

**1. Call to order**

Chairman Laws called the meeting to order at 6:30 p.m.

**PRESENT:**

Carla Laws  
Lori Fanning  
Shawn Fitzpatrick (late 6:35pm)  
Vickey Maisel  
Bill Simmons  
William Stipek  
Song Tan  
Cindy Teske

**ABSENT:**

**2. Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion made by Commissioner Fanning, and a second made by Commissioner Tan, the Planning & Zoning Commission voted six (6) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

**3. Citizens to be Heard.**

No one in the public signed up to speak at Citizens to be Heard.

**4. Consent Agenda:**

Approval - Planning & Zoning Commission minutes, August 3, 2022.

Upon a motion made by Commissioner Teske and a second made by Commissioner Fanning, the Planning & Zoning Commission voted six (6) for and none (0) opposed to approve the Planning & Zoning Commission minutes of August 3, 2022 as presented. The motion carried.

**5. Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding the City’s Vision, Goals, and Strengths, Weaknesses, Opportunities and Threats analysis in the Town Plan**

The Public Hearing opened at 6:35 p.m.

City Manager Hill presented a brief overview of the Town Plan.

The Public Hearing closed at 6:37 p.m.

- 6. Discussion / action – Update to the City’s 2018 Town Plan as the City Comprehensive Plan for 2023 and future years – City Manager**
  - 6.a. Review and discussion - Vision and Goals**
  - 6.b. Review and discussion - SWOT Round 2 input and consensus**
  - 6.c. Review and discussion - Focus Area input and consensus**
  - 6.d Discussion/action - Schedule the focus area topic for the October 5, 2022 meeting.**

Assistant to the City Manager Leeth presented the Vision / Goals / SWOT Round 2 input and consensus / Focus Area input and consensus for the City Town plan to the Commission.

The Commission reviewed and discussed the SWOT input to the City Comprehensive Town Plan for 2023 and future years. The Commission also gave guidance to staff to schedule the Commercial Development focus area for the October 5, 2022 Planning & Zoning Meeting.

- 7. Report / update - City Council items considered at previous City Council meetings and discussion concerning the same - City Manager.**

City Manager Hill provided an overview of items considered at the previous City Council meeting.

**8. Chairman Announcements:**

- A. Advise members to contact City staff to add new or old agenda items.
- B. Advise members of pending agenda items:
  - i. October: Focus Area 1 Intro (Topic TBD’ed)
  - ii. November: Focus Area 1 Public Hearing (Topic TBD’ed)
  - iii. Ordinance to fix the mistaken 2017 B-2 PUD re-zoning of Lots 1701 & 1702 in Block 21, CB 4782E (Lynd Building / Pond Hill Restaurant) by formally re-zoning the lots back to MXD

**9. Adjournment**

Upon a motion made by Commissioner Stipek, and a second made by Commissioner Fanning, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to adjourn the meeting at 8:03 p.m. The motion carried.

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Carla Laws,  
Chairman

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Trish Nichols,

City Secretary