

1. Call to order

Chairman Laws called the meeting to order at 6:30 p.m.

PRESENT:
Carla Laws
Lori Fanning
Shawn Fitzpatrick
Bill Simmons
William Stipek
Song Tan

ABSENT:
Vickey Maisel
Cindy Teske

2. Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.

Upon a motion made by Commissioner Fanning, and a second made by Commissioner Fitzpatrick, the Planning & Zoning Commission voted six (6) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. Citizens to be Heard.

No one in the public signed up to speak at Citizens to be Heard.

4. Consent Agenda:

Approval - Planning & Zoning Commission minutes, June 1, 2022.

Upon a motion made by Commissioner Fitzpatrick and a second made by Commissioner Simmons, the Planning & Zoning Commission voted six (6) for and none (0) opposed to approve the Planning & Zoning Commission minutes of June 1, 2022 as presented. The motion carried.

5. Discussion / action - Amending Plat of Pond Hill Garden Villas Unit 2 to adjust lot lines between Lot 1712 and Lots 1707 and 1706 – City Manager / Pape-Dawson Engineering

Pape-Dawson Engineering presented the amending plat action and the Commission held discussion on the amending plat action.

A motion was made by Commissioner Tan to approve the amending plat of Pond Hill Garden Villas Unit-2 to adjust lot lines between Lot 1712 and Lots 1707 and 1706 with the addition of a zero-lot line indicator and zero lot line note for Lot 1706.

A second made by Commissioner Fitzpatrick. The Planning & Zoning Commission voted six (6) for and none (0) opposed to approve the amending plat of Pond Hill Garden Villas Unit-2 to adjust lot lines between Lot 1712 and Lots 1707 and 1706 with the addition of a zero lot line indicator and zero lot line note for Lot 1706. The motion carried.

6. Presentation /discussion - Possible propane tank and generator screening and setback requirement amendments to City Ordinances - City Manager

City Manager Hill and Assistant to the City Manager Leeth presented possible propane tank and generator regulation amendments to the City Ordinances that are allowed under State Law.

The Commission discussed the possible amendments and State Law. No action was taken.

7. Discussion - Possible Property Maintenance Code amendments to City Ordinances - City Manager

Assistant to the City Manager Leeth presented possible Property Maintenance Code amendments to the City Ordinances.

The Commission discussed the possible amendments. No action was taken.

8. Report / update - City Council items considered at previous City Council meetings and discussion concerning the same - City Manager.

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

9. Chairman Announcements:

Chairman Laws announced the following:

- A. Advise members to contact City staff to add new or old agenda items.
- B. Advise members of pending agenda items:
 - i. Town Plan Update
 - ii. Ordinance to fix the mistaken 2017 B-2 PUD re-zoning of Lots 1701 & 1702 in Block 21, CB 4782E (Lynd Building / Pond Hill Restaurant) by formally re-zoning the lots back to MXD

10. Adjournment

Upon a motion made by Commissioner Fanning, and a second made by Commissioner Stipek, the Planning & Zoning Commission voted six (6) for and none (0) opposed to adjourn the meeting at 7:54 p.m. The motion carried.

Carla Laws, Chairman

Trish Nichols, City Secretary