

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Regular Meeting on Monday, November 23, 2020 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers.

SUPPLEMENTAL NOTICE OF MEETING BY LIVESTREAM / TELEPHONE CONFERENCE:

THIS MEETING WILL BE A LIMITED TO APPROXIMATELY 10 IN-PERSON ATTENDEES IN ORDER TO MAINTAIN SOCIAL DISTANCING.

In accordance with Order of the Office of the Governor issued March 16th, 2020, the governor has suspended various provisions of the Open Meetings Act pursuant to his state disaster authority, which now authorize the participation of a meeting by live-video stream or telephone. The City of Shavano Park will conduct the Regular Meeting on Monday, September 21, 2020 at 6:30 p.m. at 900 Saddletree Court, Shavano Park Council Chambers in part by Livestream / telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) and slow down the spread of the Coronavirus (COVID-19).

Livestream Participation. The livestream available via the GoToMeeting website from your computer, tablet or smartphone at: <https://youtu.be/BbbNsIf8szoc>

Telephone Participation. The public toll-free dial-in number to participate in the telephonic meeting is 1-866-899-4679 and requires access code 290-431-621. The Livestream / telephone conference will be available to join at 6:00 p.m. (30 minutes prior to the meeting). If you have issues accessing Telephone Participation or Livestream, please call City Secretary Zina Tedford at 210-787-0366.

The public will be permitted to offer comments telephonically as provided by the agenda during Citizen’s to be Heard. Citizens who want to speak during this period, should sign up to speak prior to the beginning of the meeting by stating their intent and providing Name, Address, and Topic to be addressed. Follow the guidelines under agenda item 3. If unable to participate in the meeting, you may submit public comments by email to ztedford@shavanopark.org.

The meeting agenda and agenda packet are posted online at www.shavanopark.org.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:30 p.m.

PRESENT: ABSENT:

Alderman Colemere
Alderman Kautz
Mayor Pro Tem Ross
Alderman Powers
Alderman Kuykendall
Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Pro Tem Ross led the Pledge of Allegiance to the Flag. Alderman Kuykendall led the Invocation.

3. CITIZENS TO BE HEARD

No one signed up to address City Council.

4. CITY COUNCIL COMMENTS

City Council wished everyone a safe and Happy Thanksgiving.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

6. REGULAR AGENDA ITEMS

6.1. Discussion / action - Residential fence permit application for 16008 NW Military Hwy - City Manager

Alderman Powers made a motion to approve the residential fence permit application for 16008 NW Military Hwy.

Alderman Colemere seconded the motion.

The motion to approve the residential fence permit application for 16008 NW Military Hwy carried with the following vote:

AYES: 4; NAYES: 1 (Mayor Pro Tem Ross)

6.2. Discussion / action - Residents' Directory Survey Results - City Manager

Alderman Powers made a motion to continue the production of the Shavano Park Directory.

Alderman Kuykendall seconded the motion.

The motion to continue to the production of the Shavano Park Directory carried with a unanimous vote.

6.3. Discussion / action - Authorizing the City Manager to extend an offer of employment for the position of Police Chief. Possible Executive Session pursuant to Texas Government Code 551.074 Personnel Matters - City Manager

Alderman Colemere made a motion to authorize the City Manager to extend an offer of employment for the position of Police Chief Gene Fox.

Alderman Powers seconded the motion.

The motion to authorize the City Manager to extend an offer of employment for the position of Police Chief carried with a unanimous vote.

6.4. 6.4 Discussion / action – City Sponsored Events:

a) Consideration to establish a new city committee to develop, coordinate and oversee all Shavano Park City sponsored events - Ald. Colemere

b) Recommend City Staff run all City Sponsored events starting with the new calendar year – Mayor Pro Tem Ross

Alderman Powers made a motion to postpone agenda item 6.4 City Sponsored Events until the January 2021 meeting.

Alderman Colemere seconded the motion.

The motion to postpone agenda item 6.4 City Sponsored Events until the January 2021 meeting carried with a unanimous vote.

6.5. Discussion / action - Resolution R-2020-021 adopting a policy to establishing guidelines for the renting and usage of the City Pavilion and its surrounding grounds, including outdoor grill and restrooms - City Manager

Mayor Pro Tem Ross made a motion to table Resolution R-2020-021 adopting a policy to establishing guidelines for the renting and usage of the City Pavilion and its surrounding grounds, including outdoor grill and restrooms until the January 2021 meeting.

Alderman Powers seconded the motion.

The motion to table Resolution R-2020-021 adopting a policy to establishing guidelines for the renting and usage of the City Pavilion and its surrounding grounds, including outdoor grill and restrooms until the January 2021 meeting carried with a unanimous vote.

6.6. Discussion / action - Ordinance O-2020-022 amending the City of Shavano Park Fee Schedule to add City Pavilion and grounds private event registration security deposits and fees (Administrative) - City Manager

Mayor Pro Tem Ross made a motion to table Ordinance O-2020-022 amending the City of Shavano Park Fee Schedule to add City Pavilion and grounds private event registration security deposits and fees to the January 2021 meeting.

Alderman Powers seconded the motion.

The motion to table Ordinance O-2020-022 amending the City of Shavano Park Fee Schedule to add City Pavilion and grounds private event registration security deposits and fees to the January meeting carried with a unanimous vote.

6.7. Discussion / action - Drainage projects. Possible Executive Session pursuant to Texas Government Code, § 551.071, Consultation with Attorney - City Manager

PW Director Peterson and City Manager Hill presented an update on the status of the drainage projects.

Mayor Werner deviated to agenda item 6.9.

6.8. Discussion - Maintenance of the easements / median of Lockhill Selma Road. Possible Executive Session pursuant to Texas Government Code, § 551.071, Consultation with Attorney - City Manager

Alderman Colemere made a motion to adjourn into Executive Session for discussion of maintenance of the easements / median of Lockhill Selma Road. Possible Executive Session pursuant to Texas Government Code, § 551.071, Consultation with Attorney.

Alderman Kautz seconded the motion.

Open meeting closed at 8:07 p.m.

Open meeting reconvened at 8:26 p.m.

No action was taken on agenda item 6.8 Maintenance of the easements / median of Lockhill Selma Road. Possible Executive Session pursuant to Texas Government Code, § 551.071, Consultation with Attorney

6.9. Discussion / action - Reschedule / Cancel the Regular City Council Meeting scheduled for December 28, 2020 - City Manager

Mayor Pro Tem Ross made a motion to cancel the Regular City Council Meeting scheduled for December 28, 2020.

Alderman Powers seconded the motion.

The motion to cancel the Regular City council Meeting scheduled for December 28, 2020 carried with a unanimous vote.

Mayor Werner deviated back to agenda item 6.8.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

- 7.3. Municipal Court Activity Report**
- 7.4. Police Department Activity Report**
- 7.5. Public Works Activity Report**
- 7.6. Finance Report**

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 8.1. Approval - City Council Special Minutes, October 12, 2020**
- 8.2. Accept - Planning and Zoning Commission Minutes, September 2, 2020**
- 8.3. Adoption of Official City Holiday Schedule**
- 8.4. Approval of the 2020 Tax Roll Resolution R-2020-011**
- 8.5. Approval - FY21 Surplus List**
- 8.6. Approval – Interlocal Agreement with Region 8 Education Service Center for membership in The Interlocal Purchasing System**

Mayor Pro Tem Ross made a motion to approve Consent Agenda items 8.1 – 8.6. as presented.

Alderman Colemere seconded the motion.

The motion to approve Consent Agenda items 8.1 – 8.6 as presented carried with a unanimous vote.

9. ADJOURNMENT

Alderman Colemere made a motion to adjourn the meeting.

Alderman Powers seconded the motion.

The meeting adjourned at 8:27 p.m.

Robert Werner
Mayor

City Secretary