

**CITY OF SHAVANO PARK
SPECIAL CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
THURSDAY, JANUARY 24, 2013
2:00 P.M.**

AGENDA

1. Call to Order
 - A. Pledge of Allegiance – Alderwoman Mary Werner
 - B. Invocation – Alderman Charles Brame
2. Citizens to be heard – *Rules for Citizen's Comments*: The City Council welcomes citizen participation and comments at all of their Council meetings. As a courtesy to your fellow citizens and out of respect to our elected officials; we request that if you wish to speak that you follow these guidelines.
 - a) Direct your comments to the entire Council, not to an individual member;
 - b) Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
 - c) Show the City Council the same respect and courtesy that you expect to be shown to you.
 - d) As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. The City Council shall meet in Executive Session under Texas Government Code §551. to discuss the following:
 - a. Texas Government Code §551.074 *Personnel Matters:* Interim evaluation of the City Manager.
4. Reconvene into Regular Session and take action on issues discussed in Executive Session if necessary.
5. Adjournment

Accessibility Statement: The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized: The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the

agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on January 18, 2013 at 4:30P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 18th day of January, 2013.

KYLE H. MCCAIN

City Manager

**CITY OF SHAVANO PARK
SPECIAL CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
FRIDAY, JANUARY 25, 2013
2:00 P.M.**

AGENDA

1. Call to Order
 - A. Pledge of Allegiance – Alderwoman Mary Werner
 - B. Invocation – Alderman Charles Brame
2. Citizens to be heard – *Rules for Citizen's Comments*: The City Council welcomes citizen participation and comments at all of their Council meetings. As a courtesy to your fellow citizens and out of respect to our elected officials; we request that if you wish to speak that you follow these guidelines.
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 - d) As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

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 - a. Texas Government Code §551.074 *Personnel Matters:* Interim evaluation of the City Manager.
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5. Adjournment

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Dated the 18th day of January, 2013.

KYLE H. MCCAIN

City Manager

**CITY OF SHAVANO PARK
REGULAR CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
JANUARY 28, 2013
6:30 P.M.**

AGENDA

1. Call to Order
 - A. Pledge of Allegiance – Mayor A. David Marne
 - B. Invocation – Mayor Pro-Tem Etta Fanning

2. Citizens to be heard – Rules for Citizen's Comments: The City Council welcomes to your fellow citizens and out of respect to our elected officials, we request that if you wish to speak that you follow these guidelines.
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 - B. Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
 - C. Show the City Council the same respect and courtesy that you expect to be shown to you.
 - D. As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

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3. Mayor & City Council Comments

4. Discuss and consider approval of the consent agenda as presented or amended.
 - a. Approval of the City Council Minutes from:
December 17, 2012 Regular Meeting
 - b. Acceptance of the Planning & Zoning Commission Minutes from:
December 5, 2012 Meeting
 - c. Acceptance of the Building Permit Activity Report

- d. Acceptance of the Code Compliance Activity Report
 - e. Acceptance of the Finance Department Activity Report
 - f. Acceptance of the Fire Department Activity Report
 - g. Acceptance of the Municipal Court Activity Report
 - h. Acceptance of the Police Department Activity Report
 - i. Acceptance of the Public Works Department Activity Report
 - j. Final approval of Amending Plat – Commercial – Lots 1813A and 1813B located at the corner of Huebner Road and Lockhill Selma.
 - k. Approval of a Resolution appointing Dr. Thomas Schlenker as the Health Authority for the City of Shavano Park in cooperation with the San Antonio Metropolitan Health District.
5. Discuss and consider possible action to appoint Kyle H. McCain, City Manager, as the Interim City Secretary.
 6. Discuss and consider possible action to authorize the City Manager to sign a contract with First Texas Group to furnish a qualified City Secretary, designated as Deputy City Secretary, to fill the vacancy during the search for a permanent City Secretary.
 7. Discussion and possible action to approve A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS REPEALING RESOLUTION NUMBER 12-09 AND DESIGNATING AUTHORIZED SIGNERS OF ALL ACCOUNTS FOR THE CITY OF SHAVANO PARK, TEXAS WITH FROST STATE BANK.
 8. Discuss and consider action on a Resolution of the City Council of the City of Shavano Park ordering and establishing procedures for a General Election in the City of Shavano Park, Texas to elect one Mayor and two Aldermen.
 - a.* A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAVANO PARK ORDERING AND ESTABLISHING PROCEDURES FOR A GENERAL ELECTION IN THE CITY OF SHAVANO PARK, TEXAS TO ELECT ONE MAYOR AND TWO ALDERMEN.

Resolución del consejo municipal de la ciudad de Shavano Park, ordenando y estipulando los procedimientos para la celebración de una Elección General en la ciudad de Shavano Park, Texas, para elegir uno Mayoral y dos Concejales.
 9. Discuss and consider VIA Metropolitan Transit Service in Shavano Park, the cost of this service, alternatives to the use of City Sales Tax for this purpose, and the process for allowing citizen input into the planning for all alternatives.
 10. Discuss and consider the purchase of vehicles for the Public Works Department, a one-ton truck, and the Fire Department, a Chevrolet Tahoe for a Fire Marshall/Command vehicle.

11. Discuss and consider action to approve AN ORDINANCE APPROVING A BUDGET ADJUSTMENT FOR FISCAL YEAR 2012-2013 OF THE CITY OF SHAVANO PARK ANNUAL BUDGET.
12. Discuss and consider possible action to authorize the City Manager to sign a contract with VYBRANZ LLC for the purpose of producing a cost reduction assessment of municipal operations and processes.
13. Discussion and direction to the City Staff regarding uses allowed in B-1 and B-2 Zoning Districts.
14. Discuss and consider action by council members to readdress the formation of a Citizen's Committee. *As requested by Alderman Charlie Brame*
15. Discuss and consider possible action to amend the minutes of October 22, 2012, under Potential Development of the Municipal Tract and Appointment of a Task Force. *As requested by Alderman Charles Brame*
16. Discuss and consider action by the City Council to appoint members to the municipal tract task force. *As requested by Alderwoman Mary Werner*
17. Discuss and consider setting a time for a workshop(s) by city council and city manager for sole purpose of goal setting for the current fiscal year and long term planning for the City of Shavano Park. *As requested by Alderwoman Mary Werner*
18. Discuss and consider action by the City Council to create a citizens committee and the appointment of members by the City Council to make recommendations on Transparency in local government for the City of Shavano Park. *As requested by Alderwoman Vicky Maisel*
19. Discussion and consider action on AN ORDINANCE AMENDING CHAPTER 2 OF THE CITY OF SHAVANO PARK CODE OF ORDINANCES PROVIDING A PROCESS FOR COMPLAINTS AGAINST CITY OFFICERS; and direction to staff for establishing such procedure.
20. The City Council shall meet in Executive Session under Texas Government Code §551. to discuss the following:
 - a. Texas Government Code §551.074 *Personnel Matters:* Interim evaluation of the City Manager.
21. Reconvene into Regular Session and take action on issues discussed in Executive Session if necessary.
22. City Manager's Report:
 - a. Employee Status Report

- b. Trinity Well Report
- c. Citizens Police Academy Report
- d. Alternatives to the current Non-emergency Police Telephone Number
- e. Water Pumps and Motor Damages from recent events

23. Adjournment

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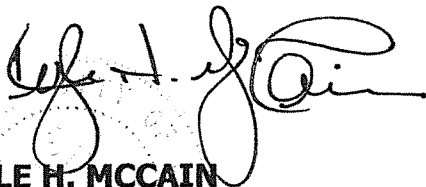
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Dated the 22nd day of January 2013.



KYLE H. MCCAIN
City Manager

**CITY OF SHAVANO PARK
SPECIAL CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
TUESDAY, JANUARY 29, 2013
3:00 P.M.**

AGENDA

1. Call to Order
 - A. Pledge of Allegiance – Alderman Charlie Brame
 - B. Invocation – Alderwoman Vicky Maisel
2. Citizens to be heard – Rules for Citizen's Comments: The City Council welcomes citizen participation and comments at all of their Council meetings. As a courtesy to your fellow citizens and out of respect to our elected officials; we request that if you wish to speak that you follow these guidelines.
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3. Discussion and consider action on a presentation of the status of the FY2012 Audit by Michael DelToro.
4. The City Council shall meet in Executive Session under Texas Government Code §551. to discuss the following:
 - a. Texas Government Code §551.074 *Personnel Matters:* Evaluation of the Finance Director.

5. Reconvene into Regular Session and take action on issues discussed in Executive Session if necessary.
6. Adjournment

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Dated the 26th day of January, 2013.

KYLE H. MCCAIN

City Manager

**CITY OF SHAVANO PARK
SPECIAL CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
THURSDAY, FEBRUARY 14, 2013
4:30 P.M.**

AGENDA

1. Call to Order
 - A. Pledge of Allegiance – Alderwoman Vicky Maisel
 - B. Invocation – Alderman Charlie Brame
2. Citizens to be heard – Rules for Citizen's Comments. The City Council welcomes citizen participation and comments at all of their Council meetings. As a courtesy to your fellow citizens and out of respect to our elected officials; we request that if you wish to speak that you follow these guidelines.
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3. Discussion and consider action on a presentation of the status of the FY2012 Audit by Michael DelToro and Barbara Janssen.
4. The City Council shall meet in Executive Session under Texas Government Code §551. to discuss the following:
 - a. Texas Government Code §551.074
 - i. *Personnel Matters:* Consideration of Applicants for the position of Finance Director and Interim Finance Director.
 - ii. *Personnel Matters:* Consideration of Applicants for the position of City Secretary.

- iii. *Personnel Matters:* Discuss City Manager's performance of duties.
5. Reconvene into Regular Session and take action on issues discussed in Executive Session if necessary.
6. Adjournment

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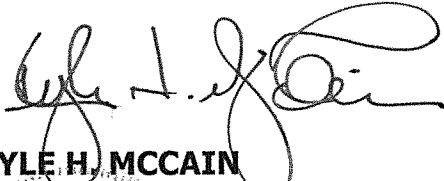
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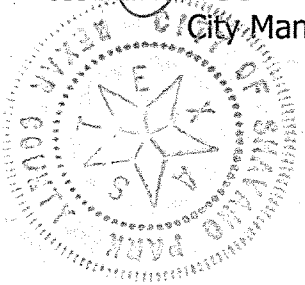
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Dated the 11th day of February, 2013.



KYLE H. MCCAIN

City Manager



**CITY OF SHAVANO PARK
SPECIAL CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
TUESDAY, FEBRUARY 19, 2013
4:30 P.M.**

AGENDA

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 - B. Invocation – Alderman Charlie Brame
2. Citizens to be heard – *Rules for Citizen's Comments*: The City Council welcomes citizen participation and comments at all of their Council meetings. As a courtesy to your fellow citizens and out of respect to our elected officials; we request that if you wish to speak that you follow these guidelines.
 - a) Direct your comments to the entire Council, not to an individual member;
 - b) Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
 - c) Show the City Council the same respect and courtesy that you expect to be shown to you.
 - d) As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Discussion and possible action to set long-range and short-range goals for the City.
4. Adjournment

Accessibility Statement: The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized: The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City

Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on February 16th, 2013 at 10:30 A.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 16th day of February, 2013.



KYLE W. MCCAIN

City Manager



**CITY OF SHAVANO PARK
REGULAR CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
FEBRUARY 25, 2013
6:30 P.M.**

AMENDED AGENDA

1. Call to Order
 - A. Pledge of Allegiance – Mayor Pro-Tem Etta Fanning
 - B. Invocation – Mayor A. David Marne
2. Citizens to be heard – *Rules for Citizen's Comments*. The City Council welcomes to your fellow citizens and out of respect to our elected officials, we request that if you wish to speak that you follow these guidelines.
 - A. Direct your comments to the entire Council, not to an individual member;
 - B. Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
 - C. Show the City Council the same respect and courtesy that you expect to be shown to you.
 - D. As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

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Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Mayor & City Council Comments
4. Discuss and consider approval of the consent agenda as presented or amended.
 - a. Approval of the City Council Minutes from January 3, 2013 Special Called Meeting
 - b. Approval of the City Council Minutes from January 24, 2013 Special Called Meeting

- c. Approval of the City Council Minutes from January 25, 2013 Special Called Meeting
 - d. Approval of the City Council Minutes from January 28, 2013 Regular Meeting
 - e. Approval of the City Council Minutes from January 29, 2013 Special Called Meeting
 - f. Approval of the City Council Minutes from February 14, 2013 Special Called Meeting
 - g. Acceptance of the Planning & Zoning Commission Minutes from: January 16, 2012 Meeting
 - h. Acceptance of the Building Permit Activity Report
 - i. Acceptance of the Code Compliance Activity Report
 - j. Acceptance of the Finance Department Activity Report
 - k. Acceptance of the Fire Department Activity Report
 - l. Acceptance of the Municipal Court Activity Report
 - m. Acceptance of the Police Department Activity Report
 - n. Acceptance of the Public Works Department Activity Report
 - o. Preliminary approval for the Subdivision Plat – an 11.42 acre tract of land out of Unit 17, Unit 17-K, Phase 1 Bentley Manor.
5. Discuss and consider possible action to set a date for the city-wide garage sale.
 6. Discuss and consider possible action to enter into an agreement with Bexar County and the other governmental entities in Bexar County to hold a joint election on Saturday, May 11, 2013.
 7. Report, discuss and potential action on the current agreement and cost of dispatch and emergency services with Bexar County, and provide a staff analysis of monthly calls, response times, wait time, dropped calls, complaints, and other reporting for dispatch services with Bexar County for the purpose of evaluation of this program for Shavano Park's dispatch and emergency services. *As requested by Alderwoman Etta Fanning*
 8. Report, discuss and potential action on dispatch services in other cities such as Castle Hills, and the feasibility, based on data and availability, of Shavano Park partnering for dispatch services with neighboring communities such as Castle Hills in an effort to keep our personalized dispatch services. *As requested by Alderwoman Etta Fanning*
 9. Discuss and consider action on a request by Citizen Basil Karcher for the City to participate in the repairs or replacement of the rock wall along NW Military Drive. *As requested by Alderwoman Vicky Maisel*
 10. Discuss and consider action on the request by Allied Waste Services of San Antonio to adjust their rates according to the DOL Consumer Price Index as

allowed by the contract that was approved and extended at the October 24, 2011 City Council meeting.

11. Discuss and consider directing City staff to apply for a grant for roll-out bins as an improvement to the recycling service that is a part of the solid waste service provided by Allied Waste.
12. Discuss and consider action to authorize the City Manager to renegotiate the terms of the agreement with Allied Waste Services of San Antonio to allow the City to capture some of the costs benefits the franchisee would enjoy in the event the city receives a grant for roll-out-bins.
13. Discuss the comparison of leasing versus purchase of city vehicles and consider action on the purchase or lease of a Chevrolet Tahoe for a Fire Marshall/Command vehicle.
14. Discuss and consider action to revise the Annual Leave carry-over policy in the City's Personnel Policy Manual.
15. Discuss and consider possible action on a presentation of Forms and Procedures for the annual evaluation of City Staff.
16. Discuss and consider possible action to authorize the City Manager to sign a contract with VYBRANZ LLC for the purpose of producing a cost reduction assessment of municipal operations and processes.
17. Discussion and consider action on AN ORDINANCE AMENDING CHAPTER 2 OF THE CITY OF SHAVANO PARK CODE OF ORDINANCES PROVIDING A PROCESS FOR COMPLAINTS AGAINST CITY OFFICERS; and direction to staff for establishing such procedure.
18. The City Council shall meet in Executive Session under Texas Government Code §551. to discuss the following:
 - a. Texas Government Code §551.074: *Personnel Matters*: Consideration of Applicants for the position of City Secretary
19. City Manager's Report:
 - a. Employee Status Report
 - b. Status of Procedural Manuals for City operations
 - c. Trinity Well Report
 - d. Hike & Bike Trail Committee Report
 - e. Report on 5K Run activity in the City
20. Adjournment

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Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized: The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance

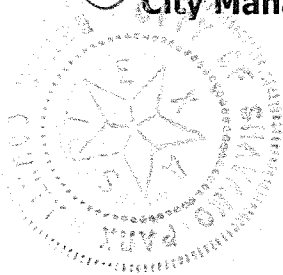
unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on February 20, 2013 at 9:45 A.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 20th day of February 2013.



KYLE H. MCCAIN
City Manager



**CITY OF SHAVANO PARK
SPECIAL CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
FRIDAY, APRIL 05, 2013
5:00 P.M.**

AGENDA

1. Call to Order
 - A. Pledge of Allegiance – Alderwoman Etta Fanning
 - B. Invocation – Alderman Charlie Brame
2. Citizens to be heard – Rules for Citizen's Comments. The City Council welcomes citizen participation and comments at all of their Council meetings. As a courtesy to your fellow citizens and out of respect to our elected officials; we request that if you wish to speak that you follow these guidelines.
 - a) Direct your comments to the entire Council, not to an individual member;
 - b) Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
 - c) Show the City Council the same respect and courtesy that you expect to be shown to you.
 - d) As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Presentation, discussion and consider Action on the Annual Financial Audit.
4. Report on the finances of the City from the Interim Financial Director.
 - a. Statement of the current situation.
 - b. Statement of what is needed.
 - c. Description of the plan for the Finance Department.
 - d. Statement of what the Interim Financial Director need to achieve the plan.

5. Discuss and consider action on the proposed draft mission statement from and for the Municipal Tract Committee, and provide additional City Council guidance to the Municipal Tract Committee.
6. Discuss and consider possible action on a presentation by Sherrill Oldham concerning process reviews in the various departments of the City of Shavano Park and a potential to formalize these reviews into an agreement to provide consulting services.
7. Discuss personnel actions resulting from the annual audit report and take possible action.
8. Adjournment

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Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized: The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to

this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

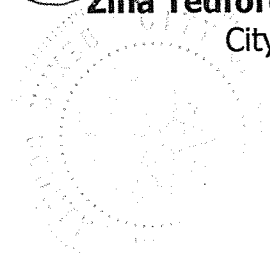
I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on April 2, 2013 at 4:45 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 2nd day of April, 2013.



Zina Tedford

City Secretary



**CITY OF SHAVANO PARK
SPECIAL CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
WEDNESDAY, March 6, 2013
11:00 A.M.**

AGENDA

1. Call to Order
 - A. Pledge of Allegiance – Alderwoman Michele Bunting Ross
 - B. Invocation – Alderwoman Mary Werner
2. Citizens to be heard – *Rules for Citizen's Comments*. The City Council welcomes citizen participation and comments at all of their Council meetings. As a courtesy to your fellow citizens and out of respect to our elected officials; we request that if you wish to speak that you follow these guidelines.
 - a) Direct your comments to the entire Council, not to an individual member;
 - b) Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
 - c) Show the City Council the same respect and courtesy that you expect to be shown to you.
 - d) As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. The City Council shall meet in Executive Session under Texas Government Code §551. to discuss the following:
 - a. Texas Government Code §551.074
 - i. *Personnel Matters:* Consideration of Applicants for the position of City Secretary.
4. Reconvene into Regular Session and take action on issues discussed in Executive Session if necessary.

5. Adjournment

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Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized: The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

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unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on February 28th, 2013 at 6:20 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 28th day of February, 2013.



KYLE H. MCCAIN
City Manager



**CITY OF SHAVANO PARK
SPECIAL CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
MONDAY, March 11, 2013
11:00 A.M.**

AGENDA

1. Call to Order
 - A. Pledge of Allegiance – Alderwoman Michele Bunting Ross
 - B. Invocation – Alderwoman Mary Werner
2. Citizens to be heard – *Rules for Citizen's Comments*: The City Council welcomes citizen participation and comments at all of their Council meetings. As a courtesy to your fellow citizens and out of respect to our elected officials; we request that if you wish to speak that you follow these guidelines.
 - a) Direct your comments to the entire Council, not to an individual member;
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3. The City Council shall meet in Executive Session under Texas Government Code §551. to discuss the following:
 - a. Texas Government Code §551.074
 - i. *Personnel Matters*: Consideration of Applicants for the position of City Secretary.
4. Reconvene into Regular Session and take action on issues discussed in Executive Session if necessary.

5. Adjournment

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Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized: The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

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I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on February 28th, 2013 at 6:25 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 28th day of February, 2013.



KYLE H. MCCAIN
City Manager



**CITY OF SHAVANO PARK
REGULAR CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
MARCH 25, 2013
6:30 P.M.**

AGENDA

1. Call to Order
 - A. Pledge of Allegiance – Alderwoman Michele Bunting Ross
 - B. Invocation – Mayor Pro-Tem Etta Fanning
2. Citizens to be heard – *Rules for Citizen's Comments*: The City Council welcomes to your fellow citizens and out of respect to our elected officials, we request that if you wish to speak that you follow these guidelines.
 - A. Direct your comments to the entire Council, not to an individual member;
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 - D. As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

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3. Mayor & City Council Comments
4. Discuss and consider approval of the consent agenda as presented or amended.
 - a. Approval of the City Council Minutes from February 25, 2013 Regular Meeting
 - b. Approval of the City Council Minutes from March 06, 2013 Special Called Meeting
 - c. Approval of the City Council Minutes from March 11, 2013 Special Called Meeting
 - d. Acceptance of the Planning & Zoning Commission Minutes from: February 13, 2013 Meeting

- e. Acceptance of the Building Permit Activity Report
 - f. Acceptance of the Code Compliance Activity Report
 - g. Acceptance of the Finance Department Activity Report
 - h. Acceptance of the Fire Department Activity Report
 - i. Acceptance of the Municipal Court Activity Report
 - j. Acceptance of the Police Department Activity Report
 - k. Acceptance of the Public Works Department Activity Report
 - l. Final approval for the Subdivision Plat – an 11.42 acre tract of land out of Unit 17, Unit 17-K, Phase 1 Bentley Manor.
5. Discussion and consider action on a report of the status of the Annual Audit and the presentation of the Annual Audit.
 6. Public Hearing: Proposed amendment to City's zoning regulations Chapter 36 of the City of Shavano Park Code of Ordinances, including Article VI. Tables, Tables Nos. 3, 4, and 5 adding to each of Table Nos. 3, 4, and 5 a restriction that no O, B-1 or B-2 zoned properties may have overnight storage of merchandise of any kind and discussion concerning the same.
 7. Discuss and consider an ORDINANCE to amend the City's Zoning regulations Chapter 36 of the City of Shavano Park Code of Ordinances, including Article VI. Tables, Tables Nos. 3, 4, and 5 adding to each of Table Nos. 3, 4, and 5 a restriction that no O, B-1 or B-2 zoned properties may have overnight storage of merchandise of any kind and discussion concerning the same.
 8. Discuss and consider action on a request by Citizen Basil Karcher for the City to participate in the repairs or replacement of the rock wall along NW Military Drive.
As requested by Alderwoman Vicky Maisel
 9. Discuss and consider action to eliminate paper City Council packets and replacement with a digital method. *As requested by Mayor A. David Marne and Alderwoman Michele Ross*
 10. Discuss and consider action on recommended changes for the Credit Card processing contract.
 11. Discuss and consider approval of the list of items to be declared surplus and their disposal through an auction service.
 12. Discussion and consider action on AN ORDINANCE AMENDING CHAPTER 2 OF THE CITY OF SHAVANO PARK CODE OF ORDINANCES PROVIDING A PROCESS FOR COMPLAINTS AGAINST CITY OFFICERS; and direction to staff for establishing such procedure.
 13. City Manager's Report:
 - a. Employee Status Report
 - b. Chris Lira and the Earth Day Activities
 - c. Replacement of all City Street Signs

- d. Contract for the street work for DeZavala and Lockhill-Selma.
 - e. Installation of the Police Department video system
 - f. Budgeted electronic equipment replacement.
 - g. Trinity Well Report
 - h. City Directories to be out in April
 - i. Report on 5K Run activity in the City
14. The City Council shall meet in Executive Session under Texas Government Code §551. to discuss the following:
 - a. Texas Government Code §551.074: *Personnel Matters:* Consideration of Applicants for the position of City Secretary
 - b. Texas Government Code §551.071: *Consultation With Attorney:* To discuss legal issues associated with use of City Hall and use of the use of the City newsletter. *As requested by the City Attorney*
 15. Reconvene into regular session and take action on issues discussed in executive session.
 16. Receive and discuss questions and proposed draft mission statement from the Municipal Tract Committee, and provide additional guidance and a replacement member to the Municipal Tract Committee.
 17. Discuss and consider possible action on a presentation by Sherrill Oldham concerning the review of the Municipal Court Improvements and remaining process reviews across the City of Shavano Park.
 18. Adjournment

Accessibility Statement: The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized: The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between

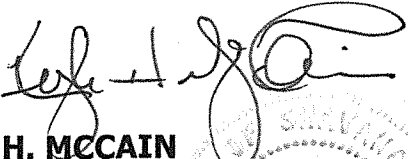
the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on March 22, 2013 at 11:30 A.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 22nd day of March 2013.


KYLE H. MCCAIN
City Manager



AGENDA

Notice is hereby given that the City Council of the City of Shavano Park, Texas will conduct a Regular Meeting on Monday, April 22, 2013 at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. ROLL CALL

3. INVOCATION AND PLEDGE OF ALLEGIANCE

- a. Boy Scout Troop #2010- presentation of the Flag and Pledge of Allegiance

4. CITIZENS TO BE HEARD

The City Council welcomes Citizens to be heard, we request that if you wish to speak that you follow these guidelines-Resolution No. 04-11 residents are given three (3) minutes to speak during Citizens to be heard. Citizens are only allowed to speak once and cannot pass their time allotment to someone else. In compliance with the Texas Open Meetings Act, the City Council may not deliberate on comments (Attorney General Opinion –JC 0169)

5. DISCUSSION/POSSIBLE ACTION - CONSENT AGENDA

- a. Regular City Council Meeting- March 25, 2013
- b. Special City Council Meeting- April 5, 2013
- c. Acceptance - Building Permit Activity Report
- d. Acceptance - Code Compliance Activity Report
- e. Finance Department Activity Report is delayed until data entry is complete
- f. Acceptance - Fire Department Activity Report
- g. Acceptance - Municipal Court Activity Report
- h. Acceptance - Police Department Activity Report
- i. Acceptance - Public Works Activity Report

6. PUBLIC HEARING/POSSIBLE ACTION

- a. Public Hearing/possible action-Proposed ordinance amending the City's zoning regulations Chapter 36 of the City of Shavano Park Code of Ordinances, including Article VI. Tables, Tables Nos. 3, 4, and 5 to allow for low volume boutique used car sales, revisions to the location of fraternal assemblies, and changes to outside storage in certain business districts. This is the second reading.

7. OLD BUSINESS

- a. Discussion/possible action – authorizing the services of Sherrill Oldham, Process Engineering, Performance-Cost, Quality, Service, Speed
- b. Update on Farmer's Market within the City of Shavano Park

8. NEW BUSINESS

- a. Discussion/possible action – Agreement between City of Shavano Park and De Zavala –Shavano Veterinary Clinic for Animal Care Services
- b. Discussion/possible action – authorizing the City Manager to increase the number of police reserve officers beyond three authorized by Section 22.132 of the Shavano Code of Ordinances
- c. Discussion/possible action – authorizing the purchase of a dump truck for Public Works Department
- d. Discussion/possible action – Resolution declaring the Public Works Truck and dump bed as surplus
- e. Discussion/possible action – authorizing the City Manager to solicit proposals for asphalt surface rejuvenation of DeZavala Street and Lockhill-Selma Street
- f. Discussion/possible action – appointments to insurance benefit review committee
- g. Discussion/possible action – amending the contract for Solid Waste Collection to provide for the replacement of City-wide recycle bins
- h. Discussion/possible action – proposed Ordinance establishing illicit discharge restrictions in the City of Shavano Park, Texas pursuant to U.S. Environmental Protection Agency Guidelines. This is the first reading
- i. Discussion/direction to staff prohibiting u-turns within the City Limits at the southern City limits of NW Military
- j. Discussion/possible action – rescheduling the Regular City Council Meeting of May 28, 2013 to Monday, May 20, 2013 at 6:30 p.m.
- k. Discussion/possible action – Annual Review of the City Manager
Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters, Texas Government Code §551.071, Consultation with Attorney
- l. Discussion/possible action –use of city hall
Possible Executive Session pursuant to Texas Government Code §551.071, Consultation with Attorney
- m. Discussion/possible action - authorize the City Manager to negotiate the acquisition of temporary and permanent easements for the Trinity Water Well Project

9. MAYOR AND CITY COUNCIL COMMENTS

Requests by Mayor and City Council members for items to be placed on future City Council agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415(b). "Items of community interest" includes:

- (1) Expressions of thanks, congratulations, or condolences
 - (2) Information regarding holiday schedules;
 - (3) An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person's public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
 - (4) A reminder about an upcoming event organized or sponsored by the governing body;
 - (5) Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
 - (6) Announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda.
- a. Acknowledge Life Scout Chris Lira for his efforts in coordinating the 2nd Annual Earth Activities for the City of Shavano Park- Mayor Marne

10. CITY MANAGER'S REPORT

- a. Employee Status Report
- b. Replacement of all City Street Signs
- c. Budgeted electronic equipment replacement
- d. Trinity Well Report
- e. City Directories publication and distribution report
- f. Report on 5K Run activity in the City

11. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on Friday, April 19, 2013 at 6:00 p.m.



Zina Tedford
City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

AGENDA

Notice is hereby given that the City Council of the City of Shavano Park, Texas will conduct a Special Meeting on Tuesday, May 7, 2013 at 12:00 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. ROLL CALL

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. CITIZENS TO BE HEARD

The City Council welcomes Citizens to be heard, we request that if you wish to speak that you follow these guidelines-Resolution No. 04-11 residents are given three (3) minutes to speak during Citizens to be heard. Citizens are only allowed to speak once and cannot pass their time allotment to someone else. In compliance with the Texas Open Meetings Act, the City Council may not deliberate on comments (Attorney General Opinion –JC 0169)

5. DISCUSSION/POSSIBLE ACTION -

Employment status of the City Manager and contract of employment including possible discipline or termination of the City Manager to include a possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters, Texas Government Code §551.071, Consultation with Attorney.

6. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on May 3, 2013 by 4:00 p.m.



Zina Tedford
City Secretary



Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

AGENDA

Notice is hereby given that the City Council of the City of Shavano Park, Texas will conduct a Special Meeting on Monday, May 13, 2013 at 9:00 a.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. ROLL CALL

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. CITIZENS TO BE HEARD

The City Council welcomes Citizens to be heard, we request that if you wish to speak that you follow these guidelines-Resolution No. 04-11 residents are given three (3) minutes to speak during Citizens to be heard. Citizens are only allowed to speak once and cannot pass their time allotment to someone else. In compliance with the Texas Open Meetings Act, the City Council may not deliberate on comments (Attorney General Opinion –JC 0169)

5. DISCUSSION/POSSIBLE ACTION –

a. Discuss, consider issues and possible action on hiring of new City Manager including, process, duties and responsibilities, contractual issues and other issues associated with position of an interim and permanent City Manager

6. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on May 8, 2013 by 5:00 p.m.



Zina Tedford
City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Clerk at 210-493-3478 x240 or TDD 1-800-735-2989.

AGENDA

Notice is hereby given that the City Council of the City of Shavano Park, Texas will conduct a Meeting on Monday, May 20, 2013 at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. ROLL CALL

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. CITIZENS TO BE HEARD

The City Council welcomes Citizens to be heard, we request that if you wish to speak that you follow these guidelines-Resolution No. 04-11 residents are given three (3) minutes to speak during Citizens to be heard. Citizens are only allowed to speak once and cannot pass their time allotment to someone else. In compliance with the Texas Open Meetings Act, the City Council may not deliberate on comments (Attorney General Opinion –JC 0169)

5. CITY COUNCIL COMMENTS

Requests by Mayor and City Council members for items to be placed on future City Council agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415(b). "Items of community interest" includes:

- (1) Expressions of thanks, congratulations, or condolences
- (2) Information regarding holiday schedules;
- (3) An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person's public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- (4) A reminder about an upcoming event organized or sponsored by the governing body;
- (5) Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) Announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

6. DISCUSSION/POSSIBLE ACTION - CONSENT AGENDA

- a. Regular City Council Meeting- April 22, 2013
- b. Special City Council Meeting, April 29, 2013
- c. Special City Council Meeting, May 7, 2013
- d. Acceptance - Building Permit Activity Report
- e. Acceptance- Code Compliance Activity Report
- f. Acceptance -Fire Department Activity Report
- g. Acceptance - Municipal Court Activity Report
- h. Acceptance - Police Department Activity Report
- i. Acceptance - Public Works Activity Report
- j. Acceptance- Finance Department Activity Report- no report until data entry is complete

7. OLD BUSINESS

- a. Update on Farmer's Market within the City of Shavano Park

b. Discussion/possible action – proposed Ordinance establishing illicit discharge restrictions in the City of Shavano Park, Texas pursuant to U.S. Environmental Protection Agency Guidelines. This is the second reading.

8. NEW BUSINESS

a. Discussion/possible action – Resolution **R-2013-005** canvassing election returns and declaring official results of the Shavano Park Election to elect city officers

b. Administer – Oath of Office to newly elected City Council members

c. Presentation – Plaques of Appreciation for dedication and service to the City of Shavano Park

d. Discussion/possible action – appointment of Mayor Pro-Tem

e. Discussion/possible action – authorizing staff to research/request proposals for mass communications services for the City of Shavano Park

f. Discussion/possible action – awarding the bid for paving restoration – DeZavala Street/Lockhill-Selma Street

g. Discussion/possible action – appointments to the Municipal Tract Committee

h. Discussion/possible action – entering into an agreement for Health Inspector/On-Site Sewer Facility Designated Representative

i. Discuss, consider issues and possible action on hiring of new City Manager including, process, duties and responsibilities, contractual issues and other issues associated with position of an interim and permanent City Manager

j. Discussion/possible action – appointment of Finance Director

k. Discussion/possible action – authorizing the Mayor or his designee to negotiate an agreement with San Antonio Water System to connect to San Antonio Water System's sanitary sewer for the purpose of disposing of Trinity backwash

l. Discussion/possible action – authorizing the Mayor or his designee to approve installation of Trinity backwash discharge line by Denton Communities or their designee on lots within the Huntington development

m. Discussion/possible action – authorizing the Mayor or his designee to solicit proposals for the installation of discharge line from the Shavano Drive pump station to the existing line installed by Denton Communities and continuing to the San Antonio Water System's sanitary sewer

n. Discussion/possible action – Resolution No. **R-2013-06** - Resolution of the City Council of the City of Shavano Park authorizing the City Manager or his designee to establish accounts or

memberships at banks or state or federal credit unions as authorized in the City of Shavano Park Investment Policy for the sole purpose of purchasing Certificates of Deposit

9. MAYOR'S REPORT –

- a. Interim City Manager/City Manager

10. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on the 16th of May 2013 before 5:00 p.m.

Zina Tedford
City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

AGENDA

Notice is hereby given that the City Council of the City of Shavano Park, Texas will conduct a Workshop Meeting on Tuesday, May 21, 2013 at 12:00 p.m. at Paesanos, 3622 Paesanos Pkwy, Shavano Park Texas 78231 the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. ROLL CALL

3. WORKSHOP

- a. Discussion – overview of the City of Shavano Park operations

4. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on the 17th of May 2013 before 5:00 p.m.

Zina Tedford
City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

AGENDA

Notice is hereby given that the City Council of the City of Shavano Park, Texas will conduct a Special Meeting on Friday, May 24, 2013 at 12:00 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. ROLL CALL

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. CITIZENS TO BE HEARD

The City Council welcomes Citizens to be heard, we request that if you wish to speak that you follow these guidelines-Resolution No. 04-11 residents are given three (3) minutes to speak during Citizens to be heard. Citizens are only allowed to speak once and cannot pass their time allotment to someone else. In compliance with the Texas Open Meetings Act, the City Council may not deliberate on comments (Attorney General Opinion –JC 0169)

5. NEW BUSINESS

a. Discussion/possible action – entering into an agreement for Health Inspector/On-Site Sewer Facility Designated Representative

b. Discussion/possible action – health benefits for City of Shavano Park employees

6. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on the 21st of May 2013 before 10:45 a.m.

Zina Tedford
City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

AGENDA

Notice is hereby given that the City Council of the City of Shavano Park, Texas will conduct a Special Meeting on Friday, May 31, 2013 at 3:00 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. ROLL CALL

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. NEW BUSINESS

- a. Update on progress - Municipal Tract Committee
- b. Authorizing the City Manager to solicit proposals from 3rd party to conduct a survey on potential uses of municipal tract
- c. Discussion/possible action - job description/timeline for permanent City Manager
- d. Discussion/possible action – setting a date and time for workshop meeting

5. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on May 28, 2013 by 12:00 p.m.

Zina Tedford
City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

AGENDA

Notice is hereby given that the City Council of the City of Shavano Park, Texas will conduct a Workshop Meeting on Wednesday, June 19, 2013 at 5:00 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. ROLL CALL

3. WORKSHOP

- a. Discussion – proposed budget for FY 2013-14

4. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on the 11th of June 2013 before 10:00 a.m.

Zina Tedford
City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

AGENDA

Notice is hereby given that the City Council of the City of Shavano Park, Texas will conduct a Public Hearing/Regular Meeting on Monday, June 24, 2013 at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. ROLL CALL

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. CITIZENS TO BE HEARD

The City Council welcomes Citizens to be heard, we request that if you wish to speak that you follow these guidelines-Resolution No. 04-11 residents are given three (3) minutes to speak during Citizens to be heard. Citizens are only allowed to speak once and cannot pass their time allotment to someone else. In compliance with the Texas Open Meetings Act, the City Council may not deliberate on comments (Attorney General Opinion –JC 0169)

5. PRESENTATION

- a. Proclamation - Amateur Radio Week

6. CITY COUNCIL COMMENTS

Requests by Mayor and City Council members for items to be placed on future City Council agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415(b). "Items of community interest" includes:

- (1) Expressions of thanks, congratulations, or condolences
- (2) Information regarding holiday schedules;
- (3) An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person's public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- (4) A reminder about an upcoming event organized or sponsored by the governing body;
- (5) Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) Announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

7. DISCUSSION/POSSIBLE ACTION - CONSENT AGENDA

- a. Special City Council Meeting, May 13, 2013
- b. Regular City Council Meeting, May 20, 2013
- c. Workshop City Council Meeting, May 21, 2013
- d. Special City Council Meeting, May 24, 2013
- e. Special City Council Meeting, May 31, 2013

- f. Acceptance - Building Permit Activity Report
- g. Acceptance- Code Compliance Activity Report
- h. Acceptance -Fire Department Activity Report
- i. Acceptance - Municipal Court Activity Report
- j. Acceptance - Police Department Activity Report
- k. Acceptance - Public Works Activity Report
- l. Acceptance- Finance Department Activity Report

8. OLD BUSINESS

- a. Discussion/possible action – future Shavano Park Farmer’s Market
- b. Update/discussion/possible action – Municipal Tract Committee
- c. Discussion/possible action - authorizing the City Manager to solicit proposals from 3rd party to conduct a survey on potential uses of municipal tract

9. PUBLIC HEARING/POSSIBLE ACTION

- a. Public Hearing/possible action - Proposed replat establishing Shavano Park, Unit 19-C, Phase II of established lots 2066, 2067, 2068, 2069, 2070, and 2071 Block 32, CB4784, being a 8.97 acre tract of land comprised of lots 2066, 2067, 2068, 2069, 2070, and 2071 Block 32, CB4784 of the Shavano Park, Unit-19C Phase II Subdivision recorded in Volume 3645, pages 172-177 of the Deed and Plat Records of Bexar County, TX and 0.05 acres being out of the remaining portion of a 389.9 acre tract described in conveyance to Rogers Shavano Park Unit 18/19, LTD in correction Special Warranty Deed recorded in Volume 12007, pages 2490-2507 of the official public records of real property of Bexar County, TX.

10. NEW BUSINESS

- a. Discussion/possible action –**Resolution R-2013-07** a resolution of the City Council of the City of Shavano Park, Texas designating authorized signers on all accounts for the City of Shavano Park, Texas with Frost National Bank
- b. Briefing- Senate Bill 1368 and its implications to elected officials personal communications
- c. Discussion/possible action – authorizing the City Manager to request proposals for city depository
- d. Discussion/possible action – selection of recruiting/consulting firms to assist City Council on the review/selection in the hiring of a permanent City Manager
- e. Discussion/possible action – drainage mapping of problem areas within the City of Shavano Park

11. CITY MANAGER’S REPORT

- a. Administrative/finance update

12. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on the 19th of June 2013 at 3.45 p.m.

Zina Tedford
City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

AGENDA

Notice is hereby given that the City Council of the City of Shavano Park, Texas will conduct a Special Meeting on Monday, July 1, 2013 at 5:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. ROLL CALL

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. DISCUSSION/POSSIBLE ACTION –

- a. Discussion/possible action – Appointment to Municipal Tract Committee – Alderman Maisel
- b. Discussion/possible action - Authorizing the purchase of real property to house a public works facility
- c. Discussion/possible action – Johnson & Associates will assist City Council in determining criteria and processes in the search for a permanent City Manager

5. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on June 25, 2013 by 2:00 p.m.

Zina Tedford
City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

AGENDA

Notice is hereby given that the City Council of the City of Shavano Park, Texas will conduct a Workshop Meeting on Monday, July 15, 2013 at 5:00 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

- 1. CALL MEETING TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION AND PLEDGE OF ALLEGIANCE**
- 4. WORKSHOP**
 - a. Discussion – Goals/Objectives FY 2013-14
- 5. ADJOURNMENT**

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on the 11th day of July 2013 at 9:00 a.m.

Zina Tedford
City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

AGENDA

Notice is hereby given that the City Council of the City of Shavano Park, Texas will conduct a Public Hearing/Regular Meeting on Monday, July 22, 2013 at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. CITIZENS TO BE HEARD

The City Council welcomes Citizens to be heard, we request that if you wish to speak that you follow these guidelines-Resolution No. 04-11 residents are given three (3) minutes to speak during Citizens to be heard. Citizens are only allowed to speak once and cannot pass their time allotment to someone else. In compliance with the Texas Open Meetings Act, the City Council may not deliberate on comments (Attorney General Opinion –JC 0169)

5. PRESENTATION

- a. Proclamation - Castle Hills/Shavano Park Business Alliance

6. CITY COUNCIL COMMENTS

Requests by Mayor and City Council members for items to be placed on future City Council agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415(b). "Items of community interest" includes:

- (1) Expressions of thanks, congratulations, or condolences
- (2) Information regarding holiday schedules;
- (3) An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person's public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- (4) A reminder about an upcoming event organized or sponsored by the governing body;
- (5) Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) Announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

7. DISCUSSION/POSSIBLE ACTION - CONSENT AGENDA

- a. Workshop Meeting, June 19, 2013
- b. Regular City Council Meeting, June 24, 2013
- c. Special Meeting, July 1, 2013
- d. Building Permit Activity Report
- e. Code Compliance Activity Report

- f. Fire Department Activity Report
- g. Municipal Court Activity Report
- h. Police Department Activity Report
- i. Public Works Activity Report
- j. Finance Department Activity Report

8. OLD BUSINESS

- a. Discussion/possible action – approving request for proposal specifications for a 3rd party to conduct a survey on potential uses of municipal tract

9. PUBLIC HEARING/POSSIBLE ACTION

- a. Public Hearing/possible action-Proposed amendment to City's zoning regulations Chapter 36 of the City of Shavano Park Code of Ordinances, including Article VI. Tables, Table No. 5 to allow for Assisted Living Facilities in the B-2 business district. (O-2013-002-First Reading)

10. NEW BUSINESS

- a. Discussion/possible action –Resolution No. **R-2013-007** requesting the swap of municipal boundaries by and between the City of San Antonio, Texas and the City of Shavano Park, Texas

- b. Discussion/possible action - Authorizing the purchase of real property Lot 400, CB 5938, Shavano Park Area 2 also known as 14610 NW Military Highway, Shavano Park, Texas 78231 in the amount of \$75,000

- c. Discussion/possible action – update on city's accounting system

- d. Discussion/possible action – Change Order #1 Trinity Well Aquifer Water Supply Project-Filter System Improvements

- e. Discussion/possible action – drainage mapping of problem areas within the City of Shavano Park

- f. Presentation by representatives of Denton Communities concerning semiannual report on the status of residential and commercial development.

11. CITY MANAGER'S REPORT

- a. Budget schedule –FY 2013-14

12. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on the 15th of July 2013 at 4:00 p.m.

Zina Tedford
City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

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AGENDA

Notice is hereby given that the City Council of the City of Shavano Park, Texas will conduct a Special Meeting on Wednesday, August 7, 2013 at 6:00 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. ROLL CALL

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. DISCUSSION/POSSIBLE ACTION –

a. Discuss, consider issues and possible action on hiring of new City Manager including, process, duties and responsibilities, contractual issues and other issues associated with position of a permanent City Manager to include a possible Executive Session pursuant to Texas Government Code Texas Government Code §551.074, Personnel Matters and Texas Government Code §551.071, Consultation with Attorney.

5. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on this the 1st day of August 2013 by 11:00 a.m.

Zina Tedford
City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

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AGENDA

Notice is hereby given that the City Council of the City of Shavano Park, Texas will conduct a Public Hearing/Regular Meeting on Monday, August 26, 2013 at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. CITIZENS TO BE HEARD

The City Council welcomes Citizens to be heard, we request that if you wish to speak that you follow these guidelines-Resolution No. 04-11 residents are given three (3) minutes to speak during Citizens to be heard. Citizens are only allowed to speak once and cannot pass their time allotment to someone else. In compliance with the Texas Open Meetings Act, the City Council may not deliberate on comments (Attorney General Opinion –JC 0169)

5. PRESENTATION

- a. Proclamation – National Payroll Week

6. CITY COUNCIL COMMENTS

Requests by Mayor and City Council members for items to be placed on future City Council agendas and announcements on city events/community interests TEX. GOV'T CODE

§551.415(b). "Items of community interest" includes:

- (1) Expressions of thanks, congratulations, or condolences
- (2) Information regarding holiday schedules;
- (3) An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person's public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- (4) A reminder about an upcoming event organized or sponsored by the governing body;
- (5) Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) Announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

7. DISCUSSION/POSSIBLE ACTION - CONSENT AGENDA

- a. Workshop Meeting, July 15, 2013
- b. Special Meeting, August 5, 2013
- c. Special Meeting, August 7, 2013
- d. Building Permit Activity Report

- e. Code Compliance Activity Report
- f. Fire Department Activity Report
- g. Municipal Court Activity Report
- h. Police Department Activity Report
- i. Public Works Activity Report
- j. Finance Department Activity Report

8. OLD BUSINESS

- a. Discussion/possible action - Proposed amendment to City's zoning regulations Chapter 36 of the City of Shavano Park Code of Ordinances, including Article VI. Tables, Table No. 5 to allow for Assisted Living Facilities in the B-2 business district. (O-2013-002-Final Reading)

9. NEW BUSINESS

- a. Discussion/possible action – authorizing the Planning & Zoning Commission to include maintenance contracts as part of its gray water review
- b. Discussion/possible action – authorizing staff to proceed with the annexation process on the northeast corner of Huebner/Lockhill-Selma north of Huebner Rd
- c. Discuss, consider issues and possible action on hiring of new City Manager including, process, duties and responsibilities, contractual issues and other issues associated with position of a permanent City Manager to include a possible Executive Session pursuant to Texas Government Code Texas Government Code §551.074, Personnel Matters

10. CITY MANAGER'S REPORT

11. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on the 19th of August 2013 at 5:00 p.m.

Zina Tedford
City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

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AGENDA

Notice is hereby given that the City Council of the City of Shavano Park, Texas will conduct a Public Hearing/Special Meeting on **Wednesday, September 4, 2013 at 6:00 p.m.** at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. ROLL CALL

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. PUBLIC HEARINGS/POSSIBLE ACTION

a. Public Hearing/possible action- Ordinance No. **O-2013-003** an ordinance of the City of Shavano Park for the fiscal year beginning October 1, 2013 and ending September 30, 2014 appropriating money to a sinking fund to pay interest and principal due on the city's indebtedness; and adopting the annual enterprise and general fund budgets of the City of Shavano park for 2013-2014 fiscal year. This is the first reading.

b. Public Hearing/possible action – Ordinance No. **O-2013-004** an ordinance of the City of Shavano Park, Texas levying ad valorem taxes for use and support of the municipal government of the city for the fiscal year beginning October 1, 2013 and ending September 30, 2014; providing for apportioning each levy for specific purposes; and providing when taxes shall become due and when same shall become delinquent if not paid. This is the first reading.

5. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on August 29, 2013 by 10:00 a.m.

Zina Tedford
City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

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AGENDA

Notice is hereby given that the City Council of the City of Shavano Park, Texas will conduct a Public Hearing/Regular Meeting on Monday, September 23, 2013 at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. CITIZENS TO BE HEARD

The City Council welcomes Citizens to be heard, we request that if you wish to speak that you follow these guidelines-Resolution No. 04-11 residents are given three (3) minutes to speak during Citizens to be heard. Citizens are only allowed to speak once and cannot pass their time allotment to someone else. In compliance with the Texas Open Meetings Act, the City Council may not deliberate on comments (Attorney General Opinion –JC 0169)

5. PRESENTATION

a. Presentation by representatives of Denton Communities concerning type and spacing of commercial signage on Loop 1604 and within 500 feet of the intersection of Loop 1604 and N.W. Military Highway; authorizing Planning & Zoning Commission to prepare a proposed ordinance for an urban corridor signage district

6. CITY COUNCIL COMMENTS

Requests by Mayor and City Council members for items to be placed on future City Council agendas and announcements on city events/community interests TEX. GOV'T CODE

§551.415(b). "Items of community interest" includes:

- (1) Expressions of thanks, congratulations, or condolences
- (2) Information regarding holiday schedules;
- (3) An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person's public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- (4) A reminder about an upcoming event organized or sponsored by the governing body;
- (5) Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) Announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

7. DISCUSSION/POSSIBLE ACTION - CONSENT AGENDA

a. Regular Meeting, July 22, 2013

- b. Special Meeting, August 23, 2013
- c. Regular Meeting, August 26, 2013
- d. Special Meeting, September 4, 2013
- e. Building Permit Activity Report
- f. Code Compliance Activity Report
- g. Fire Department Activity Report
- h. Municipal Court Activity Report
- i. Police Department Activity Report
- j. Public Works Activity Report
- k. Finance Department Activity Report

8. PUBLIC HEARING/POSSIBLE ACTION

- a. Public Hearing/possible action- Ordinance No. **O-2013-003** an ordinance of the City of Shavano Park for the fiscal year beginning October 1, 2013 and ending September 30, 2014 appropriating money to a sinking fund to pay interest and principal due on the city's indebtedness; and adopting the annual enterprise and general fund budgets of the City of Shavano Park for 2013-2014 fiscal year. This is the final reading.
- b. Public Hearing/possible action – Ordinance No. **O-2013-004** an ordinance of the City of Shavano Park, Texas levying ad valorem taxes for use and support of the municipal government of the city for the fiscal year beginning October 1, 2013 and ending September 30, 2014; providing for apportioning each levy for specific purposes; and providing when taxes shall become due and when same shall become delinquent if not paid. This is the final reading.
- c. Public Hearing/possible action – Resolution **No. R-2013- 008** approving the Crime Control & Prevention District budget for FY 2013-14
- d. Public Hearing/possible action – annexation request authorizing staff to proceed with the annexation process on the northeast corner of Huebner/Lockhill-Selma north of Huebner Rd

9. NEW BUSINESS

- a. Discussion/possible action – **Resolution R-2013- 009** adopting a Section 125 Benefits Plan
- b. Discussion/possible action – amending the contract with Republic Services for recycling services
- c. Discussion/possible action – Emergency and Community notification system for the City of Shavano Park
- d. Discussion/possible action - Resolution No. **R-2013-010** appointments to Boards and Commissions
- e. Discussion/possible action-
 - Review of the City Secretary- Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters

Appointment/approval of City Secretary Zina Tedford to act as City Manager during any absence of City Manager

10. CITY MANAGER'S REPORT

11. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on the 16th of September 2013 at 5:00 p.m.

Zina Tedford
City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

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AGENDA

Notice is hereby given that the City Council of the City of Shavano Park, Texas will conduct a Special Meeting on **Monday, September 30, 2013 at 4:30 p.m.** at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE AND INVOCATION

4. DISCUSSION/POSSIBLE ACTION –

- a. Update –City financial condition as of 9-30-13
- b. Authorizing an agreement with Kythe LLC for financial services for the City of Shavano Park

5. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on this the 26th day of September 2013 by 11:00 a.m.

Zina Tedford
City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

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AGENDA

Notice is hereby given that the City Council of the City of Shavano Park, Texas will conduct a Workshop Meeting on **Monday, October 14, 2013 at 5:30 p.m.** at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. ROLL CALL

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. WORKSHOP

a. Discussion/possible direction to staff - 2013-14 Budget

5. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on October 8, 2013 by 4:30 p.m.

Zina Tedford
City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

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AGENDA

Notice is hereby given that the City Council of the City of Shavano Park, Texas will conduct a Public Hearing/Regular Meeting on Monday, October 28, 2013 at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. CITIZENS TO BE HEARD

The City Council welcomes Citizens to be heard, we request that if you wish to speak that you follow these guidelines-Resolution No. 04-11 residents are given three (3) minutes to speak during Citizens to be heard. Citizens are only allowed to speak once and cannot pass their time allotment to someone else. In compliance with the Texas Open Meetings Act, the City Council may not deliberate on comments (Attorney General Opinion –JC 0169)

5. CITY COUNCIL COMMENTS

Requests by Mayor and City Council members for items to be placed on future City Council agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415(b). "Items of community interest" includes:

- (1) Expressions of thanks, congratulations, or condolences
- (2) Information regarding holiday schedules;
- (3) An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person's public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- (4) A reminder about an upcoming event organized or sponsored by the governing body;
- (5) Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) Announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

6. DISCUSSION/POSSIBLE ACTION - CONSENT AGENDA

- a. Regular Meeting, September 23, 2013
- b. Special Meeting, September 30, 2013
- c. Workshop Meeting, October 14, 2013
- d. Building Permit Activity Report
- e. Code Compliance Activity Report
- f. Fire Department Activity Report
- g. Municipal Court Activity Report

- h. Police Department Activity Report
- i. Public Works Activity Report
- j. Finance Department Activity Report

7. PUBLIC HEARING/POSSIBLE ACTION

- a. Public Hearing/Possible action - Ordinance No. **O-2013-005** request for annexation from the property owners of a 1.038 acre tract of land described as Lot 1813A, CB 5938 located on Lockhill-Selma just north of it NE corner of Huebner Rd. This is the first reading.
- b. Public Hearing/Possible action – Ordinance No. **O-2013-006** an ordinance amending Chapter 24 of the City of Shavano Park Code of Ordinances establishing urban corridors and providing for regulations of signage therein; providing for severability; providing for proper notice and meeting; and providing for an effective date. This is the first reading.

8. OLD BUSINESS

- a. Discussion/possible action - Resolution No. **R-2013-010** appointments to Boards and Commissions

9. NEW BUSINESS

- a. Discussion/possible action – authorize the purchase of a new vehicle, Chevrolet Tahoe or equivalent, for the exclusive use of the City of Shavano Park Fire Chief as a Command and Emergency Vehicle
- b. Discussion/possible action - rescheduling the Regular City Council Meetings scheduled Monday, November 25, 2013 and Monday, December 23, 2013 due to holidays
- c. Discussion/possible action –Resolution No. **R-2013-011** Election of Bexar Appraisal District Board of Directors for 2014-15
- d. Discussion/possible action – direction to staff regarding amendment to FY 2013-14 budget

10. CITY MANAGER’S REPORT

11. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on the 21st of October 2013 at 5:00 p.m.

Zina Tedford
City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City’s legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the

attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

AGENDA

Notice is hereby given that the City Council of the City of Shavano Park, Texas will conduct a Public Hearing/Regular Meeting on Monday, November 18, 2013 at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. ROLL CALL

4. CITIZENS TO BE HEARD

The City Council welcomes Citizens to be heard, we request that if you wish to speak that you follow these guidelines-Resolution No. 04-11 residents are given three (3) minutes to speak during Citizens to be heard. Citizens are only allowed to speak once and cannot pass their time allotment to someone else. In compliance with the Texas Open Meetings Act, the City Council may not deliberate on comments (Attorney General Opinion –JC 0169)

5. CITY COUNCIL COMMENTS

Requests by Mayor and City Council members for items to be placed on future City Council agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415(b). "Items of community interest" includes:

- (1) Expressions of thanks, congratulations, or condolences
- (2) Information regarding holiday schedules;
- (3) An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person's public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- (4) A reminder about an upcoming event organized or sponsored by the governing body;
- (5) Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) Announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

6. PRESENTATION

- a. Presentation – Boards/Commissions

7. DISCUSSION/POSSIBLE ACTION - CONSENT AGENDA

- a. Regular Meeting, October 28, 2013

8. PUBLIC HEARING/POSSIBLE ACTION

- a. Public Hearing/Possible action - Ordinance No. **O-2013-005** request for annexation from the property owners of a 1.038 acre tract of land described as Lot 1813A, CB 5938 located on Lockhill-Selma just north of it NE corner of Huebner Rd. This is the first reading.
- b. Public Hearing/Possible action – Ordinance No. **O-2013-006** an ordinance amending Chapter 24 of the City of Shavano Park Code of Ordinances establishing urban corridors and providing for regulations of signage therein; providing for severability; providing for proper notice and meeting; and providing for an effective date. This is the second reading.

9. NEW BUSINESS

- a. Discussion/possible action – Ordinance No. **O-2013-007** budget adjustment for FY 2013-14 This is the first reading
- b. Discussion/possible action – Ordinance No. **O-2013-008** amending Ordinance **O-2013-004** removing certain language not required by law and repealing conflicting provisions in original ordinance. This is the first reading.
- c. Discussion/possible action – Resolution No. **R-2013-012** updating and designating “Authorized Representatives” for the City of Shavano Park’s participation in TexSTAR (Short Asset Reserve Fund)
- d. Discussion/possible action – Resolution No. **R-2013-013** updating and designating “Authorized Representatives” for the City of Shavano Park’ participation in TexPool
- e. Discussion/possible action – awarding the City of Shavano Park Bank Depository
- f. Discussion/possible action – direct staff to contract with an engineering firm to provide the City with a use study of the remaining unplanned municipal tract to include topography and drainage
- g. Discussion and possible action - preliminary plat of Block 44, Lot 2313, a 1.794 acre tract of land out of a 86.94 acre tract of land as conveyed to Rogers Shavano Park unit 18/19, LTD and described in instrument recorded in Volume 10075, page 1609-1624 of the official public records of real property of Bexar County, TX –McAllister’s Deli-Northwest Military
- h. Discussion and possible action - preliminary replat of Blk 41, Lot 2267, Shavano Park, Unit-19C, Phase I into Lots 3185, 3186, and 3187- 110 Winding Lane
- i. Discussion/possible action- possible need for ordinance regarding the regulation of use of residential security cameras

10. CITY MANAGER’S REPORT

- a. Building Permit Activity Report
- b. Code Compliance Activity Report
- c. Fire Department Activity Report

- d. Municipal Court Activity Report
- e. Police Department Activity Report
- f. Public Works Activity Report
- g. Finance Department Activity Report
- h. Overview – request for replat of Lot 1810 and 1811
- i. Overview – Sticks and Stones Paesano’s 10 mile and 13.1 mile race
- j. Trinity Well Update

11. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on the 12th day of November 2013 at 5:00 p.m.

Zina Tedford
City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City’s legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

AGENDA

Notice is hereby given that the City Council of the City of Shavano Park, Texas will conduct a Public Hearing/Regular Meeting on Monday, December 16, 2013 at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. ROLL CALL

4. CITIZENS TO BE HEARD

The City Council welcomes Citizens to be heard, we request that if you wish to speak that you follow these guidelines-Resolution No. 04-11 residents are given three (3) minutes to speak during Citizens to be heard. Citizens are only allowed to speak once and cannot pass their time allotment to someone else. In compliance with the Texas Open Meetings Act, the City Council may not deliberate on comments (Attorney General Opinion –JC 0169)

5. CITY COUNCIL COMMENTS

Requests by Mayor and City Council members for items to be placed on future City Council agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415(b). "Items of community interest" includes:

- (1) Expressions of thanks, congratulations, or condolences
- (2) Information regarding holiday schedules;
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- (4) A reminder about an upcoming event organized or sponsored by the governing body;
- (5) Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) Announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

6. PRESENTATION

- a. Presentation of plaques to former Boards/Commissions

7. DISCUSSION/POSSIBLE ACTION - CONSENT AGENDA

- a. Regular Meeting, November 18, 2013

8. POSSIBLE ACTION

- a. Discussion/possible action - Ordinance No. **O-2013-005** request for annexation from the property owners of a 1.038 acre tract of land described as Lot 1813A, CB 5938 located on Lockhill-Selma just north of it NE corner of Huebner Rd. This is the second reading.
- b. Discussion/possible action – Ordinance No. **O-2013-007** budget adjustment for FY 2013-14. This is the second reading
- c. Discussion/possible action – Ordinance No. **O-2013-008** amending Ordinance **O-2013-004** removing certain language not required by law and repealing conflicting provisions in original ordinance. This is the second reading.
- d. Discussion/possible action - final plat of Block 44, Lot 2313, a 1.794 acre tract of land out of a 86.94 acre tract of land as conveyed to Rogers Shavano Park unit 18/19, LTD and described in instrument recorded in Volume 10075, page 1609-1624 of the official public records of real property of Bexar County, TX –McAllister’s Deli-Northwest Military
- e. Discussion/ possible action - final replat of Blk 41, Lot 2267, Shavano Park, Unit-19C, Phase I into Lots 3185, 3186, and 3187- 110 Winding Lane

9. NEW BUSINESS

- a. Discussion/possible action – Resolution **R-2013 -012** designating authorized signers on all City of Shavano Park accounts
- b. Discussion/possible action – Investment Committee structure, duties and appointment of committee members – Alderman Ross
- c. Discussion/possible action – preliminary replat Shavano Park Subdivision, Unite 17L (PUD), Lot 1810 & 1811, Block 15, CB 4782. Generally located at Lockhill Selma (previously known as the PCI building)
- d. Discussion/possible action – addendum to **500-05-12** increase in franchise fee and term of franchise fee agreement for City Public Service
- e. Discussion/possible action – Resolution No. **R-2013-013** requesting the swap of municipal boundaries by and between the City of San Antonio and the City of Shavano Park, Texas
- f. Discussion – hiring of Public Works Director
- g. Discussion/possible action – authorizing the City Manager to enter into an agreement with Texas First Inc. for an Interim Public Works Director
- h. Discussion/possible action - policy of use of city facilities and special events –Alderman Maisel/Alderman Ross

- i Discussion/possible action - a presentation of a drainage update report, drainage problem areas identified and mapped, and next steps with consideration of an appropriate Topographic Study with a defined scope to show floodplains, steep slopes, existing or potential erosion or drainage issues, and a grading plan and/or any other issues associated with drainage and water flow in the identified drainage problem areas in Shavano Park. Alderman Fanning
- j. Discussion/possible action - updates and revisions to the Shavano Park Employees policies and Handbook. Alderman Ross/Alderman Maisel

10. CITY MANAGER'S REPORT

- a. Building Permit Activity Report
- b. Code Compliance Activity Report
- c. Fire Department Activity Report
- d. Municipal Court Activity Report
- e. Police Department Activity Report
- f. Public Works Activity Report
- g. Finance Department Activity Report
- h. Trinity Well Update
- i. Update – security camera

11. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on the 9th day of December 2013 at 5:00 p.m.

Zina Tedford
City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

AGENDA

Notice is hereby given that the City Council of the City of Shavano Park, Texas will conduct a Special Meeting on Monday, December 23, 2013 at 12:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. ROLL CALL

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. DISCUSSION/POSSIBLE ACTION –

Discussion/possible action –authorizing the City Manager to extend an offer of employment to Louis Mintz for the position of Public Works Director

5. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on December 19, 2013 by 3:00 p.m.

Zina Tedford
City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.