

1. **Call to order**

Chairman Aleman called the meeting to order at 6:30 p.m.

PRESENT:

Konrad Kuykendall

Albert Aleman

Carla Laws

William Stipek

Bill Simmons

Jason Linahan

Kerry Dike

Damon Perrin

ABSENT:

Shawn Fitzpatrick

2. **Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion made by Commissioner Stipek and a second made by Commissioner Kuykendall, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. **Citizens to be Heard**

No one signed up to address the Planning & Zoning Commission.

4. **Consent Agenda:**

A. Approval - Planning & Zoning Commission minutes, November 6, 2019

Upon a motion made by Commissioner Stipek and a second made by Commissioner Perrin, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the Planning & Zoning Commission November 6, 2019 minutes as presented. The motion carried.

5. **Discussion / action – Possible approval of Final Plat of Subdivision Plat Napier Park Unit-3 (Planned Unit Development), a 4.0 acre tract of land out of that 289.5 acre tract described in deed to Rogers Shavano Park Unit 18/19, LTD. – City Manager**

Upon a motion made by Commissioner Laws and a second made by Commissioner Perrin, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the Final Plat of Subdivision Plat Napier Park Unit-3 (Planned Unit Development), a 4.0 acre tract of land out of that 289.5 acre tract described in deed to Rogers Shavano Park Unit 18/19, LTD. The motion carried.

- 6. **Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances, Chapter 24 – Signs, regarding banner signs, monument signs and allowed signage in residential and business zoning districts.**

Public hearing opened at 6:36 p.m.

City Manager Hill presented an overview of proposed amendments to the City of Shavano Park Code of Ordinances, Chapter 24 – Signs, regarding banner signs, monument signs and allowed signage in residential and business zoning districts.

Public hearing closed at 6:47 p.m.

- 7. **Discussion / action - Possible amendments to the City of Shavano Park Code of Ordinances, Chapter 24 – Signs, regarding banner signs, monument signs and allowed signage in residential and business zoning districts. Possible Executive Session pursuant to Texas Government Code, § 551.071, Consultation with Attorney - City Manager**

The Planning & Zoning Commission reviewed the proposed amendments to the City of Shavano Park Code of Ordinances, Chapter 24 – Signs, regarding banner signs, monument signs and allowed signage in residential and business zoning districts. Staff will incorporate comments and will present an updated version for the Planning & Zoning Commission to review.

- 8. **Discussion / action – Possible rescheduling of the January 1, 2020 Planning & Zoning Commission meeting – Chairman Aleman**

Upon a motion made by Commissioner Simmons and a second made by Commissioner Laws, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to reschedule the Planning & Zoning Commission Meeting to January 8, 2020. The motion carried.

- 9. **Report / update - City Council items considered at previous City Council meetings and discussion concerning the same - City Manager**

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

- 10. **Chairman Announcements:**

- A. Advise members to contact City staff to add new or old agenda items.
- B. Advise members of pending agenda items, as follows:
 - i. January, 2020 – Possible action item for possible amendments to Chapter 24 – Signs regarding banner signs and allowed signage in residential and business zoning districts.
 - ii. January, 2020 - Amendments to Chapter 36 regarding MXD & PUD site plan approval to comply with the 30-day shot clocks from Texas Legislature.

- iii. February, 2020 – Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussion concerning the same.

11. Adjournment

Upon a motion made by Commissioner Dike and a second made by Commissioner Simmons, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to adjourn the meeting. The meeting adjourned at 8:37 p.m.

Albert Aleman
Chairman

Zina Tedford
City Secretary