

**CITY OF SHAVANO PARK  
WATER ADVISORY COMMITTEE MEETING  
900 SADDLETREE CT., SHAVANO PARK, TX 78231  
MONDAY, MARCH 11, 2019**

**6:30 P.M.  
MINUTES**

1. CALL TO ORDER

The meeting was called to order at 6:32 p.m. by Chairman Walea

2. ROLL CALL:

PRESENT:

Al Walea  
Sam Bakke  
Tomas Palmer  
Tommy Peyton

ABSENT:

Matt Trippy  
Steve Fleming

3. CITIZENS TO BE HEARD

No one addressed the committee at this time

4. CONSENT AGENDA

a. Approval – WAC Minutes of February 11, 2019

Member Palmer moved to accept the minutes as submitted, Member Peyton seconded. Motion passed.

5. REPORTS - Public Works Director Update

a. Water System

a. Water System Infrastructure Update

Director Peterson reviewed the activities on the wells. Well # 8 A/C and VFD have not yet been replaced, he is awaiting third quote. Driveway into Well # 6 is in the process of having an all-weather surface from DeZavala Rd. back to the well site and awaiting another company to present a quote for the curb. Wells 7 & 8 are doing fine.

b. Financial Report

a. January Report

Finance Director Morey reviewed both the revenues and expenditures for the month and feels comfortable that everything is on track within budget guidelines.

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6. REGULAR BUSINESS

a. Discussion - City of Shavano Park Water Rate Study – Chairman Walea

Chairman Walea informed the members that a meeting was held on February 20<sup>th</sup> with the City Manager, Public Works Director, Member Peyton, Member Trippy and himself to discuss how to go about developing different rate components. After some discussion and a reminder that the City still doesn't know the costs that may have an impact with the NW Military expansion project and that Wells # 7 & 8 may have to be rebuilt or replaced in the future. The City Manager was asked to see if the Finance Director could compile several options for the full Committee to discuss at the March 11<sup>th</sup> meeting, using 5% & 8% on water consumption rates, raising the debt service to cover the current debt, raising the water service fees and leaving the EAA fees as current at \$.50/1,000 gallons. A review of the options presented and discussion resulted in a consensus that Option 2 looked possible. There should be a presentation with additional SAWS rates at the April meeting, possible Power Point for further discussion.


- a. Discussion – Irrigation System Backflow Prevention Requirements – Director Peterson  
City Manager Hill reviewed his talks with TCEQ on questions he asked and were answered in writing and an opinion by the City Attorneys. A short review of the handouts was done. City Manager Hill explained that TCEQ is requiring that residents with irrigation systems and septic systems will need to have a RPBA (reduced pressure backflow assembly) and have it inspected yearly. Most of the residents that have backflow preventers in Shavano Park have double-check valves. An ordinance will have to be carefully developed and adopted by City Council before the next TCEQ inspection in order for the City not to get hit with penalties.


7. FUTURE ITEMS: Chairman Walea wanted to put items in priority status:

- a. NW Military expansion progress – next meeting scheduled in April – 30 % information & June 60% of progress
  - b. Study of water rate increase
  - c. Emergency Interconnect Agreement with SAWS
  - d. Franchise Fees with SAWS expire June 2019
  - e. TCEQ – Decision on what to do about inactive wells
  - f. Backflow Inspection Enforcement – An ordinance needs to be developed prior to our next TCEQ audit.
  - g. Water Adjustment Procedure clarification - Policy # 12
  - h. Delinquent Account Procedures
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8. ADJOURNMENT

Member Palmer made a motion to adjourn, member Peyton seconded.  
Motion passed. Meeting adjourned at 8:03 p.m.

  
Peggy Stone  
PW/Water Utility  
Office Manager

  
Al Walea, Chairman

Date: 5-6-2019