

**AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS**

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Regular Meeting on Monday, August 24, 2020 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers.

**SUPPLEMENTAL NOTICE OF MEETING BY LIVESTREAM / TELEPHONE
CONFERENCE:**

**THIS MEETING WILL BE A LIMITED TO APPROXIMATELY 10 IN-
PERSON ATTENDEES IN ORDER TO MAINTAIN SOCIAL DISTANCING.**

In accordance with Order of the Office of the Governor issued March 16th, 2020, the governor has suspended various provisions of the Open Meetings Act pursuant to his state disaster authority, which now authorize the participation of a meeting by live-video stream or telephone. The City of Shavano Park will conduct the Regular Meeting on Monday, August 24, 2020 at 6:30 p.m. at 900 Saddletree Court, Shavano Park Council Chambers in part by Livestream / telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) and slow down the spread of the Coronavirus (COVID-19).

Livestream Participation. The livestream available via the GoToMeeting website from your computer, tablet or smartphone at: <https://youtu.be/BbbNsIf8szoc>

Telephone Participation. The public toll-free dial-in number to participate in the telephonic meeting is 1-866-899-4679 and requires access code 290-431-621. The Livestream / telephone conference will be available to join at 6:00 p.m. (30 minutes prior to the meeting). If you have issues accessing Telephone Participation or Livestream, please call City Secretary Zina Tedford at 210-787-0366.

The public will be permitted to offer comments telephonically as provided by the agenda during Citizen’s to be Heard. Citizens who want to speak during this period, should sign up to speak prior to the beginning of the meeting by stating their intent and providing Name, Address, and Topic to be addressed. Follow the guidelines under agenda item 3. If unable to participate in the meeting, you may submit public comments by email to ztedford@shavanopark.org.

The meeting agenda and agenda packet are posted online at www.shavanopark.org.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- The Mayor will recognize those citizens who have signed up prior to the start of the meeting.
- Pursuant to Resolution No. R-2019-011 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Members of the public may only speak once and cannot pass the individual’s time allotment to someone else
- Direct your comments to the entire Council, not to an individual member
- Show the Council members the same respect and courtesy that you expect to be shown to you

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments for items not on the agenda. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV’T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

6. REGULAR AGENDA ITEMS

- 6.0 Discussion / action - Use of City Hall as a voting location - Mayor Werner**
- 6.1 Public Hearing - Receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances to allow front solid fencing for homes with front yards that face NW Military Highway and De Zavala Road and to clarify existing fence regulations generally**
- 6.2 Discussion / action - Ordinance O-2020-013 amending the City of Shavano Park Code of Ordinances to allow front solid fencing for homes with front yards that face NW Military Highway, De Zavala Road and in the A-1 Zoning District and to clarify existing fence regulations generally (first reading) - City Manager**
- 6.3 Discussion / action - Approval of Speed Hump located on Elm Springs - City Manager**
- 6.4 Public Hearing – The purpose of the public hearing is to receive comments from members of the public regarding amendments to Ordinance O-2015-006 (Shavano Park Unit 19B, Phase V - Napier Park Planned Unit Development) to revise minimum parking requirements, minimum front yard landscape buffer, minimum rear yard landscape buffer and reduced tree preservation requirements on Lot 20, CB 4787 while removing unneeded exceptions to the City Code.**
- 6.5 Discussion / action – Ordinance O-2020-015 amending Ordinance O-2015-006 (Napier Park Planned Unit Development) to add the following development exceptions: minimum parking requirement, minimum front yard and rear yard landscape buffer requirements, and reduced tree preservation with increase tree mitigation requirements while removing unneeded exceptions to the City Code - City Manager**
- 6.6 Accept - Preliminary Plat of Napier Park, Unit-4 (PUD), a 1.157 acre tract of land out of a 289.5 acre tract described in deed to Rogers Shavano Park Unit 18/19, LTD. - City Manager**
- 6.7 Presentation / discussion - Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities**
- 6.8 Discussion / action - Update from Republic Services on Fees and - Republic Services**
- 6.9 Discussion / action - Consideration for creating and approving a Small Business Reinvestment Program (SBRP) supported by the CARES Act and Bexar County to provide emergency relief to eligible small businesses located in Shavano Park - City Manager**
- 6.10 Discussion / Action - Coronavirus Update - City Manager**

- 6.11. Discussion / Action - Ordinance O-2020-016 considering an action extending a declaration of local disaster and public health emergency initially issued on March 23, 2020 by Mayor Bob Werner, and the corresponding addendums issued by City Council in March, April, May, June, and July until September 21, 2020 to continue active preparedness and response for COVID-19 contingencies - City Manager**

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Workshop Minutes, July 15, 2020

8.2. Approval - City Council Minutes, July 27, 2020

8.3. Approval – Special City Council Minutes, August 6, 2020

8.4. Approval - City Council Workshop Minutes, August 12, 2020

8.5. Approval – City Council Workshop Minutes, August 18, 2020

8.6. Accept - Planning and Zoning Commission Minutes, July 8, 2020

8.7. Approval - City Council adoption of organizational chart

8.8. Approve Ordinance O-2020-010 amending Chapter 36 - Zoning to clarify that accessory buildings in residential zoning districts can be used for habitation, long-

term rental and home occupation as long as such uses are consistent with the use of the property as a single-family residence - final reading

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion. The Council may vote and/or act upon each of the items set out in this agenda. In addition, the City Council for the City of Shavano Park has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Deliberations related to Real Property); and Section 551.074 (Personnel Matters).

Attendance by Other Elected or Appointed Officials – NOTICE OF POTENTIAL QUORUM:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 20th day of August 2020 at 9:00 p.m. at a place convenient and readily accessible to the general public at all times, and to the City's website, www.shavanopark.org, in compliance with Chapter 551, Texas Government Code

Zina Tedford
City Secretary

POTENTIAL FUTURE AGENDA ITEMS

No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item. Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. Budget Amendment FY2019-20 – September**
- b. Approval of TRMS contribution rate - September or October**
- c. Resolution adopting City Policy - City Publications – Open**
- d. Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY - Annual September**
- e. Ordinance approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2018 and ending September 30, 2019a - Annual September**
- f. Resolution adopting the City of Shavano Park Effective Tax Rate (Record Vote) - Annual September**
- g. Record vote to ratify the property tax rate reflected in the FY 2016-17 Budget (Record Vote) - Annual September**
- h. Selection - Boards, Commissions, and Committees - Annual September**
- i. Setting the dates for the City sponsored events (City-wide Garage Sale / Arbor / Earth Day / Independence Day / National Night Out / Holiday / Picnic in the Park) - Annual September**
- j. Disposal of City Equipment / Furniture - Annual October**
- k. Designation of City of Shavano Park Official Paper - Annual October**
- l. Adoption of Official City Holiday Schedule - Annual November**
- m. Approval of the yearly tax roll - Annual November**
- n. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual January / February**
- o. Records Retention Policy - Annual January**
- p. Schedule the Annual City-Wide Garage Sale – Annual January**
- q. Appointment of Council Appointed Positions - Annual January**

- r. Annual Crime Report – Annual January
- s. Crime Control Prevention District funding placed on ballot - January 2024
- t. Street Maintenance Fund funding placed on the ballot - January 2022
- u. Revisions to Employee Handbook - Annual February
- v. Shavano Park Police Department **20XX** Racial Profiling Report - Annual February
- w. City of Shavano Park Investment Policy - Annual February
- x. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities – February / August
- y. FY 2019 - 20 Budget Amendment (Annual February or March)
- z. Set City Manager Annual Performance and Salary Review for April – Annual March
- aa. City Manager Annual Review / Salary for April - Annual April
- bb. Annual Budget Calendar - Annual May
- cc. Annual appointment of members to the Higher Education Facilities Corporation Board - Annual May
- dd. Annual update on bond revenue opportunities by Bond Counsel – Annual May
- ee. Approval of Financial Account Signatures - Annual June
- ff. Annual Compensation Review - Annual June Workshop
- gg. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities – February / August
- hh. City Council adoption of organizational chart - Annual August
- ii. Annual Report on Republic Service Recycling and CPI Fee adjustments - Annual September

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 24, 2020

Agenda item: 6.1 / 6.2

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Public Hearing - Receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances to allow front solid fencing for homes with front yards that face NW Military Highway and De Zavala Road and to clarify existing fence regulations generally

Discussion / action - Ordinance O-2020-013 amending the City of Shavano Park Code of Ordinances to allow front solid fencing for homes with front yards that face NW Military Highway, De Zavala Road and in the A-1 Zoning District and to clarify existing fence regulations generally (first reading) - City Manager

X

Attachments for Reference:

- 1) 6.3a Fence Code Amendments Track Changes
- 2) 6.3b Ordinance O-2020-013
- 3) 6.3c Existing Fence Photos
- 4) 6.3d Resident Requests for Fence Amendments

BACKGROUND / HISTORY: Recently the City took a code enforcement action against a resident on NW Military in A-1 district attempting to install solid wood fencing behind their wrought-iron fence for increased privacy and security. After the resident complied, the homeowners of 16006 and 16008 NW Military Highway (east side) requested to the City the ability to install front solid fencing (past the front of the residence) on their properties for privacy, noise abatement and security.

Their primary concerns are the increasing noise and activity on NW Military. Staff anticipate these concerns will only increase once construction on the road begins in 2021.

DISCUSSION: The basic regulations in regards to front fencing are as follows:

- Front fencing past the front of the house is only allowed in A-1 and A-1 PUD (Huntington)
- Solid front fencing past the front of the house is only allowed in A-1 PUD (Huntington)

Note that A-1, A-3 and A-4 residential districts are all adjacent to the NW Military. All homes in A-4 have their rear and side yards facing NW Military, while many homes in A-3 and A-1 have front yards facing NW Military. This means the residents in A-4 enjoy a solid brick wall facing the busy highway for privacy, security and sound abatement but not other residents on NW Military.

Staff proposed scheduling for July P&Z a public hearing for draft amendments that would allow front solid fencing (past the front of the house) for all homes whose lots front NW Military and clean up inconsistencies in the fence code to improve readability.

At the June 3, 2020 Planning & Zoning Commission Meeting the Commission gave guidance to staff but took no action.

At the July 8, 2020 Planning & Zoning Commission Meeting the Commission, after a public hearing, recommended approval of proposed amendments.

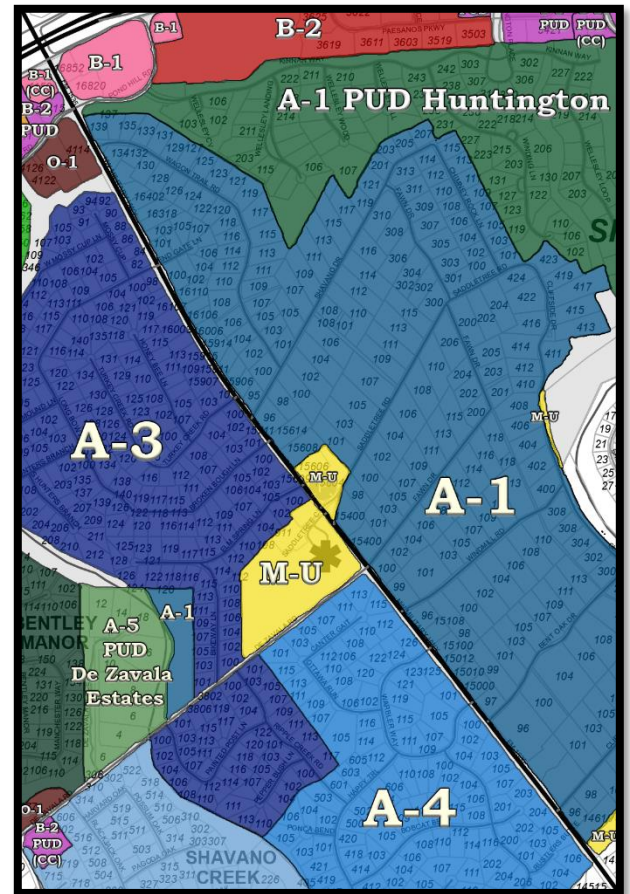
When drafting the aesthetic standards the Commission looked at existing fences and walls visible from the right-of-way of NW Military and De Zavala. Photos of these existing fences (front, side and rear) are attachment 6.2d.

Additionally, a resident in A-1 Zoning district has submitted a request for front fencing and within this permit request, he is asking for decorative solid front masonry on either end of the driveway gate (within attachment 6.2d). The proposed language is added to the track changes in highlight to address the resident's request:

- (iii) Front masonry landscape structures on either side of a driveway that are not higher than eight feet above grade or greater than 25 feet in length are not considered solid front fencing and are allowable.

At the July 27, 2020 City Council meeting the item was tabled after staff presentation.

At the August 5, 2020 Planning & Zoning Commission meeting the Commission approved updates to the Fence Amendments to improve readability and clarity.



Proposed amendments in brief: (CHANGES SINCE 1ST COUNCIL REVIEW ARE HIGHLIGHTED IN YELLOW IN THE TRACK CHANGES DOCUMENT)

- Allow front solid fencing past the front part of the residence for all residential lots whose front yard faces the roads of NW Military or De Zavala
 - Fences must meet additional requirements for construction, placement, and maintenance to meet the aesthetics standards of the existing streetscapes
- *NEW* Created a Fence Regulations by Zoning District summary table
- *NEW* improved readability by using phrasing *allow in the following residential zoning districts*
- Adds solid metal and wrought-iron style as an allowed construction for fences in all zoning districts; adds qualifier that wood construction must be *rot resistant* wood.
- Disallows *electric fences* – e.g. fences that are energized to create an electrical circuit
- Clarifies that fences cannot be built in the public right away and fences that cross public easements must install gates that maintain public access
- Clarifies that the fence definition only applies to structures higher than 3 feet (removes smaller decorative structures from regulations)
- *NEW* Defined and consistent use of terminology *Open vs Solid fencing*
- Re-organizes the fence code amendments considerably to ensure consistency between Chapter 6 and Chapter 36
- Moves language regarding vegetation out of the fence regulations and into more appropriate sections

COURSES OF ACTION: Approve Ordinance O-2020-013 (first reading); approve additional amendments; or decline and provide guidance to staff.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Approve Ordinance O-2020-013 amending the City of Shavano Park Code of Ordinances to allow front solid fencing for homes with front yards that face NW Military Highway, De Zavala Road and in the A-1 Zoning District and to clarify existing fence regulations generally (first reading).

CHAPTER 6 - BUILDINGS AND BUILDING REGULATIONS

ARTICLE IV. - MISCELLANEOUS CONSTRUCTION REQUIREMENTS

Sec. 6-92. - Fences.

(1) All fences, including screening walls, shall meet the following conditions:

- a. Fences shall be constructed of masonry, brick, stone, concrete, solid metal, wrought iron-style metal and/or rot resistant wood materials. In the A-1 district chainlink and hogwire style fences are additionally permitted, excepting all A-1 district lots whose front yard faces NW Military Highway (FM 1535) or De Zavala Road. For detailed fence regulations on A-1 district lots that face NW Military Highway or De Zavala Road see Section 6-92(6).
- b. Fences shall have colors that are aesthetically consistent with the surrounding area as determined by the Building Official during the permit and plan review process.
- c. No fence shall be higher than eight feet above grade.
- d. In no event shall a fence's base width exceed 36 inches.
- e. Fences must be constructed in such a way that does not change the natural drainage of water, as determined by the Building Official during the permit and plan review process.
- f. Fences shall not be constructed in such a way as to obstruct roadway intersection sight lines defined under Section 28-125.
- g. Fences shall not be constructed in a public right-of-way. Fences crossing public easements must provide gates allowing public access.
- h. Fences shall not be energized to create an electrical circuit.
- i. Driveway gates shall have a minimum of a 12-foot opening for emergency vehicle access.
- j. Front fences must not enclose any fire hydrant that may be present.

(2) Open or Solid side and rear fencing is allowed in all residential zoning districts provided they meet the regulations of Section 6-92(1).

(3) Open or Solid front fencing to the front edge of the residence is allowed in all residential zoning districts provided they meet the regulations of Section 6-92(1)

(4) Open front and side fencing past the front edge of the residence is allowed in A-1 and A-1 PUD (Huntington) zoning districts provided the fence meets the following, as well as the regulations of Section 6-92(1):

- (i) Chain link and hog wire style front fences are prohibited for any residential lot where the front yard faces NW Military Highway (FM 1535) or De Zavala Road; and
- (ii) Front masonry landscape structures on both sides of the primary driveway entrance to the property that are not higher than eight feet above grade or greater than 25 (twenty-five) feet in length are not considered solid front fencing and are permitted.

(5) Solid front and side fencing past the front edge of the residence is allowed in the following residential zoning districts provided it meets the regulations of Section 6-92(1):

- (i) In A-1 PUD (Huntington) zoning district; and
 - (ii) For any residential lot where the front yard faces the streets of NW Military Highway (FM 1535) or De Zavala Road. See Section 6-92(6) for additional specific regulations.
 - (iii) Solid side fencing facing NW Military Highway (FM 1535) or De Zavala Road is allowed past the front edge of the residence in any residential zoning district.
- (6) In order to maintain compatibility with the distinctive architectural and aesthetic characteristics of the primary roadways of the City, NW Military Highway (FM 1535) and De Zavala Road (as of August 1, 2020), the following regulations in addition to Section 6-92(f)(1) apply to front fencing past the front edge of the residence or building on any residential lot where the front yard faces the streets of NW Military Highway (FM 1535) or De Zavala Road:
- a. All front fences shall be constructed of masonry, concrete, metal, and/or rot resistant wood materials architecturally and aesthetically consistent with the surrounding area as determined by the Building Official during the permit and plan review process.
 - b. All front fences shall be the same distance from NW Military Highway (FM 1535) right-of-way as existing neighboring fences. If no neighboring fences exist, front fences shall be offset from the right-of-way by no more than ten feet. These regulations would not apply if such construction would create unsafe conditions or impede the natural drainage of water as determined by the Building Official during the permit and plan review process.
 - c. No fence shall be higher than eight feet above grade.
 - d. All front fences shall be kept structurally sound, well maintained and kept in appearance as originally installed. The Building Official may declare deteriorated or structurally unsound fences to be a public safety hazard to nearby pedestrian and vehicular traffic in the public right-of-way.
- (75) For any residential property within the City limits with a side or rear yard abutting one or more of the City streets known as Lockhill Selma Road, NW Military Highway (FM 1535), De Zavala Road and Huebner Road (where such property presently has a solid masonry fence (i.e. a wall) along or parallel to one or more of such streets), such property owner may not construct a gate or other opening to their side or rear yard. Any property with an existing gate as of (August 1, 2020) on property lines described above is considered a non-conforming use and may continue to exist.
- (8) A summary of the Fence regulations by Zoning District is presented in the following Table:

TABLE – FENCE REGULATIONS BY ZONING DISTRICT

<u>ZONING DISTRICT</u>	<u>Solid Front and Side Fencing past</u>	<u>Open Front Fencing past the</u>	<u>Open / Solid Front Fencing to</u>	<u>Open / Solid Side Fencing</u>	<u>Open / Solid Rear Fencing</u>

	<u>the front edge of the residence</u>	<u>front edge of the residence</u>	<u>the front edge of the residence</u>		
<u>A-1</u>	<u>Disallowed</u>	<u>Allowed</u>	<u>Allowed</u>	<u>Allowed</u>	<u>Allowed</u>
<u>A-1 PUD (Huntington)</u>	<u>Allowed</u>	<u>Allowed</u>	<u>Allowed</u>	<u>Allowed</u>	<u>Allowed</u>
<u>A-2</u>	<u>Disallowed</u>	<u>Disallowed</u>	<u>Allowed</u>	<u>Allowed</u>	<u>Allowed</u>
<u>A-3</u>	<u>Disallowed</u>	<u>Disallowed</u>	<u>Allowed</u>	<u>Allowed</u>	<u>Allowed</u>
<u>A-4</u>	<u>Disallowed</u>	<u>Disallowed</u>	<u>Allowed</u>	<u>Allowed</u>	<u>Allowed</u>
<u>A-5 PUD (De Zavala Estates)</u>	<u>Disallowed</u>	<u>Disallowed</u>	<u>Allowed</u>	<u>Allowed</u>	<u>Allowed</u>
<u>A-1 zoned Residential lots whose front yard faces NW Military or De Zavala</u>	<u>Allowed</u>	<u>Allowed</u>	<u>Allowed</u>	<u>Allowed</u>	<u>Allowed</u>
<u>All non-A-1 zoned residential lots whose front yard faces NW Military or De Zavala</u>	<u>Allowed</u>	<u>Disallowed</u>	<u>Allowed</u>	<u>Allowed</u>	<u>Allowed</u>

Front fencing past the front edge of a residence or building is only allowed in an A-1 zoning district. A-2, A-3, A-4, and A-5 PUD zoning districts can have front fencing but cannot be past the front edge of the residence or building. Side and rear fencing is allowed in all districts. All fencing must meet the following criteria:

- (1) Fences not more than eight feet in height are permitted, provided that said fences are constructed of wood, concrete, brick, wrought iron or other materials approved by the Building Official and the materials are architecturally and aesthetically consistent with the surrounding area.
- (2) On a corner lot, no shrubbery, when mature height is greater than 18 inches, may be planted within the area created by a straight line connecting two points that are respectively 30 feet along the side and front property lines from a street intersection.

- ~~(3) Fences should be constructed in such a way as to not be an obstruction or change the natural drainage of water. Solid front fencing is not permitted, except in A-1 PUD Zoning District.~~
- ~~(4) Front driveway gates shall have at least a minimum of a 12-foot opening for emergency vehicle access.~~
- ~~(5) Any shrubbery, when mature height is greater than 18 inches, must not be within three feet of a fire hydrant.~~
- ~~(6) No fence shall encompass any fire hydrant.~~

CHAPTER 14 – ENVIRONMENT

ARTICLE III. - RIGHTS-OF-WAY AND VEGETATION PROTRUSIONS

Sec. 14-50. - Prohibited protrusion above rights-of-way.

It shall be unlawful for any person owning, occupying, or having supervision or control of any lot, tract, parcel of land, or portion thereof, whether it be occupied, improved, or unimproved, to permit the protrusion or overhang of trees, bushes, shrubs, and similar vegetation or structures over the right-of-way, or a street between curb to curb, to a height under 14 feet above the rights-of-way within the City limits.

Sec. 14-51. - Prohibited area of non-curbed side street.

Where a side street is not curbed, the prohibited area shall start at the edge of the designated pavement width and shall include the right-of-way. Protrusion or overhang is prohibited over other easements and rights-of-way adjacent to streets to a height under 14 feet.

Sec. 14-52. – Vegetation height in right-of-way and near fire hydrants

On a corner lot no shrubbery shall be higher than 18 inches, within the area created by a straight line connecting two points that are respectively 30 feet along the side and front property lines from a street intersection. No shrubbery shall be higher than 18 inches within three feet of a fire hydrant.

Sec. 14-5~~3~~². - Warning notice.

A warning notice regarding the landowner's violation of this article shall be sent to the landowner by regular mail requesting that the landowner contact the Code ~~Compliance~~^{Enforcement} Officer to discuss a date when the landowner shall come in compliance with this article. If, after 14 days from the date this initial notice is mailed, the City has not received a response from the landowner, the City shall send a second warning notice to the landowner by certified mail, return receipt requested, requesting that the landowner contact the ~~B~~^Building ~~O~~^Official within five days of receipt of the certified letter to determine when the landowner shall come in compliance with this article. Failure of the landowner to contact the City or the Code Compliance Officer after said notices or the failure of the landowner to complete the promised compliance with

this article shall indicate a refusal of the landowner to comply with this article. Once these notice provisions have been completed and if the landowner has failed to respond or has failed to comply with this article and warnings, the Code Compliance Officer is then authorized to file a complaint in Municipal Court as authorized by this article.

Sec. 14-543. - Violation, penalty.

Any person who shall violate any provision of this article shall be deemed guilty of a Class C misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$500.00.

CHAPTER 28 - SUBDIVISIONS

ARTICLE IV. - STREETS AND SIDEWALKS

Sec. 28-110. – 124. NO CHANGES

Sec. 28-125. - Intersection sight distance.

To ensure safety of motorists and other travelers, it is necessary that drivers who are entering an intersection have an adequate view of approaching motorists. This view is required over a clear vision area, which is a right triangle where one side is called "intersection sight distance" and the adjacent side is the distance between the driver and the path of the vehicles approaching from the side. The clear vision area is that portion of a property over which motorists must see to safely judge and execute a driving maneuver into the intersection and onto the street. This applies to intersections of two or more streets as well as junctions of driveways and streets.

Clear vision areas must be free of visual obstructions, e.g. structures, walls, fences, and vegetation, which are higher than three feet and lower than eight feet above the pavement. On a corner lot no shrubbery shall be higher than 18 inches, within the area created by a straight line connecting two points that are respectively 30 feet along the side and front property lines from a street intersection. The American Association of State Highway and Transportation Officials (AASHTO) Policy on Geometric Design of Highways and Streets, or latest revision thereof determines this length of the required intersection sight distance.

Sec. 28-125 -143. NO CHANGES

Secs. 28-144—28-159. - Reserved.

Sec. 36-1. – Definitions.

...

Fence means a freestanding structure of metal, masonry, or wood, or any combination thereof, resting on or partially buried in the ground and rising at least 3 feet above ground level, and used for confinement, screening, landscaping, or partition purposes, but which does not pose a threat to public safety or health. Freestanding structures under 3 feet are not considered a fence under this definition. A Fence is categorized as either an *Open Fence* or *Solid Fence*:

- *Open Fence* - A fence constructed in such a way that no more than 20% of the surface area of the fence obstructs a view through the fence from a position perpendicular to the fence.
- *Solid Fence*: A fence constructed in such a way so that more than 20% of the surface area of the fence obstructs a view through the fence from a position perpendicular to the fence.

Sec. 36-36. - A-1, A-2, A-3, A-4 and A-5 PUD Single-Family Residential Districts.

...

(f) *Fences.*

(1) All fences, including screening walls, shall meet the following conditions:

- a. Fences shall be constructed of masonry, brick, stone, wood, concrete, **solid metal, wrought iron-style metal**, and/or rot resistant wood materials. In the A-1 district chainlink and hogwire style fences are additionally permitted excepting all A-1 district lots whose front yard faces NW Military Highway (FM 1535) or De Zavala Road. For detailed fence regulations on A-1 district lots that face NW Military Highway (FM 1535) or De Zavala Road see Section 36-36(f)(6).
- b. Fences shall have colors that are aesthetically consistent with the surrounding area as determined by the Building Official during the permit and plan review process.
- c. No fence shall be higher than eight feet above grade.
- d. In no event shall a fence's base width exceed 36 inches.
- e. Fences must be constructed in such a way that does not change the natural drainage of water as determined by the Building Official during the permit and plan review process.
- f. Fences shall not be constructed in such a way as to obstruct roadway intersection sight lines defined under Section 28-125.
- g. Fences shall not be constructed in a public right-of-way.
- h. Fences shall not be energized to create an electrical circuit.
- i. **Driveway gates shall have a minimum of a 12-foot opening for emergency vehicle access.**
- j. **Front fences must not enclose any fire hydrant that may be present.**

Fencing amendments (NW Military aesthetics)

- (2) Open or Solid side and rear fencing is allowed in all residential zoning districts provided they meet the regulations of Section 36-36(f)(1).
- (3) Open or Solid front fencing to the front edge of the residence is allowed in all residential zoning districts provided they meet the regulations of Section 36-36(f)(1)
- (4) Open front and side fencing past the front edge of the residence is allowed in A-1 and A-1 PUD (Huntington) zoning districts provided the fence meets the following, as well as the regulations of Section 36-36(f)(1):
 - (i) Chain link and hog wire style front fences are prohibited for any residential lot where the front yard faces NW Military Highway (FM 1535) or De Zavala Road; and
 - (ii) Front masonry landscape structures on both sides of the primary driveway entrance to the property that are not higher than eight feet above grade or greater than 25 (twenty-five) feet in length are not considered solid front fencing and are permitted.
- (5) Solid front and side fencing past the front edge of the residence is allowed in the following residential zoning districts provided it meets the regulations of Section 36-36(f)(1):
 - (i) In A-1 PUD (Huntington) zoning district; and
 - (ii) For any residential lot where the front yard faces the streets of NW Military Highway (FM 1535) or De Zavala Road. See Section 36-36(f)(6) for additional specific regulations.
 - (iii) Solid side fencing facing NW Military Highway (FM 1535) or De Zavala Road is allowed past the front edge of the residence in any residential zoning district.
- (6) In order to maintain compatibility with the distinctive architectural and aesthetic characteristics of the primary roadways of the City, NW Military Highway (FM 1535) and De Zavala Road (as of August 1, 2020), the following regulations for front fencing past the front edge of the residence or building apply to any residential lot where the front yard faces the streets of NW Military Highway (FM 1535) or De Zavala Road:
 - a. All front fences shall be constructed of masonry, concrete, metal, and/or rot resistant wood materials architecturally and aesthetically consistent with the surrounding area as determined by the Building Official during the permit and plan review process.
 - b. All front fences shall be the same distance from NW Military Highway (FM 1535) right-of-way as existing neighboring fences. If no neighboring fences exist, front fences shall be offset from the right-of-way by no more than ten feet. These regulations would not apply if such construction would create unsafe conditions or impede the natural drainage of water as determined by the Building Official during the permit and plan review process.
 - c. No fence shall be higher than eight feet above grade.
 - d. All front fences shall be kept structurally sound, well maintained, and kept in appearance as originally installed. The Building Official may declare

Fencing amendments (NW Military aesthetics)

deteriorated or structurally unsound fences to be a public safety hazard to nearby pedestrian and vehicular traffic in the public right-of-way.

(7g) For any residential property within the City limits with a property line side or rear yard abutting one or more of the City streets known as Lockhill Selma Road, NW Military Highway (FM 1535) NW Military Hwy., De Zavala Road and Huebner Road (where such property presently has a solid masonry fence (i.e. a wall) along or parallel to one or more of such streets at the property line), such property owner may not construct a gate or other opening on such property line. Any property with an existing gate as of (August 1, 2020) on property lines described above is considered a non-conforming use and may continue to exist.

(8) A summary of the Fence regulations by Zoning District is presented in the following Table:

~~(f) — Fences:~~

~~(1) Front fencing past the front edge of a residence or building is only allowed in an A-1 zoning district.~~ **TABLE – FENCE REGULATIONS BY ZONING DISTRICT**

ZONING DISTRICT	Solid Front Fencing past the front edge of the residence	Open Front Fencing past the front edge of the residence	Open / Solid Front Fencing to the front edge of the residence	Open / Solid Side Fencing	Open / Solid Rear Fencing
A-1	Disallowed	Allowed	Allowed	Allowed	Allowed
A-1 PUD (Huntington)	Allowed	Allowed	Allowed	Allowed	Allowed
A-2	Disallowed	Disallowed	Allowed	Allowed	Allowed
A-3	Disallowed	Disallowed	Allowed	Allowed	Allowed
A-4	Disallowed	Disallowed	Allowed	Allowed	Allowed
A-5 PUD (De Zavala Estates)	Disallowed	Disallowed	Allowed	Allowed	Allowed
A-1 zoned Residential lots whose front yard faces NW Military or De Zavala	Allowed	Allowed	Allowed	Allowed	Allowed
All non-A-1 zoned residential lots whose	Allowed	Disallowed	Allowed	Allowed	Allowed

Fencing amendments (NW Military aesthetics)

front yard faces NW Military or De Zavala					
--	--	--	--	--	--

~~(2) Front fencing in A-2 zoning shall not be past the front edge of the residence or building.~~

~~(3) Side and rear fencing is allowed in all districts provided they meet the following criteria, including front fences:~~

~~a. Fences not more than eight feet in height are permitted and shall be constructed of masonry, brick or stone, wood, concrete, or wrought iron. In A-1 District, chainlink and hog wire style fences are additionally permitted.~~

~~b. On a corner lot, no shrubbery, when mature with a height greater than 18 inches, may be planted within the area created by a straight line connecting two points that are respectively 30 feet along the side and front property lines from a street intersection.~~

~~c. Fences must be constructed in such a way that does not change the natural drainage of water.~~

~~d. Except in A-1 District and Unit 19 (Huntington Subdivision) A-1 PUD District, fencing shall not be permitted beyond the front face of the residence. Front driveway gates shall have at least a minimum of a 12-foot opening. In A-1 District and excluding Unit 19 (Huntington Subdivision) A-1 PUD, no one shall construct fencing beyond the front face of the residence in a manner that impedes the view of persons beyond the residence's property line. In no event shall a base footer exceed 36 inches.~~

~~e. No shrubbery, when mature height is greater than 18 inches may be within three feet of a fire hydrant.~~

~~f. Front fences must not encompass any fire hydrant that may be present.~~

...

ARTICLE VI. - TABLES

Table No. 1

A-1, A-1 PUD, A-2, A-2 PUD, A-3, A-4 and A-5 PUD Single-Family Dwelling Districts

...

(d) *Fences.*

(1) *Fences in general.* All fences shall comply with Section 6-92, Section 36-36(f) and the other applicable ordinances of the City.

(2) *Front fences.* Driveway gates shall have a minimum of a 12-foot opening for emergency vehicle access. Front gates must be wide enough as to provide access for any and all emergency vehicles. Any front fence must not encompass enclose any fire hydrant that may be present.

ORDINANCE NO. O-2020-013

AN ORDINANCE AMENDING THE CITY OF SHAVANO PARK'S CODE OF ORDINANCES TO ALLOW FRONT SOLID FENCING PAST THE FRONT OF THE RESIDENCE FOR RESIDENTIAL LOTS FACING NW MILITARY HIGHWAY OR DE ZAVALA ROAD AND TO CLARIFY EXISTING FENCE REGULATIONS GENERALLY; PROVIDING A CUMULATIVE & CONFLICTS CLAUSE, PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Texas Local Government Code Section 211.003 grants the City of Shavano Park the authority regulate the location, height size and use of buildings and other structures for the purpose of promoting public safety and general welfare and preserving places of architectural importance and significance; and

WHEREAS, the regulation of materials for fences is not yet governed under State law, as Texas Government Code Section 3000.002(a)(1) & (2), codified after the last legislative session, apply to commercial and residential buildings only, of which fences are not considered; and

WHEREAS, the City of Shavano Park regulates placement and construction of residential fences for the protection and safety of the public's general welfare; and

WHEREAS, the City of Shavano Park is a certified Scenic City and the City Council of the City of Shavano Park desires to implement high-quality scenic standards for public roadways and public spaces; and

WHEREAS, the City Council has established a dedicated interest in the aesthetics of its community and has determined that this ordinance has been drafted in order to meet the City's compelling interest in the aesthetic beauty of the City; and

WHEREAS, the City of Shavano Park regulates placement and construction of residential fences to preserve the architectural and aesthetic beauty of the City; and

WHEREAS, the City of Shavano Park desires to allow residences fronting NW Military Highway (FM 1535) or De Zavala Road to place front solid fencing; ensuring those residents are allowed to achieve their desired state of privacy, security, better noise insulation, and safety; and

WHEREAS, the City of Shavano Park desires to remove inconsistencies in the City of Shavano Park's Code of Ordinances regarding fences to improve readability and transparency; and

WHEREAS, after notice and hearing required by law, a public hearing was held before the Shavano Park Zoning and Planning Commission on July 8, 2020 to consider the proposed amendments and the Zoning and Planning Commission recommended approval of the proposed amendments; and

WHEREAS, after public hearing held by the City Council on August 24, 2020 the City Council voted to approve the second reading on _____, 2020.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

I

CODE AMENDMENT

Chapter 6, Article IV. – MISCELLANEOUS CONSTRUCTION REQUIREMENTS, Section 6-92 of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Sec. 6-92. - Fences.

(1) All fences, including screening walls, shall meet the following conditions:

- a. Fences shall be constructed of masonry, brick, stone, concrete, solid metal, wrought iron-style metal and/or rot resistant wood materials. In the A-1 district chainlink and hogwire style fences are additionally permitted, excepting all A-1 district lots whose front yard faces NW Military Highway (FM 1535) or De Zavala Road. For detailed fence regulations on A-1 district lots that face NW Military Highway or De Zavala Road see Section 6-92(6).
- b. Fences shall have colors that are aesthetically consistent with the surrounding area as determined by the Building Official during the permit and plan review process.
- c. No fence shall be higher than eight feet above grade.
- d. In no event shall a fence's base width exceed 36 inches.
- e. Fences must be constructed in such a way that does not change the natural drainage of water, as determined by the Building Official during the permit and plan review process.
- f. Fences shall not be constructed in such a way as to obstruct roadway intersection sight lines defined under Section 28-125.
- g. Fences shall not be constructed in a public right-of-way. Fences crossing public easements must provide gates allowing public access.
- h. Fences shall not be energized to create an electrical circuit.

- i. Driveway gates shall have a minimum of a 12-foot opening for emergency vehicle access.
- j. Front fences must not enclose any fire hydrant that may be present.
- (2) Open or Solid side and rear fencing is allowed in all residential zoning districts provided they meet the regulations of Section 6-92(1).
- (3) Open or Solid front fencing to the front edge of the residence is allowed in all residential zoning districts provided they meet the regulations of Section 6-92(1)
- (4) Open front and side fencing past the front edge of the residence is allowed in A-1 and A-1 PUD (Huntington) zoning districts provided the fence meets the following, as well as the regulations of Section 6-92(1):
 - (i) Chain link and hog wire style front fences are prohibited for any residential lot where the front yard faces NW Military Highway (FM 1535) or De Zavala Road; and
 - (ii) Front masonry landscape structures on both sides of the primary driveway entrance to the property that are not higher than eight feet above grade or greater than 25 (twenty-five) feet in length are not considered solid front fencing and are permitted.
- (5) Solid front and side fencing past the front edge of the residence is allowed in the following residential zoning districts provided it meets the regulations of Section 6-92(1):
 - (i) In A-1 PUD (Huntington) zoning district; and
 - (ii) For any residential lot where the front yard faces the streets of NW Military Highway (FM 1535) or De Zavala Road. See Section 6-92(6) for additional specific regulations.
 - (iii) Solid side fencing facing NW Military Highway (FM 1535) or De Zavala Road is allowed past the front edge of the residence in any residential zoning district.
- (6) In order to maintain compatibility with the distinctive architectural and aesthetic characteristics of the primary roadways of the City, NW Military Highway (FM 1535) and De Zavala Road (as of August 1, 2020), the following regulations in addition to Section 6-92(f)(1) apply to front fencing past the front edge of the residence or building on any residential lot where the front yard faces the streets of NW Military Highway (FM 1535) or De Zavala Road:
 - a. All front fences shall be constructed of masonry, concrete, metal, and/or rot resistant wood materials architecturally and aesthetically consistent with the surrounding area as determined by the Building Official during the permit and plan review process.
 - b. All front fences shall be the same distance from NW Military Highway (FM 1535) right-of-way as existing neighboring fences. If no neighboring fences exist, front fences shall be offset from the right-of-way by no more than ten feet. These regulations would not apply if such construction would create unsafe conditions or impede the natural drainage of water as determined by the Building Official during the permit and plan review process.
 - c. No fence shall be higher than eight feet above grade.

- d. All front fences shall be kept structurally sound, well maintained and kept in appearance as originally installed. The Building Official may declare deteriorated or structurally unsound fences to be a public safety hazard to nearby pedestrian and vehicular traffic in the public right-of-way.
- (7) For any residential property within the City limits with a side or rear yard abutting one or more of the City streets known as Lockhill Selma Road, NW Military Highway (FM 1535), De Zavala Road and Huebner Road (where such property presently has a solid masonry fence (i.e. a wall) along or parallel to one or more of such streets), such property owner may not construct a gate or other opening to their side or rear yard. Any property with an existing gate as of (August 1, 2020) on property lines described above is considered a non-conforming use and may continue to exist.
- (8) A summary of the Fence regulations by Zoning District is presented in the following Table:

TABLE – FENCE REGULATIONS BY ZONING DISTRICT

ZONING DISTRICT	<u>Solid Front and Side Fencing past the front edge of the residence</u>	<u>Open Front Fencing past the front edge of the residence</u>	<u>Open / Solid Front Fencing to the front edge of the residence</u>	<u>Open / Solid Side Fencing</u>	<u>Open / Solid Rear Fencing</u>
A-1	Disallowed	Allowed	Allowed	Allowed	Allowed
A-1 PUD (Huntington)	Allowed	Allowed	Allowed	Allowed	Allowed
A-2	Disallowed	Disallowed	Allowed	Allowed	Allowed
A-3	Disallowed	Disallowed	Allowed	Allowed	Allowed
A-4	Disallowed	Disallowed	Allowed	Allowed	Allowed
A-5 PUD (De Zavala Estates)	Disallowed	Disallowed	Allowed	Allowed	Allowed
A-1 zoned Residential lots whose front yard faces NW Military or De Zavala	Allowed	Allowed	Allowed	Allowed	Allowed
All non-A-1 zoned residential lots whose front yard faces NW Military or De Zavala	Allowed	Disallowed	Allowed	Allowed	Allowed

II

CODE AMENDMENT

Chapter 14, ARTICLE III. - RIGHTS-OF-WAY AND VEGETATION PROTRUSIONS of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Sec. 14-50. - Prohibited protrusion above rights-of-way.

It shall be unlawful for any person owning, occupying, or having supervision or control of any lot, tract, parcel of land, or portion thereof, whether it be occupied, improved, or unimproved, to permit the protrusion or overhang of trees, bushes,

shrubs, and similar vegetation or structures over the right-of-way, or a street between curb to curb, to a height under 14 feet above the rights-of-way within the City limits.

Sec. 14-51. - Prohibited area of non-curbed side street.

Where a side street is not curbed, the prohibited area shall start at the edge of the designated pavement width and shall include the right-of-way. Protrusion or overhang is prohibited over other easements and rights-of-way adjacent to streets to a height under 14 feet.

Sec. 14-52. – Vegetation height in right-of-way and near fire hydrants

On a corner lot no shrubbery shall be higher than 18 inches, within the area created by a straight line connecting two points that are respectively 30 feet along the side and front property lines from a street intersection. No shrubbery shall be higher than 18 inches within three feet of a fire hydrant.

Sec. 14-53. - Warning notice.

A warning notice regarding the landowner's violation of this article shall be sent to the landowner by regular mail requesting that the landowner contact the Code Compliance Officer to discuss a date when the landowner shall come in compliance with this article. If, after 14 days from the date this initial notice is mailed, the City has not received a response from the landowner, the City shall send a second warning notice to the landowner by certified mail, return receipt requested, requesting that the landowner contact the Building Official within five days of receipt of the certified letter to determine when the landowner shall come in compliance with this article. Failure of the landowner to contact the City or the Code Compliance Officer after said notices or the failure of the landowner to complete the promised compliance with this article shall indicate a refusal of the landowner to comply with this article. Once these notice provisions have been completed and if the landowner has failed to respond or has failed to comply with this article and warnings, the Code Compliance Officer is then authorized to file a complaint in Municipal Court as authorized by this article.

Sec. 14-54. - Violation, penalty.

Any person who shall violate any provision of this article shall be deemed guilty of a Class C misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$500.00.

Secs. 14-55—14-79. - Reserved.

III

CODE AMENDMENT

Chapter 28, ARTICLE IV. - STREETS AND SIDEWALKS, Section 28-125 of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Sec. 28-125. - Intersection sight distance.

To ensure safety of motorists and other travelers, it is necessary that drivers who are entering an intersection have an adequate view of approaching motorists. This view is required over a clear vision area, which is a right triangle where one side is called "intersection sight distance" and the adjacent side is the distance between the driver and the path of the vehicles approaching from the side. The clear vision area is that portion of a property over which motorists must see to safely judge and execute a driving maneuver into the intersection and onto the street. This applies to intersections of two or more streets as well as junctions of driveways and streets.

Clear vision areas must be free of visual obstructions, e.g. structures, walls, fences, and vegetation, which are higher than three feet and lower than eight feet above the pavement. On a corner lot no shrubbery shall be higher than 18 inches, within the area created by a straight line connecting two points that are respectively 30 feet along the side and front property lines from a street intersection. The American Association of State Highway and Transportation Officials (AASHTO) Policy on Geometric Design of Highways and Streets, or latest revision thereof determines this length of the required intersection sight distance.

IV

CODE AMENDMENT

Chapter 36, ARTICLE I. – IN GENERAL, Section 36-1 of the City of Shavano Park Code of Ordinances hereby amends the following definition to read as follows:

Fence means a freestanding structure of metal, masonry, or wood, or any combination thereof, resting on or partially buried in the ground and rising at least 3 feet above ground level, and used for confinement, screening, landscaping, or partition purposes, but which does not pose a threat to public safety or health. Freestanding structures under 3 feet are not considered a fence under this definition.

V

CODE AMENDMENT

Chapter 36, ARTICLE II. – DISTRICTS, Section 36-36(f) of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Sec. 36-36. - A-1, A-2, A-3, A-4 and A-5 PUD Single-Family Residential Districts.

. . .

(f) *Fences.*

- (1) All fences, including screening walls, shall meet the following conditions:
 - a. Fences shall be constructed of masonry, brick, stone, wood, concrete, solid metal, wrought iron-style metal, and/or rot resistant wood materials. In the A-1 district chainlink and hogwire style fences are additionally permitted excepting all A-1 district lots whose front yard faces NW Military Highway (FM 1535) or De Zavala Road. For detailed fence regulations on A-1 district lots that face NW Military Highway (FM 1535) or De Zavala Road see Section 36-36(f)(6).
 - b. Fences shall have colors that are aesthetically consistent with the surrounding area as determined by the Building Official during the permit and plan review process.
 - c. No fence shall be higher than eight feet above grade.
 - d. In no event shall a fence's base width exceed 36 inches.
 - e. Fences must be constructed in such a way that does not change the natural drainage of water as determined by the Building Official during the permit and plan review process.
 - f. Fences shall not be constructed in such a way as to obstruct roadway intersection sight lines defined under Section 28-125.
 - g. Fences shall not be constructed in a public right-of-way.
 - h. Fences shall not be energized to create an electrical circuit.
 - i. Driveway gates shall have a minimum of a 12-foot opening for emergency vehicle access.
 - j. Front fences must not enclose any fire hydrant that may be present.
- (2) Open or Solid side and rear fencing is allowed in all residential zoning districts provided they meet the regulations of Section 36-36(f)(1).
- (3) Open or Solid front fencing to the front edge of the residence is allowed in all residential zoning districts provided they meet the regulations of Section 36-36(f)(1)
- (4) Open front and side fencing past the front edge of the residence is allowed in A-1 and A-1 PUD (Huntington) zoning districts provided the fence meets the following, as well as the regulations of Section 36-36(f)(1):
 - (i) Chain link and hog wire style front fences are prohibited for any residential lot where the front yard faces NW Military Highway (FM 1535) or De Zavala Road; and

- (ii) Front masonry landscape structures on both sides of the primary driveway entrance to the property that are not higher than eight feet above grade or greater than 25 (twenty-five) feet in length are not considered solid front fencing and are permitted.
- (5) Solid front and side fencing past the front edge of the residence is allowed in the following residential zoning districts provided it meets the regulations of Section 36-36(f)(1):
 - (i) In A-1 PUD (Huntington) zoning district; and
 - (ii) For any residential lot where the front yard faces the streets of NW Military Highway (FM 1535) or De Zavala Road. See Section 36-36(f)(6) for additional specific regulations.
 - (iii) Solid side fencing facing NW Military Highway (FM 1535) or De Zavala Road is allowed past the front edge of the residence in any residential zoning district.
- (6) In order to maintain compatibility with the distinctive architectural and aesthetic characteristics of the primary roadways of the City, NW Military Highway (FM 1535) and De Zavala Road (as of August 1, 2020), the following regulations for front fencing past the front edge of the residence or building apply to any residential lot where the front yard faces the streets of NW Military Highway (FM 1535) or De Zavala Road:
 - a. All front fences shall be constructed of masonry, concrete, metal, and/or rot resistant wood materials architecturally and aesthetically consistent with the surrounding area as determined by the Building Official during the permit and plan review process.
 - b. All front fences shall be the same distance from NW Military Highway (FM 1535) right-of-way as existing neighboring fences. If no neighboring fences exist, front fences shall be offset from the right-of-way by no more than ten feet. These regulations would not apply if such construction would create unsafe conditions or impede the natural drainage of water as determined by the Building Official during the permit and plan review process.
 - c. No fence shall be higher than eight feet above grade.
 - d. All front fences shall be kept structurally sound, well maintained, and kept in appearance as originally installed. The Building Official may declare deteriorated or structurally unsound fences to be a public safety hazard to nearby pedestrian and vehicular traffic in the public right-of-way.
- (7) For any residential property within the City limits with a side or rear yard abutting one or more of the City streets known as Lockhill Selma Road, NW Military Highway (FM 1535), De Zavala Road and Huebner Road (where such property presently has a solid masonry fence (i.e. a wall) along or parallel to one or more of such streets at the property line), such property owner may not construct a gate or other opening on such property line. Any property with an existing gate as of (August 1, 2020) on property lines described above is considered a non-conforming use and may continue to exist.

(8) A summary of the Fence regulations by Zoning District is presented in the following Table:

TABLE – FENCE REGULATIONS BY ZONING DISTRICT

ZONING DISTRICT	<u>Solid Front Fencing past the front edge of the residence</u>	<u>Open Front Fencing past the front edge of the residence</u>	<u>Open / Solid Front Fencing to the front edge of the residence</u>	<u>Open / Solid Side Fencing</u>	<u>Open / Solid Rear Fencing</u>
A-1	Disallowed	Allowed	Allowed	Allowed	Allowed
A-1 PUD (Huntington)	Allowed	Allowed	Allowed	Allowed	Allowed
A-2	Disallowed	Disallowed	Allowed	Allowed	Allowed
A-3	Disallowed	Disallowed	Allowed	Allowed	Allowed
A-4	Disallowed	Disallowed	Allowed	Allowed	Allowed
A-5 PUD (De Zavala Estates)	Disallowed	Disallowed	Allowed	Allowed	Allowed
A-1 zoned Residential lots whose front yard faces NW Military or De Zavala	Allowed	Allowed	Allowed	Allowed	Allowed
All non-A-1 zoned residential lots whose front yard faces NW Military or De Zavala	Allowed	Disallowed	Allowed	Allowed	Allowed

...

VI
CODE AMENDMENT

Chapter 36, ARTICLE VI. - TABLES, Table No. 1, item (d) of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Table No. 1
A-1, A-1 PUD, A-2, A-2 PUD, A-3, A-4 and A-5 PUD
Single-Family Dwelling Districts

. . .

(d) *Fences.*

- (1) *Fences in general.* All fences shall comply with Section 6-92, Section 36-36(f) and the other applicable ordinances of the City.
- (2) *Front fences.* Driveway gates shall have at least a minimum of a 12-foot opening for emergency vehicle access. Any front fence must not encompass any fire hydrant that may be present.

. . .

VII
CUMULATIVE CLAUSE

That this ordinance shall be cumulative of all provisions of the City of Shavano Park, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

VIII
SEVERABILITY

That it is hereby declared to be the intention of the City Council of the City of Shavano Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

IX
PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

X
EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND APPROVED on the first reading by the City Council of the City of Shavano Park this the 24th day of August, 2020.

PASSED AND APPROVED on the second reading by the City Council of the City of Shavano Park this the ____ day of _____, 2020.

ROBERT WERNER, MAYOR

Attest:

ZINA TEDFORD, City Secretary

NW Military Highway Existing Fences / Walls



Front yard fencing on
NW Military (east
side or A-1 zoned).

Wrought iron
construction.





Front yard fencing on
NW Military (east
side or A-1 zoned).

Wrought iron
construction.





Front yard fencing on
NW Military (east
side or A-1 zoned).

Wrought iron
construction.



Front yard (wrought
iron) fencing on NW
Military meets side
yard (wood +
masonry) fencing.

East side (A-1 zoned)



Front yard fencing on
NW Military (east
side or A-1 zoned).

Masonry (brick)
construction.

Currently non-
conforming.





Side & rear yard
fencing on NW
Military (west side or
A-3 zoned).

Masonry (brick) or
wood construction.





Side & rear yard
fencing on NW
Military (west side or
A-3 zoned).

Wood + Masonry
construction.





Side / rear yard masonry solid wall NW Military (west side or A-4 zoned).

This is the wall that frames the southern entrance to the City.



De Zavala Road

Existing Fences / Walls



Side & rear yard rock wall on De Zavala (A-4 zoned).

Masonry construction.





Front & side yard rock wall on De Zavala (A-4 zoned). Last home with rock wall on south-side De Zavala until Shavano Creek.

Masonry construction.

Standing in the gap for A-3 on De Zavala south-side.



Across street is a wood solid fence.



Side yard wood +
masonry solid fencing
on De Zavala (A-4
zoned).

From: John Bradley [<mailto:bondoto@hotmail.com>]
Sent: Saturday, May 16, 2020 9:34 PM
To: Bill Hill <citymanager@shavano.org>
Subject: Request for Full Front Fencing at 16008 NW Military Hwy

City Manager Bill Hill,

My name is John Bradley who resides at 16008 NW Military Hwy in Shavano Park. I am writing you this email requesting the City of Shavano Park approve full front fencing for myself and other properties along NW Military Hwy. Below are the justifications for my request.

First, is the noise issue from the heavy traffic on NW Military, which TxDot estimates the daily traffic in 2021 will be 21,300. Which is the justification for the upcoming NW Military Hwy expansion, which will result in traffic being even closer to my property with the addition of a bike path in which cyclists, runners, walkers will be just feet from my property line.

On April 26, I installed stained, cedar wooden panels to the inside of my front metal fence which I immediately noticed a dramatic decrease in road noise and increased privacy to the front of my property. On May 9th, I received a Code Compliance violation from the City for my full front fence. I then modified the wooden panels by removing 50% of the boards to bring it to compliance; in which the road noise came right back. On May 16th I emailed an amended building permit to Shavano Park Permits Department for the modified wood on the metal fence. During those two weeks, my wife and I enjoyed the peace and privacy we had in our front yard that we had not had since we moved here.

In reference to the upcoming 18 month construction period of the NW Military expansion project, there will be construction crews in front of our homes standing feet away from my metal fence, with direct access for workers to look into our properties. It is common for an increase in criminal activity during construction projects, especially thefts and burglaries. There is also large construction machinery that is loud and goes on for hours. I don't want to be sitting at my kitchen table every day staring at all this activity happening feet in front of my metal fence. All of these issues would be solved if myself and others were allowed to have a full front fence.

When looking ahead at when the NW Military Project is completed; as mentioned prior, traffic will be even closer to my house which will increase the road noise. And with the new walking / bike path, the ability for cyclists, walkers, and runners to be just feet from my front metal fence with the ability view activity of my property is a safety concern. I often work very late hours and don't want people walking in front of my house late at night who can see what lights are on inside my home. These issues would too be solved if myself and others were allowed to have a full front fence.

During the two weeks my full front fence was installed, I had nothing but compliments from neighbors, who themselves wanted this full front fence for the same reasons I discussed; and

were also very displeased with me having to remove it. The only justification given to me during a phone call from Police Chief Ray Lacy was; "this is the Code, which is strictly enforced". I've always said if you want to change a bad law, simply enforce it.

In closing, the ONLY FULL FRONT FENCING permitted in Shavano Park is in the Huntington Subdivision (Zone A-1 PUD District). Which to the best of my knowledge nobody there has a full front fence. The Huntington Subdivision is gated and heavily restricted to any through traffic. Therefore I am asking the City of Shavano Park to allow me and others living on NW Military to have full front fencing. I am willing / available to speak in front of City Council do discuss this issue. I have additionally attached photos of my full fence both inside / outside, along with photos of the after modification (which I currently have).

Please feel free to contact me with any questions, comments, or concerns.

Respectfully,

John Bradley
210-559-2406

BEFORE CODE ENFORCEMENT ACTION





AFTER CODE ENFORCEMENT ACTION (to prevent solid fencing)



From: Catherine Navarrete [<mailto:catnavarrete@gmail.com>]
Sent: Sunday, May 17, 2020 11:04 AM
To: Bill Hill <citymanager@shavanopark.org>
Cc: Timonavarrete8@gmail.com; Catherine Navarrete <cat@navarreteins.com>
Subject: Privacy Fence

Good morning Bill,

My name is Timothy Navarrete and my wife and daughter reside at 16006 NW Military Hwy. I'm reaching out to you in regards to the regulations on privacy fences for properties on NW Military. It's my understanding that this is not allowed.

As a resident of Shavano Park and more importantly a husband and father, I'd like to express my desire to get this code/law amended for the safety and security of my family and property.

With the expansion of NW Military and the addition of a jogging/biking path there will be additional pedestrian traffic outside all properties on NW Military. Not only during construction for 18 months, but once the project is completed.

My neighbor put up a privacy fence a couple weeks ago that not only gave his property privacy, but reduced traffic noise. All while enhancing the look of his existing wrought iron fence. I know this because we liked it so much we inquired about doing the same to our property.

It was then that I was informed that he was told to take it down.

In short, I'm contacting you to see what can be done to address this issue so my family can enjoy both the front and back yard of our property. So I can relax while my daughter plays and my wife gardens. So I can work in my garage without people being able to see what possessions we have in it. We can never be too careful when it comes to our families safety. As a small community we need to look out for one another. I believe there are more important things to address on NW Military right now, such as the speeding at all hours of the day and night.

Please feel free to contact me to discuss this further.

I appreciate your time.

Best regards,

Timothy Navarrete
210.872.4471

July 20, 2020

City of Shavano Park
999 Saddletree Ct,
Shavano Park, TX 78231

Attn: City Council

RE: Proposal for change to fencing ordinance in A-1 zoning district.

Please accept this letter as my formal request to city council to consider an amendment to the city ordinance, Section 6-92. -Fences. Specifically, I would like to propose a change subsection (3) to allow a portion of the front fence to include solid portions if they satisfy one (or either) of the following scenarios:

- a. Solid front fencing is permitted on the sides of a gate if it does not exceed more than 14 feet in each direction.
- b. Solid front fencing is permitted on front fence if it does not exceed more than 25% of the total property line.

Permitting a portion of a front fence to be solid will only improve the aesthetic of our neighborhood and does not pose any safety obstructions. I have included some pictures of homes in the neighborhood that already have fences erected in this fashion for you to review (Exhibit A).

Thank you for your consideration,

Sincerely,

Mike Goldman

Exhibit A



PLANNING AND ZONING STAFF SUMMARY

Meeting Date: August 24, 2020

Agenda item: 6.3

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action – Approval of Speed Hump located on Elm Springs – City Manager

X

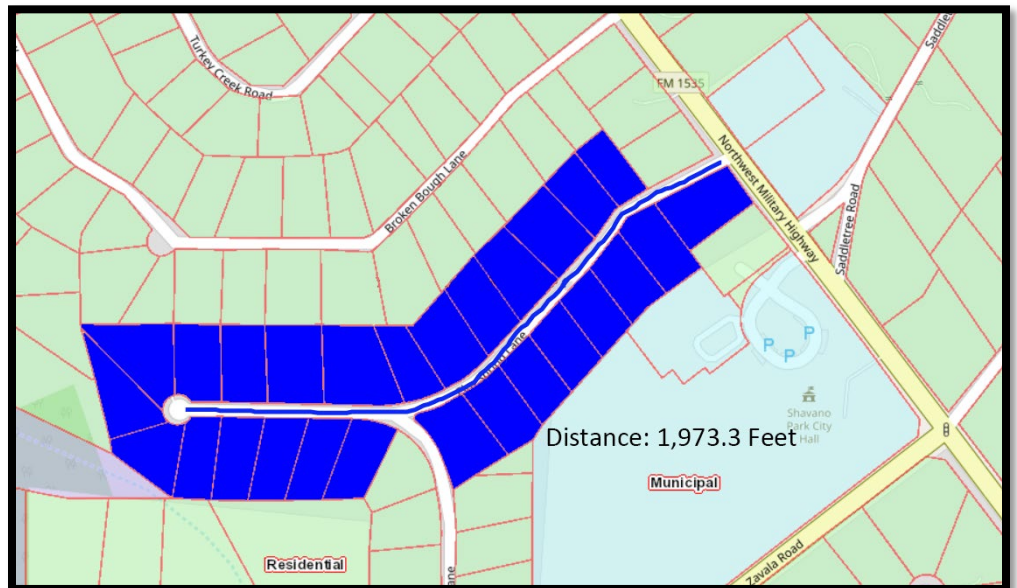
Attachments for Reference:

- 1) 6.3a 107 Elm Spring Speed Hump Petition (v4)
- 2) 6.3b City Policy #16
- 4) 6.3c Engineer Review Letter

BACKGROUND / HISTORY: Mr. Kennett of 107 Bent Oak submitted the first petition for a speed hump on Elm Spring on January 6, 2020. This petition was returned back to Mr. Kennett as it did not meet the required number of signatures. On August 3, 2020, Mr. Kennett of 107 Bent Oak submitted the 4th iteration of his petition. This 4th iteration provided the required number of homeowner signatures supporting the speed hump installation (22 of 29 landowners).

List of residential landowners signed:

1. 100 Elm Spring
2. 102 Elm Spring
3. 103 Elm Spring
4. 104 Elm Spring
5. 106 Elm Spring
6. 107 Elm Spring
7. 108 Elm Spring
8. 109 Elm Spring
9. 110 Elm Spring
10. 111 Elm Spring
11. 112 Elm Spring
12. 114 Elm Spring
13. 115 Elm Spring
14. 116 Elm Spring
15. 117 Elm Spring
16. 118 Elm Spring
17. 119 Elm Spring
18. 120 Elm Spring
19. 121 Elm Spring
20. 124 Elm Spring
21. 126 Elm Spring
22. 115 Bikeway Lane



NOTE: Regardless of location on Elm Spring, petition required the signatures of 22 out of the 29 residences along Elm Spring that would be impacted by the installation of a speed hump.

DISCUSSION: The application is for a speed hump between 107 Elm Spring and 106 or 104 Elm Spring (depending on exact location). All three properties signed the petition, meeting another requirement by City Policy #16.

Review by the Public Works Director, Fire and Police Chiefs was completed by August 10th and raised no problems with the proposed installation using criteria established in City Policy #16.

The City Engineer provides a conditional approval with concerns on storm water runoff and drainage. After installation, if the speed hump affects storm water runoff, the speed hump should be removed.

The cost estimate for installation is \$2,718 for the speed hump, two warning signs and other required installation materials.

COURSES OF ACTION: Approve speed hump installation in the vicinity of 107 Elm Spring; or alternatively decline and provide guidance to staff.

FINANCIAL IMPACT: Approved \$2,800 for installation of speed hump from currently budgeted street maintenance funds.

MOTION REQUESTED: Approve speed hump installation in the vicinity of 107 Elm Spring with the condition that should the City Public Works Director or City Engineer later determine that heavy rains with storm water runoff within the Elm Springs Right of Way inhibit drainage and endanger nearby residential properties, that City staff will remove the speed hump.



CITY OF SHAVANO PARK
900 Saddletree Court
Shavano Park, TX 78231

Request for a Speed Hump Investigation

In order to start a speed hump investigation, the following information must be filled out as accurate as possible. If you have any questions call (210) 492 - 2841. Please drop off forms or send via email to the Public Works Director at pwdirector@shavanopark.org or in person at 900 Saddletree Court.

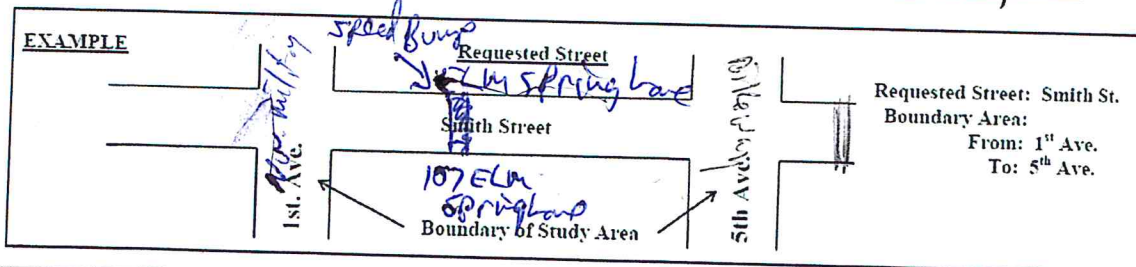
What is being requested?

- ☒ Request Speed Hump ☐ Request Removal of Speed Hump
- ☐ Request Children at Play Sign (Does not require petition signatures)

Requested Street Information

Please provide the name of the street for which a speed hump is being requested as well as the boundary streets. For example, requesting a speed hump on Smith Street from 1st Avenue to 5th Avenue. Please use street names for boundary limits, not block ranges.

Requested Street / Address :	Requested Street / Address <u>ELM Spring Lane</u>
Boundary Area:	From <u>ELM Spring Lane</u> To <u>Bike way</u>



Contact Information

Name:	First Name <u>Jackson</u> Last Name <u>Kennett</u>
Address:	Address Line 1 <u>107 ELM Spring Lane</u> Address Line 2 <u>Shavano Park, TX 78231</u>
Phone #:	Phone # <u>210-493-2861 / 210-459-5967</u>
Email Address:	Email Address <u>j.kennett16@yahoo.com</u>

By signing below I agree to be the contact person for the speed hump investigation. I understand that speed humps are not automatically installed when requested, but each request will go through an evaluation process and require City Council approval.

X [Signature] Date: 1-3-20



CITY OF SHAVANO PARK
900 Saddletree Court
Shavano Park, TX 78231

Request for a Speed Hump Investigation

Jackson Kenneth is requesting neighborhood support for adding/removing a speed hump on the following street (s) Elm Spring Lane / 18th Ave

Speed humps are an effective and appropriate device for safely reducing vehicle speeds on certain types of streets when installed in accordance with the provisions of the City of Shavano Parks Speed Hump Policy. A speed hump creates a gentle rocking sensation in a car passing over it if the car goes over the speed hump at the posted speed limit.

By signing this form, you give consent for placement/removal of a speed hump next to your property. Your signature also indicates that you have read and fully understand all information concerning the City of Shavano Park's Speed Hump Policy. Signing this form does not guarantee that a speed hump will be added/removed next to your property. Please understand that on-street parking may be removed if a speed hump is added.

Jack Kenneth 210-459-5967 107 Elm Spring Lane
Printed Name Phone # Address

[Signature]
Signature

MARCY LYNCH 210-493-2861 107 Elm Spring Lane
Printed Name Phone # Address

[Signature]
Signature

Christopher Harr 210-912-5038 104 Elm Spring Lane
Printed Name Phone # Address

[Signature]
Signature

Mary Beth Harr (210) 602-4316 104 Elm Spring Ln
Printed Name Phone # Address

[Signature]
Signature

Carole Harr 210-413-0870 104 Elm Spring Ln
Printed Name Phone # Address

[Signature]
Signature

BRIAN HARR 210-416-3679 104 Elm Spring Ln
Printed Name Phone # Address

[Signature]
Signature

Susan Fitzpatrick 210-912-3452 108 Elm Spring
Printed Name Phone # Address

[Signature]
Signature

David L. Davidson 492-9475 117 Elm Spring
Printed Name Phone # Address

[Signature]
Signature

Dorothy Saylor 210-429-9810 110 Elm Spring Ln
Printed Name Phone # Address

[Signature]
Signature

Belinda Bazan-Lan

112 Elm Spring Ln

Belinda Bazan-Lan

Marie M. C. Clandon 115 Elm Spring

Marie M. C. Clandon



CITY OF SHAVANO PARK
900 Saddletree Court
Shavano Park, TX 78231

Request for a Speed Hump Investigation

Jack K. Korman is requesting neighborhood support for adding/removing a speed hump on the following street (s) Elm Spring Lane / Bikeway

Speed humps are an effective and appropriate device for safely reducing vehicle speeds on certain types of streets when installed in accordance with the provisions of the City of Shavano Parks Speed Hump Policy. A speed hump creates a gentle rocking sensation in a car passing over it if the car goes over the speed hump at the posted speed limit.

By signing this form, you give consent for placement/removal of a speed hump next to your property. Your signature also indicates that you have read and fully understand all information concerning the City of Shavano Park's Speed Hump Policy. Signing this form does not guarantee that a speed hump will be added/removed next to your property. Please understand that on-street parking may be removed if a speed hump is added.

John Natus 126 Elm Spring
210

Patricia Davidson 492-9475
Printed Name Phone #

117 Elm Spring LN
Address

PR Davidson
Signature

Barbara Powell 492-6081
Printed Name Phone #

119 Elm Spr
Address

Barbara Powell
Signature

Kathryn Powe 889-1022
Printed Name Phone #

109 Elm Spr.
Address

Kathryn Powe
Signature

T. Lee Powell 559-4831
Printed Name Phone #

109 ELM SPRING
Address

T. Lee Powell
Signature

Ann Johnson 210 492-2488
Printed Name Phone #

103 Elm Spring
Address

Ann Johnson
Signature

Frank Pasilla 210 492-9832
Printed Name Phone #

100 Elm Spring
Address

Frank Pasilla
Signature

Verna Harris 492-1440
Printed Name Phone #

102 Elm Spring
Address

Verna Harris
Signature

Marianne Hise 317-9769
Printed Name Phone #

106 Elm Spring
Address

Marianne Hise
Signature

MELISSA ROMERO 385-9231
Printed Name Phone #

106 ELM SPRING
Address

Melissa Romero
Signature

BARBARA GOETZ 833-1050
Printed Name Phone #

115 BIKEWAY LN
Address

Barbara Goetz
Signature

STEPHEN PIWINSKI

SPINWIT

John Natus

118 ELM SPRING LN
118 ELM SPRING LN

JOE ALVAREZ
N. ALVAREZ

Yahoo.com

JANIE WATTS

210-413-9251

SP TX 78231



121 Elm Spring

Richard and Lori Grimes 116 Elm Spring Lane

210-326-6562

SP TX 78231

lori.grimes@gmail.com

Clayton Matheson / Cassie Matheson

114 Elm Spring Lane



claymatheson@hotmail.com

VICTOR CASILLAS + BEATRICE CASILLAS

111 ELM SPRING LANE

121 Elm Spring

David Lee



CITY OF SHAVANO PARK
900 Saddletree Court
Shavano Park, TX 78231

Request for a Speed Hump Investigation

Neighborhood Support

In order to show neighborhood support for installing a speed hump a petition from residents documenting at least 75% of all households on the proposed street is required. Street refers to the street length that must be petitioned. It is a 2,000-foot segment generally centered on the proposed location of the humps, or the length of the block, whichever is greater.

To determine the number of signatures need use the formula below.

Number of properties = ____ multiplied by .75 = ____ (round up to the next whole number)

Note: Requestors can determine which properties are needed for the petition by contacting the Public Works Director or City staff at 210-493-3478.

For Office Use Only

Approved/Denied by: Public Works Director Blair

Date: 8/10/20

Approved/Denied by: Police Chief Roy Laeg

Date: 08/10/2020

Approved/Denied by: Fire Chief Daniel A. Dan

Date: 8/10/20

Approved/Denied by: City Engineer Chel

Date: 8/17/2020

Approved/Denied by: City Manager Bill Hu

Date: 8/18/2020

Reason for Denial:

Recommend Approved subject to drainage / storm water
RUNOFF observations. Removal if speed hump
results in storm water runoff impact on DRAINAGE

See attached engineer's letter.



CITY OF SHAVANO PARK
900 Saddletree Court
Shavano Park, TX 78231

CITY POLICY 16

SUBJECT: Speed Hump Policy

25 November 2019

1. Reference

- a) Texas Transportation Code Sec. 311.002

2. Purpose. The purpose of this policy is to provide guidance on submission and approval procedures for speed humps on residential public roads.

3. Staff Point-of-Contact. The staff point of contact for this policy is the Public Works Director at 210.492.2841 or at pwdirector@shavanopark.org.

4. General

- a) Speed humps can be an effective and appropriate device for safely reducing speeds on certain types of street when installed in accordance with the provisions of this policy.
- b) In order for speed hump installation to be effective, they should be located selectively in accordance with defined transportation engineering criteria for the purpose of mitigating documented speeding problems. Proper installation will also minimize driver frustration and encourage safe driving practices.
- c) The City of Shavano Park will only install removable speed hump designs.
- d) This policy promotes reasonable opportunities for residents and property owners most affected by a proposed speed hump to participate together in the process that leads to its installation.

5. Definitions

- a) *City Staff.* City Staff includes the Public Works Director, Fire Chief, Police Chief, and City Manager.
- b) *Speed Hump.* A speed hump is a gentle rise and fall of pavement surface placed in the roadway whose primary purpose is to reduce the speed of vehicles.
- c) *Speed Bump.* A speed bump is a sharp rise and fall of pavement surface placed in the roadway whose primary purpose is to significantly reduce the speed of vehicles. Speed bumps are used in places where pedestrians and cars share space closely like parking lots and driveways, or where significant reduction in speed is required.
- d) *Street.* Street refers to the street length that must be petitioned. It is a 2,000-foot segment generally centered on the proposed location of the humps, or the length of the block, whichever is greater.

6. Policy

- a) The City of Shavano Park may authorize speed humps on public roads in certain locations if all criteria for eligibility have been met.

- b) Private property in the City Limits is not governed or controlled by this Speed Hump Policy
- c) Speed bumps are not authorized on Shavano Park public roads.
- d) Residents may request consideration for speed humps by filling out a *Request for a Speed Hump Investigation* application. Only official City of Shavano Park *Request for a Speed Hump Investigation* applications will be considered.
- e) Requests will be approved or denied by City Council, after a complete and thorough assessment is completed by City staff.
- f) If an application is approved by the City Council the applicant may choose to pay for 100% of the estimated cost of installation to help expedite the installation process.
- g) Applicants may request a *Slow Down Children at Play* sign in lieu of a speed hump. All sign request will be reviewed and accepted or denied by City staff.
- h) The process for requesting speed hump removal is the same as the process for installation, except there will be no City Engineer review.

7. Criteria for Eligibility

All of the following criteria must be satisfied for a street to be considered eligible for the installation of speed humps.

- a) Petition
 - i. A petition that documents a minimum of seventy-five percent (75%) of the residential dwellings on the street that support its installation. All Petitions must be signed on the official *Request for a Speed Hump Investigation* application. Petition signatures not on the official application will not be considered by City Council or City staff.
- b) Location of the street
 - i. The adjacent land use along the street where the speed hump is proposed must be composed primarily of low-density residential dwellings.
- c) Operational characteristics of the street
 - i. The street must be used to provide access to abutting low-density residential properties (local residential streets) and/or to collect traffic for such streets (residential collector).
 - ii. There must be no more than one lane of moving traffic in each direction.
 - iii. Vehicles speeds must frequently exceed the Speed Limit by 5 mph as posted.
 - iv. The street must not be an identified primary emergency services route used for swift access of emergency vehicles to other portions of town. Final determination of emergency service routes is determined by the Police and Fire Chiefs.
 - v. The street must have a speed limit of no more than 30 mph as determined in accordance with State Law.
- d) Geometric characteristics of the street
 - i. The street must have adequate sight distances to safely accommodate the speed hump as determined by the City Engineer.
 - ii. The street must not have curves or grades that prevent safe placement of speed humps. Speed humps may not be located on streets that have a vertical grade greater than 5% or on their immediate approaches.

- iii. The street must be paved and be at least 500 feet in length. If there are no curbs, a special design must be used to prevent vehicle runarounds.
- iv. The street not be scheduled for resurfacing within the next two years.
- e) Drainage Consideration
 - i. Streets are an integral part of the City's Storm Drainage System. Streets convey storm waters not contained in the underground pipes, channels. Swales, etc. Prior to installation of a speed hump, the City Engineer shall determine that the speed hump placement will not be detrimental to the conveyance of storm runoff or cause flooding of adjacent property.

8. Speed Hump Location

- a) A speed hump will not be located within 6 feet of a driveway or within an intersection.
- b) Speed humps will not be located within 250 feet of a traffic control device or within 50 feet of an intersection.
- c) A speed hump will not be located adjacent to a property if the occupant objects to its placement.
- d) *No Parking* signs may be placed within 50 feet of the approaching side of the Speed hump if deemed necessary for safety of the driver.

9. Procedures

- a) The request can be initiated by a resident or group of residents whose property is abutting the requested street segment.
- b) A request for speed humps begins by completing a *Request for a Speed Hump Investigation* application, which includes signatures from 3/4 of surrounding residents on the requested street.
- c) Once the *Request for a Speed Hump Investigation* application is turned into the City Secretary an administration and engineering fee will be charged to the requester in accordance with Appendix A – City of Shavano Park Fee Schedule found in the Code of Ordinances.
- d) The City Secretary will pass the application to the City Engineer and City staff for review and assessment of the eligibility requirements.
- e) After the application is reviewed by City staff the City Secretary will pass the results of the preliminary review to the applicant.
- f) If the application meets the eligibility criteria, the request will be placed on an agenda for City Council consideration.
- g) If the application fails to meet the eligibility criteria or is disapproved by the City Council in the final review, a written notice will be sent to the applicant.

Note: Requestors can determine which properties are needed for the petition by contacting the Public Works Director at the contact information above.

August 18, 2020

City of Shavano Park
Attn: Bill Hill
City Manager
900 Saddletree Court
Shavano Park, Texas 78231

Re: Elm Spring Speed Hump Petition
Project Name

Mr. Hill;

We have reviewed the request for a speed hump on Elm Spring. Speed humps reduce the streets ability to convey storm water runoff and Elm Spring has a history of drainage concerns. However, there are other safety factors to consider as well. Therefore, we are recommending approval of the speed hump with the following conditions.

- 1) Monitor the drainage patterns on Elm Spring after the installation of the speed hump. Remove the speed hump if excessive drainage impacts are seen.
- 2) Use a bolt down style speed hump. This will allow ease of removal should the need arise.
- 3) Recommend placement of the speed hump at the location identified on the map attached to the request. Approximately 550 LF from NW Military. This is approximately half way between the first curve on Elm Spring and a point where the second curve, and grades greater than 5%, prohibit the placement of a speed hump per City Policy 16 Section 7.d)ii. This would place the speed hump adjacent to 104 Elm Spring and 107 Elm Spring. Multiple residents at each of these addresses signed the petition requesting the speed hump.

If you have any questions or require additional information, please do not hesitate to contact our office.

Sincerely,
KFW Engineers



Chris Otto, P.E., CFM
Director of Infrastructure Services

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 24, 2020

Agenda item: 6.4 & 6.5

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding amendments to Ordinance O-2015-006 (Shavano Park Unit 19B, Phase V - Napier Park Planned Unit Development) to revise minimum parking requirements, minimum front yard landscape buffer, minimum rear yard landscape buffer and reduced tree preservation requirements on Lot 20, CB 4787 while removing unneeded exceptions to the City Code.

Discussion / action – Ordinance O-2020-015 amending Ordinance O-2015-006 (Napier Park Planned Unit Development) to add the following development exceptions: minimum parking requirement, minimum front yard and rear yard landscape buffer requirements, and reduced tree preservation with increase tree mitigation requirements while removing unneeded exceptions to the City Code – City Manager

X

Attachments for Reference:

- 1) 6.5a Ord O-2020-015
- 2) 6.5b PUD Submittal Letter
- 4) 6.5c Engineer Review Letter
- 5) 6.5d Ord O-2015-006 Napier PUD

BACKGROUND / HISTORY: Napier Park subdivision is a Planned Unit Development (PUD) in the northeast corner of the city near Blattman Elementary. Its base zoning district is B-2 and the original concept was for collection of small office buildings using shared parking.

During development in 2015 – 2020 the market shifted resulting in fewer but larger buildings and more impervious cover for parking. Additionally there have been challenges with the topography resulting in major re-grading work required on some lots. Because of concerns with the impervious cover comply with the approval Water Pollution Abatement Plan (WPAP), removal of trees and the changing nature of development the City staff requested Bitterblue provide an updated PUD before the 4th Unit (plat) in the PUD was submitted.

On July 17, 2020 City Staff met with Pape-Dawson Engineering and Bitterblue, Inc. for a preliminary conference to discuss the Napier Park PUD amendments.

On July 24, 2020 City staff sent out letters to 13 landowners within 500 ft of the Napier Park subdivision.

On July 30, 2020 the City Engineer completed their review of the Napier Park PUD amendments and provided 4 comments.

DISCUSSION: Bitterblue submittal includes revisions to the development exceptions as well map that more accurately shows the layout of buildings, parking and the road.

Revised / New exceptions requested by Bitterblue:

- Minimum Parking – require only 1/250 ft²
 - Standard (B-2 zoning): 1/200 ft²
- Minimum Front Yard Landscape Buffer – Varies by lot, minimum of 10 feet
 - Standard (B-2 zoning): 40 feet (lower based upon lot configuration)
- Minimum Rear Yard Landscape Buffer – Varies by lot, minimum of 5 feet
 - Standard (B-2 zoning): 15 feet
- Tree Preservation Requirement: Remain at 25% preservation for all lots except Lot 29, CB 4787. Lot 20 has a 20.53% tree preservation and this was reviewed and approved by the City of Shavano Park on October 11, 2019.

Exceptions to be removed requested by Bitterblue:

- Minimum lot area
- Minimum width
- Minimum depth
- Maximum Building Height
- Maximum Floor to Area Ratio

Staff recommended these be removed as either not being applicable to City Code or confusing non-exceptions to the City Code in the 2015 original PUD.

Based upon the City Engineer review, staff and P&Z recommends four other amendments to the Napier Park PUD (all are implemented in the presented materials):

1. Add statement to the PUD Ordinance that reads “The continue development of the property shall comply with the impervious cover requirements within the approved WPAP which is on file at the City of Shavano Park. Individual building permits shall provide impervious calculations ensuring the City of Shavano Park, as the MS4, can confirm compliance with the overall WPAP.”
2. Add a note stating the PUD development is over the recharge zone to the PUD Site Map
3. Update the Development Standards listed on the PUD Site Map based upon final recommendations by the P&Z Commission

4. Add a Development Exception allowing 0% Tree Preservation if at least 38% Tree Mitigation ratio is achieved (the standard minimum is 10% protect trees preserve, 25% protected trees removed are mitigated).

At the August 5, 2020 Planning and Zoning Commission the Commission recommended approval of this final listing of development exceptions summarized in the table below:

DEVELOPMENT STANDARDS		
TYPE	STANDARD	PROVIDED
MINIMUM 1604 SETBACK	-	35'-0"
MINIMUM FRONT SETBACK	MINIMUM OF 25'-0", VARIES BY LOT CONFIGURATION	10'-0"
MINIMUM SIDE SETBACK	15'-0"	10'-0"
MINIMUM REAR SETBACK	15'-0"	10'-0"
MINIMUM FRONT YARD LANDSCAPE BUFFER	40'-0", LOWER BASED UPON LOT CONFIGURATION	Varies by lot, minimum of 10'-0"
MINIMUM REAR YARD LANDSCAPE BUFFER	15'-0"	Varies by lot, minimum of 5'-0"
MINIMUM PARKING REQUIRED	1 SPACE PER 200 FT ² OF BUILDING	1 SPACE PER 250 FT ² OF BUILDING
TREE PRESERVATION REQUIREMENT	10% PRESERVATION, 25% MITIGATION OF PROTECT TREES	0% PRESERVATION, 38% MITIGATION OF PROTECTED TREES

On August 14, 2020 Pape-Dawson Engineering submitted an updated PUD map complying with the P&Z conditional approval.

COURSES OF ACTION: Approve Ordinance O-2020-015, propose additional restrictions / exceptions or decline approval and provide further guidance to City Staff.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Approve Ordinance O-2020-015 amending Ordinance O-2015-006 (Napier Park Planned Unit Development) to add the following development exceptions: minimum parking requirement, minimum front yard and rear yard landscape buffer requirements, and reduced tree preservation with increase tree mitigation requirements while removing unneeded exceptions to the City Code

ORDINANCE NO. O-2020-015

AN ORDINANCE AMENDING ORDINANCE O-2015-006 (NAPIER PARK PLANNED UNIT DEVELOPMENT) TO ADD THE FOLLOWING DEVELOPMENT EXCEPTIONS: MINIMUM PARKING REQUIREMENT, MINIMUM FRONT YARD AND REAR YARD LANDSCAPE BUFFER REQUIREMENTS, AND REDUCED TREE PRESERVATION WITH INCREASE TREE MITIGATION REQUIREMENTS WHILE REMOVING UNNEEDED EXCEPTIONS TO THE CITY CODE; PROVIDING INDEMNITY FOR THE CITY; PROVIDING REPEALING AND SAVINGS CLAUSES; PROVING A TEXAS OPEN MEETINGS ACT CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Chapter 211 of Texas Local Government Code empowers the City Council of the City of Shavano Park to enact zoning regulations and provides for their administration, enforcement and amendment; and

WHEREAS, Chapter 36 Section 40 of the City's Code of Ordinances provides that the City Council of the City of Shavano Park may, after compliance with the requirements of said chapter, authorize the creation of a planned unit development ("PUD"); and

WHEREAS, the City Council of the City of Shavano Park has complied with all notice of a public hearing as required by the Code of Ordinances of the City of Shavano Park; and

WHEREAS, in keeping with the spirit and objectives of the area, the City Council has given due consideration to all components of said proposed zoning change and the recommendations of the Planning and Zoning Commission concerning recommended requirements, conditions and safeguards necessary to protect adjoining property; and

WHEREAS, the City Council specifically finds that the requirements specified herein are rationally related to protecting the public purposes of lessening congestion in the streets, securing the safety of its citizens from fire, panic, and other dangers, promoting the health and the general welfare of its citizens; preventing the overcrowding of land, and avoiding undue concentration of population.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

SECTION I

Section I of Ordinance O-2015-005 is hereby amended to add the following:

THAT Napier Park planned unit development (Shavano Park Unit 19B Phase V) shall adopt the following development standard exceptions:

1. Minimum 1604 Setback:
 - a. No standard in City Code
 - b. Allow a 35'-0" 1604 setback.
2. Minimum Front Setback:
 - a. Exception from Chapter 36, Article VI, Table No. 6, item 3's B-2 zoning front setback requirement.
 - b. Allow a 10'-0" front setback.
3. Minimum Side Setback:
 - a. Exception from Chapter 36, Article VI, Table No. 6, item 3's B-2 zoning side setback requirement.
 - b. Allow a 10'-0" side setback.
4. Minimum Rear Setback:
 - a. Exception from Chapter 36, Article VI, Table No. 6, item 3's B-2 zoning rear setback requirement.
 - b. Allow a 10'-0" rear setback.
5. Front Yard Landscape Buffer:
 - a. Exception from Chapter 36, Article VI, Table No. 6, item 8's B-2 zoning Front Yard Landscape Buffer requirement.
 - b. Allow to vary by lot, with a minimum of 10'-0" front yard landscape buffer.
6. Rear Yard Landscape Buffer:
 - a. Exception from Chapter 36, Article VI, Table No. 6, item 8's B-2 zoning Rear Yard Landscape Buffer requirement.
 - b. Allow to vary by lot, with a minimum of 5'-0" rear yard landscape buffer.
7. Parking Ratio:
 - a. Exception from Chapter 36, Article VI, Table No. 6, item 8's B-2 zoning Parking Stall Ratio requirement.
 - b. Allow up to 1:250 square feet parking stall ratio.
8. Tree Preservation & Mitigation:
 - a. Exception from Section 14-152's Tree Preservation and Tree Mitigation requirements.
 - b. Allow less than 10% preservation of existing protected trees if and only if 38% of the existing protected trees are mitigated.

THAT The continued development of the property shall comply with the impervious cover requirements within the approved WPAP which is on file at the City of Shavano Park. Individual building permits shall provide impervious calculations ensuring the City of Shavano Park, as the MS4, can confirm compliance with the overall WPAP.

SECTION II REPEAL

Exhibit "B" of Ordinance O-2015-006 is hereby repealed in its entirety.

SECTION III REPLACE

The attached Exhibit is hereby adopted in its entirety as Exhibit "B" in Ordinance O-2015-006.

SECTION IV CUMULATIVE CLAUSE

That this ordinance shall be cumulative of all provisions of the City of Shavano Park, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

SECTION V SEVERABILITY

That it is hereby declared to be the intention of the City Council of the City of Shavano Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

**SECTION VI
PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

**SECTION VII
EFFECTIVE DATE**

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND APPROVED on the first reading by the City Council of the City of Shavano Park this the 24th day of August, 2020.

PASSED AND APPROVED on the second reading by the City Council of the City of Shavano Park this the ____ day of _____, 2020.

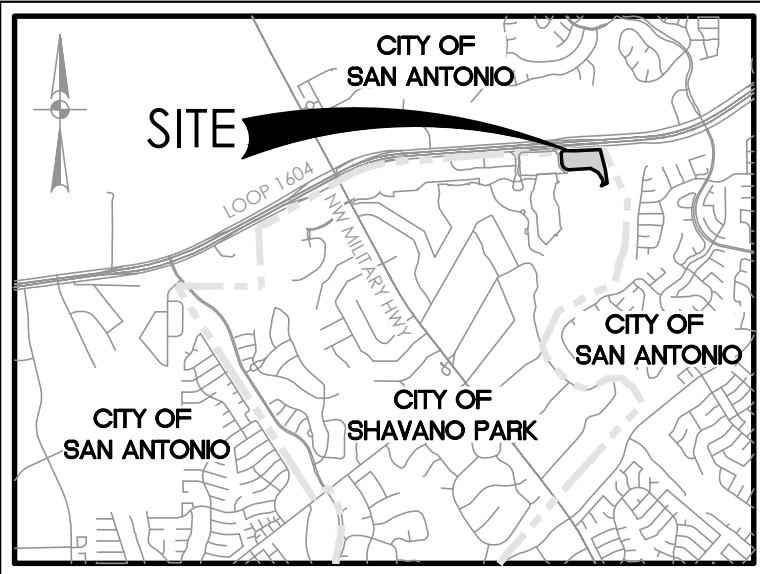
ROBERT WERNER, MAYOR

Attest:

ZINA TEDFORD, City Secretary

Approved as to Form:

ALESSANDRA GAD, City Attorney



LOCATION MAP
NOT TO SCALE

DETAIL PLAN REQUIREMENTS FOR
PROPOSED PLANNED UNIT DEVELOPMENT

RELOCATION TO MASTER PLAN:

THE PROPOSED PLANNED UNIT DEVELOPMENT RELATES TO THE CITY OF SHAVANO PARK'S MASTER PLAN IN THAT IT IS CONSISTENT WITH THE CITY'S MASTER PLAN AND THE PROPOSED BASE ZONING DISTRICT.

ACREAGE:

16.04

SURVEY LEGAL DESCRIPTION:

A 16.04 ACRE TRACT OF LAND OUT OF A 86.94 ACRE TRACT AND A 289.9 ACRE TRACTS OF LAND AS DESCRIBED IN CONVEYANCE TO ROGERS SHAVANO PARK UNIT 18/19, LTD. RECORDED IN VOLUME 12007, PAGES 2490-2507 OF THE OFFICIAL PUBLIC RECORDS OF BEXAR COUNTY, TEXAS IN THE CITY OF SHAVANO PARK OF BEXAR COUNTY TEXAS, AND BEING OUT OF THE WILLIAM HOTCHKISS, SURVEY NUMBER 77, ABSTRACT 336, COUNTY BLOCK 4783, THE JACOB KLAUS SURVEY NUMBER 78, ABSTRACT NUMBER 400, COUNTY BLOCK 4784, THE REFUGIO VARGAS SURVEY NUMBER 80, ABSTRACT 781, COUNTY BLOCK 4787 OF BEXAR COUNTY, TEXAS.

LAND USE:

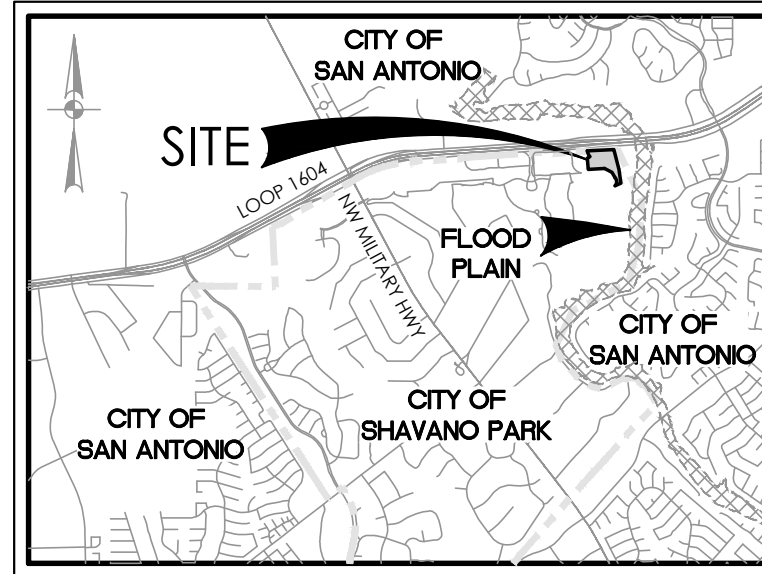
USE AND OCCUPANCY CLASSIFICATION: BUSINESS GROUP B2

NOTES:

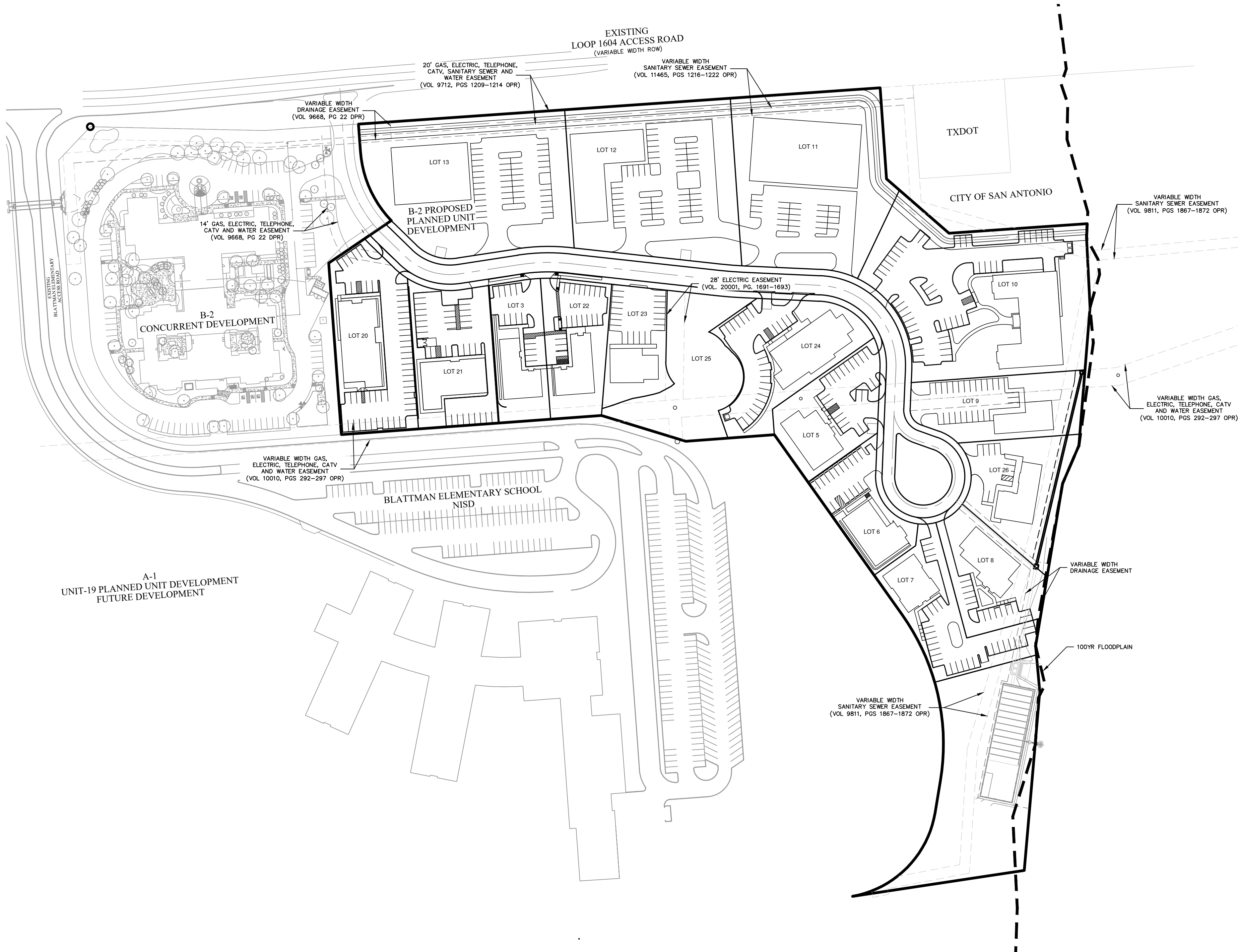
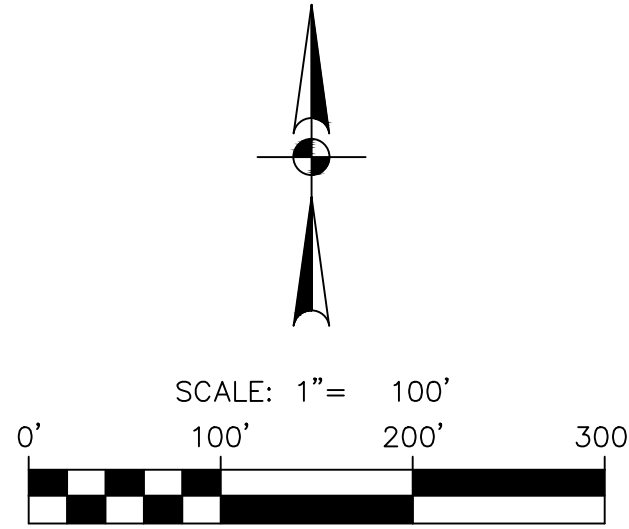
1. NAPIER PARK SUBDIVISION IS OVER THE EDWARDS AQUIFER RECHARGE ZONE.
2. THE CONTINUED DEVELOPMENT OF THE PROPERTY SHALL COMPLY WITH THE IMPERVIOUS COVER REQUIREMENTS WITHIN THE APPROVED WPAP WHICH IS ON FILE AT THE CITY OF SHAVANO PARK. INDIVIDUAL BUILDING PERMITS SHALL PROVIDE IMPERVIOUS CALCULATIONS ENSURING THE CITY OF SHAVANO PARK, AS THE MS4, CAN CONFIRM COMPLIANCE WITH THE OVERALL WPAP.

DEVELOPMENT STANDARDS:

TYPE	STANDARD	PROVIDED
MINIMUM 1604 SETBACK	MINIMUM OF 25'-0", VARIES BY LOT CONFIGURATION	35'-0"
MINIMUM FRONT SETBACK	15'-0"	10'-0"
MINIMUM SIDE SETBACK	15'-0"	10'-0"
MINIMUM REAR SETBACK	40'-0", LOWER BASED UPON LOT CONFIGURATION	10'-0"
MINIMUM FRONT YARD LANDSCAPE BUFFER	15'-0"	VARIES BY LOT, MINIMUM OF 10'-0"
MINIMUM REAR YARD LANDSCAPE BUFFER	15'-0"	VARIES BY LOT, MINIMUM OF 5'-0"
MINIMUM PARKING REQUIRED	1 SPACE FOR 200 SQFT OF BUILDING	1 SPACE PER 250 SQFT OF BUILDING
TREE PRESERVATION REQUIREMENT	10% PRESERVATION, 25% MITIGATION OF PROTECTED TREES	0% PRESERVATION, 38% MITIGATION OF PROTECTED TREES



FLOODPLAIN MAP
NOT TO SCALE



**PAPE-DAWSON
ENGINEERS**
SAN ANTONIO | AUSTIN | HOUSTON | FORT WORTH | DALLAS
2000 NW LOOP 410 | SAN ANTONIO, TX 78213 | 210.375.9000
TYPE FIRM REGISTRATION #170 | TBPUS FIRM REGISTRATION #10028800

SHAVANO PARK UNIT 19-B PHASE V
SAN ANTONIO TEXAS
PUD AMENDMENT

PLAT NO. -
JOB NO. 7118-75
DATE JULY 2020
DESIGNER AW/CC
CHECKED AL DRAWN RC
SHEET 1 OF 1



July 17, 2020

City of Shavano Park
Attn: Bill Hill
900 Saddletree Ct
Shavano Park, TX 78231

Re: Description of PUD Amendment
Shavano Park, Unit-19B Phase V PUD

Dear Mr. Hill:

We are submitting this letter to inform you about the revisions we are proposing to the Shavano Park Unit-19B Phase V PUD plan. We have updated the PUD plan to reflect site layouts on approximately 70% of the site while the remaining 30% is still conceptual.

In addition to the site plan revisions, the developer is requesting a few changes to the PUD exceptions previously approved. The following is a list of exceptions previously approved along with the proposed revision:

Exceptions to be revised:

- Minimum Parking Required: 299 spaces, provided 450 spaces (1/250 square feet)
- Minimum Front Yard Landscape Buffer: Varies by lot, minimum of 10 feet
- Minimum Rear Yard Landscape Buffer: Varies by lot, minimum of 5 feet
- Tree Preservation Requirement: Remain at 25% preservation for all lots except Lot 20, CB 4787. Lot 20 has 20.53% tree preservation and this was reviewed and approved by City of Shavano Park on October 11, 2019.

Exceptions to be removed:

- Minimum Lot Area
- Minimum Width
- Minimum Depth
- Maximum Building Height
- Maximum Floor to Area Ratio

TBPE Firm Registration #470 | TBPLS Firm Registration #10028800

San Antonio | Austin | Houston | Fort Worth | Dallas

Transportation | Water Resources | Land Development | Surveying | Environmental

2000 NW Loop 410, San Antonio, TX 78213 T: 210.375.9000 www.Pape-Dawson.com

Mr. Bill Hill
Shavano Park Unit-19B, Phase V PUD Amendment
July 17, 2020
Page 2 of 2

If you have any questions or require any additional information, please do not hesitate to contact our office at your earliest convenience.

Sincerely,
Pape-Dawson Engineers, Inc.



Andrew Lowry, P.E.
Project Manager

Attachments

P:\71\18\87\Word\Letters\190326 - ShavanoPark.docx

AN ORDINANCE REZONING APPROXIMATELY 16.04 ACRES OUT OF 86.94 ACRE TRACT AND A 289.9 ACRE TRACT TO ROGERS SHAVANO PARK UNIT 18/19 LTD. (SHAVANO PARK UNIT 19B PHASE V) TO PLANNED UNIT DEVELOPMENT WITH A BASE DISTRICT OF B-2; FINDING THIS ORDINANCE TO HAVE BEEN CONSIDERED PURSUANT TO THE LAWS GOVERNING OPEN MEETINGS; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Chapter 211 of Vernon's Local Government Code empowers the City Council of the City of Shavano Park to enact zoning regulations and provides for their administration, enforcement and amendment; and

WHEREAS, Chapter 36 Section 40 of the City's Code of Ordinances provides that the City Council of the City of Shavano Park may, after compliance with the requirements of said chapter, authorize the creation of a planned unit development ("PUD"); and

WHEREAS, the Developer has complied with all requirements of Chapter 36 Section 40 of the City's Code of Ordinances; and

WHEREAS, the City Council of the City of Shavano Park has complied with all notice of a public hearing as required by the Code of Ordinances of the City of Shavano Park; and

WHEREAS, in keeping with the spirit and objectives of the area, the City Council has given due consideration to all components of said proposed zoning change and the recommendations of the Planning and Zoning Commission concerning recommended requirements, conditions and safeguards necessary to protect adjoining property; and

WHEREAS, it is the intent of the City Council to provide harmony between existing zoning districts and proposed land uses; and

WHEREAS, the City Council desires to amend the Zoning Map by rezoning approximately 16.04 acres out of 86.94 acre tract and a 289.9 acre tract as described in conveyance to Rogers Shavano Park Unit 18/19 LTD generally located on the northeast corner of the City of Shavano Park, north of Blattmann Elementary, south of Loop 1604 and west of Salado Creek (Shavano Park Unit 19B, Phase V) to a Planned Unit Development with a base district of B-2; and

WHEREAS, the City Council specifically finds that the requirements specified herein are rationally related to protecting the public purposes of lessening congestion in the streets, securing the safety of its citizens from fire, panic, and other dangers, promoting the health and the general welfare of its citizens; preventing the overcrowding of land, and avoiding undue concentration of population.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK:

SECTION 1

THAT the Zoning Map of the City of Shavano Park is hereby amended by rezoning approximately 16.04 acres out of 86.94 acre tract and a 289.9 acre tract as described in conveyance to Rogers Shavano Park Unit 18/19 LTD generally located on the northeast corner of the City of Shavano Park, north of Blattmann Elementary, south of Loop 1604 and west of Salado Creek (Shavano Park Unit 19B, Phase V), as more particularly described in the attached Exhibit "A" to a Planned Unit Development with regulations as provided for in the attached Exhibit "B"; and

THAT the underlying zoning designation for the Planned Unit Development shall be B-2 Business District.

SECTION 2

THAT all provisions of the Code of Ordinances of the City of Shavano Park not herein amended or repealed shall remain in full force and effect.

SECTION 3

THAT all other ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent that they are in conflict.

SECTION 4

THAT if any provisions of this ordinance shall be held void or unconstitutional, it is hereby provided that all other parts of the same which are not held void or unconstitutional shall remain in full force and effect.

SECTION 5

THIS ordinance will take effect upon its passage, approval and publication as provided by law.

FIRST READING by the City Council of the City of Shavano Park this the ____ day of _____, 2015.

PASSED, ADOPTED AND APPROVED ON THE SECOND READING by the City Council of the City of Shavano Park this the ____ day of _____, 2015.

A. DAVID MARNE, MAYOR

Attest:

Zina Tedford, City Secretary

Approved as to Form:

CHARLES E. ZECH, City Attorney

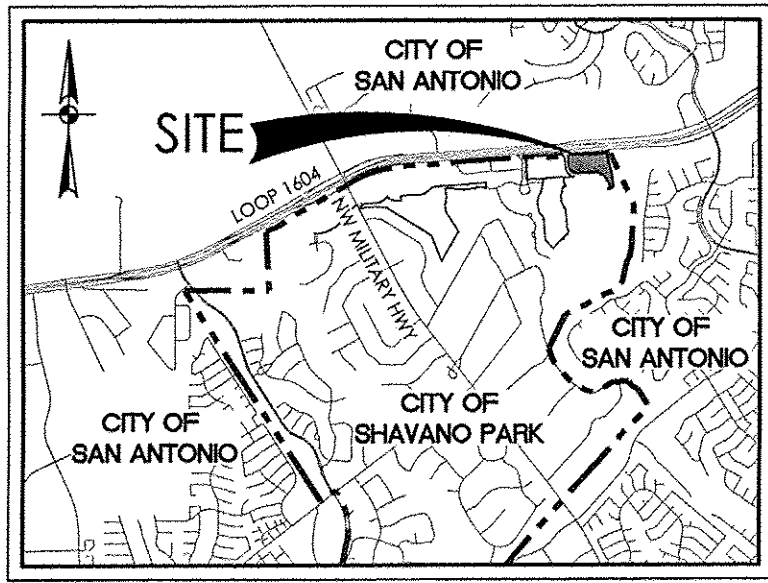
DETAIL PLAN REQUIREMENTS FOR
PROPOSED PLANNED UNIT DEVELOPMENT

RELOCATION TO MASTER PLAN:
THE PROPOSED PLANNED UNIT DEVELOPMENT RELATES TO THE CITY OF SHAVANO PARK'S MASTER PLAN IN THAT IT IS CONSISTENT WITH THE CITY'S MASTER PLAN AND THE PROPOSED BASE ZONING DISTRICT.

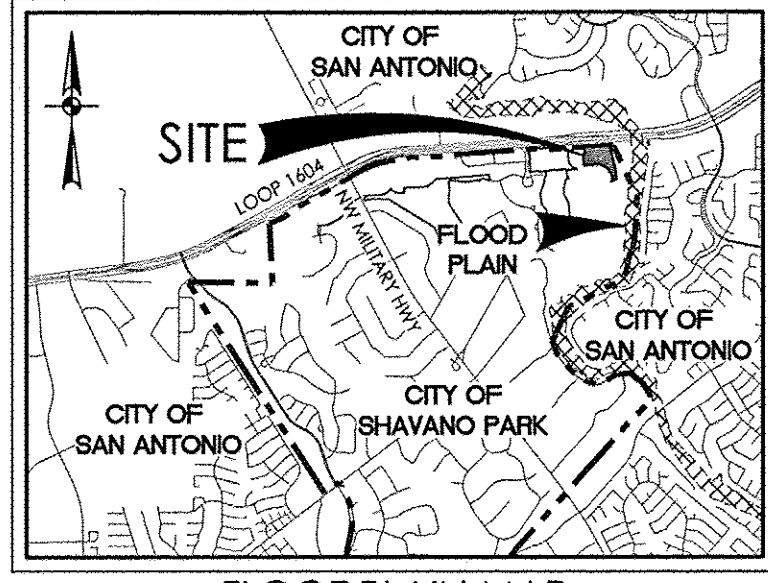
ACREAGE:
16.04
SURVEY LEGAL DESCRIPTION:
A 16.04 ACRE TRACT OF LAND OUT OF A 86.94 ACRE TRACT AND A 289.9 ACRE TRACTS OF LAND AS DESCRIBED IN CONVEYANCE TO ROGERS SHAVANO PARK UNIT 18/19, LTD. RECORDED IN VOLUME 12007, PAGES 2490-2507 OF THE OFFICIAL PUBLIC RECORDS OF BEXAR COUNTY, TEXAS IN THE CITY OF SHAVANO PARK OF BEXAR COUNTY TEXAS, AND BEING OUT OF THE WILLIAM HOTCHKISS, SURVEY NUMBER 77, ABSTRACT 336, COUNTY BLOCK 4783, THE JACOB KLAUS SURVEY NUMBER 78, ABSTRACT NUMBER 400, COUNTY BLOCK 4784, THE REFUGIO VARGAS SURVEY NUMBER 80, ABSTRACT 781, COUNTY BLOCK 4787 OF BEXAR COUNTY, TEXAS.

LAND USE:
USE AND OCCUPANCY CLASSIFICATION: BUSINESS GROUP B

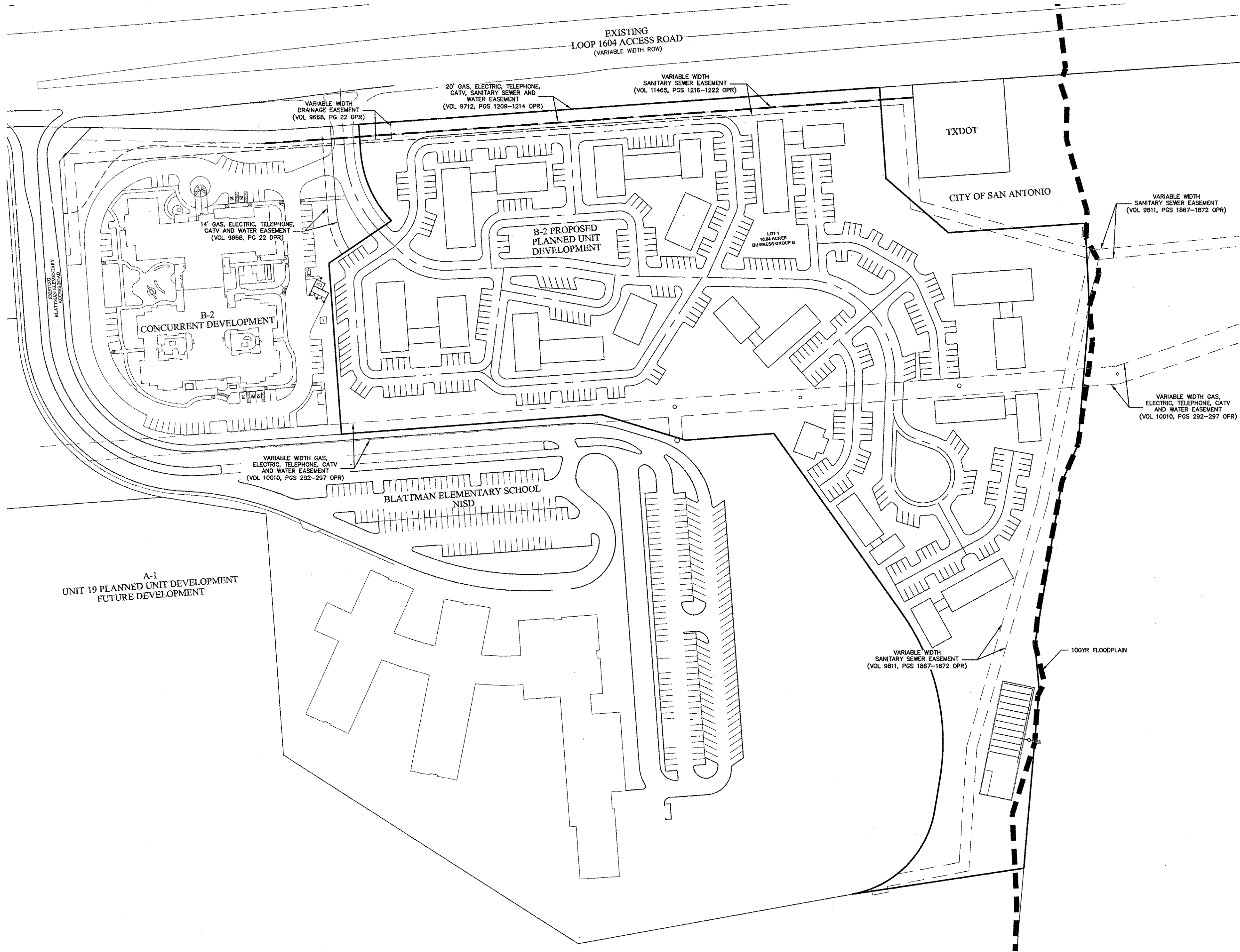
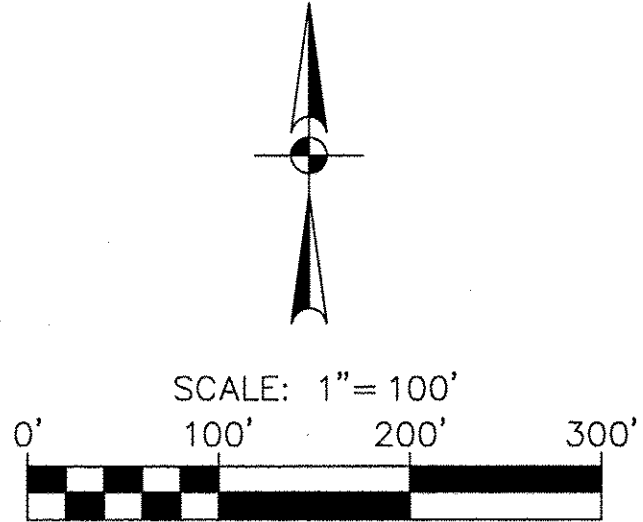
DEVELOPMENT STANDARDS:		
TYPE	STANDARD	PROVIDED
MINIMUM LOT AREA	-	16.04
MINIMUM WIDTH	-	1190'-0"
MINIMUM DEPTH	-	830'-0"
MINIMUM FRONT SETBACK	10'-0"	10'-0"
MINIMUM SIDE SETBACK	10'-0"	10'-0"
MINIMUM REAR SETBACK	10'-0"	10'-0"
MAXIMUM BUILDING HEIGHT	45'-0"	-
MAXIMUM BUILDING COVERAGE	-	88,785 SF
MAXIMUM FLOOR TO AREA RATION	-	-
MINIMUM PARKING REQUIRED	299 SPACES	375 SPACES



LOCATION MAP
NOT-TO-SCALE



FLOODPLAIN MAP
NOT-TO-SCALE



SHAVANO PARK UNIT 19-B PHASE V
SAN ANTONIO, TEXAS
PUD PLAN

PLAT NO. _____
JOB NO. 7118-75
DATE JANUARY 2015
DESIGNER CC
CHECKED CC DRAWN CWN
SHEET 1 OF 1

PAPE-DAWSON
ENGINEERS

2000 NW LOOP 410 | SAN ANTONIO, TEXAS 78213 | PHONE: 210.375.9000
FAX: 210.375.9010
TEXAS BOARD OF PROFESSIONAL ENGINEERS, FIRM REGISTRATION # 470

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 24, 2020

Agenda item: 6.6

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Accept – Preliminary Plat of Napier Park, Unit-4 (PUD), a 1.157 acre tract of land out of a 289.5 acre tract described in deed to Rogers Shavano Park Unit 18/19, LTD. – City Manager

X

Attachments for Reference:

- 1) 6.6a Preliminary Plat
- 2) 6.6b Preliminary Plat Checklist
- 4) 6.6c Engineer Review Letter + Response Letter

BACKGROUND / HISTORY: On July 17, 2020 City Staff met with Pape-Dawson Engineering and Bitterblue, Inc. for a plat conference to kick-off the City staff and City Engineer *Administrative Completeness Review*.

On July 30, 2020 the City Engineer completed their administrative completeness review of the preliminary plat and provided 5 comments to be addressed before review by the Planning & Zoning Commission. On July 22, 2020 the City staff completed their administrative completeness review of the preliminary plat with no comments.

On July 30, 2020 the Preliminary Plat was officially filed.

At the August 6, 2020 Planning & Zoning Commission the Commission conditionally approved the preliminary plat with two conditions: (1) Plat add updated PUD development standards and (2) Plat be updated to comply with Engineer Comments.

On August 14, 2020 Pape-Dawson Engineering submitted an updated Preliminary Plat meeting the conditional approval of the Planning & Zoning Commission.

DISCUSSION: This plat is the fourth plat in the Napier Park Planned Unit Development (PUD) subdivision. The property is currently zoned a PUD with a B-2 base zoning district. This preliminary plat would establish 2 new lots in Napier Park totaling 1.157 acres.

Note that Staff and City Engineer concerns regarding the Unit-1, Unit-2 and Unit-3 plats and their compliance with the approved PUD site map lead to the City staff and City Engineer requiring an

update of the PUD be submitted before Napier Park Unit-4 Plat is submitted. The previous agenda item covered the PUD amendments.

The developer has an existing WPAP approved by TCEQ and has submitted an amended WPAP to address drainage.

COURSES OF ACTION: Accept preliminary plat as submitted or provide further guidance to City Staff.

REMINDER: The Planning & Zoning Commission is the final approval authority for all plats in the City of Shavano Park per Ordinance O-2019-012 approved by City Council at the September 23, 2019 meeting. The plat is presented to City Council for review and comment.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Accept Preliminary Plat of Napier Park, Unit-4 (PUD), a 1.157 acre tract of land out of a 289.5 acre tract described in deed to Rogers Shavano Park Unit 18/19, LTD.

SUBDIVISION PLAT
OF
NAPIER PARK, UNIT-4 (PUD)

A 1.157 ACRE TRACT OF LAND OUT OF A 289.5 ACRE TRACT DESCRIBED IN DEED TO ROGERS SHAVANO PARK UNIT 18/19, LTD, RECORDED IN VOL 12007, PAGE 2490, OF THE OFFICIAL PUBLIC RECORDS OF BEXAR COUNTY, TEXAS, IN THE CITY OF SHAVANO PARK, BEXAR COUNTY, TEXAS, OUT OF THE REFUGIO VARGAS, SURVEY NUMBER 80, ABSTRACT NUMBER 781, IN COUNTY BLOCK 4787 OF BEXAR COUNTY, TEXAS.



SAN ANTONIO | AUSTIN | HOUSTON | FORT WORTH | DALLAS
2000 NW LOOP 410 | SAN ANTONIO, TX 78213 | 210.375.9000
TBPE FIRM REGISTRATION #470 | TBPLS FIRM REGISTRATION #10028800

DATE OF PREPARATION: August 13, 2020

STATE OF TEXAS
COUNTY OF BEXAR

THE OWNER OF LAND SHOWN ON THIS PLAT, IN PERSON OR THROUGH A DULY AUTHORIZED AGENT, DEDICATES TO THE USE OF THE PUBLIC, EXCEPT AREAS IDENTIFIED AS PRIVATE OR PART OF AN ENCLAVE OR PLANNED UNIT DEVELOPMENT, FOREVER ALL STREETS, ALLEYS, PARKS, WATERCOURSES, DRAINS, EASEMENTS AND PUBLIC PLACES THEREON SHOWN FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

OWNER/DEVELOPER: LLOYD A. DENTON, JR.
ROGERS SHAVANO PARK UNIT 18/19, LTD.
11 LYNN BATTS LANE, SUITE 100
SAN ANTONIO, TEXAS 78218
(210) 828-6131

STATE OF TEXAS
COUNTY OF BEXAR

BEFORE ME, THE UNDERSIGNED AUTHORITY ON THIS DAY PERSONALLY APPEARED LLOYD A. DENTON, JR. KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED. GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS _____ DAY OF _____, A.D. 20 _____.

NOTARY PUBLIC, BEXAR COUNTY, TEXAS

THIS PLAT OF NAPIER PARK, UNIT-4 (PUD) HAS BEEN SUBMITTED TO AND CONSIDERED BY THE PLANNING AND ZONING COMMISSION OF THE CITY OF SHAVANO PARK, TEXAS, AND IS HEREBY APPROVED BY SUCH PLANNING AND ZONING COMMISSION.
DATED: THIS THE _____ DAY OF _____, A.D. 20 _____.

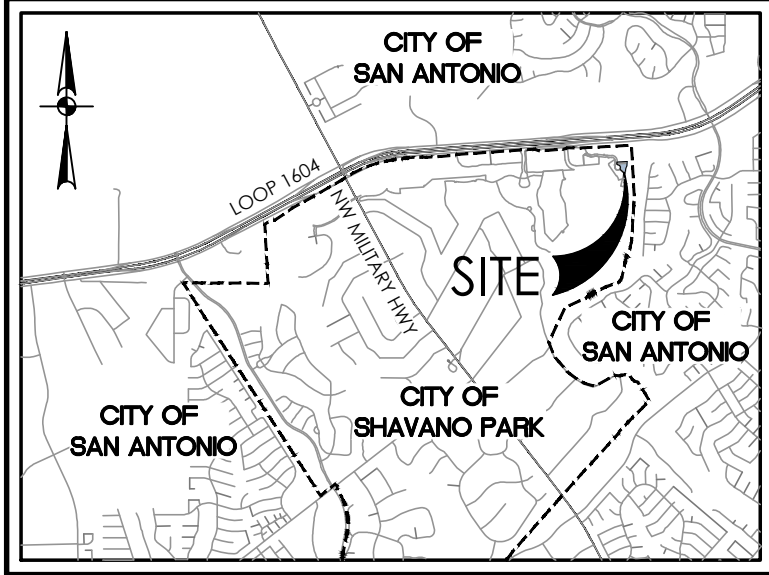
BY: _____
CHAIRMAN

BY: _____
CITY CLERK

THIS PLAT OF NAPIER PARK, UNIT-4 (PUD) HAS BEEN SUBMITTED TO AND CONSIDERED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS, AND IS HEREBY APPROVED BY SUCH CITY COUNCIL.
DATED: THIS _____ DAY OF _____, A.D. 20 _____.

BY: _____
MAYOR

BY: _____
CITY CLERK



LOCATION MAP

NOT-TO-SCALE

LEGEND

AC	ACRE(S)	VOL	VOLUME
BLK	BLOCK	PG	PAGE(S)
CB	COUNTY BLOCK	VAR WID	VARIABLE WIDTH
DOC	DOCUMENT NUMBER		FOUND 1/2" IRON ROD (UNLESS
DPR	DEED AND PLAT RECORDS	(SURVEYOR)	NOTED OTHERWISE)
	OF BEXAR COUNTY, TEXAS		SET 1/2" IRON ROD (PD)
			SET 1/2" IRON ROD (PD)-ROW
ESMT	EASEMENT		
OPR	OFFICIAL PUBLIC RECORDS		
	OF REAL PROPERTY OF		
	BEXAR COUNTY, TEXAS		

— 1140 —	EXISTING CONTOURS
— 1140 —	PROPOSED CONTOURS
— — — —	EFFECTIVE (EXISTING) FEMA 1% ANNUAL CHANCE (100-YR) FLOODPLAIN
— — — —	CENTERLINE

⑤	10' GAS, ELECTRIC, TELEPHONE AND CABLE TV EASEMENT	④	VARIABLE WIDTH DRAINAGE EASEMENT (SHAVANO PARK, UNIT-19B PHASE V (PUD) (VOL 9706, PG 45-46 DPR)
⑪	10' BUILDING SETBACK LINE	⑤	16' WATER EASEMENT (SHAVANO PARK, UNIT-19B PHASE V (PUD) (VOL 9706, PG 45-46 DPR)
⑫	VARIABLE WIDTH DRAINAGE EASMENT (0.159 AC)	⑥	10' GAS, ELECTRIC, TELEPHONE AND CABLE TV EASEMENT (VOL 9707, PG 18, DPR)
④	VARIABLE WIDTH GAS, ELECTRIC, TELEPHONE, CATV AND WATER EASEMENT (VOL 10010, PG 292-297 OPR)	⑦	10' BUILDING SETBACK LINE (VOL 9707, PG 18, DPR)
②	16' SANITARY SEWER EASEMENT (SHAVANO PARK, UNIT-19B PHASE V (PUD) (VOL 9706, PG 45-46 DPR)	⑧	10' BUILDING SETBACK LINE (VOL 20001, PG 1691-1693, DPR)
③	VARIABLE WIDTH SANITARY SEWER EASEMENT (VOL 9811, PG 1867-1872 OPR)	⑨	28' GAS, ELECTRIC, TELEPHONE AND CABLE TV EASEMENT (VOL 2001, PG 1691-1693, DPR)
		①	NAPIER PARK, UNIT 2 (PUD) (VOL 9707, PG 18, DPR)
		②	NAPIER PARK, UNIT 3 (PUD) (VOL 20001, PG 1691-1693, DPR)

BASE ZONING EXCEPTION NOTE:

THIS PLAT IS PART OF THE "NAPIER PARK" PUD AND HAS BEEN GRANTED THE FOLLOWING EXCEPTIONS FROM THE BASE ZONING DISTRICT OF B2.
1) 36-39(2)(b): OTHER USE REGULATIONS. SEE TABLE NO 6:
3. VARIABLE O-1, B-1, AND B-2 ZONING DISTRICT FRONT SETBACK.
7. REDUCED O-1, B-1, AND B-2 ZONING DISTRICT REAR SETBACK.

DEVELOPMENT STANDARDS	TYPE	STANDARD	PROVIDED
MINIMUM 1604 SETBACK			35'-0"
MINIMUM FRONT SETBACK		MINIMUM 25'-0"; VARIES BY LOT CONFIGURATION	10'-0"
MINIMUM SIDE SETBACK		15'-0"	10'-0"
MINIMUM REAR SETBACK		15'-0"	10'-0"
MINIMUM FRONT YARD LANDSCAPE BUFFER		40'-0", LOWER BASED UPON LOT CONFIGURATION	VARIES BY LOT, MINIMUM OF 10'-0"
MINIMUM REAR YARD LANDSCAPE BUFFER		15'-0"	VARIES BY LOT, MINIMUM OF 5'-0"
MINIMUM PARKING REQUIRED		1 SPACE PER 200 FT ² OF BUILDING	1 SPACE PER 250 FT ² OF BUILDING
TREE PRESERVATION REQUIREMENT		10% PRESERVATION, 25% MITIGATION OF PROTECTED TREES	0% PRESERVATION, 38% MITIGATION OF PROTECTED TREES

SURVEYOR'S NOTES:

- PROPERTY CORNERS ARE MONUMENTED WITH CAP OR DISK MARKED "PAPE-DAWSON" UNLESS NOTED OTHERWISE.
- COORDINATES SHOWN ARE BASED ON THE NORTH AMERICAN DATUM OF 1983 (CORS 1996) FROM THE TEXAS COORDINATE SYSTEM ESTABLISHED FOR THE SOUTH CENTRAL ZONE DISPLAYED IN GRID VALUES DERIVED FROM THE NGS COOPERATIVE CORS NETWORK.
- DIMENSIONS SHOWN ARE SURFACE.
- BEARINGS ARE BASED ON THE NORTH AMERICAN DATUM OF 1983 (CORS 1996), FROM THE TEXAS COORDINATE SYSTEM ESTABLISHED FOR THE SOUTH CENTRAL ZONE.

CERTIFICATION OF CITY'S ENGINEER

THE CITY ENGINEER OF THE CITY OF SHAVANO PARK HEREBY CERTIFIES THAT THIS SUBDIVISION PLAT CONFORMS TO ALL THE SUBDIVISION REGULATIONS OF THE CITY AS TO WHICH HIS APPROVAL IS REQUIRED.

CITY ENGINEER

STATE OF TEXAS
COUNTY OF BEXAR

I HEREBY CERTIFY THAT PROPER ENGINEERING CONSIDERATION HAS BEEN GIVEN THIS PLAT TO THE MATTERS OF STREETS, LOTS AND DRAINAGE LAYOUT. TO THE BEST OF MY KNOWLEDGE THIS PLAT CONFORMS TO ALL REQUIREMENTS OF THE UNIFIED DEVELOPMENT CODE, EXCEPT FOR THOSE VARIANCES GRANTED BY THE SAN ANTONIO PLANNING COMMISSION.

LICENSED PROFESSIONAL ENGINEER

STATE OF TEXAS
COUNTY OF BEXAR

I HEREBY CERTIFY THAT THE ABOVE PLAT CONFORMS TO THE MINIMUM STANDARDS SET FORTH BY THE TEXAS BOARD OF PROFESSIONAL LAND SURVEYING ACCORDING TO AN ACTUAL SURVEY MADE ON THE GROUND BY: PAPE-DAWSON ENGINEERS, INC.

PRELIMINARY. THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE AND SHALL NOT BE USED OR VIEWED OR RELIED UPON AS A FINAL SURVEY DOCUMENT.

REGISTERED PROFESSIONAL LAND SURVEYOR

CPS/SAWS/COSA UTILITY:

1. THE CITY OF SAN ANTONIO AS PART OF ITS ELECTRIC, GAS, WATER, AND WASTEWATER SYSTEMS - CITY PUBLIC SERVICE BOARD (CPS ENERGY) AND SAN ANTONIO WATER SYSTEM (SAWS) - IS HEREBY DEDICATED EASEMENTS AND RIGHTS-OF-WAY FOR UTILITY, TRANSMISSION AND DISTRIBUTION INFRASTRUCTURE AND SERVICE FACILITIES IN THE AREAS DESIGNATED ON THIS PLAT AS "ELECTRIC EASEMENT," "ANCHOR EASEMENT," "SERVICE EASEMENT," "OVERHANG EASEMENT," "UTILITY EASEMENT," "GAS EASEMENT," "TRANSFORMER EASEMENT," "WATER EASEMENT," "SANITARY SEWER EASEMENT" AND/OR "RECYCLED WATER EASEMENT" FOR THE PURPOSE OF INSTALLING, CONSTRUCTING, RECONSTRUCTING, MAINTAINING, REMOVING, INSPECTING, PATROLLING, AND ERECTING UTILITY INFRASTRUCTURE AND SERVICE FACILITIES FOR THE REASONS DESCRIBED ABOVE. CPS ENERGY AND SAWS SHALL ALSO HAVE THE RIGHT TO RELOCATE SAID INFRASTRUCTURE AND SERVICE FACILITIES WITHIN EASEMENT AND RIGHT-OF-WAY AREAS, TOGETHER WITH THE RIGHT OF INGRESS AND EGRESS OVER GRANTOR'S ADJACENT LANDS FOR THE PURPOSE OF ACCESSING SUCH INFRASTRUCTURE AND SERVICE FACILITIES AND THE RIGHT TO REMOVE FROM SAID LANDS ALL TREES OR PARTS THEREOF, OR OTHER OBSTRUCTIONS WHICH ENDANGER OR MAY INTERFERE WITH THE EFFICIENCY OF WATER, SEWER, GAS, AND/OR ELECTRIC INFRASTRUCTURE AND SERVICE FACILITIES. NO BUILDING, STRUCTURE, CONCRETE SLABS, OR WALLS WILL BE PLACED WITHIN EASEMENT AREAS WITHOUT AN ENCROACHMENT AGREEMENT WITH THE RESPECTIVE UTILITY.
2. ANY CPS ENERGY OR SAWS MONETARY LOSS RESULTING FROM MODIFICATIONS REQUIRED OF CPS ENERGY OR SAWS INFRASTRUCTURE AND SERVICE FACILITIES, LOCATED WITHIN SAID EASEMENTS, DUE TO GRADE CHANGES OR GROUND ELEVATION ALTERATIONS SHALL BE CHARGED TO THE PERSON OR PERSONS DEEMED RESPONSIBLE FOR SAID GRADE CHANGES OR GROUND ELEVATION ALTERATIONS.
3. THIS PLAT DOES NOT AMEND, ALTER, RELEASE OR OTHERWISE AFFECT ANY EXISTING ELECTRIC, GAS, WATER, SEWER, DRAINAGE, TELEPHONE, CABLE TV EASEMENTS OR ANY OTHER EASEMENTS FOR UTILITIES UNLESS THE CHANGES TO SUCH EASEMENTS ARE DESCRIBED HEREON.

AQUIFER NOTE:

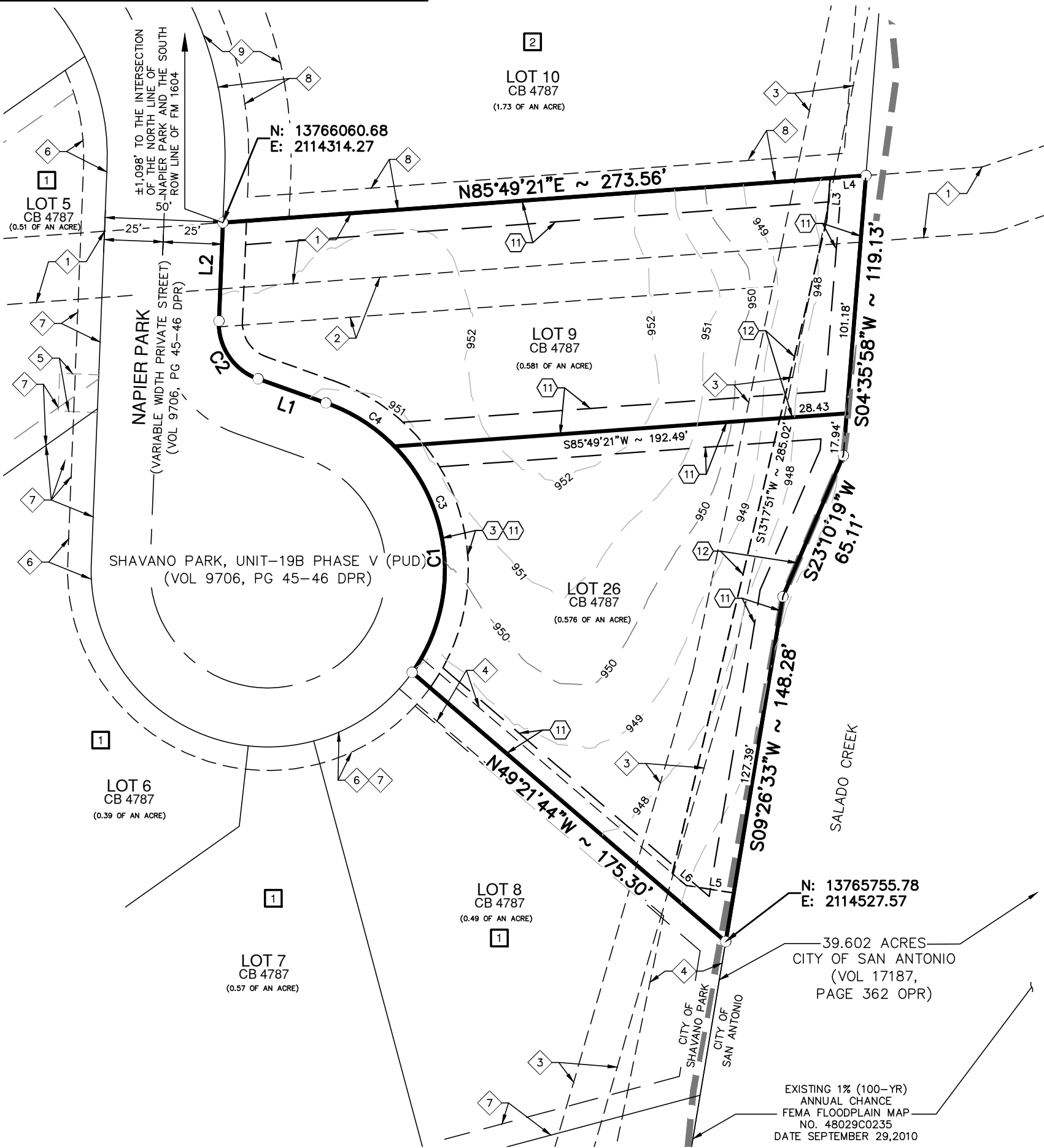
THIS SUBDIVISION IS WITHIN THE EDWARDS AQUIFER RECHARGE ZONE. DEVELOPMENT WITHIN THIS SUBDIVISION IS SUBJECT TO CHAPTER 34, ARTICLE VI, DIVISION 6 OF THE SAN ANTONIO AND SHAVANO PARK CITY CODE ENTITLED "AQUIFER RECHARGE ZONE AND WATERSHED PROTECTION", OR LATEST REVISIONS THEREOF. ANY REGULATED ACTIVITY MUST COMPLY WITH ALL FEDERAL, STATE AND LOCAL REGULATIONS RELATING TO DEVELOPMENT WITHIN THE EDWARDS AQUIFER RECHARGE ZONE.

LINE TABLE

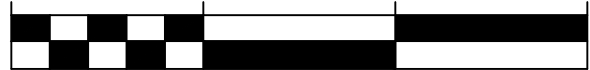
LINE #	BEARING	LENGTH
L1	N70°24'02"W	30.55'
L2	N21°17'14"E	41.77'
L3	S4°35'58"W	17.60'
L4	S85°49'21"W	15.18'
L5	S81°00'50"E	20.39'
L6	S49°21'44"E	7.76'

CURVE TABLE

CURVE #	RADIUS	DELTA	CHORD BEARING	CHORD	LENGTH
C1	75.00'	106°12'59"	N17°45'55"W	119.97'	139.04'
C2	25.00'	72°41'16"	N34°03'24"W	29.63'	31.72'
C3	75.00'	79°42'36"	N4°30'43"W	96.13'	104.34'
C4	75.00'	26°30'24"	N57°37'13"W	34.39'	34.70'



SCALE: 1" = 50'



CITY OF SHAVANO PARK

Preliminary Plat Submittal Checklist

This checklist is to be completed by the developer or his representative and submitted with the preliminary plat and accompanying data. If any areas are incomplete, the plat will not be accepted. Any items labeled N/A must be explained in writing. Shavano Park City Council has asked that all plats be submitted to the City with a brief description of the purpose of the plat or re-plat. Also requested is that an electronic version be sent to the City Secretary at ztedford@shavanopark.org. This checklist does not supersede the City of Shavano Park Development Ordinances.

Name of Subdivision:	Napier Park, Unit-4 (PUD)
Proposed Use of Property:	Commercial
Property Description:	Lots 9 & 26, CB 4787
(Lot & block, address or location)	0.2 miles south of the Loop 1604 and Napier Park Intersection

Owner		Engineer	
Name:	Rogers Shavano Park Unit 18/19, LTD	Name:	Pape-Dawson Engineers, Inc
Address:	11 Lynn Batts Lane, Suite 100	Address:	2000 NW Loop 410
	San Antonio, TX 78218		San Antonio, TX 78213
Phone:	(210) 828-6131	Phone:	(210) 375-9000
Fax:		Fax:	(210) 375-9010
Email:	laddiedenton@bitterblue.com	Email:	alowry@pape-dawson.com

Current Zoning:	C-2	Total Acreage:	1.157
Total Platting Fees:		Developable Acreage:	1.157
(Coordinate with Staff)		Greenbelts & Drainage Acreage:	⁰




S.A.W.S. Sewer	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Septic System	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
S.A.W.S. Water	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Shavano Park Water	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

	Yes	No	N/A
1. This is an original plat of property	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. This is a replat of an existing plat	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. If item 1 was answered "No," then:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. this is a vacate and replat	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. this is a replat with out vacating	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. this is an amending plat	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. this is a minor plat	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. If item 1 was answered "No," a copy of the original plat is included in the submittal	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. The plat is of a Planned Unit Development District (PUD)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. If item 5 was answered "Yes" then include on plat PUD development standards that differ from the base zoning district development standards and include "PUD" in the subdivision name	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>


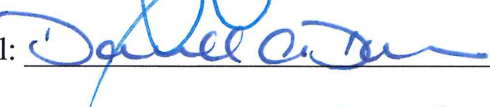

7.	Is a digital copy of plans, plat, forms, and/or letter included in the submittal?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The following items pertain to the proposed preliminary drawing:		Yes	No	N/A
8.	This subdivision is one phase of a larger development	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9.	If item 5 was answered "Yes," a PUD plan is included in this submittal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10.	Some portion of this property is located over the Edwards Recharge Zone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11.	If Item 10 was answered "Yes," a Water Pollution Abatement Plan (WPAP) has been prepared for this site	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12.	This site requires offsite drainage or utility improvements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13.	If item 12 was answered "Yes," 3 copies of the construction plans are included with cost estimate	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14.	The plat is drawn on an 18"x 24" sheet (not a 24"x 36" sheet as incorrectly stated on City Code)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15.	15 Folded copies of the plat are included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16.	The plat contains the names, addresses, and Contact information of the owner and engineer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17.	The plat shows complete bearings and distances on all lot line and easements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18.	The plat shows the location of the subject property in relation to an original survey corner or public street intersection	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19.	The plat illustrates and identifies all adjacent properties including recording information	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20.	The plat contains the total acreage being platted and individual lot acreage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21.	The plat shows location, dimensions, name and description of all existing or recorded streets, alleys, reservations, easements, or other public right-of-way within the subdivision, intersecting or contiguous with its boundaries or forming such boundaries	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22.	The plat shows location, dimensions, description and name of all existing or recorded residential lots, parks, public areas, and other sites within or contiguous with the subdivision	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23.	The plat shows location, dimensions, description, and name of all proposed streets, alleys, parks, public areas reservations, easements or other rights-of-way, blocks, lots and other sites within the subdivision	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The following items pertain to the proposed preliminary drawing:		Yes	No	N/A
24.	The plat shows the date of preparation, scale of plat and North arrow	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25.	The plat shows the topographical information with contour lines on a basis of two (2) vertical feet in terrain with an average slope of five percent (5%)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26.	The plat shows a number or letter to identify each lot or site and each block. Said number shall be coordinated by the developer with the Clerk of Bexar County to prevent duplication	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
27.	The plat shows front building setback lines on all lots and sites. Side yard building setback lines at street intersection and crosswalk ways and rear building setback lines.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
28.	The plat addresses the required landscape buffer in accordance with Table 6 of the Code of Ordinances	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
29.	The plat shows location map at a scale of not more than 4000 feet to an inch which shall show existing adjacent subdivisions and major streets	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
30.	The plat shows existing flood plain boundaries	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
31.	The proposed platted property is compliant with current zoning regulations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I certify that the above statements are true to the best of my knowledge and I further certify that I have read the City of Shavano Park Development Ordinances and this plat meets said ordinances except as notes.

Submitted by:  Date: 07/20/2020
Accepted by:   Date: 7/21/20

City Staff Reviewed

City Secretary:  Date: 7/22/2020
Fire Marshal:  Date: 7/21/20
Public Works / Water Director:  Date: 7-21-20

July 30, 2020

City of Shavano Park
Permitting Department
Attn: Marisa Knuffke
900 Saddletree Court
San Antonio, Texas 78231

Re: Napieer Park Unit 4 PUD - Review Comments

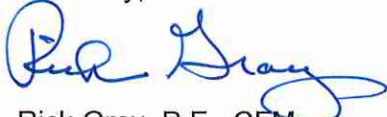
Staff;

We have completed our review of the submittal for the Napier Park Unit 4 PUD Preliminary Plat as submitted by Mr. Andrew Lowry, P.E. of Pape-Dawson Engineers. We have the following comments:

1. In accordance with Section 28-42 (c) a copy of the PUD plan is required to be attached, the attached plan is the amended plan which is not approved, is it the intent that this plat be filed under the existing plan or amended plan?
2. In accordance with Section 28-42 (f)(2) a set of Metes and Bounds should have been submitted.
3. In accordance with Section 28-42 (f)(3) the subdivision should include a tie to a corner of the survey/tract or an original corner of the original survey.
4. In accordance with Section 28-42 (g)(1)(c) a general drainage plan is required.
5. Prior to submittal of the Final Plat the variable width easements need to be described dimensionally within each lot. Currently there is no way to identify how they impact the proposed lots.

Our review of the plat does not relieve or release the Engineer, Architect or Surveyor of Record or from complying with any and all the requirements of the local, state, and federal rules and regulations or guidelines impacting this project. If you require additional information, please contact our office.

Sincerely,



Rick Gray, P.E., CFM
Plan Reviewer for the City of Shavano Park



On behalf of the:





August 13, 2020

Mr. Curtis Leeth
City of Shavano Park
900 Saddletree Court
San Antonio, TX 78231

Re: Napier Park Unit 4
Preliminary Plat

Dear Mr. Leeth:

We have reviewed your preliminary plat review comments dated July 30, 2020 for the above-referenced project and offer the following responses.

1. In accordance with Section 28-42 (c) a copy of the PUD plan is required to be attached, the attached plan is the amended plan, which is not approved, is it the intent that this plat be filed under the existing plan or amended plan?

Response: *The Napier Park PUD plan modification has been submitted and is currently under review.*

2. In accordance with Section 28-42 (f)(2) a set of Metes and Bounds should have been submitted.

Response: *The preamble and bearings and distances provided on the plat serve as the Metes and Bounds.*

3. In accordance with Section 28-42 (f)(3) the subdivision should include a tie to a corner of the survey/tract or an original corner of the original survey.

Response: *Plat has been revised accordingly.*

4. In accordance with Section 28-42 (g)(1)(c) a general drainage plan is required.

Response: *Per City of Shavano Park, the approved WPAP will be sufficient for the general drainage plan. The WPAP is currently under review at TCEQ. A copy of the approval letter will be provided as soon as it is available.*

TBPE Firm Registration #470 | TBPLS Firm Registration #10028800

San Antonio | Austin | Houston | Fort Worth | Dallas

Transportation | Water Resources | Land Development | Surveying | Environmental

2000 NW Loop 410, San Antonio, TX 78213 T: 210.375.9000 www.Pape-Dawson.com

Mr. Curtis Leeth
Napier Park Unit 4
Preliminary Plat
August 12, 2020
Page 2 of 2

5. Prior to submittal of the Final Plat the variable width easements need to be described dimensionally within each lot. Currently there is no way to identify how they impact the proposed lots.

Response: *Plat has been revised accordingly.*

We hope this material adequately responds to your questions and comments. If you have any questions or require additional information, please do not hesitate to contact our office at your earliest convenience.

Sincerely,
Pape-Dawson Engineers, Inc.



Andrew Lowry, P.E.
Project Manager

Attachments

P:\71\18\09\Word\Letters\200803 Prelim Plat Review CRL (Leeth).docx

CITY COUNCIL STAFF SUMMARY

Meeting Date: 8-24-20

Agenda item: 6.7

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Presentation / discussion -Semi-annual Presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas - Bitterblue, Inc. / Denton Communities

X

Attachments for Reference:

1) Semi-Annual Presentation (Presented at Mtg)

BACKGROUND / HISTORY:

Bitterblue / Denton traditionally present a semi-annual update of Residential and Commercial Development.

Bitterblue / Denton will presented the semi-annual update to the Planning & Zoning Commission at the September 2, 2020 meeting.

DISCUSSION: Presentation will be made by Mr. Lange and Mr. Denton.

COURSES OF ACTION: N/A

FINANCIAL IMPACT: N/A

MOTION REQUESTED: none

CITY COUNCIL STAFF SUMMARY

Meeting Date: Aug. 24, 2020

Agenda item: 6.8

Prepared by: Z. Tedford

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Presentation / discussion / action - Update from Republic Services on Fees and Recycle - Republic Services

X

Attachments for Reference:

1) Republic Rate Letter with CPI Increase Data

BACKGROUND / HISTORY:

As per the contract agreement – Republic Services Municipal Services Representative, will attend City Council Meeting each year to update City Council on refuse / recycling issues and present the CPI data explaining the calculation of the fee increase which will go into effect October 1, 2020

DISCUSSION:

Republic Services reports 2.94% CPI. See attached CPI data.

Proposed Rate Increase:

Current Rate	\$24.07
2019 Price Increase per Contract:	\$0.71
Total Rate per resident	\$24.78

COURSES OF ACTION: Accept the proposed recycling increase or reject it.

FINANCIAL IMPACT: Proposed increase to monthly trash services

MOTION REQUESTED: N/A



July 17, 2020
City of Shavano Park
Mr. William Hill
City Manager
900 Saddletree Court
Shavano Park, TX 78231

Dear Bill,

In accordance with the Residential Solid Waste Collection and Disposal Service contract between the City of Shavano Park and BFI Waste Services of Texas L.P., dba Republic Services of San Antonio we are submitting the following for your review.

As per the contract, the adjusted rate as per the Department of Labor, Bureau of Statistics Consumer Price Index for All Urban Consumers, All U.S. City Average, Water, Sewer & Trash Index. All percentage changes are computed as the twelve month average, year over year difference between the index values. I have attached the new rate scheduled to become effective October 1, 2020. The price increase for 2020 calculates at 2.94%.

Please contact me if you have any questions with regard to this matter.

Respectfully,

Tom Armstrong
Municipal Services Manager
tarmstrong@republicservices.com
(210) 825-5853

City of Shavano Park

Consumer Adjustment commencing October 1, 2020

Consumer Price Index

(All Items) for:

July 18-June 19 Avg: 241.2388 7.09891667
July 19-June 20 Avg: 248.3377

Computation of increase :

$$(248.3377 - 241.2388)/241.2388 = 2.94\%$$

TOTAL= 2.94%

CATEGORY	FREQUENCY OF COLLECTION	RATE PER MONTH	INCREASE FACTOR	Subtotal	New Rate
Residential	1 Cart	\$24.07	1.0294	\$24.78	\$24.78
	Additional Cart	\$10.07	1.0294	\$10.37	\$10.37
	2x/wk MSW service w/ 1x/wk recycle service				
	Late Fee	\$5.35	1.0294	\$5.51	\$5.51
	Service Interrupt Fee/Account				
	Resinstatment Fee	\$16.05	1.0294	\$16.52	\$16.52
Commercial : Container Service					
2 Cubic Yard Container	1/wk	\$61.67	1.0294	\$63.48	\$63.48
	2/wk	\$101.81	1.0294	\$104.81	\$104.81
	3/wk	\$153.52	1.0294	\$158.04	\$158.04
	4/wk	\$202.07	1.0294	\$208.02	\$208.02
	5/wk	\$249.31	1.0294	\$256.65	\$256.65
	6/wk	\$296.55	1.0294	\$305.28	\$305.28
EXTRA PICK UP FEE		\$65.16	1.0294	\$67.08	\$67.08
3 Cubic Yard Container	1/wk	\$70.87	1.0294	\$72.96	\$72.96
	2/wk	\$118.09	1.0294	\$121.57	\$121.57
	3/wk	\$174.52	1.0294	\$179.66	\$179.66
	4/wk	\$228.53	1.0294	\$235.25	\$235.25
	5/wk	\$284.73	1.0294	\$293.11	\$293.11
	6/wk	\$339.84	1.0294	\$349.84	\$349.84
EXTRA PICK UP FEE		\$69.54	1.0294	\$71.59	\$71.59
4 Cubic Yard Container	1/wk	\$90.53	1.0294	\$93.19	\$93.19
	2/wk	\$148.28	1.0294	\$152.64	\$152.64
	3/wk	\$198.14	1.0294	\$203.97	\$203.97
	4/wk	\$258.50	1.0294	\$266.11	\$266.11
	5/wk	\$305.74	1.0294	\$314.74	\$314.74
	6/wk	\$366.12	1.0294	\$376.89	\$376.89
EXTRA PICK UP FEE		\$69.54	1.0294	\$71.59	\$71.59
6 Cubic Yard Container	1/wk	\$110.22	1.0294	\$113.46	\$113.46
	2/wk	\$177.15	1.0294	\$182.36	\$182.36
	3/wk	\$251.94	1.0294	\$259.35	\$259.35
	4/wk	\$329.33	1.0294	\$339.02	\$339.02
	5/wk	\$400.21	1.0294	\$411.99	\$411.99
	6/wk	\$478.94	1.0294	\$493.03	\$493.03
EXTRA PICK UP FEE		\$69.54	1.0294	\$71.59	\$71.59
8 Cubic Yard Container	1/wk	\$148.28	1.0294	\$152.64	\$152.64
	2/wk	\$236.20	1.0294	\$243.15	\$243.15
	3/wk	\$325.41	1.0294	\$334.99	\$334.99
	4/wk	\$427.77	1.0294	\$440.36	\$440.36
	5/wk	\$530.12	1.0294	\$545.72	\$545.72
	6/wk	\$635.08	1.0294	\$653.77	\$653.77
EXTRA PICK UP FEE		\$69.54	1.0294	\$71.59	\$71.59
Roll-off					
20 yard	Haul Rate + Disposal	\$282.46	1.0294	\$290.77	\$290.77
	Delivery Fee	\$96.29	1.0294	\$99.12	\$99.12
	Monthly Rental	\$69.54	1.0294	\$71.59	\$71.59
30 yard	Haul Rate + Disposal	\$303.85	1.0294	\$312.79	\$312.79
	Delivery Fee	\$96.29	1.0294	\$99.12	\$99.12
	Monthly Rental	\$69.54	1.0294	\$71.59	\$71.59
40 yard	Haul Rate + Disposal	\$320.98	1.0294	\$330.43	\$330.43
	Delivery Fee	\$96.29	1.0294	\$99.12	\$99.12
	Monthly Rental	\$69.54	1.0294	\$71.59	\$71.59
Disposal per Ton		\$29.96	1.0294	\$30.84	\$30.84
Any Roll-off loads over 10 tons incur a \$.04/lb surcharge					
False Alarm Fee		\$149.79	1.0294	\$154.20	\$154.20
Relocation Fee		\$96.29	1.0294	\$99.12	\$99.12

crease the rates for service effective on each
ount equal to the percentage increases in the
Sewer and Trash Collection Services) U.S.
of Labor, Bureau of Statistics (the "CPI").
railing 12 months average CPI compared to
increase is scheduled for April 1, 2017, and
017 the CPI price increase percentage would

2016 through February, 2017

2015 through February, 2016

CPI for All Urban Consumers (CPI-U) **Original Data Value**

Series Id: CUUR0000SEHG
Not Seasonally Adjusted
Series Title: Water and sewer and trash collection services in U.S. city average,
all urban consumers, not seasonally adjusted
Area: U.S. city average
Item: Water and sewer and trash collection services
Base DECEMBER 1997=100
Period:
Years: 2010 to 2020

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2010	166.857	168.078	168.521	169.116	169.825	169.745	171.156	172.491	172.833	173.360	174.094	174.543
2011	175.754	177.194	177.694	178.033	178.521	178.640	179.820	180.762	181.569	181.916	182.254	182.758
2012	183.984	185.499	186.280	187.473	187.788	188.489	189.750	191.927	191.833	192.370	192.921	193.237
2013	194.553	195.505	195.981	196.319	196.727	196.989	198.173	198.736	198.804	199.759	200.004	200.203
2014	201.169	202.149	202.657	203.084	203.124	203.396	205.022	206.171	206.363	207.633	208.562	209.414
2015	210.243	211.397	211.738	212.153	212.542	212.863	213.873	215.844	216.173	216.380	217.004	217.386
2016	218.370	219.036	219.649	220.506	221.360	221.396	221.358	222.554	223.111	223.420	224.399	224.745
2017	226.411	227.277	227.553	228.133	228.396	228.599	229.008	229.772	230.142	230.614	231.522	231.842
2018	232.977	233.858	234.215	235.141	235.878	236.493	237.186	238.439	238.512	238.936	241.774	242.204
2019	241.606	242.011	242.611	243.490	243.774	244.322	244.943	245.549	245.903	246.741	247.364	247.567
2020	248.846	249.751	250.359	250.673	250.921	251.435						

July 2018 - June 2019 Avg: 241.2388
 July 2019 - June 2020 Avg: 248.3377

5.4 Modification to Rates. Contractor shall increase rates on the anniversary of the effective date of this Contract in an amount equal to the percentage change in the Consumer Price Index for All Urban Consumers (Water, City Average, as published by United States Department of Commerce). Rates will be adjusted using the most recently available data for the 12 months preceding. For example, if the CPI price index for the latest CPI index available is the month of February, 2000, the adjustment shall be computed as the % change from:

The average CPI for the 12 months - March 1999
against

The average CPI for the 12 months - March 2000

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 24, 2020

Agenda item: 6.9

Prepared by: Bill Hill

Reviewed by: Bill Hill

6.10 Discussion / Action - Consideration for creating and approving a Small Business Reinvestment Program (SBRP) supported by the CARES Act and Bexar County to provide emergency relief to eligible small businesses located in Shavano Park - City Manager

X

Attachments for Reference:

- 1) CARES ACT Budget - Shavano Park
- 2) Shavano Park SBRP Overview
- 3) Shavano Park SBRP Application
- 4) Bexar County Program / Affidavit CoSP

BACKGROUND / HISTORY:

Shavano Park signed an Inter-local Agreement with Bexar County where qualified CARES ACT expenses and programs can be reimbursed up to \$215,930. Currently, Shavano Park has only spent approximately \$50,000. Unspent funds after September 30, 2020 will be reallocated back to Bexar County. A number of local cities have created a small business reinvestment / grant program to assist small businesses deal with the COVID-19 Pandemic. Bexar County has issues guidance on establishing a program (attachment 4).

DISCUSSION: Shavano Park has updated our draft CARES ACT budget with spent and projected expenses and allocated \$160,000 to the proposed Small Business Reinvestment Program (attachment 1). Using the City of Selma and Live Oak's program, Shavano Park has drafted a short notice describing the program and an application (attachments 2 and 3).

The City of Shavano Park Small Business Reinvestment Program is proposed to aid small, independently owned and operated businesses employing between 1 – 10 full-time employees. Eligible industries include retail, food and beverage, personal care (barber shop, nail salons, etc.), health/wellness, small manufacturing businesses, and non-profit organizations. National chains, financial institutions, professional services (physicians, clinics, dentists, attorneys, engineers, architects, insurance agencies, etc.) and apartment complexes are not eligible for grants.

Grants will be awarded prior to September 30, 2020. Individual grants will range in value from \$2,500 - \$25,000 and will be based on such factors as need, location, planning, eligibility and

availability of funds.

Eligible expenses allowed under the program include:

- Rent or Mortgage;
- Employee Assistance (salaries, insurance, paid leave, etc.);
- Utilities;
- Debt incurred as a result of COVID-19 crisis;
- Additional expenses or business needs as approved by the City of Shavano Park.

Small businesses seeking grants must meet the following criteria:

- Located and publicly accessible within the City of Shavano Park;
- Less than \$1,000,000 in annual revenue
- Will remain open for three months or reopen in the same location or other location within City of Shavano Park;
- Demonstrates at least a 15% loss in revenue or employment in the period beginning March 1, 2020 and ending September 30, 2020;
- Employed less than 10 full-time employees at all business locations;
- Must be in good standing with the City of Shavano Park regarding licensing and permits;
- Engaged in activities that are legal under state and local law;

Grant Verification Process – Required Documentation. The following documents should be provided as exhibits to the application at the time of application:

- Driver's License / State ID;
- W-9;
- Proof of business address;
- Business entity formation documents: document from Bexar County and/or Secretary of State with date of formation;
- 3 months of business operating bank statements to prove losses (demonstrating expenses and revenues after March 1, 2020);
- If last three months do not show the business revenue level prior to COVID-19, additional business statements from December 2019 to February 2020 will be required;
- Employers: list of employees from payroll system for 2019 & 2020;
- Employment Documentation with IRS 940 and 941 for all of 2019 and Q1 and Q2 of 2020;
- Closing of Non-Essential Business Documentation (if applicable);

- Most recent business and individual tax return to determine business revenue;
- Documentation, receipts and/or invoices for the items they seek reimbursement for to receive funds.

COURSES OF ACTION: Approve the program as is, approve with modifications or disapprove

FINANCIAL IMPACT: Up to \$160,000 reimbursed by Bexar County from CARES ACT Funding

MOTION REQUESTED: To approve the creation of a Small Business Grant Program supported by the CARES Act and Bexar County to provide emergency relief to eligible small businesses located in Shavano Park

CITY OF SHAVANO PARK
PRE-AUTHORIZATION FOR BUDGET ADJUSTMENT

(Narrative Justification Must Be Attached)

Coronavirus Aid, Relief, and Economic Security Act, (CARES Act)
County of Bexar
FY 2020

CITY: **SHAVANO PARK**

PROJECT NAME: **Suburban Cities Coalition**

ADDRESS: 900 Saddletree Court, Shavano Park, TX 78231

Adjustment No: 1

<u>Category</u>	<u>Current Budget</u>	<u>Revisions (+) (-)</u>	<u>Revised Budget</u>
Addition:			
Grants to Local Businesses	\$ -	\$ 160,000	\$ 160,000
Deletion:			
Equipment	60,000	(43,500)	16,500
Information Technology	30,000	(21,000)	9,000
Personnel	35,000	(33,000)	2,000
Supplies/PPE	73,430	(48,500)	24,930
Services	10,000	(7,000)	3,000
Training	7,500	(7,000)	500
Total	\$ 215,930	\$ -	\$ 215,930

Narrative justification:

Upon further analysis of the City's COVID related expenses, it has been determined that our small businesses are in need of support if they are to survive.

Shavano Park COVID-19 Small Business Reinvestment Program

Overview

In response to the COVID-19 crisis, the City of Shavano Park has developed Shavano Park Small Business Reinvestment Program (SBRP) to assist small businesses within the City of Shavano Park during this unprecedented pandemic. The Shavano Park Small Business Reinvestment Program is a local economic development program authorized under Chapter 380 of the Texas Government Code to help reduce the strain of the COVID-19 crisis and subsequent state and local emergency orders that have adversely affected local small businesses. The SBRP may provide up to \$160,000 in government-funded grants to businesses located in the City of Shavano Park.

Review Process

Applications should be submitted by September 18, 2020 or as early as possible to ensure staff is able to review and verify, but not later than September 28, 2020. City officials, under the direction of the City Manager, will review all applications thoroughly to ensure eligibility of each submission, completeness of application, and that all required supporting documents are included. Applicants will receive notification of their application status within ten (10) business days with final selection prior to September 30, 2020. The City reserves the right to request additional information or clarification from any applicant.

Eligibility / Qualifications

To assist our businesses in these uncertain economic times, the City of Shavano Park developed the SBRP to aid small, independently owned and operated businesses employing between 1 – 10 full-time employees. Eligible industries include retail, food and beverage, personal care (barber shop, nail salons, etc.), health/wellness, small manufacturing businesses, and non-profit organizations. National chains, financial institutions, professional services (physicians, clinics, dentists, attorneys, engineers, architects, insurance agencies, etc.) and apartment complexes are not eligible for grants.

Grants will be awarded prior to September 30, 2020. Individual grants will range in value from \$2,500 - \$25,000 and will be based on such factors as need, location, planning, eligibility and availability of funds.

Eligible expenses allowed under the program include:

- Rent or Mortgage;
- Employee Assistance (salaries, insurance, paid leave, etc.);
- Utilities;
- Debt incurred as a result of COVID-19 crisis;
- Additional expenses or business needs as approved by the City of Shavano Park.

Small businesses seeking grants must meet the following criteria:

- Located and publicly accessible within the City of Shavano Park;
- Less than \$1,000,000 in annual revenue
- Will remain open for three months or reopen in the same location or other location within City of Shavano Park;
- Demonstrates at least a 15% loss in revenue or employment in the period beginning March 1, 2020 and ending September 30, 2020;
- Employed less than 10 full-time employees at all business locations;
- Must be in good standing with the City of Shavano Park regarding licensing and permits;
- Engaged in activities that are legal under state and local law;

Grant Verification Process – Required Documentation. The following documents should be provided as exhibits to the application at the time of application:

- Driver's License / State ID;
- W-9;
- Proof of business address;
- Business entity formation documents: document from Bexar County and/or Secretary of State with date of formation;
- 3 months of business operating bank statements to prove losses (demonstrating expenses and revenues after March 1, 2020);
- If last three months do not show the business revenue level prior to COVID-19, additional business statements from December 2019 to February 2020 will be required;
- Employers: list of employees from payroll system for 2019 & 2020;
- Employment Documentation with IRS 940 and 941 for all of 2019 and Q1 and Q2 of 2020;
- Closing of Non-Essential Business Documentation (if applicable);
- Most recent business and individual tax return to determine business revenue;
- Documentation, receipts and/or invoices for the items they seek reimbursement for to receive funds.

Program Information and Assistance

- TBD'ed (210) 493-3478

Shavano Park Small Business Reinvestment Program
Application

(Submission - September 18, 2020)

Applicant Information

Name of Applicant: _____

Name of Business: _____

Business Address: _____

Email: _____ Phone: _____

Business Category/NAICS Code: _____ Number of business locations: _____

Name of Business Owner(s): _____

Business Disaster/Interruption Insurance: ☐ Yes ☐ No

Business Impacts

Please describe how many employees you employed prior to the impact, how many you currently have, and how many you anticipate in the future as a result of COVID-19.

	Full Time Employees
How many did you have on January 1, 2020?	
How many did you have on March 1, 2020?	
How many do you currently have as of application date?	
How many do you anticipate in 30 days from application date?	

Business Revenue

Current and anticipated percentage revenue decline related to COVID-19 Impacts.

Current percentage decline in revenue	<input type="checkbox"/> Less than 5% <input type="checkbox"/> 5-10% <input type="checkbox"/> 10-25% <input type="checkbox"/> >25%
Anticipated percentage decline in revenue 30 days from application	<input type="checkbox"/> Less than 5% <input type="checkbox"/> 5-10% <input type="checkbox"/> 10-25% <input type="checkbox"/> >25%
Anticipated percentage decline in revenue 60 days from application	<input type="checkbox"/> Less than 5% <input type="checkbox"/> 5-10% <input type="checkbox"/> 10-25% <input type="checkbox"/> >25%

What are the impacts to your business from COVID-19? Please check all that apply.

- | | |
|--|---|
| <input type="checkbox"/> Temporary Business Closure | <input type="checkbox"/> Permanent Business Closure |
| <input type="checkbox"/> Reduced Hours of Operation | <input type="checkbox"/> Employee Layoffs/furloughs |
| <input type="checkbox"/> Restricted access to capital to address costs | <input type="checkbox"/> Revenue decline |
| <input type="checkbox"/> Inability to respond to home delivery | <input type="checkbox"/> Inability to serve customers |
| <input type="checkbox"/> Interrupted supply/deliveries from vendors | <input type="checkbox"/> Decreased customers |
| <input type="checkbox"/> Increased operating costs | <input type="checkbox"/> Other |

Grant Funds

Please indicate dollar amount your business will utilize from the grant funding if approved:

\$_____ Rent/Mortgage,

\$_____ Employee support (salaries, insurance, paid leave, etc.)

\$_____ Utilities (electricity, phone/internet, etc.)

\$_____ Purchase of supplies to offer alternative business access (curbside pickup, delivery, shipping)

\$_____ Purchase of COVID-19 supplies for business/customer protection/cleaning

\$_____ Additional expenses as a result of increased cost from suppliers or alternate suppliers

\$_____ Other

Briefly describe how your business has been impacted and the intended use of the grant funds. You may include any applicable expense descriptions and associated due dates.

I, _____ **certify to the best of my knowledge, that:**

- All the information provided is true and accurate and financial information has not been manipulated to exaggerate the financial duress of this business.
- Applicant has not previously received a Bexar County Grant/Loan
- I understand the information submitted in this application requires additional supporting documentation as listed in the Grant Verification Process – Required Documentation description and will be provided to the City of Shavano Park.
- I understand the City of Shavano Park will not accept and/or evaluate incomplete applications.
- I understand the City of Shavano Park may grant or deny applications at its sole discretion. The City of Shavano Park does not discriminate on the basis of race, color, religion, sex, age, national origin, veteran status, sexual orientation, gender identity, disability, or any other basis of discrimination prohibited by law.
- I understand that submission of the application does not guarantee that a grant will be provided.

Applicant Signature

Date

Applicant Name

Completed applications may be sent by mail or email to:

City of Shavano Park
900 Saddletree Court
Shavano Park, TX 78231

ATTN: City Manager
citymanager@shavanopark.org

City of Shavano Park
(210) 493-3478

The Coronavirus Aid, Relief, and Economic Security
(CARES) ACT FUND – Coalition of Cities
Requirements and Eligibility for Small Business Grants

_____ has budgeted \$_____ for grants to
(City Name) (Budgeted amount for Grants by City)

qualifying small or micro-businesses. The funds are to provide emergency relief to small businesses struggling under the financial impact of COVID-19. These funds are intended to support an inclusive and diverse small business environment. Business within the city limits with up to One Million Dollars (\$1,000,000.00) in annual revenue may apply.

The city shall create an application process and an award process to ensure the business meets all the qualifiers set forth by Bexar County and has collected all the required documentation. The funds available should be made public by being listed on the city website and should be presented at the next City Council meeting for public notice.

Considerations of Funds

- Business who received Bexar County COVID19 grant funds, thru the LiftFund Small Business Disaster Relief Programs, are not eligible for grants offered by the City.
- Industries not included are professional services such as physicians, clinics, dentists, attorneys, engineers, architects, insurance agencies, vacation and long term rentals and sexually oriented businesses.
- Local non-profits, 501(c)(3), are eligible to apply; However, no more than 10% of total funding can go to non-profits, and grant funds are to be used only for operational expenses.

Grant Amount

- Micro-Business with 5 or less, full time, employees = up to \$10,000
- Small Business with 6-10, full time, employees = up to \$25,000
- Small and Micro-Business should be asked how much funding they are requesting during the application process

Business Qualifiers

- Annual gross revenues of not more than \$1 million from all business activities;
- Has not previously received a Bexar County Grant/Loan;
- Limited to businesses that are located and will remain in _____;
(City Name)
- Sole proprietors are eligible to apply;
- Business established prior to August 2019
- Demonstrates a loss of at least 15% of revenue in the period beginning March 12, 2020, or was deemed non-essential and could not operate;

Grant Verification Process – Required Documentation

- Driver's License / State ID
- Business entity formation documents: document from Bexar County and/or Secretary of State with date of formation
- 3 months of business operating bank statements to prove losses
 - If last three months do not show the business revenue level prior to COVID-19, additional business statements from December 2019 to February 2020 will be requested;
- Employers: list of employees from payroll system for 2019 & 2020
- Employment Documentation with IRS 940 and 941 for all of 2019 and Q1 and Q2 of 2020;
- Current State or Federal Identification;
- Proof of business address;
- Closing of Non-Essential Business Documentation;
- Business and individual tax return (2018 tax return acceptable) to determine business revenue

AFFIDAVIT

**STATE OF TEXAS
COUNTY OF BEXAR**

BEFORE ME, the undersigned authority, on this ____ day of _____, 2020 personally appeared _____, who swore or affirmed to tell the truth, and stated as follows:

I am of sound mind, over the age of eighteen (18), capable of making this affidavit, and personally acquainted with the facts herein stated:

I am the _____ of the City of _____ "City". I have personal knowledge that the Small Business Grants awarded by the City from the funds provided by Bexar County under the CARES Act, Coronavirus Relief Fund, were awarded in compliance with the Requirements and Eligibility for Small Business Grants as provided and approved by Bexar County and attached hereto.

Affiant Signature

SWORN TO AND SUBSCRIBED before me on the _____ day of _____, 2020.

Notary Public, State of Texas

Notary's printed name:

My commission expires:

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 24, 2020

Agenda item: 6.10 / 6/11

Prepared by: Bill Hill

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

6.10 Discussion /Action - Coronavirus Update - City Manager

6.11 Discussion / Action - Ordinance O-2020-016 considering an action extending a declaration of local disaster and public health emergency issued on March 23, 2020 by Mayor Bob Werner, and the corresponding addendums issued on March 30, 2020 and April 27, 2020, May 18th, and July 27, 2020 until September 21, 2020 to continue active preparedness and response for COVID-19 contingencies - City Manager

X

Attachments for Reference:

- 1) Ordinance O-2020-014 Extending 28 days
- 2) Ordinance O-2020-012 - Extending 35 days
- 2) Ordinance O-2020-009 - Extending 35 days
- 2) Ordinance O-2020-008 – Extending 30 days
- 3) Ordinance O-2020-007 – Extending 30 days
- Mayor’s Declaration of Disaster and Public Health Emergency and accompanying letter

BACKGROUND / HISTORY: Updates highlighted

6.11 Coronavirus Update. The Texas Department of State Health Services has determined the COVID-19 represents a public health disaster. Governor Abbott has issued over 20 Executive Orders pertaining to the COVID-19 pandemic, which included very restrictive control measures. Governor Abbott had begun to lift restrictions, but has then later restricted some again. Some level of restrictions are anticipated for the near future.

Across Texas and Bexar County, the number of new COVID-19 positive cases began to trend down the first week of May, but then maintained in the range of 14-65 through May. Since June the Bexar County 7 day rolling average of new cases has trended up from 58 (1 June) to 154 (15 June) and as of 22 July has reached 1,716 per day. Most recently the trend has significantly dropped and on August 17th, the seven day rolling average was down to 168 new cases a day. However, health experts are reporting uncertainty through 2020 (this is a moving target). The City should continue to posture with the safety of our citizens and staff in mind while still providing excellent the services to the community.

The virus that causes COVID-19 is easily transmitted, especially in group settings, and it is essential that the spread of the virus be slowed to protect the ability of public and private health care providers to handle an influx of patients and safeguard public health and safety.

6.12 Emergency declaration. Governor Abbott issued an executive order effective midnight March 19, 2020 until April 3, 2020 limiting social gatherings to 10 people, prohibiting eating/drinking in restaurants and bars while still allowing takeout, and closing gyms, banning people from visiting nursing homes, and temporarily closing schools. The Governor has issued a number of additional orders concerning various directives and has extended his March 19th order.

On March 23rd, County Judge Nelson Wolff issued Executive NW-03 “Stay at Home Work Safe Measures.” It states, “All persons may only leave their residences to engage in allowable activities which shall include Exempted Activities or Exempted Businesses... but must implement all social distancing requirements and adopt other mitigating measures. All public or private gatherings of any number of people occurring outside a single household are hereafter prohibited, except as otherwise provided.”

Any and all limitations and restrictions from Governor Abbott and Judge Wolff apply to the City of Shavano Park.

On March 23rd, City of Shavano Park Mayor Bob Werner issued a City of Shavano Park Declaration of a Local Disaster and Public Health Emergency. The declaration of a Local State of Disaster and Public Health Emergency activates the City of Shavano Park Emergency Management Plan and provides for certain rules and regulations as stated in Exhibit A of the Ordinance.

Governor Abbott is likely to continue extension of his emergency order while at the same time continuing to expand openings.

On July 2, Governor Abbott issued Executive Order GA-28 limited every business establishment to no more than 50% listed occupancy and GA-29 which requires face coverings. **This order remains in effect until modified. Governor Abbott is likely to continue use of emergency orders while working to balance restrictions with efforts to expand openings.**

On July 15, 2020 Judge Wolff issued Executive Order NW-13 extending the Public Health Emergency, provided Health and Safety Policy, required face coverings, prohibited gatherings in excess of 10 people (with some exceptions) to include household and social gatherings, with other additional restrictions. **On August 12, 2020, Judge Wolff extended this order until September 16th.**

We will continue to update the community as necessary on other potential changes to procedures and protocols based on COVID-19 developments that may impact the City of Shavano Park.

DISCUSSION:

6.9 Coronavirus Update.

Remote participation and open meetings act in meetings. The Governor has suspended the various aspects of the Texas Opening Meetings Act, including certain requirements concerning in person attendance to meetings. This has allowed the City to conduct meetings using video live-stream and telephonic attendance. At some point, Governor Abbott will likely restore the TOMA and attendance to the meetings must meet strict guidance for remote participation. It is likely that COVID-19 will remain a threat and we should consider methods that would allow up to two Alderman the ability to attend remotely, while a majority of Alderman must attend in person. In order to do this, we will require additions and modifications to our IT equipment. **Staff will provide an update at the Council meeting.**

6.10 Extending the Emergency Declaration. Pursuant to §418.108(b) of the Texas Government Code, the State of Disaster and Public Health Emergency declared by Mayor Werner shall continue for seven days, unless continued or renewed by the City Council. City Council has extended this order each month since.

This proposed Ordinance extends the State of Disaster and Public Health Emergency by **28** days (**until September 21th, the next City Council meeting**) or upon expiration or cancellation of the state of emergency by Governor Abbott.

During the Declaration of local state of disaster and public health emergency, the proposed ordinance: 1) prohibits garage and estate sales; 2) temporarily allows the City Manager to approve banner signs related to COVID-19 stressed business messages In Zoning Districts O-1, B-1 and B-2.

Because of the risk posed by the rapid spread of the virus, and the need to protect the most vulnerable members of the community, this Declaration in accordance with United States Centers for Disease Control and Prevention (CDC) recommendations prohibits all indoor public and private gatherings and outdoor gatherings within an enclosed space of 10 persons or more anywhere in the City of Shavano Park beginning at 11:59 PM on March 30, 2020 and continuing for thirty (30) days, unless extended consistent with requirements of state law. See paragraph 5 of Exhibit A to the ordinance for definitions and further guidance.

CoSP Ordinances allow approval with one reading in an emergency.

Ordinance Sec. 2-64

(d) Any ordinance necessary to protect the public's peace, health, safety and general welfare, may be passed in emergency and become effective at once upon one reading of the City Council, upon the approval of a majority vote of the City Council members at said reading. Such findings of an emergency shall be recorded in the minutes of the meeting at which the first reading of the proposed ordinance is to take place.

COURSES OF ACTION: Approve as presented or modified; or disapprove.

FINANCIAL IMPACT:

MOTION REQUESTED:

6.11 COVID-19 Update – N/A

6.12 Emergency Declaration Extension

1. To approve consideration that the Ordinance being considered constitutes an emergency and may be approved in one reading.
2. To approve Ordinance O-2020-016 of the City Council of the City of Shavano Park extending a declaration of local disaster; establishing rules and regulations for the duration of the disaster; restricting certain activities; establishing penalties for violations.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHAVANO PARK EXTENDING A DECLARATION OF LOCAL DISASTER AND PUBLIC HEALTH EMERGENCY ISSUED ON MARCH 23, 2020 BY MAYOR BOB WERNER, AND THE CORRESPONDING ADDENDUMS ISSUED ON MARCH 30, 2020, APRIL 27, 2020, JULY 27, 2020, AUGUST 24, 2020 UNTIL SEPTEMBER 21, 2020 TO CONTINUE ACTIVE PREPAREDNESS AND RESPONSE FOR COVID-19 CONTINGENCIES.

WHEREAS, Executive Order GA-14 issued March 31, 2020, effective at 11:59 p.m. on April 2, 2020, Texas Governor Greg Abbott ordered that in accordance with guidance from DSHS Commissioner Dr. Hellerstedt, and to achieve the goals established by the President to reduce the spread of COVID-19, every person in Texas shall, except where necessary to provide or obtain essential services, minimize social gatherings and minimize in-person contact with people who are not in the same household.

WHEREAS, on March 23, 2020, the Mayor of the City of Shavano Park, initially declared a 7-day local state of disaster and public health emergency consistent with the Texas Disaster Act of 1975 to address contingencies related to the COVID-19 outbreak; and

WHEREAS, on March 30, 2020 and April 27, 2020, the City Council of the City of Shavano Park extended the Declaration of a local state of disaster and public health emergency; and

WHEREAS, on June 3, 2020, May 18, 2020, and May 7, 2020, Governor Greg Abbott ordered material modifications to earlier executive orders superseding portions of prior City Ordinances; and

WHEREAS, on July 2, 2020, Governor Greg Abbott ordered additional health safety measures; and

WHEREAS, extension of the Declaration consistent with Governor Abbott's orders will provide the City with the ability to continue to respond and address contingencies associated with the COVID-19 as they arise; and

WHEREAS, the City Council of the City of Shavano Park has determined that the Declaration of a local state of disaster and public health emergency should be extended;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF SHAVANO PARK, TEXAS:

1. The Declaration of a local state of disaster and public health emergency issued by Mayor Robert Werner on March 23, 2020, including its corresponding Addendums issued on March 30, 2020, April 27, 2020, May 18th, June 22, 2020, and July 27, 2020 is hereby renewed and extended for an additional period of twenty-eight (28) days from the effective date, or upon the expiration or cancellation of the state of emergency by Governor Abbott, including all rules and regulations attached hereto as Exhibit A.
2. This Ordinance shall be in force and effect from its first and final passage, and publication as required by law.

PASSED AND APPROVED by the City Council of Shavano Park this the 24th day of August 2020.

Robert Werner, Mayor

ATTEST: _____
Zina Tedford, City Secretary

EXHIBIT A

Declaration Regarding Public and Private Gatherings

1. The virus that causes COVID-19 is easily transmitted, especially in group settings, and it is essential that the spread of the virus be slowed to protect the ability of public and private health care providers to handle an influx of patients and safeguard public health and safety.
2. Because of the risk of the rapid spread of the virus, and the need to protect the most vulnerable members of the community, this Declaration (in accordance with United States Centers for Disease Control and Prevention (CDC) recommendations) prohibits Mass Gatherings anywhere in the City of Shavano Park beginning at 11:59 PM on March 30, 2020 and continuing through to July 29, 2020, unless extended consistent with requirements of state law, as modified by Executive Order GA23, as issued by Governor Greg Abbott.
3. For all other gatherings, it is strongly recommended that social distancing protocols established by the United States Centers for Disease Control and Prevention (CDC) and found within the "Implementation of Mitigation Strategies for Communities with Local COVID-19 Transmission" issued by the United States Centers for Disease Control and Prevention ("CDC") on or around March 15, 2020 (available online at <https://www.cdc.gov/coronavirus/2019-ncov/downloads/community-mitigationstrategy.pdf>, including canceling, rescheduling, or not attending events with more than 10 persons).
 - a. During the Declaration of local state of disaster and public health emergency, applications for garages sales and estate sales will be denied.
 - b. During the Declaration of local state of disaster and public health emergency, the City Manager is authorized to approve banner signs related to COVID-19 stressed business messages In Zoning Districts O-1, B-1, B-2 MXD.
4. Further, organizations should follow recommendations of the CDC to especially include those that serve high-risk populations (defined below) should follow CDC guidance for social distancing.
5. Definitions and further guidance:
 - a. For purposes of this Declaration, a "Mass Gathering" is any event or convening, subject to the exceptions and clarifications below, that brings together or is likely to bring together ten (10) or more persons at the same time in a single room or other single confined or enclosed space, such as, by way of example and without limitation, an auditorium, theatre, stadium (indoor or outdoor), arena or event center, meeting hall, conference center, large cafeteria, or any other confined indoor or confined outdoor space.
 - b. This Declaration also does not prohibit gatherings of people in multiple, separate enclosed spaces in a single building, so long as 10 people are not present in any single space at the same time. This

Declaration also does not prohibit use of enclosed spaces where 10 or more people may be present at different times during the day, so long as 10 or more people are not present in the space at the same time. For any gathering covered by this subsection, compliance with Social Distancing Recommendations, including providing hand sanitizer and tissues and increasing cleaning of commonly touched surfaces is strongly encouraged.

- c. For purposes of clarity, a "Mass Gathering" does not include the following: (i) places of worship; (ii) office space, banks or financial institutions, hotels, or residential buildings; (iii) grocery stores, gas stations, or places of employment that provide critical infrastructure or essential services where large numbers of people are present but it is unusual for them to be within 6 feet of one another for extended periods; (iv) jails, and transit facilities (v) hospitals, medical facilities and shelters; (vi) government buildings providing essential services. In all such settings, it is recommended that the public follow social distancing recommendations, and harm reduction measures such as hand sanitizer and tissues should be provided when possible.
- d. People shall not visit nursing homes or retirement or long-term care facilities unless to provide critical assistance.

6. In accordance with Texas Government Code §418.173 and subject to the limitations of Executive Order GA23, as issued by Governor Greg Abbott, a person who knowingly or intentionally violates this declaration commits an offense, punishable by a fine up to \$1,000.00.

7. The Governor or the Local Health Authority and Director of Health may update restrictions set out in this Exhibit as necessary to respond to the evolving circumstances of this outbreak during the duration of the Mayor's Declaration of Public Health Emergency and any extension by the Shavano Park City Council.

City of Shavano Park
PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Page 1

Printed: 08-03-2020

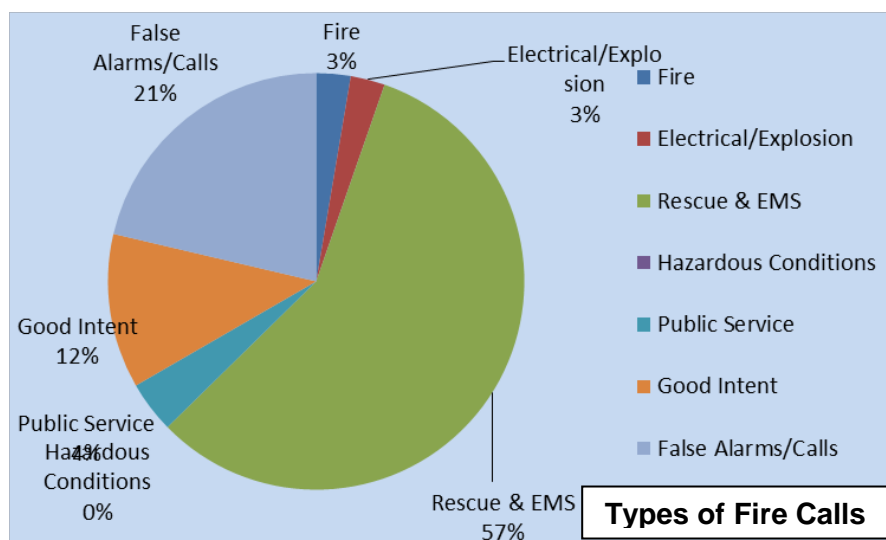
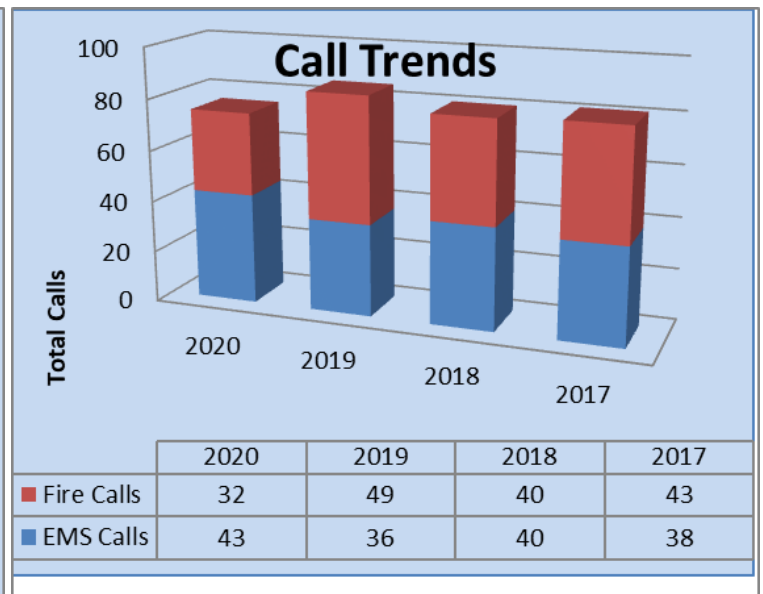
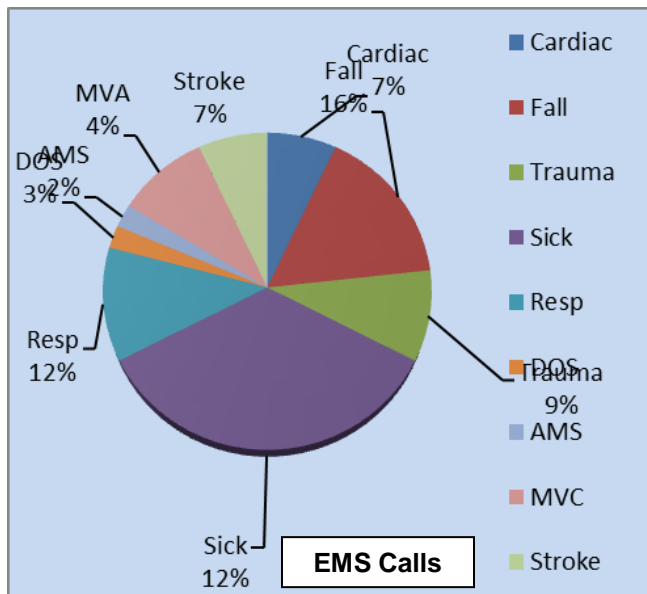
	[Designated period: 07/01/20 to 07/31/20]			[Prior period: 07/01/19 to 07/31/19]		
	Code	Prms	Valuation	Fees Paid	Units	
NEW RESIDENTIAL HOUSEKEEPING BLDGS:						
SINGLE FAMILY HOUSES DETACHED	101	1	.00	2,500.96	1	3
SINGLE FAMILY HOUSES ATTACHED	102		.00	.00	0	0
IF - IMPROVEMENTS	105		.00	.00	0	2
RESIDENTIAL NON-HOUSEKEEPING BLDGS:						
HOTELS, MOTELS & TOURIST CABINS	213		.00	.00	0	0
OTHER NON-HOUSEKEEPING SHELTER	214		.00	.00	0	2
NEW NON-RESIDENTIAL BUILDINGS:						
AMUSEMENT, SOCIAL & RECREATIONAL	318		.00	.00	0	0
SERVICE STATIONS & REPAIR GARAGES	322		.00	.00	0	0
OFFICES, BANKS, & PROFESSIONAL	324		.00	.00	0	0
PUBLIC WORKS & UTILITIES	325		.00	.00	0	0
STORES & CUSTOMER SERVICE	327		.00	.00	0	0
OTHER NON-RESIDENTIAL BLDGS	328		.00	.00	0	1
STRUCTURES OTHER THAN BUILDINGS	329		.00	.00	0	1
ADDITIONS, ALTERATIONS, & CONVERSION						
RESIDENTIAL	434		.00	.00	0	0
NON-RESIDENTIAL & NON-HOUSEKEEPING	437		.00	.00	0	1
ADDS OF RESID. GARAGES (ATCH/DETC)	438		.00	.00	0	1
Solar Panels Install	439		.00	.00	0	0
DEMOLITION AND RAZING OF BUILDINGS						
SINGLE FAMILY HOUSES (ATCH/DETACH)	645		.00	.00	0	1
ALL OTHER BUILDINGS & STRUCTURES	649	1	.00	336.16	1	0
FENCE	650	1	.00	100.00	1	2
FIRE ALARM & SPRINKLERS	675		.00	.00	0	3
PLUMBING	701	8	12,980.00	1,700.00	8	10
GAS	702		.00	.00	0	1
ELECTRICAL	705	10	203,355.00	4,570.40	10	9
HVAC	710	4	.00	1,250.00	7	14
IRRIGATION	715	2	.00	200.00	2	0
POOL	720	1	.00	600.00	1	0
ROOF	725	6	.00	1,050.00	6	1
SEPTIC SYSTEM	730		.00	.00	0	2
WATER SOFTENER	735		.00	.00	0	0
CONTRACTORS	800		.00	.00	0	0
TREE PERMIT	801		.00	.00	0	0
TOTALS FOR PERMITS SHOWN ABOVE						
Totals of other permits in the period	34		216,335.00	12,307.52	37	54
TOTAL FOR ALL PERMITS IN THE PERIOD	4		55,015.00	1,467.95	4	5
TOTAL FOR ALL PERMITS IN THE PERIOD						
	38		271,350.00	13,775.47	41	59

Shavano Park Fire Department

Summary of Events for July 2020

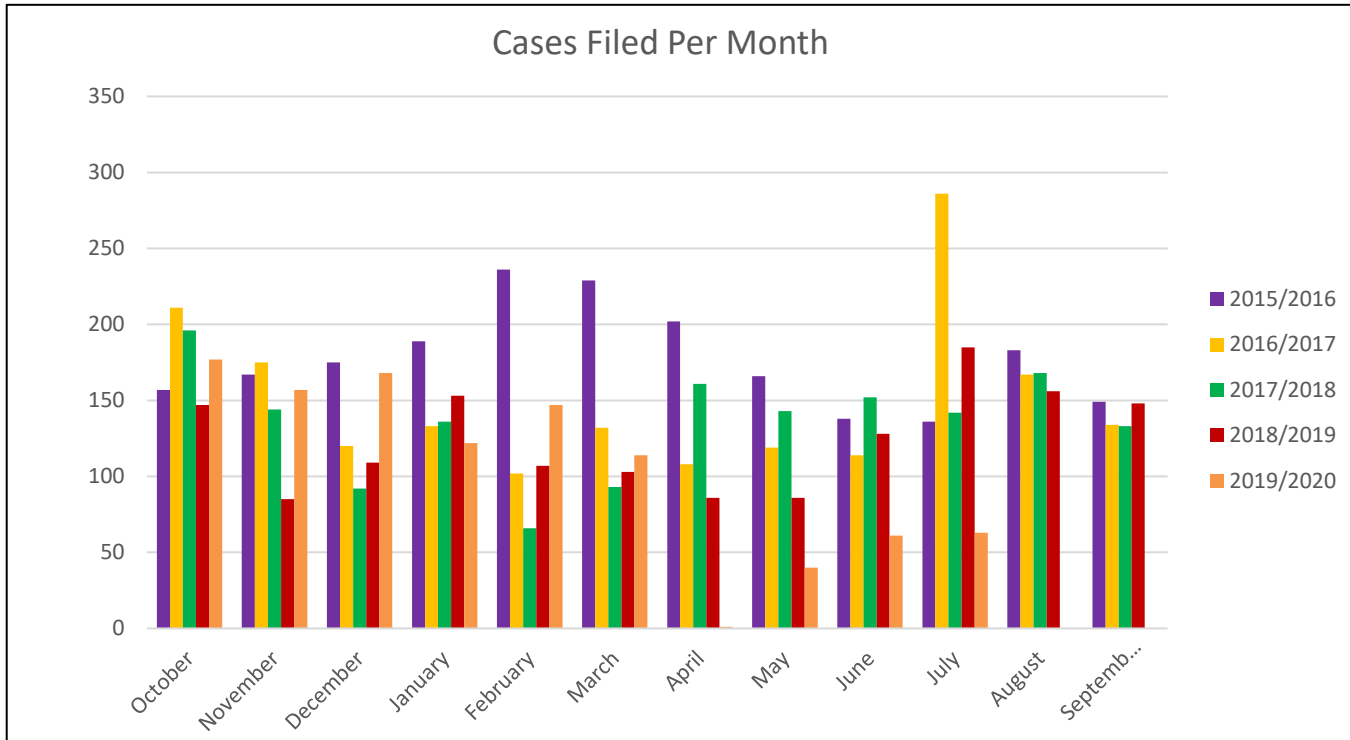


- Shavano Park FD responded to **75** requests for service in **July**.
- This is a **12% decrease** from the previous **July**.
- Shavano Park FD responded to **4** automatic aid requests from Leon Springs FD, Castle Hills FD, and Hollywood Park FD.
- Shavano Park FD received **2** automatic aid responses for Castle Hills FD and Hollywood Park FD.
- Shavano Park FD Responded/stood-by for **16** mutual aid requests from other departments.
- The average response time for calls within Shavano Park is **4 minutes 34 seconds** this month.
- Fire Fighters completed a total of **298 hours of fire** and **140 hours of EMS** training in the month of **July**.
- Certified Fire Inspector inspected **8** commercial buildings.
- Fire crews performed **2** pre-incident fire plan reviews
- Certified Plans Examiners reviewed **6** sets of commercial building/renovation plans/changes to previously submitted plans



City of Shavano Park

Municipal Court Activity July 2020

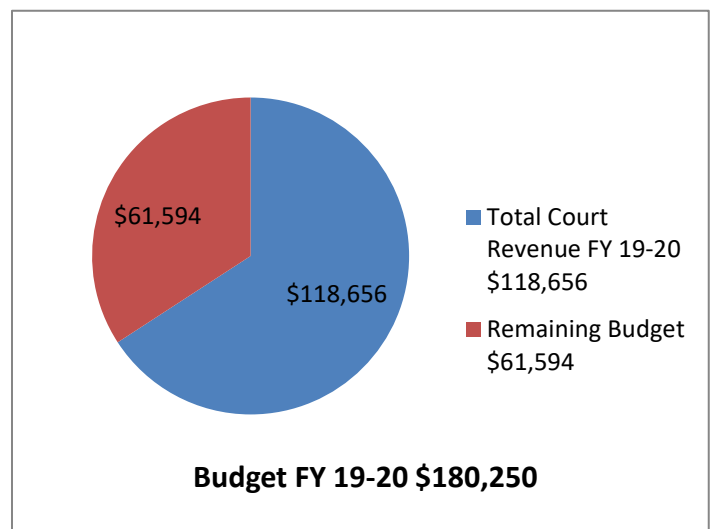


Cases Resolved	Current Month	Prior Year
Fine	25	52
Not Guilty By Judge	0	0
Guilty	14	16
Dismissed	0	0
Compliance Dismissal	3	14
Defensive Driving	2	13
Deferred Disposition	10	26
Proof of Insurance	0	2
TOTAL	54	123

There was 1 case filed in April 2020.
(Unsufficient to register on the above chart)

There were no in-person Municipal Court proceedings in March, April, May or July 2020 due to the coronavirus

Court Revenue	Current 19/20	Prior 18/19
October	\$ 10,865	\$ 13,774
November	10,311	9,036
December	10,494	10,296
January	12,522	13,940
February	17,307	17,093
March	15,672	17,252
April	6,808	17,824
May	8,853	9,646
June	17,162	14,172
July	8,663	11,303
August	-	15,757
September	-	13,203
	\$ 118,656	\$ 163,297



**Monthly Activity Report
City of Shavano Park Police Department
July 2020**

**Activity Report: 149 incidents were responded to by the Police Department.
1119 total incidents were responded to by the Department for 2020.**

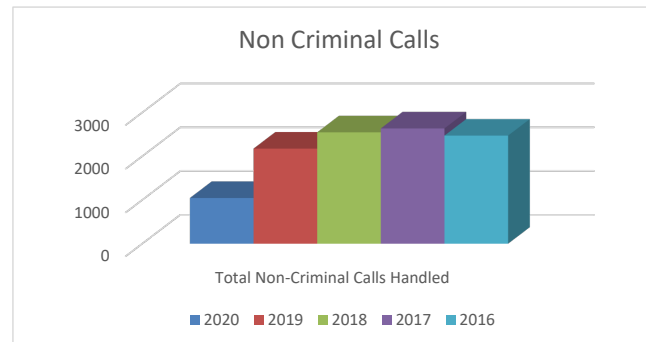
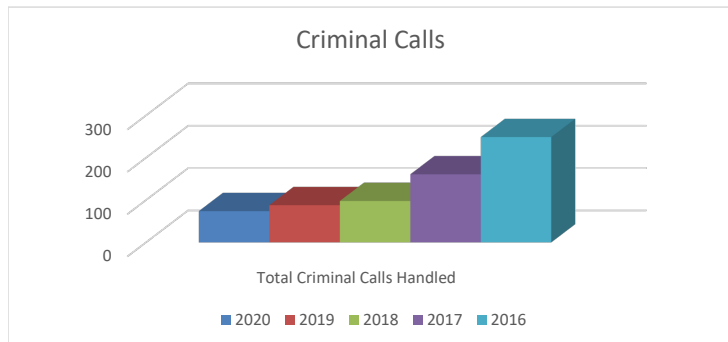
Criminal Calls	July	Calendar Year				
		2020	2019	2018	2017	2016
Alcohol Beverage Code Violations	0	0	0	1	0	0
Arrest of Wanted Persons (Outside Agency)	2	7	15	19	21	31
Assault	0	3	0	3	1	3
Burglary Building	1	3	5	1	3	17
Burglary of Habitation	0	0	0	5	4	
Burglary Vehicle	0	3	8	8	13	50
Criminal Mischief / Reckless Damage	0	5	7	5	15	19
Criminal Mischief Mail Box	0	1	0	0	2	5
Cruelty to Animals	0	0	0	0	0	0
Deadly Conduct	0	0	0	0	0	1
D.U.I. - Minor	0	0	0	0	1	0
D.W.I. / D.U.I.	0	9	10	6	4	6
Driving while License Suspended / Invalid	0	0	2	4	0	2
Endangerment of Child	0	0	0	0	1	0
Evading Arrest	1	2	1	3	0	3
Failure to Identify	0	0	0	0	1	0
Family Violence	0	3	3	1	3	2
Fraud / Forgery / False Reports / Tamper w/ Govt. Record	0	1	0	2	0	4
Harassment / Retaliation / Terroristic Threat	0	1	0	0	2	1
M.I.P. Alcohol / Tobacco	0	1	0	0	0	1
Murder	0	0	0	0	0	0
Narcotics Violation (class B and up)	0	7	12	10	16	30
Narcotics Violation (class C)	1	9	14	18	43	42
Possession of Prohibited Weapon / Unlawful Carry	0	0	1	0	1	3
Public Intoxication	0	0	1	0	3	4
Resisting Arrest	0	0	0	0	1	0
Robbery	0	0	0	0	1	0
Sexual Assault	0	1	0	0	0	1
Solicitation of a Minor / Indecency with a Minor	0	0	0	1	0	1
Suicide	0	1	0	0	0	0
Theft	1	13	9	11	22	17
Theft of Mail	0	2	0	0	1	4
Theft of Motor Vehicle / Unauthorized Use of Motor Veh.	0	2	0	0	2	2
Total Criminal Calls Handled	6	74	88	98	161	249

Monthly Activity Report
City of Shavano Park Police Department
July 2020

Non-Criminal Calls

	July	Calendar Year				
		2020	2019	2018	2017	2016
Accidents Major (With Injuries)	0	1	8	7	10	7
Accidents Minor (Non-Injury)	3	21	74	69	50	62
Alarm Call	23	239	505	498	557	536
Animal Calls / Complaints	3	65	147	171	143	148
Assist Fire Department / EMS	36	213	426	444	388	339
Assist Other Law Enforcement Agencies	5	46	89	94	81	59
Assist the Public	3	41	105	77	106	93
City Ordinance Violations	7	30	34	374	420	386
COVID-19 2 permit 1 solicitor 4						
Criminal Trespass Warning	1	4	10	5	7	0
Deceased Person / Natural / Unattended	4	14	15	20	17	22
Disturbance / Keep the Peace	3	36	46	59	56	81
Emergency Detention	0	5	9	4	10	13
Health & Safety Violations	0	0	0	0	0	0
Information Reports	7	76	164	213	195	176
Missing Person / Runaway	0	2	4	0	1	2
Recovered Property / Found Property	1	9	9	8	21	28
Suspicious Activity, Circumstances, Persons, Vehicles	19	94	194	214	285	288
Traffic Hazard	2	11	72	47	49	62
Welfare Concern	5	26	65	58	52	38
911 Hang-up Calls	21	112	199	185	188	132
Total Non-Criminal Calls Handled	143	1045	2175	2547	2636	2472
Officer Initiated Contacts						
Community Policing Contacts / Crime Prevention	93	656	1496	2620	2630	3817
Out of Town / Patrol-By Reports	0	121	430	410	480	551
Total Officer Initiated Contacts	93	777	1926	3030	3110	4368

There was no reported gang activity for July 2020. For 2020 there have been no reported gang activity.



July 2020 Breakdown

Arrest of Wanted Person

1. 16800 blk. N.W. Military Hwy. - Bexar County
2. 3700 blk. DeZavala Road - Bexar County

Burglary of Building

1. 100 blk. Winding Road - forced entrance, items taken

Evading Arrest

1. 16800 blk. N.W. Military Hwy. - suspect fled from officer

Narcotics Violation - class C

1. 16800 blk. N.W. Military Hwy. - Possession of Drug Paraphernalia

Theft

1. 4100 blk. N. Loop 1604 W. - shoplifting at 7-11

		Calendar Year				
Mileage	July	2020	2019	2018	2017	2016
Total Monthly / Annual Mileage	15350	103379	146935	144563	144779	151041

July 2020

Officer	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Total A
Warnings	34	0	9	0	19	26	0	0	0	21	3	4	0	12	2	130
Citations	18	0	3	0	16	23	1	0	0	13	3	4	0	6	0	87
Cases	19	5	15	12	6	11	4	19	1	11	15	11	4	11	5	149
Activity Totals	71	5	27	12	41	60	5	19	1	45	21	19	4	29	7	366
Vehicles Stopped	44	0	12	0	29	29	1	0	0	25	6	8	0	11	2	167
Community Policing	16	0	29	0	0	0	0	7	0	0	35	5	1	0	0	93

Benavides Cantu Casares Flores Garza Harper Martinez Nakazono Page Phelps Quintanilla Rangel Torres Trimble Villaneuva

Officer	P	Q	R	S	T	U	V	W	X	Y	Z	Total B
Warnings												0
Citations												0
Cases												0
Activity Totals	0	0	0	0	0	0	0	0	0	0	0	0
Vehicles Stopped												0
Community Policing												0

Grand Total
130
87
149
366
167
93

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 24, 2020

Agenda item: 7.6.

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Presentation of July 2020 Monthly Reports

X

Attachments for Reference:

- a) July 2020 Power Point Presentation
- b) July 2020 Revenue & Expenditure Report
- c) July 2020 Monthly Check Register

BACKGROUND / HISTORY: The information provided is for the FY 2019-20 budget period, month ending July 31, 2020. The “Current Budget” column contains the original adopted budget plus one approved budget amendment. This summary highlights a number of key points related to the current month’s activity for the General Fund and for Water Utility Fund. Staff is also prepared to present the power point briefing attached at the council meeting.

DISCUSSION:

10 - General Fund (Page 1 of Revenue and Expenditure Report)

As of July 31, 2020, General Fund revenues total \$4,916,495 or 85.35% of the budget. General Fund expenditures total \$4,633,065 or 80.43% of the budget with 10 months or 83.33% of the year complete.

Revenues (GF) (Page 2 & 3)

- Current M&O Property tax (10-599-1010) collections for the month are \$94,188. The City has received 99.38% of its budgeted amount to date. This percentage is ahead of the same period, prior year of 98.13%
- Sales tax revenue received this month totaled \$35,749 for taxes collected on May 2020 sales reported for monthly filers. The City is ahead of budget in this line item at 89.90% of revenue collected.
- Franchise Fees are paid quarterly and generally received two months after the quarter end. Next receipts are expected in August for April-June quarter; however, the City received the refuse franchise fee in July.
- Permits and Licenses revenues total \$16,700 for the month, with \$13,575 in building permits.
- Court fees for the month are \$8,144, this is less than the amount recognized in July 2019 of \$10,661. The July court date was canceled due to the increasing virus levels.
- Police/Fire revenues total \$11,266 for the month and includes \$11,260 of collections from the EMS third party biller.
- Administrative Income (7050) – is at 175.46% of budget collected. TML Health has credited the City with a renewal discount of \$574/month for October 2019 - July 2020.

Expenditures (GF) (Pages 4-14)

-The Administration Department (601) is below budget with \$195,349 spent this month or 77.12% of the annual budget utilized to date. Professional services – Engineers (3012) reflects the recent billing from KFW for the water line relocation on NW Military. That contract is approximately 60% billed. Professional services – legal (3015) includes the monthly invoice for the City's attorney – nothing unusual or significant this month. Capital – computer equipment (8045) includes the cost of five more laptops acquired for remote work and will be submitted for reimbursement to Bexar County under the Coronavirus Relief Act ILA. City finally received invoices from the pavilion/playscape contractors amounting to approximately 70% of the contract amount. City is withholding 10% retainage.

-The Court Department (602) expenditures for the month are \$6,997 for 83.63% of the year to date budget spent. Nothing unusual or significant this month.

-The Public Works Department (603) expenditures for the month are \$40,586 with 71.09% of the annual budget utilized. Street Maintenance (6080) includes \$1,333 for base material for street repairs and a posting correction of \$6,140 for repairs to the Lockhill Selma bridge in November that was inadvertently recorded in the drainage account.

-The Fire Department (604) is on budget for day-to-day operations at \$121,574 for the month, 83.30% total spent year to date. Fire Fighting Eqpt Supplies (6045) includes \$2,880 for 24 five-gallon pails of fire-fighting foam. PPE Maintenance (6060) includes \$1,413 for replacement bunker gear hoods and gloves.

-The Police Department (605) is on budget for day-to-day expenses. Expenditures for the month are \$125,225 with 82.97% of the budget spent. Vehicle Maintenance (5020) includes \$5,319 to address Unit 509's engine/transmission mounts, water pump, front brakes/rotors, and fix the oil leak.

-The Development Services Department (607) maintains the Professional Services paid for engineering, outside permit inspection, sanitary, and health inspection services with total expenses of \$7,527 or 85.24% of the annual budgeted amount.

20-WATER FUND

As of July 31, 2020, the Water Fund total revenues are \$876,138 or 77.96% of the total annual budgeted amount. Water Fund (Water department & Debt Service) expenses total \$895,958 or 79.72% of amended budget.

Revenues (Water)

-Water consumption (5015) billed in July 2020 for the month of June 2020 is \$67,349. Total consumption for the month is approximately 7,389,000 gallons, or approximately \$29,450 in revenues, more than the same month, prior year, due to hotter and drier weather.

-The Debt Service (5018) and Water Service Fee (5019) remain on target with annual budgeted amounts as these are flat fees and are not related to volume charges recognized, at 83.73% and 84.33% respectively.

-The EAA Pass Thru (5036) fees are charged to customers based on usage, \$9,135 was recorded for the month and 80.14% of the annual budgeted amount has been recognized to date.

-Transfers in – Capital Replacement – recorded transfers that funded this month's purchases under the meter replacement plan in account 20-606-8087.

Expenses (Water)

Water department (606) expenses for the day-to-day operations are below budget with \$190,922 spent this month or 79.55% utilized. Water Meter Replacement (8087) reflects the purchase of the additional meters authorized under budget amendment #1, to replace those that are failing. Transfers to Capital Rep. Fund 72 (9020) recorded the budgeted annual transfer amount this month.

The next debt service payments are due in August, for interest only.

PAYROLL

The City is on a bi-weekly payroll; there have been 22 pay periods out of 26 so approximately 84.62% should be expensed in the line items directly related to salaries. Workers Comp Insurance (1037) is at 67.95% of budget. This expenditure is calculated and recorded on a quarterly basis, with the next calculation at the end of September. There were vacancies throughout the City during the first part of the fiscal year – three positions in fire and two each in police and public works, which reduced the base for the expense calculation. TMRS (1040) expenditures for departments is at approximately 81.80%, below budget but in line with the related salaries and overtime accounts due to the position vacancies mentioned earlier. Health insurance related line items are at approximately 80.61%, below budget due to position vacancies.

COURSES OF ACTION: None related to the report - informational.

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION: N/A



Monthly Financial Report (July 31, 2020)

**Brenda Morey,
Finance Director**



- Cash and Investments
- General Fund Overview
- General Fund Revenues
- General Fund Expenditures
- Water Fund Overview
- Water Fund Revenues & Expenses
- Special Revenue Funds
- Capital Replacement Fund

Total Cash & Investment Update *

Together We Can!



CASH AND INVESTMENTS BY FUND	July 31, 2020
General Fund (10)	\$ 3,281,765
Water Fund (20)	879,514
Debt Service Fund (30)	176,072
Crime Control District Fund (40)	611,927
PEG Funds (42)	111,147
Oak Wilt Fund (45)	99,620
Street Maintenance Fund (48)	552,318
Court Security/Technology (50)	62,675
Child Safety Fund (52)	2,064
LEOSE Fund (53)	183
GF Capital Replacement Fund (70)	2,312,972
Pet Documentation and Rescue Fund (75)	439
Total Cash & Investments **	\$ 8,090,696

***Total cash and investments represents all Funds per general ledger, not cash at bank.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

Total Cash & Investment Update *

Together We Can!



SECURITY TYPE		July 31, 2020
OPERATING BANK ACCOUNTS		
Frost Bank	\$	1,466,800
SAVINGS & BANK ACCOUNTS		
Frost Bank		3,451,118
POOLS		
Tex Star	\$ 2,192,005	
Texpool	211,539	
SUBTOTAL - POOLS		2,403,544
CERTIFICATES OF DEPOSIT		
Security Service Credit Union	\$ 258,954	
United SA Credit Union	255,578	
Generation Credit Union	254,702	
SUBTOTAL - CERTIFICATES OF DEPOSIT		769,234
Total Cash & Investments **	\$	8,090,696

***Total cash and investments represents holdings in all Funds.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

10- General Fund Overview



Together We Can!

- General Fund current property tax collections through July 2020 are \$3,460,796 and are ahead of budget at 99.38%, normal for this time frame
- July 2020 Sales Tax revenue was \$35,749.
(Collections are for May 2020 sales from monthly filers)
- Building Permits and Licenses revenue for the month was \$16,700 with \$13,575 collected in building permit fees.
- Major Projects/Improvements in FY 2019-20

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Northwest Military				
conduit relocation	\$ 23,250	\$ 1,298	\$ 21,952	In process
Widen rear Fire Station				
driveway	\$ 16,000	\$ 16,471	\$ (471)	Completed
NIBRS Upgrade -				
grant funded - SPPD	\$ 43,000	\$ 16,199	\$ 26,801	In process
Pavilion/playscapes	\$ 275,000	\$ 120,436	\$ 154,564	In process

Unassigned General Fund fund balance at September 30, 2019 = \$2,676,488 (Audited)
 Unassigned General Fund fund balance at September 30, 2018 = \$2,648,513 (Audited)

10 - General Fund Revenues

Together We Can!



	FY 2019-20 AMENDED BUDGET	FY 2019-20 JULY 2020	FY 2019-20 YEAR TO DATE	FY 2019-20 % BUDGET COLLECTED
CURRENT PROPERTY TAXES	\$ 3,482,353	\$ 94,188	\$ 3,460,796	99.38%
DEL. TAXES & PENALTIES	54,500	2,149	51,245	94.03%
SALES TAX	465,000	35,749	418,048	89.90%
MIXED BEVERAGE	23,000	902	17,479	76.00%
FRANCHISE REVENUES	482,500	8,512	326,436	67.66%
PERMITS & LICENSES	372,000	16,700	298,720	80.30%
COURT FEES	172,750	8,144	112,239	64.97%
POLICE/FIRE REVENUES	168,900	11,266	116,555	69.01%
MISC/INTEREST/GRANTS	202,404	4,424	92,927	45.91%
TRANSFERS IN/FUND BAL.	336,940	-	22,050	6.54%
TOTAL REVENUES	\$ 5,760,347	\$ 182,034	\$ 4,916,495	85.35%

10- General Fund Expenditures

Together We Can!



	FY 2019-20 AMENDED BUDGET	FY 2019-20 JULY 2020	FY 2019-20 YEAR TO DATE	FY 2019-20 % BUDGET SPENT
CITY COUNCIL	\$ 35,247	\$ -	\$ 17,835	50.60%
ADMINISTRATION	1,238,591	195,349	955,152	77.12%
COURT	90,970	6,997	76,082	83.63%
PUBLIC WORKS	599,307	40,586	426,025	71.09%
FIRE DEPARTMENT	1,932,711	121,574	1,609,869	83.30%
POLICE DEPARTMENT	1,779,346	125,225	1,476,354	82.97%
DEVELOPMENT SERVICES	84,175	7,527	71,748	85.24%
TOTAL EXPENDITURES	\$ 5,760,347	\$ 497,258	\$ 4,633,065	80.43%
REVENUES OVER/(UNDER) EXPENDITURES	\$ -	\$ (315,224)	\$ 283,430	

Expenditures total \$4,633,065 through July 2020 or 80.43% of budget spent with 83.33% of budget complete (10 months).

20 - Water Fund Overview



Together We Can!

- Total revenues through July are \$876,139 for a total 77.96% of budget, including transfers in.
- Total July 2020 billing for June water consumption is approximately 7,389,000 gallons more than the same period, prior year.
- Water consumption revenue for July 2020 (actual June 2020 use) is higher in comparison to the same period, prior year by \$29,450, due to hotter and drier weather.
- Water Department expenses are below budget thru the month of July at \$744,494 with a total of 79.55% of the amended budget spent with 83.33% of year complete.
- Major Projects/Improvements in FY 2019-20:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Water meter replacement	\$ 30,150	\$ 29,144	\$ 1,006	In process
Replace spider water lines in one cul de sac	\$ 12,000	\$ -	\$ 12,000	Postponed
TCEQ Grant funded dump truck	\$ 46,718	\$ -	\$ 46,718	In process

20 - Utility Fund Revenues & Expenses

Together We Can!



	FY 2019-20 AMENDED BUDGET	FY 2019-20 JULY 2020	FY 2019-20 YEAR TO DATE	FY 2019-20 % OF BUDGET
				<u>COLLECTED</u>
WATER CONSUMPTION	\$ 627,000	\$ 67,349	\$ 498,361	79.48%
DEBT SERVICE	188,317	15,806	157,676	83.73%
WATER SERVICE FEE	58,092	4,924	48,990	84.33%
EAA PASS THRU CHARGE	83,681	9,135	67,060	80.14%
MISC/INTEREST/GRANTS	113,118	3,286	51,408	45.45%
TRANSFERS IN	53,650	21,662	52,644	98.12%
TOTAL REVENUES	\$ 1,123,858	\$ 122,162	\$ 876,139	77.96%
				<u>SPENT</u>
WATER DEPARTMENT	\$ 935,824	190,922	744,494	79.55%
DEBT SERVICE	188,034	-	151,465	80.55%
TOTAL EXPENSES	\$ 1,123,858	\$ 190,922	\$ 895,959	79.72%
REVENUES OVER/(UNDER) EXPENSES	\$ -	\$ (68,760)	\$ (19,820)	

Special Revenue Funds

Together We Can!



40- Crime Control Prevention District

	FY 2019-20 AMENDED BUDGET	FY 2019-20 JULY 2020	FY 2019-20 YEAR TO DATE	FY 2019-20 % OF BUDGET
BEGINNING FUND BALANCE	\$ 598,768	\$ 635,298	\$ 598,768	
Crime Control Sales Tax	\$ 116,250	\$ 8,939	\$ 103,574	COLLECTED 89.10%
Interest/Misc.	7,500	5	3,528	47.04%
TOTAL REVENUES	\$ 123,750	\$ 8,944	\$ 107,102	86.55%
Fire Expenditures	\$ 6,525	\$ 23	\$ 3,082	SPENT 47.23%
Police Expenditures	92,380	11,824	70,393	76.20%
TOTAL EXPENDITURES	\$ 98,905	\$ 11,847	\$ 73,475	74.29%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 24,845	\$ (2,903)	\$ 33,627	
PROJECTED ENDING FUND BALANCE	\$ 623,613	\$ 632,395	\$ 632,395	

Special Revenue Funds

Together We Can!



40 – Crime Control Prevention District

- Supported by dedicated sales tax and interest income on invested balances.
- Major Projects/Improvements in FY 2019-20:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
National Night Out	\$ 5,500	\$ 2,413	\$ 3,087	In process
Ticket writers/printers	\$ 6,600	\$ 2,779	\$ 3,821	In process
Shotgun locks/mounts	\$ 10,500	\$ 4,498	\$ 6,002	In process
Tasers	\$ 9,265	\$ 9,264	\$ 1	Completed
Static radar signs	\$ 26,000	\$ 26,202	\$ (202)	Completed
Rugged mobile routers	\$ 12,200	\$ 7,395	\$ 4,805	In process
Neighborhood Watch signage	\$ 3,500	\$ 3,493	\$ 7	Completed

Special Revenue Funds

Together We Can!



42- PEG Fund

	FY 2019-20 ADOPTED BUDGET	FY 2019-20 JULY 2020	FY 2019-20 YEAR TO DATE	FY 2019-20 % OF BUDGET
BEGINNING FUND BALANCE	<u>\$ 106,887</u>	<u>\$ 114,695</u>	<u>\$ 106,887</u>	
Franchise Fee- PEG	\$ 16,000	\$ 776	\$ 13,210	<u>COLLECTED</u> 82.56%
Misc/Interest	<u>1,200</u>	<u>1</u>	<u>626</u>	52.17%
TOTAL REVENUES	\$ 17,200	\$ 777	\$ 13,836	80.44%
PEG Expenditures	<u>19,300</u>	<u>249</u>	<u>5,500</u>	<u>SPENT</u> 28.50%
REVENUES OVER/(UNDER) EXPENDITURES	\$ (2,100)	\$ 528	\$ 8,336	
PROJECTED ENDING FUND BALANCE	<u><u>\$ 104,787</u></u>	<u><u>\$ 115,223</u></u>	<u><u>\$ 115,223</u></u>	

Special Revenue Funds

Together We Can!



45- Oak Wilt Fund

	FY 2019-20 ADOPTED BUDGET	FY 2019-20 JULY 2020	FY 2019-20 YEAR TO DATE	FY 2019-20 % OF BUDGET
BEGINNING FUND BALANCE	\$ 96,477	\$ 100,982	\$ 96,477	
Tree Trimming Permits Revenue	\$ 11,000	\$ 3,465	\$ 7,970	<u>COLLECTED</u> 72.45%
Oak Wilt Expenditures	500	4,827	4,827	<u>SPENT</u> 965.40%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 10,500	\$ (1,362)	\$ 3,143	
PROJECTED ENDING FUND BALANCE	\$ 106,977	\$ 99,620	\$ 99,620	

Special Revenue Funds

Together We Can!



48- Street Maintenance Fund

	FY 2019-20 ADOPTED BUDGET	FY 2019-20 JULY 2020	FY 2019-20 YEAR TO DATE	FY 2019-20 % OF BUDGET
BEGINNING FUND BALANCE	\$ 469,261	\$ 564,835	\$ 469,261	
Sales Tax Revenues	\$ 116,250	\$ 8,937	\$ 104,511	COLLECTED 89.90%
Materials/Supplies	\$ 50,000	\$ -	\$ -	SPENT 0.00%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 66,250	\$ 8,937	\$ 104,511	
PROJECTED ENDING FUND BALANCE	\$ 535,511	\$ 573,772	\$ 573,772	

Governmental Fund

Together We Can!



70- Capital Replacement Fund

	FY 2019-20 AMENDED BUDGET	FY 2019-20 JULY 2020	FY 2019-20 YEAR TO DATE	FY 2019-20 % OF BUDGET
BEGINNING FUND BALANCE	<u>\$ 2,513,388</u>	<u>\$ 2,573,991</u>	<u>\$ 2,513,388</u>	
Interest Income	\$ 35,000	\$ 18	\$ 14,397	COLLECTED 41.13%
Other revenues	28,030	-	-	0.00%
Transfers In - General Fund	<u>297,582</u>	<u>-</u>	<u>292,582</u>	98.32%
TOTAL REVENUES	<u>\$ 360,612</u>	<u>\$ 18</u>	<u>\$ 306,979</u>	85.13%
Council	\$ 30,000	\$ 491	\$ 24,011	80.04%
Administration	64,000	2,900	62,750	98.05%
Pavilion/Playscapes	275,000	218,876	242,589	88.21%
Public Works	86,218	-	37,893	43.95%
Drainage	728,000	(3,680)	90,232	12.39%
Fire	<u>8,000</u>	<u>-</u>	<u>7,470</u>	93.38%
TOTAL EXPENDITURES	<u>\$ 1,191,218</u>	<u>\$ 218,587</u>	<u>\$ 464,945</u>	39.03%
REVENUES OVER/(UNDER) EXPENDITURES	<u>\$ (830,606)</u>	<u>\$ (218,569)</u>	<u>\$ (157,966)</u>	
PROJECTED ENDING FUND BALANCE	<u><u>\$ 1,682,782</u></u>	<u><u>\$ 2,355,422</u></u>	<u><u>\$ 2,355,422</u></u>	



70 – Capital Replacement Fund Overview

- Supported via budgeted transfers from the General Fund and interest earnings on invested balances.
- Major Projects/Improvements in FY 2019-20:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
City Hall septic replacement	\$ 50,000	\$ 46,692	\$ 3,308	In process
City Hall HVAC replacement	\$ 8,000	\$ 8,898	\$ (898)	Completed
Heavy duty chipper	\$ 27,000	\$ 25,513	\$ 1,487	Completed
Grasshopper mower	\$ 12,500	\$ 12,381	\$ 119	Completed
Drainage projects	\$ 728,000	\$ 90,232	\$ 637,768	In process
Fire - gear extractor	\$ 8,000	\$ 7,470	\$ 530	Completed
Muni tract hiking trail	\$ 30,000	\$ 24,011	\$ 5,989	In process
Muni tract pavilion/playscapes	\$ 275,000	\$ 218,877	\$ 56,123	In process
TCEQ Grant funded dump truck	\$ 46,718	\$ -	\$ 46,718	In process



Questions

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>5,760,347.00</u>	<u>182,034.80</u>	<u>4,916,494.80</u>	<u>843,852.20</u>	<u>85.35</u>
TOTAL REVENUES	<u>5,760,347.00</u>	<u>182,034.80</u>	<u>4,916,494.80</u>	<u>843,852.20</u>	<u>85.35</u>
<u>EXPENDITURE SUMMARY</u>					
CITY COUNCIL	35,247.00	0.00	17,834.70	17,412.30	50.60
ADMINISTRATION	1,238,591.00	195,349.01	955,152.38	283,438.62	77.12
COURT	90,970.00	6,996.71	76,081.75	14,888.25	83.63
PUBLIC WORKS	599,307.00	40,585.65	426,024.83	173,282.17	71.09
FIRE DEPARTMENT	1,932,711.00	121,574.07	1,609,869.37	322,841.63	83.30
POLICE DEPARTMENT	1,779,346.00	125,225.25	1,476,354.32	302,991.68	82.97
DEVELOPMENT SERVICES	<u>84,175.00</u>	<u>7,527.00</u>	<u>71,747.67</u>	<u>12,427.33</u>	<u>85.24</u>
TOTAL EXPENDITURES	<u>5,760,347.00</u>	<u>497,257.69</u>	<u>4,633,065.02</u>	<u>1,127,281.98</u>	<u>80.43</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(315,222.89)	283,429.78	(283,429.78)	0.00

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
10-599-1010 CURRENT ADVALOREM TAXES	3,482,353.00	94,188.23	3,460,795.87	21,557.13	99.38
10-599-1020 DELINQUENT ADVALOREM TAXES	45,000.00	192.71	35,705.78	9,294.22	79.35
10-599-1030 PENALTY & INTEREST REVENUE	9,500.00	1,956.12	15,539.13 (6,039.13)	163.57
10-599-1040 MUNICIPAL SALES TAX	465,000.00	35,748.76	418,047.87	46,952.13	89.90
10-599-1060 MIXED BEVERAGE TAX	<u>23,000.00</u>	<u>902.09</u>	<u>17,478.97</u>	<u>5,521.03</u>	<u>76.00</u>
TOTAL TAXES	4,024,853.00	132,987.91	3,947,567.62	77,285.38	98.08
<u>FRANCHISE REVENUES</u>					
10-599-2020 FRANCHISE FEES - ELECTRIC	310,000.00	0.00	197,251.38	112,748.62	63.63
10-599-2022 FRANCHISE FEES - GAS	30,000.00	0.00	22,579.86	7,420.14	75.27
10-599-2024 FRANCHISE FEES - CABLE	85,000.00	0.00	58,031.70	26,968.30	68.27
10-599-2026 FRANCHISE FEES - PHONE	9,500.00	4.26	14,347.23 (4,847.23)	151.02
10-599-2027 FRANCHISE FEES - SAWS	16,000.00	0.00	0.00	16,000.00	0.00
10-599-2028 FRANCHISE FEES - REFUSE	<u>32,000.00</u>	<u>8,511.69</u>	<u>34,226.03</u> (<u>2,226.03)</u>	<u>106.96</u>
TOTAL FRANCHISE REVENUES	482,500.00	8,515.95	326,436.20	156,063.80	67.66
<u>PERMITS & LICENSES</u>					
10-599-3010 BUILDING PERMITS	295,000.00	13,575.47	260,637.91	34,362.09	88.35
10-599-3012 PLAN REVIEW FEES	46,000.00	200.00	20,341.64	25,658.36	44.22
10-599-3018 CERT OF OCCUPANCY PERMITS	6,000.00	300.00	2,800.00	3,200.00	46.67
10-599-3020 PLATTING FEES	2,000.00	375.00	375.00	1,625.00	18.75
10-599-3025 VARIANCE/RE-ZONE FEES	1,000.00	0.00	1,050.00 (50.00)	105.00
10-599-3040 CONTRACTORS' LICENSES	3,000.00	1,600.00	4,970.25 (1,970.25)	165.68
10-599-3045 INSPECTION FEES	7,000.00	650.00	4,855.39	2,144.61	69.36
10-599-3048 COMMERCIAL SIGN PERMITS	1,500.00	0.00	1,300.00	200.00	86.67
10-599-3050 GARAGE SALE & OTHER PERMITS	1,500.00	0.00	790.00	710.00	52.67
10-599-3055 HEALTH INSPECTIONS	4,000.00	0.00	1,600.00	2,400.00	40.00
10-599-3060 DEVELOPMENT FEES	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>
TOTAL PERMITS & LICENSES	372,000.00	16,700.47	298,720.19	73,279.81	80.30
<u>COURT FEES</u>					
10-599-4010 MUNICIPAL COURT FINES	140,000.00	6,683.71	94,346.49	45,653.51	67.39
10-599-4021 ARREST FEES	5,000.00	193.29	3,097.55	1,902.45	61.95
10-599-4028 STATE COURT COST ALLOCATION	6,000.00	0.00	0.00	6,000.00	0.00
10-599-4030 WARRANT FEES	21,000.00	1,250.00	14,450.10	6,549.90	68.81
10-599-4036 JUDICIAL FEE - CITY	<u>750.00</u>	<u>16.92</u>	<u>344.54</u>	<u>405.46</u>	<u>45.94</u>
TOTAL COURT FEES	172,750.00	8,143.92	112,238.68	60,511.32	64.97
<u>POLICE/FIRE REVENUES</u>					
10-599-6010 POLICE REPORT REVENUE	400.00	6.00	79.00	321.00	19.75
10-599-6030 POLICE DEPT. REVENUE	3,500.00	0.00	1,101.00	2,399.00	31.46
10-599-6060 EMS FEES	165,000.00	11,259.54	110,871.74	54,128.26	67.19
10-599-6065 CARES ACT PROVIDER RELIEF	<u>0.00</u>	<u>0.00</u>	<u>4,502.78</u> (<u>4,502.78)</u>	<u>0.00</u>
TOTAL POLICE/FIRE REVENUES	168,900.00	11,265.54	116,554.52	52,345.48	69.01

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MISC./GRANTS/INTEREST</u>					
10-599-7000 INTEREST INCOME	81,194.00	797.80	34,726.92	46,467.08	42.77
10-599-7021 FEDERAL GRANTS	38,010.00	0.00	15,199.00	22,811.00	39.99
10-599-7025 US DOJ VEST GRANT	2,500.00	0.00	1,971.76	528.24	78.87
10-599-7030 FORESTRY SERVICE GRANT	10,000.00	0.00	0.00	10,000.00	0.00
10-599-7037 STRAC	7,000.00	0.00	0.00	7,000.00	0.00
10-599-7040 PUBLIC RECORDS REVENUE	50.00	2.80	13.50	36.50	27.00
10-599-7050 ADMINISTRATIVE INCOME	4,000.00	589.13	7,018.35 (3,018.35)	175.46
10-599-7055 BEXAR COUNTY ELECTION	0.00	0.00	718.44 (718.44)	0.00
10-599-7060 CC SERVICE FEES	4,000.00	317.29	3,315.11	684.89	82.88
10-599-7070 RECYCLING REVENUE	3,500.00	496.83	3,479.24	20.76	99.41
10-599-7075 SITE LEASE/LICENSE FEES	26,150.00	2,217.16	21,719.54	4,430.46	83.06
10-599-7086 DONATIONS- ADMINISTRATION	6,000.00	0.00	2,000.00	4,000.00	33.33
10-599-7090 SALE OF CITY ASSETS	20,000.00	0.00	2,271.74	17,728.26	11.36
10-599-7097 INSURANCE PROCEEDS	<u>0.00</u>	<u>0.00</u>	<u>493.99</u> (<u>493.99)</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	202,404.00	4,421.01	92,927.59	109,476.41	45.91
<u>TRANSFERS IN</u>					
10-599-8020 TRF IN -WATER FUND	22,050.00	0.00	22,050.00	0.00	100.00
10-599-8040 TRF IN -CRIME CONTROL	4,990.00	0.00	0.00	4,990.00	0.00
10-599-8050 TRF IN -COURT RESTRICTED	8,400.00	0.00	0.00	8,400.00	0.00
10-599-8099 FUND BALANCE RESERVE	<u>301,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>301,500.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	336,940.00	0.00	22,050.00	314,890.00	6.54
<hr/>					
TOTAL NON-DEPARTMENTAL	5,760,347.00	182,034.80	4,916,494.80	843,852.20	85.35
<hr/>					
TOTAL REVENUES	<u>5,760,347.00</u>	<u>182,034.80</u>	<u>4,916,494.80</u>	<u>843,852.20</u>	<u>85.35</u>

10 -GENERAL FUND
CITY COUNCIL

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SUPPLIES</u>					
10-600-2020 GENERAL OFFICE SUPPLIES	300.00	0.00	208.40	91.60	69.47
10-600-2035 COUNCIL/EMPLOYEE APPRECIATI	900.00	0.00	125.90	774.10	13.99
10-600-2037 CITY SPONSORED EVENTS	23,000.00	0.00	13,004.34	9,995.66	56.54
10-600-2040 MEETING SUPPLIES	900.00	0.00	554.47	345.53	61.61
10-600-2080 UNIFORMS	<u>200.00</u>	<u>0.00</u>	<u>61.72</u>	<u>138.28</u>	<u>30.86</u>
TOTAL SUPPLIES	25,300.00	0.00	13,954.83	11,345.17	55.16
<u>SERVICES</u>					
10-600-3018 CITY WIDE CLEAN UP	1,400.00	0.00	0.00	1,400.00	0.00
10-600-3020 ASSOCIATION DUES & PUBS	1,747.00	0.00	1,743.00	4.00	99.77
10-600-3030 TRAINING/EDUCATION	1,800.00	0.00	0.00	1,800.00	0.00
10-600-3040 TRAVEL/LODGING/MEALS	<u>500.00</u>	<u>0.00</u>	<u>162.04</u>	<u>337.96</u>	<u>32.41</u>
TOTAL SERVICES	5,447.00	0.00	1,905.04	3,541.96	34.97
<u>CONTRACTUAL</u>					
10-600-4088 ELECTION SERVICES	<u>3,000.00</u>	<u>0.00</u>	<u>155.00</u>	<u>2,845.00</u>	<u>5.17</u>
TOTAL CONTRACTUAL	3,000.00	0.00	155.00	2,845.00	5.17
<u>CAPITAL OUTLAY</u>					
10-600-8015 NON-CAPITAL-COMPUTER EQUIPM	<u>1,500.00</u>	<u>0.00</u>	<u>1,819.83</u> (<u>319.83)</u>	<u>121.32</u>
TOTAL CAPITAL OUTLAY	1,500.00	0.00	1,819.83 (319.83)	121.32
<hr/>					
TOTAL CITY COUNCIL	35,247.00	0.00	17,834.70	17,412.30	50.60

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-601-1010 SALARIES	452,800.00	34,830.68	381,936.43	70,863.57	84.35
10-601-1015 OVERTIME	500.00	0.00	52.08	447.92	10.42
10-601-1020 MEDICARE	6,674.00	492.20	5,426.34	1,247.66	81.31
10-601-1025 TWC (SUI)	1,080.00	0.00	864.00	216.00	80.00
10-601-1030 HEALTH INSURANCE	34,320.00	2,860.00	28,600.00	5,720.00	83.33
10-601-1031 HSA	222.00	18.50	170.20	51.80	76.67
10-601-1033 DENTAL INSURANCE	2,771.00	226.41	2,282.50	488.50	82.37
10-601-1035 VISION CARE INSURANCE	528.00	43.94	439.40	88.60	83.22
10-601-1036 LIFE INSURANCE	422.00	35.10	351.00	71.00	83.18
10-601-1037 WORKERS' COMP INSURANCE	1,177.00	0.00	901.06	275.94	76.56
10-601-1040 TMRS RETIREMENT	64,208.00	4,933.70	54,110.44	10,097.56	84.27
10-601-1070 SPECIAL ALLOWANCES	<u>6,975.00</u>	<u>536.56</u>	<u>5,902.16</u>	<u>1,072.84</u>	<u>84.62</u>
TOTAL PERSONNEL	571,677.00	43,977.09	481,035.61	90,641.39	84.14
<u>SUPPLIES</u>					
10-601-2020 GENERAL OFFICE SUPPLIES	6,500.00	216.82	5,300.66	1,199.34	81.55
10-601-2025 BENEFITS CITYWIDE	2,000.00	0.00	450.00	1,550.00	22.50
10-601-2030 POSTAGE/METER RENTAL	11,980.00	1,118.52	9,265.68	2,714.32	77.34
10-601-2035 EMPLOYEE APPRECIATION	3,000.00	0.00	956.73	2,043.27	31.89
10-601-2050 PRINTING & COPYING	1,000.00	0.00	1,291.52 (291.52)	129.15
10-601-2060 MED EXAMS/SCREENING/TESTING	1,260.00	0.00	628.83	631.17	49.91
10-601-2070 JANITORIAL SUPPLIES	0.00	582.78	1,573.92 (1,573.92)	0.00
10-601-2091 SAFETY SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>2,420.95 (</u>	<u>2,420.95)</u>	<u>0.00</u>
TOTAL SUPPLIES	25,740.00	1,918.12	21,888.29	3,851.71	85.04
<u>SERVICES</u>					
10-601-3010 ADVERTISING EXPENSE	4,000.00	0.00	6,838.25 (2,838.25)	170.96
10-601-3012 PROF. SERVICES-ENGINEERS	43,850.00	12,460.00	30,584.92	13,265.08	69.75
10-601-3013 PROFESSIONAL SERVICES	4,450.00	0.00	1,950.00	2,500.00	43.82
10-601-3015 PROF. SERVICES-LEGAL	48,000.00	3,741.50	51,864.81 (3,864.81)	108.05
10-601-3016 CODIFICATION EXPENSE	2,500.00	0.00	6,376.25 (3,876.25)	255.05
10-601-3020 ASSOCIATION DUES & PUBLICAT	4,100.00	75.00	4,139.50 (39.50)	100.96
10-601-3030 TRAINING/EDUCATION	4,500.00	149.00	1,385.00	3,115.00	30.78
10-601-3040 TRAVEL/MILEAGE/LODGING/PERD	4,500.00	0.00	1,707.41	2,792.59	37.94
10-601-3050 LIABILITY INSURANCE	9,700.00	0.00	14,039.57 (4,339.57)	144.74
10-601-3075 BANK/CREDIT CARD FEES	3,500.00	275.91	2,615.99	884.01	74.74
10-601-3085 WEBSITE TECHNOLGY	2,400.00	0.00	2,400.00	0.00	100.00
10-601-3087 CITIZENS COMMUNICATION/EDUC	<u>6,000.00</u>	<u>200.00</u>	<u>3,738.67</u>	<u>2,261.33</u>	<u>62.31</u>
TOTAL SERVICES	137,500.00	16,901.41	127,640.37	9,859.63	92.83
<u>CONTRACTUAL</u>					
10-601-4050 DOCUMENT STORAGE/ARCHIVES	4,000.00	195.00	2,167.50	1,832.50	54.19
10-601-4060 IT SERVICES	39,600.00	2,900.95	37,886.99	1,713.01	95.67
10-601-4075 COMPUTER SOFTWARE/INCODE	15,840.00	5.31	15,644.12	195.88	98.76
10-601-4083 AUDIT SERVICES	16,300.00	0.00	15,250.00	1,050.00	93.56
10-601-4084 BEXAR COUNTY APPRAISAL DIST	15,847.00	0.00	12,384.00	3,463.00	78.15
10-601-4085 BEXAR COUNTY TAX ASSESSOR	3,620.00	5.43	3,549.41	70.59	98.05

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
10-601-4086 CONTRACT LABOR	<u>500.00</u>	<u>0.00</u>	<u>1,990.25</u>	(<u>1,490.25</u>)	<u>398.05</u>
TOTAL CONTRACTUAL	95,707.00	3,106.69	88,872.27	6,834.73	92.86
<u>MAINTENANCE</u>					
10-601-5005 EQUIPMENT LEASES	3,700.00	715.54	3,642.14	57.86	98.44
10-601-5010 EQUIPMENT MAINT & REPAIR	500.00	0.00	301.28	198.72	60.26
10-601-5015 ELECTRONIC EQPT MAINT	500.00	0.00	0.00	500.00	0.00
10-601-5030 BUILDING MAINTENANCE	<u>17,680.00</u>	<u>1,044.70</u>	<u>16,121.53</u>	<u>1,558.47</u>	<u>91.19</u>
TOTAL MAINTENANCE	22,380.00	1,760.24	20,064.95	2,315.05	89.66
<u>UTILITIES</u>					
10-601-7042 UTILITIES - PHONE/CELL/VOIP	<u>17,300.00</u>	<u>1,517.69</u>	<u>17,118.46</u>	<u>181.54</u>	<u>98.95</u>
TOTAL UTILITIES	17,300.00	1,517.69	17,118.46	181.54	98.95
<u>CAPITAL OUTLAY</u>					
10-601-8015 NON-CAPITAL-COMPUTER	1,500.00	606.53	2,360.54	(860.54)	157.37
10-601-8025 NON-CAPITAL-OFFICE FURNITUR	200.00	0.00	0.00	200.00	0.00
10-601-8045 CAPITAL - COMPUTER EQUIPMEN	0.00	3,826.75	6,171.55	(6,171.55)	0.00
10-601-8080 CAPITAL - IMPROVEMENTS	<u>324,750.00</u>	<u>121,734.49</u>	<u>148,163.34</u>	<u>176,586.66</u>	<u>45.62</u>
TOTAL CAPITAL OUTLAY	326,450.00	126,167.77	156,695.43	169,754.57	48.00
<u>INTERFUND TRANSFERS</u>					
10-601-9010 TRANSFERS/CAPITAL REPLACEME	<u>41,837.00</u>	<u>0.00</u>	<u>41,837.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL INTERFUND TRANSFERS	41,837.00	0.00	41,837.00	0.00	100.00
 TOTAL ADMINISTRATION	 1,238,591.00	 195,349.01	 955,152.38	 283,438.62	 77.12

10 -GENERAL FUND
COURT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-602-1010 SALARIES	51,820.00	3,987.20	43,631.60	8,188.40	84.20
10-602-1020 MEDICARE	776.00	59.16	647.46	128.54	83.44
10-602-1025 TWC (SUI)	180.00	0.00	144.00	36.00	80.00
10-602-1036 LIFE INSURANCE	70.00	5.85	58.50	11.50	83.57
10-602-1037 WORKERS' COMP INSURANCE	137.00	0.00	103.69	33.31	75.69
10-602-1040 TMRS RETIREMENT	7,466.00	569.10	6,228.34	1,237.66	83.42
10-602-1070 SPECIAL ALLOWANCES	<u>1,200.00</u>	<u>92.30</u>	<u>1,015.30</u>	<u>184.70</u>	<u>84.61</u>
TOTAL PERSONNEL	61,649.00	4,713.61	51,828.89	9,820.11	84.07
<u>SUPPLIES</u>					
10-602-2020 OFFICE SUPPLIES	600.00	25.21	412.77	187.23	68.80
10-602-2050 PRINTING & COPYING	1,000.00	152.00	898.95	101.05	89.90
10-602-2091 SAFETY SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>650.78</u>	<u>(650.78)</u>	<u>0.00</u>
TOTAL SUPPLIES	1,600.00	177.21	1,962.50	(362.50)	122.66
<u>SERVICES</u>					
10-602-3015 JUDGE/PROSECUTOR	15,600.00	1,300.00	13,000.00	2,600.00	83.33
10-602-3020 ASSOCIATION DUES & PUBS	300.00	75.00	150.00	150.00	50.00
10-602-3030 TRAINING/EDUCATION	1,000.00	0.00	250.00	750.00	25.00
10-602-3040 TRAVEL/MILEAGE/LODGING/PERD	1,500.00	0.00	187.16	1,312.84	12.48
10-602-3050 LIABILITY INSURANCE	107.00	0.00	99.72	7.28	93.20
10-602-3070 PROPERTY INSURANCE	54.00	0.00	50.33	3.67	93.20
10-602-3075 BANK/CREDIT CARD FEES	<u>1,600.00</u>	<u>99.28</u>	<u>1,003.53</u>	<u>596.47</u>	<u>62.72</u>
TOTAL SERVICES	20,161.00	1,474.28	14,740.74	5,420.26	73.12
<u>CONTRACTUAL</u>					
10-602-4075 COMPUTER SOFTWARE/INCODE	<u>4,530.00</u>	<u>0.00</u>	<u>4,432.49</u>	<u>97.51</u>	<u>97.85</u>
TOTAL CONTRACTUAL	4,530.00	0.00	4,432.49	97.51	97.85
<u>UTILITIES</u>					
10-602-7042 UTILITIES - PHONE/CELL/VOIP	<u>1,130.00</u>	<u>152.16</u>	<u>1,281.84</u>	<u>(151.84)</u>	<u>113.44</u>
TOTAL UTILITIES	1,130.00	152.16	1,281.84	(151.84)	113.44
<u>CAPITAL OUTLAY</u>					
10-602-8015 NON-CAPITAL-COMPUTER	<u>1,900.00</u>	<u>479.45</u>	<u>1,835.29</u>	<u>64.71</u>	<u>96.59</u>
TOTAL CAPITAL OUTLAY	1,900.00	479.45	1,835.29	64.71	96.59
TOTAL COURT	90,970.00	6,996.71	76,081.75	14,888.25	83.63

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-603-1010 SALARIES	200,550.00	16,144.50	154,143.07	46,406.93	76.86
10-603-1015 OVERTIME	3,000.00	234.38	2,291.42	708.58	76.38
10-603-1020 MEDICARE	3,320.00	240.26	2,303.98	1,016.02	69.40
10-603-1025 TWC (SUI)	720.00	0.00	721.69 (1.69)	100.23
10-603-1030 HEALTH INSURANCE	27,456.00	2,288.00	19,734.00	7,722.00	71.88
10-603-1031 HSA	178.00	14.80	127.65	50.35	71.71
10-603-1033 DENTAL INSURANCE	1,536.00	135.06	1,151.58	384.42	74.97
10-603-1035 VISION CARE INSURANCE	365.00	30.42	258.57	106.43	70.84
10-603-1036 LIFE INSURANCE	281.00	22.43	192.11	88.89	68.37
10-603-1037 WORKERS' COMP INSURANCE	5,249.00	0.00	3,650.17	1,598.83	69.54
10-603-1040 TMRS RETIREMENT	31,935.00	2,376.62	22,749.84	9,185.16	71.24
10-603-1070 SPECIAL ALLOWANCES	<u>7,200.00</u>	<u>657.72</u>	<u>6,646.49</u>	<u>553.51</u>	<u>92.31</u>
TOTAL PERSONNEL	281,790.00	22,144.19	213,970.57	67,819.43	75.93
<u>SUPPLIES</u>					
10-603-2020 OFFICE SUPPLIES	1,000.00	171.79	1,375.30 (375.30)	137.53
10-603-2050 PRINTING & COPYING	175.00	0.00	23.81	151.19	13.61
10-603-2060 MEDICAL EXAMS/SCREENING/TES	200.00	0.00	324.18 (124.18)	162.09
10-603-2070 JANITORIAL SUPPLIES	2,000.00	271.33	3,491.73 (1,491.73)	174.59
10-603-2080 UNIFORMS	1,500.00	0.00	750.69	749.31	50.05
10-603-2090 SMALL TOOLS	3,000.00	102.86	3,098.97 (98.97)	103.30
10-603-2091 SAFETY GEAR	<u>1,000.00</u>	<u>149.43</u>	<u>2,447.74</u> (<u>1,447.74</u>	<u>244.77</u>
TOTAL SUPPLIES	8,875.00	695.41	11,512.42 (2,637.42)	129.72
<u>SERVICES</u>					
10-603-3012 PROFESSIONAL - ENGINEERING	5,000.00	0.00	0.00	5,000.00	0.00
10-603-3013 PROFESSIONAL SERVICES	26,700.00	1,216.06	12,734.68	13,965.32	47.70
10-603-3014 PROF SERV - CH & MONUMENTS	20,000.00	0.00	2,812.57	17,187.43	14.06
10-603-3020 ASSOCIATION DUES & PUBS	300.00	0.00	0.00	300.00	0.00
10-603-3030 TRAINING/EDUCATION	300.00	0.00	75.00	225.00	25.00
10-603-3040 TRAVEL/MILEAGE/LODGING/PERD	250.00	77.88	247.52	2.48	99.01
10-603-3050 LIABILITY INSURANCE	3,890.00	0.00	3,625.45	264.55	93.20
10-603-3060 UNIFORM SERVICE	1,500.00	368.63	2,340.43 (840.43)	156.03
10-603-3070 PROPERTY INSURANCE	<u>1,930.00</u>	<u>0.00</u>	<u>1,798.74</u>	<u>131.26</u>	<u>93.20</u>
TOTAL SERVICES	59,870.00	1,662.57	23,634.39	36,235.61	39.48
<u>CONTRACTUAL</u>					
10-603-4075 COMPUTER SOFTWARE	<u>600.00</u>	<u>0.00</u>	<u>199.99</u>	<u>400.01</u>	<u>33.33</u>
TOTAL CONTRACTUAL	600.00	0.00	199.99	400.01	33.33
<u>MAINTENANCE</u>					
10-603-5005 EQUIPMENT LEASES	3,000.00	0.00	0.00	3,000.00	0.00
10-603-5010 EQUIPMENT MAINT & REPAIR	12,000.00	357.88	10,219.88	1,780.12	85.17
10-603-5015 ELECTRONIC EQPT MAINT	0.00	0.00	62.50 (62.50)	0.00
10-603-5020 VEHICLE MAINTENANCE	7,000.00	97.97	886.46	6,113.54	12.66
10-603-5030 BUILDING MAINTENANCE	11,000.00	774.95	9,857.13	1,142.87	89.61
10-603-5060 VEHICLE & EQPT FUELS	<u>5,000.00</u>	<u>401.44</u>	<u>5,432.06</u> (<u>432.06</u>	<u>108.64</u>
TOTAL MAINTENANCE	38,000.00	1,632.24	26,458.03	11,541.97	69.63

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-603-6011 CHEMICALS	750.00	236.00	1,512.13 (762.13)	201.62
10-603-6080 STREET MAINTENANCE	75,350.00	7,958.04	34,763.65	40,586.35	46.14
10-603-6081 SIGN MAINTENANCE	2,000.00	0.00	2,004.45 (4.45)	100.22
10-603-6083 DRAINAGE MAINT	<u>0.00</u>	<u>0.00</u>	<u>123.33</u> (<u>123.33)</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	78,100.00	8,194.04	38,403.56	39,696.44	49.17
<u>UTILITIES</u>					
10-603-7040 UTILITIES - ELECTRIC	38,000.00	3,761.10	29,077.46	8,922.54	76.52
10-603-7041 UTILITIES - GAS	1,000.00	26.63	276.13	723.87	27.61
10-603-7042 UTILITIES - PHONE	500.00	37.00	370.00	130.00	74.00
10-603-7044 UTILITIES - WATER	12,000.00	0.00	12,804.16 (804.16)	106.70
10-603-7045 STREET LIGHTS	<u>30,000.00</u>	<u>2,432.47</u>	<u>24,471.29</u>	<u>5,528.71</u>	<u>81.57</u>
TOTAL UTILITIES	81,500.00	6,257.20	66,999.04	14,500.96	82.21
<u>CAPITAL OUTLAY</u>					
10-603-8005 OFFICE FURNITURE	300.00	0.00	0.00	300.00	0.00
10-603-8015 NON-CAPITAL-COMPUTER	<u>1,150.00</u>	<u>0.00</u>	<u>724.83</u>	<u>425.17</u>	<u>63.03</u>
TOTAL CAPITAL OUTLAY	1,450.00	0.00	724.83	725.17	49.99
<u>INTERFUND TRANSFERS</u>					
10-603-9010 TRF TO CAPITAL REPLACEMENT	<u>49,122.00</u>	<u>0.00</u>	<u>44,122.00</u>	<u>5,000.00</u>	<u>89.82</u>
TOTAL INTERFUND TRANSFERS	49,122.00	0.00	44,122.00	5,000.00	89.82
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TOTAL PUBLIC WORKS	599,307.00	40,585.65	426,024.83	173,282.17	71.09

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-604-1010 SALARIES	1,103,800.00	81,109.44	885,365.30	218,434.70	80.21
10-604-1015 OVERTIME	35,000.00	2,096.17	43,037.48 (8,037.48)	122.96
10-604-1020 MEDICARE	16,907.00	1,174.53	13,131.36	3,775.64	77.67
10-604-1025 TWC (SUI)	3,060.00	0.00	2,465.39	594.61	80.57
10-604-1030 HEALTH INSURANCE	116,688.00	9,724.00	94,952.00	21,736.00	81.37
10-604-1031 HSA	755.00	48.10	473.60	281.40	62.73
10-604-1033 DENTAL INSURANCE	6,543.00	568.68	5,487.84	1,055.16	83.87
10-604-1035 VISION CARE INSURANCE	1,542.00	135.20	1,308.06	233.94	84.83
10-604-1036 LIFE INSURANCE	1,193.00	99.45	971.10	221.90	81.40
10-604-1037 WORKERS' COMP INSURANCE	30,992.00	0.00	17,268.22	13,723.78	55.72
10-604-1040 TMRS RETIREMENT	162,660.00	11,814.31	131,280.35	31,379.65	80.71
10-604-1070 SPECIAL ALLOWANCES	<u>16,520.00</u>	<u>1,484.98</u>	<u>12,676.53</u>	<u>3,843.47</u>	<u>76.73</u>
TOTAL PERSONNEL	1,495,660.00	108,254.86	1,208,417.23	287,242.77	80.79
<u>SUPPLIES</u>					
10-604-2020 OFFICE SUPPLIES	1,500.00	119.29	818.24	681.76	54.55
10-604-2060 MEDICAL EXAMS/SCREENING/TES	1,000.00	0.00	953.55	46.45	95.36
10-604-2070 JANITORIAL SUPPLIES	2,500.00	274.62	2,832.13 (332.13)	113.29
10-604-2080 UNIFORMS & ACCESSORIES	<u>7,000.00</u>	<u>698.30</u>	<u>7,338.02</u> (<u>338.02)</u>	<u>104.83</u>
TOTAL SUPPLIES	12,000.00	1,092.21	11,941.94	58.06	99.52
<u>SERVICES</u>					
10-604-3017 PROFESSIONAL - MEDICAL DIRE	5,400.00	450.00	4,500.00	900.00	83.33
10-604-3020 ASSOCIATION DUES & PUBS	8,420.00	0.00	4,672.20	3,747.80	55.49
10-604-3030 TRAINING/EDUCATION	7,000.00	434.00	6,962.10	37.90	99.46
10-604-3040 TRAVEL/MILEAGE/LODGING/PERD	4,000.00	143.16	2,118.28	1,881.72	52.96
10-604-3050 LIABILITY INSURANCE	22,000.00	0.00	20,503.82	1,496.18	93.20
10-604-3070 PROPERTY INSURANCE	13,000.00	0.00	12,115.89	884.11	93.20
10-604-3080 SPECIAL SERVICES	10,800.00	839.34	8,355.48	2,444.52	77.37
10-604-3090 COMMUNICATIONS SERVICES	<u>4,668.00</u>	<u>430.55</u>	<u>3,998.45</u>	<u>669.55</u>	<u>85.66</u>
TOTAL SERVICES	75,288.00	2,297.05	63,226.22	12,061.78	83.98
<u>CONTRACTUAL</u>					
10-604-4045 RADIO ACCESS FEES - COSA	6,000.00	0.00	5,832.00	168.00	97.20
10-604-4075 COMPUTER SOFTWARE/MAINTENAN	<u>3,900.00</u>	<u>0.00</u>	<u>3,900.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL CONTRACTUAL	9,900.00	0.00	9,732.00	168.00	98.30
<u>MAINTENANCE</u>					
10-604-5010 EQUIPMENT MAINT & REPAIR	4,500.00	175.00	2,960.65	1,539.35	65.79
10-604-5020 VEHICLE MAINTENANCE	15,000.00	832.06	13,385.02	1,614.98	89.23
10-604-5030 BUILDING MAINTENANCE	7,000.00	986.38	6,581.75	418.25	94.03
10-604-5060 VEHICLE & EQPT FUELS	<u>10,000.00</u>	<u>861.50</u>	<u>8,397.17</u>	<u>1,602.83</u>	<u>83.97</u>
TOTAL MAINTENANCE	36,500.00	2,854.94	31,324.59	5,175.41	85.82

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-604-6015 ELECTRONIC EQPT MAINT	7,000.00	499.59	4,967.94	2,032.06	70.97
10-604-6030 INVESTIGATIVE SUPPLIES/PROC	1,500.00	0.00	879.85	620.15	58.66
10-604-6040 EMS SUPPLIES	25,340.00	1,962.78	21,293.53	4,046.47	84.03
10-604-6045 FIRE FIGHTING EQPT SUPPLIES	10,000.00	2,880.00	9,495.35	504.65	94.95
10-604-6060 PPE MAINTENANCE	<u>14,100.00</u>	<u>1,732.64</u>	<u>13,851.21</u>	<u>248.79</u>	<u>98.24</u>
TOTAL DEPT MATERIALS-SERVICES	57,940.00	7,075.01	50,487.88	7,452.12	87.14
<u>UTILITIES</u>					
10-604-7044 UTILITIES - WATER	<u>1,400.00</u>	<u>0.00</u>	<u>4,332.51</u>	(<u>2,932.51</u>)	<u>309.47</u>
TOTAL UTILITIES	1,400.00	0.00	4,332.51	(2,932.51)	309.47
<u>CAPITAL OUTLAY</u>					
10-604-8015 NON-CAPITAL-COMPUTER EQUIPM	1,900.00	0.00	1,900.00	0.00	100.00
10-604-8040 CAPITAL - PPE EQUIPMENT	2,500.00	0.00	1,413.00	1,087.00	56.52
10-604-8080 CAPITAL - IMPROVEMENT	<u>16,000.00</u>	<u>0.00</u>	<u>16,471.00</u>	(<u>471.00</u>)	<u>102.94</u>
TOTAL CAPITAL OUTLAY	20,400.00	0.00	19,784.00	616.00	96.98
<u>INTERFUND TRANSFERS</u>					
10-604-9000 GRANT EXPENDITURES	17,000.00	0.00	4,000.00	13,000.00	23.53
10-604-9010 TRF TO CAPITAL REPLACEMENT	<u>206,623.00</u>	<u>0.00</u>	<u>206,623.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL INTERFUND TRANSFERS	223,623.00	0.00	210,623.00	13,000.00	94.19
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TOTAL FIRE DEPARTMENT	1,932,711.00	121,574.07	1,609,869.37	322,841.63	83.30

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-605-1010 SALARIES	1,129,812.00	85,514.76	934,885.38	194,926.62	82.75
10-605-1015 OVERTIME	16,000.00	0.00	22,047.35 (6,047.35)	137.80
10-605-1020 MEDICARE	17,149.00	1,241.73	13,922.62	3,226.38	81.19
10-605-1025 TWC (SUI)	3,420.00	0.00	2,891.64	528.36	84.55
10-605-1030 HEALTH INSURANCE	130,416.00	10,868.00	106,392.00	24,024.00	81.58
10-605-1031 HSA	844.00	66.60	673.40	170.60	79.79
10-605-1033 DENTAL INSURANCE	7,216.00	629.84	6,168.30	1,047.70	85.48
10-605-1035 VISION CARE INSURANCE	1,744.00	148.72	1,456.78	287.22	83.53
10-605-1036 LIFE INSURANCE	1,334.00	111.15	1,088.10	245.90	81.57
10-605-1037 WORKERS' COMP INSURANCE	28,046.00	0.00	22,355.68	5,690.32	79.71
10-605-1040 TMRS RETIREMENT	164,985.00	12,297.10	137,367.98	27,617.02	83.26
10-605-1070 SPECIAL ALLOWANCES	<u>36,875.00</u>	<u>2,636.54</u>	<u>27,784.52</u>	<u>9,090.48</u>	<u>75.35</u>
TOTAL PERSONNEL	1,537,841.00	113,514.44	1,277,033.75	260,807.25	83.04
<u>SUPPLIES</u>					
10-605-2020 OFFICE SUPPLIES	3,000.00	0.00	2,601.87	398.13	86.73
10-605-2050 PRINTING & COPYING	1,300.00	0.00	729.91	570.09	56.15
10-605-2060 MEDICAL/SCREENING/TESTING/B	500.00	0.00	452.76	47.24	90.55
10-605-2080 UNIFORMS & ACCESSORIES	<u>27,000.00</u>	<u>148.32</u>	<u>26,112.63</u>	<u>887.37</u>	<u>96.71</u>
TOTAL SUPPLIES	31,800.00	148.32	29,897.17	1,902.83	94.02
<u>SERVICES</u>					
10-605-3020 ASSOCIATION DUES & PUBS	2,869.00	60.00	1,458.81	1,410.19	50.85
10-605-3030 TRAINING/EDUCATION	3,500.00	0.00	0.00	3,500.00	0.00
10-605-3040 TRAVEL/MILEAGE/LODGING/PERD	5,000.00	0.00	1,867.08	3,132.92	37.34
10-605-3050 LIABILITY INSURANCE	17,900.00	0.00	16,682.66	1,217.34	93.20
10-605-3060 UNIFORM MAINTENANCE	6,000.00	371.15	4,219.51	1,780.49	70.33
10-605-3071 PROPERTY INSURANCE	8,400.00	0.00	7,828.73	571.27	93.20
10-605-3072 ANIMAL CONTROL SERVICES	12,500.00	1,000.00	10,500.00	2,000.00	84.00
10-605-3087 CITIZENS COMMUNICATION/ED	400.00	0.00	110.48	289.52	27.62
10-605-3090 COMMUNCIATIONS SERVICES	<u>5,600.00</u>	<u>480.08</u>	<u>3,409.05</u>	<u>2,190.95</u>	<u>60.88</u>
TOTAL SERVICES	62,169.00	1,911.23	46,076.32	16,092.68	74.11
<u>CONTRACTUAL</u>					
10-605-4045 CONTRACT/RADIO FEES COSA	8,000.00	0.00	7,776.00	224.00	97.20
10-605-4075 COMPUTER SOFTWARE/INCODE	<u>15,886.00</u>	<u>33.00</u>	<u>12,368.13</u>	<u>3,517.87</u>	<u>77.86</u>
TOTAL CONTRACTUAL	23,886.00	33.00	20,144.13	3,741.87	84.33
<u>MAINTENANCE</u>					
10-605-5005 EQUIPMENT LEASES	2,000.00	130.74	1,385.11	614.89	69.26
10-605-5010 EQUIPMENT MAINT & REPAIR	3,000.00	352.69	1,713.77	1,286.23	57.13
10-605-5015 ELECTRONIC EQPT MAINT	5,350.00	27.99	4,090.46	1,259.54	76.46
10-605-5020 VEHICLE MAINTENANCE	23,000.00	5,899.29	37,521.47 (14,521.47)	163.14
10-605-5060 VEHICLE & EQPT FUELS	<u>30,000.00</u>	<u>2,538.86</u>	<u>26,350.19</u>	<u>3,649.81</u>	<u>87.83</u>
TOTAL MAINTENANCE	63,350.00	8,949.57	71,061.00 (7,711.00)	112.17

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-605-6030 INVESTIGATIVE SUPPLIES	3,000.00	55.42	2,715.15	284.85	90.51
10-605-6032 POLICE SAFETY SUPPLIES	3,000.00	285.00	3,599.15 (599.15)	119.97
10-605-6035 FIREARMS EQUIPMENT/SUPPLIES	<u>6,500.00</u>	<u>0.00</u>	<u>6,606.64 (</u>	<u>106.64)</u>	<u>101.64</u>
TOTAL DEPT MATERIALS-SERVICES	12,500.00	340.42	12,920.94 (420.94)	103.37
<u>UTILITIES</u>					
10-605-7042 UTILITES- PHONE	<u>4,400.00</u>	<u>328.27</u>	<u>3,022.01</u>	<u>1,377.99</u>	<u>68.68</u>
TOTAL UTILITIES	4,400.00	328.27	3,022.01	1,377.99	68.68
<u>CAPITAL OUTLAY</u>					
10-605-8015 NON-CAPITAL-COMPUTER EQUIP.	<u>400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>400.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	400.00	0.00	0.00	400.00	0.00
<u>INTERFUND TRANSFERS</u>					
10-605-9000 GRANT EXPENDITURES	<u>43,000.00</u>	<u>0.00</u>	<u>16,199.00</u>	<u>26,801.00</u>	<u>37.67</u>
TOTAL INTERFUND TRANSFERS	43,000.00	0.00	16,199.00	26,801.00	37.67
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TOTAL POLICE DEPARTMENT	1,779,346.00	125,225.25	1,476,354.32	302,991.68	82.97

10 -GENERAL FUND
DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SUPPLIES</u>					
10-607-2020 OFFICE SUPPLIES	325.00	0.00	13.42	311.58	4.13
10-607-2050 PRINTING & COPYING	<u>750.00</u>	<u>137.00</u>	<u>204.00</u>	<u>546.00</u>	<u>27.20</u>
TOTAL SUPPLIES	1,075.00	137.00	217.42	857.58	20.23
<u>SERVICES</u>					
10-607-3012 PROF -ENGINEERING REVIEW	2,000.00	0.00	0.00	2,000.00	0.00
10-607-3015 PROF -BLDG INSPECTION SERVI	75,000.00	6,400.00	64,860.25	10,139.75	86.48
10-607-3016 PROF -HEALTH INSPECTOR	2,000.00	240.00	1,860.00	140.00	93.00
10-607-3017 PROF -SANITARY INSPECTION S	2,500.00	750.00	3,310.00 (810.00)	132.40
10-607-3020 ASSOCIATION DUES & PUBS	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL SERVICES	81,600.00	7,390.00	70,030.25	11,569.75	85.82
<u>CONTRACTUAL</u>					
10-607-4075 COMPUTER SOFTWARE/MAINTENAN	<u>1,500.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL CONTRACTUAL	1,500.00	0.00	1,500.00	0.00	100.00
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TOTAL DEVELOPMENT SERVICES	84,175.00	7,527.00	71,747.67	12,427.33	85.24
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TOTAL EXPENDITURES	5,760,347.00	497,257.69	4,633,065.02	1,127,281.98	80.43
=====					
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (315,222.89)	283,429.78 (283,429.78)	0.00
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CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,123,858.00</u>	<u>122,162.33</u>	<u>876,138.45</u>	<u>247,719.55</u>	<u>77.96</u>
TOTAL REVENUES	<u>1,123,858.00</u>	<u>122,162.33</u>	<u>876,138.45</u>	<u>247,719.55</u>	<u>77.96</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	935,824.00	190,922.27	744,492.99	191,331.01	79.55
DEBT SERVICE	<u>188,034.00</u>	<u>0.00</u>	<u>151,465.46</u>	<u>36,568.54</u>	<u>80.55</u>
TOTAL EXPENDITURES	<u>1,123,858.00</u>	<u>190,922.27</u>	<u>895,958.45</u>	<u>227,899.55</u>	<u>79.72</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (68,759.94) (19,820.00)	19,820.00	0.00

20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>WATER SALES</u>					
20-599-5015 WATER CONSUMPTION	627,000.00	67,349.30	498,360.63	128,639.37	79.48
20-599-5016 LATE CHARGES	6,000.00	0.00	2,466.77	3,533.23	41.11
20-599-5018 DEBT SERVICE	188,317.00	15,806.00	157,676.14	30,640.86	83.73
20-599-5019 WATER SERVICE FEE	58,092.00	4,924.46	48,990.42	9,101.58	84.33
20-599-5036 EAA PASS THRU CHARGE	<u>83,681.00</u>	<u>9,134.50</u>	<u>67,059.50</u>	<u>16,621.50</u>	<u>80.14</u>
TOTAL WATER SALES	963,090.00	97,214.26	774,553.46	188,536.54	80.42
<u>MISC./GRANTS/INTEREST</u>					
20-599-7000 INTEREST INCOME	12,000.00	24.47	8,317.97	3,682.03	69.32
20-599-7011 OTHER INCOME	0.00	8.90	65.94 (65.94)	0.00
20-599-7012 LEASE OF WATER RIGHTS	10,000.00	0.00	7,500.00	2,500.00	75.00
20-599-7028 TCEQ GRANT	46,718.00	0.00	0.00	46,718.00	0.00
20-599-7060 CC SERVICE FEES	1,200.00	157.94	1,496.72 (296.72)	124.73
20-599-7075 SITE/TOWER LEASE REVENUE	37,200.00	3,094.87	30,938.59	6,261.41	83.17
20-599-7090 SALE OF FIXED ASSETS	<u>0.00</u>	<u>0.00</u>	<u>621.84 (</u>	<u>621.84)</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	107,118.00	3,286.18	48,941.06	58,176.94	45.69
<u>TRANSFERS IN</u>					
20-599-8072 TRF IN-CAPITAL REPLACEMENT	<u>53,650.00</u>	<u>21,661.89</u>	<u>52,643.93</u>	<u>1,006.07</u>	<u>98.12</u>
TOTAL TRANSFERS IN	53,650.00	21,661.89	52,643.93	1,006.07	98.12
TOTAL NON-DEPARTMENTAL	1,123,858.00	122,162.33	876,138.45	247,719.55	77.96
TOTAL REVENUES	1,123,858.00	122,162.33	876,138.45	247,719.55	77.96
	=====	=====	=====	=====	=====

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
20-606-1010 SALARIES	206,130.00	15,933.00	161,308.02	44,821.98	78.26
20-606-1015 OVERTIME	8,000.00	563.87	9,330.34 (1,330.34)	116.63
20-606-1020 MEDICARE	2,990.00	240.84	2,503.39	486.61	83.73
20-606-1025 TWC (SUI)	720.00	0.00	432.00	288.00	60.00
20-606-1030 HEALTH INSURANCE	27,450.00	2,288.00	21,450.00	6,000.00	78.14
20-606-1031 HSA	170.00	14.80	138.75	31.25	81.62
20-606-1033 DENTAL INSURANCE	1,360.00	120.86	1,137.50	222.50	83.64
20-606-1035 VISION CARE INSURANCE	330.00	30.42	278.85	51.15	84.50
20-606-1036 LIFE INSURANCE	280.00	22.43	211.31	68.69	75.47
20-606-1037 WORKERS' COMP INSURANCE	6,890.00	0.00	4,981.72	1,908.28	72.30
20-606-1040 TMRS RETIREMENT	28,750.00	2,370.54	24,565.53	4,184.47	85.45
20-606-1070 SPECIAL ALLOWANCES	<u>10,650.00</u>	<u>496.18</u>	<u>5,457.98</u>	<u>5,192.02</u>	<u>51.25</u>
TOTAL PERSONNEL	293,720.00	22,080.94	231,795.39	61,924.61	78.92
<u>SUPPLIES</u>					
20-606-2020 OFFICE SUPPLIES	1,500.00	0.00	1,353.17	146.83	90.21
20-606-2030 POSTAGE	3,130.00	248.15	3,396.91 (266.91)	108.53
20-606-2035 EMPLOYEE APPRECIATION	100.00	0.00	22.49	77.51	22.49
20-606-2050 PRINTING & COPYING	600.00	0.00	425.75	174.25	70.96
20-606-2060 MED EXAMS/SCREENING/TESTING	100.00	0.00	0.00	100.00	0.00
20-606-2070 JANITORIAL SUPPLIES	100.00	0.00	69.75	30.25	69.75
20-606-2075 BANK/CREDITCARD FEES	5,100.00	777.80	7,604.57 (2,504.57)	149.11
20-606-2080 UNIFORMS	1,200.00	0.00	621.63	578.37	51.80
20-606-2090 SMALL TOOLS	2,000.00	30.62	2,076.93 (76.93)	103.85
20-606-2091 SAFETY SUPPLIES/EQUIPMENT	<u>1,200.00</u>	<u>69.65</u>	<u>725.26</u>	<u>474.74</u>	<u>60.44</u>
TOTAL SUPPLIES	15,030.00	1,126.22	16,296.46 (1,266.46)	108.43
<u>SERVICES</u>					
20-606-3012 ENGINEERING SERVICES	10,000.00	0.00	8,346.25	1,653.75	83.46
20-606-3013 PROFESSIONAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
20-606-3020 ASSOCIATION DUES & PUBS	2,215.00	333.00	1,435.00	780.00	64.79
20-606-3030 TRAINING/EDUCATION	2,700.00	111.00	2,531.00	169.00	93.74
20-606-3040 TRAVEL/MILEAGE/LODGING/PERD	1,500.00	0.00	1,571.20 (71.20)	104.75
20-606-3050 INSURANCE - LIABILITY	4,075.00	0.00	3,797.87	277.13	93.20
20-606-3060 UNIFORM SERVICES	2,500.00	370.61	2,271.09	228.91	90.84
20-606-3070 INSURANCE - PROPERTY	1,985.00	0.00	1,850.00	135.00	93.20
20-606-3075 CONSERV. ED./REBATES	100.00	0.00	0.00	100.00	0.00
20-606-3080 SPECIAL SERVICES	500.00	38.00	566.00 (66.00)	113.20
20-606-3082 WATER ANALYSIS FEES	<u>6,500.00</u>	<u>1,550.31</u>	<u>6,940.10</u> (<u>440.10)</u>	<u>106.77</u>
TOTAL SERVICES	34,075.00	2,402.92	29,308.51	4,766.49	86.01
<u>CONTRACTUAL</u>					
20-606-4075 COMPUTER SOFTWARE/INCODE	9,066.00	128.00	6,605.32	2,460.68	72.86
20-606-4085 EAA -WATER MANAGEMENT FEES	<u>84,084.00</u>	<u>6,586.52</u>	<u>67,125.23</u>	<u>16,958.77</u>	<u>79.83</u>
TOTAL CONTRACTUAL	93,150.00	6,714.52	73,730.55	19,419.45	79.15

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MAINTENANCE</u>					
20-606-5005 EQUIPMENT LEASES	1,500.00	0.00	150.00	1,350.00	10.00
20-606-5010 EQUIPMENT MAINT & REPAIR	5,000.00	0.00	4,192.91	807.09	83.86
20-606-5015 ELECTRONIC EQPT MAINTENANCE	500.00	0.00	177.29	322.71	35.46
20-606-5020 VEHICLE MAINTENANCE	3,000.00	224.99	3,180.61 (180.61)	106.02
20-606-5030 BUILDING MAINTENANCE	2,500.00	44.30	941.53	1,558.47	37.66
20-606-5060 VEHICLE & EQPT FUELS	<u>4,000.00</u>	<u>145.50</u>	<u>2,802.69</u>	<u>1,197.31</u>	<u>70.07</u>
TOTAL MAINTENANCE	16,500.00	414.79	11,445.03	5,054.97	69.36
<u>DEPT MATERIALS-SERVICES</u>					
20-606-6011 CHEMICALS	16,500.00	130.00	8,682.68	7,817.32	52.62
20-606-6050 WATER METERS & BOXES	4,500.00	0.00	2,644.42	1,855.58	58.76
20-606-6055 FIRE HYDRANTS & VALVES	7,000.00	0.00	8,940.59 (1,940.59)	127.72
20-606-6060 HUEBNER STORAGE TANK	5,000.00	0.00	11,013.46 (6,013.46)	220.27
20-606-6061 WELL SITE #1	4,750.00	0.00	873.75	3,876.25	18.39
20-606-6062 WELL SITE #2-EAA MONITORED	1,300.00	0.00	0.00	1,300.00	0.00
20-606-6063 WELL SITE #3-NOT OPERATION	1,800.00	0.00	0.00	1,800.00	0.00
20-606-6064 WELL SITE #4-NOT OPERATION	1,300.00	0.00	910.48	389.52	70.04
20-606-6065 WELL SITE #5-EDWARDS BLENDI	1,000.00	0.00	7,703.48 (6,703.48)	770.35
20-606-6066 WELL SITE #6-MUNI TRACT	4,000.00	200.00	20,966.94 (16,966.94)	524.17
20-606-6067 WELL SITE #7	4,000.00	0.00	4,605.12 (605.12)	115.13
20-606-6068 WELL SITE #8	4,000.00	103.00	325.89	3,674.11	8.15
20-606-6069 WELL SITE #9-TRINITY	4,000.00	0.00	7,775.00 (3,775.00)	194.38
20-606-6070 SCADA SYSTEM MAINTENANCE	7,000.00	0.00	6,184.78	815.22	88.35
20-606-6071 SHAVANO DRIVE PUMP STATION	22,500.00	0.00	10,163.78	12,336.22	45.17
20-606-6072 WATER SYSTEM MAINTENANCE	22,500.00	548.00	12,966.84	9,533.16	57.63
20-606-6080 STREET MAINT SUPPLIES	<u>1,500.00</u>	<u>0.00</u>	<u>3,256.00</u> (<u>1,756.00</u>)	<u>217.07</u>
TOTAL DEPT MATERIALS-SERVICES	112,650.00	981.00	107,013.21	5,636.79	95.00
<u>UTILITIES</u>					
20-606-7040 UTILITIES - ELECTRIC	75,000.00	11,408.99	54,564.75	20,435.25	72.75
20-606-7042 UTILITIES - PHONE/CELL	825.00	111.00	1,110.00 (285.00)	134.55
20-606-7044 UTILITIES - WATER	<u>300.00</u>	<u>0.00</u>	<u>339.51</u> (<u>39.51</u>)	<u>113.17</u>
TOTAL UTILITIES	76,125.00	11,519.99	56,014.26	20,110.74	73.58
<u>CAPITAL OUTLAY</u>					
20-606-8015 NON-CAPITAL - COMPUTERS	750.00	0.00	724.40	25.60	96.59
20-606-8020 NON-CAPITAL MAINTENANCE EQU	1,000.00	0.00	1,077.94 (77.94)	107.79
20-606-8050 CAPITAL - VEHICLES	46,718.00	0.00	0.00	46,718.00	0.00
20-606-8080 WATER SYSTEM IMPROVEMENTS	28,700.00	0.00	0.00	28,700.00	0.00
20-606-8087 WATER METER REPLACEMENT	30,150.00	21,661.89	29,143.93	1,006.07	96.66
20-606-8091 CAPITAL - WELL #1	23,500.00	0.00	23,856.67 (356.67)	101.52
20-606-8095 CAPITAL - WELL #5	<u>17,686.00</u>	<u>0.00</u>	<u>17,156.50</u>	<u>529.50</u>	<u>97.01</u>
TOTAL CAPITAL OUTLAY	148,504.00	21,661.89	71,959.44	76,544.56	48.46

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>INTERFUND TRANSFERS</u>					
20-606-9010 TRF TO GENERAL FUND	22,050.00	0.00	22,050.00	0.00	100.00
20-606-9020 TRF TO CAPITAL REP. FUND 72	124,020.00	124,020.00	124,020.00	0.00	100.00
20-606-9050 BAD DEBT EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>860.14</u>	(<u>860.14</u>)	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	146,070.00	124,020.00	146,930.14	(860.14)	100.59
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TOTAL WATER DEPARTMENT	935,824.00	190,922.27	744,492.99	191,331.01	79.55

20 -WATER FUND
DEBT SERVICE

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
20-607-8014 2009 GO REFUND - PRINCIPAL	40,073.00	0.00	40,072.50	0.50	100.00
20-607-8015 2009 GO REFUND - INTEREST	801.00	0.00	801.45 (0.45)	100.06
20-607-8016 2017 GO REFUNDING (2009) PR	70,000.00	0.00	70,000.00	0.00	100.00
20-607-8017 2017 GO REFUNDING (2009) IN	66,400.00	0.00	33,550.00	32,850.00	50.53
20-607-8030 BOND AGENT FEES	200.00	0.00	200.00	0.00	100.00
20-607-8056 2018 GO REFUNDING (2009) PR	3,083.00	0.00	3,082.50	0.50	99.98
20-607-8057 2018 GO REFUNDING (2009) IN	<u>7,477.00</u>	<u>0.00</u>	<u>3,759.01</u>	<u>3,717.99</u>	<u>50.27</u>
TOTAL CAPITAL OUTLAY	188,034.00	0.00	151,465.46	36,568.54	80.55
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TOTAL DEBT SERVICE	188,034.00	0.00	151,465.46	36,568.54	80.55
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TOTAL EXPENDITURES	1,123,858.00	190,922.27	895,958.45	227,899.55	79.72
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (68,759.94) (19,820.00)	19,820.00	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>199,351.00</u>	<u>4,494.64</u>	<u>165,079.04</u>	<u>34,271.96</u>	<u>82.81</u>
TOTAL REVENUES	<u>199,351.00</u>	<u>4,494.64</u>	<u>165,079.04</u>	<u>34,271.96</u>	<u>82.81</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
DEBT SERVICE	<u>199,351.00</u>	<u>0.00</u>	<u>184,476.54</u>	<u>14,874.46</u>	<u>92.54</u>
TOTAL EXPENDITURES	<u>199,351.00</u>	<u>0.00</u>	<u>184,476.54</u>	<u>14,874.46</u>	<u>92.54</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	4,494.64 (19,397.50)	19,397.50	0.00

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
30-599-1010 CURRENT ADVALOREM TAXES	121,603.00	4,365.94	160,420.25 (38,817.25)	131.92
30-599-1020 DELINQUENT ADVALOREM TAXES	0.00	10.20	2,064.04 (2,064.04)	0.00
30-599-1030 PENALTY & INTEREST	<u>0.00</u>	<u>91.05</u>	<u>775.25</u> (<u>775.25)</u>	<u>0.00</u>
TOTAL TAXES	121,603.00	4,467.19	163,259.54 (41,656.54)	134.26
<u>TRANSFERS IN</u>					
30-599-8010 INTEREST INCOME	0.00	27.45	1,819.50 (1,819.50)	0.00
30-599-8030 FUND BALANCE - TRANSFER IN	<u>77,748.00</u>	<u>0.00</u>	<u>0.00</u>	<u>77,748.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	77,748.00	27.45	1,819.50	75,928.50	2.34
TOTAL NON-DEPARTMENTAL	199,351.00	4,494.64	165,079.04	34,271.96	82.81
TOTAL REVENUES	199,351.00 =====	4,494.64 =====	165,079.04 =====	34,271.96 =====	82.81 =====

30 -DEBT SERVICE FUND
DEBT SERVICE

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
30-607-8050 2009 GO REFUNDING-PRINCIPAL	154,928.00	0.00	154,927.50	0.50	100.00
30-607-8052 2009 GO REFUNDING-INTEREST	3,099.00	0.00	3,098.55	0.45	99.99
30-607-8054 BOND AGENT FEES	500.00	0.00	0.00	500.00	0.00
30-607-8056 2018 GO REFUNDING (2009) PR	11,918.00	0.00	11,917.50	0.50	100.00
30-607-8057 2018 GO REFUNDING (2009) IN	<u>28,906.00</u>	<u>0.00</u>	<u>14,532.99</u>	<u>14,373.01</u>	<u>50.28</u>
TOTAL CAPITAL OUTLAY	199,351.00	0.00	184,476.54	14,874.46	92.54
<hr/>					
TOTAL DEBT SERVICE	199,351.00	0.00	184,476.54	14,874.46	92.54
<hr/>					
TOTAL EXPENDITURES	199,351.00	0.00	184,476.54	14,874.46	92.54
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	4,494.64 (19,397.50)	19,397.50	0.00
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>123,750.00</u>	<u>8,943.74</u>	<u>107,102.83</u>	<u>16,647.17</u>	<u>86.55</u>
TOTAL REVENUES	<u>123,750.00</u>	<u>8,943.74</u>	<u>107,102.83</u>	<u>16,647.17</u>	<u>86.55</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	6,525.00	22.99	3,082.36	3,442.64	47.24
POLICE DEPARTMENT	<u>92,380.00</u>	<u>11,823.83</u>	<u>70,393.85</u>	<u>21,986.15</u>	<u>76.20</u>
TOTAL EXPENDITURES	<u>98,905.00</u>	<u>11,846.82</u>	<u>73,476.21</u>	<u>25,428.79</u>	<u>74.29</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	24,845.00 (2,903.08)	33,626.62 (8,781.62)	135.35

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
40-599-1050 SALES - CRIME CONTROL DIST	<u>116,250.00</u>	<u>8,938.96</u>	<u>103,574.34</u>	<u>12,675.66</u>	<u>89.10</u>
TOTAL TAXES	116,250.00	8,938.96	103,574.34	12,675.66	89.10
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
40-599-8005 INTEREST INCOME	<u>7,500.00</u>	<u>4.78</u>	<u>3,528.49</u>	<u>3,971.51</u>	<u>47.05</u>
TOTAL TRANSFERS IN	7,500.00	4.78	3,528.49	3,971.51	47.05
<hr/>					
TOTAL NON-DEPARTMENTAL	123,750.00	8,943.74	107,102.83	16,647.17	86.55
<hr/>					
TOTAL REVENUES	<u>123,750.00</u>	<u>8,943.74</u>	<u>107,102.83</u>	<u>16,647.17</u>	<u>86.55</u>
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
FIRE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
40-604-3030 TRAINING/EDUCATION	<u>5,000.00</u>	<u>0.00</u>	<u>2,149.00</u>	<u>2,851.00</u>	<u>42.98</u>
TOTAL SERVICES	5,000.00	0.00	2,149.00	2,851.00	42.98
<u>CAPITAL OUTLAY</u>					
40-604-8010 ELECTRONIC EQUIPMENT	900.00	22.99	309.36	590.64	34.37
40-604-8012 NON-CAPITAL - FIREARMS/TASE	<u>625.00</u>	<u>0.00</u>	<u>624.00</u>	<u>1.00</u>	<u>99.84</u>
TOTAL CAPITAL OUTLAY	1,525.00	22.99	933.36	591.64	61.20
<u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL FIRE DEPARTMENT	6,525.00	22.99	3,082.36	3,442.64	47.24

40 -CRIME CONTROL DISTRICT
POLICE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SERVICES</u>					
40-605-3030 TRAINING/EDUCATION	6,400.00	1,010.00	3,142.19	3,257.81	49.10
40-605-3087 CITIZENS COMMUNICATION/EDUC	<u>9,000.00</u>	<u>0.00</u>	<u>6,093.03</u>	<u>2,906.97</u>	<u>67.70</u>
TOTAL SERVICES	15,400.00	1,010.00	9,235.22	6,164.78	59.97
<u>CONTRACTUAL</u>					
40-605-4075 COMPUTER SOFTWARE	<u>4,750.00</u>	<u>56.00</u>	<u>4,623.50</u>	<u>126.50</u>	<u>97.34</u>
TOTAL CONTRACTUAL	4,750.00	56.00	4,623.50	126.50	97.34
<u>CAPITAL OUTLAY</u>					
40-605-8010 ELECTRONIC EQUIPMENT PURCHA	17,900.00	751.89	10,151.89	7,748.11	56.71
40-605-8012 NON CAPITAL - FIRE ARMS/TAS	8,640.00	8,640.00	8,640.00	0.00	100.00
40-605-8015 NON-CAPITAL - COMPUTER EQUI	1,900.00	0.00	1,851.26	48.74	97.43
40-605-8018 NON-CAPITAL BUILDING	2,300.00	0.00	894.30	1,405.70	38.88
40-605-8030 POLICE EQUIPMENT PURCHASE	<u>36,500.00</u>	<u>1,365.94</u>	<u>34,997.68</u>	<u>1,502.32</u>	<u>95.88</u>
TOTAL CAPITAL OUTLAY	67,240.00	10,757.83	56,535.13	10,704.87	84.08
<u>INTERFUND TRANSFERS</u>					
40-605-9011 TRANSFER TO - GENERAL FUND	<u>4,990.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,990.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	4,990.00	0.00	0.00	4,990.00	0.00
TOTAL POLICE DEPARTMENT	92,380.00	11,823.83	70,393.85	21,986.15	76.20
TOTAL EXPENDITURES	98,905.00	11,846.82	73,476.21	25,428.79	74.29
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	24,845.00 (2,903.08)	33,626.62 (8,781.62)	135.35
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>19,300.00</u>	<u>777.21</u>	<u>13,836.30</u>	<u>5,463.70</u>	<u>71.69</u>
TOTAL REVENUES	<u>19,300.00</u>	<u>777.21</u>	<u>13,836.30</u>	<u>5,463.70</u>	<u>71.69</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>19,300.00</u>	<u>248.79</u>	<u>5,500.21</u>	<u>13,799.79</u>	<u>28.50</u>
TOTAL EXPENDITURES	<u>19,300.00</u>	<u>248.79</u>	<u>5,500.21</u>	<u>13,799.79</u>	<u>28.50</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	528.42	8,336.09 (8,336.09)	0.00

42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>FRANCHISE REVENUES</u>					
42-599-2024 FRANCHISE - PEG FEES	<u>16,000.00</u>	<u>776.35</u>	<u>13,209.62</u>	<u>2,790.38</u>	<u>82.56</u>
TOTAL FRANCHISE REVENUES	16,000.00	776.35	13,209.62	2,790.38	82.56
<u>MISC./GRANTS/INTEREST</u>					
42-599-7000 INTEREST	<u>1,200.00</u>	<u>0.86</u>	<u>626.68</u>	<u>573.32</u>	<u>52.22</u>
TOTAL MISC./GRANTS/INTEREST	1,200.00	0.86	626.68	573.32	52.22
<u>TRANSFERS IN</u>					
42-599-8099 FUND BALANCE RESERVE	<u>2,100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,100.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	2,100.00	0.00	0.00	2,100.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	19,300.00	777.21	13,836.30	5,463.70	71.69
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TOTAL REVENUES	19,300.00	777.21	13,836.30	5,463.70	71.69
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

42 -PEG FUNDS
ADMINISTRATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
42-601-8030 CAPITAL-ELECTRONIC EQUIPMEN	<u>19,300.00</u>	<u>248.79</u>	<u>5,500.21</u>	<u>13,799.79</u>	<u>28.50</u>
TOTAL CAPITAL OUTLAY	19,300.00	248.79	5,500.21	13,799.79	28.50
<hr/>					
TOTAL ADMINISTRATION	19,300.00	248.79	5,500.21	13,799.79	28.50
<hr/>					
TOTAL EXPENDITURES	19,300.00	248.79	5,500.21	13,799.79	28.50
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	528.42	8,336.09 (8,336.09)	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

45 -OAK WILT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>11,000.00</u>	<u>3,465.00</u>	<u>7,970.00</u>	<u>3,030.00</u>	<u>72.45</u>
TOTAL REVENUES	<u>11,000.00</u>	<u>3,465.00</u>	<u>7,970.00</u>	<u>3,030.00</u>	<u>72.45</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>500.00</u>	<u>4,827.11</u>	<u>4,827.11</u>	<u>(4,327.11)</u>	<u>965.42</u>
TOTAL EXPENDITURES	<u>500.00</u>	<u>4,827.11</u>	<u>4,827.11</u>	<u>(4,327.11)</u>	<u>965.42</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	10,500.00 (1,362.11)	3,142.89	7,357.11	29.93

45 -OAK WILT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>PERMITS & LICENSES</u>					
45-599-3015 TREE TRIMMING PERMITS	<u>11,000.00</u>	<u>3,465.00</u>	<u>7,970.00</u>	<u>3,030.00</u>	<u>72.45</u>
TOTAL PERMITS & LICENSES	11,000.00	3,465.00	7,970.00	3,030.00	72.45
<u>MISC./GRANTS/INTEREST</u>					
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u>TRANSFERS IN</u>					
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<hr/>					
TOTAL NON-DEPARTMENTAL	11,000.00	3,465.00	7,970.00	3,030.00	72.45
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TOTAL REVENUES	11,000.00	3,465.00	7,970.00	3,030.00	72.45
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

45 -OAK WILT FUND
ADMINISTRATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
45-601-3012 PROFESSIONAL SERVICES	0.00	4,746.26	4,746.26 (4,746.26)	0.00
45-601-3087 CITIZENS COMMUNICATION/EDUC	<u>500.00</u>	<u>66.85</u>	<u>66.85</u>	<u>433.15</u>	<u>13.37</u>
TOTAL SERVICES	500.00	4,813.11	4,813.11 (4,313.11)	962.62
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<u>DEPT MATERIALS-SERVICES</u>					
45-601-6085 SUPPLIES/MATERIAL/CHEMICALS	<u>0.00</u>	<u>14.00</u>	<u>14.00</u> (<u>14.00</u>)	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	0.00	14.00	14.00 (14.00)	0.00
<hr/>					
TOTAL ADMINISTRATION	500.00	4,827.11	4,827.11 (4,327.11)	965.42
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TOTAL EXPENDITURES	500.00	4,827.11	4,827.11 (4,327.11)	965.42
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	10,500.00 (1,362.11)	3,142.89	7,357.11	29.93
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>116,250.00</u>	<u>8,937.19</u>	<u>104,511.63</u>	<u>11,738.37</u>	<u>89.90</u>
TOTAL REVENUES	<u>116,250.00</u>	<u>8,937.19</u>	<u>104,511.63</u>	<u>11,738.37</u>	<u>89.90</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
PUBLIC WORKS	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	66,250.00	8,937.19	104,511.63 (38,261.63)	157.75

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
48-599-1040 SALES - STREET MAINTENANCE	<u>116,250.00</u>	<u>8,937.19</u>	<u>104,511.63</u>	<u>11,738.37</u>	<u>89.90</u>
TOTAL TAXES	116,250.00	8,937.19	104,511.63	11,738.37	89.90
<hr/>					
TOTAL NON-DEPARTMENTAL	116,250.00	8,937.19	104,511.63	11,738.37	89.90
<hr/>					
TOTAL REVENUES	116,250.00	8,937.19	104,511.63	11,738.37	89.90
	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
DEPT MATERIALS-SERVICES					
48-603-6080 STREET MAINTENANCE	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	50,000.00	0.00	0.00	50,000.00	0.00
<hr/>					
TOTAL PUBLIC WORKS	50,000.00	0.00	0.00	50,000.00	0.00
<hr/>					
TOTAL EXPENDITURES	50,000.00	0.00	0.00	50,000.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	66,250.00	8,937.19	104,511.63 (38,261.63)	157.75
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>58,400.00</u>	<u>519.42</u>	<u>6,417.30</u>	<u>51,982.70</u>	<u>10.99</u>
TOTAL REVENUES	<u>58,400.00</u>	<u>519.42</u>	<u>6,417.30</u>	<u>51,982.70</u>	<u>10.99</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
OPERATING EXPENSES	<u>58,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>58,400.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>58,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>58,400.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	519.42	6,417.30 (6,417.30)	0.00

50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>COURT FEES</u>					
50-599-4022 COURT EFFICIENCY REVENUE	100.00	7.50	69.74	30.26	69.74
50-599-4023 COURT SECURITY REVENUE	3,200.00	194.68	2,538.56	661.44	79.33
50-599-4024 TRUANCY PREVENTION FUND	0.00	112.36	826.45 (826.45)	0.00
50-599-4025 COURT TECHNOLOGY REVENUE	4,200.00	202.63	2,966.02	1,233.98	70.62
50-599-4026 JURY FUND	<u>0.00</u>	<u>2.25</u>	<u>16.53</u> (<u>16.53)</u>	<u>0.00</u>
TOTAL COURT FEES	7,500.00	519.42	6,417.30	1,082.70	85.56
 <u>TRANSFERS IN</u>					
50-599-8099 FUND BALANCE RESERVE	<u>50,900.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,900.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	50,900.00	0.00	0.00	50,900.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	58,400.00	519.42	6,417.30	51,982.70	10.99
<hr/>					
TOTAL REVENUES	58,400.00	519.42	6,417.30	51,982.70	10.99
	=====	=====	=====	=====	=====

50 -COURT RESTRICTED FUND
OPERATING EXPENSES

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
50-602-8080 CAPITAL IMPROVEMENTS	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	50,000.00	0.00	0.00	50,000.00	0.00
<hr/>					
<u>INTERFUND TRANSFERS</u>					
50-602-9010 TRANSFER TO GENERAL FUND	<u>8,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,400.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	8,400.00	0.00	0.00	8,400.00	0.00
<hr/>					
TOTAL OPERATING EXPENSES	58,400.00	0.00	0.00	58,400.00	0.00
<hr/>					
TOTAL EXPENDITURES	58,400.00	0.00	0.00	58,400.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	519.42	6,417.30 (6,417.30)	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>5,000.00</u>	<u>350.44</u>	<u>3,104.25</u>	<u>1,895.75</u>	<u>62.09</u>
TOTAL REVENUES	<u>5,000.00</u>	<u>350.44</u>	<u>3,104.25</u>	<u>1,895.75</u>	<u>62.09</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	2,000.00	0.00	655.65	1,344.35	32.78
POLICE DEPARTMENT	<u>3,000.00</u>	<u>0.00</u>	<u>2,903.03</u>	<u>96.97</u>	<u>96.77</u>
TOTAL EXPENDITURES	<u>5,000.00</u>	<u>0.00</u>	<u>3,558.68</u>	<u>1,441.32</u>	<u>71.17</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	350.44 (454.43)	454.43	0.00

52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
52-599-7010 SCHOOL CROSSING GUARD FUNDS	<u>4,000.00</u>	<u>350.44</u>	<u>3,104.25</u>	<u>895.75</u>	<u>77.61</u>
TOTAL MISC./GRANTS/INTEREST	4,000.00	350.44	3,104.25	895.75	77.61
<u>TRANSFERS IN</u>					
52-599-8089 FUND BALANCE RESERVE	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	1,000.00	0.00	0.00	1,000.00	0.00
<hr/>					
TOTAL NON DEPARTMENTAL	5,000.00	350.44	3,104.25	1,895.75	62.09
<hr/>					
TOTAL REVENUES	<u>5,000.00</u>	<u>350.44</u>	<u>3,104.25</u>	<u>1,895.75</u>	<u>62.09</u>
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

52 -CHILD SAFETY FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-604-3087 CITIZENS COMMUNICATION/EDUC	<u>2,000.00</u>	<u>0.00</u>	<u>655.65</u>	<u>1,344.35</u>	<u>32.78</u>
TOTAL SERVICES	2,000.00	0.00	655.65	1,344.35	32.78
<hr/>					
TOTAL FIRE DEPARTMENT	2,000.00	0.00	655.65	1,344.35	32.78

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

52 -CHILD SAFETY FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-605-3087 CITIZENS COMMUNICATION/EDUC	<u>3,000.00</u>	<u>0.00</u>	<u>2,903.03</u>	<u>96.97</u>	<u>96.77</u>
TOTAL SERVICES	3,000.00	0.00	2,903.03	96.97	96.77
<hr/>					
TOTAL POLICE DEPARTMENT	3,000.00	0.00	2,903.03	96.97	96.77
<hr/>					
TOTAL EXPENDITURES	5,000.00	0.00	3,558.68	1,441.32	71.17
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	350.44	(454.43)	454.43	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,550.00</u>	<u>0.00</u>	<u>1,630.07</u>	<u>(80.07)</u>	<u>105.17</u>
TOTAL REVENUES	<u>1,550.00</u>	<u>0.00</u>	<u>1,630.07</u>	<u>(80.07)</u>	<u>105.17</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
POLICE DEPARTMENT	<u>1,550.00</u>	<u>0.00</u>	<u>1,550.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	<u>1,550.00</u>	<u>0.00</u>	<u>1,550.00</u>	<u>0.00</u>	<u>100.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	80.07	(80.07)	0.00

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>POLICE/FIRE REVENUES</u>					
53-599-6020 LEOSE FUNDS	<u>1,550.00</u>	<u>0.00</u>	<u>1,630.07</u>	(<u>80.07</u>)	<u>105.17</u>
TOTAL POLICE/FIRE REVENUES	1,550.00	0.00	1,630.07	(80.07)	105.17
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	1,550.00	0.00	1,630.07	(80.07)	105.17
<hr/>					
TOTAL REVENUES	<u>1,550.00</u>	<u>0.00</u>	<u>1,630.07</u>	(<u>80.07</u>)	<u>105.17</u>
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

53 -LEOSE
POLICE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
53-605-3030 TRAINING/EDUCATION	<u>1,550.00</u>	<u>0.00</u>	<u>1,550.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL SERVICES	1,550.00	0.00	1,550.00	0.00	100.00
<hr/>					
TOTAL POLICE DEPARTMENT	1,550.00	0.00	1,550.00	0.00	100.00
<hr/>					
TOTAL EXPENDITURES	1,550.00	0.00	1,550.00	0.00	100.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	80.07 (80.07)	0.00
	=====	=====	=====	=====	=====

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
OTHER SOURCES	<u>1,191,218.00</u>	<u>17.83</u>	<u>306,978.85</u>	<u>884,239.15</u>	<u>25.77</u>
TOTAL REVENUES	<u>1,191,218.00</u>	<u>17.83</u>	<u>306,978.85</u>	<u>884,239.15</u>	<u>25.77</u>
<u>EXPENDITURE SUMMARY</u>					
COUNCIL	30,000.00	490.53	24,011.21	5,988.79	80.04
ADMIN	339,000.00	221,777.31	305,337.87	33,662.13	90.07
PUBLIC WORKS	814,218.00 (3,680.18)	128,125.83	686,092.17	15.74
FIRE	<u>8,000.00</u>	<u>0.00</u>	<u>7,470.00</u>	<u>530.00</u>	<u>93.38</u>
TOTAL EXPENDITURES	<u>1,191,218.00</u>	<u>218,587.66</u>	<u>464,944.91</u>	<u>726,273.09</u>	<u>39.03</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (218,569.83) (157,966.06)	157,966.06	0.00

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>OTHER SOURCES</u>					
<u>MISC./GRANTS/INTEREST</u>					
70-599-7028 TCEQ GRANT	<u>28,030.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,030.00</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	28,030.00	0.00	0.00	28,030.00	0.00
<u>TRANSFERS IN</u>					
70-599-8010 INTEREST INCOME	35,000.00	17.83	14,396.85	20,603.15	41.13
70-599-8020 TRF IN - GENERAL FUND	297,582.00	0.00	292,582.00	5,000.00	98.32
70-599-8099 FUND BALANCE RESERVE	<u>830,606.00</u>	<u>0.00</u>	<u>0.00</u>	<u>830,606.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	1,163,188.00	17.83	306,978.85	856,209.15	26.39
<hr/>					
TOTAL OTHER SOURCES	1,191,218.00	17.83	306,978.85	884,239.15	25.77
<hr/>					
TOTAL REVENUES	<u>1,191,218.00</u>	<u>17.83</u>	<u>306,978.85</u>	<u>884,239.15</u>	<u>25.77</u>
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

70 -CAPITAL REPLACEMENT FUND
COUNCIL

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CONTRACTUAL</u>					
70-600-4030 HIKE AND BIKE TRAILS	<u>30,000.00</u>	<u>490.53</u>	<u>24,011.21</u>	<u>5,988.79</u>	<u>80.04</u>
TOTAL CONTRACTUAL	30,000.00	490.53	24,011.21	5,988.79	80.04
<hr/>					
TOTAL COUNCIL	30,000.00	490.53	24,011.21	5,988.79	80.04

70 -CAPITAL REPLACEMENT FUND
ADMIN

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-601-8015 COMPUTER EQUIPMENT	6,000.00	1,535.04	5,794.75	205.25	96.58
70-601-8080 CAPITAL IMPROVEMENTS	275,000.00	218,877.34	242,588.39	32,411.61	88.21
70-601-8081 CAPITAL - BUILDING	<u>58,000.00</u>	<u>1,364.93</u>	<u>56,954.73</u>	<u>1,045.27</u>	<u>98.20</u>
TOTAL CAPITAL OUTLAY	339,000.00	221,777.31	305,337.87	33,662.13	90.07
<u>INTERFUND TRANSFERS</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>					
TOTAL ADMIN	339,000.00	221,777.31	305,337.87	33,662.13	90.07

70 -CAPITAL REPLACEMENT FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-603-8050 CAPITAL - VEHICLES	46,718.00	0.00	0.00	46,718.00	0.00
70-603-8060 CAPITAL - EQUIPMENT	39,500.00	0.00	37,893.46	1,606.54	95.93
70-603-8080 CAPITAL-IMPROVEMENT PROJECT	<u>728,000.00</u>	<u>(3,680.18)</u>	<u>90,232.37</u>	<u>637,767.63</u>	<u>12.39</u>
TOTAL CAPITAL OUTLAY	814,218.00	(3,680.18)	128,125.83	686,092.17	15.74
<hr/>					
<u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL PUBLIC WORKS	814,218.00	(3,680.18)	128,125.83	686,092.17	15.74

70 -CAPITAL REPLACEMENT FUND
FIRE

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-604-8040 CAPITAL - PPE EQUIPMENT	<u>8,000.00</u>	<u>0.00</u>	<u>7,470.00</u>	<u>530.00</u>	<u>93.38</u>
TOTAL CAPITAL OUTLAY	8,000.00	0.00	7,470.00	530.00	93.38
<u>INTERFUND TRANSFEERS</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<hr/>					
TOTAL FIRE	8,000.00	0.00	7,470.00	530.00	93.38
<hr/>					
TOTAL EXPENDITURES	1,191,218.00	218,587.66	464,944.91	726,273.09	39.03
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (218,569.83) (157,966.06)	157,966.06	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>124,020.00</u>	<u>124,020.00</u>	<u>124,020.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL REVENUES	<u>124,020.00</u>	<u>124,020.00</u>	<u>124,020.00</u>	<u>0.00</u>	<u>100.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	<u>53,650.00</u>	<u>21,661.89</u>	<u>52,643.93</u>	<u>1,006.07</u>	<u>98.12</u>
TOTAL EXPENDITURES	<u>53,650.00</u>	<u>21,661.89</u>	<u>52,643.93</u>	<u>1,006.07</u>	<u>98.12</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	70,370.00	102,358.11	71,376.07 (1,006.07)	101.43

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
NON-DEPARTMENTAL					
TRANSFERS IN					
72-599-8020 TRANSFER FROM WATER FUND	<u>124,020.00</u>	<u>124,020.00</u>	<u>124,020.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL TRANSFERS IN	124,020.00	124,020.00	124,020.00	0.00	100.00
<hr/>					
TOTAL NON-DEPARTMENTAL	124,020.00	124,020.00	124,020.00	0.00	100.00
<hr/>					
TOTAL REVENUES	124,020.00	124,020.00	124,020.00	0.00	100.00
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
WATER DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
<hr/>					
<u>INTERFUND TRANSFERS</u>					
72-606-9020 TRANSFER TO WATER UTILITY	<u>53,650.00</u>	<u>21,661.89</u>	<u>52,643.93</u>	<u>1,006.07</u>	<u>98.12</u>
TOTAL INTERFUND TRANSFERS	53,650.00	21,661.89	52,643.93	1,006.07	98.12
<hr/>					
TOTAL WATER DEPARTMENT	53,650.00	21,661.89	52,643.93	1,006.07	98.12
<hr/>					
TOTAL EXPENDITURES	53,650.00	21,661.89	52,643.93	1,006.07	98.12
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	70,370.00	102,358.11	71,376.07 (1,006.07)	101.43
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

75 -PET DOC & RESCUE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ADMINISTRATION	<u>2,326.00</u>	<u>0.02</u>	<u>13.93</u>	<u>2,312.07</u>	<u>0.60</u>
TOTAL REVENUES	<u>2,326.00</u>	<u>0.02</u>	<u>13.93</u>	<u>2,312.07</u>	<u>0.60</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>2,326.00</u>	<u>1,942.33</u>	<u>1,942.33</u>	<u>383.67</u>	<u>83.51</u>
TOTAL EXPENDITURES	<u>2,326.00</u>	<u>1,942.33</u>	<u>1,942.33</u>	<u>383.67</u>	<u>83.51</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (1,942.31) (1,928.40)	1,928.40	0.00

75 -PET DOC & RESCUE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>ADMINISTRATION</u>					
<u>MISC./GRANTS/INTEREST</u>					
75-599-7000 INTEREST INCOME	<u>0.00</u>	<u>0.02</u>	<u>13.93</u>	(<u>13.93</u>)	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	0.00	0.02	13.93	(13.93)	0.00
<u>TRANSFERS IN</u>					
75-599-8099 FUND BALANCE RESERVE	<u>2,326.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,326.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	2,326.00	0.00	0.00	2,326.00	0.00
<hr/>					
TOTAL ADMINISTRATION	2,326.00	0.02	13.93	2,312.07	0.60
<hr/>					
TOTAL REVENUES	<u>2,326.00</u>	<u>0.02</u>	<u>13.93</u>	<u>2,312.07</u>	<u>0.60</u>
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND
ADMINISTRATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>PERSONNEL</u>					
75-607-1010 EXPENSES	<u>2,326.00</u>	<u>1,942.33</u>	<u>1,942.33</u>	<u>383.67</u>	<u>83.51</u>
TOTAL PERSONNEL	2,326.00	1,942.33	1,942.33	383.67	83.51
<hr/>					
TOTAL ADMINISTRATION	2,326.00	1,942.33	1,942.33	383.67	83.51
<hr/>					
TOTAL EXPENDITURES	2,326.00	1,942.33	1,942.33	383.67	83.51
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (1,942.31) (1,928.40)	1,928.40	0.00
	=====	=====	=====	=====	=====

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/08/20	TEXAS COMPTROLLER OF PUBLIC ACCOUNTS	COURT FEES	GENERAL FUND	NON-DEPARTMENTAL	11,007.51
7/09/20	TX CSDU	00089527162015EM5059	GENERAL FUND	NON-DEPARTMENTAL	69.23
7/09/20	ACH***ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	2,185.00
7/09/20	GE MONEY BANK	BOTTLED WATER	GENERAL FUND	CITY ADMINISTRATION	123.00
7/09/20	HOME DEPOT CREDIT SERVICE	SOIL	GENERAL FUND	CITY ADMINISTRATION	14.47
7/09/20	ACH***NEIGHBORHOOD NEWS	RR JULY	GENERAL FUND	CITY ADMINISTRATION	717.26
7/09/20	ACH***SAN ANTONIO EXPRESS NEWS	LEGAL NOTICE	GENERAL FUND	CITY ADMINISTRATION	132.25
7/09/20	ACH***SAN ANTONIO EXPRESS NEWS	LEGAL NOTICE	GENERAL FUND	CITY ADMINISTRATION	132.25
7/09/20	ACH***SAN ANTONIO EXPRESS NEWS	LEGAL NOTICE	GENERAL FUND	CITY ADMINISTRATION	142.00
7/09/20	BIZDOC, INC.	MONTHLY COPIER FEES	GENERAL FUND	CITY ADMINISTRATION	291.22
7/09/20	PITNEY BOWES GLOBAL FINANCIAL SVCS LLC	LEASE PMYT	GENERAL FUND	CITY ADMINISTRATION	170.13
7/09/20	J&M PRINTING INC.	PRESSBOARD SIGN RE MASKS	GENERAL FUND	CITY ADMINISTRATION	90.00
7/09/20	J&M PRINTING INC.	EMPLOYEE HANDBOOKS	GENERAL FUND	CITY ADMINISTRATION	414.49
7/09/20	ACH***UNIFIRST	ACH***UNIFIRST	GENERAL FUND	CITY ADMINISTRATION	37.05
7/09/20	ACH***UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	37.05
7/09/20	ACH***UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	37.05
7/09/20	ACH***UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	37.05
7/09/20	ACH***KFW ENGINEERS	TASK ORDER 10	GENERAL FUND	CITY ADMINISTRATION	1,780.00
7/09/20	AMAZON.COM SERVICES INC	WEBCAMS	GENERAL FUND	CITY ADMINISTRATION	177.00
7/09/20	ACH***BOJORQUEZ LAW FIRM	LEGAL FEES	GENERAL FUND	CITY ADMINISTRATION	4,241.50
7/09/20	ACH***BOJORQUEZ LAW FIRM	LEGAL FEES	GENERAL FUND	CITY ADMINISTRATION	88.00
7/09/20	VM-3 SERVICES INC.	CLEANING SUPPLIES Q	GENERAL FUND	CITY ADMINISTRATION	195.70
7/09/20	VM-3 SERVICES INC.	CLEANING SUPPLIES Q	GENERAL FUND	CITY ADMINISTRATION	72.63
7/09/20	DELL MARKETING L.P.	DELL MARKETING L.P.	GENERAL FUND	CITY ADMINISTRATION	2,344.80
7/09/20	ACH***ORKIN, INC.	PEST CONTROL	GENERAL FUND	CITY ADMINISTRATION	124.06
7/09/20	ACH***SAFESITE, INC.	RECORDS STORAGE	GENERAL FUND	CITY ADMINISTRATION	195.00
7/09/20	STEPHEN P. TAKAS, JR.	JULY COURT	GENERAL FUND	MUNICIPAL COURT	650.00
7/09/20	DARRELL S. DULLNIG	JULY COURT 2020	GENERAL FUND	MUNICIPAL COURT	650.00
7/09/20	GE MONEY BANK	BOTTLED WATER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	123.00
7/09/20	GE MONEY BANK	KITCHEN ITEMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	79.00
7/09/20	DEWINNE EQUIPMENT CO.	POLE SAW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	503.99
7/09/20	HOME DEPOT CREDIT SERVICE	BUG SPRAY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	51.36
7/09/20	HOME DEPOT CREDIT SERVICE	SEED	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	32.98
7/09/20	HOME DEPOT CREDIT SERVICE	LOCKS/ CABLES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	163.34
7/09/20	HOME DEPOT CREDIT SERVICE	LOCKS/ CABLES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	216.86
7/09/20	HOME DEPOT CREDIT SERVICE	PLIERS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	24.97
7/09/20	HOME DEPOT CREDIT SERVICE	ROUNDUP	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	169.00
7/09/20	HOME DEPOT CREDIT SERVICE	TIRE SEALANT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	31.41
7/09/20	HOME DEPOT CREDIT SERVICE	CONCRETE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	129.66
7/09/20	HOME DEPOT CREDIT SERVICE	CLOROX WIPES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	17.92
7/09/20	HOME DEPOT CREDIT SERVICE	HARDWARE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.56
7/09/20	HOME DEPOT CREDIT SERVICE	HARDWARE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	308.83
7/09/20	ACH***US BANK VOYAGER FLEET SYSTEM	FLEET FUEL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	39.68
7/09/20	HANK STORBECK GARAGE, INC.	IGNITION SWITCH	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	137.13
7/09/20	ACH***UNIFIRST	ACH***UNIFIRST	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	50.94
7/09/20	ACH***UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	49.16
7/09/20	ACH***UNIFIRST	JANITORIAL SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	256.00
7/09/20	ACH***UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	49.16
7/09/20	ACH***UNIFIRST	JANITORIAL SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	22.20
7/09/20	ACH***UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	49.16
7/09/20	JANI KING OF SAN ANTONIO	CLEANING SERVICES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	663.48
7/09/20	SUN COAST RESOURCES, INC	FLEET FUEL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	261.05
7/09/20	VM-3 SERVICES INC.	CLEANING SUPPLIES Q	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	69.75
7/09/20	COLORADO STATE UNIVERSITY	PAVER SOFTWARE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	999.00
7/09/20	CITY OF SHAVANO PARK WATER DEPT.	SHAVANO PARK WATER DEP	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	39.25
7/09/20	CITY OF SHAVANO PARK WATER DEPT.	SHAVANO PARK WATER DEP	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,122.59

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/09/20	DEWINNE EQUIPMENT CO.	DEWINNE EQUIPMENT CO.	GENERAL FUND	FIRE DEPARTMENT	813.60
7/09/20	HOME DEPOT CREDIT SERVICE	LYSOL	GENERAL FUND	FIRE DEPARTMENT	17.92
7/09/20	HOME DEPOT CREDIT SERVICE	LYSOL	GENERAL FUND	FIRE DEPARTMENT	23.94
7/09/20	ACH***US BANK VOYAGER FLEET SYSTEM	FLEET FUEL	GENERAL FUND	FIRE DEPARTMENT	398.78
7/09/20	HANK STORBECK GARAGE, INC.	VEHICLE INSPECTION	GENERAL FUND	FIRE DEPARTMENT	7.00
7/09/20	AXCESS HOSE & LADDER CO	ANNUAL TESTING FOR ENGINE	GENERAL FUND	FIRE DEPARTMENT	689.00
7/09/20	RALPH N. TERPOLILLI	MEDICAL DIRECTION	GENERAL FUND	FIRE DEPARTMENT	450.00
7/09/20	SUN COAST RESOURCES, INC	FLEET FUEL	GENERAL FUND	FIRE DEPARTMENT	338.69
7/09/20	IH-10 WEST TACTICAL FIREARMS LLC	UNIFORMS *RUBIO	GENERAL FUND	FIRE DEPARTMENT	85.90
7/09/20	IH-10 WEST TACTICAL FIREARMS LLC	UNIFORMS * WEAVER	GENERAL FUND	FIRE DEPARTMENT	55.95
7/09/20	IH-10 WEST TACTICAL FIREARMS LLC	UNIFORMS *GARNER	GENERAL FUND	FIRE DEPARTMENT	103.90
7/09/20	IH-10 WEST TACTICAL FIREARMS LLC	UNIFORMS *GROSE	GENERAL FUND	FIRE DEPARTMENT	155.85
7/09/20	IH-10 WEST TACTICAL FIREARMS LLC	UNIFORMS *HOTCHKISS	GENERAL FUND	FIRE DEPARTMENT	118.85
7/09/20	IH-10 WEST TACTICAL FIREARMS LLC	UNIFORMS *SANDOVAL	GENERAL FUND	FIRE DEPARTMENT	103.90
7/09/20	VM-3 SERVICES INC.	CLEANING SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	282.93
7/09/20	ACH***BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	99.90
7/09/20	ACH***BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	144.90
7/09/20	ACH***BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	170.18
7/09/20	ACH***BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	271.18
7/09/20	ACH***BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	441.60
7/09/20	ACH***BOUND TREE MEDICAL LLC	THERMOMETER	GENERAL FUND	FIRE DEPARTMENT	61.99
7/09/20	ACH***BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	161.99
7/09/20	ACH***BOUND TREE MEDICAL LLC	REBATE	GENERAL FUND	FIRE DEPARTMENT	60.00-
7/09/20	ACH***BOUND TREE MEDICAL LLC	REBATE	GENERAL FUND	FIRE DEPARTMENT	60.00-
7/09/20	METRO FIRE APARATUS SPECIALISTS INC.	BOOTS	GENERAL FUND	FIRE DEPARTMENT	341.00
7/09/20	CITY OF SHAVANO PARK WATER DEPT.	SHAVANO PARK WATER DEP	GENERAL FUND	FIRE DEPARTMENT	148.74
7/09/20	AT&T MOBILITY	SERVICE	GENERAL FUND	POLICE DEPARTMENT	683.60
7/09/20	AT&T MOBILITY	SERVICE	GENERAL FUND	POLICE DEPARTMENT	717.17-
7/09/20	ACH***TYLER TECHNOLOGIES	BRAZOS INTERFACE	GENERAL FUND	POLICE DEPARTMENT	500.00
7/09/20	GOODYEAR AUTO SERVICE CTR.	REPAIRS, OIL CHANGE; UNIT	GENERAL FUND	POLICE DEPARTMENT	422.33
7/09/20	BIZDOC, INC.	MONTHLY COPIER FEES	GENERAL FUND	POLICE DEPARTMENT	185.62
7/09/20	SOUTHWEST PUBLIC SAFETY	SOUTHWEST PUBLIC SAFETY	GENERAL FUND	POLICE DEPARTMENT	45.00
7/09/20	SOUTHWEST PUBLIC SAFETY	SOUTHWEST PUBLIC SAFETY	GENERAL FUND	POLICE DEPARTMENT	90.00
7/09/20	ACH***US BANK VOYAGER FLEET SYSTEM	FLEET FUEL	GENERAL FUND	POLICE DEPARTMENT	2,371.88
7/09/20	ALBERT URESTI TAX ASSESSOR COLLECTOR	VEHICLE REGISTRATION UNIT	GENERAL FUND	POLICE DEPARTMENT	7.50
7/09/20	BELDEN'S AUTOMOTIVE	ABS STABILIZER UNIT 511	GENERAL FUND	POLICE DEPARTMENT	1,990.22
7/09/20	OPERATIONAL SUPPORT SVC INC	CLASS *CANTU	GENERAL FUND	POLICE DEPARTMENT	75.00
7/09/20	OPERATIONAL SUPPORT SVC INC	CLASSES	GENERAL FUND	POLICE DEPARTMENT	200.00
7/09/20	SHAVANO PARK, PETTY CASH	PARKING	GENERAL FUND	POLICE DEPARTMENT	5.00
7/09/20	GALLS	DUTY SHOES FOX	GENERAL FUND	POLICE DEPARTMENT	122.27
7/09/20	GALLS	BOOTS PAGE	GENERAL FUND	POLICE DEPARTMENT	139.45
7/09/20	GALLS	BOOTS WADE	GENERAL FUND	POLICE DEPARTMENT	114.91
7/09/20	GALLS	BOOTS MARTINEZ	GENERAL FUND	POLICE DEPARTMENT	139.45
7/09/20	COWBOY CLEANERS	DRY CLEANING	GENERAL FUND	POLICE DEPARTMENT	334.45
7/09/20	ACH***MICHAEL D. HARRISON	ANIMAL CONTROL	GENERAL FUND	POLICE DEPARTMENT	1,000.00
7/09/20	MONTY JOE MCGUFFIN	HEALTH INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	60.00
7/09/20	ACH***BRUCE C. BEALOR	PERMIT INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	6,850.00
7/09/20	ACH***ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	160.00
7/09/20	TILLER AUTOMOTIVE	REPAIRS TRUCK#6	WATER FUND	WATER DEPARTMENT	1,627.71
7/09/20	GE MONEY BANK	BOTTLED WATER	WATER FUND	WATER DEPARTMENT	123.00
7/09/20	EDWARDS AQUIFER AUTHORITY	EDWARDS AQUIFER AUTHORITY	WATER FUND	WATER DEPARTMENT	3,920.55
7/09/20	EDWARDS AQUIFER AUTHORITY	EDWARDS AQUIFER AUTHORITY	WATER FUND	WATER DEPARTMENT	2,665.97
7/09/20	AT&T MOBILITY	FIRSTNET	WATER FUND	WATER DEPARTMENT	111.00
7/09/20	ACH***TYLER TECHNOLOGIES	MONTHLY UTILITY SUPPORT	WATER FUND	WATER DEPARTMENT	128.00
7/09/20	ACH***TYLER TECHNOLOGIES	MONTHLY UTILITY SUPPORT	WATER FUND	WATER DEPARTMENT	128.00
7/09/20	ACH***US BANK VOYAGER FLEET SYSTEM	FLEET FUEL	WATER FUND	WATER DEPARTMENT	147.84

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/09/20	ACH***UNIFIRST	ACH***UNIFIRST	WATER FUND	WATER DEPARTMENT	50.94
7/09/20	ACH***UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	49.16
7/09/20	ACH***UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	49.16
7/09/20	ACH***UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	49.16
7/09/20	DPC INDUSTRIES	CHEMICAL FEED EQUIPMENT	WATER FUND	WATER DEPARTMENT	1,687.15
7/09/20	DPC INDUSTRIES	CHEMICAL FEED EQUIPMENT	WATER FUND	WATER DEPARTMENT	1,687.16
7/09/20	SUN COAST RESOURCES, INC	FLEET FUEL	WATER FUND	WATER DEPARTMENT	119.15
7/09/20	ALAMO TRUCK GEAR	LADDER INSTALL	WATER FUND	WATER DEPARTMENT	459.00
7/09/20	TEXAS EXCAVATION SAFETY SYSTEM	LOCATOR TICKETS	WATER FUND	WATER DEPARTMENT	31.35
7/09/20	FERGUSON WATERWORKS	PVC COUPLING Q	WATER FUND	WATER DEPARTMENT	16.33
7/09/20	FERGUSON WATERWORKS	CONCRETE	WATER FUND	WATER DEPARTMENT	98.28
7/09/20	FERGUSON WATERWORKS	CONCRETE GRADING	WATER FUND	WATER DEPARTMENT	212.88
7/09/20	ACH***BADGER METER, INC.	METERS	WATER FUND	WATER DEPARTMENT	518.38
7/09/20	ACH***BADGER METER, INC.	BEACON HOSTING JUNE	WATER FUND	WATER DEPARTMENT	42.18
7/09/20	CITY OF SHAVANO PARK WATER DEPT.	SHAVANO PARK WATER DEP	WATER FUND	WATER DEPARTMENT	39.25
7/09/20	POLLUTION CONTROL SERVICES	WATER ANALYSIS	WATER FUND	WATER DEPARTMENT	87.00
7/09/20	AT&T MOBILITY	IPAD TICKET WRITERS	CRIME CONTROL DIST	FIRE DEPARTMENT	2,004.59
7/09/20	AT&T MOBILITY	IPAD TICKET WRITERS	CRIME CONTROL DIST	FIRE DEPARTMENT	286.37
7/09/20	CE SOLUTIONS	EMS CE TRAINING	CRIME CONTROL DIST	FIRE DEPARTMENT	774.00
7/09/20	HOME DEPOT CREDIT SERVICE	CABINET/ PAINT	CRIME CONTROL DIST	POLICE DEPARTMENT	308.98
7/09/20	HOME DEPOT CREDIT SERVICE	CABINETS	CRIME CONTROL DIST	POLICE DEPARTMENT	119.00
7/09/20	CAP FLEET UPFITTERS, LLC	CAP FLEET UPFITTERS, LLC	CRIME CONTROL DIST	POLICE DEPARTMENT	2,320.00
7/09/20	TAPEIT	TAPEIT CONFERENCE 2020	CRIME CONTROL DIST	POLICE DEPARTMENT	350.00
7/09/20	OPERATIONAL SUPPORT SVC INC	COURT SECURITY TRNG	CRIME CONTROL DIST	POLICE DEPARTMENT	44.50
7/09/20	SHAVANO PARK, PETTY CASH	OSS CLASS	CRIME CONTROL DIST	POLICE DEPARTMENT	50.00
7/09/20	SHAVANO PARK, PETTY CASH	AMAZON	CRIME CONTROL DIST	POLICE DEPARTMENT	19.46
7/09/20	DELL MARKETING L.P.	A/V LAPTOP FOR COUNCIL CHA	PEG FUNDS	ADMINISTRATION	1,525.79
7/09/20	FERGUSON WATERWORKS	CONCRETE	CAPITAL REPLACEMEN	ADMINISTRATION	1,192.68
7/09/20	FERGUSON WATERWORKS	CONCRETE	CAPITAL REPLACEMEN	ADMINISTRATION	1,424.91
7/09/20	CORE & MAIN	INCREASER AT CITY HALL	CAPITAL REPLACEMEN	ADMINISTRATION	82.87
7/10/20	FROST BANK	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	12,116.18
7/10/20	FROST BANK	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,622.90
7/10/20	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	85,931.79
7/10/20	FROST BANK	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	246.10
7/10/20	FROST BANK	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	29.58
7/10/20	FROST BANK	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	118.43
7/10/20	FROST BANK	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	606.66
7/10/20	FROST BANK	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	622.13
7/10/20	FROST BANK	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	715.84
7/10/20	FROST BANK	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	116.33
7/10/20	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	6,226.95
7/10/20	FROST BANK	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	116.33
7/20/20	OMNIBASE SERVICES OF TEXAS LP	OMNIBASE FEES QTRLY	GENERAL FUND	NON-DEPARTMENTAL	630.00
7/20/20	TIME WARNER CABLE	INTERNET/ PHONE	GENERAL FUND	CITY ADMINISTRATION	1,285.56
7/20/20	AT&T	PHONE/ FAX LINES	GENERAL FUND	CITY ADMINISTRATION	139.71
7/20/20	AMAZON.COM SERVICES INC	BATTERIES FOR DISPENSERS	GENERAL FUND	CITY ADMINISTRATION	41.58
7/20/20	RENE CAMPOS	PHOTOGRAPHER	GENERAL FUND	CITY ADMINISTRATION	300.00
7/20/20	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	2.13
7/20/20	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	246.06
7/20/20	AT&T	PHONE/ FAX LINES	GENERAL FUND	MUNICIPAL COURT	152.16
7/20/20	TEXAS MUNICIPAL COURTS ASSOCIATION	MEMBERSHIP FEES DAWN	GENERAL FUND	MUNICIPAL COURT	75.00
7/20/20	TEXAS MUNICIPAL COURTS ASSOCIATION	DUES 2020-2021 JESSICA	GENERAL FUND	MUNICIPAL COURT	75.00
7/20/20	AMAZON.COM SERVICES INC	PRINTER	GENERAL FUND	MUNICIPAL COURT	479.45
7/20/20	SORCERERS APPRINTICE	ENVELOPES	GENERAL FUND	MUNICIPAL COURT	152.00
7/20/20	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	MUNICIPAL COURT	4.89
7/20/20	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	MUNICIPAL COURT	10.47

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/20/20	CITY PUBLIC SERVICE	3000593453	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	167.01
7/20/20	CITY PUBLIC SERVICE	3001293578	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,432.42
7/20/20	CITY PUBLIC SERVICE	3004307404	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.79
7/20/20	CITY PUBLIC SERVICE	3004460891	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.24
7/20/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	801.51
7/20/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.55
7/20/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,523.04
7/20/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	460.80
7/20/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.91
7/20/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.88
7/20/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	74.76
7/20/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	8.75
7/20/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.30
7/20/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	15.35
7/20/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.11
7/20/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.00
7/20/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	18.56
7/20/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.96
7/20/20	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	19.63
7/20/20	AT&T MOBILITY	FIRSTNET	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	37.00
7/20/20	CLEAN SCAPES, LP	LANDSCAPING JULY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	552.58
7/20/20	CINTAS CORPORATION #2	FIRST AID KIT REFILLS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	83.04
7/20/20	BENKE SEPTIC SYSTEMS, INC.	SEPTIC PUMPOUT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	612.50
7/20/20	BENKE SEPTIC SYSTEMS, INC.	FD/ PW SEPTIC TANK REPAIRS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	562.50
7/20/20	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	402.64
7/20/20	AT&T MOBILITY	FIRSTNET	GENERAL FUND	FIRE DEPARTMENT	259.00
7/20/20	AT&T MOBILITY	FIRSTNET PHONES	GENERAL FUND	FIRE DEPARTMENT	10.14
7/20/20	AT&T	PHONE/ FAX LINES	GENERAL FUND	FIRE DEPARTMENT	161.41
7/20/20	WELSCO Inc.	MEDICAL OXYGEN	GENERAL FUND	FIRE DEPARTMENT	45.50
7/20/20	WELSCO Inc.	MEDICAL OXYGEN	GENERAL FUND	FIRE DEPARTMENT	45.50
7/20/20	BENKE SEPTIC SYSTEMS, INC.	SEPTIC PUMPOUT	GENERAL FUND	FIRE DEPARTMENT	612.50
7/20/20	METRO FIRE APARATUS SPECIALISTS INC.	HOODS AND GLOVES	GENERAL FUND	FIRE DEPARTMENT	1,413.00
7/20/20	METRO FIRE APARATUS SPECIALISTS INC.	FIREFIGHTING FOAM	GENERAL FUND	FIRE DEPARTMENT	2,880.00
7/20/20	LYNDA'S TIRE AND AUTO SVC	TIRE REPLACEMENT BT139	GENERAL FUND	FIRE DEPARTMENT	550.30
7/20/20	AT&T	PHONE/ FAX LINES	GENERAL FUND	POLICE DEPARTMENT	124.32
7/20/20	ALAMO AREA COUNCIL OF GOVERNMENTS	CRIME SCENE SEARCH CLASS	GENERAL FUND	POLICE DEPARTMENT	160.00
7/20/20	SOUTHWEST PUBLIC SAFETY	MODEM INSTALL UNIT 514	GENERAL FUND	POLICE DEPARTMENT	90.00
7/20/20	ALBERT URESTI TAX ASSESSOR COLLECTOR	VEHICLE REGISTRATION UNIT5	GENERAL FUND	POLICE DEPARTMENT	7.50
7/20/20	ALBERT URESTI TAX ASSESSOR COLLECTOR	VEHICLE REGISTRATION UNIT5	GENERAL FUND	POLICE DEPARTMENT	7.50
7/20/20	ALBERT URESTI TAX ASSESSOR COLLECTOR	VEH REGISTRATION UNIT 516	GENERAL FUND	POLICE DEPARTMENT	7.50
7/20/20	AMAZON.COM SERVICES INC	USB CABLES, HDMI SPLITTER	GENERAL FUND	POLICE DEPARTMENT	27.99
7/20/20	AMAZON.COM SERVICES INC	FLASH DRIVES	GENERAL FUND	POLICE DEPARTMENT	55.42
7/20/20	OFFICE DEPOT	WATER/HAND SANITIZER	GENERAL FUND	POLICE DEPARTMENT	84.26
7/20/20	CITY PUBLIC SERVICE	3004513312	WATER FUND	WATER DEPARTMENT	10.60
7/20/20	CITY PUBLIC SERVICE	3002617278	WATER FUND	WATER DEPARTMENT	8.85
7/20/20	CITY PUBLIC SERVICE	3002618145	WATER FUND	WATER DEPARTMENT	477.62
7/20/20	CITY PUBLIC SERVICE	3000593442	WATER FUND	WATER DEPARTMENT	1,348.89
7/20/20	CITY PUBLIC SERVICE	3000593443	WATER FUND	WATER DEPARTMENT	25.35
7/20/20	CITY PUBLIC SERVICE	3003644154	WATER FUND	WATER DEPARTMENT	180.75
7/20/20	CITY PUBLIC SERVICE	3000593445	WATER FUND	WATER DEPARTMENT	8.75
7/20/20	CITY PUBLIC SERVICE	3000593446	WATER FUND	WATER DEPARTMENT	2,514.42
7/20/20	CITY PUBLIC SERVICE	3000593449	WATER FUND	WATER DEPARTMENT	1,310.34
7/20/20	CITY PUBLIC SERVICE	3000593450	WATER FUND	WATER DEPARTMENT	1,344.03
7/20/20	TX DEPARTMENT OF STATE HEALTH SERVICES	LAB TESTS	WATER FUND	WATER DEPARTMENT	1,550.31
7/20/20	OFFICE DEPOT	467048094001 RETURN	WATER FUND	WATER DEPARTMENT	77.99-
7/20/20	OFFICE DEPOT	OFFICE SUPPLIES	WATER FUND	WATER DEPARTMENT	402.64

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/20/20	OFFICE DEPOT	OFFICE SUPPLIES	WATER FUND	WATER DEPARTMENT	18.53
7/20/20	FIRE STAR ELECTRIC MOTORS, INC.	RELAYS	WATER FUND	WATER DEPARTMENT	103.00
7/20/20	FIRE STAR ELECTRIC MOTORS, INC.	RELAYS	WATER FUND	WATER DEPARTMENT	206.00
7/20/20	AMAZON.COM SERVICES INC	IPAD PROTECTIVE CASES	CRIME CONTROL DIST	FIRE DEPARTMENT	22.99
7/20/20	AMAZON.COM SERVICES INC	IPAD PROTECTIVE CASES	CRIME CONTROL DIST	POLICE DEPARTMENT	160.93
7/20/20	AMAZON.COM SERVICES INC	USB CABLES, HDMI SPLITTER	PEG FUNDS	ADMINISTRATION	23.79
7/20/20	URBAN SOIL LLC	OAK REMOVAL	OAK WILT FUND	ADMINISTRATION	1,600.00
7/20/20	MORGAN MATSON	KIOSK ON MUNI TRACT	CAPITAL REPLACEMENT	COUNCIL	490.53
7/22/20	TX CSDU	00089527162015EM5059	GENERAL FUND	NON-DEPARTMENTAL	69.23
7/22/20	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	501.35
7/22/20	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	501.35
7/22/20	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	716.08
7/22/20	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	716.08
7/22/20	ACH***ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	2,185.00
7/22/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	8,117.96
7/22/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	7,934.86
7/22/20	DE LOS SANTOS GONZAL,	Cash Refund:187643 -02	GENERAL FUND	NON-DEPARTMENTAL	124.00
7/22/20	ACH***TML MULTISTATE IEBP	P85-70-40 FAMILY BUYDOWN	GENERAL FUND	NON-DEPARTMENTAL	309.78
7/22/20	ACH***TML MULTISTATE IEBP	P85-70-40 FAMILY BUYDOWN	GENERAL FUND	NON-DEPARTMENTAL	309.78
7/22/20	ACH***TML MULTISTATE IEBP	PLAN 2 SPOUSE BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	123.98
7/22/20	ACH***TML MULTISTATE IEBP	PLAN 2 SPOUSE BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	123.98
7/22/20	ACH***TML MULTISTATE IEBP	3-P85-20-30 CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	283.72
7/22/20	ACH***TML MULTISTATE IEBP	3-P85-20-30 CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	283.72
7/22/20	ACH***TML MULTISTATE IEBP	4-P85-50-30 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	380.16
7/22/20	ACH***TML MULTISTATE IEBP	4-P85-50-30 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	380.16
7/22/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	NON-DEPARTMENTAL	24.37
7/22/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	NON-DEPARTMENTAL	24.37
7/22/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	468.44
7/22/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	468.44
7/22/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 SPOUSE BUY DO	GENERAL FUND	NON-DEPARTMENTAL	36.53
7/22/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 SPOUSE BUY DO	GENERAL FUND	NON-DEPARTMENTAL	36.53
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	NON-DEPARTMENTAL	121.54
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	NON-DEPARTMENTAL	121.54
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	653.95
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	653.95
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	NON-DEPARTMENTAL	311.84
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	NON-DEPARTMENTAL	311.84
7/22/20	ACH***TML MULTISTATE IEBP	ADJUSTMENT 7/2020	GENERAL FUND	NON-DEPARTMENTAL	578.33-
7/22/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	61.25
7/22/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	61.25
7/22/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	287.98
7/22/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	287.98
7/22/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	28.80
7/22/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	28.80
7/22/20	ACH***TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	800.74
7/22/20	ACH***TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	800.74
7/22/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	7.22
7/22/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	7.22
7/22/20	ACH***TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	194.97
7/22/20	ACH***TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	194.97
7/22/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	81.10
7/22/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	81.10
7/22/20	ACH***AFLAC	AFLAC - AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	113.24
7/22/20	ACH***AFLAC	AFLAC - AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	113.24
7/22/20	ACH***AFLAC	AFLAC - PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	156.49
7/22/20	ACH***AFLAC	AFLAC - PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	156.49

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/22/20	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	212.91
7/22/20	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	212.91
7/22/20	AMERICAN FIDELITY ASSURANCE	AMERICAN FIDELITY LIFE DUE	GENERAL FUND	NON-DEPARTMENTAL	51.00
7/22/20	AMERICAN FIDELITY ASSURANCE	AMERICAN FIDELITY LIFE DUE	GENERAL FUND	NON-DEPARTMENTAL	51.00
7/22/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,466.85
7/22/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,466.85
7/22/20	ACH***NEIGHBORHOOD NEWS	AUGUST RR	GENERAL FUND	CITY ADMINISTRATION	716.02
7/22/20	ACH***PITNEY BOWES - PURCHASE POWER	METER REFILL OVERAGE FEE	GENERAL FUND	CITY ADMINISTRATION	2.50
7/22/20	ACH***PITNEY BOWES - PURCHASE POWER	METER REFILL	GENERAL FUND	CITY ADMINISTRATION	400.00
7/22/20	ACH***TML MULTISTATE IEBP	PLAN 2 SPOUSE BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	286.00
7/22/20	ACH***TML MULTISTATE IEBP	PLAN 2 SPOUSE BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	286.00
7/22/20	ACH***TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	225.82
7/22/20	ACH***TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	225.82
7/22/20	ACH***TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	CITY ADMINISTRATION	60.18
7/22/20	ACH***TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	CITY ADMINISTRATION	60.18
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	CITY ADMINISTRATION	281.46
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	CITY ADMINISTRATION	281.46
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	CITY ADMINISTRATION	159.92
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	CITY ADMINISTRATION	159.92
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	CITY ADMINISTRATION	159.92
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	CITY ADMINISTRATION	159.92
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	CITY ADMINISTRATION	4.54
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	CITY ADMINISTRATION	4.54
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	CITY ADMINISTRATION	126.08
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	CITY ADMINISTRATION	126.08
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 FAMILY-HSA FU	GENERAL FUND	CITY ADMINISTRATION	126.08
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 FAMILY-HSA FU	GENERAL FUND	CITY ADMINISTRATION	126.08
7/22/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	CITY ADMINISTRATION	18.30
7/22/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	CITY ADMINISTRATION	18.30
7/22/20	ACH***TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.22
7/22/20	ACH***TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.22
7/22/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	42.64
7/22/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	42.64
7/22/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	38.02
7/22/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	38.02
7/22/20	ACH***TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	9.25
7/22/20	ACH***TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	9.25
7/22/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.65
7/22/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.65
7/22/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	2.93
7/22/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	2.93
7/22/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.76
7/22/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.76
7/22/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	15.21
7/22/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	15.21
7/22/20	ACH***BARCOM TECHNOLOGY	CONTRACT FEES	GENERAL FUND	CITY ADMINISTRATION	1,994.00
7/22/20	ACH***BARCOM TECHNOLOGY	BACKUP FEES	GENERAL FUND	CITY ADMINISTRATION	906.95
7/22/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	284.55
7/22/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	284.55
7/22/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	2.93
7/22/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	2.93
7/22/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,171.96
7/22/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,204.66
7/22/20	ACH***TML MULTISTATE IEBP	PLAN EE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	201.96
7/22/20	ACH***TML MULTISTATE IEBP	PLAN EE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	201.96
7/22/20	ACH***TML MULTISTATE IEBP	2 EMP-HRA FUNDS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	84.04

DATE	VENDOR NAME			DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/22/20	ACH***TML	MULTISTATE	IEBP	2 EMP-HRA FUNDS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	84.04
7/22/20	ACH***TML	MULTISTATE	IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	176.36
7/22/20	ACH***TML	MULTISTATE	IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	176.36
7/22/20	ACH***TML	MULTISTATE	IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	109.66
7/22/20	ACH***TML	MULTISTATE	IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	109.66
7/22/20	ACH***TML	MULTISTATE	IEBP	7-P85-150-40 SPOUSE BUY DO	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	145.14
7/22/20	ACH***TML	MULTISTATE	IEBP	7-P85-150-40 SPOUSE BUY DO	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	145.14
7/22/20	ACH***TML	MULTISTATE	IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	159.92
7/22/20	ACH***TML	MULTISTATE	IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	159.92
7/22/20	ACH***TML	MULTISTATE	IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	148.83
7/22/20	ACH***TML	MULTISTATE	IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	148.83
7/22/20	ACH***TML	MULTISTATE	IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	126.08
7/22/20	ACH***TML	MULTISTATE	IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	126.08
7/22/20	ACH***TML	MULTISTATE	IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	35.65
7/22/20	ACH***TML	MULTISTATE	IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	35.65
7/22/20	ACH***TML	MULTISTATE	IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	32.42
7/22/20	ACH***TML	MULTISTATE	IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	32.42
7/22/20	ACH***TML	MULTISTATE	IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	7.46
7/22/20	ACH***TML	MULTISTATE	IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	7.46
7/22/20	ACH***TML	MULTISTATE	IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	8.81
7/22/20	ACH***TML	MULTISTATE	IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	8.81
7/22/20	ACH***TML	MULTISTATE	IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	3.00
7/22/20	ACH***TML	MULTISTATE	IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	3.00
7/22/20	ACH***TML	MULTISTATE	IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.14
7/22/20	ACH***TML	MULTISTATE	IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.14
7/22/20	ACH***TML	MULTISTATE	IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	5.22
7/22/20	ACH***TML	MULTISTATE	IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	5.22
7/22/20	ACH***TMRS			EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	6,093.80
7/22/20	ACH***TMRS			EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	5,720.51
7/22/20	ACH***TML	MULTISTATE	IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	225.82
7/22/20	ACH***TML	MULTISTATE	IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	225.82
7/22/20	ACH***TML	MULTISTATE	IEBP	4-P85-50-30 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	286.00
7/22/20	ACH***TML	MULTISTATE	IEBP	4-P85-50-30 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	286.00
7/22/20	ACH***TML	MULTISTATE	IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	FIRE DEPARTMENT	60.18
7/22/20	ACH***TML	MULTISTATE	IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	FIRE DEPARTMENT	60.18
7/22/20	ACH***TML	MULTISTATE	IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	FIRE DEPARTMENT	286.00
7/22/20	ACH***TML	MULTISTATE	IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	FIRE DEPARTMENT	286.00
7/22/20	ACH***TML	MULTISTATE	IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	FIRE DEPARTMENT	176.35
7/22/20	ACH***TML	MULTISTATE	IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	FIRE DEPARTMENT	176.35
7/22/20	ACH***TML	MULTISTATE	IEBP	7-P85-150-40 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	572.00
7/22/20	ACH***TML	MULTISTATE	IEBP	7-P85-150-40 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	572.00
7/22/20	ACH***TML	MULTISTATE	IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	FIRE DEPARTMENT	109.65
7/22/20	ACH***TML	MULTISTATE	IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	FIRE DEPARTMENT	109.65
7/22/20	ACH***TML	MULTISTATE	IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	FIRE DEPARTMENT	1,439.28
7/22/20	ACH***TML	MULTISTATE	IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	FIRE DEPARTMENT	1,439.28
7/22/20	ACH***TML	MULTISTATE	IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	572.00
7/22/20	ACH***TML	MULTISTATE	IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	572.00
7/22/20	ACH***TML	MULTISTATE	IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	FIRE DEPARTMENT	1,134.72
7/22/20	ACH***TML	MULTISTATE	IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	FIRE DEPARTMENT	1,134.72
7/22/20	ACH***TML	MULTISTATE	IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	156.42
7/22/20	ACH***TML	MULTISTATE	IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	156.42
7/22/20	ACH***TML	MULTISTATE	IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	127.92
7/22/20	ACH***TML	MULTISTATE	IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	127.92
7/22/20	ACH***TML	MULTISTATE	IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	24.05
7/22/20	ACH***TML	MULTISTATE	IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	24.05
7/22/20	ACH***TML	MULTISTATE	IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	41.02

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/22/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	41.02
7/22/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	8.79
7/22/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	8.79
7/22/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	37.18
7/22/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	37.18
7/22/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	30.42
7/22/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	30.42
7/22/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	6,160.71
7/22/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	6,136.39
7/22/20	ACH***TML MULTISTATE IEBP	P85-70-40 FAMILY BUYDOWN	GENERAL FUND	POLICE DEPARTMENT	286.00
7/22/20	ACH***TML MULTISTATE IEBP	P85-70-40 FAMILY BUYDOWN	GENERAL FUND	POLICE DEPARTMENT	286.00
7/22/20	ACH***TML MULTISTATE IEBP	3-P85-20-30 CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	572.00
7/22/20	ACH***TML MULTISTATE IEBP	3-P85-20-30 CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	572.00
7/22/20	ACH***TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	GENERAL FUND	POLICE DEPARTMENT	486.20
7/22/20	ACH***TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	GENERAL FUND	POLICE DEPARTMENT	486.20
7/22/20	ACH***TML MULTISTATE IEBP	3 P85-2-30 HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	85.80
7/22/20	ACH***TML MULTISTATE IEBP	3 P85-2-30 HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	85.80
7/22/20	ACH***TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	451.64
7/22/20	ACH***TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	451.64
7/22/20	ACH***TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	120.36
7/22/20	ACH***TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	120.36
7/22/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	POLICE DEPARTMENT	352.70
7/22/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	POLICE DEPARTMENT	352.70
7/22/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	POLICE DEPARTMENT	219.30
7/22/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	POLICE DEPARTMENT	219.30
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	POLICE DEPARTMENT	562.92
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	POLICE DEPARTMENT	562.92
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	POLICE DEPARTMENT	1,119.44
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	POLICE DEPARTMENT	1,119.44
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	POLICE DEPARTMENT	286.00
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	POLICE DEPARTMENT	286.00
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	POLICE DEPARTMENT	9.08
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	POLICE DEPARTMENT	9.08
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	POLICE DEPARTMENT	882.56
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	POLICE DEPARTMENT	882.56
7/22/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	73.20
7/22/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	73.20
7/22/20	ACH***TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	156.42
7/22/20	ACH***TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	156.42
7/22/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	85.28
7/22/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	85.28
7/22/20	ACH***TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	33.30
7/22/20	ACH***TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	33.30
7/22/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	43.95
7/22/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	43.95
7/22/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	11.72
7/22/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	11.72
7/22/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	43.94
7/22/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	43.94
7/22/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	30.42
7/22/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	30.42
7/22/20	ACH***LEXISNEXIS RISK SOLUTIONS	INVESTIGATIONS	GENERAL FUND	POLICE DEPARTMENT	35.00
7/22/20	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	WATER FUND	NON-DEPARTMENTAL	35.02
7/22/20	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	WATER FUND	NON-DEPARTMENTAL	35.02
7/22/20	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	WATER FUND	NON-DEPARTMENTAL	52.10
7/22/20	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	WATER FUND	NON-DEPARTMENTAL	52.10

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/22/20	ACH***ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	160.00
7/22/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	575.02
7/22/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	614.49
7/22/20	GARCIA, MICHAEL	1-0154-01	WATER FUND	NON-DEPARTMENTAL	250.00
7/22/20	SCHNEIDER, CARY	1-0199-01	WATER FUND	NON-DEPARTMENTAL	250.00
7/22/20	STRONG, DENNIS	1-0374-02	WATER FUND	NON-DEPARTMENTAL	250.00
7/22/20	STICKNEY, VICTORIA	1-0474-01	WATER FUND	NON-DEPARTMENTAL	250.00
7/22/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 SPOUSE BUY DO	WATER FUND	NON-DEPARTMENTAL	35.46
7/22/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 SPOUSE BUY DO	WATER FUND	NON-DEPARTMENTAL	35.46
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	NON-DEPARTMENTAL	89.09
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	NON-DEPARTMENTAL	89.09
7/22/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	10.22
7/22/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	10.22
7/22/20	ACH***TML MULTISTATE IEBP	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	149.24
7/22/20	ACH***TML MULTISTATE IEBP	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	149.24
7/22/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	2.38
7/22/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	2.38
7/22/20	ACH***TML MULTISTATE IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	10.80
7/22/20	ACH***TML MULTISTATE IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	10.80
7/22/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	4.92
7/22/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	4.92
7/22/20	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	WATER FUND	NON-DEPARTMENTAL	31.22
7/22/20	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	WATER FUND	NON-DEPARTMENTAL	31.22
7/22/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,145.94
7/22/20	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,224.60
7/22/20	ACH***TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	WATER FUND	WATER DEPARTMENT	243.10
7/22/20	ACH***TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	WATER FUND	WATER DEPARTMENT	243.10
7/22/20	ACH***TML MULTISTATE IEBP	3 P85-2-30 HRA FUNDS	WATER FUND	WATER DEPARTMENT	42.90
7/22/20	ACH***TML MULTISTATE IEBP	3 P85-2-30 HRA FUNDS	WATER FUND	WATER DEPARTMENT	42.90
7/22/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	WATER FUND	WATER DEPARTMENT	176.34
7/22/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	WATER FUND	WATER DEPARTMENT	176.34
7/22/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	WATER FUND	WATER DEPARTMENT	109.64
7/22/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	WATER FUND	WATER DEPARTMENT	109.64
7/22/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 SPOUSE BUY DO	WATER FUND	WATER DEPARTMENT	140.86
7/22/20	ACH***TML MULTISTATE IEBP	7-P85-150-40 SPOUSE BUY DO	WATER FUND	WATER DEPARTMENT	140.86
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	WATER FUND	WATER DEPARTMENT	159.92
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	WATER FUND	WATER DEPARTMENT	159.92
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	WATER DEPARTMENT	137.17
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	WATER DEPARTMENT	137.17
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	WATER FUND	WATER DEPARTMENT	126.08
7/22/20	ACH***TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	WATER FUND	WATER DEPARTMENT	126.08
7/22/20	ACH***TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	49.67
7/22/20	ACH***TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	49.67
7/22/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.22
7/22/20	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.22
7/22/20	ACH***TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	7.34
7/22/20	ACH***TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	7.34
7/22/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	2.91
7/22/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	2.91
7/22/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	8.72
7/22/20	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	8.72
7/22/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	10.14
7/22/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	10.14
7/22/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	4.92
7/22/20	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	4.92
7/23/20	TEXAS COMMISSION ON FIRE PROTECTION	INSTRUCTOR II TESTING	GENERAL FUND	FIRE DEPARTMENT	165.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/23/20	ACH***USPS	JUNE UTILITY BILLS	WATER FUND	WATER DEPARTMENT	248.15
7/24/20	FROST BANK	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	11,759.64
7/24/20	FROST BANK	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,584.98
7/24/20	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	83,893.58
7/24/20	FROST BANK	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	246.10
7/24/20	FROST BANK	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	29.58
7/24/20	FROST BANK	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	121.83
7/24/20	TEXAS COMMISSION ON FIRE PROTECTION	INSTRUCTOR II CERT	GENERAL FUND	FIRE DEPARTMENT	85.00
7/24/20	FROST BANK	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	567.87
7/24/20	FROST BANK	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	619.60
7/24/20	FROST BANK	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	783.33
7/24/20	FROST BANK	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	124.51
7/24/20	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	6,675.68
7/24/20	FROST BANK	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	124.51
7/27/20	TEXAS COMMISSION ON FIRE PROTECTION	TESTING FEE	GENERAL FUND	FIRE DEPARTMENT	55.00
7/30/20	RAY CRACKNELL BUILDER, INC	PAV RR & STORAGE BUILDING	GENERAL FUND	CITY ADMINISTRATION	12,000.00
7/31/20	FROST - VISA DEBIT CARD	VISA- LOGMEIN *GOTO MEETIN	GENERAL FUND	CITY ADMINISTRATION	5.31
7/31/20	FROST - VISA DEBIT CARD	FROST-AZ RENTALS*SIDEWALK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	200.70
7/31/20	FROST - VISA DEBIT CARD	VISA- CMC CONSTR *SIDEWAL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	145.44
7/31/20	FROST - VISA DEBIT CARD	VISA-MJ SEPTIC *DISPOSAL A	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	125.00
7/31/20	FROST - VISA DEBIT CARD	FROST-TML *LEADERSHIP CONF	GENERAL FUND	POLICE DEPARTMENT	765.00
7/31/20	ACH***MICHAEL D. HARRISON	ANIMAL CONTROL	GENERAL FUND	POLICE DEPARTMENT	1,000.00
7/31/20	FROST - VISA DEBIT CARD	VISA-TCEQ *LICENSE RENEWAL	WATER FUND	WATER DEPARTMENT	111.00
7/31/20	FROST - VISA DEBIT CARD	VISA-TCEQ *LICENSE RENEWAL	WATER FUND	WATER DEPARTMENT	111.00
7/31/20	FROST - VISA DEBIT CARD	VISA-TCEQ *LISCENSE RENEWA	WATER FUND	WATER DEPARTMENT	111.00
7/31/20	FROST - VISA DEBIT CARD	VISA-TCEQ *LICENSE RENEWAL	WATER FUND	WATER DEPARTMENT	111.00
7/31/20	FROST - VISA DEBIT CARD	VISA* OAK WILT SHIPPING	OAK WILT FUND	ADMINISTRATION	31.15
7/31/20	FROST - VISA DEBIT CARD	FROST-USPS *OAKWILT SAMPL	OAK WILT FUND	ADMINISTRATION	35.70
7/31/20	FROST - VISA DEBIT CARD	VISA-ADOBE*ANNUALSUBSCRIPT	CAPITAL REPLACEMEN	ADMINISTRATION	1,535.04
7/31/20	FROST - VISA DEBIT CARD	VISA-KINGSEED CO *SEPTIC S	CAPITAL REPLACEMEN	ADMINISTRATION	185.00
7/31/20	FROST - VISA DEBIT CARD	VISA-HOMEDEPOT *FANS	CAPITAL REPLACEMEN	ADMINISTRATION	3,903.00
7/31/20	FROST - VISA DEBIT CARD	FROST-ANIMALCARE *ANIMAL C	PET DOC & RESCUE F	INVALID DEPARTMENT	817.33
7/31/20	FROST - VISA DEBIT CARD	FROST-HOMEAGAIN *PET SCANN	PET DOC & RESCUE F	INVALID DEPARTMENT	1,125.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	GARCIA, MICHAEL	US REFUNDS	WATER FUND	NON-DEPARTMENTAL	250.00
	SCHNEIDER, CARY	US REFUNDS	WATER FUND	NON-DEPARTMENTAL	250.00
	STRONG, DENNIS	US REFUNDS	WATER FUND	NON-DEPARTMENTAL	250.00
	STICKNEY, VICTORIA	US REFUNDS	WATER FUND	NON-DEPARTMENTAL	<u>250.00</u>
				TOTAL:	448,002.31

===== FUND TOTALS =====

10	GENERAL FUND	379,331.57
20	WATER FUND	48,237.13
40	CRIME CONTROL DISTRICT	6,460.82
42	PEG FUNDS	1,549.58
45	OAK WILT FUND	1,666.85
70	CAPITAL REPLACEMENT FUND	8,814.03
75	PET DOC & RESCUE FUND	1,942.33

GRAND TOTAL: 448,002.31

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF SHAVANO PARK
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 7/01/2020 THRU 7/31/2020

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: Check Date
SEQUENCE: By Date
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C O U N C I L A / P R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

SUPPLEMENTAL NOTICE OF MEETING BY LIVESTREAM / TELEPHONE CONFERENCE:

THIS MEETING WILL BE CLOSED TO IN-PERSON ATTENDANCE BY THE PUBLIC IN ORDER TO MAINTAIN SOCIAL DISTANCING

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Livestream Participation. The livestream available via Youtube from your computer, tablet or smartphone at: <https://youtu.be/ipZKAKUuMpM>

Telephone Participation. The public toll-free dial-in number to participate in the telephonic meeting is **1-866-899-4679** and requires access code **118-085-965**. The Livestream / telephone conference will be available to join at 3:30 p.m. (30 minutes prior to the meeting). If you have issues accessing Telephone Participation or Livestream, please call City Secretary Zina Tedford at 210-787-0366.

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1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 4:00 p.m.

PRESENT:

ABSENT:

Alderman Colemere
Alderman Kautz
Mayor Pro Tem Ross
Alderman Powers
Alderman Kuykendall
Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Werner, with the consensus of City Council dispensed with the Pledge of the Allegiance to the Flag and Invocation.

3. CITIZENS TO BE HEARD

No citizens signed up to be heard.

4. CITY COUNCIL COMMENTS

Mayor Werner, with the consensus of City Council dispensed with City Council comments.

5. REGULAR AGENDA ITEMS

5.1. Presentation / discussion - Review / Staff analysis of Council Objectives - City Manager

City Manager Hill reviewed the staff analysis of Council Objectives and revised with City Council guidance.

5.2. Presentation / discussion - Capital Replacement Funds - City Manager / Finance Director

City Manager Hill reviewed the Capital Replacement Fund and schedules.

5.3. Presentation / discussion - Capital and Significant Expense Estimates - City Manager / Directors

Presentation and discussion regarding capital/ major purchases by City Manager Hill and Directors was held.

5.4. Presentation / discussion – Staff compensation considerations – Compensation Subcommittee / Finance Director

The Compensation Subcommittee (Mayor Werner and Alderman Colemere) met with City Manager Hill and Finance Director Morey to review compensation survey results. After review and discussion, the Compensation Subcommittee's recommendation is increase one pay grade for sworn staff in SPPD and 2.5% compensation increases for all City employees.

The consensus of City Council was to accept the recommendation of the Compensation Subcommittee.

5.5. Presentation / discussion - Water Utility Fund - City Manager / Public Works Director / Finance Director

City Manager Hill and Finance Director Morey presented the first draft of the Proposed Water Utility Budget which will be considered by the Water Advisory Committee at their July 28th meeting.

5.6. Discussion - FY 2020-21 Budget Calendar Development - City Manager

The consensus of City Council is to schedule the meeting as outlined in the FY 20-21 Budget calendar:

August 6th – Special Meeting at 5:30 p.m.

August 12th - Special Meeting at 5:30 p.m.

Reschedule the Regular City Council from September 28th to September 21st.

6. ADJOURNMENT

Alderman Powers made a motion to adjourn the meeting.

Alderman Kautz seconded the motion.

The meeting adjourned at 7:45 p.m.

Robert Werner
Mayor

Zina Tedford
City Secretary

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Telephone Participation. The public toll-free dial-in number to participate in the telephonic meeting is 1-877-568-4106 and requires access code 139-695-453. The Livestream / telephone conference will be available to join at 6:00 p.m. (30 minutes prior to the meeting). If you have issues accessing Telephone Participation or Livestream, please call City Secretary Zina Tedford at 210-787-0366.

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1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:35 p.m.

PRESENT:

ABSENT:

Alderman Colemere

Alderman Kautz

Mayor Pro Tem Ross

Alderman Powers

Alderman Kuykendall

Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Alderman Colemere led the Pledge of Allegiance to the Flag. Mayor Werner led the Invocation.

3. CITIZENS TO BE HEARD

No citizens signed up to address City Council.

4. CITY COUNCIL COMMENTS

City Council thanked everyone.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

6. REGULAR AGENDA ITEMS

6.1. Public Hearing - Receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances, including changes to Chapter 36 to consider changes in uses of accessory buildings in residential zoning districts

Public hearing opened at 6:41 p.m.

City Manager Hill presented an overview of the proposed amendments to the City of Shavano Park Code of Ordinances, including changes to Chapter 36 to consider changes in uses of accessory buildings in residential zoning districts.

Public hearing closed at 6:47 p.m.

6.2. Discussion / Action - Ordinance O-2020-010 amending Chapter 36 - Zoning to clarify that accessory buildings in residential zoning districts can be used for habitation, long-term rental and home occupation as long as such uses are consistent with the use of the property as a single-family residence (first reading) - City Manager

Mayor Pro Tem Ross made a motion to approve Ordinance O-2020-010 amending Chapter 36 - Zoning to clarify that accessory buildings in residential zoning districts can be used for habitation, long-term rental and home occupation as long as such uses are consistent with the use of the property as a single-family residence (first reading).

Alderman Kuykendall seconded the motion.

The motion to approve Ordinance O-2020-010 amending Chapter 36 - Zoning to clarify that accessory buildings in residential zoning districts can be used for habitation, long-term rental and home occupation as long as such uses are consistent with the use of the property as a single-family residence (first reading) carried with a unanimous vote.

6.3. Public Hearing - Receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances to allow front solid fencing for homes who front yards face NW Military Highway and De Zavala Road and to clarify existing fence regulations generally

Public hearing opened at 6:53 p.m.

City Manager Hill presented an overview of the proposed amendments to the City of Shavano Park Code of Ordinances to allow front solid fencing for homes who front yards face NW Military Highway and De Zavala Road and to clarify existing fence regulations.

Public hearing closed at 7:03 p.m.

6.4. Discussion / action – Ordinance O-2020-013 amending the City of Shavano Park Code of Ordinances to allow front solid fencing for homes with front yards that face NW Military Highway, De Zavala Road and in the A-1 Zoning District and to clarify existing fence regulations generally (first reading) - City Manager

Alderman Colemere made a motion to table this item.

Alderman Kuykendall seconded the motion.

The motion to table this item was approved unanimously.

6.5. Discussion / Action - Resolution R-2020-015 authorizing a revised application for the SIB loan and Advanced Funding Agreements with TxDOT supporting the relocation of water lines along NW Military Highway during the NW Military Highway improvement project - City Manager

Alderman Colemere made a motion to approve - Resolution R-2020-015 authorizing a revised application for the SIB loan and Advanced Funding Agreements with TxDOT supporting the relocation of water lines along NW Military Highway during the NW Military Highway improvement project in the amount of \$925,000.

Alderman Powers seconded the motion.

The motion to approve - Resolution R-2020-015 authorizing a revised application for the SIB loan and Advanced Funding Agreements with TxDOT supporting the relocation of water lines along NW Military Highway during the NW Military Highway improvement project in the amount of \$925,000 carried with a unanimous vote.

6.6. Discussion / Action - Approval of contractor to proceed with drainage projects (three culverts) - City Manager / City Engineer

Mayor Pro Tem Ross made a motion to approve WPM Construction Services and award \$27,621 to Schultz & Co. Landscapes restoration services on 104 Bent Oak; and proceed with drainage projects.

Alderman Colemere seconded the motion.

The motion to approve WPM Construction Services and award \$27,621 to Schultz & Co. Landscapes restoration services on 104 Bent Oak; and proceed with drainage projects carried with a unanimous vote.

6.7. Discussion / Action - Use of City Hall as a voting location - Ald. Colemere

Alderman Colemere made a motion to use city hall as a voting location for the November Election and foreseeable elections and asked for a roll call vote.

Alderman Kautz seconded the motion.

Roll Call Vote: Alderman Colemere -	AYE
Alderman Kautz -	NAY
Alderman Kuykendall -	AYE
Alderman Powers -	NAY
Mayor Pro Tem Ross -	NAY

The motion to use city hall as a voting location for the November election and foreseeable elections failed with the following vote: AYES: 2; NAYES: 3 (Mayor Pro Tem Ross, Aldermen Powers and Kautz).

6.8. Discussion / Action – Review of Oak Wilt mitigation plan and approval of contractor for trenching - City Manager

Alderman Powers made a motion to approve the proposal by “We Love Trees” to complete the oak wilt mitigation trench with payment from the Oak Wilt Fund.

Alderman Colemere seconded the motion.

The motion to the proposal by “We Love Trees” to complete the oak wilt mitigation trench with payment from the Oak Wilt Fund carried with a unanimous vote.

6.9. Discussion / Action - Coronavirus Update - City Manager

City Manager Hill presented an update on COVID-19.

6.10. Discussion / Action - Ordinance O-2020-014 considering an action extending a declaration of local disaster and public health emergency initially issued on March 23, 2020 by Mayor Bob Werner, and the corresponding addendums issued by City Council in March, April, May, and June until August 24, 2020 to continue active preparedness and response for COVID-19 contingencies - City Manager

Mayor Pro Tem Ross made a motion to approve Ordinance O-2020-014 considering an action extending a declaration of local disaster and public health emergency initially issued on March 23, 2020 by Mayor Bob Werner, and the corresponding addendums issued by City Council in March,

April, May, and June until August 24, 2020 to continue active preparedness and response for COVID-19 contingencies.

Alderman Kautz seconded the motion.

The motion to approve Ordinance O-2020-014 considering an action extending a declaration of local disaster and public health emergency initially issued on March 23, 2020 by Mayor Bob Werner, and the corresponding addendums issued by City Council in March, April, May, and June until August 24, 2020 to continue active preparedness and response for COVID-19 contingencies carried with a unanimous vote.

6.11. Discussion / Action - City Manager Compensation. Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters - Mayor Werner

Mayor Werner with the consensus of City Council deviated to agenda item 7 and 8.

Mayor Pro Tem Ross made a motion to table this item.

Mayor Werner asked for a second. No second to the motion. The motion died due to lack of a second.

City Council adjourned into Executive Session at 8:41 p.m.

Open meeting reconvened at 9:14 p.m.

Alderman Colemere made a motion to increase the City Manager's salary in the amount of \$26,000.

Alderman Powers seconded the motion.

The motion to increase the City Manager's salary in the amount of \$26,000 carried with a unanimous vote.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

Alderman Powers asked Chief Dover for an update regarding COVID-19 cases.

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Workshop Minutes, June 10, 2020

8.2. Approval - City Council Minutes, June 22, 2020

8.3. Approval – Special City Council Minutes, June 29, 2020

8.4. Approval - City Council Workshop Minutes June 29, 2020

8.5. Accept - Planning and Zoning Commission Minutes, June 3, 2020

8.6. Approval - Ordinance O-2020-011 correction of scrivener error in Ordinance 100-12-03 regarding side setback requirements in Willow Wood Planned Unit Development (final reading)

8.7. Accept - Quarterly Investment Report, quarter ended June 30, 2020

8.8. Approval - Rescheduling the September City Council Meeting from September 28th to September 21st and review of the annual Budget Calendar

Alderman Colemere made a motion to approve / accept Consent Agenda Items 8.1 – 8.8 as presented.

Alderman Powers seconded the motion.

The motion to approve / accept Consent Agenda Items 8.1 – 8.8 carried with a unanimous vote.

Mayor Werner deviated back to agenda item 6.11.

9. ADJOURNMENT

Mayor Pro Tem made a motion to adjourn the meeting.

Alderman Kautz seconded the motion.

The meeting adjourned at 9:15 p.m.

Robert Werner
Mayor

Zina Tedford, City Secretary

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1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 5:37 p.m.

PRESENT:

ABSENT:

Alderman Colemere
Alderman Kautz
Mayor Pro Tem Ross
Alderman Powers
Alderman Kuykendall
Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

At this time, the Mayor with the consensus of City Council dispensed with the Pledge of Allegiance to the the and the Inovocation to the Fla.

3. CITIZENS TO BE HEARD

No citizens signed up to be heard.

4. CITY COUNCIL COMMENTS

Mayor with the Consensus of City Council dispensed with comments.

5. AGENDA ITEMS

5.1. Presentation / discussion - Receipt of the Effective and Rollback Calculation - City Manager Hill

City Manager Hill presented the Bexar County 2020 Assessed Tax Certified Totals and the 2020 Tax Rate Calculation worksheet which provides the “Total Taxable Assessed Value (Freeze not included) and the actual tax assessed on freeze valued properties and summarizes the amounts of potential taxes collected (Total M&O and I&S) based upon last year’s collection and projections for FY 2020-21 based upon the current tax rate, the voter - approved tax rate, and no-new revenue tax rate, and the City Manager proposed rate - City Manager Hill

5.2. Presentation / discussion - Submission of the City Manager Proposed Budget for FY 2020 - 21 .

City Manager Hill presented the the City Manager’s Proposed Budget FY 2020-21.

6. ADJOURNMENT

Alderman Powers made a adjurn the meeting.

Alderman Colemere seconded the meeting.

The meeting adjourned at 7:35 p.m.

Robert Werner
Mayor

Zina Tedford
City Secretary

1. Call Meeting to Order

Mayor Werner called the meeting to order

PRESENT:

ABSENT:

Alderman Colemere

Alderman Kautz

Mayor Pro Tem Ross

Alderman Powers

Alderman Kuykendall

Mayor Werner

2. Pledge of Allegiance to the Flag and the Invocation.

Mayor Werner with the consensus of City Council dispensed with the Pledge of Allegiance to the Flag and the Invocation.

3. CITIZENS TO BE HEARD

No citizens signed up to address City Council at this time.

4. CITY COUNCIL COMMENTS

Mayor Werner with the consensus of City Council dispensed with City Council Comments.

5. AGENDA ITEMS

5.1. Discussion / action - Consider a proposed Tax Rate for FY 2020-21 and take a Record Vote; and Schedule Public Hearing on the proposed tax rate - City Council

Alderman Kuykendall made a motion to propose a tax rate of \$0.287742 per \$100 valuation which includes an M&O rate of \$0.274439 and an I&S rate of \$.013103.

Alderman Powers seconded the motion.

The motion to propose a tax rate of \$0.287742 per \$100 valuation which includes an M&O rate of \$0.274439 and an I&S rate of \$.013103:

Alderman Colemere	- Yes
Alderman Kautz	- Yes
Alderman Powers	- Yes
Mayor Pro Tem Ross	- Yes
Alderman Kuykendall	- Yes

5.2. Discussion / action - Schedule public hearings on proposed budget FY 2020 -21 - City Manager

Alderman Colemere made a motion to schedule the public hearings on the proposed budget FY 2020-21 on September 14th and September 21st at 6:30 p.m.

Alderman Kautz seconded the motion.

The motion to schedule the public hearings on the proposed budget FY 2020-21 on September 14th and September 21st at 6:30 p.m. carried with a unanimous vote.

6. ADJOURNMENT

Alderman Colemere made a motion to adjourn the meeting.

Alderman Powers seconded the motion.

ROBERT WERNER
MAYOR

Zina Tedford
City Secretary

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1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 5:38 p.m.

PRESENT:

ABSENT:

Alderman Colemere

Alderman Kautz

Mayor Pro Tem Ross

Alderman Powers

Alderman Kuykendall

Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Werner dispensed with the Pledge of Allegiance to Flag and the Invocation.

3. CITIZENS TO BE HEARD

No citizen signed up to address City Council.

4. CITY COUNCIL COMMENTS

Mayor Werner dispensed with City Council comments.

5. AGENDA ITEMS

5.1. Discussion - FY 2019-20 Budget - City Manager

City Council and City Staff reviewed the proposed FY 2020-21 budget and addressed several areas for adjustment and consideration.

6. ADJOURNMENT

Mayor Pro Tem Ross made a motion to adjourn the meeting.

Alderman Colemere seconded the motion.

Robert Werner
Mayor

Zina Tedford
City Secretary

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The public will be permitted to offer comments telephonically as provided by the agenda during Citizen’s to be Heard. Citizens who want to speak during this period, should sign up to speak prior to the beginning of the meeting by stating their intent and providing Name, Address, and Topic to be addressed. Follow the guidelines under agenda item 3. If unable to participate in the meeting, you may submit public comments by email to ztedford@shavanopark.org.

The meeting agenda and agenda packet are posted online at www.shavanopark.org.

A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

AGENDA

1. Call to order

Chairman Aleman called the meeting to order at 6:30 p.m.

PRESENT:

Albert Aleman

Kerry Dike

Michael Janssen

Jason Linahan

Bill Simmons

Shawn Fitzpatrick

William Stipek

Damon Perrin

ABSENT:

Carla Laws

2. Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.

Upon a motion made by Commissioner Linahan and a second made by Commissioner Janssen, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. Citizens to be Heard

No one signed up to address the Planning & Zoning Commission.

4. Consent Agenda:

A. Approval - Planning & Zoning Commission minutes, June 3, 2020

Upon a motion made by Commissioner Dike and a second made by Commissioner Stipek, the Planning Zoning Commission voted seven (7) for and none (0) opposed to approve the Planning & Zoning Commission June 3, 2020 minutes. The motion carried.

5. Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances to allow front solid fencing for homes who front yards face NW Military Highway and De Zavala Road and to clarify existing fence regulations generally.

The public hearing opened at 6:35 p.m.

City Manager Hill and Asst to the City Manager Leeth presented an overview of the proposed amendments to the City of Shavano Park Code of Ordinances to allow front solid fencing for homes who front yards face NW Military Highway and De Zavala Road and to clarify existing fence regulations generally

The public hearing closed at 6:41 p.m.

6. **Discussion / action – Possible amendments to the City of Shavano Park Code of Ordinances to allow front solid fencing for homes who front yards face NW Military Highway and De Zavala Road and to clarify existing fence regulations generally - City Manager**

Upon a motion made by Commissioner Fitzpatrick and a second made by Commissioner Linahan, the Planning Zoning Commission voted seven (7) for and none (0) opposed to approve amendments to the City of Shavano Park Code of Ordinances to allow front solid fencing for homes who front yards face NW Military Highway and De Zavala Road and to clarify existing fence regulations language as revised and forward to City Council for review and consideration. The motion carried.

7. **Notice of administrative approval - Amending Plat of Pond Hill Garden Villas to correct a scrivener or clerical error on the zero-lot line of Lot 2245.**

City Manager Hill provided notice of an administrative approval - Amending Plat of Pond Hill Garden Villas to correct a scrivener or clerical error on the zero-lot line of Lot 2245.

8. **Report / update - City Council items considered at previous City Council meetings and discussion concerning the same - City Manager**

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

9. **Chairman Announcements:**

- A. Advise members to contact City staff to add new or old agenda items.
- B. Advise members of pending agenda items, as follows:
 - i. Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances, Chapter 36 regarding MXD & PUD site plan approval to comply with House Bill 3167 from the 86th Texas Legislature
 - ii. Amendments to Chapter 36 regarding MXD & PUD site plan approval to comply with the 30-day shot clocks from Texas Legislature - City Manager

10. **Adjournment**

Upon a motion made by Commissioner Janssen and a second made by Commissioner Dike, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to adjourn the meeting at 8:15 p.m.

Albert Aleman
Chairman

Zina Tedford
City Secretary

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 24, 2020

Agenda item: 8.7

Prepared by: Bill Hill

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Approval - City Council adoption of organizational chart - City Manager

X

Attachments for Reference:

1) 8.8a FY21 Organization Chart

BACKGROUND / HISTORY: The Organization Chart is approved annually by Council for inclusion in the budget documentation and employee handbook.

DISCUSSION: There are no changes to the proposed FY2021 Organization Chart.

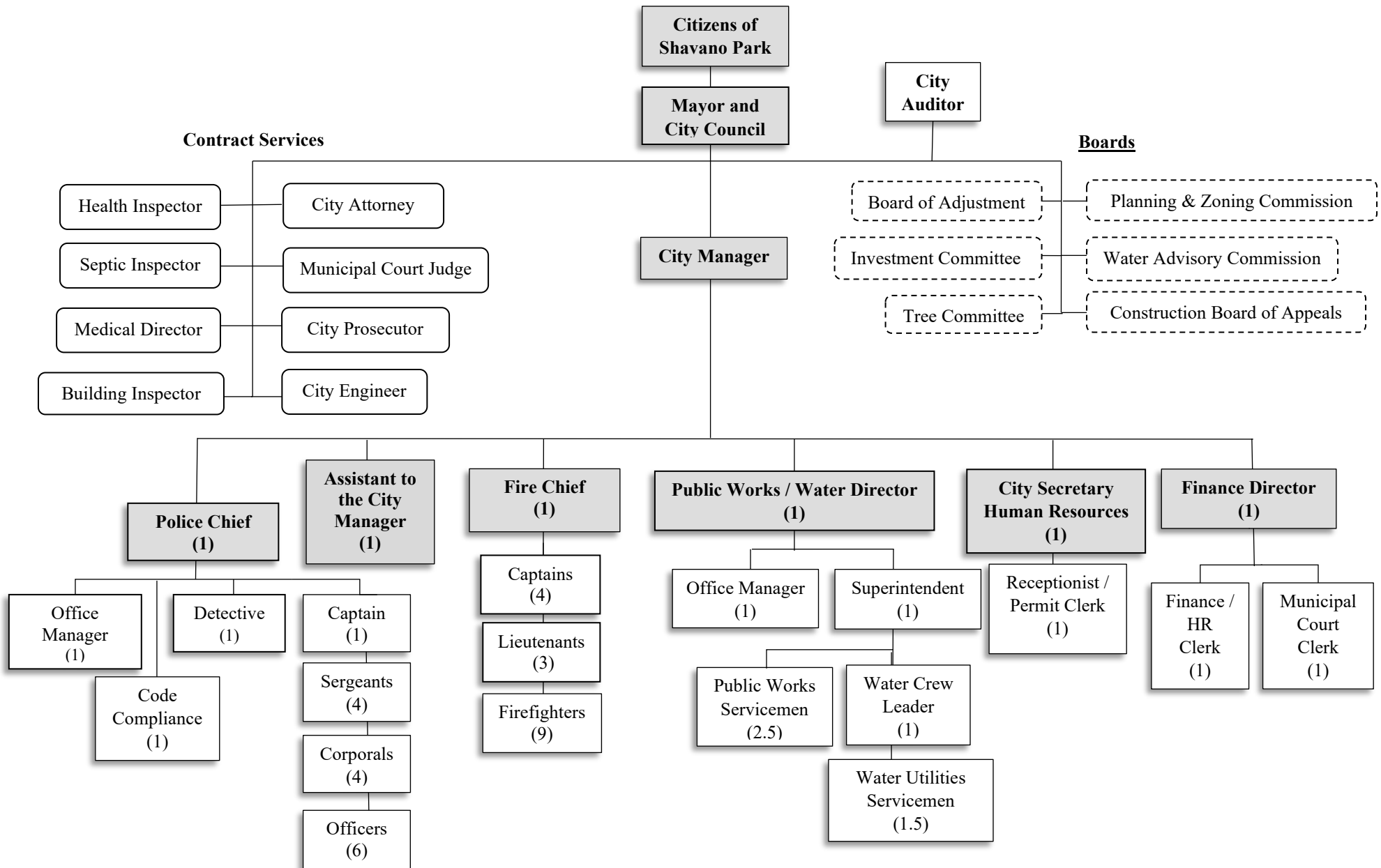
COURSES OF ACTION: Approve City Organization Chart; or alternatively decline and provide further guidance to staff.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Approve City Organizational Chart as presented.

ORGANIZATIONAL FLOWCHART

Approved by Council on August 26, 2019.



CITY COUNCIL STAFF SUMMARY

Meeting Date: August 24, 2020

Agenda item:8.8

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Approval - Ordinance O-2020-010 amending Chapter 36 - Zoning to clarify that accessory buildings in residential zoning districts can be used for habitation, long-term rental and home occupation as long as such uses are consistent with the use of the property as a single-family residence (**final** reading) - City Manager

X

Attachments for Reference:

- 1) 8.8a Amendments TRACK CHANGES
- 2) 8.8b Ord O-2020-010

BACKGROUND / HISTORY: In 2015-16 the Planning & Zoning Commission conducted a thorough review of accessory and portable building regulations. This review greatly improved the clarity of regulations governing these structures on residential lots.

Recently there was confusion between staff and the building inspector when reviewing a permit for an accessory building on whether an accessory building could be used for habitation.

The current ordinances do not prohibit the use of an accessory building for habitation, for rental or home occupations. Attorney-Client Memo has been prepared discussing this (attached).

At the March 4, 2020 meeting the Commission considered draft amendments and provided guidance to staff.

At the April 27, 2020 City Council Meeting the Council reviewed the Accessory Building ordinances. There was the consensus of City Council that the Planning & Zoning Commission conduct public hearings, consider authorizing use of accessory building for habitation and rental, and present a recommendation to City Council.

At the June 3, 2020 Planning & Zoning Commission meeting, the Commission, after a public hearing, recommended approval of the amendments as presented in Ordinance O-2020-010. City Council held the public hearing and approved the first reading of O-2020-010 at the July 27, 2020 meeting.

DISCUSSION: Planning and Zoning Commission recommends amendments clarifying the ordinances by clarifying that accessory buildings can be used for habitation, long-term rental and

home occupation in Single-Family Residential Districts as long as such uses are consistent with the use of the property as a single-family residence.

The Commission track changes amendments are presented in attachment 8.8 and the full ordinance as 8.8b.

COURSES OF ACTION: Approved Ordinance O-2020-010 (final reading); provide further amendments; or alternatively decline and provide further guidance to staff.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Approved Ordinance O-2020-010 amending Chapter 36 - Zoning to clarify that accessory buildings in residential zoning districts can be used for habitation, long-term rental and home occupation as long as such uses are consistent with the use of the property as a single-family residence (final reading).

CHAPTER 36 – ZONING

Accessory building regulations in zoning code are as follows. Amendments are in track changes.

ARTICLE I. - IN GENERAL

Sec. 36-1. - Definitions. (Excerpt of relevant definitions)

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning; terms not expressly defined herein are to be construed in accordance with customary usage in municipal planning and engineering practices:

Accessory building or use means an enclosed four-wall building or use customarily incident to a principal building or principal use; and is subordinate in area, extent and purpose to the comfort, convenience and necessity of occupants of the principal building or principal use served; and contributes to the comfort, convenience and necessity of and is located on the same building lot as the principal building or principal use served. An accessory use may be part of the principal building.

Dwelling, single-family, means a building containing only one dwelling unit and occupied by only one family. The term does not include a mobile home.

Dwelling unit means a structure or portion of a structure which is arranged, occupied or intended to be occupied as human living quarters.

Home occupations means any occupation or activity that is clearly incidental and secondary to the use of the premises for dwelling purposes.

Family means any number of individuals living together as a single housekeeping unit, in which not more than two individuals are unrelated by blood, marriage or adoption.

Single-family residence means a structure designed for use as one dwelling unit and actually used for permanent or seasonal occupation by the owner, the owner's family or long term rental tenant under a written long-term rental agreement as a principal residence where the owner, owner's family or long term rental tenant intends to maintain a permanent or long-term residence. Short-term rentals are expressly excluded from this definition and shall not constitute single-family residential use.

ARTICLE II. – DISTRICTS

Sec. 36-36. - A-1, A-2, A-3, A-4 and A-5 PUD Single-Family Residential Districts.

- (a) *Use regulations.* In A-1, A-2, A-3, A-4 and A-5 PUD Single-Family Residential Districts, no land shall be used and no building shall be erected for or converted to any use other than as a Single-family residence. In addition, the following structures shall also be allowed together with the Single-family residence:

~~(1) Single-family residence.~~

~~(12)~~ Accessory buildings under the following conditions:-

a. Size limitations.

- i. The gross floor area of all accessory buildings shall not occupy more than 20 percent of the rear yard.
- ii. In no case shall any accessory building be built closer than ten feet to the principal main building. The height of an accessory building shall not exceed one story.

b. An unattached garage, as described in section 36-36(e) and section 6-91 is regulated as an accessory building.

c. One accessory building may be used as a dwelling unit as long as the use is consistent with the use of the property as a single family residence.

d. One accessory buildings may be used for long-term rental as long as the use is consistent with the use of the property as a single family residence.

~~(23)~~ Portable construction buildings under the following conditions:

...

~~(34)~~ Swimming pools pursuant to all applicable City regulations;~~:-~~

~~(45)~~ Private tennis courts pursuant to all applicable City regulations; ~~and:-~~

~~(56)~~ A porte cochere must be attached to the main building, remain open on three sides and must not project more than 25 feet from the main building. A porch must not project more than ten feet from the main building.

- (b) *Storage or parking of recreational/commercial and covered vehicles/equipment.* Storage or parking of recreational/commercial and covered vehicles/equipment is prohibited in all residential districts. This restriction and the following requirements do not apply when any such vehicle is used for the primary transportation of the owner:

...

- (c) *Other use regulations.* See Table No. 1.

- (d) *Exterior architectural features.* Each new structure must possess an exterior in keeping with the residence and general atmosphere of the surrounding area.

...

- (e) *Garages and carports.*

- (1) *Garages.* A minimum two-car garage shall be provided at each residence. Residential garage doors are not to exceed ten feet in height. An additional garage may be provided as an accessory building pursuant to regulations in section 36-36(a). No garage shall open onto any street, roadway or cul-de-sac unless the lot in question fronts two streets which will allow the garage to face the street perpendicular to the front of the residential structure. All attached garages shall be rear or 90-degree side loaded. Conversion of an existing garage to another use shall be permitted only where replacement garage space is provided. Doors on secondary garages for the purpose of storing recreational vehicles may be of a height necessary to store the vehicle. Detached garages shall conform to building setback lines and structural regulations and may or may not face the street (final decision is the Building Official's decision);~~;~~ but may not be substantially visible from the street.

- (2) *Carports.* Carports may not, under any circumstances, be substituted for garage space. No carport may open on any street, roadway or cul-de-sac. In situations where a lot fronts two streets and the garage opens to the street perpendicular to the front of the structure, no carport will be allowed. All carports shall conform to all building setback lines, structural regulations and be rear or 90-degree loaded. All carports must be built in conjunction with existing garage space and not as freestanding structures.

- (f) *Fences.*

...

- (g) *Height regulations.* No residential building shall exceed the maximum vertical height specified in Tables 1, 2 and 6 of this chapter, and no residential building shall have more than two livable stories.

- (h) *Portable buildings.* Except in A-I District, a single unattached portable building (movable) constructed of light metal, wood or fiberglass used for storage only, not greater than 200 square feet in size may be erected in the rear yard providing the building is suitably screened from adjacent property, is not used temporarily or permanently as a habitation, is unattached and to a solid foundation. The highest point of the building may not exceed 12 feet from foundation. No portable building higher than eight feet in height measured from grade level base foundation to the buildings highest point shall be permitted in the building setbacks. In A-I District no more than two unattached portable buildings described in this subsection shall be permitted.

- (i) *Certain equipment allowed in setbacks.* Notwithstanding any other provision found within the City of Shavano Park Code of Ordinances, HVAC equipment and pool

equipment are allowed within setbacks, so long as an unobstructed width of five feet exists to allow for emergency services access.

. . .

Sec. 36-44. - Home occupations.

- (a) *General.* Home occupations shall be permitted in all residential zoning districts, provided the home occupation is clearly and obviously subordinate to the main use of dwelling for residential purposes and is not prohibited by subsection (c) and complies with the conditions set forth in subsection (b). Standards for controlling home occupations are set forth to minimize annoyance and inconvenience to neighboring property owners within residential areas. These standards are intended to allow reasonable and comfortable enjoyment of adjacent and nearby property by their owners and by occupants of neighboring residential dwellings, while providing opportunities for the pursuit of home-based businesses. Administrative, office and clerical functions performed at a residence by members of the family occupying the dwelling are specifically allowed and are not considered a home occupation.
- (b) *Conditions.*
- (1) The home occupation must be compatible with the residential use of the property and surrounding residential uses and not alter the residential character of the premises by reason of activity, color, design, materials, storage, construction, lighting, sounds, noises, vibrations, dust, odors, noxious fumes, etc., nor shall it unreasonably disturb the peace and quiet of an individual and/or the residential neighborhood, nor interfere with the area radio or television reception;
 - (2) The home occupation must be confined completely within the dwelling and/or a single accessory building. The home occupation shall not occupy; and occupy in total not more than 25 percent of the gross floor area of one floor of the primary residential dwelling thereof;
 - (3) The home occupation may only be carried on by members of the family occupying the dwelling, with the exception of one other person either by employment or as an independent contractor;
 - (4) The home occupation must not generate pedestrian or vehicular traffic in excess of five visits a day, with not more than two client vehicles at the premises at any one time;
 - (5) The home occupation shall require no exterior structural, electrical or plumbing alterations to the dwelling;
 - (6) The home occupation may not involve outdoor storage or on-premises outdoor signage or advertising;

- (7) The home occupation must not generate any solid waste or sewage discharge, in volume or type, which is not normally associated with residential use in the neighborhood;
 - (8) On-premises parking of commercial vehicles, as defined in section 36-1, used in conjunction with the home occupation is prohibited, except as provided in section 36-36(b)(1) and section 36-36(b)(2); and
 - (9) On-premises retail sales are prohibited.
- (c) *Prohibited home occupations.* Examples of prohibited home occupations include the following:
- (1) Barbershops;
 - (2) Beauty shops;
 - (3) Commercial auto or boat sales, repair or maintenance;
 - (4) Auto painting;
 - (5) Sexually oriented businesses;
 - (6) Restaurants;
 - (7) Catering, or the preparation of food for resale except for Cottage Food Operations as that term is defined by the Tex. Health and Safety Code § 437.001; and
 - (8) Animal hospitals and kennels.

ARTICLE IV. – SPECIAL USE PERMITS

Sec. 36-102. - Special use permits for home occupations.

- (a) Special use permits for a home occupations shall be processed consistent with Article III of this chapter.
- (b) Special use permit requirements.
 - (1) The home occupation must be compatible with the residential use of the property and surrounding residential uses and does not alter the residential character of the premises by reason of activity, color, design, materials, storage, construction, lighting, sounds, noises, vibrations, dust, odors, noxious fumes, etc., nor shall it unreasonably disturb the peace and quiet of an individual and/or the residential neighborhood, nor interfere with area radio or television reception;
 - (2) The home occupation must be confined completely within the dwelling, and/or a single accessory building. The home occupation shall not occupy and occupy not more than 25 percent of the gross floor area of one floor of the primary residential dwelling thereof;
 - ~~(3) Use of accessory buildings in the home occupation is not allowed;~~

(34) The home occupation may only be carried on by members of the family occupying the dwelling, with the exception of one other person either by employment or as an independent contractor;

(45) The home occupation must not generate pedestrian or vehicular traffic in excess of five visits a day;

(56) The home occupation require no visible, structural, electrical or plumbing alterations in the dwelling;

(67) The home occupation may not involve outdoor storage or on-premises outdoor advertising;

(78) The home occupation must not generate any solid waste or sewage discharge, in volume or type, which is not normally associated with residential use in the neighborhood; and

(89) Only one commercial vehicle is allowed to be parked on-premises in the operation of the home occupation.

- (c) Existing Non-Conforming Home Occupations. Any home occupation that was legally in existence as of November 1, 2015 ("the Effective Date") and that is not in full conformity with the provisions herein shall be deemed a legal nonconforming use, provided that the home occupation use was not in violation of any other local, state or federal law or regulation on that date. Proof of the existence of such home occupation use prior to the effective date of this Code may be required by the City. Any legal nonconforming use may continue until not later than December 1, 2017. After that date, nonconforming home occupations are prohibited.

ORDINANCE NO. O-2020-010

AN ORDINANCE AMENDING CHAPTER 36 - ZONING, TO CLARIFY ACCESORY BUILDINGS IN RESIDENTIAL ZONING DISTRICTS CAN BE USED FOR HABITATION, LONG-TERM RENTAL AND HOME OCCUPATION AS LONG AS SUCH USES ARE CONSISTENT WITH THE USE OF THE PROPERTY AS A SINGLE FAMILY RESIDENCE; PROVIDING INDEMNITY FOR THE CITY; PROVIDING REPEALING AND SAVINGS CLAUSES; PROVING A TEXAS OPEN MEETINGS ACT CLAUSE; PROVIDING CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Chapter 211 of the Texas Local Government Code, the City has the authority to regulate zoning; and

WHEREAS, the City has previously deemed it necessary and desirable to adopt zoning regulations to provide for the orderly development of property within the City in order to promote the public health, safety, morals and general welfare of the residents of the City; and

WHEREAS, the City Council finds that Chapter 36 – Zoning is not clear what are the allowed uses of accessory buildings in Single-Family Residential Districts; and

WHEREAS, The City Council desires to clarify that accessory buildings in residential zoning districts can be used for habitation, long-term rental and home occupation as long as such uses are consistent with the use of the property as a single family residence; and

WHEREAS, City staff have reviewed and revised the language of the ordinance and find the allowed uses of an accessory structure as defined above to be in keeping with the definition of a family in City Code Section 36-1 as “any number of individuals living together as a single housekeeping unit, in which not more than two individuals are unrelated by blood, marriage, or adoption; and

WHEREAS, after notice and hearing required by law, a public hearing was held before the Shavano Park Zoning and Planning Commission on June 3, 2020 to consider the proposed amendments and the Zoning and Planning Commission recommended approval of the proposed amendments; and

WHEREAS, after public hearing held by the City Council on July 27, 2020 the City Council voted to approve the second reading on August 24, 2020; and

WHEREAS, the City Council finds that it is necessary and proper for the good government, peace or order of the City of Shavano Park to adopt an ordinance amending Chapter 36. – Zoning.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

**I
CODE AMENDMENT**

Chapter 36. – Zoning, Article II. – Districts, Section 36-36(a) of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Sec. 36-36. - A-1, A-2, A-3, A-4 and A-5 PUD Single-Family Residential Districts.

- (a) *Use regulations.* In A-1, A-2, A-3, A-4 and A-5 PUD Single-Family Residential Districts, no land shall be used and no building shall be erected for or converted to any use other than as a Single-family residence. In addition, the following structures shall also be allowed together with the Single-family residence:
- (1) Accessory buildings under the following conditions:
 - a. Size limitations.
 - i. The gross floor area of all accessory buildings shall not occupy more than 20 percent of the rear yard.
 - ii. In no case shall any accessory building be built closer than ten feet to the principal main building. The height of an accessory building shall not exceed one story.
 - b. An unattached garage, as described in section 36-36(e) and section 6-91 is regulated as an accessory building.
 - c. One accessory building may be used as a dwelling unit as long as the use is consistent with the use of the property as a single family residence.
 - d. One accessory building may be used for long-term rental as long as the use is consistent with the use of the property as a single family residence.
 - (2) Portable construction buildings under the following conditions:
 - a. Authorization may be issued by the City Building Official to permit a portable construction building to be temporarily located on a lot upon which a building permit has been previously issued for construction of any building or structure.

- b. A certificate of occupancy related to construction shall not be issued by the City Building Official until the portable construction building has been removed from the premises and further, that the certificate of occupancy shall not be issued until the electrical connection which served the portable construction building has been removed from the lot in question.
 - c. A temporary permit issued pursuant to this section shall be void upon issuance of the certificate of occupancy, or 12 months after issuance of the building permit, whichever time is shorter.
 - d. In any case in which construction is not completed within the 12-month period, the City Building Official, after due consideration and determination that active construction is being accomplished, may issue an extension of time for the temporary permit, not to exceed a six-month period.
- (3) Swimming pools pursuant to all applicable City regulations;
 - (4) Private tennis courts pursuant to all applicable City regulations; and
 - (5) *Entryway features and the front setback.* Porches or porte cocheres at the front of a residence are only allowed to extend from the primary residence into the front setback under the following conditions:
 - a. A porte cochere must be attached to the main building, remain open on three sides and shall not project more than 25 feet into the front setback. See section 36-1 for full definition of a porte cochere.
 - b. Only an open porch that is open on a minimum of three sides and no wider than 25 feet may project into the front setback. An open porch shall not project more than ten feet into the front setback. See section 36-1 for full definition of a porch.

II CODE AMENDMENT

Chapter 36. – Zoning, Article II. – Districts, Section 36-44 of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Sec. 36-44. - Home occupations.

- (a) *General.* Home occupations shall be permitted in all residential zoning districts, provided the home occupation is clearly and obviously subordinate to the main use of dwelling for residential purposes and is not prohibited by subsection (c) and complies with the conditions set forth in subsection (b). Standards for controlling home occupations are set forth to minimize annoyance and inconvenience to neighboring property owners within residential areas. These standards are intended to allow reasonable and comfortable enjoyment of adjacent and nearby property by their owners and by occupants of neighboring residential dwellings, while providing

opportunities for the pursuit of home-based businesses. Administrative, office and clerical functions performed at a residence by members of the family occupying the dwelling are specifically allowed and are not considered a home occupation.

(b) *Conditions.*

- (1) The home occupation must be compatible with the residential use of the property and surrounding residential uses and not alter the residential character of the premises by reason of activity, color, design, materials, storage, construction, lighting, sounds, noises, vibrations, dust, odors, noxious fumes, etc., nor shall it unreasonably disturb the peace and quiet of an individual and/or the residential neighborhood, nor interfere with the area radio or television reception;
- (2) The home occupation must be confined completely within the dwelling and/or a single accessory building. The home occupation shall not occupy more than 25 percent of the gross floor area of one floor of the primary residential dwelling thereof;
- (3) The home occupation may only be carried on by members of the family occupying the dwelling, with the exception of one other person either by employment or as an independent contractor;
- (4) The home occupation must not generate pedestrian or vehicular traffic in excess of five visits a day, with not more than two client vehicles at the premises at any one time;
- (5) The home occupation shall require no exterior structural, electrical or plumbing alterations to the dwelling;
- (6) The home occupation may not involve outdoor storage or on-premises outdoor signage or advertising;
- (7) The home occupation must not generate any solid waste or sewage discharge, in volume or type, which is not normally associated with residential use in the neighborhood;
- (8) On-premises parking of commercial vehicles, as defined in section 36-1, used in conjunction with the home occupation is prohibited, except as provided in section 36-36(b)(1) and section 36-36(b)(2); and
- (9) On-premises retail sales are prohibited.

(c) *Prohibited home occupations.* Examples of prohibited home occupations include the following:

- (1) Barbershops;
- (2) Beauty shops;
- (3) Commercial auto or boat sales, repair or maintenance;
- (4) Auto painting;

- (5) Sexually oriented businesses;
- (6) Restaurants;
- (7) Catering, or the preparation of food for resale except for Cottage Food Operations as that term is defined by the Tex. Health and Safety Code § 437.001; and
- (8) Animal hospitals and kennels.

III CODE AMENDMENT

Chapter 36. – Zoning, Article IV. – SPECIAL USE PERMITS, Section 36-102 of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Sec. 36-102. - Special use permits for home occupations.

- (a) Special use permits for home occupations shall be processed consistent with Article III of this chapter.
- (b) Special use permit requirements.
 - (1) The home occupation must be compatible with the residential use of the property and surrounding residential uses and does not alter the residential character of the premises by reason of activity, color, design, materials, storage, construction, lighting, sounds, noises, vibrations, dust, odors, noxious fumes, etc., nor shall it unreasonably disturb the peace and quiet of an individual and/or the residential neighborhood, nor interfere with area radio or television reception;
 - (2) The home occupation must be confined completely within the dwelling, and/or a single accessory building. The home occupation shall not occupy more than 25 percent of the gross floor area of one floor of the primary residential dwelling thereof;
 - (3) The home occupation may only be carried on by members of the family occupying the dwelling, with the exception of one other person either by employment or as an independent contractor;
 - (4) The home occupation must not generate pedestrian or vehicular traffic in excess of five visits a day;
 - (5) The home occupation requires no visible, structural, electrical or plumbing alterations in the dwelling;
 - (6) The home occupation may not involve outdoor storage or on-premises outdoor advertising;

- (7) The home occupation must not generate any solid waste or sewage discharge, in volume or type, which is not normally associated with residential use in the neighborhood; and
- (8) Only one commercial vehicle is allowed to be parked on-premises in the operation of the home occupation.
- (c) Existing Non-Conforming Home Occupations. Any home occupation that was legally in existence as of November 1, 2015 ("the Effective Date") and that is not in full conformity with the provisions herein shall be deemed a legal nonconforming use, provided that the home occupation use was not in violation of any other local, state or federal law or regulation on that date. Proof of the existence of such home occupation use prior to the effective date of this Code may be required by the City. Any legal nonconforming use may continue until not later than December 1, 2017. After that date, nonconforming home occupations are prohibited.

IV SEVERABILITY

That it is hereby declared to be the intention of the City Council of the City of Shavano Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

V PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

VI CODIFICATION

The City Secretary is hereby directed to record and publish the attached rules, regulations and policies in the City's Code of Ordinances as authorized by Section 52.001 of the Texas Local Government Code.

VII
EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND APPROVED on the first reading by the City Council of the City of Shavano Park this the 27th day of July, 2020.

PASSED AND APPROVED on the second reading by the City Council of the City of Shavano Park this the 24th day of August, 2020.

ROBERT WERNER, MAYOR

Attest:

ZINA TEDFORD, City Secretary