

**AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS**

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Regular Meeting on Monday, July 27, 2020 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers.

SUPPLEMENTAL NOTICE OF MEETING BY LIVESTREAM / TELEPHONE CONFERENCE:

THIS MEETING WILL BE A LIMITED TO APPROXIMATELY 10 IN-PERSON ATTENDEES IN ORDER TO MAINTAIN SOCIAL DISTANCING.

In accordance with Order of the Office of the Governor issued March 16th, 2020, the governor has suspended various provisions of the Open Meetings Act pursuant to his state disaster authority, which now authorize the participation of a meeting by live-video stream or telephone. The City of Shavano Park will conduct the Regular Meeting on Monday, July 27, 2020 at 6:30 p.m. at 900 Saddletree Court, Shavano Park Council Chambers in part by Livestream / telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) and slow down the spread of the Coronavirus (COVID-19).

Livestream Participation. The livestream available via the GoToMeeting website from your computer, tablet or smartphone at: <https://youtu.be/Xekx1uyl1nQ>

Telephone Participation. The public toll-free dial-in number to participate in the telephonic meeting is 1-877-568-4106 and requires access code 139-695-453. The Livestream / telephone conference will be available to join at 6:00 p.m. (30 minutes prior to the meeting). **If you have issues accessing Telephone Participation or Livestream, please call City Secretary Zina Tedford at 210-787-0366.**

The public will be permitted to offer comments telephonically as provided by the agenda during Citizen’s to be Heard. Citizens who want to speak during this period, should sign up to speak prior to the beginning of the meeting by stating their intent and providing Name, Address, and Topic to be addressed. Follow the guidelines under agenda item 3. If unable to participate in the meeting, you may submit public comments by email to ztedford@shavanopark.org.

The meeting agenda and agenda packet are posted online at www.shavanopark.org.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- The Mayor will recognize those citizens who have signed up prior to the start of the meeting.
- Pursuant to Resolution No. R-2019-011 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Members of the public may only speak once and cannot pass the individual’s time allotment to someone else
- Direct your comments to the entire Council, not to an individual member
- Show the Council members the same respect and courtesy that you expect to be shown to you

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments for items not on the agenda. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV’T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

6. REGULAR AGENDA ITEMS

- 6.1. Public Hearing - Receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances, including changes to Chapter 36 to consider changes in uses of accessory buildings in residential zoning districts**
- 6.2. Discussion / Action - Ordinance O-2020-010 amending Chapter 36 - Zoning to clarify that accessory buildings in residential zoning districts can be used for habitation, long-term rental and home occupation as long as such uses are consistent with the use of the property as a single-family residence (first reading) - City Manager**
- 6.3. Public Hearing - Receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances to allow front solid fencing for homes with front yards that face NW Military Highway and De Zavala Road and to clarify existing fence regulations generally**
- 6.4. Discussion / action – Ordinance O-2020-013 amending the City of Shavano Park Code of Ordinances to allow front solid fencing for homes with front yards that face NW Military Highway, De Zavala Road and in the A-1 Zoning District and to clarify existing fence regulations generally (first reading) - City Manager**
- 6.5. Discussion / Action - Resolution R-2020-015 authorizing a revised application for the SIB loan and Advanced Funding Agreements with TxDOT supporting the relocation of water lines along NW Military Highway during the NW Military Highway improvement project - City Manager**
- 6.6. Discussion / Action - Approval of contractor to proceed with drainage projects (three culverts) - City Manager / City Engineer**
- 6.7. Discussion / Action - Use of City Hall as a voting location - Ald. Colemere**
- 6.8. Discussion / Action – Review of Oak Wilt mitigation plan and approval of contractor for trenching - City Manager**
- 6.9. Discussion / Action - Coronavirus Update - City Manager**
- 6.10. Discussion / Action - Ordinance O-2020-014 considering an action extending a declaration of local disaster and public health emergency initially issued on March 23, 2020 by Mayor Bob Werner, and the corresponding addendums issued by City Council in March, April, May, and June until August 24, 2020 to continue active preparedness and response for COVID-19 contingencies - City Manager**
- 6.11. Discussion / Action - City Manager Compensation. Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters - Mayor Werner**

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Workshop Minutes, June 10, 2020

8.2. Approval - City Council Minutes, June 22, 2020

8.3. Approval – Special City Council Minutes, June 29, 2020

8.4. Approval - City Council Workshop Minutes June 29, 2020

8.5. Accept - Planning and Zoning Commission Minutes, June 3, 2020

8.6. Approval - Ordinance O-2020-011 correction of scrivener error in Ordinance 100-12-03 regarding side setback requirements in Willow Wood Planned Unit Development (final reading)

8.7. Accept - Quarterly Investment Report, quarter ended June 30, 2020

8.8. Approval - Rescheduling the September City Council Meeting from September 28th to September 21st and review of the annual Budget Calendar

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion. The Council may vote and/or act upon each of the items set out in this agenda. In addition, the City Council for the City of Shavano Park has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Deliberations related to Real Property); and Section 551.074 (Personnel Matters).

Attendance by Other Elected or Appointed Officials – NOTICE OF POTENTIAL QUORUM:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 24th day of July 2020 at 3:45 p.m. at a place convenient and readily accessible to the general public at all times, and to the City's website, www.shavanopark.org, in compliance with Chapter 551, Texas Government Code

Zina Tedford
City Secretary

POTENTIAL FUTURE AGENDA ITEMS

No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item. Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. Resolution adopting City Policy - City Publications – Open**
- b. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities – February / August**
- c. City Council adoption of organizational chart - Annual August**
- d. Annual Report on Republic Service Recycling and CPI Fee adjustments - Annual September**
- e. Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY - Annual September**
- f. Ordinance approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2018 and ending September 30, 2019a - Annual September**
- g. Resolution adopting the City of Shavano Park Effective Tax Rate (Record Vote) - Annual September**
- h. Record vote to ratify the property tax rate reflected in the FY 2016-17 Budget (Record Vote) - Annual September**
- i. Selection - Boards, Commissions, and Committees - Annual September**
- j. Setting the dates for the City sponsored events (City-wide Garage Sale / Arbor / Earth Day / Independence Day / National Night Out / Holiday / Picnic in the Park) - Annual September**
- k. Disposal of City Equipment / Furniture - Annual October**
- l. Designation of City of Shavano Park Official Paper - Annual October**
- m. Adoption of Official City Holiday Schedule - Annual November**
- n. Approval of the yearly tax roll - Annual November**
- o. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual January / February**
- p. Records Retention Policy - Annual January**

- q. Schedule the Annual City-Wide Garage Sale – Annual January
- r. Appointment of Council Appointed Positions - Annual January
- s. Annual Crime Report – Annual January
- t. Crime Control Prevention District funding placed on ballot - January 2024
- u. Street Maintenance Fund funding placed on the ballot - January 2022
- v. Revisions to Employee Handbook - Annual February
- w. Shavano Park Police Department **20XX** Racial Profiling Report - Annual February
- x. City of Shavano Park Investment Policy - Annual February
- y. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities – February / August
- z. FY 2019 - 20 Budget Amendment (Annual February or March)
- aa. Set City Manager Annual Performance and Salary Review for April – Annual March
- bb. City Manager Annual Review / Salary for April - Annual April
- cc. Annual Budget Calendar - Annual May
- dd. Annual appointment of members to the Higher Education Facilities Corporation Board - Annual May
- ee. Annual update on bond revenue opportunities by Bond Counsel – Annual May
- ff. Approval of Financial Account Signatures - Annual June
- gg. Annual Compensation Review - Annual June Workshop

CITY COUNCIL STAFF SUMMARY

Meeting Date: July 27, 2020

Agenda item: 6.1 / 6.2

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

6.1. Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances, including changes to Chapter 36 to consider changes in uses of accessory buildings in residential zoning districts

6.2. Discussion / Action - Ordinance O-2020-010 amending Chapter 36 - Zoning to clarify that accessory buildings in residential zoning districts can be used for habitation, long-term rental and home occupation as long as such uses are consistent with the use of the property as a single family residence (first reading) - City Manager

X

Attachments for Reference:

- 1) 6.2a Amendments TRACK CHANGES
- 2) 6.2b Ord O-2020-010
- 3) 6.2c Attorney-Client Memo

BACKGROUND / HISTORY: In 2015-16 the Planning & Zoning Commission conducted a thorough review of accessory and portable building regulations. This review greatly improved the clarity of regulations governing these structures on residential lots.

Recently there was confusion between staff and the building inspector when reviewing a permit for an accessory building on whether an accessory building could be used for habitation.

The current ordinances do not prohibit the use of an accessory building for habitation, for rental or home occupations. Attorney-Client Memo has been prepared discussing this (attached).

At the March 4, 2020 meeting the Commission considered draft amendments and provided guidance to staff.

At the April 27, 2020 City Council Meeting the Council reviewed the Accessory Building ordinances. There was the consensus of City Council that the Planning & Zoning Commission conduct public hearings, consider authorizing use of accessory building for habitation and rental, and present a recommendation to City Council.

At the June 3, 2020 Planning & Zoning Commission meeting, the Commission, after a public hearing, recommended approval of the amendments as presented in Ordinance O-2020-010.

DISCUSSION: Planning and Zoning Commission recommends amendments clarifying the ordinances by clarifying that accessory buildings can be used for habitation, long-term rental and home occupation in Single-Family Residential Districts as long as such uses are consistent with the use of the property as a single family residence.

The Commission track changes amendments are presented in attachment 6.2 and the full ordinance as 6.2b.

COURSES OF ACTION: Approved Ordinance O-2020-010 (first reading); provide further amendments; or alternatively decline and provide further guidance to staff.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Approved Ordinance O-2020-010 amending Chapter 36 - Zoning to clarify that accessory buildings in residential zoning districts can be used for habitation, long-term rental and home occupation as long as such uses are consistent with the use of the property as a single family residence (first reading).

CHAPTER 36 – ZONING

Accessory building regulations in zoning code are as follows. Amendments are in track changes.

ARTICLE I. - IN GENERAL

Sec. 36-1. - Definitions. (Excerpt of relevant definitions)

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning; terms not expressly defined herein are to be construed in accordance with customary usage in municipal planning and engineering practices:

Accessory building or use means an enclosed four-wall building or use customarily incident to a principal building or principal use; and is subordinate in area, extent and purpose to the comfort, convenience and necessity of occupants of the principal building or principal use served; and contributes to the comfort, convenience and necessity of and is located on the same building lot as the principal building or principal use served. An accessory use may be part of the principal building.

Dwelling, single-family, means a building containing only one dwelling unit and occupied by only one family. The term does not include a mobile home.

Dwelling unit means a structure or portion of a structure which is arranged, occupied or intended to be occupied as human living quarters.

Home occupations means any occupation or activity that is clearly incidental and secondary to the use of the premises for dwelling purposes.

Family means any number of individuals living together as a single housekeeping unit, in which not more than two individuals are unrelated by blood, marriage or adoption.

Single-family residence means a structure designed for use as one dwelling unit and actually used for permanent or seasonal occupation by the owner, the owner's family or long term rental tenant under a written long-term rental agreement as a principal residence where the owner, owner's family or long term rental tenant intends to maintain a permanent or long-term residence. Short-term rentals are expressly excluded from this definition and shall not constitute single-family residential use.

ARTICLE II. – DISTRICTS

Sec. 36-36. - A-1, A-2, A-3, A-4 and A-5 PUD Single-Family Residential Districts.

- (a) *Use regulations.* In A-1, A-2, A-3, A-4 and A-5 PUD Single-Family Residential Districts, no land shall be used and no building shall be erected for or converted to any use other than as a Single-family residence. In addition, the following structures shall also be allowed together with the Single-family residence:

~~(1) Single-family residence.~~

~~(12)~~ Accessory buildings under the following conditions:-

a. Size limitations.

- i. The gross floor area of all accessory buildings shall not occupy more than 20 percent of the rear yard.
- ii. In no case shall any accessory building be built closer than ten feet to the principal main building. The height of an accessory building shall not exceed one story.

b. An unattached garage, as described in section 36-36(e) and section 6-91 is regulated as an accessory building.

c. One accessory building may be used as a dwelling unit as long as the use is consistent with the use of the property as a single family residence.

d. One accessory buildings may be used for long-term rental as long as the use is consistent with the use of the property as a single family residence.

~~(23)~~ Portable construction buildings under the following conditions:

...

~~(34)~~ Swimming pools pursuant to all applicable City regulations;~~:-~~

~~(45)~~ Private tennis courts pursuant to all applicable City regulations; ~~and:-~~

~~(56)~~ A porte cochere must be attached to the main building, remain open on three sides and must not project more than 25 feet from the main building. A porch must not project more than ten feet from the main building.

- (b) *Storage or parking of recreational/commercial and covered vehicles/equipment.* Storage or parking of recreational/commercial and covered vehicles/equipment is prohibited in all residential districts. This restriction and the following requirements do not apply when any such vehicle is used for the primary transportation of the owner:

...

- (c) *Other use regulations.* See Table No. 1.

- (d) *Exterior architectural features.* Each new structure must possess an exterior in keeping with the residence and general atmosphere of the surrounding area.

...

- (e) *Garages and carports.*

- (1) *Garages.* A minimum two-car garage shall be provided at each residence. Residential garage doors are not to exceed ten feet in height. An additional garage may be provided as an accessory building pursuant to regulations in section 36-36(a). No garage shall open onto any street, roadway or cul-de-sac unless the lot in question fronts two streets which will allow the garage to face the street perpendicular to the front of the residential structure. All attached garages shall be rear or 90-degree side loaded. Conversion of an existing garage to another use shall be permitted only where replacement garage space is provided. Doors on secondary garages for the purpose of storing recreational vehicles may be of a height necessary to store the vehicle. Detached garages shall conform to building setback lines and structural regulations and may or may not face the street (final decision is the Building Official's decision);¹⁷ but may not be substantially visible from the street.

- (2) *Carports.* Carports may not, under any circumstances, be substituted for garage space. No carport may open on any street, roadway or cul-de-sac. In situations where a lot fronts two streets and the garage opens to the street perpendicular to the front of the structure, no carport will be allowed. All carports shall conform to all building setback lines, structural regulations and be rear or 90-degree loaded. All carports must be built in conjunction with existing garage space and not as freestanding structures.

- (f) *Fences.*

...

- (g) *Height regulations.* No residential building shall exceed the maximum vertical height specified in Tables 1, 2 and 6 of this chapter, and no residential building shall have more than two livable stories.

- (h) *Portable buildings.* Except in A-I District, a single unattached portable building (movable) constructed of light metal, wood or fiberglass used for storage only, not greater than 200 square feet in size may be erected in the rear yard providing the building is suitably screened from adjacent property, is not used temporarily or permanently as a habitation, is unattached and to a solid foundation. The highest point of the building may not exceed 12 feet from foundation. No portable building higher than eight feet in height measured from grade level base foundation to the buildings highest point shall be permitted in the building setbacks. In A-I District no more than two unattached portable buildings described in this subsection shall be permitted.

- (i) *Certain equipment allowed in setbacks.* Notwithstanding any other provision found within the City of Shavano Park Code of Ordinances, HVAC equipment and pool

equipment are allowed within setbacks, so long as an unobstructed width of five feet exists to allow for emergency services access.

. . .

Sec. 36-44. - Home occupations.

- (a) *General.* Home occupations shall be permitted in all residential zoning districts, provided the home occupation is clearly and obviously subordinate to the main use of dwelling for residential purposes and is not prohibited by subsection (c) and complies with the conditions set forth in subsection (b). Standards for controlling home occupations are set forth to minimize annoyance and inconvenience to neighboring property owners within residential areas. These standards are intended to allow reasonable and comfortable enjoyment of adjacent and nearby property by their owners and by occupants of neighboring residential dwellings, while providing opportunities for the pursuit of home-based businesses. Administrative, office and clerical functions performed at a residence by members of the family occupying the dwelling are specifically allowed and are not considered a home occupation.
- (b) *Conditions.*
- (1) The home occupation must be compatible with the residential use of the property and surrounding residential uses and not alter the residential character of the premises by reason of activity, color, design, materials, storage, construction, lighting, sounds, noises, vibrations, dust, odors, noxious fumes, etc., nor shall it unreasonably disturb the peace and quiet of an individual and/or the residential neighborhood, nor interfere with the area radio or television reception;
 - (2) The home occupation must be confined completely within the dwelling and/or a single accessory building. The home occupation shall not occupy; and occupy in total not more than 25 percent of the gross floor area of one floor of the primary residential dwelling thereof;
 - (3) The home occupation may only be carried on by members of the family occupying the dwelling, with the exception of one other person either by employment or as an independent contractor;
 - (4) The home occupation must not generate pedestrian or vehicular traffic in excess of five visits a day, with not more than two client vehicles at the premises at any one time;
 - (5) The home occupation shall require no exterior structural, electrical or plumbing alterations to the dwelling;
 - (6) The home occupation may not involve outdoor storage or on-premises outdoor signage or advertising;

- (7) The home occupation must not generate any solid waste or sewage discharge, in volume or type, which is not normally associated with residential use in the neighborhood;
 - (8) On-premises parking of commercial vehicles, as defined in section 36-1, used in conjunction with the home occupation is prohibited, except as provided in section 36-36(b)(1) and section 36-36(b)(2); and
 - (9) On-premises retail sales are prohibited.
- (c) *Prohibited home occupations.* Examples of prohibited home occupations include the following:
- (1) Barbershops;
 - (2) Beauty shops;
 - (3) Commercial auto or boat sales, repair or maintenance;
 - (4) Auto painting;
 - (5) Sexually oriented businesses;
 - (6) Restaurants;
 - (7) Catering, or the preparation of food for resale except for Cottage Food Operations as that term is defined by the Tex. Health and Safety Code § 437.001; and
 - (8) Animal hospitals and kennels.

ARTICLE IV. – SPECIAL USE PERMITS

Sec. 36-102. - Special use permits for home occupations.

- (a) Special use permits for a home occupations shall be processed consistent with Article III of this chapter.
- (b) Special use permit requirements.
 - (1) The home occupation must be compatible with the residential use of the property and surrounding residential uses and does not alter the residential character of the premises by reason of activity, color, design, materials, storage, construction, lighting, sounds, noises, vibrations, dust, odors, noxious fumes, etc., nor shall it unreasonably disturb the peace and quiet of an individual and/or the residential neighborhood, nor interfere with area radio or television reception;
 - (2) The home occupation must be confined completely within the dwelling, and/or a single accessory building. The home occupation shall not occupy and occupy not more than 25 percent of the gross floor area of one floor of the primary residential dwelling thereof;
 - ~~(3) Use of accessory buildings in the home occupation is not allowed;~~

(34) The home occupation may only be carried on by members of the family occupying the dwelling, with the exception of one other person either by employment or as an independent contractor;

(45) The home occupation must not generate pedestrian or vehicular traffic in excess of five visits a day;

(56) The home occupation require no visible, structural, electrical or plumbing alterations in the dwelling;

(67) The home occupation may not involve outdoor storage or on-premises outdoor advertising;

(78) The home occupation must not generate any solid waste or sewage discharge, in volume or type, which is not normally associated with residential use in the neighborhood; and

(89) Only one commercial vehicle is allowed to be parked on-premises in the operation of the home occupation.

- (c) Existing Non-Conforming Home Occupations. Any home occupation that was legally in existence as of November 1, 2015 ("the Effective Date") and that is not in full conformity with the provisions herein shall be deemed a legal nonconforming use, provided that the home occupation use was not in violation of any other local, state or federal law or regulation on that date. Proof of the existence of such home occupation use prior to the effective date of this Code may be required by the City. Any legal nonconforming use may continue until not later than December 1, 2017. After that date, nonconforming home occupations are prohibited.

ORDINANCE NO. O-2020-010

AN ORDINANCE AMENDING CHAPTER 36 - ZONING, TO CLARIFY ACCESORY BUILDINGS IN RESIDENTIAL ZONING DISTRICTS CAN BE USED FOR HABITATION, LONG-TERM RENTAL AND HOME OCCUPATION AS LONG AS SUCH USES ARE CONSISTENT WITH THE USE OF THE PROPERTY AS A SINGLE FAMILY RESIDENCE; PROVIDING INDEMNITY FOR THE CITY; PROVIDING REPEALING AND SAVINGS CLAUSES; PROVING A TEXAS OPEN MEETINGS ACT CLAUSE; PROVIDING CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Chapter 211 of the Texas Local Government Code, the City has the authority to regulate zoning; and

WHEREAS, the City has previously deemed it necessary and desirable to adopt zoning regulations to provide for the orderly development of property within the City in order to promote the public health, safety, morals and general welfare of the residents of the City; and

WHEREAS, the City Council finds that Chapter 36 – Zoning is not clear what are the allowed uses of accessory buildings in Single-Family Residential Districts; and

WHEREAS, The City Council desires to clarify that accessory buildings in residential zoning districts can be used for habitation, long-term rental and home occupation as long as such uses are consistent with the use of the property as a single family residence; and

WHEREAS, City staff have reviewed and revised the language of the ordinance and find the allowed uses of an accessory structure as defined above to be in keeping with the definition of a family in City Code Section 36-1 as “any number of individuals living together as a single housekeeping unit, in which not more than two individuals are unrelated by blood, marriage, or adoption; and

WHEREAS, after notice and hearing required by law, a public hearing was held before the Shavano Park Zoning and Planning Commission on June 3, 2020 to consider the proposed amendments and the Zoning and Planning Commission recommended approval of the proposed amendments; and

WHEREAS, after public hearing held by the City Council on June 22, 2020 the City Council voted to approve the second reading on _____, 2020; and

WHEREAS, the City Council finds that it is necessary and proper for the good government, peace or order of the City of Shavano Park to adopt an ordinance amending Chapter 36. – Zoning.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

**I
CODE AMENDMENT**

Chapter 36. – Zoning, Article II. – Districts, Section 36-36(a) of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Sec. 36-36. - A-1, A-2, A-3, A-4 and A-5 PUD Single-Family Residential Districts.

- (a) *Use regulations.* In A-1, A-2, A-3, A-4 and A-5 PUD Single-Family Residential Districts, no land shall be used and no building shall be erected for or converted to any use other than as a Single-family residence. In addition, the following structures shall also be allowed together with the Single-family residence:
- (1) Accessory buildings under the following conditions:
 - a. Size limitations.
 - i. The gross floor area of all accessory buildings shall not occupy more than 20 percent of the rear yard.
 - ii. In no case shall any accessory building be built closer than ten feet to the principal main building. The height of an accessory building shall not exceed one story.
 - b. An unattached garage, as described in section 36-36(e) and section 6-91 is regulated as an accessory building.
 - c. One accessory building may be used as a dwelling unit as long as the use is consistent with the use of the property as a single family residence.
 - d. One accessory building may be used for long-term rental as long as the use is consistent with the use of the property as a single family residence.
 - (2) Portable construction buildings under the following conditions:
 - a. Authorization may be issued by the City Building Official to permit a portable construction building to be temporarily located on a lot upon which a building permit has been previously issued for construction of any building or structure.

- b. A certificate of occupancy related to construction shall not be issued by the City Building Official until the portable construction building has been removed from the premises and further, that the certificate of occupancy shall not be issued until the electrical connection which served the portable construction building has been removed from the lot in question.
 - c. A temporary permit issued pursuant to this section shall be void upon issuance of the certificate of occupancy, or 12 months after issuance of the building permit, whichever time is shorter.
 - d. In any case in which construction is not completed within the 12-month period, the City Building Official, after due consideration and determination that active construction is being accomplished, may issue an extension of time for the temporary permit, not to exceed a six-month period.
- (3) Swimming pools pursuant to all applicable City regulations;
 - (4) Private tennis courts pursuant to all applicable City regulations; and
 - (5) *Entryway features and the front setback.* Porches or porte cocheres at the front of a residence are only allowed to extend from the primary residence into the front setback under the following conditions:
 - a. A porte cochere must be attached to the main building, remain open on three sides and shall not project more than 25 feet into the front setback. See section 36-1 for full definition of a porte cochere.
 - b. Only an open porch that is open on a minimum of three sides and no wider than 25 feet may project into the front setback. An open porch shall not project more than ten feet into the front setback. See section 36-1 for full definition of a porch.

II

CODE AMENDMENT

Chapter 36. – Zoning, Article II. – Districts, Section 36-44 of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Sec. 36-44. - Home occupations.

- (a) *General.* Home occupations shall be permitted in all residential zoning districts, provided the home occupation is clearly and obviously subordinate to the main use of dwelling for residential purposes and is not prohibited by subsection (c) and complies with the conditions set forth in subsection (b). Standards for controlling home occupations are set forth to minimize annoyance and inconvenience to neighboring property owners within residential areas. These standards are intended to allow reasonable and comfortable enjoyment of adjacent and nearby property by their owners and by occupants of neighboring residential dwellings, while providing

opportunities for the pursuit of home-based businesses. Administrative, office and clerical functions performed at a residence by members of the family occupying the dwelling are specifically allowed and are not considered a home occupation.

(b) *Conditions.*

- (1) The home occupation must be compatible with the residential use of the property and surrounding residential uses and not alter the residential character of the premises by reason of activity, color, design, materials, storage, construction, lighting, sounds, noises, vibrations, dust, odors, noxious fumes, etc., nor shall it unreasonably disturb the peace and quiet of an individual and/or the residential neighborhood, nor interfere with the area radio or television reception;
- (2) The home occupation must be confined completely within the dwelling and/or a single accessory building. The home occupation shall not occupy more than 25 percent of the gross floor area of one floor of the primary residential dwelling thereof;
- (3) The home occupation may only be carried on by members of the family occupying the dwelling, with the exception of one other person either by employment or as an independent contractor;
- (4) The home occupation must not generate pedestrian or vehicular traffic in excess of five visits a day, with not more than two client vehicles at the premises at any one time;
- (5) The home occupation shall require no exterior structural, electrical or plumbing alterations to the dwelling;
- (6) The home occupation may not involve outdoor storage or on-premises outdoor signage or advertising;
- (7) The home occupation must not generate any solid waste or sewage discharge, in volume or type, which is not normally associated with residential use in the neighborhood;
- (8) On-premises parking of commercial vehicles, as defined in section 36-1, used in conjunction with the home occupation is prohibited, except as provided in section 36-36(b)(1) and section 36-36(b)(2); and
- (9) On-premises retail sales are prohibited.

(c) *Prohibited home occupations.* Examples of prohibited home occupations include the following:

- (1) Barbershops;
- (2) Beauty shops;
- (3) Commercial auto or boat sales, repair or maintenance;
- (4) Auto painting;

- (5) Sexually oriented businesses;
- (6) Restaurants;
- (7) Catering, or the preparation of food for resale except for Cottage Food Operations as that term is defined by the Tex. Health and Safety Code § 437.001; and
- (8) Animal hospitals and kennels.

III CODE AMENDMENT

Chapter 36. – Zoning, Article IV. – SPECIAL USE PERMITS, Section 36-102 of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Sec. 36-102. - Special use permits for home occupations.

- (a) Special use permits for home occupations shall be processed consistent with Article III of this chapter.
- (b) Special use permit requirements.
 - (1) The home occupation must be compatible with the residential use of the property and surrounding residential uses and does not alter the residential character of the premises by reason of activity, color, design, materials, storage, construction, lighting, sounds, noises, vibrations, dust, odors, noxious fumes, etc., nor shall it unreasonably disturb the peace and quiet of an individual and/or the residential neighborhood, nor interfere with area radio or television reception;
 - (2) The home occupation must be confined completely within the dwelling, and/or a single accessory building. The home occupation shall not occupy more than 25 percent of the gross floor area of one floor of the primary residential dwelling thereof;
 - (3) The home occupation may only be carried on by members of the family occupying the dwelling, with the exception of one other person either by employment or as an independent contractor;
 - (4) The home occupation must not generate pedestrian or vehicular traffic in excess of five visits a day;
 - (5) The home occupation requires no visible, structural, electrical or plumbing alterations in the dwelling;
 - (6) The home occupation may not involve outdoor storage or on-premises outdoor advertising;

- (7) The home occupation must not generate any solid waste or sewage discharge, in volume or type, which is not normally associated with residential use in the neighborhood; and
- (8) Only one commercial vehicle is allowed to be parked on-premises in the operation of the home occupation.
- (c) Existing Non-Conforming Home Occupations. Any home occupation that was legally in existence as of November 1, 2015 ("the Effective Date") and that is not in full conformity with the provisions herein shall be deemed a legal nonconforming use, provided that the home occupation use was not in violation of any other local, state or federal law or regulation on that date. Proof of the existence of such home occupation use prior to the effective date of this Code may be required by the City. Any legal nonconforming use may continue until not later than December 1, 2017. After that date, nonconforming home occupations are prohibited.

IV SEVERABILITY

That it is hereby declared to be the intention of the City Council of the City of Shavano Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

V PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

VI CODIFICATION

The City Secretary is hereby directed to record and publish the attached rules, regulations and policies in the City's Code of Ordinances as authorized by Section 52.001 of the Texas Local Government Code.

VII
EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND APPROVED on the first reading by the City Council of the City of Shavano Park this the 22nd day of June, 2020.

PASSED AND APPROVED on the second reading by the City Council of the City of Shavano Park this the _____ day of _____, 2020.

ROBERT WERNER, MAYOR

Attest:

ZINA TEDFORD, City Secretary

12325 Hymeadow Drive
Suite 2-100
Austin, Texas 78750

BOJORQUEZ
LAW FIRM, PC
TexasMunicipalLawyers.com

Phone: (512) 250-0411
Fax: (512) 250-0749
TexasMunicipalLawyers.com

Confidential / Privileged Attorney-Client Communication
MEMORANDUM

TO: Bill Hill, Shavano Park City Manager
FROM: Jonathan Kaplan, Associate
DATE: February 13, 2020
RE: **Single Family Zoning Issue**

While the enforcement of this relies on the reading of different code sections in conjunction with each other and is somewhat convoluted, I feel this language is sufficient to keep additional families from living in either the residence or accessory building. It does not however prevent an accessory building from being used as living quarters by a family member (or additional person unrelated by blood, marriage or adoption.) It also does not prohibit the use of an accessory building as a guest house or other use where it could appear to be a single-family residence (i.e. having kitchen facilities, beds, etc.), but not actually be a separate single-family residence.

ANALYSIS

Section 36-36 is the principal authority on this issue. All other sections define or support this section. It states that for "A" single-family residential zones, you may only have a single-family residence and accessory buildings on the land, and limits the building on it to those uses as well.

Sec. 36-36. - A-1, A-2, A-3, A-4 and A-5 PUD Single-Family Residential Districts.

(a) Use regulations. In A-1, A-2, A-3, A-4 and A-5 PUD Single-Family Residential Districts, no land shall be used and no building shall be erected for or converted to any use other than:

- (1) Single-family residence.
- (2) Accessory buildings.

36-1 defines a single-family residence in an A zoned property as:

Single-family residence means a structure designed for use as one dwelling unit and actually used for permanent or seasonal occupation by the owner, the owner's family or long term rental tenant under a written long-term rental agreement as a principal residence where the owner, owner's family or long term rental tenant intends to maintain a permanent

or long-term residence. Short-term rentals are expressly excluded from this definition and shall not constitute single-family residential use, and

Section 36-36, by specifying that the land can only be used as single-family residence, it limits the use of the entire zoned property to one single-family residence. 36-1 then defines a single-family residence as one dwelling unit for a family, with 36-1 further defining a dwelling unit as being used for human living quarters. This establishes that an A zoned property can only have a single family living on the property. 36-1 defines a family as “any number of individuals living together as a single housekeeping unit, in which not more than two individuals are unrelated by blood, marriage or adoption.”

36-1 also defines an accessory building in an A zoned property as:

Accessory building or use means an enclosed four-wall building or use customarily incident to a principal building or principal use; and is subordinate in area, extent and purpose to the comfort, convenience and necessity of occupants of the principal building or principal use served; and contributes to the comfort, convenience and necessity of and is located on the same building lot as the principal building or principal use served. An accessory use may be part of the principal building.

An accessory building by definition is subordinate in all ways to the principal building or use. It contributes to the use. Since the single-family residence on the property is the main use and only allows one family in it, the accessory building may not be used for a permanent or seasonal occupation by someone outside the owner’s family (other than the one person unrelated by blood, marriage or adoption) or a rental tenant family. This language does not however preclude a family member, or the additional non-related individual from living there. It also does not preclude the accessory building from being used as a temporary guest quarters for a visiting individual or family related or not related to the owner.

CITY COUNCIL STAFF SUMMARY

Meeting Date: July 27, 2020

Agenda item: 6.1 / 6.2

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

6.1. Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances, including changes to Chapter 36 to consider changes in uses of accessory buildings in residential zoning districts

6.2. Discussion / Action - Ordinance O-2020-010 amending Chapter 36 - Zoning to clarify that accessory buildings in residential zoning districts can be used for habitation, long-term rental and home occupation as long as such uses are consistent with the use of the property as a single family residence (first reading) - City Manager

X

Attachments for Reference:

- 1) 6.2a Amendments TRACK CHANGES
- 2) 6.2b Ord O-2020-010
- 3) 6.2c Attorney-Client Memo

BACKGROUND / HISTORY: In 2015-16 the Planning & Zoning Commission conducted a thorough review of accessory and portable building regulations. This review greatly improved the clarity of regulations governing these structures on residential lots.

Recently there was confusion between staff and the building inspector when reviewing a permit for an accessory building on whether an accessory building could be used for habitation.

The current ordinances do not prohibit the use of an accessory building for habitation, for rental or home occupations. Attorney-Client Memo has been prepared discussing this (attached).

At the March 4, 2020 meeting the Commission considered draft amendments and provided guidance to staff.

At the April 27, 2020 City Council Meeting the Council reviewed the Accessory Building ordinances. There was the consensus of City Council that the Planning & Zoning Commission conduct public hearings, consider authorizing use of accessory building for habitation and rental, and present a recommendation to City Council.

At the June 3, 2020 Planning & Zoning Commission meeting, the Commission, after a public hearing, recommended approval of the amendments as presented in Ordinance O-2020-010.

DISCUSSION: Planning and Zoning Commission recommends amendments clarifying the ordinances by clarifying that accessory buildings can be used for habitation, long-term rental and home occupation in Single-Family Residential Districts as long as such uses are consistent with the use of the property as a single family residence.

The Commission track changes amendments are presented in attachment 6.2 and the full ordinance as 6.2b.

COURSES OF ACTION: Approved Ordinance O-2020-010 (first reading); provide further amendments; or alternatively decline and provide further guidance to staff.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Approved Ordinance O-2020-010 amending Chapter 36 - Zoning to clarify that accessory buildings in residential zoning districts can be used for habitation, long-term rental and home occupation as long as such uses are consistent with the use of the property as a single family residence (first reading).

CHAPTER 36 – ZONING

Accessory building regulations in zoning code are as follows. Amendments are in track changes.

ARTICLE I. - IN GENERAL

Sec. 36-1. - Definitions. (Excerpt of relevant definitions)

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning; terms not expressly defined herein are to be construed in accordance with customary usage in municipal planning and engineering practices:

Accessory building or use means an enclosed four-wall building or use customarily incident to a principal building or principal use; and is subordinate in area, extent and purpose to the comfort, convenience and necessity of occupants of the principal building or principal use served; and contributes to the comfort, convenience and necessity of and is located on the same building lot as the principal building or principal use served. An accessory use may be part of the principal building.

Dwelling, single-family, means a building containing only one dwelling unit and occupied by only one family. The term does not include a mobile home.

Dwelling unit means a structure or portion of a structure which is arranged, occupied or intended to be occupied as human living quarters.

Home occupations means any occupation or activity that is clearly incidental and secondary to the use of the premises for dwelling purposes.

Family means any number of individuals living together as a single housekeeping unit, in which not more than two individuals are unrelated by blood, marriage or adoption.

Single-family residence means a structure designed for use as one dwelling unit and actually used for permanent or seasonal occupation by the owner, the owner's family or long term rental tenant under a written long-term rental agreement as a principal residence where the owner, owner's family or long term rental tenant intends to maintain a permanent or long-term residence. Short-term rentals are expressly excluded from this definition and shall not constitute single-family residential use.

ARTICLE II. – DISTRICTS

Sec. 36-36. - A-1, A-2, A-3, A-4 and A-5 PUD Single-Family Residential Districts.

- (a) *Use regulations.* In A-1, A-2, A-3, A-4 and A-5 PUD Single-Family Residential Districts, no land shall be used and no building shall be erected for or converted to any use other than as a Single-family residence. In addition, the following structures shall also be allowed together with the Single-family residence:

~~(1) Single-family residence.~~

~~(12)~~ Accessory buildings under the following conditions:-

a. Size limitations.

- i. The gross floor area of all accessory buildings shall not occupy more than 20 percent of the rear yard.
- ii. In no case shall any accessory building be built closer than ten feet to the principal main building. The height of an accessory building shall not exceed one story.

b. An unattached garage, as described in section 36-36(e) and section 6-91 is regulated as an accessory building.

c. One accessory building may be used as a dwelling unit as long as the use is consistent with the use of the property as a single family residence.

d. One accessory buildings may be used for long-term rental as long as the use is consistent with the use of the property as a single family residence.

~~(23)~~ Portable construction buildings under the following conditions:

...

~~(34)~~ Swimming pools pursuant to all applicable City regulations;~~:-~~

~~(45)~~ Private tennis courts pursuant to all applicable City regulations; ~~and:-~~

~~(56)~~ A porte cochere must be attached to the main building, remain open on three sides and must not project more than 25 feet from the main building. A porch must not project more than ten feet from the main building.

- (b) *Storage or parking of recreational/commercial and covered vehicles/equipment.* Storage or parking of recreational/commercial and covered vehicles/equipment is prohibited in all residential districts. This restriction and the following requirements do not apply when any such vehicle is used for the primary transportation of the owner:

...

- (c) *Other use regulations.* See Table No. 1.

- (d) *Exterior architectural features.* Each new structure must possess an exterior in keeping with the residence and general atmosphere of the surrounding area.

...

- (e) *Garages and carports.*

- (1) *Garages.* A minimum two-car garage shall be provided at each residence. Residential garage doors are not to exceed ten feet in height. An additional garage may be provided as an accessory building pursuant to regulations in section 36-36(a). No garage shall open onto any street, roadway or cul-de-sac unless the lot in question fronts two streets which will allow the garage to face the street perpendicular to the front of the residential structure. All attached garages shall be rear or 90-degree side loaded. Conversion of an existing garage to another use shall be permitted only where replacement garage space is provided. Doors on secondary garages for the purpose of storing recreational vehicles may be of a height necessary to store the vehicle. Detached garages shall conform to building setback lines and structural regulations and may or may not face the street (final decision is the Building Official's decision);¹⁷ but may not be substantially visible from the street.

- (2) *Carports.* Carports may not, under any circumstances, be substituted for garage space. No carport may open on any street, roadway or cul-de-sac. In situations where a lot fronts two streets and the garage opens to the street perpendicular to the front of the structure, no carport will be allowed. All carports shall conform to all building setback lines, structural regulations and be rear or 90-degree loaded. All carports must be built in conjunction with existing garage space and not as freestanding structures.

- (f) *Fences.*

...

- (g) *Height regulations.* No residential building shall exceed the maximum vertical height specified in Tables 1, 2 and 6 of this chapter, and no residential building shall have more than two livable stories.

- (h) *Portable buildings.* Except in A-I District, a single unattached portable building (movable) constructed of light metal, wood or fiberglass used for storage only, not greater than 200 square feet in size may be erected in the rear yard providing the building is suitably screened from adjacent property, is not used temporarily or permanently as a habitation, is unattached and to a solid foundation. The highest point of the building may not exceed 12 feet from foundation. No portable building higher than eight feet in height measured from grade level base foundation to the buildings highest point shall be permitted in the building setbacks. In A-I District no more than two unattached portable buildings described in this subsection shall be permitted.

- (i) *Certain equipment allowed in setbacks.* Notwithstanding any other provision found within the City of Shavano Park Code of Ordinances, HVAC equipment and pool

equipment are allowed within setbacks, so long as an unobstructed width of five feet exists to allow for emergency services access.

. . .

Sec. 36-44. - Home occupations.

- (a) *General.* Home occupations shall be permitted in all residential zoning districts, provided the home occupation is clearly and obviously subordinate to the main use of dwelling for residential purposes and is not prohibited by subsection (c) and complies with the conditions set forth in subsection (b). Standards for controlling home occupations are set forth to minimize annoyance and inconvenience to neighboring property owners within residential areas. These standards are intended to allow reasonable and comfortable enjoyment of adjacent and nearby property by their owners and by occupants of neighboring residential dwellings, while providing opportunities for the pursuit of home-based businesses. Administrative, office and clerical functions performed at a residence by members of the family occupying the dwelling are specifically allowed and are not considered a home occupation.
- (b) *Conditions.*
- (1) The home occupation must be compatible with the residential use of the property and surrounding residential uses and not alter the residential character of the premises by reason of activity, color, design, materials, storage, construction, lighting, sounds, noises, vibrations, dust, odors, noxious fumes, etc., nor shall it unreasonably disturb the peace and quiet of an individual and/or the residential neighborhood, nor interfere with the area radio or television reception;
 - (2) The home occupation must be confined completely within the dwelling and/or a single accessory building. The home occupation shall not occupy; and occupy in total not more than 25 percent of the gross floor area of one floor of the primary residential dwelling thereof;
 - (3) The home occupation may only be carried on by members of the family occupying the dwelling, with the exception of one other person either by employment or as an independent contractor;
 - (4) The home occupation must not generate pedestrian or vehicular traffic in excess of five visits a day, with not more than two client vehicles at the premises at any one time;
 - (5) The home occupation shall require no exterior structural, electrical or plumbing alterations to the dwelling;
 - (6) The home occupation may not involve outdoor storage or on-premises outdoor signage or advertising;

- (7) The home occupation must not generate any solid waste or sewage discharge, in volume or type, which is not normally associated with residential use in the neighborhood;
 - (8) On-premises parking of commercial vehicles, as defined in section 36-1, used in conjunction with the home occupation is prohibited, except as provided in section 36-36(b)(1) and section 36-36(b)(2); and
 - (9) On-premises retail sales are prohibited.
- (c) *Prohibited home occupations.* Examples of prohibited home occupations include the following:
- (1) Barbershops;
 - (2) Beauty shops;
 - (3) Commercial auto or boat sales, repair or maintenance;
 - (4) Auto painting;
 - (5) Sexually oriented businesses;
 - (6) Restaurants;
 - (7) Catering, or the preparation of food for resale except for Cottage Food Operations as that term is defined by the Tex. Health and Safety Code § 437.001; and
 - (8) Animal hospitals and kennels.

ARTICLE IV. – SPECIAL USE PERMITS

Sec. 36-102. - Special use permits for home occupations.

- (a) Special use permits for a home occupations shall be processed consistent with Article III of this chapter.
- (b) Special use permit requirements.
 - (1) The home occupation must be compatible with the residential use of the property and surrounding residential uses and does not alter the residential character of the premises by reason of activity, color, design, materials, storage, construction, lighting, sounds, noises, vibrations, dust, odors, noxious fumes, etc., nor shall it unreasonably disturb the peace and quiet of an individual and/or the residential neighborhood, nor interfere with area radio or television reception;
 - (2) The home occupation must be confined completely within the dwelling, and/or a single accessory building. The home occupation shall not occupy and occupy not more than 25 percent of the gross floor area of one floor of the primary residential dwelling thereof;
 - ~~(3) Use of accessory buildings in the home occupation is not allowed;~~

(34) The home occupation may only be carried on by members of the family occupying the dwelling, with the exception of one other person either by employment or as an independent contractor;

(45) The home occupation must not generate pedestrian or vehicular traffic in excess of five visits a day;

(56) The home occupation require no visible, structural, electrical or plumbing alterations in the dwelling;

(67) The home occupation may not involve outdoor storage or on-premises outdoor advertising;

(78) The home occupation must not generate any solid waste or sewage discharge, in volume or type, which is not normally associated with residential use in the neighborhood; and

(89) Only one commercial vehicle is allowed to be parked on-premises in the operation of the home occupation.

- (c) Existing Non-Conforming Home Occupations. Any home occupation that was legally in existence as of November 1, 2015 ("the Effective Date") and that is not in full conformity with the provisions herein shall be deemed a legal nonconforming use, provided that the home occupation use was not in violation of any other local, state or federal law or regulation on that date. Proof of the existence of such home occupation use prior to the effective date of this Code may be required by the City. Any legal nonconforming use may continue until not later than December 1, 2017. After that date, nonconforming home occupations are prohibited.

ORDINANCE NO. O-2020-010

AN ORDINANCE AMENDING CHAPTER 36 - ZONING, TO CLARIFY ACCESORY BUILDINGS IN RESIDENTIAL ZONING DISTRICTS CAN BE USED FOR HABITATION, LONG-TERM RENTAL AND HOME OCCUPATION AS LONG AS SUCH USES ARE CONSISTENT WITH THE USE OF THE PROPERTY AS A SINGLE FAMILY RESIDENCE; PROVIDING INDEMNITY FOR THE CITY; PROVIDING REPEALING AND SAVINGS CLAUSES; PROVING A TEXAS OPEN MEETINGS ACT CLAUSE; PROVIDING CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Chapter 211 of the Texas Local Government Code, the City has the authority to regulate zoning; and

WHEREAS, the City has previously deemed it necessary and desirable to adopt zoning regulations to provide for the orderly development of property within the City in order to promote the public health, safety, morals and general welfare of the residents of the City; and

WHEREAS, the City Council finds that Chapter 36 – Zoning is not clear what are the allowed uses of accessory buildings in Single-Family Residential Districts; and

WHEREAS, The City Council desires to clarify that accessory buildings in residential zoning districts can be used for habitation, long-term rental and home occupation as long as such uses are consistent with the use of the property as a single family residence; and

WHEREAS, City staff have reviewed and revised the language of the ordinance and find the allowed uses of an accessory structure as defined above to be in keeping with the definition of a family in City Code Section 36-1 as “any number of individuals living together as a single housekeeping unit, in which not more than two individuals are unrelated by blood, marriage, or adoption; and

WHEREAS, after notice and hearing required by law, a public hearing was held before the Shavano Park Zoning and Planning Commission on June 3, 2020 to consider the proposed amendments and the Zoning and Planning Commission recommended approval of the proposed amendments; and

WHEREAS, after public hearing held by the City Council on June 22, 2020 the City Council voted to approve the second reading on _____, 2020; and

WHEREAS, the City Council finds that it is necessary and proper for the good government, peace or order of the City of Shavano Park to adopt an ordinance amending Chapter 36. – Zoning.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

**I
CODE AMENDMENT**

Chapter 36. – Zoning, Article II. – Districts, Section 36-36(a) of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Sec. 36-36. - A-1, A-2, A-3, A-4 and A-5 PUD Single-Family Residential Districts.

- (a) *Use regulations.* In A-1, A-2, A-3, A-4 and A-5 PUD Single-Family Residential Districts, no land shall be used and no building shall be erected for or converted to any use other than as a Single-family residence. In addition, the following structures shall also be allowed together with the Single-family residence:
- (1) Accessory buildings under the following conditions:
 - a. Size limitations.
 - i. The gross floor area of all accessory buildings shall not occupy more than 20 percent of the rear yard.
 - ii. In no case shall any accessory building be built closer than ten feet to the principal main building. The height of an accessory building shall not exceed one story.
 - b. An unattached garage, as described in section 36-36(e) and section 6-91 is regulated as an accessory building.
 - c. One accessory building may be used as a dwelling unit as long as the use is consistent with the use of the property as a single family residence.
 - d. One accessory building may be used for long-term rental as long as the use is consistent with the use of the property as a single family residence.
 - (2) Portable construction buildings under the following conditions:
 - a. Authorization may be issued by the City Building Official to permit a portable construction building to be temporarily located on a lot upon which a building permit has been previously issued for construction of any building or structure.

- b. A certificate of occupancy related to construction shall not be issued by the City Building Official until the portable construction building has been removed from the premises and further, that the certificate of occupancy shall not be issued until the electrical connection which served the portable construction building has been removed from the lot in question.
 - c. A temporary permit issued pursuant to this section shall be void upon issuance of the certificate of occupancy, or 12 months after issuance of the building permit, whichever time is shorter.
 - d. In any case in which construction is not completed within the 12-month period, the City Building Official, after due consideration and determination that active construction is being accomplished, may issue an extension of time for the temporary permit, not to exceed a six-month period.
- (3) Swimming pools pursuant to all applicable City regulations;
 - (4) Private tennis courts pursuant to all applicable City regulations; and
 - (5) *Entryway features and the front setback.* Porches or porte cocheres at the front of a residence are only allowed to extend from the primary residence into the front setback under the following conditions:
 - a. A porte cochere must be attached to the main building, remain open on three sides and shall not project more than 25 feet into the front setback. See section 36-1 for full definition of a porte cochere.
 - b. Only an open porch that is open on a minimum of three sides and no wider than 25 feet may project into the front setback. An open porch shall not project more than ten feet into the front setback. See section 36-1 for full definition of a porch.

II

CODE AMENDMENT

Chapter 36. – Zoning, Article II. – Districts, Section 36-44 of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Sec. 36-44. - Home occupations.

- (a) *General.* Home occupations shall be permitted in all residential zoning districts, provided the home occupation is clearly and obviously subordinate to the main use of dwelling for residential purposes and is not prohibited by subsection (c) and complies with the conditions set forth in subsection (b). Standards for controlling home occupations are set forth to minimize annoyance and inconvenience to neighboring property owners within residential areas. These standards are intended to allow reasonable and comfortable enjoyment of adjacent and nearby property by their owners and by occupants of neighboring residential dwellings, while providing

opportunities for the pursuit of home-based businesses. Administrative, office and clerical functions performed at a residence by members of the family occupying the dwelling are specifically allowed and are not considered a home occupation.

(b) *Conditions.*

- (1) The home occupation must be compatible with the residential use of the property and surrounding residential uses and not alter the residential character of the premises by reason of activity, color, design, materials, storage, construction, lighting, sounds, noises, vibrations, dust, odors, noxious fumes, etc., nor shall it unreasonably disturb the peace and quiet of an individual and/or the residential neighborhood, nor interfere with the area radio or television reception;
- (2) The home occupation must be confined completely within the dwelling and/or a single accessory building. The home occupation shall not occupy more than 25 percent of the gross floor area of one floor of the primary residential dwelling thereof;
- (3) The home occupation may only be carried on by members of the family occupying the dwelling, with the exception of one other person either by employment or as an independent contractor;
- (4) The home occupation must not generate pedestrian or vehicular traffic in excess of five visits a day, with not more than two client vehicles at the premises at any one time;
- (5) The home occupation shall require no exterior structural, electrical or plumbing alterations to the dwelling;
- (6) The home occupation may not involve outdoor storage or on-premises outdoor signage or advertising;
- (7) The home occupation must not generate any solid waste or sewage discharge, in volume or type, which is not normally associated with residential use in the neighborhood;
- (8) On-premises parking of commercial vehicles, as defined in section 36-1, used in conjunction with the home occupation is prohibited, except as provided in section 36-36(b)(1) and section 36-36(b)(2); and
- (9) On-premises retail sales are prohibited.

(c) *Prohibited home occupations.* Examples of prohibited home occupations include the following:

- (1) Barbershops;
- (2) Beauty shops;
- (3) Commercial auto or boat sales, repair or maintenance;
- (4) Auto painting;

- (5) Sexually oriented businesses;
- (6) Restaurants;
- (7) Catering, or the preparation of food for resale except for Cottage Food Operations as that term is defined by the Tex. Health and Safety Code § 437.001; and
- (8) Animal hospitals and kennels.

III CODE AMENDMENT

Chapter 36. – Zoning, Article IV. – SPECIAL USE PERMITS, Section 36-102 of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Sec. 36-102. - Special use permits for home occupations.

- (a) Special use permits for home occupations shall be processed consistent with Article III of this chapter.
- (b) Special use permit requirements.
 - (1) The home occupation must be compatible with the residential use of the property and surrounding residential uses and does not alter the residential character of the premises by reason of activity, color, design, materials, storage, construction, lighting, sounds, noises, vibrations, dust, odors, noxious fumes, etc., nor shall it unreasonably disturb the peace and quiet of an individual and/or the residential neighborhood, nor interfere with area radio or television reception;
 - (2) The home occupation must be confined completely within the dwelling, and/or a single accessory building. The home occupation shall not occupy more than 25 percent of the gross floor area of one floor of the primary residential dwelling thereof;
 - (3) The home occupation may only be carried on by members of the family occupying the dwelling, with the exception of one other person either by employment or as an independent contractor;
 - (4) The home occupation must not generate pedestrian or vehicular traffic in excess of five visits a day;
 - (5) The home occupation requires no visible, structural, electrical or plumbing alterations in the dwelling;
 - (6) The home occupation may not involve outdoor storage or on-premises outdoor advertising;

- (7) The home occupation must not generate any solid waste or sewage discharge, in volume or type, which is not normally associated with residential use in the neighborhood; and
- (8) Only one commercial vehicle is allowed to be parked on-premises in the operation of the home occupation.
- (c) Existing Non-Conforming Home Occupations. Any home occupation that was legally in existence as of November 1, 2015 ("the Effective Date") and that is not in full conformity with the provisions herein shall be deemed a legal nonconforming use, provided that the home occupation use was not in violation of any other local, state or federal law or regulation on that date. Proof of the existence of such home occupation use prior to the effective date of this Code may be required by the City. Any legal nonconforming use may continue until not later than December 1, 2017. After that date, nonconforming home occupations are prohibited.

IV SEVERABILITY

That it is hereby declared to be the intention of the City Council of the City of Shavano Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

V PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

VI CODIFICATION

The City Secretary is hereby directed to record and publish the attached rules, regulations and policies in the City's Code of Ordinances as authorized by Section 52.001 of the Texas Local Government Code.

VII
EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND APPROVED on the first reading by the City Council of the City of Shavano Park this the 22nd day of June, 2020.

PASSED AND APPROVED on the second reading by the City Council of the City of Shavano Park this the _____ day of _____, 2020.

ROBERT WERNER, MAYOR

Attest:

ZINA TEDFORD, City Secretary

PLANNING AND ZONING STAFF SUMMARY

Meeting Date: July 27, 2020

Agenda item: 6.3 & 6.4

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

6.3. Public Hearing - Receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances to allow front solid fencing for homes who front yards face NW Military Highway and De Zavala Road and to clarify existing fence regulations generally

6.4. Discussion / action – Ordinance O-2020-013 amending the City of Shavano Park Code of Ordinances to allow front solid fencing for homes with front yards that face NW Military Highway and De Zavala Road and to clarify existing fence regulations generally (first reading) - City Manager

X

Attachments for Reference:

- 1) 6.4a Existing Fence Photos
- 2) 6.4b Fence Code Amendments Track Changes
- 3) 6.4c Ordinance O-2020-013
- 4) 6.4d Resident Requests for Fence Amendments

BACKGROUND / HISTORY: Recently the City took a code enforcement action against a resident on NW Military in A-1 district attempting to install solid wood fencing behind their wrought-iron fence for increased privacy and security. After the resident complied, the homeowners of 16006 and 16008 NW Military Highway (east side) requested to the City the ability to install front solid fencing (past the front of the residence) on their properties for privacy, noise abatement and security.

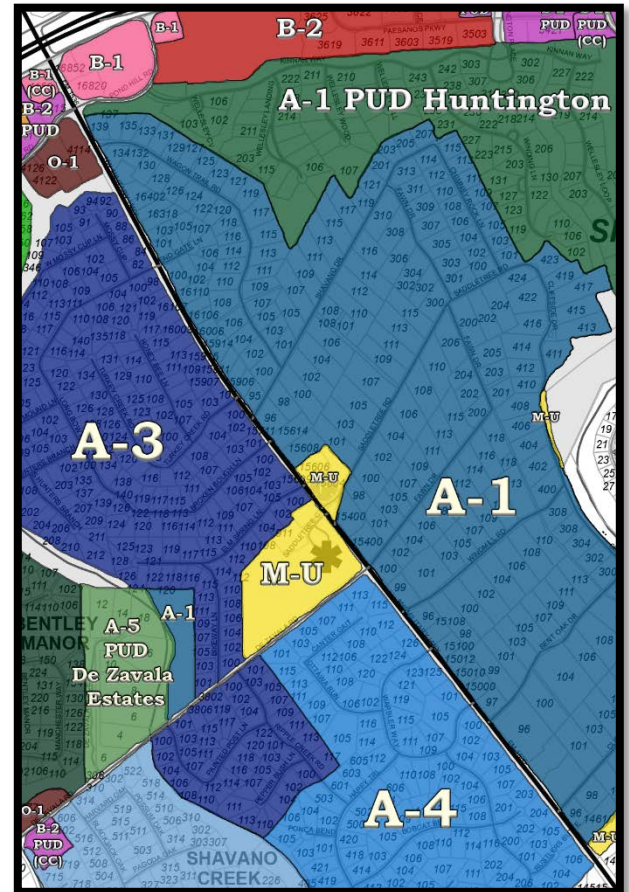
Their primary concerns are the increasing noise and activity on NW Military. Staff anticipate these concerns will only increase once construction on the road begins in 2021.

DISCUSSION: The basic regulations in regards to front fencing are as follows:

- Front fencing past the front of the house is only allowed in A-1 and A-1 PUD (Huntington)
- Solid front fencing past the front of the house is only allowed in A-1 PUD (Huntington)

Note that A-1, A-3 and A-4 residential districts are all adjacent to the NW Military. All homes in A-4 have their rear and side yards facing NW Military, while many homes in A-3 and A-1 have front yards facing NW Military. This means the residents in A-4 enjoy a solid brick wall facing the busy highway for privacy, security and sound abatement but not other residents on NW Military.

Staff proposed scheduling for July P&Z a public hearing for draft amendments that would allow front solid fencing (past the front of the house) for all homes whose lots front NW Military and clean up inconsistencies in the fence code to improve readability.



At the June 3, 2020 Planning & Zoning Commission Meeting the Commission gave guidance to staff but took no action.

At the July 8, 2020 Planning & Zoning Commission Meeting the Commission, after a public hearing, recommended approval of proposed amendments (attachments 6.4b and 6.4c).

When drafting the aesthetic standards the Commission looked at existing fences and walls visible from the right-of-way of NW Military and De Zavala. Photos of these existing fences (front, side and rear) are attachment 6.4a.

Proposed amendments in brief:

- Allow front solid fencing past the front part of the residence for all residential lots whose front yard faces the roads of NW Military or De Zavala
 - Fences must meet additional requirements for construction, placement, and maintenance to meet the aesthetics standards of the existing streetscapes

- Adds metal as an allowed construction for fences in all zoning districts; adds qualifier that wood construction must be *rot resistant* wood.
- Disallows *electric fences* – e.g. fences that are energized to create an electrical circuit
- Clarifies that fences cannot be built in the public right away and fences that cross public easements must install gates that maintain public access
- Clarifies that the fence definition only applies to structures higher than 3 feet (removes smaller decorative structures from regulations)
- Re-organizes the fence code amendments considerably to ensure consistency between Chapter 6 and Chapter 36
- Moves language regarding vegetation out of the fence regulations and into more appropriate sections

The Chairman of P&Z Commission informed City Manager that he intended to continue review of the proposed fence amendments at the August P&Z meeting and that he intends to gather input and feedback from City Council for consideration.

Additionally, a resident in A-1 Zoning district has submitted a request for front fencing and within this permit request, he is asking for decorative solid front masonry on either end of the driveway gate.

COURSES OF ACTION: Approve Ordinance O-2020-013; recommend additional amendments or decline and provide guidance to staff.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Approve Ordinance O-2020-013 amending the City of Shavano Park Code of Ordinances to allow front solid fencing for homes who front yards face NW Military Highway and De Zavala Road and to clarify existing fence regulations generally (first reading).

NW Military Highway Existing Fences / Walls



Front yard fencing on
NW Military (east
side or A-1 zoned).

Wrought iron
construction.





Front yard fencing on
NW Military (east
side or A-1 zoned).

Wrought iron
construction.





Front yard fencing on
NW Military (east
side or A-1 zoned).

Wrought iron
construction.



Front yard (wrought
iron) fencing on NW
Military meets side
yard (wood +
masonry) fencing.

East side (A-1 zoned)



Front yard fencing on
NW Military (east
side or A-1 zoned).

Masonry (brick)
construction.

Currently non-
conforming.





Side & rear yard
fencing on NW
Military (west side or
A-3 zoned).

Masonry (brick) or
wood construction.





Side & rear yard
fencing on NW
Military (west side or
A-3 zoned).

Wood + Masonry
construction.





Side / rear yard masonry solid wall NW Military (west side or A-4 zoned).

This is the wall that frames the southern entrance to the City.



De Zavala Road

Existing Fences / Walls



Side & rear yard rock wall on De Zavala (A-4 zoned).

Masonry construction.





Front & side yard rock wall on De Zavala (A-4 zoned). Last home with rock wall on south-side De Zavala until Shavano Creek.

Masonry construction.

Standing in the gap for A-3 on De Zavala south-side.



Across street is a wood solid fence.



Side yard wood +
masonry solid fencing
on De Zavala (A-4
zoned).

CHAPTER 6 - BUILDINGS AND BUILDING REGULATIONS

ARTICLE IV. - MISCELLANEOUS CONSTRUCTION REQUIREMENTS

Sec. 6-92. - Fences.

- (1) All fences, including screening walls, shall meet the following conditions:
- a. Fences shall be constructed of masonry, brick, stone, concrete, metal, and/or rot resistant wood materials. In the A-1 district chainlink and hogwire style fences are additionally permitted, excepting all A-1 district lots whose front yard faces NW Military Highway (FM 1535) or De Zavala Road. For detailed fence regulations on A-1 district lots that face NW Military Highway or De Zavala Road see Section 6-92(4).
 - b. Fences shall have colors that are aesthetically consistent with the surrounding area as determined by the Building Official during the permit and plan review process.
 - c. No fence shall be higher than eight feet above grade.
 - d. In no event shall a fence's base width exceed 36 inches.
 - e. Fences must be constructed in such a way that does not change the natural drainage of water, as determined by the Building Official during the permit and plan review process.
 - f. Fences shall not be constructed in such a way as to obstruct roadway intersection sight lines defined under Section 28-125.
 - g. Fences shall not be constructed in a public right-of-way. Fences crossing public easements must provide gates allowing public access.
 - h. Fences shall not be energized to create an electrical circuit.
- (2) Side and rear fencing is allowed in all residential zoning districts provided they meet the regulations of Section 6-92(1).
- (3) Front fencing is allowed in all residential zoning districts provided it meets both the regulations of Section 6-92(1) and the following conditions:
- a. Front fencing shall not be past the front edge of the residence or building in all residential zoning districts except as follows:
 - (i) In A-1 and A-1 PUD (Huntington) zoning districts; and
 - (ii) For any residential lot where the front yard faces the streets of NW Military Highway (FM 1535) or De Zavala Road. See Section 6-92(4) for specific regulations.
 - b. Solid front fencing is not permitted in any residential zoning district except as follows:
 - (i) In A-1 PUD (Huntington) zoning district; and
 - (ii) For any residential lot where the front yard faces the streets of NW Military Highway (FM 1535) or De Zavala Road. See Section 6-92(4) for specific regulations.
 - c. Driveway gates shall have at least a minimum of a 12-foot opening for emergency vehicle access.
 - d. Front fences must not encompass any fire hydrant that may be present.

(4) In order to maintain compatibility with the distinctive architectural and aesthetic characteristics of the primary roadways of the City, NW Military Highway (FM 1535) and De Zavala Road (as of August 1, 2020), the following regulations in addition to Section 6-92(f)(1) apply to front fencing past the front edge of the residence or building on any residential lot where the front yard faces the streets of NW Military Highway (FM 1535) or De Zavala Road:

- a. All front fences shall be constructed of masonry, concrete, metal, and/or rot resistant wood materials architecturally and aesthetically consistent with the surrounding area as determined by the Building Official during the permit and plan review process.
- b. All front fences shall be the same distance from NW Military Highway (FM 1535) right-of-way as existing neighboring fences. If no neighboring fences exist, front fences shall be offset from the right-of-way by no more than ten feet. These regulations would not apply if such construction would create unsafe conditions or impede the natural drainage of water as determined by the Building Official during the permit and plan review process.
- c. No fence shall be higher than eight feet above grade.
- d. All front fences shall be kept structurally sound, well maintained and kept in appearance as originally installed. The Building Official may declare deteriorated or structurally unsound fences to be a public safety hazard to nearby pedestrian and vehicular traffic in the public right-of-way.

(5) For any residential property within the City limits with a side or rear yard abutting one or more of the City streets known as Lockhill Selma Road, NW Military Highway (FM 1535), De Zavala Road and Huebner Road (where such property presently has a solid masonry fence (i.e. a wall) along or parallel to one or more of such streets), such property owner may not construct a gate or other opening to their side or rear yard. Any property with an existing gate as of (August 1, 2020) on property lines described above is considered a non-conforming use and may continue to exist.

Front fencing past the front edge of a residence or building is only allowed in an A-1 zoning district. A-2, A-3, A-4, and A-5 PUD zoning districts can have front fencing but cannot be past the front edge of the residence or building. Side and rear fencing is allowed in all districts. All fencing must meet the following criteria:

- (1) Fences not more than eight feet in height are permitted, provided that said fences are constructed of wood, concrete, brick, wrought iron or other materials approved by the Building Official and the materials are architecturally and aesthetically consistent with the surrounding area.
- (2) On a corner lot, no shrubbery, when mature height is greater than 18 inches, may be planted within the area created by a straight line connecting two points that are respectively 30 feet along the side and front property lines from a street intersection.
- (3) Fences should be constructed in such a way as to not be an obstruction or change the natural drainage of water. Solid front fencing is not permitted, except in A-1 PUD Zoning District.

~~(4) Front driveway gates shall have at least a minimum of a 12-foot opening for emergency vehicle access.~~

~~(5) Any shrubbery, when mature height is greater than 18 inches, must not be within three feet of a fire hydrant.~~

~~(6) No fence shall encompass any fire hydrant.~~

CHAPTER 14 – ENVIRONMENT

ARTICLE III. - RIGHTS-OF-WAY AND VEGETATION PROTRUSIONS

Sec. 14-50. - Prohibited protrusion above rights-of-way.

It shall be unlawful for any person owning, occupying, or having supervision or control of any lot, tract, parcel of land, or portion thereof, whether it be occupied, improved, or unimproved, to permit the protrusion or overhang of trees, bushes, shrubs, and similar vegetation or structures over the right-of-way, or a street between curb to curb, to a height under 14 feet above the rights-of-way within the City limits.

Sec. 14-51. - Prohibited area of non-curbed side street.

Where a side street is not curbed, the prohibited area shall start at the edge of the designated pavement width and shall include the right-of-way. Protrusion or overhang is prohibited over other easements and rights-of-way adjacent to streets to a height under 14 feet.

Sec. 14-52. – Vegetation height in right-of-way and near fire hydrants

On a corner lot no shrubbery shall be higher than 18 inches, within the area created by a straight line connecting two points that are respectively 30 feet along the side and front property lines from a street intersection. No shrubbery shall be higher than 18 inches within three feet of a fire hydrant.

Sec. 14-5~~3~~². - Warning notice.

A warning notice regarding the landowner's violation of this article shall be sent to the landowner by regular mail requesting that the landowner contact the Code ~~Compliance Enforcement~~ Officer to discuss a date when the landowner shall come in compliance with this article. If, after 14 days from the date this initial notice is mailed, the City has not received a response from the landowner, the City shall send a second warning notice to the landowner by certified mail, return receipt requested, requesting that the landowner contact the ~~B~~uilding ~~O~~fficial within five days of receipt of the certified letter to determine when the landowner shall come in compliance with this article. Failure of the landowner to contact the City or the Code Compliance Officer after said notices or the failure of the landowner to complete the promised compliance with this article shall indicate a refusal of the landowner to comply with this article. Once these notice provisions have been completed and if the landowner has failed to respond

or has failed to comply with this article and warnings, the Code Compliance Officer is then authorized to file a complaint in Municipal Court as authorized by this article.

Sec. 14-5~~43~~. - Violation, penalty.

Any person who shall violate any provision of this article shall be deemed guilty of a Class C misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$500.00.

CHAPTER 28 - SUBDIVISIONS

ARTICLE IV. - STREETS AND SIDEWALKS

Sec. 28-110. – 124. NO CHANGES

Sec. 28-125. - Intersection sight distance.

To ensure safety of motorists and other travelers, it is necessary that drivers who are entering an intersection have an adequate view of approaching motorists. This view is required over a clear vision area, which is a right triangle where one side is called "intersection sight distance" and the adjacent side is the distance between the driver and the path of the vehicles approaching from the side. The clear vision area is that portion of a property over which motorists must see to safely judge and execute a driving maneuver into the intersection and onto the street. This applies to intersections of two or more streets as well as junctions of driveways and streets.

Clear vision areas must be free of visual obstructions, e.g. structures, walls, fences, and vegetation, which are higher than three feet and lower than eight feet above the pavement. On a corner lot no shrubbery shall be higher than 18 inches, within the area created by a straight line connecting two points that are respectively 30 feet along the side and front property lines from a street intersection. The American Association of State Highway and Transportation Officials (AASHTO) Policy on Geometric Design of Highways and Streets, or latest revision thereof determines this length of the required intersection sight distance.

Sec. 28-125 -143. NO CHANGES

Secs. 28-144—28-159. - Reserved.

Fencing amendments (NW Military aesthetics)

Sec. 36-1. – Definitions.

...

Fence means a freestanding structure of metal, masonry, or wood, or any combination thereof, resting on or partially buried in the ground and rising at least 3 feet above ground level, and used for confinement, screening, landscaping, or partition purposes, but which does not pose a threat to public safety or health. Freestanding structures under 3 feet are not considered a fence under this definition.

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Sec. 36-36. - A-1, A-2, A-3, A-4 and A-5 PUD Single-Family Residential Districts.

...

(f) *Fences.*

- (1) All fences, including screening walls, shall meet the following conditions:
 - a. Fences shall be constructed of masonry, brick, stone, wood, concrete, metal, and/or rot resistant wood materials. In the A-1 district chainlink and hogwire style fences are additionally permitted excepting all A-1 district lots whose front yard faces NW Military Highway (FM 1535) or De Zavala Road. For detailed fence regulations on A-1 district lots that face NW Military Highway (FM 1535) or De Zavala Road see Section 36-36(f)(4).
 - b. Fences shall have colors that are aesthetically consistent with the surrounding area as determined by the Building Official during the permit and plan review process.
 - c. No fence shall be higher than eight feet above grade.
 - d. In no event shall a fence's base width exceed 36 inches.
 - e. Fences must be constructed in such a way that does not change the natural drainage of water as determined by the Building Official during the permit and plan review process.
 - f. Fences shall not be constructed in such a way as to obstruct roadway intersection sight lines defined under Section 28-125.
 - g. Fences shall not be constructed in a public right-of-way.
 - h. Fences shall not be energized to create an electrical circuit.
- (2) Side and rear fencing is allowed in all residential zoning districts provided they meet the regulations of this Section 36-36(f)(1).
- (3) Front fencing is allowed in all residential zoning districts provided it meets both the regulations of Section 36-36(f)(1) and the following conditions:
 - a. Front fencing shall not be past the front edge of the residence or building in all residential zoning districts except as follows:
 - (i) In A-1 and A-1 PUD (Huntington) zoning districts; and
 - (ii) For any residential lot where the front yard faces the streets of NW Military Highway (FM 1535) or De Zavala Road. See Section 36-36(f)(4) for specific regulations.
 - b. Solid front fencing is not permitted in any residential zoning district except as follows:

Fencing amendments (NW Military aesthetics)

- (i) In A-1 PUD (Huntington) zoning district; and
- (ii) For any residential lot where the front yard faces the streets of NW Military Highway (FM 1535) or De Zavala Road. See Section 36-36(f)(4) for specific regulations.

c. Driveway gates shall have at least a minimum of a 12-foot opening for emergency vehicle access.

d. Front fences must not encompass any fire hydrant that may be present.

- (4) In order to maintain compatibility with the distinctive architectural and aesthetic characteristics of the primary roadways of the City, NW Military Highway (FM 1535) and De Zavala Road (as of August 1, 2020), the following regulations for front fencing past the front edge of the residence or building apply to any residential lot where the front yard faces the streets of NW Military Highway (FM 1535) or De Zavala Road:

a. All front fences shall be constructed of masonry, concrete, metal, and/or rot resistant wood materials architecturally and aesthetically consistent with the surrounding area as determined by the Building Official during the permit and plan review process.

b. All front fences shall be the same distance from NW Military Highway (FM 1535) right-of-way as existing neighboring fences. If no neighboring fences exist, front fences shall be offset from the right-of-way by no more than ten feet. These regulations would not apply if such construction would create unsafe conditions or impede the natural drainage of water as determined by the Building Official during the permit and plan review process.

c. No fence shall be higher than eight feet above grade.

d. All front fences shall be kept structurally sound, well maintained, and kept in appearance as originally installed. The Building Official may declare deteriorated or structurally unsound fences to be a public safety hazard to nearby pedestrian and vehicular traffic in the public right-of-way.

- (5g) For any residential property within the City limits with a ~~property~~ lineside or rear yard abutting one or more of the City streets known as Lockhill Selma Road, NW Military Highway (FM 1535)~~NW Military Hwy.~~, De Zavala Road and Huebner Road (where such property presently has a solid masonry fence (i.e. a wall) along or parallel to one or more of such streets at the property line), such property owner may not construct a gate or other opening on such property line. Any property with an existing gate as of (August 1, 2020) on property lines described above is considered a non-conforming use and may continue to exist.

(f) —Fences:

- .(1) Front fencing past the front edge of a residence or building is only allowed in an A-1 zoning district.

(2) —Front fencing in A-2 zoning shall not be past the front edge of the residence or building.

Fencing amendments (NW Military aesthetics)

- ~~(3) Side and rear fencing is allowed in all districts provided they meet the following criteria, including front fences:~~
- ~~a. Fences not more than eight feet in height are permitted and shall be constructed of masonry, brick or stone, wood, concrete, or wrought iron. In A-1 District, chainlink and hog-wire style fences are additionally permitted.~~
 - ~~b. On a corner lot, no shrubbery, when mature with a height greater than 18 inches, may be planted within the area created by a straight line connecting two points that are respectively 30 feet along the side and front property lines from a street intersection.~~
 - ~~c. Fences must be constructed in such a way that does not change the natural drainage of water.~~
 - ~~d. Except in A-1 District and Unit 19 (Huntington Subdivision) A-1 PUD District, fencing shall not be permitted beyond the front face of the residence. Front driveway gates shall have at least a minimum of a 12-foot opening. In A-1 District and excluding Unit 19 (Huntington Subdivision) A-1 PUD, no one shall construct fencing beyond the front face of the residence in a manner that impedes the view of persons beyond the residence's property line. In no event shall a base footer exceed 36 inches.~~
 - ~~e. No shrubbery, when mature height is greater than 18 inches may be within three feet of a fire hydrant.~~
 - ~~f. Front fences must not encompass any fire hydrant that may be present.~~

ARTICLE VI. - TABLES

Table No. 1
A-1, A-1 PUD, A-2, A-2 PUD, A-3, A-4 and A-5 PUD
Single-Family Dwelling Districts

~~...~~
(d) *Fences.*

- (1) *Fences in general.* All fences shall comply with Section 6-92, Section 36-36(f) and the other applicable ordinances of the City.
- (2) *Front fences.* Driveway gates shall have at least a minimum of a 12-foot opening for emergency vehicle access. Front gates must be wide enough as to provide access for any and all emergency vehicles. Any front fence must not encompass any fire hydrant that may be present.

ORDINANCE NO. O-2020-013

AN ORDINANCE AMENDING THE CITY OF SHAVANO PARK'S CODE OF ORDINANCES TO ALLOW FRONT SOLID FENCING PAST THE FRONT OF THE RESIDENCE FOR RESIDENTIAL LOTS FACING NW MILITARY HIGHWAY OR DE ZAVALA ROAD AND TO CLARIFY EXISTING FENCE REGULATIONS GENERALLY; PROVIDING A CUMULATIVE & CONFLICTS CLAUSE, PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Texas Local Government Code Section 211.003 grants the City of Shavano Park the authority regulate the location, height size and use of buildings and other structures for the purpose of promoting public safety and general welfare and preserving places of architectural importance and significance; and

WHEREAS, the City of Shavano Park regulates placement and construction of residential fences for the protection and safety of the public's general welfare; and

WHEREAS, the City of Shavano Park is a certified Scenic City and the City Council of the City of Shavano Park desires to implement high-quality scenic standards for public roadways and public spaces; and

WHEREAS, the City Council has established a dedicated interest in the aesthetics of its community and has determined that this ordinance has been drafted in order to meet the City's compelling interest in the aesthetic beauty of the City; and

WHEREAS, the City of Shavano Park regulates placement and construction of residential fences to preserve the architectural and aesthetic beauty of the City; and

WHEREAS, the City of Shavano Park desires to allow residences fronting NW Military Highway (FM 1535) or De Zavala Road to place front solid fencing; ensuring those residents are allowed to achieve their desired state of privacy, security and safety; and

WHEREAS, the City of Shavano Park desires to remove inconsistencies in the City of Shavano Park's Code of Ordinances regarding fences to improve readability and transparency; and

WHEREAS, after notice and hearing required by law, a public hearing was held before the Shavano Park Zoning and Planning Commission on July 8, 2020 to consider the

proposed amendments and the Zoning and Planning Commission recommended approval of the proposed amendments; and

WHEREAS, after public hearing held by the City Council on July 27, 2020 the City Council voted to approve the second reading on _____, 2020.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

I

CODE AMENDMENT

Chapter 6, Article IV. – MISCELLANEOUS CONSTRUCTION REQUIREMENTS, Section 6-92 of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Sec. 6-92. - Fences.

- (1) All fences, including screening walls, shall meet the following conditions:
 - a. Fences shall be constructed of masonry, brick, stone, concrete, metal, and/or rot resistant wood materials. In the A-1 district chainlink and hogwire style fences are additionally permitted, excepting all A-1 district lots whose front yard faces NW Military Highway (FM 1535) or De Zavala Road. For detailed fence regulations on A-1 district lots that face NW Military Highway or De Zavala Road see Section 6-92(4).
 - b. Fences shall have colors that are aesthetically consistent with the surrounding area as determined by the Building Official during the permit and plan review process.
 - c. No fence shall be higher than eight feet above grade.
 - d. In no event shall a fence's base width exceed 36 inches.
 - e. Fences must be constructed in such a way that does not change the natural drainage of water, as determined by the Building Official during the permit and plan review process.
 - f. Fences shall not be constructed in such a way as to obstruct roadway intersection sight lines defined under Section 28-125.
 - g. Fences shall not be constructed in a public right-of-way. Fences crossing public easements must provide gates allowing public access.
 - h. Fences shall not be energized to create an electrical circuit.
- (2) Side and rear fencing is allowed in all residential zoning districts provided they meet the regulations of Section 6-92(1).
- (3) Front fencing is allowed in all residential zoning districts provided it meets both the regulations of Section 6-92(1) and the following conditions:

- a. Front fencing shall not be past the front edge of the residence or building in all residential zoning districts except as follows:
 - (i) In A-1 and A-1 PUD (Huntington) zoning districts; and
 - (ii) For any residential lot where the front yard faces the streets of NW Military Highway (FM 1535) or De Zavala Road. See Section 6-92(4) for specific regulations.
 - b. Solid front fencing is not permitted in any residential zoning district except as follows:
 - (i) In A-1 PUD (Huntington) zoning district; and
 - (ii) For any residential lot where the front yard faces the streets of NW Military Highway (FM 1535) or De Zavala Road. See Section 6-92(4) for specific regulations.
 - c. Driveway gates shall have at least a minimum of a 12-foot opening for emergency vehicle access.
 - d. Front fences must not encompass any fire hydrant that may be present.
- (4) In order to maintain compatibility with the distinctive architectural and aesthetic characteristics of the primary roadways of the City, NW Military Highway (FM 1535) and De Zavala Road (as of August 1, 2020), the following regulations in addition to Section 6-92(f)(1) apply to front fencing past the front edge of the residence or building on any residential lot where the front yard faces the streets of NW Military Highway (FM 1535) or De Zavala Road:
 - a. All front fences shall be constructed of masonry, concrete, metal, and/or rot resistant wood materials architecturally and aesthetically consistent with the surrounding area as determined by the Building Official during the permit and plan review process.
 - b. All front fences shall be the same distance from NW Military Highway (FM 1535) right-of-way as existing neighboring fences. If no neighboring fences exist, front fences shall be offset from the right-of-way by no more than ten feet. These regulations would not apply if such construction would create unsafe conditions or impede the natural drainage of water as determined by the Building Official during the permit and plan review process.
 - c. No fence shall be higher than eight feet above grade.
 - d. All front fences shall be kept structurally sound, well maintained and kept in appearance as originally installed. The Building Official may declare deteriorated or structurally unsound fences to be a public safety hazard to nearby pedestrian and vehicular traffic in the public right-of-way.
- (5) For any residential property within the City limits with a side or rear yard abutting one or more of the City streets known as Lockhill Selma Road, NW Military Highway (FM 1535), De Zavala Road and Huebner Road (where such property presently has

a solid masonry fence (i.e. a wall) along or parallel to one or more of such streets), such property owner may not construct a gate or other opening to their side or rear yard. Any property with an existing gate as of (August 1, 2020) on property lines described above is considered a non-conforming use and may continue to exist.

II

CODE AMENDMENT

Chapter 14, ARTICLE III. - RIGHTS-OF-WAY AND VEGETATION PROTRUSIONS of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Sec. 14-50. - Prohibited protrusion above rights-of-way.

It shall be unlawful for any person owning, occupying, or having supervision or control of any lot, tract, parcel of land, or portion thereof, whether it be occupied, improved, or unimproved, to permit the protrusion or overhang of trees, bushes, shrubs, and similar vegetation or structures over the right-of-way, or a street between curb to curb, to a height under 14 feet above the rights-of-way within the City limits.

Sec. 14-51. - Prohibited area of non-curbed side street.

Where a side street is not curbed, the prohibited area shall start at the edge of the designated pavement width and shall include the right-of-way. Protrusion or overhang is prohibited over other easements and rights-of-way adjacent to streets to a height under 14 feet.

Sec. 14-52. – Vegetation height in right-of-way and near fire hydrants

On a corner lot no shrubbery shall be higher than 18 inches, within the area created by a straight line connecting two points that are respectively 30 feet along the side and front property lines from a street intersection. No shrubbery shall be higher than 18 inches within three feet of a fire hydrant.

Sec. 14-53. - Warning notice.

A warning notice regarding the landowner's violation of this article shall be sent to the landowner by regular mail requesting that the landowner contact the Code Compliance Officer to discuss a date when the landowner shall come in compliance with this article. If, after 14 days from the date this initial notice is mailed, the City has not received a response from the landowner, the City shall send a second warning notice to the landowner by certified mail, return receipt requested, requesting that the landowner contact the Building Official within five days of receipt of the certified letter to determine when the landowner shall come in compliance with this article. Failure of the

landowner to contact the City or the Code Compliance Officer after said notices or the failure of the landowner to complete the promised compliance with this article shall indicate a refusal of the landowner to comply with this article. Once these notice provisions have been completed and if the landowner has failed to respond or has failed to comply with this article and warnings, the Code Compliance Officer is then authorized to file a complaint in Municipal Court as authorized by this article.

Sec. 14-54. - Violation, penalty.

Any person who shall violate any provision of this article shall be deemed guilty of a Class C misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$500.00.

Secs. 14-55—14-79. - Reserved.

III

CODE AMENDMENT

Chapter 28, ARTICLE IV. - STREETS AND SIDEWALKS, Section 28-125 of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Sec. 28-125. - Intersection sight distance.

To ensure safety of motorists and other travelers, it is necessary that drivers who are entering an intersection have an adequate view of approaching motorists. This view is required over a clear vision area, which is a right triangle where one side is called "intersection sight distance" and the adjacent side is the distance between the driver and the path of the vehicles approaching from the side. The clear vision area is that portion of a property over which motorists must see to safely judge and execute a driving maneuver into the intersection and onto the street. This applies to intersections of two or more streets as well as junctions of driveways and streets.

Clear vision areas must be free of visual obstructions, e.g. structures, walls, fences, and vegetation, which are higher than three feet and lower than eight feet above the pavement. On a corner lot no shrubbery shall be higher than 18 inches, within the area created by a straight line connecting two points that are respectively 30 feet along the side and front property lines from a street intersection. The American Association of State Highway and Transportation Officials (AASHTO) Policy on Geometric Design of Highways and Streets, or latest revision thereof determines this length of the required intersection sight distance.

IV

CODE AMENDMENT

Chapter 36, ARTICLE I. – IN GENERAL, Section 36-1 of the City of Shavano Park Code of Ordinances hereby amends the following definition to read as follows:

Fence means a freestanding structure of metal, masonry, or wood, or any combination thereof, resting on or partially buried in the ground and rising at least 3 feet above ground level, and used for confinement, screening, landscaping, or partition purposes, but which does not pose a threat to public safety or health. Freestanding structures under 3 feet are not considered a fence under this definition.

V

CODE AMENDMENT

Chapter 36, ARTICLE II. – DISTRICTS, Section 36-36(f) of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Sec. 36-36. - A-1, A-2, A-3, A-4 and A-5 PUD Single-Family Residential Districts.

. . .

(f) *Fences.*

(1) All fences, including screening walls, shall meet the following conditions:

- a. Fences shall be constructed of masonry, brick, stone, wood, concrete, metal, and/or rot resistant wood materials. In the A-1 district chainlink and hogwire style fences are additionally permitted excepting all A-1 district lots whose front yard faces NW Military Highway (FM 1535) or De Zavala Road. For detailed fence regulations on A-1 district lots that face NW Military Highway (FM 1535) or De Zavala Road see Section 36-36(f)(4).
- b. Fences shall have colors that are aesthetically consistent with the surrounding area as determined by the Building Official during the permit and plan review process.
- c. No fence shall be higher than eight feet above grade.
- d. In no event shall a fence's base width exceed 36 inches.
- e. Fences must be constructed in such a way that does not change the natural drainage of water as determined by the Building Official during the permit and plan review process.
- f. Fences shall not be constructed in such a way as to obstruct roadway intersection sight lines defined under Section 28-125.
- g. Fences shall not be constructed in a public right-of-way.
- h. Fences shall not be energized to create an electrical circuit.

(2) Side and rear fencing is allowed in all residential zoning districts provided they meet the regulations of this Section 36-36(f)(1).

- (3) Front fencing is allowed in all residential zoning districts provided it meets both the regulations of Section 36-36(f)(1) and the following conditions:
- a. Front fencing shall not be past the front edge of the residence or building in all residential zoning districts except as follows:
 - (i) In A-1 and A-1 PUD (Huntington) zoning districts; and
 - (ii) For any residential lot where the front yard faces the streets of NW Military Highway (FM 1535) or De Zavala Road. See Section 36-36(f)(4) for specific regulations.
 - b. Solid front fencing is not permitted in any residential zoning district except as follows:
 - (i) In A-1 PUD (Huntington) zoning district; and
 - (ii) For any residential lot where the front yard faces the streets of NW Military Highway (FM 1535) or De Zavala Road. See Section 36-36(f)(4) for specific regulations.
 - c. Driveway gates shall have at least a minimum of a 12-foot opening for emergency vehicle access.
 - d. Front fences must not encompass any fire hydrant that may be present.
- (4) In order to maintain compatibility with the distinctive architectural and aesthetic characteristics of the primary roadways of the City, NW Military Highway (FM 1535) and De Zavala Road (as of August 1, 2020), the following regulations for front fencing past the front edge of the residence or building apply to any residential lot where the front yard faces the streets of NW Military Highway (FM 1535) or De Zavala Road:
- a. All front fences shall be constructed of masonry, concrete, metal, and/or rot resistant wood materials architecturally and aesthetically consistent with the surrounding area as determined by the Building Official during the permit and plan review process.
 - b. All front fences shall be the same distance from NW Military Highway (FM 1535) right-of-way as existing neighboring fences. If no neighboring fences exist, front fences shall be offset from the right-of-way by no more than ten feet. These regulations would not apply if such construction would create unsafe conditions or impede the natural drainage of water as determined by the Building Official during the permit and plan review process.
 - c. No fence shall be higher than eight feet above grade.
 - d. All front fences shall be kept structurally sound, well maintained, and kept in appearance as originally installed. The Building Official may declare deteriorated or structurally unsound fences to be a public safety hazard to nearby pedestrian and vehicular traffic in the public right-of-way.

- (5) For any residential property within the City limits with a side or rear yard abutting one or more of the City streets known as Lockhill Selma Road, NW Military Highway (FM 1535), De Zavala Road and Huebner Road (where such property presently has a solid masonry fence (i.e. a wall) along or parallel to one or more of such streets at the property line), such property owner may not construct a gate or other opening on such property line. Any property with an existing gate as of (August 1, 2020) on property lines described above is considered a non-conforming use and may continue to exist.

...

VI

CODE AMENDMENT

Chapter 36, ARTICLE VI. - TABLES, Table No. 1, item (d) of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Table No. 1

A-1, A-1 PUD, A-2, A-2 PUD, A-3, A-4 and A-5 PUD Single-Family Dwelling Districts

...

(d) *Fences.*

- (1) *Fences in general.* All fences shall comply with Section 6-92, Section 36-36(f) and the other applicable ordinances of the City.
- (2) *Front fences.* Driveway gates shall have at least a minimum of a 12-foot opening for emergency vehicle access. Any front fence must not encompass any fire hydrant that may be present.

...

VII

CUMULATIVE CLAUSE

That this ordinance shall be cumulative of all provisions of the City of Shavano Park, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

VIII

SEVERABILITY

That it is hereby declared to be the intention of the City Council of the City of Shavano Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance

should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

IX
PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

X
EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND APPROVED on the first reading by the City Council of the City of Shavano Park this the 27th day of July, 2020.

PASSED AND APPROVED on the second reading by the City Council of the City of Shavano Park this the ____ day of _____, 2020.

ROBERT WERNER, MAYOR

Attest:

ZINA TEDFORD, City Secretary

From: John Bradley [<mailto:bondoto@hotmail.com>]
Sent: Saturday, May 16, 2020 9:34 PM
To: Bill Hill <citymanager@shavanoopark.org>
Subject: Request for Full Front Fencing at 16008 NW Military Hwy

City Manager Bill Hill,

My name is John Bradley who resides at 16008 NW Military Hwy in Shavano Park. I am writing you this email requesting the City of Shavano Park approve full front fencing for myself and other properties along NW Military Hwy. Below are the justifications for my request.

First, is the noise issue from the heavy traffic on NW Military, which TxDot estimates the daily traffic in 2021 will be 21,300. Which is the justification for the upcoming NW Military Hwy expansion, which will result in traffic being even closer to my property with the addition of a bike path in which cyclists, runners, walkers will be just feet from my property line.

On April 26, I installed stained, cedar wooden panels to the inside of my front metal fence which I immediately noticed a dramatic decrease in road noise and increased privacy to the front of my property. On May 9th, I received a Code Compliance violation from the City for my full front fence. I then modified the wooden panels by removing 50% of the boards to bring it to compliance; in which the road noise came right back. On May 16th I emailed an amended building permit to Shavano Park Permits Department for the modified wood on the metal fence. During those two weeks, my wife and I enjoyed the peace and privacy we had in our front yard that we had not had since we moved here.

In reference to the upcoming 18 month construction period of the NW Military expansion project, there will be construction crews in front of our homes standing feet away from my metal fence, with direct access for workers to look into our properties. It is common for an increase in criminal activity during construction projects, especially thefts and burglaries. There is also large construction machinery that is loud and goes on for hours. I don't want to be sitting at my kitchen table every day staring at all this activity happening feet in front of my metal fence. All of these issues would be solved if myself and others were allowed to have a full front fence.

When looking ahead at when the NW Military Project is completed; as mentioned prior, traffic will be even closer to my house which will increase the road noise. And with the new walking / bike path, the ability for cyclists, walkers, and runners to be just feet from my front metal fence with the ability view activity of my property is a safety concern. I often work very late hours and don't want people walking in front of my house late at night who can see what lights are on inside my home. These issues would too be solved if myself and others were allowed to have a full front fence.

During the two weeks my full front fence was installed, I had nothing but compliments from neighbors, who themselves wanted this full front fence for the same reasons I discussed; and

were also very displeased with me having to remove it. The only justification given to me during a phone call from Police Chief Ray Lacy was; "this is the Code, which is strictly enforced". I've always said if you want to change a bad law, simply enforce it.

In closing, the ONLY FULL FRONT FENCING permitted in Shavano Park is in the Huntington Subdivision (Zone A-1 PUD District). Which to the best of my knowledge nobody there has a full front fence. The Huntington Subdivision is gated and heavily restricted to any through traffic. Therefore I am asking the City of Shavano Park to allow me and others living on NW Military to have full front fencing. I am willing / available to speak in front of City Council do discuss this issue. I have additionally attached photos of my full fence both inside / outside, along with photos of the after modification (which I currently have).

Please feel free to contact me with any questions, comments, or concerns.

Respectfully,

John Bradley
210-559-2406

BEFORE CODE ENFORCEMENT ACTION





AFTER CODE ENFORCEMENT ACTION (to prevent solid fencing)



From: Catherine Navarrete [<mailto:catnavarrete@gmail.com>]
Sent: Sunday, May 17, 2020 11:04 AM
To: Bill Hill <citymanager@shavanopark.org>
Cc: Timonavarrete8@gmail.com; Catherine Navarrete <cat@navarreteins.com>
Subject: Privacy Fence

Good morning Bill,

My name is Timothy Navarrete and my wife and daughter reside at 16006 NW Military Hwy. I'm reaching out to you in regards to the regulations on privacy fences for properties on NW Military. It's my understanding that this is not allowed.

As a resident of Shavano Park and more importantly a husband and father, I'd like to express my desire to get this code/law amended for the safety and security of my family and property.

With the expansion of NW Military and the addition of a jogging/biking path there will be additional pedestrian traffic outside all properties on NW Military. Not only during construction for 18 months, but once the project is completed.

My neighbor put up a privacy fence a couple weeks ago that not only gave his property privacy, but reduced traffic noise. All while enhancing the look of his existing wrought iron fence. I know this because we liked it so much we inquired about doing the same to our property.

It was then that I was informed that he was told to take it down.

In short, I'm contacting you to see what can be done to address this issue so my family can enjoy both the front and back yard of our property. So I can relax while my daughter plays and my wife gardens. So I can work in my garage without people being able to see what possessions we have in it. We can never be too careful when it comes to our families safety. As a small community we need to look out for one another. I believe there are more important things to address on NW Military right now, such as the speeding at all hours of the day and night.

Please feel free to contact me to discuss this further.

I appreciate your time.

Best regards,

Timothy Navarrete
210.872.4471

July 20, 2020

City of Shavano Park
999 Saddletree Ct,
Shavano Park, TX 78231

Attn: City Council

RE: Proposal for change to fencing ordinance in A-1 zoning district.

Please accept this letter as my formal request to city council to consider an amendment to the city ordinance, Section 6-92. -Fences. Specifically, I would like to propose a change subsection (3) to allow a portion of the front fence to include solid portions if they satisfy one (or either) of the following scenarios:

- a. Solid front fencing is permitted on the sides of a gate if it does not exceed more than 14 feet in each direction.
- b. Solid front fencing is permitted on front fence if it does not exceed more than 25% of the total property line.

Permitting a portion of a front fence to be solid will only improve the aesthetic of our neighborhood and does not pose any safety obstructions. I have included some pictures of homes in the neighborhood that already have fences erected in this fashion for you to review (Exhibit A).

Thank you for your consideration,

Sincerely,

Mike Goldman

Exhibit A



CITY COUNCIL STAFF SUMMARY

Meeting Date: July 27, 2020

Agenda item: 6.5

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / Action - Resolution R-2020-015 authorizing a revised application for the SIB loan and Advanced Funding Agreements with TxDOT supporting the relocation of water lines along NW Military Highway during the NW Military Highway improvement project - City Manager

X

Attachments for Reference:

- 1) 6.9a Resolution R-2020-015
- 2) 6.9b SIB Application Form

BACKGROUND / HISTORY: In March 2020, Council approved a similar resolution approving a SIB loan. Estimated costs have increased and a new resolution is required. Changes highlighted in yellow. Additionally, the SIB loan coordinator has informed us that in order to gain SIB loan approval, the City must first enter into an Advanced Funding Agreement (AFA) with TxDOT. The AFA is an agreement between the City and TxDOT that the City will pay for the costs of the project (in this case the water line relocation). The AFA estimates the cost using the Engineer's Opinion of Probably Costs (OPC).

In 2016, the City with TxDOT submitted a \$6.5M grant request to the Alamo Area Municipal Planning Organization (AAMPO). On April 25, 2016 the Project was selected for funding by the Transportation Policy Board with a construction and funding date slated for 2020. The construction and engineering will be overseen by TxDOT and funded through a combination of Federal and State dollars.

TxDOT is proposing to construct operational improvements to NW Military Highway which will include widening the existing pavement section to accommodate a continuous center left turn lane. Some of the existing Shavano Park water mains are located outside of the existing pavement at relatively shallow depths. Relocation and/ adjustment of some of the water mains and the six water line crossing under NW Military Highway will be required to accommodate the proposed TxDOT improvements.

Staff has identified the Texas State Infrastructure Banks (SIB) as the lowest cost for borrowing to cover the water relocation costs. SIBs were authorized in 1995 as a part of the National Highway Designation Act to help accelerate needed mobility improvements through a variety of financial assistance options made to local entities through state transportation departments.

The SIB operates as a revolving loan fund, where the account balance grows through the monthly interest earned and repaid principal and interest payments.

In Texas, SIB financial assistance can be granted to any public or private entity authorized to construct, maintain or finance an eligible transportation project.

DISCUSSION: SIB loans are approved on a first come basis until the annual funds are exhausted and our first request is in the que but has not been acted on due to COVID-19.

At the January 27, 2020 City Council meeting, the Council approved \$48,750 for the KFW Engineering to prepare plans to submit with the 60% design in mid to late spring.

Staff met with TxDOT and their contractor RS&H on March 5th. TxDOT approved the City's request to abandon AC Water Lines in place except for where there is a direct conflict (small amount). TxDOT also approved City request to "open trench" the relocation of water crossings over NW Mil as opposed to the more expensive requirement to bore tunnels underground. The scope and the timeline are shaping up and described below:

Scope: The overall design is at 95% (~~no new~~ a number of new conflicts have been ID'ed); The City has now finalized the plans and submitted to TxDOT.

- There are over eight total areas the water lines are in conflict and need relocating – this boils down into two large sections (1764 & 1694 ft²) and two small sections (72 & 125 ft²)
- There are six crossings – all six now need to be lowered and extended – not just extended
- Additionally, 812 feet of AC water lines must be removed from the ground
- The Engineer's estimate of Probable Construction Costs are attached:
 - March 2020 at the 40% plan = \$478,582
 - July 20th 2020 at the 95% plan = \$681,242
 - July 24th (FINAL) = \$738,703

Timeline:

March

- City Council approved the initial SIB application

April (1st)

- KFW develops the Water Line Relocation Plan and submits to TxDOT
- KFW will provide an opinion of probable construction costs (estimate)
- Shavano Park applies for TxDOT Construction SIB Loan to cover costs

April – June

- All plans tweaked and moved to 95% completion

July

- Contractor submits final plans to TxDOT Division for letting of contract
- TxDOT finalizes estimate of Shavano Park costs for Joint Bid for water line relocation

July / August

- CoSP and TxDOT enter into Advanced Funding Agreements
- Shavano Park budgets costs for water line relocation in the new FY Budget
- Shavano Park works with Bexar County for assistance in funding Water Line Relocation costs from their budget
- SIB Loan request is considered for approval

Oct (1st)

- New Fiscal Year

November

- SIB Loan dispersed to Shavano Park
- Shavano Park writes check to TxDOT for estimated costs to relocate water lines
- TxDOT lets contract for bid

January

- Bid Opening and Contract Award (Actual costs to relocate the water lines are known)

May 2021

- Construction Start Date

COURSES OF ACTION: Approve Resolution R-2020-015, provide further feedback or alternatively take no action.

FINANCIAL IMPACT: The total cost of the relocation project will be estimated at the end of ~~March~~ July upon City Engineer design of ~~60%~~ 90% plans – we are currently estimating approximately ~~\$500,000~~ (\$750,000). The total cost to the City will depend on whether the City can secure alternate funding sources (Bexar County and or the MPO).

STAFF RECOMMENDATION: Approve Resolution R-2020-015 authorizing the application for the SIB loan up to \$750,000 and the City Manager to enter into Advanced Funding Agreements with TxDOT supporting the relocation of water lines along NW Military Highway during the NW Military Highway improvement project

RESOLUTION NO. R-2020-015

A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR FINANCIAL ASSISTANCE FROM THE STATE INFRASTRUCTURE BANK, AUTHORIZING THE CITY MANAGER TO ACT ON BEHALF OF THE CITY OF SHAVANO PARK, TEXAS IN ALL MATTERS RELATING TO THE APPLICATION

WHEREAS, the State Infrastructure Bank, operated by the Texas Department of Transportation, is a revolving loan fund; and

WHEREAS, City of Shavano Park deems it proper and in the best interest of the City to apply for a loan from the State Infrastructure Bank in the amount of \$750,000 to be used for water utility relocation in conjunction with the Texas Department of Transportation's project to widen Northwest Military Highway; and

WHEREAS, the City is qualified to apply for and obtain financial assistance from the State Infrastructure Bank for this purpose;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF SHAVANO PARK, TEXAS:

That the City Council of the City of Shavano Park believes that it is in the best interest of the City to apply for a loan from the State Infrastructure Bank in the amount of \$750,000 to finance the water utility relocation in conjunction with the Texas Department of Transportation's project to widen Northwest Military Highway.

That the City Council hereby authorizes the City Manager to execute an application for financial assistance from the State Infrastructure Bank and to submit the application, together with all required documentation, to the Texas Department of Transportation for consideration.

That the application to be submitted is attached hereto as Exhibit A and made a part hereof for all purposes.

PASSED AND APPROVED by the City Council of the City of Shavano Park this the 27th day of July, 2020.

ROBERT WERNER, MAYOR

Attest:

ZINA TEDFORD, City Secretary

City of Shavano Park
Probable Construction Cost Estimate

Project Name: **North West Military Improvements**

TxDOT Number _____

KFW Project No: 622-10-01

Item No.	Description	Unit	Qty.	Unit Price	Amount
Phase I					
1	Mobilization			11% \$	70,049.49
2	Removal Transport and Disposal of AC (Pipe)	LF	812	\$ 75.00	\$ 60,900.00
3	Trench Excavation Protection	LF	3,668	\$ 2.00	\$ 7,336.00
4	Pipe Water Main (PVC C-900 Pipe) (6 IN)	LF	210	\$ 65.00	\$ 13,650.00
5	Pipe Water Main (PVC C-900 Pipe) (8 IN)	LF	1,764	\$ 70.00	\$ 123,480.00
6	Pipe Water Main (PVC C-900 pipe) (12 IN)	LF	1,694	\$ 85.00	\$ 143,990.00
7	Casing (open cut) (Steel) (18 IN)	LF	654	\$ 110.00	\$ 71,940.00
8	Ductile Iron Fittings	TON	0.86	\$ 6,000.00	\$ 5,160.00
9	Cut In Tee (Complete) (12"x8")	EA	1.00	\$ 2,200.00	\$ 2,200.00
10	Fire Hydrant Assembly	EA	1.00	\$ 5,000.00	\$ 5,000.00
11	Gate Valve & Box (complete) (6 IN)	EA	2.00	\$ 1,700.00	\$ 3,400.00
12	Gate Valve & Box (complete) (8 IN)	EA	7.00	\$ 1,700.00	\$ 11,900.00
13	Gate Valve & Box (complete) (12 IN)	EA	3.00	\$ 2,550.00	\$ 7,650.00
14	Relay Short Service (3/4 IN) (residential)	EA	17.00	\$ 1,280.00	\$ 21,760.00
15	Relay Short Service(1IN) (residential)	EA	2.00	\$ 1,350.00	\$ 2,700.00
16	Tie In (Complete) (6 " PVC to 6" AC)	EA	4.00	\$ 3,500.00	\$ 14,000.00
17	Tie In (Complete) (6" PVC to 6"PVC)	EA	3.00	\$ 3,750.00	\$ 11,250.00
18	Tie In (Complete) (8" PVC to 8"PVC)	EA	6.00	\$ 3,900.00	\$ 23,400.00
19	Tie In (Complete) (12"PVC to 12"PVC)	EA	4.00	\$ 4,400.00	\$ 17,600.00
20	Temporary Blow-Off (Complete) (2 IN)	EA	18.00	\$ 1,750.00	\$ 31,500.00
21	Hydrostatic Pressure Test	EA	7.00	\$ 2,500.00	\$ 17,500.00
22	Grout Abandonment Water Main (6 IN)	LF	1,286.00	\$ 15.00	\$ 19,290.00
23	Grout Abandonment Water Main (8 IN)	LF	1,265.00	\$ 15.50	\$ 19,607.50
24	Grout Abandonment Water Main (12 IN)	LF	100.00	\$ 16.00	\$ 1,600.00
25	Contingency	LS	1	5% \$	31,840.68
Total \$					738,703.66

**construction costs from recent CoSA bond project bid 3/2020

*** chlorination is subsidiary to system improvements

**** end of waterline pipe grouting is subsidiary to tie-in

Prepared By: Rick Gray, P.E., CFM

KFW Engineers

City of Shavano Park
Probable Construction Cost Estimate

Project Name: **North West Military Improvements**

Developer: **N/A**

KFW Project No: **622-10-01**

Item No.	Description	Unit	Qty.	Unit Price	Amount
Phase I					
1	Mobilization			11%	\$ 41,128.21
2	Insurance & Bond			3%	\$ 11,216.78
3	Preparing Right-of-Way			4%	\$ 14,955.71
4	Trench Excavation Safety Protection	LF	3,063	\$ 5.00	\$ 15,315.00
5	6" PVC C-900 Pipe	LF	93	\$ 64.60	\$ 6,007.80
6	8" PVC C-900 Pipe	LF	1,448	\$ 70.00	\$ 101,360.00
7	12" PVC C-900 pipe	LF	1,522	\$ 85.00	\$ 129,370.00
8	24" Steel Casing	LF	195	\$ 150.00	\$ 29,250.00
9	Cast Iron Fittings	TON	0.42	\$ 6,000.00	\$ 2,520.00
10	Std FH Assembly	EA	2.00	\$ 6,500.00	\$ 13,000.00
11	8" Gate Valve w/Box	EA	7.00	\$ 1,700.00	\$ 11,900.00
12	12" Gate Valve w/Box	EA	4.00	\$ 2,550.00	\$ 10,200.00
13	relay short residential service	EA	12.00	\$ 1,280.00	\$ 15,360.00
14	6" Water Tie-in	EA	2.00	\$ 4,805.00	\$ 9,610.00
15	8" Water Tie-in	EA	2.00	\$ 5,000.00	\$ 10,000.00
16	12" Water Tie-in	EA	2.00	\$ 5,000.00	\$ 10,000.00
17	2" Blowoff assembly	EA	2.00	\$ 2,500.00	\$ 5,000.00
18	Hydrostatic Testing	EA	2.00	\$ 2,500.00	\$ 5,000.00
19	Contingency	LS	1	10%	\$ 37,389.28
Total					\$ 478,582.78

**construction costs from recent CoSA bond project bid 3/2020

Prepared By: Rick Gray, P.E., CFM

CITY COUNCIL STAFF SUMMARY

Meeting Date: July 27, 2020

Agenda item: 6.6

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion / Action - Approval of contractor to proceed with drainage projects (three culverts) - City Manager / City Engineer

X

Attachments for Reference:

- 1) 6.6a Project #2020-007 RFP
- 2) 6.6b Bid Tab comparison
- 3) 6.6c WPM Construction Services Bid
- 4) 6.6d 104 Bent Oak Landscape Restoration Services contract
- 5) 6.6e 104 Bent Oak Temporary Construction Access Easement Agreement

BACKGROUND / HISTORY: This project will construct three culverts at low water crossings on Bent Oak, Chimney Rock and Windmill Road. These projects were identified in the 2017 Master Drainage Plan and funding their construction approved in the FY2019-2020 Budget.



The City has construction access easement agreements with all homeowners who will have construction done on their property.

DISCUSSION:

1. The three culverts were packaged and bid together in Project #2020-005 during May-June. Only two bids were received, one was incomplete and the other exceeded the Engineer's cost estimate by a large amount. After the failed first bid the City Engineer put forth a new Opinion on Probably Construction Costs (OPCC) for the project at \$625,592.87, which was an overall 8% increase in construction costs from the 2017 OPCC (\$578,000).

The project was re-bid again in Project #2020-007 between June 30 and July 23.

Two bids were received by the time of the opening on Thursday, July 23, 2020. Two firms submitted bids: D Guerra Construction LLC (\$876,773.80) and WPM Construction Services, Inc. (\$797,466.26).

WPM did not include gas line relocation for Chimney Rock and Bent Oak drives. City staff gave WPM an opportunity to submit an addendum to their bid for gas line relocation. On Monday, July 27, WPM submitted a revised addendum gas line relocation bid of \$43,950 (bid now uses a qualified CPS contractor). NOTE: the cost of the gas relocation will be the responsibility of CPS, not Shavano Park.

2) The property at 104 Bent Oak currently has extensive landscaping considerations. At the request of the property owner, the City staff and Schultz & Co. Landscapes have reached a tentative agreement that Schultz will separately prepare the 104 Bent Oak site prior to work conducted and will restore the site to current standards after the drainage project is completed. This agreement was negotiated with the landowner of 104 Bent Oak as a part of the granting of a Temporary Construction Access Easement Agreement for construction of the Bent Oak culvert.

Timeline of project cost estimates in comparison to bid results.

Project	Old (2017) OPCC	New (2020) OPCC	WPM / Schulz Construction Costs
Windmill culvert	\$164,500.00	\$ 236,162.20	\$ 280,746.64
Bent Oak culvert	\$230,500.00	\$ 178,417.06	\$ 204,421.77
			\$ 27,621.00
Chimney Rock culvert	\$183,000.00	\$ 211,013.61	\$ 292,847.46
Construction Bond			\$ 19,450.40
Construction costs	\$578,000.00	\$ 625,592.87	\$ 825,087.27

Expected remaining Drainage reserves if projects are approved:

Uncommitted to Drainage Projects	\$ 188,004.18
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COURSES OF ACTION: Approve the project, approved landscaping services on 104 Bent Oak and award the contract WPM Construction Services or provide staff additional guidance.

FINANCIAL IMPACT:

- 1) The recommended drainage project contract cost will be \$813,466.26
 - 2) The cost to CPS Energy for gas line relocation will be up to \$43,950
 - 3) The recommended site work @ 104 Bent Oak project cost will be \$27, 621
-

MOTION REQUESTED: Approve awarding of drainage project contract to WPM Construction Services, and award \$27,621 to Schultz & Co. Landscapes to perform landscape restoration services on 104 Bent Oak; and authorize proceeding with drainage projects.

**REQUEST FOR PROPOSALS
LOW WATER CROSSINGS – BENT OAK,
CHIMNEY ROCK, WINDMILL LANE**

Project 20-007

UPDATED 7/16/20 – SEE ADDENDUM 1



Submission Deadline:

2:00 PM on Thursday, July 23, 2020

City of Shavano Park
900 Saddletree Court
Shavano Park, TX 78231
(210) 493.3478
www.shavanopark.org

I. CONCEPT

The City of Shavano Park is looking for best qualified contractor to construct and improve 3 Low Water Crossings within the city limits of Shavano Park. (Bent Oak, Windmill, Chimney Rock)

All contractors are requested to include all the following building requirements and materials specifically listed within the scope of service.

II. SCOPE OF SERVICES REQUIRED

- A. Construction Plans – Bent Oak, Windmill Lane, and Chimney Rock
- B. Construction Specifications
 - 1. Street Improvements
 - a. Consist of demolition – street excavation, milling of street, concrete removal
 - b. Installation – Embankment, Asphalt Concrete Pavement, Lime Treated Subgrade, Concrete Driveways
 - 2. Drainage Improvements
 - a. Site prep work – Channel Excavation,
 - b. Installation - Concrete RipRap, Sidewalk Pipe Railing, Precast Reinforced Concrete Box Culvert (8'x2'), Flowable Fill, Concrete Structure (Abutments, Wing walls, Headwalls)
 - 3. Water Improvements
 - a. Abandonment – Removal, Transport “Manifest”, Disposal of 6" AC Pipe
 - b. Installation – 6" PVC Pipe with Fittings, Tie-ins on both sides, tap new services if any need relocated
 - 4. CPS Improvements
 - a. Abandonment - existing gas pipe
 - b. Installation of new 4" plastic pipe, Fittings, Shortstop Welding 3-Way Tee 2", 2" Pipe End Weld Cs 0.154 In Wt, Elbow PE 90 Deg 4' Butt Fuse, Fitting Transition 2" Steel to Plastic, Reducer PE Pipe 4"x2" Butt Fuse
 - 5. Miscellaneous Improvements
 - a. Mobilization, Insurance and Bond, Barricades Signs and Traffic Handling, Preparing Right of Way
 - 6. TPDES
 - a. Installation of BMP's - Temporary Sediment Control Fence, Construction Perimeter Fence, Concrete Truck Washout Pit, Bermuda Sodding, Topsoil

III. PRE-BID WALK THROUGH.

- 1. Pre-Bid Walk thru (Not Mandatory) will leave from City Hall July 13th @ 2PM
- 2. Questions regarding the Pre-bid walk through and specifications should be directed to:

Brandon Peterson

Phone: (210) 492-2841

Email: pwdirector@shavanopark.org

IV. BID PROPOSAL INSTRUCTIONS

1. Bid Proposals should use the form provided and directed to the following point of contact:

Zina Tedford
City Secretary
City of Shavano Park
900 Saddletree Court
Shavano Park, TX 78231

Phone: (210) 787-0366

Email: ztedford@shavanopark.org

V. QUALIFICATIONS OF BIDDERS *ADDENDUM 1 (7/16/20)

Bidder is to submit the following information with its Bid to demonstrate Bidder's qualifications to perform the Work:

- A. Written evidence establishing its qualifications such as previous experience, and present commitments.
- B. A written statement that Bidder is authorized to do business in the state where the Project is located, or a written certification that Bidder will obtain such authority prior to the Effective Date of the Contract.
- C. Bidder's state or other contractor license number, if applicable.
- D. Subcontractor and Supplier qualification information.
- E. Other required information regarding qualifications.

A Bidder's failure to submit required qualification information within the times indicated may disqualify Bidder from receiving an award of the Contract.

VI. AWARD SCHEDULE

Date	Activity
July 1, 2020	Issue Request for Proposals
July 13, 2020	Pre-Bid Meeting and walk through (2 p.m.) – not mandatory
July 23, 2020	Bid Opening (2 p.m.)
July 27, 2020	City Council selects Contractor for Award
TBD'ed	City issues notice to proceed

VII. BID FORM

These Bid prices must include all labor, materials, equipment, insurance, overhead, superintendent, transportation, profit, and incidentals to cover the finished Work called for in the Contract Documents.

Please see attached excel sheet to auto fill all bid costs. (must be submitted in packet)

Respectfully submitted,

Signature

Typed or Printed Name

Title: _____

Address: _____

Telephone: _____

Federal Tax I.D. #: _____

BENT OAK DR				D Guerra Construction LLC		WPM Construction Services, Inc	
ITEM NO.	APPROXIMATE QUANTITIES	UNIT	ITEM DESCRIPTION	UNIT BID PRICE	AMOUNT BID	UNIT BID PRICE	AMOUNT BID
100.1	1	L.S.	MOBILIZATION	\$ 10,000.00	\$ 10,000.00	\$ 14,000.00	\$ 14,000.00
100.2	1	L.S.	INSURANCE & BOND	\$ 5,000.00	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00
101.1	1	L.S.	PREPARING RIGHT OF WAY	\$ 6,000.00	\$ 6,000.00	\$ 3,500.00	\$ 3,500.00
102.11	299	S.F.	OBLITERATING ABANDONED STREET (<25,000 SY)	\$ 49.00	\$ 14,658.84	\$ 12.50	\$ 3,739.50
103.3	73	S.F.	REMOVE CONCRETE DRIVEWAY	\$ 30.00	\$ 2,190.00	\$ 15.50	\$ 1,131.50
104.1	22	C.Y.	STREET EXCAVATION	\$ 255.00	\$ 5,510.55	\$ 23.00	\$ 497.03
105.1	141	C.Y.	CHANNEL EXCAVATION(<150 SY)	\$ 80.00	\$ 11,280.00	\$ 65.00	\$ 9,165.00
106.1	103	C.Y.	BOX CULVERT EXCAVATION & BACKFILL (<600 CY)	\$ 80.00	\$ 8,240.00	\$ 65.00	\$ 6,695.00
107.1	6	C.Y.	EMBANKMENT (FINAL)(DENS CONT)(TY A)	\$ 225.00	\$ 1,309.50	\$ 50.00	\$ 291.00
108.1	178	S.Y.	LIME TREATED SUBGRADE (6" COMPACTED DEPTH)	\$ 21.00	\$ 3,738.00	\$ 46.00	\$ 8,188.00
108.2	2	TON	LIME	\$ 355.00	\$ 805.85	\$ 250.00	\$ 567.50
209.1	178	S.Y.	REINFORCED CONCRETE PAVEMENT (5.5" THICK)	\$ 70.00	\$ 12,483.80	\$ 99.00	\$ 17,655.66
307.1	6	C.Y.	CONCRETE STRUCTURE (HEADWALLS)	\$ 14.00	\$ 84.00	\$ 1,167.00	\$ 7,002.00
307.1	6	C.Y.	CONCRETE STRUCTURE (ABUTMENTS & WINGWALLS)	\$ 850.00	\$ 5,363.50	\$ 303.00	\$ 1,911.93
309.1	97	L.F.	PRECAST REINFORCED CONCRETE BOX CUVLERT (8'x2')	\$ 1,000.00	\$ 97,000.00	\$ 590.00	\$ 57,230.00
410.2	13	C.Y.	GRAVEL SUBGRADE FILLER (X < 100 CY)	\$ 342.00	\$ 4,446.00	\$ 50.00	\$ 650.00
413.1	8	C.Y.	FLOWABLE FILL	\$ 130.00	\$ 1,040.00	\$ 150.00	\$ 1,200.00
503.1	89	S.Y.	PORTLAND CEMENT DRIVEWAYS (<100 SY)	\$ 120.00	\$ 10,680.00	\$ 100.00	\$ 8,900.00
505.1	51	S.Y.	CONCRETE RIP RAP (5" THICK) (<100 SY))	\$ 118.00	\$ 6,018.00	\$ 162.00	\$ 8,262.00
515.1	23	C.Y.	TOPSOIL	\$ 132.00	\$ 3,036.00	\$ 100.00	\$ 2,300.00
516.1	207	S.Y.	BERMUDA SODDING	\$ 10.00	\$ 2,070.00	\$ 10.00	\$ 2,070.00
522.1	94	L.F.	SIDEWALK PIPE RAILING	\$ 140.00	\$ 13,207.18	\$ 85.00	\$ 8,018.65
530.1	1	L.S.	BARRICADES, SIGNS & TRAFFIC HANDLING	\$ 5,000.00	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00
540.7	74	L.F.	CONSTRUCTION PERIMETER FENCE	\$ 50.00	\$ 3,700.00	\$ 7.00	\$ 518.00
540.9	49	L.F.	TEMPORARY SEDIMENT CONTROL FENCE	\$ 6.00	\$ 294.00	\$ 11.00	\$ 539.00
818	77.00	L.F.	6" PVC WATERLINE	\$ 125.00	\$ 9,625.00	\$ 285.00	\$ 21,945.00
836	0.07	TON	PIPE FITTINGS, ALL SIZES AND TYPES	\$ 4,202.00	\$ 294.14	\$ 6,500.00	\$ 455.00
3000	74	L.F.	REMOVAL, TRANSPORT, AND DISPOSAL OF AC PIPE	\$ 74.00	\$ 5,476.00	\$ 135.00	\$ 9,990.00
	1	L.S.	SWPPP	\$ 5,000.00	\$ 5,000.00	\$ 2,000.00	\$ 2,000.00
	1	L.S.	RELOCATE GAS LINE	\$ 8,000.00	\$ 8,000.00		\$ -

SUBTOTAL	\$ 261,550.36	SUBTOTAL	\$ 204,421.77
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WINDMILL DR							
ITEM NO.	APPROXIMATE QUANTITIES	UNIT	ITEM DESCRIPTION	UNIT BID PRICE	AMOUNT BID	UNIT BID PRICE	AMOUNT BID
100.1	1	L.S.	MOBILIZATION	\$ 10,000.00	\$ 10,000.00	14,000.00	\$ 14,000.00
100.2	1	L.S.	INSURANCE & BOND	\$ 5,000.00	\$ 5,000.00	3,500.00	\$ 3,500.00
101.1	1	L.S.	PREPARING RIGHT OF WAY	\$ 6,000.00	\$ 6,000.00	8,500.00	\$ 8,500.00
102.11	369	S.Y.	OBLITERATING ABANDONED STREET (<25,000 SY)	\$ 45.00	\$ 16,582.50	12.50	\$ 4,606.25
103.3	182	S.F.	REMOVE DRIVEWAY	\$ 43.00	\$ 7,820.41	15.50	\$ 2,818.99

104.1	13	C.Y.	STREET EXCAVATION	\$ 215.00	\$ 2,814.35	23.00	\$ 301.07
105.1	713	C.Y.	CHANNEL EXCAVATION(<1,000 SY)	\$ 36.00	\$ 25,675.56	55.00	\$ 39,226.55
106.1	108	C.Y.	BOX CULVERT EXCAVATION & BACKFILL (<600 SY)	\$ 80.00	\$ 8,640.00	82.00	\$ 8,856.00
107.1	36	C.Y.	EMBANKMENT (FINAL)(DENS CONT)(TY A)	\$ 74.00	\$ 2,687.68	38.00	\$ 1,380.16
108.1	321	S.Y.	LIME TREATED SUBGRADE (6" COMPACTED DEPTH)	\$ 15.00	\$ 4,815.00	35.00	\$ 11,235.00
108.2	4	TON	LIME	\$ 354.00	\$ 1,345.20	250.00	\$ 950.00
205.2	321	S.Y.	REINFORCED CONCRETE PAVEMENT (5.5" THICK)	\$ 63.00	\$ 20,210.40	89.00	\$ 28,551.20
307.1	8	C.Y.	CONCRETE STRUCTURE (ABUTMENTS & WINGWALLS)	\$ 1,200.00	\$ 9,012.00	315.00	\$ 2,365.65
307.1	4	C.Y.	CONCRETE STRUCTURE (HEADWALLS)	\$ 1,300.00	\$ 5,200.00	445.00	\$ 1,780.00
309.1	52	L.F.	PRECAST REINFORCED CONCRETE BOX CUVLERT (10'x3')	\$ 1,400.00	\$ 72,380.00	1,100.00	\$ 56,870.00
404.1	32	L.F.	CORRUGATED METAL PIPE (18")	\$ 107.00	\$ 3,424.00	100.00	\$ 3,200.00
410.2	8	C.Y.	GRAVEL SUBGRADE FILLER (X < 100 CY)	\$ 382.00	\$ 2,922.30	200.00	\$ 1,530.00
413.1	4	C.Y.	FLOWABLE FILL	\$ 130.00	\$ 522.60	200.00	\$ 804.00
503.1	34	S.Y.	PORTLAND CEMENT CONCRETE DRIVEWAYS (<100SY)	\$ 200.00	\$ 6,848.00	140.00	\$ 4,793.60
503.4	109	S.Y.	ASPHALTIC CONCRETE DRIVEWAY (100 SY < X < 1000 SY)	\$ 130.00	\$ 14,120.60	94.00	\$ 10,210.28
505.1	93	S.Y.	CONCRETE RIP RAP (5" THICK) (<100 SY))	\$ 98.00	\$ 9,150.26	95.00	\$ 8,870.15
515.1	257	C.Y.	TOPSOIL	\$ 30.00	\$ 7,710.40	48.00	\$ 12,336.64
516.1	2313	S.Y.	BERMUDA SODDING (>2000 SY)	\$ 8.00	\$ 18,504.96	5.00	\$ 11,565.60
522.1	71	L.F.	SIDEWALK PIPE RAILING	\$ 120.00	\$ 8,460.00	85.00	\$ 5,992.50
530.1	1	L.S.	BARRICADES, SIGNS & TRAFFIC HANDLING	\$ 5,000.00	\$ 5,000.00	3,000.00	\$ 3,000.00
540.9	65.00	L.F.	TEMPORARY SEDIMENT CONTROL FENCE	\$ 7.00	\$ 455.00	11.00	\$ 715.00
818	80	L.F.	6" PVC WATERLINE	\$ 100.00	\$ 8,000.00	280.00	\$ 22,400.00
836	0.07	TON	PIPE FITTINGS, ALL SIZES AND TYPES	\$ 4,202.00	\$ 294.14	6,500.00	\$ 455.00
3000	77	L.F.	REMOVAL, TRANSPORT, AND DISPOSAL OF AC PIPE	\$ 74.00	\$ 5,698.00	129.00	\$ 9,933.00

SUBTOTAL	\$ 289,293.36	SUBTOTAL	\$ 280,746.64
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CHIMNEY ROCK LN							
ITEM NO.	APPROXIMATE QUANTITIES	UNIT	ITEM DESCRIPTION	UNIT BID PRICE	AMOUNT BID	UNIT BID PRICE	AMOUNT BID
100.1	1	L.S.	MOBILIZATION	\$ 1,000.00	\$ 1,000.00	\$ 14,000.00	\$ 14,000.00
100.2	1	L.S.	INSURANCE & BOND	\$ 5,000.00	\$ 5,000.00	\$ 3,500.00	\$ 3,500.00
101.1	1	L.S.	PREPARING RIGHT OF WAY	\$ 6,000.00	\$ 6,000.00	\$ 5,000.00	\$ 5,000.00
102.11	321	S.F.	OBLITERATING ABANDONED STREET (<25,000 SY)	\$ 45.00	\$ 14,445.00	\$ 12.50	\$ 4,012.50
103.3	223	S.F.	REMOVE CONCRETE DRIVEWAY	\$ 30.00	\$ 6,690.00	\$ 15.50	\$ 3,456.50
104.1	5	C.Y.	STREET EXCAVATION	\$ 280.00	\$ 1,372.00	\$ 23.00	\$ 112.70
105.1	65	C.Y.	CHANNEL EXCAVATION(<1,000 SY)	\$ 94.00	\$ 6,154.18	\$ 85.00	\$ 5,564.95
106.1	152	C.Y.	BOX CULVERT EXCAVATION & BACKFILL (<600 SY)	\$ 80.00	\$ 12,124.00	\$ 65.00	\$ 9,850.75
107.1	170	C.Y.	EMBANKMENT (FINAL)(DENS CONT)(TY A)	\$ 80.00	\$ 13,634.40	\$ 38.00	\$ 6,476.34
108.1	241	S.Y.	LIME TREATED SUBGRADE (6" COMPACTED DEPTH)	\$ 15.00	\$ 3,610.50	\$ 40.00	\$ 9,628.00
108.2	3	TON	LIME	\$ 354.00	\$ 938.10	\$ 250.00	\$ 662.50
205.2	296	S.Y.	REINFORCED CONCRETE PAVEMENT (5.5" THICK)	\$ 65.00	\$ 19,269.25	\$ 82.00	\$ 24,308.90
205.4	15	C.Y.	CONCRETE STRUCTURE (ABUTMENTS & WINGWALLS)	\$ 360.00	\$ 5,454.00	\$ 262.00	\$ 3,969.30
307.1	1	C.Y.	CONCRETE STRUCTURE (HEADWALLS)	\$ 5,110.00	\$ 2,606.10	\$ 1,680.00	\$ 856.80
309.1	91	L.F.	PRECAST REINFORCED CONCRETE BOX CUVLERT (10'x3')	\$ 1,240.00	\$ 112,257.20	\$ 1,111.00	\$ 100,578.83
404.1	1	E.A.	GRATE INLET	\$ 3,690.00	\$ 3,690.00	\$ 4,500.00	\$ 4,500.00

404.1	46	L.F.	CORRUGATED METAL PIPE (18")	\$ 88.00	\$ 4,048.00	\$ 81.00	\$ 3,726.00
503.1	41	L.F.	CORRUGATED METAL PIPE (30")	\$ 105.00	\$ 4,305.00	\$ 130.00	\$ 5,330.00
503.4	17	C.Y.	GRAVEL SUBGRADE FILLER (X < 100 CY)	\$ 118.00	\$ 2,006.00	\$ 100.00	\$ 1,700.00
505.1	201	S.Y.	PORTLAND CEMENT CONCRETE DRIVEWAYS (<100SY)	\$ 75.00	\$ 15,084.75	\$ 114.00	\$ 22,928.82
515.1	45	S.Y.	ASPHALTIC CONCRETE DRIVEWAY (100 SY < X < 1000 SY)	\$ 132.00	\$ 5,894.86	\$ 128.00	\$ 5,716.22
516.1	41	S.Y.	CONCRETE RIP RAP (5" THICK) (<100 SY))	\$ 130.00	\$ 5,384.60	\$ 93.64	\$ 3,878.57
522.1	54	C.Y.	TOPSOIL	\$ 18.00	\$ 964.00	\$ 50.00	\$ 2,677.78
530.1	482	S.Y.	BERMUDA SODDING	\$ 8.00	\$ 3,856.00	\$ 5.00	\$ 2,410.00
540.9	69	L.F.	SIDEWALK PIPE RAILING	\$ 140.00	\$ 9,660.00	\$ 85.00	\$ 5,865.00
818	1	L.S.	BARRICADES, SIGNS & TRAFFIC HANDLING	\$ 9,000.00	\$ 9,000.00	\$ 3,000.00	\$ 3,000.00
836	24	L.F.	TEMPORARY SEDIMENT CONTROL FENCE	\$ 7.00	\$ 168.00	\$ 11.00	\$ 264.00
3000	102	L.F.	6" PVC WATERLINE	\$ 60.00	\$ 6,120.00	\$ 260.00	\$ 26,520.00
	0.07	TON	PIPE FITTINGS, ALL SIZES AND TYPES	\$ 4,202.00	\$ 294.14	\$ 6,500.00	\$ 455.00
	101	L.F.	REMOVAL, TRANSPORT, AND DISPOSAL OF AC PIPE	\$ 63.00	\$ 6,363.00	\$ 98.00	\$ 9,898.00
	1	L.S.	SWPPP	\$ 5,000.00	\$ 5,000.00	\$ 2,000.00	\$ 2,000.00
	1	L.S.	RELOCATE GAS LINE	\$ 8,000.00	\$ 8,000.00		\$ -

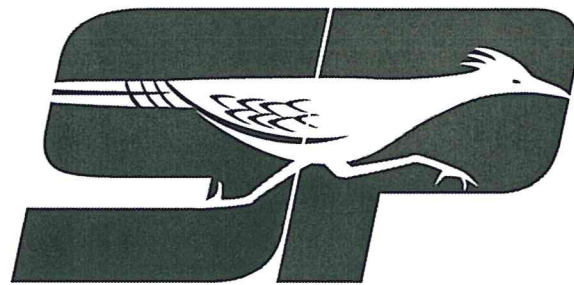
				SUBTOTAL	\$ 300,393.08	SUBTOTAL	\$ 292,847.46
	1	L.S.	CONSTRUCTION BOND		\$ 25,537.00		\$ 19,450.40

GRAND TOTAL COST	\$ 876,773.80		\$ 797,466.26
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**REQUEST FOR PROPOSALS
LOW WATER CROSSINGS – BENT OAK,
CHIMNEY ROCK, WINDMILL LANE**

Project 20-007

UPDATED 7/16/20 – SEE ADDENDUM 1



CITY OF SHAVANO PARK

Submission Deadline:

2:00 PM on Thursday, July 23, 2020

WPM Construction Services, Inc.

RFP Bid Submittal

City of Shavano Park
900 Saddletree Court
Shavano Park, TX 78231
(210) 493.3478
www.shavanopark.org

WPM Construction Services, Inc.

I. CONCEPT

RFP Bid Submittal

The City of Shavano Park is looking for best qualified contractor to construct and improve 3 Low Water Crossings within the city limits of Shavano Park. (Bent Oak, Windmill, Chimney Rock)

All contractors are requested to include all the following building requirements and materials specifically listed within the scope of service.

II. SCOPE OF SERVICES REQUIRED

- A. Construction Plans – Bent Oak, Windmill Lane, and Chimney Rock
- B. Construction Specifications
 - 1. Street Improvements
 - a. Consist of demolition – street excavation, milling of street, concrete removal
 - b. Installation – Embankment, Asphalt Concrete Pavement, Lime Treated Subgrade, Concrete Driveways
 - 2. Drainage Improvements
 - a. Site prep work – Channel Excavation,
 - b. Installation - Concrete RipRap, Sidewalk Pipe Railing, Precast Reinforced Concrete Box Culvert (8'x2'), Flowable Fill, Concrete Structure (Abutments, Wing walls, Headwalls)
 - 3. Water Improvements
 - a. Abandonment – Removal, Transport “Manifest”, Disposal of 6" AC Pipe
 - b. Installation – 6" PVC Pipe with Fittings, Tie-ins on both sides, tap new services if any need relocated
 - 4. CPS Improvements
 - a. Abandonment - existing gas pipe
 - b. Installation of new 4" plastic pipe, Fittings, Shortstop Welding 3-Way Tee 2", 2" Pipe End Weld Cs 0.154 In Wt, Elbow PE 90 Deg 4' Butt Fuse, Fitting Transition 2" Steel to Plastic, Reducer PE Pipe 4"x2" Butt Fuse
 - 5. Miscellaneous Improvements
 - a. Mobilization, Insurance and Bond, Barricades Signs and Traffic Handling, Preparing Right of Way
 - 6. TPDES
 - a. Installation of BMP's - Temporary Sediment Control Fence, Construction Perimeter Fence, Concrete Truck Washout Pit, Bermuda Sodding, Topsoil

III. PRE-BID WALK THROUGH.

- 1. Pre-Bid Walk thru (Not Mandatory) will leave from City Hall July 13th @ 2PM
- 2. Questions regarding the Pre-bid walk through and specifications should be directed to:

Brandon Peterson

Phone: (210) 492-2841

Email: pwdirector@shavanopark.org

WPM Construction Services, Inc.

RFP Bid Submittal

IV. **BID PROPOSAL INSTRUCTIONS**

1. Bid Proposals should use the form provided and directed to the following point of contact:

Zina Tedford
City Secretary
City of Shavano Park
900 Saddletree Court
Shavano Park, TX 78231

Phone: (210) 787-0366
Email: ztedford@shavanopark.org

V. **QUALIFICATIONS OF BIDDERS *ADDENDUM 1 (7/16/20)**

Bidder is to submit the following information with its Bid to demonstrate Bidder's qualifications to perform the Work:

- A. Written evidence establishing its qualifications such as previous experience, and present commitments.
- B. A written statement that Bidder is authorized to do business in the state where the Project is located, or a written certification that Bidder will obtain such authority prior to the Effective Date of the Contract.
- C. Bidder's state or other contractor license number, if applicable.
- D. Subcontractor and Supplier qualification information.
- E. Other required information regarding qualifications.

A Bidder's failure to submit required qualification information within the times indicated may disqualify Bidder from receiving an award of the Contract.

VI. **AWARD SCHEDULE**

Date	Activity
July 1, 2020	Issue Request for Proposals
July 13, 2020	Pre-Bid Meeting and walk through (2 p.m.) – not mandatory
July 23, 2020	Bid Opening (2 p.m.)
July 27, 2020	City Council selects Contractor for Award
TBD'ed	City issues notice to proceed

VII. **BID FORM**

These Bid prices must include all labor, materials, equipment, insurance, overhead, superintendent, transportation, profit, and incidentals to cover the finished Work called for in the Contract Documents.

WPM Construction Services, Inc.

RFP Bid Submittal

Please see attached excel sheet to auto fill all bid costs. (must be submitted in packet)

Respectfully submitted,



Signature

Zach Forth

Typed or Printed Name

Title: estimator

Address: 1972 Mauerman Rd
San Antonio, Texas 78224

Telephone: 512-845-6411

Federal Tax I.D. #: 42-1580478

BENT OAK DR					
ITEM NO.	APPROXIMATE QUANTITIES	UNIT	ITEM DESCRIPTION	UNIT BID PRICE	AMOUNT BID
100.1	1	L.S.	MOBILIZATION	\$ 14,000.00	\$ 14,000.00
100.2	1	L.S.	INSURANCE & BOND	\$ 3,000.00	\$ 3,000.00
101.1	1	L.S.	PREPARING RIGHT OF WAY	\$ 3,500.00	\$ 3,500.00
102.11	299	S.F.	OBLITERATING ABANDONED STREET (<25,000 SY)	\$ 12.50	\$ 3,739.50
103.3	73	S.F.	REMOVE CONCRETE DRIVEWAY	\$ 15.50	\$ 1,131.50
104.1	22	C.Y.	STREET EXCAVATION	\$ 23.00	\$ 497.03
105.1	141	C.Y.	CHANNEL EXCAVATION(<150 SY)	\$ 65.00	\$ 9,165.00
106.1	103	C.Y.	BOX CULVERT EXCAVATION & BACKFILL (<600 CY)	\$ 65.00	\$ 6,695.00
107.1	6	C.Y.	EMBANKMENT (FINAL)(DENS CONT)(TY A)	\$ 50.00	\$ 291.00
108.1	178	S.Y.	LIME TREATED SUBGRADE (6" COMPACTED DEPTH)	\$ 46.00	\$ 8,188.00
108.2	2	TON	LIME	\$ 250.00	\$ 567.50
209.1	178	S.Y.	REINFORCED CONCRETE PAVEMENT (5.5" THICK)	\$ 99.00	\$ 17,655.66
307.1	6	C.Y.	CONCRETE STRUCTURE (HEADWALLS)	\$ 1,167.00	\$ 7,002.00
307.1	6	C.Y.	CONCRETE STRUCTURE (ABUTMENTS & WINGWALLS)	\$ 303.00	\$ 1,911.93
309.1	97	L.F.	PRECAST REINFORCED CONCRETE BOX CUVLERT (8'x2')	\$ 590.00	\$ 57,230.00
410.2	13	C.Y.	GRAVEL SUBGRADE FILLER (X < 100 CY)	\$ 50.00	\$ 650.00
413.1	8	C.Y.	FLOWABLE FILL	\$ 150.00	\$ 1,200.00
503.1	89	S.Y.	PORTLAND CEMENT DRIVEWAYS (<100 SY)	\$ 100.00	\$ 8,900.00
505.1	51	S.Y.	CONCRETE RIP RAP (5" THICK) (<100 SY))	\$ 162.00	\$ 8,262.00
515.1	23	C.Y.	TOPSOIL	\$ 100.00	\$ 2,300.00
516.1	207	S.Y.	BERMUDA SODDING	\$ 10.00	\$ 2,070.00
522.1	94	L.F.	SIDEWALK PIPE RAILING	\$ 85.00	\$ 8,018.65
530.1	1	L.S.	BARRICADES, SIGNS & TRAFFIC HANDLING	\$ 3,000.00	\$ 3,000.00
540.7	74	L.F.	CONSTRUCTION PERIMETER FENCE	\$ 7.00	\$ 518.00
540.9	49	L.F.	TEMPORARY SEDIMENT CONTROL FENCE	\$ 11.00	\$ 539.00
818	77.00	L.F.	6" PVC WATERLINE	\$ 285.00	\$ 21,945.00
836	0.07	TON	PIPE FITTINGS, ALL SIZES AND TYPES	\$ 6,500.00	\$ 455.00
3000	74	L.F.	REMOVAL, TRANSPORT, AND DISPOSAL OF AC PIPE	\$ 135.00	\$ 9,990.00
	1	L.S.	SWPPP	\$ 2,000.00	\$ 2,000.00
	1	L.S.	RELOCATE GAS LINE	no bid	

SUBTOTAL	\$ 204,421.77
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WINDMILL DR					
ITEM NO.	APPROXIMATE QUANTITIES	UNIT	ITEM DESCRIPTION	UNIT BID PRICE	AMOUNT BID
100.1	1	L.S.	MOBILIZATION	\$ 14,000.00	\$ 14,000.00
100.2	1	L.S.	INSURANCE & BOND	\$ 3,500.00	\$ 3,500.00
101.1	1	L.S.	PREPARING RIGHT OF WAY	\$ 8,500.00	\$ 8,500.00
102.11	369	S.Y.	OBLITERATING ABANDONED STREET (<25,000 SY)	\$ 12.50	\$ 4,606.25
103.3	182	S.F.	REMOVE DRIVEWAY	\$ 15.50	\$ 2,818.99
104.1	13	C.Y.	STREET EXCAVATION	\$ 23.00	\$ 301.07
105.1	713	C.Y.	CHANNEL EXCAVATION(<1,000 SY)	\$ 55.00	\$ 39,226.55
106.1	108	C.Y.	BOX CULVERT EXCAVATION & BACKFILL (<600 SY)	\$ 82.00	\$ 8,856.00
107.1	36	C.Y.	EMBANKMENT (FINAL)(DENS CONT)(TY A)	\$ 38.00	\$ 1,380.16
108.1	321	S.Y.	LIME TREATED SUBGRADE (6" COMPACTED DEPTH)	\$ 35.00	\$ 11,235.00
108.2	4	TON	LIME	\$ 250.00	\$ 950.00
205.2	321	S.Y.	REINFORCED CONCRETE PAVEMENT (5.5" THICK)	\$ 89.00	\$ 28,551.20
307.1	8	C.Y.	CONCRETE STRUCTURE (ABUTMENTS & WINGWALLS)	\$ 315.00	\$ 2,365.65
307.1	4	C.Y.	CONCRETE STRUCTURE (HEADWALLS)	\$ 445.00	\$ 1,780.00
309.1	52	L.F.	PRECAST REINFORCED CONCRETE BOX CUVLERT (10'x3')	\$ 1,100.00	\$ 56,870.00
404.1	32	L.F.	CORRUGATED METAL PIPE (18")	\$ 100.00	\$ 3,200.00
410.2	8	C.Y.	GRAVEL SUBGRADE FILLER (X < 100 CY)	\$ 200.00	\$ 1,530.00
413.1	4	C.Y.	FLOWABLE FILL	\$ 200.00	\$ 804.00
503.1	34	S.Y.	PORTLAND CEMENT CONCRETE DRIVEWAYS (<100SY)	\$ 140.00	\$ 4,793.60
503.4	109	S.Y.	ASPHALTIC CONCRETE DRIVEWAY (100 SY < X < 1000 SY)	\$ 94.00	\$ 10,210.28
505.1	93	S.Y.	CONCRETE RIP RAP (5" THICK) (<100 SY))	\$ 95.00	\$ 8,870.15
515.1	257	C.Y.	TOPSOIL	\$ 48.00	\$ 12,336.64
516.1	2313	S.Y.	BERMUDA SODDING (>2000 SY)	\$ 5.00	\$ 11,565.60
522.1	71	L.F.	SIDEWALK PIPE RAILING	\$ 85.00	\$ 5,992.50
530.1	1	L.S.	BARRICADES, SIGNS & TRAFFIC HANDLING	\$ 3,000.00	\$ 3,000.00
540.9	65.00	L.F.	TEMPORARY SEDIMENT CONTROL FENCE	\$ 11.00	\$ 715.00
818	80	L.F.	6" PVC WATERLINE	\$ 280.00	\$ 22,400.00

836	0.07	TON	PIPE FITTINGS, ALL SIZES AND TYPES	\$ 6,500.00	\$ 455.00
3000	77	L.F.	REMOVAL, TRANSPORT, AND DISPOSAL OF AC PIPE	\$ 129.00	\$ 9,933.00

SUBTOTAL	\$ 280,746.64
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CHIMNEY ROCK LN					
ITEM NO.	APPROXIMATE QUANTITIES	UNIT	ITEM DESCRIPTION	UNIT BID PRICE	AMOUNT BID
100.1	1	L.S.	MOBILIZATION	\$ 14,000.00	\$ 14,000.00
100.2	1	L.S.	INSURANCE & BOND	\$ 3,500.00	\$ 3,500.00
101.1	1	L.S.	PREPARING RIGHT OF WAY	\$ 5,000.00	\$ 5,000.00
102.11	321	S.F.	OBLITERATING ABANDONED STREET (<25,000 SY)	\$ 12.50	\$ 4,012.50
103.3	223	S.F.	REMOVE CONCRETE DRIVEWAY	\$ 15.50	\$ 3,456.50
104.1	5	C.Y.	STREET EXCAVATION	\$ 23.00	\$ 112.70
105.1	65	C.Y.	CHANNEL EXCAVATION(<1,000 SY)	\$ 85.00	\$ 5,564.95
106.1	152	C.Y.	BOX CULVERT EXCAVATION & BACKFILL (<600 SY)	\$ 65.00	\$ 9,850.75
107.1	170	C.Y.	EMBANKMENT (FINAL)(DENS CONT)(TY A)	\$ 38.00	\$ 6,476.34
108.1	241	S.Y.	LIME TREATED SUBGRADE (6" COMPACTED DEPTH)	\$ 40.00	\$ 9,628.00
108.2	3	TON	LIME	\$ 250.00	\$ 662.50
205.2	296	S.Y.	REINFORCED CONCRETE PAVEMENT (5.5" THICK)	\$ 82.00	\$ 24,308.90
205.4	15	C.Y.	CONCRETE STRUCTURE (ABUTMENTS & WINGWALLS)	\$ 262.00	\$ 3,969.30
307.1	1	C.Y.	CONCRETE STRUCTURE (HEADWALLS)	\$ 1,680.00	\$ 856.80
309.1	91	L.F.	PRECAST REINFORCED CONCRETE BOX CUVLERT (10'x3')	\$ 1,111.00	\$ 100,578.83
404.1	1	E.A.	GRATE INLET	\$ 4,500.00	\$ 4,500.00
404.1	46	L.F.	CORRUGATED METAL PIPE (18")	\$ 81.00	\$ 3,726.00
503.1	41	L.F.	CORRUGATED METAL PIPE (30")	\$ 130.00	\$ 5,330.00
503.4	17	C.Y.	GRAVEL SUBGRADE FILLER (X < 100 CY)	\$ 100.00	\$ 1,700.00
505.1	201	S.Y.	PORTLAND CEMENT CONCRETE DRIVEWAYS (<100SY)	\$ 114.00	\$ 22,928.82
515.1	45	S.Y.	ASPHALTIC CONCRETE DRIVEWAY (100 SY < X < 1000 SY)	\$ 128.00	\$ 5,716.22
516.1	41	S.Y.	CONCRETE RIP RAP (5" THICK) (<100 SY))	\$ 93.64	\$ 3,878.60
522.1	54	C.Y.	TOPSOIL	\$ 50.00	\$ 2,677.78
530.1	482	S.Y.	BERMUDA SODDING	\$ 5.00	\$ 2,410.00
540.9	69	L.F.	SIDEWALK PIPE RAILING	\$ 85.00	\$ 5,865.00
818	1	L.S.	BARRICADES, SIGNS & TRAFFIC HANDLING	\$ 3,000.00	\$ 3,000.00
836	24	L.F.	TEMPORARY SEDIMENT CONTROL FENCE	\$ 11.00	\$ 264.00
3000	102	L.F.	6" PVC WATERLINE	\$ 260.00	\$ 26,520.00
	0.07	TON	PIPE FITTINGS, ALL SIZES AND TYPES	\$ 6,500.00	\$ 455.00
	101	L.F.	REMOVAL, TRANSPORT, AND DISPOSAL OF AC PIPE	\$ 98.00	\$ 9,898.00
	1	L.S.	SWPPP	\$ 2,000.00	\$ 2,000.00
	1	L.S.	RELOCATE GAS LINE	no bid	

SUBTOTAL	\$ 292,847.49
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1	L.S.	CONSTRUCTION BOND		\$ 19,450.40
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GRAND TOTAL COST	\$ 797,466.29
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CONSTRUCTION CONTRACT

THIS CONTRACT made this the _____ day of August, 2020, by and between **Schultz & Co. Landscapes** (*a corporation organized and existing under the laws of the State of Texas*) hereinafter called the “*Contractor*”, and the **City of Shavano Park**, hereinafter called “*City*.” acting herein by its City Manager, Bill Hill hereunto duly authorized.

WITNESSETH, that the Contractor and the City for the considerations stated herein mutually agree as follows:

ARTICLE 1. STATEMENT OF WORK. The Contractor shall furnish all supervision, technical personnel, labor, materials, machinery, tools, equipment and services, including utility and transportation services that are such an inseparable part of the work described that exclusion would render performance by Contractor impractical, illogical, or unconscionable. The Contractor shall perform and complete all work required for the construction of the Improvements embraced in the Project; namely, the restoration of the Temporary Easement Property on the property of 104 Bent Oak, Shavano Park, Texas 78231 to substantially the same condition it was in prior to the City project following completion of the City’s drainage improvement project and required supplemental work, all in strict accordance with the Statement of Work attached as Exhibit “A” and plans attached as Exhibit “B”. All Work shall be performed in a good and workmanlike manner according to industry standards. The parties agree that the Statement of Work and the addenda to this Contract is a description of Contractor’s obligations and responsibilities, and is deemed to include preliminary considerations and prerequisites.

ARTICLE 2. CONTRACTOR’S DUTIES.

A. Construction. Contractor shall construct all improvements as described in Exhibit “A” and Exhibit “B”.

B. Labor and Materials. The Contractor shall furnish all labor, materials, mechanical workmanship, transportation, equipment, and services necessary for the completion of the work described in this Contract and in accordance with the plan as attached in Exhibits “A” and “B” to conduct the construction required under this Contract in an efficient manner.

C. Completion of Work. Work, in accordance with this Contract, shall commence upon notice of the City to proceed and Contractor shall complete the work within sixty (60) consecutive calendar days after the completion of the City’s drainage improvement project near 104 Bent Oak, Shavano Park, Texas 78231.

D. Invoicing. Contractor shall prepare an invoice for work completed and submit the involved to the City for payment. The proposal for the work is set forth in attached Exhibit “A”. Incomplete or inaccurate invoices shall be returned to the Contractor for correction and re-submittal. Payment shall be made within thirty (30) days of the City receiving and approving the invoice.

E. Insurance. Contractor shall assume all risk and liability for accidents and damages that may occur to persons or property during the performance of the work under this Contract.

Contractor shall not be covered by the City's liability carrier. Contractor shall, at its sole expense, maintain during the full term of this Contract insurance coverage with insurers licensed to do business in the State of Texas and acceptable to the City as required as part of City required Contractor Registration including \$1,000,000.00 for general liability with the Certificate Holder listed as City of Shavano Park 900 Saddletree Court, Shavano Park TX 78231. The Contractor shall comply with all state required insurance requirements including workers compensation insurance. The Contractor shall provide proof of such liability coverage to the City prior to start of work.

F. Change Orders. Change orders from the City or requested by the Contractor shall be submitted to the City before any work is done. City Staff may approve change orders up to five thousand (\$5,000) dollars. Any change order, or orders in addition to five thousand (\$5,000) dollars may be submitted to the City Council.

ARTICLE 4. THE CONTRACT PRICE. The City will pay the Contractor for the performance of the Contract, in current funds, not to exceed \$27,621.00 dollars. The City is exempt from Sales Tax.

ARTICLE 5. THE CONTRACT.

A. Contract Components. The executed contract documents shall consist of the following components:

1. This Contract;
2. Exhibit "A" Statement of Work;
3. Exhibit "B" Plan of Work; and

This Contract, together with other documents enumerated in this ARTICLE 5, which said other documents are as fully a part of the Contract as if hereto attached or herein repeated, forms the Contract between the parties hereto. In the event that any provision of an Exhibit conflicts with a provision in this Contract, the provisions in this Contract prevails.

B. Duration. This Contract shall be in effect for a period of one year (12 months), unless terminated as provided below or if all work associated with Contract is completed. Contractor shall start work immediately after the execution of this Contract.

C. Termination. Either party may terminate this Contract for convenience at any time. Contractor shall be paid for all completed work if Contract is terminated prior to completion of work. Either party may terminate this Contract for material breach of contract.

D. Relationship of Parties. It is understood by the parties that Contractor and the Contractor's employees are independent contractors with respect to the City and not employees of the City. City will not provide fringe benefits, including health insurance benefits, paid vacation, or any employee benefit, for the benefit of Contractor or Contractor's employees.

E. Employees. Contractor employees, if any, who perform services for City under this Contract shall also be bound by the provisions of this Contract. At the request of City, Contractor shall provide adequate evidence that such persons are Contractor's employees.

F. Mandatory Disclosures. Texas law requires that vendors make certain disclosures. Prior to the effective date of this Contract, the Contractor has submitted to the City a copy of the Conflict of Interest Questionnaire form (CIQ Form) approved by the Texas Ethics Commission (Texas Local Government Code Chapter 176).

G. Assignment. Contractor's obligation under this Contract may not be assigned or transferred to any other person, firm, or corporation without the prior written consent of City.

H. Notice. All notice required or permitted under this Contract shall be in writing and shall be delivered either in person or deposited in the United States mail, postage prepaid, addressed as follows:

For the City:	For the Contractor:
Bill Hill	Schultz & Co. Landscapes
Attention: City Manager	Attention: Ryan Schultz
900 Saddletree Court	5038 Bacon Road
Shavano Park, Texas 78321	San Antonio, Texas 78249

Either party may change such address from time to time by providing written notice to the other in the manner set forth above. Notice is deemed to have been received three (3) days after deposit in U.S. mail.

I. Entire Contract. This Contract contains the entire Contract of the parties and there are no other promises or conditions in any other Contract whether oral or written. This Contract supersedes and prior written contracts between the parties. If a conflict exists between this Contract and any exhibit, this Contract shall prevail.

J. Amendment. This contract may be modified or amended only if the amendment is made in writing and is signed by both parties.

K. Severability. If any provision of this Contract shall be held to be invalid or unenforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

L. Waiver of Contractual Right. The failure of any party to enforce any provision of this Contract shall not be construed as a waiver of that party's right to subsequently enforce and compel strict compliance with every provision of the Contract.

M. Applicable Law. The laws of the State of Texas shall govern this Contract. The prevailing party agrees to pay reasonable attorney fees, all costs of court, and any other expenses incurred in the event of a litigated dispute between the parties to the extent allowed by law.

N. Venue. The venue for any and all legal disputes arising under this Contract shall be Bexar County, Texas.

O. INDEMNIFICATION. CONTRACTOR HEREBY RELEASES, AND SHALL CAUSE ITS INSURERS, ITS SUBCONTRACTORS, TO RELEASE CITY AND ITS AGENTS AND ASSIGNS FROM ANY AND ALL CLAIMS OR CAUSES OF ACTION WHICH CONTRACTOR, ITS INSURERS, AND/OR ITS SUBCONTRACTORS MIGHT OTHERWISE POSSESS RESULTING IN OR FROM OR IN ANY WAY CONNECTED WITH ANY LOSS COVERED OR WHICH SHOULD HAVE BEEN COVERED BY INSURANCE MAINTAINED AND/OR REQUIRED TO BE MAINTAINED BY CONTRACTOR AND/OR ITS SUBCONTRACTORS PURSUANT TO THIS CONTRACT, EVEN IF SUCH CLAIMS OR CAUSES OF ACTION ARISE FROM OR ARE ATTRIBUTED TO THE SOLE OR CONCURRENT NEGLIGENCE OF ANY CITY AGENT OR FROM STRICT LIABILITY.

P. LIQUIDATED DAMAGES. FAILURE ON THE PART OF THE CONTRACTOR TO SUSTAIN THE REQUIRED MAINTENANCE OR PERFORM UNDER THIS CONTRACT MAY RESULT IN LIQUIDATED DAMAGES. THE CITY MAY ASSESS TWO HUNDRED FIFTY DOLLARS (\$250.00) PER DAY IN LIQUIDATED DAMAGES FOR INCOMPLETE WORK UNTIL ALL WORK IS COMPLETED (LIQUIDATED DAMAGES WILL NOT EXCEED THE TOTAL DOLLARS FOR THE INCOMPLETE PROJECT LOCATION, PER CYCLE).

Q. Force Majure. No party to this Contract shall be deemed in violation if it is prevented from timely performing any of its obligations by reason of labor disputes, acts of God, acts of the public enemy, acts of superior governmental authority, or other circumstances for which the party is not responsible or which is not in its control.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed:

CITY OF SHAVANO PARK

By _____
Title: City Manager

ATTEST:

City Secretary

CONTRACTOR

By _____

(The Contractor)

Corporate Certifications

I, _____, certify that I am the Secretary/Treasurer of the corporation named as Contractor herein; that _____ who signed this Contract on behalf of the Contractor, was then President of said corporation; that said Contract was duly signed for and in behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.

Corporate
Seal

(Corporate Secretary)



Elliott Residence (104 Bent Oak Culvert)

Opinion of Probable Cost Landscape

Prepared by Schultz & Co. Landscapes

December 11, 2019

[EA - Each, SF - Square Foot, SY - Square Yard, CY - Cubic Yard, LF - Linear Feet, A - Allowance]

ITEM	UNIT	QTY.	UNIT COST	TOTAL
Wall Demolition and Repair				
Labor to Remove and Reconstruct Section of Existing Wall - Allowance	A	3	\$ 1,350.00	\$ 4,050.00
Misc. Materials	A	1	\$ 425.00	\$ 425.00
			SUBTOTAL	\$ 4,475.00
Sod Repair				
Labor to Strip Remaining Damaged Sod and Fine Grade For New Sod - Allowance	A	2.5	\$ 1,350.00	\$ 3,375.00
Disposal	EA	1	\$ 195.00	\$ 195.00
Enriched Topsoil - CY	CY	68	\$ 49.50	\$ 3,366.00
St. Augustine Sod - SY (quantity contingent on actual damaged area)	SY	900	\$ 5.25	\$ 4,725.00
Deliveries	EA	2	\$ 95.00	\$ 190.00
Labor to Lay and Roll Sod - Allowance	A	2.5	\$ 1,350.00	\$ 3,375.00
			SUBTOTAL	\$ 15,226.00
Bed Repair				
Site Work Labor - Allowance	A	1	\$ 1,350.00	\$ 1,350.00
Bed Preparation - CY	CY	5	\$ 49.50	\$ 247.50
Shrub #5 Planting Allowance	A	20	\$ 39.95	\$ 799.00
Composted Mulch- CY	CY	3	\$ 39.50	\$ 118.50
			SUBTOTAL	\$ 2,515.00
Irrigation and Electric Repair				
Irrigation and Electric Removal and Repair - Allowance	A	1	\$ 5,405.00	\$ 5,405.00
			SUBTOTAL	\$ 5,405.00
			SUBTOTAL	\$ 27,621.00
			EST. TAX	\$ 1,832.82
			EST. TOTAL	\$ 29,453.82

Notes:

*** The Above Proposal is an estimate only. Invoice will be based on actual quantities & labor used. Restoration cost is contingent upon condition the site is received in following construction.

*** Sales tax is an estimate only. Final invoice will reflect sales tax at applicable rate.

*** Labor is calculated at \$45 per man hour for both time on site and mobilization/ demobilization.

*** Excluded from warranty are losses due to vandalism, owner neglect such as over or under watering, act of nature such as floods, storms, or freezing temperatures, and damaged plant material caused by deer or other animals.

*** Specimen material (30 gal. and larger) are guaranteed for one year from the time they are installed. Shrubs and perennials are guaranteed for 90 days. There is no guarantee on color, grass or groundcover.



NORTH

0 5' 10' 20' 40'
SCALE: 1" = 20'

REPLACE DAMAGED PLANT MATERIAL
POST- CONSTRUCTION

APPROXIMATE AREA ANTICIPATED TO
BE DISTURBED DURING CONSTRUCTION;
CUT AND CAP IRRIGATION;
RE-LAY NEW SOD

APPROXIMATE LOCATION OF TREE PROTECTION FENCING;
CONFIRM LOCATION ON SITE PRIOR TO CONSTRUCTION

DEMOLISH SECTION OF WALL AND REBUILD
PRIOR TO CONSTRUCTION

Bent Oak Drive

LIGHT POLE

Base Flood elevation = 943'


Cross Section 1 - WSL 943.62'

No.	Revision/Issue	Date
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General Notes

"© 2019 SCHULTZ & CO. LANDSCAPES
THIS DRAWING REPRESENTS THE ORIGINAL AND
UNPUBLISHED WORK OF THE LANDSCAPE CONTRACTOR,
SCHULTZ & CO. LANDSCAPES. ANY DUPLICATION OR
OTHER USE OF THIS DRAWING WITHOUT THE EXPRESS
WRITTEN PERMISSION OF THE LANDSCAPE CONTRACTOR
IS STRICTLY FORBIDDEN."

5038 BACON ROAD
SAN ANTONIO, TEXAS 78249
(o) 210-408-7010 (f) 210-408-7130
www.schultzlandscapes.com

 SCHULTZ & CO
LANDSCAPES

Elliot Residence
Culvert Construction

Project: ELLIOT	Sheet: 1 OF 1
Date: NOVEMBER 2019	Drawn By: SCHULTZ
Scale: 1" = 20'	

July 24, 2020

City of Shavano Park
Attn: Bill Hill
900 Saddletree Ct
Shavano Park, Texas 78231

Re: 20-007 - Low Water Crossings – Bent Oak, Chimney Rock, Windmill Lane
Contract Award Recommendation

Mr. Hill;

On March 23, 2019 the City of Shavano Park received two bids for the referenced project. The bids were opened and read aloud, and a summary of the bids received is as follows:

- The total project bid amounts ranged from a low bid of \$797,466.29 to a high bid of \$876,773.80
- The bids for City work ranged from \$797,466.29 to \$860,773.80
- The final Engineer's Opinion of Probable Construction Cost (OPCC) for City work was \$635,593.27
- The apparent low bidder was WPM Construction Services, Inc., with a total project bid of \$797,466.29.
- The City portion of the WPM Construction Services, Inc. bid was \$797,466.29 or 20% higher than the Engineer's Opinion of Probable Construction Cost (OPCC)

Some of the unit prices came in higher than expected. Primarily excavation, embankment concrete and topsoil. This is likely due to the small project quantities combined with the three separate construction zones.

WPM Construction Services, Inc. remains the low bid after the bid tabulation, and if all other respects of their bid are determined by The City of Shavano park to be correct and responsive, we recommend awarding this contract to WPM Construction Services Inc.

Sincerely,
KFW Engineers

A handwritten signature in blue ink, appearing to read 'Chris Otto'.

Chris Otto, P.E., CFM
Director of Infrastructure Services

TEMPORARY CONSTRUCTION ACCESS EASEMENT AGREEMENT

THIS TEMPORARY CONSTRUCTION ACCESS EASEMENT AGREEMENT (this "Agreement") is entered into this _____ day of _____, 2020, by **DONALD G. ELLIOT**, whose legal address is 104 Bent Oak, Shavano Park, Texas 78231 (the "Grantor"), and the CITY OF SHAVANO PARK, a statutory municipality of the State of Texas, whose address is 900 Saddletree Court, Shavano Park, Texas 78231 ("City" or "Grantee") (collectively, the "Parties").

In consideration of the benefits Grantor shall receive from the construction of the improvements that are the subject of this agreement, and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, Grantor hereby conveys and delivers to Grantee, and its assigns and successors, a non-exclusive Temporary Construction Access Easement (the "Temporary Construction Easement") for the real property described in Exhibit A, a copy of which is attached and incorporated by this reference, to facilitate Grantee's construction of low water crossing improvements in the vicinity of the Property (the "Project").

This Temporary Construction Easement is granted in accordance with, and subject to, the following terms, conditions, requirements, and limitations:

1. The Temporary Construction Easement is granted for vehicular and pedestrian ingress and egress to and from the Temporary Easement Property and for Grantee's use to do all things reasonably necessary to construct and install the Project including, but not limited to, the transport, stockpiling and storage of construction materials, soil, equipment and vehicles. Upon expiration of the Temporary Construction Easement, Grantee, at its sole cost and expense, shall restore the Temporary Easement Property to substantially the same condition it was in prior to Grantee's use. Grantee shall not leave any rubbish or debris on or about the Temporary Easement Property. Any claim of damage to Grantor's property caused by the Project, the restoration or repair shall be submitted to the City Secretary, in writing, within 30 days of the date of the Notice of Completion.
2. The term of this Agreement shall begin upon the date of mutual execution hereof and shall extend until July 1, 2021 or until the Project has been completed, whichever first occurs.
3. Upon termination of this Agreement, all covenants in this instrument are released and the Temporary Easement Property shall be considered free and clear of any restriction or any right or privilege attaching to the grant of the Temporary Construction Easement set forth in this Agreement.
4. Grantee shall use the Temporary Easement Property solely for the purpose described in Paragraph 1 and for no other purpose. In no event may any use of the Temporary Easement Property by Grantee and its contractors, consultants, employees, and assigns thereof violate any applicable law, rule or regulation relating to the Temporary Easement Property.
5. Grantor warrants that no structure, or other above or below ground obstruction that may interfere with the purposes for which this Temporary Construction Easement is granted may be placed,

erected, or installed upon the Temporary Easement Property during the term hereof except for existing improvements, if any. The Grantor further agrees that in the event the terms of this Temporary Construction Easement are violated, that such violation shall immediately be corrected by the Grantor at Grantor's sole expense upon receipt of written notice from Grantee.

6. Grantor reserves all rights attendant to its ownership of the Temporary Easement Property, including but not limited to the use and enjoyment of the Temporary Easement Property for all purposes not inconsistent with the terms and conditions of this Agreement.
7. All notices provided for herein shall be in writing and shall be personally delivered or mailed by registered or certified United States mail, postage prepaid, return receipt requested, to the parties at the addresses given below:

If to Grantor: Donald G. Elliot
104 Bent Oak
Shavano Park, Texas 78231

If to Grantee: City of Shavano Park
Attn: City Secretary
900 Saddletree Court
Shavano Park, Texas 78231

9. This Agreement represents the entire agreement between the Grantor and Grantee as relates to the Temporary Construction Easement. Any amendments to this Agreement must be in writing and signed by both the City Manager of Grantee and the Grantor.
10. Each and every term, condition, or covenant of this Agreement is subject to and shall be construed in accordance with the provisions of Texas law. Venue for any action arising out of this Agreement shall be in the District Court in the County of Bexar, Texas.
11. Grantee, as a body politic and a political subdivision of the state by undertaking the Project in no way waives or diminishes its immunity beyond the scope of that allowed by the Texas Tort Claims Act or existing law.
12. The Grantor requires the Grantee to contract the services of Schutz & Co. Landscapes for the restoration of the Temporary Easement Property to substantially the same condition it was in prior to the City project. Scope of services and payment terms shall be completed as described by Exhibit B, a copy of which is attached and incorporated by this reference.
13. The Grantor has read and voluntarily signs this Agreement, and further agrees that no oral representations, statements or inducements apart from the above written agreement have been made.

The remainder of this page intentionally remains blank and signature page follows:

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first set forth above.

GRANTOR:

Signature

Printed Name

Date

WITNESS:

Signature

Printed Name

Date

GRANTEE:

Bill Hill, City Manager

Printed Name

Date

ATTEST:

Zina Tedford

Printed Name

Date

CITY COUNCIL STAFF SUMMARY

Meeting Date: July 27, 2020

Agenda item: 6.7

Prepared by: Mike Colemere

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion / Action - Use of City Hall as a voting location - Ald. Colemere

☒

Attachments for Reference: 1)

BACKGROUND / HISTORY: Previously council has discussed on several occasions over the last year or two, closing our City Hall facilities to Bexar County general voting. Some of the council have waived back and forth on this issue, including myself. But this current decision to close was based on a “consensus” and not an actual council vote. This kind of decision should be a formal vote and not a quasi-decision determined by an informal nodding of heads. Especially in our new age of video meetings. For the first time in many years we did not have voting in the most recent runoff election. This did create a level of confusion to residents and area voters. This is the reason for my returning this item to council.

DISCUSSION: Closing our facilities to the general voting population of the county has been presented on several occasions to be considered and discussed as a positive action for several reasons, some of which are listed in no order as:

- 1- It is a strain on our septic system.
- 2- Additional costs to the city to keep the facility open after hours.
- 3- Parking issues and disrespectful demeanors of voters.
- 4- Now the added risks of the COVID19
- 5- It is an inconvenience to our staff, residents, and visitors.
- 6- There are several relatively nearby sites that were said to have a much lower voter turnout and therefore less waiting time.

All the above is true to one degree or another, however I would like to point out counters to each

- 1 We have completed a new much larger septic unit and it is now in operation. This should alleviate the strain.
- 2 While we cannot charge rent or other costs for voting during normal business hours. Certain additional costs for reasonable expenses for any weekend or after-hours operations and security may be recovered from the county election office. (this

- information is as per the last time they briefed the council, over a year ago now). This is a burden that is born by all voting sites.
- 3 The parking should be able to be controlled with some signage and if needed we could during peak times place a PW employee, resident volunteers or PD officer out to direct. We may not be able to alleviate all but we can make the best effort we can. If needed, we could budget a small figure to help pay for this. As for the problems created by the voters themselves, we will just need to deal with them as best we can ...the same as any other site will need to do. Election issues are emotional hot buttons for many and part of the process.
 - 4 The risk of COVID19. This is of course the new phenomenon that all sites are dealing with. In the recent voting for the runoff, admittedly a small election, I saw the county election workers very diligently managing social distance and personal contact. I am sure they will be just as stringent going forward and will bring any new methods learned to the election sites in the general coming in November. We should be able to get with the election officials and get an advanced look at how they want to set up and possibly add our own requirements and voter staging requests or recommendations. We must keep in mind this will be the same for all sites around the county anyway. We should expect much longer waits everywhere and now may not be the time to remove the convenience of our facility to our own residents.
 - 5 The inconvenience to staff, residents, and visitors. Again, this is the same for any site where voting will be held. Should we not, as a tax paid facility, carry our share of the burden.
 - 6 Our city hall is one of the county sites with the highest voter turnout. If we pull out all those voters will go to the other sites more than likely creating an even longer wait in line to vote.

Other considerations that may or may not have a negative reflection to consider are as follows.

- Will people or the media view closing as an attempt by us to steer votes in one favor or the other?
- Will our closing lead other cities to close as well, creating even more burden to the process, forcing the county and or state to act, possibly forcing us to allow the use of our tax paid public facility!
- No residents (to my knowledge) have come forward to formally request that the city hall should not be used for voting.
- We have been a voting site for years...it is reasonable and should be expected that a great many voters will still show up at our city "expecting" to vote, as they did in surprising numbers in the most recent runoff election.

- Our city hall is a fully taxpaid facility. By closing we are depriving “our "residents from voting in our own city in a facility they pay for. Many residents can even walk to vote, that will not be the case if we shut down.
- Is it proper for us to take essentially a possible “not in my back yard” outlook on this to save ourselves some grief, but then push it all on other cities and operations?
- Voting is a fundamental “RIGHT” we should do nothing to dissuade, interrupt, hinder or make more inconvenient the people's right to vote!

Almost 300 years ago when this country was being formed, if you had to think of the “one thing” that truly made us unique in the world at that time, it was the right to democratically choose our leadership, “The Right to Vote”.

While closing our facility would not specifically deny anyone that right, it will without a doubt make it more difficult or inconvenient and that is something we should not support. We should be trying to make it easier and more efficient and encourage voters to come out to vote. We should certainly not close and isolate ourselves because an exceedingly small handful of people don’t want to be inconvenienced.

COURSES OF ACTION: Discuss and consider all options and possibilities to remain a voting site for the upcoming and future Bexar county elections. The final decision should be by a “ROLLCALL VOTE”

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Approve the use of the City of Shavano Park as a voting location for the November 2020 election and the foreseeable future. A roll call vote is requested.

CITY COUNCIL STAFF SUMMARY

Meeting Date: July 27, 2020

Agenda item: 6.8

Prepared by: Bill Hill

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion / Action - Review of Oak Wilt mitigation plan and approval of contractor for trenching - City Manager

X

Attachments for Reference:

- 1) A&M Forest Service Oak Wilt Mitigation Map
- 2) Contract Proposal

BACKGROUND / HISTORY: On June 25, 2020 the City Manager inspected a tree at the request of the property owner at 206 Fawn Drive for possible Oak Wilt. The City Manager's assessment was that it was highly probable that the tree was infected with Oak Wilt.

DISCUSSION: On June 30th, Texas A&M Forest Service field representative inspected the tree and suspected Oak Wilt and took a sample for testing. CM mailed the sample to Texas A&M Lab the same day. On July 1st, a second Texas A&M Forest Service field representative inspected the tree and suspected Oak Wilt and took a sample for a DNA test. CM mailed that sample the same day to a different Lab. On July 6th, the DNA test confirmed Oak Wilt.

Between July 1st and July 8th, the property owner and I meet with several oak wilt qualified arborists who strongly suspected oak wilt and provided advice on various mitigation strategies (fungicide treatments, herbicide treatments to kill suspected trees, corn meal, trenching).

On July 8, 9, and 10th, CoSP Public Works completed an inside trench in attempt to isolate the infected tree. It is not known if Oak Wilt has spread through the root system beyond this first trench, but it is likely – but possible that it had not.

At the advice of an arborist, the tree was removed on July 10th and the stump and flare roots were ground up.

On July 10th, CM drafted and released an RFP for the larger trench and passed to several companies that had been identified as oak wilt trenchers. Most of these firms passed on making a bid due to the complications of trenching in urban environment.

On July 10th, CM applied for a \$3,000 reimbursing grant from Texas A&M Forest Service. That grant request was approved.

The City received 2 bid proposals for the trench.

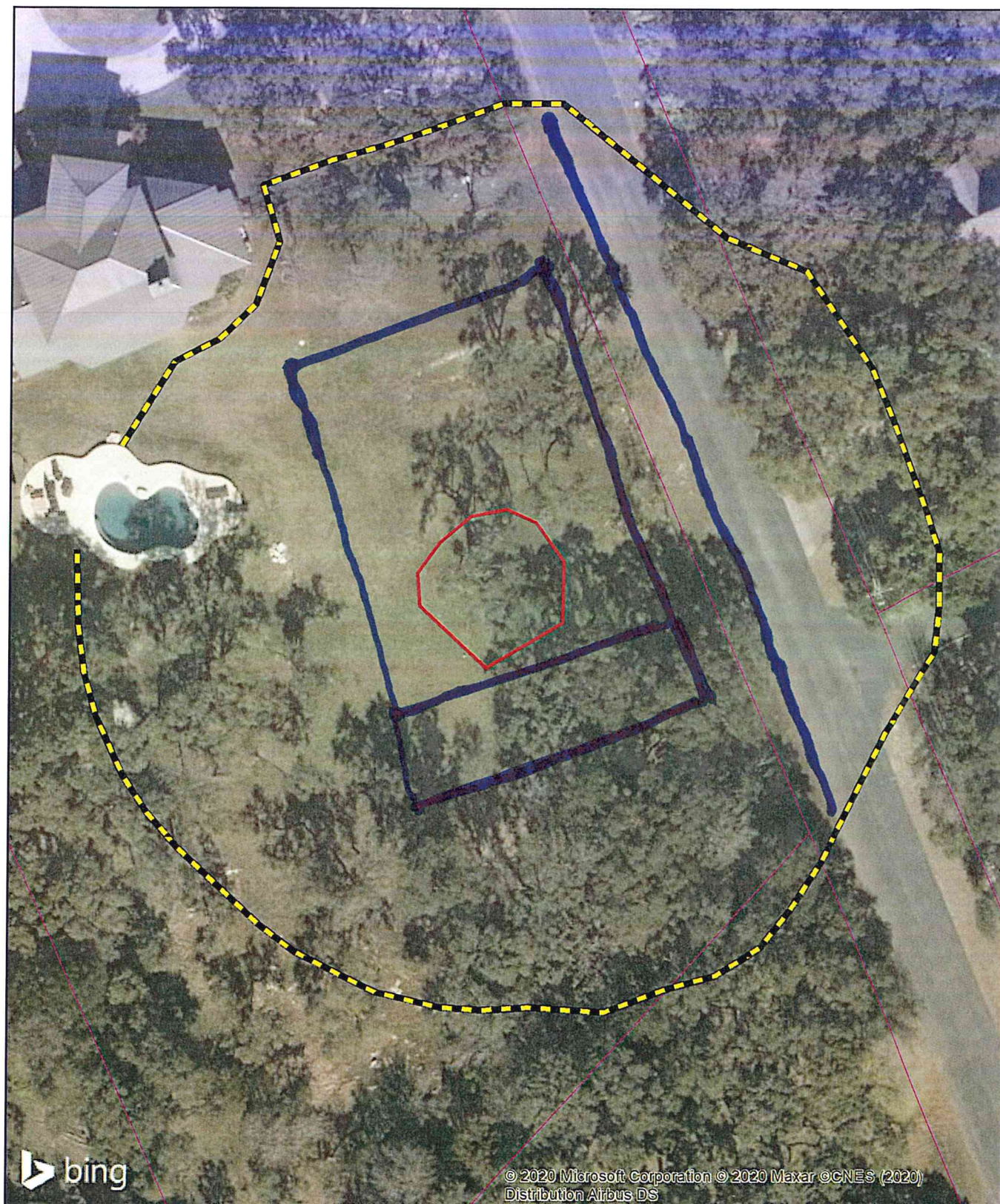
- We Love Trees: \$9,215
- Urban Soil: \$48,000

The 2015 trenching at Bobcat Bend was completed by “We Love Trees”. Some Public Works support will be required with the operation (asphalt repair), but the vast majority of the work will be accomplished by the contractor.

COURSES OF ACTION: Approve, disapprove or provide guidance

FINANCIAL IMPACT: \$15,000 to \$20,000 total from the Oak Wilt Fund; including the trench work that Public Works has already completed and the removal of the tree.

MOTION REQUESTED: Approve proposal by “We Love Trees” to complete the oak wilt mitigation trench with payment from the Oak Wilt Fund.



- Diseased Area
- CS Trench
- Parcels for Bexar

0 50 100
Feet

Landowner: Tera Allan
Case: 20-KE-4-1
County: Bexar
Quadrangle: Castle Hills
Date: 7/10/20
Forester: Erin Davis

V. AWARD SCHEDULE

"We LOVE TREES"

Date	Activity
July 10, 2020	Issue Request for Proposals
TBD'ed	Pre-Bid Meeting and walk through
July 17, 2020	Bid Opening (2 p.m.)
July 27, 2020	City Council selects Contractor for Award
July 28, 2020	Execute contract with Contractor
TBD'ed	City issues notice to proceed

VI. BID FORM

These Bid prices must include all labor, materials, equipment, insurance, overhead, superintendence, transportation, profit, and incidentals to cover the finished Work called for in the Contract Documents.

BID FORM FOR OAK WILT TRENCH PROJECT BASE BID	
NOTE: Bids shall comply to specification in Section II of this RFP.	
PROJECT	PRICE QUOTE
Trenching Price per foot (745 feet)	6215
Bid to dig two gas and two water line crossings	3000 ⁰⁰

TOTAL AMOUNT OF BASE BID:

\$

9215.00

Respectfully submitted,

Signature

Typed or Printed Name

Title

Address

Telephone

Federal Tax I.D. #

CITY COUNCIL STAFF SUMMARY

Meeting Date: July 27, 2020

Agenda item: 6.11

Prepared by: Mayor Werner

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action - City Manager Compensation - Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters – Mayor Werner

X

Attachments for Reference:

1) Mayor is finalizing a spreadsheet with compensation information

BACKGROUND / HISTORY: The periodic assessment of the City Manager is a key element to effective and efficient municipal government operations. A fair and balanced evaluation process is important for objectively assessing performance and providing guidance to improve performance as necessary.

The City Manager was review and accepted at the April 27th City Council meeting with the consideration of compensation during the budget process.

DISCUSSION: Mayor Werner has requested information from a number of cities and upon receipt, staff will provide to Council.

COURSES OF ACTION: TBD'ed

FINANCIAL IMPACT: Compensation recommendations possible

MOTION REQUESTED: TBD'ed

City of Shavano Park
PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Page 1

Printed: 07-01-2020

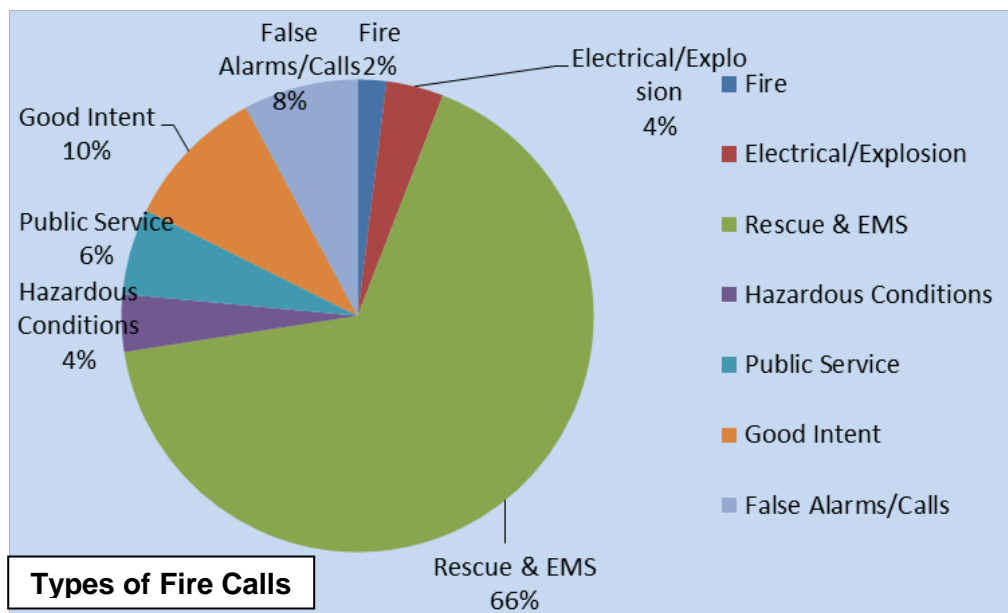
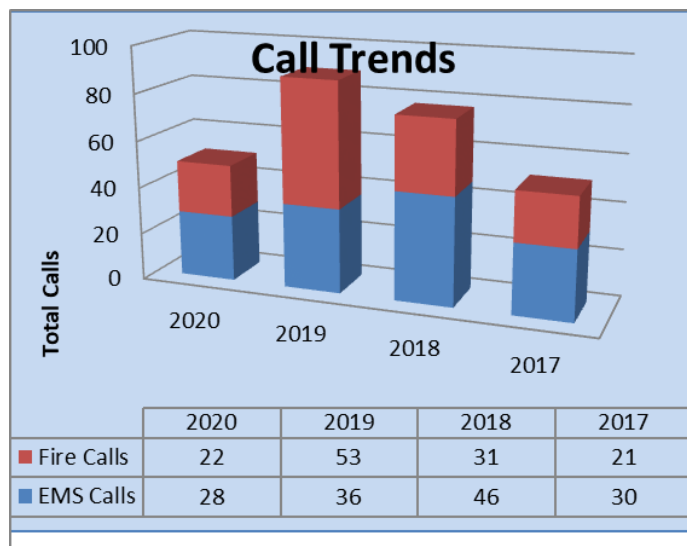
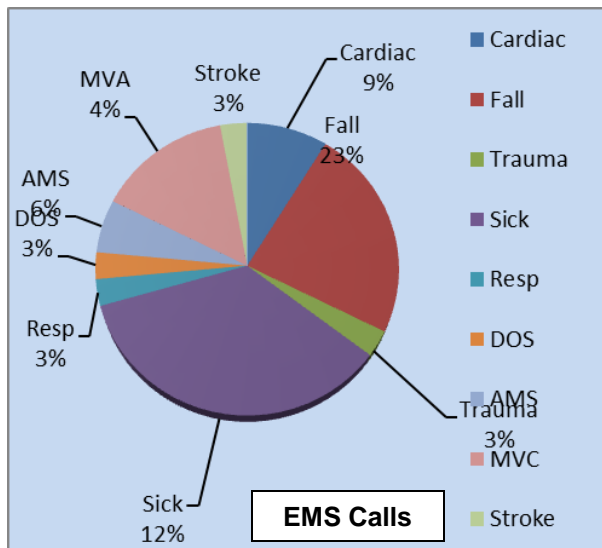
	[Designated period: 06/01/20 to 06/30/20]				[Prior period: 06/01/19 to 06/30/19]				
	Code	Prms	Valuation	Fees Paid	Units	Prms	Valuation	Fees Paid	Units
NEW RESIDENTIAL HOUSEKEEPING BLDGS:									
SINGLE FAMILY HOUSES DETACHED	101	6	.00	25,596.86	6	2	1,149,139.00	9,202.25	2
SINGLE FAMILY HOUSES ATTACHED	102		.00	.00	0	0	.00	.00	0
IF - IMPROVEMENTS	105	1	.00	631.30	1	1	300,034.00	2,125.60	1
RESIDENTIAL NON-HOUSEKEEPING BLDGS:									
HOTELS, MOTELS & TOURIST CABINS	213		.00	.00	0	0	.00	.00	0
OTHER NON-HOUSEKEEPING SHELTER	214		.00	.00	0	2	6,692.00	100.00	2
NEW NON-RESIDENTIAL BUILDINGS:									
AMUSEMENT, SOCIAL & RECREATIONAL	318		.00	.00	0	0	.00	.00	0
SERVICE STATIONS & REPAIR GARAGES	322		.00	.00	0	0	.00	.00	0
OFFICES, BANKS, & PROFESSIONAL	324	1	725,797.38	6,052.90	1	0	.00	.00	0
PUBLIC WORKS & UTILITIES	325		.00	.00	0	0	.00	.00	0
STORES & CUSTOMER SERVICE	327		.00	.00	0	0	.00	.00	0
OTHER NON-RESIDENTIAL BLDGS	328		.00	.00	0	0	.00	.00	0
STRUCTURES OTHER THAN BUILDINGS	329	1	.00	.00	1	0	.00	.00	0
ADDITIONS, ALTERATIONS, & CONVERSION									
RESIDENTIAL	434	1	384,804.42	3,434.40	1	0	.00	.00	0
NON-RESIDENTIAL & NON-HOUSEKEEPING	437		.00	.00	0	0	.00	.00	0
ADDS OF RESID. GARAGES (ATCH/DETC)	438		.00	.00	0	0	.00	.00	0
Solar Panels Install	439	1	.00	150.00	1	0	.00	.00	0
DEMOLITION AND RAZING OF BUILDINGS									
SINGLE FAMILY HOUSES (ATCH/DETACH)	645		.00	.00	0	2	4,793.62	100.00	2
ALL OTHER BUILDINGS & STRUCTURES	649		.00	.00	0	0	.00	.00	0
FENCE	650	5	.00	400.00	5	4	118,669.14	300.00	3
FIRE ALARM & SPRINKLERS	675	1	2,360.00	140.00	1	2	3,200.00	210.00	2
PLUMBING	701	20	.00	5,050.00	19	8	46,251.00	2,000.00	8
GAS	702		.00	.00	0	0	.00	.00	0
ELECTRICAL	705	16	90,774.00	5,400.00	16	5	40,102.00	1,100.00	5
HVAC	710	9	.00	2,400.00	10	11	115,396.00	3,250.00	13
IRRIGATION	715	2	.00	200.00	2	2	25,646.61	600.00	2
POOL	720	1	.00	600.00	1	1	35,000.00	750.00	1
ROOF	725	3	.00	600.00	3	1	22,525.00	150.00	1
SEPTIC SYSTEM	730	5	.00	2,050.00	2	0	.00	.00	0
WATER SOFTENER	735		.00	.00	0	0	.00	.00	0
CONTRACTORS	800		.00	.00	0	1	10.00	10.00	1
TREE PERMIT	801		.00	.00	0	1	35.00	35.00	1
TOTALS FOR PERMITS SHOWN ABOVE									
	73		1,203,735.80	52,705.46	70	43	1,867,493.37	19,932.85	44
Totals of other permits in the period	5		.00	2,398.57	4	1	29,225.00	750.00	1
TOTAL FOR ALL PERMITS IN THE PERIOD									
	78		1,203,735.80	55,104.03	74	44	1,896,718.37	20,682.85	45

Shavano Park Fire Department



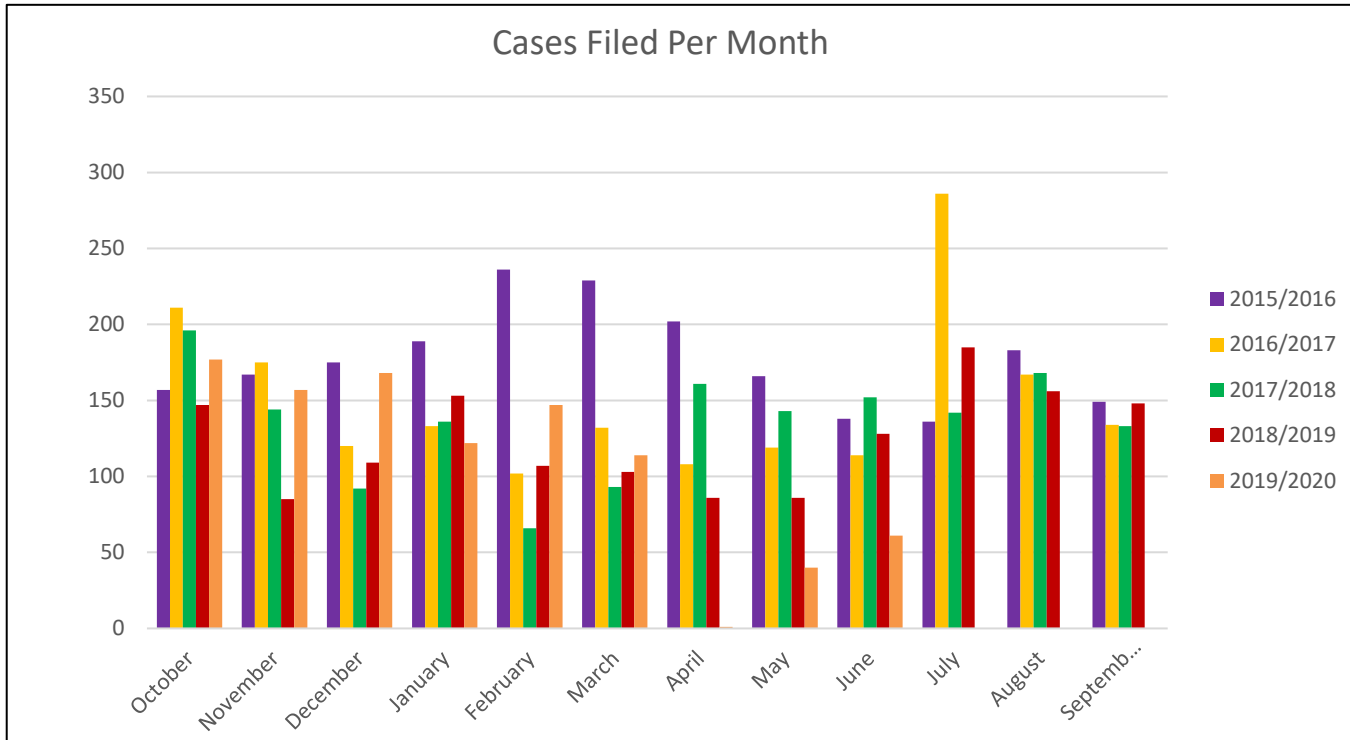
Summary of Events for June 2020

- Shavano Park FD responded to **50** requests for service in June.
- This is a **35% decrease** from the previous **June**.
- Shavano Park FD responded to 9 automatic aid requests from Leon Springs FD, Castle Hills FD, and Hollywood Park FD.
- Shavano Park FD received **2** automatic aid responses for Castle Hills FD and Hollywood Park FD.
- Shavano Park FD Responded/stood-by for **6** mutual aid requests from other departments.
- The average response time for calls within Shavano Park is **4 minutes 33 seconds** this month.
- Fire Fighters completed a total of **287 hours of fire** and **162 hours of EMS** training in the month of June.
- Certified Fire Inspector inspected **6** commercial buildings.
- Fire crews performed **3** pre-incident fire plan reviews
- Certified Plans Examiners reviewed **3** sets of commercial building/renovation plans/changes to previously submitted plans



City of Shavano Park

Municipal Court Activity June 2020

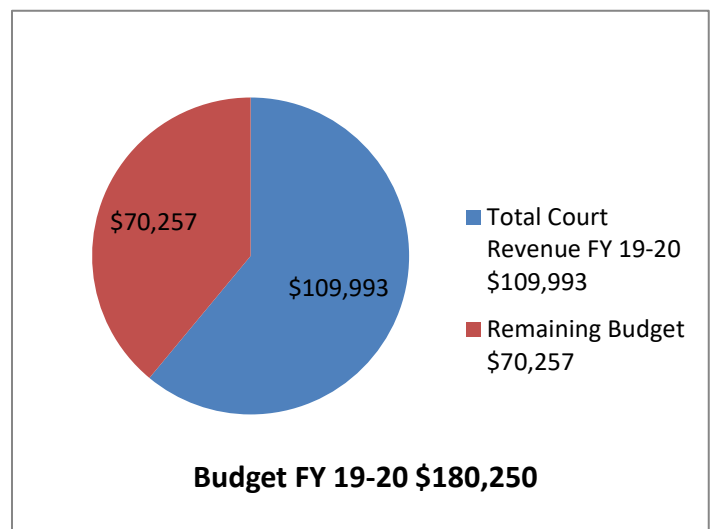


Cases Resolved	Current Month	Prior Year
Fine	24	37
Not Guilty By Judge	0	0
Guilty	24	17
Dismissed	0	0
Compliance Dismissal	10	10
Defensive Driving	11	16
Deferred Disposition	11	28
Proof of Insurance	1	6
TOTAL	81	114

There was 1 case filed in April 2020.
(Unsufficient to register on the above chart)

There were no in-person Municipal Court proceedings in March, April or May 2020 due to the coronavirus

Court Revenue	Current 19/20	Prior 18/19
October	\$ 10,865	\$ 13,774
November	10,311	9,036
December	10,494	10,296
January	12,522	13,940
February	17,307	17,093
March	15,672	17,252
April	6,808	17,824
May	8,853	9,646
June	17,162	14,172
July	-	11,303
August	-	15,757
September	-	13,203
TOTAL	\$ 109,993	\$ 163,297



**Monthly Activity Report
City of Shavano Park Police Department
June 2020**

**Activity Report: 159 incidents were responded to by the Police Department.
970 total incidents were responded to by the Department for 2020.**

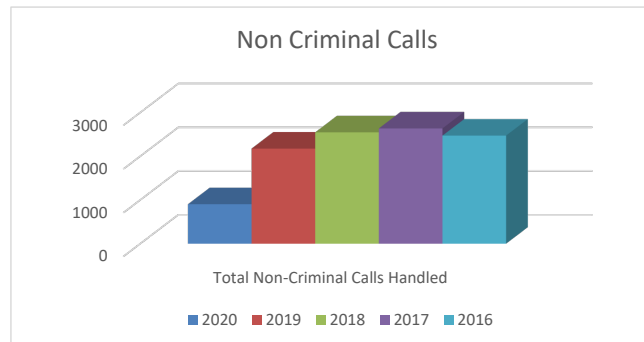
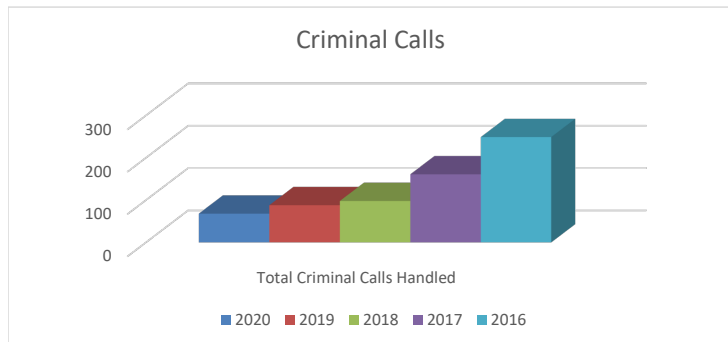
Criminal Calls	June	Calendar Year				
		2020	2019	2018	2017	2016
Alcohol Beverage Code Violations	0	0	0	1	0	0
Arrest of Wanted Persons (Outside Agency)	1	5	15	19	21	31
Assault	0	3	0	3	1	3
Burglary Building	0	2	5	1	3	17
Burglary of Habitation	0	0	0	5	4	
Burglary Vehicle	0	3	8	8	13	50
Criminal Mischief / Reckless Damage	2	5	7	5	15	19
Criminal Mischief Mail Box	0	1	0	0	2	5
Cruelty to Animals	0	0	0	0	0	0
Deadly Conduct	0	0	0	0	0	1
D.U.I. - Minor	0	0	0	0	1	0
D.W.I. / D.U.I.	2	9	10	6	4	6
Driving while License Suspended / Invalid	0	0	2	4	0	2
Endangerment of Child	0	0	0	0	1	0
Evading Arrest	0	1	1	3	0	3
Failure to Identify	0	0	0	0	1	0
Family Violence	0	3	3	1	3	2
Fraud / Forgery / False Reports / Tamper w/ Govt. Record	0	1	0	2	0	4
Harassment / Retaliation / Terroristic Threat	0	1	0	0	2	1
M.I.P. Alcohol / Tobacco	0	1	0	0	0	1
Murder	0	0	0	0	0	0
Narcotics Violation (class B and up)	0	7	12	10	16	30
Narcotics Violation (class C)	3	8	14	18	43	42
Possession of Prohibited Weapon / Unlawful Carry	0	0	1	0	1	3
Public Intoxication	0	0	1	0	3	4
Resisting Arrest	0	0	0	0	1	0
Robbery	0	0	0	0	1	0
Sexual Assault	0	1	0	0	0	1
Solicitation of a Minor / Indecency with a Minor	0	0	0	1	0	1
Suicide	0	1	0	0	0	0
Theft	2	12	9	11	22	17
Theft of Mail	1	2	0	0	1	4
Theft of Motor Vehicle / Unauthorized Use of Motor Veh.	0	2	0	0	2	2
Total Criminal Calls Handled	11	68	88	98	161	249

Monthly Activity Report
City of Shavano Park Police Department
June 2020

Non-Criminal Calls

	June	Calendar Year				
		2020	2019	2018	2017	2016
Accidents Major (With Injuries)	0	1	8	7	10	7
Accidents Minor (Non-Injury)	2	18	74	69	50	62
Alarm Call	29	216	505	498	557	536
Animal Calls / Complaints	11	62	147	171	143	148
Assist Fire Department / EMS	20	177	426	444	388	339
Assist Other Law Enforcement Agencies	10	41	89	94	81	59
Assist the Public	3	38	105	77	106	93
City Ordinance Violations	11	23	34	374	420	386
cerfew 1 COVID-19 2 noise 1 permit 1 solicitor 6						
Criminal Trespass Warning	0	3	10	5	7	0
Deceased Person / Natural / Unattended	2	10	15	20	17	22
Disturbance / Keep the Peace	8	33	46	59	56	81
Emergency Detention	1	5	9	4	10	13
Health & Safety Violations	0	0	0	0	0	0
Information Reports	8	69	164	213	195	176
Missing Person / Runaway	0	2	4	0	1	2
Recovered Property / Found Property	4	8	9	8	21	28
Suspicious Activity, Circumstances, Persons, Vehicles	19	75	194	214	285	288
Traffic Hazard	1	9	72	47	49	62
Welfare Concern	4	21	65	58	52	38
911 Hang-up Calls	15	91	199	185	188	132
Total Non-Criminal Calls Handled	148	902	2175	2547	2636	2472
Officer Initiated Contacts						
Community Policing Contacts / Crime Prevention	90	563	1496	2620	2630	3817
Out of Town / Patrol-By Reports	20	121	430	410	480	551
Total Officer Initiated Contacts	110	684	1926	3030	3110	4368

There was no reported gang activity for June 2020. For 2020 there have been no reported gang activity.



June 2020 Breakdown

Arrest of Wanted Person

1. 4100 blk. N. Loop 1604 W. - Waco Warrant

Criminal Mischief

1. 16800 blk. N.W. Military Hwy. - graffiti
2. 200 blk. Fawn Drive - mail box damage

DWI

1. 4300 blk. Lockhill-Selma Road - driving under the influence
2. 15800 blk. N.W. Military Hwy. - driving under the influence

Narcotics Violation (class C)

1. Fawn Drive - possession of drug paraphernalia
2. Bikeway Lane - possession of drug paraphernalia
3. N.W. Military Hwy. - possession of drug paraphernalia

Theft

1. 100 blk. Turkey Creek Road - lawn decoration removed
2. 200 blk. Geddington - lawn tools taken / recovered

Theft of Mail

1. 200 blk. Fawn Drive - mail theft

		Calendar Year				
Mileage	June	2020	2019	2018	2017	2016
Total Monthly / Annual Mileage	14396	88029	146935	144563	144779	151041

June 2020

Officer	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Total A
Warnings	19	0	7	1	11	23	0	3	0	5	3	2	0	9	1	84
Citations	8	0	6	0	20	15	0	3	1	10	3	2	0	3	1	72
Cases	24	9	24	13	9	8	6	16	5	6	10	8	0	12	9	159
Activity Totals	51	9	37	14	40	46	6	22	6	21	16	12	0	24	11	315
Vehicles Stopped	19	0	12	1	22	23	0	5	1	9	6	4	0	11	2	115
Community Policing	5	0	22	0	0	1	0	32	0	0	30	0	0	0	0	90

Brnsbifrd Cantu Casares Flores Garza Harper Martinez Nakazono Page Phelps Quintanilla Rangel Torres Trimble Villaneuva

Officer	P	Q	R	S	T	U	V	W	X	Y	Z	Total B
Warnings												0
Citations												0
Cases												0
Activity Totals	0	0	0	0	0	0	0	0	0	0	0	0
Vehicles Stopped												0
Community Policing												0

Grand Total
84
72
159
315
115
90

PUBLIC WORKS DEPARTMENT**Monthly Report - JUNE 2020****WATER UTILITY**

- Staff assisted city electrician with the installation of a new irrigation water pump at the Fire Dept.
- Staff completed the process of flushing and chlorinating well 6 to get it back up & operational.
- Working with CPS to trim trees along the easement to well 6, tree branches are touching the primary
- Replaced the meter head assembly at well 5. This registers how much water is pumped from the aquifer
- Staff worked on mowing all well sites. With recent rains, the vegetation is becoming a challenge.

STREETS

- Public Works mowed, trimmed, and sprayed roundup along DeZavala & Nw. Military.
- Staff installed 35 crime watch signs around the city.
- PWD continued street evaluations and inventory. (Wagon Trail, Shavano Dr, Chimney Rock, Fawn, Safford)
- Staff patched the shoulder of Cliffside in several areas

DRAINAGE

- Public Works staff worked 3 drainage locations. 2 within Shavano creek subdivision, the other located off of Honey Bee; due to excessive sediment.

FACILITIES

- Public Works staff made the necessary preparations for the reopening of city hall this week.
- Park restrooms and Mechanical room bid opening was 6/5 at 2 pm.
- PWD worked with Eagle Scout to build a kiosk for the trail system on the muni track.
- Public Works staff began the process of pressure washing City hall sidewalks.
- City Hall septic tank – all tanks have been installed and backfilled
- Fiber Optic permit for NW Military was submitted successfully, and approved
- Pavilion was delivered and partially installed

OTHER

- Remaining staff members completed all of its required cybersecurity training this week, PW is at 100%

Water Utility	JUNE	MO	FY
# of Gallons Pumped		18,897,975	112,565,431
# of Gallons Pumped from Trinity		0	380,612
Total Pumped		18,897,975	112,946,043
# of Gallons Sold		18,304,000	109,706,000
Water Losses in gallons		601,975	4,121,499
Flushing		20,000	2,367,834
% of Loss		3.29%	3.29%
Water Revenue		\$70,098.33	\$452,312.19
EAA Fees Collected		\$9,152.00	\$59,356.00
Water Service Fees		\$4,927.32	\$76,720.28
Debt Service Collected		\$15,828.58	\$131,106.58
Late Fees		\$0.00	\$3,122.81
Cellular Access Fees		\$8.90	\$36.50
Water Used by City		303,000	3,481,000
Water Cost Used by City		\$5,311.91	\$28,513.01
# of Water Complaints		2	11
# of Bill Adjustments		2	12
# of Locates		34	179

CITY COUNCIL STAFF SUMMARY

Meeting Date: July 27, 2020

Agenda item: 7.6.

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Presentation of June 2020 Monthly Reports

X

Attachments for Reference:

- a) June 2020 Power Point Presentation
- b) June 2020 Revenue & Expenditure Report
- c) June 2020 Monthly Check Register

BACKGROUND / HISTORY: The information provided is for the FY 2019-20 budget period, month ending June 30, 2020. The “Current Budget” column contains the original adopted budget plus one approved budget amendment. This summary highlights a number of key points related to the current month’s activity for the General Fund and for Water Utility Fund. Staff is also prepared to present the power point briefing attached at the council meeting.

DISCUSSION:

10 - General Fund (Page 1 of Revenue and Expenditure Report)

As of June 30, 2020, General Fund revenues total \$4,734,460 or 82.19% of the budget. General Fund expenditures total \$4,135,807 or 71.80% of the budget with 9 months or 75.0% of the year complete.

Revenues (GF) (Page 2 & 3)

- Current M&O Property tax (10-599-1010) collections for the month are \$251,186. The City has received 96.68% of its budgeted amount to date. This percentage is ahead of the same period, prior year of 95.52%
- Sales tax revenue received this month totaled \$37,419 for taxes collected on April 2020 sales reported for monthly filers. The City is ahead of budget in this line item at 82.21% of revenue collected.
- Franchise Fees are paid quarterly and generally received two months after the quarter end. Next receipts are expected in August for April-June quarter.
- Permits and Licenses revenues total \$57,104 for the month, with \$51,196 in building permits and \$3,508 in plan review fees.
- Court fees for the month are \$16,452, this is more than the amount recognized in June 2019 of \$13,548. The June court date was the first held since February, due to the virus.
- Police/Fire revenues total \$12,593 for the month and includes \$12,587 of collections from the EMS third party biller.
- Interest Income (7000) – rates sharply declined as a result of the virus. Rate earned on balances at Depository was 0.01% for June and are not expected to rebound in the near future. Line item will not meet budget for the year.
- Administrative Income (7050) – is at 160.73% of budget collected. TML Health is crediting the City with a renewal discount of \$574/month for October 2019 - June 2020,

which accounts for \$5,166. The City also received a refund from BCAD for \$559 and unused HRA \$ from separated employees of \$654.

Expenditures (GF) (Pages 4-14)

-The Council (600) is at 50.60% spent, \$17,835 cumulative year to date. The City renewed its TML membership this month for \$1,143 in Association Dues (3020).

-The Administration Department (601) is below budget with \$111,011 spent this month or 61.34% of the annual budget utilized to date. Professional services – Engineers (3012) reflects the recent billing from KFW for the water line relocation on NW Military. That contract is approximately one third billed. Professional services – legal (3015) includes the monthly invoice for the City's attorney – nothing unusual or significant this month. Liability insurance (3050) includes the balance of the deductible amount on a lawsuit that is being handled by TML for the City. Bexar County Appraisal District (4084) reflects the usual quarterly billing. Capital – computer equipment (8045) includes the cost of three laptops acquired for remote work and will be submitted for reimbursement to Bexar County under the Coronavirus Relief Act ILA. Transfers to Capital Replacement (9010) recorded the budgeted transfer amount.

-The Court Department (602) expenditures for the month are \$6,241 for 75.94% of the year to date budget spent. Nothing unusual or significant this month.

-The Public Works Department (603) expenditures for the month are \$84,427 with 64.31% of the annual budget utilized. Equipment Maintenance & Repair (5010) includes \$1,300 for repairs and service to the chipper. Street Maintenance (6080) includes \$1,820 for the final blocks for the materials bins and \$999 for the Paver software for the street assessment project. Transfers to Capital Replacement (9010) recorded the budgeted transfer amount, less the \$5,000 that was to be funded by Development Fees, as none have been received to date.

-The Fire Department (604) is a bit ahead budget for day-to-day operations at \$330,357 for the month, 77.01% total spent year to date. Transfers to Capital Replacement (9010) recorded the budgeted transfer amount.

-The Police Department (605) is slightly ahead of budget for day-to-day expenses. Expenditures for the month are \$137,882 with 75.93% of the budget spent. Uniforms (2080) includes \$895 for the newest officer's body armor and department masks for \$468. Animal Control Services (3072) reflects May and June contract amounts. Vehicle Maintenance (5020) includes \$5,500 to replace Unit 516's transmission and \$1,990 to replace Unit 511's ABS Stabilizer.

-The Development Services Department (607) maintains the Professional Services paid for engineering, outside permit inspection, sanitary, and health inspection services with total expenses of \$6,850 or 76.29% of the annual budgeted amount.

20-WATER FUND

As of June 30, 2020, the Water Fund total revenues are \$753,976 or 67.09% of the total annual budgeted amount. Water Fund (Water department & Debt Service) expenses total \$705,036 or 62.73% of amended budget.

Revenues (Water)

- Water consumption (5015) billed in June 2020 for the month of May 2020 is \$64,064. Total consumption for the month is approximately 6,947,000 gallons, or approximately \$29,900 in revenues, more than the same month, prior year, due to a warmer and drier weather.
- The Debt Service (5018) and Water Service Fee (5019) remain on target with annual budgeted amounts as these are flat fees and are not related to volume charges recognized, at 75.34% and 75.86% respectively.
- The EAA Pass Thru (5036) fees are charged to customers based on usage, \$8,400 was recorded for the month and 69.22% of the annual budgeted amount has been recognized to date.
- Transfers in – Capital Replacement – recorded transfers that funded the Well #1 work (8091) and Water Meter Replacement (8087) to date.

Expenses (Water)

Water department (606) expenses for the day-to-day operations are below budget with \$70,609 spent this month or 59.15% utilized. Vehicle Maintenance (5020) includes repairs to one of the department service vehicles – shocks, steering stabilizer and bumper replaced. Well Site #5 – Edwards Blending (6065) includes \$1,687 for replaced chemical feed equipment. Well Site #6 – Muni Tract (6066) includes \$1,687 for replaced chemical feed equipment. Transfers to General Fund (9010) recorded the budgeted transfer amount.

The next debt service payments are due in August, for interest only.

PAYROLL

The City is on a bi-weekly payroll; there have been 20 pay periods out of 26 so approximately 76.92% should be expensed in the line items directly related to salaries. May was a three pay-period month. Workers Comp Insurance (1037) is at 67.95% of budget. This expenditure is calculated and recorded on a quarterly basis, with the next calculation at the end of September. There were vacancies throughout the City during the first part of the fiscal year – three positions in fire and two each in police and public works, which reduced the base for the expense calculation. TMRS (1040) expenditures for departments is at approximately 74.33%, below budget but in line with the related salaries and overtime accounts due to the position vacancies mentioned earlier. Health insurance related line items are at approximately 62.28%, below budget due to position vacancies.

COURSES OF ACTION: None related to the report - informational.

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION: N/A



Monthly Financial Report (June 30, 2020)

**Brenda Morey,
Finance Director**



- Cash and Investments
- General Fund Overview
- General Fund Revenues
- General Fund Expenditures
- Water Fund Overview
- Water Fund Revenues & Expenses
- Special Revenue Funds
- Capital Replacement Fund

Total Cash & Investment Update *

Together We Can!



CASH AND INVESTMENTS BY FUND	June 30, 2020
General Fund (10)	\$ 3,235,438
Water Fund (20)	848,012
Debt Service Fund (30)	171,577
Crime Control District Fund (40)	614,830
PEG Funds (42)	110,618
Oak Wilt Fund (45)	100,982
Street Maintenance Fund (48)	543,381
Court Security/Technology (50)	62,155
Child Safety Fund (52)	1,714
LEOSE Fund (53)	183
GF Capital Replacement Fund (70)	2,531,750
Pet Documentation and Rescue Fund (75)	2,381
Total Cash & Investments **	\$ 8,223,021

***Total cash and investments represents all Funds per general ledger, not cash at bank.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

Total Cash & Investment Update *

Together We Can!



SECURITY TYPE		June 30, 2020
OPERATING BANK ACCOUNTS		
Frost Bank	\$	1,590,251
SAVINGS & BANK ACCOUNTS		
Frost Bank		3,460,827
POOLS		
Tex Star	\$ 2,191,631	
Texpool	211,502	
SUBTOTAL - POOLS		2,403,133
CERTIFICATES OF DEPOSIT		
Security Service Credit Union	\$ 258,954	
United SA Credit Union	255,578	
Generation Credit Union	254,278	
SUBTOTAL - CERTIFICATES OF DEPOSIT		768,810
Total Cash & Investments **	\$	8,223,021

***Total cash and investments represents holdings in all Funds.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

10- General Fund Overview



Together We Can!

- General Fund current property tax collections through June 2020 are \$3,366,608 and are ahead of budget at 96.68%, normal for this time frame
- June 2020 Sales Tax revenue was \$37,419.
(Collections are for April 2020 sales from monthly filers)
- Building Permits and Licenses revenue for the month was \$57,104 with \$51,196 collected in building permit fees and \$3,508 from plan review fees.
- Major Projects/Improvements in FY 2019-20

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Northwest Military				
conduit relocation	\$ 23,250	\$ -	\$ 23,250	In process
Widen rear Fire Station				
driveway	\$ 16,000	\$ 16,471	\$ (471)	Completed
NIBRS Upgrade -				
grant funded - SPPD	\$ 43,000	\$ 16,199	\$ 26,801	In process
Pavilion/playscapes	\$ 275,000	\$ -	\$ 275,000	In process

Unassigned General Fund fund balance at September 30, 2019 = \$2,676,488 (Audited)
Unassigned General Fund fund balance at September 30, 2018 = \$2,648,513 (Audited)

10 - General Fund Revenues

Together We Can!



	FY 2019-20 AMENDED BUDGET	FY 2019-20 JUNE 2020	FY 2019-20 YEAR TO DATE	FY 2019-20 % BUDGET COLLECTED
CURRENT PROPERTY TAXES	\$ 3,482,353	\$ 251,186	\$ 3,366,608	96.68%
DEL. TAXES & PENALTIES	54,500	1,017	49,096	90.08%
SALES TAX	465,000	37,419	382,299	82.21%
MIXED BEVERAGE	23,000	-	16,577	72.07%
FRANCHISE REVENUES	482,500	-	317,920	65.89%
PERMITS & LICENSES	372,000	57,104	282,020	75.81%
COURT FEES	172,750	16,451	104,095	60.26%
POLICE/FIRE REVENUES	168,900	12,593	105,289	62.34%
MISC/INTEREST/GRANTS	202,404	6,915	88,506	43.73%
TRANSFERS IN/FUND BAL.	336,940	22,050	22,050	6.54%
TOTAL REVENUES	\$ 5,760,347	\$ 404,735	\$ 4,734,460	82.19%

10- General Fund Expenditures

Together We Can!



	FY 2019-20 AMENDED BUDGET	FY 2019-20 JUNE 2020	FY 2019-20 YEAR TO DATE	FY 2019-20 % BUDGET SPENT
CITY COUNCIL	\$ 35,247	\$ 1,155	\$ 17,835	50.60%
ADMINISTRATION	1,238,591	111,011	759,803	61.34%
COURT	90,970	6,241	69,085	75.94%
PUBLIC WORKS	599,307	84,427	385,439	64.31%
FIRE DEPARTMENT	1,932,711	330,357	1,488,295	77.01%
POLICE DEPARTMENT	1,779,346	137,882	1,351,129	75.93%
DEVELOPMENT SERVICES	84,175	6,850	64,221	76.29%
TOTAL EXPENDITURES	\$ 5,760,347	\$ 677,923	\$ 4,135,807	71.80%
REVENUES OVER/(UNDER) EXPENDITURES	\$ -	\$ (273,188)	\$ 598,653	

Expenditures total \$4,135,807 through June 2020 or 71.80% of budget spent with 75.0% of budget complete (9 months).

20 - Water Fund Overview



Together We Can!

- Total revenues through June are \$753,976 for a total 67.09% of budget, including transfers in.
- Total June 2020 billing for May water consumption is approximately 6,947,000 gallons more than the same period, prior year.
- Water consumption revenue for June 2020 (actual May 2020 use) is higher in comparison to the same period, prior year by \$29,919, due to warmer and drier weather.
- Water Department expenses are below budget thru the month of June at \$553,571 with a total of 59.15% of the amended budget spent with 75.0% of year complete.
- Major Projects/Improvements in FY 2019-20:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Water meter replacement	\$ 30,150	\$ 7,482	\$ 22,668	In process
Replace spider water lines in one cul de sac	\$ 12,000	\$ -	\$ 12,000	Postponed
TCEQ Grant funded dump truck	\$ 46,718	\$ -	\$ 46,718	In process

20 - Utility Fund Revenues & Expenses

Together We Can!



	FY 2019-20 AMENDED BUDGET	FY 2019-20 JUNE 2020	FY 2019-20 YEAR TO DATE	FY 2019-20 % OF BUDGET
				<u>COLLECTED</u>
WATER CONSUMPTION	\$ 627,000	\$ 64,064	\$ 431,011	68.74%
DEBT SERVICE	188,317	15,829	141,870	75.34%
WATER SERVICE FEE	58,092	4,930	44,066	75.86%
EAA PASS THRU CHARGE	83,681	8,400	57,925	69.22%
MISC/INTEREST/GRANTS	113,118	4,242	48,122	42.54%
TRANSFERS IN	53,650	24,018	30,982	57.75%
TOTAL REVENUES	\$ 1,123,858	\$ 121,483	\$ 753,976	67.09%
				<u>SPENT</u>
WATER DEPARTMENT	\$ 935,824	70,609	553,571	59.15%
DEBT SERVICE	188,034	-	151,465	80.55%
TOTAL EXPENSES	\$ 1,123,858	\$ 70,609	\$ 705,036	62.73%
REVENUES OVER/(UNDER) EXPENSES	\$ -	\$ 50,874	\$ 48,940	

Special Revenue Funds

Together We Can!



40- Crime Control Prevention District

	FY 2019-20 AMENDED BUDGET	FY 2019-20 JUNE 2020	FY 2019-20 YEAR TO DATE	FY 2019-20 % OF BUDGET
BEGINNING FUND BALANCE	\$ 598,768	\$ 638,060	\$ 598,768	
Crime Control Sales Tax	\$ 116,250	\$ 9,361	\$ 94,635	COLLECTED 81.41%
Interest/Misc.	7,500	4	3,524	46.99%
TOTAL REVENUES	\$ 123,750	\$ 9,365	\$ 98,159	79.32%
Fire Expenditures	\$ 6,525	\$ 2,435	\$ 3,059	SPENT 46.88%
Police Expenditures	92,380	9,692	58,570	63.40%
TOTAL EXPENDITURES	\$ 98,905	\$ 12,127	\$ 61,629	62.31%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 24,845	\$ (2,762)	\$ 36,530	
PROJECTED ENDING FUND BALANCE	\$ 623,613	\$ 635,298	\$ 635,298	



40 – Crime Control Prevention District

- Supported by dedicated sales tax and interest income on invested balances.
- Major Projects/Improvements in FY 2019-20:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
National Night Out	\$ 5,500	\$ 2,413	\$ 3,087	In process
Ticket writers/printers	\$ 6,600	\$ 2,291	\$ 4,309	In process
Shotgun locks/mounts	\$ 10,500	\$ 3,004	\$ 7,496	In process
Tasers	\$ 9,265	\$ 624	\$ 8,641	In process
Static radar signs	\$ 26,000	\$ 26,202	\$ (202)	Completed
Rugged mobile routers	\$ 12,200	\$ 7,395	\$ 4,805	In process
Neighborhood Watch signage	\$ 3,500	\$ 3,493	\$ 7	Completed

Special Revenue Funds

Together We Can!



42- PEG Fund

	FY 2019-20 ADOPTED BUDGET	FY 2019-20 JUNE 2020	FY 2019-20 YEAR TO DATE	FY 2019-20 % OF BUDGET
BEGINNING FUND BALANCE	\$ 106,887	\$ 119,118	\$ 106,887	
Franchise Fee- PEG	\$ 16,000	\$ -	\$ 12,433	<u>COLLECTED</u> 77.71%
Misc/Interest	1,200	1	626	52.17%
TOTAL REVENUES	\$ 17,200	\$ 1	\$ 13,059	75.92%
PEG Expenditures	19,300	4,424	5,251	<u>SPENT</u> 27.21%
REVENUES OVER/(UNDER) EXPENDITURES	\$ (2,100)	\$ (4,423)	\$ 7,808	
PROJECTED ENDING FUND BALANCE	\$ 104,787	\$ 114,695	\$ 114,695	

Special Revenue Funds

Together We Can!



45- Oak Wilt Fund

	FY 2019-20 ADOPTED BUDGET	FY 2019-20 JUNE 2020	FY 2019-20 YEAR TO DATE	FY 2019-20 % OF BUDGET
BEGINNING FUND BALANCE	<u>\$ 96,477</u>	<u>\$ 100,702</u>	<u>\$ 96,477</u>	
Tree Trimming Permits Revenue	\$ 11,000	\$ 280	\$ 4,505	<u>COLLECTED</u> 40.95%
Oak Wilt Expenditures	<u>500</u>	<u>-</u>	<u>-</u>	<u>SPENT</u> 0.00%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 10,500	\$ 280	\$ 4,505	
PROJECTED ENDING FUND BALANCE	<u><u>\$ 106,977</u></u>	<u><u>\$ 100,982</u></u>	<u><u>\$ 100,982</u></u>	

Special Revenue Funds

Together We Can!



48- Street Maintenance Fund

	FY 2019-20 ADOPTED BUDGET	FY 2019-20 JUNE 2020	FY 2019-20 YEAR TO DATE	FY 2019-20 % OF BUDGET
BEGINNING FUND BALANCE	\$ 469,261	\$ 555,480	\$ 469,261	
Sales Tax Revenues	\$ 116,250	\$ 9,355	\$ 95,574	COLLECTED 82.21%
Materials/Supplies	\$ 50,000	\$ -	\$ -	SPENT 0.00%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 66,250	\$ 9,355	\$ 95,574	
PROJECTED ENDING FUND BALANCE	\$ 535,511	\$ 564,835	\$ 564,835	

Governmental Fund

Together We Can!



70- Capital Replacement Fund

	FY 2019-20 AMENDED BUDGET	FY 2019-20 JUNE 2020	FY 2019-20 YEAR TO DATE	FY 2019-20 % OF BUDGET
BEGINNING FUND BALANCE	<u>\$ 2,513,388</u>	<u>\$ 2,296,734</u>	<u>\$ 2,513,388</u>	
Interest Income	\$ 35,000	\$ 17	\$ 14,379	COLLECTED 41.08%
Other revenues	28,030	-	-	0.00%
Transfers In - General Fund	<u>297,582</u>	<u>292,582</u>	<u>292,582</u>	98.32%
TOTAL REVENUES	<u>\$ 360,612</u>	<u>\$ 292,599</u>	<u>\$ 306,961</u>	85.12%
Council	\$ 30,000	\$ -	\$ 23,521	78.40%
Administration	64,000	15,259	59,850	93.52%
Pavilion/Playscapes	275,000	83	23,711	8.62%
Public Works	86,218	-	37,893	43.95%
Drainage	728,000	-	93,913	12.90%
Fire	<u>8,000</u>	<u>-</u>	<u>7,470</u>	93.38%
TOTAL EXPENDITURES	<u>\$ 1,191,218</u>	<u>\$ 15,342</u>	<u>\$ 246,358</u>	20.68%
REVENUES OVER/(UNDER) EXPENDITURES	<u>\$ (830,606)</u>	<u>\$ 277,257</u>	<u>\$ 60,603</u>	
PROJECTED ENDING FUND BALANCE	<u><u>\$ 1,682,782</u></u>	<u><u>\$ 2,573,991</u></u>	<u><u>\$ 2,573,991</u></u>	



70 – Capital Replacement Fund Overview

- Supported via budgeted transfers from the General Fund and interest earnings on invested balances.
- Major Projects/Improvements in FY 2019-20:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
City Hall septic replacement	\$ 50,000	\$ 46,692	\$ 3,308	In process
City Hall HVAC replacement	\$ 8,000	\$ 8,898	\$ (898)	Completed
Heavy duty chipper	\$ 27,000	\$ 25,513	\$ 1,487	Completed
Grasshopper mower	\$ 12,500	\$ 12,381	\$ 119	Completed
Drainage projects	\$ 728,000	\$ 87,773	\$ 640,227	In process
Fire - gear extractor	\$ 8,000	\$ 7,470	\$ 530	Completed
Muni tract hiking trail	\$ 30,000	\$ 23,521	\$ 6,479	In process
Muni tract pavilion/playscapes	\$ 275,000	\$ 23,711	\$ 251,289	In process
TCEQ Grant funded dump truck	\$ 46,718	\$ -	\$ 46,718	In process



Questions

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>5,760,347.00</u>	<u>404,735.19</u>	<u>4,734,460.00</u>	<u>1,025,887.00</u>	<u>82.19</u>
TOTAL REVENUES	<u>5,760,347.00</u>	<u>404,735.19</u>	<u>4,734,460.00</u>	<u>1,025,887.00</u>	<u>82.19</u>
<u>EXPENDITURE SUMMARY</u>					
CITY COUNCIL	35,247.00	1,155.00	17,834.70	17,412.30	50.60
ADMINISTRATION	1,238,591.00	111,010.58	759,803.37	478,787.63	61.34
COURT	90,970.00	6,240.73	69,085.04	21,884.96	75.94
PUBLIC WORKS	599,307.00	84,427.21	385,439.18	213,867.82	64.31
FIRE DEPARTMENT	1,932,711.00	330,357.17	1,488,295.30	444,415.70	77.01
POLICE DEPARTMENT	1,779,346.00	137,881.86	1,351,129.07	428,216.93	75.93
DEVELOPMENT SERVICES	<u>84,175.00</u>	<u>6,850.00</u>	<u>64,220.67</u>	<u>19,954.33</u>	<u>76.29</u>
TOTAL EXPENDITURES	<u>5,760,347.00</u>	<u>677,922.55</u>	<u>4,135,807.33</u>	<u>1,624,539.67</u>	<u>71.80</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(273,187.36)	598,652.67	(598,652.67)	0.00

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
10-599-1010 CURRENT ADVALOREM TAXES	3,482,353.00	251,185.86	3,366,607.64	115,745.36	96.68
10-599-1020 DELINQUENT ADVALOREM TAXES	45,000.00 (510.46)	35,513.07	9,486.93	78.92
10-599-1030 PENALTY & INTEREST REVENUE	9,500.00	1,527.02	13,583.01 (4,083.01)	142.98
10-599-1040 MUNICIPAL SALES TAX	465,000.00	37,419.27	382,299.11	82,700.89	82.21
10-599-1060 MIXED BEVERAGE TAX	<u>23,000.00</u>	<u>0.00</u>	<u>16,576.88</u>	<u>6,423.12</u>	<u>72.07</u>
TOTAL TAXES	4,024,853.00	289,621.69	3,814,579.71	210,273.29	94.78
<u>FRANCHISE REVENUES</u>					
10-599-2020 FRANCHISE FEES - ELECTRIC	310,000.00	0.00	197,251.38	112,748.62	63.63
10-599-2022 FRANCHISE FEES - GAS	30,000.00	0.00	22,579.86	7,420.14	75.27
10-599-2024 FRANCHISE FEES - CABLE	85,000.00	0.00	58,031.70	26,968.30	68.27
10-599-2026 FRANCHISE FEES - PHONE	9,500.00	0.00	14,342.97 (4,842.97)	150.98
10-599-2027 FRANCHISE FEES - SAWS	16,000.00	0.00	0.00	16,000.00	0.00
10-599-2028 FRANCHISE FEES - REFUSE	<u>32,000.00</u>	<u>0.00</u>	<u>25,714.34</u>	<u>6,285.66</u>	<u>80.36</u>
TOTAL FRANCHISE REVENUES	482,500.00	0.00	317,920.25	164,579.75	65.89
<u>PERMITS & LICENSES</u>					
10-599-3010 BUILDING PERMITS	295,000.00	51,196.23	247,062.44	47,937.56	83.75
10-599-3012 PLAN REVIEW FEES	46,000.00	3,507.80	20,141.64	25,858.36	43.79
10-599-3018 CERT OF OCCUPANCY PERMITS	6,000.00	0.00	2,500.00	3,500.00	41.67
10-599-3020 PLATTING FEES	2,000.00	0.00	0.00	2,000.00	0.00
10-599-3025 VARIANCE/RE-ZONE FEES	1,000.00	0.00	1,050.00 (50.00)	105.00
10-599-3040 CONTRACTORS' LICENSES	3,000.00	1,100.00	3,370.25 (370.25)	112.34
10-599-3045 INSPECTION FEES	7,000.00	750.00	4,205.39	2,794.61	60.08
10-599-3048 COMMERCIAL SIGN PERMITS	1,500.00	200.00	1,300.00	200.00	86.67
10-599-3050 GARAGE SALE & OTHER PERMITS	1,500.00	350.00	790.00	710.00	52.67
10-599-3055 HEALTH INSPECTIONS	4,000.00	0.00	1,600.00	2,400.00	40.00
10-599-3060 DEVELOPMENT FEES	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>
TOTAL PERMITS & LICENSES	372,000.00	57,104.03	282,019.72	89,980.28	75.81
<u>COURT FEES</u>					
10-599-4010 MUNICIPAL COURT FINES	140,000.00	14,112.98	87,662.78	52,337.22	62.62
10-599-4021 ARREST FEES	5,000.00	265.52	2,904.26	2,095.74	58.09
10-599-4028 STATE COURT COST ALLOCATION	6,000.00	0.00	0.00	6,000.00	0.00
10-599-4030 WARRANT FEES	21,000.00	2,050.00	13,200.10	7,799.90	62.86
10-599-4036 JUDICIAL FEE - CITY	<u>750.00</u>	<u>23.14</u>	<u>327.62</u>	<u>422.38</u>	<u>43.68</u>
TOTAL COURT FEES	172,750.00	16,451.64	104,094.76	68,655.24	60.26
<u>POLICE/FIRE REVENUES</u>					
10-599-6010 POLICE REPORT REVENUE	400.00	6.00	73.00	327.00	18.25
10-599-6030 POLICE DEPT. REVENUE	3,500.00	0.00	1,101.00	2,399.00	31.46
10-599-6060 EMS FEES	165,000.00	12,586.73	99,612.20	65,387.80	60.37
10-599-6065 CARES ACT PROVIDER RELIEF	<u>0.00</u>	<u>0.00</u>	<u>4,502.78</u> (<u>4,502.78)</u>	<u>0.00</u>
TOTAL POLICE/FIRE REVENUES	168,900.00	12,592.73	105,288.98	63,611.02	62.34

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MISC./GRANTS/INTEREST</u>					
10-599-7000 INTEREST INCOME	81,194.00	1,728.59	33,929.12	47,264.88	41.79
10-599-7021 FEDERAL GRANTS	38,010.00	0.00	15,199.00	22,811.00	39.99
10-599-7025 US DOJ VEST GRANT	2,500.00	0.00	1,971.76	528.24	78.87
10-599-7030 FORESTRY SERVICE GRANT	10,000.00	0.00	0.00	10,000.00	0.00
10-599-7037 STRAC	7,000.00	0.00	0.00	7,000.00	0.00
10-599-7040 PUBLIC RECORDS REVENUE	50.00	0.00	10.70	39.30	21.40
10-599-7050 ADMINISTRATIVE INCOME	4,000.00	1,787.80	6,429.22 (2,429.22)	160.73
10-599-7055 BEXAR COUNTY ELECTION	0.00	318.44	718.44 (718.44)	0.00
10-599-7060 CC SERVICE FEES	4,000.00	446.77	2,997.82	1,002.18	74.95
10-599-7070 RECYCLING REVENUE	3,500.00	416.34	2,982.41	517.59	85.21
10-599-7075 SITE LEASE/LICENSE FEES	26,150.00	2,217.16	19,502.38	6,647.62	74.58
10-599-7086 DONATIONS- ADMINISTRATION	6,000.00	0.00	2,000.00	4,000.00	33.33
10-599-7090 SALE OF CITY ASSETS	20,000.00	0.00	2,271.74	17,728.26	11.36
10-599-7097 INSURANCE PROCEEDS	<u>0.00</u>	<u>0.00</u>	<u>493.99</u> (<u>493.99)</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	202,404.00	6,915.10	88,506.58	113,897.42	43.73
<u>TRANSFERS IN</u>					
10-599-8020 TRF IN -WATER FUND	22,050.00	22,050.00	22,050.00	0.00	100.00
10-599-8040 TRF IN -CRIME CONTROL	4,990.00	0.00	0.00	4,990.00	0.00
10-599-8050 TRF IN -COURT RESTRICTED	8,400.00	0.00	0.00	8,400.00	0.00
10-599-8099 FUND BALANCE RESERVE	<u>301,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>301,500.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	336,940.00	22,050.00	22,050.00	314,890.00	6.54
TOTAL NON-DEPARTMENTAL	5,760,347.00	404,735.19	4,734,460.00	1,025,887.00	82.19
TOTAL REVENUES	<u>5,760,347.00</u>	<u>404,735.19</u>	<u>4,734,460.00</u>	<u>1,025,887.00</u>	<u>82.19</u>

10 -GENERAL FUND
CITY COUNCIL

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SUPPLIES</u>					
10-600-2020 GENERAL OFFICE SUPPLIES	300.00	0.00	208.40	91.60	69.47
10-600-2035 COUNCIL/EMPLOYEE APPRECIATI	900.00	12.00	125.90	774.10	13.99
10-600-2037 CITY SPONSORED EVENTS	23,000.00	0.00	13,004.34	9,995.66	56.54
10-600-2040 MEETING SUPPLIES	900.00	0.00	554.47	345.53	61.61
10-600-2080 UNIFORMS	<u>200.00</u>	<u>0.00</u>	<u>61.72</u>	<u>138.28</u>	<u>30.86</u>
TOTAL SUPPLIES	25,300.00	12.00	13,954.83	11,345.17	55.16
<u>SERVICES</u>					
10-600-3018 CITY WIDE CLEAN UP	1,400.00	0.00	0.00	1,400.00	0.00
10-600-3020 ASSOCIATION DUES & PUBS	1,747.00	1,143.00	1,743.00	4.00	99.77
10-600-3030 TRAINING/EDUCATION	1,800.00	0.00	0.00	1,800.00	0.00
10-600-3040 TRAVEL/LODGING/MEALS	<u>500.00</u>	<u>0.00</u>	<u>162.04</u>	<u>337.96</u>	<u>32.41</u>
TOTAL SERVICES	5,447.00	1,143.00	1,905.04	3,541.96	34.97
<u>CONTRACTUAL</u>					
10-600-4088 ELECTION SERVICES	<u>3,000.00</u>	<u>0.00</u>	<u>155.00</u>	<u>2,845.00</u>	<u>5.17</u>
TOTAL CONTRACTUAL	3,000.00	0.00	155.00	2,845.00	5.17
<u>CAPITAL OUTLAY</u>					
10-600-8015 NON-CAPITAL-COMPUTER EQUIPM	<u>1,500.00</u>	<u>0.00</u>	<u>1,819.83</u>	(<u>319.83</u>)	<u>121.32</u>
TOTAL CAPITAL OUTLAY	1,500.00	0.00	1,819.83	(319.83)	121.32
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TOTAL CITY COUNCIL	35,247.00	1,155.00	17,834.70	17,412.30	50.60

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-601-1010 SALARIES	452,800.00	34,830.69	347,105.75	105,694.25	76.66
10-601-1015 OVERTIME	500.00	0.00	52.08	447.92	10.42
10-601-1020 MEDICARE	6,674.00	492.20	4,934.14	1,739.86	73.93
10-601-1025 TWC (SUI)	1,080.00	0.00	864.00	216.00	80.00
10-601-1030 HEALTH INSURANCE	34,320.00	2,860.00	25,740.00	8,580.00	75.00
10-601-1031 HSA	222.00	18.50	151.70	70.30	68.33
10-601-1033 DENTAL INSURANCE	2,771.00	226.41	2,056.09	714.91	74.20
10-601-1035 VISION CARE INSURANCE	528.00	43.94	395.46	132.54	74.90
10-601-1036 LIFE INSURANCE	422.00	35.10	315.90	106.10	74.86
10-601-1037 WORKERS' COMP INSURANCE	1,177.00	316.40	901.06	275.94	76.56
10-601-1040 TMRS RETIREMENT	64,208.00	4,933.70	49,176.74	15,031.26	76.59
10-601-1070 SPECIAL ALLOWANCES	<u>6,975.00</u>	<u>536.56</u>	<u>5,365.60</u>	<u>1,609.40</u>	<u>76.93</u>
TOTAL PERSONNEL	571,677.00	44,293.50	437,058.52	134,618.48	76.45
<u>SUPPLIES</u>					
10-601-2020 GENERAL OFFICE SUPPLIES	6,500.00	412.23	5,083.84	1,416.16	78.21
10-601-2025 BENEFITS CITYWIDE	2,000.00	0.00	450.00	1,550.00	22.50
10-601-2030 POSTAGE/METER RENTAL	11,980.00	924.41	8,147.16	3,832.84	68.01
10-601-2035 EMPLOYEE APPRECIATION	3,000.00	0.00	956.73	2,043.27	31.89
10-601-2050 PRINTING & COPYING	1,000.00	504.49	1,291.52 (291.52)	129.15
10-601-2060 MED EXAMS/SCREENING/TESTING	1,260.00	0.00	628.83	631.17	49.91
10-601-2070 JANITORIAL SUPPLIES	0.00	442.41	991.14 (991.14)	0.00
10-601-2091 SAFETY SUPPLIES	<u>0.00</u>	<u>41.58</u>	<u>2,420.95 (</u>	<u>2,420.95)</u>	<u>0.00</u>
TOTAL SUPPLIES	25,740.00	2,325.12	19,970.17	5,769.83	77.58
<u>SERVICES</u>					
10-601-3010 ADVERTISING EXPENSE	4,000.00	406.50	6,838.25 (2,838.25)	170.96
10-601-3012 PROF. SERVICES-ENGINEERS	43,850.00	1,780.00	18,124.92	25,725.08	41.33
10-601-3013 PROFESSIONAL SERVICES	4,450.00	0.00	1,950.00	2,500.00	43.82
10-601-3015 PROF. SERVICES-LEGAL	48,000.00	4,329.50	48,123.31 (123.31)	100.26
10-601-3016 CODIFICATION EXPENSE	2,500.00	1,361.25	6,376.25 (3,876.25)	255.05
10-601-3020 ASSOCIATION DUES & PUBLICAT	4,100.00	0.00	4,064.50	35.50	99.13
10-601-3030 TRAINING/EDUCATION	4,500.00	0.00	1,236.00	3,264.00	27.47
10-601-3040 TRAVEL/MILEAGE/LODGING/PERD	4,500.00	123.00	1,707.41	2,792.59	37.94
10-601-3050 LIABILITY INSURANCE	9,700.00	1,852.00	14,039.57 (4,339.57)	144.74
10-601-3075 BANK/CREDIT CARD FEES	3,500.00	277.97	2,340.08	1,159.92	66.86
10-601-3085 WEBSITE TECHNOLGY	2,400.00	300.00	2,400.00	0.00	100.00
10-601-3087 CITIZENS COMMUNICATION/EDUC	<u>6,000.00</u>	<u>0.00</u>	<u>3,538.67</u>	<u>2,461.33</u>	<u>58.98</u>
TOTAL SERVICES	137,500.00	10,430.22	110,738.96	26,761.04	80.54
<u>CONTRACTUAL</u>					
10-601-4050 DOCUMENT STORAGE/ARCHIVES	4,000.00	243.00	1,972.50	2,027.50	49.31
10-601-4060 IT SERVICES	39,600.00	2,916.95	34,986.04	4,613.96	88.35
10-601-4075 COMPUTER SOFTWARE/INCODE	15,840.00	5.31	15,638.81	201.19	98.73
10-601-4083 AUDIT SERVICES	16,300.00	0.00	15,250.00	1,050.00	93.56
10-601-4084 BEXAR COUNTY APPRAISAL DIST	15,847.00	4,206.00	12,384.00	3,463.00	78.15
10-601-4085 BEXAR COUNTY TAX ASSESSOR	3,620.00	0.00	3,543.98	76.02	97.90

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
10-601-4086 CONTRACT LABOR	<u>500.00</u>	<u>0.00</u>	<u>1,990.25</u>	(<u>1,490.25</u>)	<u>398.05</u>
TOTAL CONTRACTUAL	95,707.00	7,371.26	85,765.58	9,941.42	89.61
<u>MAINTENANCE</u>					
10-601-5005 EQUIPMENT LEASES	3,700.00	291.22	2,926.60	773.40	79.10
10-601-5010 EQUIPMENT MAINT & REPAIR	500.00	0.00	301.28	198.72	60.26
10-601-5015 ELECTRONIC EQPT MAINT	500.00	0.00	0.00	500.00	0.00
10-601-5030 BUILDING MAINTENANCE	<u>17,680.00</u>	<u>425.61</u>	<u>15,076.83</u>	<u>2,603.17</u>	<u>85.28</u>
TOTAL MAINTENANCE	22,380.00	716.83	18,304.71	4,075.29	81.79
<u>UTILITIES</u>					
10-601-7042 UTILITIES - PHONE/CELL/VOIP	<u>17,300.00</u>	<u>1,514.85</u>	<u>15,600.77</u>	<u>1,699.23</u>	<u>90.18</u>
TOTAL UTILITIES	17,300.00	1,514.85	15,600.77	1,699.23	90.18
<u>CAPITAL OUTLAY</u>					
10-601-8015 NON-CAPITAL-COMPUTER	1,500.00	177.00	1,754.01	(254.01)	116.93
10-601-8025 NON-CAPITAL-OFFICE FURNITUR	200.00	0.00	0.00	200.00	0.00
10-601-8045 CAPITAL - COMPUTER EQUIPMEN	0.00	2,344.80	2,344.80	(2,344.80)	0.00
10-601-8080 CAPITAL - IMPROVEMENTS	<u>324,750.00</u>	<u>0.00</u>	<u>26,428.85</u>	<u>298,321.15</u>	<u>8.14</u>
TOTAL CAPITAL OUTLAY	326,450.00	2,521.80	30,527.66	295,922.34	9.35
<u>INTERFUND TRANSFERS</u>					
10-601-9010 TRANSFERS/CAPITAL REPLACEME	<u>41,837.00</u>	<u>41,837.00</u>	<u>41,837.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL INTERFUND TRANSFERS	41,837.00	41,837.00	41,837.00	0.00	100.00
TOTAL ADMINISTRATION	1,238,591.00	111,010.58	759,803.37	478,787.63	61.34

10 -GENERAL FUND
COURT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-602-1010 SALARIES	51,820.00	3,987.20	39,644.40	12,175.60	76.50
10-602-1020 MEDICARE	776.00	59.16	588.30	187.70	75.81
10-602-1025 TWC (SUI)	180.00	0.00	144.00	36.00	80.00
10-602-1036 LIFE INSURANCE	70.00	5.85	52.65	17.35	75.21
10-602-1037 WORKERS' COMP INSURANCE	137.00	36.50	103.69	33.31	75.69
10-602-1040 TMRS RETIREMENT	7,466.00	569.10	5,659.24	1,806.76	75.80
10-602-1070 SPECIAL ALLOWANCES	<u>1,200.00</u>	<u>92.30</u>	<u>923.00</u>	<u>277.00</u>	<u>76.92</u>
TOTAL PERSONNEL	61,649.00	4,750.11	47,115.28	14,533.72	76.43
<u>SUPPLIES</u>					
10-602-2020 OFFICE SUPPLIES	600.00	15.36	387.56	212.44	64.59
10-602-2050 PRINTING & COPYING	1,000.00	0.00	746.95	253.05	74.70
10-602-2091 SAFETY SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>650.78</u>	<u>(650.78)</u>	<u>0.00</u>
TOTAL SUPPLIES	1,600.00	15.36	1,785.29	(185.29)	111.58
<u>SERVICES</u>					
10-602-3015 JUDGE/PROSECUTOR	15,600.00	1,300.00	11,700.00	3,900.00	75.00
10-602-3020 ASSOCIATION DUES & PUBS	300.00	0.00	75.00	225.00	25.00
10-602-3030 TRAINING/EDUCATION	1,000.00	0.00	250.00	750.00	25.00
10-602-3040 TRAVEL/MILEAGE/LODGING/PERD	1,500.00	0.00	187.16	1,312.84	12.48
10-602-3050 LIABILITY INSURANCE	107.00	0.00	99.72	7.28	93.20
10-602-3070 PROPERTY INSURANCE	54.00	0.00	50.33	3.67	93.20
10-602-3075 BANK/CREDIT CARD FEES	<u>1,600.00</u>	<u>24.17</u>	<u>904.25</u>	<u>695.75</u>	<u>56.52</u>
TOTAL SERVICES	20,161.00	1,324.17	13,266.46	6,894.54	65.80
<u>CONTRACTUAL</u>					
10-602-4075 COMPUTER SOFTWARE/INCODE	<u>4,530.00</u>	<u>0.00</u>	<u>4,432.49</u>	<u>97.51</u>	<u>97.85</u>
TOTAL CONTRACTUAL	4,530.00	0.00	4,432.49	97.51	97.85
<u>UTILITIES</u>					
10-602-7042 UTILITIES - PHONE/CELL/VOIP	<u>1,130.00</u>	<u>151.09</u>	<u>1,129.68</u>	<u>0.32</u>	<u>99.97</u>
TOTAL UTILITIES	1,130.00	151.09	1,129.68	0.32	99.97
<u>CAPITAL OUTLAY</u>					
10-602-8015 NON-CAPITAL-COMPUTER	<u>1,900.00</u>	<u>0.00</u>	<u>1,355.84</u>	<u>544.16</u>	<u>71.36</u>
TOTAL CAPITAL OUTLAY	1,900.00	0.00	1,355.84	544.16	71.36
TOTAL COURT	90,970.00	6,240.73	69,085.04	21,884.96	75.94

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-603-1010 SALARIES	200,550.00	16,147.69	137,998.57	62,551.43	68.81
10-603-1015 OVERTIME	3,000.00	186.21	2,057.04	942.96	68.57
10-603-1020 MEDICARE	3,320.00	239.61	2,063.72	1,256.28	62.16
10-603-1025 TWC (SUI)	720.00	88.17	721.69 (1.69)	100.23
10-603-1030 HEALTH INSURANCE	27,456.00	2,288.00	17,446.00	10,010.00	63.54
10-603-1031 HSA	178.00	14.80	112.85	65.15	63.40
10-603-1033 DENTAL INSURANCE	1,536.00	135.06	1,016.52	519.48	66.18
10-603-1035 VISION CARE INSURANCE	365.00	30.42	228.15	136.85	62.51
10-603-1036 LIFE INSURANCE	281.00	22.43	169.68	111.32	60.38
10-603-1037 WORKERS' COMP INSURANCE	5,249.00	846.29	3,650.17	1,598.83	69.54
10-603-1040 TMRS RETIREMENT	31,935.00	2,370.34	20,373.22	11,561.78	63.80
10-603-1070 SPECIAL ALLOWANCES	<u>7,200.00</u>	<u>657.72</u>	<u>5,988.77</u>	<u>1,211.23</u>	<u>83.18</u>
TOTAL PERSONNEL	281,790.00	23,026.74	191,826.38	89,963.62	68.07
<u>SUPPLIES</u>					
10-603-2020 OFFICE SUPPLIES	1,000.00	20.88	1,203.51 (203.51)	120.35
10-603-2050 PRINTING & COPYING	175.00	0.00	23.81	151.19	13.61
10-603-2060 MEDICAL EXAMS/SCREENING/TES	200.00	0.00	324.18 (124.18)	162.09
10-603-2070 JANITORIAL SUPPLIES	2,000.00	285.68	3,220.40 (1,220.40)	161.02
10-603-2080 UNIFORMS	1,500.00	0.00	750.69	749.31	50.05
10-603-2090 SMALL TOOLS	3,000.00	24.97	2,996.11	3.89	99.87
10-603-2091 SAFETY GEAR	<u>1,000.00</u>	<u>163.34</u>	<u>2,298.31 (</u>	<u>1,298.31)</u>	<u>229.83</u>
TOTAL SUPPLIES	8,875.00	494.87	10,817.01 (1,942.01)	121.88
<u>SERVICES</u>					
10-603-3012 PROFESSIONAL - ENGINEERING	5,000.00	0.00	0.00	5,000.00	0.00
10-603-3013 PROFESSIONAL SERVICES	26,700.00	1,216.06	11,518.62	15,181.38	43.14
10-603-3014 PROF SERV - CH & MONUMENTS	20,000.00	92.94	2,812.57	17,187.43	14.06
10-603-3020 ASSOCIATION DUES & PUBS	300.00	0.00	0.00	300.00	0.00
10-603-3030 TRAINING/EDUCATION	300.00	0.00	75.00	225.00	25.00
10-603-3040 TRAVEL/MILEAGE/LODGING/PERD	250.00	169.64	169.64	80.36	67.86
10-603-3050 LIABILITY INSURANCE	3,890.00	0.00	3,625.45	264.55	93.20
10-603-3060 UNIFORM SERVICE	1,500.00	198.42	1,971.80 (471.80)	131.45
10-603-3070 PROPERTY INSURANCE	<u>1,930.00</u>	<u>0.00</u>	<u>1,798.74</u>	<u>131.26</u>	<u>93.20</u>
TOTAL SERVICES	59,870.00	1,677.06	21,971.82	37,898.18	36.70
<u>CONTRACTUAL</u>					
10-603-4075 COMPUTER SOFTWARE	<u>600.00</u>	<u>0.00</u>	<u>199.99</u>	<u>400.01</u>	<u>33.33</u>
TOTAL CONTRACTUAL	600.00	0.00	199.99	400.01	33.33
<u>MAINTENANCE</u>					
10-603-5005 EQUIPMENT LEASES	3,000.00	0.00	0.00	3,000.00	0.00
10-603-5010 EQUIPMENT MAINT & REPAIR	12,000.00	2,026.77	9,862.00	2,138.00	82.18
10-603-5015 ELECTRONIC EQPT MAINT	0.00	0.00	62.50 (62.50)	0.00
10-603-5020 VEHICLE MAINTENANCE	7,000.00	172.17	788.49	6,211.51	11.26
10-603-5030 BUILDING MAINTENANCE	11,000.00	543.49	9,082.18	1,917.82	82.57
10-603-5060 VEHICLE & EQPT FUELS	<u>5,000.00</u>	<u>332.14</u>	<u>5,030.62 (</u>	<u>30.62)</u>	<u>100.61</u>
TOTAL MAINTENANCE	38,000.00	3,074.57	24,825.79	13,174.21	65.33

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-603-6011 CHEMICALS	750.00	510.07	1,276.13 (526.13)	170.15
10-603-6080 STREET MAINTENANCE	75,350.00	3,257.49	26,805.61	48,544.39	35.57
10-603-6081 SIGN MAINTENANCE	2,000.00	450.00	2,004.45 (4.45)	100.22
10-603-6083 DRAINAGE MAINT	<u>0.00</u>	<u>0.00</u>	<u>123.33</u> (<u>123.33)</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	78,100.00	4,217.56	30,209.52	47,890.48	38.68
<u>UTILITIES</u>					
10-603-7040 UTILITIES - ELECTRIC	38,000.00	3,161.69	25,316.36	12,683.64	66.62
10-603-7041 UTILITIES - GAS	1,000.00	21.46	249.50	750.50	24.95
10-603-7042 UTILITIES - PHONE	500.00	37.00	333.00	167.00	66.60
10-603-7044 UTILITIES - WATER	12,000.00	2,161.84	12,804.16 (804.16)	106.70
10-603-7045 STREET LIGHTS	<u>30,000.00</u>	<u>2,432.42</u>	<u>22,038.82</u>	<u>7,961.18</u>	<u>73.46</u>
TOTAL UTILITIES	81,500.00	7,814.41	60,741.84	20,758.16	74.53
<u>CAPITAL OUTLAY</u>					
10-603-8005 OFFICE FURNITURE	300.00	0.00	0.00	300.00	0.00
10-603-8015 NON-CAPITAL-COMPUTER	<u>1,150.00</u>	<u>0.00</u>	<u>724.83</u>	<u>425.17</u>	<u>63.03</u>
TOTAL CAPITAL OUTLAY	1,450.00	0.00	724.83	725.17	49.99
<u>INTERFUND TRANSFERS</u>					
10-603-9010 TRF TO CAPITAL REPLACEMENT	<u>49,122.00</u>	<u>44,122.00</u>	<u>44,122.00</u>	<u>5,000.00</u>	<u>89.82</u>
TOTAL INTERFUND TRANSFERS	49,122.00	44,122.00	44,122.00	5,000.00	89.82
TOTAL PUBLIC WORKS	599,307.00	84,427.21	385,439.18	213,867.82	64.31

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-604-1010 SALARIES	1,103,800.00	80,844.99	804,255.86	299,544.14	72.86
10-604-1015 OVERTIME	35,000.00	2,220.07	40,941.31 (5,941.31)	116.98
10-604-1020 MEDICARE	16,907.00	1,167.83	11,956.83	4,950.17	70.72
10-604-1025 TWC (SUI)	3,060.00	0.00	2,465.39	594.61	80.57
10-604-1030 HEALTH INSURANCE	116,688.00	9,724.00	85,228.00	31,460.00	73.04
10-604-1031 HSA	755.00	48.10	425.50	329.50	56.36
10-604-1033 DENTAL INSURANCE	6,543.00	568.68	4,919.16	1,623.84	75.18
10-604-1035 VISION CARE INSURANCE	1,542.00	135.20	1,172.86	369.14	76.06
10-604-1036 LIFE INSURANCE	1,193.00	99.45	871.65	321.35	73.06
10-604-1037 WORKERS' COMP INSURANCE	30,992.00	6,325.50	17,268.22	13,723.78	55.72
10-604-1040 TMRS RETIREMENT	162,660.00	11,749.63	119,466.04	43,193.96	73.45
10-604-1070 SPECIAL ALLOWANCES	<u>16,520.00</u>	<u>1,161.86</u>	<u>11,191.55</u>	<u>5,328.45</u>	<u>67.75</u>
TOTAL PERSONNEL	1,495,660.00	114,045.31	1,100,162.37	395,497.63	73.56
<u>SUPPLIES</u>					
10-604-2020 OFFICE SUPPLIES	1,500.00	109.20	698.95	801.05	46.60
10-604-2060 MEDICAL EXAMS/SCREENING/TES	1,000.00	0.00	953.55	46.45	95.36
10-604-2070 JANITORIAL SUPPLIES	2,500.00	290.71	2,557.51 (57.51)	102.30
10-604-2080 UNIFORMS & ACCESSORIES	<u>7,000.00</u>	<u>908.20</u>	<u>6,639.72</u>	<u>360.28</u>	<u>94.85</u>
TOTAL SUPPLIES	12,000.00	1,308.11	10,849.73	1,150.27	90.41
<u>SERVICES</u>					
10-604-3017 PROFESSIONAL - MEDICAL DIRE	5,400.00	450.00	4,050.00	1,350.00	75.00
10-604-3020 ASSOCIATION DUES & PUBS	8,420.00	162.00	4,672.20	3,747.80	55.49
10-604-3030 TRAINING/EDUCATION	7,000.00	1,355.05	6,528.10	471.90	93.26
10-604-3040 TRAVEL/MILEAGE/LODGING/PERD	4,000.00	51.09	1,975.12	2,024.88	49.38
10-604-3050 LIABILITY INSURANCE	22,000.00	0.00	20,503.82	1,496.18	93.20
10-604-3070 PROPERTY INSURANCE	13,000.00	0.00	12,115.89	884.11	93.20
10-604-3080 SPECIAL SERVICES	10,800.00	1,135.08	7,516.14	3,283.86	69.59
10-604-3090 COMMUNICATIONS SERVICES	<u>4,668.00</u>	<u>430.99</u>	<u>3,567.90</u>	<u>1,100.10</u>	<u>76.43</u>
TOTAL SERVICES	75,288.00	3,584.21	60,929.17	14,358.83	80.93
<u>CONTRACTUAL</u>					
10-604-4045 RADIO ACCESS FEES - COSA	6,000.00	0.00	5,832.00	168.00	97.20
10-604-4075 COMPUTER SOFTWARE/MAINTENAN	<u>3,900.00</u>	<u>0.00</u>	<u>3,900.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL CONTRACTUAL	9,900.00	0.00	9,732.00	168.00	98.30
<u>MAINTENANCE</u>					
10-604-5010 EQUIPMENT MAINT & REPAIR	4,500.00	813.60	2,785.65	1,714.35	61.90
10-604-5020 VEHICLE MAINTENANCE	15,000.00	703.50	12,552.96	2,447.04	83.69
10-604-5030 BUILDING MAINTENANCE	7,000.00	624.90	5,595.37	1,404.63	79.93
10-604-5060 VEHICLE & EQPT FUELS	<u>10,000.00</u>	<u>737.47</u>	<u>7,535.67</u>	<u>2,464.33</u>	<u>75.36</u>
TOTAL MAINTENANCE	36,500.00	2,879.47	28,469.65	8,030.35	78.00

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-604-6015 ELECTRONIC EQPT MAINT	7,000.00	(16.41)	4,468.35	2,531.65	63.83
10-604-6030 INVESTIGATIVE SUPPLIES/PROC	1,500.00	0.00	879.85	620.15	58.66
10-604-6040 EMS SUPPLIES	25,340.00	1,131.84	19,330.75	6,009.25	76.29
10-604-6045 FIRE FIGHTING EQPT SUPPLIES	10,000.00	311.90	6,615.35	3,384.65	66.15
10-604-6060 PPE MAINTENANCE	<u>14,100.00</u>	<u>341.00</u>	<u>12,118.57</u>	<u>1,981.43</u>	<u>85.95</u>
TOTAL DEPT MATERIALS-SERVICES	57,940.00	1,768.33	43,412.87	14,527.13	74.93
<u>UTILITIES</u>					
10-604-7044 UTILITIES - WATER	<u>1,400.00</u>	<u>148.74</u>	<u>4,332.51</u>	(<u>2,932.51</u>)	<u>309.47</u>
TOTAL UTILITIES	1,400.00	148.74	4,332.51	(2,932.51)	309.47
<u>CAPITAL OUTLAY</u>					
10-604-8015 NON-CAPITAL-COMPUTER EQUIPM	1,900.00	0.00	1,900.00	0.00	100.00
10-604-8040 CAPITAL - PPE EQUIPMENT	2,500.00	0.00	1,413.00	1,087.00	56.52
10-604-8080 CAPITAL - IMPROVEMENT	<u>16,000.00</u>	<u>0.00</u>	<u>16,471.00</u>	(<u>471.00</u>)	<u>102.94</u>
TOTAL CAPITAL OUTLAY	20,400.00	0.00	19,784.00	616.00	96.98
<u>INTERFUND TRANSFERS</u>					
10-604-9000 GRANT EXPENDITURES	17,000.00	0.00	4,000.00	13,000.00	23.53
10-604-9010 TRF TO CAPITAL REPLACEMENT	<u>206,623.00</u>	<u>206,623.00</u>	<u>206,623.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL INTERFUND TRANSFERS	223,623.00	206,623.00	210,623.00	13,000.00	94.19
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TOTAL FIRE DEPARTMENT	1,932,711.00	330,357.17	1,488,295.30	444,415.70	77.01

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-605-1010 SALARIES	1,129,812.00	85,822.73	849,370.62	280,441.38	75.18
10-605-1015 OVERTIME	16,000.00	129.62	22,047.35 (6,047.35)	137.80
10-605-1020 MEDICARE	17,149.00	1,249.16	12,680.89	4,468.11	73.95
10-605-1025 TWC (SUI)	3,420.00	144.00	2,891.64	528.36	84.55
10-605-1030 HEALTH INSURANCE	130,416.00	10,868.00	95,524.00	34,892.00	73.25
10-605-1031 HSA	844.00	66.60	606.80	237.20	71.90
10-605-1033 DENTAL INSURANCE	7,216.00	629.84	5,538.46	1,677.54	76.75
10-605-1035 VISION CARE INSURANCE	1,744.00	148.72	1,308.06	435.94	75.00
10-605-1036 LIFE INSURANCE	1,334.00	111.15	976.95	357.05	73.23
10-605-1037 WORKERS' COMP INSURANCE	28,046.00	7,697.00	22,355.68	5,690.32	79.71
10-605-1040 TMRS RETIREMENT	164,985.00	12,368.61	125,070.88	39,914.12	75.81
10-605-1070 SPECIAL ALLOWANCES	<u>36,875.00</u>	<u>2,711.54</u>	<u>25,147.98</u>	<u>11,727.02</u>	<u>68.20</u>
TOTAL PERSONNEL	1,537,841.00	121,946.97	1,163,519.31	374,321.69	75.66
<u>SUPPLIES</u>					
10-605-2020 OFFICE SUPPLIES	3,000.00	133.30	2,601.87	398.13	86.73
10-605-2050 PRINTING & COPYING	1,300.00	0.00	729.91	570.09	56.15
10-605-2060 MEDICAL/SCREENING/TESTING/B	500.00	0.00	452.76	47.24	90.55
10-605-2080 UNIFORMS & ACCESSORIES	<u>27,000.00</u>	<u>1,979.19</u>	<u>25,964.31</u>	<u>1,035.69</u>	<u>96.16</u>
TOTAL SUPPLIES	31,800.00	2,112.49	29,748.85	2,051.15	93.55
<u>SERVICES</u>					
10-605-3020 ASSOCIATION DUES & PUBS	2,869.00	0.00	1,398.81	1,470.19	48.76
10-605-3030 TRAINING/EDUCATION	3,500.00	0.00	0.00	3,500.00	0.00
10-605-3040 TRAVEL/MILEAGE/LODGING/PERD	5,000.00	0.00	1,867.08	3,132.92	37.34
10-605-3050 LIABILITY INSURANCE	17,900.00	0.00	16,682.66	1,217.34	93.20
10-605-3060 UNIFORM MAINTENANCE	6,000.00	334.45	3,848.36	2,151.64	64.14
10-605-3071 PROPERTY INSURANCE	8,400.00	0.00	7,828.73	571.27	93.20
10-605-3072 ANIMAL CONTROL SERVICES	12,500.00	2,000.00	9,500.00	3,000.00	76.00
10-605-3087 CITIZENS COMMUNICATION/ED	400.00	0.00	110.48	289.52	27.62
10-605-3090 COMMUNCIATIONS SERVICES	<u>5,600.00</u>	<u>0.00</u>	<u>2,928.97</u>	<u>2,671.03</u>	<u>52.30</u>
TOTAL SERVICES	62,169.00	2,334.45	44,165.09	18,003.91	71.04
<u>CONTRACTUAL</u>					
10-605-4045 CONTRACT/RADIO FEES COSA	8,000.00	0.00	7,776.00	224.00	97.20
10-605-4075 COMPUTER SOFTWARE/INCODE	<u>15,886.00</u>	<u>35.00</u>	<u>12,335.13</u>	<u>3,550.87</u>	<u>77.65</u>
TOTAL CONTRACTUAL	23,886.00	35.00	20,111.13	3,774.87	84.20
<u>MAINTENANCE</u>					
10-605-5005 EQUIPMENT LEASES	2,000.00	185.62	1,254.37	745.63	62.72
10-605-5010 EQUIPMENT MAINT & REPAIR	3,000.00	0.00	1,361.08	1,638.92	45.37
10-605-5015 ELECTRONIC EQPT MAINT	5,350.00	0.00	4,062.47	1,287.53	75.93
10-605-5020 VEHICLE MAINTENANCE	23,000.00	8,799.70	31,622.18 (8,622.18)	137.49
10-605-5060 VEHICLE & EQPT FUELS	<u>30,000.00</u>	<u>2,371.88</u>	<u>23,811.33</u>	<u>6,188.67</u>	<u>79.37</u>
TOTAL MAINTENANCE	63,350.00	11,357.20	62,111.43	1,238.57	98.04

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-605-6030 INVESTIGATIVE SUPPLIES	3,000.00	5.00	2,659.73	340.27	88.66
10-605-6032 POLICE SAFETY SUPPLIES	3,000.00	0.00	3,314.15 (314.15)	110.47
10-605-6035 FIREARMS EQUIPMENT/SUPPLIES	<u>6,500.00</u>	<u>0.00</u>	<u>6,606.64 (</u>	<u>106.64)</u>	<u>101.64</u>
TOTAL DEPT MATERIALS-SERVICES	12,500.00	5.00	12,580.52 (80.52)	100.64
<u>UTILITIES</u>					
10-605-7042 UTILITES- PHONE	<u>4,400.00</u>	<u>90.75</u>	<u>2,693.74</u>	<u>1,706.26</u>	<u>61.22</u>
TOTAL UTILITIES	4,400.00	90.75	2,693.74	1,706.26	61.22
<u>CAPITAL OUTLAY</u>					
10-605-8015 NON-CAPITAL-COMPUTER EQUIP.	<u>400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>400.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	400.00	0.00	0.00	400.00	0.00
<u>INTERFUND TRANSFERS</u>					
10-605-9000 GRANT EXPENDITURES	<u>43,000.00</u>	<u>0.00</u>	<u>16,199.00</u>	<u>26,801.00</u>	<u>37.67</u>
TOTAL INTERFUND TRANSFERS	43,000.00	0.00	16,199.00	26,801.00	37.67
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TOTAL POLICE DEPARTMENT	1,779,346.00	137,881.86	1,351,129.07	428,216.93	75.93

10 -GENERAL FUND
DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SUPPLIES</u>					
10-607-2020 OFFICE SUPPLIES	325.00	0.00	13.42	311.58	4.13
10-607-2050 PRINTING & COPYING	<u>750.00</u>	<u>0.00</u>	<u>67.00</u>	<u>683.00</u>	<u>8.93</u>
TOTAL SUPPLIES	1,075.00	0.00	80.42	994.58	7.48
<u>SERVICES</u>					
10-607-3012 PROF -ENGINEERING REVIEW	2,000.00	0.00	0.00	2,000.00	0.00
10-607-3015 PROF -BLDG INSPECTION SERVI	75,000.00	6,850.00	58,460.25	16,539.75	77.95
10-607-3016 PROF -HEALTH INSPECTOR	2,000.00	0.00	1,620.00	380.00	81.00
10-607-3017 PROF -SANITARY INSPECTION S	2,500.00	0.00	2,560.00 (60.00)	102.40
10-607-3020 ASSOCIATION DUES & PUBS	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL SERVICES	81,600.00	6,850.00	62,640.25	18,959.75	76.77
<u>CONTRACTUAL</u>					
10-607-4075 COMPUTER SOFTWARE/MAINTENAN	<u>1,500.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL CONTRACTUAL	1,500.00	0.00	1,500.00	0.00	100.00
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TOTAL DEVELOPMENT SERVICES	84,175.00	6,850.00	64,220.67	19,954.33	76.29
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TOTAL EXPENDITURES	5,760,347.00	677,922.55	4,135,807.33	1,624,539.67	71.80
=====					
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (273,187.36)	598,652.67 (598,652.67)	0.00
=====					

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,123,858.00</u>	<u>121,483.02</u>	<u>753,976.12</u>	<u>369,881.88</u>	<u>67.09</u>
TOTAL REVENUES	<u>1,123,858.00</u>	<u>121,483.02</u>	<u>753,976.12</u>	<u>369,881.88</u>	<u>67.09</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	935,824.00	70,608.77	553,570.72	382,253.28	59.15
DEBT SERVICE	<u>188,034.00</u>	<u>0.00</u>	<u>151,465.46</u>	<u>36,568.54</u>	<u>80.55</u>
TOTAL EXPENDITURES	<u>1,123,858.00</u>	<u>70,608.77</u>	<u>705,036.18</u>	<u>418,821.82</u>	<u>62.73</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	50,874.25	48,939.94 (48,939.94)	0.00

20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>WATER SALES</u>					
20-599-5015 WATER CONSUMPTION	627,000.00	64,063.63	431,011.33	195,988.67	68.74
20-599-5016 LATE CHARGES	6,000.00	0.00	2,466.77	3,533.23	41.11
20-599-5018 DEBT SERVICE	188,317.00	15,828.58	141,870.14	46,446.86	75.34
20-599-5019 WATER SERVICE FEE	58,092.00	4,929.56	44,065.96	14,026.04	75.86
20-599-5036 EAA PASS THRU CHARGE	<u>83,681.00</u>	<u>8,400.50</u>	<u>57,925.00</u>	<u>25,756.00</u>	<u>69.22</u>
TOTAL WATER SALES	963,090.00	93,222.27	677,339.20	285,750.80	70.33
<u>MISC./GRANTS/INTEREST</u>					
20-599-7000 INTEREST INCOME	12,000.00	956.06	8,293.50	3,706.50	69.11
20-599-7011 OTHER INCOME	0.00	8.90	57.04 (57.04)	0.00
20-599-7012 LEASE OF WATER RIGHTS	10,000.00	0.00	7,500.00	2,500.00	75.00
20-599-7028 TCEQ GRANT	46,718.00	0.00	0.00	46,718.00	0.00
20-599-7060 CC SERVICE FEES	1,200.00	182.54	1,338.78 (138.78)	111.57
20-599-7075 SITE/TOWER LEASE REVENUE	37,200.00	3,094.87	27,843.72	9,356.28	74.85
20-599-7090 SALE OF FIXED ASSETS	<u>0.00</u>	<u>0.00</u>	<u>621.84 (</u>	<u>621.84)</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	107,118.00	4,242.37	45,654.88	61,463.12	42.62
<u>TRANSFERS IN</u>					
20-599-8072 TRF IN-CAPITAL REPLACEMENT	<u>53,650.00</u>	<u>24,018.38</u>	<u>30,982.04</u>	<u>22,667.96</u>	<u>57.75</u>
TOTAL TRANSFERS IN	53,650.00	24,018.38	30,982.04	22,667.96	57.75
TOTAL NON-DEPARTMENTAL	1,123,858.00	121,483.02	753,976.12	369,881.88	67.09
TOTAL REVENUES	<u>1,123,858.00</u>	<u>121,483.02</u>	<u>753,976.12</u>	<u>369,881.88</u>	<u>67.09</u>

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
20-606-1010 SALARIES	206,130.00	15,936.19	145,375.02	60,754.98	70.53
20-606-1015 OVERTIME	8,000.00	632.77	8,766.47 (766.47)	109.58
20-606-1020 MEDICARE	2,990.00	241.90	2,262.55	727.45	75.67
20-606-1025 TWC (SUI)	720.00	0.00	432.00	288.00	60.00
20-606-1030 HEALTH INSURANCE	27,450.00	2,288.00	19,162.00	8,288.00	69.81
20-606-1031 HSA	170.00	14.80	123.95	46.05	72.91
20-606-1033 DENTAL INSURANCE	1,360.00	120.86	1,016.64	343.36	74.75
20-606-1035 VISION CARE INSURANCE	330.00	30.42	248.43	81.57	75.28
20-606-1036 LIFE INSURANCE	280.00	24.09	188.88	91.12	67.46
20-606-1037 WORKERS' COMP INSURANCE	6,890.00	2,598.78	4,981.72	1,908.28	72.30
20-606-1040 TMRS RETIREMENT	28,750.00	2,380.60	22,194.99	6,555.01	77.20
20-606-1070 SPECIAL ALLOWANCES	<u>10,650.00</u>	<u>496.18</u>	<u>4,961.80</u>	<u>5,688.20</u>	<u>46.59</u>
TOTAL PERSONNEL	293,720.00	24,764.59	209,714.45	84,005.55	71.40
<u>SUPPLIES</u>					
20-606-2020 OFFICE SUPPLIES	1,500.00 (51.71)	1,353.17	146.83	90.21
20-606-2030 POSTAGE	3,130.00	575.15	3,148.76 (18.76)	100.60
20-606-2035 EMPLOYEE APPRECIATION	100.00	0.00	22.49	77.51	22.49
20-606-2050 PRINTING & COPYING	600.00	0.00	425.75	174.25	70.96
20-606-2060 MED EXAMS/SCREENING/TESTING	100.00	0.00	0.00	100.00	0.00
20-606-2070 JANITORIAL SUPPLIES	100.00	0.00	69.75	30.25	69.75
20-606-2075 BANK/CREDITCARD FEES	5,100.00	607.66	6,826.77 (1,726.77)	133.86
20-606-2080 UNIFORMS	1,200.00	0.00	621.63	578.37	51.80
20-606-2090 SMALL TOOLS	2,000.00	0.00	2,046.31 (46.31)	102.32
20-606-2091 SAFETY SUPPLIES/EQUIPMENT	<u>1,200.00</u>	<u>0.00</u>	<u>655.61</u>	<u>544.39</u>	<u>54.63</u>
TOTAL SUPPLIES	15,030.00	1,131.10	15,170.24 (140.24)	100.93
<u>SERVICES</u>					
20-606-3012 ENGINEERING SERVICES	10,000.00	0.00	8,346.25	1,653.75	83.46
20-606-3013 PROFESSIONAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
20-606-3020 ASSOCIATION DUES & PUBS	2,215.00	0.00	1,102.00	1,113.00	49.75
20-606-3030 TRAINING/EDUCATION	2,700.00	375.00	2,420.00	280.00	89.63
20-606-3040 TRAVEL/MILEAGE/LODGING/PERD	1,500.00	123.00	1,571.20 (71.20)	104.75
20-606-3050 INSURANCE - LIABILITY	4,075.00	0.00	3,797.87	277.13	93.20
20-606-3060 UNIFORM SERVICES	2,500.00	198.42	1,900.48	599.52	76.02
20-606-3070 INSURANCE - PROPERTY	1,985.00	0.00	1,850.00	135.00	93.20
20-606-3075 CONSERV. ED./REBATES	100.00	0.00	0.00	100.00	0.00
20-606-3080 SPECIAL SERVICES	500.00	57.00	528.00 (28.00)	105.60
20-606-3082 WATER ANALYSIS FEES	<u>6,500.00</u>	<u>145.00</u>	<u>5,389.79</u>	<u>1,110.21</u>	<u>82.92</u>
TOTAL SERVICES	34,075.00	898.42	26,905.59	7,169.41	78.96
<u>CONTRACTUAL</u>					
20-606-4075 COMPUTER SOFTWARE/INCODE	9,066.00	170.18	6,477.32	2,588.68	71.45
20-606-4085 EAA -WATER MANAGEMENT FEES	<u>84,084.00</u>	<u>6,586.52</u>	<u>60,538.71</u>	<u>23,545.29</u>	<u>72.00</u>
TOTAL CONTRACTUAL	93,150.00	6,756.70	67,016.03	26,133.97	71.94

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MAINTENANCE</u>					
20-606-5005 EQUIPMENT LEASES	1,500.00	0.00	150.00	1,350.00	10.00
20-606-5010 EQUIPMENT MAINT & REPAIR	5,000.00	0.00	4,192.91	807.09	83.86
20-606-5015 ELECTRONIC EQPT MAINTENANCE	500.00	0.00	177.29	322.71	35.46
20-606-5020 VEHICLE MAINTENANCE	3,000.00	2,121.75	2,955.62	44.38	98.52
20-606-5030 BUILDING MAINTENANCE	2,500.00	181.96	897.23	1,602.77	35.89
20-606-5060 VEHICLE & EQPT FUELS	<u>4,000.00</u>	<u>266.99</u>	<u>2,657.19</u>	<u>1,342.81</u>	<u>66.43</u>
TOTAL MAINTENANCE	16,500.00	2,570.70	11,030.24	5,469.76	66.85
<u>DEPT MATERIALS-SERVICES</u>					
20-606-6011 CHEMICALS	16,500.00	130.00	8,552.68	7,947.32	51.83
20-606-6050 WATER METERS & BOXES	4,500.00	0.00	2,644.42	1,855.58	58.76
20-606-6055 FIRE HYDRANTS & VALVES	7,000.00	0.00	8,940.59 (1,940.59)	127.72
20-606-6060 HUEBNER STORAGE TANK	5,000.00	0.00	11,013.46 (6,013.46)	220.27
20-606-6061 WELL SITE #1	4,750.00	0.00	873.75	3,876.25	18.39
20-606-6062 WELL SITE #2-EAA MONITORED	1,300.00	0.00	0.00	1,300.00	0.00
20-606-6063 WELL SITE #3-NOT OPERATION	1,800.00	0.00	0.00	1,800.00	0.00
20-606-6064 WELL SITE #4-NOT OPERATION	1,300.00	0.00	910.48	389.52	70.04
20-606-6065 WELL SITE #5-EDWARDS BLENDI	1,000.00	1,687.15	7,703.48 (6,703.48)	770.35
20-606-6066 WELL SITE #6-MUNI TRACT	4,000.00	1,687.16	20,766.94 (16,766.94)	519.17
20-606-6067 WELL SITE #7	4,000.00	707.23	4,605.12 (605.12)	115.13
20-606-6068 WELL SITE #8	4,000.00	0.00	222.89	3,777.11	5.57
20-606-6069 WELL SITE #9-TRINITY	4,000.00	0.00	7,775.00 (3,775.00)	194.38
20-606-6070 SCADA SYSTEM MAINTENANCE	7,000.00	0.00	6,184.78	815.22	88.35
20-606-6071 SHAVANO DRIVE PUMP STATION	22,500.00	0.00	10,163.78	12,336.22	45.17
20-606-6072 WATER SYSTEM MAINTENANCE	22,500.00	327.49	12,418.84	10,081.16	55.19
20-606-6080 STREET MAINT SUPPLIES	<u>1,500.00</u>	<u>0.00</u>	<u>3,256.00</u> (<u>1,756.00</u>)	<u>217.07</u>
TOTAL DEPT MATERIALS-SERVICES	112,650.00	4,539.03	106,032.21	6,617.79	94.13
<u>UTILITIES</u>					
20-606-7040 UTILITIES - ELECTRIC	75,000.00	7,229.60	43,155.76	31,844.24	57.54
20-606-7042 UTILITIES - PHONE/CELL	825.00	111.00	999.00 (174.00)	121.09
20-606-7044 UTILITIES - WATER	<u>300.00</u>	<u>39.25</u>	<u>339.51</u> (<u>39.51</u>)	<u>113.17</u>
TOTAL UTILITIES	76,125.00	7,379.85	44,494.27	31,630.73	58.45
<u>CAPITAL OUTLAY</u>					
20-606-8015 NON-CAPITAL - COMPUTERS	750.00	0.00	724.40	25.60	96.59
20-606-8020 NON-CAPITAL MAINTENANCE EQU	1,000.00	0.00	1,077.94 (77.94)	107.79
20-606-8050 CAPITAL - VEHICLES	46,718.00	0.00	0.00	46,718.00	0.00
20-606-8080 WATER SYSTEM IMPROVEMENTS	28,700.00	0.00	0.00	28,700.00	0.00
20-606-8087 WATER METER REPLACEMENT	30,150.00	518.38	7,482.04	22,667.96	24.82
20-606-8091 CAPITAL - WELL #1	23,500.00	0.00	23,856.67 (356.67)	101.52
20-606-8095 CAPITAL - WELL #5	<u>17,686.00</u>	<u>0.00</u>	<u>17,156.50</u>	<u>529.50</u>	<u>97.01</u>
TOTAL CAPITAL OUTLAY	148,504.00	518.38	50,297.55	98,206.45	33.87

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>INTERFUND TRANSFERS</u>					
20-606-9010 TRF TO GENERAL FUND	22,050.00	22,050.00	22,050.00	0.00	100.00
20-606-9020 TRF TO CAPITAL REP. FUND 72	124,020.00	0.00	0.00	124,020.00	0.00
20-606-9050 BAD DEBT EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>860.14</u>	(<u>860.14</u>)	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	146,070.00	22,050.00	22,910.14	123,159.86	15.68
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TOTAL WATER DEPARTMENT	935,824.00	70,608.77	553,570.72	382,253.28	59.15

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

20 -WATER FUND
DEBT SERVICE

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
20-607-8014 2009 GO REFUND - PRINCIPAL	40,073.00	0.00	40,072.50	0.50	100.00
20-607-8015 2009 GO REFUND - INTEREST	801.00	0.00	801.45 (0.45)	100.06
20-607-8016 2017 GO REFUNDING (2009) PR	70,000.00	0.00	70,000.00	0.00	100.00
20-607-8017 2017 GO REFUNDING (2009) IN	66,400.00	0.00	33,550.00	32,850.00	50.53
20-607-8030 BOND AGENT FEES	200.00	0.00	200.00	0.00	100.00
20-607-8056 2018 GO REFUNDING (2009) PR	3,083.00	0.00	3,082.50	0.50	99.98
20-607-8057 2018 GO REFUNDING (2009) IN	<u>7,477.00</u>	<u>0.00</u>	<u>3,759.01</u>	<u>3,717.99</u>	<u>50.27</u>
TOTAL CAPITAL OUTLAY	188,034.00	0.00	151,465.46	36,568.54	80.55
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TOTAL DEBT SERVICE	188,034.00	0.00	151,465.46	36,568.54	80.55
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TOTAL EXPENDITURES	1,123,858.00	70,608.77	705,036.18	418,821.82	62.73
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REVENUES OVER/(UNDER) EXPENDITURES	0.00	50,874.25	48,939.94 (48,939.94)	0.00
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CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>199,351.00</u>	<u>11,714.62</u>	<u>160,584.40</u>	<u>38,766.60</u>	<u>80.55</u>
TOTAL REVENUES	<u>199,351.00</u>	<u>11,714.62</u>	<u>160,584.40</u>	<u>38,766.60</u>	<u>80.55</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
DEBT SERVICE	<u>199,351.00</u>	<u>0.00</u>	<u>184,476.54</u>	<u>14,874.46</u>	<u>92.54</u>
TOTAL EXPENDITURES	<u>199,351.00</u>	<u>0.00</u>	<u>184,476.54</u>	<u>14,874.46</u>	<u>92.54</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	11,714.62 (23,892.14)	23,892.14	0.00

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
30-599-1010 CURRENT ADVALOREM TAXES	121,603.00	11,643.36	156,054.31 (34,451.31)	128.33
30-599-1020 DELINQUENT ADVALOREM TAXES	0.00 (26.85)	2,053.84 (2,053.84)	0.00
30-599-1030 PENALTY & INTEREST	<u>0.00</u>	<u>71.03</u>	<u>684.20</u> (<u>684.20)</u>	<u>0.00</u>
TOTAL TAXES	121,603.00	11,687.54	158,792.35 (37,189.35)	130.58
 <u>TRANSFERS IN</u>					
30-599-8010 INTEREST INCOME	0.00	27.08	1,792.05 (1,792.05)	0.00
30-599-8030 FUND BALANCE - TRANSFER IN	<u>77,748.00</u>	<u>0.00</u>	<u>0.00</u>	<u>77,748.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	77,748.00	27.08	1,792.05	75,955.95	2.30
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TOTAL NON-DEPARTMENTAL	199,351.00	11,714.62	160,584.40	38,766.60	80.55
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TOTAL REVENUES	199,351.00	11,714.62	160,584.40	38,766.60	80.55
	=====	=====	=====	=====	=====

30 -DEBT SERVICE FUND
DEBT SERVICE

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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<u>CAPITAL OUTLAY</u>					
30-607-8050 2009 GO REFUNDING-PRINCIPAL	154,928.00	0.00	154,927.50	0.50	100.00
30-607-8052 2009 GO REFUNDING-INTEREST	3,099.00	0.00	3,098.55	0.45	99.99
30-607-8054 BOND AGENT FEES	500.00	0.00	0.00	500.00	0.00
30-607-8056 2018 GO REFUNDING (2009) PR	11,918.00	0.00	11,917.50	0.50	100.00
30-607-8057 2018 GO REFUNDING (2009) IN	<u>28,906.00</u>	<u>0.00</u>	<u>14,532.99</u>	<u>14,373.01</u>	<u>50.28</u>
TOTAL CAPITAL OUTLAY	199,351.00	0.00	184,476.54	14,874.46	92.54
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TOTAL DEBT SERVICE	199,351.00	0.00	184,476.54	14,874.46	92.54
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TOTAL EXPENDITURES	199,351.00	0.00	184,476.54	14,874.46	92.54
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	11,714.62	(23,892.14)	23,892.14	0.00
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>123,750.00</u>	<u>9,365.40</u>	<u>98,159.09</u>	<u>25,590.91</u>	<u>79.32</u>
TOTAL REVENUES	<u>123,750.00</u>	<u>9,365.40</u>	<u>98,159.09</u>	<u>25,590.91</u>	<u>79.32</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	6,525.00	2,435.37	3,059.37	3,465.63	46.89
POLICE DEPARTMENT	<u>92,380.00</u>	<u>9,692.27</u>	<u>58,570.02</u>	<u>33,809.98</u>	<u>63.40</u>
TOTAL EXPENDITURES	<u>98,905.00</u>	<u>12,127.64</u>	<u>61,629.39</u>	<u>37,275.61</u>	<u>62.31</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	24,845.00 (2,762.24)	36,529.70 (11,684.70)	147.03

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
40-599-1050 SALES - CRIME CONTROL DIST	<u>116,250.00</u>	<u>9,360.78</u>	<u>94,635.38</u>	<u>21,614.62</u>	<u>81.41</u>
TOTAL TAXES	116,250.00	9,360.78	94,635.38	21,614.62	81.41
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
40-599-8005 INTEREST INCOME	<u>7,500.00</u>	<u>4.62</u>	<u>3,523.71</u>	<u>3,976.29</u>	<u>46.98</u>
TOTAL TRANSFERS IN	7,500.00	4.62	3,523.71	3,976.29	46.98
<hr/>					
TOTAL NON-DEPARTMENTAL	123,750.00	9,365.40	98,159.09	25,590.91	79.32
<hr/>					
TOTAL REVENUES	<u>123,750.00</u>	<u>9,365.40</u>	<u>98,159.09</u>	<u>25,590.91</u>	<u>79.32</u>
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
FIRE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
40-604-3030 TRAINING/EDUCATION	<u>5,000.00</u>	<u>2,149.00</u>	<u>2,149.00</u>	<u>2,851.00</u>	<u>42.98</u>
TOTAL SERVICES	5,000.00	2,149.00	2,149.00	2,851.00	42.98
<u>CAPITAL OUTLAY</u>					
40-604-8010 ELECTRONIC EQUIPMENT	900.00	286.37	286.37	613.63	31.82
40-604-8012 NON-CAPITAL - FIREARMS/TASE	<u>625.00</u>	<u>0.00</u>	<u>624.00</u>	<u>1.00</u>	<u>99.84</u>
TOTAL CAPITAL OUTLAY	1,525.00	286.37	910.37	614.63	59.70
<u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL FIRE DEPARTMENT	6,525.00	2,435.37	3,059.37	3,465.63	46.89

40 -CRIME CONTROL DISTRICT
POLICE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SERVICES</u>					
40-605-3030 TRAINING/EDUCATION	6,400.00	513.96	2,132.19	4,267.81	33.32
40-605-3087 CITIZENS COMMUNICATION/EDUC	<u>9,000.00</u>	<u>0.00</u>	<u>6,093.03</u>	<u>2,906.97</u>	<u>67.70</u>
TOTAL SERVICES	15,400.00	513.96	8,225.22	7,174.78	53.41
<u>CONTRACTUAL</u>					
40-605-4075 COMPUTER SOFTWARE	<u>4,750.00</u>	<u>0.00</u>	<u>4,567.50</u>	<u>182.50</u>	<u>96.16</u>
TOTAL CONTRACTUAL	4,750.00	0.00	4,567.50	182.50	96.16
<u>CAPITAL OUTLAY</u>					
40-605-8010 ELECTRONIC EQUIPMENT PURCHA	17,900.00	2,004.59	9,400.00	8,500.00	52.51
40-605-8012 NON CAPITAL - FIRE ARMS/TAS	8,640.00	0.00	0.00	8,640.00	0.00
40-605-8015 NON-CAPITAL - COMPUTER EQUI	1,900.00	0.00	1,851.26	48.74	97.43
40-605-8018 NON-CAPITAL BUILDING	2,300.00	427.98	894.30	1,405.70	38.88
40-605-8030 POLICE EQUIPMENT PURCHASE	<u>36,500.00</u>	<u>6,745.74</u>	<u>33,631.74</u>	<u>2,868.26</u>	<u>92.14</u>
TOTAL CAPITAL OUTLAY	67,240.00	9,178.31	45,777.30	21,462.70	68.08
<u>INTERFUND TRANSFERS</u>					
40-605-9011 TRANSFER TO - GENERAL FUND	<u>4,990.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,990.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	4,990.00	0.00	0.00	4,990.00	0.00
TOTAL POLICE DEPARTMENT	92,380.00	9,692.27	58,570.02	33,809.98	63.40
TOTAL EXPENDITURES	98,905.00	12,127.64	61,629.39	37,275.61	62.31
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	24,845.00 (2,762.24)	36,529.70 (11,684.70)	147.03
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>19,300.00</u>	<u>0.84</u>	<u>13,059.09</u>	<u>6,240.91</u>	<u>67.66</u>
TOTAL REVENUES	<u>19,300.00</u>	<u>0.84</u>	<u>13,059.09</u>	<u>6,240.91</u>	<u>67.66</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>19,300.00</u>	<u>4,424.54</u>	<u>5,251.42</u>	<u>14,048.58</u>	<u>27.21</u>
TOTAL EXPENDITURES	<u>19,300.00</u>	<u>4,424.54</u>	<u>5,251.42</u>	<u>14,048.58</u>	<u>27.21</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (4,423.70)	7,807.67 (7,807.67)	0.00

42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>FRANCHISE REVENUES</u>					
42-599-2024 FRANCHISE - PEG FEES	<u>16,000.00</u>	<u>0.00</u>	<u>12,433.27</u>	<u>3,566.73</u>	<u>77.71</u>
TOTAL FRANCHISE REVENUES	16,000.00	0.00	12,433.27	3,566.73	77.71
<u>MISC./GRANTS/INTEREST</u>					
42-599-7000 INTEREST	<u>1,200.00</u>	<u>0.84</u>	<u>625.82</u>	<u>574.18</u>	<u>52.15</u>
TOTAL MISC./GRANTS/INTEREST	1,200.00	0.84	625.82	574.18	52.15
<u>TRANSFERS IN</u>					
42-599-8099 FUND BALANCE RESERVE	<u>2,100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,100.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	2,100.00	0.00	0.00	2,100.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	19,300.00	0.84	13,059.09	6,240.91	67.66
<hr/>					
TOTAL REVENUES	19,300.00	0.84	13,059.09	6,240.91	67.66
	=====	=====	=====	=====	=====

42 -PEG FUNDS
ADMINISTRATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
42-601-8030 CAPITAL-ELECTRONIC EQUIPMEN	<u>19,300.00</u>	<u>4,424.54</u>	<u>5,251.42</u>	<u>14,048.58</u>	<u>27.21</u>
TOTAL CAPITAL OUTLAY	19,300.00	4,424.54	5,251.42	14,048.58	27.21
<hr/>					
TOTAL ADMINISTRATION	19,300.00	4,424.54	5,251.42	14,048.58	27.21
<hr/>					
TOTAL EXPENDITURES	19,300.00	4,424.54	5,251.42	14,048.58	27.21
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (4,423.70)	7,807.67 (7,807.67)	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

45 -OAK WILT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>11,000.00</u>	<u>280.00</u>	<u>4,505.00</u>	<u>6,495.00</u>	<u>40.95</u>
TOTAL REVENUES	<u>11,000.00</u>	<u>280.00</u>	<u>4,505.00</u>	<u>6,495.00</u>	<u>40.95</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	10,500.00	280.00	4,505.00	5,995.00	42.90

45 -OAK WILT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>PERMITS & LICENSES</u>					
45-599-3015 TREE TRIMMING PERMITS	<u>11,000.00</u>	<u>280.00</u>	<u>4,505.00</u>	<u>6,495.00</u>	<u>40.95</u>
TOTAL PERMITS & LICENSES	11,000.00	280.00	4,505.00	6,495.00	40.95
<u>MISC./GRANTS/INTEREST</u>					
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u>TRANSFERS IN</u>					
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<hr/>					
TOTAL NON-DEPARTMENTAL	11,000.00	280.00	4,505.00	6,495.00	40.95
<hr/>					
TOTAL REVENUES	11,000.00	280.00	4,505.00	6,495.00	40.95
	=====	=====	=====	=====	=====

45 -OAK WILT FUND
ADMINISTRATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
45-601-3087 CITIZENS COMMUNICATION/EDUC	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL SERVICES	500.00	0.00	0.00	500.00	0.00
<u>DEPT MATERIALS-SERVICES</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<hr/>					
TOTAL ADMINISTRATION	500.00	0.00	0.00	500.00	0.00
<hr/>					
TOTAL EXPENDITURES	500.00	0.00	0.00	500.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	10,500.00	280.00	4,505.00	5,995.00	42.90
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>116,250.00</u>	<u>9,354.82</u>	<u>95,574.44</u>	<u>20,675.56</u>	<u>82.21</u>
TOTAL REVENUES	<u>116,250.00</u>	<u>9,354.82</u>	<u>95,574.44</u>	<u>20,675.56</u>	<u>82.21</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
PUBLIC WORKS	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	66,250.00	9,354.82	95,574.44 (29,324.44)	144.26

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
48-599-1040 SALES - STREET MAINTENANCE	<u>116,250.00</u>	<u>9,354.82</u>	<u>95,574.44</u>	<u>20,675.56</u>	<u>82.21</u>
TOTAL TAXES	116,250.00	9,354.82	95,574.44	20,675.56	82.21
<hr/>					
TOTAL NON-DEPARTMENTAL	116,250.00	9,354.82	95,574.44	20,675.56	82.21
<hr/>					
TOTAL REVENUES	116,250.00	9,354.82	95,574.44	20,675.56	82.21
	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
DEPT MATERIALS-SERVICES					
48-603-6080 STREET MAINTENANCE	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	50,000.00	0.00	0.00	50,000.00	0.00
<hr/>					
TOTAL PUBLIC WORKS	50,000.00	0.00	0.00	50,000.00	0.00
<hr/>					
TOTAL EXPENDITURES	50,000.00	0.00	0.00	50,000.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	66,250.00	9,354.82	95,574.44 (29,324.44)	144.26
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>58,400.00</u>	<u>709.97</u>	<u>5,897.88</u>	<u>52,502.12</u>	<u>10.10</u>
TOTAL REVENUES	<u>58,400.00</u>	<u>709.97</u>	<u>5,897.88</u>	<u>52,502.12</u>	<u>10.10</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
OPERATING EXPENSES	<u>58,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>58,400.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>58,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>58,400.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	709.97	5,897.88 (5,897.88)	0.00

50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>COURT FEES</u>					
50-599-4022 COURT EFFICIENCY REVENUE	100.00	12.54	62.24	37.76	62.24
50-599-4023 COURT SECURITY REVENUE	3,200.00	265.30	2,343.88	856.12	73.25
50-599-4024 TRUANCY PREVENTION FUND	0.00	152.67	714.09 (714.09)	0.00
50-599-4025 COURT TECHNOLOGY REVENUE	4,200.00	276.41	2,763.39	1,436.61	65.80
50-599-4026 JURY FUND	<u>0.00</u>	<u>3.05</u>	<u>14.28</u> (<u>14.28)</u>	<u>0.00</u>
TOTAL COURT FEES	7,500.00	709.97	5,897.88	1,602.12	78.64
<u>TRANSFERS IN</u>					
50-599-8099 FUND BALANCE RESERVE	<u>50,900.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,900.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	50,900.00	0.00	0.00	50,900.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	58,400.00	709.97	5,897.88	52,502.12	10.10
<hr/>					
TOTAL REVENUES	58,400.00	709.97	5,897.88	52,502.12	10.10
	=====	=====	=====	=====	=====

50 -COURT RESTRICTED FUND
OPERATING EXPENSES

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SERVICES</u>					
<u>MAINTENANCE</u>					
<u>CAPITAL OUTLAY</u>					
50-602-8080 CAPITAL IMPROVEMENTS	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL CAPITAL OUTLAY	50,000.00	0.00	0.00	50,000.00	0.00
<u>INTERFUND TRANSFERS</u>					
50-602-9010 TRANSFER TO GENERAL FUND	8,400.00	0.00	0.00	8,400.00	0.00
TOTAL INTERFUND TRANSFERS	8,400.00	0.00	0.00	8,400.00	0.00
TOTAL OPERATING EXPENSES	58,400.00	0.00	0.00	58,400.00	0.00
TOTAL EXPENDITURES	58,400.00	0.00	0.00	58,400.00	0.00
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	709.97	5,897.88 (5,897.88)	0.00

52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>5,000.00</u>	<u>298.54</u>	<u>2,753.81</u>	<u>2,246.19</u>	<u>55.08</u>
TOTAL REVENUES	<u>5,000.00</u>	<u>298.54</u>	<u>2,753.81</u>	<u>2,246.19</u>	<u>55.08</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	2,000.00	0.00	655.65	1,344.35	32.78
POLICE DEPARTMENT	<u>3,000.00</u>	<u>1,716.01</u>	<u>2,903.03</u>	<u>96.97</u>	<u>96.77</u>
TOTAL EXPENDITURES	<u>5,000.00</u>	<u>1,716.01</u>	<u>3,558.68</u>	<u>1,441.32</u>	<u>71.17</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (1,417.47) (804.87)	804.87	0.00

52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
52-599-7010 SCHOOL CROSSING GUARD FUNDS	<u>4,000.00</u>	<u>298.54</u>	<u>2,753.81</u>	<u>1,246.19</u>	<u>68.85</u>
TOTAL MISC./GRANTS/INTEREST	4,000.00	298.54	2,753.81	1,246.19	68.85
<u>TRANSFERS IN</u>					
52-599-8089 FUND BALANCE RESERVE	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	1,000.00	0.00	0.00	1,000.00	0.00
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TOTAL NON DEPARTMENTAL	5,000.00	298.54	2,753.81	2,246.19	55.08
<hr/>					
TOTAL REVENUES	<u>5,000.00</u>	<u>298.54</u>	<u>2,753.81</u>	<u>2,246.19</u>	<u>55.08</u>
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

52 -CHILD SAFETY FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-604-3087 CITIZENS COMMUNICATION/EDUC	<u>2,000.00</u>	<u>0.00</u>	<u>655.65</u>	<u>1,344.35</u>	<u>32.78</u>
TOTAL SERVICES	2,000.00	0.00	655.65	1,344.35	32.78
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TOTAL FIRE DEPARTMENT	2,000.00	0.00	655.65	1,344.35	32.78

52 -CHILD SAFETY FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-605-3087 CITIZENS COMMUNICATION/EDUC	<u>3,000.00</u>	<u>1,716.01</u>	<u>2,903.03</u>	<u>96.97</u>	<u>96.77</u>
TOTAL SERVICES	3,000.00	1,716.01	2,903.03	96.97	96.77
<hr/>					
TOTAL POLICE DEPARTMENT	3,000.00	1,716.01	2,903.03	96.97	96.77
<hr/>					
TOTAL EXPENDITURES	5,000.00	1,716.01	3,558.68	1,441.32	71.17
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (1,417.47) (804.87)	804.87	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,550.00</u>	<u>0.00</u>	<u>1,630.07</u>	(<u>80.07</u>)	<u>105.17</u>
TOTAL REVENUES	<u>1,550.00</u>	<u>0.00</u>	<u>1,630.07</u>	(<u>80.07</u>)	<u>105.17</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
POLICE DEPARTMENT	<u>1,550.00</u>	<u>0.00</u>	<u>1,550.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	<u>1,550.00</u>	<u>0.00</u>	<u>1,550.00</u>	<u>0.00</u>	<u>100.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	80.07	(80.07)	0.00

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>POLICE/FIRE REVENUES</u>					
53-599-6020 LEOSE FUNDS	<u>1,550.00</u>	<u>0.00</u>	<u>1,630.07</u>	(<u>80.07</u>)	<u>105.17</u>
TOTAL POLICE/FIRE REVENUES	1,550.00	0.00	1,630.07	(80.07)	105.17
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	1,550.00	0.00	1,630.07	(80.07)	105.17
<hr/>					
TOTAL REVENUES	1,550.00	0.00	1,630.07	(80.07)	105.17
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

53 -LEOSE
POLICE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
53-605-3030 TRAINING/EDUCATION	<u>1,550.00</u>	<u>0.00</u>	<u>1,550.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL SERVICES	1,550.00	0.00	1,550.00	0.00	100.00
<hr/>					
TOTAL POLICE DEPARTMENT	1,550.00	0.00	1,550.00	0.00	100.00
<hr/>					
TOTAL EXPENDITURES	1,550.00	0.00	1,550.00	0.00	100.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	80.07 (80.07)	0.00
	=====	=====	=====	=====	=====

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
OTHER SOURCES	<u>1,191,218.00</u>	<u>292,599.25</u>	<u>306,961.02</u>	<u>884,256.98</u>	<u>25.77</u>
TOTAL REVENUES	<u>1,191,218.00</u>	<u>292,599.25</u>	<u>306,961.02</u>	<u>884,256.98</u>	<u>25.77</u>
<u>EXPENDITURE SUMMARY</u>					
COUNCIL	30,000.00	0.00	23,520.68	6,479.32	78.40
ADMIN	339,000.00	15,341.67	83,560.56	255,439.44	24.65
PUBLIC WORKS	814,218.00	0.00	131,806.01	682,411.99	16.19
FIRE	<u>8,000.00</u>	<u>0.00</u>	<u>7,470.00</u>	<u>530.00</u>	<u>93.38</u>
TOTAL EXPENDITURES	<u>1,191,218.00</u>	<u>15,341.67</u>	<u>246,357.25</u>	<u>944,860.75</u>	<u>20.68</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	277,257.58	60,603.77 (60,603.77)	0.00

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>OTHER SOURCES</u>					
<u>MISC./GRANTS/INTEREST</u>					
70-599-7028 TCEQ GRANT	<u>28,030.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,030.00</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	28,030.00	0.00	0.00	28,030.00	0.00
<u>TRANSFERS IN</u>					
70-599-8010 INTEREST INCOME	35,000.00	17.25	14,379.02	20,620.98	41.08
70-599-8020 TRF IN - GENERAL FUND	297,582.00	292,582.00	292,582.00	5,000.00	98.32
70-599-8099 FUND BALANCE RESERVE	<u>830,606.00</u>	<u>0.00</u>	<u>0.00</u>	<u>830,606.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	1,163,188.00	292,599.25	306,961.02	856,226.98	26.39
<hr/>					
TOTAL OTHER SOURCES	1,191,218.00	292,599.25	306,961.02	884,256.98	25.77
<hr/>					
TOTAL REVENUES	<u>1,191,218.00</u>	<u>292,599.25</u>	<u>306,961.02</u>	<u>884,256.98</u>	<u>25.77</u>
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

70 -CAPITAL REPLACEMENT FUND
COUNCIL

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CONTRACTUAL</u>					
70-600-4030 HIKE AND BIKE TRAILS	<u>30,000.00</u>	<u>0.00</u>	<u>23,520.68</u>	<u>6,479.32</u>	<u>78.40</u>
TOTAL CONTRACTUAL	30,000.00	0.00	23,520.68	6,479.32	78.40
<hr/>					
TOTAL COUNCIL	30,000.00	0.00	23,520.68	6,479.32	78.40

70 -CAPITAL REPLACEMENT FUND
ADMIN

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-601-8015 COMPUTER EQUIPMENT	6,000.00	0.00	4,259.71	1,740.29	71.00
70-601-8080 CAPITAL IMPROVEMENTS	275,000.00	82.87	23,711.05	251,288.95	8.62
70-601-8081 CAPITAL - BUILDING	<u>58,000.00</u>	<u>15,258.80</u>	<u>55,589.80</u>	<u>2,410.20</u>	<u>95.84</u>
TOTAL CAPITAL OUTLAY	339,000.00	15,341.67	83,560.56	255,439.44	24.65
<hr/>					
<u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL ADMIN	339,000.00	15,341.67	83,560.56	255,439.44	24.65

70 -CAPITAL REPLACEMENT FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-603-8050 CAPITAL - VEHICLES	46,718.00	0.00	0.00	46,718.00	0.00
70-603-8060 CAPITAL - EQUIPMENT	39,500.00	0.00	37,893.46	1,606.54	95.93
70-603-8080 CAPITAL-IMPROVEMENT PROJECT	<u>728,000.00</u>	<u>0.00</u>	<u>93,912.55</u>	<u>634,087.45</u>	<u>12.90</u>
TOTAL CAPITAL OUTLAY	814,218.00	0.00	131,806.01	682,411.99	16.19
<hr/>					
<u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL PUBLIC WORKS	814,218.00	0.00	131,806.01	682,411.99	16.19

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

70 -CAPITAL REPLACEMENT FUND
FIRE

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-604-8040 CAPITAL - PPE EQUIPMENT	<u>8,000.00</u>	<u>0.00</u>	<u>7,470.00</u>	<u>530.00</u>	<u>93.38</u>
TOTAL CAPITAL OUTLAY	8,000.00	0.00	7,470.00	530.00	93.38
<u>INTERFUND TRANSFEERS</u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
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TOTAL FIRE	8,000.00	0.00	7,470.00	530.00	93.38

70 -CAPITAL REPLACEMENT FUND
POLICE

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CONTRACTUAL</u>					
<u>INTERFUND TRANSFERS</u>					
TOTAL EXPENDITURES	1,191,218.00	15,341.67	246,357.25	944,860.75	20.68
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	277,257.58	60,603.77 (60,603.77)	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>124,020.00</u>	<u>0.00</u>	<u>0.00</u>	<u>124,020.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>124,020.00</u>	<u>0.00</u>	<u>0.00</u>	<u>124,020.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	<u>53,650.00</u>	<u>24,018.38</u>	<u>30,982.04</u>	<u>22,667.96</u>	<u>57.75</u>
TOTAL EXPENDITURES	<u>53,650.00</u>	<u>24,018.38</u>	<u>30,982.04</u>	<u>22,667.96</u>	<u>57.75</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	<u>70,370.00</u>	<u>(24,018.38)</u>	<u>(30,982.04)</u>	<u>101,352.04</u>	<u>44.03-</u>
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	<u>70,370.00</u>	<u>(24,018.38)</u>	<u>(30,982.04)</u>	<u>101,352.04</u>	<u>44.03-</u>
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TRANSFERS IN</u>					
72-599-8020 TRANSFER FROM WATER FUND	<u>124,020.00</u>	<u>0.00</u>	<u>0.00</u>	<u>124,020.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	124,020.00	0.00	0.00	124,020.00	0.00
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TOTAL NON-DEPARTMENTAL	124,020.00	0.00	0.00	124,020.00	0.00
<hr/>					
TOTAL REVENUES	124,020.00	0.00	0.00	124,020.00	0.00
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
WATER DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CONTRACTUAL</u>					
<u>CAPITAL OUTLAY</u>					
<u>INTERFUND TRANSFERS</u>					
72-606-9020 TRANSFER TO WATER UTILITY	<u>53,650.00</u>	<u>24,018.38</u>	<u>30,982.04</u>	<u>22,667.96</u>	<u>57.75</u>
TOTAL INTERFUND TRANSFERS	53,650.00	24,018.38	30,982.04	22,667.96	57.75
TOTAL WATER DEPARTMENT	53,650.00	24,018.38	30,982.04	22,667.96	57.75
TOTAL EXPENDITURES	53,650.00 =====	24,018.38 =====	30,982.04 =====	22,667.96 =====	57.75 =====
REVENUES OVER/ (UNDER) EXPENDITURES	70,370.00 (24,018.38) (30,982.04)	101,352.04	44.03-
<u>OTHER FINANCING SOURCES</u>					
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER USES	70,370.00 (24,018.38) (30,982.04)	101,352.04	44.03-

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

75 -PET DOC & RESCUE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ADMINISTRATION	<u>2,326.00</u>	<u>0.02</u>	<u>13.91</u>	<u>2,312.09</u>	<u>0.60</u>
TOTAL REVENUES	<u>2,326.00</u>	<u>0.02</u>	<u>13.91</u>	<u>2,312.09</u>	<u>0.60</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>2,326.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,326.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>2,326.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,326.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.02	13.91 (13.91)	0.00

75 -PET DOC & RESCUE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>ADMINISTRATION</u>					
<u>MISC./GRANTS/INTEREST</u>					
75-599-7000 INTEREST INCOME	<u>0.00</u>	<u>0.02</u>	<u>13.91</u>	(<u>13.91</u>)	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	0.00	0.02	13.91	(13.91)	0.00
<u>TRANSFERS IN</u>					
75-599-8099 FUND BALANCE RESERVE	<u>2,326.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,326.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	2,326.00	0.00	0.00	2,326.00	0.00
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TOTAL ADMINISTRATION	2,326.00	0.02	13.91	2,312.09	0.60
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TOTAL REVENUES	<u>2,326.00</u>	<u>0.02</u>	<u>13.91</u>	<u>2,312.09</u>	<u>0.60</u>
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND
ADMINISTRATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>PERSONNEL</u>					
75-607-1010 EXPENSES	<u>2,326.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,326.00</u>	<u>0.00</u>
TOTAL PERSONNEL	2,326.00	0.00	0.00	2,326.00	0.00
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TOTAL ADMINISTRATION	2,326.00	0.00	0.00	2,326.00	0.00
<hr/>					
TOTAL EXPENDITURES	2,326.00	0.00	0.00	2,326.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.02	13.91 (13.91)	0.00
	=====	=====	=====	=====	=====

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
6/01/20	ELEVON INC	CREDIT CARD FEES MAY PERMI	GENERAL FUND	CITY ADMINISTRATION	277.97
6/01/20	ELEVON INC	CREDIT CARD FEES MAY COURT	GENERAL FUND	MUNICIPAL COURT	24.17
6/01/20	ACH***PITNEY BOWES - PURCHASE POWER	POSTAGE UTILITY BILLS APR	WATER FUND	WATER DEPARTMENT	232.05
6/01/20	ELEVON INC	CREDIT CARD FEES 5424	WATER FUND	WATER DEPARTMENT	59.88
6/01/20	ELEVON INC	CREDIT CARD FEES 5425	WATER FUND	WATER DEPARTMENT	76.69
6/01/20	ELEVON INC	CREDIT CARD FEES 6116	WATER FUND	WATER DEPARTMENT	471.09
6/04/20	AMAZON.COM SERVICES INC	CHROMEBOOK POWER CABLE	GENERAL FUND	CITY COUNCIL	34.90
6/04/20	VM-3 SERVICES INC.	FACE MASKS, SANITIZER,GLOV	GENERAL FUND	CITY ADMINISTRATION	179.85
6/04/20	VM-3 SERVICES INC.	FACE MASKS, SANITIZER,GLOV	GENERAL FUND	CITY ADMINISTRATION	152.03
6/04/20	VM-3 SERVICES INC.	GLOVES	GENERAL FUND	CITY ADMINISTRATION	39.30
6/04/20	VM-3 SERVICES INC.	TOWELS	GENERAL FUND	CITY ADMINISTRATION	72.63
6/04/20	VM-3 SERVICES INC.	SANITIZER DISPENSERS	GENERAL FUND	CITY ADMINISTRATION	50.00
6/04/20	ALTEX ELECTRONICS, LTD.	USB WIFI RECIEVERS	GENERAL FUND	CITY ADMINISTRATION	29.95
6/04/20	GALLS	PD**AWARDS FOR APPRECIATIO	GENERAL FUND	CITY ADMINISTRATION	184.56
6/04/20	STEPHEN P. TAKAS, JR.	COURT JUNE 2020	GENERAL FUND	MUNICIPAL COURT	650.00
6/04/20	DARRELL S. DULLNIG	COURT JUNE 2020	GENERAL FUND	MUNICIPAL COURT	650.00
6/04/20	VM-3 SERVICES INC.	FACE MASKS, SANITIZER,GLOV	GENERAL FUND	MUNICIPAL COURT	127.50
6/04/20	VM-3 SERVICES INC.	FACE MASKS, SANITIZER,GLOV	GENERAL FUND	MUNICIPAL COURT	35.98
6/04/20	DEWINNE EQUIPMENT CO.	EQUIPMENT REPAIR	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	57.48
6/04/20	DEWINNE EQUIPMENT CO.	EQUIPMENT REPAIR	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	273.38
6/04/20	JANI KING OF SAN ANTONIO	JANITORIAL SVC JUNE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	663.48
6/04/20	CLEAN SCAPES, LP	LANDSCAPING JUNE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	552.58
6/04/20	VM-3 SERVICES INC.	FACE MASKS, SANITIZER,GLOV	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	170.00
6/04/20	VM-3 SERVICES INC.	FACE MASKS, SANITIZER,GLOV	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	127.00
6/04/20	O'REILLY AUTO PARTS	BATTERY	GENERAL FUND	FIRE DEPARTMENT	206.74
6/04/20	INTERNATIONAL CODE COUNCIL	DUES	GENERAL FUND	FIRE DEPARTMENT	135.00
6/04/20	GREG WOODRUFF	FINGERPRINTS FOR EMS	GENERAL FUND	FIRE DEPARTMENT	39.05
6/04/20	RALPH N. TERPOLILLI	MEDICAL DIRECTION	GENERAL FUND	FIRE DEPARTMENT	450.00
6/04/20	AMAZON.COM SERVICES INC	BATTERIES FOR MOBILE HOTSP	GENERAL FUND	FIRE DEPARTMENT	139.93
6/04/20	AMAZON.COM SERVICES INC	IRRIGATION PUMP	GENERAL FUND	FIRE DEPARTMENT	386.50
6/04/20	SHAVANO PARK, PETTY CASH	REHAB FOOD AFTER FIRE CALL	GENERAL FUND	FIRE DEPARTMENT	51.09
6/04/20	SOUTHWEST PUBLIC SAFETY	ROUTER SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	520.38
6/04/20	SOUTHWEST PUBLIC SAFETY	REPAIRS UNIT 519	GENERAL FUND	POLICE DEPARTMENT	90.00
6/04/20	SOUTHWEST PUBLIC SAFETY	UPGRADE UNIT 519	GENERAL FUND	POLICE DEPARTMENT	164.34
6/04/20	SOUTHWEST PUBLIC SAFETY	UPGRADES TO UNIT 520	GENERAL FUND	POLICE DEPARTMENT	90.00
6/04/20	SOUTHWEST PUBLIC SAFETY	UPGRADES TO UNIT 518	GENERAL FUND	POLICE DEPARTMENT	90.00
6/04/20	SOUTHWEST PUBLIC SAFETY	UPGRADE FOR UNIT 517	GENERAL FUND	POLICE DEPARTMENT	90.00
6/04/20	SOUTHWEST PUBLIC SAFETY	WIRELESS ROUTER UNIT 516	GENERAL FUND	POLICE DEPARTMENT	90.00
6/04/20	SOUTHWEST PUBLIC SAFETY	UPGRADE U NIT 511	GENERAL FUND	POLICE DEPARTMENT	90.00
6/04/20	SOUTHWEST PUBLIC SAFETY	UPGRADE UNIT 512	GENERAL FUND	POLICE DEPARTMENT	90.00
6/04/20	AMAZON.COM SERVICES INC	SHELF & APC UNIT	GENERAL FUND	POLICE DEPARTMENT	125.98
6/04/20	ALTEX ELECTRONICS, LTD.	USB WIFI RECIEVERS	GENERAL FUND	POLICE DEPARTMENT	22.95
6/04/20	GALLS	UNIFORM TORRES	GENERAL FUND	POLICE DEPARTMENT	165.00
6/04/20	GALLS	NAME BADGE **BENAVIDES	GENERAL FUND	POLICE DEPARTMENT	104.00
6/04/20	GALLS	FOOTWEAR GARZA	GENERAL FUND	POLICE DEPARTMENT	139.45
6/04/20	GALLS	UNIFORM PANTS TORRES	GENERAL FUND	POLICE DEPARTMENT	86.00
6/04/20	GALLS	SOCKS	GENERAL FUND	POLICE DEPARTMENT	94.04
6/04/20	GALLS	DUTY BELT	GENERAL FUND	POLICE DEPARTMENT	37.45
6/04/20	GALLS	SHIRT--CAPT. FOX	GENERAL FUND	POLICE DEPARTMENT	75.59
6/04/20	GALLS	DUTY BELT	GENERAL FUND	POLICE DEPARTMENT	74.91
6/04/20	COWBOY CLEANERS	DRY CLEANING OF UNIFORMS	GENERAL FUND	POLICE DEPARTMENT	345.45
6/04/20	AT&T MOBILITY	FIRSTNET	WATER FUND	WATER DEPARTMENT	111.00
6/04/20	DPC INDUSTRIES	CHEMICAL FEED	WATER FUND	WATER DEPARTMENT	3,969.00
6/04/20	SOUTHWEST PUBLIC SAFETY	WEAPON RACKS UNIT 519/520	CRIME CONTROL DIST	POLICE DEPARTMENT	684.00
6/05/20	ACH***UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	37.05
6/05/20	ACH***UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	37.05

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
6/05/20	ACH***UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	37.05
6/05/20	ACH***UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	37.05
6/05/20	ACH***UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	37.05
6/05/20	ACH***BARCOM TECHNOLOGY	CONTRACT FEES JULY	GENERAL FUND	CITY ADMINISTRATION	2,010.00
6/05/20	ACH***BARCOM TECHNOLOGY	BACK UP FEES JULY	GENERAL FUND	CITY ADMINISTRATION	906.95
6/05/20	ACH***BOJORQUEZ LAW FIRM	LEGAL FEES	GENERAL FUND	CITY ADMINISTRATION	4,878.50
6/05/20	ACH***SAFESITE, INC.	DOCUMENT STORAGE	GENERAL FUND	CITY ADMINISTRATION	195.00
6/05/20	ACH***US BANK VOYAGER FLEET SYSTEM	FLEET FUEL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	40.95
6/05/20	ACH***UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	55.39
6/05/20	ACH***UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	50.94
6/05/20	ACH***UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	49.16
6/05/20	ACH***UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	53.17
6/05/20	ACH***UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	50.94
6/05/20	ACH***US BANK VOYAGER FLEET SYSTEM	FLEET FUEL	GENERAL FUND	FIRE DEPARTMENT	287.43
6/05/20	ACH***US BANK VOYAGER FLEET SYSTEM	FLEET FUEL	GENERAL FUND	POLICE DEPARTMENT	2,214.11
6/05/20	ACH***LEXISNEXIS RISK SOLUTIONS	INVESTIGATIONS	GENERAL FUND	POLICE DEPARTMENT	33.00
6/05/20	ACH***BRUCE C. BEALOR	BUILDING INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	4,300.00
6/05/20	ACH***US BANK VOYAGER FLEET SYSTEM	FLEET FUEL	WATER FUND	WATER DEPARTMENT	84.38
6/05/20	ACH***UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	55.39
6/05/20	ACH***UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	50.94
6/05/20	ACH***UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	49.16
6/05/20	ACH***UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	53.16
6/05/20	ACH***UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	50.94
6/05/20	ACH***BADGER METER, INC.	BEACON HOSTIN G	WATER FUND	WATER DEPARTMENT	42.18
6/09/20	USPS	MAY UTILITY BILLS	WATER FUND	WATER DEPARTMENT	230.65
6/10/20	TX CSDU	00089527162015EM5059	GENERAL FUND	NON-DEPARTMENTAL	69.23
6/10/20	ACH***ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	2,185.00
6/10/20	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY COUNCIL	15.81
6/10/20	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY COUNCIL	33.98
6/10/20	OFFICE DEPOT	BUDGET BINDERS	GENERAL FUND	CITY COUNCIL	52.62
6/10/20	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY COUNCIL	34.01
6/10/20	BIZDOC, INC.	COPIER FEES	GENERAL FUND	CITY ADMINISTRATION	209.11
6/10/20	SAFESHRED INC	DOCUMENT DESTRUCTION	GENERAL FUND	CITY ADMINISTRATION	48.00
6/10/20	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	64.52
6/10/20	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	6.49
6/10/20	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	20.19
6/10/20	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	47.96
6/10/20	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	119.97
6/10/20	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	144.46
6/10/20	OFFICE DEPOT	BUDGET BINDERS	GENERAL FUND	CITY ADMINISTRATION	68.34
6/10/20	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	38.93
6/10/20	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	196.07
6/10/20	OFFICE DEPOT	INK	GENERAL FUND	CITY ADMINISTRATION	164.04
6/10/20	HOME DEPOT CREDIT SERVICE	ITEMS TO INSTALL PLEXIGLAS	GENERAL FUND	MUNICIPAL COURT	10.56
6/10/20	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	MUNICIPAL COURT	65.10
6/10/20	OFFICE DEPOT	THERMOMETER	GENERAL FUND	MUNICIPAL COURT	109.99
6/10/20	HOME DEPOT CREDIT SERVICE	MARKING PAINT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	17.94
6/10/20	HOME DEPOT CREDIT SERVICE	REBAR	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	69.70
6/10/20	HOME DEPOT CREDIT SERVICE	WIPES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	19.92
6/10/20	HOME DEPOT CREDIT SERVICE	WIPES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.78
6/10/20	HOME DEPOT CREDIT SERVICE	BLADES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	81.85
6/10/20	HOME DEPOT CREDIT SERVICE	SAFETY FENCE & STEEL POSTS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	172.22
6/10/20	VERMEER TEXAS-LOUISIANA	REPAIRS; CHIPPER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,305.92
6/10/20	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	29.59
6/10/20	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	311.96
6/10/20	OFFICE DEPOT	TONER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	268.36-

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
6/10/20	CITY OF SHAVANO PARK WATER DEPT.	SHAVANO PARK WATER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	45.26
6/10/20	CITY OF SHAVANO PARK WATER DEPT.	SHAVANO PARK WATER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,264.02
6/10/20	HOME DEPOT CREDIT SERVICE	REPAIRS: SPRINKLER	GENERAL FUND	FIRE DEPARTMENT	29.94
6/10/20	HOME DEPOT CREDIT SERVICE	DISINFECTANT WIPES	GENERAL FUND	FIRE DEPARTMENT	9.96
6/10/20	HOME DEPOT CREDIT SERVICE	EQUIPMENT FUEL	GENERAL FUND	FIRE DEPARTMENT	63.60
6/10/20	HOME DEPOT CREDIT SERVICE	AIR FILTERS	GENERAL FUND	FIRE DEPARTMENT	18.96
6/10/20	BSG SAFETY SERVICES	CPR/ACLS CERT	GENERAL FUND	FIRE DEPARTMENT	850.00
6/10/20	SAMUEL MCKINNON	FLIGHT CERT 2020-	GENERAL FUND	FIRE DEPARTMENT	285.00
6/10/20	SHAVANO PARK, PETTY CASH	VEHICLE REGISTRATION	GENERAL FUND	FIRE DEPARTMENT	7.50
6/10/20	CITY OF SHAVANO PARK WATER DEPT.	SHAVANO PARK WATER	GENERAL FUND	FIRE DEPARTMENT	156.88
6/10/20	BIZDOC, INC.	COPIER FEES	GENERAL FUND	POLICE DEPARTMENT	100.58
6/10/20	OFFICE DEPOT	TONER, OFFICE SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	1,327.11
6/10/20	OFFICE DEPOT	OFFICE SPPLIES	GENERAL FUND	POLICE DEPARTMENT	7.49
6/10/20	OFFICE DEPOT	COVID	GENERAL FUND	POLICE DEPARTMENT	54.32
6/10/20	OFFICE DEPOT	SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	84.98
6/10/20	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	6.99
6/10/20	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	79.99
6/10/20	OFFICE DEPOT	OFFICE DEPOT	GENERAL FUND	POLICE DEPARTMENT	7.49-
6/10/20	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	19.63
6/10/20	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	13.31
6/10/20	OFFICE DEPOT	ENVELOPES/STAMPS	GENERAL FUND	POLICE DEPARTMENT	49.04
6/10/20	OFFICE DEPOT	HAND SANITIZER	GENERAL FUND	POLICE DEPARTMENT	39.92
6/10/20	SIRCHIE	DRUG TESTING KITS	GENERAL FUND	POLICE DEPARTMENT	21.95
6/10/20	ACH***ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	160.00
6/10/20	MADSEN-CASON, KRISTI	1-0260-01	WATER FUND	NON-DEPARTMENTAL	250.00
6/10/20	BAILEY, ILSE	1-0533-04	WATER FUND	NON-DEPARTMENTAL	250.00
6/10/20	EDWARDS AQUIFER AUTHORITY	EDWARDS AQUIFER AUTHORITY	WATER FUND	WATER DEPARTMENT	3,920.55
6/10/20	EDWARDS AQUIFER AUTHORITY	EDWARDS AQUIFER AUTHORITY	WATER FUND	WATER DEPARTMENT	2,665.97
6/10/20	TEXAS WATER UTILITIES ASSOC	COURSES	WATER FUND	WATER DEPARTMENT	375.00
6/10/20	OFFICE DEPOT	OFFICE SUPPLIES	WATER FUND	WATER DEPARTMENT	311.96
6/10/20	OFFICE DEPOT	TONER	WATER FUND	WATER DEPARTMENT	66.99
6/10/20	OFFICE DEPOT	TONER	WATER FUND	WATER DEPARTMENT	268.36-
6/10/20	FERGUSON WATERWORKS	METER BOXES	WATER FUND	WATER DEPARTMENT	456.84
6/10/20	FERGUSON WATERWORKS	METER BOXES	WATER FUND	WATER DEPARTMENT	1,184.22
6/10/20	CITY OF SHAVANO PARK WATER DEPT.	SHAVANO PARK WATER	WATER FUND	WATER DEPARTMENT	45.26
6/10/20	POLLUTION CONTROL SERVICES	WATER TESTING	WATER FUND	WATER DEPARTMENT	58.00
6/10/20	HOME DEPOT CREDIT SERVICE	LUMBER	CAPITAL REPLACEMEN	COUNCIL	52.05
6/10/20	HOME DEPOT CREDIT SERVICE	PAVILLION	CAPITAL REPLACEMEN	ADMINISTRATION	95.81
6/10/20	HOME DEPOT CREDIT SERVICE	HOME DEPOT CREDIT SERVICE	CAPITAL REPLACEMEN	ADMINISTRATION	14.44-
6/10/20	HOME DEPOT CREDIT SERVICE	PVC	CAPITAL REPLACEMEN	ADMINISTRATION	14.44
6/10/20	HOME DEPOT CREDIT SERVICE	PVC	CAPITAL REPLACEMEN	ADMINISTRATION	14.40
6/12/20	FROST BANK	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	12,218.75
6/12/20	FROST BANK	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,619.90
6/12/20	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	85,639.11
6/12/20	FROST BANK	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	246.10
6/12/20	FROST BANK	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	29.58
6/12/20	FROST BANK	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	121.13
6/12/20	FROST BANK	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	600.29
6/12/20	FROST BANK	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	622.80
6/12/20	FROST BANK	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	766.28
6/12/20	FROST BANK	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	122.89
6/12/20	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	6,590.29
6/12/20	FROST BANK	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	122.89
6/16/20	TEXAS COMMISSION ON FIRE PROTECTION	CERT FEE	GENERAL FUND	FIRE DEPARTMENT	85.00
6/17/20	BENKE SEPTIC SYSTEMS, INC.	SEPTIC SYSTEM	CAPITAL REPLACEMEN	ADMINISTRATION	25,000.00
6/18/20	USPS	REPORT FOR 2019 MAILING	WATER FUND	WATER DEPARTMENT	344.50

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
6/23/20	Texas Workforce Commission	2ND QTR SUTA	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	88.17
6/23/20	TX DEPARTMENT OF STATE HEALTH SERVICES	EMS CERT FEE CARRASCO	GENERAL FUND	FIRE DEPARTMENT	96.00
6/23/20	Texas Workforce Commission	2ND QTR SUTA	GENERAL FUND	POLICE DEPARTMENT	144.00
6/25/20	ACH***TML MULTISTATE IEBP	P85-70-40 FAMILY BUYDOWN	GENERAL FUND	NON-DEPARTMENTAL	309.78
6/25/20	ACH***TML MULTISTATE IEBP	P85-70-40 FAMILY BUYDOWN	GENERAL FUND	NON-DEPARTMENTAL	309.78
6/25/20	ACH***TML MULTISTATE IEBP	PLAN 2 SPOUSE BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	123.98
6/25/20	ACH***TML MULTISTATE IEBP	PLAN 2 SPOUSE BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	123.98
6/25/20	ACH***TML MULTISTATE IEBP	3-P85-20-30 CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	283.72
6/25/20	ACH***TML MULTISTATE IEBP	3-P85-20-30 CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	283.72
6/25/20	ACH***TML MULTISTATE IEBP	4-P85-50-30 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	380.16
6/25/20	ACH***TML MULTISTATE IEBP	4-P85-50-30 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	380.16
6/25/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	NON-DEPARTMENTAL	24.37
6/25/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	NON-DEPARTMENTAL	24.37
6/25/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	468.44
6/25/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	468.44
6/25/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 SPOUSE BUY DO	GENERAL FUND	NON-DEPARTMENTAL	36.53
6/25/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 SPOUSE BUY DO	GENERAL FUND	NON-DEPARTMENTAL	36.53
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	NON-DEPARTMENTAL	121.54
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	NON-DEPARTMENTAL	121.54
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	653.95
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	653.95
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	NON-DEPARTMENTAL	311.84
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	NON-DEPARTMENTAL	311.84
6/25/20	ACH***TML MULTISTATE IEBP	ADJ FOR JUNE 2020	GENERAL FUND	NON-DEPARTMENTAL	578.33-
6/25/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	61.25
6/25/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	61.25
6/25/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	287.98
6/25/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	287.98
6/25/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	28.80
6/25/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	28.80
6/25/20	ACH***TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	800.74
6/25/20	ACH***TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	800.74
6/25/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	7.22
6/25/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	7.22
6/25/20	ACH***TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	194.97
6/25/20	ACH***TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	194.97
6/25/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	81.10
6/25/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	81.10
6/25/20	ACH***TML MULTISTATE IEBP	PLAN 2 SPOUSE BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	286.00
6/25/20	ACH***TML MULTISTATE IEBP	PLAN 2 SPOUSE BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	286.00
6/25/20	ACH***TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	225.82
6/25/20	ACH***TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	225.82
6/25/20	ACH***TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	CITY ADMINISTRATION	60.18
6/25/20	ACH***TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	CITY ADMINISTRATION	60.18
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	CITY ADMINISTRATION	281.46
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	CITY ADMINISTRATION	281.46
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	CITY ADMINISTRATION	159.92
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	CITY ADMINISTRATION	159.92
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	CITY ADMINISTRATION	159.92
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	CITY ADMINISTRATION	159.92
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	CITY ADMINISTRATION	4.54
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	CITY ADMINISTRATION	4.54
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	CITY ADMINISTRATION	126.08
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	CITY ADMINISTRATION	126.08
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 FAMILY-HSA FU	GENERAL FUND	CITY ADMINISTRATION	126.08
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 FAMILY-HSA FU	GENERAL FUND	CITY ADMINISTRATION	126.08

DATE	VENDOR NAME		DESCRIPTION	FUND	DEPARTMENT	AMOUNT
6/25/20	ACH***TML	MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	CITY ADMINISTRATION	18.30
6/25/20	ACH***TML	MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	CITY ADMINISTRATION	18.30
6/25/20	ACH***TML	MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.22
6/25/20	ACH***TML	MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.22
6/25/20	ACH***TML	MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	42.64
6/25/20	ACH***TML	MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	42.64
6/25/20	ACH***TML	MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	38.02
6/25/20	ACH***TML	MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	38.02
6/25/20	ACH***TML	MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	9.25
6/25/20	ACH***TML	MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	9.25
6/25/20	ACH***TML	MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.65
6/25/20	ACH***TML	MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.65
6/25/20	ACH***TML	MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	2.93
6/25/20	ACH***TML	MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	2.93
6/25/20	ACH***TML	MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.76
6/25/20	ACH***TML	MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.76
6/25/20	ACH***TML	MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	15.21
6/25/20	ACH***TML	MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	15.21
6/25/20	ACH***TML	MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	2.93
6/25/20	ACH***TML	MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	2.93
6/25/20	ACH***TML	MULTISTATE IEBP	PLAN EE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	201.96
6/25/20	ACH***TML	MULTISTATE IEBP	PLAN EE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	201.96
6/25/20	ACH***TML	MULTISTATE IEBP	2 EMP-HRA FUNDS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	84.04
6/25/20	ACH***TML	MULTISTATE IEBP	2 EMP-HRA FUNDS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	84.04
6/25/20	ACH***TML	MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	176.36
6/25/20	ACH***TML	MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	176.36
6/25/20	ACH***TML	MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	109.66
6/25/20	ACH***TML	MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	109.66
6/25/20	ACH***TML	MULTISTATE IEBP	7-P85-150-40 SPOUSE BUY DO	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	145.14
6/25/20	ACH***TML	MULTISTATE IEBP	7-P85-150-40 SPOUSE BUY DO	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	145.14
6/25/20	ACH***TML	MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	159.92
6/25/20	ACH***TML	MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	159.92
6/25/20	ACH***TML	MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	148.83
6/25/20	ACH***TML	MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	148.83
6/25/20	ACH***TML	MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	126.08
6/25/20	ACH***TML	MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	126.08
6/25/20	ACH***TML	MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	35.65
6/25/20	ACH***TML	MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	35.65
6/25/20	ACH***TML	MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	32.42
6/25/20	ACH***TML	MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	32.42
6/25/20	ACH***TML	MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	7.46
6/25/20	ACH***TML	MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	7.46
6/25/20	ACH***TML	MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	8.81
6/25/20	ACH***TML	MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	8.81
6/25/20	ACH***TML	MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	3.00
6/25/20	ACH***TML	MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	3.00
6/25/20	ACH***TML	MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.14
6/25/20	ACH***TML	MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.14
6/25/20	ACH***TML	MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	5.22
6/25/20	ACH***TML	MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	5.22
6/25/20	ACH***TML	MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	225.82
6/25/20	ACH***TML	MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	225.82
6/25/20	ACH***TML	MULTISTATE IEBP	4-P85-50-30 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	286.00
6/25/20	ACH***TML	MULTISTATE IEBP	4-P85-50-30 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	286.00
6/25/20	ACH***TML	MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	FIRE DEPARTMENT	60.18
6/25/20	ACH***TML	MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	FIRE DEPARTMENT	60.18

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
6/25/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	FIRE DEPARTMENT	286.00
6/25/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	FIRE DEPARTMENT	286.00
6/25/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	FIRE DEPARTMENT	176.35
6/25/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	FIRE DEPARTMENT	176.35
6/25/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	572.00
6/25/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	572.00
6/25/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	FIRE DEPARTMENT	109.65
6/25/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	FIRE DEPARTMENT	109.65
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	FIRE DEPARTMENT	1,439.28
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	FIRE DEPARTMENT	1,439.28
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	572.00
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	572.00
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	FIRE DEPARTMENT	1,134.72
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	FIRE DEPARTMENT	1,134.72
6/25/20	ACH***TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	156.42
6/25/20	ACH***TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	156.42
6/25/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	127.92
6/25/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	127.92
6/25/20	ACH***TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	24.05
6/25/20	ACH***TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	24.05
6/25/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	41.02
6/25/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	41.02
6/25/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	8.79
6/25/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	8.79
6/25/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	37.18
6/25/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	37.18
6/25/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	30.42
6/25/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	30.42
6/25/20	ACH***TML MULTISTATE IEBP	P85-70-40 FAMILY BUYDOWN	GENERAL FUND	POLICE DEPARTMENT	286.00
6/25/20	ACH***TML MULTISTATE IEBP	P85-70-40 FAMILY BUYDOWN	GENERAL FUND	POLICE DEPARTMENT	286.00
6/25/20	ACH***TML MULTISTATE IEBP	3-P85-20-30 CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	572.00
6/25/20	ACH***TML MULTISTATE IEBP	3-P85-20-30 CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	572.00
6/25/20	ACH***TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	GENERAL FUND	POLICE DEPARTMENT	486.20
6/25/20	ACH***TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	GENERAL FUND	POLICE DEPARTMENT	486.20
6/25/20	ACH***TML MULTISTATE IEBP	3 P85-2-30 HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	85.80
6/25/20	ACH***TML MULTISTATE IEBP	3 P85-2-30 HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	85.80
6/25/20	ACH***TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	451.64
6/25/20	ACH***TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	451.64
6/25/20	ACH***TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	120.36
6/25/20	ACH***TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	120.36
6/25/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	POLICE DEPARTMENT	352.70
6/25/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	POLICE DEPARTMENT	352.70
6/25/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	POLICE DEPARTMENT	219.30
6/25/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	POLICE DEPARTMENT	219.30
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	POLICE DEPARTMENT	562.92
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	POLICE DEPARTMENT	562.92
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	POLICE DEPARTMENT	1,119.44
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	POLICE DEPARTMENT	1,119.44
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	POLICE DEPARTMENT	286.00
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	POLICE DEPARTMENT	286.00
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	POLICE DEPARTMENT	9.08
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	POLICE DEPARTMENT	9.08
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	POLICE DEPARTMENT	882.56
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	POLICE DEPARTMENT	882.56
6/25/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	73.20
6/25/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	73.20

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
6/25/20	ACH***TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	156.42
6/25/20	ACH***TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	156.42
6/25/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	85.28
6/25/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	85.28
6/25/20	ACH***TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	33.30
6/25/20	ACH***TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	33.30
6/25/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	43.95
6/25/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	43.95
6/25/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	11.72
6/25/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	11.72
6/25/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	43.94
6/25/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	43.94
6/25/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	30.42
6/25/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	30.42
6/25/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 SPOUSE BUY DO	WATER FUND	NON-DEPARTMENTAL	35.46
6/25/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 SPOUSE BUY DO	WATER FUND	NON-DEPARTMENTAL	35.46
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	NON-DEPARTMENTAL	89.09
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	NON-DEPARTMENTAL	89.09
6/25/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	10.22
6/25/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	10.22
6/25/20	ACH***TML MULTISTATE IEBP	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	149.24
6/25/20	ACH***TML MULTISTATE IEBP	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	149.24
6/25/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	2.38
6/25/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	2.38
6/25/20	ACH***TML MULTISTATE IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	10.80
6/25/20	ACH***TML MULTISTATE IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	10.80
6/25/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	4.92
6/25/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	4.92
6/25/20	ACH***TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	WATER FUND	WATER DEPARTMENT	243.10
6/25/20	ACH***TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	WATER FUND	WATER DEPARTMENT	243.10
6/25/20	ACH***TML MULTISTATE IEBP	3 P85-2-30 HRA FUNDS	WATER FUND	WATER DEPARTMENT	42.90
6/25/20	ACH***TML MULTISTATE IEBP	3 P85-2-30 HRA FUNDS	WATER FUND	WATER DEPARTMENT	42.90
6/25/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	WATER FUND	WATER DEPARTMENT	176.34
6/25/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	WATER FUND	WATER DEPARTMENT	176.34
6/25/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	WATER FUND	WATER DEPARTMENT	109.64
6/25/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	WATER FUND	WATER DEPARTMENT	109.64
6/25/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 SPOUSE BUY DO	WATER FUND	WATER DEPARTMENT	140.86
6/25/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 SPOUSE BUY DO	WATER FUND	WATER DEPARTMENT	140.86
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	WATER FUND	WATER DEPARTMENT	159.92
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	WATER FUND	WATER DEPARTMENT	159.92
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	WATER DEPARTMENT	137.17
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	WATER DEPARTMENT	137.17
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	WATER FUND	WATER DEPARTMENT	126.08
6/25/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	WATER FUND	WATER DEPARTMENT	126.08
6/25/20	ACH***TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	49.67
6/25/20	ACH***TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	49.67
6/25/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.22
6/25/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.22
6/25/20	ACH***TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	7.34
6/25/20	ACH***TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	7.34
6/25/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	2.91
6/25/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	2.91
6/25/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	8.72
6/25/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	8.72
6/25/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	10.14
6/25/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	10.14

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
6/25/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	4.92
6/25/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	4.92
6/26/20	TX CSDU	00089527162015EM5059	GENERAL FUND	NON-DEPARTMENTAL	69.23
6/26/20	ACH***ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	2,185.00
6/26/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	8,103.42
6/26/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	7,949.65
6/26/20	FROST BANK	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	11,802.18
6/26/20	FROST BANK	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,588.06
6/26/20	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	84,105.63
6/26/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,466.85
6/26/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,466.85
6/26/20	FROST BANK	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	246.10
6/26/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	284.55
6/26/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	284.55
6/26/20	FROST BANK	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	29.58
6/26/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,197.94
6/26/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,172.40
6/26/20	FROST BANK	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	118.48
6/26/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	6,032.34
6/26/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	5,717.29
6/26/20	FROST BANK	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	567.54
6/26/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	6,167.22
6/26/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	6,201.39
6/26/20	FROST BANK	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	626.36
6/26/20	ACH***ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	160.00
6/26/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	606.66
6/26/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	587.90
6/26/20	FROST BANK	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	736.38
6/26/20	FROST BANK	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	119.01
6/26/20	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	6,374.83
6/26/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,208.99
6/26/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,171.61
6/26/20	FROST BANK	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	119.01
6/29/20	ACH***COLONIAL SUPPLEMENTAL INS	ADJUSTMENT RUBIO	GENERAL FUND	NON-DEPARTMENTAL	60.86
6/29/20	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	501.35
6/29/20	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	440.49
6/29/20	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	716.08
6/29/20	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	716.08
6/29/20	ACH***AFLAC	AFLAC - AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	113.24
6/29/20	ACH***AFLAC	AFLAC - AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	113.24
6/29/20	ACH***AFLAC	AFLAC - PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	156.49
6/29/20	ACH***AFLAC	AFLAC - PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	156.49
6/29/20	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	212.91
6/29/20	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	212.91
6/29/20	AMERICAN FIDELITY ASSURANCE	AMERICAN FIDELITY LIFE DUE	GENERAL FUND	NON-DEPARTMENTAL	51.00
6/29/20	AMERICAN FIDELITY ASSURANCE	AMERICAN FIDELITY LIFE DUE	GENERAL FUND	NON-DEPARTMENTAL	51.00
6/29/20	TEXAS MUNICIPAL LEAGUE	ANNUAL MEMBERSHIP RENEW	GENERAL FUND	CITY COUNCIL	1,143.00
6/29/20	DRAGO INVESTMENTS LTD	DRAGO INVESTMENTS LTD	GENERAL FUND	CITY COUNCIL	12.00
6/29/20	TIME WARNER CABLE	TIME WARNER CABLE	GENERAL FUND	CITY ADMINISTRATION	92.42
6/29/20	TIME WARNER CABLE	TIME WARNER CABLE	GENERAL FUND	CITY ADMINISTRATION	1,283.79
6/29/20	TML INTERGOVERNMENTAL RISK POOL	CLAIM: IVAN HERNANDEZ	GENERAL FUND	CITY ADMINISTRATION	1,852.00
6/29/20	SHAVANO PARK, PETTY CASH	WATER FILTERS	GENERAL FUND	CITY ADMINISTRATION	29.46
6/29/20	SHAVANO PARK, PETTY CASH	WIPES, SANITIZER	GENERAL FUND	CITY ADMINISTRATION	51.45
6/29/20	AT&T	AT&T	GENERAL FUND	CITY ADMINISTRATION	138.64
6/29/20	BEXAR APPRAISAL DISTRICT	BUDGET LEVY Q3 2020	GENERAL FUND	CITY ADMINISTRATION	4,206.00
6/29/20	ACH***SAN ANTONIO EXPRESS NEWS	PUBLIC NOTICE	GENERAL FUND	CITY ADMINISTRATION	113.75

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
6/29/20	ACH***SAN ANTONIO EXPRESS NEWS	PUBLIC NOTICE	GENERAL FUND	CITY ADMINISTRATION	112.75
6/29/20	ACH***SAN ANTONIO EXPRESS NEWS	PUBLIC NOTICE	GENERAL FUND	CITY ADMINISTRATION	298.00
6/29/20	ACH***SAN ANTONIO EXPRESS NEWS	PUBLIC NOTICE	GENERAL FUND	CITY ADMINISTRATION	138.75
6/29/20	ACH***SAN ANTONIO EXPRESS NEWS	PUBLIC NOTICE	GENERAL FUND	CITY ADMINISTRATION	142.00
6/29/20	ACH***SAN ANTONIO EXPRESS NEWS	PUBLIC NOTICE	GENERAL FUND	CITY ADMINISTRATION	158.25
6/29/20	INTRUDER ALERT SYSTEMS	INTRUDER ALERT SYSTEMS	GENERAL FUND	CITY ADMINISTRATION	35.95
6/29/20	THE UPS STORE #4997	POSTAGE FOR RECORDS REQ	GENERAL FUND	CITY ADMINISTRATION	37.02
6/29/20	ACH***KFW ENGINEERS	TASKORDER 10	GENERAL FUND	CITY ADMINISTRATION	1,068.00
6/29/20	AMAZON.COM SERVICES INC	BATTERIES	GENERAL FUND	CITY ADMINISTRATION	41.58
6/29/20	MUNICIPAL CODE CORPORATION	MUNICIPAL CODE CORPORATION	GENERAL FUND	CITY ADMINISTRATION	1,361.25
6/29/20	AT&T	AT&T	GENERAL FUND	MUNICIPAL COURT	151.09
6/29/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	135.50
6/29/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,425.88
6/29/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.28
6/29/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.23
6/29/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	656.89
6/29/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.55
6/29/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,225.62
6/29/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	407.18
6/29/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	14.81
6/29/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.83
6/29/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	81.36
6/29/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	8.75
6/29/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.28
6/29/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	15.56
6/29/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.09
6/29/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.90
6/29/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	19.70
6/29/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.02
6/29/20	SHAVANO PARK, PETTY CASH	UTENSILS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	20.15
6/29/20	SHAVANO PARK, PETTY CASH	MAP LABELING	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	13.39
6/29/20	SHAVANO PARK, PETTY CASH	WIPES, SANITIZER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	7.48
6/29/20	AT&T MOBILITY	AT&T MOBILITY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	37.00
6/29/20	INTRUDER ALERT SYSTEMS	INTRUDER ALERT SYSTEMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	49.95
6/29/20	MCE TECHNOLOGY LLC	MCE TECHNOLOGY LLC	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	199.00
6/29/20	T MOBILE	SECURITY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	35.04
6/29/20	KELLER MATERIAL, INC.	MESA GRANDE BLOCKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	450.00
6/29/20	STONE & SOIL DEPOT INC	BUTTERSTICK BLOCKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,820.00
6/29/20	AT&T MOBILITY	FIRSTNET PHONES	GENERAL FUND	FIRE DEPARTMENT	10.90
6/29/20	AT&T MOBILITY	AT&T MOBILITY	GENERAL FUND	FIRE DEPARTMENT	259.00
6/29/20	AT&T	AT&T	GENERAL FUND	FIRE DEPARTMENT	161.09
6/29/20	IH-10 WEST TACTICAL FIREARMS LLC	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	136.95
6/29/20	IH-10 WEST TACTICAL FIREARMS LLC	IH-10 WEST TACTICAL FIREAR	GENERAL FUND	FIRE DEPARTMENT	188.90
6/29/20	IH-10 WEST TACTICAL FIREARMS LLC	IH-10 WEST TACTICAL FIREAR	GENERAL FUND	FIRE DEPARTMENT	51.95
6/29/20	IH-10 WEST TACTICAL FIREARMS LLC	IH-10 WEST TACTICAL FIREAR	GENERAL FUND	FIRE DEPARTMENT	259.70
6/29/20	IH-10 WEST TACTICAL FIREARMS LLC	IH-10 WEST TACTICAL FIREAR	GENERAL FUND	FIRE DEPARTMENT	128.85
6/29/20	B. RHODES ELECTRIC, INC.	B. RHODES ELECTRIC, INC.	GENERAL FUND	FIRE DEPARTMENT	500.00
6/29/20	THE PRODUCTIVITY CENTER, INC.	THE PRODUCTIVITY CENTER, I	GENERAL FUND	FIRE DEPARTMENT	162.00
6/29/20	AT&T	AT&T	GENERAL FUND	POLICE DEPARTMENT	124.32
6/29/20	GOODYEAR AUTO SERVICE CTR.	REPAIRS UNIT 516	GENERAL FUND	POLICE DEPARTMENT	257.08
6/29/20	GOODYEAR AUTO SERVICE CTR.	OIL CHANGE UNIT 519	GENERAL FUND	POLICE DEPARTMENT	57.45
6/29/20	GOODYEAR AUTO SERVICE CTR.	OIL CHANGE UNIT 520	GENERAL FUND	POLICE DEPARTMENT	253.18
6/29/20	GOODYEAR AUTO SERVICE CTR.	WIPER BLADES	GENERAL FUND	POLICE DEPARTMENT	34.98
6/29/20	GOODYEAR AUTO SERVICE CTR.	OIL CHANGE UNIT 517	GENERAL FUND	POLICE DEPARTMENT	229.79
6/29/20	GOODYEAR AUTO SERVICE CTR.	OIL CHANGE UNIT 521	GENERAL FUND	POLICE DEPARTMENT	57.45
6/29/20	GOODYEAR AUTO SERVICE CTR.	VEH INSPECTION	GENERAL FUND	POLICE DEPARTMENT	7.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
6/29/20	GOODYEAR AUTO SERVICE CTR.	REPAIRS: UNIT 511	GENERAL FUND	POLICE DEPARTMENT	76.72
6/29/20	GOODYEAR AUTO SERVICE CTR.	GOODYEAR AUTO SERVICE CTR.	GENERAL FUND	POLICE DEPARTMENT	355.45
6/29/20	GOODYEAR AUTO SERVICE CTR.	GOODYEAR AUTO SERVICE CTR.	GENERAL FUND	POLICE DEPARTMENT	171.36
6/29/20	ALAMO AREA COUNCIL OF GOVERNMENTS	DE-ESCALATION COURSE	GENERAL FUND	POLICE DEPARTMENT	50.00
6/29/20	BELDEN'S AUTOMOTIVE	BELDEN'S AUTOMOTIVE	GENERAL FUND	POLICE DEPARTMENT	5,504.20
6/29/20	NARDIS PUBLIC SAFETY	BALLISTIC BODY ARMOR	GENERAL FUND	POLICE DEPARTMENT	894.92
6/29/20	ACH***MICHAEL D. HARRISON	ACH***MICHAEL D. HARRISON	GENERAL FUND	POLICE DEPARTMENT	1,000.00
6/29/20	MONTY JOE MCGUFFIN	HEALTH INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	300.00
6/29/20	ACH***KFW ENGINEERS	PLAN REVIEWS	GENERAL FUND	DEVELOPMENT SERVICES	800.00
6/29/20	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	WATER FUND	NON-DEPARTMENTAL	35.02
6/29/20	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	WATER FUND	NON-DEPARTMENTAL	35.02
6/29/20	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	WATER FUND	NON-DEPARTMENTAL	52.10
6/29/20	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	WATER FUND	NON-DEPARTMENTAL	52.10
6/29/20	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	WATER FUND	NON-DEPARTMENTAL	31.22
6/29/20	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	WATER FUND	NON-DEPARTMENTAL	31.22
6/29/20	CITY PUBLIC SERVICE	UTILITIES	WATER FUND	WATER DEPARTMENT	10.67
6/29/20	CITY PUBLIC SERVICE	UTILITIES	WATER FUND	WATER DEPARTMENT	248.75
6/29/20	CITY PUBLIC SERVICE	UTILITIES	WATER FUND	WATER DEPARTMENT	354.29
6/29/20	CITY PUBLIC SERVICE	UTILITIES	WATER FUND	WATER DEPARTMENT	5,225.51
6/29/20	SHAVANO PARK, PETTY CASH	MAIL	WATER FUND	WATER DEPARTMENT	30.50
6/29/20	SHAVANO PARK, PETTY CASH	MAP LABELING	WATER FUND	WATER DEPARTMENT	13.39
6/29/20	SHAVANO PARK, PETTY CASH	LABELS	WATER FUND	WATER DEPARTMENT	26.28
6/29/20	TRAC-N- TROL INC	REPAIRS WELL 7	WATER FUND	WATER DEPARTMENT	707.23
6/29/20	DPC INDUSTRIES	MONTHLY CYNLINDER RENTAL	WATER FUND	WATER DEPARTMENT	130.00
6/29/20	T MOBILE	SECURITY	WATER FUND	WATER DEPARTMENT	35.04
6/29/20	TEXAS EXCAVATION SAFETY SYSTEM	TEXAS EXCAVATION SAFETY SY	WATER FUND	WATER DEPARTMENT	25.65
6/29/20	FEDERAL LICENSING INC	FREQUENCY LIC RENEWAL	WATER FUND	WATER DEPARTMENT	110.00
6/29/20	BSG SAFETY SERVICES	BSG SAFETY SERVICES	CRIME CONTROL DIST	FIRE DEPARTMENT	750.00
6/29/20	BSG SAFETY SERVICES	BSG SAFETY SERVICES	CRIME CONTROL DIST	FIRE DEPARTMENT	625.00
6/29/20	TOP BRASS	HYDRATION TOOLS	CRIME CONTROL DIST	POLICE DEPARTMENT	90.96
6/29/20	AMAZON.COM SERVICES INC	HYDRATION WATER PACK	CRIME CONTROL DIST	POLICE DEPARTMENT	287.88
6/29/20	LESS LETHAL, LLC	CIVIL UNREST GEAR	CRIME CONTROL DIST	POLICE DEPARTMENT	4,046.90
6/29/20	MULTIMEDIA SPECIALTIES	PODIUM	PEG FUNDS	ADMINISTRATION	2,064.18
6/29/20	MULTIMEDIA SPECIALTIES	TELECONFERENCING EQUIP	PEG FUNDS	ADMINISTRATION	834.57
6/29/20	AMSTERDAM PRINTING & LITHO	WRIST BANDS	CHILD SAFETY FUND	POLICE DEPARTMENT	380.81
6/29/20	POSITIVE PROMOTIONS	BUBBLE DISPENSERS	CHILD SAFETY FUND	POLICE DEPARTMENT	612.72
6/29/20	CRESTLINE SPECIALTIES INC	FAN	CHILD SAFETY FUND	POLICE DEPARTMENT	722.48
6/29/20	BENKE SEPTIC SYSTEMS, INC.	BENKE SEPTIC SYSTEMS, INC.	CAPITAL REPLACEMEN	ADMINISTRATION	20,000.00
6/29/20	ACH***KFW ENGINEERS	TASK ORDER 6 AREA 3,4	CAPITAL REPLACEMEN	PUBLIC WORKS	7,861.30
6/30/20	TEXAS COMPTROLLER OF PUBLIC ACCOUNTS	UNCLAIMED PROPERTY	GENERAL FUND	NON-DEPARTMENTAL	100.00
6/30/20	FROST - VISA DEBIT CARD	LOG ME IN - GOTO MEETING F	GENERAL FUND	CITY ADMINISTRATION	5.31
6/30/20	FROST - VISA DEBIT CARD	RAINBOW GARDENS - PLANTS C	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	92.94
6/30/20	FROST - VISA DEBIT CARD	FITNESS IN MOTION - BARBEL	GENERAL FUND	FIRE DEPARTMENT	249.00
6/30/20	FROST - VISA DEBIT CARD	BLAUER MANUF- MASKS	GENERAL FUND	POLICE DEPARTMENT	468.21

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	GARCIA, MICHAEL	US REFUNDS	WATER FUND	NON-DEPARTMENTAL	250.00
	SCHNEIDER, CARY	US REFUNDS	WATER FUND	NON-DEPARTMENTAL	250.00
	STRONG, DENNIS	US REFUNDS	WATER FUND	NON-DEPARTMENTAL	250.00
	STICKNEY, VICTORIA	US REFUNDS	WATER FUND	NON-DEPARTMENTAL	250.00
	GARCIA, MICHAEL	US REFUNDS	WATER FUND	NON-DEPARTMENTAL	250.00
	SCHNEIDER, CARY	US REFUNDS	WATER FUND	NON-DEPARTMENTAL	250.00
	STRONG, DENNIS	US REFUNDS	WATER FUND	NON-DEPARTMENTAL	250.00
	STICKNEY, VICTORIA	US REFUNDS	WATER FUND	NON-DEPARTMENTAL	<u>250.00</u>
				TOTAL:	468,420.09

===== FUND TOTALS =====

10	GENERAL FUND	358,034.78
20	WATER FUND	46,262.25
40	CRIME CONTROL DISTRICT	6,484.74
42	PEG FUNDS	2,898.75
52	CHILD SAFETY FUND	1,716.01
70	CAPITAL REPLACEMENT FUND	53,023.56

GRAND TOTAL: 468,420.09

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF SHAVANO PARK
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 6/01/2020 THRU 6/30/2020

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: Check Date
SEQUENCE: By Date
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C O U N C I L A/P R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

SUPPLEMENTAL NOTICE OF MEETING BY LIVESTREAM / TELEPHONE CONFERENCE:

THIS MEETING WILL BE A LIMITED TO APPROXIMATELY 10 IN-PERSON ATTENDEES IN ORDER TO MAINTAIN SOCIAL DISTANCING.

In accordance with Order of the Office of the Governor issued March 16th, 2020, the governor has **suspended various provisions** of the Open Meetings Act pursuant to his state disaster authority, which now authorize the participation of a meeting by live-video stream or telephone. The City of Shavano Park will conduct the Regular Meeting on Monday, May 18, 2020 at 6:30 p.m. at 900 Saddletree Court, Shavano Park Council Chambers in part by Livestream / telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) and slow down the spread of the Coronavirus (COVID-19).

Livestream Participation. The livestream available via the GoToMeeting website from your computer, tablet or smartphone at: https://youtu.be/Nbt_mN0WovI

Telephone Participation. The public toll-free dial-in number to participate in the telephonic meeting is 1-866-899-4679 and requires access code 246-608-141. The Livestream / telephone conference will be available to join at 6:00 p.m. (30 minutes prior to the meeting). **If you have issues accessing Telephone Participation or Livestream, please call City Secretary Zina Tedford at 210-787-0366.**

The public will be permitted to offer comments telephonically as provided by the agenda during Citizen’s to be Heard. Citizens who want to speak during this period, should sign up to speak prior to the beginning of the meeting by stating their intent and providing Name, Address, and Topic to be addressed. Follow the guidelines under agenda item 3. If unable to participate in the meeting, you may submit public comments by email to ztedford@shavanopark.org.

The meeting agenda and agenda packet are posted online at www.shavanopark.org.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 5:00 p.m.

PRESENT:

ABSENT:

Alderman Colemere
Alderman Kautz
Alderman Kuykendall
Alderman Powers
Mayor Pro Tem Ross
Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Werner with the consensus of City Council dispensed with the Pledge of Allegiance to the Flag and the Invocation.

3. CITIZENS TO BE HEARD

No citizens signed up to address City Council.

4. CITY COUNCIL COMMENTS

Mayor Werner with the consensus of City Council dispensed with City Council Comments.

5. REGULAR AGENDA ITEMS

5.1. Presentation / discussion - Budget Development Assumptions - Finance Director

City Manager Hill and Finance Director Morey presented a number of draft budget assumptions for Council review and guidance.

5.2. Presentation / discussion - Staff Goals, Objectives and City Council guidance for FY 2020-21 budget - City Manager / Directors

Directors presented their department's staff goals and objectives for FY 19-20

5.3. Presentation / discussion - Council Goals, Objectives and City Council guidance for FY 2020-21 budget - Council

City Manager Hill informed City Council that they have a copy of last year's Council Goals, Objectives. Staff has redlined those that have been completed or in process. Please review for accuracy, modifications or changes. Please send me any questions, concerns for revisions you would like to have made before the next meeting.

5.4. Presentation / discussion - Review of Budget Calendar - Finance Director

Finance Director Morey reviewed the Budget Calendar and the consensus of City Council is schedule the meetings as follows: Monday, June 22nd at 4:30 p.m. -Wednesday, July 15th at 4:00 p.m., Thursday, August 6th at 5:30 p.m. and Wednesday, August 12th at 5:30 p.m.

6. ADJOURNMENT

The meeting adjourned at 7:35 p.m.

Robert Werner
Mayor

Zina Tedford
City Secretary

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1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:30 p.m.

PRESENT:

ABSENT:

Alderman Colemere
Alderman Kuykendall
Alderman Kautz
Mayor Pro Tem Ross
Alderman Powers
Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Police Chief Lacy led the Pledge of Allegiance to the Flag. Alderman Kuykendall led the Invocation.

3. CITIZENS TO BE HEARD

No citizens signed up to be heard.

4. CITY COUNCIL COMMENTS

Mayor Werner with the consensus of Council dispensed with City Council Comments.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Presentation – Recognition of Graduating Seniors

Mayor Werner dispensed with the Presentation – Recognition of Graduating Seniors.

At this time, Mayor Werner, with the consensus of Council deviated to agenda item 8.5.

6. REGULAR AGENDA ITEMS

6.1. Public Hearing - Receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances, including changes to Chapter 36 to consider changes in uses of accessory buildings in residential zoning districts

This item has been moved to next Regular City Council Meeting.

6.2. Discussion / Action - Ordinance O-2020-010 amending Chapter 36 - Zoning to clarify that accessory buildings in residential zoning districts can be used for habitation, long-term rental and home occupation as long as such uses are consistent with the use of the property as a single-family residence (first reading) - City Manager

This item has been moved to next Regular City Council Meeting.

6.3. Public Hearing - Receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances, including changes to Chapter 36 to correct a scrivener error in side setback requirements of Willow Wood Planned Unit Development in Ordinance 100-12-03

Public hearing opened at 6:53 p.m.

City Manager Hill presented an overview amendment to amendments to the City of Shavano Park Code of Ordinances, including changes to Chapter 36 to correct a scrivener error in side setback requirements of Willow Wood Planned Unit Development in Ordinance 100-12-03

Public hearing closed at 6:57 p.m.

Mayor Werner deviated to agenda item 6.4.

6.4. Discussion / Action - Ordinance O-2020-011 correction of scrivener error in Ordinance 100-12-03 regarding side setback requirements in Willow Wood Planned Unit Development (first reading) - City Manager

Alderman Colemere made a motion to approve Ordinance O-2020-011 correction of scrivener error in Ordinance 100-12-03 regarding side setback requirements in Willow Wood Planned Unit Development (first reading).

Alderman Kuykendall seconded the motion.

The motion to approve Ordinance O-2020-011 correction of scrivener error in Ordinance 100-12-03 regarding side setback requirements in Willow Wood Planned Unit Development (first reading) carried with a unanimous vote.

Due to technical difficulties, Mayor Werner asked for a motion to adjourn the meeting. The balance of the agenda will be considered at the next meeting. Agenda items 6.5 – 6.10 will be discussed at the Special Meeting to be held on June 29, 2020 at 6:30 p.m.

- 6.5. Discussion / Action - Status and way ahead for the Trinity Well - City Manager / Public Works Director**
- 6.6. Discussion / Action - Consideration for a municipal tract outdoor bathroom and storage area and approval of contractor to proceed with the project - City Manager**
- 6.7. Discussion / Action - City Events - Mayor Pro Tem Ross**
- 6.8. Discussion / Action - Resolution R-2000-013 approving Policy for Board of Adjustment (BOA) procedures - City Manager**
- 6.9. Annual Budget Calendar - City Manager / Finance Director**
- 6.10. Discussion / Action - Coronavirus Update - City Manager**
- 6.11. Discussion / Action - Resolution R-2020-014 Interlocal Grant Agreement between the County of Bexar and City of Shavano Park for the distribution of Federal Coronavirus Relief Funds - City Manager**

Alderman Powers made a motion to approve Resolution R-2020-014 Interlocal Grant Agreement between the County of Bexar and City of Shavano Park for the distribution of Federal Coronavirus Relief Funds.

Alderman Colemere seconded the motion.

The motion to approve Resolution R-2020-014 Interlocal Grant Agreement between the County of Bexar and City of Shavano Park for the distribution of Federal Coronavirus Relief Funds carried with a unanimous vote.

Mayor Werner deviated to agenda item 6.3

6.12. Discussion / Action - Ordinance O-2020-012 considering an action extending a declaration of local disaster and public health emergency issued on March 23, 2020 by Mayor Bob Werner, and the corresponding addendums issued on March 30, 2020; April 27, 2020; and May 18, 2020; and June 22, 2020 until July 27, 2020 to continue active preparedness and response for COVID-19 contingencies - City Manager

City Manager Hill briefed Council on O-2020-012, the extension of the declaration of the local disaster and public health emergency with a proposed amendment to Exhibit A directing that during the Declaration of local state and disaster and public health emergency applications for garage sales and estate sales will be denied.

Alderman Kautz made a motion to approve Ordinance O-2020-012 considering an action extending a declaration of local disaster and public health emergency issued on March 23, 2020 by Mayor Bob Werner, and the corresponding addendums issued on March 30, 2020; April 27, 2020; and May 18, 2020; and June 22, 2020 until July 27, 2020 to continue active preparedness and response for COVID-19 contingencies with an amendment to Exhibit A directing that during the Declaration of local state and disaster and public health emergency applications for garage sales and estate sales will be denied.

Mayor Pro Tem Ross seconded the motion.

The motion to approve Ordinance O-2020-012 considering an action extending a declaration of local disaster and public health emergency issued on March 23, 2020 by Mayor Bob Werner, and the corresponding addendums issued on March 30, 2020; April 27, 2020; and May 18, 2020; and June 22, 2020 until July 27, 2020 to continue active preparedness and response for COVID-19 contingencies with an amendment Exhibit A directing that during the Declaration of local state and disaster and public health emergency applications for garage sales and estate sales will be denied carried with a unanimous vote.

Mayor Werner deviated to agenda item 6.11.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

- 7.1. Building Permit Activity Report**
- 7.2. Fire Department Activity Report**
- 7.3. Municipal Court Activity Report**
- 7.4. Police Department Activity Report**
- 7.5. Public Works Activity Report**
- 7.6. Finance Report**

Agenda Items 7.1 – 7.6 will be considered at the Special Meeting to be held on June 29, 2020 at 6:30 p.m.

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 8.1. Approval - City Council Minutes, May 18, 2020**
- 8.2. Accept - Planning and Zoning Commission Minutes, March 4, 2020**
- 8.3. Authorize - City Manager to enter into an agreement with MVBA, LLC dba Accounts Receivable Collections Group for collection services on EMS accounts no longer pursued by Emergicon**
- 8.4. Approval - Fire Department grant application to Firehouse Subs Public Safety Foundation for Lifesaving Equipment for up to \$30,000**
- 8.5. Approval - Purchase order for Emergency Services P25 compliant Handheld Radios for delivery in October 2020**

Agenda items 8.1 – 8.4 will be considered at the Special Meeting to be held on June 29, 2020 at 6:30 p.m.

Alderman Colemere made the motion approve the purchase order for Emergency Services P25 compliant Handheld Radios for delivery in October 2020.

Alderman Kautz seconded the motion.

The motion to approve the purchase order for Emergency Services P25 compliant Handheld Radios for delivery in October 2020 carried with a unanimous vote.

Mayor Werner deviated to agenda item 6.12.

9. ADJOURNMENT

Alderman Colemere made a motion to adjourn the meeting.

Alderman Kautz seconded the motion. The meeting adjourned at 6:59 p.m.

Robert Werner
Mayor

Zina Tedford, City Secretary

SUPPLEMENTAL NOTICE OF MEETING BY LIVESTREAM / TELEPHONE CONFERENCE:

THIS MEETING WILL BE A LIMITED TO APPROXIMATELY 10 IN-PERSON ATTENDEES IN ORDER TO MAINTAIN SOCIAL DISTANCING.

In accordance with Order of the Office of the Governor issued March 16th, 2020, the governor has suspended various provisions of the Open Meetings Act pursuant to his state disaster authority, which now authorize the participation of a meeting by live-video stream or telephone. The City of Shavano Park will conduct the Regular Meeting on Monday, June 29, 2020 at 6:30 p.m. at 900 Saddletree Court, Shavano Park Council Chambers in part by Livestream / telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) and slow down the spread of the Coronavirus (COVID-19).

Livestream Participation. The livestream available via the GoToMeeting website from your computer, tablet or smartphone at: <https://youtu.be/N0gOY69ltic>

Telephone Participation. The public toll-free dial-in number to participate in the telephonic meeting is 1-866-899-4679 and requires access code 643-878-941. The Livestream / telephone conference will be available to join at 6:00 p.m. (30 minutes prior to the meeting). If you have issues accessing Telephone Participation or Livestream, please call City Secretary Zina Tedford at 210-787-0366.

The public will be permitted to offer comments telephonically as provided by the agenda during Citizen’s to be Heard. Citizens who want to speak during this period, should sign up to speak prior to the beginning of the meeting by stating their intent and providing Name, Address, and Topic to be addressed. Follow the guidelines under agenda item 3. If unable to participate in the meeting, you may submit public comments by email to ztedford@shavanopark.org.

The meeting agenda and agenda packet are posted online at www.shavanopark.org.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Alderman Powers led the Pledge of Allegiance to the Flag. Alderman Kautz led the Invocation.

3. CITIZENS TO BE HEARD

No citizens signed up to address City Council.

4. CITY COUNCIL COMMENTS

City Council thanked everyone.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Presentation - Recognition of Graduating Seniors

Mayor Werner recognized the 2020 Graduating Seniors.

6. REGULAR AGENDA ITEMS

6.1. Discussion / Action - Municipal tract outdoor bathroom and storage area and approval of contractor to proceed with the project - City Manager

Mayor Pro Tem Ross made a motion to approve the plans for construction of a municipal tract outdoor bathroom / storage area to include the electrical work and required sidewalks (funding from available sources) and approve RAY CRACKNELL BUILDER, Inc. to complete the project.

Alderman Kautz seconded the motion.

The motion to approve the plans for construction of a municipal tract outdoor bathroom / storage area to include the electrical work and required sidewalks (funding from available sources) and approve RAY CRACKNELL BUILDER, Inc. to complete the project carried with the following vote:

AYES: 4; NAYES: 1 (Alderman Colemere)

6.2. Discussion / Action - Status and way ahead for the Trinity Well - City Manager / Public Works Director

Alderman Colemere made a motion to that the Trinity Well #9 be placed into an idle until further need arises.

Alderman Powers seconded the motion.

The motion to place the Trinity Well #9 into an idle state until further need arises carried with a unanimous vote.

6.3. Discussion / Action - City Events - Mayor Pro Tem Ross

Alderman Colemere made a motion to postpone Agenda item 6.3.

Alderman Kautz seconded the motion.

The motion to postpone agenda item 6.3 carried with a unanimous vote.

6.4. Discussion / Action - Resolution R-2020-013 approving Policy for Board of Adjustment (BOA) procedures - City Manager

Mayor Pro Tem Ross made a motion to approve Resolution R-2000-013 approving Policy for Board of Adjustment.

Alderman Kuykendall seconded the motion.

The motion to approve Resolution R-2020-013 carried with a unanimous vote.

6.5. Annual Budget Calendar - City Manager / Finance Director

This agenda item was discussed during the Workshop held earlier this evening.

Meeting dates are July 15th at 4:00 p.m., August 6th at 5:30 p.m. and August 12th at 5:30 p.m.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

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8.1. Approval - City Council Minutes, May 18, 2020

8.2. Accept - Planning and Zoning Commission Minutes, March 4, 2020

8.3. Authorize - City Manager to enter into an agreement with MVBA, LLC dba Accounts Receivable Collections Group for collection services on EMS accounts no longer pursued by Emergicon

8.4. Approval - Fire Department grant application to Firehouse Subs Public Safety Foundation for Lifesaving Equipment for up to \$30,000

Alderman Powers made a motion to approve Consent Agenda Items 8.1 – 8.4 as presented.

Mayor Pro Ross seconded the motion.

The motion to approve Consent Agenda items 8.1 -8.4 carried with a unanimous vote.

9. ADJOURNMENT

Alderman Colemere made a motion to adjourn the meeting.

Mayor Pro Tem Ross seconded the motion.

The meeting adjourned at 7:22 p.m.

Robert Werner
Mayor

Zina Tedford
City Secretary

SUPPLEMENTAL NOTICE OF MEETING BY LIVESTREAM / TELEPHONE CONFERENCE:

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The meeting agenda and agenda packet are posted online at www.shavanopark.org.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 4:30 p.m.

PRESENT:

ABSENT:

Alderman Colemere

Alderman Kautz

Mayor Pro Tem Ross

Alderman Powers

Alderman Kuykendall

Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Werner with the consensus of City Council dispensed with the Pledge of Allegiance to the Flag and the Invocation.

3. CITIZENS TO BE HEARD

Citizen Walea addressed City regarding concerns with safety at the hike / bike trails.

4. CITY COUNCIL COMMENTS

Mayor Werner with the consensus of City Council dispensed with City Council Comments.

5. REGULAR AGENDA ITEMS

5.1. Presentation / discussion - TML-Health renewal and establishing a defined contribution – TML Health Representative, City Secretary / HR Director and Finance Director

Derrick Benn Diaz, TML-Health, discussed benefits changes and the 2020 renewal rate at 6%. City Council consensus is to increase the Defined Contribution by 6% (\$606.00) per employee.

5.2. Presentation / discussion - Budget Basics - Finance Director

Finance Director Morey presented a brief overview of the Budget Basics.

5.3. Discussion - Review City Council FY2020-21 Goals and Objectives - City Council

City Council reviewed each of the City's objectives. City Manager Hill informed Council that changes to Review / Staff analysis of Council objectives are highlighted in the packet and we will place on next agenda.

Mayor Werner with the consensus of City Council moved to agenda item 5.5.

5.4. Presentation / discussion - Annual update to Compensation Survey Results and City of Shavano Park 2019-2020 compensation - City Manager and Finance Director

Mayor Werner discussed options regarding potential compensation for 2019 – 2020 based on cost of living adjustment.

City Manager Hill addressed his concerns regarding salaries are below market in some departments. Mr. Hill asked Finance Directory Morey to provide information regarding costs for COLA increase of 1.6%, 2% and potential cost for one grade increase for police department (exception – office

manager).

It was the consensus of the Council that a subcommittee consisting of the Mayor, Alderman Colemere, City Manager Hill and Finance Director Morey to review compensation survey results in more detail.

5.5. Presentation / discussion - Review of Budget Calendar - Finance Director

City Council consensus is to proceed with the proposed dates for upcoming meetings are July 15th at 4 p.m., August 6th at 5:30 p.m. and August 12th at 5:30 p.m.

Mayor Werner deviated back to agenda item 5.4

6. ADJOURNMENT

Mayor Pro Tem Ross made a motion to adjourn the meeting.

Alderman Kautz seconded the motion.

The meeting adjourned at 6:26 p.m.

Robert Werner
Mayor

Zina Tedford
City Secretary

1. Call to order

Chairman Aleman called the meeting to order at 6:30 p.m.

PRESENT:

Albert Aleman

Carla Laws

Kerry Dike

Michael Janssen

Jason Linahan

Bill Simmons

Shawn Fitzpatrick

William Stipek

ABSENT:

Damon Perrin

2. Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.

Upon a motion made by Commissioner Laws and a second made by Commissioner Fitzpatrick, the Planning & Zoning Commission voted six (6) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. Citizens to be Heard

No one signed up to address the Planning & Zoning Commission.

4. Consent Agenda

A. Approval - Planning & Zoning Commission minutes, March 3, 2020

Upon a motion made by Commissioner Janssen and a second made by Commissioner Simmons, the Planning & Zoning Commission voted six (6) for and none (0) opposed to approve the Planning & Zoning Commission March 3, 2020 minutes. The motion carried.

5. Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding proposed amendments to correct a scrivener error in side setback requirements of Willow Wood Planned Unit Development in Ordinance 100-12-03

Public hearing opened 6:34 p.m.

City Manager Hill presented an overview of the proposed amendment to correct a scrivener error in side setback requirements of Willow Wood Planned Unit Development in Ordinance 100-12-03.

Public hearing closed at 6:39 p.m.

6. Discussion / action - Correction of scrivener error in Ordinance 100-12-03 regarding side setback requirements in Willow Wood Planned Unit Development - City Manager

Upon a motion made by Commissioner Stipek and a second made by Commissioner Dike, the Planning Zoning Commission voted seven (7) for and none (0) opposed to approve the correction of the scrivener error in Ordinance 100-12-03. The motion carried.

7. **Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances, Chapter 36 – Zoning, regarding allowed uses of accessory buildings in residential zoning districts**

Public hearing opened at 6:44 p.m.

City Manager Hill presented an overview of the proposed amendments to the City of Shavano Park Code of Ordinances, Chapter 36 – Zoning, regarding allowed uses of accessory buildings in residential zoning districts

Public hearing closed at 6:54 p.m.

8. **Discussion / action - Possible amendments to the City of Shavano Park Code of Ordinances, Chapter 36 - Zoning, regarding allowed uses of accessory buildings - City Manager**

Upon a motion made by Commissioner Janssen and a second made by Commissioner Fitzpatrick, the Planning Zoning Commission voted seven (7) for and none (0) opposed to approve the proposed amendments to the City of Shavano Park Code of Ordinances, Chapter 36-Zoning, regarding allowed uses of accessory building. The motion carried.

9. **Discussion - Possible amendments to Chapters 6 and 36 regarding front fencing for homes fronting NW Military Highway - City Manager**

City Manager Hill presented an overview of the proposed amendments to Chapters 6 and 36 regarding front fencing for homes fronting NW Military Highway.

10. **Report / update - City Council items considered at previous City Council meetings and discussion concerning the same - City Manager**

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

11. **Chairman Announcements:**

- A. Advise members to contact City staff to add new or old agenda items.
- B. Advise members of pending agenda items, as follows:
 - i. Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances, Chapter 36 regarding MXD & PUD site plan approval to comply with House Bill 3167 from the 86th Texas Legislature
 - ii. Discussion / action - Amendments to Chapter 36 regarding MXD & PUD site plan approval to comply with the 30-day shot clocks from Texas Legislature - City Manager

12. **Adjournment**

Upon a motion made by Commissioner Fitzpatrick and a second made by Commissioner Dike, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to adjourn the meeting at 8:35 p.m.

Albert Aleman
Chairman

Zina Tedford, City Secretary

CITY COUNCIL STAFF SUMMARY

Meeting Date: July 27, 2020

Agenda item: 8.6

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

8.3. Discussion / Action - Ordinance O-2020-011 correction of scrivener error in Ordinance 100-12-03 regarding side setback requirements in Willow Wood Planned Unit Development (final reading) - City Manager

X

Attachments for Reference:

- 1) 6.4a Ordinance O-2020-011
- 2) 6.4b Ordinance No. 100-12-03

BACKGROUND / HISTORY: In 2017 City passed Ordinance O-2017-022 amending the code of ordinances' zoning tables to add missing setback lines / zoning regulations from the City's various PUD ordinances (attachment 6b). The goal was to make those PUD ordinance regulations more accessible for developers, builders and residents. The regulations for Willow Wood's CE-PUD copied into the zoning table from Ordinance 100-12-03 (attachment 6a) as 40 feet additive side setback. Staff at the time noticed the bad examples and assumed bad math of the writer in 2003.

Exhibit I

COPY

Shavano Park Zoning Restrictions

Unit-18 A-2 CE, PUD

These requirements are to be imposed in conjunction with the rezoning to CE:

- 15,000 sq ft minimum lot size
- 40 ft minimum additive total side set back with a minimum of ten feet on any one side; i.e., side yards can be 10 and 20, 15 and 15, 12 and 18, etc.
- 30 ft front yard setback
- 21 ft rear yard setback
- Minimum 2500 sq ft for one story residence
- Minimum 3000 sq ft for two story residence
- All garages will side load; i.e., front facing garage doors are not allowed.

In January 2020 the City building official sees the 40 foot additive side setback in the online code of ordinances when reviewing building plans for one of the three final homes in Willow Wood (triggering a plan review comment). The home builder challenged the comment stating they have built multiple homes in Willow Wood and all were 30 feet additive setbacks.

The home builder provided three examples of homes they built in Willow Wood. Staff in response researched some additional examples. All lots in Willow Wood researched have a 30 or more additive feet side setback.

Builder Examples	Legal Lot Descriptions	Side Setbacks		Additive
103 Penns Way	CB 4782E (SHAVANO PARK UT-18B PH 3), BLOCK 26 LOT 2195	20	10	30
104 Penns Way	CB 4782E (SHAVANO PARK UT-18B PH 3), BLOCK 42 LOT 2201	21	10	31
123 Penns Way	CB 4782E (SHAVANO PARK UT-18B PH 3), BLOCK 42 LOT 2197	20	10	30
Staff Examples				
108 Penns Way	CB 4782E (SHAVANO PARK UT-18B PH 3), BLOCK 42 LOT 2200	21	10	31
120 Penns Way	CB 4782E (SHAVANO PARK UT-18B PH 3), BLOCK 42 LOT 2197	20	10	30
131 Penns Way	CB 4782E (SHAVANO PARK UT-18B PH 3), BLOCK 26 LOT 2202	20	10	30
219 Granville Way	CB 4782E (SHAVANO PARK UT-18B PH II), BLOCK 42 LOT 2218	20	10	30

Staff researched the 2003 meeting notes from Mayor Tommy Peyton and those contemporary notes show a 30 additive feet. Another piece of evidence is staff asked the both the current Mayor (who was on P&Z in 2003) and former Mayor Peyton what they remembered the side setbacks were and both reported 30 additive feet.

Lastly, staff found that in 2008 Willow Wood HOA amended the covenant and deed restrictions for Phase 1 of subdivision to amend to 40 foot additive side setback (originally it was 30 foot additive side setback). If the Ordinance was 40 side additive feet there would be no need to amend the covenants.

All this evidence plus the inconsistency in the examples within the ordinance itself leads staff to conclude the “4” is a mistyped “3,” a scrivener error, that was only realized once the PUD ordinance regulations were made easily accessible online.

At the March 3, 2020 Planning & Zoning commission meeting the Commission was briefed on staff’s findings and no action was taken.

As required by ordinance, On May 20, 2020, 131 property owners within and around Willow Wood were mailed notices of the public hearing. In addition on that day the paper notice was completed.

At the June 3, 2020 Planning & Zoning commission meeting the Commission recommended approval of an ordinance fixing the scrivener error.

At the June 22, 2019 City Council meeting the Council, after a public hearing, approved O-2020-011 (first reading).

DISCUSSION: After discussion with attorney, it was determined the best legal route to correct this error was with a zoning ordinance, requiring public hearings and public notice.

COURSES OF ACTION: Approve Ordinance O-2020-011 (first reading), or alternatively decline and provide further guidance to staff.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Approve Ordinance O-2020-011 correction of scrivener error in Ordinance 100-12-03 regarding side setback requirements in Willow Wood Planned Unit Development (final reading).

ORDINANCE NO. O-2020-011

AN ORDINANCE AMENDING EXHIBIT I OF ORDINANCE NO. 100-12-03 AND THE CITY OF SHAVANO PARK CODE OF ORDINANCES, CHAPTERS 36 - ZONING, TO CORRECT A SCRIVENER'S ERROR IN THE SIDE SETBACK REQUIREMENTS OF THE WILLOW WOOD PLANNED UNIT DEVELOPMENT DISTRICT; PROVIDING INDEMNITY FOR THE CITY; PROVIDING REPEALING AND SAVINGS CLAUSES; PROVING A TEXAS OPEN MEETINGS ACT CLAUSE; PROVIDING CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Chapter 211 of the Texas Local Government Code, the City has the authority to regulate zoning; and

WHEREAS, the City has previously deemed it necessary and desirable to adopt zoning regulations to provide for the orderly development of property within the City in order to promote the public health, safety, morals and general welfare of the residents of the City; and

WHEREAS, pursuant to Chapter 212 of the Texas Local Government Code, the City has the authority to regulate subdivisions and property development, including in that it may obligate a Planned Unit Development District (PUD) to submit, for the City's approval, its land development plan, containing such land development specifications as setbacks; and

WHEREAS, the City Code of the City of Shavano Park, contains in Section 36-40(E)(6-c) the requirement that a PUD include within its submitted Concept Plan to the City its "minimum front, side, and rear building setback areas"; and

WHEREAS, the City Council has previously adopted Ordinance No. 100-12-99 which rezoned a 46.48 acre tract, the balance of Unit 18 from A-2 PUD to CE-PUD, now known as the Willow Wood subdivision, which contained within its Concept Plan a "40 foot" side setback requirement; and

WHEREAS, the City Council believes that Exhibit I of Ordinance No. 100-12-03 was adopted with a scrivener's error of "40 foot" and instead should be read as "30 foot" in the side setback requirements of the district; and

WHEREAS, this "40 foot" scrivener's error in the side setback requirements of the district was copied into Table 2 of Chapter 36. – Zoning of the City of Shavano Park Code of Ordinances by Ordinance O-2017-022; and

WHEREAS, the Willow Wood subdivision has been completed, and uniformly contains 30 foot side setbacks instead of 40 foot side setbacks, lending to the City Council's belief that a scrivener's error, or error completed while the drafter was acting in good faith, was made and in kind adopted; and

WHEREAS, The City Council desires to correct this scrivener's error in both Ordinance No. 100-12-03 and Chapter 36 of the City of Shavano Park Code of Ordinances to protect the property rights of the property owners of Willow Wood; and

WHEREAS, after notice and hearing required by law, a public hearing was held before the Shavano Park Zoning and Planning Commission on June 3, 2020 to consider the proposed amendments and the Zoning and Planning Commission recommended approval of the proposed amendments; and

WHEREAS, after public hearing held by the City Council on June 22, 2020 the City Council voted to approve the second reading on July 27, 2020; and

WHEREAS, the City Council finds that it is necessary and proper for the good government, peace or order of the City of Shavano Park to adopt an ordinance amending Ordinance No. 100-12-03 and Chapter 36. – Zoning.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

SECTION I REPEAL

Exhibit I of Ordinance No. 100-12-03 is hereby repealed to correct a scrivener's error of "40 foot" in the minimum additive total side setbacks of the district.

SECTION II REPLACE

The following is hereby adopted as Ordinance No. 100-12-03's Exhibit I (2020 corrected version) to correct the scrivener's error:

Shavano Park Zoning Restrictions

Unit 18 A-2 CE PUD

- 15,000 sq ft minimum lot size
- 30 ft minimum additive total side setback with a minimum of ten feet on any one side; i.e., side yards can be 10 and 20, 15 and 15, 12 and 18, etc.
- 30 ft front yard setback
- 21 ft rear yard setback
- Minimum 2500 sq ft for one story residence
- Minimum 3000 sq ft for two story residence
- All garages will side load, i.e., front facing garage doors are not allowed

III CODE AMENDMENT

In accordance with Sections 1 – 2 of this Ordinance, Table No. 2 of Article VI. – Tables of Chapter 36. – Zoning of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Table No. 2 CE Cottage Estates Residential District and MXD Mixed Use District

- (a) *Specifications.* In a CE Cottage Estates Residential District, each residence shall have a minimum gross floor area of not less than 2,000 square feet.
- (b) *Height regulations.* No building shall exceed two stories in height and the permitted maximum vertical height shall not exceed 45 feet.
- (c) *Area regulations.*
 - (1) *Lot area.* All building lots in this district shall contain not less than 0.15 acres of land and have not less than 55 feet of average width per lot. The average width shall be calculated based on the linear width of such lot measured at the front property line and the rear property line. If any property line is curved, the measurement shall be based on a straight line running from the corners of such lot.
 - (2) *Parking spaces.* Off-street parking space shall be provided on the lot to accommodate a minimum of two motor cars for each dwelling unit. For purposes

of computing the required number of parking spaces for any improvements, no "parking space" located on public land, such as the public right-of-way of a street or alley, shall be included, except for parking in a utility or drainage easement area, whether public or private.

(3) *Setback lines* for CE and CE-PUD (Bentley Manor Cottage Estates North) and CE-PUD (Bentley Manor Cottage Estates South):

a. Front: Minimum front setbacks shall be as follows:

Front entry garages: 25 feet.

20 feet - Cul-de-sac lots.

Side entry garages: 15 feet; ten feet, cul-de-sac lots.

b. Side: Minimum side setbacks shall be ten feet on one side and zero feet on the side abutting an adjoining lot having a minimum ten-foot setback; provided that no side setback shall be required on any lot if there is at least a ten-foot separation between buildings with no side setback less than five feet.

c. Rear: The minimum rear setback shall be ten feet.

(d) *CE-PUD Cottage Estates Planned Unit Development* (Willow Wood) (established by Ordinance 100-12-03).

(1) *Specifications.*

a. One story residence: minimum 2500 square feet.

b. Two story residence: minimum 3000 square feet.

(2) *Area regulations.*

a. Lot area. 15,000 square feet minimum lot size.

b. Setback lines.

1. Front: 30 feet.

2. Side: 40 ~~30~~ feet additive total side set back with a minimum of ten feet on any one side; i.e., side yards can be 10 and 20, 15 and 15, 12 and 18, etc.

3. Rear: 21 feet.

(e) *Mixed Use District* (see Section 36-41 for zoning regulations in full). The height, density, commercial intensity, setbacks, parking and other requirements shall be established pursuant to an approved MXD site plan, provided, however, the following regulations shall apply:

(1) A ten-foot minimum building setback shall be required where a non-single-family residential use within the MXD District abuts a single-family use or single-family zoning district.

(2) A 20-foot minimum setback shall be required for front-load residential garages and a ten-foot minimum setback shall be required for side-load residential garages.

- (3) A ten-foot minimum building setback shall be required where any residential or nonresidential use abuts a public or private street.
- (f) *Fences.*
 - (1) *Fences in general.* All fences shall comply with the other applicable ordinances of the City.
 - (2) *Front fences.* Except where deed restrictions do not permit front fencing, front fencing shall be permitted. Front gates must be wide enough as to provide access for any and all emergency vehicles. Any front fence must not encompass any fire hydrant that may be present.
- (g) *Swimming pools.*
 - (1) *Definitions.*
 - a. Swimming pools shall mean and include all in-ground pools, including swimming, wading and lap pools, and all in-ground and above-ground water spas.
 - b. Swimming pool edge shall mean the edge formed where the swimming pool water meets the adjacent wall of the swimming pool.
 - (2) *Restrictions.* The setback requirements set forth in Section C.3. above shall not apply to swimming pools in Unit 18 of the CE District and the following regulations shall apply. The pool edge shall be located no closer than:
 - a. Ten feet from the main residence building.
 - b. Ten feet from any side lot line.
 - c. The existing width of any easement located along or parallel to the rear property line unless a waiver is granted by the easement holder, but in no event closer than ten feet from the rear lot line.
 - d. Ten feet from the rear lot line if there are no easements adjacent to or parallel to the rear lot line.
 - e. Three feet from the rear lot line if the lot abuts a greenbelt or street right-of-way adjacent or parallel to the rear lot line.
 - f. Above ground water spas and other swimming pool appurtenances shall be limited to no more than 30 inches in height for all areas within the prescribed setbacks.

III CUMULATIVE CLAUSE

That this ordinance shall be cumulative of all provisions of the City of Shavano Park, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

IV SEVERABILITY

That it is hereby declared to be the intention of the City Council of the City of Shavano Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

V PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

VI CODIFICATION

The City Secretary is hereby directed to record and publish the attached rules, regulations and policies in the City's Code of Ordinances as authorized by Section 52.001 of the Texas Local Government Code.

VII
EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND APPROVED on the first reading by the City Council of the City of Shavano Park this the 22nd day of June, 2020.

PASSED AND APPROVED on the second reading by the City Council of the City of Shavano Park this the 27th day of July, 2020.

ROBERT WERNER, MAYOR

Attest:

ZINA TEDFORD, City Secretary

COPY

ORDINANCE NO. 100-12-03

**AMENDING ORDINANCE NO. 100-03-99 OF THE CITY OF SHAVANO PARK
(WHICH CONSTITUTES THE CITY'S ZONING ORDINANCE) TO APPROVE
THE RE-ZONING OF CERTAIN PROPERTIES.**

WHEREAS, Chapter 211 of the Vernon's Local Government Code empowers a city to enact zoning regulations and provide for their administration, enforcement and amendment; and

WHEREAS, the City has previously deemed it necessary and desirable to adopt zoning regulations to provide for the orderly development of property within the City in order to promote the public health, safety, morals and general welfare of the residents of the City, and

WHEREAS, Ordinance No. 100-03-99 of the City of Shavano Park which constitutes the City's Zoning Ordinance requires property to be zoned in accordance with proper designations as defined by this ordinance; and

WHEREAS, Denton Communities filed as application with the City of Shavano Park Planning and Zoning Commission to re-zone properties as more particularly described in Exhibit A attached hereto and incorporated herein for all purposes ("Property"); and

WHEREAS, the Property has been zoned as A-2-PUD; and

WHEREAS, the Planning and Zoning Commission of the City of Shavano Park provided adequate notice and held a public hearing in accordance with Section X(C)(1)(d) of Ordinance No. 100-03-99 and has considered Denton Communities application for the re-zoning of properties specified in Exhibit "A"; and

WHEREAS, the Planning and Zoning Commission of the City of Shavano Park has been presented the request and has subsequently forwarded the request to the City Council; and

WHEREAS, the City Council of the City of Shavano Park has also held a public hearing regarding the re-zoning on affected properties and has issued adequate notice to all the affected parties; and

WHEREAS, the City Council of the City of Shavano Park believes the re-zoning of affected properties will not adversely effect the character of the area of the neighborhood in which it is proposed to locate; will not substantially depreciate the value of adjacent or

nearby properties; will be in keeping with the spirit and intent of the ordinance; will comply with applicable standards of the district in which not adversely affect traffic, public health, public utilities, public safety and the general welfare of the residents of the City of Shavano Park,

COPY

THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK:

SECTION 1. The following parcel is rezoned and the zoning ordinance and map are amended as follows:

1. 46.48 acre tract, the balance of Unit 18, from A-2 PUD CE PUD, with specific restrictions.

SECTION 2. The field notes and exhibits for the tract are attached to the ordinance along with an overall zoning map detailing the areas of the proposed change. This includes the following:

1. Field Notes and Exhibits for the tract;
2. An overall zoning map detailing the area of the proposed zoning change;

SECTION 3. The City Council, after notice to all parties affected, held a public hearing in accordance with Articles X and XII of Ordinance No. 100-03-99 of the City of Shavano Park which constitutes the City's Zoning ordinance, and hereby determines the re-zoning of residential properties:

- (i) Will not adversely affect the character of the area or the neighborhood in which it is proposed to locate.
- (ii) Will not substantially depreciate the value of adjacent and nearby properties,
- (iii) Will be in keeping with the spirit and intent of the Ordinance,
- (iv) Will comply with applicable standards of the zoning district in which it is located, and
- (v) Will not adversely affect traffic, public health, public utilities, public safety, and the general welfare of the residents of the City of Shavano Park.

SECTION 4. The Denton Communities application for re-zoning of residential properties within the areas depicted in Exhibit "A" is hereby approved and granted.

SECTION 5. Ordinance No. 100-03-99 and the Zoning District Map incorporated thereto are hereby amended to reflect the approved changes subject to the conditions set forth herein.

SECTION 6. All other provisions of Ordinance No. 100-03-99, as remain in full force and effect, including the penalties for violation provided in Article XIV of Ordinance No. 100-03-99.

COPY

SECTION 7. The City Manager shall amend the zoning records, maps, and Ordinance 100-03-99 to reflect this amendment and the re-zoning of residential properties as depicted in Exhibit "A" attached hereto in accordance herewith. The Master Plan shall be amended to condition amending zoning on adoption of the Exhibit "T" as an attachment amending the Master Plan.

SECTION 8. It is officially found, determined and declared that the meeting at which this ordinance amendment is adopted was open to the public, and that notice of the time, place, and subject matter of the public business to be conducted at such meeting, including this amendment, was given to all as required by the Texas law and the City of Shavano Park's Ordinance No. 100-03-99.

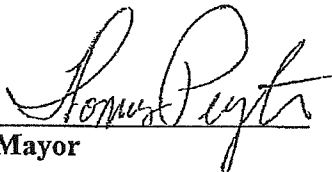
SECTION 9. This Ordinance is severable. If any part, section, paragraph, sentence, phrase or word of this amendment is for any reason held to be unconstitutional, illegal, inoperable or invalid, or if any exception to or limitation upon any general provision contained is held unconstitutional, illegal, invalid or ineffective, the remainder of this resolution shall nevertheless stand effective and valid as if it had been enacted without the portion held to be unconstitutional, illegal, invalid or ineffective.

SECTION 10. This Ordinance shall take effect immediately upon passage.

PASSED AND APPROVED this 21 day of January, 2003

APPROVE:

ATTEST:



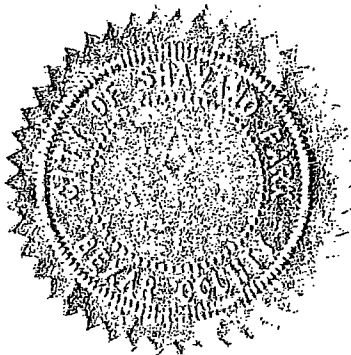
Mayor



City Secretary

APPROVED AS TO FORM:

City Attorney



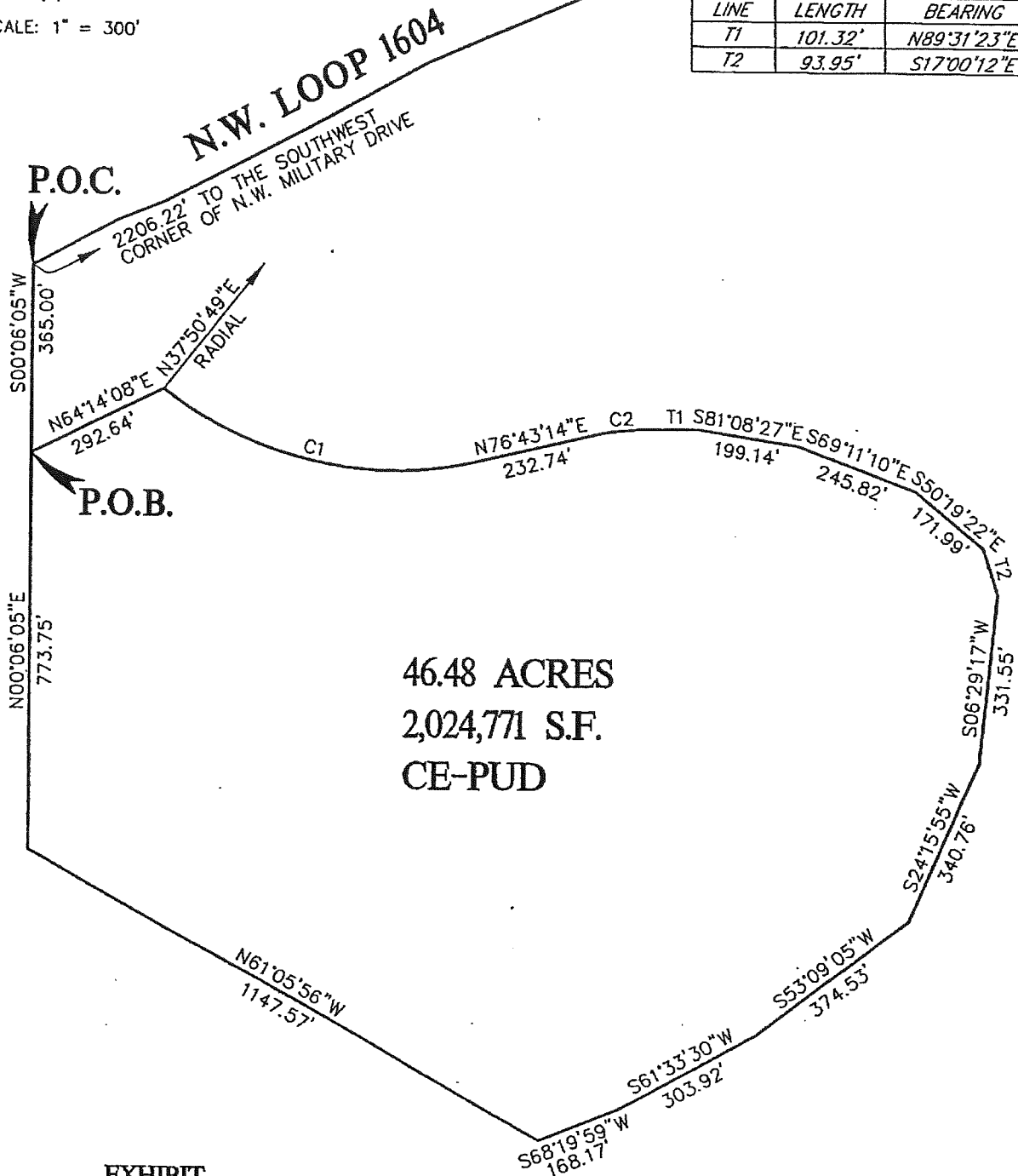


SCALE: 1" = 300'

CURVE TABLE						
CURVE	RADIUS	LENGTH	TANGENT	CHORD	BEARING	DELTA
C1	730.00'	651.39'	349.18'	630.00'		
C2	500.00'	111.72'	56.09'	111.49'		

COPY

LINE TABLE		
LINE	LENGTH	BEARING
T1	101.32'	N89°31'23"E
T2	93.95'	S17°00'12"E



**EXHIBIT
OF**

A 46.48 acre, or 2,024,771 square feet, tract of land out of a 406.8124 acre tract of land as described in instrument recorded in Volume 5553, Page 122 of the Official Public Record of Real Property of Bexar County, Texas, out of the Collin C. McCrae Survey No. 391, Abstract 482, County Block 4782 and out of the William Hotchkiss Survey No. 77, Abstract 336, County Block 4783.

PAPE-DAWSON  **ENGINEERS**
CIVIL & ENVIRONMENTAL

APR 18, 2002

JOB# 4523-02

H:\4523\02\DESIGN\EXHIBIT\REZONING.dwg

Exhibit I

COPY

Shavano Park Zoning Restrictions

Unit-18 A-2 CE, PUD

These requirements are to be imposed in conjunction with the rezoning to CE:

- 15,000 sq ft minimum lot size
- 40 ft minimum additive total side set back with a minimum of ten feet on any one side; i.e., side yards can be 10 and 20, 15 and 15, 12 and 18, etc.
- 30 ft front yard setback
- 21 ft rear yard setback
- Minimum 2500 sq ft for one story residence
- Minimum 3000 sq ft for two story residence
- All garages will side load; i.e., front facing garage doors are not allowed.

Shavano Park Unit 17 and Unit 18
Comparison of Lot Sizes, Home Product and
Building Requirements

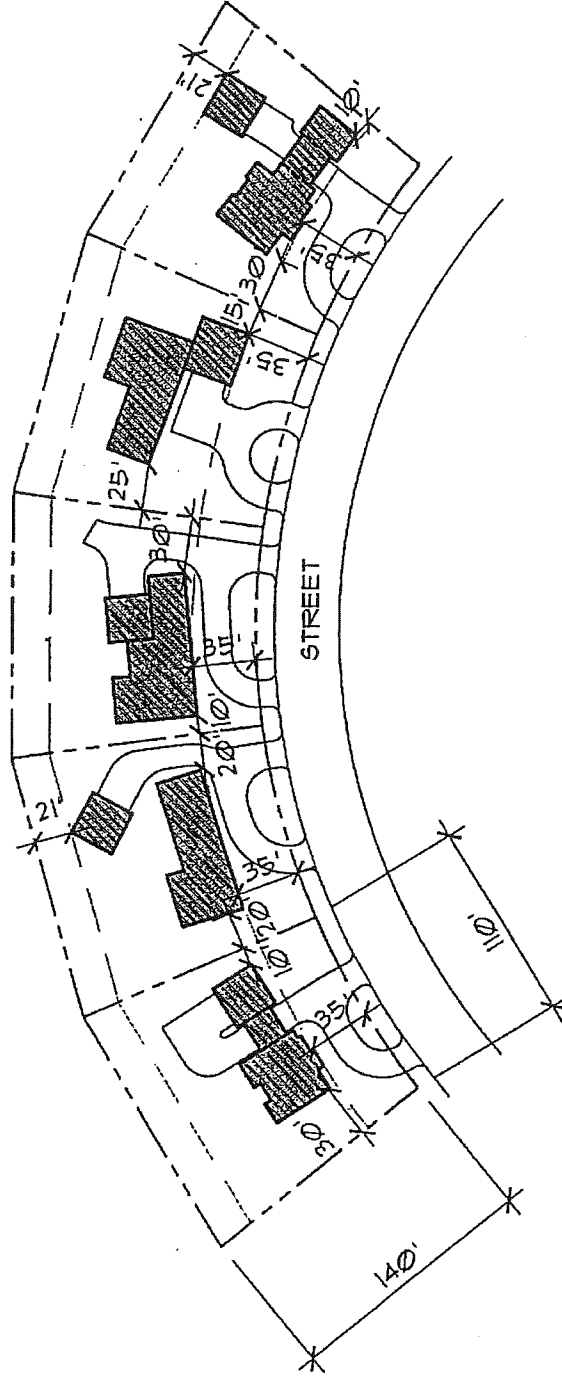
Description	Bentley Manor Cottage Estates (CE)	Unit 18 Proposed Restricted Cottage Estates (CE)	Bentley Manor Estates (A-2)
Lot Product:			
Typical Lot Dimensions	65 ft x 120 ft	110 ft x 140 ft	150 ft x 220 ft
Minimum Lot area	7,800 sq ft	15,000 sq ft	30,500 sq ft
Required Building Setbacks:			
Front street setback	Rectangular Lot 25 ft	Rectangular lot 35 ft	Cul-de-sac lot 56 ft
Side setback	0 + 10 ft	10 ft + 30 ft	21 ft
Rear setback	10 ft	21 ft	21 ft
Home Product:			
Range of home sizes	2400 sq ft - 3300 sq ft	2800 sq ft - 5000 sq ft	3800 sq ft - 8000 sq ft
Range of home prices	\$325,000 - \$525,000	\$450,000 - \$750,000	\$550,000 - \$1,200,000
Average lot prices	\$55,000 - \$65,000	\$85,000 - \$95,000	\$115,000 - \$125,000
Average home price	\$425,000	\$550,000	\$750,000

COPY

MINIMUM SETBACKS:

- 35' FRONT YARD
- 21' BACK YARD
- 40' COMBINED SIDE YARD
 - 10' MINIMUM (ONE SIDE ONLY)
 - NOTE ACCEPTABLE MINIMUM SIDE YARD CONFIGURATIONS BELOW

Typical Residential Footprints (CE Restricted Zoning for Minimum 15,000 s.f. lots)



COPY

City of Shavano Park, Unit 18

1" = 100'-0"

January

003

ARTICLE VI. - TABLES

Table No. 1
A-1, A-1 PUD, A-2, A-2 PUD, A-3, A-4 and A-5 PUD
Single-Family Dwelling Districts

...

Table No. 2
CE Cottage Estates Residential District and MXD Mixed Use District

- (a) *Specifications.* In a CE Cottage Estates Residential District, each residence shall have a minimum gross floor area of not less than 2,000 square feet.
- (b) *Height regulations.* No building shall exceed two stories in height and the permitted maximum vertical height shall not exceed 45 feet.
- (c) *Area regulations.*
 - (1) *Lot area.* All building lots in this district shall contain not less than 0.15 acres of land and have not less than 55 feet of average width per lot. The average width shall be calculated based on the linear width of such lot measured at the front property line and the rear property line. If any property line is curved, the measurement shall be based on a straight line running from the corners of such lot.
 - (2) *Parking spaces.* Off-street parking space shall be provided on the lot to accommodate a minimum of two motor cars for each dwelling unit. For purposes of computing the required number of parking spaces for any improvements, no "parking space" located on public land, such as the public right-of-way of a street or alley, shall be included, except for parking in a utility or drainage easement area, whether public or private.
 - (3) *Setback lines* for CE and CE-PUD (Bentley Manor Cottage Estates North) and CE-PUD (Bentley Manor Cottage Estates South):
 - a. Front: Minimum front setbacks shall be as follows:
Front entry garages: 25 feet.
20 feet - Cul-de-sac lots.
Side entry garages: 15 feet; ten feet, cul-de-sac lots.
 - b. Side: Minimum side setbacks shall be ten feet on one side and zero feet on the side abutting an adjoining lot having a minimum ten-foot setback; provided that no side setback shall be required on any lot if there is at least a ten-foot separation between buildings with no side setback less than five feet.
 - c. Rear: The minimum rear setback shall be ten feet.
- (d) *CE-PUD Cottage Estates Planned Unit Development (Willow Wood) (established by Ordinance 100-12-03).*
 - (1) *Specifications.*
 - a. One story residence: minimum 2500 square feet.
 - b. Two story residence: minimum 3000 square feet.
 - (2) *Area regulations.*
 - a. Lot area. 15,000 square feet minimum lot size.

b. **Setback lines.**

1. **Front: 30 feet.**

2. **Side: 40 feet additive total side set back with a minimum of ten feet on any one side.**

3. **Rear: 21 feet.**

(e) *Mixed Use District* (see Section 36-41 for zoning regulations in full). The height, density, commercial intensity, setbacks, parking and other requirements shall be established pursuant to an approved MXD site plan, provided, however, the following regulations shall apply:

- (1) A ten-foot minimum building setback shall be required where a non-single-family residential use within the MXD District abuts a single-family use or single-family zoning district.
- (2) A 20-foot minimum setback shall be required for front-load residential garages and a ten-foot minimum setback shall be required for side-load residential garages.
- (3) A ten-foot minimum building setback shall be required where any residential or nonresidential use abuts a public or private street.

(f) *Fences.*

- (1) *Fences in general.* All fences shall comply with the other applicable ordinances of the City.
- (2) *Front fences.* Except where deed restrictions do not permit front fencing, front fencing shall be permitted. Front gates must be wide enough as to provide access for any and all emergency vehicles. Any front fence must not encompass any fire hydrant that may be present.

(g) *Swimming pools.*

(1) *Definitions.*

- a. Swimming pools shall mean and include all in-ground pools, including swimming, wading and lap pools, and all in-ground and above-ground water spas.
- b. Swimming pool edge shall mean the edge formed where the swimming pool water meets the adjacent wall of the swimming pool.

(2) *Restrictions.* The setback requirements set forth in Section C.3. above shall not apply to swimming pools in Unit 18 of the CE District and the following regulations shall apply. The pool edge shall be located no closer than:

- a. Ten feet from the main residence building.
- b. Ten feet from any side lot line.
- c. The existing width of any easement located along or parallel to the rear property line unless a waiver is granted by the easement holder, but in no event closer than ten feet from the rear lot line.
- d. Ten feet from the rear lot line if there are no easements adjacent to or parallel to the rear lot line.
- e. Three feet from the rear lot line if the lot abuts a greenbelt or street right-of-way adjacent or parallel to the rear lot line.
- f. Above ground water spas and other swimming pool appurtenances shall be limited to no more than 30 inches in height for all areas within the prescribed setbacks.

(Ord. No. 100-02-08, § I(exh. A), 8-12-2008; [Ord. No. O-2017-022](#), § III, 11-27-2017)

CITY COUNCIL STAFF SUMMARY

Meeting Date: July 27, 2020

Agenda item: 8.7

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Accept – Quarterly investment report, period ending June 30, 2020

X

Attachments for Reference:

- a) Quarterly Investment Report, June 30, 2020
- b) Frost Bank Pledged Securities, June 30, 2020
- c) Cash and Investment Balances by Fund,
June 30, 2020

BACKGROUND / HISTORY: Per the Public Funds Investment Act (PFIA) (Chapter 2256.023), quarterly investment reports are required to be submitted to the governing body. The Act requires that all the investment officers sign the report and that it includes a statement that the City funds are maintained in compliance with the PFIA and the City's investment policy. These reports are also subject to examination by the Independent Auditor during the annual audit.

DISCUSSION: Attachment a) is the required Quarterly Investment Report for the three months ending June 30, 2020. The reported amounts are the bank balances and do not reflect outstanding checks that have not been presented for payment or deposits in transit.

The City's investment policy requires reporting the portfolio percentage by investments. The following is the breakdown by Security Type.

<u>Investment Portfolio:</u>	<u>Balances</u>	<u>Portfolio %</u>
Pools	\$2,403,134	75.8%
CD's	\$ 768,810	24.2%

Attachment b) is the Pledged Securities report from BNY Mellon Bank as of June 30, 2020. Total depository funds at Frost were fully collateralized with pledged securities of \$5,175,795 and FDIC coverage of \$250,000.

<u>Depository</u>	<u>Balances</u>
Frost Accounts	\$5,188,923

Attachment c) represents the actual Cash and Investment Balances by all Funds per the general ledger as of June 30, 2020, totaling \$8,223,021. The variance between the reported totals in this report and the Quarterly Investment Report is due to outstanding checks not yet presented for payment and deposits in transit at month end.

COURSES OF ACTION: Accept – June 30, 2020 Quarterly Investment Report or provide guidance as appropriate.

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION: Accept – June 30, 2020 Quarterly Investment Report

City of Shavano Park, Texas
Quarterly Investment Report
 Period Ending June 30, 2020

	Portfolio Type	Beginning 4/1/2020	Total Deposits / (Withdrawals)	Interest	Ending 6/30/2020	Annualized Rate for the Period	Rate at 6/30/2020	Days To Maturity	Maturity Date
GENERAL FUND 10									
TexStar	Pool	\$ 2,019,131.67	\$ -	\$ 1,485.03	\$ 2,020,616.70	0.2955%	0.2003%	1	n/a
TexPool	Pool	105,534.94	-	82.40	105,617.34	0.3134%	0.2129%	1	n/a
Security Service Credit Union	CD	129,313.49	-	163.04	129,476.53	0.5000%	0.5000%	268	3/25/21
United Federal Credit Union	CD	127,019.46	-	769.92	127,789.38	2.4000%	2.4000%	328	5/24/21
Generations Credit Union	CD	252,981.65	-	1,296.62	254,278.27	2.0300%	2.0300%	44	8/13/20

Total - General Fund Investments

\$ 2,633,981.21 \$ - \$ 3,797.01 \$ 2,637,778.22

WATER FUND 20									
TexStar	Pool	\$ 119,944.02	\$ -	\$ 88.27	\$ 120,032.29	0.2955%	0.2003%	1	n/a
TexPool	Pool	377.80	-	0.08	377.88	0.3134%	0.2129%	1	n/a
Security Service Credit Union	CD	129,313.49	-	163.04	129,476.53	0.5000%	0.5000%	268	3/25/21
United Federal Credit Union	CD	127,019.46	-	769.92	127,789.38	2.4000%	2.4000%	328	5/24/21

Total - Water Fund Investments

\$ 376,654.77 \$ - \$ 1,021.31 \$ 377,676.08

DEBT SERVICE FUND 30									
TexStar	Pool	\$ 77,941.32	\$ (27,000.00)	\$ 41.76	\$ 50,983.08	0.2955%	0.2003%	1	n/a
TexPool	Pool	105,424.28	-	82.29	105,506.57	0.3134%	0.2129%	1	n/a

Total - Debt Service Fund Investments

\$ 183,365.60 \$ (27,000.00) \$ 124.05 \$ 156,489.65

GENERAL FUND 10	Depository	\$ 1,962,998.31	\$ (386,098.92)	\$ 191.62	\$ 1,577,091.01	0.0767%	0.0100%	1	n/a
WATER FUND 20	Depository	484,801.73	38,348.92	48.70	523,199.35	0.0767%	0.0100%	1	n/a
DEBT SERVICE FUND 30	Depository	24,022.58	(20,623.13)	0.60	3,400.05	0.0767%	0.0100%	1	n/a
GENERAL CAPITAL REPLACEMENT 70	Depository	2,373,455.28	(34,971.09)	244.62	2,338,728.81	0.0767%	0.0100%	1	n/a
CRIME CONTROL DISTRICT 40	Depository	616,454.18	12,561.49	64.14	629,079.81	0.0767%	0.0100%	1	n/a
PEG FEE 42	Depository	110,984.04	4,047.41	11.51	115,042.96	0.0767%	0.0100%	1	n/a
MISCELANEOUS SPECIAL REVENUE FUNDS	Depository	2,380.26	-	0.25	2,380.51	0.0767%	0.0100%	1	n/a

Total - Depository Accounts

\$ 5,575,096.38 \$ (386,735.32) \$ 561.44 \$ 5,188,922.50

All Funds - Investments and Depository Accounts


\$ 8,769,097.96 \$ (413,735.32) \$ 5,503.81 \$ 8,360,866.45

****The amounts reflected hereon are the financial institution balance and will not reflect outstanding checks that have not been presented for payment or deposits in transit at June 30, 2020.****

The weighted average maturity of investment portfolio (excluding Depository accounts):

53 days. The maximum, per policy, is 270 days.

We certify that City Funds are maintained in compliance with the City's Investment policy strategies and the relevant provisions of the Public Funds Investment Act (Chapter 2256 of the Texas Government Code)


 Bill Hill, City Manager


 Brenda Morey, Finance Director

Tri-Party Collateral Agreement
BNY Mellon as Tri-Party Custodian
Price Report for 30 Jun 2020

FTSH22 - CITY OF SHAVANO PARK/FRS

Par Amount	Description	Source Account	Price	Market Value (USD)	Mkt Value + Intr (USD)	Collateral Value (USD)	Accr Int Factor	Price Factor						
Cpn Rate	Currency	Exchange Rate	Mdy	S&P	Fitch	Security Code	Maturity	Type	Issuer	Depository	Accrued Interest	Margin	Margin %	
266,569.00	YSLETA TEX INDPT SCH DIST	ULTD					120.670000	321,668.81			326,666.98	296,969.98	0.018750	1.000000
5.00000	USD	1.00000000000	8II	Aaa	AAA	98816PBR2	15-Aug-2042	MUBD	01CPDI	DTC	4,998.17	29,697.00	110.00 %	
3,723.00	YSLETA TEX INDPT SCH DIST	ULTD					120.865000	4,499.80			4,569.61	4,154.19	0.018750	1.000000
5.00000	USD	1.00000000000	8II	Aaa	AAA	98816PBQ4	15-Aug-2041	MUBD	01CPDI	DTC	69.81	415.42	110.00 %	
503.00	UNIVERSITY TEX UNIV REVS	REV FIN					117.810000	592.58			602.02	547.29	0.018750	1.000000
5.00000	USD	1.00000000000	8II	Aaa	AAA	AAA	15-Aug-2029	MUBD	01W2K2	DTC	9.43	54.73	110.00 %	
3,783.00	UNIVERSITY TEX UNIV REVS	REV FIN					117.230000	4,434.81			4,505.74	4,096.13	0.018750	1.000000
5.00000	USD	1.00000000000	8II	Aaa	AAA	AAA	15-Aug-2031	MUBD	01W2K2	DTC	70.93	409.61	110.00 %	
75,000.00	TEXAS TRANSN COMMN ST HWY FD R						117.308000	87,981.00			88,908.08	80,825.53	0.012361	1.000000
5.00000	USD	1.00000000000	8II	Aaa	AAA		01-Apr-2034	MUBD	039CET	DTC	927.08	8,082.55	110.00 %	
35,000.00	TEXAS ST	HWY IMPT GO					121.504000	42,526.40			42,959.04	39,053.67	0.012361	1.000000
5.00000	USD	1.00000000000	8II	Aaa	AAA	AAA	01-Apr-2034	MUBD	01W20P	DTC	432.64	3,905.37	110.00 %	
50,000.00	TEXAS ST	GO MOBILITY					125.916000	62,958.00			63,576.06	57,796.41	0.012361	1.000000
5.00000	USD	1.00000000000	8II	Aaa	AAA	AAA	01-Oct-2034	MUBD	01W20P	DTC	618.06	5,779.64	110.00 %	
20,000.00	TEXAS ST	GO BDS					121.132000	24,226.40			24,473.62	22,248.75	0.012361	1.000000
5.00000	USD	1.00000000000	8II	Aaa	AAA	AAA	01-Apr-2035	MUBD	01W20P	DTC	247.22	2,224.87	110.00 %	
10,000.00	TEXAS ST	GO BDS					122.881000	12,288.10			12,411.71	11,283.37	0.012361	1.000000
5.00000	USD	1.00000000000	8II	Aaa	AAA	AAA	01-Apr-2031	MUBD	01W20P	DTC	123.61	1,128.34	110.00 %	
51,370.00	TEXAS A & M UNIV PERM UNIV FD PERM						122.265000	62,807.53			64,212.36	58,374.87	0.027347	1.000000
5.50000	USD	1.00000000000	8II	Aaa	AAA	AAA	01-Jul-2031	MUBD	03NVO4	DTC	1,404.83	5,837.49	110.00 %	
54.00	SPRING TEX INDPT SCH DIST	ULTD					123.106000	66.48			67.49	61.35	0.018750	1.000000
5.00000	USD	1.00000000000	8II	Aaa	AAA		15-Aug-2036	MUBD	01CONO	DTC	1.01	6.14	110.00 %	
1,053,566.00	SAN ANTONIO TEX INDPT SCH DIST						109.965000	1,158,553.85			1,174,357.34	1,067,597.58	0.015000	1.000000
4.00000	USD	1.00000000000	8II	Aaa		AAA	15-Aug-2041	MUBD	01COBY	DTC	15,803.49	106,759.76	110.00 %	
50,810.00	SAN ANTONIO TEX ELEC & GAS REV JR						106.208000	53,964.28			54,595.18	49,631.98	0.012417	1.000000
3.00000	USD	1.00000000000	8II	Aa2	AA-	AA+	01-Feb-2037	MUBD	02V8X7	DTC	630.89	4,963.20	110.00 %	
16,024.00	SAN ANTONIO TEX	CTFS OBLIG					126.152000	20,214.60			20,546.20	18,678.37	0.020694	1.000000
5.00000	USD	1.00000000000	8II	Aaa	AAA	AA+	01-Aug-2038	MUBD	01W0CI	DTC	331.61	1,867.84	110.00 %	
1,995.00	SAN ANTONIO TEX	GEN IMPT					118.558000	2,365.23			2,406.52	2,187.74	0.020694	1.000000
5.00000	USD	1.00000000000	8II	Aaa	AAA	AA+	01-Feb-2030	MUBD	01W0CI	DTC	41.29	218.77	110.00 %	
1,395,744.00	SAN ANTONIO TEX	GEN IMPT					119.104000	1,662,386.93			1,691,271.08	1,537,519.16	0.020694	1.000000
5.00000	USD	1.00000000000	8II	Aaa	AAA	AA+	01-Feb-2028	MUBD	01W0CI	DTC	28,884.15	153,751.92	110.00 %	
4.00	PECOS BARSTOW TOYAH TEX INDPT						119.393000	4.78			4.84	4.40	0.015000	1.000000
4.00000	USD	1.00000000000	8II		AAA		15-Feb-2029	MUBD	01CNWQ	DTC	0.06	0.44	110.00 %	
1,569,281.00	LIBERTY EYLAU TEX INDPT SCH DI	ULTD					110.352000	1,731,732.97			1,755,272.18	1,595,701.99	0.015000	1.000000
4.00000	USD	1.00000000000	8II		AAA		15-Feb-2041	MUBD	01CMZ2	DTC	23,539.22	159,570.20	110.00 %	
238,788.00	HUMBLE TEX INDPT SCH DIST	ULTD					108.752000	259,686.73			262,373.09	238,520.99	0.011250	1.000000
3.00000	USD	1.00000000000	8II	Aaa	AAA		15-Feb-2031	MUBD	01CMFA	DTC	2,686.36	23,852.10	110.00 %	
10.00	HAYS TEX CONS INDPT SCH DIST	ULTD					114.392000	11.44			11.59	10.54	0.015000	1.000000
4.00000	USD	1.00000000000	8II		AAA	AAA	15-Aug-2036	MUBD	01CM70	DTC	0.15	1.05	110.00 %	
2,625.00	DENTON CNTY TEX	PERM IMPT					100.186000	2,629.88			2,690.04	2,445.49	0.022917	1.000000
5.00000	USD	1.00000000000	8II	Aaa	AAA		15-Jul-2030	MUBD	01CKUF	DTC	60.16	244.55	110.00 %	

Tri-Party Collateral Agreement
BNY Mellon as Tri-Party Custodian
Price Report for 30 Jun 2020

FTSH22 - CITY OF SHAVANO PARK/FRS

Par Amount	Description	Source Account					Price	Market Value (USD)	Mkt Value + Intr (USD)	Collateral Value (USD)	Accr Int Factor	Price Factor		
Cpn Rate	Currency	Exchange Rate	Mdy	S&P	Fitch	Security Code	Maturity	Type	Issuer	Depository	Accrued Interest	Margin %		
3.00000	6.00 USD	CORPUS CHRISTI TEX INDPT SCH D VAR	1.0000000000	8II	Aaa	AAA	2201475M0	107.308000 15-Aug-2047	6.44	01CKOU	DTC	5.91 0.07	0.011250 0.59	1.000000 110.00 %
3.00000	2,574.00 USD	CORPUS CHRISTI TEX INDPT SCH D VAR	1.0000000000	8II	Aaa	AAA	2201475L2	107.648000 15-Aug-2044	2,770.86	01CKOU	DTC	2,545.29 28.96	0.011250 254.53	1.000000 110.00 %
4.00000	9.00 USD	CONROE TEX INDPT SCH DIST	1.0000000000	8II	Aaa	AAA	208418B93	113.249000 15-Feb-2041	10.19	01CKMB	DTC	9.39 0.14	0.015000 0.94	1.000000 110.00 %
4.00000	1,462.00 USD	CONROE TEX INDPT SCH DIST	1.0000000000	8II	Aaa	AAA	208418B69	113.827000 15-Feb-2038	1,664.15	01CKMB	DTC	1,686.08 21.93	0.015000 153.28	1.000000 110.00 %
5.00000	6,780.00 USD	BEXAR CNTY TEX HOSP DIST	1.0000000000	8II	Aa1	CTFS	AA+ 088365GT2	120.385000 15-Feb-2048	8,162.10	01CK1T	DTC	8,289.23 127.12	0.018750 753.57	1.000000 110.00 %
5.00000	2,553.00 USD	BEXAR CNTY TEX	1.0000000000	8II	Aaa	AAA	AAA 088281ML1	113.756000 15-Jun-2034	2,904.19	01CK21	DTC	2,909.51 5.32	0.002083 264.50	1.000000 110.00 %
5.00000	48,319.00 USD	BEXAR CNTY TEX	1.0000000000	8II	Aaa	AAA	AAA 088281B33	120.927000 15-Jun-2043	58,430.72	01CK21	DTC	58,531.38 100.66	0.002083 5,321.03	1.000000 110.00 %
5.00000	14.00 USD	AUBREY TEX INDPT SCH DIST	1.0000000000	8II	Aaa	ULTD	050195SF4	118.734000 15-Feb-2041	16.62	01CJT8	DTC	16.89 0.26	0.018750 1.54	1.000000 110.00 %
4.00000	4,412.00 USD	ARLINGTON TEX INDPT SCH DIST	1.0000000000	8II	Aaa	AAA	041826X52	110.434000 15-Feb-2041	4,872.35	01CJSK	DTC	4,938.53 66.18	0.015000 448.96	1.000000 110.00 %
5.00000	14,881.00 USD	ALDINE TEX INDPT SCH DIST	1.0000000000	8II	Aaa	AAA	014393VY5	117.104000 15-Feb-2041	17,426.25	01CJLG	DTC	17,705.26 279.02	0.018750 1,609.57	1.000000 110.00 %

Tri-Party Collateral Agreement
BNY Mellon as Tri-Party Custodian
Price Report for 30 Jun 2020

FTSH22 - CITY OF SHAVANO PARK/FRS

Par Amount Cpn Rate	Description Currency	Source Account Exchange Rate	Account Mdy	S&P	Fitch	Security Code	Price Maturity	Market Value (USD) Type	Mkt Value + Intr (USD) Issuer	Collateral Value (USD) Depository	Collateral Value (USD) Accrued Interest	Accr Int Factor Margin	Price Factor Margin %
Total													
4,925,859.00								5,611,864.48	5,693,374.29	5,175,794.81	81,509.81	517,579.48	

Account: FTSH22 Account Name: CITY OF SHAVANO PARK/FRS

Start Date: 01-Mar-2018 End Date: 30-Jun-2022
 Repo Repricing Rate: 0.0000% Deal Currency: USD
 Deal Amount: 5,175,792.79 Unwind Amount: 5,175,792.79
 Deal Value -> Today: 5,175,792.79 -> Next Business Day: 5,175,792.79
 Listed Positions: 31 Listed Securities Par 4,925,859.00

1)	Listed Securities Market Value	:	5,611,864.48
2)	+ Listed Securities Accrued Interest	:	81,509.81
3)	= Listed Securities Total Value	:	5,693,374.29
4)	+ Cash Total Pledged	:	0.00
5)	+ Unlisted, Margined Securities Value	:	0.00
6)	- Listed Securities Margin Amount	:	517,579.48
7)	- Cash Collateral Margin Amount	:	0.00
8)	= Total Securities + Cash Coll Value	:	5,175,794.81
9)	= Total Required Collateral Value	:	5,175,792.79

**Tri-Party Collateral Agreement
BNY Mellon as Tri-Party Custodian
Price Report for 30 Jun 2020**

Grand Totals : Number of Accounts:	1		
Deal Amount:	5,175,792.79	Unwind Amount:	5,175,792.79
Deal Value -> Today:	5,175,792.79	-> Next Business Day:	5,175,792.79
Listed Positions:	31	Listed Securities Par Value:	4,925,859.00

1)	Listed Securities Market Value	:	5,611,864.48
2)	+ Listed Securities Accrued Interest	:	81,509.81
3)	= Listed Securities Total Value	:	5,693,374.29
4)	+ Cash Total Pledged	:	0.00
5)	+ Unlisted, Margined Securities Value	:	0.00
6)	- Listed Securities Margin Amount	:	517,579.48
7)	- Cash Collateral Margin Amount	:	0.00
8)	= Total Securities + Cash Coll Value	:	5,175,794.81
9)	= Total Required Collateral Value	:	5,175,792.79

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With respect to certain financial assets other than new issues, vendors may not provide prices and may not update prices previously provided on a regular basis. If vendors do not provide prices or update previously reported prices within three business days, such financial assets will be valued at zero, unless other arrangements are agreed in writing.

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CITY OF SHAVANO PARK

CASH & INVESTMENT BALANCES BY FUND (fund number)	June 30, 2020
General Fund (10)	\$ 3,235,438
Water Fund (20)	344,924
Water Capital Replacement Fund (72)	503,088
Debt Service Fund (30)	171,577
Crime Control District Fund (40)	614,830
PEG Funds (42)	110,618
Oak Wilt Fund (45)	100,982
Street Maintenance Fund (48)	543,381
Court Security/Technology (50)	62,155
Child Safety Fund (52)	1,714
LEOSE Fund (53)	183
GF Capital Replacement Fund (70)	2,531,750
Pet Documentation and Rescue Fund (75)	2,381
Total Cash & Investments *	\$ 8,223,021

* Total cash and investments includes all amounts per the general ledger, not balances at bank. Example reconciling items includes deposits in transit and outstanding checks, not yet presented for payment.

CITY COUNCIL STAFF SUMMARY

Meeting Date: July 27, 2020

Agenda item: 8.8

Prepared by: Z. Tedford

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Approval – Rescheduling the September City Council Meeting from September 28th to September 21st and review of the annual Budget Calendar

X

Attachments for Reference: 1) Proposed 2020 – 21 Budget Calendar

BACKGROUND / HISTORY:

Staff drafted the FY 2020-21 Budget Calendar in order to allow Council / Staff to arrange their schedules for the required meetings over the next several months.

DISCUSSION:

Staff anticipates the requirement to pass the budget prior to the normally scheduled meeting on September 28th to meet the requirement from Bexar County Tax Assessor's Office. This schedule projects moving the September Regular City Council from September 28th to September 21st.

It is also key to ensure attendance at the September 14th Special Meeting and finalize reschedule the Regular Meeting from September 28th to September 21st.

COURSES OF ACTION:

- 1) Review the remainder of the proposed dates
- 2) Accept the Budget Calendar as submitted or provide further guidance for the remainder of the Budget Calendar.

FINANCIAL IMPACT:

N/A

MOTION REQUESTED: Approve the Budget Calendar as presented which provides for a September 14th Special meeting to approve the 1st reading of the Budget and to approve moving the regularly scheduled City Council Meeting from September 28th to September 21st.