CITY OF SHAVANO PARK PLANNING & ZONING COMMISSION MEETING CITY HALL, COUNCIL CHAMBERS 900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231 November 7, 2018

6:30 P.M. <u>AGENDA</u>

1. Call to order

- 2. Vote under Section 36-69 of the Shavano Park City Code ("Code") concerning a finding that each of the items following item 2 on the agenda are "planning issues" or otherwise prescribed Planning & Zoning Commission duties under 36-69(1) of the Code or the severance of one or more of such items for an individual vote on such item or items.
- 3. Citizens to be heard <u>Rules for Citizen's Comments</u>: The Planning & Zoning Commission welcomes citizen participation and comments at all of their meetings. As a courtesy to your fellow citizens and out of respect to Board members; we request that if you wish to speak that you follow these guidelines.
 - A. Direct your comments to the entire Board, not to an individual member;
 - B. Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
 - C. Show the Board the same respect and courtesy that you expect to be shown to you.
 - D. As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

The Presiding Officer will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Note: The Commission may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, the Board may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169

- 4. Consent Agenda:
 - A. Approval Planning & Zoning Commission minutes, October 3, 2018
- 5. Nomination and appointment of Chairman.
- 6. Nomination and appointment of Vice-chairman.
- 7. Discussion Welcome new members and thanks to departing members and information on open meeting and open records training City Manager Hill.

- 8. Public Hearing Proposed re-plat of Lot 2143, Block 35, CB 4784 of the Shavano Park Unit-19C Phase II (PUD) and Lots 2160 and 2161, Block 35, CB 4784 of the Shavano Park Unit-19C Phase IV (PUD) to combine into new Lot 2164 City Manager Hill.
- 9. Discussion / action Proposed re-plat of Lot 2143, Block 35, CB 4784 of the Shavano Park Unit-19C Phase II (PUD) and Lots 2160 and 2161, Block 35, CB 4784 of the Shavano Park Unit-19C Phase IV (PUD) to combine into new Lot 2164 City Manager Hill.
- 10. Report / update City Council items considered at previous City Council meetings and discussion concerning the same City Manager Hill.
- 11. Chairman Announcements:
 - A. Advise members to contact City staff to add new or old agenda items.
 - B. Advise members of pending agenda items, as follows:
 - i. December Discussion regarding possible changes in the City's ordinances regarding minimum gate width in Residential Zoning District A-1.
 - ii. December Discussion regarding possible changes in the City's ordinances regarding landscaping and trees in commercial zoning districts.
 - iii. February, 2019 Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussion concerning the same.
- 12. Adjournment

Accessibility Statement:

The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

Decorum Required:

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Commission Authorized:

The Planning and Zoning Commission may vote and/or act upon any item within this Agenda. The Commission reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

Executive Sessions Authorized:

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter

551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park Planning and Zoning Commission is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on October 31st at 3:45 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

ZINA TEDFORD City Secretary

1. Call to order

Chairman Janssen called the meeting to order at 6:30 p.m. PRESENT: ABSENT: Konrad Kuykendall Carols Ortiz Albert Aleman Carla Laws Bill Simmons Shawn Fitzpatrick Kerry Dike Jason Linahan Michael Janssen

2. Vote under Section 36-69 of the Shavano Park City Code ("Code") concerning a finding that each of the items following item 2 on the agenda are "planning issues" or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.

Upon a motion made by Commissioner Aleman and a second made by Commissioner Dike, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. **Citizens to be Heard**

No one signed up to address the Planning & Zoning Commission at this time.

4. **Consent Agenda:**

A. Approval – Planning & Zoning Commission minutes, August 1, 2018

Upon a motion made by Commissioner Linahan and a second made by Commissioner Kuykendall, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the Planning & Zoning Commission August 1, 2018 minutes as presented. The motion carried.

5. Discussion / action – Consider the changes proposed by City Staff to the Local Schools section of the 2018 Town Plan – City Manager Hill.

City Manager Hill discussed an outline of events regarding changes proposed by City Staff in the Local Schools section of the 2018 Town Plan. Commission Kuykendall presented a letter on behalf of Commissioner Ortiz, who is unable to attend tonight's meeting. The letter presented Commissioner Ortiz's concerns about the additional schools in the area that are not named in the Town. Plan.

Upon a motion made by Commissioner Fitzpatrick and a second made by Commissioner Laws, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve revisions to the Local Schools section as recommended by the Planning & Zoning Commission. The motion carried.

6. Discussion / action – Consider change or elimination of the term "Disproportionate aging population" included as one of the Weaknesses in the 2018 Town Plan – City Manager Hill.

Upon a motion made by Commissioner Laws and a second made by Commissioner Simmons, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve elimination of the term "Disproportionate aging population" and replace it with the following 2 bullets:

- Limited sales and property tax revenue
- Challenges attracting younger families

The motion carried.

7. Discussion / update – Progress update on drainage improvements by City Staff and discussion on recent flooding experience across City – City Manager Hill.

City Manager Hill and City Engineer Ott presented an update on drainage improvements and then led a discussion regarding the recent flooding experienced in various locations of the City.

8. **Report / update – City Council items considered at previous City Council meetings and discussion concerning the same – City Manager Hill.**

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

9. Chairman Announcements:

- A. Advise members to contact City staff to add new or old agenda items.
- B. Advise members of pending agenda items, as follows:
 - i. October Special Public Hearing and consideration of proposed re-plat of Lot 2143, Block 35, CB 4784 of the Shavano Park Unit-19C Phase II (PUD) and Lots 2160 and 2161, Block 35, CB 4784 of the Shavano Park Unit-19C Phase IV (PUD) to combine into new Lot 2164.
 - ii. October Special Public Hearing and consideration of proposed re-plat of Lot 2188, Block 32, CB 4784 of Shavano Park, Unit-19C, Phase II (PUD) to revise the rear lot line.
 - iii. November Discussion regarding possible changes in the City's ordinances regarding minimum gate width in Residential Zoning District A-1.
 - iv. November Discussion regarding possible changes in the City's ordinances regarding landscaping and trees in commercial zoning districts.
 - v. November Nomination and appointment of Chairman.
 - vi. November Nomination and appointment of Vice-chairman.
 - vii. Welcome new members and thanks to department members and presentation on opening meeting and open records training.
 - viii. February, 2019 Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussion concerning the same.

10. Adjournment

Upon a motion made by Commissioner Dike and a second made by Commissioner Kuykendall, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to adjourn the meeting. The meeting adjourned at approximately 8:00 p.m.

MICHAEL JANSSEN Chairman

ZINA TEDFORD, City Secretary

Public Information and Open Meetings

Charles E. Zech Denton Navarro Rocha Bernal & Zech, P.C. San Antonio, Texas

Section 552.002:

In this chapter, "public information" means information that is written, produced, collected, assembled, or maintained under a law or ordinance or in connection with the transaction of official business:

(1) by a governmental body;

(2) for a governmental body and the governmental body:

(A) owns the information;

(B) has a right of access to the information; or

(C) spends or contributes public money for the purpose of writing, producing, collecting, assembling, or maintaining the information; or

(3) by an individual officer or employee of a governmental body in the officer 's or employee 's official capacity and the information pertains to official business of the governmental body.

The term "in connection with the transaction of official business" is defined as information

(a-1) created by, transmitted to, received by, or maintained by an officer or employee of the governmental body in the officer 's or employee 's official capacity, or a person or entity performing official business or a governmental function on behalf of a governmental body, and pertains to official business of the governmental body.

The definition of "public information" will now specifically apply to:

(a-2)(a) any electronic communication created, transmitted, received, or maintained on any device if the communication is in connection with the transaction of official business.

"Official business" will be defined as

(2-a) any matter over which a governmental body has any authority, administrative duties, or advisory duties.

(c) The general forms in which the media containing public information exist include a book, paper, letter, document, email, Internet posting, text message, instant message, other electronic communication, printout, photograph, film, tape, microfiche, microfilm, photostat, sound recording, map, and drawing and a voice, data, or video representation held in computer memory.

- Bottom line, every e-mail, text message and social media post, written by any government employee that "pertains" to any matter over which the governmental body has authority or some kind of duty, is subject to the Act.
- Public information officers will be responsible for providing these emails, text messages and social media posts to the requestor or the AG for a ruling.

- Every form of information covered
- Only information in existence at the time
- Compilation and manipulation of data may be necessary
- Protect privileged and confidential information

Request for Information

• The Public Can:

- request copies of information
- request to inspect information on-site

Request for Information

Governmental Bodies Can't:

inquire into the requestor's motives

Governmental Bodies Should:

- date stamp the request
- require that requests be made in writing
- develop a policy and procedure

Governmental Body Responses

- Must treat all requests uniformly.
- Must make available during business hours.
- Must provide copies within reasonable time (10 days).

- Criminal Penalties.
- Refusing to provide public information: up to 6 months in jail and/or up to \$1,000.
- Providing confidential information: up to 6 months in jail and/or up to \$1,000.

- Destroying governmental information: up to 3 months in jail and/or up to \$4,000.
- Civil Remedies.
 - Requestor or AG can file suit for writ of mandamus or declaratory judgment action.
 - Winner can recover attorney fees and court costs.

- Violators of the PIA can be assessed fines up to \$500 per each written request to which the violation applies
- Plus up to \$100/day after the 10th day if the violation is not cured
- Requestor must notify the governmental body in writing the governmental body is in violation of specific provision

- Section 552.101 Information Confidential by Law
 - Statutory
 - Medical Records
 - Child Abuse Records
 - Certain EMS Records
 - Doctor/Patient Communications

- Section 552.101 Information Confidential by Law
 - Judicial Decision
 - Common Law Privacy
 - Highly intimate or embarrassing facts about a person's private affairs such that its release would be highly objectionable to a reasonable person and be of no legitimate concern to the public
 - Certain Financial Information
 - Constitutional Privacy
 - Facts must contain "most intimate aspects of human affairs."

- Section 552.103 Information Related to Litigation
 - Information relating to civil or criminal litigation to which the City is a party or may be a party.

- Section 552.104 Information relating to Competition or Bidding
 - Information which if released would give advantage to a competitor or bidder
- Section 552.105 Information Relating to Location or Price of Property

- Section 552.107 Certain Legal Matters
 - Attorney/Client Privilege
 - Work Product Privilege
 - Attorney Bills

TEXAS OPEN MEETINGS ACT

- Public business should be conducted in public.
- The general rule is every meeting is open to the public.
- Citizens have the right to observe deliberations and votes.
 - No right to choose subject matter
 - No right to speak

Meeting

(A) a deliberation between a quorum of a governmental body, or between a quorum of a governmental body and another person, during which public business or public policy over which the governmental body has supervision or control is discussed or considered or during which the governmental body takes formal action; or

Meeting

(B) except as otherwise provided by this subdivision, a gathering:

(i) that is conducted by the governmental body or for which the governmental body is responsible;

(ii) at which a quorum of members of the governmental body is present;

(iii) that has been called by the governmental body; and

(iv) at which the members receive information from, give information to, ask questions of, or receive questions from any third person, including an employee of the governmental body, about the public business or public policy over which the governmental body has supervision or control.

Meeting

The term does not include the gathering of a quorum of a governmental body at a social function unrelated to the public business that is conducted by the body, or the attendance by a quorum of a governmental body at a regional, state, or national convention or workshop, ceremonial event, or press conference, if formal action is not taken and any discussion of public business is incidental to the social function, convention, workshop, ceremonial event, or press conference.

 Quorum - means a majority of a governmental body, unless defined differently by applicable law or rule or the charter of the governmental body.

- Requirements
 - Notice
 - Recordation

Agendas

- Who, what, where, when and why
- Notice 72 hours in advance
- Notice must be accessible
- Individual notice not required
- Specificity of notice
- Notice of executive sessions
- Recess

Minutes

- Must keep certified copy of written minutes or a recording for all meetings (both open and closed)
- Minutes must:
 - State the subject of each deliberation; and
 - Indicate each vote, order, decision or other Action taken

Executive Sessions

- Real Property Deliberations
- Security Measures
- Receipt of Gifts
- Personnel Matters
- Economic Development
- Consultation with Attorney
- Individual notes and recordings

- Conspiracy to circumvent the OMA Class B
- Calling/participating in an illegal closed session – Class B
- Closed meeting without agenda or tape recording – Class C
- Disclosure of certified agenda or tape recording of closed meeting – Class B + Civil Damages

- Punishment can include fines and/or jail
- Might create liability for civil damages
- Actions taken are voidable
- Affirmative Defense

PLANNING AND ZONING STAFF SUMMARY

Meeting Date: November 7, 2018

Prepared by: Curtis Leeth

Agenda item: 8 / 9 Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

8. Public Hearing – Proposed Re-plat of Lot 2143, Block 35, CB 4784 of the Shavano Park Unit-19C Phase II (PUD) and Lots 2160 and 2161, Block 35, CB 4784 of the Shavano Park Unit-19C Phase IV (PUD) to combine into new Lot 2164.

9. Discussion / action – Proposed Re-plat of Lot 2143, Block 35, CB 4784 of the Shavano Park Unit-19C Phase II (PUD) and Lots 2160 and 2161, block 35, CB 4784 of the Shavano Park Unit-19C Phase IV (PUD) to combine into new Lot 2164.



Attachments for Reference:

1) 8a Pape-Dawson Request Letter
2) 8b Artist Depiction of Lot after Re-plat
3) 8c Third Re-plat Huntington Phase II & IV
4) 8d Re-plat Checklist
5) 8e Engineer Approval Letter
6) 8f Deed Restrictions on re-platted property

BACKGROUND / HISTORY: On September 5, 2018 City staff received Pape-Dawson's request for the proposed re-plat of lots in Huntington Phase II & IV (see attachment 8a).

Letters and paper notice for the public hearing were made on October 23 & 24 respectively, as required by City Ordinance. The City Engineer provided approval of the re-plat on September 11, 2018 (attachment 8e).

Conditions for approving a re-plat request are under Section 28-46 of the City's Code of Ordinances:

Sec. 28-46. - Replatting without vacating a previous plat.

(a) *Conditions.* A replat of a subdivision or part of a subdivision may be recorded and is controlling over the preceding plat without vacation of that plat under the following conditions:

- (1) The replat must be signed and acknowledged by only the owners of the property being replatted.
- (2) The replat does not attempt to alter, amend or remove any covenants or restrictions.
- (3) The replat must be approved by the Planning and Zoning Commission and the City Council after respective public hearings in relation thereto at which interested parties and citizens shall have had an opportunity to be heard.

The purpose of Planning & Zoning (and City Council) review is prescribed in Sec. 28-4 of the City's Ordinances:

Sec. 28-4. - Interpretation and purpose.

- (a) The interpretations and application of the provisions of this chapter shall be deemed to be minimal in nature, and whenever the principles, standards or requirements of any other applicable provision of other ordinances of the City which are higher or more restrictive, the latter shall control; and when circumstances warrant, as determined by the City Council, the City Council shall have the authority to impose more restrictive conditions to this chapter.
- (b) The purpose of this chapter is to achieve orderly urban development through land subdivision; to promote and develop the utilization of land to ensure the best possible community environment in accordance with a comprehensive plan of the City; to provide for adequate municipal services and safe streets; and to protect and promote the public health, safety and general welfare.

DISCUSSION: This proposed action re-plats to combine three residential lots between Wellesley Loop and Kinnan Way in Huntington to create an estate for a large home. Deed restrictions on the property will ensure the new rear facing property line towards Kinnan Way maintains a masonry wall and landscaping in a 60 foot setback as depicted in attachment 8b. The deed restrictions for the new lot, if approved, are available in attachment 8f.

Pape-Dawson Engineers and Bitterblue will provide further background at the November meeting.

COURSES OF ACTION: Recommend approval or alternatively decline and give guidance to staff on proposed re-plat of Lot 2143, Block 35, CB 4784 of the Shavano Park Unit-19C Phase II (PUD) and Lots 2160 and 2161, block 35, CB 4784 of the Shavano Park Unit-19C Phase IV (PUD) to combine into new Lot 2164.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Recommend approval of proposed re-plat of Lot 2143, Block 35, CB 4784 of the Shavano Park Unit-19C Phase II (PUD) and Lots 2160 and 2161, block 35, CB 4784 of the Shavano Park Unit-19C Phase IV (PUD) to combine into new Lot 2164.



September 5, 2018

City of Shavano Park Attn: Curtis Leeth 900 Saddletree Ct San Antonio, TX 78231

Re: Description of Replat Third Replat of Shavano Park Unit-19C, Phase II

Dear Mr. Leeth:

We are submitting this letter to inform you about the Third Replat of Shavano Park, Unit-19C Phase II. The developer is requesting to eliminate two lot lines between lots 2143, 2160 and 2161. This will combine what is now three existing lots into one new lot 2164.

If you have any questions or require any additional information, please do not hesitate to contact our office at your earliest convenience.

Sincerely, Pape-Dawson Engineers, Inc.

Andrew Lowry, P.E. Project Manager

Attachments

P: 87 96 10 Word Letters 180905 - ShavanoPark dock

TBPE Firm Registration #470 | TBPLS Firm Registration #10028800

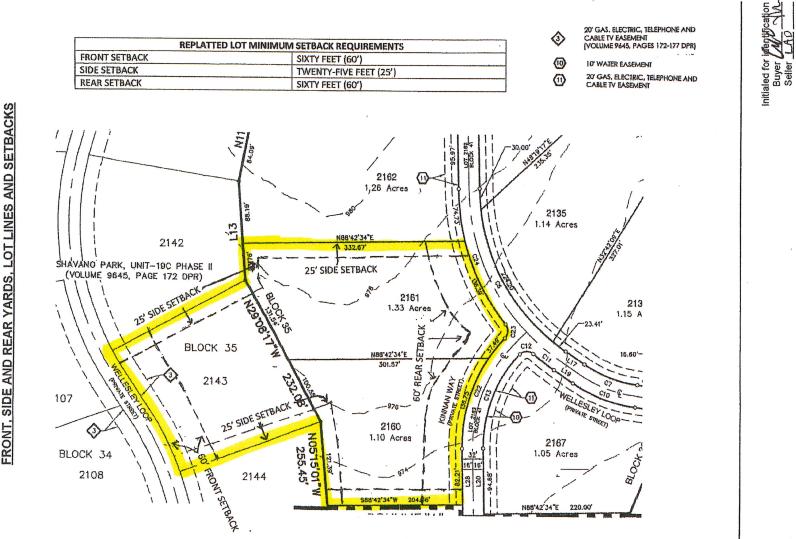
San Antonio I Austin I Houston I Fort Worth I Dallas Transportation I Water Resources I Land Development I Surveying I Environmental

2000 NW Loop 410, San Antonio, TX 78213 T: 210.375.9000 www.Pape-Dawson.com

Denton Communities ... developing a difference.



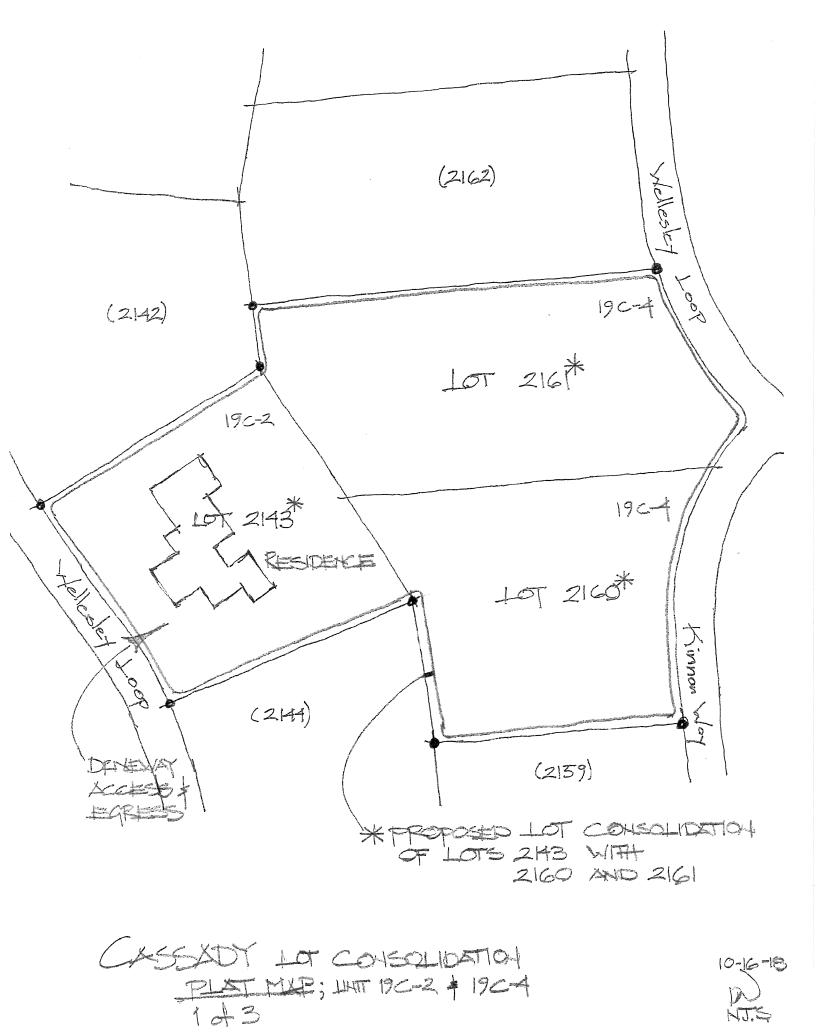
Casady Proposed Lot Consolidations

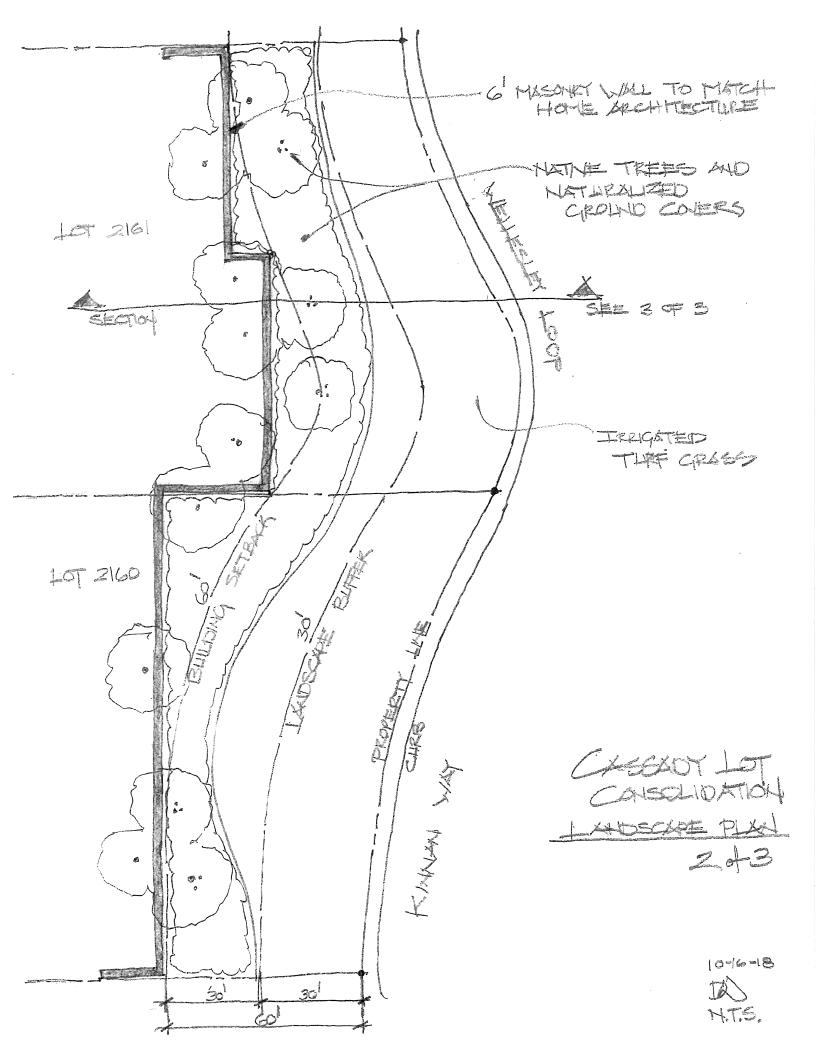


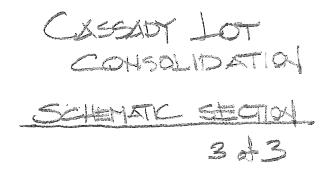
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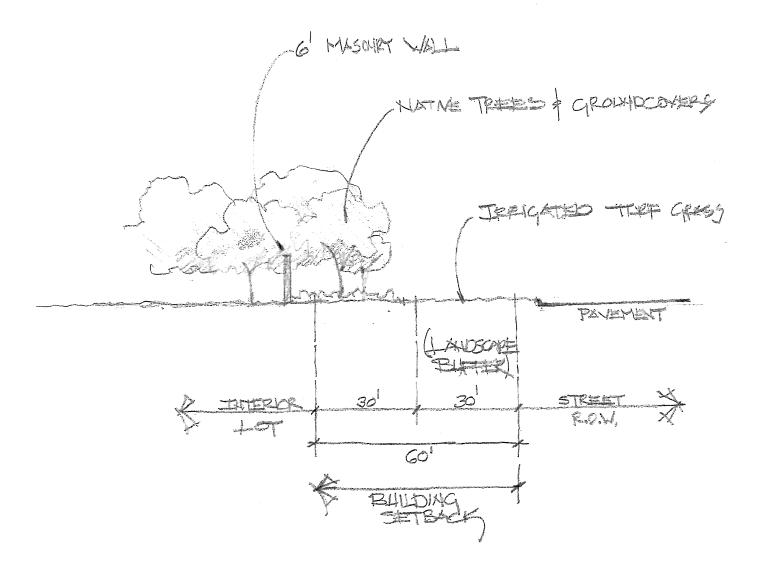


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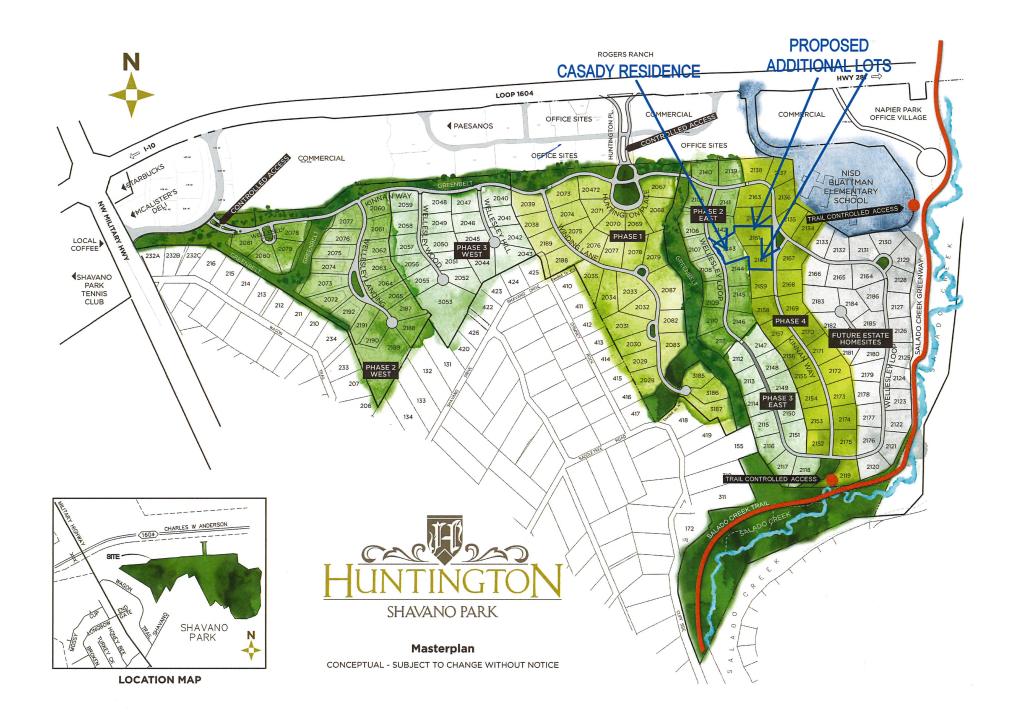


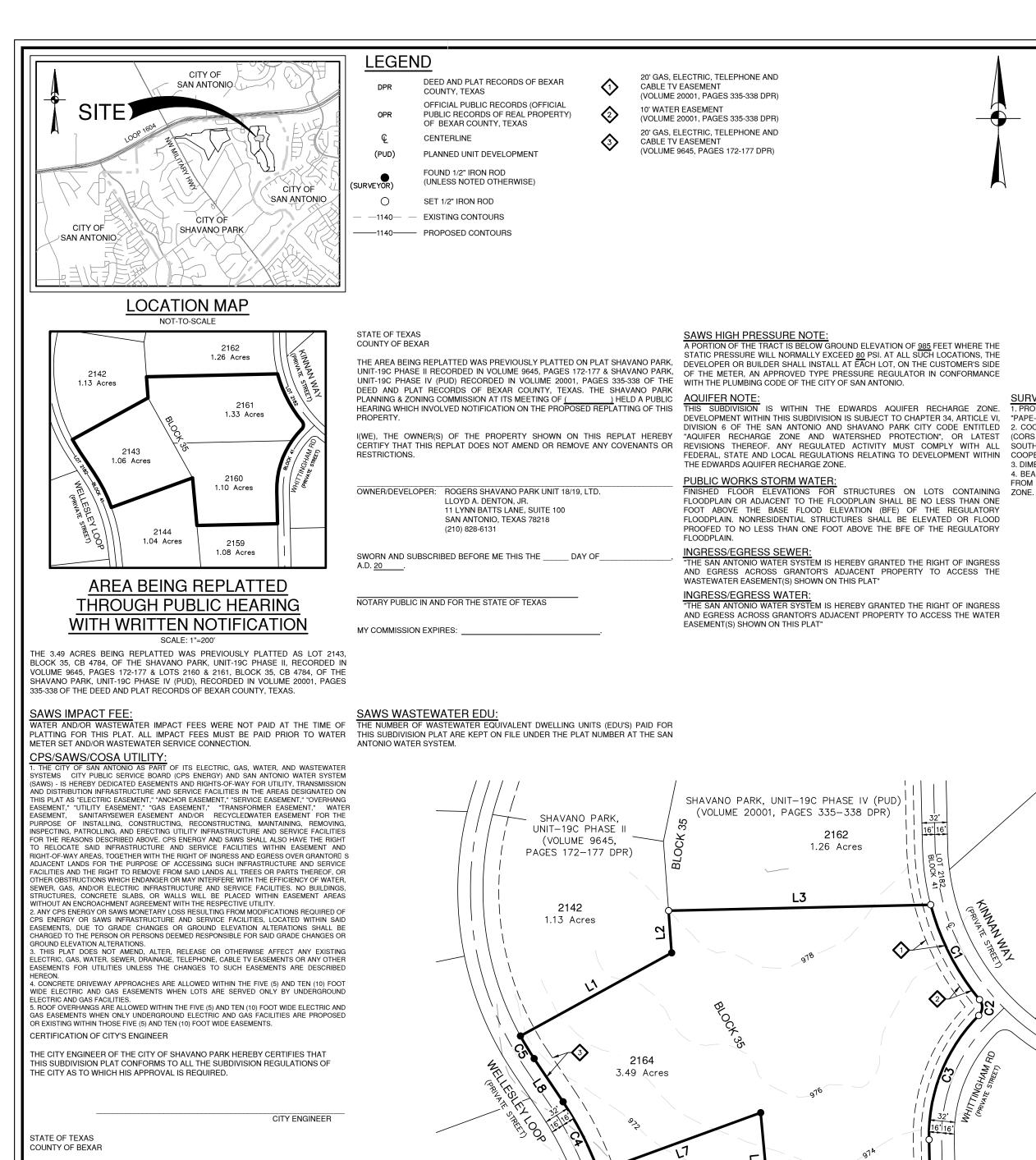






1046-15 DD H.T.S.





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SHAVANO PARK. UNIT-19C PHASE II

(VOLUME 9645,

PAGES 172-177 DPR)

2144

1.04 Acres

L5

2159

β

1.08 Acres

I HEREBY CERTIFY THAT PROPER ENGINEERING CONSIDERATION HAS BEEN GIVEN THIS PLAT TO THE MATTERS OF STREETS, LOTS AND DRAINAGE LAYOUT. TO THE BEST OF MY KNOWLEDGE THIS PLAT CONFORMS TO ALL BEOLIBEMENTS OF THE UNIFIED DEVELOPMENT CODE. EXCEPT FOR THOSE VARIANCES GRANTED BY THE SHAVANO PARK PLANNING & ZONING COMMISSION.

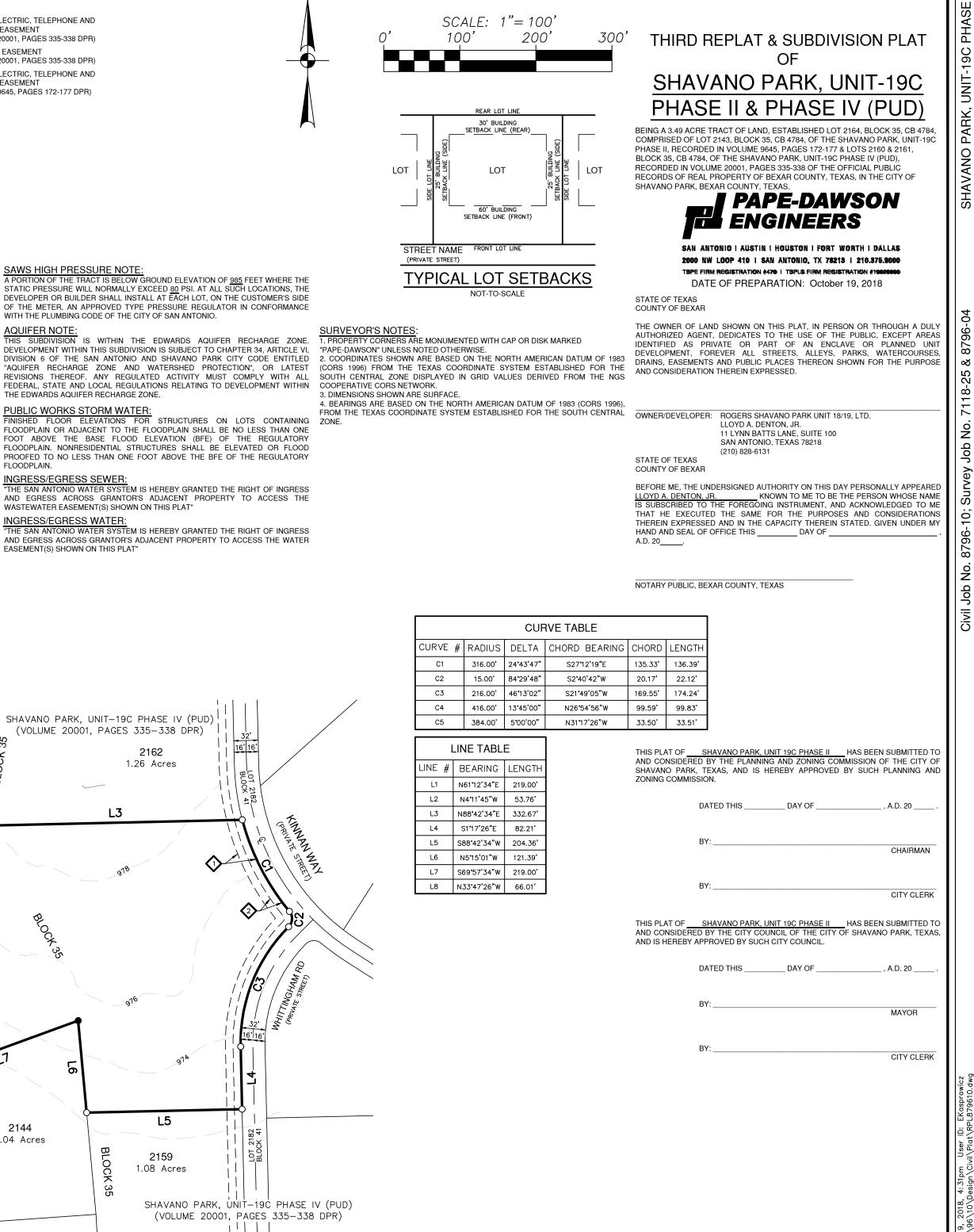
LICENSED PROFESSIONAL ENGINEER STATE OF TEXAS COUNTY OF BEXAR

I HEREBY CERTIFY THAT THE ABOVE PLAT CONFORMS TO THE MINIMUM STANDARDS SET FORTH BY THE TEXAS BOARD OF PROFESSIONAL LAND SURVEYING ACCORDING TO AN ACTUAL SURVEY MADE ON THE GROUND BY: PAPE-DAWSON ENGINEERS, INC.

PRELIMINARY, THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE AND SHALL NOT BE USED OR VIEWED OR RELIED UPON AS A FINAL SURVEY DOCUMENT.

REGISTERED PROFESSIONAL LAND SURVEYOR

OF



SCALE: 1'' = 100'

100'

0

200'

300'

SHEET 1 OF 1

CITY OF SHAVANO PARK

Preliminary Plat Submittal Checklist

This checklist is to be completed by the developer or his representative and submitted with the preliminary plat and accompanying data. If any areas are incomplete, the plat will not be accepted. Any items labeled N/A must be explained in writing. Shavano Park City Council has asked that all plats be submitted to the City with a brief description of the purpose of the plat or re-plat. Also requested is that an electronic version be sent to the City Secretary at <u>ztedford@shavanopark.org</u>. This checklist does not supersede the City of Shavano Park Development Ordinances.

Name of Subdivision: Proposed Use of Property:		Third Replat of Shavano Park, Unit-19C Phase II Residential Lot 2143, 2160 & 2161, Block 35, CB 4784 Intersection of Kinnan Way and Whittingham Rd.							
Property Description:							_		
							_		
location)							_		
Owner				Engineer					
Name:		Rogers Shavano Park, Unit 18	/19. Ltd.	Name:	Pape-Da	wson Er	gineers, l	nc.	
Addres		11 Lynn Batts Lane, Suite 10	Address: 2000 N	N Loop 410					
Auuro	55.	San Antonio, Texas. 78218			itonio, Texas. 78213				
Phone:		(210) 828-6131		Phone:	(210) 37				
Fax:	(210) 828-6137		Fax:	(210) 37					
Email:		laddiedenton@bitterblue.com		Email:	alowry@pape-dawson.com				
1.111411.				Diffuit.					
Curren	t Zoning	<u>z:</u> A-1		Total Acreage:	age: 3.49				
	Platting I			Developable Acreage: ^{2.02}					
	-	th Staff)		Greenbelts & Drainage Acreage: 0					
(,			c	,	0	1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 -	
S.A.W	.S. Sewe	er √Yes No		Septic System		Ye	s No)	
S.A.W.S. Water \checkmark Yes No			Shavano Park Water Yes No						
		and a second sec				Approximation			
						Yes	No	N/A	
1.	This is	an original plat of prop	berty				X		
2.						X			
3. If item 1 was answered "No," then:							X		
	a. this is a vacate and replat						X		
		s a replat with out vaca	ating			x x			
		s an amending plat	U				X X		
		s a minor plat					X		
4.		1 was answered "No,"	a copy	of the original	plat	X			
	is included in the submittal								
5.	The plat is of a Planned Unit Development District (PUD) ×								
6.	If item 5 was answered "Yes" then include on plat PUD								
	development standards that differ from the base zoning				Х				
	district development standards and include "PUD" in								
		division name							

7.	Is a digital copy of plans, plat, forms, and/or letter included in the submittal?	<u>X</u>			
The	following items pertain to the proposed preliminary drawing:	Yes	No	N/A	
8.	This subdivision is one phase of a larger development	Х			
9.	If item 5 was answered "Yes," a PUD plan is included	X	****	**************************************	
	in this submittal	V			
10.	Some portion of this property is located over the Edwards	X			
	Recharge Zone	Х			
11.	If Item 10 was answered "Yes," a Water Pollution	<u> </u>	-		Please provide a
10	Abatement Plan (WPAP) has been prepared for this site		Х		Please provide a Copy to city
12. 13.	This site requires offsite drainage or utility improvements			x	
15.	If item 12 was answered "Yes," 3 copies of the construction plans are included with cost estimate				
14.	The plat is drawn on an 18"x 24" sheet (not a 24"x 36"	X			
	sheet as incorrectly stated on City Code)				
15.	15 Folded copies of the plat are included	Х			
16.	The plat contains the names, addresses, and Contact	$\frac{X}{X}$	Billion des de ser la ser la ser la		
	information of the owner and engineer				
17.	The plat shows complete bearings and distances on all	X			
1.0	lot line and easements	Х			
18.	The plat shows the location of the subject property in		-		
	relation to an original survey corner or public street intersection				
19.	The plat illustrates and identifies all adjacent properties	Х			
	including recording information	$\overline{\mathbf{v}}$			
20.	The plat contains the total acreage being platted and	Х			
	individual lot acreage	X			
21.	The plat shows location, dimensions, name and description				
	of all existing or recorded streets, alleys, reservations,				
	easements, or other public right-of-way within the				
	subdivision, intersecting or contiguous with its boundaries or forming such boundaries				
22.	The plat shows location, dimensions, description and name	Х			
	of all existing or recorded residential lots, parks, public		*****		
	areas, and other sites within or contiguous with the				
	subdivision	\mathbf{v}			· · ·
23.	The plat shows location, dimensions, description, and	<u> </u>			
	name of all proposed streets, alleys, parks, public areas				
	reservations, easements or other rights-of-way, blocks,				
	lots and other sites within the subdivision				

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The fo	ollowing items pertain to the proposed preliminary drawing:	Yes	No	N/A
24.	The plat shows the date of preparation, scale of plat and North arrow	$\frac{X}{\sqrt{2}}$		
25.	The plat shows the topographical information with contour lines on a basis of two (2) vertical feet in terrain with an average slope of five percent (5%)	<u>X</u>		
26.	The plat shows a number or letter to identify each lot or site and each block. Said number shall be coordinated by the developer with the Clerk of Bexar County to	<u> </u>		
27.	prevent duplication The plat shows front building setback lines on all lots and sites. Side yard building setback lines at street intersection and crosswalk ways and rear building setback lines.	<u>X</u>		
28.	The plat addresses the required landscape buffer in accordance with Table 6 of the Code of Ordinances	X 		1
29.	The plat shows location map at a scale of not more than 4000 feet to an inch which shall show existing adjacent	<u>X</u>		
30.	subdivisions and major streets The plat shows existing flood plain boundaries			Х
31.	The proposed platted property is compliant with current zoning regulations	X		-

I certify that the above statements are true to the best of my knowledge and I further certify that I have read the City of Shavano Park Development Ordinances and this plat meets said ordinances except as notes.

Submitted by:	Date: <u>9-4-18</u> Date: <u>9-5-18</u>
<u>City Staff Reviewed</u>	
City Secretary:	Date: <u>9-7-18</u> Date: <u>6 28</u> 18
Public Works / Water Director:	Date: <u>9/6/18</u>
Please provide a copy of the approved WPAP.	

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September 11, 2018

City of Shavano Park Public Works Department Attn: Curtis Leeth 900 Saddletree Ct San Antonio, TX 78231



CITY OF SHAVANO PARK

Re: Re-Plat Review Comments Third Replat and Subdivision plat Shavano Park U-19C ph II

Dear Mr. Leeth,

We have completed our review of the referenced Final Plat as submitted by Pape-Dawson Engineers. We find that the final plat generally conforms to the City of Shavano Park's Ordinances but have the final comment; the title should include "& Phase IV (PUD)". All of the utility purveyors need to be contacted for plat approval since this will modify the address of the property and impact the existing services.

Our review of the plat does not relieve or release the Engineer of Record or Surveyor of Record from complying with any and all the requirements of the local, state, and federal rules and regulations or guidelines impacting this project.

If you have any questions or need additional information please contact me at (210) 979-8444 or rgray@kfwengineers.com.

Sincerely,

Rick Gray, P.E., CFM Plat Reviewer for the City of Shavano Park

Brenda Armstrong

From: Sent: To: Subject: Attachments: David Rittenhouse Tuesday, October 16, 2018 8:14 AM Laddie Denton Replat info (Casady): for Shavano Park Replat info for City of Shavano 101618.pdf

Per your request, attached is Exhibit C of the Casady lot contract in which the replat specifications are shown. In particular, fencing setbacks and architectural details are explained with an exhibit included as well. Similar language would be utilized for any additional replats going forward.

Thanks, David



David Rittenhouse | Land Acquisition & Development Manager

P. 210.828.6131 (EXT.123) F. 210.828.0504 11 Lynn Batts Lane #100 San Antonio, TX 78218

RESIDENTIAL COMMUNITIES dentoncommunities.com

COMMERCIAL PROPERTIES thepowellcompanies.com

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EXHIBIT C RESTRICTIONS

1. <u>Address</u>. The Replatted Lot will be designated as and will maintain the current address for Lot 2143: 214 Wellesley Loop.

2. <u>Front, Side and Rear Lot Lines and Setbacks</u>. The front, side and rear yards, lot lines and setbacks for the Replatted Lot shall be as depicted on <u>Exhibit C-1</u> attached hereto and incorporated herein.

3. <u>Fencing</u>. The fencing requirements for the Replatted Lot are as follows:

Fences. No fence or wall shall be built or maintained forward of the front setback line of the main residence. This setback restriction does not apply to decorative walls or fences which are part of the architectural design of the main residence, and which are not to be built or maintained nearer than the building setback line of the Replatted Lot unless otherwise approved in writing by the ACC. All fences or walls located on the Replatted Lot are to be maintained at the expense of the Lot Owner.

(1) The required and permitted fencing which may be installed by Owner on the Replatted Lot are as follows:

- (i) <u>Rear Wall abutting Kinnan Way</u> Owner shall construct a masonry wall (not less than six feet (6') in height) behind the 60' rear setback line of the Replatted Lot abutting the private street known as Kinnan Way, and a 5' long masonry return wall measured from the intersection of such rear wall and the common boundary line of Lots 2159 and 2162, Phase IV. Owner shall be responsible for installing and maintaining landscape and irrigation between such masonry wall and Kinnan Way. The plans, including location, design and materials, for all gates and a driveway on the rear of the Replatted Lot are subject to review by the ACC in accordance with the terms of the Master Declaration.
- (ii) <u>Side Fence abutting Lots 2142 and 2144, Phase II</u> Owner may construct fencing (behind the 60' front setback line of the Replatted Lot) along the boundary of the Replatted Lot abutting Lots 2142 and 2144, which fencing shall be either masonry, wrought iron, a combination of wrought iron and masonry, or non-climb fencing (as described and depicted on <u>Exhibit C-2</u> attached hereto).
- (iii) <u>Side Fence abutting Lots 2159 and 2162, Phase IV</u> Owner shall construct the balance of the fencing (from the terminus of the 5' masonry return wall described in Subsection (i) above), along the boundary of the Replatted Lot abutting Lots 2159 and 2162, Phase IV, which fencing shall be either masonry, wrought iron, a combination of wrought iron and masonry, or non-climb fencing (as described and depicted on <u>Exhibit C-2</u> attached hereto).
- (iv) <u>Wing Walls and Gates</u>: Wing walls (fences located between the main structure and any side Lot line) may be all masonry or a combination of masonry and wrought iron. When wrought iron is used, columns shall be placed twenty feet (20') on center and shall be 18"-24" in size.

(2) All masonry used in a fence or wall on the Replatted Lot shall match the primary masonry used on the residence. Wing walls shall have a masonry column adjacent to the side Lot line. All masonry columns shall be six and one-half feet (6' 6") in height and shall be no further then twenty-five feet (25') apart if visible from any street. Masonry columns are required on all street side fencing. All wrought iron used in fencing shall be painted Basalt Green by Devoe (1UM20A), black or the same color as the approved trim color of the residence. All gates shall be composed of the same material as the wing wall except for a masonry wing wall where a wrought iron gate will be

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permitted. All wing wall gates shall be wrought iron. No gate shall exceed four feet (4') in width without ACC approval. No fence shall exceed six feet (6') in height unless specifically approved by the ACC and applicable Governmental Authority.

(3) The ACC is empowered to waive the composition requirements for fences and the height or setback limitation in connection with retaining walls and decorative walls if, in its sole discretion, such waiver is advisable in order to accommodate a unique, attractive or advanced building concept, design or material, and the resulting fence, decorative wall and/or retaining wall (whichever is applicable) will not detract from the general appearance of the neighborhood and it meets the requirements of the City or applicable Governmental Authority. Any materials other than wrought iron, masonry, or non-climb fencing materials to be attached to or made part of a fence must be approved in writing by the ACC prior to installation.

(4) No structure, fence, wall, hedge or shrub planting which obstructs sight lines at elevations between two (2) and six (6) feet above the roadways shall be placed or permitted to remain on any corner Lot within the triangular area as formed by the extension of curb lines and a line connecting them at points twenty-five feet (25') from the intersection of the curb lines into the street, or in the case of a rounded property corner, from the intersection of the street line extended. No tree shall be permitted to remain within such distances of such intersections unless the foliage line is maintained at sufficient height to prevent obstruction of such sight lines. Notwithstanding the foregoing, no structures, walls, fences or vegetation higher or greater than two (2) feet in height shall be constructed or maintained on any Lot within an area labeled on the Subdivision Plat as a clear vision easement.

(5) Pool and decking perimeter fencing will be required as safety fencing for pools and spas. These fences must have self-closing and self-latching gates as well as meet all other requirements herein. Pool fencing shall be installed prior to the completion of the construction of the pool.

(6) Owner shall maintain all fencing placed on the Replatted Lot, including the reconstruction or replacement of fences as needed.

4. <u>Other Terms</u>. Except as otherwise expressly modified herein, the Replatted Lot will be subject to and must comply with all other terms and provisions set forth in the Declarations.

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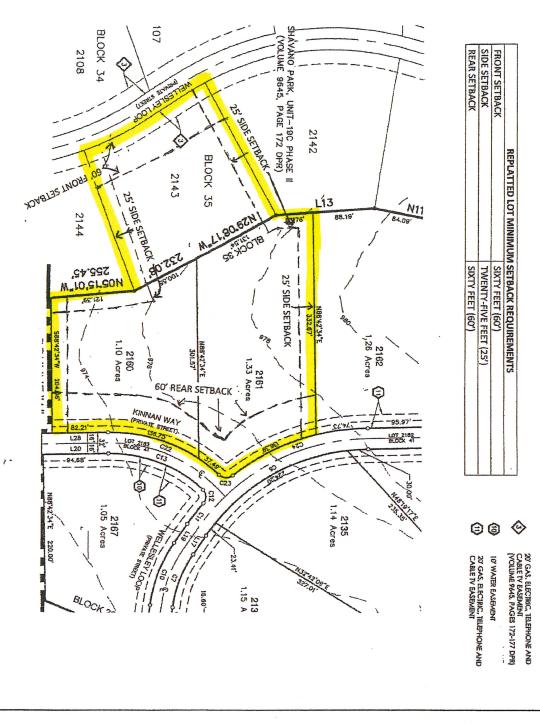


EXHIBIT C-1 FRONT, SIDE AND REAR YARDS, LOT LINES AND SETBACKS

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