

MISSION

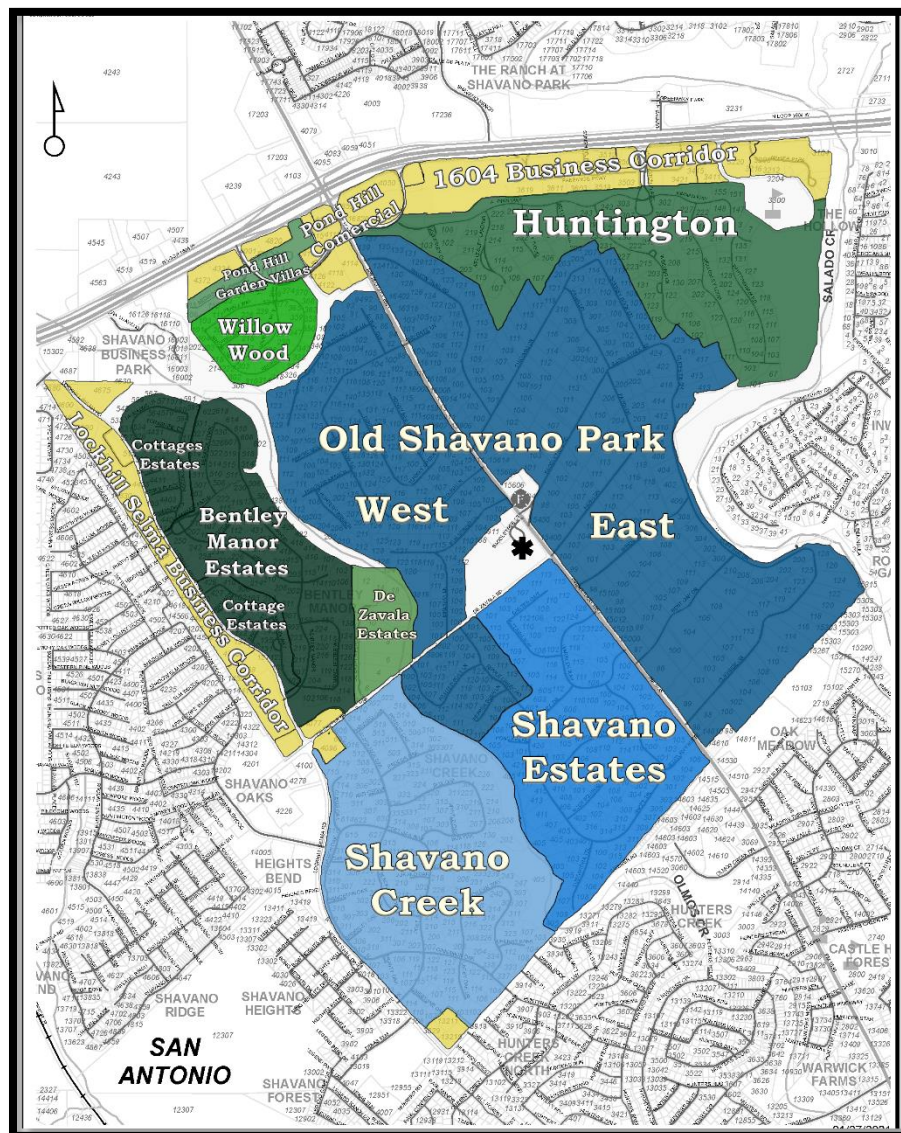
The City of Shavano Park provides exceptional leadership and delivers exemplary municipal services in a professional, cost-effective and efficient manner to citizens, business owners and visitors to facilitate economic growth and enable an exceptional quality of life and workplace consistent with our small town values and character.

COMMUNITY PROFILE

The City of Shavano Park (originally known just as Shavano) is located in northwest Bexar County at the edge of the Texas Hill Country, approximately twelve miles north of downtown San Antonio, and along the Olmos and Salado Creeks.

The City of Shavano Park is a Type A General Law City operating under a Council/City Manager form of government consisting of five council members and a Mayor.

The City of Shavano Park is completely surrounded by the City of San Antonio. The City's boundaries are generally Loop 1604 to the north, Huebner Road to the south, Lockhill Selma to the west and Salado Creek to the east. The City encompasses approximately 3.3 square miles of land and has an estimated 4,030 residents. You can read more about the City's history at the Bexar County Bibliotech Digital Library: <https://library.biblioboard.com/anthology/4cd51bfb-976d-4d7d-b977-e16dd4c3c523>



Demographic Analysis

Residents are the most important aspect of our community. Demographic and other information regarding our City's residents provides a fundamental understanding of the nature of our community.

Population Growth

Shavano Park has experienced a 33% increase in population between the years of 2010 and 2020. Our population has grown through implementation of our annexation program adopted in 1999 and development of new neighborhoods. These new neighborhoods are nearly built out and the City is dedicated to sustaining large lots with single family homes, so the City's population is expected to remain stable in the future. The City's zoning prohibits multi-family developments.

Population, 1970-2020

Year	Population	Change	% Change
1970	881		
1980	1,448	567	64%
1990	1,708	260	18%
2000	1,754	46	3%
2010	3,035	1,281	73%
2020	4,030	995	33%

Source: United States Census Bureau

Growth factors include the City's location in the majestic and beautiful foothills of the Hill Country in northern Bexar County, proximity to three major highways (Loop 1604, IH 10, and Wurzbach Parkway), the prestigious Northside Independent School District, easy commutes to employment centers and the airport, and plentiful shopping and other services nearby.

Demographic Characteristics

Shavano Park is a highly educated community with a strong presence of military veterans and their families.

<i>Social Characteristics</i>	Shavano Park		Texas
Population	4030		
Median Age	48.6		
High school degree or higher	(X)	98.1%	83.2%
Bachelor's degree or higher	(X)	70.4%	29.3%
Military veterans	290	7.2%	5.89%

Source: United States Census Bureau, American Community Survey 2018 Estimates

Shavano Park is an affluent community in a prime location with easy access to nearby businesses, parks, and the highway system of the greater San Antonio metropolitan area.

<i>Economic Characteristics</i>	Shavano Park	Bexar County
Number of Businesses	167	147, 956
Median household income (in U.S. dollars)	\$208,021	\$55,456

Source: United States Census Bureau, American Community Survey 2018 Estimates

Shavano Park is comprised of strong residential neighborhoods. The property values are high because the community is safe, secure, has large lots, and enjoys outstanding municipal services.

<i>Housing Characteristics</i>	Shavano Park	Bexar County
Total single family homes	1,420	352,265
Average value (in U.S. dollars)	\$785,299	\$250,741

Source: The Bexar County Appraisal District, Certified Totals from 2021



City Playgrounds and Pavilion were constructed in 2020.



1950 Real Estate Advertisement

CITY OF SHAVANO PARK

FISCAL YEAR 2021-2022 CITY COUNCIL PROPOSED BUDGET

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CITY OF SHAVANO PARK



September 20, 2021

Honorable Mayor, City Council, and Citizens:

This memorandum summarizes the City of Shavano Park's Fiscal Year (FY) 2021-22 operating budget and highlights key points that are important to you and the community. This budget is defined and developed based upon a clear set of goals established in the Town Plan and supporting objectives that are updated every year by City Council. The budget is balanced as required by law despite the economic uncertainty related to the COVID-19 pandemic. This budget is consistent with the mission, vision, and strategic goals of the City of Shavano Park and reflects our commitment to provide excellent municipal services to citizens, businesses and visitors while maintaining stringent fiscal controls.

The budget proposes a tax rate of \$0.287742 cent per \$100 of valuation. Based upon the assumed level of revenue, the Budget allocates resources to meet target expenditures for operations, capital improvements, equipment replacement, and debt service. While meeting funding requirements, the budget accounts for an overall 8% compensation increase, several new requirements, and a number of capital replacement requirements. The budgeted General Fund expenditures are approximately \$5.79M while the total expenditures of all funds are approximately \$7.97M.

BUDGET OVERVIEW

- Budget trends and challenges: increased taxable property values; increased number of properties qualifying for the over 65 tax freeze; increased sales tax revenues; increased permit fees revenues; decreasing plan review fees revenues; lower franchise fees revenues; and increased fuel cost
- Maintains or incrementally improves excellent service levels across Departments
- This is a requirement-based budget (prioritized based upon essential needs and objectives)
- Requires Directors to justify their budget requests to the City Manager
- Includes line item detail and definitions for each line item
- Properly maintains required and separate funds for accountability and transparency
- Fully funds the Capital Improvement Replacement Fund based upon the replacement schedule
- Budgets for the American Rescue Plan Act Funds

STRATEGIC GOALS: Council established eight Strategic Goals with supporting objectives that account for current and future requirements. These objectives are accounted for within the budget.

1. Provide excellent municipal services while anticipating future requirements
2. Protect and provide a city-wide safe and secure environment
3. Preserve City property values, protect fiscal resources and maintain financial discipline
4. Maintain overall excellent infrastructure (buildings, streets and utilities)
5. Enhance and support commercial business activities and opportunities
6. Enhance the City image and maintain a rural atmosphere
7. Promote effective communications and outreach with citizens
8. Mitigate storm water runoff

MAJOR REVENUES

Taxable Assessed Value / New Improvements: The total taxable assessed value of property including property in tax freeze is \$1,452,202,909 and represents a \$43,005,339 or a 3% increase. Of that amount, the total taxable value of new improvements and personal property was \$25,057,440. “New” means the item was not on the 2020 appraisal roll. The average Taxable Homestead Value is \$775,753 up \$28,077 from last year (about 3.7% increase). The City’s portion of tax on average taxable homestead value is approximately \$2,232/year (\$81 increase at last year’s rate).

Advalorem Taxes (Property Taxes): With this budget, City Council adopts a FY 2021-22 budget tax rate of \$0.287742 / \$100 of valuation, which is no change from prior year’s tax rate. Total revenue collected from property taxes will be approximately \$133,377 or 3.5% more than last year (assuming last year’s rate). Additional revenue available for the General Fund is approximately \$137,710 or 3.6%.

Freeze Taxable Value: The total freeze taxable value (homeowners age 65 or older or disabled) for 2021 tax values amounted to \$409,676,267, which is an increase of 4.2% over the 2020 freeze adjusted taxable value of \$393,034,484 and 28.01% of the net taxable values. There are 1,420 residential properties in Shavano Park and of those 599 (42.2%) qualify for the Over 65 Tax Freeze.

“No-New-Revenue Tax” Rate: The No-New-Revenue Tax rate is the rate that will generate the same amount of property taxes as the previous year based only on the properties that are on the tax roll both years. This is the comparison used in the Truth-in-Taxation calculations to determine if there is an actual tax rate increase. The tax rate of \$0.287742 / \$100 is slightly higher than the 2021 NNR Tax Rate of \$0.286074 / \$100 needed to generate the same amount of taxes from the same properties that were on last year’s tax roll.

“Voter-Approval Tax” Rate: The Voter Approval Tax rate provides about the same amount of tax revenue as the previous year for day-to-day operations, plus an extra 3.5% increase for operations, and sufficient funds to pay debt in the coming year. The tax rate of \$0.287742 / \$100 is well below the “Voter Approval Tax Rate” of \$0.310192 / \$100.

Sales Tax: There are a small number of retail sale companies operating in Shavano Park. One additional retail store was expected to open late FY2021, however unforeseen delays have pushed that back to FY2022. This budget assumes sales tax revenues for the General Fund of \$606,000, which is higher than FY2021’s projected revenues (\$560,000).

Other Revenues:

- Permit Fees: During FY2021, residential and commercial development (and permit fees) increased from FY2020, as the remaining undeveloped property is being built out. For FY2022, we anticipate a continued level of residential and new commercial development. This is projected to generate higher fees than budgeted in FY2021, but slightly less than what was actually collected.
- Franchise revenues are expected to decrease slightly over last year, due to the move away from traditional cable services to streaming options.
- EMS Fees. This budget projects a level revenue stream for this source.
- Other revenues are expected to slightly decline.
- Charts illustrating the breakout in revenues can be found on pages 39 and 40

MAJOR EXPENDITURES

Personnel: The City contracted a third party to conduct a 2021 Compensation Study, which was presented with recommendations and accepted in September 2021. This budget reflects the recommend 5.1% salary adjustments from the survey and a 3% COLA. The budget proposes no change in the City's contribution for our employee health benefits provided by the Texas Municipal League Health Benefits Pool. This Budget proposes that the City continues to fund the Texas Municipal Retirement System at the full funding rate. Additionally, an increase in the Texas Workforce Commission's state unemployment tax rate from 1.6% to 3.0% is included in this budget.

General Fund: General Fund expenditures increased in personnel salaries and benefits but remain constant in other day to day operations across all departments. Below is a brief review of requirements and highlighted changes for departments. Additional detail on changes can be located in front of each of the department's budget comparison report or in the budget for line item comparison.

Administration: The Administration Department budget requirements are projected to decrease slightly. This budget includes the replacement of one HVAC unit (purchased only if needed) out of the Capital Replacement Fund. This budget includes funding from the American Rescue Act Fund: a citizen's communication texting service; two replacement computers; an upgraded City Hall security camera system; and a replacement of the City's primary server.

Public Works: The Public Works Department operating expenses are projected to increase slightly. The Budget includes funds for increased salaries and benefits, the street maintenance program, professional tree maintenance on municipal property and continued landscaping and maintenance of City Hall. This budget includes funding from the American Rescue Act Fund: one replacement computer and an emergency generator to supply backup power to the Public Works building and Fire living barracks.

Fire: The Fire Department operating expenses are projected to remain stable. This budget includes the replacement of two cardiac monitors/defibrillators in the Capital Replacement Fund and also funding from the American Rescue Act Fund: the purchase of eight sets of bunker gear, for \$21,584 as required under NFPA standards to protect Firefighters from carcinogen exposure; one replacement computer; two replacement EMS auto-pulse machines; a replacement "jaws of life" machine; and an emergency generator to supply backup power jointly to the Public Works building and Fire barracks.

Police: The Police Department operating expenses are projected to increase to reflect compensation increases for staff. The budget also includes purchases of replacement of two patrol vehicles (\$120,000) funded from the Crime Control Prevention District Fund. This budget includes funding from the American Rescue Act Fund: the purchase of five replacement computers; new vehicle / body worn cameras; new duty rifles; and BOLA wrap restraints.

Capital Improvement/Replacement Fund: The budget includes a "transfer-in" of \$147,340 from General Fund revenues to fund the future purchases of Capital Improvements and Equipment in accordance with the Capital Replacement Schedule. This amount is less than normally allocated as monies from the American Rescue Fund Act are being used to fund the purchase of several Capital items. This year's allocation in support of the Departments as follows: Administrative (\$0); Fire (\$147,340); and Public Works (\$176). Street Maintenance \$50,000. A number of updates were made to the replacement schedule to improve accuracy.

Water Fund: The Water Fund Budget includes a small increase in water consumption revenues, a decrease in expenditures and a reduction in Capital Equipment purchases. This budget includes \$30,000 to loop the water lines within one cul-de-sac to improve water flow (there are 8 other cul-de-sacs anticipated for similar improvement). The Budget includes transferring \$66,972 to the Water Capital Replacement Fund for future infrastructure, vehicles, and equipment replacement. This budget includes funding from the American Rescue Act Fund: the purchase of one replacement computer and replacement of approximately 400 water meters (\$154,000).

Street Maintenance Fund: For FY2020-21, the City expects to receive revenues of approximately \$140,000 and projects approximately \$150,000 during the FY 2021-22 budget year. There are \$50,000 expenditures included in this budget. Over time, the City will save funds in advance to address street maintenance requirements. Anticipated requirements include the repair of deteriorating streets in the old section of Shavano Park (Saddletree Road, Shavano Drive, and Fawn Drive), as well as the future resurfacing DeZavala Road, and Lockhill Selma Road.

Court Restricted Fund: The budget includes \$50,000 from court security funds for the installation of bullet resistant glass in the Court Clerks window and \$4,200 police security during the monthly court sessions.

Debt: The City of Shavano Park's total debt obligation is \$3,790,000 with \$2,429,715 of this supported by water revenue.

CHANGES IN PRIORITIES AND SERVICE LEVELS

The overall budget priorities are driven by the City's Strategic Goals as established in the 2018 Town Plan and their corresponding Objectives found on pages 43-47. Major changes include higher emphasis on staff compensation; emergency preparedness in backup power and water distribution; and lifesaving and protective equipment. There are no planned reductions in service levels nor increases in fees. Incremental improvements in service levels include: a new citizen's communication text service; more reliable and effective life-saving devices for the Fire/EMS Department; back-up electrical power capability for all major facilities; an online monitoring application for water customers; new and improved vehicle / body worn cameras for law enforcement officers.

Conclusion. I wish to extend my appreciation to City Council for their contributions put forth by attending budget workshops, reviewing budget documents, and providing guidance in developing the budget. I also want to express my appreciation to City Staff for their input and hard work in striving to maintain high levels of service to our residents.

"Here to Serve!"



Bill Hill
City Manager

PROPOSED BUDGET CALENDAR FOR FY 2021-22

2021

20-30 April	Receive Preliminary Property Tax Report; pass to Council
30 April – 14 May	Budget Kick Off with Departments - FY 2021 -22 Goals, Objectives, Unfunded Requirements
10-21 May	Department Budget Meetings - FY 2021-22 Goals, Objectives, Unfunded Requirements
Monday 10 May	Brief Water Advisory Committee FY 2021-22 Goals and Objectives
Wednesday 9 June	Council Workshop 5:00pm – Set Initial Goals, Objectives, and Budget Guidance
Monday 14 June	Water Advisory Committee Meeting / Budget Workshop (Revenues, G&O)
14-25 June	Prepare Revenues for Preliminary Budget
Monday 28 June	Council Workshop – Budget Basics and Staff Analysis of Council Objectives (before regular City Council meeting – 4:30pm)
Monday 12 July	Water Advisory Committee Meeting - Budget Workshop - Water Fund Expenses
Wednesday 14 July	Budget Work Shop 5:00pm – Capital Replacement Funds; Expense Estimates
25 July	Bexar County Appraisal District Provides Certified Tax Roll; pass to Council
~ July 25 - 6 August	Bexar County Tax Assessor Collector Calculates & Provides No-New-Revenue, Voter-Approval and Deminimis Tax Rates
Thursday 22 July	Water Advisory Committee Meeting – Recommendation of Initial Water Fund Budget
Thursday 5 August	Special Council Meeting 5:30pm - <ul style="list-style-type: none"> - City Manager Submits Proposed FY 2021-22 Budget (No anticipated Council action) - Receive No-New-Revenue, Voter-Approval and Deminimis Tax Rate Calculations
Wednesday 11 August	Special Council Meeting / Workshop 5:30pm <ul style="list-style-type: none"> - Discuss tax rate; if proposed tax rate will exceed the No-New-Revenue Rate, take record vote and schedule Public Hearing.
Tuesday 17 August	Special Council Budget Workshop 5:30pm
Monday 23 August	Budget Work Shop 5:30pm / Regular Council Meeting
Wednesday 1 September	Publication - Notice of Budget Hearing, Notice of 2021 Tax Year Proposed Tax Rate (No-New-Revenue, Voter-Approval and Deminimis)
Monday 13 September	Budget Work Shop 4:30pm Compensation & Benefits Study
Monday 13 September	Special Council Meeting 6:30pm – <ul style="list-style-type: none"> - 1st Reading of Budget/Public Hearing - Announce meeting to adopt tax rate.
Monday 20 September	Regular Council Meeting (a week early)– <ul style="list-style-type: none"> - 2nd Reading of Budget/Public Hearing - Adopt Budget by Ordinance - Levy Tax Rate by Resolution and take record vote

BUDGET BASICS

Budget Process

The budget process is the key to the development of the City of Shavano Park's strategic plan, allowing City Council and the departments the opportunity to reassess goals and objectives and the means for accomplishing them. While the budget is reviewed and approved by the City Council in September of each year, its preparation begins much earlier. In spring, staff begin by projecting revenues, reserves and expenditures for the current and future years, developing goals and objectives and allocating the resources required to achieve them. A series of City Council workshops refine the budget, providing feedback and guidance to staff. In August of each year, the City Manager formally presents the initial Proposed Budget. After accepting this budget, City Council makes final edits and changes to eventually create the final Adopted Budget.

Public Engagement in the Budget Process

Public involvement is critical to the Shavano Park budget process. All budget deliberations take place during public meetings where resident participation is encouraged. All agendas and the entire Council packet are posted on the City website one week in advance of all City Council meetings to give the public plenty of notice. Finally, Texas Law requires two budget public hearings, one for each reading of the Budget by City Council. Residents can attend these public hearings in person, but are also able to watch City Council budget deliberation livestreamed on the YouTube app/website.

All City Finances, from budgets, audits, check registers, and contact information for the City Council is readily available on the City website at <https://www.shavanopark.org/finances>.

What is the City Budget?

The City Budget is one of the key policy documents in any city and is the legal authority to obligate public funds. The budget provides City Council policy direction to the staff and the community regarding the role of the City, its services and programs. It estimates expected revenue and expenditures needed from each fund to meet the City Council's policy objectives relating to the type, quantity and quality of services provided to the community.

According to the Government Finance Officers Association (GFOA), a municipal budget should serve as a policy document, a financial plan, an operations guide, and a communications device. The budget is designed to serve the following purposes:

A Policy Document

The budget functions as a policy document in that the decisions made within the budget will reflect the general principles or plans that guide actions taken for the future. As a policy

document, the budget makes specific attempts to link desired goals and policy direction to the actual day-to-day activities of the city staff.

City Councils adopt a variety of policy statements that are all woven into a budget. These include, but are not limited to, budget development policy guidance in a budget message, the financial policies, goals and priorities, and mission statements.

An Operations Guide

The final budget should provide a clear presentation of each department's goals and objectives and articulate how those goals relate to the City's overall goals, objectives, and priorities. Each department's budget should also describe the level of service or activity necessary to meet the community's needs.

A Communications Tool

The budget should include presentations that allow the reader to quickly grasp major issues, trends and choices. It should include an overview of significant budgetary trends, issues and resource choices that result in the allocation of funds to meet service needs and accomplish the City's highest priority goals.

A Financial Plan

The budget is a Texas State law requirement of all cities. The budget must be adopted as a balanced budget and must be in place prior to the expenditure of any City funds. It is considered the legal authority to expend public monies, and controls those expenditures by limiting the amount of appropriation at the fund or departmental level. The budget must also provide an explanation of major revenue sources, the assumptions used in forecasting, and a discussion used for revenue trends affecting the City.

BASIS OF ACCOUNTING AND BUDGETING

The budgetary and accounting policies contained in the budget document conform to generally accepted accounting principles (GAAP) as established by the Governmental Accounting Standards Board (GASB). The accounting and financial reporting treatment that applies to a fund is determined by its measurement focus: Modified Accrual Basis or Accrual Basis.

Governmental Funds

Governmental fund types use the modified accrual basis of accounting. Under this basis of accounting, revenues are budgeted when they are measurable and available and expenditures are budgeted in the period in which the liability is incurred, which is in accordance with GAAP. “Measurable” means the amount of the transaction that can be determined and “available” means the collectible period. The City considers the majority of its major revenues available when collected. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as liabilities when due.

Those revenues susceptible to accrual under the modified accrual method are property taxes and other taxes, intergovernmental revenue, and interest revenue. Licenses and permits, including fines and forfeiture revenues, are not susceptible to accrual because generally they are not measurable until received.

The fund balance approach of governmental funds or working capital approach can be identified as current assets less current liabilities. Governmental funds budget capital outlays as expenditures, but do not budget for non-cash expenditures such as accruals for sick and vacation liabilities and depreciation.

Proprietary Funds

Proprietary funds use the accrual basis of accounting. Under this basis of accounting, revenues are recognized in the period in which they are earned and expenses are recognized when incurred. Proprietary funds also record depreciation and amortization of debt. For the purposes of this budget presentation, depreciation is not displayed and capital purchases and bond principal payments are included as expenses.

Budget Principles

Budget principles vary from organization to organization, depending upon the local needs and concerns of citizens. Other factors also affect budget principles, such as the state of the local economy, the needs of the organization, the demands of the public for increased services, unfunded mandates and requirements of federal and state regulatory agencies. The budget prepared by the City takes a conservative perspective with regard to both revenues and expenditures. Although historical comparisons and trends are useful, current data trends will sometimes take precedence over prior year trends.

Revenues are often anticipated either at or slightly above prior levels, unless there are other known factors that will significantly affect anticipated revenues either up or down. In addition, day-to-day expenditures are handled in the same manner. Additional budget assumptions are being considered as follows:

- Current expenditures will not exceed current revenues (balanced budget)
- Efficiently use and protect fiscal resources
- The quality of service will remain at existing levels with incremental improvements
- Staffing will not exceed existing levels (51)
- General Fund targets a fund balance at approximately 50% (~\$2.9M)
- Unassigned fund balance should be used for emergencies, one-time expenditures
- Excess Debt Service fund balance will continue to be used to pay down debt
- The scheduled yearly contribution to the Capital Replacement Fund used for future capital purchases will be fully funded

Budget Adjustments

The City budget may be adjusted under Section 2-180 of the City of Shavano Park Code of Ordinances. Under Section 2-180, the City Manager has the authority to transfer balances within departments and programs. A Department Director may request a budget adjustment between line items, or categories of items, through the Finance Director and City Manager. The City Council must authorize all budget adjustments over \$10,000. In addition, the City Council may authorize three types of adjustments:

Supplemental Appropriations. If the City Manager certifies that revenues are available in excess of those estimated in the budget, an amendment ordinance may be prepared for City Council approval. Budget amendment ordinances are usually considered administrative and only require one reading. In general, the supplemental appropriations are evaluated using the following criteria:

- Why was the item not budgeted in the normal budget process?
- Why can't an adjustment be done within the Department to remedy the condition?

Emergency Appropriations. To meet public emergencies affecting life, health, property or the public peace.

Reduction of Appropriations. If at any time during the fiscal year it appears probable that expected revenues will be insufficient to finance expenditures for which appropriations have been authorized, the City Council may adopt an ordinance to reduce appropriations.

All budget adjustments require approval as outlined in the table that follows this paragraph. All budget adjustments will be included in the Finance Director's monthly financial report to City Council.

		Authority to Approve			
Category	Amount	Department Head	Finance Director	City Manager	Council
Within Budget Category	< \$5,000	X	X		
	\$5,000-\$10,000		X	X	
Between Budget Categories within Department	\$1,000-\$5,000		X		
	\$5,000-\$10,000			X	
	Over \$10,000				X (Ordinance)
Between Departments	ALL			X	X (Ordinance)
Supplemental Appropriations*	ALL				X (Ordinance)
Emergency Appropriations	ALL			X	X (Ordinance)

*City staff must identify revenue to cover any increase in expenditures.

Financial Management Policy

The Financial Management Policy compiles all of the City's financial policies into one document. These statements are the tools used to ensure that the City is financially able to meet its current and future service needs. These policy statements safeguard the fiscal stability required to achieve the City's objectives and ensure long-term financial health.

Financial Objectives

Revenues

The City shall strive to maintain a balanced and diversified revenue system to protect the City from fluctuations in any one source due to changes in economic conditions, which adversely impact that source. One time or unpredictable revenue sources should not be utilized for ongoing expenses/expenditures.

Primary Sources of Revenue:

Ad Valorem Property Taxes - The City shall endeavor to reduce its reliance on property tax revenues by revenue diversification, continued use of user fees, and economic development. The City shall also strive to stabilize its tax rate and minimize tax rate increases.

Sales Taxes - the City imposes a 2.0% sales tax on all retail sales, leases and rentals of most goods as well as taxable services within City limits, of which 0.5% goes directly to VIA Metropolitan Transit System. The remaining 1.5% is allocated 1.0% to the City's General Fund, 0.25% to the Crime Control District Fund, and 0.25% for the Street Maintenance Fund.

User Fees - specific charges established by the City for the purpose of covering City's operational and construction costs. Fees include but are not limited to: franchise, licenses, permits, EMS services, court fines, water, and development impact fees.

Grants - should seek, apply for and effectively administer federal, state and local grants, which support the City's current priorities and policy objectives. The potential for incurring ongoing costs will be considered prior to applying for a grant.

Investments - Invest and manage the City's cash to ensure its safety, provide necessary liquidity needs of the City and to achieve the highest possible yield.

Expenditures

The City shall identify the priority of must-fund services, establish and define appropriate service levels and administer the expenditure of available resources to ensure fiscal stability and the effective and efficient delivery of those services.

Fund Balance

Fund balance, as defined in GASB Statement 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, is reported in the governmental fund financial statements according to five classifications that comprise a hierarchy based on the extent to which the City is bound to honor certain constraints on the use of financial resources with the governmental funds. The City approved a Fund Balance policy by ordinance #400-03-11 on October 6, 2011 following the Statement 54 guidelines. The ordinance is as follows:

Purpose – To provide a stable financial environment for the City of Shavano Park's operations that allows the City to provide quality services to its residents in a fiscally responsible manner designated to keep services and taxes as consistent as possible over time. This fund balance policy is meant to serve as the framework upon which consistent operations may be built and sustained.

Definitions and policies -

- (1) Non-spendable fund balance includes amounts not in spendable form, such as inventory, or amounts required to be maintained intact legally or contractually, (e.g., inventory, prepaid items).
 - At the end of each fiscal year, the City will report the portion of the fund balance that is not in spendable form as Non-Spendable Fund Balance on the financial statements.
- (2) Restricted fund balance includes amounts constrained for a specific purpose by external parties (e.g., Debt Service Fund, Crime Control District Fund, Court Restricted Fund, Street Maintenance Fund, PEG Fund, State and Federal grant funds).
 - At the end of each fiscal year, the City will report "restricted" fund balance for amounts that have applicable legal restrictions per GASB Statement 54.
- (3) Committed fund balance includes amounts constrained for a specific purpose by a government using its highest level of decision-making authority.
 - The amount designated for Oak Wilt shall be classified as a Committed Fund Balance.
 - The amount designated for future capital items in the Capital Improvement/Replacement Fund shall be classified as Committed Fund Balance.
- (4) Assigned fund balance includes General Fund amounts constrained for a specific purpose by a governing body or by an official that has been delegated authority to assign amounts.
 - In accordance with GASB Statement 54, funds that are intended to be used for a specific purpose but have not received the formal approval action at the governing body level may be recorded as Assigned Fund Balance. Likewise, redeploying assigned resources to an alternative use does not require formal action by the governing body. GASB Statement 54 states that resources can be assigned by the governing body or by another internal body or person whom the governing body gives authority to do so.

Therefore, it is the policy of the City that the City Manager will have the authority to assign fund balance of this organization based on intentions for use of fund balance communicated by the City Council.

(5) Unassigned fund balance. This is the residual classification for the government's General Fund and includes all spendable amounts not contained in the other classifications, therefore, not subject to any constraints. Unassigned amounts are available for any purpose. These are the current resources available for which there are no government self-imposed limitations or set spending plan. Unassigned fund balance can be used for emergency expenditures not previously considered. In addition, the resources classified as Unassigned can be used to cover expenditures for revenues not yet received.

- At the end of each fiscal year, the City will report as Unassigned Fund Balance for the General Fund the amount in excess of any funds that are otherwise legally restricted and the Committed Fund Balance. This amount is to be used for accumulating funding for capital projects, equipment replacement, and/or for budgetary shortfalls and unexpected expenditures. Appropriation from the Unassigned General Fund balance shall require the approval of the City Council.

It is the goal of the City to achieve and maintain an unassigned General Fund balance equal to 25 percent to 50 percent of budgeted expenditures. The City considers a balance of less than 20 percent to be a cause for concern, barring unusual or deliberate circumstances, and a balance of more than 50 percent as excessive. An amount in excess of 50 percent is to be considered for reservation to accumulate funding for capital projects and equipment, and/or to reduce the tax levy requirements, and shall be determined in conjunction with the annual budget process. In the event that the unassigned General Fund balance is less than the policy anticipates, the City shall plan to adjust budget resources in the subsequent fiscal years to restore the balance.

Appropriations from unassigned General Fund balance shall require the approval of the City Council and shall be only for one-time expenditures, such as capital purchases, and not for ongoing expenditures unless a viable plan designated to sustain the expenditures is simultaneously adopted.

(6) Spending order. The City Council will utilize funds in the following spending order:

- Restricted
- Committed
- Assigned
- Unassigned

Capital Expenditures and Improvements

The City's current fund balance policy includes the funding mechanism for capital replacement. Council annually reviews and monitors the condition of the City's capital equipment and

infrastructure, setting priorities for its replacement and renovation based on needs, funding alternatives and availability of resources within the budget process.

Debt Management

The City established guidelines for debt financing to provide needed capital equipment and infrastructure improvements, while minimizing the impact of debt payments on current and future annual operating budgets. The Council has the power, except as prohibited by law, to borrow money by whatever method it may deem to be in the public interest.

It is the objective of the Council to limit the debt issue to 1%-3% of valuations when possible.

The City will pay cash for capital improvements within the financial affordability of each fund versus issuing debt when funding capital expenditures and capital improvements. Sources of this cash shall include, but not be limited to, sales tax, utility system revenues, developer fees, inter-local agreements, and state and federal grants. Debt will not be used to fund current operating expenditures.

Types of Debt Sales:

Competitive Sales- choose the bid that results in the lowest effective interest cost for the issuer.

Negotiated Sales- interest rates and underwriting spread are determined through negotiation with the underwriter, who has been previously selected to market the bonds.

Private Placements- a limited distribution to one or several investors.

Types of Debt Instruments:

General Obligation Bonds (GOs) - Require voter approval and are secured by a promise to levy taxes in an amount necessary to pay annual debt services. The bonds must be issued for projects that are in accordance with the wording in the bond propositions.

Certificates of Obligation (COs) - Usually require no voter authorization (petition provision in State law). A notice of intent to issue is required. They can be secured solely by ad valorem taxes, issued for limited purposes such as land acquisition, judgment funding or purchase of heavy equipment or secured by an ad valorem tax and a revenue pledge, issued for any lawful purpose just as GOs.

Contractual Obligations - Require no authorization process and are used solely for the acquisition of personal property and are secured by ad valorem taxes or other pledge able revenue.

Tax Notes - Require authorization by an ordinance and adoption by City Council and have a maximum maturity of 7 years, issued to fund public improvements; purchase of materials,

supplies, equipment, machinery, buildings, and land; contractual obligations incurred for professional services; pay operating or current expenses; and cash flow shortfall.

Revenue Bonds - Require authorization by an ordinance and adoption by City Council and are generally payable from a designated source of revenue. Typically issued for revenue producing operating systems/projects, water utility systems, parks improvements, and special projects.

Economic Development

Initiate, encourage and participate in economic development efforts to create job opportunities and strengthen the local economy and tax base.

Fiscal Monitoring

Analyze financial data and prepare reports that reflect the City's financial performance and economic condition.

Accounting, Auditing and Financial Reporting

Comply with prevailing federal, state and local statutes and regulations. Conform to generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA). Follow the guidance of the Governmental Finance Officers Association (GFOA), and the Texas Comptroller of Public Accounts' Transparency Stars Program. Contract for, and undergo, an annual financial statement audit performed by an independent public accounting firm experienced in providing municipal auditing services.

Internal Control

Maintain an environment to provide management with reasonable assurance that assets are safeguarded against loss from unauthorized use or disposition.

Risk Management

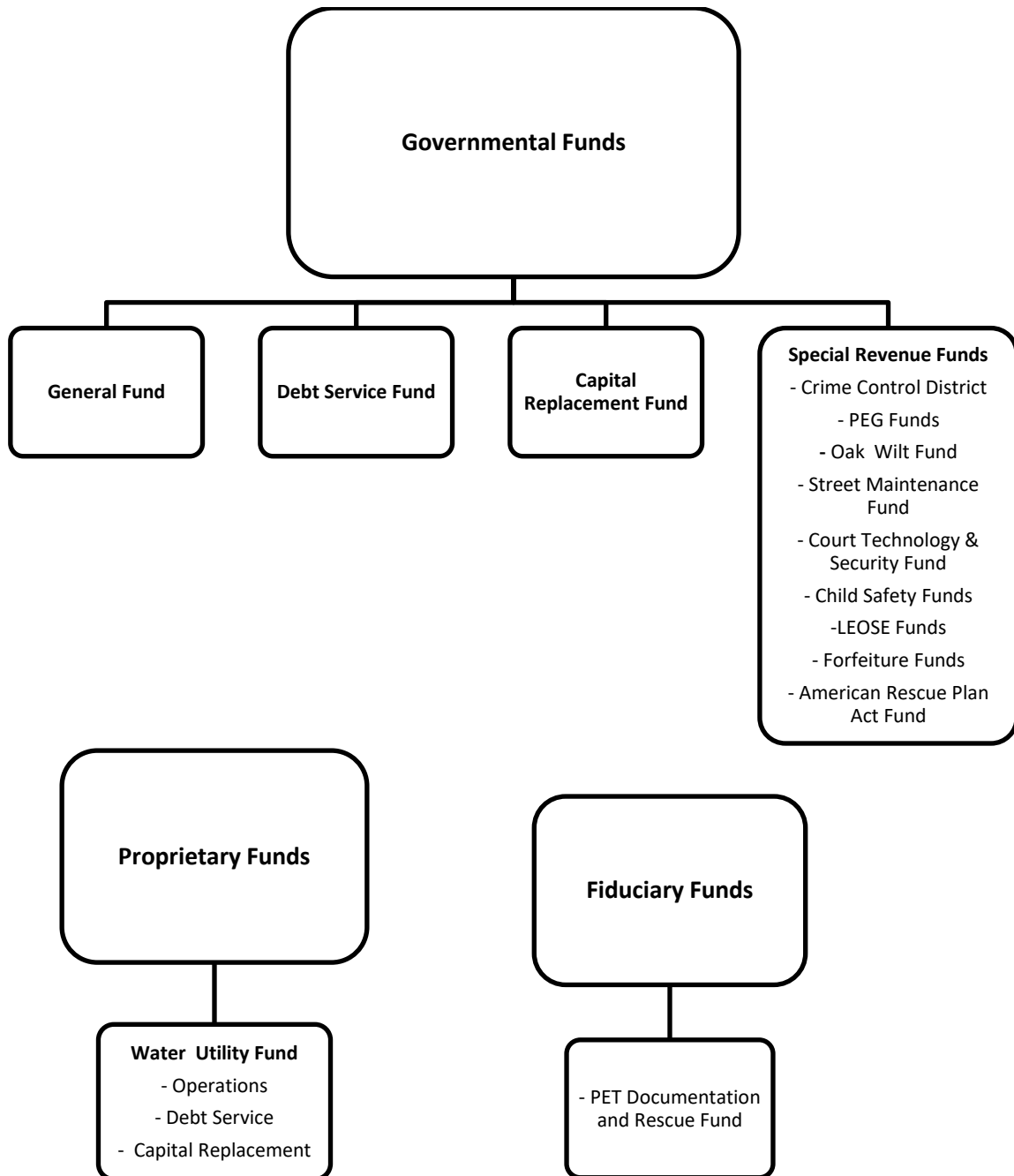
Prevent and/or reduce financial impact of claims and losses to the City through prevention/education and transfer of liability/insurance.

Budget

Develop and maintain a balanced budget (defined as a term signifying budgeted expenditures being offset by budgeted revenues), which presents a clear understanding of goals, service levels and performance standards. The document shall, to the extent possible, be "user-friendly" for citizens.

City of Shavano Park

Fund Structure Flow Chart



Fund Structure

The City accounts for revenues and expenditures based on the fund, an accounting system used by nonprofit organizations and agencies, particularly governments. The main purpose of the fund system is to ensure monies are received and expended in compliance with legal requirements. Funds are also established to ensure accountability and proper tracking of revenues and expenditures for designated purposes. All funds described are governed by annual appropriations approved by the City Council and recorded as such. The budgetary accounting for City of Shavano Park financial activities is reflected within 14 separate funds of the following fund types: Governmental Funds, Proprietary Funds, and Fiduciary Funds.

Governmental Funds

Governmental funds are used to account for general government operations and include the following funds:

Major Funds

The City currently has two funds that are classified as Major: the General Fund and the Capital Replacement Fund.

10 - General Fund

Accounts for all financial resources except those required to be accounted for in another fund. The General Fund is usually referred to as the operating fund and is used to finance the day-to-day operations of the City. It is the largest part of the City's financial operation and is always considered a major fund. Revenues are obtained from taxes, franchise fees, licenses and permits, charges for services, intergovernmental revenues, fines, and interest.

70 – Capital Replacement Fund

This fund is used to account for the acquisition of and/or replacement of larger capital items and projects, such as fire equipment, police patrol vehicles, street reconstruction, and drainage projects. Funds are set aside from either current revenues or from unassigned fund balance per the fund balance policy and are designated during the budget process for future use. It is classified as a major fund due to the amount of assets recorded in it.

Non-Major Funds (Special Revenue)

The City has a number of Special Revenue Funds which account for the proceeds of specific revenue sources (other than expendable trusts and major capital projects) that are legally restricted to expenditures for specified purposes either by federal, state or local action.

40 - Crime Control District

Sales tax revenues of one-fourth of one percent are used to finance the costs of crime control and crime prevention programs, including the costs for personnel, administration, expansion, enhancement, and capital expenditures. This tax expires every five years after it takes effect; voters must vote to continue in an election held for that purpose.

42 – Public Education and Governmental Programming Fund (PEG)

Fees paid to the City by state-issued cable/video franchises under Chapter 66 of the Texas Utilities Code. These fees are to be used only for the purchase of capital items such as buildings, equipment, cameras related to PEG's. No operating costs can be compensated with these dollars.

45 – Oak Wilt Fund

Revenues from tree trimming permits and fines collected for noncompliance are designated by ordinance to be placed in a separate fund to assist City residents in defraying costs to prevent the spread of oak wilt, if such event should occur.

48 – Street Maintenance Fund

Sales tax revenues of one-fourth of one percent are used only to maintain and repair municipal streets that existed on the date of the election to adopt the tax. It may not be used to build new streets. This tax expires every four years after it takes effect. Voters must vote to continue with this sales tax in an election held for that purpose.

50 – Court Technology & Security Fund

Court Technology Fund is allowed by state statute, through a municipal ordinance, to collect a court fee used to finance the purchase and maintenance of Court technology.

Court Security fund is also allowed by state statute, through a municipal ordinance, to collect a security fee used for security personnel, services and items related to buildings that house the operations of Municipal Court.

This fund also includes revenues collected under state statute for Truancy Prevention & Diversion and Municipal Jury programs, effective January 1, 2020.

52 – Child Safety Fund

Funds are collected at the county level through a fee on vehicle registrations and allocated, after certain expenses, amongst municipalities based on population. The funds are to be used to support programs designed to enhance child safety, health, or nutrition, including child abuse prevention and intervention and drug and alcohol abuse prevention.

53 – Law Enforcement Officers Standards Education Fund (LEOSE)

Funds received from the Texas Comptroller to be utilized for continuing education for full time law enforcement officers.

54 – Forfeiture Funds

Under Code of Criminal Procedure Chapter 59, forfeiture of contraband allows for any proceeds forfeited to be utilized for purchases related to law enforcement.

58 – American Rescue Plan Act Fund

Accounts for Coronavirus State and Local Fiscal Recovery Funds received from the United States Treasury via the state of Texas under the American Rescue Plan Act. Eligible expenditures must be obligated by December 31, 2024 and paid by December 31, 2026 in accordance with requirements specified in the Act.

Debt Service

30 – Debt Service Fund

The City's Debt Service Fund accounts for the accumulation of ad valorem tax - Interest and Sinking (I&S), intergovernmental revenue for the payment of long-term debt principal, interest, and related costs.

Proprietary Funds

Proprietary funds are used to account for the City's activities that are similar to commercial enterprise operations.

Business-Type Activities

20 – Water Utility Fund

The Utility Fund consists of the operating budgets for Water operations in the City and generates revenues from the water services. Water rates must be sufficiently set to pay the total operations, maintenance, debt, and depreciation of the fund.

72 – Capital Replacement Fund

This fund accounts for the acquisition and/or replacement of larger capital items and projects related to water operations and infrastructure. Funds are set aside from either current revenues or from unrestricted net assets. This fund was created October 2016 to assist in tracking for accounting and budgeting purposes.

Fiduciary Funds

Fiduciary funds are used to report assets held in a trustee or agency capacity for others and cannot be used to support the government's own programs.

75 – PET Documentation and Rescue Fund

The PET Documentation Fund was established by ordinance in August 2007 for the funds related to the program.

The following illustrates the relationships between the Funds and the Departments:

FUND:	DEPARTMENT:							
	City Council 600	Admin. 601	Muni. Court 602	Public Works 603	Fire 604	Police 605	Water 606	Dev. Serv. 607
GENERAL (10)								
WATER (20)								
CRIME CONTROL (40)								
PEG (42)								
OAK WILT (45)								
STREET MAINT. (48)								
COURT TECH & SEC. (50)								
CHILD SAFETY (52)								
LEOSE (53)								
POLICE FORFEITURE (54)								
AMER RESCUE PLAN (58)								
CAPITAL REPLACE. (70)								
WATER CAP. REPL (72)								

Chart of Accounts & Account Classification System

All account numbers begin with two digits indicating the fund. (See previous Fund Structure section)

Assets have a five-digit object code beginning with “1” and following in ascending order by liquidity. Liabilities have an object code beginning with “2”, and fund balance accounts have an object code beginning with “3”.

<u>Assets</u>		<u>Liabilities & Fund Balances</u>		
<u>Fund</u>	<u>Object Code</u>	<u>Fund</u>	<u>Object Code</u>	
XX -	1XXXX	XX -	2XXXX	
		XX -	3XXXX	

Revenue accounts follow the fund number with a seven-digit object code starting with “599-” then four digits which indicates the revenue category and source.

<u>Revenues</u>		
<u>Fund</u>	<u>Object Code</u>	<u>Category</u>
XX-	599-1XXX	Taxes
XX-	599-2XXX	Franchise Fees
XX-	599-3XXX	Permits & Licenses
XX-	599-4XXX	Court Fees
XX-	599-5XXX	Water Sales
XX-	599-6XXX	Police/Fire
XX-	599-7XXX	Misc./Grants/Interest
XX-	599-8XXX	Transfers In

Expenditures/expenses follow the fund number with a three-digit department code, followed by a 4-digit code beginning with “1” through “9” delineating the categories.

Expenditures/Expenses

<u>Fund</u>	<u>Department</u>	<u>Object Code</u>	<u>Category</u>
XX-	XXX-	1XXX	Personnel
XX-	XXX-	2XXX	General Supplies/Materials
XX-	XXX-	3XXX	Services
XX-	XXX-	4XXX	Contractual
XX-	XXX-	5XXX	Equipment/Building Maintenance
XX-	XXX-	6XXX	Department Specific Materials
XX-	XXX-	7XXX	Utilities
XX-	XXX-	8XXX	Capital Outlay/Debt Service
XX-	XXX-	9XXX	Grant Funded and Transfers Out

Object Code Classification Definitions for Expenditures

1010 SALARIES

Salaries and wages paid to full, part-time, seasonal, and temporary employees filling council approved positions based on approved salary pay scale.

1015 OVERTIME

Pay received by employees for hours exceeding their regular hour work period in accordance with federal wage and hour laws.

1020 MEDICARE

City's portion of mandatory contributions into the Federal Social Security System at the rate of 1.45% to Medicare.

1025 UNEMPLOYMENT

The City's unemployment tax, assessed by the Texas Workforce Commission, is based on an employee's first \$9,000 of compensation per calendar year and is computed in accordance with Chapter 204, Subgroup F of the Texas Unemployment Compensation Act.

1030 HEALTH INSURANCE

Includes the City's portion of health insurance premiums paid for full-time employees and the portion paid towards dependents. The City contributes a set amount per employee, with any difference between the premium and defined contribution amount applied to dependent coverage, deposited to Health Reimbursement Account (HRA) or Health Savings Account (HSA) at the employee's option.

1031 HEALTH SAVINGS ACCOUNT (HSA)

Charges related to management of the health insurance HRA and HSA funding.

1033 DENTAL

The City covers an employee's dental insurance premium and provides 25% towards dependent dental insurance.

1035 VISION

The City covers an employee's vision insurance premium and provides 25% towards dependent vision insurance.

1036 LIFE/ADD INSURANCE

Includes City's portion of Life/Accidental Death & Dismemberment coverage for employees under the group term life insurance program.

1037 WORKER'S COMP

Premiums paid to Texas Municipal League Intergovernmental Risk Pool (TML) for insurance coverage relating to on-the-job injuries.

1040 TMRS

The City participates in the Texas Municipal Retirement System (TMRS) for all positions performing 1,000 plus hours of service per fiscal year. The City's contribution rate changes in January of each year, is based on the participating employee's compensation and is approximately 14.0%, depending upon the actuarially determined results of the plan.

1070 CERTIFICATE PAY/SPECIAL ALLOWANCES

A fixed amount set by the City for approved certifications held by full-time employees. May also include a mileage and cell phone allowance for certain departments.

2020 OFFICE SUPPLIES

Disposable supplies for general office use such as paper, pads, pens, pencils, ink cartridges, etc. and computer related items costing less than \$250 such as keyboards, mouse, travel drives.

2025 BENEFITS CITYWIDE

Expenditures related to tuition reimbursement for approved coursework, subject to a maximum annual reimbursement per class, per employee.

2030 POSTAGE/METER RENTAL

All material related to postage and delivery for city business, i.e., postage, courier services, express mail, bulk mail permit, and certain invoiced shipping charges.

2035 COUNCIL/EMPLOYEE APPRECIATION

Includes costs to promote Council/employee relations, functions, picnics, awards, proclamations, etc.

2040 MEETING EXPENSE

Materials, supplies, food, drinks, and other items for official council, city, and training meetings.

2050 PRINTING/COPYING

Costs associated with printing of card stock, door hangers, forms, business cards, utility bills, warrant notices, ticket books etc.

2060 MEDICAL EXAMS/EMPLOYEE DRUG SCREENING/BACKGROUND CHECKS/TESTING

Costs directly related for pre-employment drug screens, physicals, on-the-job accidents, drug screens, background and driver license checks, written testing, and immunizations for needed positions.

2070 JANITORIAL/BUILDING SUPPLIES

Items related to general building operations such as toilet paper, soaps, paper towels, light bulbs and cleaning products.

2075 BANK/CREDIT CARD FEES

Fees associated with accepting credit card payments on Water Utility accounts.

2080 UNIFORMS AND CLOTHING

Costs to maintain/replace uniforms, badges, belts, boots, hats, etc., required to be worn in the course of specific employee's job.

2090 SMALL TOOLS

Articles normally of small unit value costing less than \$500, which includes items such as testers, chain saw blades, shovels, weed eater heads, small hand tools, pocket chlorometers, and batteries.

2091 SAFETY SUPPLIES/EQUIPMENT

Equipment and supplies necessary for safety such as; gloves, safety vests, first aid kits, glasses, ice, dehydration drinks, hard hats, and rain slickers.

3010 ADVERTISING (LEGAL NOTICES)

Cost for publication such as legal advertising, public notices, and recruiting.

3012 ENGINEERING AND CONSULTING

Fees paid for professional engineering services for various miscellaneous requirements not related to debt service projects. Also, fees paid for professional plan review services.

3013 PROFESSIONAL SERVICES

Includes services performed for architectural, financial, and contracts not relating to other specified categories approved by the City.

3014 PROFESSIONAL SERVICES – CITY HALL AND MONUMENTS

Includes services performed for at City Hall and the City's monument locations for landscaping, lighting, and related activities.

3015 PROFESSIONAL – LEGAL SERVICES/JUDGE/ PROSECUTOR/BUILDING INSPECTION

Costs of legal services provided by attorneys for City day-to-day operations. Monthly fees paid to Municipal Court Judge and Prosecutor for services performed in Municipal Court. Monthly fees paid to independent firm for inspections of new homes/commercial properties, remodeling and various repair projects.

3016 CODIFICATION/HEALTH INSPECTION SERVICES

Fees paid to update the code of ordinances books and online when new ordinances/codes are passed by City Council. Monthly fees paid to independent party to perform annual health inspections.

3017 PROFESSIONAL – SANITARY INSPECTION

Fees paid to independent party to perform sanitary inspections.

3020 ASSOCIATION DUES/SUBSCRIPTIONS/PUBLICATIONS

Costs for subscriptions, professional publications and reference books, annual memberships, dues, and licenses with professional organizations and associations.

3030 TRAINING/EDUCATION

Costs associated with tuition and registration of all professional meetings, seminars including education reimbursement, continuing education, and class “C” & “D” water licenses.

3040 TRAVEL/MILEAGE/LODGING

Travel costs, lodging and meals while attending outside training and educational functions.

3050 & 3070 GENERAL LIABILITY AND PROPERTY INSURANCE

Premiums paid to TML-Intergovernmental Risk Pool for general comprehensive liability, real and personal property, automobile/automobile physical damage liability, law enforcement liability, errors and omissions insurance coverage.

3060 UNIFORM SERVICE

Costs to maintain/supply uniforms required to be worn in the course of specific employee’s job.

3072 ANIMAL CONTROL OPERATING SUPPLIES/SERVICES

Includes supplies needed for animal control duties such as traps, snake poles/tubes, protective handling gloves costing less than \$250 per item. Services provided by veterinarian for confinement and medical needs.

3075 BANK SERVICE FEES (GENERAL FUND)

CONSERVATION EDUCATION/REBATES (WATER UTILITY FUND)

General Fund - Fees charged for banking services performed by the City depository and fees associated with accepting credit card payments.

Water Utility Fund - Supplies to educate the public on water conservation. Allowed rebate to any water utility customer in accordance with the City adopted ordinance.

3080 SPECIAL SERVICES

Costs associated with hazardous permits obtained from the City of San Antonio for Well Sites #7 & #8, and Texas 811 Locating service.

3082 WATER ANALYSIS FEES

Expenses for monthly water testing for compliance, TCEQ annual tests via 3rd party, Department of State Health Services testing, and Chlorine Tier II reporting to TCEQ.

3085 WEBSITE TECHNOLOGY

Costs associated with maintaining City web site, hosting, programming and posting; in addition to additional professional services for upgrades.

3087 CITIZENS COMMUNICATION/EDUCATION

Costs related to publications either electronically or paper for citizens communications such as directory, e-newsletter, monthly printed newsletter, online survey services, special mailers. Costs associated with supplies for citizen functions such as National Night Out, Town Hall meetings.

3090 COMMUNICATION EQUIPMENT

All materials and services required for the proper maintenance and repair of communication equipment such as hand-held radios including the purchase of new equipment costing less than \$500.

4045 CONTRACT - RADIO FEES

Fees paid to City of San Antonio for radio frequency tower use.

4060 IT SERVICES

Includes fees paid to the City's information technology contractor as well as warranties, licenses and other contractual items needed to maintain the City's information technology network.

4075 COMPUTER SOFTWARE/MAINTENANCE

Includes supplies and software as well as yearly license fees for the operation of computers, finance software, police software and printers thru various vendors such as; Adobe, INCODE, Microsoft, Brazos Technology, and Badger.

4083 AUDIT SERVICES

Fees paid for the annual audit of the City's financial records as performed by a certified public accounting firm.

4084 TAX APPRAISAL FEES

Professional fees paid to Bexar County Appraisal District for the legally mandated appraisal services necessary to value property for ad valorem tax purposes.

**4085 TAX COLLECTOR (General Fund)
EAA – WATER MANAGEMENT FEES (Water Utility Fund)**

General Fund - Professional fees paid to Bexar County Tax Assessor Collector for the collection and processing of statements for ad valorem taxes for the City. The charge is per account on the tax roll, as approved by Bexar County Commissioners Court.

Water Utility Fund - amounts paid to the Edwards Aquifer Authority for monthly water management fees.

4086 CONTRACT LABOR

Amounts paid to outside parties for non-employee related services, typically on a short term, interim basis.

4088 ELECTION EXPENSE

All costs related to City elections as invoiced by the Bexar County Election Department.

4099 WATER RIGHTS/LEASE PAYMENTS

Amounts paid by the Water Utility under signed water lease or purchase agreements.

5005 EQUIPMENT LEASES

Leasing of minor equipment for normal operations and routine maintenance requirements both permanent and temporary. i.e., copiers, lifts, power/air tools, skid steers, excavators, etc.

5010 EQUIPMENT MAINTENANCE & REPAIR

Includes parts and supplies used in normal operation and routine maintenance of all equipment.

5015 ELECTRONIC EQUIPMENT MAINTENANCE

Electronic office equipment needing repair costing less than \$200 in the normal daily routine, i.e., access points, switches and computer replacement parts.

5020 VEHICLE MAINTENANCE

Includes supplies used in normal operation and routine maintenance of motor vehicles, i.e., oil change, inspections, radiator flush, wiper blades, and tire repair/replacement.

5030 BUILDING AND GROUNDS MAINTENANCE

Accounts for general maintenance and repair of buildings and structures including supplies, HVAC, plumbing, and electrical, fire extinguisher recharge, and repairs performed by others.

5060 VEHICLE & EQUIPMENT FUELS

Fuel i.e., gasoline, diesel, off road diesel, butane, natural gas for vehicles, machinery, and equipment.

6011 CHEMICALS

Items routinely needed for disinfection of water system and maintenance of the grounds such as, but not limited to, chlorine, salt, insecticides, fertilizer, ant killer, mosquito dunks, bleach, propane, lime and any other items that would be required as needed.

6030 INVESTIGATIVE SUPPLIES/PROCESSING

Items routinely purchased related to performing criminal investigations and evidence processing. Items such as finger print powder, tape, testing equipment, evidence bags.

6032 POLICE PERSONAL PROTECTIVE EQUIPMENT (PPE) SUPPLIES/MAINTENANCE

Basic supplies and replacement of PPE utilized by police officers such as Self Aid Buddy Aid kits, traffic cones, helmets, gas masks, ballistic shields, gloves, equipment, helmets, boots costing less than \$500.

6035 FIREARMS EQUIPMENT

Ammunition and firearm supplies used for training/carried by public safety personnel, including supplies for cleaning and protection of equipment.

6040 EMS SUPPLIES

General medical supplies related to operating ambulance services such as bandages, medicines, latex gloves, splints, syringes, disposal of biohazards etc.

6045 FIRE FIGHTING/EQUIPMENT SUPPLIES

Basic supplies related to maintenance and replacement for the firefighting equipment not considered an asset replacement such as hoses, nozzles, fittings, small hand tools, foam, etc.

6050 WATER METERS & BOXES

Includes the purchase of new meters and meter boxes for day-to-day operations, general maintenance, and new service.

6055 FIRE HYDRANTS AND VALVES

Includes the purchase of fire hydrants, valves, and or parts for new, replacement, and/or repairs.

**6060 HUEBNER STORAGE TANK (Water Utility)
FIRE PPE SUPPLIES/MAINTENANCE (General Fund)**

Water Utility - 500,000-gallon water storage tank maintenance to include, but not limited to, supplies such as pipes, fittings, valves, meters, registers, chemical pumps, electrical parts for the variable frequency devices or electric panel, water measuring devices, etc. for maintenance, repair and/or replacement of items within the tank as well as required yearly tank inspections. Maintenance of the emergency drive shaft motor, building facility or equipment shelters. Repairs and/or replacement of security fence.

General Fund - basic supplies and replacement of Personal Protective Equipment utilized by fire fighters such as SCBAs, air testing equipment, repair to bunker pants, helmets, boots, etc.

6061 WELL SITE #1 – ELEVATED/GROUND STORAGE TANKS

A well site at Shavano Drive with a 150,000-gallon water storage tower, a 110,000-gallon ground storage tank for water blending, a MIOX/Sand Filter treatment facility which treats the Trinity water prior to blending in the ground storage tank. Includes, but not limited to, supplies such as pipes, meters, registers, fittings, valves, chemical pumps, electrical parts, water measuring devices, salt and filters etc. for maintenance, repair and/or replacement of items within the tanks as well as the required yearly tank inspections. Includes maintenance of building facilities, Well #1 and all equipment needed to day-to-day operations.

6062 WELL SITE #2 – EAA MONITORED

Monitoring site of the Edwards Aquifer located at Fawn Drive. The site is used by the Edwards Aquifer Authority and United States Geological Survey (USGS) to monitor water levels and for possible contaminants within the aquifer. The City only maintains the area for this well.

6063 WELL SITE #3

Site located at Cliffside Drive currently not in operation.

6064 WELL SITE #4

Site located at Cliffside Drive currently not in operation.

6065 WELL SITE #5 - EDWARDS BLENDING

Edwards Aquifer Supply Well located at Broken Bough which blends with Trinity Aquifer at well site 1. To include maintenance and/or repair, replacement of water pipes, pumps, meter, registers, valves, fittings, clamps, electrical parts and other items necessary for daily maintenance.

6066 WELL SITE #6 – MUNICIPAL TRACT

A water resource from the Edwards Aquifer located at Bike Way Lane. To include maintenance and/or repair, replacement of water pipes, pumps, meter, registers, valves, fittings, clamps, electrical parts and other items necessary for maintenance. Also maintain driveway access route to well site.

6067 WELL SITE #7

A water resource from the Edwards Aquifer located at Hunters Stream Street in San Antonio, Texas. To include maintenance and/or repair, replacement of water pipes, pumps, meter, registers, valves, fittings, clamps, electrical parts and other items necessary for maintenance.

6068 WELL SITE #8

A water resource from the Edwards Aquifer located at Hunters Stream Street in San Antonio, Texas. To include maintenance and/or repair, replacement of water pipes, pumps, meter, registers, valves, fittings, clamps, electrical parts and other items necessary for maintenance.

6069 WELL SITE #9 – TRINITY ACQUIFER

A Trinity Aquifer water resource located at Wagon Trail Road. To include maintenance and/or repair, replacement of water pipes, pumps, meter, valves, fittings, clamps, electrical parts, landscaping and other items necessary for daily maintenance.

6070 SCADA SYSTEM/MAINTENANCE

Designed to allow for 24-hour continuous operation of the water system. Includes maintenance and repairs made to the electronics that monitor the system to include, CPU's, PLC's, level indicators, transmitters, circuit boards, computers, and monitoring devices.

6071 SHAVANO DRIVE PUMP STATION

Maintenance and repair of pumps, variable frequency drives, and water distribution system.

6072 WATER SYSTEM MAINTENANCE

Maintenance and repair of water distribution system lines and service lines. To include supplies such as pipe, clamps, fittings, valves, and other items necessary for repairs.

6080 STREET MAINTENANCE/SUPPLIES/BEDDING MATERIAL

Maintenance of City dedicated streets, roadways, and sidewalks, including hot mix asphalt, gravel, rock, rebar, crack seal, concrete, form boards, crushed limestone base, top soil and cold mix. Expenses associated to general repairs due to age, maintenance, and water line repairs.

6081 SIGN MAINTENANCE

Includes all materials/services used in replacement/addition/maintenance of signs, signals, and street markings, barricades, traffic/safety cones.

6083 DRAINAGE MAINTENANCE

Includes materials/services used in maintaining storm water drainage system.

6084 PAVILION, PLAYGROUND, PATH MAINTENANCE

Includes general maintenance for the pavilion, playgrounds (including restroom building) and municipal tract walking path.

6085 STRIPING

Materials/services used to restripe new or improved surfaces.

7040 ELECTRIC

Costs for electricity for City facilities.

7041 NATURAL GAS

Costs for natural gas for City facilities.

7042 PHONE/CELL

Costs related to telephone service, city cell phones and other communications services via land, VOIP, and wireless.

7044 WATER

Costs for water service at all City facilities.

7045 STREET LIGHTS

Costs for electricity for City street lights.

NON-CAPITAL OUTLAY - An expenditure that is an acquisition or an improvement (as distinguished from a repair) that is less than \$4,999 that will have a life of more than a year but will not be capitalized per purposes of financial statements. Items to be detailed and approved by Council.

8005 & 8025 NON-CAPITAL - OFFICE FURNITURE AND EQUIPMENT

Includes items such as office furniture, file cabinets, computers, refrigerators, microwave approved by the City Council and with values of less than \$4,999.

8010 NON-CAPITAL - ELECTRONIC EQUIPMENT

Includes items such as vehicle/equipment radios, radars, mobile data terminals (MDT) and printers and various electronic equipment not related to office equipment approved by the City Council and with values of less than \$4,999.

8015 NON-CAPITAL - OFFICE COMPUTER EQUIPMENT

Includes items such as computers, printers, fax machines, monitors approved by the City Council and with values of less than \$4,999

8020 NON-CAPITAL - MAINTENANCE EQUIPMENT

Items such as weed eaters, chain saws, water pumps, generators, push mowers approved by the City Council and with values of less than \$4,999.

CAPITAL OUTLAY - An expenditure that is an acquisition or an improvement (as distinguished from a repair) of \$5,000 or more that will have a life of more than a year that will be capitalized. Items to be detailed and approved by Council.

8030 CAPITAL - ELECTRONIC EQUIPMENT

Includes items such as vehicle/equipment radios, radars, mobile data terminals (MDT) and printers and various electronic equipment not related to office equipment approved by the City Council and with values of more than \$5,000

8045 CAPITAL - COMPUTER EQUIPMENT

Includes items such as servers, firewalls, printers, and copy/fax machines approved by the City Council with values of more than \$5,000.

8050 CAPITAL - VEHICLES

Expenditure towards acquisition of a motor vehicle of \$5,000 or more that will have a life of more than a year that will be capitalized and is approved by Council.

8060 CAPITAL - EQUIPMENT

Expenditure towards acquisition of equipment such as backhoe, trencher, skid loader of \$5,000 or more that will have a life of more than a year that will be capitalized and is approved by Council.

8080 CAPITAL – IMPROVEMENT PROJECTS

Expenditure towards major repair/reconstruction/relocation/new projects not otherwise included in existing category for more than \$5,000.

8081 CAPITAL - BUILDINGS

Expenditure towards acquisition of buildings of \$5,000 or more that will have a life of more than a year that will be capitalized and is approved by Council.

8085 CAPITAL – STREETS

Expenditure towards major repair or reconstruction of existing streets beyond just general maintenance approved by Council costing more than \$5,000.

8087 WATER METER REPLACEMENT

Expense towards replacing failing Water Utility meters in the field, used to measure consumption at each service location. Generally, a large, group purchase of similar sized meters.

8090 CAPITAL – HUEBNER PLANT

Expense towards replacement and improvements at the Huebner Rd ground storage tank facility in excess of \$5,000.

8091 CAPITAL – WELL #1

Expenses towards replacement and improvements at the Well #1 facility in excess of \$5,000.

8095 CAPITAL – WELL #5

Expenses towards replacement and improvements at the Well #5 facility in excess of \$5,000.

8097 CAPITAL – WELL #7

Expenses towards replacement and improvements at the Well #7 facility in excess of \$5,000.

8098 CAPITAL – WELL #8

Expenses towards replacement and improvements at the Well #8 facility in excess of \$5,000.

OTHER LINE ITEMS

9000 GRANT EXPENDITURES

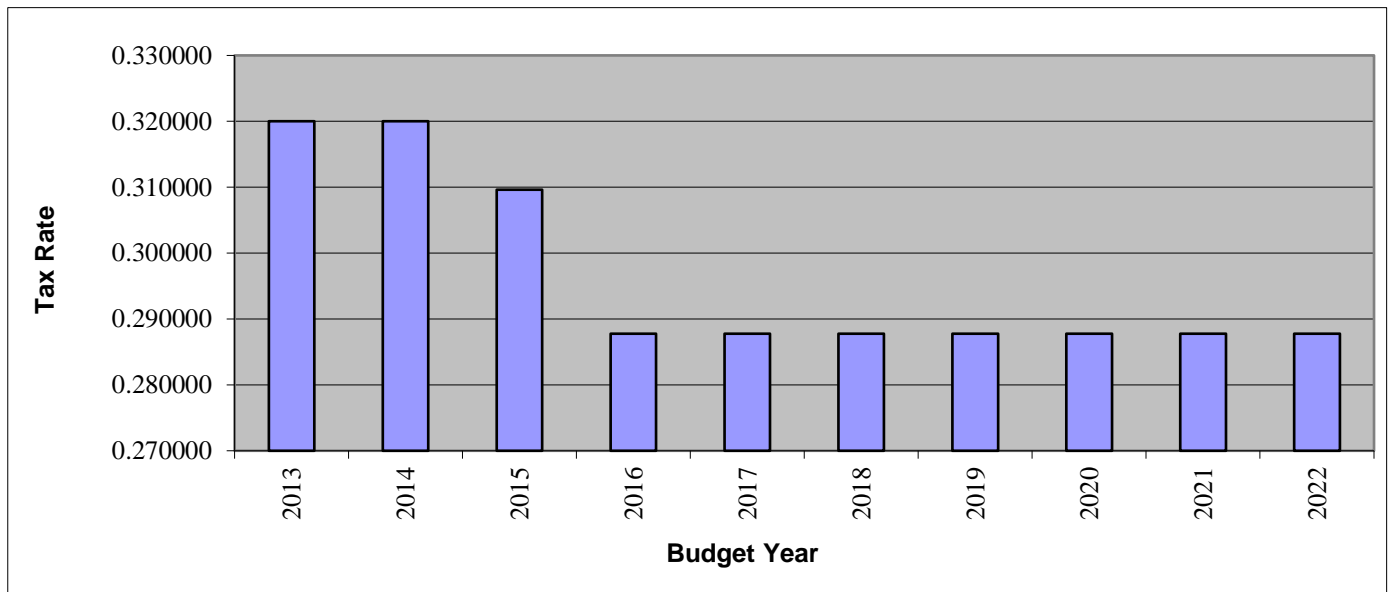
Expenditures financed via grants are separated from normal operations and maintenance items.

90XX TRANSFER TO OTHER FUNDS

Reallocation of City assets from one fund to another, generally for a specific, defined purpose.

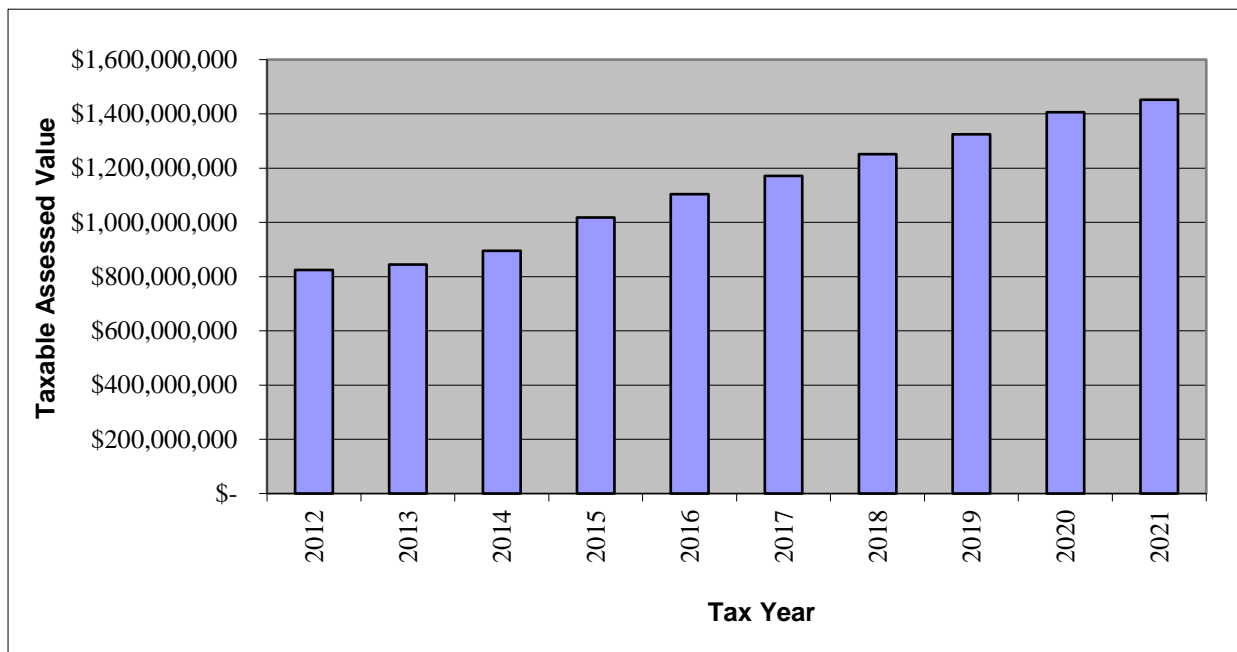
City of Shavano Park Historical Ad Valorem Tax Rates

Budget Year	Tax Year		M&O	I&S	Total Tax Rate	Change	%	Taxes on \$775,753 Home Valuation	Change
2013	2012		0.28243	0.03757	0.320000	0.0000	0.00%	2,482	85
2014	2013		0.27244	0.04756	0.320000	0.0000	0.00%	2,482	0
2015	2014		0.290429	0.019188	0.309617	(0.0104)	-3.35%	2,402	(81)
2016	2015		0.264066	0.023676	0.287742	(0.0219)	-7.60%	2,232	(170)
2017	2016		0.272352	0.015390	0.287742	0.0000	0.00%	2,232	0
2018	2017		0.274870	0.012872	0.287742	0.0000	0.00%	2,232	0
2019	2018		0.273279	0.014463	0.287742	0.0000	0.00%	2,232	0
2020	2019		0.274995	0.012747	0.287742	0.0000	0.00%	2,232	0
2021	2020		0.274639	0.013103	0.287742	0.0000	0.00%	2,232	0
2022	2021	Proposed	0.275479	0.012263	0.287742	0.0000	0.00%	2,232	0



City of Shavano Park Historical Taxable Assessed Value

Budget Year Ending	Tax Year	Taxable Assessed Value Including Freeze	Change from Prior Valuation	%
2013	2012	\$ 824,544,198	\$ 32,901,634	4.16%
2014	2013	\$ 844,730,323	\$ 20,186,125	2.45%
2015	2014	\$ 894,520,940	\$ 49,790,617	5.89%
2016	2015	\$ 1,017,973,298	\$ 123,452,358	13.80%
2017	2016	\$ 1,104,407,608	\$ 86,434,310	8.49%
2018	2017	\$ 1,170,636,184	\$ 66,228,576	6.00%
2019	2018	\$ 1,250,999,383	\$ 80,363,199	6.86%
2020	2019	\$ 1,324,452,185	\$ 73,452,802	5.87%
2021	2020	\$ 1,405,594,925	\$ 81,142,740	6.13%
2022	2021	\$ 1,452,202,909 **	\$ 46,607,984	3.32%



** Certified grand total reported from Bexar Appraisal District as of September 3, 2021. Includes all freeze taxable values as well as properties under protest. Excludes exemption amounts.

City of Shavano Park
Analysis of Tax Rates - FY 2020-21 vs. FY 2021-22

	FY 2020-21 Assessment	FY 2021-22 Current Rate	FY 2021-22 Voter-Approval Tax Rate	FY 2021-22 No-New-Revenue Tax Rate	FY 2021-22 Proposed
Total Taxable Assessed Value (Freeze not Included)	\$ 1,004,367,561	\$ 1,041,153,587	\$ 1,041,153,587	\$ 1,041,153,587	\$ 1,041,153,587
Total Tax Rate (Per \$100)	0.287742	0.287742	0.310192	0.286074	0.287742
Levy on Properties not subject to Ceiling Limit	\$ 2,889,987	\$ 2,995,836	\$ 3,229,575	\$ 2,978,470	\$ 2,995,836
Add Back: Actual Tax on Properties under Ceiling Limit	930,199	957,727	957,727	957,727	957,727
Total City Tax Levy	\$ 3,820,186	\$ 3,953,563	\$ 4,187,302	\$ 3,936,197	\$ 3,953,563
Less: Debt Service Portion (I&S) Collection	(129,670)	(126,880)	(126,880)	(126,880)	(126,880)
Less: Debt Service from Properties under Ceiling Limit	(42,359)	(40,816)	(37,862)	(41,054)	(40,816)
Tax Levy Available to General Fund (M&O) @ 100% *	\$ 3,648,157	\$ 3,785,867	\$ 4,022,560	\$ 3,768,263	\$ 3,785,867
Revenue Difference from FY 2020-21 for General Fund		\$ 137,710	\$ 374,403	\$ 120,106	\$ 137,710
Tax Rate Comparison FY 2020-21 vs. FY 2021-22		\$ -	\$ 0.022450	\$ (0.001668)	\$ -

* Council guidance to utilize 100% collection rate for budget purposes in FY 2021-22.

	FY 2020-21 Assessment	FY 2021-22 Current Rate	FY 2021-22 Voter-Approval Tax Rate	FY 2021-22 No-New-Revenue Tax Rate	FY 2021-22 Proposed
Rate Effects on Average Taxable Homestead Value	\$ 747,676	\$ 775,753	\$ 775,753	\$ 775,753	\$ 775,753
Total Tax Rate (Per \$100)	0.287742	0.287742	0.310192	0.286074	0.287742
Total City Tax Levy	\$ 2,151	\$ 2,232	\$ 2,406	\$ 2,219	\$ 2,232
Difference In City Tax Paid FY 2020-21 vs. FY 2021-22 **		\$ 81	\$ 255	\$ 68	\$ 81

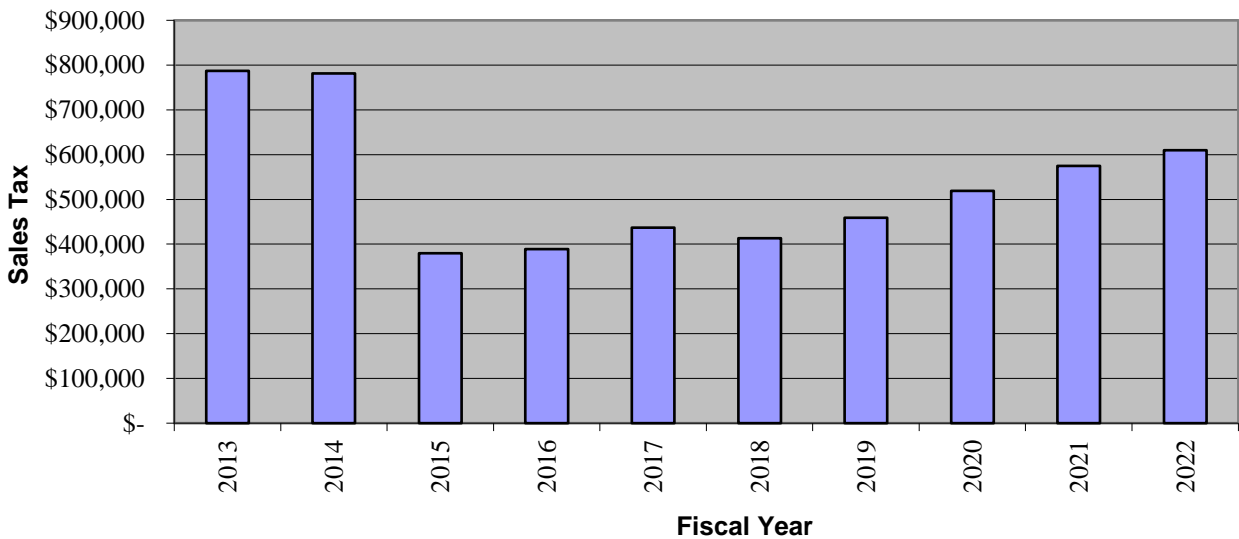
** Difference for individual tax payers may be more or less depending on the specific appraised property values.

City of Shavano Park Historical Sales Tax Rates

Total	8.25%
State	6.25%
General Fund	1.00%
Street Maintenance Fund	0.25%
Crime Control District	0.25%
VIA	0.50%

General Fund Sales Tax Collections Only

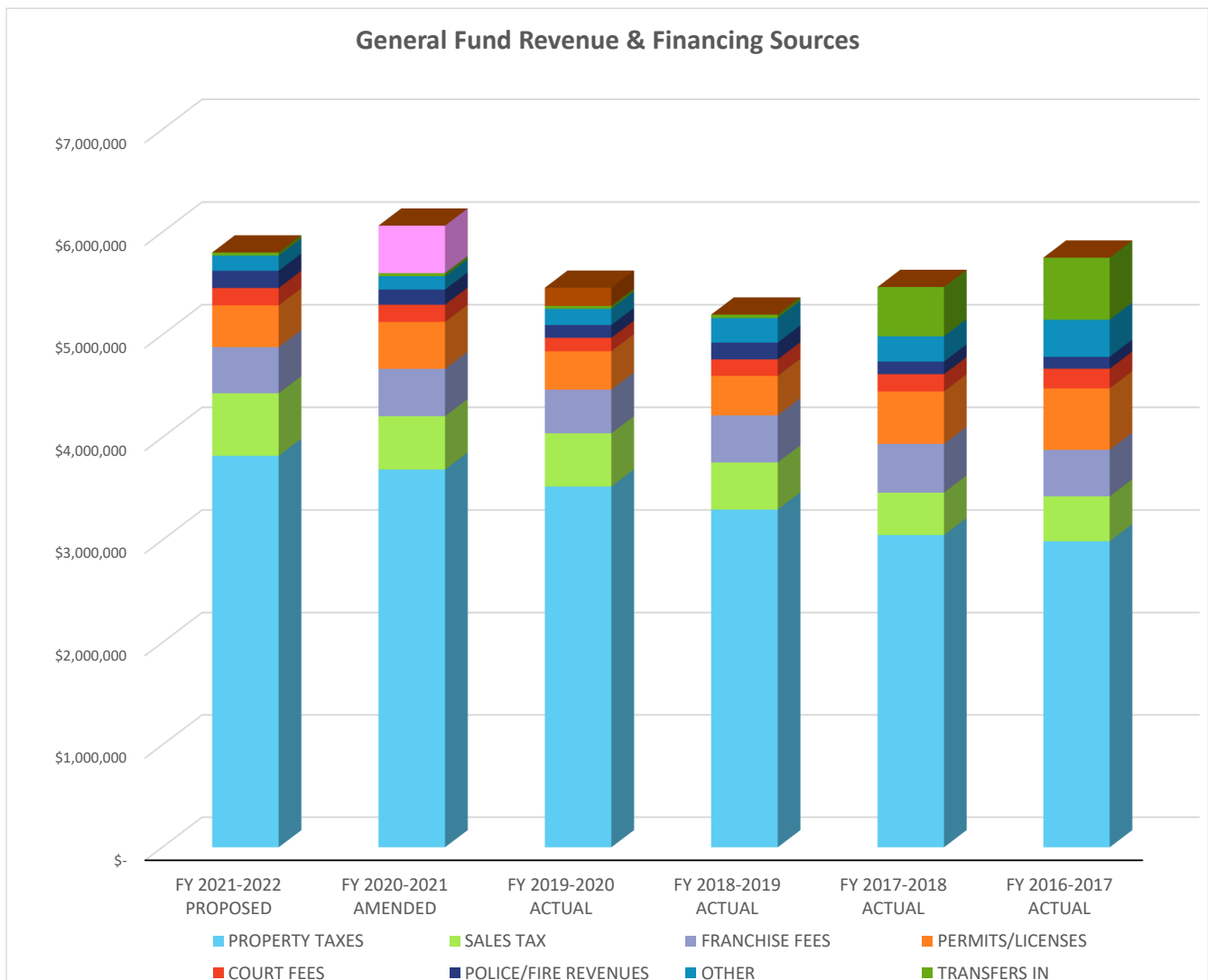
Budget Year	Sales Tax Collected	Change from Prior Year	%
2013	\$ 786,838	\$ 53,731	7.329%
2014	\$ 781,683	\$ (5,155)	-0.655%
2015	\$ 379,771	\$ (401,912)	-51.416%
2016	\$ 388,949	\$ 9,178	2.417%
2017	\$ 436,447	\$ 47,498	12.212%
2018	\$ 413,230	\$ (23,217)	-5.320%
2019	\$ 458,638	\$ 45,408	10.989%
2020	\$ 518,987	\$ 60,349	13.158%
2021 Estimated	\$ 575,000	\$ 56,013	10.793%
2022 Proposed	\$ 610,000	\$ 35,000	6.087%



CITY OF SHAVANO PARK

Historical General Fund Revenue & Financing Sources

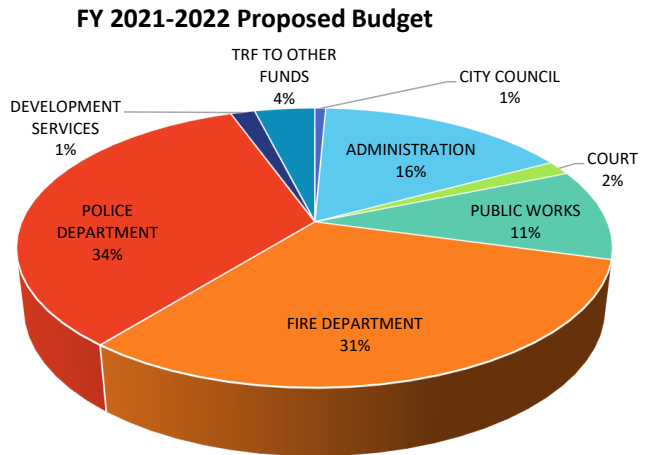
	FY 2021-2022 PROPOSED	FY 2020-2021 AMENDED	FY 2019-2020 ACTUAL	FY 2018-2019 ACTUAL	FY 2017-2018 ACTUAL	FY 2016-2017 ACTUAL
PROPERTY TAXES	\$ 3,821,000	\$ 3,687,570	\$ 3,521,722	\$ 3,297,725	\$ 3,049,745	\$ 2,989,753
SALES TAX	610,000	520,000	518,987	458,638	413,230	436,447
FRANCHISE FEES	449,000	461,200	425,455	459,058	474,837	453,756
PERMITS/LICENSES	407,500	457,268	374,072	385,096	510,797	598,356
COURT FEES	169,000	167,800	131,205	160,260	167,715	191,327
POLICE/FIRE REVENUES	167,800	147,500	123,987	163,538	123,169	116,061
OTHER	147,358	129,353	157,739	238,860	246,295	361,329
TRANSFERS IN	30,550	30,550	28,700	34,050	480,150	605,295
PROCEEDS FROM DEBT	-	462,500	-	-	-	-
BEXAR CO. CARES GRANT	-	-	177,051	-	-	-
Total Revenues & Sources	\$ 5,802,208	\$ 6,063,741	\$ 5,458,918	\$ 5,197,225	\$ 5,465,938	\$ 5,752,324



Historical General Fund Operational Expenditures by Department

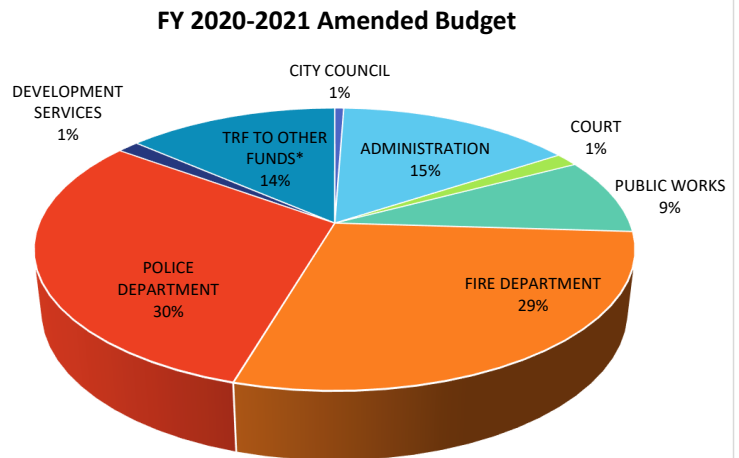
FY 2021-2022 Proposed Budget

CITY COUNCIL	\$ 41,005	0.71%
ADMINISTRATION	949,510	16.36%
COURT	96,211	1.66%
PUBLIC WORKS	613,459	10.57%
FIRE DEPARTMENT	1,824,803	31.45%
POLICE DEPARTMENT	1,960,340	33.79%
DEVELOPMENT SERVICES	90,600	1.56%
TRF TO OTHER FUNDS	226,280	3.90%
Total Expenditures & Transfers Out	\$ 5,802,208	



FY 2020-2021 Amended Budget (UNAUDITED)

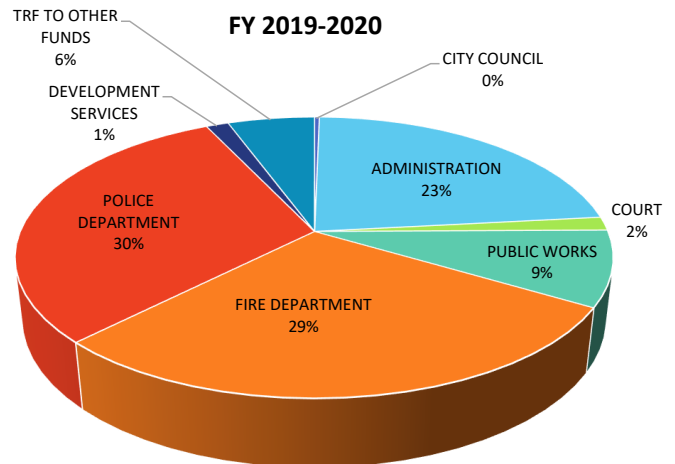
CITY COUNCIL	\$ 35,158	0.58%
ADMINISTRATION	920,357	15.18%
COURT	91,238	1.50%
PUBLIC WORKS	528,031	8.71%
FIRE DEPARTMENT	1,732,920	28.58%
POLICE DEPARTMENT	1,848,629	30.49%
DEVELOPMENT SERVICES	84,050	1.39%
TRF TO OTHER FUNDS*	823,358	13.58%
Total Expenditures & Transfers Out	\$ 6,063,741	



*Includes transferring General Fund's share of State Infrastructure Bank loan proceeds for the water line relocation as part of the Northwest Military Highway expansion project

FY 2019-2020 Actual

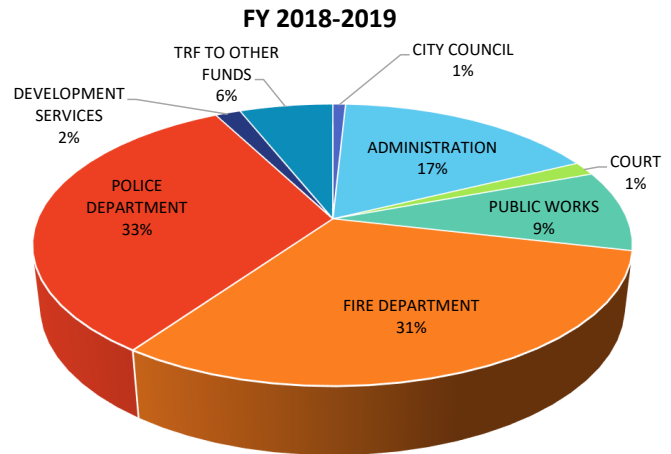
CITY COUNCIL	\$ 17,835	0.31%
ADMINISTRATION	1,327,575	22.98%
COURT	89,240	1.54%
PUBLIC WORKS	500,987	8.67%
FIRE DEPARTMENT	1,670,385	28.92%
POLICE DEPARTMENT	1,763,571	30.53%
DEVELOPMENT SERVICES	83,288	1.44%
TRF TO OTHER FUNDS	323,796	5.61%
Total Expenditures & Transfers Out	\$ 5,776,677	



Historical General Fund Operational Expenditures by Department Cont.

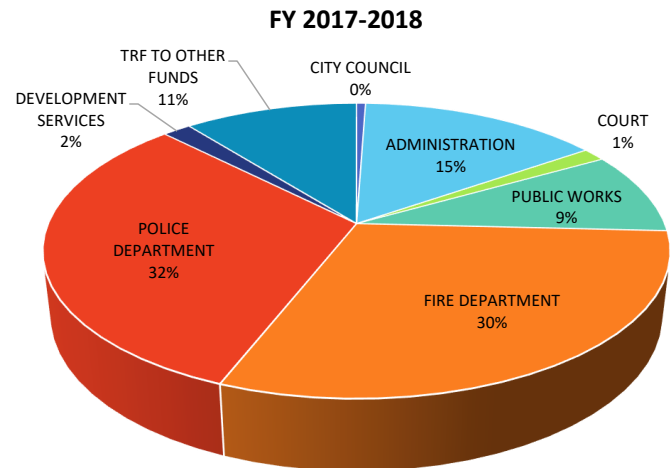
FY 2018-2019 Actual

CITY COUNCIL	\$ 42,300	0.82%
ADMINISTRATION	873,665	16.91%
COURT	81,233	1.57%
PUBLIC WORKS	481,268	9.31%
FIRE DEPARTMENT	1,608,148	31.12%
POLICE DEPARTMENT	1,686,140	32.63%
DEVELOPMENT SERVICES	83,741	1.62%
TRF TO OTHER FUNDS	310,756	6.01%
Total Expenditures & Transfers Out	\$ 5,167,251	



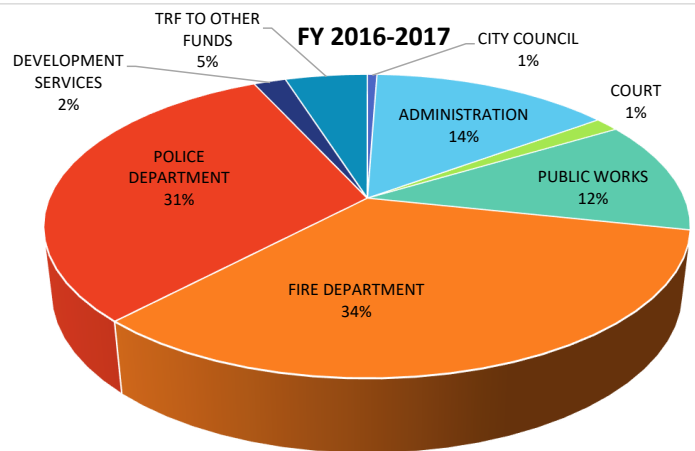
FY 2017-2018 Actual

CITY COUNCIL	\$ 32,751	0.56%
ADMINISTRATION	872,623	14.82%
COURT	83,869	1.42%
PUBLIC WORKS	529,449	8.99%
FIRE DEPARTMENT	1,777,143	30.18%
POLICE DEPARTMENT	1,860,974	31.60%
DEVELOPMENT SERVICES	102,599	1.74%
TRF TO OTHER FUNDS	629,635	10.69%
Total Expenditures & Transfers Out	\$ 5,889,043	



FY 2016-2017 Actual

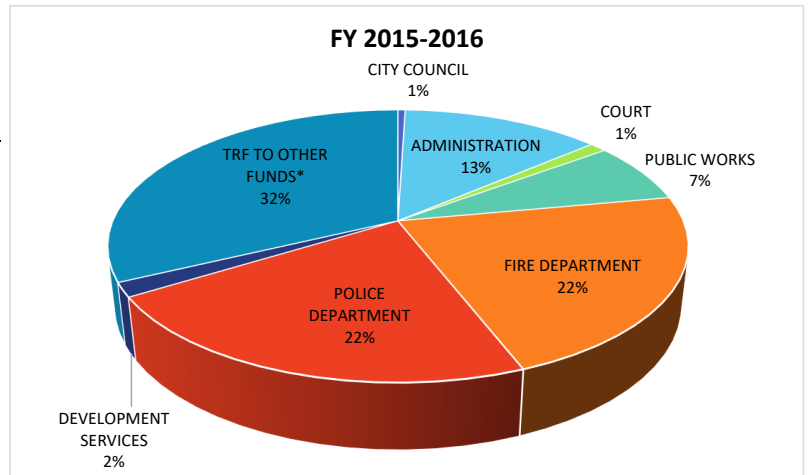
CITY COUNCIL	\$ 29,388	0.57%
ADMINISTRATION	734,748	14.36%
COURT	75,504	1.48%
PUBLIC WORKS	611,130	11.94%
FIRE DEPARTMENT	1,724,821	33.70%
POLICE DEPARTMENT	1,593,543	31.13%
DEVELOPMENT SERVICES	98,089	1.92%
TRF TO OTHER FUNDS	251,032	4.90%
Total Expenditures & Transfers Out	\$ 5,118,255	



Historical General Fund Operational Expenses by Department Cont.

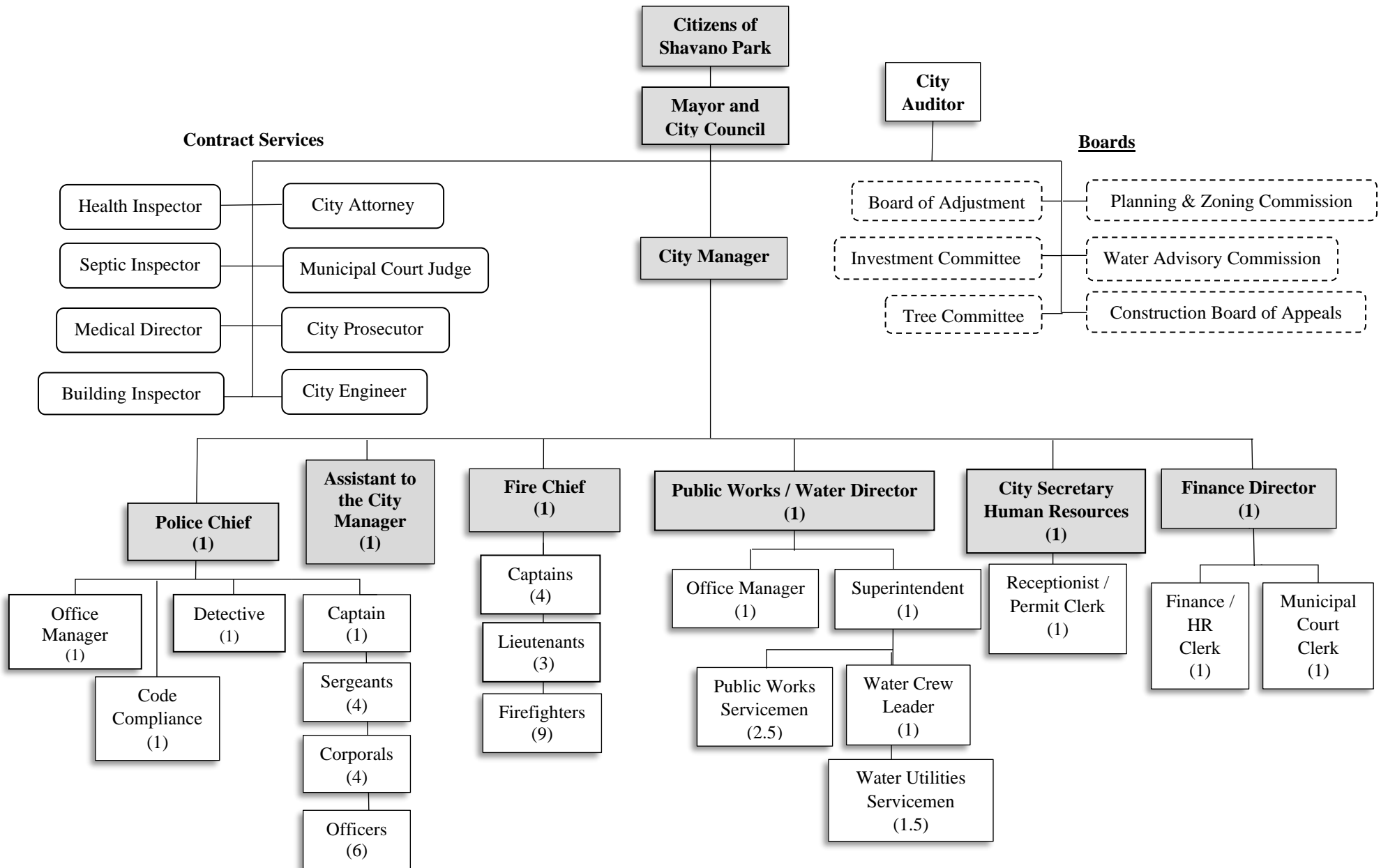
FY 2015-2016 Actual		
CITY COUNCIL	\$ 28,949	0.49%
ADMINISTRATION	785,588	13.23%
COURT	67,435	1.14%
PUBLIC WORKS	428,524	7.22%
FIRE DEPARTMENT	1,306,320	22.01%
POLICE DEPARTMENT	1,314,059	22.14%
DEVELOPMENT SERVICES	99,671	1.68%
TRF TO OTHER FUNDS*	1,905,486	32.10%
Total Expenditures & Transfers Out	\$ 5,936,032	

*Includes \$1,643,749 transfer from Fund Balance



ORGANIZATIONAL FLOWCHART

Approved by Council on August 24, 2020.



HISTORICAL STAFFING LEVELS

						CITY COUNCIL PROPOSED
	<u>2016/2017</u>	<u>2017/2018</u>	<u>FY 2018-19</u>	<u>FY 2019-20</u>	<u>FY 2020-21</u>	<u>FY 2021-22</u>
10-General Fund						
GENERAL ADMINISTRATION - 601						
City Manager	1	1	1	1	1	1
City Secretary	1	1	1	1	1	1
Finance Director	1	1	1	1	1	1
HR/Finance Clerk	1	1	1	1	1	1
Permit Clerk	1	1	1	1	1	1
Planner/Information Systems Manager	1	0	0	0	0	0
Assistant to the City Manager	0	1	1	1	1	1
Department Total	6	6	6	6	6	6
MUNICIPAL COURT - 602						
Court Clerk	1	1	1	1	1	1
PUBLIC WORKS - 603						
Director of Public Works 50/50	0.5	0.5	0.5	0.5	0.5	0.5
Public Works/Water Office Manager 50/50	0.5	0.5	0.5	0.5	0.5	0.5
Public Works/Water Superintendent 50/50	0	0.5	0.5	0.5	0.5	0.5
Public Works/Water Foreman 50/50	0.5	0	0	0	0	0
Public Works Servicemen	2.5	2.5	2.5	2.5	2.5	2.5
Department Total	4	4	4	4	4	4
FIRE DEPARTMENT - 604						
Fire Chief	1	1	1	1	1	1
Fire Admin/Lieutenant	1	1	1	0	0	0
Captain	1	1	0	0	0	0
Fire Captain	2	2	3	4	4	4
Fire Lieutenant	3	3	3	3	3	3
Fire Fighter	9	9	9	9	9	9
Department Total	17	17	17	17	17	17
Paramedic Certification	10	10	10	10	10	10

Note: Paramedic certification positions are not additional personnel, but are included within the above Fire Department staffing categories.

HISTORICAL STAFFING LEVELS

						CITY COUNCIL PROPOSED
	<u>2016/2017</u>	<u>2017/2018</u>	<u>FY 2018-19</u>	<u>FY 2019-20</u>	<u>FY 2020-21</u>	<u>FY 2021-22</u>
10-General Fund (continued)						
POLICE 605						
Police Chief	1	1	1	1	1	1
Police Office Manager	1	1	1	1	1	1
Police Captain	0	1	1	1	1	1
Police Lieutenant	1	0	0	0	0	0
Police Investigator/Sergeant	1	1	1	1	1	1
Police Sergeant	4	4	4	4	4	4
Police Corporal	4	4	4	4	4	4
Police Officer	4	6	6	6	6	6
Police Officer/Code Enforcement	1	1	1	1	1	1
Department Total	17	19	19	19	19	19
General Fund Total	45	47	47	47	47	47
20 - Water Fund						
WATER - 606						
Director of Public Works 50/50	0.5	0.5	0.5	0.5	0.5	0.5
Public Works/Water Office Manager 50/50	0.5	0.5	0.5	0.5	0.5	0.5
Public Works/Water Superintendent 50/50	0	0.5	0.5	0.5	0.5	0.5
Public Works/Water Foreman	0.5	0	0	0	0	0
Water Crew Leader	0	0	1	1	1	1
Water Servicemen	2.5	2.5	1.5	1.5	1.5	1.5
Water Fund Total	4	4	4	4	4	4
CITY - WIDE TOTAL	49	51	51	51	51	51

Note: All listed positions are full time equivalent (FTE). City Council has not authorized any part time staff.

**CITY OF SHAVANO PARK
COMBINED FUND SUMMARY**

	FY 2017 - 18 ACTUAL	FY 2018 - 19 ACTUAL	FY 2019-20 ACTUAL	FY 2020 - 21 ADOPTED	FY 2020 - 21 AMENDED	FY 2021 - 22 PROPOSED
REVENUES & OTHER FINANCING SOURCES						
GENERAL FUND	\$ 5,465,938	\$ 5,197,225	\$ 5,458,918	\$ 5,988,383	\$ 6,063,741	\$ 5,802,208
WATER UTILITY FUND	945,883	864,258	1,169,183	1,946,000	1,968,500	1,042,662
CRIME CONTROL FUND	111,282	123,030	133,259	130,000	130,000	152,500
PEG FUND	17,382	18,289	17,046	16,500	16,500	15,200
OAK WILT FUND	12,915	13,230	14,660	13,000	13,000	12,250
STREET MAINTENANCE FUND	103,308	114,659	129,747	130,000	130,000	152,500
COURT TECHNOLOGY/SECURITY FUND	8,084	7,734	7,210	8,800	8,800	8,800
CHILD SAFETY FUND	4,222	3,995	3,778	4,000	4,000	4,000
LEOSE FUND	1,552	1,653	1,630	1,550	1,550	1,500
POLICE FORFEITURE FUND	-	428	-	-	-	-
AMERICAN RESCUE PLAN ACT FUND	-	-	-	-	-	484,868
GENERAL CAPITAL IMPROVEMENT/REPLACEMENT FUND	666,063	413,794	334,729	307,590	361,858	197,840
PET DOCUMENTATION & RESCUE FUND	25	41	14	-	-	-
DEBT SERVICE FUND	145,303	1,282,615	165,569	129,670	129,670	155,820
TOTAL REVENUES & OTHER FINANCING SOURCES	\$ 7,481,957	\$ 8,040,951	\$ 7,435,743	\$ 8,675,493	\$ 8,827,619	\$ 8,030,148
LESS INTERFUND TRANSFERS	(1,109,785)	(344,806)	(323,596)	(799,640)	(853,908)	(256,830)
NET REVENUES	\$ 6,372,172	\$ 7,696,145	\$ 7,112,147	\$ 7,875,853	\$ 7,973,711	\$ 7,773,318
EXPENDITURES & OTHER FINANCING USES						
GENERAL FUND	\$ 5,889,042	\$ 5,167,251	\$ 5,776,676	\$ 5,988,383	\$ 6,063,741	\$ 5,802,208
WATER UTILITY FUND	849,327	914,908	960,530	1,906,245	2,104,170	1,085,737
CRIME CONTROL FUND	251,609	74,305	88,314	468,877	468,877	139,025
PEG FUND	35,784	1,021	14,224	800	800	5,800
OAK WILT FUND	-	-	19,175	500	500	25,500
STREET MAINTENANCE FUND	-	49,998	-	50,000	50,000	50,000
COURT TECHNOLOGY/SECURITY FUND	8,749	8,400	6,650	58,500	8,500	58,500
CHILD SAFETY FUND	5,244	5,253	3,656	5,000	5,000	5,000
LEOSE FUND	2,065	1,550	1,550	1,630	1,630	1,500
POLICE FORFEITURE FUND	-	428	-	-	-	-
AMERICAN RESCUE PLAN ACT FUND	-	-	-	-	-	484,868
GENERAL CAPITAL IMPROVEMENT/REPLACEMENT FUND	302,210	1,539,500	923,179	658,985	702,259	102,950
PET DOCUMENTATION & RESCUE FUND	-	-	1,903	438	-	477
DEBT SERVICE FUND	202,381	1,305,292	198,849	197,766	197,766	229,449
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 7,546,411	\$ 9,067,906	\$ 7,994,706	\$ 9,337,124	\$ 9,603,243	\$ 7,991,014
LESS INTERFUND TRANSFERS	(1,109,785)	(344,806)	(323,596)	(799,640)	(853,908)	(256,830)
NET EXPENDITURES	\$ 6,436,626	\$ 8,723,100	\$ 7,671,110	\$ 8,537,484	\$ 8,749,335	\$ 7,734,184
REVENUES OVER (UNDER) EXPENDITURES	\$ (64,454)	\$ (1,026,955)	\$ (558,963)	\$ (661,631)	\$ (775,624)	\$ 39,134
BEGINNING COMBINED FUND BALANCE	11,131,714	11,066,314	10,039,359	9,480,396	9,480,396	8,704,772
PRIOR PERIOD ADJUSTMENT	(946)	-	-	-	-	-
ENDING COMBINED FUND BALANCE	\$ 11,066,314	\$ 10,039,359	\$ 9,480,396	\$ 8,818,765	\$ 8,704,772	\$ 8,743,906

CITY OF SHAVANO PARK
PROPOSED BUDGET SUMMARY BY FUND
FY 2021 - 2022

	GENERAL	WATER	CRIME CONTROL	GENERAL CAPITAL IMPROVEMENT/ REPLACEMENT	PEG FUND	OAK WILT	STREET MAINTENANCE	COURT TECHNOLOGY & SECURITY	CHILD SAFETY	LEOSE	POLICE FORFEITURE	AMER. RESCUE PLAN ACT	PET DOC. & RESCUE	DEBT SERVICE	TOTAL
REVENUES & OTHER FINANCING SOURCES:															
PROPERTY TAX	\$ 3,821,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 126,880	\$ 3,947,880
SALES TAX	610,000	-	152,500	-	-	-	152,500	-	-	-	-	-	-	-	915,000
OTHER TAXES	23,000	-	-	-	-	-	-	-	-	-	-	-	-	-	23,000
FRANCHISE FEES	449,000	-	-	-	-	-	-	-	-	-	-	-	-	-	449,000
CHARGES FOR SERVICES	-	979,400	-	-	-	-	-	-	4,000	-	-	-	-	-	983,400
PERMITS/LICENSES	407,500	-	-	-	15,200	12,250	-	-	-	-	-	-	-	-	434,950
COURT FEES	169,000	-	-	-	-	-	-	8,800	-	-	-	-	-	-	177,800
POLICE/FIRE REVENUE	167,800	-	-	-	-	-	-	-	-	-	-	-	-	-	167,800
INTEREST	7,500	1,000	-	500	-	-	-	-	-	-	-	-	-	-	9,000
MISCELLANEOUS/GRANTS	116,858	62,262	-	-	-	-	-	-	-	1,500	-	484,868	-	-	665,488
OTHER SOURCES	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
INTERFUND TRANSFERS	30,550	-	-	147,340	-	-	50,000	-	-	-	-	-	-	28,940	256,830
TOTAL REVENUES & SOURCES	\$ 5,802,208	\$ 1,042,662	\$ 152,500	\$ 147,840	\$ 15,200	\$ 12,250	\$ 202,500	\$ 8,800	\$ 4,000	\$ 1,500	\$ -	\$ 484,868	\$ -	\$ 155,820	\$ 8,030,148
EXPENDITURES & OTHER FINANCING USES:															
GENERAL GOVERNMENT	\$ 1,110,055	\$ -	\$ -	\$ 8,000	\$ 5,800	\$ 25,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 64,800	\$ 477	\$ -	\$ 1,214,632
JUDICIAL	96,211	-	-	-	-	-	-	58,500	-	-	-	-	-	-	154,711
PUBLIC WORKS	663,635	870,934	-	-	-	-	50,000	-	-	-	-	200,400	-	-	1,784,969
PUBLIC SAFETY	3,932,307	-	139,025	94,950	-	-	-	-	5,000	1,500	-	219,668	-	-	4,392,450
DEBT SERVICE	-	214,803	-	-	-	-	-	-	-	-	-	-	-	229,449	444,252
TOTAL EXPENDITURES & USES	\$ 5,802,208	\$ 1,085,737	\$ 139,025	\$ 102,950	\$ 5,800	\$ 25,500	\$ 50,000	\$ 58,500	\$ 5,000	\$ 1,500	\$ -	\$ 484,868	\$ 477	\$ 229,449	\$ 7,991,014
(UNDER) EXPENDITURES & USES	\$ -	\$ (43,075)	\$ 13,475	\$ 44,890	\$ 9,400	\$ (13,250)	\$ 152,500	\$ (49,700)	\$ (1,000)	\$ -	\$ -	\$ -	\$ (477)	\$ (73,629)	\$ 39,134
BEGINNING FUND BALANCE	2,361,229	3,391,834	304,837	1,584,537	125,430	104,462	679,008	57,216	1,641	103	-	-	477	94,093	8,704,867
ENDING FUND BALANCE	\$ 2,361,229	\$ 3,348,759	\$ 318,312	\$ 1,629,427	\$ 134,830	\$ 91,212	\$ 831,508	\$ 7,516	\$ 641	\$ 103	\$ -	\$ -	\$ -	\$ 20,464	\$ 8,744,001

Strategic Goals and Objectives

Strategic Vision

Shavano Park strives to be the premier community in Bexar County, preserving and celebrating its natural setting and small town traditions amid the surrounding area's urban growth.

Mission

The City of Shavano Park provides exceptional leadership and delivers exemplary municipal services in a professional, cost-effective and efficient manner to citizens, business owners and visitors to facilitate economic growth and enable an exceptional quality of life and workplace consistent with our small town values and character.

Values

- Honesty
- Integrity
- Accountability
- Excellence
- Professionalism
- Innovation
- Inclusiveness
- Open, clear, proactive and transparent communications and Government
- Responsiveness and Customer Service

Essential Task List

- Provide, Efficiently Use, and Protect Fiscal Resources
- Maintain Effective Staffing Resources
- Provide and Maintain Infrastructure
- Maintain a Superior Water System
- Provide Police Services
- Provide Fire / EMS Services
- Conduct Municipal Planning
- Enforce Ordinances / Standards consistently
- Provide Outstanding Customer Service to citizens and visitors
- Identify and Manage Risk

Strategic Goals

1. Provide excellent municipal services while anticipating future requirements
2. Protect and provide a city-wide safe and secure environment
3. Preserve City property values, protect fiscal resources and maintain financial discipline
4. Maintain overall excellent infrastructure (buildings, streets and utilities)
5. Enhance and support commercial business activities and opportunities
6. Enhance the City image and maintain a rural atmosphere
7. Promote effective communications and outreach with citizens
8. Mitigate storm water runoff

Objectives

1. Provide excellent municipal services while anticipating future requirements

- Provide exceptional customer service to citizens and visitors
- Consistently enforce ordinances / policies
- Engage residents to participate in municipal planning
- Review Contracts / Professional Services and request RFQs as appropriate
- Fully fund Capital Replacement requirements as scheduled
- Resource compensation study recommendations adopted by City Council to ensure City pay scale is within current market range

2. Protect and provide a city-wide safe and secure environment

- Effectively conduct “Community Policing” to keep Shavano Park citizens safe
- Actively respond to citizen concerns
- Proactively pursue reduction of neighborhood crime across the city
- Consistently maintain average police and fire response times to 3-4 minutes
- Routinely emphasize friendly “customer service” and image of City while patrolling
- Proactively enforce city ordinances, criminal statutes and Texas Transportation Code provisions
- Proactively identify visible Code of Ordinance violations, improve internal staff reporting, and effectively engage residents in order to achieve compliance of the Code of Ordinance
- Assess security implications of the Huntington path / gate to the San Antonio linear park
- Effectively communicate to citizens police security efforts in crime control measures and trends
- Continue fire safety measures / improvements by reducing the risk of a forest fire for all municipal areas in coordination with the Texas A&M Forest Service

- Implement Winter Storm Uri safety recommendations
- Consider joining the Bexar County Emergency Action Plan
- Conduct risk assessments for all departments

3. Preserve City property values, protect fiscal resources and maintain financial discipline

- Investigate revenue enhancement options
- Continue growth of the Oak Wilt Fund
- Maintain the City's online financial transparency webpage (<https://shavanopark.org/finances>)
- Earn Government Finance Officers Association Budget Award
- Maintain Reserves in accordance with our Fund Balance Policy
- Investigate bonding options (funds available and costs)
- Coordinate with Bexar County for funding support of NW Military Hwy water line relocation

4. Maintain excellent infrastructure (buildings, streets and utilities)

- Consider options for using the American Rescue Plan Act Funds
- Consider options for street repairs / restoration based upon the 2021 street assessment and develop a 25-30 year restoration plan
- Complete installation of an Emergency Generator for Fire / PW
- Continue to implement asphalt preservation applications on the west side of NW Military from DeZavala to Mossy Cup West; applications include crack seal to assist in maintaining pavement conditions
- Restripe DeZavala pedestrian / bike lanes with thermoplastic materials
- Level and seal the Pavilion concrete floor; tile / seal the outdoor pavilion restrooms
- Implement Winter Storm Uri infrastructure recommendations as appropriate
- Protect existing trees, landscaping, and grounds of the overflow City Hall Parking area, while coordinating options for a future environmentally friendly parking in partnership with TxDOT
- Maintain essential public water infrastructure to include a capital replacement program.
 - Develop requirements and cost estimate for the Arrow Mound cul-de-sac dead end main and water lines and consider remediation
 - Evaluate water system isolation valves and develop recommendations
- Coordinate with TxDOT city requirements for NW Military Hwy improvement project scheduled for 2021-23
- Provide oversight and quality control with TxDOT over the contractor responsible for the City's requirements for relocation and improvements to portions of the water mains on NW Military

5. Enhance and support commercial business activities and opportunities

- Continue to survey Shavano Park businesses concerning city support
- Continue to maintain an updated business directory supplement and include in the Shavano Park resident directory

6. Enhance the City Image while maintaining a rural atmosphere

- Review the International Property Maintenance Code and consider options for adopting
- Emphasize friendly customer service and make opportunities to engage with public
- Continue Tree City USA recognition
- Continue and promote Firewise recognition; investigate additional muni-tract Firewise projects
- Maintain and promote National Wildlife Federation recognition as a Community Wildlife Habitat
- Continue to support the landscaping plan for the City Monument at City Hall and other city properties
- Form a citizen's committee to develop recommendations and funding requirements for possible foliage replacement on NW Military Highway
- Develop and implement a plan to maintain the Lockhill Selma median
- Conduct initial planning to identify considerations, including future operating cost, for a potential future splash pad play area
- Continue to coordinate with Bitterblue, Inc. and TxDOT for completion of sidewalk / trail from NW Military Highway to link up with the Salado Creek Greenway Trail
- Support the City of San Antonio completion of sidewalks on the east side of Lockhill-Selma between DeZavala and Huebner
- Improve and maintain the nature trail adjacent to City Hall
- Incremental improvements to the Cliffside trail accessibility and safety for pedestrians and cyclists; reduce rock obstacles at vicinity of the north-west trail turn

7. Promote effective communications and outreach with citizens

- Maintain and continue to improve the City Communications Plan
- Ensure timely communication to citizens and businesses on the progress of NW Military Highway construction and traffic control
- Conduct up to seven City sponsored events (City-wide Garage Sale, Picnic in the Park, Arbor / Earth Day, Independence Day, National Night Out, Trunk or Treat, Holiday Event)
- Support the City of Shavano Park celebration of Fiesta in coordination with Arbor / Earth Day with Fiesta Medals
- Maintain City website and evaluate additional website applications
- Conduct written engagements with Citizens (Water System, Town Plan, RR Stickers, Key Numbers, i-INFO)
- Continue to conduct website surveys
- Complete the publishing of a Community Directory in 2021
- Consider further implementation options for the 2018 comprehensive Town Plan
- Improve outreach in order to grow the Neighborhood Watch Program

8. Mitigate storm water runoff

- Support the mitigation of stormwater problems throughout the City
- Assess the previously approved Drainage Study for implementation opportunities
- Investigate funding options for the DeZavala culvert drainage project
- Continue drainage improvements
- Provide maintenance of our storm water system, including inlets and channels, ensuring proper drainage into our watersheds to include brush clearing projects

10 - GENERAL FUND

	FY 2020-21 AMENDED BUDGET	FY 2021-22 CITY COUNCIL'S PROPOSED BUDGET	DIFFERENCE
BEGINNING FUND BALANCE	\$ 2,361,229	\$ 2,361,229	
TOTAL REVENUES AND OTHER SOURCES	\$ 6,063,741 *	\$ 5,802,208	\$ (261,533)
DEPARTMENT EXPENDITURES AND OTHER USES:			
CITY COUNCIL	\$ 35,158	\$ 41,005	\$ 5,847
ADMINISTRATION	958,282	978,450	20,168
COURT	91,238	96,211	4,973
PUBLIC WORKS	1,089,146	663,635	(425,511)
FIRE DEPARTMENT	1,957,238	1,971,967	14,729
POLICE DEPARTMENT	1,848,629	1,960,340	111,711
DEVELOPMENT SERVICES	84,050	90,600	6,550
TOTAL EXPENDITURES AND OTHER USES	\$ 6,063,741	\$ 5,802,208	\$ (261,533)
TOTAL REVENUES AND OTHER SOURCES OVER (LESS) THAN EXPENDITURES AND OTHER USES	\$ -	\$ -	\$ -
ENDING FUND BALANCE, PROJECTED	\$ 2,361,229	\$ 2,361,229	

* FY 2020 - 2021 Revenues and Other Sources includes \$462,500 proceeds from State Infrastructure Bank loan for water line relocation necessary for the TxDOT Northwest Military Highway expansion project. City Council has determined the project is of benefit to the entire City, the cost of the water line relocation should not be borne entirely by the Water Utility customers and approved cost sharing between the City and the Utility. A transfer for the same amount is reflected in the Public Works department. Please refer to the Water Utility for more information.

OTHER REQUIRED STATUTORY DISCLOSURES:

The City of Shavano Park does not incur expenditures to directly or indirectly influence or attempt to influence the outcome of legislation or administrative action. Therefore, there have been no amounts budgeted for that purpose for FY 2021 -22, nor are any such expenditures reflected within the City's financial records.

Expenditures pertaining to publication of legally required notices in a newspaper -

Actual expenditures for FY 2021, to date	\$ 1,437
Amount budgeted for FY 2022	\$ 5,750

General Fund - Fund Balance Funding %

FY 2021-22 CITY COUNCIL'S PROPOSED BUDGET	PROJECTED 9-30-2021 FUND BALANCE (UNAUDITED)	EXCESS(DEFICIT) UNASSIGNED FUND BALANCE AS A % OF BUDGET
<u>\$ 5,802,208</u>	<u>\$ 2,361,229</u>	

Fund Balance % of Budget

20%	\$ 1,160,442	\$ 1,200,787
25%	\$ 1,450,552	\$ 910,677
30%	\$ 1,740,662	\$ 620,567
40%	\$ 2,320,883	\$ 40,346
41%	\$ 2,361,229	
45%	\$ 2,610,994	\$ (249,765)
50%	\$ 2,901,104	\$ (539,875)
75%	\$ 4,351,656	\$ (1,990,427)
80%	\$ 4,641,766	\$ (2,280,537)
85%	\$ 4,931,877	\$ (2,570,648)
95%	\$ 5,512,098	\$ (3,150,869)
100%	\$ 5,802,208	\$ (3,440,979)

10 -GENERAL FUND

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
NON-DEPARTMENTAL								
=====								
<u>TAXES</u>								
10-599-1010 CURRENT ADVALOREM TAXES	3,078,356	3,236,219	3,469,667	3,648,157	3,614,049	3,620,000	3,786,000	
10-599-1020 DELINQUENT ADVALOREM TAXES(40,362)	41,072	35,761	24,413	635	1,000	20,000	
10-599-1030 PENALTY & INTEREST REVENUE	11,752	20,434	16,293	15,000	10,344	10,800	15,000	
10-599-1040 MUNICIPAL SALES TAX	413,230	458,638	518,987	520,000	477,371	575,000	610,000	
10-599-1060 MIXED BEVERAGE TAX	<u>20,647</u>	<u>20,991</u>	<u>17,479</u>	<u>20,000</u>	<u>20,220</u>	<u>24,500</u>	<u>23,000</u>	
TOTAL TAXES	3,483,622	3,777,354	4,058,187	4,227,570	4,122,620	4,231,300	4,454,000	
<u>FRANCHISE REVENUES</u>								
10-599-2020 FRANCHISE FEES - ELECTRIC	294,509	282,357	279,711	315,000	202,436	287,500	310,000	
10-599-2022 FRANCHISE FEES - GAS	28,983	27,301	25,775	31,000	27,230	31,600	31,000	
10-599-2024 FRANCHISE FEES - CABLE	80,636	83,311	70,095	66,000	48,793	65,100	62,000	
10-599-2026 FRANCHISE FEES - PHONE	25,138	22,593	14,945	14,200	8,721	11,550	11,000	
10-599-2027 FRANCHISE FEES - SAWS	13,950	11,723	0	0	0	0	0	
10-599-2028 FRANCHISE FEES - REFUSE	<u>31,620</u>	<u>31,774</u>	<u>34,928</u>	<u>35,000</u>	<u>34,943</u>	<u>35,000</u>	<u>35,000</u>	
TOTAL FRANCHISE REVENUES	474,837	459,058	425,455	461,200	322,124	430,750	449,000	
<u>PERMITS & LICENSES</u>								
10-599-3010 BUILDING PERMITS	350,102	313,548	320,469	325,000	340,370	380,000	350,000	
10-599-3012 PLAN REVIEW FEES	59,885	39,507	24,984	40,000	12,263	17,500	25,000	
10-599-3018 CERT OF OCCUPANCY PERMITS	10,400	4,700	3,100	6,000	2,900	4,500	4,500	
10-599-3020 PLATTING FEES	2,965	3,800	2,480	2,000	6,465	6,465	3,000	
10-599-3025 VARIANCE/RE-ZONE FEES	1,100	1,750	2,100	2,000	0	1,000	1,000	
10-599-3040 CONTRACTORS' LICENSES	6,555	1,601	7,570	9,000	7,075	8,000	8,000	
10-599-3045 INSPECTION FEES	9,550	5,880	5,505	7,000	7,650	10,500	7,500	
10-599-3048 COMMERCIAL SIGN PERMITS	2,300	2,150	2,500	1,500	500	1,000	1,500	
10-599-3050 GARAGE SALE & OTHER PERMITS	450	1,560	850	1,500	2,210	2,500	2,500	
10-599-3055 HEALTH INSPECTIONS	3,050	2,600	2,200	4,000	4,500	5,000	4,500	
10-599-3060 DEVELOPMENT FEES	<u>64,440</u>	<u>8,000</u>	<u>2,314</u>	<u>59,268</u>	<u>100,025</u>	<u>100,025</u>	<u>0</u>	
TOTAL PERMITS & LICENSES	510,797	385,096	374,072	457,268	483,958	536,490	407,500	
<u>COURT FEES</u>								
10-599-4010 MUNICIPAL COURT FINES	135,445	132,745	105,269	120,000	110,571	134,000	140,000	
10-599-4021 ARREST FEES	4,872	4,736	3,381	4,000	3,764	5,000	4,500	
10-599-4028 STATE COURT COST ALLOCATION	6,367	4,696	5,340	5,000	0	6,000	6,000	
10-599-4030 WARRANT FEES	20,349	17,430	16,850	18,000	13,185	16,500	18,000	
10-599-4036 JUDICIAL FEE - CITY	<u>682</u>	<u>653</u>	<u>366</u>	<u>500</u>	<u>155</u>	<u>400</u>	<u>500</u>	
TOTAL COURT FEES	167,715	160,260	131,205	147,500	127,675	161,900	169,000	

10 -GENERAL FUND

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>POLICE/FIRE REVENUES</u>								
10-599-6010 POLICE REPORT REVENUE	428	420	285	300	62	125	300	
10-599-6020 POLICE DEPT - UNCLAIMED FUN	0	76	0	0	924	924	0	
10-599-6030 POLICE DEPT. REVENUE	3,534	3,185	1,101	2,500	1,103	1,800	2,500	
10-599-6060 EMS FEES	119,207	159,857	118,099	165,000	113,537	130,000	165,000	
10-599-6065 CARES ACT PROVIDER RELIEF	0	0	4,503	0	619	619	0	
TOTAL POLICE/FIRE REVENUES	123,169	163,538	123,987	167,800	116,244	133,468	167,800	
<u>MISC./GRANTS/INTEREST</u>								
10-599-7000 INTEREST INCOME	54,646	82,505	36,770	10,014	4,612	5,000	7,500	
10-599-7021 FEDERAL GRANTS	13,250	11,880	33,905	0	0	0	0	
10-599-7023 BEXAR COUNTY ILA - CRF	0	0	177,051	0	0	0	0	
10-599-7024 BEXAR COUNTY	0	0	0	0	0	0	20,000	
SUPPORT OF NWM EXPANSIO 0	0.00						20,000	
10-599-7025 US DOJ VEST GRANT	2,260	1,712	2,419	4,000	2,645	4,200	3,000	
REIMBURSED 50% EA VEST 6	500.00						3,000	
10-599-7030 FORESTRY SERVICE GRANT	3,645	8,499	4,000	10,000	2,250	2,250	5,000	
10-599-7037 STRAC	11,115	10,392	12,298	0	14,070	17,813	0	
10-599-7040 PUBLIC RECORDS REVENUE	21	6	14	50	0	0	0	
10-599-7050 ADMINISTRATIVE INCOME	4,169	3,219	8,168	16,264	11,467	13,800	15,108	
VARIOUS MISC COLLECTION 0	0.00						2,344	
TML HEALTH RENEWAL CRED 12	397.00						4,764	
LOCKHILL SELMA COA 0	0.00						8,000	
10-599-7055 BEXAR COUNTY ELECTION	0	0	1,409	6,590	8,570	9,100	300	
10-599-7060 CC SERVICE FEES	4,632	4,557	4,470	4,500	6,365	8,000	7,000	
10-599-7070 RECYCLING REVENUE	3,295	4,215	5,052	4,000	2,573	4,200	4,200	
10-599-7072 PAVILION RENTAL	0	0	0	0	1,795	3,500	5,000	
10-599-7075 SITE LEASE/LICENSE FEES	43,816	45,513	26,154	26,935	23,571	28,150	27,750	
CCATT-AT&T 0	0.00						27,750	
10-599-7084 DONATIONS- FIRE DEPARTMENT	64	0	0	0	0	0	0	
10-599-7085 DONATIONS- POLICE DEPT	550	50	0	0	0	0	0	
10-599-7086 DONATIONS- ADMINISTRATION	7,180	4,876	2,000	4,500	2,598	2,600	2,500	
10-599-7087 DONATIONS - BEAUTIFICATION	0	1,000	0	0	0	0	0	
10-599-7090 SALE OF CITY ASSETS	39,464	39,447	3,108	22,500	25,089	26,250	27,000	
AMKUS RESCUE TOOLS 0	0.00						5,000	
2 PATROL VEHICLES 2	6,000.00						12,000	
OTHER MISC EQUIPMENT 1	10,000.00						10,000	
10-599-7097 INSURANCE PROCEEDS	37,543	0	494	0	8,998	9,000	0	
10-599-7099 PROCEEDS OF DEBT ISSUANCE	0	0	0	462,500	462,500	462,500	0	
TOTAL MISC./GRANTS/INTEREST	225,649	217,869	317,311	571,853	577,101	596,363	124,358	
<u>TRANSFERS IN</u>								
10-599-8020 TRF IN -WATER FUND	22,050	22,050	22,050	22,050	22,050	22,050	22,050	
10-599-8040 TRF IN -CRIME CONTROL	210,054	3,600	0	0	0	0	0	
10-599-8050 TRF IN -COURT RESTRICTED	8,749	8,400	6,650	8,500	6,750	6,750	8,500	
INCODE - COURT 0	0.00						4,300	
COURT SECURITY - SPDP 0	0.00						4,200	

10 -GENERAL FUND

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
10-599-8070 TRF IN -CAPITAL REPLACEMENT	239,297	0	0	0	0	0	0	
TOTAL TRANSFERS IN	480,150	34,050	28,700	30,550	28,800	28,800	30,550	
TOTAL NON-DEPARTMENTAL	5,465,938	5,197,225	5,458,918	6,063,741	5,778,523	6,119,071	5,802,208	
TOTAL REVENUES	5,465,938	5,197,225	5,458,918	6,063,741	5,778,523	6,119,071	5,802,208	

Major Budget Changes:

Increase in Travel/Lodging/Meals (3040) as the annual TML conference for FY22 is in-person, in Houston with the prior conference being virtual.

Supplies:

-2037 City Sponsored Events	\$ 25,950
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Up to 6 City sponsored events are funded from this account

Contractual:

-4088 Election Services	\$ 3,750
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Notified by Bexar County the underlying costs are increasing

Capital Outlay:

- 8015 Non-Capital - Computer Equipment

Laptop, replacement	\$ 1,200
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10 -GENERAL FUND
CITY COUNCIL

	(----- 2020-2021 -----)				(----- 2021-2022 -----)			
EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>SUPPLIES</u>								
600-2020 GENERAL OFFICE SUPPLIES	464	49	208	300	0	200	300	
600-2035 COUNCIL/EMPLOYEE APPREC.	892	696	126	900	340	500	750	
600-2037 CITY SPONSORED EVENTS	19,284	25,122	13,004	24,000	12,570	14,000	24,000	
EVENTS(3) ARBOR, JULY,	3	7,000.00						21,000
EVENT (1) PICNIC IN THE	1	2,000.00						2,000
EVENTS (2) GARAGE SALE,	2	500.00						1,000
600-2040 MEETING SUPPLIES	893	1,740	554	900	576	750	900	
COUNCIL MEETINGS	6	75.00						450
GENERAL SUPPLIES	0	0.00						450
600-2080 UNIFORMS	0	601	62	100	0	100	0	
TOTAL SUPPLIES	21,533	28,207	13,955	26,200	13,486	15,550	25,950	
<u>SERVICES</u>								
600-3018 CITY WIDE CLEAN UP	1,400	796	0	1,400	1,400	1,400	1,500	
SHRED	2	750.00						1,500
600-3020 ASSOCIATION DUES & PUBS	1,628	1,747	1,743	1,758	1,743	1,743	1,760	
TML -MEMBERSHIP	0	0.00						1,145
AACOG	0	0.00						600
ARBOR DAY FOUNDATION	0	0.00						15
600-3030 TRAINING/EDUCATION	1,580	1,765	0	1,800	1,855	1,890	2,475	
TML CONFERENCE	5	415.00						2,075
OTHER TRAININGS	2	200.00						400
600-3040 TRAVEL/LODGING/MEALS	3,269	4,507	162	500	40	200	4,370	
2021 TML CONF - LODGING	0	0.00						2,630
2021 TML CONF - MILEAGE	4	235.00						940
2021 TML CONF - MEALS	4	200.00						800
TOTAL SERVICES	7,877	8,815	1,905	5,458	5,038	5,233	10,105	
<u>CONTRACTUAL</u>								
600-4088 ELECTION SERVICES	2,913	4,835	155	3,000	3,327	3,327	3,750	
TOTAL CONTRACTUAL	2,913	4,835	155	3,000	3,327	3,327	3,750	
<u>CAPITAL OUTLAY</u>								
600-8015 NON-CAPITAL-COMPUTER EQUIPM	428	443	1,820	500	23	100	1,200	
LAPTOP REPLACEMENT (if	0	0.00						1,200
TOTAL CAPITAL OUTLAY	428	443	1,820	500	23	100	1,200	
TOTAL CITY COUNCIL	32,751	42,300	17,835	35,158	21,874	24,210	41,005	

Administration Department – 601

Goals:

- Conduct effective master planning to posture the City now and for the future
- Efficiently use and protect fiscal resources through sound financial practices
- Provide planning, research, and support to City Staff and Council
- Effectively communicate with residents, businesses, visitors and other stakeholders
- Provide exceptional customer service and effective administration of services
- Ensure the City IT infrastructure facilitates efficient work and communications and is hardened to cyber threats

Objectives:

Effectively communicate with residents, businesses, visitors and other stakeholders

- Maintain an informative, effective, and user-friendly website
- Survey Shavano Park businesses concerning City services; Update Business Directory
- Update and continue implementation of the City Communications Plan
- Improve quality of staff Roadrunner articles
- Post selected Roadrunner articles on social media

Provide exceptional customer service and effective administration of services

- Hire and maintain an exceptionally talented team based upon the resources available
- Provide excellent Human Resources services to staff
- Review and update the Employee Handbook as needed
- Provide training and professional development opportunities to staff
- Effectively administer municipal elections
- Maintain excellent records management program
- Implement a plan to harden the windows and the walls of the Court Office Area.

Efficiently use and protect fiscal resources through sound financial practices

- Provide City Council and Staff with timely, accurate financial information
- Maintain the City's online financial transparency webpage (<https://shavanopark.org/finances>)
- Earn Government Finance Officers Association Distinguished Budget Presentation Award
- Complete the City's FY21 annual financial audit with no audit adjustments
- Implement Winter Storm Uri infrastructure recommendations as appropriate

Conduct effective master planning to posture the City now and for the future

- Engage residents to participate in municipal planning
- Assist Council in considering options for implementing additional objectives from the 2018 Comprehensive Plan (Town Plan)
- Assist Council to develop funding options for the City's requirements for the 2021 NW Military Highway MPO water line relocation project.
- Review and update the City Emergency Management Plan with experience from Winter Storm event
- Consider adopting an Emergency Management Policy to guide staffing emergency responses
- Assess required FEMA mandated NIMS certifications; develop a training plan for certain staff positions
- Consider City entering into additional Fuel Agreements to provide multiple fuel resources during emergency
- Conduct an annual Emergency Operations Center training & familiarization drill

Provide planning, research, and support to City Staff and Council

- Continue to provide quality City presentations
- Consistently enforce ordinances and policies
- Coordinate with San Antonio to complete the sidewalks (Hike and Bike trail) from Huebner Road north along Lockhill Selma to connect with N. Loop 1604 as well as options to connect to the Salado Creek Trail System.
- Review Contracts /Professional Services and request RFQs/RFPs as appropriate
- Maintain Tree City USA recognition
- Maintain Scenic City recognition
- Provide effective Staff planning and support to the City Sponsored events
- Participate in 2022 ChildSafe Cardboard Kids program to promote child abuse awareness in Bexar County.

Ensure the City IT infrastructure facilitates efficient work and communications and is hardened to cyber threats

- Improve the accessibility of City communications by growing digital presence
- Continue City participation in Multi-State Information Sharing & Analysis Center (MS-ISAC) (annual)
- Renew cloud email security service licenses (annual)
- Renew firewall licenses (annual)
- Complete Cybersecurity Awareness Training (annual)
- Renew web traffic security licenses (annual)
- Replace Administration & Police Departments primary office printers
- Upgrade primary server
- Upgrade City Phone service from legacy Toshiba to an on-premise Avaya Voice-over-IP system

- Upgrade worst performing 2014 purchased computers
- Implement the replacement of Adobe cloud products with alternative permanent license PDF software to save City money on annual licensing costs
- Upgrade Building City Hall video camera system
- Initiate 2-year migration of the City's Official Website and other domains to a .GOV top-level domain administered by the Centers for Internet Security
- Improve Security Information and Event Management
- Improve Water System SCADA cybersecurity
- Create "Cyber Guardian" award for employees for outstanding cybersecurity actions taken during normal work duties
- [PW / W] Provide FirstNet cellphone for on-duty water crew leader
- [FIRE] Purchase two tablet replacements for oldest laptops
- [POLICE] Migrate in-car camera system and body camera system to a new provider
- Purchase texting service to allow residents to text the City for information, request services, and expand City digital communications with text notifications

ADMINISTRATION PERFORMANCE MEASURES:				
Description:	Actual FY18-19	Actual FY19-20	Projected FY20-21	Target FY21-22
Number of Public Meetings Held	52	44	42	45
Number of New Employees On-boarded	4	9	6	3
Average Number of Monthly Unique City Website Visitors	Not measured	Not measured	Not measured	2,000 per month
City Maintenance & Operation Budget:				
Per Capita (Census Bureau)	\$1,308.67	\$1,351.02	\$1,345.42	\$1,325.00
Per Property (BCAD)	\$2,490.34	\$2,560.73	\$2,607.92	\$2,580.00
Tax Rate (per \$100 valuation)	\$0.287742	\$0.287742	\$0.287742	\$0.287742
% of General Fund Fund Balance	51.80%	42.14%	42.14%	43.00%

The Administration Department includes the functions of the City Manager, City Secretary/Human Resources and Finance Director.

Administration - 601

Major Budget Changes:

Personnel Salary/Benefits: \$ 661,407

No change in personnel. City Council accepted the compensation adjustment recommendations based on the results of a recently completed survey as well as a cost of living adjustment of 3.0% for all staff. State unemployment rate has increased to 2.80% with 3.0% budgeted. The actuarial valuation of the City retirement plan increased the annual contribution rate from 13.95% for calendar year 2021 to 14.16% for calendar year 2022.

Supplies: \$ 27,154

Approximately \$1,500 increase in Postage 2030 as pricing on mailing City newsletter expected to rise. Minor increases in other accounts

Services: \$ 103,575

-3013 Professional services - compensation study completed
-3050/-3070 Property and liability insurance premiums expected to increase, 10% and 15% respectively

Contractual: \$ 99,424

-4086 Contract labor - contracted for interim City Secretary/HR Director during FY21, \$18,431 reduction

Maintenance: \$ 39,200

Increase in Building maintenance (5030) of \$3,175 to reflect AC filters and maintenance and increase floor mats services.

Capital Outlay: \$ 1,750

A few non-capital items for replacement monitor - if needed and replacement pavilion furniture - if needed.

Interfund Transfers \$ 28,940

Funds included in this line item are dollars being set aside for future capital replacement. Additional information and further break down can be located in the Capital Replacement Fund portion of the budget.

Decrease as City Council has provided consensus guidance to use a portion of the City's American Rescue Plan Act funding for City Administration purposes. Please refer to Fund 58 for details.

Transfer to Debt Service Fund in support of State Infrastructure Bank debt service, shared with Water Utility

10 -GENERAL FUND
ADMINISTRATION

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
PERSONNEL								
601-1010 SALARIES	407,650	429,883	455,069	472,869	393,502	465,950	525,965	
601-1015 OVERTIME	0	369	52	500	1,802	1,802	1,000	
601-1020 MEDICARE	5,696	6,051	6,460	7,166	5,540	6,885	7,755	
601-1025 TWC (SUI)	1,134	54	864	1,080	1,469	1,469	1,620	
601-1030 HEALTH INSURANCE	33,050	33,180	34,320	34,260	28,484	34,544	36,360	
601-1031 HSA	220	178	204	222	104	120	90	
601-1033 DENTAL INSURANCE	2,589	2,772	2,735	2,720	2,232	2,707	2,848	
601-1035 VISION CARE INSURANCE	497	527	527	528	385	466	427	
601-1036 LIFE INSURANCE	471	473	421	422	333	404	422	
601-1037 WORKERS' COMP INSURANCE	1,128	1,097	1,172	1,151	806	1,040	1,310	
601-1040 TMRS RETIREMENT	56,887	60,778	64,462	66,937	55,954	66,210	75,735	
601-1070 SPECIAL ALLOWANCES	6,375	6,952	6,975	6,975	5,798	6,975	7,875	
TOTAL PERSONNEL	515,698	542,314	573,262	594,830	496,410	588,572	661,407	
SUPPLIES								
601-2020 GENERAL OFFICE SUPPLIES	7,400	7,775	6,015	6,800	5,810	6,850	6,800	
601-2025 BENEFITS CITYWIDE	2,411	2,398	450	1,000	1,500	1,500	1,500	
TUITION REIMBURSEMENT 0	0.00							1,500
601-2030 POSTAGE/METER RENTAL	11,856	11,639	11,919	12,520	10,635	12,450	14,004	
ROADRUNNER POSTAGE 12	800.00							9,600
POSTAGE METER LEASE 4	176.00							704
METER REFILLS 0	0.00							3,500
COURIER SERVICES 0	0.00							200
601-2035 EMPLOYEE APPRECIATION	2,479	2,259	2,239	1,240	921	1,240	1,300	
601-2050 PRINTING & COPYING	989	1,296	1,292	1,250	1,288	1,500	1,300	
601-2060 MED EXAMS/SCREENING/TESTING	1,147	869	629	1,000	1,280	1,400	1,000	
DRUG SCREENS/PHYS/BACK 0	0.00							160
EAP - DEER OAKS 4	210.00							840
601-2070 JANITORIAL SUPPLIES	0	0	1,742	1,250	659	950	1,250	
601-2091 SAFETY SUPPLIES	0	0	2,532	0	0	0	0	
TOTAL SUPPLIES	26,282	26,237	26,817	25,060	22,094	25,890	27,154	
SERVICES								
601-3010 ADVERTISING EXPENSE	3,796	3,901	10,194	4,000	1,514	5,750	5,750	
601-3012 PROF. SERVICES-ENGINEERS	3,200	4,053	1,715	0	0	0	5,000	
NW MILITARY 0	0.00							5,000
601-3013 PROFESSIONAL SERVICES	18,718	8,263	1,950	42,440	1,500	42,440	1,950	
CONTINUING DISCLOSURE - 0	0.00							1,500
SA AREA WAGE SURVEY 0	0.00							450
601-3015 PROF. SERVICES-LEGAL	36,186	68,481	58,560	39,000	33,102	35,000	40,000	
601-3016 CODIFICATION EXPENSE	5,225	3,865	6,376	4,000	3,970	5,000	4,500	
601-3020 ASSOCIATION DUES & PUBL.	3,222	4,392	4,498	4,100	4,070	4,200	4,200	
TCMA 0	0.00							275
GFOAT 0	0.00							75
GFOA 0	0.00							505

10 -GENERAL FUND
ADMINISTRATION

		(----- 2020-2021 -----) (----- 2021-2022 -----)							
EXPENDITURES		2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
ICMA	0	0.00							1,730
SHRM	0	0.00							219
TMHRA	0	0.00							150
OTHER DUES/PUBLICATIONS	0	0.00							1,246
601-3030 TRAINING/EDUCATION		4,434	3,644	1,385	4,500	2,510	3,000	4,500	
	0	0.00							4,500
TML CONFERENCE - 2	0	0.00							0
GFOAT FALL/SPRING CONF.	0	0.00							0
TMCA CONFERENCE	0	0.00							0
HR/PAYROLL	0	0.00							0
ELECTIONS	0	0.00							0
VARIOUS DAY SEMINARS	0	0.00							0
601-3040 TRAVEL/MILEAGE/LODGING/PERD		6,671	4,671	1,707	3,000	1,957	2,500	3,000	
601-3050 LIABILITY INSURANCE		9,142	12,440	14,040	11,800	10,298	10,298	14,300	
PREMIUM	0	0.00							11,800
DEDUCTIBLE X1	1	2,500.00							2,500
601-3070 PROPERTY INSURANCE		0	0	0	1,150	1,238	1,238	1,375	
PAVILION/PLAYSCAPES	0	0.00							1,375
601-3075 BANK/CREDIT CARD FEES		4,384	3,204	3,550	3,200	6,090	6,900	6,000	
601-3080 SPECIAL SERVICES		0	1,756	0	0	0	0	2,000	
INTERN STIPEND	0	0.00							2,000
601-3085 WEBSITE TECHNOLGY		2,400	2,400	2,400	2,500	2,500	2,500	2,500	
ANNUAL MAINTENANCE - RE	0	0.00							2,200
WEB PHOTOGRAPHY	0	0.00							300
601-3087 CITIZENS COMMUNICATION/EDUC		4,397	7,633	5,152	5,500	1,684	4,200	8,500	
VARIOUS PUBLIC MAILINGS	0	0.00							2,664
SURVEY MONKEY	0	0.00							336
DIRECTORY	0	0.00							2,000
PARKING STICKERS	0	0.00							0
FIESTA MEDALS	0	0.00							3,300
I INFO	0	0.00							200
TOTAL SERVICES		101,774	128,703	111,527	125,190	70,433	123,026	103,575	
<u>CONTRACTUAL</u>									
601-4050 DOCUMENT STORAGE/ARCHIVES		4,454	4,676	3,309	3,000	3,203	3,700	3,800	
MONTHLY STORAGE	12	200.00							2,400
ARCHIVE SERVICES	0	0.00							1,000
SHREDDING SERVICES	0	0.00							400
601-4060 IT SERVICES		32,857	37,331	41,668	45,300	40,292	46,000	46,700	
IT CONTRACT	1	26,000.00							26,000
CLOUD BACKUPS (2.5TB)	0	0.00							11,500
VARIOUS NON-CONTRACT	0	0.00							4,200
EMAIL SECURITY	0	0.00							1,800
FIREWALL LICENSE	0	0.00							1,700
SSL CERTIFICATES	0	0.00							500
CYBER TRAINING/AWARD	0	0.00							1,000
601-4075 COMPUTER SOFTWARE/INCODE		12,607	12,694	15,899	11,471	13,534	13,540	11,209	
INCODE - GL	0	0.00							2,046

10 -GENERAL FUND
ADMINISTRATION

		(----- 2020-2021 -----) (----- 2021-2022 -----)							
EXPENDITURES		2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
INCODE - GL IMPORT	0	0.00							208
INCODE - AP	0	0.00							1,461
INCODE - PAYROLL	0	0.00							2,480
INCODE - CASH RECEIPTS	0	0.00							1,171
INCODE - ACUSERV	0	0.00							502
INCODE - BASIC NETWORK	0	0.00							1,403
INCODE - FIXED ASSETS	0	0.00							439
INCODE - POSITIVE PAY	0	0.00							532
PDF APP	0	0.00							400
TYLER ONLINE	0	0.00							1,902
LESS ALLOCATED TO COURT	0	0.00						(1,335)
601-4083 AUDIT SERVICES		16,000	15,500	15,250	16,450	14,805	14,805	16,600	
601-4084 BEXAR COUNTY APPRAISAL DIST		16,182	15,776	16,590	16,500	12,196	16,140	17,340	
601-4085 BEXAR COUNTY TAX ASSESSOR		3,237	3,385	3,549	3,600	3,638	3,638	3,775	
601-4086 CONTRACT LABOR		14,316	2,133	1,990	18,431	18,431	18,431	0	
601-4090 CARES EXPENDITURES		<u>0</u>	<u>0</u>	<u>123,020</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL CONTRACTUAL		99,653	91,495	221,276	114,752	106,098	116,254	99,424	

MAINTENANCE

601-5005 EQUIPMENT LEASES		4,183	3,968	4,329	3,700	3,417	4,100	3,700	
MONTHLY COPY FEES	0	0.00							3,700
601-5010 EQUIPMENT MAINT & REPAIR		0	0	301	300	0	0	300	
601-5015 ELECTRONIC EQPT MAINT		0	724	0	300	0	0	300	
601-5030 BUILDING MAINTENANCE		45,642	36,728	20,235	29,525	39,619	41,500	34,900	
CH JANITORIAL SERVICES	12	675.00							8,100
CH CARPET/TILE CLEANING	0	0.00							3,500
SECURITY SYSTEM	0	0.00							500
PEST CONTROL	0	0.00							1,500
FIRE EXTINGUISHERS	0	0.00							1,500
SEPTIC MAINTENANCE	0	0.00							2,500
FLOOR MATS	0	0.00							2,600
VARIOUS MINOR REPAIRS	0	0.00							9,000
AC FILTERS/MAINTENANCE	0	0.00							1,500
SUPPLIES	0	0.00							2,000
RR DRAINAGE/ELECTRIC	0	<u>0.00</u>							<u>2,200</u>
TOTAL MAINTENANCE		49,825	41,420	24,865	33,825	43,035	45,600	39,200	

UTILITIES

601-7042 UTILITIES - PHONE/CELL/VOIP		16,636	16,577	20,160	17,000	15,382	18,600	17,000	
ISP CONTRACT	0	0.00							15,800
TIME WARNER	0	<u>0.00</u>							<u>1,200</u>
TOTAL UTILITIES		16,636	16,577	20,160	17,000	15,382	18,600	17,000	

10 -GENERAL FUND
ADMINISTRATION

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)		
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET
							PROPOSED BUDGET
<hr/>							
<u>CAPITAL OUTLAY</u>							
601-8010 NON-CAPITAL-ELECTRONIC EQUI	1,376	0	0	0	0	0	0
601-8015 NON-CAPITAL-COMPUTER	6,216	2,243	2,475	3,500	3,558	3,700	600
COMPUTER/MONITOR 0	0.00						600
601-8025 NON-CAPITAL-OFFICE FURN.	0	156	0	200	110	110	150
CONSOLE TABLE UNDER MAI 0	0.00						150
601-8026 NON-CAPITAL - FURNITURE	0	0	0	1,000	252	1,100	1,000
PAVILION 0	0.00						1,000
601-8045 CAPITAL - COMPUTER EQPT.	0	0	6,172	0	0	0	0
601-8080 CAPITAL - IMPROVEMENTS	<u>55,164</u>	<u>24,520</u>	<u>341,022</u>	<u>5,000</u>	<u>316</u>	<u>5,000</u>	<u>0</u>
TOTAL CAPITAL OUTLAY	62,756	26,919	349,668	9,700	4,236	9,910	1,750
<hr/>							
<u>INTERFUND TRANSFERS</u>							
601-9010 TRANSFERS/CAP. REPLACE.	43,415	52,078	41,837	37,925	37,925	37,925	0
601-9021 TRANSFER TO WATER (NWM)	0	0	28,900	0	0	0	0
601-9030 TRANSFER TO DEBT SERVICE FU	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>28,940</u>
TOTAL INTERFUND TRANSFERS	43,415	52,078	70,737	37,925	37,925	37,925	28,940
<hr/>							
TOTAL ADMINISTRATION	916,038	925,742	1,398,312	958,282	795,613	965,777	978,450

Municipal Court – 602



Mission Statement

The City of Shavano Park Municipal Court provides an independent forum for the fair and impartial administration of justice during the application and enforcement of the rules and laws of the United States, the State of Texas and the City of Shavano Park, in order to preserve the rule of law and to protect the rights and liberties guaranteed by the Constitution and laws of the United States and this State.

Goals:

- Preserve the rule of law and protect the rights and liberties guaranteed by the Constitution and laws of the United States and this State.
- Provide excellent municipal services while anticipating future requirements.
- A smoothly run Municipal Court, efficiently processing the Judge's standing orders in a timely manner
- Prompt and accurate processing of Class C misdemeanor charges and collections of fines
- Assist defendants during normal daily business hours by following the Judge's standing orders and supplying correct information when requested
- Encourage and support Municipal Court staff with their professional advancement.

Objectives:

- Accurately process payments
- Attend 12 hours of continuing education to maintain Level II Court Clerk Certification (Court Clerk) and Level I Court Clerk Certification (back up Court Clerk).
- Update Standard Operating Process Manual
- Provide new Judge and Alternative Judge with the required 16 hours of judicial education within one year of taking office
- Develop a formal Municipal Court security plan, in conjunction with Shavano Park Police Department, for consistent use and application during official Court proceedings.
- Under guidance of newly appointed Judge, research and consider options for virtual official Court proceedings
- Reevaluate the plan to harden the windows and walls to increase security in the Court Clerk's office to maximize the available funding.

MUNICIPAL COURT PERFORMANCE MEASURES:				
Description:	Actual FY18-19	Actual FY19-20	Projected FY20-21	Target FY21-22
Citations Resolved	1,424	1,128	1,130	1,400
Warrants Issued	433	269	130	400
Warrants Cleared	494	657	400	550
Warrant Fines & Fees Collected	\$ 105,266	\$ 97,176	\$ 97,500	\$ 110,000
Total Revenue Received	\$ 163,297	\$ 138,415	\$ 165,000	\$ 156,300
Total Expenditures	\$ 89,633	\$ 95,890	\$ 97,500	\$ 149,738

The City of Shavano Park Municipal Court meets one afternoon a month and employs one full time Court Clerk.

Due to the pandemic, there were no official Court proceedings March – May, July – December 2020 and January – February 2021.

Major Budget Changes:**Personnel Salary/Benefits:**\$ 66,326

No change in personnel. City Council accepted the compensation adjustment recommendations based on the results of a recently completed survey as well as a cost of living adjustment of 3.0% for all staff. State unemployment rate has increased to 2.80% with 3.0% budgeted. The actuarial valuation of the City retirement plan increased the annual contribution rate from 13.95% for calendar year 2021 to 14.16% for calendar year 2022.

\$1,300 increase in training and related travel for new Municipal Court Judge and back up Judge to meet their continuing education requirements

No significant changes have been made to the day to day operations.

10 -GENERAL FUND
COURT

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONNEL</u>								
602-1010 SALARIES	44,483	46,042	52,135	53,115	44,901	53,115	55,322	
602-1015 OVERTIME	0	0	0	0	0	0	500	
602-1020 MEDICARE	645	684	773	788	666	788	820	
602-1025 TWC (SUI)	162	9	144	180	252	252	270	
602-1036 LIFE INSURANCE	80	79	70	70	59	70	70	
602-1037 WORKERS' COMP INSURANCE	121	118	135	127	93	120	139	
602-1040 TMRS RETIREMENT	6,112	6,561	7,440	7,580	6,405	7,580	8,005	
602-1070 SPECIAL ALLOWANCES	<u>0</u>	<u>1,154</u>	<u>1,200</u>	<u>1,200</u>	<u>1,015</u>	<u>1,200</u>	<u>1,200</u>	
TOTAL PERSONNEL	51,602	54,648	61,897	63,060	53,391	63,125	66,326	
<u>SUPPLIES</u>								
602-2020 OFFICE SUPPLIES	707	567	601	500	302	375	500	
602-2050 PRINTING & COPYING	843	360	899	850	642	642	850	
602-2091 SAFETY SUPPLIES	<u>0</u>	<u>0</u>	<u>651</u>	<u>250</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL SUPPLIES	1,551	927	2,151	1,600	944	1,017	1,350	
<u>SERVICES</u>								
602-3015 JUDGE/PROSECUTOR	15,600	15,600	15,600	15,600	14,300	16,900	15,600	
JUDGE 0	0.00						7,800	
PROSECUTOR 0	0.00						7,800	
602-3020 ASSOCIATION DUES & PUBS	613	300	150	150	225	225	150	
T.M.C.A. 0	0.00						150	
602-3030 TRAINING/EDUCATION	770	800	200	1,000	250	800	1,300	
0	0.00						1,000	
TMCEC 0	0.00						0	
LEGISLATIVE UPDATE 0	0.00						0	
COURT CASE MANAGEMENT 0	0.00						0	
REGIONAL CLERKS SEMINAR 0	0.00						0	
ANNUAL JUDGES 2	150.00						300	
602-3040 TRAVEL/MILEAGE/LODGING	912	1,705	187	1,500	0	1,000	2,500	
602-3050 LIABILITY INSURANCE	98	102	100	105	113	113	130	
602-3070 PROPERTY INSURANCE	49	51	50	53	57	57	63	
602-3075 BANK/CREDIT CARD FEES	<u>1,369</u>	<u>1,381</u>	<u>1,049</u>	<u>1,600</u>	<u>894</u>	<u>1,300</u>	<u>1,600</u>	
TOTAL SERVICES	19,410	19,939	17,337	20,008	15,839	20,395	21,343	
<u>CONTRACTUAL</u>								
602-4075 COMPUTER SOFTWARE/INCODE	4,128	4,324	4,432	4,746	4,644	4,644	4,972	
INCODE COURT CASE MGMT 0	0.00						2,338	
INCODE TICKET INTERFACE 0	0.00						1,299	
INCODE - GL/CASH 0	<u>0.00</u>						<u>1,335</u>	
TOTAL CONTRACTUAL	4,128	4,324	4,432	4,746	4,644	4,644	4,972	

10 -GENERAL FUND
COURT

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>UTILITIES</u>								
602-7042 UTILITIES - PHONE/CELL/VOIP	1,041	1,234	1,587	1,824	1,651	2,070	2,220	
AT&T 12	<u>185.00</u>							<u>2,220</u>
TOTAL UTILITIES	1,041	1,234	1,587	1,824	1,651	2,070	2,220	
<u>CAPITAL OUTLAY</u>								
602-8010 NON CAPITAL-ELECT. EQPT.	4,736	0	0	0	0	0	0	
602-8015 NON-CAPITAL-COMPUTER	1,401	0	1,835	0	0	0	0	
602-8025 NON-CAPITAL - OFFICE FURN.	<u>0</u>	<u>163</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u></u>
TOTAL CAPITAL OUTLAY	6,137	163	1,835	0	0	0	0	
TOTAL COURT	83,869	81,233	89,240	91,238	76,468	91,251	96,211	

Public Works Department – 603

Mission Statement

The Shavano Park Public Works Department conducts master planning and continuously provides essential public infrastructure services in a prompt, courteous, safe, efficient, and cost-effective manner to the citizens and business owners of Shavano Park in order to meet current and long-term infrastructure services.

Goals:

- Maintain all facilities grounds and public Right of Way (R.O.W.)/Easements
- Maintain safe transportation infrastructure (street repairs and transportation maintenance)
- Maintain excellent building facilities and work for energy efficiency
- Improve employee proficiency to include educational training and development opportunities
- Mitigate storm water runoff (improve drainage culverts and infrastructure)
- Maintain strategic partnerships with governmental agencies, and consulting organizations to leverage resources essential to improving quality of service, and efficiency
- Provide excellent municipal services while anticipating future requirements

Objectives:

Maintain all facilities grounds and public Right of Way (R.O.W.)/Easements

- Implement the annual tree maintenance program around City Hall (Municipal Tract)
- Continue to provide ground maintenance for the City Hall building, walking trails, pavilion, playgrounds, garden areas and islands throughout Shavano Park as well as maintain the integrity of the monuments throughout the City.
- Maintain current aesthetics for landscaping around the NW Military Highway, Lockhill Selma and DeZavala monuments
- Provide ground maintenance for trails within the City (Muni Tract, Lockhill Selma to Willow Wood, Loop 1604 access Rd to Salado Trailhead, Cliffside to Salado Creek)
- Maintain or contract services to provide landscape maintenance of the Lockhill Selma medians

Maintain excellent transportation infrastructure (street repairs and transportation maintenance)

- Continue to implement asphalt preservation applications west side of NW Military from DeZavala to S. Warbler (Estates); application includes crack seal to assist in maintaining pavement conditions
- Complete street evaluations for the streets with cul-de-sacs (northwest quadrant)
- Consider options for street repairs based upon the 2021 street assessment and begin engineer and funding planning as needed.
- Continue to partner with TxDOT to provide a clean right of way (ROW) along NW Military Hwy, an improved State highway and safer traffic flow
- Encourage the use of the new online form, a pothole repair program, create a form to be available and submitted online

Maintain excellent transportation infrastructure (street repairs and transportation maintenance) (cont'd)

- Initiate additional online forms for street and transportation maintenance (i.e., street signs, and speed bumps)
- Support TxDOT and Contractor with the widening of NW Military Hwy project
- Complete the relocation and improvements to portions of the water mains on NW Military for MPO project

Maintain excellent building facilities and work for energy efficiency

- Continue to investigate energy efficient ideas to help ensure City facilities are energy efficient
- Clean City Hall floor surfaces yearly
- Replace additional HVAC units for City Hall as required
- Routinely clean and maintain City pavilion, playgrounds, and walking trails

Improve employee proficiency to include educational training and development opportunities.

- Provide effective safety and occupational training opportunities to prevent lost time
- Maintain a zero (0) lost time accident rate
- Continue the preventative maintenance program for Public Works vehicles to include daily, weekly and monthly checks
- Continue preventative maintenance program with Case Equipment for all heavy equipment.
- Improve work order communication and efficiency with field staff

Mitigate storm water runoff (improve drainage culverts and infrastructure)

- Conduct brush clearing projects as needed and within capability to improve storm water drainage
- Storm Drainage – continue the cleaning of existing culverts and bridge crossings
- Assess the implementation of the previously approved prioritized plan to address City drainage issues; revise the plan and implement as it is feasible
- Assist KFW with design for the next phase of the Municipal Tract / Ripple Creek / DeZavala drainage project
- Provide maintenance of our storm water system, including inlets and channels, ensuring proper drainage into our watersheds to include brush clearing projects
- Assess/Implement any TxDOT off system bridge inspection recommendations provided from engineer inspection – Inspection services provided by TxDOT

Maintain strategic partnerships with governmental agencies, and consulting organizations to leverage resources essential to improving quality of service, and efficiency

- Continue to provide assistance to CPS / AT&T during the utility pole replacement during 2021/2022
- Provide locates in a timely manner to lessen risk of utilities being damaged
- Coordinate as required with other service providers (City Public Service, San Antonio Water System, Bexar County, Cable providers, etc.)

Provide excellent municipal services while anticipating future requirements

- Respond in a prompt manner to earn the trust of residents
- Implement Winter Storm Uri infrastructure recommendations as appropriate
- Consider Purchase of Sand Spreader
- Research and Consider Purchase/Lease of Medium Gasoline Fuel Tank
- Refine and improve the capital equipment schedule
- Assess Public Works requirements vs. resources for consideration of organizational structure / personnel change/ contracting arrangements for presentation to City Manager / Council
- Assess the covered parking need for equipment and the available room within the yard

PUBLIC WORKS PERFORMANCE MEASURES:				
Description:	Actual FY18-19	Actual FY19-20	Projected FY20-21	Target FY21-22
Street Repairs (tons of hot mix asphalt):				
In-house	36	36	62.45	35
Contracted	200	-	350	100
Miles of Streets Crack Sealed	7	7	3	3
Pot Holes Repaired (bags of cold mix used)	18	18	52	60
Number of Signs:				
Inspected	N/A	N/A	N/A	80
Replaced	33	33	41	40
Number of Storm Drains Cleared:				
Subsurface Systems (inlets)	26	12	3	10
Earthen Channels	N/A	N/A	8	5

Street repairs encompass large areas, generally over 3ft by 3ft section. Pot holes are those repairs smaller than the 3ft by 3ft section.

One ton of hot mix asphalt will fill an area of nine square yards at two inches deep.

A pot hole that is 3ft by 3ft and two inches deep will need four bags of cold mix to fill/repair it.

Public Works - 603

Major Budget Changes

Personnel Salary/Benefits: \$ 329,649

No change in personnel. City Council accepted the compensation adjustment recommendations based on the results of a recently completed survey as well as a cost of living adjustment of 3.0% for all staff. State unemployment rate has increased to 2.80% with 3.0% budgeted. The actuarial valuation of the City retirement plan increased the annual contribution rate from 13.95% for calendar year 2021 to 14.16% for calendar year 2022. City was notified of a 5.0% increase in workers compensation insurance premiums.

Services: \$ 61,825

Increase of \$13,400 proposed, includes \$10,000 for Lockhill Selma median maintenance (new), increase of \$6,800 for tree service of all municipal properties and landscape service at City Hall, \$5,000 decrease in City Hall and Monument landscaping/lighting, 15% increase in liability insurance premiums and 10% increase in property insurance premiums

Maintenance: \$ 37,000

Increase of \$1,000 in Vehicle & Equipment Fuels expected as prices are rising

Dept. Materials - Services : \$ 75,300

Increase of \$29,500 due to DeZavala street striping \$35,000 and pavilion/playground area restrooms tiling/sealing/baseboards project and other maintenance of \$4,500 offset by reduction of \$10,000 in street maintenance

Utilities: \$ 88,000

Increased water usage to maintain pavilion/playground area.

Capital Outlay: \$ 8,550

Expenditures include maintenance equipment and office furniture.

Interfund Transfers: \$ 50,176

Funds included in this line item are set aside for future capital replacement. Additional information is located in the Capital Replacement Fund portion of the budget.

Significant decrease from prior year as the General Fund transferred its share of the State Infrastructure Bank loan proceeds to the Water Utility Fund for the water line relocation needed for the Northwest Military Highway expansion in FY21, \$462,500

Additionally, City Council has also provided consensus guidance to utilize a portion of the City's American Rescue Plan Act funds for Public Works purposes. Please refer to Fund 58 for details.

10 -GENERAL FUND
PUBLIC WORKS

	(----- 2020-2021 -----)				(----- 2021-2022 -----)			
EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
PERSONNEL								
603-1010 SALARIES	174,145	158,543	192,645	215,107	178,716	210,720	233,031	
603-1015 OVERTIME	1,223	2,014	3,092	7,000	7,650	8,000	9,500	
603-1020 MEDICARE	2,578	2,358	2,879	3,580	2,732	3,275	3,767	
603-1025 TWC (SUI)	817	48	722	720	1,764	1,764	1,080	
603-1030 HEALTH INSURANCE	24,116	21,969	24,310	29,088	23,028	27,876	29,088	
603-1031 HSA	143	123	157	178	141	167	178	
603-1033 DENTAL INSURANCE	1,368	1,216	1,422	1,706	1,282	1,510	1,633	
603-1035 VISION CARE INSURANCE	324	289	319	365	291	345	325	
603-1036 LIFE INSURANCE	298	268	237	281	217	264	281	
603-1037 WORKERS' COMP INSURANCE	5,753	5,367	5,052	5,166	3,743	5,100	5,880	
603-1040 TMRS RETIREMENT	25,160	23,341	28,416	34,440	26,955	31,450	36,786	
603-1070 SPECIAL ALLOWANCES	<u>7,374</u>	<u>7,391</u>	<u>7,962</u>	<u>7,200</u>	<u>6,352</u>	<u>6,900</u>	<u>8,100</u>	
TOTAL PERSONNEL	243,299	222,927	267,212	304,831	252,870	297,371	329,649	
SUPPLIES								
603-2020 OFFICE SUPPLIES	1,256	681	1,840	1,000	1,010	1,100	1,000	
603-2035 EMPLOYEE APPRECIATION	0	0	0	320	118	320	360	
PW/W EMPLOYEES 8	45.00							360
603-2050 PRINTING & COPYING	0	117	24	175	249	300	175	
603-2060 MEDICAL EXAMS/SCREENINGS	164	1,121	324	200	175	175	200	
603-2070 JANITORIAL SUPPLIES	2,525	2,923	3,911	3,000	2,312	2,800	3,000	
603-2080 UNIFORMS	1,016	461	751	2,200	819	1,200	2,200	
603-2090 SMALL TOOLS	2,693	3,751	3,250	3,500	3,128	3,300	3,500	
603-2091 SAFETY GEAR	<u>1,378</u>	<u>1,377</u>	<u>2,653</u>	<u>1,000</u>	<u>3,471</u>	<u>3,500</u>	<u>1,500</u>	
TOTAL SUPPLIES	9,033	10,431	12,753	11,395	11,283	12,695	11,935	
SERVICES								
603-3012 PROFESSIONAL - ENGINEERING	23,925	10,161	2,200	5,000	0	0	5,000	
MS4 0	0.00							0
GENERAL 0	0.00							5,000
603-3013 PROFESSIONAL SERVICES	16,112	27,418	24,967	15,000	11,426	14,100	31,800	
TREE SERVICE/MUNICIPAL P 0	0.00							15,000
LANDSCAPE MAINT @ CITY 0	0.00							6,800
LOCKHILL SELMA MEDIAN 0	0.00							10,000
603-3014 PROF SERV - CH & MONUMENTS	0	0	2,813	20,000	15,233	15,500	15,000	
LANDSCAPING/LIGHTING 0	0.00							15,000
603-3020 ASSOCIATION DUES & PUBS	0	400	0	300	0	300	300	
MS4 0	0.00							100
GENERAL 0	0.00							200
603-3030 TRAINING/EDUCATION	455	750	530	300	709	775	600	
603-3040 TRAVEL/MILEAGE/LODGING/PERD	30	0	248	250	146	250	250	
603-3050 LIABILITY INSURANCE	3,457	3,702	3,625	3,750	4,107	4,107	4,700	
603-3060 UNIFORM SERVICE	1,016	1,825	2,902	2,000	2,673	2,900	2,000	
603-3070 PROPERTY INSURANCE	<u>1,705</u>	<u>1,836</u>	<u>1,799</u>	<u>1,825</u>	<u>1,965</u>	<u>1,965</u>	<u>2,175</u>	
TOTAL SERVICES	46,700	46,092	39,083	48,425	36,258	39,897	61,825	

10 -GENERAL FUND
PUBLIC WORKS

				(----- 2020-2021 -----)			(----- 2021-2022 -----)	
EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>CONTRACTUAL</u>								
603-4075 COMPUTER SOFTWARE	0	0	200	1,180	254	1,180	1,200	
BLUBEAM LICENSE 1	200.00							200
PAVER 0	0.00							1,000
603-4086 CONTRACT LABOR	0	2,194	0	0	0	0	0	
TOTAL CONTRACTUAL	0	2,194	200	1,180	254	1,180	1,200	
<u>MAINTENANCE</u>								
603-5005 EQUIPMENT LEASES	3,467	4,057	3,285	3,000	1,404	2,300	3,500	
603-5010 EQUIPMENT MAINT & REPAIR	16,550	10,981	10,635	12,000	14,729	15,500	12,000	
603-5015 ELECTRONIC EQPT MAINT	0	0	63	0	0	0	0	
603-5020 VEHICLE MAINTENANCE	8,600	7,757	4,783	7,000	2,375	4,800	7,000	
603-5030 BUILDING MAINTENANCE	13,217	13,293	13,038	7,000	7,085	7,500	7,500	
SECURITY SYSTEM 0	0.00							1,000
JANITORIAL SUPPLIES-MAT 0	0.00							1,000
VARIOUS 0	0.00							2,500
CAMERAS 0	0.00							3,000
603-5060 VEHICLE & EQPT FUELS	6,520	6,037	6,219	6,000	4,691	5,500	7,000	
TOTAL MAINTENANCE	48,354	42,125	38,023	35,000	30,284	35,600	37,000	
<u>DEPT MATERIALS-SERVICES</u>								
603-6011 CHEMICALS	718	810	1,512	800	695	750	800	
603-6055 FIRE HYDRANTS	1,993	0	0	0	0	0	0	
603-6080 STREET MAINTENANCE	19,660	29,762	47,245	41,000	22,294	35,000	31,000	
MAINTENANCE 0	0.00							31,000
603-6081 SIGN MAINTENANCE	2,912	2,008	4,288	3,000	4,584	4,750	3,000	
GENERAL SIGN MAINTENANC 0	0.00							1,000
BARRICADES 0	0.00							2,000
603-6083 DRAINAGE MAINT	0	0	123	500	0	300	500	
603-6084 PAVILION/PLAY/PATH MAINT	0	0	0	500	1,936	1,500	5,000	
TILE BASEBOARDS, SEAL 0	0.00							3,000
OTHER MAINTENANCE 0	0.00							2,000
603-6085 STRIPING	0	0	0	0	0	0	35,000	
DEZAVALA 0	0.00							35,000
TOTAL DEPT MATERIALS-SERVICES	25,283	32,580	53,169	45,800	29,509	42,300	75,300	
<u>UTILITIES</u>								
603-7040 UTILITIES - ELECTRIC	39,738	38,272	35,663	38,000	32,077	37,500	38,000	
603-7041 UTILITIES - GAS	1,340	307	320	500	264	320	500	
603-7042 UTILITIES - PHONE	434	505	444	500	370	444	500	
603-7044 UTILITIES - WATER	15,241	16,175	24,051	13,000	22,561	24,000	20,000	
603-7045 STREET LIGHTS	34,018	28,364	29,345	29,000	25,235	28,500	29,000	
TOTAL UTILITIES	90,772	83,623	89,823	81,000	80,507	90,764	88,000	

10 -GENERAL FUND
PUBLIC WORKS

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)		
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET
							PROPOSED BUDGET
<u>CAPITAL OUTLAY</u>							
603-8005 OFFICE FURNITURE	0	410	0	0	55	55	1,500
603-8015 NON-CAPITAL-COMPUTER	579	397	725	400	648	650	400
COMPUTER/MONITOR 1	400.00						400
603-8020 NON-CAPITAL-MAINT EQPT	3,540	7,391	0	0	0	0	6,650
KUBOTA WINCH 0	0.00						1,500
STUMP GRINDER 0	0.00						2,500
REPLACEMENT WEED EATER 0	0.00						500
POLE HEDGE TRIMMER 0	0.00						650
TAMPER PLATE REPLACEMEN 0	0.00						1,500
603-8060 CAPITAL - EQUIPMENT	61,889	0	0	0	0	0	0
603-8080 CAPITAL IMPROVEMENT PROJECT	0	7,500	0	0	0	0	0
603-8081 CAPITAL - BUILDINGS	0	25,597	0	0	0	0	0
TOTAL CAPITAL OUTLAY	66,008	41,295	725	400	703	705	8,550
<u>INTERFUND TRANSFERS</u>							
603-9010 TRF TO CAPITAL REPLACEMENT	163,877	50,572	46,436	98,615	98,615	139,372	50,176
FUTURE EQUIPMENT REPLAC 0	0.00						176
STREETS 0	0.00						50,000
603-9072 TRANSFER TO WATER CAPITAL	0	0	0	462,500	462,500	462,500	0
TOTAL INTERFUND TRANSFERS	163,877	50,572	46,436	561,115	561,115	601,872	50,176
TOTAL PUBLIC WORKS	693,326	531,840	547,423	1,089,146	1,002,782	1,122,384	663,635

Fire Department - 604



Mission Statement

The City of Shavano Park Fire Department continuously works to prevent and suppresses fires, educates and rescues citizens, provides emergency medical services, promote public safety and foster community relations to the residences and businesses within Shavano Park in order to provide first-class protection to our citizens, business owners and visitors.

Goals:

- Develop an organization to effectively administer and manage the resources of the Fire Department
- Develop a system for minimizing the impact of disaster and other emergencies on life and property
- Provide an effective Emergency Medical Service system
- Provide an effective Fire Suppression and Prevention Program

Objectives:

- Effectively communicate the Department's mission and vision to employees, partners and stakeholders
- Recognize and scale to changing budgetary, fiscal, and regulatory conditions
- Seek to improve operational efficiency and effectiveness by shaping, enhancing, and adapting to changing circumstances
- Seek to maintain / improve our current ISO rating of 2
- Implement Winter Storm Uri infrastructure recommendations as appropriate
- Cultivate and strengthen relationships with stakeholders, governing bodies, and our customers
- Foster a culture that emphasizes and enhances employee health and safety
- Promote a highly motivated and well-trained workforce
- Strive to complete the Texas Best Practice program
- Strive to maintain an average response time under 4 minutes
- Investigate options for a long-term cancer screening plan for fire fighters
- Reorganize the rank structure to include Battalion Chiefs for improved ISO credit
- Develop a plan to house female firefighter for future hiring possibilities
- Continue compliance and code enforcement of tree ordinance
- Purchase backup generator to power FD Offices
- Develop/implement commendation program for fire personnel
- Purchase two cardiac monitor/defibrillators to replace end of service life devices on both medic units
- Purchase Autopulse CPR equipment to replace end of service life devices on both medic units
- Purchase Amkus rescue tools (jaws of life), to replace the equipment that has reached the end of

service life

- Add additional electrical service to fire bays to power air trailer
- Develop a plan to replace fitness equipment purchased by employees
- Purchase additional bunker gear (eight sets) to complete outfitting every firefighter with a second set of bunker gear.
- Pursue becoming a Medicaid approved provider creating additional funding for EMS responses.

FIRE & EMS PERFORMANCE MEASURES:				
DESCRIPTION:	Actual FY19-20	Actual FY20-21	To date FY20-21	Target FY21-22
Overall Average Response Time (Minutes)	4:17	4:48	4:36	4:00
Total Number of EMS Responses	503	429	157	500
Number of EMS Transports	130	213	90	275
Number of Fire Calls for Service	377	383	240	500
Total Number of Responses	880	812	397	1000

FIRE DEPARTMENT - 604

Major Budget Changes

Personnel Salary/Benefits: \$ 1,604,020

No change in personnel. City Council accepted the compensation adjustment recommendations based on the results of a recently completed survey as well as a cost of living adjustment of 3.0% for all staff. State unemployment rate has increased to 2.80% with 3.0% budgeted. The actuarial valuation of the City retirement plan increased the annual contribution rate from 13.95% for calendar year 2021 to 14.16% for calendar year 2022. City was notified of a 5.0% increase in workers compensation insurance premiums.

No significant changes have been made to the day to day operations.

Services: \$ 84,428

Proposed increase of \$9,840 includes 10% premium increase for property insurance, 15% premium increase for liability insurance, \$1,200 increase for EMS billing services, and \$1,440 increase for mobile communications connectivity

Maintenance: \$ 41,450

Increase of \$2,900 in Vehicle Maintenance to be more in line with recent account history
Increase of \$2,000 in Vehicle & Equipment Fuels expected as prices are rising

Capital Outlay: \$ 6,400

Decrease as City Council has provided consensus guidance to use a portion of the City's American Rescue Plan Act funding for Fire Department purposes. Please refer to Fund 58 for details.

Interfund Transfers:
-9010 Capital Replacement \$ 147,164

Funds included in this line item are set aside for future capital replacement. Additional information is located in the Capital Replacement Fund portion of the budget. Decrease as City Council has provided consensus guidance to use a portion of the City's American Rescue Plan Act funding for Fire Department purposes. Please refer to Fund 58 for details.

10 -GENERAL FUND
FIRE DEPARTMENT

	(----- 2020-2021 -----)				(----- 2021-2022 -----)			
EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
PERSONNEL								
604-1010 SALARIES	1,006,779	1,019,600	1,062,707	1,104,150	908,024	1,059,000	1,166,576	
604-1015 OVERTIME	39,333	48,063	47,833	40,000	39,647	41,000	40,000	
604-1020 MEDICARE	14,938	15,136	15,698	16,850	13,395	16,200	17,927	
604-1025 TWC (SUI)	2,923	153	2,465	3,060	4,284	4,284	4,590	
604-1030 HEALTH INSURANCE	108,461	107,327	113,984	123,624	99,990	120,594	123,624	
604-1031 HSA	594	583	570	755	463	560	755	
604-1033 DENTAL INSURANCE	6,479	6,221	6,625	6,825	5,488	6,640	6,653	
604-1035 VISION CARE INSURANCE	1,553	1,477	1,578	1,625	1,305	1,578	1,390	
604-1036 LIFE INSURANCE	1,331	1,306	1,170	1,193	965	1,164	1,193	
604-1037 WORKERS' COMP INSURANCE	22,707	21,666	22,466	32,340	23,347	30,800	36,137	
604-1040 TMRS RETIREMENT	146,136	150,568	157,026	162,090	134,050	156,000	175,075	
604-1070 SPECIAL ALLOWANCES	<u>17,469</u>	<u>15,393</u>	<u>15,093</u>	<u>17,300</u>	<u>13,260</u>	<u>16,000</u>	<u>30,100</u>	
TOTAL PERSONNEL	1,368,703	1,387,494	1,447,216	1,509,812	1,244,217	1,453,820	1,604,020	
SUPPLIES								
604-2020 OFFICE SUPPLIES	1,377	1,480	842	1,200	1,329	1,500	1,200	
604-2035 EMPLOYEE APPRECIATION	0	0	0	680	0	680	765	
17 FF 17	45.00						765	
604-2060 MEDICAL EXAMS/SCREENINGS	619	556	954	1,000	545	625	1,000	
DRUG TESTING 0	0.00						200	
HEALTH SCREENING 0	0.00						400	
IMMUNIZATIONS 0	0.00						250	
FIRE FIGHTER CANDIDATE 0	0.00						150	
604-2070 JANITORIAL SUPPLIES	2,799	1,873	3,155	3,000	2,575	2,750	3,000	
604-2080 UNIFORMS & ACCESSORIES	5,597	6,857	7,608	8,500	6,252	7,800	8,500	
UNIFORMS - (17) FIRE FI 0	<u>0.00</u>						<u>8,500</u>	
TOTAL SUPPLIES	10,392	10,766	12,559	14,380	10,702	13,355	14,465	
SERVICES								
604-3017 PROFESSIONAL - MEDICAL DIRE	4,805	5,400	5,400	5,400	4,500	5,400	5,400	
MEDICAL DIRECTOR 12	400.00						4,800	
OTHER PROF. SERV. 0	0.00						200	
EMERGENCY MANAGEMENT PL 0	0.00						400	
604-3020 ASSOCIATION DUES & PUBS	7,255	7,080	7,293	8,420	5,588	7,600	8,420	
TCFP DUES & CERT FEES 0	0.00						4,045	
STRAC DUES 0	0.00						200	
ICC CODE BOOK UPDATE 0	0.00						200	
NATIONAL FIRE CODE UPDA 0	0.00						1,300	
TX AMBULANCE ASSOC. 0	0.00						250	
TDSHS RECERT FEES & CE 0	0.00						1,150	
NFPA MEMBERSHIP 0	0.00						150	
ALAMO AREA FIRE CHIEFS 0	0.00						25	
TX FIRE CHIEFS/BEST PRA 0	0.00						500	
UT/UNIV. HOSP INF CTR 0	0.00						600	
604-3030 TRAINING/EDUCATION	5,208	6,544	7,048	7,000	3,998	6,500	7,000	

10 -GENERAL FUND
FIRE DEPARTMENT

		(----- 2020-2021 -----) (----- 2021-2022 -----)							
EXPENDITURES		2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
CE SOLUTIONS - EMS	0	0.00							2,000
CE - FIRE FIGHTERS	0	0.00							2,500
FIRERMS & EPCR TESTING	0	0.00							2,500
604-3040 TRAVEL/MILEAGE/LODGING/PERD		3,475	2,605	2,730	4,000	3,425	3,600	4,000	
TRAVEL-MILEAGE-LODGING	0	0.00							3,500
FOOD FOR TRAINING/MEETI	0	0.00							500
604-3050 LIABILITY INSURANCE		16,910	19,653	20,504	21,100	22,714	22,714	26,100	
604-3070 PROPERTY INSURANCE		8,409	11,310	12,116	12,200	13,133	13,133	14,400	
604-3080 SPECIAL SERVICES		2,710	12,218	8,926	11,800	10,241	12,200	13,000	
EMERGICON	12	1,000.00							12,000
DELINQUENT COLLECTIONS	0	0.00							1,000
604-3090 COMMUNICATIONS SERVICES		4,072	4,481	4,867	4,668	4,614	4,750	6,108	
DATA CARDS-MDTS	12	264.00							3,168
PHONE SERVICE	0	0.00							2,700
MDT SERVICE	0	0.00							240
TOTAL SERVICES		52,844	69,291	68,883	74,588	68,212	75,897	84,428	
<u>CONTRACTUAL</u>									
604-4045 RADIO ACCESS FEES - COSA		5,832	5,832	5,832	6,000	5,832	5,832	6,000	
COSA/HARRIS RADIO	0	0.00							6,000
HARRIS RADIO MAINT.	0	0.00							0
604-4075 COMPUTER SOFTWARE/MAINTENAN		216	0	3,900	500	609	400	350	
PDF APP	0	0.00							350
604-4086 CONTRACT LABOR		0	15,902	0	0	0	0	0	
TOTAL CONTRACTUAL		6,048	21,734	9,732	6,500	6,441	6,232	6,350	
<u>MAINTENANCE</u>									
604-5010 EQUIPMENT MAINT & REPAIR		4,224	4,213	4,719	4,500	6,952	7,500	5,000	
FIRE EQUIPMENT	0	0.00							3,000
EMS	0	0.00							1,000
VARIOUS EQUIPMENT	0	0.00							1,000
604-5020 VEHICLE MAINTENANCE		21,063	32,127	18,565	15,200	36,789	38,000	18,100	
FIRE ENGINES	2	4,500.00							9,000
EMS UNITS	2	2,300.00							4,600
BRUSH, SUPPORT, CHIEF T	3	1,500.00							4,500
604-5030 BUILDING MAINTENANCE		6,036	6,824	6,967	6,000	9,113	10,000	6,350	
FIRE STATION	0	0.00							5,250
LIVING QUARTERS	0	0.00							1,100
604-5060 VEHICLE & EQPT FUELS		11,214	10,184	9,842	10,000	8,064	9,200	12,000	
TOTAL MAINTENANCE		42,538	53,349	40,094	35,700	60,918	64,700	41,450	

10 -GENERAL FUND
FIRE DEPARTMENT

(----- 2020-2021 -----) (----- 2021-2022 -----)								
EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>DEPT MATERIALS-SERVICES</u>								
604-6015 ELECTRONIC EQPT MAINT	10,048	5,997	6,120	6,500	1,829	2,750	6,500	
STRAC TABLET EPCR USER	2	800.00						1,600
RADIO TOWER MAINTENANCE	0	0.00						300
MDT MAINTENANCE	0	0.00						1,500
ZOLL CARDIAC MONITOR CA	2	500.00						1,000
GAS MONITORING	0	0.00						400
MISC VARIOUS EQUIPMENT	0	0.00						1,700
604-6030 INVESTIGATIVE SUPPLIES/PROC	328	28	880	1,500	0	750	1,000	
604-6040 EMS SUPPLIES	24,664	21,964	25,289	26,240	17,033	26,000	27,940	
EMS OXYGEN	12	120.00						1,440
DISPOSABLE MEDICAL SUPP	0	0.00						15,000
MEDICATIONS	0	0.00						10,000
BIO HAZARD WASTE DISPOS	0	0.00						1,500
604-6045 FIRE FIGHTING EQPT SUPPLIES	9,675	11,724	9,495	10,000	6,998	9,250	10,000	
FIRE HOSE REPLACEMENT	1	3,000.00						3,000
SMALL EQUIPMENT REPLACE	1	2,000.00						2,000
FIRE NOZZLE REPLACEMENT	1	2,000.00						2,000
CLASS A & B FOAM	0	0.00						1,000
VARIOUS SUPPLIES	0	0.00						2,000
604-6060 PPE MAINTENANCE	13,571	9,923	14,824	14,100	10,439	13,700	14,750	
GEAR REPLACEMENT	5	2,100.00						10,500
NEW GEAR	0	0.00						2,000
REPAIRS	0	0.00						1,000
AIR QUALITY TESTING	0	0.00						500
MISC. PPE	0	0.00						750
TOTAL DEPT MATERIALS-SERVICES	58,286	49,636	56,608	58,340	36,299	52,450	60,190	
<u>UTILITIES</u>								
604-7044 UTILITIES - WATER	1,404	1,617	11,244	2,000	1,574	2,200	2,500	
TOTAL UTILITIES	1,404	1,617	11,244	2,000	1,574	2,200	2,500	
<u>CAPITAL OUTLAY</u>								
604-8010 NON-CAPITAL-ELECTRONIC EQUI	16,600	0	0	0	0	0	1,500	
COMMAND CELLULAR	0	0.00						1,500
604-8012 NON-CAPITAL-FIRE ARMS/TASER	797	0	0	0	0	0	0	
604-8015 NON-CAPITAL-COMPUTER EQUIPM	468	0	2,165	400	22	400	4,900	
COMPUTER/MONITOR	0	0.00						400
2 EMS TABLETS	0	0.00						4,500
604-8025 NON CAP - OFFICE FURN/EQPT	269	407	0	0	0	0	0	
604-8040 CAPITAL - PPE EQUIPMENT	0	0	1,413	21,200	22,956	22,956	0	
604-8050 CAPITAL - VEHICLE	186,490	0	0	0	0	0	0	
604-8060 CAPITAL - EQUIPMENT	21,575	0	0	0	0	0	0	
604-8080 CAPITAL - IMPROVEMENT	0	0	16,471	0	0	0	0	
TOTAL CAPITAL OUTLAY	226,200	407	20,049	21,600	22,978	23,356	6,400	

10 -GENERAL FUND
FIRE DEPARTMENT

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
<u>INTERFUND TRANSFERS</u>								
604-9000 GRANT EXPENDITURES	10,728	13,854	4,000	10,000	6,586	16,770	5,000	
TEXAS FOREST SERVICE 0	0.00							5,000
604-9010 TRF TO CAPITAL REPLACEMENT	<u>422,343</u>	<u>208,106</u>	<u>206,623</u>	<u>224,318</u>	<u>224,318</u>	<u>224,318</u>	<u>147,164</u>	
TOTAL INTERFUND TRANSFERS	433,071	221,960	210,623	234,318	230,904	241,088	152,164	
<hr/>								
TOTAL FIRE DEPARTMENT	2,199,486	1,816,254	1,877,008	1,957,238	1,682,244	1,933,098	1,971,967	

Police Department - 605



Mission Statement

The Shavano Park Police Department in partnership with the community provides exemplary law enforcement services to promote a safe environment, protecting life and property, while preserving the peace with honor and courage.

Goals:

- Effectively conduct Community-Oriented Policing by maintaining positive interaction with the public and a high degree of visibility within the community.
- Proactively educate the public to the community's role and responsibility to aid in the prevention, detection, and resolution of crime.
- Increase safety of citizens and officers by developing and improving internal systems which assure high quality service to our community while increasing the department's efficiency.
- Recruit, train, and resource a diverse, highly skilled, motivated law enforcement workforce, that promotes a rewarding work environment, investing in the personal and professional development of our employees.

Objectives:

Effectively conduct Community-Oriented Policing by maintaining positive interaction with the public and a high degree of visibility within the community.

- Minimize crime rates across the City
- Maintain average police response times to less than 3 minutes
- Continue to seek positive methods for enhancing Community Policing
- Update 5-year historical crime assessment

Proactively educate the public to the community's role and responsibility to aid in the prevention, detection, and resolution of crime.

- Improve citizen/officer interaction through increasing public contact by use of various social media and web opportunities
- Publish monthly crime update

Increase safety of citizens and officers by developing and improving internal systems which assure high quality service to our community while increasing the department's efficiency.

- Purchase new, more efficient and dependable patrol car and body camera system from new provider
- Purchase of 5 BolaWrap Remote Restraint Devices
- Implement Winter Storm Uri infrastructure recommendations as appropriate
- Upgrade Building City Hall video camera system

- Assess emerging technology for officer safety and efficiency
- Obtain re-accreditation with Texas Best Practices Program

Recruit, train, and resource a diverse, highly skilled, motivated law enforcement workforce, that promotes a rewarding work environment, investing in the personal and professional development of our employees.

- Continue to assess staffing needs within the Police Department
- Effectively provide the staff with quality in-service and external training opportunities
- Continue to pursue grant opportunities
- Upgrade worst performing 2014 purchased computers
- Purchase 14 patrol rifles and associated gear for all sworn staff
- Purchase of two replacement patrol vehicles

POLICE DEPARTMENT PERFORMANCE MEASURES:				
Description:	Calendar Year 2018	Calendar Year 2019	Calendar Year 2020	Target 2021
Calls for Service	2,645	2,263	1,950	2,200
Response Time	not measured	3.5 minutes	3.5 minutes	< 3 minutes
Traffic Contacts	not measured	not measured	not measured	3,500
Citations Written	1,114	1,208	793	not measured
Warnings Issued	1,986	2,066	1,708	not measured
# of Offense Reports Generated	98	88	137	200
Number of patrol officers per 1,000 population	3.69	3.69	3.69	3.69

Police Department - 605

Major Budget Changes

Personnel Salary/Benefits: \$ 1,727,816

No change in personnel. City Council accepted the compensation adjustment recommendations based on the results of a recently completed survey as well as a cost of living adjustment of 3.0% for all staff. State unemployment rate has increased to 2.80% with 3.0% budgeted. The actuarial valuation of the City retirement plan increased the annual contribution rate from 13.95% for calendar year 2021 to 14.16% for calendar year 2022. City was notified of a 5.0% increase in peace officers' workers compensation insurance premiums.

A portion of Salaries, Medicare, and TMRS are being supplemented from the Court Restricted Fund (Security) to cover the manpower needed during the monthly Municipal Court sessions.

No significant changes have been made to the day to day operations.

Services: \$ 74,019

Proposed increase of \$8,600 includes \$2,000 for Texas Best Practices recertification, 10% premium increase for property insurance, 15% premium increase for liability insurance and \$800 increase for mobile communications connectivity

Contractual: \$ 27,000

Decrease as interim Police Chief contract labor is not proposed for FY 2022

Maintenance: \$ 75,350

Increase in Vehicle & Equipment Fuels expected as rates are rising

Dept Materials - Services: \$ 16,800

\$2,000 increase in Investigative Supplies (6030) for increased crime laboratory fees

Capital Outlay: \$ 400

As the Police Department capital outlay expenditures are financed via the Crime Control District, those items are being budgeted in that fund.

City Council has also provided consensus guidance to utilize a portion of the City's American Rescue Plan Act funds for Police Department purposes. Please refer to Fund 58 for details.

10 -GENERAL FUND
POLICE DEPARTMENT

	(----- 2020-2021 -----) (----- 2021-2022 -----)							
EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
PERSONNEL								
605-1010 SALARIES	1,072,728	1,093,180	1,107,975	1,185,352	984,075	1,163,000	1,265,600	
605-1015 OVERTIME	13,585	16,484	22,108	30,000	22,084	28,000	32,500	
605-1020 MEDICARE	15,743	16,255	16,430	18,240	14,645	16,750	19,410	
605-1025 TWC (SUI)	3,078	233	2,892	3,420	4,932	4,932	5,130	
605-1030 HEALTH INSURANCE	124,463	124,250	126,568	138,168	106,656	129,684	130,896	
605-1031 HSA	799	799	799	844	614	748	800	
605-1033 DENTAL INSURANCE	7,551	7,239	7,371	7,560	5,884	7,160	7,215	
605-1035 VISION CARE INSURANCE	1,776	1,693	1,741	1,785	1,393	1,690	1,485	
605-1036 LIFE INSURANCE	1,540	1,477	1,299	1,334	1,088	1,322	1,334	
605-1037 WORKERS' COMP INSURANCE	28,335	28,072	28,890	29,860	21,486	27,800	33,396	
605-1040 TMRS RETIREMENT	153,641	158,990	162,257	175,450	144,749	171,500	189,550	
605-1070 SPECIAL ALLOWANCES	31,894	34,025	33,048	35,825	31,467	37,300	40,500	
TOTAL PERSONNEL	1,455,134	1,482,698	1,511,376	1,627,838	1,339,074	1,589,886	1,727,816	
SUPPLIES								
605-2020 OFFICE SUPPLIES	2,541	2,990	3,110	3,000	2,232	3,000	3,000	
605-2035 EMPLOYEE APPRECIATION	0	0	0	760	0	760	855	
19 FTE	45.00						855	
605-2050 PRINTING & COPYING	1,297	1,383	898	1,300	1,372	1,500	1,500	
FORMS, MIRANDA, LEGISLA	0						1,500	
605-2060 MEDICAL/SCREENING/TESTING/B	264	368	1,344	500	0	200	1,000	
PSYCHOLOGICAL EVALUATIO	0	0.00					400	
DRUG SCREEN-PHYSICALS	0	0.00					200	
POLYGRAPS	0	0.00					400	
605-2070 JANITORIAL/BUILDING SUPPLIE	490	0	0	0	0	0	500	
605-2080 UNIFORMS & ACCESSORIES	25,286	26,515	27,805	27,000	18,788	25,500	27,000	
UNIFORMS	0	0.00					19,000	
8- BULLET PROOF VESTS	0	0.00					8,000	
605-2091 SAFETY SUPPLIES	0	0	11,596	0	0	0	0	
TOTAL SUPPLIES	29,878	31,256	44,753	32,560	22,392	30,960	33,855	
SERVICES								
605-3020 ASSOCIATION DUES & PUBS	6,023	2,287	1,877	2,869	1,085	1,900	4,869	
NATIONAL ASSN. OF POLIC	0	0.00					60	
TX POLICE CHIEF ASSN. -	0	0.00					50	
TEXAS POLICE ASSOCIATIO	0	0.00					30	
CRIMINAL LAW & TRAFFIC	0	0.00					1,200	
TX POLICE CHIEF ASSN -	0	0.00					350	
NOTARY PUBLIC - RENEWAL	0	0.00					130	
TX BEST PRACTICE RENEWA	0	0.00					2,500	
PERF	0	0.00					360	
SHRM	0	0.00					189	
605-3030 TRAINING/EDUCATION	2,013	150	300	3,500	317	500	3,500	
	0	0.00					3,500	
FIREARMS TRAINING 22 OF	0	0.00					0	

10 -GENERAL FUND
POLICE DEPARTMENT

		(----- 2020-2021 -----) (----- 2021-2022 -----)						
EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
~ 20 VARIOUS TRAINING C	0	0.00						0
TML CONFERENCE	0	0.00						0
605-3040 TRAVEL/MILEAGE/LODGING/PERD	2,653	4,962	2,232	5,000	4,205	4,500	5,000	
605-3050 LIABILITY INSURANCE	17,343	17,029	16,683	18,350	19,753	19,753	22,700	
605-3060 UNIFORM MAINTENANCE	3,862	4,052	5,677	6,000	3,783	4,700	6,000	
21 OFFICERS AT ~\$350 EA	0	0.00						6,000
605-3071 PROPERTY INSURANCE	6,938	7,960	7,829	7,900	8,504	8,504	9,350	
605-3072 ANIMAL CONTROL SERVICES	12,000	12,000	12,500	12,500	9,040	12,040	12,500	
DEZAVALA SHAVANO VET CL	12	1,000.00						12,000
ANIMAL CONTROL EQUIPMEN	0	0.00						500
605-3087 CITIZENS COMMUNICATION/ED	610	400	120	500	24	350	500	
605-3090 COMMUNICATIONS SERVICES	5,985	5,586	4,371	8,800	7,320	8,875	9,600	
CONNECTIVITY - ROUTERS	0	0.00						4,800
CONNECTIVITY - TICKET W	0	0.00						3,360
MOBILE HOTSPOTS	0	0.00						1,440
TOTAL SERVICES	57,427	54,426	51,589	65,419	54,031	61,122	74,019	
<u>CONTRACTUAL</u>								
605-4045 CONTRACT/RADIO FEES COSA	7,776	7,992	7,776	8,000	7,992	7,992	8,000	
605-4075 COMPUTER SOFTWARE/INCODE	13,403	13,423	14,522	18,264	16,884	18,200	19,000	
INCODE - TDEX INTERFACE	0	0.00						684
INCODE - CALLS FOR SERV	0	0.00						781
INCODE - PUBLIC SAFETY	0	0.00						8,316
INCODE - CASE MANAGEMEN	0	0.00						1,617
INCODE - PERSONNEL	0	0.00						722
INCODE - PROPERTY ROOM	0	0.00						1,155
BRAZOS TECHNOLOGY	0	0.00						2,774
LEADS ONLINE	0	0.00						1,758
PRODUCTIVITY (TCLEDDS)	0	0.00						500
ACCURINT (LEXIS-NEXIS)	0	0.00						693
605-4086 CONTRACT LABOR	0	0	0	6,498	6,498	6,498	0	
TOTAL CONTRACTUAL	21,179	21,415	22,298	32,762	31,373	32,690	27,000	
<u>MAINTENANCE</u>								
605-5005 EQUIPMENT LEASES	2,168	1,803	1,684	2,000	1,484	1,800	2,000	
MONTHLY COPY FEES - PER	0	0.00						2,000
605-5010 EQUIPMENT MAINT & REPAIR	2,836	894	1,714	2,000	1,609	3,250	2,000	
605-5015 ELECTRONIC EQPT MAINT	3,791	1,274	4,591	5,350	1,156	4,800	5,350	
MIDWEST RADAR-CERTIFICA	0	0.00						350
DAILY WELLS - RAIDO REP	0	0.00						2,000
COPTRAX/TECH SUPPORT/RE	0	0.00						3,000
605-5020 VEHICLE MAINTENANCE	34,697	24,697	43,637	30,000	24,708	28,000	30,000	
605-5060 VEHICLE & EQPT FUELS	35,968	35,207	31,250	30,000	29,790	33,000	36,000	
TOTAL MAINTENANCE	79,460	63,874	82,876	69,350	58,747	70,850	75,350	

10 -GENERAL FUND
POLICE DEPARTMENT

(----- 2020-2021 -----) (----- 2021-2022 -----)								
EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>DEPT MATERIALS-SERVICES</u>								
605-6030 INVESTIGATIVE SUPPLIES	2,224	2,983	2,847	3,000	2,207	2,800	5,000	
605-6032 POLICE SAFETY SUPPLIES	2,250	3,391	3,599	3,000	2,882	2,900	3,000	
FLARES	0	0.00						500
SABA	0	0.00						1,700
GLOVES, TRAFFIC CONES,	0	0.00						800
605-6035 FIREARMS EQUIPMENT/SUPPLIES	5,969	5,676	6,649	8,800	8,812	9,000	8,800	
AMMUNITION	0	0.00						6,300
TARGETS/SHOOTING PADS	0	0.00						2,000
CLEANING SUPPLIES	0	0.00						500
TOTAL DEPT MATERIALS-SERVICES	10,443	12,050	13,095	14,800	13,900	14,700	16,800	
<u>UTILITIES</u>								
605-7042 UTILITES- PHONE	4,474	4,144	3,679	5,500	3,285	3,950	5,100	
CELL PHONES	0	0.00						2,500
AT&T DISPATCH LINE	0	0.00						1,500
WAVE APP	0	0.00						1,100
TOTAL UTILITIES	4,474	4,144	3,679	5,500	3,285	3,950	5,100	
<u>CAPITAL OUTLAY</u>								
605-8010 NON-CAPITAL-ELECTRONIC EQUI	20,397	0	0	0	0	0	0	
605-8012 NON CAPITAL-FIRE ARMS/TASER	8,640	0	0	0	0	0	0	
605-8015 NON-CAPITAL-COMPUTER EQUIP.	9,706	0	0	400	812	812	400	
COMPUTER/MONITOR	1 400.00							400
605-8025 NON-CAPITAL - OFFICE FURNIT	3,107	0	0	0	0	0	0	
605-8050 CAPITAL - VEHICLES	147,129	0	0	0	0	0	0	
TOTAL CAPITAL OUTLAY	188,979	0	0	400	812	812	400	
<u>INTERFUND TRANSFERS</u>								
605-9000 GRANT EXPENDITURES	14,000	16,279	33,905	0	0	0	0	
TOTAL INTERFUND TRANSFERS	14,000	16,279	33,905	0	0	0	0	
TOTAL POLICE DEPARTMENT	1,860,974	1,686,140	1,763,571	1,848,629	1,523,615	1,804,970	1,960,340	

Development Services - 607

Major Budget Changes

Personnel Salary/Benefits

\$ -

There are no personnel located within this department. Services are performed by outside, independent contractors.

Services:

\$ 83,000

-3015 Professional Services - building Inspections

Additional volume of inspections anticipated, increase \$5,000

Contractual:

-4075 Computer Software/Maintenance

\$ 6,750

Additional fees as volume expected to increase for the digital/on-line permitting process

No other significant changes in the day to day operations of this department.

10 -GENERAL FUND
DEVELOPMENT SERVICES

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>SUPPLIES</u>								
607-2020 OFFICE SUPPLIES	340	0	13	100	253	350	100	
607-2050 PRINTING & COPYING	<u>1,096</u>	<u>864</u>	<u>204</u>	<u>750</u>	<u>250</u>	<u>250</u>	<u>750</u>	
TOTAL SUPPLIES	1,436	864	217	850	503	600	850	
<u>SERVICES</u>								
607-3012 PROF -ENGINEERING REVIEW	0	0	0	2,000	0	0	2,000	
607-3015 PROF -BLDG INSPECTION SERVI	94,603	77,407	75,160	70,000	67,010	75,000	75,000	
607-3016 PROF -HEALTH INSPECTOR	2,160	1,980	2,040	2,000	2,040	2,000	2,000	
607-3017 PROF -SANITARY INSPECTION S	3,000	2,090	4,370	2,500	3,660	5,000	4,000	
607-3020 ASSOCIATION DUES & PUBS	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,700</u>	<u>1,051</u>	<u>1,051</u>	<u>0</u>	
TOTAL SERVICES	99,763	81,477	81,570	78,200	73,762	83,051	83,000	
<u>CONTRACTUAL</u>								
607-4075 COMPUTER SOFTWARE/MAINTENAN	1,400	1,400	1,500	5,000	2,413	3,300	6,750	
DIGITAL PERMITTING	0							6,000
PERMITMD (OLD PERMITS)	<u>0</u>	<u>0.00</u>						<u>750</u>
TOTAL CONTRACTUAL	1,400	1,400	1,500	5,000	2,413	3,300	6,750	
TOTAL DEVELOPMENT SERVICES	102,599	83,741	83,288	84,050	76,678	86,951	90,600	
TOTAL EXPENDITURES	<u>5,889,043</u>	<u>5,167,251</u>	<u>5,776,676</u>	<u>6,063,741</u>	<u>5,179,274</u>	<u>6,028,641</u>	<u>5,802,208</u>	<u></u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>(423,105)</u>	<u>29,974</u>	<u>(317,758)</u>	<u>0</u>	<u>599,249</u>	<u>90,431</u>	<u>0</u>	<u></u>

30 - DEBT SERVICE FUND

Fund Purpose. This fund accounts for the property taxes levied for payment of principal and interest on the City's general long-term debt.

Fund Description. The debt service fund accounts for the accumulation of the interest and sinking (I&S) portion of ad valorem taxes for the payment of principal, interest and related costs.

The general obligation bonds are payable out of the City's ad valorem tax revenues. City Council authorizing the levy, assessment and collection of ad valorem taxes sufficient to pay the annual debt service amounts as provided in the bond ordinance, solely for the benefit of those bonds. The bond ordinance stipulates that "said interest and sinking fund shall be kept separate and apart from all other funds and accounts of said City, and shall be used only for the paying the interest on and principal of said bonds."

As of September 30, 2021, the City's long-term debt consists of two outstanding bonds and one State Infrastructure Bank Loan:

- 1) **General Obligation Refunding Bond, Series 2017.** The bond's current principal outstanding is \$1,735,000 with \$686,400 in interest for a total debt service of \$2,421,400. This bond bears interest of 2.0% to 4.0%. The final principal and interest payment is due February 15, 2039.
 - 100% of the debt service is supported by water revenues.

Purpose Statement: Proceeds were used to make public improvements and for other public purposes: (1) acquire, construct, renovate, enlarge, and/or improve the City's water utility system, including a new water well; (2) purchase materials, supplies, equipment, machinery, land, and rights-of-way for authorized needs and purposes relating to the water utility system; and (3) payment of professional services related to the construction and financing of the aforementioned projects. This bond was originally issued in 2009 and was refinanced in 2017.

- 2) **General Obligation Refunding Bond, Series 2018.** The bond's current principal outstanding is \$1,130,000 with \$74,513 in interest for a total debt service of \$1,204,513. This bond bears an interest rate of 2.69%. The final principal and interest payment is due February 15, 2026.
 - \$247,527 (or 20.55%) of the total debt service is supported by water revenues.
 - \$956,986 (or 79.45%) of the total debt service is supported by ad valorem taxes.

Purpose Statement: Proceeds were used to make public improvements and for other public purposes: (1) streets and drainage; (2) City Hall; and (3) Waterworks Improvements. The original Bond was issued in 2000, refinanced in 2009 and again in 2018.

- 3) **State Infrastructure Bank Loan, Series 2020.** The loan's current principle outstanding is \$925,000 with \$174,712 in interest for a total debt service of \$1,099,712. This loan is non-

interest bearing for the first three years, after which it carries a 2.33% rate. Final principal and interest payment is due August 15, 2040.

- \$549,856 (or 50%) of the debt service is supported by water revenues.
- \$549,856 (or 50%) of the debt service is supported by ad valorem taxes.

Purpose Statement: Proceeds were used for payment of the actual costs of relocation of water utilities necessary for the Texas Department of Transportation's NW Military Highway expansion project.

The Debt Service Fund supports \$1,506,842 in total debt service requirements.

The Water Debt Service Fund supports the remaining \$3,218,782 of future total debt service requirements. See page 113 for information on the Water Fund portion of the debt.

Note regarding State Infrastructure Bank Loan. This loan was issued by the State Infrastructure Bank of the Texas Department of Transportation (TxDOT) in Fiscal Year 2020 - 2021 to finance the relocation of City Utility water lines in conflict with the TxDOT improvement project of NW Military Highway (Farm to Market Road 1535) that bisects Shavano Park. This project will incorporate bike lanes, sidewalks, and a 2-way center turn lane while improving drainage facilities and adding a traffic light at the corner of Pond Hill Road and NW Military Highway (a site of frequent accidents). It is a regional project funded by the Alamo Area Municipal Planning Organization and uses a combination of Federal and State funds.

Fund Changes. This budget provides \$126,880 in revenues from ad valorem taxes, \$28,940 transfer from the General Fund, \$35,000 from fund balance and \$38,629 in certified prior year excess ad valorem tax collections*. A total of \$229,449 will be expensed for debt service in fiscal year 2021 – 2022.

City Bond Rating. According to the City's Financial Advisor, Shavano Park is rated "AAA" by Standard and Poor's. This is the highest and best credit rating that can be issued.

Debt Service Ratio. The City's fiscal year 2021 – 2022 debt service ratio is 0.039 or 3.9%. In other words 3.9% of the City's revenues this budget year are spent on debt service. This ratio demonstrates that the City of Shavano Park is financially strong and existing debt levels do not significantly impact current operations.

The debt service ratio, a widely accepted measure of sound financial management, and a useful tool to understand the City's fiscal integrity, is the ratio of debt service expenditures as a percent of a municipality's own source revenue (I&S portion of ad valorem taxes in addition to General Fund revenues). The Government Finance Officers Association considers a debt service ratio exceeding 20% as a warning signal for municipalities. A ratio of 10% or less is considered acceptable.

Legal Debt Margin Information. The City is a Type A general law municipality and under Article XI, Section 4, of the Texas Constitution, the maximum ad valorem tax rate is limited to \$1.50 per \$100 Taxable Assessed Valuation for all City purposes. The Texas Attorney General has adopted an administrative policy that generally prohibits the issuance of debt by a municipality, such as the City, if its issuance produces debt service requirements exceeding that which can be paid from \$1.00 of the foregoing \$1.50 maximum rate calculated at 90% collection.

Per the City’s Financial Advisors using the Texas Attorney General’s guideline for general law Cities, the City’s legal debt margin is based on a tax rate of \$1.00 per \$100 of net assessed property value with projected 90% collection of the tax levy. For the fiscal year 2021 – 2022 budget, the City’s legal debt margin is \$11,936,001. This means the City could issue debt (bonds) up to an amount that generates a maximum debt service requirements of less than \$11,936,001.

The General Law Cities calculation of the legal debt margin for the City of Shavano Park is:

Estimated Net Assessed Value: \$ 1,369,589,457

For the Texas Constitution Legal Debt Margin – Divide the estimated net assessed value by \$100 and multiply by the Texas Attorney General general rule tax rate of \$1.00. Then subtract the maximum annual debt service requirement amount for existing General Obligation (G.O.) debt.

\$12,326,305	City of Shavano Park’s maximum legal debt service requirement (based on tax rate of \$1.00 per \$100 value and 90% collection)
\$ 390,304	City of Shavano Park’s maximum annual debt requirements for existing G.O. debt (will occur in fiscal year end 2025)
<hr/>	
\$11,936,001	City of Shavano Park’s FY22 Debt Margin

According to the City’s Financial Advisor, a debt margin of \$11,936,001 translates into additional debt capacity of approximately \$186 million in bonds (depending on factors such as number of debt issues and the interest environment).

* The City has adopted a property tax freeze for residents who are 65 years of age or older or disabled. As a result, when property tax rates are calculated for debt service (I&S) these property valuations are not included in determining the necessary tax rate to pay current year debt payments. However, the tax amounts paid on frozen properties during that year are proportioned out by the M&O and I&S ratios based on the adopted tax rate, creating excess ad valorem collections. This excess amount is then used to reduce the amount of funds to be collected when calculating the subsequent year’s I&S rate.

30 - DEBT SERVICE FUND

	FY 2020-21 AMENDED BUDGET	FY 2021-22 CITY COUNCIL'S PROPOSED BUDGET	DIFFERENCE
BEGINNING FUND BALANCE	\$ 162,189	\$ 94,093	
REVENUES	\$ 129,670 **	\$ 155,820 ***	\$ 26,150
EXPENDITURES	\$ 197,766	\$ 229,449	\$ 31,683
TOTAL REVENUES LESS THAN EXPENDITURES	\$ (68,096)	\$ (73,629)	
ENDING FUND BALANCE, PROJECTED	\$ 94,093	\$ 20,464	

** Revenues do not include transfer of \$38,096 from prior year excess collections and \$30,000 from Fund Balance.

*** Revenues do not include transfer of \$38,629 from prior year excess collections and \$35,000 from Fund Balance.

DEBT SERVICE *	FUNDING	TOTAL PRINCIPAL	TOTAL INTEREST
General Obligation Refunding Bonds, Series 2017 (2009 CO)	Water Supported	\$ 1,735,000	\$ 686,400
General Obligation Refunding Bonds, Series 2018 (Split)	Water Supported	232,215	15,312
	Tax Supported	897,785	59,201
State Infrastructure Bank Loan, Series 2020	Water Supported	462,500	87,356
	Tax Supported	462,500	87,356
		<u>\$ 3,790,000</u>	<u>\$ 935,624</u>

* Refer to debt service schedules for detail of payments by year.

30 -DEBT SERVICE FUND

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
NON-DEPARTMENTAL								
=====								
<u>TAXES</u>								
30-599-1010 CURRENT ADVALOREM TAXES	144,157	171,273	160,831	129,670	172,426	172,600	126,880	
30-599-1020 DELINQUENT ADVALOREM TAXES(3,217)	4,912	2,066	0	103	250	0	
30-599-1030 PENALTY & INTEREST	<u>573</u>	<u>1,345</u>	<u>810</u>	<u>0</u>	<u>494</u>	<u>500</u>	<u>0</u>	
TOTAL TAXES	141,513	177,530	163,708	129,670	173,024	173,350	126,880	
<u>TRANSFERS IN</u>								
30-599-8001 PROCEEDS OF LONG TERM DEBT	0	1,100,383	0	0	0	0	0	
30-599-8010 INTEREST INCOME	3,789	4,702	1,861	0	67	70	0	
30-599-8012 TRANSFER FROM GENERAL FUND	0	0	0	0	0	0	28,940	
30-599-8030 FUND BALANCE - TRANSFER IN	0	0	0	68,096	0	0	73,629	
EST. 2020 CERT EXCESS C 0	0.00						38,629	
FUNDS TO REDUCE DEBT 0	<u>0.00</u>						<u>35,000</u>	
TOTAL TRANSFERS IN	3,789	1,105,085	1,861	68,096	67	70	102,569	
<hr/>								
TOTAL NON-DEPARTMENTAL	145,302	1,282,615	165,569	197,766	173,091	173,420	229,449	
<hr/>								
TOTAL REVENUES	<u>145,302</u>	<u>1,282,615</u>	<u>165,569</u>	<u>197,766</u>	<u>173,091</u>	<u>173,420</u>	<u>229,449</u>	<u>=====</u>

30 -DEBT SERVICE FUND
DEBT SERVICE

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
<u>CAPITAL OUTLAY</u>								
607-8050 2009 GO REFUNDING-PRINCIPAL	143,010	154,928	154,928	0	0	0	0	
607-8052 2009 GO REFUNDING-INTEREST	59,071	9,296	3,099	0	0	0	0	
607-8054 BOND AGENT FEES	300	150	0	500	0	0	0	
607-8055 BOND ISSUE COSTS	0	28,707	0	0	0	0	0	
607-8056 2018 GO REFUNDING (2009) PR	0	19,863	11,918	170,818	170,818	170,818	178,763	
607-8057 2018 GO REFUNDING (2009) IN	0	21,522	28,906	26,448	14,373	26,448	21,746	
607-8060 SIB LOAN - PRINCIPAL	0	0	0	0	0	0	28,940	
607-8090 PMT TO REFUNDING AGENT ESCR	<u>0</u>	<u>1,070,827</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL CAPITAL OUTLAY	202,381	1,305,292	198,849	197,766	185,190	197,266	229,449	
<hr/>								
TOTAL DEBT SERVICE	202,381	1,305,292	198,849	197,766	185,190	197,266	229,449	
<hr/>								
TOTAL EXPENDITURES	202,381	1,305,292	198,849	197,766	185,190	197,266	229,449	
	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	(57,079)	(22,677)	(33,280)	0	(12,099)	(23,846)	0	
	=====	=====	=====	=====	=====	=====	=====	=====

BOND DEBT SERVICE

City of Shavano Park, Texas
 General Obligation Refunding Bonds, Series 2018
 *** Payment Source: 79.45% General Fund ***

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/15/2022	178,762.50	2.690%	12,075.21	190,837.71	
08/15/2022			9,670.85	9,670.85	
09/30/2022					200,508.56
02/15/2023	182,735.00	2.690%	9,670.85	192,405.85	
08/15/2023			7,213.07	7,213.07	
09/30/2023					199,618.92
02/15/2024	190,680.00	2.690%	7,213.07	197,893.07	
08/15/2024			4,648.42	4,648.42	
09/30/2024					202,541.49
02/15/2025	194,652.50	2.690%	4,648.42	199,300.92	
08/15/2025			2,030.34	2,030.34	
09/30/2025					201,331.26
02/15/2026	150,955.00	2.690%	2,030.34	152,985.34	
09/30/2026					152,985.34
	897,785.00		59,200.57	956,985.57	956,985.57

NOTE DEBT SERVICE

City of Shavano Park, Texas
 State Infrastructure Bank Loan, Series 2020
 Payment Source: 50% General Fund

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
08/15/2022	28,940.00			28,940.00	
09/30/2022					28,940.00
08/15/2023	28,940.00			28,940.00	
09/30/2023					28,940.00
08/15/2024	21,764.52	2.330%	7,175.49	28,940.01	
09/30/2024					28,940.01
08/15/2025	20,019.47	2.330%	8,920.53	28,940.00	
09/30/2025					28,940.00
08/15/2026	20,485.92	2.330%	8,454.08	28,940.00	
09/30/2026					28,940.00
08/15/2027	20,963.25	2.330%	7,976.76	28,940.01	
09/30/2027					28,940.01
08/15/2028	21,451.69	2.330%	7,488.31	28,940.00	
09/30/2028					28,940.00
08/15/2029	21,951.51	2.330%	6,988.49	28,940.00	
09/30/2029					28,940.00
08/15/2030	22,462.98	2.330%	6,477.02	28,940.00	
09/30/2030					28,940.00
08/15/2031	22,986.37	2.330%	5,953.63	28,940.00	
09/30/2031					28,940.00
08/15/2032	23,521.95	2.330%	5,418.05	28,940.00	
09/30/2032					28,940.00
08/15/2033	24,070.01	2.330%	4,869.99	28,940.00	
09/30/2033					28,940.00
08/15/2034	24,630.85	2.330%	4,309.16	28,940.01	
09/30/2034					28,940.01
08/15/2035	25,204.74	2.330%	3,735.26	28,940.00	
09/30/2035					28,940.00
08/15/2036	25,792.01	2.330%	3,147.99	28,940.00	
09/30/2036					28,940.00
08/15/2037	26,392.97	2.330%	2,547.03	28,940.00	
09/30/2037					28,940.00
08/15/2038	27,007.92	2.330%	1,932.08	28,940.00	
09/30/2038					28,940.00
08/15/2039	27,637.21	2.330%	1,302.79	28,940.00	
09/30/2039					28,940.00
08/15/2040	28,276.67	2.330%	658.85	28,935.52	
09/30/2040					28,935.52
	462,500.04		87,355.51	549,855.55	549,855.55

20 - WATER FUND

	FY 2020-21 AMENDED BUDGET	FY 2021-22 CITY COUNCIL'S PROPOSED BUDGET	DIFFERENCE
UNRESTRICTED	\$ 537,193	\$ 537,193	
COMMITTED FOR CAPITAL REPLACEMENT	605,446	469,776	
BEGINNING FUND BALANCE	<u>\$ 1,142,639</u>	<u>\$ 1,006,969</u>	
REVENUES AND OTHER SOURCES	<u>\$ 1,968,500</u>	<u>\$ 1,042,662</u>	<u>\$ (925,838)</u>
DEPARTMENT EXPENSES AND OTHER USES:			
WATER DEPARTMENT OPERATIONS	\$ 970,696	\$ 738,884	\$ (231,812)
TRANSFER TO GENERAL FUND	22,050	22,050	-
DEBT SERVICE	186,424	214,803	28,379
CAPITAL PROJECT	925,000	110,000 **	(815,000)
TOTAL EXPENSES	<u>\$ 2,104,170</u>	<u>\$ 1,085,737</u>	<u>\$ (1,018,433)</u>
Income/(Loss)	\$ (135,670)	\$ (43,075)	
ESTIMATED UNRESTRICTED	<u>\$ 537,193</u>	<u>\$ 427,193</u>	
COMMITTED FOR CAPITAL REPLACEMENT	<u>469,776</u>	<u>536,701</u>	<u>\$ 66,925</u>
ENDING FUND BALANCE, PROJECTED BUDGET	<u><u>\$ 1,006,969</u></u>	<u><u>\$ 963,894</u></u>	
CAPITAL REPLACEMENT	<u><u>\$ 121,255 *</u></u>	<u><u>\$ 66,925 *</u></u>	<u>\$ (54,330)</u>

* Capital replacement reflects the funds set aside for future capital outlay, not a true expense.

Notes: Fund Balance amounts do not include the Net Investment in Capital Assets, \$2,384,865 at September 30, 2020.

While the Utility uses the 72 Fund - Water Capital Replacement to assist in the tracking of amounts set aside for equipment and water plant replacement, the amounts reflected here are consolidated to include both the 20 Fund - Water Utility and the 72 Fund - Water Capital Replacement with interfund activity eliminated.

FY 2020 - 2021 Revenues and Other Sources includes \$462,500 proceeds from State Infrastructure Bank loan and \$462,500 Transfer in from General Fund for water line relocation necessary for the TxDOT Northwest Military Highway expansion project. City Council has determined the project is of benefit to the entire City, the cost of the water line relocation should not be borne entirely by the Water Utility customers and approved cost sharing between the City and the Utility. Although not required in an enterprise fund, all amounts related to the project are being budgeted for transparency and full disclosure.

** For FY 2021 - 2022, the Water Utility has approximately \$110,000 of unutilized State Infrastructure Bank loan proceeds. If these funds are not needed for the Northwest Military Highway expansion project, they will be returned the State Infrastructure Bank, reducing the outstanding loan amount.

20 -WATER FUND

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
NON-DEPARTMENTAL								
=====								
<u>WATER SALES</u>								
20-599-5015 WATER CONSUMPTION	661,864	586,511	709,130	623,000	538,800	645,000	640,000	
20-599-5016 LATE CHARGES	6,010	7,401	505	6,000	0	2,000	6,000	
20-599-5018 DEBT SERVICE	53,530	87,465	189,198	189,900	158,060	189,900	189,900	
20-599-5019 WATER SERVICE FEE	58,646	59,270	58,764	58,800	49,208	58,800	58,800	
20-599-5036 EAA PASS THRU CHARGE	89,139	76,975	91,813	82,700	71,947	84,500	84,700	
20-599-5040 TAPPING FEES	<u>0</u>	<u>1,800</u>	<u>0</u>	<u>0</u>	<u>2,800</u>	<u>2,800</u>	<u>0</u>	
TOTAL WATER SALES	869,190	819,421	1,049,409	960,400	820,815	983,000	979,400	
<u>MISC./GRANTS/INTEREST</u>								
20-599-7000 INTEREST INCOME	11,822	15,964	9,295	2,000	2,733	2,990	1,000	
20-599-7011 OTHER INCOME	49	1,181	93	0	114	200	20,000	
BEXAR COUNTY - NWM 0	0.00							20,000
20-599-7012 LEASE OF WATER RIGHTS	10,000	10,000	10,500	15,000	15,750	15,750	15,000	
20-599-7028 TCEQ GRANT	0	0	42,335	0	0	0	0	
20-599-7060 CC SERVICE FEES	788	1,404	1,958	5,000	3,750	4,800	4,000	
20-599-7075 SITE/TOWER LEASE REVENUE	15,491	15,647	37,244	38,600	32,217	38,662	23,262	
T-MOBILE 0	0.00							23,262
20-599-7090 SALE OF FIXED ASSETS	4,705	641	(10,551)	4,500	5,619	5,800	0	
20-599-7097 INSURANCE PROCEEDS	<u>9,838</u>	<u>0</u>	<u>0</u>	<u>18,000</u>	<u>59,216</u>	<u>59,216</u>	<u>0</u>	
TOTAL MISC./GRANTS/INTEREST	52,693	44,837	90,874	83,100	119,399	127,418	63,262	
<u>TRANSFERS IN</u>								
20-599-8010 TRANSFER FROM GENERAL (NWM)	0	0	28,900	0	0	0	0	
20-599-8072 TRF IN-CAPITAL REPLACEMENT	37,048	58,645	52,644	256,925	245,408	256,925	0	
WATER METER REPLACEMENT 0	292.00							0
20-599-8090 PRIOR PERIOD ADJUSTMENT	(<u>4,839</u>)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL TRANSFERS IN	32,209	58,645	81,544	256,925	245,408	256,925	0	
TOTAL NON-DEPARTMENTAL	954,092	922,903	1,221,827	1,300,425	1,185,622	1,367,343	1,042,662	
TOTAL REVENUES	<u>954,092</u>	<u>922,903</u>	<u>1,221,827</u>	<u>1,300,425</u>	<u>1,185,622</u>	<u>1,367,343</u>	<u>1,042,662</u>	<u>=====</u>

Water Utility Department - 606

Mission Statement

The City of Shavano Park Water Utility Department continuously provides safe and reliable drinking water and maintains essential public water infrastructure for the service connections within Shavano Park in order to provide long-term first-class water utility support to our citizens.

Goals:

- Continually provide safe and reliable drinking water through efficient treatment and delivery of water, meet or exceed environmental and public health standards
- Resource and maintain appropriate equipment and assets
- Improve employee proficiency to include educational training and development opportunities
- Improve water system functions to achieve an efficient operation level while meeting State requirements
- Provide and maintain essential public water infrastructure services while anticipating future requirements

Objectives:

Continually provide safe and reliable drinking water through efficient treatment and delivery of water, exceeding environmental and public health standards

- Maintain 100% compliance of all State and Federal regulations and laws associated with a water system
- Maintain a Superior Water System Rating and investigate and research requirements to obtain an Outstanding Water System rating
- Ensure State requirements are met by having a minimum of 3 Class C groundwater operators and 2 Class D water operators within the Water Department
- Educate the public while implementing the backflow prevention program approved by Council in accordance with an appropriate strategy
- Maintain accurate records of Reduced Pressure Backflow Prevention Device testing per residence / connection for compliance with City ordinance and TCEQ requirements
- Develop Pre-Scripted Public Info Messages

Resource and maintain appropriate equipment and assets

- Maintain sufficient money in reserve to handle emergencies, and provide a cushion for low water consumption years
- Annually re-evaluate adequacy of Edwards water rights and resources
- Implement Winter Storm Uri infrastructure recommendations as appropriate
- Complete Assessment of Water Infrastructure for Emergencies

- Continue to replace old meters with new cellular meters
- Actively apply for grants/funding for other equipment that would make crews more efficient
- Continue working with City Engineer to initiate a geographic information system (GIS) program to include utilities, streets, and drainage information
- Continue preparing a schedule based on needs to replace all undersized water mains within the system
- Based on power supply needs, initiate applying for grants to pay a portion of or all costs for installation of emergency power supply (generators) for water facilities
- Assess all wooden well houses (chorine buildings), develop a plan to incrementally rebuild, to enclose (weatherize) all well pumps and chemical feeds
- Consider a water rate study to determine if the tiered water rates / water service fee should be restructured/increased
- Assess all 6 ft well site security fences, develop a plan to incrementally replace as needed with 8ft chain link

Improve employee quality to include educational training and development opportunities.

- Provide additional quality educational opportunities and send crews to classes to earn credits to upgrade and improve knowledge of water systems
- Continue to have a safe working environment and maintain the safety and training program on all equipment and water system functions
- Maintain a safe working environment and a zero (0) lost time accident rate
- Improve the preventative maintenance program by establishing a tracking schedule for each piece of equipment/vehicle and when they should be replaced

Improve water system functions to achieve an efficient operation level and meet State requirements

- Continue with corrective action on dead end main issues to lessen flushing and reduce loss ratio rate
- Work with TxDOT during construction of NW Military to avoid any additional issues or concerns with the water system infrastructure
- Identify cul-de-sac dead end mains, including gross cost estimate for each and prioritization for addressing. Complete remediation of at least one such dead end main each year until all resolved
- Stay current on new and proposed TCEQ water system requirements.
- Propose updates for Shavano Park Ordinances to meet all TCEQ and pertinent Edwards Aquifer Authority requirements
- Achieve annual water loss of less than 5%
- Respond to all water system complaints within one service day. Provide summary of complaints and resolutions to Water Advisory Committee
- Provide adequate maintenance for all fire hydrants to include installation of valves if necessary and/or raise to proper height for Fire Department access.
- Consider outsourcing printing water utility bills

- Televis and investigate options of some or all wells not in production, evaluate possibilities to place back in production or plug. (Wells #3, and #4)
- Assess and maintain all inactive wells to prevent Freezing
- Initiate assessments of sanitary sewer easements or obtain variance for all active wells (#5, 6, 7, 8)

Provide and Maintain essential public water infrastructure and services while anticipating future requirements.

- Develop and execute a fiscally responsible budget that meets mission requirements
- Update the capital equipment replacement schedule. (Water system, pumps, motors, VFD's, water mains, and hydrants)
- Maintain quality of new SCADA system and entire water system as changes and repairs are accomplished

WATER UTILITY FUND PERFORMANCE MEASURES:				
Description:	Actual FY18-19	Actual FY19-20	Projected FY20-21	Target FY21-22
Number of Cellular Water Meters Installed	0	67	184	461
Number of Fire Hydrants not in Compliance	N/A	N/A	10	8
Percentage of Backflow Devices in Compliance	N/A	N/A	3%	5%
Number of Main Valves Exercised	N/A	N/A	30	10
Lost Water Ratio	6.62%	4.03%	8.91%	5.00%

The Shavano Park Water Utility has approximately 713 customers and provides water service only, no sanitary sewer.

Water Department - 606

Major Budget Changes:

Personnel Salary/Benefits: \$ 328,312

No change in personnel. City Council accepted the compensation adjustment recommendations based on the results of a recently completed survey as well as a cost of living adjustment of 3.0% for all staff. State unemployment rate has increased to 2.80% with 3.0% budgeted. The actuarial valuation of the City retirement plan increased the annual contribution rate from 13.95% for calendar year 2021 to 14.16% for calendar year 2022.

Supplies: \$ 20,005

Slight increases in postage and printing

Services: \$ 37,345

Increase in property (10%) and liability (15%) insurance planned.

Contractual: \$ 97,252

Increase approximately \$4,300 due mainly to Beacon meter fee for cellular meters at \$.89/meter/month versus handheld-read meter fee at \$.06/meter/month.

Maintenance: \$ 20,000

Increase of \$3,500 planned, all in equipment leases related to planned projects

Dept. Materials - Services: \$ 113,650

Minor increase of \$1,600

Utilities: \$ 73,750

No changes planned

Capital Outlay: \$ 48,570

Proposing \$30,000 to repair spider lines in one cul-de-sac, \$13,050 for miscellaneous projects and \$4,820 for maintenance equipment

Interfund Transfers- Capital Replacement (9010) \$ 88,975

- 9010 Transfer to General Fund

Contribution toward general City operations \$22,050

- 9020 Transfer to Capital Replacement Fund, Fund 72

Amounts set aside for future capital repair/replacement of infrastructure, vehicles, and equipment \$66,925

City Council has provided consensus guidance to utilize \$154,000 of American Rescue Plan Act funding to purchase cellular-read water meters. Once these meters are installed, all customer meters will be cellular read. Please refer to Fund 58 - American Rescue Plan Act.

20 -WATER FUND
WATER DEPARTMENT

	(----- 2020-2021 -----)				(----- 2021-2022 -----)			
EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
PERSONNEL								
606-1010 SALARIES	169,239	175,518	191,971	212,300	170,661	202,400	224,560	
606-1015 OVERTIME	8,741	11,405	12,132	15,000	16,327	20,000	15,000	
606-1020 MEDICARE	2,617	2,737	2,932	3,200	2,742	2,950	3,400	
606-1025 TWC (SUI)	508	27	432	720	737	737	1,080	
606-1030 HEALTH INSURANCE	22,453	25,086	26,026	29,088	23,634	28,482	29,088	
606-1031 HSA	135	147	168	178	144	178	178	
606-1033 DENTAL INSURANCE	1,284	1,371	1,379	1,365	1,225	1,480	1,535	
606-1035 VISION CARE INSURANCE	309	326	340	365	331	406	330	
606-1036 LIFE INSURANCE	298	301	256	281	223	272	281	
606-1037 WORKERS' COMP INSURANCE	5,218	4,684	6,393	5,760	4,060	5,200	6,450	
606-1040 TMRS RETIREMENT	25,154	26,867	28,804	30,680	26,978	32,200	33,210	
606-1070 SPECIAL ALLOWANCES	8,666	7,604	6,277	11,500	6,918	8,375	13,200	
TOTAL PERSONNEL	244,619	256,071	277,111	310,437	253,980	302,680	328,312	
SUPPLIES								
606-2020 OFFICE SUPPLIES	1,463	1,601	1,886	1,700	1,238	1,650	1,700	
606-2030 POSTAGE	2,776	3,124	3,868	3,100	2,555	3,060	3,160	
POSTAGE 12	245.00							2,940
ANNUAL BULK MAIL PERMIT 0	0.00							220
606-2035 EMPLOYEE APPRECIATION	0	0	22	150	39	150	150	
606-2050 PRINTING & COPYING	459	971	426	500	522	600	600	
606-2060 MED EXAMS/SCREENING/TESTING	147	45	0	100	0	0	100	
606-2070 JANITORIAL SUPPLIES	384	0	70	100	0	100	100	
606-2075 BANK/CREDITCARD FEES	7,001	5,820	9,624	8,000	7,656	9,400	8,000	
ELAVON - 2 ACCOUNTS 0	0.00							8,000
606-2080 UNIFORMS	743	864	622	1,795	1,349	1,750	1,795	
BOOTS - ANNUAL ALLOWANC 4	200.00							800
RAINWARE/ WINTER COATS/ 0	0.00							400
OTHER 0	0.00							595
606-2090 SMALL TOOLS	1,929	2,901	2,137	2,500	1,705	2,400	2,500	
606-2091 SAFETY SUPPLIES/EQUIPMENT	1,212	1,213	796	1,900	600	1,200	1,900	
TOTAL SUPPLIES	16,113	16,540	19,451	19,845	15,664	20,310	20,005	
SERVICES								
606-3012 ENGINEERING SERVICES	191	4,635	38,670	8,600	12,762	12,762	10,000	
BASIC MISC SERVICES 0	0.00							5,000
NM MILITARY 0	0.00							5,000
606-3013 PROFESSIONAL SERVICES	0	0	0	0	0	0	2,000	
WATER BILL PRINT-OUTSOU 0	0.00							2,000
606-3020 ASSOCIATION DUES & PUBS	996	1,057	1,510	2,215	1,872	2,200	2,115	
TWUA 0	0.00							360
S.A.R.A. ANNUAL FEE 0	0.00							200
S.A.R.A DUES - SEPARATE 0	0.00							200
REG WTR RES DEV (RWRD) 0	0.00							300
AWWA - AMER WTR WKS ASS 0	0.00							100

20 -WATER FUND
WATER DEPARTMENT

(----- 2020-2021 -----) (----- 2021-2022 -----)								
EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
TRWA - TX RURAL WATER A 0	0.00							325
WATER LICENSE RENEWALS 5	111.00							555
TX MUNI UTILITIES ASSN 0	0.00							75
606-3030 TRAINING/EDUCATION	2,583	2,251	2,631	3,750	4,433	4,500	3,750	
606-3040 TRAVEL/MILEAGE/LODGING/PERD	1,779	1,557	1,609	1,000	37	250	1,000	
606-3050 INSURANCE - LIABILITY	6,183	3,870	3,798	3,900	4,198	4,198	4,830	
606-3060 UNIFORM SERVICES	1,556	1,728	2,832	3,000	2,634	2,800	3,000	
606-3070 INSURANCE - PROPERTY	1,832	1,887	1,850	1,900	2,045	2,045	2,250	
606-3075 CONSERV. ED./REBATES	0	0	0	100	0	0	100	
606-3080 SPECIAL SERVICES	138	248	598	750	293	360	1,300	
SA HAZARDOUS MAT'L PERM 0	0.00							300
ONE CALL LOCATES/PAINT 0	0.00							1,000
606-3082 WATER ANALYSIS FEES	5,074	4,741	7,408	7,000	5,092	7,000	7,000	
WATER ANALYSIS FEES 0	0.00							2,145
TCEQ ANNUAL WATER TESTI 0	0.00							3,000
DSHS CENTRAL LAB - TCEQ 0	0.00							1,805
TIER II REPORT FEES - A 0	0.00							50
TOTAL SERVICES	20,332	21,974	60,906	32,215	33,366	36,115	37,345	
<u>CONTRACTUAL</u>								
606-4075 COMPUTER SOFTWARE/INCODE	6,083	7,086	7,022	8,870	8,386	8,700	13,168	
INCODE-UTILITYSOFTWARE 0	0.00							3,255
INCODE-METER READER INT 0	0.00							702
INCODE-BILLPAY WEB HOST 0	0.00							1,200
INCODE-BILL PAY ONLINE 0	0.00							340
INCODE - HAND HELD METE 0	0.00							636
BEACON SERVICE AGREEMEN 0	0.00							900
BEACON MOBILE READER 1	360.00							360
BEACON METER FEE 0	0.00							5,000
SCADA ANTIVIRUS - 2 COM 0	0.00							75
GIS LICENSE 0	0.00							500
SOFTWARE LICENSE 1	200.00							200
BEACON CELLULAR METER F 0	0.00							0
606-4085 EAA -WATER MANAGEMENT FEES	69,765	79,878	80,298	84,084	63,905	76,518	84,084	
MONTHLY EAA FEES 1,001	40.00							40,040
MONTHLY HABITAT FEE 1,001	44.00							44,044
606-4086 CONTRACT LABOR	0	0	0	0	1,301	1,301	0	
606-4099 WATER RIGHTS/LEASE PAYMENTS	78,227	12,282	0	0	0	0	0	
PURCHASE 13 AC/FT 5,000	0.00							0
TOTAL CONTRACTUAL	154,074	99,245	87,321	92,954	73,593	86,519	97,252	

20 -WATER FUND
WATER DEPARTMENT

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>MAINTENANCE</u>								
606-5005 EQUIPMENT LEASES	1,954	600	6,055	1,500	4,563	4,563	5,000	
606-5010 EQUIPMENT MAINT & REPAIR	3,492	1,042	4,193	5,000	4,438	4,750	5,000	
606-5015 ELECTRONIC EQPT MAINTENANCE	0	150	177	500	0	200	500	
606-5020 VEHICLE MAINTENANCE	4,039	5,117	4,310	3,000	5,285	3,750	3,000	
606-5030 BUILDING MAINTENANCE	2,170	1,265	942	2,500	1,913	2,250	2,500	
GENERAL 0	0.00							2,500
606-5060 VEHICLE & EQPT FUELS	<u>3,340</u>	<u>4,712</u>	<u>3,360</u>	<u>4,000</u>	<u>4,130</u>	<u>4,300</u>	<u>4,000</u>	
TOTAL MAINTENANCE	14,995	12,887	19,037	16,500	20,330	19,813	20,000	
<u>DEPT MATERIALS-SERVICES</u>								
606-6011 CHEMICALS	19,295	15,439	10,033	10,000	5,303	7,500	10,000	
606-6050 WATER METERS & BOXES	5,224	4,693	4,349	4,500	4,140	4,350	5,000	
METER BOX REPLACEMENT 0	0.00							5,000
606-6055 FIRE HYDRANTS & VALVES	3,367	11,951	8,941	10,000	1,056	7,500	10,000	
HYDRANTS AND VALVES 0	0.00							10,000
606-6060 HUEBNER STORAGE TANK	15,232	3,060	12,587	5,000	13,109	13,500	5,000	
GENERAL 0	0.00							5,000
606-6061 WELL SITE #1	3,286	4,641	1,689	8,750	1,941	8,250	8,750	
WELL SITE 0	0.00							6,750
ELEVATED STORAGE TANK 0	0.00							2,000
606-6062 WELL SITE #2-EAA MONITORED	0	0	0	1,300	0	0	1,300	
606-6063 WELL SITE #3-NOT OPERATION	0	0	0	1,800	0	0	1,800	
606-6064 WELL SITE #4-NOT OPERATION	0	0	910	4,700	3,429	3,430	1,800	
606-6065 WELL SITE #5-EDWARDS BLENDI	26,282	627	8,328	1,000	3,187	3,600	1,000	
606-6066 WELL SITE #6-MUNI TRACT	8,887	3,720	22,476	4,000	8,039	8,500	4,000	
606-6067 WELL SITE #7	5,907	3,802	6,389	4,000	24,176	24,500	4,000	
GENERAL 0	0.00							4,000
606-6068 WELL SITE #8	2,132	2,544	5,339	4,000	23,482	23,750	4,000	
GENERAL 0	0.00							4,000
606-6069 WELL SITE #9-TRINITY	2,408	279	10,712	1,000	325	325	1,000	
606-6070 SCADA SYSTEM MAINTENANCE	4,967	2,339	12,651	3,000	9,989	10,000	7,000	
ANNUAL MAINTENANCE CONT 0	0.00							3,000
0	0.00							4,000
606-6071 SHAVANO DRIVE PUMP STATION	33,710	22,257	10,979	15,000	1,273	5,000	15,000	
606-6072 WATER SYSTEM MAINTENANCE (34,398)	34,720	25,459	30,000	33,646	36,000	30,000	
USUAL & CUSTOMARY 0	0.00							30,000
NWM RELATED 0	0.00							0
606-6080 STREET MAINT SUPPLIES	<u>1,099</u>	<u>254</u>	<u>2,454</u>	<u>4,000</u>	<u>1,975</u>	<u>3,800</u>	<u>4,000</u>	
TOTAL DEPT MATERIALS-SERVICES	97,398	110,325	143,295	112,050	135,071	160,005	113,650	

20 -WATER FUND
WATER DEPARTMENT

				(----- 2020-2021 -----)			(----- 2021-2022 -----)	
EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>UTILITIES</u>								
606-7040 UTILITIES - ELECTRIC	78,782	59,353	72,583	72,000	56,507	72,000	72,000	
606-7042 UTILITIES - PHONE/CELL	810	696	1,986	1,350	365	587	1,350	
606-7044 UTILITIES - WATER	<u>254</u>	<u>255</u>	<u>505</u>	<u>400</u>	<u>394</u>	<u>475</u>	<u>400</u>	
TOTAL UTILITIES	79,847	60,303	75,074	73,750	57,266	73,062	73,750	
<u>CAPITAL OUTLAY</u>								
606-8015 NON-CAPITAL - COMPUTERS	0	0	724	0	589	589	700	
606-8020 NON-CAPITAL MAINTENANCE EQU	6,210	0	1,078	4,820	4,718	4,718	4,820	
RESPIRATORS (MASK-CARTR 1	320.00							320
TRASH PUMPS 1	2,500.00							2,500
RATCHET/CHAINS/TIEDOWNS 0	0.00							2,000
606-8050 CAPITAL - VEHICLES	0	0	42,335	0	0	0	0	
606-8060 CAPITAL- EQUIPMENT	4,906	31,175	0	0	0	0	0	
606-8080 WATER SYSTEM IMPROVEMENTS	44,674	52,760	0	28,700	0	0	43,050	
REPL SPIDERS IN CUL DE 0	0.00							30,000
PROJECTS 0	0.00							13,050
606-8087 WATER METER REPLACEMENT	5,748	3,185	29,144	62,500	61,010	62,600	0	
METERS 0	0.00							0
606-8090 CAPITAL - HUEBNER PLANT	0	0	0	21,000	19,609	21,000	0	
606-8091 CAPITAL - WELL #1	0	0	23,857	23,500	14,980	23,500	0	
606-8095 CAPITAL - WELL #5	0	0	17,157	0	0	0	0	
606-8097 CAPITAL - WELL #7	0	0	0	80,000	78,394	80,000	0	
606-8098 CAPITAL - WELL #8	<u>0</u>	<u>0</u>	<u>0</u>	<u>92,425</u>	<u>92,807</u>	<u>92,807</u>	<u>0</u>	
TOTAL CAPITAL OUTLAY	61,537	87,120	114,294	312,945	272,105	285,214	48,570	
<u>INTERFUND TRANSFERS</u>								
606-9000 EOY ASSET RECLASS	(138,963)	(77,914)	(149,094)	0	0	0	0	
606-9010 TRF TO GENERAL FUND	22,050	22,050	22,050	22,050	22,050	22,050	22,050	
606-9020 TRF TO CAPITAL REP. FUND 72	109,487	71,946	124,020	121,255	121,255	121,255	66,925	
INFRASTRUCTURE 0	0.00							32,250
VEHICLES/EQUIPMENT 0	0.00							22,675
METER REPLACEMENT 0	0.00							12,000
606-9050 BAD DEBT EXPENSE	0	0	860	0	0	0	0	
606-9090 DEPRECIATION EXPENSE	190,805	205,401	209,091	0	0	0	0	
606-9095 PENSION EXPENSE	<u>2,883</u>	<u>14,100</u>	<u>4,727</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL INTERFUND TRANSFERS	186,262	235,583	211,654	143,305	143,305	143,305	88,975	
TOTAL WATER DEPARTMENT	875,177	900,047	1,008,144	1,114,001	1,004,680	1,127,023	827,859	

20 WATER UTILITY FUND -DEBT SERVICE - 607

As of September 30, 2021, the City's long-term debt supported by water revenues includes:

- 1) **General Obligation Refunding Bond, Series 2017.** The bond's current principal outstanding is \$1,735,000 with \$686,400 in interest for a total debt service of \$2,421,400. This bond bears interest of 2.0% to 4.0%. The final principal and interest payment is due February 15, 2039.
 - 100% of the debt service is supported by water revenues.

Purpose Statement: Proceeds were used to make public improvements and for other public purposes: (1) acquire, construct, renovate, enlarge, and improve the City's water utility system, including a new water well; (2) purchase materials, supplies, equipment, machinery, land, and rights-of-way for authorized needs and purposes relating to the water utility system; and (3) payment of professional services related to the construction and financing of the aforementioned projects. This bond was issued in 2009 and was refinanced in 2017.

- 2) **General Obligation Refunding Bond, Series 2018.** The bond's current principal outstanding is \$1,130,000 with \$74,513 in interest for a total debt service of \$1,204,513. This bond bears an interest rate of 2.69%. The final principal and interest payment is due February 15, 2026.
 - \$247,527 (or 20.55%) of the debt service is supported by water revenues.
 - \$956,986 (or 79.45%) of the debt service is supported by ad valorem taxes.

Purpose Statement: Proceeds were used to make public improvements and for other public purposes: (1) streets and drainage; (2) City Hall; and (3) Waterworks Improvements. The original Bond was issued in 2000, refinanced in 2009 and again in 2018.

- 3) **State Infrastructure Bank Loan, Series 2020.** The loan's current principle outstanding is \$925,000 with \$174,712 in interest for a total debt service of \$1,099,712. This loan is non-interest bearing for the first three years, after which it carries a 2.33% rate. The final principal and interest payment is due August 15, 2040.
 - \$549,856 (or 50%) of the debt service is supported by water revenues.
 - \$549,856 (or 50%) of the debt service is supported by ad valorem taxes.

Purpose Statement: Proceeds were used for payment of the actual costs of relocation of water utilities necessary for the Texas Department of Transportation's NW Military Highway expansion project.

The Water Fund supports \$3,218,383 in total future debt service .

See the Debt Service Fund (see page 95) for details on the ad valorem supported tax debt service.

Note regarding State Infrastructure Bank Loan. This loan was issued by the State Infrastructure Bank of the Texas Department of Transportation (TxDOT) in Fiscal Year 2020 - 2021 to finance the

relocation of City Utility water lines in conflict with the TxDOT improvement project of NW Military Highway (Farm to Market Road 1535) that bisects Shavano Park. This project will incorporate bike lanes, sidewalks, and a 2-way center turn line while improving drainage facilities and adding a traffic light at the corner of Pond Hill Road and NW Military Highway (a site of frequent accidents). It is a regional project funded by the Alamo Area Municipal Planning Organization and uses a combination of Federal and State funds.

Fund Changes. This budget expends \$214,803 for debt service. Principal payments are budgeted as an expense and are reclassified at year end to reduce the related liability for financial reporting purposes.

Debt Service Ratio. The City of Shavano Park's fiscal year 2021 – 2022 Water Fund debt service ratio is 0.2006 or 20.06%. In other words, approximately 20.06% of the Utility's revenues are spent on debt service.

Debt service ratio is a widely accepted measure of sound financial management, and a useful tool to understand the City's fiscal integrity. Debt service ratio is the ratio of debt service expenditures as a percent of a fund's own source revenue. The Government Finance Officers Association considers a debt service ratio exceeding 20% as a warning signal. A ratio of 10% or less is considered acceptable.

The Debt Service Ratio is high because water service is inherently capital-intensive. It is important to note that the Water Utility Fund is an Enterprise Fund which means it is a self-supporting government fund that sells goods and services (e.g. safe and reliable water service). Fees will be charged to customers as needed to cover the costs of providing the service.

BOND DEBT SERVICE

City of Shavano Park, Texas
General Obligation Refunding Bonds, Series 2017
Payment Source: 100% Water

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/15/2022	70,000.00	2.000%	32,150.00	102,150.00	
08/15/2022			31,450.00	31,450.00	
09/30/2022					133,600.00
02/15/2023	70,000.00	2.000%	31,450.00	101,450.00	
08/15/2023			30,750.00	30,750.00	
09/30/2023					132,200.00
02/15/2024	75,000.00	3.000%	30,750.00	105,750.00	
08/15/2024			29,625.00	29,625.00	
09/30/2024					135,375.00
02/15/2025	75,000.00	3.000%	29,625.00	104,625.00	
08/15/2025			28,500.00	28,500.00	
09/30/2025					133,125.00
02/15/2026	80,000.00	3.000%	28,500.00	108,500.00	
08/15/2026			27,300.00	27,300.00	
09/30/2026					135,800.00
02/15/2027	80,000.00	4.000%	27,300.00	107,300.00	
08/15/2027			25,700.00	25,700.00	
09/30/2027					133,000.00
02/15/2028	85,000.00	4.000%	25,700.00	110,700.00	
08/15/2028			24,000.00	24,000.00	
09/30/2028					134,700.00
02/15/2029	90,000.00	4.000%	24,000.00	114,000.00	
08/15/2029			22,200.00	22,200.00	
09/30/2029					136,200.00
02/15/2030	90,000.00	4.000%	22,200.00	112,200.00	
08/15/2030			20,400.00	20,400.00	
09/30/2030					132,600.00
02/15/2031	95,000.00	4.000%	20,400.00	115,400.00	
08/15/2031			18,500.00	18,500.00	
09/30/2031					133,900.00
02/15/2032	100,000.00	4.000%	18,500.00	118,500.00	
08/15/2032			16,500.00	16,500.00	
09/30/2032					135,000.00
02/15/2033	100,000.00	4.000%	16,500.00	116,500.00	
08/15/2033			14,500.00	14,500.00	
09/30/2033					131,000.00
02/15/2034	110,000.00	4.000%	14,500.00	124,500.00	
08/15/2034			12,300.00	12,300.00	
09/30/2034					136,800.00
02/15/2035	115,000.00	4.000%	12,300.00	127,300.00	
08/15/2035			10,000.00	10,000.00	
09/30/2035					137,300.00
02/15/2036	120,000.00	4.000%	10,000.00	130,000.00	
08/15/2036			7,600.00	7,600.00	
09/30/2036					137,600.00
02/15/2037	120,000.00	4.000%	7,600.00	127,600.00	
08/15/2037			5,200.00	5,200.00	
09/30/2037					132,800.00
02/15/2038	130,000.00	4.000%	5,200.00	135,200.00	
08/15/2038			2,600.00	2,600.00	
09/30/2038					137,800.00
02/15/2039	130,000.00	4.000%	2,600.00	132,600.00	
09/30/2039					132,600.00
	1,735,000.00		686,400.00	2,421,400.00	2,421,400.00

BOND DEBT SERVICE

City of Shavano Park, Texas
General Obligation Refunding Bonds, Series 2018
*** Payment Source: 20.55% Water ***

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/15/2022	46,237.50	2.690%	3,123.29	49,360.79	
08/15/2022			2,501.40	2,501.40	
09/30/2022					51,862.19
02/15/2023	47,265.00	2.690%	2,501.40	49,766.40	
08/15/2023			1,865.68	1,865.68	
09/30/2023					51,632.08
02/15/2024	49,320.00	2.690%	1,865.68	51,185.68	
08/15/2024			1,202.33	1,202.33	
09/30/2024					52,388.01
02/15/2025	50,347.50	2.690%	1,202.33	51,549.83	
08/15/2025			525.16	525.16	
09/30/2025					52,074.99
02/15/2026	39,045.00	2.690%	525.16	39,570.16	
09/30/2026					39,570.16
	232,215.00		15,312.43	247,527.43	247,527.43

NOTE DEBT SERVICE

City of Shavano Park, Texas
 State Infrastructure Bank Loan, Series 2020 ***Payment
 Source: 50% Water***

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
08/15/2022	28,940.00			28,940.00	
09/30/2022					28,940.00
08/15/2023	28,940.00			28,940.00	
09/30/2023					28,940.00
08/15/2024	21,764.52	2.330%	7,175.49	28,940.01	
09/30/2024					28,940.01
08/15/2025	20,019.47	2.330%	8,920.53	28,940.00	
09/30/2025					28,940.00
08/15/2026	20,485.92	2.330%	8,454.08	28,940.00	
09/30/2026					28,940.00
08/15/2027	20,963.25	2.330%	7,976.76	28,940.01	
09/30/2027					28,940.01
08/15/2028	21,451.69	2.330%	7,488.31	28,940.00	
09/30/2028					28,940.00
08/15/2029	21,951.51	2.330%	6,988.49	28,940.00	
09/30/2029					28,940.00
08/15/2030	22,462.98	2.330%	6,477.02	28,940.00	
09/30/2030					28,940.00
08/15/2031	22,986.37	2.330%	5,953.63	28,940.00	
09/30/2031					28,940.00
08/15/2032	23,521.95	2.330%	5,418.05	28,940.00	
09/30/2032					28,940.00
08/15/2033	24,070.01	2.330%	4,869.99	28,940.00	
09/30/2033					28,940.00
08/15/2034	24,630.85	2.330%	4,309.16	28,940.01	
09/30/2034					28,940.01
08/15/2035	25,204.74	2.330%	3,735.26	28,940.00	
09/30/2035					28,940.00
08/15/2036	25,792.01	2.330%	3,147.99	28,940.00	
09/30/2036					28,940.00
08/15/2037	26,392.97	2.330%	2,547.03	28,940.00	
09/30/2037					28,940.00
08/15/2038	27,007.92	2.330%	1,932.08	28,940.00	
09/30/2038					28,940.00
08/15/2039	27,637.21	2.330%	1,302.79	28,940.00	
09/30/2039					28,940.00
08/15/2040	28,276.67	2.330%	658.85	28,935.52	
09/30/2040					28,935.52
	462,500.04		87,355.51	549,855.55	549,855.55

PROPOSED BUDGET WORKSHEET

AS OF: JULY 31ST, 2021

20 -WATER FUND
DEBT SERVICE

				(----- 2020-2021 -----)	(----- 2021-2022 -----)			
EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>CAPITAL OUTLAY</u>								
607-8000 BOND PRINCIPAL EOY	(101,990)	(110,210)	(113,155)	0	0	0	0	
607-8011 ACCRUED BOND INTEREST	(427)	(954)	(386)	0	0	0	0	
607-8014 2009 GO REFUND - PRINCIPAL	36,990	40,073	40,073	0	0	0	0	
607-8015 2009 GO REFUND - INTEREST	15,279	4,432	795	0	0	0	0	
607-8016 2017 GO REFUNDING (2009) PR	65,000	65,000	70,000	70,000	70,000	70,000	70,000	
607-8017 2017 GO REFUNDING (2009) IN	70,288	68,163	66,400	65,000	32,850	65,000	63,600	
607-8020 BOND UNAMORTIZED LOSS	(1,702)	1,730	1,720	0	0	0	0	
607-8030 BOND AGENT FEES	200	400	400	400	200	400	400	
607-8035 BOND ISSUANCE COSTS	0	7,470	0	0	0	0	0	
607-8056 2018 GO REFUNDING (2009) PR	0	5,138	3,083	44,183	44,183	44,183	46,238	
607-8057 2018 GO REFUNDING (2009) IN	0	5,567	7,477	6,841	3,718	6,841	5,625	
607-8060 SIB LOAN - PRINCIPAL	0	0	0	0	0	0	28,940	
SIB LOAN, ONE HALF PMT	0							28,940
TOTAL CAPITAL OUTLAY	83,637	86,807	76,406	186,424	150,950	186,424	214,803	
TOTAL DEBT SERVICE	83,637	86,807	76,406	186,424	150,950	186,424	214,803	
TOTAL EXPENDITURES	958,814	986,854	1,084,550	1,300,425	1,155,631	1,313,447	1,042,662	
REVENUE OVER/(UNDER) EXPENDITURES	(4,722)	(63,951)	137,277	0	29,991	53,896	0	

CITY OF SHAVANO PARK
FY 2021 - 22 PROPOSED WATER FUND EQUIPMENT REPLACEMENT SCHEDULE

	Year Model	Estimated Replacement Cost	Estimated FY To Replace	Total Life (yrs)	Committed Balance 9/30/2021	Proposed Funding 9/30/2022	Committed Additional Future Yrs Funding	Total Committed Balance
<u>Meter Replacement Program</u>								
713 meters at \$292 per brass meter	various	\$ 208,196	various	10	\$ 25,613	\$ 12,000	\$ 170,583	\$ 208,196
<u>Water Distribution System</u>								
	various	TBD	unknown		\$ 32,500	\$ 4,000	\$ -	\$ 36,500
<u>Raw Water Supply System (Wells to Tanks)</u>								
	various	TBD	unknown		\$ 9,000	\$ 1,000	\$ -	\$ 10,000
<u>Water Line Relocation</u>								
		TBD	TBD		\$ 40,000	\$ 2,500	\$ -	\$ 42,500
<u>Vehicles/Equipment</u>								
Case Bobcat skid loader (one third-W/two thirds-PW)	2019	20,000	2034	15	\$ 2,250	\$ 750	\$ 16,250	\$ 20,000
Mini excavator (50/50)	2018	20,000	2034	15	2,250	750	16,250	20,000
Case Backhoe (\$66,100 - 50/50)	2017	33,050	2042	25	4,080	750	27,470	33,050
Public Works Director Truck (\$40,000 - 50/50)	Future	20,000	2023	15	14,500	825	-	20,000
Vactron	2017	60,000	2047	30	6,972	1,000	51,028	60,000
F250 Ford Utility Truck #1	2014	40,000	2029	15	11,375	1,500	25,625	40,000
Ford F350 Flatbed/Tilt Bed '08 (3492) (\$72,000 - 50/50)	2001	36,000	2023	15	22,535	5,000	1,700	36,000
Chevrolet Silverado HD3500 (2283) (\$45,000 50/50)	2013	22,500	2028	15	8,739	1,000	11,761	22,500
Dump truck, 50/50 (Grant funded)	2020	45,000	2040	20	2,500	1,000	40,500	45,000
Trailer Mounted Ingersol Rand Air Compressor (50/50)	2006	4,000	2026	20	2,389	100	1,411	4,000
SCADA System Main	2017	235,000	2037	20	58,284	10,000	156,716	235,000
Vehicle/Equipment Sub Totals		\$ 535,550			\$ 135,874	\$ 22,675	\$ 348,711	\$ 535,550
<u>General Buildings</u>								
PW/W Shop (50/50)	UNK	\$ 75,000					\$ 75,000	\$ 75,000
Vehicle Covered Parking (50/50)	2017/2018	\$ 15,000					15,000	\$ 15,000
PW/W Administration Building (50/50)	2015	\$ 75,000					75,000	\$ 75,000
<u>Huebner Plant</u>								
Electric Panel	2013	\$ 20,000	2028	15				
500K Gallon Ground Storage Tank								
Repaint	2013	65,000	2023	10				
New construction \$750,000	1992							
Cathodic Protection	UNK	15,000	TBD	30				
60 HP Booster Pump/motor #1	2021	18,000	2031	10				
60 HP Booster Pump/motor #2	2021	18,000	2031	10				
125 HP Booster Pump/motor (refurbished)	2018	20,000	2028	10				
VFD Yaskawa P7 #1	2013	12,000	2028	15				
VFD Yaskawa P7 #2	2013	12,000	2028	15				
VFD Yaskawa P7 #3	2013	12,000	2028	15				
AC Unit	2013	5,000	2023	10				
Drive Shaft Motor (Detroit) - replacing w/generator	1992	50,000	TBD	25				
Huebner Plant- Equipment subtotal		\$ 247,000			\$ 100,025	\$ 2,500	\$ 144,475	\$ 247,000
VFD Building	2013	10,000	2043	30		-	10,000	10,000
Fence	1992	15,000	2022	30		-	15,000	15,000
Huebner Plant- total		\$ 272,000			\$ 100,025	\$ 2,500	\$ 169,475	\$ 272,000

CITY OF SHAVANO PARK
FY 2021 - 22 PROPOSED WATER FUND EQUIPMENT REPLACEMENT SCHEDULE

	Year Model	Estimated Replacement Cost	Estimated FY To Replace	Total Life (yrs)	Committed Balance 9/30/2021	Proposed Funding 9/30/2022	Committed Additional Future Yrs Funding	Total Committed Balance
Well #1								
Elevated Storage Tank (150K Gallons) (new \$450,000)								
Repaint, cost saving to paint vs replace	2016	\$ 200,000	2046	30				
Cathodic Protection	2016	15,000	2046	30				
Ground Storage Tank (110K Gallons) (new \$110,000)								
Repaint, cost saving to paint vs replace	2010	50,000	2030	20				
Cathodic Protection	2017	12,000	2047	30				
20 HP Goulds booster pump/motor - #1	2019	12,000	2029	10				
20 HP Goulds booster pump/motor - #2	2019	12,000	2029	10				
VFD Yaskawa iQ1000 #1	2016	8,000	2026	10				
VFD Yaskawa iQ1000 #2	2016	8,000	2026	10				
Electric Panel	2013	15,000	2028	15				
Mioxx System								
Filtration system	2013	45,000	2033	20				
mioxx - cells and all cabinet components	2019	80,000	2029	10				
Chlorine tank	2013	500	2028	15				
Air compressor to actuate the sand filter valves	2018	500	2028	10				
chlorine pump #1 - New	2017	5,500	2027	10				
Chlorine Pump #2 - refurbished	2017	5,500	2027	10				
Kinetico water softener	2013	3,000	2023	10				
Chiller	2013	1,500	TBD	5				
Turbidity Meter	2013	1,500	TBD	5				
Sand Filters (piping needs repairs)	2013	100,000	2033	20				
Sand Filters - media	Empty	12,000	TBD	3				
Back Wash Filters	Empty	5,000	TBD	20				
Back Wash Tank	2013	25,000	2053	40				
Well #1 - Open hole		15,000						
Well #1 Equipment subtotal		\$ 632,000			\$ 72,587	\$ 5,000	\$ 554,413	\$ 632,000
Mioxx Building	2013	\$ 20,000	2113	100			20,000	20,000
Chlorine Bulk storage building	2017	10,000	2117	100			10,000	10,000
Drying Beds	2017	8,000	2117	100			8,000	8,000
Verizon Building	1990	20,000	2090	100			20,000	20,000
Fence	2018	16,000	2048	30			16,000	16,000
Well #1 total		\$ 706,000			\$ 72,587	\$ 5,000	\$ 628,413	\$ 706,000

CITY OF SHAVANO PARK
FY 2021 - 22 PROPOSED WATER FUND EQUIPMENT REPLACEMENT SCHEDULE

	Year Model	Estimated Replacement Cost	Estimated FY To Replace	Total Life (yrs)	Committed Balance 9/30/2021	Proposed Funding 9/30/2022	Committed Additional Future Yrs Funding	Total Committed Balance
Well #5								
Electric Panel	2005	\$ 15,000	2025	20				
Pump and Motor (All components in the well)	2019	35,000	2028	10				
Chlorine Equipment								
Scales	2020	2,200	2025	5				
Regulator	2020	1,600	2022	2				
Injector	2019	500	2020	1				
Pump	2014	2,300	2024	10				
Leak Detector	2014	500	2024	10				
Meter (interior replaced)	2020	1,500	2030	10				
Well #5 Equipment subtotal		\$ 58,600			\$ 12,237	\$ 2,000	\$ 44,363	\$ 58,600
Chlorine Building	2014	5,000	2029	15			5,000	5,000
Fence (extended)	2016	3,000	2046	30			3,000	3,000
Well #5 total		\$ 66,600			\$ 12,237	\$ 2,000	\$ 52,363	\$ 66,600
Well #6								
Electric Panel	2005	\$ 15,000	2025	20				
Pump and Motor (All components in the well)	2018	35,000	2028	10				
Chlorine Equipment								
Scales	2021	2,200	2026	5				
Regulator	2020	1,600	2022	2				
Injector	2020	500	2021	1				
Pump	2021	2,300	2031	10				
Leak Detector	2014	500	2024	10				
Meter	2017	1,500	2027	10				
Well #6 Equipment subtotal		\$ 58,600			\$ 21,940	\$ 1,250	\$ 35,410	\$ 58,600
Chlorine Building (relocated to other side of site)	2017	5,000	2032	15			5,000	5,000
Fence (repaired and relocated gate)	2019	500	2049	30			500	500
Well #6 total		\$ 64,100			\$ 21,940	\$ 1,250	\$ 40,910	\$ 64,100
Well #7								
Electric Panel	1983	\$ 15,000	TBD	20				
Pump and Motor (All components in the well)								
Pump	2021	20,000	2041	20				
250 HP Motor (refurbished)	2021	65,000	2041	20				
Misc components	2021	20,000	2041	20				
Chlorine Equipment								
Scales	2019	2,200	2024	5				
Regulator	2019	1,600	2021	2				
Injector	2019	500	2020	1				
Pump	2018	1,800	2028	10				
Leak Detector	2013	500	2023	10				
Meter	UNK	5,000		10				
Well #7 Equipment subtotal		\$ 131,600			\$ -	\$ 8,000	\$ 123,600	\$ 131,600
Well House	1983	10,000	1998	15			10,000	10,000
Chlorine Building	2007	5,000	2022	15			5,000	5,000
Fence	1983	5,000	2013	30			5,000	5,000
Well #7 total		\$ 151,600			\$ -	\$ 8,000	\$ 143,600	\$ 151,600

CITY OF SHAVANO PARK
FY 2021 - 22 PROPOSED WATER FUND EQUIPMENT REPLACEMENT SCHEDULE

	Year Model	Estimated Replacement Cost	Estimated FY To Replace	Total Life (yrs)	Committed Balance 9/30/2021	Proposed Funding 9/30/2022	Committed Additional Future Yrs Funding	Total Committed Balance
Well #8								
Electric Panel	2007	\$ 15,000	2027	20				
VFD	2007	15,000	2022	15				
VFD AC unit	2019	9,500	2029	10				
Pump and Motor (All components in the well)								
Pump	2020	55,000	TBD	20				
250 HP Motor (refurbished)	2021	25,000	2041	20				
Misc Components	2020	20,000	TBD	20				
Chlorine Equipment								
Scales	2020	2,200	2025	5				
Regulator	2021	1,600	2023	2				
Injector	2021	500	2022	1				
Pump	2021	1,800	2031	10				
Leak Detector	2013	500	2023	10				
Meter (new interior)	2020	5,000	2030	10				
Drive Shaft Motor (John Deere) - replacing w/ generator	2010	50,000	2030	20				
Well #8 Equipment subtotal		\$ 201,100			\$ -	\$ 6,000	\$ 195,100	\$ 201,100
Well House	1983	10,000	1998	15			10,000	10,000
Chlorine Building	2007	5,000	2022	15			5,000	5,000
Fence	1983	16,000	2013	30			16,000	16,000
Well #8 total		\$ 232,100			\$ -	\$ 6,000	\$ 226,100	\$ 232,100
Well #9								
Electric Panel	2013	\$ 20,000	2033	20				
Pump and Motor (All components in the well)	2017	65,000	2027	10				
Meter	2017	3,000	2027	10				
Well #9 Equipment subtotal		\$ 88,000			\$ 20,000	\$ -	\$ 68,000	\$ 88,000
Fence	2014	20,000	2044	30			20,000	20,000
Well #9 total		\$ 108,000			\$ 20,000	\$ -	\$ 88,000	\$ 108,000
TOTAL		\$ 2,509,146			\$ 469,776	\$ 66,925	\$ 2,033,155	\$ 2,598,146

72 -WATER CAPITAL REPLACEMENT

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
NON-DEPARTMENTAL								
=====								
MISC./GRANTS/INTEREST								
72-599-7099 PROCEEDS OF DEBT ISSUE	0	0	0	462,500	462,500	462,500	0	
TOTAL MISC./GRANTS/INTEREST	0	0	0	462,500	462,500	462,500	0	
<hr/>								
TRANSFERS IN								
72-599-8015 TRANSFER FROM GENERAL FUND	0	0	0	462,500	462,500	462,500	0	
72-599-8020 TRANSFER FROM WATER FUND	109,487	71,946	124,020	121,255	121,255	121,255	66,925	
INFRASTRUCTURE	0							32,250
VEHICLES/EQUIPMENT	0							22,675
METER REPLACEMENT	0							12,000
TOTAL TRANSFERS IN	109,487	71,946	124,020	583,755	583,755	583,755	66,925	
<hr/>								
TOTAL NON-DEPARTMENTAL	109,487	71,946	124,020	1,046,255	1,046,255	1,046,255	66,925	
<hr/>								
TOTAL REVENUES	109,487	71,946	124,020	1,046,255	1,046,255	1,046,255	66,925	
	=====	=====	=====	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
WATER DEPARTMENT

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
<u>CAPITAL OUTLAY</u>								
606-8080 WATER SYSTEM IMPROVEMENTS	0	0	0	925,000	807,238	807,238	110,000	
606-8087 WATER METER REPLACEMENT	<u>37,048</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u></u>
TOTAL CAPITAL OUTLAY	37,048	0	0	925,000	807,238	807,238	110,000	
<hr/>								
<u>INTERFUND TRANSFERS</u>								
606-9020 TRANSFER TO WATER UTILITY	<u>0</u>	<u>58,645</u>	<u>52,644</u>	<u>256,925</u>	<u>245,408</u>	<u>256,925</u>	<u>0</u>	<u></u>
TOTAL INTERFUND TRANSFERS	0	58,645	52,644	256,925	245,408	256,925	0	
<hr/>								
TOTAL WATER DEPARTMENT	37,048	58,645	52,644	1,181,925	1,052,645	1,064,163	110,000	

72 -WATER CAPITAL REPLACEMENT
DEBT SERVICE

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
CAPITAL OUTLAY								
607-8055 DEBT ISSUE COSTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>7,000</u>	<u>7,000</u>	<u>0</u>	<u></u>
TOTAL CAPITAL OUTLAY	0	0	0	0	7,000	7,000	0	
<hr/>								
TOTAL DEBT SERVICE	0	0	0	0	7,000	7,000	0	
<hr/>								
TOTAL EXPENDITURES	<u>37,048</u>	<u>58,645</u>	<u>52,644</u>	<u>1,181,925</u>	<u>1,059,645</u>	<u>1,071,163</u>	<u>110,000</u>	<u></u>
<hr/>								
REVENUE OVER/ (UNDER) EXPENDITURES	<u>72,439</u>	<u>13,301</u>	<u>71,376</u>	<u>(135,670)</u>	<u>(13,390)</u>	<u>(24,908)</u>	<u>(43,075)</u>	<u></u>

70 - GENERAL CAPITAL IMPROVEMENT / REPLACEMENT FUND

Fund Purpose. The purpose of this fund is to allocate the burdensome costs of capital items over a number of budget cycles. This allows a balanced budget from year-to-year even when large capital expenditures are required in a lower revenue year without acquiring debt or impacting the City's property tax rate.

Fund Description. The General Capital Improvement / Replacement Fund is used to account for the acquisition and/or replacement of larger capital items and projects, such as fire equipment and apparatus, public works equipment, street reconstruction and drainage projects. Funds are set aside from either current revenues or from unassigned fund balance per the fund balance policy adopted in October 2011 and are designated during the budget process for future use. At the discretion of City Council, unassigned General Fund fund balance is considered for capital projects and equipment when the balance is more than 50 percent of the budgeted expenditures.

Fund Revenues. This budget includes \$147,340 in transfers from the General Fund for future capital improvement and vehicle/equipment replacement. In addition, this budget anticipates \$500 in interest income as revenue for the fund.

Fund Expenses. This budget includes \$102,950 in expenditures for capital equipment replacement. These items are organized by City Department and major City endeavors identified in the 2018 Town Plan. A summary of each designation is on the next page.

American Rescue Plan Act (ARPA) Funding. Not all planned capital purchases are reflected in this fund due to ARPA. ARPA was signed into law on March 11, 2021, to facilitate the United States' recovery from the economic and health effects of the COVID-19 pandemic and the ongoing recession. See page 164 for the ARPA Fund and capital items being funded using federal stimulus monies.

How are Capital items identified?

The City maintains Capital Replacement Schedules organized by City Department (see pages 130-131 for tracked equipment). Every item is given an estimated useful life (creating a replacement date) as well as an estimated replacement cost. Funds are then scheduled by cost and projected replacement date for each item. As a large capital purchase nears its projected date of replacement or purchase, funds are prioritized for the expenditure. Items on the schedule may be advanced a year or delayed a year depending on a Department's experience with the operation and maintenance of various capital items. For example, this fiscal year the City Council decided to replace the primary network server a year early because of increasingly difficult troubleshooting and maintenance of operation. Savings in the Capital Fund gives the City flexibility to match real world demands such as these while maintaining fiscal discipline.

See page 137 for Police Department capital items in the Crime Control and Prevention Budget.

See page 103 for Water capital items in the Water Budget.

See page 164 for ARPA Funded capital items.

Administration: This budget expends \$8,000 for possible City Hall air conditioner replacement. A comprehensive listing of all equipment and its replacement schedule is on page 130. See page 164 for ARPA funded capital items for the Administration Department. The long-term operating costs anticipated for the Administration capital expenditures are as follows:

FY 2022 Capital Item	Long-term Operating Costs Anticipated
City Hall air conditioner replacement	No additional operational costs. Potential cost savings as new equipment would have improved efficiency.

Public Works: This budget expends no monies on capital items this fiscal year in the Public Works Department. See page 164 for ARPA funded capital items for the Public Works Department. A comprehensive listing of this equipment and its replacement schedule is on page 130.

Fire: This budget expends \$94,950 for the purchase of two replacement cardiac monitor/defibrillators. See page 164 for ARPA funded capital items for the Fire Department. A comprehensive listing of this equipment and its replacement schedule is on page 131. The long-term operating costs anticipated for the Fire Department capital expenditures are as follows:

FY 2022 Capital Item	Long-term Operating Costs Anticipated
Cardiac Monitor/Defibrillators (2)	No additional operational costs.

Police: The City customarily budgets capital purchases for the Police Department in the Crime Control & Prevention District Fund. For this fund's details and a comprehensive listing of police capital equipment and its replacement schedule see page 138.

Street Maintenance: This designation is for the construction or major redevelopment of the current streets in the City. Anticipated requirements include the repair of deteriorating streets in the old section of Shavano Park (Saddletree Road, Shavano Drive, and Fawn Drive), as well as the future resurfacing of De Zavala Road and Lockhill-Selma Road. There are no planned expenditures under this category this budget year, however, a Public Works Department full street evaluation indicates a 5 or 7 year street maintenance program should be implemented. City Council is currently evaluating the street assessment results and potential financing considerations. In addition to monies designated for street maintenance in this fund, the City possesses a Street Maintenance Fund which receives a portion of sales tax revenues (see page 148 for fund details).

Drainage Projects: This fund allocates no expenditures in Fiscal Year 2022. This past fiscal year the City completed the final portion of the Master Drainage Plan (2017) and projects approved by Council:

- **Area 1 - Kinnan Way berm** - Complete.
- **Area 2 - Wagon Trail depression pump** – Complete.
- **Area 3 – Turkey Creek area** – Preliminary Engineering Report Complete.

- **Area 4.1 – Elm Spring area** – Preliminary Engineering Report Complete.
- **Area 4.2 – De Zavala / Ripple Creek area** – Preliminary Engineering Report Complete.
- **Area 5 – Bent Oak clearing** – Complete.
- **Area 5 – Windmill culvert** – Complete in FY21.
- **Area 5 – Bent Oak culvert** – Complete in FY21.
- **Area 12 – Chimney Rock culvert** – Complete in FY21.

The Preliminary Engineering Report for Turkey Creek, Elm Spring and the De Zavala / Ripple Creek areas is complete. Preliminary Engineering Reports show that all three projects are beyond current City financial resources and require debt servicing to complete. Decision on these projects is yet to be reached by the City Council.

Town Plan Items: These projects are special items identified in the 2018 Town Plan: NW Military Highway Improvements, Hike and Bike Trails and the Municipal Tract.

- **Pavilion.** Funds are set aside for any future improvements to the City Pavilion and surrounding grounds on the Municipal Tract next to the City Hall.
- **NW Military Highway.** Funds to offset costs associated with the expansion of NW Military Highway. There are no planned expenditures under this category this budget year.
- **Sidewalks / Pathways.** Funds are projected for use in establishing an access point to the Salado Creek trail way or other potential sidewalk projects. There are no planned expenditures under this category this budget year.

70 - GENERAL CAPITAL IMPROVEMENT/REPLACEMENT FUND

	FY 2020-21 AMENDED BUDGET	FY 2021-22 CITY COUNCIL'S PROPOSED BUDGET	DIFFERENCE
FUND BALANCE, BY DESIGNATION:			
ADMIN	\$ 119,089	\$ 110,514	
PW	161,431	179,778	
FIRE	736,333	822,165	
STREETS	250,000	250,000	
DRAINAGE	599,797	180,198	
PAVILION	16,808	2,357	
NW MILITARY	25,000	25,000	
MUNICIPAL TRACT	2,955	-	
SIDEWALK PATHWAYS	6,923	6,923	
UNDESIGNATED	6,602	7,602	
TOTAL BEGINNING FUND BALANCE	\$ 1,924,938	\$ 1,584,537	
REVENUES AND OTHER SOURCES	\$ 361,858 *	\$ 197,840	\$ (164,018)
EXPENDITURES AND OTHER USES	702,259	102,950	\$ (599,309)
TOTAL REVENUES AND OTHER SOURCES MORE/(LESS) THAN EXPENDITURES AND OTHER USES	\$ (340,401)	\$ 94,890	
ENDING FUND BALANCE, PROJECTED	\$ 1,584,537	\$ 1,679,427	

* Does not include budgeted use of \$340,401 of fund balance to cover expenditures

Significant decrease in Revenues and Other Sources as the City plans to utilize American Rescue Plan Act funding to purchase a number of capital items in FY22 thus reducing the amount of funding needed from the General Fund.

Significant decrease in expenditures from prior year as the three low water crossings drainage project was completed, at approximately \$466,000. Also, the City plans to use American Rescue Plan Act funding to purchase a number of capital items in FY22.

The following projects/purchases are planned for FY 2021-2022:

Replace two cardiac monitors/defibrillators	\$ 94,950
City Hall air conditioning unit replacement (if needed)	8,000
	<u>\$ 102,950</u>

CITY OF SHAVANO PARK
FY 2021 - 22 PROPOSED GENERAL FUND EQUIPMENT REPLACEMENT SCHEDULE

	Year Model	Estimated Replacement Cost	Estimated Year To Replace	Total Life (yrs)	Committed Balance at 9/30/2021	Proposed Funding 9/30/2022	Additional Future Yrs Funding	Total Committed Balance
<u>Administrative</u>								
Upgrade - Incode to Invision	Future	\$ 60,000	2027	5	\$ 26,500	\$ 6,580	\$ 26,920	\$ 60,000
City Hall Septic Tank Replacement (w/ Bexar 911)	2020	60,000	2050	30	3,793	2,350	53,857	60,000
Application Server	2012	21,600	2022	7	10,916	(10,916)	21,600	21,600
Email Server	2015	13,000	2023	7	8,832	3,083	1,085	13,000
Firewall Server	2017	7,000	2023	7	7,000	-	-	7,000
Telephone system, from landline to VOIP	Future	32,150	2023	7	12,605	(12,605)	32,150	32,150
A/C Units - City Hall (8)	Various	70,000	Varies	15	29,368	4,000	36,632	70,000
City Hall Roof	2019	100,000	2039	20	10,000	6,000	84,000	100,000
City Hall Sprinkler System & Emergency Lighting (Lighting FY 2017-18)		8,000	TBD		1,500	1,508	4,992	8,000
Backup Power Supply/Auxiliary Power Unit (CH w/Crime Control)	2021	20,000	2051	30	-	-	20,000	20,000
Sub Totals		\$ 391,750			\$ 110,514	\$ -	\$ 281,236	\$ 391,750
<u>Public Works</u>								
Ford F250 Crew Cab	2018	\$ 45,000	2034	15	\$ 6,044	\$ 2,765	\$ 36,191	\$ 45,000
Ford F350 Small Dump/Tilt Bed (3492) (\$60,000 - 50/50)	2001	30,000	2023	15	26,557	1,721	1,722	30,000
Ford XL F350 Pickup/Lift Gate (0612)	2008	36,000	2023	15	32,196	1,902	1,902	36,000
Chevrolet Silverado HD3500 (2283) (\$45,000 - 50/50)	2013	22,500	2028	15	22,500	-	-	22,500
Hotsy 225 Gallon Tank/Washer/Trailer (0193)	2009	10,000	2023	10	6,333	1,834	1,833	10,000
Case Bobcat skid loader(two thirds/one third)	2019	40,000	2038	20	4,000	2,000	34,000	40,000
Vermeer 8" Chipper	2019	37,500	2035	15	3,887	2,400	31,213	37,500
Roller (ASCO)	2016	27,000	2034	18	6,100	1,300	19,600	27,000
Trailer (Magnum) for roller	2016	9,000	2024	8	4,687	1,437	2,876	9,000
Grasshopper MaxTorque Model 325D mower, rear discharge	2019	12,500	2028	8	1,667	1,548	9,285	12,500
Case Backhoe (\$66,100 - 50/50)	2017	33,050	2042	25	3,558	1,336	28,156	33,050
Crack Seal Machine - Trailer Mounted - CL200 Cimline	2017	50,000	2033	15	9,452	3,333	37,215	50,000
Grasshopper MaxTorque Model 325D mower, side discharge	2017	12,000	2025	8	5,500	1,600	4,900	12,000
Mini-excavator (50/50)	2018	20,000	2039	20	2,000	1,000	17,000	20,000
Trailer mounted Ingersoll Rand Air Compressor(50/50)	2006	4,000	TBD	20	1,000	1,000	2,000	4,000
Public Works Director Truck (\$40,000 - 50/50)	Future	20,000	TBD	15	15,500	-	4,500	20,000
Equipment Trailer	2021	6,288	2041	20	797	-	5,491	6,288
Dump truck 50/50 (Grant funded)	2020	45,000	2040	20	-	2,250	42,750	45,000
Landscape Trailer	2018	5,000	2038	20	500	250	4,250	5,000
Kubota UTV	2021	14,712	2036	15	-	-	14,712	14,712
Backup Power Supply/Auxiliary Power Unit	Future	45,000	2022	TBD	27,500	(27,500)	45,000	45,000
Sub Totals		\$ 524,550			\$ 179,778	\$ 176	\$ 344,596	\$ 524,550

CITY OF SHAVANO PARK
FY 2021 - 22 PROPOSED GENERAL FUND EQUIPMENT REPLACEMENT SCHEDULE

	Year	Estimated Replacement Cost	Estimated Year To Replace	Total Life (yrs)	Committed Balance at 9/30/2021	Proposed Funding 9/30/2022	Additional Future Yrs Funding	Total Committed Balance
	Model							
Fire Department								
Hallmark Trailer-Wells Cargo (1086)	2004	\$ 8,000	2032	10	\$ 8,000	\$ -	\$ -	\$ 8,000
Ambulance (4617)	2017	180,000	2028	10	54,000	18,000	108,000	180,000
Ambulance (1796) remount box on new cab/chassis	2018	140,000	2029	10	28,000	14,000	98,000	140,000
Hall-Mark Fire Apparatus E-One Typhon Pumper (7377)	2012	800,000	2033	20	281,368	43,200	475,432	800,000
Pierce 2017 Platform Apparatus (purchased 2019)	2017	1,500,000	2039	20	120,000	76,700	1,303,300	1,500,000
Ford F350 Pickup (5691)	2010	75,000	2030	20	27,000	5,300	42,700	75,000
Ford F550 Fire Brush Truck (5797)	2010	86,000	2030	20	40,732	5,030	40,238	86,000
Chevy Tahoe LS - Command 1752	2014	70,000	2030	10	20,600	5,500	43,900	70,000
Max Air Trailer Mounted Breathing Air System Complete	2005/17	20,000	2037	20	750	500	18,750	20,000
Communication System (hand held/mobile mounted radios)	2021	140,000	2036	15	-	9,400	130,600	140,000
Cardiac Monitor-Defibrillator	2012	47,475	2022	10	30,766	16,709	-	47,475
Cardiac Monitor-Defibrillator	2012	47,475	2022	10	30,766	16,709	-	47,475
Stryker - Stretcher	2017	18,000	2028	10	7,200	1,800	9,000	18,000
Stryker - Stretcher	2018	18,000	2029	10	5,400	1,800	10,800	18,000
Roof on Living Quarters (metal)	2016	20,000	2056	40	1,000	500	18,500	20,000
SCBA units (12)	2018	125,000	2034	15	16,357	8,357	100,286	125,000
Thermal Imaging Cameras	2017	10,000	2025	8	5,147	1,191	3,662	10,000
Thermal Imaging Cameras	2017	10,000	2025	8	5,147	1,191	3,662	10,000
Mobile Computers (13)	Various	39,000	Various	7	15,800	4,000	19,200	39,000
A/C systems (Bays 1 5-ton split unit)	2010	10,000	2023	12	10,000	-	-	10,000
A/C systems (Living Quarters 2 5-ton units)	2000	10,000	TBD	10	10,000	-	-	10,000
Zoll Auto Pulse (1)	2012	22,970	2022	10	18,000	(18,000)	22,970	22,970
Zoll Auto Pulse (1)	2012	22,970	2022	10	15,000	(15,000)	22,970	22,970
Generac Emergency Generator 25KW (Gas)(Bay Doors & Radios)	2015	25,000	2035	20	6,250	1,250	17,500	25,000
Amkus Rescue Tool Complete	2006	36,000	2022	15	28,875	(28,875)	36,000	36,000
Skyline 40LB Extractor	2020	8,000	2035	15	1,028	498	6,474	8,000
StairPro Stair Master (1)	2006	4,500	2026	15	3,979	104	417	4,500
StairPro Stair Master (1)	2006	4,500	2026	15	3,250	250	1,000	4,500
Communication System (Radio Repeater Complete) VHF	1990	48,500	Various	30	1,500	1,000	46,000	48,500
Second set - bunker gear (9)	2021	23,000	2031	10	-	2,300	20,700	23,000
Backup Power Supply/Auxiliary Power Unit	Future	45,000	2022	TBD	26,250	(26,250)	45,000	45,000
Sub Totals		\$ 3,614,390			\$ 822,165	\$ 147,164	\$ 2,645,061	\$ 3,614,390
Total Capital Replacement Funds		\$ 4,530,690			\$ 1,112,457	\$ 147,340	\$ 3,270,893	\$ 4,530,690

70 -CAPITAL REPLACEMENT FUND

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
OTHER SOURCES								
=====								
MISC./GRANTS/INTEREST								
70-599-7028 TCEQ GRANT	0	0	25,401	0	0	0	0	
70-599-7090 SALE OF CITY ASSETS	<u>0</u>	<u>45,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL MISC./GRANTS/INTEREST	0	45,000	25,401	0	0	0	0	
<hr/>								
TRANSFERS IN								
70-599-8010 INTEREST INCOME	36,427	58,038	14,432	1,000	114	134	500	
70-599-8020 TRF IN - GENERAL FUND	629,635	310,756	294,896	360,858	360,858	401,615	197,340	
ADMINISTRATION 0	0.00							0
FIRE VEHICLES/EQUIPMENT 0	0.00							147,164
PUBLIC WORKS VEHICLES/E 0	0.00							176
PUBLIC WORKS - STREETS 0	0.00							50,000
70-599-8099 FUND BALANCE RESERVE	<u>0</u>	<u>0</u>	<u>0</u>	<u>340,401</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL TRANSFERS IN	666,062	368,794	309,328	702,259	360,972	401,749	197,840	
<hr/>								
TOTAL OTHER SOURCES	666,062	413,794	334,729	702,259	360,972	401,749	197,840	
<hr/>								
TOTAL REVENUES	<u>666,062</u>	<u>413,794</u>	<u>334,729</u>	<u>702,259</u>	<u>360,972</u>	<u>401,749</u>	<u>197,840</u>	<u>=====</u>

70 -CAPITAL REPLACEMENT FUND
COUNCIL

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
CONTRACTUAL								
600-4030 HIKE AND BIKE TRAILS	<u>0</u>	<u>0</u>	<u>28,077</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u></u>
TOTAL CONTRACTUAL	0	0	28,077	0	0	0	0	
<hr/>								
TOTAL COUNCIL	0	0	28,077	0	0	0	0	

70 -CAPITAL REPLACEMENT FUND
ADMIN

		(----- 2020-2021 -----) (----- 2021-2022 -----)						
EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>CAPITAL OUTLAY</u>								
601-8015 COMPUTER EQUIPMENT	0	0	5,795	0	0	0	0	
601-8080 CAPITAL IMPROVEMENTS	0	0	258,192	17,406	17,859	18,000	0	
601-8081 CAPITAL - BUILDING	0	87,112	56,955	59,327	30,671	50,327	8,000	
CITY HALL HVAC 1	8,000.00							8,000
TOTAL CAPITAL OUTLAY	0	87,112	320,942	76,733	48,530	68,327	8,000	
<u>INTERFUND TRANSFERS</u>								
601-9010 TRANSFER TO - GENERAL FUND	48,799	0	0	0	0	0	0	
TOTAL INTERFUND TRANSFERS	48,799	0	0	0	0	0	0	
TOTAL ADMIN	48,799	87,112	320,942	76,733	48,530	68,327	8,000	

70 -CAPITAL REPLACEMENT FUND
PUBLIC WORKS

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
<u>CAPITAL OUTLAY</u>								
603-8050 CAPITAL - VEHICLES	0	39,236	42,335	0	0	0	0	
603-8060 CAPITAL - EQUIPMENT	0	52,964	37,893	21,000	21,000	21,000	0	
603-8080 CAPITAL-IMPROVEMENT PROJECT	<u>62,914</u>	<u>78,905</u>	<u>486,462</u>	<u>466,040</u>	<u>473,047</u>	<u>473,047</u>	<u>0</u>	
TOTAL CAPITAL OUTLAY	62,914	171,105	566,691	487,040	494,047	494,047	0	
<hr/>								
<u>INTERFUND TRANSFERS</u>								
603-9010 TRANSFER TO - GENERAL FUND	<u>35,527</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL INTERFUND TRANSFERS	35,527	0	0	0	0	0	0	
<hr/>								
TOTAL PUBLIC WORKS	98,441	171,105	566,691	487,040	494,047	494,047	0	

70 -CAPITAL REPLACEMENT FUND
FIRE

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>CAPITAL OUTLAY</u>								
604-8030 ELECTRONIC EQUIPMENT	0	0	0	138,486	138,486	138,486	0	
604-8040 CAPITAL - PPE EQUIPMENT	0	116,318	7,470	0	0	0	0	
604-8050 CAPITAL - APPARATUS	0	1,164,965	0	0	0	0	0	
604-8060 EQUIPMENT	0	0	0	0	0	0	94,950	
CARDIAC MONITORS/DEFIBR 0	<u>0.00</u>							<u>94,950</u>
TOTAL CAPITAL OUTLAY	0	1,281,284	7,470	138,486	138,486	138,486	94,950	
<u>INTERFUND TRANSFERS</u>								
604-9010 TRANSFER TO - GENERAL FUND	<u>154,971</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL INTERFUND TRANSFERS	154,971	0	0	0	0	0	0	
<hr/>								
TOTAL FIRE	154,971	1,281,284	7,470	138,486	138,486	138,486	94,950	
<hr/>								
TOTAL EXPENDITURES	<u>302,211</u>	<u>1,539,500</u>	<u>923,179</u>	<u>702,259</u>	<u>681,063</u>	<u>700,860</u>	<u>102,950</u>	<u>=====</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>363,851</u>	<u>(1,125,706)</u>	<u>(588,451)</u>	<u>0</u>	<u>(320,091)</u>	<u>(299,111)</u>	<u>94,890</u>	<u>=====</u>

40 -CRIME CONTROL AND PREVENTION DISTRICT FUND

	FY 2020-21 AMENDED BUDGET	FY 2021-22 CITY COUNCIL'S PROPOSED BUDGET	DIFFERENCE
BEGINNING FUND BALANCE	\$ 643,714	\$ 304,837	
REVENUE AND OTHER SOURCES	\$ 130,000 *	\$ 152,500	\$ 22,500
EXPENDITURES AND OTHER USES	468,877	139,025	(329,852)
TOTAL REVENUES AND OTHER SOURCES OVER /(LESS) THAN EXPENDITURES AND OTHER USES	\$ (338,877)	\$ 13,475	\$ 352,352
ENDING FUND BALANCE, PROJECTED	\$ 304,837	\$ 318,312	

Included in above ending fund balance amount:		
Planned Equipment Replacement	\$ 304,837	\$ 318,312

* Revenues and other sources do not include budgeted use of \$338,877 of fund balance to cover current year expenditures.

Capital and non-capital purchases are budgeted for the Fire and Police Departments. Larger items include replacing two patrol vehicles for \$120,000.

\$ 123,125

Proposed operating expenditures are included for training, National Night Out and Neighborhood Watch supplies.

\$ 15,900

Significant decrease in expenditures from prior year as the Police Department had replaced the investigator's vehicle, purchased new mobile radios, exterior body armor carriers, mobile field force gear and shared the cost of a new emergency back up power supply for City Hall - totaling \$287,912.

CITY OF SHAVANO PARK

FY 2021 - 22 PROPOSED CRIME CONTROL & PREVENTION DISTRICT - POLICE DEPARTMENT EQUIPMENT REPLACEMENT SCHEDULE

Fleet Number	Description	Year Model	Estimated Replacement Cost	Scheduled Year To Replace	Total Life (yrs)	Committed Balance Thru 9/30/2021	Proposed Funding 9/30/2022	Additional Funding Future Yrs	Total Funding
509	Chevy Tahoe - Chief	2013	***			\$ -	\$ -	\$ -	\$ -
514	Chevy 1500 Silverado - Code Compliance	2015	50,000	2026	10	26,925	4,286	18,789	50,000
516	Ford Explorer	2016	60,000	2022	5	55,490	1,120	3,390	60,000
517	Ford Explorer	2016	60,000	2022	5	55,490	1,120	3,390	60,000
518	Ford Explorer	2017	60,000	2023	5	43,509	6,917	9,574	60,000
519	Ford Explorer	2017	60,000	2023	5	37,068	10,334	12,598	60,000
520	Ford Explorer	2017	60,000	2024	5	32,750	8,416	18,834	60,000
521	Ford Explorer	2017	60,000	2024	5	44,235	4,354	11,411	60,000
522	Chevrolet Tahoe	2020	60,000	2026	5	-	12,000	48,000	60,000
523	Chevrolet Tahoe	2020	60,000	2026	5	-	12,000	48,000	60,000
524	Ford Expedition - CID	2020	46,000	2029	8	-	5,750	40,250	46,000
	Back up Power Supply/Auxiliary Power Unit - CH	2021	20,000	2051	30	-	-	20,000	20,000
	Police Department Video Server	2016	13,000	2023	6	9,370	(9,370)	13,000	13,000
	Communication System (mobile radios)	2021	170,000	2036	15	-	11,333	158,667	170,000
Total			\$ 779,000			\$ 304,837	\$ 68,260	\$ 405,903	\$ 779,000

*** The City does not currently plan to purchase a new vehicle for the Police Chief but will re-allocate from the patrol fleet as the units are replaced.

40 -CRIME CONTROL DISTRICT

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
NON-DEPARTMENTAL								
=====								
<u>TAXES</u>								
40-599-1050 SALES - CRIME CONTROL DIST	<u>103,244</u>	<u>113,458</u>	<u>129,722</u>	<u>130,000</u>	<u>118,737</u>	<u>140,000</u>	<u>152,500</u>	<u> </u>
TOTAL TAXES	103,244	113,458	129,722	130,000	118,737	140,000	152,500	
<u>MISC./GRANTS/INTEREST</u>								
<u>TRANSFERS IN</u>								
40-599-8005 INTEREST INCOME	8,038	9,573	3,538	0	27	30	0	<u> </u>
40-599-8099 FUND BALANCE RESERVE	<u>0</u>	<u>0</u>	<u>0</u>	<u>338,877</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u> </u>
TOTAL TRANSFERS IN	8,038	9,573	3,538	338,877	27	30	0	
<hr/>								
TOTAL NON-DEPARTMENTAL	111,282	123,030	133,259	468,877	118,765	140,030	152,500	
<hr/>								
TOTAL REVENUES	<u>111,282</u>	<u>123,030</u>	<u>133,259</u>	<u>468,877</u>	<u>118,765</u>	<u>140,030</u>	<u>152,500</u>	<u> </u>
	=====	=====	=====	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
FIRE DEPARTMENT

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
<u>SERVICES</u>								
604-3030 TRAINING/EDUCATION	<u>0</u>	<u>0</u>	<u>4,576</u>	<u>2,500</u>	<u>25</u>	<u>150</u>	<u>2,500</u>	<u></u>
TOTAL SERVICES	0	0	4,576	2,500	25	150	2,500	
<hr/>								
<u>CAPITAL OUTLAY</u>								
604-8010 ELECTRONIC EQUIPMENT	0	0	928	0	0	0	0	
604-8012 NON-CAPITAL - FIREARMS/TASE	0	624	624	625	624	624	625	
TASER PROGRAM - YEAR 2 0	<u>0.00</u>							<u>625</u>
TOTAL CAPITAL OUTLAY	0	624	1,552	625	624	624	625	
<hr/>								
<u>INTERFUND TRANSFERS</u>								
604-9011 TRANSFER OUT - GENERAL FUND	<u>6,612</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u></u>
TOTAL INTERFUND TRANSFERS	6,612	0	0	0	0	0	0	
<hr/>								
TOTAL FIRE DEPARTMENT	6,612	624	6,128	3,125	649	774	3,125	

40 -CRIME CONTROL DISTRICT
POLICE DEPARTMENT

	(----- 2020-2021 -----)				(----- 2021-2022 -----)			
EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>SERVICES</u>								
605-3030 TRAINING/EDUCATION	2,526	2,192	6,616	6,400	5,014	5,250	6,400	
TAPEIT 0	0.00							1,500
VARIOUS CLASSES 15	200.00							3,000
MIDWEST RADAR OFFICER C 0	0.00							600
CHIEF LEADERSHIP TRAINI 0	0.00							1,300
605-3087 CITIZENS COMMUNICATION/EDUC	5,483	6,550	8,015	7,000	1,734	6,700	7,000	
NATIONAL NIGHT OUT - SU 0	0.00							6,000
NEIGHBORHOOD WATCH - SI 0	0.00							500
POP UP CANOPIES/TENTS 0	0.00							500
TOTAL SERVICES	8,009	8,743	14,631	13,400	6,747	11,950	13,400	
<u>CONTRACTUAL</u>								
605-4075 COMPUTER SOFTWARE	0	0	4,624	0	0	0	0	
TOTAL CONTRACTUAL	0	0	4,624	0	0	0	0	
<u>CAPITAL OUTLAY</u>								
605-8010 ELECTRONIC EQUIPMENT PURCHA	0	2,029	15,438	0	0	0	0	
605-8012 NON CAPITAL - FIRE ARMS/TAS	0	8,640	8,640	8,640	8,640	8,640	0	
0	0.00							0
605-8015 NON-CAPITAL - COMPUTER EQUI	0	6,622	1,953	0	0	0	0	
605-8018 NON-CAPITAL BUILDING	0	0	894	1,300	0	0	0	
605-8025 NON-CAPITAL - OFFICE FURNIT	0	1,000	0	0	0	0	0	
605-8030 POLICE EQUIPMENT PURCHASE	0	0	36,006	204,412	203,981	204,000	0	
605-8042 CAPITAL - FIREARMS	0	23,089	0	0	0	0	0	
605-8045 CAPITAL - COMPUTER EQUIPMEN	0	19,959	0	2,500	1,280	1,750	2,500	
LAPTOP COMPUTER/SOFTWAR 0	0.00							2,500
605-8050 CAPITAL - VEHICLES	33,546	0	0	198,000	192,755	195,000	120,000	
PATROL VEHICLES 2	60,000.00							120,000
0	0.00							0
605-8081 CAPITAL - BUILDING	0	0	0	37,500	30,671	37,500	0	
TOTAL CAPITAL OUTLAY	33,546	61,339	62,931	452,352	437,327	446,890	122,500	
<u>INTERFUND TRANSFERS</u>								
605-9011 TRANSFER TO - GENERAL FUND	203,442	3,600	0	0	0	0	0	
NIBRS - LOCAL FUNDS 0	0.00							0
TOTAL INTERFUND TRANSFERS	203,442	3,600	0	0	0	0	0	
TOTAL POLICE DEPARTMENT	244,997	73,681	82,185	465,752	444,074	458,840	135,900	
TOTAL EXPENDITURES	251,609	74,305	88,314	468,877	444,723	459,614	139,025	
REVENUE OVER/(UNDER) EXPENDITURES	(140,327)	48,725	44,946	0	(325,959)	(319,584)	13,475	

42- PUBLIC EDUCATION AND GOVERNMENTAL PROGRAMMING FUNDS (PEG)

	FY 2020-21 AMENDED BUDGET	FY 2021-22 CITY COUNCIL'S PROPOSED BUDGET	DIFFERENCE
BEGINNING FUND BALANCE	<u>\$ 109,730</u>	<u>\$ 125,430</u>	
REVENUES	\$ 16,500	\$ 15,200	\$ (1,300)
EXPENDITURES	\$ 800	\$ 5,800	\$ 5,000
ENDING FUND BALANCE, PROJECTED	<u><u>\$ 125,430</u></u>	<u><u>\$ 134,830</u></u>	

Funds can be utilized on capital purchases within the guidelines of Texas Utilities Code Chapter 66.

CAPITAL OUTLAY:

The proposed budget includes \$5,000 to upgrade Council Chambers cameras and \$800 for replacement microphones.

42 -PEG FUNDS

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
NON-DEPARTMENTAL								
=====								
FRANCHISE REVENUES								
42-599-2024 FRANCHISE - PEG FEES	<u>16,127</u>	<u>16,662</u>	<u>16,417</u>	<u>16,500</u>	<u>12,859</u>	<u>15,900</u>	<u>15,200</u>	<u> </u>
TOTAL FRANCHISE REVENUES	16,127	16,662	16,417	16,500	12,859	15,900	15,200	
MISC./GRANTS/INTEREST								
42-599-7000 INTEREST	<u>1,255</u>	<u>1,626</u>	<u>628</u>	<u>0</u>	<u>8</u>	<u>10</u>	<u>0</u>	<u> </u>
TOTAL MISC./GRANTS/INTEREST	1,255	1,626	628	0	8	10	0	
TRANSFERS IN								
42-599-8090 PRIOR PERIOD ADJUSTMENT	<u>3,893</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u> </u>
TOTAL TRANSFERS IN	3,893	0	0	0	0	0	0	
<hr/>								
TOTAL NON-DEPARTMENTAL	21,275	18,289	17,046	16,500	12,867	15,910	15,200	
<hr/>								
TOTAL REVENUES	<u>21,275</u>	<u>18,289</u>	<u>17,046</u>	<u>16,500</u>	<u>12,867</u>	<u>15,910</u>	<u>15,200</u>	<u> </u>
	=====	=====	=====	=====	=====	=====	=====	=====

42 -PEG FUNDS
ADMINISTRATION

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>CAPITAL OUTLAY</u>								
601-8030 CAPITAL-ELECTRONIC EQUIPMEN	35,784	1,021	14,224	800	426	5,500	5,800	
REPLACEMENT MICROPHONES 2	400.00							800
UPGRADE CHAMBER CAMERAS 0	<u>0.00</u>							<u>5,000</u>
TOTAL CAPITAL OUTLAY	35,784	1,021	14,224	800	426	5,500	5,800	
TOTAL ADMINISTRATION	35,784	1,021	14,224	800	426	5,500	5,800	
TOTAL EXPENDITURES	35,784	1,021	14,224	800	426	5,500	5,800	
REVENUE OVER/ (UNDER) EXPENDITURES	(14,509)	17,268	2,821	15,700	12,441	10,410	9,400	

45- OAK WILT FUND

	FY 2020-21 AMENDED BUDGET	FY 2021-22 CITY COUNCIL'S PROPOSED BUDGET	DIFFERENCE
BEGINNING FUND BALANCE	\$ 91,962	\$ 104,462	
REVENUES	\$ 13,000	\$ 12,250 *	\$ (750)
EXPENDITURES	\$ 500	\$ 25,500	\$ 25,000
ENDING FUND BALANCE, PROJECTED BUDGET	<u>\$ 104,462</u>	<u>\$ 91,212</u>	

* Does not include budgeted use of \$13,250 of fund balance to cover expenditures.

This fund was created by ordinance with revenues provided by tree trimming permits.

Accumulated amounts are available to assist City residents in the defraying of costs to prevent the spread of oak wilt, if such an event should occur.

45 -OAK WILT FUND

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
NON-DEPARTMENTAL								
=====								
PERMITS & LICENSES								
45-599-3015 TREE TRIMMING PERMITS	12,915	13,230	11,660	13,000	8,120	12,000	12,250	
TREE TRIMMING PERMITS 350	<u>35.00</u>							<u>12,250</u>
TOTAL PERMITS & LICENSES	12,915	13,230	11,660	13,000	8,120	12,000	12,250	
MISC./GRANTS/INTEREST								
45-599-7030 TEXAS FORESTRY GRANT	<u>0</u>	<u>0</u>	<u>3,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL MISC./GRANTS/INTEREST	0	0	3,000	0	0	0	0	
TRANSFERS IN								
45-599-8099 FUND BALANCE RESERVE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>13,250</u>	
TOTAL TRANSFERS IN	0	0	0	0	0	0	13,250	
<hr/>								
TOTAL NON-DEPARTMENTAL	12,915	13,230	14,660	13,000	8,120	12,000	25,500	
<hr/>								
TOTAL REVENUES	<u>12,915</u>	<u>13,230</u>	<u>14,660</u>	<u>13,000</u>	<u>8,120</u>	<u>12,000</u>	<u>25,500</u>	<u>=====</u>

45 -OAK WILT FUND
ADMINISTRATION

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
<u>SERVICES</u>								
601-3012 PROFESSIONAL SERVICES	0	0	16,061	0	399	400	0	
601-3087 CITIZENS COMMUNICATION/EDUC	<u>0</u>	<u>0</u>	<u>87</u>	<u>500</u>	<u>0</u>	<u>500</u>	<u>500</u>	<u></u>
TOTAL SERVICES	0	0	16,148	500	399	900	500	
<hr/>								
<u>DEPT MATERIALS-SERVICES</u>								
601-6085 SUPPLIES/MATERIAL/CHEMICALS	<u>0</u>	<u>0</u>	<u>3,027</u>	<u>0</u>	<u>2,359</u>	<u>2,360</u>	<u>25,000</u>	<u></u>
TOTAL DEPT MATERIALS-SERVICES	0	0	3,027	0	2,359	2,360	25,000	
<hr/>								
TOTAL ADMINISTRATION	0	0	19,175	500	2,758	3,260	25,500	
<hr/>								
TOTAL EXPENDITURES	0	0	19,175	500	2,758	3,260	25,500	
	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	12,915	13,230	(4,515)	12,500	5,362	8,740	0	
	=====	=====	=====	=====	=====	=====	=====	=====

48 - STREET MAINTENANCE FUND

	FY 2020-21 AMENDED BUDGET	FY 2021-22 CITY COUNCIL'S PROPOSED BUDGET	DIFFERENCE
BEGINNING FUND BALANCE	\$ 599,008	\$ 679,008	
REVENUES	\$ 130,000	\$ 152,500	\$ 22,500
EXPENDITURES	\$ 50,000	\$ 50,000	\$ -
ENDING FUND BALANCE, PROJECTED	<u>\$ 679,008</u>	<u>\$ 781,508</u>	

Street Maintenance Fund was approved by voters in May 2014 and began receiving sales tax revenues October 1, 2014. It was re-approved by the voters in May 2018.

The voter authorization will expire on October 1, 2022 unless reapproved May 2022.

FUTURE POTENTIAL PROJECTS

- Resurface Shavano Dr.
- Resurface Fawn Dr.
- Resurface Saddletree
- Resurface Lockhill Selma Road
- Resurface DeZavala Road

48 -STREET MAINTENANCE FUND

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
NON-DEPARTMENTAL								
=====								
<u>TAXES</u>								
48-599-1040 SALES - STREET MAINTENANCE	<u>103,307</u>	<u>114,659</u>	<u>129,747</u>	<u>130,000</u>	<u>119,343</u>	<u>140,000</u>	<u>152,500</u>	
TOTAL TAXES	103,307	114,659	129,747	130,000	119,343	140,000	152,500	
<u>PERMITS & LICENSES</u>								
<u>TRANSFERS IN</u>								
TOTAL NON-DEPARTMENTAL	103,307	114,659	129,747	130,000	119,343	140,000	152,500	
<hr/>								
TOTAL REVENUES	103,307	114,659	129,747	130,000	119,343	140,000	152,500	
	=====	=====	=====	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND
PUBLIC WORKS

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
DEPT MATERIALS-SERVICES								
603-6080 STREET MAINTENANCE	<u>0</u>	<u>49,998</u>	<u>0</u>	<u>50,000</u>	<u>0</u>	<u>47,000</u>	<u>50,000</u>	<u></u>
TOTAL DEPT MATERIALS-SERVICES	0	49,998	0	50,000	0	47,000	50,000	
<hr/>								
TOTAL PUBLIC WORKS	0	49,998	0	50,000	0	47,000	50,000	
<hr/>								
TOTAL EXPENDITURES	<u>0</u>	<u>49,998</u>	<u>0</u>	<u>50,000</u>	<u>0</u>	<u>47,000</u>	<u>50,000</u>	<u></u>
<hr/>								
REVENUE OVER/ (UNDER) EXPENDITURES	<u>103,307</u>	<u>64,661</u>	<u>129,747</u>	<u>80,000</u>	<u>119,343</u>	<u>93,000</u>	<u>102,500</u>	<u></u>

50 - COURT TECHNOLOGY & SECURITY FUND

	FY 2020-21 AMENDED BUDGET	FY 2021-22 CITY COUNCIL'S PROPOSED BUDGET	DIFFERENCE
<u>COURT TECHNOLOGY & EFFICIENCY:</u>			
BEGINNING FUND BALANCE	\$ 833	\$ 933	
REVENUES	\$ 4,300	\$ 4,300	\$ -
EXPENDITURES	\$ 4,200	\$ 4,300	\$ 100
ENDING FUND BALANCE, PROJECTED	\$ 933	\$ 933	

The annual maintenance fees related to court software are substantially equal to revenues.

A 'Transfer In' is recorded in the General Fund which offsets the expenditures.

COURT SECURITY:

BEGINNING FUND BALANCE	\$ 54,944	\$ 53,944	
REVENUES	\$ 3,200 *	\$ 3,200 *	\$ -
EXPENDITURES AND OTHER USES	\$ 54,200 **	\$ 54,200	\$ -
ENDING FUND BALANCE, PROJECTED	\$ 3,944	\$ 2,944	

* Does not include budgeted use of \$51,000 of fund balance to cover expenditures

** Budgeted expenditures included \$50,000 for the bullet resistance glass and steel panels project. Due to difficulty finding vendors, the project has been re-evaluated and re-proposed for FY2021. Planned expenditures include \$50,000 to add bullet resistance glass and steel panels to the Municipal Court office area and \$4,200 for court security provided by Shavano Park Police Department.

TRUANCY PREVENTION & DIVERSION:

BEGINNING FUND BALANCE	\$ 1,019	\$ 2,219	
REVENUES	\$ 1,200	\$ 1,200	\$ -
EXPENDITURES AND OTHER USES	\$ -	\$ -	\$ -
ENDING FUND BALANCE, PROJECTED	\$ 2,219	\$ 3,419	

Use of this money is restricted to the necessary expenses to of a juvenile case manager and programs directly related to performing those duties.

MUNICIPAL JURY:

BEGINNING FUND BALANCE	\$ 20	\$ 120	
REVENUES	\$ 100	\$ 100	\$ -
EXPENDITURES AND OTHER USES	\$ -	\$ -	\$ -
ENDING FUND BALANCE, PROJECTED	\$ 120	\$ 220	

Use of this money is limited to fund juror reimbursements and otherwise finance jury services.

50 -COURT RESTRICTED FUND

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
NON-DEPARTMENTAL								
=====								
COURT FEES								
50-599-4022 COURT EFFICIENCY REVENUE	104	82	70	100	43	65	100	
50-599-4023 COURT SECURITY REVENUE	3,419	3,279	2,836	3,200	3,740	4,150	3,200	
50-599-4024 TRUANCY PREVENTION FUND	0	0	1,019	1,200	3,024	3,350	1,200	
50-599-4025 COURT TECHNOLOGY REVENUE	4,559	4,372	3,265	4,200	3,455	3,800	4,200	
50-599-4026 JURY FUND	<u>0</u>	<u>0</u>	<u>20</u>	<u>100</u>	<u>60</u>	<u>75</u>	<u>100</u>	
TOTAL COURT FEES	8,083	7,734	7,210	8,800	10,322	11,440	8,800	
<hr/>								
TRANSFERS IN								
50-599-8099 FUND BALANCE RESERVE	<u>0</u>	<u>0</u>	<u>0</u>	<u>51,000</u>	<u>0</u>	<u>0</u>	<u>51,000</u>	
TOTAL TRANSFERS IN	0	0	0	51,000	0	0	51,000	
<hr/>								
TOTAL NON-DEPARTMENTAL	8,083	7,734	7,210	59,800	10,322	11,440	59,800	
<hr/>								
TOTAL REVENUES	<u>8,083</u>	<u>7,734</u>	<u>7,210</u>	<u>59,800</u>	<u>10,322</u>	<u>11,440</u>	<u>59,800</u>	<u>=====</u>

50 -COURT RESTRICTED FUND
OPERATING EXPENSES

		(----- 2020-2021 -----) (----- 2021-2022 -----)						
EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
<u>CAPITAL OUTLAY</u>								
602-8080 CAPITAL IMPROVEMENTS	0	0	0	50,000	0	0	50,000	
BULLET RESISTANT GLASS/ 0	<u>0.00</u>							<u>50,000</u>
TOTAL CAPITAL OUTLAY	0	0	0	50,000	0	0	50,000	
<u>INTERFUND TRANSFERS</u>								
602-9010 TRANSFER TO GENERAL FUND	8,749	8,400	6,650	8,500	6,750	6,750	8,500	
COURT - INCODE 1	4,300.00							<u>4,300</u>
COURT SECURITY - SPDP 0	<u>0.00</u>							<u>4,200</u>
TOTAL INTERFUND TRANSFERS	8,749	8,400	6,650	8,500	6,750	6,750	8,500	
<hr/>								
TOTAL OPERATING EXPENSES	8,749	8,400	6,650	58,500	6,750	6,750	58,500	
<hr/>								
TOTAL EXPENDITURES	8,749	8,400	6,650	58,500	6,750	6,750	58,500	
	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	(665)	(666)	560	1,300	3,572	4,690	1,300	
	=====	=====	=====	=====	=====	=====	=====	=====

52 - CHILD SAFETY FUND

	FY 2020-21 AMENDED BUDGET	FY 2021-22 CITY COUNCIL'S PROPOSED BUDGET	DIFFERENCE
BEGINNING FUND BALANCE	\$ 2,641	\$ 1,641	
REVENUES	\$ 4,000 *	\$ 4,000 *	\$ -
EXPENDITURES:			
FIRE DEPARTMENT	\$ 2,000	\$ 2,000	\$ -
POLICE DEPARTMENT	3,000	3,000	\$ -
TOTAL EXPENDITURES	\$ 5,000	\$ 5,000	
TOTAL REVENUES LESS THAN EXPENDITURES	\$ (1,000)	\$ (1,000)	
ENDING FUND BALANCE, PROJECTED	<u>\$ 1,641</u>	<u>\$ 641</u>	

* Does not include budgeted use of \$1,000 of fund balance to cover expenditures.

As the City has no school guard crossing expenditures, funds can only be utilized for education and materials related to child safety.

52 -CHILD SAFETY FUND

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
NON DEPARTMENTAL								
=====								
MISC./GRANTS/INTEREST								
52-599-7010 SCHOOL CROSSING GUARD FUNDS	4,221	3,995	3,778	4,000	3,266	4,100	4,000	
TOTAL MISC./GRANTS/INTEREST	4,221	3,995	3,778	4,000	3,266	4,100	4,000	
<hr/>								
TRANSFERS IN								
52-599-8089 FUND BALANCE RESERVE	0	0	0	1,000	0	0	1,000	
TOTAL TRANSFERS IN	0	0	0	1,000	0	0	1,000	
<hr/>								
TOTAL NON DEPARTMENTAL	4,221	3,995	3,778	5,000	3,266	4,100	5,000	
<hr/>								
TOTAL REVENUES	4,221	3,995	3,778	5,000	3,266	4,100	5,000	
	=====	=====	=====	=====	=====	=====	=====	=====

52 -CHILD SAFETY FUND
FIRE DEPARTMENT

EXPENDITURES	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
<u>SERVICES</u>								
604-3087 CITIZENS COMMUNICATION/EDUC	3,044	2,012	656	2,000	931	1,800	2,000	
CHILD SAFETY/EDUCATION 0	<u>0.00</u>							<u>2,000</u>
TOTAL SERVICES	3,044	2,012	656	2,000	931	1,800	2,000	
<hr/>								
TOTAL FIRE DEPARTMENT	3,044	2,012	656	2,000	931	1,800	2,000	

52 -CHILD SAFETY FUND
POLICE DEPARTMENT

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
SERVICES								
605-3087 CITIZENS COMMUNICATION/EDUC	2,200	3,242	3,000	3,000	1,069	3,000	3,000	
CHILD SAFETY/EDUCATION 0	0.00							3,000
TOTAL SERVICES	2,200	3,242	3,000	3,000	1,069	3,000	3,000	
TOTAL POLICE DEPARTMENT	2,200	3,242	3,000	3,000	1,069	3,000	3,000	
TOTAL EXPENDITURES	5,244	5,253	3,656	5,000	2,000	4,800	5,000	
REVENUE OVER/(UNDER) EXPENDITURES	(1,022)	(1,258)	123	0	1,267	(700)	0	

53 - LAW ENFORCEMENT OFFICERS STANDARDS EDUCATION (LEOSE)

	FY 2020-21 AMENDED BUDGET	FY 2021-22 CITY COUNCIL'S PROPOSED BUDGET	DIFFERENCE
BEGINNING FUND BALANCE	\$ 183	\$ 103	
REVENUES	\$ 1,550 *	\$ 1,500	\$ (50)
EXPENDITURES	\$ 1,630	\$ 1,500	\$ (130)
TOTAL REVENUES MORE (LESS) THAN EXPENDITURES	\$ (80)	\$ -	
ENDING FUND BALANCE, PROJECTED	<u>\$ 103</u>	<u>\$ 103</u>	

* Does not include budgeted use of \$80 of fund balance to cover expenditures.

Training/Education and Travel/Mileage expenditures in the General Fund Police Department are supplemented with current LEOSE funds.

Theses funds can only be utilized on Full Time Police Officers for training expenses.

53 -LEOSE

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
NON-DEPARTMENTAL								
=====								
<u>POLICE/FIRE REVENUES</u>								
53-599-6020 LEOSE FUNDS	<u>1,552</u>	<u>1,653</u>	<u>1,630</u>	<u>1,550</u>	<u>1,480</u>	<u>1,480</u>	<u>1,500</u>	
TOTAL POLICE/FIRE REVENUES	1,552	1,653	1,630	1,550	1,480	1,480	1,500	
<u>TRANSFERS IN</u>								
53-599-8089 FUND BALANCE RESERVE	<u>0</u>	<u>0</u>	<u>0</u>	<u>80</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL TRANSFERS IN	0	0	0	80	0	0	0	
<hr/>								
TOTAL NON-DEPARTMENTAL	1,552	1,653	1,630	1,630	1,480	1,480	1,500	
<hr/>								
TOTAL REVENUES	1,552	1,653	1,630	1,630	1,480	1,480	1,500	
	=====	=====	=====	=====	=====	=====	=====	=====

53 -LEOSE
POLICE DEPARTMENT

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
SERVICES								
605-3030 TRAINING/EDUCATION	2,065	1,550	1,550	1,630	1,636	1,636	1,500	
TOTAL SERVICES	2,065	1,550	1,550	1,630	1,636	1,636	1,500	
<hr/>								
TOTAL POLICE DEPARTMENT	2,065	1,550	1,550	1,630	1,636	1,636	1,500	
<hr/>								
TOTAL EXPENDITURES	2,065	1,550	1,550	1,630	1,636	1,636	1,500	
	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	(513)	103	80	0	(156)	(156)	0	
	=====	=====	=====	=====	=====	=====	=====	=====

54 - POLICE FORFEITURE FUNDS

	FY 2020-21 AMENDED BUDGET	FY 2021-22 CITY COUNCIL'S PROPOSED BUDGET	DIFFERENCE
BEGINNING FUND BALANCE	\$ -	\$ -	
REVENUES	\$ -	\$ -	\$ -
EXPENDITURES	\$ -	\$ -	\$ -
ENDING FUND BALANCE, PROJECTED	<u>\$ -</u>	<u>\$ -</u>	

Funds collected can only be spent on equipment for police use.

54 -POLICE FORFEITURE

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
NON-DEPARTMENTAL								
=====								
<u>POLICE/FIRE REVENUES</u>								
54-599-6025 POLICE FORFEITURE FUNDS	<u>0</u>	<u>428</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u></u>
TOTAL POLICE/FIRE REVENUES	0	428	0	0	0	0	0	
<u>TRANSFERS IN</u>								
TOTAL NON-DEPARTMENTAL	0	428	0	0	0	0	0	
<hr/>								
TOTAL REVENUES	0	428	0	0	0	0	0	
	=====	=====	=====	=====	=====	=====	=====	=====

54 -POLICE FORFEITURE
POLICE DEPARTMENT

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
<u>CAPITAL OUTLAY</u>								
605-8025 EQUIPMENT	<u>0</u>	<u>428</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u></u>
TOTAL CAPITAL OUTLAY	0	428	0	0	0	0	0	
<u>INTERFUND TRANSFERS</u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<hr/>								
TOTAL POLICE DEPARTMENT	0	428	0	0	0	0	0	
<hr/>								
TOTAL EXPENDITURES	0	428	0	0	0	0	0	
	=====	=====	=====	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====	=====	=====	=====

58 – AMERICAN RESCUE PLAN ACT (ARPA) FUND

Fund Purpose. This fund accounts for Federal stimulus monies disbursed by the United States Treasury through the Texas Department of Emergency Management under the American Rescue Plan Act (ARPA).

Fund Description. The fund accounts for all transactions related to the use of the awarded amounts. ARPA was signed into law on March 11, 2021, to facilitate the United States' recovery from the economic and health effects of the COVID-19 pandemic and the ongoing recession. The Act provides for a State and Local Fiscal Recovery Fund of \$350 billion dollars of which the City is anticipating receipt of approximately \$986,000 over the grant period.

The Act's funding objectives include:

- Support public health response by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare and certain public health and safety staff,
- Replace public sector revenue loss to provide government services to the extent of the reduction in revenue experienced due to the pandemic,
- Water and sewer infrastructure, making necessary investment to improve access to clean drinking water and invest in wastewater and stormwater infrastructure,
- Address negative economic impacts by responding to the economic harms to workers, families, small businesses, impacted industries and the public sector,
- Premium pay for essential workers by offering additional support to those who have and will bear the greatest health risks because of their service in critical infrastructure sectors
- Broadband infrastructure, to provide unserved or underserved locations with new or expanded broadband access.

The expenditure period began March 3, 2021 with funds obligated by December 31, 2024 and expended by December 31, 2026.

Fund Revenues. This budget includes \$484,868 in ARPA federal stimulus monies.

Fund Expenses. This budget includes \$484,868 in expenditures for replacement of capital equipment that provides critical government services. These expenditures of federal stimulus monies offset revenue loss experienced due to the pandemic. A breakdown of the expenses by Department follows.

Administration: This budget expends \$64,800 on capital items this fiscal year in the Administration Department for (1) Texting Communications Service, (2) Replacing two desktop computers, (3) Replacing the City Hall security camera system and (4) replacing the City’s primary network server. The long-term operating costs anticipated for the Administration capital expenditures are as follows:

FY 2022 Capital Item	Long-term Operating Costs Anticipated
Texting Communications Service	\$2,500 annual contract cost.
2 Desktop Computers	No additional operational costs.
City Hall security camera system	No additional operational costs.
Primary Server	No additional operational costs.

Public Works: This budget expends \$45,700 on capital items this fiscal year in the Public Works Department for (1) a Desktop Computer (shared with Water Department) and (2) Emergency Generator (shared with Fire Department). The long-term operating costs anticipated for the Administration capital expenditures are as follows:

FY 2022 Capital Item	Long-term Operating Costs Anticipated
1 Desktop Computer (shared)	No additional operational costs.
Emergency Generator (shared)	Natural gas service & maintenance of generator.

Fire: This budget expends \$149,668 on capital items this fiscal year in the Fire Department for (1) a Desktop Computer, (2) 2 AutoPulse Automated CPR Machines, (3) Replacement “Jaws of Life” rescue tool, (4) 8 sets of Bunker Gear and (5) Emergency Generator (shared with Public Works Department). The long-term operating costs anticipated for the Fire Department capital expenditures are as follows:

FY 2022 Capital Item	Long-term Operating Costs Anticipated
1 Desktop Computer	No additional operational costs.
2 AutoPulse Automated CPR Machines	No additional operational costs.
“Jaws of Life” rescue tool	No additional operational costs.
8 sets of Bunker Gear	Minor increase in operational costs for inspection, certification, cleaning and maintenance.
Emergency Generator (shared)	Natural gas service & maintenance of generator

Police: This budget expends \$70,000 on capital items this fiscal year in the Police Department for (1) 5 Desktop Computers, (2) Replacement Car and Body worn Camera System, (3) Duty rifles issued to each officer, and (4) Bola Wrap Restraints. The long-term operating costs anticipated for the Police Department capital expenditures are as follows:

FY 2022 Capital Item	Long-term Operating Costs Anticipated
5 Desktop Computers	No additional operational costs.
Car and Body worn Camera System	Annual cloud storage and licensing costs.
Duty rifles issued to each Officer	Minor increase in operational costs for ammo, cleaning and maintenance.
Bola Wrap Restraints	No additional operational costs.

Water: This budget expends \$154,700 on capital items this fiscal year in the Water Department for (1) a Desktop Computer (shared with Public Works Department) and (2) Replacement cellular water meters. The long-term operating costs anticipated for the Administration capital expenditures are as follows:

FY 2022 Capital Item	Long-term Operating Costs Anticipated
1 Desktop Computer (shared)	No additional operational costs.
Replacement cellular water meters	Additional monthly cellular service cost (\$0.85) per meter

58 - AMERICAN RESCUE PLAN ACT FUND

	FY 2020-21 AMENDED BUDGET	FY 2021-22 CITY COUNCIL'S PROPOSED BUDGET	DIFFERENCE
BEGINNING FUND BALANCE	\$ -	\$ -	
REVENUES	\$ -	\$ 484,868	\$ 484,868
EXPENDITURES	\$ -	\$ 484,868	\$ 484,868
ENDING FUND BALANCE, PROJECTED	<u>\$ -</u>	<u>\$ -</u>	

New fund established in FY 2021-22 to separately account for the award provided by the American Rescue Fund Act.

The significant expenditures include:

Water meter replacement - Water Utility	\$ 154,000
Fire Department EMS equipment	\$ 103,268
Emergency power supply for	
Public Works and Fire Departments	\$ 90,000
Information Technology	\$ 71,200
Police Department Equipment	\$ 63,000

58 -AMER RESCUE PLAN ACT FUND

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
NON DEPARTMENTAL								
=====								
MISC./GRANTS/INTEREST								
58-599-7021 ARPA FEDERAL FUNDING	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>484,868</u>	<u></u>
TOTAL MISC./GRANTS/INTEREST	0	0	0	0	0	0	484,868	
<hr/>								
TOTAL NON DEPARTMENTAL	0	0	0	0	0	0	484,868	
<hr/>								
TOTAL REVENUES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>484,868</u>	<u></u>
	=====	=====	=====	=====	=====	=====	=====	=====

58 -AMER RESCUE PLAN ACT FUND
CITY ADMINISTRATION

EXPENDITURES	(----- 2020-2021 -----) (----- 2021-2022 -----)							
	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>SERVICES</u>								
601-3087 CITIZEN COMMUNICATION	0	0	0	0	0	0	3,400	
TEXTING SERVICE 0	<u>0.00</u>							<u>3,400</u>
TOTAL SERVICES	0	0	0	0	0	0	3,400	
<u>CAPITAL OUTLAY</u>								
601-8015 NON CAPITAL - COMPUTERS	0	0	0	0	0	0	2,800	
COMPUTERS 2 1,400.00								<u>2,800</u>
601-8030 CAPITAL - ELECTRONIC EQUIPM	0	0	0	0	0	0	37,000	
CITY HALL SECURITY SYST 0 0.00								<u>37,000</u>
601-8045 CAPITAL - COMPUTER EQUIPMEN	0	0	0	0	0	0	21,600	
PRIMARY SERVER REPLACEM 0 0.00	<u>0.00</u>							<u>21,600</u>
TOTAL CAPITAL OUTLAY	0	0	0	0	0	0	61,400	
TOTAL CITY ADMINISTRATION	0	0	0	0	0	0	64,800	

58 -AMER RESCUE PLAN ACT FUND
PUBLIC WORKS/GOV. BLDG.

EXPENDITURES	(----- 2020-2021 -----) (----- 2021-2022 -----)							
	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
<u>CAPITAL OUTLAY</u>								
603-8015 NON CAPITAL - COMPUTERS	0	0	0	0	0	0	700	
COMPUTER (SHARED) 1	700.00							700
603-8081 CAPITAL - BUILDINGS	0	0	0	0	0	0	45,000	
EMER GENERATOR (W/FIRE) 0	<u>0.00</u>							<u>45,000</u>
TOTAL CAPITAL OUTLAY	0	0	0	0	0	0	45,700	
<hr/>								
TOTAL PUBLIC WORKS/GOV. BLDG.	0	0	0	0	0	0	45,700	

58 -AMER RESCUE PLAN ACT FUND
FIRE DEPARTMENT

EXPENDITURES	(----- 2020-2021 -----) (----- 2021-2022 -----)							
	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
<u>CAPITAL OUTLAY</u>								
604-8015 NON CAPITAL - COMPUTERS	0	0	0	0	0	0	1,400	
COMPUTER 1	1,400.00							1,400
604-8040 CAPITAL - FIRE EQUIPMENT	0	0	0	0	0	0	103,268	
AUTOPULSE MACHINES (2)	0	0.00						45,939
JAWS OF LIFE	0	0.00						35,745
8 SETS - BUNKER GEAR	0	0.00						21,584
604-8081 CAPITAL - BUILDING	0	0	0	0	0	0	45,000	
EMER GENERATOR (W/PW)	0	0.00						45,000
TOTAL CAPITAL OUTLAY	0	0	0	0	0	0	149,668	
<hr/>								
TOTAL FIRE DEPARTMENT	0	0	0	0	0	0	149,668	

58 -AMER RESCUE PLAN ACT FUND
POLICE DEPARTMENT

		(----- 2020-2021 -----) (----- 2021-2022 -----)						
EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
<u>CAPITAL OUTLAY</u>								
605-8015 NON CAPITAL - COMPUTERS	0	0	0	0	0	0	7,000	
COMPUTERS 5	1,400.00							7,000
605-8030 POLICE EQUIPMENT	0	0	0	0	0	0	63,000	
CAR/BODY WORN CAMERAS	0	0.00						31,000
DUTY RIFLES	0	0.00						25,000
BOLA WRAP RESTRAINTS	0	0.00						7,000
TOTAL CAPITAL OUTLAY	0	0	0	0	0	0	70,000	
<hr/>								
TOTAL POLICE DEPARTMENT	0	0	0	0	0	0	70,000	

58 -AMER RESCUE PLAN ACT FUND
WATER DEPARTMENT

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
<u>CAPITAL OUTLAY</u>								
606-8015 NON CAPITAL - COMPUTERS	0	0	0	0	0	0	700	
COMPUTER (SHARED) 1	700.00							700
606-8087 WATER METERS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>154,000</u>	
TOTAL CAPITAL OUTLAY	0	0	0	0	0	0	154,700	
<hr/>								
TOTAL WATER DEPARTMENT	0	0	0	0	0	0	154,700	
<hr/>								
TOTAL EXPENDITURES	0	0	0	0	0	0	484,868	
	=====	=====	=====	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====	=====	=====	=====

75 - PET DOCUMENTATION AND RESCUE FUND

	FY 2020-21 AMENDED BUDGET	FY 2021-22 CITY COUNCIL'S PROPOSED BUDGET	DIFFERENCE
BEGINNING FUND BALANCE	\$ 477	\$ 477	
REVENUES	\$ -	\$ -	\$ -
EXPENDITURES	\$ 438 *	\$ 477	\$ 39
ENDING FUND BALANCE, PROJECTED	<u>\$ 39</u>	<u>\$ -</u>	

* The City did not have sufficient qualifying expenditures during FY21.
Remaining balance of account will be rebudgeted for FY22

75 -PET DOC & RESCUE FUND

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
ADMINISTRATION								
=====								
MISC./GRANTS/INTEREST								
75-599-7000 INTEREST INCOME	<u>25</u>	<u>41</u>	<u>14</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u></u>
TOTAL MISC./GRANTS/INTEREST	25	41	14	0	0	0	0	
<hr/>								
TRANSFERS IN								
75-599-8099 FUND BALANCE RESERVE	<u>0</u>	<u>0</u>	<u>0</u>	<u>438</u>	<u>0</u>	<u>0</u>	<u>477</u>	<u></u>
TOTAL TRANSFERS IN	0	0	0	438	0	0	477	
<hr/>								
TOTAL ADMINISTRATION	25	41	14	438	0	0	477	
<hr/>								
TOTAL REVENUES	25	41	14	438	0	0	477	
	=====	=====	=====	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND
ADMINISTRATION

	2017-2018	2018-2019	2019-2020	(----- 2020-2021 -----)	(----- 2021-2022 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
<u>PERSONNEL</u>								
607-1010 EXPENSES	<u>0</u>	<u>0</u>	<u>1,903</u>	<u>438</u>	<u>0</u>	<u>0</u>	<u>477</u>	<u></u>
TOTAL PERSONNEL	0	0	1,903	438	0	0	477	
<hr/>								
TOTAL ADMINISTRATION	0	0	1,903	438	0	0	477	
<hr/>								
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>1,903</u>	<u>438</u>	<u>0</u>	<u>0</u>	<u>477</u>	<u></u>
<hr/>								
REVENUE OVER/ (UNDER) EXPENDITURES	<u>25</u>	<u>41</u>	<u>(1,889)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u></u>

ORDINANCE No. O-2021-010

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR THE CITY OF SHAVANO PARK, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022; MAKING APPROPRIATIONS FOR EACH FUND AND DEPARTMENT; ESTABLISHING A SINKING FUND FOR EXISTING CITY FINANCIAL OBLIGATIONS; PROVIDING FOR THE LEVYING AND COLLECTION OF A SUFFICIENT TAX TO PAY THE INTEREST ON SUCH SINKING FUND OBLIGATIONS; REPEALING CONFLICTING ORDINANCES; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE; AND DECLARING AN EFFECTIVE DATE

WHEREAS, Section 102.002 of the Texas Local Government Code requires the City of Shavano Park, Texas (the “City”) to prepare an annual budget;

WHEREAS, the City Manager of the City has submitted, in accordance with state law, such budget for the City for the fiscal year beginning October 1, 2021, and ending September 30, 2022;

WHEREAS, said budget has been filed with the City Secretary and has been available for inspection by any taxpayer at the City Secretary’s office and on the City’s website;

WHEREAS, proper and timely notice that public hearings on such proposed budget, stating the date, time, place and subject matter of said public hearings was given and made in accordance with the law and within the time limits set forth by law; and

WHEREAS, said public hearings were held in accordance with such notice.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS THAT:

Section 1. The City hereby approves and adopts the budget, attached as Exhibit A, in all respects as the City’s annual budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022.

Section 2. The City Secretary is directed to maintain a certified copy of this Ordinance with a true copy of the attached budget.

Section 3. The City Secretary is also directed to post the adopted budget and the budget cover page on the City’s website.

Section 4. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

Section 5. All ordinances, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters resolved herein.

Section 6. This Ordinance shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 7. If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this Ordinance would have been enacted without such invalid provision.

Section 8. It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 9. This Ordinance shall be effective upon passage and publication as required by State and local law.

PASSED AND APPROVED this the 13th day of September 2021 for the first reading.

PASSED AND APPROVED this the 20th day of September 2021 for the second reading.

Robert Werner
Mayor

ATTEST: _____
Trish Nichols
City Secretary

A RESOLUTION OF THE CITY OF SHAVANO PARK, TEXAS LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022 PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; AND PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID

Whereas, pursuant to Ordinance No. 2021-010, the City Council of the City of Shavano Park, Texas, approved the municipal budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022; and

Whereas, it is necessary that a resolution be passed levying an ad valorem tax on property both real, personal and mixed, within the corporate limits of the City of Shavano Park, Texas in accordance with such budget and the Texas Tax Code;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

SECTION ONE: There is hereby levied and there shall be collected for the use and support of the municipal government of the City of Shavano Park (herein the "City") and to provide an Interest and Sinking fund for the 2021-2022 Fiscal Year, upon all property, real, personal, and mixed, within the corporate limits of said City on January 1, 2021 subject to taxation, a tax of **\$0.287742** on each \$100 valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

- 1) For the maintenance and support of the general government (General Fund), **\$0.275479** on each \$100 valuation of property; and
- 2) For interest and sinking fund, **\$0.012263** on each \$100 valuation of property.

SECTION TWO: THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

SECTION THREE: That taxes levied under this Resolution shall be due October 1, 2021 and if not paid before February 1, 2022 shall immediately become delinquent.

SECTION FOUR: All taxes shall become a lien upon property against which assessed, and the Bexar County Tax Assessor - Collector as the assessor and collector of the City is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and resolutions of the City, and shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City. All delinquent taxes shall bear interest from the date of the delinquency at the rate as prescribed by state law.

SECTION FIVE: That this Resolution shall take effect and be in force from and after its passage.

SECTION SIX: In case any section, phrase, or sentence of this Resolution shall be declared invalid for any reasons by a court of competent jurisdiction, such holding or finding shall not have the effect or result of invalidating any other section or part of this Resolution.

SECTION SEVEN: It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business

to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

PASSED AND APPROVED THIS THE 20th DAY OF SEPTEMBER, 2021 by the following motion “To approve the total tax rate of **\$0.287742**, for a breakdown of Maintenance and Operation of **\$0.275479** and Interest and Sinking of **\$0.012263** on each \$100 valuation of property”.

Robert Werner
MAYOR

Attest: _____
Trish Nichols
City Secretary

2021 Tax Rate Calculation Worksheet

Date: 07/29/2021 04:40 PM

Taxing Units Other Than School Districts or Water Districts

SHAVANO PARK, CITY OF

Taxing Unit Name

Phone (area code and number)

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the No-New-Revenue (NNR) tax rate and Voter-Approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School Districts without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

No-New-Revenue Tax Rate Worksheet	Amount/Rate
1. 2020 total taxable value. Enter the amount of 2020 taxable value on the 2020 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). ¹	\$1,392,919,304
2. 2020 tax ceilings. Counties, cities and junior college districts. Enter 2020 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2020 or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$391,950,113
3. Preliminary 2020 adjusted taxable value. Subtract Line 2 from Line 1.	\$1,000,969,191
4. 2020 total adopted tax rate.	\$0.287742/\$100
5. 2020 taxable value lost because court appeals of ARB decisions reduced 2020 appraised value. A. Original 2020 ARB values:	\$45,471,800

B. 2020 values resulting from final court decisions:	\$41,395,306
C. 2020 value loss. Subtract B from A. ³	\$4,076,494
6. 2020 taxable value subject to an appeal under Chapter 42, as of July 25.	
A. 2020 ARB certified value:	\$37,472,800
B. 2020 disputed value:	\$37,472,800
C. 2020 undisputed value. Subtract B from A. ⁴	\$0
7. 2020 Chapter 42 related adjusted values Add Line 5C and Line 6C.	\$4,076,494
8. 2020 taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$1,005,045,685
9. 2020 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2020. Enter the 2020 value of property in deannexed territory. ⁵	\$0
10. 2020 taxable value lost because property first qualified for an exemption in 2021. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2021 does not create a new exemption or reduce taxable value.	
A. Absolute exemptions. Use 2020 market value:	\$5,320,000
B. Partial exemptions. 2021 exemption amount or 2021 percentage exemption times 2020 value:	\$1,580,142
C. Value loss. Add A and B. ⁵	\$6,900,142
11. 2020 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2021. Use only properties that qualified in 2021 for the first time; do not use properties that qualified in 2020.	
A. 2020 market value:	\$0
B. 2021 productivity or special appraised value:	\$0
C. Value loss. Subtract B from A. ⁷	\$0
12. Total adjustments for lost value. Add lines 9, 10C and 11C.	\$6,900,142
13. 2020 captured value of property in a TIF. Enter the total value of 2020 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2020 taxes were deposited into the tax increment fund. ⁸ If the taxing unit has no captured appraised value in line 18D, enter 0.	\$0
14. 2020 total value. Subtract Line 12 and Line 13 from Line 8.	\$998,145,543
15. Adjusted 2020 total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$2,872,083
16. Taxes refunded for years preceding tax year 2020. Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2020. Types of refunds include court	\$16,027

decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2020. This line applies only to tax years preceding tax year 2020. ⁸	
17. Adjusted 2020 levy with refunds and TIF adjustment. Add Lines 15 and 16. ¹⁰	\$2,888,110
18. Total 2021 taxable value on the 2021 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. ¹¹ A. Certified values: B. Counties: Include railroad rolling stock values certified by the Comptroller's office: C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: D. Tax increment financing: Deduct the 2021 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2021 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. ¹² E. Total 2021 value. Add A and B, then subtract C and D.	 \$1,369,589,457 \$0 \$0 \$0 \$1,369,589,457
19. Total value of properties under protest or not included on certified appraisal roll. ¹³ A. 2021 taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. ¹⁴ B. 2021 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about, but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. ¹⁵ C. Total value under protest or not certified: Add A and B.	 \$72,569,147 \$0 \$72,569,147
20. 2021 tax ceilings. Counties, cities and junior colleges enter 2021 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2020 or a prior year for homeowners age 65 or older or disabled, use this step. ¹⁶	\$407,535,286
21. 2021 total taxable value. Add Lines 18E and 19C. Subtract Line 20. ¹⁷	\$1,034,623,318
22. Total 2021 taxable value of properties in territory annexed after Jan. 1, 2020.	\$0

Include both real and personal property. Enter the 2021 value of property in territory annexed. ¹⁸	
23. Total 2021 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2020. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2020, and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2021. ¹⁹	\$25,057,440
24. Total adjustments to the 2021 taxable value. Add Lines 22 and 23.	\$25,057,440
25. Adjusted 2021 taxable value. Subtract Line 24 from Line 21.	\$1,009,565,878
26. 2021 NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100. ²⁰	\$0.286074/\$100
27. COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the 2021 county NNR tax rate. ²¹	

¹Tex. Tax Code Section 26.012(14)

²Tex. Tax Code Section 26.012(14)

³Tex. Tax Code Section 26.012(13)

⁴Tex. Tax Code Section 26.012(13)

⁵Tex. Tax Code Section 26.012(15)

⁶Tex. Tax Code Section 26.012(15)

⁷Tex. Tax Code Section 26.012(13)

⁸Tex. Tax Code Section 26.012(13)

⁹Tex. Tax Code Section 26.03(c)

¹⁰Tex. Tax Code Section 26.012(13)

¹¹Tex. Tax Code Section 26.012,26.04(c-2)

¹²Tex. Tax Code Section 26.03(c)

¹³Tex. Tax Code Section 26.01(c) and (d)

¹⁴Tex. Tax Code Section 26.01(c)

¹⁵Tex. Tax Code Section 26.01(d)

¹⁶Tex. Tax Code Section 26.012(6)(b)

¹⁷Tex. Tax Code Section 26.012(6)

¹⁸Tex. Tax Code Section 26.012(17)

¹⁹Tex. Tax Code Section 26.012(17)

²⁰Tex. Tax Code Section 26.04(c)

²¹Tex. Tax Code Section 26.04(d)

²²Reserved for expansion

SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations
2. **Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The Voter-Approval tax rate for a county is the sum of the Voter-Approval tax rates calculated for each type of tax the county levies. In most cases the Voter-Approval tax rate exceeds the No-New-Revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Voter-Approval Tax Rate Worksheet	Amount/Rate
28. 2020 M&O tax rate. Enter the 2020 M&O tax rate.	\$0.274639/\$100
29. 2020 taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$1,005,045,685
30. Total 2020 M&O levy. Multiply Line 28 by Line 29 and divide by \$100.	\$2,760,247
31. Adjusted 2020 levy for calculating NNR M&O rate. A. M&O taxes refunded for years preceding tax year 2020 Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2020. This line applies only to tax years preceding tax year 2020. B. 2020 taxes in TIF Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2021 captured appraised value in Line 18D, enter 0. C. 2020 transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. D. 2020 M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function. E. Add Line 30 to 31D.	\$15,307 \$0 \$0 \$15,307 \$2,775,554
32. Adjusted 2021 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$1,009,565,878
33. 2021 NNR M&O rate (unadjusted). Divide Line 31E by Line 32 and multiply by \$100.	\$0.274925/\$100
34. Rate adjustment for state criminal justice mandate.²³ A. 2021 state criminal justice mandate: Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.	\$0

<p>B. 2020 state criminal justice mandate: Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies.</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100.</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	<p>\$0</p> <p>\$0.000000/\$100</p> <p>\$0.000000/\$100</p>
<p>35. Rate adjustment for indigent health care expenditures.²⁴</p> <p>A. 2021 indigent health care expenditures: Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state assistance received for the same purpose.</p> <p>B. 2020 indigent health care expenditures: Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state assistance received for the same purpose.</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100.</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	<p>\$0</p> <p>\$0</p> <p>\$0.000000/\$100</p> <p>\$0.000000/\$100</p>
<p>36. Rate adjustment for county indigent defense compensation.²⁵</p> <p>A. 2021 indigent defense compensation expenditures: Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state grants received by the county for the same purpose.</p> <p>B. 2020 indigent defense compensation expenditures: Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state grants received by the county for the same purpose.</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100.</p> <p>D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100.</p> <p>E. Enter the lessor of C and D. If not applicable, enter 0.</p>	<p>\$0</p> <p>\$0</p> <p>\$0.000000/\$100</p> <p>\$0.000000/\$100</p> <p>\$0.000000/\$100</p>
<p>37. Rate adjustment for county hospital expenditures.²⁶</p> <p>A. 2021 eligible county hospital expenditures: Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2020 and ending on June 30, 2021.</p> <p>B. 2020 eligible county hospital expenditures: Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2019 and ending on June 30, 2020.</p>	<p>\$0</p> <p>\$0</p>

C. Subtract B from A and divide by Line 32 and multiply by \$100.	\$0.000000/\$100
D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100.	\$0.000000/\$100
E. Enter the lessor of C and D, if applicable. If not applicable, enter 0.	\$0.000000/\$100
<p>38. Rate adjustment for defunding municipality. This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 26.0444 for more information.</p> <p>A. Amount appropriated for public safety in 2020. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year</p> <p>B. Expenditures for public safety in 2020. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year.</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100.</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	<p>\$0</p> <p>\$0</p> <p>\$0.000000/\$100</p> <p>\$0.000000/\$100</p>
39. Adjusted 2021 NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	\$0.274925/\$100
<p>40. Adjustment for 2020 sales tax specifically to reduce property values. Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2020 should complete this line. These entities will deduct the sales tax gain rate for 2021 in Section 3. Other taxing units, enter zero.</p> <p>A. Enter the amount of additional sales tax collected and spent on M&O expenses in 2020, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent.</p> <p>B. Divide Line 40A by Line 32 and multiply by \$100.</p> <p>C. Add Line 40B to Line 39.</p>	<p>\$0</p> <p>\$0.000000</p> <p>\$0.274925</p>
<p>41. 2021 voter-approval M&O rate. Enter the rates as calculated by the scenario below.</p> <p>Special Taxing Unit. If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08.</p> <p>- or -</p> <p>Other Taxing Unit. If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.</p>	\$0.284547/\$100
D41. Disaster Line 41 (D41): 2021 voter-approval M&O rate for taxing unit affected by disaster declaration. If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval	\$0.000000/\$100

<p>tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of</p> <ol style="list-style-type: none"> 1. the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or 2. the third tax year after the tax year in which the disaster occurred. <p>If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08.²⁷ If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).</p>	
<p>42. Total 2021 debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that:</p> <ol style="list-style-type: none"> (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year and (4) are not classified in the taxing unit's budget as M&O expenses <p>A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here.²⁸ Enter debt amount.</p> <p>B. Subtract unencumbered fund amount used to reduce total debt.</p> <p>C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none)</p> <p>D. Subtract amount paid from other resources.</p> <p>E. Adjusted debt. Subtract B, C, and D from A.</p>	<p>\$200,509</p> <p>\$35,000</p> <p>\$0</p> <p>\$0</p> <p>\$165,509</p>
43. Certified 2020 excess debt collections. Enter the amount certified by the collector. ²⁸	\$38,958
44. Adjusted 2021 debt. Subtract Line 43 from Line 42E.	\$126,551
<p>45. 2021 anticipated collection rate. A. Enter the 2021 anticipated collection rate certified by the collector:²⁹</p> <p>B. Enter the 2020 actual collection rate</p> <p>C. Enter the 2019 actual collection rate</p> <p>D. Enter the 2018 actual collection rate</p> <p>E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%.³¹</p>	<p>99.74%</p> <p>99.74%</p> <p>99.57%</p> <p>99.24%</p> <p>99.74%</p>
46. 2021 debt adjusted for collections. Divide Line 44 by Line 45E	\$126,880
47. 2021 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$1,034,623,318
48. 2021 debt tax rate. Divide Line 46 by Line 47 and multiply by \$100.	\$0.012263/\$100

49. 2021 voter-approval tax rate. Add Lines 41 and 48.	\$0.296810/\$100
D49. Disaster Line 49 (D49): 2021 voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	\$0.000000/\$100
50. COUNTIES ONLY. Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2021 county voter-approval tax rate.	

²³Tex. Tax Code Section 26.044

²⁴Tex. Tax Code Section 26.0442

²⁵Tex. Tax Code Section 26.0442

²⁶Tex. Tax Code Section 26.0443

²⁷Tex. Tax Code Section 26.04(c-1)

²⁸Tex. Tax Code Section 26.012(10) and 26.04(b)

²⁹Tex. Tax Code Section 26.04(b)

³⁰Tex. Tax Code Section 26.04(b)

SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Additional Sales and Use Tax Worksheet	Amount/Rate
51. Taxable Sales. For taxing units that adopted the sales tax in November 2020 or May 2021, enter the Comptroller's estimate of taxable sales for the previous four quarters. ²⁰ Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2020, enter 0.	\$0
52. Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. ³³ Taxing units that adopted the sales tax in November 2020 or in May 2021. Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. ³⁴ - or - Taxing units that adopted the sales tax before November 2020. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$0
53. 2021 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$1,034,623,318
54. Sales tax adjustment rate. Divide Line 52 by Line 53 and multiply by \$100.	\$0.000000/\$100
55. 2021 NNR tax rate, unadjusted for sales tax. ³⁵ Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$0.286074/\$100
56. 2021 NNR tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November 2020 or in May 2021. Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2020.	\$0.286074/\$100
57. 2021 voter-approval tax rate, unadjusted for sales tax. ³⁶ Enter the rate from Line 49, Line D49 (disaster), or Line 50 (counties), as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$0.296810/\$100
58. 2021 voter-approval tax rate, adjusted for sales tax. Subtract Line 54 from Line 57.	\$0.296810/\$100

³¹Reserved for expansion

³²Tex. Tax Code Section 26.041(d)

³³Tex. Tax Code Section 26.041(i)

³⁴Tex. Tax Code Section 26.041(d)

³⁵Tex. Tax Code Section 26.04(c)

³⁶Tex. Tax Code Section 26.04(c)

SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Voter-Approval Protection for Pollution Control Worksheet	Amount/Rate
59. Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. ³⁷ The taxing unit shall provide its tax assessor-collector with a copy of the letter. ³⁸	\$0
60. 2021 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$1,034,623,318
61. Additional rate for pollution control. Divide Line 59 by Line 60 and multiply by \$100.	\$0.000000/\$100
62. 2021 voter-approval tax rate, adjusted for pollution control. Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$0.296810/\$100

³⁷Tex. Tax Code Section 26.045(d)

³⁸Tex. Tax Code Section 26.045(i)

SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years.³⁹ In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

The difference between the adopted tax rate and voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020; and⁴⁰
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);⁴¹ or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.⁴²

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.⁴³

Unused Increment Rate Worksheet	Amount/Rate
63. 2020 unused increment rate. Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$0.013382
64. 2019 unused increment rate. Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero	\$0
65. 2018 unused increment rate. Subtract the 2018 actual tax rate and the 2018 unused increment rate from the 2018 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$0.000000
66. 2021 unused increment rate. Add Lines 63, 64 and 65.	\$0.013382/\$100
67. 2021 voter-approval tax rate, adjusted for unused increment rate. ²³ Add Line 66 to one of the following lines (as applicable): Line 49, Line D49(disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	\$0.310192/\$100

³⁹Tex. Tax Code Section 26.013(a)

⁴⁰Tex. Tax Code Section 26.013(c)

⁴¹Tex. Tax Code Section 26.063(a)(1)

SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.⁴²

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.⁴³

De Minimis Rate Worksheet	Amount/Rate
68. Adjusted 2021 NNR M&O tax rate. Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i>	\$0.274925/\$100
69. 2021 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$1,034,623,318
70. Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 69 and multiply by \$100.	\$0.048326
71. 2021 debt rate. Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$0.012263/\$100
72. De minimis rate. ²³ Add Lines 68, 70 and 71.	\$0.335514/\$100

⁴²Tex. Tax Code Section 26.012(8-a)

⁴³Tex. Tax Code Section 26.063(a)(1)

⁴⁴Tex. Tax Code Section 26.04(c)

SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.⁴⁶

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.

NOTE: This section will not apply to any taxing units in 2021. It is added to implement Senate Bill 1438 (87th Regular Session) and does not apply to a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a declared disaster in 2020, as provided for in the recently repealed Tax Code Sections 26.04(c-1) and 26.041(c-1).

In future tax years, this section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago.

In future tax years, this section will also apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Emergency Revenue Rate Worksheet	Amount/Rate
73. 2020 adopted tax rate. Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	N/A
74. Adjusted 2020 voter-approval tax rate. Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. If a disaster occurred in 2020 and the taxing unit calculated its 2020 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2020 worksheet due to a disaster, enter the 2020 voter-approval tax rate as calculated using a multiplier of 1.035 from Line 49. - or - If a disaster occurred prior to 2020 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2020, complete the separate <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2020 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. ⁴⁸ Enter the final adjusted 2020 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2020 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	N/A
75. Increase in 2020 tax rate due to disaster. Subtract Line 74 from Line 73.	N/A
76. Adjusted 2020 taxable value. Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	N/A
77. Emergency revenue. Multiply Line 75 by Line 76 and divide by \$100.	N/A

78. Adjusted 2021 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	N/A
79. Emergency revenue rate. Divide Line 77 by Line 78 and multiply by \$100. ⁴⁹	N/A
80. 2021 voter-approval tax rate, adjusted for emergency revenue. Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49(disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	N/A

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-New-Revenue tax rate

As applicable, enter the 2021 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax). \$0.286074/\$100

Indicate the line number used: 26

Voter-Approval tax rate

As applicable, enter the 2021 voter-approval tax rate from: Line 49, Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue). \$0.310192/\$100

Indicate the line number used: 67

De minimis rate

If applicable, enter the de minimis rate from Line 72. \$0.335514/\$100

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in Tax Code.⁵⁰

print here

Printed Name of Taxing Unit Representative

sign here

Taxing Unit Representative

Date

Glossary

ACCRUAL BASIS - The recording of the financial effects of transactions and other events and circumstances on a government that have cash consequences in the periods in which those transactions, events and circumstances occur, rather than only in the periods in which cash is received or paid by the government.

ACTIVITY - A specific and distinguishable service performed by one or more organizational components of a government to accomplish a function for which the government is responsible. (e.g., police is an activity within the public safety function).

AD VALOREM TAX - A tax based on value (e.g., a property tax).

AGENCY FUND - A fund normally used to account for assets held by a government as an agent for individuals, private organizations or other governments and/or other funds.

AMORTIZATION - Allocation of the cost of an intangible asset as an operational cost over the estimated useful life of an asset. The book value of an asset is reduced due to usage and a large expense is spread proportionately over a fixed period of time.

APPROPRIATION - A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation usually is limited in amount and time it may be expended.

ASSESSED VALUATION - A valuation set upon real estate or other property by a government as a basis for levying taxes.

AUDIT - A systematic examination of resource utilization. The audit is a test of management's internal accounting controls and is intended to verify financial positions and the legality of transactions; to identify improvements in accounting systems and accuracy and consistency of transactions; and to certify the stewardship of officials responsible for governmental funds.

BALANCED BUDGET - A term used to signify budgeted expenditures/expenses are equally offset by budgeted revenues. In some instances, reserves set aside for a specific use may be included to offset budgeted expenditures/expenses; i.e., fire equipment reserves set aside in prior fiscal years to replace outdated equipment in the current fiscal year.

BASIS OF ACCOUNTING - A term used to describe how revenues, expenditures, expenses, and transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash or the accrual method.

BOND - Bonds are used as long-term debt instruments to pay for capital expenditures. A bond is a written promise to pay a specified sum of money (principal) at a specified future date (maturity date), as well as periodic interest paid at a specified percentage of the principal (interest rate).

BUDGET AMENDMENT - A term used to refer to a change to the budget after its initial adoption. Reflects additional revenue or fund balance/retained earnings appropriations to fund expenditures/expenses not included in the original adopted budget.

BUDGET TRANSFER - A reallocation of appropriated funds between revenue or expenditure accounts.

CAPITAL EXPENDITURES - Expenditures resulting in the acquisition of or addition to the government's capital assets.

CAPITAL IMPROVEMENT PROGRAM - (CIP) A term used to refer to a group of related infrastructure improvements planned for the future. The program is generally either a five or a ten-year plan.

CAPITAL PROJECTS FUND - A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

CASH BASIS - A basis of accounting under which transactions are recognized only when cash is received or disbursed.

DEBT SERVICE FUND - A fund established to account for the accumulation of resources for and the payment of general long-term debt principal and interest (sometimes referred to as a Sinking Fund)

DEBT SERVICE FUND REQUIREMENTS - The resources which must be provided for a debt service fund so that all principal and interest payments can be made in full and on schedule.

DEBT SERVICE REQUIREMENTS - The amount of money required to pay interest on outstanding debt, serial maturities of principal for serial bonds and required contributions to accumulate monies for future retirement of term bonds.

DEFERRED REVENUE - Amounts for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met. Under the modified accrual basis of accounting, amounts that are measurable but not available are an example of deferred revenue.

DELINQUENT TAXES - Taxes remaining unpaid on and after the date to which a penalty for nonpayment is attached. Even though the penalty may be subsequently waived and a portion of the taxes may be abated or canceled, the unpaid balances continue to be delinquent taxes until abated, canceled, paid or converted into tax liens.

DEPRECIATION - Allocation of the cost of a tangible fixed or capital asset as an operational cost over the projected useful life of an asset. The book value of an asset is reduced due to usage and a large expense is spread proportionately over a fixed period of time.

ENTERPRISE FUND - (1) A fund established to account for operations financed and operated in a manner similar to private business enterprises (e.g., water, gas and electric utilities; airports; parking garages; or transit systems). In this case, the governing body intends that costs (i.e., expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. (2) A fund established because the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or purposes.

EXPENDITURES - Decreases in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants, entitlements and shared revenues.

EXPENSES - Reduction in net financial resources which represents the operational cost of doing business.

FIDUCIARY FUND - A fund used to account for assets that are held in trust for others.

FISCAL YEAR - A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City's fiscal year is October thru September.

FRANCHISE - A special privilege granted by a government, permitting the continued use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

FUND - A fiscal and accounting entity with self-balancing accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

FUND BALANCE - The difference between fund assets and fund liabilities of governmental and similar trust funds

FUND BALANCE – ASSIGNED - An account used to segregate a portion of fund balance that is constrained by City Council's intent to be used for specific purposes.

FUND BALANCE – COMMITTED - An account used to segregate a portion of fund balance that can only be used for specific purposes according to constraints imposed by the City Council.

FUND BALANCE-RESTRICTED FOR DEBT SERVICE - An account used to segregate a portion of fund balance for resources legally restricted to the payment of general long-term debt principal and interest maturing in future years.

FUND BALANCE-NONSPENDABLE -FOR PREPAID ITEMS - An account used to segregate a portion of fund balance to indicate that prepaid items do not represent expendable financial resources even though they are a component of net current assets.

FUND TYPE - Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and trust and agency.

GENERAL FUND (GF) - The fund used to account for all financial resources, except those required to be accounted for in another fund.

GENERAL LONG-TERM DEBT - Long-term debt expected to be repaid from governmental funds.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

GOVERNMENTAL FUND TYPES - Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities except those accounted for in proprietary

funds and fiduciary funds. In essence, the funds are an accounting segregation of financial resources. Expendable assets are assigned to the particular fund type according to the purposes for which they may or must be used. Current liabilities are assigned to the fund type from which they are to be paid. The difference between the assets and liabilities of governmental fund types is referred to as fund balance. The measurement focus in these fund types is on the determination of financial position and changes in financial position (sources, used and balances of financial resources), rather than on net income determination. The statement of revenues, expenditures and changes in fund balance is the primary governmental fund type operating statement. It may be supported or supplemented by more detailed schedules of revenues, expenditures, transfers and other changes in fund balance. Under current GAAP, there are four governmental fund types: general, special revenue, debt service and capital projects.

INTERFUND TRANSFERS - All inter-fund transactions except loans, quasi-external transactions and reimbursements.

INTERGOVERNMENTAL REVENUES - Revenues from other governments in the forms of grants, entitlements, shared revenues or payment in lieu of taxes (PILOT).

INTERNAL SERVICE FUND - A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

INTEREST AND SINKING (I&S) - The debt rate (I&S) is the component of the adopted tax rate of the taxing unit that will impose the amount of taxed needed to fund the unit's debt service for the year.

LEASE - A contract that conveys control of the right to use another entity's nonfinancial asset, such as buildings, land, vehicles or equipment, as specified in the contract for a period of time in an exchange transaction. Criteria for accounting for leases is set forth in Governmental Accounting Standards Board Statement No. 87, *Leases*.

LEVY - (1) (Verb) to impose taxes, special assessments or service charges for the support of government activities. (2) (Noun) the total amount of taxes, special assessments or service charges imposed by a government.

LIABILITIES - Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer or provide services to other entities in the future as a result of past transactions or events.

MAJOR FUND - A governmental fund or enterprise fund reported as a separate column in the basic fund financial statements. The general fund is always a major fund. Otherwise, major funds are funds whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least 10% of corresponding totals for all governmental or enterprise funds and at least 5% of the aggregate amount for all governmental and enterprise funds for the same item. Any other government or enterprise fund may be reported as a major fund if the government's officials believe that fund is particularly important to financial statement users.

MAINTENANCE - The act of keeping capital assets in a state of good repair. It includes preventative maintenance, normal periodic repairs; replacement of parts, structural components and so forth and

other activities needed to maintain the asset so that it continues to provide normal services and achieves its optimum life.

MAINTENANCE & OPERATION (M&O) - The component of the adopted tax rate of the taxing unit that will impose the amount of taxes needed to fund maintenance and operation expenditures in the General Fund for the year.

MODIFIED ACCRUAL BASIS - The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resources increments (e.g., bond issue proceeds) are recognized when they become susceptible to accrual that is when they become both "measurable" and "available to finance expenditures of the current." "Available" means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditure either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis accounting.

NON-MAJOR FUND – A non-major fund is a fund whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are less than 10% of corresponding totals for all governmental or enterprise funds and less than 5% of the total amount for all governmental and enterprise funds for the same item. The non-major funds are typically aggregated in one column for reporting in the basic fund financial statements.

OBJECT - As used in expenditure classification, applies to the article purchased or the service obtained, rather than to the purpose for which the article or service was purchased or obtained (e.g., personal services, contractual services, materials and supplies).

ORDINANCE - A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes will specify or imply those legislative actions that must be by ordinance and those that may be by resolution. Revenue-raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

ORGANIZATIONAL-UNIT CLASSIFICATION (ORG UNIT) - Expenditure classification according to responsibility centers within a government's organizational structure. Classification of expenditures by organizational unit is essential to fulfilling stewardship responsibility for individual government resources.

PROPRIETARY FUND TYPES - Also referred to as income determination or commercial-type funds, the classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal service funds). All assets, liabilities, equities, revenues, expenses and transfers relating to the government's business and quasi-business activities are accounted for through proprietary funds. The GAAP used are generally those applicable to similar businesses in the private sector and the measurement focus is on determination of net income,

financial position and changes in financial position. However, where the GASB has issued pronouncements applicable to those entities and activities, they should be guided by these pronouncements.

RETAINED EARNINGS - An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

REVENUES - (1) Increases in the net current assets of a governmental fund type from other than expenditure refunds and residual equity transfers. Also, general long-term debt proceeds and operating transfers are classified as "other financing sources" rather than as revenues. (2) Increases in the net total assets of a proprietary fund type from other than expense refunds, capital contributions and residual equity transfers. Also, operating transfers in are classified separately from revenues.

SPECIAL REVENUE FUND - A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specified purposes. GAAP only requires the use of special revenue funds when legally mandated.

TAX RATE - The amount of tax (M&O and I&S combined) stated in terms of a unit of the tax base (e.g., 25 mills per dollar of assessed valuation of taxable property.) Adopted by Ordinance by the governing body.

TAX ROLL - The official list showing the amount of taxes levied against each taxpayer or property. Frequently, the tax roll and the assessment roll are combined, but even in these cases the two can be distinguished.

TRUST FUNDS - Funds used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. These include (a) expendable trust funds, (b) nonexpendable trust funds, (c) pension trust funds, and (d) agency funds.

WORKING CAPITAL - Operating liquidity, available to a business, organization or other entity, including governmental entities, that is calculated as Current Assets less Current Liabilities. Working capital is considered and evaluated in enterprise funds.

CITY COUNCIL STAFF SUMMARY

Meeting Date: September 20, 2021

Agenda item: 6.6

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion / action – Adopt Resolution R-2021-012 setting the City of Shavano Park 2020 total Tax Rate of \$0.287742 with the Maintenance & Operation rate being \$0.275479 and the Interest & Sinking rate being \$0.012263. (Record Vote) - City Manager

x

Attachments for Reference:

a) Proposed Resolution R-2021-012

BACKGROUND / HISTORY: Per the Tax Code, Title 1. Property Tax Code, Subtitle D. Appraisal and Assessment, Chapter 26. Assessment, 26.05 Tax Rate. (a) “The governing body of each taxing unit, before the later of September 30 or the 60th day after the date the certified appraisal roll is received by the taxing unit, shall adopt a tax rate for the current tax year and shall notify the assessor for the unit of the rate adopted. The tax rate consists of the two components, each of which must be approved separately.”

DISCUSSION: Council received the No-New-Revenue and the Voter-Approval Rate Calculation on July 29, 2021 which was prepared by Bexar County Tax Assessor Collector. CoSP City Council approved a motion to propose a tax rate of \$0.287742 per \$100 valuation on August 11, 2021. The tax rate proposed did exceed the No-New-Revenue but not the Voter-Approval rate, so a subsequent tax hearing is required. The required “Notice of Public Hearing on Tax Increase” was published on September 1, 2021 in the official city paper as well as on the City’s website. The resolution and required motions reflect this tax rate.

Attached is a copy of the resolution providing for the required language within Section One with the breakdown of the M&O and I&S rate. Although the total tax rate proposed is the same rate as the current FY2021 rate, section two of the resolution includes the required statement “THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR’S TAX RATE.”, per 26.05 (b) “the tax rate that, if applied to the total taxable value, will impose an amount of taxes to fund maintenance and operation expenditures of the taxing unit that exceeds the amount of taxes imposed for that purpose in the preceding year...”

COURSES OF ACTION: Motion to adopt Resolution R-2021-012 setting a total tax rate of \$0.287742, with the Maintenance & Operation rate being \$0.275479 and the Interest & Sinking rate being \$0.012263.

FINANCIAL IMPACT: various

STAFF RECOMMENDATION: The following statement must be read exactly in order to be in compliance.

“Motion to adopt Resolution R-2021-017 setting a total tax rate of \$0.287742, with the Maintenance & Operation rate being \$0.275479 and the Interest & Sinking rate being \$0.012263.”

This action is to be done by record vote.

A RESOLUTION OF THE CITY OF SHAVANO PARK, TEXAS LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022 PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; AND PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID

Whereas, pursuant to Ordinance No. 2021-010, the City Council of the City of Shavano Park, Texas, approved the municipal budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022; and

Whereas, it is necessary that a resolution be passed levying an ad valorem tax on property both real, personal and mixed, within the corporate limits of the City of Shavano Park, Texas in accordance with such budget and the Texas Tax Code;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

SECTION ONE: There is hereby levied and there shall be collected for the use and support of the municipal government of the City of Shavano Park (herein the "City") and to provide an Interest and Sinking fund for the 2021-2022 Fiscal Year, upon all property, real, personal, and mixed, within the corporate limits of said City on January 1, 2021 subject to taxation, a tax of **\$0.287742** on each \$100 valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

- 1) For the maintenance and support of the general government (General Fund), **\$0.275479** on each \$100 valuation of property; and
- 2) For interest and sinking fund, **\$0.012263** on each \$100 valuation of property.

SECTION TWO: THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

SECTION THREE: That taxes levied under this Resolution shall be due October 1, 2021 and if not paid before February 1, 2022 shall immediately become delinquent.

SECTION FOUR: All taxes shall become a lien upon property against which assessed, and the Bexar County Tax Assessor - Collector as the assessor and collector of the City is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and resolutions of the City, and shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City. All delinquent taxes shall bear interest from the date of the delinquency at the rate as prescribed by state law.

SECTION FIVE: That this Resolution shall take effect and be in force from and after its passage.

SECTION SIX: In case any section, phrase, or sentence of this Resolution shall be declared invalid for any reasons by a court of competent jurisdiction, such holding or finding shall not have the effect or result of invalidating any other section or part of this Resolution.

SECTION SEVEN: It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business

to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

PASSED AND APPROVED THIS THE 20th DAY OF SEPTEMBER, 2021 by the following motion “To approve the total tax rate of **\$0.287742**, for a breakdown of Maintenance and Operation of **\$0.275479** and Interest and Sinking of **\$0.012263** on each \$100 valuation of property”.

Robert Werner
MAYOR

Attest: _____
Trish Nichols
City Secretary

CITY COUNCIL STAFF SUMMARY

Meeting Date: September 20, 2021

Agenda item: 6.7

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Record vote to ratify the property tax increase reflected in the FY 2021-22 budget (Record Vote) - City Manager

☒

Attachments for Reference:

a) FY 2021-22 Cover Page

BACKGROUND / HISTORY: Per the Local Government Code Title 4. Finances, Subtitle A. Municipal Finances, Chapter 102 Municipal Budgets, Section 102.007 (c) “adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote of the governing body to ratify the property tax increase reflected in the budget.”

DISCUSSION: The approved adopted budget cover contains the following statement that corresponds with the above vote in 18-point or larger type. Also required under 102.007 Adoption of Budget (d), (3) & (4) is the property tax comparisons and total amount of municipal debt obligations. See the attached cover page included in the FY 2021-22 Budget for all required wording and comparisons.

COURSES OF ACTION: Take a Record vote to ratify the property tax increase reflected in the FY 2021–22 Adopted Budget.

FINANCIAL IMPACT: Various

STAFF RECOMMENDATION: Motion to “Take a Record vote to ratify the property tax increase reflected in the FY 2021-22 Adopted Budget.”



This budget will raise more revenue from property taxes than last year's budget by an amount of \$133,377, which is a 3.49% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$72,100.

Record Vote on:

Budget:

Tax Rate Ratify:

Mayor

Bob Werner

(Votes only in event of a tie)

Council Members

Maggi Kautz (Pro Tem)

—

—

Albert Aleman

—

—

Konrad Kuykendall

—

—

Pete Miller

—

—

Lee Powers

—

—

Property Tax Rate Comparison:

	<u>FY 2021</u>	<u>FY 2022</u>
Adopted/Proposed Total Tax Rate	0.287742	0.287742
No-New-Revenue Total Tax Rate	0.289401	0.286074
No-New-Revenue Maintenance & Operations	0.276298	0.273811
Adopted/Proposed Maintenance & Operations	0.274639	0.275479
Voter-Approval Total Tax Rate	0.301124	0.310192
Debt Tax Rate (I&S)	0.013103	0.012263
De Minimis Tax Rate	0.341909	0.335514

Total debt obligation for the City of Shavano Park secured by property taxes: \$3,790,000.

CITY COUNCIL STAFF SUMMARY

Meeting Date: September. 20, 2021

Agenda item: 6.8

Prepared by: Bill Hill

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Presentation / discussion / action - Update from Republic Services on Fees and Recycle - Republic Services

X

Attachments for Reference:

1) Republic Rate Letter with CPI Increase Data

BACKGROUND / HISTORY:

As per the contract agreement – Republic Services Municipal Services Representative, will attend City Council Meeting each year to update City Council on refuse / recycling issues and present the CPI data explaining the calculation of the fee increase which will go into effect October 1, 2021. Last year (2020) the CPI was 2.94%.

2020 Price Increase per Contract:

\$0.71

DISCUSSION:

Republic Services reports 3.45% CPI. See attached CPI data.

Proposed Rate Increase:

Current Rate	\$24.78
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2021 Price Increase per Contract:	\$0.85
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Total Rate per resident	\$25.63
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COURSES OF ACTION: Accept the proposed recycling increase or reject it.

FINANCIAL IMPACT: Proposed increase to monthly trash services

MOTION REQUESTED: N/A



August 1, 2021
City of Shavano Park
Mr. William Hill
City Manager
900 Saddletree Court
Shavano Park, TX 78231

Dear Bill,

In accordance with the Residential Solid Waste Collection and Disposal Service contract between the City of Shavano Park and BFI Waste Services of Texas L.P., dba Republic Services of San Antonio we are submitting the following for your review.

As per the contract, the adjusted rate as per the Department of Labor, Bureau of Statistics Consumer Price Index for All Urban Consumers, All U.S. City Average, Water, Sewer & Trash Index. All percentage changes are computed as the twelve month average, year over year difference between the index values. I have attached the new rate scheduled to become effective October 1, 2021.

Please contact me if you have any questions with regard to this matter.

Respectfully,

Tom Armstrong
Municipal Services Manager
tarmstrong@republicservices.com
(210) 825-5853

City of Shavano Park

Consumer Adjustment commencing October 1, 2021

Consumer Price Index

(All Items) for:

July 19-June 20 Avg:

248.3377

July 20-June 21 Avg:

256.8950

Computation of increase :

$$(256.8950 - 248.3377) / 248.3377 = 3.45\%$$

TOTAL= 3.45%

CATEGORY	FREQUENCY OF COLLECTION	RATE PER MONTH	INCREASE FACTOR	Subtotal	New Rate
Residential	1 Cart	\$24.78	1.0345	\$25.63	\$25.63
	Additional Cart	\$10.37	1.0345	\$10.72	\$10.72
	2x/wk MSW service w/ 1x/wk recycle service				
	Late Fee	\$5.51	1.0345	\$5.70	\$5.70
	Service Interrupt Fee/Account				
	Resinstatement Fee	\$16.52	1.0345	\$17.09	\$17.09
Commercial : Container Service					
	2 Cubic Yard Container				
	1/wk	\$63.48	1.0345	\$65.67	\$65.67
	2/wk	\$104.81	1.0345	\$108.42	\$108.42
	3/wk	\$158.04	1.0345	\$163.48	\$163.48
	4/wk	\$208.02	1.0345	\$215.18	\$215.18
	5/wk	\$256.65	1.0345	\$265.49	\$265.49
	6/wk	\$305.28	1.0345	\$315.80	\$315.80
	EXTRA PICK UP FEE	\$67.08	1.0345	\$69.39	\$69.39
	3 Cubic Yard Container				
	1/wk	\$72.96	1.0345	\$75.47	\$75.47
	2/wk	\$121.57	1.0345	\$125.75	\$125.75
	3/wk	\$179.66	1.0345	\$185.85	\$185.85
	4/wk	\$235.05	1.0345	\$243.15	\$243.15
	5/wk	\$293.11	1.0345	\$303.21	\$303.21
	6/wk	\$349.84	1.0345	\$361.90	\$361.90
	EXTRA PICK UP FEE	\$71.59	1.0345	\$74.05	\$74.05
	4 Cubic Yard Container				
	1/wk	\$93.19	1.0345	\$96.41	\$96.41
	2/wk	\$152.64	1.0345	\$157.90	\$157.90
	3/wk	\$203.97	1.0345	\$211.00	\$211.00
	4/wk	\$266.11	1.0345	\$275.28	\$275.28
	5/wk	\$314.74	1.0345	\$325.58	\$325.58
	6/wk	\$376.89	1.0345	\$389.88	\$389.88
	EXTRA PICK UP FEE	\$71.59	1.0345	\$74.05	\$74.05
	6 Cubic Yard Container				
	1/wk	\$113.46	1.0345	\$117.37	\$117.37
	2/wk	\$182.36	1.0345	\$188.65	\$188.65
	3/wk	\$259.35	1.0345	\$268.29	\$268.29
	4/wk	\$339.02	1.0345	\$350.70	\$350.70
	5/wk	\$411.99	1.0345	\$426.18	\$426.18
	6/wk	\$493.03	1.0345	\$510.02	\$510.02
	EXTRA PICK UP FEE	\$71.59	1.0345	\$74.05	\$74.05
	8 Cubic Yard Container				
	1/wk	\$152.64	1.0345	\$157.90	\$157.90
	2/wk	\$243.15	1.0345	\$251.53	\$251.53
	3/wk	\$334.99	1.0345	\$346.53	\$346.53
	4/wk	\$440.36	1.0345	\$455.53	\$455.53
	5/wk	\$545.72	1.0345	\$564.52	\$564.52
	6/wk	\$653.77	1.0345	\$676.30	\$676.30
	EXTRA PICK UP FEE	\$71.59	1.0345	\$74.05	\$74.05
Roll-off					
20 yard	Haul Rate + Disposal	\$290.77	1.0345	\$300.79	\$300.79
	Delivery Fee	\$99.12	1.0345	\$102.54	\$102.54
	Monthly Rental	\$71.59	1.0345	\$74.05	\$74.05
30 yard	Haul Rate + Disposal	\$312.79	1.0345	\$323.57	\$323.57
	Delivery Fee	\$99.12	1.0345	\$102.54	\$102.54
	Monthly Rental	\$71.59	1.0345	\$74.05	\$74.05
40 yard	Haul Rate + Disposal	\$330.43	1.0345	\$341.81	\$341.81
	Delivery Fee	\$99.12	1.0345	\$102.54	\$102.54
	Monthly Rental	\$71.59	1.0345	\$74.05	\$74.05
Disposal per Ton		\$30.84	1.0345	\$31.90	\$31.90
Any Roll-off loads over 10 tons incur a \$.04/lb surcharge					
False Alarm Fee		\$154.20	1.0345	\$159.51	\$159.51
Relocation Fee		\$99.12	1.0345	\$102.54	\$102.54

CPI for All Urban Consumers (CPI-U) Original Data Value

Series Id: CUUR0000SEHG

Not Seasonally Adjusted

Series Title: Water and sewer and trash collection services in U.S. city average,
all urban consumers, not seasonally adjusted

Area: U.S. city average

Item: Water and sewer and trash collection services

Base: DECEMBER 1997=100

Period:

Years: 2011 to 2021

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2011	175.754	177.194	177.694	178.033	178.521	178.640	179.820	180.762	181.569	181.916	182.254	182.758
2012	183.984	185.499	186.280	187.473	187.788	188.489	189.750	191.927	191.833	192.370	192.921	193.237
2013	194.553	195.505	195.981	196.319	196.727	196.989	198.173	198.736	198.804	199.759	200.004	200.203
2014	201.169	202.149	202.657	203.084	203.124	203.396	205.022	206.171	206.363	207.633	208.562	209.414
2015	210.243	211.397	211.738	212.153	212.542	212.863	213.873	215.844	216.173	216.380	217.004	217.386
2016	218.370	219.036	219.649	220.506	221.360	221.396	221.358	222.554	223.111	223.420	224.399	224.745
2017	226.411	227.277	227.553	228.133	228.396	228.599	229.008	229.772	230.142	230.614	231.522	231.842
2018	232.977	233.858	234.215	235.141	235.878	236.493	237.186	238.439	238.512	238.936	241.774	242.204
2019	241.606	242.011	242.611	243.490	243.774	244.322	244.943	245.549	245.903	246.741	247.364	247.567
2020	248.846	249.751	250.359	250.673	250.921	251.435	252.401	253.974	254.266	254.781	255.650	256.456
2021	257.722	258.763	259.204	259.581	259.542	260.400						

July 2018 - June 2019 Avg: 248.3377

July 2019 - June 2020 Avg: 256.895

5.4 Modification to Rates. Contractor shall increase rates on the anniversary of the effective date of this Contract in an amount equal to the percentage change in the Consumer Price Index for All Urban Consumers (Water, City Average, as published by United States Department of Commerce). Rates will be adjusted using the most recently available CPI for the 12 months preceding. For example, if the CPI price index for the latest CPI index available is the month of February, 2008, the adjustment shall be computed as the % change from:

The average CPI for the 12 months - March 2007
against

The average CPI for the 12 months - March 2006

increase the rates for service effective on each amount equal to the percentage increases in the Sewer and Trash Collection Services) U.S. of Labor, Bureau of Statistics (the "CPI"). trailing 12 months average CPI compared to increase is scheduled for April 1, 2017, and 2017 the CPI price increase percentage would

2016 through February, 2017

2015 through February, 2016

CITY COUNCIL STAFF SUMMARY

Meeting Date: September 20, 2021

Agenda item: 6.9

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action - Ordinance O-2021-008 amending Chapter 36 - Zoning of the Code of Ordinances to amend the table of commercial zoning uses and clarify Mixed-Used Zoning District setback requirements to include a review of the final draft Food Truck Regulations (first reading) - City Manager

X

Attachments for Reference:

- 1) 6.9a Food Truck Regulations (TRACK CHANGES)
- 2) 6.9b Draft Amendments (TRACK CHANGES)
- 3) 6.9c Ordinance O-2021-008

BACKGROUND / HISTORY: The City of Shavano Park regulates allowed uses by zoning district under Chapter 36, Article VI. – Tables. City Council and the Planning & Zoning Commission periodically reviews the Table of Uses, especially in regards to the commercial zoning districts, to ensure that allowed uses remain compatible with the ongoing development of the City.

The last time the City Council and the Planning & Zoning Commission reviewed the Table of Uses was in 2017, which ultimately resulted in Ordinance O-2017-009.

Note while reviewing:

- Items marked (CC) mean the use requires a special use permit approved by Planning & Zoning & City Council after a public hearing.
- The commercial uses are setup as O-1 being the “lightest” commercial uses, with B-1 being “medium” commercial uses, and B-2 being the “heavier” commercial uses. The business zoning districts build on top of each other: all uses in O-1 are allowed in B-1/B-2, and again all O-1 AND B-1 uses are allowed in B-2. If a use is moved or added to O-1 for example it would be allowed in all business zoning districts.

DISCUSSION: At the August 23, 2021 City Council meeting, Council held a public hearing and tabled consideration. Guidance was given to staff to return Ordinance in the September meeting with the draft Mobile Food Court & Unit regulations. Draft regulations have not been recommended approval by P&Z, but a consensus was reached in content (Staff anticipates

approval at the October P&Z meeting). Draft Food Court / Truck regulations are attached as item 6.9a. For the purposes of this Table of Uses Ordinance, the key point is that we are not just defining and authorizing Food Trucks and Courts... but we have developed an ordinance to regulate them. It would be helpful for Council to review.

With the pandemic coming to a close, business development is picking back up. Many both inside and outside the business community are wondering what the “new normal” in many markets will look like.

On May 5, 2021 the City Staff brought the Table of Uses to the Planning & Zoning Commission for review. The Commission took no action and gave guidance to staff.

At the June 2, 2021 meeting the Planning & Zoning Commission gave guidance to staff and took no action.

At the July 7, 2021 meeting the Planning & Zoning Commission held a public hearing, gave guidance to staff and took no action.

At the August 5, 2021 meeting the Planning & Zoning Commission recommended amendments as presented in attachments 6.9b and 6.9c. A summary of these recommended changes are as follows:

- **Mobile Food Court added as a “CC use” in B-1** (same as restaurants / bars)
 - o Mobile Food Court regulations under Chapter 8 of Ordinances to be considered separately
- **Electric Vehicle (EV) Charging Stations added to B-1/B-2** (same as convenience (Gas) stores)
- **Allow Banks/savings and loan drive thrus in B-1/B-2:**
 - o Proposes CC use permit for Bank drive thrus ONLY in O-1 (lighter commercial), but explicitly allows drive thrus in B-1/B-2 (heavier commercial)
- **Added Skilled Nursing services/facility as an allowed use in B-1/B-2 (same as in-patient surgical center)**
- **Numerous minor edits/tweaks to allow uses. Highlights:**
 - o Delete all the individual medical services and combine into 1 Clinic use
 - o Consistent verbiage for “Day care/nursery school” language
 - o Delete Apothecary (drugstore) (redundant)
 - o Delete Boutique Hotel (redundant)
 - o Delete Movie Rental (obsolete)
 - o Delete Luggage sales and service (redundant)
 - o Delete Optical goods, retail store (redundant)

- Delete Churches, combine Churches into religious activity (redundant/confusing)
- Delete Photographic equipment and supplies, retail store (redundant)
- Delete Altering/repairing of apparel (redundant)
- Delete rug/carport/tile stores (redundant)
- Removed “with alcohol sales” for grocery stores (unnecessary/confusing)
- Clarify sports courts allowed both outdoor/indoor (confusing)
- **Amendments clarifying MXD front setback language**
- **Adds MXD setback and area regulations to the Table No. 6**

The Planning & Zoning Commission and City Staff recommends the Table of Uses to allow banks and financial institutions to provide drive thru services without the requirement for a special use permit in heavier commercial areas (B-1 / B-2).

Drive thru services are how almost all banking services have been handled the past year amid the pandemic and staff consultation with developers is that no bank institution that serves the general public would build a building without a drive thru. In addition no special use permit is required for drive thru lanes for food/beverage service companies like Whataburger or Starbucks. The requirement for a special use permit (with public hearings) for a banking drive thru therefore seems burdensome.

COURSES OF ACTION: Approved Ordinance O-2021-008, propose additional amendments or decline and give further guidance to staff.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Approve Ordinance O-2021-008 amending Chapter 36 – Zoning of the Code of Ordinances to amend the table of commercial zoning uses and clarify Mixed-Used Zoning District setback requirements

ARTICLE III. - FOOD AND FOOD ESTABLISHMENTS

Sec. 8-41. - Adoption of Texas Food Establishment Rules.

The City of Shavano Park adopts by reference the provisions of the current rule or rules as amended by the Texas Board of Health found in 25 Texas Administrative Code, Chapter 229, and Sections 161 through 171 and Sections 173 through 175 regarding the regulation of food establishments in this jurisdiction.

Sec. 8-42. - Definitions.

The following definitions shall apply in the interpretation and the enforcement of this article:

Food establishment shall mean a food service establishment, a retail food store, a mobile food court, a mobile food unit, and/or a roadside food vendor and includes those selling pre-packaged food items.

Food and beverage handler shall mean any person, including any cook, cook's helper, waiter, waitress, dishwasher, bartender, barmaid, bus boy, or other person, whether or not the owner of the establishment in which the activity is performed employs or pays any compensation to such person to perform such activity, who engages in the delivery, storing, preparation or dispensing or serving of food or beverages, as defined herein, for pots, pans, grills, skillets, plates, trays, eating utensils, or similar wares in, on or with which such food or beverage is prepared, dispensed or served.

Health Inspector shall mean the City Health Inspector or his authorized representative.

Mobile food court.

A mobile food court is a parcel of land designated and permitted to offer food or beverages for sale to the public from two or more mobile food units. All mobile food courts require a permanent structure for restroom facilities located on the parcel of land.

A mobile food court shall not be interpreted to include a congregation of mobile food units as a secondary, accessory use, and temporary use on existing commercially developed land. Temporary congregations of mobile food units for longer than 12 hours on more than two consecutive days is prohibited. The property owner must make permanent restroom facilities available to persons who purchase food or beverages from the food trucks in a temporary congregation.

Mobile food unit. A "mobile food unit" is a self-contained unit, either motorized or in a trailer on wheels that is readily movable, without disassembling, for transport to another location, and that serves the purpose of preparing and/or serving food and

beverages. The term "mobile food unit" shall not include individual non-motorized vending carts.

Permit shall be used to designate an annually renewed license to operate a food establishment issued by the City.

State Rules shall mean rules found in 25 Texas Administrative Code, Chapter 229, Sections 161 through 171 and Sections 173 through 175. These rules are also known as the Texas Food Establishment Rules.

Sec. 8-43. - Inspector.

- (a) *Health Inspector function created.* There is hereby created the function of Health Inspector in and for the City.
- (b) *Appointment.* The Health Inspector shall be selected by the City Manager followed by appointment by the City Council.
- (c) *Term.* The person appointed as Health Inspector shall serve in such office at the pleasure of the City Council.
- (d) *Duties.* The Health Inspector shall perform the duties required by the provisions of this Code, State law, and City Ordinances, rules and regulations.

Sec. 8-44. - Food manager certification required.

A food establishment shall employ at least one person assigned to each shift of 12 or fewer hours who:

- (1) Meets the "person in charge" definition found in the Texas Food Establishment Rules; and
- (2) Has a valid and current food manager's certificate issued by an accredited State of Texas Course. Certificates must be validated by the City.

The Health Inspector may require food and beverage handler certification if a food establishment has had its permit temporarily suspended for one or more health violations.

EXCEPTION: Volunteer and/or non-profit organizations that serve food on a temporary basis that will be in operation for less than five days.

Sec. 8-45. - Examination and condemnation of unwholesome or questionable food or drink.

- (a) Samples of food, drink and other substances shall be taken and examined by the Health Inspector as often as deemed necessary for the detection of unwholesomeness and deleterious qualities. The Health Inspector may condemn and forbid the sale of or cause to be removed or destroyed, any food or drink which is unwholesome or deleterious.
- (b) Any food which appears to the Health Inspector to be of a questionable nature from the standpoint of wholesomeness or possible deleterious quality may be held for further examination by attaching a "City of Shavano Park Retained" tag to the item(s). Food items which have been retained may not be removed or disturbed without the permission of the Health Inspector. The City Health Inspector shall promptly proceed by examination, laboratory or other wise to determine the wholesomeness of such food. As soon as such wholesomeness has been determined, such food must be immediately released. If however, such food is found to be unwholesome or deleterious, the Health Inspector must promptly condemn such food as herein stated and shall file a petition in a court of competent jurisdiction for injunction to restrain the owner from selling such condemned food and to obtain order for destruction of such unwholesomeness or deleterious food or drink.

Sec. 8-46. - Inspection of food establishments and mobile food units.

- (a) As often as deemed necessary for the proper enforcement of the provisions of this article, the Health Inspector, shall inspect every food establishment, and temporary food establishment, as defined by this article that is located within the City. See special provisions for mobile food units in subsection (d) of this section. In case of violations of any items of sanitation brought to the attention of the Health Inspector, he shall so advise the person in charge of the food establishment and shall make a second inspection after a lapse of such time as deemed sufficient for the violation to be corrected and the second inspection shall be used in determining compliance with the requirements of this article. Any violation of suspension of the permit by the Health Inspector.
- (b) In the interest of public clarification, the results from compiling the inspection report will be converted to a letter grade with the letter "A" being the highest level of food service operation. The criteria for the various certificates are:
 - (1) Grade "A"—Attain a sanitation score of 85 or above.
 - (2) Grade "B"—Attain a sanitation score between 70 and 84.
 - (3) Grade "C"—Below 70 on the sanitation inspection.
- (c) An inspection certificate shall be issued and a copy shall be posted by the Health Inspector at some conspicuous location on the premises where it will be clearly visible to all patrons. The certificate shall not be defaced or removed by any person except the Health Inspector.

- (d) All mobile food units, both those associated with a mobile food court or acting independently, shall comply with the following regulations:
 - (1) All Mobile food units shall be registered, inspected, and permitted by the City of San Antonio Health Department, Bexar County Environmental Services Department or pass a City of Shavano Park Health Inspection. Health Safety permits from San Antonio, Bexar County and/or Shavano Park must be clearly posted to the public. If a mobile food unit is without an existing Health Safety permit as described above, the mobile food unit operator must follow the inspection standards of this section.
 - (2) All mobile food units where cooking or heating is conducted in the unit or a generator is used in association with the unit require a fire safety inspection from the City of Shavano Park Fire Marshal.
- (e) Violation of this section shall be a Class C misdemeanor punishable by a fine not to exceed \$200.00 per day that the certificate is removed, moved or defaced and/or suspension of the food establishment permit for 30 days. The Health Inspector shall permit the owner to correct any non-critical infractions within no more than 24 hours or less. If the Health Inspector determines that the infraction is of an immediate threat to the public health, there shall be no grace period for correction. Repeat violations may result in higher point deduction.

Sec. 8-47. Mobile food unit regulations

All mobile food units, both those associated with a mobile food court or acting independently, shall comply with the following regulations:

- (a) All setback requirements in the underlying zoning district shall be adhered to. No mobile food unit, structures associated with the mobile food court, nor any associated seating areas shall be located in a required zoning setback, buffer yard, access easement, drainage easement, floodplain, driveway, utility easement and/or fire lane(s).
- (b) There shall be at least ten feet of clearance between all individual mobile food units and at least ten feet of clearance from any mobile food unit to any structure.
- (c) Each mobile food unit and associated parking shall be located on an all-weather surface pad as approved by the building official.
- (d) The placement of the mobile food unit shall not impede traffic nor visually impair any motor vehicle operation within a parking lot, driveway or street.
- (e) Mobile food units shall provide at least 15 feet of clearance from any Fire Department connection or any fire hydrant.

- (f) All mobile food units and related activities must be located in compliance with the city's adopted fire code standards regarding the storage or dispensing of flammable combustible liquid or gas.

Sec. 8-48. Mobile food court site regulations

Mobile food courts and all associated mobile food units shall comply with Sec. 8-47 and the following regulations:

- (a) No more than six individual mobile food units are permitted per mobile food court site.
- (b) Vehicular drive-through service of food and/or beverages shall not be permitted.
- (c) All mobile food unit seating must occur no closer than 10 feet from the associated mobile food unit or within a communal arrangement serving all of the mobile food units.
- (d) All activity must occur on private property outside of the public right-of-way.
- (e) A fire lane shall be provided within a mobile food court as required in the city's adopted fire code. No mobile food unit shall block access to the fire lane.
- (f) All lighting associated with the occupancy shall comply with the Dark Sky Ordinance codified under Chapter 14, Article X. – OUTDOOR LIGHTING AFFECTING CAMP BULLIS.
- (g) Accessible restroom facilities shall be provided within a permanent structure. Porta-potties and trailer toilets are prohibited.
- (h) Electrical service may be provided to the mobile food units by a permitted temporary electrical connection (or other permitted connection) or on-board generators. All generators require inspection by the Fire Marshal.
- (i) A minimum of one 100-gallon garbage receptacle shall be provided for each mobile food unit. However, a sufficient quantity of garbage receptacles shall be provided and maintained so the mobile food court shall be free of trash, debris and litter at all times. The garbage receptacles shall be maintained in compliance with the Texas Food Code Chapter 229, including:
 - (1) Such receptacles are rodent-resistant. Unprotected plastic bags and paper bags, or baled units that contain materials with food residue may not be stored outside.
 - (2) Refuse, recyclables, and returnables shall be removed from the premises at a frequency that will minimize the development of objectionable odors and other conditions that attract or harbor insects and rodents.

Sec. 8-49. Mobile food court performance standards

Mobile food courts shall comply with the following regulations:

- (a) The structural integrity of the mobile food court units must be maintained continuously.
- (b) All signage shall comply with Chapter 24 - Signs.
- (c) A minimum of five parking spaces per mobile food unit shall be required.
- (d) The noise level of all operations at a Mobile Food Court shall not violate the provisions of Chapter 20, Article III. – Noise of the City of Shavano Park Code of Ordinances.
- (e) All mobile food court parking spaces and driveways shall comply with Sec. 32-19 of the City of Shavano Park Code of Ordinances.

Sec. 8-50. Mobile food court special use permit required

Application for a mobile food court special use permit shall be presented to the City Secretary on forms furnished by the city as follows:

- (a) A mobile food court permit is only a permit to indicate compliance with this section; a building permit and health permit must be obtained for the construction and operation of the identified improvements.
- (b) The mobile food court permit application shall include the following information:
 - (1) Completed mobile food court permit application form.
 - (2) Plans drawn to scale showing the location, dimensions, and specifications of proposed facilities as indicated in this section. Additional information to assist in determining compliance with this section may be required.
 - (3) A permit fee per Appendix A – City of Shavano Park Fee Schedule.

Sec. 8-51. - Permits.

It shall be unlawful for any person to operate a food establishment or temporary food establishment in the City who does not possess an unrevoked permit from the Health Inspector. Such permit shall be posted in a conspicuous place. Such permits are valid for one year and shall not be transferable from either one establishment at a different location or from one person to another person. All permits expire in October of each year. All permits must be renewed within 30 days after expiration or they will be suspended. See Sec. 8-50 for mobile food court special use permit requirements. See Sec. 8-46(d) for mobile food unit permit and inspection requirements.

Sec. 8-52. - Fees.

- (a) The annual permit fee and reinstatement after revocation fee to cover the City of Shavano Park's cost incurred in conjunction with the inspection of food establishments located within the City shall be paid prior to issuance of such permit. Fees shall be established as follows:

Number of Employees	Fee
1—3	\$100.00
4—6	\$200.00
7—10	\$300.00
11—20	\$400.00
21+	\$500.00
Temporary establishments, per event	\$50.00

- (b) If at any time during the period of validity of any such permit additional persons are employed by an establishment, it shall be the duty of the person in charge to immediately notify the City of Shavano Park and if such an increase in personnel brings the establishment into a higher permit fee bracket, they shall pay the City the additional sum required. This charge and the charge for new establishments that start during the year will be prorated based on a 12-month calendar and divided based on the months remaining during the year.
- (c) Mobile food units registered, inspected, and permitted by the City of San Antonio Health Department, Bexar County Environmental Services Department shall not be subject to any fees in this subsection.

Sec. 8-53. - Sanitation requirements.

- (a) *Food establishments generally.*

- (1) All food establishments shall comply with all of the sanitation provisions set out in 25 Texas Administrative Code, Chapter 229, and Sections 161 through 171 and Sections 173 through 175.

- (2) Whenever a food establishment is constructed or extensively remodeled and whenever an existing structure is converted to use as a food establishment, properly prepared plans and specifications for such construction, remodeling or conversions shall be submitted to the City for review before work is begun. Extensive remodeling means that 20 percent or greater of the area of the food establishment is to be remodeled. The plans and specifications shall indicate the proposed layout, equipment arrangements, mechanical plans and construction materials of work areas, and the type and model of proposed fixed equipment and facilities. The City of Shavano Park will approve the plans and specifications if they meet the requirements of the rules contained in this article as well as the City of Shavano Park Code of Ordinances. Prior to opening for business, each new remodeled establishment will be inspected by the Health Inspector to insure compliance with this article.
- (b) *Disease control.* No person who is infected with any disease in a communicable form or is a carrier of such a disease shall work in any food establishment or temporary food establishment. All provisions of 25 Texas Administrative Code, Chapter 229, Section 171(o) and (p) shall be followed.
- (c) *Temporary food establishments.* Temporary food establishments shall be constructed and operated in an approved manner. The Health Inspector shall approve a temporary food establishment only if it complies with the provisions of 25 Texas Administrative Code, Chapter 229, Section 170(a) through (k).

Sec. 8-54. - Misdemeanor.

It shall be unlawful and constitute a misdemeanor for anyone to alter, deface, erase, obstruct or remove any card or notice posted by the regulatory authority or its authorized agent, for the purpose of enforcing this article or any of the food and sanitary laws and rules of the State of Texas or other applicable ordinances and regulations of the regulatory authority.

Sec. 8-55. - Violation; penalty.

- (a) Any person who violates any provisions of the State Rules and of this article shall, upon conviction, be guilty of a misdemeanor and shall be punished by a fine not exceeding \$2,000.00 and each and every day that the State Rules or the provisions of this article are violated shall constitute a separate and distinct offense.
- (b) As an additional remedy, the regulatory authority may seek any injunctive relief to which it may be entitled in law or in equity to enforce any of the provisions of this article.

Secs. 8-56—8-99. - Reserved.

ARTICLE II. – DISTRICTS

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Sec. 36-41. - MXD—Mixed-Use District.

(a) Definitions:

As used herein the term "Density Single-Family Residential" shall refer to such uses as townhomes, condominiums, and garden homes, which are generally defined as, but not limited to, buildings containing one-family dwelling units erected as a single building or multiple buildings on a single lot. It may include horizontally-stacked dwelling units but shall in no event include apartments, which are generally defined as multi-family dwelling units at a density greater than 25 units per acre.

(b) *Use regulations:*

(1) This district allows a combination of residential, office, and commercial uses, which may or may not be in the same building, and flexibility in the planning and construction of the development in accordance with an approved site plan that allows for a broad range of mixed uses.

(2) All uses permitted in Tables 3, 4 and 5 shall be permitted in the MXD District, except that uses requiring City Council approval ("CC" uses) shall be permitted by right pursuant to an approved MXD site plan. Additionally, Density Single-Family residential uses shall be permitted pursuant to an approved MXD site plan.

(c) *Area regulations:* A MXD District shall only be permitted on tracts fronting on Texas State Highway Loop 1604 and which consist of a minimum of three acres in area.

(d) *Height, density, setbacks and other limitations:* A MXD District shall not be subject to the use, height, density, commercial intensity, setbacks, parking and other regulations of the City zoning regulations, currently codified as chapter 36 of the Code of Ordinances. The height, density, commercial intensity, setbacks, parking and other requirements shall be established pursuant to an approved MXD site plan, provided, however, the following regulations shall apply:

(1) A ten-foot minimum building setback shall be required where a non-single-family residential use within the MXD District abuts a single-family use or single-family zoning district.

(2) A 20-foot minimum front setback shall be required for front-load residential garages and a ten-foot minimum front setback shall be required for side-load residential garages.

(3) A ten-foot minimum building setback shall be required where any residential or nonresidential use abuts a public or private street.

(4) Exterior fences and walls shall be permitted along the property line of any residential use.

- (5) All streets within a MXD District may be publicly accessible and may be located adjacent to the property line of any developed or undeveloped land, provided a minimum 30-foot buffer is installed when such street is adjacent to any residential rear property line. If streets are privately owned and maintained they may be gated.
- (6) Parking on public streets shall only be permitted on one side of the street and shall not be permitted between the hours of 2:00 a.m. and 5:00 a.m., except that on-street cut-out parking shall be allowed at any time pursuant to an approved MXD site plan. Public streets are defined, for the purpose of this section, as that portion of the roadway and shoulder from the property line on one side of the street to the property line on the opposite side of the street.
- (7) The height of any commercial or residential structure shall not exceed 45 feet unless authorized by an approved MXD site plan and serviceable by the Fire Department.
- (8) Where residential areas are developed with private common areas and/or privately shared open space, a mandatory homeowner's association shall be created. The homeowner's association shall be responsible for maintenance and upkeep of all private common and shared areas within the boundaries of the residential development. Board composition, dues, and other procedural aspects of the homeowner's association shall be determined by the developer of the residential area.
- (9) A minimum two-car garage shall be required for each density single-family residence and may be rear, side, or front loaded.
- (e) *MXD site plan:* A MXD site plan shall be approved by City Council as part of a rezoning to the MXD District and shall include:
 - (1) Legal description and exhibit of the property on a scaled map sufficient to determine detail showing the area to be zoned MXD.
 - (2) The general location of all land use categories. Multiple categories may be designated where a lot or building is sited to include two or more categories of uses.
 - (3) The general location of all existing and proposed streets.
 - (4) The proposed maximum heights, densities, commercial intensities, and parking ratios.
 - (5) The following existing conditions, where applicable:
 - a. Topographic contours of ten feet or less.
 - b. Existing 100-year floodplain, floodway and major drainage ways.
 - c. Utilities, including water, wastewater and electric lines.
- (f) *Amendments to approved MXD site plan:*

- (1) *Classification:* Amendments to a previously approved MXD site plan shall be classified as a minor or major amendment. Minor amendments may be administratively accepted. Within 20 working days after the filing of the proposed amendments, the City Manager or his/her designee shall provide a written response to the applicant indicating whether or not the revised MXD site plan has been approved as a minor amendment. All revisions to an approved MXD site plan not considered a major amendment shall be considered a minor amendment. Major amendments shall require a new application for rezoning and shall be processed in the same manner as the initial MXD site plan.
- (2) *Major amendments—Applicability:* Increasing the area or intensity of nonresidential uses shall be considered a major amendment.

ARTICLE VI. - TABLES

Table No. 1

A-1, A-1 PUD, A-2, A-2 PUD, A-3, A-4 and A-5 PUD Single-Family Dwelling Districts

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Table No. 2

CE Cottage Estates Residential District and MXD Mixed Use District

- (a) *Specifications.* In a CE Cottage Estates Residential District, each residence shall have a minimum gross floor area of not less than 2,000 square feet.
- (b) *Height regulations.* No building shall exceed two stories in height and the permitted maximum vertical height shall not exceed 45 feet.
- (c) *Area regulations.*
 - (1) *Lot area.* All building lots in this district shall contain not less than 0.15 acres of land and have not less than 55 feet of average width per lot. The average width shall be calculated based on the linear width of such lot measured at the front property line and the rear property line. If any property line is curved, the measurement shall be based on a straight line running from the corners of such lot.
 - (2) *Parking spaces.* Off-street parking space shall be provided on the lot to accommodate a minimum of two motor cars for each dwelling unit. For purposes of computing the required number of parking spaces for any improvements, no "parking space" located on public land, such as the public right-of-way of a street or alley, shall be included, except for parking in a utility or drainage easement area, whether public or private.

- (3) *Setback lines* for CE and CE-PUD (Bentley Manor Cottage Estates North) and CE-PUD (Bentley Manor Cottage Estates South):
- a. Front: Minimum front setbacks shall be as follows:
Front entry garages: 25 feet.
20 feet - Cul-de-sac lots.
Side entry garages: 15 feet; ten feet, cul-de-sac lots.
 - b. Side: Minimum side setbacks shall be ten feet on one side and zero feet on the side abutting an adjoining lot having a minimum ten-foot setback; provided that no side setback shall be required on any lot if there is at least a ten-foot separation between buildings with no side setback less than five feet.
 - c. Rear: The minimum rear setback shall be ten feet.
- (d) *CE-PUD Cottage Estates Planned Unit Development* (Willow Wood) (established by Ordinance 100-12-03).
- (1) *Specifications.*
 - a. One story residence: minimum 2500 square feet.
 - b. Two story residence: minimum 3000 square feet.
 - (2) *Area regulations.*
 - a. Lot area. 15,000 square feet minimum lot size.
 - b. Setback lines.
 1. Front: 30 feet.
 2. Side: 40 feet additive total side set back with a minimum of ten feet on any one side.
 3. Rear: 21 feet.
- (e) *Mixed Use District* (see Section 36-41 for zoning regulations in full). The height, density, commercial intensity, setbacks, parking and other requirements shall be established pursuant to an approved MXD site plan, provided, however, the following regulations shall apply:
- (1) A ten-foot minimum building setback shall be required where a non-single-family residential use within the MXD District abuts a single-family use or single-family zoning district.
 - (2) A 20-foot minimum front setback shall be required for front-load residential garages and a ten-foot minimum front setback shall be required for side-load residential garages.
 - (3) A ten-foot minimum building setback shall be required where any residential or nonresidential use abuts a public or private street.
- (f) *Fences.*
- (1) *Fences in general.* All fences shall comply with the other applicable ordinances of the City.

- (2) *Front fences.* Except where deed restrictions do not permit front fencing, front fencing shall be permitted. Front gates must be wide enough as to provide access for any and all emergency vehicles. Any front fence must not encompass any fire hydrant that may be present.
- (g) *Swimming pools.*
 - (1) *Definitions.*
 - a. Swimming pools shall mean and include all in-ground pools, including swimming, wading and lap pools, and all in-ground and above-ground water spas.
 - b. Swimming pool edge shall mean the edge formed where the swimming pool water meets the adjacent wall of the swimming pool.
 - (2) *Restrictions.* The setback requirements set forth in Section C.3. above shall not apply to swimming pools in Unit 18 of the CE District and the following regulations shall apply. The pool edge shall be located no closer than:
 - a. Ten feet from the main residence building.
 - b. Ten feet from any side lot line.
 - c. The existing width of any easement located along or parallel to the rear property line unless a waiver is granted by the easement holder, but in no event closer than ten feet from the rear lot line.
 - d. Ten feet from the rear lot line if there are no easements adjacent to or parallel to the rear lot line.
 - e. Three feet from the rear lot line if the lot abuts a greenbelt or street right-of-way adjacent or parallel to the rear lot line.
 - f. Above ground water spas and other swimming pool appurtenances shall be limited to no more than 30 inches in height for all areas within the prescribed setbacks.

Table No. 3
Table of Permitted Uses
O-1 Zoning Category

Accounting

Architects

Attorneys

Banks, Credit Unions, and Savings and Loan Associations - drive through facilities allowed (CC)

Brokerage services, investment, real estate or insurance

Chiropractor

Clinic, dental, medical, includes optometry, orthopedics, physical therapist and psychiatry

Consultants

Day care/nursery school, supplemental - caring for not more than 12 persons

Developers

Engineers

General office uses

Insurance company and agents

Mortgage loan office

Office call center

Office data processing and management

Software sales and service

Tax preparation services

Telephone company - office use only

Travel agency

Table No. 4

Table of Permitted Uses

B-1 Zoning Category

As required by subsection 36-39(6)a. 1., all business activities, except for outdoor dining, permitted sports courts (Tennis, basketball, volleyball, racquetball or handball), and Convenience Store activities (including outdoor pay at the pump gasoline sales and stand-alone self-service car wash), are required to be completely contained within an enclosed structure or court.

Any use permitted in O-1 Zoning Category, See Table No. 3

Antique store

Apparel and accessory store

Art gallery and/or museum

Bakery, retail store

Banks, Credit Unions, and Savings and Loan Associations - drive through facilities allowed

Bar/tavern

Barber/beauty salon

Bookstore

Business machine shop

Cafeteria

Camera/photographic store, including equipment and supplies

Candy/nut/confectionery store

Catering shop

Convenience store, (CC)

Cosmetics sales

Day care/nursery school

Day spa

Dairy products, retail store

Drug store/pharmacy

Dry goods, retail store

Electric scooters sales and service

Electric Vehicle (EV) Charging Stations

Fitness services 6,000 square feet or less

Floor covering (e.g. rug, carpet and tile), retail store

Florist, retail store

Fruit and produce store, retail store

Furniture sales, retail store

Gift shop

Gourmet shop, retail store

Grocery store

Hardware sales, retail store without outdoor display

Hobby supply store

Hotel/motel less than 45 feet in height

Hotel/motel over 45 feet in height (CC)

Interior decorating studio

Jewelry store

Laboratory, dental or medical

Laboratory, research and/or testing (CC)

Laundry/dry cleaning, pickup station only

Leather goods and luggage store sales and services

Liquor store

Locksmith

Milliner (custom)

Mobile food court (CC)

Music store

Nursery (plant sales) - retail

Office equipment/supply store, retail store

Pet grooming, small animals only with no overnight boarding

Pet shop, no outdoor boarding

Picture framing

Postal center

Pottery studio

Religious, cultural and fraternal activity up to 5,000 square feet (includes Churches)

Restaurant

Schools up to 5,000 square feet

Second hand merchandise, retail store

Self defense instruction

Shoe repair

Shoe sales, retail store

Short-term in-patient surgical center - a facility in which the average in-patient length of stay shall not exceed 96 hours (CC)

Skilled Nursing services/facility

Sporting goods, retail store

Stamp and coin sales, retail store

Stationery sales, retail store

Tailor shop

Tobacco store

Toy store

Trophy sales

Variety store, retail store

Watch repair

Weight loss/reducing salon

Table No. 5
Table of Permitted Uses

B-2 Zoning Category

As required by subsection 36-39(7)a. 1., all business activities, except for outdoor dining, permitted sports courts (Tennis, basketball, volleyball, racquetball or handball), and Convenience Store activities (including outdoor pay at the pump gasoline sales and stand-alone self-service car wash), are required to be completely contained within an enclosed structure or court.

Any use permitted in B-1 Zoning Category, see Table No. 4

Air conditioner sales, retail store

Animal clinic, no outdoor boarding

Appliance repair

Appliance sales, retail store

Assisted Living Facility (CC)

Auto rental — pick up and drop off only (CC)

Bicycle repair and sales

Club — private (including meeting hall) (CC)

Copy and photostatting shop, dry copy processes only

Department store

Electronic equipment repair

Funeral home, (CC)

Fitness services greater than 6,000 square feet, (CC)

Hardware sales, retail store with outdoor display (screened from public view) (CC)

Miniature golf, indoor only (CC)

Office service facilities, rear-loading only, no outside storage

Paint and wallpaper store, retail store

Pawnshops that are licensed to transact business by the Consumer Credit Commissioner under the Texas Pawnshop Act (Chapter 371 of the Finance Code) - No Special permit is required for this use.

Personal storage facility - rock wall, full screened (CC)

Radio and/or television station - without transmission tower (CC)

Reception hall/meeting facility

Recreational facility, neighborhood only (CC)

Religious, cultural and fraternal activity over 5,000 square feet (includes Churches)

Schools over 5,000 square feet

Skating rink, (CC)

Short-term in-patient surgical center - a facility in which the average in-patient length of stay shall not exceed 96 hours

Tennis, basketball, volleyball, racquetball or handball courts

Theater — no more than 12 screens or stages (CC)

Table No. 6
Other District Setbacks and Other Limitations

<p>1. <u>General O-1, B-1, and B-2 Zoning District Front Setback.</u> For lots in zoning districts O-1, B-1 and B-2, an 80-foot front setback is required for a lot with a depth of 600 feet or more.</p>
<p>2. <u>Optional Adjustment to O-1, B-1, and B-2 Zoning District Front Setback.</u> For lots in zoning districts O-1, B-1 and B-2, the front setback line may be reduced by 25 percent if the front landscape buffer is increased to 100 percent of the front setback; provided, however, that in no event will the front setback be less than 25 feet, nor will the front landscape buffer be less than 25 feet.</p>
<p>3. <u>Variable O-1, B-1, and B-2 Zoning District Front Setback.</u> For lots in zoning districts O-1, B-1 and B-2 with less than 600 feet of depth, the front setback will be prorated on the basis of actual depth (e.g., a lot 300 feet deep (50 percent of 600 feet) will require a 40-foot setback (50 percent of 80 feet)), and the front setback may be further reduced by increasing the front landscape buffer as provided above (e.g., 40-foot front setback may be reduced 25 percent to 30 feet if the front landscape buffer is increased to 100 percent of the 30-foot setback).</p>
<p>4. <u>Corner Lots.</u> Corner lots shall maintain a front setback of 80 feet and a side/rear setback of 80 feet on the lot side abutting the side street, as if the lot had two frontages. The front and side/rear setbacks for corner lots shall be subject to adjustment as provided in Notes 2 and 3 above.</p>
<p>5. <u>Variable B-1, and B-2 Zoning District Side Setback.</u> For lots in zoning districts B-1 and B-2 that do not directly abut a residential use or residential zoning district, the above side setback requirement shall be reduced to 15 feet, which may be accomplished by shared setbacks or by placement of a setback on only one lot.</p>
<p>6. <u>Variable Greenbelt O-1, B-1, and B-2 Zoning District Rear Setback.</u> In zoning districts O-1, B-1, and B-2, the rear setback requirement shall be satisfied if the lot abuts a greenbelt of 100 feet or more. If a lot abuts a greenbelt of less than 100 feet, the actual width of the greenbelt shall be included in and correspondingly reduce the required 100-foot setback (e.g., if a lot abuts a 50-foot greenbelt, the rear setback requirement shall be reduced to 50 feet). No rear setback or rear landscape buffer shall be required for any lot that abuts a dedicated easement of 75 feet or more, on which permanent, habitable structures are not permitted:</p>

7. Reduced O-1, B-1, and B-2 Zoning District Rear Setback. In zoning districts O-1, B-1, and B-2, the above provided rear setbacks and landscape buffers shall only apply to lots that abut or are separated by a street from a residential use, residential zoning district or greenbelt that abuts a residential use or residential zoning district. For lots that do not abut (including those separated by a street from such use or district) a residential use, residential zoning district or greenbelt that abuts a residential use or residential zoning district, the rear setback shall be reduced to not less than 15 feet, and for a lot in a B-1 and B-2 zoning district that does not face a street, the rear landscape buffer shall be eliminated.

8. Mixed-Use District Setbacks. Setbacks shall be determined by an approved MXD Site Plan, with the following minimum setback standards: A ten-foot minimum building setback shall be required where a non-single-family residential use within the MXD District abuts a single-family use or single-family zoning district. A 20-foot minimum front setback shall be required for front-load residential garages and a ten-foot minimum front setback shall be required for side-load residential garages. A ten-foot minimum building setback shall be required where any residential or nonresidential use abuts a public or private street. See Section 36-41 for full district regulations.

9. Area Regulation. Except as permitted in Single-Family Cottage Estates Residential District (CE District) or Mixed-Use District (MXD), the buildings on any one lot must not cover more than one-third of the entire area of the lot.

<i>District</i>	<i>Height Limitation (in feet)</i>	<i>Parking Stall Ratio (in feet)</i>	<i>Rear Setback (in feet)</i>	<i>Side Setback (in feet)</i>	<i>Landscape Buffer</i>	
					<i>Front Yard (in feet)</i>	<i>Rear Yard (in feet)</i>
"M-U"—Municipal/Utility	50'	1/200s.f.	50'	25'	40'	40'
"O-1"—Office District	45'	1/300 s.f.	100'	25'	40'	30'
"B-1"—Business District	45'	1/200 s.f.	100'	25'	40'	30'
"B-2"—Business District	45'	1/200 s.f.	100'	25'	40'	30'

"MXD" – Mixed-Used District	45'	Determined by Site Plan	Determined by Site Plan	Determined by Site Plan	Determined by Site Plan	Determined by Site Plan
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ORDINANCE NO. O-2021-008

AN ORDINANCE AMENDING CHAPTER 36 – ZONING OF THE CITY OF SHAVANO PARK CODE OF ORDINANCES TO AMEND THE COMMERCIAL ZONING USE TABLES AND CLARIFY MIXED-USED ZONING DISTRICT SETBACK REQUIREMENTS; PROVIDING A CUMULATIVE & CONFLICTS CLAUSE, PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 211 of Texas Local Government Code empowers the City Council of the City of Shavano Park to enact zoning regulations and provides for their administration, enforcement and amendment; and

WHEREAS, it is the intent of the City Council to provide harmony between existing zoning districts and proposed land uses; and

WHEREAS, the City Council determines that this Ordinance will be in keeping with the spirit and intent of Chapter 36 - ZONING of the Code of Ordinances of the City of Shavano Park, will not adversely affect traffic, public health, public utilities, public safety, and the general welfare; and

WHEREAS, the City Council has determined that this zoning ordinance is in the best interest of the general welfare of the City of Shavano Park.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

I

CODE AMENDMENT

Chapter 36, Article II., Sec. 36-41(d) of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Sec. 36-41. - MXD—Mixed-Use District.

...

- (d) *Height, density, setbacks and other limitations:* A MXD District shall not be subject to the use, height, density, commercial intensity, setbacks, parking and other regulations of the City zoning regulations, currently codified as chapter 36 of the Code of Ordinances. The height, density, commercial intensity, setbacks, parking and other requirements shall be established pursuant to an approved MXD site plan, provided, however, the following regulations shall apply:

- (1) A ten-foot minimum building setback shall be required where a non-single-family residential use within the MXD District abuts a single-family use or single-family zoning district.
- (2) A 20-foot minimum front setback shall be required for front-load residential garages and a ten-foot minimum front setback shall be required for side-load residential garages.
- (3) A ten-foot minimum building setback shall be required where any residential or nonresidential use abuts a public or private street.
- (4) Exterior fences and walls shall be permitted along the property line of any residential use.
- (5) All streets within a MXD District may be publicly accessible and may be located adjacent to the property line of any developed or undeveloped land, provided a minimum 30-foot buffer is installed when such street is adjacent to any residential rear property line. If streets are privately owned and maintained they may be gated.
- (6) Parking on public streets shall only be permitted on one side of the street and shall not be permitted between the hours of 2:00 a.m. and 5:00 a.m., except that on-street cut-out parking shall be allowed at any time pursuant to an approved MXD site plan. Public streets are defined, for the purpose of this section, as that portion of the roadway and shoulder from the property line on one side of the street to the property line on the opposite side of the street.
- (7) The height of any commercial or residential structure shall not exceed 45 feet unless authorized by an approved MXD site plan and serviceable by the Fire Department.
- (8) Where residential areas are developed with private common areas and/or privately shared open space, a mandatory homeowner's association shall be created. The homeowner's association shall be responsible for maintenance and upkeep of all private common and shared areas within the boundaries of the residential development. Board composition, dues, and other procedural aspects of the homeowner's association shall be determined by the developer of the residential area.
- (9) A minimum two-car garage shall be required for each density single-family residence and may be rear, side, or front loaded.

. . .

II CODE AMENDMENT

Chapter 36, Article VI., Table No. 2, subsection (e) of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Table No. 2 CE Cottage Estates Residential District and MXD Mixed Use District

...

- (e) *Mixed Use District* (see Section 36-41 for zoning regulations in full). The height, density, commercial intensity, setbacks, parking and other requirements shall be established pursuant to an approved MXD site plan, provided, however, the following regulations shall apply:
- (1) A ten-foot minimum building setback shall be required where a non-single-family residential use within the MXD District abuts a single-family use or single-family zoning district.
 - (2) A 20-foot minimum front setback shall be required for front-load residential garages and a ten-foot minimum front setback shall be required for side-load residential garages.
 - (3) A ten-foot minimum building setback shall be required where any residential or nonresidential use abuts a public or private street.

...

III CODE AMENDMENT

Chapter 36, Article VI., Table No. 3 of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Table No. 3 Table of Permitted Uses

O-1 Zoning Category

Accounting

Architects

Attorneys

Banks, Credit Unions, and Savings and Loan Associations - drive through facilities allowed (CC)

Brokerage services, investment, real estate or insurance

Chiropractor

Clinic, dental, medical, includes optometry, orthopedics, physical therapist and psychiatry

Consultants

Day care/nursery school, supplemental - caring for not more than 12 persons

Developers

Engineers

General office uses

Insurance company and agents

Mortgage loan office

Office call center

Office data processing and management

Software sales and service

Tax preparation services

Telephone company - office use only

Travel agency

IV

CODE AMENDMENT

Chapter 36, Article VI., Table No. 4 of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Table No. 4

Table of Permitted Uses

B-1 Zoning Category

As required by subsection 36-39(6) a. 1., all business activities, except for outdoor dining, permitted sports courts (Tennis, basketball, volleyball, racquetball or handball), and Convenience Store activities (including outdoor pay at the pump gasoline sales and stand-alone self-service car wash), are required to be completely contained within an enclosed structure or court.

Any use permitted in O-1 Zoning Category, See Table No. 3

Antique store

Apparel and accessory store

Art gallery and/or museum

Bakery, retail store

Banks, Credit Unions, and Savings and Loan Associations - drive through facilities allowed

Bar/tavern

Barber/beauty salon

Bookstore

Business machine shop

Cafeteria

Camera/photographic store, including equipment and supplies

Candy/nut/confectionery store

Catering shop

Convenience store, (CC)

Cosmetics sales

Day care/nursery school

Day spa

Dairy products, retail store

Drug store/pharmacy

Dry goods, retail store

Electric scooters sales and service

Electric Vehicle (EV) Charging Stations

Fitness services 6,000 square feet or less

Floor covering (e.g., rug, carpet and tile), retail store

Florist, retail store

Fruit and produce store, retail store

Furniture sales, retail store

Gift shop

Gourmet shop, retail store

Grocery store

Hardware sales, retail store without outdoor display

Hobby supply store

Hotel/motel less than 45 feet in height

Hotel/motel over 45 feet in height (CC)

Interior decorating studio

Jewelry store

Laboratory, dental or medical

Laboratory, research and/or testing (CC)

Laundry/dry cleaning, pickup station only

Leather goods and luggage store sales and services

Liquor store

Locksmith

Milliner (custom)

Mobile food court (CC)

Music store

Nursery (plant sales) - retail

Office equipment/supply store, retail store

Pet grooming, small animals only with no overnight boarding

Pet shop, no outdoor boarding

Picture framing

Postal center

Pottery studio

Religious, cultural and fraternal activity up to 5,000 square feet (includes Churches)

Restaurant

Schools up to 5,000 square feet

Second hand merchandise, retail store

Self defense instruction

Shoe repair

Shoe sales, retail store

Short-term in-patient surgical center - a facility in which the average in-patient length of stay shall not exceed 96 hours (CC)

Skilled Nursing services/facility

Sporting goods, retail store

Stamp and coin sales, retail store

Stationery sales, retail store

Tailor shop

Tobacco store

Toy store

Trophy sales

Variety store, retail store

Watch repair

Weight loss/reducing salon

V
CODE AMENDMENT

Chapter 36, Article VI., Table No. 5 of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Table No. 5
Table of Permitted Uses

B-2 Zoning Category

As required by subsection 36-39(7)a. 1., all business activities, except for outdoor dining, permitted sports courts (Tennis, basketball, volleyball, racquetball or handball), and Convenience Store activities (including outdoor pay at the pump gasoline sales and stand-alone self-service car wash), are required to be completely contained within an enclosed structure or court.

Any use permitted in B-1 Zoning Category, see Table No. 4

Air conditioner sales, retail store

Animal clinic, no outdoor boarding

Appliance repair

Appliance sales, retail store

Assisted Living Facility (CC)

Auto rental — pick up and drop off only (CC)

Bicycle repair and sales

Club — private (including meeting hall) (CC)

Copy and photostatting shop, dry copy processes only

Department store

Electronic equipment repair

Funeral home, (CC)

Fitness services greater than 6,000 square feet, (CC)

Hardware sales, retail store with outdoor display (screened from public view) (CC)

Miniature golf, indoor only (CC)

Office service facilities, rear-loading only, no outside storage

Paint and wallpaper store, retail store

Pawnshops that are licensed to transact business by the Consumer Credit Commissioner under the Texas Pawnshop Act (Chapter 371 of the Finance Code) - No Special permit is required for this use.

Personal storage facility - rock wall, full screened (CC)

Radio and/or television station - without transmission tower (CC)

Reception hall/meeting facility

Recreational facility, neighborhood only (CC)

Religious, cultural and fraternal activity over 5,000 square feet (includes Churches)

Schools over 5,000 square feet

Skating rink, (CC)

Short-term in-patient surgical center - a facility in which the average in-patient length of stay shall not exceed 96 hours

Tennis, basketball, volleyball, racquetball or handball courts

Theater — no more than 12 screens or stages (CC)

VI CODE AMENDMENT

Chapter 36, Article VI., Table No. 6, subsection 9 of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

9. <u>Area Regulation.</u> Except as permitted in Single-Family Cottage Estates Residential District (CE District) or Mixed-Use District (MXD), the buildings on any one lot must not cover more than one-third of the entire area of the lot.						
<i>District</i>	<i>Height Limitation (in feet)</i>	<i>Parking Stall Ratio (in feet)</i>	<i>Rear Setback (in feet)</i>	<i>Side Setback (in feet)</i>	<i>Landscape Buffer</i>	
					<i>Front Yard (in feet)</i>	<i>Rear Yard (in feet)</i>
"M-U"—Municipal/Utility	50'	1/200s.f.	50'	25'	40'	40'
"O-1"—Office District	45'	1/300 s.f.	100'	25'	40'	30'
"B-1"—Business District	45'	1/200 s.f.	100'	25'	40'	30'
"B-2"—Business District	45'	1/200 s.f.	100'	25'	40'	30'
"MXD" – Mixed-Used District	45'	Determined by Site Plan	Determined by Site Plan	Determined by Site Plan	Determined by Site Plan	Determined by Site Plan

VII CUMULATIVE CLAUSE

That this ordinance shall be cumulative of all provisions of the City of Shavano Park, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

VIII SEVERABILITY

That it is hereby declared to be the intention of the City Council of the City of Shavano Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

IX PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

X EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND APPROVED on the first reading by the City Council of the City of Shavano Park this the 23rd day of August, 2021.

PASSED AND APPROVED on the second reading by the City Council of the City of Shavano Park this the ____ day of September, 2021.

ROBERT WERNER, MAYOR

Attest:

TRISH NICHOLS, CITY SECRETARY

CITY COUNCIL STAFF SUMMARY

Meeting Date: September 20, 2021

Agenda item: 6.10

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion / action - Selection and approval of Law Enforcement Camera System service provider under RFP 2021-001 - City Manager

X

Attachments for Reference:

- 1) 6.10a RFP Scoring Matrix
- 2) 6.10b Watchguard Bid
- 3) 6.10c RFP #2021-001 document with Q&A sheet

BACKGROUND / HISTORY: At the June 28, 2021 City Council Meeting Police Chief Gene Fox presented his 6-month assessment. One of the Chief's Observations was *Unreliable Patrol Car Video and Body Worn Camera System*. A synopsis:

Currently, the department is using a patrol car and body worn camera (BWC) system purchased in 2017 through a vendor called Coptrax, a subsidiary of Stalker Radar. In recent months two body cameras failed during use of force incidents. In both videos the officer's arms are extended, holding a gun and the body camera recording failed. It was not shut off by the officer; the camera failed when needed most. In other recent incidents body cameras have failed recording while dealing with agitated drivers during traffic stops. In total 8 body cameras have been warrantied in the last 3 months. While the Department gets these cameras replaced under warranty it is the same model camera has in 2017. Not a single hardware improvement has been issued by Coptrax since 2017 to address any of the reliability issues or officer usability complaints. The unreliability of the bodycams puts the City at risk for lacking critical video in a use of force incident. A failure to produce video for such an incident could have terrible consequences for the Department's reputation and community trust.

During the Fiscal Year 2021-2022 Budget process staff proposed funding an overhaul of the Police Department's camera system through an RFP open bid process.

Due to the unexpected issuance of a new body camera that is not compatible with the City's docking stations both in-station and in-car, and continued operational problems staff elected to expedite the process by issuing an RFP in August/September for next Fiscal Year's project.

DISCUSSION: The City issued *LAW ENFORCEMENT BODY WORN CAMERA & VEHICLE CAMERA SYSTEMS WITH VIDEO EVIDENCE STORAGE SOLUTION RFP 2021-001* on August 9, 2021. The RFP process has completed all steps in the outlined schedule:

Date	Activity
August 9, 2021	Issue Request for Proposals
August 11, 2021	RFP Notice in Newspaper
August 17, 2021, 11 AM	Pre-Bid Meeting Opportunity 1 (via Zoom app)
August 19, 2021, 3 PM	Pre-Bid Meeting Opportunity 2 (via Zoom app)
August 27, 2021, 3 PM	Deadline for Question
September 8, 2021, 3 PM	Submittal Deadline
September 20, 2021	City Manager presents recommendations to City Council, who selects company to award contract.

Five companies submitted bids to the RFP: (1) Axon, (2) COBAN, (3) Digital Ally (4) Pro-Vision, and (5) Watchguard. A scoring committee of Police Chief, Police Captain and Assistant to the City Manager reviewed and scored the bids (see attachment 6.10a).

Scoring Committee consensus and staff recommendation is to award Watchguard for the City's Law Enforcement Camera system RFP for 5 year contract at \$29,490 per year + \$5,800 upfront (total of \$153,250).

Watchguard Highlights:

- Unlimited cloud storage – City in future will not be hit with unexpected cloud storage costs. Eliminates need to replace Police Video Server in FY2023.
- All body worn cameras are automatically refreshed in year 3 of program.
- Continuous recording of Body Camera – For when Department needs footage from a critical use of force incident
- Best in-car camera system of all competitors; compatible with current in-car radar system
- Evidence management portal comes with video redaction capability
- All departments the scoring committee spoke too praised Watchguard's reliability
- 6 – 8 weeks for full deployment in spite of the microchip shortage and supply chain issues

COURSES OF ACTION: Approve recommend vendor; select another vendor, or decline and give further guidance to staff.

FINANCIAL IMPACT: \$153,250 contract over 5 years.

MOTION REQUESTED: Approve Watchguard for award of the Law Enforcement Camera System RFP 2021-001.

**Average Scoring Sheet - RFP 2021-001 - LAW ENFORCEMENT
BODYWORN CAMERA & VEHICLE CAMERA SYSTEMS WITH
VIDEO EVIDENCE STORAGE SOLUTION**

	Ease of Solution's use (20%)	Installation, maintenance, training and support offerings (10%)	Adherence to the Technical Requirements of the RFP (20%)	Proposal Pricing Score (50%)	Total Score
Companies					
AXON	17.3	7.7	18.0	44.7	87.7
COBAN	14.7	7.0	15.3	32.7	69.7
DIGITAL ALLY	13.0	7.7	16.0	26.7	63.4
PRO-VISION	14.0	7.7	16.0	40.0	77.7
WATCHGUARD	19.3	8.0	18.7	50.0	96.0



Quote For:

Shavano Park Police Department

Attn: RFP# 2021-001

Alternate #1

Reference:

VaaS

Quote By:

WatchGuard Video

Dave Childress

Date: 09-06-21



FACT SHEET

MOTOROLA SOLUTIONS

Motorola Solutions is a global leader in mission-critical communications. Our technology platforms in communications, command center software, video security & analytics, and managed & support services make cities safer and help communities and businesses thrive.

We have a rich history of firsts, including pioneering mobile communications in the 1930s, making equipment that carried the first words from the moon in 1969 and developing the first commercial handheld cellular phone in 1983.

Today, our global employees are committed to designing and delivering the solutions our customers refer to as their lifeline. At Motorola Solutions, we are ushering in a new era in public safety and security.

TECHNOLOGY PLATFORMS



**MISSION-CRITICAL
COMMUNICATIONS**



**COMMAND CENTER
SOFTWARE**



**VIDEO SECURITY &
ANALYTICS**



**MANAGED &
SUPPORT SERVICES**

AWARDS

The Wall Street Journal Management Top 250,
No. 92, November 2019

WayUp Top 100 Internship Programs, August 2019

Fortune World's Most Admired Companies,
No. 3 in Networks and Other Communications
Equipment, January 2019

Forbes World's Best Employers, October 2018

Dow Jones Sustainability North American Index,
September 2018

CHAIRMAN & CEO

Greg Brown

HEADQUARTERS

500 W. Monroe
Chicago IL USA

MEDIA CONTACT

Brittany Kelly | 224-246-3914
brittnay.kelly@motorolasolutions.com

BY THE NUMBERS

\$7.3 BILLION

in annual sales (2018)

\$637 MILLION

in R&D spending (2018)

\$3.3 BILLION

in acquisitions spending since 2016

17,000+ EMPLOYEES

in 60 countries

100,000+ CUSTOMERS

in over 100 countries

6,900+ PATENTS

granted and pending

13,000 NETWORKS



across the globe



MOTOROLA SOLUTIONS

Motorola Solutions, Inc. 500 West Monroe Street, Chicago, IL 60661 U.S.A. motorolasolutions.com

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 MOTOROLA SOLUTIONS		WatchGuard Video 415 E. Exchange Allen, TX 75002 (P) 800-605-6734 (F) 212-383-9661			
Issued To:	Shavano Park Police Department - Attention: RFP# 2021-001			Date:	09-06-21
Project Name:	VaaS			Quote ID:	WDC-0400-01

Qty	Item #	Description
(11)	AAS-BWC-5YR-001 PaaS	Body-worn camera and evidence management software - 5 Year Video-as-a-Service Package @ \$49 per Month <u>Software, Hardware & Refresh:</u> <ul style="list-style-type: none"> Video-as-a-Service includes CommandCentral Evidence, the cloud-based evidence management system with unlimited device storage and unlimited cloud sharing. <ul style="list-style-type: none"> User licenses on a per-device basis. 50 GB of non-device storage included per device, averaged across all devices in the program CommandCentral Evidence, Records, Redaction, Sharing, Community Engagement capabilities and capture application included. Body-worn camera (battery + choice of mount included) Third year technology (Hardware) refresh. <u>Subscription, Support & Warranty:</u> <ul style="list-style-type: none"> 5-year agreement (billed Quarterly or Annually) Advanced hardware replacement service & 24/7 support No-Fault hardware warranty
(9)	AAS-ICV-BWC-5YR PaaS	Integrated Body-worn camera and In-car video and evidence management software - 5 Year Video-as-a-Service Package @ \$189 per Month <u>Software, Hardware & Refresh:</u> <ul style="list-style-type: none"> Video-as-a-Service includes the cloud-based evidence management system, with unlimited storage and unlimited cloud sharing. <ul style="list-style-type: none"> User licenses on a per-device basis. CommandCentral Evidence, capture, records, redaction and community engagement capabilities included. Body-worn camera (choice of mount) <ul style="list-style-type: none"> Third year technology (Hardware) refresh. CarDetector Mobile LPR w/ Vigilant LEARN (PlateSearch) In-Car Video System (Choice of forward camera) <ul style="list-style-type: none"> Includes 200GB DVR, Control panel & Infrared cabin camera WiFi Dock, HiFi wireless microphone kit, MiKroTik WiFi Kit & Smart Power Switch <u>Subscription, Support & Warranty:</u> <ul style="list-style-type: none"> 5-year agreement (billed Quarterly or Annually) No-Fault hardware warranty, Advanced hardware replacement service & 24/7 support

(20)	AAS-BWC-USB-DOC PaaS	USB Docking Station Video-as-a-Service Package @ \$4 per Month <ul style="list-style-type: none"> USB Dock for Body-worn camera including USB Cable
(1)	AAS-BWC-XFS-DOC PaaS	Transfer Station (8 Bay) Video-as-a-Service Package @ \$30 per Month <ul style="list-style-type: none"> 8-Bay Ethernet Transfer Station <ul style="list-style-type: none"> Ethernet Cable, Rack mount (optional) & Power Cord
(1)	AAS-UPL-SVR-001 PaaS	Upload Server - Video-as-a-Service Package @ \$100 per Month <ul style="list-style-type: none"> Upload Server <ul style="list-style-type: none"> Fast video offload, 8 TB of storage, 5 Year Warranty
(1)	WGA00574	4RE, VISTA HD, WiFi, Smart PoE Switch <ul style="list-style-type: none">
(9)	WGW00121	4RE / M500 System Installation, In-Car (Per Unit Charge)
(1)	WGW00122-300	4RE, On-Site Service, Access Point/Wireless Deployment Installation (General)
(9)	WGW00119	Video System Removal (Per Unit Charge)
(9)	WGA184	Radar Interface Cable for Stalker, Y-Cable, 10'
(20)	FRT-BWC-01	Shipping - BWC Unit <ul style="list-style-type: none"> Freight delivery for each Body Worn Camera Unit
(9)	FRT-BWCICV01 PaaS	Shipping - BWC ICV Pkg <ul style="list-style-type: none"> Freight delivery for each Body Worn & In Car Video combo Package
Subtotal Price (Excluding sales tax)		\$153,250.00

**Purchase as a Service (PaaS)
Financial Profile**

Total Price:	\$147,450.00
Contract Term:	5 Years
Monthly Payments:	\$2,457.50
Quarterly Invoice:	\$7,372.50

Quote Notes:

1. This Quote is valid for 90 days from the Quote Date. Pricing may change thereafter.
2. Any sales transaction resulting from this Quote is based on and subject to the applicable Motorola's Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents.
3. Motorola's Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.
4. Payment Terms: Equipment-Net 30 days upon shipment; Installation-Net 30 days upon completion; Services and Subscription Agreements-Net 30 days from receipt of Order.
5. The pricing in this Quote does not include any applicable taxes (e.g. sales/use tax).

Total Price	\$153,250.00
Deferred	\$147,450.00 (20 Payments of \$7,372.50)
Direct Purchase Items	\$5,800.00
Due Now	\$13,172.50
Quarterly Invoice (Excluding sales tax)	\$7,372.50



WATCHGUARD 4RE® HD PANORAMIC IN-CAR VIDEO SYSTEM

Simple controls, HD cameras, wireless uploads and full integration with body-worn cameras have made the WatchGuard 4RE the world leader for in-car video policing.



KEY FEATURES

INTUITIVE CONTROL – Icon-driven user interface and direct access keys make operation quick and simple.

FULLY INTEGRATED WITH BODY CAMERA – The WatchGuard 4RE In-Car system and one or more body-worn cameras can work seamlessly, capturing synchronized video of an event from multiple vantage points.

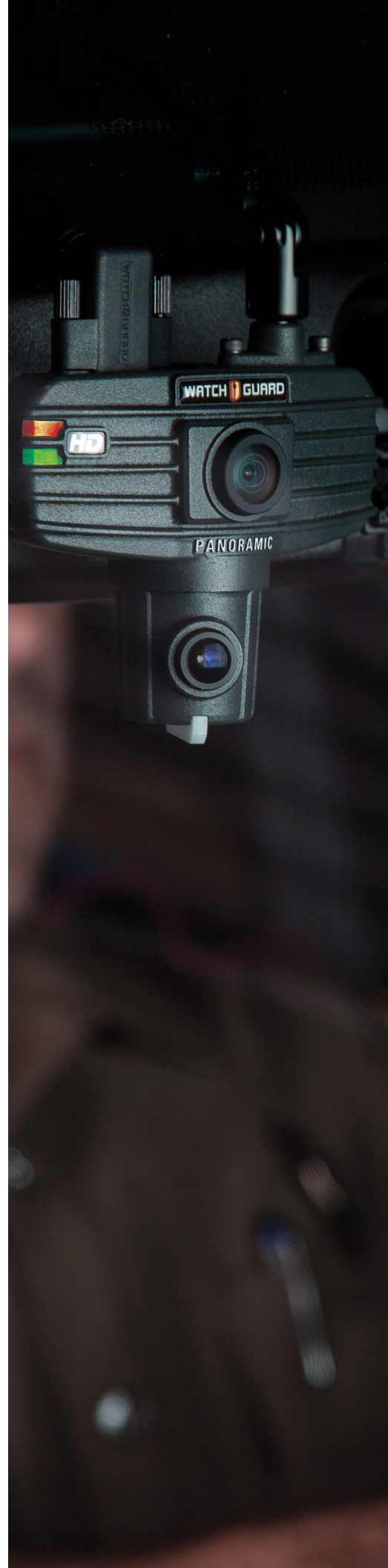
UPLOAD ANYWHERE, ANYTIME – Recorded events are uploaded wirelessly via cellular network from vehicle to evidence storage with no officer involvement.

SMART, EVENT-BASED RESOLUTION RECORDING – Record simultaneously in HD and SD and automatically save using a resolution configured to the event category.

FULL PANORAMIC HD COVERAGE – See everything in front of the patrol car with the stunning video quality of a rotatable HD camera and an HD panoramic camera, all in one compact, rugged housing.

NEVER MISS AN INCIDENT – RECORD AFTER THE FACT provides the power to go back in time and capture important evidence days after it happened, even when record wasn't pressed.

Dual Drive Architecture – Video is continuously recorded to the internal Solid State Hard Drive (SSHD) and all active recordings are written to both the internal hard drive and the removable USB Flash Drive, providing event transfer options and backup.



Full Coverage, Full Detail
Panoramic X2 Camera



Zero Impact On Line Of Sight
Zero Sightline (Zs) Camera



12X Optical Zoom
Hd Mini Zoom Camera



Infrared Illumination
Infrared Cabin Camera



Added Viewing
Side Or Rear-Facing Camera

SPECIFICATIONS

Hard Drive Storage Capacity
200GB

Certified to Military Specification
MIL STD 810-G

Operation Conditions
-40° F to 185° F

Integrated and GPS for Speed and Location
YES

Integrated Crash Detection
YES

Hours of Recording
Up to 80 hours

For more information, visit motorolasolutions.com/in-car



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WATCHGUARD V300 **CONTINUOUS-OPERATION BODY CAMERA**

The WatchGuard V300 continuous-operation body camera with detachable battery, wireless uploading and expansive storage addresses law enforcement's need for cameras to operate beyond a 12-hour shift.



KEY FEATURES

DETACHABLE BATTERY – Easily change the WatchGuard V300's rechargeable battery while on the go. Keep an extra battery at the ready for unexpectedly long shifts, extra shifts or part-time jobs where a body camera is required.

AUTOMATIC WIRELESS UPLOADING – Send critical video back to headquarters while still in the field. When docked in the vehicle, the V300 uploads to evidence management systems via wireless networks like LTE and FirstNet, anytime, anywhere.

INTEGRATED WITH IN-CAR SYSTEM – One or more V300 cameras and a WatchGuard 4RE® in-car system can work seamlessly as a single system, capturing synchronized video of an incident from multiple vantage points.

NATURAL FIELD OF VIEW – Eliminate the fisheye effect from wide-angle lenses that warps video footage. Our distortion correction technology provides a clear and complete evidence review process.

ABSOLUTE ENCRYPTION – Elevate your data security with encryption at rest and in transit technology. V300 guards your data and your reputation.

RECORD-AFTER-THE-FACT – Go back in time and capture video from events days after they happened, even when a recording wasn't automatically triggered or initiated by the officer. Don't rely on mere seconds of pre-event buffering to prove your case.

SPECIFICATIONS

Weight
6.8 ounces

Depth
1 1/8"

Storage
128 GB

IP Rating
IP 67

Resolution
1080p, 720p and 480p

Microphones
Dual

Vertical Field of View
Electronic Turret +15° /- 20°

Field of View
130°

Encryption
At rest and in transit

For more information, visit www.watchguardvideo.com



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WATCHGUARD 4RE® HD PANORAMIC IN-CAR VIDEO SYSTEM

Simple controls, HD cameras, wireless uploads and full integration with body-worn cameras have made the WatchGuard 4RE the world leader for in-car video policing.



KEY FEATURES

INTUITIVE CONTROL – Icon-driven user interface and direct access keys make operation quick and simple.

FULLY INTEGRATED WITH BODY CAMERA – The WatchGuard 4RE In-Car system and one or more body-worn cameras can work seamlessly, capturing synchronized video of an event from multiple vantage points.

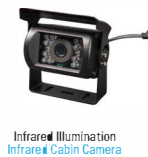
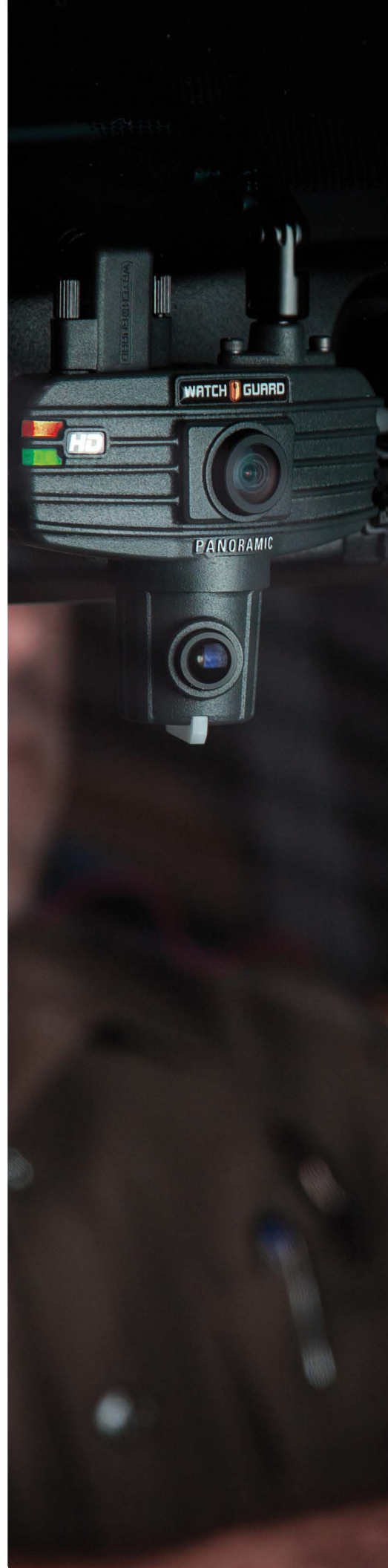
UPLOAD ANYWHERE, ANYTIME – Recorded events are uploaded wirelessly via cellular network from vehicle to evidence storage with no officer involvement.

SMART, EVENT-BASED RESOLUTION RECORDING – Record simultaneously in HD and SD and automatically save using a resolution configured to the event category.

FULL PANORAMIC HD COVERAGE – See everything in front of the patrol car with the stunning video quality of a rotatable HD camera and an HD panoramic camera, all in one compact, rugged housing.

NEVER MISS AN INCIDENT – RECORD AFTER THE FACT provides the power to go back in time and capture important evidence days after it happened, even when record wasn't pressed.

DUAL DRIVE ARCHITECTURE – Video is continuously recorded to the internal Solid State Hard Drive (SSHD) and all active recordings are written to both the internal hard drive and the removable USB Flash Drive, providing event transfer options and backup.



SPECIFICATIONS

Hard Drive Storage Capacity
256GB

Certified to Military Specification
MIL STD 810-G

Operation Conditions
-40 °F to 185 °F

Integrated and GPS for Speed and Location
YES

Integrated Crash Detection
YES

Hours of Recording
Up to 80 hours

For more information, visit motorolasolutions.com/in-car



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VIDEO-AS-A-SERVICE

TRANSPARENCY SHOULDN'T COME AT A HIGH PRICE

Get your cameras and get going. Our simple pay-as-you-go program helps you get everything you need for your body-worn and in-car camera video policing program with no upfront capital investment — from a robust camera system to advanced digital evidence management tools.

As the requirement for law enforcement video systems continues to grow, the obstacles to acquisition remain the same.

Raising funding and securing grants is difficult and time-consuming. Data storage and system maintenance costs are hard to predict. And video technology continues to mature, making a big investment potentially risky.

Motorola Solutions is overcoming these obstacles by delivering body-worn cameras, in-car video systems, digital evidence solutions and support services through Video-as-a-Service.

With no up-front capital investment required, you can deploy a new camera system and start using it immediately under a simple 5-year pay-as-you-go program. Everything you need is provided, including solutions to securely capture, collect, manage and share your evidence, as well as 24/7 support and no-fault warranty coverage.

And if you already have content on a digital evidence management system, we can work with you to migrate your video material to the new platform.

NO NEED TO RAISE FUNDS

Get what you need with no upfront investment and pay-as-you-go. Turn a capital investment into a manageable operational expense.

BUDGET PREDICTABILITY

Stay on budget with a low payment, fixed for 5 years, that includes your camera system, software, support, and video storage.

ASSURED PERFORMANCE

Maintain efficiency and reliability, with a no-fault warranty, advance hardware replacement and 24/7 phone support.

TECHNOLOGY REFRESH

Stay current with the latest technology, with a free refresh of your body-worn cameras and batteries during the program.

CLOUD HOSTED

Manage, store and share video evidence securely from your cloud account. We can even help you migrate your existing platform.



KNOCK DOWN DIGITAL EVIDENCE DATA SILOS

As important as it is to have the right mobile video cameras in place, it's just as critical to have the right digital evidence management tools to streamline the capture, collection, management and sharing of your data.

Capture Evidence with your Smartphone

Securely capture video, images and audio on-scene using an Android or iOS device with CommandCentral Capture.

Collect Evidence from your Citizens

Quickly gather evidence using case-specific, agency-generated links with CommandCentral Community.

Control your Entire Video System

Easily configure cameras, provision users, define permissions and maintain audit logs with CommandCentral Evidence.

Unify your Evidence Management

Intelligently organize, redact and audit all of your agency's digital evidence from one place with CommandCentral Evidence.

Simplify your Evidence Sharing

Seamlessly view and share all case-related information from one, streamlined interface with CommandCentral Records.

PACKAGE SUMMARY

	BODY-WORN CAMERAS	IN-CAR CAMERAS	INTEGRATED SYSTEM
	\$49/month	\$149/month	\$189/month
Systems	V300 continuous-operation body-worn camera, detachable battery and camera mount.	WatchGuard 4RE® in-car video system, CarDetector Mobile LPR and Vigilant PlateSearch software, infrared cabin camera, choice of forward-facing HD camera, HiFi microphone, WiFi upload kit and smart power switch.	Body-Worn Camera System + In-Car Camera System + WiFi access point/body-worn camera dock for a seamless, integrated camera system.
Software	CommandCentral Capture, CommandCentral Community, CommandCentral Evidence, and CommandCentral Records for cloud-based digital evidence collection, management and sharing. Includes free digital evidence migration to the new platform.		
Support	Five years of no-fault hardware warranty, advance hardware replacement and 24/7 phone support.		
Refresh	New body-worn camera with battery in third year.		New body-worn camera with battery in third year.

For more information, please visit motorolasolutions.com/video-as-a-service



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**REQUEST FOR PROPOSALS FOR
LAW ENFORCEMENT BODYWORN CAMERA & VEHICLE CAMERA SYSTEMS
WITH VIDEO EVIDENCE STORAGE SOLUTION
Project # 2021-001**

RFP Questions and Staff Answers

1. **Question: Do contractors have to mail or drop off a hard copy of their bid to City Hall?**

Answer: A hard copy is not required. An electrical copy of the bid is sufficient.

2. **Question: How does the Department want to upload videos?**

Answer: The Department wants remote uploads of BWC and in-car video evidence via the car's mobile router (AT&T FirstNet cellular) and upload via a multi-docking station in the Patrol Room. If companies offer additional avenues for upload (from say the BWC directly over WiFi) the company should include that information in their bid.

3. **Question: Does the rear (cage) camera require a microphone?**

Answer: A microphone for the rear (cage) camera is required.

4. **Question: What is the GB of video data generated by the department per shift?**

Answer: The current system does not provide upload logs to determine amount of video data upload per shift or day.

A manual calculation using 4 days of data estimates an average of 18.82 GB of video evidence being uploaded per day to the City server. In total 4.91 TB of police evidence video data is held on the City server.

5. **Question: What is the number of users/licenses needed for video redaction?**

Answer: 2 users/licenses are needed for video redaction.

6. **Question: What is the City's anticipated award date?**

Answer: Anticipated award date is September 20, 2021.

7. Question: What is the City's anticipated project execution date?

Answer: City anticipates execution of the contract as-soon-as-possible after October 1, 2021. City will though, of course, work on scheduling with awarded contractor.

8. Question: Can the City please confirm, it is seeking a 5-Year contract term with the awarded vendor?

Answer: This RFP has no contract term requirement. Once a contractor is awarded, the City will enter into contract negotiations. If a company has standard multi-year contract terms and wish to include that in their RFP that is fine.

9. Question: In order to calculate required storage space and accessories,

- a. **How many shifts per day?**
- b. **How many hours per shift?**
- c. **How many Body Worn Cameras in use per shift?**
- d. **How many service vehicles per shift?**
- e. **Will every Officer using a BWC also have a vehicle?**
- f. **At what resolution will videos be recorded?**
- g. **How many anticipated hours of recorded video per Officer per shift, for both BWC and Vehicle Cameras?**
- h. **How much time between shift turnover?**
- i. **How many Officers will be simultaneously uploading videos and data at any given time?**
- j. **What is the minimum retention for recorded videos?**
- k. **What is the maximum retention for recorded videos?**
- l. **Approximately what percentage of videos are extended beyond the stated minimum retention? Approximately what percentage are at maximum?**

Answer:

- a. 2 shifts per day (night & day)
- b. 12 hours shifts
- c. 3 to 4 BWCs per shift
- d. 3 to 4 service vehicles per shift
- e. No. At times BWCs are by Investigative and Command staff who operate without regular patrol vehicles.
- f. 480p/720p/1080p pixel resolutions settings are required
- g. The current system does not provide upload logs to determine amount of video data upload per shift or day. A manual calculation using 4 days of data estimates an average of 9.86 hours of video evidence being uploaded per day to the City server.
- h. Typical shift change time is 15 minutes. Each shift is 12 hours long.
- i. Potentially 3 to 4 officers uploading simultaneously. Typically only 1 to 2 officers are uploading at any given time.

- j. Retention schedule is determined by State Law. Lowest category is *Test* which is 15 days.
- k. Retention schedule is determined by State Law. The Longest is *Felony First Degree & Capital* which is 18,250 days (50 years). City typically has less than 5 Felonies First Degree in a calendar year.
- l. If Department needs to retain video longer than the programmed category retention schedule, the evidence will be downloaded to local storage.

10. Question: If the vendor is providing vehicle installation services, would the City also desire uninstallation of the existing Vehicle Camera systems?

a. If so, how many existing Vehicle Camera systems will require removal?

Answer: Yes, although only in the 7 of the 9 Patrol Vehicles specified in the RFP require uninstalling existing in-car camera equipment. The City is replacing 2 of the 9 Patrol Vehicles in Fall 2021. Those new cars will be clean installs of the contractor's equipment.

11. Question: For the Alternative Bid 1 for video redaction software, if the vendor is proposing a local workstation-based solution, would the City still require two licenses or would those individuals share a single workstation?

Answer: If the video redaction software is workstation-based, then 2 licensed workstations is required.

12. Question: For the Alternative Bid, does the City want the total pricing for the Base Bid plus the additional product, or does it only want the pricing for the additional product, assuming that it does not otherwise fundamentally change the pricing for the Base Bid?

Answer: Contractors need to provide a cost for requirements of the Base Bid and a separate cost for each of the Alternative Bid items. If selecting an Alternative Bid item impacts the cost of the Base Bid, contractor needs to put those details in the RFP under the Alternative Bid.

13. Question: Can the City please confirm that it is acceptable to submit an electronic copy of the proposal to the designated individual specified in the RFP in lieu of a hard copy?

Answer: A hard copy is not required. An electrical copy of the bid is sufficient.

**REQUEST FOR PROPOSALS
FOR
LAW ENFORCEMENT BODY WORN CAMERA &
VEHICLE CAMERA SYSTEMS WITH VIDEO EVIDENCE
STORAGE SOLUTION**

Project # 2021 - 001

**UPDATED 8/30/21 TO REFLECT ANSWERS FROM THE QUESTION &
ANSWER SHEET (VISIT [HTTPS://SHAVANOPARK.ORG/BIDS](https://shavanopark.org/bids)). ALL
CHANGES HIGHLIGHTED.**



**Submission Deadline:
WEDNESDAY, SEPTEMBER 8, 2020**

City of Shavano Park
900 Saddletree Court
Shavano Park, TX 78231
(210) 493.3478
www.shavanopark.org

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- II.** Scope of Services Required
- III.** Bidding Instructions
- IV.** Bid Specifications
- V.** Criteria for Evaluation and Selection
- VI.** Award Schedule
- VII.** Reservation of Rights and Contract Requirements

CITY OF SHAVANO PARK
LAW ENFORCEMENT BODY WORN CAMERA & VEHICLE CAMERA SYSTEMS
WITH VIDEO EVIDENCE STORAGE SOLUTION
REQUEST FOR PROPOSALS
Project # 2021 – 001

I. INTRODUCTION

The City of Shavano Park is accepting bids from qualified contractors to provide all materials & labor to install law enforcement camera systems (both body-worn and in car) that provide an easy to use management platform with cloud-based video storage that comes with installation, warranties, training and support. Bids must be received by Trish Nichols, City Secretary in City Hall by Wednesday, September 8, 2021 at 3:00PM.

The City of Shavano Park will consider the ease of the solution's use, contractor's installation, maintenance, training and support offerings, the bid's adherence to the technical requirements and proposal pricing of bidders in making the award. City of Shavano Park reserves the right to reject any and all bids, to waive informalities and technicalities, to reject portions of the bids and to award contracts in a manner consistent with the City and laws governing the State of Texas.

There is no expressed or implied obligation for the City to reimburse responding companies for any expenses incurred in preparing proposals in response to this request.

Any inquiries concerning the request for proposals should be addressed to Trish Nichols, City Secretary at (210) 581-1116 or citysecretary@shavanopark.org.

It is anticipated that the selection of a company will be completed on September 20, 2021.

II. SCOPE OF SERVICES REQUIRED

The City is seeking bids for Law Enforcement camera systems (both body-worn and in car) that provide an easy to use single management platform and cloud-based video storage. Providers are expected to provide offerings for installation (sub-contracted or in-house), warranty, training and support for their products and software.

The Base Bid, as described in the bid specifications, shall include solutions for an integrated body worn camera system and vehicle camera system with video storage / management control. Contractors also need to provide their offerings for installation, warranty, training and support for their equipment and software.

The contractor is to prepare separate Alternative Bids for (1) video redaction software and (2) License plate recognition software. All bids must be formatted to include separate prices for base and alternative bids. Qualified Contractors shall take their own measurements for the manufacturing and installation of the materials.

III. BIDDING INSTRUCTIONS

All proposals shall be submitted to and all other correspondence shall be directed to the following point of contact:

City of Shavano Park
Attention: Trish Nichols, City Secretary

900 Saddletree Court
Shavano Park, TX 78231

Phone: (210) 581.1116

Fax: (210) 492.3816

Email: citysecretary@shavanopark.org

Due Date. All bids must be received no later than **3:00 P.M., on Wednesday, September 8, 2021.** Contractors shall provide a ~~printed and~~ digital copy on CD, Thumb Drive or Email for submission.

Pre-Bid Meetings: There will be two pre-bid meetings via the Zoom app to discuss the scope of work and have an opportunity to ask questions of City staff. Meeting details are as follows:

Pre-Bid Meeting 1

Time: August 17, 2021 @ 11 AM CST

Zoom Link: <https://us06web.zoom.us/j/89783352677>

US Toll Free: (888) 788.0099

Meeting ID: 897 8335 2677

Pre-Bid Meeting 2

Time: August 19, 2021 @ 3 PM CST

Zoom Link: <https://us06web.zoom.us/j/81323379335>

US Toll Free: (833) 548.0282

Meeting ID: 813 2337 9335

Qualified contractors are highly encouraged to attend a pre-bid meeting.

All proposals become the property of City of Shavano Park upon receipt and will not be returned to the submitter. Any cost or expense incurred by the submitting company that is associated with the preparation or selection process of the proposal shall be borne solely by said company.

Inquiries and Interpretations: Responses to inquiries which directly affect an interpretation or change to this proposal will be issued in writing by the City staff as an addendum and faxed or emailed to all parties recorded by the City as having received a copy of the proposal. All such addenda issued by the City prior to the time that proposals are received shall be considered part of the proposal, and the Respondent shall be required to consider and acknowledge receipt of each addendum in its proposal.

Only those inquiries the City replies to by writing shall be binding. Oral and other interpretations or clarifications will be without legal effect.

IV. BID SPECIFICATIONS

The contractor shall have the qualifications, knowledge and experience to properly and reliably perform the Scope of Services herein described. The contractor shall provide sufficient qualified personnel to perform the Scope of Services required in a timely accurate and professional manner.

Bids are to include prices and specifications for this project as described below. Qualified contractors shall take their own measurements for the manufacturing and installation of the materials.

Base Bid:

Body Worn Camera (BWC) Specifications

Bid for setup and configuration of 20 BWCs

- Waterproof, shockproof case (Min. IP66).
- Multiple mounting options – on the body, i.e. clasps, plates, etc. Also list other mounting options, such as sunglass mounting, caps or helmets and vehicle.
- Ability to record continuously for a minimum of 7 hours.
- If camera has pre-record, must have the ability to deactivate the feature.
- Audio and video recording required.
- Minimum resolution settings of 480p/720p/1080p.
- Minimum of 30 frames per second video.
- Multiple charging options, AC, 12V DC.
- WiFi & GPS features are not a requirement, but these features will be considered.

Vehicle Camera Specifications

Bid for setup and configuration of 9 Patrol Vehicles to include (1) 2015 Chevrolet Silverado, (2) 2020 Chevrolet Tahoes, and (6) 2017 Ford Explorers.

Company Systems should be compatible with a Sierra Wireless MP70 mobile router for in-the-field connectivity features. Companies must state in their RFP if their system is NOT compatible with an MP70 and require purchase of a new mobile router.

- Front dash cam and Rear seat (cage) suspect camera. A microphone for the rear (cage) camera is required.
 - Companies will receive *Ease of Solution's Use* points in RFP scoring if cables terminate at the cameras and are swappable by an officer (rather than a swap-out require running new cables underneath the Car interior panels installed by a tech).
- Touchscreen display or a Windows 10 operating system compatible software application for officer control of the recording system.
- Wireless microphone to record audio during event recording (or system activates BWC).
- DVR box / CPU for the cameras with WiFi and GPS.
- All cameras have minimum resolution settings of 480p/720p/1080p.
- Minimum of 30 frames per second video.
- Companies should state if their system can interface with car radar. Feature not required but will be considered.
- Auto-shut off timer: specify if independently battery powered or is compatible with HAVIS ChargeGuard.

Video Evidence Storage / Management Specifications

Bid for 4 Command staff with admin access and 16 officers with regular access the cloud evidence storage.

- A single Evidence Management Suite app or web-based portal for both body-worn and vehicle camera videos.
- Evidence Management Suite should come with a robust case management solution. Companies are encouraged to include in their bid all features of the case management solution.
- Off site, secure, cloud storage for both BWC and Vehicle Camera evidence data
 - Companies must provide cost per Gigabyte and all other pricing and fees for cloud storage.
- Clear indication of storage costs, equipment replacement costs, and cloud transactions costs. Disclosure of all additional costs.
- 24-hour access for viewing or downloading the stored videos.
- Ability to export audit trail (chain-of-custody) along with video in an industry standard video file format.
- Ability to generate a shareable encrypted web link to video evidence data.
- Companies should provide in their bid all details on how the Evidence Management platform can ingest non-Company video evidence (e.g. video/photo evidence submitted by other agencies, or the community) into the case management solution. Not a requirement to have this feature but will be considered.
- Upon termination of the contract, City shall be given sufficient time to download all audio and video content.
- Acknowledgment that all data is property of the city and must be made available at no additional cost.
- Storage solution compliance with law enforcement Criminal Justice Information Services (CJIS) data protection and transport (i.e. SSL) standards. No external party-initiated connections will be allowed. The storage facility must be located within the United States

(lower 48) including data storage for disaster recovery (DR) solutions. [NOTE: For additional information on CJIS standards, please see <https://www.fbi.gov/services/cjis/cjis-security-policy-resource-center>].

Installation, Warranty, Training and Support Specifications:

- All terms, conditions and costs for installation of vehicle camera solution (specify if in-house or sub-contracted)
- All terms, conditions and costs for equipment warranties offered
- All terms, conditions and costs for training offered (at minimum for Police Command staff, e.g. train-the-trainers)
- Unlimited Support

Additional Bids:

The contractor is to prepare separate Alternative Bids for (1) video redaction software and (2) License plate recognition software. All bids must be formatted to include separate prices for alternative bids.

1. Video evidence redaction software
 - Specify functionality, capabilities and any hardware/software requirements
 - Specify all terms, conditions and costs
2. License plate recognition camera reader and software
 - Specify functionality, capabilities, and any hardware/software requirements
 - Specify all terms, conditions and costs

V. CRITERIA EVALUATION AND SELECTION

With the recommendation of the Police Department Command Staff, the City Manager will evaluate qualifications based on requirements described in this section and make a recommendation for award and selection to City Council based upon which proposal represents the best value to the City. The City Manager after selection by City Council will begin to negotiate a contract with awarded qualified contractor. The City of Shavano Park reserves the right to reject any or all proposals.

- **Ease of solution's use (20%)**
- **Installation, maintenance, training, and support offerings (10%)**
- **Adherence to the technical requirements of the RFP (20%)**
- **Proposal Pricing (50%)**

VI. AWARD SCHEDULE

Award schedule milestones are as follows. All times are Central Standard Time.

Date	Activity
August 9, 2021	Issue Request for Proposals
August 11, 2021	RFP Notice in Newspaper
August 17, 2021, 11 AM	Pre-Bid Meeting Opportunity 1 (via Zoom app)
August 19, 2021, 3 PM	Pre-Bid Meeting Opportunity 2 (via Zoom app)
August 27, 2021, 3 PM	Deadline for Question
September 8, 2021, 3 PM	Submittal Deadline
September 20, 2021	City Manager presents recommendations to City Council, who selects company to award contract.

VII. RESERVATION OF RIGHTS AND CONTRACT REQUIREMENTS

A. Contract Award: The City reserves the right to select one or no company in response to this proposal. The company, if selected, will be the company whose proposal is deemed most advantageous to the City. This proposal does not commit the City to enter into a Contract, award any services related to this proposal.

In the event the parties cannot negotiate and execute a contract within the time specified, the City reserves the right to terminate negotiations with the selected company and commence negotiations with another company.

B. Hold Harmless Agreement: THE RESPONDENT HEREBY AGREES TO PROTECT, DEFEND, INDEMNIFY AND HOLD THE CITY AND ITS EMPLOYEES, AGENTS, OFFICERS AND SERVANTS FREE AND HARMLESS FROM ALL LOSSES, CLAIMS, LIENS, DEMANDS AND CAUSES OF ACTION OF EVERY KIND AND CHARACTER INCLUDING, BUT NOT LIMITED TO, THE AMOUNTS OF JUDGMENTS, PENALTIES, INTERESTS, COURT COSTS, LEGAL FEES, AND ALL OTHER EXPENSES INCURRED BY THE CITY ARISING IN FAVOR OF ANY PARTY, INCLUDING CLAIMS, LIENS, DEBTS, PERSONAL INJURIES, INCLUDING EMPLOYEES OF THE CITY, DEATH OR DAMAGES TO PROPERTY (INCLUDING PROPERTY OF THE CITY) AND WITHOUT LIMITATION BY ENUMERATION, ALL OTHER CLAIMS OR DEMANDS OF EVERY CHARACTER OCCURRING OR IN ANY WAYS INCIDENT TO, IN CONNECTION WITH OR ARISING DIRECTLY OR INDIRECTLY OUT OF THIS CONTRACT. BIDDER AGREES TO INVESTIGATE, HANDLE, RESPOND TO, PROVIDE DEFENSE FOR AND DEFEND ANY SUCH CLAIMS, DEMAND, OR SUIT AT THE SOLE EXPENSE OF THE RESPONDENT. THIS PROVISION IS NOT INTENDED TO CREATE ANY CAUSE OF ACTION IN FAVOR OF ANY THIRD PARTY AGAINST RESPONDENT OR THE CITY

OR TO ENLARGE IN ANY WAY THE RESPONDENT'S LIABILITY BUT IS INTENDED SOLELY TO PROVIDE FOR INDEMNIFICATION OF THE CITY FROM LIABILITY FROM DAMAGES OR INJURIES TO THIRD PERSONS OR PROPERTY ARISING FROM RESPONDENT'S PERFORMANCE HEREUNDER.

- C. Anti-Lobbying Provision:** During the period between RFP submission date and the contract award, respondents, including their agents and representatives, shall not directly discuss or promote their RFP with any member of the City Council or City staff except in the course of City-sponsored inquiries, briefings, interviews, or presentations. Violation of this provision shall result in the rejection of the respondent's RFP and disqualification from future consideration of similar RFP's.
- D. Jurisdiction:** Contract(s) executed as part of this solicitation shall be subject to and governed under the laws of the State of Texas. Any and all obligations and payments are due and payable in Bexar County, Texas. The parties agree that venue for purposes of any and all lawsuits, cause of action, arbitration, and/or any other dispute(s) shall be in Bexar County, Texas
- E. Conflict of Interest:** Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local government entity disclose in the Questionnaire Form CIQ, the vendor or person's affiliation or business relationship that might cause a conflict of interest with a local government entity. By law, this questionnaire must be filed with the records administrator of the City of Shavano Park not later than the 7th business day after the date the person becomes aware of facts that require the statement be filed. See Section 176.006, Local Government Code. A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor. For more information or to obtain Questionnaire CIQ visit the Texas Ethics Commission web page at www.ethics.state.tx.us/forms/CIQ.pdf.

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Start Date 8/1/2021 End Date 9/13/2021

View Report

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City of Shavano Park
PERIODIC REPORT OF ISSUED PERMITS

Page 1

Printed: 09-13-2021

[Designated period: 08/01/21 to 09/13/21]

[Prior period: 08/01/20 to 09/13/20]

	Prms	Valuation	Fees Paid	Prms	Valuation	Fees Paid
Commercial:						
Building (C) New (Shell Only) (n/a)	1	486,843.00	4,548.80	0	0.00	0.00
Electric (C) (n/a) (n/a)	1	0.00	773.88	0	0.00	0.00
Finish Out Tenant Finish Out (n/a)	1	20,000.00	2,158.84	0	0.00	0.00
HVAC (C) (n/a) (n/a)	2	0.00	1,066.01	0	0.00	0.00
Plumbing (C) (n/a) (n/a)	2	0.00	594.51	0	0.00	0.00
Tree Trimming (C) (n/a) (n/a)	54	0.00	1,936.64	0	0.00	0.00
<i>Development Services Fees</i>						
Credit Card Fee			269.64			0.00
Technology Fee			35.00			0.00
TOTALS FOR PERMITS SHOWN ABOVE	61	506,843.00	11,078.68	0	0.00	0.00
Other:						
Driveway Permit (n/a) Driveway	2	0.00	522.76	0	0.00	0.00
Fire Alarm Permit Fire Sprinkler/Alarm (n/a)	1	1,941.00	76.88	0	0.00	0.00
Fence Permit (n/a) Fence	2	0.00	420.26	0	0.00	0.00
Fire Sprinkler Permit (n/a) Improvements/ Remodels**	1	0.00	292.13	0	0.00	0.00
Fire Sprinkler Permit Fire Sprinkler/Alarm (n/a)	1	7,580.00	292.13	0	0.00	0.00
Pod Permit - No Fee (n/a) Other (please explain below)	2	0.00	10.26	0	0.00	0.00
Sport Court (n/a) Sports Court	1	0.00	363.88	0	0.00	0.00
Sign Permit (n/a) Other (please explain below)	1	0.00	256.25	0	0.00	0.00
Swimming Pool (n/a) Pool/ Spa	1	0.00	620.13	0	0.00	0.00

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Start Date End Date

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City of Shavano Park
PERIODIC REPORT OF ISSUED PERMITS

Page 2

Printed: 09-13-2021

[Designated period: 08/01/21 to 09/13/21]

[Prior period: 08/01/20 to 09/13/20]

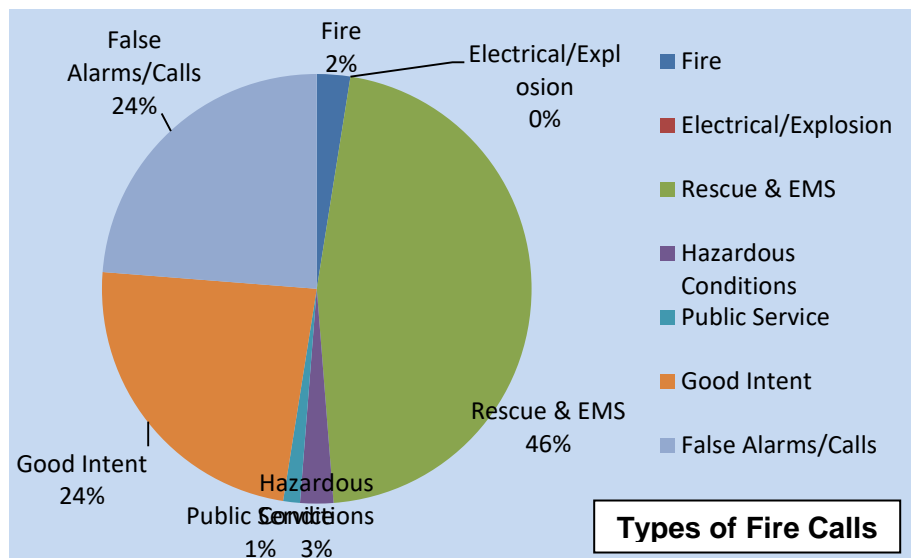
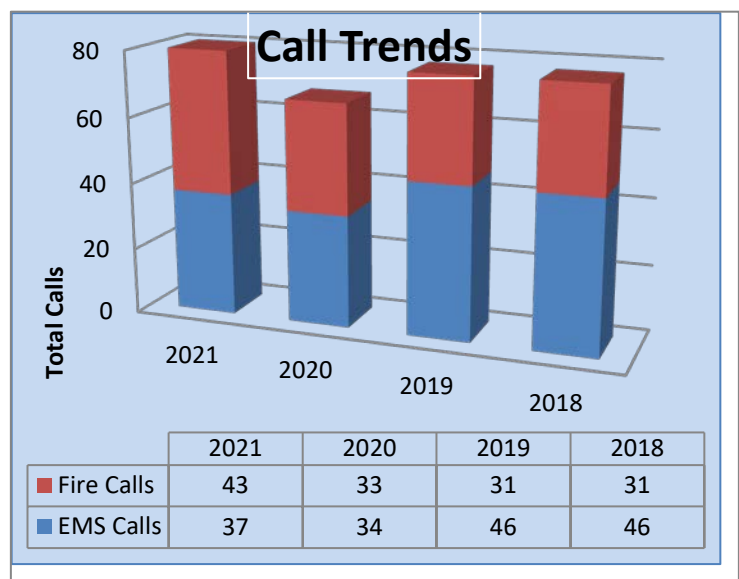
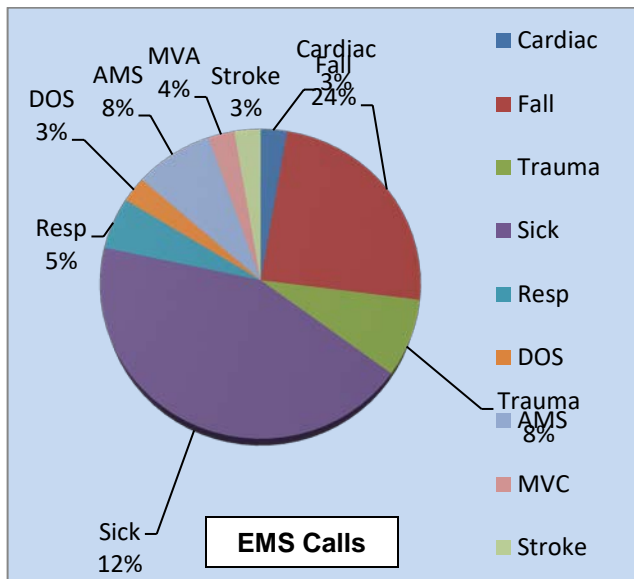
Gas (R) (n/a) (n/a)	1	0.00	210.13	0	0.00	0.00
HVAC (R) (n/a) (n/a)	11	0.00	3,290.31	0	0.00	0.00
Plumbing (R) (n/a) (n/a)	10	0.00	2,106.43	0	0.00	0.00
Roof (R) (n/a) Roof (or re-roof)	7	0.00	1,112.16	0	0.00	0.00
Tree Trimming (R) (n/a) (n/a)	5	0.00	177.64	0	0.00	0.00
<i>Development Services Fees</i>						
<i>Credit Card Fee</i>			380.79			0.00
<i>Technology Fee</i>			205.00			0.00
TOTALS FOR PERMITS SHOWN ABOVE	43	0.00	15,779.11	0	0.00	0.00
TOTAL FOR ALL PERMITS IN THE PERIOD	116	516,364.00	29,712.47	0	0.00	0.00

Shavano Park Fire Department



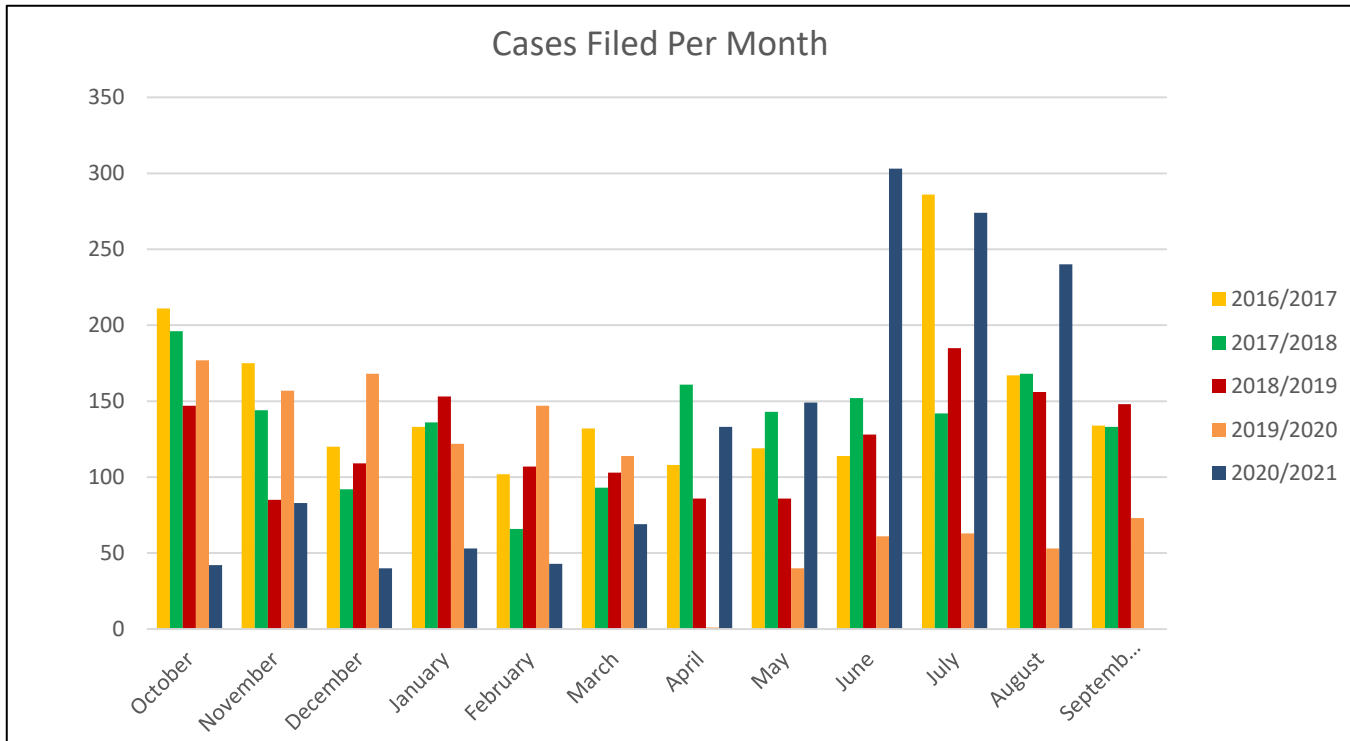
Summary of Events for August 2021

- Shavano Park FD responded to **80** requests for service in **August**.
- This is a **16% increase** from the previous **August**.
- Shavano Park FD responded to **9** automatic aid requests from Leon Springs FD, Castle Hills FD, and Hollywood Park FD.
- Shavano Park FD received **1** automatic aid responses for Castle Hills FD and Hollywood Park FD.
- Shavano Park FD Responded/stood-by for **12** mutual aid requests from other departments.
- The average response time for calls within Shavano Park is **4 minutes 37 seconds** this month.
- Fire Fighters completed a total of **202 hours of fire** and **148 hours of EMS** training in the month of **August**.
- Certified Fire Inspector inspected **4** commercial buildings.
- Fire crews performed **2** pre-incident fire plan reviews
- Certified Plans Examiners reviewed **2** sets of commercial building/renovation plans/changes to previously submitted plans



City of Shavano Park

Municipal Court Activity August 2021

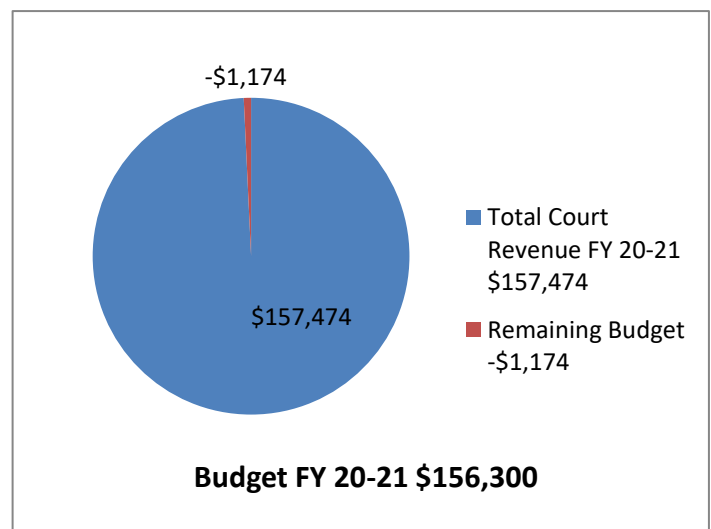


Cases Resolved	Current Month	Prior Year
Fine	77	31
Not Guilty By Judge	0	0
Guilty	16	13
Dismissed	9	0
Compliance Dismissal	30	0
Defensive Driving	20	4
Deferred Disposition	31	0
Proof of Insurance	1	0
TOTAL	184	48

There was 1 case filed in April 2020.
(Insufficient to register on the above chart)

There were no in-person Municipal Court proceedings March - May, July - December 2020 and January - February 2021 due to the coronavirus.

Court Revenue	Current 20/21	Prior 19/20
October	\$ 7,514	\$ 10,865
November	8,737	10,311
December	5,261	10,494
January	7,312	12,522
February	8,186	17,307
March	16,987	15,672
April	18,516	6,808
May	18,146	8,853
June	22,954	17,162
July	24,409	8,663
August	19,452	8,466
September	-	5,954
	\$ 157,474	\$ 133,075



**Monthly Activity Report
City of Shavano Park Police Department
August 2021**

**Activity Report: 174 incidents were responded to by the Police Department.
1319 total incidents were responded to by the Department for 2021.**

Criminal Incidents	August	Calendar Year				
		2021	2020	2019	2018	2017
Alcohol Beverage Code Violations	0	0	0	0	1	0
Arrest of Wanted Persons (Outside Agency)	3	14	8	15	19	21
Assault	1	5	5	0	3	1
Burglary Building	0	3	4	5	1	3
Burglary of Habitation	0	0	0	0	5	4
Burglary Vehicle	5	17	8	8	8	13
Criminal Mischief / Reckless Damage	0	13	7	7	5	15
Criminal Mischief Mail Box	0	2	1	0	0	2
Criminal Trespass	0	2	0	0	0	0
Cruelty to Animals	0	0	0	0	0	0
Deadly Conduct	0	0	0	0	0	0
D.U.I. - Minor	0	1	0	0	0	1
D.W.I. / D.U.I.	2	17	15	10	6	4
Driving while License Suspended / Invalid	0	0	0	2	4	0
Endangerment of Child	0	0	0	0	0	1
Evading Arrest	2	7	2	1	3	0
Failure to Identify	0	0	0	0	0	1
Family Violence	0	3	4	3	1	3
Fraud / Forgery / False Reports / Tamper w/ Govt. Record	1	7	8	0	2	0
Harassment / Retaliation / Terroristic Threat	0	0	3	0	0	2
M.I.P. Alcohol / Tobacco	0	1	3	0	0	0
Murder	1	1	0	0	0	0
Narcotics Violation (class B and up)	1	4	12	12	10	16
Narcotics Violation (class C)	0	9	16	14	18	43
Possession of Prohibited Weapon / Unlawful Carry	0	0	0	1	0	1
Public Intoxication	0	0	1	1	0	3
Resisting Arrest	0	0	0	0	0	1
Robbery	0	2	2	0	0	1
Sexual Assault	0	0	1	0	0	0
Solicitation of a Minor / Indecency with a Minor	0	0	0	0	1	0
Suicide	0	0	1	0	0	0
Theft	0	15	24	9	11	22
Theft of Mail	0	2	8	0	0	1
Theft of Motor Vehicle / Unauthorized Use of Motor Veh.	0	3	4	0	0	2
Total Criminal Calls Handled	16	128	137	88	98	161

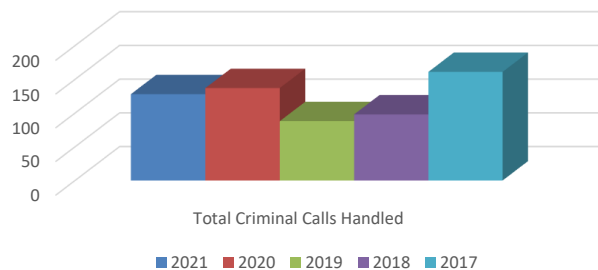
Monthly Activity Report
City of Shavano Park Police Department
August 2021

Non-Criminal Incidents

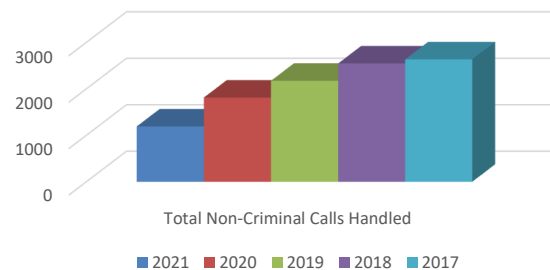
	August	Calendar Year				
		2021	2020	2019	2018	2017
Accidents Major (With Injuries)	0	3	2	8	7	10
Accidents Minor (Non-Injury)	8	45	36	74	69	50
Alarm Call	27	281	401	505	498	557
Animal Calls / Complaints	7	50	107	147	171	143
Assist Fire Department / EMS	39	242	373	426	444	388
Assist Other Law Enforcement Agencies	1	18	59	89	94	81
Assist the Public	4	28	80	105	77	106
City Ordinance Violations	4	30	57	34	374	420
grass 1 nuisance 1 permit 1 solicitor 1						
Criminal Trespass Warning	0	10	11	10	5	7
Deceased Person / Natural / Unattended	1	11	23	15	20	17
Disturbance / Keep the Peace	3	40	71	46	59	56
Emergency Detention	2	10	12	9	4	10
Health & Safety Violations	0	0	0	0	0	0
Information Reports	10	62	127	164	213	195
Missing Person / Runaway	0	0	3	4	0	1
Recovered Property / Found Property	2	14	11	9	8	21
Suspicious Activity, Circumstances, Persons, Vehicles	11	96	154	194	214	285
Traffic Hazard	3	17	21	72	47	49
Welfare Concern	4	38	48	65	58	52
911 Hang-up Calls	32	196	217	199	185	188
Total Non-Criminal Calls Handled	158	1191	1813	2175	2547	2636
Officer Initiated Contacts						
Community Policing Contacts / Crime Prevention	248	2052	899	1496	2620	2630
Out of Town / Patrol-By Reports	24	137	211	430	410	480
Total Officer Initiated Contacts	272	2189	1110	1926	3030	3110

There was no reported gang activity for August 2021. For 2021 there have been no reported gang activity.

Criminal Calls



Non Criminal Calls



City of Shavano Park Police Department August 2021 Breakdown

Arrest of Wanted Person

1. 4300 blk. Lockhill-Selma Road - Bexar County Warrants
2. 4100 blk. N. Loop 1604 W. - U.S. Marshall
3. 4000 blk. N. Loop 1604 W. - Austin Warrants

Assault

1. 100 blk. Bobcat Bend - assault on Police Officer

Burglary of Vehicle

1. 100 blk. Box Oak - forced entry, items taken
2. 4000 blk. DeZavala Road - vehicle parts taken
3. 300 blk. Harvard Oak - forced entry, items taken
4. 300 blk. Pagoda Oak - forced entry, nothing taken
5. 300 blk. Pagoda Oak - no force, nothing taken

DWI

1. 4000 blk. N. Loop 1604 W. - driving under the influence
2. 4100 blk. N. Loop 1604 W. - driving under the influence

Evading Arrest

1. 100 blk. Shavano Drive - suspect fled from officers
2. 13200 blk. Huebner Road - suspect fled from officers

Fraud

1. 200 blk. Geddingtong - credit card abuse

Murder

1. 100 blk. Windmill Road - murder/suicide

Narcotics (class B & up)

1. 15600 blk. N.W. Military Hwy. - possession of controlled substance

August 2021

Officer	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Grand Total
Warnings	10	20	14	12	13	29	1	26	16	0	0	16	29	0	11	197
Citations	13	4	3	5	12	28	0	0	18	0	1	18	111	5	11	229
Cases	10	16	11	2	20	24	6	13	2	19	1	9	11	14	16	174
Activity Totals	33	40	28	19	45	81	7	39	36	19	2	43	151	19	38	600
Vehicles Stopped	14	24	15	13	21	42	1	19	28	0	1	25	110	3	19	335
Community Policing	20	36	52	48	0	0	10	40	9	6	0	20	0	1	6	248
	Benavides	Cantu	Casares	Flores	Garza	Harper	Martinez	Mendoza	Nakazono	Page	Phelps	Quintanilla	Rangel	Torres	Villanueva	

Officer	P	Q	R	S	T	U	V	W	X	Y	Z	Total B
Warnings												0
Citations												0
Cases												0
Activity Totals	0	0	0	0	0	0	0	0	0	0	0	0
Vehicles Stopped												0
Community Policing												0

Grand Total
197
229
174
600
335
248

PUBLIC WORKS DEPARTMENT
Monthly Report -August 2021

WATER UTILITY

- PW Staff repaired the leaking backflow preventer at city hall
- PW Staff addressed a damaged water main at NW Military & End Gate, water was restored within 3 hrs (Gas Contractor damaged)
- PW Staff assisted Advance water well with the removal of well shaft & motor , at well site 3,4 and camera surveyed for EAA and TCEQ
- PWD and Office Manager worked on new door hanger notifications in case of emergency shut downs

STREETS

- PW Staff addressed complaints regarding vegetation along Long Bow's gutter line
- PWD, CM, ASST to CM met with Alderman to discuss the finances for street maintenance program

DRAINAGE

FACILITIES

- PW Staff worked on building at shed around city hall water softener
- PW Staff worked on adding the back gate/driveway to PD parking lot
- Contractor installed the gutters for the pavilion
- Contractor installed new steps to code at the pavilion restrooms
- Contractor installed gas line for the city hall generator, inspection next week along with gas meter install

OTHER

- Joe completed Basic Water training, now he can register to take his Class D water license
- PWD attended Certified Stormwater Inspector class
- PW Superintendent attended Utility Safety Training

Water Utility	SEPTEMBER	MO	FY
# of Gallons Pumped		19,589,867	227,880,814
# of Gallons Pumped from Trinity		0	0
Total Pumped		19,589,867	227,880,814
 # of Gallons Sold		18,797,000	207,901,000
Water Lossed in gallons		786,367	19,773,314
Flushing		6,500	167,500
% of Loss		4.05%	8.77%
 Water Revenue		\$73,110.12	\$666,553.10
EAA Fees Collected		\$9,398.50	\$85,754.50
Water Service Fees		\$4,907.52	\$58,975.56
Debt Service Collected		\$15,828.58	\$188,094.58
Late Fees		\$455.00	\$1,466.32
Cellular Access Fee		\$8.90	\$106.80
 Water Used by City		172,000	2,200,000
Water Cost Used by City		\$1,290.39	\$20,787.32
 # of Water Complaints		0	3
# of Bill Adjustments		2	28
# of locate tickets		45	357

CITY COUNCIL STAFF SUMMARY

Meeting Date: September 20, 2021

Agenda item: 7.6.

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Presentation of August 2021 Monthly Reports

X

Attachments for Reference:

- a) August 2021 Power Point Presentation
- b) August 2021 Revenue & Expenditure Report
- c) August 2021 Monthly Check Register

BACKGROUND / HISTORY: The information provided is for the FY 2020-21 budget period, month ending August 31, 2021. The “Current Budget” column contains the original adopted budget plus one budget amendment. This summary highlights a number of key points related to the current month’s activity for the General Fund and for the Water Utility Fund. Staff is also prepared to present the accompanying power point briefing.

DISCUSSION:

10 - General Fund (Page 1 of Revenue and Expenditure Report)

As of August 31, 2021, General Fund revenues total \$6,026,155 or 99.38% of the budget. General Fund expenditures total \$5,577,645 or 91.98% of the budget with 11 months or 91.67% of the year complete.

Revenues (GF) (Page 2 & 3)

- Current M&O Property tax (10-599-1010) collections for the month are \$5,644. The City has received 99.22% of its annual budgeted amount to date. Collection percentage is on par with the same period, prior year, which was 99.60% collected.
- Sales Tax revenue received this month totaled \$59,718 based on taxable June 2021 sales reported by monthly filers and taxable April – June 2021 sales reported by quarterly filers.
- Franchise Fees are paid quarterly and generally received two months after the quarter. Received payments on a timely basis this month. Next receipts expected in November.
- Permits and Licenses revenues total \$26,231 for the month, with \$20,365 in building permits and \$2,450 in inspection fees.
- Court fees for the month are \$17,547, above the amount recognized in August 2020 of \$8,039.
- Police/Fire revenues total \$16,087 for the month. EMS Fees (6060) includes \$150 of delinquent account collections with the balance from the EMS third party billing service.
- The City received deployment reimbursement from STRAC for late April/early May firefighter deployment, as recorded in STRAC (7037).

Expenditures (GF) (Pages 4-14)

-The Council (600) is at 61.04% spent year to date. Only item this month was a refund for a canceled TML conference registration.

-The Administration Department (601) is a bit below budget with \$68,511 spent this month or 90.17% of the annual budget utilized to date. Prof. Services – Legal (3015) includes significant assistance regarding open records requests, Bexar County Appraisal District sent their quarterly invoice for appraisal services (4084), Building Maintenance (5030) includes \$860 for mold sampling at City Hall, \$775 for irrigation system repairs and \$553 to repair security doors.

-The Court Department (602) expenditures for the month are \$6,593 for 91.04% of the annual budget spent year to date, on par with budget. No unusual or significant items of note.

-The Public Works Department (603) expenditures for the month are \$42,536 with 95.98% of the annual budget utilized. High percentage of budget utilized is due to the transfer of the TxDOT State Infrastructure Bank (SIB) loan proceeds to the Water Capital Replacement Fund for the water line relocation as part of the TxDOT NW Military expansion project - \$462,500 in Transfer to Water Capital (9072) which occurred in November. Larger expenditures this month include \$8,119 for striping Lockhill Selma in Street Maintenance (6080).

-The Fire Department (604) is above budget for day-to-day operations at \$141,947 for the month, 93.20% total spent year to date. Larger expenditures this month include: \$1,800 to replace helmets that reached their expiration in PPE Maintenance (6060), Grant Expenditures (9000) include \$1,060 for a medical refrigerator for the ambulance, \$6,214 for a camera security system and \$2,536 for extrication cribbing & equipment– these costs are covered by the STRAC Trauma grant the Department received (and is included in budget amendment #2).

-The Police Department (605) is a bit below budget for day-to-day expenses at \$129,660 for the month and 89.43% of the budget spent year to date. Training/Education (3030) includes \$1,300 for a one-year subscription for online training academy for all department staff, Animal Control Services (3072) reflects two months of the contract amount.

-The Development Services Department (607) reflects the Professional Services paid for engineering, contracted permit, sanitary, and health inspection services with August expenditures of \$9,540 and at 91.98% of the annual budgeted amount recorded to date.

20-WATER FUND

As of August 31, 2021, the Water Fund total revenues are \$1,267,382 or 97.46% of the total annual budgeted amount, including transfers in from the Water Capital Replacement Fund. Water Fund (Water department & Debt Service) expenses total \$1,239,980 or 95.35% of amended budget.

Revenues (Water)

-Water consumption (5015) billed in August for the month of July is \$48,012, with 94.19% of annual budget recognized to date. This is \$102,144 less revenue recognized than for the same month prior year.

-The Debt Service (5018) and Water Service Fee (5019) are on target with annual budgeted amounts as these are flat fees and are not related to volume charges recognized, at 91.59% and 92.05% respectively.

-The EAA Pass Thru (5036) fees are charged to customers based on usage, \$6,442 was recorded for the month and 94.79% of the annual budgeted amount has been recognized to date.

-Late Charges (5016) – the Utility has resumed assessing late charges on accounts that are not current.

-The Trf in – Capital Replacement (8072) account reflects the costs covered by capital replacement for meter replacement, up to the budgeted amount.

Expenses (Water)

Water department (606) expenses for the day-to-day operations are ahead of budget with a total of \$48,876 incurred this month, 94.57% of the annual amended budget utilized. Expenses include \$2,500 for system water valve mapping in Engineering Services (3012), \$3,185 for well repairs in Well Site #6 – Muni Tract (6066), \$1,573 for two 2-inch meters purchased in Water Meter Replacement (8087).

Debt service payments, interest only - \$35,273 were made as scheduled this month.

PAYROLL

The City is on a bi-weekly payroll; there have been 24 pay periods out of 26 so approximately 92.31% should be expensed in the line items directly related to salaries. Position vacancies at the end of August include one Patrol Officer. Workers Comp Insurance (1037), is expensed quarterly with the next recognition at the end of September. TMRS (1040) expenditures for departments are at approximately 90.45%, below expected, but in line with the related salaries and overtime accounts. Health insurance related line items are at approximately 87.59%, when 91.67% is expected but also reasonable considering the various position vacancies during the year.

COURSES OF ACTION: None related to the report - informational.

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION: N/A



Monthly Financial Report (August 31, 2021)

**Brenda Morey,
Finance Director**



- Cash and Investments
- General Fund Overview
- General Fund Revenues
- General Fund Expenditures
- Water Fund Overview
- Water Fund Revenues & Expenses
- Special Revenue Funds
- Capital Replacement Fund

Total Cash & Investment Update *

Together We Can!



CASH AND INVESTMENTS BY FUND	August 31, 2021
General Fund (10)	\$ 2,782,398
Water Fund (20)	1,077,977
Debt Service Fund (30)	138,316
Crime Control District Fund (40)	301,952
PEG Funds (42)	121,314
Oak Wilt Fund (45)	99,599
Street Maintenance Fund (48)	709,595
Court Security/Technology (50)	62,294
Child Safety Fund (52)	3,481
LEOSE Fund (53)	28
American Rescue Plan Act Fund (58)	492,971
GF Capital Replacement Fund (70)	1,594,752
Pet Documentation and Rescue Fund (75)	477
Total Cash & Investments **	\$ 7,385,154

***Total cash and investments represents all Funds per general ledger, not cash at bank.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

Total Cash & Investment Update *

Together We Can!



SECURITY TYPE

August 31, 2021

OPERATING BANK ACCOUNTS

Frost Bank	\$ 1,467,438
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SAVINGS & BANK ACCOUNTS

Frost Bank	2,130,765
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POOLS

Tex Star	\$ 2,797,131
Texpool	211,697

SUBTOTAL - POOLS

3,008,828

CERTIFICATES OF DEPOSIT

Security Service Credit Union	\$ 260,185
United SA Credit Union	261,390
Generation Credit Union	256,548

SUBTOTAL - CERTIFICATES OF DEPOSIT

778,123

Total Cash & Investments **

\$ 7,385,154

***Total cash and investments represents holdings in all Funds.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

10- General Fund Overview



Together We Can!

- General Fund current property tax collections through August 2021 are \$3,619,694 and are ahead of budget at 99.22%.
- August 2021 Sales Tax revenue was \$59,718.
(Collections are for June 2021 taxable sales from monthly filers and April – June taxable sales from quarterly filers)
- Building Permits and Licenses revenue for the month was \$26,231 with \$20,365 collected in building permit fees and \$2,450 collected in inspection fees.
- Major Projects/Improvements in FY 2020-21

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Purchase 9 sets of bunker gear	\$ 21,200	\$ 22,956	\$ (1,756)	Completed
Add counter/sink to pavilion	\$ 5,000	\$ 316	\$ 4,684	In Process
Transfer of SIB loan for water line relocation	\$ 462,500	\$ 462,500	\$ -	Completed

Unassigned General Fund fund balance at September 30, 2020 = \$2,360,465 (Audited)
Unassigned General Fund fund balance at September 30, 2019 = \$2,676,488 (Audited)

10 - General Fund Revenues

Together We Can!



	FY 2020-21 AMENDED BUDGET	FY 2020-21 AUGUST 2021	FY 2020-21 YEAR TO DATE	FY 2020-21 % BUDGET COLLECTED
CURRENT PROPERTY TAXES	\$ 3,648,157	\$ 5,644	\$ 3,619,694	99.22%
DEL. TAXES & PENALTIES	39,413	607	11,587	29.40%
SALES TAX	520,000	59,718	537,089	103.29%
MIXED BEVERAGE	20,000	2,220	22,440	112.20%
FRANCHISE REVENUES	461,200	108,396	430,520	93.35%
PERMITS & LICENSES	457,268	26,231	510,189	111.57%
COURT FEES	147,500	17,547	145,223	98.46%
POLICE/FIRE REVENUES	167,800	16,087	132,331	78.86%
MISC/INTEREST/GRANTS	571,853	11,182	588,282	102.87%
TRANSFERS IN/FUND BAL.	30,550	-	28,800	94.27%
TOTAL REVENUES	\$ 6,063,741	\$ 247,632	\$ 6,026,155	99.38%

10- General Fund Expenditures

Together We Can!



	FY 2020-21 AMENDED BUDGET	FY 2020-21 AUGUST 2021	FY 2020-21 YEAR TO DATE	FY 2020-21 % BUDGET SPENT
CITY COUNCIL	\$ 35,158	\$ (415)	\$ 21,459	61.04%
ADMINISTRATION	958,282	68,511	864,124	90.17%
COURT	91,238	6,593	83,060	91.04%
PUBLIC WORKS	1,089,146	42,536	1,045,318	95.98%
FIRE DEPARTMENT	1,957,238	141,947	1,824,192	93.20%
POLICE DEPARTMENT	1,848,629	129,660	1,653,275	89.43%
DEVELOPMENT SERVICES	84,050	9,540	86,217	102.58%
TOTAL EXPENDITURES	\$ 6,063,741	\$ 398,372	\$ 5,577,645	91.98%
REVENUES OVER/(UNDER) EXPENDITURES	\$ -	\$ (150,740)	\$ 448,510	

Expenditures total \$5,577,645 through August 2021 or 91.98% of budget spent with 91.67% of budget complete (11 months).

20 - Water Fund Overview



Together We Can!

- Total revenues for the fiscal year through August are \$1,267,382 for a total 97.46% of budget, including transfers in.
- Water consumption revenue for August 2021 (actual July 2021 use) is lower in comparison to the same period, prior year by \$102,144.
- Water Department expenses are ahead of budget for the fiscal year thru August at \$1,053,556 with a total of 94.57% of the budget spent with 91.67% of year complete.
- Major Projects/Improvements in FY 2020-21:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Water meter replacement	\$ 62,500	\$ 62,582	\$ (82)	Completed
Replace spider water lines in one cul de sac	\$ 28,700	\$ -	\$ 28,700	Not started
Determine viability Well #1 & place in service	\$ 23,500	\$ 14,980	\$ 8,520	In process
Well #8 Pump/Drive Shaft	\$ 74,425	\$ 74,425	\$ -	Completed
Well #7 Rehabilitation	\$ 80,000	\$ 78,394	\$ 1,606	Completed

20 - Utility Fund Revenues & Expenses

Together We Can!



	FY 2020-21 AMENDED BUDGET	FY 2020-21 AUGUST 2021	FY 2020-21 YEAR TO DATE	FY 2020-21 % OF BUDGET
				<u>COLLECTED</u>
WATER CONSUMPTION	\$ 623,000	\$ 48,012	\$ 586,812	94.19%
DEBT SERVICE	189,900	15,874	173,934	91.59%
WATER SERVICE FEE	58,800	4,920	54,128	92.05%
EAA PASS THRU CHARGE	82,700	6,442	78,389	94.79%
MISC/INTEREST/GRANTS	89,100	5,023	127,221	142.78%
TRANSFERS IN	256,925	1,490	246,898	96.10%
TOTAL REVENUES	\$ 1,300,425	\$ 81,761	\$ 1,267,382	97.46%
				<u>SPENT</u>
WATER DEPARTMENT	\$ 1,114,001	48,876	1,053,556	94.57%
DEBT SERVICE	186,424	35,473	186,423	100.00%
TOTAL EXPENSES	\$ 1,300,425	\$ 84,349	\$ 1,239,979	95.35%
REVENUES OVER/(UNDER) EXPENSES	\$ -	\$ (2,588)	\$ 27,403	

Special Revenue Funds



Together We Can!

40- Crime Control Prevention District

	FY 2020-21 ADOPTED BUDGET	FY 2020-21 AUGUST 2021	FY 2020-21 YEAR TO DATE	FY 2209-21 % OF BUDGET
BEGINNING FUND BALANCE	\$ 643,714	\$ 317,754	\$ 643,714	
Crime Control Sales Tax	\$ 130,000	\$ 14,944	\$ 133,681	COLLECTED 102.83%
Interest/Misc.	-	3	30	#DIV/0!
TOTAL REVENUES	\$ 130,000	\$ 14,947	\$ 133,711	102.85%
Fire Expenditures	\$ 3,125	\$ -	\$ 649	SPENT 20.77%
Police Expenditures	465,752	6,654	450,729	96.77%
TOTAL EXPENDITURES	\$ 468,877	\$ 6,654	\$ 451,378	96.27%
REVENUES OVER/(UNDER) EXPENDITURES	\$ (338,877)	\$ 8,293	\$ (317,667)	
PROJECTED ENDING FUND BALANCE	\$ 304,837	\$ 326,047	\$ 326,047	

Special Revenue Funds



Together We Can!

40 – Crime Control Prevention District

- Supported by dedicated sales tax and interest income on invested balances.
- Major Projects/Improvements in FY 2020-21:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
National Night Out	\$ 6,000	\$ 1,665	\$ 4,335	In process
24 handheld radios	\$ 162,412	\$ 162,412	\$ -	Completed
Replace two patrol vehicles	\$ 152,000	\$ 146,752	\$ 5,248	Completed
Replace CID vehicle	\$ 46,000	\$ 46,004	\$ (4)	Completed
Emergency power system	\$ 37,500	\$ 35,611	\$ 1,889	In process
Mobile protection gear	\$ 42,000	\$ 42,369	\$ (369)	Completed
Tasers	\$ 9,265	\$ 9,264	\$ 1	Completed

Special Revenue Funds

Together We Can!



42- PEG Fund

	FY 2020-21 ADOPTED BUDGET	FY 2020-21 AUGUST 2021	FY 2020-21 YEAR TO DATE	FY 2020-21 % OF BUDGET
BEGINNING FUND BALANCE	\$ 109,730	\$ 122,172	\$ 109,730	
Franchise Fee- PEG	\$ 16,500	\$ 3,255	\$ 16,114	COLLECTED 97.66%
Misc/Interest	-	1	10	■ #DIV/0!
TOTAL REVENUES	\$ 16,500	\$ 3,256	\$ 16,124	97.72%
PEG Expenditures	800	78	504	SPENT 63.00%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 15,700	\$ 3,178	\$ 15,620	
PROJECTED ENDING FUND BALANCE	\$ 125,430	\$ 125,350	\$ 125,350	

Special Revenue Funds

Together We Can!



45- Oak Wilt Fund

	FY 2020-21 ADOPTED BUDGET	FY 2020-21 AUGUST 2021	FY 2020-21 YEAR TO DATE	FY 2020-21 % OF BUDGET
BEGINNING FUND BALANCE	\$ 91,962	\$ 97,324	\$ 91,962	
Tree Trimming Permits Revenue	\$ 13,000	\$ 2,275	\$ 10,395	<u>COLLECTED</u> 79.96%
Oak Wilt Expenditures	500	-	2,758	<u>SPENT</u> 551.60%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 12,500	\$ 2,275	\$ 7,637	
PROJECTED ENDING FUND BALANCE	\$ 104,462	\$ 99,599	\$ 99,599	

Special Revenue Funds

Together We Can!



48- Street Maintenance Fund

	FY 2020-21 ADOPTED BUDGET	FY 2020-21 AUGUST 2021	FY 2020-21 YEAR TO DATE	FY 2020-21 % OF BUDGET
BEGINNING FUND BALANCE	\$ 599,008	\$ 718,350	\$ 599,008	
Sales Tax Revenues	\$ 130,000	\$ 14,930	\$ 134,272	COLLECTED 103.29%
Materials/Supplies	\$ 50,000	\$ -	\$ -	SPENT 0.00%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 80,000	\$ 14,930	\$ 134,272	
PROJECTED ENDING FUND BALANCE	\$ 679,008	\$ 733,280	\$ 733,280	

Governmental Fund



Together We Can!

70- Capital Replacement Fund

	FY 2020-21 AMENDED BUDGET	FY 2020-21 AUGUST 2021	FY 2020-21 YEAR TO DATE	FY 2020-21 % OF BUDGET
BEGINNING FUND BALANCE	\$ 1,899,537	\$ 1,579,446	\$ 1,899,537	
Interest Income	\$ 1,000	\$ 11	\$ 124	COLLECTED 12.40%
Transfers In - General Fund	360,858	-	360,858	100.00%
TOTAL REVENUES	\$ 361,858	\$ 11	\$ 360,982	99.76%
Administration	\$ 76,733	\$ 10,105	\$ 58,634	76.41%
Public Works	21,000	-	21,000	100.00%
Drainage	466,040	-	473,047	101.50%
Fire	138,486	-	138,486	100.00%
TOTAL EXPENDITURES	\$ 702,259	\$ 10,105	\$ 691,167	98.42%
REVENUES OVER/(UNDER) EXPENDITURES	\$ (340,401)	\$ (10,094)	\$ (330,185)	
PROJECTED ENDING FUND BALANCE	\$ 1,559,136	\$ 1,569,352	\$ 1,569,352	



70 – Capital Replacement Fund Overview

- Supported via budgeted transfers from the General Fund and interest earnings on invested balances.
- Major Projects/Improvements in FY 2020-21:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
City Hall emergency power system	\$ 50,327	\$ 35,611	\$ 14,716	In process
City Hall HVAC replacement	\$ 9,000	\$ -	\$ 9,000	Not started
Public Works UTV	\$ 13,500	\$ 14,712	\$ (1,212)	Completed
Equipment trailer	\$ 7,500	\$ 6,288	\$ 1,212	Completed
Drainage projects	\$ 466,040	\$ 473,047	\$ (7,007)	Completed
Fire - replace 18 handheld radios	\$ 138,486	\$ 138,486	\$ -	Completed



Questions

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>6,063,741.00</u>	<u>247,632.39</u>	<u>6,026,154.94</u>	<u>37,586.06</u>	<u>99.38</u>
TOTAL REVENUES	<u>6,063,741.00</u>	<u>247,632.39</u>	<u>6,026,154.94</u>	<u>37,586.06</u>	<u>99.38</u>
<u>EXPENDITURE SUMMARY</u>					
CITY COUNCIL	35,158.00 (415.00)	21,458.85	13,699.15	61.04
ADMINISTRATION	958,282.00	68,510.95	864,123.63	94,158.37	90.17
COURT	91,238.00	6,592.73	83,060.42	8,177.58	91.04
PUBLIC WORKS	1,089,146.00	42,535.52	1,045,317.64	43,828.36	95.98
FIRE DEPARTMENT	1,957,238.00	141,947.49	1,824,191.82	133,046.18	93.20
POLICE DEPARTMENT	1,848,629.00	129,660.00	1,653,275.17	195,353.83	89.43
DEVELOPMENT SERVICES	<u>84,050.00</u>	<u>9,540.00</u>	<u>86,217.76</u> (<u>2,167.76)</u>	<u>102.58</u>
TOTAL EXPENDITURES	<u>6,063,741.00</u>	<u>398,371.69</u>	<u>5,577,645.29</u>	<u>486,095.71</u>	<u>91.98</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (150,739.30)	448,509.65 (448,509.65)	0.00

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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NON-DEPARTMENTAL

TAXES

10-599-1010 CURRENT ADVALOREM TAXES	3,648,157.00	5,644.33	3,619,693.77	28,463.23	99.22
10-599-1020 DELINQUENT ADVALOREM TAXES	24,413.00	176.00	811.29	23,601.71	3.32
10-599-1030 PENALTY & INTEREST REVENUE	15,000.00	431.43	10,775.80	4,224.20	71.84
10-599-1040 MUNICIPAL SALES TAX	520,000.00	59,717.77	537,088.90	(17,088.90)	103.29
10-599-1060 MIXED BEVERAGE TAX	<u>20,000.00</u>	<u>2,219.65</u>	<u>22,439.81</u>	<u>(2,439.81)</u>	<u>112.20</u>
TOTAL TAXES	4,227,570.00	68,189.18	4,190,809.57	36,760.43	99.13

FRANCHISE REVENUES

10-599-2020 FRANCHISE FEES - ELECTRIC	315,000.00	84,979.48	287,415.95	27,584.05	91.24
10-599-2022 FRANCHISE FEES - GAS	31,000.00	4,325.37	31,555.80	(555.80)	101.79
10-599-2024 FRANCHISE FEES - CABLE	66,000.00	16,273.72	65,066.72	933.28	98.59
10-599-2026 FRANCHISE FEES - PHONE	14,200.00	2,817.79	11,539.27	2,660.73	81.26
10-599-2028 FRANCHISE FEES - REFUSE	<u>35,000.00</u>	<u>0.00</u>	<u>34,942.68</u>	<u>57.32</u>	<u>99.84</u>
TOTAL FRANCHISE REVENUES	461,200.00	108,396.36	430,520.42	30,679.58	93.35

PERMITS & LICENSES

10-599-3010 BUILDING PERMITS	325,000.00	20,364.64	360,734.87	(35,734.87)	111.00
10-599-3012 PLAN REVIEW FEES	40,000.00	1,946.53	14,209.74	25,790.26	35.52
10-599-3018 CERT OF OCCUPANCY PERMITS	6,000.00	300.00	3,200.00	2,800.00	53.33
10-599-3020 PLATTING FEES	2,000.00	0.00	6,465.00	(4,465.00)	323.25
10-599-3025 VARIANCE/RE-ZONE FEES	2,000.00	0.00	0.00	2,000.00	0.00
10-599-3040 CONTRACTORS' LICENSES	9,000.00	910.00	7,985.00	1,015.00	88.72
10-599-3045 INSPECTION FEES	7,000.00	2,450.00	10,100.00	(3,100.00)	144.29
10-599-3048 COMMERCIAL SIGN PERMITS	1,500.00	250.00	750.00	750.00	50.00
10-599-3050 GARAGE SALE & OTHER PERMITS	1,500.00	10.00	2,220.00	(720.00)	148.00
10-599-3055 HEALTH INSPECTIONS	4,000.00	0.00	4,500.00	(500.00)	112.50
10-599-3060 DEVELOPMENT FEES	<u>59,268.00</u>	<u>0.00</u>	<u>100,024.80</u>	<u>(40,756.80)</u>	<u>168.77</u>
TOTAL PERMITS & LICENSES	457,268.00	26,231.17	510,189.41	(52,921.41)	111.57

COURT FEES

10-599-4010 MUNICIPAL COURT FINES	120,000.00	15,704.23	126,274.92	(6,274.92)	105.23
10-599-4021 ARREST FEES	4,000.00	669.33	4,433.30	(433.30)	110.83
10-599-4028 STATE COURT COST ALLOCATION	5,000.00	0.00	0.00	5,000.00	0.00
10-599-4030 WARRANT FEES	18,000.00	1,161.00	14,346.00	3,654.00	79.70
10-599-4036 JUDICIAL FEE - CITY	<u>500.00</u>	<u>12.90</u>	<u>168.35</u>	<u>331.65</u>	<u>33.67</u>
TOTAL COURT FEES	147,500.00	17,547.46	145,222.57	2,277.43	98.46

POLICE/FIRE REVENUES

10-599-6010 POLICE REPORT REVENUE	300.00	20.90	82.50	217.50	27.50
10-599-6020 POLICE DEPT - UNCLAIMED FUN	0.00	0.00	924.00	(924.00)	0.00
10-599-6030 POLICE DEPT. REVENUE	2,500.00	0.00	1,103.00	1,397.00	44.12
10-599-6060 EMS FEES	165,000.00	16,066.28	129,602.85	35,397.15	78.55
10-599-6065 CARES ACT PROVIDER RELIEF	<u>0.00</u>	<u>0.00</u>	<u>619.03</u>	<u>(619.03)</u>	<u>0.00</u>
TOTAL POLICE/FIRE REVENUES	167,800.00	16,087.18	132,331.38	35,468.62	78.86

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MISC./GRANTS/INTEREST</u>					
10-599-7000 INTEREST INCOME	10,014.00	148.85	4,760.93	5,253.07	47.54
10-599-7025 US DOJ VEST GRANT	4,000.00	1,518.54	4,163.38 (163.38)	104.08
10-599-7030 FORESTRY SERVICE GRANT	10,000.00	0.00	2,250.00	7,750.00	22.50
10-599-7037 STRAC	0.00	3,743.46	17,812.96 (17,812.96)	0.00
10-599-7040 PUBLIC RECORDS REVENUE	50.00	0.00	0.00	50.00	0.00
10-599-7050 ADMINISTRATIVE INCOME	16,264.00	1,156.52	12,623.12	3,640.88	77.61
10-599-7055 BEXAR COUNTY ELECTION	6,590.00	506.24	9,076.00 (2,486.00)	137.72
10-599-7060 CC SERVICE FEES	4,500.00	862.39	7,226.91 (2,726.91)	160.60
10-599-7070 RECYCLING REVENUE	4,000.00	0.00	2,573.24	1,426.76	64.33
10-599-7072 PAVILION RENTAL	0.00	0.00	1,795.00 (1,795.00)	0.00
10-599-7075 SITE LEASE/LICENSE FEES	26,935.00	2,283.68	25,854.84	1,080.16	95.99
10-599-7086 DONATIONS- ADMINISTRATION	4,500.00	0.00	2,597.56	1,902.44	57.72
10-599-7090 SALE OF CITY ASSETS	22,500.00	961.36	26,050.00 (3,550.00)	115.78
10-599-7097 INSURANCE PROCEEDS	0.00	0.00	8,997.65 (8,997.65)	0.00
10-599-7099 PROCEEDS OF DEBT ISSUANCE	<u>462,500.00</u>	<u>0.00</u>	<u>462,500.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL MISC./GRANTS/INTEREST	571,853.00	11,181.04	588,281.59 (16,428.59)	102.87
<u>TRANSFERS IN</u>					
10-599-8020 TRF IN -WATER FUND	22,050.00	0.00	22,050.00	0.00	100.00
10-599-8050 TRF IN -COURT RESTRICTED	<u>8,500.00</u>	<u>0.00</u>	<u>6,750.00</u>	<u>1,750.00</u>	<u>79.41</u>
TOTAL TRANSFERS IN	30,550.00	0.00	28,800.00	1,750.00	94.27
<hr/>					
TOTAL NON-DEPARTMENTAL	6,063,741.00	247,632.39	6,026,154.94	37,586.06	99.38
<hr/>					
TOTAL REVENUES	6,063,741.00	247,632.39	6,026,154.94	37,586.06	99.38
	=====	=====	=====	=====	=====

10 -GENERAL FUND
CITY COUNCIL

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SUPPLIES</u>					
10-600-2020 GENERAL OFFICE SUPPLIES	300.00	0.00	0.00	300.00	0.00
10-600-2035 COUNCIL/EMPLOYEE APPREC.	900.00	0.00	339.80	560.20	37.76
10-600-2037 CITY SPONSORED EVENTS	24,000.00	0.00	12,570.03	11,429.97	52.38
10-600-2040 MEETING SUPPLIES	900.00	0.00	576.13	323.87	64.01
10-600-2080 UNIFORMS	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL SUPPLIES	26,200.00	0.00	13,485.96	12,714.04	51.47
<u>SERVICES</u>					
10-600-3018 CITY WIDE CLEAN UP	1,400.00	0.00	1,400.00	0.00	100.00
10-600-3020 ASSOCIATION DUES & PUBS	1,758.00	0.00	1,743.00	15.00	99.15
10-600-3030 TRAINING/EDUCATION	1,800.00 (415.00)	1,440.00	360.00	80.00
10-600-3040 TRAVEL/LODGING/MEALS	<u>500.00</u>	<u>0.00</u>	<u>40.00</u>	<u>460.00</u>	<u>8.00</u>
TOTAL SERVICES	5,458.00 (415.00)	4,623.00	835.00	84.70
<u>CONTRACTUAL</u>					
10-600-4088 ELECTION SERVICES	<u>3,000.00</u>	<u>0.00</u>	<u>3,326.91</u> (<u>326.91)</u>	<u>110.90</u>
TOTAL CONTRACTUAL	3,000.00	0.00	3,326.91 (326.91)	110.90
<u>CAPITAL OUTLAY</u>					
10-600-8015 NON-CAPITAL-COMPUTER EQUIPM	<u>500.00</u>	<u>0.00</u>	<u>22.98</u>	<u>477.02</u>	<u>4.60</u>
TOTAL CAPITAL OUTLAY	500.00	0.00	22.98	477.02	4.60
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TOTAL CITY COUNCIL	35,158.00 (415.00)	21,458.85	13,699.15	61.04

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-601-1010 SALARIES	472,869.00	36,132.12	429,634.32	43,234.68	90.86
10-601-1015 OVERTIME	500.00	0.00	1,801.57 (1,301.57)	360.31
10-601-1020 MEDICARE	7,166.00	498.61	6,038.40	1,127.60	84.26
10-601-1025 TWC (SUI)	1,080.00	0.00	1,468.96 (388.96)	136.01
10-601-1030 HEALTH INSURANCE	34,260.00	3,030.00	31,513.50	2,746.50	91.98
10-601-1031 HSA	222.00	7.40	111.00	111.00	50.00
10-601-1033 DENTAL INSURANCE	2,720.00	237.44	2,469.93	250.07	90.81
10-601-1035 VISION CARE INSURANCE	528.00	40.56	425.88	102.12	80.66
10-601-1036 LIFE INSURANCE	422.00	35.10	368.57	53.43	87.34
10-601-1037 WORKERS' COMP INSURANCE	1,151.00	0.00	806.47	344.53	70.07
10-601-1040 TMRS RETIREMENT	66,937.00	5,115.92	61,070.39	5,866.61	91.24
10-601-1070 SPECIAL ALLOWANCES	<u>6,975.00</u>	<u>536.56</u>	<u>6,334.86</u>	<u>640.14</u>	<u>90.82</u>
TOTAL PERSONNEL	594,830.00	45,633.71	542,043.85	52,786.15	91.13
<u>SUPPLIES</u>					
10-601-2020 GENERAL OFFICE SUPPLIES	6,800.00	648.24	6,457.88	342.12	94.97
10-601-2025 BENEFITS CITYWIDE	1,000.00	0.00	1,500.00 (500.00)	150.00
10-601-2030 POSTAGE/METER RENTAL	12,520.00	1,329.93	11,965.16	554.84	95.57
10-601-2035 EMPLOYEE APPRECIATION	1,240.00	9.89	931.15	308.85	75.09
10-601-2050 PRINTING & COPYING	1,250.00	165.00	1,453.20 (203.20)	116.26
10-601-2060 MED EXAMS/SCREENING/TESTING	1,000.00	209.61	1,490.08 (490.08)	149.01
10-601-2070 JANITORIAL SUPPLIES	1,250.00	0.00	659.46	590.54	52.76
10-601-2080 UNIFORMS	<u>0.00</u>	<u>17.55</u>	<u>17.55</u> (<u>17.55)</u>	<u>0.00</u>
TOTAL SUPPLIES	25,060.00	2,380.22	24,474.48	585.52	97.66
<u>SERVICES</u>					
10-601-3010 ADVERTISING EXPENSE	4,000.00	58.50	1,572.28	2,427.72	39.31
10-601-3013 PROFESSIONAL SERVICES	42,440.00	470.00	1,970.00	40,470.00	4.64
10-601-3015 PROF. SERVICES-LEGAL	39,000.00	5,111.69	38,213.90	786.10	97.98
10-601-3016 CODIFICATION EXPENSE	4,000.00	0.00	3,970.00	30.00	99.25
10-601-3020 ASSOCIATION DUES & PUBL.	4,100.00	2.00	4,071.54	28.46	99.31
10-601-3030 TRAINING/EDUCATION	4,500.00	219.00	2,729.00	1,771.00	60.64
10-601-3040 TRAVEL/MILEAGE/LODGING/PERD	3,000.00	103.04	2,060.09	939.91	68.67
10-601-3050 LIABILITY INSURANCE	11,800.00	0.00	10,298.35	1,501.65	87.27
10-601-3070 PROPERTY INSURANCE	1,150.00	0.00	1,237.95 (87.95)	107.65
10-601-3075 BANK/CREDIT CARD FEES	3,200.00	688.06	6,778.38 (3,578.38)	211.82
10-601-3085 WEBSITE TECHNOLOGY	2,500.00	0.00	2,500.00	0.00	100.00
10-601-3087 CITIZENS COMMUNICATION/EDUC	<u>5,500.00</u>	<u>0.00</u>	<u>1,683.50</u>	<u>3,816.50</u>	<u>30.61</u>
TOTAL SERVICES	125,190.00	6,652.29	77,084.99	48,105.01	61.57
<u>CONTRACTUAL</u>					
10-601-4050 DOCUMENT STORAGE/ARCHIVES	3,000.00	237.00	3,440.00 (440.00)	114.67
10-601-4060 IT SERVICES	45,300.00	3,150.31	43,442.01	1,857.99	95.90
10-601-4075 COMPUTER SOFTWARE/INCODE	11,471.00	8.00	13,542.02 (2,071.02)	118.05
10-601-4083 AUDIT SERVICES	16,450.00	0.00	14,805.00	1,645.00	90.00
10-601-4084 BEXAR COUNTY APPRAISAL DIST	16,500.00	3,944.00	16,140.00	360.00	97.82
10-601-4085 BEXAR COUNTY TAX ASSESSOR	3,600.00	0.00	3,637.68 (37.68)	101.05

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
10-601-4086 CONTRACT LABOR	<u>18,431.00</u>	<u>0.00</u>	<u>18,430.58</u>	<u>0.42</u>	<u>100.00</u>
TOTAL CONTRACTUAL	114,752.00	7,339.31	113,437.29	1,314.71	98.85
<u>MAINTENANCE</u>					
10-601-5005 EQUIPMENT LEASES	3,700.00	548.39	3,965.06 (265.06)	107.16
10-601-5010 EQUIPMENT MAINT & REPAIR	300.00	0.00	0.00	300.00	0.00
10-601-5015 ELECTRONIC EQPT MAINT	300.00	0.00	0.00	300.00	0.00
10-601-5030 BUILDING MAINTENANCE	<u>29,525.00</u>	<u>4,498.12</u>	<u>44,116.65</u> (<u>14,591.65)</u>	<u>149.42</u>
TOTAL MAINTENANCE	33,825.00	5,046.51	48,081.71 (14,256.71)	142.15
<u>UTILITIES</u>					
10-601-7042 UTILITIES - PHONE/CELL/VOIP	<u>17,000.00</u>	<u>1,458.91</u>	<u>16,840.57</u>	<u>159.43</u>	<u>99.06</u>
TOTAL UTILITIES	17,000.00	1,458.91	16,840.57	159.43	99.06
<u>CAPITAL OUTLAY</u>					
10-601-8015 NON-CAPITAL-COMPUTER	3,500.00	0.00	3,558.10 (58.10)	101.66
10-601-8025 NON-CAPITAL-OFFICE FURN.	200.00	0.00	110.45	89.55	55.23
10-601-8026 NON-CAPITAL - FURNITURE	1,000.00	0.00	251.56	748.44	25.16
10-601-8080 CAPITAL - IMPROVEMENTS	<u>5,000.00</u>	<u>0.00</u>	<u>315.63</u>	<u>4,684.37</u>	<u>6.31</u>
TOTAL CAPITAL OUTLAY	9,700.00	0.00	4,235.74	5,464.26	43.67
<u>INTERFUND TRANSFERS</u>					
10-601-9010 TRANSFERS/CAP. REPLACE.	<u>37,925.00</u>	<u>0.00</u>	<u>37,925.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL INTERFUND TRANSFERS	37,925.00	0.00	37,925.00	0.00	100.00
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TOTAL ADMINISTRATION	958,282.00	68,510.95	864,123.63	94,158.37	90.17

10 -GENERAL FUND
COURT

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-602-1010 SALARIES	53,115.00	4,086.40	48,987.20	4,127.80	92.23
10-602-1020 MEDICARE	788.00	60.60	726.48	61.52	92.19
10-602-1025 TWC (SUI)	180.00	0.00	252.00 (72.00)	140.00
10-602-1036 LIFE INSURANCE	70.00	5.85	64.35	5.65	91.93
10-602-1037 WORKERS' COMP INSURANCE	127.00	0.00	93.09	33.91	73.30
10-602-1040 TMRS RETIREMENT	7,580.00	582.92	6,988.13	591.87	92.19
10-602-1070 SPECIAL ALLOWANCES	<u>1,200.00</u>	<u>92.30</u>	<u>1,107.60</u>	<u>92.40</u>	<u>92.30</u>
TOTAL PERSONNEL	63,060.00	4,828.07	58,218.85	4,841.15	92.32
<u>SUPPLIES</u>					
10-602-2020 OFFICE SUPPLIES	500.00	0.00	301.70	198.30	60.34
10-602-2050 PRINTING & COPYING	850.00	0.00	642.00	208.00	75.53
10-602-2091 SAFETY SUPPLIES	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>	<u>0.00</u>
TOTAL SUPPLIES	1,600.00	0.00	943.70	656.30	58.98
<u>SERVICES</u>					
10-602-3015 JUDGE/PROSECUTOR	15,600.00	1,300.00	15,600.00	0.00	100.00
10-602-3020 ASSOCIATION DUES & PUBS	150.00	0.00	225.00 (75.00)	150.00
10-602-3030 TRAINING/EDUCATION	1,000.00	0.00	250.00	750.00	25.00
10-602-3040 TRAVEL/MILEAGE/LODGING	1,500.00	0.00	0.00	1,500.00	0.00
10-602-3050 LIABILITY INSURANCE	105.00	0.00	113.03 (8.03)	107.65
10-602-3070 PROPERTY INSURANCE	53.00	0.00	57.05 (4.05)	107.64
10-602-3075 BANK/CREDIT CARD FEES	<u>1,600.00</u>	<u>279.70</u>	<u>1,173.43</u>	<u>426.57</u>	<u>73.34</u>
TOTAL SERVICES	20,008.00	1,579.70	17,418.51	2,589.49	87.06
<u>CONTRACTUAL</u>					
10-602-4075 COMPUTER SOFTWARE/INCODE	<u>4,746.00</u>	<u>0.00</u>	<u>4,643.65</u>	<u>102.35</u>	<u>97.84</u>
TOTAL CONTRACTUAL	4,746.00	0.00	4,643.65	102.35	97.84
<u>UTILITIES</u>					
10-602-7042 UTILITIES - PHONE/CELL/VOIP	<u>1,824.00</u>	<u>184.96</u>	<u>1,835.71</u> (<u>11.71)</u>	<u>100.64</u>
TOTAL UTILITIES	1,824.00	184.96	1,835.71 (11.71)	100.64
<u>CAPITAL OUTLAY</u>					
TOTAL COURT	91,238.00	6,592.73	83,060.42	8,177.58	91.04

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-603-1010 SALARIES	215,107.00	16,400.19	195,116.24	19,990.76	90.71
10-603-1015 OVERTIME	7,000.00	212.22	7,862.41 (862.41)	112.32
10-603-1020 MEDICARE	3,580.00	242.73	2,974.88	605.12	83.10
10-603-1025 TWC (SUI)	720.00	0.00	1,764.00 (1,044.00)	245.00
10-603-1030 HEALTH INSURANCE	29,088.00	2,424.00	25,452.00	3,636.00	87.50
10-603-1031 HSA	178.00	14.80	155.41	22.59	87.31
10-603-1033 DENTAL INSURANCE	1,706.00	132.04	1,413.68	292.32	82.87
10-603-1035 VISION CARE INSURANCE	365.00	30.42	321.10	43.90	87.97
10-603-1036 LIFE INSURANCE	281.00	23.40	240.85	40.15	85.71
10-603-1037 WORKERS' COMP INSURANCE	5,166.00	0.00	3,742.63	1,423.37	72.45
10-603-1040 TMRS RETIREMENT	34,440.00	2,398.75	29,353.64	5,086.36	85.23
10-603-1070 SPECIAL ALLOWANCES	<u>7,200.00</u>	<u>588.48</u>	<u>6,940.61</u>	<u>259.39</u>	<u>96.40</u>
TOTAL PERSONNEL	304,831.00	22,467.03	275,337.45	29,493.55	90.32
<u>SUPPLIES</u>					
10-603-2020 OFFICE SUPPLIES	1,000.00	7.00	1,017.39 (17.39)	101.74
10-603-2035 EMPLOYEE APPRECIATION	320.00	0.00	117.80	202.20	36.81
10-603-2050 PRINTING & COPYING	175.00	0.00	248.70 (73.70)	142.11
10-603-2060 MEDICAL EXAMS/SCREENINGS	200.00	0.00	175.43	24.57	87.72
10-603-2070 JANITORIAL SUPPLIES	3,000.00	1,255.96	3,568.00 (568.00)	118.93
10-603-2080 UNIFORMS	2,200.00	0.00	819.35	1,380.65	37.24
10-603-2090 SMALL TOOLS	3,500.00	0.00	3,128.21	371.79	89.38
10-603-2091 SAFETY GEAR	<u>1,000.00</u>	<u>164.22</u>	<u>3,635.11</u> (<u>2,635.11)</u>	<u>363.51</u>
TOTAL SUPPLIES	11,395.00	1,427.18	12,709.99 (1,314.99)	111.54
<u>SERVICES</u>					
10-603-3012 PROFESSIONAL - ENGINEERING	5,000.00	0.00	0.00	5,000.00	0.00
10-603-3013 PROFESSIONAL SERVICES	15,000.00	552.58	11,978.38	3,021.62	79.86
10-603-3014 PROF SERV - CH & MONUMENTS	20,000.00	104.47	15,337.29	4,662.71	76.69
10-603-3020 ASSOCIATION DUES & PUBS	300.00	0.00	0.00	300.00	0.00
10-603-3030 TRAINING/EDUCATION	300.00	0.00	708.75 (408.75)	236.25
10-603-3040 TRAVEL/MILEAGE/LODGING/PERD	250.00	0.00	145.64	104.36	58.26
10-603-3050 LIABILITY INSURANCE	3,750.00	0.00	4,106.56 (356.56)	109.51
10-603-3060 UNIFORM SERVICE	2,000.00	275.91	2,949.34 (949.34)	147.47
10-603-3070 PROPERTY INSURANCE	<u>1,825.00</u>	<u>0.00</u>	<u>1,964.58</u> (<u>139.58)</u>	<u>107.65</u>
TOTAL SERVICES	48,425.00	932.96	37,190.54	11,234.46	76.80
<u>CONTRACTUAL</u>					
10-603-4075 COMPUTER SOFTWARE	<u>1,180.00</u>	<u>650.00</u>	<u>904.00</u>	<u>276.00</u>	<u>76.61</u>
TOTAL CONTRACTUAL	1,180.00	650.00	904.00	276.00	76.61
<u>MAINTENANCE</u>					
10-603-5005 EQUIPMENT LEASES	3,000.00	0.00	1,404.01	1,595.99	46.80
10-603-5010 EQUIPMENT MAINT & REPAIR	12,000.00	51.73	14,780.24 (2,780.24)	123.17
10-603-5020 VEHICLE MAINTENANCE	7,000.00	35.04	2,410.38	4,589.62	34.43
10-603-5030 BUILDING MAINTENANCE	7,000.00	325.04	7,410.25 (410.25)	105.86
10-603-5060 VEHICLE & EQPT FUELS	<u>6,000.00</u>	<u>958.86</u>	<u>5,649.82</u>	<u>350.18</u>	<u>94.16</u>
TOTAL MAINTENANCE	35,000.00	1,370.67	31,654.70	3,345.30	90.44

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-603-6011 CHEMICALS	800.00	0.00	694.98	105.02	86.87
10-603-6080 STREET MAINTENANCE	41,000.00	8,119.02	30,413.40	10,586.60	74.18
10-603-6081 SIGN MAINTENANCE	3,000.00	0.00	4,583.72 (1,583.72)	152.79
10-603-6083 DRAINAGE MAINT	500.00	0.00	0.00	500.00	0.00
10-603-6084 PAVILION/PLAY/PATH MAINT	<u>500.00</u>	<u>0.00</u>	<u>1,935.67 (</u>	<u>1,435.67)</u>	<u>387.13</u>
TOTAL DEPT MATERIALS-SERVICES	45,800.00	8,119.02	37,627.77	8,172.23	82.16
<u>UTILITIES</u>					
10-603-7040 UTILITIES - ELECTRIC	38,000.00	3,955.65	36,032.35	1,967.65	94.82
10-603-7041 UTILITIES - GAS	500.00	21.25	285.56	214.44	57.11
10-603-7042 UTILITIES - PHONE	500.00	37.00	407.00	93.00	81.40
10-603-7044 UTILITIES - WATER	13,000.00	1,085.32	23,646.49 (10,646.49)	181.90
10-603-7045 STREET LIGHTS	<u>29,000.00</u>	<u>2,469.44</u>	<u>27,704.03</u>	<u>1,295.97</u>	<u>95.53</u>
TOTAL UTILITIES	81,000.00	7,568.66	88,075.43 (7,075.43)	108.74
<u>CAPITAL OUTLAY</u>					
10-603-8005 OFFICE FURNITURE	0.00	0.00	55.23 (55.23)	0.00
10-603-8015 NON-CAPITAL-COMPUTER	<u>400.00</u>	<u>0.00</u>	<u>647.53 (</u>	<u>247.53)</u>	<u>161.88</u>
TOTAL CAPITAL OUTLAY	400.00	0.00	702.76 (302.76)	175.69
<u>INTERFUND TRANSFERS</u>					
10-603-9010 TRF TO CAPITAL REPLACEMENT	98,615.00	0.00	98,615.00	0.00	100.00
10-603-9072 TRANSFER TO WATER CAPITAL	<u>462,500.00</u>	<u>0.00</u>	<u>462,500.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL INTERFUND TRANSFERS	561,115.00	0.00	561,115.00	0.00	100.00
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TOTAL PUBLIC WORKS	1,089,146.00	42,535.52	1,045,317.64	43,828.36	95.98

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-604-1010 SALARIES	1,104,150.00	82,640.85	990,665.00	113,485.00	89.72
10-604-1015 OVERTIME	40,000.00	10,210.80	49,857.51 (9,857.51)	124.64
10-604-1020 MEDICARE	16,850.00	1,311.22	14,705.91	2,144.09	87.28
10-604-1025 TWC (SUI)	3,060.00	0.00	4,284.00 (1,224.00)	140.00
10-604-1030 HEALTH INSURANCE	123,624.00	10,302.00	110,292.00	13,332.00	89.22
10-604-1031 HSA	755.00	48.10	510.60	244.40	67.63
10-604-1033 DENTAL INSURANCE	6,825.00	554.48	6,042.28	782.72	88.53
10-604-1035 VISION CARE INSURANCE	1,625.00	131.82	1,436.50	188.50	88.40
10-604-1036 LIFE INSURANCE	1,193.00	99.45	1,064.70	128.30	89.25
10-604-1037 WORKERS' COMP INSURANCE	32,340.00	0.00	23,347.03	8,992.97	72.19
10-604-1040 TMRS RETIREMENT	162,090.00	13,118.06	147,167.67	14,922.33	90.79
10-604-1070 SPECIAL ALLOWANCES	<u>17,300.00</u>	<u>1,184.94</u>	<u>14,445.41</u>	<u>2,854.59</u>	<u>83.50</u>
TOTAL PERSONNEL	1,509,812.00	119,601.72	1,363,818.61	145,993.39	90.33
<u>SUPPLIES</u>					
10-604-2020 OFFICE SUPPLIES	1,200.00	47.92	1,377.02 (177.02)	114.75
10-604-2035 EMPLOYEE APPRECIATION	680.00	0.00	0.00	680.00	0.00
10-604-2060 MEDICAL EXAMS/SCREENINGS	1,000.00	0.00	545.33	454.67	54.53
10-604-2070 JANITORIAL SUPPLIES	3,000.00	223.48	2,798.76	201.24	93.29
10-604-2080 UNIFORMS & ACCESSORIES	<u>8,500.00</u>	<u>1,417.55</u>	<u>7,669.41</u>	<u>830.59</u>	<u>90.23</u>
TOTAL SUPPLIES	14,380.00	1,688.95	12,390.52	1,989.48	86.16
<u>SERVICES</u>					
10-604-3017 PROFESSIONAL - MEDICAL DIRE	5,400.00	450.00	4,950.00	450.00	91.67
10-604-3020 ASSOCIATION DUES & PUBS	8,420.00	1,345.50	6,933.30	1,486.70	82.34
10-604-3030 TRAINING/EDUCATION	7,000.00	255.00	4,252.55	2,747.45	60.75
10-604-3040 TRAVEL/MILEAGE/LODGING/PERD	4,000.00	81.68	3,506.76	493.24	87.67
10-604-3050 LIABILITY INSURANCE	21,100.00	0.00	22,713.77 (1,613.77)	107.65
10-604-3070 PROPERTY INSURANCE	12,200.00	0.00	13,133.08 (933.08)	107.65
10-604-3080 SPECIAL SERVICES	11,800.00	1,335.81	11,576.53	223.47	98.11
10-604-3090 COMMUNICATIONS SERVICES	<u>4,668.00</u>	<u>463.15</u>	<u>5,077.02</u> (<u>409.02)</u>	<u>108.76</u>
TOTAL SERVICES	74,588.00	3,931.14	72,143.01	2,444.99	96.72
<u>CONTRACTUAL</u>					
10-604-4045 RADIO ACCESS FEES - COSA	6,000.00	0.00	5,832.00	168.00	97.20
10-604-4075 COMPUTER SOFTWARE/MAINTENAN	<u>500.00</u> (<u>301.90)</u>	<u>306.90</u>	<u>193.10</u>	<u>61.38</u>
TOTAL CONTRACTUAL	6,500.00 (301.90)	6,138.90	361.10	94.44
<u>MAINTENANCE</u>					
10-604-5010 EQUIPMENT MAINT & REPAIR	4,500.00	0.00	6,951.80 (2,451.80)	154.48
10-604-5020 VEHICLE MAINTENANCE	15,200.00	370.97	37,159.99 (21,959.99)	244.47
10-604-5030 BUILDING MAINTENANCE	6,000.00	530.84	9,643.86 (3,643.86)	160.73
10-604-5060 VEHICLE & EQPT FUELS	<u>10,000.00</u>	<u>1,574.16</u>	<u>9,638.57</u>	<u>361.43</u>	<u>96.39</u>
TOTAL MAINTENANCE	35,700.00	2,475.97	63,394.22 (27,694.22)	177.57

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-604-6015 ELECTRONIC EQPT MAINT	6,500.00	169.86	1,999.20	4,500.80	30.76
10-604-6030 INVESTIGATIVE SUPPLIES/PROC	1,500.00	0.00	0.00	1,500.00	0.00
10-604-6040 EMS SUPPLIES	26,240.00	85.02	17,117.88	9,122.12	65.24
10-604-6045 FIRE FIGHTING EQPT SUPPLIES	10,000.00	1,550.52	8,548.44	1,451.56	85.48
10-604-6060 PPE MAINTENANCE	<u>14,100.00</u>	<u>2,386.71</u>	<u>12,825.44</u>	<u>1,274.56</u>	<u>90.96</u>
TOTAL DEPT MATERIALS-SERVICES	58,340.00	4,192.11	40,490.96	17,849.04	69.41
<u>UTILITIES</u>					
10-604-7044 UTILITIES - WATER	<u>2,000.00</u>	<u>162.73</u>	<u>1,736.84</u>	<u>263.16</u>	<u>86.84</u>
TOTAL UTILITIES	2,000.00	162.73	1,736.84	263.16	86.84
<u>CAPITAL OUTLAY</u>					
10-604-8015 NON-CAPITAL-COMPUTER EQUIPM	400.00	0.00	21.98	378.02	5.50
10-604-8040 CAPITAL - PPE EQUIPMENT	<u>21,200.00</u>	<u>0.00</u>	<u>22,956.00</u>	(<u>1,756.00</u>)	<u>108.28</u>
TOTAL CAPITAL OUTLAY	21,600.00	0.00	22,977.98	(1,377.98)	106.38
<u>INTERFUND TRANSFERS</u>					
10-604-9000 GRANT EXPENDITURES	10,000.00	10,196.77	16,782.78	(6,782.78)	167.83
10-604-9010 TRF TO CAPITAL REPLACEMENT	<u>224,318.00</u>	<u>0.00</u>	<u>224,318.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL INTERFUND TRANSFERS	234,318.00	10,196.77	241,100.78	(6,782.78)	102.89
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TOTAL FIRE DEPARTMENT	1,957,238.00	141,947.49	1,824,191.82	133,046.18	93.20

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-605-1010 SALARIES	1,185,352.00	87,492.17	1,071,567.17	113,784.83	90.40
10-605-1015 OVERTIME	30,000.00	1,677.68	23,761.67	6,238.33	79.21
10-605-1020 MEDICARE	18,240.00	1,296.61	15,941.87	2,298.13	87.40
10-605-1025 TWC (SUI)	3,420.00	0.00	4,932.00 (1,512.00)	144.21
10-605-1030 HEALTH INSURANCE	138,168.00	10,302.00	116,958.00	21,210.00	84.65
10-605-1031 HSA	844.00	59.20	673.40	170.60	79.79
10-605-1033 DENTAL INSURANCE	7,560.00	564.79	6,448.69	1,111.31	85.30
10-605-1035 VISION CARE INSURANCE	1,785.00	135.20	1,527.76	257.24	85.59
10-605-1036 LIFE INSURANCE	1,334.00	105.30	1,193.40	140.60	89.46
10-605-1037 WORKERS' COMP INSURANCE	29,860.00	0.00	21,486.49	8,373.51	71.96
10-605-1040 TMRS RETIREMENT	175,450.00	12,852.31	157,601.07	17,848.93	89.83
10-605-1070 SPECIAL ALLOWANCES	<u>35,825.00</u>	<u>2,961.54</u>	<u>34,428.90</u>	<u>1,396.10</u>	<u>96.10</u>
TOTAL PERSONNEL	1,627,838.00	117,446.80	1,456,520.42	171,317.58	89.48
<u>SUPPLIES</u>					
10-605-2020 OFFICE SUPPLIES	3,000.00	125.97	2,357.76	642.24	78.59
10-605-2035 EMPLOYEE APPRECIATION	760.00	0.00	0.00	760.00	0.00
10-605-2050 PRINTING & COPYING	1,300.00	0.00	1,372.00 (72.00)	105.54
10-605-2060 MEDICAL/SCREENING/TESTING/B	500.00	29.89	29.89	470.11	5.98
10-605-2080 UNIFORMS & ACCESSORIES	<u>27,000.00</u>	<u>236.44</u>	<u>19,024.77</u>	<u>7,975.23</u>	<u>70.46</u>
TOTAL SUPPLIES	32,560.00	392.30	22,784.42	9,775.58	69.98
<u>SERVICES</u>					
10-605-3020 ASSOCIATION DUES & PUBS	2,869.00	100.00	1,184.58	1,684.42	41.29
10-605-3030 TRAINING/EDUCATION	3,500.00	2,206.00	2,523.00	977.00	72.09
10-605-3040 TRAVEL/MILEAGE/LODGING/PERD	5,000.00	0.00	4,204.65	795.35	84.09
10-605-3050 LIABILITY INSURANCE	18,350.00	0.00	19,753.44 (1,403.44)	107.65
10-605-3060 UNIFORM MAINTENANCE	6,000.00	0.00	3,783.14	2,216.86	63.05
10-605-3071 PROPERTY INSURANCE	7,900.00	0.00	8,504.21 (604.21)	107.65
10-605-3072 ANIMAL CONTROL SERVICES	12,500.00	2,294.00	11,333.98	1,166.02	90.67
10-605-3087 CITIZENS COMMUNICATION/ED	500.00	41.09	65.09	434.91	13.02
10-605-3090 COMMUNICATIONS SERVICES	<u>8,800.00</u>	<u>0.00</u>	<u>7,320.23</u>	<u>1,479.77</u>	<u>83.18</u>
TOTAL SERVICES	65,419.00	4,641.09	58,672.32	6,746.68	89.69
<u>CONTRACTUAL</u>					
10-605-4045 CONTRACT/RADIO FEES COSA	8,000.00	0.00	7,992.00	8.00	99.90
10-605-4075 COMPUTER SOFTWARE/INCODE	18,264.00	0.00	16,883.89	1,380.11	92.44
10-605-4086 CONTRACT LABOR	<u>6,498.00</u>	<u>0.00</u>	<u>6,497.57</u>	<u>0.43</u>	<u>99.99</u>
TOTAL CONTRACTUAL	32,762.00	0.00	31,373.46	1,388.54	95.76
<u>MAINTENANCE</u>					
10-605-5005 EQUIPMENT LEASES	2,000.00	132.00	1,615.97	384.03	80.80
10-605-5010 EQUIPMENT MAINT & REPAIR	2,000.00	0.00	1,609.20	390.80	80.46
10-605-5015 ELECTRONIC EQPT MAINT	5,350.00	253.83	1,410.16	3,939.84	26.36
10-605-5020 VEHICLE MAINTENANCE	30,000.00	785.98	25,493.56	4,506.44	84.98
10-605-5060 VEHICLE & EQPT FUELS	<u>30,000.00</u>	<u>5,831.72</u>	<u>35,621.93</u> (<u>5,621.93)</u>	<u>118.74</u>
TOTAL MAINTENANCE	69,350.00	7,003.53	65,750.82	3,599.18	94.81

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-605-6030 INVESTIGATIVE SUPPLIES	3,000.00	24.90	2,231.81	768.19	74.39
10-605-6032 POLICE SAFETY SUPPLIES	3,000.00	0.00	2,881.80	118.20	96.06
10-605-6035 FIREARMS EQUIPMENT/SUPPLIES	<u>8,800.00</u>	<u>27.06</u>	<u>8,838.59</u>	<u>(38.59)</u>	<u>100.44</u>
TOTAL DEPT MATERIALS-SERVICES	14,800.00	51.96	13,952.20	847.80	94.27
<u>UTILITIES</u>					
10-605-7042 UTILITES- PHONE	<u>5,500.00</u>	<u>124.32</u>	<u>3,409.07</u>	<u>2,090.93</u>	<u>61.98</u>
TOTAL UTILITIES	5,500.00	124.32	3,409.07	2,090.93	61.98
<u>CAPITAL OUTLAY</u>					
10-605-8015 NON-CAPITAL-COMPUTER EQUIP.	<u>400.00</u>	<u>0.00</u>	<u>812.46</u>	<u>(412.46)</u>	<u>203.12</u>
TOTAL CAPITAL OUTLAY	400.00	0.00	812.46	(412.46)	203.12
<u>INTERFUND TRANSFERS</u>					
TOTAL POLICE DEPARTMENT	1,848,629.00	129,660.00	1,653,275.17	195,353.83	89.43

10 -GENERAL FUND
DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SUPPLIES</u>					
10-607-2020 OFFICE SUPPLIES	100.00	0.00	253.47 (153.47)	253.47
10-607-2050 PRINTING & COPYING	<u>750.00</u>	<u>0.00</u>	<u>249.58</u>	<u>500.42</u>	<u>33.28</u>
TOTAL SUPPLIES	850.00	0.00	503.05	346.95	59.18
<u>SERVICES</u>					
10-607-3012 PROF -ENGINEERING REVIEW	2,000.00	0.00	0.00	2,000.00	0.00
10-607-3015 PROF -BLDG INSPECTION SERVI	70,000.00	8,800.00	75,810.48 (5,810.48)	108.30
10-607-3016 PROF -HEALTH INSPECTOR	2,000.00	240.00	2,280.00 (280.00)	114.00
10-607-3017 PROF -SANITARY INSPECTION S	2,500.00	500.00	4,160.00 (1,660.00)	166.40
10-607-3020 ASSOCIATION DUES & PUBS	<u>1,700.00</u>	<u>0.00</u>	<u>1,051.15</u>	<u>648.85</u>	<u>61.83</u>
TOTAL SERVICES	78,200.00	9,540.00	83,301.63 (5,101.63)	106.52
<u>CONTRACTUAL</u>					
10-607-4075 COMPUTER SOFTWARE/MAINTENAN	<u>5,000.00</u>	<u>0.00</u>	<u>2,413.08</u>	<u>2,586.92</u>	<u>48.26</u>
TOTAL CONTRACTUAL	5,000.00	0.00	2,413.08	2,586.92	48.26
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TOTAL DEVELOPMENT SERVICES	84,050.00	9,540.00	86,217.76 (2,167.76)	102.58
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TOTAL EXPENDITURES	6,063,741.00	398,371.69	5,577,645.29	486,095.71	91.98
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REVENUES OVER/(UNDER) EXPENDITURES	0.00 (150,739.30)	448,509.65 (448,509.65)	0.00
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20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,300,425.00</u>	<u>81,760.89</u>	<u>1,267,382.45</u>	<u>33,042.55</u>	<u>97.46</u>
TOTAL REVENUES	<u>1,300,425.00</u> =====	<u>81,760.89</u> =====	<u>1,267,382.45</u> =====	<u>33,042.55</u> =====	<u>97.46</u> =====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	1,114,001.00	48,875.86	1,053,556.34	60,444.66	94.57
DEBT SERVICE	<u>186,424.00</u>	<u>35,473.29</u>	<u>186,423.34</u>	<u>0.66</u>	<u>100.00</u>
TOTAL EXPENDITURES	<u>1,300,425.00</u> =====	<u>84,349.15</u> =====	<u>1,239,979.68</u> =====	<u>60,445.32</u> =====	<u>95.35</u> =====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (2,588.26)	27,402.77 (27,402.77)	0.00

20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>WATER SALES</u>					
20-599-5015 WATER CONSUMPTION	623,000.00	48,011.87	586,812.34	36,187.66	94.19
20-599-5016 LATE CHARGES	6,000.00	1,011.32	1,011.32	4,988.68	16.86
20-599-5018 DEBT SERVICE	189,900.00	15,873.74	173,933.74	15,966.26	91.59
20-599-5019 WATER SERVICE FEE	58,800.00	4,919.96	54,127.78	4,672.22	92.05
20-599-5036 EAA PASS THRU CHARGE	82,700.00	6,441.50	78,388.50	4,311.50	94.79
20-599-5040 TAPPING FEES	<u>0.00</u>	<u>0.00</u>	<u>2,800.00</u>	<u>(2,800.00)</u>	<u>0.00</u>
TOTAL WATER SALES	960,400.00	76,258.39	897,073.68	63,326.32	93.41
<u>MISC./GRANTS/INTEREST</u>					
20-599-7000 INTEREST INCOME	2,000.00	7.02	2,740.16	(740.16)	137.01
20-599-7011 OTHER INCOME	0.00	33.90	147.90	(147.90)	0.00
20-599-7012 LEASE OF WATER RIGHTS	15,000.00	0.00	15,750.00	(750.00)	105.00
20-599-7060 CC SERVICE FEES	5,000.00	718.90	4,469.28	530.72	89.39
20-599-7075 SITE/TOWER LEASE REVENUE	38,600.00	3,252.39	35,469.39	3,130.61	91.89
20-599-7090 SALE OF FIXED ASSETS	4,500.00	0.00	5,618.65	(1,118.65)	124.86
20-599-7097 INSURANCE PROCEEDS	<u>18,000.00</u>	<u>0.00</u>	<u>59,215.60</u>	<u>(41,215.60)</u>	<u>328.98</u>
TOTAL MISC./GRANTS/INTEREST	83,100.00	4,012.21	123,410.98	(40,310.98)	148.51
<u>TRANSFERS IN</u>					
20-599-8072 TRF IN-CAPITAL REPLACEMENT	<u>256,925.00</u>	<u>1,490.29</u>	<u>246,897.79</u>	<u>10,027.21</u>	<u>96.10</u>
TOTAL TRANSFERS IN	256,925.00	1,490.29	246,897.79	10,027.21	96.10
TOTAL NON-DEPARTMENTAL	1,300,425.00	81,760.89	1,267,382.45	33,042.55	97.46
TOTAL REVENUES	1,300,425.00 =====	81,760.89 =====	1,267,382.45 =====	33,042.55 =====	97.46 =====

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
20-606-1010 SALARIES	212,300.00	16,246.60	186,907.47	25,392.53	88.04
20-606-1015 OVERTIME	15,000.00	481.90	16,808.86 (1,808.86)	112.06
20-606-1020 MEDICARE	3,200.00	245.77	2,988.07	211.93	93.38
20-606-1025 TWC (SUI)	720.00	0.00	736.99 (16.99)	102.36
20-606-1030 HEALTH INSURANCE	29,088.00	2,424.00	26,058.00	3,030.00	89.58
20-606-1031 HSA	178.00	14.80	159.12	18.88	89.39
20-606-1033 DENTAL INSURANCE	1,365.00	132.04	1,356.92	8.08	99.41
20-606-1035 VISION CARE INSURANCE	365.00	33.80	365.04 (0.04)	100.01
20-606-1036 LIFE INSURANCE	281.00	23.40	246.70	34.30	87.79
20-606-1037 WORKERS' COMP INSURANCE	5,760.00	0.00	4,059.50	1,700.50	70.48
20-606-1040 TMRS RETIREMENT	30,680.00	2,425.51	29,403.85	1,276.15	95.84
20-606-1070 SPECIAL ALLOWANCES	<u>11,500.00</u>	<u>657.74</u>	<u>7,575.52</u>	<u>3,924.48</u>	<u>65.87</u>
TOTAL PERSONNEL	310,437.00	22,685.56	276,666.04	33,770.96	89.12
<u>SUPPLIES</u>					
20-606-2020 OFFICE SUPPLIES	1,700.00	0.00	1,237.82	462.18	72.81
20-606-2030 POSTAGE	3,100.00	249.81	2,804.87	295.13	90.48
20-606-2035 EMPLOYEE APPRECIATION	150.00	0.00	39.31	110.69	26.21
20-606-2050 PRINTING & COPYING	500.00	95.00	616.78 (116.78)	123.36
20-606-2060 MED EXAMS/SCREENING/TESTING	100.00	0.00	0.00	100.00	0.00
20-606-2070 JANITORIAL SUPPLIES	100.00	100.00	100.00	0.00	100.00
20-606-2075 BANK/CREDITCARD FEES	8,000.00	685.53	8,341.38 (341.38)	104.27
20-606-2080 UNIFORMS	1,795.00	0.00	1,349.33	445.67	75.17
20-606-2090 SMALL TOOLS	2,500.00	545.59	2,250.46	249.54	90.02
20-606-2091 SAFETY SUPPLIES/EQUIPMENT	<u>1,900.00</u>	<u>293.52</u>	<u>893.34</u>	<u>1,006.66</u>	<u>47.02</u>
TOTAL SUPPLIES	19,845.00	1,969.45	17,633.29	2,211.71	88.86
<u>SERVICES</u>					
20-606-3012 ENGINEERING SERVICES	8,600.00	3,171.25	15,933.00 (7,333.00)	185.27
20-606-3020 ASSOCIATION DUES & PUBS	2,215.00	0.00	1,872.38	342.62	84.53
20-606-3030 TRAINING/EDUCATION	3,750.00	0.00	4,432.75 (682.75)	118.21
20-606-3040 TRAVEL/MILEAGE/LODGING/PERD	1,000.00	0.00	36.96	963.04	3.70
20-606-3050 INSURANCE - LIABILITY	3,900.00	0.00	4,198.28 (298.28)	107.65
20-606-3060 UNIFORM SERVICES	3,000.00	275.86	2,909.72	90.28	96.99
20-606-3070 INSURANCE - PROPERTY	1,900.00	0.00	2,045.32 (145.32)	107.65
20-606-3075 CONSERV. ED./REBATES	100.00	0.00	0.00	100.00	0.00
20-606-3080 SPECIAL SERVICES	750.00	0.00	292.91	457.09	39.05
20-606-3082 WATER ANALYSIS FEES	<u>7,000.00</u>	<u>388.69</u>	<u>5,480.89</u>	<u>1,519.11</u>	<u>78.30</u>
TOTAL SERVICES	32,215.00	3,835.80	37,202.21 (4,987.21)	115.48
<u>CONTRACTUAL</u>					
20-606-4075 COMPUTER SOFTWARE/INCODE	8,870.00	393.22	8,779.49	90.51	98.98
20-606-4085 EAA -WATER MANAGEMENT FEES	84,084.00	6,306.52	70,211.72	13,872.28	83.50
20-606-4086 CONTRACT LABOR	<u>0.00</u>	<u>0.00</u>	<u>1,301.48</u> (<u>1,301.48</u>)	<u>0.00</u>
TOTAL CONTRACTUAL	92,954.00	6,699.74	80,292.69	12,661.31	86.38

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MAINTENANCE</u>					
20-606-5005 EQUIPMENT LEASES	1,500.00	0.00	4,563.33 (3,063.33)	304.22
20-606-5010 EQUIPMENT MAINT & REPAIR	5,000.00	0.00	4,438.41	561.59	88.77
20-606-5015 ELECTRONIC EQPT MAINTENANCE	500.00	0.00	0.00	500.00	0.00
20-606-5020 VEHICLE MAINTENANCE	3,000.00	39.79	5,324.54 (2,324.54)	177.48
20-606-5030 BUILDING MAINTENANCE	2,500.00	0.00	1,913.05	586.95	76.52
20-606-5060 VEHICLE & EQPT FUELS	<u>4,000.00</u>	<u>735.29</u>	<u>4,865.52 (</u>	<u>865.52)</u>	<u>121.64</u>
TOTAL MAINTENANCE	16,500.00	775.08	21,104.85 (4,604.85)	127.91
<u>DEPT MATERIALS-SERVICES</u>					
20-606-6011 CHEMICALS	10,000.00	170.00	5,472.65	4,527.35	54.73
20-606-6050 WATER METERS & BOXES	4,500.00	49.00	4,188.82	311.18	93.08
20-606-6055 FIRE HYDRANTS & VALVES	10,000.00	0.00	1,056.44	8,943.56	10.56
20-606-6060 HUEBNER STORAGE TANK	5,000.00	72.29	13,180.97 (8,180.97)	263.62
20-606-6061 WELL SITE #1	8,750.00	0.00	1,941.38	6,808.62	22.19
20-606-6062 WELL SITE #2-EAA MONITORED	1,300.00	0.00	0.00	1,300.00	0.00
20-606-6063 WELL SITE #3-NOT OPERATION	1,800.00	0.00	0.00	1,800.00	0.00
20-606-6064 WELL SITE #4-NOT OPERATION	4,700.00	0.00	3,429.36	1,270.64	72.97
20-606-6065 WELL SITE #5-EDWARDS BLENDI	1,000.00	0.00	3,187.37 (2,187.37)	318.74
20-606-6066 WELL SITE #6-MUNI TRACT	4,000.00	3,185.00	11,224.08 (7,224.08)	280.60
20-606-6067 WELL SITE #7	4,000.00	0.00	24,176.13 (20,176.13)	604.40
20-606-6068 WELL SITE #8	4,000.00	0.00	23,481.86 (19,481.86)	587.05
20-606-6069 WELL SITE #9-TRINITY	1,000.00	0.00	325.00	675.00	32.50
20-606-6070 SCADA SYSTEM MAINTENANCE	3,000.00	0.00	9,989.07 (6,989.07)	332.97
20-606-6071 SHAVANO DRIVE PUMP STATION	15,000.00	0.00	1,273.33	13,726.67	8.49
20-606-6072 WATER SYSTEM MAINTENANCE	30,000.00	1,156.44	34,802.12 (4,802.12)	116.01
20-606-6080 STREET MAINT SUPPLIES	<u>4,000.00</u>	<u>0.00</u>	<u>1,974.88</u>	<u>2,025.12</u>	<u>49.37</u>
TOTAL DEPT MATERIALS-SERVICES	112,050.00	4,632.73	139,703.46 (27,653.46)	124.68
<u>UTILITIES</u>					
20-606-7040 UTILITIES - ELECTRIC	72,000.00	6,551.54	63,058.05	8,941.95	87.58
20-606-7042 UTILITIES - PHONE/CELL	1,350.00	111.00	476.00	874.00	35.26
20-606-7044 UTILITIES - WATER	<u>400.00</u>	<u>42.34</u>	<u>436.78 (</u>	<u>36.78)</u>	<u>109.20</u>
TOTAL UTILITIES	73,750.00	6,704.88	63,970.83	9,779.17	86.74
<u>CAPITAL OUTLAY</u>					
20-606-8015 NON-CAPITAL - COMPUTERS	0.00	0.00	588.60 (588.60)	0.00
20-606-8020 NON-CAPITAL MAINTENANCE EQU	4,820.00	0.00	4,717.94	102.06	97.88
20-606-8080 WATER SYSTEM IMPROVEMENTS	28,700.00	0.00	0.00	28,700.00	0.00
20-606-8087 WATER METER REPLACEMENT	62,500.00	1,572.62	62,582.33 (82.33)	100.13
20-606-8090 CAPITAL - HUEBNER PLANT	21,000.00	0.00	19,609.00	1,391.00	93.38
20-606-8091 CAPITAL - WELL #1	23,500.00	0.00	14,980.00	8,520.00	63.74
20-606-8097 CAPITAL - WELL #7	80,000.00	0.00	78,393.50	1,606.50	97.99
20-606-8098 CAPITAL - WELL #8	<u>92,425.00</u>	<u>0.00</u>	<u>92,806.60 (</u>	<u>381.60)</u>	<u>100.41</u>
TOTAL CAPITAL OUTLAY	312,945.00	1,572.62	273,677.97	39,267.03	87.45

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>INTERFUND TRANSFERS</u>					
20-606-9010 TRF TO GENERAL FUND	22,050.00	0.00	22,050.00	0.00	100.00
20-606-9020 TRF TO CAPITAL REP. FUND 72	<u>121,255.00</u>	<u>0.00</u>	<u>121,255.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL INTERFUND TRANSFERS	143,305.00	0.00	143,305.00	0.00	100.00
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TOTAL WATER DEPARTMENT	1,114,001.00	48,875.86	1,053,556.34	60,444.66	94.57

20 -WATER FUND
DEBT SERVICE

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
20-607-8016 2017 GO REFUNDING (2009) PR	70,000.00	0.00	70,000.00	0.00	100.00
20-607-8017 2017 GO REFUNDING (2009) IN	65,000.00	32,150.00	65,000.00	0.00	100.00
20-607-8030 BOND AGENT FEES	400.00	200.00	400.00	0.00	100.00
20-607-8056 2018 GO REFUNDING (2009) PR	44,183.00	0.00	44,182.50	0.50	100.00
20-607-8057 2018 GO REFUNDING (2009) IN	<u>6,841.00</u>	<u>3,123.29</u>	<u>6,840.84</u>	<u>0.16</u>	<u>100.00</u>
TOTAL CAPITAL OUTLAY	186,424.00	35,473.29	186,423.34	0.66	100.00
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TOTAL DEBT SERVICE	186,424.00	35,473.29	186,423.34	0.66	100.00
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TOTAL EXPENDITURES	1,300,425.00	84,349.15	1,239,979.68	60,445.32	95.35
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (2,588.26)	27,402.77 (27,402.77)	0.00
	=====	=====	=====	=====	=====

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>197,766.00</u>	<u>300.39</u>	<u>173,391.53</u>	<u>24,374.47</u>	<u>87.68</u>
TOTAL REVENUES	197,766.00 =====	300.39 =====	173,391.53 =====	24,374.47 =====	87.68 =====
<u>EXPENDITURE SUMMARY</u>					
DEBT SERVICE	<u>197,766.00</u>	<u>12,075.21</u>	<u>197,265.41</u>	<u>500.59</u>	<u>99.75</u>
TOTAL EXPENDITURES	197,766.00 =====	12,075.21 =====	197,265.41 =====	500.59 =====	99.75 =====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(11,774.82)	(23,873.88)	23,873.88	0.00

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
30-599-1010 CURRENT ADVALOREM TAXES	129,670.00	269.28	172,695.36 (43,025.36)	133.18
30-599-1020 DELINQUENT ADVALOREM TAXES	0.00	8.16	111.35 (111.35)	0.00
30-599-1030 PENALTY & INTEREST	<u>0.00</u>	<u>20.53</u>	<u>514.97</u> (<u>514.97</u>)	<u>0.00</u>
TOTAL TAXES	129,670.00	297.97	173,321.68 (43,651.68)	133.66
<u>TRANSFERS IN</u>					
30-599-8010 INTEREST INCOME	0.00	2.42	69.85 (69.85)	0.00
30-599-8030 FUND BALANCE - TRANSFER IN	<u>68,096.00</u>	<u>0.00</u>	<u>0.00</u>	<u>68,096.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	68,096.00	2.42	69.85	68,026.15	0.10
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TOTAL NON-DEPARTMENTAL	197,766.00	300.39	173,391.53	24,374.47	87.68
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TOTAL REVENUES	197,766.00	300.39	173,391.53	24,374.47	87.68
	=====	=====	=====	=====	=====

30 -DEBT SERVICE FUND
DEBT SERVICE

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
30-607-8054 BOND AGENT FEES	500.00	0.00	0.00	500.00	0.00
30-607-8056 2018 GO REFUNDING (2009) PR	170,818.00	0.00	170,817.50	0.50	100.00
30-607-8057 2018 GO REFUNDING (2009) IN	<u>26,448.00</u>	<u>12,075.21</u>	<u>26,447.91</u>	<u>0.09</u>	<u>100.00</u>
TOTAL CAPITAL OUTLAY	197,766.00	12,075.21	197,265.41	500.59	99.75
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TOTAL DEBT SERVICE	197,766.00	12,075.21	197,265.41	500.59	99.75
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TOTAL EXPENDITURES	197,766.00	12,075.21	197,265.41	500.59	99.75
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (11,774.82) (23,873.88)	23,873.88	0.00
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>468,877.00</u>	<u>14,946.54</u>	<u>133,711.16</u>	<u>335,165.84</u>	<u>28.52</u>
TOTAL REVENUES	468,877.00 =====	14,946.54 =====	133,711.16 =====	335,165.84 =====	28.52 =====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	3,125.00	0.00	649.00	2,476.00	20.77
POLICE DEPARTMENT	<u>465,752.00</u>	<u>6,654.14</u>	<u>450,728.47</u>	<u>15,023.53</u>	<u>96.77</u>
TOTAL EXPENDITURES	468,877.00 =====	6,654.14 =====	451,377.47 =====	17,499.53 =====	96.27 =====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	8,292.40 (317,666.31)	317,666.31	0.00

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
40-599-1050 SALES - CRIME CONTROL DIST	<u>130,000.00</u>	<u>14,944.10</u>	<u>133,681.45</u>	(<u>3,681.45</u>)	<u>102.83</u>
TOTAL TAXES	130,000.00	14,944.10	133,681.45	(3,681.45)	102.83
<u>MISC./GRANTS/INTEREST</u>					
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<u>TRANSFERS IN</u>					
40-599-8005 INTEREST INCOME	0.00	2.44	29.71	(29.71)	0.00
40-599-8099 FUND BALANCE RESERVE	<u>338,877.00</u>	<u>0.00</u>	<u>0.00</u>	<u>338,877.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	338,877.00	2.44	29.71	338,847.29	0.01
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TOTAL NON-DEPARTMENTAL	468,877.00	14,946.54	133,711.16	335,165.84	28.52
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TOTAL REVENUES	468,877.00	14,946.54	133,711.16	335,165.84	28.52
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
FIRE DEPARTMENT

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
40-604-3030 TRAINING/EDUCATION	<u>2,500.00</u>	<u>0.00</u>	<u>25.00</u>	<u>2,475.00</u>	<u>1.00</u>
TOTAL SERVICES	2,500.00	0.00	25.00	2,475.00	1.00
 <u>CAPITAL OUTLAY</u>					
40-604-8012 NON-CAPITAL - FIREARMS/TASE	<u>625.00</u>	<u>0.00</u>	<u>624.00</u>	<u>1.00</u>	<u>99.84</u>
TOTAL CAPITAL OUTLAY	625.00	0.00	624.00	1.00	99.84
 <u>INTERFUND TRANSFERS</u>					
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TOTAL FIRE DEPARTMENT	3,125.00	0.00	649.00	2,476.00	20.77

40 -CRIME CONTROL DISTRICT
POLICE DEPARTMENT

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SERVICES</u>					
40-605-3030 TRAINING/EDUCATION	6,400.00	0.00	5,013.75	1,386.25	78.34
40-605-3087 CITIZENS COMMUNICATION/EDUC	<u>7,000.00</u>	<u>545.00</u>	<u>2,278.61</u>	<u>4,721.39</u>	<u>32.55</u>
TOTAL SERVICES	13,400.00	545.00	7,292.36	6,107.64	54.42
<u>CONTRACTUAL</u>					
<u>CAPITAL OUTLAY</u>					
40-605-8012 NON CAPITAL - FIRE ARMS/TAS	8,640.00	0.00	8,640.00	0.00	100.00
40-605-8018 NON-CAPITAL BUILDING	1,300.00	0.00	0.00	1,300.00	0.00
40-605-8030 POLICE EQUIPMENT PURCHASE	204,412.00	0.00	203,980.96	431.04	99.79
40-605-8045 CAPITAL - COMPUTER EQUIPMEN	2,500.00	1,169.04	2,449.01	50.99	97.96
40-605-8050 CAPITAL - VEHICLES	198,000.00	0.00	192,755.33	5,244.67	97.35
40-605-8081 CAPITAL - BUILDING	<u>37,500.00</u>	<u>4,940.10</u>	<u>35,610.81</u>	<u>1,889.19</u>	<u>94.96</u>
TOTAL CAPITAL OUTLAY	452,352.00	6,109.14	443,436.11	8,915.89	98.03
<u>INTERFUND TRANSFERS</u>					
TOTAL POLICE DEPARTMENT	465,752.00	6,654.14	450,728.47	15,023.53	96.77
TOTAL EXPENDITURES	468,877.00	6,654.14	451,377.47	17,499.53	96.27
REVENUES OVER/(UNDER) EXPENDITURES	0.00	8,292.40	(317,666.31)	317,666.31	0.00

42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>16,500.00</u>	<u>3,255.65</u>	<u>16,123.05</u>	<u>376.95</u>	<u>97.72</u>
TOTAL REVENUES	<u>16,500.00</u>	<u>3,255.65</u>	<u>16,123.05</u>	<u>376.95</u>	<u>97.72</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>800.00</u>	<u>77.80</u>	<u>503.99</u>	<u>296.01</u>	<u>63.00</u>
TOTAL EXPENDITURES	<u>800.00</u>	<u>77.80</u>	<u>503.99</u>	<u>296.01</u>	<u>63.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	15,700.00	3,177.85	15,619.06	80.94	99.48

42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>FRANCHISE REVENUES</u>					
42-599-2024 FRANCHISE - PEG FEES	<u>16,500.00</u>	<u>3,254.75</u>	<u>16,113.77</u>	<u>386.23</u>	<u>97.66</u>
TOTAL FRANCHISE REVENUES	16,500.00	3,254.75	16,113.77	386.23	97.66
<u>MISC./GRANTS/INTEREST</u>					
42-599-7000 INTEREST	<u>0.00</u>	<u>0.90</u>	<u>9.28</u> (<u>9.28)</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	0.00	0.90	9.28 (9.28)	0.00
<u>TRANSFERS IN</u>					
TOTAL NON-DEPARTMENTAL	16,500.00	3,255.65	16,123.05	376.95	97.72
TOTAL REVENUES	<u>16,500.00</u>	<u>3,255.65</u>	<u>16,123.05</u>	<u>376.95</u>	<u>97.72</u>

42 -PEG FUNDS
ADMINISTRATION

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
42-601-8030 CAPITAL-ELECTRONIC EQUIPMEN	800.00	77.80	503.99	296.01	63.00
TOTAL CAPITAL OUTLAY	800.00	77.80	503.99	296.01	63.00
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TOTAL ADMINISTRATION	800.00	77.80	503.99	296.01	63.00
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TOTAL EXPENDITURES	800.00	77.80	503.99	296.01	63.00
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REVENUES OVER/(UNDER) EXPENDITURES	15,700.00	3,177.85	15,619.06	80.94	99.48
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45 -OAK WILT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>13,000.00</u>	<u>2,275.00</u>	<u>10,395.00</u>	<u>2,605.00</u>	<u>79.96</u>
TOTAL REVENUES	<u>13,000.00</u>	<u>2,275.00</u>	<u>10,395.00</u>	<u>2,605.00</u>	<u>79.96</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>500.00</u>	<u>0.00</u>	<u>2,758.12</u>	(<u>2,258.12</u>)	<u>551.62</u>
TOTAL EXPENDITURES	<u>500.00</u>	<u>0.00</u>	<u>2,758.12</u>	(<u>2,258.12</u>)	<u>551.62</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	12,500.00	2,275.00	7,636.88	4,863.12	61.10

45 -OAK WILT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>PERMITS & LICENSES</u>					
45-599-3015 TREE TRIMMING PERMITS	<u>13,000.00</u>	<u>2,275.00</u>	<u>10,395.00</u>	<u>2,605.00</u>	<u>79.96</u>
TOTAL PERMITS & LICENSES	13,000.00	2,275.00	10,395.00	2,605.00	79.96
<u>MISC./GRANTS/INTEREST</u>					
<u>TRANSFERS IN</u>					
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TOTAL NON-DEPARTMENTAL	13,000.00	2,275.00	10,395.00	2,605.00	79.96
<hr/>					
TOTAL REVENUES	13,000.00	2,275.00	10,395.00	2,605.00	79.96
	=====	=====	=====	=====	=====

45 -OAK WILT FUND
ADMINISTRATION

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
45-601-3012 PROFESSIONAL SERVICES	0.00	0.00	399.00 (399.00)	0.00
45-601-3087 CITIZENS COMMUNICATION/EDUC	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL SERVICES	500.00	0.00	399.00	101.00	79.80
 <u>DEPT MATERIALS-SERVICES</u>					
45-601-6085 SUPPLIES/MATERIAL/CHEMICALS	<u>0.00</u>	<u>0.00</u>	<u>2,359.12</u> (<u>2,359.12)</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	0.00	0.00	2,359.12 (2,359.12)	0.00
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TOTAL ADMINISTRATION	500.00	0.00	2,758.12 (2,258.12)	551.62
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TOTAL EXPENDITURES	500.00	0.00	2,758.12 (2,258.12)	551.62
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	12,500.00	2,275.00	7,636.88	4,863.12	61.10
	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>130,000.00</u>	<u>14,929.44</u>	<u>134,272.20</u>	(<u>4,272.20</u>)	<u>103.29</u>
TOTAL REVENUES	130,000.00 =====	14,929.44 =====	134,272.20 =====	(4,272.20) =====	103.29 =====
<u>EXPENDITURE SUMMARY</u>					
PUBLIC WORKS	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	50,000.00 =====	0.00 =====	0.00 =====	50,000.00 =====	0.00 =====
REVENUES OVER/(UNDER) EXPENDITURES	80,000.00	14,929.44	134,272.20	(54,272.20)	167.84

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
48-599-1040 SALES - STREET MAINTENANCE	<u>130,000.00</u>	<u>14,929.44</u>	<u>134,272.20</u>	(<u>4,272.20</u>)	<u>103.29</u>
TOTAL TAXES	130,000.00	14,929.44	134,272.20	(4,272.20)	103.29
<u>PERMITS & LICENSES</u>					
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	130,000.00	14,929.44	134,272.20	(4,272.20)	103.29
<hr/>					
TOTAL REVENUES	130,000.00	14,929.44	134,272.20	(4,272.20)	103.29
	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
DEPT MATERIALS-SERVICES					
48-603-6080 STREET MAINTENANCE	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	50,000.00	0.00	0.00	50,000.00	0.00
<hr/>					
TOTAL PUBLIC WORKS	50,000.00	0.00	0.00	50,000.00	0.00
<hr/>					
TOTAL EXPENDITURES	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	<u>80,000.00</u>	<u>14,929.44</u>	<u>134,272.20</u>	<u>(54,272.20)</u>	<u>167.84</u>
<hr/>					

50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>59,800.00</u>	<u>1,904.20</u>	<u>12,226.53</u>	<u>47,573.47</u>	<u>20.45</u>
TOTAL REVENUES	59,800.00 =====	1,904.20 =====	12,226.53 =====	47,573.47 =====	20.45 =====
<u>EXPENDITURE SUMMARY</u>					
OPERATING EXPENSES	<u>58,500.00</u>	<u>0.00</u>	<u>6,750.00</u>	<u>51,750.00</u>	<u>11.54</u>
TOTAL EXPENDITURES	58,500.00 =====	0.00 =====	6,750.00 =====	51,750.00 =====	11.54 =====
REVENUES OVER/(UNDER) EXPENDITURES	1,300.00	1,904.20	5,476.53 (4,176.53)	421.27

50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>COURT FEES</u>					
50-599-4022 COURT EFFICIENCY REVENUE	100.00	12.50	55.30	44.70	55.30
50-599-4023 COURT SECURITY REVENUE	3,200.00	673.94	4,414.26 (1,214.26)	137.95
50-599-4024 TRUANCY PREVENTION FUND	1,200.00	621.87	3,645.45 (2,445.45)	303.79
50-599-4025 COURT TECHNOLOGY REVENUE	4,200.00	583.45	4,038.63	161.37	96.16
50-599-4026 JURY FUND	<u>100.00</u>	<u>12.44</u>	<u>72.89</u>	<u>27.11</u>	<u>72.89</u>
TOTAL COURT FEES	8,800.00	1,904.20	12,226.53 (3,426.53)	138.94
<u>TRANSFERS IN</u>					
50-599-8099 FUND BALANCE RESERVE	<u>51,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>51,000.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	51,000.00	0.00	0.00	51,000.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	59,800.00	1,904.20	12,226.53	47,573.47	20.45
<hr/>					
TOTAL REVENUES	59,800.00	1,904.20	12,226.53	47,573.47	20.45
	=====	=====	=====	=====	=====

50 -COURT RESTRICTED FUND
OPERATING EXPENSES

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
50-602-8080 CAPITAL IMPROVEMENTS	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	50,000.00	0.00	0.00	50,000.00	0.00
<u>INTERFUND TRANSFERS</u>					
50-602-9010 TRANSFER TO GENERAL FUND	<u>8,500.00</u>	<u>0.00</u>	<u>6,750.00</u>	<u>1,750.00</u>	<u>79.41</u>
TOTAL INTERFUND TRANSFERS	8,500.00	0.00	6,750.00	1,750.00	79.41
<hr/>					
TOTAL OPERATING EXPENSES	58,500.00	0.00	6,750.00	51,750.00	11.54
<hr/>					
TOTAL EXPENDITURES	58,500.00	0.00	6,750.00	51,750.00	11.54
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	1,300.00	1,904.20	5,476.53	(4,176.53)	421.27
	=====	=====	=====	=====	=====

52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>5,000.00</u>	<u>365.28</u>	<u>3,631.39</u>	<u>1,368.61</u>	<u>72.63</u>
TOTAL REVENUES	<u>5,000.00</u>	<u>365.28</u>	<u>3,631.39</u>	<u>1,368.61</u>	<u>72.63</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	2,000.00	0.00	930.99	1,069.01	46.55
POLICE DEPARTMENT	<u>3,000.00</u>	<u>792.35</u>	<u>1,860.93</u>	<u>1,139.07</u>	<u>62.03</u>
TOTAL EXPENDITURES	<u>5,000.00</u>	<u>792.35</u>	<u>2,791.92</u>	<u>2,208.08</u>	<u>55.84</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (427.07)	839.47 (839.47)	0.00

52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
52-599-7010 SCHOOL CROSSING GUARD FUNDS	<u>4,000.00</u>	<u>365.28</u>	<u>3,631.39</u>	<u>368.61</u>	<u>90.78</u>
TOTAL MISC./GRANTS/INTEREST	4,000.00	365.28	3,631.39	368.61	90.78
<u>TRANSFERS IN</u>					
52-599-8089 FUND BALANCE RESERVE	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	1,000.00	0.00	0.00	1,000.00	0.00
<hr/>					
TOTAL NON DEPARTMENTAL	5,000.00	365.28	3,631.39	1,368.61	72.63
<hr/>					
TOTAL REVENUES	5,000.00	365.28	3,631.39	1,368.61	72.63
	=====	=====	=====	=====	=====

52 -CHILD SAFETY FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-604-3087 CITIZENS COMMUNICATION/EDUC	<u>2,000.00</u>	<u>0.00</u>	<u>930.99</u>	<u>1,069.01</u>	<u>46.55</u>
TOTAL SERVICES	2,000.00	0.00	930.99	1,069.01	46.55
<hr/>					
TOTAL FIRE DEPARTMENT	2,000.00	0.00	930.99	1,069.01	46.55

52 -CHILD SAFETY FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-605-3087 CITIZENS COMMUNICATION/EDUC	<u>3,000.00</u>	<u>792.35</u>	<u>1,860.93</u>	<u>1,139.07</u>	<u>62.03</u>
TOTAL SERVICES	3,000.00	792.35	1,860.93	1,139.07	62.03
<hr/>					
TOTAL POLICE DEPARTMENT	3,000.00	792.35	1,860.93	1,139.07	62.03
<hr/>					
TOTAL EXPENDITURES	5,000.00	792.35	2,791.92	2,208.08	55.84
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (427.07)	839.47 (839.47)	0.00
	=====	=====	=====	=====	=====

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,630.00</u>	<u>0.00</u>	<u>1,480.11</u>	<u>149.89</u>	<u>90.80</u>
TOTAL REVENUES	<u>1,630.00</u>	<u>0.00</u>	<u>1,480.11</u>	<u>149.89</u>	<u>90.80</u>
<u>EXPENDITURE SUMMARY</u>					
POLICE DEPARTMENT	<u>1,630.00</u>	<u>0.00</u>	<u>1,636.00</u>	(<u>6.00</u>)	<u>100.37</u>
TOTAL EXPENDITURES	<u>1,630.00</u>	<u>0.00</u>	<u>1,636.00</u>	(<u>6.00</u>)	<u>100.37</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	(155.89)	155.89	0.00

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>POLICE/FIRE REVENUES</u>					
53-599-6020 LEOSE FUNDS	<u>1,550.00</u>	<u>0.00</u>	<u>1,480.11</u>	<u>69.89</u>	<u>95.49</u>
TOTAL POLICE/FIRE REVENUES	1,550.00	0.00	1,480.11	69.89	95.49
<u>TRANSFERS IN</u>					
53-599-8089 FUND BALANCE RESERVE	<u>80.00</u>	<u>0.00</u>	<u>0.00</u>	<u>80.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	80.00	0.00	0.00	80.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	1,630.00	0.00	1,480.11	149.89	90.80
<hr/>					
TOTAL REVENUES	1,630.00	0.00	1,480.11	149.89	90.80
	=====	=====	=====	=====	=====

53 -LEOSE
POLICE DEPARTMENT

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
53-605-3030 TRAINING/EDUCATION	<u>1,630.00</u>	<u>0.00</u>	<u>1,636.00</u>	(<u>6.00</u>)	<u>100.37</u>
TOTAL SERVICES	1,630.00	0.00	1,636.00	(6.00)	100.37
<hr/>					
TOTAL POLICE DEPARTMENT	1,630.00	0.00	1,636.00	(6.00)	100.37
<hr/>					
TOTAL EXPENDITURES	1,630.00	0.00	1,636.00	(6.00)	100.37
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	(155.89)	155.89	0.00
	=====	=====	=====	=====	=====

58 -AMER RESCUE PLAN ACT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>0.00</u>	<u>1.11</u>	<u>1.11</u>	(<u>1.11</u>)	<u>0.00</u>
TOTAL REVENUES	<u>0.00</u>	<u>1.11</u>	<u>1.11</u>	(<u>1.11</u>)	<u>0.00</u>
	=====	=====	=====	=====	=====
 <u>EXPENDITURE SUMMARY</u>					
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	1.11	1.11	(1.11)	0.00

58 -AMER RESCUE PLAN ACT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
58-599-7000 INTEREST INCOME	<u>0.00</u>	<u>1.11</u>	<u>1.11</u> (<u>1.11</u>)	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	0.00	1.11	1.11 (1.11)	0.00
<hr/>					
TOTAL NON DEPARTMENTAL	0.00	1.11	1.11 (1.11)	0.00
<hr/>					
TOTAL REVENUES	0.00	1.11	1.11 (1.11)	0.00
	=====	=====	=====	=====	=====

58 -AMER RESCUE PLAN ACT FUND
CITY ADMINISTRATION

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>CAPITAL OUTLAY</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>					

58 -AMER RESCUE PLAN ACT FUND
PUBLIC WORKS/GOV. BLDG.

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					

58 -AMER RESCUE PLAN ACT FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					

58 -AMER RESCUE PLAN ACT FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					

58 -AMER RESCUE PLAN ACT FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
<hr/>					
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<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1.11	1.11 (1.11)	0.00
	=====	=====	=====	=====	=====

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
OTHER SOURCES	<u>702,259.00</u>	<u>10.15</u>	<u>360,982.52</u>	<u>341,276.48</u>	<u>51.40</u>
TOTAL REVENUES	<u>702,259.00</u>	<u>10.15</u>	<u>360,982.52</u>	<u>341,276.48</u>	<u>51.40</u>
<u>EXPENDITURE SUMMARY</u>					
ADMIN	76,733.00	10,105.10	58,634.70	18,098.30	76.41
PUBLIC WORKS	487,040.00	0.00	494,047.18 (7,007.18)	101.44
FIRE	<u>138,486.00</u>	<u>0.00</u>	<u>138,486.11</u> (<u>0.11)</u>	<u>100.00</u>
TOTAL EXPENDITURES	<u>702,259.00</u>	<u>10,105.10</u>	<u>691,167.99</u>	<u>11,091.01</u>	<u>98.42</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (10,094.95) (330,185.47)	330,185.47	0.00

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>OTHER SOURCES</u>					
<u>MISC../GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
70-599-8010 INTEREST INCOME	1,000.00	10.15	124.52	875.48	12.45
70-599-8020 TRF IN - GENERAL FUND	360,858.00	0.00	360,858.00	0.00	100.00
70-599-8099 FUND BALANCE RESERVE	<u>340,401.00</u>	<u>0.00</u>	<u>0.00</u>	<u>340,401.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	702,259.00	10.15	360,982.52	341,276.48	51.40
<hr/>					
TOTAL OTHER SOURCES	702,259.00	10.15	360,982.52	341,276.48	51.40
<hr/>					
TOTAL REVENUES	<u>702,259.00</u>	<u>10.15</u>	<u>360,982.52</u>	<u>341,276.48</u>	<u>51.40</u>
<hr/>					

70 -CAPITAL REPLACEMENT FUND
COUNCIL

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CONTRACTUAL</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
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70 -CAPITAL REPLACEMENT FUND
ADMIN

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-601-8080 CAPITAL IMPROVEMENTS	17,406.00	5,165.00	23,023.89 (5,617.89)	132.28
70-601-8081 CAPITAL - BUILDING	<u>59,327.00</u>	<u>4,940.10</u>	<u>35,610.81</u>	<u>23,716.19</u>	<u>60.02</u>
TOTAL CAPITAL OUTLAY	76,733.00	10,105.10	58,634.70	18,098.30	76.41
<hr/>					
<u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL ADMIN	76,733.00	10,105.10	58,634.70	18,098.30	76.41

70 -CAPITAL REPLACEMENT FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-603-8060 CAPITAL - EQUIPMENT	21,000.00	0.00	21,000.34 (0.34)	100.00
70-603-8080 CAPITAL-IMPROVEMENT PROJECT	<u>466,040.00</u>	<u>0.00</u>	<u>473,046.84</u> (<u>7,006.84)</u>	<u>101.50</u>
TOTAL CAPITAL OUTLAY	487,040.00	0.00	494,047.18 (7,007.18)	101.44
<u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL PUBLIC WORKS	487,040.00	0.00	494,047.18 (7,007.18)	101.44

70 -CAPITAL REPLACEMENT FUND
FIRE

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-604-8030 ELECTRONIC EQUIPMENT	<u>138,486.00</u>	<u>0.00</u>	<u>138,486.11</u> (<u>0.11)</u>	<u>100.00</u>
TOTAL CAPITAL OUTLAY	138,486.00	0.00	138,486.11 (0.11)	100.00
<u>INTERFUND TRANSFERS</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<hr/>					
TOTAL FIRE	138,486.00	0.00	138,486.11 (0.11)	100.00
<hr/>					
TOTAL EXPENDITURES	702,259.00	10,105.10	691,167.99	11,091.01	98.42
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (10,094.95) (330,185.47)	330,185.47	0.00
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,046,255.00</u>	<u>0.00</u>	<u>1,046,255.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL REVENUES	<u>1,046,255.00</u>	<u>0.00</u>	<u>1,046,255.00</u>	<u>0.00</u>	<u>100.00</u>
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<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	1,181,925.00	1,490.29	1,054,135.47	127,789.53	89.19
DEBT SERVICE	<u>0.00</u>	<u>0.00</u>	<u>7,000.00</u>	(<u>7,000.00</u>)	<u>0.00</u>
TOTAL EXPENDITURES	<u>1,181,925.00</u>	<u>1,490.29</u>	<u>1,061,135.47</u>	<u>120,789.53</u>	<u>89.78</u>
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REVENUES OVER/(UNDER) EXPENDITURES	(135,670.00)	(1,490.29)	(14,880.47)	(120,789.53)	10.97

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
72-599-7099 PROCEEDS OF DEBT ISSUE	<u>462,500.00</u>	<u>0.00</u>	<u>462,500.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL MISC./GRANTS/INTEREST	462,500.00	0.00	462,500.00	0.00	100.00
<u>TRANSFERS IN</u>					
72-599-8015 TRANSFER FROM GENERAL FUND	462,500.00	0.00	462,500.00	0.00	100.00
72-599-8020 TRANSFER FROM WATER FUND	<u>121,255.00</u>	<u>0.00</u>	<u>121,255.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL TRANSFERS IN	583,755.00	0.00	583,755.00	0.00	100.00
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TOTAL NON-DEPARTMENTAL	1,046,255.00	0.00	1,046,255.00	0.00	100.00
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TOTAL REVENUES	1,046,255.00	0.00	1,046,255.00	0.00	100.00
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
WATER DEPARTMENT

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
72-606-8080 WATER SYSTEM IMPROVEMENTS	<u>925,000.00</u>	<u>0.00</u>	<u>807,237.68</u>	<u>117,762.32</u>	<u>87.27</u>
TOTAL CAPITAL OUTLAY	925,000.00	0.00	807,237.68	117,762.32	87.27
 <u>INTERFUND TRANSFERS</u>					
72-606-9020 TRANSFER TO WATER UTILITY	<u>256,925.00</u>	<u>1,490.29</u>	<u>246,897.79</u>	<u>10,027.21</u>	<u>96.10</u>
TOTAL INTERFUND TRANSFERS	256,925.00	1,490.29	246,897.79	10,027.21	96.10
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TOTAL WATER DEPARTMENT	1,181,925.00	1,490.29	1,054,135.47	127,789.53	89.19

72 -WATER CAPITAL REPLACEMENT
DEBT SERVICE

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
72-607-8055 DEBT ISSUE COSTS	<u>0.00</u>	<u>0.00</u>	<u>7,000.00</u>	(<u>7,000.00</u>)	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	7,000.00	(7,000.00)	0.00
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TOTAL DEBT SERVICE	0.00	0.00	7,000.00	(7,000.00)	0.00
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TOTAL EXPENDITURES	1,181,925.00	1,490.29	1,061,135.47	120,789.53	89.78
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(135,670.00)	(1,490.29)	(14,880.47)	(120,789.53)	10.97
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
ADMINISTRATION	<u>438.00</u>	<u>0.00</u>	<u>0.00</u>	<u>438.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>438.00</u>	<u>0.00</u>	<u>0.00</u>	<u>438.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>438.00</u>	<u>0.00</u>	<u>0.00</u>	<u>438.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>438.00</u>	<u>0.00</u>	<u>0.00</u>	<u>438.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>ADMINISTRATION</u>					
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
75-599-8099 FUND BALANCE RESERVE	<u>438.00</u>	<u>0.00</u>	<u>0.00</u>	<u>438.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	438.00	0.00	0.00	438.00	0.00
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TOTAL ADMINISTRATION	438.00	0.00	0.00	438.00	0.00
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TOTAL REVENUES	438.00	0.00	0.00	438.00	0.00
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND
ADMINISTRATION

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>PERSONNEL</u>					
75-607-1010 EXPENSES	<u>438.00</u>	<u>0.00</u>	<u>0.00</u>	<u>438.00</u>	<u>0.00</u>
TOTAL PERSONNEL	438.00	0.00	0.00	438.00	0.00
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TOTAL ADMINISTRATION	438.00	0.00	0.00	438.00	0.00
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TOTAL EXPENDITURES	438.00	0.00	0.00	438.00	0.00
	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
8/02/21	SCHULTZ & CO LANDSCAPES	BIG TOOTH MAPLES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,975.00
8/02/21	O'REILLY AUTO PARTS	VEHICLE DEF ADDITIVE	GENERAL FUND	FIRE DEPARTMENT	91.96
8/02/21	AMAZON.COM SERVICES INC	A/C-D/C CONVERTER FOR AMBU	GENERAL FUND	FIRE DEPARTMENT	49.98
8/02/21	AMAZON.COM SERVICES INC	DIGITAL TIRE GAUAGE/INFLAT	GENERAL FUND	FIRE DEPARTMENT	29.50
8/02/21	FRAZER, LTD.	MED FRIDGE FOR AMBULANCE	GENERAL FUND	FIRE DEPARTMENT	1,060.52
8/02/21	GALLS	UNIFORMS - OXFORDS	GENERAL FUND	FIRE DEPARTMENT	79.98
8/02/21	GOODYEAR AUTO SERVICE CTR.	# 521 OIL CHANGE, ROTATE T	GENERAL FUND	POLICE DEPARTMENT	47.45
8/02/21	GOODYEAR AUTO SERVICE CTR.	# 523 OIL/FILTER, ROTATE T	GENERAL FUND	POLICE DEPARTMENT	47.45
8/02/21	G T DISTRIBUTORS, INC.	UNIFORM ITEM / PEPPER SPRA	GENERAL FUND	POLICE DEPARTMENT	306.25
8/02/21	AMAZON.COM SERVICES INC	THUMB DRIVES	GENERAL FUND	POLICE DEPARTMENT	154.75
8/02/21	AMAZON.COM SERVICES INC	SABA ORGANIZER	GENERAL FUND	POLICE DEPARTMENT	12.99
8/02/21	AMAZON.COM SERVICES INC	REFERENCE: # 1CTK-GYQQ-3D9	GENERAL FUND	POLICE DEPARTMENT	30.95-
8/02/21	AMAZON.COM SERVICES INC	SABA SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	342.97
8/02/21	AMAZON.COM SERVICES INC	AIR CLEANER FOR COMPUTERS	GENERAL FUND	POLICE DEPARTMENT	18.99
8/02/21	GALLS	DRESS UNIFORM CAP	GENERAL FUND	POLICE DEPARTMENT	53.99
8/02/21	AMAZON.COM SERVICES INC	REPL PRINTER DRUM PERMITCL	GENERAL FUND	DEVELOPMENT SERVICES	137.58
8/02/21	AMAZON.COM SERVICES INC	NNO CONTAINERS	CRIME CONTROL DIST	POLICE DEPARTMENT	23.55
8/06/21	TX CSDU	CASE ID# 0014090289	GENERAL FUND	NON-DEPARTMENTAL	603.31
8/06/21	TX CSDU	CASE ID# 0011608980	GENERAL FUND	NON-DEPARTMENTAL	145.85
8/06/21	ACH***ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	1,230.06
8/06/21	FROST BANK	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	12,299.28
8/06/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,636.58
8/06/21	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	86,898.90
8/06/21	ACH***ELEVON INC	PERMIT WINDOW CC FEES	GENERAL FUND	CITY ADMINISTRATION	87.87
8/06/21	ACH***ELEVON INC	PERMITS - MPN ONLINE	GENERAL FUND	CITY ADMINISTRATION	450.61
8/06/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	249.27
8/06/21	ACH***ELEVON INC	COURT CC FEES	GENERAL FUND	MUNICIPAL COURT	244.42
8/06/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	30.30
8/06/21	AMERICA EXPRESS	AMEX CC FEES	GENERAL FUND	MUNICIPAL COURT	35.28
8/06/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	121.63
8/06/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	574.15
8/06/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	661.23
8/06/21	ACH***ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	64.94
8/06/21	FROST BANK	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	744.25
8/06/21	FROST BANK	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	121.25
8/06/21	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	6,558.92
8/06/21	ACH***ELEVON INC	CC FEES - 5424 (OFFICE)	WATER FUND	WATER DEPARTMENT	49.84
8/06/21	ACH***ELEVON INC	CC FEES - 5425 (ONLINE)	WATER FUND	WATER DEPARTMENT	635.69
8/06/21	FROST BANK	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	121.25
8/06/21	FIRST NATIONAL BANK TEXAS	INTEREST PMT	WATER FUND	DEBT SERVICE	3,123.29
8/06/21	BOK FINANCIAL	INTEREST PMT 2017 GO REF B	WATER FUND	DEBT SERVICE	32,150.00
8/06/21	BOK FINANCIAL	INTEREST PMT 2017 GO REF B	WATER FUND	DEBT SERVICE	200.00
8/06/21	FIRST NATIONAL BANK TEXAS	INTEREST PMT	DEBT SERVICE FUND	DEBT SERVICE	12,075.21
8/09/21	FROST - VISA DEBIT CARD	B. HILL PFIA TRAINING	GENERAL FUND	NON-DEPARTMENTAL	185.00
8/09/21	LINEBARGER, GOGGAN, BLAIR & SAMPSON, L	MUNICIPAL COURT FEES COLLE	GENERAL FUND	NON-DEPARTMENTAL	1,597.50
8/09/21	LOWE'S COMPANIES INC.	FLAGS FOR JULY 3RD EVENT	GENERAL FUND	CITY COUNCIL	86.28
8/09/21	FROST - VISA DEBIT CARD	BORN TO BOUNCE JULY 3RD EV	GENERAL FUND	CITY COUNCIL	817.68
8/09/21	FROST - VISA DEBIT CARD	TML 109TH CONFERENCE - CIT	GENERAL FUND	CITY COUNCIL	1,660.00
8/09/21	FROST - VISA DEBIT CARD	MEMORIAL CEREMONY	GENERAL FUND	CITY COUNCIL	35.92
8/09/21	FROST - VISA DEBIT CARD	MEMORIAL DEDICATION JULY 2	GENERAL FUND	CITY COUNCIL	22.16
8/09/21	PETE MILLER	TAMCC CONFERENCE PARKING	GENERAL FUND	CITY COUNCIL	40.00
8/09/21	PATRICIA NICHOLS	MEMORIAL CEREMONY - MICHAEL	GENERAL FUND	CITY COUNCIL	9.74
8/09/21	GROUCHY MAMA'S	JULY 3RD EVENT	GENERAL FUND	CITY COUNCIL	1,960.00
8/09/21	EWING IRRIGATION SYSTEMS	CH IRRIGATION	GENERAL FUND	CITY ADMINISTRATION	9.11
8/09/21	HOME DEPOT CREDIT SERVICE	LAWN ROLLER RENTAL	GENERAL FUND	CITY ADMINISTRATION	18.67
8/09/21	HOME DEPOT CREDIT SERVICE	TOILET REPAIR	GENERAL FUND	CITY ADMINISTRATION	11.74

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
8/09/21	HOME DEPOT CREDIT SERVICE	CH WATER SOFTNER REAPIRS	GENERAL FUND	CITY ADMINISTRATION	808.50
8/09/21	HOME DEPOT CREDIT SERVICE	FLACKING	GENERAL FUND	CITY ADMINISTRATION	7.70
8/09/21	HOME DEPOT CREDIT SERVICE	PAVILION ROOF	GENERAL FUND	CITY ADMINISTRATION	146.10
8/09/21	HOME DEPOT CREDIT SERVICE	CLAMPS	GENERAL FUND	CITY ADMINISTRATION	12.46
8/09/21	HOME DEPOT CREDIT SERVICE	CLAMPS	GENERAL FUND	CITY ADMINISTRATION	69.46
8/09/21	HOME DEPOT CREDIT SERVICE	ALUMINUM FLASHING	GENERAL FUND	CITY ADMINISTRATION	58.83
8/09/21	BEXAR APPRAISAL DISTRICT	4TH QTR 2021	GENERAL FUND	CITY ADMINISTRATION	3,944.00
8/09/21	LOWE'S COMPANIES INC.	EVENT FLAGS	GENERAL FUND	CITY ADMINISTRATION	56.76
8/09/21	LOWE'S COMPANIES INC.	EVENT FLAGS	GENERAL FUND	CITY ADMINISTRATION	14.19
8/09/21	FROST - VISA DEBIT CARD	SOD FOR PAVILION	GENERAL FUND	CITY ADMINISTRATION	500.00
8/09/21	FROST - VISA DEBIT CARD	TEXAS MUICIPAL CLERKS	GENERAL FUND	CITY ADMINISTRATION	280.00
8/09/21	FROST - VISA DEBIT CARD	B. HILL HOTEL STAY NEW ORL	GENERAL FUND	CITY ADMINISTRATION	179.26
8/09/21	FROST - VISA DEBIT CARD	B. HILL HOTEL STAY NEW ORL	GENERAL FUND	CITY ADMINISTRATION	19.99
8/09/21	FROST - VISA DEBIT CARD	TML 109TH CONFERENCE - CIT	GENERAL FUND	CITY ADMINISTRATION	830.00
8/09/21	FROST - VISA DEBIT CARD	LONG REACH STAPLER	GENERAL FUND	CITY ADMINISTRATION	29.99
8/09/21	FROST - VISA DEBIT CARD	B. HILL PARKING AT AIRPORT	GENERAL FUND	CITY ADMINISTRATION	28.00
8/09/21	FROST - VISA DEBIT CARD	ADOBE - TO BE CREDITED	GENERAL FUND	CITY ADMINISTRATION	1,894.80
8/09/21	FROST - VISA DEBIT CARD	B. HILL TAXI RIDE AIRPORT	GENERAL FUND	CITY ADMINISTRATION	40.00
8/09/21	FROST - VISA DEBIT CARD	ZOOM PHONE USAGE JULY	GENERAL FUND	CITY ADMINISTRATION	6.00
8/09/21	FROST - VISA DEBIT CARD	FOXIT SOFTWARE - ADMIN	GENERAL FUND	CITY ADMINISTRATION	716.00
8/09/21	JANI KING OF SAN ANTONIO	MONTHLY CLEANING FOR AUGUS	GENERAL FUND	CITY ADMINISTRATION	672.77
8/09/21	ACH***BARCOM TECHNOLOGY	SEPT CONTRACT FEES	GENERAL FUND	CITY ADMINISTRATION	1,994.00
8/09/21	ACH***BARCOM TECHNOLOGY	SEPT BACKUP FEES	GENERAL FUND	CITY ADMINISTRATION	906.95
8/09/21	ACH***BARCOM TECHNOLOGY	SEPT E FILE BACKUP FEES	GENERAL FUND	CITY ADMINISTRATION	249.36
8/09/21	AMAZON.COM SERVICES INC	LIGHT FILTER	GENERAL FUND	CITY ADMINISTRATION	21.75
8/09/21	ACH***BOJORQUEZ LAW FIRM	GENERAL	GENERAL FUND	CITY ADMINISTRATION	867.00
8/09/21	ACH***BOJORQUEZ LAW FIRM	OPEN RECORDS	GENERAL FUND	CITY ADMINISTRATION	3,268.22
8/09/21	ACH***BOJORQUEZ LAW FIRM	PERSONNEL	GENERAL FUND	CITY ADMINISTRATION	552.00
8/09/21	ACH***BOJORQUEZ LAW FIRM	MEETINGS	GENERAL FUND	CITY ADMINISTRATION	238.00
8/09/21	ACH***BOJORQUEZ LAW FIRM	PARKS	GENERAL FUND	CITY ADMINISTRATION	119.00
8/09/21	ACH***BOJORQUEZ LAW FIRM	POLICE	GENERAL FUND	CITY ADMINISTRATION	204.00
8/09/21	ACH***BOJORQUEZ LAW FIRM	LAND USE	GENERAL FUND	CITY ADMINISTRATION	204.00
8/09/21	SERVICE UNIFORM	FLOOR MATS CITY HALL & PD	GENERAL FUND	CITY ADMINISTRATION	50.25
8/09/21	SERVICE UNIFORM	FLOOR MATS FOR CITY HALL &	GENERAL FUND	CITY ADMINISTRATION	50.25
8/09/21	SERVICE UNIFORM	FLOOR MATS FOR CITY HALL &	GENERAL FUND	CITY ADMINISTRATION	50.25
8/09/21	SERVICE UNIFORM	FLOOR MATS FOR CITY HALL &	GENERAL FUND	CITY ADMINISTRATION	50.25
8/09/21	PATRICIA NICHOLS	TAMCC CONFERENCE PARKING	GENERAL FUND	CITY ADMINISTRATION	30.00
8/09/21	PATRICIA NICHOLS	OPEN ENROLLMENT FOOD - HEB	GENERAL FUND	CITY ADMINISTRATION	9.89
8/09/21	SORCERERS APPRINTICE	RESIDENTIAL TREE TRIM PERM	GENERAL FUND	CITY ADMINISTRATION	165.00
8/09/21	OFFICE DEPOT	BOOKCASE - HR/FINANCE CLER	GENERAL FUND	CITY ADMINISTRATION	24.99
8/09/21	ACH***SAFESITE, INC.	AUGUST DOC STORAGE	GENERAL FUND	CITY ADMINISTRATION	237.00
8/09/21	FROST - VISA DEBIT CARD	LEGISLATIVE UPDATES	GENERAL FUND	MUNICIPAL COURT	50.00
8/09/21	DARRELL S. DULLNIG	AUGUST 2021 COURT DATE	GENERAL FUND	MUNICIPAL COURT	650.00
8/09/21	GERALD S. REAMEY	AUGUST 2021 COURT DATE	GENERAL FUND	MUNICIPAL COURT	650.00
8/09/21	SORCERERS APPRINTICE	COURT JACKETS	GENERAL FUND	MUNICIPAL COURT	340.00
8/09/21	SORCERERS APPRINTICE	RESET FORMS	GENERAL FUND	MUNICIPAL COURT	111.00
8/09/21	OFFICE DEPOT	STAMP, COLORED PAPER	GENERAL FUND	MUNICIPAL COURT	37.47
8/09/21	OFFICE DEPOT	STAMPS	GENERAL FUND	MUNICIPAL COURT	28.58
8/09/21	EWING IRRIGATION SYSTEMS	CH IRRIGATION	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	275.09
8/09/21	HOME DEPOT CREDIT SERVICE	SMALL TOOLS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	322.75
8/09/21	HOME DEPOT CREDIT SERVICE	TRASHCAN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	20.97
8/09/21	HOME DEPOT CREDIT SERVICE	TOILET REPAIR	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	23.97
8/09/21	FROST - VISA DEBIT CARD	UNIFORM SHIRTS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	124.94
8/09/21	FROST - VISA DEBIT CARD	BLUEBEAM - PW / WATER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	174.50
8/09/21	FROST - VISA DEBIT CARD	FOXIT SOFTWARE - PW / WATE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	79.50
8/09/21	ACH***US BANK VOYAGER FLEET SYSTEM	FUEL - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	88.92

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
8/09/21	HANK STORBECK GARAGE, INC.	REPAIRS - 2013 CHEVY TRUCK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	800.12
8/09/21	HANK STORBECK GARAGE, INC.	REPAIRS - 2013 CHEVY TRUCK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,502.50
8/09/21	ASCO	MAINTENANCE ROLLER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	588.94
8/09/21	SUN COAST RESOURCES, INC	FUEL - PW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	397.21
8/09/21	VM-3 SERVICES INC.	WIPES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	170.00
8/09/21	CINTAS CORPORATION #2	FIRST AID REPLACEMENTS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	97.57
8/09/21	COLORADO STATE UNIVERSITY	PAVER SOFTWARE RENEWAL 1 Y	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	650.00
8/09/21	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	54.23
8/09/21	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	54.23
8/09/21	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	54.23
8/09/21	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	54.23
8/09/21	ACH***US BANK VOYAGER FLEET SYSTEM	FUEL - FIRE DEPT	GENERAL FUND	FIRE DEPARTMENT	623.54
8/09/21	WELDERS SUPPLY COMPANY	MEDICAL OXYGEN	GENERAL FUND	FIRE DEPARTMENT	45.50
8/09/21	SUN COAST RESOURCES, INC	FUEL - FIRE DEPT	GENERAL FUND	FIRE DEPARTMENT	448.47
8/09/21	ACH***BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	128.89
8/09/21	ACH***BOUND TREE MEDICAL LLC	TO CORRECT # 84139678	GENERAL FUND	FIRE DEPARTMENT	0.11-
8/09/21	OFFICE DEPOT	TONER	GENERAL FUND	FIRE DEPARTMENT	267.34
8/09/21	OFFICE DEPOT	INK TONER	GENERAL FUND	FIRE DEPARTMENT	280.64
8/09/21	ACH***TYLER TECHNOLOGIES	CHARGING CORDS FOR TICKET	GENERAL FUND	POLICE DEPARTMENT	357.00
8/09/21	AUTOZONE	WIPER BLADES	GENERAL FUND	POLICE DEPARTMENT	111.16
8/09/21	AUTOZONE	RETURN WIPER BLADES	GENERAL FUND	POLICE DEPARTMENT	55.58-
8/09/21	AUTOZONE	WIPER BLADES	GENERAL FUND	POLICE DEPARTMENT	57.58
8/09/21	FROST - VISA DEBIT CARD	LEGISLATIVE UPDATES	GENERAL FUND	POLICE DEPARTMENT	565.82
8/09/21	FROST - VISA DEBIT CARD	D. KELLEY TRAINING HUNTSVI	GENERAL FUND	POLICE DEPARTMENT	520.80
8/09/21	FROST - VISA DEBIT CARD	FOXIT SOFTWARE - POLICE	GENERAL FUND	POLICE DEPARTMENT	716.00
8/09/21	ACH***US BANK VOYAGER FLEET SYSTEM	FUEL - POLICE DEPT.	GENERAL FUND	POLICE DEPARTMENT	3,977.37
8/09/21	VIRTUAL LEARNING	ACADEMY TRAINING (22 ATTEN	GENERAL FUND	POLICE DEPARTMENT	1,298.00
8/09/21	TEXAS LAW ENFORCEMENT RECORDS ASSOC.	MEMBERSHIP ENROLLMENT	GENERAL FUND	POLICE DEPARTMENT	100.00
8/09/21	SORCERERS APPRINTICE	OFFICE CANTU BUSINESS CARD	GENERAL FUND	POLICE DEPARTMENT	72.00
8/09/21	ACH***LEXISNEXIS RISK SOLUTIONS	MONTHLY BILLING	GENERAL FUND	POLICE DEPARTMENT	33.00
8/09/21	SHAVANO PARK, PETTY CASH	USPS-POSTAGE	GENERAL FUND	POLICE DEPARTMENT	14.90
8/09/21	SHAVANO PARK, PETTY CASH	BEXAR CNTY PARKING	GENERAL FUND	POLICE DEPARTMENT	5.00
8/09/21	SHAVANO PARK, PETTY CASH	BEXAR CNTY PARKING	GENERAL FUND	POLICE DEPARTMENT	5.00
8/09/21	SHAVANO PARK, PETTY CASH	TLERA CONFERENCE	GENERAL FUND	POLICE DEPARTMENT	65.00
8/09/21	SHAVANO PARK, PETTY CASH	MISSION RIDGE-FIREARM QUAL	GENERAL FUND	POLICE DEPARTMENT	27.06
8/09/21	COWBOY CLEANERS	DRY CLEANING OF UNIFORMS	GENERAL FUND	POLICE DEPARTMENT	269.61
8/09/21	ACH***MICHAEL D. HARRISON	MONTHLY CONTRACT	GENERAL FUND	POLICE DEPARTMENT	1,000.00
8/09/21	FROST - VISA DEBIT CARD	2018 PROPERTY MAINTENANCE	GENERAL FUND	DEVELOPMENT SERVICES	56.75
8/09/21	ACH***BRUCE C. BEALOR	118 INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	5,900.00
8/09/21	ACH***BRUCE C. BEALOR	12 PLAN REVIEWS	GENERAL FUND	DEVELOPMENT SERVICES	600.00
8/09/21	EDWARDS AQUIFER AUTHORITY	2021 PROGRAM FEES	WATER FUND	WATER DEPARTMENT	3,753.88
8/09/21	EDWARDS AQUIFER AUTHORITY	2021 PROGRAM FEES	WATER FUND	WATER DEPARTMENT	2,552.64
8/09/21	AT&T MOBILITY	FIRSTNET PHONES	WATER FUND	WATER DEPARTMENT	111.00
8/09/21	HOME DEPOT CREDIT SERVICE	SILICONE, TAPE	WATER FUND	WATER DEPARTMENT	28.89
8/09/21	O'REILLY AUTO PARTS	BATTERY	WATER FUND	WATER DEPARTMENT	124.21
8/09/21	O'REILLY AUTO PARTS	BATTERY	WATER FUND	WATER DEPARTMENT	5.99
8/09/21	O'REILLY AUTO PARTS	STARTER	WATER FUND	WATER DEPARTMENT	185.21
8/09/21	ADVANCED WATER WELL TECHNOLOGIES	WELL # 7 REPAIRS/INSTALL M	WATER FUND	WATER DEPARTMENT	12,613.23
8/09/21	FROST - VISA DEBIT CARD	TRAINING FOR PRADO	WATER FUND	WATER DEPARTMENT	375.00
8/09/21	FROST - VISA DEBIT CARD	TWUA MEMBERSHIP - PRADO	WATER FUND	WATER DEPARTMENT	60.00
8/09/21	FROST - VISA DEBIT CARD	BLUEBEAM - PW / WATER	WATER FUND	WATER DEPARTMENT	174.50
8/09/21	FROST - VISA DEBIT CARD	TRAINING - SERNA	WATER FUND	WATER DEPARTMENT	375.00
8/09/21	FROST - VISA DEBIT CARD	FOXIT SOFTWARE - PW / WATE	WATER FUND	WATER DEPARTMENT	79.50
8/09/21	ACH***US BANK VOYAGER FLEET SYSTEM	FUEL - WATER DEPT	WATER FUND	WATER DEPARTMENT	135.21
8/09/21	ACH***KFW ENGINEERS	GENERAL ENGINEERING-WATER	WATER FUND	WATER DEPARTMENT	685.75
8/09/21	ACH***KFW ENGINEERS	NW MILITARY WATER LINE	WATER FUND	WATER DEPARTMENT	4,450.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
8/09/21	ASCO	MAINTENANCE MINI EXCAVATOR	WATER FUND	WATER DEPARTMENT	422.11
8/09/21	ASCO	MAINTENANCE SKID STEER	WATER FUND	WATER DEPARTMENT	383.94
8/09/21	ASCO	SERVICE BACKHOE	WATER FUND	WATER DEPARTMENT	822.66
8/09/21	ASCO	MAINTENACE VACTRON	WATER FUND	WATER DEPARTMENT	362.08
8/09/21	ASCO	HUEBNER DRIVE SHAFT	WATER FUND	WATER DEPARTMENT	327.70
8/09/21	ASCO	MAINTENANCE WELL 8 DRIVE S	WATER FUND	WATER DEPARTMENT	529.85
8/09/21	SUN COAST RESOURCES, INC	FUEL - WATER	WATER FUND	WATER DEPARTMENT	220.67
8/09/21	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	54.22
8/09/21	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	54.22
8/09/21	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	54.22
8/09/21	SERVICE UNIFORM	UNIFORMS - WATER DEPT.	WATER FUND	WATER DEPARTMENT	54.22
8/09/21	FERGUSON WATERWORKS	METER WASHERS	WATER FUND	WATER DEPARTMENT	49.00
8/09/21	FERGUSON WATERWORKS	LOCATE PAINT	WATER FUND	WATER DEPARTMENT	52.56
8/09/21	HACH COMPANY	CHLORIMETER	WATER FUND	WATER DEPARTMENT	537.95
8/09/21	POLLUTION CONTROL SERVICES	WATER ANALYSIS	WATER FUND	WATER DEPARTMENT	93.00
8/09/21	FROST - VISA DEBIT CARD	MICROSOFT OFFICE HOME & BU	CRIME CONTROL DIST	POLICE DEPARTMENT	270.60
8/09/21	FROST - VISA DEBIT CARD	MICROSOFT OFFICE HOME & BU	CRIME CONTROL DIST	POLICE DEPARTMENT	20.61-
8/09/21	FROST - VISA DEBIT CARD	SURFACE PRO 7 & COVER	CRIME CONTROL DIST	POLICE DEPARTMENT	1,114.94
8/09/21	FROST - VISA DEBIT CARD	SURFACE PRO 7 & COVER	CRIME CONTROL DIST	POLICE DEPARTMENT	84.96-
8/09/21	FROST - VISA DEBIT CARD	LAW BOOKS & TRAINING MATER	CRIME CONTROL DIST	POLICE DEPARTMENT	297.18
8/09/21	AMAZON.COM SERVICES INC	CLOCK FOR CHAMBERS	PEG FUNDS	ADMINISTRATION	63.64
8/09/21	AMAZON.COM SERVICES INC	HDMI CABLES FOR CHAMBERS A	PEG FUNDS	ADMINISTRATION	17.82
8/09/21	WITMER PUBLIC SAFETY GRP	SMOKE MACHINE/SMOKE FLUID	CHILD SAFETY FUND	FIRE DEPARTMENT	930.99
8/09/21	ACH***KFW ENGINEERS	DRAINAGE AREAS 1, 2, & 12	CAPITAL REPLACEMEN	PUBLIC WORKS	6,810.18
8/11/21	AARON SCHRANDY	1-0921-00	WATER FUND	NON-DEPARTMENTAL	121.43
8/11/21	OPEN DOOR LABS	1-0102-03	WATER FUND	NON-DEPARTMENTAL	250.00
8/11/21	COTTRELL, CHARI	1-0274-01	WATER FUND	NON-DEPARTMENTAL	220.08
8/12/21	ACH***NEIGHBORHOOD NEWS	CHARGED TO WRONG VENDOR	GENERAL FUND	CITY ADMINISTRATION	77.00-
8/12/21	ACH***NEIGHBORHOOD NEWS	TO CORRECT VOID-CREDIT MEM	GENERAL FUND	CITY ADMINISTRATION	77.00
8/12/21	ACH***SAN ANTONIO EXPRESS NEWS	LEGALS	GENERAL FUND	CITY ADMINISTRATION	77.00
8/12/21	ACH***USPS	UTILITY BILLING FOR JULY B	WATER FUND	WATER DEPARTMENT	239.76
8/16/21	SHAVANO PARK, PETTY CASH	CH FACET REPAIR PARTS-06-2	GENERAL FUND	CITY ADMINISTRATION	32.50
8/16/21	BIZDOC, INC.	MONTHLY COPY FEES - JULY	GENERAL FUND	CITY ADMINISTRATION	546.79
8/16/21	VOSS LIGHTING	LIGHT BULBS	GENERAL FUND	CITY ADMINISTRATION	190.00
8/16/21	AMAZON.COM SERVICES INC	DIGITAL RECORDER CC, WAC,	GENERAL FUND	CITY ADMINISTRATION	79.98
8/16/21	OFFICE DEPOT	SHEET PROTECTORS	GENERAL FUND	CITY ADMINISTRATION	12.18
8/16/21	OFFICE DEPOT	TONER	GENERAL FUND	CITY ADMINISTRATION	164.04
8/16/21	OFFICE DEPOT	TONER NEVER REC'D	GENERAL FUND	CITY ADMINISTRATION	164.04-
8/16/21	OFFICE DEPOT	TONER, SHEET PROTECTORS	GENERAL FUND	CITY ADMINISTRATION	158.06
8/16/21	OFFICE DEPOT	TONER	GENERAL FUND	CITY ADMINISTRATION	164.04
8/16/21	OFFICE DEPOT	TONER	GENERAL FUND	CITY ADMINISTRATION	82.02
8/16/21	OFFICE DEPOT	TONER	GENERAL FUND	CITY ADMINISTRATION	82.02
8/16/21	OFFICE DEPOT	RETURN SHEET PROTECTORS	GENERAL FUND	CITY ADMINISTRATION	13.59-
8/16/21	OFFICE DEPOT	RETURN SHEET PROTECTORS	GENERAL FUND	CITY ADMINISTRATION	13.59-
8/16/21	ALTEX ELECTRONICS, LTD.	USB 64 GB	GENERAL FUND	CITY ADMINISTRATION	15.95
8/16/21	CITY PUBLIC SERVICE	3000593453	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	198.59
8/16/21	CITY PUBLIC SERVICE	3001293578	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,440.69
8/16/21	CITY PUBLIC SERVICE	3004307404	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	51.21
8/16/21	CITY PUBLIC SERVICE	3004460891	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	19.93
8/16/21	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	934.97
8/16/21	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.55
8/16/21	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,959.65
8/16/21	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	479.23
8/16/21	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.29
8/16/21	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	8.97
8/16/21	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	187.22

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
8/16/21	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	8.75
8/16/21	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.43
8/16/21	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	16.57
8/16/21	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.33
8/16/21	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.03
8/16/21	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	19.93
8/16/21	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.31
8/16/21	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.13
8/16/21	DEWINNE EQUIPMENT CO.	MAINTENANCE - CHAINSAW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	51.73
8/16/21	CLEAN SCAPES, LP	LANDSCAPE MAINTENANCE - AU	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	552.58
8/16/21	CITY OF SHAVANO PARK WATER DEPT.	CITY WATER BILL - PW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	36.49
8/16/21	CITY OF SHAVANO PARK WATER DEPT.	CITY WATER BILL - ADMIN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,664.57
8/16/21	GREG WOODRUFF	NFPA JULY 25 - 30, 2021	GENERAL FUND	FIRE DEPARTMENT	1,561.63
8/16/21	GREG WOODRUFF	MILEAGE FOR TRIP NOT USED	GENERAL FUND	FIRE DEPARTMENT	190.40-
8/16/21	RALPH N. TERPOLILLI	MEDICAL DIRECTION	GENERAL FUND	FIRE DEPARTMENT	450.00
8/16/21	RALPH N. TERPOLILLI	MEDICAL DIRECTION	GENERAL FUND	FIRE DEPARTMENT	450.00
8/16/21	10 WEST TACTICAL	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	119.90
8/16/21	10 WEST TACTICAL	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	57.95
8/16/21	THOMAS C GROSE	NFPA JULY 25 - 30, 2021	GENERAL FUND	FIRE DEPARTMENT	508.02
8/16/21	VM-3 SERVICES INC.	JANITORIAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	15.08
8/16/21	ALTEX ELECTRONICS, LTD.	REPLACEMENT BATTERY UPS	GENERAL FUND	FIRE DEPARTMENT	608.80
8/16/21	ALTEX ELECTRONICS, LTD.	RETURN BACKUP UPS	GENERAL FUND	FIRE DEPARTMENT	301.90-
8/16/21	GALLS	HONOR GUARD CAP & SCRAMBLE	GENERAL FUND	FIRE DEPARTMENT	88.38
8/16/21	GALLS	RETURN OF HONOR GUARD BELL	GENERAL FUND	FIRE DEPARTMENT	69.99-
8/16/21	GALLS	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	296.81
8/16/21	LAWRENCE FACTOR INC.	AIR QUAILITY TEST-4 SAMPLE	GENERAL FUND	FIRE DEPARTMENT	472.77
8/16/21	NARDIS PUBLIC SAFETY	UNIFORMS (HONOR GUARD)	GENERAL FUND	FIRE DEPARTMENT	168.84
8/16/21	IVAN HERNANDEZ	NFPA JULY 25 - 30, 2021	GENERAL FUND	FIRE DEPARTMENT	515.08
8/16/21	CITY OF SHAVANO PARK WATER DEPT.	CITY WATER BILL - FD	GENERAL FUND	FIRE DEPARTMENT	135.76
8/16/21	AT&T MOBILITY	POLICE DEPT (5 PHONES)	GENERAL FUND	POLICE DEPARTMENT	204.15
8/16/21	AT&T MOBILITY	POLICE DEPT-12MDT, 1CPT, 7	GENERAL FUND	POLICE DEPARTMENT	800.00
8/16/21	BIZDOC, INC.	MONTHLY COPY FEES - JULY	GENERAL FUND	POLICE DEPARTMENT	130.14
8/16/21	DON HUME COMPANY, LLC	UNIFORM FLASH LIGHTS	GENERAL FUND	POLICE DEPARTMENT	40.44
8/16/21	DAILEY WELLS COMMUNICATIONS, INC.	PORTABLE RADIO REPAIR-VILL	GENERAL FUND	POLICE DEPARTMENT	253.83
8/16/21	CITY PUBLIC SERVICE	3004513312	WATER FUND	WATER DEPARTMENT	11.23
8/16/21	CITY PUBLIC SERVICE	3002617278	WATER FUND	WATER DEPARTMENT	8.75
8/16/21	CITY PUBLIC SERVICE	3002618145	WATER FUND	WATER DEPARTMENT	290.93
8/16/21	CITY PUBLIC SERVICE	3000593442	WATER FUND	WATER DEPARTMENT	731.70
8/16/21	CITY PUBLIC SERVICE	3000593443	WATER FUND	WATER DEPARTMENT	22.71
8/16/21	CITY PUBLIC SERVICE	3003644154	WATER FUND	WATER DEPARTMENT	1,371.08
8/16/21	CITY PUBLIC SERVICE	3000593445	WATER FUND	WATER DEPARTMENT	8.75
8/16/21	CITY PUBLIC SERVICE	3000593446	WATER FUND	WATER DEPARTMENT	1,134.57
8/16/21	CITY PUBLIC SERVICE	3000593449	WATER FUND	WATER DEPARTMENT	576.75
8/16/21	CITY PUBLIC SERVICE	3000593450	WATER FUND	WATER DEPARTMENT	1,114.26
8/16/21	SHAVANO PARK, PETTY CASH	EMERGENCY WELL OUTAGE-06-0	WATER FUND	WATER DEPARTMENT	72.29
8/16/21	SHAVANO PARK, PETTY CASH	POSTAGE - 08-11-21	WATER FUND	WATER DEPARTMENT	10.05
8/16/21	TX DEPARTMENT OF STATE HEALTH SERVICES	LAB TESTS CONDUCTED	WATER FUND	WATER DEPARTMENT	328.69
8/16/21	FERGUSON WATERWORKS	WATER LINE REPAIR - BODECO	WATER FUND	WATER DEPARTMENT	1,156.44
8/16/21	CITY OF SHAVANO PARK WATER DEPT.	CITY WATER BILL - WATER	WATER FUND	WATER DEPARTMENT	36.49
8/16/21	POWERHOUSE ENERGY RENTALS LLC	NEW GENERATOR	CRIME CONTROL DIST	POLICE DEPARTMENT	17,983.00
8/16/21	ALTEX ELECTRONICS, LTD.	CHAMBERS AV EQUIPMENT	PEG FUNDS	ADMINISTRATION	77.80
8/16/21	MCGRUFF SAFE KIDS	MCGRUFF SAFETY HOLOWEEN KI	CHILD SAFETY FUND	POLICE DEPARTMENT	323.50
8/16/21	COAST TO COAST SOLUTIONS	STICKER BADGES FOR GIVE AW	CHILD SAFETY FUND	POLICE DEPARTMENT	792.35
8/16/21	POWERHOUSE ENERGY RENTALS LLC	NEW GENERATOR	CAPITAL REPLACEMENT	ADMINISTRATION	17,983.00
8/17/21	CITY PUBLIC SERVICE	MOVING ELECT LINE FOR GENE	CRIME CONTROL DIST	POLICE DEPARTMENT	1,040.10
8/17/21	CITY PUBLIC SERVICE	MOVING ELECT LINE FOR GENE	CAPITAL REPLACEMENT	ADMINISTRATION	1,040.10

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
8/18/21	TX CSDU	CASE ID# 0014090289	GENERAL FUND	NON-DEPARTMENTAL	603.31
8/18/21	TX CSDU	CASE ID# 0011608980	GENERAL FUND	NON-DEPARTMENTAL	145.85
8/18/21	ACH***ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	1,255.06
8/18/21	ACH***ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	64.94
8/20/21	FROST BANK	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	13,328.85
8/20/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,773.17
8/20/21	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	94,461.92
8/20/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	249.34
8/20/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	30.30
8/20/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	121.10
8/20/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	737.07
8/20/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	635.38
8/20/21	FROST BANK	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	761.93
8/20/21	FROST BANK	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	124.54
8/20/21	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	6,754.08
8/20/21	FROST BANK	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	124.52
8/23/21	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	376.83
8/23/21	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	406.83
8/23/21	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	567.30
8/23/21	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	567.30
8/23/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	8,217.81
8/23/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	8,877.26
8/23/21	ACH***AFLAC	AFLAC - AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	154.75
8/23/21	ACH***AFLAC	AFLAC - AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	154.75
8/23/21	ACH***AFLAC	AFLAC - PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	252.99
8/23/21	ACH***AFLAC	AFLAC - PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	252.99
8/23/21	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	192.24
8/23/21	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	192.24
8/23/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,557.64
8/23/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,558.28
8/23/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	291.46
8/23/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	291.46
8/23/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,201.94
8/23/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,196.81
8/23/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	5,775.33
8/23/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	7,342.73
8/23/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	6,550.52
8/23/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	6,301.79
8/23/21	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	WATER FUND	NON-DEPARTMENTAL	12.39
8/23/21	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	WATER FUND	NON-DEPARTMENTAL	12.39
8/23/21	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	WATER FUND	NON-DEPARTMENTAL	46.37
8/23/21	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	WATER FUND	NON-DEPARTMENTAL	46.37
8/23/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	600.63
8/23/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	616.48
8/23/21	ACH***AFLAC	AFLAC - AFTER TAX	WATER FUND	NON-DEPARTMENTAL	16.99
8/23/21	ACH***AFLAC	AFLAC - AFTER TAX	WATER FUND	NON-DEPARTMENTAL	16.99
8/23/21	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	WATER FUND	NON-DEPARTMENTAL	35.94
8/23/21	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	WATER FUND	NON-DEPARTMENTAL	35.94
8/23/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,196.96
8/23/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,228.55
8/24/21	TIME WARNER CABLE	SPECTRUM INTERNET & PHONE	GENERAL FUND	CITY ADMINISTRATION	1,287.64
8/24/21	AT&T	FIRE ALARM AT CITY HALL	GENERAL FUND	CITY ADMINISTRATION	171.27
8/24/21	ACH***NEIGHBORHOOD NEWS	SEPTEMBER 2021 ROADRUNNER	GENERAL FUND	CITY ADMINISTRATION	772.82
8/24/21	ACH***PITNEY BOWES - PURCHASE POWER	POSTAGE REFILL	GENERAL FUND	CITY ADMINISTRATION	400.00
8/24/21	ACH***PITNEY BOWES - PURCHASE POWER	FEE	GENERAL FUND	CITY ADMINISTRATION	2.50
8/24/21	PITNEY BOWES GLOBAL FINANCIAL SVCS LLC	INK FOR POSTAGE METER	GENERAL FUND	CITY ADMINISTRATION	154.61

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
8/24/21	WERLING ASSOCIATES, INC.	2021 SA AREA WAGE & BENEFIT	GENERAL FUND	CITY ADMINISTRATION	470.00
8/24/21	JACOB ROJAS	CH IRRIGATION	GENERAL FUND	CITY ADMINISTRATION	775.00
8/24/21	OFFICE DEPOT	PINK FILE FOLDERS FOR NEW	GENERAL FUND	CITY ADMINISTRATION	11.98
8/24/21	OFFICE DEPOT	COPY PAPER / POST IT NOTES	GENERAL FUND	CITY ADMINISTRATION	87.01
8/24/21	ACH***ORKIN, INC.	ADJUSTMENT OT SHORT PAYMEN	GENERAL FUND	CITY ADMINISTRATION	11.82
8/24/21	ACH***ORKIN, INC.	JULY MONTHLY PEST CONTROL	GENERAL FUND	CITY ADMINISTRATION	128.00
8/24/21	POLICE AND SHERIFFS PRESS, INC.	TRISH NICHOLS ID	GENERAL FUND	CITY ADMINISTRATION	17.55
8/24/21	AT&T	COURT LINE	GENERAL FUND	MUNICIPAL COURT	184.96
8/24/21	AT&T MOBILITY	TABLET (PUBLIC WORKS)	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	37.00
8/24/21	BRENDA MOREY	2 POTS & POT SOIL - CITY H	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	104.47
8/24/21	SUN COAST RESOURCES, INC	FUEL - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	213.03
8/24/21	AT&T MOBILITY	FIRSTNET NIGHTHAWK MIFI DE	GENERAL FUND	FIRE DEPARTMENT	259.00
8/24/21	AT&T	FAX & PAGER FOR FIRE DEPT	GENERAL FUND	FIRE DEPARTMENT	194.96
8/24/21	WELDERS SUPPLY COMPANY	MEDICAL OXYGEN	GENERAL FUND	FIRE DEPARTMENT	39.52
8/24/21	SUN COAST RESOURCES, INC	FUEL - FIRE DEPT	GENERAL FUND	FIRE DEPARTMENT	360.53
8/24/21	ZUBIEWEAR SAN ANTONIO	UNIFORM BALL CAPS	GENERAL FUND	FIRE DEPARTMENT	394.80
8/24/21	WITMER PUBLIC SAFETY GRP	REPL WILDLAND PANT SUSPEND	GENERAL FUND	FIRE DEPARTMENT	54.17
8/24/21	FRAZER, LTD.	MEDICATION FRIDGE FORAMBUL	GENERAL FUND	FIRE DEPARTMENT	1,060.52
8/24/21	NATIONAL FIRE PROTECTION ASSOCIATION	RENEWAL FEE NAT'L FIRE COD	GENERAL FUND	FIRE DEPARTMENT	1,345.50
8/24/21	AT&T	PD DISPATCH LINE	GENERAL FUND	POLICE DEPARTMENT	124.32
8/24/21	GOODYEAR AUTO SERVICE CTR.	#518 INSPECT & REPL 1 TIRE	GENERAL FUND	POLICE DEPARTMENT	171.36
8/24/21	GOODYEAR AUTO SERVICE CTR.	# 517 INSPECT & REPL 1 TIR	GENERAL FUND	POLICE DEPARTMENT	171.36
8/24/21	SUN COAST RESOURCES, INC	FUEL - POLICE DEPT	GENERAL FUND	POLICE DEPARTMENT	1,065.20
8/24/21	AMAZON.COM SERVICES INC	STOP WATCHES FOR PA TESTIN	GENERAL FUND	POLICE DEPARTMENT	29.89
8/24/21	SORCERERS APPRINTICE	CODE COMPLIANCE DOOR HANGE	GENERAL FUND	POLICE DEPARTMENT	294.00
8/24/21	OFFICE DEPOT	COPY PAPER / BINDERS	GENERAL FUND	POLICE DEPARTMENT	125.97
8/24/21	MONTY JOE MCGUFFIN	HEALTH INSPECTIONS - JULY	GENERAL FUND	DEVELOPMENT SERVICES	120.00
8/24/21	ACH***TYLER TECHNOLOGIES	SEPT UTILITY BILLING SUPPO	WATER FUND	WATER DEPARTMENT	128.00
8/24/21	DPC INDUSTRIES	CHLORINE	WATER FUND	WATER DEPARTMENT	170.00
8/24/21	VM-3 SERVICES INC.	JANITORIAL SUPPLIES	WATER FUND	WATER DEPARTMENT	1,185.96
8/24/21	ACH***BADGER METER, INC.	WATER METERS	WATER FUND	WATER DEPARTMENT	1,572.62
8/24/21	ACH***BADGER METER, INC.	CELLULAR ACCESS	WATER FUND	WATER DEPARTMENT	262.55
8/25/21	RDZ PAVING	GENERATOR PAD	CRIME CONTROL DIST	POLICE DEPARTMENT	2,900.00
8/25/21	RDZ PAVING	GENERATOR PAD	CAPITAL REPLACEMENT	ADMINISTRATION	2,900.00
8/25/21	RDZ PAVING	REPL CONCRETE STEPS @ PAVI	CAPITAL REPLACEMENT	ADMINISTRATION	3,000.00
8/26/21	TEXAS COMMISSION OF FIRE PROTECTION	TCFP CERTIFICATION UPGRADE	GENERAL FUND	FIRE DEPARTMENT	255.00
8/30/21	ACH***BARCOM TECHNOLOGY	FIRE STATION CAMERA SYSTEM	GENERAL FUND	FIRE DEPARTMENT	6,214.00
8/31/21	FROST - VISA DEBIT CARD	BORN 2 BOUNCE NAT'L NIGHT	GENERAL FUND	CITY COUNCIL	260.40
8/31/21	GE MONEY BANK	OPEN ENROLLMENT MTGS SUPPL	GENERAL FUND	CITY ADMINISTRATION	94.38
8/31/21	FROST - VISA DEBIT CARD	UCC FILING SEARCH	GENERAL FUND	CITY ADMINISTRATION	1.00
8/31/21	FROST - VISA DEBIT CARD	UCC FILING SEARCH	GENERAL FUND	CITY ADMINISTRATION	1.00
8/31/21	FROST - VISA DEBIT CARD	RENEWAL SHRM - CITY SECRET	GENERAL FUND	CITY ADMINISTRATION	219.00
8/31/21	FROST - VISA DEBIT CARD	ZOOM PHONE USAGE AUGUST	GENERAL FUND	CITY ADMINISTRATION	8.00
8/31/21	AMAZON.COM SERVICES INC	POWER ADAPTERS	GENERAL FUND	CITY ADMINISTRATION	51.98
8/31/21	AMAZON.COM SERVICES INC	AIR PURIFIER (CURTIS DESK)	GENERAL FUND	CITY ADMINISTRATION	128.99
8/31/21	JASON'S WATER SYSTEMS OF SAN ANTONIO I	CIRCUIT BOARD, PVC PIPE	GENERAL FUND	CITY ADMINISTRATION	401.79
8/31/21	PATRICIA NICHOLS	MILEAGE FOR SAN MARCOS SUM	GENERAL FUND	CITY ADMINISTRATION	103.04
8/31/21	GE MONEY BANK	HYDRATION	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	141.12
8/31/21	FROST - VISA DEBIT CARD	VEHICLE REGISTRATION	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	4.75
8/31/21	T MOBILE	COMMUNICATION/SECURITY - P	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	35.04
8/31/21	GE MONEY BANK	HYDRATION	GENERAL FUND	FIRE DEPARTMENT	141.12
8/31/21	AT&T MOBILITY	M139, M139B, ON DUTY OFFIC	GENERAL FUND	FIRE DEPARTMENT	9.19
8/31/21	O'REILLY AUTO PARTS	AC CHARGE BOTTLE (CH139)	GENERAL FUND	FIRE DEPARTMENT	35.99
8/31/21	SOUTHWEST PUBLIC SAFETY	RPLC STREAMLIGHT BATTERIES	GENERAL FUND	FIRE DEPARTMENT	112.64
8/31/21	UPS STORE #4997	AIR TEST SHIPMENT	GENERAL FUND	FIRE DEPARTMENT	13.24
8/31/21	AMAZON.COM SERVICES INC	REPL BATTERIES FOR MIFI	GENERAL FUND	FIRE DEPARTMENT	43.98

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
8/31/21	10 WEST TACTICAL	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	187.80
8/31/21	WITMER PUBLIC SAFETY GRP	BREATHING MASK BAGS	GENERAL FUND	FIRE DEPARTMENT	59.77
8/31/21	MVBA, LLC	HAYNES COLLECTION COMMISSI	GENERAL FUND	FIRE DEPARTMENT	30.00
8/31/21	METRO FIRE APARATUS SPECIALISTS INC.	EXTRICATION CRIBBING & OFF	GENERAL FUND	FIRE DEPARTMENT	2,536.00
8/31/21	GALLS	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	276.89
8/31/21	GALLS	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	135.00
8/31/21	GALLS	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	18.39
8/31/21	ZOLL MEDICAL CORPORATION	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	386.25
8/31/21	VALVOLINE	M139B OIL CHANGE	GENERAL FUND	FIRE DEPARTMENT	84.98
8/31/21	POLICE AND SHERIFFS PRESS, INC.	CITY ID CARDS X 3	GENERAL FUND	FIRE DEPARTMENT	47.92
8/31/21	TEXDOOR, LTD.	P139 BAY ROLL-UP DOOR REPA	GENERAL FUND	FIRE DEPARTMENT	443.75
8/31/21	GOODYEAR AUTO SERVICE CTR.	# 509 REPL/INSPECT TIRE	GENERAL FUND	POLICE DEPARTMENT	165.05
8/31/21	GOODYEAR AUTO SERVICE CTR.	#522 INSPECT/RPL TIRE	GENERAL FUND	POLICE DEPARTMENT	165.05
8/31/21	FROST - VISA DEBIT CARD	LEGISLATIVE UPDATE-FOX & K	GENERAL FUND	POLICE DEPARTMENT	22.00
8/31/21	FROST - VISA DEBIT CARD	LEGISLATIVE UPDATES - WADE	GENERAL FUND	POLICE DEPARTMENT	12.00
8/31/21	FROST - VISA DEBIT CARD	LEGISLATIVE UPDATE-PAGE &	GENERAL FUND	POLICE DEPARTMENT	22.00
8/31/21	FROST - VISA DEBIT CARD	LEGISLATIVE UPDATES - TORR	GENERAL FUND	POLICE DEPARTMENT	12.00
8/31/21	FROST - VISA DEBIT CARD	TX POLICE CHIEF LEADERSHIP	GENERAL FUND	POLICE DEPARTMENT	175.00
8/31/21	FROST - VISA DEBIT CARD	R. CASARES - TEEEX TRAINING	GENERAL FUND	POLICE DEPARTMENT	600.00
8/31/21	CODE BLUE POLICE SUPPLY	TEST UNIFORM - GARZA	GENERAL FUND	POLICE DEPARTMENT	111.00
8/31/21	OFFICE DEPOT	CANDY / CITIZEN APPRECIATI	GENERAL FUND	POLICE DEPARTMENT	41.09
8/31/21	OFFICE DEPOT	CANDY / CITIZEN APPRECIATI	GENERAL FUND	POLICE DEPARTMENT	40.58
8/31/21	OFFICE DEPOT	CANDY / CITIZEN APPRECIATI	GENERAL FUND	POLICE DEPARTMENT	40.58-
8/31/21	GALLS	UNIFORM PANTS - WADE	GENERAL FUND	POLICE DEPARTMENT	85.00
8/31/21	AT&T MOBILITY	FIRSTNET PHONES	WATER FUND	WATER DEPARTMENT	111.00
8/31/21	FROST - VISA DEBIT CARD	VECHILE REGISTRATION	WATER FUND	WATER DEPARTMENT	4.75
8/31/21	T MOBILE	COMMUNICATION/SECURITY - W	WATER FUND	WATER DEPARTMENT	35.04
8/31/21	FERGUSON WATERWORKS	DEMO DIAMOND BLADE	WATER FUND	WATER DEPARTMENT	521.62
8/31/21	FROST - VISA DEBIT CARD	OFFICE HOME/BUSINESS - CHI	CRIME CONTROL DIST	POLICE DEPARTMENT	270.60
8/31/21	FROST - VISA DEBIT CARD	SURFACE PRO COVER - CHIEF	CRIME CONTROL DIST	POLICE DEPARTMENT	140.70
8/31/21	FROST - VISA DEBIT CARD	SURFACE PRO - CHIEF	CRIME CONTROL DIST	POLICE DEPARTMENT	757.74
8/31/21	EDD LEIGH A/C, HEATING, & PLUMBING	INSTALL NEW GAS LINE GENER	CRIME CONTROL DIST	POLICE DEPARTMENT	1,000.00
8/31/21	FROST - VISA DEBIT CARD	REMOVAL OF STEPS AT PAVILL	CAPITAL REPLACEMEN	ADMINISTRATION	2,165.00
8/31/21	EDD LEIGH A/C, HEATING, & PLUMBING	INSTALL NEW GAS LINE GENER	CAPITAL REPLACEMEN	ADMINISTRATION	<u>1,000.00</u>
TOTAL:					541,955.14

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
===== FUND TOTALS =====					
10		GENERAL FUND	370,191.36		
20		WATER FUND	96,891.35		
30		DEBT SERVICE FUND	12,075.21		
40		CRIME CONTROL DISTRICT	25,692.84		
42		PEG FUNDS	159.26		
52		CHILD SAFETY FUND	2,046.84		
70		CAPITAL REPLACEMENT FUND	34,898.28		

		GRAND TOTAL:	541,955.14		

TOTAL PAGES: 9

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF SHAVANO PARK
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 8/01/2021 THRU 8/31/2021

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: Check Date
SEQUENCE: By Date
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C O U N C I L A / P R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:31 p.m.

PRESENT:

ABSENT: None

Alderman Aleman
Mayor Pro Tem Kautz
Alderman Kuykendall
Alderman Miller
Alderman Powers
Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Pro Tem Kautz led the Pledge of Allegiance to the Flag.
Alderman Aleman led the Invocation.

3. CITIZENS TO BE HEARD

No one signed up to address City Council at this time.

4. CITY COUNCIL COMMENTS

City Council had no comments

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

City Council had no presentations

6. REGULAR AGENDA ITEMS

6.1. Presentation - Shavano Park Presentation - Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities.

Laddie Denton and Darly Lange presented the Shavano Park Commercial and Residential Development Semi-annual Presentation.

6.2. Discussion / action - Selection of Committee members for the NW Military Highway Landscaping Committee - Mayor Pro Tem Kautz

Mayor Pro Tem Kautz made a motion for each Alderman to nominate a citizen to the NW Military Highway Landscaping Committee.
Alderman Miller seconded the motion.

Mayor Werner – Ryan Schultz

Mayor Pro Tem Kautz – Chris Dillard

Alderman Miller – Doug Wealty

Alderman Powers – Jack Kennett

Alderman Aleman – Carlos Ortiz

Alderman Kuykendall – will make a nomination at a later meeting

The motion carried with a unanimous vote.

6.3. Presentation / action - City Secretary Trish Nichols' six-month assessment of City Secretary / Human Resources Department - City Secretary

Trish Nichols presented her six-month City Secretary / Human Resources Department Assessment.

6.4. Public Hearing - Ordinance O-2021-008 amending Chapter 36 – Zoning of the Code of Ordinances to amend the table of commercial zoning uses and clarify Mixed-Used Zoning District setback requirements

Public hearing opened at 7:18 p.m.

City Manager Hill presented an overview of the Ordinance O-2021-008 amending Chapter 36 – Zoning of the Code of Ordinances to amend the table of commercial zoning uses and clarify Mixed-Used Zoning District setback requirements.

Public Hearing closed at 7:28 p.m.

6.5. Discussion / action - Ordinance O-2021-008 amending Chapter 36 – Zoning of the Code of Ordinances to amend the table of commercial zoning uses and clarify Mixed-Used Zoning District setback requirements - City Manager

Mayor Pro Tem Kautz made a motion to postponed item 6.5 for consideration until the September 2021 City Council meeting in which this item will be considered after reviewing proposed Mobile Food Court Ordinance.

Alderman Powers seconded the motion.

The motion carried with a unanimous vote.

AYES: 5; NAYS: 0

6.6. Discussion / action - Ordinance O-2021-009 amending the FY2020-21 Budget to account for additional development fees received, insurance reimbursement relating to Winter Storm Uri, grant funding received by the Fire Department and Fire Department vehicle repairs - City Manager / Finance Director

Postponed to next City Council meeting for updates.

6.7. Discussion / action - Approval of restoration and repaving plan and contract proposal for Arrow Mound cul-de-sac Project - City Manager

Mayor Pro Tem made a motion to approval of restoration and repaving plan and contract proposal for Arrow Mound LLC for \$47,000 fee.

Alderman Kuykendall seconded the motion.

The motion carried with a unanimous vote.

AYES: 5; NAYS: 0

6.8. Discussion / action - Rescheduling the September City Council Meeting from September 27th to September 20th and review of the annual Budget Calendar - City Manager / Finance Director

Alderman Miller made motion to move regular May meeting to September 20th at 6:30pm

Mayor Pro Tem Kautz seconded the motion.

The motion carried with a unanimous vote.

AYES: 5; NAYS: 0

7. CITY MANAGER'S REPORT

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

8.1. Approval - Regular City Council Minutes, July 26, 2021

8.2. Approval – Special Meeting City Council Minutes, August 5, 2021

8.3. Approval – Special Meeting / Workshop City Council Minutes, August 11, 2021

8.4. Accept - Planning and Zoning Commission Minutes, July 7, 2021

8.5. Approval - Ordinance O-2021-006 amending Chapter 22 Article VI - Curfew for Minors (final reading)

5. ADJOURNMENT

Mayor Pro Tem Kautz made a motion to adjourn the meeting.

Alderman Kuykendall seconded the motion.

The motion to adjourn the meeting carried with a unanimous vote.

The meeting ended at 8:09 p.m.

Robert Werner
Mayor

Trish Nichols, City Secretary

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 5:36 p.m.

PRESENT:

ABSENT: None

Alderman Aleman
Mayor Pro Tem Kautz
Alderman Kuykendall
Alderman Miller
Alderman Powers
Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

At this time, Mayor Werner with the consensus of City Council dispensed with the Pledge of Allegiance and the Invocation

3. CITIZENS TO BE HEARD

No one signed up to address City Council at this time.

4. CITY COUNCIL COMMENTS

Mayor Werner with the consensus of City Council, dispensed with comments.

5. AGENDA ITEMS

5.1. Presentation / Discussion - Update 2021 Compensation Study - Katherine Ray

City Manager Hill and Katherine Ray of Ray Associates presented an update on the 2021 Compensation Study.

5.2. Discussion - FY 2021-22 Budget - City Manager / City Council

City Council and City Staff reviewed the proposed FY 2021 – 22 budget and addressed several areas for adjustment and consideration.

6. ADJOURNMENT

Alderman Kuykendall made a motion to adjourn the meeting.

Alderman Powers seconded the motion.

The motion to adjourn the meeting carried with a unanimous vote.

The meeting ended at 6:34 p.m.

City Council Budget Workshop Meeting Minutes August 17, 2021

Robert Werner, Mayor

Trish Nichols, City Secretary

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 5:01 p.m.

PRESENT:

ABSENT: None

Alderman Aleman

Mayor Pro Tem Kautz

Alderman Kuykendall

Alderman Miller

Alderman Powers

Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Werner with the consensus of City Council dispensed with the Pledge of Allegiance to the Flag and the Invocation.

3. CITIZENS TO BE HEARD

No citizens signed up to address City Council.

4. CITY COUNCIL COMMENTS

Mayor Werner with the consensus of City Council dispensed with City Council Comments.

5. REGULAR AGENDA ITEMS

5.1. Presentation / discussion - 2021 Street assessment and options - City Manager / Public Works Director / KFW Engineering

City Manager Hill along with Bobby Torres and Chris Otto KFW Engineering provided overview 2021 Street assessment and options.

5.2. Presentation / discussion - Council Goals, Objectives and City Council guidance for FY 2021-22 budget – Council

City Manager Hill reviewed the staff analysis of Council Objectives and revised with City Council guidance.

5.3. Presentation / discussion - American Rescue Plan Act Funds Considerations - Finance Director

Finance Director Morey presented and discussed American Rescue Plan Act Funds Considerations.

5.4. Discussion - Funding the State Infrastructure Bank (SIB) Loan - City Manager

City Manager Hill presented and discussed funding the State Infrastructure Bank (SIB).

5.5. Presentation / discussion - Capital Improvement Requirements Summary - City Manager

City Manager Hill presented and discussed Capital Improvement Requirements Summary.

5.6. Presentation / discussion - Capital Replacement Funds - Finance Director

City Manager Hill and Finance Director Morey presented and discussed the Capital Replacement Fund schedule and the proposed funding amounts.

6. ADJOURNMENT

Mayor Pro Tem Kautz made a motion to adjourn the meeting.

Alderman Kuykendall seconded the motion. The motion passed with a unanimous vote.

The meeting adjourned at 7:33 p.m.

Robert Werner
Mayor

Trish Nichols
City Secretary

CITY COUNCIL STAFF SUMMARY

Meeting Date: September 20, 2021

Agenda item: 8.4

Prepared by: Mayor Pro Tem Kautz

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion / action - Selection of committee members for the NW Military Highway Landscaping Committee - Mayor Pro Tem Kautz

X

Attachments for Reference: 1) N/A

BACKGROUND / HISTORY: With the beginning of construction along NW Military Hwy., naturally citizens will be concerned with the immediate removal of flora and future plans to remediate the same.

DISCUSSION: UPDATES. To permit citizen input into the process and develop a community remediation plan with TxDOT, a citizen committee will be formed to monitor the process and plan with TxDOT for the future. By being involved early, we can craft realistic citizen expectations, while demonstrating to TxDOT our commitment to the partnership.

Because of the limited time frame for the project, I propose that one Council member be appointed, who would be me, and that each member of the Council designate a permanent representative. This will result in seven members of the remediation committee. As future council members are elected, they will not designate replacement members.

As planned, the committee will initiate and thereafter meet regularly with TxDOT's environmental expert and prepare proposals for Council Consideration.

At the July 26, 2021 City Council meeting the Council voted to approve a committee to plan for landscaping design and implementation of North West Military Highway during and following completion of TxDOT widening project. Committee should consist of one Council member, to be Mayor Pro Tem Kautz plus 6 citizens nominated by each Council member and Mayor.

At the August City Council meeting, the majority of the committee members were chosen; since then the last nomination was made. See highlight below.

COURSES OF ACTION: Approve or provide staff further guidance.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: To approve proposed committee members as presented during the meeting. Committee to consist of:

Members

Mayor Pro Tem Kautz:

Mayor Nominee: Ryan Schultz, 311 Red Cedar (Shavano Creek)

MPT Kautz Nominee: Chris Dillard, 511 Geddington (Bentley Manor)

Ald. Powers Nominee: Jack Kennett, 107 Elm Springs

Ald. Kuykendall Nominee: George Fillis, 123 Warbler Way

Ald. Miller Nominee: Doug Wealty, 16502 NW Mil Hwy

Ald. Aleman Nominee: Carlos Ortiz, 211 Box Oak (Shavano Creek)

CITY COUNCIL STAFF SUMMARY

Meeting Date: September 20, 2021

Agenda item: 8.6

Prepared by: Bill Hill

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action - City Council adoption of organizational chart - City Manager

X

Attachments for Reference:

1) 8.6a FY22 Organization Chart

BACKGROUND / HISTORY: The Organization Chart is approved annually by Council for inclusion in the budget documentation and employee handbook.

DISCUSSION: The only proposed change to the Organization Chart is removing the Construction Board of Appeals which was dissolved by Ordinance O-2019-019. All appeals of the Building Official are to be heard by the Board of Adjustments.

COURSES OF ACTION: Approve City Organization Chart; or alternatively decline and provide further guidance to staff.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Approve City Organizational Chart as presented.

ORGANIZATIONAL FLOWCHART
Approved by Council on September 20, 2021.

