

**CITY OF SHAVANO PARK  
WATER ADVISORY COMMITTEE MEETING  
900 SADDLETREE CT, SHAVANO PARK, TX 78231  
MONDAY, FEBRUARY 8, 2021**

3:06 P.M.  
MINUTES

1. CALL TO ORDER

The meeting was called to order at 3:06 p.m. by Chairman Walea. This is a Live Stream/telephone meeting with those in attendance as follows:

2. ROLL CALL

PRESENT:  
Al Walea, Chairman  
Tommy Peyton  
Tomas Palmer  
Matt Trippy  
Sam Bakke

ABSENT:  
Steve Fleming

3. CITIZENS TO BE HEARD

None

4. CONSENT AGENDA

- a. Approval - Water Advisory Committee Meeting Minutes, October 22, 2020 and January 12, 2021.

Member Peyton moved to approve above minutes, Member Palmer seconded. Motion passed.

5. REPORTS – Public Works Director Update

a. Water System-

- Shavano Dr.- Everything is running fine
- Huebner Plant- Everything is running fine
- Well#5- Minor SCADA issue after the emergency power shut down 2 weeks ago. Everything is running fine
- Well #6- Power faulting issues keep happening, engineer, electrician, and well service company have all investigated, and replaced the auxiliary coil in the starter. Runs better but still some issues.
- Well #7- Has begun to leak really bad, water is now coming out the door. The packing was replaced when well 8 was installed 10/2020.
- Well #8-Everything is running good
- Water replacement replacements- 263 meters not reading correctly. 121 meters installed to date. 42 meters on the shelf.
- Water bills- some had wrong resolution programmed when shipped from the vendor. Currently working with vendor to get them straightened out.

- Crew will start working on exercising the valves and testing shut downs prior to contractor starting NW military project. If the valve is leaking then we will replace as needed.
- Peggy retired as Water Office Manager after 21 years of service.

b. Financial Report – December 2020.

Motion to approve as reported by Member Peyton, seconded by Member Trippy. Motion passed.

6. REGULAR BUSINESS

a. Discussion – NW Military Hwy Water Line Relocation – City Manager Bill Hill  
City Manager relayed the bid is set to take effect in April or May.

b. Discussion/Action – Revised Water Bill Adjustment Policy #9

Director Peterson and City Manager went over changes to the policy and committee members were asked to review and submit changes to PW Director for further discussion on next meeting. No Action.

7. FUTURE ITEMS

- a. Water Rebate Program – Backflow prevention devices
- b. Sanitary Sewer Easements around Well sites.

8. ADJOURNMENT

Member Peyton made a motion to adjourn, Member Palmer seconded. Motion to adjourn passed. Meeting adjourned at 4:00 p.m.

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Jessica Chinski  
PW/Water Utility  
Office Manager

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Al Walea, Chairman

Date: \_\_\_\_\_