

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:30 p.m.

PRESENT: Alderman Aleman
Mayor Pro Tem Kautz
Alderman Kuykendall
Alderman Miller
Alderman Powers
Mayor Werner

ABSENT: None

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Alderman Kuykendall led the Pledge of Allegiance to the Flag.
Alderman Miller led the Invocation.

3. CITIZENS TO BE HEARD

Citizens Pierce, David, addressed City Council regarding tree trimming companies and the faded striping on DeZavala Rd.

4. CITY COUNCIL COMMENTS

City Council wished all a Happy New Year and welcomed back.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

Proclamation - January 24th, 2022, as Human Trafficking Awareness and Prevention month in the City of Shavano Park, Texas

Mayor Werner read the proclamation Human Trafficking Awareness and Prevention month in the City of Shavano Park, Texas

6. REGULAR AGENDA ITEMS

6.1. Discussion / action - Accepting the FY 2021 Financial Statement Audit - Finance Director

Finance Director Morey and Phil Vaughn presented the FY 2021 Financial Statement Audit.

Alderman Powers made a motion to accept the FY 2021 Financial Statement Audit as presented.

Alderman Kuykendall seconded the motion.

The motion to accept the 2021 Financial Statement Audit as presented was accepted with a unanimous vote.

6.2. Presentation / discussion - 2021 Annual Crime Report - Police Chief

Chief Fox presented the 2021 Annual Crime Report.

6.3. Discussion / action - Appointment of Council Appointed Positions (Refuse Services; Health / Septic Inspector; Building Inspector; Auditor) - City Manager

Alderman Powers made a motion that authorize the City Manager to negotiate a contractual agreement with Republic Services, as well as extended contractual agreements with B&B Inspections and Monty McGuffin; that City Auditor services to be renewed for one year with contract renegotiations to be conducted by the City Manager; and that Assistant to the City Manager Leeth to assist in negotiations of contract with Spectrum.

Mayor Pro Tem Kautz seconded the motion.

The motion carried with unanimous vote.

6.4. Discussion / action - Ordinance O-2022-001 amending Sec. 14-21 of City of Shavano Park Code of Ordinances to allow expenditure of designated funds for tree beautification (administrative) - City Manager

Mayor Pro Tem. Kautz made a motion to approve Ordinance O-2022-001 amending Sec. 14-21 of City of Shavano Park Code of Ordinances to allow expenditure of designated funds for tree beautification.

Alderman Miller seconded the motion.

The motion to approve Ordinance O-2022-001 amending Sec. 14-21 of City of Shavano Park Code of Ordinances to allow expenditure of designated funds for tree beautification carried with unanimous vote.

6.5. Discussion / action - Transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Finance Director

No action was taken on this item

6.6. Discussion / action - Ordinance O-2021-011 amending Chapter 8 - BUSINESS AND BUSINESS REGULATIONS; ARTICLE III. FOOD AND FOOD ESTABLISHMENT RULES to provide regulations for mobile food units and mobile food courts (first reading) - City Manager

Mayor Pro Tem Kautz made a motion to approve the Ordinance O-2021-011 subject to modifications by staff prohibiting food courts.

Alderman Miller seconded the motion.

The motion carried with unanimous vote.

- 6.7.** Discussion – Consideration of an Ordinance adopting sections of the 2018 International Property Maintenance Code - City Manager

Consensus was to form an informal working group led by Alderman Miller who will review and bring back recommendations to City Council.

7. CITY MANAGER’S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

- 7.1.** Building Permit Activity Report
- 7.2.** Fire Department Activity Report
- 7.3.** Municipal Court Activity Report
- 7.4.** Police Department Activity Report
- 7.5.** Public Works Activity Report
- 7.6.** Finance Report

City Council requested discussion of agenda items 7.2

Fire Monthly Report - MPT Kautz wants to see Basic Life Service (BLS) vs Advanced Life service (ALS) stats. Fire Chief Dover to accomplish, update monthly report for February Council

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 8.1.** Approval - Regular City Council Minutes, November 22, 2021
- 8.2.** Accept - Planning and Zoning Commission Minutes, November 3, 2021
- 8.3.** Approval - Ordinance O-2021-014 amending Chapter 36 - ZONING of the City of Shavano Park Code of Ordinances to comply with H.B. 1475 of the 87th Texas Legislature which changes Board of Adjustment authority related to variances and gives additional specific grounds for which a variance from a municipal zoning ordinance may be granted (second reading) - City Manager

- 8.4. **Approval – Resolution R-2022-001 amending City Policy No. 18 - Board of Adjustment Policy**
- 8.5. **Accept - Quarterly and Annual Investment Reports, ending September 30, 2021**
- 8.6. **Approval - Fiscal Year 2022 Surplus List**
- 8.7. **Approval - Resolution R-2022-002 ordering the May 7, 2022 General / Special Election for the election to elect three (3) Aldermen and to reauthorize the street maintenance sales tax at the rate of one-fourth of one percent to provide revenue for maintenance and repair of municipal streets**
- 8.8. **Accept - Amending Plat of Napier Park Unit-3 to adjust lot lines between Lots 24 and 25 of County Block 4787 in the Napier Park Planned Unit Development**

9. ADJOURNMENT

Mayor Pro Tem Kautz made a motion to approve / accept Consent Agenda Items 8.1 – 8.8 as presented.

Alderman Miller seconded the motion.

The motion to approve Consent Agenda Items 8.1 – 8.8 carried with unanimous vote.

10. ADJOURNMENT

Alderman Powers made a motion to adjourn the meeting.

Alderman Miller seconded the motion.

The motion to adjourn the meeting carried with a unanimous vote.

The meeting ended at 7:55 p.m.

Robert Werner
Mayor

Trish Nichols
City Secretary