

**AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS**

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Regular Meeting on Monday, April 25, 2022 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers.

The meeting agenda and agenda packet are posted online at www.shavanopark.org.

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- The Mayor will recognize those citizens who have signed up prior to the start of the meeting.
- Pursuant to Resolution No. R-2019-011 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Members of the public may only speak once and cannot pass the individual’s time allotment to someone else
- Direct your comments to the entire Council, not to an individual member
- Show the Council members the same respect and courtesy that you expect to be shown to you

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments for items not on the agenda. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV’T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended

- by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

- 5.1. Proclamation – Proclamation - Proclaiming April 21, 2022 as Breast Restoration Advocacy and Education (BRAVE) Coalition Day in the City of Shavano Park, Texas**

6. REGULAR AGENDA ITEMS

- 6.1. Public Hearing - Presentation of the \$10 million Bond Election and the Street Maintenance Program**
- 6.2. Report / update - NW Military Highway Improvements - Public Works Director / TxDOT**
- 6.3. Discussion / action - Consideration for short-term leasing contract for Dan Williams, Inc. use of the overflow parking during construction improvements of the NW Military Highway project - City Manager / Public Works Director**
- 6.4. Consideration for calling a Special Meeting to Canvass the May Elections and/or to reschedule the Regular City Council Meeting - City Secretary**
- 6.5. Discussion/ action - Annual Budget Calendar - City Manager/Finance Director**
- 6.6. Discussion / action - Annual review / salary of the City Manager - Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters Review - City Council**

7. CITY MANAGER’S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

- 7.1. Building Permit Activity Report**
- 7.2. Fire Department Activity Report**
- 7.3. Municipal Court Activity Report**
- 7.4. Police Department Activity Report**
- 7.5. Public Works Activity Report**
- 7.6. Finance Report**

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Town Hall Special Meeting Minutes, March 23, 2022

8.2. Approval - City Council Meeting Minutes, March 28, 2022

8.3. Accept - Planning and Zoning Commission Minutes, February 2, 2022

8.4. Accept - Quarterly Investment Report, three months ending March 31, 2022

8.5. Accept - Resolution R-2022-007 authorizing the donation of two (2) Stalker CopTrax Model B body-worn cameras to the City of Helotes

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion. The Council may vote and/or act upon each of the items set out in this agenda. In addition, the City Council for the City of Shavano Park has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Deliberations related to Real Property); and Section 551.074 (Personnel Matters).

Attendance by Other Elected or Appointed Officials – NOTICE OF POTENTIAL QUORUM:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services

for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-581-1116 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 18th day of April 2022 at 5:13 p.m. at a place convenient and readily accessible to the general public at all times, and to the City's website, www.shavanopark.org, in compliance with Chapter 551, Texas Government Code.

Trish Nichols
City Secretary

POTENTIAL FUTURE AGENDA ITEMS

No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item. Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. Consideration for Towing and Impound Services - May**
- b. Consideration for entering into an agreement with Bitterblue concerning maintenance of Lockhill Selma median - May**
- c. Consideration for Public Works / Water to relocate approximately 113 water service lines in preparation for future road reconstruction - May**
- d. Discussion / action - Consideration for Well #1: place back into operation or plug the Well to meet TCEQ requirements - May**
- e. Discussion / action - Ordinance O-2022-004 Fiscal Year 2021-22 Budget Amendment #1 - May**
- f. Discussion - Consideration of Ordinance O-2022-002 adopting sections of the 2018 International Property Maintenance Code for commercial properties - May**
- g. Resolution R-2022-0XX appointing Dr. Woo as the Health authority for the City of Shavano Park in cooperation with the San Antonio Metropolitan Health District - Biennial May even years**
- h. Resolution No. R-2022-00X canvassing the 2021 General Election / Oath of Office - Newly Election Officials / Appointment of Mayor Pro Tem – Annual May**
- i. Annual Budget Calendar - Annual May**
- j. Annual appointment of members to the Higher Education Facilities Corporation Board - Annual May**
- k. Annual update on bond revenue opportunities by Bond Counsel – Annual May**
- l. Annual Compensation Review - Annual June Workshop**
- m. Resolution R-2022-0XX designating authorized signers of all banking depository accounts - Annual June**
- n. Resolution R-2022-0XX authorizing the City Manager to establish accounts or memberships at banks or state/federal credit unions as authorized in the City of Shavano Park Investment Policy for the sole purpose of acquiring Certificates of Deposit - Annual June**

- o. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities - February / August**
- p. City Council consideration for moving the September City Council meeting to meet budget approval milestones – Annual August**
- q. City Council adoption of organizational chart - Annual August**
- r. Annual Report on Republic Service Recycling and CPI Fee adjustments - Annual September**
- s. Public Hearing - Crime Control & Prevention District Budget of the City of Shavano Park Crime Control and Prevention District for FY 2022-23 - Annual September**
- t. Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY 2022-23 - Annual September**
- u. Public Hearing - Proposed Annual Operating and Capital Budget - FY 2020-21 Annual September**
- v. Ordinance No. O-2022-0XX approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2020 and ending September 30, 2021; making appropriations for each fund and department; establishing a Sinking Fund for existing city financial obligations; providing for the levying and collection of a sufficient tax to pay the interest and on such Sinking Fund obligations; repealing conflicting ordinances; providing a savings and severability clause; and declaring an effective date (Record Vote) (final reading) - City Manager - Annual September**
- w. Resolution adopting the City of Shavano Park Effective Tax Rate (Record Vote) - Annual September**
- x. Record vote to ratify the property tax increase reflected in the FY 2022-23 budget (Record Vote) - Annual September**
- y. Selection - Boards, Commissions, and Committees - Annual September**
 - a. Planning & Zoning Commissions - X (#) appointments, two-year terms**
 - b. Water Advisory Committee - Three (3) appointments (Water System Users only), two-year term.**
 - c. Board of Adjustments - X (#) appointments, X (#) Alternate two-year terms**
 - d. Investment Committee - One (1) appointment for two-year term**
 - e. Tree Committee – X (#) appointments (2-year term) X (#) appointment (1-year term)**
- z. Setting the dates for the City sponsored events (City-wide Garage Sale / Arbor / Earth Day / Independence Day / National Night Out / Trunk or Treat / Holiday Festival) – Annual October**

- aa. Resolution R-2022-0XX designating the San Antonio Express News as the City of Shavano Park's official newspaper for posting of public notices for the City as required by law - Annual October**
- bb. Disposal of City Equipment / Furniture - Annual October or November as needed**
- cc. Adoption of Official City Holiday Schedule - Annual October or November**
- dd. Approval of the yearly tax roll - Annual November**
- ee. Crime Control Prevention District funding placed on ballot - January 2024**
- ff. Street Maintenance Fund funding placed on the ballot - January 2026**
- gg. Accepting the FY 2022 Financial Statement Audit - Annual January**
- hh. Quarterly and Annual Investment Reports, ending September 30, 2021 - Annual January**
- ii. Appointment of Council Appointed Positions - Annual January**
- jj. Annual Crime Report – Annual January**
- kk. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual January / February**
- ll. Records Retention Policy - Annual January**
- mm. Shavano Park Police Department Racial Profiling Report - Annual January/February**
- nn. City of Shavano Park Investment Policy - Annual February**
- oo. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities – February / August**
- pp. Revisions to Employee Handbook - Annual February**
- qq. FY 2021 - 22 Budget Amendment (Annual February or March)**
- rr. Set City Manager Annual Performance and Salary Review for April – Annual March**
- ss. Arbor Day Proclamation – Annual March**
- tt. Monarch Butterfly Proclamation – Annual March**
- uu. Consideration for calling a Special Meeting to Canvass the May elections and/or to reschedule the Regular City Council Meeting - Annual April**

vv. Annual review / salary of the City Manager - Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters Review - City Council

CITY OF SHAVANO PARK

PROCLAMATION

WHEREAS; the Breast Restoration Advocacy and Education (BRAVE) Coalition Foundation is recognizing their 8th annual “BRAVE Day” locally and nationally across the United States on April 21, 2022; and

WHEREAS; the BRAVE Foundation was founded in 2013 by Christine Grogan and Marie Czenko to promote education and awareness of available resources for breast cancer survivors regarding breast reconstruction options; and

WHEREAS; one in eight women will be diagnosed with breast cancer with less than 30% of women knowing about restoration options; and

WHEREAS; the BRAVE Coalition is committed to changing these numbers by empowering women through education on their rights after diagnosis; and

WHEREAS; the BRAVE Coalition’s mission statement is to give every breast cancer survivor the choice and opportunity to experience life beyond cancer as her whole self, however she defines it; and

WHEREAS, April 21st of each year our community encourages active support of the BRAVE Coalition Foundation, its receptions, educational and fundraising events to support and honor San Antonio area women battling breast cancer, who need to be made aware of their rights to reconstruction;

NOW THEREFORE BE IT PROCLAIMED, I, Mayor Robert B. Werner, of the City of Shavano Park, Texas, hereby proclaim April 21, 2022 as Breast Restoration Advocacy and Education (BRAVE) Coalition Day in the City of Shavano Park, Texas.

Robert Werner
Mayor

CITY COUNCIL STAFF SUMMARY

Meeting Date: April 25, 2022

Agenda item: 6.1

Prepared by: Bill Hill

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Public Hearing - Presentation of the \$10 million Bond Election and the Street Maintenance Program

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Attachments for Reference:

- 1) Ordinance O-2022-003 Bond Election
- 2) PowerPoint Presentation with Backup Material
- 3) Arrow Mound Comparison Video
- 4) Frequently Asked Questions
- 5) Bond Election Flyer
- 6) SP Road Facts Tri-fold

BACKGROUND / HISTORY:

- Shavano Park has approximately 20 miles of public streets it is responsible to maintain. The streets were constructed by the developers as they built the residential neighborhoods. Thus, the conditions of streets between neighborhoods are different, but within these specific neighborhoods they are generally the same and can be categorized as:
 - Old Shavano (East of NW Military Hwy) Zoning District A-1
 - Old Shavano (West of NW Military Hwy / North) Zoning District A-3
 - The Estates (West of NW Military Hwy / South) Zoning District A-4
 - Shavano Creek - Zoning District A-2
 - De Zavala Rd. / Lockhill Selma Rd. / Pond Hill Rd.
- Some private streets within the City are maintained by a Commercial Owners Association or a Homeowners Association (e.g.: Bentley Manor, Willow Wood, Pond Hill Estates, Huntington)
- Over the past 10 years, Shavano Park has spent \$486,423 on street maintenance and repairs
- Depending on how streets are constructed, they have a predictable life cycle, which street lifecycle can be extended by good maintenance
- Once a street reaches the point of major repair, it generally requires either “full reconstruction” or the simpler option of “reconditioning” depending on the quality of the initial construction and the road base. Eventually, without repair the street will fail.
- **2004 Certificate of Obligation** – Was the last significant City Council action for funding street restoration. Funds were spent in “reconditioning” of roads both in the east and west sides of NW Military Hwy. While the “reconditioning” solution was more affordable, many of those streets have deteriorated and sections are beginning to fail.

- **2021 – A new Street Assessment was completed.** The street assessment focused on the areas that were visibly the worst condition and confirmed that the streets in Old Shavano (East of NW Military Hwy) need major repair along with the cul-de-sacs within Old Shavano (West of NW Military Hwy). A visible inspection of the streets in Shavano Creek also identified the south entrance along Post Oak Way as beginning to fail. Other streets within Shavano Park have begun cracking and Public Works must continue to “Crack Seal” in order to protect the condition of those streets.
 - **July 17, 2021 – City Council Workshop** staff briefed on the Street Assessment
 - During the fall of 2021 Alderman Kuykendall worked with staff to prepare Street Planning and possible financing options.
 - **January 10, 2022 – City Council Workshop** – Council considered several Strategic Planning Initiatives with focus on Street Way Ahead. This workshop was supported by Frost Bank Financial Advisors who assisted in debt funding scenarios of 5 to 7 years. These options to finance debt over 5 or 7 years did not offer significant advantages in terms of financing and it was clear the total costs of the project would be significantly more than a one-year option. Council directed a one-time financing option be prepared and briefed.
 - **February 3, 2022 – City Council Workshop** – Council considered the Strategic Planning Initiatives with focus on funding options for Street Way Ahead. This workshop was supported by Frost Bank Financial Advisors who assisted in debt funding scenarios of one year to be issued in either FY 2022 or FY 2023. Additionally, the City’s Bond Attorney from Norton Rose Fulbright US LLP assisted in understanding the specifics regarding issuing debt through a Bond or Certificates of Obligation.
 - o During discussions, staff presented and City Council considered the different timelines and funding options. These included a one year, five year and seven-year street repair plan and a one-, five- and seven-year financing / debt plan. While the idea of spreading the costs out over a number of years seemed good, the analysis showed that with inflation and the almost certain rise in interest rates (cost of borrowing debt), the cost of spreading the repairs and funding over several years would likely increase the total project cost by 20% without gaining significant relief or improved results. The one-year financing option with a one plus construction option was clearly the most cost effective.
 - **On February 18th** - City Council passed Ordinance O-2021-003, which called a May 7, 2022 bond election to be held in the City of Shavano Park, Texas and approved the engineering task order proposals related to potential street improvement plans.
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DISCUSSION:

OVERALL PROBLEM. The City is responsible to maintain, repair, recondition, and/or reconstruct public streets. Many of the streets in Shavano Park East and West areas are well past their design life and are in poor condition. Other streets continue to age and deteriorate – over time they will also move in their life cycle from deterioration to failure. The City faces a near

term problem to repair these streets nearing failure. The City also faces a long-term problem of phasing the street repairs so that we have an affordable and feasible solution. By not addressing the near-term problem immediately, the cumulative long-term problem will quickly become unaffordable and unmanageable.

LONG TERM PROBLEM. The City must develop a phased-in approach to street reconditioning / reconstruction plan to be implemented over the next 20 years to be able to afford the work with a minimum effect on the budget and property tax rate.

- Generally, a City will prioritize street reconditioning / reconstruction on the worst areas, while simultaneously implementing a maintenance program for areas not being rebuilt. Once those problem areas are completed, the next worst streets can be planned and worked on. This is likely a 15–30-year effort.
- Shavano Park must complete the street reconditioning / reconstruction on these identified priority areas prior to being able to start in other areas.

NEAR TERM PROBLEM. The streets identified below in Phase I are nearing failure and require reconstruction to be brought up to standard. There is an opportunity for federal funding of DeZavala improvements (Phase IA) that requires engineer planning to be competitive.

PHASE I - Streets include: Wagon Trail Rd.; Chimney Rock Ln.; Shavano Dr; Saddletree Rd.; Fawn Dr.; Windmill Rd. Bent Oak Dr.; Cliffside Dr.; Post Oak Way; and the cul-de-sacs of Elm Springs Ln.; Honey Bee Ln.; Hunters Branch; Hunters Branch South; Turkey Creek Rd.

PHASE IA - The reconditioning of De Zavala Road with addition of a bike lane, sidewalks and drainage improvements.

The City considered 3 options to address this near-term problems, each option having its advantages and disadvantages:

OPTION 1 (Default Option) PATCHING: Using existing funds, patch and resurface the worse areas on a yearly basis. In cases where the streets were not constructed to standard, the lack of proper base material and curbs results in the lifecycle of these repairs providing only a 5-to-15-year solution.

Advantages.

- Repairs the worse sections of the street with minimal costs.
- Temporarily prevents the street from complete failure

Disadvantages:

- Does not fix the problem
- Long-term results will be substandard streets
- Results in higher operating costs to the city over the long run
- Will not be able to keep up with the costs to repair all streets
- Will result in multiple areas of street failure at the same time in 5-10 years
- Will not allow the City to phase the funding of repairs in the other parts of the City
- Will create an unaffordable and unmanageable problem in the future
- Will delay the reconditioning of streets in the “Estates”, Shavano Creek, DeZavala, Lockhill Selma, and Pond Hill

OPTION 2 (Initial Plan) 5- OR 7-YEAR FINANCING / RECONSTRUCTION: This option allows for construction over a 5- or 7-year period with use of existing funds until the funds are expended (one year) and financing approximately \$10 million in debt to begin in year 2 and continue through years 5 or 7.

Advantages.

- Repairs approximately two streets with existing funds
- Repairs the remaining critical streets within a 5- or 7-year period
- Delays future tax increase

Disadvantages.

- Debt payments likely to require a \$0.01 tax increase
- Requires the City to issue multiple debt over time, which is not cost effective
- Debt financing in future is predicted to be at higher interest rates – City will not be able to lock in lower interest rates
- Contracting costs in future years are predicted to be higher due to inflation cost increases
- Results in multiple contracts – does not take advantage of economy of scale costs
- Results in higher operating costs to the city in the long run
- Anticipated to result in a confused mixture of road quality for roads completed in different years
- Will increase the difficulty of phasing the funding of repairs in the other parts of the City, which would likely create an unaffordable and unmanageable problem in the future
- Will likely delay the reconditioning of streets in the “Estates”, Shavano Creek, DeZavala, Lockhill Selma, and Pond Hill

OPTION 3 – 1 YEAR FINANCING / 1-2 YEAR ROAD RECONSTRUCTION: This option requires a \$10M Bond to be issued followed by a 1–2-year construction project.

Advantages.

- Repairs the most critical streets to standard within 3 years; expected lifespan of those street extended to 40-50 years
- Locks in a favorable (lower) interest rates likely saving the City hundreds of thousands dollars
- Avoids future higher construction costs due to inflation
- Takes advantage of economy of scales (synergies of Engineer and Construction tasks) on the project
- Engineers can plan the entire project in one effort
- Contractors will bid on a bigger project which they can complete as one project (as opposed to 5 or 7 smaller projects)
- Larger contractors will more likely bid the project at cheaper costs because they can avoid deployment cost and other associated costs with smaller contracts
- Requires the City to issue debt only one time, which results in lower professional fees
- Results in lower operating costs to the City, which will increase the likelihood of phasing the funding of repairs in the other parts of the City in an affordable and manageable manner
- Will provide a uniform standard of project road construction

- Will shorten the time to reconditioning of streets in the “Estates”, Shavano Creek, DeZavala, Lockhill Selma, and Pond Hill

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Disadvantages.

- Debt payments likely to require a \$0.01 tax increase, sooner than later

CONCLUSION. Option 3 is the most cost effective, produces the best overall needed road improvements in a timely manner, and sets up the City to manage future requirements.

Council determined that the potential for incurring such a large debt should be posed to the voters. City Council then passed an ordinance that calls for a bond election to fund street repair that will be put to the voters at the May 7th election. If approved by voters, future decisions include:

- Issuance of debt
- Scope and timing of debt issuance
- Continuing project management, oversight and supervision

The question before voters will be to authorize the City to issue up to \$10 million in debt for the Phase I streets. If approved by the voters, the City may issue the voter-authorized debt immediately or within the next 10 years. If the bond election fails, the City will be precluded from issuing Certificates of Obligation (the City’s historical debt financing tool for street repairs) for the same projects within three years. Without the funds made available from the issuance of a bond, the work cannot be accomplished effectively and must be delayed until funding is secured. The challenge with this is that during the period of delay, the other streets in “Old Shavano” (West of NW Military Hwy / North), the “Estates”, and Shavano Creek will continue to deteriorate. The City could find itself with an unmanageable requirement to conduct major repairs within multiple subdivisions at the same time, which would be difficult both from a financial and manpower requirement.

The \$10 million cost is based on a blend of the projected cost to complete solely Old Shavano using the projected costs from TxDOT, CoSA and KFW, including a 4% inflation factor for work contracted after the first tranche to be completed over 5-year and 7-year periods.

In 2016, TxDOT completed a review of inflation’s impact on road construction costs for the period 2002 to 2014. TxDOT’s finding was that road construction inflation is roughly 200% higher than the regular rate of inflation. Assuming the 2016 report remains true, inflation increases costs dramatically. At 3% inflation, the year 5 and 10 road construction cost increases are about 32% and 69%. At 5% inflation, the year 5 and 10 increases are about 55% and 126%.

Funding Implications. The City projects to have \$1.3M in available street maintenance funding at the end of FY 2022, which can be used to make debt payments and defray costs. Additionally, the City collects Street Maintenance Sales Tax each year. Staff projects the City will collect Street Maintenance Sales Tax of \$164,700 in FY 2023. This amount will increase as the amount of sales tax increases each year. For example, in FY 2035, the City projects it will collect approximately \$248,000 which may be used to make debt payments.

Assuming the bond election passes, the City has flexibility on when and how much debt to issue. If the City were to sell bonds and lock in rates today, we would expect the interest rate to be right about 2.34% for a 20-year fixed rate obligation. For a 25-year maturity bond, we would expect a fixed rate of 2.52%. It is about \$90,000 per year difference in annual payment between the 20 vs. 25-year issues. However, interest rates are expected to rise between now and when the City could issue the voter-authorized debt.

As an example:

If the City Issued a \$10 million bond in July 2022, the 1st debt payment would be due in FY 2023. For planning purposes:

- Assumes \$10 million bond at an interest rate of 2.88%
- 1st debt payment increase = \$651,710
- A one cent (.01\$) increase in the Interest and Sinking (debt) tax rate allocation would raise \$157,685
- Existing funds and sales tax would be used to offset the remainder of the debt payments
- The City pays off the existing 2004 debt in 2026, this amount of taxes collected can then be allocated to pay off the new debt without additional taxes collected.
- A one cent (.01\$) tax increase on an average home price of \$775,753 = \$78 / yr
- Homeowners over 65 would have zero tax increase (because of tax freeze over 65)
- The City General Fund will cover the one cent (\$0.01) Maintenance & Operations tax decrease from freeze properties
- Shavano Park commercial properties would fund almost 25% of any tax increase
- With each 0.25% increase in the interest rate, bond service increases by \$15,000 annually; or \$300,000 over a 20-year period.

A \$10 million bond would only fund the Phase I streets and the Engineering for Phase IA (De Zavala). The construction cost of the Phase IA (De Zavala) project will require an additional funding source, which the City plans to compete for Federal funding. Federal funding is highly unlikely for residential street projects, but the DeZavala project is more competitive since De Zavala is a throughway from I-10 to NW Military and would include bike and sidewalks (alternate transportation connectors).

COURSES OF ACTION: N/A; Presentation / Questions and Answers only

FINANCIAL IMPACT: None for this meeting

MOTION REQUESTED: N/A; Presentation / Questions and Answers only

ORDINANCE NO. O-2022-003

AN ORDINANCE CALLING A BOND ELECTION TO BE HELD IN THE CITY OF SHAVANO PARK, TEXAS; MAKING PROVISION FOR THE CONDUCT OF A JOINT ELECTION; AND RESOLVING OTHER MATTERS INCIDENT AND RELATED TO SUCH ELECTION

WHEREAS, the City Council (the *Council*) of the CITY OF SHAVANO PARK, TEXAS (the *City*), located in Bexar County, Texas (the *County*), hereby finds and determines that an election should be held to determine whether the Council shall be authorized to issue general obligation bonds of the City in the amount and for the purposes hereinafter identified (the *Election*); and

WHEREAS, the City will contract with the Elections Administrator (the *Administrator*) of the County to conduct all aspects of the Election; and

WHEREAS, the Election will be held jointly with other political subdivisions (such other political subdivisions, collectively, the *Participants*) for whom the County is also conducting their elections, as provided pursuant to the provisions of one or more joint election agreements or contracts among the City, the County, and the Participants, entered into in accordance with the provisions of Section 271.002, as amended, Texas Election Code, or other applicable law, pursuant to which the County will conduct all aspects of the Election on the City's behalf;

WHEREAS, the Council hereby finds and determines that the necessity to construct various capital improvements within the City necessitates that it is in the public interest to call and hold the Election at the earliest possible date to authorize the issuance of general obligation bonds for the purposes hereinafter identified; and

WHEREAS, the Council hereby finds and determines that the actions hereinbefore described are in the best interests of the residents of the City; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS THAT:

SECTION 1. The Election shall be held in the CITY OF SHAVANO PARK, TEXAS on the 7th day of May, 2022 (*Election Day*), which is a uniform election date under the Texas Election Code, as amended, and is not less than 78 days nor more than 90 days from the date of the adoption of this ordinance (the *Ordinance*), for the purpose of submitting the following measure to the qualified voters of the City:

MEASURE A

“Shall the City Council of the City of Shavano Park, Texas be authorized, in accordance with applicable law, to issue and sell one or more series of general obligation bonds of the City, in the aggregate principal amount of not more than \$10,000,000 with such series or issues of bonds,

respectively, to mature serially or otherwise within not to exceed thirty years from their date and to be sold at such prices and bear interest at such rates (whether fixed, floating, variable, or otherwise, but in no case at a rate that exceeds the maximum rate per annum authorized by applicable law at the time of any such issuance), as shall all be determined within the discretion of the City Council, for the purpose of making permanent public improvements or for other public purposes, to wit: designing, demolishing, constructing, renovating, improving, reconstructing, restructuring and extending streets and thoroughfares and related land and right-of-way sidewalks, streetscapes, collectors, drainage, landscape, signage, acquiring lands and rights-of-way necessary thereto or incidental therewith, with priority given to the following street projects:

- Bent Oak Dr.
- Chimney Rock Ln.
- Cliffside Dr.
- End Gate Ln.
- Fawn Dr.
- Saddletree Rd.
- Shavano Dr.
- Wagon Trail Rd.
- Windmill Rd.
- Post Oak Way
- Cul-de-sacs: Elm Spring Ln., Honey Bee Ln., Hunters Branch, Hunters Branch South, Turkey Creek Rd.
- De Zavala Rd.

and in providing for the above public improvements, the City Council shall have the option to (i) utilize other funds available for such purposes and (ii) abandon such indicated public improvements that are reliant, in part, on external sources of funding that (for whatever reason) do not materialize or because unforeseen changes in fact or circumstance make the anticipated expenditure no longer wise or necessary (as determined by the City Council), and after making due provision for the improvements listed above or determining that the public improvement project will not proceed for a reason heretofore described, the City Council may, in its discretion, use any excess funds for constructing, reconstructing, restructuring, and extending other streets and thoroughfares and related land and right-of-way sidewalks, streetscapes, collectors, drainage, landscape, signage, acquiring lands and rights-of-way necessary thereto or incidental therewith; and shall the City Council be authorized to levy and pledge, and cause to be assessed and collected, within the limitations prescribed by law, annual ad valorem taxes on all taxable property in the City sufficient to pay the annual interest and sinking fund to pay the bonds at maturity and to pay the costs of any credit agreements executed in connection with the bonds?"

SECTION 2. One or more City election precincts are hereby established for the purpose of holding the Election, and one or more polling places are hereby designated for holding the Election in the City election precincts as identified in Exhibit A to this Ordinance (which is incorporated herein by reference for all purposes). At least 79 days prior to Election Day, or as soon thereafter as is reasonably practicable, the City, acting through the Mayor, the City Manager, or the designee thereof, in coordination with the Administrator, or the designee thereof, as necessary or desirable, will identify and formally approve the appointment of the Presiding Judges, Alternate Presiding Judges, Election Clerks, and all other election officials for the Election, together with any other necessary changes to election practices and procedures and can correct, modify, or change the Exhibits to this Ordinance based upon the final locations and times agreed upon by the Administrator, the City, and the Participants to the extent permitted by applicable law.

A. The Presiding Judge shall appoint not less than two resident qualified voters of the County to act as clerks in order to properly conduct the Election. To the extent required by the Texas Election Code, as amended, or other applicable law, the appointment of these clerks must include a person fluent in the Spanish language to serve as a clerk to render oral aid in the Spanish language to any voter desiring such aid at the polls on Election Day. If the Presiding Judge appointed actually serves, the Alternate Presiding Judge shall serve as one of the clerks. In the absence of the Presiding Judge, the Alternate Presiding Judge shall perform the duties of the Presiding Judge of the election precinct.

B. On Election Day, the polls shall be open as designated on Exhibit A. The County participates in the Countywide Polling Place Program under Section 43.007, as amended, Texas Election Code, meaning that any City voter can vote in the Election at any polling place identified in Exhibit A.

C. The main early voting location is designated in Exhibit B to this Ordinance (which is hereby incorporated herein by reference for all purposes). The individual named as the Early Voting Clerk as designated in Exhibit B is hereby appointed as the Early Voting Clerk to conduct such early voting in the Election. The Early Voting Clerk shall appoint the Deputy Early Voting Clerks. This main early voting location shall remain open to permit early voting on the days and at the times as stated in Exhibit B. Early voting shall commence as provided on Exhibit B and continue through the date set forth on Exhibit B, all as provided by the provisions of the Texas Election Code, as amended.

Additionally, permanent and/or temporary branch offices for early voting by personal appearance may be established and maintained in accordance with the Texas Election Code. In the event such permanent and/or temporary branch locations are established, information regarding the locations, dates, and hours of operation for early voting at these offices shall be determined by the Administrator, as identified in Exhibit B hereto.

An Early Voting Ballot Board is hereby established for the purpose of processing early voting results. The individual designated in Exhibit B as the Presiding Judge of the Early Voting Ballot Board is hereby appointed the Presiding Judge of the Early Voting

Ballot Board. The Presiding Judge shall appoint not less than two resident qualified voters of the City to serve as members of the Early Voting Ballot Board.

SECTION 3. Electronic voting machines may be used in holding and conducting the Election on Election Day; provided, however, in the event the use of such electronic voting machines is not practicable, the Election may be conducted on Election Day by the use of paper ballots (except as otherwise provided in this section). Electronic voting machines or paper ballots may be used for early voting by personal appearance (except as otherwise provided in this section). Pursuant to Section 61.012, as amended, Texas Election Code, the City shall provide at least one accessible voting system in each polling place used in the Election. Such voting system shall comply with State and federal laws establishing the requirement for voting systems that permit voters with physical disabilities to cast a secret ballot. Any legally permissible voting method may be used for early voting and Election Day voting by personal appearance. Certain early voting may be conducted by mail.

SECTION 4. The City is authorized to utilize a Central Counting Station (the *Station*) as provided by Section 127.001, et seq., Texas Election Code, as amended. The Administrator, or the designee thereof, is hereby appointed as the Manager and Presiding Judge of the Station and may appoint Station clerks and establish a written plan for the orderly operation of the Station in accordance with the provisions of the Texas Election Code, as amended. The Council hereby appoints the Administrator, or the designee thereof, as the Tabulation Supervisor and the Administrator, or the designee thereof, as the Programmer for the Station. Lastly, the Administrator will publish notice and conduct testing on the automatic tabulation equipment relating to the Station and conduct instruction for the officials and clerks for the Station in accordance with the provisions of the Texas Election Code, as amended.

SECTION 5. The official ballot shall be prepared in accordance with the Texas Election Code, as amended, so as to permit voters to vote "FOR" or "AGAINST" the aforesaid measure which shall appear on the ballot substantially as follows:

PROPOSITION A

"THE ISSUANCE OF BONDS FOR DESIGNING, DEMOLISHING, CONSTRUCTING, RENOVATING, IMPROVING, EXTENDING AND MAKING PERMANENT STREET, SIDEWALK, DRAINAGE AND ANY RELATED IMPROVEMENTS IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$10,000,000, AND LEVYING A TAX IN PAYMENT THEREOF, WITH PRIORITY GIVEN TO THE FOLLOWING: BENT OAK DR., CHIMNEY ROCK LN., CLIFFSIDE DR., END GATE LN., FAWN DR., SADDLETREE RD., SHAVANO DR., WAGON TRAIL RD., WINDMILL RD., POST OAK WAY, CUL-DE-SACS: ELM SPRING LN., HONEY BEE LN., HUNTERS BRANCH, HUNTERS BRANCH SOUTH, TURKEY CREEK ROAD, AND DE ZAVALA RD."

SECTION 6. All resident qualified voters of the City shall be permitted to vote at the Election, and on Election Day, such voters shall vote at the designated polling places

set forth in Exhibit A. The Election shall be held and conducted in accordance with the provisions of the Texas Election Code, as amended, Chapters 1251 and 1331, as amended, Texas Government Code, and as may be required by any other law. To the extent required by law, all materials and proceedings relating to the Election shall be printed in English and Spanish.

SECTION 7. Notice of election, including a Spanish translation thereof, shall be published on the same day in each of two successive weeks in a newspaper of general circulation in the City, the first of these publications to appear in such newspaper not more than 30 days, and not less than 14 days, prior to Election Day. Moreover, a substantial copy of this Ordinance and the voter information attached as Exhibit C, including a Spanish translation thereof, shall be posted (i) at City Hall not less than 21 days prior to Election Day; (ii) at three additional public places within the City not less than 21 days prior to Election Day, (iii) in a prominent location at each polling place on Election Day and during early voting, and (iv) in a prominent location on the City's internet website not less than 21 days prior to Election Day. A sample ballot shall be posted on the City's internet website not less than 21 days prior to Election Day.

SECTION 8. As required by and in accordance with Section 3.009(b)(5) and (7) through (9) of the Texas Election Code, the City, as of the date of this ordinance, had outstanding an aggregate principal amount of debt equal to \$3,495,000; the aggregate amount of the interest owed on such City debt obligations, through respective maturity, totaled \$888,276; and the City levied an ad valorem debt service tax rate for its outstanding debt obligations of \$0.012263 per \$100 of taxable assessed valuation. Based on the bond market conditions on the date of the Council's adoption of this Ordinance, the maximum interest rate for any series of bonds authorized at the Election is 5.00% (expressed as a net effective interest rate applicable to any such series of bonds). The bonds that are the subject of this Election shall mature serially or otherwise overall a specified number of years (not more than 40 years from their date), as preserved by applicable Texas law, though the City estimates that, based on current bond market conditions, such bonds will amortize over a 30-year period from their respective date of issue. The foregoing estimated maximum net effective interest rate and amortization period are only estimates, provided for Texas statutory compliance; they do not serve as a cap on the per annum interest rate at which any series of bonds authorized at the Election may be sold, or the amortization period for bonds that are the subject of this Election.

SECTION 9. The Council authorizes the Mayor, the City Manager, or their respective designee, to negotiate and enter into one or more joint election agreements and/or similar contracts or agreements with the County, acting by and through the Administrator, and any Participants if desired or required to comply with applicable law, as permitted and in accordance with the provisions of the Texas Election Code, as amended. In addition, the City authorizes the Mayor, the City Manager, or their respective designee of either of such parties to make such technical modifications to this Ordinance that are necessary for compliance with applicable Texas or federal law or to carry out the intent of the Council, as evidenced herein. To the extent that any duty or obligation of the City, in general, or any City official, in particular, is properly delegated to the County pursuant to a joint election agreement, then the County's carrying out those duties and

obligations on the City's behalf pursuant to the terms of such joint election agreement shall be binding upon the City and are hereby determined by the Council to be evidence of the City's compliance with the provisions of applicable Texas law concerning the Election relative to the same. By incorporating all essential terms necessary for a joint election agreement, this Ordinance is intended to satisfy Section 271.002(d) of the Texas Election Code, as amended, without further action of the City Council. To the extent needed or desirable, the Administrator is hereby appointed joint custodian of voted ballots for the purposes of Section 31.096, as amended, Texas Election Code.

SECTION 10. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

SECTION 11. All ordinances and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters ordained herein.

SECTION 12. This Ordinance shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 13. It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

SECTION 14. If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and this Council hereby declares that this Ordinance would have been enacted without such invalid provision.

SECTION 15. Pursuant to the provisions of Section 1201.028, as amended, Texas Government Code, this Ordinance shall be effective immediately upon adoption.

PASSED AND APPROVED on the 18th day of February, 2022.

CITY OF SHAVANO PARK, TEXAS

Mayor

ATTEST:

City Secretary

(CITY SEAL)

Exhibit A

ELECTION DAY POLLING PLACES

Election Day: May 7, 2022

Election Day Polling Places open from 7 a.m. to 7 p.m.

Presiding Judges: to be determined by the Administrator

Shavano Park Polling Places

[to come]

[to come]

Bexar County participates in the Countywide Polling Place program under Section 43.007, as amended, Texas Election Code. Registered voters will be able to cast their Election Day ballots at any of the polling places listed on the Bexar County website in addition to the above polling places.

[The remainder of this page intentionally left blank.]

Exhibit B

EARLY VOTING

Early voting begins Monday, April 25, 2022 and ends on Tuesday, May 3, 2022.

Early voting clerk: [Jacquelyn F. Callanen, 1103 S. Frio, Suite 100, San Antonio, Texas 78207].

Presiding Judge of the Early Voting Ballot Board: to be named by the Administrator.

Voters entitled to vote an early ballot by personal appearance may do so at any Early Voting Site.

Main Early Voting Polling Place
[to come]

Permanent Branch Early Voting Polling Place
[to come]

Early Voting Hours For All Polling Places

[Monday, April 25, 2022 through Friday, April 29, 2022]	8:00 am – 5:00 pm
[Saturday, April 30, 2022]	7:00 am – 7:00 pm
[Sunday, May 1, 2022]	10:00 am – 4:00 pm
[Monday, May 2, 2022 and Tuesday, May 3, 2022]	7:00 am – 7:00 pm

Early Voting By Mail

Applications for voting by mail must be received no later than the close of business (5:00 p.m.) on Monday, April 25, 2022. Applications should be sent to:

Elections Administrator
[Jacquelyn F. Callanen
1103 S. Frio, Suite 100
San Antonio, Texas 78207
fax: (210) 335-8683]

If an application for ballot by mail is faxed or emailed (or if a federal postcard application is faxed), the applicant must also mail the original application so that the early voting clerk receives the original no later than four days after receiving the emailed or faxed copy.

Exhibit C

VOTER INFORMATION DOCUMENT

Shavano Park, Texas Proposition A:

<input type="checkbox"/> FOR	"THE ISSUANCE OF BONDS FOR DESIGNING, DEMOLISHING, CONSTRUCTING, RENOVATING, IMPROVING, EXTENDING AND MAKING PERMANENT STREET, SIDEWALK, DRAINAGE AND ANY RELATED IMPROVEMENTS IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$10,000,000, AND LEVYING A TAX IN PAYMENT THEREOF"
<input type="checkbox"/> AGAINST	

principal of debt obligations to be authorized	\$10,000,000.00
estimated interest for the debt obligations to be authorized presuming an interest rate of 5.00%	\$9,305,750.00
estimated combined principal and interest required to pay on time and in full the debt obligations to be authorized amortized over 30 years	\$19,305,750.00
as of the date the election was ordered, principal of all outstanding debt obligations	\$3,495,000.00
as of the date the election was ordered, the estimated interest on all outstanding debt obligations	\$888,276.00
estimated combined principal and interest required to pay on time and in full all outstanding debt obligations amortized over 17 years	\$4,383,276.00
estimated maximum annual increase in the amount of taxes on a residence homestead with an appraised value of \$100,000 to repay the debt obligations to be authorized, if approved This figure assumes the amortization of the City's debt obligations, including outstanding debt obligations and the proposed debt obligation; changes in estimated future appraised values within the City; and the assumed interest rate on the proposed debt obligations.	\$0.01

April 25, 2022



Ordinance Calling a Bond Election



Public Hearing - Presentation of the \$10 million Bond Election and the Street Maintenance Program

February 18th, 2022: City Council approved Ordinance O-2022-003 calling a bond election to be held in the City of Shavano Park, Texas; making provision for the conduct of a joint election; and resolving other matters incident and related to such election

City 2021 Street Maintenance Assessment Report process:

- Field inspection of pavement condition by PW Director and Admin Intern in Spring 2021 with City Engineer consultation
- Data inputted into Industry recognized Street condition software *PAVER*
- City Engineer inputted City data into GIS, and provided:
 - analysis of raw street condition data
 - cost figures for different types of road remediation
 - recommendations on project priority
- Road remediation solutions from most expensive to least expensive:
 - Option 1A – *Full Roadway Reconstruction with Curb*
 - Option 1B – *Full Roadway Reconstruction without Curb*
 - Option 2 – *Reclamation (8" Deep rehab)*
 - Option 3 – *Mill & Overlay (2" deep rehab)*

Street Maintenance Assessment



Together We Can!



- ▼ ☒ Pavement Section Conditions
- 0 - 20 PCI
 - 21 - 40 PCI
 - 41 - 60 PCI
 - 61 - 80 PCI
 - 81 - 100 PCI

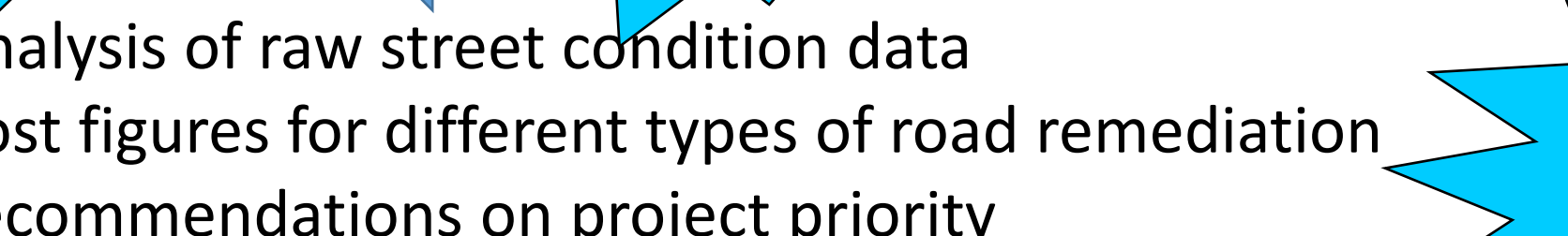


**Feb 3,
2022
Workshop**

Jan 10,
2022
Workshop

July 17,
2021
Workshop

**City Council
Consensus to
proceed with Option
1A for Phase I**

- 
- July 31, 2023
Work Session
- City Council
Consensus
proceed with Curb to Curb
- analysis of raw street condition data
 - cost figures for different types of road remediation
 - recommendations on project priority
 - Road remediation solutions from most expensive to least expensive:
 - **Option 1A – Full Roadway Reconstruction with Curb**
 - Option 1B – Full Roadway Reconstruction without Curb
 - Option 2 – Reclamation (8" Deep rehab)
 - Option 3 – Mill & Overlay (2" deep rehab)

Streets Overall Problem



Together We Can!

The City is responsible to maintain, repair, recondition, and/or reconstruct public streets. Many of the streets in Shavano Park East and West areas are well past their design life and are in poor condition. Other streets continue to age and deteriorate – over time they will also move in their life cycle from deterioration to failure. The City faces a near term problem to repair these streets nearing failure. The City also faces a long-term problem of phasing the street repairs so that we have an affordable and feasible solution. **By not addressing the near-term problem immediately, the cumulative long-term problem will quickly become unaffordable and unmanageable.**

Long-term Problem



Together We Can!

The City must develop a phased-in approach to street reconditioning / reconstruction plan to be implemented over the next 20 years to be able to afford the work with a minimum effect on the budget and property tax rate.

- Generally, a City will prioritize street reconditioning / reconstruction on the worst areas, while simultaneously implementing a maintenance program for areas not being rebuilt. Once those problem areas are completed, the next worst streets can be planned and worked on. This is likely a 15–30-year effort.
- **Shavano Park must complete the street reconditioning / reconstruction on these identified priority areas prior to being able to start in other areas.**

Near-term Problem



Together We Can!

The streets identified below in Phase I are nearing failure and require reconstruction to be brought up to standard. There is an opportunity for federal funding of DeZavala improvements (Phase IA) that requires engineer planning to be competitive.

PHASE I - Streets include: Wagon Trail Rd.; Chimney Rock Ln.; Shavano Dr; Saddletree Rd.; Fawn Dr.; Windmill Rd. Bent Oak Dr.; Cliffside Dr.; Post Oak Way; and the cul-de-sacs of Elm Springs Ln.; Honey Bee Ln.; Hunters Branch; Hunters Branch South; Turkey Creek Rd.

PHASE IA - The reconditioning of De Zavala Road with addition of a bike lane, sidewalks and drainage improvements.

Options for Phase 1 Streets



Together We Can!

OPTION 1 (Default Option) PATCHING: Using existing funds, patch and resurface the worse areas on a yearly basis. In cases where the streets were not constructed to standard, the lack of proper base material and curbs results in the lifecycle of these repairs providing only a 5-to-15-year solution.

OPTION 2 (Initial Plan) 5- OR 7-YEAR FINANCING / RECONSTRUCTION: This option allows for construction over a 5- or 7-year period with use of existing funds until the funds are expended (one year) and financing approximately \$10 million in debt to begin in year 2 and continue through years 5 or 7.

OPTION 3 – 1 YEAR FINANCING / 1-2 YEAR ROAD RECONSTRUCTION: This option requires a \$10M Bond to be issued followed by a 1–2-year construction project.

- **Review Advantages and Disadvantages of Options**

Option 1 (Default Option) Patching



Together We Can!

Advantages.

- ✓ Repairs the worse sections of the street with minimal costs.
- ✓ Temporarily prevents the street from complete failure

Disadvantages:

- Does not fix the problem
- Long-term results will be substandard streets
- Results in higher operating costs to the city over the long run
- Will not be able to keep up with the costs to repair all streets
- Will result in multiple areas of street failure at the same time in 5-10 years
- Will not allow phasing the funding of repairs in the other parts of the City
- Will create an unaffordable and unmanageable problem in the future
- Will delay the reconditioning of streets in the “Estates”, Shavano Creek, DeZavala, Lockhill Selma, and Pond Hill

Option 2: 5-7 yr. Finance / Construct



Together We Can!

Advantages.

- ✓ Repairs approximately two streets with existing funds
- ✓ Repairs the remaining critical streets within a 5- or 7-year period
- ✓ Delays future tax increase

Disadvantages:

- Debt payments likely to require a \$0.01 tax increase
- Requires the City to issue multiple debt over time, which is not cost effective
- Debt financing in future is predicted to be at higher interest rates – City will not be able to lock in lower interest rates
- Contracting costs in future years are predicted to be higher due to inflation cost increases

Option 2: 5-7 yr. Finance / Construct



Together We Can!

Disadvantages (Continued):

- Results in multiple contracts – does not take advantage of economy of scale costs
- Results in higher operating costs to the city in the long run
- Anticipated to result in a confused mixture of road quality for roads completed in different years
- Will increase the difficulty of phasing the funding of repairs in the other parts of the City, which would likely create an unaffordable and unmanageable problem in the future
- Will likely delay the reconditioning of streets in the “Estates”, Shavano Creek, DeZavala, Lockhill Selma, and Pond Hill

Option 3: 1 yr Finance / 2 yr Construct



Together We Can!

Advantages.

- ✓ Repairs the most critical streets to standard within 3 years; expected lifespan of those street extended to 40-50 years
- ✓ Locks in a favorable (lower) interest rates likely saving the City hundreds of thousands dollars
- ✓ Avoids future higher construction costs due to inflation
- ✓ Takes advantage of economy of scales (synergies of Engineer and Construction tasks) on the project
- ✓ Engineers can plan the entire project in one effort
- ✓ Contractors will bid on a bigger project which they can complete as one project (as opposed to 5 or 7 smaller projects)
- Larger contractors more likely bid the project at cheaper costs because they can avoid deployment cost and other associated costs with smaller contracts

Option 3: 1 yr Finance / 2 yr Construct



Together We Can!

Advantages (Continued).

- ✓ Requires the City to issue debt only one time, which results in lower professional fees
- ✓ Results in lower operating costs to the City, which will increase the likelihood of phasing the funding of repairs in the other parts of the City in an affordable and manageable manner
- ✓ Will provide a uniform standard of project road construction
- ✓ Will shorten the time to reconditioning of streets in the “Estates”, Shavano Creek, DeZavala, Lockhill Selma, and Pond Hill

Disadvantages:

- Debt payments likely to require a \$0.01 tax increase

Street Maintenance Way Ahead



Together We Can!

- ✓ Consensus on executing: Y / ~~N?~~ (Yes)
- ✓ Timeline for Decisions? (Feb / ~~Summer Budget~~)
- ✓ Confirmation Option 1A (Full Reconstruction w/ Curb)
- ✓ Determine funding plan (1 yr / ~~5 yrs~~ / ~~7 yrs~~)
- ✓ Call Bond Election ~~or Certificate of Obligation~~
- ✓ If Yes, FY 2022 ~~or FY 2023?~~
- ☐ Finalize Engineering / 1st year scope of work
 - Bond Election
- ☐ If Bond Pass - Length of Funding? (20 / 25 / 30 yrs)
- ☐ Final Approval

- **Phase I - Street Restoration Funding Options:**
 - **Capital Improvement Funds (Streets / Drainage) = \$1.3 M**
 - **Street Maintenance Sales Tax (~ \$155 K 2022 / \$177K 2024)**
 - **Assumes 8% growth through 2026 and 2% afterwards**
 - **Fund Balance – Should be used as last resort**
-

Phase I – Opinion of Probable Costs = \$ 10 to \$11 million

- **Debt**
 - ~~— Certificates of Obligation (COs)~~
 - **1 year** (Call for Bond Election)
 - **1 time / ~~over 5 years / over 7 years~~**

Funding – Frost Bank



Together We Can!

- **Issue Bonds July 2022 / 1st Payment FY 2023 / 20 Yr Debt**

- Assumes \$10M / Interest Rate **2.88%**
- Total Cost **\$13,051,650**
- 1st Debt Payment Increase = **\$651,710**
- 1 cent I&S increase = \$157,685 (2023)
- CoSP likely tax increase = **\$78** (assumes \$775,753 home)
- **\$1.3M** Street Fund = \$0 (**2026**) / 2000 Debt = \$0 (2026)

A lower Interest will reduce costs; 0.25% saves \$300K

- **Issue Bonds Oct 2022 / 1st Payment FY 2024 / 20 Yr Debt**

- Assumes \$10M / Interest Rate **3.28%**
- Total Cost **\$13,822,183 (+ \$770,533)**
- 1st Debt Payment Increase = **\$693,981**
- 1 cent I&S increase = **\$164,261 (2024)**
- CoSP likely tax increase = **\$78** (assumes \$775,753 home)
- **\$1.45M** Street Fund = \$0 (**2031**) / 2000 Debt = \$0 (2026)

Annual debt payment increase is not significant / but total cost is
Delays potential tax increase by one year

Decision after Election

- Engineer Opinion of Probable Construction Cost
 - TxDOT (Streets only) \$11,022,430*
 - CoSA (Streets) \$10,731,318*
 - Bexar County (Streets) \$10,044,388*
 - Cul-de-sacs (\$550K / \$553 / \$507) vs. \$300K
 - Bottom Line = \$10M Bond + Street Fund covers requirements
-
- Street Reconstruction Requires Engineering
 - * **11.5%** vs. \$861,285 proposed (above cost to be lower)
 - 20% contingency cost added into estimate above

Engineering complete by Jan 2023 – Bidding / Approval by Apr 2023

[illegible]

- Approximately 97 water service lines must be lowered / relocated within the streets; Approximately 15 with cul-de-sacs **(PW rehearse relocating 8 lines – April 2022)**
- CPS Gas Lines – unknown; should be deep enough?
- Driveways ??? Unknown transition with curbs
- Drainage ??? – Not trying to fix existing problems; must not make it worse
- **Task Order Engineering**
- Other?

BACKUP



Street Restoration Plan and Financing Options

Street Maintenance Assessment



Together We Can!

Detailed Assessment Completed (2021)

~~2022-2028~~

Phase I: East NW Mil Hwy (Old Old)

2023-2024

- Full Road Reconstruction with Curb (1A)

- Northwest (cul-de-sacs)

Lower \$
Cost

General Assessment (Ongoing)

TBD'ed Phase II: Northwest NW Mil Hwy (Old New)

TBD'ed Phase III: Southwest NW Mil Hwy (Estates) / Shavano Creek

TBD'ed Phase IV: Public Thoroughfare Roads:

DeZavala / Lockhill Selma / Pond...

- Reclamation
or
- Mill and Overlay

Note: Areas within Phase II – IV are TBD'ed base upon conditions

Financing Options: From C of O to Bond

Together We Can!



- **5 Yr CO w/ 1 cent I&S Tax Increase 2023**
 - Assumes Street Restoration completed in **5 yrs** with new CO's issued for **5 yrs**
- **7 Yr CO w/ 1 cent I&S Tax Increase 2023**
 - Assumes Street Restoration completed in **7 yrs** with new CO's issued for **7 yrs**
- **5 Yr CO w/ 1 cent I&S Tax Increase 2028**
 - Assumes Street Restoration completed in **5 yrs** with new CO's issued for **5 yrs**
 - **2 cent I&S Tax Increase beginning the 6th yr / 2030 (+ \$400K)**
- **7 Yr CO w/ 1 cent I&S Tax Increase 2030**
 - Assumes Street Restoration completed in **7 yrs** with new CO's issued for **7 yrs**
 - **1.5 cent I&S Tax Increase beginning the 8th yr / 2030 (+ \$300K)**

Jan 10th
Workshop

-
- **1 Yr Bond w/ 1 cent I&S Tax Increase 2023**
 - Assumes Street Restoration completed in **2 yrs** with **Bond** issued in FY 2022 ~~or 2023~~

Feb 3rd

Funding – Frost Bank



Together We Can!

- Issue Bonds Aug **2023** / 1st Payment FY **2024** / **20** Yr Debt
 - Assumes \$10M / Interest Rate **3.5%**
 - Total Cost **\$13,802,350** (+ **\$750,000**)
 - 1st Debt Payment Increase = **\$696,000**
 - 1 cent I&S increase = **\$164,261 (2024)**
 - CoSP likely tax increase = **\$78** (assumes \$775,753 home)
 - **\$1.45M** Street Fund = \$0 (**2031**) / 2000 Debt = \$0 (2026)

Debt payment increase not significant /
Delays potential tax increase by one year

Impact of 1 cent I&S Tax Increase



Together We Can!

CITY OF SHAVANO PARK						
Effect of \$0.01 Increase in Property Tax Rate						
				FY 2021-22	FY 2022-23	
				Adopted Rate	Pro Forma Rate	
Average Taxable Homestead Value				\$ 775,753	\$ 775,753	
Total Tax Rate (Per \$100)				\$ 0.287742	\$ 0.297742	
Total City Tax Levy				\$ 2,232	\$ 2,310	
Net increase in Levy Amount					\$ 78	

Assumes 1 cent tax Increase using this years data

2023 or 2024 will be different based upon average taxable value

Bond Election– Attorney



Together We Can!

- Council adopts Ordinance calling the election – **February 18th**
- Ballot language to County election official – **February 21st**
- City staff publishes 1st notice of election... – **April (15th)**
- Election – **May 7th**
- End of Election contest period – **June 17th (Fri)**

Bond Issuance
Possible by mid-
July / August
(FY 2022)

-
- See attached Notes, Timetable / Posting & Publications Schedule
 - Decisions on Underwriter / Negotiated or competitive sale and timing can be made after election (Frost)
 - Different projects cannot be lumped together one Bond call
 - Can't place C of O on election ballot with Bond
 - Issue bonds within 10 yrs / 85% spent with 3 years of Issue



5 Yr CO w/ 1 cent I&S Tax Increase 2023



Together We Can!

- See Frost Bank Spreadsheet **#1** illustrating I&S Tax Rate Impact Analysis from 2022 to 2048
- Assumes Street Restoration completed in **5 yrs** with new CO's issued for **5 yrs**
- Year 1 CO = \$2.6M; 1st I&S payment increase + **\$181,318**
- **Assumes 1 cent I&S Tax Increase beginning the 2nd yr (+ \$157,685)**
- Assumes use of Street Maint. Fund spread over **7+ yrs** (2024)
- Assumes use of Street Sales Tax Revenue beginning in 2024
- May require another I&S increase in **2031** (0.8 cent)

✓ **Increases tax during street restoration by the City Council that approved the street restoration program**

7 Yr CO w/ 1 cent I&S Tax Increase 2023



Together We Can!

- See Frost Bank Spreadsheet #2 illustrating I&S Tax Rate Impact
- Assumes Street Restoration completed in 7 yrs with new CO's issued for 7 yrs
- Year 1 CO = \$2.6M; 1st I&S payment increase + \$181,318
- Assumes 1 cent I&S Tax Increase beginning the 2nd yr (+ \$157,685)
- Assumes use of Street Maint. Fund spread over 7+ yrs (2024)
- Assumes use of Street Sales Tax Revenue beginning in 2024
- May require another I&S increase in 2034 (0.7 cent)

✓ Increases tax during street restoration by the City Council that approved the street restoration program

5 Yr CO w/ 1 cent I&S Tax Increase 2028



Together We Can!

- See Frost Bank Spreadsheet #3 illustrating I&S Tax Rate Impact
- Assumes Street Restoration completed in 5 yrs with new CO's issued for 5 yrs
- Year 1 CO = \$2.6M; 1st I&S payment increase + \$181,318
- Assumes use of existing street capital and sales tax funds up front
- 2 cent I&S Tax Increase beginning the 6th yr / 2030 (+ \$400K)
- Assumes use of Street Maint. Fund spread over 4 yrs (2024)
- Assumes use of Fund Balance (\$197K); Street Sales Tax Rev. (2024)
- No future anticipated I&S increases after 2030

(-) Increases tax after street restoration by a future City Council that inherited the street restoration program funding requirement

7 Yr CO w/ 1 cent I&S Tax Increase 2030



Together We Can!

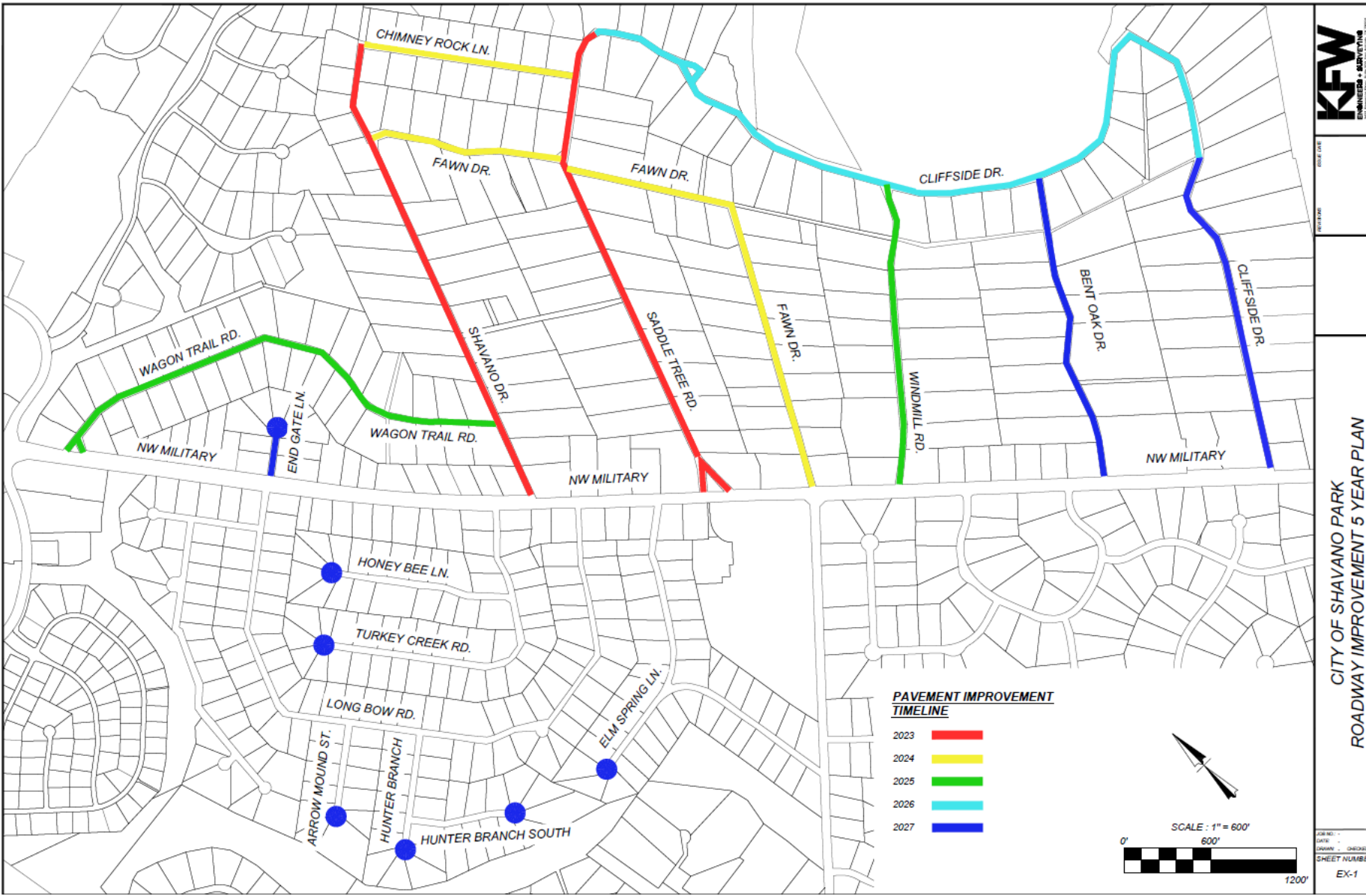
- See Frost Bank Spreadsheet #4 illustrating I&S Tax Rate Impact
- Assumes Street Restoration completed in 7 yrs with new CO's issued for 7 yrs
- Year 1 CO = \$2.6M; 1st I&S payment increase + \$181,318
- Assumes use of existing street capital and sales tax funds up front
- 1.5 cent I&S Tax Increase beginning the 8th yr / 2030 (+ \$300K)
- Assumes use of Street Maint. Fund spread over 6 yrs (2024)
- Assumes use of Fund Balance (\$144K); Street Sales Tax Rev. (2024)
- No future anticipated I&S increases after 2030

(-) Increases tax after street restoration by a future City Council that inherited the street restoration program funding requirement

Street Restoration 5 Year Plan



Together We Can!



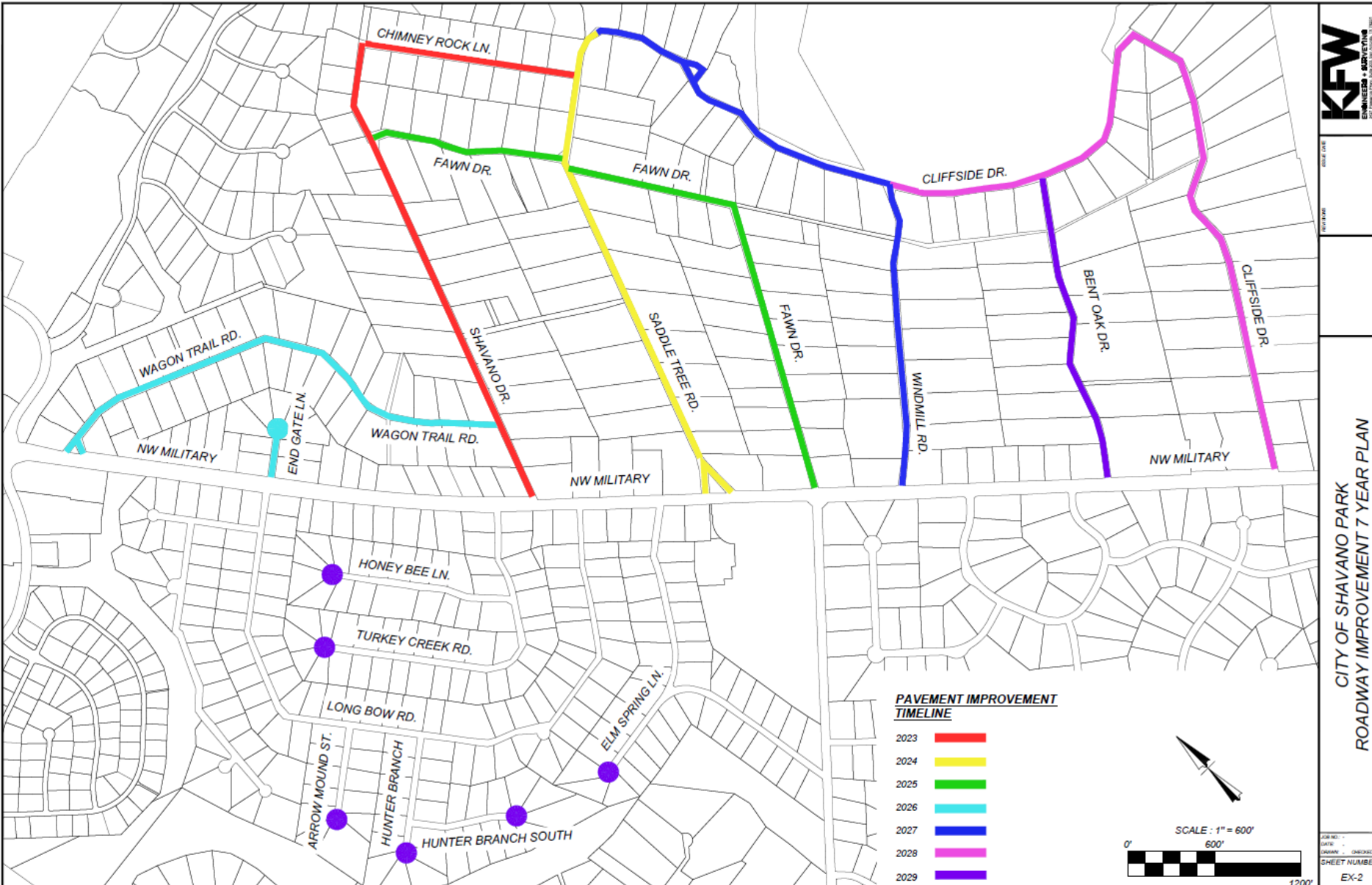
5 Year Plan Project Schedule

Year	Streets	Cost
2021	Arrow Mound (Cul)	\$ 47,000.00
2023	Saddletree Dr	\$ 1,348,935.91
	Shavano Dr	\$ 1,249,740.92
2024	Chimney Rock	\$ 544,125.36
	Fawn Dr	\$ 1,681,582.56
2025	Wagon Trail Rd	\$ 1,304,652.23
	Windmill Dr	\$ 784,551.40
2026	Cliffside Dr 1	\$ 2,077,140.18
2027	End Gate Ln	\$ 123,178.80
	End Gate Cul-de-Sac	\$ 82,579.58
	Cliffside Dr 2	\$ 981,357.63
	Bent Oak Dr	\$ 796,641.68
	Elm Spring Cul-de-Sac	\$ 82,579.58
	Honey Bee Cul-de-Sac	\$ 82,579.58
	Hunters Branch Cul-de-Sac	\$ 82,579.58
	Turkey Creek Cul-de-Sac	\$ 82,579.58

Street Restoration 7 Year Plan



Together We Can!



7 Year Plan Project Schedule		
Year	Streets	Cost
2021	Arrow Mound Cul-de-sac	\$ 47,000.00
2023	Chimney Rock	\$ 542,242.91
	Shavano Dr	\$ 1,249,740.92
2024	Saddletree Dr	\$ 1,348,935.91
2025	Fawn Dr	\$ 1,681,582.56
2026	Wagon Trail Rd	\$ 1,304,652.23
	End Gate Ln	\$ 123,178.80
	End Gate Cul-de-Sac	\$ 82,579.58
2027	Windmill Dr	\$ 784,551.40
	Cliffsides Dr 1	\$ 981,357.63
2028	Cliffsides Dr 2	\$ 2,077,140.18
2029	Bent Oak Dr	\$ 796,641.68
	Elm Spring Cul-de-Sac	\$ 82,579.58
	Honey Bee Cul-de-Sac	\$ 82,579.58
	Hunters Branch Cul-de-Sac	\$ 82,579.58
	Turkey Creek Cul-de-Sac	\$ 82,579.58

KFW
Kiewit Foundation
10000 Kiewit Blvd
Dallas, TX 75243
Phone: 214.343.1234
Fax: 214.343.1235

CITY OF SHAVANO PARK
ROADWAY IMPROVEMENT 7 YEAR PLAN

DATE: 10/1/2020
DRAWN: J. HARRIS
CHECKED: J. HARRIS
SHEET NUMBER: EX-2

Street Restoration 5 Year Plan



Together We Can!

Option 1A – Full Roadway Reconstruction Includes:

- Excavate existing Street Section
- Install 6” of lime treated subgrade
- Install 9” HMAC Type B base
- Install 2 “ HMAC Type D pavement
- Install header curbing
- Revegetate ROW parkway
- Relocate Utilities (Water / Gas TBD’ed)

Option 1 B – Full Roadway Reconstruction (No Curb)

- Same minus - ~~Install header curbing~~

Street Restoration 5 Year Plan



Together We Can!

Option 2 – Reclamation (8” Deep Rehab) Includes:

- Excavate existing pavement and base sections
- Rehabilitate and reinstall treated base section
- Install 2 “ HMAC Type D pavement
- Revegetate ROW parkway
- **Relocate Utilities (Water / Gas TBD’ed)**

Option 3 – Mill and Overlay Includes:

- Remove existing top 2” of pavement sections
- Install 2 “ HMAC Type D pavement

City 2021 Street Maintenance Assessment Report process:

- Field inspection of pavement condition by PW Director and Admin Intern in Spring 2021 with City Engineer consultation
- Data inputted into Industry recognized Street condition software *PAVER*
- City Engineer inputted City data into GIS, and provided:
 - analysis of raw street condition data
 - cost figures for different types of road remediation
 - recommendations on project priority
- Road remediation solutions from most expensive to least expensive:
 - Option 1A – *Full Roadway Reconstruction with Curb*
 - Option 1B – *Full Roadway Reconstruction without Curb*
 - Option 2 – *Reclamation (8" Deep rehab)*
 - Option 3 – *Mill & Overlay (2" deep rehab)*

MicroPaver Overview



Together We Can!

- The MicroPaver system grades street sections from 0-100 using a Pavement Condition Index (PCI). The PCI is calculated by inputting field measurements of pavement degradation found in a road into the software, which calculates the PCI grade for the road.
- The Branch Condition Report shows an overview of all of the streets assessed. The Branch ID is the actual street. Besides providing basic statistical data, the Branch Condition Report also gives an average PCI for the entire street.
- The Section Condition Report shows the PCI for each section of a street. The streets are broken down into 500-600 ft sections for a more accurate representation of the street. Some sections of a particular street maybe in good condition while others could be in need of urgent repair.



- Sections would be determined while walking the streets. Beginning at the streets edge (generally NW Military), 500-600 ft would be walked and documented.
- The section would be cut off at identifiable landmark (the edge of a drive way, mailbox, street sign, etc.).
- Data was collected by walking these street sections and documenting discrepancies found.
- Discrepancies would be documented by total area and severity.

Chimney Rock Alligator Cracking





Chimney Rock Alligator Cracking



Together We Can!

Chimney Rock Rutting



Shavano Drive Alligator Cracking



Shavano Drive Rutting



Can!

Shavano Drive Edge Cracking



Windmill Longitude Cracking



Arrow Mound



Others?

- Environmental Friendly Parking Options
- Cover for Play-Scape
- Improved Trails
- City Hall Grounds - Recreational Areas +
- Female Fire Quarters

Frequently Asked Questions

Why is this now such an immediate issue requiring all this money?

- The proposed street projects were identified as a City priority as early as the 20-Year Master Plan for Shavano Park, which was undertaken in 1999. This Master Plan identified 18 key recommendations. #1 was the need for a new City Hall facility. #2 was a new Police Department facility. #3 was to complete Phase 1 of a municipal recreation area. #4 was, as quoted from the 1999 Master Plan, "A major effort must be undertaken to repair/replace all residential streets East of NW Military Highway within the next 3-4 years." #5 was a new fire department facility. 1999 Master Plan – Section 14, pages 1-4
- In 2004, the City issued debt for the streets and "resurfaced" many of the streets (this was a cheaper option than reconstructing them). Resurfacing streets that were not originally built to standard is a short term solution and, unfortunately, those streets are already beginning to fail. Proper reconstruction will include new and a greater amount of base material and ribbon curbs flush with the road which should result in streets that last 50-60 years as opposed to 15-20 years.
- The City is responsible for the maintenance of 20 miles of public streets. The reconstruction and resurfacing of these streets, if done over time will smooth the financial burden on the City and its taxpayers and address street projects as they arise. The City has identified a phased-approach to address street projects. The proposed street projects represent the first phase and include the streets on the east side of NW Mil Hwy, which are beginning to fail. The second phase of street projects are anticipated to start in [2027]. Undertaking more than one phase of street projects at a time would impose a much higher financial burden on the City and its taxpayers.

If you already knew this was a problem then why did you build the Playscape and spend all the money on the Municipal Tract, walking trail etc.

- The Pavilion, Playscape and walking trail have long been an objective of the City. As mentioned above, key recommendation #4 from the 1999 Master Plan stated, "Phase 1 of a municipal recreation area should be developed ... at the 3-4 year point following the completion of the new City Hall / Police facility. Jogging/walking/biking paths/trails, minimal restroom facilities and a picnic area or areas with at least one medium sized open-air pavilion should be incorporated into the design." 1999 Master Plan – Section 14, page 3-4
- From 2009 to 2019, citizens and City Councils considered improvements to the property adjacent to City Hall. Both the 2010 and 2018 Town Plans called for improvements to the property. In 2019, a citizen's amenities committee was formed and they recommended building a Pavilion, Playscape, Bathroom and trails. City Council approved these improvements, which they considered a high impact project for the entire community at a relatively low cost. The facilities together offer a gathering place and assists in creating a sense of community. They are enjoyed by 100's if not 1000's of folks.
- The costs to build the Pavilion, the Playscape, the bathroom and all supporting equipment was \$569,936.
- The cost to build the walking trails, benches, and Kiosk was \$28,076.
- Total funds spent on these projects ([\$598,012]) may have offset some of the street maintenance costs, but were not enough to address the proposed street projects, which are anticipated to be \$10 million.

Will all residents pay an equal share to pay off the debt? Would rather (the City) borrow the money and let EACH homeowner pay their share (including those over 65).

- Each year the City levies an interest and sinking fund tax rate ("I&S") from the property taxes that is sufficient to generate funds to repay the debt coming due in such year. Such I&S tax rate is imposed equally on each resident in the City regardless of the over 65 tax freeze. Note: although the same amount of property tax is allocated for those properties over 65 tax freeze to pay debt, those properties will not see an overall tax increase.
- The 1999 Master Plan called for an increase in Ad Valorem taxes to pay for all the recommendations and improvements. The plan also urged the Council to pass an over 65 tax freeze. Below is an excerpt from the plan:

"While the recommended tax rate is significant, it would still be one of the lowest rates in the area. That does not mean, however, that such an increase will not have an adverse impact on some members of our community, such as the elderly who are living on fixed incomes. In that regard, the committee strongly urges that the Mayor and City Council adopt an ordinance that exempts/freezes taxes for property owners, age 65 years and older, at the existing 22-24 cents per \$100 in valuation. The committee strongly feels that our senior citizens should not be burdened with having to pay for the improvements that will largely be of benefit to the more youthful members of the community who still have their peak earning years in front of them." 1999 Master Plan – Section 14, page 2

2022 Bond Election - Funding Street Projects in Shavano Park

- The City is responsible to maintain, repair, and reconstruct all public streets
- **Required Street Reconstruction and Maintenance is anticipated to be the biggest cost challenge facing Shavano Park the next 20 - 30 years.** City has \$1.3 million in funds saved, but such funds are insufficient for future requirements.
- **This Bond Election is Phase 1 for \$10M in funding for (1) *Street reconstruction of Bent Oak, Chimney Rock, Cliffside, End Gate, Fawn, Saddletree, Shavano, Wagon Trail, Windmill*, (2) *Repaving Shavano Creek's Post Oak Way entrance*, (3) *complete street reconstruction of the cul-de-sacs of Elm Spring, Honey Bee, Hunters Branch, Turkey Creek*, (4) *Planning for De Zavala repaving, sidewalks, bike lanes and drainage improvements***
- A \$10M bond would require an additional annual debt payment. This may equate to an increase of about 1 cent in property tax rate towards debt
- If there was a \$0.01 tax rate increase to pay debt, the cost of the debt would be imposed on every taxpayer (commercial and residential) in the City
- However, all homeowners over 65 with frozen property taxes will have zero tax increase (42%)
- A homeowner under 65 with an home value \$775,000 may see a \$78.00 tax increase (annual)
- Street Sales Tax can be used to assist in funding a portion of the debt payment
- **The City projects that commercial properties pay about 25% of all debt tax**
- The last bond to pay for street resurfacing in the City was in 2004 - 18 years ago
- In last 10 years, the City has only spent \$425,265 on streets (less than \$50,000 a year)
- **Since 2010 the City Property tax rate has fallen from 0.324800 to 0.287742.**
- ***A penny tax increase may increase the City's bonding capacity for future road projects.***
- ***Any tax increase would not be used to pay for other service or employee expense - it would ONLY pay debt associated with street improvements.***
- ***Interest rates currently remain at historic lows.*** However, on a \$10 million bond issuance, the City estimates that a 0.25% change (increase or decrease) in the interest rate results in a \$330,000 change (increase or decrease) in total financings costs

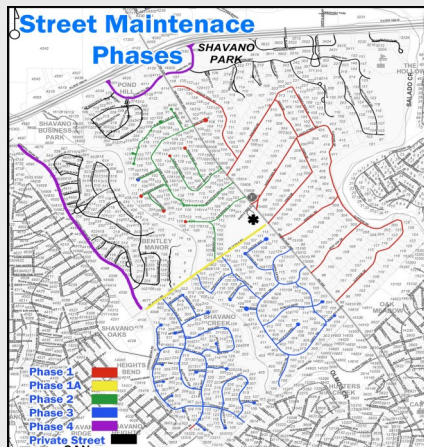
Street assessment identified 4 Phases of Street Projects - read at www.shavanopark.org/streetbond or scan below!





Phased Approach to Maintaining our City Streets

The City has the responsibility to maintain public roads. On Tuesday, May 7th, Shavano Park residents will vote whether or not to authorize a \$10 million bond to fund Phase 1 of a reconstruction streets project. This road work is needed due to the current road condition of many of the streets.



To learn more, go to:

www.shavanopark.org/streetbond

or scan:



CITY COUNCIL CONTACTS

Mayor Bob Werner

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Mayor Pro Tem Maggi Kautz

Phone: (210) 408-7050

Email: mkautz@shavanopark.org

Alderman Albert Aleman

Phone: (210) 479-1882

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Alderman Konrad Kuykendall

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Alderman Pete Miller

Phone: (713) 444-3640

Email: pmiller@shavanopark.org

Alderman Lee Powers

Phone: (210) 559-4831

Email: lpowers@shavanopark.org

Contact the City for more information at:

Phone: (210) 493-3478

E-mail: contact@shavanopark.org

Shavano Park 2022 Bond Election

*The FACTS you should
know about the
proposed street project.*





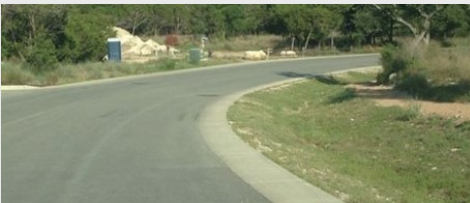
Scope for Phase 1

This \$10M Bond Election funds Phase 1 and includes:

- 1) Street reconstruction of:
 - Bent Oak
 - Chimney Rock
 - Cliffside
 - End Gate
 - Fawn
 - Saddletree
 - Shavano Dr.
 - Wagon Trail
 - Windmill
- 2) Repaving Shavano Creek's Post Oak Way entrance
- 3) Complete street reconstruction of the cul-de-sacs of Elm Spring, Honey Bee, Hunters Branch, and Turkey Creek
- 4) Planning for De Zavala repaving, sidewalks, bike lanes and drainage improvements

Streets will be completely reconstructed with 12 full inches of new road material and ribbon curb. No sidewalks or bike lanes, right-of-way acquisition or road width expansion.

Ribbon Curb



Extends life of road, maintaining rural aesthetic and is flush with road surface.



Financial Facts

- **DEBT:** A \$10M bond may require an additional annual debt increase of about 1 cent in property tax rate.
- **FINANCE RATES:** Interest rates currently remain at historic lows. The City estimates that a 0.25% change (increase or decrease) in the interest rate results in a \pm \$330,000 change in financing costs.
- **TAX RATE:** Since 2010 the City Property tax rate has fallen from 0.324800 to 0.287742. In comparison the San Antonio property tax rate is 0.55827.
- **COST OF DEBT:** A \$0.01 tax rate increase to pay debt, the cost of the debt may be imposed on every taxpayer (commercial and residential) in the City.
- **TAX IMPACT:** A homeowner under 65 with an home value \$775,000 may see an estimated annual \$78.00 tax increase. Homeowners over 65 with frozen property taxes will have zero tax increase.
- **SALES TAX:** The City projects that commercial properties will pay about 25% of all debt tax. Street Sales Tax can be used to assist in funding a portion of the debt payment.
- **PAST ROAD PROJECTS:** The last bond to pay for street resurfacing in the City was in 2004 - 18 years ago.
- **BOND FOCUS:** Funds would not be used to pay for other service or employee expense - it would ONLY pay debt associated with this street improvements project.



Key Dates

- ☐ **Wednesday, March 23, 2022 @ 6:30 PM**
Town Hall on the Street Projects Bond Election. Presentation by City Staff and City Engineer with open Q&A portion following.
- ☐ **Wednesday, April 6, 2022 @ 6:30PM**
City Staff will present the Street Projects Bond Election information to the Planning & Zoning Commission.
- ☐ **Wednesday, April 20, 2022 @ 6:00 PM**
The second full Town Hall on the Street Projects Bond Election. Presentation by City Staff and City Engineer with open Q&A portion following.
- ☐ **Monday, April 25, 2022 @ 6:30 PM**
City Council will hold a public hearing on the Street Projects Bond Election.
- ☐ **April 25 —May 3, 2022**
Early Voting for May 7th Election
- ☐ **Saturday, May 7, 2022**
Election Day

VOTING LOCATION

Shavano Park City Hall
 900 Saddletree Court
 Shavano Park, TX 78231

CITY COUNCIL STAFF SUMMARY

Meeting Date: April 25, 2022

Agenda item: 6.2

Prepared by: Brandon Peterson

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Report / update - NW Military Highway Improvements - Public Works Director / TxDOT



Attachments for Reference:

1) Presentation at Meeting

BACKGROUND / HISTORY: The NW Military Highway Improvement Project is a partnership project between the City of Shavano Park and TxDOT being funded with a mix of federal and state dollars. In 2016, the City with TxDOT submitted a grant request to the Alamo Area Municipal Planning Organization (AAMPO) and was funded.

Construction is being conducted by Dan Williams Co, overseen by TxDOT and closely coordinated with City staff. Movement of the City waterlines to avoid conflicts with the road project is being borne by the City. In 2020 -2021 the City applied for, and received, a low-interest \$925,000 loan from the State Infrastructure Bank to pay for the relocation of water lines. Construction by Dan Williams Co. started in summer 2021. Actual movement of the waterlines is being accomplished by TxDOT contractors (it was joint bid).

Project page is available at <https://shavanopark.org/nwmilitary>

DISCUSSION: Bottom line up front – NW Military Hwy improvement project is currently on schedule and is projected to be complete the spring of 2024 as planned.

We are in Phase One of the project, which is utility relocation and storm water drainage construction. There are five major components to Phase One: 1) ATT Communications Lines relocation; 2) Water Line Relocation (Shavano Park and SAWS); 3) CPS Gas Line Relocation; 4) New Traffic Signals at Pond Hill and DeZavala; 5) Storm water culverts and drainage construction. Here is a status of each.

Water – CoSP (Sub-contractor is UWScO)

- All 6 crossings installed (4 completed and operational) (Crossing just south of De Zavala was not tied in due to it being deeper than the proposed crossing)
- Section B (Eastside of Military between Fawn and 15618 NW Military) completed and all tie-ins completed
- Start Section C (Eastside between Bent Oak and Cliffside) Sometime in April waiting for new gas lines to be activated

Water – SAWS (Sub-contractor is UWSco)

- Water crossing at Loop 1604 is installed and operational

CPS – Gas (Sub-contractor is Badeco)

- All gas crossings are completed, and tied into mains running parallel to Military (they are not active yet)
- Contractor completed the bore from Bent Oak to 14610 NW Military, in progress of installing 8” high pressure supply line and 4” distribution gas lines
- Contractor has started the open cut from South of End Gate to Pond Hill
- Contractor will move to End Gate in 1 weeks to start boring from End Gate to Pond Hill
- All gas lines are estimated to be completed/operational by end of April

Culverts (Contractor is Dan Williams)

- Culvert E – Between Fire Station and AT&T, pipe has been extended and headwalls completed
- Culvert F – Across from Police Driveway, pipe has been extended and headwalls completed
- Culvert B – Contractor completed the install. Headwalls are being framed and concrete will be poured week of 4/4
- Trunk on the southbound side is getting installed from Wagon Trail heading south

Traffic Signal (Sub-contractor is SAECO)

- Traffic poles are 20 weeks out for delivery
- Boring the electrical conduit and setting cabinets in the progress

CPS – Gas (Sub-contractor is Mastec) (Fawn/NW Military)

- The regulator station is dug out and prepped
- Digging towards the intersection
- Awaiting TxDOT permit to start working in the ROW

Change Order

- CPS - boring from Bent Oak to Cliffside - was completed and signed
- CoSP - completed and waiting on final paperwork from District
- TxDOT – all additional items were added, waiting on Allie (RS&H) to verify quantities

COURSES OF ACTION: N/A; Presentation / Questions and Answers only

FINANCIAL IMPACT: None for this meeting

MOTION REQUESTED: N/A; Presentation / Questions and Answers only

CITY COUNCIL STAFF SUMMARY

Meeting Date: April 25, 2022

Agenda item: 6.3

Prepared by: Bill Hill

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion / action - Consideration for short-term leasing contract for Dan Williams, Inc. use of the overflow parking during construction improvements of the NW Military Highway project - City Manager / Public Works Director

X

Attachments for Reference: 1) Draft Lease Agreement

BACKGROUND / HISTORY: In 2021, the Public Works Director engaged the primary TxDOT Contractor, Dan Williams, with consideration for leasing the overflow parking area behind City Hall for use of their field office and storage area. The City asked for \$1,500 / month, which Dan Williams rejected further consideration and they rented a small office nearby instead.

In previous budget discussions (objectives), staff and Council have considered building an environmental friendly overflow parking area in the area south of City Hall. Staff also thought that any monies collected by leasing the area during construction, could be used to build an environmentally friendly parking area after the NW Military Hwy construction project was completed. The Public Works Director also suggested to Dan Williams that in lieu of leasing the area with cash, that perhaps the two parties could enter into an agreement where upon conclusion of the project that Dan Williams build the environmentally friendly parking area. This idea was also rejected.

Dan Williams recently approached the City with the attached proposal to lease the area known as the overflow parking area (south of City Hall) in order to store pipe and equipment used in the NW Military improvement project.

DISCUSSION: The contractor intends to store drainage pipes and heavy machinery equipment in the proposed area. The alternative is for the contractor to store the equipment in the right-of-way. There are advantages and disadvantages to leasing the area and there is the lease amount to consider.

Disadvantages to leasing the area:

- “Visual blight” on the corner of our City Hall
- Inconvenience at future City Events if equipment and supplies cannot be fully removed; agreement has no terms *requiring* the overflow parking lot is clear
- Potential damage to the area (trees); likely some temporary damage (rutting) if moving heavy equipment after rain

Advantages to leasing the area:

- Less risk for drivers on NW Military
- Safer for residents who are exiting driveways and the side streets along NW Mil Hwy because less piping and heavy equipment in close proximity to intersections.
- Some funds will be gained and saved
- Contractor likely to complete the project faster with less movement of material in order to dig trenches

4x Lease Amount Options:

- 1) \$500 / mo – The total amount for 24 months would be \$12,000
- 2) \$1,000 / mo – The total amount for 24 months would be \$24,000
- 3) \$1,500 / mo – The total amount for 24 months would be \$36,000
- 4) \$2,000 / mo – The total amount for 24 months would be \$48,000

COURSES OF ACTION: The City may: 1) reject the proposal without a counter proposal; 2) Counter the proposal with increased fees and/or language amendments; 3) Accept Dan Williams proposal as presented.

FINANCIAL IMPACT: Varies depending upon the agreed amount if any.

MOTION REQUESTED: To authorize the City Manager to enter into a lease agreement with the contractor (Dan Williams) with the following terms

- Amount (\$_____)
- Other _____

DAN WILLIAMS COMPANY

9050 N. Capital of Texas Hwy

Building 3, Suite 380

Austin, TX 78759

Telephone (512) 320-1410 Fax (512) 320-1413

Re: Land Lease Agreement on the Municipal Tract of the City of Shavano Park

To whom it may concern:

This agreement is between Dan Williams Company DWCo (Lessee) and the City of Shavano Park (Owner of Property), also referred to within individually as "Party" and collectively as "Parties". The address of property for lease is 900 Saddletree Court. The proposed limits of lease are approximately 0.80 acres as shown in Exhibit A. Unless otherwise agreed upon by both parties, the property limits are to be used for the exclusive use of DWCo for the storage of equipment and non-hazardous materials used in the construction of heavy civil highway projects.

It is understood that this lease will be for a 24-month duration starting on 5/01/2022. Upon completion of the 24- month lease DWCo will have the option to renew the agreement by a month-to-month basis. Both DWCo and the City of Shavano Park hold the right to terminate this lease agreement for any reason at any time within the 24 months. The terminating party will give 30-day notice of termination to the other party.

In exchange for the surface use of this property DWCo agrees to pay the City of Shavano Park \$12,000 in monthly payments of \$500.00 each, due to the City no later than the 1st of each month. In the event that the City of Shavano Park should need to or want to terminate this lease agreement. DWCo shall have up to six (6) months to completely vacate the property of all equipment. Payment at a rate of \$500.00 a month will be made to the City of Shavano Park until DWCo has vacated the property in a manner that satisfies the terms of this agreement.

DWCo shall use tree protection around all trees within the agreed upon boundaries in Exhibit A. Any damage to a tree shall be mitigated following City of Shavano Park's Public Tree Care Ordinance in Chapter 14, Section V.

DWCo will follow TxDOT Storm Water Pollution Prevention Plan requirements and be responsible to install, maintain and remove any necessary Stormwater Best Management Practices.

The City shall ask that DWCo clear or partially clear the lot to maximize overflow parking for certain dates upon which the City needs for City Sponsored Events: (1) National Night Out around the first Tuesday in October, (2) December Holiday Celebration around the first or second Saturday of December, (3) Arbor Earth Day in mid-to late April and (4) Independence Day around the date of July 4th. Specific dates shall be stipulated in advance and provided to

DAN WILLIAMS COMPANY

9050 N. Capital of Texas Hwy

Building 3, Suite 380

Austin, TX 78759

Telephone (512) 320-1410 Fax (512) 320-1413

DWCo in a calendar so that it has adequate notice to rearrange its equipment for these certain dates.

DWCo will not be held liable and does not accept responsibility for any liabilities and defense thereof for any action taking place which may occur outside of the proposed lease limits on said property owned by the City of Shavano Park.

DWCo agrees upon the expiration of the lease to return property to the condition and state it was in on or before the date this agreement took effect. Repairing any damage to the City Monument Sign or landscaping near the Monument Sign (including but not limited to sprinklers, flower beds and brickwork) within the leased property shown in Exhibit A shall be the responsibility of DWCo.

DWCo will supply Certificate of Liability Insurance (COI) for area outlined in Exhibit A, land leased by the City of Shavano Park to DWCo.

Dan Williams Company Date
Authorized Signatory

City of Shavano Park Date
Authorized Signatory

DAN WILLIAMS COMPANY

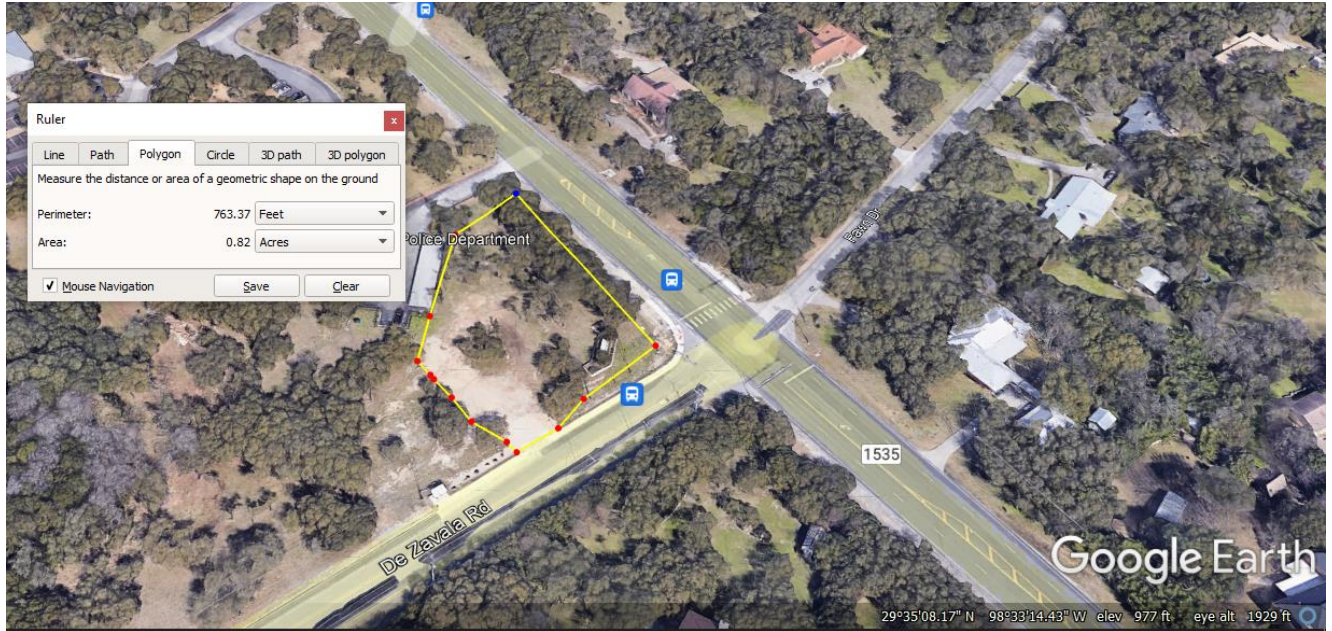
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Exhibit A



CITY COUNCIL STAFF SUMMARY

Meeting Date: April 25, 2022

Agenda item: 6.4

Prepared by: Trish Nichols

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion / action - Consideration for calling a Special Meeting to Canvass the May 7th, 2022 Election or to reschedule the Regular City Council Meeting scheduled for May 23, 2022 - City Secretary



Attachments for Reference: -

N/A

BACKGROUND / HISTORY:

City Council ordered the General Election to be held on May 7, 2022 at the January 24th City Council Meeting to elect three Aldermen and to vote on the proposition to “Reauthorize the street maintenance sales tax at the rate of one-fourth of one percent to provide revenue for maintenance and repair of municipal streets”. On February 18, 2022 the City Council voted to call a Bond Election on May 7, 2022 for the potential issuance of \$10M in bond debt to pay for the City’s Street Maintenance Plan.

The official canvassing period is May 10-17th and requires a City Council meeting during this time. The regularly scheduled City Council meeting in 2022 is May 23rd. This year, Memorial Day (May 30th) does not conflict with the scheduled May City Council Meeting.

Historically, the City has either: 1) rescheduled the City Council meeting during the canvassing period so that there is only one meeting in May; or 2) held two meetings. One to canvass the election and the second as a regular scheduled City Council Meeting.

Often, the regularly scheduled City Council meeting falls on the Memorial Day holiday and must be rescheduled regardless of the timing of the election. Because Memorial Day falls on the 5th Monday of May this year, it is not necessary to reschedule the meeting away from Memorial Day. Therefore, it is possible to keep the normally scheduled City Council meeting on May 23rd and to then call a Special meeting during the canvassing period.

DISCUSSION:

If City Council keeps the Regular Meeting on May 23rd, then City Council must call a Special meeting during the canvassing period to canvass the election and to allow for the administration of the Oaths of Office to the elected officials.

Option 1: is to retain the scheduled City Council meeting on May 23rd and call a Special meeting during the canvassing period May 10-17. (Optimally on the 16th).

Option 2: is to reschedule the regular City Council meeting from May 23rd to May 10th – 17th during the election canvassing period. Staff's assessment is that there is short time to prepare for agenda items or to present normally presented reports if the regularly scheduled meeting was moved to the 16th. A May 16th meeting may not be a full agenda.

COURSES OF ACTION:

1) To retain the scheduled City Council meeting on May 23rd and call a Special meeting during the canvassing period on either May 10th - 17th. (May 16th)

2) To reschedule the regular City Council meeting from May 23th to May 16th during the election canvassing period.

FINANCIAL IMPACT: N/A

MOTION REQUESTED:

To reschedule the regular City Council Meeting to May 16th.

CITY COUNCIL STAFF SUMMARY

Meeting Date: April 25, 2022

Agenda item: 6.5

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action - FY 2022-23 Budget Calendar – City Manager/ Finance Director

☒

Attachments for Reference:

a) Proposed FY 2022-23 Budget Calendar

BACKGROUND / HISTORY: Staff drafted the FY 2022-23 Budget Calendar to allow Council and Staff to arrange their schedules for the required meetings over the next several months. With the City Manager’s anticipated annual leave scheduled for May 28 – June 8, the City will begin the budget process a bit earlier this year than we have in the past.

DISCUSSION: Attached is the Proposed FY 2022-23 Budget Calendar.

Council should consider the proposed budget calendar meeting schedule and provide guidance. Council should also approve the dates for the first two budget workshops (currently proposed for Wednesday, May 25th at 5:00 pm and Wednesday, June 15th at 5:00 pm).

Prior to the first workshop, Staff will present to council each Directorate’s / Department’s Draft goals and objectives for the upcoming Fiscal Year. Some of these will be service related and some will be resources related. Critical objectives will be planned by staff to be fully funded in the budget. In a number of cases, the funding of other objectives (requirements) in the budget will be based upon the staff’s ability to operate within the projected revenues. Thus, planned objectives may be deferred to future years.

This calendar provides for the City Council establishing overarching Goals and Objectives as you have the past few years. Typically, the eight goals established in previous years do not vary significantly, but the objectives do change as priorities and requirements evolve and other objectives are accomplished. This is an important element of guidance provided to staff for the entire year, but also those objectives that require fiscal funding must be included in the budget.

Council assumptions developed early on assist staff in prioritizing and developing the budget. For example, an assumption may be that employee compensation wages may rise by 5% or that medical insurance costs may rise by 10%. The actual rates may not be determined until after the City Manager proposes the initial budget. Should Council want to lower the tax rate, the

development of an assumed amount (target) would be helpful. The ability to do this ultimately comes down to balancing services and resource requirements with projected revenues.

Note: Staff intends to present the budget as early as possible. Considering the certified tax rolls are not provided to the City until approximately July 25th (last year the certified rolls were provided on July 24th) and the No-New-Revenue, Voter-Approval and Deminimis tax rates are not provided until after that date (City received calculations on July 30th) – presenting the record City Manager budget is not scheduled until August 4th.

Staff anticipates the requirement to approve the budget and tax rate at the normally scheduled City Council meeting on September 26th will meet the timetable from the Bexar County Tax Assessor's Office for timely preparation and mailing of the tax bills on October 1. This schedule anticipates scheduling a special City Council meeting on September 19th for the first reading of the budget/public hearing.

COURSES OF ACTION: 1.) Approve the first two budget workshops of May 25 and June 15 or approve alternate dates or times
2.) Accept the Budget Calendar as submitted or provide further guidance for remainder of the Budget Calendar

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Accept the FY 2022-23 Budget Calendar as submitted and approve June budget workshop dates as presented.

CITY OF SHAVANO PARK

PROPOSED BUDGET CALENDAR FOR FY 2022-23

2022

*****Planning*****

Monday 11 April	Water Advisory Committee Meeting – Brief Water Utility FY23 Goals & Objectives
20 - 29 April	Receive Preliminary Property Tax Report; pass to Council
2 – 6 May	Department Budget Meetings with General Fund Departments - FY 2022 -23 Goals, Objectives, Unfunded Requirements
Monday 9 May	Water Advisory Committee FY 2022-23 Goals and Objectives, Revenues
Wednesday 25 May	Council Workshop 5:00pm – Set Initial Goals, Objectives, and Budget Guidance (earlier than in past – CM annual leave May 28-June 8)

*****Preparation*****

Monday 13 June	Water Advisory Committee Meeting / Budget Workshop (Expenses, G&O)
13-24 June	Prepare Revenues for Preliminary Budget
15 June	Council Workshop 5pm – Budget Basics and Staff Analysis of Council Objectives
Monday 27 June	Council Workshop (if necessary) – Topic TBD (before regular City Council meeting – 4:30pm)
Monday 11 July	Water Advisory Committee Meeting - Budget Workshop - Recommendation of initial Water Utility Fund Budget
Wednesday 13 July	Budget Work Shop 5:00pm – Capital Replacement Funds; Expense Estimates
25 July	Bexar County Appraisal District Provides Certified Tax Roll; pass to Council
~ July 25 - August 5	Bexar County Tax Assessor Collector Calculates & Provides No-New-Revenue, Voter-Approval and Deminimis Tax Rates
Thursday 4 August	Special Council Meeting 5:30pm - <ul style="list-style-type: none"> - City Manager Submits Proposed FY 2022-23 Budget (No anticipated Council action) - Receive No-New-Revenue, Voter-Approval and Deminimis Tax Rate Calculations
Wednesday 10 August	Special Council Meeting / Workshop 5:30pm <ul style="list-style-type: none"> - Discuss tax rate; if proposed tax rate will exceed the No-New-Revenue Rate, take record vote and schedule Public Hearing.

*****Review*****

Tuesday 16 August	Special Council Budget Workshop 5:30pm
Monday 22 August	Budget Work Shop 5:30pm / Regular Council Meeting

Wednesday 31 August Publication - Notice of Budget Hearing, Notice of 2022 Tax Year Proposed Tax Rate (No-New-Revenue, Voter-Approval and Deminimis)

*******Public Adoption*******

Monday 19 September Special Council Meeting 6:30pm –
- 1st Reading of Budget/Public Hearing
- Announce meeting to adopt tax rate.

Monday 26 September Regular Council Meeting –
- 2nd Reading of Budget/Public Hearing
- Adopt Budget by Ordinance
- Levy Tax Rate by Resolution and take record vote

CITY COUNCIL STAFF SUMMARY

Meeting Date: April 25, 2022

Agenda item: 6.6

Prepared by: Mayor Werner

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action - Annual review / salary of the City Manager - Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters Review - City Council

X

Attachments for Reference: 1) Review Template

BACKGROUND / HISTORY: The periodic assessment of the City Manager is a key element to effective and efficient municipal government operations. A fair and balanced evaluation process is important for objectively assessing performance and providing guidance to improve performance as necessary.

City Council conducts an annual assessment of the City Manager each spring (traditionally in April).

DISCUSSION:

At the March 28th City Council meeting, consensus was gained to follow the proposed review schedule.

Review Schedule:

- 28 Mar - City Council reviews format and timeline; agrees on review date
- 4 April - City Manager passes to Council annual Performance Accomplishments
- 18 April - Mayor / Alderman complete the review and pass to City Secretary
- 19 April - Mayor begins assembly of reviews for presentation
- 22 April - Mayor distributes assembly of reviews to Alderman
- 25 April - Council / City Manager review

The review form created in 2017 is attached. This format accounts for the City Manager duties and responsibilities as outlined in the Texas Local Government Code and the City of Shavano Park, Texas Code of Ordinances.

The City Manager passed to Council annual Performance Accomplishments to include the status of City Council Goals and Objectives from FY 2021 and FY2022.

Mayor / Alderman have completed the review and passed to City Secretary, who assembled the reviews and passed to the Mayor. The Mayor will package the results and pass to City Council.

COURSES OF ACTION: Council will provide the CM their annual review

FINANCIAL IMPACT: N/A; Compensation recommendations possible

MOTION REQUESTED: N/A



City Manager Assessment

The periodic assessment of the City Manager is a key element to effective and efficient municipal government operations. A fair and balanced evaluation process is important for objectively assessing performance and providing guidance to improve performance as necessary.

The duties and responsibilities of the City Manager of Shavano Park are included in the Texas Local Government Code and the City of Shavano Park, Texas Code of Ordinances. This assessment form allows Council to assess the Manager's performance of his statutory duties, point out where improvement is needed and provide encouragement to continue performing well those duties in which he excels.

The form allows for assessment the City Manager in five broad statutory categories and performance objectives within that category, with the standards of "did not meet expectations", "marginally met expectations but improvement needed", "achieves expectations", "exceeded expectations" and "outstanding". Each category allows narrative comments to support the assessment values assigned each performance objective. Finally, there is a narrative block which allows the Alderman to identify City Manager strengths and achievements during the assessment period and identify any areas the City Manager needs improvement in for the next assessment period.

Scoring Scale: Narrative Description

Score

OUTSTANDING – The City Manager far exceeded the requirements of the job, task, or project. Performance consistently shows outstanding achievement far above expectations	4
EXCEEDED EXPECTATIONS – The City Manager exceeded the requirements to achieve success in all of the aspects of the category or performance objective	3
ACHIEVES EXPECTATIONS - The City Manager accomplished the requirements for the category or performance objective in all aspects	2
MARGINALLY MET EXPECTATIONS BUT IMPROVEMENT NEEDED – Adequate accomplishment of most aspects of the requirements for the category or performance objectives, but standard of achievement was below expectations or there were significant deficiencies noted in that area of City management	1
DID NOT MEET EXPECTATIONS – The City Manager's performance of the requirements for the category or performance objectives did not accomplish the goal of "efficient administration of City affairs" within that category or performance objective	0

CATEGORY OR PERFORMANCE OBJECTIVE	
EFFICIENT ADMINISTRATION OF CITY AFFAIRS § 2-63(e)(1)	SCORE
<ul style="list-style-type: none"> Effectively supports the established City Goals and Objectives 	
<ul style="list-style-type: none"> Engages in and promotes strategic planning 	
<ul style="list-style-type: none"> Sets a professional example by handling affairs of the public office in a fair and impartial manner 	
<ul style="list-style-type: none"> Supports City Commissions, Boards and Committees in their efficient operations § 2-85 & 112 	
<ul style="list-style-type: none"> Ensures effective records management and information continuity § 2-63(e)(3) 	
<ul style="list-style-type: none"> Supervises advertisement and submission of contracts § 2-63(e)(7) & (14) 	
ENFORCES ALL APPLICABLE LAWS AND ORDINANCES § 2-63(e)(2)	SCORE
<ul style="list-style-type: none"> Implements governing body actions in accordance with the intent of Council 	
<ul style="list-style-type: none"> Understands, supports, and enforces local government's laws, policies, and ordinances 	
<ul style="list-style-type: none"> Reviews ordinances and policy procedures periodically to suggest improvements to their effectiveness 	
EXERCISES EFFICIENT SUPERVISION AND CONTROL OVER DEPARTMENT HEADS § 2-63(e)(9)	SCORE
<ul style="list-style-type: none"> Builds teamwork; develops leaders; drives excellence in performance 	
<ul style="list-style-type: none"> Appoints and removes department heads with Council advice and consent. Appoints and removes City employees timely, fairly and with cause § 2-63(e)(8) 	
<ul style="list-style-type: none"> Provides effective guidance and supervises department heads 	
<ul style="list-style-type: none"> Provides excellent public safety and emergency services 	
<ul style="list-style-type: none"> Provides excellent infrastructure and water services 	
PLAN AND EXECUTE CITY BUDGET AND MANAGE CITY FINANCIAL AFFAIRS § 2-63(e)(12)	SCORE
<ul style="list-style-type: none"> Prepare and submit the City Manager's Proposed Budget in a transparent, timely manner that is balanced and provides services at a level directed by council 	
<ul style="list-style-type: none"> Ensure all franchise agreements are in favor of the City are faithfully kept and timely reports violations to Council § 2-63(e)(11) 	
<ul style="list-style-type: none"> Submits timely, accurate, clear and transparent financial reports to Council § 2-63(e)(13) 	
<ul style="list-style-type: none"> Efficiently manages revenues and disbursements of the City, to include payroll § 2-63(e)(4), (5), (6), & (15) 	
KEEPS COUNCIL INFORMED OF PERTINENT CITY BUSINESS § 2-63(e)(10)	SCORE
<ul style="list-style-type: none"> Provides Council with timely information about occurrences, events and plans for the City 	
<ul style="list-style-type: none"> Timely responds to Council and Aldermen requests for information 	
<ul style="list-style-type: none"> Effectively prepares for and attends Council meetings § 2-63(e)(10) 	
<ul style="list-style-type: none"> Demonstrates a dedication to service to the community and its citizens and strives to understand their interests and concerns 	

What would you identify as the City Manager's strengths expressed in terms of the principle results achieved during this assessment period:

What performance areas would you identify for improvements during the next assessment period:

Alderman's Signature

Date Signed

City Manager's Comments

City Manager's Signature

Date Signed

PERFORMANCE ACCOMPLISHMENTS (2021-2022 Review)

HILL, WILLIAM (Bill)

Duty Title. CITY MANAGER

April 1, 2021 – March 31, 2022

Sec. 2-63. City Manager (Powers and Duties). The City Manager shall be the administrative officer of the City who shall serve under the direction and supervision of the City Council and shall be responsible to the City Council for the proper administration for the affairs of the City in accordance with Tex. Local Government Code § 25.021.

1. EFFICIENT ADMINISTRATION OF CITY AFFAIRS § 2-63(e)(1)

a. Effectively supports the established City Goals and Objectives

1. Successfully supported the accomplishment of or have initiated most all designated City Council Objectives both from FY 2020-21 and FY2021-2022.
2. See two attachments for the applicable summary status of each objectives within the two budget documents. The justification details are located within this document below.

b. Engages in and promotes strategic planning

1. Continued implementation of several areas within the 2018 Town Plan (Municipal Tract trails, NW Military Hwy, Phase I road reconstruction plan).
2. As the City Budget Officer, personally led the FY2021-22 budget development process. The budget is a strategic document includes long term goals supported by yearly objectives.
3. Effectively led the effort to complete implementation of Phase I Drainage Plan.
4. Updated the City's zoning map (annually)
5. Created *Fiber-Service Availability Map* of City

c. Sets a professional example by handling affairs of the public office in a fair and impartial manner

1. I set a positive and professional example in my day to day activities.
2. I treat everybody with dignity and respect.
3. I treat each issue objectively and supported outcomes.
4. Established and maintained a positive working climate focused on high standards, mission accomplishment and accountability while ensuring for the care and welfare of all personnel and citizens.

d. Supports City Commissions, Boards and Committees in their efficient operations § 2-85 & 112

1. Attended nearly 100% of Planning and Zoning Commission, Water Advisory Committee, Tree Committee, Investment Committee, and Board of Adjustment Meetings.
2. Supported each meeting. Personally prepared or supervised the preparation of supporting materials to ensure members were provided the information required to make informed decisions. Ensured Committee / Board packets were provided in a timely manner.
3. Coordinated each agenda with the Board or Committee Chairman as appropriate.
4. Well educated on all topics of discussions and facilitated many of those discussions as appropriate.
5. Followed up questions and answers with the Committees as appropriate
6. Reviewed for accuracy the Boards and Committees minutes.
7. Coordinated the City platting and zoning process – 6 actions completed

e. Ensures effective records management and information continuity § 2-63(e)(3)

1. **Zero known successful breaches of the City's network defenses**
2. Initiated *upgrade of City primary server* to new platform with minimal impact to operations
3. Launched Phase 2 (Septic Permitting added) of *Digital Permitting* through My Government Online,
4. *AT&T FirstNet Emergency Communications* – staff re-organized and consolidated accounts; rolled out new lines, backup devices across departments
5. Interface established for ticket writer data to auto-populate into Police reporting software
6. Implemented A/V Chamber improvements; an upgraded Camera was installed
7. *Cybersecurity Awareness Training* – Compliance achieved
8. Major IT Security Hardening efforts implemented:
 - a. Hardened SCADA by moving from Block List posture to Allowed List posture
 - b. Discovered Coptrax vendor web security flaws and got vendor to secure their websites
 - c. Hardened DNS security by blocking all traffic except to configured providers
 - d. Improved security log management by implementing *SonicWALL NSM*
 - e. Implemented use of a *Workstation Admin* and reduced *Domain Admin* use on PCs
 - f. Blocking/investigation of known cyber threats to City using MS-ISAC reports
9. Website improvement continued
 - *City Pavilion Reservation page* created: <https://www.shavanopark.org/pavilion>
 - *NW Military Highway info page* created: <https://www.shavanopark.org/nwmilitary>
 - Created re-usable sign-up portal for events: <https://www.shavanopark.org/residents/signup.php>
 - *City Neighborhood Watch program* – continued website signup, customized email distro system built, all secure on City network: <http://shavanopark.org/watch>
10. Effectively maintained City Youtube, Facebook, Twitter and Nextdoor accounts
11. In accordance with our records management policy, Staff completed twice a year a review of all current and historic documents and in some cases scheduled them for destruction or organized for storage in permanent or semi-permanent off-site location. Implemented automatic email deletion after 4 Years (per policy)
12. Continued a program that scans and archives our historic documents, Ordinances, Plats, PUDS, etc.
13. Assists in the effective maintenance of the City of Shavano Park Codes of Ordinances
14. I continue to personally drive the effort and gathered much of the historic information that has enabled us to record a comprehensive history of Shavano Park and to build a digital based archives of that history.

f. Supervises advertisement and submission of contracts § 2-63(e)(7) & (14)

1. Completed RFP / RFQs – *Police Camera System RFP, City Hall Generator Electrician RFP*
2. Completed contract documents for *Police Camera System* and *TextMyGov*
3. Staff continues to maintain an accurate City Contract Listing in Excel spreadsheet with links to current contract documents and status.
4. Successfully entered into numerous Pavilion rental contracts and managed the use

2. ENFORCES ALL APPLICABLE LAWS AND ORDINANCES § 2-63(e)(2)

a. Implements governing body actions in accordance with the intent of Council

1. To my knowledge, all governing body actions have been fully implemented within the intent of Council.
2. Have not made any exceptions to ordinances that I'm aware of.
3. Reinforced discipline (doing the right thing) by all staff

b. Understands, supports, and enforces local government's laws, policies, and ordinances

1. I work very closely with the Fire Chief, Public Works Director, Police Chief, the Code Enforcement Officer, and the Building Inspector to address numerous questions regarding ordinance compliance and citizen complaints.
2. I am fully familiar with all City Policies and Ordinances.
3. To my knowledge, all policies and ordinances have been fully implemented.
4. Have not made any exceptions to ordinances that I'm aware of.

c. Reviews ordinances and policy procedures periodically to suggest improvements to their effectiveness

1. Initiated a number of corrections to inconsistent ordinances and gained Council approval
2. Major Ordinances / Policies approved: *Sign Ordinance, Tables of Uses, 2018 Building Codes, Public Right-of-Way, Food Truck/Mobile Food Court, City-owned Greenbelts Policy, Disaster & Emergency Pay Policy*
3. 2018 Building Codes and successfully transitioned
4. Employee Handbook substantially revised and approved (Feb 2022)

3. EXERCISES EFFICIENT SUPERVISION AND CONTROL OVER DEPARTMENT HEADS § 2-63(e)(9)

a. Builds teamwork; develops leaders; drives excellence in performance

1. **Teamwork.** Achieved cohesion and effectiveness through Communication, Coordination, Cooperation, and Collaboration (4x C's). Developed and fostered the necessary interface with Citizens, business owners, developers, Mayor, Council, Committees, Work Groups, CoSA, SAWS, VIA, CPS Energy, Republic Services, TXDOT, AACOG, other agencies, and appropriate stakeholders to facilitate the CoSP planning and support tasks and missions.
 - Facilitate the staff working well as a team!!!
 - Work hard to avoid a zero defect environment, while at the same time maintaining high performance standards.
2. **Leadership.** Led and developed staff to anticipate potential requirements that proactively plans and prepares to respond to all mission requirements. Mentored and developed Directors and staff employees to improve effectiveness and efficiency as well as accept increased responsibilities. Emphasized values and high standards in ethics. Maintain a sense of trust within the citizens of CoSP, Staff, and with City Council and Committees.
3. Drove **excellence** in performance by focusing on:
 - ✓ **Security and Safety Readiness.** Reinforced discipline (doing the right thing) and safe operations from start to finish
 - Shavano Park Human Resource Department with TML Health, coordinating for a Virtual Checkup- Kit mailed to the employee's home. Free to employees covered on the TML health plan, spouses, and depends 18 years or older. Once kit is completed employee mails back kit. A Nurse Practitioner complete your virtual checkup and go over results.

- ✓ **Mission-focused Resourcing.** Led the CoSP Staff to be disciplined and responsive stewards of resources while accomplishing prioritized mission requirements.
- ✓ **Staff Customer Support and Responsiveness.** Emphasized and demanded that CoSP Staff be responsive, respectful, and flexible to the needs of our Citizens, Council, and to business partners.
 - Was effectively responsive and accountable to the citizens for our actions
 - Personally answered directly back to citizen concerns.
- ✓ **Partnering. Created and maintained effective partnerships**
 - Successfully partnered with TxDOT in collaboration for NW Military Hwy improvement
 - Participated in Bexar County Suburban Cities Council
 - Participated in Greater Bexar Council Coalition of Cities
 - Attended AACOG as required; built relationships and understanding context of contemporary municipal issues.
 - Worked effectively with Bitterblue Inc. / Denton Communities.
 - Worked effectively with SAWS.
 - Collaborated effectively with VIA and CPS Energy when required

b. Appoints and removes department heads with Council advice and consent. Appoints and removes City employees timely, fairly and with cause§ 2-63(e)(8)

1. Continued to transition both the newly hired Police Chief and the City Secretary during this rating period
2. Supported the Police Chief, Fire Chief, and Public Works Director with the transition out and hiring of several new employees.

c. Provides effective guidance and supervises department heads

1. Updated the Employee Handbook March 2022 to maintain relevant and applicable policy and guidance across the staff.
2. Annually during the budget process, directed an effort with department heads to draft Directorate level goals and objectives for the upcoming year.
3. Coordinated, integrated, synchronized, directed, and supervised the City of Shavano Park (CoSP) Directors to focus in execution of the mission in order to provide citizens a high quality of service and the City Council maximum flexibility to govern. The results can be specifically seen in the many accomplishments of Police, Fire, and Public Works below and accomplished objectives.

d. Provides excellent public safety and emergency services

Coronavirus Protection and Mitigation

1. Continued implementation of protection and mitigation actions across all departments
2. Effectively communicated City posture
3. Successfully conducted meetings live-stream and remote
4. Developed contingency plans for manning

Police

1. Police Department completed and awarded Re-Accreditation for Texas Best Practices
 - a. Revised and implemented 51 departmental policies associated with Best Practice Standards
 - b. Completed 172 TX Best Practices Standards in 3 months prior to re-accreditation
 - i. Organized and implemented roll call training for 16 different Best Practice Standards
 - ii. Organized and conducted physical hands-on training classes for 5 different courses of instruction
 - iii. Lauded by evaluators on status of assessment since department had 3 chiefs and 4 program managers over 4 year period
2. Police Department developed and implemented a weekly crime blotter for distribution to local residents to remain transparent on criminal acts and department call volume
3. Police Department recognized deficiencies in criminal investigations
 - a. Initiated a task of monthly crime statistics to track case load and CID process
 - b. Identified lack of resources and obtained necessary equipment
4. Staff identified problematic issues with server backups for CID case files and began a working plan with IT to resolve in the upcoming budget year
5. Staff developed and implemented new building surveillance cameras to enhance physical security measures for the department and for the city
6. Police Department partnered with the Willow Wood HOA outlining security concerns for their gated community
7. Police Department partnered with Shavano Creek HOA to give presentation for HOA Annual meeting
8. Police hosted the department's first Female Self Defense Awareness course
9. Hosted the largest National Night Out Event to date, in Shavano Park
10. Police staff participated in 'Grinch' Christmas Event at Ridgeview Elementary School and participated with 'Grinch' visits at Pediatric Therapy Specialist in Shavano Park
11. Police facilitated with a local business to conduct a 'Letter from Santa' gift donations to approximately 85 underprivileged 2nd grade students
12. Police conducted a career-day presentation in cooperation with SPFD at Harmony Hills Elementary for approximately 20 kindergarten aged students
13. Police Department donated stuffed animals to ChildSafe and another local children's shelter
14. Police staff gave tours and presentations to Eagle and Cub scouts on multiple occasions
15. Police implemented an Honor Guard detail in cooperation with SPFD for a local cub scout memorial dedication at city hall
16. Police staff conducted a career-day presentation at Rodfei Sholom School for approximately 30 elementary and middle school aged students
17. Police sponsored and conducted 2 Drug Take Back Events
18. Police (and Fire) staff participated in Blattman Elementary Fall Fest Event
19. Police and Fire represented the city in the 9-11 20th Anniversary Tower Climb
20. Police implemented performance measure tracking for patrol staff
21. Police implemented a 'google sheets' spreadsheet accessible to all staff and in all patrol units
 - o Tracks case log
 - o Tracks code compliance violations and current status
 - o Tracks City Manager work approvals and POD permits
 - o Tracks commercial and residential tree permits
22. Policed implemented fleet maintenance software
 - o Track fleet vehicle maintenance and costs for each vehicle
23. Police revised and implemented Employment Performance and Developmental Plan
 - o Provides a position specific evaluation

- Establishes developmental goals for personnel
- 24. Police implemented new stand-alone alarm system for property room to better abide with best practice standards
- 25. Police staff responded to and investigated 3 major crimes in Shavano Park during 2021
 - Aggravated Robbery (Home Invasion) resulting in the arrests of 5 suspects
 - Aggravated Robbery (Bank Jugging) resulting in the arrests of 1 suspect
 - Investigators traveled to Houston, TX where suspect was identified and arrested
 - Murder/Suicide investigation
- 26. Police Department conducted 692 training hours during this reporting period
- 27. Police identified departmental and citywide deficiencies during Winter Storm Uri and took corrective measures to implemented resolutions to problems
 - Emergency fuel supply tank installed
 - Hygiene and necessary items stockpiled for employee's having to stay
 - Employee access to emergency water shutoff locations
 - Director access to social media and i-INFO to aid in residential notifications
- 28. Police revised and implemented new applicant processing measures
 - Implemented physical fitness assessment test
 - Implemented structured oral interview board with in-house staff
 - Implemented Chief interview with top two candidates
- 29. Police Department revised and implemented updated promotion process
 - Applicants participate in two day promotion assessment center involving outsourced evaluators
 - 5 categories in assessment center
 - In-Basket Exercise
 - Written Presentation
 - Oral Presentation
 - Role Play Exercise
 - Structured Interview
 - Process allows for best suited candidate outcome
- 30. Police purchased and implemented patrol rifles for all patrol staff
 - Revisions made for policy to reflect patrol rifle utilization
 - Training conducted to certify all patrol officers
- 31. Budgeted and purchased new patrol car and body worn cameras for all staff and patrol units
 - Replaces current failing system that is too time consuming to operate and fails consistently
 - Current product company no longer in business as of December 2021

Fire

1. Fire Department maintained the ISO rating of two (2); placing Shavano Park among the best in Texas
2. Provided effective and efficient fire protection and prevention to over 1 billion dollars of property within Shavano Park
3. Provided effective and compassionate emergency medical care to our residents and guest
4. Effectively managed 2 million-dollars of equipment and vehicles
5. Efficiently managed \$1.89-million-dollar budget
6. Maintained average response time of 4.39 minutes while responding to 577 fire calls and 457 EMS calls with 234 patient transports for a total of 1,034 emergency incidents for an overall increase of 24% in total call volume from the previous year
7. Department members participated in 4,236 hours of Fire, EMS, and Law Enforcement continue education and certification training
8. Maintained a perfect inspection record without a single deficiency noted from the:

- Texas Commission of Fire Protection (fire)
 - Texas Commission on Law Enforcement (law enforcement)
 - Texas Department of State Health Services (EMS)
9. Maintained FireWise recognition for the entire City.
 10. Maintained the reputation of the Shavano Park Fire Department within the City and to our outside partners and guest.
 11. Maintained a positive social presence in our community and at all City events including our semi-annual “Chipper” day events
 12. Reviewed all commercial building plans and inspect all commercial buildings in the city
 13. Implemented and continued training with our mutual aid partners through multi-department training
 14. Purchased and implemented new cardiac monitors and Lucas CPR devices for both ambulances
 15. Purchased and implemented new rescue tools(Jaws of Life tools) for the Engine and Ladder truck
 16. Completed purchase of second set of bunker gear for all firefighters as recommended by NFPA health and safety standards for firefighters for cancer prevention

e. Provides excellent infrastructure and water services

1. Public Works maintained excellent transportation infrastructure (streets repairs and transportation maintenance)
 - Completed crack sealing in the south east quadrant of the City
 - Replaced 25% of the signs around the city
 - Completed several large asphalt patches around town
 - Replaced reflective buttons around the curves on several streets
 - Installed the speed hump on Elm Spring
 - Restriped all the speed humps
 - Trimmed trees throughout City where needed for safety and annual ground maintenance
 - Lockhill Selma was restriped and new reflector buttons added
 - Reconstructed Arrow Mound cul-de-sac
 - Coordinated with CPS to replace 93 utility poles as part of a pole replacement program (all poles installed, CPS transfer completed, working with Tele comms)
2. Public Works successfully maintained all City Facilities
 - Trimmed and cleared municipal tract to improve fire wise conditions of the municipal tract
 - Continued landscaping renovations around City Monuments
 - Continued improving the walking trail surfaces around the muni tract
 - Worked with 3 eagle scouts to accomplish their badges
 - Sidewalk connecting overflow parking to front of City Hall
 - Install 2 troughs for wildlife on the Muni Tract
 - Installation of the Veteran’s (KIA) Monument
 - Continued to initiate an energy saving program to reduce City Hall power consumption.
 - Completed the installation of the generator for City Hall, and relocated the water softener inside the new security fence
 - Assisted contractor in scrubbing and cleaning all City Hall floors
 - Laid ceramic tile at the pavilion restrooms, releveled/resurfaced the pavilion floor, added the kitchen sink and surface to the pavilion, gutters were installed
 - Installed new backflow devices (RPBAs) for the 2 troughs and irrigation at city hall
 - Repaired all 4 exterior doors at City Hall for security purpose
 - Addressed several ADA violations at Pavilion Restrooms

Water

1. Public Works maintained 100% compliance of all State and Federal regulations and laws associated with a water system.
 - Checked/inspected all backflows for the Water System
 - Pulled and repaired well #7 & #8 after mechanical failure
 - Submitted the annual CCR (Consumer Confidence Report) to the state and residents
 - Continued work on residential Backflow Program
 - Submitted yearly EAA groundwater report for 2021
 - Submitted yearly Texas Water Development Board water use survey and boundary map
 - Completed Emergency Preparedness Plan in accordance with Senate Bill #3
 - Submitted quarterly and annual chlorine reports to State and Homeland Security
2. Public Works maintained a Superior Water System rating
 - Installed 214 cellular meters that were reading incorrectly as part of the meter replacement program
 - Maintained a cleared pathway to Well # 6
 - Passed annual Ground/Elevated Storage Tank inspections
 - Added 2 new fire hydrants, 1 post hydrant, and repaired 3 fire hydrants
 - Removed and replaced the fence between 14610 NW Military and Well #4
3. Public Works provided and maintained essential public water infrastructure and services while anticipating future requirements.
 - All well meters were calibrated per TCEQ/EAA requirements (annual requirement)
 - SCADA system radios were upgraded due to major interference
 - Reconstructed Well #7 & #8
 - Well #1 - jetted and cleaned all debris, prepared for test pump, partial plug and test pumped
 - Well #3 & #4 were both plugged to meet TCEQ and EAA requirements
 - Repaired Huebner booster pump #1
 - Built a culvert to cross the creek going to Well #8 for emergency use also
4. Public Works mitigated storm water runoff (improve drainage culverts and infrastructure)
 - Completed construction of 3 low water crossings (Bent Oak, Windmill, Chimney Rock)
 - Cleaned all storm drain inlets in Shavano Creek
 - Cleaned all drainage channels in the Estates
 - Monthly inspections of the commercial areas' drainage facilities
5. Public Works resourced and maintained appropriate equipment and assets.
 - Rebuild chlorine building at Well Site #5
 - Relocated Well #6 chlorine pump inside the building
 - Installed storage racks
 - Purchase 2 trash pumps
 - Purchased a new tamper plate for small asphalt repairs
 - Purchased Kubota UTV for trail accessibility

4. PLAN AND EXECUTE CITY BUDGET AND MANAGE CITY FINANCIAL AFFAIRS § 2-63(e)(12)

a. Prepare and submit the City Manager's Proposed Budget in a transparent, timely manner that is balanced and provides services at a level directed by council

1. The City maintained its excellent AAA Bond rating.
2. Coordinated and developed with staff and Council an accurate and quality FY 2021-22 budget that reflects actual expenses programmed based upon mission requirements and council objectives.
3. Focused on methods to improve quality, costs, and effectiveness
4. Expanded the performance measures for each department in this year's budget (third year).
5. Incorporated the effect of capital purchases on operations into the FY22 budget document
6. Effectively executed the FY2020-21 and the FY 2021-22 Budgets
7. External audit resulted in no audit entries, lead auditor commended finance staff on preparedness, and the City received discount on audit fees for the fourth year.
8. Earned the 2021 GFOA Distinguished Budget Award (with new and revised criteria). Continuing to improve this document to make more user friendly. No 'Information not present' category indicated by any of the three external reviewers and numerous 'Outstanding' ratings in certain areas.
9. City's 1st application for the Texas Comptroller Budget Transparency Award was approved.
10. Continued to update and fund the Capital Replacement Fund.
11. Updated the Investment Policy in February 2021 as required on an annual basis.

b. Ensure all franchise agreements are in favor of the City are faithfully kept and timely reports violations to Council § 2-63(e)(11)

1. Monitored and tracked all franchise agreements
2. There were no violations of franchise agreements and report to council was not required.
3. Accounting and reporting regarding Bexar County Suburban Cities ILA re CARES – to maximize the funding received by the City, including payroll – an area which had ever-changing guidance from the US Treasury

c. Submits timely, accurate, clear and transparent financial reports to Council § 2-63(e)(13)

1. I ensured that detailed monthly financial reports were submitted and delivered to Council as part of the City Council meetings. No monthly report was asked/required to be briefed during a council meeting.
2. I reviewed / edited every financial report and staff summary.
3. Investment Committee – continuing to improve the required quarterly report as well as develop charts for the Committee, as a visual representation of where the City has its funds invested and the trends in the balances

d. Efficiently manages revenues and disbursements of the City, to include payroll § 2-63(e)(4), (5), (6), & (15)

1. FY21 Financial audit – no audit adjustments, earned an unqualified audit report with no material findings, and also received a 10% discount on audit fee
2. I efficiently managed revenues and disbursements of the City, to include payroll by personally providing oversight into the daily operations and payroll.
3. Personally reviewed and signed every check, check requests over \$1000, and all department payroll submissions.
4. Zero reported issues with revenues, disbursements or payroll.

5. Finance Director with HR/Finance Clerk, in 2020 established an authorized listing of routine vendors to pay via ACH, developed procedures to ensure strong internal controls over the process. In 2021 expanded the ACH vendors list with no issues.

5. KEEPS COUNCIL INFORMED OF PERTINENT CITY BUSINESS § 2-63(e)(10)

- a. Provides Council with timely information about occurrences, events and plans for the City
 1. Routinely and frequently provided updates to City Council on a wide range of actions and situations affecting the City of Shavano Park.
 2. Provided a weekly update to Council that summarized key activities and accomplishments.
 3. Transparency. Continue transparency in operations to continue building confidence and trust.
- b. Timely responds to Council and Aldermen requests for information
 1. I believe I have responded almost immediately to every Aldermen's request for information or support.
 2. I believe my responses were effective and accurate.
 3. In many cases, I tried to provide proactive information.
 4. I shared responses with the entire Council
- c. Effectively prepares for and attends Council meetings § 2-63(e)(10)
 1. I planned in advance how to support each meeting. Personally prepared or supervised the preparation of supporting materials to ensure Aldermen were provided the information required to make an informed decision. Ensured Council packets were provided in a timely manner.
 2. Coordinated each agenda with the Mayor.
 3. Was personally well educated on all topics of discussions and facilitated many of those discussions as appropriate.
 4. Followed up questions and answers with the Council as appropriate.
 5. Assisted in the effective completion of Council minutes.
- d. Demonstrates a dedication to service to the community and its citizens and strives to understand their interests and concerns
 1. I exhibit a high level of dedication and commitment to the service of the community and its citizens.
 2. I make a concerted effort to understand both sides of an ongoing challenge or concern.
 3. Initiated surveys of citizens for feedback for Business Satisfaction.
 4. I understood the City's strategic objectives and ongoing priorities and effectively assisted in effective communications – be it good or bad news.
 5. I have strived to positively tell the Shavano Park story in a positive light.
 6. Proactively informed all stakeholders on relevant actions in order to maintain confidence and trust.
 7. Improvements in the monthly Roadrunner achieved with quality input from Directors. For example Curtis' IT Help & Cybersecurity focused Roadrunner Article column - 11 articles
 8. Implemented *TextMyGov* texting communication system. 5,230 messages since December 6th.
Webpage: <https://www.shavanopark.org/textalerts> Program Sign-ups as of 2/28/22:
 - o Emergency Alerts: 252; City Events: 95; Neighborhood Watch 110; Water Alerts 119
 9. Developed and led the effort for the *Veteran's Memorial Dedication* event on July 25, 2021
 10. Maintained and continued improvements on City website (Code Enforcement and Animal Control pages updated as an example).
 11. Effectively used i-INFO, YouTube, Nextdoor, Twitter, and Facebook to communicate key City messages.
 12. Citizens have now signed up for i-INFO notices:

- Community / Neighborhood Alerts (local missing person, criminal activity) (612)
- Emergency Notices / Public Safety Warnings (966)
- Area Watches & Restrictions (527)
- Emergency Preparedness Information (490)
- Public Service Opportunities (366)
- City Office & Service Notices (432)
- Street Maintenance Notices (496)
- Trash / Brush & Bulk Pickup / Recycling Info (535)
- Water Outage (SPWS Only) notices (505)

Between 4/01/2021 and 3/31/2022, Shavano Park sent a total of 45 i-INFO messages.

13. Updated and Maintain the CoSP Business Directory (2021).

Personal Goals – Not on Review Form

6. PERSONAL GROWTH. I continued to develop and prepare myself professionally to meet the changing needs of the City of Shavano Park. I learn and improve in some aspect every day!

7. FITNESS. I maintain a high level of fitness (physical / mental / spiritual) and moral / ethical conduct while performing all duties in a highly professional manner. I live up to my core values.

Council:

In September **2021**, Council approved City Council objectives developed during the budget cycle. Since the rating period is April 1 to March 31 each year, objectives ranged over two budget (objectives cycle) spanning six months each. Highlighted in blue below are the objectives completed for this rating period. Green will be addressed next year and purple are City Council focused.

Blue Highlight – City Objective Status for this rating period (before April 1, 2022)

Green Highlight – City Objectives for the next rating period (after March 31, 2022)

Purple Highlight – Council Action required / Objective

1. Provide excellent municipal services while anticipating future requirements

- Provide exceptional customer service to citizens and visitors (Yes / I believe we do an exception job serving our citizens and visitors, and this is a continuous / yearly requirement)
- Consistently enforce ordinances / policies (Yes / accomplished, but is a continuous requirement)
- Engage residents to participate in municipal planning (Yes / Successfully completed with the highlight of the 2018 Town Plan and reinforced periodically since then of various projects)
- Review Contracts / Professional Services and request RFQs as appropriate (Yes / Ongoing annually)
- Fully fund Capital Replacement requirements as scheduled (Council Decision, but Yes this was achieved the last four years)
- Resource compensation study recommendations adopted by City Council to ensure City pay scale is within current market range Comp Study was completed and fully implemented during this year's budget.

2. Protect and provide a city-wide safe and secure environment

- Effectively conduct “Community Policing” to keep Shavano Park citizens safe (Yes / Successfully completed, but this is a continuous / annual requirement)
- Actively respond to citizen concerns (Yes / Completed, but is a continuous requirement)
- Proactively pursue reduction of neighborhood crime across the city (Yes / Completed, but is a continuous requirement). Crime increased last year, but effort focused on reduction continue with crime trending lower so far this year.
- Consistently maintain average police and fire response times to 3-4 minutes (Yes / Completed)
- Routinely emphasize friendly “customer service” and image of City while patrolling (Yes / Completed, but is a continuous requirement)
- Proactively enforce city ordinances, criminal statutes and Texas Transportation Code provisions (Yes / Ongoing annually)

- Proactively identify visible Code of Ordinance violations, improve internal staff reporting, and effectively engage residents in order to achieve compliance of the Code of Ordinance (Yes / Ongoing annually)
- Assess security implications of the Huntington path / gate to the San Antonio linear park (Will be completed once the path is built and open)
- Effectively communicate to citizens police security efforts in crime control measures and trends (Yes / Ongoing annually)
- Continue fire safety measures / improvements by reducing the risk of a forest fire for all municipal areas in coordination with the Texas A&M Forest Service (Yes / Ongoing annually)
- Implement Winter Storm Uri safety recommendations (Yes, implemented the majority. Additional considerations to be implemented)
- Consider joining the Bexar County Emergency Action Plan (Ongoing)
- Conduct risk assessments for all departments (Ongoing)

3. Preserve City property values, protect fiscal resources and maintain financial discipline

- Investigate revenue enhancement options (Council / CM as opportunities arise). Several opportunities are being explored with Bitterblue currently.
- Continue growth of the Oak Wilt Fund (Yes / Fund continues to build despite expenditures in 2020 on Oak Wilt mitigation. Fund total is \$102,919 (Feb 28, 2022 up from \$93,299 - 2021)
- Maintain the City's online financial transparency webpage (<https://shavanopark.org/finances>) (Yes / completed and awarded Texas Comptroller Transparency Star for the first time ever 2021 Budget). Continuing website improvements.
- Earn Government Finance Officers Association Budget Award (Yes FY 2018 / FY 2019 / 2020 and 2021 awarded)
- Maintain Reserves in accordance with our Fund Balance Policy (Council, but Yes / Completed with Budget)
- Investigate bonding options (funds available and costs) (Completed in Budget Workshops January 10th and February 3rd during City Council budget workshops)
- Coordinate with Bexar County for funding support of NW Military Hwy water line relocation (Pending an April Approval by Bexar County)

4. Maintain excellent infrastructure (buildings, streets and utilities)

- Consider options for using the American Rescue Plan Act Funds (Completed an initial 1st year funding plan within the FY 22 Budget. Will adjust as necessary based upon Bexar County approval. Will develop 2nd year funding options and present in FY23 Budget Workshops)
- Consider options for street repairs / restoration based upon the 2021 street assessment and develop a 25-30 year restoration plan (Considered 5, 7 and 1 year funding and construction options. Presented during January and February Workshops. Final solution pending Bond

Election)

- Complete installation of an Emergency Generator for Fire / PW (Utility coordination, electrical engineering, coordination with CPS and generator planning initiated and ongoing. Plans to be finalized with equipment to be ordered)
- Continue to implement asphalt preservation applications on the west side of NW Military from DeZavala to Mossy Cup West; applications include crack seal to assist in maintaining pavement conditions (Ongoing, XXXXXX)
- Restripe DeZavala pedestrian / bike lanes with thermoplastic materials (deferred pending bond election and federal funding decisions)
- Level and seal the Pavilion concrete floor; tile / seal the outdoor pavilion restrooms (Completed)
- Implement Winter Storm Uri infrastructure recommendations as appropriate (Majority of recommendations completed or ongoing. Will continue to make incremental improvements)
- Protect existing trees, landscaping, and grounds of the overflow City Hall Parking area, while coordinating options for a future environmentally friendly parking in partnership with TxDOT (Drafted lease agreement with Dan Williams for use of the Parking area after July 2nd Event)
- Maintain essential public water infrastructure to include a capital replacement program.
 - Develop requirements and cost estimate for the Arrow Mound cul-de-sac dead end main and water lines and consider remediation (Completed reconstruction)
 - Evaluate water system isolation valves and develop recommendations (Ongoing)
- Coordinate with TxDOT city requirements for NW Military Hwy improvement project scheduled for 2021-23 (Completed; Ongoing)
- Provide oversight and quality control with TxDOT over the contractor responsible for the City's requirements for relocation and improvements to portions of the water mains on NW Military (Completed; Ongoing)

5. Enhance and support commercial business activities and opportunities

- Continue to survey Shavano Park businesses concerning city support (Completed annually)
- Continue to maintain an updated business directory supplement and include in the Shavano Park resident directory (Completed annually)

6. Enhance the City Image while maintaining a rural atmosphere

- Review the International Property Maintenance Code and consider options for adopting (ongoing; to be finalized in May 2022)
- Emphasize friendly customer service and make opportunities to engage with public (Maintains excellent friendly customer service and completed numerous engagements with public – this is a continuous service requirement)
- Continue Tree City USA recognition (Pending final approval with no anticipated issues)
- Continue and promote Firewise recognition; investigate additional muni-tract Firewise projects (Successfully recognized again in 2020)

- Maintain and promote National Wildlife Federation recognition as a Community Wildlife Habitat (Successfully maintained again in 2020)
- Continue to support the landscaping plan for the City Monument at City Hall and other city properties (Incrementally continued improvements to City Hall Property; trails; Lockhill Selma Median; Pending improvement project for the Roadrunner Butterfly Garden in April)
- Form a citizen's committee to develop recommendations and funding requirements for possible foliage replacement on NW Military Highway (Formed; gathering situational awareness; pending 1st meeting)
- Develop and implement a plan to maintain the Lockhill Selma median (Assumed maintenance responsibility; worked with Bitterblue to repair all irrigation systems; assumed SAWS water meter billing; pending draft of Memorandum of agreement with Bitterblue for Commercial Owners reimbursement).
- Conduct initial planning to identify considerations, including future operating cost, for a potential future splash pad play area (Completed initial planning and presented to City Council at the January 10th City Council Workshop)
- Continue to coordinate with Bitterblue, Inc. and TxDOT for completion of sidewalk / trail from NW Military Highway to link up with the Salado Creek Greenway Trail (Coordination continues; this may take several years to complete; In March 2021, Bitterblue, Inc. has platted access to Salado Creek Trail from Huntington).
- Support the City of San Antonio completion of sidewalks on the east side of Lockhill-Selma between DeZavala and Huebner (Staff needs to meet with San Antonio – San Antonio projects placed on hold during COVID)
- Improve and maintain the nature trail adjacent to City Hall (Incremental improvement continue to be made; Boy Scout Eagle project ongoing on the north loop).
- Incremental improvements to the Cliffside trail accessibility and safety for pedestrians and cyclists; reduce rock obstacles at vicinity of the north-west trail turn (Pending for this year)

7. Promote effective communications and outreach with citizens

- Maintain and continue to improve the City Communications Plan (ongoing)
- Ensure timely communication to citizens and businesses on the progress of NW Military Highway construction and traffic control (ongoing)
- Conduct up to seven City sponsored events (City-wide Garage Sale, Picnic in the Park, Arbor / Earth Day, Independence Day, National Night Out, Trunk or Treat, Holiday Event) (Completed and ongoing with no issues)
- Support the City of Shavano Park celebration of Fiesta in coordination with Arbor / Earth Day with Fiesta Medals (2022 ordered and received)
- Maintain City website and evaluate additional website applications (Incremental improvements continue to be made)
- Conduct written engagements with Citizens (Water System, Town Plan, RR Stickers, Key Numbers, i-INFO) (Yes, Ongoing with numerous engagement with citizens)

- Continue to conduct website surveys (Pending future survey)
- Complete the publishing of a Community Directory in 2021 (deferred until 2022)
- Consider further implementation options for the 2018 comprehensive Town Plan (Various aspects completed, ongoing, or pending)
- Improve outreach in order to grow the Neighborhood Watch Program (Ongoing Police Department initiatives are improving this program)

8. Mitigate storm water runoff

- Support the mitigation of stormwater problems throughout the City (Ongoing and continuous)
- Assess the previously approved Drainage Study for implementation opportunities (planning ongoing for DeZavala / Muni-tract / Ripple Creek)
- Investigate funding options for the DeZavala culvert drainage project (planning ongoing for DeZavala / Muni-tract / Ripple Creek)
- Continue drainage improvements (Improvements are being made with the construction / improvement project for NW Mil Hwy; planning ongoing for DeZavala / Muni-tract / Ripple Creek)
- Provide maintenance of our storm water system, including inlets and channels, ensuring proper drainage into our watersheds to include brush clearing projects (Periodic Maintenance ongoing)

Council:

In September **2020**, Council approved City Council objectives developed during the budget cycle. Since the rating period is April 1 to March 31 each year, objectives ranged over two budget (objectives cycle) spanning six months each. Highlighted in blue below are the objectives completed for this rating period. Green were address last year and purple are City Council focused.

Blue Highlight – City Objective Status for this rating period (after April 1, 2021)

Green Highlight – City Objectives for the last rating period (though March 31, 2021)

Purple Highlight – Council Action required / Objective

FY 2021 Objectives

1. Provide excellent municipal services while anticipating future requirements

- Provide exceptional customer service to citizens and visitors (Yes / I believe we do an exception job serving our citizens and visitors, and this is a continuous / yearly requirement)
- Enforce ordinances / policies consistently (Yes / accomplished, but is a continuous requirement)
- Engage residents to participate in municipal planning (Yes / Successfully completed with the highlight of the 2018 Town Plan and reinforced periodically since then of various projects)
- Review Contracts / Professional Services and request RFQs as appropriate (Yes / Ongoing annually)
- Fully fund Capital Replacement requirements as scheduled (Council Decision, but Yes this was achieved the last three years)
- Resource and conduct compensation study to ensure City pay scale is within current market range (RFP has been released and staff will present at the next meeting). Comp Study was completed and fully implemented during this year's budget.

2. Protect and provide a city-wide safe and secure environment

- Effectively conduct “Community Policing” to keep Shavano Park citizens safe (Yes / Successfully completed, but this is a continuous / annual requirement)
- Actively respond to citizen concerns (Yes / Completed, but is a continuous requirement)
- Proactively enforce city ordinances, criminal statutes and Texas Transportation Code provisions (Yes / Completed, but is a continuous requirement)
- Proactively pursue reduction of neighborhood crime across the city (Yes / Completed, but is a continuous requirement). Crime increased last year, but effort focused on reduction continue.
- Consistently maintain average police and fire response times to 3-4 minutes (Yes / Completed)
- Routinely emphasize friendly “customer service” and image of City while patrolling (Yes / Completed, but is a continuous requirement)
- Effectively communicate to citizens police security efforts in crime control measures and trends (Yes / Completed, but is a continuous requirement)
- Fully implement the standard procedures for the new Fire Engine 139 and ensure safe access across

the City (Yes / Completed, the new ladder truck is fully integrated into the force)

- Continue fire safety measures / improvements by reducing the risk of a forest fire for all municipal areas in coordination with the Texas A&M Forest Service (Hosted Chipper Day January 9th 2021 and 2nd day April 17th). Also scheduled this year for May 14th from 8-12 noon.

3. Preserve City property values, protect fiscal resources and maintain financial discipline

- Investigate revenue enhancement options (Council / CM as opportunities arise). Several opportunities are being explored with Bitterblue currently.
- Continue growth of the Oak Wilt Fund (Yes / Fund continues to build despite expenditures in 2020 on Oak Wilt mitigation)
- Strive to earn the Texas Comptroller Transparency Star Award (Completed and awarded for the first time ever 2021 Budget)
- Earn Government Finance Officers Association Budget Award (Yes FY 2018 / FY 2019 / 2020 and 2021 submitted)
- Maintain Reserves IAW our Fund Balance Policy (Council, but Yes / Completed with Budget)
- Investigate bonding options (funds available and costs) (Completed in Budget Workshops January 10th and February 3rd during City Council budget workshops)

4. Maintain excellent infrastructure (buildings, streets and utilities)

- Complete a city-wide street assessment, maintenance, and replacement schedule with options for repair with focus on the streets that are in most need of repair (Detailed Street Assessment was completed and all data entered into Street Assessment program for all of the old section of Shavano Park and the six cul-de-sacs on the north west side of NW Mil Hwy; this was presented to City Council at the July 2021 Workshop)
- Continue to implement asphalt preservation applications west side of NW Military from DeZavala to Mossy Cup West; applications include crack seal to assist in maintaining pavement conditions (Completed Cliffside, Bent Oak, Saddletree (last year). Completed Mossy Cup, Pond Hill east and XXXXXXXXXXXX)
- Plan / Implement environmentally friendly parking options in partnership with TxDOT and otherwise promote natural parking south of City Hall. (Will coordinate a way ahead with the NW Mil Hwy contractor once the work to expand NW Mil is initiated). Drafted lease agreement with Dan Williams for use of the Parking area after July 2nd Event.
- Maintain essential public water infrastructure to include a capital replacement program.
 - Identify cul-de-sac dead end mains, including gross cost estimate for each and prioritization for addressing. Complete remediation of at least one such dead end main each year until all resolved (Prioritizing and planning on reworking the Arrow Mound cul-de-sac during this FY). Completely reconstructed the Arrow Mound cul-de-sac prior to the FY end of year.
- Continuously assess city requirements for NW Military MPO project scheduled for 2021, and plan and implement as required (Completed and ongoing as needed)
- Execute and fund via joint bid with TxDOT the City's requirements for relocation and improvements to portions of the water mains on NW Military (Completed and funded)

- Complete installation of an Emergency Generator for City Hall and plan for Fire / PW (Completed prior to the FY year end and fully operational)
- Assess secure parking options for Staff personally owned vehicles (Assessed with no further action taken)

5. Enhance and support commercial business activities and opportunities

- Continue to survey Shavano Park businesses concerning city support (Completed)
- Continue to maintain an updated business directory supplement and include in the Shavano Park resident directory (Completed)

6. Enhance the City Image while maintaining a rural atmosphere

- Emphasize friendly customer service and make opportunities to engage with public (Maintains excellent friendly customer service and completed numerous engagements with public – this is a continuous service requirement)
- Continue to coordinate with Bitterblue and TxDOT for completion of sidewalk / trail from NW Military Highway to link up with the Salado Creek Greenway Trail (Coordination continues; this may take several years to complete; In March 2021, Bitterblue, Inc. has platted access to Salado Creek Trail from Huntington).
- City of Shavano Park supports the City of San Antonio completion of sidewalks on the east side of Lockhill-Selma between DeZavala and Huebner (Staff needs to meet with San Antonio – San Antonio projects placed on hold during COVID)
- Improve the Cliffside trail accessibility and safety for pedestrians and cyclists (Periodic maintenance by Public Works continues; accessibility has been improved)
- Continue Tree City USA recognition (Awarded again for 2020, but with second year upgraded “Growth” award)
- Continue and promote Firewise recognition; Investigate additional muni-tract Firewise projects (Successfully recognized again in 2020)
- Maintain and promote National Wildlife Federation recognition as a Community Wildlife Habitat (Successfully maintained again in 2020)
- Develop a plan and implement a second rain garden at City Hall and consider plans for other locations (completed as a Boy Scout Eagle Project with Public Works assistance)
- Continue to support the landscaping plan for the City Monument at City Hall and other city properties (Completed and ongoing)
- Improve and maintain the nature trail adjacent to City Hall (Completed and ongoing)
- Emplace several wildlife / pet water basins within the municipal trail area (water basins emplaced; Boy Scout project to connect water lines and plumbing to begin on April 16th)

7. Promote effective communications and outreach with citizens

- Maintain and continue to improve the City Communications Plan (ongoing)
- Ensure timely communication to citizens and businesses on the progress of NW Military Highway construction and traffic control (ongoing)

- Conduct up to seven City sponsored events (City-wide Garage Sale, Picnic in the Park, Arbor / Earth Day, Independence Day, National Night Out, Trunk or Treat, Holiday Event) (All City Sponsored Events for 2020 were cancelled due to COVID-19 Pandemic; a reduced presence Arbor Earth Day event was completed April 17th, 2021; Independence Day, National Night Out; Truck or Treat, and the Holiday Event were successfully completed)
- Support the City of Shavano Park celebration of Fiesta in coordination with Arbor / Earth Day with Fiesta Medals (Completed 2021)
- Maintain City website and evaluate additional website applications (Continuously improving and updating the Website; added a section on NW Mil Hwy improvement update and improvements to Finance and Police sections)
- Conduct written engagements with Citizens (Water System, Town Plan, RR Stickers, Key Numbers, i-INFO) (Yes, Ongoing with numerous engagement with citizens)
- Continue to conduct website surveys (on going as needed)
- Consider options for publishing a Community Directory in 2021 (Deferred until 2022)
- Decide and consider options for comprehensive Town Plan for 2018 (Ongoing)
- Improve outreach in order to grow the Neighborhood Watch Program (Instituted the Neighborhood Watch email distro lists; ordered and installed over 60 Neighborhood Watch Program signs). Police implemented weekly blotter updates both email and text messaging.

8. Mitigate storm water runoff

- Support the mitigation of stormwater problems throughout the City (Ongoing and continuous)
- Complete Drainage plan culverts at Chimney Rock, Windmill and Bent Oak (Successfully Completed)
- Assess the implementation of the previously approved prioritized plan to address City drainage issues; revise the plan and implement as it is feasible (Engineer presented findings to City Council in August 2019; also presented the preliminary engineering report on Elm Spring / Honey Bee / Broken Bough areas in May 2020).
- Investigate funding options for the DeZavala culvert drainage project (to be conducted this summer and presented in a future Budget Workshop)
- Continue drainage improvements (Ongoing)
- Provide maintenance of our storm water system, including inlets and channels, ensuring proper drainage into our watersheds to include brush clearing projects (Periodic Maintenance ongoing)
- Lockhill Selma pooling of water – Consider installation of an inlet screen to capture debris, to help receive water faster (deferred)

Fees Collected / Balance By Project

Jurisdiction: Shavano Park

Project Type: Permit

From: 3/1/2022

To: 3/31/2022

Work Type	Project Number	Address	Issued Date	Create Date	Project Fee (Amount Charged)	Total Payments	Project Balance (Remaining Balance)
	2022-191	415 BENTLEY MANOR SHAVANO PARK TX 78249	Not Issued	03/18/2022	\$0.00		\$0.00
	Total for : 1				\$0.00		\$0.00
Demolition (R)	2022-159-DR	105 Saddletree Road Shavano Park TX 78231	03/04/2022	03/03/2022	\$5.13	\$5.13	\$0.00
	Total for Demolition (R): 1				\$5.13	\$5.13	\$0.00
Driveway Permit	2022-181-DW	223 Wellesley Loop Shavano Park TX 78231	03/16/2022	03/14/2022	\$261.38	\$261.38	\$0.00
	Total for Driveway Permit: 1				\$261.38	\$261.38	\$0.00
Electric (R)	2022-157-ER	207 Wellesley Landing Shavano Park TX 78231	03/02/2022	03/02/2022	\$517.63	\$517.63	\$0.00
	2022-158-ER	118 Post Oakway Shavano Park TX 78230	03/03/2022	03/03/2022	\$158.88	\$158.88	\$0.00
	2022-160-ER	107 painted post lane Shavano Park TX 78248	03/24/2022	03/03/2022	\$158.88	\$158.88	\$0.00
	2022-161-ER	109 broken bough lane shavano park TX 78231	Not Issued	03/03/2022	\$155.00		\$155.00
	2022-162-ER	306 Myrtle Oak Shavano Park TX 78230	03/08/2022	03/04/2022	\$107.63	\$107.63	\$0.00
	2022-166-ER	211 Wellesley Hill Shavano Park TX 78231	03/09/2022	03/08/2022	\$158.88	\$158.88	\$0.00
	2022-184-ER	115 Canter Gait San Antonio TX 78249	03/14/2022	03/14/2022	\$158.88	\$158.88	\$0.00
	2022-189-ER	7 Wellesley Loop Shavano Pa TX 78231	03/21/2022	03/17/2022	\$158.88	\$158.88	\$0.00
	2022-194-ER	115 Canter Gait Shavano Park TX 78231	03/22/2022	03/22/2022	\$517.63	\$517.63	\$0.00
	2022-196-ER	207 Blackjack Oak Shavano Park TX 78230	03/28/2022	03/22/2022	\$107.63	\$107.63	\$0.00
	2022-198-ER	203 Blackjack Oak Shavano Park TX 78230	03/28/2022	03/23/2022	\$158.88	\$158.88	\$0.00
	2022-199-ER	579 Talmadge Lane Shavano Park TX 78249	03/28/2022	03/23/2022	\$158.88	\$158.88	\$0.00
	2022-208-ER	104 cliffside Shavano Park TX 78231	03/28/2022	03/28/2022	\$312.63	\$312.63	\$0.00
	2022-212-ER	63 WELLESLEY LOOP Shavano Park TX 78231	03/31/2022	03/31/2022	\$517.63	\$517.63	\$0.00
	2022-213-ER	111 Arrow Mound Shavano Park TX 78231	03/31/2022	03/31/2022	\$158.88	\$158.88	\$0.00
	Total for Electric (R): 15				\$3,506.82	\$3,351.82	\$155.00
Fence (R)	2022-172-FNR	132 wagon trail Shavano park TX 78231	04/01/2022	03/09/2022	\$261.38	\$261.38	\$0.00
	2022-174-FNR	215 Wellesley Hill Shavano Park TX 78231	03/14/2022	03/10/2022	\$363.88	\$363.88	\$0.00
	2022-182-FNR	223 Wellesley Loop Shavano Park TX 78231	03/24/2022	03/14/2022	\$312.63	\$312.63	\$0.00

Fees Collected / Balance By Project

Jurisdiction: Shavano Park

Project Type: Permit

From: 3/1/2022

To: 3/31/2022

	2022-183-FNR	223 Wellesley Loop Shavano Park TX 78231	03/28/2022	03/14/2022	\$210.13	\$210.13	\$0.00
	2022-203-FNR	120 Painted Post Shavano Par TX 78231	03/25/2022	03/24/2022	\$107.63	\$107.63	\$0.00
	2022-214-FNR	507 Blackjack Oak Shavano Park TX 78230	03/31/2022	03/31/2022	\$107.63	\$107.63	\$0.00
	Total for Fence (R): 6				\$1,363.28	\$1,363.28	\$0.00
Government/ Municipal Work - No Fee Permit	2022-167-GN	900 Saddletree Court Shavano Park TX 78231	03/08/2022	03/08/2022	\$0.00		\$0.00
	Total for Government/ Municipal Work - No Fee Permit: 1				\$0.00		\$0.00
HVAC (C)	2022-197-HC	3216 Napier Park Suite 108 Shavano Park TX 78231	03/23/2022	03/23/2022	\$755.00	\$755.00	\$0.00
	Total for HVAC (C): 1				\$755.00	\$755.00	\$0.00
HVAC (R)	2022-173-HR	111 Long Bow Shavano Park TX 78231	03/09/2022	03/09/2022	\$415.13	\$415.13	\$0.00
	2022-175-HR	240 BRANCH OAK WAY SHAVANO PARK TX 78230	03/10/2022	03/10/2022	\$210.13	\$210.13	\$0.00
	2022-187-HR	119 Manchester way Shavano Park TX 78249	03/16/2022	03/16/2022	\$415.13	\$415.13	\$0.00
	2022-192-HR	115 WHITTINGHAM SHAVANO PARK TX 78231	Not Issued	03/18/2022	\$405.00		\$405.00
	2022-193-HR	215 WELLESLEY HILL SHAVANO PARK TX 78231	Not Issued	03/18/2022	\$405.00		\$405.00
	2022-201-HR	107 PENNS WAY SHAVANO PARK TX 78231	03/28/2022	03/23/2022	\$415.13	\$415.13	\$0.00
	2022-207-HR	215 WELLESLEY HILL SAN ANTONIO TX 78231	03/28/2022	03/28/2022	\$415.13	\$415.13	\$0.00
	2022-209-HR	219 Switch Oak Shavanno Park TX 78230	03/30/2022	03/30/2022	\$210.13	\$210.13	\$0.00
	Total for HVAC (R): 8				\$2,890.78	\$2,080.78	\$810.00
Irrigation (R)	2022-156-IR	131 Bedingfeld Shavano Park TX 78231	Not Issued	03/01/2022	\$105.00		\$105.00
	Total for Irrigation (R): 1				\$105.00		\$105.00
Patio/ Deck	2022-204-PD	424 Cliffside Dr Shavano Park TX 78231	03/28/2022	03/25/2022	\$261.38	\$261.38	\$0.00
	2022-206-PD	302 cliffside shavano park TX 78231	03/28/2022	03/25/2022	\$215.26	\$215.26	\$0.00
	Total for Patio/ Deck: 2				\$476.64	\$476.64	\$0.00
Plumbing (R)	2022-169-PR	107 Turkey Creek Shavano Park TX 78231	03/09/2022	03/09/2022	\$210.13	\$210.13	\$0.00
	2022-170-PR	107 Turkey Creek Shavano Creek TX 78231	03/09/2022	03/09/2022	\$5.13	\$5.13	\$0.00
	2022-188-PR	104 cliffside Dr Shavano Park TX 78231	03/17/2022	03/17/2022	\$215.26	\$215.26	\$0.00
	2022-190-PR	7 Wellesley Loop sha TX 78231	03/21/2022	03/17/2022	\$363.88	\$363.88	\$0.00

Fees Collected / Balance By Project

Jurisdiction: Shavano Park

Project Type: Permit

From: 3/1/2022

To: 3/31/2022

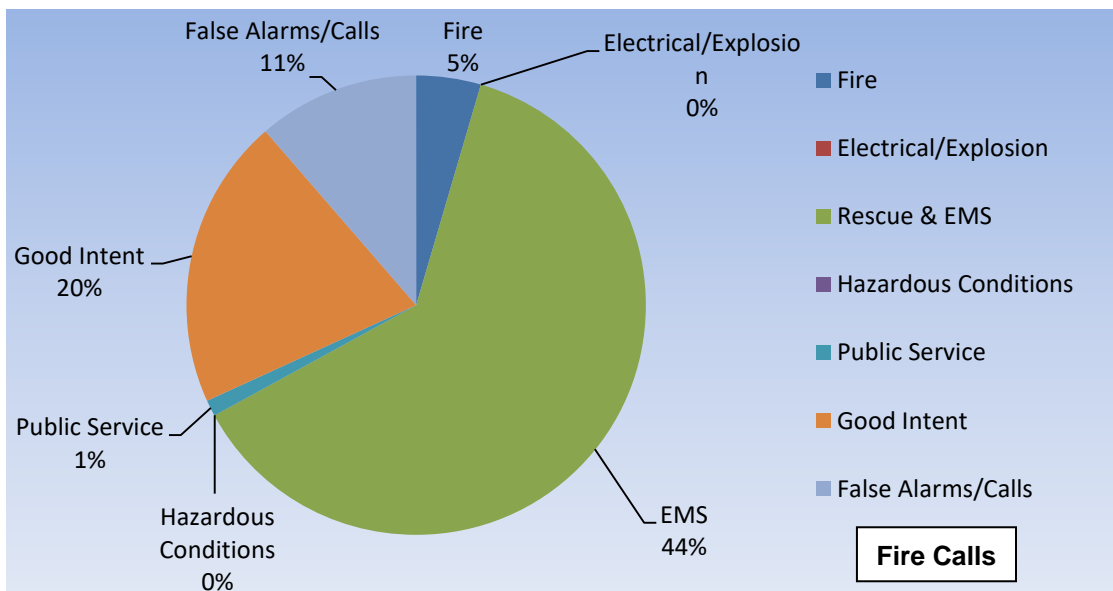
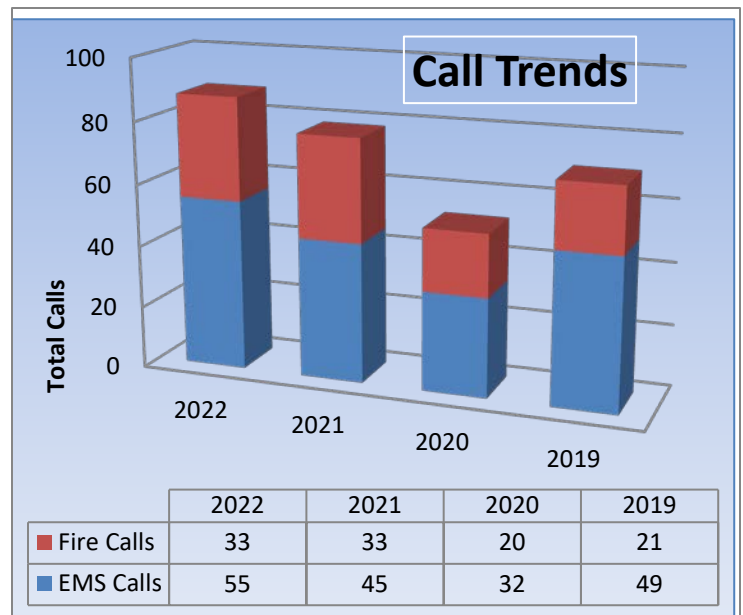
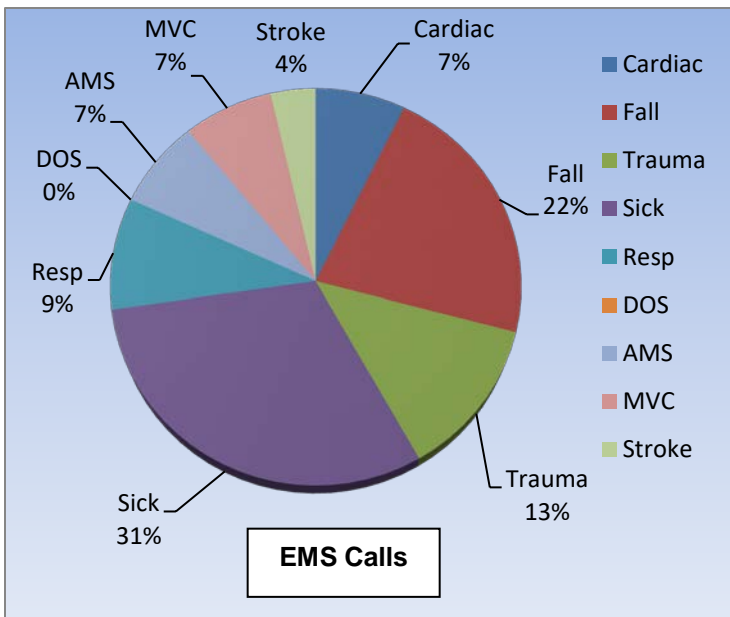
	2022-195-PR	135 Whittingham Rd SHAVANO PARK TX 78231	03/22/2022	03/22/2022	\$517.63	\$517.63	\$0.00
	2022-200-PR	117 Cliffside Dr Shavano Park TX 78231	03/24/2022	03/23/2022	\$5.13	\$5.13	\$0.00
	2022-202-PR	207 Wellesley Landing Shavano park TX 78231	03/24/2022	03/24/2022	\$517.63	\$517.63	\$0.00
	2022-210-PR	310 Hampton Way Shavano Park TX 78249	03/31/2022	03/30/2022	\$158.88	\$158.88	\$0.00
	Total for Plumbing (R): 8				\$1,993.67	\$1,993.67	\$0.00
Remodel (R)	2022-164-RM	128 Wagon Trail Shavano Park TX 78231	Not Issued	03/07/2022	\$367.57		\$367.57
	2022-168-RM	310 Hampton way Shavano Park TX 78249	03/17/2022	03/09/2022	\$731.13	\$731.13	\$0.00
	2022-171-RM	109 Painted Post Shavano Park TX 78231	Not Issued	03/09/2022	\$490.00		\$490.00
	2022-186-RM	104 clifside dr Shavano park TX 78231	Not Issued	03/15/2022	\$336.00		\$336.00
	Total for Remodel (R): 4				\$1,924.70	\$731.13	\$1,193.57
Roof (R)	2022-163-RR	111 Geddington Shavano Park TX 78249	03/04/2022	03/04/2022	\$158.88	\$158.88	\$0.00
	Total for Roof (R): 1				\$158.88	\$158.88	\$0.00
Septic (R)	2022-211-SEPR	16203 NW Military HWY Shavano Park TX 78231	Not Issued	03/31/2022	\$425.00		\$425.00
	Total for Septic (R): 1				\$425.00		\$425.00
Septic Tank	2022-177-ST	128 Cliffside drive Shavano Park TX 78108	03/24/2022	03/14/2022	\$486.88	\$486.88	\$0.00
	Total for Septic Tank: 1				\$486.88	\$486.88	\$0.00
Sewer (C)	2022-178-SEWC	3002 Napier Park Shavano Park TX 78231	03/15/2022	03/14/2022	\$1,081.38	\$1,081.38	\$0.00
	Total for Sewer (C): 1				\$1,081.38	\$1,081.38	\$0.00
Swimming Pool	2022-179-SP	175 Bedingfeld Shavano Park TX 78231	04/06/2022	03/14/2022	\$722.63	\$722.63	\$0.00
	2022-180-SP	107 Penns Way Shavano Park TX 78231	Not Issued	03/14/2022	\$850.00		\$850.00
	2022-185-SP	7 Wellesley Loop Shavano Park TX 78258	03/16/2022	03/15/2022	\$722.63	\$722.63	\$0.00
	2022-205-SP	123 W Mossy Cup Shavano Park TX 78231	Not Issued	03/25/2022	\$705.00		\$705.00
	Total for Swimming Pool: 4				\$3,000.26	\$1,445.26	\$1,555.00
	Total: 57				\$18,434.80	\$14,191.23	\$4,243.57

Shavano Park Fire Department

Summary of Events for March 2022



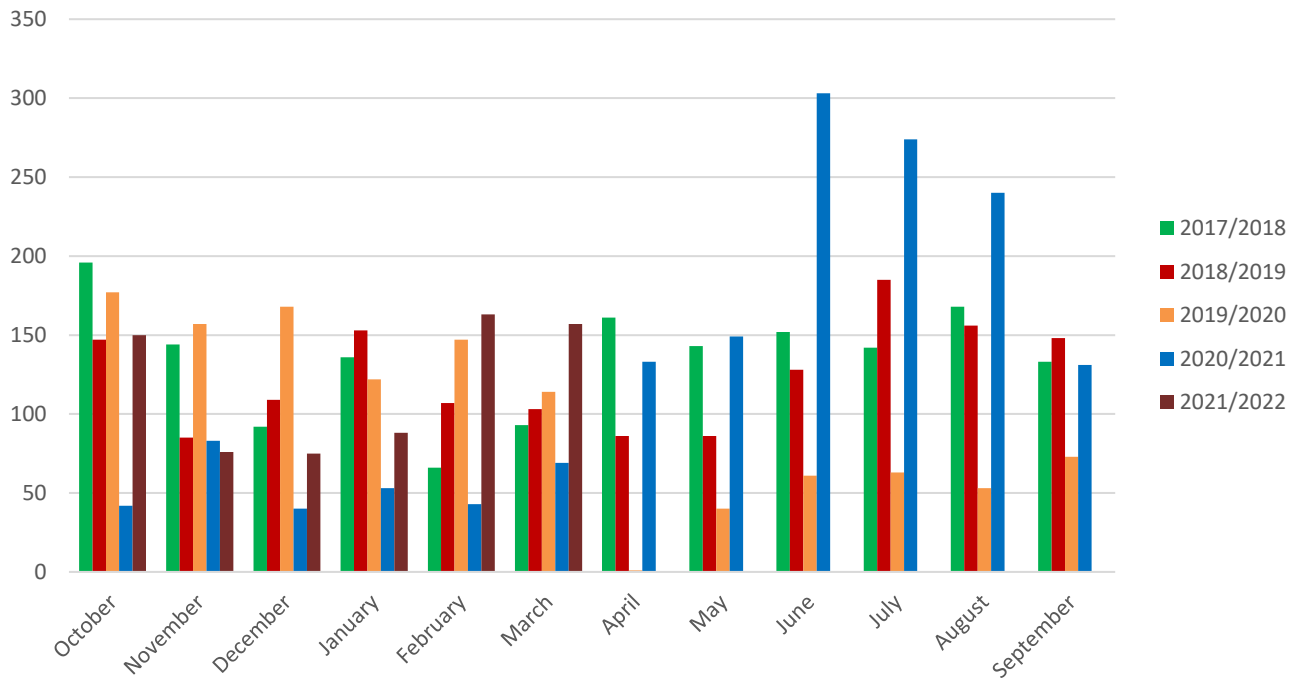
- Shavano Park FD responded to **88** requests for service in March.
- This is a **12% increase** from the previous **March**.
- Shavano Park FD responded to **15** automatic aid requests from Leon Valley, Bexar-Bulverde, and Leon Springs FD.
- Shavano Park FD received **4** automatic aid responses for Castle Hills FD and Hollywood Park FD.
- Shavano Park FD Responded/stood-by for **6** mutual aid requests from other departments
- The average response time for calls within Shavano Park is **4 minutes 21 seconds** this month.
- Fire Fighters completed a total of **218 hours of fire** and **126 hours of EMS** training in the month of March.
- Certified Fire Inspector inspected **4** commercial buildings.
- Fire crews performed **2** pre-incident fire inspections.
- Certified Plans Examiners reviewed **4** sets of commercial building/renovation plans/changes to previously submitted plans
- ALS Care (Paramedics) accounted for 65% of EMS responses in March



City of Shavano Park

Municipal Court Activity March 2022

Cases Filed Per Month

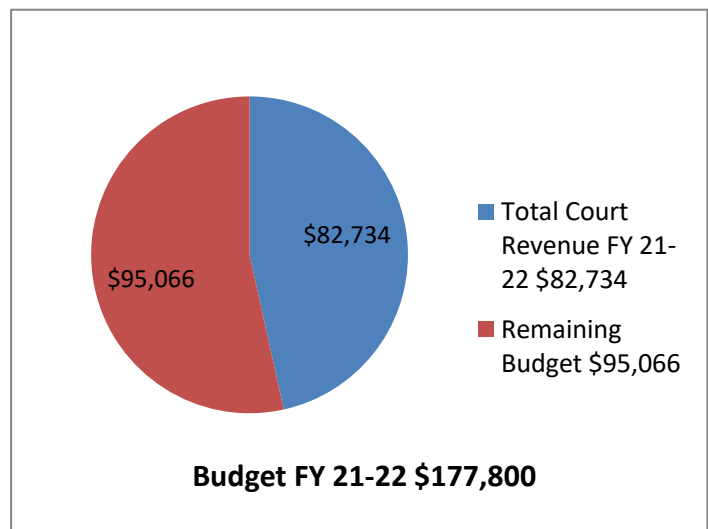


Cases Resolved	Current Month	Prior Year
Fine	31	41
Not Guilty By Judge	0	0
Guilty	29	23
Dismissed	0	0
Compliance Dismissal	26	8
Defensive Driving	14	4
Deferred Disposition	20	7
Proof of Insurance	0	3
TOTAL	120	86

There was 1 case filed in April 2020.
(Insufficient to register on the above chart)

There were no in-person Municipal Court proceedings March - May, July - December 2020 and January - February 2021 due to the coronavirus.

Court Revenue	Current 21/22	Prior 20/21
October	\$ 14,631	\$ 7,514
November	14,428	8,737
December	10,631	5,261
January	10,362	7,312
February	17,310	8,186
March	15,372	16,987
April	-	18,516
May	-	18,146
June	-	22,954
July	-	24,409
August	-	19,452
September	-	17,887
	\$ 82,734	\$ 175,361



Monthly Activity Report
City of Shavano Park Police Department
March 2022

Activity Report: 33 criminal offenses out of 19 incidents were handled by the Police Department for the month of March. 217 total incidents were handled to by the Department for 2022.

Criminal Incidents	Calendar Year					
	March	2022	2021	2020	2019	2018
Alcohol Beverage Code Violations	1	1	0	0	0	2
Arrest of Wanted Persons (Outside Agency)	3	7	27	10	18	20
Assault	2	4	11	9	4	6
Burglary Building	0	0	6	5	5	6
Burglary of Habitation	0	0	2	0	0	1
Burglary Vehicle	5	10	23	10	13	10
Criminal Mischief / Reckless Damage	0	2	17	9	9	8
Criminal Mischief Mail Box	0	1	3	0	0	0
Criminal Trespass	0	0	6	3	3	2
Cruelty to Animals	0	0	1	0	0	0
Disorderly Conduct	0	0	3	0	0	1
Deadly Conduct	0	0	1	0	0	0
Duty on Striking Fixture/Landscaping	0	1	4	0	3	1
Driving Under the Influence - Minor	1	1	1	0	0	0
Driving While Intoxicated	2	6	28	15	10	7
Driving while License Suspended / Invalid	0	0	1	1	5	3
Endangerment of Child	0	0	0	0	1	0
Engaging in Organized Crime	0	0	1	0	0	0
Evading Arrest/Escape Custody	1	2	9	5	3	5
Exploitation Child/Elderly/Disabled	0	0	1	0	0	0
Failure to Identify	0	0	0	1	1	2
Fraud / Forgery / False Reports / Tamper w/Govt. Record	2	6	12	8	7	5
Graffiti	0	0	0	1	3	1
Harassment / Retaliation / Terroristic Threat / Viol. Protect. Order	1	3	3	4	3	3
Illegal Dumping	0	0	6	0	0	0
Injury to Child/Elderly/Disabled	0	0	1	0	0	0
Property Damage/Leaving Scene of Accident	0	0	7	1	1	0
Minor In Possession Alcohol/Tobacco	2	2	3	13	0	1
Murder	0	0	1	0	0	0
Narcotics Violation (class B and up)	4	7	7	31	13	15
Narcotics Violation (class C)	3	11	17	24	15	22
Unlawful Possession/Carry Weapon	5	6	4	7	2	0
Public Intoxication	0	0	0	1	1	0
Reckless Driving	0	0	2	0	0	2
Resisting Arrest/Interference/Hindering/Unlawful Restraint	0	0	2	2	2	1
Robbery	0	0	2	2	1	0
Sexual Offense	0	0	0	1	2	0
Solicitation of a Minor / Indecency with a Minor	0	0	0	0	0	1
Stalking	0	0	2	0	0	0
Suicide	0	0	1	1	0	0
Tampering with Evidence	0	0	1	2	1	0
Theft	0	3	25	29	14	17
Theft of Mail	1	4	3	7	0	0
Theft of Motor Vehicle	0	0	5	2	0	0
Unauthorized Use of Motor Vehicle	0	2	1	4	0	0
Total Criminal Calls Handled	33	79	250	208	140	142

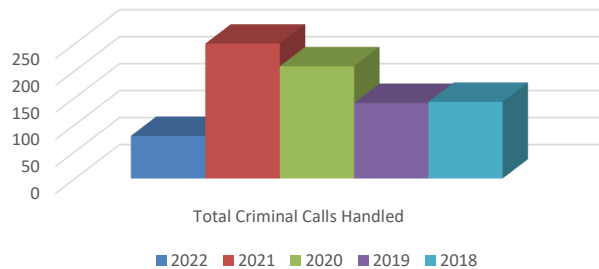
Monthly Activity Report
City of Shavano Park Police Department
March 2022

Non-Criminal Incidents

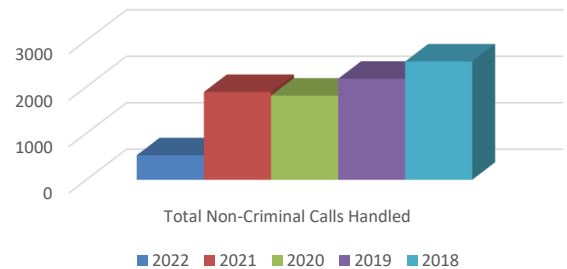
	March	Calendar Year				
		2022	2021	2020	2019	2018
Accidents Major (With Injuries)	1	3	6	2	8	7
Accidents Minor (Non-Injury)	8	19	78	36	74	69
Alarm Call	31	103	417	401	505	498
Animal Calls / Complaints	6	23	97	107	147	171
Assist Fire Department / EMS	39	99	372	373	426	444
Assist Other Law Enforcement Agencies	7	16	32	59	89	94
Assist the Public	5	16	37	80	105	77
City Ordinance Violations	5	13	47	57	34	374
permit 2 pool 1 trees 2						
Criminal Trespass Warning	0	0	10	11	10	5
Deceased Person / Natural / Unattended	2	3	17	23	15	20
Disturbance / Keep the Peace	9	20	63	71	46	59
Emergency Detention	0	1	12	12	9	4
Health & Safety Violations	0	0	0	0	0	0
Information	35	81	131	127	164	213
Missing Person / Runaway	0	1	0	3	4	0
Recovered Property / Found Property	3	6	18	11	9	8
Suspicious Activity, Circumstances, Persons, Vehicles	11	37	164	154	194	214
Traffic Hazard	1	4	30	21	72	47
Welfare Concern	7	18	69	48	65	58
911 Hang-up Calls	29	65	290	217	199	185
Total Non-Criminal Calls Handled	199	528	1890	1813	2175	2547
Officer Initiated Contacts						
Community Policing Contacts / Crime Prevention	177	748	2754	899	1496	2620
Out of Town / Patrol-By Reports	11	26	196	211	430	410
Total Officer Initiated Contacts	188	774	2950	1110	1926	3030

There was no reported gang activity for March 2022. For 2022 there have been no reported gang activity.

Criminal Calls



Non Criminal Calls



City of Shavano Park Police Department March 2022 Breakdown

Alcohol Beverage Code Violation

1. 4500 blk. Lockhill-Selma Road - open container

Assault

1. 16600 blk. N.W. Military Hwy. - aggravated assault
2. 100 blk. Bobcat Bend - assault by threat

Arrest of Wanted Person

1. 16600 blk. N.W. Military Hwy. - Bexar County warrant
2. 16400 blk. N.W. Military Hwy. - Bexar County warrant
3. 100 blk. Happy Trail - Bexar County warrant

Burglary of Vehicle

1. 100 blk. Happy Trail - no force, items taken
2. 3600 blk. Paesanos Pkwy. - force, items taken
3. 500 blk. Happy Trail - no force, nothing taken
4. 500 blk. Possum Oak - no force, items taken
5. 500 blk. Possum Oak - no force, items taken

Credit Card Abuse

1. 3600 blk. Paesanos Pkwy. - Unauthorized use of credit card
2. 4300 blk. Lockhill-Selma Road - unauthorized use of credit card

DWI

1. 4400 blk. N. Loop 1604 W. - driving under the influence
2. 4500 blk. Lockhill-Selma Road - driving under influence - minor
3. 16900 blk. N. W. Military Hwy. - driving under the influence

Evading Arrest

1. 100 blk. Elm Spring Lane - suspect fled from officers

Harrassment

1. 4400 blk. Yorkshire Court - unwanted contact

MIP

1. 16900 blk. N.W. Military Hwy. - minor in possession of tobacco
2. 4500 blk. Lockhill-Selma Road - minor in possession of alcohol

Mail Theft

1. 15900 blk. N.W. Military Hwy. - 15900 blk. N.W. Military Hwy. - forced entry, items taken

Narcotics

1. 15900 blk. N.W. Military Hwy. - possession of drug paraphernalia (class C)
2. 15500 blk. N.W. Military Hwy. - possession of marijuana (class B and up)
3. 4500 blk. Lockhill-Selma Road - possession of drug paraphernalia (class C)
4. 15500 blk. N.W. Military Hwy. - possession of controlled substance (class B and up)
5. 15500 blk. N.W. Military Hwy. - possession of controlled substance (class B and up)
6. 15500 blk. N.W. Military Hwy. - possession of drug paraphernalia (class C)
7. 16300 blk. N.W. Military Hwy. - possession of drug paraphernalia (class C)

Unlawfull Carry

1. 15500 blk. N.W. Military Hwy. - unlawful possession of firearm
2. 100 blk. Elm Spring Lane - unlawful possession of firearm
3. 100 blk. Happy Trail - unlawful possession of firearm
4. 15500 blk. N.W. Military Hwy. - unlawful possession of firearm
5. 16300 blk. N.W. Military Hwy. - unlawful possession of firearm

March 2022

Officer	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Grand Total
Warnings	10	22	15	7	11	11	0	24	22	7	10	23	19	6	13	200
Citations	7	5	0	2	19	19	1	0	18	3	9	41	31	8	2	165
Cases	25	13	18	11	10	7	12	13	22	3	21	31	13	8	6	213
Activity Totals	42	40	33	20	40	37	13	37	62	13	40	95	63	22	21	578
Vehicles Stopped	12	26	15	7	23	17	1	23	33	9	14	56	38	12	14	300
Community Policing	0	18	28	71	0	0	0	4	28	0	24	2	2	0	0	177

Benavides Cantu Casares Flores Garza Harper Martinez Mendoza Nakazono Page Quintanilla Rangel Schumacher Torres Villanueva

Officer	P	Q	R	S	T	U	V	W	X	Y	Z	Total B	Grand Total
Warnings	0	0	3	0								3	203
Citations	0	1	0	0								1	166
Cases	0	0	2	2								4	217
Activity Totals	0	1	5	2	0	0	0	0	0	0	0	8	586
Vehicles Stopped	0	1	3	0								4	304
Community Policing	0	0	0	0								0	177

Kelley Phelps Spirt Fox

CITY OF SHAVANO PARK

MONTHLY COMPARISON TO LAST YEAR # OF WATER ACCOUNTS IN EACH TIER

Tiers	Breakdown of Tiers in Thousands of Gallons	# of Units In Tier	Rate per 1,000 Gallons		MAR 2021	MAR 2022
Tier 1	0-5,000	5	\$3.07		68	175
Tier 2	5,001 - 30,000	25	\$3.40		261	371
Tier 3	30,001 - 50,000	20	\$3.83		132	111
Tier 4	50,001 - 70,000	20	\$4.58		98	27
Tier 5	70,001 - 100,000	30	\$6.29		82	16
Tier 6	Over 100,001		\$11.94		67	8
					708	708

Other Fees

	MAR 2021	MAR 2022
EAA Fee @ \$.50/ 1,000 Gallons	\$7,299.00	\$7,217.00
Debt Service Fee @ \$ 22.58	\$15,851.16	\$15,806.00

Water Svc Fee	5/8	\$5.10	\$1,402.50	\$948.60
	3/4	\$7.34	\$2,936.00	\$3,574.58
	1	\$13.06	\$222.02	\$222.02
	1 1/2	\$29.38	\$88.14	\$117.52
	2	\$52.22	\$313.32	\$261.10

Water Sales Only

\$54,242.48	\$54,466.42
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PUBLIC WORKS DEPARTMENT
Monthly Report -MARCH 2022

WATER UTILITY

- PW Staff read meters and then reread 219 meters manually
- PW Staff installed 36 new cellular meters
- PWD submitted the TCEQ Emergency Preparedness Plan for Shavano Park Water System
- PW Staff assisted TxDOT contractor connecting new water crossings at Shavano Dr./NW Military
- PW Staff repaired multiple broken pipes at Well Site 8 chlorine room
- PWD submitted the Chlorine Tier II report to TCEQ (Annual report)
- PW Staff assisted Third Coastal (TCEQ) with collecting annual and quarterly water samples
- PW Staff coordinated with water contractor regarding tie ins at Fawn/Dezavala and S. Warbler

GROUND MAINTENANCE

- PW Staff picked up trash and began mowing operations (islands and Lockhill Selma to Willow Wood tra

DRAINAGE

- PWD submitted the comments to TCEQ regarding the MS4 permit audit (Storm Water)

FACILITIES

- PW Staff pressured washed chalk stains on pavilion floor; completed inspection of the playground

STREETS

- PW Staff completed crack sealing Long Bow, Broken Bough, Turkey Creek, Pond Hill

OTHER

- PWD participated in the Town Hall meeting for the \$10M Street Bond
- PW Staff set up barricades and worked the 5k run

Water Utility	MARCH	MO	FY
# of Gallons Pumped		15,773,599	70,392,762
# of Gallons Pumped from Trinity		0	0
Total Pumped		15,773,599	70,392,762
 # of Gallons Sold		14,434,000	63,910,275
Water Lossed in gallons		1,333,099	6,657,055
Flushing		6,500	46,000
% of Loss		8.45%	9.14%
 Water Revenue		\$54,466.42	\$233,171.15
EAA Fees Collected		\$7,217.00	\$31,826.36
Water Service Fees		\$5,123.82	\$29,792.00
Debt Service Collected		\$15,806.00	\$94,813.42
Late Fees		\$852.16	\$4,466.45
Cellular Access Fee		\$8.90	\$54.29
 Water Used by City		313,000	1,263,000
Water Cost Used by City		\$2,925.86	\$10,940.72
 # of Water Complaints		1	8
# of Bill Adjustments		3	11
# of locate tickets		93	269

CITY COUNCIL STAFF SUMMARY

Meeting Date: April 25, 2022

Agenda item: 7.6.

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Presentation of March 2022 Monthly Reports

X

Attachments for Reference:

- a) March 2022 Power Point Presentation
- b) March 2022 Revenue & Expenditure Report
- c) March 2022 Monthly Check Register

BACKGROUND / HISTORY: The information provided is for the FY 2021-22 budget period, month ending March 31, 2022. The “Current Budget” column contains the original adopted budget. This summary highlights a number of key points related to the current month’s activity for the General Fund and for the Water Utility Fund. Staff is also prepared to present the accompanying power point briefing.

DISCUSSION:

10 - General Fund (Page 1 of Revenue and Expenditure Report)

As of March 31, 2022, General Fund revenues total \$4,293,296 or 73.99% of the budget. General Fund expenditures total \$2,783,281 or 47.97% of the budget with 6 months or 50% of the year complete.

Revenues (GF) (Page 2 & 3)

- Current M&O Property tax (10-599-1010) collections for the month are \$92,973, with 89.53% of the annual budgeted amount recognized to date. Collection percentage is ahead of the same period, prior year, which was 87.31% collected.
- Sales Tax revenue received this month totaled \$48,478 based on taxable sales for January 2022 reported by monthly filers.
- Franchise Fees are paid quarterly and generally received two months after the quarter end. Next receipts expected in May
- Permits and Licenses revenues total \$21,653 for the month, with \$16,978 in building permits and \$1,300 in plan review fees.
- Court fees for the month are \$14,339, less than the amount recognized in March 2021 of \$16,885, which was the first official court session since June 2020.
- Police/Fire revenues total \$15,385 for the month, including \$15,166 from the EMS billing service provider.

Expenditures (GF) (Pages 4-14)

-The Council (600) is at 48.81% spent year to date. Expenditures incurred this month include \$2,605 to Bexar County for the City's preliminary share of costs for the upcoming May election and \$531 for materials and supplies for the upcoming Arbor/Earth Day event.

-The Administration Department (601) is ahead of budget with \$75,085 spent this month or 51.99% of the annual budget utilized to date. Larger expenditures this month include \$4,335 to Bexar Appraisal District for its quarterly invoice for appraisal services (4084) and \$6,351 for repairs to multiple AC units at City Hall in Building Maintenance & Repair (5030).

-The Court Department (602) expenditures for the month are \$6,718, with 51.42% of the annual budget spent year to date, ahead of budget. The annual Incode fees in Computer Software/Incode (4075) and the liability and property insurance in 3050 and 3070 from October are contributing to the department being ahead of budget.

-The Public Works Department (603) expenditures for the month are \$40,435 with 39.63% of the annual budget utilized to date. Larger expenditures this month include \$1,000 for sod and other supplies in Prof Services – City Hall/Monuments (3014) and \$1,921 for signs and cones in Sign Maintenance (6081).

-The Fire Department (604) is under budget for day-to-day operations at \$140,945 for the month, 45.35% total spent year to date. Uniforms and Accessories (2080) includes the uniforms for the two new firefighters, Vehicle Maintenance (5020) includes \$1,223 for new tires on Service 139 and \$748 for the annual pump testing on the engine and the platform truck, and Fire Fighting Eqpt Supplies (6045) reflects \$3,811 for handline nozzles for the platform truck.

-The Police Department (605) is ahead of budget for day-to-day expenses at \$161,391 for the month and 50.96% of the budget spent year to date. No individually significant or unusual expenditures noted this month.

-The Development Services Department (607) reflects the Professional Services paid for engineering, contracted permit, sanitary, and health inspection services with March expenditures of \$9,541 and at 53.95% of the annual budgeted amount recorded to date.

20-WATER FUND

As of March 31, 2022, the Water Fund total revenues are \$444,857 or 42.67% of the total annual budgeted amount. Water Fund (Water Department & Debt Service) expenses total \$578,967 or 55.53% of the authorized budget.

Revenues (Water)

-Water consumption (5015) billed in March 2022 for the month of February 2022 is \$26,749, with 38.20% of annual budget recognized to date. This is \$5,319 less revenue recognized as compared to the same month prior year.

-The Debt Service (5018) and Water Service Fee (5019) are on target with annual budgeted amounts as these are flat fees and are not related to volume charges recognized, at 49.95% and 50.30% respectively.

-The EAA Pass Thru (5036) fees are charged to customers based on usage, \$3,836 was recorded for the month and 39.47% of the annual budgeted amount has been recognized to date.

-Lease of Water Rights (7012) – the local dentist made the quarterly payment on his water rights lease.

Expenses (Water)

Water Department (606) expenses for the day-to-day operations are a bit ahead of budget with a total of \$77,680 incurred this month, 51.61% of the annual budget utilized to date. Larger expenses this month include: \$4,315 for parts and labor to replace the water pump and hoses in the vactron in Equipment Maintenance & Repairs (5010), \$1,874 for parts/pipe shelving storage in Building Maintenance (5030), Water System Maint (6072) reflects \$3,200 for supplies related to the Northwest Military Highway project, Water System Improvements (8080) includes parts and materials for Chimney Rock, Elm Spring cul de sac and Shavano Drive service line relocation.

The next debt payments are scheduled for August and total \$62,892, including \$28,940 for the first SIB loan payment, which is all principal.

PAYROLL

The City is on a bi-weekly payroll; there have been 13 pay periods out of 26 so approximately 50% should be expensed in the line items directly related to compensation. City-wide salaries and overtime accounts are at 48.44% - a bit below expected but not unreasonable given the vacancies so far this fiscal year. Position vacancies at the end of March include three Firefighters and the Detective. Workers Comp Insurance (1037), is expensed quarterly and is at 46.65%, below expected but in line with base salaries. The next expense recognition at the end of June. TMRS (1040) expenditures for departments are at approximately 48.73%, in line with the related salaries and overtime accounts. Health insurance related line items are at approximately 48.44%, when 50.% is expected but is reasonable considering the position vacancies so far this year.

COURSES OF ACTION: None related to the report - informational.

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION: N/A



Monthly Financial Report (March 31, 2022)

**Brenda Morey,
Finance Director**



- Cash and Investments
- General Fund Overview
- General Fund Revenues
- General Fund Expenditures
- Water Fund Overview
- Water Fund Revenues & Expenses
- Special Revenue Funds
- Capital Replacement Fund

Total Cash & Investment Update *

Together We Can!



CASH AND INVESTMENTS BY FUND	March 31, 2022
General Fund (10)	\$ 3,965,367
Water Fund (20)	1,001,126
Debt Service Fund (30)	98,527
Crime Control District Fund (40)	304,641
PEG Funds (42)	128,946
Tree Protection & Beautification Fund (45)	103,059
Street Maintenance Fund (48)	746,740
Court Security/Technology (50)	70,978
Child Safety Fund (52)	1,877
American Rescue Plan Act Fund (58)	249,510
GF Capital Replacement Fund (70)	1,515,134
Total Cash & Investments **	\$ 8,185,905

***Total cash and investments represents all Funds per general ledger, not cash at bank.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

Total Cash & Investment Update *

Together We Can!



SECURITY TYPE

March 31, 2022

OPERATING BANK ACCOUNTS

Frost Bank	\$	2,292,702
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SAVINGS & BANK ACCOUNTS

Frost Bank	2,345,375
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POOLS

TexStar	\$ 2,555,289
TexPool	211,765

SUBTOTAL - POOLS

2,767,054

CERTIFICATES OF DEPOSIT

Security Service Credit Union	\$ 260,965
United SA Credit Union	262,664
Generation Credit Union	257,145

SUBTOTAL - CERTIFICATES OF DEPOSIT

780,774

Total Cash & Investments **

\$	8,185,905
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***Total cash and investments represents holdings in all Funds.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

10- General Fund Overview



Together We Can!

- General Fund current property tax collections through March 2022 are \$3,389,638, 89.53% of budget
- March 2022 Sales Tax revenue was \$48,478.
(Collections are for taxable sales during January 2022 from monthly filers)
- Building Permits and Licenses revenue for the month was \$21,653 with \$16,978 collected in building permit fees and \$1,300 collected in plan review fees.
- Major Projects/Improvements in FY 2021-22

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Striping DeZavala	\$ 35,000	\$ -	\$ 35,000	Not started
Tile & seal pavilion restrooms	\$ 3,000	\$ 1,701	\$ 1,299	Completed

Unassigned General Fund fund balance at September 30, 2021 = \$2,441,857 (Audited)

Unassigned General Fund fund balance at September 30, 2020 = \$2,360,465 (Audited)

10 - General Fund Revenues

Together We Can!



	FY 2021-22 ADOPTED BUDGET	FY 2021-22 MARCH 2022	FY 2021-22 YEAR TO DATE	FY 2021-22 % BUDGET COLLECTED
CURRENT PROPERTY TAXES	\$ 3,786,000	\$ 92,973	\$ 3,389,638	89.53%
DEL. TAXES & PENALTIES	35,000	5,812	1,134	3.24%
SALES TAX	610,000	48,478	315,722	51.76%
MIXED BEVERAGE	23,000	1,892	13,845	60.20%
FRANCHISE REVENUES	449,000	-	225,107	50.14%
PERMITS & LICENSES	407,500	21,653	173,581	42.60%
COURT FEES	169,000	14,339	75,664	44.77%
POLICE/FIRE REVENUES	167,800	15,385	63,960	38.12%
MISC/INTEREST/GRANTS	124,358	4,757	34,644	27.86%
TRANSFERS IN/FUND BAL.	30,550	-	-	0.00%
TOTAL REVENUES	\$ 5,802,208	\$ 205,289	\$ 4,293,295	73.99%

10- General Fund Expenditures

Together We Can!



	FY 2021-22 ADOPTED BUDGET	FY 2021-22 MARCH 2022	FY 2021-22 YEAR TO DATE	FY 2021-22 % BUDGET SPENT
CITY COUNCIL	\$ 41,005	\$ 3,195	\$ 20,016	48.81%
ADMINISTRATION	978,450	75,085	508,706	51.99%
COURT	96,211	6,718	49,474	51.42%
PUBLIC WORKS	663,635	40,435	262,985	39.63%
FIRE DEPARTMENT	1,971,967	140,945	894,282	45.35%
POLICE DEPARTMENT	1,960,340	161,392	998,940	50.96%
DEVELOPMENT SERVICES	90,600	9,541	48,877	53.95%
TOTAL EXPENDITURES	\$ 5,802,208	\$ 437,311	\$ 2,783,280	47.97%
REVENUES OVER/(UNDER) EXPENDITURES	\$ -	\$ (232,022)	\$ 1,510,015	

Expenditures total \$2,783,280 through March 2022 or 47.97% of budget spent with 50.0% of budget complete (6 months).

20 - Water Fund Overview



Together We Can!

- Total revenues for the fiscal year through March are \$444,857, 42.67% of budget.
- Water consumption revenue of \$26,749 for March 2022 (actual February 2022 use) is \$5,319 less than the revenue recognized when compared to the same month, prior year.
- Water Department expenses are ahead budget for the fiscal year thru March at \$427,256 with a total of 51.61% of the budget spent with 50.0% of year complete.
- Major Projects/Improvements in FY 2021-22:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Replace spider water lines in one cul de sac	\$ 30,000	\$ 3,740	\$ 26,260	In progress
Other water projects, as needed	\$ 13,050	\$ 17,173	\$ (4,123)	In progress**

**materials purchased for service line relocation

20 - Utility Fund Revenues & Expenses

Together We Can!



	FY 2021-22 ADOPTED BUDGET	FY 2021-22 MARCH 2022	FY 2021-22 YEAR TO DATE	FY 2021-22 % OF BUDGET
				<u>COLLECTED</u>
WATER CONSUMPTION	\$ 640,000	\$ 26,749	\$ 244,462	38.20%
DEBT SERVICE	189,900	15,783	94,859	49.95%
WATER SERVICE FEE	58,800	5,036	29,579	50.30%
EAA PASS THRU CHARGE	84,700	3,836	33,430	39.47%
MISC/INTEREST/GRANTS	69,262	5,729	42,527	61.40%
TOTAL REVENUES	\$ 1,042,662	\$ 57,133	\$ 444,857	42.67%
				<u>SPENT</u>
WATER DEPARTMENT	\$ 827,859	77,680	427,256	51.61%
DEBT SERVICE	214,803	-	151,711	70.63%
TOTAL EXPENSES	\$ 1,042,662	\$ 77,680	\$ 578,967	55.53%
REVENUES OVER/(UNDER) EXPENSES	\$ -	\$ (20,547)	\$ (134,110)	

Special Revenue Fund

Together We Can!



40- Crime Control Prevention District

	FY 2021-22 ADOPTED BUDGET	FY 2021-22 MARCH 2022	FY 2021-22 YEAR TO DATE	FY 2021-22 % OF BUDGET
BEGINNING FUND BALANCE	\$ 338,190	\$ 321,786	\$ 338,190	
Crime Control Sales Tax	\$ 152,500	\$ 12,102	\$ 78,529	COLLECTED 51.49%
Interest/Misc.	-	3	15	
TOTAL REVENUES	\$ 152,500	\$ 12,105	\$ 78,544	51.50%
Fire Expenditures	\$ 3,125	\$ -	\$ 624	SPENT 19.97%
Police Expenditures	135,900	4,353	86,572	63.70%
TOTAL EXPENDITURES	\$ 139,025	\$ 4,353	\$ 87,196	62.72%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 13,475	\$ 7,752	\$ (8,652)	
PROJECTED ENDING FUND BALANCE	\$ 351,665	\$ 329,538	\$ 329,538	



40 – Crime Control Prevention District

- Supported by dedicated sales tax and interest income on invested balances.
- Major Projects/Improvements in FY 2021-22:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
National Night Out	\$ 6,000	\$ 3,463	\$ 2,537	In progress
Replace two patrol vehicles	\$ 120,000	\$ 75,231	\$ 44,769	In progress
Training	\$ 6,400	\$ 6,400	\$ -	Completed

Special Revenue Fund

Together We Can!



42- PEG Fund

	FY 2021-22 ADOPTED BUDGET	FY 2021-22 MARCH 2022	FY 2021-22 YEAR TO DATE	FY 2021-22 % OF BUDGET
BEGINNING FUND BALANCE	<u>\$ 125,031</u>	<u>\$ 133,085</u>	<u>\$ 125,031</u>	
Franchise Fee- PEG	\$ 15,200	\$ -	\$ 8,194	<u>COLLECTED</u> 53.91%
Misc/Interest	-	1	6	53.91% #DIV/0!
TOTAL REVENUES	<u>\$ 15,200</u>	<u>\$ 1</u>	<u>\$ 8,200</u>	53.95%
PEG Expenditures	<u>5,800</u>	<u>-</u>	<u>145</u>	<u>SPENT</u> 2.50%
REVENUES OVER/(UNDER) EXPENDITURES	<u>\$ 9,400</u>	<u>\$ 1</u>	<u>\$ 8,055</u>	
PROJECTED ENDING FUND BALANCE	<u><u>\$ 134,431</u></u>	<u><u>\$ 133,086</u></u>	<u><u>\$ 133,086</u></u>	

Special Revenue Fund

Together We Can!



45- Tree Protection & Beautification Fund (fka Oak Wilt)

	FY 2021-22 ADOPTED BUDGET	FY 2021-22 MARCH 2022	FY 2021-22 YEAR TO DATE	FY 2021-22 % OF BUDGET
BEGINNING FUND BALANCE	\$ 99,594	\$ 102,919	\$ 99,594	
Tree Trimming Permits Revenue	\$ 12,250	\$ 140	\$ 3,465	<u>COLLECTED</u> 28.29%
Oak Wilt Expenditures	25,500	-	-	<u>SPENT</u> 0.00%
REVENUES OVER/(UNDER) EXPENDITURES	\$ (13,250)	\$ 140	\$ 3,465	
PROJECTED ENDING FUND BALANCE	<u>\$ 86,344</u>	<u>\$ 103,059</u>	<u>\$ 103,059</u>	

Special Revenue Fund

Together We Can!



48- Street Maintenance Fund

	FY 2021-22 ADOPTED BUDGET	FY 2021-22 MARCH 2022	FY 2021-22 YEAR TO DATE	FY 2021-22 % OF BUDGET
BEGINNING FUND BALANCE	\$ 702,464	\$ 769,275	\$ 702,464	
Sales Tax Revenues	\$ 152,500	\$ 12,119	\$ 78,930	COLLECTED 51.76%
Materials/Supplies	\$ 50,000	\$ 9,700	\$ 9,700	SPENT 19.40%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 102,500	\$ 2,419	\$ 69,230	
PROJECTED ENDING FUND BALANCE	\$ 804,964	\$ 771,694	\$ 771,694	

Special Revenue Fund

Together We Can!



58- American Rescue Plan Act Fund

	FY 2021-22 ADOPTED BUDGET	FY 2021-22 MARCH 2022	FY 2021-22 YEAR TO DATE	FY 2021-22 % OF BUDGET
BEGINNING FUND BALANCE	\$ 5	\$ 5	\$ 5	
ARPA Federal Funding	\$ 484,868	\$ 2,239	\$ 244,439	COLLECTED 50.41%
Interest Income	-	23	43	#DIV/0!
TOTAL REVENUES	\$ 484,868	\$ 2,262	\$ 244,482	50.42%
Administration	\$ 64,800	\$ 447	\$ 45,129	69.64%
Public Works	45,700	-	574	1.26%
Fire	149,668	-	93,455	62.44%
Police	70,000	548	35,461	50.66%
Water	154,700	1,267	69,863	45.16%
TOTAL EXPENDITURES	\$ 484,868	\$ 2,262	\$ 244,482	50.42%
REVENUES OVER/(UNDER) EXPENDITURES	\$ -	\$ -	\$ -	
PROJECTED ENDING FUND BALANCE	\$ 5	\$ 5	\$ 5	



58 – American Rescue Plan Act Fund Overview

- Supported via allocated funds from the U.S. Treasury – American Rescue Plan Act.
- Major Projects/Improvements in FY 2021-22:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
City Hall Security System	\$ 37,000	\$ 21,319	\$ 15,681	In progress
Primary Server replacement	\$ 21,600	\$ 18,108	\$ 3,492	In progress
Back up Power Supply	\$ 90,000	\$ -	\$ 90,000	Planning
(joint with Public Works & Fire Departments)				
Replace 2 Autopulse Machines	\$ 45,939	\$ 33,900	\$ 12,039	Completed
Replace Jaws of Life	\$ 35,745	\$ 37,455	\$ (1,710)	Completed
Eight Sets of Bunker Gear	\$ 21,584	\$ 20,654	\$ 930	Completed
Car/Body Worn Camera System	\$ 31,000	\$ 4,500	\$ 26,500	In progress
Duty Rifles	\$ 25,000	\$ 23,262	\$ 1,738	Completed
Cellular-Read Water Meters	\$ 154,000	\$ 69,290	\$ 84,710	In progress



70- Capital Replacement Fund

	FY 2021-22 ADOPTED BUDGET	FY 2021-22 MARCH 2022	FY 2021-22 YEAR TO DATE	FY 2021-22 % OF BUDGET
BEGINNING FUND BALANCE	\$ 1,623,230	\$ 1,531,294	\$ 1,623,230	
Interest Income	\$ 500	\$ 12	\$ 71	COLLECTED 14.20%
Transfers In - General Fund	197,340	-	-	0.00%
TOTAL REVENUES	\$ 197,840	\$ 12	\$ 71	0.04%
Administration	\$ 8,000	\$ 16,170	\$ 16,170	202.13%
Fire	94,950	-	91,995	96.89%
TOTAL EXPENDITURES	\$ 102,950	\$ 16,170	\$ 108,165	105.07%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 94,890	\$ (16,158)	\$ (108,094)	
PROJECTED ENDING FUND BALANCE	\$ 1,718,120	\$ 1,515,136	\$ 1,515,136	



70 – Capital Replacement Fund Overview

- Supported via budgeted transfers from the General Fund and interest earnings on invested balances.
- Major Projects/Improvements in FY 2021-22:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
City Hall HVAC replacement	\$ 8,000	\$ 16,170	\$ (8,170)	Completed
2 Cardiac Monitors/Defibrillators	\$ 94,950	\$ 91,995	\$ 2,955	Completed



Questions

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>5,802,208.00</u>	<u>205,288.69</u>	<u>4,293,295.59</u>	<u>1,508,912.41</u>	<u>73.99</u>
TOTAL REVENUES	<u>5,802,208.00</u>	<u>205,288.69</u>	<u>4,293,295.59</u>	<u>1,508,912.41</u>	<u>73.99</u>
<u>EXPENDITURE SUMMARY</u>					
CITY COUNCIL	41,005.00	3,195.03	20,016.04	20,988.96	48.81
ADMINISTRATION	978,450.00	75,084.81	508,705.99	469,744.01	51.99
COURT	96,211.00	6,718.06	49,474.39	46,736.61	51.42
PUBLIC WORKS	663,635.00	40,435.08	262,984.65	400,650.35	39.63
FIRE DEPARTMENT	1,971,967.00	140,945.08	894,282.31	1,077,684.69	45.35
POLICE DEPARTMENT	1,960,340.00	161,391.48	998,939.96	961,400.04	50.96
DEVELOPMENT SERVICES	<u>90,600.00</u>	<u>9,541.19</u>	<u>48,877.16</u>	<u>41,722.84</u>	<u>53.95</u>
TOTAL EXPENDITURES	<u>5,802,208.00</u>	<u>437,310.73</u>	<u>2,783,280.50</u>	<u>3,018,927.50</u>	<u>47.97</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(232,022.04)	1,510,015.09	(1,510,015.09)	0.00

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
10-599-1010 CURRENT ADVALOREM TAXES	3,786,000.00	92,972.51	3,389,637.78	396,362.22	89.53
10-599-1020 DELINQUENT ADVALOREM TAXES	20,000.00	(192.05)	(9,186.03)	29,186.03	45.93-
10-599-1030 PENALTY & INTEREST REVENUE	15,000.00	6,003.54	10,320.14	4,679.86	68.80
10-599-1040 MUNICIPAL SALES TAX	610,000.00	48,478.13	315,721.65	294,278.35	51.76
10-599-1060 MIXED BEVERAGE TAX	<u>23,000.00</u>	<u>1,891.78</u>	<u>13,845.63</u>	<u>9,154.37</u>	<u>60.20</u>
TOTAL TAXES	4,454,000.00	149,153.91	3,720,339.17	733,660.83	83.53
<u>FRANCHISE REVENUES</u>					
10-599-2020 FRANCHISE FEES - ELECTRIC	310,000.00	0.00	149,029.88	160,970.12	48.07
10-599-2022 FRANCHISE FEES - GAS	31,000.00	0.00	20,491.00	10,509.00	66.10
10-599-2024 FRANCHISE FEES - CABLE	62,000.00	0.00	33,881.90	28,118.10	54.65
10-599-2026 FRANCHISE FEES - PHONE	11,000.00	0.00	5,357.35	5,642.65	48.70
10-599-2028 FRANCHISE FEES - REFUSE	<u>35,000.00</u>	<u>0.00</u>	<u>16,347.20</u>	<u>18,652.80</u>	<u>46.71</u>
TOTAL FRANCHISE REVENUES	449,000.00	0.00	225,107.33	223,892.67	50.14
<u>PERMITS & LICENSES</u>					
10-599-3010 BUILDING PERMITS	350,000.00	16,978.30	143,310.96	206,689.04	40.95
10-599-3012 PLAN REVIEW FEES	25,000.00	1,300.00	12,190.05	12,809.95	48.76
10-599-3018 CERT OF OCCUPANCY PERMITS	4,500.00	200.00	1,000.00	3,500.00	22.22
10-599-3020 PLATTING FEES	3,000.00	0.00	400.00	2,600.00	13.33
10-599-3025 VARIANCE/RE-ZONE FEES	1,000.00	0.00	700.00	300.00	70.00
10-599-3040 CONTRACTORS' LICENSES	8,000.00	1,095.00	4,230.00	3,770.00	52.88
10-599-3045 INSPECTION FEES	7,500.00	910.00	7,020.00	480.00	93.60
10-599-3048 COMMERCIAL SIGN PERMITS	1,500.00	50.00	1,500.00	0.00	100.00
10-599-3050 GARAGE SALE & OTHER PERMITS	2,500.00	120.00	730.00	1,770.00	29.20
10-599-3055 HEALTH INSPECTIONS	<u>4,500.00</u>	<u>1,000.00</u>	<u>2,500.00</u>	<u>2,000.00</u>	<u>55.56</u>
TOTAL PERMITS & LICENSES	407,500.00	21,653.30	173,581.01	233,918.99	42.60
<u>COURT FEES</u>					
10-599-4010 MUNICIPAL COURT FINES	140,000.00	12,663.37	66,026.00	73,974.00	47.16
10-599-4021 ARREST FEES	4,500.00	362.65	2,503.37	1,996.63	55.63
10-599-4028 STATE COURT COST ALLOCATION	6,000.00	0.00	0.00	6,000.00	0.00
10-599-4030 WARRANT FEES	18,000.00	1,300.00	7,074.10	10,925.90	39.30
10-599-4036 JUDICIAL FEE - CITY	<u>500.00</u>	<u>12.90</u>	<u>60.77</u>	<u>439.23</u>	<u>12.15</u>
TOTAL COURT FEES	169,000.00	14,338.92	75,664.24	93,335.76	44.77
<u>POLICE/FIRE REVENUES</u>					
10-599-6010 POLICE REPORT REVENUE	300.00	18.50	92.50	207.50	30.83
10-599-6030 POLICE DEPT. REVENUE	2,500.00	0.00	21.00	2,479.00	0.84
10-599-6060 EMS FEES	<u>165,000.00</u>	<u>15,366.25</u>	<u>63,846.19</u>	<u>101,153.81</u>	<u>38.69</u>
TOTAL POLICE/FIRE REVENUES	167,800.00	15,384.75	63,959.69	103,840.31	38.12

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MISC./GRANTS/INTEREST</u>					
10-599-7000 INTEREST INCOME	7,500.00	634.90	1,701.14	5,798.86	22.68
10-599-7024 BEXAR COUNTY	20,000.00	0.00	0.00	20,000.00	0.00
10-599-7025 US DOJ VEST GRANT	3,000.00	0.00	0.00	3,000.00	0.00
10-599-7030 FORESTRY SERVICE GRANT	5,000.00	0.00	0.00	5,000.00	0.00
10-599-7040 PUBLIC RECORDS REVENUE	0.00	0.00	298.12 (298.12)	0.00
10-599-7050 ADMINISTRATIVE INCOME	15,108.00	396.59	2,422.54	12,685.46	16.03
10-599-7055 BEXAR COUNTY ELECTION	300.00	0.00	238.36	61.64	79.45
10-599-7060 CC SERVICE FEES	7,000.00	652.64	3,847.12	3,152.88	54.96
10-599-7070 RECYCLING REVENUE	4,200.00	0.00	0.00	4,200.00	0.00
10-599-7072 PAVILION RENTAL	5,000.00	440.00	2,785.00	2,215.00	55.70
10-599-7075 SITE LEASE/LICENSE FEES	27,750.00	2,583.68	14,602.08	13,147.92	52.62
10-599-7085 DONATIONS- POLICE DEPT	0.00	50.00	50.00 (50.00)	0.00
10-599-7086 DONATIONS- ADMINISTRATION	2,500.00	0.00	2,000.00	500.00	80.00
10-599-7090 SALE OF CITY ASSETS	27,000.00	0.00	810.00	26,190.00	3.00
10-599-7097 INSURANCE PROCEEDS	<u>0.00</u>	<u>0.00</u>	<u>5,889.79</u> (<u>5,889.79)</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	124,358.00	4,757.81	34,644.15	89,713.85	27.86
<u>TRANSFERS IN</u>					
10-599-8020 TRF IN -WATER FUND	22,050.00	0.00	0.00	22,050.00	0.00
10-599-8050 TRF IN -COURT RESTRICTED	<u>8,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,500.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	30,550.00	0.00	0.00	30,550.00	0.00
TOTAL NON-DEPARTMENTAL	5,802,208.00	205,288.69	4,293,295.59	1,508,912.41	73.99
TOTAL REVENUES	<u>5,802,208.00</u>	<u>205,288.69</u>	<u>4,293,295.59</u>	<u>1,508,912.41</u>	<u>73.99</u>

10 -GENERAL FUND
CITY COUNCIL

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SUPPLIES</u>					
10-600-2020 GENERAL OFFICE SUPPLIES	300.00	0.00	104.00	196.00	34.67
10-600-2035 COUNCIL/EMPLOYEE APPREC.	750.00	0.00	409.22	340.78	54.56
10-600-2037 CITY SPONSORED EVENTS	24,000.00	531.45	12,503.88	11,496.12	52.10
10-600-2040 MEETING SUPPLIES	900.00	58.50	127.45	772.55	14.16
10-600-2080 UNIFORMS	<u>0.00</u>	<u>0.00</u>	<u>168.09</u>	<u>(168.09)</u>	<u>0.00</u>
TOTAL SUPPLIES	25,950.00	589.95	13,312.64	12,637.36	51.30
<u>SERVICES</u>					
10-600-3018 CITY WIDE CLEAN UP	1,500.00	0.00	0.00	1,500.00	0.00
10-600-3020 ASSOCIATION DUES & PUBS	1,760.00	0.00	0.00	1,760.00	0.00
10-600-3030 TRAINING/EDUCATION	2,475.00	0.00	0.00	2,475.00	0.00
10-600-3040 TRAVEL/LODGING/MEALS	4,370.00	0.00	4,047.93	322.07	92.63
10-600-3090 COMMUNICATIONS SERVICES	<u>0.00</u>	<u>0.00</u>	<u>50.39</u>	<u>(50.39)</u>	<u>0.00</u>
TOTAL SERVICES	10,105.00	0.00	4,098.32	6,006.68	40.56
<u>CONTRACTUAL</u>					
10-600-4088 ELECTION SERVICES	<u>3,750.00</u>	<u>2,605.08</u>	<u>2,605.08</u>	<u>1,144.92</u>	<u>69.47</u>
TOTAL CONTRACTUAL	3,750.00	2,605.08	2,605.08	1,144.92	69.47
<u>CAPITAL OUTLAY</u>					
10-600-8015 NON-CAPITAL-COMPUTER EQUIPM	<u>1,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,200.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	1,200.00	0.00	0.00	1,200.00	0.00
TOTAL CITY COUNCIL	41,005.00	3,195.03	20,016.04	20,988.96	48.81

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-601-1010 SALARIES	525,965.00	40,479.27	260,941.67	265,023.33	49.61
10-601-1015 OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
10-601-1020 MEDICARE	7,755.00	573.00	3,703.58	4,051.42	47.76
10-601-1025 TWC (SUI)	1,620.00	54.00	54.00	1,566.00	3.33
10-601-1030 HEALTH INSURANCE	36,360.00	3,030.00	18,180.00	18,180.00	50.00
10-601-1031 HSA	90.00	7.40	44.40	45.60	49.33
10-601-1033 DENTAL INSURANCE	2,848.00	237.36	1,424.24	1,423.76	50.01
10-601-1035 VISION CARE INSURANCE	427.00	36.96	221.77	205.23	51.94
10-601-1036 LIFE INSURANCE	422.00	35.10	210.60	211.40	49.91
10-601-1037 WORKERS' COMP INSURANCE	1,310.00	282.68	607.40	702.60	46.37
10-601-1040 TMRS RETIREMENT	75,735.00	5,818.07	37,205.35	38,529.65	49.13
10-601-1070 SPECIAL ALLOWANCES	<u>7,875.00</u>	<u>605.80</u>	<u>3,903.08</u>	<u>3,971.92</u>	<u>49.56</u>
TOTAL PERSONNEL	661,407.00	51,159.64	326,496.09	334,910.91	49.36
<u>SUPPLIES</u>					
10-601-2020 GENERAL OFFICE SUPPLIES	6,800.00	258.04	4,128.33	2,671.67	60.71
10-601-2025 BENEFITS CITYWIDE	1,500.00	0.00	0.00	1,500.00	0.00
10-601-2030 POSTAGE/METER RENTAL	14,004.00	1,250.30	6,725.08	7,278.92	48.02
10-601-2035 EMPLOYEE APPRECIATION	1,300.00	0.00	639.01	660.99	49.15
10-601-2050 PRINTING & COPYING	1,300.00	0.00	267.50	1,032.50	20.58
10-601-2060 MED EXAMS/SCREENING/TESTING	1,000.00	0.00	0.00	1,000.00	0.00
10-601-2070 JANITORIAL SUPPLIES	<u>1,250.00</u>	<u>425.10</u>	<u>961.83</u>	<u>288.17</u>	<u>76.95</u>
TOTAL SUPPLIES	27,154.00	1,933.44	12,721.75	14,432.25	46.85
<u>SERVICES</u>					
10-601-3010 ADVERTISING EXPENSE	5,750.00	93.25	1,399.75	4,350.25	24.34
10-601-3012 PROF. SERVICES-ENGINEERS	5,000.00	197.50	197.50	4,802.50	3.95
10-601-3013 PROFESSIONAL SERVICES	1,950.00	0.00	0.00	1,950.00	0.00
10-601-3015 PROF. SERVICES-LEGAL	40,000.00	1,576.20	14,316.17	25,683.83	35.79
10-601-3016 CODIFICATION EXPENSE	4,500.00	0.00	4,605.00 (105.00)	102.33
10-601-3020 ASSOCIATION DUES & PUBL.	4,200.00	185.00	3,068.93	1,131.07	73.07
10-601-3030 TRAINING/EDUCATION	4,500.00 (285.00)	160.00	4,340.00	3.56
10-601-3040 TRAVEL/MILEAGE/LODGING/PERD	3,000.00	0.00	2,447.06	552.94	81.57
10-601-3050 LIABILITY INSURANCE	14,300.00	520.00	14,841.79 (541.79)	103.79
10-601-3070 PROPERTY INSURANCE	1,375.00	0.00	1,362.21	12.79	99.07
10-601-3075 BANK/CREDIT CARD FEES	6,000.00	807.09	4,702.49	1,297.51	78.37
10-601-3080 SPECIAL SERVICES	2,000.00	250.00	1,500.00	500.00	75.00
10-601-3085 WEBSITE TECHNOLOGY	2,500.00	0.00	2,200.00	300.00	88.00
10-601-3087 CITIZENS COMMUNICATION/EDUC	<u>8,500.00</u>	<u>588.69</u>	<u>2,234.10</u>	<u>6,265.90</u>	<u>26.28</u>
TOTAL SERVICES	103,575.00	3,932.73	53,035.00	50,540.00	51.20
<u>CONTRACTUAL</u>					
10-601-4050 DOCUMENT STORAGE/ARCHIVES	3,800.00	237.00	1,422.00	2,378.00	37.42
10-601-4060 IT SERVICES	46,700.00	3,917.43	31,140.42	15,559.58	66.68
10-601-4075 COMPUTER SOFTWARE/INCODE	11,209.00	13.00	11,046.70	162.30	98.55
10-601-4083 AUDIT SERVICES	16,600.00	0.00	14,110.00	2,490.00	85.00
10-601-4084 BEXAR COUNTY APPRAISAL DIST	17,340.00	4,335.00	8,670.00	8,670.00	50.00

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
10-601-4085 BEXAR COUNTY TAX ASSESSOR	<u>3,775.00</u>	<u>0.00</u>	<u>3,667.92</u>	<u>107.08</u>	<u>97.16</u>
TOTAL CONTRACTUAL	99,424.00	8,502.43	70,057.04	29,366.96	70.46
<u>MAINTENANCE</u>					
10-601-5005 EQUIPMENT LEASES	3,700.00	320.00	1,531.91	2,168.09	41.40
10-601-5010 EQUIPMENT MAINT & REPAIR	300.00	0.00	0.00	300.00	0.00
10-601-5015 ELECTRONIC EQPT MAINT	300.00	0.00	39.98	260.02	13.33
10-601-5030 BUILDING MAINTENANCE	<u>34,900.00</u>	<u>7,665.45</u>	<u>34,457.73</u>	<u>442.27</u>	<u>98.73</u>
TOTAL MAINTENANCE	39,200.00	7,985.45	36,029.62	3,170.38	91.91
<u>UTILITIES</u>					
10-601-7042 UTILITIES - PHONE/CELL/VOIP	<u>17,000.00</u>	<u>1,571.12</u>	<u>9,420.48</u>	<u>7,579.52</u>	<u>55.41</u>
TOTAL UTILITIES	17,000.00	1,571.12	9,420.48	7,579.52	55.41
<u>CAPITAL OUTLAY</u>					
10-601-8015 NON-CAPITAL-COMPUTER	600.00	0.00	914.77 (314.77)	152.46
10-601-8025 NON-CAPITAL-OFFICE FURN.	150.00	0.00	0.00	150.00	0.00
10-601-8026 NON-CAPITAL - FURNITURE	<u>1,000.00</u>	<u>0.00</u>	<u>31.24</u>	<u>968.76</u>	<u>3.12</u>
TOTAL CAPITAL OUTLAY	1,750.00	0.00	946.01	803.99	54.06
<u>INTERFUND TRANSFERS</u>					
10-601-9030 TRANSFER TO DEBT SERVICE FU	<u>28,940.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,940.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	28,940.00	0.00	0.00	28,940.00	0.00
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TOTAL ADMINISTRATION	978,450.00	75,084.81	508,705.99	469,744.01	51.99

10 -GENERAL FUND
COURT

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-602-1010 SALARIES	55,322.00	4,256.00	27,579.20	27,742.80	49.85
10-602-1015 OVERTIME	500.00	0.00	0.00	500.00	0.00
10-602-1020 MEDICARE	820.00	63.06	408.66	411.34	49.84
10-602-1025 TWC (SUI)	270.00	9.00	9.00	261.00	3.33
10-602-1036 LIFE INSURANCE	70.00	5.85	35.10	34.90	50.14
10-602-1037 WORKERS' COMP INSURANCE	139.00	29.95	64.70	74.30	46.55
10-602-1040 TMRS RETIREMENT	8,005.00	615.72	3,958.36	4,046.64	49.45
10-602-1070 SPECIAL ALLOWANCES	<u>1,200.00</u>	<u>92.30</u>	<u>599.95</u>	<u>600.05</u>	<u>50.00</u>
TOTAL PERSONNEL	66,326.00	5,071.88	32,654.97	33,671.03	49.23
<u>SUPPLIES</u>					
10-602-2020 OFFICE SUPPLIES	500.00	0.00	290.32	209.68	58.06
10-602-2050 PRINTING & COPYING	<u>850.00</u>	<u>0.00</u>	<u>85.50</u>	<u>764.50</u>	<u>10.06</u>
TOTAL SUPPLIES	1,350.00	0.00	375.82	974.18	27.84
<u>SERVICES</u>					
10-602-3015 JUDGE/PROSECUTOR	15,600.00	1,300.00	7,800.00	7,800.00	50.00
10-602-3020 ASSOCIATION DUES & PUBS	150.00	0.00	0.00	150.00	0.00
10-602-3030 TRAINING/EDUCATION	1,300.00	0.00	700.00	600.00	53.85
10-602-3040 TRAVEL/MILEAGE/LODGING	2,500.00	0.00	754.18	1,745.82	30.17
10-602-3050 LIABILITY INSURANCE	130.00	0.00	128.79	1.21	99.07
10-602-3070 PROPERTY INSURANCE	63.00	0.00	62.41	0.59	99.06
10-602-3075 BANK/CREDIT CARD FEES	<u>1,600.00</u>	<u>134.91</u>	<u>876.84</u>	<u>723.16</u>	<u>54.80</u>
TOTAL SERVICES	21,343.00	1,434.91	10,322.22	11,020.78	48.36
<u>CONTRACTUAL</u>					
10-602-4075 COMPUTER SOFTWARE/INCODE	<u>4,972.00</u>	<u>0.00</u>	<u>4,865.38</u>	<u>106.62</u>	<u>97.86</u>
TOTAL CONTRACTUAL	4,972.00	0.00	4,865.38	106.62	97.86
<u>UTILITIES</u>					
10-602-7042 UTILITIES - PHONE/CELL/VOIP	<u>2,220.00</u>	<u>211.27</u>	<u>1,256.00</u>	<u>964.00</u>	<u>56.58</u>
TOTAL UTILITIES	2,220.00	211.27	1,256.00	964.00	56.58
<u>CAPITAL OUTLAY</u>					
TOTAL COURT	96,211.00	6,718.06	49,474.39	46,736.61	51.42

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
10-603-1010 SALARIES	233,031.00	17,375.16	112,338.88	120,692.12	48.21
10-603-1015 OVERTIME	9,500.00	422.54	2,245.84	7,254.16	23.64
10-603-1020 MEDICARE	3,767.00	258.31	1,667.50	2,099.50	44.27
10-603-1025 TWC (SUI)	1,080.00	54.00	54.00	1,026.00	5.00
10-603-1030 HEALTH INSURANCE	29,088.00	2,424.00	14,544.00	14,544.00	50.00
10-603-1031 HSA	178.00	14.80	81.40	96.60	45.73
10-603-1033 DENTAL INSURANCE	1,633.00	125.65	749.11	883.89	45.87
10-603-1035 VISION CARE INSURANCE	325.00	26.52	159.13	165.87	48.96
10-603-1036 LIFE INSURANCE	281.00	23.40	140.40	140.60	49.96
10-603-1037 WORKERS' COMP INSURANCE	5,880.00	1,195.33	2,598.77	3,281.23	44.20
10-603-1040 TMRS RETIREMENT	36,786.00	2,602.13	16,627.71	20,158.29	45.20
10-603-1070 SPECIAL ALLOWANCES	<u>8,100.00</u>	<u>588.48</u>	<u>3,825.12</u>	<u>4,274.88</u>	<u>47.22</u>
TOTAL PERSONNEL	329,649.00	25,110.32	155,031.86	174,617.14	47.03
SUPPLIES					
10-603-2020 OFFICE SUPPLIES	1,000.00 (3.60)	112.07	887.93	11.21
10-603-2035 EMPLOYEE APPRECIATION	360.00	0.00	190.75	169.25	52.99
10-603-2050 PRINTING & COPYING	175.00	0.00	0.00	175.00	0.00
10-603-2060 MEDICAL EXAMS/SCREENINGS	200.00	0.00	0.00	200.00	0.00
10-603-2070 JANITORIAL SUPPLIES	3,000.00	0.00	237.85	2,762.15	7.93
10-603-2080 UNIFORMS	2,200.00	0.00	977.95	1,222.05	44.45
10-603-2090 SMALL TOOLS	3,500.00	640.34	2,337.71	1,162.29	66.79
10-603-2091 SAFETY GEAR	<u>1,500.00</u>	<u>224.59</u>	<u>1,064.91</u>	<u>435.09</u>	<u>70.99</u>
TOTAL SUPPLIES	11,935.00	861.33	4,921.24	7,013.76	41.23
SERVICES					
10-603-3012 PROFESSIONAL - ENGINEERING	5,000.00	405.00	405.00	4,595.00	8.10
10-603-3013 PROFESSIONAL SERVICES	31,800.00	742.84	8,616.26	23,183.74	27.10
10-603-3014 PROF SERV - CH & MONUMENTS	15,000.00	1,002.14	1,002.14	13,997.86	6.68
10-603-3020 ASSOCIATION DUES & PUBS	300.00	0.00	205.00	95.00	68.33
10-603-3030 TRAINING/EDUCATION	600.00	0.00	0.00	600.00	0.00
10-603-3040 TRAVEL/MILEAGE/LODGING/PERD	250.00	0.00	227.26	22.74	90.90
10-603-3050 LIABILITY INSURANCE	4,700.00	0.00	4,656.27	43.73	99.07
10-603-3060 UNIFORM SERVICE	2,000.00	252.67	1,556.10	443.90	77.81
10-603-3070 PROPERTY INSURANCE	<u>2,175.00</u>	<u>0.00</u>	<u>2,154.76</u>	<u>20.24</u>	<u>99.07</u>
TOTAL SERVICES	61,825.00	2,402.65	18,822.79	43,002.21	30.45
CONTRACTUAL					
10-603-4075 COMPUTER SOFTWARE	<u>1,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,200.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	1,200.00	0.00	0.00	1,200.00	0.00
MAINTENANCE					
10-603-5005 EQUIPMENT LEASES	3,500.00	0.00	465.71	3,034.29	13.31
10-603-5010 EQUIPMENT MAINT & REPAIR	12,000.00	81.28	6,537.19	5,462.81	54.48
10-603-5020 VEHICLE MAINTENANCE	7,000.00	361.73	2,314.94	4,685.06	33.07
10-603-5030 BUILDING MAINTENANCE	7,500.00	49.95	4,563.31	2,936.69	60.84
10-603-5060 VEHICLE & EQPT FUELS	<u>7,000.00</u>	<u>73.83</u>	<u>6,174.68</u>	<u>825.32</u>	<u>88.21</u>
TOTAL MAINTENANCE	37,000.00	566.79	20,055.83	16,944.17	54.20

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-603-6011 CHEMICALS	800.00	0.00	52.96	747.04	6.62
10-603-6080 STREET MAINTENANCE	31,000.00	209.32	5,515.36	25,484.64	17.79
10-603-6081 SIGN MAINTENANCE	3,000.00	1,966.60	2,592.60	407.40	86.42
10-603-6083 DRAINAGE MAINT	500.00	0.00	0.00	500.00	0.00
10-603-6084 PAVILION/PLAY/PATH MAINT	5,000.00	425.11	5,388.37 (388.37)	107.77
10-603-6085 STRIPING	35,000.00	0.00	0.00	35,000.00	0.00
10-603-6086 EAGLE SCOUT PROJECTS	<u>0.00</u>	<u>0.00</u>	<u>1,006.71</u> (<u>1,006.71)</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	75,300.00	2,601.03	14,556.00	60,744.00	19.33
<u>UTILITIES</u>					
10-603-7040 UTILITIES - ELECTRIC	38,000.00	3,396.90	18,942.63	19,057.37	49.85
10-603-7041 UTILITIES - GAS	500.00	39.11	230.00	270.00	46.00
10-603-7042 UTILITIES - PHONE	500.00	90.00	548.71 (48.71)	109.74
10-603-7044 UTILITIES - WATER	20,000.00	2,723.40	9,847.88	10,152.12	49.24
10-603-7045 STREET LIGHTS	<u>29,000.00</u>	<u>2,643.55</u>	<u>15,424.80</u>	<u>13,575.20</u>	<u>53.19</u>
TOTAL UTILITIES	88,000.00	8,892.96	44,994.02	43,005.98	51.13
<u>CAPITAL OUTLAY</u>					
10-603-8005 OFFICE FURNITURE	1,500.00	0.00	1,572.68 (72.68)	104.85
10-603-8015 NON-CAPITAL-COMPUTER	400.00	0.00	274.87	125.13	68.72
10-603-8020 NON-CAPITAL-MAINT EQPT	<u>6,650.00</u>	<u>0.00</u>	<u>2,755.36</u>	<u>3,894.64</u>	<u>41.43</u>
TOTAL CAPITAL OUTLAY	8,550.00	0.00	4,602.91	3,947.09	53.84
<u>INTERFUND TRANSFERS</u>					
10-603-9010 TRF TO CAPITAL REPLACEMENT	<u>50,176.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,176.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	50,176.00	0.00	0.00	50,176.00	0.00
TOTAL PUBLIC WORKS	663,635.00	40,435.08	262,984.65	400,650.35	39.63

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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PERSONNEL

10-604-1010 SALARIES	1,166,576.00	84,751.74	551,551.39	615,024.61	47.28
10-604-1015 OVERTIME	40,000.00	6,871.38	26,877.33	13,122.67	67.19
10-604-1020 MEDICARE	17,927.00	1,320.45	8,271.81	9,655.19	46.14
10-604-1025 TWC (SUI)	4,590.00	155.07	155.07	4,434.93	3.38
10-604-1030 HEALTH INSURANCE	123,624.00	9,696.00	56,964.00	66,660.00	46.08
10-604-1031 HSA	755.00	51.80	273.80	481.20	36.26
10-604-1033 DENTAL INSURANCE	6,653.00	511.84	3,038.64	3,614.36	45.67
10-604-1035 VISION CARE INSURANCE	1,390.00	109.52	644.79	745.21	46.39
10-604-1036 LIFE INSURANCE	1,193.00	93.60	549.90	643.10	46.09
10-604-1037 WORKERS' COMP INSURANCE	36,137.00	7,970.27	16,620.78	19,516.22	45.99
10-604-1040 TMRS RETIREMENT	175,075.00	13,269.07	83,072.49	92,002.51	47.45
10-604-1070 SPECIAL ALLOWANCES	<u>30,100.00</u>	<u>2,084.92</u>	<u>12,805.82</u>	<u>17,294.18</u>	<u>42.54</u>
TOTAL PERSONNEL	1,604,020.00	126,885.66	760,825.82	843,194.18	47.43

SUPPLIES

10-604-2020 OFFICE SUPPLIES	1,200.00	102.03	887.81	312.19	73.98
10-604-2035 EMPLOYEE APPRECIATION	765.00	0.00	0.00	765.00	0.00
10-604-2060 MEDICAL EXAMS/SCREENINGS	1,000.00	0.00	159.90	840.10	15.99
10-604-2070 JANITORIAL SUPPLIES	3,000.00	269.12	2,356.69	643.31	78.56
10-604-2080 UNIFORMS & ACCESSORIES	<u>8,500.00</u>	<u>2,018.70</u>	<u>3,959.94</u>	<u>4,540.06</u>	<u>46.59</u>
TOTAL SUPPLIES	14,465.00	2,389.85	7,364.34	7,100.66	50.91

SERVICES

10-604-3017 PROFESSIONAL - MEDICAL DIRE	5,400.00	450.00	2,700.00	2,700.00	50.00
10-604-3020 ASSOCIATION DUES & PUBS	8,420.00	145.00	5,494.30	2,925.70	65.25
10-604-3030 TRAINING/EDUCATION	7,000.00	0.00	3,682.49	3,317.51	52.61
10-604-3040 TRAVEL/MILEAGE/LODGING/PERD	4,000.00	396.84	531.48	3,468.52	13.29
10-604-3050 LIABILITY INSURANCE	26,100.00	0.00	25,857.17	242.83	99.07
10-604-3070 PROPERTY INSURANCE	14,400.00	0.00	14,266.02	133.98	99.07
10-604-3080 SPECIAL SERVICES	13,000.00	1,203.12	5,327.48	7,672.52	40.98
10-604-3090 COMMUNICATIONS SERVICES	<u>6,108.00</u>	<u>604.10</u>	<u>3,867.21</u>	<u>2,240.79</u>	<u>63.31</u>
TOTAL SERVICES	84,428.00	2,799.06	61,726.15	22,701.85	73.11

CONTRACTUAL

10-604-4045 RADIO ACCESS FEES - COSA	6,000.00	0.00	5,616.00	384.00	93.60
10-604-4075 COMPUTER SOFTWARE/MAINTENAN	<u>350.00</u>	<u>0.00</u>	<u>0.00</u>	<u>350.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	6,350.00	0.00	5,616.00	734.00	88.44

MAINTENANCE

10-604-5010 EQUIPMENT MAINT & REPAIR	5,000.00	0.00	455.98	4,544.02	9.12
10-604-5020 VEHICLE MAINTENANCE	18,100.00	2,891.66	11,489.45	6,610.55	63.48
10-604-5030 BUILDING MAINTENANCE	6,350.00	529.56	3,790.28	2,559.72	59.69
10-604-5060 VEHICLE & EQPT FUELS	<u>12,000.00</u>	<u>902.58</u>	<u>8,923.68</u>	<u>3,076.32</u>	<u>74.36</u>
TOTAL MAINTENANCE	41,450.00	4,323.80	24,659.39	16,790.61	59.49

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-604-6015 ELECTRONIC EQPT MAINT	6,500.00	159.83	2,029.81	4,470.19	31.23
10-604-6030 INVESTIGATIVE SUPPLIES/PROC	1,000.00	0.00	0.00	1,000.00	0.00
10-604-6040 EMS SUPPLIES	27,940.00 (312.09)	13,454.40	14,485.60	48.15
10-604-6045 FIRE FIGHTING EQPT SUPPLIES	10,000.00	4,033.00	4,078.90	5,921.10	40.79
10-604-6060 PPE MAINTENANCE	<u>14,750.00</u>	<u>0.00</u>	<u>7,059.68</u>	<u>7,690.32</u>	<u>47.86</u>
TOTAL DEPT MATERIALS-SERVICES	60,190.00	3,880.74	26,622.79	33,567.21	44.23
<u>UTILITIES</u>					
10-604-7044 UTILITIES - WATER	<u>2,500.00</u>	<u>165.97</u>	<u>872.76</u>	<u>1,627.24</u>	<u>34.91</u>
TOTAL UTILITIES	2,500.00	165.97	872.76	1,627.24	34.91
<u>CAPITAL OUTLAY</u>					
10-604-8010 NON-CAPITAL-ELECTRONIC EQUI	1,500.00	500.00	1,733.26 (233.26)	115.55
10-604-8015 NON-CAPITAL-COMPUTER EQUIPM	<u>4,900.00</u>	<u>0.00</u>	<u>4,861.80</u>	<u>38.20</u>	<u>99.22</u>
TOTAL CAPITAL OUTLAY	6,400.00	500.00	6,595.06 (195.06)	103.05
<u>INTERFUND TRANSFERS</u>					
10-604-9000 GRANT EXPENDITURES	5,000.00	0.00	0.00	5,000.00	0.00
10-604-9010 TRF TO CAPITAL REPLACEMENT	<u>147,164.00</u>	<u>0.00</u>	<u>0.00</u>	<u>147,164.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	152,164.00	0.00	0.00	152,164.00	0.00
TOTAL FIRE DEPARTMENT	1,971,967.00	140,945.08	894,282.31	1,077,684.69	45.35

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
10-605-1010 SALARIES	1,265,600.00	104,031.06	636,242.01	629,357.99	50.27
10-605-1015 OVERTIME	32,500.00	3,925.48	17,585.14	14,914.86	54.11
10-605-1020 MEDICARE	19,410.00	1,585.39	9,575.45	9,834.55	49.33
10-605-1025 TWC (SUI)	5,130.00	171.00	423.00	4,707.00	8.25
10-605-1030 HEALTH INSURANCE	130,896.00	10,908.00	64,842.00	66,054.00	49.54
10-605-1031 HSA	800.00	59.20	355.20	444.80	44.40
10-605-1033 DENTAL INSURANCE	7,215.00	594.62	3,529.72	3,685.28	48.92
10-605-1035 VISION CARE INSURANCE	1,485.00	124.92	741.96	743.04	49.96
10-605-1036 LIFE INSURANCE	1,334.00	111.15	661.05	672.95	49.55
10-605-1037 WORKERS' COMP INSURANCE	33,396.00	7,700.34	16,094.73	17,301.27	48.19
10-605-1040 TMRS RETIREMENT	189,550.00	15,722.74	94,626.13	94,923.87	49.92
10-605-1070 SPECIAL ALLOWANCES	<u>40,500.00</u>	<u>3,079.80</u>	<u>19,655.70</u>	<u>20,844.30</u>	<u>48.53</u>
TOTAL PERSONNEL	1,727,816.00	148,013.70	864,332.09	863,483.91	50.02
SUPPLIES					
10-605-2020 OFFICE SUPPLIES	3,000.00	176.58	280.22	2,719.78	9.34
10-605-2035 EMPLOYEE APPRECIATION	855.00	0.00	0.00	855.00	0.00
10-605-2050 PRINTING & COPYING	1,500.00	0.00	0.00	1,500.00	0.00
10-605-2060 MEDICAL/SCREENING/TESTING/B	1,000.00	0.00	176.90	823.10	17.69
10-605-2070 JANITORIAL/BUILDING SUPPLIE	500.00	83.79	181.86	318.14	36.37
10-605-2080 UNIFORMS & ACCESSORIES	<u>27,000.00</u>	<u>1,789.96</u>	<u>5,644.02</u>	<u>21,355.98</u>	<u>20.90</u>
TOTAL SUPPLIES	33,855.00	2,050.33	6,283.00	27,572.00	18.56
SERVICES					
10-605-3020 ASSOCIATION DUES & PUBS	4,869.00	85.00	1,426.85	3,442.15	29.30
10-605-3030 TRAINING/EDUCATION	3,500.00	398.24	627.18	2,872.82	17.92
10-605-3040 TRAVEL/MILEAGE/LODGING/PERD	5,000.00	0.00	942.04	4,057.96	18.84
10-605-3050 LIABILITY INSURANCE	22,700.00	0.00	22,488.80	211.20	99.07
10-605-3060 UNIFORM MAINTENANCE	6,000.00	361.39	2,299.03	3,700.97	38.32
10-605-3071 PROPERTY INSURANCE	9,350.00	0.00	9,263.01	86.99	99.07
10-605-3072 ANIMAL CONTROL SERVICES	12,500.00	1,155.69	6,155.69	6,344.31	49.25
10-605-3087 CITIZENS COMMUNICATION/ED	500.00	0.00	165.00	335.00	33.00
10-605-3090 COMMUNICATIONS SERVICES	<u>9,600.00</u>	<u>878.49</u>	<u>4,435.32</u>	<u>5,164.68</u>	<u>46.20</u>
TOTAL SERVICES	74,019.00	2,878.81	47,802.92	26,216.08	64.58
CONTRACTUAL					
10-605-4045 CONTRACT/RADIO FEES COSA	8,000.00	0.00	7,560.00	440.00	94.50
10-605-4075 COMPUTER SOFTWARE/INCODE	<u>19,000.00</u>	<u>33.00</u>	<u>14,859.09</u>	<u>4,140.91</u>	<u>78.21</u>
TOTAL CONTRACTUAL	27,000.00	33.00	22,419.09	4,580.91	83.03
MAINTENANCE					
10-605-5005 EQUIPMENT LEASES	2,000.00	133.67	1,189.63	810.37	59.48
10-605-5010 EQUIPMENT MAINT & REPAIR	2,000.00	45.00	1,231.33	768.67	61.57
10-605-5015 ELECTRONIC EQPT MAINT	5,350.00	28.94	868.36	4,481.64	16.23
10-605-5020 VEHICLE MAINTENANCE	30,000.00	1,818.11	12,920.95	17,079.05	43.07
10-605-5030 BUILDING MAINTENANCE	0.00	804.65	2,428.62	(2,428.62)	0.00
10-605-5060 VEHICLE & EQPT FUELS	<u>36,000.00</u>	<u>4,803.43</u>	<u>30,750.70</u>	<u>5,249.30</u>	<u>85.42</u>
TOTAL MAINTENANCE	75,350.00	7,633.80	49,389.59	25,960.41	65.55

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-605-6030 INVESTIGATIVE SUPPLIES	5,000.00	282.25	2,082.03	2,917.97	41.64
10-605-6032 POLICE SAFETY SUPPLIES	3,000.00	158.36	666.88	2,333.12	22.23
10-605-6035 FIREARMS EQUIPMENT/SUPPLIES	<u>8,800.00</u>	<u>0.00</u>	<u>3,637.53</u>	<u>5,162.47</u>	<u>41.34</u>
TOTAL DEPT MATERIALS-SERVICES	16,800.00	440.61	6,386.44	10,413.56	38.01
<u>UTILITIES</u>					
10-605-7042 UTILITES- PHONE	<u>5,100.00</u>	<u>341.23</u>	<u>2,029.42</u>	<u>3,070.58</u>	<u>39.79</u>
TOTAL UTILITIES	5,100.00	341.23	2,029.42	3,070.58	39.79
<u>CAPITAL OUTLAY</u>					
10-605-8015 NON-CAPITAL-COMPUTER EQUIP.	<u>400.00</u>	<u>0.00</u>	<u>297.41</u>	<u>102.59</u>	<u>74.35</u>
TOTAL CAPITAL OUTLAY	400.00	0.00	297.41	102.59	74.35
<u>INTERFUND TRANSFERS</u>					
TOTAL POLICE DEPARTMENT	1,960,340.00	161,391.48	998,939.96	961,400.04	50.96

10 -GENERAL FUND
DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SUPPLIES</u>					
10-607-2020 OFFICE SUPPLIES	100.00	171.19	272.16 (172.16)	272.16
10-607-2050 PRINTING & COPYING	<u>750.00</u>	<u>90.00</u>	<u>90.00</u>	<u>660.00</u>	<u>12.00</u>
TOTAL SUPPLIES	850.00	261.19	362.16	487.84	42.61
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<u>SERVICES</u>					
10-607-3012 PROF -ENGINEERING REVIEW	2,000.00	0.00	0.00	2,000.00	0.00
10-607-3015 PROF -BLDG INSPECTION SERVI	75,000.00	9,100.00	45,975.00	29,025.00	61.30
10-607-3016 PROF -HEALTH INSPECTOR	2,000.00	180.00	1,260.00	740.00	63.00
10-607-3017 PROF -SANITARY INSPECTION S	<u>4,000.00</u>	<u>0.00</u>	<u>1,280.00</u>	<u>2,720.00</u>	<u>32.00</u>
TOTAL SERVICES	83,000.00	9,280.00	48,515.00	34,485.00	58.45
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<u>CONTRACTUAL</u>					
10-607-4075 COMPUTER SOFTWARE/MAINTENAN	<u>6,750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6,750.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	6,750.00	0.00	0.00	6,750.00	0.00
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TOTAL DEVELOPMENT SERVICES	90,600.00	9,541.19	48,877.16	41,722.84	53.95
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TOTAL EXPENDITURES	5,802,208.00	437,310.73	2,783,280.50	3,018,927.50	47.97
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REVENUES OVER/(UNDER) EXPENDITURES	0.00 (232,022.04)	1,510,015.09 (1,510,015.09)	0.00
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CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,042,662.00</u>	<u>57,133.50</u>	<u>444,857.38</u>	<u>597,804.62</u>	<u>42.67</u>
TOTAL REVENUES	<u>1,042,662.00</u>	<u>57,133.50</u>	<u>444,857.38</u>	<u>597,804.62</u>	<u>42.67</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	827,859.00	77,680.20	427,255.94	400,603.06	51.61
DEBT SERVICE	<u>214,803.00</u>	<u>0.00</u>	<u>151,710.79</u>	<u>63,092.21</u>	<u>70.63</u>
TOTAL EXPENDITURES	<u>1,042,662.00</u>	<u>77,680.20</u>	<u>578,966.73</u>	<u>463,695.27</u>	<u>55.53</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(20,546.70)	(134,109.35)	134,109.35	0.00

20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>WATER SALES</u>					
20-599-5015 WATER CONSUMPTION	640,000.00	26,749.23	244,462.39	395,537.61	38.20
20-599-5016 LATE CHARGES	6,000.00	997.35	4,540.06	1,459.94	75.67
20-599-5018 DEBT SERVICE	189,900.00	15,783.42	94,858.58	95,041.42	49.95
20-599-5019 WATER SERVICE FEE	58,800.00	5,035.84	29,578.56	29,221.44	50.30
20-599-5036 EAA PASS THRU CHARGE	<u>84,700.00</u>	<u>3,835.50</u>	<u>33,430.36</u>	<u>51,269.64</u>	<u>39.47</u>
TOTAL WATER SALES	979,400.00	52,401.34	406,869.95	572,530.05	41.54
<u>MISC./GRANTS/INTEREST</u>					
20-599-7000 INTEREST INCOME	1,000.00	364.11	742.39	257.61	74.24
20-599-7011 OTHER INCOME	20,000.00	8.90	54.29	19,945.71	0.27
20-599-7012 LEASE OF WATER RIGHTS	15,000.00	2,000.00	19,000.00 (4,000.00)	126.67
20-599-7060 CC SERVICE FEES	4,000.00	428.72	3,219.38	780.62	80.48
20-599-7075 SITE/TOWER LEASE REVENUE	23,262.00	1,930.43	14,423.37	8,838.63	62.00
20-599-7090 SALE OF FIXED ASSETS	<u>0.00</u>	<u>0.00</u>	<u>548.00 (</u>	<u>548.00)</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	63,262.00	4,732.16	37,987.43	25,274.57	60.05
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	1,042,662.00	57,133.50	444,857.38	597,804.62	42.67
<hr/>					
TOTAL REVENUES	<u>1,042,662.00</u>	<u>57,133.50</u>	<u>444,857.38</u>	<u>597,804.62</u>	<u>42.67</u>
<hr/>					

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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PERSONNEL

20-606-1010 SALARIES	224,560.00	17,306.42	111,855.21	112,704.79	49.81
20-606-1015 OVERTIME	15,000.00	744.74	4,280.80	10,719.20	28.54
20-606-1020 MEDICARE	3,400.00	268.26	1,721.15	1,678.85	50.62
20-606-1025 TWC (SUI)	1,080.00	18.00	18.00	1,062.00	1.67
20-606-1030 HEALTH INSURANCE	29,088.00	2,424.00	14,544.00	14,544.00	50.00
20-606-1031 HSA	178.00	14.80	81.40	96.60	45.73
20-606-1033 DENTAL INSURANCE	1,535.00	125.65	749.11	785.89	48.80
20-606-1035 VISION CARE INSURANCE	330.00	27.88	167.32	162.68	50.70
20-606-1036 LIFE INSURANCE	281.00	23.40	140.40	140.60	49.96
20-606-1037 WORKERS' COMP INSURANCE	6,450.00	1,334.24	2,882.75	3,567.25	44.69
20-606-1040 TMRS RETIREMENT	33,210.00	2,689.30	17,087.31	16,122.69	51.45
20-606-1070 SPECIAL ALLOWANCES	<u>13,200.00</u>	<u>934.64</u>	<u>5,475.21</u>	<u>7,724.79</u>	<u>41.48</u>
TOTAL PERSONNEL	328,312.00	25,911.33	159,002.66	169,309.34	48.43

SUPPLIES

20-606-2020 OFFICE SUPPLIES	1,700.00	0.00	123.95	1,576.05	7.29
20-606-2030 POSTAGE	3,160.00	532.20	1,886.34	1,273.66	59.69
20-606-2035 EMPLOYEE APPRECIATION	150.00	0.00	0.00	150.00	0.00
20-606-2050 PRINTING & COPYING	600.00	232.39	232.39	367.61	38.73
20-606-2060 MED EXAMS/SCREENING/TESTING	100.00	0.00	0.00	100.00	0.00
20-606-2070 JANITORIAL SUPPLIES	100.00	0.00	0.00	100.00	0.00
20-606-2075 BANK/CREDITCARD FEES	8,000.00	516.98	4,132.48	3,867.52	51.66
20-606-2080 UNIFORMS	1,795.00	0.00	599.90	1,195.10	33.42
20-606-2090 SMALL TOOLS	2,500.00	890.43	1,849.41	650.59	73.98
20-606-2091 SAFETY SUPPLIES/EQUIPMENT	<u>1,900.00</u>	<u>0.00</u>	<u>321.97</u>	<u>1,578.03</u>	<u>16.95</u>
TOTAL SUPPLIES	20,005.00	2,172.00	9,146.44	10,858.56	45.72

SERVICES

20-606-3012 ENGINEERING SERVICES	10,000.00	0.00	7,621.92	2,378.08	76.22
20-606-3013 PROFESSIONAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
20-606-3020 ASSOCIATION DUES & PUBS	2,115.00	0.00	531.00	1,584.00	25.11
20-606-3030 TRAINING/EDUCATION	3,750.00	15.00	1,611.50	2,138.50	42.97
20-606-3040 TRAVEL/MILEAGE/LODGING/PERD	1,000.00	146.86	288.64	711.36	28.86
20-606-3050 INSURANCE - LIABILITY	4,830.00	0.00	4,785.06	44.94	99.07
20-606-3060 UNIFORM SERVICES	3,000.00	252.63	1,669.60	1,330.40	55.65
20-606-3070 INSURANCE - PROPERTY	2,250.00	0.00	2,229.07	20.93	99.07
20-606-3075 CONSERV. ED./REBATES	100.00	0.00	0.00	100.00	0.00
20-606-3080 SPECIAL SERVICES	1,300.00	45.63	1,149.39	150.61	88.41
20-606-3082 WATER ANALYSIS FEES	7,000.00	91.38	2,632.61	4,367.39	37.61
20-606-3090 COMMUNICATIONS SERVICES	<u>0.00</u>	<u>90.00</u>	<u>440.18</u>	<u>(440.18)</u>	<u>0.00</u>
TOTAL SERVICES	37,345.00	641.50	22,958.97	14,386.03	61.48

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CONTRACTUAL</u>					
20-606-4075 COMPUTER SOFTWARE/INCODE	13,168.00	708.45	6,161.78	7,006.22	46.79
20-606-4085 EAA -WATER MANAGEMENT FEES	<u>84,084.00</u>	<u>6,306.53</u>	<u>37,839.15</u>	<u>46,244.85</u>	<u>45.00</u>
TOTAL CONTRACTUAL	97,252.00	7,014.98	44,000.93	53,251.07	45.24
<u>MAINTENANCE</u>					
20-606-5005 EQUIPMENT LEASES	5,000.00	0.00	1,037.40	3,962.60	20.75
20-606-5010 EQUIPMENT MAINT & REPAIR	5,000.00	4,315.28	6,846.95 (1,846.95)	136.94
20-606-5015 ELECTRONIC EQPT MAINTENANCE	500.00	0.00	0.00	500.00	0.00
20-606-5020 VEHICLE MAINTENANCE	3,000.00	61.04	2,951.58	48.42	98.39
20-606-5030 BUILDING MAINTENANCE	2,500.00	1,873.91	2,922.81 (422.81)	116.91
20-606-5060 VEHICLE & EQPT FUELS	<u>4,000.00</u>	<u>263.46</u>	<u>5,223.76</u> (<u>1,223.76</u>)	<u>130.59</u>
TOTAL MAINTENANCE	20,000.00	6,513.69	18,982.50	1,017.50	94.91
<u>DEPT MATERIALS-SERVICES</u>					
20-606-6011 CHEMICALS	10,000.00	1,849.50	3,047.00	6,953.00	30.47
20-606-6050 WATER METERS & BOXES	5,000.00	0.00	0.00	5,000.00	0.00
20-606-6055 FIRE HYDRANTS & VALVES	10,000.00	0.00	7,945.47	2,054.53	79.45
20-606-6060 HUEBNER STORAGE TANK	5,000.00	450.00	1,318.75	3,681.25	26.38
20-606-6061 WELL SITE #1	8,750.00	225.00	23,008.33 (14,258.33)	262.95
20-606-6062 WELL SITE #2-EAA MONITORED	1,300.00	0.00	0.00	1,300.00	0.00
20-606-6063 WELL SITE #3-NOT OPERATION	1,800.00	0.00	18,725.43 (16,925.43)	1,040.30
20-606-6064 WELL SITE #4-NOT OPERATION	1,800.00	0.00	30,867.94 (29,067.94)	1,714.89
20-606-6065 WELL SITE #5-EDWARDS BLENDI	1,000.00	225.00	8,030.01 (7,030.01)	803.00
20-606-6066 WELL SITE #6-MUNI TRACT	4,000.00	760.00	4,198.76 (198.76)	104.97
20-606-6067 WELL SITE #7	4,000.00	225.00	2,667.27	1,332.73	66.68
20-606-6068 WELL SITE #8	4,000.00	225.00	4,364.52 (364.52)	109.11
20-606-6069 WELL SITE #9-TRINITY	1,000.00	0.00	0.00	1,000.00	0.00
20-606-6070 SCADA SYSTEM MAINTENANCE	7,000.00	0.00	81.18	6,918.82	1.16
20-606-6071 SHAVANO DRIVE PUMP STATION	15,000.00	0.00	0.00	15,000.00	0.00
20-606-6072 WATER SYSTEM MAINTENANCE	30,000.00	4,709.79	19,357.14	10,642.86	64.52
20-606-6080 STREET MAINT SUPPLIES	<u>4,000.00</u>	<u>918.00</u>	<u>3,014.00</u>	<u>986.00</u>	<u>75.35</u>
TOTAL DEPT MATERIALS-SERVICES	113,650.00	9,587.29	126,625.80 (12,975.80)	111.42
<u>UTILITIES</u>					
20-606-7040 UTILITIES - ELECTRIC	72,000.00	4,890.40	23,656.61	48,343.39	32.86
20-606-7042 UTILITIES - PHONE/CELL	1,350.00	0.00	229.49	1,120.51	17.00
20-606-7044 UTILITIES - WATER	<u>400.00</u>	<u>36.49</u>	<u>220.08</u>	<u>179.92</u>	<u>55.02</u>
TOTAL UTILITIES	73,750.00	4,926.89	24,106.18	49,643.82	32.69
<u>CAPITAL OUTLAY</u>					
20-606-8015 NON-CAPITAL - COMPUTERS	700.00	0.00	0.00	700.00	0.00
20-606-8020 NON-CAPITAL MAINTENANCE EQU	4,820.00	0.00	1,519.94	3,300.06	31.53
20-606-8080 WATER SYSTEM IMPROVEMENTS	<u>43,050.00</u>	<u>20,912.52</u>	<u>20,912.52</u>	<u>22,137.48</u>	<u>48.58</u>
TOTAL CAPITAL OUTLAY	48,570.00	20,912.52	22,432.46	26,137.54	46.19

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>INTERFUND TRANSFERS</u>					
20-606-9010 TRF TO GENERAL FUND	22,050.00	0.00	0.00	22,050.00	0.00
20-606-9020 TRF TO CAPITAL REP. FUND 72	<u>66,925.00</u>	<u>0.00</u>	<u>0.00</u>	<u>66,925.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	88,975.00	0.00	0.00	88,975.00	0.00
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TOTAL WATER DEPARTMENT	827,859.00	77,680.20	427,255.94	400,603.06	51.61

20 -WATER FUND
DEBT SERVICE

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
20-607-8016 2017 GO REFUNDING (2009) PR	70,000.00	0.00	70,000.00	0.00	100.00
20-607-8017 2017 GO REFUNDING (2009) IN	63,600.00	0.00	32,150.00	31,450.00	50.55
20-607-8030 BOND AGENT FEES	400.00	0.00	200.00	200.00	50.00
20-607-8056 2018 GO REFUNDING (2009) PR	46,238.00	0.00	46,237.50	0.50	100.00
20-607-8057 2018 GO REFUNDING (2009) IN	5,625.00	0.00	3,123.29	2,501.71	55.53
20-607-8060 SIB LOAN - PRINCIPAL	<u>28,940.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,940.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	214,803.00	0.00	151,710.79	63,092.21	70.63
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TOTAL DEBT SERVICE	214,803.00	0.00	151,710.79	63,092.21	70.63
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TOTAL EXPENDITURES	1,042,662.00	77,680.20	578,966.73	463,695.27	55.53
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (20,546.70) (134,109.35)	134,109.35	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>229,449.00</u>	<u>4,412.89</u>	<u>150,959.43</u>	<u>78,489.57</u>	<u>65.79</u>
TOTAL REVENUES	229,449.00	4,412.89	150,959.43	78,489.57	65.79
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
DEBT SERVICE	<u>229,449.00</u>	<u>0.00</u>	<u>190,837.71</u>	<u>38,611.29</u>	<u>83.17</u>
TOTAL EXPENDITURES	229,449.00	0.00	190,837.71	38,611.29	83.17
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	4,412.89	(39,878.28)	39,878.28	0.00

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
30-599-1010 CURRENT ADVALOREM TAXES	126,880.00	4,138.67	150,890.34 (24,010.34)	118.92
30-599-1020 DELINQUENT ADVALOREM TAXES	0.00 (9.14) (432.65)	432.65	0.00
30-599-1030 PENALTY & INTEREST	<u>0.00</u>	<u>267.46</u>	<u>464.70</u> (<u>464.70)</u>	<u>0.00</u>
TOTAL TAXES	126,880.00	4,396.99	150,922.39 (24,042.39)	118.95
<u>TRANSFERS IN</u>					
30-599-8010 INTEREST INCOME	0.00	15.90	37.04 (37.04)	0.00
30-599-8012 TRANSFER FROM GENERAL FUND	28,940.00	0.00	0.00	28,940.00	0.00
30-599-8030 FUND BALANCE - TRANSFER IN	<u>73,629.00</u>	<u>0.00</u>	<u>0.00</u>	<u>73,629.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	102,569.00	15.90	37.04	102,531.96	0.04
<hr/>					
TOTAL NON-DEPARTMENTAL	229,449.00	4,412.89	150,959.43	78,489.57	65.79
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TOTAL REVENUES	229,449.00	4,412.89	150,959.43	78,489.57	65.79
	=====	=====	=====	=====	=====

30 -DEBT SERVICE FUND
DEBT SERVICE

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
30-607-8056 2018 GO REFUNDING (2009) PR	178,763.00	0.00	178,762.50	0.50	100.00
30-607-8057 2018 GO REFUNDING (2009) IN	21,746.00	0.00	12,075.21	9,670.79	55.53
30-607-8060 SIB LOAN - PRINCIPAL	<u>28,940.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,940.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	229,449.00	0.00	190,837.71	38,611.29	83.17
<hr/>					
TOTAL DEBT SERVICE	229,449.00	0.00	190,837.71	38,611.29	83.17
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TOTAL EXPENDITURES	229,449.00	0.00	190,837.71	38,611.29	83.17
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	4,412.89	(39,878.28)	39,878.28	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>152,500.00</u>	<u>12,104.77</u>	<u>78,543.57</u>	<u>73,956.43</u>	<u>51.50</u>
TOTAL REVENUES	<u>152,500.00</u>	<u>12,104.77</u>	<u>78,543.57</u>	<u>73,956.43</u>	<u>51.50</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	3,125.00	0.00	624.00	2,501.00	19.97
POLICE DEPARTMENT	<u>135,900.00</u>	<u>4,352.86</u>	<u>86,571.34</u>	<u>49,328.66</u>	<u>63.70</u>
TOTAL EXPENDITURES	<u>139,025.00</u>	<u>4,352.86</u>	<u>87,195.34</u>	<u>51,829.66</u>	<u>62.72</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	13,475.00	7,751.91 (8,651.77)	22,126.77	64.21-

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
40-599-1050 SALES - CRIME CONTROL DIST	<u>152,500.00</u>	<u>12,102.43</u>	<u>78,528.77</u>	<u>73,971.23</u>	<u>51.49</u>
TOTAL TAXES	152,500.00	12,102.43	78,528.77	73,971.23	51.49
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
40-599-8005 INTEREST INCOME	<u>0.00</u>	<u>2.34</u>	<u>14.80</u>	<u>(14.80)</u>	<u>0.00</u>
TOTAL TRANSFERS IN	0.00	2.34	14.80	(14.80)	0.00
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TOTAL NON-DEPARTMENTAL	152,500.00	12,104.77	78,543.57	73,956.43	51.50
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TOTAL REVENUES	<u>152,500.00</u>	<u>12,104.77</u>	<u>78,543.57</u>	<u>73,956.43</u>	<u>51.50</u>
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
FIRE DEPARTMENT

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
40-604-3030 TRAINING/EDUCATION	<u>2,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>	<u>0.00</u>
TOTAL SERVICES	2,500.00	0.00	0.00	2,500.00	0.00
<u>CAPITAL OUTLAY</u>					
40-604-8012 NON-CAPITAL - FIREARMS/TASE	<u>625.00</u>	<u>0.00</u>	<u>624.00</u>	<u>1.00</u>	<u>99.84</u>
TOTAL CAPITAL OUTLAY	625.00	0.00	624.00	1.00	99.84
<u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL FIRE DEPARTMENT	3,125.00	0.00	624.00	2,501.00	19.97

40 -CRIME CONTROL DISTRICT
POLICE DEPARTMENT

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
40-605-3030 TRAINING/EDUCATION	6,400.00	(164.06)	6,400.00	0.00	100.00
40-605-3087 CITIZENS COMMUNICATION/EDUC	<u>7,000.00</u>	<u>636.92</u>	<u>4,100.00</u>	<u>2,900.00</u>	<u>58.57</u>
TOTAL SERVICES	13,400.00	472.86	10,500.00	2,900.00	78.36
<hr/>					
<u>CONTRACTUAL</u>					
<hr/>					
<u>CAPITAL OUTLAY</u>					
40-605-8045 CAPITAL - COMPUTER EQUIPMEN	2,500.00	0.00	840.30	1,659.70	33.61
40-605-8050 CAPITAL - VEHICLES	<u>120,000.00</u>	<u>3,880.00</u>	<u>75,231.04</u>	<u>44,768.96</u>	<u>62.69</u>
TOTAL CAPITAL OUTLAY	122,500.00	3,880.00	76,071.34	46,428.66	62.10
<hr/>					
<u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL POLICE DEPARTMENT	135,900.00	4,352.86	86,571.34	49,328.66	63.70
<hr/>					
TOTAL EXPENDITURES	139,025.00	4,352.86	87,195.34	51,829.66	62.72
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	13,475.00	7,751.91	(8,651.77)	22,126.77	64.21-
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>15,200.00</u>	<u>0.99</u>	<u>8,199.95</u>	<u>7,000.05</u>	<u>53.95</u>
TOTAL REVENUES	15,200.00	0.99	8,199.95	7,000.05	53.95
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>5,800.00</u>	<u>0.00</u>	<u>145.80</u>	<u>5,654.20</u>	<u>2.51</u>
TOTAL EXPENDITURES	5,800.00	0.00	145.80	5,654.20	2.51
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	9,400.00	0.99	8,054.15	1,345.85	85.68

42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>FRANCHISE REVENUES</u>					
42-599-2024 FRANCHISE - PEG FEES	<u>15,200.00</u>	<u>0.00</u>	<u>8,194.39</u>	<u>7,005.61</u>	<u>53.91</u>
TOTAL FRANCHISE REVENUES	15,200.00	0.00	8,194.39	7,005.61	53.91
<u>MISC./GRANTS/INTEREST</u>					
42-599-7000 INTEREST	<u>0.00</u>	<u>0.99</u>	<u>5.56</u>	<u>(5.56)</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	0.00	0.99	5.56	(5.56)	0.00
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	15,200.00	0.99	8,199.95	7,000.05	53.95
<hr/>					
TOTAL REVENUES	15,200.00	0.99	8,199.95	7,000.05	53.95
	=====	=====	=====	=====	=====

42 -PEG FUNDS
ADMINISTRATION

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
42-601-8030 CAPITAL-ELECTRONIC EQUIPMEN	<u>5,800.00</u>	<u>0.00</u>	<u>145.80</u>	<u>5,654.20</u>	<u>2.51</u>
TOTAL CAPITAL OUTLAY	5,800.00	0.00	145.80	5,654.20	2.51
<hr/>					
TOTAL ADMINISTRATION	5,800.00	0.00	145.80	5,654.20	2.51
<hr/>					
TOTAL EXPENDITURES	5,800.00	0.00	145.80	5,654.20	2.51
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	9,400.00	0.99	8,054.15	1,345.85	85.68
	=====	=====	=====	=====	=====

45 -TREE PROTECT & BEAUT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>25,500.00</u>	<u>140.00</u>	<u>3,465.00</u>	<u>22,035.00</u>	<u>13.59</u>
TOTAL REVENUES	25,500.00	140.00	3,465.00	22,035.00	13.59
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>25,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>25,500.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	25,500.00	0.00	0.00	25,500.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	140.00	3,465.00 (3,465.00)	0.00

45 -TREE PROTECT & BEAUT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>PERMITS & LICENSES</u>					
45-599-3015 TREE TRIMMING PERMITS	<u>12,250.00</u>	<u>140.00</u>	<u>3,465.00</u>	<u>8,785.00</u>	<u>28.29</u>
TOTAL PERMITS & LICENSES	12,250.00	140.00	3,465.00	8,785.00	28.29
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
45-599-8099 FUND BALANCE RESERVE	<u>13,250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>13,250.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	13,250.00	0.00	0.00	13,250.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	25,500.00	140.00	3,465.00	22,035.00	13.59
<hr/>					
TOTAL REVENUES	25,500.00	140.00	3,465.00	22,035.00	13.59
	=====	=====	=====	=====	=====

45 -TREE PROTECT & BEAUT FUND
ADMINISTRATION

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
45-601-3087 CITIZENS COMMUNICATION/EDUC	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL SERVICES	500.00	0.00	0.00	500.00	0.00
<u>DEPT MATERIALS-SERVICES</u>					
45-601-6085 SUPPLIES/MATERIAL/CHEMICALS	<u>25,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>25,000.00</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	25,000.00	0.00	0.00	25,000.00	0.00
<hr/>					
TOTAL ADMINISTRATION	25,500.00	0.00	0.00	25,500.00	0.00
<hr/>					
TOTAL EXPENDITURES	25,500.00	0.00	0.00	25,500.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	140.00	3,465.00 (3,465.00)	0.00
	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>152,500.00</u>	<u>12,119.53</u>	<u>78,930.39</u>	<u>73,569.61</u>	<u>51.76</u>
TOTAL REVENUES	152,500.00 =====	12,119.53 =====	78,930.39 =====	73,569.61 =====	51.76 =====
 <u>EXPENDITURE SUMMARY</u>					
PUBLIC WORKS	<u>50,000.00</u>	<u>9,700.00</u>	<u>9,700.00</u>	<u>40,300.00</u>	<u>19.40</u>
TOTAL EXPENDITURES	50,000.00 =====	9,700.00 =====	9,700.00 =====	40,300.00 =====	19.40 =====
REVENUES OVER/(UNDER) EXPENDITURES	102,500.00	2,419.53	69,230.39	33,269.61	67.54

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
48-599-1040 SALES - STREET MAINTENANCE	<u>152,500.00</u>	<u>12,119.53</u>	<u>78,930.39</u>	<u>73,569.61</u>	<u>51.76</u>
TOTAL TAXES	152,500.00	12,119.53	78,930.39	73,569.61	51.76
<u>PERMITS & LICENSES</u>					
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	152,500.00	12,119.53	78,930.39	73,569.61	51.76
<hr/>					
TOTAL REVENUES	<u>152,500.00</u>	<u>12,119.53</u>	<u>78,930.39</u>	<u>73,569.61</u>	<u>51.76</u>
	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>DEPT MATERIALS-SERVICES</u>					
48-603-6080 STREET MAINTENANCE	<u>50,000.00</u>	<u>9,700.00</u>	<u>9,700.00</u>	<u>40,300.00</u>	<u>19.40</u>
TOTAL DEPT MATERIALS-SERVICES	50,000.00	9,700.00	9,700.00	40,300.00	19.40
<hr/>					
TOTAL PUBLIC WORKS	50,000.00	9,700.00	9,700.00	40,300.00	19.40
<hr/>					
TOTAL EXPENDITURES	50,000.00 =====	9,700.00 =====	9,700.00 =====	40,300.00 =====	19.40 =====
REVENUES OVER/ (UNDER) EXPENDITURES	102,500.00 =====	2,419.53 =====	69,230.39 =====	33,269.61 =====	67.54 =====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>59,800.00</u>	<u>1,033.08</u>	<u>7,069.84</u>	<u>52,730.16</u>	<u>11.82</u>
TOTAL REVENUES	59,800.00	1,033.08	7,069.84	52,730.16	11.82
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
OPERATING EXPENSES	<u>58,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>58,500.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	58,500.00	0.00	0.00	58,500.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	1,300.00	1,033.08	7,069.84 (5,769.84)	543.83

50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>COURT FEES</u>					
50-599-4022 COURT EFFICIENCY REVENUE	100.00	28.15	75.80	24.20	75.80
50-599-4023 COURT SECURITY REVENUE	3,200.00	363.56	2,503.60	696.40	78.24
50-599-4024 TRUANCY PREVENTION FUND	1,200.00	305.15	2,244.67 (1,044.67)	187.06
50-599-4025 COURT TECHNOLOGY REVENUE	4,200.00	330.12	2,200.86	1,999.14	52.40
50-599-4026 JURY FUND	<u>100.00</u>	<u>6.10</u>	<u>44.91</u>	<u>55.09</u>	<u>44.91</u>
TOTAL COURT FEES	8,800.00	1,033.08	7,069.84	1,730.16	80.34
<u>TRANSFERS IN</u>					
50-599-8099 FUND BALANCE RESERVE	<u>51,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>51,000.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	51,000.00	0.00	0.00	51,000.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	59,800.00	1,033.08	7,069.84	52,730.16	11.82
<hr/>					
TOTAL REVENUES	59,800.00	1,033.08	7,069.84	52,730.16	11.82
	=====	=====	=====	=====	=====

50 -COURT RESTRICTED FUND
OPERATING EXPENSES

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
50-602-8080 CAPITAL IMPROVEMENTS	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	50,000.00	0.00	0.00	50,000.00	0.00
<u>INTERFUND TRANSFERS</u>					
50-602-9010 TRANSFER TO GENERAL FUND	<u>8,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,500.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	8,500.00	0.00	0.00	8,500.00	0.00
<hr/>					
TOTAL OPERATING EXPENSES	58,500.00	0.00	0.00	58,500.00	0.00
<hr/>					
TOTAL EXPENDITURES	58,500.00	0.00	0.00	58,500.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	1,300.00	1,033.08	7,069.84	(5,769.84)	543.83
	=====	=====	=====	=====	=====

52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>5,000.00</u>	<u>291.35</u>	<u>1,775.96</u>	<u>3,224.04</u>	<u>35.52</u>
TOTAL REVENUES	<u>5,000.00</u>	<u>291.35</u>	<u>1,775.96</u>	<u>3,224.04</u>	<u>35.52</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	2,000.00	0.00	84.66	1,915.34	4.23
POLICE DEPARTMENT	<u>3,000.00</u>	<u>3,000.00</u>	<u>3,000.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	<u>5,000.00</u>	<u>3,000.00</u>	<u>3,084.66</u>	<u>1,915.34</u>	<u>61.69</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (2,708.65) (1,308.70)	1,308.70	0.00

52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
52-599-7010 SCHOOL CROSSING GUARD FUNDS	<u>4,000.00</u>	<u>291.35</u>	<u>1,775.96</u>	<u>2,224.04</u>	<u>44.40</u>
TOTAL MISC./GRANTS/INTEREST	4,000.00	291.35	1,775.96	2,224.04	44.40
<u>TRANSFERS IN</u>					
52-599-8089 FUND BALANCE RESERVE	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	1,000.00	0.00	0.00	1,000.00	0.00
<hr/>					
TOTAL NON DEPARTMENTAL	5,000.00	291.35	1,775.96	3,224.04	35.52
<hr/>					
TOTAL REVENUES	5,000.00	291.35	1,775.96	3,224.04	35.52
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

52 -CHILD SAFETY FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-604-3087 CITIZENS COMMUNICATION/EDUC	<u>2,000.00</u>	<u>0.00</u>	<u>84.66</u>	<u>1,915.34</u>	<u>4.23</u>
TOTAL SERVICES	2,000.00	0.00	84.66	1,915.34	4.23
<hr/>					
TOTAL FIRE DEPARTMENT	2,000.00	0.00	84.66	1,915.34	4.23

52 -CHILD SAFETY FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-605-3087 CITIZENS COMMUNICATION/EDUC	<u>3,000.00</u>	<u>3,000.00</u>	<u>3,000.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL SERVICES	3,000.00	3,000.00	3,000.00	0.00	100.00
<hr/>					
TOTAL POLICE DEPARTMENT	3,000.00	3,000.00	3,000.00	0.00	100.00
<hr/>					
TOTAL EXPENDITURES	5,000.00	3,000.00	3,084.66	1,915.34	61.69
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	(2,708.65)	(1,308.70)	1,308.70	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,500.00</u>	<u>0.00</u>	<u>1,282.25</u>	<u>217.75</u>	<u>85.48</u>
TOTAL REVENUES	<u>1,500.00</u>	<u>0.00</u>	<u>1,282.25</u>	<u>217.75</u>	<u>85.48</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
POLICE DEPARTMENT	<u>1,500.00</u>	<u>841.94</u>	<u>1,309.81</u>	<u>190.19</u>	<u>87.32</u>
TOTAL EXPENDITURES	<u>1,500.00</u>	<u>841.94</u>	<u>1,309.81</u>	<u>190.19</u>	<u>87.32</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (841.94) (27.56)	27.56	0.00

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>POLICE/FIRE REVENUES</u>					
53-599-6020 LEOSE FUNDS	<u>1,500.00</u>	<u>0.00</u>	<u>1,282.25</u>	<u>217.75</u>	<u>85.48</u>
TOTAL POLICE/FIRE REVENUES	1,500.00	0.00	1,282.25	217.75	85.48
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	1,500.00	0.00	1,282.25	217.75	85.48
<hr/>					
TOTAL REVENUES	<u>1,500.00</u>	<u>0.00</u>	<u>1,282.25</u>	<u>217.75</u>	<u>85.48</u>
	=====	=====	=====	=====	=====

53 -LEOSE
POLICE DEPARTMENT

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
53-605-3030 TRAINING/EDUCATION	<u>1,500.00</u>	<u>841.94</u>	<u>1,309.81</u>	<u>190.19</u>	<u>87.32</u>
TOTAL SERVICES	1,500.00	841.94	1,309.81	190.19	87.32
<hr/>					
TOTAL POLICE DEPARTMENT	1,500.00	841.94	1,309.81	190.19	87.32
<hr/>					
TOTAL EXPENDITURES	1,500.00	841.94	1,309.81	190.19	87.32
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (841.94) (27.56)	27.56	0.00
	=====	=====	=====	=====	=====

58 -AMER RESCUE PLAN ACT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>484,868.00</u>	<u>2,261.86</u>	<u>244,482.04</u>	<u>240,385.96</u>	<u>50.42</u>
TOTAL REVENUES	<u>484,868.00</u>	<u>2,261.86</u>	<u>244,482.04</u>	<u>240,385.96</u>	<u>50.42</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
CITY ADMINISTRATION	64,800.00	446.67	45,128.49	19,671.51	69.64
PUBLIC WORKS/GOV. BLDG.	45,700.00	0.00	573.77	45,126.23	1.26
FIRE DEPARTMENT	149,668.00	0.00	93,455.47	56,212.53	62.44
POLICE DEPARTMENT	70,000.00	547.67	35,461.02	34,538.98	50.66
WATER DEPARTMENT	<u>154,700.00</u>	<u>1,267.52</u>	<u>69,863.29</u>	<u>84,836.71</u>	<u>45.16</u>
TOTAL EXPENDITURES	<u>484,868.00</u>	<u>2,261.86</u>	<u>244,482.04</u>	<u>240,385.96</u>	<u>50.42</u>
	=====	=====	=====	=====	=====

58 -AMER RESCUE PLAN ACT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
58-599-7000 INTEREST INCOME	0.00	23.25	43.03 (43.03)	0.00
58-599-7021 ARPA FEDERAL FUNDING	<u>484,868.00</u>	<u>2,238.61</u>	<u>244,439.01</u>	<u>240,428.99</u>	<u>50.41</u>
TOTAL MISC./GRANTS/INTEREST	484,868.00	2,261.86	244,482.04	240,385.96	50.42
<hr/>					
TOTAL NON DEPARTMENTAL	484,868.00	2,261.86	244,482.04	240,385.96	50.42
<hr/>					
TOTAL REVENUES	484,868.00	2,261.86	244,482.04	240,385.96	50.42
	=====	=====	=====	=====	=====

58 -AMER RESCUE PLAN ACT FUND
CITY ADMINISTRATION

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
58-601-3087 CITIZEN COMMUNICATION	<u>3,400.00</u>	<u>0.00</u>	<u>3,400.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL SERVICES	3,400.00	0.00	3,400.00	0.00	100.00
 <u>CAPITAL OUTLAY</u>					
58-601-8015 NON CAPITAL - COMPUTERS	2,800.00	131.67	2,301.73	498.27	82.20
58-601-8030 CAPITAL - ELECTRONIC EQUIPM	37,000.00	0.00	21,318.76	15,681.24	57.62
58-601-8045 CAPITAL - COMPUTER EQUIPMEN	<u>21,600.00</u>	<u>315.00</u>	<u>18,108.00</u>	<u>3,492.00</u>	<u>83.83</u>
TOTAL CAPITAL OUTLAY	61,400.00	446.67	41,728.49	19,671.51	67.96
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TOTAL CITY ADMINISTRATION	64,800.00	446.67	45,128.49	19,671.51	69.64

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

58 -AMER RESCUE PLAN ACT FUND
PUBLIC WORKS/GOV. BLDG.

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
58-603-8015 NON CAPITAL - COMPUTERS	700.00	0.00	573.77	126.23	81.97
58-603-8081 CAPITAL - BUILDINGS	<u>45,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>45,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	45,700.00	0.00	573.77	45,126.23	1.26
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TOTAL PUBLIC WORKS/GOV. BLDG.	45,700.00	0.00	573.77	45,126.23	1.26

58 -AMER RESCUE PLAN ACT FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
58-604-8015 NON CAPITAL - COMPUTERS	1,400.00	0.00	1,446.17 (46.17)	103.30
58-604-8040 CAPITAL - FIRE EQUIPMENT	103,268.00	0.00	92,009.30	11,258.70	89.10
58-604-8081 CAPITAL - BUILDING	<u>45,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>45,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	149,668.00	0.00	93,455.47	56,212.53	62.44
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TOTAL FIRE DEPARTMENT	149,668.00	0.00	93,455.47	56,212.53	62.44

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

58 -AMER RESCUE PLAN ACT FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
58-605-8015 NON CAPITAL - COMPUTERS	7,000.00	547.67	6,620.69	379.31	94.58
58-605-8030 POLICE EQUIPMENT	<u>63,000.00</u>	<u>0.00</u>	<u>28,840.33</u>	<u>34,159.67</u>	<u>45.78</u>
TOTAL CAPITAL OUTLAY	70,000.00	547.67	35,461.02	34,538.98	50.66
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TOTAL POLICE DEPARTMENT	70,000.00	547.67	35,461.02	34,538.98	50.66

58 -AMER RESCUE PLAN ACT FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
58-606-8015 NON CAPITAL - COMPUTERS	700.00	0.00	573.77	126.23	81.97
58-606-8087 WATER METERS	<u>154,000.00</u>	<u>1,267.52</u>	<u>69,289.52</u>	<u>84,710.48</u>	<u>44.99</u>
TOTAL CAPITAL OUTLAY	154,700.00	1,267.52	69,863.29	84,836.71	45.16
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TOTAL WATER DEPARTMENT	154,700.00	1,267.52	69,863.29	84,836.71	45.16
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TOTAL EXPENDITURES	484,868.00	2,261.86	244,482.04	240,385.96	50.42
	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
OTHER SOURCES	<u>197,840.00</u>	<u>11.70</u>	<u>69.97</u>	<u>197,770.03</u>	<u>0.04</u>
TOTAL REVENUES	<u>197,840.00</u>	<u>11.70</u>	<u>69.97</u>	<u>197,770.03</u>	<u>0.04</u>
<hr/>					
<u>EXPENDITURE SUMMARY</u>					
ADMIN	8,000.00	16,170.00	16,170.00	(8,170.00)	202.13
FIRE	<u>94,950.00</u>	<u>0.00</u>	<u>91,995.40</u>	<u>2,954.60</u>	<u>96.89</u>
TOTAL EXPENDITURES	<u>102,950.00</u>	<u>16,170.00</u>	<u>108,165.40</u>	<u>(5,215.40)</u>	<u>105.07</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	94,890.00	(16,158.30)	(108,095.43)	202,985.43	113.92-

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>OTHER SOURCES</u>					
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
70-599-8010 INTEREST INCOME	500.00	11.70	69.97	430.03	13.99
70-599-8020 TRF IN - GENERAL FUND	<u>197,340.00</u>	<u>0.00</u>	<u>0.00</u>	<u>197,340.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	197,840.00	11.70	69.97	197,770.03	0.04
<hr/>					
TOTAL OTHER SOURCES	197,840.00	11.70	69.97	197,770.03	0.04
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TOTAL REVENUES	197,840.00	11.70	69.97	197,770.03	0.04
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

70 -CAPITAL REPLACEMENT FUND
COUNCIL

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CONTRACTUAL</u>					

70 -CAPITAL REPLACEMENT FUND
ADMIN

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-601-8081 CAPITAL - BUILDING	<u>8,000.00</u>	<u>16,170.00</u>	<u>16,170.00</u>	(<u>8,170.00</u>)	<u>202.13</u>
TOTAL CAPITAL OUTLAY	8,000.00	16,170.00	16,170.00	(8,170.00)	202.13
<u>INTERFUND TRANSFERS</u>					
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TOTAL ADMIN	8,000.00	16,170.00	16,170.00	(8,170.00)	202.13

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

70 -CAPITAL REPLACEMENT FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>INTERFUND TRANSFERS</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>					

70 -CAPITAL REPLACEMENT FUND
FIRE

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-604-8060 EQUIPMENT	<u>94,950.00</u>	<u>0.00</u>	<u>91,995.40</u>	<u>2,954.60</u>	<u>96.89</u>
TOTAL CAPITAL OUTLAY	94,950.00	0.00	91,995.40	2,954.60	96.89
<u>INTERFUND TRANSFERS</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<hr/>					
TOTAL FIRE	94,950.00	0.00	91,995.40	2,954.60	96.89
<hr/>					
TOTAL EXPENDITURES	<u>102,950.00</u>	<u>16,170.00</u>	<u>108,165.40</u>	<u>(5,215.40)</u>	<u>105.07</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	<u>94,890.00</u>	<u>(16,158.30)</u>	<u>(108,095.43)</u>	<u>202,985.43</u>	<u>113.92-</u>
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72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>66,925.00</u>	<u>0.00</u>	<u>0.00</u>	<u>66,925.00</u>	<u>0.00</u>
TOTAL REVENUES	66,925.00	0.00	0.00	66,925.00	0.00
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	<u>110,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>110,000.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	110,000.00	0.00	0.00	110,000.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(43,075.00)	0.00	0.00	(43,075.00)	0.00

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
NON-DEPARTMENTAL					
<hr/>					
MISC./GRANTS/INTEREST					
<hr/>					
TRANSFERS IN					
72-599-8020 TRANSFER FROM WATER FUND	66,925.00	0.00	0.00	66,925.00	0.00
TOTAL TRANSFERS IN	66,925.00	0.00	0.00	66,925.00	0.00
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TOTAL NON-DEPARTMENTAL	66,925.00	0.00	0.00	66,925.00	0.00
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TOTAL REVENUES	66,925.00	0.00	0.00	66,925.00	0.00
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
 WATER DEPARTMENT

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
72-606-8080 WATER SYSTEM IMPROVEMENTS	<u>110,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>110,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	110,000.00	0.00	0.00	110,000.00	0.00
<u>INTERFUND TRANSFERS</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<hr/>					
TOTAL WATER DEPARTMENT	110,000.00	0.00	0.00	110,000.00	0.00

72 -WATER CAPITAL REPLACEMENT
DEBT SERVICE

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
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TOTAL EXPENDITURES	110,000.00	0.00	0.00	110,000.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(43,075.00)	0.00	0.00	(43,075.00)	0.00
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
ADMINISTRATION	<u>477.00</u>	<u>0.00</u>	<u>0.00</u>	<u>477.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>477.00</u>	<u>0.00</u>	<u>0.00</u>	<u>477.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>477.00</u>	<u>477.21</u>	<u>477.21</u>	(<u>0.21</u>)	<u>100.04</u>
TOTAL EXPENDITURES	<u>477.00</u>	<u>477.21</u>	<u>477.21</u>	(<u>0.21</u>)	<u>100.04</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(477.21)	(477.21)	477.21	0.00

75 -PET DOC & RESCUE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>ADMINISTRATION</u>					
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
75-599-8099 FUND BALANCE RESERVE	<u>477.00</u>	<u>0.00</u>	<u>0.00</u>	<u>477.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	477.00	0.00	0.00	477.00	0.00
<hr/>					
TOTAL ADMINISTRATION	477.00	0.00	0.00	477.00	0.00
<hr/>					
TOTAL REVENUES	477.00	0.00	0.00	477.00	0.00
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND
ADMINISTRATION

% OF YEAR COMPLETED: 50.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
PERSONNEL					
75-607-1010 EXPENSES	477.00	477.21	477.21 (0.21)	100.04
TOTAL PERSONNEL	477.00	477.21	477.21 (0.21)	100.04
<hr/>					
TOTAL ADMINISTRATION	477.00	477.21	477.21 (0.21)	100.04
<hr/>					
TOTAL EXPENDITURES	477.00	477.21	477.21 (0.21)	100.04
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (477.21)	(477.21)	477.21 0.00
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DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
3/01/22	ACH***ELEVON INC	CC FEES - PERMIT WINDOW	GENERAL FUND	CITY ADMINISTRATION	35.82
3/01/22	ACH***ELEVON INC	PERMITS - MPN ONLINE	GENERAL FUND	CITY ADMINISTRATION	771.27
3/01/22	ACH***ELEVON INC	CC FEES - COURT	GENERAL FUND	MUNICIPAL COURT	132.83
3/01/22	AMERICA EXPRESS	AMERICA EXPRESS CC FEES	GENERAL FUND	MUNICIPAL COURT	2.08
3/01/22	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	7,206.59
3/01/22	ACH***ELEVON INC	CC FEES - 5424 (OFFICE)	WATER FUND	WATER DEPARTMENT	64.24
3/01/22	ACH***ELEVON INC	CC FEES - 5425 (ONLINE)	WATER FUND	WATER DEPARTMENT	452.74
3/04/22	TX CSDU	CASE ID# 0014090289	GENERAL FUND	NON-DEPARTMENTAL	603.31
3/04/22	TX CSDU	CASE ID# 0011608980	GENERAL FUND	NON-DEPARTMENTAL	145.85
3/04/22	ACH***ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	1,255.06
3/04/22	FROST BANK	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	14,986.85
3/04/22	FROST BANK	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,930.25
3/04/22	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	103,007.76
3/04/22	FROST BANK	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	286.51
3/04/22	FROST BANK	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	31.53
3/04/22	FROST BANK	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	128.89
3/04/22	FROST BANK	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	713.55
3/04/22	FROST BANK	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	769.76
3/04/22	ACH***ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	64.94
3/04/22	FROST BANK	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	827.26
3/04/22	FROST BANK	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	131.63
3/04/22	FROST BANK	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	131.64
3/07/22	AVIANCA DE LA O	PAYMENT OF INTERN - SPRING	GENERAL FUND	CITY ADMINISTRATION	250.00
3/07/22	BEXAR APPRAISAL DISTRICT	2ND QTR FY 2022	GENERAL FUND	CITY ADMINISTRATION	4,335.00
3/07/22	INTRUDER ALERT SYSTEMS	ALAMAR MONITORING	GENERAL FUND	CITY ADMINISTRATION	35.95
3/07/22	ACH***BARCOM TECHNOLOGY	APRIL CONTRACT FEE	GENERAL FUND	CITY ADMINISTRATION	2,285.80
3/07/22	ACH***BARCOM TECHNOLOGY	APRIL BACKUP FEE	GENERAL FUND	CITY ADMINISTRATION	951.95
3/07/22	ACH***BARCOM TECHNOLOGY	APRIL EFILE BACKUP FEE	GENERAL FUND	CITY ADMINISTRATION	679.68
3/07/22	SERVICE UNIFORM	FLOOR MATS FOR CITY HALL &	GENERAL FUND	CITY ADMINISTRATION	50.25
3/07/22	SERVICE UNIFORM	FLOOR MATS FOR CITY HALL &	GENERAL FUND	CITY ADMINISTRATION	50.25
3/07/22	SERVICE UNIFORM	FLOOR MATS FOR CITY HALL &	GENERAL FUND	CITY ADMINISTRATION	54.37
3/07/22	SERVICE UNIFORM	UNIFORMS - WATER DEPT	GENERAL FUND	CITY ADMINISTRATION	54.37
3/07/22	ACH***ORKIN, INC.	FEBRUARY PEST CONTROL	GENERAL FUND	CITY ADMINISTRATION	128.00
3/07/22	GOODYEAR AUTO SERVICE CTR.	F250 INSPECTION/OIL CHANGE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	80.11
3/07/22	LOWE'S COMPANIES INC.	LOWE'S COMPANIES INC.	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	40.74
3/07/22	ACH***US BANK VOYAGER FLEET SYSTEM	FUEL - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	71.09
3/07/22	INTRUDER ALERT SYSTEMS	ALARM MONITORING	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	49.95
3/07/22	INTRUDER ALERT SYSTEMS	INTRUDER ALERT SYSTEMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	84.05-
3/07/22	INTRUDER ALERT SYSTEMS	INTRUDER ALERT SYSTEMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	35.95-
3/07/22	ACH***SUN COAST RESOURCES, INC	FUEL - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	464.77
3/07/22	CINTAS CORPORATION #2	FIRST AID REPLACEMENTS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	103.51
3/07/22	CINTAS CORPORATION #2	FIRST AID REPLACEMENTS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	63.69
3/07/22	ACH***BILL RHODES & SON LLC	PAVILLION LIGHTS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	473.25
3/07/22	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	54.23
3/07/22	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	54.23
3/07/22	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	54.23
3/07/22	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	54.23
3/07/22	GE MONEY BANK	COFFEE & ZIPLOC STORAGE BA	GENERAL FUND	FIRE DEPARTMENT	72.36
3/07/22	GE MONEY BANK	JANITOR SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	34.48
3/07/22	GE MONEY BANK	BATTERIES FOR EQUIPMENT	GENERAL FUND	FIRE DEPARTMENT	16.98
3/07/22	ACH***US BANK VOYAGER FLEET SYSTEM	FUEL - FIRE DEPT	GENERAL FUND	FIRE DEPARTMENT	774.25
3/07/22	WELDERS SUPPLY COMPANY	MEDICAL OXYGEN	GENERAL FUND	FIRE DEPARTMENT	45.50
3/07/22	ACH***SUN COAST RESOURCES, INC	FUEL - FIRE DEPT	GENERAL FUND	FIRE DEPARTMENT	289.87
3/07/22	ACH***BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	1,882.16
3/07/22	ALTEX ELECTRONICS, LTD.	COMPUTER MONITOR CABLES	GENERAL FUND	FIRE DEPARTMENT	29.90
3/07/22	HEAT SAFETY EQUIPMENT	SERVICE FEE FOR WARRANTY W	GENERAL FUND	FIRE DEPARTMENT	50.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
3/07/22	GOODYEAR AUTO SERVICE CTR.	# 517 - OIL CHANGE	GENERAL FUND	POLICE DEPARTMENT	63.49
3/07/22	GOODYEAR AUTO SERVICE CTR.	#520 - OIL CHANGE	GENERAL FUND	POLICE DEPARTMENT	63.49
3/07/22	ACCESS CONTROL SOLUTIONS	RPL KEYPAD	GENERAL FUND	POLICE DEPARTMENT	524.75
3/07/22	ACH***US BANK VOYAGER FLEET SYSTEM	FUEL - POLICE DEPT	GENERAL FUND	POLICE DEPARTMENT	4,092.61
3/07/22	INTRUDER ALERT SYSTEMS	ALARM CNTL PANEL-PROPERTY	GENERAL FUND	POLICE DEPARTMENT	804.65
3/07/22	ACH***AMAZON.COM SERVICES INC	RESPONDER BAGS,TOOSL,GUN H	GENERAL FUND	POLICE DEPARTMENT	270.00
3/07/22	ACH***LEXISNEXIS RISK SOLUTIONS	INVESTIGATION TOOL - FEBRU	GENERAL FUND	POLICE DEPARTMENT	33.00
3/07/22	COWBOY CLEANERS	DRY CLEANING OF UNIFORMS	GENERAL FUND	POLICE DEPARTMENT	436.35
3/07/22	ACH*****MICHAEL D. HARRISON	MONTHLY CONTRACT	GENERAL FUND	POLICE DEPARTMENT	1,000.00
3/07/22	MONTY JOE MCGUFFIN	INSPECTIONS HEALTH - 4	GENERAL FUND	DEVELOPMENT SERVICES	240.00
3/07/22	MONTY JOE MCGUFFIN	INSPECTIONS SEPTIC - 2	GENERAL FUND	DEVELOPMENT SERVICES	500.00
3/07/22	ACH***KFW ENGINEERS	FEE BY ORDINANCE	GENERAL FUND	DEVELOPMENT SERVICES	400.00
3/07/22	ACH***BRUCE C. BEALOR	89 INSEPTIONS, 29 PLAN RE	GENERAL FUND	DEVELOPMENT SERVICES	5,900.00
3/07/22	GE MONEY BANK	HYDRATION	WATER FUND	WATER DEPARTMENT	67.86
3/07/22	ACH***TYLER TECHNOLOGIES	FEBRUARY UTILITY BILLING	WATER FUND	WATER DEPARTMENT	128.00
3/07/22	ADVANCED WATER WELL TECHNOLOGIES	WELL #1 PLUG/TEST	WATER FUND	WATER DEPARTMENT	21,175.00
3/07/22	ACH***US BANK VOYAGER FLEET SYSTEM	FUEL - WATER DEPT	WATER FUND	WATER DEPARTMENT	330.42
3/07/22	ACH***KFW ENGINEERS	NW MILITARY WATER LINE	WATER FUND	WATER DEPARTMENT	800.00
3/07/22	ACH***KFW ENGINEERS	DIRECT REIMBURSEABLES	WATER FUND	WATER DEPARTMENT	330.00
3/07/22	ACH***SUN COAST RESOURCES, INC	FUEL - WATER DEPT	WATER FUND	WATER DEPARTMENT	230.92
3/07/22	ACH***SUN COAST RESOURCES, INC	FUEL FOR #8 DRIVE SHAFT	WATER FUND	WATER DEPARTMENT	240.60
3/07/22	ACH***SUN COAST RESOURCES, INC	FUEL FOR HUEBNER WELL	WATER FUND	WATER DEPARTMENT	254.37
3/07/22	ACH***AMAZON.COM SERVICES INC	DUMP PUMP PART	WATER FUND	WATER DEPARTMENT	51.99
3/07/22	DITCH WITCH	PARTS FOR VACTRON	WATER FUND	WATER DEPARTMENT	924.37
3/07/22	ACH***BILL RHODES & SON LLC	CHLORINE PUMP REPAIRS	WATER FUND	WATER DEPARTMENT	962.50
3/07/22	ACH***BILL RHODES & SON LLC	CHLORINE PUMP REPAIRS	WATER FUND	WATER DEPARTMENT	962.50
3/07/22	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	54.22
3/07/22	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	54.22
3/07/22	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	54.22
3/07/22	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	54.22
3/07/22	FERGUSON WATERWORKS # 1106	FIRE HYDRANTS	WATER FUND	WATER DEPARTMENT	7,945.47
3/07/22	FERGUSON WATERWORKS # 1106	TAPE	WATER FUND	WATER DEPARTMENT	63.00
3/07/22	ACH***BADGER METER, INC.	MLB HOSTING - FEBRUARY	WATER FUND	WATER DEPARTMENT	384.86
3/07/22	PROACTIVE CONSULTING, INC.	VILLANUEVA & NAKAZONO TRAI	LEOSE	POLICE DEPARTMENT	298.00
3/07/22	ACH***BARCOM TECHNOLOGY	CITY HALL SECURITY CAMERAS	AMER RESCUE PLAN A	CITY ADMINISTRATION	10,408.60
3/07/22	ACH***BARCOM TECHNOLOGY	PRIMARY SERVER UPGRADE LAB	AMER RESCUE PLAN A	CITY ADMINISTRATION	4,575.00
3/07/22	ACH***BADGER METER, INC.	WATER METERS	AMER RESCUE PLAN A	WATER DEPARTMENT	31,118.66
3/10/22	ACH***USPS	UTILITY BILLING - MARCH	WATER FUND	WATER DEPARTMENT	267.20
3/14/22	BIZDOC, INC.	LEASE AGREEMENT - MARCH	GENERAL FUND	CITY ADMINISTRATION	160.00
3/14/22	OFFICE DEPOT	TONER & CORRECTION TAPE	GENERAL FUND	CITY ADMINISTRATION	75.65
3/14/22	DARRELL S. DULLNIG	MARCH COURT DATE	GENERAL FUND	MUNICIPAL COURT	650.00
3/14/22	GERALD S. REAMEY	MARCH COURT DATE	GENERAL FUND	MUNICIPAL COURT	650.00
3/14/22	AT&T MOBILITY	PW/WATER DEPT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	76.61
3/14/22	HOME DEPOT CREDIT SERVICE	ELECTRICAL SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	100.91
3/14/22	HOME DEPOT CREDIT SERVICE	WELL MAINTENCE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1.58
3/14/22	HOME DEPOT CREDIT SERVICE	HARDWARE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	3.27
3/14/22	HOME DEPOT CREDIT SERVICE	HARDWARE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	29.52
3/14/22	O'REILLY AUTO PARTS	BATTERY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	118.87
3/14/22	AT&T MOBILITY	FIRE DEPT (8 HOTSPOT,1 TAB	GENERAL FUND	FIRE DEPARTMENT	373.03
3/14/22	HOME DEPOT CREDIT SERVICE	RPL A/C HEATING UNIT STORA	GENERAL FUND	FIRE DEPARTMENT	699.00
3/14/22	O'REILLY AUTO PARTS	CH139 OIL - B139 PUMP SWIT	GENERAL FUND	FIRE DEPARTMENT	38.95
3/14/22	DISCOUNT TIRE	S139 - RPL TIRES	GENERAL FUND	FIRE DEPARTMENT	1,222.76
3/14/22	TOP BRASS	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	169.98
3/14/22	TOP BRASS	EXCHANGE REFUND	GENERAL FUND	FIRE DEPARTMENT	30.00-
3/14/22	UPS STORE #4997	MEDICAL SUPPLY RETURN BOUN	GENERAL FUND	FIRE DEPARTMENT	110.12
3/14/22	RALPH N. TERPOLILLI	MEDICAL DIRECTION	GENERAL FUND	FIRE DEPARTMENT	450.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
3/14/22	AT&T MOBILITY	POLICE DEPT (5 PHONES)	GENERAL FUND	POLICE DEPARTMENT	196.35
3/14/22	AT&T MOBILITY	POLICE DEPT (MDT,CPT,IPAD,	GENERAL FUND	POLICE DEPARTMENT	600.00
3/14/22	AT&T MOBILITY	PENNY SUSPEND	GENERAL FUND	POLICE DEPARTMENT	0.05
3/14/22	AT&T MOBILITY	NEW HOTSPOT DEVICES	GENERAL FUND	POLICE DEPARTMENT	26.49
3/14/22	BIZDOC, INC.	PRINTING COSTS-POLICE	GENERAL FUND	POLICE DEPARTMENT	132.00
3/14/22	BIZDOC, INC.	PRINTING COSTS-POLICE OVER	GENERAL FUND	POLICE DEPARTMENT	3.71
3/14/22	SAN ANTONIO CODE BLUE POLICE SUPPLY	POLO - GARZA	GENERAL FUND	POLICE DEPARTMENT	63.00
3/14/22	ACH***AMAZON.COM SERVICES INC	STREAMLIGHT BATTERIES	GENERAL FUND	POLICE DEPARTMENT	45.00
3/14/22	ACH***AMAZON.COM SERVICES INC	MILWAUKEE TOOLS	GENERAL FUND	POLICE DEPARTMENT	27.43
3/14/22	ALAMO AREA POLICE CHIEF'S ASSOC	FOX & KELLEY MEMBERSHIP	GENERAL FUND	POLICE DEPARTMENT	85.00
3/14/22	OFFICE DEPOT	OFFICE DEPOT	GENERAL FUND	POLICE DEPARTMENT	17.08
3/14/22	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	144.91
3/14/22	AT&T MOBILITY	PW/WATER DEPT	WATER FUND	WATER DEPARTMENT	76.61
3/14/22	HOME DEPOT CREDIT SERVICE	WELL MAINTENCE	WATER FUND	WATER DEPARTMENT	34.97
3/14/22	HOME DEPOT CREDIT SERVICE	WELL MAINTENCE	WATER FUND	WATER DEPARTMENT	34.97
3/14/22	HOME DEPOT CREDIT SERVICE	WELL MAINTENCE	WATER FUND	WATER DEPARTMENT	34.97
3/14/22	HOME DEPOT CREDIT SERVICE	WELL MAINTENCE	WATER FUND	WATER DEPARTMENT	34.97
3/14/22	HOME DEPOT CREDIT SERVICE	METER TAPE	WATER FUND	WATER DEPARTMENT	96.76
3/14/22	BRANDON PETERSON	PIZZA-LATE NIGHT WATER MAI	WATER FUND	WATER DEPARTMENT	108.25
3/14/22	JESSICA CHINSKI	WATER BILLS TO POST OFFICE	WATER FUND	WATER DEPARTMENT	12.87
3/14/22	JESSICA CHINSKI	WATER BILLS TO POST OFFICE	WATER FUND	WATER DEPARTMENT	12.87
3/14/22	JESSICA CHINSKI	WATER BILLS TO POST OFFICE	WATER FUND	WATER DEPARTMENT	12.87
3/14/22	METRO FIRE APARATUS SPECIALISTS INC.	BUNKER GEAR (8 SETS)	AMER RESCUE PLAN A	FIRE DEPARTMENT	20,654.00
3/14/22	ACH***AMAZON.COM SERVICES INC	ANIMAL HANDLING GLOVES	PET DOC & RESCUE F	INVALID DEPARTMENT	33.99
3/15/22	TEXAS WORKFORCE COMMISSION	1ST QTR SUTA	GENERAL FUND	CITY ADMINISTRATION	54.00
3/15/22	TEXAS WORKFORCE COMMISSION	1ST QTR SUTA	GENERAL FUND	MUNICIPAL COURT	9.00
3/15/22	TEXAS WORKFORCE COMMISSION	1ST QTR SUTA	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	54.00
3/15/22	TEXAS WORKFORCE COMMISSION	1ST QTR SUTA	GENERAL FUND	FIRE DEPARTMENT	155.07
3/15/22	TEXAS WORKFORCE COMMISSION	1ST QTR SUTA	GENERAL FUND	POLICE DEPARTMENT	171.00
3/15/22	TEXAS WORKFORCE COMMISSION	1ST QTR SUTA	WATER FUND	WATER DEPARTMENT	18.00
3/16/22	ACH***NEIGHBORHOOD NEWS	MARCH ROADRUNNER	GENERAL FUND	CITY ADMINISTRATION	847.80
3/16/22	ACH***SAN ANTONIO EXPRESS NEWS	2021-011 ORDINANCE	GENERAL FUND	CITY ADMINISTRATION	73.75
3/16/22	ACH***SAN ANTONIO EXPRESS NEWS	2022-001 ORDINANCE	GENERAL FUND	CITY ADMINISTRATION	80.25
3/16/22	ACH***SAN ANTONIO EXPRESS NEWS	2021-014 ORDINANCE	GENERAL FUND	CITY ADMINISTRATION	90.00
3/16/22	ACH***BILL RHODES & SON LLC	REPAIR: WELL 6 CHLORINE PU	WATER FUND	WATER DEPARTMENT	535.00
3/18/22	TX CSDU	CASE ID# 0014090289	GENERAL FUND	NON-DEPARTMENTAL	603.31
3/18/22	TX CSDU	CASE ID# 0011608980	GENERAL FUND	NON-DEPARTMENTAL	145.85
3/18/22	ACH***ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	1,355.06
3/18/22	FROST BANK	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	14,185.23
3/18/22	FROST BANK	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,869.98
3/18/22	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	100,161.22
3/18/22	FROST BANK	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	286.49
3/18/22	FROST BANK	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	31.53
3/18/22	FROST BANK	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	129.42
3/18/22	FROST BANK	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	606.90
3/18/22	FROST BANK	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	815.63
3/18/22	ACH***ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	64.94
3/18/22	FROST BANK	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	840.74
3/18/22	FROST BANK	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	136.61
3/18/22	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	7,514.59
3/18/22	FROST BANK	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	136.62
3/21/22	AT&T	FIRE ALARM AT CITY HALL	GENERAL FUND	CITY ADMINISTRATION	188.29
3/21/22	ARBOR DAY FOUNDATION	TREE CITY USA PROGRAM	GENERAL FUND	CITY ADMINISTRATION	25.00
3/21/22	VM-3 SERVICES INC.	JANITORIAL - ADMIN BLDG	GENERAL FUND	CITY ADMINISTRATION	425.10
3/21/22	AT&T	COURT LINE	GENERAL FUND	MUNICIPAL COURT	211.27
3/21/22	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	774.71

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
3/21/22	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	36.40
3/21/22	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,114.61
3/21/22	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	283.47
3/21/22	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	41.78
3/21/22	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.10
3/21/22	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	236.75
3/21/22	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	8.75
3/21/22	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.70
3/21/22	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	17.35
3/21/22	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.70
3/21/22	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.49
3/21/22	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	22.36
3/21/22	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	13.76
3/21/22	CITY PUBLIC SERVICE	CITY BLDG & SHAVANO CREEK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.37
3/21/22	CITY PUBLIC SERVICE	3000593453	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	79.76
3/21/22	CITY PUBLIC SERVICE	3001293578	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,573.04
3/21/22	CITY PUBLIC SERVICE	3004307404	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	27.36
3/21/22	CITY PUBLIC SERVICE	3004460891	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.29
3/21/22	CITY PUBLIC SERVICE	3004957161	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.55
3/21/22	VM-3 SERVICES INC.	JANITORIAL - PAVILLION	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	425.11
3/21/22	AMERICAN SIGNAL EQUIPMENT COMPANY	SIGNS & CONES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,921.00
3/21/22	CITY OF SHAVANO PARK WATER DEPT.	WATER BILL - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	37.30
3/21/22	CITY OF SHAVANO PARK WATER DEPT.	GENERAL ADMIN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	340.53
3/21/22	AT&T	FAX & PAGER - FIRE DEPT	GENERAL FUND	FIRE DEPARTMENT	211.27
3/21/22	INTERNATIONAL CODE COUNCIL	GOVERNMENTAL MEMBER DUES	GENERAL FUND	FIRE DEPARTMENT	145.00
3/21/22	AXCESS HOSE & LADDER CO	ANNUAL PUMP TESTING E139,	GENERAL FUND	FIRE DEPARTMENT	748.00
3/21/22	BATTERY MART	RPLC BATTERIES FOR EQUIP	GENERAL FUND	FIRE DEPARTMENT	159.83
3/21/22	VM-3 SERVICES INC.	WASH BRUSHES FOR VEHICLES	GENERAL FUND	FIRE DEPARTMENT	132.00
3/21/22	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	32.83
3/21/22	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	32.38
3/21/22	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	36.82
3/21/22	CITY OF SHAVANO PARK WATER DEPT.	WATER BILL - FIRE DEPT	GENERAL FUND	FIRE DEPARTMENT	149.08
3/21/22	AT&T	POLICE DEPT DISPATCH LINE	GENERAL FUND	POLICE DEPARTMENT	144.88
3/21/22	GOODYEAR AUTO SERVICE CTR.	#517 - OIL CHANGE & REPAIR	GENERAL FUND	POLICE DEPARTMENT	1,277.92
3/21/22	GOODYEAR AUTO SERVICE CTR.	# 516 - OIL CHANGE	GENERAL FUND	POLICE DEPARTMENT	62.41
3/21/22	GOODYEAR AUTO SERVICE CTR.	# 518 - OIL CHANGE	GENERAL FUND	POLICE DEPARTMENT	57.06
3/21/22	SOUTHWEST PUBLIC SAFETY	# 523 - CHARGE GUARD MISFUN	GENERAL FUND	POLICE DEPARTMENT	90.00
3/21/22	SOUTHWEST PUBLIC SAFETY	#523 - LABOR EMERGENCY EQU	GENERAL FUND	POLICE DEPARTMENT	45.00
3/21/22	ALTEX ELECTRONICS, LTD.	DISPLAY PORT & POWER CORD	GENERAL FUND	POLICE DEPARTMENT	28.94
3/21/22	GALLS	BRASS BUCKLES - SGTS	GENERAL FUND	POLICE DEPARTMENT	35.96
3/21/22	NARDIS PUBLIC SAFETY	DUTY BOOTS - MARTINEZ	GENERAL FUND	POLICE DEPARTMENT	150.00
3/21/22	CITY PUBLIC SERVICE	3004513312	WATER FUND	WATER DEPARTMENT	11.69
3/21/22	CITY PUBLIC SERVICE	3002617278	WATER FUND	WATER DEPARTMENT	8.75
3/21/22	CITY PUBLIC SERVICE	3002618145	WATER FUND	WATER DEPARTMENT	170.68
3/21/22	CITY PUBLIC SERVICE	3000593442	WATER FUND	WATER DEPARTMENT	387.35
3/21/22	CITY PUBLIC SERVICE	3000593443	WATER FUND	WATER DEPARTMENT	21.71
3/21/22	CITY PUBLIC SERVICE	3003644154	WATER FUND	WATER DEPARTMENT	534.25
3/21/22	CITY PUBLIC SERVICE	3000593446	WATER FUND	WATER DEPARTMENT	803.32
3/21/22	CITY PUBLIC SERVICE	3000593449	WATER FUND	WATER DEPARTMENT	710.15
3/21/22	CITY PUBLIC SERVICE	3000593450	WATER FUND	WATER DEPARTMENT	641.68
3/21/22	EDWARDS AQUIFER AUTHORITY	PROGRAM FEES - MARCH	WATER FUND	WATER DEPARTMENT	2,327.41
3/21/22	EDWARDS AQUIFER AUTHORITY	PROGRAM FEES - MARCH	WATER FUND	WATER DEPARTMENT	3,979.12
3/21/22	DPC INDUSTRIES	CHANGED GL ACCOUNTS	WATER FUND	WATER DEPARTMENT	50.00-
3/21/22	DPC INDUSTRIES	CHANGED GL ACCOUNTS	WATER FUND	WATER DEPARTMENT	40.00-
3/21/22	DPC INDUSTRIES	CHANGED GL ACCOUNTS	WATER FUND	WATER DEPARTMENT	60.00-
3/21/22	DPC INDUSTRIES	CHANGED GL ACCOUNTS	WATER FUND	WATER DEPARTMENT	60.00-

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
3/21/22	DPC INDUSTRIES	CHLORINE	WATER FUND	WATER DEPARTMENT	50.00
3/21/22	DPC INDUSTRIES	CHLORINE	WATER FUND	WATER DEPARTMENT	40.00
3/21/22	DPC INDUSTRIES	CHLORINE	WATER FUND	WATER DEPARTMENT	60.00
3/21/22	DPC INDUSTRIES	CHLORINE	WATER FUND	WATER DEPARTMENT	60.00
3/21/22	DPC INDUSTRIES	CHLORINE	WATER FUND	WATER DEPARTMENT	210.00
3/21/22	CITY OF SHAVANO PARK WATER DEPT.	WATER BILL - WATER DEPT	WATER FUND	WATER DEPARTMENT	37.30
3/21/22	STREET COP TRAINING LLC	TX CASE LAW TRAINING-VILLA	CRIME CONTROL DIST	POLICE DEPARTMENT	106.06
3/21/22	STREET COP TRAINING LLC	TX CASE LAW TRAINING-VILLA	LEOSE	POLICE DEPARTMENT	68.94
3/23/22	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	9,565.33
3/23/22	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	9,233.70
3/23/22	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,909.12
3/23/22	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,908.95
3/23/22	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	307.86
3/23/22	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	307.86
3/23/22	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,298.46
3/23/22	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,303.67
3/23/22	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	7,196.54
3/23/22	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	6,072.53
3/23/22	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	7,637.35
3/23/22	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	8,085.39
3/23/22	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	652.73
3/23/22	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	676.73
3/23/22	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,320.35
3/23/22	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,368.95
3/25/22	ACH***SPECTRUM ENTERPRISE	CABLE TV - MARCH	GENERAL FUND	CITY ADMINISTRATION	95.59
3/25/22	ACH***SPECTRUM ENTERPRISE	INTERNET & PHONE - MARCH	GENERAL FUND	CITY ADMINISTRATION	1,287.27
3/25/22	ACH***AMAZON.COM SERVICES INC	OFFICE CHAIR CASTERS	GENERAL FUND	CITY ADMINISTRATION	18.99
3/25/22	ACH***BOJORQUEZ LAW FIRM	GENERAL	GENERAL FUND	CITY ADMINISTRATION	238.00
3/25/22	ACH***BOJORQUEZ LAW FIRM	LAND USE	GENERAL FUND	CITY ADMINISTRATION	425.00
3/25/22	ACH***BOJORQUEZ LAW FIRM	OPEN RECORDS	GENERAL FUND	CITY ADMINISTRATION	221.00
3/25/22	ACH***BOJORQUEZ LAW FIRM	PERSONNEL	GENERAL FUND	CITY ADMINISTRATION	561.00
3/25/22	ACH***SUN COAST RESOURCES, INC	FUEL - POLICE DEPT	GENERAL FUND	POLICE DEPARTMENT	651.55
3/25/22	ACH***AMAZON.COM SERVICES INC	USB-C CABLES	AMER RESCUE PLAN A	CITY ADMINISTRATION	30.98
3/25/22	ACH***AMAZON.COM SERVICES INC	SHIPPING & HANDLING	AMER RESCUE PLAN A	CITY ADMINISTRATION	7.98
3/25/22	ACH***AMAZON.COM SERVICES INC	DISCOUNT	AMER RESCUE PLAN A	CITY ADMINISTRATION	9.50-
3/25/22	ACH***AMAZON.COM SERVICES INC	ETHERNET CABLES	AMER RESCUE PLAN A	POLICE DEPARTMENT	23.70
3/25/22	ACH***BADGER METER, INC.	WATER METERS - QTY. 2	AMER RESCUE PLAN A	WATER DEPARTMENT	1,267.52
3/28/22	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	398.06
3/28/22	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	398.06
3/28/22	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	680.12
3/28/22	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	680.12
3/28/22	RYAN NELSON	RYAN NELSON:PAVILION REFUN	GENERAL FUND	NON-DEPARTMENTAL	300.00
3/28/22	ACH***AFLAC	AFLAC - AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	154.74
3/28/22	ACH***AFLAC	AFLAC - AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	154.74
3/28/22	ACH***AFLAC	AFLAC - PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	252.99
3/28/22	ACH***AFLAC	AFLAC - PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	252.99
3/28/22	LEGALSHIELD	PREPAID LEGAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	179.27
3/28/22	LEGALSHIELD	PREPAID LEGAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	179.27
3/28/22	MONARCH TROPHY STUDIO	TREE COMMITTEE NAME PLATES	GENERAL FUND	CITY COUNCIL	58.50
3/28/22	AVIANCA DE LA O	2ND PAYMENT INTERN - SPRIN	GENERAL FUND	CITY ADMINISTRATION	250.00
3/28/22	CINTAS CORPORATION #2	FIRST AID REPLACEMENTS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	92.77
3/28/22	O'REILLY AUTO PARTS	CH139 BATTERY	GENERAL FUND	FIRE DEPARTMENT	269.74
3/28/22	O'REILLY AUTO PARTS	VEHICLE DRYING SHAMMIES	GENERAL FUND	FIRE DEPARTMENT	44.97
3/28/22	O'REILLY AUTO PARTS	CH139 BATTERY	GENERAL FUND	FIRE DEPARTMENT	269.74
3/28/22	TOP BRASS	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	259.97
3/28/22	10 WEST TACTICAL	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	564.50

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
3/28/22	10 WEST TACTICAL	UNIFORMS - SALINAS	GENERAL FUND	FIRE DEPARTMENT	315.95
3/28/22	10 WEST TACTICAL	UNIFORMS - BECKER	GENERAL FUND	FIRE DEPARTMENT	281.75
3/28/22	10 WEST TACTICAL	UNIFORMS - SALINAS	GENERAL FUND	FIRE DEPARTMENT	156.85
3/28/22	ZUBIEWEAR SAN ANTONIO	EMBROIDERY SERVICES	GENERAL FUND	FIRE DEPARTMENT	30.00
3/28/22	METRO FIRE APARATUS SPECIALISTS INC.	P139 CAB MOUNTS FLASHLIGHT	GENERAL FUND	FIRE DEPARTMENT	222.00
3/28/22	METRO FIRE APARATUS SPECIALISTS INC.	P139 HANDLINE NOZZLES	GENERAL FUND	FIRE DEPARTMENT	3,811.00
3/28/22	NAPA AUTO PARTS	P139 VEHICLE COOLANT	GENERAL FUND	FIRE DEPARTMENT	21.98
3/28/22	WRAP TECHNOLOGIES, INC.	LESS LETHAL RESTRAINING DE	GENERAL FUND	POLICE DEPARTMENT	158.36
3/28/22	SIRCHIE	EVIDENCE BAG ROLL	GENERAL FUND	POLICE DEPARTMENT	132.44
3/28/22	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	WATER FUND	NON-DEPARTMENTAL	43.83
3/28/22	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	WATER FUND	NON-DEPARTMENTAL	43.83
3/28/22	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	WATER FUND	NON-DEPARTMENTAL	64.01
3/28/22	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	WATER FUND	NON-DEPARTMENTAL	64.01
3/28/22	ACH***AFLAC	AFLAC - AFTER TAX	WATER FUND	NON-DEPARTMENTAL	17.00
3/28/22	ACH***AFLAC	AFLAC - AFTER TAX	WATER FUND	NON-DEPARTMENTAL	17.00
3/28/22	LEGALSHIELD	PREPAID LEGAL SERVICES	WATER FUND	NON-DEPARTMENTAL	8.56
3/28/22	LEGALSHIELD	PREPAID LEGAL SERVICES	WATER FUND	NON-DEPARTMENTAL	8.56
3/28/22	DPC INDUSTRIES	CHLORINE	WATER FUND	WATER DEPARTMENT	411.00
3/28/22	DPC INDUSTRIES	CHLORINE	WATER FUND	WATER DEPARTMENT	411.00
3/28/22	DPC INDUSTRIES	CHLORINE	WATER FUND	WATER DEPARTMENT	411.00
3/28/22	DPC INDUSTRIES	CHLORINE	WATER FUND	WATER DEPARTMENT	616.50
3/28/22	PRECISION CALIBRATE METER SVCS	PUMP & METER CALIBRATION W	WATER FUND	WATER DEPARTMENT	450.00
3/28/22	PRECISION CALIBRATE METER SVCS	PUMP & METER CALIBRATION W	WATER FUND	WATER DEPARTMENT	225.00
3/28/22	PRECISION CALIBRATE METER SVCS	PUMP & METER CALIBRATION W	WATER FUND	WATER DEPARTMENT	225.00
3/28/22	PRECISION CALIBRATE METER SVCS	PUMP & METER CALIBRATION W	WATER FUND	WATER DEPARTMENT	225.00
3/28/22	PRECISION CALIBRATE METER SVCS	PUMP & METER CALIBRATION W	WATER FUND	WATER DEPARTMENT	225.00
3/28/22	PRECISION CALIBRATE METER SVCS	PUMP & METER CALIBRATION W	WATER FUND	WATER DEPARTMENT	225.00
3/29/22	ACH***TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	97.75
3/29/22	ACH***TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	97.75
3/29/22	ACH***TML MULTISTATE IEBP	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	368.69
3/29/22	ACH***TML MULTISTATE IEBP	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	368.69
3/29/22	ACH***TML MULTISTATE IEBP	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	477.66
3/29/22	ACH***TML MULTISTATE IEBP	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	477.66
3/29/22	ACH***TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	21.78
3/29/22	ACH***TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	21.78
3/29/22	ACH***TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	87.76
3/29/22	ACH***TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	87.76
3/29/22	ACH***TML MULTISTATE IEBP	HSA 3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	36.84
3/29/22	ACH***TML MULTISTATE IEBP	HSA 3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	36.84
3/29/22	ACH***TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	670.09
3/29/22	ACH***TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	136.89
3/29/22	ACH***TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	481.95
3/29/22	ACH***TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	481.95
3/29/22	ACH***TML MULTISTATE IEBP	ADJUSTMENT MARCH 2022	GENERAL FUND	NON-DEPARTMENTAL	765.77-
3/29/22	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	24.50
3/29/22	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	24.50
3/29/22	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	202.64
3/29/22	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	160.04
3/29/22	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	79.01
3/29/22	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	79.01
3/29/22	ACH***TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	598.91
3/29/22	ACH***TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	398.91
3/29/22	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	8.41
3/29/22	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	8.41
3/29/22	ACH***TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	293.20
3/29/22	ACH***TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	270.65

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
3/29/22	ACH***TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	NON-DEPARTMENTAL	4.62
3/29/22	ACH***TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	NON-DEPARTMENTAL	4.62
3/29/22	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	34.06
3/29/22	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	26.90
3/29/22	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	7.29
3/29/22	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	7.29
3/29/22	ACH***TML MULTISTATE IEBP	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	CITY ADMINISTRATION	909.00
3/29/22	ACH***TML MULTISTATE IEBP	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	CITY ADMINISTRATION	909.00
3/29/22	ACH***TML MULTISTATE IEBP	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	276.62
3/29/22	ACH***TML MULTISTATE IEBP	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	276.62
3/29/22	ACH***TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	1.90
3/29/22	ACH***TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	1.90
3/29/22	ACH***TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	303.00
3/29/22	ACH***TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	303.00
3/29/22	ACH***TML MULTISTATE IEBP	HSA 4K-6K CHILD HSA	GENERAL FUND	CITY ADMINISTRATION	26.38
3/29/22	ACH***TML MULTISTATE IEBP	HSA 4K-6K CHILD HSA	GENERAL FUND	CITY ADMINISTRATION	26.38
3/29/22	ACH***TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	CITY ADMINISTRATION	1.77
3/29/22	ACH***TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	CITY ADMINISTRATION	1.77
3/29/22	ACH***TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	0.17
3/29/22	ACH***TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	0.17
3/29/22	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	42.64
3/29/22	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	42.64
3/29/22	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	76.04
3/29/22	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	76.04
3/29/22	ACH***TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	3.72
3/29/22	ACH***TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	3.72
3/29/22	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	11.76
3/29/22	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	11.76
3/29/22	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	5.86
3/29/22	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	5.86
3/29/22	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.20
3/29/22	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.20
3/29/22	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	8.56
3/29/22	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	8.56
3/29/22	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	CITY ADMINISTRATION	3.76
3/29/22	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	CITY ADMINISTRATION	3.76
3/29/22	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	2.93
3/29/22	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	2.93
3/29/22	ACH***TML MULTISTATE IEBP	COPAY 3K-6K EE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	85.92
3/29/22	ACH***TML MULTISTATE IEBP	COPAY 3K-6K EE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	85.92
3/29/22	ACH***TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	60.05
3/29/22	ACH***TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	60.05
3/29/22	ACH***TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	147.42
3/29/22	ACH***TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	147.42
3/29/22	ACH***TML MULTISTATE IEBP	HSA 3K CHILD BUY DOWN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	303.00
3/29/22	ACH***TML MULTISTATE IEBP	HSA 3K CHILD BUY DOWN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	303.00
3/29/22	ACH***TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	155.58
3/29/22	ACH***TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	155.58
3/29/22	ACH***TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	234.80
3/29/22	ACH***TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	234.80
3/29/22	ACH***TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	217.86
3/29/22	ACH***TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	217.86
3/29/22	ACH***TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	42.31
3/29/22	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	42.31
3/29/22	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.94
3/29/22	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.94

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
3/29/22	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.25
3/29/22	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.25
3/29/22	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	7.35
3/29/22	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	7.35
3/29/22	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.15
3/29/22	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.15
3/29/22	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1.50
3/29/22	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1.50
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.17
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.17
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2.20
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2.20
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1.83
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1.83
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE	GENERAL FUND	FIRE DEPARTMENT	227.70
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE	GENERAL FUND	FIRE DEPARTMENT	227.70
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	GENERAL FUND	FIRE DEPARTMENT	75.30
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	GENERAL FUND	FIRE DEPARTMENT	75.30
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	FIRE DEPARTMENT	303.00
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	FIRE DEPARTMENT	303.00
3/29/22	ACH****TML MULTISTATE IEBP	HSA 3K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	772.36
3/29/22	ACH****TML MULTISTATE IEBP	HSA 3K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	965.45
3/29/22	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	606.00
3/29/22	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	606.00
3/29/22	ACH****TML MULTISTATE IEBP	HSA 3K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	439.64
3/29/22	ACH****TML MULTISTATE IEBP	HSA 3K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	549.55
3/29/22	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	943.02
3/29/22	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	943.02
3/29/22	ACH****TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	303.00
3/29/22	ACH****TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	303.00
3/29/22	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	874.98
3/29/22	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	874.98
3/29/22	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	156.42
3/29/22	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	170.64
3/29/22	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	85.28
3/29/22	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	85.28
3/29/22	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	24.05
3/29/22	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	25.90
3/29/22	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	35.16
3/29/22	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	38.09
3/29/22	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	8.79
3/29/22	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	8.79
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	30.80
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	33.88
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	17.12
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	17.12
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	FIRE DEPARTMENT	3.76
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	FIRE DEPARTMENT	3.76
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	303.00
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	303.00
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE	GENERAL FUND	POLICE DEPARTMENT	910.80
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE	GENERAL FUND	POLICE DEPARTMENT	910.80
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	GENERAL FUND	POLICE DEPARTMENT	301.20
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	GENERAL FUND	POLICE DEPARTMENT	301.20
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	606.00
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	606.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	GENERAL FUND	POLICE DEPARTMENT	356.70
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	GENERAL FUND	POLICE DEPARTMENT	356.70
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	GENERAL FUND	POLICE DEPARTMENT	249.30
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	GENERAL FUND	POLICE DEPARTMENT	249.30
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	POLICE DEPARTMENT	303.00
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	POLICE DEPARTMENT	303.00
3/29/22	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	276.62
3/29/22	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	276.62
3/29/22	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	785.85
3/29/22	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	785.85
3/29/22	ACH****TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	303.00
3/29/22	ACH****TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	303.00
3/29/22	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD HSA	GENERAL FUND	POLICE DEPARTMENT	26.38
3/29/22	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD HSA	GENERAL FUND	POLICE DEPARTMENT	26.38
3/29/22	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	POLICE DEPARTMENT	729.15
3/29/22	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	POLICE DEPARTMENT	729.15
3/29/22	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	36.60
3/29/22	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	36.60
3/29/22	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	156.42
3/29/22	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	156.42
3/29/22	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	63.96
3/29/22	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	63.96
3/29/22	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	19.01
3/29/22	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	19.01
3/29/22	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	27.75
3/29/22	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	27.75
3/29/22	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	38.09
3/29/22	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	38.09
3/29/22	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	14.65
3/29/22	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	14.65
3/29/22	ACH****TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	POLICE DEPARTMENT	7.70
3/29/22	ACH****TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	POLICE DEPARTMENT	7.70
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	33.88
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	33.88
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	12.84
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	12.84
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	POLICE DEPARTMENT	3.76
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	POLICE DEPARTMENT	3.76
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	WATER FUND	NON-DEPARTMENTAL	30.32
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	WATER FUND	NON-DEPARTMENTAL	30.32
3/29/22	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	WATER FUND	NON-DEPARTMENTAL	129.71
3/29/22	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	WATER FUND	NON-DEPARTMENTAL	129.71
3/29/22	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	10.36
3/29/22	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	10.36
3/29/22	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	7.39
3/29/22	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	7.39
3/29/22	ACH****TML MULTISTATE IEBP	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	104.43
3/29/22	ACH****TML MULTISTATE IEBP	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	104.43
3/29/22	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	1.99
3/29/22	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	1.99
3/29/22	ACH****TML MULTISTATE IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	12.02
3/29/22	ACH****TML MULTISTATE IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	12.02
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	1.74
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	1.74
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	WATER FUND	NON-DEPARTMENTAL	3.16
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	WATER FUND	NON-DEPARTMENTAL	3.16

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE	WATER FUND	WATER DEPARTMENT	227.70
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE	WATER FUND	WATER DEPARTMENT	227.70
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	WATER FUND	WATER DEPARTMENT	75.30
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	WATER FUND	WATER DEPARTMENT	75.30
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	WATER FUND	WATER DEPARTMENT	92.43
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	WATER FUND	WATER DEPARTMENT	92.43
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	WATER FUND	WATER DEPARTMENT	64.60
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	WATER FUND	WATER DEPARTMENT	64.60
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	WATER FUND	WATER DEPARTMENT	155.58
3/29/22	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	WATER FUND	WATER DEPARTMENT	155.58
3/29/22	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	WATER FUND	WATER DEPARTMENT	147.42
3/29/22	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	WATER FUND	WATER DEPARTMENT	147.42
3/29/22	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	234.81
3/29/22	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	234.81
3/29/22	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	WATER FUND	WATER DEPARTMENT	217.86
3/29/22	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	WATER FUND	WATER DEPARTMENT	217.86
3/29/22	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	42.84
3/29/22	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	42.84
3/29/22	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.38
3/29/22	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.38
3/29/22	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	9.76
3/29/22	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	9.76
3/29/22	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	7.43
3/29/22	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	7.43
3/29/22	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	4.46
3/29/22	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	4.46
3/29/22	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	7.29
3/29/22	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	7.29
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	6.19
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	6.19
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	2.08
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	2.08
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	WATER FUND	WATER DEPARTMENT	5.69
3/29/22	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	WATER FUND	WATER DEPARTMENT	5.69
3/30/22	ACH****NEIGHBORHOOD NEWS	APRIL ROADRUNNER	GENERAL FUND	CITY ADMINISTRATION	847.80
3/30/22	ACH****US BANK VOYAGER FLEET SYSTEM	PUBLIC WORKS FUEL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	73.83
3/30/22	ACH****US BANK VOYAGER FLEET SYSTEM	FIRE DEPT FUEL	GENERAL FUND	FIRE DEPARTMENT	902.58
3/30/22	ACH****US BANK VOYAGER FLEET SYSTEM	POLICE DEPT FUEL	GENERAL FUND	POLICE DEPARTMENT	4,151.88
3/30/22	ACH****US BANK VOYAGER FLEET SYSTEM	WATER UTILITY FUEL	WATER FUND	WATER DEPARTMENT	263.46
3/31/22	FROST - VISA DEBIT CARD	MILKWEED SEED	GENERAL FUND	CITY COUNCIL	160.92
3/31/22	FROST - VISA DEBIT CARD	ARBOR DAY SUPPLIES (CRAFTS	GENERAL FUND	CITY COUNCIL	20.83
3/31/22	FROST - VISA DEBIT CARD	ARTS & CRAFTS - ARBOR DAY	GENERAL FUND	CITY COUNCIL	63.60
3/31/22	FROST - VISA DEBIT CARD	ARTS & CRAFTS - ARBOR DAY	GENERAL FUND	CITY COUNCIL	32.48
3/31/22	FROST - VISA DEBIT CARD	ARTS & CRAFTS - ARBOR DAY	GENERAL FUND	CITY COUNCIL	12.18
3/31/22	FROST - VISA DEBIT CARD	GFOA ANNUAL DUES - MOREY	GENERAL FUND	CITY ADMINISTRATION	160.00
3/31/22	FROST - VISA DEBIT CARD	SA EXPRESS NEWS - GARAGE S	GENERAL FUND	CITY ADMINISTRATION	143.76
3/31/22	FROST - VISA DEBIT CARD	ZOOM AUDIO	GENERAL FUND	CITY ADMINISTRATION	13.00
3/31/22	FROST - VISA DEBIT CARD	THOMAS TURFGRASS LANDSCAPI	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	540.00
3/31/22	FROST - VISA DEBIT CARD	E139 & BT139 VEHICLE REG R	GENERAL FUND	FIRE DEPARTMENT	19.00
3/31/22	FROST - VISA DEBIT CARD	CH139 VEHICLE REGISTRATION	GENERAL FUND	FIRE DEPARTMENT	9.50
3/31/22	FROST - VISA DEBIT CARD	X- LARGE KENNEL	GENERAL FUND	POLICE DEPARTMENT	55.90
3/31/22	FROST - VISA DEBIT CARD	MENTAL HEALTH COURSE-KELLE	GENERAL FUND	POLICE DEPARTMENT	128.12
3/31/22	FROST - VISA DEBIT CARD	AMINAL CONTROL	GENERAL FUND	POLICE DEPARTMENT	100.00
3/31/22	FROST - VISA DEBIT CARD	SHELIVING	WATER FUND	WATER DEPARTMENT	1,873.91
3/31/22	FROST - VISA DEBIT CARD	TEEX CLAS - FRANK	WATER FUND	WATER DEPARTMENT	15.00
3/31/22	FROST - VISA DEBIT CARD	TCEQ-TIER 2 REPORT	WATER FUND	WATER DEPARTMENT	51.38

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
3/31/22	FROST - VISA DEBIT CARD	VEHICLE REG 2022-1186567	WATER FUND	WATER DEPARTMENT	9.50
3/31/22	FROST - VISA DEBIT CARD	VEHICLE REG 2022-9113995	WATER FUND	WATER DEPARTMENT	9.50
3/31/22	FROST - VISA DEBIT CARD	FIREARM REALITY DEFENSE-ME	LEOSE	POLICE DEPARTMENT	475.00
3/31/22	FROST - VISA DEBIT CARD	X- LARGE KENNEL	PET DOC & RESCUE F	INVALID DEPARTMENT	281.95
3/31/22	FROST - VISA DEBIT CARD	PET KENNEL	PET DOC & RESCUE F	INVALID DEPARTMENT	114.95
3/31/22	FROST - VISA DEBIT CARD	HAMMOCK CAR SEAT	PET DOC & RESCUE F	INVALID DEPARTMENT	46.11
TOTAL:					551,430.38

===== FUND TOTALS =====

10	GENERAL FUND	405,004.75
20	WATER FUND	76,923.69
40	CRIME CONTROL DISTRICT	106.06
53	LEOSE	841.94
58	AMER RESCUE PLAN ACT FUND	68,076.94
75	PET DOC & RESCUE FUND	477.00

GRAND TOTAL: 551,430.38

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF SHAVANO PARK
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 3/01/2022 THRU 3/31/2022

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: Check Date
SEQUENCE: By Date
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C O U N C I L A / P R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

1. WELCOME AND INTRODUCTION

Mayor Werner welcomed everyone to the Town Hall Meeting.

2. PRESENTATION - Staff review of the \$10 million Bond Election and the Street Maintenance Program

Mayor Bob Werner, City Manager Bill Hill, Public Workers Director Brandon Peterson and Bobby Torres KFW Engineers presented the \$10 million Bond Election and the Street Maintenance Program to the residents of the City of Shavano Park.

3. CITIZENS TO BE HEARD / PUBLIC HEARING - Question and Answer Session concerning the \$10 million Bond Election and the Street Maintenance Program.

Attended were:

22 residents attended.

Two Aldermen were in attendance:

Alderman Miller
Alderman Kuykendall

Robert Werner
Mayor

Trish Nichols
City Secretary

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:30 p.m.

PRESENT:

ABSENT: None

Alderman Aleman
Mayor Pro Tem Kautz
Alderman Kuykendall
Alderman Miller
Alderman Powers
Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Alderman Powers led the Pledge of Allegiance to the Flag.
Mayor Werner led the Invocation.

3. CITIZENS TO BE HEARD

No one signed up to address City Council at this time.

4. CITY COUNCIL COMMENTS

City Council welcomed everyone to the meeting.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Proclamation - Arbor / Earth Day - Mayor Werner

Mayor Werner presented the City with the 2022 Arbor / Earth Day proclamation.

5.2. Proclamation – Monarch Butterfly Month - Mayor Werner

Mayor Werner read the proclamation for Monarch Butterfly Month

5.3. Proclamation - Child Abuse Prevention Month

Mayor Werner read the proclamation for Child Abuse Awareness Month.

6. REGULAR AGENDA ITEMS

6.1. Presentation - Certificate to Police Department for recognition of Texas Best Practices

On behalf of the Texas Police Chiefs Association, Tim Moring, Police Chief at Fair Oaks Ranch, presented a Certificate of Recognition to the Shavano Park Police Department for

having fulfilled the necessary qualifications and mandatory requirements for the Law Enforcement Best Practices Recognition Program.

6.2 Public Hearing - Presentation of the \$10 million Bond Election and the Street Maintenance Program

The Public Hearing opened at 6:42 p.m.

The Public Hearing closed at 6:48 p.m.

No action was taken on this item.

6.3 Discussion / action - Resolution R-2022-005 authorizing the submission of an application to the Office of Congressman Tony Gonzales for Community Project Funding for Fiscal Year 2023 - City Manager

Mayor Pro Tem Kautz made a motion to approve Resolution R-2022-005 authorizing the submission of an application to the Office of Congressman Tony Gonzales for Community Project Funding for Fiscal Year 2023

Alderman Miller seconded the motion.

The motion to approve Resolution R-2022-005 authorizing the submission of an application to the Office of Congressman Tony Gonzales for Community Project Funding for Fiscal Year 2023 carried with a unanimous vote.

6.4 Discussion / action - Resolution R-2022-006 authorizing the submission of an application to the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Program under the Local and Regional Project Assistance Program for FY 2022 - City Manager

Alderman Powers made a motion to approve Resolution R-2022-006 authorizing the submission of an application to the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Program under the Local and Regional Project Assistance Program for FY 2022

Alderman Kuykendall seconded the motion.

The motion to approve Resolution R-2022-006 authorizing the submission of an application to the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Program under the Local and Regional Project Assistance Program for FY 2022 carried with a unanimous vote.

6.5 Discussion / action - Set City Manager Annual Performance and Salary Review for April - City Council

Mayor Werner presented a proposed calendar to City Council. The City Council consensus was to follow the proposed calendar to set the City Manager Annual Performance and Salary Review.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

Alderman Powers requested discussion of agenda item 7.5 Police Department Activity Report.

Alderman Powers acknowledged the Police Department for their successful arrest of suspects related to vehicle burglaries.

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Workshop Minutes, February 28, 2022

8.2. Approval – City Council Workshop Minutes, March 7, 2022

Alderman Powers made a motion to approve Consent Agenda Items 8.1 - 8.2 as presented.

Mayor Pro Tem Kautz seconded the motion.

The motion to approve Consent Agenda Items 8.1- 8.2 as presented carried with a unanimous vote.

9. ADJOURNMENT

Mayor Pro Tem Kautz made a motion to adjourn the meeting.

Alderman Kuykendall seconded the motion.

The motion to adjourn the meeting carried with a unanimous vote.

The meeting ended at 7:08 p.m.

Robert Werner
Mayor

Trish Nichols
City Secretary

1. **Call to order**

Chairman Laws called the meeting to order at 6:31 p.m.

PRESENT:

Carla Laws
Lori Fanning
Shawn Fitzpatrick
Michael Janssen
Bill Simmons
William Stipek
Song Tan
Cindy Teske

ABSENT:

Vickey Maisel

2. **Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion made by Commissioner Janssen, and a second made by Commissioner Fitzpatrick, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. **Citizens to be Heard.**

No one signed up to address the Planning & Zoning Commission.

4. **Consent Agenda:**

Approval - Planning & Zoning Commission minutes, January 5, 2022.

Upon a motion made by Commissioner Fanning, and a second made by Commissioner Janssen, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the Planning & Zoning Commission minutes of January 5, 2022 as presented. The motion carried.

5. **Presentation / discussion - Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities**

Daryl Lange presented the residential and commercial Residential Development Semi-annual Presentation.

6. **Report / update - City Council items considered at previous City Council meetings and discussion concerning the same - City Manager**

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

7. **Chairman Announcements:**

- A. Advise members to contact City staff to add new or old agenda items.
- B. Advise members of pending agenda items:

8. **Adjournment**

Upon a motion made by Commissioner Simmons, and a second made by Commissioner Stipek, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to adjourn the meeting at 7:36 p.m. The motion carried.

Carla Laws, Chairman

Trish Nichols, City Secretary

CITY COUNCIL STAFF SUMMARY

Meeting Date: April 25, 2022

Agenda item: 8.4

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Accept – Quarterly investment report, three months ending March 31, 2022

X

Attachments for Reference:

- a) Quarterly Investment Report March 31, 2022
- b) Frost Bank Pledged Securities March 31, 2022
- c) Cash and Investment Balances by Fund –
March 31, 2022

BACKGROUND / HISTORY:

Per the Public Funds Investment Act (PFIA) (Chapter 2256.023), quarterly investment reports are required to be submitted to the governing body. The Act requires that all the investment officers sign the report and that it includes a statement that the City funds are maintained in compliance with the PFIA and the City's investment policy. These reports are also subject to examination by the Independent Auditor during the annual audit.

DISCUSSION:

Attachment a) is the required Quarterly Investment Report for the three months ending March 31, 2022. The reported balances as of March 31, 2022 are the bank balances and do not reflect outstanding checks that have not been presented for payment or deposits in transit.

The City's investment policy requires reporting the portfolio percentage by investments. The following is the breakdown by Security Type.

<u>Investment Portfolio:</u>	<u>Balances</u>	<u>Portfolio %</u>
Pools	\$2,767,055	77.99%
CD's	\$ 780,774	22.01%

Attachment b) is the Frost Bank Pledged Securities report from BNY Mellon Bank as of March 31, 2022 (note: there is a one-day lag in the reporting, thus the April 1 report date). Total depository funds were fully collateralized with pledged securities of \$4,705,507 and FDIC coverage of \$250,000.

<u>Depository</u>	<u>Balances</u>
Frost Accounts	\$4,705,486

Attachment c) represents the actual Cash and Investment Balances by all Funds per the general ledger as of March 31, 2022, totaling \$8,185,905. The variance between the reported totals in this report and the Quarterly Investment Report is due to outstanding checks not yet presented for payment and deposits in transit at month end.

COURSES OF ACTION: Accept – March 31, 2022 Quarterly Investment Report or provide guidance as appropriate.

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION: Accept – March 31, 2022 Quarterly Investment Report

City of Shavano Park, Texas
Quarterly Investment Report
 Period Ending March 31, 2022

	Portfolio Type	Beginning 1/1/2022	Total Deposits / (Withdrawals)	Interest	Ending 3/31/2022	Annualized Rate for the Period	Rate at 3/31/2022	Days To Maturity	Maturity Date
GENERAL FUND 10									
TexStar	Pool	\$ 2,052,266.62	\$ -	\$ 220.15	\$ 2,052,486.77	0.0425%	0.2497%	1	n/a
TexPool	Pool	105,727.04	-	22.27	105,749.31	0.0848%	0.2660%	1	n/a
Security Service Credit Union	CD	130,353.73	-	128.61	130,482.34	0.4000%	0.8000%	360	3/25/23
United Federal Credit Union	CD	131,121.91	-	210.27	131,332.18	0.6500%	0.6500%	419	5/24/23
Generations Credit Union	CD	256,891.62	-	253.45	257,145.07	0.4000%	0.4000%	135	8/13/22
Total - General Fund Investments		\$ 2,676,360.92	\$ -	\$ 834.75	\$ 2,677,195.67				
WATER FUND 20									
TexStar	Pool	\$ 230,953.54	\$ -	\$ 24.63	\$ 230,978.17	0.0425%	0.2497%	1	n/a
TexPool	Pool	377.88	-	-	377.88	0.0848%	0.2660%	1	n/a
Security Service Credit Union	CD	130,353.73	-	128.61	130,482.34	0.4000%	0.8000%	360	3/25/23
United Federal Credit Union	CD	131,121.91	-	210.27	131,332.18	0.6500%	0.6500%	419	5/24/23
Total - Water Fund Investments		\$ 492,807.06	\$ -	\$ 363.51	\$ 493,170.57				
DEBT SERVICE FUND 30									
TexStar	Pool	\$ 21,023.33	\$ -	\$ 2.41	\$ 21,025.74	0.0425%	0.2497%	1	n/a
TexPool	Pool	105,616.16	-	22.27	105,638.43	0.0848%	0.2660%	1	n/a
Total - Debt Service Fund Investments		\$ 126,639.49	\$ -	\$ 24.68	\$ 126,664.17				
AMERICAN RESCUE PLAN ACT FUND 58									
TexStar	Pool	\$ 429,533.77	\$ (178,765.46)	\$ 29.94	\$ 250,798.25	0.0425%	0.2497%	1	n/a
GENERAL FUND 10	Depository	\$ 1,099,000.19	\$ 1,070,406.63	\$ 44.46	\$ 2,169,451.28	0.0100%	0.0100%	1	n/a
WATER FUND 20	Depository	733,844.12	(169,995.96)	14.39	563,862.55	0.0100%	0.0100%	1	n/a
DEBT SERVICE FUND 30	Depository	47,596.87	(45,147.58)	1.28	2,450.57	0.0100%	0.0100%	1	n/a
GENERAL CAPITAL REPLACEMENT 70	Depository	1,531,270.37	-	33.97	1,531,304.34	0.0100%	0.0100%	1	n/a
CRIME CONTROL DISTRICT 40	Depository	341,662.26	(32,675.18)	7.30	308,994.38	0.0100%	0.0100%	1	n/a
PEG FEE 42	Depository	124,888.17	4,054.93	2.81	128,945.91	0.0100%	0.0100%	1	n/a
MISCELLANEOUS OTHER FUNDS	Depository	477.21	-	-	477.21	0.0100%	0.0100%	1	n/a
Total - Depository Accounts		\$ 3,878,739.19	\$ 826,642.84	\$ 104.21	\$ 4,705,486.24				
All Funds - Investments and Depository Accounts		\$ 7,604,080.43	\$ 826,642.84	\$ 1,357.09	\$ 8,253,314.90				

The amounts reflected hereon are the financial institution balance and will not reflect outstanding checks that have not been presented for payment or deposits in transit at March 31, 2022.

The weighted average maturity of investment portfolio (excluding Depository accounts):

68 days. The maximum, per policy, is 270 days.

The average annualized rate of return for the period:

0.0171%

The average three month treasury bill rate over this period is:

0.3180% Per St Louis Federal Reserve Economic Data website (FRED)

We certify that City Funds are maintained in compliance with the City's Investment policy strategies and the relevant provisions of the Public Funds Investment Act (Chapter 2256 of the Texas Government Code)

Bill Hill

Bill Hill, City Manager

Brenda Morey

Brenda Morey, Finance Director

Tri-Party Collateral Agreement
BNY Mellon as Tri-Party Custodian
Price Report for 01 Apr 2022

FTSH22 - CITY OF SHAVANO PARK/FRS

Par Amount	Description	Source Account	Price	Market Value (USD)	Mkt Value + Intr (USD)	Collateral Value (USD)	Accr Int Factor	Price Factor					
Cpn Rate	Currency	Exchange Rate	Mdy	S&P	Fitch	Security Code	Maturity	Type	Issuer	Depository	Accrued Interest	Margin	Margin %
930,000.00	FORT WORTH TEX INDPT SCH DIST	SCH DIST	102.906000										
3.00000	USD	1.0000000000	8II	Aaa	AAA	3494605M3	15-Feb-2029	MUBD	01CLBX	DTC	873,264.36	0.003833	1.000000
											3,565.00	87,326.44	110.00 %
4,005,000.00	CONROE TEX INDPT SCH DIST	SCH DIST	104.744000										
4.00000	USD	1.0000000000	8II	Aaa	AAA	208418B69	15-Feb-2038	MUBD	01CKMB	DTC	3,832,242.91	0.005111	1.000000
											20,470.00	383,224.29	110.00 %

Total

4,935,000.00	5,152,023.00	5,176,058.00	4,705,507.27	470,550.73
			24,035.00	

Account: FTSH22 Account Name: CITY OF SHAVANO PARK/FRS

Start Date:	01-Mar-2018	End Date:	01-Apr-2024
Repo Repricing Rate:	0.0000%	Deal Currency:	USD
Deal Amount:	4,705,486.24	Unwind Amount:	4,705,486.24
Deal Value -> Today:	4,705,486.24	-> Next Business Day:	4,705,486.24
Listed Positions:	2	Listed Securities Par	4,935,000.00

1)	Listed Securities Market Value	:	5,152,023.00
2)	+ Listed Securities Accrued Interest	:	24,035.00
3)	= Listed Securities Total Value	:	5,176,058.00
4)	+ Cash Total Pledged	:	0.00
5)	+ Unlisted, Margined Securities Value	:	0.00
6)	- Listed Securities Margin Amount	:	470,550.73
7)	- Cash Collateral Margin Amount	:	0.00
8)	= Total Securities + Cash Coll Value	:	4,705,507.27
9)	= Total Required Collateral Value	:	4,705,486.24

**Tri-Party Collateral Agreement
BNY Mellon as Tri-Party Custodian
Price Report for 01 Apr 2022**

Grand Totals : Number of Accounts:	1		
Deal Amount:	4,705,486.24	Unwind Amount:	4,705,486.24
Deal Value -> Today:	4,705,486.24	-> Next Business Day:	4,705,486.24
Listed Positions:	2	Listed Securities Par Value:	4,935,000.00

1)	Listed Securities Market Value	:	5,152,023.00
2)	+ Listed Securities Accrued Interest	:	24,035.00
3)	= Listed Securities Total Value	:	5,176,058.00
4)	+ Cash Total Pledged	:	0.00
5)	+ Unlisted, Margined Securities Value	:	0.00
6)	- Listed Securities Margin Amount	:	470,550.73
7)	- Cash Collateral Margin Amount	:	0.00
8)	= Total Securities + Cash Coll Value	:	4,705,507.27
9)	= Total Required Collateral Value	:	4,705,486.24

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With respect to certain newly issued financial assets, if vendors do not provide prices, such financial assets will be valued at par or the new issue price for up to three business days. Thereafter, such financial assets will be valued at zero.

With respect to certain financial assets other than new issues, vendors may not provide prices and may not update prices previously provided on a regular basis. If vendors do not provide prices or update previously reported prices within three business days, such financial assets will be valued at zero, unless other arrangements are agreed in writing.

Notwithstanding the foregoing, certain hard-to-price, thinly traded or illiquid financial assets are valued monthly with no adjustment during the interim period (details are available upon request by contacting BDS).

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CITY OF SHAVANO PARK

CASH & INVESTMENT BALANCES BY FUND (fund number)	March 31, 2022
General Fund (10)	\$ 3,965,367
Water Fund (20)	409,070
Water Capital Replacement Fund (72)	592,056
Debt Service Fund (30)	98,527
Crime Control District Fund (40)	304,641
PEG Funds (42)	128,946
Tree Protection & Beautification Fund (45)	103,059
Street Maintenance Fund (48)	746,740
Court Security/Technology (50)	70,978
Child Safety Fund (52)	1,877
American Rescue Plan Act Fund (58)	249,510
GF Capital Replacement Fund (70)	1,515,134
Total Cash & Investments *	\$ 8,185,905

* Total cash and investments includes all amounts per the general ledger, not balances at bank. Example reconciling items would be deposits in transit and outstanding checks, not yet presented for payment.

RESOLUTION R-2022-007

A RESOLUTION APPROVING THE DONATION OF TWO COPTRAX BODY WORN CAMERAS BETWEEN THE CITY OF SHAVANO PARK AND THE CITY OF HELOTES.

WHEREAS, the City of Shavano Park Police Department acquired CopTrax body-worn cameras for its police officers to wear recording interactions between law enforcement officers and the public while performing official duties.

WHEREAS, the City of Shavano Park Police Department has implemented the Motorola WatchGuard body-worn camera platform to replace the problematic body-worn cameras previously acquired from Applied Concepts, Inc., known as Stalker CopTrax.

WHEREAS, Applied Concepts, Inc. notified the City of Shavano Park and the City of Helotes that its subdivision known as Stalker CopTrax will cease any further sales of its body-worn cameras and provide limited support to existing customers.

WHEREAS, the City of Helotes Police Department is currently utilizing the Stalker CopTrax body-worn camera platform and has a clear public purpose to acquire and utilize additional body-worn cameras to document public interactions and maintain compliance with state laws.

WHEREAS, the City of Shavano Park Police Department is no longer utilizing or has any purpose to retain two (2) Stalker CopTrax Model B body-worn cameras.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

The City Council of the City of Shavano Park hereby authorizes the donation of two (2) Stalker CopTrax Model B body-worn cameras to the City of Helotes as there is a clear public use of such donation.

PASSED AND APPROVED by the City Council of the City of Shavano Park on the 25th day of April, 2022.

ROBERT WERNER, MAYOR

Attest:

TRISH NICHOLS, City Secretary