

MINUTES

SUPPLEMENTAL NOTICE OF MEETING BY LIVESTREAM / TELEPHONE CONFERENCE:

In accordance with Order of the Office of the Governor issued March 16th, 2020, the governor has suspended various provisions of the Open Meetings Act pursuant to his state disaster authority, which now authorize the participation of a meeting by live-video stream or telephone. The City of Shavano Park will conduct the Regular Meeting on Monday, August 24, 2020 at 6:30 p.m. at 900 Saddletree Court, Shavano Park Council Chambers in part by Livestream / telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) and slow down the spread of the Coronavirus (COVID-19).

Livestream Participation. The livestream available via the GoToMeeting website from your computer, tablet or smartphone at: <https://youtu.be/BbbNsIf8szoc>

Telephone Participation. The public toll-free dial-in number to participate in the telephonic meeting is 1-866-899-4679 and requires access code 290-431-621. The Livestream / telephone conference will be available to join at 6:00 p.m. (30 minutes prior to the meeting). If you have issues accessing Telephone Participation or Livestream, please call City Secretary Zina Tedford at 210-787-0366.

The public will be permitted to offer comments telephonically as provided by the agenda during Citizen’s to be Heard. Citizens who want to speak during this period, should sign up to speak prior to the beginning of the meeting by stating their intent and providing Name, Address, and Topic to be addressed. Follow the guidelines under agenda item 3. If unable to participate in the meeting, you may submit public comments by email to ztedford@shavanopark.org.

The meeting agenda and agenda packet are posted online at www.shavanopark.org.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:32. p.m.

PRESENT: ABSENT:

Alderman Colemere
Alderman Kautz
Mayor Pro Tem Ross
Alderman Powers
Alderman Kuykendall
Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Alderman Kuykendall led the Pledge of Allegiance to the Flag.

Alderman Kautz led the Invocation.

3. CITIZENS TO BE HEARD

Citizens Goldman, Kennett, Bradley, Navarette, and Powers addressed City Council regarding front fences and speed humps.

Citizens Peyton, Lyons, Zucker, McLendon and Professional Estates Sales addressed use of city hall as voting location and garage / estate sales.

4. CITY COUNCIL COMMENTS

City Council thanked all for the citizens for their interest in the community and their comments. Alderman Colemere recognized his wife, Vicky, for all her work with ensuring the City meets National Wildlife Federation criteria. She is currently working on sponsors for permanent water features for the 40-gallon troughs set out in the munitract.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

City Manager Hill recognized City Secretary Tedford for 20 years of service to the Texas City Manager's Association and 30 years of service with the International City Managers Association.

6. REGULAR AGENDA ITEMS

6.0 Discussion / action - Use of City Hall as a voting location - Mayor Werner

Alderman Colemere made a motion to use of City Hall as a voting location.

Alderman Kautz seconded the motion.

The motion to approve the use of City Hall as a voting location carried with the following vote:

AYES: 3; NAYES: 2 (Alderman Powers / Mayor Pro Tem Ross)

6.1. Public Hearing - Receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances to allow front solid fencing for homes with front yards that face NW Military Highway and De Zavala Road and to clarify existing fence regulations generally

The public hearing opened at 7:19 p.m.

City Manager Hill presented an overview of the proposed amendments to the City of Shavano Park Code of Ordinances to allow front solid fencing for homes with front yards that face NW Military Highway and De Zavala Road and to clarify existing fence regulations.

Planning & Zoning Commission Chairman Aleman stated that the Planning & Zoning Commission went over the ordinance thoroughly, listened to citizen comments and made the changes based on the concerns based on the comments. The Planning & Zoning Commission unanimously voted to forward the recommendations to City Council.

Citizen Walea addressed City Council in support the concept.

The public hearing closed at 7: 24 p.m.

6.2. Discussion / action - Ordinance O-2020-013 amending the City of Shavano Park Code of Ordinances to allow front solid fencing for homes with front yards that face NW Military Highway, De Zavala Road and in the A-1 Zoning District and to clarify existing fence regulations generally (first reading) - City Manager

Alderman Powers made a motion to approve Ordinance O-2020-013 amending the City of Shavano Park Code of Ordinances to allow front solid fencing for homes with front yards that face NW Military Highway, De Zavala Road and in the A-1 Zoning District and to clarify existing fence regulations generally (first reading).

Mayor Pro Tem Ross seconded the motion.

Alderman Kuykendall made a motion to amend the ordinance to include the addition of an overlay district.

Alderman Colemere seconded the motion.

Mayor called for a vote to accept Ordinance O-2020-013 to allow front solid fencing for homes with front yards that face NW Military Highway, De Zavala Road and in the A-1 Zoning District and to clarify existing fence regulations generally with the addition of overlay district carried with the following vote:

AYES: 3; NAYES; 2 (Mayor Pro Tem Ross / Alderman Kautz)

Mayor called for the vote to amend Ordinance O-2020-013 as provided to include the overlay district to allow front solid fencing for homes with front yards that face NW Military Highway, De Zavala Road and in the A-1 Zoning District and to clarify existing fence regulations generally with the addition of overlay district carried with the following vote:

AYES:4; NAYES: 1 (Mayor Pro Tem Ross)

6.3. Discussion / action – Approval of Speed Hump located on Elm Springs - City Manager

Alderman Colemere made a motion to approve the installation of a Speed Hump located in the vicinity of 107 Elm Spring with the conditional approval that if the Public Works Director or City Engineer state concerns that if the speed hump affects storm water runoff or drainage, the speed hump will be removed.

Alderman Powers seconded the motion.

The motion to approve the installation of Speed Hump in the vicinity of 107 Elm Spring. with conditional approval that if the Public Works Director or City Engineer state concerns that the speed hump affects storm water runoff or drainage, the speed hump will be removed carried with the following vote:

AYES: 4; NAYES:0

- 6.4. Public Hearing – The purpose of the public hearing is to receive comments from members of the public regarding amendments to Ordinance O-2015-006 (Shavano Park Unit 19B, Phase V - Napier Park Planned Unit Development) to revise minimum parking requirements, minimum front yard landscape buffer, minimum rear yard landscape buffer and reduced tree preservation requirements on Lot 20, CB 4787 while removing unneeded exceptions to the City Code.**

The public hearing opened at 8:25 p.m.

City Manager Hill presented an overview of the proposed amendments to Ordinance O-2015-006 (Shavano Park Unit 19B, Phase V - Napier Park Planned Unit Development) to revise minimum parking requirements, minimum front yard landscape buffer, minimum rear yard landscape buffer and reduced tree preservation requirements on Lot 20, CB 4787 while removing unneeded exceptions to the City Code.

The public hearing closed at 8:32 p.m.

- 6.5. Discussion / action – Ordinance O-2020-015 amending Ordinance O-2015-006 (Napier Park Planned Unit Development) to add the following development exceptions: minimum parking requirement, minimum front yard and rear yard landscape buffer requirements, and reduced tree preservation with increase tree mitigation requirements while removing unneeded exceptions to the City Code - City Manager**

Alderman Colemere made a motion to approve Ordinance O-2020-015 amending Ordinance O-2015-006 (Napier Park Planned Unit Development) to add the following development exceptions: minimum parking requirement, minimum front yard and rear yard landscape buffer requirements and reduced tree preservation with increase tree mitigation requirements while removing unneeded exceptions schedule and modifying the Napier Park Planned Unit Development exceptions schedule minimum rear landscape buffer to provide varies by lot minimum 5 feet which may be waived by the City Manager on the Fire Marshal's recommendation.

Alderman Kautz seconded the motion.

The motion to approve Ordinance O-2020-015 amending Ordinance O-2015-006 (Napier Park Planned Unit Development) to add the following development exceptions: minimum parking requirement, minimum front yard and rear yard landscape buffer requirements, and reduced tree preservation with increase tree mitigation requirements while removing unneeded exceptions schedule and modifying the Napier Park Planned Unit Development exceptions schedule minimum rear landscape buffer to provide: varies by lot minimum 5 feet which may be waived by the City

Manager on the Fire Marshal's recommendation. s to the City Code which may be waived by the City Manager with the Fire Marshal's recommendation carried with the following vote:

AYES: 5; NAYES: 0

6.6. Accept - Preliminary Plat of Napier Park, Unit-4 (PUD), a 1.157-acre tract of land out of a 289.5-acre tract described in deed to Rogers Shavano Park Unit 18/19, LTD. – City Manager

Alderman Powers made a motion to accept the Preliminary Plat of Napier Park, Unit-4 (PUD), a 1.157-acre tract of land out of a 289.5-acre tract described in deed to Rogers Shavano Park Unit 18/19, LTD.

Mayor Pro Tem Ross seconded the motion.

The motion to accept the Preliminary Plat of Napier Park, Unit-4 (PUD), a 1.157-acre tract of land out of a 289.5-acre tract described in deed to Rogers Shavano Park Unit 18/19, LTD. carried with a unanimous vote.

6.7. Presentation / discussion - Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities

Laddie Denton, Bitterblue presented the residential development in Shavano Park.

Daryl Lange presented the commercial development in Shavano Park and nearby areas.

6.8. Discussion / action - Update from Republic Services on Fees and - Republic Services

Tom Armstrong, Republic Service, Municipal Representative, presented the CPI data explaining the calculation of the fee increase which will go into effect October 1, 2020 for refuse / recycling services.

Alderman Colemere made a motion to authorize City Manager Hill to continue negotiations with Republic Services for costs pass though.

Alderman Kautz seconded the motion.

The motion to authorize City Manager Hill to continue negotiations with Republic Services for costs pass though carried with a unanimous vote.

6.9. Discussion / action - Consideration for creating and approving a Small Business Reinvestment Program (SBRP) supported by the CARES Act and Bexar County to provide emergency relief to eligible small businesses located in Shavano Park - City Manager

Alderman Powers made a motion to create e and approve a Small Business Reinvestment Program (SBRP) solely supported by the CARES Act and Bexar County to provide emergency relief to eligible small businesses located in Shavano Park.

Alderman Kautz seconded the motion.

The motion to create and approve a Small Business Reinvestment Program (SBRP) solely supported by the CARES Act and Bexar County to provide emergency relief to eligible small businesses located in Shavano Park carried with a unanimous vote.

6.10. Discussion / Action - Coronavirus Update - City Manager

City Manager Hill presented an update on Coronavirus.

6.11. Discussion / Action - Ordinance O-2020-016 considering an action extending a declaration of local disaster and public health emergency initially issued on March 23, 2020 by Mayor Bob Werner, and the corresponding addendums issued by City Council in March, April, May, June, and July until September 21, 2020 to continue active preparedness and response for COVID-19 contingencies - City Manager

Alderman Colemere made a motion to approve Ordinance O-2020-016 considering an action extending a declaration of local disaster and public health emergency initially issued on March 23, 2020 by Mayor Bob Werner, and the corresponding addendums issued by City Council in March, April, May, June, and July until September 21, 2020 to continue active preparedness and response for COVID-19 contingencies

Alderman Kautz seconded the motion.

The motion to approve O-2020-016 considering an action extending a declaration of local disaster and public health emergency initially issued on March 23, 2020 by Mayor Bob Werner, and the corresponding addendums issued by City Council in March, April, May, June, and July until September 21, 2020 to continue active preparedness and response for COVID-19 contingencies carried with a unanimous vote.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by

any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 8.1. **Approval - City Council Workshop Minutes, July 15, 2020**
- 8.2. **Approval - City Council Minutes, June 27, 2020**
- 8.3. **Approval – Special City Council Minutes, August 6, 2020**
- 8.4. **Approval - City Council Workshop Minutes, August 12, 2020**
- 8.5. **Approval – City Council Workshop Minutes, August 18, 2020**
- 8.6. **Accept - Planning and Zoning Commission Minutes, July 8, 2020**
- 8.7. **Approval - City Council adoption of organizational chart**
- 8.8. **Approve Ordinance O-2020-010 amending Chapter 36 - Zoning to clarify that accessory buildings in residential zoning districts can be used for habitation, long-term rental and home occupation as long as such uses are consistent with the use of the property as a single-family residence - final reading**

Alderman Colemere made a motion to approve / accept Consent Agenda Item 8.1 – 8.8 as presented.

Alderman Kautz seconded the motion.

The motion to approve Consent Agenda Items 8.1 – 8.8 carried with unanimous vote.

9. ADJOURNMENT

Alderman Colemere made a motion to adjourn the meeting

Alderman Powers seconded the motion.

The meeting adjourned at 9:35 p.m.

Robert Werner
Mayor

Zina Tedford
City Secretary