

SUPPLEMENTAL NOTICE OF MEETING BY LIVESTREAM / TELEPHONE CONFERENCE:

THIS MEETING WILL BE LIMITED TO APPROXIMATELY 10 IN-PERSON ATTENDEES IN ORDER TO MAINTAIN SOCIAL DISTANCING.

In accordance with Order of the Office of the Governor issued March 16th, 2020, the governor has suspended various provisions of the Open Meetings Act pursuant to his state disaster authority, which now authorize the participation of a meeting by live-video stream or telephone. The City of Shavano Park will conduct the Regular Meeting on Monday, July 27, 2020 at 6:30 p.m. at 900 Saddletree Court, Shavano Park Council Chambers in part by Livestream / telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) and slow down the spread of the Coronavirus (COVID-19).

Livestream Participation. The livestream available via the GoToMeeting website from your computer, tablet or smartphone at: <https://youtu.be/Xekx1uy11nQ>

Telephone Participation. The public toll-free dial-in number to participate in the telephonic meeting is 1-877-568-4106 and requires access code 139-695-453. The Livestream / telephone conference will be available to join at 6:00 p.m. (30 minutes prior to the meeting). If you have issues accessing Telephone Participation or Livestream, please call City Secretary Zina Tedford at 210-787-0366.

The public will be permitted to offer comments telephonically as provided by the agenda during Citizen’s to be Heard. Citizens who want to speak during this period, should sign up to speak prior to the beginning of the meeting by stating their intent and providing Name, Address, and Topic to be addressed. Follow the guidelines under agenda item 3. If unable to participate in the meeting, you may submit public comments by email to ztedford@shavanopark.org.

The meeting agenda and agenda packet are posted online at www.shavanopark.org.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:35 p.m.

PRESENT: ABSENT:

Alderman Colemere
Alderman Kautz
Mayor Pro Tem Ross
Alderman Powers
Alderman Kuykendall
Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Alderman Colemere led the Pledge of Allegiance to the Flag. Mayor Werner led the Invocation.

3. CITIZENS TO BE HEARD

No citizens signed up to address City Council.

4. CITY COUNCIL COMMENTS

City Council thanked everyone.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

6. REGULAR AGENDA ITEMS

6.1. Public Hearing - Receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances, including changes to Chapter 36 to consider changes in uses of accessory buildings in residential zoning districts

Public hearing opened at 6:41 p.m.

City Manager Hill presented an overview of the proposed amendments to the City of Shavano Park Code of Ordinances, including changes to Chapter 36 to consider changes in uses of accessory buildings in residential zoning districts.

Public hearing closed at 6:47 p.m.

6.2. Discussion / Action - Ordinance O-2020-010 amending Chapter 36 - Zoning to clarify that accessory buildings in residential zoning districts can be used for habitation, long-term rental and home occupation as long as such uses are consistent with the use of the property as a single-family residence (first reading) - City Manager

Mayor Pro Tem Ross made a motion to approve Ordinance O-2020-010 amending Chapter 36 - Zoning to clarify that accessory buildings in residential zoning districts can be used for habitation, long-term rental and home occupation as long as such uses are consistent with the use of the property as a single-family residence (first reading).

Alderman Kuykendall seconded the motion.

The motion to approve Ordinance O-2020-010 amending Chapter 36 - Zoning to clarify that accessory buildings in residential zoning districts can be used for habitation, long-term rental and home occupation as long as such uses are consistent with the use of the property as a single-family residence (first reading) carried with a unanimous vote.

6.3. Public Hearing - Receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances to allow front solid fencing for homes who front yards face NW Military Highway and De Zavala Road and to clarify existing fence regulations generally

Public hearing opened at 6:53 p.m.

City Manager Hill presented an overview of the proposed amendments to the City of Shavano Park Code of Ordinances to allow front solid fencing for homes who front yards face NW Military Highway and De Zavala Road and to clarify existing fence regulations.

Public hearing closed at 7:03 p.m.

6.4. Discussion / action – Ordinance O-2020-013 amending the City of Shavano Park Code of Ordinances to allow front solid fencing for homes with front yards that face NW Military Highway, De Zavala Road and in the A-1 Zoning District and to clarify existing fence regulations generally (first reading) - City Manager

Alderman Colemere made a motion to table this item.

Alderman Kuykendall seconded the motion.

The motion to table this item was approved unanimously.

6.5. Discussion / Action - Resolution R-2020-015 authorizing a revised application for the SIB loan and Advanced Funding Agreements with TxDOT supporting the relocation of water lines along NW Military Highway during the NW Military Highway improvement project - City Manager

Alderman Colemere made a motion to approve - Resolution R-2020-015 authorizing a revised application for the SIB loan and Advanced Funding Agreements with TxDOT supporting the relocation of water lines along NW Military Highway during the NW Military Highway improvement project in the amount of \$925,000.

Alderman Powers seconded the motion.

The motion to approve - Resolution R-2020-015 authorizing a revised application for the SIB loan and Advanced Funding Agreements with TxDOT supporting the relocation of water lines along NW Military Highway during the NW Military Highway improvement project in the amount of \$925,000 carried with a unanimous vote.

6.6. Discussion / Action - Approval of contractor to proceed with drainage projects (three culverts) - City Manager / City Engineer

Mayor Pro Tem Ross made a motion to approve WPM Construction Services and award \$27,621 to Schultz & Co. Landscapes restoration services on 104 Bent Oak; and proceed with drainage projects.

Alderman Colemere seconded the motion.

The motion to approve WPM Construction Services and award \$27,621 to Schultz & Co. Landscapes restoration services on 104 Bent Oak; and proceed with drainage projects carried with a unanimous vote.

6.7. Discussion / Action - Use of City Hall as a voting location - Ald. Colemere

Alderman Colemere made a motion to use city hall as a voting location for the November Election and foreseeable elections and asked for a roll call vote.

Alderman Kautz seconded the motion.

Roll Call Vote:	Alderman Colemere -	AYE
	Alderman Kautz -	NAY
	Alderman Kuykendall -	AYE
	Alderman Powers -	NAY
	Mayor Pro Tem Ross -	NAY

The motion to use city hall as a voting location for the November election and foreseeable elections failed with the following vote: AYES: 2; NAYES: 3 (Mayor Pro Tem Ross, Aldermen Powers and Kautz).

6.8. Discussion / Action – Review of Oak Wilt mitigation plan and approval of contractor for trenching - City Manager

Alderman Powers made a motion to approve the proposal by “We Love Trees” to complete the oak wilt mitigation trench with payment from the Oak Wilt Fund.

Alderman Colemere seconded the motion.

The motion to the proposal by “We Love Trees” to complete the oak wilt mitigation trench with payment from the Oak Wilt Fund carried with a unanimous vote.

6.9. Discussion / Action - Coronavirus Update - City Manager

City Manager Hill presented an update on COVID-19.

6.10. Discussion / Action - Ordinance O-2020-014 considering an action extending a declaration of local disaster and public health emergency initially issued on March 23, 2020 by Mayor Bob Werner, and the corresponding addendums issued by City Council in March, April, May, and June until August 24, 2020 to continue active preparedness and response for COVID-19 contingencies - City Manager

Mayor Pro Tem Ross made a motion to approve Ordinance O-2020-014 considering an action extending a declaration of local disaster and public health emergency initially issued on March 23, 2020 by Mayor Bob Werner, and the corresponding addendums issued by City Council in March,

April, May, and June until August 24, 2020 to continue active preparedness and response for COVID-19 contingencies.

Alderman Kautz seconded the motion.

The motion to approve Ordinance O-2020-014 considering an action extending a declaration of local disaster and public health emergency initially issued on March 23, 2020 by Mayor Bob Werner, and the corresponding addendums issued by City Council in March, April, May, and June until August 24, 2020 to continue active preparedness and response for COVID-19 contingencies carried with a unanimous vote.

6.11. Discussion / Action - City Manager Compensation. Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters - Mayor Werner

Mayor Werner with the consensus of City Council deviated to agenda item 7 and 8.

Mayor Pro Tem Ross made a motion to table this item.

Mayor Werner asked for a second. No second to the motion. The motion died due to lack of a second.

City Council adjourned into Executive Session at 8:41 p.m.

Open meeting reconvened at 9:14 p.m.

Alderman Colemere made a motion to increase the City Manager's salary in the amount of \$26,000.

Alderman Powers seconded the motion.

The motion to increase the City Manager's salary in the amount of \$26,000 carried with a unanimous vote.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

Alderman Powers asked Chief Dover for an update regarding COVID-19 cases.

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Workshop Minutes, June 10, 2020

8.2. Approval - City Council Minutes, June 22, 2020

8.3. Approval – Special City Council Minutes, June 29, 2020

8.4. Approval - City Council Workshop Minutes June 29, 2020

8.5. Accept - Planning and Zoning Commission Minutes, June 3, 2020

8.6. Approval - Ordinance O-2020-011 correction of scrivener error in Ordinance 100-12-03 regarding side setback requirements in Willow Wood Planned Unit Development (final reading)

8.7. Accept - Quarterly Investment Report, quarter ended June 30, 2020

8.8. Approval - Rescheduling the September City Council Meeting from September 28th to September 21st and review of the annual Budget Calendar

Alderman Colemere made a motion to approve / accept Consent Agenda Items 8.1 – 8.8 as presented.

Alderman Powers seconded the motion.

The motion to approve / accept Consent Agenda Items 8.1 – 8.8 carried with a unanimous vote.

Mayor Werner deviated back to agenda item 6.11.

9. ADJOURNMENT

Mayor Pro Tem made a motion to adjourn the meeting.

Alderman Kautz seconded the motion.

The meeting adjourned at 9:15 p.m.

Robert Werner
Mayor

Zina Tedford, City Secretary