

**AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS**

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Regular Meeting on Monday, January 24, 2022 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers.

The meeting agenda and agenda packet are posted online at www.shavanopark.org.

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- The Mayor will recognize those citizens who have signed up prior to the start of the meeting.
- Pursuant to Resolution No. R-2019-011 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Members of the public may only speak once and cannot pass the individual’s time allotment to someone else
- Direct your comments to the entire Council, not to an individual member
- Show the Council members the same respect and courtesy that you expect to be shown to you

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments for items not on the agenda. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV’T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended

- by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

- 5.1. Proclamation - January 24th, 2022 as Human Trafficking Awareness and Prevention month in the City of Shavano Park, Texas**

6. REGULAR AGENDA ITEMS

- 6.1. Discussion / action - Accepting the FY 2021 Financial Statement Audit - Finance Director**
- 6.2. Presentation / discussion - 2021 Annual Crime Report - Police Chief**
- 6.3. Discussion / action - Appointment of Council Appointed Positions (Refuse Services; Health / Septic Inspector; Building Inspector; Auditor) - City Manager**
- 6.4. Discussion / action - Ordinance O-2022-001 amending Sec. 14-21 of City of Shavano Park Code of Ordinances to allow expenditure of designated funds for tree beautification (administrative) - City Manager**
- 6.5. Discussion / action - Transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Finance Director**
- 6.6. Discussion / action - Ordinance O-2021-011 amending Chapter 8 - BUSINESS AND BUSINESS REGULATIONS; ARTICLE III. FOOD AND FOOD ESTABLISHMENT RULES to provide regulations for mobile food units and mobile food courts (first reading) - City Manager**
- 6.7. Discussion – Consideration of an Ordinance adopting sections of the 2018 International Property Maintenance Code - City Manager**

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

- 7.1. Building Permit Activity Report**
- 7.2. Fire Department Activity Report**
- 7.3. Municipal Court Activity Report**
- 7.4. Police Department Activity Report**

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - Regular City Council Minutes, November 22, 2021

8.2. Approval – City Council Workshop Minutes, January 10, 2022

8.3. Accept - Planning and Zoning Commission Minutes, November 3, 2021

8.4. Approval - Ordinance O-2021-014 amending Chapter 36 - ZONING of the City of Shavano Park Code of Ordinances to comply with H.B. 1475 of the 87th Texas Legislature which changes Board of Adjustment authority related to variances and gives additional specific grounds for which a variance from a municipal zoning ordinance may be granted (second reading) - City Manager

8.5. Approval – Resolution R-2022-001 amending City Policy No. 18 - Board of Adjustment Policy

8.6. Accept - Quarterly and Annual Investment Reports, ending September 30, 2021

8.7. Approval - Fiscal Year 2022 Surplus List

8.8. Approval - Resolution R-2022-002 ordering the May 7, 2022 General / Special Election for the election to elect three (3) Aldermen and to reauthorize the street maintenance sales tax at the rate of one-fourth of one percent to provide revenue for maintenance and repair of municipal streets

8.9. Accept - Amending Plat of Napier Park Unit-3 to adjust lot lines between Lots 24 and 25 of County Block 4787 in the Napier Park Planned Unit Development

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX.

GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion. The Council may vote and/or act upon each of the items set out in this agenda. In addition, the City Council for the City of Shavano Park has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Deliberations related to Real Property); and Section 551.074 (Personnel Matters).

Attendance by Other Elected or Appointed Officials – NOTICE OF POTENTIAL QUORUM:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-581-1116 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 18th day of January 2022 at 10:53 a.m. at a place convenient and readily accessible to the general public at all times, and to the City's website, www.shavanopark.org, in compliance with Chapter 551, Texas Government Code.

Trish Nichols
City Secretary

POTENTIAL FUTURE AGENDA ITEMS

No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item. Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. **Consideration for Well #1: place back into operation or plug the Well to meet TCEQ requirements - February**
- b. **Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual January / February**
- c. **Records Retention Policy - Annual January**
- d. **Shavano Park Police Department Racial Profiling Report - Annual January/February**
- e. **City of Shavano Park Investment Policy - Annual February**
- f. **Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities – February / August**
- g. **Revisions to Employee Handbook - Annual February**
- h. **FY 2021 - 22 Budget Amendment (Annual February or March)**
- i. **Set City Manager Annual Performance and Salary Review for April – Annual March**
- j. **Considerations for moving the May City Council meeting – Annual March / April**
- k. **City Manager Annual Review / Salary for April - Annual April**
- l. **Arbor Day Proclamation – Annual April**
- m. **Resolution R-2022-0XX appointing Dr. Woo as the Health authority for the City of Shavano Park in cooperation with the San Antonio Metropolitan Health District - Biennial**
- n. **Consideration for calling a Special Meeting to Canvass the May Elections and/or to reschedule the Regular City Council Meeting - Annual April**
- o. **Resolution No. R-2022-00X canvassing the 2021 General Election / Oath of Office - Newly Election Officials / Appointment of Mayor Pro Tem**
- p. **Annual Budget Calendar - Annual May**
- q. **Annual appointment of members to the Higher Education Facilities Corporation Board - Annual May**

- r. Annual update on bond revenue opportunities by Bond Counsel – Annual May
- s. Annual Compensation Review - Annual June Workshop
- t. Resolution R-2022-0XX designating authorized signers of all banking depository accounts - Annual June
- u. Resolution R-2022-0XX authorizing the City Manager to establish accounts or memberships at banks or state/federal credit unions as authorized in the City of Shavano Park Investment Policy for the sole purpose of acquiring Certificates of Deposit - Annual June
- v. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities - February / August
- w. City Council consideration for moving the September City Council meeting to meet budget approval milestones – Annual August
- x. City Council adoption of organizational chart - Annual August
- y. Annual Report on Republic Service Recycling and CPI Fee adjustments - Annual September
- z. Public Hearing - Crime Control & Prevention District Budget of the City of Shavano Park Crime Control and Prevention District for FY 2022-23 - Annual September
- aa. Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY 2022-23 - Annual September
- bb. Public Hearing - Proposed Annual Operating and Capital Budget - FY 2020-21 Annual September
- cc. Ordinance No. O-2022-0XX approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2020 and ending September 30, 2021; making appropriations for each fund and department; establishing a Sinking Fund for existing city financial obligations; providing for the levying and collection of a sufficient tax to pay the interest and on such Sinking Fund obligations; repealing conflicting ordinances; providing a savings and severability clause; and declaring an effective date (Record Vote) (final reading) - City Manager - Annual September
- dd. Resolution adopting the City of Shavano Park Effective Tax Rate (Record Vote) - Annual September
- ee. Record vote to ratify the property tax increase reflected in the FY 2022-23 budget (Record Vote) - Annual September
- ff. Selection - Boards, Commissions, and Committees - Annual September

- a. Planning & Zoning Commissions - X (#) appointments, two-year terms
 - b. Water Advisory Committee - Three (3) appointments (Water System Users only), two-year term.
 - c. Board of Adjustments - X (#) appointments, X (#) Alternate two-year terms
 - d. Investment Committee - One (1) appointment for two-year term
 - e. Tree Committee – X (#) appointments (2-year term) X (#) appointment (1-year term)
- gg. Setting the dates for the City sponsored events (City-wide Garage Sale / Arbor / Earth Day / Independence Day / National Night Out / Trunk or Treat / Holiday Festival) – Annual October
- hh. Resolution R-2022-0XX designating the San Antonio Express News as the City of Shavano Park’s official newspaper for posting of public notices for the City as required by law - Annual October
- ii. Disposal of City Equipment / Furniture - Annual October or November as needed
- jj. Adoption of Official City Holiday Schedule - Annual October or November
- kk. Approval of the yearly tax roll - Annual November
- ll. Crime Control Prevention District funding placed on ballot - January 2024
- mm. Street Maintenance Fund funding placed on the ballot - January 2026
- nn. Accepting the FY 2022 Financial Statement Audit - Annual January
- oo. Quarterly and Annual Investment Reports, ending September 30, 2021 - Annual January
- pp. Appointment of Council Appointed Positions - Annual January
- qq. Annual Crime Report – Annual January
- rr.

CITY COUNCIL STAFF SUMMARY

Meeting Date: January 24, 2022

Agenda item: 6.1

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action – Accepting the FY 2021 Financial Statement Audit

X

Attachments for Reference:

- a) Auditors' Letter to Management
- b) FY 2021 Audited Financial Statements
- c) FY 2021 Revenue & Expenditures - Incode

BACKGROUND / HISTORY: Armstrong, Vaughan & Associates, Certified Public Accountants, performed the audit fieldwork for the FY 2021 financial statements on December 6, 2021, with two auditors, led by Phil Vaughan, CPA. This is their fifth year as the City's auditors, the final year under the current contract.

DISCUSSION: The City Manager and Finance Director reviewed the draft financial report and the Auditors' letter to Management received on December 22, 2021, with the final report received January 10, 2022. The report reflects an "unqualified opinion" meaning the financial statements fairly present the results of the City's operations, financial position and cash flows for the year ended September 30, 2021. The audit results did not detect any significant internal control issues, however, the audit is not designed to express an opinion on the City's internal controls.

Phil Vaughan will be presenting at the January 24, 2022 City Council meeting and will be available for Council questions.

The September 30, 2021 General Fund Audited Fund Balance is \$2,441,856 (see page 13 of 6.1b Audit Report, highlighted in yellow), an increase of \$80,626 from the prior year.

Another item of note is on pages 51 and 52 of 6.1b Audit Report – the City's TMRS pension plan is 91.05% funded as of the most recent plan audit, December 31, 2020 (see yellow highlights)

Note that the September 30, 2021 General Fund fund balance is approximately 42.1% of the FY 2022 General Fund budgeted expenditures, well within the parameters of the City's established fund balance policy. (\$5,802,208 FY2022 General Fund normalized budgeted expenditures * 50% fund balance requirement = \$2,901,104 upper limit amount - \$2,441,856 9/30/2021 audited General Fund unassigned fund balance = \$459,248 balance short of 50%)

COURSES OF ACTION: Accept or reject the City of Shavano Park's FY 2021 Audited Financial Statements and Auditors' Letter to Management.

FINANCIAL IMPACT: Fees per the contract currently in force were budgeted at \$16,600. Due to City Staff responsiveness and advanced schedule preparation, a discount of \$2,490 was provided on the final invoice, net expenditure of \$14,110.

MOTION REQUESTED: Accept the City of Shavano Park's FY 2021 Audited Financial Statements and Auditor's Letter to Management.



Armstrong, Vaughan & Associates, P. C.

Certified Public Accountants

Communication with Those Charged with Governance

To Management, Mayor and City Council of
City of Shavano Park

We have audited the financial statements of City of Shavano Park as of and for the year ended September 30, 2021, and have issued our report thereon dated December 31, 2021. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated January 30, 2020, our responsibility, as described by professional standards, is to form and express an opinion(s) about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of City of Shavano Park solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team and others in our firm, as appropriate, have complied with all relevant ethical requirements regarding independence.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by City of Shavano Park is included in Note A to the financial statements. There were no new accounting policies adopted and no changes in significant accounting policies or their application during 2021.

No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are:

1. Useful lives of depreciable assets
2. Allowance for uncollectible property tax and utility receivables
3. Net Pension and total OPEB Liability assumptions for mortality rates and investment returns

We evaluated the key factors and assumptions used to develop the estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. There are no sensitive disclosures affecting City of Shavano Park's financial statements.

Significant Difficulties Encountered during the Audit

We encountered no difficulties in dealing with management relating to the performance of the audit.

Representations Requested from Management

We have requested certain written representations from management in a separate letter dated December 31, 2021.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to City of Shavano Park's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole and each applicable opinion unit. We are not aware of any misstatements.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. We proposed no correcting entries.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with City of Shavano Park, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as City of Shavano Park's auditors.

This information is intended solely for the information and use of the Mayor, City Council and management of City of Shavano Park and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully,

A handwritten signature in black ink that reads "Armstrong, Vaughan & Associates, P.C." The signature is written in a cursive, flowing style.

Armstrong, Vaughan & Associates, PC
December 31, 2021



ANNUAL FINANCIAL REPORT

**FISCAL YEAR ENDED
SEPTEMBER 30, 2021**



CITY OF SHAVANO PARK
ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED SEPTEMBER 30, 2021

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CITY OF SHAVANO PARK

PRINCIPAL OFFICERS

CITY OFFICIALS

MAYOR

BOB WERNER

CITY ALDERMAN

PETE MILLER

LEE POWERS

KONRAD KUYKENDALL

MAGGI KAUTZ

ALBERT ALEMAN

CITY MANAGER

BILL HILL



Armstrong, Vaughan & Associates, P. C.

Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and
Members of the City Council
City of Shavano Park, Texas

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Shavano Park as of and for the year ended September 30, 2021, and the related notes to the financial statements, which collectively comprise City of Shavano Park's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

The City of Shavano Park's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Shavano Park, as of September 30, 2021, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

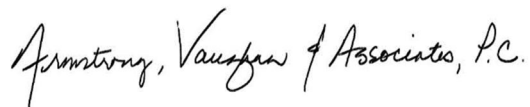
Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, pension schedules and other post-employment benefit schedules as listed in table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise City of Shavano Park's basic financial statements as a whole. The combining nonmajor fund financial statements and individual fund comparative statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. These statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.



Armstrong, Vaughan & Associates, P.C.

December 31, 2021

MANAGEMENT'S DISCUSSION AND ANALYSIS

This section of the City of Shavano Park's annual financial report presents our discussion and analysis of the City's financial performance during the fiscal year ended September 30, 2021. Please read it in conjunction with the City's financial statements, which follow this section.

FINANCIAL HIGHLIGHTS

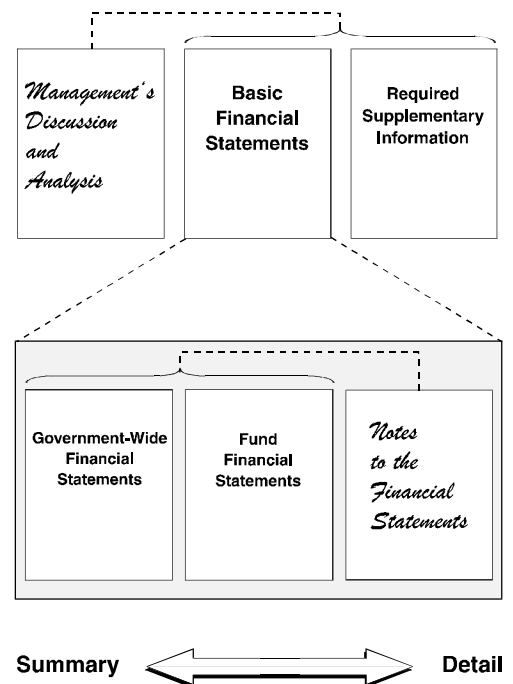
- The City's total combined net position was \$14.9 million at September 30, 2021, an increase of \$496 thousand.
- The City's governmental expenses were \$319 thousand less than the \$6.2 million generated in general and program revenues for governmental activities. The total cost of the City's governmental programs increased less than 1% from the prior year.
- The City's business-type expenses were \$177 thousand less than the \$1.1 million generated in charges for services and other revenues. The total cost of the City's business-type activities increased 1% from the prior year.
- The general fund reported a fund balance this year of \$2.4 million.
- In 2020, the City signed a note payable of \$925,000 for water line relocations along Northwest Military Highway necessary for the Texas Department of Transportation expansion project. The debt service will be shared by the general and utility funds.

OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of three parts—*management's discussion and analysis* (this section), the *basic financial statements*, and *required supplementary information*. The basic financial statements include two kinds of statements that present different views of the City:

- The first two statements are *government-wide financial statements* that provide both *long-term* and *short-term* information about the City's overall financial status.
- The remaining statements are *fund financial statements* that focus on *individual parts* of the government, reporting the City's operations in more detail than the government-wide statements.
- *The governmental funds* statements tell how *general government* services were financed in the *short-term* as well as what remains for future spending.
- *Proprietary fund* statements offer *short- and long-term* financial information about the activities the government operates like *businesses*.

Figure A-1, Required Components of the City's Annual Financial Report



The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of *required supplementary information* that further explains and supports the information in the financial statements. Figure A-1 shows how the required parts of this annual report are arranged and related to one another.

Figure A-2. Major Features of the City's Government-wide and Fund Financial Statements			
<i>Type of Statements</i>	Fund Statements		
	Government-wide	Governmental Funds	Proprietary Funds
<i>Scope</i>	Entire City's government (except fiduciary funds) and the City's component units	The activities of the City that are not proprietary or fiduciary	Activities of the City that operate similar to private businesses: water utility
<i>Required financial statements</i>	• Statement of net position	• Balance Sheet	• Statement of net position
	• Statement of activities	• Statement of revenues, expenditures & changes in fund balances	• Statement of revenues, expenses & changes in net position • Statement of cash flows
<i>Accounting basis and measurement focus</i>	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus
<i>Type of asset/liability information</i>	All assets and liabilities, both financial and capital, short-term and long-term	Only assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets included	All assets and liabilities, both financial and capital, and short-term and long-term
<i>Type of inflow/outflow information</i>	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and payment is due during the year or soon thereafter.	All revenues and expenses during year, regardless of when cash is received or paid

Figure A-2 summarizes the major features of the City's financial statements, including the portion of the City government they cover and the types of information they contain. The remainder of this overview section of management's discussion and analysis explains the structure and contents of each of the statements.

Government-Wide Statements

The government-wide statements report information about the City as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the government's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two government-wide statements report the City's net position and how they have changed. Net position—the difference between the City's assets and liabilities—is one way to measure the City's financial health or *position*.

- Over time, increases or decreases in the City's net position are an indicator of whether its financial health is improving or deteriorating, respectively.
- To assess the overall health of the City, one needs to consider additional non-financial factors such as changes in the City's tax base.

- The government-wide financial statements of the City include the *Governmental activities*. Most of the City's basic services are included here, such as general administration, police, and fire. Property, franchise and sales taxes finance most of these activities.

Fund Financial Statements

The fund financial statements provide more detailed information about the City's most significant *funds*—not the City as a whole. Funds are accounting devices that the City uses to keep track of specific sources of funding and spending for particular purposes.

- Some funds are required by State law and by bond covenants.
- The City Council establishes other funds to control and manage money for particular purposes or to show that it is properly using certain taxes and grants.

The City has the following kinds of funds:

- *Governmental funds*—Most of the City's basic services are included in governmental funds, which focus on (1) how *cash and other financial assets* that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental fund statements provide a detailed *short-term* view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, we provide additional information on the subsequent page, which explains the relationship (or differences) between them.
- *Proprietary funds*—Services for which the City charges customers a fee are generally reported in proprietary funds. Proprietary funds, like the government-wide statements, provide both long-term and short-term financial information.

FINANCIAL ANALYSIS OF THE CITY AS A WHOLE

The City's combined net position was \$14.9 million at September 30, 2021. (See Table A-1).

Table A-1
City's Net Position

	Governmental Activities		Business-Type Activities		Total	
	2021	2020	2021	2020	2021	2020
<i>Assets:</i>						
Current Assets	\$ 6,371,400	\$ 6,673,118	\$ 1,321,153	\$ 1,251,131	\$ 7,692,553	\$ 7,924,249
Capital Assets (net)	7,632,464	7,017,370	5,437,089	4,503,706	13,069,553	11,521,076
<i>Total Assets</i>	<u>14,003,864</u>	<u>13,690,488</u>	<u>6,758,242</u>	<u>5,754,837</u>	<u>20,762,106</u>	<u>19,445,325</u>
<i>Deferred Outflows:</i>	<u>745,446</u>	<u>830,548</u>	<u>141,108</u>	<u>157,486</u>	<u>886,554</u>	<u>988,034</u>
<i>Liabilities:</i>						
Current Liabilities	1,249,275	1,067,734	260,859	190,442	1,510,134	1,258,176
Long-Term Liabilities	2,248,321	1,924,612	2,459,587	2,149,055	4,707,908	4,073,667
<i>Total Liabilities</i>	<u>3,497,596</u>	<u>2,992,346</u>	<u>2,720,446</u>	<u>2,339,497</u>	<u>6,218,042</u>	<u>5,331,843</u>
<i>Deferred Inflows:</i>	<u>517,441</u>	<u>673,289</u>	<u>34,020</u>	<u>45,322</u>	<u>551,461</u>	<u>718,611</u>
<i>Net Position:</i>						
Invested in Capital Assets	6,766,213	5,993,019	2,970,849	2,384,865	9,737,062	8,377,884
Restricted	1,368,151	1,572,488	-	-	1,368,151	1,572,488
Unrestricted	2,599,909	3,289,894	1,174,035	1,142,639	3,773,944	4,432,533
<i>Total Net Position</i>	<u>\$ 10,734,273</u>	<u>\$ 10,855,401</u>	<u>\$ 4,144,884</u>	<u>\$ 3,527,504</u>	<u>\$ 14,879,157</u>	<u>\$ 14,382,905</u>

Governmental Activities

- Property tax rates remained the same for the fiscal year ending September 30, 2021, but increasing valuations and new property increased property tax revenues \$121 thousand.
- City operations were very similar to the prior year with expenses increasing less than 1% and very comparable across departments.

Business-Type Activities

- Utility revenues decreased by \$14 thousand.
- Expenses increased 1%.

Table A-2
Changes in City's Net Position

	Governmental Activities		Business-Type Activities		Total	
	2021	2020	2021	2020	2021	2020
<i>Program Revenues:</i>						
Charges for Services	\$ 902,046	\$ 688,621	\$ 1,063,967	\$ 1,099,204	\$ 1,966,013	\$ 1,787,825
Grants	41,974	237,489	-	42,335	41,974	279,824
<i>General Revenues:</i>						
Taxes	5,177,332	4,919,588	-	-	5,177,332	4,919,588
Interest Earnings	5,472	57,231	3,090	9,296	8,562	66,527
Miscellaneous	64,877	47,029	69,232	-	134,109	47,029
TOTAL REVENUES	\$ 6,191,701	\$ 5,949,958	\$ 1,136,289	\$ 1,150,835	\$ 7,327,990	\$ 7,100,793
<i>Program Expenses:</i>						
Council	\$ 21,615	\$ 23,044	\$ -	\$ -	\$ 21,615	\$ 23,044
General Administration	1,100,944	1,149,537	-	-	1,100,944	1,149,537
Municipal Court	89,118	90,528	-	-	89,118	90,528
Public Works	555,026	550,460	-	-	555,026	550,460
Fire	1,966,949	1,948,777	-	-	1,966,949	1,948,777
Police	2,006,167	1,945,066	-	-	2,006,167	1,945,066
Development Services	93,968	83,288	-	-	93,968	83,288
Water Utility	-	-	959,359	949,031	959,359	949,031
Interest on Debt	38,592	54,464	-	-	38,592	54,464
TOTAL EXPENSES	\$ 5,872,379	\$ 5,845,164	\$ 959,359	\$ 949,031	\$ 6,831,738	\$ 6,794,195
Transfers	(440,450)	(6,850)	440,450	6,850	-	-
Change in Net Position	(121,128)	97,944	617,380	208,654	496,252	306,598
Beginning Net Position	10,855,401	10,757,457	3,527,504	3,318,850	14,382,905	14,076,307
Ending Net Position	<u>\$ 10,734,273</u>	<u>\$ 10,855,401</u>	<u>\$ 4,144,884</u>	<u>\$ 3,527,504</u>	<u>\$ 14,879,157</u>	<u>\$ 14,382,905</u>

Table A-3 presents the cost of each of the City's largest functions, as well as each function's net cost (total cost less fees generated by the activities and intergovernmental aid). The net cost reflects what was funded by state revenues as well as local tax dollars. The cost of all *governmental* activities this year was \$5.9 million. Taxpayers paid for 65% of these activities through property taxes of \$3.8 million.

Table A-3
Net Cost of Selected City Functions

	Total Cost of			Net Cost of		
	Services		Percentage Change	Services		Percentage Change
	2021	2020		2021	2020	
Council	\$ 21,615	\$ 23,044	(6.2)	\$ 21,615	\$ 23,044	(6.2)
General Administration	1,100,944	1,149,537	(4.2)	1,029,434	891,641	15.5
Municipal Court	89,118	90,528	(1.6)	(94,162)	(47,887)	96.6
Public Works	555,026	550,460	0.8	555,026	550,460	0.8
Fire	1,966,949	1,948,777	0.9	1,823,945	1,807,726	0.9
Police	2,006,167	1,945,066	3.1	2,002,577	1,942,050	3.1
Development Services	93,968	83,288	12.8	(448,668)	(302,444)	48.3
Water Utility	959,359	949,031	1.1	(104,608)	(192,508)	(45.7)

FINANCIAL ANALYSIS OF THE CITY'S FUNDS

- The General Fund increased its fund balance by \$81 thousand as revenues were slightly higher than expected and expenditures were slightly lower.
- The Capital Replacement Fund decreased its fund balance by \$302 thousand as the City continues planned equipment and infrastructure replacements.
- Other nonmajor governmental funds decreased its fund balance by \$299 thousand from capital outlay.

Budgetary Highlights

- General Fund revenues exceeded the budget by \$36 thousand and expenditures were under budget by \$42 thousand. Both variances were less than 1%.
- The General Fund fund balance increased \$81 thousand more than the budget anticipated.

CAPITAL ASSETS

As of September 30, 2021, the City had invested \$22.5 million in a broad range of capital assets, including land, equipment, buildings, and vehicles. Significant additions include park improvements at City Hall, low water crossing improvements, and water line relocations along Northwest Military Highway. (See Table A-4.) More detailed information about the City's capital assets is presented in the notes to the financial statements.

Table A-4
City's Capital Assets
(in thousands dollars)

	Governmental		Business-Type				Total
	Activities		Activities		Total		Percentage
	2021	2020	2021	2020	2021	2020	Change
Land	\$ 112	\$ 112	\$ 30	\$ 30	\$ 142	\$ 142	0.0
Water Rights	-	-	369	369	369	369	0.0
Buildings and Improvements	4,584	4,564	102	102	4,686	4,666	0.4
Infrastructure	3,843	2,821	7,466	7,188	11,309	10,009	13.0
Equipment	4,716	4,452	272	272	4,988	4,724	5.6
Construction in Progress	118	614	900	30	1,018	644	58.1
Totals at Historical Cost	13,373	12,563	9,139	7,991	22,512	20,554	9.5
Total Accumulated Depreciation	(5,740)	(5,546)	(3,702)	(3,488)	(9,442)	(9,034)	4.5
Net Capital Assets	\$ 7,633	\$ 7,017	\$ 5,437	\$ 4,503	\$13,070	\$11,520	13.5

LONG-TERM DEBT

The City had debt as summarized in Table A-5. The City issued a \$925,000 note payable for water line relocation along Northwest Military Highway. Additional information about the City's debt is presented in the notes to the financial statements.

Table A-5
City's Long-Term Debt
(in thousands dollars)

	Governmental Activities		Business-Type Activities		Total		Total Percentage Change
	2021	2020	2021	2020	2021	2020	
Bonds and Notes Payable	<u>\$ 1,360</u>	<u>\$ 1,069</u>	<u>\$ 2,557</u>	<u>\$ 2,221</u>	<u>\$ 3,917</u>	<u>\$ 3,290</u>	19.1

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The City adopted the same property tax rate for the 2021-2022 fiscal year. However, the tax split tilted toward the General Fund slightly as property tax supported debt is nearing completion. New properties added to the tax rolls are expected to increase the tax levy \$72 thousand in the General Fund and keep the levy in the Debt Service similar to prior years. The General Fund expenditures are budgeted to remain largely the same except for compensation increases based on a salary survey conducted during the year.

Water operations are expected to be similar to the prior year.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the City Manager at 900 Saddletree Court, Shavano Park, Texas 78231.



BASIC FINANCIAL STATEMENTS

The basic financial statements include integrated sets of financial statements as required by the GASB. The sets of statements include:

- Government – Wide Financial Statements
- Fund Financial Statements:
 - Governmental Funds
 - Proprietary Funds
 - Fiduciary Funds

In addition, the notes to the financial statements are included to provide information that is essential to a user's understanding of the basic financial statements.



CITY OF SHAVANO PARK
STATEMENT OF NET POSITION
SEPTEMBER 30, 2021

	Governmental Activities	Business-Type Activities	Total
ASSETS			
Cash and Cash Equivalents	\$ 5,444,013	\$ 890,653	\$ 6,334,666
Investments	517,769	261,133	778,902
Receivables (net of allowances for uncollectibles):			
Ad Valorem Taxes	29,276	-	29,276
Other	339,403	140,803	480,206
Prepaid Expenses	1,459	600	2,059
Inventory	-	67,444	67,444
Internal Balances	39,480	(39,480)	-
Capital Assets (net)	7,632,464	5,437,089	13,069,553
TOTAL ASSETS	<u>14,003,864</u>	<u>6,758,242</u>	<u>20,762,106</u>
DEFERRED OUTFLOWS			
Deferred Loss on Debt Refundings	31,533	90,690	122,223
Deferred Pension Related Outflows	665,158	47,016	712,174
Deferred OPEB Related Outflows	48,755	3,402	52,157
TOTAL DEFERRED OUTFLOWS	<u>745,446</u>	<u>141,108</u>	<u>886,554</u>
LIABILITIES			
Accounts Payable	127,309	63,275	190,584
Accrued Wages	175,777	5,174	180,951
Accrued Compensated Absences	242,497	9,576	252,073
Accrued Interest	3,019	8,818	11,837
Deposits and Unearned Revenue	492,970	17,050	510,020
<i>Long-term Liabilities:</i>			
Due within One Year	207,703	156,966	364,669
Due in More than One Year	1,152,582	2,399,965	3,552,547
Total OPEB Liability	177,240	11,023	188,263
Net Pension Liability	918,499	48,599	967,098
TOTAL LIABILITIES	<u>3,497,596</u>	<u>2,720,446</u>	<u>6,218,042</u>
DEFERRED INFLOWS			
Deferred Pension Related Inflows	511,786	33,650	545,436
Deferred OPEB Related Inflows	5,655	370	6,025
TOTAL DEFERRED OUTFLOWS	<u>517,441</u>	<u>34,020</u>	<u>551,461</u>
NET POSITION			
Net Investment in Capital Assets	6,766,213	2,970,849	9,737,062
Restricted for:			
Debt Service	136,803	-	136,803
Police Department	339,945	-	339,945
Municipal Court	63,908	-	63,908
Street Maintenance	702,464	-	702,464
PEG Funds	125,031	-	125,031
Unrestricted	2,599,909	1,174,035	3,773,944
TOTAL NET POSITION	<u>\$ 10,734,273</u>	<u>\$ 4,144,884</u>	<u>\$ 14,879,157</u>

See accompanying notes to basic financial statements.

CITY OF SHAVANO PARK
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2021

Functions and Programs	Expenses	Program Revenues	
		Charges for Services	Operating Grants and Contributions
Primary Government:			
<i>Governmental Activities:</i>			
Council	\$ 21,615	\$ -	\$ -
General Administration	1,100,944	48,829	22,681
Municipal Court	89,118	183,280	-
Public Works	555,026	-	-
Fire	1,966,949	125,191	17,813
Police	2,006,167	2,110	1,480
Development Services	93,968	542,636	-
Interest on Long-term Debt	38,592	-	-
<i>Total Governmental Activities</i>	<u>5,872,379</u>	<u>902,046</u>	<u>41,974</u>
<i>Business-Type Activities:</i>			
Water Utility	<u>959,359</u>	<u>1,063,967</u>	<u>-</u>
<i>Total Business-Type Activities</i>	<u>959,359</u>	<u>1,063,967</u>	<u>-</u>
Total Primary Government	<u>\$ 6,831,738</u>	<u>\$ 1,966,013</u>	<u>\$ 41,974</u>
General Revenues:			
Taxes			
Ad Valorem Taxes			
Sales Taxes			
Other Taxes			
Interest and Investment Earnings			
Miscellaneous			
Total General Revenues			
Transfers			
Change in Net Position			
Net Position at Beginning of Year			
Net Position at End of Year			

See accompanying notes to basic financial statements.

Net (Expense) Revenue and Changes in Net Position

Primary Government

<u>Capital Grants and Contributions</u>	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
\$ -	\$ (21,615)		\$ (21,615)
-	(1,029,434)		(1,029,434)
-	94,162		94,162
-	(555,026)		(555,026)
-	(1,823,945)		(1,823,945)
-	(2,002,577)		(2,002,577)
-	448,668		448,668
-	(38,592)		(38,592)
-	<u>(4,928,359)</u>		<u>(4,928,359)</u>
-		\$ 104,608	104,608
-		<u>104,608</u>	<u>104,608</u>
<u>\$ -</u>			<u>(4,823,751)</u>
	3,801,619	-	3,801,619
	899,235	-	899,235
	476,478	-	476,478
	5,472	3,090	8,562
	64,877	69,232	134,109
	<u>5,247,681</u>	<u>72,322</u>	<u>5,320,003</u>
	<u>(440,450)</u>	<u>440,450</u>	<u>-</u>
	(121,128)	617,380	496,252
	10,855,401	3,527,504	14,382,905
<u>\$ 10,734,273</u>	<u>\$ 4,144,884</u>	<u>\$ 14,879,157</u>	

CITY OF SHAVANO PARK
BALANCE SHEET - GOVERNMENTAL FUNDS
SEPTEMBER 30, 2021

	General Fund	Capital Replacement	Street Maintenance
ASSETS			
Cash and Cash Equivalents	\$ 2,745,928	\$ 1,632,261	\$ -
Investments	517,769	-	-
Receivables (net of allowances for uncollectibles):			
Property Taxes	27,859	-	-
Other Receivables	260,011	25,401	24,954
Prepaid Items	-	-	-
Due from Other Funds	64,491	-	724,010
TOTAL ASSETS	<u><u>\$ 3,616,058</u></u>	<u><u>\$ 1,657,662</u></u>	<u><u>\$ 748,964</u></u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES			
<i>Liabilities:</i>			
Accounts Payable	\$ 68,991	\$ 10,421	\$ 46,500
Accrued Wages	175,777	-	-
Due to Other Funds	891,405	24,011	-
Unearned Grant Revenue	-	-	-
<i>Total Liabilities</i>	<u>1,136,173</u>	<u>34,432</u>	<u>46,500</u>
<i>Deferred Inflows of Resources:</i>			
Unavailable Property Tax Revenue	27,859	-	-
Unavailable EMS Revenue	10,170	-	-
<i>Total Deferred Inflows of Resources</i>	<u>38,029</u>	<u>-</u>	<u>-</u>
<i>Fund Balances:</i>			
Nonspendable:			
Prepaid Items	-	-	-
Restricted for:			
Debt Service	-	-	-
Police Department	-	-	-
Municipal Court	-	-	-
Street Maintenance	-	-	702,464
PEG Funds	-	-	-
American Rescue Plan	-	-	-
Committed for:			
Oak Wilt	-	-	-
Replacement of Capital Assets	-	1,623,230	-
Unassigned	2,441,856	-	-
<i>Total Fund Balances</i>	<u>2,441,856</u>	<u>1,623,230</u>	<u>702,464</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	<u><u>\$ 3,616,058</u></u>	<u><u>\$ 1,657,662</u></u>	<u><u>\$ 748,964</u></u>

See accompanying notes to basic financial statements.

American Rescue Plan	Other Nonmajor Funds	Total Governmental Funds
\$ 492,975	\$ 572,848	\$ 5,444,012
-	-	517,769
-	1,417	29,276
-	29,036	339,402
-	1,459	1,459
-	167,395	955,896
<u>\$ 492,975</u>	<u>\$ 772,155</u>	<u>\$ 7,287,814</u>

\$ -	\$ 1,396	\$ 127,308
-	-	175,777
-	1,000	916,416
492,970	-	492,970
<u>492,970</u>	<u>2,396</u>	<u>1,712,471</u>

-	1,417	29,276
-	-	10,170
<u>-</u>	<u>1,417</u>	<u>39,446</u>

-	1,459	1,459
-	138,405	138,405
-	339,945	339,945
-	63,908	63,908
-	-	702,464
-	125,031	125,031
5	-	5
-	99,594	99,594
-	-	1,623,230
-	-	2,441,856
<u>5</u>	<u>768,342</u>	<u>5,535,897</u>

<u>\$ 492,975</u>	<u>\$ 772,155</u>	<u>\$ 7,287,814</u>
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CITY OF SHAVANO PARK
RECONCILIATION OF THE GOVERNMENTAL FUNDS
BALANCE SHEET TO THE STATEMENT OF NET POSITION
SEPTEMBER 30, 2021

TOTAL FUND BALANCE - TOTAL GOVERNMENTAL FUNDS \$ 5,535,897

Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital Assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. 7,632,464

Other long-term assets are not available to pay for current-period expenditures and, therefore, are deferred in the funds. 39,447

Accrued compensated absences are not due and payable in the current period and, therefore, not reported in the funds. (242,497)

Long-term liabilities, including capital leases and related accrued interest, are not due and payable in the current period and, therefore, not reported in the funds. (1,331,771)

Net pension liabilities (and related deferred outflows of resources) do not consume current financial resources and are not reported in the funds.

Net Pension Liability	(918,499)	
Pension Related Deferred Outflows	665,158	
Pension Related Deferred Inflows	<u>(511,786)</u>	(765,127)

Net other post-employment benefit liabilities (and related deferred outflows of resources) do not consume current financial resources and are not reported in the funds.

Total OPEB Liability	(177,240)	
OPEB Related Deferred Outflows	48,755	
OPEB Related Deferred Inflows	<u>(5,655)</u>	<u>(134,140)</u>

TOTAL NET POSITION - GOVERNMENTAL ACTIVITIES \$ 10,734,273

CITY OF SHAVANO PARK
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS
FOR THE YEAR ENDED SEPTEMBER 30, 2021

	General Fund	Capital Replacement	Street Maintenance
REVENUES			
Ad Valorem Taxes	\$ 3,633,103	\$ -	\$ -
Sales Taxes	599,823	-	149,957
Mixed Beverage Tax	24,449	-	-
Franchise Fees	435,810	-	-
Licenses and Permits	530,246	-	-
Emergency Medical Services	137,358	-	-
Fines and Penalties	169,439	-	-
Interest Income	5,219	136	-
Grants and Donations	29,779	-	-
Miscellaneous	96,505	-	-
TOTAL REVENUES	<u>\$ 5,661,731</u>	<u>\$ 136</u>	<u>\$ 149,957</u>
EXPENDITURES			
<i>Current:</i>			
Council	\$ 21,615	\$ -	\$ -
General Administration	933,421	-	-
Municipal Court	89,955	-	-
Public Works	523,165	-	-
Fire	1,721,010	-	-
Police	1,820,930	-	-
Development Services	93,968	-	-
Capital Outlay	30,276	703,459	46,500
<i>Debt Service:</i>			
Principal	-	-	-
Interest and Fiscal Charges	-	-	-
TOTAL EXPENDITURES	<u>\$ 5,234,340</u>	<u>\$ 703,459</u>	<u>\$ 46,500</u>
Excess (Deficiency) of Revenues			
Over (Under) Expenditures	<u>427,391</u>	<u>(703,323)</u>	<u>103,457</u>
OTHER FINANCING SOURCES (USES)			
Debt Issuance	\$ 462,500	\$ -	\$ -
Sale of City Assets	26,050	-	-
Transfers In	6,750	401,615	-
Transfers Out	(842,065)	-	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>\$ (346,765)</u>	<u>\$ 401,615</u>	<u>\$ -</u>
Net Change in Fund Balance	80,626	(301,708)	\$ 103,457
Fund Balances at Beginning of Year	2,361,230	1,924,938	599,007
Fund Balances at End of Year	<u>\$ 2,441,856</u>	<u>\$ 1,623,230</u>	<u>\$ 702,464</u>

See accompanying notes to basic financial statements.

American Rescue Plan	Total Nonmajor Funds	Total Governmental Funds
\$ -	\$ 173,409	\$ 3,806,512
-	149,456	899,236
-	-	24,449
-	16,218	452,028
-	12,390	542,636
-	-	137,358
-	13,841	183,280
5	114	5,474
-	-	29,779
-	5,457	101,962
<u>\$ 5</u>	<u>\$ 370,885</u>	<u>\$ 6,182,714</u>

\$ -	\$ -	\$ 21,615
-	4,758	938,179
-	-	89,955
-	-	523,165
-	2,219	1,723,229
-	58,494	1,879,424
-	-	93,968
-	400,292	1,180,527
-	170,818	170,818
-	26,448	26,448
<u>\$ -</u>	<u>\$ 663,029</u>	<u>\$ 6,647,328</u>

<u>\$ 5</u>	<u>(292,144)</u>	<u>(464,614)</u>
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\$ -	\$ -	\$ 462,500
-	-	26,050
-	-	408,365
<u>-</u>	<u>(6,750)</u>	<u>(848,815)</u>

<u>\$ -</u>	<u>\$ (6,750)</u>	<u>\$ 48,100</u>
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\$ 5	(298,894)	(416,514)
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-	1,067,236	5,952,411
<u>\$ 5</u>	<u>\$ 768,342</u>	<u>\$ 5,535,897</u>



CITY OF SHAVANO PARK
STATEMENT OF NET POSITION – PROPRIETARY FUND
SEPTEMBER 30, 2021

ASSETS

Current Assets:

Cash and Cash Equivalents	\$ 890,653
Investments	261,133
Receivables (net of allowances for uncollectibles)	98,468
Other Receivables	42,335
Prepaid Expenses	600
Inventory	67,444
<i>Total Current Assets</i>	<u>1,360,633</u>

Property and Equipment (net)	5,437,089
TOTAL ASSETS	<u>6,797,722</u>

DEFERRED OUTFLOWS OF RESOURCES

Deferred Loss on Debt Refundings	90,690
Pension Related Deferred Outflows	47,016
Pension OPEB Deferred Outflows	3,402
TOTAL DEFERRED OUTFLOWS	<u>141,108</u>

LIABILITIES

Current Liabilities:

Accounts Payable	63,275
Accrued Wages	5,174
Accrued Compensated Absences	9,576
Accrued Interest	8,818
Deposits and Unearned Revenue	17,050
Due to Other Funds	39,480
Current Portion of Long-Term Debt	156,966
<i>Total Current Liabilities</i>	<u>300,339</u>

Long-term Liabilities:

Long-term Debt (Net of Current Portion)	2,399,965
Total OPEB Liability	11,023
Net Pension Liability	48,599
<i>Total Long-term Liabilities</i>	<u>2,459,587</u>
TOTAL LIABILITIES	<u>2,759,926</u>

DEFERRED INFLOWS OF RESOURCES

Pension Related Deferred Inflows	33,650
OPEB Deferred Inflows	370
TOTAL DEFERRED INFLOWS	<u>34,020</u>

NET POSITION

Net Investment In Capital Assets	2,970,849
Unrestricted	1,174,035
TOTAL NET POSITION	<u>\$ 4,144,884</u>

See accompanying notes to basic financial statements.

CITY OF SHAVANO PARK
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION
PROPRIETARY FUND
FOR THE YEAR SEPTEMBER 30, 2021

OPERATING REVENUES

Water Service	\$ 1,001,176
Miscellaneous Charges	62,791
TOTAL OPERATING REVENUES	<u>1,063,967</u>

OPERATING EXPENSES

Personnel	301,450
Materials and Supplies	19,073
Services	125,944
Maintenance	220,625
Depreciation	214,268
TOTAL OPERATING EXPENSES	<u>881,360</u>

OPERATING INCOME (LOSS)	<u>182,607</u>
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NONOPERATING REVENUES (EXPENSES)

Interest Income	3,090
Gain on Disposal of Capital Assets	9,033
Insurance Proceeds	60,199
Debt Issuance Costs	(7,000)
Interest Expense	(70,999)
TOTAL NONOPERATING REVENUES (EXPENSES)	<u>(5,677)</u>

INCOME (LOSS) BEFORE TRANSFERS	<u>176,930</u>
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TRANSFERS

Transfers In	<u>440,450</u>
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CHANGE IN NET POSITION	617,380
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NET POSITION AT BEGINNING OF YEAR	<u>3,527,504</u>
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NET POSITION AT END OF YEAR	<u><u>\$ 4,144,884</u></u>
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CITY OF SHAVANO PARK
STATEMENT OF CASH FLOWS - PROPRIETARY FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2021

Cash Flows From Operating Activities:

Cash Received From Customers	\$ 1,073,715
Cash Paid to Employees for Services	(300,411)
Cash Paid to Suppliers for Goods and Services	(326,342)
Net Cash Provided (Used) by Operating Activities	<u>446,962</u>

Cash Flows From Noncapital Financing Activities:

Transfers To Other Funds	<u>(19,734)</u>
Net Cash Provided (Used) by Noncapital Financing Activities	<u>(19,734)</u>

Cash Flows From Capital and Related Financing Activities:

Proceeds from the Sale of Capital Assets	9,033
Insurance Recovery	60,199
Issuance of Debt	462,500
Transfers from Other Funds	462,500
Debt Issuance Costs Paid	(7,000)
Purchase of Capital Assets	(1,147,651)
Principal Payments on Long-Term Debt	(114,182)
Interest Paid	(72,241)
Net Cash Provided (Used) by Capital Financing Activities	<u>(346,842)</u>

Cash Flows From Investing Activities:

Purchase of Investments	(2,929)
Investment Interest Received	3,090
Net Cash Provided (Used) by Investing Activities	<u>161</u>

**Net Increase (Decrease) in Cash
and Cash Equivalents**

80,547

Cash and Cash Equivalents at Beginning of Year

810,106

Cash and Cash Equivalents at End of Year

\$ 890,653

CITY OF SHAVANO PARK
STATEMENT OF CASH FLOWS - PROPRIETARY FUND (CONTINUED)
FOR THE YEAR ENDED SEPTEMBER 30, 2021

Reconciliation of Operating Income to Net Cash

Provided (Used) by Operating Activities:

Operating Income (Loss)	\$ 182,607
Adjustments to Reconcile Operating Income to Net Cash	
Provided (Used) by Operating Activities:	
Depreciation Expense	214,268
(Increase) Decrease in Operating Assets:	
Accounts Receivable (net)	13,072
Other Receivables	802
Inventory	(2,736)
(Increase) Decrease in Deferred Outflows:	
Pension Related Deferred Outflows	6,859
OPEB Related Deferred Outflows	(1,610)
Increase (Decrease) in Current Liabilities:	
Accounts Payable	41,234
Accrued Wages	(335)
Accrued Compensated Absences	2,430
Deposits and Unearned Revenue	(3,324)
Net OPEB Liability	2,932
Net Pension Liability	2,065
Increase (Decrease) in Deferred Inflows:	
Pension Related Deferred Inflows	(11,210)
OPEB Related Deferred Inflows	(92)
Total Adjustments to Reconcile Operating Activities	<u>264,355</u>
 Net Cash Provided (Used) by	
Operating Activities	<u>\$ 446,962</u>

See accompanying notes to basic financial statements.

CITY OF SHAVANO PARK
STATEMENT OF FIDUCIARY NET POSITION
CUSTODIAL FUND
SEPTEMBER 30, 2021

	<u>Pet Document and Rescue Fund</u>
ASSETS	
Cash and Cash Equivalents	<u>\$ 477</u>
TOTAL ASSETS	<u> 477</u>
 NET POSITION	
Unrestricted	<u><u>\$ 477</u></u>

See accompanying notes to basic financial statements.

CITY OF SHAVANO PARK
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
CUSTODIAL FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2021

	<u>Pet Document and Rescue Fund</u>
ADDITIONS	
Fees Collected	\$ -
TOTAL ADDITIONS	<u>-</u>
DEDUCTIONS	
Development Costs	<u>-</u>
TOTAL DEDUCTIONS	<u>-</u>
Change in Net Position	-
BEGINNING NET POSITION	<u>477</u>
ENDING NET POSITION	<u><u>\$ 477</u></u>

See accompanying notes to basic financial statements.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2021

NOTE A -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

On the edge of the Texas Hill Country, the City of Shavano Park (the “City”) is located in the San Antonio Metropolitan Area in northwest Bexar County, approximately 12 miles north of downtown San Antonio. Shavano Park is surrounded by the City of San Antonio to the north, east, south, and west. Generally, the City’s boundaries are Loop 1604 on the north, Huebner Road on the south, Lockhill Selma on the west and Salado Creek on the east. The original Town of Shavano was established around 1881 along the Olmos Creek and served as a stagecoach and rail stop between San Antonio and Boerne. The area now occupied by the City of Shavano Park was part of the Stowers Ranch. In 1947, Wallace Rogers and Sons purchased the land for residential development starting in 1948. The City of Shavano Park was incorporated on June 19, 1956 and is a Type A General Law City operating under a Council/City Manager form of government, consisting of five council members and an elected Mayor. The City maintains its own water system, provides fire and EMS services, police protection, street maintenance, public works, code enforcement, building inspections, municipal court, and twice a year brush and bulky item pick-up. The financial statements of the City have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

1. REPORTING ENTITY

As required by generally accepted accounting principles, these financial statements present the government and its component units, entities for which the government is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the government’s operations; thus, data from these units, if any existed, would be combined with data of the primary government. Discretely presented component units, on the other hand, are reported in a separate column in the government-wide financial statements to emphasize they are legally separate from the government. As of September 30, 2021, the City had one component unit that is blended in these financial statements:

Shavano Park Crime Control and Prevention District

The City exerts significant control over the Crime Control and Prevention District (CCPD), a legally separate entity. The CCPD uses the taxing authority of the City and exists only to benefit the City and its community. City Council appoints all members of the Board, performs accounting and management functions, and approves the Budget. This qualifies the CCPD as a component unit, which is recorded as a separate fund of the City, using the blended method described in the previous paragraph. The CCPD collects a ¼ cent sales tax to support the police department of the City of Shavano Park. The CCPD does not issue separate financial statements.

2. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The **government-wide financial statements** include the statement of net position and the statement of activities. Government-wide statements report information on all of the activities of the City. The effect of interfund transfers has been removed from the government-wide statements but continues to be reflected on the fund statements. Governmental activities are supported mainly by taxes and intergovernmental revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods and services.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2021

NOTE A -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

2. **GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS** (Continued)

The statement of activities reflects the degree to which the direct expenses of a given function or segments are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included in program revenues are reported as general revenues.

Separate **fund financial statements** are provided for governmental funds and proprietary funds. The General Fund, Capital Replacement Fund, Street Maintenance Fund and American Rescue Plan Fund meet the criteria as **major governmental funds**. The City's only proprietary fund (Water Utility) is a major fund.

3. **MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION**

The **government-wide financial statements** are reported using the economic resources measurement focus and the accrual basis of accounting. This measurement focus is also used for the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Revenue types which have been accrued consist of revenue from the investments, property taxes, intergovernmental revenue and charges for services. Grants are recognized as revenue when all applicable eligibility requirements imposed by the provider are met.

Revenues are classified as *program revenues* and *general revenues*. Program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. General revenues include all taxes, grants not restricted to specific programs, investment earnings, and other miscellaneous revenues.

Governmental fund level financial statements are reported using current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Measurable and available revenues include revenues expected to be received within 60 days after the fiscal year ends. Receivables which are measurable but not collectible within 60 days after the end of the fiscal period are reported as deferred revenue.

Expenditures generally are recorded when a fund liability is incurred; however, debt service expenditures, as well as expenditures related to compensated absences, pension benefits and other post-employment benefits, are recorded only when the liability has matured and payment is due.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2021

NOTE A -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

3. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION (Continued)

The government reports the following major governmental funds:

The General Fund is the general operating fund of the City and is always classified as a major fund. The General Fund is used to account for all financial resources except those required to be accounted for in another fund. Major revenue sources include property taxes, sales taxes, franchise fees and permits. Primary expenditures are for general administration, police and fire protection.

The Capital Replacement Fund is used to account for funds set aside for future capital asset replacements in accordance with the City's replacement schedule. The Fund receives budgeted annual contributions from the General Fund.

Street Maintenance Fund is used to account for sales taxes restricted for street maintenance and the related expenditures.

American Rescue Plan Fund is used to account for grant funds received from the Federal government for pandemic relief. The funds are refundable if not spent and thus are deferred until the City spends them on qualified purposes.

The City has the following types of nonmajor governmental funds: Debt Service and Special Revenue.

Proprietary fund level financial statements are used to account for activities, which are similar to those often found in the private sector. The measurement focus is upon determination of net income, financial position and cash flows. The City's Proprietary Fund is a Water Utility.

The **Proprietary Funds** are accounted for using the accrual basis of accounting as follows:

1. Revenues are recognized when earned, and expenses are recognized when the liabilities are incurred.
2. Current-year contributions, administrative expenses and benefit payments, which are not received or paid until the subsequent year, are accrued.

Proprietary funds distinguish operating revenues and expenses from non-operating. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations.

4. CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash deposits and investments with a maturity date within three (3) months of the date acquired by the City.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2021

NOTE A -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

5. INVESTMENTS

The City is required by Government Code Chapter 2256, The Public Funds Investment Act, to adopt, implement, and publicize an investment policy. That policy must address the following areas: (1) safety of principal and liquidity, (2) portfolio diversification, (3) allowable investments, (4) acceptable risk levels, (5) expected rates of return, (6) maximum allowable stated maturity of portfolio investments, (7) maximum average dollar-weighted maturity allowed based on the stated maturity date for the portfolio, (8) investment staff quality and capabilities, and (9) bid solicitation preferences for certificates of deposit. The Public Funds Investment Act ("Act") requires an annual audit of investment practices. Audit procedures in this area conducted as a part of the audit of the basic financial statements disclosed that in the areas of investment practices, management reports and establishment of appropriate policies, the City adhered to the requirements of the Act. Additionally, investment practices of the City were in accordance with local policies.

State statutes authorize the City to invest in (a) obligations of the United States or its agencies and instrumentalities; (b) direct obligations of the State of Texas or its agencies; (c) other obligations, the principal and interest of which are unconditionally guaranteed or insured by the State of Texas or the United States; (d) obligations of states, agencies, counties, cities, and other political subdivisions of any state having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than A or its equivalent; (e) certificates of deposit by state and national banks domiciled in this state that are (i) guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor; or, (ii) secured by obligations that are described by (a) - (e). Statutes also allow investing in local government investment pools organized and rated in accordance with the Interlocal Cooperation Act, whose assets consist exclusively of the obligations of the United States or its agencies and instrumentalities and repurchase assessments involving those same obligations. Earnings from these investments are added to each account monthly or quarterly. Investments are carried at fair value except for certificates of deposit and certain external investments pools which are carried at amortized cost.

6. ACCOUNTS RECEIVABLE

Property taxes are levied based on taxable value at January 1 prior to September 30 and become due October 1, 2020 and past due after January 31, 2021. Accordingly, receivables and revenues for property taxes are reflected on the government-wide statement based on the full accrual method of accounting.

Accounts receivable from other governments include amounts due from grantors for approved grants for specific programs and reimbursements for services performed by the City. Program grants are recorded as receivables and revenues at the time all eligibility requirements established by the provider have been met.

Reimbursements for services performed are recorded as receivables and revenues when they are earned in the government-wide statements. Included are fines and costs assessed by the court action and billable services for certain contracts. Revenues received in advance of the costs being incurred are recorded as deferred revenue in the fund statements. Receivables are shown net of an allowance for uncollectibles.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2021

NOTE A -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

7. PREPAID ITEMS

Payments made for goods and services in advance are recorded as prepaid items on the balance sheet.

8. SHORT-TERM INTERFUND RECEIVABLES/PAYABLES

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as “due from other funds” or “due to other funds” on the fund statements. Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as “internal balances.”

9. DEFERRED INFLOWS AND OUTFLOWS OF RESOURCES

A deferred outflow of resources is a consumption of net position that is applicable to a future reporting period while a deferred inflow of resources is an acquisition of net position. These items are presented in separate sections following assets (deferred outflows) or liabilities (deferred inflows) on the statement of net position.

Property tax revenues are recognized when they become both measurable and available in the fund statements. Available means when due, or past due, and receivable within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Property tax revenue not expected to be available for the current period are reflected as deferred revenue. Unavailable revenues arise when assets are recognized before revenue recognition criteria have been satisfied. Grant and reimbursement revenues received in advance of expenses/expenditures are reflected as unavailable revenue.

10. INVENTORY

Inventory consists of utility supplies. The inventory is recorded at average cost.

11. CAPITAL ASSETS

Capital assets, which include land, buildings and improvements, equipment, and infrastructure assets, are reported in the applicable governmental or business type activities column in the government-wide financial statements. Capital assets such as equipment are defined as assets with a cost of \$5,000 or more and a useful life in excess of 1 year. Infrastructure assets include City-owned streets, storm sewer, sidewalks, curbs and utilities. Capital assets are recorded at historical costs if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2021

NOTE A -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

11. CAPITAL ASSETS (Continued)

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Interest has not been capitalized during the construction period on property plant and equipment.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Asset</u>	<u>Estimated Life</u>
Buildings and Improvements	20 to 40 years
Streets, Utilities and Infrastructure	10 to 40 years
Furniture, Fixtures, Vehicles	3 to 20 years

12. COMPENSATED ABSENCES

Full-time employees earn vacation and sick leave and are allowed to accumulate unused leave. Unused sick leave is not paid upon termination. Liabilities for compensated absences are recognized in the governmental fund statements only to the extent the liabilities have matured (i.e. are due for payment). Compensated absences are accrued in the proprietary and government-wide statements.

13. LONG-TERM OBLIGATIONS

In the government-wide financial statements, long-term debt (including capital leases) and other long-term obligations are reported as liabilities under governmental activities or proprietary fund type statement of net position. On new bond issues, bond premiums and discounts are deferred and amortized over the life of the bond. Bond issuance costs are expensed as incurred.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs during the period incurred. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

On advance debt refundings in governmental funds, payments to defease debt are recorded as an other financing use. On debt refundings in proprietary and government-wide statements, the difference between the carrying amount of the refunded debt and the payment to defease the debt is amortized over the shorter of the lives of the new or refunded debts. The unamortized difference is recorded as a deferred outflow of resources.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2021

NOTE A -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

14. PENSIONS AND OTHER POST EMPLOYMENT BENEFITS

The net pension liability, deferred inflows and outflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Texas Municipal Retirement System (TMRS), and additions to and deductions from TMRS's fiduciary net position have been determined on the same basis as they are reported by TMRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

The total other post employment benefit liability, deferred inflows and outflows of resources, and OPEB expense, have been determined on the same basis as they are reported by TMRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms.

15. FUND BALANCES

In the fund financial statements, governmental funds report the following classifications of fund balance:

Nonspendable – Represents amounts that cannot be spent because they are either not in spendable form (such as inventory or prepaid items) or legally required to remain intact.

Restricted - Represents amounts that are constrained by external parties, constitutional provisions or enabling legislation.

Committed - Represents amounts that can only be used for a specific purpose by a resolution of City Council. Committed amounts cannot be used for any other purpose unless the City Council removes those constraints through the same formal action.

Assigned - Represents amounts which the City intends to use for a specific purpose but do not meet the criteria of restricted or committed. Assignments may be created by the Council or City Manager.

Unassigned - Represents the residual balance that may be spent on any other purpose of the City.

When an expenditure is incurred for a purpose in which multiple classifications are available, the City considers restricted balances spent first, committed second and assigned third.

It is the goal of the City to achieve and maintain an unassigned General Fund balance equal to 25 percent to 50 percent of budgeted expenditures. The City considers a balance of less than 20 percent to be a cause for concern, barring unusual or deliberate circumstances, and a balance of more than 50 percent as excessive. An amount in excess of 50 percent is to be considered for reservation to accumulate funding for capital projects and equipment, and/or to reduce the tax levy requirements, and shall be determined in conjunction with the annual budget process. In the event that the unassigned General Fund balance is less than the policy anticipates, the City shall plan to adjust budget resources in the subsequent fiscal years to restore the balance.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2021

NOTE A -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

16. NET POSITION

Net position represents the difference between assets and liabilities. Net position invested in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvements of those assets, and adding back unspent proceeds. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the City or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

17. OPERATING REVENUES AND EXPENSES

Operating revenues are those revenues that are generated directly from the primary activity of the enterprise. Operating expenses are the necessary costs incurred to provide the service that is the primary activity. Revenues and expenses not meeting these definitions are reported as nonoperating.

18. INTERFUND TRANSFERS

Legally authorized transfers are treated as interfund transfers and are included in the results of operations of both Governmental and Proprietary Funds.

19. USE OF ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE B -- DEPOSITS AND INVESTMENTS

1. Deposits

The City's funds are required to be deposited and invested under the terms of a depository contract. The depository bank deposits for safekeeping and trust with the City's agent bank approved pledge securities in an amount sufficient to protect City funds on a day-to-day basis during the period of the contract. The pledge of approved securities is waived only to the extent of the depository bank's dollar amount of Federal Deposit Insurance Corporation ("FDIC") insurance. At September 30, 2021, the carrying amount of the City's deposits were fully collateralized by a combination of federal deposit insurance (FDIC) and securities pledged by the City's depository.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2021

NOTE B -- DEPOSITS AND INVESTMENTS (Continued)

2. Investments

The City's investments at September 30, 2021 consisted of the following:

	Reported Amount
Certificates of Deposit	\$ 778,902
External Investment Pools:	
Texstar	2,797,154
Texpool	211,701
Total Investments	<u>\$ 3,787,757</u>

The certificates of deposit were covered by pledged securities from the City's depository and FDIC. The certificates are reported at amortized cost. The external investment pools operate in a manner consistent with the Securities and Exchange Commission's (SEC) Rule 2a7 of the Investment Company Act of 1940 but are not registered with the SEC as investment companies. The pools strive to maintain a consistent net asset value and qualify to be reported at amortized cost. Both pools are rated AAAM.

3. Analysis of Specific Deposit and Investment Risks

GASB Statement No. 40 requires a determination as to whether the City was exposed to the following specific investment risks at year end and if so, the reporting of certain related disclosures. The City has reviewed its risk exposure and does not believe it is exposed to significant credit risk, custodial credit risk, or concentration of credit risk.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2021

NOTE C -- PROPERTY TAX CALENDAR

The City's property tax is levied and becomes collectible each October 1 based on the assessed values listed as of the prior January 1, which is the date a lien attaches to all taxable property in the City. Assessed values are established by the Bexar County Appraisal District at 100% of estimated market value. Assessed values are reduced by lawful exemptions to arrive at taxable values. A revaluation of all property is required to be completed every four (4) years. The total taxable value as of January 1, 2020, upon which the fiscal 2021 levy was based, was \$1.392 billion (i.e., market value less exemptions). The estimated market value was \$1.456 billion, making the taxable value 96% of the estimated market value.

The City is permitted by the Constitution of the State of Texas to levy taxes up to \$1.50 per \$100 of taxable assessed valuation for all governmental purposes. The combined tax rate to finance general governmental services, including the payment of principal and interest on long-term debt, for the year ended September 30, 2021, was \$0.287742 per \$100 of assessed value, which means that the City has a tax margin of \$1.212258 for each \$100 value and could increase its annual tax levy by approximately \$17 million based upon the present assessed valuation before the limit is reached. However, the City generally may not increase the maintenance and operations portion of the property tax rate (that funds the General Fund) more than 3.5% annually (based on a three year average) without an election.

NOTE D -- OTHER RECEIVABLES

Other receivables for the City as of September 30, 2021 are as follows:

	General Fund	Capital Replacement	Street Maintenance	Nonmajor Funds	Governmental Totals	Water Utility
Sales and Mixed Beverage Tax	\$ 99,814	\$ -	\$ 24,954	\$ 24,897	\$ 149,665	\$ -
Franchise Fees	120,285	-	-	4,139	124,424	-
EMS Charges	119,133	-	-	-	119,133	-
Utility Customers	-	-	-	-	-	98,468
Grants & Other	22,644	25,401	-	-	48,045	42,335
Allowance for Uncollectibles	(101,865)	-	-	-	(101,865)	-
Total Other Receivables	<u>\$260,011</u>	<u>\$ 25,401</u>	<u>\$ 24,954</u>	<u>\$ 29,036</u>	<u>\$ 339,402</u>	<u>\$ 140,803</u>

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2021

NOTE E -- INTERFUND TRANSACTIONS

Interfund balances as of September 30, 2021 were as follows:

Due From	Due To	Amount	Purpose
Nonmajor	General	\$ 1,000	<i>Reimbursement</i>
Capital Replacement	General	24,011	<i>Reimbursement</i>
General	Nonmajor	167,395	<i>Collections on behalf of other funds</i>
Water	General	39,480	<i>Reimbursement</i>
General	Street	724,010	<i>Collections on behalf of other funds</i>
	Totals	<u>\$ 955,896</u>	

Interfund transfers during the year ending September 30, 2021 were as follows:

Transfer From	Transfer to	Amount	Purpose
Nonmajor	General	\$ 6,750	<i>Administrative overhead</i>
Water	General	22,050	<i>Administrative overhead</i>
General	Water	462,500	<i>Contribution toward capital project</i>
General	Capital Replacement	401,615	<i>Save for future capital projects</i>
	Totals	<u>\$ 892,915</u>	

NOTE F -- CAPITAL ASSETS

Governmental activities capital asset activity for the year ended September 30, 2021, was as follows:

<i>Governmental Activities</i>	Balance 10/1/2020	Additions	Disposals/ Transfers	Balance 9/30/2021
Land	\$ 111,687	\$ -	\$ -	\$ 111,687
Buildings and Improvements	4,564,070	20,050	-	4,584,120
Infrastructure	2,821,045	525,668	496,362	3,843,075
Vehicles and Equipment	4,452,020	631,639	(367,664)	4,715,995
Construction in Progress	614,362	-	(496,362)	118,000
	<u>12,563,184</u>	<u>1,177,357</u>	<u>(367,664)</u>	<u>13,372,877</u>
Less Accumulated Depreciation				
Buildings and Improvements	(1,517,981)	(128,853)	-	(1,646,834)
Vehicles and Equipment	(2,367,807)	(387,529)	367,664	(2,387,672)
Infrastructure	(1,660,026)	(45,881)	-	(1,705,907)
	<u>(5,545,814)</u>	<u>(562,263)</u>	<u>367,664</u>	<u>(5,740,413)</u>
Capital Assets, Net	<u>\$ 7,017,370</u>	<u>\$ 615,094</u>	<u>\$ -</u>	<u>\$ 7,632,464</u>

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2021

NOTE F -- CAPITAL ASSETS (Continued)

Land and construction in progress are not depreciated. Depreciation for the year ending September 30, 2021 was charged to the following functions:

General Administration	\$ 149,192
Municipal Court	281
Police	115,761
Fire	255,409
Public Works	<u>41,620</u>
Total Depreciation Expense - Governmental Activities	<u>\$ 562,263</u>

Business-type activities capital asset activity for the year ended September 30, 2021, was as follows:

<i>Business-Type Activities</i>	Balance 10/1/2020	Additions	Disposals/ Transfers	Balance 9/30/2021
Land	\$ 30,146	\$ -	\$ -	\$ 30,146
Water Rights	368,927	-	-	368,927
Buildings and Improvements	102,176	-	-	102,176
Plant and Infrastructure	7,188,445	277,594	-	7,466,039
Vehicles and Equipment	272,130	-	-	272,130
Construction in Progress	<u>30,324</u>	<u>870,057</u>	-	<u>900,381</u>
	<u>7,992,148</u>	<u>1,147,651</u>	<u>-</u>	<u>9,139,799</u>
Less Accumulated Depreciation				
Buildings and Improvements	(12,230)	(2,554)	-	(14,784)
Plant and Infrastructure	(3,305,593)	(201,793)	-	(3,507,386)
Vehicles and Equipment	<u>(170,619)</u>	<u>(9,921)</u>	-	<u>(180,540)</u>
	<u>(3,488,442)</u>	<u>(214,268)</u>	<u>-</u>	<u>(3,702,710)</u>
Capital Assets, Net	<u>\$ 4,503,706</u>	<u>\$ 933,383</u>	<u>\$ -</u>	<u>\$ 5,437,089</u>

Land, water rights, and construction in progress are not depreciated.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2021

NOTE G -- LONG-TERM DEBT

Changes in long term liabilities for the year ending September 30, 2021 were as follows:

	Balance 10/1/2020	Additions	Reductions	Balance 9/30/2021
Bonds & Notes	\$ 3,289,263	\$ 925,000	\$ (297,047)	\$ 3,917,216
Compensated Absences	236,270	133,938	(118,135)	252,073
Net Pension Liability	936,545	492,501	(461,948)	967,098
Total OPEB Liability	144,908	45,831	(2,476)	188,263
<i>Grand Totals</i>	<u>\$ 4,606,986</u>	<u>\$ 1,597,270</u>	<u>\$ (879,606)</u>	<u>\$ 5,324,650</u>

Compensated absences are generally liquidated with available resources in the General Fund.

Changes in bonds and outstanding for the year ending September 30, 2021 were as follows:

	Balance 10/1/2020	Additions	Reductions	Balance 9/30/2021	Due Within One Year
<i>Governmental Activities</i>					
2018 General Obligation	\$ 1,068,604	\$ -	\$ (170,819)	\$ 897,785	\$ 178,763
2020 Note Payable	-	462,500	-	462,500	28,940
<i>Total Governmental Activities</i>	<u>\$ 1,068,604</u>	<u>\$ 462,500</u>	<u>\$ (170,819)</u>	<u>\$ 1,360,285</u>	<u>\$ 207,703</u>
<i>Business-Type Activities</i>					
2017 General Obligation	\$ 1,805,000	\$ -	\$ (70,000)	\$ 1,735,000	\$ 70,000
2017 General Obligation Premium	139,263	-	(12,046)	127,217	11,789
2018 General Obligation	276,396	-	(44,182)	232,214	46,237
2020 Note Payable	-	462,500	-	462,500	28,940
<i>Total Business-Type Activities</i>	<u>\$ 2,220,659</u>	<u>\$ 462,500</u>	<u>\$ (126,228)</u>	<u>\$ 2,556,931</u>	<u>\$ 156,966</u>

General Obligation Refunding Bonds, Series 2017

The City issued \$1,925,000 in bonds in June 2017 to advance refund a portion of the 2009 Certificates of Obligation. The refunding resulted in gross savings of \$306 thousand with a present value of \$235 thousand. The debt service is funded by the water utility fund. The bonds mature serially through February 15, 2039 and bear interest at rates between 0.90% and 2.90%.

General Obligation Refunding Bonds, Series 2018

The City issued \$1,385,000 in bonds in November 2018 to advance refund a portion of the 2009 General Obligation Bonds. The debt service is funded by a combination of interest and sinking property taxes and net water utility fund revenues. The bonds mature serially through February 15, 2026 and bear interest at 2.69%. The Bonds were privately placed with a bank and contain no subjective acceleration clauses, events of default with finance-related consequences or termination events with finance-related consequences.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2021

NOTE G -- LONG-TERM DEBT (Continued)

2020 Note Payable

The City issued \$925,000 in notes in 2020 to the State Infrastructure Bank to fund water line relocation along Northwest Military Highway. The debt service is split between the General Fund and Water Utility Fund. The notes require annual payments of \$57,880 through August 15, 2040 and bear interest at 2.33%.

The annual requirements to amortize all long-term debt and obligations outstanding as of September 30, 2021, including interest payments, are as follows:

Fiscal Year Ending September 30,	Public Offering		Private Placements & Direct Borrowings		Total
	Principal	Interest	Principal	Interest	
<i>Business-Type Activities</i>					
2022	\$ 70,000	\$ 63,600	\$ 75,177	\$ 5,625	\$ 214,402
2023	70,000	62,200	76,205	4,367	212,772
2024	75,000	60,375	71,085	10,244	216,704
2025	75,000	58,125	70,366	10,648	214,139
2026	80,000	55,800	59,531	8,980	204,311
2027-2031	440,000	230,400	109,816	34,884	815,100
2032-2036	545,000	132,700	123,220	21,480	822,400
2037-2040	380,000	23,200	109,314	6,441	518,955
	<u>\$ 1,735,000</u>	<u>\$ 686,400</u>	<u>\$ 694,714</u>	<u>\$ 102,669</u>	<u>\$ 3,218,783</u>

Fiscal Year Ending September 30,	Private Placements & Direct Borrowings		Total
	Principal	Interest	
<i>Governmental Activities</i>			
2022	\$ 207,703	\$ 21,746	\$ 229,449
2023	211,675	16,884	228,559
2024	212,445	19,036	231,481
2025	214,672	15,600	230,272
2026	171,441	10,484	181,925
2027-2031	109,816	34,884	144,700
2032-2036	123,220	21,480	144,700
2037-2040	109,313	6,441	115,754
	<u>\$ 1,360,285</u>	<u>\$ 146,555</u>	<u>\$ 1,506,840</u>

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2021

NOTE H -- EMPLOYEES' RETIREMENT SYSTEMS

Texas Municipal Retirement System

Plan Description

The City participates as one of 895 plans in the nontraditional, joint contributory, hybrid defined benefit pension plan administered by the Texas Municipal Retirement System (TMRS). TMRS is an agency created by the state of Texas and administered in accordance with the TMRS Act, Subtitle G, Title 8, Texas Government Code (the TMRS Act) as an agent multiple-employer retirement system for municipal employees in the State of Texas. The TMRS Act places the general administration and management of the system with a six-member, Governor-appointed Board of Trustees; however, TMRS is not fiscally dependent on the State of Texas. TMRS issues a publicly available annual comprehensive financial report (ACFR) that can be obtained at www.tmrs.com.

All eligible employees of the City are required to participate in TMRS retirement system

Benefits Provided

TMRS provides retirement, disability, and death benefits. Benefit provisions are adopted by the governing body of the City, within the options available in the state statutes governing TMRS.

At retirement, the benefit is calculated as if the sum of the employee's contributions, with interest, and the City-financed monetary credits with interest were used to purchase an annuity. Members may choose to receive their retirement benefit in one of seven payment options. Members may also choose to receive a portion of their benefit as a Partial Lump Sum Distribution in an amount equal to 12, 24, or 36 monthly payments, which cannot exceed 75% of the member's deposits and interest.

At the December 31 valuations and measurement dates, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits	38
Inactive employees entitled to but not yet receiving benefits	73
Active employees	49
	<hr/>
	160
	<hr/>

Contributions

The contribution rates for employees in TMRS are either 5%, 6%, or 7% of employee gross earnings, and the City matching percentages are either 100%, 150%, or 200%, both as adopted by the governing body of the City. Under the state law governing TMRS, the contribution rate for each city is determined annually by the actuary, using the Entry Age Normal (EAN) actuarial cost method. The actuarially determined rate is the estimated amount necessary to finance the cost of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2021

NOTE H -- EMPLOYEES' RETIREMENT SYSTEMS (Continued)

Contributions (Continued)

Employees for the City were required to contribute 7% of their annual gross earnings during the fiscal year. The contribution rates for the City were 13.35% and 13.74% in calendar years 2020 and 2021, respectively. The City's contributions to TMRS for the year ended September 30, 2021 were \$461,948, which exceeded the required contributions by \$5,116.

Net Pension Liability

The City's Net Pension Liability (NPL) was measured as of December 31, 2020, and the Total Pension Liability (TPL) used to calculate the Net Pension Liability was determined by an actuarial valuation as of that date.

Actuarial Assumptions

The Total Pension Liability in the December 31, 2020 actuarial valuation was determined using the following actuarial assumptions:

Actuarial Cost Method	Entry Age Normal
Amortization Method	Level Percentage of Payroll, Closed
Remaining Amortization Period	23 Years
Asset Valuation Method	10 Year Smoothed Market; 12% Soft Corridor
Inflation	2.50%
Salary Increases	3.5% to 11.5% including Inflation
Investment Rate of Return	6.75%
Retirement Age	Experience-based table of rates that are specific to the City's plan of benefits. Last updated for the 2019 valuation pursuant to an experience study of the period 2014 - 2018.
Mortality	Post-retirement: 2019 Municipal Retirees of Texas Mortality Tables. The rates are projected on a fully generational basis with scale UMP. Pre-retirement: PUB(10) mortality tables, with the Public Safety table used for males and the General Employee table used for females. The rates are projected on a fully generational basis with scale UMP.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2021

NOTE H -- EMPLOYEES' RETIREMENT SYSTEMS (Continued)

Actuarial Assumptions (Continued)

Salary increases were based on a service-related table. Mortality rates for active members are based on the PUB(10) mortality tables with the Public Safety table used for males and the General Employee table used for females. Mortality rates for healthy retirees and beneficiaries are based on the Gender-distinct 2019 Municipal Retirees of Texas mortality tables. The rates for actives, healthy retirees and beneficiaries are projected on a fully generational basis by Scale UMP to account for future mortality improvements. For disabled annuitants, the same mortality tables for healthy retirees is used with a 4-year set-forward for males and a 3-year set-forward for females. In addition, a 3.5% and 3.0% minimum mortality rate is applied, for males and females respectively, to reflect the impairment for younger members who become disabled. The rates are projected on a fully generational basis by Scale UMP to account for future mortality improvements subject to the floor.

The actuarial assumptions were developed primarily from the actuarial investigation of the experience of TMRS over the four-year period from December 31, 2014 to December 31, 2018. They were adopted in 2019 and first used in the December 31, 2109 actuarial valuation. The post-retirement mortality assumption for Annuity Purchase Rates (APRs) is based on the Mortality Experience Investigation Study covering 2009 through 2011 and dated December 31, 2013. Plan assets are managed on a total return basis with an emphasis on both capital appreciation as well as the production of income in order to satisfy the short-term and long-term funding needs of TMRS.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. In determining their best estimate of a recommended investment return assumption under the various alternative asset allocation portfolios, GRS focused on the area between (1) arithmetic mean (aggressive) without an adjustment for time (conservative) and (2) the geometric mean (conservative) with an adjustment for time (aggressive). The target allocation and best estimates of real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return (Arithmetic)
Global Equity	30%	5.30%
Core Fixed Income	10%	1.25%
Non-Core Fixed Income	20%	4.14%
Real Return	10%	3.85%
Real Estate	10%	4.00%
Absolute Return	10%	3.48%
Private Equity	10%	7.75%
	<u>100%</u>	

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2021

NOTE H -- EMPLOYEES' RETIREMENT SYSTEMS (Continued)

The discount rate used to measure the Total Pension Liability was 6.75%. The projection of cash flows used to determine the discount rate assumed that employee and employer contributions will be made at the rates specified in statute. Based on that assumption, the pension plan's Fiduciary Net Position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the Total Pension Liability.

Changes in the Net Pension Liability

The below schedule presents the changes in the Net Pension Liability as of December 31, 2020:

	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Balance at December 31, 2019	\$ 9,701,460	\$ 8,764,915	\$ 936,545
Changes for the year:			
Service Cost	593,087	-	593,087
Interest	665,769	-	665,769
Change of Benefit Terms	-	-	-
Difference Between Expected and Actual Experience	110,409	-	110,409
Changes of Assumptions	-	-	-
Contributions - Employer	-	449,287	(449,287)
Contributions - Employee	-	227,735	(227,735)
Net Investment Income	-	666,164	(666,164)
Benefit Payments, Including Refunds of Employee Contributions	(269,504)	(269,504)	-
Administrative Expense	-	(4,305)	4,305
Other Changes	-	(169)	169
Net Changes	1,099,761	1,069,208	30,553
Balance at December 31, 2020	\$ 10,801,221	\$ 9,834,123	\$ 967,098

The following presents the net pension liability of the City, calculated using the discount rate of 6.75%, as well as what the City's net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	Discount Rate 5.75%	Discount Rate 6.75%	Discount Rate 7.75%
Net Pension Liability (Asset)	\$ 2,925,861	\$ 967,098	\$ (588,165)

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2021

NOTE H -- EMPLOYEES' RETIREMENT SYSTEMS (Continued)

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's Fiduciary Net Position is available in a separately-issued TMRS financial report. That report may be obtained on the internet at www.tmr.com.

Pension Expense and Deferred Outflows/Inflows of Resources Related to Pensions

For the year ended September 30, 2021, the City recognized pension expense of \$428,143. Also as of September 30, 2021, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between Expected and Actual Economic Experience	\$ 100,388	\$ 21,086
Changes in Actuarial Assumptions	-	506
Differences Between Projected and Actual Investment Earnings	274,016	523,844
Contributions Subsequent to the Measurement Date	337,770	-
	<u>\$ 712,174</u>	<u>\$ 545,436</u>

Deferred outflows of resources in the amount of \$337,770 is related to pensions resulting from contributions subsequent to the measurement date, and will be recognized as a reduction of the net pension liability for the plan year ending December 31, 2021. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

For the Plan Year ended December 31,	
2021	\$ (45,148)
2022	23,051
2023	(134,027)
2024	(14,908)
	<u>\$ (171,032)</u>

NOTE I -- OTHER POSTEMPLOYMENT BENEFITS

The City also participates in the cost sharing multiple-employer defined benefit group-term life insurance plan operated by the Texas Municipal Retirement System (TMRS) known as the Supplemental Death Benefits Fund (SDBF). The City elected, by ordinance, to provide group-term life insurance coverage to both current and retired employees. The City may terminate coverage under and discontinue participation in the SDBF by adopting an ordinance before November 1 of any year to be effective the following January 1.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2021

NOTE I -- OTHER POSTEMPLOYMENT BENEFITS (Continued)

The death benefit for active employees provides a lump-sum payment approximately equal to the employee's annual salary (calculated based on the employee's actual earnings, for the 12-month period preceding the month of death); retired employees are insured for \$7,500; this coverage is an "other postemployment benefit," or OPEB. Membership in the plan at December 31, 2020, the valuation and measurement date, consisted of:

Inactive employees or beneficiaries currently receiving benefits	21
Inactive employees entitled to but not yet receiving benefits	12
Active employees	49
	<hr/>
	82
	<hr/>

These contribution rates are based on actuarial assumptions developed primarily from the actuarial investigation of the experience of TMRS over the four year period from December 31, 2010 to December 31, 2014. They were adopted in 2015 and first used in the December 31, 2015 actuarial valuation. The post-retirement mortality assumption for healthy annuitants and Annuity Purchase Rate (APRs) are based on the Mortality Experience Investigation Study covering 2009 through 2011 and dated December 31, 2013. In conjunction with these changes first used in the December 31, 2013 valuation, the System adopted the Entry Age Normal actuarial cost method. These assumptions are summarized below:

Inflation	2.50%
Salary Increases	3.5% to 11.5% including Inflation
Discount Rate	2.00% based on Fidelity Index's 20-year Municipal GO AA Index
Administrative Expenses	Administrative expenses are paid through the Pension Trust and accounted for under reporting requirements under GASB Statement No. 68
Mortality Rates - Service Retirees	2019 Municipal Retirees of Texas Mortality Tables. The rates are projected on a fully generational basis with scale UMP.
Mortality Rates - Disabled Retirees	2019 Municipal Retirees of Texas Mortality Tables with a 4 year set-forward for males and a 3 year set-forward for females. In addition, a 3.5% and 3% minimum mortality rate will be applied to reflect the impairment for younger members who become disabled for males and females, respectively. The rates are projected on a fully generational basis by Scale UMP to account for future mortality improvements subject to the floor.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2021

NOTE I -- OTHER POSTEMPLOYMENT BENEFITS (Continued)

Contribution rates were as follows:

Calendar Year	Contribution Rate	
	Total	Retiree Portion
2021	0.17%	0.09%
2020	0.14%	0.03%

The City's total OPEB liability, as of December 31, 2020, the measurement and valuation date, was as follows:

	Total OPEB Liability ("TOL")
Balance at December 31, 2019	<u>\$ 144,908</u>
Changes for the year:	
Service Cost	8,133
Interest	4,083
Expected and Actual Experience Differences	4,226
Changes of Assumptions	27,888
Benefit Payments	<u>(975)</u>
Net Changes	<u>43,355</u>
Balance at December 31, 2020	<u><u>\$ 188,263</u></u>

There is no separate trust maintained to fund this total OPEB liability. No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75 to pay related benefits.

The following presents the TOL of the City, calculated using the discount rate of 2% as well as what the City's TOL would be if it were calculated using a discount rate that is 1-percentage point lower and 1-percentage point higher than the current rate:

	Discount Rate 1.00%	Discount Rate 2.00%	Discount Rate 3.00%
Total OPEB Liability (Asset)	<u>\$ 236,974</u>	<u>\$ 188,263</u>	<u>\$ 152,347</u>

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2021

NOTE I -- OTHER POSTEMPLOYMENT BENEFITS (Continued)

For the year ended September 30, 2021, the City recognized OPEB expense of \$20,671. Also as of September 30, 2021, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between Expected and Actual Economic Experience	\$ 3,584	\$ 772
Changes in Actuarial Assumptions	46,367	5,253
Contributions Subsequent to the Measurement Date	2,206	-
	<u>\$ 52,157</u>	<u>\$ 6,025</u>

Deferred outflows of resources in the amount of \$2,206 is related to OPEB benefits resulting from contributions subsequent to the measurement date, and will be recognized as a reduction of the net pension liability for the plan year ended December 31, 2021. Other amounts reported as deferred outflows and inflows of resources related to OPEB will be recognized in OPEB expense as follows:

For the Plan Year ended December 31,	
2021	\$ 8,455
2022	8,455
2023	8,455
2024	7,762
2025	7,940
Thereafter	2,859
	<u>\$ 43,926</u>

NOTE J -- HIGHER EDUCATION FACILITIES CORPORATION

In October 1999, the City created City of Shavano Park, Texas, Higher Education Facilities Corporation (HEFC), a nonprofit corporation. The HEFC aides nonprofit educational institutions in providing educational facilities and housing facilities and facilities which are incidental, subordinate, or related thereto or appropriate in connection therewith under the provisions of Chapter 53A, Texas Education Code. In accordance with the terms establishing the nonprofit corporation, the City is not liable for any expenses incurred in establishing or administering the HEFC. The HEFC is not consolidated into the financial statements of City because it does not meet the requirements of being treated as a component unit of the City under governmental accounting standards. As of September 30, 2021, the HEFC had issued two series of Bonds:

Issue	Original Principal	Amount Outstanding	Maturity
2015 Series	\$ 5,200,000	\$ 4,075,000	2035
2016 Series	2,000,000	1,185,000	2026

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2021

NOTE K -- COMMITMENTS AND CONTINGENCIES

Litigation

The City is the subject of various claims and litigation that have arisen in the course of its operations. Management is of the opinion that the City's liability in these cases, if decided adversely to the City, will not have a significant effect on the City's financial position.

NOTE L -- DESIGNATED NET POSITION

As of September 30, 2021, the City has designated \$592 thousand of the proprietary Water Utility Fund's \$1,174 thousand in unrestricted net position for capital projects.

NOTE M -- RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; business interruption; errors and omissions; injuries to employees; employee health benefits; and other claims of various natures. The City contracts with the Texas Municipal League (TML) to provide insurance coverage for property and casualty, and workers compensation. TML is a multi-employer group that provides for a combination of risk sharing among pool participants and stop loss coverage. Contributions are set annually by the provider. Liability by the City is generally limited to the contributed amounts for losses up to \$1,000,000.

REQUIRED SUPPLEMENTARY INFORMATION

Required supplementary information includes financial information and disclosures that are required by the GASB but are not considered a part of the basic financial statements. Such information includes:

- Budgetary Comparison Schedule – General Fund
- Schedule of Changes – Net Pension Liability
- Schedule of Pension Contributions
- Schedule of Changes – Total Other Postemployment Benefit Liability

CITY OF SHAVANO PARK
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2021

	Budget Amounts		Actual	Variance
	Original	Final	Amounts	
REVENUES				
Ad Valorem Taxes	\$ 3,687,570	\$ 3,687,570	\$ 3,633,103	\$ (54,467)
Sales Taxes	520,000	520,000	599,823	79,823
Mixed Beverage Tax	20,000	20,000	24,449	4,449
Franchise Fees	461,200	461,200	435,810	(25,390)
Licenses and Permits	388,000	513,975	530,246	16,271
Emergency Medical Services	165,000	165,000	137,358	(27,642)
Fines and Penalties	147,500	147,500	169,439	21,939
Interest Income	10,014	10,014	5,219	(4,795)
Grants and Donations	18,500	18,500	29,779	11,279
Miscellaneous	55,049	81,586	96,505	14,919
TOTAL REVENUES	<u>\$ 5,472,833</u>	<u>\$ 5,625,345</u>	<u>\$ 5,661,731</u>	<u>\$ 36,386</u>
EXPENDITURES				
<i>Current:</i>				
Council	\$ 35,158	\$ 35,158	\$ 21,615	\$ 13,543
General Administration	894,267	917,747	933,421	(15,674)
Municipal Court	91,238	91,238	89,955	1,283
Public Works	528,031	531,640	523,165	8,475
Fire	1,711,720	1,742,118	1,721,010	21,108
Police	1,848,629	1,848,629	1,820,930	27,699
Development Services	84,050	84,050	93,968	(9,918)
Capital Outlay	26,200	26,200	30,276	(4,076)
TOTAL EXPENDITURES	<u>\$ 5,219,293</u>	<u>\$ 5,276,780</u>	<u>\$ 5,234,340</u>	<u>\$ 42,440</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>253,540</u>	<u>348,565</u>	<u>427,391</u>	<u>78,826</u>
OTHER FINANCING SOURCES (USES)				
Sale of City Assets	\$ 22,500	\$ 22,500	\$ 26,050	\$ 3,550
Proceeds of Debt Issue	462,500	462,500	462,500	-
Transfers In	8,500	8,500	6,750	(1,750)
Transfers Out	(747,040)	(842,065)	(842,065)	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>\$ (253,540)</u>	<u>\$ (348,565)</u>	<u>\$ (346,765)</u>	<u>\$ 1,800</u>
Net Change in Fund Balance	-	-	80,626	80,626
Beginning Fund Balance	2,361,230	2,361,230	2,361,230	-
Ending Fund Balance	<u>\$ 2,361,230</u>	<u>\$ 2,361,230</u>	<u>\$ 2,441,856</u>	<u>\$ 80,626</u>

CITY OF SHAVANO PARK
NOTES TO SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-
BUDGET AND ACTUAL - GENERAL FUND
SEPTEMBER 30, 2021

Budgetary Information – The budget is prepared in accordance with accounting principles generally accepted in the United States of America. The City maintains strict budgetary controls. The objective of these controls is to ensure compliance with legal provision embodied in the annual appropriated budget approved by the City Council and as such is a good management control device. The following are the funds which have legally adopted annual budgets: General Fund, Debt Service and Crime Control and Prevention District.

Budgetary preparation and control is exercised at the department level. Actual expenditures may not legally exceed appropriations at the fund level.

The City does not use encumbrances.

CITY OF SHAVANO PARK
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CHANGES – NET PENSION LIABILITY AND RELATED RATIOS
LAST SEVEN PLAN (CALENDAR) YEARS

Total Pension Liability			
	2014	2015	2016
Service Cost	\$ 370,994	\$ 415,475	\$ 473,885
Interest (on the Total Pension Liability)	342,494	383,127	417,517
Changes of Benefit Terms	-	-	-
Difference between Expected and Actual Experience	(19,418)	(35,818)	93,916
Change of Assumptions	-	59,151	-
Benefit Payments, Including Refunds of Employee Contributions	(109,427)	(162,266)	(115,623)
Net Change in Total Pension Liability	584,643	659,669	869,695
Total Pension Liability - Beginning	4,761,991	5,346,634	6,006,303
Total Pension Liability - Ending	<u>\$ 5,346,634</u>	<u>\$ 6,006,303</u>	<u>\$ 6,875,998</u>
Plan Fiduciary Net Position			
	2014	2015	2016
Contributions - Employer	\$ 260,007	\$ 307,649	\$ 349,004
Contributions - Employee	153,047	158,233	179,502
Net Investment Income	240,054	6,990	340,526
Benefit Payments, Including Refunds of Employee Contributions	(109,427)	(162,266)	(115,623)
Administrative Expense	(2,505)	(4,256)	(3,848)
Other	(205)	(212)	(206)
Net Change in Net Position	540,971	306,138	749,355
Plan Fiduciary Net Position - Beginning	4,194,928	4,735,899	5,042,037
Plan Fiduciary Net Position - Ending	<u>\$ 4,735,899</u>	<u>\$ 5,042,037</u>	<u>\$ 5,791,392</u>
Net Pension Liability (Asset) - Ending	\$ 610,735	\$ 964,266	\$ 1,084,606
Plan Fiduciary Net Position as a Percentage of Total Pension Liability	88.58%	83.95%	84.23%
Covered Payroll	\$ 2,183,711	\$ 2,260,472	\$ 2,564,315
Net Pension Liability as a Percentage of Covered Payroll	27.97%	42.66%	42.30%

Information is being accumulated prospectively until ten years is available.

Total Pension Liability			
2017	2018	2019	2020
\$ 512,241	\$ 561,741	\$ 547,190	\$ 593,087
476,720	538,203	608,746	665,769
-	-	-	-
39,443	171,335	(51,870)	110,409
-	-	(1,244)	-
(139,198)	(145,391)	(292,454)	(269,504)
889,206	1,125,888	810,368	1,099,761
6,875,998	7,765,204	8,891,092	9,701,460
<u>\$ 7,765,204</u>	<u>\$ 8,891,092</u>	<u>\$ 9,701,460</u>	<u>\$ 10,801,221</u>

Plan Fiduciary Net Position			
2017	2018	2019	2020
\$ 382,496	\$ 413,117	\$ 425,079	\$ 449,287
196,584	212,321	215,308	227,735
802,552	(210,552)	1,128,877	666,164
(139,198)	(145,391)	(292,454)	(269,504)
(4,160)	(4,070)	(6,372)	(4,305)
(212)	(211)	(191)	(169)
1,238,062	265,214	1,470,247	1,069,208
5,791,392	7,029,454	7,294,668	8,764,915
<u>\$ 7,029,454</u>	<u>\$ 7,294,668</u>	<u>\$ 8,764,915</u>	<u>\$ 9,834,123</u>

\$ 735,750	\$ 1,596,424	\$ 936,545	\$ 967,098
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90.53%	82.04%	90.35%	91.05%
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\$ 2,808,336	\$ 3,033,161	\$ 3,075,829	\$ 3,253,356
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26.20%	52.63%	30.45%	29.73%
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CITY OF SHAVANO PARK
SCHEDULE OF CITY CONTRIBUTIONS TO PENSION PLAN
LAST EIGHT FISCAL YEARS

Fiscal Year Ending September 30,	Actuarially Determined Contribution	Contributions In Relation to Actuarially Determined Contribution	Contribution Deficiency (Excess)	Covered Employee Payroll	Contributions as Percentage of Covered Employee Payroll
2014	\$ 243,300	\$ 243,300	\$ -	\$ 2,157,762	11.28%
2015	306,584	306,584	-	2,252,914	13.61%
2016	314,459	318,460	(4,001)	2,260,472	14.09%
2017	375,188	377,030	(1,842)	2,768,761	13.62%
2018	404,927	406,467	(1,540)	2,984,335	13.62%
2019	423,371	423,371	-	3,075,536	13.77%
2020	429,591	440,420	(10,829)	3,188,535	13.81%
2021	456,832	461,948	(5,116)	3,350,352	13.79%

Valuation Date:

Actuarially determined contribution rates are calculated as of December 31 and become effective in January, thirteen (13) months later.

Methods and Assumptions Used to Determine Contribution Rates:

Actuarial Cost Method	Entry Age Normal
Amortization Method	Level Percentage of Payroll, Closed
Remaining Amortization Period	23 Years
Asset Valuation Method	10 Year Smoothed Market; 12% Soft Corridor
Inflation	2.50%
Salary Increases	3.5% to 11.5% including Inflation
Investment Rate of Return	6.75%
Retirement Age	Experience-based table of rates that are specific to the City's plan of benefits. Last updated for the 2019 valuation pursuant to an experience study of the period 2014 - 2018.
Mortality	Post-retirement: 2019 Municipal Retirees of Texas Mortality Tables. The rates are projected on a fully generational basis with scale UMP. Pre-retirement: PUB(10) mortality tables, with the Public Safety table used for males and the General Employee table used for females. The rates are projected on a fully generational basis with scale UMP.

Changes in Benefits

None

Information is being accumulated prospectively until ten years is available.

CITY OF SHAVANO PARK
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CHANGES – TOTAL OTHER POSTEMPLOYMENT BENEFIT LIABILITY AND
RELATED RATIOS
LAST FOUR PLAN (CALENDAR) YEARS

	Total OPEB Liability			
	2017	2018	2019	2020
Service Cost	\$ 5,055	\$ 6,066	\$ 5,536	\$ 8,133
Interest	3,629	3,773	4,183	4,083
Changes of Benefit Terms	-	-	-	-
Difference between Expected and Actual Experience	-	(1,251)	(35)	4,226
Change of Assumptions	9,387	(8,796)	25,699	27,888
Benefit Payments	(562)	(607)	(923)	(975)
Net Change in Total OPEB Liability	17,509	(815)	34,460	43,355
Total OPEB Liability - Beginning	93,754	111,263	110,448	144,908
Total OPEB Liability - Ending	<u>\$ 111,263</u>	<u>\$ 110,448</u>	<u>\$ 144,908</u>	<u>\$ 188,263</u>
Covered Payroll	\$ 2,808,336	\$ 3,033,161	\$ 3,075,829	\$ 3,253,356
Total OPEB Liability as a Percentage of Covered Payroll	3.96%	3.64%	4.71%	5.79%

Notes to Schedule of Changes in Liability

No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75 to pay related benefits.

Changes in Benefit Terms: None

Changes in Assumptions: None

Information is being accumulated prospectively until ten years is available.



SUPPLEMENTARY INFORMATION

Supplementary information includes financial statements and schedules not required by the GASB, nor a part of the basic financial statements, but are presented for purposes of additional analysis.

- Combining Statements – Nonmajor Governmental Funds
- Comparative Individual Fund Statements
 - General Fund
 - Water Utility

CITY OF SHAVANO PARK
COMBINING BALANCE SHEETS
NONMAJOR GOVERNMENTAL FUNDS
SEPTEMBER 30, 2021

	Debt Service Fund	Special Revenue Funds	
		Crime Control District	PEG Fund
ASSETS			
Cash and Cash Equivalents	\$ 138,318	\$ 313,638	\$ 120,892
Property Taxes Receivable (net)	1,417	-	-
Other Receivables	-	24,897	4,139
Prepaid Items	-	1,459	-
Due From Other Funds	87	-	-
TOTAL ASSETS	<u>\$ 139,822</u>	<u>\$ 339,994</u>	<u>\$ 125,031</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES & FUND BALANCES			
<i>Liabilities:</i>			
Accounts Payable	\$ -	\$ 804	\$ -
Due to Other Funds	-	1,000	-
<i>Total Liabilities</i>	<u>-</u>	<u>1,804</u>	<u>-</u>
<i>Deferred Inflows of Resources:</i>			
Unavailable Property Tax Revenue	1,417	-	-
<i>Total Deferred Inflows</i>	<u>1,417</u>	<u>-</u>	<u>-</u>
<i>Fund Balances:</i>			
Nonspendable:			
Prepaid Items	-	1,459	-
Restricted For:			
Debt Service	138,405	-	-
Police	-	336,731	-
Municipal Court	-	-	-
PEG	-	-	125,031
Committed For:			
Oak Wilt	-	-	-
<i>Total Fund Balances</i>	<u>138,405</u>	<u>338,190</u>	<u>125,031</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES & FUND BALANCES	<u>\$ 139,822</u>	<u>\$ 339,994</u>	<u>\$ 125,031</u>

Special Revenue Funds				Total
Oak Wilt Fund	Court Tech and Security	Child Safety Fund	LEOSE Training	Nonmajor Funds
\$ -	\$ -	\$ -	\$ -	\$ 572,848
-	-	-	-	1,417
-	-	-	-	29,036
-	-	-	-	1,459
99,594	63,908	3,778	28	167,395
<u>\$ 99,594</u>	<u>\$ 63,908</u>	<u>\$ 3,778</u>	<u>\$ 28</u>	<u>\$ 772,155</u>

\$ -	\$ -	\$ 592	\$ -	\$ 1,396
-	-	-	-	1,000
-	-	592	-	2,396

-	-	-	-	1,417
-	-	-	-	1,417

-	-	-	-	1,459
-	-	-	-	138,405
-	-	3,186	28	339,945
-	63,908	-	-	63,908
-	-	-	-	125,031
99,594	-	-	-	99,594
99,594	63,908	3,186	28	768,342

<u>\$ 99,594</u>	<u>\$ 63,908</u>	<u>\$ 3,778</u>	<u>\$ 28</u>	<u>\$ 772,155</u>
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CITY OF SHAVANO PARK
 COMBINING STATEMENTS OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCE - NONMAJOR GOVERNMENTAL FUNDS
 FOR THE FISCAL YEARS ENDED SEPTEMBER 30, 2021

	Debt Service Fund	Special Revenue Funds Crime Control District	PEG Fund
REVENUES			
Ad Valorem Taxes	\$ 173,409	\$ -	\$ -
Sales Tax	-	149,456	-
Franchise Fees	-	-	16,218
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Interest Income	73	31	10
Miscellaneous Income	-	-	-
TOTAL REVENUES	<u>\$ 173,482</u>	<u>\$ 149,487</u>	<u>\$ 16,228</u>
EXPENDITURES			
<i>Current:</i>			
General Administration	\$ -	\$ -	\$ -
Fire	-	649	-
Police	-	54,997	-
Capital Outlay	-	399,365	927
<i>Debt Service:</i>			
Principal	170,818	-	-
Interest and Fiscal Charges	26,448	-	-
TOTAL EXPENDITURES	<u>\$ 197,266</u>	<u>\$ 455,011</u>	<u>\$ 927</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(23,784)</u>	<u>(305,524)</u>	<u>15,301</u>
OTHER FINANCING SOURCES (USES)			
Transfer Out	\$ -	\$ -	\$ -
TOTAL OTHER	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net Change in Fund Balance	(23,784)	(305,524)	15,301
Fund Balances at Beginning of Year	<u>162,189</u>	<u>643,714</u>	<u>109,730</u>
Fund Balances at End of Year	<u>\$ 138,405</u>	<u>\$ 338,190</u>	<u>\$ 125,031</u>

Special Revenue Funds					
Oak Wilt Fund	Court Tech and Security	Child Safety Fund	LEOSE Training	Total Nonmajor Funds	
\$ -	\$ -	\$ -	\$ -	\$ 173,409	
-	-	-	-	149,456	
-	-	-	-	16,218	
12,390	-	-	-	12,390	
-	13,841	-	-	13,841	
-	-	-	-	114	
-	-	3,976	1,481	5,457	
<u>\$ 12,390</u>	<u>\$ 13,841</u>	<u>\$ 3,976</u>	<u>\$ 1,481</u>	<u>\$ 370,885</u>	
\$ 4,758	\$ -	\$ -	\$ -	\$ 4,758	
-	-	1,570	-	2,219	
-	-	1,861	1,636	58,494	
-	-	-	-	400,292	
-	-	-	-	170,818	
-	-	-	-	26,448	
<u>\$ 4,758</u>	<u>\$ -</u>	<u>\$ 3,431</u>	<u>\$ 1,636</u>	<u>\$ 663,029</u>	
<u>7,632</u>	<u>13,841</u>	<u>545</u>	<u>(155)</u>	<u>(292,144)</u>	
<u>\$ -</u>	<u>\$ (6,750)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (6,750)</u>	
<u>\$ -</u>	<u>\$ (6,750)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (6,750)</u>	
7,632	7,091	545	(155)	(298,894)	
<u>91,962</u>	<u>56,817</u>	<u>2,641</u>	<u>183</u>	<u>1,067,236</u>	
<u>\$ 99,594</u>	<u>\$ 63,908</u>	<u>\$ 3,186</u>	<u>\$ 28</u>	<u>\$ 768,342</u>	

CITY OF SHAVANO PARK
COMPARATIVE BALANCE SHEETS
GENERAL FUND
SEPTEMBER 30, 2021 AND 2020

	2021	2020
ASSETS		
Cash and Cash Equivalents	\$ 2,745,928	\$ 2,394,401
Investments	517,769	513,465
Receivables (net of allowances for uncollectibles):		
Property Taxes	27,859	32,369
Other Receivables	260,011	403,798
Prepaid Items	-	765
Due from Other Funds	64,491	43,408
	<u>64,491</u>	<u>43,408</u>
TOTAL ASSETS	<u><u>\$ 3,616,058</u></u>	<u><u>\$ 3,388,206</u></u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES		
<i>Liabilities:</i>		
Accounts Payable	\$ 68,991	\$ 72,311
Accrued Expenditures	175,777	155,191
Due to Other Funds	891,405	744,768
<i>Total Liabilities</i>	<u>1,136,173</u>	<u>972,270</u>
<i>Deferred Inflows of Resources:</i>		
Unavailable Property Tax Revenue	27,859	32,369
Unavailable EMS Revenue	10,170	22,337
<i>Total Deferred Inflows of Resources</i>	<u>38,029</u>	<u>54,706</u>
<i>Fund Balances:</i>		
Nonspendable:		
Prepaid Items	-	765
Unassigned	2,441,856	2,360,465
<i>Total Fund Balance</i>	<u>2,441,856</u>	<u>2,361,230</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	<u><u>\$ 3,616,058</u></u>	<u><u>\$ 3,388,206</u></u>

CITY OF SHAVANO PARK
COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES IN FUND
BALANCES
GENERAL FUND
SEPTEMBER 30, 2021 AND 2020

	2021	2020
REVENUES		
Ad Valorem Taxes	\$ 3,633,103	\$ 3,521,721
Sales Taxes	599,823	518,987
Mixed Beverage Tax	24,449	17,479
Franchise Fees	435,810	425,455
Licenses and Permits	530,246	374,072
Emergency Medical Services	137,358	118,099
Fines and Penalties	169,439	131,205
Interest Income	5,219	36,770
Grants and Donations	29,779	223,878
Miscellaneous	96,505	59,445
TOTAL REVENUES	<u>\$ 5,661,731</u>	<u>\$ 5,427,111</u>
EXPENDITURES		
<i>Current:</i>		
Council	\$ 21,615	\$ 17,835
General Administration	933,421	980,382
Municipal Court	89,955	89,240
Public Works	523,165	500,987
Fire	1,721,010	1,652,501
Police	1,820,930	1,763,571
Development Services	93,968	83,288
Capital Outlay	30,276	365,077
TOTAL EXPENDITURES	<u>\$ 5,234,340</u>	<u>\$ 5,452,881</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>427,391</u>	<u>(25,770)</u>
OTHER FINANCING SOURCES (USES)		
Debt Issuance	\$ 462,500	\$ -
Sales of City Assets	26,050	3,108
Transfers In	6,750	6,650
Transfers Out	(842,065)	(301,746)
TOTAL OTHER FINANCING SOURCES (USES)	<u>\$ (346,765)</u>	<u>\$ (291,988)</u>
Net Change in Fund Balance	80,626	(317,758)
BEGINNING FUND BALANCE	<u>2,361,230</u>	<u>2,678,988</u>
ENDING FUND BALANCE	<u><u>\$ 2,441,856</u></u>	<u><u>\$ 2,361,230</u></u>

CITY OF SHAVANO PARK
COMPARATIVE STATEMENTS OF NET POSITION
WATER UTILITY
SEPTEMBER 30, 2021 AND 2020

	2021	2020
ASSETS		
<i>Current Assets:</i>		
Cash and Cash Equivalents	\$ 890,653	\$ 810,106
Investments	261,133	258,204
Customer Receivables (net)	98,468	111,540
Other Receivables	42,335	43,137
Inventory and Prepaid Expenses	68,044	65,308
<i>Total Current Assets</i>	<u>1,360,633</u>	<u>1,288,295</u>
Property and Equipment (net)	5,437,089	4,503,706
TOTAL ASSETS	<u>6,797,722</u>	<u>5,792,001</u>
DEFERRED OUTFLOWS OF RESOURCES		
Deferred Loss on Debt Refundings	90,690	101,819
Pension Related Deferred Outflows	47,016	53,875
OPEB Related Deferred Outflows	3,402	1,792
TOTAL DEFERRED OUTFLOWS	<u>141,108</u>	<u>157,486</u>
LIABILITIES		
<i>Current Liabilities:</i>		
Accounts Payable	63,275	22,041
Accrued Wages	5,174	5,509
Accrued Compensated Absences	9,576	7,146
Accrued Interest	8,818	9,142
Deposits and Unearned Revenue	17,050	20,374
Due to Other Funds	39,480	37,164
Current Portion of Long-Term Debt	156,966	126,230
<i>Total Current Liabilities</i>	<u>300,339</u>	<u>227,606</u>
<i>Long-term Liabilities:</i>		
Long-term Debt (Net of Current Portion)	2,399,965	2,094,430
Total OPEB Liability	11,023	8,091
Net Pension Liability	48,599	46,534
<i>Total Long-term Liabilities</i>	<u>2,459,587</u>	<u>2,149,055</u>
TOTAL LIABILITIES	<u>2,759,926</u>	<u>2,376,661</u>
DEFERRED INFLOWS OF RESOURCES		
Pension Related Deferred Inflows	33,650	44,860
OPEB Related Deferred Inflows	370	462
TOTAL DEFERRED INFLOWS	<u>34,020</u>	<u>45,322</u>
NET POSITION		
Net Investment In Capital Assets	2,970,849	2,384,865
Unrestricted	1,174,035	1,142,639
TOTAL NET POSITION	<u>\$ 4,144,884</u>	<u>\$ 3,527,504</u>

CITY OF SHAVANO PARK
COMPARATIVE STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN FUND NET
POSITION
WATER UTILITY
SEPTEMBER 30, 2021 AND 2020

	2021	2020
OPERATING REVENUES		
Charges for Utility Service	\$ 1,001,176	\$ 1,049,409
Miscellaneous Charges	62,791	49,795
TOTAL OPERATING REVENUES	<u>1,063,967</u>	<u>1,099,204</u>
OPERATING EXPENSES		
Personnel	301,450	281,838
Materials and Supplies	19,073	19,429
Services	125,944	149,109
Maintenance	220,625	202,607
Depreciation	214,268	209,091
TOTAL OPERATING EXPENSES	<u>881,360</u>	<u>862,074</u>
OPERATING INCOME (LOSS)	<u>182,607</u>	<u>237,130</u>
NONOPERATING REVENUES (EXPENSES)		
Interest Income	3,090	9,296
Grants	-	42,335
Gain (Loss) on Disposal of Capital Assets	9,033	(10,551)
Insurance Recovery	60,199	-
Debt Issue Costs	(7,000)	-
Interest Expense	(70,999)	(76,406)
TOTAL NONOPERATING REVENUES (EXPENSES)	<u>(5,677)</u>	<u>(35,326)</u>
INCOME (LOSS) BEFORE TRANSFERS	<u>176,930</u>	<u>201,804</u>
TRANSFERS		
Transfers In	440,450	6,850
TOTAL TRANSFERS	<u>440,450</u>	<u>6,850</u>
CHANGE IN NET POSITION	617,380	208,654
NET POSITION AT BEGINNING OF YEAR	<u>3,527,504</u>	<u>3,318,850</u>
NET POSITION AT END OF YEAR	<u><u>\$ 4,144,884</u></u>	<u><u>\$ 3,527,504</u></u>



CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 202110 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>6,140,895.00</u>	<u>152,926.29</u>	<u>6,179,081.23</u>	<u>(38,186.23)</u>	<u>100.62</u>
TOTAL REVENUES	<u>6,140,895.00</u>	<u>152,926.29</u>	<u>6,179,081.23</u>	<u>(38,186.23)</u>	<u>100.62</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
CITY COUNCIL	35,158.00	155.65	21,614.50	13,543.50	61.48
ADMINISTRATION	960,672.00	114,542.47	978,666.10	(17,994.10)	101.87
COURT	91,238.00	6,894.14	89,954.56	1,283.44	98.59
PUBLIC WORKS	1,133,512.00	79,688.29	1,125,036.75	8,475.25	99.25
FIRE DEPARTMENT	1,987,636.00	144,196.74	1,968,284.09	19,351.91	99.03
POLICE DEPARTMENT	1,848,629.00	167,580.30	1,820,929.12	27,699.88	98.50
DEVELOPMENT SERVICES	<u>84,050.00</u>	<u>7,750.00</u>	<u>93,967.76</u>	<u>(9,917.76)</u>	<u>111.80</u>
TOTAL EXPENDITURES	<u>6,140,895.00</u>	<u>520,807.59</u>	<u>6,098,452.88</u>	<u>42,442.12</u>	<u>99.31</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(367,881.30)	80,628.35	(80,628.35)	0.00

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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NON-DEPARTMENTALTAXES

10-599-1010 CURRENT ADVALOREM TAXES	3,648,157.00	1,563.46	3,621,257.23	26,899.77	99.26
10-599-1020 DELINQUENT ADVALOREM TAXES	24,413.00	0.00	811.29	23,601.71	3.32
10-599-1030 PENALTY & INTEREST REVENUE	15,000.00	258.36	11,034.16	3,965.84	73.56
10-599-1040 MUNICIPAL SALES TAX	520,000.00	62,733.92	599,822.82 (79,822.82)	115.35
10-599-1060 MIXED BEVERAGE TAX	<u>20,000.00</u>	<u>2,009.55</u>	<u>24,449.36</u> (<u>4,449.36)</u>	<u>122.25</u>
TOTAL TAXES	4,227,570.00	66,565.29	4,257,374.86 (29,804.86)	100.71

FRANCHISE REVENUES

10-599-2020 FRANCHISE FEES - ELECTRIC	315,000.00	5,338.69	292,754.64	22,245.36	92.94
10-599-2022 FRANCHISE FEES - GAS	31,000.00	268.18	31,823.98 (823.98)	102.66
10-599-2024 FRANCHISE FEES - CABLE	66,000.00	951.79	66,018.51 (18.51)	100.03
10-599-2026 FRANCHISE FEES - PHONE	14,200.00 (184.67)	11,354.60	2,845.40	79.96
10-599-2027 FRANCHISE FEES - SAWS	0.00	0.00	0.00	0.00	0.00
10-599-2028 FRANCHISE FEES - REFUSE	<u>35,000.00</u> (<u>1,083.95)</u>	<u>33,858.73</u>	<u>1,141.27</u>	<u>96.74</u>
TOTAL FRANCHISE REVENUES	461,200.00	5,290.04	435,810.46	25,389.54	94.49

PERMITS & LICENSES

10-599-3010 BUILDING PERMITS	340,950.00	15,789.44	376,524.31 (35,574.31)	110.43
10-599-3012 PLAN REVIEW FEES	40,000.00	1,846.92	16,056.66	23,943.34	40.14
10-599-3018 CERT OF OCCUPANCY PERMITS	6,000.00	0.00	3,200.00	2,800.00	53.33
10-599-3020 PLATTING FEES	2,000.00	0.00	6,465.00 (4,465.00)	323.25
10-599-3025 VARIANCE/RE-ZONE FEES	2,000.00	0.00	0.00	2,000.00	0.00
10-599-3040 CONTRACTORS' LICENSES	9,000.00	685.00	8,670.00	330.00	96.33
10-599-3045 INSPECTION FEES	7,000.00	1,115.00	11,215.00 (4,215.00)	160.21
10-599-3048 COMMERCIAL SIGN PERMITS	1,500.00	50.00	800.00	700.00	53.33
10-599-3050 GARAGE SALE & OTHER PERMITS	1,500.00	70.00	2,290.00 (790.00)	152.67
10-599-3055 HEALTH INSPECTIONS	4,000.00	500.00	5,000.00 (1,000.00)	125.00
10-599-3060 DEVELOPMENT FEES	<u>100,025.00</u>	<u>0.00</u>	<u>100,024.80</u>	<u>0.20</u>	<u>100.00</u>
TOTAL PERMITS & LICENSES	513,975.00	20,056.36	530,245.77 (16,270.77)	103.17

COURT FEES

10-599-4010 MUNICIPAL COURT FINES	120,000.00	14,651.67	140,926.59 (20,926.59)	117.44
10-599-4021 ARREST FEES	4,000.00	560.16	4,993.46 (993.46)	124.84
10-599-4028 STATE COURT COST ALLOCATION	5,000.00	7,943.91	7,943.91 (2,943.91)	158.88
10-599-4030 WARRANT FEES	18,000.00	1,050.00	15,396.00	2,604.00	85.53
10-599-4036 JUDICIAL FEE - CITY	<u>500.00</u>	<u>10.54</u>	<u>178.89</u>	<u>321.11</u>	<u>35.78</u>
TOTAL COURT FEES	147,500.00	24,216.28	169,438.85 (21,938.85)	114.87

POLICE/FIRE REVENUES

10-599-6010 POLICE REPORT REVENUE	300.00	0.00	82.50	217.50	27.50
10-599-6020 POLICE DEPT - UNCLAIMED FUN	0.00	0.00	924.00 (924.00)	0.00
10-599-6030 POLICE DEPT. REVENUE	2,500.00	0.00	1,103.00	1,397.00	44.12
10-599-6060 EMS FEES	165,000.00	7,754.65	137,357.50	27,642.50	83.25
10-599-6065 CARES ACT PROVIDER RELIEF	<u>0.00</u>	<u>0.00</u>	<u>619.03</u> (<u>619.03)</u>	<u>0.00</u>
TOTAL POLICE/FIRE REVENUES	167,800.00	7,754.65	140,086.03	27,713.97	83.48

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MISC./GRANTS/INTEREST</u>					
10-599-7000 INTEREST INCOME	10,014.00	458.23	5,219.16	4,794.84	52.12
10-599-7021 FEDERAL GRANTS	0.00	20,149.30	20,149.30 (20,149.30)	0.00
10-599-7023 BEXAR COUNTY ILA - CRF	0.00	0.00	0.00	0.00	0.00
10-599-7024 BEXAR COUNTY	0.00	0.00	0.00	0.00	0.00
10-599-7025 US DOJ VEST GRANT	4,000.00	0.00	4,163.38 (163.38)	104.08
10-599-7030 FORESTRY SERVICE GRANT	10,000.00	0.00	2,250.00	7,750.00	22.50
10-599-7036 TEXAS COMM. ON FIRE PROTECT	0.00	0.00	0.00	0.00	0.00
10-599-7037 STRAC	14,069.00	0.00	17,812.96 (3,743.96)	126.61
10-599-7040 PUBLIC RECORDS REVENUE	50.00	0.00	0.00	50.00	0.00
10-599-7050 ADMINISTRATIVE INCOME	16,264.00	8,067.52	20,690.64 (4,426.64)	127.22
10-599-7055 BEXAR COUNTY ELECTION	6,590.00	0.00	9,076.00 (2,486.00)	137.72
10-599-7060 CC SERVICE FEES	4,500.00	714.79	7,941.70 (3,441.70)	176.48
10-599-7070 RECYCLING REVENUE	4,000.00	0.00	2,573.24	1,426.76	64.33
10-599-7072 PAVILION RENTAL	0.00	170.00	1,965.00 (1,965.00)	0.00
10-599-7075 SITE LEASE/LICENSE FEES	26,935.00	2,283.68	28,138.52 (1,203.52)	104.47
10-599-7084 DONATIONS- FIRE DEPARTMENT	0.00	0.00	0.00	0.00	0.00
10-599-7085 DONATIONS- POLICE DEPT	0.00	0.00	0.00	0.00	0.00
10-599-7086 DONATIONS- ADMINISTRATION	4,500.00	0.00	2,597.56	1,902.44	57.72
10-599-7087 DONATIONS - BEAUTIFICATION	0.00	0.00	0.00	0.00	0.00
10-599-7090 SALE OF CITY ASSETS	22,500.00	0.00	26,050.00 (3,550.00)	115.78
10-599-7097 INSURANCE PROCEEDS	6,378.00 (2,799.85)	6,197.80	180.20	97.17
10-599-7099 PROCEEDS OF DEBT ISSUANCE	<u>462,500.00</u>	<u>0.00</u>	<u>462,500.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL MISC./GRANTS/INTEREST	592,300.00	29,043.67	617,325.26 (25,025.26)	104.23
<u>TRANSFERS IN</u>					
10-599-8020 TRF IN -WATER FUND	22,050.00	0.00	22,050.00	0.00	100.00
10-599-8040 TRF IN -CRIME CONTROL	0.00	0.00	0.00	0.00	0.00
10-599-8050 TRF IN -COURT RESTRICTED	8,500.00	0.00	6,750.00	1,750.00	79.41
10-599-8054 TRF IN -FORFEITURE FUNDS	0.00	0.00	0.00	0.00	0.00
10-599-8070 TRF IN -CAPITAL REPLACEMENT	0.00	0.00	0.00	0.00	0.00
10-599-8090 PRIOR PERIOD ADJUSTMENT	0.00	0.00	0.00	0.00	0.00
10-599-8099 FUND BALANCE RESERVE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	30,550.00	0.00	28,800.00	1,750.00	94.27
TOTAL NON-DEPARTMENTAL	6,140,895.00	152,926.29	6,179,081.23 (38,186.23)	100.62
TOTAL REVENUES	<u>6,140,895.00</u>	<u>152,926.29</u>	<u>6,179,081.23 (</u>	<u>38,186.23)</u>	<u>100.62</u>

10 -GENERAL FUND
CITY COUNCIL

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SUPPLIES</u>					
10-600-2020 GENERAL OFFICE SUPPLIES	300.00	80.65	80.65	219.35	26.88
10-600-2035 COUNCIL/EMPLOYEE APPREC.	900.00	0.00	339.80	560.20	37.76
10-600-2037 CITY SPONSORED EVENTS	24,000.00	0.00	12,570.03	11,429.97	52.38
10-600-2040 MEETING SUPPLIES	900.00	0.00	576.13	323.87	64.01
10-600-2080 UNIFORMS	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL SUPPLIES	26,200.00	80.65	13,566.61	12,633.39	51.78
<u>SERVICES</u>					
10-600-3018 CITY WIDE CLEAN UP	1,400.00	0.00	1,400.00	0.00	100.00
10-600-3020 ASSOCIATION DUES & PUBS	1,758.00	0.00	1,743.00	15.00	99.15
10-600-3030 TRAINING/EDUCATION	1,800.00	75.00	1,515.00	285.00	84.17
10-600-3040 TRAVEL/LODGING/MEALS	500.00	0.00	40.00	460.00	8.00
10-600-3090 COMMUNICATIONS SERVICES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES	5,458.00	75.00	4,698.00	760.00	86.08
<u>CONTRACTUAL</u>					
10-600-4088 ELECTION SERVICES	<u>3,000.00</u>	<u>0.00</u>	<u>3,326.91</u>	(<u>326.91</u>)	<u>110.90</u>
TOTAL CONTRACTUAL	3,000.00	0.00	3,326.91	(326.91)	110.90
<u>CAPITAL OUTLAY</u>					
10-600-8010 NON-CAP-ELECTRONIC EQUIPMEN	0.00	0.00	0.00	0.00	0.00
10-600-8015 NON-CAPITAL-COMPUTER EQUIPM	<u>500.00</u>	<u>0.00</u>	<u>22.98</u>	<u>477.02</u>	<u>4.60</u>
TOTAL CAPITAL OUTLAY	500.00	0.00	22.98	477.02	4.60
TOTAL CITY COUNCIL	35,158.00	155.65	21,614.50	13,543.50	61.48

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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<u>PERSONNEL</u>					
10-601-1010 SALARIES	472,869.00	38,212.71	467,847.03	5,021.97	98.94
10-601-1015 OVERTIME	500.00	0.00	1,801.57 (1,301.57)	360.31
10-601-1020 MEDICARE	7,166.00	539.08	6,577.48	588.52	91.79
10-601-1025 TWC (SUI)	1,080.00	43.04	1,512.00 (432.00)	140.00
10-601-1030 HEALTH INSURANCE	34,260.00	3,030.00	34,543.50 (283.50)	100.83
10-601-1031 HSA	222.00	7.40	118.40	103.60	53.33
10-601-1033 DENTAL INSURANCE	2,720.00	237.44	2,707.37	12.63	99.54
10-601-1035 VISION CARE INSURANCE	528.00	40.56	466.44	61.56	88.34
10-601-1036 LIFE INSURANCE	422.00	35.10	403.67	18.33	95.66
10-601-1037 WORKERS' COMP INSURANCE	1,151.00	245.06	1,051.53	99.47	91.36
10-601-1040 TMRS RETIREMENT	66,937.00	5,405.52	66,475.91	461.09	99.31
10-601-1070 SPECIAL ALLOWANCES	<u>6,975.00</u>	<u>536.56</u>	<u>6,871.42</u>	<u>103.58</u>	<u>98.51</u>
TOTAL PERSONNEL	594,830.00	48,332.47	590,376.32	4,453.68	99.25

<u>SUPPLIES</u>					
10-601-2020 GENERAL OFFICE SUPPLIES	6,800.00	600.61	7,058.49 (258.49)	103.80
10-601-2025 BENEFITS CITYWIDE	1,000.00	0.00	1,500.00 (500.00)	150.00
10-601-2030 POSTAGE/METER RENTAL	12,520.00	949.52	12,914.68 (394.68)	103.15
10-601-2035 EMPLOYEE APPRECIATION	1,240.00	316.00	1,247.15 (7.15)	100.58
10-601-2050 PRINTING & COPYING	1,250.00	0.00	1,453.20 (203.20)	116.26
10-601-2060 MED EXAMS/SCREENING/TESTING	1,000.00	209.61	1,699.69 (699.69)	169.97
10-601-2070 JANITORIAL SUPPLIES	1,250.00	71.26	730.72	519.28	58.46
10-601-2080 UNIFORMS	0.00	0.00	17.55 (17.55)	0.00
10-601-2091 SAFETY SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	25,060.00	2,147.00	26,621.48 (1,561.48)	106.23

<u>SERVICES</u>					
10-601-3010 ADVERTISING EXPENSE	4,000.00	3,419.50	4,991.78 (991.78)	124.79
10-601-3012 PROF. SERVICES-ENGINEERS	0.00	0.00	0.00	0.00	0.00
10-601-3013 PROFESSIONAL SERVICES	42,440.00	37,229.38	39,199.38	3,240.62	92.36
10-601-3015 PROF. SERVICES-LEGAL	39,000.00	11,008.17	49,222.07 (10,222.07)	126.21
10-601-3016 CODIFICATION EXPENSE	4,000.00	0.00	3,970.00	30.00	99.25
10-601-3020 ASSOCIATION DUES & PUBL.	4,100.00	137.68	4,209.22 (109.22)	102.66
10-601-3030 TRAINING/EDUCATION	4,500.00	185.00	2,914.00	1,586.00	64.76
10-601-3040 TRAVEL/MILEAGE/LODGING/PERD	3,000.00	118.72	2,178.81	821.19	72.63
10-601-3050 LIABILITY INSURANCE	11,800.00	0.00	10,298.35	1,501.65	87.27
10-601-3070 PROPERTY INSURANCE	1,150.00	0.00	1,237.95 (87.95)	107.65
10-601-3075 BANK/CREDIT CARD FEES	3,200.00	815.00	7,593.38 (4,393.38)	237.29
10-601-3080 SPECIAL SERVICES	0.00	0.00	0.00	0.00	0.00
10-601-3085 WEBSITE TECHNOLOGY	2,500.00	0.00	2,500.00	0.00	100.00
10-601-3087 CITIZENS COMMUNICATION/EDUC	5,500.00	0.00	1,683.50	3,816.50	30.61
10-601-3090 COMMUNICATIONS SERVICES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES	125,190.00	52,913.45	129,998.44 (4,808.44)	103.84

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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CONTRACTUAL

10-601-4050 DOCUMENT STORAGE/ARCHIVES	3,000.00	237.00	3,677.00 (677.00)	122.57
10-601-4060 IT SERVICES	45,300.00	0.00	43,442.01	1,857.99	95.90
10-601-4075 COMPUTER SOFTWARE/INCODE	11,471.00 (1,569.90)	11,972.12 (501.12)	104.37
10-601-4083 AUDIT SERVICES	16,450.00	0.00	14,805.00	1,645.00	90.00
10-601-4084 BEXAR COUNTY APPRAISAL DIST	16,500.00	0.00	16,140.00	360.00	97.82
10-601-4085 BEXAR COUNTY TAX ASSESSOR	3,600.00	0.00	3,637.68 (37.68)	101.05
10-601-4086 CONTRACT LABOR	18,431.00	0.00	18,430.58	0.42	100.00
10-601-4090 CARES EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	114,752.00 (1,332.90)	112,104.39	2,647.61	97.69

MAINTENANCE

10-601-5005 EQUIPMENT LEASES	3,700.00	189.20	4,154.26 (454.26)	112.28
10-601-5010 EQUIPMENT MAINT & REPAIR	300.00	0.00	0.00	300.00	0.00
10-601-5015 ELECTRONIC EQPT MAINT	300.00	0.00	0.00	300.00	0.00
10-601-5030 BUILDING MAINTENANCE	<u>31,915.00</u>	<u>3,697.66</u>	<u>47,814.31 (</u>	<u>15,899.31)</u>	<u>149.82</u>
TOTAL MAINTENANCE	36,215.00	3,886.86	51,968.57 (15,753.57)	143.50

UTILITIES

10-601-7042 UTILITIES - PHONE/CELL/VOIP	<u>17,000.00</u>	<u>1,650.03</u>	<u>18,490.60 (</u>	<u>1,490.60)</u>	<u>108.77</u>
TOTAL UTILITIES	17,000.00	1,650.03	18,490.60 (1,490.60)	108.77

CAPITAL OUTLAY

10-601-8010 NON-CAPITAL-ELECTRONIC EQUI	0.00	0.00	0.00	0.00	0.00
10-601-8015 NON-CAPITAL-COMPUTER	3,500.00	0.00	3,558.10 (58.10)	101.66
10-601-8025 NON-CAPITAL-OFFICE FURN.	200.00	0.00	110.45	89.55	55.23
10-601-8026 NON-CAPITAL - FURNITURE	1,000.00 (58.83)	192.73	807.27	19.27
10-601-8045 CAPITAL - COMPUTER EQPT.	0.00	0.00	0.00	0.00	0.00
10-601-8080 CAPITAL - IMPROVEMENTS	<u>5,000.00</u>	<u>7,004.39</u>	<u>7,320.02 (</u>	<u>2,320.02)</u>	<u>146.40</u>
TOTAL CAPITAL OUTLAY	9,700.00	6,945.56	11,181.30 (1,481.30)	115.27

INTERFUND TRANSFERS

10-601-9010 TRANSFERS/CAP. REPLACE.	37,925.00	0.00	37,925.00	0.00	100.00
10-601-9021 TRANSFER TO WATER (NWM)	0.00	0.00	0.00	0.00	0.00
10-601-9030 TRANSFER TO DEBT SERVICE FU	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	37,925.00	0.00	37,925.00	0.00	100.00

TOTAL ADMINISTRATION	960,672.00	114,542.47	978,666.10 (17,994.10)	101.87
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10 -GENERAL FUND
COURT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-602-1010 SALARIES	53,115.00	4,292.57	53,279.77 (164.77)	100.31
10-602-1015 OVERTIME	0.00	0.00	0.00	0.00	0.00
10-602-1020 MEDICARE	788.00	63.59	790.07 (2.07)	100.26
10-602-1025 TWC (SUI)	180.00	0.00	252.00 (72.00)	140.00
10-602-1036 LIFE INSURANCE	70.00	5.85	70.20 (0.20)	100.29
10-602-1037 WORKERS' COMP INSURANCE	127.00	27.96	121.05	5.95	95.31
10-602-1040 TMRS RETIREMENT	7,580.00	611.68	7,599.81 (19.81)	100.26
10-602-1070 SPECIAL ALLOWANCES	<u>1,200.00</u>	<u>92.30</u>	<u>1,199.90</u>	<u>0.10</u>	<u>99.99</u>
TOTAL PERSONNEL	63,060.00	5,093.95	63,312.80 (252.80)	100.40
<u>SUPPLIES</u>					
10-602-2020 OFFICE SUPPLIES	500.00	15.19	316.89	183.11	63.38
10-602-2050 PRINTING & COPYING	850.00	160.00	802.00	48.00	94.35
10-602-2091 SAFETY SUPPLIES	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>	<u>0.00</u>
TOTAL SUPPLIES	1,600.00	175.19	1,118.89	481.11	69.93
<u>SERVICES</u>					
10-602-3015 JUDGE/PROSECUTOR	15,600.00	1,300.00	16,900.00 (1,300.00)	108.33
10-602-3020 ASSOCIATION DUES & PUBS	150.00	0.00	225.00 (75.00)	150.00
10-602-3030 TRAINING/EDUCATION	1,000.00	0.00	250.00	750.00	25.00
10-602-3040 TRAVEL/MILEAGE/LODGING	1,500.00	0.00	0.00	1,500.00	0.00
10-602-3050 LIABILITY INSURANCE	105.00	0.00	113.03 (8.03)	107.65
10-602-3070 PROPERTY INSURANCE	53.00	0.00	57.05 (4.05)	107.64
10-602-3075 BANK/CREDIT CARD FEES	<u>1,600.00</u>	<u>140.04</u>	<u>1,313.47</u>	<u>286.53</u>	<u>82.09</u>
TOTAL SERVICES	20,008.00	1,440.04	18,858.55	1,149.45	94.26
<u>CONTRACTUAL</u>					
10-602-4075 COMPUTER SOFTWARE/INCODE	<u>4,746.00</u>	<u>0.00</u>	<u>4,643.65</u>	<u>102.35</u>	<u>97.84</u>
TOTAL CONTRACTUAL	4,746.00	0.00	4,643.65	102.35	97.84
<u>UTILITIES</u>					
10-602-7042 UTILITIES - PHONE/CELL/VOIP	<u>1,824.00</u>	<u>184.96</u>	<u>2,020.67</u> (<u>196.67</u>)	<u>110.78</u>
TOTAL UTILITIES	1,824.00	184.96	2,020.67 (196.67)	110.78
<u>CAPITAL OUTLAY</u>					
10-602-8010 NON CAPITAL-ELECT. EQPT.	0.00	0.00	0.00	0.00	0.00
10-602-8015 NON-CAPITAL-COMPUTER	0.00	0.00	0.00	0.00	0.00
10-602-8025 NON-CAPITAL - OFFICE FURN.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL COURT	91,238.00	6,894.14	89,954.56	1,283.44	98.59

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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PERSONNEL

10-603-1010 SALARIES	215,107.00	19,901.49	215,017.73	89.27	99.96
10-603-1015 OVERTIME	10,279.00	93.65	7,956.06	2,322.94	77.40
10-603-1020 MEDICARE	3,580.00	290.26	3,265.14	314.86	91.21
10-603-1025 TWC (SUI)	720.00	0.00	1,764.00 (1,044.00)	245.00
10-603-1030 HEALTH INSURANCE	29,088.00	2,424.00	27,876.00	1,212.00	95.83
10-603-1031 HSA	178.00	14.80	170.21	7.79	95.62
10-603-1033 DENTAL INSURANCE	1,706.00	132.04	1,545.72	160.28	90.60
10-603-1035 VISION CARE INSURANCE	365.00	30.42	351.52	13.48	96.31
10-603-1036 LIFE INSURANCE	281.00	23.40	264.25	16.75	94.04
10-603-1037 WORKERS' COMP INSURANCE	5,166.00	1,112.32	4,854.95	311.05	93.98
10-603-1040 TMRS RETIREMENT	34,770.00	2,871.04	32,224.68	2,545.32	92.68
10-603-1070 SPECIAL ALLOWANCES	<u>7,200.00</u>	<u>588.48</u>	<u>7,529.09 (</u>	<u>329.09)</u>	<u>104.57</u>
TOTAL PERSONNEL	308,440.00	27,481.90	302,819.35	5,620.65	98.18

SUPPLIES

10-603-2020 OFFICE SUPPLIES	1,000.00	0.00	1,048.21 (48.21)	104.82
10-603-2035 EMPLOYEE APPRECIATION	320.00	473.52	591.32 (271.32)	184.79
10-603-2050 PRINTING & COPYING	175.00	0.00	248.70 (73.70)	142.11
10-603-2060 MEDICAL EXAMS/SCREENINGS	200.00	0.00	175.43	24.57	87.72
10-603-2070 JANITORIAL SUPPLIES	3,000.00	0.00	3,568.00 (568.00)	118.93
10-603-2080 UNIFORMS	2,200.00	0.00	819.35	1,380.65	37.24
10-603-2090 SMALL TOOLS	3,500.00	0.00	3,128.21	371.79	89.38
10-603-2091 SAFETY GEAR	1,000.00	96.45	3,731.56 (2,731.56)	373.16
10-603-2092 GENERAL SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	11,395.00	569.97	13,310.78 (1,915.78)	116.81

SERVICES

10-603-3012 PROFESSIONAL - ENGINEERING	5,000.00	0.00	0.00	5,000.00	0.00
10-603-3013 PROFESSIONAL SERVICES	15,000.00	552.58	12,530.96	2,469.04	83.54
10-603-3014 PROF SERV - CH & MONUMENTS	20,000.00	0.00	15,337.29	4,662.71	76.69
10-603-3020 ASSOCIATION DUES & PUBS	300.00	0.00	0.00	300.00	0.00
10-603-3030 TRAINING/EDUCATION	300.00	0.00	708.75 (408.75)	236.25
10-603-3040 TRAVEL/MILEAGE/LODGING/PERD	250.00	0.00	145.64	104.36	58.26
10-603-3050 LIABILITY INSURANCE	3,750.00	0.00	4,106.56 (356.56)	109.51
10-603-3060 UNIFORM SERVICE	2,000.00	216.92	3,166.26 (1,166.26)	158.31
10-603-3070 PROPERTY INSURANCE	<u>1,825.00</u>	<u>0.00</u>	<u>1,964.58 (</u>	<u>139.58)</u>	<u>107.65</u>
TOTAL SERVICES	48,425.00	769.50	37,960.04	10,464.96	78.39

CONTRACTUAL

10-603-4075 COMPUTER SOFTWARE	1,180.00	0.00	904.00	276.00	76.61
10-603-4086 CONTRACT LABOR	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	1,180.00	0.00	904.00	276.00	76.61

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MAINTENANCE</u>					
10-603-5005 EQUIPMENT LEASES	3,000.00	112.04	1,516.05	1,483.95	50.54
10-603-5010 EQUIPMENT MAINT & REPAIR	12,000.00	844.95	15,625.19 (3,625.19)	130.21
10-603-5015 ELECTRONIC EQPT MAINT	0.00	0.00	0.00	0.00	0.00
10-603-5020 VEHICLE MAINTENANCE	7,000.00	69.34	2,479.72	4,520.28	35.42
10-603-5030 BUILDING MAINTENANCE	7,000.00	49.95	7,460.20 (460.20)	106.57
10-603-5060 VEHICLE & EQPT FUELS	<u>6,000.00</u>	<u>129.98</u>	<u>5,779.80</u>	<u>220.20</u>	<u>96.33</u>
TOTAL MAINTENANCE	35,000.00	1,206.26	32,860.96	2,139.04	93.89
<u>DEPT MATERIALS-SERVICES</u>					
10-603-6011 CHEMICALS	800.00	0.00	694.98	105.02	86.87
10-603-6055 FIRE HYDRANTS	0.00	0.00	0.00	0.00	0.00
10-603-6080 STREET MAINTENANCE	41,000.00	23.63	30,437.03	10,562.97	74.24
10-603-6081 SIGN MAINTENANCE	3,000.00	0.00	4,583.72 (1,583.72)	152.79
10-603-6083 DRAINAGE MAINT	500.00	0.00	0.00	500.00	0.00
10-603-6084 PAVILION/PLAY/PATH MAINT	500.00	0.00	1,935.67 (1,435.67)	387.13
10-603-6085 STRIPING	0.00	0.00	0.00	0.00	0.00
10-603-6086 EAGLE SCOUT PROJECTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	45,800.00	23.63	37,651.40	8,148.60	82.21
<u>UTILITIES</u>					
10-603-7040 UTILITIES - ELECTRIC	38,000.00	3,831.30	39,863.65 (1,863.65)	104.90
10-603-7041 UTILITIES - GAS	500.00	28.22	313.78	186.22	62.76
10-603-7042 UTILITIES - PHONE	500.00	37.00	444.00	56.00	88.80
10-603-7044 UTILITIES - WATER	13,000.00	2,519.85	26,166.34 (13,166.34)	201.28
10-603-7045 STREET LIGHTS	<u>29,000.00</u>	<u>2,463.86</u>	<u>30,167.89 (</u>	<u>1,167.89)</u>	<u>104.03</u>
TOTAL UTILITIES	81,000.00	8,880.23	96,955.66 (15,955.66)	119.70
<u>CAPITAL OUTLAY</u>					
10-603-8005 OFFICE FURNITURE	0.00	0.00	55.23 (55.23)	0.00
10-603-8010 NON-CAPITAL-ELECTRONIC EQUI	0.00	0.00	0.00	0.00	0.00
10-603-8015 NON-CAPITAL-COMPUTER	400.00	0.00	647.53 (247.53)	161.88
10-603-8020 NON-CAPITAL-MAINT EQPT	0.00	0.00	0.00	0.00	0.00
10-603-8060 CAPITAL - EQUIPMENT	0.00	0.00	0.00	0.00	0.00
10-603-8080 CAPITAL IMPROVEMENT PROJECT	0.00	0.00	0.00	0.00	0.00
10-603-8081 CAPITAL - BUILDINGS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	400.00	0.00	702.76 (302.76)	175.69
<u>INTERFUND TRANSFERS</u>					
10-603-9010 TRF TO CAPITAL REPLACEMENT	139,372.00	40,756.80	139,371.80	0.20	100.00
10-603-9072 TRANSFER TO WATER CAPITAL	<u>462,500.00</u>	<u>0.00</u>	<u>462,500.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL INTERFUND TRANSFERS	601,872.00	40,756.80	601,871.80	0.20	100.00
TOTAL PUBLIC WORKS	1,133,512.00	79,688.29	1,125,036.75	8,475.25	99.25

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-604-1010 SALARIES	1,104,150.00	89,114.98	1,079,779.98	24,370.02	97.79
10-604-1015 OVERTIME	40,000.00	2,049.23	51,906.74 (11,906.74)	129.77
10-604-1020 MEDICARE	16,850.00	1,286.23	15,992.14	857.86	94.91
10-604-1025 TWC (SUI)	3,060.00	252.00	4,536.00 (1,476.00)	148.24
10-604-1030 HEALTH INSURANCE	123,624.00	10,671.30	120,963.30	2,660.70	97.85
10-604-1031 HSA	755.00	48.10	558.70	196.30	74.00
10-604-1033 DENTAL INSURANCE	6,825.00	554.48	6,596.76	228.24	96.66
10-604-1035 VISION CARE INSURANCE	1,625.00	131.82	1,568.32	56.68	96.51
10-604-1036 LIFE INSURANCE	1,193.00	99.45	1,164.15	28.85	97.58
10-604-1037 WORKERS' COMP INSURANCE	32,340.00	7,239.91	30,586.94	1,753.06	94.58
10-604-1040 TMRS RETIREMENT	162,090.00	12,890.18	160,057.85	2,032.15	98.75
10-604-1070 SPECIAL ALLOWANCES	<u>17,300.00</u>	<u>1,238.79</u>	<u>15,684.20</u>	<u>1,615.80</u>	<u>90.66</u>
TOTAL PERSONNEL	1,509,812.00	125,576.47	1,489,395.08	20,416.92	98.65
<u>SUPPLIES</u>					
10-604-2020 OFFICE SUPPLIES	1,200.00	0.00	1,377.02 (177.02)	114.75
10-604-2035 EMPLOYEE APPRECIATION	680.00	0.00	0.00	680.00	0.00
10-604-2060 MEDICAL EXAMS/SCREENINGS	1,000.00	0.00	545.33	454.67	54.53
10-604-2070 JANITORIAL SUPPLIES	3,000.00	0.00	2,798.76	201.24	93.29
10-604-2080 UNIFORMS & ACCESSORIES	<u>8,500.00</u>	<u>361.80</u>	<u>7,957.56</u>	<u>542.44</u>	<u>93.62</u>
TOTAL SUPPLIES	14,380.00	361.80	12,678.67	1,701.33	88.17
<u>SERVICES</u>					
10-604-3017 PROFESSIONAL - MEDICAL DIRE	5,400.00	450.00	5,400.00	0.00	100.00
10-604-3020 ASSOCIATION DUES & PUBS	8,420.00	1,450.00	8,383.30	36.70	99.56
10-604-3030 TRAINING/EDUCATION	7,000.00	2,377.20	6,707.85	292.15	95.83
10-604-3040 TRAVEL/MILEAGE/LODGING/PERD	4,000.00	0.00	3,397.84	602.16	84.95
10-604-3050 LIABILITY INSURANCE	21,100.00	0.00	22,713.77 (1,613.77)	107.65
10-604-3070 PROPERTY INSURANCE	12,200.00	0.00	13,133.08 (933.08)	107.65
10-604-3080 SPECIAL SERVICES	11,800.00	656.36	12,232.89 (432.89)	103.67
10-604-3090 COMMUNICATIONS SERVICES	<u>4,668.00</u>	<u>464.84</u>	<u>5,541.86</u> (<u>873.86</u>	<u>118.72</u>
TOTAL SERVICES	74,588.00	5,398.40	77,510.59 (2,922.59)	103.92
<u>CONTRACTUAL</u>					
10-604-4045 RADIO ACCESS FEES - COSA	6,000.00	0.00	5,832.00	168.00	97.20
10-604-4075 COMPUTER SOFTWARE/MAINTENAN	500.00	0.00	306.90	193.10	61.38
10-604-4086 CONTRACT LABOR	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	6,500.00	0.00	6,138.90	361.10	94.44
<u>MAINTENANCE</u>					
10-604-5010 EQUIPMENT MAINT & REPAIR	4,500.00	0.00	6,951.80 (2,451.80)	154.48
10-604-5020 VEHICLE MAINTENANCE	31,150.00	1,516.32	38,676.31 (7,526.31)	124.16
10-604-5030 BUILDING MAINTENANCE	6,379.00	0.00	9,643.86 (3,264.86)	151.18
10-604-5060 VEHICLE & EQPT FUELS	<u>10,000.00</u>	<u>538.04</u>	<u>10,176.61</u> (<u>176.61</u>	<u>101.77</u>
TOTAL MAINTENANCE	52,029.00	2,054.36	65,448.58 (13,419.58)	125.79

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-604-6015 ELECTRONIC EQPT MAINT	6,500.00	0.00	1,999.20	4,500.80	30.76
10-604-6030 INVESTIGATIVE SUPPLIES/PROC	1,500.00	0.00	0.00	1,500.00	0.00
10-604-6040 EMS SUPPLIES	26,240.00	9,042.72	26,160.60	79.40	99.70
10-604-6045 FIRE FIGHTING EQPT SUPPLIES	10,000.00	1,436.64	9,985.08	14.92	99.85
10-604-6060 PPE MAINTENANCE	<u>14,100.00</u>	<u>128.97</u>	<u>12,954.41</u>	<u>1,145.59</u>	<u>91.88</u>
TOTAL DEPT MATERIALS-SERVICES	58,340.00	10,608.33	51,099.29	7,240.71	87.59
<u>UTILITIES</u>					
10-604-7044 UTILITIES - WATER	<u>2,000.00</u>	<u>197.38</u>	<u>1,934.22</u>	<u>65.78</u>	<u>96.71</u>
TOTAL UTILITIES	2,000.00	197.38	1,934.22	65.78	96.71
<u>CAPITAL OUTLAY</u>					
10-604-8010 NON-CAPITAL-ELECTRONIC EQUI	0.00	0.00	0.00	0.00	0.00
10-604-8012 NON-CAPITAL-FIRE ARMS/TASER	0.00	0.00	0.00	0.00	0.00
10-604-8015 NON-CAPITAL-COMPUTER EQUIPM	400.00	0.00	21.98	378.02	5.50
10-604-8020 NON-CAPITAL MAINTENANCE EQP	0.00	0.00	0.00	0.00	0.00
10-604-8025 NON CAP - OFFICE FURN/EQPT	0.00	0.00	0.00	0.00	0.00
10-604-8035 FIRE FIGHTING EQPT PURCH	0.00	0.00	0.00	0.00	0.00
10-604-8040 CAPITAL - PPE EQUIPMENT	21,200.00	0.00	22,956.00 (1,756.00)	108.28
10-604-8050 CAPITAL - VEHICLE	0.00	0.00	0.00	0.00	0.00
10-604-8060 CAPITAL - EQUIPMENT	0.00	0.00	0.00	0.00	0.00
10-604-8080 CAPITAL - IMPROVEMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	21,600.00	0.00	22,977.98 (1,377.98)	106.38
<u>INTERFUND TRANSFERS</u>					
10-604-9000 GRANT EXPENDITURES	24,069.00	0.00	16,782.78	7,286.22	69.73
10-604-9010 TRF TO CAPITAL REPLACEMENT	<u>224,318.00</u>	<u>0.00</u>	<u>224,318.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL INTERFUND TRANSFERS	248,387.00	0.00	241,100.78	7,286.22	97.07
TOTAL FIRE DEPARTMENT	1,987,636.00	144,196.74	1,968,284.09	19,351.91	99.03

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-605-1010 SALARIES	1,185,352.00	94,995.64	1,166,562.81	18,789.19	98.41
10-605-1015 OVERTIME	30,000.00	3,091.75	26,853.42	3,146.58	89.51
10-605-1020 MEDICARE	18,240.00	1,434.78	17,376.65	863.35	95.27
10-605-1025 TWC (SUI)	3,420.00	0.00	4,932.00 (1,512.00)	144.21
10-605-1030 HEALTH INSURANCE	138,168.00	10,671.31	127,629.31	10,538.69	92.37
10-605-1031 HSA	844.00	59.20	732.60	111.40	86.80
10-605-1033 DENTAL INSURANCE	7,560.00	564.79	7,013.48	546.52	92.77
10-605-1035 VISION CARE INSURANCE	1,785.00	135.20	1,662.96	122.04	93.16
10-605-1036 LIFE INSURANCE	1,334.00	105.30	1,298.70	35.30	97.35
10-605-1037 WORKERS' COMP INSURANCE	29,860.00	6,291.90	27,778.39	2,081.61	93.03
10-605-1040 TMRS RETIREMENT	175,450.00	14,096.34	171,697.41	3,752.59	97.86
10-605-1070 SPECIAL ALLOWANCES	<u>35,825.00</u>	<u>2,961.54</u>	<u>37,390.44 (</u>	<u>1,565.44)</u>	<u>104.37</u>
TOTAL PERSONNEL	1,627,838.00	134,407.75	1,590,928.17	36,909.83	97.73
<u>SUPPLIES</u>					
10-605-2020 OFFICE SUPPLIES	3,000.00	694.18	3,051.94 (51.94)	101.73
10-605-2035 EMPLOYEE APPRECIATION	760.00	671.35	671.35	88.65	88.34
10-605-2050 PRINTING & COPYING	1,300.00	0.00	1,372.00 (72.00)	105.54
10-605-2060 MEDICAL/SCREENING/TESTING/B	500.00	10.21	40.10	459.90	8.02
10-605-2070 JANITORIAL/BUILDING SUPPLIE	0.00	0.00	0.00	0.00	0.00
10-605-2080 UNIFORMS & ACCESSORIES	27,000.00	9,478.84	28,577.26 (1,577.26)	105.84
10-605-2091 SAFETY SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	32,560.00	10,854.58	33,712.65 (1,152.65)	103.54
<u>SERVICES</u>					
10-605-3020 ASSOCIATION DUES & PUBS	2,869.00	249.00	1,433.58	1,435.42	49.97
10-605-3030 TRAINING/EDUCATION	3,500.00 (343.50)	2,179.50	1,320.50	62.27
10-605-3040 TRAVEL/MILEAGE/LODGING/PERD	5,000.00	0.00	4,204.65	795.35	84.09
10-605-3050 LIABILITY INSURANCE	18,350.00	0.00	19,753.44 (1,403.44)	107.65
10-605-3060 UNIFORM MAINTENANCE	6,000.00	642.35	4,425.49	1,574.51	73.76
10-605-3071 PROPERTY INSURANCE	7,900.00	0.00	8,504.21 (604.21)	107.65
10-605-3072 ANIMAL CONTROL SERVICES	12,500.00	1,000.00	12,333.98	166.02	98.67
10-605-3087 CITIZENS COMMUNICATION/ED	500.00	0.00	65.09	434.91	13.02
10-605-3090 COMMUNICATIONS SERVICES	<u>8,800.00</u>	<u>2,067.12</u>	<u>9,387.35 (</u>	<u>587.35)</u>	<u>106.67</u>
TOTAL SERVICES	65,419.00	3,614.97	62,287.29	3,131.71	95.21
<u>CONTRACTUAL</u>					
10-605-4045 CONTRACT/RADIO FEES COSA	8,000.00	0.00	7,992.00	8.00	99.90
10-605-4075 COMPUTER SOFTWARE/INCODE	18,264.00	2,859.00	19,742.89 (1,478.89)	108.10
10-605-4086 CONTRACT LABOR	<u>6,498.00</u>	<u>0.00</u>	<u>6,497.57</u>	<u>0.43</u>	<u>99.99</u>
TOTAL CONTRACTUAL	32,762.00	2,859.00	34,232.46 (1,470.46)	104.49

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MAINTENANCE</u>					
10-605-5005 EQUIPMENT LEASES	2,000.00	132.00	1,747.97	252.03	87.40
10-605-5010 EQUIPMENT MAINT & REPAIR	2,000.00	0.00	1,609.20	390.80	80.46
10-605-5015 ELECTRONIC EQPT MAINT	5,350.00	284.85	1,695.01	3,654.99	31.68
10-605-5020 VEHICLE MAINTENANCE	30,000.00	2,066.69	27,560.25	2,439.75	91.87
10-605-5030 BUILDING MAINTENANCE	0.00	0.00	0.00	0.00	0.00
10-605-5060 VEHICLE & EQPT FUELS	<u>30,000.00</u>	<u>3,804.42</u>	<u>39,426.35</u>	<u>(9,426.35)</u>	<u>131.42</u>
TOTAL MAINTENANCE	69,350.00	6,287.96	72,038.78	(2,688.78)	103.88
<u>DEPT MATERIALS-SERVICES</u>					
10-605-6030 INVESTIGATIVE SUPPLIES	3,000.00	9,023.25	11,255.06	(8,255.06)	375.17
10-605-6032 POLICE SAFETY SUPPLIES	3,000.00	0.00	2,881.80	118.20	96.06
10-605-6035 FIREARMS EQUIPMENT/SUPPLIES	<u>8,800.00</u>	<u>0.00</u>	<u>8,838.59</u>	<u>(38.59)</u>	<u>100.44</u>
TOTAL DEPT MATERIALS-SERVICES	14,800.00	9,023.25	22,975.45	(8,175.45)	155.24
<u>UTILITIES</u>					
10-605-7042 UTILITES- PHONE	<u>5,500.00</u>	<u>532.79</u>	<u>3,941.86</u>	<u>1,558.14</u>	<u>71.67</u>
TOTAL UTILITIES	5,500.00	532.79	3,941.86	1,558.14	71.67
<u>CAPITAL OUTLAY</u>					
10-605-8010 NON-CAPITAL-ELECTRONIC EQUI	0.00	0.00	0.00	0.00	0.00
10-605-8012 NON CAPITAL-FIRE ARMS/TASER	0.00	0.00	0.00	0.00	0.00
10-605-8015 NON-CAPITAL-COMPUTER EQUIP.	400.00	0.00	812.46	(412.46)	203.12
10-605-8020 NON-CAPITAL MAINT. EQUIPMEN	0.00	0.00	0.00	0.00	0.00
10-605-8025 NON-CAPITAL - OFFICE FURNIT	0.00	0.00	0.00	0.00	0.00
10-605-8030 CAPITAL - ELECTRONIC EQUIPM	0.00	0.00	0.00	0.00	0.00
10-605-8045 CAPITAL - COMPUTER EQUIPMEN	0.00	0.00	0.00	0.00	0.00
10-605-8050 CAPITAL - VEHICLES	0.00	0.00	0.00	0.00	0.00
10-605-8081 CAPITAL - BUILDING	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	400.00	0.00	812.46	(412.46)	203.12
<u>INTERFUND TRANSFERS</u>					
10-605-9000 GRANT EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE DEPARTMENT	1,848,629.00	167,580.30	1,820,929.12	27,699.88	98.50

10 -GENERAL FUND
DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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SUPPLIES

10-607-2020 OFFICE SUPPLIES	100.00	0.00	253.47 (153.47)	253.47
10-607-2050 PRINTING & COPYING	<u>750.00</u>	<u>110.00</u>	<u>359.58</u>	<u>390.42</u>	<u>47.94</u>
TOTAL SUPPLIES	850.00	110.00	613.05	236.95	72.12

SERVICES

10-607-3012 PROF -ENGINEERING REVIEW	2,000.00	0.00	0.00	2,000.00	0.00
10-607-3015 PROF -BLDG INSPECTION SERVI	70,000.00	6,750.00	82,560.48 (12,560.48)	117.94
10-607-3016 PROF -HEALTH INSPECTOR	2,000.00	360.00	2,640.00 (640.00)	132.00
10-607-3017 PROF -SANITARY INSPECTION S	2,500.00	530.00	4,690.00 (2,190.00)	187.60
10-607-3020 ASSOCIATION DUES & PUBS	<u>1,700.00</u>	<u>0.00</u>	<u>1,051.15</u>	<u>648.85</u>	<u>61.83</u>
TOTAL SERVICES	78,200.00	7,640.00	90,941.63 (12,741.63)	116.29

CONTRACTUAL

10-607-4075 COMPUTER SOFTWARE/MAINTENAN	<u>5,000.00</u>	<u>0.00</u>	<u>2,413.08</u>	<u>2,586.92</u>	<u>48.26</u>
TOTAL CONTRACTUAL	5,000.00	0.00	2,413.08	2,586.92	48.26

TOTAL DEVELOPMENT SERVICES	84,050.00	7,750.00	93,967.76 (9,917.76)	111.80
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TOTAL EXPENDITURES	6,140,895.00	520,807.59	6,098,452.88	42,442.12	99.31
	=====	=====	=====	=====	=====

REVENUES OVER/(UNDER) EXPENDITURES	0.00 (367,881.30)	80,628.35 (80,628.35)	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 202120 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,339,021.00</u>	<u>505,294.79</u>	<u>1,772,677.24</u>	(<u>433,656.24</u>)	<u>132.39</u>
TOTAL REVENUES	<u>1,339,021.00</u>	<u>505,294.79</u>	<u>1,772,677.24</u>	(<u>433,656.24</u>)	<u>132.39</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	1,152,597.00	(28,890.70)	1,024,665.64	127,931.36	88.90
DEBT SERVICE	<u>186,424.00</u>	(<u>115,424.07</u>)	<u>70,999.27</u>	<u>115,424.73</u>	<u>38.08</u>
TOTAL EXPENDITURES	<u>1,339,021.00</u>	(<u>144,314.77</u>)	<u>1,095,664.91</u>	<u>243,356.09</u>	<u>81.83</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	649,609.56	677,012.33	(677,012.33)	0.00

20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>WATER SALES</u>					
20-599-5015 WATER CONSUMPTION	623,000.00	75,048.39	661,860.73 (38,860.73)	106.24
20-599-5016 LATE CHARGES	6,000.00	1,171.34	2,182.66	3,817.34	36.38
20-599-5018 DEBT SERVICE	189,900.00	15,896.32	189,830.06	69.94	99.96
20-599-5019 WATER SERVICE FEE	58,800.00	4,910.38	59,038.16 (238.16)	100.41
20-599-5036 EAA PASS THRU CHARGE	82,700.00	9,875.50	88,264.00 (5,564.00)	106.73
20-599-5037 CONNECTION/DISCONNECT FEE	0.00	0.00	0.00	0.00	0.00
20-599-5040 TAPPING FEES	<u>0.00</u>	<u>0.00</u>	<u>2,800.00</u> (<u>2,800.00</u>)	<u>0.00</u>
TOTAL WATER SALES	960,400.00	106,901.93	1,003,975.61 (43,575.61)	104.54
<u>MISC./GRANTS/INTEREST</u>					
20-599-7000 INTEREST INCOME	2,000.00	351.97	3,092.13 (1,092.13)	154.61
20-599-7011 OTHER INCOME	0.00	33.90	181.80 (181.80)	0.00
20-599-7012 LEASE OF WATER RIGHTS	15,000.00	0.00	15,750.00 (750.00)	105.00
20-599-7028 TCEQ GRANT	0.00	0.00	0.00	0.00	0.00
20-599-7060 CC SERVICE FEES	5,000.00	805.69	5,274.97 (274.97)	105.50
20-599-7075 SITE/TOWER LEASE REVENUE	38,600.00	3,314.66	38,784.05 (184.05)	100.48
20-599-7090 SALE OF FIXED ASSETS	4,500.00	3,414.15	9,032.80 (4,532.80)	200.73
20-599-7097 INSURANCE PROCEEDS	<u>56,596.00</u>	<u>983.78</u>	<u>60,199.38</u> (<u>3,603.38</u>)	<u>106.37</u>
TOTAL MISC./GRANTS/INTEREST	121,696.00	8,904.15	132,315.13 (10,619.13)	108.73
<u>TRANSFERS IN</u>					
20-599-8010 TRANSFER FROM GENERAL (NWM)	0.00	0.00	0.00	0.00	0.00
20-599-8072 TRF IN-CAPITAL REPLACEMENT	256,925.00	389,488.71	636,386.50 (379,461.50)	247.69
20-599-8090 PRIOR PERIOD ADJUSTMENT	0.00	0.00	0.00	0.00	0.00
20-599-8099 TRF IN - RESERVES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	256,925.00	389,488.71	636,386.50 (379,461.50)	247.69
TOTAL NON-DEPARTMENTAL	1,339,021.00	505,294.79	1,772,677.24 (433,656.24)	132.39
TOTAL REVENUES	1,339,021.00 =====	505,294.79 =====	1,772,677.24 (433,656.24) =====	132.39 =====

20 -WATER FUND

WATER DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
20-606-1010 SALARIES	212,300.00	18,353.56	205,261.03	7,038.97	96.68
20-606-1015 OVERTIME	23,400.00	346.02	17,154.88	6,245.12	73.31
20-606-1020 MEDICARE	3,200.00	238.90	3,226.97 (26.97)	100.84
20-606-1025 TWC (SUI)	720.00	0.00	736.99 (16.99)	102.36
20-606-1030 HEALTH INSURANCE	29,088.00	2,424.00	28,482.00	606.00	97.92
20-606-1031 HSA	178.00	14.80	173.92	4.08	97.71
20-606-1033 DENTAL INSURANCE	1,365.00	132.04	1,488.96 (123.96)	109.08
20-606-1035 VISION CARE INSURANCE	365.00	33.80	398.84 (33.84)	109.27
20-606-1036 LIFE INSURANCE	281.00	23.40	270.10	10.90	96.12
20-606-1037 WORKERS' COMP INSURANCE	5,760.00	1,254.28	5,313.78	446.22	92.25
20-606-1040 TMRS RETIREMENT	31,860.00	2,361.77	31,765.62	94.38	99.70
20-606-1070 SPECIAL ALLOWANCES	<u>11,500.00</u>	<u>657.74</u>	<u>8,233.26</u>	<u>3,266.74</u>	<u>71.59</u>
TOTAL PERSONNEL	320,017.00	25,840.31	302,506.35	17,510.65	94.53
<u>SUPPLIES</u>					
20-606-2020 OFFICE SUPPLIES	1,700.00	74.68	1,312.50	387.50	77.21
20-606-2030 POSTAGE	3,100.00	265.60	3,070.47	29.53	99.05
20-606-2035 EMPLOYEE APPRECIATION	150.00	0.00	39.31	110.69	26.21
20-606-2050 PRINTING & COPYING	500.00	230.89	847.67 (347.67)	169.53
20-606-2060 MED EXAMS/SCREENING/TESTING	100.00	0.00	0.00	100.00	0.00
20-606-2070 JANITORIAL SUPPLIES	100.00	0.00	100.00	0.00	100.00
20-606-2075 BANK/CREDITCARD FEES	8,000.00	765.37	9,106.75 (1,106.75)	113.83
20-606-2080 UNIFORMS	1,795.00	0.00	1,349.33	445.67	75.17
20-606-2090 SMALL TOOLS	2,500.00	0.00	2,250.46	249.54	90.02
20-606-2091 SAFETY SUPPLIES/EQUIPMENT	<u>1,900.00</u>	<u>142.71</u>	<u>1,036.05</u>	<u>863.95</u>	<u>54.53</u>
TOTAL SUPPLIES	19,845.00	1,479.25	19,112.54	732.46	96.31
<u>SERVICES</u>					
20-606-3012 ENGINEERING SERVICES	8,600.00	645.00	16,578.00 (7,978.00)	192.77
20-606-3013 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
20-606-3020 ASSOCIATION DUES & PUBS	2,215.00	297.00	2,169.38	45.62	97.94
20-606-3030 TRAINING/EDUCATION	3,750.00	0.00	4,432.75 (682.75)	118.21
20-606-3040 TRAVEL/MILEAGE/LODGING/PERD	1,000.00	61.67	98.63	901.37	9.86
20-606-3050 INSURANCE - LIABILITY	3,900.00	0.00	4,198.28 (298.28)	107.65
20-606-3060 UNIFORM SERVICES	3,000.00	216.88	3,126.60 (126.60)	104.22
20-606-3070 INSURANCE - PROPERTY	1,900.00	0.00	2,045.32 (145.32)	107.65
20-606-3075 CONSERV. ED./REBATES	100.00	0.00	0.00	100.00	0.00
20-606-3080 SPECIAL SERVICES	750.00	0.00	292.91	457.09	39.05
20-606-3082 WATER ANALYSIS FEES	7,000.00	412.65	5,893.54	1,106.46	84.19
20-606-3090 COMMUNCIATIONS SERVICES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES	32,215.00	1,633.20	38,835.41 (6,620.41)	120.55

20 -WATER FUND

WATER DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CONTRACTUAL</u>					
20-606-4075 COMPUTER SOFTWARE/INCODE	8,870.00	470.18	9,249.67 (379.67)	104.28
20-606-4085 EAA -WATER MANAGEMENT FEES	84,084.00	6,306.52	76,518.24	7,565.76	91.00
20-606-4086 CONTRACT LABOR	0.00	0.00	1,301.48 (1,301.48)	0.00
20-606-4099 WATER RIGHTS/LEASE PAYMENTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	92,954.00	6,776.70	87,069.39	5,884.61	93.67
<u>MAINTENANCE</u>					
20-606-5005 EQUIPMENT LEASES	1,500.00	0.00	4,563.33 (3,063.33)	304.22
20-606-5010 EQUIPMENT MAINT & REPAIR	5,000.00	0.00	4,438.41	561.59	88.77
20-606-5015 ELECTRONIC EQPT MAINTENANCE	500.00	0.00	0.00	500.00	0.00
20-606-5020 VEHICLE MAINTENANCE	3,000.00	516.78	5,841.32 (2,841.32)	194.71
20-606-5030 BUILDING MAINTENANCE	2,500.00	0.00	1,913.05	586.95	76.52
20-606-5060 VEHICLE & EQPT FUELS	<u>4,000.00</u>	<u>213.18</u>	<u>5,078.70</u> (<u>1,078.70</u>	<u>126.97</u>
TOTAL MAINTENANCE	16,500.00	729.96	21,834.81 (5,334.81)	132.33
<u>DEPT MATERIALS-SERVICES</u>					
20-606-6011 CHEMICALS	10,000.00	340.00	5,812.65	4,187.35	58.13
20-606-6050 WATER METERS & BOXES	4,500.00	0.00	4,188.82	311.18	93.08
20-606-6055 FIRE HYDRANTS & VALVES	10,000.00	0.00	1,056.44	8,943.56	10.56
20-606-6060 HUEBNER STORAGE TANK	7,000.00	0.00	13,180.97 (6,180.97)	188.30
20-606-6061 WELL SITE #1	8,750.00	0.00	1,941.38	6,808.62	22.19
20-606-6062 WELL SITE #2-EAA MONITORED	1,300.00	0.00	0.00	1,300.00	0.00
20-606-6063 WELL SITE #3-NOT OPERATION	1,800.00	3,865.00	3,865.00 (2,065.00)	214.72
20-606-6064 WELL SITE #4-NOT OPERATION	4,700.00	4,832.50	8,261.86 (3,561.86)	175.78
20-606-6065 WELL SITE #5-EDWARDS BLENDI	1,000.00	0.00	3,187.37 (2,187.37)	318.74
20-606-6066 WELL SITE #6-MUNI TRACT	9,000.00	0.00	11,224.08 (2,224.08)	124.71
20-606-6067 WELL SITE #7	15,016.00	1,243.10	25,419.23 (10,403.23)	169.28
20-606-6068 WELL SITE #8	4,000.00	315.02	23,796.88 (19,796.88)	594.92
20-606-6069 WELL SITE #9-TRINITY	1,000.00	0.00	325.00	675.00	32.50
20-606-6070 SCADA SYSTEM MAINTENANCE	3,000.00	165.85	10,154.92 (7,154.92)	338.50
20-606-6071 SHAVANO DRIVE PUMP STATION	15,000.00	0.00	1,273.33	13,726.67	8.49
20-606-6072 WATER SYSTEM MAINTENANCE	41,000.00 (1,776.56)	33,025.56	7,974.44	80.55
20-606-6080 STREET MAINT SUPPLIES	<u>4,000.00</u>	<u>0.00</u>	<u>1,974.88</u>	<u>2,025.12</u>	<u>49.37</u>
TOTAL DEPT MATERIALS-SERVICES	141,066.00	8,984.91	148,688.37 (7,622.37)	105.40
<u>UTILITIES</u>					
20-606-7040 UTILITIES - ELECTRIC	72,000.00	6,459.82	69,517.87	2,482.13	96.55
20-606-7042 UTILITIES - PHONE/CELL	1,350.00	111.00	587.00	763.00	43.48
20-606-7044 UTILITIES - WATER	<u>400.00</u>	<u>54.15</u>	<u>490.93</u> (<u>90.93</u>	<u>122.73</u>
TOTAL UTILITIES	73,750.00	6,624.97	70,595.80	3,154.20	95.72
<u>CAPITAL OUTLAY</u>					
20-606-8010 NON-CAP ELECTRONIC EQUIPMEN	0.00	0.00	0.00	0.00	0.00
20-606-8015 NON-CAPITAL - COMPUTERS	0.00	0.00	588.60 (588.60)	0.00
20-606-8020 NON-CAPITAL MAINTENANCE EQU	4,820.00	0.00	4,717.94	102.06	97.88
20-606-8045 CAPITAL-COMPUTER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
20-606-8050 CAPITAL - VEHICLES	0.00	0.00	0.00	0.00	0.00
20-606-8060 CAPITAL- EQUIPMENT	0.00	0.00	0.00	0.00	0.00

20 -WATER FUND

WATER DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
20-606-8080 WATER SYSTEM IMPROVEMENTS	28,700.00	0.00	0.00	28,700.00	0.00
20-606-8081 CAPITAL - BUILDING	0.00	0.00	0.00	0.00	0.00
20-606-8085 CAPITAL-WATER TOWER/STORAGE	0.00	0.00	0.00	0.00	0.00
20-606-8087 WATER METER REPLACEMENT	62,500.00	0.00	62,582.33 (82.33)	100.13
20-606-8090 CAPITAL - HUEBNER PLANT	21,000.00	0.00	19,609.00	1,391.00	93.38
20-606-8091 CAPITAL - WELL #1	23,500.00	0.00	14,980.00	8,520.00	63.74
20-606-8095 CAPITAL - WELL #5	0.00	0.00	0.00	0.00	0.00
20-606-8097 CAPITAL - WELL #7	80,000.00	0.00	78,393.50	1,606.50	97.99
20-606-8098 CAPITAL - WELL #8	<u>92,425.00</u>	<u>0.00</u>	<u>92,806.60</u> (<u>381.60)</u>	<u>100.41</u>
TOTAL CAPITAL OUTLAY	312,945.00	0.00	273,677.97	39,267.03	87.45
<u>INTERFUND TRANSFERS</u>					
20-606-9000 EOY ASSET RECLASS	0.00 (294,172.00) (294,172.00)	294,172.00	0.00
20-606-9010 TRF TO GENERAL FUND	22,050.00	0.00	22,050.00	0.00	100.00
20-606-9020 TRF TO CAPITAL REP. FUND 72	121,255.00	0.00	121,255.00	0.00	100.00
20-606-9050 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
20-606-9090 DEPRECIATION EXPENSE	0.00	214,268.00	214,268.00 (214,268.00)	0.00
20-606-9095 PENSION EXPENSE	<u>0.00</u> (<u>1,056.00)</u> (<u>1,056.00)</u>	<u>1,056.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	143,305.00 (80,960.00)	62,345.00	80,960.00	43.51
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TOTAL WATER DEPARTMENT	1,152,597.00 (28,890.70)	1,024,665.64	127,931.36	88.90

20 -WATER FUND

DEBT SERVICE

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
20-607-8000 BOND PRINCIPAL EOY	0.00	(114,182.50)	(114,182.50)	114,182.50	0.00
20-607-8011 ACCRUED BOND INTEREST	0.00	(323.57)	(323.57)	323.57	0.00
20-607-8012 2009 CO - PRINCIPAL	0.00	0.00	0.00	0.00	0.00
20-607-8013 2009 CO - INTEREST	0.00	0.00	0.00	0.00	0.00
20-607-8014 2009 GO REFUND - PRINCIPAL	0.00	0.00	0.00	0.00	0.00
20-607-8015 2009 GO REFUND - INTEREST	0.00	0.00	0.00	0.00	0.00
20-607-8016 2017 GO REFUNDING (2009) PR	70,000.00	0.00	70,000.00	0.00	100.00
20-607-8017 2017 GO REFUNDING (2009) IN	65,000.00	0.00	65,000.00	0.00	100.00
20-607-8020 BOND UNAMORTIZED LOSS	0.00	(918.00)	(918.00)	918.00	0.00
20-607-8030 BOND AGENT FEES	400.00	0.00	400.00	0.00	100.00
20-607-8035 BOND ISSUANCE COSTS	0.00	0.00	0.00	0.00	0.00
20-607-8056 2018 GO REFUNDING (2009) PR	44,183.00	0.00	44,182.50	0.50	100.00
20-607-8057 2018 GO REFUNDING (2009) IN	6,841.00	0.00	6,840.84	0.16	100.00
20-607-8060 SIB LOAN - PRINCIPAL	0.00	0.00	0.00	0.00	0.00
20-607-8061 SIB LOAN - INTEREST	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	186,424.00	(115,424.07)	70,999.27	115,424.73	38.08
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TOTAL DEBT SERVICE	186,424.00	(115,424.07)	70,999.27	115,424.73	38.08
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TOTAL EXPENDITURES	1,339,021.00	(144,314.77)	1,095,664.91	243,356.09	81.83
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	649,609.56	677,012.33	(677,012.33)	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>197,766.00</u>	<u>89.73</u>	<u>173,481.26</u>	<u>24,284.74</u>	<u>87.72</u>
TOTAL REVENUES	<u>197,766.00</u>	<u>89.73</u>	<u>173,481.26</u>	<u>24,284.74</u>	<u>87.72</u>
<u>EXPENDITURE SUMMARY</u>					
DEBT SERVICE	<u>197,766.00</u>	<u>0.00</u>	<u>197,265.41</u>	<u>500.59</u>	<u>99.75</u>
TOTAL EXPENDITURES	<u>197,766.00</u>	<u>0.00</u>	<u>197,265.41</u>	<u>500.59</u>	<u>99.75</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	89.73	(23,784.15)	23,784.15	0.00

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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NON-DEPARTMENTAL

TAXES

30-599-1010 CURRENT ADVALOREM TAXES	129,670.00	74.62	172,769.98 (43,099.98)	133.24
30-599-1020 DELINQUENT ADVALOREM TAXES	0.00	0.00	111.35 (111.35)	0.00
30-599-1030 PENALTY & INTEREST	<u>0.00</u>	<u>12.35</u>	<u>527.32</u> (<u>527.32)</u>	<u>0.00</u>
TOTAL TAXES	129,670.00	86.97	173,408.65 (43,738.65)	133.73

TRANSFERS IN

30-599-8001 PROCEEDS OF LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00
30-599-8010 INTEREST INCOME	0.00	2.76	72.61 (72.61)	0.00
30-599-8012 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
30-599-8030 FUND BALANCE - TRANSFER IN	<u>68,096.00</u>	<u>0.00</u>	<u>0.00</u>	<u>68,096.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	68,096.00	2.76	72.61	68,023.39	0.11

TOTAL NON-DEPARTMENTAL	197,766.00	89.73	173,481.26	24,284.74	87.72
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TOTAL REVENUES	197,766.00	89.73	173,481.26	24,284.74	87.72
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30 -DEBT SERVICE FUND
DEBT SERVICE

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
30-607-8050 2009 GO REFUNDING-PRINCIPAL	0.00	0.00	0.00	0.00	0.00
30-607-8052 2009 GO REFUNDING-INTEREST	0.00	0.00	0.00	0.00	0.00
30-607-8054 BOND AGENT FEES	500.00	0.00	0.00	500.00	0.00
30-607-8055 BOND ISSUE COSTS	0.00	0.00	0.00	0.00	0.00
30-607-8056 2018 GO REFUNDING (2009) PR	170,818.00	0.00	170,817.50	0.50	100.00
30-607-8057 2018 GO REFUNDING (2009) IN	26,448.00	0.00	26,447.91	0.09	100.00
30-607-8060 SIB LOAN - PRINCIPAL	0.00	0.00	0.00	0.00	0.00
30-607-8061 SIB LOAN - INTEREST	0.00	0.00	0.00	0.00	0.00
30-607-8090 PMT TO REFUNDING AGENT ESCR	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	197,766.00	0.00	197,265.41	500.59	99.75
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TOTAL DEBT SERVICE	197,766.00	0.00	197,265.41	500.59	99.75
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TOTAL EXPENDITURES	197,766.00	0.00	197,265.41	500.59	99.75
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	89.73	(23,784.15)	23,784.15	0.00
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>468,877.00</u>	<u>15,776.54</u>	<u>149,487.70</u>	<u>319,389.30</u>	<u>31.88</u>
TOTAL REVENUES	<u>468,877.00</u>	<u>15,776.54</u>	<u>149,487.70</u>	<u>319,389.30</u>	<u>31.88</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	3,125.00	0.00	649.00	2,476.00	20.77
POLICE DEPARTMENT	<u>465,752.00</u>	<u>3,634.22</u>	<u>454,362.69</u>	<u>11,389.31</u>	<u>97.55</u>
TOTAL EXPENDITURES	<u>468,877.00</u>	<u>3,634.22</u>	<u>455,011.69</u>	<u>13,865.31</u>	<u>97.04</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	12,142.32 (305,523.99)	305,523.99	0.00

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
40-599-1050 SALES - CRIME CONTROL DIST	<u>130,000.00</u>	<u>15,774.23</u>	<u>149,455.68</u>	(<u>19,455.68</u>)	<u>114.97</u>
TOTAL TAXES	130,000.00	15,774.23	149,455.68	(19,455.68)	114.97
<u>MISC./GRANTS/INTEREST</u>					
40-599-7085 POLICE DEPT - DONATIONS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	0.00	0.00	0.00	0.00	0.00
<u>TRANSFERS IN</u>					
40-599-8005 INTEREST INCOME	0.00	2.31	32.02	(32.02)	0.00
40-599-8070 TRF IN - CAPITAL FUND	0.00	0.00	0.00	0.00	0.00
40-599-8090 PRIOR PERIOD ADJUSTMENT	0.00	0.00	0.00	0.00	0.00
40-599-8099 FUND BALANCE RESERVE	<u>338,877.00</u>	<u>0.00</u>	<u>0.00</u>	<u>338,877.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	338,877.00	2.31	32.02	338,844.98	0.01
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TOTAL NON-DEPARTMENTAL	468,877.00	15,776.54	149,487.70	319,389.30	31.88
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TOTAL REVENUES	468,877.00	15,776.54	149,487.70	319,389.30	31.88
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
FIRE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
40-604-3030 TRAINING/EDUCATION	<u>2,500.00</u>	<u>0.00</u>	<u>25.00</u>	<u>2,475.00</u>	<u>1.00</u>
TOTAL SERVICES	2,500.00	0.00	25.00	2,475.00	1.00
 <u>CAPITAL OUTLAY</u>					
40-604-8010 ELECTRONIC EQUIPMENT	0.00	0.00	0.00	0.00	0.00
40-604-8012 NON-CAPITAL - FIREARMS/TASE	<u>625.00</u>	<u>0.00</u>	<u>624.00</u>	<u>1.00</u>	<u>99.84</u>
TOTAL CAPITAL OUTLAY	625.00	0.00	624.00	1.00	99.84
 <u>INTERFUND TRANSFERS</u>					
40-604-9011 TRANSFER OUT - GENERAL FUND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00
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TOTAL FIRE DEPARTMENT	3,125.00	0.00	649.00	2,476.00	20.77

40 -CRIME CONTROL DISTRICT
POLICE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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SERVICES

40-605-3030 TRAINING/EDUCATION	6,400.00	0.00	5,013.75	1,386.25	78.34
40-605-3087 CITIZENS COMMUNICATION/EDUC	<u>7,000.00</u>	<u>1,565.11</u>	<u>3,843.72</u>	<u>3,156.28</u>	<u>54.91</u>
TOTAL SERVICES	13,400.00	1,565.11	8,857.47	4,542.53	66.10

CONTRACTUAL

40-605-4075 COMPUTER SOFTWARE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	0.00	0.00	0.00	0.00	0.00

CAPITAL OUTLAY

40-605-8010 ELECTRONIC EQUIPMENT PURCHA	0.00	0.00	0.00	0.00	0.00
40-605-8012 NON CAPITAL - FIRE ARMS/TAS	8,640.00	0.00	8,640.00	0.00	100.00
40-605-8015 NON-CAPITAL - COMPUTER EQUI	0.00	0.00	0.00	0.00	0.00
40-605-8018 NON-CAPITAL BUILDING	1,300.00	0.00	0.00	1,300.00	0.00
40-605-8025 NON-CAPITAL - OFFICE FURNIT	0.00	0.00	0.00	0.00	0.00
40-605-8030 POLICE EQUIPMENT PURCHASE	204,412.00	0.00	203,980.96	431.04	99.79
40-605-8042 CAPITAL - FIREARMS	0.00	0.00	0.00	0.00	0.00
40-605-8045 CAPITAL - COMPUTER EQUIPMEN	2,500.00	179.92	2,628.93 (128.93)	105.16
40-605-8050 CAPITAL - VEHICLES	198,000.00	0.00	192,755.33	5,244.67	97.35
40-605-8081 CAPITAL - BUILDING	<u>37,500.00</u>	<u>1,889.19</u>	<u>37,500.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL CAPITAL OUTLAY	452,352.00	2,069.11	445,505.22	6,846.78	98.49

INTERFUND TRANSFERS

40-605-9011 TRANSFER TO - GENERAL FUND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00

TOTAL POLICE DEPARTMENT	465,752.00	3,634.22	454,362.69	11,389.31	97.55
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TOTAL EXPENDITURES	468,877.00	3,634.22	455,011.69	13,865.31	97.04
	=====	=====	=====	=====	=====

REVENUES OVER/(UNDER) EXPENDITURES	0.00	12,142.32 (305,523.99)	305,523.99	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>16,500.00</u>	<u>105.12</u>	<u>16,228.17</u>	<u>271.83</u>	<u>98.35</u>
TOTAL REVENUES	16,500.00	105.12	16,228.17	271.83	98.35
	=====	=====	=====	=====	=====
 <u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>800.00</u>	<u>422.95</u>	<u>926.94</u>	(<u>126.94</u>)	<u>115.87</u>
TOTAL EXPENDITURES	800.00	422.95	926.94	(126.94)	115.87
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	15,700.00	(317.83)	15,301.23	398.77	97.46

42 -PEG FUNDS

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>FRANCHISE REVENUES</u>					
42-599-2024 FRANCHISE - PEG FEES	<u>16,500.00</u>	<u>104.23</u>	<u>16,218.00</u>	<u>282.00</u>	<u>98.29</u>
TOTAL FRANCHISE REVENUES	16,500.00	104.23	16,218.00	282.00	98.29
<u>MISC./GRANTS/INTEREST</u>					
42-599-7000 INTEREST	<u>0.00</u>	<u>0.89</u>	<u>10.17</u> (<u>10.17)</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	0.00	0.89	10.17 (10.17)	0.00
<u>TRANSFERS IN</u>					
42-599-8090 PRIOR PERIOD ADJUSTMENT	0.00	0.00	0.00	0.00	0.00
42-599-8099 FUND BALANCE RESERVE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
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TOTAL NON-DEPARTMENTAL	16,500.00	105.12	16,228.17	271.83	98.35
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TOTAL REVENUES	<u>16,500.00</u>	<u>105.12</u>	<u>16,228.17</u>	<u>271.83</u>	<u>98.35</u>
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42 -PEG FUNDS
ADMINISTRATION

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
42-601-8030 CAPITAL-ELECTRONIC EQUIPMEN	<u>800.00</u>	<u>422.95</u>	<u>926.94</u>	(<u>126.94</u>)	<u>115.87</u>
TOTAL CAPITAL OUTLAY	800.00	422.95	926.94	(126.94)	115.87
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TOTAL ADMINISTRATION	800.00	422.95	926.94	(126.94)	115.87
<hr/>					
TOTAL EXPENDITURES	800.00	422.95	926.94	(126.94)	115.87
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	15,700.00	(317.83)	15,301.23	398.77	97.46
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

45 -OAK WILT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>13,000.00</u>	<u>1,995.00</u>	<u>12,390.00</u>	<u>610.00</u>	<u>95.31</u>
TOTAL REVENUES	13,000.00	1,995.00	12,390.00	610.00	95.31
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>500.00</u>	<u>0.00</u>	<u>4,758.12</u>	(<u>4,258.12</u>)	<u>951.62</u>
TOTAL EXPENDITURES	500.00	0.00	4,758.12	(4,258.12)	951.62
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	12,500.00	1,995.00	7,631.88	4,868.12	61.06

45 -OAK WILT FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>PERMITS & LICENSES</u>					
45-599-3015 TREE TRIMMING PERMITS	<u>13,000.00</u>	<u>1,995.00</u>	<u>12,390.00</u>	<u>610.00</u>	<u>95.31</u>
TOTAL PERMITS & LICENSES	13,000.00	1,995.00	12,390.00	610.00	95.31
<u>MISC./GRANTS/INTEREST</u>					
45-599-7030 TEXAS FORESTRY GRANT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	0.00	0.00	0.00	0.00	0.00
<u>TRANSFERS IN</u>					
45-599-8099 FUND BALANCE RESERVE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	13,000.00	1,995.00	12,390.00	610.00	95.31
<hr/>					
TOTAL REVENUES	13,000.00	1,995.00	12,390.00	610.00	95.31
	=====	=====	=====	=====	=====

45 -OAK WILT FUND
ADMINISTRATION

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
45-601-3012 PROFESSIONAL SERVICES	0.00	0.00	2,399.00 (2,399.00)	0.00
45-601-3087 CITIZENS COMMUNICATION/EDUC	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL SERVICES	500.00	0.00	2,399.00 (1,899.00)	479.80
<hr/>					
<u>DEPT MATERIALS-SERVICES</u>					
45-601-6085 SUPPLIES/MATERIAL/CHEMICALS	<u>0.00</u>	<u>0.00</u>	<u>2,359.12</u> (<u>2,359.12)</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	0.00	0.00	2,359.12 (2,359.12)	0.00
<hr/>					
TOTAL ADMINISTRATION	500.00	0.00	4,758.12 (4,258.12)	951.62
<hr/>					
TOTAL EXPENDITURES	500.00	0.00	4,758.12 (4,258.12)	951.62
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	12,500.00	1,995.00	7,631.88	4,868.12	61.06
	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>130,000.00</u>	<u>15,683.90</u>	<u>149,956.10</u>	<u>(19,956.10)</u>	<u>115.35</u>
TOTAL REVENUES	130,000.00	15,683.90	149,956.10	(19,956.10)	115.35
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
PUBLIC WORKS	<u>50,000.00</u>	<u>46,499.99</u>	<u>46,499.99</u>	<u>3,500.01</u>	<u>93.00</u>
TOTAL EXPENDITURES	50,000.00	46,499.99	46,499.99	3,500.01	93.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	80,000.00	(30,816.09)	103,456.11	(23,456.11)	129.32

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
48-599-1040 SALES - STREET MAINTENANCE	<u>130,000.00</u>	<u>15,683.90</u>	<u>149,956.10</u>	<u>(19,956.10)</u>	<u>115.35</u>
TOTAL TAXES	130,000.00	15,683.90	149,956.10	(19,956.10)	115.35
<u>PERMITS & LICENSES</u>					
48-599-3051 RIGHT OF WAY PERMITS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERMITS & LICENSES	0.00	0.00	0.00	0.00	0.00
<u>TRANSFERS IN</u>					
48-599-8012 TRANSFER FROM GENERAL FUND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	130,000.00	15,683.90	149,956.10	(19,956.10)	115.35
<hr/>					
TOTAL REVENUES	130,000.00	15,683.90	149,956.10	(19,956.10)	115.35
	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>DEPT MATERIALS-SERVICES</u>					
48-603-6080 STREET MAINTENANCE	<u>50,000.00</u>	<u>46,499.99</u>	<u>46,499.99</u>	<u>3,500.01</u>	<u>93.00</u>
TOTAL DEPT MATERIALS-SERVICES	50,000.00	46,499.99	46,499.99	3,500.01	93.00
<hr/>					
TOTAL PUBLIC WORKS	50,000.00	46,499.99	46,499.99	3,500.01	93.00
<hr/>					
TOTAL EXPENDITURES	50,000.00	46,499.99	46,499.99	3,500.01	93.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	80,000.00 (30,816.09)	103,456.11 (23,456.11)	129.32
	=====	=====	=====	=====	=====

50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>59,800.00</u>	<u>1,614.22</u>	<u>13,840.75</u>	<u>45,959.25</u>	<u>23.15</u>
TOTAL REVENUES	59,800.00	1,614.22	13,840.75	45,959.25	23.15
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
OPERATING EXPENSES	<u>58,500.00</u>	<u>0.00</u>	<u>6,750.00</u>	<u>51,750.00</u>	<u>11.54</u>
TOTAL EXPENDITURES	58,500.00	0.00	6,750.00	51,750.00	11.54
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	1,300.00	1,614.22	7,090.75 (5,790.75)	545.44

50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>COURT FEES</u>					
50-599-4022 COURT EFFICIENCY REVENUE	100.00	28.70	84.00	16.00	84.00
50-599-4023 COURT SECURITY REVENUE	3,200.00	564.60	4,978.86 (1,778.86)	155.59
50-599-4024 TRUANCY PREVENTION FUND	1,200.00	522.38	4,167.83 (2,967.83)	347.32
50-599-4025 COURT TECHNOLOGY REVENUE	4,200.00	488.11	4,526.74 (326.74)	107.78
50-599-4026 JURY FUND	<u>100.00</u>	<u>10.43</u>	<u>83.32</u>	<u>16.68</u>	<u>83.32</u>
TOTAL COURT FEES	8,800.00	1,614.22	13,840.75 (5,040.75)	157.28
<u>TRANSFERS IN</u>					
50-599-8099 FUND BALANCE RESERVE	<u>51,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>51,000.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	51,000.00	0.00	0.00	51,000.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	59,800.00	1,614.22	13,840.75	45,959.25	23.15
<hr/>					
TOTAL REVENUES	59,800.00	1,614.22	13,840.75	45,959.25	23.15
	=====	=====	=====	=====	=====

50 -COURT RESTRICTED FUND
OPERATING EXPENSES

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
50-602-8080 CAPITAL IMPROVEMENTS	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	50,000.00	0.00	0.00	50,000.00	0.00
 <u>INTERFUND TRANSFERS</u>					
50-602-9010 TRANSFER TO GENERAL FUND	<u>8,500.00</u>	<u>0.00</u>	<u>6,750.00</u>	<u>1,750.00</u>	<u>79.41</u>
TOTAL INTERFUND TRANSFERS	8,500.00	0.00	6,750.00	1,750.00	79.41
<hr/>					
TOTAL OPERATING EXPENSES	58,500.00	0.00	6,750.00	51,750.00	11.54
<hr/>					
TOTAL EXPENDITURES	58,500.00	0.00	6,750.00	51,750.00	11.54
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	1,300.00	1,614.22	7,090.75 (5,790.75)	545.44
	=====	=====	=====	=====	=====

52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>5,000.00</u>	<u>343.75</u>	<u>3,975.14</u>	<u>1,024.86</u>	<u>79.50</u>
TOTAL REVENUES	<u>5,000.00</u>	<u>343.75</u>	<u>3,975.14</u>	<u>1,024.86</u>	<u>79.50</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	2,000.00	639.42	1,570.41	429.59	78.52
POLICE DEPARTMENT	<u>3,000.00</u>	<u>0.00</u>	<u>1,860.93</u>	<u>1,139.07</u>	<u>62.03</u>
TOTAL EXPENDITURES	<u>5,000.00</u>	<u>639.42</u>	<u>3,431.34</u>	<u>1,568.66</u>	<u>68.63</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (295.67)	543.80 (543.80)	0.00

52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
52-599-7010 SCHOOL CROSSING GUARD FUNDS	<u>4,000.00</u>	<u>343.75</u>	<u>3,975.14</u>	<u>24.86</u>	<u>99.38</u>
TOTAL MISC./GRANTS/INTEREST	4,000.00	343.75	3,975.14	24.86	99.38
 <u>TRANSFERS IN</u>					
52-599-8089 FUND BALANCE RESERVE	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	1,000.00	0.00	0.00	1,000.00	0.00
<hr/>					
TOTAL NON DEPARTMENTAL	5,000.00	343.75	3,975.14	1,024.86	79.50
<hr/>					
TOTAL REVENUES	5,000.00	343.75	3,975.14	1,024.86	79.50
	=====	=====	=====	=====	=====

52 -CHILD SAFETY FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-604-3087 CITIZENS COMMUNICATION/EDUC	<u>2,000.00</u>	<u>639.42</u>	<u>1,570.41</u>	<u>429.59</u>	<u>78.52</u>
TOTAL SERVICES	2,000.00	639.42	1,570.41	429.59	78.52
<hr/>					
TOTAL FIRE DEPARTMENT	2,000.00	639.42	1,570.41	429.59	78.52

52 -CHILD SAFETY FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-605-3087 CITIZENS COMMUNICATION/EDUC	<u>3,000.00</u>	<u>0.00</u>	<u>1,860.93</u>	<u>1,139.07</u>	<u>62.03</u>
TOTAL SERVICES	3,000.00	0.00	1,860.93	1,139.07	62.03
<hr/>					
TOTAL POLICE DEPARTMENT	3,000.00	0.00	1,860.93	1,139.07	62.03
<hr/>					
TOTAL EXPENDITURES	5,000.00	639.42	3,431.34	1,568.66	68.63
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (295.67)	543.80 (543.80)	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,630.00</u>	<u>0.00</u>	<u>1,480.11</u>	<u>149.89</u>	<u>90.80</u>
TOTAL REVENUES	1,630.00	0.00	1,480.11	149.89	90.80
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
POLICE DEPARTMENT	<u>1,630.00</u>	<u>0.00</u>	<u>1,636.00</u>	(<u>6.00</u>)	<u>100.37</u>
TOTAL EXPENDITURES	1,630.00	0.00	1,636.00	(6.00)	100.37
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	(155.89)	155.89	0.00

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>POLICE/FIRE REVENUES</u>					
53-599-6020 LEOSE FUNDS	<u>1,550.00</u>	<u>0.00</u>	<u>1,480.11</u>	<u>69.89</u>	<u>95.49</u>
TOTAL POLICE/FIRE REVENUES	1,550.00	0.00	1,480.11	69.89	95.49
<u>TRANSFERS IN</u>					
53-599-8010 INTEREST	0.00	0.00	0.00	0.00	0.00
53-599-8089 FUND BALANCE RESERVE	<u>80.00</u>	<u>0.00</u>	<u>0.00</u>	<u>80.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	80.00	0.00	0.00	80.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	1,630.00	0.00	1,480.11	149.89	90.80
<hr/>					
TOTAL REVENUES	1,630.00	0.00	1,480.11	149.89	90.80
	=====	=====	=====	=====	=====

53 -LEOSE
POLICE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
53-605-3030 TRAINING/EDUCATION	<u>1,630.00</u>	<u>0.00</u>	<u>1,636.00</u>	(<u>6.00</u>)	<u>100.37</u>
TOTAL SERVICES	1,630.00	0.00	1,636.00	(6.00)	100.37
<hr/>					
TOTAL POLICE DEPARTMENT	1,630.00	0.00	1,636.00	(6.00)	100.37
<hr/>					
TOTAL EXPENDITURES	1,630.00	0.00	1,636.00	(6.00)	100.37
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	(155.89)	155.89	0.00
	=====	=====	=====	=====	=====

54 -POLICE FORFEITURE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
POLICE DEPARTMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00

54 -POLICE FORFEITURE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>POLICE/FIRE REVENUES</u>					
54-599-6025 POLICE FORFEITURE FUNDS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL POLICE/FIRE REVENUES	0.00	0.00	0.00	0.00	0.00
<u>TRANSFERS IN</u>					
54-599-8005 INTEREST	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====

54 -POLICE FORFEITURE
POLICE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
54-605-8025 EQUIPMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<hr/>					
<u>INTERFUND TRANSFERS</u>					
54-605-9010 TRANSFER TO GENERAL FUND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL POLICE DEPARTMENT	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====

58 -AMER RESCUE PLAN ACT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>0.00</u>	<u>4.14</u>	<u>5.25</u>	(<u>5.25</u>)	<u>0.00</u>
TOTAL REVENUES	<u>0.00</u>	<u>4.14</u>	<u>5.25</u>	(<u>5.25</u>)	<u>0.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
CITY ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS/GOV. BLDG.	0.00	0.00	0.00	0.00	0.00
FIRE DEPARTMENT	0.00	0.00	0.00	0.00	0.00
POLICE DEPARTMENT	0.00	0.00	0.00	0.00	0.00
WATER DEPARTMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	4.14	5.25	(5.25)	0.00

58 -AMER RESCUE PLAN ACT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
58-599-7000 INTEREST INCOME	0.00	4.14	5.25 (5.25)	0.00
58-599-7021 ARPA FEDERAL FUNDING	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	0.00	4.14	5.25 (5.25)	0.00
<hr/>					
TOTAL NON DEPARTMENTAL	0.00	4.14	5.25 (5.25)	0.00
<hr/>					
TOTAL REVENUES	0.00	4.14	5.25 (5.25)	0.00
	=====	=====	=====	=====	=====

58 -AMER RESCUE PLAN ACT FUND
CITY ADMINISTRATION

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
58-601-3087 CITIZEN COMMUNICATION	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES	0.00	0.00	0.00	0.00	0.00
 <u>CAPITAL OUTLAY</u>					
58-601-8015 NON CAPITAL - COMPUTERS	0.00	0.00	0.00	0.00	0.00
58-601-8030 CAPITAL - ELECTRONIC EQUIPM	0.00	0.00	0.00	0.00	0.00
58-601-8045 CAPITAL - COMPUTER EQUIPMEN	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL CITY ADMINISTRATION	0.00	0.00	0.00	0.00	0.00

58 -AMER RESCUE PLAN ACT FUND
PUBLIC WORKS/GOV. BLDG.

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
58-603-8015 NON CAPITAL - COMPUTERS	0.00	0.00	0.00	0.00	0.00
58-603-8081 CAPITAL - BUILDINGS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL PUBLIC WORKS/GOV. BLDG.	0.00	0.00	0.00	0.00	0.00

58 -AMER RESCUE PLAN ACT FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
58-604-8015 NON CAPITAL - COMPUTERS	0.00	0.00	0.00	0.00	0.00
58-604-8040 CAPITAL - FIRE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
58-604-8081 CAPITAL - BUILDING	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL FIRE DEPARTMENT	0.00	0.00	0.00	0.00	0.00

58 -AMER RESCUE PLAN ACT FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
58-605-8015 NON CAPITAL - COMPUTERS	0.00	0.00	0.00	0.00	0.00
58-605-8030 POLICE EQUIPMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL POLICE DEPARTMENT	0.00	0.00	0.00	0.00	0.00

58 -AMER RESCUE PLAN ACT FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
CAPITAL OUTLAY					
58-606-8015 NON CAPITAL - COMPUTERS	0.00	0.00	0.00	0.00	0.00
58-606-8087 WATER METERS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL WATER DEPARTMENT	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	4.14	5.25 (5.25)	0.00
	=====	=====	=====	=====	=====

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
OTHER SOURCES	<u>702,259.00</u>	<u>40,768.05</u>	<u>401,750.57</u>	<u>300,508.43</u>	<u>57.21</u>
TOTAL REVENUES	<u>702,259.00</u>	<u>40,768.05</u>	<u>401,750.57</u>	<u>300,508.43</u>	<u>57.21</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
COUNCIL	0.00	0.00	0.00	0.00	0.00
ADMIN	76,733.00	14,290.41	72,925.11	3,807.89	95.04
PUBLIC WORKS	487,040.00	0.00	492,047.18 (5,007.18)	101.03
FIRE	<u>138,486.00</u>	<u>0.00</u>	<u>138,486.11</u> (<u>0.11)</u>	<u>100.00</u>
TOTAL EXPENDITURES	<u>702,259.00</u>	<u>14,290.41</u>	<u>703,458.40</u> (<u>1,199.40)</u>	<u>100.17</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	26,477.64 (301,707.83)	301,707.83	0.00

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>OTHER SOURCES</u>					
<u>MISC./GRANTS/INTEREST</u>					
70-599-7028 TCEQ GRANT	0.00	0.00	0.00	0.00	0.00
70-599-7090 SALE OF CITY ASSETS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	0.00	0.00	0.00	0.00	0.00
 <u>TRANSFERS IN</u>					
70-599-8010 INTEREST INCOME	1,000.00	11.25	135.77	864.23	13.58
70-599-8020 TRF IN - GENERAL FUND	401,615.00	40,756.80	401,614.80	0.20	100.00
70-599-8099 FUND BALANCE RESERVE	<u>299,644.00</u>	<u>0.00</u>	<u>0.00</u>	<u>299,644.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	702,259.00	40,768.05	401,750.57	300,508.43	57.21
<hr/>					
TOTAL OTHER SOURCES	702,259.00	40,768.05	401,750.57	300,508.43	57.21
<hr/>					
TOTAL REVENUES	702,259.00	40,768.05	401,750.57	300,508.43	57.21
	=====	=====	=====	=====	=====

70 -CAPITAL REPLACEMENT FUND
COUNCIL

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CONTRACTUAL</u>					
70-600-4030 HIKE AND BIKE TRAILS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL COUNCIL	0.00	0.00	0.00	0.00	0.00

70 -CAPITAL REPLACEMENT FUND
ADMIN

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-601-8015 COMPUTER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
70-601-8080 CAPITAL IMPROVEMENTS	17,406.00	385.00	23,408.89	(6,002.89)	134.49
70-601-8081 CAPITAL - BUILDING	<u>59,327.00</u>	<u>13,905.41</u>	<u>49,516.22</u>	<u>9,810.78</u>	<u>83.46</u>
TOTAL CAPITAL OUTLAY	76,733.00	14,290.41	72,925.11	3,807.89	95.04
 <u>INTERFUND TRANSFERS</u>					
70-601-9010 TRANSFER TO - GENERAL FUND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL ADMIN	76,733.00	14,290.41	72,925.11	3,807.89	95.04

70 -CAPITAL REPLACEMENT FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-603-8050 CAPITAL - VEHICLES	0.00	0.00	0.00	0.00	0.00
70-603-8060 CAPITAL - EQUIPMENT	21,000.00	0.00	21,000.34 (0.34)	100.00
70-603-8080 CAPITAL-IMPROVEMENT PROJECT	<u>466,040.00</u>	<u>0.00</u>	<u>471,046.84</u> (<u>5,006.84)</u>	<u>101.07</u>
TOTAL CAPITAL OUTLAY	487,040.00	0.00	492,047.18 (5,007.18)	101.03
 <u>INTERFUND TRANSFERS</u>					
70-603-9010 TRANSFER TO - GENERAL FUND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL PUBLIC WORKS	487,040.00	0.00	492,047.18 (5,007.18)	101.03

70 -CAPITAL REPLACEMENT FUND
FIRE

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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CAPITAL OUTLAY

70-604-8030 ELECTRONIC EQUIPMENT	138,486.00	0.00	138,486.11 (0.11)	100.00
70-604-8040 CAPITAL - PPE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
70-604-8050 CAPITAL - APPARATUS	0.00	0.00	0.00	0.00	0.00
70-604-8060 EQUIPMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	138,486.00	0.00	138,486.11 (0.11)	100.00

INTERFUND TRANSFERS

70-604-9010 TRANSFER TO - GENERAL FUND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00

TOTAL FIRE	138,486.00	0.00	138,486.11 (0.11)	100.00
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TOTAL EXPENDITURES	702,259.00	14,290.41	703,458.40 (1,199.40)	100.17
	=====	=====	=====	=====	=====

REVENUES OVER/(UNDER) EXPENDITURES	0.00	26,477.64 (301,707.83)	301,707.83	0.00
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,046,255.00</u>	<u>(462,500.00)</u>	<u>583,755.00</u>	<u>462,500.00</u>	<u>55.79</u>
TOTAL REVENUES	<u>1,046,255.00</u>	<u>(462,500.00)</u>	<u>583,755.00</u>	<u>462,500.00</u>	<u>55.79</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	1,181,925.00	(417,748.97)	636,386.50	545,538.50	53.84
DEBT SERVICE	<u>0.00</u>	<u>0.00</u>	<u>7,000.00</u>	<u>(7,000.00)</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>1,181,925.00</u>	<u>(417,748.97)</u>	<u>643,386.50</u>	<u>538,538.50</u>	<u>54.44</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(135,670.00)	(44,751.03)	(59,631.50)	(76,038.50)	43.95

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
72-599-7099 PROCEEDS OF DEBT ISSUE	<u>462,500.00</u>	(<u>462,500.00</u>)	<u>0.00</u>	<u>462,500.00</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	462,500.00	(462,500.00)	0.00	462,500.00	0.00
<u>TRANSFERS IN</u>					
72-599-8015 TRANSFER FROM GENERAL FUND	462,500.00	0.00	462,500.00	0.00	100.00
72-599-8020 TRANSFER FROM WATER FUND	121,255.00	0.00	121,255.00	0.00	100.00
72-599-8099 FUND BALANCE RESERVE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	583,755.00	0.00	583,755.00	0.00	100.00
<hr/>					
TOTAL NON-DEPARTMENTAL	1,046,255.00	(462,500.00)	583,755.00	462,500.00	55.79
<hr/>					
TOTAL REVENUES	<u>1,046,255.00</u>	(<u>462,500.00</u>)	<u>583,755.00</u>	<u>462,500.00</u>	<u>55.79</u>
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
WATER DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
72-606-8080 WATER SYSTEM IMPROVEMENTS	925,000.00	(807,237.68)	0.00	925,000.00	0.00
72-606-8087 WATER METER REPLACEMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	925,000.00	(807,237.68)	0.00	925,000.00	0.00
<u>INTERFUND TRANSFERS</u>					
72-606-9020 TRANSFER TO WATER UTILITY	<u>256,925.00</u>	<u>389,488.71</u>	<u>636,386.50</u>	(<u>379,461.50</u>)	<u>247.69</u>
TOTAL INTERFUND TRANSFERS	256,925.00	389,488.71	636,386.50	(379,461.50)	247.69
<hr/>					
TOTAL WATER DEPARTMENT	1,181,925.00	(417,748.97)	636,386.50	545,538.50	53.84

72 -WATER CAPITAL REPLACEMENT
DEBT SERVICE

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
72-607-8055 DEBT ISSUE COSTS	<u>0.00</u>	<u>0.00</u>	<u>7,000.00</u>	<u>(7,000.00)</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	7,000.00	(7,000.00)	0.00
<hr/>					
TOTAL DEBT SERVICE	0.00	0.00	7,000.00	(7,000.00)	0.00
<hr/>					
TOTAL EXPENDITURES	1,181,925.00	(417,748.97)	643,386.50	538,538.50	54.44
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(135,670.00)	(44,751.03)	(59,631.50)	(76,038.50)	43.95
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
ADMINISTRATION	<u>438.00</u>	<u>0.00</u>	<u>0.00</u>	<u>438.00</u>	<u>0.00</u>
TOTAL REVENUES	438.00	0.00	0.00	438.00	0.00
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>438.00</u>	<u>0.00</u>	<u>0.00</u>	<u>438.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	438.00	0.00	0.00	438.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00

75 -PET DOC & RESCUE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>ADMINISTRATION</u>					
<u>MISC./GRANTS/INTEREST</u>					
75-599-7000 INTEREST INCOME	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	0.00	0.00	0.00	0.00	0.00
<u>TRANSFERS IN</u>					
75-599-8099 FUND BALANCE RESERVE	<u>438.00</u>	<u>0.00</u>	<u>0.00</u>	<u>438.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	438.00	0.00	0.00	438.00	0.00
<hr/>					
TOTAL ADMINISTRATION	438.00	0.00	0.00	438.00	0.00
<hr/>					
TOTAL REVENUES	438.00	0.00	0.00	438.00	0.00
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND
ADMINISTRATION

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>PERSONNEL</u>					
75-607-1010 EXPENSES	<u>438.00</u>	<u>0.00</u>	<u>0.00</u>	<u>438.00</u>	<u>0.00</u>
TOTAL PERSONNEL	438.00	0.00	0.00	438.00	0.00
<hr/>					
TOTAL ADMINISTRATION	438.00	0.00	0.00	438.00	0.00
<hr/>					
TOTAL EXPENDITURES	438.00	0.00	0.00	438.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

99 -GOVERNMENT WIDE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>0.00</u>	(<u>479,559.76</u>)	(<u>479,559.76</u>)	<u>479,559.76</u>	<u>0.00</u>
TOTAL REVENUES	0.00	(479,559.76)	(479,559.76)	479,559.76	0.00
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
CITY COUNCIL	0.00	0.00	0.00	0.00	0.00
CITY ADMINISTRATION	0.00	81,592.43	81,592.43 (81,592.43)	0.00
MUNICIPAL COURT	0.00 (836.52)	(836.52)	836.52	0.00
PUBLIC WORKS/GOV. BLDG.	0.00 (506,685.81)	(506,685.81)	506,685.81	0.00
FIRE DEPARTMENT	0.00	82,901.62	82,901.62 (82,901.62)	0.00
POLICE DEPARTMENT	0.00 (273,245.90)	(273,245.90)	273,245.90	0.00
DEVELOPMENT SERVICES	<u>0.00</u>	(<u>158,673.88</u>)	(<u>158,673.88</u>)	<u>158,673.88</u>	<u>0.00</u>
TOTAL EXPENDITURES	0.00	(774,948.06)	(774,948.06)	774,948.06	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	295,388.30	295,388.30 (295,388.30)	0.00

99 -GOVERNMENT WIDE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
99-599-1010 CURRENT AD VALOREM TAXES	<u>0.00</u>	(<u>4,892.77</u>)	(<u>4,892.77</u>)	<u>4,892.77</u>	<u>0.00</u>
TOTAL TAXES	0.00	(4,892.77)	(4,892.77)	4,892.77	0.00
<u>COURT FEES</u>					
99-599-4010 MUNICIPAL COURT FINES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL COURT FEES	0.00	0.00	0.00	0.00	0.00
<u>POLICE/FIRE REVENUES</u>					
99-599-6060 EMS FEES	<u>0.00</u>	(<u>12,166.99</u>)	(<u>12,166.99</u>)	<u>12,166.99</u>	<u>0.00</u>
TOTAL POLICE/FIRE REVENUES	0.00	(12,166.99)	(12,166.99)	12,166.99	0.00
<u>MISC./GRANTS/INTEREST</u>					
99-599-7090 SALE OF CITY ASSETS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	0.00	0.00	0.00	0.00	0.00
<u>TRANSFERS IN</u>					
99-599-8001 BOND PROCEEDS	0.00	(462,500.00)	(462,500.00)	462,500.00	0.00
99-599-8090 PRIOR PERIOD ADJUSTMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	0.00	(462,500.00)	(462,500.00)	462,500.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	0.00	(479,559.76)	(479,559.76)	479,559.76	0.00
<hr/>					
TOTAL REVENUES	0.00	(479,559.76)	(479,559.76)	479,559.76	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

99 -GOVERNMENT WIDE
CITY COUNCIL

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<hr/>					
TOTAL CITY COUNCIL	0.00	0.00	0.00	0.00	0.00

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

99 -GOVERNMENT WIDE
CITY ADMINISTRATION

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>PERSONNEL</u>					
99-601-1010 SALARIES	0.00	4,149.43	4,149.43 (4,149.43)	0.00
99-601-1040 TMRS RETIREMENT	<u>0.00</u>	(<u>2,209.00</u>)	(<u>2,209.00</u>)	<u>2,209.00</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	1,940.43	1,940.43 (1,940.43)	0.00
<hr/>					
TOTAL CITY ADMINISTRATION	0.00	1,940.43	1,940.43 (1,940.43)	0.00

99 -GOVERNMENT WIDE
MUNICIPAL COURT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>PERSONNEL</u>					
99-602-1010 SALARIES	0.00 (864.52) (864.52)	864.52	0.00
99-602-1040 TMRS RETIREMENT	<u>0.00 (</u>	<u>253.00) (</u>	<u>253.00)</u>	<u>253.00</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00 (1,117.52) (1,117.52)	1,117.52	0.00
<hr/>					
TOTAL MUNICIPAL COURT	0.00 (1,117.52) (1,117.52)	1,117.52	0.00

99 -GOVERNMENT WIDE
PUBLIC WORKS/GOV. BLDG.

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>PERSONNEL</u>					
99-603-1010 SALARIES	0.00	(283.81)	(283.81)	283.81	0.00
99-603-1040 TMRS RETIREMENT	<u>0.00</u>	(<u>1,071.00</u>)	(<u>1,071.00</u>)	<u>1,071.00</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	(1,354.81)	(1,354.81)	1,354.81	0.00
<hr/>					
TOTAL PUBLIC WORKS/GOV. BLDG.	0.00	(1,354.81)	(1,354.81)	1,354.81	0.00

99 -GOVERNMENT WIDE
FIRE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>PERSONNEL</u>					
99-604-1010 SALARIES	0.00	3,016.62	3,016.62 (3,016.62)	0.00
99-604-1040 TMRS RETIREMENT	<u>0.00</u>	(<u>5,317.00</u>)	(<u>5,317.00</u>)	<u>5,317.00</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	(2,300.38)	(2,300.38)	2,300.38	0.00
<hr/>					
TOTAL FIRE DEPARTMENT	0.00	(2,300.38)	(2,300.38)	2,300.38	0.00

99 -GOVERNMENT WIDE
POLICE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>PERSONNEL</u>					
99-605-1010 SALARIES	0.00	7,355.10	7,355.10 (7,355.10)	0.00
99-605-1040 TMRS RETIREMENT	<u>0.00</u>	(<u>5,703.00</u>)	(<u>5,703.00</u>)	<u>5,703.00</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	1,652.10	1,652.10 (1,652.10)	0.00
<hr/>					
TOTAL POLICE DEPARTMENT	0.00	1,652.10	1,652.10 (1,652.10)	0.00

99 -GOVERNMENT WIDE
DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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CAPITAL OUTLAY

99-607-8000 LOSS ON REFUNDING 2009	0.00	12,718.00	12,718.00 (12,718.00)	0.00
99-607-8050 GO REF 2009 BOND PRINCIPAL	0.00	0.00	0.00	0.00	0.00
99-607-8052 2009 GO REFUNDING INTEREST	0.00 (574.38) (574.38)	574.38	0.00
99-607-8054 2018 GO REFUNDING PRINCIPAL	0.00 (170,817.50) (170,817.50)	170,817.50	0.00
99-607-8056 PMT TO REFUNDING ESCROW AGE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00 (158,673.88) (158,673.88)	158,673.88	0.00

INTERFUND TRANSFERS

99-607-9095 TMRS PENSION EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00

TOTAL DEVELOPMENT SERVICES	0.00 (158,673.88) (158,673.88)	158,673.88	0.00
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TOTAL EXPENDITURES	0.00 (159,854.06) (159,854.06)	159,854.06	0.00
	=====	=====	=====	=====	=====

REVENUES OVER/(UNDER) EXPENDITURES	0.00 (319,705.70) (319,705.70)	319,705.70	0.00
	=====	=====	=====	=====	=====

CITY COUNCIL STAFF SUMMARY

Meeting Date: January 24, 2022

Agenda item: 6.2

Prepared by: Chief Gene Fox

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Presentation / Discussion – 2021 Crime Report – Chief Gene Fox

X

Attachments for Reference:

- a) Presentation Annual Crime Report Brief
- b) Calls for service 2021-2016 Comparison
- c) 2021 – 2016 Crime Maps
- d) December 2021 yearly police activity report

BACKGROUND / HISTORY: The Shavano Park Police Department maintains crime statistic reports which assist our staff in identifying crime trends. This data is also reported to the U.S. Department of Justice through Uniform Crime Report and the National Incident Based Reporting System (NIBRS).

The five major areas are:

- Burglary of a Habitation
- Burglary of a Building
- Burglary of a Vehicle
- Theft
- Robbery

DISCUSSION: The Shavano Park Police Department responded to 2,140 total calls for service (criminal and non-criminal) in 2021, a 5.8% increase in total calls for service from 2020 (2,021).

A review of the 2021 crimes shows the following crime numbers for these five major focus areas:

Burglary of a Habitation –	2	(0 in 2020)
Burglary of a Building –	6	(5 in 2020)
Burglary of a Vehicle –	23	(10 in 2020)
Theft –	33	(38 in 2020)
Robbery –	2	(2 in 2020)

Criminal calls taken or initiated by patrol officers increased in the City for 2021 (250) as compared to 2020 (208); although criminal calls totals have fluctuated high and low over the

years, the police department had an increase of 20.2% in criminal cases in 2021 compared to 2020.

A total number of 52 criminal cases were filed with the Bexar County District Attorney's Office, both by Patrol Officers and the Criminal Investigator.

Several factors appear to influence this increase in crime from the previous calendar year. The primary factor is that crime has increased across, not only the region but throughout the nation; most likely attributed to the COVID-19 surge and pandemic, which continues to affect economic and financial stability. The rise in product costs along with supply shortages affect crime rates as well. Other factors include an increase in police productivity, especially in the area of DWI enforcement; and increasing trends in certain criminal activity such as catalytic converter theft.

The Shavano Park Police Department will work closer with business owners in the coming year, to decrease crime in the area of vehicle burglaries and catalytic converter thefts. Residential storage and garage burglaries remain low through strong efforts to deter criminal activity, identify suspects and prosecute those responsible. We will work closer with the community to deter vehicle burglaries within their locations. Although we anticipate actual crime will stabilize at or near its current level in the coming years, we predict overall total numbers to increase as the department refines our reporting processes.

Crime Prevention / Community Awareness: Patrol officers made 2,754 citizen/community policing contacts and conducted 196 vacation house checks. Officers continue to allocate time in each residential neighborhood for greater visibility and enforcement, driving 191,456 miles during 2021, which equates to 58,017 trips around the city. A total of 3,512 traffic contacts were made during the reporting period.

My continued guidance to officers is to maintain our increased presence in the residential neighborhoods, especially during the nighttime hours; continue increased traffic enforcement to deter crime in both the residential and business districts; increase citizen contacts and customer service levels; and to increase visibility in higher crime areas. We will work to increase our administrative production flow to provide the most accurate data possible in order to better analyze statistics and become more efficient in our processes.

Use of the i-INFO web-based system, Nextdoor, Facebook, the Shavano Park web page, the Neighborhood Crime Watch Program and the newly initiated TextMyGov platform; allows the Police Department to distribute information alerting citizens and keeping them informed of criminal activity and community events.

The Shavano Park PD is committed to the idea of community-based policing and strives to build more neighborhood-based contacts and citizen information portals, enhancing our partnership with the community. We will continue to grow programs such as the Female Self Defense Awareness Course and other community related initiatives in an effort to better involve the citizens and deter criminal behavior.

Patrol officers continue to engage in directed patrol efforts in specific areas as needed. Most vehicle burglaries were contributed to unlocked doors, items left visible, or location of the crime being remote in the business area or crimes of opportunity. Our staff continues to work with both citizens and businesses to promote crime education, reporting of suspicious vehicles / persons, and thru community sponsored events. Greater visibility of marked police units in all areas of the city can have a positive effect.

In February 2018, the agency achieved the status of Texas Law Enforcement Best Practices Recognized Agency. To maintain the requirement and standards, staff increased our overall skills and knowledge base by completing 1758 training hours in 2021 as we continue to prepare for our first four-year re-recognition. With these education and training hour accomplishments, the Police Department employs 21 state certified peace officers (18 full time and 3 reserve); six of which possess a Master Peace Officer Certificate (highest obtainable); nine who possess an Advanced Peace Officer Certificate and the remaining six hold an Intermediate Peace Officer Certificate. All of our officers hold a certificate higher than the Basic Peace Officer Certificate.

Future Assessment: As your Police Chief, I am committed to providing exceptional service to our community, constantly looking for ways to enhance our police department and the continued officer – citizen team efforts of reporting and solving crimes. The entire staff of the Police Department continues to do an outstanding job and I am proud to be leading your police department.

COURSES OF ACTION: The Shavano Park Police Department will strive for greater citizen awareness, education, and understanding of the methods that criminals use in committing crimes by utilizing both our patrol staff and our crime prevention trained officers to facilitate this. The examination and utilization of advanced equipment and methods of identifying criminals and collecting evidence will continue to be explored, assisting in the successful prosecution for crimes committed in Shavano Park.

FINANCIAL IMPACT: None at this time

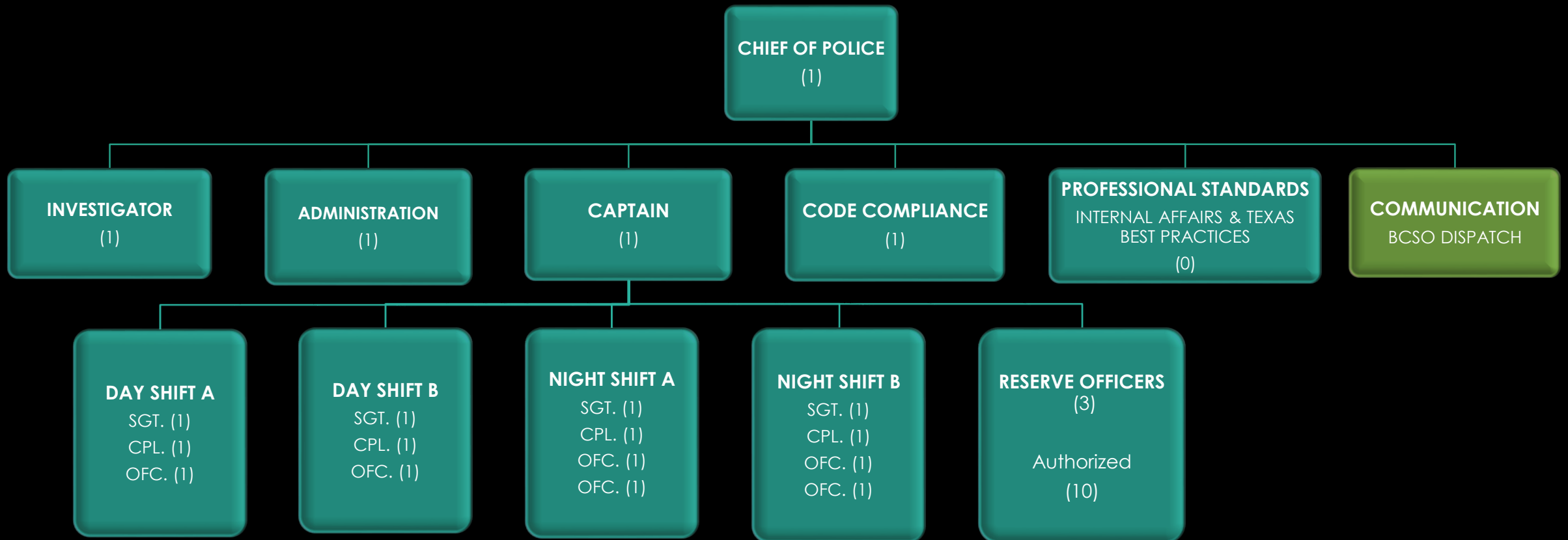
MOTION REQUESTED: None requested.

2021 - CRIME & ACTIVITY REPORTS



Shavano Park Police Department
Police Chief Gene Fox

POLICE DEPARTMENT ORGANIZATIONAL CHART



ACCOMPLISHMENTS DURING 2021

Maintained Standards for Texas Police Chiefs Association's Law Enforcement Recognition Best Practices Program (Feb 2022)

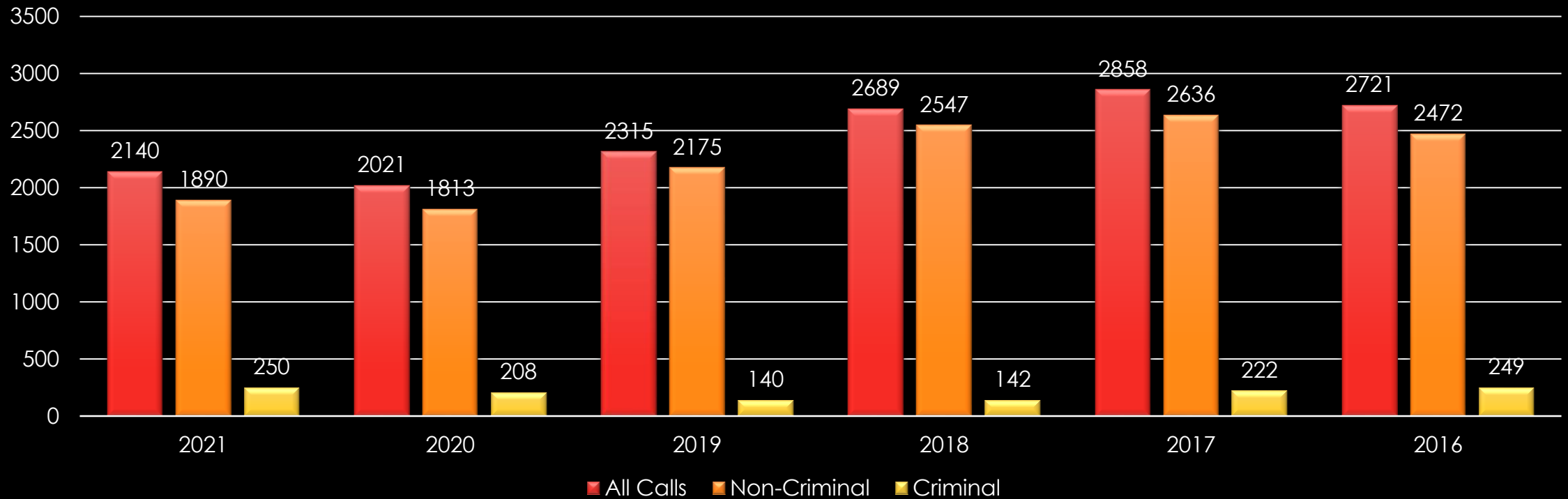
Completed 1758 Training Hours by Our Sworn Staff
(Equal to 220 Days)

Officer's Drove a Total of 191,456 Miles While on Patrol in 2021
(Equal to 58,017 Trips Around the City)

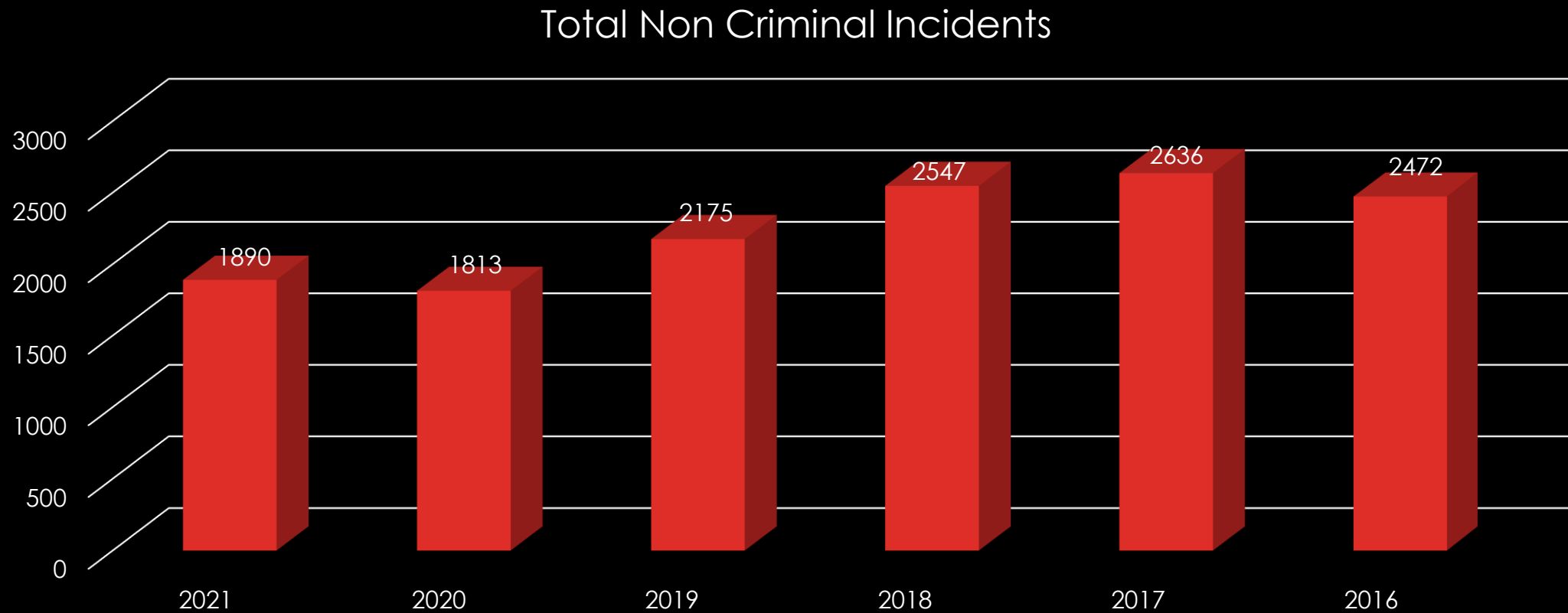
Female Self Defense Awareness Course
Largest National Night Out Event Attendance

CALLS FOR SERVICE SUMMARY 2021 – 2016

SPPD Calls for Service



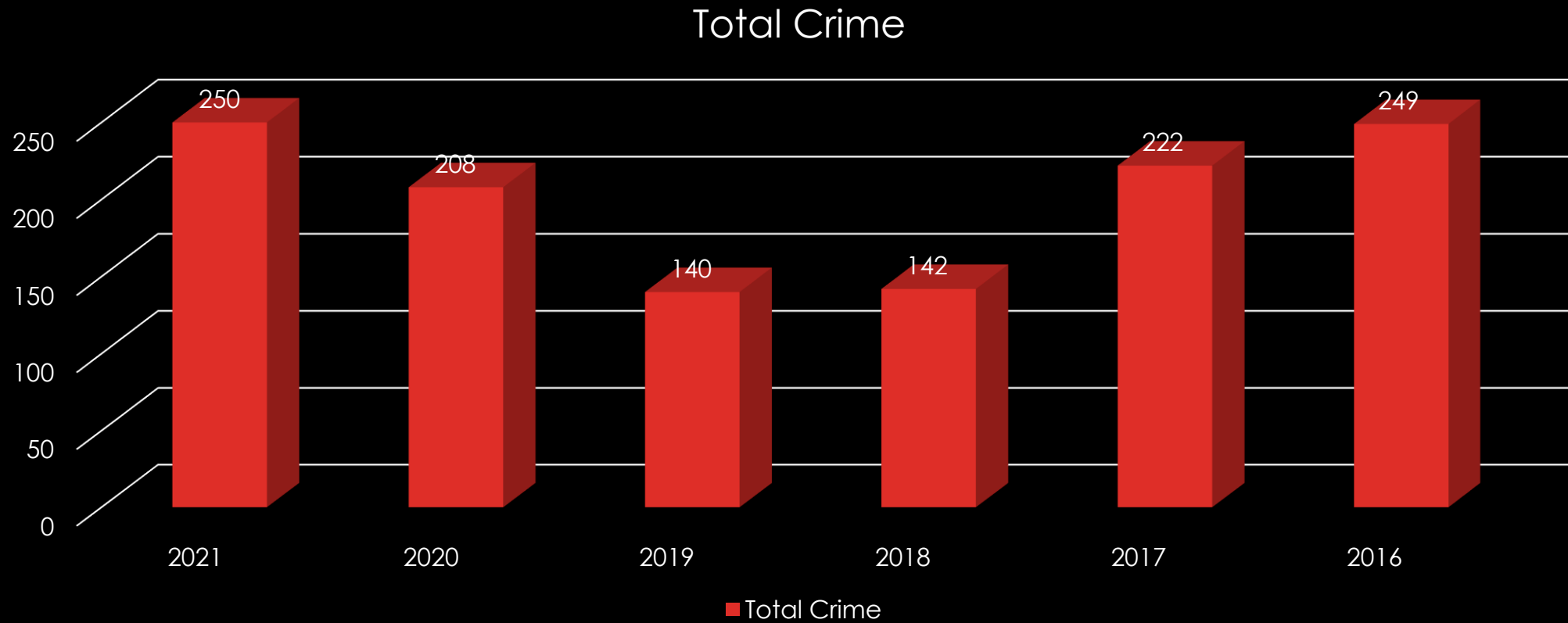
NON-CRIMINAL INCIDENTS 2021-2016



2021 NON-CRIMINAL CALLS

Non-Criminal Incidents	2021	2020	Difference
Accidents Major (With Injuries)	6	2	+4
Accidents Minor (Non-Injury)	78	36	+42
Alarm Call	417	401	+16
Animal Calls / Complaints	97	107	-10
Assist Fire Department / EMS	372	373	-1
Assist Other Law Enforcement Agencies	32	59	-27
Assist the Public	37	80	-43
City Ordinance Violations	47	57	-10
Criminal Trespass Warning	10	11	-1
Deceased Person / Natural / Unattended	17	23	-6
Disturbance / Keep the Peace	63	71	-8
Emergency Detention	12	12	0
Health & Safety Violations	0	0	0
Information Reports	131	127	+4
Missing Person / Runaway	0	3	-3
Recovered Property / Found Property	18	11	+7
Suspicious Activity, Circumstances, Persons, Vehicle	164	154	+10
Traffic Hazard	30	21	+9
Welfare Concern	69	48	+21
911 Hang-up Calls	290	217	+73
Total Non-Criminal Calls Handled	1890	1813	4.25%

CRIMINAL OFFENSES 2021-2016



2021 CRIME REPORTS

Alcohol Beverage Code Violations	0	Fraud / Forgery / False Reports / Tamper w/ Govt. Record	12
Assault	11	Harassment / Retaliation / Terroristic Threat / Viol. Protect. Order	3
Burglary Building	6	Illegal Dumping	6
Burglary of Habitation	2	Injury to Child/Elderly/Disabled	1
Burglary Vehicle	23	Leaving Scene of Accident	7
Criminal Mischief / Reckless Damage	20	Murder	1
Criminal Trespass	6	Resisting Arrest	2
Cruelty to Animals	1	Robbery	2
Disorderly Conduct	3	Sexual Assault	0
Deadly Conduct	1	Stalking	2
Duty on Striking	4	Suicide	1
Driving while License Suspended / Invalid	1	Tampering W/ Evidence	1
Endangerment of Child	0	Theft	25
Engaging in Organized Crime	1	Theft of Mail	3
Exploitation Child/Elderly/Disabled	1	Theft of Motor Vehicle / Unauthorized Use of Motor Veh.	6
Failure to Identify	0	Total Criminal Calls Handled	152

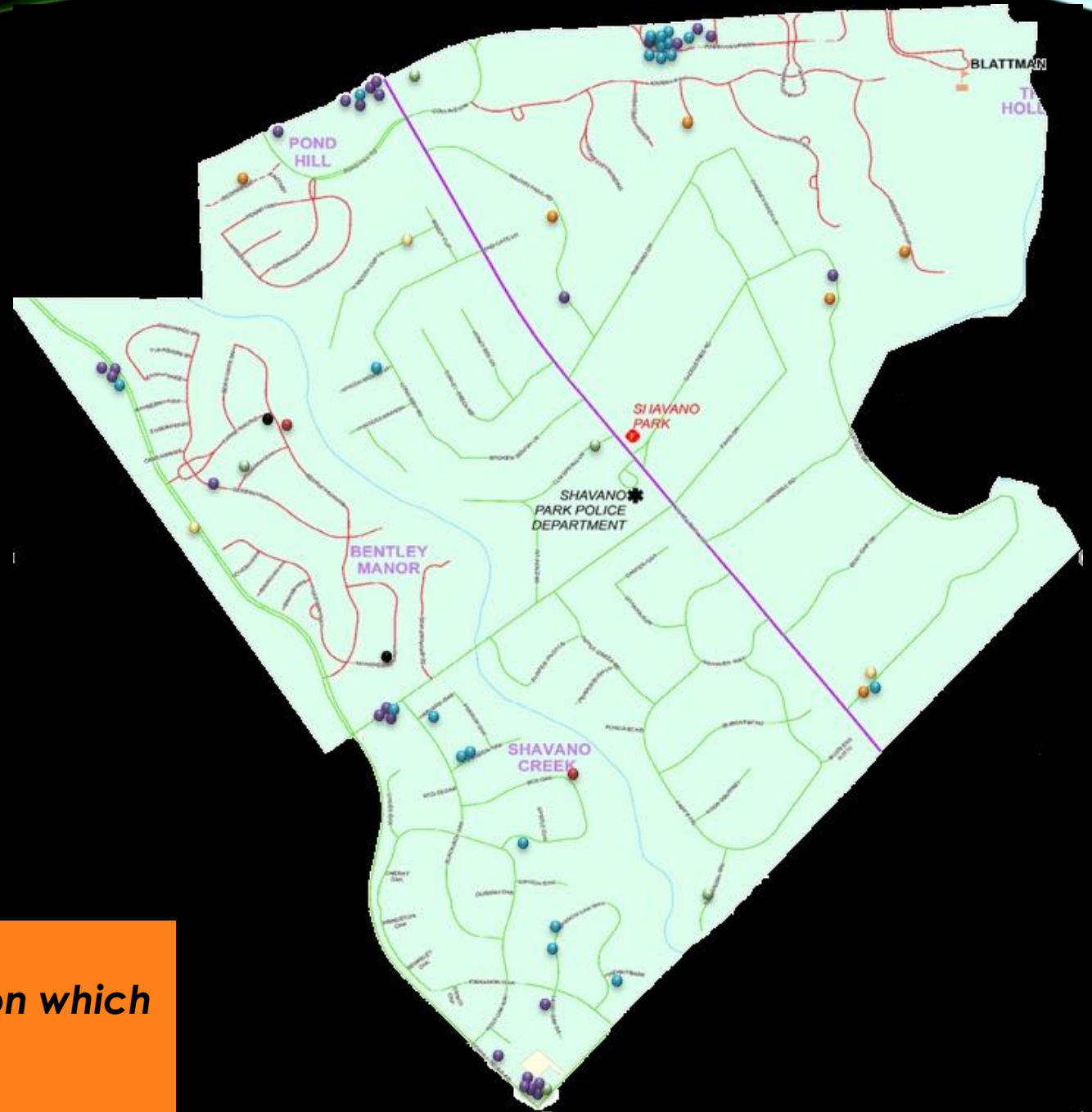
2021 OFFICER INITIATED ACTIVITY

Officer Initiated Arrests	
Arrest of Wanted Persons (Outside Agency)	27
D.W.I. / D.U.I.	29
Narcotics Violation (Class B or above)	7
Narcotics Violation (Class C)	17
MIP Alcohol/Tobacco	3
Reckless Driving	2
Unlawful Possession/Carry Weapons	4
Evading Arrest	9
Total	98
Officer Initiated Contacts	
Citizen Policing Contacts / Crime Prevention	2754
Out of Town / Patrol-By Reports	196
Total Officer Initiated Contacts	2950

2021 CRIME MAPPING

-  -Theft (25)
-  -Theft of MV (5)
-  -Theft of Mail (3)
-  -Burglary of Vehicle (23)
-  -Burglary of Building (6)
-  -Burglary of Habitation (2)
-  -Robbery (2)

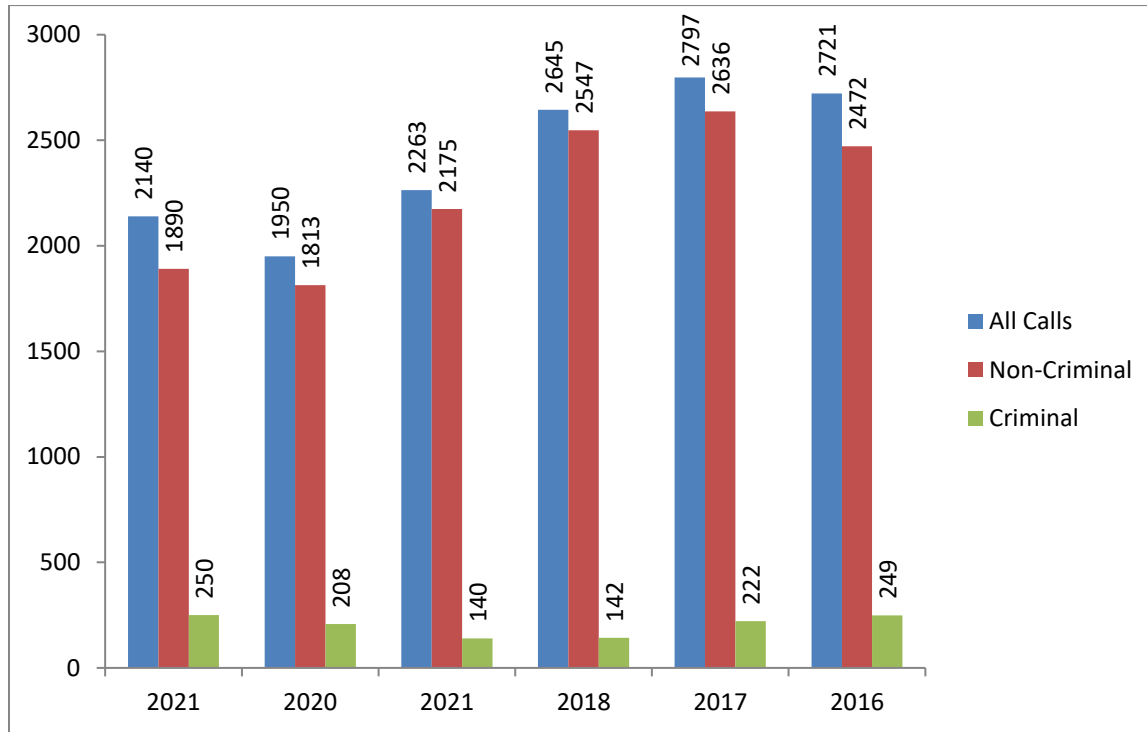
Dots do not show actual location, only street on which offense occurred



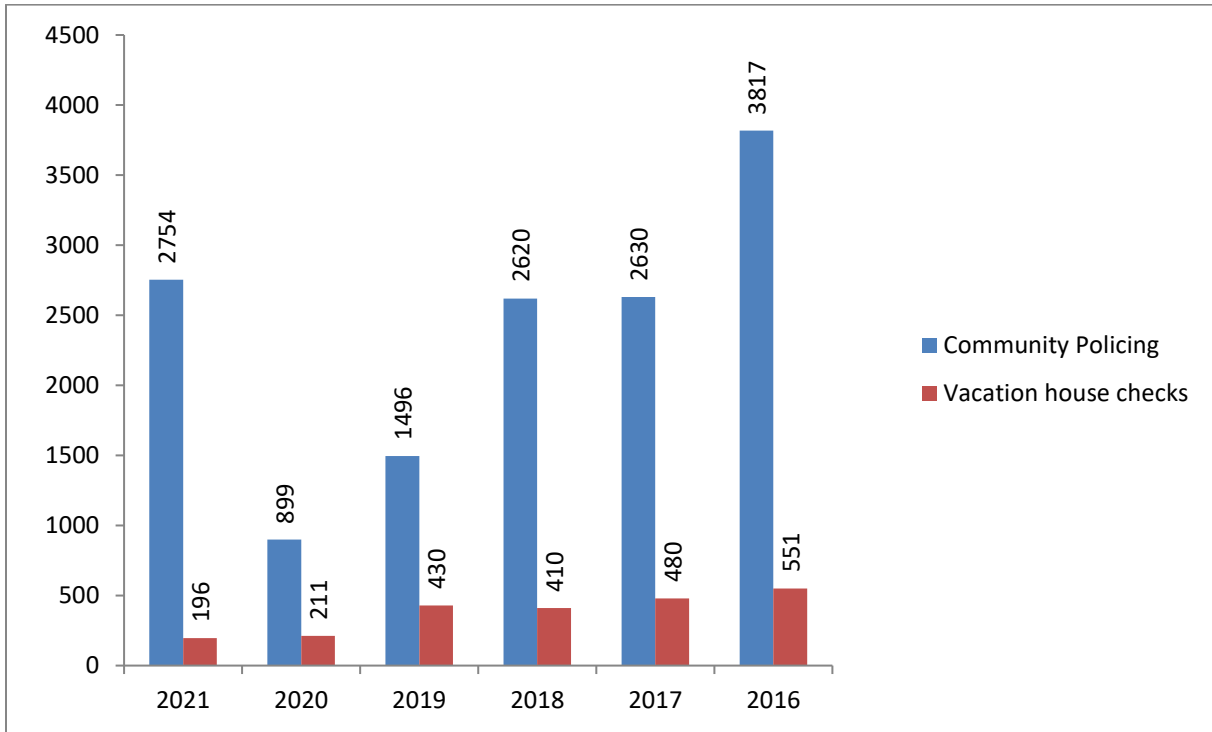
**Thank You To Everyone For The
Continued Support Shown To The
Men And Women Of The Shavano
Park Police Department Year
Round!**



Comparison of number of calls for service 2021 – 2016



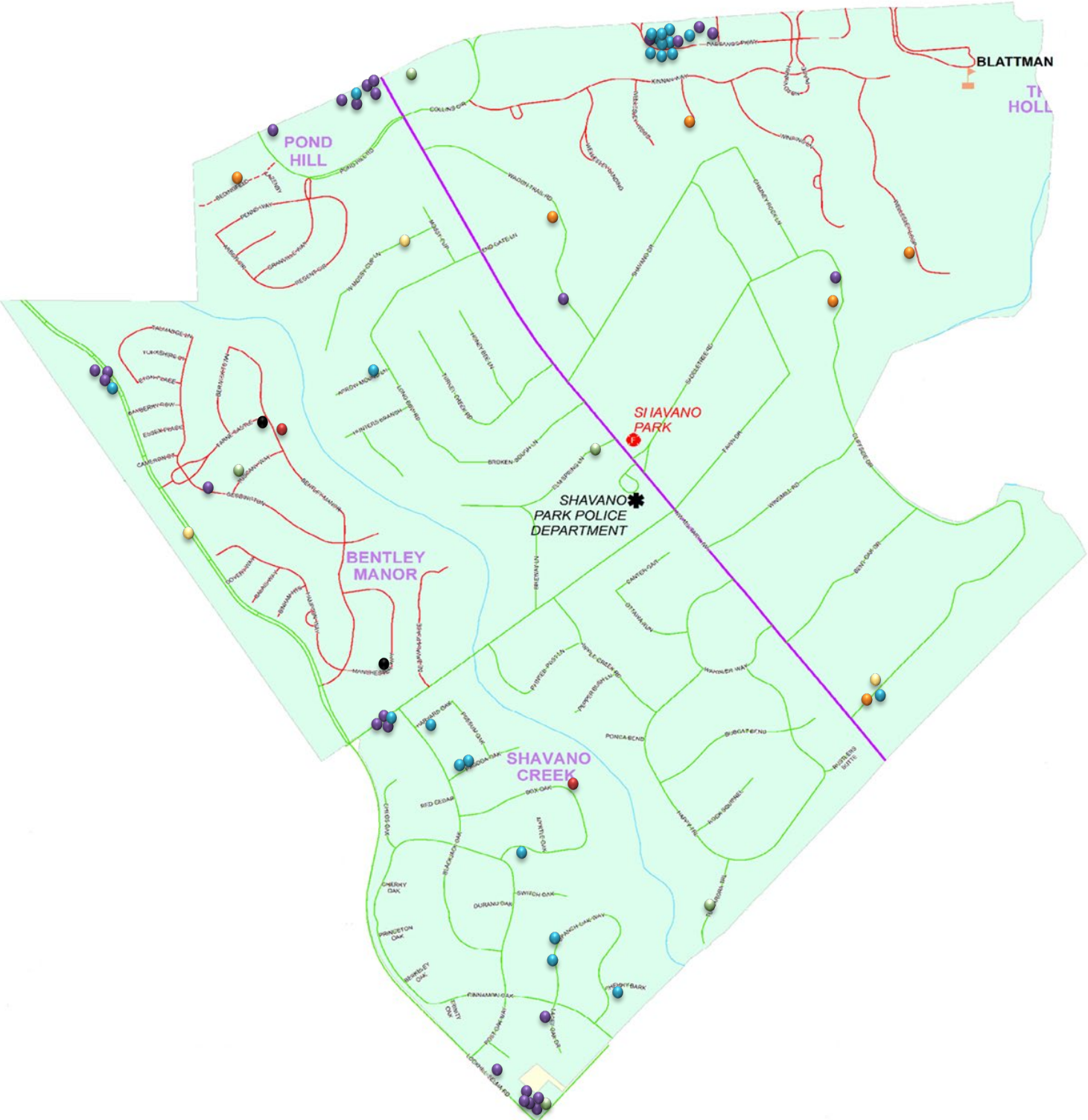
Officer Initiated Community Policing / Crime Prevention



Shavano Park Police Department 2021 Crime Report

- = Theft (25)
- = Theft of MV (5)
- = Theft of Mail (3)
- = Burglary of Vehicle (23)
- = Burglary of Building (6)
- = Burglary of Habitation (2)
- = Robbery (2)

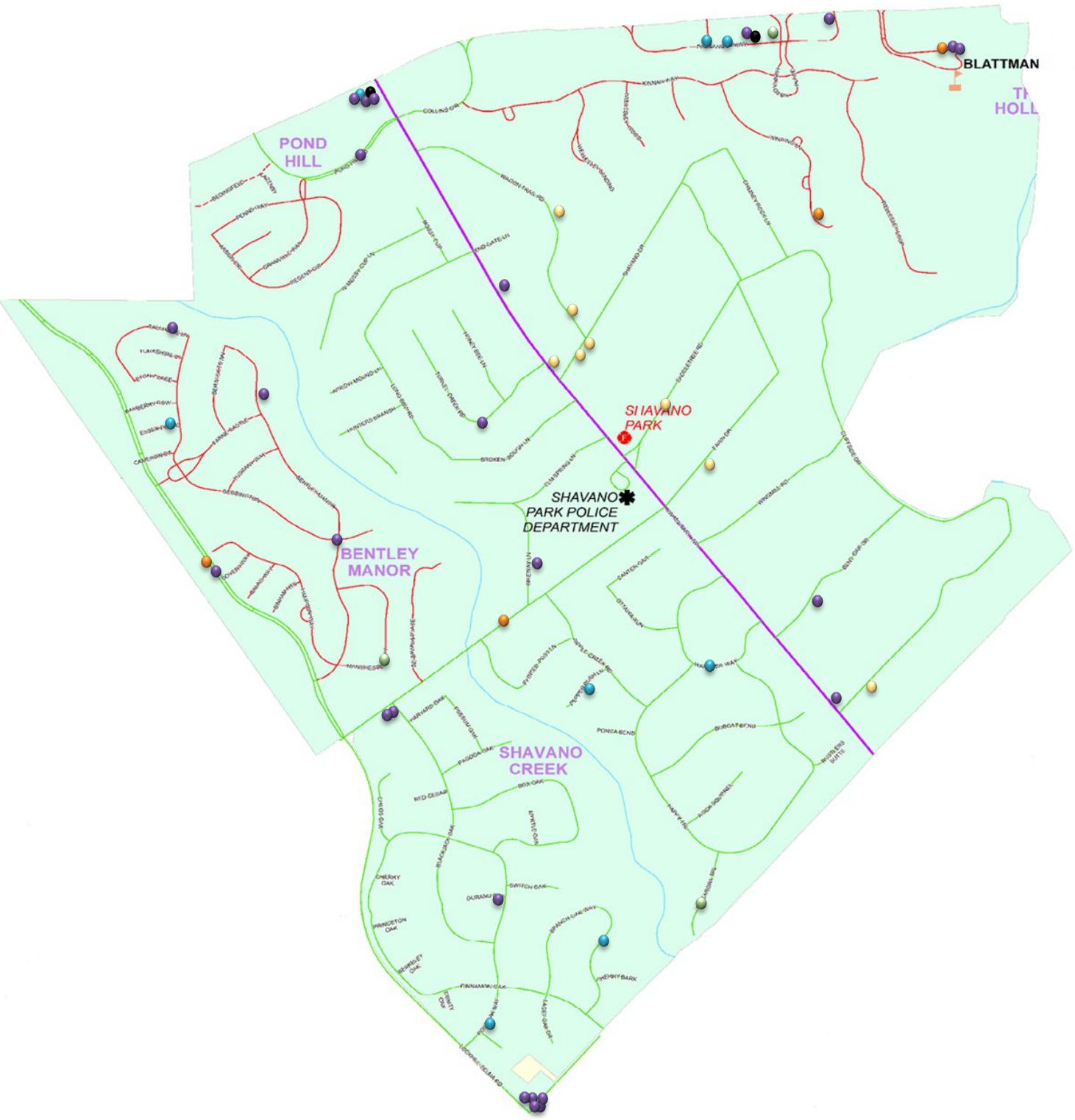
Dots do not show actual location, only street on which offense occurred



Shavano Park Police Department 2020 Crime Report

- = Theft (24)
- = Theft of MV (3)
- = Theft of Mail (8)
- = Burglary of Vehicle (8)
- = Burglary of Building (4)
- = Burglary of Habitation (0)
- = Robbery (2)

Dots do not show actual location, only street on which offense occurred

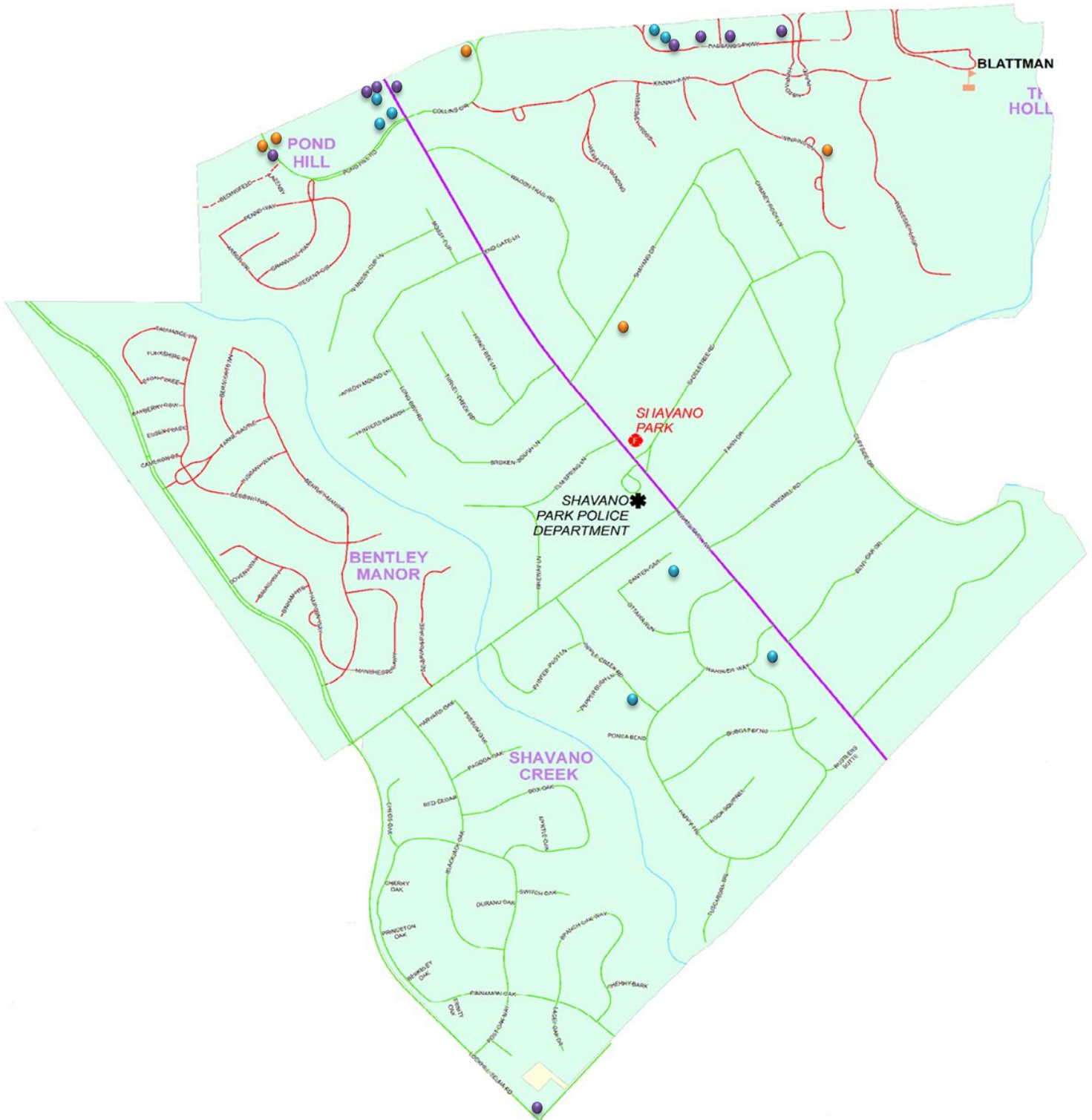


Shavano Park Police Department

2019 Crime Report

- = Theft (9)
- = Burglary of vehicle (8)
- = Burglary of building (5)
- = Burglary of habitation (0)

Dots do not show actual location, only street on which offense occurred

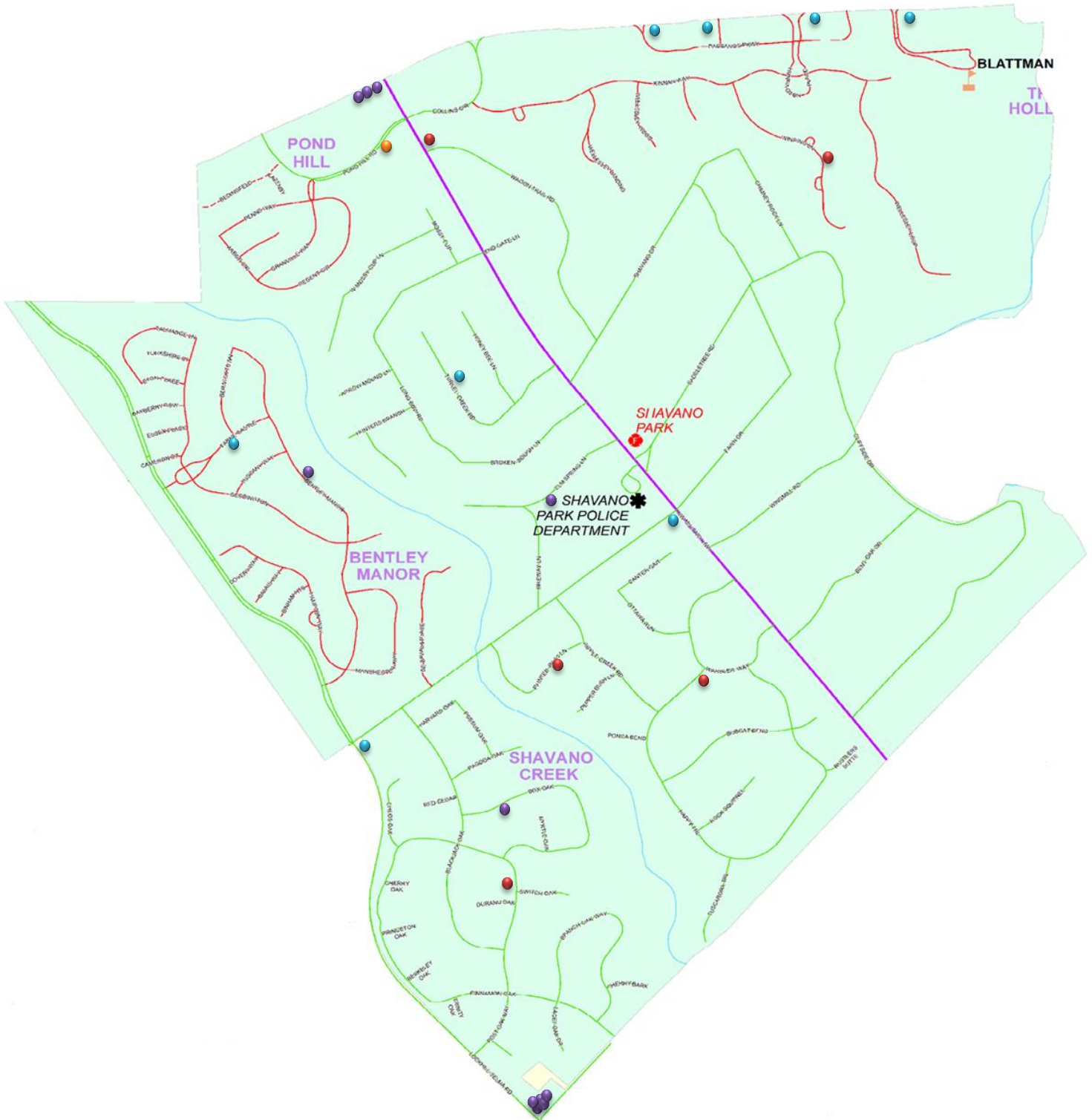


Shavano Park Police Department

2018 Crime Report

- = Theft (11)
- = Burglary of vehicle (8)
- = Burglary of building (1)
- = Burglary of habitation (5)

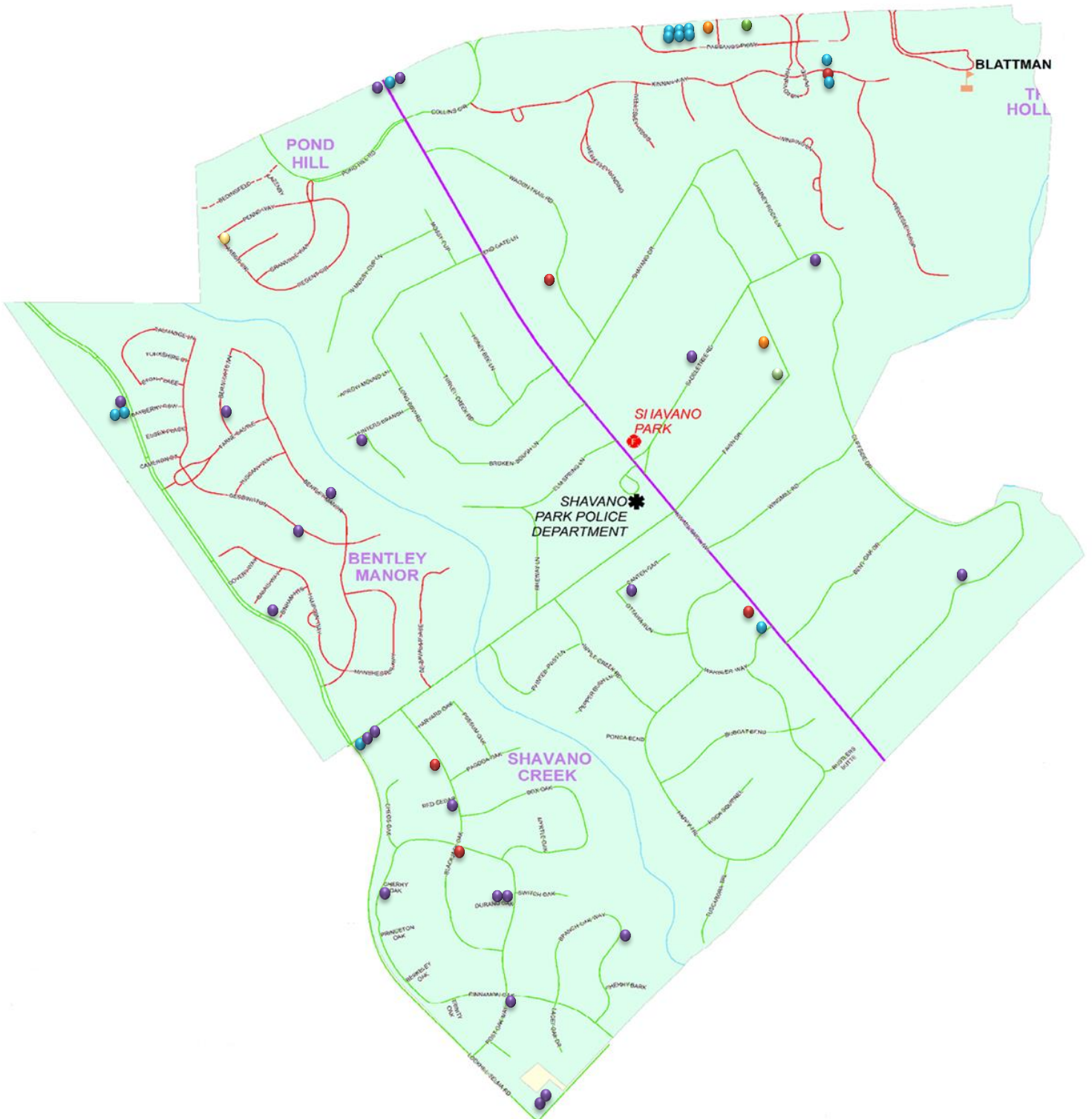
Dots do not show actual location, only street on which offense occurred



Shavano Park Police Department 2017 Crime Report

- = Theft (22)
- = Theft of MV (2)
- = Theft of Mail (1)
- = Burglary of vehicle (13)
- = Burglary of building (3)
- = Burglary of habitation (4)

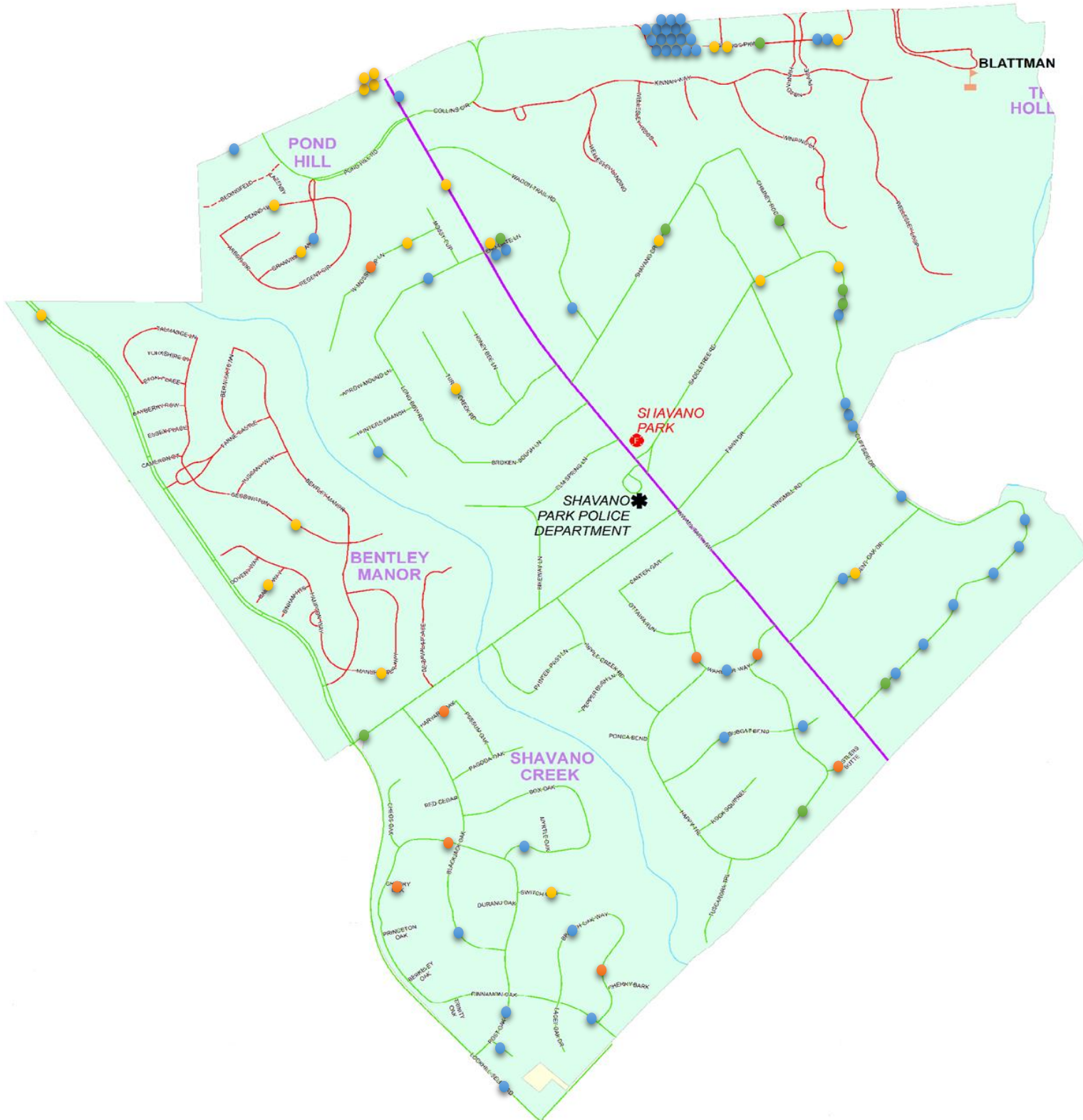
Dots do not show actual location, only street on which offense occurred



Shavano Park Police Department 2016 Crime Report

- = Theft
- = Burglary of vehicle
- = Burglary of building
- = Burglary of habitation

Dots do not show actual location, only street on which offense occurred



**Monthly Activity Report
City of Shavano Park Police Department
December 2021**

**Activity Report: 250 criminal offenses out of 196 incidents were handled by the Police Department.
2140 total incidents were responded to by the Department for 2021.**

Criminal Incidents	Dec	Calendar Year				
		2021	2020	2019	2018	2017
Alcohol Beverage Code Violations		0	0	0	2	0
Arrest of Wanted Persons (Outside Agency)		27	10	18	20	11
Assault		11	9	4	6	12
Burglary Building		6	5	5	6	7
Burglary of Habitation		2	0		1	
Burglary Vehicle	1	23	10	13	10	17
Criminal Mischief / Reckless Damage	1	17	9	9	8	18
Criminal Mischief Mail Box		3	0			
Criminal Trespass	1	6	3	3	2	2
Cruelty to Animals		1	0	0	0	0
Disorderly Conduct		3	0	0	1	1
Deadly Conduct		1	0	0	0	0
Duty on Striking Fixture/Landscaping		4	0	3	1	0
Driving Under the Influence - Minor		1	0	0	0	1
Driving While Intoxicated	1	28	15	10	7	4
Driving while License Suspended / Invalid		1	1	5	3	1
Endangerment of Child		0	0	1	0	1
Engaging in Organized Crime		1	0	0	0	0
Evading Arrest/Escape Custody		9	5	3	5	3
Exploitation Child/Elderly/Disabled		1	0	0	0	0
Failure to Identify		0	1	1	2	2
Fraud / Forgery / False Reports / Tamper w/Govt. Record		12	8	7	5	4
Graffiti		0	1	3	1	1
Harassment / Retaliation / Terroristic Threat / Viol. Protect. Order		3	4	3	3	9
Illegal Dumping		6	0			
Injury to Child/Elderly/Disabled		1	0			
Property Damage/Leaving Scene of Accident	1	7	1	1	0	2
Minor In Possession Alcohol/Tobacco		3	13	0	1	1
Murder		1	0	0	0	0
Narcotics Violation (class B and up)		7	31	13	15	26
Narcotics Violation (class C)		17	24	15	22	41
Unlawful Possession/Carry Weapon		4	7	2	0	4
Public Intoxication		0	1	1	0	2
Reckless Driving		2	0	0	2	0
Resisting Arrest/Interference/Hindering/Unlawful Restraint		2	2	2	1	3
Robbery		2	2	1	0	1
Sexual Offense		0	1	2	0	0
Solicitation of a Minor / Indecency with a Minor		0	0	0	1	0
Stalking		2	0			
Suicide		1	1	0	0	0
Tampering with Evidence		1	2	1	0	1
Theft	6	25	29	14	17	42
Theft of Mail		3	7			
Theft of Motor Vehicle		5	2	0	0	5
Unauthorized Use of Motor Vehicle		1	4			
Total Criminal Calls Handled	11	250	208	140	142	222

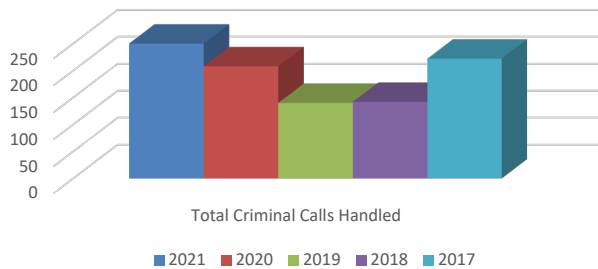
Monthly Activity Report
City of Shavano Park Police Department
December 2021

Non-Criminal Incidents

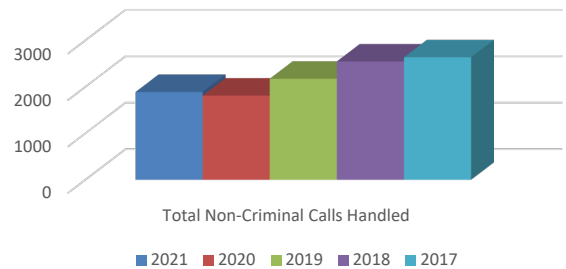
	Dec	Calendar Year				
		2021	2020	2019	2018	2017
Accidents Major (With Injuries)	0	6	2	8	7	10
Accidents Minor (Non-Injury)	11	78	36	74	69	50
Alarm Call	35	417	401	505	498	557
Animal Calls / Complaints	18	97	107	147	171	143
Assist Fire Department / EMS	37	372	373	426	444	388
Assist Other Law Enforcement Agencies	4	32	59	89	94	81
Assist the Public	2	37	80	105	77	106
City Ordinance Violations	4	47	57	34	374	420
permit 2 leash law 1 solicitor 1						
Criminal Trespass Warning	0	10	11	10	5	7
Deceased Person / Natural / Unattended	0	17	23	15	20	17
Disturbance / Keep the Peace	10	63	71	46	59	56
Emergency Detention	2	12	12	9	4	10
Health & Safety Violations	0	0	0	0	0	0
Information	16	131	127	164	213	195
Missing Person / Runaway	0	0	3	4	0	1
Recovered Property / Found Property	1	18	11	9	8	21
Suspicious Activity, Circumstances, Persons, Vehicles	13	164	154	194	214	285
Traffic Hazard	5	30	21	72	47	49
Welfare Concern	4	69	48	65	58	52
911 Hang-up Calls	20	290	217	199	185	188
Total Non-Criminal Calls Handled	182	1890	1813	2175	2547	2636
Officer Initiated Contacts						
Community Policing Contacts / Crime Prevention	227	2754	899	1496	2620	2630
Out of Town / Patrol-By Reports	33	196	211	430	410	480
Total Officer Initiated Contacts	260	2950	1110	1926	3030	3110

There was no reported gang activity for December 2021. For 2021 there have been no reported gang activity.

Criminal Calls



Non Criminal Calls



**City of Shavano Park Police Department
December 2021 Breakdown**

Criminal Mischief

1. 900 Saddletree Court - damaged mailbox

DWI

1. 4600 blk. Lockhill-Selma Road - driving while intoxicated

Criminal Trespass

1. 4100 blk N. Loop 1604 W.

Burglary of Vehicle

1. 3600 blk Paesanos Pkwy - credit card taken

Theft

1. 4100 blk. N. Loop 1604 W. - shoplifting
2. 4000 blk. DeZavala Road - missing jewelry
3. 4600 blk. Lockhill-Selma Road - vehicle parts taken
4. 3600 blk. Paesanos Pkwy. - vehicle parts taken
5. 4100 blk. N. Loop 1604 W. - shoplifting
6. 4000 blk. DeZavala Road - missing jewelry

Accident involving Damage to Vehicle

1. 4100 Blk Pond Hill - property damage

December 2021

Officer	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Grand Total
Warnings	7	13	8	1	12	20	0	27	7	0	10	14	6	0	10	135
Citations	0	1	0	0	13	15	0	1	10	0	5	22	8	2	11	88
Cases	12	18	9	5	19	18	5	10	5	18	10	6	17	19	16	187
Activity Totals	19	32	17	6	44	53	5	38	22	18	25	42	31	21	37	410
Vehicles Stopped	6	14	8	1	20	22	0	21	12	0	13	31	11	2	15	176
Community Policing	23	31	58	28	0	0	0	6	29	7	32	0	12	0	1	227

Officer	P	Q	R	S	T	U	V	W	X	Y	Z	Total B
Warnings	0	0	4	0								4
Citations	0	0	0	0								0
Cases	0	0	0	1								1
Activity Totals	0	0	4	1	0	0	0	0	0	0	0	5
Vehicles Stopped	0	0	3	0								3
Community Policing	0	0	0	0								0

Grand Total
139
88
188
415
179
227

Dec 2021 2020 2019 2018 2017

Calendar Year

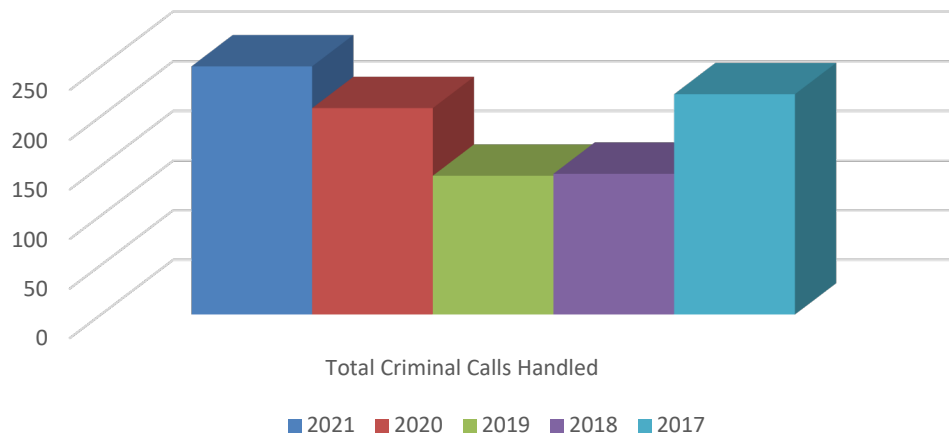
Criminal Incidents

Total Criminal Calls Handled	6	250	208	140	142	222
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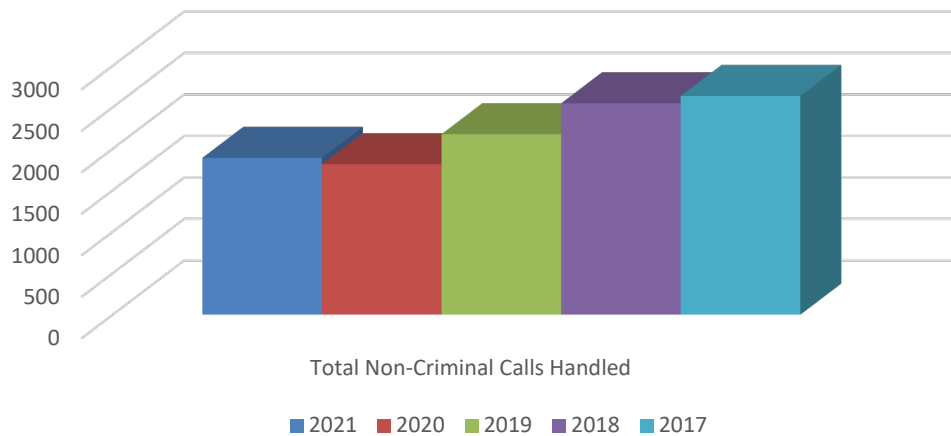
Non-Criminal Incidents

Total Non-Criminal Calls Handled	182	1890	1813	2175	2547	2636
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Criminal Calls



Non Criminal Calls



CITY COUNCIL STAFF SUMMARY

Meeting Date: January 24, 2022

Agenda item: 6.3

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / Action – Consideration of Council Appointed Positions and Approved Contracts - City Manager Hill

X

Attachments for Reference:

1) 6.3a Contracts to Review Schedule

BACKGROUND / HISTORY: Each year, the City Council reviews major City contracts and Council-appointed positions to provide guidance to staff for what Request for Proposal (RFP) or Request for Qualifications (RFQ) to issue in the coming year.

In 2021, the City Council appointed Gerald Reamy as City Judge, Else Bailey at Judge Alternative, Darell Dullnig as City Prosecutor and Law Offices of Ryan Henry as Prosecutor Alternative. City Council also approved TextMyGov as a texting communication service and a 5-year Video-as-a-Service (cloud hosting) contract for Police Camera systems with Motorola (Watchguard).

DISCUSSION: Council reviews professional contracts on an annual basis. This year, there are five contracts to review:

1). Refuse Services. The Refuse Services contract is due to be reviewed after the completion of the five-year contract. The City has been contracted with Republic Services since 2007. Republic Services have provided excellent services and have been an excellent partner in sponsoring City Events over the years. Staff is not aware of any systemic issues related to the services provided.

2). Health / Septic Inspector. The City's contract for Health / Septic Inspector is due to be reviewed after the completion of five years. The City has been contracted with Monty McGuffin since 2014. Monty provides excellent services to the City and reliable Health Inspectors are not easy to find, although it is possible that Monty may seek other retirement employment opportunities.

3). Building Inspector. The Building Inspector position is due to be reviewed after the last five year review. The City has been contracted with Bruce Bealer, LLC (BB Inspections) since 2009. Bruce and his team provide excellent services to the City

4). Auditor. The City's contract for Auditor is due to be reviewed after the completion of a five year contract. The City has been contracted with Armstrong Vaughan & Associates since 2017. Armstrong Vaughan & Associates provides excellent services to the City.

5) Internet Service Provider. The City has a Service-Level Agreement (SLA) for internet and telephone services from Spectrum Enterprises in 2019. The 3-year SLA expires this summer. Quality of Service with Spectrum Enterprises has been excellent.

Staff Recommendations are:

1). Refuse Services. Staff recommends issuing a Request for Proposals for the Refuse Services contract.

2). Health / Septic Inspector. . Staff recommends extending the contract on a year by year basis and scheduling a formal review again in five years.

3). Building Inspector. Staff recommends extending the contract on a year by year basis and scheduling a formal review again in five years.

4). Auditor. If the Council believes that it is important to switch auditors on a periodic basis, the City should issue a Request for Proposal for Audit Services, otherwise the staff would recommend extending the audit contract.

5) Internet Service Provider. Staff in 2019 competed the service and was able to double the City's internet speed and lower monthly cost. Staff intend to re-compete the SLA among Spectrum, AT&T and Grande Communications and see what the market will bear.

COURSES OF ACTION: Council should consider each position / contract arrangement and determine whether to reappoint / take no action (which effectively extends the service arrangement) or provide guidance to release a Request for Services / Qualifications as appropriate.

FINANCIAL IMPACT: Varies based upon contractual arrangements

MOTION REQUESTED: To approve the following:

1). To extend or release a Request for Proposals for the Refuse Services contract.

2). To extend the Health / Septic Inspector contract and scheduled a formal review again in five years.

3). Building Inspector. To extend the Building Inspector contract and scheduled a formal review again in five years.

4). Auditor. To extend or release a Request for Proposals for Audit Services.

5) Internet Service Provider. To re-compete the SLA among Spectrum, AT&T and Grande Communications.

#	Position	Firm / Individual	Last Reviewed	Scheduled Review	History with City	Contract Start	Contract End	Renewal Conditions	Termination Conditions	On File?	Notes / Comments
1	Refuse Services	Republic Services	2017	2022	2007	10/1/2017	9/30/2022	Option of 3, 3-year extensions requiring written 180 day notice	written notice, 30 days to remedy and termination available after	Yes	Annual rate negotiation
2	Health / Septic Inspector	Monty J. McGuffin	2017	2022	2014	12/21/2015	12/21/2016	Auto-renewed Yearly	30 day notice	Yes	
3	Building Inspector	Bruce Bealor, LLC	2017	2022	2009	-	None	N/A	N/A	No	
4	Auditor	Armstrong Vaughan & Associates	2017	2022	2017	2017	FY21 Audit	Option: 2-yr extension to FY 2020/21 Audits	30 days notice	Yes	2017 RFQ issued
5	Internet Service Provider	Spectrum Enterprises	2019	2022	2019	7/3/2019	7/3/2022	Month-to-Month auto renewal at end of 3 years	30 day notice	Yes	Staff will re-compete the contract
6	City Judge	Gerald Reamy	2021	2023	2021	4/26/2021	2 year terms	State Law	State Law	No	Appointed in 2021
7	Judge Alt	Else Baily	2021	2023	2021	4/26/2021	2 year terms	N/A	N/A	Yes	Appointed in 2021
8	City Prosecutor	Darnell Dullnig	2021	2023	2008	4/26/2021	Indefinite Term	At will of Council	At will of Council	Yes	Re-appointed in 2021
9	Prosecutor Alt	Law Offices of Ryan Henry	2021	2023	2021	4/26/2021	Indefinite Term	At will of Council	At will of Council	Yes	Appointed in 2021
10	IT Services	Barcom	2018	2023	2018	8/30/2018	-	None	30 day notice	Yes	
11	Medical Director	Ralph N. Terpolilli	2018	2023	Resolution R-02-14	8/20/2002	None	None	None	Yes	
12	Bank Services	Frost Bank	2018	2023	2006	1/1/2019	12/31/2023	None	30 days notice	Yes	
13	City Website	Revize Software	2018/19	2024	2015	5/7/2020	5/1/2023	Option 2-yr ext to 2025	30 day notice	Yes	
14	City Attorney	Bojorquez Law Firm	2019	2024	2019	8/8/2019	Indefinite Term	At will of Council	At will of Council	Yes	2019 RFQ issued
15	Texting Service	TextMyGov	2021	2025	2021	9/23/2021	9/23/2022	Auto-renewed Yearly	30 day notice		
16	Online Permitting	SCDPDC	2020	2025	2020	Sep-20	9/10/2021	Auto-renewed Yearly	30 day notice	Yes	
17	Police Camera System	Motorola (Watchguard)	2021	2026	2021	10/27/2021	10/27/2026	5 Year VaaS; negotiate extension	Pro-rated penalty based on time left in contract	Yes	
18	City Engineer	KFW Engineers & Surveying	2021	2026	2016	12/9/2016	None	None	30 day notice	Yes	Not reviewed in 2021

NOTE: As a general rule, contracts will be scheduled a review every 5 years unless otherwise required. However, as appropriate, contract review may be initiated by City Council or Staff

Below the Line

Animal Control	DeZavala Vet
Court Collections	Linebarger, Goggan, Blair
EMS Collections	MVBA
City Hall Cleaning	Jani King
City Hall Landscaping	Clean Scapes
Vehicle Towing	TBD'ed

CITY COUNCIL STAFF SUMMARY

Meeting Date: January 24, 2022

Agenda item: 6.4

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action – Ordinance O-2022-001 amending Sec. 14-21 of City of Shavano Park Code of Ordinances to allow expenditure of designated funds for tree beautification (administrative) - City Manager

X

Attachments for Reference:

- 1) 6.8a Track Changes
- 2) 6.8b Ordinance O-2022-001

BACKGROUND / HISTORY: At the August 17, 2021 City Council Workshop, there was Council consensus to rename the Oak Wilt Fund to the *Tree Protection & Beautification Fund* and gave guidance to staff to return to Council with an Ordinance amending Chapter 14, Article II – Oak Wilt Prevention to include tree beautification efforts.

DISCUSSION: The current language under Sec. 14-21(e) of the City Ordinances restricts the revenues from tree permits to defraying the costs to prevent the spread of oak wilt (no tree beautification). Proposed amendments expands the authorized expenses to include tree protection *and* beautification efforts approved by City Council:

Sec. 14-21. - General restrictions.

. . .

(e) The revenues from these permits, as well as any fines collected for noncompliance, will be located in a designated fund ~~(minus expenses)~~ to assist City residents in the defraying of costs to prevent the spread of oak wilt or any other tree protection or beautification effort approved by City Council ~~if such an event should occur.~~

COURSES OF ACTION: Approved Ordinance O-2022-001; provide additional amendments or decline entirely and provide further guidance to staff.

FINANCIAL IMPACT: N/A; Any Tree beautification effort requires City Council approval in a separate action.

MOTION REQUESTED: Approval of Ordinance O-2021-001 amending Sec. 14-21 of City of Shavano Park Code of Ordinances to allow expenditure of designated funds for tree beautification (administrative).

Sec. 14-21. - General restrictions.

- (a) Except for clearing branches lower than seven feet above ground level and branches posing a danger to property (each only after issuance of a special permit), oak trees of any type that are growing within the corporate limits of the City may only be trimmed during July, August, September, December, and January.
- (b) All wounds to oak trees shall be painted immediately, but no later than within one-half hour of cutting, trimming or other wound of the tree to prevent contact with contaminated nitidulid beetles.
- (c) No person, firm, corporation or any type of business entity, nor agent for, shall trim oak trees within the City without first obtaining a permit for this purpose from the City.
- (d) The cost of the permit shall be established by the City Council from time to time for tree services, landscape contractors and private utilities for each tract of land. Homeowners doing their own trimming shall pay a different fee, as established by the City Council from time to time.
- (e) The revenues from these permits, as well as any fines collected for noncompliance, will be located in a designated fund to assist City residents in the defraying of costs to prevent the spread of oak wilt or any other tree protection or beautification effort approved by City Council.
- (f) The commercial permit shall be valid for 14 days from date of commencement, and it may be extended for unforeseen circumstances.
- (g) The residential permit shall be valid for one year from date of commencement. A residential permit for a property shall not be valid for use by a commercial company tree trimming on said property.
- (h) Each resident, commercial tree trimmers, tree services or landscape contractors shall report to the Permit Clerk the address of each tract of land and the date(s) upon which the tree trimmer intends to perform tree trimming and/or removal.
- (i) This permit is to be posted in a conspicuous place where it can be seen from the street whenever trees are being trimmed.
- (j) The planting of Red Oaks (i.e. *Quercus texana*) is prohibited on all residential and commercial properties.
- (k) No resident shall knowingly bring red oak firewood into Shavano Park's jurisdiction.
- (l) All brush resulting from the trimming of the trees by a commercial tree trimmer, corporation, or landscape company, must be removed from site.
 - (1) In the case of dead or dying red oaks, all plant matter must be removed immediately from Shavano Park and burned, chipped or buried.
 - (2) Diseased or dead red oak plant matter shall not be used or stored for firewood.

ORDINANCE NO. O-2022-001

AN ORDINANCE AMENDING SECTION 14-21 OF THE CITY OF SHAVANO PARK CODE OF ORDINANCES TO PROVIDE FOR TREE PERMIT REVENUES TO BE SPENT ON TREE PROTECTION OR BEAUTIFICATION EFFORTS APPROVED BY CITY COUNCIL; PROVIDING A CUMULATIVE & CONFLICTS CLAUSE, PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Shavano Park collects tree permitting fees in a special revenue fund to defray the costs to prevent the spread of oak wilt; and

WHEREAS, the City Council desires that the funds collected from tree permitting fees also be used for other tree protection or beautification efforts to enhance the area's natural beauty and the aesthetic and economic values of the community; and

WHEREAS, the City Council has determined that this ordinance is in the best interest of the general welfare of the City of Shavano Park.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

I

CODE AMENDMENT

Chapter 14, Article II. – OAK WILT, Section 14-21(e) of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

- (e) The revenues from these permits, as well as any fines collected for noncompliance, will be located in a designated fund to assist City residents in the defraying of costs to prevent the spread of oak wilt or any other tree protection or beautification effort approved by City Council.

II

CUMULATIVE CLAUSE

That this ordinance shall be cumulative of all provisions of the City of Shavano Park, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

III

SEVERABILITY

That it is hereby declared to be the intention of the City Council of the City of Shavano Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are

severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

IV PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

V EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND APPROVED on the first reading as an administrative matter by the City Council of the City of Shavano Park this the 24th day of January, 2022.

ROBERT WERNER, MAYOR

Attest:

TRISH NICHOLS, CITY SECRETARY

CITY COUNCIL STAFF SUMMARY

Meeting Date: January 24, 2022

Agenda item: 6.5

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action - Transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Finance Director

☒

Attachments for Reference:

a) General Fund – Fund Balance Funding %

BACKGROUND / HISTORY: At the end of each fiscal year, the City reports as Unassigned Fund Balance for the General Fund the amount in excess of any funds that are otherwise legally restricted and the Committed Fund Balance. This amount is to be used for accumulating funding for capital projects, equipment replacement, and/or for budgetary shortfalls and unexpected expenditures. Appropriation from the Unassigned General Fund balance requires the approval of the City Council.

It is the goal of the City to achieve and maintain an unassigned General Fund fund balance equal to 25 percent to 50 percent of budgeted expenditures. The City considers a balance of less than 20 percent to be a cause for concern, barring unusual or deliberate circumstances, and a balance of more than 50 percent as excessive. An amount in excess of 50 percent is to be considered for reservation to accumulate funding for capital projects and equipment, and/or to reduce the tax levy requirements, and shall be determined in conjunction with the annual budget process. In the event that the unassigned General Fund fund balance is less than the policy anticipates, the City shall plan to adjust budget resources in the subsequent fiscal years to restore the balance.

At the February 22, 2016 meeting the City Council approved Ordinance No. O-2016-002 which allocated \$1,643,749 from unassigned General Fund balance to the Capital Improvement / Replacement Fund.

At the January 2017 Council meeting, City Council took no action to transfer fund balance since the fund balance was approximately 49%.

At the January 2018 Council meeting, City Council approved a transfer of \$251,000 of General Fund fund balance to the Capital Improvement/Replacement Fund.

At the January 2019 Council meeting, City Council approved a transfer of \$42,000 of General Fund fund balance to the Capital Improvement Replacement Fund.

At the January 2020 Council meeting, no action was taken as the General Fund fund balance was just under 50% of the FY2020 adopted budget amount.

At the January 2021 Council meeting, not action was taken as General Fund fund balance was at 43% of the FY2021 adopted budget amount.

DISCUSSION: Attachment a) General Fund – Fund Balance Funding % shows at the City’s audited unassigned fund balance as of 9/30/2021 at \$2,441,856. The chart indicates this fund balance amount is approximately 42% of the FY 2022 adopted budget or \$459,248 under the 50% top target limit.

As the fund balance policy calls for the City to maintain a fund balance between 25 and 50 percent, City staff recommends Council take no action to transfer fund balance amounts from the General Fund.

COURSES OF ACTION: Take no action to transfer fund balance as the amount is within City policy - or - transfer some amount of fund balance from the General Fund to the Capital Replacement / Improvement Fund, specifying both amount and purpose.

FINANCIAL IMPACT: Varies

MOTION REQUESTED: None. Take no action to transfer fund balance from the General Fund to the Capital Replacement / Improvement Fund.

General Fund - Fund Balance Funding %

FY 2021-22 COUNCIL ADOPTED BUDGET	AUDITED 9/30/2021 UNASSIGNED FUND BALANCE	EXCESS (DEFICIT) UNASSIGNED FUND BALANCE AS % OF BUDGET
<u>\$ 5,802,208</u>	<u>\$ 2,441,856</u>	

Fund Balance % of Budget

20%	\$ 1,160,442	\$ 1,281,414
25%	\$ 1,450,552	\$ 991,304
30%	\$ 1,740,662	\$ 701,194
40%	\$ 2,320,883	\$ 120,973
Actual 42%	\$ 2,441,856	
50%	\$ 2,901,104	\$ (459,248)
75%	\$ 4,351,656	\$ (1,909,800)
80%	\$ 4,641,766	\$ (2,199,910)
85%	\$ 4,931,877	\$ (2,490,021)
95%	\$ 5,512,098	\$ (3,070,242)
100%	\$ 5,802,208	\$ (3,360,352)

CITY COUNCIL STAFF SUMMARY

Meeting Date: January 24, 2022

Agenda item: 6.6

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

6.6. Discussion / action - Ordinance O-2021-011 amending Chapter 8 - BUSINESS AND BUSINESS REGULATIONS; ARTICLE III. FOOD AND FOOD ESTABLISHMENT RULES to provide regulations for mobile food units and mobile food courts (first reading) - City Manager

X

Attachments for Reference: 1) 6.6a Mobile Food Court Regulations (TRACK CHANGES)
2) 6.6b Ordinance O-2021-011

BACKGROUND / HISTORY: **UPDATES.** A growing trend is *mobile food courts* – a place where food trucks (mobile food units) congregate around a permanent structure to serve customers who eat outdoors, and often enjoy services (drinks, restrooms, clean-up) from the permanent structure as well as the trucks themselves. **Last year, there was** a potential mobile food court coming to the City of Shavano Park and current City ordinances are silent on mobile food courts or units. **Without regulations governing Food Courts, an establishment may in the future come to Shavano Park and largely be unregulated.**

In Late September the Bitterblue developer informed staff that the potential mobile food court business would not be coming to the City.

DISCUSSION: **UPDATES.**

At the September 20, 2021 City Council meeting the Council tabled consideration of Mobile Food Court regulations until January and consideration of Table of Uses amendments (Ordinance O-2021-014) until October (where it was approved 1st reading). In November the second reading of the Table of Uses was approved.

Staff research indicated a variety of approaches local cities are taking to regulating mobile food units or places they congregate long term (a mobile food court):

- **Boerne** regulates under Chapter 15, Article III - Peddlers, Canvassers and Solicitors (but does not address a gathering of food trucks)
- **New Braunfels** – regulates mobile food courts under Sec. 144-5.26
- **Helotes** bans food trucks entirely under Sec. 46-13
- **Alamo Heights** makes no mention in ordinances
- **San Antonio** regulations under Chapter 13, Article IV. (quite thorough)

- **Windcrest** makes no mention in ordinances
- **Schertz** regulations under Chapter 34, Article II (annual permit, but no mention of a food truck gathering)

Staff choose New Braunfels to build proposed Ordinance. It was selected because it was thorough (but not overly bureaucratic) and it directly addressed *mobile food courts* without requiring an elaborate permitting process (like Schertz / San Antonio).

Proposed Ordinances are structured as the permit standards for a Mobile Food Court City Council special use permit. Once the special use permit is given the Mobile Food Court would follow normal building permitting and Certificate of Occupancy inspections (for the permanent structure). Proposal also requires that Health and Fire inspections of all Mobile food units are required.

Note that in staff experience all food trucks have a City of San Antonio or Bexar County health inspection. The only practical burden to staff would be fire inspections.

At the August 4, 2021 meeting, the Planning & Zoning Commission considered draft ordinance amendments, provided guidance to staff, but otherwise took no action.

At the September 1, 2021 meeting, the Planning & Zoning Commission considered draft amendments, provided guidance to staff, but otherwise took no action.

At the September 20, 2021 meeting, the City Council reviewed the draft amendments while considering Table of Use amendments previously recommended by the Commission, but otherwise took no action.

At the October 6, 2021 meeting, the Planning & Zoning Commission recommended amendments to provide regulations for mobile food units and mobile food courts as presented in attachment 6.2

This Ordinance proposes establishing regulations for mobile food courts and mobile food units. It adds Mobile Food Court and Unit regulations into the existing Chapter 8, Article III – Food Establishments governing restaurants in the City.

The Goal of Ordinance is to (1) establish performance standards for dedicated mobile food court businesses while prohibiting “pop-up” gatherings of food trucks from appearing in vacant parking lots, and (2) still allow, with minimal bureaucratic oversight, temporary congregations of food trucks as an accessory use (e.g. a gathering for an employee party at a business office)

COURSES OF ACTION: Approve Ordinance O-2021-011 as presented; provide additional amendments; or decline and give further guidance to staff.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Approve Ordinance O-2021-011 amending Chapter 8 - BUSINESS AND BUSINESS REGULATIONS to provide regulations for mobile food units and mobile food courts (first reading).

ARTICLE III. - FOOD AND FOOD ESTABLISHMENTS

Sec. 8-41. - Adoption of Texas Food Establishment Rules.

The City of Shavano Park adopts by reference the provisions of the current rule or rules as amended by the Texas Board of Health found in 25 Texas Administrative Code, Chapter 229, and Sections 161 through 171 and Sections 173 through 175 regarding the regulation of food establishments in this jurisdiction.

Sec. 8-42. - Definitions.

The following definitions shall apply in the interpretation and the enforcement of this article:

Food establishment shall mean a food service establishment, a retail food store, a mobile food court, a mobile food unit, and/or a roadside food vendor and includes those selling pre-packaged food items.

Food and beverage handler shall mean any person, including any cook, cook's helper, waiter, waitress, dishwasher, bartender, barmaid, bus boy, or other person, whether or not the owner of the establishment in which the activity is performed employs or pays any compensation to such person to perform such activity, who engages in the delivery, storing, preparation or dispensing or serving of food or beverages, as defined herein, for pots, pans, grills, skillets, plates, trays, eating utensils, or similar wares in, on or with which such food or beverage is prepared, dispensed or served.

Health Inspector shall mean the City Health Inspector or his authorized representative.

Mobile food court.

A mobile food court is a parcel of land designated and permitted to offer food or beverages for sale to the public from two or more mobile food units. All mobile food courts require a permanent structure for restroom facilities located on the parcel of land.

A mobile food court shall not be interpreted to include a congregation of mobile food units as a secondary, accessory use, and temporary use on existing commercially developed land.

Mobile food unit. A "mobile food unit" is a self-contained unit, either motorized or in a trailer on wheels that is readily movable, without disassembling, for transport to another location, and that serves the purpose of preparing and/or serving food and beverages. The term "mobile food unit" shall not include individual non-motorized vending carts.

Permit shall be used to designate an annually renewed license to operate a food establishment issued by the City.

State Rules shall mean rules found in 25 Texas Administrative Code, Chapter 229, Sections 161 through 171 and Sections 173 through 175. These rules are also known as the Texas Food Establishment Rules.

Sec. 8-43. - Inspector.

- (a) *Health Inspector function created.* There is hereby created the function of Health Inspector in and for the City.
- (b) *Appointment.* The Health Inspector shall be selected by the City Manager followed by appointment by the City Council.
- (c) *Term.* The person appointed as Health Inspector shall serve in such office at the pleasure of the City Council.
- (d) *Duties.* The Health Inspector shall perform the duties required by the provisions of this Code, State law, and City Ordinances, rules and regulations.

Sec. 8-44. - Food manager certification required.

A food establishment shall employ at least one person assigned to each shift of 12 or fewer hours who:

- (1) Meets the "person in charge" definition found in the Texas Food Establishment Rules; and
- (2) Has a valid and current food manager's certificate issued by an accredited State of Texas Course. Certificates must be validated by the City.

The Health Inspector may require food and beverage handler certification if a food establishment has had its permit temporarily suspended for one or more health violations.

EXCEPTION: Volunteer and/or non-profit organizations that serve food on a temporary basis that will be in operation for less than five days.

Sec. 8-45. - Examination and condemnation of unwholesome or questionable food or drink.

- (a) Samples of food, drink and other substances shall be taken and examined by the Health Inspector as often as deemed necessary for the detection of unwholesomeness and deleterious qualities. The Health Inspector may condemn and

forbid the sale of or cause to be removed or destroyed, any food or drink which is unwholesome or deleterious.

- (b) Any food which appears to the Health Inspector to be of a questionable nature from the standpoint of wholesomeness or possible deleterious quality may be held for further examination by attaching a "City of Shavano Park Retained" tag to the item(s). Food items which have been retained may not be removed or disturbed without the permission of the Health Inspector. The City Health Inspector shall promptly proceed by examination, laboratory or other wise to determine the wholesomeness of such food. As soon as such wholesomeness has been determined, such food must be immediately released. If however, such food is found to be unwholesome or deleterious, the Health Inspector must promptly condemn such food as herein stated and shall file a petition in a court of competent jurisdiction for injunction to restrain the owner from selling such condemned food and to obtain order for destruction of such unwholesomeness or deleterious food or drink.

Sec. 8-46. - Inspection of food establishments and mobile food units.

- (a) As often as deemed necessary for the proper enforcement of the provisions of this article, the Health Inspector, shall inspect every food establishment, and temporary food establishment, as defined by this article that is located within the City. See special provisions for mobile food units in subsection (d) of this section. In case of violations of any items of sanitation brought to the attention of the Health Inspector, he shall so advise the person in charge of the food establishment and shall make a second inspection after a lapse of such time as deemed sufficient for the violation to be corrected and the second inspection shall be used in determining compliance with the requirements of this article. Any violation of suspension of the permit by the Health Inspector.
- (b) In the interest of public clarification, the results from compiling the inspection report will be converted to a letter grade with the letter "A" being the highest level of food service operation. The criteria for the various certificates are:
 - (1) Grade "A"—Attain a sanitation score of 85 or above.
 - (2) Grade "B"—Attain a sanitation score between 70 and 84.
 - (3) Grade "C"—Below 70 on the sanitation inspection.
- (c) An inspection certificate shall be issued and a copy shall be posted by the Health Inspector at some conspicuous location on the premises where it will be clearly visible to all patrons. The certificate shall not be defaced or removed by any person except the Health Inspector.
- (d) All mobile food units, both those associated with a mobile food court or acting independently, shall comply with the following regulations:

- (1) All Mobile food units shall be registered, inspected, and permitted by the City of San Antonio Health Department, Bexar County Environmental Services Department or pass a City of Shavano Park Health Inspection. Health Safety permits from San Antonio, Bexar County and/or Shavano Park must be clearly posted to the public. If a mobile food unit is without an existing Health Safety permit as described above, the mobile food unit operator must follow the inspection standards of this section.
 - (2) All mobile food units where cooking or heating is conducted in the unit or a generator is used in association with the unit require a fire safety inspection from the City of Shavano Park Fire Marshal.
- (e) Violation of this section shall be a Class C misdemeanor punishable by a fine not to exceed \$200.00 per day that the certificate is removed, moved or defaced and/or suspension of the food establishment permit for 30 days. The Health Inspector shall permit the owner to correct any non-critical infractions within no more than 24 hours or less. If the Health Inspector determines that the infraction is of an immediate threat to the public health, there shall be no grace period for correction. Repeat violations may result in higher point deduction.

Sec. 8-47. Mobile food unit regulations

All mobile food units, both those associated with a mobile food court or acting independently, shall comply with the following regulations:

- (a) A Congregation of mobile food units for longer than 12 hours on more than two consecutive days is prohibited. In addition, mobile food units in a temporary congregation shall not be stored overnight onsite or be taken off their wheels. The property owner must make permanent restroom facilities available to persons who purchase food or beverages from the food trucks in a temporary congregation.
- (b) All setback requirements in the underlying zoning district shall be adhered to. No mobile food unit, structures associated with the mobile food court, nor any associated seating areas shall be located in a required zoning setback, buffer yard, access easement, drainage easement, floodplain, driveway, utility easement and/or fire lane(s).
- (c) There shall be at least ten feet of clearance between all individual mobile food units and at least ten feet of clearance from any mobile food unit to any structure.
- (d) Each mobile food unit and associated parking shall be located on an all-weather surface pad as approved by the building official.

- (e) The placement of the mobile food unit shall not impede traffic nor visually impair any motor vehicle operation within a parking lot, driveway or street.
- (f) Mobile food units shall provide at least 15 feet of clearance from any Fire Department connection or any fire hydrant.
- (g) All mobile food units and related activities must be located in compliance with the City's adopted fire code standards regarding the storage or dispensing of flammable combustible liquid or gas.
- (h) All food and beverage preparation shall take place within the mobile food unit.

Sec. 8-48. Mobile food court site regulations

Mobile food courts and all associated mobile food units shall comply with Sec. 8-47 and the following regulations:

- (a) No more than six individual mobile food units are permitted per mobile food court site.
- (b) Vehicular drive-through service of food and/or beverages shall not be permitted.
- (c) All mobile food unit seating must occur no closer than 10 feet from the associated mobile food unit or within a communal arrangement serving all of the mobile food units.
- (d) All activity must occur on private property outside of the public right-of-way.
- (e) A fire lane shall be provided within a mobile food court as required in the City's adopted fire code. No mobile food unit shall block access to the fire lane.
- (f) All lighting associated with the mobile food court shall comply with the Dark Sky Ordinance codified under Chapter 14, Article X. – OUTDOOR LIGHTING AFFECTING CAMP BULLIS.
- (g) Accessible restroom facilities shall be provided within a permanent structure. Porta-potties and trailer toilets are prohibited.
- (h) Electrical service may be provided to the mobile food units by a permitted temporary electrical connection (or other permitted connection) or on-board generators. All generators require inspection by the Fire Marshal.
- (i) A minimum of one 100-gallon garbage receptacle shall be provided for each mobile food unit. However, a sufficient quantity of garbage receptacles shall be provided and maintained so the mobile food court shall be free of trash, debris and litter at all times. The garbage receptacles shall be maintained in compliance with the Texas Food Code Chapter 229, including:

- (1) Such receptacles are rodent-resistant. Unprotected plastic bags and paper bags, or baled units that contain materials with food residue may not be stored outside.
- (2) Refuse, recyclables, and returnables shall be removed from the premises at a frequency that will minimize the development of objectionable odors and other conditions that attract or harbor insects and rodents.

Sec. 8-49. Mobile food court performance standards

Mobile food courts shall comply with the following regulations:

- (a) The structural integrity of the mobile food court units must be maintained continuously.
- (b) All signage shall comply with Chapter 24 - Signs.
- (c) A minimum of five parking spaces per mobile food unit shall be required.
- (d) The noise level of all operations at a mobile food court shall not violate the provisions of Sec. 20-55 of the City of Shavano Park Code of Ordinances.
- (e) All mobile food court parking spaces and driveways shall comply with Sec. 32-19 of the City of Shavano Park Code of Ordinances.

Sec. 8-50. Mobile food court special use permit required

Application for a mobile food court special use permit shall be presented to the City Secretary on forms furnished by the City as follows:

- (a) A mobile food court permit is only a permit to indicate compliance with this section; a building permit and health permit must be obtained for the construction and operation of the identified improvements.
- (b) The mobile food court permit application shall include the following information:
 - (1) Completed mobile food court permit application form.
 - (2) Plans drawn to scale showing the location, dimensions, and specifications of proposed facilities as indicated in this section. Additional information to assist in determining compliance with this section may be required.
 - (3) A permit fee per Appendix A – City of Shavano Park Fee Schedule.

Sec. 8-51. - Permits.

It shall be unlawful for any person to operate a food establishment or temporary food establishment in the City who does not possess a valid permit from the Health Inspector. Such permit shall be posted in a conspicuous place. Such permits are valid for one year and shall not be transferable. All permits expire in October of each year. All permits must be renewed within 30 days after expiration or they will be suspended. See Sec. 8-50 for mobile food court special use permit requirements. See Sec. 8-46(d) for mobile food unit permit and inspection requirements.

Sec. 8-52. - Fees.

- (a) The annual permit fee and reinstatement after revocation fee to cover the City of Shavano Park's cost incurred in conjunction with the inspection of food establishments located within the City shall be paid prior to issuance of such permit. Fees shall be established as follows:

Number of Employees	Fee
1—3	\$100.00
4—6	\$200.00
7—10	\$300.00
11—20	\$400.00
21+	\$500.00
Temporary establishments, per event	\$50.00

- (b) If at any time during the period of validity of any such permit additional persons are employed by an establishment, it shall be the duty of the person in charge to immediately notify the City of Shavano Park and if such an increase in personnel brings the establishment into a higher permit fee bracket, they shall pay the City the additional sum required. This charge and the charge for new establishments that start during the year will be prorated based on a 12-month calendar and divided based on the months remaining during the year.
- (c) Any mobile food units registered, inspected, and permitted by the City of San Antonio Health Department, Bexar County Environmental Services Department shall not be subject to any fees in this subsection.

Sec. 8-53. - Sanitation requirements.

(a) *Food establishments generally.*

- (1) All food establishments shall comply with all of the sanitation provisions set out in 25 Texas Administrative Code, Chapter 228 and Chapter 229.
- (2) Whenever a food establishment is constructed or extensively remodeled and whenever an existing structure is converted to use as a food establishment, properly prepared plans and specifications for such construction, remodeling or conversions shall be submitted to the City for review before work is begun. Extensive remodeling means that 20 percent or greater of the area of the food establishment is to be remodeled. The plans and specifications shall indicate the proposed layout, equipment arrangements, mechanical plans and construction materials of work areas, and the type and model of proposed fixed equipment and facilities. The City of Shavano Park will approve the plans and specifications if they meet the requirements of the rules contained in this article as well as the City of Shavano Park Code of Ordinances. Prior to opening for business, each new remodeled establishment will be inspected by the Health Inspector to insure compliance with this article.

(b) *Disease control.* No person who is infected with any disease in a communicable form or is a carrier of such a disease shall work in any food establishment or temporary food establishment. All provisions of 25 Texas Administrative Code, Chapter 228 and Chapter 229 shall be followed.

(c) *Temporary food establishments.* Temporary food establishments shall be constructed and operated in an approved manner. The Health Inspector shall approve a temporary food establishment only if it complies with the provisions of 25 Texas Administrative Code, Chapter 228.

Sec. 8-54. - Misdemeanor.

It shall be unlawful and constitute a misdemeanor for anyone to alter, deface, erase, obstruct or remove any card or notice posted by the regulatory authority or its authorized agent, for the purpose of enforcing this article or any of the food and sanitary laws and rules of the State of Texas or other applicable ordinances and regulations of the regulatory authority.

Sec. 8-55. - Violation; penalty.

- (a) Any person who violates any provisions of the State Rules and of this article shall, upon conviction, be guilty of a misdemeanor and shall be punished by a fine not exceeding \$2,000.00 and each and every day that the State Rules or the provisions of this article are violated shall constitute a separate and distinct offense.

- (b) As an additional remedy, the regulatory authority may seek any injunctive relief to which it may be entitled in law or in equity to enforce any of the provisions of this article.

Secs. 8-56—8-99. - Reserved.

ORDINANCE NO. O-2021-011

AN ORDINANCE AMENDING CHAPTER 8 - BUSINESS AND BUSINESS REGULATIONS TO PROVIDE REGULATIONS FOR MOBILE FOOD UNITS AND MOBILE FOOD COURTS; PROVIDING A CUMULATIVE & CONFLICTS CLAUSE, PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 122 of Texas Health and Safety Code empowers the City Council of the City of Shavano Park to enact regulations and adopt rules to promote the public health; and

WHEREAS, it is the intent of the City Council to ensure the Mobile Food Units and Mobile Food Courts provide food preparation and dining services that is in the interest of public health; and

WHEREAS, the City Council determines that this Ordinance will be in keeping with the spirit and intent of the Code of Ordinances of the City of Shavano Park, and will not adversely affect traffic, public health, public utilities, public safety, and the general welfare; and

WHEREAS, the City Council has determined that this ordinance is in the best interest of the general welfare of the City of Shavano Park by furthering the public health.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

I

CODE AMENDMENT

Chapter 8, Article III. - - FOOD AND FOOD ESTABLISHMENTS of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Sec. 8-41. - Adoption of Texas Food Establishment Rules.

The City of Shavano Park adopts by reference the provisions of the current rule or rules as amended by the Texas Board of Health found in 25 Texas Administrative Code, Chapter 229, and Sections 161 through 171 and Sections 173 through 175 regarding the regulation of food establishments in this jurisdiction.

Sec. 8-42. - Definitions.

The following definitions shall apply in the interpretation and the enforcement of this article:

Food establishment shall mean a food service establishment, a retail food store, a mobile food court, a mobile food unit, and/or a roadside food vendor and includes those selling pre-packaged food items.

Food and beverage handler shall mean any person, including any cook, cook's helper, waiter, waitress, dishwasher, bartender, barmaid, bus boy, or other person, whether or not the owner of the establishment in which the activity is performed employs or pays any compensation to such person to perform such activity, who engages in the delivery, storing, preparation or dispensing or serving of food or beverages, as defined herein, for pots, pans, grills, skillets, plates, trays, eating utensils, or similar wares in, on or with which such food or beverage is prepared, dispensed or served.

Health Inspector shall mean the City Health Inspector or his authorized representative.

Mobile food court.

A mobile food court is a parcel of land designated and permitted to offer food or beverages for sale to the public from two or more mobile food units. All mobile food courts require a permanent structure for restroom facilities located on the parcel of land.

A mobile food court shall not be interpreted to include a congregation of mobile food units as a secondary, accessory use, and temporary use on existing commercially developed land.

Mobile food unit. A "mobile food unit" is a self-contained unit, either motorized or in a trailer on wheels that is readily movable, without disassembling, for transport to another location, and that serves the purpose of preparing and/or serving food and beverages. The term "mobile food unit" shall not include individual non-motorized vending carts.

Permit shall be used to designate an annually renewed license to operate a food establishment issued by the City.

State Rules shall mean rules found in 25 Texas Administrative Code, Chapter 229, Sections 161 through 171 and Sections 173 through 175. These rules are also known as the Texas Food Establishment Rules.

Sec. 8-43. - Inspector.

- (a) *Health Inspector function created.* There is hereby created the function of Health Inspector in and for the City.
- (b) *Appointment.* The Health Inspector shall be selected by the City Manager followed by appointment by the City Council.

- (c) *Term.* The person appointed as Health Inspector shall serve in such office at the pleasure of the City Council.
- (d) *Duties.* The Health Inspector shall perform the duties required by the provisions of this Code, State law, and City Ordinances, rules and regulations.

Sec. 8-44. - Food manager certification required.

A food establishment shall employ at least one person assigned to each shift of 12 or fewer hours who:

- (1) Meets the "person in charge" definition found in the Texas Food Establishment Rules; and
- (2) Has a valid and current food manager's certificate issued by an accredited State of Texas Course. Certificates must be validated by the City.

The Health Inspector may require food and beverage handler certification if a food establishment has had its permit temporarily suspended for one or more health violations.

EXCEPTION: Volunteer and/or non-profit organizations that serve food on a temporary basis that will be in operation for less than five days.

Sec. 8-45. - Examination and condemnation of unwholesome or questionable food or drink.

- (a) Samples of food, drink and other substances shall be taken and examined by the Health Inspector as often as deemed necessary for the detection of unwholesomeness and deleterious qualities. The Health Inspector may condemn and forbid the sale of or cause to be removed or destroyed, any food or drink which is unwholesome or deleterious.
- (b) Any food which appears to the Health Inspector to be of a questionable nature from the standpoint of wholesomeness or possible deleterious quality may be held for further examination by attaching a "City of Shavano Park Retained" tag to the item(s). Food items which have been retained may not be removed or disturbed without the permission of the Health Inspector. The City Health Inspector shall promptly proceed by examination, laboratory or other wise to determine the wholesomeness of such food. As soon as such wholesomeness has been determined, such food must be immediately released. If however, such food is found to be unwholesome or deleterious, the Health Inspector must promptly condemn such food as herein stated and shall file a petition in a court of competent jurisdiction for injunction to restrain the owner from selling such condemned food and to obtain order for destruction of such unwholesomeness or deleterious food or drink.

Sec. 8-46. - Inspection of food establishments and mobile food units.

- (a) As often as deemed necessary for the proper enforcement of the provisions of this article, the Health Inspector, shall inspect every food establishment, and temporary food establishment, as defined by this article that is located within the City. See special provisions for mobile food units in subsection (d) of this section. In case of violations of any items of sanitation brought to the attention of the Health Inspector, he shall so advise the person in charge of the food establishment and shall make a second inspection after a lapse of such time as deemed sufficient for the violation to be corrected and the second inspection shall be used in determining compliance with the requirements of this article. Any violation of suspension of the permit by the Health Inspector.
- (b) In the interest of public clarification, the results from compiling the inspection report will be converted to a letter grade with the letter "A" being the highest level of food service operation. The criteria for the various certificates are:
 - (1) Grade "A"—Attain a sanitation score of 85 or above.
 - (2) Grade "B"—Attain a sanitation score between 70 and 84.
 - (3) Grade "C"—Below 70 on the sanitation inspection.
- (c) An inspection certificate shall be issued and a copy shall be posted by the Health Inspector at some conspicuous location on the premises where it will be clearly visible to all patrons. The certificate shall not be defaced or removed by any person except the Health Inspector.
- (d) All mobile food units, both those associated with a mobile food court or acting independently, shall comply with the following regulations:
 - (1) All Mobile food units shall be registered, inspected, and permitted by the City of San Antonio Health Department, Bexar County Environmental Services Department or pass a City of Shavano Park Health Inspection. Health Safety permits from San Antonio, Bexar County and/or Shavano Park must be clearly posted to the public. If a mobile food unit is without an existing Health Safety permit as described above, the mobile food unit operator must follow the inspection standards of this section.
 - (2) All mobile food units where cooking or heating is conducted in the unit or a generator is used in association with the unit require a fire safety inspection from the City of Shavano Park Fire Marshal.

- (e) Violation of this section shall be a Class C misdemeanor punishable by a fine not to exceed \$200.00 per day that the certificate is removed, moved or defaced and/or suspension of the food establishment permit for 30 days. The Health Inspector shall permit the owner to correct any non-critical infractions within no more than 24 hours or less. If the Health Inspector determines that the infraction is of an immediate threat to the public health, there shall be no grace period for correction. Repeat violations may result in higher point deduction.

Sec. 8-47. Mobile food unit regulations

All mobile food units, both those associated with a mobile food court or acting independently, shall comply with the following regulations:

- (a) A Congregation of mobile food units for longer than 12 hours on more than two consecutive days is prohibited. In addition, mobile food units in a temporary congregation shall not be stored overnight onsite or be taken off their wheels. The property owner must make permanent restroom facilities available to persons who purchase food or beverages from the food trucks in a temporary congregation.
- (b) All setback requirements in the underlying zoning district shall be adhered to. No mobile food unit, structures associated with the mobile food court, nor any associated seating areas shall be located in a required zoning setback, buffer yard, access easement, drainage easement, floodplain, driveway, utility easement and/or fire lane(s).
- (c) There shall be at least ten feet of clearance between all individual mobile food units and at least ten feet of clearance from any mobile food unit to any structure.
- (d) Each mobile food unit and associated parking shall be located on an all-weather surface pad as approved by the building official.
- (e) The placement of the mobile food unit shall not impede traffic nor visually impair any motor vehicle operation within a parking lot, driveway or street.
- (f) Mobile food units shall provide at least 15 feet of clearance from any Fire Department connection or any fire hydrant.
- (g) All mobile food units and related activities must be located in compliance with the City's adopted fire code standards regarding the storage or dispensing of flammable combustible liquid or gas.
- (h) All food and beverage preparation shall take place within the mobile food unit.

Sec. 8-48. Mobile food court site regulations

Mobile food courts and all associated mobile food units shall comply with Sec. 8-47 and the following regulations:

- (a) No more than six individual mobile food units are permitted per mobile food court site.
- (b) Vehicular drive-through service of food and/or beverages shall not be permitted.
- (c) All mobile food unit seating must occur no closer than 10 feet from the associated mobile food unit or within a communal arrangement serving all of the mobile food units.
- (d) All activity must occur on private property outside of the public right-of-way.
- (e) A fire lane shall be provided within a mobile food court as required in the City's adopted fire code. No mobile food unit shall block access to the fire lane.
- (f) All lighting associated with the mobile food court shall comply with the Dark Sky Ordinance codified under Chapter 14, Article X. – OUTDOOR LIGHTING AFFECTING CAMP BULLIS.
- (g) Accessible restroom facilities shall be provided within a permanent structure. Porta-potties and trailer toilets are prohibited.
- (h) Electrical service may be provided to the mobile food units by a permitted temporary electrical connection (or other permitted connection) or on-board generators. All generators require inspection by the Fire Marshal.
- (i) A minimum of one 100-gallon garbage receptacle shall be provided for each mobile food unit. However, a sufficient quantity of garbage receptacles shall be provided and maintained so the mobile food court shall be free of trash, debris and litter at all times. The garbage receptacles shall be maintained in compliance with the Texas Food Code Chapter 229, including:
 - (1) Such receptacles are rodent-resistant. Unprotected plastic bags and paper bags, or baled units that contain materials with food residue may not be stored outside.
 - (2) Refuse, recyclables, and returnables shall be removed from the premises at a frequency that will minimize the development of objectionable odors and other conditions that attract or harbor insects and rodents.

Sec. 8-49. Mobile food court performance standards

Mobile food courts shall comply with the following regulations:

- (a) The structural integrity of the mobile food court units must be maintained continuously.
- (b) All signage shall comply with Chapter 24 - Signs.
- (c) A minimum of five parking spaces per mobile food unit shall be required.
- (d) The noise level of all operations at a mobile food court shall not violate the provisions of Sec. 20-55 of the City of Shavano Park Code of Ordinances.
- (e) All mobile food court parking spaces and driveways shall comply with Sec. 32-19 of the City of Shavano Park Code of Ordinances.

Sec. 8-50. Mobile food court special use permit required

Application for a mobile food court special use permit shall be presented to the City Secretary on forms furnished by the City as follows:

- (a) A mobile food court permit is only a permit to indicate compliance with this section; a building permit and health permit must be obtained for the construction and operation of the identified improvements.
- (b) The mobile food court permit application shall include the following information:
 - (1) Completed mobile food court permit application form.
 - (2) Plans drawn to scale showing the location, dimensions, and specifications of proposed facilities as indicated in this section. Additional information to assist in determining compliance with this section may be required.
 - (3) A permit fee per Appendix A – City of Shavano Park Fee Schedule.

Sec. 8-51. - Permits.

It shall be unlawful for any person to operate a food establishment or temporary food establishment in the City who does not possess a valid permit from the Health Inspector. Such permit shall be posted in a conspicuous place. Such permits are valid for one year and shall not be transferable. All permits expire in October of each year. All permits must be renewed within 30 days after expiration or they will be suspended. See Sec. 8-50 for mobile food court special use permit requirements. See Sec. 8-46(d) for mobile food unit permit and inspection requirements.

Sec. 8-52. - Fees.

- (a) The annual permit fee and reinstatement after revocation fee to cover the City of Shavano Park's cost incurred in conjunction with the inspection of food

establishments located within the City shall be paid prior to issuance of such permit. Fees shall be established as follows:

Number of Employees	Fee
1—3	\$100.00
4—6	\$200.00
7—10	\$300.00
11—20	\$400.00
21+	\$500.00
Temporary establishments, per event	\$50.00

- (b) If at any time during the period of validity of any such permit additional persons are employed by an establishment, it shall be the duty of the person in charge to immediately notify the City of Shavano Park and if such an increase in personnel brings the establishment into a higher permit fee bracket, they shall pay the City the additional sum required. This charge and the charge for new establishments that start during the year will be prorated based on a 12-month calendar and divided based on the months remaining during the year.
- (c) Any mobile food units registered, inspected, and permitted by the City of San Antonio Health Department, Bexar County Environmental Services Department shall not be subject to any fees in this subsection.

Sec. 8-53. - Sanitation requirements.

(a) *Food establishments generally.*

- (1) All food establishments shall comply with all of the sanitation provisions set out in 25 Texas Administrative Code, Chapter 228 and Chapter 229.
- (2) Whenever a food establishment is constructed or extensively remodeled and whenever an existing structure is converted to use as a food establishment, properly prepared plans and specifications for such construction, remodeling or conversions shall be submitted to the City for review before work is begun. Extensive remodeling means that 20 percent or greater of the area of the food establishment is to be remodeled. The plans and specifications shall indicate the proposed layout, equipment arrangements, mechanical plans and construction materials of work areas, and the type and model of proposed fixed equipment

and facilities. The City of Shavano Park will approve the plans and specifications if they meet the requirements of the rules contained in this article as well as the City of Shavano Park Code of Ordinances. Prior to opening for business, each new remodeled establishment will be inspected by the Health Inspector to insure compliance with this article.

- (b) *Disease control.* No person who is infected with any disease in a communicable form or is a carrier of such a disease shall work in any food establishment or temporary food establishment. All provisions of 25 Texas Administrative Code, Chapter 228 and Chapter 229 shall be followed.
- (c) *Temporary food establishments.* Temporary food establishments shall be constructed and operated in an approved manner. The Health Inspector shall approve a temporary food establishment only if it complies with the provisions of 25 Texas Administrative Code, Chapter 228.

Sec. 8-54. - Misdemeanor.

It shall be unlawful and constitute a misdemeanor for anyone to alter, deface, erase, obstruct or remove any card or notice posted by the regulatory authority or its authorized agent, for the purpose of enforcing this article or any of the food and sanitary laws and rules of the State of Texas or other applicable ordinances and regulations of the regulatory authority.

Sec. 8-55. - Violation; penalty.

- (a) Any person who violates any provisions of the State Rules and of this article shall, upon conviction, be guilty of a misdemeanor and shall be punished by a fine not exceeding \$2,000.00 and each and every day that the State Rules or the provisions of this article are violated shall constitute a separate and distinct offense.
- (b) As an additional remedy, the regulatory authority may seek any injunctive relief to which it may be entitled in law or in equity to enforce any of the provisions of this article.

Secs. 8-56—8-99. - Reserved.

VIII CUMULATIVE CLAUSE

That this ordinance shall be cumulative of all provisions of the City of Shavano Park, Texas, except where the provisions of this Ordinance are in direct conflict with the

provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

IX SEVERABILITY

That it is hereby declared to be the intention of the City Council of the City of Shavano Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

X PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

XI EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND APPROVED on the first reading by the City Council of the City of Shavano Park this the 25th day of October, 2021.

PASSED AND APPROVED on the second reading by the City Council of the City of Shavano Park this the ____ day of November, 2021.

ROBERT WERNER, MAYOR

Attest:

TRISH NICHOLS, CITY SECRETARY

CITY COUNCIL STAFF SUMMARY

Meeting Date: January 25, 2022

Agenda item: 6.7

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

6.7. Discussion – Consideration of an Ordinance adopting sections of the 2018 International Property Maintenance Code - City Manager

X

Attachments for Reference:

- 1) 6.7a Ordinance O-2022-002 (Draft)
- 2) 6.7b International Property Maintenance Code

BACKGROUND / HISTORY: In the FY22 Budget the City Council set an objective to “Review the International Property Maintenance Code and consider options for adopting.”

The International Property Maintenance Code (IPMC) is a Code Book a part of the International Code Council’s standardized Construction Code. Staff reviewed the 2018 IPMC for this review.

DISCUSSION: NOTE: THIS IS A DISCUSSION ITEM ONLY AT THIS TIME IN ORDER TO GAIN MORE GUIDANCE. ADDITIONALLY, AT THE TIME THE CITY COUNCIL PACKET WAS PUBLISHED, THE PROPOSED ORDINANCE AND THE STAFF SUMMARY WAS UNDERGOING ATTORNEY REVIEW.

International Property Maintenance Code applies to all residential and nonresidential structures and premises. It has many provisions that staff thinks may be helpful and other provisions that are questionable if City could or should try to enforce as a Local Government in Texas. If City does adopt the Code Staff recommend it be heavily amended.

If adopted, a logical location for placement within the Code of Ordinances may be Chapter 20. Currently, Chapter 20 is titled OFFENSES AND MISCELLANEOUS PROVISIONS; however, this Chapter could be renamed PROPERTY MAINTENANCE or some variation of both.

Staff recommends adopting Chapter 1 (Scope & Administration), Chapter 2 (Definitions) and about half of Chapter 3 (General Requirements). Staff does not recommend adopting Chapters 4, 5, 6 or 7.

First an analysis of what staff proposed adopting. Second is an analysis of what staff recommends not adopting. Staff recommended provisions are in attachment 6.7b (draft ordinance) since the existing sections of the code are blank there are no track changes (entire section is new).

ANALYSIS – WHAT IS ADOPTED

Besides administrative matters here are concrete **new** regulations the City would enforce with proposed adoption. Res = Residential, Com = Commercial.

- **Sec. 302.1 RES/COM** - exterior premises but be kept clean and sanitary
- **Sec. 302.2 COM** - premises shall be graded to prevent soil erosion
- **Sec. 302.3 COM** - sidewalks, driveways, parking lots must be kept in proper state of repair
- **Sec. 302.5 RES/COM** - structures and premises must be clear of rodent harborages
- **Sec. 302.6 RES/COM** - ducts shall not discharge gases, smoke, odors directly onto abutting private or public property
- **Sec. 302.7 RES/COM** - Accessory structures must be structurally sound and kept in good repair
- **Sec. 302.8 COM** - Inoperative vehicles cannot be kept on property (in state of repair for example)
- **Sec. 302.9 RES/COM** - Mutilating, defacing exterior structure surfaces banned, owner responsibility to restore surface.
- **Sec. 303 RES/COM** - swimming pools kept in clean and sanitary condition
- **Sec. 304.1 RES/COM** - exterior structures must be kept in good repair (standards echoes existing Building Codes)
- **Sec. 304.2 RES/COM** - exterior surfaces shall be protected from decay/rust/elements
- **Sec. 304.4 RES/COM** - structural members shall be free from deterioration
- **Sec. 304.5 RES/COM** - foundation walls shall be kept clear of cracks or breaks
- **Sec. 304.6 RES/COM** - exterior walls shall be kept clear of holes, breaks or rotting material
- **Sec. 304.7 RES/COM** - Roofs and drainage shall be sound, tight and not have defects
- **Sec. 304.8 RES/COM** - Exterior decorative features shall be kept in good repair
- **Sec. 304.9 RES/COM** - Overhang extensions shall be kept in good repair and properly anchored
- **Sec. 304.10 RES/COM** - Exterior stairways, decks, porches, balconies kept structurally sound and in good repair
- **Sec. 304.11 RES/COM** - Chimneys and towers be kept structurally sound and in good repair
- **Sec. 304.12 RES/COM** - Handrails and guards shall be firmly fastened and kept in good repair.
- **Sec. 304.19 RES/COM** - Exterior gates shall be maintained in good condition
- **Sec. 306 RES/COM** - “Component Serviceability” covers structural soundness of buildings, it echoes existing Building Codes. Not new regulations.

- **Sec. 308 RES/COM** - Accumulation of rubbish and garage on exterior property forbidden. Must be disposed properly. Trash containers must be leak-proof.
- **Sec. 309 COM** - Structures must be free from insect and rodent infestation.

ANALYSIS / WHAT IS NOT ADOPTED

Here is the full Staff analysis - includes reasoning's for why certain sections were not adopted or amended. Or where some sections were already covered by City Ordinance.

Reasonable Provisions not covered by current ordinances

- Sec. 302.3 sidewalks, driveways, parking spots kept in good repair
[Staff: good for commercial, less so for residential. Staff is uncertain whether City should or will have authority to cite a resident for a driveway in disrepair.](#)
- Sec. 302.5 Structures must be free of rodent harborages
[Staff: makes sense for abandoned properties. Rodents can be a public health issue.](#)
- Sec. 302.7 Accessory buildings kept in good repair
[Staff: robust maintenance standards](#)
- Sec. 304.1 ,304.2, 304.4 – 304.12, 304.19 Exterior Structure standards
[Staff: robust maintenance standards for exterior walls, roofs, foundations, overhangs, stairways, chimneys and gates](#)
- Sec. 308 Rubbish & Garbage
[Staff: more robust than Sec. 14-81 of City Code.](#)

Reasonable Provisions currently covered by Ordinance

- Sec. 302.4 Weeds
[Staff: already covered by Sec. 14-80. - Vegetation or grass of height greater than 12 inches constitutes offense.](#)
- Sec. 303 Swimming Pool enclosures
[Staff: already covered by adopted 2018 Pool & Spa Code](#)
- Sec. 306 Component Serviceability
[Staff: already covered by Building Codes \(Residential, Commercial, Existing Building\)](#)

Unreasonable / Legally Questionable Provisions

- Sec. 302.2 Graded to prevent erosion of soil and stagnant water
[Staff: Questionable at what point we can enforce – e.g. force residents to regrade their property to stop soil erosion? Judgement call? Should this apply to only nonresidential premises.](#)
- Sec. 302.8 Storing inop/dissembled Motor Vehicles on property
[Staff: This could prevent hobby automotive work. Should we enforce 100%; can we legally prevent someone from restoring a car? Should this apply to only nonresidential premises?](#)
- Sec. 304.3 Require homes have address displayed
[Staff: Fire Code already covers commercial. Most residential properties display their address on their mailbox. The code is not clear on requiring the address to be visible on the actual residence. Should this apply to only nonresidential premises?](#)
- Sec. 304.13 Windows must be weather tight

Staff: I don't think we want to get into regulating quality and condition of windows or legal authority may be questionable. This subsection proposed to be deleted.

- Sec. 304.14 Standards for insect screens

Staff: I don't think we want to get into regulating quality and condition of insect screens or have legal authority to. This subsection proposed to be deleted.

- Sec. 304.15 Doors & locks in good condition

Staff: I don't think we want to get into regulating quality and condition of door locks or have legal authority to. This subsection proposed to be deleted.

- Sec. 304.16 – 304.17 Standards for basement hatchways

Staff: I don't think we want to get into regulating quality and condition of basement hatch locks or have legal authority to. This subsection proposed to be deleted.

- Sec. 304.18 Standards for building security of homes

Staff: I don't think we want to get into regulating quality and condition of home security locks or have legal authority to. This subsection proposed to be deleted.

- Sec. 305 Interior Structure standards

Staff: This regulates unsafe conditions *inside* a home. I don't think we want to get into regulating interior home conditions or have legal authority to. This subsection proposed to be deleted.

- Sec. 307 Handrails and Guardrail standards

Staff: *interior* and exterior. Minimum standards already covered in IBC / IRC

- Sec. 309 Pest Elimination

Staff: this covers pest infestation of structures. More detailed than Sec. 302.5. Logical for commercial but residential? This may be a private matter for home owners?

- Chapter 4 Light, Ventilation and Occupancy Limits

Staff: Regulates light and ventilation inside "habitable spaces". Don't believe we want or need to regulate this? This subsection proposed to be deleted.

- Chapter 5 Plumbing Facilities and Fixture Requirements

Staff: Regulates location of toilets and sinks inside "dwelling units." Don't believe we want or need to regulate this? This subsection proposed to be deleted.

- Chapter 6 Mechanical and Electrical Requirements

Staff: Regulates heating facilities for homes, duct systems are clear for homes. Don't believe we want or need to regulate this? This subsection proposed to be deleted.

- Chapter 7 Fire Safety Requirements

Staff: Fire Marshal states that this chapter is redundant and unnecessary with already adopted 2018 IFC. Also has new regulations like requiring all homes to have carbon monoxide detectors. This subsection proposed to be deleted.

COURSES OF ACTION: Provide further guidance to staff.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: N/A at this time

ORDINANCE NO. O-2022-002

AN ORDINANCE AMENDING CHAPTER 20 – OFFENSES AND MISCELLANEOUS PROVISIONS OF THE CITY OF SHAVANO PARK CODE OF ORDINANCES TO ADOPT THE 2018 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE AS THE PROPERTY MAINTENANCE CODE FOR THE CITY; PROVIDING A CUMULATIVE & CONFLICTS CLAUSE, PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Texas Local Governmental Code Chapter 214 empowers municipalities to enact building codes and regulations and provide for their administration, enforcement, and amendment; and

WHEREAS, the regulation of structure and property maintenance by the City of Shavano Park (the "City") is necessary to protect the public health, safety and welfare; and

WHEREAS, the City Council is authorized to regulate structure and property maintenance pursuant to the City's general police powers and Texas Local Government Code Chapters 51 and 54; and

WHEREAS, the City of Shavano Park has previously adopted multiple International Construction Codes; and

WHEREAS, the City Council of the City of Shavano Park recommends adopting the International Property Maintenance Code provided for herein along with certain amendments; and

WHEREAS, the City Council of the City of Shavano Park has determined that the regulation of property maintenance in the City, as set forth herein, is in the best interests of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

I

CODE AMENDMENT

Chapter 20, Article I. – GENERAL of the City of Shavano Park Code of Ordinances is hereby amended renamed to PROPERTY MAINTENANCE.

II CODE AMENDMENT

Chapter 20, Article I. – PROPERTY MAINTENANCE of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Sec. 20-1. - International Property Maintenance Code adopted.

The International Property Maintenance Code, 2018 Edition excluding Chapters 4 - 7, as published by the International Code Council, is hereby adopted and incorporated by reference as though it was copied herein fully as the Property Maintenance Code of the City of Shavano Park. The following sections are hereby revised:

- (1) Section 101.1 Title, Insert: City of Shavano Park
- (2) Section 102.3 Application of other codes, is hereby amended to read as follows:

102.3 Application of other codes. Repairs, additions, or alterations to a structure, or changes of occupancy, shall be done in accordance with the procedures and provisions of the City adopted technical codes under Chapter 6, Article I of the City of Shavano Park Code of Ordinances. Nothing in this article shall be construed to cancel, modify or set aside any provisions of the Zoning Ordinance under Chapter 36 or the City of Shavano Park Code of Ordinances.

- (3) Section 103.1 General, is hereby amended to read as follows:

103.1 General. The City Manager, or their designee, shall be known as the code official.

- (4) Section 103.5 Fees, is hereby amended to read as follows:

103.5 Fees. There shall be no fees for activities performed by the Code Official. All penalties under this Article shall be under Sec. 1-10 of the City of Shavano Park Code of Ordinances.

- (5) Section 110.4 Salvage materials, is hereby deleted in its entirety.

- (6) Section 111 Means of Appeal, is hereby repealed and replaced with the following:

All appeals shall be governed by Sec. 36-125 of the City of Shavano Park Code of Ordinances.

- (7) Section 112.4 Failure to Comply, amend to read as follows:

112.4 Failure to Comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liability to a fine under Sec. 1-10 of the City of Shavano Park Code of Ordinances.

- (7) Section 202 General Definitions, amend the following definition:

CODE OFFICIAL. The building official is the City Manager, or their designee.

(8) Section 302.2 Grading and drainage, amend to add the following

Sec. 302.2 shall only apply to nonresidential premises.

(8) Section 302.3 Sidewalks and driveways, amend to add the following

Sec. 302.3 shall only apply to nonresidential premises.

(9) Section 302.4 Weeds, is hereby amended to read as follows:

302.4 Weeds. *Premises and exterior property* shall be maintained in accordance with Sec. 14-80 of the City of Shavano Park Code of Ordinances.

(10) Section 302.8 Motor vehicles, is amended to add the following:

Sec. 302.8 shall only apply to nonresidential premises.

(11) Section 303 Swimming Pools, is hereby amended to read as follows:

All swimming pools shall be maintained in a clean and sanitary condition and in good repair. All swimming pools must be in compliance with the City's adopted International Swimming Pool and Spa Code under Sec. 6-9 of the City of Shavano Park Code of Ordinances.

(12) Section 304 Exterior Structure, the following subsections are deleted entirely:

Section 304.3 Premises identification

Section 304.13 Windows, skylight and door frames

Section 304.14 Insect screens

Section 304.15 Doors

Section 304.16 Basement hatchways

Section 304.17 Guards for basement windows

Section 304.18 Building security

(13) Section 304.19 Gates, is hereby amended to read as follows:

Exterior gates shall be maintained in good condition.

(14) Section 305 Interior Structure is hereby deleted in its entirety.

(15) Section 307 Handrails and Guardrails is hereby deleted in its entirety.

(16) Section 309 Pest Elimination, amend to add the following

Sec. 309 shall only apply to nonresidential premises.

Secs. 20-2 - 20-21. - Reserved.

III

CUMULATIVE CLAUSE

That this ordinance shall be cumulative of all provisions of the City of Shavano Park, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

IV

SEVERABILITY

That it is hereby declared to be the intention of the City Council of the City of Shavano Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

VI

PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

V

EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND APPROVED on the first reading by the City Council of the City of Shavano Park this the _____ day of Month, 2022.

PASSED AND APPROVED on the second reading by the City Council of the City of Shavano Park this the _____ day of Month 2022.

ROBERT WERNER, MAYOR

Attest:

TRISH NICHOLS, CITY SECRETARY

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INTERNATIONAL CODES®

IPMC®

A Member of the International Code Family®

INTERNATIONAL
PROPERTY MAINTENANCE CODE®



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INTERNATIONAL
PROPERTY MAINTENANCE CODE®



2018 International Property Maintenance Code®

Date of First Publication: August 31, 2017

First Printing: August 2017

Second Printing: April 2018

ISBN: 978-1-60983-748-8 (soft-cover edition)

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PREFACE

Introduction

The *International Property Maintenance Code*® (IPMC®) establishes minimum requirements for the maintenance of existing buildings through model code regulations that contain clear and specific property maintenance and property improvement provisions. This 2018 edition is fully compatible with all of the *International Codes*® (I-Codes®) published by the International Code Council® (ICC®), including the *International Building Code*®, *International Energy Conservation Code*®, *International Existing Building Code*®, *International Fire Code*®, *International Fuel Gas Code*®, *International Green Construction Code*®, *International Mechanical Code*®, *International Plumbing Code*®, *International Private Sewage Disposal Code*®, *International Residential Code*®, *International Swimming Pool and Spa Code*®, *International Wildland-Urban Interface Code*®, *International Zoning Code*® and *International Code Council Performance Code*®.

The I-Codes, including this *International Property Maintenance Code*, are used in a variety of ways in both the public and private sectors. Most industry professionals are familiar with the I-Codes as the basis of laws and regulations in communities across the U.S. and in other countries. However, the impact of the codes extends well beyond the regulatory arena, as they are used in a variety of nonregulatory settings, including:

- Voluntary compliance programs such as those promoting sustainability, energy efficiency and disaster resistance.
- The insurance industry, to estimate and manage risk, and as a tool in underwriting and rate decisions.
- Certification and credentialing of individuals involved in the fields of building design, construction and safety.
- Certification of building and construction-related products.
- U.S. federal agencies, to guide construction in an array of government-owned properties.
- Facilities management.
- “Best practices” benchmarks for designers and builders, including those who are engaged in projects in jurisdictions that do not have a formal regulatory system or a governmental enforcement mechanism.
- College, university and professional school textbooks and curricula.
- Reference works related to building design and construction.

In addition to the codes themselves, the code development process brings together building professionals on a regular basis. It provides an international forum for discussion and deliberation about building design, construction methods, safety, performance requirements, technological advances and innovative products.

Development

This 2018 edition presents the code as originally issued, with changes reflected in the 2003 through 2015 editions and further changes developed through the ICC Code Development Process through 2016. A new edition of the code is promulgated every 3 years.

This code is intended to establish provisions that adequately protect public health, safety and welfare; that do not unnecessarily increase construction costs; that do not restrict the use of new materials, products or methods of construction; and that do not give preferential treatment to particular types or classes of materials, products or methods of construction.

Maintenance

The *International Property Maintenance Code* is kept up to date through the review of proposed changes submitted by code enforcement officials, industry representatives, design professionals and other interested parties. Proposed changes are carefully considered through an open code development process in which all interested and affected parties may participate.

The ICC Code Development Process reflects principles of openness, transparency, balance, due process and consensus, the principles embodied in OMB Circular A-119, which governs the federal government's use of private-sector standards. The ICC process is open to anyone; there is no cost to participate, and people can participate without travel cost through the ICC's cloud-based app, *cdp-Access*®. A broad cross section of interests are represented in the ICC Code Development Process. The codes, which are updated regularly, include safeguards that allow for emergency action when required for health and safety reasons.

In order to ensure that organizations with a direct and material interest in the codes have a voice in the process, the ICC has developed partnerships with key industry segments that support the ICC's important public safety mission. Some code development committee members were nominated by the following industry partners and approved by the ICC Board:

- American Institute of Architects (AIA)
- National Association of Home Builders (NAHB)

The code development committees evaluate and make recommendations regarding proposed changes to the codes. Their recommendations are then subject to public comment and council-wide votes. The ICC's governmental members—public safety officials who have no financial or business interest in the outcome—cast the final votes on proposed changes.

The contents of this work are subject to change through the code development cycles and by any governmental entity that enacts the code into law. For more information regarding the code development process, contact the Codes and Standards Development Department of the International Code Council.

While the I-Code development procedure is thorough and comprehensive, the ICC, its members and those participating in the development of the codes disclaim any liability resulting from the publication or use of the I-Codes, or from compliance or noncompliance with their provisions. The ICC does not have the power or authority to police or enforce compliance with the contents of this code.

Code Development Committee Responsibilities (Letter Designations in Front of Section Numbers)

In each code development cycle, proposed changes to this code are considered at the Committee Action Hearings by the International Property Maintenance Code Development Committee, whose action constitutes a recommendation to the voting membership for final action on the proposed changes. Proposed changes to a code section having a number beginning with a letter in brackets are considered by a different code development committee. For example, proposed changes to code sections that have the letter [F] in front of them (e.g., [F] 704.1) are considered by the International Fire Code Development Committee at the Committee Action Hearings.

The content of sections in this code that begin with a letter designation is maintained by another code development committee in accordance with the following:

- [A] = Administrative Code Development Committee;
- [F] = International Fire Code Development Committee;
- [P] = International Plumbing Code Development Committee;
- [BE] = IBC—Egress Code Development Committee; and
- [BG] = IBC—General Code Development Committee.

Maintenance

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- [P] = International Plumbing Code Development Committee;
- [BE] = IBC—Egress Code Development Committee; and
- [BG] = IBC—General Code Development Committee.

For the development of the 2021 edition of the I-Codes, there will be two groups of code development committees and they will meet in separate years.

Group A Codes (Heard in 2018, Code Change Proposals Deadline: January 8, 2018)	Group B Codes (Heard in 2019, Code Change Proposals Deadline: January 7, 2019)
International Building Code – Egress (Chapters 10, 11, Appendix E) – Fire Safety (Chapters 7, 8, 9, 14, 26) – General (Chapters 2–6, 12, 27–33, Appendices A, B, C, D, K, N)	Administrative Provisions (Chapter 1 of all codes except IECC, IRC and IgCC, administrative updates to currently referenced standards, and designated definitions)
International Fire Code	International Building Code – Structural (Chapters 15–25, Appendices F, G, H, I, J, L, M)
International Fuel Gas Code	International Existing Building Code
International Mechanical Code	International Energy Conservation Code—Commercial
International Plumbing Code	International Energy Conservation Code—Residential – IECC—Residential – IRC—Energy (Chapter 11)
International Property Maintenance Code	International Green Construction Code (Chapter 1)
International Private Sewage Disposal Code	International Residential Code – IRC—Building (Chapters 1–10, Appendices E, F, H, J, K, L, M, O, Q, R, S, T)
International Residential Code – IRC—Mechanical (Chapters 12–23) – IRC—Plumbing (Chapters 25–33, Appendices G, I, N, P)	
International Swimming Pool and Spa Code	
International Wildland-Urban Interface Code	
International Zoning Code	
Note: Proposed changes to the ICC <i>Performance Code</i> ™ will be heard by the code development committee noted in brackets [] in the text of the ICC <i>Performance Code</i> ™.	

Code change proposals submitted for code sections that have a letter designation in front of them will be heard by the respective committee responsible for such code sections. Because different committees hold Committee Action Hearings in different years, proposals for the IPMC will be heard by committees in both the 2018 (Group A) and the 2019 (Group B) code development cycles.

For instance, every section of Chapter 1 of this code is designated as the responsibility of the Administrative Code Development Committee, which is part of the Group B portion of the hearings. This committee will hold its Committee Action Hearings in 2019 to consider code change proposals for Chapter 1 of all I-Codes except the *International Energy Conservation Code*, *International Residential Code* and *International Green Construction Code*. Therefore, any proposals received for Chapter 1 of this code will be assigned to the Administrative Code Development Committee for consideration in 2019.

It is very important that anyone submitting code change proposals understand which code development committee is responsible for the section of the code that is the subject of the code change proposal. For further information on the code development committee responsibilities, please visit the ICC website at www.iccsafe.org/scoping.

Marginal Markings

Solid vertical lines in the margins within the body of the code indicate a technical change from the requirements of the 2015 edition. Deletion indicators in the form of an arrow (➡) are provided in the margin where an entire section, paragraph, exception or table has been deleted or an item in a list of items or a table has been deleted.

Coordination of the International Codes

The coordination of technical provisions is one of the strengths of the ICC family of model codes. The codes can be used as a complete set of complementary documents, which will provide users with full integration and coordination of technical provisions. Individual codes can also be used in subsets or as stand-alone documents. To make sure that each individual code is as complete as possible, some technical provisions that are relevant to more than one subject area are duplicated in some of the model codes. This allows users maximum flexibility in their application of the I-Codes.

Italicized Terms

Words and terms defined in Chapter 2, Definitions, are italicized where they appear in code text and the Chapter 2 definition applies. Where such words and terms are not italicized, common-use definitions apply. The words and terms selected have code-specific definitions that the user should read carefully to facilitate better understanding of the code.

Adoption

The International Code Council maintains a copyright in all of its codes and standards. Maintaining copyright allows the ICC to fund its mission through sales of books, in both print and electronic formats. The ICC welcomes adoption of its codes by jurisdictions that recognize and acknowledge the ICC's copyright in the code, and further acknowledge the substantial shared value of the public/private partnership for code development between jurisdictions and the ICC.

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To facilitate adoption, several sections of this code contain blanks for fill-in information that needs to be supplied by the adopting jurisdiction as part of the adoption legislation. For this code, please see:

Section 101.1. Insert: [NAME OF JURISDICTION]

Section 103.5. Insert: [APPROPRIATE SCHEDULE]

Section 112.4. Insert: [DOLLAR AMOUNT IN TWO LOCATIONS]

Section 302.4. Insert: [HEIGHT IN INCHES]

Section 304.14. Insert: [DATES IN TWO LOCATIONS]

Section 602.3. Insert: [DATES IN TWO LOCATIONS]

Section 602.4. Insert: [DATES IN TWO LOCATIONS]

EFFECTIVE USE OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE

The *International Property Maintenance Code* (IPMC) is a model code that regulates the minimum maintenance requirements for existing buildings.

The IPMC is a maintenance document intended to establish minimum maintenance standards for basic equipment, light, ventilation, heating, sanitation and fire safety. Responsibility is fixed among owners, operators and occupants for code compliance. The IPMC provides for the regulation and safe use of existing structures in the interest of the social and economic welfare of the community.

Arrangement and Format of the 2018 IPMC

Before applying the requirements of the IPMC it is beneficial to understand its arrangement and format. The IPMC, like other codes published by ICC, is arranged and organized to follow sequential steps that generally occur during an inspection. The IPMC is divided into eight different parts:

Chapters	Subjects
1	Scope and Administration
2	Definitions
3	General Requirements
4	Light, Ventilation and Occupancy Limitations
5	Plumbing Facilities and Fixture Requirements
6	Mechanical and Electrical Requirements
7	Fire Safety Requirements
8	Referenced Standards

The following is a chapter-by-chapter synopsis of the scope and intent of the provisions of the *International Property Maintenance Code*:

Chapter 1 Scope and Administration. This chapter contains provisions for the application, enforcement and administration of subsequent requirements of the code. In addition to establishing the scope of the code, Chapter 1 identifies which buildings and structures come under its purview. Chapter 1 is largely concerned with maintaining “due process of law” in enforcing the property maintenance criteria contained in the body of the code. Only through careful observation of the administrative provisions can the building official reasonably expect to demonstrate that “equal protection under the law” has been provided.

Chapter 2 Definitions. All terms that are defined in the code are listed alphabetically in Chapter 2. While a defined term may be used in one chapter or another, the meaning provided in Chapter 2 is applicable throughout the code.

Where understanding of a term’s definition is especially key to or necessary for understanding of a particular code provision, the term is shown in *italics*. This is true only for those terms that have a meaning that is unique to the code. In other words, the generally understood meaning of a term or phrase might not be sufficient or consistent with the meaning prescribed by the code; therefore, it is essential that the code-defined meaning be known.

Guidance is provided regarding tense, gender and plurality of defined terms as well as terms not defined in this code.

Chapter 3 General Requirements. Chapter 3, “General Requirements,” is broad in scope. It includes a variety of requirements for the exterior property areas as well as the interior and exterior elements of the structure. This chapter provides requirements that are intended to maintain a minimum level of safety and sanitation for both the general public and the occupants of a structure, and to maintain a building’s structural and weather-resistance performance. Chapter 3 provides specific criteria for regulating the installation and maintenance of specific building components; maintenance requirements for vacant structures and land; requirements regulating the safety, sanitation and appearance of the interior and exterior of structures and all exterior property areas; accessory structures; vehicle storage regulations and establishes who is responsible for complying with the chapter’s provisions. This chapter also contains the requirements for swimming pools, spas and hot tubs and the requirements for protective barriers and gates in these barriers. Chapter 3 establishes the responsible parties for exterminating insects and rodents, and maintaining sanitary conditions in all types of occupancies.

Chapter 4 Light, Ventilation and Occupancy Limitations. The purposes of Chapter 4 are to set forth these requirements in the code and to establish the minimum environment for occupiable and habitable buildings, by establishing the minimum criteria for light and ventilation and identifying occupancy limitations including minimum room width and area, minimum ceiling height and restrictions to prevent overcrowding. This chapter also provides for alternative arrangements of windows and other devices to comply with the requirements for light and ventilation and prohibits certain room arrangements and occupancy uses.

Chapter 5 Plumbing Facilities and Fixture Requirements. Chapter 5 establishes the minimum criteria for the installation, maintenance and location of plumbing systems and facilities, including the water supply system, water heating appliances, sewage disposal system and related plumbing fixtures.

Sanitary and clean conditions in occupied buildings are dependent upon certain basic plumbing principles, including providing potable water to a building, providing the basic fixtures to effectively utilize that water and properly removing waste from the building. Chapter 5 establishes the minimum criteria to verify that these principles are maintained throughout the life of a building.

Chapter 6 Mechanical and Electrical Requirements. The purpose of Chapter 6 is to establish minimum performance requirements for heating, electrical and mechanical facilities and to establish minimum standards for the safety of these facilities.

This chapter establishes minimum criteria for the installation and maintenance of the following: heating and air-conditioning equipment, appliances and their supporting systems; water heating equipment, appliances and systems; cooking equipment and appliances; ventilation and exhaust equipment; gas and liquid fuel distribution piping and components; fireplaces and solid fuel-burning appliances; chimneys and vents; electrical services; lighting fixtures; electrical receptacle outlets; electrical distribution system equipment, devices and wiring; and elevators, escalators and dumb-waiters.

Chapter 7 Fire Safety Requirements. The purpose of Chapter 7 is to address those fire hazards that arise as the result of a building’s occupancy. It also provides minimum requirements for fire safety issues that are most likely to arise in older buildings.

This chapter contains requirements for means of egress in existing buildings, including path of travel, required egress width, means of egress doors and emergency escape openings.

Chapter 7 establishes the minimum requirements for fire safety facilities and fire protection systems, as these are essential fire safety systems.

Chapter 8 Referenced Standards. The code contains numerous references to standards that are used to regulate materials and methods of construction. Chapter 8 contains a comprehensive list of all standards that are referenced in the code. The standards are part of the code to the extent of the reference to the standard. Compliance with the referenced standard is necessary for compliance with this code. By providing specifically adopted standards, the construction and installation requirements necessary for compliance with the code can be readily determined. The basis for code compliance is, therefore, established and available on an equal basis to the code official, contractor, designer and owner.

Chapter 8 is organized in a manner that makes it easy to locate specific standards. It lists all of the referenced standards, alphabetically, by acronym of the promulgating agency of the standard. Each agency's standards are then listed in either alphabetical or numeric order based upon the standard identification. The list also contains the title of the standard; the edition (date) of the standard referenced; any addenda included as part of the ICC adoption; and the section or sections of this code that reference the standard.

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CHAPTER 1

SCOPE AND ADMINISTRATION

User note:

About this chapter: Chapter 1 establishes the limits of applicability of the code and describes how the code is to be applied and enforced. Chapter 1 is in two parts: Part 1—Scope and Application (Sections 101 and 102) and Part 2—Administration and Enforcement (Sections 103 – 112). Section 101 identifies which buildings and structures come under its purview and references other I-Codes as applicable.

This code is intended to be adopted as a legally enforceable document and it cannot be effective without adequate provisions for its administration and enforcement. The provisions of Chapter 1 establish the authority and duties of the code official appointed by the authority having jurisdiction and also establish the rights and privileges of the property owner and building occupants.

PART 1 — SCOPE AND APPLICATION

SECTION 101 GENERAL

[A] 101.1 Title. These regulations shall be known as the *International Property Maintenance Code* of [NAME OF JURISDICTION], hereinafter referred to as “this code.”

[A] 101.2 Scope. The provisions of this code shall apply to all existing residential and nonresidential structures and all existing *premises* and constitute minimum requirements and standards for *premises*, structures, equipment and facilities for light, *ventilation*, space, heating, sanitation, protection from the elements, a reasonable level of safety from fire and other hazards, and for a reasonable level of sanitary maintenance; the responsibility of *owners*, an owner’s authorized agent, *operators* and *occupants*; the *occupancy* of existing structures and *premises*, and for administration, enforcement and penalties.

[A] 101.3 Intent. This code shall be construed to secure its expressed intent, which is to ensure public health, safety and welfare insofar as they are affected by the continued *occupancy* and maintenance of structures and *premises*. Existing structures and *premises* that do not comply with these provisions shall be altered or repaired to provide a minimum level of health and safety as required herein.

[A] 101.4 Severability. If a section, subsection, sentence, clause or phrase of this code is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this code.

SECTION 102 APPLICABILITY

[A] 102.1 General. Where there is a conflict between a general requirement and a specific requirement, the specific requirement shall govern. Where differences occur between provisions of this code and the referenced standards, the provisions of this code shall apply. Where, in a specific case, different sections of this code specify different requirements, the most restrictive shall govern.

102.2 Maintenance. Equipment, systems, devices and safeguards required by this code or a previous regulation or code under which the structure or *premises* was constructed, altered or repaired shall be maintained in good working order. An *owner*, owner’s authorized agent, *operator* or *occupant* shall not cause any service, facility, equipment or utility that is required under this section to be removed from, shut off from or discontinued for any occupied dwelling, except for such temporary interruption as necessary while repairs or alterations are in progress. The requirements of this code are not intended to provide the basis for removal or abrogation of fire protection and safety systems and devices in existing structures. Except as otherwise specified herein, the *owner* or the *owner’s* authorized agent shall be responsible for the maintenance of buildings, structures and *premises*.

[A] 102.3 Application of other codes. Repairs, additions or alterations to a structure, or changes of *occupancy*, shall be done in accordance with the procedures and provisions of the *International Building Code*, *International Existing Building Code*, *International Energy Conservation Code*, *International Fire Code*, *International Fuel Gas Code*, *International Mechanical Code*, *International Residential Code*, *International Plumbing Code* and NFPA 70. Nothing in this code shall be construed to cancel, modify or set aside any provision of the *International Zoning Code*.

[A] 102.4 Existing remedies. The provisions in this code shall not be construed to abolish or impair existing remedies of the jurisdiction or its officers or agencies relating to the removal or demolition of any structure that is dangerous, unsafe and insanitary.

[A] 102.5 Workmanship. Repairs, maintenance work, alterations or installations that are caused directly or indirectly by the enforcement of this code shall be executed and installed in a *workmanlike* manner and installed in accordance with the manufacturer’s instructions.

[A] 102.6 Historic buildings. The provisions of this code shall not be mandatory for existing buildings or structures designated as historic buildings where such buildings or structures are judged by the *code official* to be safe and in the public interest of health, safety and welfare.

[A] 102.7 Referenced codes and standards. The codes and standards referenced in this code shall be those that are listed in Chapter 8 and considered part of the requirements of this

code to the prescribed extent of each such reference and as further regulated in Sections 102.7.1 and 102.7.2.

Exception: Where enforcement of a code provision would violate the conditions of the listing of the equipment or appliance, the conditions of the listing shall apply.

[A] 102.7.1 Conflicts. Where conflicts occur between provisions of this code and the referenced standards, the provisions of this code shall apply.

[A] 102.7.2 Provisions in referenced codes and standards. Where the extent of the reference to a referenced code or standard includes subject matter that is within the scope of this code, the provisions of this code, as applicable, shall take precedence over the provisions in the referenced code or standard.

[A] 102.8 Requirements not covered by code. Requirements necessary for the strength, stability or proper operation of an existing fixture, structure or equipment, or for the public safety, health and general welfare, not specifically covered by this code, shall be determined by the *code official*.

[A] 102.9 Application of references. References to chapter or section numbers, or to provisions not specifically identified by number, shall be construed to refer to such chapter, section or provision of this code.

[A] 102.10 Other laws. The provisions of this code shall not be deemed to nullify any provisions of local, state or federal law.

PART 2 — ADMINISTRATION AND ENFORCEMENT

SECTION 103 DEPARTMENT OF PROPERTY MAINTENANCE INSPECTION

[A] 103.1 General. The department of property maintenance inspection is hereby created and the executive official in charge thereof shall be known as the *code official*.

[A] 103.2 Appointment. The *code official* shall be appointed by the chief appointing authority of the jurisdiction.

[A] 103.3 Deputies. In accordance with the prescribed procedures of this jurisdiction and with the concurrence of the appointing authority, the *code official* shall have the authority to appoint a deputy(s). Such employees shall have powers as delegated by the *code official*.

[A] 103.4 Liability. The *code official*, member of the board of appeals or employee charged with the enforcement of this code, while acting for the jurisdiction, in good faith and without malice in the discharge of the duties required by this code or other pertinent law or ordinance, shall not thereby be rendered civilly or criminally liable personally, and is hereby relieved from all personal liability for any damage accruing to persons or property as a result of an act or by reason of an act or omission in the discharge of official duties.

[A] 103.4.1 Legal defense. Any suit or criminal complaint instituted against any officer or employee because of an act performed by that officer or employee in the lawful

discharge of duties and under the provisions of this code shall be defended by the legal representative of the jurisdiction until the final termination of the proceedings. The code official or any subordinate shall not be liable for costs in an action, suit or proceeding that is instituted in pursuance of the provisions of this code.

[A] 103.5 Fees. The fees for activities and services performed by the department in carrying out its responsibilities under this code shall be as indicated in the following schedule.

[JURISDICTION TO INSERT APPROPRIATE SCHEDULE.]

SECTION 104 DUTIES AND POWERS OF THE CODE OFFICIAL

[A] 104.1 General. The *code official* is hereby authorized and directed to enforce the provisions of this code. The *code official* shall have the authority to render interpretations of this code and to adopt policies and procedures in order to clarify the application of its provisions. Such interpretations, policies and procedures shall be in compliance with the intent and purpose of this code. Such policies and procedures shall not have the effect of waiving requirements specifically provided for in this code.

[A] 104.2 Inspections. The *code official* shall make all of the required inspections, or shall accept reports of inspection by *approved* agencies or individuals. Reports of such inspections shall be in writing and be certified by a responsible officer of such *approved* agency or by the responsible individual. The *code official* is authorized to engage such expert opinion as deemed necessary to report on unusual technical issues that arise, subject to the approval of the appointing authority.

[A] 104.3 Right of entry. Where it is necessary to make an inspection to enforce the provisions of this code, or whenever the *code official* has reasonable cause to believe that there exists in a *structure* or upon a *premises* a condition in violation of this code, the *code official* is authorized to enter the structure or *premises* at reasonable times to inspect or perform the duties imposed by this code, provided that if such *structure* or *premises* is occupied the *code official* shall present credentials to the *occupant* and request entry. If such structure or *premises* is unoccupied, the *code official* shall first make a reasonable effort to locate the *owner*, owner's authorized agent or other person having charge or control of the *structure* or *premises* and request entry. If entry is refused, the *code official* shall have recourse to the remedies provided by law to secure entry.

[A] 104.4 Identification. The *code official* shall carry proper identification when inspecting *structures* or *premises* in the performance of duties under this code.

[A] 104.5 Notices and orders. The *code official* shall issue all necessary notices or orders to ensure compliance with this code.

[A] 104.6 Department records. The *code official* shall keep official records of all business and activities of the department specified in the provisions of this code. Such records shall be retained in the official records for the period required for retention of public records.

SECTION 105 APPROVAL

[A] 105.1 Modifications. Whenever there are practical difficulties involved in carrying out the provisions of this code, the *code official* shall have the authority to grant modifications for individual cases upon application of the *owner* or *owner's* authorized agent, provided that the *code official* shall first find that special individual reason makes the strict letter of this code impractical, the modification is in compliance with the intent and purpose of this code and that such modification does not lessen health, life and fire safety requirements. The details of action granting modifications shall be recorded and entered in the department files.

[A] 105.2 Alternative materials, design and methods of construction and equipment. The provisions of this code are not intended to prevent the installation of any material or to prohibit any design or method of construction not specifically prescribed by this code, provided that any such alternative has been *approved*. An alternative material, design or method of construction shall be *approved* where the *code official* finds that the proposed design is satisfactory and complies with the intent of the provisions of this code, and that the material, method or work offered is, for the purpose intended, not less than the equivalent of that prescribed in this code in quality, strength, effectiveness, fire resistance, durability and safety. Where the alternative material, design or method of construction is not *approved*, the *code official* shall respond in writing, stating the reasons why the alternative was not *approved*.

[A] 105.3 Required testing. Whenever there is insufficient evidence of compliance with the provisions of this code or evidence that a material or method does not conform to the requirements of this code, or in order to substantiate claims for alternative materials or methods, the *code official* shall have the authority to require tests to be made as evidence of compliance without expense to the jurisdiction.

[A] 105.3.1 Test methods. Test methods shall be as specified in this code or by other recognized test standards. In the absence of recognized and accepted test methods, the *code official* shall be permitted to approve appropriate testing procedures performed by an *approved agency*.

[A] 105.3.2 Test reports. Reports of tests shall be retained by the *code official* for the period required for retention of public records.

[A] 105.4 Used material and equipment. Materials that are reused shall comply with the requirements of this code for new materials. Materials, equipment and devices shall not be reused unless such elements are in good repair or have been reconditioned and tested where necessary, placed in good and proper working condition and *approved* by the *code official*.

[A] 105.5 Approved materials and equipment. Materials, equipment and devices *approved* by the *code official* shall be constructed and installed in accordance with such approval.

[A] 105.6 Research reports. Supporting data, where necessary to assist in the approval of materials or assemblies not specifically provided for in this code, shall consist of valid research reports from *approved* sources.

SECTION 106 VIOLATIONS

[A] 106.1 Unlawful acts. It shall be unlawful for a person, firm or corporation to be in conflict with or in violation of any of the provisions of this code.

[A] 106.2 Notice of violation. The *code official* shall serve a notice of violation or order in accordance with Section 107.

[A] 106.3 Prosecution of violation. Any person failing to comply with a notice of violation or order served in accordance with Section 107 shall be deemed guilty of a misdemeanor or civil infraction as determined by the local municipality, and the violation shall be deemed a *strict liability offense*. If the notice of violation is not complied with, the *code official* shall institute the appropriate proceeding at law or in equity to restrain, correct or abate such violation, or to require the removal or termination of the unlawful *occupancy* of the structure in violation of the provisions of this code or of the order or direction made pursuant thereto. Any action taken by the authority having jurisdiction on such *premises* shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

[A] 106.4 Violation penalties. Any person who shall violate a provision of this code, or fail to comply therewith, or with any of the requirements thereof, shall be prosecuted within the limits provided by state or local laws. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

[A] 106.5 Abatement of violation. The imposition of the penalties herein prescribed shall not preclude the legal officer of the jurisdiction from instituting appropriate action to restrain, correct or abate a violation, or to prevent illegal *occupancy* of a building, structure or *premises*, or to stop an illegal act, conduct, business or utilization of the building, structure or *premises*.

SECTION 107 NOTICES AND ORDERS

107.1 Notice to person responsible. Whenever the *code official* determines that there has been a violation of this code or has grounds to believe that a violation has occurred, notice shall be given in the manner prescribed in Sections 107.2 and 107.3 to the person responsible for the violation as specified in this code. Notices for condemnation procedures shall comply with Section 108.3.

107.2 Form. Such notice prescribed in Section 107.1 shall be in accordance with all of the following:

1. Be in writing.
2. Include a description of the real estate sufficient for identification.
3. Include a statement of the violation or violations and why the notice is being issued.
4. Include a correction order allowing a reasonable time to make the repairs and improvements required to bring the *dwelling unit* or structure into compliance with the provisions of this code.

5. Inform the property *owner* or owner's authorized agent of the right to appeal.
6. Include a statement of the right to file a lien in accordance with Section 106.3.

107.3 Method of service. Such notice shall be deemed to be properly served if a copy thereof is: delivered personally, or sent by certified or first-class mail addressed to the last known address. If the notice is returned showing that the letter was not delivered, a copy thereof shall be posted in a conspicuous place in or about the structure affected by such notice.

107.4 Unauthorized tampering. Signs, tags or seals posted or affixed by the *code official* shall not be mutilated, destroyed or tampered with, or removed without authorization from the *code official*.

107.5 Penalties. Penalties for noncompliance with orders and notices shall be as set forth in Section 106.4.

107.6 Transfer of ownership. It shall be unlawful for the *owner* of any *dwelling unit* or structure who has received a compliance order or upon whom a notice of violation has been served to sell, transfer, mortgage, lease or otherwise dispose of such *dwelling unit* or structure to another until the provisions of the compliance order or notice of violation have been complied with, or until such *owner* or the owner's authorized agent shall first furnish the grantee, transferee, mortgagee or lessee a true copy of any compliance order or notice of violation issued by the *code official* and shall furnish to the *code official* a signed and notarized statement from the grantee, transferee, mortgagee or lessee, acknowledging the receipt of such compliance order or notice of violation and fully accepting the responsibility without condition for making the corrections or repairs required by such compliance order or notice of violation.

SECTION 108 UNSAFE STRUCTURES AND EQUIPMENT

108.1 General. When a structure or equipment is found by the *code official* to be unsafe, or when a structure is found unfit for human *occupancy*, or is found unlawful, such structure shall be *condemned* pursuant to the provisions of this code.

108.1.1 Unsafe structures. An unsafe structure is one that is found to be dangerous to the life, health, property or safety of the public or the *occupants* of the structure by not providing minimum safeguards to protect or warn *occupants* in the event of fire, or because such structure contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is possible.

108.1.2 Unsafe equipment. Unsafe equipment includes any boiler, heating equipment, elevator, moving stairway, electrical wiring or device, flammable liquid containers or other equipment on the *premises* or within the structure that is in such disrepair or condition that such equipment is a hazard to life, health, property or safety of the public or *occupants* of the *premises* or structure.

108.1.3 Structure unfit for human occupancy. A structure is unfit for human *occupancy* whenever the *code official* finds that such structure is unsafe, unlawful or, because of the degree to which the structure is in disrepair or lacks maintenance, is insanitary, vermin or rat infested, contains filth and contamination, or lacks *ventilation*, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the *occupants* of the structure or to the public.

108.1.4 Unlawful structure. An unlawful structure is one found in whole or in part to be occupied by more persons than permitted under this code, or was erected, altered or occupied contrary to law.

108.1.5 Dangerous structure or premises. For the purpose of this code, any structure or *premises* that has any or all of the conditions or defects described as follows shall be considered to be dangerous:

1. Any door, aisle, passageway, stairway, exit or other means of egress that does not conform to the *approved* building or fire code of the jurisdiction as related to the requirements for existing buildings.
2. The walking surface of any aisle, passageway, stairway, exit or other means of egress is so warped, worn loose, torn or otherwise unsafe as to not provide safe and adequate means of egress.
3. Any portion of a building, structure or appurtenance that has been damaged by fire, earthquake, wind, flood, *deterioration*, *neglect*, abandonment, vandalism or by any other cause to such an extent that it is likely to partially or completely collapse, or to become *detached* or dislodged.
4. Any portion of a building, or any member, appurtenance or ornamentation on the exterior thereof that is not of sufficient strength or stability, or is not so *anchored*, attached or fastened in place so as to be capable of resisting natural or artificial loads of one and one-half the original designed value.
5. The building or structure, or part of the building or structure, because of dilapidation, *deterioration*, decay, faulty construction, the removal or movement of some portion of the ground necessary for the support, or for any other reason, is likely to partially or completely collapse, or some portion of the foundation or underpinning of the building or structure is likely to fail or give way.
6. The building or structure, or any portion thereof, is clearly unsafe for its use and *occupancy*.
7. The building or structure is *neglected*, damaged, dilapidated, unsecured or abandoned so as to become an attractive nuisance to children who might play in the building or structure to their danger, becomes a harbor for vagrants, criminals or immoral persons, or enables persons to resort to the building or structure for committing a nuisance or an unlawful act.

8. Any building or structure has been constructed, exists or is maintained in violation of any specific requirement or prohibition applicable to such building or structure provided by the *approved* building or fire code of the jurisdiction, or of any law or ordinance to such an extent as to present either a substantial risk of fire, building collapse or any other threat to life and safety.
9. A building or structure, used or intended to be used for dwelling purposes, because of inadequate maintenance, dilapidation, decay, damage, faulty construction or arrangement, inadequate light, *ventilation*, mechanical or plumbing system, or otherwise, is determined by the *code official* to be unsanitary, unfit for human habitation or in such a condition that is likely to cause sickness or disease.
10. Any building or structure, because of a lack of sufficient or proper fire-resistance-rated construction, fire protection systems, electrical system, fuel connections, mechanical system, plumbing system or other cause, is determined by the *code official* to be a threat to life or health.
11. Any portion of a building remains on a site after the demolition or destruction of the building or structure or whenever any building or structure is abandoned so as to constitute such building or portion thereof as an attractive nuisance or hazard to the public.

108.2 Closing of vacant structures. If the structure is vacant and unfit for human habitation and *occupancy*, and is not in danger of structural collapse, the *code official* is authorized to post a placard of condemnation on the *premises* and order the structure closed up so as not to be an attractive nuisance. Upon failure of the *owner* or owner's authorized agent to close up the *premises* within the time specified in the order, the *code official* shall cause the *premises* to be closed and secured through any available public agency or by contract or arrangement by private persons and the cost thereof shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate and shall be collected by any other legal resource.

108.2.1 Authority to disconnect service utilities. The *code official* shall have the authority to authorize disconnection of utility service to the building, structure or system regulated by this code and the referenced codes and standards set forth in Section 102.7 in case of emergency where necessary to eliminate an immediate hazard to life or property or where such utility connection has been made without approval. The *code official* shall notify the serving utility and, whenever possible, the *owner* or owner's authorized agent and *occupant* of the building, structure or service system of the decision to disconnect prior to taking such action. If not notified prior to disconnection the *owner*, owner's authorized agent or *occupant* of the building structure or service system shall be notified in writing as soon as practical thereafter.

108.3 Notice. Whenever the *code official* has condemned a structure or equipment under the provisions of this section, notice shall be posted in a conspicuous place in or about the structure affected by such notice and served on the *owner*, owner's authorized agent or the person or persons responsible for the structure or equipment in accordance with Section 107.3. If the notice pertains to equipment, it shall be placed on the condemned equipment. The notice shall be in the form prescribed in Section 107.2.

108.4 Placarding. Upon failure of the *owner*, owner's authorized agent or person responsible to comply with the notice provisions within the time given, the *code official* shall post on the *premises* or on defective equipment a placard bearing the word "Condemned" and a statement of the penalties provided for occupying the *premises*, operating the equipment or removing the placard.

108.4.1 Placard removal. The *code official* shall remove the condemnation placard whenever the defect or defects upon which the condemnation and placarding action were based have been eliminated. Any person who defaces or removes a condemnation placard without the approval of the *code official* shall be subject to the penalties provided by this code.

108.5 Prohibited occupancy. Any occupied structure condemned and placarded by the *code official* shall be vacated as ordered by the *code official*. Any person who shall occupy a placarded *premises* or shall operate placarded equipment, and any *owner*, owner's authorized agent or person responsible for the *premises* who shall let anyone occupy a placarded *premises* or operate placarded equipment shall be liable for the penalties provided by this code.

108.6 Abatement methods. The *owner*, owner's authorized agent, *operator* or *occupant* of a building, *premises* or equipment deemed unsafe by the *code official* shall abate or cause to be abated or corrected such unsafe conditions either by repair, rehabilitation, demolition or other *approved* corrective action.

108.7 Record. The *code official* shall cause a report to be filed on an unsafe condition. The report shall state the *occupancy* of the structure and the nature of the unsafe condition.

SECTION 109 EMERGENCY MEASURES

109.1 Imminent danger. When, in the opinion of the *code official*, there is *imminent danger* of failure or collapse of a building or structure that endangers life, or when any structure or part of a structure has fallen and life is endangered by the occupation of the structure, or when there is actual or potential danger to the building *occupants* or those in the proximity of any structure because of explosives, explosive fumes or vapors or the presence of toxic fumes, gases or materials, or operation of defective or dangerous equipment, the *code official* is hereby authorized and empowered to order and require the *occupants* to vacate the *premises* forthwith. The *code official* shall cause to be posted at each entrance to such structure a notice reading as follows: "This Structure Is Unsafe and Its *Occupancy* Has Been Prohibited by the Code

Official.” It shall be unlawful for any person to enter such structure except for the purpose of securing the structure, making the required repairs, removing the hazardous condition or of demolishing the same.

109.2 Temporary safeguards. Notwithstanding other provisions of this code, whenever, in the opinion of the *code official*, there is *imminent danger* due to an unsafe condition, the *code official* shall order the necessary work to be done, including the boarding up of openings, to render such structure temporarily safe whether or not the legal procedure herein described has been instituted; and shall cause such other action to be taken as the *code official* deems necessary to meet such emergency.

109.3 Closing streets. When necessary for public safety, the *code official* shall temporarily close structures and close, or order the authority having jurisdiction to close, sidewalks, streets, *public ways* and places adjacent to unsafe structures, and prohibit the same from being utilized.

109.4 Emergency repairs. For the purposes of this section, the *code official* shall employ the necessary labor and materials to perform the required work as expeditiously as possible.

109.5 Costs of emergency repairs. Costs incurred in the performance of emergency work shall be paid by the jurisdiction. The legal counsel of the jurisdiction shall institute appropriate action against the *owner* of the *premises* or owner’s authorized agent where the unsafe structure is or was located for the recovery of such costs.

109.6 Hearing. Any person ordered to take emergency measures shall comply with such order forthwith. Any affected person shall thereafter, upon petition directed to the appeals board, be afforded a hearing as described in this code.

SECTION 110 DEMOLITION

110.1 General. The *code official* shall order the *owner* or owner’s authorized agent of any *premises* upon which is located any structure, which in the *code official*’s or owner’s authorized agent judgment after review is so deteriorated or dilapidated or has become so out of repair as to be dangerous, unsafe, insanitary or otherwise unfit for human habitation or occupancy, and such that it is unreasonable to repair the structure, to demolish and remove such structure; or if such structure is capable of being made safe by repairs, to repair and make safe and sanitary, or to board up and hold for future repair or to demolish and remove at the *owner*’s option; or where there has been a cessation of normal construction of any structure for a period of more than two years, the *code official* shall order the *owner* or owner’s authorized agent to demolish and remove such structure, or board up until future repair. Boarding the building up for future repair shall not extend beyond one year, unless *approved* by the building official.

110.2 Notices and orders. Notices and orders shall comply with Section 107.

110.3 Failure to comply. If the *owner* of a *premises* or owner’s authorized agent fails to comply with a demolition

order within the time prescribed, the *code official* shall cause the structure to be demolished and removed, either through an available public agency or by contract or arrangement with private persons, and the cost of such demolition and removal shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

110.4 Salvage materials. Where any structure has been ordered demolished and removed, the governing body or other designated officer under said contract or arrangement aforesaid shall have the right to sell the salvage and valuable materials. The net proceeds of such sale, after deducting the expenses of such demolition and removal, shall be promptly remitted with a report of such sale or transaction, including the items of expense and the amounts deducted, for the person who is entitled thereto, subject to any order of a court. If such a surplus does not remain to be turned over, the report shall so state.

SECTION 111 MEANS OF APPEAL

[A] 111.1 Application for appeal. Any person directly affected by a decision of the *code official* or a notice or order issued under this code shall have the right to appeal to the board of appeals, provided that a written application for appeal is filed within 20 days after the day the decision, notice or order was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or the requirements of this code are adequately satisfied by other means.

[A] 111.2 Membership of board. The board of appeals shall consist of not less than three members who are qualified by experience and training to pass on matters pertaining to property maintenance and who are not employees of the jurisdiction. The *code official* shall be an ex-officio member but shall not vote on any matter before the board. The board shall be appointed by the chief appointing authority, and shall serve staggered and overlapping terms.

[A] 111.2.1 Alternate members. The chief appointing authority shall appoint not less than two alternate members who shall be called by the board chairman to hear appeals during the absence or disqualification of a member. Alternate members shall possess the qualifications required for board membership.

[A] 111.2.2 Chairman. The board shall annually select one of its members to serve as chairman.

[A] 111.2.3 Disqualification of member. A member shall not hear an appeal in which that member has a personal, professional or financial interest.

[A] 111.2.4 Secretary. The chief administrative officer shall designate a qualified person to serve as secretary to the board. The secretary shall file a detailed record of all proceedings in the office of the chief administrative officer.

[A] 111.2.5 Compensation of members. Compensation of members shall be determined by law.

[A] **111.3 Notice of meeting.** The board shall meet upon notice from the chairman, within 20 days of the filing of an appeal, or at stated periodic meetings.

[A] **111.4 Open hearing.** Hearings before the board shall be open to the public. The appellant, the appellant's representative, the *code official* and any person whose interests are affected shall be given an opportunity to be heard. A quorum shall consist of not less than two-thirds of the board membership.

[A] **111.4.1 Procedure.** The board shall adopt and make available to the public through the secretary procedures under which a hearing will be conducted. The procedures shall not require compliance with strict rules of evidence, but shall mandate that only relevant information be received.

[A] **111.5 Postponed hearing.** When the full board is not present to hear an appeal, either the appellant or the appellant's representative shall have the right to request a postponement of the hearing.

[A] **111.6 Board decision.** The board shall modify or reverse the decision of the *code official* only by a concurring vote of a majority of the total number of appointed board members.

[A] **111.6.1 Records and copies.** The decision of the board shall be recorded. Copies shall be furnished to the appellant and to the *code official*.

[A] **111.6.2 Administration.** The *code official* shall take immediate action in accordance with the decision of the board.

[A] **111.7 Court review.** Any person, whether or not a previous party of the appeal, shall have the right to apply to the appropriate court for a writ of certiorari to correct errors of law. Application for review shall be made in the manner and time required by law following the filing of the decision in the office of the chief administrative officer.

[A] **111.8 Stays of enforcement.** Appeals of notice and orders (other than *Imminent Danger* notices) shall stay the enforcement of the notice and order until the appeal is heard by the appeals board.

SECTION 112 STOP WORK ORDER

[A] **112.1 Authority.** Whenever the *code official* finds any work regulated by this code being performed in a manner contrary to the provisions of this code or in a dangerous or unsafe manner, the *code official* is authorized to issue a stop work order.

[A] **112.2 Issuance.** A stop work order shall be in writing and shall be given to the *owner* of the property, to the *owner's* authorized agent, or to the person doing the work. Upon issuance of a stop work order, the cited work shall immediately cease. The stop work order shall state the reason for the order and the conditions under which the cited work is authorized to resume.

[A] **112.3 Emergencies.** Where an emergency exists, the *code official* shall not be required to give a written notice prior to stopping the work.

[A] **112.4 Failure to comply.** Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than [AMOUNT] dollars or more than [AMOUNT] dollars.

CHAPTER 2

DEFINITIONS

User note:

About this chapter: Codes, by their very nature, are technical documents. Every word, term and punctuation mark can add to or change the meaning of a technical requirement. It is necessary to maintain a consensus on the specific meaning of each term contained in the code. Chapter 2 performs this function by stating clearly what specific terms mean for the purpose of the code.

SECTION 201 GENERAL

201.1 Scope. Unless otherwise expressly stated, the following terms shall, for the purposes of this code, have the meanings shown in this chapter.

201.2 Interchangeability. Words stated in the present tense include the future; words stated in the masculine gender include the feminine and neuter; the singular number includes the plural and the plural, the singular.

201.3 Terms defined in other codes. Where terms are not defined in this code and are defined in the *International Building Code*, *International Existing Building Code*, *International Fire Code*, *International Fuel Gas Code*, *International Mechanical Code*, *International Plumbing Code*, *International Residential Code*, *International Zoning Code* or NFPA 70, such terms shall have the meanings ascribed to them as stated in those codes.

201.4 Terms not defined. Where terms are not defined through the methods authorized by this section, such terms shall have ordinarily accepted meanings such as the context implies.

201.5 Parts. Whenever the words “dwelling unit,” “dwelling,” “premises,” “building,” “rooming house,” “rooming unit,” “housekeeping unit” or “story” are stated in this code, they shall be construed as though they were followed by the words “or any part thereof.”

SECTION 202 GENERAL DEFINITIONS

ANCHORED. Secured in a manner that provides positive connection.

[A] APPROVED. Acceptable to the *code official*.

BASEMENT. That portion of a building that is partly or completely below grade.

BATHROOM. A room containing plumbing fixtures including a bathtub or shower.

BEDROOM. Any room or space used or intended to be used for sleeping purposes in either a dwelling or *sleeping unit*.

[A] CODE OFFICIAL. The official who is charged with the administration and enforcement of this code, or any duly authorized representative.

CONDEMN. To adjudge unfit for *occupancy*.

COST OF SUCH DEMOLITION OR EMERGENCY REPAIRS. The costs shall include the actual costs of the demolition or repair of the structure less revenues obtained if salvage was conducted prior to demolition or repair. Costs shall include, but not be limited to, expenses incurred or necessitated related to demolition or emergency repairs, such as asbestos survey and abatement if necessary; costs of inspectors, testing agencies or experts retained relative to the demolition or emergency repairs; costs of testing; surveys for other materials that are controlled or regulated from being dumped in a landfill; title searches; mailing(s); postings; recording; and attorney fees expended for recovering of the cost of emergency repairs or to obtain or enforce an order of demolition made by a *code official*, the governing body or board of appeals.

DETACHED. When a structural element is physically disconnected from another and that connection is necessary to provide a positive connection.

DETERIORATION. To weaken, disintegrate, corrode, rust or decay and lose effectiveness.

[A] DWELLING UNIT. A single unit providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking and sanitation.

[Z] EASEMENT. That portion of land or property reserved for present or future use by a person or agency other than the legal fee *owner(s)* of the property. The *easement* shall be permitted to be for use under, on or above said lot or lots.

EQUIPMENT SUPPORT. Those structural members or assemblies of members or manufactured elements, including braces, frames, lugs, snuggers, hangers or saddles, that transmit gravity load, lateral load and operating load between the equipment and the structure.

EXTERIOR PROPERTY. The open space on the *premises* and on adjoining property under the control of *owners* or *operators* of such *premises*.

GARBAGE. The animal or vegetable waste resulting from the handling, preparation, cooking and consumption of food.

[BE] GUARD. A building component or a system of building components located at or near the open sides of elevated walking surfaces that minimizes the possibility of a fall from the walking surface to a lower level.

[BG] HABITABLE SPACE. Space in a structure for living, sleeping, eating or cooking. *Bathrooms*, *toilet rooms*, closets,

DEFINITIONS

halls, storage or utility spaces, and similar areas are not considered *habitable spaces*.

[A] HISTORIC BUILDING. Any building or structure that is one or more of the following:

1. Listed or certified as eligible for listing, by the State Historic Preservation Officer or the Keeper of the National Register of Historic Places, in the National Register of Historic Places.
2. Designated as historic under an applicable state or local law.
3. Certified as a contributing resource within a National Register or state or locally designated historic district.

HOUSEKEEPING UNIT. A room or group of rooms forming a single *habitable space* equipped and intended to be used for living, sleeping, cooking and eating that does not contain, within such a unit, a toilet, lavatory and bathtub or shower.

IMMINENT DANGER. A condition that could cause serious or life-threatening injury or death at any time.

INFESTATION. The presence, within or contiguous to, a structure or *premises* of insects, rodents, vermin or other pests.

INOPERABLE MOTOR VEHICLE. A vehicle that cannot be driven upon the public streets for reason including but not limited to being unlicensed, wrecked, abandoned, in a state of disrepair, or incapable of being moved under its own power.

[A] LABELED. Equipment, materials or products to which have been affixed a label, seal, symbol or other identifying mark of a nationally recognized testing laboratory, *approved* agency or other organization concerned with product evaluation that maintains periodic inspection of the production of the above-labeled items and whose labeling indicates either that the equipment, material or product meets identified standards or has been tested and found suitable for a specified purpose.

LET FOR OCCUPANCY or LET. To permit, provide or offer possession or *occupancy* of a dwelling, *dwelling unit*, *rooming unit*, building, premise or structure by a person who is or is not the legal *owner* of record thereof, pursuant to a written or unwritten lease, agreement or license, or pursuant to a recorded or unrecorded agreement of contract for the sale of land.

NEGLECT. The lack of proper maintenance for a building or *structure*.

[A] OCCUPANCY. The purpose for which a building or portion thereof is utilized or occupied.

OCCUPANT. Any individual living or sleeping in a building, or having possession of a space within a building.

OPENABLE AREA. That part of a window, skylight or door which is available for unobstructed *ventilation* and which opens directly to the outdoors.

OPERATOR. Any person who has charge, care or control of a structure or *premises* that is let or offered for *occupancy*.

[A] OWNER. Any person, agent, *operator*, firm or corporation having legal or equitable interest in the property; or recorded in the official records of the state, county or municipality as holding title to the property; or otherwise having control of the property, including the guardian of the estate of

any such person, and the executor or administrator of the estate of such person if ordered to take possession of real property by a court.

[A] PERSON. An individual, corporation, partnership or any other group acting as a unit.

PEST ELIMINATION. The control and elimination of insects, rodents or other pests by eliminating their harborage places; by removing or making inaccessible materials that serve as their food or water; by other *approved pest elimination* methods.

[A] PREMISES. A lot, plot or parcel of land, *easement* or *public way*, including any structures thereon.

[A] PUBLIC WAY. Any street, alley or other parcel of land that: is open to the outside air; leads to a street; has been deeded, dedicated or otherwise permanently appropriated to the public for public use; and has a clear width and height of not less than 10 feet (3048 mm).

ROOMING HOUSE. A building arranged or occupied for lodging, with or without meals, for compensation and not occupied as a one- or two-family dwelling.

ROOMING UNIT. Any room or group of rooms forming a single habitable unit occupied or intended to be occupied for sleeping or living, but not for cooking purposes.

RUBBISH. Combustible and noncombustible waste materials, except garbage; the term shall include the residue from the burning of wood, coal, coke and other combustible materials, paper, rags, cartons, boxes, wood, excelsior, rubber, leather, tree branches, *yard* trimmings, tin cans, metals, mineral matter, glass, crockery and dust and other similar materials.

[A] SLEEPING UNIT. A room or space in which people sleep, which can also include permanent provisions for living, eating and either sanitation or kitchen facilities, but not both. Such rooms and spaces that are also part of a *dwelling unit* are not *sleeping units*.

STRICT LIABILITY OFFENSE. An offense in which the prosecution in a legal proceeding is not required to prove criminal intent as a part of its case. It is enough to prove that the defendant either did an act which was prohibited, or failed to do an act which the defendant was legally required to do.

[A] STRUCTURE. That which is built or constructed.

TENANT. A person, corporation, partnership or group, whether or not the legal *owner* of record, occupying a building or portion thereof as a unit.

TOILET ROOM. A room containing a water closet or urinal but not a bathtub or shower.

ULTIMATE DEFORMATION. The deformation at which failure occurs and that shall be deemed to occur if the sustainable load reduces to 80 percent or less of the maximum strength.

[M] VENTILATION. The natural or mechanical process of supplying conditioned or unconditioned air to, or removing such air from, any space.

WORKMANLIKE. Executed in a skilled manner; e.g., generally plumb, level, square, in line, undamaged and without marring adjacent work.

[Z] YARD. An open space on the same lot with a structure.

CHAPTER 3

GENERAL REQUIREMENTS

User note:

About this chapter: Chapter 3 is broad in scope and includes a variety of requirements for the maintenance of exterior property areas, as well as the interior and exterior elements of the structure, that are intended to maintain a minimum level of safety and sanitation for both the general public and the occupants of a structure, and to maintain a building's structural and weather-resistance performance. Specifically, Chapter 3 contains criteria for the maintenance of building components; vacant structures and land; the safety, sanitation and appearance of the interior and exterior of structures and all exterior property areas; accessory structures; extermination of insects and rodents; access barriers to swimming pools, spas and hot tubs; vehicle storage and owner/occupant responsibilities.

SECTION 301 GENERAL

301.1 Scope. The provisions of this chapter shall govern the minimum conditions and the responsibilities of persons for maintenance of structures, equipment and *exterior property*.

301.2 Responsibility. The *owner* of the *premises* shall maintain the structures and *exterior property* in compliance with these requirements, except as otherwise provided for in this code. A person shall not occupy as owner-occupant or permit another person to occupy *premises* that are not in a sanitary and safe condition and that do not comply with the requirements of this chapter. *Occupants* of a *dwelling unit*, *rooming unit* or *housekeeping unit* are responsible for keeping in a clean, sanitary and safe condition that part of the *dwelling unit*, *rooming unit*, *housekeeping unit* or *premises* they occupy and control.

301.3 Vacant structures and land. Vacant structures and *premises* thereof or vacant land shall be maintained in a clean, safe, secure and sanitary condition as provided herein so as not to cause a blighting problem or adversely affect the public health or safety.

SECTION 302 EXTERIOR PROPERTY AREAS

302.1 Sanitation. *Exterior property* and *premises* shall be maintained in a clean, safe and sanitary condition. The *occupant* shall keep that part of the *exterior property* that such *occupant* occupies or controls in a clean and sanitary condition.

302.2 Grading and drainage. *Premises* shall be graded and maintained to prevent the erosion of soil and to prevent the accumulation of stagnant water thereon, or within any structure located thereon.

Exception: *Approved* retention areas and reservoirs.

302.3 Sidewalks and driveways. Sidewalks, walkways, stairs, driveways, parking spaces and similar areas shall be kept in a proper state of repair, and maintained free from hazardous conditions.

302.4 Weeds. *Premises* and *exterior property* shall be maintained free from weeds or plant growth in excess of [JURIS-

DICTION TO INSERT HEIGHT IN INCHES]. Noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens.

Upon failure of the *owner* or agent having charge of a property to cut and destroy weeds after service of a notice of violation, they shall be subject to prosecution in accordance with Section 106.3 and as prescribed by the authority having jurisdiction. Upon failure to comply with the notice of violation, any duly authorized employee of the jurisdiction or contractor hired by the jurisdiction shall be authorized to enter upon the property in violation and cut and destroy the weeds growing thereon, and the costs of such removal shall be paid by the *owner* or agent responsible for the property.

302.5 Rodent harborage. Structures and *exterior property* shall be kept free from rodent harborage and *infestation*. Where rodents are found, they shall be promptly exterminated by *approved* processes that will not be injurious to human health. After pest elimination, proper precautions shall be taken to eliminate rodent harborage and prevent reinfestation.

302.6 Exhaust vents. Pipes, ducts, conductors, fans or blowers shall not discharge gases, steam, vapor, hot air, grease, smoke, odors or other gaseous or particulate wastes directly on abutting or adjacent public or private property or that of another *tenant*.

302.7 Accessory structures. Accessory structures, including *detached* garages, fences and walls, shall be maintained structurally sound and in good repair.

302.8 Motor vehicles. Except as provided for in other regulations, inoperative or unlicensed motor vehicles shall not be parked, kept or stored on any *premises*, and vehicles shall not at any time be in a state of major disassembly, disrepair, or in the process of being stripped or dismantled. Painting of vehicles is prohibited unless conducted inside an *approved* spray booth.

Exception: A vehicle of any type is permitted to undergo major overhaul, including body work, provided that such work is performed inside a structure or similarly enclosed area designed and *approved* for such purposes.

GENERAL REQUIREMENTS

302.9 Defacement of property. A person shall not willfully or wantonly damage, mutilate or deface any exterior surface of any structure or building on any private or public property by placing thereon any marking, carving or graffiti.

It shall be the responsibility of the *owner* to restore said surface to an *approved* state of maintenance and repair.

SECTION 303 SWIMMING POOLS, SPAS AND HOT TUBS

303.1 Swimming pools. Swimming pools shall be maintained in a clean and sanitary condition, and in good repair.

303.2 Enclosures. Private swimming pools, hot tubs and spas, containing water more than 24 inches (610 mm) in depth shall be completely surrounded by a fence or barrier not less than 48 inches (1219 mm) in height above the finished ground level measured on the side of the barrier away from the pool. Gates and doors in such barriers shall be self-closing and self-latching. Where the self-latching device is less than 54 inches (1372 mm) above the bottom of the gate, the release mechanism shall be located on the pool side of the gate. Self-closing and self-latching gates shall be maintained such that the gate will positively close and latch when released from an open position of 6 inches (152 mm) from the gatepost. An existing pool enclosure shall not be removed, replaced or changed in a manner that reduces its effectiveness as a safety barrier.

Exception: Spas or hot tubs with a safety cover that complies with ASTM F1346 shall be exempt from the provisions of this section.

SECTION 304 EXTERIOR STRUCTURE

304.1 General. The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare.

304.1.1 Unsafe conditions. The following conditions shall be determined as unsafe and shall be repaired or replaced to comply with the *International Building Code* or the *International Existing Building Code* as required for existing buildings:

1. The nominal strength of any structural member is exceeded by nominal loads, the load effects or the required strength.
2. The *anchorage* of the floor or roof to walls or columns, and of walls and columns to foundations is not capable of resisting all nominal loads or load effects.
3. Structures or components thereof that have reached their limit state.
4. Siding and masonry joints including joints between the building envelope and the perimeter of windows, doors and skylights are not maintained, weather resistant or water tight.

5. Structural members that have evidence of *deterioration* or that are not capable of safely supporting all nominal loads and load effects.
6. Foundation systems that are not firmly supported by footings, are not plumb and free from open cracks and breaks, are not properly *anchored* or are not capable of supporting all nominal loads and resisting all load effects.
7. Exterior walls that are not *anchored* to supporting and supported elements or are not plumb and free of holes, cracks or breaks and loose or rotting materials, are not properly *anchored* or are not capable of supporting all nominal loads and resisting all load effects.
8. Roofing or roofing components that have defects that admit rain, roof surfaces with inadequate drainage, or any portion of the roof framing that is not in good repair with signs of *deterioration*, fatigue or without proper anchorage and incapable of supporting all nominal loads and resisting all load effects.
9. Flooring and flooring components with defects that affect serviceability or flooring components that show signs of *deterioration* or fatigue, are not properly *anchored* or are incapable of supporting all nominal loads and resisting all load effects.
10. Veneer, cornices, belt courses, corbels, trim, wall facings and similar decorative features not properly anchored or that are anchored with connections not capable of supporting all nominal loads and resisting all load effects.
11. Overhang extensions or projections including, but not limited to, trash chutes, canopies, marquees, signs, awnings, fire escapes, standpipes and exhaust ducts not properly *anchored* or that are *anchored* with connections not capable of supporting all nominal loads and resisting all load effects.
12. Exterior stairs, decks, porches, balconies and all similar appurtenances attached thereto, including guards and handrails, are not structurally sound, not properly *anchored* or that are *anchored* with connections not capable of supporting all nominal loads and resisting all load effects.
13. Chimneys, cooling towers, smokestacks and similar appurtenances not structurally sound or not properly *anchored*, or that are anchored with connections not capable of supporting all nominal loads and resisting all load effects.

Exceptions:

1. Where substantiated otherwise by an *approved* method.
2. Demolition of unsafe conditions shall be permitted where *approved* by the *code official*.

304.2 Protective treatment. Exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences, shall be maintained in good condition. Exterior wood surfaces, other than

decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. Siding and masonry joints, as well as those between the building envelope and the perimeter of windows, doors and skylights, shall be maintained weather resistant and water tight. Metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion, and surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement.

[F] 304.3 Premises identification. Buildings shall have *approved* address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Numbers shall be not less than 4 inches (102 mm) in height with a minimum stroke width of 0.5 inch (12.7 mm).

304.4 Structural members. Structural members shall be maintained free from *deterioration*, and shall be capable of safely supporting the imposed dead and live loads.

304.5 Foundation walls. Foundation walls shall be maintained plumb and free from open cracks and breaks and shall be kept in such condition so as to prevent the entry of rodents and other pests.

304.6 Exterior walls. Exterior walls shall be free from holes, breaks, and loose or rotting materials; and maintained weatherproof and properly surface coated where required to prevent *deterioration*.

304.7 Roofs and drainage. The roof and flashing shall be sound, tight and not have defects that admit rain. Roof drainage shall be adequate to prevent dampness or *deterioration* in the walls or interior portion of the structure. Roof drains, gutters and downspouts shall be maintained in good repair and free from obstructions. Roof water shall not be discharged in a manner that creates a public nuisance.

304.8 Decorative features. Cornices, belt courses, corbels, terra cotta trim, wall facings and similar decorative features shall be maintained in good repair with proper anchorage and in a safe condition.

304.9 Overhang extensions. Overhang extensions including, but not limited to, canopies, marquees, signs, metal awnings, fire escapes, standpipes and exhaust ducts shall be maintained in good repair and be properly *anchored* so as to be kept in a sound condition. Where required, all exposed surfaces of metal or wood shall be protected from the elements and against decay or rust by periodic application of weather-coating materials, such as paint or similar surface treatment.

304.10 Stairways, decks, porches and balconies. Every exterior stairway, deck, porch and balcony, and all appurtenances attached thereto, shall be maintained structurally sound, in good repair, with proper anchorage and capable of supporting the imposed loads.

304.11 Chimneys and towers. Chimneys, cooling towers, smoke stacks, and similar appurtenances shall be maintained structurally safe and sound, and in good repair. Exposed sur-

faces of metal or wood shall be protected from the elements and against decay or rust by periodic application of weather-coating materials, such as paint or similar surface treatment.

304.12 Handrails and guards. Every handrail and *guard* shall be firmly fastened and capable of supporting normally imposed loads and shall be maintained in good condition.

304.13 Window, skylight and door frames. Every window, skylight, door and frame shall be kept in sound condition, good repair and weather tight.

304.13.1 Glazing. Glazing materials shall be maintained free from cracks and holes.

304.13.2 Openable windows. Every window, other than a fixed window, shall be easily openable and capable of being held in position by window hardware.

304.14 Insect screens. During the period from [DATE] to [DATE], every door, window and other outside opening required for *ventilation* of habitable rooms, food preparation areas, food service areas or any areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged or stored shall be supplied with *approved* tightly fitting screens of minimum 16 mesh per inch (16 mesh per 25 mm), and every screen door used for insect control shall have a self-closing device in good working condition.

Exception: Screens shall not be required where other *approved* means, such as air curtains or insect repellent fans, are employed.

304.15 Doors. Exterior doors, door assemblies, operator systems if provided, and hardware shall be maintained in good condition. Locks at all entrances to dwelling units and sleeping units shall tightly secure the door. Locks on means of egress doors shall be in accordance with Section 702.3.

304.16 Basement hatchways. Every *basement* hatchway shall be maintained to prevent the entrance of rodents, rain and surface drainage water.

304.17 Guards for basement windows. Every *basement* window that is openable shall be supplied with rodent shields, storm windows or other *approved* protection against the entry of rodents.

304.18 Building security. Doors, windows or hatchways for *dwelling units*, room units or *housekeeping units* shall be provided with devices designed to provide security for the *occupants* and property within.

304.18.1 Doors. Doors providing access to a *dwelling unit*, *rooming unit* or *housekeeping unit* that is rented, leased or let shall be equipped with a deadbolt lock designed to be readily openable from the side from which egress is to be made without the need for keys, special knowledge or effort and shall have a minimum lock throw of 1 inch (25 mm). Such deadbolt locks shall be installed according to the manufacturer's specifications and maintained in good working order. For the purpose of this section, a sliding bolt shall not be considered an acceptable deadbolt lock.

304.18.2 Windows. Operable windows located in whole or in part within 6 feet (1828 mm) above ground level or a

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walking surface below that provide access to a *dwelling unit*, *rooming unit* or *housekeeping unit* that is rented, leased or let shall be equipped with a window sash locking device.

304.18.3 Basement hatchways. *Basement* hatchways that provide access to a *dwelling unit*, *rooming unit* or *housekeeping unit* that is rented, leased or let shall be equipped with devices that secure the units from unauthorized entry.

304.19 Gates. Exterior gates, gate assemblies, operator systems if provided, and hardware shall be maintained in good condition. Latches at all entrances shall tightly secure the gates.

SECTION 305 INTERIOR STRUCTURE

305.1 General. The interior of a structure and equipment therein shall be maintained in good repair, structurally sound and in a sanitary condition. *Occupants* shall keep that part of the structure that they occupy or control in a clean and sanitary condition. Every *owner* of a structure containing a *rooming house*, *housekeeping units*, a hotel, a dormitory, two or more *dwelling units* or two or more nonresidential occupancies, shall maintain, in a clean and sanitary condition, the shared or public areas of the structure and *exterior property*.

305.1.1 Unsafe conditions. The following conditions shall be determined as unsafe and shall be repaired or replaced to comply with the *International Building Code* or the *International Existing Building Code* as required for existing buildings:

1. The nominal strength of any structural member is exceeded by nominal loads, the load effects or the required strength.
2. The anchorage of the floor or roof to walls or columns, and of walls and columns to foundations is not capable of resisting all nominal loads or load effects.
3. Structures or components thereof that have reached their limit state.
4. Structural members are incapable of supporting nominal loads and load effects.
5. Stairs, landings, balconies and all similar walking surfaces, including *guards* and handrails, are not structurally sound, not properly *anchored* or are *anchored* with connections not capable of supporting all nominal loads and resisting all load effects.
6. Foundation systems that are not firmly supported by footings are not plumb and free from open cracks and breaks, are not properly *anchored* or are not capable of supporting all nominal loads and resisting all load effects.

Exceptions:

1. Where substantiated otherwise by an *approved* method.
2. Demolition of unsafe conditions shall be permitted where *approved* by the *code official*.

305.2 Structural members. Structural members shall be maintained structurally sound, and be capable of supporting the imposed loads.

305.3 Interior surfaces. Interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Cracked or loose plaster, decayed wood and other defective surface conditions shall be corrected.

305.4 Stairs and walking surfaces. Every stair, ramp, landing, balcony, porch, deck or other walking surface shall be maintained in sound condition and good repair.

305.5 Handrails and guards. Every handrail and *guard* shall be firmly fastened and capable of supporting normally imposed loads and shall be maintained in good condition.

305.6 Interior doors. Every interior door shall fit reasonably well within its frame and shall be capable of being opened and closed by being properly and securely attached to jambs, headers or tracks as intended by the manufacturer of the attachment hardware.

SECTION 306 COMPONENT SERVICEABILITY

306.1 General. The components of a structure and equipment therein shall be maintained in good repair, structurally sound and in a sanitary condition.

306.1.1 Unsafe conditions. Where any of the following conditions cause the component or system to be beyond its limit state, the component or system shall be determined as unsafe and shall be repaired or replaced to comply with the *International Building Code* or the *International Existing Building Code* as required for existing buildings:

1. Soils that have been subjected to any of the following conditions:
 - 1.1. Collapse of footing or foundation system.
 - 1.2. Damage to footing, foundation, concrete or other structural element due to soil expansion.
 - 1.3. Adverse effects to the design strength of footing, foundation, concrete or other structural element due to a chemical reaction from the soil.
 - 1.4. Inadequate soil as determined by a geotechnical investigation.
 - 1.5. Where the allowable bearing capacity of the soil is in doubt.
 - 1.6. Adverse effects to the footing, foundation, concrete or other structural element due to the ground water table.
2. Concrete that has been subjected to any of the following conditions:
 - 2.1. *Deterioration*.
 - 2.2. *Ultimate deformation*.
 - 2.3. Fractures.

- 2.4. Fissures.
- 2.5. Spalling.
- 2.6. Exposed reinforcement.
- 2.7. *Detached*, dislodged or failing connections.
- 3. Aluminum that has been subjected to any of the following conditions:
 - 3.1. *Deterioration*.
 - 3.2. Corrosion.
 - 3.3. Elastic deformation.
 - 3.4. *Ultimate deformation*.
 - 3.5. Stress or strain cracks.
 - 3.6. Joint fatigue.
 - 3.7. *Detached*, dislodged or failing connections.
- 4. Masonry that has been subjected to any of the following conditions:
 - 4.1. *Deterioration*.
 - 4.2. *Ultimate deformation*.
 - 4.3. Fractures in masonry or mortar joints.
 - 4.4. Fissures in masonry or mortar joints.
 - 4.5. Spalling.
 - 4.6. Exposed reinforcement.
 - 4.7. *Detached*, dislodged or failing connections.
- 5. Steel that has been subjected to any of the following conditions:
 - 5.1. *Deterioration*.
 - 5.2. Elastic deformation.
 - 5.3. *Ultimate deformation*.
 - 5.4. Metal fatigue.
 - 5.5. *Detached*, dislodged or failing connections.
- 6. Wood that has been subjected to any of the following conditions:
 - 6.1. *Ultimate deformation*.
 - 6.2. *Deterioration*.
 - 6.3. Damage from insects, rodents and other vermin.
 - 6.4. Fire damage beyond charring.
 - 6.5. Significant splits and checks.
 - 6.6. Horizontal shear cracks.
 - 6.7. Vertical shear cracks.
 - 6.8. Inadequate support.
 - 6.9. *Detached*, dislodged or failing connections.
 - 6.10. Excessive cutting and notching.

Exceptions:

- 1. Where substantiated otherwise by an *approved* method.
- 2. Demolition of unsafe conditions shall be permitted where *approved* by the *code official*.

SECTION 307 HANDRAILS AND GUARDRAILS

307.1 General. Every exterior and interior flight of stairs having more than four risers shall have a handrail on one side of the stair and every open portion of a stair, landing, balcony, porch, deck, ramp or other walking surface that is more than 30 inches (762 mm) above the floor or grade below shall have *guards*. Handrails shall be not less than 30 inches (762 mm) in height or more than 42 inches (1067 mm) in height measured vertically above the nosing of the tread or above the finished floor of the landing or walking surfaces. *Guards* shall be not less than 30 inches (762 mm) in height above the floor of the landing, balcony, porch, deck, or ramp or other walking surface.

Exception: *Guards* shall not be required where exempted by the adopted building code.

SECTION 308 RUBBISH AND GARBAGE

308.1 Accumulation of rubbish or garbage. *Exterior property* and *premises*, and the interior of every structure, shall be free from any accumulation of *rubbish* or garbage.

308.2 Disposal of rubbish. Every *occupant* of a structure shall dispose of all *rubbish* in a clean and sanitary manner by placing such *rubbish* in *approved* containers.

308.2.1 Rubbish storage facilities. The *owner* of every occupied *premises* shall supply *approved* covered containers for *rubbish*, and the *owner* of the *premises* shall be responsible for the removal of *rubbish*.

308.2.2 Refrigerators. Refrigerators and similar equipment not in operation shall not be discarded, abandoned or stored on *premises* without first removing the doors.

308.3 Disposal of garbage. Every *occupant* of a structure shall dispose of garbage in a clean and sanitary manner by placing such garbage in an *approved* garbage disposal facility or *approved* garbage containers.

308.3.1 Garbage facilities. The *owner* of every dwelling shall supply one of the following: an *approved* mechanical food waste grinder in each *dwelling unit*; an *approved* incinerator unit in the structure available to the *occupants* in each *dwelling unit*; or an *approved* leakproof, covered, outside garbage container.

308.3.2 Containers. The *operator* of every establishment producing garbage shall provide, and at all times cause to be utilized, *approved* leakproof containers provided with close-fitting covers for the storage of such materials until removed from the *premises* for disposal.

SECTION 309 PEST ELIMINATION

309.1 Infestation. Structures shall be kept free from insect and rodent *infestation*. Structures in which insects or rodents are found shall be promptly exterminated by *approved* processes that will not be injurious to human health. After pest

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elimination, proper precautions shall be taken to prevent reinfestation.

309.2 Owner. The *owner* of any structure shall be responsible for pest elimination within the structure prior to renting or leasing the structure.

309.3 Single occupant. The *occupant* of a one-family dwelling or of a single-tenant nonresidential structure shall be responsible for pest elimination on the *premises*.

309.4 Multiple occupancy. The *owner* of a structure containing two or more *dwelling units*, a multiple *occupancy*, a *rooming house* or a nonresidential structure shall be responsible for pest elimination in the public or shared areas of the structure and *exterior property*. If *infestation* is caused by failure of an *occupant* to prevent such *infestation* in the area occupied, the *occupant* and *owner* shall be responsible for pest elimination.

309.5 Occupant. The *occupant* of any structure shall be responsible for the continued rodent and pest-free condition of the structure.

Exception: Where the *infestations* are caused by defects in the structure, the *owner* shall be responsible for pest elimination.

CHAPTER 4

LIGHT, VENTILATION AND OCCUPANCY LIMITATIONS

User note:

About this chapter: Chapter 4 sets forth requirements to establish the minimum environment for occupiable and habitable buildings by establishing the minimum criteria for light and ventilation and identifying occupancy limitations including minimum room width and area, minimum ceiling height and restrictions to prevent overcrowding.

SECTION 401 GENERAL

401.1 Scope. The provisions of this chapter shall govern the minimum conditions and standards for light, ventilation and space for occupying a structure.

401.2 Responsibility. The *owner* of the structure shall provide and maintain light, ventilation and space conditions in compliance with these requirements. A person shall not occupy as *owner-occupant*, or permit another person to occupy, any *premises* that do not comply with the requirements of this chapter.

401.3 Alternative devices. In lieu of the means for natural light and ventilation herein prescribed, artificial light or mechanical ventilation complying with the *International Building Code* shall be permitted.

SECTION 402 LIGHT

402.1 Habitable spaces. Every *habitable space* shall have not less than one window of *approved* size facing directly to the outdoors or to a court. The minimum total glazed area for every *habitable space* shall be 8 percent of the floor area of such room. Wherever walls or other portions of a structure face a window of any room and such obstructions are located less than 3 feet (914 mm) from the window and extend to a level above that of the ceiling of the room, such window shall not be deemed to face directly to the outdoors nor to a court and shall not be included as contributing to the required minimum total window area for the room.

Exception: Where natural light for rooms or spaces without exterior glazing areas is provided through an adjoining room, the unobstructed opening to the adjoining room shall be not less than 8 percent of the floor area of the interior room or space, or not less than 25 square feet (2.33 m²), whichever is greater. The exterior glazing area shall be based on the total floor area being served.

402.2 Common halls and stairways. Every common hall and stairway in residential occupancies, other than in one- and two-family dwellings, shall be lighted at all times with not less than a 60-watt standard incandescent light bulb for each 200 square feet (19 m²) of floor area or equivalent illumination, provided that the spacing between lights shall not be greater than 30 feet (9144 mm). In other than residential occupancies, interior and exterior means of egress, stairways

shall be illuminated at all times the building space served by the means of egress is occupied with not less than 1 footcandle (11 lux) at floors, landings and treads.

402.3 Other spaces. Other spaces shall be provided with natural or artificial light sufficient to permit the maintenance of sanitary conditions, and the safe *occupancy* of the space and utilization of the appliances, equipment and fixtures.

SECTION 403 VENTILATION

403.1 Habitable spaces. Every *habitable space* shall have not less than one openable window. The total openable area of the window in every room shall be equal to not less than 45 percent of the minimum glazed area required in Section 402.1.

Exception: Where rooms and spaces without openings to the outdoors are ventilated through an adjoining room, the unobstructed opening to the adjoining room shall be not less than 8 percent of the floor area of the interior room or space, but not less than 25 square feet (2.33 m²). The *ventilation* openings to the outdoors shall be based on a total floor area being ventilated.

403.2 Bathrooms and toilet rooms. Every *bathroom* and *toilet room* shall comply with the *ventilation* requirements for *habitable spaces* as required by Section 403.1, except that a window shall not be required in such spaces equipped with a mechanical *ventilation* system. Air exhausted by a mechanical *ventilation* system from a *bathroom* or *toilet room* shall discharge to the outdoors and shall not be recirculated.

403.3 Cooking facilities. Unless *approved* through the certificate of *occupancy*, cooking shall not be permitted in any *rooming unit* or dormitory unit, and a cooking facility or appliance shall not be permitted to be present in the *rooming unit* or dormitory unit.

Exceptions:

1. Where specifically *approved* in writing by the *code official*.
2. Devices such as coffee pots and microwave ovens shall not be considered cooking appliances.

403.4 Process ventilation. Where injurious, toxic, irritating or noxious fumes, gases, dusts or mists are generated, a local exhaust *ventilation* system shall be provided to remove the contaminating agent at the source. Air shall be exhausted to the exterior and not be recirculated to any space.

403.5 Clothes dryer exhaust. Clothes dryer exhaust systems shall be independent of all other systems and shall be exhausted outside the structure in accordance with the manufacturer's instructions.

Exception: Listed and labeled condensing (ductless) clothes dryers.

SECTION 404 OCCUPANCY LIMITATIONS

404.1 Privacy. *Dwelling units*, hotel units, *housekeeping units*, *rooming units* and dormitory units shall be arranged to provide privacy and be separate from other adjoining spaces.

404.2 Minimum room widths. A habitable room, other than a kitchen, shall be not less than 7 feet (2134 mm) in any plan dimension. Kitchens shall have a minimum clear passageway of 3 feet (914 mm) between counterfronts and appliances or counterfronts and walls.

404.3 Minimum ceiling heights. *Habitable spaces*, hallways, corridors, laundry areas, *bathrooms*, *toilet rooms* and habitable *basement* areas shall have a minimum clear ceiling height of 7 feet (2134 mm).

Exceptions:

1. In one- and two-family dwellings, beams or girders spaced not less than 4 feet (1219 mm) on center and projecting not greater than 6 inches (152 mm) below the required ceiling height.
2. *Basement* rooms in one- and two-family dwellings occupied exclusively for laundry, study or recreation purposes, having a minimum ceiling height of 6 feet 8 inches (2033 mm) with a minimum clear height of 6 feet 4 inches (1932 mm) under beams, girders, ducts and similar obstructions.
3. Rooms occupied exclusively for sleeping, study or similar purposes and having a sloped ceiling over all or part of the room, with a minimum clear ceiling height of 7 feet (2134 mm) over not less than one-third of the required minimum floor area. In calculating the floor area of such rooms, only those portions of the floor area with a minimum clear ceiling height of 5 feet (1524 mm) shall be included.

404.4 Bedroom and living room requirements. Every *bedroom* and living room shall comply with the requirements of Sections 404.4.1 through 404.4.5.

404.4.1 Room area. Every living room shall contain not less than 120 square feet (11.2 m²) and every bedroom shall contain not less than 70 square feet (6.5 m²) and every bedroom occupied by more than one person shall contain not less than 50 square feet (4.6 m²) of floor area for each occupant thereof.

404.4.2 Access from bedrooms. *Bedrooms* shall not constitute the only means of access to other *bedrooms* or *habitable spaces* and shall not serve as the only means of egress from other *habitable spaces*.

Exception: Units that contain fewer than two *bedrooms*.

404.4.3 Water closet accessibility. Every *bedroom* shall have access to not less than one water closet and one lavatory without passing through another *bedroom*. Every *bedroom* in a *dwelling unit* shall have access to not less than one water closet and lavatory located in the same story as the *bedroom* or an adjacent story.

404.4.4 Prohibited occupancy. Kitchens and nonhabitable spaces shall not be used for sleeping purposes.

404.4.5 Other requirements. *Bedrooms* shall comply with the applicable provisions of this code including, but not limited to, the light, *ventilation*, room area, ceiling height and room width requirements of this chapter; the plumbing facilities and water-heating facilities requirements of Chapter 5; the heating facilities and electrical receptacle requirements of Chapter 6; and the smoke detector and emergency escape requirements of Chapter 7.

404.5 Overcrowding. *Dwelling units* shall not be occupied by more occupants than permitted by the minimum area requirements of Table 404.5.

TABLE 404.5
MINIMUM AREA REQUIREMENTS

SPACE	MINIMUM AREA IN SQUARE FEET		
	1-2 occupants	3-5 occupants	6 or more occupants
Living room ^{a, b}	120	120	150
Dining room ^{a, b}	No requirement	80	100
Bedrooms	Shall comply with Section 404.4.1		

For SI: 1 square foot = 0.0929 m².

- a. See Section 404.5.2 for combined living room/dining room spaces.
- b. See Section 404.5.1 for limitations on determining the minimum occupancy area for sleeping purposes.

404.5.1 Sleeping area. The minimum occupancy area required by Table 404.5 shall not be included as a sleeping area in determining the minimum occupancy area for sleeping purposes. Sleeping areas shall comply with Section 404.4.

404.5.2 Combined spaces. Combined living room and dining room spaces shall comply with the requirements of Table 404.5 if the total area is equal to that required for separate rooms and if the space is located so as to function as a combination living room/dining room.

404.6 Efficiency unit. Nothing in this section shall prohibit an efficiency living unit from meeting the following requirements:

1. A unit occupied by not more than one occupant shall have a minimum clear floor area of 120 square feet (11.2 m²). A unit occupied by not more than two *occupants* shall have a minimum clear floor area of 220 square feet (20.4 m²). A unit occupied by three *occupants* shall have a minimum clear floor area of 320 square feet (29.7 m²). These required areas shall be exclusive of the areas required by Items 2 and 3.
2. The unit shall be provided with a kitchen sink, cooking appliance and refrigeration facilities, each having a minimum clear working space of 30 inches (762 mm)

in front. Light and *ventilation* conforming to this code shall be provided.

3. The unit shall be provided with a separate *bathroom* containing a water closet, lavatory and bathtub or shower.
4. The maximum number of *occupants* shall be three.

404.7 Food preparation. Spaces to be occupied for food preparation purposes shall contain suitable space and equipment to store, prepare and serve foods in a sanitary manner. There shall be adequate facilities and services for the sanitary disposal of food wastes and refuse, including facilities for temporary storage.

CHAPTER 5

PLUMBING FACILITIES AND FIXTURE REQUIREMENTS

User note:

About this chapter: Chapter 5 establishes minimum sanitary and clean conditions in occupied buildings by containing requirements for the installation, maintenance and location of plumbing systems and facilities, including the water supply system, water heating appliances, sewage disposal systems and related plumbing fixtures. Chapter 5 includes requirements for providing potable water to a building and the basic fixtures to effectively utilize and dispose of that water.

SECTION 501 GENERAL

501.1 Scope. The provisions of this chapter shall govern the minimum plumbing systems, facilities and plumbing fixtures to be provided.

501.2 Responsibility. The *owner* of the structure shall provide and maintain such plumbing facilities and plumbing fixtures in compliance with these requirements. A person shall not occupy as *owner-occupant* or permit another person to occupy any structure or *premises* that does not comply with the requirements of this chapter.

SECTION 502 REQUIRED FACILITIES

[P] 502.1 Dwelling units. Every *dwelling unit* shall contain its own bathtub or shower, lavatory, water closet and kitchen sink that shall be maintained in a sanitary, safe working condition. The lavatory shall be placed in the same room as the water closet or located in close proximity to the door leading directly into the room in which such water closet is located. A kitchen sink shall not be used as a substitute for the required lavatory.

[P] 502.2 Rooming houses. Not less than one water closet, lavatory and bathtub or shower shall be supplied for each four *rooming units*.

[P] 502.3 Hotels. Where private water closets, lavatories and baths are not provided, one water closet, one lavatory and one bathtub or shower having access from a public hallway shall be provided for each 10 *occupants*.

[P] 502.4 Employees' facilities. Not less than one water closet, one lavatory and one drinking facility shall be available to employees.

[P] 502.4.1 Drinking facilities. Drinking facilities shall be a drinking fountain, water cooler, bottled water cooler or disposable cups next to a sink or water dispenser. Drinking facilities shall not be located in *toilet rooms* or *bathrooms*.

[P] 502.5 Public toilet facilities. Public toilet facilities shall be maintained in a safe, sanitary and working condition in accordance with the *International Plumbing Code*. Except for periodic maintenance or cleaning, public access and use shall

be provided to the toilet facilities at all times during *occupancy* of the *premises*.

SECTION 503 TOILET ROOMS

[P] 503.1 Privacy. *Toilet rooms* and *bathrooms* shall provide privacy and shall not constitute the only passageway to a hall or other space, or to the exterior. A door and interior locking device shall be provided for all common or shared *bathrooms* and *toilet rooms* in a multiple dwelling.

[P] 503.2 Location. *Toilet rooms* and *bathrooms* serving hotel units, *rooming units* or dormitory units or *housekeeping units*, shall have access by traversing not more than one flight of stairs and shall have access from a common hall or passageway.

[P] 503.3 Location of employee toilet facilities. Toilet facilities shall have access from within the employees' working area. The required toilet facilities shall be located not more than one story above or below the employees' working area and the path of travel to such facilities shall not exceed a distance of 500 feet (152 m). Employee facilities shall either be separate facilities or combined employee and public facilities.

Exception: Facilities that are required for employees in storage structures or kiosks, which are located in adjacent structures under the same ownership, lease or control, shall not exceed a travel distance of 500 feet (152 m) from the employees' regular working area to the facilities.

[P] 503.4 Floor surface. In other than *dwelling units*, every *toilet room* floor shall be maintained to be a smooth, hard, nonabsorbent surface to permit such floor to be easily kept in a clean and sanitary condition.

SECTION 504 PLUMBING SYSTEMS AND FIXTURES

[P] 504.1 General. Plumbing fixtures shall be properly installed and maintained in working order, and shall be kept free from obstructions, leaks and defects and be capable of performing the function for which such plumbing fixtures are designed. Plumbing fixtures shall be maintained in a safe, sanitary and functional condition.

[P] 504.2 Fixture clearances. Plumbing fixtures shall have adequate clearances for usage and cleaning.

[P] **504.3 Plumbing system hazards.** Where it is found that a plumbing system in a structure constitutes a hazard to the *occupants* or the structure by reason of inadequate service, inadequate venting, cross connection, backsiphonage, improper installation, *deterioration* or damage or for similar reasons, the *code official* shall require the defects to be corrected to eliminate the hazard.

SECTION 505 WATER SYSTEM

[P] **505.1 General.** Every sink, lavatory, bathtub or shower, drinking fountain, water closet or other plumbing fixture shall be properly connected to either a public water system or to an *approved* private water system. Kitchen sinks, lavatories, laundry facilities, bathtubs and showers shall be supplied with hot or tempered and cold running water in accordance with the *International Plumbing Code*.

[P] **505.2 Contamination.** The water supply shall be maintained free from contamination, and all water inlets for plumbing fixtures shall be located above the flood-level rim of the fixture. Shampoo basin faucets, janitor sink faucets and other hose bibs or faucets to which hoses are attached and left in place, shall be protected by an approved atmospheric-type vacuum breaker or an approved permanently attached hose connection vacuum breaker.

[P] **505.3 Supply.** The water supply system shall be installed and maintained to provide a supply of water to plumbing fixtures, devices and appurtenances in sufficient volume and at pressures adequate to enable the fixtures to function properly, safely, and free from defects and leaks.

[P] **505.4 Water heating facilities.** Water heating facilities shall be properly installed, maintained and capable of providing an adequate amount of water to be drawn at every required sink, lavatory, bathtub, shower and laundry facility at a temperature not less than 110°F (43°C). A gas-burning water heater shall not be located in any *bathroom, toilet room, bedroom* or other occupied room normally kept closed, unless adequate combustion air is provided. An *approved* combination temperature and pressure-relief valve and relief valve discharge pipe shall be properly installed and maintained on water heaters.

[P] **505.5 Nonpotable water reuse systems.** Nonpotable water reuse systems and rainwater collection and conveyance systems shall be maintained in a safe and sanitary condition. Where such systems are not properly maintained, the systems shall be repaired to provide for safe and sanitary conditions, or the system shall be abandoned in accordance with Section 505.5.1.

[P] **505.5.1 Abandonment of systems.** Where a nonpotable water reuse system or a rainwater collection and distribution system is not maintained or the owner ceases use of the system, the system shall be abandoned in accordance with Section 1301.10 of the *International Plumbing Code*.

SECTION 506 SANITARY DRAINAGE SYSTEM

[P] **506.1 General.** Plumbing fixtures shall be properly connected to either a public sewer system or to an *approved* private sewage disposal system.

[P] **506.2 Maintenance.** Every plumbing stack, vent, waste and sewer line shall function properly and be kept free from obstructions, leaks and defects.

[P] **506.3 Grease interceptors.** Grease interceptors and automatic grease removal devices shall be maintained in accordance with this code and the manufacturer's installation instructions. Grease interceptors and automatic grease removal devices shall be regularly serviced and cleaned to prevent the discharge of oil, grease, and other substances harmful or hazardous to the building drainage system, the public sewer, the private sewage disposal system or the sewage treatment plant or processes. Records of maintenance, cleaning and repairs shall be available for inspection by the *code official*.

SECTION 507 STORM DRAINAGE

[P] **507.1 General.** Drainage of roofs and paved areas, yards and courts, and other open areas on the *premises* shall not be discharged in a manner that creates a public nuisance.

CHAPTER 6

MECHANICAL AND ELECTRICAL REQUIREMENTS

User note:

About this chapter: Chapter 6 establishes minimum performance requirements for heating, electrical and mechanical facilities serving existing structures, such as heating and air-conditioning equipment, appliances and their supporting systems; water heating equipment, appliances and systems; cooking equipment and appliances; ventilation and exhaust equipment; gas and liquid fuel distribution piping and components; fireplaces and solid fuel-burning appliances; chimneys and vents; electrical services; lighting fixtures; electrical receptacle outlets; electrical distribution system equipment, devices and wiring; and elevators, escalators and dumbwaiters.

SECTION 601 GENERAL

601.1 Scope. The provisions of this chapter shall govern the minimum mechanical and electrical facilities and equipment to be provided.

601.2 Responsibility. The *owner* of the structure shall provide and maintain mechanical and electrical facilities and equipment in compliance with these requirements. A person shall not occupy as *owner-occupant* or permit another person to occupy any *premises* that does not comply with the requirements of this chapter.

SECTION 602 HEATING FACILITIES

602.1 Facilities required. Heating facilities shall be provided in structures as required by this section.

602.2 Residential occupancies. Dwellings shall be provided with heating facilities capable of maintaining a room temperature of 68°F (20°C) in all habitable rooms, *bathrooms* and *toilet rooms* based on the winter outdoor design temperature for the locality indicated in Appendix D of the *International Plumbing Code*. Cooking appliances shall not be used, nor shall portable unvented fuel-burning space heaters be used, as a means to provide required heating.

Exception: In areas where the average monthly temperature is above 30°F (-1°C), a minimum temperature of 65°F (18°C) shall be maintained.

602.3 Heat supply. Every *owner* and *operator* of any building who rents, leases or lets one or more *dwelling units* or *sleeping units* on terms, either expressed or implied, to furnish heat to the *occupants* thereof shall supply heat during the period from [DATE] to [DATE] to maintain a minimum temperature of 68°F (20°C) in all habitable rooms, *bathrooms* and *toilet rooms*.

Exceptions:

1. When the outdoor temperature is below the winter outdoor design temperature for the locality, maintenance of the minimum room temperature shall not be required provided that the heating system is operating at its full design capacity. The winter outdoor

design temperature for the locality shall be as indicated in Appendix D of the *International Plumbing Code*.

2. In areas where the average monthly temperature is above 30°F (-1°C), a minimum temperature of 65°F (18°C) shall be maintained.

602.4 Occupiable work spaces. Indoor occupiable work spaces shall be supplied with heat during the period from [DATE] to [DATE] to maintain a minimum temperature of 65°F (18°C) during the period the spaces are occupied.

Exceptions:

1. Processing, storage and operation areas that require cooling or special temperature conditions.
2. Areas in which persons are primarily engaged in vigorous physical activities.

602.5 Room temperature measurement. The required room temperatures shall be measured 3 feet (914 mm) above the floor near the center of the room and 2 feet (610 mm) inward from the center of each exterior wall.

SECTION 603 MECHANICAL EQUIPMENT

603.1 Mechanical equipment and appliances. Mechanical equipment, appliances, fireplaces, solid fuel-burning appliances, cooking appliances and water heating appliances shall be properly installed and maintained in a safe working condition, and shall be capable of performing the intended function.

603.2 Removal of combustion products. Fuel-burning equipment and appliances shall be connected to an *approved* chimney or vent.

Exception: Fuel-burning equipment and appliances that are *labeled* for unvented operation.

603.3 Clearances. Required clearances to combustible materials shall be maintained.

603.4 Safety controls. Safety controls for fuel-burning equipment shall be maintained in effective operation.

603.5 Combustion air. A supply of air for complete combustion of the fuel and for *ventilation* of the space containing the

MECHANICAL AND ELECTRICAL REQUIREMENTS

fuel-burning equipment shall be provided for the fuel-burning equipment.

603.6 Energy conservation devices. Devices intended to reduce fuel consumption by attachment to a fuel-burning appliance, to the fuel supply line thereto, or to the vent outlet or vent piping therefrom, shall not be installed unless *labeled* for such purpose and the installation is specifically *approved*.

SECTION 604 ELECTRICAL FACILITIES

604.1 Facilities required. Every occupied building shall be provided with an electrical system in compliance with the requirements of this section and Section 605.

604.2 Service. The size and usage of appliances and equipment shall serve as a basis for determining the need for additional facilities in accordance with NFPA 70. *Dwelling units* shall be served by a three-wire, 120/240 volt, single-phase electrical service having a minimum rating of 60 amperes.

604.3 Electrical system hazards. Where it is found that the electrical system in a structure constitutes a hazard to the *occupants* or the structure by reason of inadequate service, improper fusing, insufficient receptacle and lighting outlets, improper wiring or installation, *deterioration* or damage, or for similar reasons, the *code official* shall require the defects to be corrected to eliminate the hazard.

604.3.1 Abatement of electrical hazards associated with water exposure. The provisions of this section shall govern the repair and replacement of electrical systems and equipment that have been exposed to water.

604.3.1.1 Electrical equipment. Electrical distribution equipment, motor circuits, power equipment, transformers, wire, cable, flexible cords, wiring devices, ground fault circuit interrupters, surge protectors, molded case circuit breakers, low-voltage fuses, luminaires, ballasts, motors and electronic control, signaling and communication equipment that have been exposed to water shall be replaced in accordance with the provisions of the *International Building Code*.

Exception: The following equipment shall be allowed to be repaired where an inspection report from the equipment manufacturer or *approved* manufacturer's representative indicates that the equipment has not sustained damage that requires replacement:

1. Enclosed switches, rated not more than 600 volts or less.
2. Busway, rated not more than 600 volts.
3. Panelboards, rated not more than 600 volts.
4. Switchboards, rated not more than 600 volts.
5. Fire pump controllers, rated not more than 600 volts.
6. Manual and magnetic motor controllers.
7. Motor control centers.

8. Alternating current high-voltage circuit breakers.
9. Low-voltage power circuit breakers.
10. Protective relays, meters and current transformers.
11. Low- and medium-voltage switchgear.
12. Liquid-filled transformers.
13. Cast-resin transformers.
14. Wire or cable that is suitable for wet locations and whose ends have not been exposed to water.
15. Wire or cable, not containing fillers, that is suitable for wet locations and whose ends have not been exposed to water.
16. Luminaires that are listed as submersible.
17. Motors.
18. Electronic control, signaling and communication equipment.

604.3.2 Abatement of electrical hazards associated with fire exposure. The provisions of this section shall govern the repair and replacement of electrical systems and equipment that have been exposed to fire.

604.3.2.1 Electrical equipment. Electrical switches, receptacles and fixtures, including furnace, water heating, security system and power distribution circuits, that have been exposed to fire, shall be replaced in accordance with the provisions of the *International Building Code*.

Exception: Electrical switches, receptacles and fixtures that shall be allowed to be repaired where an inspection report from the equipment manufacturer or *approved* manufacturer's representative indicates that the equipment has not sustained damage that requires replacement.

SECTION 605 ELECTRICAL EQUIPMENT

605.1 Installation. Electrical equipment, wiring and appliances shall be properly installed and maintained in a safe and *approved* manner.

605.2 Receptacles. Every *habitable space* in a dwelling shall contain not less than two separate and remote receptacle outlets. Every laundry area shall contain not less than one grounding-type receptacle or a receptacle with a ground fault circuit interrupter. Every *bathroom* shall contain not less than one receptacle. Any new *bathroom* receptacle outlet shall have ground fault circuit interrupter protection. All receptacle outlets shall have the appropriate faceplate cover for the location.

605.3 Luminaires. Every public hall, interior stairway, *toilet room*, kitchen, *bathroom*, laundry room, boiler room and furnace room shall contain not less than one electric luminaire.

Pool and spa luminaires over 15 V shall have ground fault circuit interrupter protection.

605.4 Wiring. Flexible cords shall not be used for permanent wiring, or for running through doors, windows, or cabinets, or concealed within walls, floors, or ceilings.

SECTION 606

ELEVATORS, ESCALATORS AND DUMBWAITERS

606.1 General. Elevators, dumbwaiters and escalators shall be maintained in compliance with ASME A17.1. The most current certificate of inspection shall be on display at all times within the elevator or attached to the escalator or dumbwaiter, be available for public inspection in the office of the building *operator* or be posted in a publicly conspicuous location *approved* by the *code official*. The inspection and tests shall be performed at not less than the periodic intervals listed in ASME A17.1, Appendix N, except where otherwise specified by the authority having jurisdiction.

606.2 Elevators. In buildings equipped with passenger elevators, not less than one elevator shall be maintained in operation at all times when the building is occupied.

Exception: Buildings equipped with only one elevator shall be permitted to have the elevator temporarily out of service for testing or servicing.

SECTION 607

DUCT SYSTEMS

607.1 General. Duct systems shall be maintained free of obstructions and shall be capable of performing the required function.

CHAPTER 7

FIRE SAFETY REQUIREMENTS

User note:

About this chapter: Chapter 7 establishes fire safety requirements for existing structures by containing requirements for means of egress, including path of travel, required egress width, means of egress doors and emergency escape openings, and for the maintenance of fire-resistance-rated assemblies, fire protection systems, and carbon monoxide alarm and detection systems.

SECTION 701 GENERAL

701.1 Scope. The provisions of this chapter shall govern the minimum conditions and standards for fire safety relating to structures and exterior *premises*, including fire safety facilities and equipment to be provided.

701.2 Responsibility. The *owner* of the *premises* shall provide and maintain such fire safety facilities and equipment in compliance with these requirements. A person shall not occupy as *owner-occupant* or permit another person to occupy any *premises* that do not comply with the requirements of this chapter.

SECTION 702 MEANS OF EGRESS

[F] 702.1 General. A safe, continuous and unobstructed path of travel shall be provided from any point in a building or structure to the *public way*. Means of egress shall comply with the *International Fire Code*.

[F] 702.2 Aisles. The required width of aisles in accordance with the *International Fire Code* shall be unobstructed.

[F] 702.3 Locked doors. Means of egress doors shall be readily openable from the side from which egress is to be made without the need for keys, special knowledge or effort, except where the door hardware conforms to that permitted by the *International Building Code*.

[F] 702.4 Emergency escape openings. Required emergency escape openings shall be maintained in accordance with the code in effect at the time of construction, and the following. Required emergency escape and rescue openings shall be operational from the inside of the room without the use of keys or tools. Bars, grilles, grates or similar devices are permitted to be placed over emergency escape and rescue openings provided that the minimum net clear opening size complies with the code that was in effect at the time of construction and such devices shall be releasable or removable from the inside without the use of a key, tool or force greater than that which is required for normal operation of the escape and rescue opening.

SECTION 703 FIRE-RESISTANCE RATINGS

[F] 703.1 Fire-resistance-rated assemblies. The provisions of this chapter shall govern maintenance of the materials, systems and assemblies used for structural fire resistance and fire-resistance-rated construction separation of adjacent spaces to safeguard against the spread of fire and smoke within a building and the spread of fire to or from buildings.

[F] 703.2 Unsafe conditions. Where any components are not maintained and do not function as intended or do not have the fire resistance required by the code under which the building was constructed or altered, such components or portions thereof shall be deemed unsafe conditions in accordance with Section 111.1.1 of the *International Fire Code*. Components or portions thereof determined to be unsafe shall be repaired or replaced to conform to that code under which the building was constructed or altered. Where the condition of components is such that any building, structure or portion thereof presents an imminent danger to the occupants of the building, structure or portion thereof, the fire code official shall act in accordance with Section 111.2 of the *International Fire Code*.

[F] 703.3 Maintenance. The required fire-resistance rating of fire-resistance-rated construction, including walls, firestops, shaft enclosures, partitions, smoke barriers, floors, fire-resistive coatings and sprayed fire-resistant materials applied to structural members and joint systems, shall be maintained. Such elements shall be visually inspected annually by the owner and repaired, restored or replaced where damaged, altered, breached or penetrated. Records of inspections and repairs shall be maintained. Where concealed, such elements shall not be required to be visually inspected by the owner unless the concealed space is accessible by the removal or movement of a panel, access door, ceiling tile or entry to the space. Openings made therein for the passage of pipes, electrical conduit, wires, ducts, air transfer and any other reason shall be protected with approved methods capable of resisting the passage of smoke and fire. Openings through fire-resistance-rated assemblies shall be protected by self- or automatic-closing doors of approved construction meeting the fire protection requirements for the assembly.

[F] 703.3.1 Fire blocking and draft stopping. Required fire blocking and draft stopping in combustibles concealed spaces shall be maintained to provide continuity and integrity of the construction.

[F] 703.3.2 Smoke barriers and smoke partitions. Required smoke barriers and smoke partitions shall be maintained to prevent the passage of smoke. Openings protected with approved smoke barrier doors or smoke dampers shall be maintained in accordance with NFPA 105.

[F] 703.3.3 Fire walls, fire barriers, and fire partitions. Required fire walls, fire barriers and fire partitions shall be maintained to prevent the passage of fire. Openings protected with approved doors or fire dampers shall be maintained in accordance with NFPA 80.

[F] 703.4 Opening protectives. Opening protectives shall be maintained in an operative condition in accordance with NFPA 80. The application of field-applied labels associated with the maintenance of opening protectives shall follow the requirements of the approved third-party certification organization accredited for listing the opening protective. Fire doors and smoke barrier doors shall not be blocked or obstructed, or otherwise made inoperable. Fusible links shall be replaced whenever fused or damaged. Fire door assemblies shall not be modified.

[F] 703.4.1 Signs. Where required by the code official, a sign shall be permanently displayed on or near each fire door in letters not less than 1 inch (25 mm) high to read as follows:

1. For doors designed to be kept normally open: FIRE DOOR – DO NOT BLOCK.
2. For doors designed to be kept normally closed: FIRE DOOR – KEEP CLOSED.

[F] 703.4.2 Hold-open devices and closers. Hold-open devices and automatic door closers shall be maintained. During the period that such a device is out of service for repairs, the door it operates shall remain in the closed position.

[F] 703.4.3 Door operation. Swinging fire doors shall close from the full-open position and latch automatically. The door closer shall exert enough force to close and latch the door from any partially open position.

[F] 703.5 Ceilings. The hanging and displaying of salable goods and other decorative materials from acoustical ceiling systems that are part of a fire-resistance-rated horizontal assembly shall be prohibited.

[F] 703.6 Testing. Horizontal and vertical sliding and rolling fire doors shall be inspected and tested annually to confirm operation and full closure. Records of inspections and testing shall be maintained.

[F] 703.7 Vertical shafts. Interior vertical shafts, including stairways, elevator hoistways and service and utility shafts, which connect two or more stories of a building shall be enclosed or protected as required in Chapter 11 of the *International Fire Code*. New floor openings in existing buildings shall comply with the *International Building Code*.

[F] 703.8 Opening protective closers. Where openings are required to be protected, opening protectives shall be maintained self-closing or automatic-closing by smoke detection. Existing fusible-link-type automatic door-closing devices shall be replaced if the fusible link rating exceeds 135°F (57°C).

SECTION 704 FIRE PROTECTION SYSTEMS

[F] 704.1 Inspection, testing and maintenance. Fire detection, alarm and extinguishing systems, mechanical smoke exhaust systems, and smoke and heat vents shall be maintained in accordance with the *International Fire Code* in an operative condition at all times, and shall be replaced or repaired where defective.

[F] 704.1.1 Installation. Fire protection systems shall be maintained in accordance with the original installation standards for that system. Required systems shall be extended, altered or augmented as necessary to maintain and continue protection where the building is altered or enlarged. Alterations to fire protection systems shall be done in accordance with applicable standards.

[F] 704.1.2 Required fire protection systems. Fire protection systems required by this code, the *International Fire Code* or the *International Building Code* shall be installed, repaired, operated, tested and maintained in accordance with this code. A fire protection system for which a design option, exception or reduction to the provisions of this code, the *International Fire Code* or the *International Building Code* has been granted shall be considered to be a required system.

[F] 704.1.3 Fire protection systems. Fire protection systems shall be inspected, maintained and tested in accordance with the following *International Fire Code* requirements.

1. Automatic sprinkler systems, see Section 903.5.
2. Automatic fire-extinguishing systems protecting commercial cooking systems, see Section 904.12.5.
3. Automatic water mist extinguishing systems, see Section 904.11.
4. Carbon dioxide extinguishing systems, see Section 904.8.
5. Carbon monoxide alarms and carbon monoxide detection systems, see Section 915.6.
6. Clean-agent extinguishing systems, see Section 904.10.
7. Dry-chemical extinguishing systems, see Section 904.6.
8. Fire alarm and fire detection systems, see Section 907.8.
9. Fire department connections, see Sections 912.4 and 912.7.
10. Fire pumps, see Section 913.5.
11. Foam extinguishing systems, see Section 904.7.
12. Halon extinguishing systems, see Section 904.9.

13. Single- and multiple-station smoke alarms, see Section 907.10.
14. Smoke and heat vents and mechanical smoke removal systems, see Section 910.5.
15. Smoke control systems, see Section 909.20.
16. Wet-chemical extinguishing systems, see Section 904.5.

[F] 704.2 Standards. Fire protection systems shall be inspected, tested and maintained in accordance with the referenced standards listed in Table 704.2 and as required in this section.

TABLE 704.2
FIRE PROTECTION SYSTEM MAINTENANCE STANDARDS

SYSTEM	STANDARD
Portable fire extinguishers	NFPA 10
Carbon dioxide fire-extinguishing system	NFPA 12
Halon 1301 fire-extinguishing systems	NFPA 12A
Dry-chemical extinguishing systems	NFPA 17
Wet-chemical extinguishing systems	NFPA 17A
Water-based fire protection systems	NFPA 25
Fire alarm systems	NFPA 72
Smoke and heat vents	NFPA 204
Water-mist systems	NFPA 750
Clean-agent extinguishing systems	NFPA 2001

[F] 704.2.1 Records. Records shall be maintained of all system inspections, tests and maintenance required by the referenced standards.

[F] 704.2.2 Records information. Initial records shall include the: name of the installation contractor; type of components installed; manufacturer of the components; location and number of components installed per floor; and manufacturers' operation and maintenance instruction manuals. Such records shall be maintained for the life of the installation.

[F] 704.3 Systems out of service. Where a required fire protection system is out of service, the fire department and the fire code official shall be notified immediately and, where required by the fire code official, either the building shall be evacuated or an approved fire watch shall be provided for all occupants left unprotected by the shutdown until the fire protection system has been returned to service. Where utilized, fire watches shall be provided with not less than one approved means for notification of the fire department and shall not have duties beyond performing constant patrols of the protected premises and keeping watch for fires. Actions shall be taken in accordance with Section 901 of the *International Fire Code* to bring the systems back in service.

[F] 704.3.1 Emergency impairments. Where unplanned impairments of fire protection systems occur, appropriate emergency action shall be taken to minimize potential injury and damage. The impairment coordinator shall implement the steps outlined in Section 901.7.4 of the *International Fire Code*.

[F] 704.4 Removal of or tampering with equipment. It shall be unlawful for any person to remove, tamper with or otherwise disturb any fire hydrant, fire detection and alarm system, fire suppression system or other fire appliance required by this code except for the purposes of extinguishing fire, training, recharging or making necessary repairs.

[F] 704.4.1 Removal of or tampering with appurtenances. Locks, gates, doors, barricades, chains, enclosures, signs, tags and seals that have been installed by or at the direction of the fire code official shall not be removed, unlocked, destroyed or tampered with in any manner.

[F] 704.4.2 Removal of existing occupant-use hose lines. The fire code official is authorized to permit the removal of existing occupant-use hose lines where all of the following apply:

1. The installation is not required by the *International Fire Code* or the *International Building Code*.
2. The hose line would not be utilized by trained personnel or the fire department.
3. The remaining outlets are compatible with local fire department fittings.

[F] 704.4.3 Termination of monitoring service. For fire alarm systems required to be monitored by the *International Fire Code*, notice shall be made to the fire code official whenever alarm monitoring services are terminated. Notice shall be made in writing by the provider of the monitoring service being terminated.

[F] 704.5 Fire department connection. Where the fire department connection is not visible to approaching fire apparatus, the fire department connection shall be indicated by an *approved* sign mounted on the street front or on the side of the building. Such sign shall have the letters "FDC" not less than 6 inches (152 mm) high and words in letters not less than 2 inches (51 mm) high or an arrow to indicate the location. Such signs shall be subject to the approval of the fire code official.

[F] 704.5.1 Fire department connection access. Ready access to fire department connections shall be maintained at all times and without obstruction by fences, bushes, trees, walls or any other fixed or movable object. Access to fire department connections shall be approved by the fire chief.

Exception: Fences, where provided with an access gate equipped with a sign complying with the legend requirements of Section 912.5 of the *International Fire Code* and a means of emergency operation. The gate and the means of emergency operation shall be approved by the fire chief and maintained operational at all times.

[F] 704.5.2 Clear space around connections. A working space of not less than 36 inches (914 mm) in width, 36 inches (914 mm) in depth and 78 inches (1981 mm) in height shall be provided and maintained in front of and to the sides of wall-mounted fire department connections and around the circumference of free-standing fire department connections.

[F] 704.6 Single- and multiple-station smoke alarms. Single- and multiple-station smoke alarms shall be installed in existing Group I-1 and R occupancies in accordance with Sections 704.6.1 through 704.6.3.

[F] 704.6.1 Where required. Existing Group I-1 and R occupancies shall be provided with single-station smoke alarms in accordance with Sections 704.6.1.1 through 704.6.1.4. Interconnection and power sources shall be in accordance with Sections 704.6.2 and 704.6.3.

Exceptions:

1. Where the code that was in effect at the time of construction required smoke alarms and smoke alarms complying with those requirements are already provided.
2. Where smoke alarms have been installed in occupancies and dwellings that were not required to have them at the time of construction, additional smoke alarms shall not be required provided that the existing smoke alarms comply with requirements that were in effect at the time of installation.
3. Where smoke detectors connected to a fire alarm system have been installed as a substitute for smoke alarms.

[F] 704.6.1.1 Group R-1. Single- or multiple-station smoke alarms shall be installed in all of the following locations in Group R-1:

1. In sleeping areas.
2. In every room in the path of the *means of egress* from the sleeping area to the door leading from the *sleeping unit*.
3. In each story within the *sleeping unit*, including basements. For *sleeping units* with split levels and without an intervening door between the adjacent levels, a smoke alarm installed on the upper level shall suffice for the adjacent lower level provided that the lower level is less than one full story below the upper level.

[F] 704.6.1.2 Groups R-2, R-3, R-4 and I-1. Single- or multiple-station smoke alarms shall be installed and maintained in Groups R-2, R-3, R-4 and I-1 regardless of *occupant load* at all of the following locations:

1. On the ceiling or wall outside of each separate sleeping area in the immediate vicinity of bedrooms.
2. In each room used for sleeping purposes.
3. In each story within a *dwelling unit*, including *basements* but not including crawl spaces and uninhabitable attics. In *dwellings* or *dwelling units* with split levels and without an intervening door between the adjacent levels, a smoke alarm installed on the upper level shall suffice for the adjacent lower level provided that the lower level is less than one full story below the upper level.

[F] 704.6.1.3 Installation near cooking appliances. Smoke alarms shall not be installed in the following

locations unless this would prevent placement of a smoke alarm in a location required by Section 704.6.1.1 or 704.6.1.2.

1. Ionization smoke alarms shall not be installed less than 20 feet (6096 mm) horizontally from a permanently installed cooking appliance.
2. Ionization smoke alarms with an alarm-silencing switch shall not be installed less than 10 feet (3048 mm) horizontally from a permanently installed cooking appliance.
3. Photoelectric smoke alarms shall not be installed less than 6 feet (1829 mm) horizontally from a permanently installed cooking appliance.

[F] 704.6.1.4 Installation near bathrooms. Smoke alarms shall be installed not less than 3 feet (914 mm) horizontally from the door or opening of a bathroom that contains a bathtub or shower unless this would prevent placement of a smoke alarm required by Section 704.6.1.1 or 704.6.1.2.

[F] 704.6.2 Interconnection. Where more than one smoke alarm is required to be installed within an individual *dwelling* or *sleeping unit*, the smoke alarms shall be interconnected in such a manner that the activation of one alarm will activate all of the alarms in the individual unit. Physical interconnection of smoke alarms shall not be required where listed wireless alarms are installed and all alarms sound upon activation of one alarm. The alarm shall be clearly audible in all bedrooms over background noise levels with all intervening doors closed.

Exceptions:

1. Interconnection is not required in buildings that are not undergoing *alterations*, repairs or construction of any kind.
2. Smoke alarms in existing areas are not required to be interconnected where *alterations* or repairs do not result in the removal of interior wall or ceiling finishes exposing the structure, unless there is an attic, crawl space or basement available that could provide access for interconnection without the removal of interior finishes.

[F] 704.6.3 Power source. Single-station smoke alarms shall receive their primary power from the building wiring provided that such wiring is served from a commercial source and shall be equipped with a battery backup. Smoke alarms with integral strobes that are not equipped with battery backup shall be connected to an emergency electrical system. Smoke alarms shall emit a signal when the batteries are low. Wiring shall be permanent and without a disconnecting switch other than as required for over-current protection.

Exceptions:

1. Smoke alarms are permitted to be solely battery operated in existing buildings where construction is not taking place.
2. Smoke alarms are permitted to be solely battery operated in buildings that are not served from a commercial power source.

3. Smoke alarms are permitted to be solely battery operated in existing areas of buildings undergoing *alterations* or repairs that do not result in the removal of interior walls or ceiling finishes exposing the structure, unless there is an attic, crawl space or *basement* available that could provide access for building wiring without the removal of interior finishes.

[F] 704.6.4 Smoke detection system. Smoke detectors listed in accordance with UL 268 and provided as part of the building's fire alarm system shall be an acceptable alternative to single- and multiple-station smoke alarms and shall comply with the following:

1. The fire alarm system shall comply with all applicable requirements in Section 907 of the *International Fire Code*.
2. Activation of a smoke detector in a dwelling or sleeping unit shall initiate alarm notification in the *dwelling* or *sleeping unit* in accordance with Section 907.5.2 of the *International Fire Code*.
3. Activation of a smoke detector in a *dwelling* or *sleeping unit* shall not activate alarm notification appliances outside of the *dwelling* or *sleeping unit*, provided that a supervisory signal is generated and monitored in accordance with Section 907.6.6 of the *International Fire Code*.

[F] 704.7 Single- and multiple-station smoke alarms. Single- and multiple-station smoke alarms shall be tested and maintained in accordance with the manufacturer's instructions. Smoke alarms that do not function shall be replaced. Smoke alarms installed in one- and two-family dwellings shall be replaced not more than 10 years from the date of manufacture marked on the unit, or shall be replaced if the date of manufacture cannot be determined.

SECTION 705

CARBON MONOXIDE ALARMS AND DETECTION

[F] 705.1 General. Carbon monoxide alarms shall be installed in dwellings in accordance with Section 1103.9 of the *International Fire Code*, except that alarms in dwellings covered by the *International Residential Code* shall be installed in accordance with Section R315 of that code.

[F] 705.2 Carbon monoxide alarms and detectors. Carbon monoxide alarms and carbon monoxide detection systems shall be maintained in accordance with NFPA 720. Carbon monoxide alarms and carbon monoxide detectors that become inoperable or begin producing end-of-life signals shall be replaced.

CHAPTER 8

REFERENCED STANDARDS

User note:

About this chapter: This code contains numerous references to standards promulgated by other organizations that are used to provide requirements for materials and methods of construction. Chapter 8 contains a comprehensive list of all standards that are referenced in this code. These standards, in essence, are part of this code to the extent of the reference to the standard.

This chapter lists the standards that are referenced in various sections of this document. The standards are listed herein by the promulgating agency of the standard, the standard identification, the effective date and title and the section or sections of this document that reference the standard. The application of the referenced standards shall be as specified in Section 102.7.

ASME

American Society of Mechanical Engineers
Two Park Avenue
New York, NY 10016-5990

ASME A17.1—2016/CSA B44—16: Safety Code for Elevators and Escalators
606.1

ASTM

ASTM International
100 Barr Harbor Drive, P.O. Box C700
West Conshohocken, PA 19428-2959

F1346—91 (2010): Performance Specifications for Safety Covers and Labeling Requirements for All Covers for Swimming Pools, Spas and Hot Tubs
303.2

ICC

International Code Council
500 New Jersey Avenue, NW
6th Floor
Washington, DC 20001

IBC—18: International Building Code®
102.3, 201.3, 304.1.1, 305.1.1, 306.1.1, 401.3, 604.3.1.1, 604.3.2.1, 702.3, 704.4.2

IECC—18: International Energy Conservation Code®
102.3

IEBC—18: International Existing Building Code®
102.3, 201.3, 304.1.1, 305.1.1, 306.1.1

IFC—18: International Fire Code®
102.3, 201.3, 604.3.1.1, 702.1, 702.2, 704.1, 704.1.2, 704.1.3, 704.3, 704.3.1,
704.4.2, 704.4.3, 704.5.1, 704.6.4, 705.1

IFGC—18: International Fuel Gas Code®
102.3, 201.3

IMC—18: International Mechanical Code®
102.3, 201.3

IPC—18: International Plumbing Code®
102.3, 201.3, 502.5, 505.1, 505.5.1, 602.2, 602.3

IRC—18: International Residential Code®
102.3, 201.3

IZC—18: International Zoning Code®
102.3, 201.3

NFPA

National Fire Protection Association
1 Batterymarch Park
Quincy, MA 02169-7471

- 10—17: Standard for Portable Fire Extinguishers**
Table 704.2
- 12—15: Standard on Carbon Dioxide Extinguishing Systems**
Table 704.2
- 12A—15: Standard on Halon 1301 Fire Extinguishing Systems**
Table 704.2
- 17—17: Standard for Dry Chemical Extinguishing Systems**
Table 704.2
- 17A—17: Standard for Wet Chemical Extinguishing Systems**
Table 704.2
- 25—17: Standard for the Inspection, Testing and Maintenance of Water-Based Fire Protection Systems**
Table 704.2
- 70—17: National Electrical Code**
102.3, 201.3, 604.2
- 72—16: National Fire Alarm and Signaling Code**
Table 704.2
- 80—16: Standard for Fire Doors and Other Opening Protectives**
703.3.3, 703.4
- 105—16: Standard for Smoke Door Assemblies and Other Opening Protectives**
703.3.2
- 204—15: Standard for Smoke and Heat Venting**
Table 704.2
- 720—15: Standard for the Installation of Carbon Monoxide (CO) Detection and Warning Equipment**
[F] 705.2
- 750—14: Standard on Water Mist Fire Protection Systems**
Table 704.2
- 2001—15: Standard on Clean Agent Fire Extinguishing Systems**
Table 704.2

UL

Underwriters Laboratories, LLC
333 Pfingsten Road
Northbrook, IL 60062

- 268—09: Smoke Detectors for Fire Alarm Systems**
704.6.4

APPENDIX A

BOARDING STANDARD

The provisions contained in this appendix are not mandatory unless specifically referenced in the adopting ordinance.

User note:

About this appendix: Appendix A provides minimum specifications for boarding a structure. This can be utilized by a jurisdiction as a set of minimum requirements in order to result in consistent boarding quality. These requirements also provide a reasonable means to eliminate having to approve numerous methods or materials for the boarding and securing of a structure. It is important to note that the provisions of Appendix A are not mandatory unless specifically referenced in the adopting ordinance of the authority having jurisdiction.

A101 GENERAL

A101.1 General. Windows and doors shall be boarded in an *approved* manner to prevent entry by unauthorized persons and shall be painted to correspond to the color of the existing structure.

A102 MATERIALS

A102.1 Boarding sheet material. Boarding sheet material shall be minimum $\frac{1}{2}$ -inch-thick (12.7 mm) wood structural panels complying with the *International Building Code*.

A102.2 Boarding framing material. Boarding framing material shall be minimum nominal 2-inch by 4-inch (51 mm by 102 mm) solid sawn lumber complying with the *International Building Code*.

A102.3 Boarding fasteners. Boarding fasteners shall be minimum $\frac{3}{8}$ -inch-diameter (9.5 mm) carriage bolts of such a length as required to penetrate the assembly and as required to adequately attach the washers and nuts. Washers and nuts shall comply with the *International Building Code*.

A103 INSTALLATION

A103.1 Boarding installation. The boarding installation shall be in accordance with Figures A103.1(1) and A103.1(2) and Sections A103.2 through A103.5.

A103.2 Boarding sheet material. The boarding sheet material shall be cut to fit the door or window opening neatly or shall be cut to provide an equal overlap at the perimeter of the door or window.

A103.3 Windows. The window shall be opened to allow the carriage bolt to pass through or the window sash shall be removed and stored. The 2-inch by 4-inch (51 mm by 102 mm) strong back framing material shall be cut minimum 2 inches (51 mm) wider than the window opening and shall be placed on the inside of the window opening 6 inches (152 mm) minimum above the bottom and below the top of the window opening. The framing and boarding shall be pre-

drilled. The assembly shall be aligned and the bolts, washers and nuts shall be installed and secured.

A103.4 Door walls. The door opening shall be framed with minimum 2-inch by 4-inch (51 mm by 102 mm) framing material secured at the entire perimeter and vertical members at a maximum of 24 inches (610 mm) on center. Blocking shall also be secured at a maximum of 48 inches (1219 mm) on center vertically. Boarding sheet material shall be secured with screws and nails alternating every 6 inches (152 mm) on center.

A103.5 Doors. Doors shall be secured by the same method as for windows or door openings. One door to the structure shall be available for authorized entry and shall be secured and locked in an *approved* manner.

A104 REFERENCED STANDARD

IBC—18	International Building Code	A102.1, A102.2, A102.3
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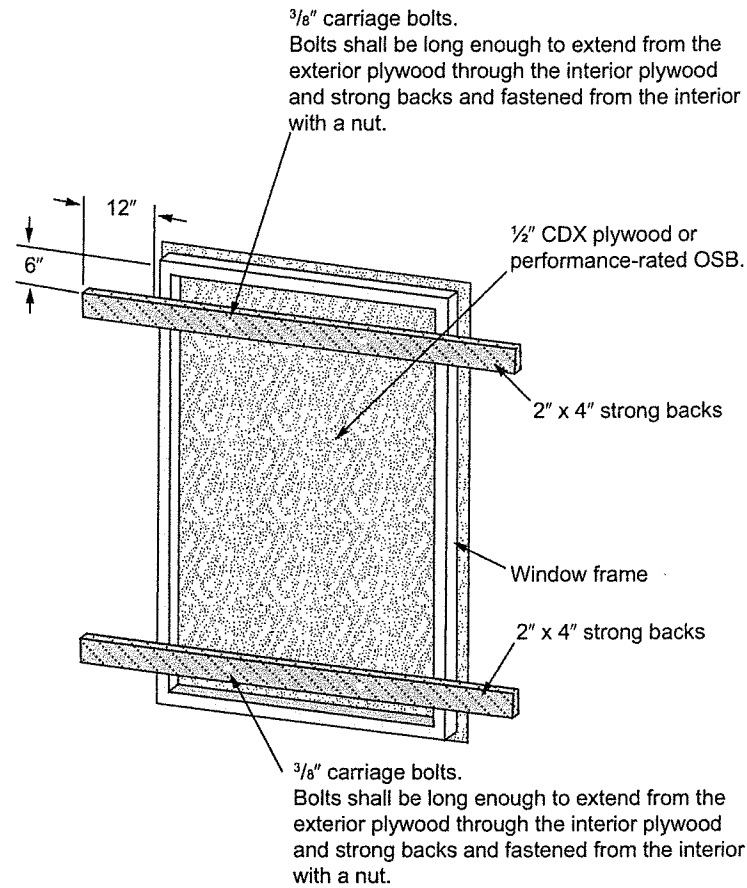
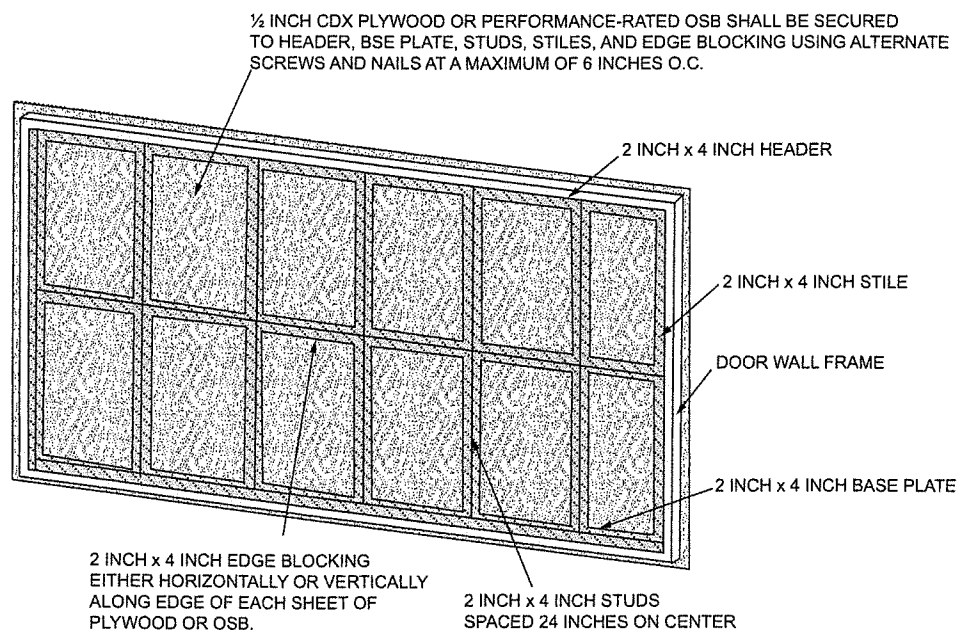


FIGURE A103.1(1)
BOARDING OF DOOR OR WINDOW



For SI: 1 inch = 25.4 mm.

FIGURE A103.1(2)
BOARDING OF DOOR WALL

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City of Shavano Park
PERIODIC REPORT OF ISSUED PERMITS

Page 1

Printed: 01-04-2022

[Designated period: 12/01/21 to 12/31/21]

[Prior period: 12/01/20 to 12/31/20]

	Prms	Valuation	Fees Paid	Prms	Valuation	Fees Paid
(n/a):						
(not assigned) (n/a) (n/a)	0	0.00	0.00	3	0.00	105.88
<i>Development Services Fees</i>						
<i>Credit Card Fee</i>			0.00			1.00
<i>Technology Fee</i>			0.00			0.00
TOTALS FOR PERMITS SHOWN ABOVE	0	0.00	0.00	3	0.00	105.88
Commercial:						
Electric (C) (n/a) (n/a)	0	0.00	0.00	1	0.00	1,025.00
Finish Out (n/a) Other (please explain below)	1	0.00	1,440.13	0	0.00	0.00
Plumbing (C) (n/a) (n/a)	1	0.00	210.13	1	0.00	205.00
Tree Trimming (C) (n/a) (n/a)	34	0.00	1,219.04	0	0.00	0.00
<i>Development Services Fees</i>						
<i>Credit Card Fee</i>			73.00			30.00
<i>Technology Fee</i>			10.00			0.00
TOTALS FOR PERMITS SHOWN ABOVE	36	0.00	2,869.30	2	0.00	1,230.00
Other:						
Driveway Permit (n/a) Driveway	3	0.00	784.14	0	0.00	0.00
Fence Permit (n/a) Fence	1	0.00	107.63	0	0.00	0.00
Fence Permit (n/a) Masonry Wall	1	0.00	210.13	0	0.00	0.00
Sign Permit Other (n/a)	1	5,300.00	158.88	0	0.00	0.00
Solar Panels (n/a) (n/a)	1	0.00	261.38	0	0.00	0.00
Swimming Pool (n/a) Pool/ Spa	2	0.00	1,501.64	0	0.00	0.00
<i>Development Services Fees</i>						
<i>Credit Card Fee</i>			73.00			0.00

City of Shavano Park
PERIODIC REPORT OF ISSUED PERMITS

Page 2

Printed: 01-04-2022

[Designated period: 12/01/21 to 12/31/21]

[Prior period: 12/01/20 to 12/31/20]

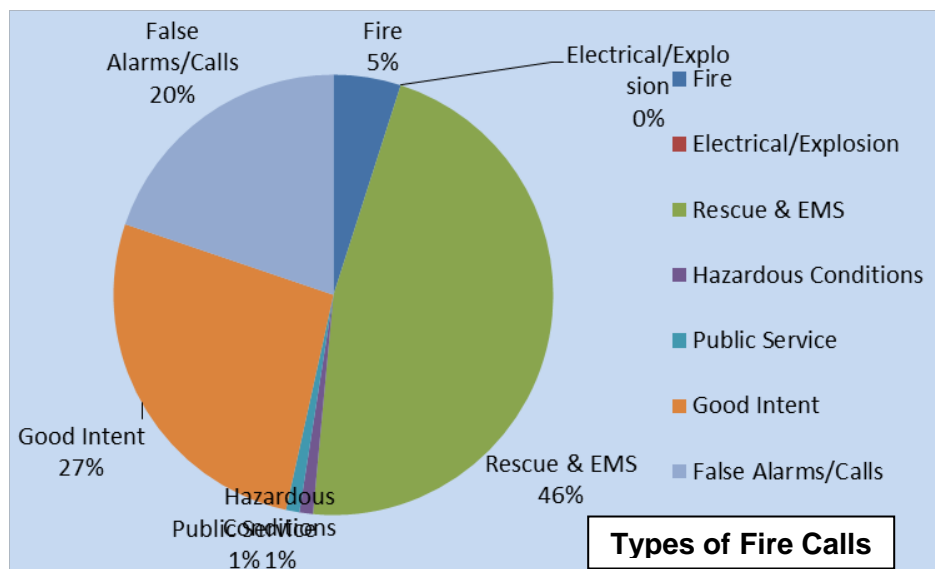
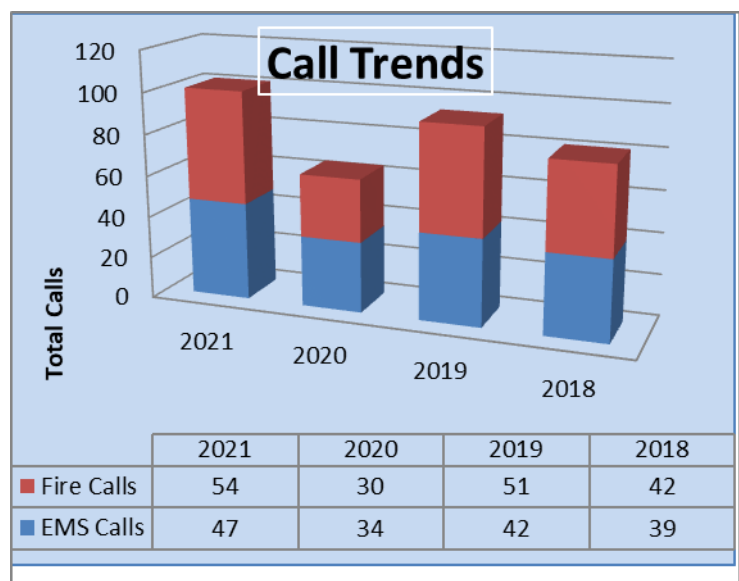
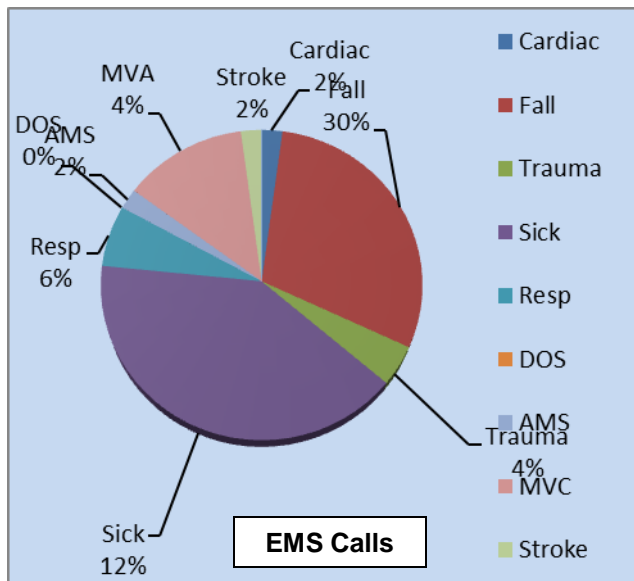
<i>Technology Fee</i>			<i>50.00</i>			<i>0.00</i>
TOTALS FOR PERMITS SHOWN ABOVE	9	5,300.00	3,023.80	0	0.00	0.00
Residential:						
Demolition (R) (n/a) Demolition	1	0.00	5.13	0	0.00	0.00
Electric (R) (n/a) (n/a)	14	0.00	4,118.07	0	0.00	0.00
HVAC (R) (n/a) (n/a)	11	0.00	2,977.68	0	0.00	0.00
Improvements (n/a) Other (please explain below)	1	0.00	107.63	0	0.00	0.00
Plumbing (R) (n/a) (n/a)	5	0.00	1,906.56	2	0.00	1,025.00
Plumbing (R) (n/a) Other (please explain below)	1	0.00	312.63	0	0.00	0.00
Roof (R) (n/a) Roof (or re-roof)	2	0.00	317.76	0	0.00	0.00
Remodel (R) (n/a) Improvements/ Remodels**	1	0.00	265.48	0	0.00	0.00
Tree Trimming (R) (n/a) (n/a)	5	0.00	358.80	2	0.00	354.40
<i>Development Services Fees</i>						
<i>Credit Card Fee</i>			<i>240.00</i>			<i>30.00</i>
<i>Technology Fee</i>			<i>230.00</i>			<i>0.00</i>
TOTALS FOR PERMITS SHOWN ABOVE	41	0.00	10,369.74	4	0.00	1,379.40
TOTAL FOR ALL PERMITS IN THE PERIOD	86	5,300.00	16,262.84	9	0.00	2,715.28

Shavano Park Fire Department

Summary of Events for December 2021



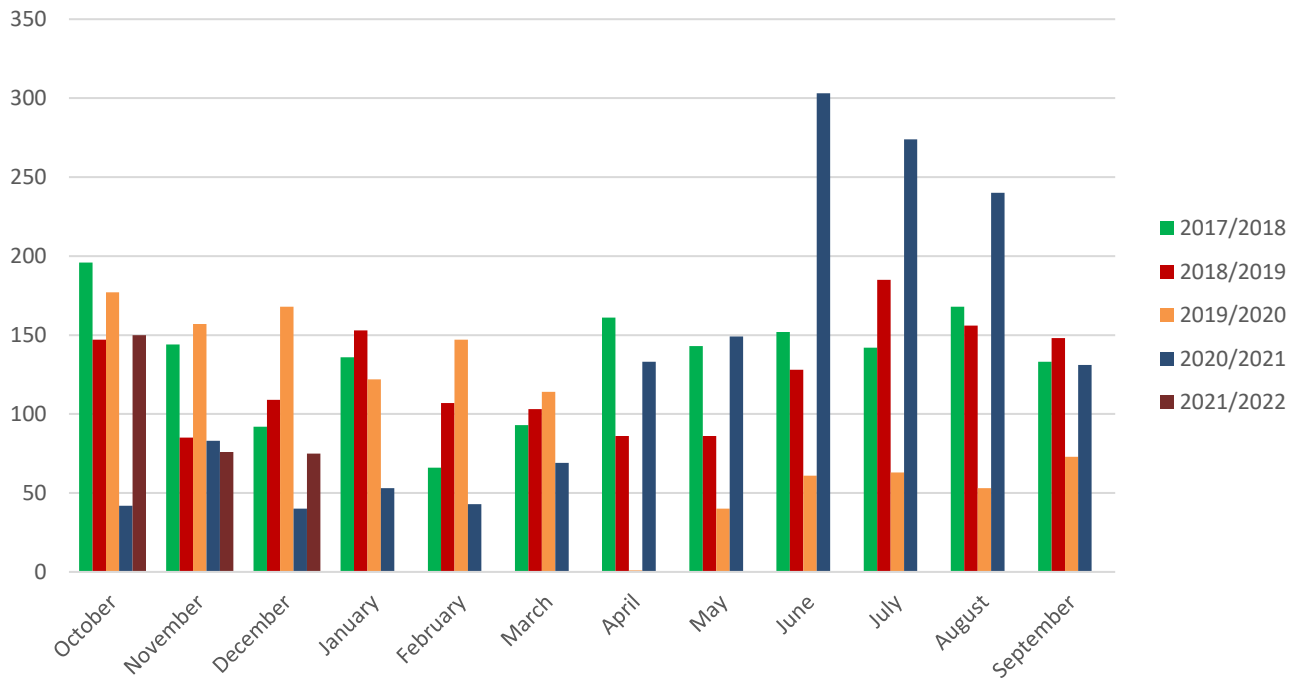
- Shavano Park FD responded to **101** requests for service in **December**.
- This is a **36% increase** from the previous **December**.
- Shavano Park FD responded to **10** automatic aid requests from Leon Springs FD, Bexar-Bulverde FD, and Hollywood Park FD.
- Shavano Park FD received **12** automatic aid responses for Castle Hills FD, Leon Valley, and Hollywood Park FD.
- Shavano Park FD Responded/stood-by for **3** mutual aid requests from other departments.
- The average response time for calls within Shavano Park is **4 minutes 47 seconds** this month.
- Fire Fighters completed a total of **178 hours of fire** and **103 hours of EMS** training in the month of **December**.
- Certified Fire Inspector inspected **3** commercial buildings.
- Fire crews performed 2 pre-incident fire plan reviews
- Certified Plans Examiners reviewed **3** sets of commercial building/renovation plans/changes to previously submitted plans



City of Shavano Park

Municipal Court Activity December 2021

Cases Filed Per Month

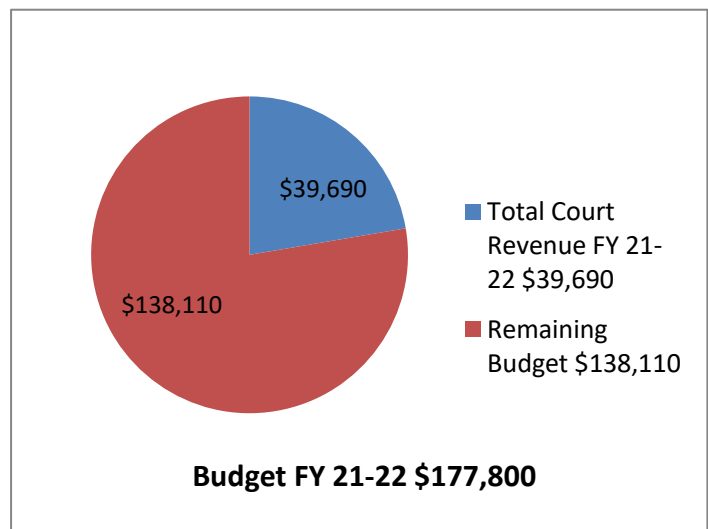


Cases Resolved	Current Month	Prior Year
Fine	38	15
Not Guilty By Judge	0	0
Guilty	15	6
Dismissed	4	0
Compliance Dismissal	9	0
Defensive Driving	20	5
Deferred Disposition	24	16
Proof of Insurance	1	1
TOTAL	111	43

There was 1 case filed in April 2020.
(Insufficient to register on the above chart)

There were no in-person Municipal Court proceedings March - May, July - December 2020 and January - February 2021 due to the coronavirus.

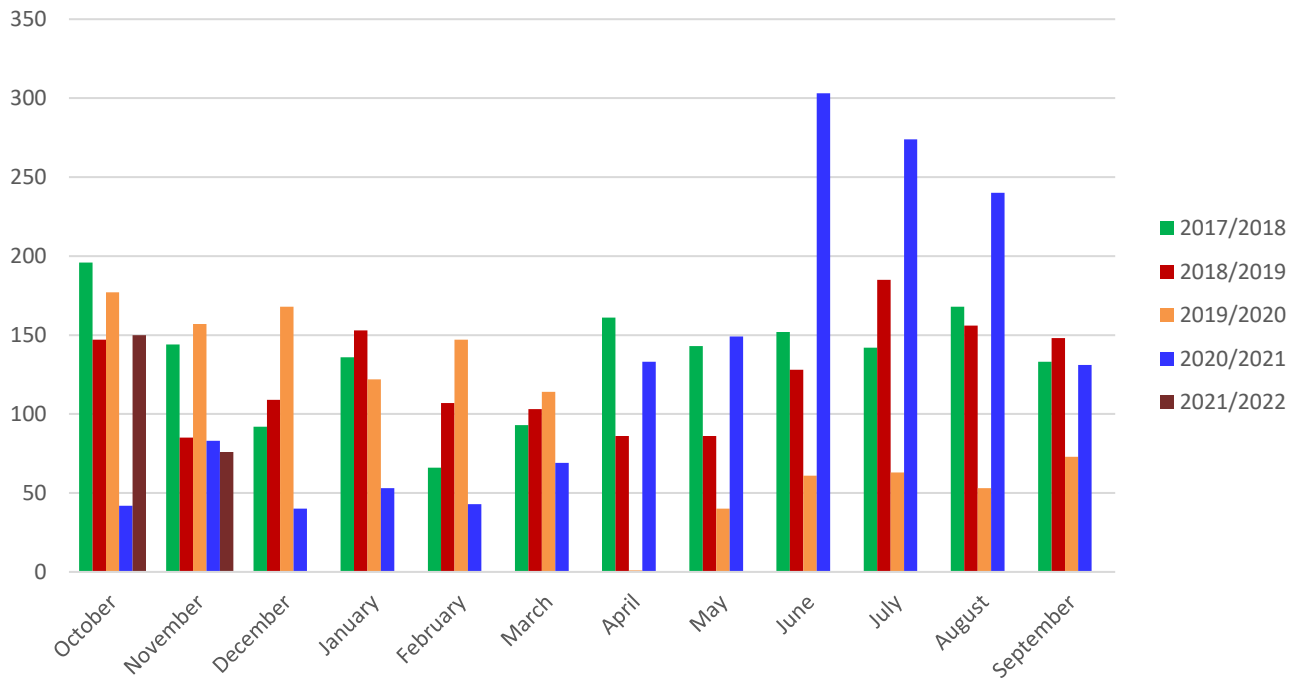
Court Revenue	Current 21/22	Prior 20/21
October	\$ 14,631	\$ 7,514
November	14,428	8,737
December	10,631	5,261
January	-	7,312
February	-	8,186
March	-	16,987
April	-	18,516
May	-	18,146
June	-	22,954
July	-	24,409
August	-	19,452
September	-	17,887
	\$ 39,690	\$ 175,361



City of Shavano Park

Municipal Court Activity November 2021

Cases Filed Per Month

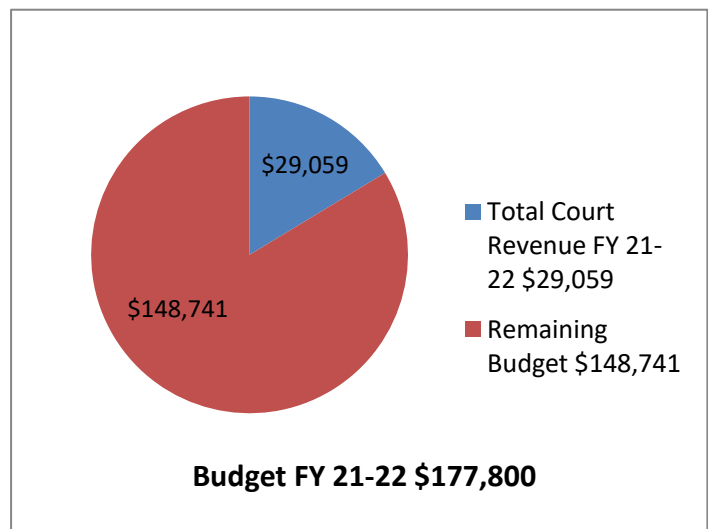


Cases Resolved	Current Month	Prior Year
Fine	47	21
Not Guilty By Judge	0	0
Guilty	26	18
Dismissed	9	0
Compliance Dismissal	22	4
Defensive Driving	19	3
Deferred Disposition	27	2
Proof of Insurance	2	2
TOTAL	152	50

There was 1 case filed in April 2020.
(Insufficient to register on the above chart)

There were no in-person Municipal Court proceedings March - May, July - December 2020 and January - February 2021 due to the coronavirus.

Court Revenue	Current 21/22	Prior 20/21
October	\$ 14,631	\$ 7,514
November	14,428	8,737
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August	-	19,452
September	-	17,887
	\$ 29,059	\$ 175,361



**Monthly Activity Report
City of Shavano Park Police Department
December 2021**

**Activity Report: 250 criminal offenses out of 196 incidents were handled by the Police Department.
2140 total incidents were responded to by the Department for 2021.**

Criminal Incidents	Dec	Calendar Year				
		2021	2020	2019	2018	2017
Alcohol Beverage Code Violations		0	0	0	2	0
Arrest of Wanted Persons (Outside Agency)		27	10	18	20	11
Assault		11	9	4	6	12
Burglary Building		6	5	5	6	7
Burglary of Habitation		2	0		1	
Burglary Vehicle	1	23	10	13	10	17
Criminal Mischief / Reckless Damage	1	17	9	9	8	18
Criminal Mischief Mail Box		3	0			
Criminal Trespass	1	6	3	3	2	2
Cruelty to Animals		1	0	0	0	0
Disorderly Conduct		3	0	0	1	1
Deadly Conduct		1	0	0	0	0
Duty on Striking Fixture/Landscaping		4	0	3	1	0
Driving Under the Influence - Minor		1	0	0	0	1
Driving While Intoxicated	1	28	15	10	7	4
Driving while License Suspended / Invalid		1	1	5	3	1
Endangerment of Child		0	0	1	0	1
Engaging in Organized Crime		1	0	0	0	0
Evading Arrest/Escape Custody		9	5	3	5	3
Exploitation Child/Elderly/Disabled		1	0	0	0	0
Failure to Identify		0	1	1	2	2
Fraud / Forgery / False Reports / Tamper w/Govt. Record		12	8	7	5	4
Graffiti		0	1	3	1	1
Harassment / Retaliation / Terroristic Threat / Viol. Protect. Order		3	4	3	3	9
Illegal Dumping		6	0			
Injury to Child/Elderly/Disabled		1	0			
Property Damage/Leaving Scene of Accident	1	7	1	1	0	2
Minor In Possession Alcohol/Tobacco		3	13	0	1	1
Murder		1	0	0	0	0
Narcotics Violation (class B and up)		7	31	13	15	26
Narcotics Violation (class C)		17	24	15	22	41
Unlawful Possession/Carry Weapon		4	7	2	0	4
Public Intoxication		0	1	1	0	2
Reckless Driving		2	0	0	2	0
Resisting Arrest/Interference/Hindering/Unlawful Restraint		2	2	2	1	3
Robbery		2	2	1	0	1
Sexual Offense		0	1	2	0	0
Solicitation of a Minor / Indecency with a Minor		0	0	0	1	0
Stalking		2	0			
Suicide		1	1	0	0	0
Tampering with Evidence		1	2	1	0	1
Theft	6	25	29	14	17	42
Theft of Mail		3	7			
Theft of Motor Vehicle		5	2	0	0	5
Unauthorized Use of Motor Vehicle		1	4			
Total Criminal Calls Handled	11	250	208	140	142	222

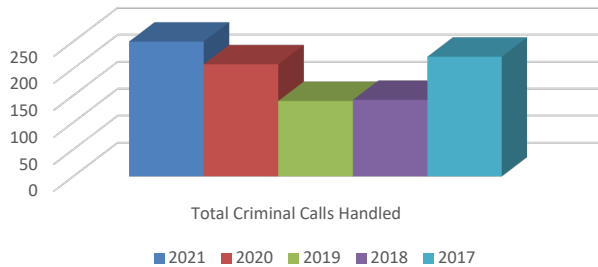
Monthly Activity Report
City of Shavano Park Police Department
December 2021

Non-Criminal Incidents

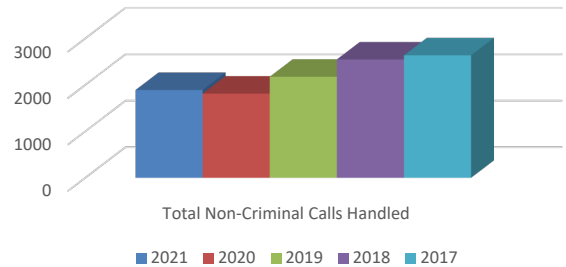
	Dec	Calendar Year				
		2021	2020	2019	2018	2017
Accidents Major (With Injuries)	0	6	2	8	7	10
Accidents Minor (Non-Injury)	11	78	36	74	69	50
Alarm Call	35	417	401	505	498	557
Animal Calls / Complaints	18	97	107	147	171	143
Assist Fire Department / EMS	37	372	373	426	444	388
Assist Other Law Enforcement Agencies	4	32	59	89	94	81
Assist the Public	2	37	80	105	77	106
City Ordinance Violations	4	47	57	34	374	420
permit 2 leash law 1 solicitor 1						
Criminal Trespass Warning	0	10	11	10	5	7
Deceased Person / Natural / Unattended	0	17	23	15	20	17
Disturbance / Keep the Peace	10	63	71	46	59	56
Emergency Detention	2	12	12	9	4	10
Health & Safety Violations	0	0	0	0	0	0
Information	16	131	127	164	213	195
Missing Person / Runaway	0	0	3	4	0	1
Recovered Property / Found Property	1	18	11	9	8	21
Suspicious Activity, Circumstances, Persons, Vehicles	13	164	154	194	214	285
Traffic Hazard	5	30	21	72	47	49
Welfare Concern	4	69	48	65	58	52
911 Hang-up Calls	20	290	217	199	185	188
Total Non-Criminal Calls Handled	182	1890	1813	2175	2547	2636
Officer Initiated Contacts						
Community Policing Contacts / Crime Prevention	227	2754	899	1496	2620	2630
Out of Town / Patrol-By Reports	33	196	211	430	410	480
Total Officer Initiated Contacts	260	2950	1110	1926	3030	3110

There was no reported gang activity for December 2021. For 2021 there have been no reported gang activity.

Criminal Calls



Non Criminal Calls



**City of Shavano Park Police Department
December 2021 Breakdown**

Criminal Mischief

1. 900 Saddletree Court - damaged mailbox

DWI

1. 4600 blk. Lockhill-Selma Road - driving while intoxicated

Criminal Trespass

1. 4100 blk N. Loop 1604 W.

Burglary of Vehicle

1. 3600 blk Paesanos Pkwy - credit card taken

Theft

1. 4100 blk. N. Loop 1604 W. - shoplifting
2. 4000 blk. DeZavala Road - missing jewelry
3. 4600 blk. Lockhill-Selma Road - vehicle parts taken
4. 3600 blk. Paesanos Pkwy. - vehicle parts taken
5. 4100 blk. N. Loop 1604 W. - shoplifting
6. 4000 blk. DeZavala Road - missing jewelry

Accident involving Damage to Vehicle

1. 4100 Blk Pond Hill - property damage

December 2021

Officer	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Grand Total
Warnings	7	13	8	1	12	20	0	27	7	0	10	14	6	0	10	135
Citations	0	1	0	0	13	15	0	1	10	0	5	22	8	2	11	88
Cases	12	18	9	5	19	18	5	10	5	18	10	6	17	19	16	187
Activity Totals	19	32	17	6	44	53	5	38	22	18	25	42	31	21	37	410
Vehicles Stopped	6	14	8	1	20	22	0	21	12	0	13	31	11	2	15	176
Community Policing	23	31	58	28	0	0	0	6	29	7	32	0	12	0	1	227

Officer	P	Q	R	S	T	U	V	W	X	Y	Z	Total B
Warnings	0	0	4	0								4
Citations	0	0	0	0								0
Cases	0	0	0	1								1
Activity Totals	0	0	4	1	0	0	0	0	0	0	0	5
Vehicles Stopped	0	0	3	0								3
Community Policing	0	0	0	0								0

Grand Total
139
88
188
415
179
227

Dec 2021 2020 2019 2018 2017

Calendar Year

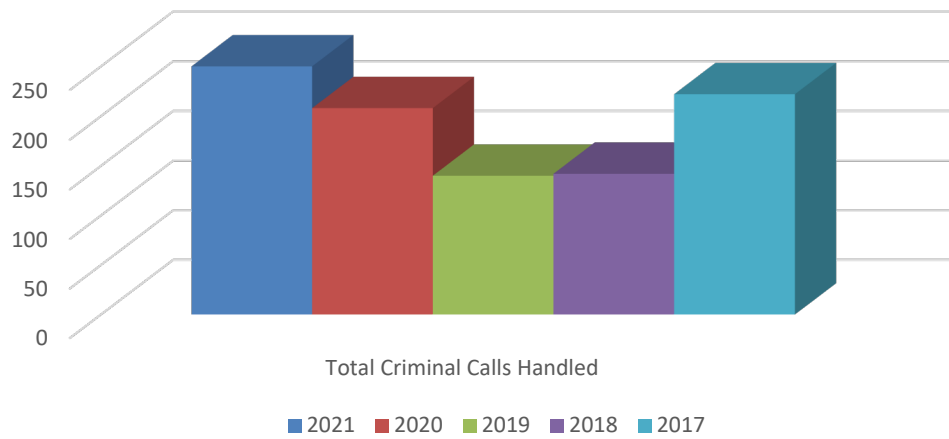
Criminal Incidents

Total Criminal Calls Handled	6	250	208	140	142	222
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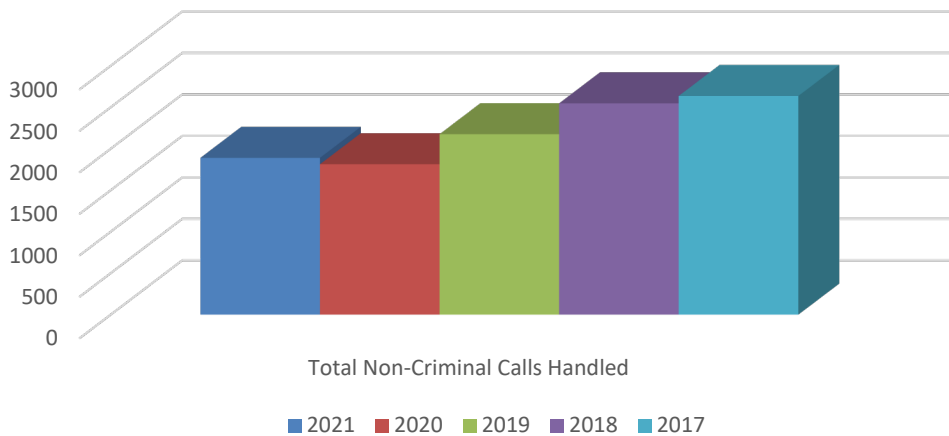
Non-Criminal Incidents

Total Non-Criminal Calls Handled	182	1890	1813	2175	2547	2636
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Criminal Calls



Non Criminal Calls



PUBLIC WORKS DEPARTMENT
Monthly Report -DECEMBER 2021

WATER UTILITY

- PW Staff completed meter readings, and reread 281 meters
- PWD received Well 3 & 4 plugging permits from the EAA, Contrator is scheduled for 12/13 start date
- PW Staff poured a concrete pad at well site 5 to extend the Chlorine Room
- PW Staff completed removal of pipes to Well #3 and removed the fence
- PW Staff continues to monitor /remark locates along NW. Military

GROUND MAINTENANCE

- PW Staff laid a pallet of grass around pavilion bathroom and dumpster pad
- PWD coordinated with Bitterblue/Terra Vista regarding the irrigation within the medians on LHS
- PW Staff picked up debris & brush along Pond hill trail
- Contractor completed tree trimming around the back of City Hall

DRAINAGE

FACILITIES

- PW Staff completed the painting of exterior doors of city hall
- PW Staff assisted contractor with the welding of PD security gate

STREETS

- PW Staff addressed a pothole on Shavano Dr and shoulder repair on Chimney Rock
- PW Staff started crack sealing on the 100 blk of Hunters Branch

OTHER

- 2 PW Staff passed their Class C Groundwater Εξάμσ

Water Utility	DECEMBER	MO	FY
# of Gallons Pumped		10,131,086	36,199,469
# of Gallons Pumped from Trinity		0	0
Total Pumped		10,131,086	36,199,469
 # of Gallons Sold		8,632,000	31,907,707
Water Loss in gallons		1,485,586	4,265,262
Flushing		13,500	26,500
% of Loss		14.66%	11.78%
 Water Revenue		\$31,428.66	\$117,170.18
EAA Fees Collected		\$4,316.00	\$15,953.86
Water Service Fees		\$4,907.52	\$14,695.44
Debt Service Collected		\$15,828.58	\$47,395.42
Late Fees		\$0.00	\$1,492.61
Cellular Access Fee		\$9.79	\$27.59
 Water Used by City		249,000	684,000
Water Cost Used by City		\$2,234.49	\$5,460.05
 # of Water Complaints		0	5
# of Bill Adjustments		2	4
# of locate tickets		25	113

CITY OF SHAVANO PARK

MONTHLY COMPARISON TO LAST YEAR # OF WATER ACCOUNTS IN EACH TIER

Tiers	Breakdown of Tiers in Thousands of Gallons	# of Units In Tier	Rate per 1,000 Gallons		DEC 2020	DEC 2021
Tier 1	0-5,000	5	\$3.07		103	293
Tier 2	5,001 - 30,000	25	\$3.40		394	353
Tier 3	30,001 - 50,000	20	\$3.83		100	45
Tier 4	50,001 - 70,000	20	\$4.58		48	10
Tier 5	70,001 - 100,000	30	\$6.29		31	4
Tier 6	Over 100,001		\$11.94		31	3
					707	708

Other Fees

EAA Fee @ \$.50/ 1,000 Gallons
Debt Service Fee @ \$ 22.58

DEC 2020	DEC 2021
\$5,279.00	\$4,316.00
\$15,783.52	\$15,828.58

Water Svc Fee 5/8 \$5.10
 3/4 \$7.34
 1 \$13.06
 1 1/2 \$29.38
 2 \$52.22

\$1,407.60	\$1,407.60
\$2,913.98	\$2,928.66
\$222.02	\$222.02
\$88.14	\$88.14
\$261.10	\$261.10

Water Sales Only

\$37,879.66	\$31,428.66
--------------------	--------------------

CITY COUNCIL STAFF SUMMARY

Meeting Date: January 24, 2022

Agenda item: 7.6.

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Presentation of December 2021 Monthly Reports

X

Attachments for Reference:

- a) December 2021 Power Point Presentation
- b) December 2021 Revenue & Expenditure Report
- c) December 2021 Monthly Check Register

BACKGROUND / HISTORY: The information provided is for the FY 2021-22 budget period, month ending December 31, 2021. The “Current Budget” column contains the original adopted budget. This summary highlights a number of key points related to the current month’s activity for the General Fund and for the Water Utility Fund. Staff is also prepared to present the accompanying power point briefing.

DISCUSSION:

10 - General Fund (Page 1 of Revenue and Expenditure Report)

As of December 31, 2021, General Fund revenues total \$1,953,198 or 33.66% of the budget. General Fund expenditures total \$1,517,210 or 26.15% of the budget with 3 months or 25.00% of the year complete.

Revenues (GF) (Page 2 & 3)

- Current M&O Property tax (10-599-1010) collections for the month are \$741,953, with 40.75% of the annual budgeted amount recognized to date. Collection percentage is behind the same period, prior year, which was 52.89% collected. This is a timing difference as the City received a very large tax deposit on January 6, 2022.
- Sales Tax revenue received this month totaled \$45,374 based on taxable October 2021 sales reported by monthly filers.
- Franchise Fees are paid quarterly and generally received two months after the quarter end. Next remittances expected in February 2022.
- Permits and Licenses revenues total \$15,729 for the month, with \$12,239 in building permits and \$1,100 in plan review fees.
- Court fees for the month are \$9,723, above the amount recognized in December 2020 of \$4,900, when there were no official court proceedings.
- Police/Fire revenues total \$15,374 for the month, including \$15,365 from the EMS billing service provider.
- Donations – Administration (10-599-7086) reflects the Republic Services donation in support of the City’s Holiday Festival held this month.

Expenditures (GF) (Pages 4-14)

-The Council (600) is at 38.64% spent year to date.. Larger expenditures this month include payments to vendors and materials/supplies purchase for the Holiday Festival in City Sponsored Events (2037).

-The Administration Department (601) is ahead of budget with \$72,109 spent this month or 28.35% of the annual budget utilized to date. General Office Supplies (2020) includes \$1,150 for Operating Account check stock which is purchased every other year, IT Services (4060) is a bit higher than usual this month as a new antivirus app was installed, and Building Maintenance (5030) includes \$2,500 for water softener repairs.

-The Court Department (602) expenditures for the month are \$6,938, with 29.74% of the annual budget spent year to date, ahead of budget. The annual Incode fees in Computer Software/Incode (4075) and the liability and property insurance in 3050 and 3070 from October are contributing to the department being ahead of budget.

-The Public Works Department (603) expenditures for the month are \$43,278 with 21.56% of the annual budget utilized to date. Larger expenditures this month include \$5,000 for tree pruning/removal at City Hall in Professional Services (3013) and \$1,960 for security cameras in Building Maintenance (5030).

-The Fire Department (604) is on budget for day-to-day operations at \$131,500 for the month, 24.72% total spent year to date. Larger expenditures this month include \$2,361 for generator repair on one of the ambulances and \$1,065 to adjust the outrigger and address a leaking oil filter on the platform in Vehicle Maintenance (5020).

-The Police Department (605) is ahead of budget for day-to-day expenses at \$153,075 for the month and 27.50% of the budget spent year to date. Expenditures this month include November and December contract amounts with the local veterinary clinic in Animal Control Services (3072) and \$2,600 for repairs to unit 523 in Vehicle Maintenance (5020) – the City has filed an insurance claim for the repairs.

-The Development Services Department (607) reflects the Professional Services paid for engineering, contracted permit, sanitary, and health inspection services with December expenditures of \$8,175 and at 28.53% of the annual budgeted amount recorded to date.

20-WATER FUND

As of December 31, 2021, the Water Fund total revenues are \$253,327 or 24.30% of the total annual budgeted amount. Water Fund (Water Department & Debt Service) expenses total \$221,409 or 21.23% of the authorized budget.

Revenues (Water)

-Water consumption (5015) billed in December for the month of November is \$39,081, with 23.89% of annual budget recognized to date. This is \$26,364 less revenue recognized than for the same month prior year.

-The Debt Service (5018) and Water Service Fee (5019) are on target with annual budgeted amounts as these are flat fees and are not related to volume charges recognized, at 24.97% and 25.00% respectively.

-The EAA Pass Thru (5036) fees are charged to customers based on usage, \$5,331 was recorded for the month and 24.15% of the annual budgeted amount has been recognized to date.

Expenses (Water)

Water Department (606) expenses for the day-to-day operations are ahead of budget with a total of \$88,200 incurred this month, 26.74% of the annual budget utilized. Larger expenses or unusual items this month: Equipment Leases (5005) reflects a \$410 credit for refund of sales taxes and price adjustment on the equipment rental related to the NWM main break, Well Site #1 (6061), Well Site #3 (6063) and Well Site #4 all include \$1,400 each for the gamma caliper log/testing on each of these inactive wells, Well #3 (6063) also includes \$15,845 to plug the well site, Well #4 (6064) includes \$27,988 to plug the well. Each of those amounts were more than initially quoted due to extra material needed for each site to complete the work. The cost to plug these wells will be part of the first budget amendment planned for February/March 2022.

Debt service payments, principal of \$116,238 and interest of \$35,273, are due in February 2022.

PAYROLL

The City is on a bi-weekly payroll; there have been 7 pay periods out of 26 so approximately 26.92% should be expensed in the line items directly related to compensation. City-wide salaries and overtime accounts are at 25.80% - a bit below expected but not unreasonable given the vacancies so far this fiscal year. Position vacancies at the end of December include one Firefighter. Workers Comp Insurance (1037), is expensed quarterly and is at 24.43% thru December. TMRS (1040) expenditures for departments are at approximately 25.45%, below expected, but in line with the related salaries and overtime accounts. Health insurance related line items are at approximately 24.31%, when 25.00% is expected but is reasonable considering the vacancy in the Fire Department.

COURSES OF ACTION: None related to the report - informational.

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION: N/A



Monthly Financial Report

(December 31, 2021)

**Brenda Morey,
Finance Director**



- Cash and Investments
- General Fund Overview
- General Fund Revenues
- General Fund Expenditures
- Water Fund Overview
- Water Fund Revenues & Expenses
- Special Revenue Funds
- Capital Replacement Fund

Total Cash & Investment Update *

Together We Can!



CASH AND INVESTMENTS BY FUND	December 31, 2021
General Fund (10)	\$ 2,861,852
Water Fund (20)	1,160,335
Debt Service Fund (30)	207,088
Crime Control District Fund (40)	341,708
PEG Funds (42)	124,888
Oak Wilt Fund (45)	101,274
Street Maintenance Fund (48)	713,807
Court Security/Technology (50)	67,726
Child Safety Fund (52)	3,996
LEOSE Fund (53)	(62)
American Rescue Plan Act Fund (58)	401,042
GF Capital Replacement Fund (70)	1,531,270
Pet Documentation and Rescue Fund (75)	477
Total Cash & Investments **	\$ 7,515,401

***Total cash and investments represents all Funds per general ledger, not cash at bank.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

Total Cash & Investment Update *

Together We Can!



SECURITY TYPE		December 31, 2021
OPERATING BANK ACCOUNTS		
Frost Bank	\$	1,416,117
SAVINGS & BANK ACCOUNTS		
Frost Bank		2,373,942
POOLS		
TexStar	\$ 2,733,777	
TexPool	211,721	
SUBTOTAL - POOLS		2,945,498
CERTIFICATES OF DEPOSIT		
Security Service Credit Union	\$ 260,708	
United SA Credit Union	262,244	
Generation Credit Union	256,892	
SUBTOTAL - CERTIFICATES OF DEPOSIT		779,844
Total Cash & Investments **	\$	7,515,401

***Total cash and investments represents holdings in all Funds.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

10- General Fund Overview



Together We Can!

- General Fund current property tax collections through December 2021 are \$1,542,955, 40.75% of budget
- December 2021 Sales Tax revenue was \$45,374.
(Collections are for October 2021 taxable sales from monthly filers)
- Building Permits and Licenses revenue for the month was \$15,729 with \$12,239 collected in building permit fees and \$1,100 collected in plan review fees.
- Major Projects/Improvements in FY 2021-22

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Striping DeZavala	\$ 35,000	\$ -	\$ 35,000	Not started
Tile & seal pavilion restrooms	\$ 3,000	\$ 1,701	\$ 1,299	Completed

Unassigned General Fund fund balance at September 30, 2021 = \$2,441,857 (Audited)

Unassigned General Fund fund balance at September 30, 2020 = \$2,360,465 (Audited)

10 - General Fund Revenues

Together We Can!



	FY 2021-22 ADOPTED BUDGET	FY 2021-22 DECEMBER 2021	FY 2021-22 YEAR TO DATE	FY 2021-22 % BUDGET COLLECTED
CURRENT PROPERTY TAXES	\$ 3,786,000	\$ 741,953	\$ 1,542,956	40.75%
DEL. TAXES & PENALTIES	35,000	(3,693)	(281)	-0.80%
SALES TAX	610,000	45,374	145,189	23.80%
MIXED BEVERAGE	23,000	2,342	6,344	27.58%
FRANCHISE REVENUES	449,000	-	120,285	26.79%
PERMITS & LICENSES	407,500	15,729	56,909	13.97%
COURT FEES	169,000	9,723	35,871	21.23%
POLICE/FIRE REVENUES	167,800	15,374	31,672	18.87%
MISC/INTEREST/GRANTS	124,358	6,282	14,253	11.46%
TRANSFERS IN/FUND BAL.	30,550	-	-	0.00%
TOTAL REVENUES	\$ 5,802,208	\$ 833,084	\$ 1,953,198	33.66%

10- General Fund Expenditures

Together We Can!



	FY 2021-22 ADOPTED BUDGET	FY 2021-22 DECEMBER 2021	FY 2021-22 YEAR TO DATE	FY 2021-22 % BUDGET SPENT
CITY COUNCIL	\$ 41,005	\$ 6,700	\$ 15,845	38.64%
ADMINISTRATION	978,450	72,110	277,424	28.35%
COURT	96,211	6,938	28,611	29.74%
PUBLIC WORKS	663,635	43,278	143,057	21.56%
FIRE DEPARTMENT	1,971,967	131,500	487,429	24.72%
POLICE DEPARTMENT	1,960,340	153,075	538,998	27.50%
DEVELOPMENT SERVICES	90,600	8,175	25,846	28.53%
TOTAL EXPENDITURES	\$ 5,802,208	\$ 421,776	\$ 1,517,210	26.15%
REVENUES OVER/(UNDER) EXPENDITURES	\$ -	\$ 411,308	\$ 435,988	

Expenditures total \$1,517,210 through December 2021 or 26.15% of budget spent with 25.00% of budget complete (3 months).

20 - Water Fund Overview



Together We Can!

- Total revenues for the fiscal year through December are \$253,327, 24.30% of budget.
- Water consumption revenue of \$39,081 for December 2021 (actual November 2021 use) is lower in comparison to the same period, prior year by \$26,363.
- Water Department expenses are a bit ahead of budget for the fiscal year thru December at \$221,409 with a total of 26.74% of the budget spent with 25.00% of year complete.
- Major Projects/Improvements in FY 2021-22:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Replace spider water lines in one cul de sac	\$ 30,000	\$ -	\$ 30,000	Not started
Other water projects, as needed	\$ 13,050	\$ -	\$ 13,050	Not started

20 - Utility Fund Revenues & Expenses

Together We Can!



	FY 2021-22 ADOPTED BUDGET	FY 2021-22 DECEMBER 2021	FY 2021-22 YEAR TO DATE	FY 2021-22 % OF BUDGET
				<u>COLLECTED</u>
WATER CONSUMPTION	\$ 640,000	\$ 39,081	\$ 152,887	23.89%
DEBT SERVICE	189,900	15,783	47,418	24.97%
WATER SERVICE FEE	58,800	4,895	14,698	25.00%
EAA PASS THRU CHARGE	84,700	5,331	20,459	24.15%
MISC/INTEREST/GRANTS	69,262	3,881	17,865	25.79%
TOTAL REVENUES	\$ 1,042,662	\$ 68,971	\$ 253,327	24.30%
				<u>SPENT</u>
WATER DEPARTMENT	\$ 827,859	88,200	221,409	26.74%
DEBT SERVICE	214,803	-	-	0.00%
TOTAL EXPENSES	\$ 1,042,662	\$ 88,200	\$ 221,409	21.23%
REVENUES OVER/(UNDER) EXPENSES	\$ -	\$ (19,229)	\$ 31,918	

Special Revenue Fund

Together We Can!



40- Crime Control Prevention District

	FY 2021-22 ADOPTED BUDGET	FY 2021-22 DECEMBER 2021	FY 2021-22 YEAR TO DATE	FY 2021-22 % OF BUDGET
BEGINNING FUND BALANCE	\$ 338,190	\$ 355,572	\$ 338,190	
Crime Control Sales Tax	\$ 152,500	\$ 11,184	\$ 36,081	COLLECTED
Interest/Misc.	-	3	8	23.66%
TOTAL REVENUES	\$ 152,500	\$ 11,187	\$ 36,089	23.66%
Fire Expenditures	\$ 3,125	\$ -	\$ 624	SPENT
Police Expenditures	135,900	154	7,050	19.97%
TOTAL EXPENDITURES	\$ 139,025	\$ 154	\$ 7,674	5.52%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 13,475	\$ 11,033	\$ 28,415	
PROJECTED ENDING FUND BALANCE	\$ 351,665	\$ 366,605	\$ 366,605	



40 – Crime Control Prevention District

- Supported by dedicated sales tax and interest income on invested balances.
- Major Projects/Improvements in FY 2021-22:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
National Night Out	\$ 6,000	\$ 3,463	\$ 2,537	In progress
Replace two patrol vehicles	\$ 120,000	\$ -	\$ 120,000	In progress
Training	\$ 6,400	\$ 2,747	\$ 3,653	In progress

Special Revenue Fund

Together We Can!



42- PEG Fund

	FY 2021-22 ADOPTED BUDGET	FY 2021-22 DECEMBER 2021	FY 2021-22 YEAR TO DATE	FY 2021-22 % OF BUDGET
BEGINNING FUND BALANCE	\$ 125,031	\$ 129,027	\$ 125,031	
Franchise Fee- PEG	\$ 15,200	\$ -	\$ 4,139	<u>COLLECTED</u> 27.23%
Misc/Interest	-	1	3	■ #DIV/0!
TOTAL REVENUES	\$ 15,200	\$ 1	\$ 4,142	27.25%
PEG Expenditures	5,800	-	145	<u>SPENT</u> 2.50%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 9,400	\$ 1	\$ 3,997	
PROJECTED ENDING FUND BALANCE	\$ 134,431	\$ 129,028	\$ 129,028	

Special Revenue Fund

Together We Can!



45- Oak Wilt Fund

	FY 2021-22 ADOPTED BUDGET	FY 2021-22 DECEMBER 2021	FY 2021-22 YEAR TO DATE	FY 2021-22 % OF BUDGET
BEGINNING FUND BALANCE	\$ 99,594	\$ 99,734	\$ 99,594	
Tree Trimming Permits Revenue	\$ 12,250	\$ 1,540	\$ 1,680	<u>COLLECTED</u> 13.71%
Oak Wilt Expenditures	25,500	-	-	<u>SPENT</u> 0.00%
REVENUES OVER/(UNDER) EXPENDITURES	\$ (13,250)	\$ 1,540	\$ 1,680	
PROJECTED ENDING FUND BALANCE	<u>\$ 86,344</u>	<u>\$ 101,274</u>	<u>\$ 101,274</u>	

Special Revenue Fund

Together We Can!



48- Street Maintenance Fund

	FY 2021-22 ADOPTED BUDGET	FY 2021-22 DECEMBER 2021	FY 2021-22 YEAR TO DATE	FY 2021-22 % OF BUDGET
BEGINNING FUND BALANCE	\$ 702,464	\$ 727,418	\$ 702,464	
Sales Tax Revenues	\$ 152,500	\$ 11,343	\$ 36,297	COLLECTED 23.80%
Materials/Supplies	\$ 50,000	\$ -	\$ -	SPENT 0.00%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 102,500	\$ 11,343	\$ 36,297	
PROJECTED ENDING FUND BALANCE	\$ 804,964	\$ 738,761	\$ 738,761	

Special Revenue Fund



Together We Can!

58- American Rescue Plan Act Fund

	FY 2021-22 ADOPTED BUDGET	FY 2021-22 DECEMBER 2021	FY 2021-22 YEAR TO DATE	FY 2021-22 % OF BUDGET
BEGINNING FUND BALANCE	\$ 5	\$ 5	\$ 5	
ARPA Federal Funding	\$ 484,868	\$ 28,487	\$ 91,933	COLLECTED 18.96%
Interest Income	-	5	13	#DIV/0!
TOTAL REVENUES	\$ 484,868	\$ 28,492	\$ 91,946	18.96%
Administration	\$ 64,800	\$ 23,930	\$ 23,930	36.93%
Public Works	45,700	-	-	0.00%
Fire	149,668	32	33,932	22.67%
Police	70,000	4,530	27,792	39.70%
Water	154,700	-	6,292	4.07%
TOTAL EXPENDITURES	\$ 484,868	\$ 28,492	\$ 91,946	18.96%
REVENUES OVER/(UNDER) EXPENDITURES	\$ -	\$ -	\$ -	
PROJECTED ENDING FUND BALANCE	\$ 5	\$ 5	\$ 5	



58 – American Rescue Plan Act Fund Overview

- Supported via allocated funds from the U.S. Treasury – American Rescue Plan Act.
- Major Projects/Improvements in FY 2021-22:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
City Hall Security System	\$ 37,000	\$ 10,712	\$ 26,288	In progress
Primary Server replacement	\$ 21,600	\$ 13,218	\$ 8,382	In progress
Back up Power Supply	\$ 90,000	\$ -	\$ 90,000	In progress
(joint with Public Works & Fire Departments)				
Replace 2 Autopulse Machines	\$ 45,939	\$ 33,900	\$ 12,039	In progress
Replace Jaws of Life	\$ 35,745	\$ -	\$ 35,745	In progress
Purchase 8 Sets of Bunker Gear	\$ 21,584	\$ -	\$ 21,584	In progress
Car/Body Worn Camera System	\$ 31,000	\$ 4,500	\$ 26,500	In progress
Purchase 25 Duty Rifles	\$ 25,000	\$ 23,262	\$ 1,738	Completed
Cellular-Read Water Meters	\$ 154,000	\$ 6,292	\$ 147,708	In progress



70- Capital Replacement Fund

	FY 2021-22 ADOPTED BUDGET	FY 2021-22 DECEMBER 2021	FY 2021-22 YEAR TO DATE	FY 2021-22 % OF BUDGET
BEGINNING FUND BALANCE	\$ 1,623,230	\$ 1,531,259	\$ 1,623,230	
Interest Income	\$ 500	\$ 12	\$ 36	COLLECTED 7.20%
Transfers In - General Fund	197,340	-	-	0.00%
TOTAL REVENUES	\$ 197,840	\$ 12	\$ 36	0.02%
Administration	\$ 8,000	\$ -	\$ -	0.00%
Fire	94,950	-	91,995	96.89%
TOTAL EXPENDITURES	\$ 102,950	\$ -	\$ 91,995	89.36%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 94,890	\$ 12	\$ (91,959)	
PROJECTED ENDING FUND BALANCE	\$ 1,718,120	\$ 1,531,271	\$ 1,531,271	



70 – Capital Replacement Fund Overview

- Supported via budgeted transfers from the General Fund and interest earnings on invested balances.
- Major Projects/Improvements in FY 2021-22:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
City Hall HVAC replacement	\$ 8,000	\$ -	\$ 8,000	Not started
2 Cardiac Monitors/Defibrillators	\$ 94,950	\$ 91,995	\$ 2,955	Completed



Questions

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>5,802,208.00</u>	<u>833,084.33</u>	<u>1,953,198.04</u>	<u>3,849,009.96</u>	<u>33.66</u>
TOTAL REVENUES	<u>5,802,208.00</u>	<u>833,084.33</u>	<u>1,953,198.04</u>	<u>3,849,009.96</u>	<u>33.66</u>
<u>EXPENDITURE SUMMARY</u>					
CITY COUNCIL	41,005.00	6,700.39	15,844.92	25,160.08	38.64
ADMINISTRATION	978,450.00	72,109.47	277,424.50	701,025.50	28.35
COURT	96,211.00	6,937.76	28,610.80	67,600.20	29.74
PUBLIC WORKS	663,635.00	43,278.46	143,056.63	520,578.37	21.56
FIRE DEPARTMENT	1,971,967.00	131,500.26	487,428.72	1,484,538.28	24.72
POLICE DEPARTMENT	1,960,340.00	153,074.67	538,998.56	1,421,341.44	27.50
DEVELOPMENT SERVICES	<u>90,600.00</u>	<u>8,175.00</u>	<u>25,845.97</u>	<u>64,754.03</u>	<u>28.53</u>
TOTAL EXPENDITURES	<u>5,802,208.00</u>	<u>421,776.01</u>	<u>1,517,210.10</u>	<u>4,284,997.90</u>	<u>26.15</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	411,308.32	435,987.94 (435,987.94)	0.00

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
10-599-1010 CURRENT ADVALOREM TAXES	3,786,000.00	741,952.87	1,542,955.58	2,243,044.42	40.75
10-599-1020 DELINQUENT ADVALOREM TAXES	20,000.00	(3,782.66)	(791.94)	20,791.94	3.96-
10-599-1030 PENALTY & INTEREST REVENUE	15,000.00	89.74	510.99	14,489.01	3.41
10-599-1040 MUNICIPAL SALES TAX	610,000.00	45,374.20	145,188.84	464,811.16	23.80
10-599-1060 MIXED BEVERAGE TAX	<u>23,000.00</u>	<u>2,342.18</u>	<u>6,343.96</u>	<u>16,656.04</u>	<u>27.58</u>
TOTAL TAXES	4,454,000.00	785,976.33	1,694,207.43	2,759,792.57	38.04
<u>FRANCHISE REVENUES</u>					
10-599-2020 FRANCHISE FEES - ELECTRIC	310,000.00	0.00	87,379.25	222,620.75	28.19
10-599-2022 FRANCHISE FEES - GAS	31,000.00	0.00	4,768.06	26,231.94	15.38
10-599-2024 FRANCHISE FEES - CABLE	62,000.00	0.00	17,160.33	44,839.67	27.68
10-599-2026 FRANCHISE FEES - PHONE	11,000.00	0.00	2,762.93	8,237.07	25.12
10-599-2028 FRANCHISE FEES - REFUSE	<u>35,000.00</u>	<u>0.00</u>	<u>8,214.42</u>	<u>26,785.58</u>	<u>23.47</u>
TOTAL FRANCHISE REVENUES	449,000.00	0.00	120,284.99	328,715.01	26.79
<u>PERMITS & LICENSES</u>					
10-599-3010 BUILDING PERMITS	350,000.00	12,239.00	44,904.18	305,095.82	12.83
10-599-3012 PLAN REVIEW FEES	25,000.00	1,100.00	2,320.00	22,680.00	9.28
10-599-3018 CERT OF OCCUPANCY PERMITS	4,500.00	0.00	800.00	3,700.00	17.78
10-599-3020 PLATTING FEES	3,000.00	400.00	400.00	2,600.00	13.33
10-599-3025 VARIANCE/RE-ZONE FEES	1,000.00	0.00	350.00	650.00	35.00
10-599-3040 CONTRACTORS' LICENSES	8,000.00	530.00	1,515.00	6,485.00	18.94
10-599-3045 INSPECTION FEES	7,500.00	950.00	5,160.00	2,340.00	68.80
10-599-3048 COMMERCIAL SIGN PERMITS	1,500.00	150.00	650.00	850.00	43.33
10-599-3050 GARAGE SALE & OTHER PERMITS	2,500.00	160.00	410.00	2,090.00	16.40
10-599-3055 HEALTH INSPECTIONS	<u>4,500.00</u>	<u>200.00</u>	<u>400.00</u>	<u>4,100.00</u>	<u>8.89</u>
TOTAL PERMITS & LICENSES	407,500.00	15,729.00	56,909.18	350,590.82	13.97
<u>COURT FEES</u>					
10-599-4010 MUNICIPAL COURT FINES	140,000.00	8,597.28	31,597.25	108,402.75	22.57
10-599-4021 ARREST FEES	4,500.00	322.54	1,366.63	3,133.37	30.37
10-599-4028 STATE COURT COST ALLOCATION	6,000.00	0.00	0.00	6,000.00	0.00
10-599-4030 WARRANT FEES	18,000.00	796.00	2,879.00	15,121.00	15.99
10-599-4036 JUDICIAL FEE - CITY	<u>500.00</u>	<u>7.58</u>	<u>28.35</u>	<u>471.65</u>	<u>5.67</u>
TOTAL COURT FEES	169,000.00	9,723.40	35,871.23	133,128.77	21.23
<u>POLICE/FIRE REVENUES</u>					
10-599-6010 POLICE REPORT REVENUE	300.00	1.00	49.00	251.00	16.33
10-599-6030 POLICE DEPT. REVENUE	2,500.00	8.00	8.00	2,492.00	0.32
10-599-6060 EMS FEES	<u>165,000.00</u>	<u>15,364.93</u>	<u>31,614.89</u>	<u>133,385.11</u>	<u>19.16</u>
TOTAL POLICE/FIRE REVENUES	167,800.00	15,373.93	31,671.89	136,128.11	18.87

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MISC./GRANTS/INTEREST</u>					
10-599-7000 INTEREST INCOME	7,500.00	459.99	692.00	6,808.00	9.23
10-599-7024 BEXAR COUNTY	20,000.00	0.00	0.00	20,000.00	0.00
10-599-7025 US DOJ VEST GRANT	3,000.00	0.00	0.00	3,000.00	0.00
10-599-7030 FORESTRY SERVICE GRANT	5,000.00	0.00	0.00	5,000.00	0.00
10-599-7040 PUBLIC RECORDS REVENUE	0.00	0.00	2.80 (2.80)	0.00
10-599-7050 ADMINISTRATIVE INCOME	15,108.00	396.59	1,189.77	13,918.23	7.88
10-599-7055 BEXAR COUNTY ELECTION	300.00	0.00	0.00	300.00	0.00
10-599-7060 CC SERVICE FEES	7,000.00	481.41	1,622.71	5,377.29	23.18
10-599-7070 RECYCLING REVENUE	4,200.00	0.00	0.00	4,200.00	0.00
10-599-7072 PAVILION RENTAL	5,000.00	660.00	1,895.00	3,105.00	37.90
10-599-7075 SITE LEASE/LICENSE FEES	27,750.00	2,283.68	6,851.04	20,898.96	24.69
10-599-7086 DONATIONS- ADMINISTRATION	2,500.00	2,000.00	2,000.00	500.00	80.00
10-599-7090 SALE OF CITY ASSETS	<u>27,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>27,000.00</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	124,358.00	6,281.67	14,253.32	110,104.68	11.46
<u>TRANSFERS IN</u>					
10-599-8020 TRF IN -WATER FUND	22,050.00	0.00	0.00	22,050.00	0.00
10-599-8050 TRF IN -COURT RESTRICTED	<u>8,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,500.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	30,550.00	0.00	0.00	30,550.00	0.00
TOTAL NON-DEPARTMENTAL	5,802,208.00	833,084.33	1,953,198.04	3,849,009.96	33.66
TOTAL REVENUES	<u>5,802,208.00</u>	<u>833,084.33</u>	<u>1,953,198.04</u>	<u>3,849,009.96</u>	<u>33.66</u>

10 -GENERAL FUND
CITY COUNCIL

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SUPPLIES</u>					
10-600-2020 GENERAL OFFICE SUPPLIES	300.00	0.00	104.00	196.00	34.67
10-600-2035 COUNCIL/EMPLOYEE APPREC.	750.00	0.00	265.80	484.20	35.44
10-600-2037 CITY SPONSORED EVENTS	24,000.00	6,679.60	11,139.76	12,860.24	46.42
10-600-2040 MEETING SUPPLIES	900.00	0.00	68.95	831.05	7.66
10-600-2080 UNIFORMS	<u>0.00</u>	<u>0.00</u>	<u>168.09</u>	<u>(168.09)</u>	<u>0.00</u>
TOTAL SUPPLIES	25,950.00	6,679.60	11,746.60	14,203.40	45.27
<u>SERVICES</u>					
10-600-3018 CITY WIDE CLEAN UP	1,500.00	0.00	0.00	1,500.00	0.00
10-600-3020 ASSOCIATION DUES & PUBS	1,760.00	0.00	0.00	1,760.00	0.00
10-600-3030 TRAINING/EDUCATION	2,475.00	0.00	0.00	2,475.00	0.00
10-600-3040 TRAVEL/LODGING/MEALS	4,370.00	0.00	4,047.93	322.07	92.63
10-600-3090 COMMUNICATIONS SERVICES	<u>0.00</u>	<u>20.79</u>	<u>50.39</u>	<u>(50.39)</u>	<u>0.00</u>
TOTAL SERVICES	10,105.00	20.79	4,098.32	6,006.68	40.56
<u>CONTRACTUAL</u>					
10-600-4088 ELECTION SERVICES	<u>3,750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,750.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	3,750.00	0.00	0.00	3,750.00	0.00
<u>CAPITAL OUTLAY</u>					
10-600-8015 NON-CAPITAL-COMPUTER EQUIPM	<u>1,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,200.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	1,200.00	0.00	0.00	1,200.00	0.00
TOTAL CITY COUNCIL	41,005.00	6,700.39	15,844.92	25,160.08	38.64

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-601-1010 SALARIES	525,965.00	40,479.27	139,503.85	386,461.15	26.52
10-601-1015 OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
10-601-1020 MEDICARE	7,755.00	572.96	1,984.70	5,770.30	25.59
10-601-1025 TWC (SUI)	1,620.00	0.00	0.00	1,620.00	0.00
10-601-1030 HEALTH INSURANCE	36,360.00	3,030.00	9,090.00	27,270.00	25.00
10-601-1031 HSA	90.00	7.40	22.20	67.80	24.67
10-601-1033 DENTAL INSURANCE	2,848.00	237.36	712.16	2,135.84	25.01
10-601-1035 VISION CARE INSURANCE	427.00	36.96	110.89	316.11	25.97
10-601-1036 LIFE INSURANCE	422.00	35.10	105.30	316.70	24.95
10-601-1037 WORKERS' COMP INSURANCE	1,310.00	324.72	324.72	985.28	24.79
10-601-1040 TMRS RETIREMENT	75,735.00	5,731.52	19,752.00	55,983.00	26.08
10-601-1070 SPECIAL ALLOWANCES	<u>7,875.00</u>	<u>605.80</u>	<u>2,085.68</u>	<u>5,789.32</u>	<u>26.48</u>
TOTAL PERSONNEL	661,407.00	51,061.09	173,691.50	487,715.50	26.26
<u>SUPPLIES</u>					
10-601-2020 GENERAL OFFICE SUPPLIES	6,800.00	1,632.14	2,288.76	4,511.24	33.66
10-601-2025 BENEFITS CITYWIDE	1,500.00	0.00	0.00	1,500.00	0.00
10-601-2030 POSTAGE/METER RENTAL	14,004.00	1,112.21	3,464.39	10,539.61	24.74
10-601-2035 EMPLOYEE APPRECIATION	1,300.00	484.50	484.50	815.50	37.27
10-601-2050 PRINTING & COPYING	1,300.00	182.00	267.50	1,032.50	20.58
10-601-2060 MED EXAMS/SCREENING/TESTING	1,000.00	0.00	0.00	1,000.00	0.00
10-601-2070 JANITORIAL SUPPLIES	<u>1,250.00</u>	<u>0.00</u>	<u>536.73</u>	<u>713.27</u>	<u>42.94</u>
TOTAL SUPPLIES	27,154.00	3,410.85	7,041.88	20,112.12	25.93
<u>SERVICES</u>					
10-601-3010 ADVERTISING EXPENSE	5,750.00	240.75	1,062.50	4,687.50	18.48
10-601-3012 PROF. SERVICES-ENGINEERS	5,000.00	0.00	0.00	5,000.00	0.00
10-601-3013 PROFESSIONAL SERVICES	1,950.00	0.00	0.00	1,950.00	0.00
10-601-3015 PROF. SERVICES-LEGAL	40,000.00	329.28	9,880.97	30,119.03	24.70
10-601-3016 CODIFICATION EXPENSE	4,500.00	0.00	1,150.00	3,350.00	25.56
10-601-3020 ASSOCIATION DUES & PUBL.	4,200.00	345.00	2,192.00	2,008.00	52.19
10-601-3030 TRAINING/EDUCATION	4,500.00	0.00	135.00	4,365.00	3.00
10-601-3040 TRAVEL/MILEAGE/LODGING/PERD	3,000.00	374.95	2,757.06	242.94	91.90
10-601-3050 LIABILITY INSURANCE	14,300.00	154.84	14,321.79 (21.79)	100.15
10-601-3070 PROPERTY INSURANCE	1,375.00	0.00	1,362.21	12.79	99.07
10-601-3075 BANK/CREDIT CARD FEES	6,000.00	672.79	2,194.82	3,805.18	36.58
10-601-3080 SPECIAL SERVICES	2,000.00	250.00	1,000.00	1,000.00	50.00
10-601-3085 WEBSITE TECHNOLOGY	2,500.00	0.00	2,200.00	300.00	88.00
10-601-3087 CITIZENS COMMUNICATION/EDUC	<u>8,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,500.00</u>	<u>0.00</u>
TOTAL SERVICES	103,575.00	2,367.61	38,256.35	65,318.65	36.94
<u>CONTRACTUAL</u>					
10-601-4050 DOCUMENT STORAGE/ARCHIVES	3,800.00	237.00	711.00	3,089.00	18.71
10-601-4060 IT SERVICES	46,700.00	4,814.93	15,137.48	31,562.52	32.41
10-601-4075 COMPUTER SOFTWARE/INCODE	11,209.00	0.00	11,031.70	177.30	98.42
10-601-4083 AUDIT SERVICES	16,600.00	0.00	0.00	16,600.00	0.00
10-601-4084 BEXAR COUNTY APPRAISAL DIST	17,340.00	4,335.00	4,335.00	13,005.00	25.00

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
10-601-4085 BEXAR COUNTY TAX ASSESSOR	<u>3,775.00</u>	<u>0.00</u>	<u>3,667.92</u>	<u>107.08</u>	<u>97.16</u>
TOTAL CONTRACTUAL	99,424.00	9,386.93	34,883.10	64,540.90	35.09
<u>MAINTENANCE</u>					
10-601-5005 EQUIPMENT LEASES	3,700.00	635.84	830.13	2,869.87	22.44
10-601-5010 EQUIPMENT MAINT & REPAIR	300.00	0.00	0.00	300.00	0.00
10-601-5015 ELECTRONIC EQPT MAINT	300.00	0.00	39.98	260.02	13.33
10-601-5030 BUILDING MAINTENANCE	<u>34,900.00</u>	<u>3,675.60</u>	<u>17,486.34</u>	<u>17,413.66</u>	<u>50.10</u>
TOTAL MAINTENANCE	39,200.00	4,311.44	18,356.45	20,843.55	46.83
<u>UTILITIES</u>					
10-601-7042 UTILITIES - PHONE/CELL/VOIP	<u>17,000.00</u>	<u>1,571.55</u>	<u>4,707.11</u>	<u>12,292.89</u>	<u>27.69</u>
TOTAL UTILITIES	17,000.00	1,571.55	4,707.11	12,292.89	27.69
<u>CAPITAL OUTLAY</u>					
10-601-8015 NON-CAPITAL-COMPUTER	600.00	0.00	456.87	143.13	76.15
10-601-8025 NON-CAPITAL-OFFICE FURN.	150.00	0.00	0.00	150.00	0.00
10-601-8026 NON-CAPITAL - FURNITURE	<u>1,000.00</u>	<u>0.00</u>	<u>31.24</u>	<u>968.76</u>	<u>3.12</u>
TOTAL CAPITAL OUTLAY	1,750.00	0.00	488.11	1,261.89	27.89
<u>INTERFUND TRANSFERS</u>					
10-601-9030 TRANSFER TO DEBT SERVICE FU	<u>28,940.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,940.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	28,940.00	0.00	0.00	28,940.00	0.00
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TOTAL ADMINISTRATION	978,450.00	72,109.47	277,424.50	701,025.50	28.35

10 -GENERAL FUND
COURT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-602-1010 SALARIES	55,322.00	4,256.00	14,811.20	40,510.80	26.77
10-602-1015 OVERTIME	500.00	0.00	0.00	500.00	0.00
10-602-1020 MEDICARE	820.00	63.06	219.48	600.52	26.77
10-602-1025 TWC (SUI)	270.00	0.00	0.00	270.00	0.00
10-602-1036 LIFE INSURANCE	70.00	5.85	17.55	52.45	25.07
10-602-1037 WORKERS' COMP INSURANCE	139.00	34.75	34.75	104.25	25.00
10-602-1040 TMRS RETIREMENT	8,005.00	606.58	2,111.20	5,893.80	26.37
10-602-1070 SPECIAL ALLOWANCES	<u>1,200.00</u>	<u>92.30</u>	<u>323.05</u>	<u>876.95</u>	<u>26.92</u>
TOTAL PERSONNEL	66,326.00	5,058.54	17,517.23	48,808.77	26.41
<u>SUPPLIES</u>					
10-602-2020 OFFICE SUPPLIES	500.00	0.00	266.21	233.79	53.24
10-602-2050 PRINTING & COPYING	<u>850.00</u>	<u>0.00</u>	<u>85.50</u>	<u>764.50</u>	<u>10.06</u>
TOTAL SUPPLIES	1,350.00	0.00	351.71	998.29	26.05
<u>SERVICES</u>					
10-602-3015 JUDGE/PROSECUTOR	15,600.00	1,300.00	3,900.00	11,700.00	25.00
10-602-3020 ASSOCIATION DUES & PUBS	150.00	0.00	0.00	150.00	0.00
10-602-3030 TRAINING/EDUCATION	1,300.00	250.00	700.00	600.00	53.85
10-602-3040 TRAVEL/MILEAGE/LODGING	2,500.00	0.00	0.00	2,500.00	0.00
10-602-3050 LIABILITY INSURANCE	130.00	0.00	128.79	1.21	99.07
10-602-3070 PROPERTY INSURANCE	63.00	0.00	62.41	0.59	99.06
10-602-3075 BANK/CREDIT CARD FEES	<u>1,600.00</u>	<u>117.11</u>	<u>463.55</u>	<u>1,136.45</u>	<u>28.97</u>
TOTAL SERVICES	21,343.00	1,667.11	5,254.75	16,088.25	24.62
<u>CONTRACTUAL</u>					
10-602-4075 COMPUTER SOFTWARE/INCODE	<u>4,972.00</u>	<u>0.00</u>	<u>4,865.38</u>	<u>106.62</u>	<u>97.86</u>
TOTAL CONTRACTUAL	4,972.00	0.00	4,865.38	106.62	97.86
<u>UTILITIES</u>					
10-602-7042 UTILITIES - PHONE/CELL/VOIP	<u>2,220.00</u>	<u>212.11</u>	<u>621.73</u>	<u>1,598.27</u>	<u>28.01</u>
TOTAL UTILITIES	2,220.00	212.11	621.73	1,598.27	28.01
<u>CAPITAL OUTLAY</u>					
TOTAL COURT	96,211.00	6,937.76	28,610.80	67,600.20	29.74

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-603-1010 SALARIES	233,031.00	17,643.51	60,352.86	172,678.14	25.90
10-603-1015 OVERTIME	9,500.00	955.83	1,601.85	7,898.15	16.86
10-603-1020 MEDICARE	3,767.00	269.94	903.51	2,863.49	23.98
10-603-1025 TWC (SUI)	1,080.00	0.00	0.00	1,080.00	0.00
10-603-1030 HEALTH INSURANCE	29,088.00	2,424.00	7,272.00	21,816.00	25.00
10-603-1031 HSA	178.00	12.95	40.70	137.30	22.87
10-603-1033 DENTAL INSURANCE	1,633.00	125.65	372.16	1,260.84	22.79
10-603-1035 VISION CARE INSURANCE	325.00	26.52	79.57	245.43	24.48
10-603-1036 LIFE INSURANCE	281.00	23.40	70.20	210.80	24.98
10-603-1037 WORKERS' COMP INSURANCE	5,880.00	1,403.44	1,403.44	4,476.56	23.87
10-603-1040 TMRS RETIREMENT	36,786.00	2,675.53	8,928.21	27,857.79	24.27
10-603-1070 SPECIAL ALLOWANCES	<u>8,100.00</u>	<u>588.48</u>	<u>2,059.68</u>	<u>6,040.32</u>	<u>25.43</u>
TOTAL PERSONNEL	329,649.00	26,149.25	83,084.18	246,564.82	25.20
<u>SUPPLIES</u>					
10-603-2020 OFFICE SUPPLIES	1,000.00	0.00	115.67	884.33	11.57
10-603-2035 EMPLOYEE APPRECIATION	360.00	0.00	0.00	360.00	0.00
10-603-2050 PRINTING & COPYING	175.00	0.00	0.00	175.00	0.00
10-603-2060 MEDICAL EXAMS/SCREENINGS	200.00	0.00	0.00	200.00	0.00
10-603-2070 JANITORIAL SUPPLIES	3,000.00	0.00	237.85	2,762.15	7.93
10-603-2080 UNIFORMS	2,200.00	0.00	806.96	1,393.04	36.68
10-603-2090 SMALL TOOLS	3,500.00	74.73	2,002.26	1,497.74	57.21
10-603-2091 SAFETY GEAR	<u>1,500.00</u>	<u>159.18</u>	<u>354.14</u>	<u>1,145.86</u>	<u>23.61</u>
TOTAL SUPPLIES	11,935.00	233.91	3,516.88	8,418.12	29.47
<u>SERVICES</u>					
10-603-3012 PROFESSIONAL - ENGINEERING	5,000.00	0.00	0.00	5,000.00	0.00
10-603-3013 PROFESSIONAL SERVICES	31,800.00	5,552.58	6,657.74	25,142.26	20.94
10-603-3014 PROF SERV - CH & MONUMENTS	15,000.00	0.00	0.00	15,000.00	0.00
10-603-3020 ASSOCIATION DUES & PUBS	300.00	100.00	205.00	95.00	68.33
10-603-3030 TRAINING/EDUCATION	600.00	0.00	0.00	600.00	0.00
10-603-3040 TRAVEL/MILEAGE/LODGING/PERD	250.00	30.81	178.88	71.12	71.55
10-603-3050 LIABILITY INSURANCE	4,700.00	0.00	4,656.27	43.73	99.07
10-603-3060 UNIFORM SERVICE	2,000.00	216.92	709.75	1,290.25	35.49
10-603-3070 PROPERTY INSURANCE	<u>2,175.00</u>	<u>0.00</u>	<u>2,154.76</u>	<u>20.24</u>	<u>99.07</u>
TOTAL SERVICES	61,825.00	5,900.31	14,562.40	47,262.60	23.55
<u>CONTRACTUAL</u>					
10-603-4075 COMPUTER SOFTWARE	<u>1,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,200.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	1,200.00	0.00	0.00	1,200.00	0.00
<u>MAINTENANCE</u>					
10-603-5005 EQUIPMENT LEASES	3,500.00	0.00	0.00	3,500.00	0.00
10-603-5010 EQUIPMENT MAINT & REPAIR	12,000.00	0.00	129.16	11,870.84	1.08
10-603-5020 VEHICLE MAINTENANCE	7,000.00	877.98	1,505.18	5,494.82	21.50
10-603-5030 BUILDING MAINTENANCE	7,500.00	2,423.80	2,673.70	4,826.30	35.65
10-603-5060 VEHICLE & EQPT FUELS	<u>7,000.00</u>	<u>70.55</u>	<u>3,817.54</u>	<u>3,182.46</u>	<u>54.54</u>
TOTAL MAINTENANCE	37,000.00	3,372.33	8,125.58	28,874.42	21.96

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-603-6011 CHEMICALS	800.00	52.96	52.96	747.04	6.62
10-603-6080 STREET MAINTENANCE	31,000.00	0.00	979.69	30,020.31	3.16
10-603-6081 SIGN MAINTENANCE	3,000.00	0.00	626.00	2,374.00	20.87
10-603-6083 DRAINAGE MAINT	500.00	0.00	0.00	500.00	0.00
10-603-6084 PAVILION/PLAY/PATH MAINT	5,000.00	250.00	4,486.74	513.26	89.73
10-603-6085 STRIPING	35,000.00	0.00	0.00	35,000.00	0.00
10-603-6086 EAGLE SCOUT PROJECTS	0.00	0.00	1,006.71	(1,006.71)	0.00
TOTAL DEPT MATERIALS-SERVICES	75,300.00	302.96	7,152.10	68,147.90	9.50
<u>UTILITIES</u>					
10-603-7040 UTILITIES - ELECTRIC	38,000.00	2,429.25	8,263.41	29,736.59	21.75
10-603-7041 UTILITIES - GAS	500.00	25.84	71.39	428.61	14.28
10-603-7042 UTILITIES - PHONE	500.00	227.10	301.10	198.90	60.22
10-603-7044 UTILITIES - WATER	20,000.00	2,086.09	4,974.44	15,025.56	24.87
10-603-7045 STREET LIGHTS	29,000.00	2,551.42	7,698.28	21,301.72	26.55
TOTAL UTILITIES	88,000.00	7,319.70	21,308.62	66,691.38	24.21
<u>CAPITAL OUTLAY</u>					
10-603-8005 OFFICE FURNITURE	1,500.00	0.00	1,572.68	(72.68)	104.85
10-603-8015 NON-CAPITAL-COMPUTER	400.00	0.00	274.87	125.13	68.72
10-603-8020 NON-CAPITAL-MAINT EQPT	6,650.00	0.00	3,459.32	3,190.68	52.02
TOTAL CAPITAL OUTLAY	8,550.00	0.00	5,306.87	3,243.13	62.07
<u>INTERFUND TRANSFERS</u>					
10-603-9010 TRF TO CAPITAL REPLACEMENT	50,176.00	0.00	0.00	50,176.00	0.00
TOTAL INTERFUND TRANSFERS	50,176.00	0.00	0.00	50,176.00	0.00
TOTAL PUBLIC WORKS	663,635.00	43,278.46	143,056.63	520,578.37	21.56

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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PERSONNEL

10-604-1010 SALARIES	1,166,576.00	84,513.65	295,527.10	871,048.90	25.33
10-604-1015 OVERTIME	40,000.00	1,263.34	5,403.29	34,596.71	13.51
10-604-1020 MEDICARE	17,927.00	1,217.02	4,292.60	13,634.40	23.94
10-604-1025 TWC (SUI)	4,590.00	0.00	0.00	4,590.00	0.00
10-604-1030 HEALTH INSURANCE	123,624.00	9,696.00	29,088.00	94,536.00	23.53
10-604-1031 HSA	755.00	44.40	133.20	621.80	17.64
10-604-1033 DENTAL INSURANCE	6,653.00	520.00	1,551.84	5,101.16	23.33
10-604-1035 VISION CARE INSURANCE	1,390.00	109.52	328.55	1,061.45	23.64
10-604-1036 LIFE INSURANCE	1,193.00	93.60	280.80	912.20	23.54
10-604-1037 WORKERS' COMP INSURANCE	36,137.00	8,650.51	8,650.51	27,486.49	23.94
10-604-1040 TMRS RETIREMENT	175,075.00	12,251.32	42,926.27	132,148.73	24.52
10-604-1070 SPECIAL ALLOWANCES	<u>30,100.00</u>	<u>2,046.46</u>	<u>6,785.70</u>	<u>23,314.30</u>	<u>22.54</u>
TOTAL PERSONNEL	1,604,020.00	120,405.82	394,967.86	1,209,052.14	24.62

SUPPLIES

10-604-2020 OFFICE SUPPLIES	1,200.00	0.00	433.64	766.36	36.14
10-604-2035 EMPLOYEE APPRECIATION	765.00	0.00	0.00	765.00	0.00
10-604-2060 MEDICAL EXAMS/SCREENINGS	1,000.00	0.00	0.00	1,000.00	0.00
10-604-2070 JANITORIAL SUPPLIES	3,000.00	0.00	1,143.65	1,856.35	38.12
10-604-2080 UNIFORMS & ACCESSORIES	<u>8,500.00</u>	<u>467.83</u>	<u>832.89</u>	<u>7,667.11</u>	<u>9.80</u>
TOTAL SUPPLIES	14,465.00	467.83	2,410.18	12,054.82	16.66

SERVICES

10-604-3017 PROFESSIONAL - MEDICAL DIRE	5,400.00	450.00	1,350.00	4,050.00	25.00
10-604-3020 ASSOCIATION DUES & PUBS	8,420.00	0.00	5,169.30	3,250.70	61.39
10-604-3030 TRAINING/EDUCATION	7,000.00	1,235.00	3,427.49	3,572.51	48.96
10-604-3040 TRAVEL/MILEAGE/LODGING/PERD	4,000.00	0.00	44.32	3,955.68	1.11
10-604-3050 LIABILITY INSURANCE	26,100.00	0.00	25,857.17	242.83	99.07
10-604-3070 PROPERTY INSURANCE	14,400.00	0.00	14,266.02	133.98	99.07
10-604-3080 SPECIAL SERVICES	13,000.00	1,363.79	2,660.97	10,339.03	20.47
10-604-3090 COMMUNICATIONS SERVICES	<u>6,108.00</u>	<u>847.41</u>	<u>2,101.25</u>	<u>4,006.75</u>	<u>34.40</u>
TOTAL SERVICES	84,428.00	3,896.20	54,876.52	29,551.48	65.00

CONTRACTUAL

10-604-4045 RADIO ACCESS FEES - COSA	6,000.00	0.00	0.00	6,000.00	0.00
10-604-4075 COMPUTER SOFTWARE/MAINTENAN	<u>350.00</u>	<u>0.00</u>	<u>0.00</u>	<u>350.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	6,350.00	0.00	0.00	6,350.00	0.00

MAINTENANCE

10-604-5010 EQUIPMENT MAINT & REPAIR	5,000.00	384.41	384.41	4,615.59	7.69
10-604-5020 VEHICLE MAINTENANCE	18,100.00	3,602.74	7,941.62	10,158.38	43.88
10-604-5030 BUILDING MAINTENANCE	6,350.00	805.48	2,302.48	4,047.52	36.26
10-604-5060 VEHICLE & EQPT FUELS	<u>12,000.00</u>	<u>460.15</u>	<u>5,235.34</u>	<u>6,764.66</u>	<u>43.63</u>
TOTAL MAINTENANCE	41,450.00	5,252.78	15,863.85	25,586.15	38.27

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-604-6015 ELECTRONIC EQPT MAINT	6,500.00	0.00	1,577.15	4,922.85	24.26
10-604-6030 INVESTIGATIVE SUPPLIES/PROC	1,000.00	0.00	0.00	1,000.00	0.00
10-604-6040 EMS SUPPLIES	27,940.00	816.73	5,586.96	22,353.04	20.00
10-604-6045 FIRE FIGHTING EQPT SUPPLIES	10,000.00	0.00	0.00	10,000.00	0.00
10-604-6060 PPE MAINTENANCE	<u>14,750.00</u>	<u>600.00</u>	<u>5,830.68</u>	<u>8,919.32</u>	<u>39.53</u>
TOTAL DEPT MATERIALS-SERVICES	60,190.00	1,416.73	12,994.79	47,195.21	21.59
<u>UTILITIES</u>					
10-604-7044 UTILITIES - WATER	<u>2,500.00</u>	<u>112.72</u>	<u>375.81</u>	<u>2,124.19</u>	<u>15.03</u>
TOTAL UTILITIES	2,500.00	112.72	375.81	2,124.19	15.03
<u>CAPITAL OUTLAY</u>					
10-604-8010 NON-CAPITAL-ELECTRONIC EQUI	1,500.00	0.00	1,077.91	422.09	71.86
10-604-8015 NON-CAPITAL-COMPUTER EQUIPM	<u>4,900.00</u>	<u>(51.82)</u>	<u>4,861.80</u>	<u>38.20</u>	<u>99.22</u>
TOTAL CAPITAL OUTLAY	6,400.00	(51.82)	5,939.71	460.29	92.81
<u>INTERFUND TRANSFERS</u>					
10-604-9000 GRANT EXPENDITURES	5,000.00	0.00	0.00	5,000.00	0.00
10-604-9010 TRF TO CAPITAL REPLACEMENT	<u>147,164.00</u>	<u>0.00</u>	<u>0.00</u>	<u>147,164.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	152,164.00	0.00	0.00	152,164.00	0.00
TOTAL FIRE DEPARTMENT	1,971,967.00	131,500.26	487,428.72	1,484,538.28	24.72

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
10-605-1010 SALARIES	1,265,600.00	98,354.49	335,888.45	929,711.55	26.54
10-605-1015 OVERTIME	32,500.00	2,315.46	5,500.72	26,999.28	16.93
10-605-1020 MEDICARE	19,410.00	1,470.45	5,003.38	14,406.62	25.78
10-605-1025 TWC (SUI)	5,130.00	252.00	252.00	4,878.00	4.91
10-605-1030 HEALTH INSURANCE	130,896.00	10,908.00	32,118.00	98,778.00	24.54
10-605-1031 HSA	800.00	59.20	177.60	622.40	22.20
10-605-1033 DENTAL INSURANCE	7,215.00	594.62	1,745.86	5,469.14	24.20
10-605-1035 VISION CARE INSURANCE	1,485.00	124.92	367.20	1,117.80	24.73
10-605-1036 LIFE INSURANCE	1,334.00	111.15	327.60	1,006.40	24.56
10-605-1037 WORKERS' COMP INSURANCE	33,396.00	8,394.39	8,394.39	25,001.61	25.14
10-605-1040 TMRS RETIREMENT	189,550.00	14,464.90	49,090.52	140,459.48	25.90
10-605-1070 SPECIAL ALLOWANCES	<u>40,500.00</u>	<u>3,021.14</u>	<u>10,514.39</u>	<u>29,985.61</u>	<u>25.96</u>
TOTAL PERSONNEL	1,727,816.00	140,070.72	449,380.11	1,278,435.89	26.01
SUPPLIES					
10-605-2020 OFFICE SUPPLIES	3,000.00	26.71	(41.27)	3,041.27	1.38-
10-605-2035 EMPLOYEE APPRECIATION	855.00	0.00	0.00	855.00	0.00
10-605-2050 PRINTING & COPYING	1,500.00	0.00	0.00	1,500.00	0.00
10-605-2060 MEDICAL/SCREENING/TESTING/B	1,000.00	0.00	44.90	955.10	4.49
10-605-2070 JANITORIAL/BUILDING SUPPLIE	500.00	54.19	98.07	401.93	19.61
10-605-2080 UNIFORMS & ACCESSORIES	<u>27,000.00</u>	<u>611.99</u>	<u>2,812.61</u>	<u>24,187.39</u>	<u>10.42</u>
TOTAL SUPPLIES	33,855.00	692.89	2,914.31	30,940.69	8.61
SERVICES					
10-605-3020 ASSOCIATION DUES & PUBS	4,869.00	190.00	847.90	4,021.10	17.41
10-605-3030 TRAINING/EDUCATION	3,500.00	40.00	166.86	3,333.14	4.77
10-605-3040 TRAVEL/MILEAGE/LODGING/PERD	5,000.00	0.00	942.04	4,057.96	18.84
10-605-3050 LIABILITY INSURANCE	22,700.00	0.00	22,488.80	211.20	99.07
10-605-3060 UNIFORM MAINTENANCE	6,000.00	0.00	869.37	5,130.63	14.49
10-605-3071 PROPERTY INSURANCE	9,350.00	0.00	9,263.01	86.99	99.07
10-605-3072 ANIMAL CONTROL SERVICES	12,500.00	2,000.00	3,000.00	9,500.00	24.00
10-605-3087 CITIZENS COMMUNICATION/ED	500.00	0.00	165.00	335.00	33.00
10-605-3090 COMMUNICATIONS SERVICES	<u>9,600.00</u>	<u>720.06</u>	<u>2,320.25</u>	<u>7,279.75</u>	<u>24.17</u>
TOTAL SERVICES	74,019.00	2,950.06	40,063.23	33,955.77	54.13
CONTRACTUAL					
10-605-4045 CONTRACT/RADIO FEES COSA	8,000.00	0.00	0.00	8,000.00	0.00
10-605-4075 COMPUTER SOFTWARE/INCODE	<u>19,000.00</u>	<u>33.00</u>	<u>12,596.92</u>	<u>6,403.08</u>	<u>66.30</u>
TOTAL CONTRACTUAL	27,000.00	33.00	12,596.92	14,403.08	46.66
MAINTENANCE					
10-605-5005 EQUIPMENT LEASES	2,000.00	132.00	264.00	1,736.00	13.20
10-605-5010 EQUIPMENT MAINT & REPAIR	2,000.00	0.00	656.34	1,343.66	32.82
10-605-5015 ELECTRONIC EQPT MAINT	5,350.00	0.00	806.57	4,543.43	15.08
10-605-5020 VEHICLE MAINTENANCE	30,000.00	3,530.89	7,171.39	22,828.61	23.90
10-605-5030 BUILDING MAINTENANCE	0.00	1,055.00	1,099.22	(1,099.22)	0.00
10-605-5060 VEHICLE & EQPT FUELS	<u>36,000.00</u>	<u>3,775.56</u>	<u>17,380.35</u>	<u>18,619.65</u>	<u>48.28</u>
TOTAL MAINTENANCE	75,350.00	8,493.45	27,377.87	47,972.13	36.33

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-605-6030 INVESTIGATIVE SUPPLIES	5,000.00	137.96	1,443.73	3,556.27	28.87
10-605-6032 POLICE SAFETY SUPPLIES	3,000.00	77.34	508.52	2,491.48	16.95
10-605-6035 FIREARMS EQUIPMENT/SUPPLIES	<u>8,800.00</u>	<u>0.00</u>	<u>3,437.54</u>	<u>5,362.46</u>	<u>39.06</u>
TOTAL DEPT MATERIALS-SERVICES	16,800.00	215.30	5,389.79	11,410.21	32.08
<u>UTILITIES</u>					
10-605-7042 UTILITES- PHONE	<u>5,100.00</u>	<u>348.65</u>	<u>1,005.73</u>	<u>4,094.27</u>	<u>19.72</u>
TOTAL UTILITIES	5,100.00	348.65	1,005.73	4,094.27	19.72
<u>CAPITAL OUTLAY</u>					
10-605-8015 NON-CAPITAL-COMPUTER EQUIP.	<u>400.00</u>	<u>270.60</u>	<u>270.60</u>	<u>129.40</u>	<u>67.65</u>
TOTAL CAPITAL OUTLAY	400.00	270.60	270.60	129.40	67.65
<u>INTERFUND TRANSFERS</u>					
TOTAL POLICE DEPARTMENT	1,960,340.00	153,074.67	538,998.56	1,421,341.44	27.50

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

10 -GENERAL FUND
DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SUPPLIES</u>					
10-607-2020 OFFICE SUPPLIES	100.00	0.00	100.97 (0.97)	100.97
10-607-2050 PRINTING & COPYING	<u>750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>750.00</u>	<u>0.00</u>
TOTAL SUPPLIES	850.00	0.00	100.97	749.03	11.88
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<u>SERVICES</u>					
10-607-3012 PROF -ENGINEERING REVIEW	2,000.00	0.00	0.00	2,000.00	0.00
10-607-3015 PROF -BLDG INSPECTION SERVI	75,000.00	7,525.00	24,425.00	50,575.00	32.57
10-607-3016 PROF -HEALTH INSPECTOR	2,000.00	120.00	540.00	1,460.00	27.00
10-607-3017 PROF -SANITARY INSPECTION S	<u>4,000.00</u>	<u>530.00</u>	<u>780.00</u>	<u>3,220.00</u>	<u>19.50</u>
TOTAL SERVICES	83,000.00	8,175.00	25,745.00	57,255.00	31.02
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<u>CONTRACTUAL</u>					
10-607-4075 COMPUTER SOFTWARE/MAINTENAN	<u>6,750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6,750.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	6,750.00	0.00	0.00	6,750.00	0.00
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TOTAL DEVELOPMENT SERVICES	90,600.00	8,175.00	25,845.97	64,754.03	28.53
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TOTAL EXPENDITURES	5,802,208.00	421,776.01	1,517,210.10	4,284,997.90	26.15
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	411,308.32	435,987.94 (435,987.94)	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,042,662.00</u>	<u>68,971.42</u>	<u>253,327.32</u>	<u>789,334.68</u>	<u>24.30</u>
TOTAL REVENUES	<u>1,042,662.00</u>	<u>68,971.42</u>	<u>253,327.32</u>	<u>789,334.68</u>	<u>24.30</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	827,859.00	88,199.71	221,409.26	606,449.74	26.74
DEBT SERVICE	<u>214,803.00</u>	<u>0.00</u>	<u>0.00</u>	<u>214,803.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>1,042,662.00</u>	<u>88,199.71</u>	<u>221,409.26</u>	<u>821,252.74</u>	<u>21.23</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (19,228.29)	31,918.06 (31,918.06)	0.00

20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>WATER SALES</u>					
20-599-5015 WATER CONSUMPTION	640,000.00	39,081.28	152,887.41	487,112.59	23.89
20-599-5016 LATE CHARGES	6,000.00	769.93	2,665.21	3,334.79	44.42
20-599-5018 DEBT SERVICE	189,900.00	15,783.42	47,418.00	142,482.00	24.97
20-599-5019 WATER SERVICE FEE	58,800.00	4,895.08	14,698.30	44,101.70	25.00
20-599-5036 EAA PASS THRU CHARGE	<u>84,700.00</u>	<u>5,330.63</u>	<u>20,458.86</u>	<u>64,241.14</u>	<u>24.15</u>
TOTAL WATER SALES	979,400.00	65,860.34	238,127.78	741,272.22	24.31
<u>MISC./GRANTS/INTEREST</u>					
20-599-7000 INTEREST INCOME	1,000.00	350.39	364.49	635.51	36.45
20-599-7011 OTHER INCOME	20,000.00	8.90	26.70	19,973.30	0.13
20-599-7012 LEASE OF WATER RIGHTS	15,000.00	0.00	3,750.00	11,250.00	25.00
20-599-7060 CC SERVICE FEES	4,000.00	523.36	1,878.27	2,121.73	46.96
20-599-7075 SITE/TOWER LEASE REVENUE	23,262.00	1,930.43	8,632.08	14,629.92	37.11
20-599-7090 SALE OF FIXED ASSETS	<u>0.00</u>	<u>298.00</u>	<u>548.00</u>	<u>(548.00)</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	63,262.00	3,111.08	15,199.54	48,062.46	24.03
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	1,042,662.00	68,971.42	253,327.32	789,334.68	24.30
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TOTAL REVENUES	<u>1,042,662.00</u>	<u>68,971.42</u>	<u>253,327.32</u>	<u>789,334.68</u>	<u>24.30</u>
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20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
20-606-1010 SALARIES	224,560.00	17,574.78	60,075.42	164,484.58	26.75
20-606-1015 OVERTIME	15,000.00	1,295.41	2,403.57	12,596.43	16.02
20-606-1020 MEDICARE	3,400.00	278.83	923.55	2,476.45	27.16
20-606-1025 TWC (SUI)	1,080.00	0.00	0.00	1,080.00	0.00
20-606-1030 HEALTH INSURANCE	29,088.00	2,424.00	7,272.00	21,816.00	25.00
20-606-1031 HSA	178.00	12.95	40.70	137.30	22.87
20-606-1033 DENTAL INSURANCE	1,535.00	125.65	372.16	1,162.84	24.24
20-606-1035 VISION CARE INSURANCE	330.00	27.88	83.68	246.32	25.36
20-606-1036 LIFE INSURANCE	281.00	23.40	70.20	210.80	24.98
20-606-1037 WORKERS' COMP INSURANCE	6,450.00	1,548.51	1,548.51	4,901.49	24.01
20-606-1040 TMRS RETIREMENT	33,210.00	2,750.92	9,090.00	24,120.00	27.37
20-606-1070 SPECIAL ALLOWANCES	<u>13,200.00</u>	<u>842.34</u>	<u>2,671.29</u>	<u>10,528.71</u>	<u>20.24</u>
TOTAL PERSONNEL	328,312.00	26,904.67	84,551.08	243,760.92	25.75
SUPPLIES					
20-606-2020 OFFICE SUPPLIES	1,700.00	0.00	43.43	1,656.57	2.55
20-606-2030 POSTAGE	3,160.00	264.80	816.54	2,343.46	25.84
20-606-2035 EMPLOYEE APPRECIATION	150.00	0.00	0.00	150.00	0.00
20-606-2050 PRINTING & COPYING	600.00	0.00	0.00	600.00	0.00
20-606-2060 MED EXAMS/SCREENING/TESTING	100.00	0.00	0.00	100.00	0.00
20-606-2070 JANITORIAL SUPPLIES	100.00	0.00	0.00	100.00	0.00
20-606-2075 BANK/CREDITCARD FEES	8,000.00	588.31	2,248.05	5,751.95	28.10
20-606-2080 UNIFORMS	1,795.00	240.00	599.90	1,195.10	33.42
20-606-2090 SMALL TOOLS	2,500.00	9.48	958.98	1,541.02	38.36
20-606-2091 SAFETY SUPPLIES/EQUIPMENT	<u>1,900.00</u>	<u>310.00</u>	<u>321.97</u>	<u>1,578.03</u>	<u>16.95</u>
TOTAL SUPPLIES	20,005.00	1,412.59	4,988.87	15,016.13	24.94
SERVICES					
20-606-3012 ENGINEERING SERVICES	10,000.00	451.92	5,831.92	4,168.08	58.32
20-606-3013 PROFESSIONAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
20-606-3020 ASSOCIATION DUES & PUBS	2,115.00	0.00	120.00	1,995.00	5.67
20-606-3030 TRAINING/EDUCATION	3,750.00	200.00	1,227.50	2,522.50	32.73
20-606-3040 TRAVEL/MILEAGE/LODGING/PERD	1,000.00	0.00	36.96	963.04	3.70
20-606-3050 INSURANCE - LIABILITY	4,830.00	0.00	4,785.06	44.94	99.07
20-606-3060 UNIFORM SERVICES	3,000.00	216.88	823.37	2,176.63	27.45
20-606-3070 INSURANCE - PROPERTY	2,250.00	0.00	2,229.07	20.93	99.07
20-606-3075 CONSERV. ED./REBATES	100.00	0.00	0.00	100.00	0.00
20-606-3080 SPECIAL SERVICES	1,300.00	0.00	1,103.76	196.24	84.90
20-606-3082 WATER ANALYSIS FEES	7,000.00	62.00	2,040.23	4,959.77	29.15
20-606-3090 COMMUNCIATIONS SERVICES	<u>0.00</u>	<u>192.57</u>	<u>192.57</u>	<u>(192.57)</u>	<u>0.00</u>
TOTAL SERVICES	37,345.00	1,123.37	18,390.44	18,954.56	49.24

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CONTRACTUAL</u>					
20-606-4075 COMPUTER SOFTWARE/INCODE	13,168.00	716.07	4,518.97	8,649.03	34.32
20-606-4085 EAA -WATER MANAGEMENT FEES	<u>84,084.00</u>	<u>6,306.52</u>	<u>18,919.56</u>	<u>65,164.44</u>	<u>22.50</u>
TOTAL CONTRACTUAL	97,252.00	7,022.59	23,438.53	73,813.47	24.10
<u>MAINTENANCE</u>					
20-606-5005 EQUIPMENT LEASES	5,000.00 (410.20)	1,037.40	3,962.60	20.75
20-606-5010 EQUIPMENT MAINT & REPAIR	5,000.00	37.98	1,577.92	3,422.08	31.56
20-606-5015 ELECTRONIC EQPT MAINTENANCE	500.00	0.00	0.00	500.00	0.00
20-606-5020 VEHICLE MAINTENANCE	3,000.00	35.04	2,813.46	186.54	93.78
20-606-5030 BUILDING MAINTENANCE	2,500.00	0.00	1,048.90	1,451.10	41.96
20-606-5060 VEHICLE & EQPT FUELS	<u>4,000.00</u>	<u>167.00</u>	<u>3,251.89</u>	<u>748.11</u>	<u>81.30</u>
TOTAL MAINTENANCE	20,000.00 (170.18)	9,729.57	10,270.43	48.65
<u>DEPT MATERIALS-SERVICES</u>					
20-606-6011 CHEMICALS	10,000.00	0.00	357.50	9,642.50	3.58
20-606-6050 WATER METERS & BOXES	5,000.00	0.00	0.00	5,000.00	0.00
20-606-6055 FIRE HYDRANTS & VALVES	10,000.00	0.00	0.00	10,000.00	0.00
20-606-6060 HUEBNER STORAGE TANK	5,000.00	0.00	470.63	4,529.37	9.41
20-606-6061 WELL SITE #1	8,750.00	1,408.33	1,608.33	7,141.67	18.38
20-606-6062 WELL SITE #2-EAA MONITORED	1,300.00	0.00	0.00	1,300.00	0.00
20-606-6063 WELL SITE #3-NOT OPERATION	1,800.00	17,253.83	17,425.43 (15,625.43)	968.08
20-606-6064 WELL SITE #4-NOT OPERATION	1,800.00	29,396.34	29,567.94 (27,767.94)	1,642.66
20-606-6065 WELL SITE #5-EDWARDS BLENDI	1,000.00	245.70	2,349.50 (1,349.50)	234.95
20-606-6066 WELL SITE #6-MUNI TRACT	4,000.00	30.00	2,133.79	1,866.21	53.34
20-606-6067 WELL SITE #7	4,000.00	50.00	1,494.80	2,505.20	37.37
20-606-6068 WELL SITE #8	4,000.00	90.00	2,724.98	1,275.02	68.12
20-606-6069 WELL SITE #9-TRINITY	1,000.00	0.00	0.00	1,000.00	0.00
20-606-6070 SCADA SYSTEM MAINTENANCE	7,000.00	0.00	81.18	6,918.82	1.16
20-606-6071 SHAVANO DRIVE PUMP STATION	15,000.00	0.00	0.00	15,000.00	0.00
20-606-6072 WATER SYSTEM MAINTENANCE	30,000.00	279.00	9,250.97	20,749.03	30.84
20-606-6080 STREET MAINT SUPPLIES	<u>4,000.00</u>	<u>0.00</u>	<u>280.00</u>	<u>3,720.00</u>	<u>7.00</u>
TOTAL DEPT MATERIALS-SERVICES	113,650.00	48,753.20	67,745.05	45,904.95	59.61
<u>UTILITIES</u>					
20-606-7040 UTILITIES - ELECTRIC	72,000.00	3,117.79	12,226.43	59,773.57	16.98
20-606-7042 UTILITIES - PHONE/CELL	1,350.00	0.00	229.49	1,120.51	17.00
20-606-7044 UTILITIES - WATER	<u>400.00</u>	<u>35.68</u>	<u>109.80</u>	<u>290.20</u>	<u>27.45</u>
TOTAL UTILITIES	73,750.00	3,153.47	12,565.72	61,184.28	17.04
<u>CAPITAL OUTLAY</u>					
20-606-8015 NON-CAPITAL - COMPUTERS	700.00	0.00	0.00	700.00	0.00
20-606-8020 NON-CAPITAL MAINTENANCE EQU	4,820.00	0.00	0.00	4,820.00	0.00
20-606-8080 WATER SYSTEM IMPROVEMENTS	<u>43,050.00</u>	<u>0.00</u>	<u>0.00</u>	<u>43,050.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	48,570.00	0.00	0.00	48,570.00	0.00

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>INTERFUND TRANSFERS</u>					
20-606-9010 TRF TO GENERAL FUND	22,050.00	0.00	0.00	22,050.00	0.00
20-606-9020 TRF TO CAPITAL REP. FUND 72	<u>66,925.00</u>	<u>0.00</u>	<u>0.00</u>	<u>66,925.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	88,975.00	0.00	0.00	88,975.00	0.00
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TOTAL WATER DEPARTMENT	827,859.00	88,199.71	221,409.26	606,449.74	26.74

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

20 -WATER FUND
DEBT SERVICE

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
20-607-8016 2017 GO REFUNDING (2009) PR	70,000.00	0.00	0.00	70,000.00	0.00
20-607-8017 2017 GO REFUNDING (2009) IN	63,600.00	0.00	0.00	63,600.00	0.00
20-607-8030 BOND AGENT FEES	400.00	0.00	0.00	400.00	0.00
20-607-8056 2018 GO REFUNDING (2009) PR	46,238.00	0.00	0.00	46,238.00	0.00
20-607-8057 2018 GO REFUNDING (2009) IN	5,625.00	0.00	0.00	5,625.00	0.00
20-607-8060 SIB LOAN - PRINCIPAL	<u>28,940.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,940.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	214,803.00	0.00	0.00	214,803.00	0.00
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TOTAL DEBT SERVICE	214,803.00	0.00	0.00	214,803.00	0.00
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TOTAL EXPENDITURES	1,042,662.00	88,199.71	221,409.26	821,252.74	21.23
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (19,228.29)	31,918.06 (31,918.06)	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>229,449.00</u>	<u>32,856.31</u>	<u>68,683.60</u>	<u>160,765.40</u>	<u>29.93</u>
TOTAL REVENUES	229,449.00	32,856.31	68,683.60	160,765.40	29.93
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
DEBT SERVICE	<u>229,449.00</u>	<u>0.00</u>	<u>0.00</u>	<u>229,449.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	229,449.00	0.00	0.00	229,449.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	32,856.31	68,683.60 (68,683.60)	0.00

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
30-599-1010 CURRENT ADVALOREM TAXES	126,880.00	33,028.18	68,685.05	58,194.95	54.13
30-599-1020 DELINQUENT ADVALOREM TAXES	0.00 (180.47) (37.60)	37.60	0.00
30-599-1030 PENALTY & INTEREST	<u>0.00</u>	<u>4.71</u>	<u>25.07</u> (<u>25.07)</u>	<u>0.00</u>
TOTAL TAXES	126,880.00	32,852.42	68,672.52	58,207.48	54.12
<u>TRANSFERS IN</u>					
30-599-8010 INTEREST INCOME	0.00	3.89	11.08 (11.08)	0.00
30-599-8012 TRANSFER FROM GENERAL FUND	28,940.00	0.00	0.00	28,940.00	0.00
30-599-8030 FUND BALANCE - TRANSFER IN	<u>73,629.00</u>	<u>0.00</u>	<u>0.00</u>	<u>73,629.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	102,569.00	3.89	11.08	102,557.92	0.01
<hr/>					
TOTAL NON-DEPARTMENTAL	229,449.00	32,856.31	68,683.60	160,765.40	29.93
<hr/>					
TOTAL REVENUES	229,449.00	32,856.31	68,683.60	160,765.40	29.93
	=====	=====	=====	=====	=====

30 -DEBT SERVICE FUND
DEBT SERVICE

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
30-607-8056 2018 GO REFUNDING (2009) PR	178,763.00	0.00	0.00	178,763.00	0.00
30-607-8057 2018 GO REFUNDING (2009) IN	21,746.00	0.00	0.00	21,746.00	0.00
30-607-8060 SIB LOAN - PRINCIPAL	<u>28,940.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,940.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	229,449.00	0.00	0.00	229,449.00	0.00
<hr/>					
TOTAL DEBT SERVICE	229,449.00	0.00	0.00	229,449.00	0.00
<hr/>					
TOTAL EXPENDITURES	229,449.00	0.00	0.00	229,449.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	32,856.31	68,683.60 (68,683.60)	0.00
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>152,500.00</u>	<u>11,187.00</u>	<u>36,088.95</u>	<u>116,411.05</u>	<u>23.66</u>
TOTAL REVENUES	152,500.00 =====	11,187.00 =====	36,088.95 =====	116,411.05 =====	23.66 =====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	3,125.00	0.00	624.00	2,501.00	19.97
POLICE DEPARTMENT	<u>135,900.00</u>	<u>154.46</u>	<u>7,050.44</u>	<u>128,849.56</u>	<u>5.19</u>
TOTAL EXPENDITURES	139,025.00 =====	154.46 =====	7,674.44 =====	131,350.56 =====	5.52 =====
REVENUES OVER/(UNDER) EXPENDITURES	13,475.00	11,032.54	28,414.51 (14,939.51)	210.87

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
40-599-1050 SALES - CRIME CONTROL DIST	<u>152,500.00</u>	<u>11,184.40</u>	<u>36,081.45</u>	<u>116,418.55</u>	<u>23.66</u>
TOTAL TAXES	152,500.00	11,184.40	36,081.45	116,418.55	23.66
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
40-599-8005 INTEREST INCOME	<u>0.00</u>	<u>2.60</u>	<u>7.50</u>	<u>(7.50)</u>	<u>0.00</u>
TOTAL TRANSFERS IN	0.00	2.60	7.50	(7.50)	0.00
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TOTAL NON-DEPARTMENTAL	152,500.00	11,187.00	36,088.95	116,411.05	23.66
<hr/>					
TOTAL REVENUES	<u>152,500.00</u>	<u>11,187.00</u>	<u>36,088.95</u>	<u>116,411.05</u>	<u>23.66</u>
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
FIRE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
40-604-3030 TRAINING/EDUCATION	<u>2,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>	<u>0.00</u>
TOTAL SERVICES	2,500.00	0.00	0.00	2,500.00	0.00
<u>CAPITAL OUTLAY</u>					
40-604-8012 NON-CAPITAL - FIREARMS/TASE	<u>625.00</u>	<u>0.00</u>	<u>624.00</u>	<u>1.00</u>	<u>99.84</u>
TOTAL CAPITAL OUTLAY	625.00	0.00	624.00	1.00	99.84
<u>INTERFUND TRANSFERS</u>					
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TOTAL FIRE DEPARTMENT	3,125.00	0.00	624.00	2,501.00	19.97

40 -CRIME CONTROL DISTRICT
POLICE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
40-605-3030 TRAINING/EDUCATION	6,400.00	342.50	2,747.06	3,652.94	42.92
40-605-3087 CITIZENS COMMUNICATION/EDUC	<u>7,000.00</u>	<u>0.00</u>	<u>3,463.08</u>	<u>3,536.92</u>	<u>49.47</u>
TOTAL SERVICES	13,400.00	342.50	6,210.14	7,189.86	46.34
<hr/>					
<u>CONTRACTUAL</u>					
<hr/>					
<u>CAPITAL OUTLAY</u>					
40-605-8045 CAPITAL - COMPUTER EQUIPMEN	2,500.00 (188.04)	840.30	1,659.70	33.61
40-605-8050 CAPITAL - VEHICLES	<u>120,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>120,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	122,500.00 (188.04)	840.30	121,659.70	0.69
<hr/>					
<u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL POLICE DEPARTMENT	135,900.00	154.46	7,050.44	128,849.56	5.19
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TOTAL EXPENDITURES	139,025.00	154.46	7,674.44	131,350.56	5.52
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	13,475.00	11,032.54	28,414.51 (14,939.51)	210.87
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>15,200.00</u>	<u>0.94</u>	<u>4,142.21</u>	<u>11,057.79</u>	<u>27.25</u>
TOTAL REVENUES	15,200.00	0.94	4,142.21	11,057.79	27.25
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>5,800.00</u>	<u>0.00</u>	<u>145.80</u>	<u>5,654.20</u>	<u>2.51</u>
TOTAL EXPENDITURES	5,800.00	0.00	145.80	5,654.20	2.51
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	9,400.00	0.94	3,996.41	5,403.59	42.52

42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>FRANCHISE REVENUES</u>					
42-599-2024 FRANCHISE - PEG FEES	<u>15,200.00</u>	<u>0.00</u>	<u>4,139.46</u>	<u>11,060.54</u>	<u>27.23</u>
TOTAL FRANCHISE REVENUES	15,200.00	0.00	4,139.46	11,060.54	27.23
<u>MISC./GRANTS/INTEREST</u>					
42-599-7000 INTEREST	<u>0.00</u>	<u>0.94</u>	<u>2.75</u>	<u>(2.75)</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	0.00	0.94	2.75	(2.75)	0.00
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	15,200.00	0.94	4,142.21	11,057.79	27.25
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TOTAL REVENUES	15,200.00	0.94	4,142.21	11,057.79	27.25
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

42 -PEG FUNDS
ADMINISTRATION

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
42-601-8030 CAPITAL-ELECTRONIC EQUIPMEN	<u>5,800.00</u>	<u>0.00</u>	<u>145.80</u>	<u>5,654.20</u>	<u>2.51</u>
TOTAL CAPITAL OUTLAY	5,800.00	0.00	145.80	5,654.20	2.51
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TOTAL ADMINISTRATION	5,800.00	0.00	145.80	5,654.20	2.51
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TOTAL EXPENDITURES	5,800.00	0.00	145.80	5,654.20	2.51
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	9,400.00	0.94	3,996.41	5,403.59	42.52
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

45 -OAK WILT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>25,500.00</u>	<u>1,540.00</u>	<u>1,680.00</u>	<u>23,820.00</u>	<u>6.59</u>
TOTAL REVENUES	25,500.00	1,540.00	1,680.00	23,820.00	6.59
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>25,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>25,500.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	25,500.00	0.00	0.00	25,500.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,540.00	1,680.00 (1,680.00)	0.00

45 -OAK WILT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>PERMITS & LICENSES</u>					
45-599-3015 TREE TRIMMING PERMITS	<u>12,250.00</u>	<u>1,540.00</u>	<u>1,680.00</u>	<u>10,570.00</u>	<u>13.71</u>
TOTAL PERMITS & LICENSES	12,250.00	1,540.00	1,680.00	10,570.00	13.71
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
45-599-8099 FUND BALANCE RESERVE	<u>13,250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>13,250.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	13,250.00	0.00	0.00	13,250.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	25,500.00	1,540.00	1,680.00	23,820.00	6.59
<hr/>					
TOTAL REVENUES	25,500.00	1,540.00	1,680.00	23,820.00	6.59
	=====	=====	=====	=====	=====

45 -OAK WILT FUND
ADMINISTRATION

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
45-601-3087 CITIZENS COMMUNICATION/EDUC	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL SERVICES	500.00	0.00	0.00	500.00	0.00
<u>DEPT MATERIALS-SERVICES</u>					
45-601-6085 SUPPLIES/MATERIAL/CHEMICALS	<u>25,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>25,000.00</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	25,000.00	0.00	0.00	25,000.00	0.00
<hr/>					
TOTAL ADMINISTRATION	25,500.00	0.00	0.00	25,500.00	0.00
<hr/>					
TOTAL EXPENDITURES	25,500.00	0.00	0.00	25,500.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	1,540.00	1,680.00 (1,680.00)	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>152,500.00</u>	<u>11,343.54</u>	<u>36,297.20</u>	<u>116,202.80</u>	<u>23.80</u>
TOTAL REVENUES	152,500.00 =====	11,343.54 =====	36,297.20 =====	116,202.80 =====	23.80 =====
 <u>EXPENDITURE SUMMARY</u>					
PUBLIC WORKS	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	50,000.00 =====	0.00 =====	0.00 =====	50,000.00 =====	0.00 =====
REVENUES OVER/(UNDER) EXPENDITURES	102,500.00	11,343.54	36,297.20	66,202.80	35.41

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
48-599-1040 SALES - STREET MAINTENANCE	<u>152,500.00</u>	<u>11,343.54</u>	<u>36,297.20</u>	<u>116,202.80</u>	<u>23.80</u>
TOTAL TAXES	152,500.00	11,343.54	36,297.20	116,202.80	23.80
<u>PERMITS & LICENSES</u>					
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	152,500.00	11,343.54	36,297.20	116,202.80	23.80
<hr/>					
TOTAL REVENUES	<u>152,500.00</u>	<u>11,343.54</u>	<u>36,297.20</u>	<u>116,202.80</u>	<u>23.80</u>
	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>DEPT MATERIALS-SERVICES</u>					
48-603-6080 STREET MAINTENANCE	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	50,000.00	0.00	0.00	50,000.00	0.00
<hr/>					
TOTAL PUBLIC WORKS	50,000.00	0.00	0.00	50,000.00	0.00
<hr/>					
TOTAL EXPENDITURES	50,000.00	0.00	0.00	50,000.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	102,500.00	11,343.54	36,297.20	66,202.80	35.41
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>59,800.00</u>	<u>907.71</u>	<u>3,818.64</u>	<u>55,981.36</u>	<u>6.39</u>
TOTAL REVENUES	<u>59,800.00</u>	<u>907.71</u>	<u>3,818.64</u>	<u>55,981.36</u>	<u>6.39</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
OPERATING EXPENSES	<u>58,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>58,500.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>58,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>58,500.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	1,300.00	907.71	3,818.64 (2,518.64)	293.74

50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>COURT FEES</u>					
50-599-4022 COURT EFFICIENCY REVENUE	100.00	9.08	28.80	71.20	28.80
50-599-4023 COURT SECURITY REVENUE	3,200.00	321.46	1,352.41	1,847.59	42.26
50-599-4024 TRUANCY PREVENTION FUND	1,200.00	289.37	1,235.43 (35.43)	102.95
50-599-4025 COURT TECHNOLOGY REVENUE	4,200.00	282.02	1,177.30	3,022.70	28.03
50-599-4026 JURY FUND	<u>100.00</u>	<u>5.78</u>	<u>24.70</u>	<u>75.30</u>	<u>24.70</u>
TOTAL COURT FEES	8,800.00	907.71	3,818.64	4,981.36	43.39
<u>TRANSFERS IN</u>					
50-599-8099 FUND BALANCE RESERVE	<u>51,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>51,000.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	51,000.00	0.00	0.00	51,000.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	59,800.00	907.71	3,818.64	55,981.36	6.39
<hr/>					
TOTAL REVENUES	59,800.00	907.71	3,818.64	55,981.36	6.39
	=====	=====	=====	=====	=====

50 -COURT RESTRICTED FUND
OPERATING EXPENSES

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
50-602-8080 CAPITAL IMPROVEMENTS	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	50,000.00	0.00	0.00	50,000.00	0.00
<u>INTERFUND TRANSFERS</u>					
50-602-9010 TRANSFER TO GENERAL FUND	<u>8,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,500.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	8,500.00	0.00	0.00	8,500.00	0.00
<hr/>					
TOTAL OPERATING EXPENSES	58,500.00	0.00	0.00	58,500.00	0.00
<hr/>					
TOTAL EXPENDITURES	58,500.00	0.00	0.00	58,500.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	1,300.00	907.71	3,818.64	(2,518.64)	293.74
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>5,000.00</u>	<u>270.09</u>	<u>895.59</u>	<u>4,104.41</u>	<u>17.91</u>
TOTAL REVENUES	<u>5,000.00</u>	<u>270.09</u>	<u>895.59</u>	<u>4,104.41</u>	<u>17.91</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	2,000.00	0.00	84.66	1,915.34	4.23
POLICE DEPARTMENT	<u>3,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>5,000.00</u>	<u>0.00</u>	<u>84.66</u>	<u>4,915.34</u>	<u>1.69</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	270.09	810.93 (810.93)	0.00

52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
52-599-7010 SCHOOL CROSSING GUARD FUNDS	<u>4,000.00</u>	<u>270.09</u>	<u>895.59</u>	<u>3,104.41</u>	<u>22.39</u>
TOTAL MISC./GRANTS/INTEREST	4,000.00	270.09	895.59	3,104.41	22.39
<u>TRANSFERS IN</u>					
52-599-8089 FUND BALANCE RESERVE	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	1,000.00	0.00	0.00	1,000.00	0.00
<hr/>					
TOTAL NON DEPARTMENTAL	5,000.00	270.09	895.59	4,104.41	17.91
<hr/>					
TOTAL REVENUES	5,000.00	270.09	895.59	4,104.41	17.91
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

52 -CHILD SAFETY FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-604-3087 CITIZENS COMMUNICATION/EDUC	<u>2,000.00</u>	<u>0.00</u>	<u>84.66</u>	<u>1,915.34</u>	<u>4.23</u>
TOTAL SERVICES	2,000.00	0.00	84.66	1,915.34	4.23
<hr/>					
TOTAL FIRE DEPARTMENT	2,000.00	0.00	84.66	1,915.34	4.23

52 -CHILD SAFETY FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-605-3087 CITIZENS COMMUNICATION/EDUC	<u>3,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>
TOTAL SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
<hr/>					
TOTAL POLICE DEPARTMENT	3,000.00	0.00	0.00	3,000.00	0.00
<hr/>					
TOTAL EXPENDITURES	5,000.00	0.00	84.66	4,915.34	1.69
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	270.09	810.93 (810.93)	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
POLICE DEPARTMENT	<u>1,500.00</u>	<u>35.00</u>	<u>90.00</u>	<u>1,410.00</u>	<u>6.00</u>
TOTAL EXPENDITURES	<u>1,500.00</u>	<u>35.00</u>	<u>90.00</u>	<u>1,410.00</u>	<u>6.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (35.00) (90.00)	90.00	0.00

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>POLICE/FIRE REVENUES</u>					
53-599-6020 LEOSE FUNDS	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>
TOTAL POLICE/FIRE REVENUES	1,500.00	0.00	0.00	1,500.00	0.00
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	1,500.00	0.00	0.00	1,500.00	0.00
<hr/>					
TOTAL REVENUES	1,500.00	0.00	0.00	1,500.00	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

53 -LEOSE
POLICE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
53-605-3030 TRAINING/EDUCATION	<u>1,500.00</u>	<u>35.00</u>	<u>90.00</u>	<u>1,410.00</u>	<u>6.00</u>
TOTAL SERVICES	1,500.00	35.00	90.00	1,410.00	6.00
<hr/>					
TOTAL POLICE DEPARTMENT	1,500.00	35.00	90.00	1,410.00	6.00
<hr/>					
TOTAL EXPENDITURES	1,500.00	35.00	90.00	1,410.00	6.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (35.00) (90.00)	90.00	0.00
	=====	=====	=====	=====	=====

58 -AMER RESCUE PLAN ACT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>484,868.00</u>	<u>28,492.00</u>	<u>91,946.72</u>	<u>392,921.28</u>	<u>18.96</u>
TOTAL REVENUES	484,868.00	28,492.00	91,946.72	392,921.28	18.96
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
CITY ADMINISTRATION	64,800.00	23,930.34	23,930.34	40,869.66	36.93
PUBLIC WORKS/GOV. BLDG.	45,700.00	0.00	0.00	45,700.00	0.00
FIRE DEPARTMENT	149,668.00	31.69	33,931.99	115,736.01	22.67
POLICE DEPARTMENT	70,000.00	4,529.97	27,792.39	42,207.61	39.70
WATER DEPARTMENT	<u>154,700.00</u>	<u>0.00</u>	<u>6,292.00</u>	<u>148,408.00</u>	<u>4.07</u>
TOTAL EXPENDITURES	484,868.00	28,492.00	91,946.72	392,921.28	18.96
	=====	=====	=====	=====	=====

58 -AMER RESCUE PLAN ACT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
58-599-7000 INTEREST INCOME	0.00	5.12	13.09 (13.09)	0.00
58-599-7021 ARPA FEDERAL FUNDING	<u>484,868.00</u>	<u>28,486.88</u>	<u>91,933.63</u>	<u>392,934.37</u>	<u>18.96</u>
TOTAL MISC./GRANTS/INTEREST	484,868.00	28,492.00	91,946.72	392,921.28	18.96
<hr/>					
TOTAL NON DEPARTMENTAL	484,868.00	28,492.00	91,946.72	392,921.28	18.96
<hr/>					
TOTAL REVENUES	484,868.00	28,492.00	91,946.72	392,921.28	18.96
	=====	=====	=====	=====	=====

58 -AMER RESCUE PLAN ACT FUND
CITY ADMINISTRATION

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
58-601-3087 CITIZEN COMMUNICATION	<u>3,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,400.00</u>	<u>0.00</u>
TOTAL SERVICES	3,400.00	0.00	0.00	3,400.00	0.00
<u>CAPITAL OUTLAY</u>					
58-601-8015 NON CAPITAL - COMPUTERS	2,800.00	0.00	0.00	2,800.00	0.00
58-601-8030 CAPITAL - ELECTRONIC EQUIPM	37,000.00	10,712.34	10,712.34	26,287.66	28.95
58-601-8045 CAPITAL - COMPUTER EQUIPMEN	<u>21,600.00</u>	<u>13,218.00</u>	<u>13,218.00</u>	<u>8,382.00</u>	<u>61.19</u>
TOTAL CAPITAL OUTLAY	61,400.00	23,930.34	23,930.34	37,469.66	38.97
<hr/>					
TOTAL CITY ADMINISTRATION	64,800.00	23,930.34	23,930.34	40,869.66	36.93

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

58 -AMER RESCUE PLAN ACT FUND
PUBLIC WORKS/GOV. BLDG.

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
58-603-8015 NON CAPITAL - COMPUTERS	700.00	0.00	0.00	700.00	0.00
58-603-8081 CAPITAL - BUILDINGS	<u>45,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>45,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	45,700.00	0.00	0.00	45,700.00	0.00
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TOTAL PUBLIC WORKS/GOV. BLDG.	45,700.00	0.00	0.00	45,700.00	0.00

58 -AMER RESCUE PLAN ACT FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
58-604-8015 NON CAPITAL - COMPUTERS	1,400.00	31.69	31.69	1,368.31	2.26
58-604-8040 CAPITAL - FIRE EQUIPMENT	103,268.00	0.00	33,900.30	69,367.70	32.83
58-604-8081 CAPITAL - BUILDING	<u>45,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>45,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	149,668.00	31.69	33,931.99	115,736.01	22.67
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TOTAL FIRE DEPARTMENT	149,668.00	31.69	33,931.99	115,736.01	22.67

58 -AMER RESCUE PLAN ACT FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
58-605-8015 NON CAPITAL - COMPUTERS	7,000.00	29.97	29.97	6,970.03	0.43
58-605-8030 POLICE EQUIPMENT	<u>63,000.00</u>	<u>4,500.00</u>	<u>27,762.42</u>	<u>35,237.58</u>	<u>44.07</u>
TOTAL CAPITAL OUTLAY	70,000.00	4,529.97	27,792.39	42,207.61	39.70
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TOTAL POLICE DEPARTMENT	70,000.00	4,529.97	27,792.39	42,207.61	39.70

58 -AMER RESCUE PLAN ACT FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
58-606-8015 NON CAPITAL - COMPUTERS	700.00	0.00	0.00	700.00	0.00
58-606-8087 WATER METERS	<u>154,000.00</u>	<u>0.00</u>	<u>6,292.00</u>	<u>147,708.00</u>	<u>4.09</u>
TOTAL CAPITAL OUTLAY	154,700.00	0.00	6,292.00	148,408.00	4.07
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TOTAL WATER DEPARTMENT	154,700.00	0.00	6,292.00	148,408.00	4.07
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TOTAL EXPENDITURES	484,868.00	28,492.00	91,946.72	392,921.28	18.96
	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
OTHER SOURCES	<u>197,840.00</u>	<u>11.78</u>	<u>36.00</u>	<u>197,804.00</u>	<u>0.02</u>
TOTAL REVENUES	<u>197,840.00</u>	<u>11.78</u>	<u>36.00</u>	<u>197,804.00</u>	<u>0.02</u>
<hr/>					
<u>EXPENDITURE SUMMARY</u>					
ADMIN	8,000.00	0.00	0.00	8,000.00	0.00
FIRE	<u>94,950.00</u>	<u>0.00</u>	<u>91,995.40</u>	<u>2,954.60</u>	<u>96.89</u>
TOTAL EXPENDITURES	<u>102,950.00</u>	<u>0.00</u>	<u>91,995.40</u>	<u>10,954.60</u>	<u>89.36</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	94,890.00	11.78	(91,959.40)	186,849.40	96.91-

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>OTHER SOURCES</u>					
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
70-599-8010 INTEREST INCOME	500.00	11.78	36.00	464.00	7.20
70-599-8020 TRF IN - GENERAL FUND	<u>197,340.00</u>	<u>0.00</u>	<u>0.00</u>	<u>197,340.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	197,840.00	11.78	36.00	197,804.00	0.02
<hr/>					
TOTAL OTHER SOURCES	197,840.00	11.78	36.00	197,804.00	0.02
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TOTAL REVENUES	197,840.00	11.78	36.00	197,804.00	0.02
	=====	=====	=====	=====	=====

70 -CAPITAL REPLACEMENT FUND
COUNCIL

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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<u>CONTRACTUAL</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
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CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

70 -CAPITAL REPLACEMENT FUND
ADMIN

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-601-8081 CAPITAL - BUILDING	<u>8,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	8,000.00	0.00	0.00	8,000.00	0.00
<u>INTERFUND TRANSFERS</u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
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TOTAL ADMIN	8,000.00	0.00	0.00	8,000.00	0.00

70 -CAPITAL REPLACEMENT FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
<u>INTERFUND TRANSFERS</u>					

70 -CAPITAL REPLACEMENT FUND
FIRE

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-604-8060 EQUIPMENT	<u>94,950.00</u>	<u>0.00</u>	<u>91,995.40</u>	<u>2,954.60</u>	<u>96.89</u>
TOTAL CAPITAL OUTLAY	94,950.00	0.00	91,995.40	2,954.60	96.89
<u>INTERFUND TRANSFERS</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<hr/>					
TOTAL FIRE	94,950.00	0.00	91,995.40	2,954.60	96.89
<hr/>					
TOTAL EXPENDITURES	<u>102,950.00</u>	<u>0.00</u>	<u>91,995.40</u>	<u>10,954.60</u>	<u>89.36</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	<u>94,890.00</u>	<u>11.78</u>	<u>(91,959.40)</u>	<u>186,849.40</u>	<u>96.91-</u>
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CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>66,925.00</u>	<u>0.00</u>	<u>0.00</u>	<u>66,925.00</u>	<u>0.00</u>
TOTAL REVENUES	66,925.00 =====	0.00 =====	0.00 =====	66,925.00 =====	0.00 =====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	<u>110,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>110,000.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	110,000.00 =====	0.00 =====	0.00 =====	110,000.00 =====	0.00 =====
REVENUES OVER/(UNDER) EXPENDITURES	(43,075.00)	0.00	0.00	(43,075.00)	0.00

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
72-599-8020 TRANSFER FROM WATER FUND	<u>66,925.00</u>	<u>0.00</u>	<u>0.00</u>	<u>66,925.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	66,925.00	0.00	0.00	66,925.00	0.00
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TOTAL NON-DEPARTMENTAL	66,925.00	0.00	0.00	66,925.00	0.00
<hr/>					
TOTAL REVENUES	66,925.00	0.00	0.00	66,925.00	0.00
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
WATER DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
72-606-8080 WATER SYSTEM IMPROVEMENTS	<u>110,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>110,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	110,000.00	0.00	0.00	110,000.00	0.00
<u>INTERFUND TRANSFERS</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<hr/>					
TOTAL WATER DEPARTMENT	110,000.00	0.00	0.00	110,000.00	0.00

72 -WATER CAPITAL REPLACEMENT
DEBT SERVICE

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
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TOTAL EXPENDITURES	110,000.00	0.00	0.00	110,000.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(43,075.00)	0.00	0.00	(43,075.00)	0.00
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
ADMINISTRATION	<u>477.00</u>	<u>0.00</u>	<u>0.00</u>	<u>477.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>477.00</u>	<u>0.00</u>	<u>0.00</u>	<u>477.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>477.00</u>	<u>0.00</u>	<u>0.00</u>	<u>477.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>477.00</u>	<u>0.00</u>	<u>0.00</u>	<u>477.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>ADMINISTRATION</u>					
<hr/>					
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
75-599-8099 FUND BALANCE RESERVE	<u>477.00</u>	<u>0.00</u>	<u>0.00</u>	<u>477.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	477.00	0.00	0.00	477.00	0.00
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TOTAL ADMINISTRATION	477.00	0.00	0.00	477.00	0.00
<hr/>					
TOTAL REVENUES	477.00	0.00	0.00	477.00	0.00
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND
ADMINISTRATION

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>PERSONNEL</u>					
75-607-1010 EXPENSES	<u>477.00</u>	<u>0.00</u>	<u>0.00</u>	<u>477.00</u>	<u>0.00</u>
TOTAL PERSONNEL	477.00	0.00	0.00	477.00	0.00
<hr/>					
TOTAL ADMINISTRATION	477.00	0.00	0.00	477.00	0.00
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TOTAL EXPENDITURES	477.00	0.00	0.00	477.00	0.00
	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/01/21	ACH***ELEVON INC	CC FEES - PERMIT WINDOW	GENERAL FUND	CITY ADMINISTRATION	74.13
12/01/21	ACH***ELEVON INC	CC FEES - MPN ONLINE	GENERAL FUND	CITY ADMINISTRATION	331.34
12/01/21	ACH***ELEVON INC	CC FEES - COURT	GENERAL FUND	MUNICIPAL COURT	108.28
12/01/21	AMERICA EXPRESS	AMEX CC FEES	GENERAL FUND	MUNICIPAL COURT	8.83
12/01/21	ACH***ELEVON INC	CC FEES - 5424 (OFFICE)	WATER FUND	WATER DEPARTMENT	77.74
12/01/21	ACH***ELEVON INC	CC FEES - 5425 (ONLINE)	WATER FUND	WATER DEPARTMENT	510.57
12/03/21	MIRELES PARTY ICE, INC.	SNOW FOR HOLIDAY FESTIVAL	GENERAL FUND	CITY COUNCIL	4,875.00
12/06/21	LINEBARGER, GOGGAN, BLAIR & SAMPSON, L	MUNICIPAL COURT FEES COLLE	GENERAL FUND	NON-DEPARTMENTAL	1,324.80
12/06/21	INTRUDER ALERT SYSTEMS	ALARM MONITORING	GENERAL FUND	CITY ADMINISTRATION	35.95
12/06/21	STAPLES BUSINESS ADVANTAGE	SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	24.07
12/06/21	AMAZON.COM SERVICES INC	BATTERY RPL FOR PERMIT	GENERAL FUND	CITY ADMINISTRATION	84.99
12/06/21	SORCERERS APPRINTICE	ENVELOPES	GENERAL FUND	CITY ADMINISTRATION	85.50
12/06/21	OFFICE DEPOT	TRISH - TAPE DISPENSER	GENERAL FUND	CITY ADMINISTRATION	21.34
12/06/21	OFFICE DEPOT	LAMINATOR	GENERAL FUND	CITY ADMINISTRATION	81.19
12/06/21	OFFICE DEPOT	SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	80.37
12/06/21	OFFICE DEPOT	DIVIDERS / PAPER	GENERAL FUND	CITY ADMINISTRATION	50.70
12/06/21	OFFICE DEPOT	RETURNS	GENERAL FUND	CITY ADMINISTRATION	5.99-
12/06/21	OFFICE DEPOT	RETURNS	GENERAL FUND	CITY ADMINISTRATION	80.37-
12/06/21	OFFICE DEPOT	DESK CALENDARS / PLANNER	GENERAL FUND	CITY ADMINISTRATION	54.37
12/06/21	ACH***ORKIN, INC.	MONTHLY PEST CONTROL - NOV	GENERAL FUND	CITY ADMINISTRATION	128.00
12/06/21	STAPLES BUSINESS ADVANTAGE	COURT INK	GENERAL FUND	MUNICIPAL COURT	197.40
12/06/21	DARRELL S. DULLNIG	DECEMBER 2021 COURT	GENERAL FUND	MUNICIPAL COURT	650.00
12/06/21	AMAZON.COM SERVICES INC	KEYBOARD RPL COURT	GENERAL FUND	MUNICIPAL COURT	36.99
12/06/21	GERALD S. REAMEY	DECEMBER 2021 COURT	GENERAL FUND	MUNICIPAL COURT	650.00
12/06/21	SORCERERS APPRINTICE	ENVELOPES	GENERAL FUND	MUNICIPAL COURT	85.50
12/06/21	SOUTHWEST PUBLIC SAFETY	UTV LIGHTS & MIRRORS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	844.95
12/06/21	ACH***US BANK VOYAGER FLEET SYSTEM	FUEL - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	90.82
12/06/21	INTRUDER ALERT SYSTEMS	ALARM MONITORING	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	49.95
12/06/21	BILL POWELL dba BILL POWELL HOME IMPRO	TILE INSTALL PAVILLION RES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,096.00
12/06/21	SUN COAST RESOURCES, INC	METER FOR TANK - PUBLIC WO	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	711.45
12/06/21	SUN COAST RESOURCES, INC	FUEL - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	134.05
12/06/21	T MOBILE	COMMUNICATION/SECURITY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	35.04
12/06/21	CINTAS CORPORATION #2	FIRST AID REPLACEMENTS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	103.25
12/06/21	ACH***BILL RHODES & SON LLC	PAVILLION FOUNTAINS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,375.00
12/06/21	OFFICE DEPOT	LAMINATOR	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	81.20
12/06/21	OFFICE DEPOT	SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	15.73
12/06/21	OFFICE DEPOT	PENS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	18.74
12/06/21	AT&T MOBILITY	FIRE DEPT (7 HOTSPOT 1 TAB	GENERAL FUND	FIRE DEPARTMENT	39.68
12/06/21	AT&T MOBILITY	FIRE DEPT (PHONES IN AMBUL	GENERAL FUND	FIRE DEPARTMENT	12.93
12/06/21	ACH***US BANK VOYAGER FLEET SYSTEM	FUEL - FIRE DEPT	GENERAL FUND	FIRE DEPARTMENT	694.53
12/06/21	GEAR CLEANING SOLUTIONS, LLC	ANNUAL BUNKER GEAR CLEANIN	GENERAL FUND	FIRE DEPARTMENT	947.74
12/06/21	SUN COAST RESOURCES, INC	METER FOR TANK - FIRE DEPT	GENERAL FUND	FIRE DEPARTMENT	1,185.75
12/06/21	SUN COAST RESOURCES, INC	FUEL - FIRE DEPT	GENERAL FUND	FIRE DEPARTMENT	223.43
12/06/21	THOMAS C GROSE	UNIFORM BOOTS	GENERAL FUND	FIRE DEPARTMENT	142.62
12/06/21	BENKE SEPTIC SYSTEMS, INC.	FD SEPTIC AGREEMENT	GENERAL FUND	FIRE DEPARTMENT	450.00
12/06/21	ACH***BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	1,358.45
12/06/21	ACH***US BANK VOYAGER FLEET SYSTEM	FUEL - POLICE DEPT	GENERAL FUND	POLICE DEPARTMENT	2,830.87
12/06/21	GRAINGER	REPAIRS - PD RESTROOM	GENERAL FUND	POLICE DEPARTMENT	7.67
12/06/21	GRAINGER	REPAIRS - PD RESTROOMS	GENERAL FUND	POLICE DEPARTMENT	36.55
12/06/21	G T DISTRIBUTORS, INC.	AMMO	GENERAL FUND	POLICE DEPARTMENT	858.50
12/06/21	SUN COAST RESOURCES, INC	METER FOR TANK - POLICE DE	GENERAL FUND	POLICE DEPARTMENT	3,557.24
12/06/21	SUN COAST RESOURCES, INC	FUEL - POLICE DEPT	GENERAL FUND	POLICE DEPARTMENT	670.28
12/06/21	SUN COAST RESOURCES, INC	POLICE DEPT FUEL FOR TANK	GENERAL FUND	POLICE DEPARTMENT	1,138.66
12/06/21	AMAZON.COM SERVICES INC	HOLSTERS	GENERAL FUND	POLICE DEPARTMENT	165.12
12/06/21	SORCERERS APPRINTICE	MAGNETIC CARDS WOMENS CLUB	GENERAL FUND	POLICE DEPARTMENT	165.00
12/06/21	AMERICAN ASSOC. OF NOTARIES	RENEWAL NOTORY CERTIFICATI	GENERAL FUND	POLICE DEPARTMENT	157.90

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/06/21	ACH***US BANK VOYAGER FLEET SYSTEM	FUEL - WATER DEPT	WATER FUND	WATER DEPARTMENT	177.42
12/06/21	SUN COAST RESOURCES, INC	METER FOR TANK - WATER DEP	WATER FUND	WATER DEPARTMENT	474.30
12/06/21	SUN COAST RESOURCES, INC	FUEL - WATER DEPT	WATER FUND	WATER DEPARTMENT	89.37
12/06/21	T MOBILE	COMMUNICATION/SECURITY	WATER FUND	WATER DEPARTMENT	35.04
12/06/21	AMAZON.COM SERVICES INC	BATTERY CABLES	WATER FUND	WATER DEPARTMENT	183.92
12/06/21	AMAZON.COM SERVICES INC	BATTERY CABLES	WATER FUND	WATER DEPARTMENT	183.92
12/06/21	FERGUSON WATERWORKS	WORKBOOTS - DELUNA	WATER FUND	WATER DEPARTMENT	179.95
12/06/21	FERGUSON WATERWORKS	WORKBOOTS - DELUNA	WATER FUND	WATER DEPARTMENT	179.95
12/06/21	FERGUSON WATERWORKS	LOCATOR PAINT	WATER FUND	WATER DEPARTMENT	1,051.20
12/06/21	FERGUSON WATERWORKS	LOCATOR PAINT	WATER FUND	WATER DEPARTMENT	52.56
12/06/21	AXON ENTERPRISES INC	TASER CONTRACT	CRIME CONTROL DIST	FIRE DEPARTMENT	624.00
12/08/21	TX CSDU	CASE ID# 0014090289	GENERAL FUND	NON-DEPARTMENTAL	603.31
12/08/21	TX CSDU	CASE ID# 0011608980	GENERAL FUND	NON-DEPARTMENTAL	145.85
12/08/21	ACH***ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	1,255.06
12/08/21	TEXAS COMMISSION OF FIRE PROTECTION	3 CERTIFICATION FEES	GENERAL FUND	FIRE DEPARTMENT	255.00
12/08/21	TEXAS COMMISSION OF FIRE PROTECTION	EXAM FEE:THORPE, WEAVER, S	GENERAL FUND	FIRE DEPARTMENT	385.00
12/08/21	ACH***ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	64.94
12/09/21	ACH***USPS	UTILITY BILLING - DECEMBER	WATER FUND	WATER DEPARTMENT	264.80
12/10/21	FROST BANK	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	14,492.16
12/10/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,832.32
12/10/21	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	97,041.32
12/10/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	286.49
12/10/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	31.53
12/10/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	140.33
12/10/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	630.03
12/10/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	743.91
12/10/21	FROST BANK	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	912.68
12/10/21	FROST BANK	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	138.23
12/10/21	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	7,527.51
12/10/21	FROST BANK	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	138.26
12/13/21	AT&T MOBILITY	MAYOR USE	GENERAL FUND	CITY COUNCIL	29.60
12/13/21	HOME DEPOT CREDIT SERVICE	HOLIDAY EVENT PAINT SNOWMA	GENERAL FUND	CITY COUNCIL	25.98
12/13/21	HOME DEPOT CREDIT SERVICE	SIDEWALK STAKES	GENERAL FUND	CITY COUNCIL	7.96
12/13/21	HOME DEPOT CREDIT SERVICE	FOYER LIGTH BULBS ADAPTORS	GENERAL FUND	CITY COUNCIL	13.64
12/13/21	LOWE'S COMPANIES INC.	LIGHTS, POINSETTIA-HOLIDAY	GENERAL FUND	CITY COUNCIL	106.08
12/13/21	SHAVANO PARK, PETTY CASH	SANTA SUIT CLEANING FOR EV	GENERAL FUND	CITY COUNCIL	19.40
12/13/21	TML INTERGOVERNMENTAL RISK POOL	PROPERTY ENDORSEMENT-PLAYG	GENERAL FUND	CITY ADMINISTRATION	154.84
12/13/21	HOME DEPOT CREDIT SERVICE	PRIMER	GENERAL FUND	CITY ADMINISTRATION	24.81
12/13/21	HOME DEPOT CREDIT SERVICE	BLUE TAPE	GENERAL FUND	CITY ADMINISTRATION	13.96
12/13/21	HOME DEPOT CREDIT SERVICE	LOCK	GENERAL FUND	CITY ADMINISTRATION	9.47
12/13/21	HOME DEPOT CREDIT SERVICE	PAINT	GENERAL FUND	CITY ADMINISTRATION	57.96
12/13/21	HOME DEPOT CREDIT SERVICE	FENCE FOR TREE	GENERAL FUND	CITY ADMINISTRATION	71.98
12/13/21	HOME DEPOT CREDIT SERVICE	CITY HALL WALLS	GENERAL FUND	CITY ADMINISTRATION	194.23
12/13/21	ALEXANDER KOLB	FINAL PAYMENT OF INTERN	GENERAL FUND	CITY ADMINISTRATION	250.00
12/13/21	BEXAR APPRAISAL DISTRICT	1ST QTR FY2022	GENERAL FUND	CITY ADMINISTRATION	4,335.00
12/13/21	BRANDON PETERSON	SAMS CLUB MEMBERSHIP	GENERAL FUND	CITY ADMINISTRATION	45.00
12/13/21	JANI KING OF SAN ANTONIO	MONTHLY CLEANING - DECEMBE	GENERAL FUND	CITY ADMINISTRATION	709.10
12/13/21	ACH***BARCOM TECHNOLOGY	DEC CONTRACT FEES	GENERAL FUND	CITY ADMINISTRATION	1,978.00
12/13/21	ACH***BARCOM TECHNOLOGY	DEC BACKUP FEES	GENERAL FUND	CITY ADMINISTRATION	906.95
12/13/21	ACH***BARCOM TECHNOLOGY	DEC EFILE BACKUP FEES	GENERAL FUND	CITY ADMINISTRATION	330.24
12/13/21	MUELLER & WILSON INC	REPAIRS: ADMIN RESTROOM	GENERAL FUND	CITY ADMINISTRATION	212.00
12/13/21	ACH***BOJORQUEZ LAW FIRM	GENERAL	GENERAL FUND	CITY ADMINISTRATION	1,080.00
12/13/21	ACH***BOJORQUEZ LAW FIRM	OPEN RECORDS	GENERAL FUND	CITY ADMINISTRATION	51.00
12/13/21	ACH***BOJORQUEZ LAW FIRM	MEETINGS	GENERAL FUND	CITY ADMINISTRATION	1,836.00
12/13/21	ACH***BOJORQUEZ LAW FIRM	LAND USE	GENERAL FUND	CITY ADMINISTRATION	918.00
12/13/21	ACH***BOJORQUEZ LAW FIRM	PARKS (GREENBLETS)	GENERAL FUND	CITY ADMINISTRATION	391.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/13/21	VM-3 SERVICES INC.	JANITORIAL SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	1,321.41
12/13/21	SERVICE UNIFORM	FLOOR MATS FOPR CITY HALL	GENERAL FUND	CITY ADMINISTRATION	50.25
12/13/21	SERVICE UNIFORM	FLOOR MATS FOR CITY HALL &	GENERAL FUND	CITY ADMINISTRATION	50.25
12/13/21	SERVICE UNIFORM	FLOOR MATS CITY HALL & PD	GENERAL FUND	CITY ADMINISTRATION	50.25
12/13/21	SERVICE UNIFORM	FLOOR MATS CITY HALL & PD	GENERAL FUND	CITY ADMINISTRATION	50.25
12/13/21	SERVICE UNIFORM	FLOOR MATS FOR CITY HALL &	GENERAL FUND	CITY ADMINISTRATION	50.25
12/13/21	CITY PUBLIC SERVICE	3000593453	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	89.96
12/13/21	CITY PUBLIC SERVICE	3001293578	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,601.18
12/13/21	CITY PUBLIC SERVICE	3004307404	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	37.59
12/13/21	CITY PUBLIC SERVICE	3004460891	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.30
12/13/21	CITY PUBLIC SERVICE	3004957161	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.60
12/13/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	692.19
12/13/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.55
12/13/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,316.02
12/13/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	380.48
12/13/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	13.37
12/13/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.14
12/13/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	74.13
12/13/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	8.75
12/13/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.18
12/13/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	38.46
12/13/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.07
12/13/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.85
12/13/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	42.99
12/13/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	13.94
12/13/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.18
12/13/21	GE MONEY BANK	STORM SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	148.07
12/13/21	AT&T MOBILITY	WATER DEPT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	87.57
12/13/21	HOME DEPOT CREDIT SERVICE	RAKE, DRILL, GLUE GUN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	167.93
12/13/21	HOME DEPOT CREDIT SERVICE	WIRE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	21.94
12/13/21	HOME DEPOT CREDIT SERVICE	HARDWARE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.98
12/13/21	HOME DEPOT CREDIT SERVICE	SLEDGE HAMMER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	34.98
12/13/21	HOME DEPOT CREDIT SERVICE	SHEARS, RUST SPRAY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	34.91
12/13/21	HOME DEPOT CREDIT SERVICE	PLAYGROUND SCREW REMOVAL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	15.96
12/13/21	HOME DEPOT CREDIT SERVICE	TILE SCRUBBER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	14.25
12/13/21	HOME DEPOT CREDIT SERVICE	BRINE SPRAYER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	22.38
12/13/21	HOME DEPOT CREDIT SERVICE	WALL MOUNT BRACKET	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	24.88
12/13/21	HOME DEPOT CREDIT SERVICE	BRINE SPRAYER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	30.89
12/13/21	HOME DEPOT CREDIT SERVICE	TOOL ITEMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	764.94
12/13/21	HOME DEPOT CREDIT SERVICE	EXTRACTOR BITE-PAVILLION	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.97
12/13/21	HOME DEPOT CREDIT SERVICE	REBATE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	129.00-
12/13/21	GOODYEAR AUTO SERVICE CTR.	2019 F250 INSP/OIL CHANGE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	459.22
12/13/21	O'REILLY AUTO PARTS	DIESEL TREATMENT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	52.96
12/13/21	LOWE'S COMPANIES INC.	SOIL COMPACTOR	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,503.58
12/13/21	CLEAN SCAPES, LP	MONTHLY LANDSCAPE - DECEMB	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	552.58
12/13/21	VM-3 SERVICES INC.	PAVILLION RESTROOMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	73.98
12/13/21	SERVICE UNIFORM	UNIFORM - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	54.23
12/13/21	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	54.23
12/13/21	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	54.23
12/13/21	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	54.23
12/13/21	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	54.23
12/13/21	NORTHERN TOOL AND EQUIPMENT CO.	PUMP HOSE KIT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	396.27
12/13/21	NORTHERN TOOL AND EQUIPMENT CO.	TRASH PUMP	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	501.75
12/13/21	NORTHERN TOOL AND EQUIPMENT CO.	TRASH PUMP	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	621.92
12/13/21	CITY OF SHAVANO PARK WATER DEPT.	CITY WATER BILL - PW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	36.49
12/13/21	CITY OF SHAVANO PARK WATER DEPT.	GENERAL ADMIN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	712.65

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/13/21	GE MONEY BANK	POWERADE & COFFEE	GENERAL FUND	FIRE DEPARTMENT	44.32
12/13/21	GE MONEY BANK	JANITOR SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	157.18
12/13/21	AT&T MOBILITY	FIRE DEPT	GENERAL FUND	FIRE DEPARTMENT	256.56
12/13/21	HOOK AND LADDER RESCUE MECHANICS	M139 GENERATOR REPAIR	GENERAL FUND	FIRE DEPARTMENT	2,361.15
12/13/21	WELDERS SUPPLY COMPANY	MEDICAL OXYGEN	GENERAL FUND	FIRE DEPARTMENT	45.50
12/13/21	BATTERY MART	RPL BATTERIES FOR EQUIP	GENERAL FUND	FIRE DEPARTMENT	134.80
12/13/21	USAT	CH139 CONNECT CELLULAR PRO	GENERAL FUND	FIRE DEPARTMENT	1,077.91
12/13/21	GALLS	HONOR GUARD UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	167.94
12/13/21	CITY OF SHAVANO PARK WATER DEPT.	CITY WATER BILL - FD	GENERAL FUND	FIRE DEPARTMENT	114.34
12/13/21	AT&T MOBILITY	PD - 5 PHONES	GENERAL FUND	POLICE DEPARTMENT	204.05
12/13/21	AT&T MOBILITY	PD (12MDT, 1 CPT, 7 IPAD)	GENERAL FUND	POLICE DEPARTMENT	800.00
12/13/21	AT&T MOBILITY	PENNY SUSPEND	GENERAL FUND	POLICE DEPARTMENT	0.09
12/13/21	GOODYEAR AUTO SERVICE CTR.	#517: OIL CHANGE	GENERAL FUND	POLICE DEPARTMENT	55.99
12/13/21	GOODYEAR AUTO SERVICE CTR.	#521: OIL CHANGE, WIPER BL	GENERAL FUND	POLICE DEPARTMENT	99.86
12/13/21	BEXAR COUNTY CLERK, ATTN: CRIME LAB I	QUALITATIVE ANALYSIS	GENERAL FUND	POLICE DEPARTMENT	60.00
12/13/21	SOUTHWEST PUBLIC SAFETY	# 519: RPL CHARGE GUARD	GENERAL FUND	POLICE DEPARTMENT	115.00
12/13/21	G T DISTRIBUTORS, INC.	MAGAZINES	GENERAL FUND	POLICE DEPARTMENT	515.19
12/13/21	SAN ANTONIO CODE BLUE POLICE SUPPLY	UNIFORM - GARZA	GENERAL FUND	POLICE DEPARTMENT	46.00
12/13/21	MUELLER & WILSON INC	REPAIRS: PD RESTROOMS	GENERAL FUND	POLICE DEPARTMENT	1,055.00
12/13/21	SUN COAST RESOURCES, INC	POLICE DEPT FUEL TANK	GENERAL FUND	POLICE DEPARTMENT	579.21
12/13/21	GALLS	LEG IRONS	GENERAL FUND	POLICE DEPARTMENT	50.35
12/13/21	GALLS	JACKETS - WADE/KELLEY	GENERAL FUND	POLICE DEPARTMENT	304.00
12/13/21	COWBOY CLEANERS	DRY CLEANING OF UNIFORMS	GENERAL FUND	POLICE DEPARTMENT	499.95
12/13/21	MONTY JOE MCGUFFIN	3 HEALTH INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	180.00
12/13/21	ACH***BRUCE C. BEALOR	32 INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	1,600.00
12/13/21	ACH***BRUCE C. BEALOR	128 INSPECTIONS - MPN	GENERAL FUND	DEVELOPMENT SERVICES	6,400.00
12/13/21	ACH***BRUCE C. BEALOR	PLAN REVIEWS	GENERAL FUND	DEVELOPMENT SERVICES	500.00
12/13/21	CITY PUBLIC SERVICE	3004513312	WATER FUND	WATER DEPARTMENT	11.73
12/13/21	CITY PUBLIC SERVICE	3002617278	WATER FUND	WATER DEPARTMENT	8.75
12/13/21	CITY PUBLIC SERVICE	3002618145	WATER FUND	WATER DEPARTMENT	227.52
12/13/21	CITY PUBLIC SERVICE	3000593442	WATER FUND	WATER DEPARTMENT	544.89
12/13/21	CITY PUBLIC SERVICE	3000593443	WATER FUND	WATER DEPARTMENT	23.88
12/13/21	CITY PUBLIC SERVICE	3003644154	WATER FUND	WATER DEPARTMENT	987.07
12/13/21	CITY PUBLIC SERVICE	3000593445	WATER FUND	WATER DEPARTMENT	8.75
12/13/21	CITY PUBLIC SERVICE	3000593446	WATER FUND	WATER DEPARTMENT	1,250.00
12/13/21	CITY PUBLIC SERVICE	3000593449	WATER FUND	WATER DEPARTMENT	893.11
12/13/21	CITY PUBLIC SERVICE	3000593450	WATER FUND	WATER DEPARTMENT	858.42
12/13/21	EDWARDS AQUIFER AUTHORITY	2021 PROGRAM FEES	WATER FUND	WATER DEPARTMENT	3,753.88
12/13/21	EDWARDS AQUIFER AUTHORITY	2021 PROGRAM FEES	WATER FUND	WATER DEPARTMENT	2,552.64
12/13/21	AT&T MOBILITY	PW DEPT	WATER FUND	WATER DEPARTMENT	87.57
12/13/21	HOME DEPOT CREDIT SERVICE	WATER SOFTNER MAINT	WATER FUND	WATER DEPARTMENT	44.85
12/13/21	ACH***TYLER TECHNOLOGIES	UTILITY BILLING - DECEMBER	WATER FUND	WATER DEPARTMENT	128.00
12/13/21	TCEQ	WATER SYSTEM FEE FY 22	WATER FUND	WATER DEPARTMENT	1,690.50
12/13/21	O'REILLY AUTO PARTS	BATTERY CABLES	WATER FUND	WATER DEPARTMENT	37.98
12/13/21	MAGNUM CUSTOM TRAILER MFG CO INC	VACTRON JACK REPLACEMENT	WATER FUND	WATER DEPARTMENT	1,525.00
12/13/21	DPC INDUSTRIES	CHEMICAL FEED EQUIP	WATER FUND	WATER DEPARTMENT	1,403.33
12/13/21	DPC INDUSTRIES	CHEMICAL FEED EQUIP	WATER FUND	WATER DEPARTMENT	1,403.33
12/13/21	DPC INDUSTRIES	CHEMICAL FEED EQUIP	WATER FUND	WATER DEPARTMENT	1,403.34
12/13/21	ACH***KFW ENGINEERS	VARIOUS WATER	WATER FUND	WATER DEPARTMENT	1,970.00
12/13/21	ACH***KFW ENGINEERS	TASK 10 NW MILITARY WATER	WATER FUND	WATER DEPARTMENT	2,890.00
12/13/21	XYLEM WATER SOLUTIONS	EQUIPMENT RENTAL	WATER FUND	WATER DEPARTMENT	1,447.60
12/13/21	XYLEM WATER SOLUTIONS	PRICE ADJUSTMENT	WATER FUND	WATER DEPARTMENT	288.00-
12/13/21	XYLEM WATER SOLUTIONS	TAXES	WATER FUND	WATER DEPARTMENT	122.20-
12/13/21	SERVICE UNIFORM	UNIFORM - WATER DEPT	WATER FUND	WATER DEPARTMENT	54.22
12/13/21	SERVICE UNIFORM	UNIFORMS - WATER	WATER FUND	WATER DEPARTMENT	54.22
12/13/21	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	54.22

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/13/21	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	54.22
12/13/21	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	54.22
12/13/21	FERGUSON WATERWORKS	BOOTS: FRANK	WATER FUND	WATER DEPARTMENT	179.95
12/13/21	FERGUSON WATERWORKS	BOOTS: FRANK	WATER FUND	WATER DEPARTMENT	179.95
12/13/21	CITY OF SHAVANO PARK WATER DEPT.	CITY WATER BILL - WATER	WATER FUND	WATER DEPARTMENT	36.49
12/13/21	TCOLE	PHELPS	LEOSE	NON-DEPARTMENTAL	35.00
12/14/21	TEXAS COMMISSION OF FIRE PROTECTION	EXAM FEES: INSTRUCTOR SAND	GENERAL FUND	FIRE DEPARTMENT	55.00
12/15/21	TEXAS COMMISSION OF FIRE PROTECTION	CERT FEES: WEAVER, THORPE, D	GENERAL FUND	FIRE DEPARTMENT	340.00
12/16/21	DELUXE	BANK CHECK REORDER	GENERAL FUND	CITY ADMINISTRATION	1,152.55
12/20/21	AMG PRINTING & MAILING	HOLIDAY EVENT MAILOUTS	GENERAL FUND	CITY COUNCIL	457.28
12/20/21	WARREN ZERR	GRINCH PHOTOGRAPHER	GENERAL FUND	CITY COUNCIL	150.00
12/20/21	AT&T	FIRE ALARM CITY HALL	GENERAL FUND	CITY ADMINISTRATION	188.69
12/20/21	ACH***NEIGHBORHOOD NEWS	ROADRUNNER - DECEMBER	GENERAL FUND	CITY ADMINISTRATION	773.59
12/20/21	ACH***NEIGHBORHOOD NEWS	ROADRUNNER - JANUARY 2022	GENERAL FUND	CITY ADMINISTRATION	847.80
12/20/21	ACH***SAN ANTONIO EXPRESS NEWS	LEGAL NOTICE	GENERAL FUND	CITY ADMINISTRATION	148.50
12/20/21	ACH***SAN ANTONIO EXPRESS NEWS	LEGAL NOTICES	GENERAL FUND	CITY ADMINISTRATION	77.00
12/20/21	ACH***SAN ANTONIO EXPRESS NEWS	LEGAL NOTICES	GENERAL FUND	CITY ADMINISTRATION	86.75
12/20/21	ACH***SAN ANTONIO EXPRESS NEWS	LEGAL NOTICES	GENERAL FUND	CITY ADMINISTRATION	77.00
12/20/21	BIZDOC, INC.	LEASE AGREEMENT - DECEMBER	GENERAL FUND	CITY ADMINISTRATION	160.00
12/20/21	BIZDOC, INC.	MONTHLY COPY FEES - NOVEMB	GENERAL FUND	CITY ADMINISTRATION	31.76
12/20/21	WILLIAM HILL	PARKING-PFIA TRAINING-3 DA	GENERAL FUND	CITY ADMINISTRATION	64.95
12/20/21	UPS STORE #4997	ORR CASE # 21-0825 LEGAL	GENERAL FUND	CITY ADMINISTRATION	44.69
12/20/21	UPS STORE #4997	ORR LEGAL CONNECTION - DRI	GENERAL FUND	CITY ADMINISTRATION	40.28
12/20/21	AMAZON.COM SERVICES INC	BINDER CLIPS & PENS	GENERAL FUND	CITY ADMINISTRATION	39.87
12/20/21	OFFICE DEPOT	W2 FORMS, 1099 FORMS	GENERAL FUND	CITY ADMINISTRATION	103.56
12/20/21	ACH***SAFESITE, INC.	DOCUMENT STORAGE - DECEMBE	GENERAL FUND	CITY ADMINISTRATION	237.00
12/20/21	AT&T	COURT LINE	GENERAL FUND	MUNICIPAL COURT	212.11
12/20/21	AT&T MOBILITY	TABLET - PW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	34.53
12/20/21	ACH***BARCOM TECHNOLOGY	PW BLDG - SECURITY CAMERA	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,958.24
12/20/21	AT&T MOBILITY	MIFI DEVICES	GENERAL FUND	FIRE DEPARTMENT	241.71
12/20/21	AT&T	FAX & PAGER - FD	GENERAL FUND	FIRE DEPARTMENT	212.11
12/20/21	UPS STORE #4997	AIR SAMPLE SHIPMENT	GENERAL FUND	FIRE DEPARTMENT	13.24
12/20/21	10 WEST TACTICAL	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	167.85
12/20/21	10 WEST TACTICAL	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	149.99
12/20/21	10 WEST TACTICAL	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	149.99
12/20/21	ALTEX ELECTRONICS, LTD.	CHARGERS FOR NEW IPHONES	GENERAL FUND	FIRE DEPARTMENT	74.85
12/20/21	ACH***TYLER TECHNOLOGIES	CASE MGMT: NOV - OCT	GENERAL FUND	POLICE DEPARTMENT	1,617.00
12/20/21	ACH***TYLER TECHNOLOGIES	PERSONNEL: NOV - OCT	GENERAL FUND	POLICE DEPARTMENT	722.40
12/20/21	ACH***TYLER TECHNOLOGIES	PROPERTY ROOM: NOV - OCT	GENERAL FUND	POLICE DEPARTMENT	1,155.00
12/20/21	AT&T	PD DISPATCH LINE	GENERAL FUND	POLICE DEPARTMENT	147.60
12/20/21	BIZDOC, INC.	LEASE AGREEMENT - DECEMBER	GENERAL FUND	POLICE DEPARTMENT	132.00
12/20/21	AUTOZONE	VEHICLE CLEANING/MAINT SUP	GENERAL FUND	POLICE DEPARTMENT	22.26
12/20/21	SOUTHWEST PUBLIC SAFETY	# 509: USB C & A PORTS INS	GENERAL FUND	POLICE DEPARTMENT	45.00
12/20/21	SUN COAST RESOURCES, INC	PD FUEL	GENERAL FUND	POLICE DEPARTMENT	579.21
12/20/21	AMAZON.COM SERVICES INC	EVIDENCE BAGS	GENERAL FUND	POLICE DEPARTMENT	53.97
12/20/21	ACH***LEXISNEXIS RISK SOLUTIONS	INVESTIGATION TOOL - NOVEM	GENERAL FUND	POLICE DEPARTMENT	33.00
12/20/21	ACH***MICHAEL D. HARRISON	MONTHLY CONTRACT	GENERAL FUND	POLICE DEPARTMENT	1,000.00
12/21/21	TEXAS WORKFORCE COMMISSION	4TH QTR SUTA	GENERAL FUND	POLICE DEPARTMENT	252.00
12/22/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	195.50
12/22/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	195.50
12/22/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	368.69
12/22/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	368.69
12/22/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	477.66
12/22/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	477.66
12/22/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	21.78
12/22/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	21.78

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K FAMILY BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	223.11
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K FAMILY BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	223.11
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	88.29
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	87.76
12/22/21	ACH****TML MULTISTATE IEBP	HSA 3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	36.84
12/22/21	ACH****TML MULTISTATE IEBP	HSA 3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	36.84
12/22/21	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	936.69
12/22/21	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	936.69
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	481.95
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	481.95
12/22/21	ACH****TML MULTISTATE IEBP	ADJUSTMENT DECEMBER 2021	GENERAL FUND	NON-DEPARTMENTAL	453.72-
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	36.75
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	36.75
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	223.94
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	223.94
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	79.13
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	79.01
12/22/21	ACH****TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	898.91
12/22/21	ACH****TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	898.91
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	9.21
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	9.21
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	274.58
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	274.58
12/22/21	ACH****TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	NON-DEPARTMENTAL	4.62
12/22/21	ACH****TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	NON-DEPARTMENTAL	4.62
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	37.64
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	37.64
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	7.31
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	7.29
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	CITY ADMINISTRATION	909.00
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	CITY ADMINISTRATION	909.00
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	276.62
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	276.62
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	1.90
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	1.90
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	303.00
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	303.00
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD HSA	GENERAL FUND	CITY ADMINISTRATION	26.38
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD HSA	GENERAL FUND	CITY ADMINISTRATION	26.38
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	CITY ADMINISTRATION	1.77
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	CITY ADMINISTRATION	1.77
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	0.17
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	0.17
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	42.64
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	42.64
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	76.04
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	76.04
12/22/21	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	3.72
12/22/21	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	3.72
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	11.76
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	11.76
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	5.86
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	5.86
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.20
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.20
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	8.56

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	8.56
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	CITY ADMINISTRATION	3.76
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	CITY ADMINISTRATION	3.76
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	2.93
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	2.93
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	88.06
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	85.92
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	61.55
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	60.05
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	150.12
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	147.42
12/22/21	ACH****TML MULTISTATE IEBP	HSA 3K CHILD BUY DOWN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	303.00
12/22/21	ACH****TML MULTISTATE IEBP	HSA 3K CHILD BUY DOWN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	303.00
12/22/21	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	155.58
12/22/21	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	155.58
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	234.80
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	234.80
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	217.86
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	217.86
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	42.48
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	42.31
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.94
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.94
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.42
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.25
12/22/21	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	6.48
12/22/21	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	6.45
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.21
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.15
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1.50
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1.50
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.20
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.17
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2.20
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2.20
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1.87
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1.83
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	303.00
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	303.00
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE	GENERAL FUND	FIRE DEPARTMENT	227.70
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE	GENERAL FUND	FIRE DEPARTMENT	227.70
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	GENERAL FUND	FIRE DEPARTMENT	75.30
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	GENERAL FUND	FIRE DEPARTMENT	75.30
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	FIRE DEPARTMENT	303.00
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	FIRE DEPARTMENT	303.00
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K FAMILY BUY DOW	GENERAL FUND	FIRE DEPARTMENT	303.00
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K FAMILY BUY DOW	GENERAL FUND	FIRE DEPARTMENT	303.00
12/22/21	ACH****TML MULTISTATE IEBP	HSA 3K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	579.27
12/22/21	ACH****TML MULTISTATE IEBP	HSA 3K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	579.27
12/22/21	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	606.00
12/22/21	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	606.00
12/22/21	ACH****TML MULTISTATE IEBP	HSA 3K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	329.73
12/22/21	ACH****TML MULTISTATE IEBP	HSA 3K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	329.73
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	943.02
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	943.02
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	303.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	303.00
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	874.98
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	874.98
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	FIRE DEPARTMENT	18.30
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	FIRE DEPARTMENT	18.30
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	156.42
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	156.42
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	85.28
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	85.28
12/22/21	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	22.20
12/22/21	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	22.20
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	38.09
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	38.09
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	8.79
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	8.79
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	33.88
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	33.88
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	17.12
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	17.12
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	FIRE DEPARTMENT	3.76
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	FIRE DEPARTMENT	3.76
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	303.00
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	303.00
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE	GENERAL FUND	POLICE DEPARTMENT	910.80
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE	GENERAL FUND	POLICE DEPARTMENT	910.80
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	GENERAL FUND	POLICE DEPARTMENT	301.20
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	GENERAL FUND	POLICE DEPARTMENT	301.20
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	606.00
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	606.00
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	GENERAL FUND	POLICE DEPARTMENT	356.70
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	GENERAL FUND	POLICE DEPARTMENT	356.70
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	GENERAL FUND	POLICE DEPARTMENT	249.30
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	GENERAL FUND	POLICE DEPARTMENT	249.30
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	POLICE DEPARTMENT	303.00
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	POLICE DEPARTMENT	303.00
12/22/21	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	303.00
12/22/21	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	303.00
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	276.62
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	276.62
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	785.85
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	785.85
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	303.00
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	303.00
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD HSA	GENERAL FUND	POLICE DEPARTMENT	26.38
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD HSA	GENERAL FUND	POLICE DEPARTMENT	26.38
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	POLICE DEPARTMENT	729.15
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	POLICE DEPARTMENT	729.15
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	36.60
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	36.60
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	156.42
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	156.42
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	85.28
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	85.28
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	19.01
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	19.01
12/22/21	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	29.60

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/22/21	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	29.60
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	38.09
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	38.09
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	17.58
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	17.58
12/22/21	ACH****TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	POLICE DEPARTMENT	7.70
12/22/21	ACH****TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	POLICE DEPARTMENT	7.70
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	33.88
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	33.88
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	17.12
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	17.12
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	POLICE DEPARTMENT	3.76
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	POLICE DEPARTMENT	3.76
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	WATER FUND	NON-DEPARTMENTAL	29.79
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	WATER FUND	NON-DEPARTMENTAL	30.32
12/22/21	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	WATER FUND	NON-DEPARTMENTAL	129.71
12/22/21	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	WATER FUND	NON-DEPARTMENTAL	129.71
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	10.36
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	10.36
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	7.27
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	7.39
12/22/21	ACH****TML MULTISTATE IEBP	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	104.43
12/22/21	ACH****TML MULTISTATE IEBP	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	104.43
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	1.99
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	1.99
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	12.02
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	12.02
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	1.74
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	1.74
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	WATER FUND	NON-DEPARTMENTAL	3.14
12/22/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	WATER FUND	NON-DEPARTMENTAL	3.16
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE	WATER FUND	WATER DEPARTMENT	227.70
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE	WATER FUND	WATER DEPARTMENT	227.70
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	WATER FUND	WATER DEPARTMENT	75.30
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	WATER FUND	WATER DEPARTMENT	75.30
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	WATER FUND	WATER DEPARTMENT	90.29
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	WATER FUND	WATER DEPARTMENT	92.43
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	WATER FUND	WATER DEPARTMENT	63.10
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	WATER FUND	WATER DEPARTMENT	64.60
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	WATER FUND	WATER DEPARTMENT	152.88
12/22/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	WATER FUND	WATER DEPARTMENT	155.58
12/22/21	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	WATER FUND	WATER DEPARTMENT	147.42
12/22/21	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	WATER FUND	WATER DEPARTMENT	147.42
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	234.81
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	234.81
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	WATER FUND	WATER DEPARTMENT	217.86
12/22/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	WATER FUND	WATER DEPARTMENT	217.86
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	42.67
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	42.84
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.38
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.38
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	9.59
12/22/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	9.76
12/22/21	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	6.45
12/22/21	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	6.48
12/22/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	4.40

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/22/21	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	4.46
12/22/21	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	7.29
12/22/21	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	7.29
12/22/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	6.16
12/22/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	6.19
12/22/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	2.08
12/22/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	2.08
12/22/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	WATER FUND	WATER DEPARTMENT	5.65
12/22/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	WATER FUND	WATER DEPARTMENT	5.69
12/24/21	TX CSDU	CASE ID# 0014090289	GENERAL FUND	NON-DEPARTMENTAL	603.31
12/24/21	TX CSDU	CASE ID# 0011608980	GENERAL FUND	NON-DEPARTMENTAL	145.85
12/24/21	ACH***ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	1,255.06
12/24/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	9,136.37
12/24/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	8,792.65
12/24/21	FROST BANK	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	13,553.73
12/24/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,761.16
12/24/21	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	93,419.69
12/24/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,865.84
12/24/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,865.68
12/24/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	286.47
12/24/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	303.29
12/24/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	303.29
12/24/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	31.53
12/24/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,389.46
12/24/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,286.07
12/24/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	129.61
12/24/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	6,332.77
12/24/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	5,918.55
12/24/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	586.99
12/24/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	7,316.09
12/24/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	7,148.81
12/24/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	726.54
12/24/21	ACH***ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	64.94
12/24/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	684.55
12/24/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	695.83
12/24/21	FROST BANK	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	894.72
12/24/21	FROST BANK	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	140.55
12/24/21	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	7,694.31
12/24/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,364.23
12/24/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,386.69
12/24/21	FROST BANK	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	140.57
12/31/21	TEXAS COMPTROLLER OF PUBLIC ACCOUNTS	Q4-2021	GENERAL FUND	NON-DEPARTMENTAL	27,023.56
12/31/21	FROST - VISA DEBIT CARD	HOLIDAY EVENT SUPPLIES	GENERAL FUND	CITY COUNCIL	16.21
12/31/21	FROST - VISA DEBIT CARD	HOLIDAY EVENT PHOTO PAPER	GENERAL FUND	CITY COUNCIL	148.54
12/31/21	FROST - VISA DEBIT CARD	HOLIDAY LUNCHEON - PAESANO	GENERAL FUND	CITY COUNCIL	484.50
12/31/21	FROST - VISA DEBIT CARD	COOKIE BAGS HOLIDAY EVENT	GENERAL FUND	CITY COUNCIL	51.88
12/31/21	FROST - VISA DEBIT CARD	REPUBLIC SPONSOR SIGN (2)	GENERAL FUND	CITY COUNCIL	105.00
12/31/21	FROST - VISA DEBIT CARD	FROSTBITES - SHAVED ICE	GENERAL FUND	CITY COUNCIL	475.00
12/31/21	FROST - VISA DEBIT CARD	CANVA - 1 YR SUBSCRIPTION	GENERAL FUND	CITY ADMINISTRATION	119.99
12/31/21	FROST - VISA DEBIT CARD	CYBER GUARDIAN AWARD PLAQU	GENERAL FUND	CITY ADMINISTRATION	31.11
12/31/21	FROST - VISA DEBIT CARD	BUDGET AWARD AP - FY22 DOC	GENERAL FUND	CITY ADMINISTRATION	345.00
12/31/21	FROST - VISA DEBIT CARD	MEMBERSHIP ADD ON'S - NICH	GENERAL FUND	CITY ADMINISTRATION	87.71
12/31/21	FROST - VISA DEBIT CARD	TMCCP ELECTION LAW SEMINAR	GENERAL FUND	CITY ADMINISTRATION	310.00
12/31/21	FROST - VISA DEBIT CARD	TMCEC REGIONAL CLERKS SEMI	GENERAL FUND	MUNICIPAL COURT	200.00
12/31/21	FROST - VISA DEBIT CARD	CERK CERTIFICATION - JESSI	GENERAL FUND	MUNICIPAL COURT	200.00
12/31/21	FROST - VISA DEBIT CARD	VEHICLE REG	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.50

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/31/21	FROST - VISA DEBIT CARD	VEHICLE REG	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.50
12/31/21	FROST - VISA DEBIT CARD	GRASS FOR PAVILLION	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	250.00
12/31/21	FROST - VISA DEBIT CARD	CERT TESTING - WEAVER	GENERAL FUND	FIRE DEPARTMENT	25.00
12/31/21	FROST - VISA DEBIT CARD	CERT TESTING - GROSE	GENERAL FUND	FIRE DEPARTMENT	25.00
12/31/21	FROST - VISA DEBIT CARD	CERT TESTING - DOVER	GENERAL FUND	FIRE DEPARTMENT	25.00
12/31/21	FROST - VISA DEBIT CARD	CERT TESTING - CARRASCO	GENERAL FUND	FIRE DEPARTMENT	25.00
12/31/21	FROST - VISA DEBIT CARD	CERT TESTING - SKULTETY	GENERAL FUND	FIRE DEPARTMENT	25.00
12/31/21	FROST - VISA DEBIT CARD	CERT TESTING - THORPE	GENERAL FUND	FIRE DEPARTMENT	25.00
12/31/21	FROST - VISA DEBIT CARD	CERT TESTING - SANDOVAL	GENERAL FUND	FIRE DEPARTMENT	25.00
12/31/21	FROST - VISA DEBIT CARD	CERT TESTING - MCWILLIAMS	GENERAL FUND	FIRE DEPARTMENT	25.00
12/31/21	FROST - VISA DEBIT CARD	2022 IACP DUES - FOX	GENERAL FUND	POLICE DEPARTMENT	190.00
12/31/21	FROST - VISA DEBIT CARD	# 523 - SERVICE KING COLLI	GENERAL FUND	POLICE DEPARTMENT	2,603.96
12/31/21	FROST - VISA DEBIT CARD	OFFICE 2019 APPS FOR CID	GENERAL FUND	POLICE DEPARTMENT	270.60
12/31/21	FROST - VISA DEBIT CARD	SLAB EXTRACTION	WATER FUND	WATER DEPARTMENT	205.70
12/31/21	FROST - VISA DEBIT CARD	4 EXAMS	WATER FUND	WATER DEPARTMENT	200.00
12/31/21	FROST - VISA DEBIT CARD	MENTAL HEALTH CERT COURSE	CRIME CONTROL DIST	POLICE DEPARTMENT	307.50
TOTAL:					495,777.12

===== FUND TOTALS =====

10	GENERAL FUND	440,470.27
20	WATER FUND	54,340.35
40	CRIME CONTROL DISTRICT	931.50
53	LEOSE	35.00

GRAND TOTAL:		495,777.12

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF SHAVANO PARK
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 12/01/2021 THRU 12/31/2021

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: Check Date
SEQUENCE: By Date
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C O U N C I L A / P R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

CITY COUNCIL STAFF SUMMARY

Meeting Date: January 24, 2022

Agenda item: 7.6.

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Presentation of November 2021 Monthly Reports

X

Attachments for Reference:

- a) November 2021 Power Point Presentation
- b) November 2021 Revenue & Expenditure Report
- c) November 2021 Monthly Check Register

BACKGROUND / HISTORY: The information provided is for the FY 2021-22 budget period, month ending November 30, 2021. The “Current Budget” column contains the original adopted budget. This summary highlights a number of key points related to the current month’s activity for the General Fund and for the Water Utility Fund. Staff is also prepared to present the accompanying power point briefing.

DISCUSSION:

10 - General Fund (Page 1 of Revenue and Expenditure Report)

As of November 30, 2021, General Fund revenues total \$1,120,114 or 19.30% of the budget. General Fund expenditures total \$1,095,434 or 18.88% of the budget with 2 months or 16.67% of the year complete.

Revenues (GF) (Page 2 & 3)

- Current M&O Property tax (10-599-1010) collections for the month are \$562,902, with 21.16% of the annual budgeted amount recognized to date. Collection percentage is a bit ahead of the same period, prior year, which was 20.48% collected.
- Sales Tax revenue received this month totaled \$58,243 based on taxable September 2021 sales reported by monthly filers and taxable July – September 2021 sales reported by quarterly filers.
- Franchise Fees are paid quarterly and generally received two months after the quarter end. Received amounts from CPS, Charter Communications, SW Bell, AT&T Communications as well as several small telephone service providers.
- Permits and Licenses revenues total \$13,410 for the month, with \$9,725 in building permits and \$2,005 in inspection fees.
- Court fees for the month are \$13,014, above the amount recognized in November 2020 of \$8,092, when there were no official court proceedings.
- Police/Fire revenues total \$10,609 for the month, including \$10,597 from the EMS billing service provider.

Expenditures (GF) (Pages 4-14)

-The Council (600) is at 22.33% spent year to date.. Larger expenditures this month include deposits for vendors and supplies purchased for the December Holiday Festival in City Sponsored Events (2037).

-The Administration Department (601) is ahead of budget with \$205,315 spent this month or 20.98% of the annual budget utilized to date. Prof. Services – Legal (3015) includes assistance regarding training for Board of Adjustment and Planning & Zoning, Dues & Publications (3020) includes City Manager’s membership in ICMA for \$1,357 and Building Maintenance (5030) includes \$1,278 to rewire the water softener and \$1,663 for electrical service for the PD fuel tank.

-The Court Department (602) expenditures for the month are \$7,284, with 22.53% of the annual budget spent year to date, ahead of budget. The annual Incode fees in Computer Software/Incode (4075) and the liability and property insurance in 3050 and 3070 from October are contributing to the department being ahead of budget.

-The Public Works Department (603) expenditures for the month are \$44,589 with 15.04% of the annual budget utilized to date. Larger expenditures this month include \$2,600 for the fuel tracking system and meter for the PW fuel tank in Vehicle & Eqpt Fuels (5060), Pavilion/Playground/Path Maint (6084) includes \$1,100 for the pavilion restroom tile installation, and \$1,375 to restore power to the pavilion water fountain and replace junction box, Office Furniture (8005) reflects the purchase of a desk for the PW Director with a larger work area and more storage/filing space, Non-Capital Maint Equipment (8020) includes \$1,500 for a soil compactor and \$1,500 for two trash pumps and hose kit.

-The Fire Department (604) is above budget for day-to-day operations at 127,672 for the month, 18.05% total spent year to date. Larger expenditures this month include: annual asset management system fee of \$2,900 in Dues & Publications (3020), Vehicle & Eqpt Fuels (5060) includes FD’s share of the fuel tracking system and meter for the PW fuel tank, EMS Supplies (6040) includes normal restocking – nothing individually significant, PPE Maintenance includes \$950 to complete the annual bunker gear cleaning, inspection and repairs, Non Capital Electronic Equipment (8010) includes the router for the Chief’s cruiser cellular connection project.

-The Police Department (605) is ahead of budget for day-to-day expenses at \$150,647 for the month and 19.69% of the budget spent year to date. Expenditures this month include annual renewal for Tyler Tech case management/personnel/property room software in Computer Software/Incode (4075), Vehicle Maintenance (5020) includes \$742 to replace the alternator in unit 518 as the largest individual expenditure this month in this account, Vehicle & Eqpt Fuels (5060) includes meter for the PD fuel tank, Firearms Eqpt/Supplies includes \$1,375 for ammunition and magazines.

-The Development Services Department (607) reflects the Professional Services paid for engineering, contracted permit, sanitary, and health inspection services with November expenditures of \$8,680 and at 19.50% of the annual budgeted amount recorded to date.

20-WATER FUND

As of November 30, 2021, the Water Fund total revenues are \$184,356 or 17.68% of the total annual budgeted amount. Water Fund (Water Department & Debt Service) expenses total \$133,210 or 12.78% of the authorized budget.

Revenues (Water)

-Water consumption (5015) billed in November for the month of October is \$46,660, with 17.78% of annual budget recognized to date. This is \$44,092 less revenue recognized than for the same month prior year.

-The Debt Service (5018) and Water Service Fee (5019) are on target with annual budgeted amounts as these are flat fees and are not related to volume charges recognized, at 16.66% and 16.67% respectively.

-The EAA Pass Thru (5036) fees are charged to customers based on usage, \$6,307 was recorded for the month and 17.86% of the annual budgeted amount has been recognized to date.

Expenses (Water)

Water Department (606) expenses for the day-to-day operations are on budget with a total of \$62,704 incurred this month, 16.09% of the annual budget utilized. Expenses include \$2,890 for NWM engineering, and \$1,513 for GIS updates and \$457 for Well #3 research in Engineering Services (3012), Special Services (3080) reflects the purchase of locator paint, Equipment Leases (5005) includes the cost of equipment rental related to the NWM main break - \$410 credit is reflected in December for refund of sales taxes and price adjustment, Equipment Maint & Repair (5010) reflects the vactron jack replacement for \$1,525, Building Maintenance (5030) reflects the electrical connection for the PW fuel tank, Vehicle & Eqpt Fuels includes the Water's share of the fuel tracking system and meter, Well Site #5(6065), Well site #6 – Muni Tract(6066) and Well Site #8(6068) all reflect chemical feed equipment of \$1,400 for each site, Water System Maintenance (6072) reflects purchases of system repair parts and backflow.

Debt service payments, principal of \$116,238 and interest of \$35,273, are due in February 2022.

PAYROLL

The City is on a bi-weekly payroll; there have been 5 pay periods out of 26 so approximately 19.23% should be expensed in the line items directly related to salaries. Position vacancies at the end of November include one Firefighter. Workers Comp Insurance (1037), is expensed quarterly with the next recognition at the end of December. TMRS (1040) expenditures for departments are at approximately 18.02%, below expected, but in line with the related salaries and overtime accounts.

Health insurance related line items are at approximately 16.15%, when 16.67% is expected but is reasonable considering the vacancy in the Fire Department.

COURSES OF ACTION: None related to the report - informational.

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION: N/A



Monthly Financial Report (November 30, 2021)

**Brenda Morey,
Finance Director**



- Cash and Investments
- General Fund Overview
- General Fund Revenues
- General Fund Expenditures
- Water Fund Overview
- Water Fund Revenues & Expenses
- Special Revenue Funds
- Capital Replacement Fund

Total Cash & Investment Update *

Together We Can!



CASH AND INVESTMENTS BY FUND	November 30, 2021
General Fund (10)	\$ 2,338,823
Water Fund (20)	1,179,409
Debt Service Fund (30)	174,232
Crime Control District Fund (40)	330,675
PEG Funds (42)	124,888
Oak Wilt Fund (45)	99,734
Street Maintenance Fund (48)	702,463
Court Security/Technology (50)	66,819
Child Safety Fund (52)	3,726
LEOSE Fund (53)	(27)
American Rescue Plan Act Fund (58)	429,529
GF Capital Replacement Fund (70)	1,531,259
Pet Documentation and Rescue Fund (75)	477
Total Cash & Investments **	\$ 6,982,007

***Total cash and investments represents all Funds per general ledger, not cash at bank.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

Total Cash & Investment Update *

Together We Can!



SECURITY TYPE		November 30, 2021
OPERATING BANK ACCOUNTS		
Frost Bank	\$	990,734
SAVINGS & BANK ACCOUNTS		
Frost Bank		2,385,434
POOLS		
Tex Star	\$ 2,615,049	
Texpool	211,715	
SUBTOTAL - POOLS		2,826,764
CERTIFICATES OF DEPOSIT		
Security Service Credit Union	\$ 260,449	
United SA Credit Union	261,819	
Generation Credit Union	256,807	
SUBTOTAL - CERTIFICATES OF DEPOSIT		779,075
Total Cash & Investments **	\$	6,982,007

***Total cash and investments represents holdings in all Funds.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

10- General Fund Overview



Together We Can!

- General Fund current property tax collections through November 2021 are \$801,003, 21.16% of budget
- November 2021 Sales Tax revenue was \$58,243.
(Collections are for Sept. 2021 taxable sales from monthly filers and July – Sept. 2021 taxable sales from quarterly filers)
- Building Permits and Licenses revenue for the month was \$13,410 with \$9,725 collected in building permit fees and \$2,005 collected in inspection fees.
- Major Projects/Improvements in FY 2021-22

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Striping DeZavala	\$ 35,000	\$ -	\$ 35,000	Not started
Tile & seal pavilion restrooms	\$ 3,000	\$ 1,701	\$ 1,299	In Progress

Unassigned General Fund fund balance at September 30, 2021 = \$2,441,857 (Audited)

Unassigned General Fund fund balance at September 30, 2020 = \$2,360,465 (Audited)

10 - General Fund Revenues

Together We Can!



	FY 2021-22 ADOPTED BUDGET	FY 2021-22 NOVEMBER 2021	FY 2021-22 YEAR TO DATE	FY 2021-22 % BUDGET COLLECTED
CURRENT PROPERTY TAXES	\$ 3,786,000	\$ 562,902	\$ 801,003	21.16%
DEL. TAXES & PENALTIES	35,000	3,401	3,412	9.75%
SALES TAX	610,000	58,243	99,815	16.36%
MIXED BEVERAGE	23,000	2,167	4,002	17.40%
FRANCHISE REVENUES	449,000	112,066	120,285	26.79%
PERMITS & LICENSES	407,500	13,410	41,180	10.11%
COURT FEES	169,000	13,014	26,148	15.47%
POLICE/FIRE REVENUES	167,800	10,609	16,298	9.71%
MISC/INTEREST/GRANTS	124,358	3,586	7,971	6.41%
TRANSFERS IN/FUND BAL.	30,550	-	-	0.00%
TOTAL REVENUES	\$ 5,802,208	\$ 779,398	\$ 1,120,114	19.30%

10- General Fund Expenditures

Together We Can!



	FY 2021-22 ADOPTED BUDGET	FY 2021-22 NOVEMBER 2021	FY 2021-22 YEAR TO DATE	FY 2021-22 % BUDGET SPENT
CITY COUNCIL	\$ 41,005	\$ 2,423	\$ 9,145	22.30%
ADMINISTRATION	978,450	71,823	205,315	20.98%
COURT	96,211	7,284	21,673	22.53%
PUBLIC WORKS	663,635	44,589	99,778	15.04%
FIRE DEPARTMENT	1,971,967	127,672	355,928	18.05%
POLICE DEPARTMENT	1,960,340	150,646	385,924	19.69%
DEVELOPMENT SERVICES	90,600	8,680	17,671	19.50%
TOTAL EXPENDITURES	\$ 5,802,208	\$ 413,117	\$ 1,095,434	18.88%
REVENUES OVER/(UNDER) EXPENDITURES	\$ -	\$ 366,281	\$ 24,680	

Expenditures total \$1,095,434 through November 2021 or 18.88% of budget spent with 16.67% of budget complete (2 months).

20 - Water Fund Overview



Together We Can!

- Total revenues for the fiscal year through November are \$184,356, 17.68% of budget.
- Water consumption revenue of \$46,660 for November 2021 (actual October 2021 use) is lower in comparison to the same period, prior year by \$44,092.
- Water Department expenses are on budget for the fiscal year thru November at \$133,210 with a total of 16.09% of the budget spent with 16.67% of year complete.
- Major Projects/Improvements in FY 2021-22:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Replace spider water lines in one cul de sac	\$ 30,000	\$ -	\$ 30,000	Not started
Other water projects, as needed	\$ 13,050	\$ -	\$ 13,050	Not started

20 - Utility Fund Revenues & Expenses

Together We Can!



	FY 2021-22 ADOPTED BUDGET	FY 2021-22 NOVEMBER 2021	FY 2021-22 YEAR TO DATE	FY 2021-22 % OF BUDGET
				<u>COLLECTED</u>
WATER CONSUMPTION	\$ 640,000	\$ 46,660	\$ 113,806	17.78%
DEBT SERVICE	189,900	15,783	31,635	16.66%
WATER SERVICE FEE	58,800	4,893	9,803	16.67%
EAA PASS THRU CHARGE	84,700	6,307	15,128	17.86%
MISC/INTEREST/GRANTS	69,262	5,361	13,983	20.19%
TOTAL REVENUES	\$ 1,042,662	\$ 79,004	\$ 184,355	17.68%
				<u>SPENT</u>
WATER DEPARTMENT	\$ 827,859	62,704	133,209	16.09%
DEBT SERVICE	214,803	-	-	0.00%
TOTAL EXPENSES	\$ 1,042,662	\$ 62,704	\$ 133,209	12.78%
REVENUES OVER/(UNDER) EXPENSES	\$ -	\$ 16,300	\$ 51,146	

Special Revenue Fund

Together We Can!



40- Crime Control Prevention District

	FY 2021-22 ADOPTED BUDGET	FY 2021-22 NOVEMBER 2021	FY 2021-22 YEAR TO DATE	FY 2021-22 % OF BUDGET
BEGINNING FUND BALANCE	\$ 338,190	\$ 344,503	\$ 338,190	
Crime Control Sales Tax	\$ 152,500	\$ 14,514	\$ 24,897	COLLECTED
Interest/Misc.	-	2	5	16.33%
TOTAL REVENUES	\$ 152,500	\$ 14,516	\$ 24,902	16.33%
Fire Expenditures	\$ 3,125	\$ 624	\$ 624	SPENT
Police Expenditures	135,900	2,823	6,896	19.97%
TOTAL EXPENDITURES	\$ 139,025	\$ 3,447	\$ 7,520	5.41%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 13,475	\$ 11,069	\$ 17,382	
PROJECTED ENDING FUND BALANCE	\$ 351,665	\$ 355,572	\$ 355,572	



40 – Crime Control Prevention District

- Supported by dedicated sales tax and interest income on invested balances.
- Major Projects/Improvements in FY 2021-22:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
National Night Out	\$ 6,000	\$ 3,463	\$ 2,537	In progress
Replace two patrol vehicles	\$ 120,000	\$ -	\$ 120,000	Planning
Training	\$ 6,400	\$ 2,405	\$ 3,995	In progress

Special Revenue Fund

Together We Can!



42- PEG Fund

	FY 2021-22 ADOPTED BUDGET	FY 2021-22 NOVEMBER 2021	FY 2021-22 YEAR TO DATE	FY 2021-22 % OF BUDGET
BEGINNING FUND BALANCE	\$ 125,031	\$ 125,683	\$ 125,031	
Franchise Fee- PEG	\$ 15,200	\$ 3,422	\$ 4,139	COLLECTED
Misc/Interest	-	1	2	27.23%
TOTAL REVENUES	\$ 15,200	\$ 3,423	\$ 4,141	#DIV/0!
				27.24%
PEG Expenditures	5,800	79	145	SPENT
				2.50%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 9,400	\$ 3,344	\$ 3,996	
PROJECTED ENDING FUND BALANCE	\$ 134,431	\$ 129,027	\$ 129,027	

Special Revenue Fund

Together We Can!



45- Oak Wilt Fund

	FY 2021-22 ADOPTED BUDGET	FY 2021-22 NOVEMBER 2021	FY 2021-22 YEAR TO DATE	FY 2021-22 % OF BUDGET
BEGINNING FUND BALANCE	\$ 99,594	\$ 99,664	\$ 99,594	
Tree Trimming Permits Revenue	\$ 12,250	\$ 70	\$ 140	<u>COLLECTED</u> 1.14%
Oak Wilt Expenditures	25,500	-	-	<u>SPENT</u> 0.00%
REVENUES OVER/(UNDER) EXPENDITURES	\$ (13,250)	\$ 70	\$ 140	
PROJECTED ENDING FUND BALANCE	<u>\$ 86,344</u>	<u>\$ 99,734</u>	<u>\$ 99,734</u>	

Special Revenue Fund

Together We Can!



48- Street Maintenance Fund

	FY 2021-22 ADOPTED BUDGET	FY 2021-22 NOVEMBER 2021	FY 2021-22 YEAR TO DATE	FY 2021-22 % OF BUDGET
BEGINNING FUND BALANCE	\$ 702,464	\$ 712,857	\$ 702,464	
Sales Tax Revenues	\$ 152,500	\$ 14,561	\$ 24,954	COLLECTED 16.36%
Materials/Supplies	\$ 50,000	\$ -	\$ -	SPENT 0.00%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 102,500	\$ 14,561	\$ 24,954	
PROJECTED ENDING FUND BALANCE	\$ 804,964	\$ 727,418	\$ 727,418	

Special Revenue Fund

Together We Can!



58- American Rescue Plan Act Fund

	FY 2021-22 ADOPTED BUDGET	FY 2021-22 NOVEMBER 2021	FY 2021-22 YEAR TO DATE	FY 2021-22 % OF BUDGET
BEGINNING FUND BALANCE	\$ 5	\$ 5	\$ 5	
ARPA Federal Funding	\$ 484,868	\$ 6,301	\$ 63,447	COLLECTED 13.09%
Interest Income	-	4	8	#DIV/0!
TOTAL REVENUES	\$ 484,868	\$ 6,305	\$ 63,455	13.09%
Administration	\$ 64,800	\$ -	\$ -	0.00%
Public Works	45,700	-	-	0.00%
Fire	149,668	-	33,900	22.65%
Police	70,000	1,553	23,263	33.23%
Water	154,700	4,752	6,292	4.07%
TOTAL EXPENDITURES	\$ 484,868	\$ 6,305	\$ 63,455	13.09%
REVENUES OVER/(UNDER) EXPENDITURES	\$ -	\$ -	\$ -	
PROJECTED ENDING FUND BALANCE	\$ 5	\$ 5	\$ 5	



58 – American Rescue Plan Act Fund Overview

- Supported via allocated funds from the U.S. Treasury – American Rescue Plan Act.
- Major Projects/Improvements in FY 2021-22:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
City Hall Security System	\$ 37,000	\$ -	\$ 37,000	In progress
Primary Server replacement	\$ 21,600	\$ -	\$ 21,600	In progress
Back up Power Supply	\$ 90,000	\$ -	\$ 90,000	In progress
(joint with Public Works & Fire Departments)				
Replace 2 Autopulse Machines	\$ 45,939	\$ 33,900	\$ 12,039	In progress
Replace Jaws of Life	\$ 35,745	\$ -	\$ 35,745	In progress
Purchase 8 Sets of Bunker Gear	\$ 21,584	\$ -	\$ 21,584	In progress
Car/Body Worn Camera System	\$ 31,000	\$ -	\$ 31,000	In progress
Purchase 25 Duty Rifles	\$ 25,000	\$ 23,262	\$ 1,738	In progress
Cellular-Read Water Meters	\$ 154,000	\$ 6,292	\$ 147,708	In progress



70- Capital Replacement Fund

	FY 2021-22 ADOPTED BUDGET	FY 2021-22 NOVEMBER 2021	FY 2021-22 YEAR TO DATE	FY 2021-22 % OF BUDGET
BEGINNING FUND BALANCE	<u>\$ 1,623,230</u>	<u>\$ 1,563,287</u>	<u>\$ 1,623,230</u>	
Interest Income	\$ 500	\$ 12	\$ 24	COLLECTED 4.80%
Transfers In - General Fund	<u>197,340</u>	<u>-</u>	<u>-</u>	0.00%
TOTAL REVENUES	<u>\$ 197,840</u>	<u>\$ 12</u>	<u>\$ 24</u>	0.01%
Administration	\$ 8,000	\$ -	\$ -	0.00%
Fire	<u>94,950</u>	<u>32,040</u>	<u>91,995</u>	96.89%
TOTAL EXPENDITURES	<u>\$ 102,950</u>	<u>\$ 32,040</u>	<u>\$ 91,995</u>	89.36%
REVENUES OVER/(UNDER) EXPENDITURES	<u>\$ 94,890</u>	<u>\$ (32,028)</u>	<u>\$ (91,971)</u>	
PROJECTED ENDING FUND BALANCE	<u><u>\$ 1,718,120</u></u>	<u><u>\$ 1,531,259</u></u>	<u><u>\$ 1,531,259</u></u>	



70 – Capital Replacement Fund Overview

- Supported via budgeted transfers from the General Fund and interest earnings on invested balances.
- Major Projects/Improvements in FY 2021-22:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
City Hall HVAC replacement	\$ 8,000	\$ -	\$ 8,000	Not started
2 Cardiac Monitors/Defibrillators	\$ 94,950	\$ 91,995	\$ 2,955	Completed



Questions

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>5,802,208.00</u>	<u>779,398.15</u>	<u>1,120,113.71</u>	<u>4,682,094.29</u>	<u>19.30</u>
TOTAL REVENUES	<u>5,802,208.00</u>	<u>779,398.15</u>	<u>1,120,113.71</u>	<u>4,682,094.29</u>	<u>19.30</u>
<u>EXPENDITURE SUMMARY</u>					
CITY COUNCIL	41,005.00	2,422.96	9,144.53	31,860.47	22.30
ADMINISTRATION	978,450.00	71,822.62	205,315.03	773,134.97	20.98
COURT	96,211.00	7,284.34	21,673.04	74,537.96	22.53
PUBLIC WORKS	663,635.00	44,589.38	99,778.17	563,856.83	15.04
FIRE DEPARTMENT	1,971,967.00	127,671.52	355,928.46	1,616,038.54	18.05
POLICE DEPARTMENT	1,960,340.00	150,646.54	385,923.89	1,574,416.11	19.69
DEVELOPMENT SERVICES	<u>90,600.00</u>	<u>8,680.00</u>	<u>17,670.97</u>	<u>72,929.03</u>	<u>19.50</u>
TOTAL EXPENDITURES	<u>5,802,208.00</u>	<u>413,117.36</u>	<u>1,095,434.09</u>	<u>4,706,773.91</u>	<u>18.88</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	366,280.79	24,679.62 (24,679.62)	0.00

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
10-599-1010 CURRENT ADVALOREM TAXES	3,786,000.00	562,902.15	801,002.71	2,984,997.29	21.16
10-599-1020 DELINQUENT ADVALOREM TAXES	20,000.00	3,085.90	2,990.72	17,009.28	14.95
10-599-1030 PENALTY & INTEREST REVENUE	15,000.00	314.80	421.25	14,578.75	2.81
10-599-1040 MUNICIPAL SALES TAX	610,000.00	58,242.96	99,814.64	510,185.36	16.36
10-599-1060 MIXED BEVERAGE TAX	<u>23,000.00</u>	<u>2,166.99</u>	<u>4,001.78</u>	<u>18,998.22</u>	<u>17.40</u>
TOTAL TAXES	4,454,000.00	626,712.80	908,231.10	3,545,768.90	20.39
<u>FRANCHISE REVENUES</u>					
10-599-2020 FRANCHISE FEES - ELECTRIC	310,000.00	87,379.25	87,379.25	222,620.75	28.19
10-599-2022 FRANCHISE FEES - GAS	31,000.00	4,768.06	4,768.06	26,231.94	15.38
10-599-2024 FRANCHISE FEES - CABLE	62,000.00	17,160.33	17,160.33	44,839.67	27.68
10-599-2026 FRANCHISE FEES - PHONE	11,000.00	2,758.55	2,762.93	8,237.07	25.12
10-599-2028 FRANCHISE FEES - REFUSE	<u>35,000.00</u>	<u>0.00</u>	<u>8,214.42</u>	<u>26,785.58</u>	<u>23.47</u>
TOTAL FRANCHISE REVENUES	449,000.00	112,066.19	120,284.99	328,715.01	26.79
<u>PERMITS & LICENSES</u>					
10-599-3010 BUILDING PERMITS	350,000.00	9,725.00	32,665.18	317,334.82	9.33
10-599-3012 PLAN REVIEW FEES	25,000.00	320.00	1,220.00	23,780.00	4.88
10-599-3018 CERT OF OCCUPANCY PERMITS	4,500.00	400.00	800.00	3,700.00	17.78
10-599-3020 PLATTING FEES	3,000.00	0.00	0.00	3,000.00	0.00
10-599-3025 VARIANCE/RE-ZONE FEES	1,000.00	0.00	350.00	650.00	35.00
10-599-3040 CONTRACTORS' LICENSES	8,000.00	470.00	985.00	7,015.00	12.31
10-599-3045 INSPECTION FEES	7,500.00	2,005.00	4,210.00	3,290.00	56.13
10-599-3048 COMMERCIAL SIGN PERMITS	1,500.00	300.00	500.00	1,000.00	33.33
10-599-3050 GARAGE SALE & OTHER PERMITS	2,500.00	190.00	250.00	2,250.00	10.00
10-599-3055 HEALTH INSPECTIONS	<u>4,500.00</u>	<u>0.00</u>	<u>200.00</u>	<u>4,300.00</u>	<u>4.44</u>
TOTAL PERMITS & LICENSES	407,500.00	13,410.00	41,180.18	366,319.82	10.11
<u>COURT FEES</u>					
10-599-4010 MUNICIPAL COURT FINES	140,000.00	11,244.52	22,999.97	117,000.03	16.43
10-599-4021 ARREST FEES	4,500.00	508.17	1,044.09	3,455.91	23.20
10-599-4028 STATE COURT COST ALLOCATION	6,000.00	0.00	0.00	6,000.00	0.00
10-599-4030 WARRANT FEES	18,000.00	1,250.00	2,083.00	15,917.00	11.57
10-599-4036 JUDICIAL FEE - CITY	<u>500.00</u>	<u>11.18</u>	<u>20.77</u>	<u>479.23</u>	<u>4.15</u>
TOTAL COURT FEES	169,000.00	13,013.87	26,147.83	142,852.17	15.47
<u>POLICE/FIRE REVENUES</u>					
10-599-6010 POLICE REPORT REVENUE	300.00	12.00	48.00	252.00	16.00
10-599-6030 POLICE DEPT. REVENUE	2,500.00	0.00	0.00	2,500.00	0.00
10-599-6060 EMS FEES	<u>165,000.00</u>	<u>10,597.14</u>	<u>16,249.96</u>	<u>148,750.04</u>	<u>9.85</u>
TOTAL POLICE/FIRE REVENUES	167,800.00	10,609.14	16,297.96	151,502.04	9.71

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MISC./GRANTS/INTEREST</u>					
10-599-7000 INTEREST INCOME	7,500.00	124.39	232.01	7,267.99	3.09
10-599-7024 BEXAR COUNTY	20,000.00	0.00	0.00	20,000.00	0.00
10-599-7025 US DOJ VEST GRANT	3,000.00	0.00	0.00	3,000.00	0.00
10-599-7030 FORESTRY SERVICE GRANT	5,000.00	0.00	0.00	5,000.00	0.00
10-599-7040 PUBLIC RECORDS REVENUE	0.00	1.00	2.80 (2.80)	0.00
10-599-7050 ADMINISTRATIVE INCOME	15,108.00	396.59	793.18	14,314.82	5.25
10-599-7055 BEXAR COUNTY ELECTION	300.00	0.00	0.00	300.00	0.00
10-599-7060 CC SERVICE FEES	7,000.00	420.49	1,141.30	5,858.70	16.30
10-599-7070 RECYCLING REVENUE	4,200.00	0.00	0.00	4,200.00	0.00
10-599-7072 PAVILION RENTAL	5,000.00	360.00	1,235.00	3,765.00	24.70
10-599-7075 SITE LEASE/LICENSE FEES	27,750.00	2,283.68	4,567.36	23,182.64	16.46
10-599-7086 DONATIONS- ADMINISTRATION	2,500.00	0.00	0.00	2,500.00	0.00
10-599-7090 SALE OF CITY ASSETS	<u>27,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>27,000.00</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	124,358.00	3,586.15	7,971.65	116,386.35	6.41
<u>TRANSFERS IN</u>					
10-599-8020 TRF IN -WATER FUND	22,050.00	0.00	0.00	22,050.00	0.00
10-599-8050 TRF IN -COURT RESTRICTED	<u>8,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,500.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	30,550.00	0.00	0.00	30,550.00	0.00
TOTAL NON-DEPARTMENTAL	5,802,208.00	779,398.15	1,120,113.71	4,682,094.29	19.30
TOTAL REVENUES	<u>5,802,208.00</u>	<u>779,398.15</u>	<u>1,120,113.71</u>	<u>4,682,094.29</u>	<u>19.30</u>

10 -GENERAL FUND
CITY COUNCIL

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SUPPLIES</u>					
10-600-2020 GENERAL OFFICE SUPPLIES	300.00	0.00	104.00	196.00	34.67
10-600-2035 COUNCIL/EMPLOYEE APPREC.	750.00	0.00	265.80	484.20	35.44
10-600-2037 CITY SPONSORED EVENTS	24,000.00	2,346.41	4,460.16	19,539.84	18.58
10-600-2040 MEETING SUPPLIES	900.00	46.95	68.95	831.05	7.66
10-600-2080 UNIFORMS	<u>0.00</u>	<u>0.00</u>	<u>168.09</u>	<u>(168.09)</u>	<u>0.00</u>
TOTAL SUPPLIES	25,950.00	2,393.36	5,067.00	20,883.00	19.53
<u>SERVICES</u>					
10-600-3018 CITY WIDE CLEAN UP	1,500.00	0.00	0.00	1,500.00	0.00
10-600-3020 ASSOCIATION DUES & PUBS	1,760.00	0.00	0.00	1,760.00	0.00
10-600-3030 TRAINING/EDUCATION	2,475.00	0.00	0.00	2,475.00	0.00
10-600-3040 TRAVEL/LODGING/MEALS	4,370.00	0.00	4,047.93	322.07	92.63
10-600-3090 COMMUNICATIONS SERVICES	<u>0.00</u>	<u>29.60</u>	<u>29.60</u>	<u>(29.60)</u>	<u>0.00</u>
TOTAL SERVICES	10,105.00	29.60	4,077.53	6,027.47	40.35
<u>CONTRACTUAL</u>					
10-600-4088 ELECTION SERVICES	<u>3,750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,750.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	3,750.00	0.00	0.00	3,750.00	0.00
<u>CAPITAL OUTLAY</u>					
10-600-8015 NON-CAPITAL-COMPUTER EQUIPM	<u>1,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,200.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	1,200.00	0.00	0.00	1,200.00	0.00
TOTAL CITY COUNCIL	41,005.00	2,422.96	9,144.53	31,860.47	22.30

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
10-601-1010 SALARIES	525,965.00	40,479.26	99,024.58	426,940.42	18.83
10-601-1015 OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
10-601-1020 MEDICARE	7,755.00	572.94	1,411.74	6,343.26	18.20
10-601-1025 TWC (SUI)	1,620.00	0.00	0.00	1,620.00	0.00
10-601-1030 HEALTH INSURANCE	36,360.00	3,030.00	6,060.00	30,300.00	16.67
10-601-1031 HSA	90.00	7.40	14.80	75.20	16.44
10-601-1033 DENTAL INSURANCE	2,848.00	237.36	474.80	2,373.20	16.67
10-601-1035 VISION CARE INSURANCE	427.00	36.96	73.93	353.07	17.31
10-601-1036 LIFE INSURANCE	422.00	35.10	70.20	351.80	16.64
10-601-1037 WORKERS' COMP INSURANCE	1,310.00	0.00	0.00	1,310.00	0.00
10-601-1040 TMRS RETIREMENT	75,735.00	5,731.36	14,020.48	61,714.52	18.51
10-601-1070 SPECIAL ALLOWANCES	<u>7,875.00</u>	<u>605.80</u>	<u>1,479.88</u>	<u>6,395.12</u>	<u>18.79</u>
TOTAL PERSONNEL	661,407.00	50,736.18	122,630.41	538,776.59	18.54
SUPPLIES					
10-601-2020 GENERAL OFFICE SUPPLIES	6,800.00	400.63	656.62	6,143.38	9.66
10-601-2025 BENEFITS CITYWIDE	1,500.00	0.00	0.00	1,500.00	0.00
10-601-2030 POSTAGE/METER RENTAL	14,004.00	1,176.09	2,352.18	11,651.82	16.80
10-601-2035 EMPLOYEE APPRECIATION	1,300.00	0.00	0.00	1,300.00	0.00
10-601-2050 PRINTING & COPYING	1,300.00	85.50	85.50	1,214.50	6.58
10-601-2060 MED EXAMS/SCREENING/TESTING	1,000.00	0.00	0.00	1,000.00	0.00
10-601-2070 JANITORIAL SUPPLIES	<u>1,250.00</u>	<u>536.73</u>	<u>536.73</u>	<u>713.27</u>	<u>42.94</u>
TOTAL SUPPLIES	27,154.00	2,198.95	3,631.03	23,522.97	13.37
SERVICES					
10-601-3010 ADVERTISING EXPENSE	5,750.00	148.50	821.75	4,928.25	14.29
10-601-3012 PROF. SERVICES-ENGINEERS	5,000.00	0.00	0.00	5,000.00	0.00
10-601-3013 PROFESSIONAL SERVICES	1,950.00	0.00	0.00	1,950.00	0.00
10-601-3015 PROF. SERVICES-LEGAL	40,000.00	4,320.69	9,551.69	30,448.31	23.88
10-601-3016 CODIFICATION EXPENSE	4,500.00	250.00	1,150.00	3,350.00	25.56
10-601-3020 ASSOCIATION DUES & PUBL.	4,200.00	1,462.00	1,847.00	2,353.00	43.98
10-601-3030 TRAINING/EDUCATION	4,500.00	135.00	135.00	4,365.00	3.00
10-601-3040 TRAVEL/MILEAGE/LODGING/PERD	3,000.00	0.00	2,382.11	617.89	79.40
10-601-3050 LIABILITY INSURANCE	14,300.00	0.00	14,166.95	133.05	99.07
10-601-3070 PROPERTY INSURANCE	1,375.00	0.00	1,362.21	12.79	99.07
10-601-3075 BANK/CREDIT CARD FEES	6,000.00	868.77	1,522.03	4,477.97	25.37
10-601-3080 SPECIAL SERVICES	2,000.00	250.00	750.00	1,250.00	37.50
10-601-3085 WEBSITE TECHNOLOGY	2,500.00	0.00	2,200.00	300.00	88.00
10-601-3087 CITIZENS COMMUNICATION/EDUC	<u>8,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,500.00</u>	<u>0.00</u>
TOTAL SERVICES	103,575.00	7,434.96	35,888.74	67,686.26	34.65
CONTRACTUAL					
10-601-4050 DOCUMENT STORAGE/ARCHIVES	3,800.00	237.00	474.00	3,326.00	12.47
10-601-4060 IT SERVICES	46,700.00	3,330.25	10,322.55	36,377.45	22.10
10-601-4075 COMPUTER SOFTWARE/INCODE	11,209.00	971.44	11,031.70	177.30	98.42
10-601-4083 AUDIT SERVICES	16,600.00	0.00	0.00	16,600.00	0.00
10-601-4084 BEXAR COUNTY APPRAISAL DIST	17,340.00	0.00	0.00	17,340.00	0.00

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
10-601-4085 BEXAR COUNTY TAX ASSESSOR	<u>3,775.00</u>	<u>0.00</u>	<u>3,667.92</u>	<u>107.08</u>	<u>97.16</u>
TOTAL CONTRACTUAL	99,424.00	4,538.69	25,496.17	73,927.83	25.64
<u>MAINTENANCE</u>					
10-601-5005 EQUIPMENT LEASES	3,700.00	194.29	194.29	3,505.71	5.25
10-601-5010 EQUIPMENT MAINT & REPAIR	300.00	0.00	0.00	300.00	0.00
10-601-5015 ELECTRONIC EQPT MAINT	300.00	39.98	39.98	260.02	13.33
10-601-5030 BUILDING MAINTENANCE	<u>34,900.00</u>	<u>5,014.03</u>	<u>13,810.74</u>	<u>21,089.26</u>	<u>39.57</u>
TOTAL MAINTENANCE	39,200.00	5,248.30	14,045.01	25,154.99	35.83
<u>UTILITIES</u>					
10-601-7042 UTILITIES - PHONE/CELL/VOIP	<u>17,000.00</u>	<u>1,580.55</u>	<u>3,135.56</u>	<u>13,864.44</u>	<u>18.44</u>
TOTAL UTILITIES	17,000.00	1,580.55	3,135.56	13,864.44	18.44
<u>CAPITAL OUTLAY</u>					
10-601-8015 NON-CAPITAL-COMPUTER	600.00	84.99	456.87	143.13	76.15
10-601-8025 NON-CAPITAL-OFFICE FURN.	150.00	0.00	0.00	150.00	0.00
10-601-8026 NON-CAPITAL - FURNITURE	<u>1,000.00</u>	<u>0.00</u>	<u>31.24</u>	<u>968.76</u>	<u>3.12</u>
TOTAL CAPITAL OUTLAY	1,750.00	84.99	488.11	1,261.89	27.89
<u>INTERFUND TRANSFERS</u>					
10-601-9030 TRANSFER TO DEBT SERVICE FU	<u>28,940.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,940.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	28,940.00	0.00	0.00	28,940.00	0.00
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TOTAL ADMINISTRATION	978,450.00	71,822.62	205,315.03	773,134.97	20.98

10 -GENERAL FUND
COURT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-602-1010 SALARIES	55,322.00	4,256.00	10,555.20	44,766.80	19.08
10-602-1015 OVERTIME	500.00	0.00	0.00	500.00	0.00
10-602-1020 MEDICARE	820.00	63.06	156.42	663.58	19.08
10-602-1025 TWC (SUI)	270.00	0.00	0.00	270.00	0.00
10-602-1036 LIFE INSURANCE	70.00	5.85	11.70	58.30	16.71
10-602-1037 WORKERS' COMP INSURANCE	139.00	0.00	0.00	139.00	0.00
10-602-1040 TMRS RETIREMENT	8,005.00	606.58	1,504.62	6,500.38	18.80
10-602-1070 SPECIAL ALLOWANCES	<u>1,200.00</u>	<u>92.30</u>	<u>230.75</u>	<u>969.25</u>	<u>19.23</u>
TOTAL PERSONNEL	66,326.00	5,023.79	12,458.69	53,867.31	18.78
<u>SUPPLIES</u>					
10-602-2020 OFFICE SUPPLIES	500.00	266.21	266.21	233.79	53.24
10-602-2050 PRINTING & COPYING	<u>850.00</u>	<u>85.50</u>	<u>85.50</u>	<u>764.50</u>	<u>10.06</u>
TOTAL SUPPLIES	1,350.00	351.71	351.71	998.29	26.05
<u>SERVICES</u>					
10-602-3015 JUDGE/PROSECUTOR	15,600.00	1,300.00	2,600.00	13,000.00	16.67
10-602-3020 ASSOCIATION DUES & PUBS	150.00	0.00	0.00	150.00	0.00
10-602-3030 TRAINING/EDUCATION	1,300.00	200.00	450.00	850.00	34.62
10-602-3040 TRAVEL/MILEAGE/LODGING	2,500.00	0.00	0.00	2,500.00	0.00
10-602-3050 LIABILITY INSURANCE	130.00	0.00	128.79	1.21	99.07
10-602-3070 PROPERTY INSURANCE	63.00	0.00	62.41	0.59	99.06
10-602-3075 BANK/CREDIT CARD FEES	<u>1,600.00</u>	<u>182.72</u>	<u>346.44</u>	<u>1,253.56</u>	<u>21.65</u>
TOTAL SERVICES	21,343.00	1,682.72	3,587.64	17,755.36	16.81
<u>CONTRACTUAL</u>					
10-602-4075 COMPUTER SOFTWARE/INCODE	<u>4,972.00</u>	<u>0.00</u>	<u>4,865.38</u>	<u>106.62</u>	<u>97.86</u>
TOTAL CONTRACTUAL	4,972.00	0.00	4,865.38	106.62	97.86
<u>UTILITIES</u>					
10-602-7042 UTILITIES - PHONE/CELL/VOIP	<u>2,220.00</u>	<u>226.12</u>	<u>409.62</u>	<u>1,810.38</u>	<u>18.45</u>
TOTAL UTILITIES	2,220.00	226.12	409.62	1,810.38	18.45
<u>CAPITAL OUTLAY</u>					
TOTAL COURT	96,211.00	7,284.34	21,673.04	74,537.96	22.53

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-603-1010 SALARIES	233,031.00	17,157.20	42,709.35	190,321.65	18.33
10-603-1015 OVERTIME	9,500.00	245.59	646.02	8,853.98	6.80
10-603-1020 MEDICARE	3,767.00	252.68	633.57	3,133.43	16.82
10-603-1025 TWC (SUI)	1,080.00	0.00	0.00	1,080.00	0.00
10-603-1030 HEALTH INSURANCE	29,088.00	2,424.00	4,848.00	24,240.00	16.67
10-603-1031 HSA	178.00	12.95	27.75	150.25	15.59
10-603-1033 DENTAL INSURANCE	1,633.00	125.65	246.51	1,386.49	15.10
10-603-1035 VISION CARE INSURANCE	325.00	26.52	53.05	271.95	16.32
10-603-1036 LIFE INSURANCE	281.00	23.40	46.80	234.20	16.65
10-603-1037 WORKERS' COMP INSURANCE	5,880.00	0.00	0.00	5,880.00	0.00
10-603-1040 TMRS RETIREMENT	36,786.00	2,509.78	6,252.68	30,533.32	17.00
10-603-1070 SPECIAL ALLOWANCES	<u>8,100.00</u>	<u>588.48</u>	<u>1,471.20</u>	<u>6,628.80</u>	<u>18.16</u>
TOTAL PERSONNEL	329,649.00	23,366.25	56,934.93	272,714.07	17.27
<u>SUPPLIES</u>					
10-603-2020 OFFICE SUPPLIES	1,000.00	115.67	115.67	884.33	11.57
10-603-2035 EMPLOYEE APPRECIATION	360.00	0.00	0.00	360.00	0.00
10-603-2050 PRINTING & COPYING	175.00	0.00	0.00	175.00	0.00
10-603-2060 MEDICAL EXAMS/SCREENINGS	200.00	0.00	0.00	200.00	0.00
10-603-2070 JANITORIAL SUPPLIES	3,000.00	237.85	237.85	2,762.15	7.93
10-603-2080 UNIFORMS	2,200.00	806.96	806.96	1,393.04	36.68
10-603-2090 SMALL TOOLS	3,500.00	886.74	1,927.53	1,572.47	55.07
10-603-2091 SAFETY GEAR	<u>1,500.00</u>	<u>103.25</u>	<u>194.96</u>	<u>1,305.04</u>	<u>13.00</u>
TOTAL SUPPLIES	11,935.00	2,150.47	3,282.97	8,652.03	27.51
<u>SERVICES</u>					
10-603-3012 PROFESSIONAL - ENGINEERING	5,000.00	0.00	0.00	5,000.00	0.00
10-603-3013 PROFESSIONAL SERVICES	31,800.00	552.58	1,105.16	30,694.84	3.48
10-603-3014 PROF SERV - CH & MONUMENTS	15,000.00	0.00	0.00	15,000.00	0.00
10-603-3020 ASSOCIATION DUES & PUBS	300.00	105.00	105.00	195.00	35.00
10-603-3030 TRAINING/EDUCATION	600.00	0.00	0.00	600.00	0.00
10-603-3040 TRAVEL/MILEAGE/LODGING/PERD	250.00	0.00	148.07	101.93	59.23
10-603-3050 LIABILITY INSURANCE	4,700.00	0.00	4,656.27	43.73	99.07
10-603-3060 UNIFORM SERVICE	2,000.00	271.15	492.83	1,507.17	24.64
10-603-3070 PROPERTY INSURANCE	<u>2,175.00</u>	<u>0.00</u>	<u>2,154.76</u>	<u>20.24</u>	<u>99.07</u>
TOTAL SERVICES	61,825.00	928.73	8,662.09	53,162.91	14.01
<u>CONTRACTUAL</u>					
10-603-4075 COMPUTER SOFTWARE	<u>1,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,200.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	1,200.00	0.00	0.00	1,200.00	0.00
<u>MAINTENANCE</u>					
10-603-5005 EQUIPMENT LEASES	3,500.00	0.00	0.00	3,500.00	0.00
10-603-5010 EQUIPMENT MAINT & REPAIR	12,000.00	53.27	129.16	11,870.84	1.08
10-603-5020 VEHICLE MAINTENANCE	7,000.00	499.25	627.20	6,372.80	8.96
10-603-5030 BUILDING MAINTENANCE	7,500.00	49.95	249.90	7,250.10	3.33
10-603-5060 VEHICLE & EQPT FUELS	<u>7,000.00</u>	<u>2,772.27</u>	<u>3,746.99</u>	<u>3,253.01</u>	<u>53.53</u>
TOTAL MAINTENANCE	37,000.00	3,374.74	4,753.25	32,246.75	12.85

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-603-6011 CHEMICALS	800.00	0.00	0.00	800.00	0.00
10-603-6080 STREET MAINTENANCE	31,000.00	21.94	979.69	30,020.31	3.16
10-603-6081 SIGN MAINTENANCE	3,000.00	586.00	626.00	2,374.00	20.87
10-603-6083 DRAINAGE MAINT	500.00	0.00	0.00	500.00	0.00
10-603-6084 PAVILION/PLAY/PATH MAINT	5,000.00	3,631.99	4,236.74	763.26	84.73
10-603-6085 STRIPING	35,000.00	0.00	0.00	35,000.00	0.00
10-603-6086 EAGLE SCOUT PROJECTS	0.00	(271.89)	1,006.71	(1,006.71)	0.00
TOTAL DEPT MATERIALS-SERVICES	75,300.00	3,968.04	6,849.14	68,450.86	9.10
<u>UTILITIES</u>					
10-603-7040 UTILITIES - ELECTRIC	38,000.00	2,769.83	5,834.16	32,165.84	15.35
10-603-7041 UTILITIES - GAS	500.00	22.92	45.55	454.45	9.11
10-603-7042 UTILITIES - PHONE	500.00	37.00	74.00	426.00	14.80
10-603-7044 UTILITIES - WATER	20,000.00	749.14	2,888.35	17,111.65	14.44
10-603-7045 STREET LIGHTS	29,000.00	2,601.18	5,146.86	23,853.14	17.75
TOTAL UTILITIES	88,000.00	6,180.07	13,988.92	74,011.08	15.90
<u>CAPITAL OUTLAY</u>					
10-603-8005 OFFICE FURNITURE	1,500.00	1,572.68	1,572.68	(72.68)	104.85
10-603-8015 NON-CAPITAL-COMPUTER	400.00	24.88	274.87	125.13	68.72
10-603-8020 NON-CAPITAL-MAINT EQPT	6,650.00	3,023.52	3,459.32	3,190.68	52.02
TOTAL CAPITAL OUTLAY	8,550.00	4,621.08	5,306.87	3,243.13	62.07
<u>INTERFUND TRANSFERS</u>					
10-603-9010 TRF TO CAPITAL REPLACEMENT	50,176.00	0.00	0.00	50,176.00	0.00
TOTAL INTERFUND TRANSFERS	50,176.00	0.00	0.00	50,176.00	0.00
TOTAL PUBLIC WORKS	663,635.00	44,589.38	99,778.17	563,856.83	15.04

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-604-1010 SALARIES	1,166,576.00	83,771.27	211,013.45	955,562.55	18.09
10-604-1015 OVERTIME	40,000.00	2,377.85	4,139.95	35,860.05	10.35
10-604-1020 MEDICARE	17,927.00	1,218.24	3,075.58	14,851.42	17.16
10-604-1025 TWC (SUI)	4,590.00	0.00	0.00	4,590.00	0.00
10-604-1030 HEALTH INSURANCE	123,624.00	9,696.00	19,392.00	104,232.00	15.69
10-604-1031 HSA	755.00	44.40	88.80	666.20	11.76
10-604-1033 DENTAL INSURANCE	6,653.00	520.00	1,031.84	5,621.16	15.51
10-604-1035 VISION CARE INSURANCE	1,390.00	109.52	219.03	1,170.97	15.76
10-604-1036 LIFE INSURANCE	1,193.00	93.60	187.20	1,005.80	15.69
10-604-1037 WORKERS' COMP INSURANCE	36,137.00	0.00	0.00	36,137.00	0.00
10-604-1040 TMRS RETIREMENT	175,075.00	12,303.25	30,674.95	144,400.05	17.52
10-604-1070 SPECIAL ALLOWANCES	<u>30,100.00</u>	<u>2,046.46</u>	<u>4,739.24</u>	<u>25,360.76</u>	<u>15.74</u>
TOTAL PERSONNEL	1,604,020.00	112,180.59	274,562.04	1,329,457.96	17.12
<u>SUPPLIES</u>					
10-604-2020 OFFICE SUPPLIES	1,200.00	0.00	433.64	766.36	36.14
10-604-2035 EMPLOYEE APPRECIATION	765.00	0.00	0.00	765.00	0.00
10-604-2060 MEDICAL EXAMS/SCREENINGS	1,000.00	0.00	0.00	1,000.00	0.00
10-604-2070 JANITORIAL SUPPLIES	3,000.00	0.00	1,143.65	1,856.35	38.12
10-604-2080 UNIFORMS & ACCESSORIES	<u>8,500.00</u>	<u>365.06</u>	<u>365.06</u>	<u>8,134.94</u>	<u>4.29</u>
TOTAL SUPPLIES	14,465.00	365.06	1,942.35	12,522.65	13.43
<u>SERVICES</u>					
10-604-3017 PROFESSIONAL - MEDICAL DIRE	5,400.00	450.00	900.00	4,500.00	16.67
10-604-3020 ASSOCIATION DUES & PUBS	8,420.00	2,906.80	5,169.30	3,250.70	61.39
10-604-3030 TRAINING/EDUCATION	7,000.00	64.00	2,192.49	4,807.51	31.32
10-604-3040 TRAVEL/MILEAGE/LODGING/PERD	4,000.00	0.00	44.32	3,955.68	1.11
10-604-3050 LIABILITY INSURANCE	26,100.00	0.00	25,857.17	242.83	99.07
10-604-3070 PROPERTY INSURANCE	14,400.00	0.00	14,266.02	133.98	99.07
10-604-3080 SPECIAL SERVICES	13,000.00	850.03	1,297.18	11,702.82	9.98
10-604-3090 COMMUNICATIONS SERVICES	<u>6,108.00</u>	<u>789.28</u>	<u>1,253.84</u>	<u>4,854.16</u>	<u>20.53</u>
TOTAL SERVICES	84,428.00	5,060.11	50,980.32	33,447.68	60.38
<u>CONTRACTUAL</u>					
10-604-4045 RADIO ACCESS FEES - COSA	6,000.00	0.00	0.00	6,000.00	0.00
10-604-4075 COMPUTER SOFTWARE/MAINTENAN	<u>350.00</u>	<u>0.00</u>	<u>0.00</u>	<u>350.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	6,350.00	0.00	0.00	6,350.00	0.00
<u>MAINTENANCE</u>					
10-604-5010 EQUIPMENT MAINT & REPAIR	5,000.00	0.00	0.00	5,000.00	0.00
10-604-5020 VEHICLE MAINTENANCE	18,100.00	212.53	4,338.88	13,761.12	23.97
10-604-5030 BUILDING MAINTENANCE	6,350.00	585.00	1,497.00	4,853.00	23.57
10-604-5060 VEHICLE & EQPT FUELS	<u>12,000.00</u>	<u>3,850.28</u>	<u>4,775.19</u>	<u>7,224.81</u>	<u>39.79</u>
TOTAL MAINTENANCE	41,450.00	4,647.81	10,611.07	30,838.93	25.60

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-604-6015 ELECTRONIC EQPT MAINT	6,500.00	134.80	1,577.15	4,922.85	24.26
10-604-6030 INVESTIGATIVE SUPPLIES/PROC	1,000.00	0.00	0.00	1,000.00	0.00
10-604-6040 EMS SUPPLIES	27,940.00	2,670.46	4,770.23	23,169.77	17.07
10-604-6045 FIRE FIGHTING EQPT SUPPLIES	10,000.00	0.00	0.00	10,000.00	0.00
10-604-6060 PPE MAINTENANCE	<u>14,750.00</u>	<u>1,420.44</u>	<u>5,230.68</u>	<u>9,519.32</u>	<u>35.46</u>
TOTAL DEPT MATERIALS-SERVICES	60,190.00	4,225.70	11,578.06	48,611.94	19.24
<u>UTILITIES</u>					
10-604-7044 UTILITIES - WATER	<u>2,500.00</u>	<u>114.34</u>	<u>263.09</u>	<u>2,236.91</u>	<u>10.52</u>
TOTAL UTILITIES	2,500.00	114.34	263.09	2,236.91	10.52
<u>CAPITAL OUTLAY</u>					
10-604-8010 NON-CAPITAL-ELECTRONIC EQUI	1,500.00	1,077.91	1,077.91	422.09	71.86
10-604-8015 NON-CAPITAL-COMPUTER EQUIPM	<u>4,900.00</u>	<u>0.00</u>	<u>4,913.62</u>	(<u>13.62</u>)	<u>100.28</u>
TOTAL CAPITAL OUTLAY	6,400.00	1,077.91	5,991.53	408.47	93.62
<u>INTERFUND TRANSFERS</u>					
10-604-9000 GRANT EXPENDITURES	5,000.00	0.00	0.00	5,000.00	0.00
10-604-9010 TRF TO CAPITAL REPLACEMENT	<u>147,164.00</u>	<u>0.00</u>	<u>0.00</u>	<u>147,164.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	152,164.00	0.00	0.00	152,164.00	0.00
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TOTAL FIRE DEPARTMENT	1,971,967.00	127,671.52	355,928.46	1,616,038.54	18.05

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
10-605-1010 SALARIES	1,265,600.00	97,839.98	237,533.96	1,028,066.04	18.77
10-605-1015 OVERTIME	32,500.00	922.54	3,185.26	29,314.74	9.80
10-605-1020 MEDICARE	19,410.00	1,440.19	3,532.93	15,877.07	18.20
10-605-1025 TWC (SUI)	5,130.00	0.00	0.00	5,130.00	0.00
10-605-1030 HEALTH INSURANCE	130,896.00	10,908.00	21,210.00	109,686.00	16.20
10-605-1031 HSA	800.00	59.20	118.40	681.60	14.80
10-605-1033 DENTAL INSURANCE	7,215.00	594.62	1,151.24	6,063.76	15.96
10-605-1035 VISION CARE INSURANCE	1,485.00	124.92	242.28	1,242.72	16.32
10-605-1036 LIFE INSURANCE	1,334.00	111.15	216.45	1,117.55	16.23
10-605-1037 WORKERS' COMP INSURANCE	33,396.00	0.00	0.00	33,396.00	0.00
10-605-1040 TMRS RETIREMENT	189,550.00	14,198.80	34,625.62	154,924.38	18.27
10-605-1070 SPECIAL ALLOWANCES	<u>40,500.00</u>	<u>3,021.14</u>	<u>7,493.25</u>	<u>33,006.75</u>	<u>18.50</u>
TOTAL PERSONNEL	1,727,816.00	129,220.54	309,309.39	1,418,506.61	17.90
SUPPLIES					
10-605-2020 OFFICE SUPPLIES	3,000.00 (67.98) (67.98)	3,067.98	2.27-
10-605-2035 EMPLOYEE APPRECIATION	855.00	0.00	0.00	855.00	0.00
10-605-2050 PRINTING & COPYING	1,500.00	0.00	0.00	1,500.00	0.00
10-605-2060 MEDICAL/SCREENING/TESTING/B	1,000.00	0.00	44.90	955.10	4.49
10-605-2070 JANITORIAL/BUILDING SUPPLIE	500.00	0.00	43.88	456.12	8.78
10-605-2080 UNIFORMS & ACCESSORIES	<u>27,000.00</u>	<u>322.12</u>	<u>2,200.62</u>	<u>24,799.38</u>	<u>8.15</u>
TOTAL SUPPLIES	33,855.00	254.14	2,221.42	31,633.58	6.56
SERVICES					
10-605-3020 ASSOCIATION DUES & PUBS	4,869.00	157.90	657.90	4,211.10	13.51
10-605-3030 TRAINING/EDUCATION	3,500.00	126.86	126.86	3,373.14	3.62
10-605-3040 TRAVEL/MILEAGE/LODGING/PERD	5,000.00	942.04	942.04	4,057.96	18.84
10-605-3050 LIABILITY INSURANCE	22,700.00	0.00	22,488.80	211.20	99.07
10-605-3060 UNIFORM MAINTENANCE	6,000.00	499.95	869.37	5,130.63	14.49
10-605-3071 PROPERTY INSURANCE	9,350.00	0.00	9,263.01	86.99	99.07
10-605-3072 ANIMAL CONTROL SERVICES	12,500.00	0.00	1,000.00	11,500.00	8.00
10-605-3087 CITIZENS COMMUNICATION/ED	500.00	165.00	165.00	335.00	33.00
10-605-3090 COMMUNICATIONS SERVICES	<u>9,600.00</u>	<u>800.09</u>	<u>1,600.19</u>	<u>7,999.81</u>	<u>16.67</u>
TOTAL SERVICES	74,019.00	2,691.84	37,113.17	36,905.83	50.14
CONTRACTUAL					
10-605-4045 CONTRACT/RADIO FEES COSA	8,000.00	0.00	0.00	8,000.00	0.00
10-605-4075 COMPUTER SOFTWARE/INCODE	<u>19,000.00</u>	<u>3,494.40</u>	<u>12,563.92</u>	<u>6,436.08</u>	<u>66.13</u>
TOTAL CONTRACTUAL	27,000.00	3,494.40	12,563.92	14,436.08	46.53
MAINTENANCE					
10-605-5005 EQUIPMENT LEASES	2,000.00	132.00	132.00	1,868.00	6.60
10-605-5010 EQUIPMENT MAINT & REPAIR	2,000.00	0.00	656.34	1,343.66	32.82
10-605-5015 ELECTRONIC EQPT MAINT	5,350.00	276.90	806.57	4,543.43	15.08
10-605-5020 VEHICLE MAINTENANCE	30,000.00	2,144.34	3,640.50	26,359.50	12.14
10-605-5030 BUILDING MAINTENANCE	0.00	44.22	44.22 (44.22)	0.00
10-605-5060 VEHICLE & EQPT FUELS	<u>36,000.00</u>	<u>9,337.88</u>	<u>13,604.79</u>	<u>22,395.21</u>	<u>37.79</u>
TOTAL MAINTENANCE	75,350.00	11,935.34	18,884.42	56,465.58	25.06

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-605-6030 INVESTIGATIVE SUPPLIES	5,000.00	832.00	1,305.77	3,694.23	26.12
10-605-6032 POLICE SAFETY SUPPLIES	3,000.00	262.20	431.18	2,568.82	14.37
10-605-6035 FIREARMS EQUIPMENT/SUPPLIES	<u>8,800.00</u>	<u>1,627.54</u>	<u>3,437.54</u>	<u>5,362.46</u>	<u>39.06</u>
TOTAL DEPT MATERIALS-SERVICES	16,800.00	2,721.74	5,174.49	11,625.51	30.80
<u>UTILITIES</u>					
10-605-7042 UTILITES- PHONE	<u>5,100.00</u>	<u>328.54</u>	<u>657.08</u>	<u>4,442.92</u>	<u>12.88</u>
TOTAL UTILITIES	5,100.00	328.54	657.08	4,442.92	12.88
<u>CAPITAL OUTLAY</u>					
10-605-8015 NON-CAPITAL-COMPUTER EQUIP.	<u>400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>400.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	400.00	0.00	0.00	400.00	0.00
<u>INTERFUND TRANSFERS</u>					
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TOTAL POLICE DEPARTMENT	1,960,340.00	150,646.54	385,923.89	1,574,416.11	19.69

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

10 -GENERAL FUND
DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SUPPLIES</u>					
10-607-2020 OFFICE SUPPLIES	100.00	0.00	100.97 (0.97)	100.97
10-607-2050 PRINTING & COPYING	<u>750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>750.00</u>	<u>0.00</u>
TOTAL SUPPLIES	850.00	0.00	100.97	749.03	11.88
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<u>SERVICES</u>					
10-607-3012 PROF -ENGINEERING REVIEW	2,000.00	0.00	0.00	2,000.00	0.00
10-607-3015 PROF -BLDG INSPECTION SERVI	75,000.00	8,500.00	16,900.00	58,100.00	22.53
10-607-3016 PROF -HEALTH INSPECTOR	2,000.00	180.00	420.00	1,580.00	21.00
10-607-3017 PROF -SANITARY INSPECTION S	<u>4,000.00</u>	<u>0.00</u>	<u>250.00</u>	<u>3,750.00</u>	<u>6.25</u>
TOTAL SERVICES	83,000.00	8,680.00	17,570.00	65,430.00	21.17
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<u>CONTRACTUAL</u>					
10-607-4075 COMPUTER SOFTWARE/MAINTENAN	<u>6,750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6,750.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	6,750.00	0.00	0.00	6,750.00	0.00
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TOTAL DEVELOPMENT SERVICES	90,600.00	8,680.00	17,670.97	72,929.03	19.50
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TOTAL EXPENDITURES	5,802,208.00	413,117.36	1,095,434.09	4,706,773.91	18.88
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	366,280.79	24,679.62 (24,679.62)	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,042,662.00</u>	<u>79,003.84</u>	<u>184,355.90</u>	<u>858,306.10</u>	<u>17.68</u>
TOTAL REVENUES	<u>1,042,662.00</u>	<u>79,003.84</u>	<u>184,355.90</u>	<u>858,306.10</u>	<u>17.68</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	827,859.00	62,703.66	133,209.55	694,649.45	16.09
DEBT SERVICE	<u>214,803.00</u>	<u>0.00</u>	<u>0.00</u>	<u>214,803.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>1,042,662.00</u>	<u>62,703.66</u>	<u>133,209.55</u>	<u>909,452.45</u>	<u>12.78</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	16,300.18	51,146.35 (51,146.35)	0.00

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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<u>NON-DEPARTMENTAL</u>					
<u>WATER SALES</u>					
20-599-5015 WATER CONSUMPTION	640,000.00	46,660.24	113,806.13	526,193.87	17.78
20-599-5016 LATE CHARGES	6,000.00	1,172.60	1,895.28	4,104.72	31.59
20-599-5018 DEBT SERVICE	189,900.00	15,783.42	31,634.58	158,265.42	16.66
20-599-5019 WATER SERVICE FEE	58,800.00	4,892.84	9,803.22	48,996.78	16.67
20-599-5036 EAA PASS THRU CHARGE	<u>84,700.00</u>	<u>6,307.23</u>	<u>15,128.23</u>	<u>69,571.77</u>	<u>17.86</u>
TOTAL WATER SALES	979,400.00	74,816.33	172,267.44	807,132.56	17.59
<u>MISC./GRANTS/INTEREST</u>					
20-599-7000 INTEREST INCOME	1,000.00	7.03	14.10	985.90	1.41
20-599-7011 OTHER INCOME	20,000.00	8.90	17.80	19,982.20	0.09
20-599-7012 LEASE OF WATER RIGHTS	15,000.00	0.00	3,750.00	11,250.00	25.00
20-599-7060 CC SERVICE FEES	4,000.00	565.40	1,354.91	2,645.09	33.87
20-599-7075 SITE/TOWER LEASE REVENUE	23,262.00	3,356.18	6,701.65	16,560.35	28.81
20-599-7090 SALE OF FIXED ASSETS	<u>0.00</u>	<u>250.00</u>	<u>250.00</u>	<u>(250.00)</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	63,262.00	4,187.51	12,088.46	51,173.54	19.11
<u>TRANSFERS IN</u>					
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TOTAL NON-DEPARTMENTAL	1,042,662.00	79,003.84	184,355.90	858,306.10	17.68
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TOTAL REVENUES	<u>1,042,662.00</u>	<u>79,003.84</u>	<u>184,355.90</u>	<u>858,306.10</u>	<u>17.68</u>
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20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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PERSONNEL

20-606-1010 SALARIES	224,560.00	17,088.52	42,500.64	182,059.36	18.93
20-606-1015 OVERTIME	15,000.00	405.85	1,108.16	13,891.84	7.39
20-606-1020 MEDICARE	3,400.00	256.94	644.72	2,755.28	18.96
20-606-1025 TWC (SUI)	1,080.00	0.00	0.00	1,080.00	0.00
20-606-1030 HEALTH INSURANCE	29,088.00	2,424.00	4,848.00	24,240.00	16.67
20-606-1031 HSA	178.00	12.95	27.75	150.25	15.59
20-606-1033 DENTAL INSURANCE	1,535.00	125.65	246.51	1,288.49	16.06
20-606-1035 VISION CARE INSURANCE	330.00	27.88	55.80	274.20	16.91
20-606-1036 LIFE INSURANCE	281.00	23.40	46.80	234.20	16.65
20-606-1037 WORKERS' COMP INSURANCE	6,450.00	0.00	0.00	6,450.00	0.00
20-606-1040 TMRS RETIREMENT	33,210.00	2,545.10	6,339.08	26,870.92	19.09
20-606-1070 SPECIAL ALLOWANCES	<u>13,200.00</u>	<u>750.04</u>	<u>1,828.95</u>	<u>11,371.05</u>	<u>13.86</u>
TOTAL PERSONNEL	328,312.00	23,660.33	57,646.41	270,665.59	17.56

SUPPLIES

20-606-2020 OFFICE SUPPLIES	1,700.00	0.00	43.43	1,656.57	2.55
20-606-2030 POSTAGE	3,160.00	267.20	551.74	2,608.26	17.46
20-606-2035 EMPLOYEE APPRECIATION	150.00	0.00	0.00	150.00	0.00
20-606-2050 PRINTING & COPYING	600.00	0.00	0.00	600.00	0.00
20-606-2060 MED EXAMS/SCREENING/TESTING	100.00	0.00	0.00	100.00	0.00
20-606-2070 JANITORIAL SUPPLIES	100.00	0.00	0.00	100.00	0.00
20-606-2075 BANK/CREDITCARD FEES	8,000.00	835.89	1,659.74	6,340.26	20.75
20-606-2080 UNIFORMS	1,795.00	359.90	359.90	1,435.10	20.05
20-606-2090 SMALL TOOLS	2,500.00	95.23	949.50	1,550.50	37.98
20-606-2091 SAFETY SUPPLIES/EQUIPMENT	<u>1,900.00</u>	<u>0.00</u>	<u>11.97</u>	<u>1,888.03</u>	<u>0.63</u>
TOTAL SUPPLIES	20,005.00	1,558.22	3,576.28	16,428.72	17.88

SERVICES

20-606-3012 ENGINEERING SERVICES	10,000.00	4,860.00	5,380.00	4,620.00	53.80
20-606-3013 PROFESSIONAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
20-606-3020 ASSOCIATION DUES & PUBS	2,115.00	0.00	120.00	1,995.00	5.67
20-606-3030 TRAINING/EDUCATION	3,750.00	0.00	1,027.50	2,722.50	27.40
20-606-3040 TRAVEL/MILEAGE/LODGING/PERD	1,000.00	0.00	36.96	963.04	3.70
20-606-3050 INSURANCE - LIABILITY	4,830.00	0.00	4,785.06	44.94	99.07
20-606-3060 UNIFORM SERVICES	3,000.00	271.10	606.49	2,393.51	20.22
20-606-3070 INSURANCE - PROPERTY	2,250.00	0.00	2,229.07	20.93	99.07
20-606-3075 CONSERV. ED./REBATES	100.00	0.00	0.00	100.00	0.00
20-606-3080 SPECIAL SERVICES	1,300.00	1,103.76	1,103.76	196.24	84.90
20-606-3082 WATER ANALYSIS FEES	<u>7,000.00</u>	<u>1,690.50</u>	<u>1,978.23</u>	<u>5,021.77</u>	<u>28.26</u>
TOTAL SERVICES	37,345.00	7,925.36	17,267.07	20,077.93	46.24

CONTRACTUAL

20-606-4075 COMPUTER SOFTWARE/INCODE	13,168.00	256.00	3,802.90	9,365.10	28.88
20-606-4085 EAA -WATER MANAGEMENT FEES	<u>84,084.00</u>	<u>6,306.52</u>	<u>12,613.04</u>	<u>71,470.96</u>	<u>15.00</u>
TOTAL CONTRACTUAL	97,252.00	6,562.52	16,415.94	80,836.06	16.88

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MAINTENANCE</u>					
20-606-5005 EQUIPMENT LEASES	5,000.00	1,447.60	1,447.60	3,552.40	28.95
20-606-5010 EQUIPMENT MAINT & REPAIR	5,000.00	1,525.00	1,539.94	3,460.06	30.80
20-606-5015 ELECTRONIC EQPT MAINTENANCE	500.00	0.00	0.00	500.00	0.00
20-606-5020 VEHICLE MAINTENANCE	3,000.00	35.04	2,778.42	221.58	92.61
20-606-5030 BUILDING MAINTENANCE	2,500.00	1,048.90	1,048.90	1,451.10	41.96
20-606-5060 VEHICLE & EQPT FUELS	<u>4,000.00</u>	<u>2,621.71</u>	<u>3,084.89</u>	<u>915.11</u>	<u>77.12</u>
TOTAL MAINTENANCE	20,000.00	6,678.25	9,899.75	10,100.25	49.50
<u>DEPT MATERIALS-SERVICES</u>					
20-606-6011 CHEMICALS	10,000.00	170.00	357.50	9,642.50	3.58
20-606-6050 WATER METERS & BOXES	5,000.00	0.00	0.00	5,000.00	0.00
20-606-6055 FIRE HYDRANTS & VALVES	10,000.00	0.00	0.00	10,000.00	0.00
20-606-6060 HUEBNER STORAGE TANK	5,000.00	470.63	470.63	4,529.37	9.41
20-606-6061 WELL SITE #1	8,750.00	200.00	200.00	8,550.00	2.29
20-606-6062 WELL SITE #2-EAA MONITORED	1,300.00	0.00	0.00	1,300.00	0.00
20-606-6063 WELL SITE #3-NOT OPERATION	1,800.00	0.00	171.60	1,628.40	9.53
20-606-6064 WELL SITE #4-NOT OPERATION	1,800.00	0.00	171.60	1,628.40	9.53
20-606-6065 WELL SITE #5-EDWARDS BLENDI	1,000.00	1,403.33	2,103.80	(1,103.80)	210.38
20-606-6066 WELL SITE #6-MUNI TRACT	4,000.00	1,403.33	2,103.79	1,896.21	52.59
20-606-6067 WELL SITE #7	4,000.00	783.79	1,444.80	2,555.20	36.12
20-606-6068 WELL SITE #8	4,000.00	1,873.97	2,634.98	1,365.02	65.87
20-606-6069 WELL SITE #9-TRINITY	1,000.00	0.00	0.00	1,000.00	0.00
20-606-6070 SCADA SYSTEM MAINTENANCE	7,000.00	0.00	81.18	6,918.82	1.16
20-606-6071 SHAVANO DRIVE PUMP STATION	15,000.00	0.00	0.00	15,000.00	0.00
20-606-6072 WATER SYSTEM MAINTENANCE	30,000.00	4,883.32	8,971.97	21,028.03	29.91
20-606-6080 STREET MAINT SUPPLIES	<u>4,000.00</u>	<u>280.00</u>	<u>280.00</u>	<u>3,720.00</u>	<u>7.00</u>
TOTAL DEPT MATERIALS-SERVICES	113,650.00	11,468.37	18,991.85	94,658.15	16.71
<u>UTILITIES</u>					
20-606-7040 UTILITIES - ELECTRIC	72,000.00	4,814.12	9,108.64	62,891.36	12.65
20-606-7042 UTILITIES - PHONE/CELL	1,350.00	0.00	229.49	1,120.51	17.00
20-606-7044 UTILITIES - WATER	<u>400.00</u>	<u>36.49</u>	<u>74.12</u>	<u>325.88</u>	<u>18.53</u>
TOTAL UTILITIES	73,750.00	4,850.61	9,412.25	64,337.75	12.76
<u>CAPITAL OUTLAY</u>					
20-606-8015 NON-CAPITAL - COMPUTERS	700.00	0.00	0.00	700.00	0.00
20-606-8020 NON-CAPITAL MAINTENANCE EQU	4,820.00	0.00	0.00	4,820.00	0.00
20-606-8080 WATER SYSTEM IMPROVEMENTS	<u>43,050.00</u>	<u>0.00</u>	<u>0.00</u>	<u>43,050.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	48,570.00	0.00	0.00	48,570.00	0.00
<u>INTERFUND TRANSFERS</u>					
20-606-9010 TRF TO GENERAL FUND	22,050.00	0.00	0.00	22,050.00	0.00
20-606-9020 TRF TO CAPITAL REP. FUND 72	<u>66,925.00</u>	<u>0.00</u>	<u>0.00</u>	<u>66,925.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	88,975.00	0.00	0.00	88,975.00	0.00
TOTAL WATER DEPARTMENT	827,859.00	62,703.66	133,209.55	694,649.45	16.09

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

20 -WATER FUND
DEBT SERVICE

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
20-607-8016 2017 GO REFUNDING (2009) PR	70,000.00	0.00	0.00	70,000.00	0.00
20-607-8017 2017 GO REFUNDING (2009) IN	63,600.00	0.00	0.00	63,600.00	0.00
20-607-8030 BOND AGENT FEES	400.00	0.00	0.00	400.00	0.00
20-607-8056 2018 GO REFUNDING (2009) PR	46,238.00	0.00	0.00	46,238.00	0.00
20-607-8057 2018 GO REFUNDING (2009) IN	5,625.00	0.00	0.00	5,625.00	0.00
20-607-8060 SIB LOAN - PRINCIPAL	<u>28,940.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,940.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	214,803.00	0.00	0.00	214,803.00	0.00
<hr/>					
TOTAL DEBT SERVICE	214,803.00	0.00	0.00	214,803.00	0.00
<hr/>					
TOTAL EXPENDITURES	1,042,662.00	62,703.66	133,209.55	909,452.45	12.78
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	16,300.18	51,146.35 (51,146.35)	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>229,449.00</u>	<u>25,224.08</u>	<u>35,827.29</u>	<u>193,621.71</u>	<u>15.61</u>
TOTAL REVENUES	229,449.00 =====	25,224.08 =====	35,827.29 =====	193,621.71 =====	15.61 =====
<u>EXPENDITURE SUMMARY</u>					
DEBT SERVICE	<u>229,449.00</u>	<u>0.00</u>	<u>0.00</u>	<u>229,449.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	229,449.00 =====	0.00 =====	0.00 =====	229,449.00 =====	0.00 =====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	25,224.08	35,827.29 (35,827.29)	0.00

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
30-599-1010 CURRENT ADVALOREM TAXES	126,880.00	25,057.74	35,656.87	91,223.13	28.10
30-599-1020 DELINQUENT ADVALOREM TAXES	0.00	147.39	142.87 (142.87)	0.00
30-599-1030 PENALTY & INTEREST	<u>0.00</u>	<u>15.28</u>	<u>20.36</u> (<u>20.36</u>)	<u>0.00</u>
TOTAL TAXES	126,880.00	25,220.41	35,820.10	91,059.90	28.23
 <u>TRANSFERS IN</u>					
30-599-8010 INTEREST INCOME	0.00	3.67	7.19 (7.19)	0.00
30-599-8012 TRANSFER FROM GENERAL FUND	28,940.00	0.00	0.00	28,940.00	0.00
30-599-8030 FUND BALANCE - TRANSFER IN	<u>73,629.00</u>	<u>0.00</u>	<u>0.00</u>	<u>73,629.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	102,569.00	3.67	7.19	102,561.81	0.01
<hr/>					
TOTAL NON-DEPARTMENTAL	229,449.00	25,224.08	35,827.29	193,621.71	15.61
<hr/>					
TOTAL REVENUES	229,449.00	25,224.08	35,827.29	193,621.71	15.61
	=====	=====	=====	=====	=====

30 -DEBT SERVICE FUND
DEBT SERVICE

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
30-607-8056 2018 GO REFUNDING (2009) PR	178,763.00	0.00	0.00	178,763.00	0.00
30-607-8057 2018 GO REFUNDING (2009) IN	21,746.00	0.00	0.00	21,746.00	0.00
30-607-8060 SIB LOAN - PRINCIPAL	<u>28,940.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,940.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	229,449.00	0.00	0.00	229,449.00	0.00
<hr/>					
TOTAL DEBT SERVICE	229,449.00	0.00	0.00	229,449.00	0.00
<hr/>					
TOTAL EXPENDITURES	229,449.00	0.00	0.00	229,449.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	25,224.08	35,827.29 (35,827.29)	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>152,500.00</u>	<u>14,516.02</u>	<u>24,901.95</u>	<u>127,598.05</u>	<u>16.33</u>
TOTAL REVENUES	<u>152,500.00</u>	<u>14,516.02</u>	<u>24,901.95</u>	<u>127,598.05</u>	<u>16.33</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	3,125.00	624.00	624.00	2,501.00	19.97
POLICE DEPARTMENT	<u>135,900.00</u>	<u>2,822.90</u>	<u>6,895.98</u>	<u>129,004.02</u>	<u>5.07</u>
TOTAL EXPENDITURES	<u>139,025.00</u>	<u>3,446.90</u>	<u>7,519.98</u>	<u>131,505.02</u>	<u>5.41</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	13,475.00	11,069.12	17,381.97 (3,906.97)	128.99

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
40-599-1050 SALES - CRIME CONTROL DIST	<u>152,500.00</u>	<u>14,513.58</u>	<u>24,897.05</u>	<u>127,602.95</u>	<u>16.33</u>
TOTAL TAXES	152,500.00	14,513.58	24,897.05	127,602.95	16.33
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
40-599-8005 INTEREST INCOME	<u>0.00</u>	<u>2.44</u>	<u>4.90</u>	(<u>4.90</u>)	<u>0.00</u>
TOTAL TRANSFERS IN	0.00	2.44	4.90	(4.90)	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	152,500.00	14,516.02	24,901.95	127,598.05	16.33
<hr/>					
TOTAL REVENUES	<u>152,500.00</u>	<u>14,516.02</u>	<u>24,901.95</u>	<u>127,598.05</u>	<u>16.33</u>
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
FIRE DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
40-604-3030 TRAINING/EDUCATION	<u>2,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>	<u>0.00</u>
TOTAL SERVICES	2,500.00	0.00	0.00	2,500.00	0.00
 <u>CAPITAL OUTLAY</u>					
40-604-8012 NON-CAPITAL - FIREARMS/TASE	<u>625.00</u>	<u>624.00</u>	<u>624.00</u>	<u>1.00</u>	<u>99.84</u>
TOTAL CAPITAL OUTLAY	625.00	624.00	624.00	1.00	99.84
 <u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL FIRE DEPARTMENT	3,125.00	624.00	624.00	2,501.00	19.97

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

40 -CRIME CONTROL DISTRICT
POLICE DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
40-605-3030 TRAINING/EDUCATION	6,400.00	1,794.56	2,404.56	3,995.44	37.57
40-605-3087 CITIZENS COMMUNICATION/EDUC	<u>7,000.00</u>	<u>0.00</u>	<u>3,463.08</u>	<u>3,536.92</u>	<u>49.47</u>
TOTAL SERVICES	13,400.00	1,794.56	5,867.64	7,532.36	43.79
<hr/>					
<u>CONTRACTUAL</u>					
<hr/>					
<u>CAPITAL OUTLAY</u>					
40-605-8045 CAPITAL - COMPUTER EQUIPMEN	2,500.00	1,028.34	1,028.34	1,471.66	41.13
40-605-8050 CAPITAL - VEHICLES	<u>120,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>120,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	122,500.00	1,028.34	1,028.34	121,471.66	0.84
<hr/>					
<u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL POLICE DEPARTMENT	135,900.00	2,822.90	6,895.98	129,004.02	5.07
<hr/>					
TOTAL EXPENDITURES	139,025.00	3,446.90	7,519.98	131,505.02	5.41
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	13,475.00	11,069.12	17,381.97 (3,906.97)	128.99
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>15,200.00</u>	<u>3,422.59</u>	<u>4,141.27</u>	<u>11,058.73</u>	<u>27.25</u>
TOTAL REVENUES	15,200.00	3,422.59	4,141.27	11,058.73	27.25
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>5,800.00</u>	<u>79.18</u>	<u>145.80</u>	<u>5,654.20</u>	<u>2.51</u>
TOTAL EXPENDITURES	5,800.00	79.18	145.80	5,654.20	2.51
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	9,400.00	3,343.41	3,995.47	5,404.53	42.51

42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>FRANCHISE REVENUES</u>					
42-599-2024 FRANCHISE - PEG FEES	<u>15,200.00</u>	<u>3,421.70</u>	<u>4,139.46</u>	<u>11,060.54</u>	<u>27.23</u>
TOTAL FRANCHISE REVENUES	15,200.00	3,421.70	4,139.46	11,060.54	27.23
<u>MISC./GRANTS/INTEREST</u>					
42-599-7000 INTEREST	<u>0.00</u>	<u>0.89</u>	<u>1.81</u>	<u>(1.81)</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	0.00	0.89	1.81	(1.81)	0.00
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	15,200.00	3,422.59	4,141.27	11,058.73	27.25
<hr/>					
TOTAL REVENUES	15,200.00	3,422.59	4,141.27	11,058.73	27.25
	=====	=====	=====	=====	=====

42 -PEG FUNDS
ADMINISTRATION

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
42-601-8030 CAPITAL-ELECTRONIC EQUIPMEN	<u>5,800.00</u>	<u>79.18</u>	<u>145.80</u>	<u>5,654.20</u>	<u>2.51</u>
TOTAL CAPITAL OUTLAY	5,800.00	79.18	145.80	5,654.20	2.51
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TOTAL ADMINISTRATION	5,800.00	79.18	145.80	5,654.20	2.51
<hr/>					
TOTAL EXPENDITURES	5,800.00	79.18	145.80	5,654.20	2.51
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	9,400.00	3,343.41	3,995.47	5,404.53	42.51
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

45 -OAK WILT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>25,500.00</u>	<u>70.00</u>	<u>140.00</u>	<u>25,360.00</u>	<u>0.55</u>
TOTAL REVENUES	25,500.00	70.00	140.00	25,360.00	0.55
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>25,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>25,500.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	25,500.00	0.00	0.00	25,500.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	70.00	140.00 (140.00)	0.00

45 -OAK WILT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>PERMITS & LICENSES</u>					
45-599-3015 TREE TRIMMING PERMITS	<u>12,250.00</u>	<u>70.00</u>	<u>140.00</u>	<u>12,110.00</u>	<u>1.14</u>
TOTAL PERMITS & LICENSES	12,250.00	70.00	140.00	12,110.00	1.14
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
45-599-8099 FUND BALANCE RESERVE	<u>13,250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>13,250.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	13,250.00	0.00	0.00	13,250.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	25,500.00	70.00	140.00	25,360.00	0.55
<hr/>					
TOTAL REVENUES	25,500.00	70.00	140.00	25,360.00	0.55
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

45 -OAK WILT FUND
ADMINISTRATION

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
45-601-3087 CITIZENS COMMUNICATION/EDUC	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL SERVICES	500.00	0.00	0.00	500.00	0.00
<u>DEPT MATERIALS-SERVICES</u>					
45-601-6085 SUPPLIES/MATERIAL/CHEMICALS	<u>25,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>25,000.00</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	25,000.00	0.00	0.00	25,000.00	0.00
<hr/>					
TOTAL ADMINISTRATION	25,500.00	0.00	0.00	25,500.00	0.00
<hr/>					
TOTAL EXPENDITURES	25,500.00	0.00	0.00	25,500.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	70.00	140.00 (140.00)	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>152,500.00</u>	<u>14,560.74</u>	<u>24,953.66</u>	<u>127,546.34</u>	<u>16.36</u>
TOTAL REVENUES	152,500.00 =====	14,560.74 =====	24,953.66 =====	127,546.34 =====	16.36 =====
<u>EXPENDITURE SUMMARY</u>					
PUBLIC WORKS	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	50,000.00 =====	0.00 =====	0.00 =====	50,000.00 =====	0.00 =====
REVENUES OVER/(UNDER) EXPENDITURES	102,500.00	14,560.74	24,953.66	77,546.34	24.35

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
48-599-1040 SALES - STREET MAINTENANCE	<u>152,500.00</u>	<u>14,560.74</u>	<u>24,953.66</u>	<u>127,546.34</u>	<u>16.36</u>
TOTAL TAXES	152,500.00	14,560.74	24,953.66	127,546.34	16.36
<u>PERMITS & LICENSES</u>					
<hr/>					
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	152,500.00	14,560.74	24,953.66	127,546.34	16.36
<hr/>					
TOTAL REVENUES	<u>152,500.00</u>	<u>14,560.74</u>	<u>24,953.66</u>	<u>127,546.34</u>	<u>16.36</u>
	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
DEPT MATERIALS-SERVICES					
48-603-6080 STREET MAINTENANCE	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	50,000.00	0.00	0.00	50,000.00	0.00
<hr/>					
TOTAL PUBLIC WORKS	50,000.00	0.00	0.00	50,000.00	0.00
<hr/>					
TOTAL EXPENDITURES	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	<u>102,500.00</u>	<u>14,560.74</u>	<u>24,953.66</u>	<u>77,546.34</u>	<u>24.35</u>
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CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>59,800.00</u>	<u>1,414.20</u>	<u>2,910.93</u>	<u>56,889.07</u>	<u>4.87</u>
TOTAL REVENUES	59,800.00	1,414.20	2,910.93	56,889.07	4.87
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
OPERATING EXPENSES	<u>58,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>58,500.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	58,500.00	0.00	0.00	58,500.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	1,300.00	1,414.20	2,910.93 (1,610.93)	223.92

50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>COURT FEES</u>					
50-599-4022 COURT EFFICIENCY REVENUE	100.00	9.72	19.72	80.28	19.72
50-599-4023 COURT SECURITY REVENUE	3,200.00	501.82	1,030.95	2,169.05	32.22
50-599-4024 TRUANCY PREVENTION FUND	1,200.00	455.02	946.06	253.94	78.84
50-599-4025 COURT TECHNOLOGY REVENUE	4,200.00	438.54	895.28	3,304.72	21.32
50-599-4026 JURY FUND	<u>100.00</u>	<u>9.10</u>	<u>18.92</u>	<u>81.08</u>	<u>18.92</u>
TOTAL COURT FEES	8,800.00	1,414.20	2,910.93	5,889.07	33.08
<u>TRANSFERS IN</u>					
50-599-8099 FUND BALANCE RESERVE	<u>51,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>51,000.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	51,000.00	0.00	0.00	51,000.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	59,800.00	1,414.20	2,910.93	56,889.07	4.87
<hr/>					
TOTAL REVENUES	59,800.00	1,414.20	2,910.93	56,889.07	4.87
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

50 -COURT RESTRICTED FUND
OPERATING EXPENSES

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
50-602-8080 CAPITAL IMPROVEMENTS	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	50,000.00	0.00	0.00	50,000.00	0.00
<u>INTERFUND TRANSFERS</u>					
50-602-9010 TRANSFER TO GENERAL FUND	<u>8,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,500.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	8,500.00	0.00	0.00	8,500.00	0.00
<hr/>					
TOTAL OPERATING EXPENSES	58,500.00	0.00	0.00	58,500.00	0.00
<hr/>					
TOTAL EXPENDITURES	58,500.00	0.00	0.00	58,500.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	1,300.00	1,414.20	2,910.93 (1,610.93)	223.92
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>5,000.00</u>	<u>303.62</u>	<u>625.50</u>	<u>4,374.50</u>	<u>12.51</u>
TOTAL REVENUES	<u>5,000.00</u>	<u>303.62</u>	<u>625.50</u>	<u>4,374.50</u>	<u>12.51</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	2,000.00	0.00	84.66	1,915.34	4.23
POLICE DEPARTMENT	<u>3,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>5,000.00</u>	<u>0.00</u>	<u>84.66</u>	<u>4,915.34</u>	<u>1.69</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	303.62	540.84 (540.84)	0.00

52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
52-599-7010 SCHOOL CROSSING GUARD FUNDS	<u>4,000.00</u>	<u>303.62</u>	<u>625.50</u>	<u>3,374.50</u>	<u>15.64</u>
TOTAL MISC./GRANTS/INTEREST	4,000.00	303.62	625.50	3,374.50	15.64
<u>TRANSFERS IN</u>					
52-599-8089 FUND BALANCE RESERVE	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	1,000.00	0.00	0.00	1,000.00	0.00
<hr/>					
TOTAL NON DEPARTMENTAL	5,000.00	303.62	625.50	4,374.50	12.51
<hr/>					
TOTAL REVENUES	5,000.00	303.62	625.50	4,374.50	12.51
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

52 -CHILD SAFETY FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-604-3087 CITIZENS COMMUNICATION/EDUC	<u>2,000.00</u>	<u>0.00</u>	<u>84.66</u>	<u>1,915.34</u>	<u>4.23</u>
TOTAL SERVICES	2,000.00	0.00	84.66	1,915.34	4.23
<hr/>					
TOTAL FIRE DEPARTMENT	2,000.00	0.00	84.66	1,915.34	4.23

52 -CHILD SAFETY FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-605-3087 CITIZENS COMMUNICATION/EDUC	<u>3,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>
TOTAL SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
<hr/>					
TOTAL POLICE DEPARTMENT	3,000.00	0.00	0.00	3,000.00	0.00
<hr/>					
TOTAL EXPENDITURES	5,000.00	0.00	84.66	4,915.34	1.69
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	303.62	540.84 (540.84)	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
POLICE DEPARTMENT	<u>1,500.00</u>	<u>0.00</u>	<u>55.00</u>	<u>1,445.00</u>	<u>3.67</u>
TOTAL EXPENDITURES	<u>1,500.00</u>	<u>0.00</u>	<u>55.00</u>	<u>1,445.00</u>	<u>3.67</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	(55.00)	55.00	0.00

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>POLICE/FIRE REVENUES</u>					
53-599-6020 LEOSE FUNDS	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>
TOTAL POLICE/FIRE REVENUES	1,500.00	0.00	0.00	1,500.00	0.00
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	1,500.00	0.00	0.00	1,500.00	0.00
<hr/>					
TOTAL REVENUES	1,500.00	0.00	0.00	1,500.00	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

53 -LEOSE
POLICE DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
53-605-3030 TRAINING/EDUCATION	<u>1,500.00</u>	<u>0.00</u>	<u>55.00</u>	<u>1,445.00</u>	<u>3.67</u>
TOTAL SERVICES	1,500.00	0.00	55.00	1,445.00	3.67
<hr/>					
TOTAL POLICE DEPARTMENT	1,500.00	0.00	55.00	1,445.00	3.67
<hr/>					
TOTAL EXPENDITURES	1,500.00	0.00	55.00	1,445.00	3.67
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	(55.00)	55.00	0.00
	=====	=====	=====	=====	=====

58 -AMER RESCUE PLAN ACT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>484,868.00</u>	<u>6,305.04</u>	<u>63,454.72</u>	<u>421,413.28</u>	<u>13.09</u>
TOTAL REVENUES	<u>484,868.00</u>	<u>6,305.04</u>	<u>63,454.72</u>	<u>421,413.28</u>	<u>13.09</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
CITY ADMINISTRATION	64,800.00	0.00	0.00	64,800.00	0.00
PUBLIC WORKS/GOV. BLDG.	45,700.00	0.00	0.00	45,700.00	0.00
FIRE DEPARTMENT	149,668.00	0.00	33,900.30	115,767.70	22.65
POLICE DEPARTMENT	70,000.00	1,553.04	23,262.42	46,737.58	33.23
WATER DEPARTMENT	<u>154,700.00</u>	<u>4,752.00</u>	<u>6,292.00</u>	<u>148,408.00</u>	<u>4.07</u>
TOTAL EXPENDITURES	<u>484,868.00</u>	<u>6,305.04</u>	<u>63,454.72</u>	<u>421,413.28</u>	<u>13.09</u>
	=====	=====	=====	=====	=====

58 -AMER RESCUE PLAN ACT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
58-599-7000 INTEREST INCOME	0.00	3.69	7.97 (7.97)	0.00
58-599-7021 ARPA FEDERAL FUNDING	<u>484,868.00</u>	<u>6,301.35</u>	<u>63,446.75</u>	<u>421,421.25</u>	<u>13.09</u>
TOTAL MISC./GRANTS/INTEREST	484,868.00	6,305.04	63,454.72	421,413.28	13.09
<hr/>					
TOTAL NON DEPARTMENTAL	484,868.00	6,305.04	63,454.72	421,413.28	13.09
<hr/>					
TOTAL REVENUES	484,868.00	6,305.04	63,454.72	421,413.28	13.09
	=====	=====	=====	=====	=====

58 -AMER RESCUE PLAN ACT FUND
CITY ADMINISTRATION

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
58-601-3087 CITIZEN COMMUNICATION	<u>3,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,400.00</u>	<u>0.00</u>
TOTAL SERVICES	3,400.00	0.00	0.00	3,400.00	0.00
 <u>CAPITAL OUTLAY</u>					
58-601-8015 NON CAPITAL - COMPUTERS	2,800.00	0.00	0.00	2,800.00	0.00
58-601-8030 CAPITAL - ELECTRONIC EQUIPM	37,000.00	0.00	0.00	37,000.00	0.00
58-601-8045 CAPITAL - COMPUTER EQUIPMEN	<u>21,600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>21,600.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	61,400.00	0.00	0.00	61,400.00	0.00
<hr/>					
TOTAL CITY ADMINISTRATION	64,800.00	0.00	0.00	64,800.00	0.00

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

58 -AMER RESCUE PLAN ACT FUND
PUBLIC WORKS/GOV. BLDG.

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
58-603-8015 NON CAPITAL - COMPUTERS	700.00	0.00	0.00	700.00	0.00
58-603-8081 CAPITAL - BUILDINGS	<u>45,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>45,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	45,700.00	0.00	0.00	45,700.00	0.00
<hr/>					
TOTAL PUBLIC WORKS/GOV. BLDG.	45,700.00	0.00	0.00	45,700.00	0.00

58 -AMER RESCUE PLAN ACT FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
58-604-8015 NON CAPITAL - COMPUTERS	1,400.00	0.00	0.00	1,400.00	0.00
58-604-8040 CAPITAL - FIRE EQUIPMENT	103,268.00	0.00	33,900.30	69,367.70	32.83
58-604-8081 CAPITAL - BUILDING	<u>45,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>45,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	149,668.00	0.00	33,900.30	115,767.70	22.65
<hr/>					
TOTAL FIRE DEPARTMENT	149,668.00	0.00	33,900.30	115,767.70	22.65

58 -AMER RESCUE PLAN ACT FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
58-605-8015 NON CAPITAL - COMPUTERS	7,000.00	0.00	0.00	7,000.00	0.00
58-605-8030 POLICE EQUIPMENT	<u>63,000.00</u>	<u>1,553.04</u>	<u>23,262.42</u>	<u>39,737.58</u>	<u>36.92</u>
TOTAL CAPITAL OUTLAY	70,000.00	1,553.04	23,262.42	46,737.58	33.23
<hr/>					
TOTAL POLICE DEPARTMENT	70,000.00	1,553.04	23,262.42	46,737.58	33.23

58 -AMER RESCUE PLAN ACT FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
58-606-8015 NON CAPITAL - COMPUTERS	700.00	0.00	0.00	700.00	0.00
58-606-8087 WATER METERS	<u>154,000.00</u>	<u>4,752.00</u>	<u>6,292.00</u>	<u>147,708.00</u>	<u>4.09</u>
TOTAL CAPITAL OUTLAY	154,700.00	4,752.00	6,292.00	148,408.00	4.07
<hr/>					
TOTAL WATER DEPARTMENT	154,700.00	4,752.00	6,292.00	148,408.00	4.07
<hr/>					
TOTAL EXPENDITURES	484,868.00	6,305.04	63,454.72	421,413.28	13.09
	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
OTHER SOURCES	<u>197,840.00</u>	<u>11.74</u>	<u>24.22</u>	<u>197,815.78</u>	<u>0.01</u>
TOTAL REVENUES	<u>197,840.00</u>	<u>11.74</u>	<u>24.22</u>	<u>197,815.78</u>	<u>0.01</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMIN	8,000.00	0.00	0.00	8,000.00	0.00
FIRE	<u>94,950.00</u>	<u>32,040.00</u>	<u>91,995.40</u>	<u>2,954.60</u>	<u>96.89</u>
TOTAL EXPENDITURES	<u>102,950.00</u>	<u>32,040.00</u>	<u>91,995.40</u>	<u>10,954.60</u>	<u>89.36</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	94,890.00 (32,028.26) (91,971.18)	186,861.18	96.92-

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>OTHER SOURCES</u>					
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
70-599-8010 INTEREST INCOME	500.00	11.74	24.22	475.78	4.84
70-599-8020 TRF IN - GENERAL FUND	<u>197,340.00</u>	<u>0.00</u>	<u>0.00</u>	<u>197,340.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	197,840.00	11.74	24.22	197,815.78	0.01
<hr/>					
TOTAL OTHER SOURCES	197,840.00	11.74	24.22	197,815.78	0.01
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TOTAL REVENUES	197,840.00	11.74	24.22	197,815.78	0.01
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

70 -CAPITAL REPLACEMENT FUND
COUNCIL

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CONTRACTUAL</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
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CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

70 -CAPITAL REPLACEMENT FUND
ADMIN

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-601-8081 CAPITAL - BUILDING	<u>8,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	8,000.00	0.00	0.00	8,000.00	0.00
<u>INTERFUND TRANSFERS</u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
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TOTAL ADMIN	8,000.00	0.00	0.00	8,000.00	0.00

70 -CAPITAL REPLACEMENT FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
<u>INTERFUND TRANSFERS</u>					

70 -CAPITAL REPLACEMENT FUND
FIRE

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-604-8060 EQUIPMENT	<u>94,950.00</u>	<u>32,040.00</u>	<u>91,995.40</u>	<u>2,954.60</u>	<u>96.89</u>
TOTAL CAPITAL OUTLAY	94,950.00	32,040.00	91,995.40	2,954.60	96.89
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<u>INTERFUND TRANSFERS</u>					
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TOTAL FIRE	94,950.00	32,040.00	91,995.40	2,954.60	96.89
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TOTAL EXPENDITURES	<u>102,950.00</u>	<u>32,040.00</u>	<u>91,995.40</u>	<u>10,954.60</u>	<u>89.36</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	<u>94,890.00</u>	<u>(32,028.26)</u>	<u>(91,971.18)</u>	<u>186,861.18</u>	<u>96.92-</u>

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>66,925.00</u>	<u>0.00</u>	<u>0.00</u>	<u>66,925.00</u>	<u>0.00</u>
TOTAL REVENUES	66,925.00	0.00	0.00	66,925.00	0.00
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	<u>110,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>110,000.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	110,000.00	0.00	0.00	110,000.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(43,075.00)	0.00	0.00	(43,075.00)	0.00

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
NON-DEPARTMENTAL					
<hr/>					
MISC./GRANTS/INTEREST					
<hr/>					
TRANSFERS IN					
72-599-8020 TRANSFER FROM WATER FUND	66,925.00	0.00	0.00	66,925.00	0.00
TOTAL TRANSFERS IN	66,925.00	0.00	0.00	66,925.00	0.00
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TOTAL NON-DEPARTMENTAL	66,925.00	0.00	0.00	66,925.00	0.00
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TOTAL REVENUES	66,925.00	0.00	0.00	66,925.00	0.00
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
WATER DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
72-606-8080 WATER SYSTEM IMPROVEMENTS	<u>110,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>110,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	110,000.00	0.00	0.00	110,000.00	0.00
<u>INTERFUND TRANSFERS</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
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TOTAL WATER DEPARTMENT	110,000.00	0.00	0.00	110,000.00	0.00

72 -WATER CAPITAL REPLACEMENT
DEBT SERVICE

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
<hr/>					
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TOTAL EXPENDITURES	110,000.00	0.00	0.00	110,000.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(43,075.00)	0.00	0.00	(43,075.00)	0.00
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
ADMINISTRATION	<u>477.00</u>	<u>0.00</u>	<u>0.00</u>	<u>477.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>477.00</u>	<u>0.00</u>	<u>0.00</u>	<u>477.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>477.00</u>	<u>0.00</u>	<u>0.00</u>	<u>477.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>477.00</u>	<u>0.00</u>	<u>0.00</u>	<u>477.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>ADMINISTRATION</u>					
<hr/>					
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
75-599-8099 FUND BALANCE RESERVE	<u>477.00</u>	<u>0.00</u>	<u>0.00</u>	<u>477.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	477.00	0.00	0.00	477.00	0.00
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TOTAL ADMINISTRATION	477.00	0.00	0.00	477.00	0.00
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TOTAL REVENUES	477.00	0.00	0.00	477.00	0.00
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND
ADMINISTRATION

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>PERSONNEL</u>					
75-607-1010 EXPENSES	<u>477.00</u>	<u>0.00</u>	<u>0.00</u>	<u>477.00</u>	<u>0.00</u>
TOTAL PERSONNEL	477.00	0.00	0.00	477.00	0.00
<hr/>					
TOTAL ADMINISTRATION	477.00	0.00	0.00	477.00	0.00
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TOTAL EXPENDITURES	477.00	0.00	0.00	477.00	0.00
	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	195.50
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	195.50
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	368.69
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	368.69
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	477.66
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	477.66
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	21.78
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	21.78
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K FAMILY BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	223.11
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K FAMILY BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	223.11
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	29.24
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	29.25
11/01/21	ACH****TML MULTISTATE IEBP	HSA 3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	36.84
11/01/21	ACH****TML MULTISTATE IEBP	HSA 3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	36.84
11/01/21	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	937.09
11/01/21	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	936.69
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	481.95
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	481.95
11/01/21	ACH****TML MULTISTATE IEBP	ADJUSTMENT TO OCTOBER 2021	GENERAL FUND	NON-DEPARTMENTAL	1,385.95-
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	36.75
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	36.75
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	223.97
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	223.94
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	64.73
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	64.73
11/01/21	ACH****TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	952.16
11/01/21	ACH****TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	951.87
11/01/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	8.41
11/01/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	8.41
11/01/21	ACH****TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	268.43
11/01/21	ACH****TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	268.41
11/01/21	ACH****TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	NON-DEPARTMENTAL	4.62
11/01/21	ACH****TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	NON-DEPARTMENTAL	4.62
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	37.64
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	37.64
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	5.21
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	5.22
11/01/21	LINEBARGER, GOGGAN, BLAIR & SAMPSON, L	MUNICIPAL COURT FEES COLLE	GENERAL FUND	NON-DEPARTMENTAL	996.70
11/01/21	AMG PRINTING & MAILING	TRUNK OR TREAT POSTCARDS	GENERAL FUND	CITY COUNCIL	488.75
11/01/21	PITNEY BOWES GLOBAL FINANCIAL SVCS LLC	POSTAGE REFILL FEE	GENERAL FUND	CITY ADMINISTRATION	402.50
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	CITY ADMINISTRATION	909.00
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	CITY ADMINISTRATION	909.00
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	276.62
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	276.62
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	1.99
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	1.90
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	303.00
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	303.00
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD HSA	GENERAL FUND	CITY ADMINISTRATION	26.38
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD HSA	GENERAL FUND	CITY ADMINISTRATION	26.38
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	CITY ADMINISTRATION	1.85
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	CITY ADMINISTRATION	1.77
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	0.18
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	0.17
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	42.64
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	42.64

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	76.04
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	76.04
11/01/21	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	3.72
11/01/21	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	3.72
11/01/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	11.76
11/01/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	11.76
11/01/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	5.86
11/01/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	5.86
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.20
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.20
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	8.56
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	8.56
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	CITY ADMINISTRATION	3.76
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	CITY ADMINISTRATION	3.76
11/01/21	MUELLER & WILSON INC	REPAIRS TO RESTROOM/HOSE B	GENERAL FUND	CITY ADMINISTRATION	2,210.46
11/01/21	MUELLER & WILSON INC	REPAIRS TO RESTROOMS	GENERAL FUND	CITY ADMINISTRATION	3,767.48
11/01/21	AMAZON.COM SERVICES INC	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	33.54
11/01/21	VM-3 SERVICES INC.	DEODORIZER REFILLS	GENERAL FUND	CITY ADMINISTRATION	71.26
11/01/21	ACH****ELEVON INC	CC FEES PERMIT WINDOW	GENERAL FUND	CITY ADMINISTRATION	58.08
11/01/21	ACH****ELEVON INC	PERMITS - MON ONLINE	GENERAL FUND	CITY ADMINISTRATION	588.28
11/01/21	CITY ELECTRIC SUPPLY	LIGHT BULBS	GENERAL FUND	CITY ADMINISTRATION	255.00
11/01/21	WRC LLC	SALT FOR WATER SOFTENER	GENERAL FUND	CITY ADMINISTRATION	891.75
11/01/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	2.93
11/01/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	2.93
11/01/21	ACH****ELEVON INC	CC FEES COURT	GENERAL FUND	MUNICIPAL COURT	172.79
11/01/21	AMERICA COMPRESS	AMEX CC FEES	GENERAL FUND	MUNICIPAL COURT	9.93
11/01/21	LOWE'S COMPANIES INC.	STREET MAINT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	23.63
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	88.00
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	88.06
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	61.51
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	61.55
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	150.04
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	150.12
11/01/21	ACH****TML MULTISTATE IEBP	HSA 3K CHILD BUY DOWN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	303.00
11/01/21	ACH****TML MULTISTATE IEBP	HSA 3K CHILD BUY DOWN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	303.00
11/01/21	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	156.04
11/01/21	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	155.58
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	234.76
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	234.80
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	217.82
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	217.86
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	42.48
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	42.48
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.98
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.94
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.42
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.42
11/01/21	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	7.38
11/01/21	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	7.39
11/01/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.21
11/01/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.21
11/01/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1.51
11/01/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1.50
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.20
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.20
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2.20

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/01/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2.20
11/01/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1.86
11/01/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1.87
11/01/21	T MOBILE	COMMUNICATION/SECURITY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	35.04
11/01/21	AMAZON.COM SERVICES INC	JUMP STARTER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	368.09
11/01/21	AMAZON.COM SERVICES INC	TV MONITOR	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	249.99
11/01/21	TEXAS MATERIALS GROUP INC	118 FAWN ASPHALT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	57.75
11/01/21	CLEAN SCAPES, LP	MONTHLY LANDSCAPE - SEPT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	552.58
11/01/21	CINTAS CORPORATION #2	FIRST AID REPLACEMENTS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	91.71
11/01/21	BENKE SEPTIC SYSTEMS, INC.	SEPTIC AGREEMENT - CITY HA	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	150.00
11/01/21	AMERICAN SIGNAL EQUIPMENT COMPANY	SIGNS - "BURIED FIBER"	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	40.00
11/01/21	INTERSTATE BATTERIES	RPL BATTERIES (E139)	GENERAL FUND	FIRE DEPARTMENT	604.75
11/01/21	GEAR CLEANING SOLUTIONS, LLC	ANNUAL BUNKER GEAR CLEAN (GENERAL FUND	FIRE DEPARTMENT	546.28
11/01/21	GEAR CLEANING SOLUTIONS, LLC	ANNUAL BUNKER GEAR & INSPE	GENERAL FUND	FIRE DEPARTMENT	1,714.62
11/01/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	303.00
11/01/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	303.00
11/01/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K EE	GENERAL FUND	FIRE DEPARTMENT	227.70
11/01/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K EE	GENERAL FUND	FIRE DEPARTMENT	227.70
11/01/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	GENERAL FUND	FIRE DEPARTMENT	75.30
11/01/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	GENERAL FUND	FIRE DEPARTMENT	75.30
11/01/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	FIRE DEPARTMENT	303.00
11/01/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	FIRE DEPARTMENT	303.00
11/01/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K FAMILY BUY DOW	GENERAL FUND	FIRE DEPARTMENT	303.00
11/01/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K FAMILY BUY DOW	GENERAL FUND	FIRE DEPARTMENT	303.00
11/01/21	ACH***TML MULTISTATE IEBP	HSA 3K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	579.27
11/01/21	ACH***TML MULTISTATE IEBP	HSA 3K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	579.27
11/01/21	ACH***TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	606.00
11/01/21	ACH***TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	606.00
11/01/21	ACH***TML MULTISTATE IEBP	HSA 3K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	329.73
11/01/21	ACH***TML MULTISTATE IEBP	HSA 3K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	329.73
11/01/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	943.02
11/01/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	943.02
11/01/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	303.00
11/01/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	303.00
11/01/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	874.98
11/01/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	874.98
11/01/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	FIRE DEPARTMENT	18.30
11/01/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	FIRE DEPARTMENT	18.30
11/01/21	ACH***TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	156.42
11/01/21	ACH***TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	156.42
11/01/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	85.28
11/01/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	85.28
11/01/21	ACH***TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	22.20
11/01/21	ACH***TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	22.20
11/01/21	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	38.09
11/01/21	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	38.09
11/01/21	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	8.79
11/01/21	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	8.79
11/01/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	33.88
11/01/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	33.88
11/01/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	17.12
11/01/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	17.12
11/01/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	FIRE DEPARTMENT	3.76
11/01/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	FIRE DEPARTMENT	3.76
11/01/21	MUELLER & WILSON INC	RPL TOILET BAY AREA RESTRO	GENERAL FUND	FIRE DEPARTMENT	712.18
11/01/21	BENKE SEPTIC SYSTEMS, INC.	SEPTIC AGREEMENT - FIRE DE	GENERAL FUND	FIRE DEPARTMENT	150.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/01/21	SORCERERS APPRINTICE	TIME OFF & TRADES FORMS	GENERAL FUND	FIRE DEPARTMENT	124.00
11/01/21	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	118.64
11/01/21	GOODYEAR AUTO SERVICE CTR.	# 516 OIL & FILTER CHANGE	GENERAL FUND	POLICE DEPARTMENT	55.95
11/01/21	GOODYEAR AUTO SERVICE CTR.	# 523 RPL TIRES & WHEEL AL	GENERAL FUND	POLICE DEPARTMENT	376.51
11/01/21	GOODYEAR AUTO SERVICE CTR.	# 519 OIL FILTER, TIRE, BA	GENERAL FUND	POLICE DEPARTMENT	196.15
11/01/21	SOUTHWEST PUBLIC SAFETY	#509 & #524USB C & USB A P	GENERAL FUND	POLICE DEPARTMENT	292.32
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	303.00
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	303.00
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE	GENERAL FUND	POLICE DEPARTMENT	910.80
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE	GENERAL FUND	POLICE DEPARTMENT	910.80
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	GENERAL FUND	POLICE DEPARTMENT	301.20
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	GENERAL FUND	POLICE DEPARTMENT	301.20
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	606.00
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	606.00
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	GENERAL FUND	POLICE DEPARTMENT	356.70
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	GENERAL FUND	POLICE DEPARTMENT	356.70
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	GENERAL FUND	POLICE DEPARTMENT	249.30
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	GENERAL FUND	POLICE DEPARTMENT	249.30
11/01/21	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	303.00
11/01/21	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	303.00
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	276.62
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	276.62
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	785.85
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	785.85
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	303.00
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	303.00
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD HSA	GENERAL FUND	POLICE DEPARTMENT	26.38
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD HSA	GENERAL FUND	POLICE DEPARTMENT	26.38
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	POLICE DEPARTMENT	729.15
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	POLICE DEPARTMENT	729.15
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	36.60
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	36.60
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	156.42
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	156.42
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	85.28
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	85.28
11/01/21	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	24.05
11/01/21	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	24.05
11/01/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	38.09
11/01/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	38.09
11/01/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	14.65
11/01/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	14.65
11/01/21	ACH****TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	POLICE DEPARTMENT	7.70
11/01/21	ACH****TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	POLICE DEPARTMENT	7.70
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	33.88
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	33.88
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	17.12
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	17.12
11/01/21	SAN ANTONIO CODE BLUE POLICE SUPPLY	UNIFORMS - PAGE	GENERAL FUND	POLICE DEPARTMENT	120.00
11/01/21	SUN COAST RESOURCES, INC	FUEL TANK RENTAL	GENERAL FUND	POLICE DEPARTMENT	700.00
11/01/21	AMAZON.COM SERVICES INC	REPLACEMENT FILTER	GENERAL FUND	POLICE DEPARTMENT	132.00
11/01/21	AMAZON.COM SERVICES INC	RPL CELL PHONE ACCESSORIES	GENERAL FUND	POLICE DEPARTMENT	226.72
11/01/21	ALTEX ELECTRONICS, LTD.	RPL BROKEN APC UNIT	GENERAL FUND	POLICE DEPARTMENT	170.95
11/01/21	GALLS	UNIFORMS - SCHUMACHER	GENERAL FUND	POLICE DEPARTMENT	85.00
11/01/21	NARDIS PUBLIC SAFETY	UNIFORMS SCHUMACHER	GENERAL FUND	POLICE DEPARTMENT	142.98
11/01/21	TML INTERGOVERNMENTAL RISK POOL	REFUND PR142238	WATER FUND	NON-DEPARTMENTAL	1,816.07

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	WATER FUND	NON-DEPARTMENTAL	29.80
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	WATER FUND	NON-DEPARTMENTAL	29.79
11/01/21	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	WATER FUND	NON-DEPARTMENTAL	129.31
11/01/21	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	WATER FUND	NON-DEPARTMENTAL	129.71
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	10.33
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	10.36
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	7.27
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	7.27
11/01/21	ACH****TML MULTISTATE IEBP	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	101.18
11/01/21	ACH****TML MULTISTATE IEBP	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	101.47
11/01/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	1.99
11/01/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	1.99
11/01/21	ACH****TML MULTISTATE IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	12.00
11/01/21	ACH****TML MULTISTATE IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	12.02
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	1.74
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	1.74
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	WATER FUND	NON-DEPARTMENTAL	3.15
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	WATER FUND	NON-DEPARTMENTAL	3.14
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE	WATER FUND	WATER DEPARTMENT	227.70
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE	WATER FUND	WATER DEPARTMENT	227.70
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	WATER FUND	WATER DEPARTMENT	75.30
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	WATER FUND	WATER DEPARTMENT	75.30
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	WATER FUND	WATER DEPARTMENT	90.35
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	WATER FUND	WATER DEPARTMENT	90.29
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	WATER FUND	WATER DEPARTMENT	63.14
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	WATER FUND	WATER DEPARTMENT	63.10
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	WATER FUND	WATER DEPARTMENT	152.96
11/01/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	WATER FUND	WATER DEPARTMENT	152.88
11/01/21	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	WATER FUND	WATER DEPARTMENT	146.96
11/01/21	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	WATER FUND	WATER DEPARTMENT	147.42
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	234.76
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	234.81
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	WATER FUND	WATER DEPARTMENT	217.82
11/01/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	WATER FUND	WATER DEPARTMENT	217.86
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	42.66
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	42.67
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.34
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.38
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	9.59
11/01/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	9.59
11/01/21	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	7.40
11/01/21	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	7.39
11/01/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	4.40
11/01/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	4.40
11/01/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	7.28
11/01/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	7.29
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	6.16
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	6.16
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	2.08
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	2.08
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	WATER FUND	WATER DEPARTMENT	5.66
11/01/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	WATER FUND	WATER DEPARTMENT	5.65
11/01/21	T MOBILE	COMMUNICATION/SECURITY	WATER FUND	WATER DEPARTMENT	35.04
11/01/21	CHEMEQUIP SERVICES LLC	CHLORINE	WATER FUND	WATER DEPARTMENT	465.00
11/01/21	CHEMEQUIP SERVICES LLC	CHLORINE	WATER FUND	WATER DEPARTMENT	465.00
11/01/21	CHEMEQUIP SERVICES LLC	CHLORINE	WATER FUND	WATER DEPARTMENT	465.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/01/21	CHEMEQUIP SERVICES LLC	CHLORINE	WATER FUND	WATER DEPARTMENT	465.00
11/01/21	ACH***ELEVON INC	CC FEES - 5424 (OFFICE)	WATER FUND	WATER DEPARTMENT	109.77
11/01/21	ACH***ELEVON INC	CC FEES - 5425 (ONLINE)	WATER FUND	WATER DEPARTMENT	726.12
11/01/21	FIVE STAR ELECTRIC MOTORS, INC.	LCD SCREEN	WATER FUND	WATER DEPARTMENT	100.00
11/01/21	LOWE'S COMPANIES INC.	CORNHOLE FOR NNO	CRIME CONTROL DIST	POLICE DEPARTMENT	46.29
11/01/21	AMAZON.COM SERVICES INC	SHELVES FOR CHAMBERS AUDIO	PEG FUNDS	ADMINISTRATION	66.62
11/01/21	STRYKER SALES CORPORATION	LUCAS DEVICES W/ SUPPLIES	AMER RESCUE PLAN A	FIRE DEPARTMENT	33,900.30
11/01/21	G T DISTRIBUTORS, INC.	RIFLES	AMER RESCUE PLAN A	POLICE DEPARTMENT	14,998.76
11/01/21	CITY ELECTRIC SUPPLY	GENERATOR SUPPLIES	CAPITAL REPLACEMEN	ADMINISTRATION	26.02
11/08/21	PETE MILLER	HOUSTON TML CONFERENCE	GENERAL FUND	CITY COUNCIL	346.46
11/08/21	ROBERT WERNER	HOUSTON TML CONFERENCE	GENERAL FUND	CITY COUNCIL	1,074.50
11/08/21	ORIGINAL IMAGE	CITY COUNCIL POLO SHIRTS T	GENERAL FUND	CITY COUNCIL	168.09
11/08/21	MARGARET KAUTZ	TML HOUSTON CONFERENCE	GENERAL FUND	CITY COUNCIL	346.46
11/08/21	MATTHEW CZUPRYNSKI	HOLIDAY FESTIVAL - BALLOON	GENERAL FUND	CITY COUNCIL	150.00
11/08/21	DENTON, NAVARRO, ROCHA, BERNAL, HYDE &	INTERNAL COMPLAINT INVESTI	GENERAL FUND	CITY ADMINISTRATION	2,155.00
11/08/21	HOME DEPOT CREDIT SERVICE	CITY HALL WATER SYSTEM MAI	GENERAL FUND	CITY ADMINISTRATION	198.55
11/08/21	HOME DEPOT CREDIT SERVICE	PAVILLION BATHROOMS	GENERAL FUND	CITY ADMINISTRATION	31.24
11/08/21	HOME DEPOT CREDIT SERVICE	RETURN FROM 08/30/21	GENERAL FUND	CITY ADMINISTRATION	58.83-
11/08/21	HOME DEPOT CREDIT SERVICE	CAULK FOR LEAKS	GENERAL FUND	CITY ADMINISTRATION	20.94
11/08/21	ACH***SAN ANTONIO EXPRESS NEWS	LEGAL NOTICES	GENERAL FUND	CITY ADMINISTRATION	138.75
11/08/21	ACH***SAN ANTONIO EXPRESS NEWS	LEGAL NOTICES	GENERAL FUND	CITY ADMINISTRATION	145.25
11/08/21	ACH***SAN ANTONIO EXPRESS NEWS	LEGAL NOTICES	GENERAL FUND	CITY ADMINISTRATION	135.50
11/08/21	ACH***SAN ANTONIO EXPRESS NEWS	LEGAL NOTICES	GENERAL FUND	CITY ADMINISTRATION	96.50
11/08/21	ACH***SAN ANTONIO EXPRESS NEWS	LEGAL NOTICES	GENERAL FUND	CITY ADMINISTRATION	57.50
11/08/21	ACH***SAN ANTONIO EXPRESS NEWS	LEGAL NOTICES	GENERAL FUND	CITY ADMINISTRATION	99.75
11/08/21	WILLIAM HILL	HOUSTON TML CONFERENCE	GENERAL FUND	CITY ADMINISTRATION	320.41
11/08/21	JANI KING OF SAN ANTONIO	MONTHLY CLEANING - NOVEMBE	GENERAL FUND	CITY ADMINISTRATION	709.10
11/08/21	ACH***BARCOM TECHNOLOGY	DECEMBER CONTRACT FEES	GENERAL FUND	CITY ADMINISTRATION	1,994.00
11/08/21	ACH***BARCOM TECHNOLOGY	DECEMBER BACKUP FEES	GENERAL FUND	CITY ADMINISTRATION	906.95
11/08/21	ACH***BARCOM TECHNOLOGY	DECEMBER EFILE BACKUP FEES	GENERAL FUND	CITY ADMINISTRATION	314.40
11/08/21	AMAZON.COM SERVICES INC	IT OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	73.40
11/08/21	AMAZON.COM SERVICES INC	MONITORS FOR AP/HR CLERK	GENERAL FUND	CITY ADMINISTRATION	371.88
11/08/21	AMAZON.COM SERVICES INC	TAPE MEASURER	GENERAL FUND	CITY ADMINISTRATION	9.99
11/08/21	ACH***BOJORQUEZ LAW FIRM	GENERAL	GENERAL FUND	CITY ADMINISTRATION	2,244.00
11/08/21	ACH***BOJORQUEZ LAW FIRM	OPEN RECORDS	GENERAL FUND	CITY ADMINISTRATION	859.00
11/08/21	ACH***BOJORQUEZ LAW FIRM	MEETINGS	GENERAL FUND	CITY ADMINISTRATION	20.00
11/08/21	ACH***BOJORQUEZ LAW FIRM	LAND USE	GENERAL FUND	CITY ADMINISTRATION	2,108.00
11/08/21	SERVICE UNIFORM	FLOOR MATS FOR CITY HALL &	GENERAL FUND	CITY ADMINISTRATION	50.25
11/08/21	SERVICE UNIFORM	FLOOR MATS AT CITY HALL &	GENERAL FUND	CITY ADMINISTRATION	50.25
11/08/21	SERVICE UNIFORM	FLOOR MATS FOR CITY HALL &	GENERAL FUND	CITY ADMINISTRATION	50.25
11/08/21	SERVICE UNIFORM	FLOOR AMTS FOR CITY HALL &	GENERAL FUND	CITY ADMINISTRATION	50.25
11/08/21	PATRICIA NICHOLS	HOUSTON TML CONFERENCE	GENERAL FUND	CITY ADMINISTRATION	113.50
11/08/21	OFFICE DEPOT	PAPER	GENERAL FUND	CITY ADMINISTRATION	82.36
11/08/21	OFFICE DEPOT	DIVIDERS - TRISH	GENERAL FUND	CITY ADMINISTRATION	35.94
11/08/21	OFFICE DEPOT	DIVIDERS & PAPER	GENERAL FUND	CITY ADMINISTRATION	55.88
11/08/21	MONARCH TROPHY STUDIO	MONARCH TROPHY STUDIO	GENERAL FUND	CITY ADMINISTRATION	26.00
11/08/21	MONARCH TROPHY STUDIO	AWARDS P&Z - WAC EXITING M	GENERAL FUND	CITY ADMINISTRATION	239.80
11/08/21	TEXAS LABOR LAW POSTER SERVICE	4 SETS OF FED & STATE POST	GENERAL FUND	CITY ADMINISTRATION	377.00
11/08/21	ACH***ORKIN, INC.	MONTHLY PEST CONTROL	GENERAL FUND	CITY ADMINISTRATION	128.00
11/08/21	ACH***ORKIN, INC.	MONTHLY PEST CONTROL - OCT	GENERAL FUND	CITY ADMINISTRATION	128.00
11/08/21	MUNICIPAL CODE CORPORATION	ADMIN SUPPORT 11/2021-10/2	GENERAL FUND	CITY ADMINISTRATION	250.00
11/08/21	ACH***SAFESITE, INC.	DOCUMENT STORAGE - NOVEMBE	GENERAL FUND	CITY ADMINISTRATION	237.00
11/08/21	HOME DEPOT CREDIT SERVICE	PAVILLION RESTROOM TILE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	604.75
11/08/21	HOME DEPOT CREDIT SERVICE	LANDSCAPE EDGING-EAGLE SCO	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	849.00
11/08/21	ACH***US BANK VOYAGER FLEET SYSTEM	FUEL - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	81.44
11/08/21	BUSINESS RADIO LICENSING	RADIO LICENSE 2022	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	105.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/08/21	CLEAN SCAPES, LP	LANDSCAPE MAINTENANCE-NOVE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	552.58
11/08/21	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	58.99
11/08/21	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	54.23
11/08/21	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	54.23
11/08/21	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	54.23
11/08/21	DEWINNE EQUIPMENT CO.	VENTILATION FAN REPAIR (E1	GENERAL FUND	FIRE DEPARTMENT	144.49
11/08/21	HOME DEPOT CREDIT SERVICE	SALT & WATER SOFTNER CLEAN	GENERAL FUND	FIRE DEPARTMENT	49.82
11/08/21	HOME DEPOT CREDIT SERVICE	RPL WATER SOFTNER SYSTEM	GENERAL FUND	FIRE DEPARTMENT	489.00
11/08/21	HOME DEPOT CREDIT SERVICE	HOME DEPOT CREDIT SERVICE	GENERAL FUND	FIRE DEPARTMENT	399.00
11/08/21	ACH***US BANK VOYAGER FLEET SYSTEM	FUEL - FIRE DEPT	GENERAL FUND	FIRE DEPARTMENT	704.31
11/08/21	A-C MASTERS	AC REPAIR ADMIN BLDG & DAM	GENERAL FUND	FIRE DEPARTMENT	135.00
11/08/21	WELDERS SUPPLY COMPANY	MEDICAL OXYGEN	GENERAL FUND	FIRE DEPARTMENT	45.50
11/08/21	VM-3 SERVICES INC.	JANITORIAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	533.79
11/08/21	VM-3 SERVICES INC.	JANITORIAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	452.68
11/08/21	TARGET SOLUTIONS LEARNING, LLC	EMS/FIRE/LE ICE TRAINING	GENERAL FUND	FIRE DEPARTMENT	2,128.49
11/08/21	ACH***BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	1,243.84
11/08/21	ACH***BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	404.99
11/08/21	ACH***BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	104.94
11/08/21	ACH***BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	270.00
11/08/21	ACH***BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	151.01
11/08/21	DELL MARKETING L.P.	TABLET BATTERIES / KEYBOAR	GENERAL FUND	FIRE DEPARTMENT	488.36
11/08/21	LIND ELECTRONICS, INC.	TABLET VEHICLE CHARGERS	GENERAL FUND	FIRE DEPARTMENT	259.90
11/08/21	HEAT SAFETY EQUIPMENT	REGULATOR LATCH REPAIR	GENERAL FUND	FIRE DEPARTMENT	90.97
11/08/21	AT&T MOBILITY	POLICE DEPT (5 PHONES)	GENERAL FUND	POLICE DEPARTMENT	204.05
11/08/21	AT&T MOBILITY	POLICE DEPT (12 MDT,1CPT,	GENERAL FUND	POLICE DEPARTMENT	800.00
11/08/21	AT&T MOBILITY	PENNY SUSPEND	GENERAL FUND	POLICE DEPARTMENT	0.10
11/08/21	HOME DEPOT CREDIT SERVICE	DAMPRID HANGING BAGS	GENERAL FUND	POLICE DEPARTMENT	43.88
11/08/21	ACH***US BANK VOYAGER FLEET SYSTEM	FUEL - POLICE DEPT	GENERAL FUND	POLICE DEPARTMENT	3,566.91
11/08/21	ACH***MICHAEL D. HARRISON	ANIMAL CONTROL	GENERAL FUND	POLICE DEPARTMENT	1,000.00
11/08/21	MONTY JOE MCGUFFIN	4 HEALTH INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	240.00
11/08/21	MONTY JOE MCGUFFIN	1 SEPTIC INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	250.00
11/08/21	ACH***BRUCE C. BEALOR	151 INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	7,550.00
11/08/21	ACH***BRUCE C. BEALOR	17 PLAN REVIEWS	GENERAL FUND	DEVELOPMENT SERVICES	850.00
11/08/21	ACH***USPS	UTILITY BILLING	WATER FUND	WATER DEPARTMENT	267.20
11/08/21	HOME DEPOT CREDIT SERVICE	WTER PIPE CUTTING TOOLS/AC	WATER FUND	WATER DEPARTMENT	437.17
11/08/21	HOME DEPOT CREDIT SERVICE	WELL MAINTENANCE	WATER FUND	WATER DEPARTMENT	229.48
11/08/21	HOME DEPOT CREDIT SERVICE	WELL MAINTENANCE	WATER FUND	WATER DEPARTMENT	229.48
11/08/21	HOME DEPOT CREDIT SERVICE	WELL MAINTENANCE	WATER FUND	WATER DEPARTMENT	190.03
11/08/21	HOME DEPOT CREDIT SERVICE	WELL MAINTENANCE	WATER FUND	WATER DEPARTMENT	190.03
11/08/21	HOME DEPOT CREDIT SERVICE	EQUIPMENT REPAIR	WATER FUND	WATER DEPARTMENT	14.94
11/08/21	HOME DEPOT CREDIT SERVICE	WATER SYSTEM MAINTENANCE	WATER FUND	WATER DEPARTMENT	137.05
11/08/21	HOME DEPOT CREDIT SERVICE	SAFETY EYEWEAR	WATER FUND	WATER DEPARTMENT	11.97
11/08/21	ACH***US BANK VOYAGER FLEET SYSTEM	FUEL - WATER DEPT	WATER FUND	WATER DEPARTMENT	148.19
11/08/21	ACH***KFW ENGINEERS	NW MILITARY WATER LINE	WATER FUND	WATER DEPARTMENT	520.00
11/08/21	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	58.98
11/08/21	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	54.22
11/08/21	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	54.22
11/08/21	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	54.22
11/08/21	OFFICE DEPOT	SUPPLIES	WATER FUND	WATER DEPARTMENT	43.43
11/08/21	ACH***BADGER METER, INC.	MLB HOSTING - OCTOBER	WATER FUND	WATER DEPARTMENT	291.01
11/08/21	DARRELL DOVER	CANDY FOR TRUNK OR TREAT E	CHILD SAFETY FUND	FIRE DEPARTMENT	68.43
11/08/21	HOME DEPOT CREDIT SERVICE	GENERATOR SUPPLIES	CAPITAL REPLACEMEN	ADMINISTRATION	10.50
11/08/21	STRYKER SALES CORPORATION	LIFEPAC 15 CARDIAC MONITOR	CAPITAL REPLACEMEN	FIRE DEPARTMENT	59,955.40
11/10/21	TX CSDU	CASE ID# 0014090289	GENERAL FUND	NON-DEPARTMENTAL	603.31
11/10/21	TX CSDU	CASE ID# 0011608980	GENERAL FUND	NON-DEPARTMENTAL	145.85
11/10/21	ACH***ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	1,255.06

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/10/21	ACH***BILL RHODES & SON LLC	REWIRE WATER SOFTENER	GENERAL FUND	CITY ADMINISTRATION	1,278.46
11/10/21	TX DEPARTMENT OF STATE HEALTH SERVICES	EMS INSTRUCTOR CERT RENEWA	GENERAL FUND	FIRE DEPARTMENT	64.00
11/10/21	ACH***LEXISNEXIS RISK SOLUTIONS	INVESTIGATION TOOLS	GENERAL FUND	POLICE DEPARTMENT	33.00
11/10/21	ACH***ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	64.94
11/10/21	ACH***BILL RHODES & SON LLC	CHLORINE PUMP REPAIRS	WATER FUND	WATER DEPARTMENT	783.79
11/10/21	ACH***BILL RHODES & SON LLC	WELL 1	WATER FUND	WATER DEPARTMENT	200.00
11/12/21	FROST BANK	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	14,040.69
11/12/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,803.21
11/12/21	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	95,399.24
11/12/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	286.47
11/12/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	31.53
11/12/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	128.11
11/12/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	633.21
11/12/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	723.88
11/12/21	FROST BANK	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	770.80
11/12/21	FROST BANK	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	125.50
11/12/21	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	6,829.66
11/12/21	FROST BANK	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	125.51
11/15/21	MONARCH TROPHY STUDIO	BOARD OF ADJ NAME PLATES/H	GENERAL FUND	CITY COUNCIL	46.95
11/15/21	EWING IRRIGATION SYSTEMS	CH IRRIGATION	GENERAL FUND	CITY ADMINISTRATION	180.51
11/15/21	BIZDOC, INC.	LEASE	GENERAL FUND	CITY ADMINISTRATION	160.00
11/15/21	BIZDOC, INC.	LATE FEE	GENERAL FUND	CITY ADMINISTRATION	29.20
11/15/21	GFOAT	ANNUAL MEMBERSHIP	GENERAL FUND	CITY ADMINISTRATION	60.00
11/15/21	KOETTER FIRE PROTECTION OF SAN ANTONIO	FIRE ALARM MONITORING	GENERAL FUND	CITY ADMINISTRATION	300.00
11/15/21	DARRELL S. DULLNIG	NOVEMBER 2021 COURT	GENERAL FUND	MUNICIPAL COURT	650.00
11/15/21	ILSA D. BAILEY-GRAHAM	NOVEMBER 2021 COURT	GENERAL FUND	MUNICIPAL COURT	650.00
11/15/21	CITY PUBLIC SERVICE	3000593453	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	156.09
11/15/21	CITY PUBLIC SERVICE	3001293578	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,545.68
11/15/21	CITY PUBLIC SERVICE	3004307404	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	41.43
11/15/21	CITY PUBLIC SERVICE	3004460891	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	17.85
11/15/21	CITY PUBLIC SERVICE	3004957161	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	13.19
11/15/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	782.12
11/15/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.55
11/15/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,455.07
11/15/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	403.71
11/15/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	13.08
11/15/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.10
11/15/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	80.77
11/15/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	8.75
11/15/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.67
11/15/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	16.89
11/15/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.67
11/15/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.46
11/15/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	22.89
11/15/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.92
11/15/21	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.75
11/15/21	DEWINNE EQUIPMENT CO.	REPAIRS: HEDGE TRIMMER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	75.89
11/15/21	GRAINGER	BRINE PUMP	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	118.43
11/15/21	GRAINGER	O2 REGULATOR FOR TORCH	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	218.28
11/15/21	AMERICAN SIGNAL EQUIPMENT COMPANY	SIGNS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	586.00
11/15/21	CITY OF SHAVANO PARK WATER DEPT.	PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	37.63
11/15/21	CITY OF SHAVANO PARK WATER DEPT.	ADMIN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,101.58
11/15/21	RALPH N. TERPOLILLI	MEDICAL DIRECTION - NOVEMB	GENERAL FUND	FIRE DEPARTMENT	450.00
11/15/21	STATION AUTOMATION INC	ASSET MANAGEMENT SYSTEM FE	GENERAL FUND	FIRE DEPARTMENT	2,906.80
11/15/21	CITY OF SHAVANO PARK WATER DEPT.	FIRE DEPT	GENERAL FUND	FIRE DEPARTMENT	148.75
11/15/21	GOODYEAR AUTO SERVICE CTR.	# 516 RPL 2 TIRES	GENERAL FUND	POLICE DEPARTMENT	326.72

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/15/21	GOODYEAR AUTO SERVICE CTR.	# 516 RPL BLOWER MOTOR RES	GENERAL FUND	POLICE DEPARTMENT	159.01
11/15/21	GOODYEAR AUTO SERVICE CTR.	# 524 OIL & FILTER CHANGE	GENERAL FUND	POLICE DEPARTMENT	55.95
11/15/21	GOODYEAR AUTO SERVICE CTR.	# 522 OIL CHANGE	GENERAL FUND	POLICE DEPARTMENT	77.35
11/15/21	BIZDOC, INC.	LEASE	GENERAL FUND	POLICE DEPARTMENT	132.00
11/15/21	BEXAR COUNTY CLERK, ATTN: CRIME LAB I	QUALITATIVE ANALYSIS	GENERAL FUND	POLICE DEPARTMENT	733.00
11/15/21	BEXAR COUNTY CLERK, ATTN: CRIME LAB I	QUALITATIVE ANALYSIS	GENERAL FUND	POLICE DEPARTMENT	99.00
11/15/21	RED MCCOMBS AUTOMOTIVE	# 520 RPL SWITCH ASSEMBLY	GENERAL FUND	POLICE DEPARTMENT	204.91
11/15/21	AMAZON.COM SERVICES INC	ERTICAL ASSIST/SIDE MOUNT	GENERAL FUND	POLICE DEPARTMENT	253.85
11/15/21	AMAZON.COM SERVICES INC	FIRE EXTINGUISHER COVER/BR	GENERAL FUND	POLICE DEPARTMENT	168.98
11/15/21	ALTEX ELECTRONICS, LTD.	RPL VGA CONVERTER	GENERAL FUND	POLICE DEPARTMENT	26.95
11/15/21	GALLS	VEST COVER	GENERAL FUND	POLICE DEPARTMENT	167.98
11/15/21	GALLS	RAINCOAT	GENERAL FUND	POLICE DEPARTMENT	179.99
11/15/21	GALLS	RAINCOAT	GENERAL FUND	POLICE DEPARTMENT	179.99-
11/15/21	GALLS	LEG IRONS	GENERAL FUND	POLICE DEPARTMENT	201.40
11/15/21	COWBOY CLEANERS	OCTOBER CLEANING	GENERAL FUND	POLICE DEPARTMENT	369.42
11/15/21	CITY PUBLIC SERVICE	3004513312	WATER FUND	WATER DEPARTMENT	11.43
11/15/21	CITY PUBLIC SERVICE	3002617278	WATER FUND	WATER DEPARTMENT	8.75
11/15/21	CITY PUBLIC SERVICE	3002618145	WATER FUND	WATER DEPARTMENT	144.26
11/15/21	CITY PUBLIC SERVICE	3000593442	WATER FUND	WATER DEPARTMENT	381.82
11/15/21	CITY PUBLIC SERVICE	3000593443	WATER FUND	WATER DEPARTMENT	21.51
11/15/21	CITY PUBLIC SERVICE	30003644154	WATER FUND	WATER DEPARTMENT	1,377.26
11/15/21	CITY PUBLIC SERVICE	3000593445	WATER FUND	WATER DEPARTMENT	8.75
11/15/21	CITY PUBLIC SERVICE	3000593446	WATER FUND	WATER DEPARTMENT	882.59
11/15/21	CITY PUBLIC SERVICE	3000593449	WATER FUND	WATER DEPARTMENT	857.40
11/15/21	CITY PUBLIC SERVICE	3000593450	WATER FUND	WATER DEPARTMENT	600.75
11/15/21	EDWARDS AQUIFER AUTHORITY	2021 PROGRAM FEES	WATER FUND	WATER DEPARTMENT	3,753.88
11/15/21	EDWARDS AQUIFER AUTHORITY	2021 PROGRAM FEES	WATER FUND	WATER DEPARTMENT	2,552.64
11/15/21	EWING IRRIGATION SYSTEMS	CH BACKFLOW	WATER FUND	WATER DEPARTMENT	1,975.71
11/15/21	EWING IRRIGATION SYSTEMS	HAND PUMPS FOR METERS	WATER FUND	WATER DEPARTMENT	95.23
11/15/21	AT&T MOBILITY	PW / WATER FIRSTNET - OCTO	WATER FUND	WATER DEPARTMENT	229.49
11/15/21	UPS STORE #4997	RETURN OF METER ENDPOINTS	WATER FUND	WATER DEPARTMENT	15.74
11/15/21	DPC INDUSTRIES	CHLORINE	WATER FUND	WATER DEPARTMENT	187.50
11/15/21	AMERICAN SIGNAL EQUIPMENT COMPANY	BOIL WATER NTOICE SIGNS	WATER FUND	WATER DEPARTMENT	165.00
11/15/21	AMERICAN SIGNAL EQUIPMENT COMPANY	SIGNS	WATER FUND	WATER DEPARTMENT	280.00
11/15/21	FERGUSON WATERWORKS	WATER VALVE LIDS	WATER FUND	WATER DEPARTMENT	283.35
11/15/21	CITY OF SHAVANO PARK WATER DEPT.	WATER DEPT	WATER FUND	WATER DEPARTMENT	37.63
11/15/21	BEXAR COUNTY CLERK	FIREARMS TRAINING - 8 DATE	CRIME CONTROL DIST	POLICE DEPARTMENT	800.00
11/15/21	SHAVANO PARK, PETTY CASH	TRUNK OR TREAT	CRIME CONTROL DIST	POLICE DEPARTMENT	55.14
11/15/21	SHAVANO PARK, PETTY CASH	PARKING FOR TRAINING	CRIME CONTROL DIST	POLICE DEPARTMENT	20.00
11/15/21	SHAVANO PARK, PETTY CASH	PARKING FOR TRAINING	CRIME CONTROL DIST	POLICE DEPARTMENT	20.00
11/15/21	SHAVANO PARK, PETTY CASH	PARKING FOR TRAINING	CRIME CONTROL DIST	POLICE DEPARTMENT	20.00
11/15/21	WITMER PUBLIC SAFETY GRP	SMOKE FLUID FOR SMOKE MACH	CHILD SAFETY FUND	FIRE DEPARTMENT	90.00
11/15/21	FERGUSON WATERWORKS	METER BOXES	AMER RESCUE PLAN A	WATER DEPARTMENT	4,752.00
11/16/21	KELLER MATERIAL, INC.	OVERFLOW SIDEWALK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	210.82
11/16/21	KELLER MATERIAL, INC.	CREDIT TO ORIGNAL INVOICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	53.11-
11/22/21	MCCLELLAND, MATTHEW BR	Cash Refund:197506 -01	GENERAL FUND	NON-DEPARTMENTAL	20.00
11/22/21	SHOMAN, ESLAM M	Bond Refund:197165 -01	GENERAL FUND	NON-DEPARTMENTAL	156.00
11/22/21	AMAZON.COM SERVICES INC	HOLIDAY FESTIVAL COTTON CA	GENERAL FUND	CITY COUNCIL	186.16
11/22/21	AMAZON.COM SERVICES INC	GRINCH COSTUME, COTTON CAN	GENERAL FUND	CITY COUNCIL	150.97
11/22/21	AT&T	FIRE ALARM AT CITY HALL	GENERAL FUND	CITY ADMINISTRATION	197.69
11/22/21	BIZDOC, INC.	MONTHLY COPY FEES - OCTOBE	GENERAL FUND	CITY ADMINISTRATION	5.09
11/22/21	GRAINGER	JAIL RESTROOM	GENERAL FUND	CITY ADMINISTRATION	11.74
11/22/21	AMAZON.COM SERVICES INC	FAN ORGANIZER, TAMPER SEAL	GENERAL FUND	CITY ADMINISTRATION	43.43
11/22/21	AMAZON.COM SERVICES INC	IT OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	36.88
11/22/21	OFFICE DEPOT	WALL CALENDAR - AP/HR	GENERAL FUND	CITY ADMINISTRATION	21.24
11/22/21	FERGUSON WATERWORKS	BACKFLOW MAINT	GENERAL FUND	CITY ADMINISTRATION	157.65

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/22/21	AT&T	COURT LINE	GENERAL FUND	MUNICIPAL COURT	226.12
11/22/21	GERALD S. REAMEY	JUDGES SEMINAR	GENERAL FUND	MUNICIPAL COURT	100.00
11/22/21	OFFICE DEPOT	PLANNER REFILL	GENERAL FUND	MUNICIPAL COURT	14.39
11/22/21	OFFICE DEPOT	BLUE PAPER & PENS	GENERAL FUND	MUNICIPAL COURT	17.43
11/22/21	AT&T MOBILITY	TABLET (PUBLIC WORKS)	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	37.00
11/22/21	O'REILLY AUTO PARTS	FUSES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	4.99
11/22/21	GRAINGER	DESK & SHIPPING	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,395.16
11/22/21	SUN COAST RESOURCES, INC	FUEL TRACKING SYSTEM - PW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,970.00
11/22/21	FERGUSON WATERWORKS	COAT: JOE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	31.99
11/22/21	AT&T MOBILITY	FIRSTNET NIGHTHAWK DEVICES	GENERAL FUND	FIRE DEPARTMENT	259.00
11/22/21	AT&T	FAX & PAGER FOR FIRE DEPT	GENERAL FUND	FIRE DEPARTMENT	221.11
11/22/21	SUN COAST RESOURCES, INC	FUEL TRACKING SYSTEM - FIR	GENERAL FUND	FIRE DEPARTMENT	1,970.00
11/22/21	TELEFLEX, LLC	EMS SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	1,115.50
11/22/21	MY-LOR INC.	ACCOUNTABILITY TAGS	GENERAL FUND	FIRE DEPARTMENT	54.50
11/22/21	HEAT SAFETY EQUIPMENT	CASCADE REPAIRS & HYDROSTA	GENERAL FUND	FIRE DEPARTMENT	459.46
11/22/21	AT&T	PD DISPATCH LINE	GENERAL FUND	POLICE DEPARTMENT	124.49
11/22/21	RED MCCOMBS AUTOMOTIVE	RPL SELECTOR SHAFT	GENERAL FUND	POLICE DEPARTMENT	558.75
11/22/21	GALLS	ALTERATIONS	GENERAL FUND	POLICE DEPARTMENT	12.50
11/22/21	GALLS	HOBBLE STRAPS FOR PATROL C	GENERAL FUND	POLICE DEPARTMENT	262.20
11/22/21	GALLS	DUTY BELT	GENERAL FUND	POLICE DEPARTMENT	101.69
11/22/21	GALLS	BELT BUCKLE	GENERAL FUND	POLICE DEPARTMENT	3.00
11/22/21	O'REILLY AUTO PARTS	BATTERY ACCESSORY	WATER FUND	WATER DEPARTMENT	12.36
11/22/21	O'REILLY AUTO PARTS	BATTERY ACCESSORY	WATER FUND	WATER DEPARTMENT	12.36
11/22/21	DPC INDUSTRIES	CHLORINE	WATER FUND	WATER DEPARTMENT	170.00
11/22/21	INTERSTATE BATTERIES	BATTERY	WATER FUND	WATER DEPARTMENT	274.35
11/22/21	INTERSTATE BATTERIES	BATTERY	WATER FUND	WATER DEPARTMENT	274.35
11/22/21	SUN COAST RESOURCES, INC	FUEL TRACKING SYSTEM - WAT	WATER FUND	WATER DEPARTMENT	1,969.99
11/22/21	FERGUSON WATERWORKS	WATER TAPS	WATER FUND	WATER DEPARTMENT	467.00
11/22/21	FERGUSON WATERWORKS	WATER SYSTEM REPAIR PARTS	WATER FUND	WATER DEPARTMENT	1,937.01
11/22/21	FERGUSON WATERWORKS	NUTS AND BOLTS	WATER FUND	WATER DEPARTMENT	10.40
11/22/21	AMAZON.COM SERVICES INC	FIREARM TRAINING TARGETS	CRIME CONTROL DIST	POLICE DEPARTMENT	124.56
11/22/21	AMAZON.COM SERVICES INC	CHAMBERS AV EQUIPMENT	PEG FUNDS	ADMINISTRATION	79.18
11/22/21	STRYKER SALES CORPORATION	NEW CARDIAC MONITORS & LUC	CAPITAL REPLACEMEN	FIRE DEPARTMENT	32,040.00
11/23/21	TX CSDU	CASE ID# 0014090289	GENERAL FUND	NON-DEPARTMENTAL	603.31
11/23/21	TX CSDU	CASE ID# 0011608980	GENERAL FUND	NON-DEPARTMENTAL	145.85
11/23/21	ACH***COLONIAL SUPPLEMENTAL INS	ADJUSTMENT TO NOVEMBER	GENERAL FUND	NON-DEPARTMENTAL	609.40-
11/23/21	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	499.60
11/23/21	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	488.91
11/23/21	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	831.66
11/23/21	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	847.79
11/23/21	ACH***ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	1,255.06
11/23/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	9,011.68
11/23/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	8,726.63
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	195.50
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	195.50
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	368.69
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	368.69
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	477.66
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	477.66
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	21.78
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	21.78
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K FAMILY BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	223.11
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K FAMILY BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	223.11
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	147.33
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	147.33
11/23/21	ACH***TML MULTISTATE IEBP	HSA 3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	36.84

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/23/21	ACH***TML MULTISTATE IEBP	HSA 3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	36.84
11/23/21	ACH***TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	936.69
11/23/21	ACH***TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	936.69
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	481.95
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	481.95
11/23/21	ACH***TML MULTISTATE IEBP	ADJUSTMENT NOVEMBER 2021	GENERAL FUND	NON-DEPARTMENTAL	532.30
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	36.75
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	36.75
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	223.94
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	223.94
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	93.53
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	93.53
11/23/21	ACH***TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	954.91
11/23/21	ACH***TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	954.91
11/23/21	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	10.01
11/23/21	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	10.01
11/23/21	ACH***TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	287.35
11/23/21	ACH***TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	278.55
11/23/21	ACH***TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	NON-DEPARTMENTAL	4.62
11/23/21	ACH***TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	NON-DEPARTMENTAL	4.62
11/23/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	37.64
11/23/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	37.64
11/23/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	9.40
11/23/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	9.40
11/23/21	ACH***AFLAC	AFLAC - AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	154.74
11/23/21	ACH***AFLAC	AFLAC - AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	154.74
11/23/21	ACH***AFLAC	AFLAC - PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	252.99
11/23/21	ACH***AFLAC	AFLAC - PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	252.99
11/23/21	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	192.22
11/23/21	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	192.22
11/23/21	ACH***TYLER TECHNOLOGIES	FIXED ASSETS/POSTIVE PAY	GENERAL FUND	CITY ADMINISTRATION	971.44
11/23/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,865.68
11/23/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,865.68
11/23/21	ACH***PITNEY BOWES - PURCHASE POWER	OFFICE METER REFILL	GENERAL FUND	CITY ADMINISTRATION	402.50
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	CITY ADMINISTRATION	909.00
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	CITY ADMINISTRATION	909.00
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	276.62
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	276.62
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	1.90
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	1.90
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	303.00
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	303.00
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K CHILD HSA	GENERAL FUND	CITY ADMINISTRATION	26.38
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K CHILD HSA	GENERAL FUND	CITY ADMINISTRATION	26.38
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	CITY ADMINISTRATION	1.77
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	CITY ADMINISTRATION	1.77
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	0.17
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	0.17
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	42.64
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	42.64
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	76.04
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	76.04
11/23/21	ACH***TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	3.72
11/23/21	ACH***TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	3.72
11/23/21	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	11.76
11/23/21	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	11.76

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/23/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	5.86
11/23/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	5.86
11/23/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.20
11/23/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.20
11/23/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	8.56
11/23/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	8.56
11/23/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	CITY ADMINISTRATION	3.76
11/23/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	CITY ADMINISTRATION	3.76
11/23/21	ACH****BILL RHODES & SON LLC	FUEL TANK ELECTRICAL: POLI	GENERAL FUND	CITY ADMINISTRATION	1,663.32
11/23/21	ACH****TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	303.29
11/23/21	ACH****TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	303.29
11/23/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	2.93
11/23/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	2.93
11/23/21	ACH****TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,272.02
11/23/21	ACH****TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,237.76
11/23/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	88.06
11/23/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	88.06
11/23/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	61.55
11/23/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	61.55
11/23/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	150.12
11/23/21	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	150.12
11/23/21	ACH****TML MULTISTATE IEBP	HSA 3K CHILD BUY DOWN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	303.00
11/23/21	ACH****TML MULTISTATE IEBP	HSA 3K CHILD BUY DOWN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	303.00
11/23/21	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	155.58
11/23/21	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	155.58
11/23/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	234.80
11/23/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	234.80
11/23/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	217.86
11/23/21	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	217.86
11/23/21	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	42.48
11/23/21	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	42.48
11/23/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.94
11/23/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.94
11/23/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.42
11/23/21	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.42
11/23/21	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	6.48
11/23/21	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	6.48
11/23/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.21
11/23/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.21
11/23/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1.50
11/23/21	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1.50
11/23/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.20
11/23/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.20
11/23/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2.20
11/23/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2.20
11/23/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1.87
11/23/21	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1.87
11/23/21	ACH****TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	6,384.70
11/23/21	ACH****TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	5,918.55
11/23/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	303.00
11/23/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	303.00
11/23/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE	GENERAL FUND	FIRE DEPARTMENT	227.70
11/23/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE	GENERAL FUND	FIRE DEPARTMENT	227.70
11/23/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	GENERAL FUND	FIRE DEPARTMENT	75.30
11/23/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	GENERAL FUND	FIRE DEPARTMENT	75.30
11/23/21	ACH****TML MULTISTATE IEBP	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	FIRE DEPARTMENT	303.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	FIRE DEPARTMENT	303.00
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K FAMILY BUY DOW	GENERAL FUND	FIRE DEPARTMENT	303.00
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K FAMILY BUY DOW	GENERAL FUND	FIRE DEPARTMENT	303.00
11/23/21	ACH***TML MULTISTATE IEBP	HSA 3K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	579.27
11/23/21	ACH***TML MULTISTATE IEBP	HSA 3K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	579.27
11/23/21	ACH***TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	606.00
11/23/21	ACH***TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	606.00
11/23/21	ACH***TML MULTISTATE IEBP	HSA 3K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	329.73
11/23/21	ACH***TML MULTISTATE IEBP	HSA 3K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	329.73
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	943.02
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	943.02
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	303.00
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	303.00
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	874.98
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	874.98
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	FIRE DEPARTMENT	18.30
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	FIRE DEPARTMENT	18.30
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	156.42
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	156.42
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	85.28
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	85.28
11/23/21	ACH***TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	22.20
11/23/21	ACH***TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	22.20
11/23/21	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	38.09
11/23/21	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	38.09
11/23/21	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	8.79
11/23/21	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	8.79
11/23/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	33.88
11/23/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	33.88
11/23/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	17.12
11/23/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	17.12
11/23/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	FIRE DEPARTMENT	3.76
11/23/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	FIRE DEPARTMENT	3.76
11/23/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	7,133.22
11/23/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	7,065.58
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	303.00
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	303.00
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K EE	GENERAL FUND	POLICE DEPARTMENT	910.80
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K EE	GENERAL FUND	POLICE DEPARTMENT	910.80
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	GENERAL FUND	POLICE DEPARTMENT	301.20
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	GENERAL FUND	POLICE DEPARTMENT	301.20
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	606.00
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	606.00
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K EE	GENERAL FUND	POLICE DEPARTMENT	356.70
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K EE	GENERAL FUND	POLICE DEPARTMENT	356.70
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	GENERAL FUND	POLICE DEPARTMENT	249.30
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	GENERAL FUND	POLICE DEPARTMENT	249.30
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	POLICE DEPARTMENT	303.00
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	POLICE DEPARTMENT	303.00
11/23/21	ACH***TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	303.00
11/23/21	ACH***TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	303.00
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	276.62
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	276.62
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	785.85
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	785.85
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	303.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	303.00
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K CHILD HSA	GENERAL FUND	POLICE DEPARTMENT	26.38
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K CHILD HSA	GENERAL FUND	POLICE DEPARTMENT	26.38
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	POLICE DEPARTMENT	729.15
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	POLICE DEPARTMENT	729.15
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	36.60
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	36.60
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	156.42
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	156.42
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	85.28
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	85.28
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	19.01
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	19.01
11/23/21	ACH***TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	29.60
11/23/21	ACH***TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	29.60
11/23/21	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	38.09
11/23/21	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	38.09
11/23/21	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	17.58
11/23/21	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	17.58
11/23/21	ACH***TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	POLICE DEPARTMENT	7.70
11/23/21	ACH***TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	POLICE DEPARTMENT	7.70
11/23/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	33.88
11/23/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	33.88
11/23/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	17.12
11/23/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	17.12
11/23/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	POLICE DEPARTMENT	3.76
11/23/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	POLICE DEPARTMENT	3.76
11/23/21	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	WATER FUND	NON-DEPARTMENTAL	82.67
11/23/21	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	WATER FUND	NON-DEPARTMENTAL	67.80
11/23/21	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	WATER FUND	NON-DEPARTMENTAL	82.40
11/23/21	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	WATER FUND	NON-DEPARTMENTAL	80.61
11/23/21	ACH***ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	64.94
11/23/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	624.35
11/23/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	652.76
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	WATER FUND	NON-DEPARTMENTAL	29.79
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	WATER FUND	NON-DEPARTMENTAL	29.79
11/23/21	ACH***TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	WATER FUND	NON-DEPARTMENTAL	129.71
11/23/21	ACH***TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	WATER FUND	NON-DEPARTMENTAL	129.71
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	10.36
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	10.36
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	7.27
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	7.27
11/23/21	ACH***TML MULTISTATE IEBP	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	104.43
11/23/21	ACH***TML MULTISTATE IEBP	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	104.43
11/23/21	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	1.99
11/23/21	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	1.99
11/23/21	ACH***TML MULTISTATE IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	12.02
11/23/21	ACH***TML MULTISTATE IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	12.02
11/23/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	1.74
11/23/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	1.74
11/23/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	WATER FUND	NON-DEPARTMENTAL	3.14
11/23/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	WATER FUND	NON-DEPARTMENTAL	3.14
11/23/21	ACH***AFLAC	AFLAC - AFTER TAX	WATER FUND	NON-DEPARTMENTAL	17.00
11/23/21	ACH***AFLAC	AFLAC - AFTER TAX	WATER FUND	NON-DEPARTMENTAL	17.00
11/23/21	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	WATER FUND	NON-DEPARTMENTAL	21.51
11/23/21	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	WATER FUND	NON-DEPARTMENTAL	21.51

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/23/21	ACH***TYLER TECHNOLOGIES	UTILITY SUPPORT - OCTOBER	WATER FUND	WATER DEPARTMENT	128.00
11/23/21	ACH***TYLER TECHNOLOGIES	UTILITY SUPPORT - NOVEMBER	WATER FUND	WATER DEPARTMENT	128.00
11/23/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,244.24
11/23/21	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,300.86
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K EE	WATER FUND	WATER DEPARTMENT	227.70
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K EE	WATER FUND	WATER DEPARTMENT	227.70
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	WATER FUND	WATER DEPARTMENT	75.30
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	WATER FUND	WATER DEPARTMENT	75.30
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K EE	WATER FUND	WATER DEPARTMENT	90.29
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K EE	WATER FUND	WATER DEPARTMENT	90.29
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	WATER FUND	WATER DEPARTMENT	63.10
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	WATER FUND	WATER DEPARTMENT	63.10
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	WATER FUND	WATER DEPARTMENT	152.88
11/23/21	ACH***TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	WATER FUND	WATER DEPARTMENT	152.88
11/23/21	ACH***TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	WATER FUND	WATER DEPARTMENT	147.42
11/23/21	ACH***TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	WATER FUND	WATER DEPARTMENT	147.42
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	234.81
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	234.81
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	WATER FUND	WATER DEPARTMENT	217.86
11/23/21	ACH***TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	WATER FUND	WATER DEPARTMENT	217.86
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	42.67
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	42.67
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.38
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.38
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	9.59
11/23/21	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	9.59
11/23/21	ACH***TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	6.45
11/23/21	ACH***TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	6.45
11/23/21	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	4.40
11/23/21	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	4.40
11/23/21	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	7.29
11/23/21	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	7.29
11/23/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	6.16
11/23/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	6.16
11/23/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	2.08
11/23/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	2.08
11/23/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	WATER FUND	WATER DEPARTMENT	5.65
11/23/21	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	WATER FUND	WATER DEPARTMENT	5.65
11/23/21	ACH***BILL RHODES & SON LLC	FUEL TANK ELCTRICAL: PW BL	WATER FUND	WATER DEPARTMENT	1,048.90
11/26/21	FROST BANK	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	13,412.80
11/26/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,743.93
11/26/21	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	92,302.79
11/26/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	286.47
11/26/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	31.53
11/26/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	124.57
11/26/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	585.03
11/26/21	FROST BANK	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	716.31
11/26/21	FROST BANK	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	816.32
11/26/21	FROST BANK	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	131.41
11/26/21	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	7,172.33
11/26/21	FROST BANK	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	131.43
11/29/21	KRYSTIE DIMAS	FACE PAINTING-HOLIDAY	GENERAL FUND	CITY COUNCIL	300.00
11/29/21	AMAZON.COM SERVICES INC	CANDY CANES, COLORING BOOK	GENERAL FUND	CITY COUNCIL	69.25
11/29/21	PATRICIA NICHOLS	250 RED TABLE ROLL	GENERAL FUND	CITY COUNCIL	31.34
11/29/21	MATTHEW CZUPRYNSKI	BALLON TWISTER - HOLIDAY	GENERAL FUND	CITY COUNCIL	150.00
11/29/21	TIME WARNER CABLE	SPECTRUM INTERNET & PHONE	GENERAL FUND	CITY ADMINISTRATION	1,287.27

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/29/21	TIME WARNER CABLE	SPECTRUM CABLE TV	GENERAL FUND	CITY ADMINISTRATION	95.59
11/29/21	ALEXANDER KOLB	3RD PAYMENT OF INTERN	GENERAL FUND	CITY ADMINISTRATION	250.00
11/29/21	AMAZON.COM SERVICES INC	SPARE BATTERIES CELL HOTSP	GENERAL FUND	CITY ADMINISTRATION	39.98
11/29/21	GOODYEAR AUTO SERVICE CTR.	# 517 RPL BLOWER MOTOR	GENERAL FUND	POLICE DEPARTMENT	337.11
11/29/21	GOODYEAR AUTO SERVICE CTR.	# 518 RPL ALTERNATOR	GENERAL FUND	POLICE DEPARTMENT	741.76
11/29/21	SUN COAST RESOURCES, INC	FUEL FOR TANK	GENERAL FUND	POLICE DEPARTMENT	693.98
11/29/21	GENE FOX	HUNTSVILLE TRAINING	GENERAL FUND	POLICE DEPARTMENT	942.04
11/29/21	ALTEX ELECTRONICS, LTD.	RPL EXTERNAL HARDRIVE	GENERAL FUND	POLICE DEPARTMENT	249.95
11/29/21	SHAVANO PARK, PETTY CASH	COFFEE SELF DEFENSE CLASS	GENERAL FUND	POLICE DEPARTMENT	38.86
11/29/21	SHAVANO PARK, PETTY CASH	PARKING FRAUD MTG	GENERAL FUND	POLICE DEPARTMENT	10.00
11/29/21	SHAVANO PARK, PETTY CASH	UNIFORM EMBROD-SHCUMACHER	GENERAL FUND	POLICE DEPARTMENT	18.40
11/29/21	SHAVANO PARK, PETTY CASH	# 509 REGISTRATION	GENERAL FUND	POLICE DEPARTMENT	9.50
11/29/21	SIG SAUER	SIG SAUER 9 MM - 4	AMER RESCUE PLAN A	POLICE DEPARTMENT	1,553.04
11/30/21	MONTWILL, ANDRE	1-0148-01	WATER FUND	NON-DEPARTMENTAL	250.00
TOTAL:					656,986.35

===== FUND TOTALS =====

10	GENERAL FUND	452,385.99
20	WATER FUND	55,974.12
40	CRIME CONTROL DISTRICT	1,085.99
42	PEG FUNDS	145.80
52	CHILD SAFETY FUND	158.43
58	AMER RESCUE PLAN ACT FUND	55,204.10
70	CAPITAL REPLACEMENT FUND	92,031.92
GRAND TOTAL:		656,986.35

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF SHAVANO PARK
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 11/01/2021 THRU 11/30/2021

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: Check Date
SEQUENCE: By Date
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C O U N C I L A / P R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:30 p.m.

PRESENT:

ABSENT: None

Alderman Aleman
Mayor Pro Tem Kautz
Alderman Kuykendall
Alderman Miller
Alderman Powers
Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Boy Scout troops 490 and 515 led the Pledge of Allegiance to the Flag.

Mayor Pro Tem Kautz led the Invocation.

3. CITIZENS TO BE HEARD

No one signed up to address City Council at this time.

4. CITY COUNCIL COMMENTS

City Council welcomed everyone to the meeting.

Mayor Pro Tem Kautz invited everyone to come out to the upcoming holiday event scheduled for Dec. 7th.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

Mayor Werner presented Albert Buddy Aleman, and Randi Wayland, with recognition awards for their service to the City of Shavano Park.

6. REGULAR AGENDA ITEMS

- 6.1. Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding proposed amendments to Chapter 36 ZONING of the City of Shavano Park Code of Ordinances to comply with H.B. 1475 of the 87th Texas Legislature, which changes Board of Adjustment authority related to variances and gives additional specific grounds for which a variance from a municipal zoning ordinance may be granted.**

Public Hearing opened at 6:40 p.m.

City Manager Hill presented an overview of Chapter 36 – ZONING of the City of Shavano Park Code of Ordinances to comply with H.B. 1475 of the 87th Texas Legislature, which

changes Board of Adjustment authority related to variances and gives additional specific grounds for which a variance from a municipal zoning ordinance may be granted.

Public Hearing closed at 6:47 p.m.

6.2. Discussion/action - Ordinance O-2021-014 amending Chapter 36 - ZONING of the City of Shavano Park Code of Ordinances to comply with H.B. 1475 of the 87th Texas Legislature which changes Board of Adjustment authority related to variances and gives additional specific grounds for which a variance from a municipal zoning ordinance may be granted - City Manager

Mayor Pro Tem Kautz made a motion to approve Ordinance O-2021-014 amending Chapter 36 - ZONING of the City of Shavano Park Code of Ordinances to comply with H.B. 1475 of the 87th Texas Legislature which changes Board of Adjustment authority related to variances and gives additional specific grounds for which a variance from a municipal zoning ordinance may be granted.

Alderman Powers seconded the motion.

The motion to approve Ordinance O-2021-014 amending Chapter 36 - ZONING of the City of Shavano Park Code of Ordinances to comply with H.B. 1475 of the 87th Texas Legislature which changes Board of Adjustment authority related to variances and gives additional specific grounds for which a variance from a municipal zoning ordinance may be granted carried with a unanimous vote.

Mayor Werner, with the consensus of Council deviated to agenda item 8.6.

6.3. Discussion / action - Resolution R-2021-017 creating a greenbelt maintenance policy - City Manager

Alderman Powers made a motion to approve Resolution R-2021-017 creating a greenbelt maintenance policy.

Alderman Aleman seconded the motion.

The motion to approve Resolution R-2021-017 creating a greenbelt maintenance policy carried with a unanimous vote.

6.4. Presentation / discussion - Update concerning Winter Storm Uri after action review (AAR) and emergency readiness - City Manager

City Manager Hill presented an overview on the update concerning Winter Storm Uri after action review (AAR) and emergency readiness.

6.5. Presentation / discussion - Update on the December launch of texting communication service for residents and businesses - Assistant to the City Manager

Assistant to the City Manager, Curtis Leeth presented an overview to City Council on the update on the December launch of texting communication services for residents and businesses.

6.6. Discussion / action - Reschedule / Cancel the Regular City Council Meeting scheduled for December 27, 2021 - City Manager

Alderman Kuykendall made a motion to reschedule the Regular City Council Meeting to December 20th with potential City Manager/Mayor cancel approval.

Alderman Powers seconded the motion.

The motion to reschedule the Regular City Council Meeting to December 20th with potential City Manager/Mayor cancel approval carried with a unanimous vote.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Alderman. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - Regular City Council Minutes, October 25, 2021

8.2. Accept - Planning and Zoning Commission Minutes, October 6, 2021

8.3. Approval - Adoption of Official City Holiday Schedule for 2022

- 8.4. Approval - Ordinance O-2021-008 amending Chapter 36 - Zoning of the Code of Ordinances to amend the table of commercial zoning uses and clarify Mixed-Used Zoning District setback requirements (second reading)**
- 8.5. Approval - Ordinance O-2021-012 amending Chapter 24, SIGNS of the City of Shavano Park Code of Ordinances to remove sign regulations that distinguish between on and off premise signage and commercial vs noncommercial speech (second reading)**
- 8.6. Approval - Ordinance O-2021-013 amending Chapter 36 - ZONING of the City of Shavano Park Code of Ordinances to extend valid time of permits for portable on-demand storage structures (PODS) (second reading) - City Manager**

Alderman Miller made a motion to approve Ordinance O-2021-013 amending Chapter 36 - ZONING of the City of Shavano Park Code of Ordinances to extend valid time of permits for portable on-demand storage structures (PODS) (second reading)

Alderman Kuykendall seconded the motion.

The motion to approve Ordinance O-2021-013 amending Chapter 36 - ZONING of the City of Shavano Park Code of Ordinances to extend valid time of permits for portable on-demand storage structures (PODS). carried with a 4-1 vote. Alderman Powers Nay.

- 8.7. Approval - Resolution R-2021-018 approving the 2021 Tax Roll**
- 8.8. Approval - Setting the dates for the City sponsored events (Trunk or Treat) - City Manager**
- 8.9. Approval - Resolution No. R-2021-019 Nomination to Bexar Appraisal District Board of Directors 1922-2023 - City Manager**

Alderman Powers made a motion to approve Consent Agenda Items 8.1 – 8.5. and 8.7, 8.8

Mayor Pro Tem Kautz seconded the motion.

The motion to approve Consent Agenda Items 8.1, 8.5 and 8.7 – 8.8 carried with a unanimous vote.

9. ADJOURNMENT

Alderman Kuykendall made a motion to adjourn the meeting.

Alderman Aleman seconded the motion.

The motion to adjourn the meeting carried with a unanimous vote.

The meeting ended at 8:04 p.m.

Robert Werner
Mayor

Trish Nichols
City Secretary

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 4:30 p.m.

PRESENT:

ABSENT: None

Alderman Aleman
Mayor Pro Tem Kautz
Alderman Kuykendall
Alderman Miller
Alderman Powers
Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

At this time, Mayor Werner with the consensus of City Council dispensed with the Pledge of Allegiance and the Invocation

3. CITIZENS TO BE HEARD

No one signed up to address City Council at this time.

4. CITY COUNCIL COMMENTS

Mayor Werner with the consensus of City Council dispensed with comments.

5. AGENDA ITEM

5.1. Discussion - Strategic Planning Considerations - City Council / City Staff

City Council considered options for a comprehensive street maintenance plan and other requirements. City Council consensus was for staff to continue analysis and prepare for future City Council considerations.

6. ADJOURNMENT

Alderman Powers made a motion to adjourn the meeting.

Alderman Kuykendall seconded the motion.

The motion to adjourn the meeting carried with a unanimous vote.

The meeting ended at 6:53 p.m.

Robert Werner
Mayor

Trish Nichols City Secretary

1. **Call to order**

Chairman Laws called the meeting to order at 6:30 p.m.

PRESENT:

Carla Laws
Lori Fanning
Shawn Fitzpatrick
Michael Janssen
Vickey Maisel
Bill Simmons
William Stipek
Song Tan

ABSENT:

Cindy Teske

2. **Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion made by Commissioner Maisel, and a second made by Commissioner Fitzpatrick, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. **Citizens to be Heard.**

No one signed up to address the Planning & Zoning Commission.

4. **Consent Agenda:**

Approval - Planning & Zoning Commission minutes, October 6, 2021.

Upon a motion made by Commissioner Fitzpatrick and a second made by Commissioner Fanning, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the Planning & Zoning Commission minutes of October 6, 2021 as presented. The motion carried.

5. **Discussion / Presentation - Texas Open Meeting Act and Public Information Act Training by City Attorney – Attorney Cristian Rosas-Grillet of Bojorquez Law Firm**

Attorney Cristian Rosas-Grillet of Bojorquez Law Firm presented the Texas Open Meeting Act and Public Information Act Training.

6. **Discussion / Action - Possible amendments to Chapter 36 – ZONING of the City of Shavano Park Code of Ordinances to comply with H.B. 1475 of the 87th Texas Legislature - City Manager**

Upon a motion by Commissioner Fitzpatrick and a second by Commissioner Stipek, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve a possible amendment to Chapter 36 – ZONING of the City of Shavano Park Code of Ordinances as presented with further revisions as made by Planning and Zoning Commission during deliberation. The motion carried.

7. **Report / update - City Council items considered at previous City Council meetings and discussion concerning the same - City Manager**

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

8. **Chairman Announcements:**

- A. Advise members to contact City staff to add new or old agenda items.
- B. Advise members of pending agenda items:

9. **Adjournment**

Upon a motion made by Commissioner Fanning, and a second made by Commissioner Maisel, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to adjourn the meeting at 8:38 p.m. The motion carried.

Carla Laws, Chairman

Trish Nichols, City Secretary

CITY COUNCIL STAFF SUMMARY

Meeting Date: January 24, 2022

Agenda item: 8.4

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Approval - Ordinance O-2021-014 amending Chapter 36 - ZONING of the City of Shavano Park Code of Ordinances to comply with H.B. 1475 of the 87th Texas Legislature which changes Board of Adjustment authority related to variances and gives additional specific grounds for which a variance from a municipal zoning ordinance may be granted (second reading) - City Manager

X

Attachments for Reference:

- 1) 8.3a BoA Amendments (TRACK CHANGES)
- 2) 8.3b Ordinance O-2021-014
- 2) 8.3c House Bill 1475

BACKGROUND / HISTORY: In the regular session of the 87th Texas Legislature, House Bill 1475 was signed into law and made effective September 1, 2021.

DISCUSSION: TML Summary follows:

In cities with zoning regulations, the Board of Adjustment (“BOA”) serves as the appellate body for certain zoning-related decisions. BOAs are authorized by state law to hear appeals of administrative decisions, decide whether or not to grant special exceptions to terms of the zoning ordinance, authorize variances from the zoning ordinance, and hear and decide “other matters” authorized under the city’s zoning ordinance. H.B. 1475 changes BOA authority related to variances and gives additional specific grounds for which a variance from a municipal zoning ordinance may be granted.

Zoning Variances: Then and Now

A BOA is authorized to grant a variance if, among other things, enforcing the ordinance as written would result in “unnecessary hardship.” The term, “unnecessary hardship” is not defined in state law, so over time courts have grappled with the sorts of facts that can constitute an “unnecessary hardship” and justify granting a variance. Until the passage of H.B. 1475, an unnecessary hardship would be one that was not self-imposed, personal in nature, related to the property for which the variance is sought, and not a solely financial hardship. The hardship needed to be a condition unique, oppressive, and not common to other property.

This changes the above analysis in a couple ways. It adds more objective criteria which a BOA can consider to determine whether compliance with a city’s zoning ordinance as applied to a structure would result in an unnecessary hardship. For the first time, purely financial considerations can qualify an applicant for a variance. Additionally, if the proposed structure would be considered a nonconforming structure, that could be grounds to grant a variance. Those are

two significant shifts in variance analysis, which allow an applicant to get over the “unnecessary hardship” hurdle a little more easily. Under the new law, there might be an unnecessary hardship if:

1. the cost of compliance with the zoning ordinance is greater than 50 percent of the appraised value of the structure as shown on the most recent certified appraisal roll; or
2. compliance would result in a loss to the lot on which the structure is located of at least 25 percent of the area on which development may physically occur; or
3. compliance would result in the structure not in compliance with a requirement of another city ordinance, building code, or other requirement; or
4. compliance would result in the unreasonable encroachment on an adjacent property or easement; or
5. the city considers the structure to be a nonconforming structure.

Keep in mind that to grant a variance, the variance must not be contrary to the public interest, and the spirit of the zoning ordinance must be observed. So even if a proposed structure fits an “unnecessary hardship” category above, granting the variance is not automatic. The facts surrounding each variance request still have to be analyzed by the BOA, but starting September 1, 2021, H.B. 1475 changes part of the analysis. Cities and their BOAs should look at their zoning rules, policies, documentation, and electronic or printed materials to make sure they are updated to reflect this change in state law and be ready for new arguments from zoning applicants in the fall.

Public notice for the Public Hearing was accomplished on September 15, 2021.

Staff prepared draft amendments to comply with H.B. 1475’s provisions regarding the interpretation of “unnecessary hardship” while leaving the Board of Adjustment’s criteria for granting variances intact. This will maintain current City variance criteria while complying with Texas Law. For example the Board of Adjustment could decline a variance as being against the spirit of the zoning chapter even if the applicant showed unnecessary hardship as defined by state. The Board will continue to weigh the interest of neighbors (who may protest the variance) along with the property’s owner’s unnecessary hardship now defined by the State.

At the October 6, 2021 Planning & Zoning Commission meeting, the Commission postponed consideration until the November meeting to give time to staff to accomplish administrative edits. After the motion Chairman Laws stated that the motion to table is only to allow staff more time to accomplish administrative edits and is not an act of non-compliance with State Law.

At the November 3, 2021 Planning & Zoning Commission meeting, the Commission recommended approval of amendments as presented in Ordinance O-2021-014

At the November 22, 2021 City Council meeting, the Council approved Ordinance O-2021-014 (first reading).

In addition City Attorney reviewed and proposed additional edits:

- Wordsmithing improvements from Commissioners Fitzpatrick, Janssen, and Laws
- Gender neutral term they/their or appropriate title references
- Sec-125(d) made consistent to Sec. 36-126 (20 day limit to appeal a decision with additional language for reasonable accommodation of variance requests beyond 20 days)

COURSES OF ACTION: Approve Ordinance O-2021-014 (first reading); provide additional amendments; or decline entirely and provide guidance to staff.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Approve Ordinance O-2021-014 amending Chapter 36 - ZONING of the City of Shavano Park Code of Ordinances to comply with H.B. 1475 of the 87th Texas Legislature which changes Board of Adjustment authority related to variances and gives additional specific grounds for which a variance from a municipal zoning ordinance may be granted (second reading).

ARTICLE V. - BOARD OF ADJUSTMENT

Sec. 36-122. - Organization.

There is hereby created a Board of Adjustment consisting of five members who are citizens of the City and who are not members of the City Council or the Planning & Zoning Commission, and who shall be appointed as described in Chapter 2, Article IV, Sec. 2-87. Positions shall exist for a term of two years, beginning on October 1 of each odd numbered year and ending on May 31 of the next succeeding odd-numbered year and continuing thereafter. Board members may be removable for cause by the City Council upon a written charge and after public hearing. The City Council shall confirm four alternate members of the Board of Adjustment who shall serve in the absence of one or more of the regular members when requested to do so by the Mayor. All cases to be heard by the Board of Adjustment will always be heard by a minimum number of four members. All alternate members, when appointed, shall serve for the duration of the same term defined in this section for the regular members, and any vacancy shall be filled in the same manner and shall be subject to removal as the regular members.

Sec. 36-123. - Rules and meetings.

The Board of Adjustment shall adopt rules of procedure in accordance with the provisions of this section. Meetings of the Board of Adjustment shall be held at the call of the Chairperson, who shall be selected by the Board at its June meeting each year, and at such other times as the Board of Adjustment may determine. Such Chairperson, or in their absence the Acting Chairperson, may administer oaths and compel the attendance of witnesses. All meetings of the Board of Adjustment shall be open to the public. The Board of Adjustment shall keep minutes to proceedings, showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact, and shall keep records of its examinations, findings, and other official actions, all of which shall be immediately filed in the office of the City and shall be a public record.

Sec. 36-124. - Powers and duties.

The Board of Adjustment shall have the following powers:

- (1) To hear and decide appeals where it is alleged there is error in any order, requirement, decision, or determination made by an administrative official of the City in the enforcement of this chapter.

- (2) To authorize upon appeal a variance from the terms of this chapter that shall not be contrary to the public interest and, where, due to special conditions, a literal enforcement of the provisions of this chapter will result in unnecessary hardship, and so that the spirit of this chapter shall be observed and substantial justice done.
- (3) To authorize special exceptions, in accordance with Sec. 36-132, to a zoning standard applicable to particular types of development within any zoning district, which is consistent with the overall intent of the zoning regulations and for which express standards are prescribed, but that requires additional review to determine whether the development with the modification is compatible with adjoining land uses and the character of the neighborhood in which the development is proposed.
- (4) To hear and decide other matters authorized by the City Council.

Sec. 36-125. - Appeals to the Board of Adjustment.

- (a) Any of the following persons may appeal to the Board of Adjustment a decision made by an administrative official that is not related to a specific application, address, or project under Chapter 36 of this Code:
 - (1) A person aggrieved by the decision; or
 - (2) Any officer, department, board, or bureau of the City affected by the decision.
- (b) Any of the following persons may appeal to the Board of Adjustment a decision made by an administrative official that is related to a specific application, address, or project under Chapter 36 of the Code:
 - (1) A person who filed the application that is the subject of the decision; or
 - (2) A person who is the owner or representative of the owner of the property that is the subject of the decision; or
 - (3) Any person who is aggrieved by the decision and is the owner of real property within 200 feet of the property that is the subject of the decision; or
 - (4) Any officer, department, or board of the city affected by the decision.
- (c) Appeals to the Board of Adjustment may be made by a person aggrieved by the decision of the building official on the basis of alleging an error in an order, requirement, decision or determination made by the building official in the enforcement of the international and national codes as well as Chapter 6 of the City of Shavano Park Code of Ordinances, as it exists or may be amended.

- (d) Such appeal shall be filed not later than the 20th day after an original decision, order, requirement, or determination has been rendered, as provided by the rules of procedure of the Board of Adjustment, by filing in writing with the administrative official from whom the appeal is taken and with the Board of Adjustment a notice of appeal specifying the grounds thereof. The administrative official from whom the appeal is taken shall forthwith transmit to the Board of Adjustment all papers constituting the record of the action that is appealed.

Sec. 36-126. - When appeal stays all proceedings.

Once an appeal is filed it shall stay all proceedings in furtherance of the action appealed from, unless, after the time that notice of the appeal is filed, the administrative official from whom the appeal is taken certifies in writing to the Board of Adjustment that by reason of facts stated in the certificate a stay would, in the City Manager's opinion, cause immediate peril to life or property. Under this exception proceedings shall not be stayed other than by a restraining order, which may be granted by the Board of Adjustment, or by a court of record on application upon showing of due cause by the appealing party.

Sec. 36-127. - Time for notice and hearing of appeal.

The appeal must be filed not later than the 20th day after an original decision, order, requirement, or determination has been rendered. The Board of Adjustment shall make a decision on the appeal at the next meeting for which notice can be provided not later than the 60th day after the date the appeal is filed. The Board of Adjustment shall fix a reasonable time for hearing of the appeal, give public notice thereof, as well as due notice to the interested parties and decide the same within a reasonable time. At the hearing any party may appear in person or by agent or by attorney.

Sec. 36-128. - Action on appeal.

In exercising the powers set forth in Sec. 36-124, the Board of Adjustment may, in conformity with the provisions of this chapter, reverse or affirm, wholly or partly, or may modify the administrative official's order, requirement, decision, or determination and to that end shall have all the powers of the administrative official from whom the appeal is taken.

Sec. 36-129. - Vote necessary for decision of Board of Adjustment.

The concurring vote of four members of the Board of Adjustment shall be necessary to reverse any order, requirement, decision, or determination of an administrative official, to decide in favor of the applicant on any matter on which the Board of Adjustment is authorized under this chapter, or to authorize a variance from the terms of in this chapter.

Sec. 36-130. - Notice of public hearings before the Board of Adjustment.

The notice of public hearing, provided for in this section, shall be given by publication one time in the City's official newspaper, stating the time and place of such hearing, which time shall not be earlier than 15 days from date of such publication, and in addition thereto, the Board of Adjustment shall mail notices of such hearing to the applicant and to all owners of property lying within 200 feet of any point of the lot or portion thereof, on which a variance or special exception is desired, and to all other persons deemed by the Board of Adjustment to be affected thereby; such owners and persons shall be determined according to the last approved tax roll of the City. Such notice may be served by depositing the same, properly addressed and postage paid, in any post office.

Sec. 36-131. - Variances.

- (a) *Requests for variance.* All requests for variations from the terms of this chapter shall be in writing and shall specify the facts involved, the relief desired, and grounds therefore. Each such application shall be filed with the City Secretary who, after investigation, shall transmit such application together with supporting materials prepared by City staff to the Board of Adjustment within 30 days of receipt. Should circumstances be presented that justify it, the Board of Adjustment may hear a request for variance and may grant a variance outside of the deadline of an appeal noted in Sec. 36-125.
- (b) *Hearings on applications for variances.* The Board of Adjustment shall fix a reasonable time for the hearing of all applications for variances, give public notice thereof, as well as due notice to the parties in interest, and decide the same within a reasonable time. Any party may appear in person or by agent or by attorney at this hearing.
- (c) *Granting variances.* The Board of Adjustment is hereby authorized, upon a party's appeal from the decision of the City, to grant a variance from the terms of this chapter that shall not be contrary to the public interest, and where, due to special conditions, a literal enforcement of the provisions of this chapter will result in unnecessary hardship, and so that the spirit of this chapter shall be observed and substantial

justice is done. The Board of Adjustment may consider the following as grounds to determine whether compliance with the ordinance as applied to a structure that is the subject of the appeal would result in unnecessary hardship:

- (1) The financial cost of compliance is greater than 50 percent of the appraised value of the structure as shown on the most recent appraisal roll certified to the assessor for the City under Sec. 26.01, Tax Code;
- (2) Compliance would result in a loss to the lot on which the structure is located of at least 25 percent of the area on which development may physically occur;
- (3) Compliance would result in the structure not being in compliance with a requirement of a City ordinance, building code, or other requirement;
- (4) Compliance would result in the unreasonable encroachment on an adjacent property or easement; or
- (5) The City considers the structure to be a non-conforming structure.

(d) *Criteria for granting variances.* No variance can be granted unless:

- (1) Such variance will not be contrary to public interest.
- (2) Such variance will not authorize the operation of a use other than those uses specifically authorized for the district in which the property is located.
- (3) Such variance will not substantially or permanently injure the appropriate use of adjacent conforming property in the same district.
- (4) Such variance will not alter the essential character of the district or the property.
- (5) Such variance will be in harmony with the spirit and purposes of this chapter.
- (6) The plight of the owner of the property for which the variance is sought is due to unique circumstances existing on the property, and the unique circumstances were not created by the owner of the property, and are not due to or the result of general conditions in the district in which the property is located.
- (7) The variance will not substantially weaken the general purposes of this chapter or the regulations herein established for the specified district.
- (8) The variance will not adversely affect the public health, safety or general welfare.

(e) *Limitation on variances.* Any variance authorized by the Board of Adjustment shall constitute authority to authorize the issuance of a building permit or a certificate of occupancy, as the case may be, if applied for within 120 days from the date of favorable action by the Board of Adjustment, unless such Board of Adjustment authorizes a longer period. If the permit or certificate of occupancy is not applied for

within said 120-day period, or such extended period as the Board of Adjustment may have authorized, then the grant of the variance shall terminate. Such termination shall be without prejudice to a subsequent application to said Board of Adjustment in accordance with the rules and regulations regarding applications. No application to the Board of Adjustment shall be allowed on the same property until six months after a ruling of the Board of Adjustment, unless other property within 200 feet thereof, has been altered or changed by a ruling of the Board of Adjustment within such six-month period. In which case such change of circumstances shall permit the allowance of such application but in no way to compel the Board of Adjustment, after a hearing, to grant such subsequent application. Such subsequent applications shall be considered on its merits as in all other cases.

Sec. 36-132. - Special exceptions.

- (a) *Applications for special exception.* All applications for special exceptions from the terms of the chapter shall be in writing and shall specify the facts involved, the special exception desired and grounds therefore. The property owner shall file such application with the City Secretary who, after investigation by the City Manager or their designee(s), shall transmit such application together with supporting materials prepared by City staff to the Board of Adjustment within 60 days after receipt. The non-refundable fee for an application shall be the same as the fee for an application for variance or as described in Appendix A - City of Shavano Park Fee Schedule. Should circumstances be presented that justify it, the Board of Adjustment may grant hear a request for special exception and may grant a special exception outside of the deadline of an appeal noted in Sec. 36-125.
- (b) *Hearings on applications for special exceptions.* The Board of Adjustment shall fix a reasonable time for the hearing of all applications for special exceptions, give public notice thereof, as well as due notice to all persons entitled to notice under Sec. 36-130, and such hearing shall be held within 90 days after receipt of the City Manager's report. At each hearing, any person may appear in person or by agent or by attorney.
- (c) *Granting special exceptions.* The Board of Adjustment may grant special exceptions to the side and rear setbacks provided for under this chapter and solely in accordance with the following:
 - (1) Reduce the side or rear setbacks requirements in all single family residential zoning districts and all single family residential planned unit development zoning districts by up to 50 percent if the application satisfies the conditions provided for in subsections (d) and (e) and the side or rear setback in question abuts the following:

- a. The streets of N.W. Military, and DeZavala;
- b. City of San Antonio zoning districts;
- c. O-1, B-1 or B-2 zoning districts; or
- d. Greenbelts as designated on a plat.

(d) *Conditions for granting special exceptions.* If the Board of Adjustment finds that all of the conditions in this subsection have been satisfied, the Board of Adjustment may approve the special exception application. This subsection's conditions are as follows:

- (1) That the special exception will not adversely affect public health, safety, or general welfare;
- (2) That as of the hearing date, it is not foreseeable that the special exception will substantially impair or diminish the presently permitted neighborhood uses, values and enjoyment of neighboring properties;
- (3) That the special exception will not significantly impede the normal and orderly development and/or improvement of surrounding properties as to uses permitted in the district and/or immediately contiguous district;
- (4) That the special exception will not result in such property violating any height, lot coverage, building size and/or exterior requirements;
- (5) That the special exception will not result in such property violating any district parking space regulations and/or tree preservation requirements;
- (6) That the special exception will not result in such property being incompatible with other properties within the zoning district;
- (7) That the conditions provided for in subsection (e) have been satisfied; and
- (8) That any accessory building allowed under this subsection shall be neither larger than 500 square feet nor taller than 16 feet from the lowest grade point of such building.

(e) *Conditions and guarantees.* Prior to the granting of any special exception, the Board of Adjustment shall stipulate such conditions and restrictions upon the establishment, location, construction, maintenance and operation of the special exception as deemed necessary in its sole discretion to protect the public health, safety and general welfare of the community and to secure compliance with the standards and requirements specified in subsection (d) above. When granting a special exception, the Board of Adjustment shall require such evidence and written guarantees as it deems necessary as proof that the property owner has and/or will comply with all conditions stipulated in connection therewith.

- (f) *Effect of denial of application.* If the Board of Adjustment denies a special exception in whole or in part, the property owner must wait at least one year from the date of said denial to make a resubmission under this section.
- (g) *Failure to comply with conditions.* Should a property owner fail to comply with any conditions of the Board of Adjustment in granting a special exception to a property, the City shall seek appropriate enforcement and remedies as stated in Sec. 36-5 of this chapter.

Sec. 36-133. - Appeals from the Board of Adjustment.

Any person, jointly or severally, aggrieved by any decision of the Board of Adjustment, or any taxpayer, or any officer, department, board of the City, may present to a court of record a verified petition as provided by Tex. Local Government Code § 211.011, setting forth that such decision is illegal, in whole or in part, and specifying the grounds of illegality. Such petition shall be presented to the Court within ten days after the filing of the decision in the office of the City Secretary.

Sec. 36-134. - Fees.

The Board of Adjustment shall be empowered to assess and collect the fees specified in Appendix A - City of Shavano Park Fee Schedule to defray administrative costs. Such fees shall be deposited with the Secretary of the City, for deposit in the General Fund of the City.

ORDINANCE NO. O-2021-014

AN ORDINANCE AMENDING CHAPTER 36 – ZONING OF THE CITY OF SHAVANO PARK CODE OF ORDINANCES TO COMPLY WITH H.B. 1475 OF THE 87TH TEXAS LEGISLATURE WHICH CHANGES BOARD OF ADJUSTMENT AUTHORITY RELATED TO VARIANCES AND GIVES ADDITIONAL OBJECTIVE GROUNDS FOR WHICH A VARIANCE FROM A MUNICIPAL ZONING ORDINANCE MAY BE GRANTED; PROVIDING A CUMULATIVE & CONFLICTS CLAUSE, PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the 87th Texas Legislature passed House Bill 1475 which changes Board of Adjustment authority related to variances and gives additional objective grounds for which a variance from a municipal zoning ordinance may be granted and the City of Shavano Park (the "City") City Council seeks to ensure compliance with House Bill 1475; and

WHEREAS, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or policy regulation that is for the good government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, pursuant to Chapter 211 of the Texas Local Government Code, the City has the authority to regulate zoning; and

WHEREAS, the City seeks to amend the Zoning Ordinance, Chapter 36 (this "Ordinance"); and

WHEREAS, this Ordinance must be amended to comply with House Bill 1475; and

WHEREAS, after notice and hearing required by law, a public hearing was held before the Shavano Park Zoning and Planning Commission on October 6, 2021 to consider the proposed amendments and the Zoning and Planning Commission recommended approval of the proposed amendments; and

WHEREAS, after public hearing held by the City Council on November 22, 2021 the City Council voted to approve Ordinance O-2021-014; and

WHEREAS, the City Council finds that it is necessary and proper for the good government, peace or order of the City of Shavano Park to adopt an ordinance amending Chapter 36 – Zoning.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

I

CODE AMENDMENT

Chapter 36, Article V. – BOARD OF ADJUSTMENT of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

ARTICLE V. - BOARD OF ADJUSTMENT

Sec. 36-122. - Organization.

There is hereby created a Board of Adjustment consisting of five members who are citizens of the City and who are not members of the City Council or the Planning & Zoning Commission, and who shall be appointed as described in Chapter 2, Article IV, Sec. 2-87. Positions shall exist for a term of two years, beginning on October 1 of each odd numbered year and ending on May 31 of the next succeeding odd-numbered year and continuing thereafter. Board members may be removable for cause by the City Council upon a written charge and after public hearing. The City Council shall confirm four alternate members of the Board of Adjustment who shall serve in the absence of one or more of the regular members when requested to do so by the Mayor. All cases to be heard by the Board of Adjustment will always be heard by a minimum number of four members. All alternate members, when appointed, shall serve for the duration of the same term defined in this section for the regular members, and any vacancy shall be filled in the same manner and shall be subject to removal as the regular members.

Sec. 36-123. - Rules and meetings.

The Board of Adjustment shall adopt rules of procedure in accordance with the provisions of this section. Meetings of the Board of Adjustment shall be held at the call of the Chairperson, who shall be selected by the Board at its June meeting each year, and at such other times as the Board of Adjustment may determine. Such Chairperson, or in their absence the Acting Chairperson, may administer oaths and compel the attendance of witnesses. All meetings of the Board of Adjustment shall be open to the public. The Board of Adjustment shall keep minutes to proceedings, showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact, and shall keep records of its examinations, findings, and other official actions, all of which shall be immediately filed in the office of the City and shall be a public record.

Sec. 36-124. - Powers and duties.

The Board of Adjustment shall have the following powers:

- (1) To hear and decide appeals where it is alleged there is error in any order, requirement, decision, or determination made by an administrative official of the City in the enforcement of this chapter.
- (2) To authorize upon appeal a variance from the terms of this chapter that shall not be contrary to the public interest and, where, due to special conditions, a literal enforcement of the provisions of this chapter will result in unnecessary hardship, and so that the spirit of this chapter shall be observed and substantial justice done.
- (3) To authorize special exceptions, in accordance with Sec. 36-132, to a zoning standard applicable to particular types of development within any zoning district, which is consistent with the overall intent of the zoning regulations and for which express standards are prescribed, but that requires additional review to determine whether the development with the modification is compatible with adjoining land uses and the character of the neighborhood in which the development is proposed.
- (4) To hear and decide other matters authorized by the City Council.

Sec. 36-125. - Appeals to the Board of Adjustment.

- (a) Any of the following persons may appeal to the Board of Adjustment a decision made by an administrative official that is not related to a specific application, address, or project under Chapter 36 of this Code:
 - (1) A person aggrieved by the decision; or
 - (2) Any officer, department, board, or bureau of the City affected by the decision.
- (b) Any of the following persons may appeal to the Board of Adjustment a decision made by an administrative official that is related to a specific application, address, or project under Chapter 36 of the Code:
 - (1) A person who filed the application that is the subject of the decision; or
 - (2) A person who is the owner or representative of the owner of the property that is the subject of the decision; or
 - (3) Any person who is aggrieved by the decision and is the owner of real property within 200 feet of the property that is the subject of the decision; or
 - (4) Any officer, department, or board of the city affected by the decision.

- (c) Appeals to the Board of Adjustment may be made by a person aggrieved by the decision of the building official on the basis of alleging an error in an order, requirement, decision or determination made by the building official in the enforcement of the international and national codes as well as Chapter 6 of the City of Shavano Park Code of Ordinances, as it exists or may be amended.
- (d) Such appeal shall be filed not later than the 20th day after an original decision, order, requirement, or determination has been rendered, as provided by the rules of procedure of the Board of Adjustment, by filing in writing with the administrative official from whom the appeal is taken and with the Board of Adjustment a notice of appeal specifying the grounds thereof. The administrative official from whom the appeal is taken shall forthwith transmit to the Board of Adjustment all papers constituting the record of the action that is appealed.

Sec. 36-126. - When appeal stays all proceedings.

Once an appeal is filed it shall stay all proceedings in furtherance of the action appealed from, unless, after the time that notice of the appeal is filed, the administrative official from whom the appeal is taken certifies in writing to the Board of Adjustment that by reason of facts stated in the certificate a stay would, in the City Manager's opinion, cause immediate peril to life or property. Under this exception proceedings shall not be stayed other than by a restraining order, which may be granted by the Board of Adjustment, or by a court of record on application upon showing of due cause by the appealing party.

Sec. 36-127. - Time for notice and hearing of appeal.

The appeal must be filed not later than the 20th day after an original decision, order, requirement, or determination has been rendered. The Board of Adjustment shall make a decision on the appeal at the next meeting for which notice can be provided not later than the 60th day after the date the appeal is filed. The Board of Adjustment shall fix a reasonable time for hearing of the appeal, give public notice thereof, as well as due notice to the interested parties and decide the same within a reasonable time. At the hearing any party may appear in person or by agent or by attorney.

Sec. 36-128. - Action on appeal.

In exercising the powers set forth in Sec. 36-124, the Board of Adjustment may, in conformity with the provisions of this chapter, reverse or affirm, wholly or partly, or may modify the administrative official's order, requirement, decision, or determination

and to that end shall have all the powers of the administrative official from whom the appeal is taken.

Sec. 36-129. - Vote necessary for decision of Board of Adjustment.

The concurring vote of four members of the Board of Adjustment shall be necessary to reverse any order, requirement, decision, or determination of an administrative official, to decide in favor of the applicant on any matter on which the Board of Adjustment is authorized under this chapter, or to authorize a variance from the terms of in this chapter.

Sec. 36-130. - Notice of public hearings before the Board of Adjustment.

The notice of public hearing, provided for in this section, shall be given by publication one time in the City's official newspaper, stating the time and place of such hearing, which time shall not be earlier than 15 days from date of such publication, and in addition thereto, the Board of Adjustment shall mail notices of such hearing to the applicant and to all owners of property lying within 200 feet of any point of the lot or portion thereof, on which a variance or special exception is desired, and to all other persons deemed by the Board of Adjustment to be affected thereby; such owners and persons shall be determined according to the last approved tax roll of the City. Such notice may be served by depositing the same, properly addressed and postage paid, in any post office.

Sec. 36-131. - Variances.

- (a) *Requests for variance.* All requests for variations from the terms of this chapter shall be in writing and shall specify the facts involved, the relief desired, and grounds therefore. Each such application shall be filed with the City Secretary who, after investigation, shall transmit such application together with supporting materials prepared by City staff to the Board of Adjustment within 30 days of receipt. Should circumstances be presented that justify it, the Board of Adjustment may hear a request for variance and may grant a variance outside of the deadline of an appeal noted in Sec. 36-125.
- (b) *Hearings on applications for variances.* The Board of Adjustment shall fix a reasonable time for the hearing of all applications for variances, give public notice thereof, as well as due notice to the parties in interest, and decide the same within a reasonable time. Any party may appear in person or by agent or by attorney at this hearing.

(c) *Granting variances.* The Board of Adjustment is hereby authorized, upon a party's appeal from the decision of the City, to grant a variance from the terms of this chapter that shall not be contrary to the public interest, and where, due to special conditions, a literal enforcement of the provisions of this chapter will result in unnecessary hardship, and so that the spirit of this chapter shall be observed and substantial justice is done. The Board of Adjustment may consider the following as grounds to determine whether compliance with the ordinance as applied to a structure that is the subject of the appeal would result in unnecessary hardship:

- (1) The financial cost of compliance is greater than 50 percent of the appraised value of the structure as shown on the most recent appraisal roll certified to the assessor for the City under Sec. 26.01, Tax Code;
- (2) Compliance would result in a loss to the lot on which the structure is located of at least 25 percent of the area on which development may physically occur;
- (3) Compliance would result in the structure not being in compliance with a requirement of a City ordinance, building code, or other requirement;
- (4) Compliance would result in the unreasonable encroachment on an adjacent property or easement; or
- (5) The City considers the structure to be a non-conforming structure.

(d) *Criteria for granting variances.* No variance can be granted unless:

- (1) Such variance will not be contrary to public interest.
- (2) Such variance will not authorize the operation of a use other than those uses specifically authorized for the district in which the property is located.
- (3) Such variance will not substantially or permanently injure the appropriate use of adjacent conforming property in the same district.
- (4) Such variance will not alter the essential character of the district or the property.
- (5) Such variance will be in harmony with the spirit and purposes of this chapter.
- (6) The plight of the owner of the property for which the variance is sought is due to unique circumstances existing on the property, and the unique circumstances were not created by the owner of the property, and are not due to or the result of general conditions in the district in which the property is located.
- (7) The variance will not substantially weaken the general purposes of this chapter or the regulations herein established for the specified district.
- (8) The variance will not adversely affect the public health, safety or general welfare.

- (e) *Limitation on variances.* Any variance authorized by the Board of Adjustment shall constitute authority to authorize the issuance of a building permit or a certificate of occupancy, as the case may be, if applied for within 120 days from the date of favorable action by the Board of Adjustment, unless such Board of Adjustment authorizes a longer period. If the permit or certificate of occupancy is not applied for within said 120-day period, or such extended period as the Board of Adjustment may have authorized, then the grant of the variance shall terminate. Such termination shall be without prejudice to a subsequent application to said Board of Adjustment in accordance with the rules and regulations regarding applications. No application to the Board of Adjustment shall be allowed on the same property until six months after a ruling of the Board of Adjustment, unless other property within 200 feet thereof, has been altered or changed by a ruling of the Board of Adjustment within such six-month period. In which case such change of circumstances shall permit the allowance of such application but in no way to compel the Board of Adjustment, after a hearing, to grant such subsequent application. Such subsequent applications shall be considered on its merits as in all other cases.

Sec. 36-132. - Special exceptions.

- (a) *Applications for special exception.* All applications for special exceptions from the terms of the chapter shall be in writing and shall specify the facts involved, the special exception desired and grounds therefore. The property owner shall file such application with the City Secretary who, after investigation by the City Manager or their designee(s), shall transmit such application together with supporting materials prepared by City staff to the Board of Adjustment within 60 days after receipt. The non-refundable fee for an application shall be the same as the fee for an application for variance or as described in Appendix A - City of Shavano Park Fee Schedule. Should circumstances be presented that justify it, the Board of Adjustment may grant hear a request for special exception and may grant a special exception outside of the deadline of an appeal noted in Sec. 36-125.
- (b) *Hearings on applications for special exceptions.* The Board of Adjustment shall fix a reasonable time for the hearing of all applications for special exceptions, give public notice thereof, as well as due notice to all persons entitled to notice under Sec. 36-130, and such hearing shall be held within 90 days after receipt of the City Manager's report. At each hearing, any person may appear in person or by agent or by attorney.
- (c) *Granting special exceptions.* The Board of Adjustment may grant special exceptions to the side and rear setbacks provided for under this chapter and solely in accordance with the following:

- (1) Reduce the side or rear setbacks requirements in all single family residential zoning districts and all single family residential planned unit development zoning districts by up to 50 percent if the application satisfies the conditions provided for in subsections (d) and (e) and the side or rear setback in question abuts the following:
 - a. The streets of N.W. Military, and DeZavala;
 - b. City of San Antonio zoning districts;
 - c. O-1, B-1 or B-2 zoning districts; or
 - d. Greenbelts as designated on a plat.
- (d) *Conditions for granting special exceptions.* If the Board of Adjustment finds that all of the conditions in this subsection have been satisfied, the Board of Adjustment may approve the special exception application. This subsection's conditions are as follows:
 - (1) That the special exception will not adversely affect public health, safety, or general welfare;
 - (2) That as of the hearing date, it is not foreseeable that the special exception will substantially impair or diminish the presently permitted neighborhood uses, values and enjoyment of neighboring properties;
 - (3) That the special exception will not significantly impede the normal and orderly development and/or improvement of surrounding properties as to uses permitted in the district and/or immediately contiguous district;
 - (4) That the special exception will not result in such property violating any height, lot coverage, building size and/or exterior requirements;
 - (5) That the special exception will not result in such property violating any district parking space regulations and/or tree preservation requirements;
 - (6) That the special exception will not result in such property being incompatible with other properties within the zoning district;
 - (7) That the conditions provided for in subsection (e) have been satisfied; and
 - (8) That any accessory building allowed under this subsection shall be neither larger than 500 square feet nor taller than 16 feet from the lowest grade point of such building.
- (e) *Conditions and guarantees.* Prior to the granting of any special exception, the Board of Adjustment shall stipulate such conditions and restrictions upon the establishment, location, construction, maintenance and operation of the special exception as deemed necessary in its sole discretion to protect the public health, safety and general welfare of the community and to secure compliance with the standards and requirements

specified in subsection (d) above. When granting a special exception, the Board of Adjustment shall require such evidence and written guarantees as it deems necessary as proof that the property owner has and/or will comply with all conditions stipulated in connection therewith.

- (f) *Effect of denial of application.* If the Board of Adjustment denies a special exception in whole or in part, the property owner must wait at least one year from the date of said denial to make a resubmission under this section.
- (g) *Failure to comply with conditions.* Should a property owner fail to comply with any conditions of the Board of Adjustment in granting a special exception to a property, the City shall seek appropriate enforcement and remedies as stated in Sec. 36-5 of this chapter.

Sec. 36-133. - Appeals from the Board of Adjustment.

Any person, jointly or severally, aggrieved by any decision of the Board of Adjustment, or any taxpayer, or any officer, department, board of the City, may present to a court of record a verified petition as provided by Tex. Local Government Code § 211.011, setting forth that such decision is illegal, in whole or in part, and specifying the grounds of illegality. Such petition shall be presented to the Court within ten days after the filing of the decision in the office of the City Secretary.

Sec. 36-134. - Fees.

The Board of Adjustment shall be empowered to assess and collect the fees specified in Appendix A - City of Shavano Park Fee Schedule to defray administrative costs. Such fees shall be deposited with the Secretary of the City, for deposit in the General Fund of the City.

II CUMULATIVE CLAUSE

That this ordinance shall be cumulative of all provisions of the City of Shavano Park, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

III SEVERABILITY

That it is hereby declared to be the intention of the City Council of the City of Shavano

Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

IV PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government.

V EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND APPROVED on the first reading by the City Council of the City of Shavano Park this the 22nd day of November, 2021.

PASSED AND APPROVED on the second reading by the City Council of the City of Shavano Park this the 24th day of January, 2022.

ROBERT WERNER, MAYOR

Attest:

TRISH NICHOLS, CITY SECRETARY

AN ACT

relating to municipal board of adjustment zoning variances based on unnecessary hardship.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Section 211.009, Local Government Code, is amended by adding Subsection (b-1) to read as follows:

(b-1) In exercising its authority under Subsection (a)(3), the board may consider the following as grounds to determine whether compliance with the ordinance as applied to a structure that is the subject of the appeal would result in unnecessary hardship:

(1) the financial cost of compliance is greater than 50 percent of the appraised value of the structure as shown on the most recent appraisal roll certified to the assessor for the municipality under Section 26.01, Tax Code;

(2) compliance would result in a loss to the lot on which the structure is located of at least 25 percent of the area on which development may physically occur;

(3) compliance would result in the structure not being in compliance with a requirement of a municipal ordinance, building code, or other requirement;

(4) compliance would result in the unreasonable encroachment on an adjacent property or easement; or

(5) the municipality considers the structure to be a

1 nonconforming structure.

2 SECTION 2. Section [211.009](#)(b-1), Local Government Code, as
3 added by this Act, applies only to an appeal filed with a municipal
4 board of adjustment on or after the effective date of this Act.

5 SECTION 3. This Act takes effect September 1, 2021.

H.B. No. 1475

President of the Senate

Speaker of the House

I certify that H.B. No. 1475 was passed by the House on May 8, 2021, by the following vote: Yeas 133, Nays 6, 2 present, not voting.

Chief Clerk of the House

I certify that H.B. No. 1475 was passed by the Senate on May 24, 2021, by the following vote: Yeas 30, Nays 0.

Secretary of the Senate

APPROVED: _____

Date

Governor

CITY COUNCIL STAFF SUMMARY

Meeting Date: January 24, 2022

Agenda item: 8.5

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Approval – Resolution R-2022-001 amending City Policy No. 18 - Board of Adjustment Policy

Manager



Attachments for Reference:

- 1) 8.5a BoA Policy Amendments (TRACK CHANGES)
- 2) 8.5b Resolution R-2022-001
- 2) 8.3c BoA Policy

BACKGROUND / HISTORY: In the regular session of the 87th Texas Legislature, House Bill 1475 was signed into law and made effective September 1, 2021.

DISCUSSION: See agenda item 8.4 for detailed background and explanation of the required changes. This resolution simply approves amendments within the current policy to comply with House Bill 1475 and the CoSP Ordinances

COURSES OF ACTION: Approve Resolution R-2022-001; provide additional amendments; or decline entirely and provide guidance to staff.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Approve Resolution R-2022-001 amending City Policy No. 18 - Board of Adjustment Policy



CITY OF SHAVANO PARK
900 Saddletree Court
Shavano Park, TX 78231

CITY POLICY NO. 18

SUBJECT: Board of Adjustments (BOA) Policy

January 24, 2022

1. References.

- a. Tex. Loc. Gov't Code §211.008 – Board of Adjustment
- b. City of Shavano Park, Texas – Code of Ordinances / Chapter 36 – Zoning / Article V - Board of Adjustment
- c. Minutes of May 18, 2020 City Council meeting

2. Purpose. The purpose of this policy is to provide guidance for the preparation and conduct of the Board of Adjustment meeting proceedings.

3. Staff Point-of-Contact. The staff point of contact for this policy is the City Secretary at 210.581.1116 or citysecretary@shavanopark.org.

4. Background.

a. Texas Local Government Code Section 211.009 allows the Board of Adjustment to “authorize in specific cases a variance from the terms of a zoning ordinance if the variance is not contrary to the public interest and, due to special conditions, a literal enforcement of the ordinance would result in unnecessary hardship, and so that the spirit of the ordinance is observed and substantial justice is done.”

b. The Board of Adjustment’s task is to provide relief to a property owner where a strict application of the zoning regulations for that property would subject the property owner to a unique and unfair burden not faced by most of the property owners in that zone. It is intended to be used for fairness, not as a special favor.

c. No variance can be granted by the Board of Adjustment unless:

- The variance will not be contrary to public interest.
- The variance will not authorize the operation of a use other than those uses specifically authorized for the district in which the property is located.
- The variance will not substantially or permanently injure the appropriate use of adjacent conforming property in the same district.
- The variance will not alter the essential character of the district or the property.
- The variance will be in harmony with the spirit and purposes of this chapter.
- The plight of the owner of the property for which the variance is sought is due to unique circumstances existing on the property, and the unique circumstances were not created by the owner of the property, and are not due to or the result of general conditions in the district in which the property is located.
- The variance will not substantially weaken the general purposes of this chapter or the regulations herein established for the specific district.
- The variance will not adversely affect the public health, safety or welfare of the public.

d. The Board of Adjustment may consider the following as grounds to determine whether compliance with the ordinance as applied to a structure that is the subject of the appeal would result in unnecessary hardship:

- The financial cost of compliance is greater than 50 percent of the appraised value of the structure as shown on the most recent appraisal roll certified to the assessor for the municipality under Sec. 26.01, Tax Code;
- Compliance would result in a loss to the lot on which the structure is located of at least 25 percent of the area on which development may physically occur;
- Compliance would result in the structure not being in compliance with a requirement of a municipal ordinance, building code, or other requirement;
- Compliance would result in the unreasonable encroachment on an adjacent property or easement; or
- The municipality considers the structure to be a non-conforming structure.

e. The most important fact to remember is that by establishing these difficult-to-meet criteria, the burden is clearly on the applicant. Each and every factor must be shown to be met in order to be granted a variance.

6. Policy.

a. Applicants requesting a variance will be provided a packet containing information of presenting the case to the Board of Adjustment. The packet should have a checklist of the statutory and local ordinance factors needed to be proven for the granting of a variance. It should emphasize to the applicant that each and every factor must be met and that the burden is on them. While it is not necessary for an attorney to present the case on behalf of the applicant, because of the quasi-judicial nature of the proceeding and the fact that it is an appealable decision, it will be strongly suggested that the applicant has legal representation.

b. City Staff will examine the property after the application is received and make a determination if the facts of the application are accurate. Property history and supporting documents if available should be conveyed to the Board of Adjustment if it plays a part in the hardship.

c. After the case is presented and discussion is completed, the Chairman will request a motion. Motions for variances should always be made in the positive. If a motion cannot be made in the positive, the variance should not be voted on and considered denied. There is no requirement a vote be taken either in the positive or negative, it just requires a minimum number of positive votes to approve if voted on.

d. A Board of Adjustment member who makes a motion to approve the variance, should state each of the factors individually and recite evidence that supports the finding of that factor. These findings within the motion shall be recorded in the minutes of the meeting.

e. Training on the factors involved to approve a variance should be done at a minimum upon being selected to the Board of Adjustment and yearly thereafter. When the Board of Adjustment meets, the City Attorney will provide a brief training review to the Board prior to the meeting.

f. The applicant must show that the hardship is:

- (1) Unique, oppressive, not common to other property, and not against the public interest.

- (2) Not merely that the property cannot be utilized for its highest and best use.
- (3) Not self-imposed.
- (4) Not a simple hindrance to the developer's goals

RESOLUTION NO. R-2022-001

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS,
APPROVING A POLICY PROVIDING GUIDANCE ON PROCEEDINGS TO THE
BOARD OF ADJUSTMENT FOR THE CITY OF SHAVANO PARK**

WHEREAS, Texas Local Government Code Section 211 – Board of Adjustment provides overarching regulations governing Board of Adjustments; and

WHEREAS, the 87th Texas Legislature passed House Bill 1475 which changes Board of Adjustment authority related to variances and gives additional objective grounds for which a variance from a municipal zoning ordinance may be granted and the City of Shavano Park (the “City”) City Council seeks to ensure compliance with House Bill 1475; and

WHEREAS, the City Council of the City of Shavano Park Code of Ordinance Chapter 36, Article V. – Board of Adjustment further outlines the composition, duties and responsibility of the Board of Adjustments; and

WHEREAS, the City Council of the City of Shavano Park desires to provide further guidance on the proceedings of the Board of Adjustment within an established policy.

WHEREAS, this Policy must be amended to comply with House Bill 1475; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
SHAVANO PARK, TEXAS THAT:**

That the City Council adopts the amended Board of Adjustment Policy for the City of Shavano Park, attached herein Exhibit A, and is adopted in its entirety.

PASSED AND APPROVED by the City Council of the City of Shavano Park at its Regular meeting held on this the 24th day of January, 2022.

Robert Werner
MAYOR

Attest: _____

Trish Nichols
CITY SECRETARY



CITY OF SHAVANO PARK
900 Saddletree Court
Shavano Park, TX 78231

CITY POLICY NO. 18

SUBJECT: Board of Adjustments (BOA) Policy

January 24, 2022

1. References.

- a. Tex. Loc. Gov't Code §211.008 – Board of Adjustment
- b. City of Shavano Park, Texas – Code of Ordinances / Chapter 36 – Zoning / Article V - Board of Adjustment
- c. Minutes of May 18, 2020 City Council meeting

2. Purpose. The purpose of this policy is to provide guidance for the preparation and conduct of the Board of Adjustment meeting proceedings.

3. Staff Point-of-Contact. The staff point of contact for this policy is the City Secretary at 210.581.1116 or citysecretary@shavanopark.org.

4. Background.

a. Texas Local Government Code Section 211.009 allows the Board of Adjustment to “authorize in specific cases a variance from the terms of a zoning ordinance if the variance is not contrary to the public interest and, due to special conditions, a literal enforcement of the ordinance would result in unnecessary hardship, and so that the spirit of the ordinance is observed and substantial justice is done.”

b. The Board of Adjustment’s task is to provide relief to a property owner where a strict application of the zoning regulations for that property would subject the property owner to a unique and unfair burden not faced by most of the property owners in that zone. It is intended to be used for fairness, not as a special favor.

c. No variance can be granted by the Board of Adjustment unless:

- The variance will not be contrary to public interest.
- The variance will not authorize the operation of a use other than those uses specifically authorized for the district in which the property is located.
- The variance will not substantially or permanently injure the appropriate use of adjacent conforming property in the same district.
- The variance will not alter the essential character of the district or the property.
- The variance will be in harmony with the spirit and purposes of this chapter.
- The plight of the owner of the property for which the variance is sought is due to unique circumstances existing on the property, and the unique circumstances were not created by the owner of the property, and are not due to or the result of general conditions in the district in which the property is located.
- The variance will not substantially weaken the general purposes of this chapter or the regulations herein established for the specific district.
- The variance will not adversely affect the public health, safety or welfare of the public.

d. The Board of Adjustment may consider the following as grounds to determine whether compliance with the ordinance as applied to a structure that is the subject of the appeal would result in unnecessary hardship:

- The financial cost of compliance is greater than 50 percent of the appraised value of the structure as shown on the most recent appraisal roll certified to the assessor for the municipality under Sec. 26.01, Tax Code;
- Compliance would result in a loss to the lot on which the structure is located of at least 25 percent of the area on which development may physically occur;
- Compliance would result in the structure not being in compliance with a requirement of a municipal ordinance, building code, or other requirement;
- Compliance would result in the unreasonable encroachment on an adjacent property or easement; or
- The municipality considers the structure to be a non-conforming structure.

e. The most important fact to remember is that by establishing these difficult-to-meet criteria, the burden is clearly on the applicant. Each and every factor must be shown to be met in order to be granted a variance.

6. Policy.

a. Applicants requesting a variance will be provided a packet containing information of presenting the case to the Board of Adjustment. The packet should have a checklist of the statutory and local ordinance factors needed to be proven for the granting of a variance. It should emphasize to the applicant that each and every factor must be met and that the burden is on them. While it is not necessary for an attorney to present the case on behalf of the applicant, because of the quasi-judicial nature of the proceeding and the fact that it is an appealable decision, it will be strongly suggested that the applicant has legal representation.

b. City Staff will examine the property after the application is received and make a determination if the facts of the application are accurate. Property history and supporting documents if available should be conveyed to the Board of Adjustment if it plays a part in the hardship.

c. After the case is presented and discussion is completed, the Chairman will request a motion. Motions for variances should always be made in the positive. If a motion cannot be made in the positive, the variance should not be voted on and considered denied. There is no requirement a vote be taken either in the positive or negative, it just requires a minimum number of positive votes to approve if voted on.

d. A Board of Adjustment member who makes a motion to approve the variance, should state each of the factors individually and recite evidence that supports the finding of that factor. These findings within the motion shall be recorded in the minutes of the meeting.

e. Training on the factors involved to approve a variance should be done at a minimum upon being selected to the Board of Adjustment and yearly thereafter. When the Board of Adjustment meets, the City Attorney will provide a brief training review to the Board prior to the meeting.

f. The applicant must show that the hardship is:

- (1) Unique, oppressive, not common to other property, and not against the public interest.
- (2) Not merely that the property cannot be utilized for its highest and best use.
- (3) Not self-imposed.
- (4) Not a simple hindrance to the developer's goals

CITY COUNCIL STAFF SUMMARY

Meeting Date: January 24, 2022

Agenda item: 8.6

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Accept – Quarterly and Annual investment reports, periods ending September 30, 2021

X

Attachments for Reference:

- a) Quarterly Investment Report September 30, 2021
- b) Annual Investment Report, September 30, 2021
- c) Frost Bank Pledged Securities September 30, 2021
- d) Cash and Investment Balances by Fund – September 30, 2021

BACKGROUND / HISTORY: Per the Public Funds Investment Act (PFIA) (Chapter 2256.023), quarterly investment reports are required to be submitted to the governing body. The Act requires that all the investment officers sign the report and that it includes a statement that the City funds are maintained in compliance with the PFIA and the City's investment policy. These reports are also subject to examination by the Independent Auditor during the annual audit.

DISCUSSION: These reports were reviewed and discussed in detail with the investment committee on January 12, 2022. Attachment a) is the required Quarterly Investment Report ending September 30, 2021. The reported balances as of September 30, 2021 are the bank balances and do not reflect outstanding checks that have not been presented for payment or deposits in transit.

The City's investment policy requires reporting the portfolio percentage by investments. The following is the breakdown by Security Type.

<u>Investment Portfolio:</u>	<u>Balances</u>	<u>Portfolio %</u>
Pools	\$3,008,855	79.44%
CD's	\$ 778,903	20.56%

Attachment b) is the Annual Investment Report for the year ended September 30, 2021. Presentation of this report is not a requirement; however, Staff believes it provides additional information for the fiscal year analysis.

Attachment c) is the Frost Bank Pledged Securities report from BNY Mellon Bank as of September 30, 2021. Total depository funds were fully collateralized with pledged securities of \$3,309,744 and FDIC coverage of \$250,000.

<u>Depository</u>	<u>Balances</u>
Frost Accounts	\$3,309,635

Attachment d) represents the actual Cash and Investment Balances by all Funds per the general ledger as of September 30, 2021, totaling \$7,114,045. The variance between the reported totals in this report and the Quarterly/ and Annual Investment Reports is due to outstanding checks not yet presented for payment and deposits in transit at month end.

COURSES OF ACTION: Accept – September 30, 2021 Quarterly and Annual Investment Reports or provide guidance as appropriate.

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION: Accept – September 30, 2021 Quarterly and Annual Investment Reports

City of Shavano Park, Texas
Quarterly Investment Report
 Period Ending September 30, 2021

Attachment #a

	Portfolio Type	Beginning 7/1/2021	Total Deposits / (Withdrawals)	Interest	Ending 9/30/2021	Annualized Rate for the Period	Rate at 9/30/2021	Days To Maturity	Maturity Date
GENERAL FUND 10									
TexStar	Pool	\$ 2,052,157.43	\$ -	\$ 51.65	\$ 2,052,209.08	0.0100%	0.0100%	1	n/a
TexPool	Pool	105,711.03	-	6.19	105,717.22	0.0230%	0.0374%	1	n/a
Security Service Credit Union	CD	130,092.61	-	131.21	130,223.82	0.4000%	0.4000%	176	3/25/22
United Federal Credit Union	CD	130,695.41	-	214.24	130,909.65	0.6500%	0.6500%	601	5/24/23
Generations Credit Union	CD	256,312.81	-	322.80	256,635.61	0.5000%	0.4000%	317	8/13/22
Total - General Fund Investments		\$ 2,674,969.29	\$ -	\$ 726.09	\$ 2,675,695.38				
WATER FUND 20									
TexStar	Pool	\$ 230,941.33	\$ -	\$ 5.65	\$ 230,946.98	0.0100%	0.0100%	1	n/a
TexPool	Pool	377.88	-	-	377.88	0.0230%	0.0374%	1	n/a
Security Service Credit Union	CD	130,092.61	-	131.21	130,223.82	0.4000%	0.4000%	176	3/25/22
United Federal Credit Union	CD	130,695.41	-	214.24	130,909.65	0.6500%	0.6500%	601	5/24/23
Total - Water Fund Investments		\$ 492,107.23	\$ -	\$ 351.10	\$ 492,458.33				
DEBT SERVICE FUND 30									
TexStar	Pool	\$ 21,021.80	\$ -	\$ 0.76	\$ 21,022.56	0.0100%	0.0100%	1	n/a
TexPool	Pool	105,600.16	-	6.19	105,606.35	0.0230%	0.0374%	1	n/a
Total - Debt Service Fund Investments		\$ 126,621.96	\$ -	\$ 6.95	\$ 126,628.91				
AMERICAN RESCUE PLAN ACT FUND 58									
TexStar	Pool	\$ -	\$ 492,970.15	\$ 5.25	\$ 492,975.40	0.0100%	0.0100%	1	n/a
GENERAL FUND 10									
Depository		\$ 1,426,568.02	\$ (854,742.18)	\$ 27.01	\$ 571,852.85	0.0100%	0.0100%	1	n/a
WATER FUND 20									
Depository		680,423.13	(21,613.27)	14.96	658,824.82	0.0100%	0.0100%	1	n/a
DEBT SERVICE FUND 30									
Depository		5,528.29	6,160.67	0.34	11,689.30	0.0100%	0.0100%	1	n/a
GENERAL CAPITAL REPLACEMENT 70									
Depository		1,349,882.54	282,346.66	31.62	1,632,260.82	0.0100%	0.0100%	1	n/a
CRIME CONTROL DISTRICT 40									
Depository		319,578.64	(5,947.36)	7.21	313,638.49	0.0100%	0.0100%	1	n/a
PEG FEE 42									
Depository		117,476.92	3,412.15	2.69	120,891.76	0.0100%	0.0100%	1	n/a
MISCELLANEOUS FUNDS									
Depository		438.21	39.00	-	477.21	0.0100%	0.0100%	1	n/a
Total - Depository Accounts		\$ 3,899,895.75	\$ (590,344.33)	\$ 83.83	\$ 3,309,635.25				
All Funds - Investments and Depository Accounts		\$ 7,193,594.23	\$ (97,374.18)	\$ 1,173.22	\$ 7,097,393.27				

The amounts hereon are the financial institution balance and will not reflect outstanding checks that have not been presented for payment or deposits in transit at September 30, 2021.

The weighted average maturity of investment portfolio (excluding Depository accounts) is:

76 days. The maximum, per policy, is 270 days.

The average annualized rate of return for the period is:

0.0657%

The average three month treasury bill rate over this period is:

0.0496% Per St Louis Federal Reserve Economic Data website

We certify that City Funds are maintained in compliance with the City's Investment policy strategies and the relevant provisions of the Public Funds Investment Act (Chapter 2256 of the Texas Government Code).

Bill Hill

Bill Hill, City Manager

Brenda Morey

Brenda Morey, Finance Director

1/24/2022

City of Shavano Park, Texas
Annual Investment Report
October 1, 2020 to September 30, 2021

Attachment #b

	<u>Portfolio Type</u>	<u>Beginning 10/1/2020</u>	<u>Total Deposits / (Withdrawals)</u>	<u>Interest</u>	<u>Ending 9/30/2021</u>	<u>Annualized Rate for the Period</u>	<u>Rate at 9/30/2021</u>	<u>Days To Maturity</u>	<u>Maturity Date</u>
GENERAL FUND 10									
TexStar	Pool	\$ 2,021,465.37	\$ 30,000.00	\$ 743.71	\$ 2,052,209.08	0.0376%	0.0100%	1	n/a
TexPool	Pool	105,664.70	-	52.52	105,717.22	0.0520%	0.0374%	1	n/a
Security Service Credit Union	CD	129,639.77	-	584.05	130,223.82	0.4500%	0.4000%	176	3/25/2022
United Federal Credit Union	CD	128,563.98	-	2,345.67	130,909.65	1.7775%	0.6500%	601	5/24/2023
Generations Credit Union	CD	255,260.83	-	1,374.78	256,635.61	0.5375%	0.4000%	317	8/13/2022
Total - General Fund		\$ 2,640,594.65	\$ 30,000.00	\$ 5,100.73	\$ 2,675,695.38				
WATER FUND 20									
TexStar	Pool	\$ 120,082.74	\$ 110,762.32	\$ 101.92	\$ 230,946.98	0.0376%	0.0100%	1	n/a
Tex Pool	Pool	377.88	-	-	377.88	0.0520%	0.0374%	1	n/a
Security Service Credit Union	CD	129,639.77	-	584.05	130,223.82	0.4500%	0.4000%	176	3/25/22
United Federal Credit Union	CD	128,563.98	-	2,345.67	130,909.65	1.7775%	0.6500%	601	5/24/23
Total - Water Fund		\$ 378,664.37	\$ 110,762.32	\$ 3,031.64	\$ 492,458.33				
DEBT SERVICE FUND 30									
TexStar	Pool	\$ 51,004.52	\$ (30,000.00)	\$ 18.04	\$ 21,022.56	0.0376%	0.0100%	1	n/a
TexPool	Pool	105,553.87	-	52.48	105,606.35	0.0520%	0.0374%	1	n/a
Total - Debt Service Fund		\$ 156,558.39	\$ (30,000.00)	\$ 70.52	\$ 126,628.91				
AMERICAN RESCUE PLAN ACT FUND 58									
TexStar	Pool	\$ -	\$ 492,970.15	\$ 5.25	\$ 492,975.40	0.0376%	0.0100%	1	n/a
GENERAL FUND 10									
Depository		\$ 466,980.85	\$ 104,753.57	118.43	\$ 571,852.85	0.0100%	0.0100%	1	n/a
WATER FUND 20									
Depository		685,188.51	(26,424.18)	60.49	658,824.82	0.0100%	0.0100%	1	n/a
DEBT SERVICE FUND 30									
Depository		5,566.54	6,120.67	2.09	11,689.30	0.0100%	0.0100%	1	n/a
GENERAL CAPITAL REPLACEMENT 70									
Depository		2,306,381.76	(674,256.71)	135.77	1,632,260.82	0.0100%	0.0100%	1	n/a
CRIME CONTROL DISTRICT 40									
Depository		627,336.02	(313,729.55)	32.02	313,638.49	0.0100%	0.0100%	1	n/a
PEG FEE 42									
Depository		113,842.89	7,038.70	10.17	120,891.76	0.0100%	0.0100%	1	n/a
MISCELLANEOUS FUND									
Depository		438.21	39.00	-	477.21	0.0100%	0.0100%	1	n/a
Total - Depository Funds		\$ 4,205,734.78	\$ (896,458.50)	\$ 358.97	\$ 3,309,635.25				
Grand Total of All Funds		\$ 7,381,552.19	\$ (292,726.03)	\$ 8,567.11	\$ 7,097,393.27				

Tri-Party Collateral Agreement
BNY Mellon as Tri-Party Custodian
Price Report for 01 Oct 2021

FTSH22 - CITY OF SHAVANO PARK/FRS

Par Amount Cpn Rate	Description Currency	Source Account Exchange Rate	Account Mdy	S&P	Fitch	Security Code	Price Maturity	Market Value (USD) Type	Mkt Value + Intr (USD) Issuer	Collateral Value (USD) Depository	Collateral Value (USD) Accrued Interest	Accr Int Factor Margin	Price Factor Margin %
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Total

3,195,000.00

3,620,615.75

3,640,717.97

3,309,743.61

20,102.22

330,974.36

Account: FTSH22 Account Name: CITY OF SHAVANO PARK/FRS

Start Date: 01-Mar-2018 End Date: 02-Oct-2023
 Repo Repricing Rate: 0.0000% Deal Currency: USD
 Deal Amount: 3,309,635.25 Unwind Amount: 3,309,635.25
 Deal Value -> Today: 3,309,635.25 -> Next Business Day: 3,309,635.25
 Listed Positions: 11 Listed Securities Par: 3,195,000.00

1)	Listed Securities Market Value	:	3,620,615.75
2)	+ Listed Securities Accrued Interest	:	20,102.22
3)	= Listed Securities Total Value	:	3,640,717.97
4)	+ Cash Total Pledged	:	0.00
5)	+ Unlisted, Margined Securities Value	:	0.00
6)	- Listed Securities Margin Amount	:	330,974.36
7)	- Cash Collateral Margin Amount	:	0.00
8)	= Total Securities + Cash Coll Value	:	3,309,743.61
9)	= Total Required Collateral Value	:	3,309,635.25

**Tri-Party Collateral Agreement
BNY Mellon as Tri-Party Custodian
Price Report for 01 Oct 2021**

Grand Totals : Number of Accounts:	1		
Deal Amount:	3,309,635.25	Unwind Amount:	3,309,635.25
Deal Value -> Today:	3,309,635.25	-> Next Business Day:	3,309,635.25
Listed Positions:	11	Listed Securities Par Value:	3,195,000.00

1) Listed Securities Market Value	:	3,620,615.75
2) + Listed Securities Accrued Interest	:	20,102.22
3) = Listed Securities Total Value	:	3,640,717.97
4) + Cash Total Pledged	:	0.00
5) + Unlisted, Margined Securities Value	:	0.00
6) - Listed Securities Margin Amount	:	330,974.36
7) - Cash Collateral Margin Amount	:	0.00
8) = Total Securities + Cash Coll Value	:	3,309,743.61
9) = Total Required Collateral Value	:	3,309,635.25

**BROKER DEALER SERVICES DIVISION
PRICING, INDICATIVE DATA AND OTHER DISCLOSURES**

The prices of financial assets and indicative data reported or reflected in reports furnished by the Broker Dealer Services Division (BDS) of The Bank of New York Mellon (BNYM) generally are provided by data providers and ratings agencies ("vendors") used by BDS in the ordinary course of business. Trust receipts will be valued based on the face amount of the underlying financial assets, as set forth therein. Prices and indicative data are not independently verified, and may contain errors or omissions.

With respect to certain newly issued financial assets, if vendors do not provide prices, such financial assets will be valued at par or the new issue price for up to three business days. Thereafter, such financial assets will be valued at zero.

With respect to certain financial assets other than new issues, vendors may not provide prices and may not update prices previously provided on a regular basis. If vendors do not provide prices or update previously reported prices within three business days, such financial assets will be valued at zero, unless other arrangements are agreed in writing.

Notwithstanding the foregoing, certain hard-to-price, thinly traded or illiquid financial assets are valued monthly with no adjustment during the interim period (details are available upon request by contacting BDS).

Although BNYM will not utilize prices obtained from brokers or dealers in providing services, BNYM may obtain from any broker or dealer prices and other information and data such as offering memoranda, observable and non-observable information and assumptions in order to assist BNYM's vendors in determining prices of particular financial assets.

With respect to certain financial assets that are not widely held or regularly traded, vendors may report prices based on valuation models which reflect underlying non-observable assumptions that may not be accurate or complete and such models and/or prices may not be regularly adjusted.

The prices reported by BDS may differ from the prices reported or used by other divisions of BNYM or its subsidiaries or affiliates, and such differences may or may not be material. Margin values reported in connection with triparty transactions may differ from margin values used by BNYM for its own account or for the account of its subsidiaries, affiliates or other clients.

Unless otherwise agreed in writing, financial assets held as collateral may include financial assets in default, provided that the prices of such financial assets are made available to BNYM by a vendor which BNYM uses generally for valuing such financial assets.

Unless otherwise agreed in writing, financial assets held as collateral may include financial assets issued by your transaction counterparty or its subsidiaries or affiliates.

Average Traded Volume data is obtained from primary or secondary securities exchanges.

Market data, which is subject to availability, may or may not be current.

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CITY OF SHAVANO PARK

CASH & INVESTMENT BALANCES BY FUND (fund number)	September 30, 2021
General Fund (10)	\$ 2,436,783
Water Fund (20)	520,251
Water Capital Replacement Fund (72)	592,056
Debt Service Fund (30)	138,405
Crime Control District Fund (40)	312,638
PEG Funds (42)	120,892
Oak Wilt Fund (45)	99,594
Street Maintenance Fund (48)	724,010
Court Security/Technology (50)	63,908
Child Safety Fund (52)	3,778
LEOSE Fund (53)	28
American Rescue Plan Act Fund (58)	492,975
GF Capital Replacement Fund (70)	1,608,250
Pet Documentation and Rescue Fund (75)	477
Total Cash & Investments *	\$ 7,114,045

* Total cash and investments includes all amounts per the general ledger, not balances at bank. Example reconciling items include deposits in transit and outstanding checks, not yet presented for payment.

CITY COUNCIL STAFF SUMMARY

Meeting Date: January 24, 2022

Agenda item: 8.7

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Approval – Fiscal Year 2022 City Surplus List

X

Attachments for Reference: 1) 8.7a FY22 Surplus List

BACKGROUND / HISTORY:

The City of Shavano Park regularly identifies surplus property eligible for surplus. This is the first surplus list of FY22; the last surplus list was approved at the June 28, 2021 City Council Meeting. The following items were successfully auctioned from the June approved list:

ID #	Item	Description	Condition	Department	Fate	Revenue	
1	Kyocera Office Printer	Kyocera 5550ci	Used / Working	Admin	Auction - no bids; recycled	\$ -	
2	Kyocera Office Printer	Kyocera 3050ci	Used / Working	Police	Auction - no bids; recycled	\$ -	
3	8 Office Chairs	N/A	Used / Working	Police	Trashed	\$ -	
4	American FUJI Bicycle	SN #PE118TC1859K	Used / Working	Police	Auction	\$ 483.00	
5	American FUJI Bicycle	SN #PE118TC1798K	Used / Working	Police	Auction	\$ 503.00	
6	Office Printer	HP Officejet 6500A	Used / Not Working	Admin	Trashed	\$ -	
7	Desktop PC	Dell Optiplex 3020 (-HD)	Used / Not Working	PW / W	Recycled	\$ -	
8	Buffalo Terastation	TS3400D0804	Used / Not Working	Admin	Recycled	\$ -	
						\$ -	Fire
						\$ -	PW/W
						\$ 986.00	Police
						\$ -	Admin
						\$ 986.00	Total

DISCUSSION: Property declared as surplus may be sold at auction and the resulting funds will be allocated back into the city's General Fund. Please view attachment 8.6a for detailed listing of surplus items.

Staff will to use GovDeals.com as an auction outlet to properly dispose of surplus equipment.

COURSES OF ACTION: Approve FY22 Surplus List; or alternatively decline and provide further guidance to staff.

FINANCIAL IMPACT: Revenue gained varies; items will be auctioned to public.

MOTION REQUESTED: Approve FY22 Surplus List.

ID #	GovDeals ID	Item	Description	Condition	Department	Fate	Revenue
1		Dell E2014HC 19"	Desktop Monitor	Used / Working	Admin		
2		Dell AX510 19"	Desktop Monitor	Used / Not Working	Admin		
3		Asus VE278 24"	Desktop Monitor	Used / Not Working	Admin		
4		Dell Optiplex 3020	Desktop PC (-HDD)	Used / Working	Admin		
5		Dell Optiplex 3020	Desktop PC (-HDD)	Used / Working	Admin		
6		Toshiba 3010-SD	Desktop Telephone	Used / Not Working	Admin		
7		Microsoft KU4062	Ergonomic Keyboard	Used / Not Working	Admin		
8		Microsoft KU4062	Ergonomic Keyboard	Used / Not Working	Admin		
9		Logitech K350	Ergonomic Keyboard (wireless)	Used / Not Working	Admin		
10		Dell Precision M2800	Laptop (-HDD)	Used / Working	Admin		
11		Tripp Lite - AG-0067 : OMNI1500LCDT	Battery Backup	Used / Surge only Working	Admin		
12		Dell Optiplex 3020	Desktop PC (-HDD)	Used / Working	Fire		
13		iPhone Xr 64GB	Cell Phone	Used / Working	Police	Sold to Reuse Vendor	\$ 162.00
14		iPhone Xr 64GB	Cell Phone	Used / Working	Police	Sold to Reuse Vendor	\$ 162.00
15		iPhone Xr 64GB	Cell Phone	Used / Working	Police	Sold to Reuse Vendor	\$ 162.00
16		iPhone Xr 64GB	Cell Phone	Used / Working	Police	Sold to Reuse Vendor	\$ 162.00
17		iPhone Xr 64GB	Cell Phone	Used / Working	Police	Sold to Reuse Vendor	\$ 162.00
18		Samsung NP510R5E-A01UB	Laptop (-HDD)	Used / Working	Police		
19		Dell Optiplex 3020	Desktop PC (-HDD)	Used / Working	Police		
20		Dell Optiplex 3020	Desktop PC (-HDD)	Used / Working	Police		
21		Dell Optiplex 3020	Desktop PC (-HDD)	Used / Working	Police		
22		Dell Optiplex 3020	Desktop PC (-HDD)	Used / Working	Police		
23		Dell Optiplex 3020	Desktop PC (-HDD)	Used / Working	Police		
24		2017 Ford Explorer Patrol Unit 516	1FM5K8AR9HGA24064	Used / Working	Police		
25		2017 Ford Explorer Patrol Unit 517	1FM5K8AR0HGA24065	Used / Working	Police		
26		Dell Optiplex 3020	Desktop PC (-HDD)	Used / Working	PW / W		
27		Toshiba 3010-SD	Desktop Telephone	Used / Not Working	PW / W		
28		Vizio	42" TV	Used/Not Working	PW/W		
29		Warren Rupp	Submersible Pump	Used/Not Working	PW/W		
30		Shindawa	Bicycle Handles (2)/cutting blade	Used/Working	PW/W		
31		Honda	1" trash pump	Used/ Not Working	PW/W		
32		Honda WB20X	2" trash pump	Used/Not Working	PW/W		
33		Honda WP30X	3" trash pump	Used/Not Working	PW/W		
34		Ohio Valley	1"trash Pump	Used/Not Working	PW/W		
35		Honda	3" trash pump	Used/ Not Working	PW/W		
36		Honda	3" trash pump	Used/ Not Working	PW/W		
37			2" intake Hoses	Used/ Working	PW/W		
38			2" Discharge Hoses	Used/ Working	PW/W		
39			3" Intake Hoses	Used/Working	PW/W		
40			3" Discharge Hoses	Used/ Working	PW/W		
41		Honda	GX 160 tamper plate	Used/ Not Working	PW/W		
42			1" intake hoses	Used/working	PW/W		
43			1" discharge hoses	Used/ working	PW/W		
44			drfting table	Used/Working	PW/W		
45							

\$ - Fire
 \$ - PW/W
 \$ 810.00 Police
 \$ - Admin
\$ 810.00 Total

CITY COUNCIL AGENDA FORM

Meeting Date: 01/24/2022

Agenda item: 8.8

Prepared by: Trish Nichols

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Approval – Resolution R-2022-001 ordering the May 7, 2022 General / Special Election for the election to elect three (3) Aldermen and to reauthorize the street maintenance sales tax at the rate of one-fourth of one percent to provide revenue for maintenance and repair of municipal streets

☒

Attachments for Reference:

- 1) Resolution R-2022-001
- 2) Letter concerning Street Maintenance

BACKGROUND / HISTORY: The terms of office will expire for three Aldermen currently held by Alderman Kuykendall, Alderman Powers, and Mayor Pro Tem Kautz. This election year, the citizens will have the opportunity to reauthorize the street maintenance sales tax at the rate of one-fourth of one percent to provide revenue for maintenance and repair of municipal streets.

DISCUSSION: State recommended period for calling election and posting notice of election on bulletin board is between January 19th and February 18th.

COURSES OF ACTION: Approve the Resolution

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Approve Resolution R-2022-001 ordering the May 7, 2022 General / Special Election.

RESOLUTION No. R-2022-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAVANO PARK ORDERING A GENERAL / ELECTION IN THE CITY OF SHAVANO PARK, TEXAS FOR THE PURPOSE OF ELECTING THREE ALDERMEN AND TO REAUTHORIZE THE STREET MAINTENANCE SALES TAX AT THE RATE OF ONE-FOURTH OF ONE PERCENT TO PROVIDE REVENUE FOR MAINTENANCE AND REPAIR OF MUNICIPAL STREETS

WHEREAS, a General Election should be called and ordered to be held on Saturday, May 7, 2022 for the purpose of electing three (3) Aldermen; and

WHEREAS, a Special Election should be called and ordered for May 7, 2022 for the purpose of allowing the qualified voters shall have the opportunity to vote on the following proposition:

“Reauthorize the Street Maintenance Sales tax at the rate of one-fourth of one percent to provide revenue for maintenance and repair of municipal streets”

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

1. A General Election is hereby called and ordered to be held on May 7, 2022 for the purpose of electing three Aldermen.
2. A Special Election is hereby called and ordered to be held May 7, 2022 and voting to reauthorize the adoption of a local sales and use tax in Shavano Park, Texas at the rate of one-fourth of one percent to provide revenue for maintenance and repair of municipal streets
3. This City has three election precincts (3075/3176/3196), which includes all the land within the City limits as posted on a map in City Hall.
4. The polling place at which said general/special election shall be held is Shavano Park City Hall, 900 Saddletree Court in the City of Shavano Park, Texas and the polls at the above designated polling place shall on said Election Day be open from 7:00 a.m. to 7:00 p.m.
5. The Bexar County Elections Department shall conduct, supervise, and administer said election. Bexar County Elections Administrator Jacquelyn F. Callanen is appointed as Elections Administrator and shall appoint the election officials including the Presiding Judge and Clerks.
6. The City Council designates Bexar County Elections Administrator Jacquelyn F. Callanen as Early Voting Clerk. The Early Voting Clerk may appoint Deputy Clerks. The Early Voting Clerk’s mailing address is as follows: Jacquelyn F. Callanen, Early Voting Clerk, Bexar County Elections Administrator, 203 W. Nueva, Suite 3.61, San Antonio, Texas 78207.
7. The Early Voting Clerk shall designate individuals to serve as the Early Voting Ballot Board, which will canvass all early voting.

8. Early voting by personal appearance for the above designated general and special election (the "election") shall be at the Shavano Park City Hall, 900 Saddletree Court, Texas, 78231, and said place of early voting shall remain open on dates as outlined by the Bexar County Election Calendar. The above place for early voting by personal appearance is not the Early Voting Clerk's address to which ballot applications and ballots voted by mail must be sent.

Early Voting at the said location in Shavano Park shall remain open for the dates and hours as outlined in the Bexar County Election Calendar.

9. The Bexar County Elections Administrator and/or Commissioners Court may designate additional early voting locations and times throughout Bexar County. Voting shall be by ES&S Direct Electronic Recording (DRE) iVotronic and mail ballots shall be by paper ballot to be in compliance with Texas' Help America Vote Act.
10. The Mayor shall give notice of these elections as directed by the provisions of Sections 4.004, 83.310, 85.004 and 85.007 of the Election Code, and all necessary orders and writs for said elections shall be issued by proper authority. Returns of said elections shall be made to the City Council members immediately after the closing of the polls and counting is completed.
11. Notice of General and Special Election and Election Order concerning the General Election and Special Election to be held on May 7, 2022 Exhibit A, attached, are hereby approved and shall be posted according to election law requirements.

PASSED AND APPROVED by the City Council of the City of Shavano Park this the 24nd day of January, 2022.

ROBERT WERNER
MAYOR

Attest: _____

Trish Nichols
City Secretary

ORDER OF ELECTION FOR THE CITY OF SHAVANO PARK, TEXAS

An General and Special is hereby ordered to be held on Saturday, May 7, 2022 for the purpose of:

Electing three (3) Aldermen

and

The following proposition:

“Reauthorize the Street Maintenance Sales tax at the rate of one-fourth of one percent to provide revenue for maintenance and repair of municipal streets”

Early voting by personal appearance will be conducted each weekday at:

The City of Shavano Park City Hall at 900 Saddletree Court, Shavano Park, Texas 78231

THE HOURS OF EARLY VOTING WILL BE: (LAS HORAS Y FECHAS DE VOTACIÓN ADELANTADA SERAN:)

Monday, April 25 thru Tuesday, May 3, 2022.....8:00 a.m. to 6:00 p.m.

Lunes 25 de abril de 2022 hasta martes 3 de mayo de 2022.....8:00 a.m. a 6:00 p.m.

Saturday, May 7th Election Day polls are open.....7:00 a.m. to 7:00 p.m.

El sábado 7 de mayo, las urnas del día de las elecciones están abierta7:00 a.m. a 7:00 p.m.

Applications for ballot by mail shall be mailed to:

Jacquelyn F. Callanen
Early Voting Clerk, Bexar County Elections Administrator
203 W. Nueva, Suite 3.61
San Antonio, Texas 78207

**Applications for ballots by mail must be received no later than the close of business on
April 26, 2022**

The City of Shavano Park City Hall at 900 Saddletree Court, Shavano Park, Texas 78231

Issued this the 24th day of January, 2022

Signature of Mayor

Signature of Alderman

Signature of Alderman

Signature of Alderman

Signature of Alderman

Signature of Alderman



TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

P.O.Box 13528 • Austin, TX 78711-3528

January 4, 2022

Second Notification

Ms. Trish Nichols
City Secretary
City of Shavano Park
900 Saddletree Ct
Shavano Park, TX 78231-1523

Dear Ms. Nichols:

A review of our records shows that the City of Shavano Park's 1/4% sales tax for Street Maintenance will expire on September 30, 2022, unless the city holds a reauthorization election as prescribed in Section 327.007, Tax Code. For sales tax elections we advise you to use statutory language when drafting ballot language. Please contact our office if you need assistance with this.

Please notify the Comptroller's office of the City's plans with respect to the continuation of this tax as soon as possible.

If you have any questions or need more information, I may be reached at 800-531-5441, extension 3-9634, or direct in Austin at 512-463-9634. You may also email me at Aubrey.Mashburn@cpa.texas.gov.

Sincerely,

Aubrey Mashburn

Aubrey Mashburn
Tax Allocation Section
Revenue Accounting Division

CITY COUNCIL STAFF SUMMARY

Meeting Date: January 24, 2022

Agenda item: 8.8

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action – Amending Plat of Napier Park Unit-3 to adjust lot lines between Lots 24 and 25 of County Block 4787 in the Napier Park Planned Unit Development

X

Attachments for Reference:

- 1) 8.8a Bitterblue/Japhet Submission Letters
- 2) 8.8b Draft Map of Added Parking
- 3) 8.8c Napier Park Unit-3 Amending Plat
- 3) 8.8d Plat Checklist
- 4) 8.8e City Engineer Review Letter

BACKGROUND / HISTORY: City staff met with Pape-Dawson Engineering for a Preliminary Plat Conference on November 30, 2021. The plat submission was received on December 13, 2021. The City Engineer completed their review on December 17, 2021 and thereafter the amending plat was officially filed.

At the January 5, 2022 Planning & Zoning Commission the Commission approved the amending plat provided the dimensions of variable drainage easement remain coextensive with the area of lot 25 as originally plated. Pape-Dawson updated the Plat as directed by the Commission in attachment 8.8c.

DISCUSSION: The proposed amending plat in Napier Park Unit-3 adjusts lot lines between Lots 24 and 25 to created additional parking space on Lot 24. This proposed action is allowed as an amending plat under Sec. 28-47(b)(1)(c) of the City of Shavano Park Code of Ordinances:

Sec. 28-47. - Amending a plat.

...

(b) Other amended plats. Subject to the following requirements, the Planning and Zoning Commission and the City Council may approve and issue an amending plat which may be recorded and is controlling over the preceding or final plat without vacation of that plat if the amending plat is signed by the applicants only and if the amending plat is for one or more of the purposes set forth in this subsection.

(1) The procedures for amending plats shall apply only if the sole purpose of the amending plat is to:

- a. Amend a plat described in subsection (a)(2)a.;
- b. Relocate a lot line to eliminate an inadvertent encroachment of a building or other improvement on a lot line or easement;
- c. Relocate one or more lot lines between one or more adjacent lots if:

1. The owners of all those lots join in the application for amending the plat;
2. The amendment does not attempt to remove or modify recorded covenants or restrictions or easements; and
3. The amendment does not increase the number of lots;

Lot 25 is a variable width drainage easement and not a buildable lot. The proposed action does not remove or modify the no build easement in any way.

Note - There is no preliminary and final plat actions for an amending plat under Sec. 28-47(b).

COURSES OF ACTION: Accept Amending Plat; or decline entirely and provide guidance to staff.

FINANCIAL IMPACT: \$400 in Plat fees collected under Invoice 2021-2C.

MOTION REQUESTED: Accept Amending Plat of Napier Park Unit-3 to adjust lot lines between Lots 24 and 25 of County Block 4787 in the Napier Park Planned Unit Development.

Reminder - the Commission is final approval authority for all Plats under Ordinance O-2019-012.

**Napier Park SA, LLC
3216 Napier Park 3216
San Antonio, Tx 78231**

December 8, 2021

Mr. Curtis Leeth
City of Shavano Park
Attn: Curtis Leeth
900 Saddletree Court
San Antonio, Texas 78231

Re: Amending Plat of Napier Park, Unit 3 (PUD)

Dear Mr. Leeth:

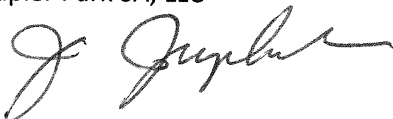
Attached, please find an amending plat for Napier Park, Unit 3 (PUD). The amending plat will relocate a lot line between Lots 24 and 25, CB 4787, previously recorded in Volume 20001, Pages 1691-1693.

The amendment is being requested under City of Shavano Park UDC Section 28-47 (b)(1)(c) which states the following:

- (1) The procedures for amending plats shall apply only if the sole purpose of the amending plat is to:
 - c. Relocate one or more lot lines between one or more adjacent lots if:
 1. The owners of all those lots join in the application for amending the plat;
 2. The amendment does not attempt to remove or modify recorded covenants or restrictions or easements; and
 3. The amendment does not increase the number of lots.

If you have any questions or require any additional information, please do not hesitate to contact our office at your earliest convenience.

Sincerely,
Napier Park SA, LLC



James Japhet
President

ROGERS SHAVANO PARK UNIT 18/19, LTD

11 LYNN BATTS LN Ste 100

SAN ANTONIO, TX 78218

December 8, 2021

Mr. Curtis Leeth
City of Shavano Park
Attn: Curtis Leeth
900 Saddletree Court
San Antonio, Texas 78231

Re: Amending Plat of Napier Park, Unit 3 (PUD)

Dear Mr. Leeth:

Attached, please find an amending plat for Napier Park, Unit 3 (PUD). The amending plat will relocate a lot line between Lots 24 and 25, CB 4787, previously recorded in Volume 20001, Pages 1691-1693.

The amendment is being requested under City of Shavano Park UDC Section 28-47 (b)(1)(c) which states the following:

- (1) The procedures for amending plats shall apply only if the sole purpose of the amending plat is to:
 - c. Relocate one or more lot lines between one or more adjacent lots if:
 1. The owners of all those lots join in the application for amending the plat;
 2. The amendment does not attempt to remove or modify recorded covenants or restrictions or easements; and
 3. The amendment does not increase the number of lots.

If you have any questions or require any additional information, please do not hesitate to contact our office at your earliest convenience.

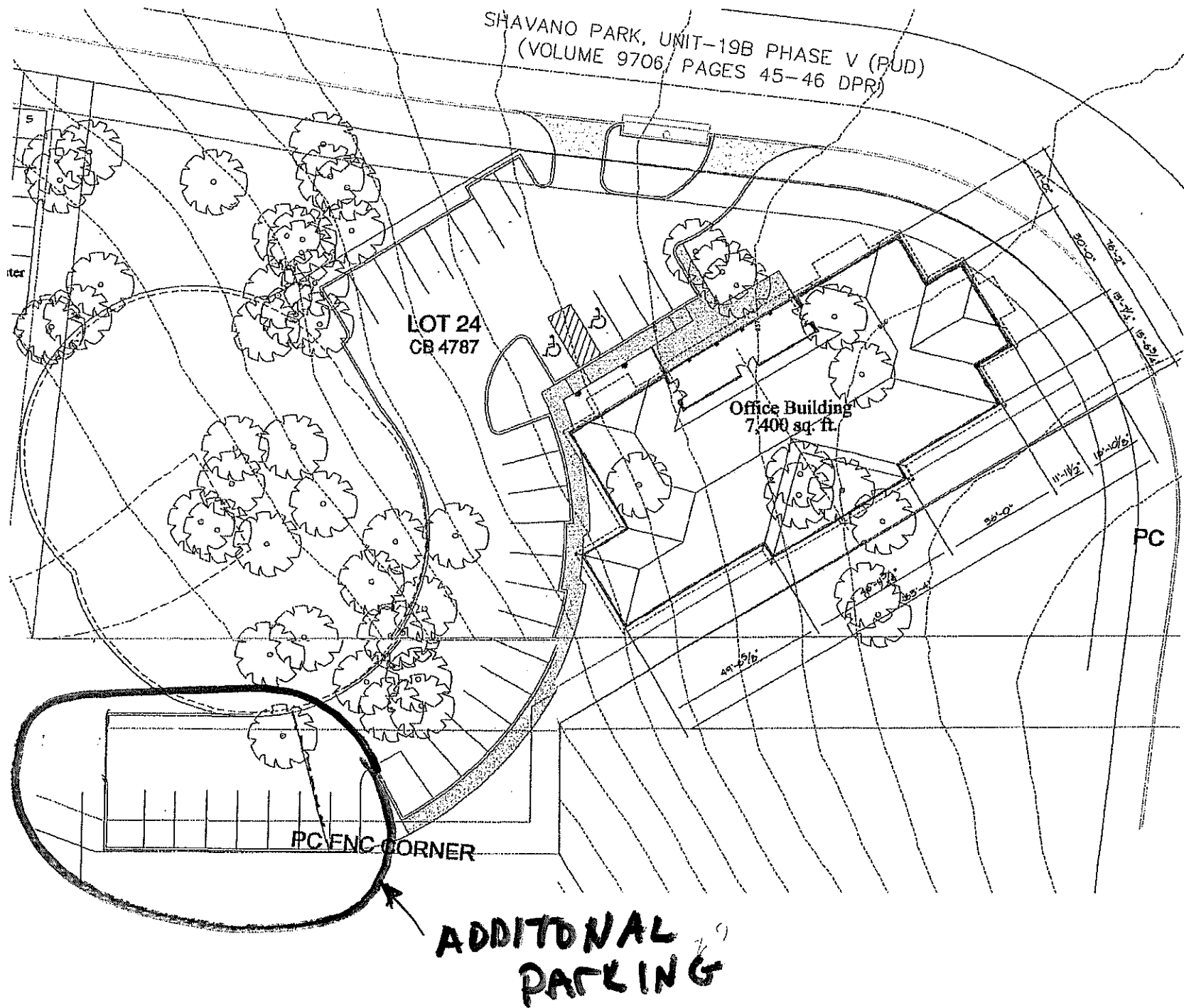
Sincerely,
Rogers Shavano Park Unit 18/19, Ltd.

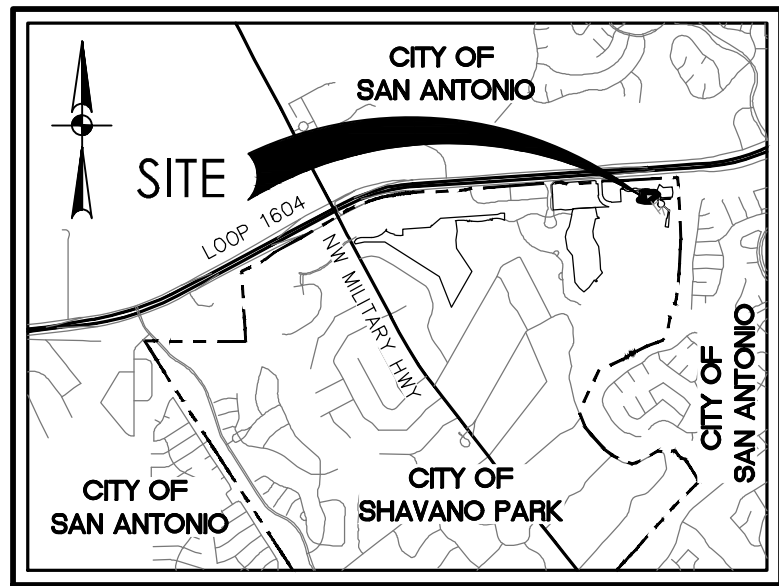


Lloyd A. Denton
Owner

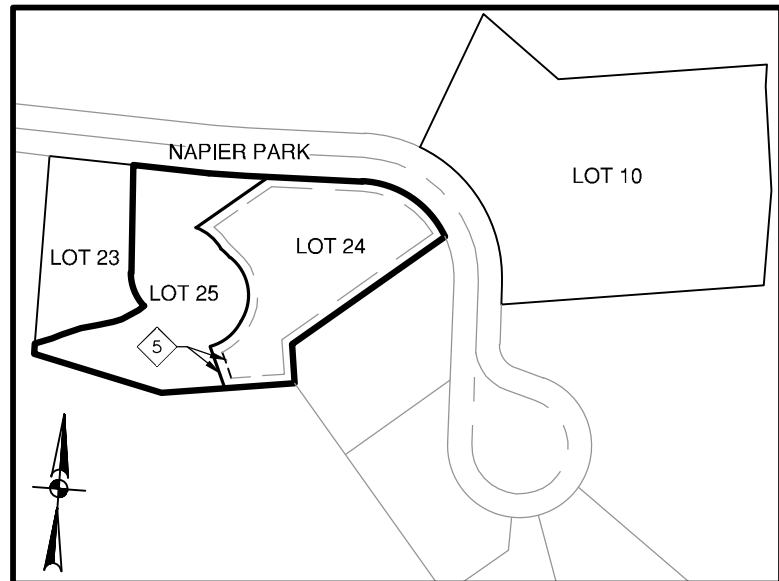
Existing

SHAVANO PARK, UNIT-19B PHASE V (PUD)
(VOLUME 9706, PAGES 45-46 DPR)





LOCATION MAP
NOT-TO-SCALE



AREA BEING AMENDED
SCALE: 1"= 200'

1.334 ACRES BEING AMENDED WAS PREVIOUSLY PLATTED AS LOTS 24 & 25, COUNTY BLOCK 4787 OF THE NAPIER PARK, UNIT - 3 (PUD) RECORDED IN VOLUME 20001, PAGES 1691-1693 OF THE DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS.

REASON FOR AMENDING:

SECTION 28-47 (b)(1)(c): RELOCATE ONE OR MORE LOT LINES BETWEEN ONE OR MORE ADJACENT LOTS IF:
(1) THE OWNERS OF ALL THOSE LOTS JOIN IN THE APPLICATION FOR AMENDING THE PLAT;
(2) THE AMENDMENT DOES NOT ATTEMPT TO REMOVE OR MODIFY RECORDED COVENANTS OR RESTRICTIONS OR EASEMENTS; AND
(3) THE AMENDMENT DOES NOT INCREASE THE NUMBER OF LOTS;

AMENDMENTS ARE AS FOLLOWS:

RELOCATED LOT LINE AND BUILDING SETBACK, 0.0585 ACRES ADDED TO LOT 24

CERTIFICATION OF CITY'S ENGINEER

THE CITY ENGINEER OF THE CITY OF SHAVANO PARK HEREBY CERTIFIES THAT THIS SUBDIVISION PLAT CONFORMS TO ALL THE SUBDIVISION REGULATIONS OF THE CITY AS TO WHICH HIS APPROVAL IS REQUIRED.

CITY ENGINEER

SURVEYOR'S NOTES:

- PROPERTY CORNERS ARE MONUMENTED WITH CAP OR DISK MARKED "PAPE-DAWSON" UNLESS NOTED OTHERWISE.
- COORDINATES SHOWN ARE BASED ON THE NORTH AMERICAN DATUM OF 1983 NAD83 (NA2011) EPOCH 2010.00 FROM THE TEXAS COORDINATE SYSTEM ESTABLISHED FOR THE SOUTH CENTRAL ZONE DISPLAYED IN GRID VALUES DERIVED FROM THE NGS COOPERATIVE CORS NETWORK.
- DIMENSIONS SHOWN ARE SURFACE.
- BEARINGS ARE BASED ON THE NORTH AMERICAN DATUM OF 1983 NAD83 (NA2011) EPOCH 2010.00. FROM THE TEXAS COORDINATE SYSTEM ESTABLISHED FOR THE SOUTH CENTRAL ZONE.

STATE OF TEXAS
COUNTY OF BEXAR

I HEREBY CERTIFY THAT PROPER ENGINEERING CONSIDERATION HAS BEEN GIVEN THIS PLAT TO THE MATTERS OF STREETS, LOTS AND DRAINAGE LAYOUT. TO THE BEST OF MY KNOWLEDGE THIS PLAT CONFORMS TO ALL REQUIREMENTS OF THE UNIFIED DEVELOPMENT CODE, EXCEPT FOR THOSE VARIANCES GRANTED BY THE SAN ANTONIO PLANNING COMMISSION.

STATE OF TEXAS
COUNTY OF BEXAR

I HEREBY CERTIFY THAT THE ABOVE PLAT CONFORMS TO THE MINIMUM STANDARDS SET FORTH BY THE TEXAS BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS ACCORDING TO AN ACTUAL SURVEY MADE ON THE GROUND BY: PAPE-DAWSON ENGINEERS, INC.

PRELIMINARY. THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE AND SHALL NOT BE USED OR VIEWED OR RELIED UPON AS A FINAL SURVEY DOCUMENT.

REGISTERED PROFESSIONAL LAND SURVEYOR

LEGEND

AC	ACRE(S)	VOL	VOLUME
CB	COUNTY BLOCK	PG	PAGE(S)
DPR	DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS	(PUD)	PLANNED UNIT DEVELOPMENT
PR	PLAT RECORDS OF BEXAR COUNTY, TEXAS	○	SET 1/2" IRON ROD (PD)
OPR	OFFICIAL PUBLIC RECORDS (OFFICIAL PUBLIC RECORDS OF REAL PROPERTY) OF BEXAR COUNTY, TEXAS	●	FOUND 1/2" IRON ROD (UNLESS NOTED OTHERWISE)
		○	POINT OF INTERSECTION
— 1140 —	EXISTING CONTOURS	◇ 5	10' BUILDING SETBACK LINE (VOL 20001, PG 1691-1693 DPR)
— 1140 —	PROPOSED CONTOURS	◇ 6	16' WATER EASEMENT (SHAVANO PARK, UNIT-198 PHASE V (PUD) (VOLUME 9706, PAGES 45-46 DPR)
— 0 —	CENTERLINE	◇ 7	10' GAS, ELECTRIC, TELEPHONE AND CABLE TV EASEMENT (VOLUME 20001, PAGE 1176 PR)
◇ 1	10' BUILDING SETBACK LINE	◇ 8	10' GAS, ELECTRIC, TELEPHONE AND CABLE TV EASEMENT (VOL 20001, PG 1691-1693 DPR)
◇ 2	VARIABLE WIDTH GAS, ELECTRIC, TELEPHONE, CATV AND WATER EASEMENT (VOL 10010, PG 292-297 OPR)	◇ 9	10' BUILDING SETBACK LINE (VOLUME 20001, PAGES 1176 PR)
◇ 3	28' ELECTRIC, TELEPHONE AND CABLE TV EASEMENT (VOL 20001, PG 1691-1693 DPR)	◇ 10	10' GAS, ELECTRIC, TELEPHONE AND CABLE TV EASEMENT (VOLUME 9707, PAGE 18 DPR)
◇ 4	10' GAS, ELECTRIC, TELEPHONE AND CABLE TV EASEMENT (VOL 20001, PG 1691-1693 DPR)	◇ 11	10' BUILDING SETBACK LINE (VOLUME 9707, PAGE 18 DPR)
◇ 5	VARIABLE WIDTH GAS, ELECTRIC, TELEPHONE, CATV AND WATER EASEMENT (VOLUME 10010, PAGES 312-319 OPR)	◇ 12	VARIABLE WIDTH DRAINAGE EASEMENT (VOL 20001, PG 1691-1693 DPR)

SAWS HIGH PRESSURE:

A PORTION OF THE TRACT IS BELOW THE GROUND ELEVATION OF 985 FEET WHERE THE STATIC PRESSURE WILL NORMALLY EXCEED 80 PSI. AT ALL SUCH LOCATIONS, THE OWNER OR BUILDER SHALL INSTALL AT EACH LOT, ON THE CUSTOMER'S SIDE OF THE METER, AN APPROVED TYPE PRESSURE REGULATOR IN CONFORMANCE WITH THE PLUMBING CODE OF THE CITY OF SAN ANTONIO.

CPS/SAWS/COSA UTILITY:

1. THE CITY OF SAN ANTONIO AS PART OF ITS ELECTRIC, GAS, WATER, AND WASTEWATER SYSTEMS - CITY PUBLIC SERVICE BOARD (CPS ENERGY) AND SAN ANTONIO WATER SYSTEM (SAWS) - IS HEREBY DEDICATED EASEMENTS AND RIGHTS-OF-WAY FOR UTILITY, TRANSMISSION AND DISTRIBUTION INFRASTRUCTURE AND SERVICE FACILITIES IN THE AREAS DESIGNATED ON THIS PLAT AS "ELECTRIC EASEMENT," "ANCHOR EASEMENT," "SERVICE EASEMENT," "OVERHANG EASEMENT," "UTILITY EASEMENT," "GAS EASEMENT," "TRANSFORMER EASEMENT," "WATER EASEMENT," "SANITARY SEWER EASEMENT" AND/OR "RECYCLED WATER EASEMENT" FOR THE PURPOSE OF INSTALLING, CONSTRUCTING, RECONSTRUCTING, MAINTAINING, REMOVING, INSPECTING, PATROLLING, AND ERECTING UTILITY INFRASTRUCTURE AND SERVICE FACILITIES FOR THE REASONS DESCRIBED ABOVE. CPS ENERGY AND SAWS SHALL ALSO HAVE THE RIGHT TO RELOCATE SAID INFRASTRUCTURE AND SERVICE FACILITIES WITHIN EASEMENT AND RIGHT-OF-WAY AREAS, TOGETHER WITH THE RIGHT OF INGRESS AND EGRESS OVER GRANTOR'S ADJACENT LANDS FOR THE PURPOSE OF ACCESSING SUCH INFRASTRUCTURE AND SERVICE FACILITIES AND THE RIGHT TO REMOVE FROM SAID LANDS ALL TREES OR PARTS THEREOF, OR OTHER OBSTRUCTIONS WHICH ENDANGER OR MAY INTERFERE WITH THE EFFICIENCY OF WATER, SEWER, GAS, AND/OR ELECTRIC INFRASTRUCTURE AND SERVICE FACILITIES. NO BUILDING, STRUCTURE, CONCRETE SLABS, OR WALLS WILL BE PLACED WITHIN EASEMENT AREAS WITHOUT AN ENCROACHMENT AGREEMENT WITH THE RESPECTIVE UTILITY.

2. ANY CPS ENERGY OR SAWS MONETARY LOSS RESULTING FROM MODIFICATIONS REQUIRED OF CPS ENERGY OR SAWS INFRASTRUCTURE AND SERVICE FACILITIES LOCATED WITHIN SAID EASEMENTS, DUE TO GRADE CHANGES OR GROUND ELEVATION ALTERATIONS SHALL BE CHARGED TO THE PERSON OR PERSONS DEEMED RESPONSIBLE FOR SAID GRADE CHANGES OR GROUND ELEVATION ALTERATIONS.

3. THIS PLAT DOES NOT AMEND, ALTER, RELEASE, OR OTHERWISE AFFECT ANY EXISTING ELECTRIC, GAS, WATER, SEWER, DRAINAGE, TELEPHONE, CABLE TV EASEMENTS OR ANY OTHER EASEMENTS FOR UTILITIES UNLESS THE CHANGES TO SUCH EASEMENTS ARE DESCRIBED HEREON.

4. CONCRETE DRIVEWAY APPROACHES ARE ALLOWED WITHIN THE FIVE (5) AND TEN (10) FOOT WIDE ELECTRIC AND GAS EASEMENTS WHEN LOTS ARE SERVED ONLY BY UNDERGROUND ELECTRIC AND GAS FACILITIES.

5. ROOF OVERHANGS ARE ALLOWED WITHIN THE FIVE (5) AND TEN (10) FOOT WIDE ELECTRIC AND GAS EASEMENTS WHEN ONLY UNDERGROUND ELECTRIC AND GAS FACILITIES ARE PROPOSED OR EXISTING WITHIN THOSE FIVE (5) AND TEN (10) FOOT WIDE EASEMENTS.

SAWS IMPACT FEE:

WATER AND/OR WASTEWATER IMPACT FEES WERE NOT PAID AT THE TIME OF PLATTING FOR THIS PLAT. ALL IMPACT FEES MUST BE PAID PRIOR TO WATER METER SET AND/OR WASTEWATER SERVICE CONNECTION.

SAWS WASTEWATER EDU:

THE NUMBER OF WASTEWATER EQUIVALENT DWELLING UNITS (EDU'S) PAID FOR THIS SUBDIVISION PLAT ARE KEPT ON FILE UNDER THE PLAT NUMBER AT THE SAN ANTONIO WATER SYSTEM.

INGRESS/EGRESS:

NO STRUCTURE, FENCES, WALLS, OR OTHER OBSTRUCTIONS SHALL BE PLACED WITHIN THE LIMITS OF THE INGRESS/EGRESS EASEMENT SHOWN ON THIS PLAT.

LOT 25 CB 4787 NOTE:

LOT 25 CB 4787 IS CONSIDERED A VARIABLE WIDTH DRAINAGE EASEMENT AND IS NOT A BUILDABLE LOT.

STATE OF TEXAS
COUNTY OF BEXAR

THE OWNER OF LAND SHOWN ON THIS PLAT, IN PERSON OR THROUGH A DULY AUTHORIZED AGENT, DEDICATES TO THE USE OF THE PUBLIC, EXCEPT AREAS IDENTIFIED AS PRIVATE OR PART OF AN ENCLAVE OR PLANNED UNIT DEVELOPMENT, FOREVER ALL STREETS, ALLEYS, PARKS, WATERCOURSES, DRAINS, EASEMENTS AND PUBLIC PLACES THEREON SHOWN FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

OWNER/DEVELOPER: JAMES JAPHET
NAPIER PARK SA, LLC
3216 NAPIER PARK, SUITE 200
SAN ANTONIO, TEXAS 78231
(210) 448-0800

STATE OF TEXAS
COUNTY OF BEXAR

BEFORE ME, THE UNDERSIGNED AUTHORITY ON THIS DAY PERSONALLY APPEARED JAMES JAPHET, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED. GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS DAY OF _____, A.D. 20_____.

NOTARY PUBLIC, BEXAR COUNTY, TEXAS

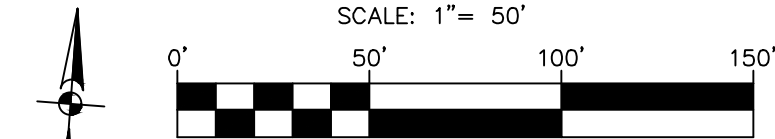
SAWS AQUIFER:

THIS SUBDIVISION IS WITHIN THE EDWARDS AQUIFER RECHARGE ZONE. DEVELOPMENT WITHIN THIS SUBDIVISION IS SUBJECT TO CHAPTER 34, ARTICLE VI, DIVISION 6 OF THE SAN ANTONIO CITY CODE ENTITLED "AQUIFER RECHARGE ZONE AND WATERSHED PROTECTION," OR THE LATEST REVISIONS THEREOF. ANY REGULATED ACTIVITY MUST COMPLY WITH ALL FEDERAL, STATE AND LOCAL REGULATIONS RELATING TO DEVELOPMENT WITHIN THE EDWARDS AQUIFER RECHARGE ZONE.

AMENDING PLAT OF

NAPIER PARK, UNIT-3 (PUD)

THIS PLAT AMENDS LOTS 24 & 25, COUNTY BLOCK 4787 OF THE NAPIER PARK, UNIT-3 (PUD) SUBDIVISION, PREVIOUSLY RECORDED IN VOLUME 20001, PAGES 1691-1693 OF THE DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS.



PAPE-DAWSON ENGINEERS

SAN ANTONIO | AUSTIN | HOUSTON | FORT WORTH | DALLAS
2000 NW LOOP 410 | SAN ANTONIO, TX 78213 | 210.375.9000
TBPE FIRM REGISTRATION #470 | TBPLS FIRM REGISTRATION #10028800

DATE OF PREPARATION: January 06, 2022

STATE OF TEXAS
COUNTY OF BEXAR

THE OWNER OF LAND SHOWN ON THIS PLAT, IN PERSON OR THROUGH A DULY AUTHORIZED AGENT, DEDICATES TO THE USE OF THE PUBLIC, EXCEPT AREAS IDENTIFIED AS PRIVATE OR PART OF AN ENCLAVE OR PLANNED UNIT DEVELOPMENT, FOREVER ALL STREETS, ALLEYS, PARKS, WATERCOURSES, DRAINS, EASEMENTS AND PUBLIC PLACES THEREON SHOWN FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

OWNER/DEVELOPER: LLOYD A. DENTON, JR.
ROGERS SHAVANO PARK UNIT 18/19, LTD.
11 LYNN BATTS LANE, SUITE 100
SAN ANTONIO, TEXAS 78218
(210) 828-6131

STATE OF TEXAS
COUNTY OF BEXAR

BEFORE ME, THE UNDERSIGNED AUTHORITY ON THIS DAY PERSONALLY APPEARED LLOYD A. DENTON, JR., KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED. GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS _____ DAY OF _____, A.D. 20_____.

NOTARY PUBLIC, BEXAR COUNTY, TEXAS

THIS AMENDING PLAT OF NAPIER PARK, UNIT-3 (PUD) HAS BEEN SUBMITTED TO AND CONSIDERED BY THE PLANNING AND ZONING COMMISSION OF THE CITY OF SHAVANO PARK, TEXAS, AND IS HEREBY APPROVED BY SUCH PLANNING AND ZONING COMMISSION.

DATED: THIS THE _____ DAY OF _____, A.D. 20_____.

BY: _____
CHAIRMAN

BY: _____
CITY SECRETARY

THIS AMENDING PLAT OF NAPIER PARK, UNIT-3 (PUD) HAS BEEN SUBMITTED TO AND CONSIDERED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS, AND IS HEREBY APPROVED BY SUCH CITY COUNCIL.

DATED: THIS _____ DAY OF _____, A.D. 20_____.

BY: _____
MAYOR

BY: _____
CITY SECRETARY

CITY OF SHAVANO PARK

Preliminary Plat Submittal Checklist

This checklist is to be completed by the developer or his representative and submitted with the preliminary plat and accompanying data. If any areas are incomplete, the plat will not be accepted. Any items labeled N/A must be explained in writing. Shavano Park City Council has asked that all plats be submitted to the City with a brief description of the purpose of the plat or re-plat. Also requested is that an electronic version be sent to the City Secretary at citysecretary@shavanopark.org. This checklist does not supersede the City of Shavano Park Development Ordinances.

Name of Subdivision:	<u>Amending Plat of Napier Park, Unit-3 (PUD)</u>
Proposed Use of Property:	<u>Commercial</u>
Property Description:	<u>Lots 24, 25, CB 4787</u>
(Lot & block, address or location)	<u>0.2 miles south of Loop 1604 and Napier Park intersection</u>

Owner		Engineer	
Name:	<u>Napier Park SA, LLC</u>	Name:	<u>Pape-Dawson Engineers, Inc</u>
Address:	<u>3216 Napier Park #200</u>	Address:	<u>2000 NW Loop 410</u>
	<u>Shavano Park, Texas 78231</u>		<u>San Antonio, Texas 78213</u>
Phone:	<u>(210)448-0800</u>	Phone:	<u>(210)375-9000</u>
Fax:	<u></u>	Fax:	<u></u>
Email:	<u>jhaphet@yahoo.com</u>	Email:	<u>awood@pape-dawson.com</u>

Current Zoning:	<u>B-2</u>	Total Acreage:	<u>1.33</u>
Total Platting Fees:	<u></u>	Developable Acreage:	<u>0.76</u>
(Coordinate with Staff)		Greenbelts & Drainage Acreage:	<u>0</u>

S.A.W.S. Sewer	<u>x</u> Yes <u></u> No	Septic System	<u></u> Yes <u>x</u> No
S.A.W.S. Water	<u>x</u> Yes <u></u> No	Shavano Park Water	<u></u> Yes <u>x</u> No

- | | Yes | No | N/A |
|--|----------|----------|----------|
| 1. This is an original plat of property | <u></u> | <u>x</u> | <u></u> |
| 2. This is a replat of an existing plat | <u></u> | <u>x</u> | <u></u> |
| 3. If item 1 was answered "No," then: | <u></u> | <u></u> | <u></u> |
| a. this is a vacate and replat | <u></u> | <u></u> | <u>x</u> |
| b. this is a replat with out vacating | <u></u> | <u></u> | <u>x</u> |
| c. this is an amending plat | <u>x</u> | <u></u> | <u></u> |
| d. this is a minor plat | <u></u> | <u></u> | <u>x</u> |
| 4. If item 1 was answered "No," a copy of the original plat is included in the submittal | <u>x</u> | <u></u> | <u></u> |
| 5. The plat is of a Planned Unit Development District (PUD) | <u>x</u> | <u></u> | <u></u> |
| 6. If item 5 was answered "Yes" then include on plat PUD development standards that differ from the base zoning district development standards and include "PUD" in the subdivision name | <u>x</u> | <u></u> | <u></u> |

7.	Is a digital copy of plans, plat, forms, and/or letter included in the submittal?	<u>X</u>	<u> </u>	<u> </u>
The following items pertain to the proposed preliminary drawing:		Yes	No	N/A
8.	This subdivision is one phase of a larger development	<u>X</u>	<u> </u>	<u> </u>
9.	If item 5 was answered "Yes," a PUD plan is included in this submittal	<u>x</u>	<u> </u>	<u> </u>
10.	Some portion of this property is located over the Edwards Recharge Zone	<u>X</u>	<u> </u>	<u> </u>
11.	If Item 10 was answered "Yes," a Water Pollution Abatement Plan (WPAP) has been prepared for this site	<u>X</u>	<u> </u>	<u> </u>
12.	This site requires offsite drainage or utility improvements	<u> </u>	<u>X</u>	<u> </u>
13.	If item 12 was answered "Yes," 3 copies of the construction plans are included with cost estimate	<u> </u>	<u> </u>	<u>x</u>
14.	The plat is drawn on an 18"x 24" sheet (not a 24"x 36" sheet as incorrectly stated on City Code)	<u>X</u>	<u> </u>	<u> </u>
15.	15 Folded copies of the plat are included	<u>X</u>	<u> </u>	<u> </u>
16.	The plat contains the names, addresses, and Contact information of the owner and engineer	<u>X</u>	<u> </u>	<u> </u>
17.	The plat shows complete bearings and distances on all lot line and easements	<u>x</u>	<u> </u>	<u> </u>
18.	The plat shows the location of the subject property in relation to an original survey corner or public street intersection	<u>X</u>	<u> </u>	<u> </u>
19.	The plat illustrates and identifies all adjacent properties including recording information	<u>X</u>	<u> </u>	<u> </u>
20.	The plat contains the total acreage being platted and individual lot acreage	<u>X</u>	<u> </u>	<u> </u>
21.	The plat shows location, dimensions, name and description of all existing or recorded streets, alleys, reservations, easements, or other public right-of-way within the subdivision, intersecting or contiguous with its boundaries or forming such boundaries	<u>X</u>	<u> </u>	<u> </u>
22.	The plat shows location, dimensions, description and name of all existing or recorded residential lots, parks, public areas, and other sites within or contiguous with the subdivision	<u>X</u>	<u> </u>	<u> </u>
23.	The plat shows location, dimensions, description, and name of all proposed streets, alleys, parks, public areas reservations, easements or other rights-of-way, blocks, lots and other sites within the subdivision	<u>X</u>	<u> </u>	<u> </u>

The following items pertain to the proposed preliminary drawing: Yes No N/A

- | | | | | |
|-----|--|----------|-------------|-------------|
| 24. | The plat shows the date of preparation, scale of plat and North arrow | <u>X</u> | <u> </u> | <u> </u> |
| 25. | The plat shows the topographical information with contour lines on a basis of two (2) vertical feet in terrain with an average slope of five percent (5%) | <u>X</u> | <u> </u> | <u> </u> |
| 26. | The plat shows a number or letter to identify each lot or site and each block. Said number shall be coordinated by the developer with the Clerk of Bexar County to prevent duplication | <u>X</u> | <u> </u> | <u> </u> |
| 27. | The plat shows front building setback lines on all lots and sites. Side yard building setback lines at street intersection and crosswalk ways and rear building setback lines. | <u>X</u> | <u> </u> | <u> </u> |
| 28. | The plat addresses the required landscape buffer in accordance with Table 6 of the Code of Ordinances | <u>X</u> | <u> </u> | <u> </u> |
| 29. | The plat shows location map at a scale of not more than 4000 feet to an inch which shall show existing adjacent subdivisions and major streets | <u>X</u> | <u> </u> | <u> </u> |
| 30. | The plat shows existing flood plain boundaries | <u>X</u> | <u> </u> | <u> </u> |
| 31. | The proposed platted property is compliant with current zoning regulations | <u>x</u> | <u> </u> | <u> </u> |

I certify that the above statements are true to the best of my knowledge and I further certify that I have read the City of Shavano Park Development Ordinances and this plat meets said ordinances except as notes.

Submitted by: Anna Wood Date: 12/13/21

Accepted by: [Signature] Date: 12/13/21

City Staff Reviewed

City Secretary: Trish Nichols Date: 12/15/2021

Fire Marshal: David DeDea Date: 12/13/2021

Public Works / Water Director: [Signature] Date: 12/13/21

December 16, 2021

City of Shavano Park
Assistant to the City Manager
Attn: Curtis Leeth
900 Saddletree Court
San Antonio, Texas 78231

Re: Plat Review
Napier Park, Unit 3 (PUD) Amending Plat

Mr. Leeth,

KFW Engineers has completed its review of the referenced Amending plat as submitted by Pape Dawson Engineers. We find the submittal generally conforms to the City of Shavano Park Ordinances. KFW has no further comments.

Our review of the plat does not relieve or release the Engineer of Record or Surveyor of Record from complying with any and all the requirements of the local, state, and federal rules and regulations or guidelines impacting this project. If you require additional information, please contact our office.

Sincerely,



Bobby Torres, P.E.
Plan Reviewer for the City of Shavano Park



On behalf of the:

