

SUPPLEMENTAL NOTICE OF MEETING BY LIVESTREAM / TELEPHONE CONFERENCE:

THIS MEETING WILL BE A LIMITED TO APPROXIMATELY 10 IN-PERSON ATTENDEES IN ORDER TO MAINTAIN SOCIAL DISTANCING.

In accordance with Order of the Office of the Governor issued March 16th, 2020, the governor has suspended various provisions of the Open Meetings Act pursuant to his state disaster authority, which now authorize the participation of a meeting by live-video stream or telephone. The City of Shavano Park will conduct the Regular Meeting on Monday, June 22, 2020 at 6:30 p.m. at 900 Saddletree Court, Shavano Park Council Chambers in part by Livestream / telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) and slow down the spread of the Coronavirus (COVID-19).

Livestream Participation. The livestream available via the GoToMeeting website from your computer, tablet or smartphone at: <https://youtu.be/CLISCupEVmM>

Telephone Participation. The public toll-free dial-in number to participate in the telephonic meeting is 1-866-899-4679 and requires access code 809-838-821. The Livestream / telephone conference will be available to join at 6:00 p.m. (30 minutes prior to the meeting). If you have issues accessing Telephone Participation or Livestream, please call City Secretary Zina Tedford at 210-787-0366.

The public will be permitted to offer comments telephonically as provided by the agenda during Citizen’s to be Heard. Citizens who want to speak during this period, should sign up to speak prior to the beginning of the meeting by stating their intent and providing Name, Address, and Topic to be addressed. Follow the guidelines under agenda item 3. If unable to participate in the meeting, you may submit public comments by email to ztedford@shavanopark.org.

The meeting agenda and agenda packet are posted online at www.shavanopark.org.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:30 p.m.

PRESENT: ABSENT:

Alderman Colemere
Alderman Kuykendall
Alderman Kautz
Mayor Pro Tem Ross
Alderman Powers
Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Police Chief Lacy led the Pledge of Allegiance to the Flag. Alderman Kuykendall led the Invocation.

3. CITIZENS TO BE HEARD

No citizens signed up to be heard.

4. CITY COUNCIL COMMENTS

Mayor Werner with the consensus of Council dispensed with City Council Comments.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Presentation – Recognition of Graduating Seniors

Mayor Werner dispensed with the Presentation – Recognition of Graduating Seniors.

At this time, Mayor Werner, with the consensus of Council deviated to agenda item 8.5.

6. REGULAR AGENDA ITEMS

6.1. Public Hearing - Receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances, including changes to Chapter 36 to consider changes in uses of accessory buildings in residential zoning districts

This item has been moved to next Regular City Council Meeting.

6.2. Discussion / Action - Ordinance O-2020-010 amending Chapter 36 - Zoning to clarify that accessory buildings in residential zoning districts can be used for habitation, long-term rental and home occupation as long as such uses are consistent with the use of the property as a single-family residence (first reading) - City Manager

This item has been moved to next Regular City Council Meeting.

6.3. Public Hearing - Receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances, including changes to Chapter 36 to correct a scrivener error in side setback requirements of Willow Wood Planned Unit Development in Ordinance 100-12-03

Public hearing opened at 6:53 p.m.

City Manager Hill presented an overview amendment to amendments to the City of Shavano Park Code of Ordinances, including changes to Chapter 36 to correct a scrivener error in side setback requirements of Willow Wood Planned Unit Development in Ordinance 100-12-03

Public hearing closed at 6:57 p.m.

Mayor Werner deviated to agenda item 6.4.

6.4. Discussion / Action - Ordinance O-2020-011 correction of scrivener error in Ordinance 100-12-03 regarding side setback requirements in Willow Wood Planned Unit Development (first reading) - City Manager

Alderman Colemere made a motion to approve Ordinance O-2020-011 correction of scrivener error in Ordinance 100-12-03 regarding side setback requirements in Willow Wood Planned Unit Development (first reading).

Alderman Kuykendall seconded the motion.

The motion to approve Ordinance O-2020-011 correction of scrivener error in Ordinance 100-12-03 regarding side setback requirements in Willow Wood Planned Unit Development (first reading) carried with a unanimous vote.

Due to technical difficulties, Mayor Werner asked for a motion to adjourn the meeting. The balance of the agenda will be considered at the next meeting. Agenda items 6.5 – 6.10 will be discussed at the Special Meeting to be held on June 29, 2020 at 6:30 p.m.

6.5. Discussion / Action - Status and way ahead for the Trinity Well - City Manager / Public Works Director

6.6. Discussion / Action - Consideration for a municipal tract outdoor bathroom and storage area and approval of contractor to proceed with the project - City Manager

6.7. Discussion / Action - City Events - Mayor Pro Tem Ross

6.8. Discussion / Action - Resolution R-2000-013 approving Policy for Board of Adjustment (BOA) procedures - City Manager

6.9. Annual Budget Calendar - City Manager / Finance Director

6.10. Discussion / Action - Coronavirus Update - City Manager

6.11. Discussion / Action - Resolution R-2020-014 Interlocal Grant Agreement between the County of Bexar and City of Shavano Park for the distribution of Federal Coronavirus Relief Funds - City Manager

Alderman Powers made a motion to approve Resolution R-2020-014 Interlocal Grant Agreement between the County of Bexar and City of Shavano Park for the distribution of Federal Coronavirus Relief Funds.

Alderman Colemere seconded the motion.

The motion to approve Resolution R-2020-014 Interlocal Grant Agreement between the County of Bexar and City of Shavano Park for the distribution of Federal Coronavirus Relief Funds carried with a unanimous vote.

Mayor Werner deviated to agenda item 6.3

6.12. Discussion / Action - Ordinance O-2020-012 considering an action extending a declaration of local disaster and public health emergency issued on March 23, 2020 by Mayor Bob Werner, and the corresponding addendums issued on March 30, 2020; April 27, 2020; and May 18, 2020; and June 22, 2020 until July 27, 2020 to continue active preparedness and response for COVID-19 contingencies - City Manager

City Manager Hill briefed Council on O-2020-012, the extension of the declaration of the local disaster and public health emergency with a proposed amendment to Exhibit A directing that during the Declaration of local state and disaster and public health emergency applications for garage sales and estate sales will be denied.

Alderman Kautz made a motion to approve Ordinance O-2020-012 considering an action extending a declaration of local disaster and public health emergency issued on March 23, 2020 by Mayor Bob Werner, and the corresponding addendums issued on March 30, 2020; April 27, 2020; and May 18, 2020; and June 22, 2020 until July 27, 2020 to continue active preparedness and response for COVID-19 contingencies with an amendment to Exhibit A directing that during the Declaration of local state and disaster and public health emergency applications for garage sales and estate sales will be denied.

Mayor Pro Tem Ross seconded the motion.

The motion to approve Ordinance O-2020-012 considering an action extending a declaration of local disaster and public health emergency issued on March 23, 2020 by Mayor Bob Werner, and the corresponding addendums issued on March 30, 2020; April 27, 2020; and May 18, 2020; and June 22, 2020 until July 27, 2020 to continue active preparedness and response for COVID-19 contingencies with an amendment Exhibit A directing that during the Declaration of local state and disaster and public health emergency applications for garage sales and estate sales will be denied carried with a unanimous vote.

Mayor Werner deviated to agenda item 6.11.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

- 7.1. Building Permit Activity Report**
- 7.2. Fire Department Activity Report**
- 7.3. Municipal Court Activity Report**
- 7.4. Police Department Activity Report**
- 7.5. Public Works Activity Report**
- 7.6. Finance Report**

Agenda Items 7.1 – 7.6 will be considered at the Special Meeting to be held on June 29, 2020 at 6:30 p.m.

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 8.1. Approval - City Council Minutes, May 18, 2020**
- 8.2. Accept - Planning and Zoning Commission Minutes, March 4, 2020**
- 8.3. Authorize - City Manager to enter into an agreement with MVBA, LLC dba Accounts Receivable Collections Group for collection services on EMS accounts no longer pursued by Emergicon**
- 8.4. Approval - Fire Department grant application to Firehouse Subs Public Safety Foundation for Lifesaving Equipment for up to \$30,000**
- 8.5. Approval - Purchase order for Emergency Services P25 compliant Handheld Radios for delivery in October 2020**

Agenda items 8.1 – 8.4 will be considered at the Special Meeting to be held on June 29, 2020 at 6:30 p.m.

Alderman Colemere made the motion approve the purchase order for Emergency Services P25 compliant Handheld Radios for delivery in October 2020.

Alderman Kautz seconded the motion.

The motion to approve the purchase order for Emergency Services P25 compliant Handheld Radios for delivery in October 2020 carried with a unanimous vote.

Mayor Werner deviated to agenda item 6.12.

9. ADJOURNMENT

Alderman Colemere made a motion to adjourn the meeting.

Alderman Kautz seconded the motion. The meeting adjourned at 6:59 p.m.

Robert Werner
Mayor

Zina Tedford, City Secretary