

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:30 p.m.

PRESENT: Alderman Aleman
Mayor Pro Tem Kautz
Alderman Kuykendall
Alderman Miller
Alderman Powers
Mayor Werner

ABSENT: None

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Alderman Kuykendall led the Pledge of Allegiance to the Flag.

Alderman Miller led the Invocation.

3. CITIZENS TO BE HEARD

Citizen Maisel addressed City Council regarding agenda item 8.4 Property Maintenance.

4. CITY COUNCIL COMMENTS

City Council welcomed everyone to the meeting.

Alderman Miller recognized Shavano Park Water Crew Leader Frank Urbaneck and presented him with an excellence award.

Alderman Miller recognized Firefighter/EMT David Sandoval and presented him with an excellence award.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Proclamation - National Night Out - October 4, 2022

Mayor Werner invited all to participate in the City of Shavano Park National Night Out.

5.2. Proclamation - Honoring Her Majesty Queen Elizabeth II of the United Kingdom of Great Britain and Northern Ireland

Mayor Werner read the proclamation Honoring Her Majesty Queen Elizabeth II of the United Kingdom of Great Britain and Northern Ireland.

6. REGULAR AGENDA ITEMS

6.1. Selection - Boards, Commissions, and Committees – City Council

6.1.1. Planning & Zoning Commissions – Four (4) appointments, two-year terms

6.1.2. Water Advisory Committee - Three (3) appointments, two-year term; One (1) appointment, one-year term (Water System Users only)

6.1.3. Board of Adjustments - Two (2) appointments, Three (3) Alternates, two-year terms

6.1.4. Investment Committee - One (1) appointment for two-year term

6.1.5. Tree Committee – Three (3) appointments, two-year

Alderman Miller made a motion to appoint Carla Laws, Bill Stipek, Vicky Maisel and Marc Miller to the Planning & Zoning Commission.

Mayor Pro Tem Kautz seconded the motion.

Alderman Kuykendall made a substitute motion to appoint Donna Beladi for Marc Miller to the Planning & Zoning Commission.

Alderman Powers seconded the motion.

The substitute motion to appoint Donna Beladi for Marc Miller carried with the following vote

AYES: 3; NAYES: 2 Alderman Miller, Mayor Pro Tem Kautz.

The motion to appoint Carla Laws, Bill Stipek, Vicky Maisel and Donna Beladi carried with a unanimous vote.

AYES: 5; NAYES: 0

Mayor Pro Tem Kautz made a motion to appoint Bennett Closner, David Pierce, Mary Young to the Tree Committee.

Alderman Powers seconded the motion.

The motion to appoint Bennett Closner, David Pierce, Mary Young to the Tree Committee carried with a unanimous vote.

AYES: 5; NAYES: 0

Alderman Miller made a motion to appoint Robert Bettac, C. Michael Ireland and Alternates David Zeh, Tomas Palmer and William Thorpe to the Board of Adjustment

Alderman Kuykendall seconded the motion.

The motion to appoint Robert Bettac, C. Michael Ireland and Alternates David Zeh, Tomas Palmer and William Thorpe to the Board of Adjustment carried with a unanimous vote.

AYES: 5; NAYES: 0

Alderman Powers made a motion to appoint Lee Matecko to the Investment Committee

Alderman Aleman seconded the motion.

The motion to appoint Lee Matecko to the Investment Committee carried with a unanimous vote.

AYES: 5; NAYES: 0

Alderman Powers made a motion to appoint Steven W. Fleming, Thomas Peyton, Sam Bakke 2-year terms and Jason Beck 1-year term to the Water Advisory Committee.

Mayor Pro Tem Kautz seconded the motion.

Alderman Miller made a motion to substitute Jason Beck for Tomas Palmer.

Alderman Kuykendall seconded the motion.

The motion to substitute Jason Beck for Tomas Palmer carried with the following vote

AYES: 3; NAYES: 2 Alderman Powers, Mayor Pro Tem Kautz.

Alderman Miller made a motion to appoint Steve Fleming, Tomas Payton, Sam Bakke for 2-year terms and Jason Beck for 1 – year term to the Water Advisory Board

Mayor Pro Tem Kautz seconded the motion.

The motion to appoint Steven W. Fleming, Thomas Peyton, Sam Bakke 2-year terms and Jason Beck 1-year term to the Water Advisory Committee carried with a unanimous vote.

AYES: 5; NAYES: 0

The appointments for boards and commissions are listed below:

Planning & Zoning Commission:

Carla Laws
William Stipek
Vicky Maisel
Donna Beladi

Tree Committee

Bennett Closner 2-year term
David Pierce 2-year term
Mary Young 2-year term

Board of Adjustment

Robert Bettac
C. Michael Ireland

Alternate

David Zeh
Tomas Palmer
William Thorpe

Investment Committee

Lee Matecko

Water Advisory Committee

Steven W. Fleming 2-year term
Thomas Peyton 2-year term
Sam Bakke 2-year term
Jason Beck 1-year term

6.2. Public Hearing - Crime Control & Prevention District Budget of the City of Shavano Park Crime Control and Prevention District for FY 2022-23

Public hearing opened at 7:01 p.m.

City Manager Hill presented an overview of the Crime Control & Prevention District Budget of the City of Shavano Park Crime Control and Prevention District for FY 2022-23.

Public Hearing closed at 7:04 p.m.

6.3. Discussion / action - Resolution R-2022-001 adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY 2022-23 - City Council

Alderman Kuykendall made a motion to approve Resolution R-2022-001 adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention District for FY 2022-23.

Alderman Powers seconded the motion.

The motion to approve Resolution R-2022-001 adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention District for FY 2022-23 carried with a unanimous vote.

6.4. Public Hearing - Proposed FY 2022-23 Annual Operating and Capital Budget

Public hearing opened at 7:05 p.m.

City Manager Hill presented an overview of the proposed annual Operating and Capital Budget - FY 2022-23.

Public hearing closed at 7:18 p.m.

6.5. Discussion / action - Ordinance No. O-2022-010 approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2022 and ending September 30, 2023; making appropriations for each fund and department; establishing a Sinking Fund for existing city financial obligations; providing for the levying and collection of a sufficient tax to pay the interest and on such Sinking Fund obligations; repealing conflicting ordinances; providing a savings and severability clause; and declaring an effective date (Record Vote) (final reading) - City Manager / Finance Director

Alderman Powers made a motion to approve Ordinance No. O-2022-010 approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2022 and ending September 30, 2023; making appropriations for each fund and department; establishing a Sinking Fund for existing city financial obligations; providing for the levying and collection of a sufficient tax to pay the interest and on such Sinking Fund obligations; repealing conflicting ordinances; providing a savings and severability clause; and declaring an effective date. (Record Vote) (final reading)

Alderman Kuykendall seconded the motion.

The motion to approve Ordinance No. O-2022-010 approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2022 and ending September 30, 2023; making appropriations for each fund and department; establishing a Sinking Fund for existing city financial obligations; providing for the levying and collection of a sufficient tax to pay the interest and on such Sinking Fund obligations; repealing conflicting ordinances; providing a savings and severability clause; and declaring an effective date. (Record Vote) (final reading) carried with the following vote:

Alderman Miller - AYE
Alderman Aleman - AYE
Alderman Powers - AYE
Mayor Pro Tem Kautz - AYE
Alderman Kuykendall - AYE

AYES: 5; NAYES: 0

6.6. Discussion / action - Resolution R-2022-016 adopting the City of Shavano Park Effective Tax Rate (Record Vote) - City Council

Alderman Kuykendall made a motion to adopt Resolution R-2022-016 setting the City of Shavano Park 2022 total Tax Rate of \$0.297742 with the Maintenance & Operation rate being \$0.275069 and the Interest & Sinking rate being \$0.022673 (Record Vote).

Alderman Powers seconded the motion.

The motion to approve adopt Resolution R-2022-016 setting the City of Shavano Park 2022 total Tax Rate of \$0.297742 with the Maintenance & Operation rate being \$0.275069 and the Interest & Sinking rate being \$0.022673 carried with the following vote:

Alderman Aleman - AYE
Alderman Miller - AYE
Alderman Powers - AYE
Mayor Pro Tem Kautz - AYE
Alderman Kuykendall - AYE

AYES: 5; NAYES: 0

6.7. Discussion / action - Record vote to ratify the property tax increase reflected in the FY 2022-23 budget (Record Vote) – City Council

Mayor Pro Tem Kautz made a motion to conduct a record vote to ratify the property tax increase reflected in the FY 2022-23 budget.

Alderman Powers second the motion.

The motion to conduct a record vote, to ratify the property tax increase reflected in the FY 2022-23 budget carried with the following vote:

Mayor Pro Tem Kautz - AYE
Alderman Aleman - AYE
Alderman Powers - AYE
Alderman Miller - AYE
Alderman Kuykendall - AYE

AYES: 5; NAYES: 0

6.8. Presentation / action - Phase 1 Street Improvement Plan and DeZavala project planning status update - KFW Engineering

City Engineers, Chris Otto and Bobby Torres, KFW Engineering provided an update and discussion occurred regarding the Phase I Road Reconstruction Program.

6.9. Presentation / discussion - High-Speed Internet Service Update – Alderman Miller / Assistant City Manager Leeth

Alderman Miller and Assistant City Manager Leeth presented an update on high-speed internet service.

6.10. Presentation / discussion - EMS Fee Overview - City Manager

City Manager Hill presented an overview of the EMS Fees.

At this time, with the consent of City Council, Mayor Werner deviated to Agenda Item 8 Consent Agenda to pull item 8.4. for discussion.

Alderman Miller made a motion to approve Ordinance O-2022-008 amending, the City of Shavano Park to establish property maintenance requirements in commercial and residential zoning districts.

Alderman Kuykendall seconded the motion.

The motion to approve Ordinance O-2022-008 amending, the City of Shavano Park to establish property maintenance requirements in commercial and residential zoning districts. carried with the following vote

AYES: 4; NAYES: 1 (Alderman Powers)

6.11. Discussion / action - Real Property - Possible Executive Session pursuant to Texas Government Code §551.072, Deliberation regarding Real Property - City Council / City Attorney

Mayor Pro Tem Kautz made a motion to adjourn into executive session.

Alderman Miller seconded the motion.

The motion to adjourn into executive session carried with a unanimous vote.

City Council adjourned into executive session at 9:04 p.m.

City Council reconvened the regular session at 9:51 p.m.

No action was taken on this agenda item.

7. CITY MANAGER’S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

- 7.1. Building Permit Activity Report**
- 7.2. Fire Department Activity Report**
- 7.3. Municipal Court Activity Report**
- 7.4. Police Department Activity Report**
- 7.5. Public Works Activity Report**
- 7.6. Finance Report**

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 8.1. Approval - City Council Meeting Minutes, August 22, 2022**
- 8.2. Approval - City Council Meeting Minutes, September 12, 2022**
- 8.3. Accept - Planning and Zoning Commission Minutes, August 3, 2022**
- 8.4. Approval - Ordinance O-2022-008 amending City Ordinances to establish property maintenance requirements in Commercial and Residential zoning districts (final reading) - City Manager**
- 8.5. Approval - Ordinance O-2022-007 amending Chapter 6 – BUILDING AND BUILDING REGULATIONS and Chapter 36 - ZONING to allow generators within building setbacks lines and require screening for certain propane tanks (final reading) - City Manager**
- 8.6. Approval – Surplus List III for Fiscal Year 2022**

Mayor Pro Tem Kautz made a motion to approve & accept Consent Agenda Items 8.1 – 8.3, 8.5, 8.6 as presented.

Alderman Powers seconded the motion.

The motion to approve Consent Agenda Items 8.1 – 8.3, 8.5, 8.6 carried with unanimous vote.

9. ADJOURNMENT

Alderman Powers made a motion to adjourn the meeting.

Mayor Pro Tem Kautz seconded the motion.

The motion to adjourn the meeting carried with a unanimous vote.

The meeting ended at 9:52 p.m.

Robert Werner
Mayor

Trish Nichols
City Secretary