

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:30 p.m.

PRESENT: Alderman Aleman
Mayor Pro Tem Kautz – arrived late 6:33 p.m.
Alderman Kuykendall
Alderman Miller
Alderman Powers
Mayor Werner

ABSENT: None

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Alderman Kuykendall led the Pledge of Allegiance to the Flag.

Alderman Miller led the Invocation.

3. CITIZENS TO BE HEARD

No one signed up to address City Council.

4. CITY COUNCIL COMMENTS

City Council welcomed everyone to the meeting.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Proclamation - Monarch Butterfly Month - Mayor Werner

Mayor Werner presented the proclamation for Monarch Butterfly Month.

5.2. Recognition - Police Chief's Award for Outstanding Performance (SGT. Richard Page and Detective SGT. Jason Ramsey) - Chief Fox

Police Chief Fox recognized SGT. Richard Page and Detective SGT. Jason Ramsey, and presented them with the Police Chief's Award for Outstanding Performance.

5.3. Recognition - Excellence in Performance by a City employee (Juan DeLuna, Public Works / Water Serviceman) - Ald. Miller

Alderman Miller recognized Shavano Park, Public Works / Water Serviceman Juan DeLuna, and presented him with an excellence award.

6. REGULAR AGENDA ITEMS

6.1. Discussion / action - Accepting the FY 2022 Financial Statement Audit - Finance Director

Finance Director Morey and Phil Vaughan, of Armstrong Vaughan & Associates presented the FY 2022 Financial Statement Audit.

Alderman Powers made a motion to accept the FY 2022 Financial Statement Audit as presented.

Alderman Kuykendall seconded the motion.

The motion to accept the 2022 Financial Statement Audit as presented was accepted with a unanimous vote.

Mayor Werner deviated to agenda item 6.3

6.2. Presentation / discussion - 2022 Annual Crime Report - Police Chief

Police Chief Fox presented the 2022 Annual Crime Report.

Mayor Werner deviated to agenda item 6.8.

6.3. Discussion - Phase IA (East) Town Hall Feedback and Draft Request for Proposal - City Manager / City Engineer

City Manager, Hill and City Engineer, Chris Otto, of KFW Engineering, provided an update on Phase IA (East) Town Hall feedback, and discussion followed.

6.4. Discussion - Phase I-B (DeZavala) planning update - City Engineer

City Engineer, Chris Otto, of KFW Engineering, provided an update on Phase I-B (DeZavala) planning update.

Mayor Werner deviated back to agenda item 6.2.

6.5. Discussion / action - Appointment of Council Appointed Positions (Audit Services, Municipal Judges and Prosecutors, Depository Services, Financial Advisor Services, IT Services and Medical Director Services) - City Manager

1. Alderman Miller made a motion to release a Request for Qualifications (RFQ) for audit services and depository services.

Alderman Kuykendall seconded the motion.

The motion carried with unanimous vote.

2. Alderman Miller made a motion to reappoint Judge Reamey, Alternate Judge Bailey Prosecutor Dullnig and Alternate Prosecutor Ryan Henry Law Firm effective in May 2023, for another 2 year-term.

Mayor Pro Tem Kautz seconded the motion.

The motion carried with unanimous vote.

3. Alderman Miller made a motion to extend the services with Frost for Financial Advisory services, Barcom Technology for IT Services, and Dr. Terpolilli as Medical Director.

Alderman Powers seconded the motion.

The motion carried with a unanimous vote.

6.6. Discussion / action - Transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Finance Director

Finance Director Morey reviewed the Fund Balance and recommended no transfer of fund balance.

No action was taken on this item

Mayor Werner deviated to agenda item 8.3.

6.7. Discussion / action - Consideration for Playscape Shade options and funding - City Manager

Alderman Miller made a motion to approve the proposal for the playscape shade option with the Tri-Sail Shade.

Alderman Aleman seconded the motion.

The motion carried with the following vote:

AYES: 4; NAYES: 1 (Mayor Pro Tem Kautz)

Mayor Werner deviated back to agenda item 6.5.

6.8. Discussion / action - Consideration for Hiring incentives - Chief Fox / City Manager

Police Chief Fox presented an overview of the police department hiring incentives.

Alderman Kuykendall made a motion to approve the authorization of the City Manager to extend hiring incentives to qualified police applicants.

Alderman Miller seconded the motion.

The motion carried with a unanimous vote.

Mayor Werner deviated to agenda item 6.7.

6.9. Discussion / action - Governor's Community Achievement Award and Grant - City Manager

City Manager Hill reviewed the Governor's Community Achievement Award and Grant program.

Mayor Pro Tem Kautz made a motion to approve the submission of the application for the Governor's Community Achievement Award and Grant.

Alderman Miller seconded the motion.

The motion carried with a unanimous vote.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

- 7.1. Building Permit Activity Report**
- 7.2. Fire Department Activity Report**
- 7.3. Municipal Court Activity Report**
- 7.4. Police Department Activity Report**
- 7.5. Public Works Activity Report**
- 7.6. Finance Report**

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 8.1. Approval - Regular City Council Minutes, December 12, 2022**
- 8.2. Accept - Planning and Zoning Commission Minutes, December 7, 2022**
- 8.3. Accept - Investment Reports, ending September 30, 2022**
- 8.4. Approval - Fiscal Year 2023 Surplus List I**

- 8.5. Approval - Resolution R-2023-001 ordering the May 6, 2023 General Election in the City of Shavano Park, Texas for the purpose of electing a mayor and two aldermen**
- 8.6. Accept - Shavano Park Police Department 2022 Racial Profiling Report**
- 8.7. Accept - 2022 Update to Town History**

Mayor Pro Tem Kautz made a motion to approve & accept Consent Agenda Items 8.1 – 8.7 as presented.

Alderman Kuykendall seconded the motion.

The motion to approve Consent Agenda Items 8.1 – 8.7 carried with a unanimous vote.

9. ADJOURNMENT

Alderman Powers made a motion to adjourn the meeting.

Mayor Pro Tem Kautz seconded the motion.

The motion to adjourn the meeting carried with a unanimous vote.

The meeting ended at 8:37 p.m.

Robert Werner Mayor

Trish Nichols
City Secretary