

1. **Call to order**

Chairman Laws called the meeting to order at 6:30 p.m.

PRESENT:
Carla Laws
Lori Fanning
Shawn Fitzpatrick
Vickey Maisel
Bill Simmons
William Stipek
Song Tan

ABSENT:
Michael Janssen
Cindy Teske

2. **Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion made by Commissioner Fanning, and a second made by Commissioner Stipek, the Planning & Zoning Commission voted six (6) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. **Citizens to be Heard.**

No one signed up to address the Planning & Zoning Commission.

4. **Consent Agenda:**

Approval - Planning & Zoning Commission minutes, November 3, 2021.

Upon a motion made by Commissioner Fitzpatrick and a second made by Commissioner Tan, the Planning & Zoning Commission voted six (6) for and none (0) opposed to approve the Planning & Zoning Commission minutes of November 3, 2021 as presented. The motion carried.

5. **Discussion / action – Amending Plat of Napier Park Unit-3 to adjust lot lines between Lots 24 and 25 of County Block 4787 in the Napier Park Planned Unit Development.**

A motion was made by Commissioner Fitzpatrick to approve the amending plat of Napier Park Unit-3 to adjust lot lines between Lots 24 and 25 of County Block 4787 in the Napier Park Planned Unit Development provided the dimensions of the variable width drainage easement remain coextensive with the area of Lot 25 as originally platted.

A second made by Commissioner Stipek,

Upon a motion by Commissioner Fitzpatrick and a second by Commissioner Stipek, the Planning & Zoning Commission voted six (6) for and none (0) opposed to approve the amending plat of Napier Park Unit-3 to adjust lot lines between Lots 24 and 25 of County Block 4787 in the Napier Park Planned Unit Development provided the dimensions of the variable width drainage easement remain coextensive with the area of Lot 25 as originally plated. The motion carried.

6. **Report / update - City Council items considered at previous City Council meetings and discussion concerning the same - City Manager**

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

7. **Chairman Announcements:**

- A. Advise members to contact City staff to add new or old agenda items.
- B. Advise members of pending agenda items:

8. **Adjournment**

Upon a motion made by Commissioner Maisel, and a second made by Commissioner Stipek, the Planning & Zoning Commission voted six (6) for and none (0) opposed to adjourn the meeting at 7:17 p.m. The motion carried.

Carla Laws, Chairman

Trish Nichols, City Secretary