

## **1. CALL MEETING TO ORDER**

Mayor Werner called the meeting to order at 6:30 p.m.

PRESENT: ABSENT:

Alderman Colemere  
Alderman Heintzelman  
Alderman Hisel  
Mayor Pro Tem Ross  
Alderman Simpson  
Mayor Werner

## **2. PLEDGE OF ALLEGIANCE AND INVOCATION**

Alderman Heintzelman led the Pledge of Allegiance to the Flag.

Mayor Werner led the Invocation.

## **3. CITIZENS TO BE HEARD**

Citizen Smoot addressed the City Council regarding agenda items 6.3 and 6.4.

## **4. CITY COUNCIL COMMENTS**

City Council welcomed all to the meeting, reminded the community of the upcoming city-wide garage sale scheduled for April 7, Arbor / Earth Day recycling events, the Candidate Forum scheduled for April 5<sup>th</sup> and the Meet the Candidates scheduled for April 10<sup>th</sup>.

## **5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS**

### **5.1. City Sponsored Arbor / Earth Day April 21<sup>st</sup> 10 a.m. to 2 p.m. - Randi Wayland**

Citizen Tree Sub – Committee Chairman Wayland presented the itinerary for the upcoming Arbor / Earth Day Event.

### **5.2. Proclamation - Arbor / Earth Day - Mayor Werner**

Mayor Werner presented Randi Wayland with the Arbor / Earth Proclamation.

### **5.3. Proclamation - Julia Singer, 2018 Prudential Spirit of Community Awards - Mayor Werner**

Mayor Werner with the consensus of City Council postponed this item to the next City Council meeting.

### **5.4. Introduction of new Finance Director, Brenda Morey - City Manager**

City Manager Hill formally introduced Finance Director Brenda Morey and welcomed her aboard.

## **6. REGULAR AGENDA ITEMS**

### **6.1. Discussion / action - Review of Police Manning / Organization - Chief Lacy**

Chief Lacy presented a review of Police Manning / Organization.

### **6.2. Discussion / action - Developing a City Slogan - City Manager**

Staff will prepare a notice which will be sent out via i-INFO, Nextdoor, twitter, and website requesting citizen input.

Alderman Simpson made a motion to ask the Tree Committee to develop recommendations for possible town slogan according to the timeline established.

Alderman Heintzelman seconded the motion.

The motion to ask the Tree Committee to develop recommendations for possible town slogan according to the timeline established carried unanimously.

**6.3. Discussion / action - Approval of Environmental Friendly Parking Concept - City Manager**

Mayor Pro Tem Ross made a motion to approve Option 2 of the Environmental Friendly Parking Concept.

Alderman Heintzelman seconded the motion.

Discussion followed regarding storm water run-off, TECQ permit, ADA requirements, impact of the NW Military Hwy project, and maintenance.

Mayor Pro Tem Ross withdrew the motion to approve Option 2 of the Environmental Friendly Parking Concept and made a motion to postpone this item to the next meeting.

Alderman Heintzelman withdrew his second to the motion to approve Option 2 of the Environmental Friendly Parking Concept and seconded the motion to postpone this item to the next meeting.

The vote to postpone this item to the next meeting carried with the following vote:

AYES: 4; NAYES: 1 (Alderman Simpson)

**6.4. Discussion / action - Consider hiring a firm to conduct a 360 review of the City Manager as part of his overall annual review, to be conducted in April, by City Council - MPT Ross**

Mayor Pro Tem Ross made a motion to approve hiring a firm to conduct a 360 review of the City Manager as part of his overall annual review, to be conducted in April, by City Council.

Alderman Colemere seconded the motion.

The motion to approve hiring a firm to conduct a 360 review of the City Manager as part of his overall annual review, to be conducted in April, by City Council failed with the following vote:

AYES: 2; NAYES: 3 (Alderman Simpson, Hisel, Colemere)

**6.5. Discussion / action - Set City Manager Annual Performance and Salary Review for April - Mayor Werner**

Alderman Hisel made a motion to adopt the proposed timeline schedule for the City Manager Annual Performance and Salary Review.

Alderman Heintzelman seconded the motion.

The motion to motion to adopt the proposed timeline schedule for the City Manager Annual Performance and Salary Review carried with a unanimous vote.

## **7. CITY MANAGER'S REPORT**

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

### **7.1. Building Permit Activity Report**

### **7.2. Fire Department Activity Report**

### **7.3. Municipal Court Activity Report**

### **7.4. Police Department Activity Report**

### **7.5. Public Works Activity Report**

### **7.6. Finance Report**

## **8. CONSENT AGENDA**

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

### **8.1. Approval - City Council Meeting Minutes, February 26, 2018**

### **8.2. Accept - Planning & Zoning Commission Meeting Minutes, February 7, 2018**

### **8.3. Approval - Ordinance O-2018-001 amending the FY 2017-18 Budget resourcing drainage projects, transfer to Capital, purchase of a metal detector; Fiesta Medals; ADA Assisted Listening Device; repair of NW Military Rock Wall, and increasing building maintenance (second reading)**

### **8.4. Approval - Ordinance O-2018-002 creating Chapter 32, Article V of the City of Shavano Park Code of Ordinances regulating the physical use, occupancy and maintenance of city rights-of-way by small cell wireless network providers (second reading)**

**8.5. Approval - Ordinance O-2018-003 amending Appendix A – City of Shavano Park Fee schedule to establish small cell network node right-of-way fees, on-site sewage facility fees and amending EMS fees (second reading)**

**8.6. Approval - Disposal of City Equipment**

Alderman Simpson made a motion to approve Consent Agenda items 8.1 - 8.6 as presented.

Alderman Heintzelman seconded the motion.

The motion to approve Consent Agenda items 8.1 - 8.6 as presented carried with a unanimous vote.

**9. ADJOURNMENT**

Mayor Pro Tem Ross made a motion to adjourn the meeting.

Alderman Simpson seconded the motion.

The meeting adjourned at 8:15 p.m.

---

Robert Werner  
Mayor

---

Zina Tedford  
City Secretary