

SUPPLEMENTAL NOTICE OF MEETING BY LIVESTREAM / TELEPHONE CONFERENCE:

THIS MEETING WILL BE CLOSED TO IN-PERSON ATTENDANCE BY THE PUBLIC.

In accordance with Order of the Office of the Governor issued March 16th, 2020, the governor has suspended various provisions of the Open Meetings Act pursuant to his state disaster authority, which now authorizes the participation of a meeting by live-video stream or telephone. The City of Shavano Park will conduct the Regular Meeting on Monday, April 27, 2020 at 6:30 p.m. at 900 Saddletree Court, Shavano Park Council Chambers in part by Livestream / telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) and slow down the spread of the Coronavirus (COVID-19).

Livestream. The livestream of the meeting is available via the Youtube website from your computer, tablet or smartphone at: <https://youtu.be/z3XbwS25Zg0>.

Telephone Participation. The public toll-free dial-in number to participate in the telephonic meeting is 1-877-568-4106 and requires access code 430-899-573. Participants should mute their phone when not speaking. If you have issues accessing Telephone Participation or Livestream, please call City Secretary Zina Tedford at 210-787-0366.

The telephone participation will be available to join at 6:00 pm (30 minutes prior to the meeting).

The public will be permitted to offer comments telephonically as provided by the agenda during Citizen’s to be Heard. Citizens who want to speak during this period, should sign up to speak prior to the beginning of the meeting by stating their intent and providing Name, Address, and Topic to be addressed. Follow the guidelines under agenda item 3. If unable to participate in the meeting, you may submit public comments by email to ztedford@shavanopark.org.

The meeting agenda and agenda packet are posted online at www.shavanopark.org.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:30 p.m.

PRESENT: ABSENT:

Alderman Colemere

Alderman Kautz

Mayor Pro Tem Ross

Alderman Heintzelman

Alderman Powers

Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

City Manager Hill led the Pledge of Allegiance to the Flag.

Alderman Heintzelman led the Invocation.

3. CITIZENS TO BE HEARD

Citizens Brame, McClendon, Hartman, and Lyons addressed concerns regarding agenda item 6.4 Board of Adjustment Composition.

4. CITY COUNCIL COMMENTS

City Council thanked and welcomed all that are attending telephonically.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Proclamation - World Neurofibromatosis (NF) Awareness Day

5.2. Proclamation - City of Shavano Park First Responders

5.3. Proclamation - Healthcare Providers

5.4. Proclamation - City of Shavano Park Public Works

Mayor Werner read the proclamations as outlined above.

6. REGULAR AGENDA ITEMS

6.1. Discussion / Action - Coronavirus Update - City Manager

City Manager Hill presented an update on newly released Executive Order from Governor Abbott. Governor Abbott extended his order through May 15th Reopened some services as retail, dining, shopping, museums, and libraries. Gov. Abbott published a report on Opening Texas - this is going to be Phase I – in approximately 2 weeks if there are no spikes in COVID-19 cases, the Governor will transition to Phase II.

6.2. Discussion / Action – Ordinance O-2020-008 considering an action to extend by 30 days the declaration of local disaster passed and approved by Ordinance O-2020-007 by the City Council of the City of Shavano Park; establishing rules and regulations for the duration of the disaster; restricting certain activities; establishing penalties for violations (final). Possible Executive Session pursuant

to Texas Government Code, § 551.071, Consultation with Attorney - City Manager / City Attorney

Alderman Kautz made a motion to approve Ordinance O-2020-008 considering an action to extend by 30 days the declaration of local disaster passed and approved by Ordinance O-2020-007 by the City Council of the City of Shavano Park; establishing rules and regulations for the duration of the disaster; restricting certain activities; establishing penalties for violations with the modify the ordinance to strike 5b -restaurants from the prohibition.

Mayor Pro Tem Ross seconded the motion.

The motion to approve Ordinance O-2020-008 considering an action to extend by 30 days the declaration of local disaster passed and approved by Ordinance O-2020-007 by the City Council of the City of Shavano Park; establishing rules and regulations for the duration of the disaster; restricting certain activities; establishing penalties for violations with the modify the ordinance to strike 5b -restaurants from the prohibition carried with a unanimous vote.

6.3. Discussion / Action - Resolution R-2020-010 declaring the City of Shavano Park a Second Amendment Sanctuary City - Alderman Colemere

Alderman Colemere made a motion to approve Resolution R-2020-010 declaring the City of Shavano Park a Second Amendment Sanctuary City.

Alderman Powers seconded the motion.

The motion to approve Resolution R-2020-010 declaring the City of Shavano Park a Second Amendment Sanctuary City failed with the following vote:

AYES:2; NAYES: 3 (Alderman Kautz, Heintzelman and Mayor Pro Tem Ross)

6.4. Discussion / Action - Board of Adjustment Composition - Mayor Pro Tem Ross

Mayor Pro Tem Ross made a motion to postpone this item.

Alderman Heintzelman seconded the motion.

The motion to postpone this agenda item carried with a unanimous vote.

6.5. Discussion / Action - Possible amendments to the City of Shavano Park Code of Ordinances, Chapter 36 - Zoning, regarding allowed uses of accessory buildings - Mayor Pro Tem Ross

Mayor Pro Tem Ross stated we have ordinances regarding allowed uses of accessory buildings are conflicting.

It was the consensus of City Council that the Planning & Zoning Commission review, consider authorizing more than one hone-related individuals from living there and implications, conduct public hearings and present a recommendation to City Council.

6.6. Discussion /Action - Future Elections at Shavano Park City Hall - Mayor Pro Tem

Mayor Pro Tem Ross placed this item on the agenda for discussion based on the number of concerns voiced during the last elections held at city hall. The issues experienced involved insufficient parking, long lines, interruption of city services during business hours, and issues with the septic system. These issues will increase significantly in November due to the number of

election cancellations due to the COVID-19. The consensus of City Council was that we inform Bexar County Elections to remove City Hall as a voting center for all elections with the exception of May elections.

6.7. Discussion / Action - Resolution R-2020-005 Revisions to Employee Handbook - City Secretary

Alderman Powers made a motion to approve Resolution R-2020-005 Revisions to Employee Handbook.

Alderman Kautz seconded the motion.

The motion to approve Resolution R-2020-005 Revisions to Employee Handbook carried with a unanimous vote.

6.8. Discussion / action - Annual review / salary of the City Manager - Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters

Alderman Kautz made a motion to accept the reviews as presented and be placed in City Manager Hill's personnel file and consider compensation during the budget process.

Alderman Colemere seconded the motion.

The motion to accept the reviews as presented and be placed in City Manager Hill's personnel file and consider compensation during the budget process carried with a unanimous vote.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

Alderman Heintzelman requested additional discussion of Consent Agenda 7.4 Police Department Activity Report regarding safety of the police officers, installation of Neighborhood Watch signs on Northwest Military Hwy and handing of municipal court due to closure. Chief Lacy addressed the safety of the officers and installation of NW signs which will be discussed with Mr. Hill in coordination with TxDot and the widening of the highway. Finance Director Morey informed

City Council that municipal court has taken a proactive approach by reaching out to individuals and informing them of their options.

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Minutes, March 23, 2020

8.2. Approval - Special City Council Minutes, March 30, 2020

8.3. Approval - Ordinance O-2020-006 amending the FY 2019-20 Budget to adjust revenues, expenditures and utilization of fund balance to include resourcing the pavilion, playscapes, walking trail, equipment upgrades and other items within the General Fund, Water Utility Fund, Crime Control and Prevention District Fund, Capital Improvement/Replacement Fund and Water Utility Capital Replacement Fund (final reading)

8.4. Approval - Selection of septic Tank replacement contractor for City Hall

Alderman Kautz made a motion to approve Consent Agenda Items 8.2 - 8.4 as presented. Alderman Heintzelman seconded the motion.

The motion to approve Consent Agenda Items 8.1 – 8.4 as presented with a unanimous vote.

9. ADJOURNMENT

Mayor Pro Tem Ross made a motion to adjourn the meeting.

Alderman Powers seconded the motion. The meeting adjourned at 8:05 p.m.

Robert Werner
Mayor

Zina Tedford
City Secretary