

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Regular Meeting on Monday, June 24, 2019 at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and

- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

- 5.1. Recognition of CAPT Hernandez and LT Woodruff for degree completion**
- 5.2. Recognition of Brandon Peterson and Public Works for actions completed the night of June 6th and on June 7 to ensure continued operations of the water system**

6. REGULAR AGENDA ITEMS

- 6.1. Discussion / action - Use of City Hall for voting - Mayor Pro Tem Ross**
- 6.2. Discussion / action - Ordinance No. O-2019-006 providing for the voluntary extension of the Shavano Park, Texas city limits by the annexation of a tract of land being out of Lot 1814 of the Shavano Park Unit 16A-1 subdivision that contains an area of approximately 1.838 acres, as depicted herein as the annexation area, located as more particularly described in the attached exhibit "A"; and amending the official city limits map of the City of Shavano Park to reflect the voluntary annexation of the area described herein (first reading) - City Manager**
- 6.3. Discussion / action - Chief Dover's six month Fire Department Assessment - Fire Chief**
- 6.4. Discussion / action - Ordinance No. O-2019-007 amending the City of Shavano Park Code of Ordinances Chapter 6 - Buildings and Building Regulations, Sec. 6-165 and Chapter 34 - Utilities, Article II. - Water to update Backflow Prevention Assembly requirements (first reading) - City Manager**
- 6.5. Discussion / action - Ordinance No. O-2019-008 amending Appendix A - City of Shavano Park fee residential schedule permit fees (first reading) - City Manager**
- 6.6. Discussion / action - Schedule a Special Meeting to deliberate the appointment of public officer or employee (City Attorney). Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters - City Council**

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

- 7.1. Building Permit Activity Report**
- 7.2. Fire Department Activity Report**

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Meeting Minutes, May 13, 2019

8.2. Approval - City Council Workshop Meeting Minutes, June 12, 2019

8.3. Approval - City Council Special Meeting, June 12, 2019

8.4. Accept - Planning and Zoning Commission Meeting Minutes, April 3, 2019

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 18th day of June 2019 at 2:20 p.m. at a place convenient and readily accessible to the general public at all times, and to the City's website, www.shavanopark.org, in compliance with Chapter 551, Texas Government Code

Zina Tedford
City Secretary

POTENTIAL FUTURE AGENDA ITEMS

No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item. Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. Resolution R-2018-011 adopting City Policy No. 14 - City Publications - Open**
- b. Adopt the National Neighborhood Watch Program as a city sponsored / managed program. Appoint management of the program to the Police Department with the Police Chief designated as the POC - Open**
- c. Ordinance O-2018-013 prohibiting the use of a portable electronic device while operating a motor vehicles and creating an offense (first reading) - Ald. Heintzelman (postponed until July 2019)**
- d. Update from Republic Services on Fees and Recycle - Annual August**
- e. City Council adoption of organizational chart - Annual August**
- f. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities – February / August**
- g. Annual Report on Republic Service Recycling and CPI Fee adjustments - Annual September**
- h. Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY - Annual September**
- i. Ordinance approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2018 and ending September 30, 2019a - Annual September**
- j. Resolution adopting the City of Shavano Park Effective Tax Rate (Record Vote) - Annual September**
- k. Record vote to ratify the property tax rate reflected in the FY 2016-17 Budget (Record Vote) - Annual September**
- l. Selection - Boards, Commissions, and Committees - Annual September**
- m. Disposal of City Equipment / Furniture - Annual October**
- n. Designation of City of Shavano Park Official Paper - Annual October**
- o. Adoption of Official City Holiday Schedule - Annual November**

- p. Setting the dates for the City sponsored events (Arbor / Earth Day / Independence Day / National Night Out / Holiday) - Annual November**
- q. Approval of the yearly tax roll - Annual November**
- r. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual January**
- s. Records Retention Policy - Annual January**
- t. Schedule the Annual City-Wide Garage Sale – Annual January**
- u. Appointment of Council Appointed Positions - Annual January**
- v. Crime Control Prevention District funding placed on ballot - January 2019**
- w. Street Maintenance Fund funding placed on the ballot - January 2022**
- x. Revisions to Employee Handbook - Annual February**
- y. Shavano Park Police Department 2017 Racial Profiling Report - Annual February**
- z. City of Shavano Park Investment Policy - Annual February**
- aa. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities – February / August**
- bb. FY 2019 - 20 Budget Amendment (Annual February or March)**
- cc. Set City Manager Annual Performance and Salary Review for April – Annual March**
- dd. City Manager Annual Review / Salary for April - Annual April**
- ee. Annual Budget Calendar - Annual May**
- ff. Approval of Financial Account Signatures - Annual June**
- gg. Annual Compensation Review - Annual June Workshop**

CITY COUNCIL STAFF SUMMARY

Meeting Date: June 24, 2019

Agenda item: 6.1

Prepared by: Mayor Pro Tem Ross

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action - Use of City Hall for voting - Mayor Pro Tem Ross



Attachments for Reference: 1)

BACKGROUND / HISTORY:

Prior to 2006, since 1956 (50 years), Shavano Park Elections were held at City Hall and monitored by the City. Other elections for state and national candidates were conducted on DeZavala at a local church.

Since 2006, the City of Shavano Park has contracted with the Bexar County Elections Administrator for all Shavano Park election services (early and election day). At the time, council and residents were advised by staff (none of the current staff), that Shavano Park would be PAID for the use of City Hall as an early voting election site; and that our City Hall would be open to any Bexar County voters, not just Shavano Park voters. Prior to this, a church on De Zavala hosted early voting for Bexar County voters. At the time, the incentive of having Bexar County administer our own City elections for free was enticing. Unfortunately, this was never true. The City has been paying for administration.

In addition to paying for the service, Shavano Park has had issues with parking, sign clutter, complaints regarding people hawking for candidates, litter, congestion in the lobby making it difficult for residents or businesses to get into to conduct their business. Additional maintenance of our facilities, including bathrooms and our septic system cannot handle the traffic, causing issues for both City Hall and Bexar 911 employees. Staff, PD and Public Works are diverted to handle situations. The last presidential election exceeded our City's capacity for parking and bathroom usage. The problems increase even more during regularly scheduled events held at City Hall like, City Council, P&Z & Court.

DISCUSSION:

Concerns regarding the use of city hall for Non-Shavano Park Elections due to the increased number of voters, inconvenience to PD and staff, shortage of parking and septic issues have been brought to our attention.

A new process will begin with the November 2019 Election. Bexar County will introduce “vote centers” - places where any registered voters can cast a ballot **away from their designated polling site on Election Day**. Currently, there are 305 polling places. When the new system is launched, that number will reduce to 260 polling places. That is 45 sites less.

If we continue to allow the use of city hall for all Elections, we will be a “vote center” and there will be a significant increase in number of voters during Early Voting and Election Day.

If the Council determines that the City is to opt out of elections other than May elections, there is the consideration of where will Shavano Park residents vote.

The change to “vote centers” will impact city elections regardless, there will be an increase in voters during Early Voting and Election Day.

What is opt out deadline?

What are the options for Shavano Park? (Staff to provide details at meeting)

- 1) Opt out of Bexar Elections administering our election and City Secretary handle for Shavano Park
 - a. how much do we pay to Bexar Elections currently, on average because it is based on all who use the service?
 - b. what would it take staff time and financially to conduct our own election?
 - c. of the nearly 30 municipalities who hold elections, how many do it themselves? And how do they do it?
- 2) Opt out of hosting elections other than May elections and have Bexar Elections administer, possible locations would include Blattman or a prior location on Dezavala. (the major voter turnout is in November)
- 3) Continue as before and budget additional resources and funds to cover costs. Shavano Park has not but by law may, charge (Ballpark resources and funds?)

COURSES OF ACTION:

- 1) Opt out of Bexar Elections administering our election and City Secretary handle for Shavano Park
- 2) Opt out of hosting elections other than May elections and have Bexar Elections administer (the major voter turnout is in November)
- 3) Continue as before but budget additional resources and funds to cover costs to include reimbursement from Bexar Elections. (Ballpark resources and funds?)

Texas Election Code

Sec 43.033 CONSIDERATION FOR USE OF PUBLIC BUILDING AS POLLING PLACE.

(a) No charge, including a charge for personnel, utilities, or other expenses incurred before or after regular business hours, may be made for the use of a public building for a polling place if the day of the election is a day on which the building is normally open for business. If the day of the election is a day on which the building is not normally open for business, a charge may be made only for reimbursement for the actual expenses resulting from use of the building in the election.

(b) The reimbursing authority is entitled to an itemized statement of expenses before making remittance.

FINANCIAL IMPACT:

To be provided by staff current costs and manpower and potential under above options.

MOTION REQUESTED:

Need to have additional facts from staff for decision.

CITY COUNCIL AGENDA FORM

Meeting Date: June 24, 2019

Agenda item: 6.2

Prepared by: Bill Hill

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion / action - Ordinance No. O-2019-006 providing for the voluntary extension of the Shavano Park, Texas city limits by the annexation of a tract of land being out of Lot 1814 of the Shavano Park Unit 16A-1 subdivision that contains an area of approximately 1.838 acres, as depicted herein as the annexation area, located as more particularly described in the attached exhibit "A"; and amending the official city limits map of the City of Shavano Park to reflect the voluntary annexation of the area described herein (first reading) - City Manager

X

Attachments for Reference:

- 1) 6.2a Petition for Annexation
- 2) 6.2b Council Meeting Minutes –
September 22, 2014
- 3) 6.2c Ordinance O-2019-006
- 4) 6.2d Exhibit A
- 5) 6.2e Exhibit B

BACKGROUND / HISTORY: On August 26th, 2014, Texas Ardmor Properties, LP submitted a petition for annexation (attachment 6.2a) for County Block 5938, Lot 1814 of Shavano Park Unit 16A-1. This petition was granted by City Council at the September 22, 2014 meeting
(attachment 6.2b) after a public hearing.

DISCUSSION: The annexation of the property described in Exhibit A of Ordinance O-2019-006 is governed by Texas Local Government Code Chapter 43.

Sec. 43.028. AUTHORITY OF MUNICIPALITIES TO ANNEX SPARSELY OCCUPIED AREA ON PETITION OF AREA LANDOWNERS.

(a) This section applies only to the annexation of an area:

- (1) that is one-half mile or less in width;
- (2) that is contiguous to the annexing municipality; and
- (3) that is vacant and without residents or on which fewer than three qualified voters reside.

(b) The owners of the area may petition the governing body of the municipality in writing to annex the area.

(c) The petition must describe the area by metes and bounds and must be acknowledged in the manner required for deeds by each person having an interest in the area.

(d) After the 5th day but on or before the 30th day after the date the petition is filed, the governing body shall hear the petition and the arguments for and against the annexation and shall grant or refuse the petition as the governing body considers appropriate.

(e) If the governing body grants the petition, the governing body by ordinance may annex the area. On the effective date of the ordinance, the area becomes a part of the municipality and the inhabitants of the area are entitled to the rights and privileges of other citizens of the municipality and are bound by the acts and ordinances adopted by the municipality.

(f) If the petition is granted and the ordinance is adopted, a certified copy of the ordinance together with a copy or duplicate of the petition shall be filed in the office of the county clerk of the county in which the municipality is located.

The steps under subsections (b), (c) and (d) have been already completed. Approval of Ordinance O-2019-006 will annex County Block 5938 Lot 1814 of the Shavano Park Unit 16A-1 subdivision to the City of Shavano Park.

COURSES OF ACTION: Approve Ordinance No. O-2019-006 or alternatively decline and provide guidance to staff.

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION: Approve Ordinance No. O-2019-006 providing for the voluntary extension of the Shavano Park, Texas city limits by the annexation of a tract of land being out of Lot 1814 of the Shavano Park Unit 16A-1 subdivision that contains an area of approximately 1.838 acres, as depicted herein as the annexation area, located as more particularly described in the attached exhibit “A”; and amending the official city limits map of the City of Shavano Park to reflect the voluntary annexation of the area described herein (first reading).

PETITION REQUESTING ANNEXATION BY AREA LANDOWNER

TO THE MAYOR AND GOVERNING BODY OF THE CITY OF SHAVANO PARK,
TEXAS:


Under authority of Texas Local Government Code Chapter 43 and other applicable law, the undersigned owner(s) of the hereinafter described tract of land, which is (1) one-half mile or less in width, (2) contiguous to the city limits, and (3) vacant and without residents, or on which less than three (3) qualified voters reside, hereby petition your Honorable Body to extend the present city limits so as to include as a part of the City of Shavano Park, Texas, the property described in Exhibit "A" attached hereto and made a part hereof, and shown on plat attached as Exhibit "B" attached hereto and made a part hereof.

By signing below, we hereby certify that:

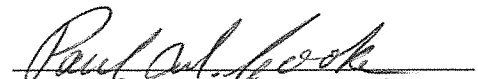
WE ARE THE TRUE AND ONLY OWNERS OF THE ABOVE DESCRIBED TRACT OF
LAND, as conveyed to us in Deeds recorded as:

1. Volume 15801, Page 2488, Official Public Records of Bexar County, Texas, and
2. Volume 15801, Page 2490, Official Public Records of Bexar County, Texas.

Texas Ardmore Properties, LP
by and through Texas Ardmore Management,
LLC, its General Partner:

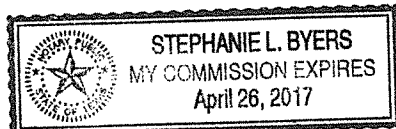

Paul M. Cooke, Manager of
Ardmore Management, LLC

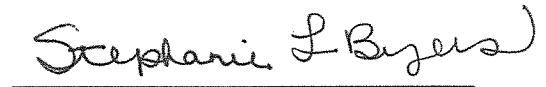
Texas Ardmore Management, LLC:


Paul M. Cooke, Manager of Texas
Ardmore Management, LLC

STATE OF TEXAS §
COUNTY OF BEXAR §

This instrument was acknowledged before me on Aug 26, 2014 by Paul M. Cooke, Manager, on behalf of Texas Ardmore Management, LLC, General Partner of Texas Ardmore Properties, LP.




Notary Public, State of Texas
My commission expires: 4/26/17

STATE OF TEXAS §
COUNTY OF BEXAR §

This instrument was acknowledged before me on Aug 26, 2014 by Paul M. Cooke, Manager, on behalf of Texas Ardmore Management, LLC.



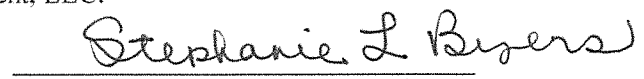

Notary Public, State of Texas
My commission expires: 4/26/17

Exhibit "A"

FIELD NOTES

FOR

A 1.838 acre, or 80,050 square feet tract of land being out of Lot 1400 of the Shavano Park Unit 16A Subdivision recorded in Volume 9509, Page 209-212 of the Deed and Plat Records of Bexar County Texas, out of the McRae Survey No. 391, Abstract 482, County Block 4782 of Bexar County Texas. Said 1.838 acre tract being more fully described as follows:

COMMENCING At a found $\frac{1}{2}$ " iron rod at the most easterly return of the intersection of the northwest right-of-way line of Huebner Road and the northeast right-of-way line of Lockhill-Selma Road, the Southeast corner of the said Lot 1400;

THENCE: N $41^{\circ}50'46''$ E, along and with the northwest right-of-way line of said Huebner Road and the southeast line of said Lot 1400, a distance of 410.00 feet to a set $\frac{1}{2}$ " iron rod with yellow cap marked "Pape-Dawson" at the POINT OF BEGINNING;

THENCE: N $48^{\circ}09'14''$ W, departing the northwest right-of-way line of said Huebner Road, a distance of 204.21 feet to a set $\frac{1}{2}$ " iron rod with yellow cap marked "Pape-Dawson" for an interior angle within said Lot 1400;

THENCE: S $41^{\circ}50'46''$ W, a distance of 214.67 feet to a point;

THENCE: N $48^{\circ}16'11''$ W, a distance of 260.73 feet to a point on the northwest line of said Lot 1400, being in the southeast line of Lot 1404 of the aforementioned Shavano Park Unit 16A Subdivision;

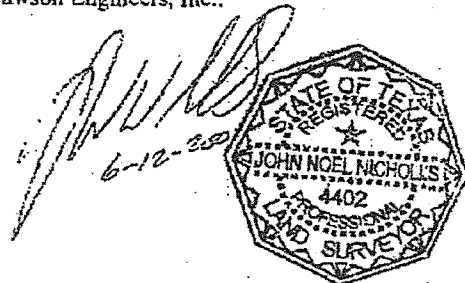
THENCE: N $47^{\circ}42'29''$ E, along and with the northwest line of said Lot 1400 and the southeast line of said Lot 1404, at 121.73 feet passing the common corner of said Lot 1404 and Lot 1405 of the Shavano Park Unit 16A Subdivision, and a total distance of 276.64 feet to a found $\frac{1}{2}$ " iron rod at the northernmost corner of said Lot 1400 and the easternmost corner of said Lot 1405, also being at a corner on the southwest line of Lot 1417 of said Shavano Park Unit 16A Subdivision;

THENCE: S $48^{\circ}09'14''$ E, along and with the northeast line of said Lot 1400 and the southwest line of said Lot 1417, at 186.94 feet, passing the common corner of Lot 1417 and Lot 1418 of said Subdivision, and a total distance of 436.22 feet to a found $\frac{1}{2}$ " iron rod on the northwest right-of-way line of the aforementioned Huebner Road;

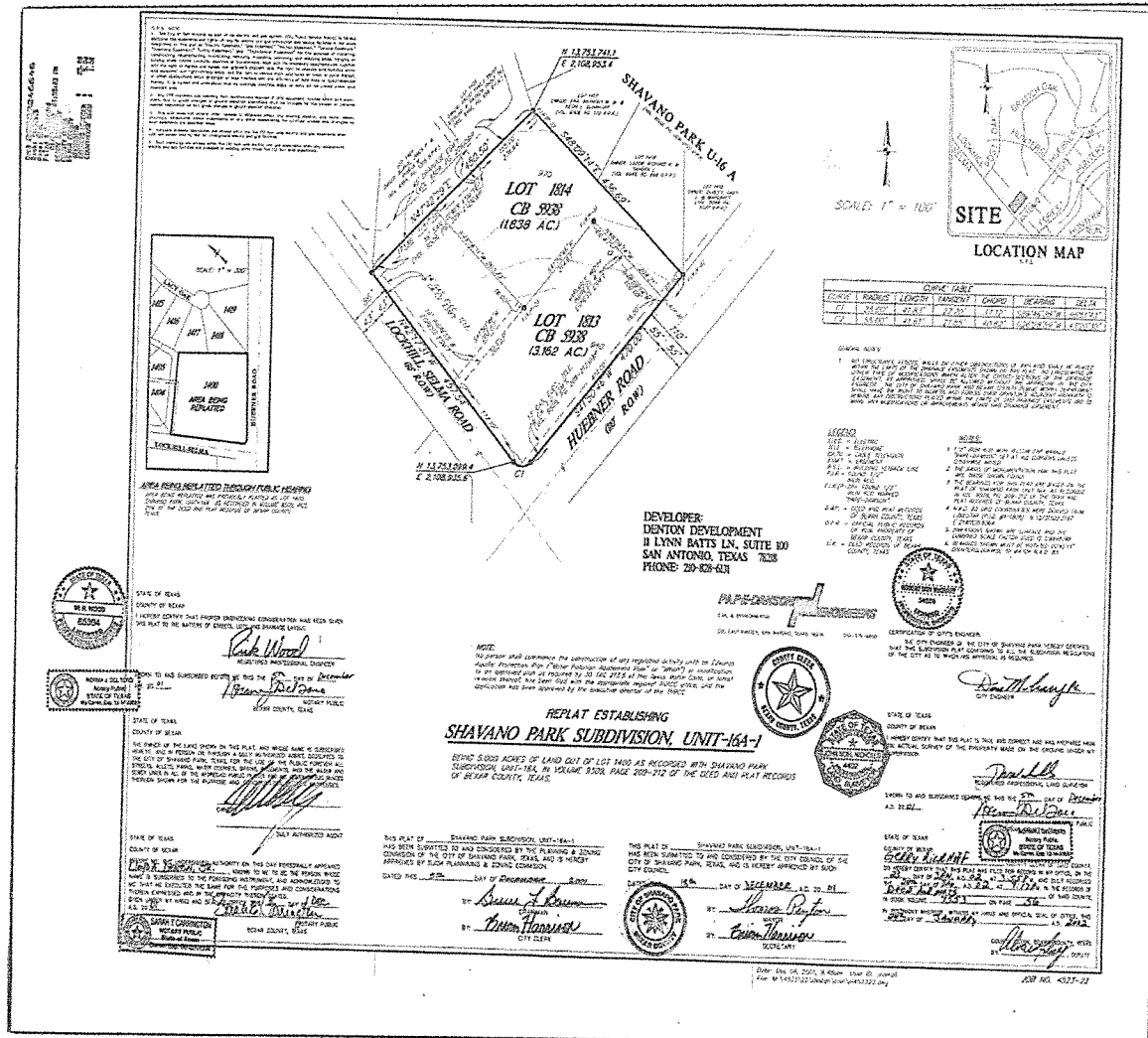
THENCE: S $41^{\circ}50'46''$ W, along and with the northwest right-of-way line of said Huebner Road a distance of 60.00 feet to the POINT OF BEGINNING and containing 1.838 acres in Bexar County, Texas. Said tract being described in accordance with a survey made on the ground and a survey map prepared by Pape-Dawson Engineers, Inc..

PREPARED BY: Pape-Dawson Engineers, Inc.
DATE: June 12, 2001
JOB No.: 9556-01
DOC.ID.: n:\survey01\1-9600\9556-01\Fnotes.doc

PAPE-DAWSON ENGINEERS, INC.



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**MINUTES
CITY COUNCIL OF
SHAVANO PARK, TEXAS
SEPTEMBER 22, 2014**

1. CALL MEETING TO ORDER

Mayor Marne called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

2.1 Flag Ceremony and Pledge of Allegiance to the Flag – Boy Scout Troop 2010 –

Boy Scout Troop 2010 presented the Color Guard and followed with the Pledge of Allegiance to the Flag.

3. ROLL CALL

PRESENT:

Alderman Berrier

Mayor Pro Tem Ross

Alderman Heintzelman

Alderman Hisel

Alderman Maisel

Mayor Marne

4. CITIZENS TO BE HEARD

A number of applicants for Boards and Commissions addressed City Council regarding their willingness to serve the citizens of Shavano Park.

Two citizens addressed the Council regarding smart meters and the proposed budget.

5. CITY COUNCIL COMMENTS

City Council welcomed everyone to the meeting.

6. CONSENT AGENDA

6.1 Special City Council Meeting, August 20, 2014

6.2 City Council Meeting, August 27, 2014

6.3 Special City Council Meeting, September 9, 2014

6.4 Planning & Zoning Commission, August 6, 2014

Mayor Pro Tem Ross made a motion to approve the Consent Agenda as presented. Alderman Maisel seconded the motion.

Motion carried

7. CITY MANAGER'S REPORT – City Manager Hill

7.a Building Permit Activity Report

7.b Code Compliance Activity Report

7.c Fire Department Activity Report

7.d Municipal Court Activity Report

7.e Police Department Activity Report

7.f Public Works Activity Report

7.g Trinity Well

7.h City Monument on NW Military South City

7.i Finance Department Activity Report

City Manager Hill presented the City Manager's Report. Finance Director Feagins presented the financial reports.

Mayor Marne deviated to agenda item 9.12

9.12 Discussion / possible action – Ordinance No. O-2014-019 amending City of Shavano Park Code of Ordinances Chapter 36-1 Definitions (first reading) - City Manager

Alderman Maisel made a motion to approve Ordinance No. O-2014-019 amending City of Shavano Park Code of Ordinances Chapter 36-1 Definitions (first reading).

Mayor Pro Tem Ross seconded the motion.

Motion carried.

Mayor Marne deviated back to agenda item 8

8. PUBLIC HEARING

8.1 Public Hearing / Discussion/ possible action - Ordinance No. O-2014-018 approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2014 and ending September 30, 2015, and making appropriations for each fund and department; establishing a sinking fund for existing city financial obligations; providing for the levying and collection of a sufficient tax to pay the interest on such sinking fund obligations; repealing conflicting ordinance; providing a saving and severability clause and declaring an effective date (final reading) – City Manager

Mayor Marne opened the Public Hearing at 7:05 p.m.

Public Hearing closed at 7:06 p.m.

Mayor Pro Tem Ross made a motion to Ordinance No. O-2014-018 approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2014 and ending September 30, 2015, and making appropriations for each fund and department; establishing a sinking fund for existing city financial obligations; providing for the levying and collection of a sufficient tax to pay the interest on such sinking fund obligations; repealing conflicting ordinance; providing a saving and severability clause and declaring an effective date (final reading).

Alderman Heintzelman seconded the motion

AYES: 3 NAYS: 1 (Alderman Maisel)

Motion carried.

8.2 Public Hearing / possible action – Resolution No. R-2014- 008 approving the Crime Control & Prevention District budget for FY 2014-15

Mayor Marne opened the Public Hearing at 7:14 p.m.

Public Hearing closed at 7:15 p.m.

Mayor Pro Tem Ross made the motion to approve R-2014-008.

Alderman Hisel seconded the motion

AYES: 3 NAYS: 1 (Alderman Maisel)
Motion carried.

8.3 Public Hearing – request for annexation from Texas Ardmor Properties, LP by and through Texas Ardmor Management LLC, its General Partner owner of 1.838 acre tract of land being out of Lot 1400 of the Shavano Park Unit 16A Subdivision (13211 Huebner Rd, San Antonio, TX 78230)

Mayor Marne opened the Public Hearing at 7:16 p.m.

Public Hearing closed at 7:17 p.m.

9. REGULAR AGENDA ITEMS

9.1 Proclamation – National Night Out 2014 – Mayor Marne

Mayor Marne read the proclamation.

9.2 Recognition - Mayor Pro Tem Michele Bunting Ross and Zina Tedford, City Secretary for attending the TML Leadership Academy and being recognized as Leadership Fellows – Mayor Marne

Mayor Marne recognized Mayor Pro Tem Ross and City Secretary Tedford for their accomplishment.

9.3 Discussion / possible action – Resolution No. R-2014-009 a resolution of the City of Shavano Park, TX levying ad valorem taxes for use and support of the municipal government of the City for the fiscal year beginning October 1, 2014 and ending September 30, 2015; providing for apportioning each levy for specific purposes; and providing when taxes shall become due and when same shall become delinquent if not paid - City Manager

Alderman Maisel made the motion to approve R-2014-009 setting a total tax rate of \$0.309617 with the Maintenance & Operation rate being \$0.268916 and the Interest & Sinking rate being \$0.019188.

Mayor Pro Tem Ross seconded the motion.

Vote is as follows

Mayor Pro Tem Ross	-Yes
Alderman Heintzelman	-Yes
Alderman Hisel	-Yes
Alderman Maisel	-Yes
Mayor Marne	- present (only votes in event of tie)

9.3.A. Record vote to ratify the property tax increase reflected in the FY 2014-15 budget.

Mayor Pro Tem Ross	- Yes
Alderman Heintzelman	- Yes
Alderman Hisel	- Yes
Alderman Maisel	- Yes
Mayor Marne	- present (only votes in event of tie)

9.4 Discussion / possible action – Resignation of Alderman Todd Braulick

Mayor Pro Tem Ross made a point of order and asked this item be removed from the agenda.

9.5 Discussion / possible action – Appointment and administer Oath of Office to fill vacancy due to resignation of Alderman Todd Braulick for term ending May 2015 – City Council

Alderman Maisel made the motion to appoint Allan Berrier to fill the vacancy due to resignation of Alderman Todd Braulick for term ending May 2015.

Mayor Pro Tem Ross seconded the motion.

Motion carried.

Mayor Marne asked Mr. Berrier step to the front for the Oath of Office. Alderman Berrier joined City Council at the dais.

9.6 Update - Situation update involving Bexar Met 9-1-1 and CoSP homeowner - Police Chief

Chief Creed presented an update to City Council and will present additional information at a later date.

Mayor Marne read agenda items 9.7 – 9.10

Mayor Pro Tem Ross made a motion to approve the preliminary plats, Agenda items 9.7-9.10, as presented.

Alderman Maisel seconded the motion.

Motion carried.

9.7 Discussion / possible action - Preliminary plat of Lot 1811, a 1.8748-acre tract of land out of a 46.94-acre tract of land as conveyed to Rogers Shavano Park Unit 18/19, LTD and described in instrument recorded in Volume 10075, page 1609-1624 of the official public records of real property of Bexar County, TX – Southside of Loop 1604 west of N.W. Military (Bexar County Medical) –City Manager

9.8 Discussion / possible action - Preliminary plat of Lot 2, Block 15, a 1.000-acre tract of land out of a 58.20-acre tract of land as conveyed to Rogers Shavano Park Unit 17, LTD and described in instrument recorded in Volume 8194, page 1745-1761 of the official public records of real property of Bexar County, TX – Westside of Lockhill Selma north of De Zavala – City Manager

9.9 Discussion / possible action - Preliminary plat of Lot 3, Block 15, a 1.000-acre tract of land out of a 58.20-acre tract of land as conveyed to Rogers Shavano Park Unit 17, LTD and described in instrument recorded in Volume 8194, page 1745-1761 of the official public records of real property of Bexar County, TX – Westside of Lockhill Selma north of De Zavala – City Manager

9.10 Discussion / possible action - Preliminary plat of a road to be located from the northwest corner of Pond Hill north to Loop 1604 out of a 46.94-acre tract of land as conveyed to Rogers Shavano Park Unit 18/19, LTD and described in instrument recorded in Volume 10075, page 1609-1624 of the official public records of real property of Bexar County, TX – City Manager

9.11 Discussion / possible action - Status of litigation regarding Texas Ardmore Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. Possible Executive Session pursuant to Texas Government Code, Chapter §551.071, Consultation with Attorney – City Manager / City Attorney

The Open Meeting closed at 7:52 p.m.

Open Meeting reconvened at 8:27 p.m.

No action was taken on this item.

9.13 Discussion / possible action - City Council policies and ordinances regarding appointments to Boards, Commissions, Committees, Task Forces, etc. - Mayor Pro Tem Bunting Ross

Mayor Pro Tem Ross stated that she had requested this item be placed on the agenda for discussion. Discussion followed. No action was taken on this item.

9.16 Discussion / possible action – Appointments to Boards and Commissions – City Council

Water Advisory Committee –

Mayor Marne appointed T. Lee Powers to serve as Chairman

Alderman Hisel appointed Andrew Walters

Alderman Heintzelman appointed Margaret Kautz

Board of Adjustments

Appointed by the Mayor and confirmed by the City Council

Richard Miller

James McLendon

Salvador Belmares – Alternate

Charles Brame – Alternate

Investment Committee

Alderman Maisel made a motion to appoint George Fillis to the Investment Committee.

Mayor Pro Tem Ross seconded the motion.

Motion carried.

Planning & Zoning Commission

Mayor Pro –Tem Ross made a motion to appoint the following to the Planning & Zoning Commission:

Albert Aleman

Kathy Fandel

David Jauer

Konrad Kuykendall

Alderman Maisel seconded the motion.
Motion carried.

9.14 Discussion / possible action - Regarding the process for Citizen Review of the Municipal Tract Feasibility Study - Mayor Pro Tem Bunting Ross

Mayor Pro Tem Ross made a motion to move this item to the next Regular City Council meeting.
Alderman Maisel seconded the motion.
Motion carried.

9.15 Discussion / possible action - Use and allocation of STP-MM grant funds from VIA – City Manager

City Manager Hill presented City Council with an update on this item.

9.17 Discussion / possible action – Video recording of Council meetings – City Manager

City Manager Hill presented a short briefing on this item. It was the consensus of City Council that City Manager Hill solicit proposals based on courses of action 1 and 2...

9.18 Discussion / possible action – Acceptance or rejection of petition for annexation from Texas Ardmor Properties, LP by and through Texas Ardmor Management LLC, its General Partner owner of 1.838 acre tract of land being out of Lot 1400 of the Shavano Park Unit 16A Subdivision (13211 Huebner Rd, San Antonio, TX 78230). Possible Executive Session pursuant to Texas Government Code, Chapter §551.071, Consultation with Attorney – City Manager / City Attorney

Alderman Maisel made a motion to accept the petition for annexation.
Mayor Pro Tem Ross seconded the motion.
Motion carried.

10. ADJOURNMENT

Mayor Pro Tem Ross made a motion to adjourn the meeting.
Alderman Maisel seconded the motion.
The meeting adjourned at 9:26 p.m.

A. David Marne, Mayor

Zina Tedford
City Secretary

ORDINANCE NO. O-2019-006

PROVIDING FOR THE VOLUNTARY EXTENSION OF THE SHAVANO PARK, TEXAS CITY LIMITS BY THE ANNEXATION OF A TRACT OF LAND THAT CONTAINS AN AREA OF APPROXIMATELY 1.038 ACRES, AS DEPICTED HEREIN AS THE ANNEXATION AREA, LOCATED AS MORE PARTICULARLY DESCRIBED IN THE ATTACHED EXHIBIT "A"; AND AMENDING THE OFFICIAL CITY LIMITS MAP OF THE CITY OF SHAVANO PARK TO REFLECT THE VOLUNTARY ANNEXATION OF THE AREA DESCRIBED HEREIN.

WHEREAS, Texas Local Government Code section 43.028 authorizes the City of Shavano Park, as general law municipality, to extend its City limit boundaries through the voluntary annexation of area adjacent to those boundaries; and

WHEREAS, Texas Local Government Code section 43.028 provides that if a petition, signed and duly acknowledged by each and every person having an interest in land, is filed with the City and the area proposed for annexation is contiguous and adjacent to the City of Shavano Park, Texas, and is not more than one-half mile in width, than the city may after a public hearing, grant the petition and annex said area by ordinance; and

WHEREAS, the owner of the property more particularly described in the attached Exhibit "A" did, of his own free will and accord, petition the City of Shavano Park to annex the approximate 1.038 acres described herein into the municipal boundaries of the City of Shavano Park; and

WHEREAS, in compliance with Texas Local Government Code Section 43.028, the City Council, after a public hearing, granted the petition; and

WHEREAS, in compliance with Texas Local Government Code Section 43.028, the City Council desires to adopt an ordinance annexing the area.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

SECTION 1. The land and territory lying outside of, but adjacent to and adjoining the City of Shavano Park, Texas, more particularly described in Exhibit 'A', attached hereto and incorporated herein by reference, is hereby added and annexed to the City of Shavano Park, Texas, and said territory, as described, shall hereafter be included within the boundary limits of said City, and the present boundary limits of said City, at the

various points contiguous to the area described in Exhibits 'A' are altered and amended so as to include said areas within the corporate limits of the City of Shavano Park, Texas.

SECTION 2. The land and territory comprising approximately 1.038 acres; more particularly described as the annexation area on Exhibits 'A' are attached hereto and incorporated herein by reference, shall be part of the City of Shavano Park, Texas and inhabitants thereof shall be entitled to all of the rights and privileges as citizens and shall be bound by the acts, ordinances, resolutions, and regulations of the City of Shavano Park, Texas.

SECTION 3. The official City Limits of the City of Shavano Park shall be amended, as depicted in Exhibit "B", as attached hereto, to reflect the annexation of the subject property. Such map is attached hereto and incorporated herein as Exhibit 'B'.

SECTION 4. This ordinance shall be effective from and after its date passage.

PASSED AND APPROVED on the first reading by the City Council of the City of Shavano Park this the 24th day of June, 2019.

PASSED AND APPROVED on the second reading by the City Council of the City of Shavano Park this the ____ day of July, 2019.

ROBERT WERNER, MAYOR

Attest:

ZINA TEDFORD, City Secretary

Approved as to Form:

City Attorney

Exhibit "A"

FIELD NOTES

FOR

A 1.838 acre, or 80,050 square feet tract of land being out of Lot 1400 of the Shavano Park Unit 16A Subdivision recorded in Volume 9509, Page 209-212 of the Deed and Plat Records of Bexar County Texas, out of the McRae Survey No. 391, Abstract 482, County Block 4782 of Bexar County Texas. Said 1.838 acre tract being more fully described as follows:

COMMENCING At a found $\frac{1}{2}$ " iron rod at the most easterly return of the intersection of the northwest right-of-way line of Huebner Road and the northeast right-of-way line of Lockhill-Selma Road, the Southeast corner of the said Lot 1400;

THENCE: N $41^{\circ}50'46''$ E, along and with the northwest right-of-way line of said Huebner Road and the southeast line of said Lot 1400, a distance of 410.00 feet to a set $\frac{1}{2}$ " iron rod with yellow cap marked "Pape-Dawson" at the POINT OF BEGINNING;

THENCE: N $48^{\circ}09'14''$ W, departing the northwest right-of-way line of said Huebner Road, a distance of 204.21 feet to a set $\frac{1}{2}$ " iron rod with yellow cap marked "Pape-Dawson" for an interior angle within said Lot 1400;

THENCE: S $41^{\circ}50'46''$ W, a distance of 214.67 feet to a point;

THENCE: N $48^{\circ}16'11''$ W, a distance of 260.73 feet to a point on the northwest line of said Lot 1400, being in the southeast line of Lot 1404 of the aforementioned Shavano Park Unit 16A Subdivision;

THENCE: N $47^{\circ}42'29''$ E, along and with the northwest line of said Lot 1400 and the southeast line of said Lot 1404, at 121.73 feet passing the common corner of said Lot 1404 and Lot 1405 of the Shavano Park Unit 16A Subdivision, and a total distance of 276.64 feet to a found $\frac{1}{2}$ " iron rod at the northernmost corner of said Lot 1400 and the easternmost corner of said Lot 1405, also being at a corner on the southwest line of Lot 1417 of said Shavano Park Unit 16A Subdivision;

THENCE: S $48^{\circ}09'14''$ E, along and with the northeast line of said Lot 1400 and the southwest line of said Lot 1417, at 186.94 feet, passing the common corner of Lot 1417 and Lot 1418 of said Subdivision, and a total distance of 436.22 feet to a found $\frac{1}{2}$ " iron rod on the northwest right-of-way line of the aforementioned Huebner Road;

THENCE: S $41^{\circ}50'46''$ W, along and with the northwest right-of-way line of said Huebner Road a distance of 60.00 feet to the POINT OF BEGINNING and containing 1.838 acres in Bexar County, Texas. Said tract being described in accordance with a survey made on the ground and a survey map prepared by Pape-Dawson Engineers, Inc..

PREPARED BY: Pape-Dawson Engineers, Inc.
DATE: June 12, 2001
JOB No.: 9556-01
DOC.ID.: n:\survey01\1-9600\9556-01\Fnotes.doc

PAPE-DAWSON ENGINEERS, INC.

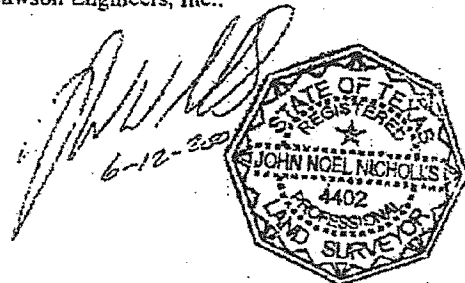
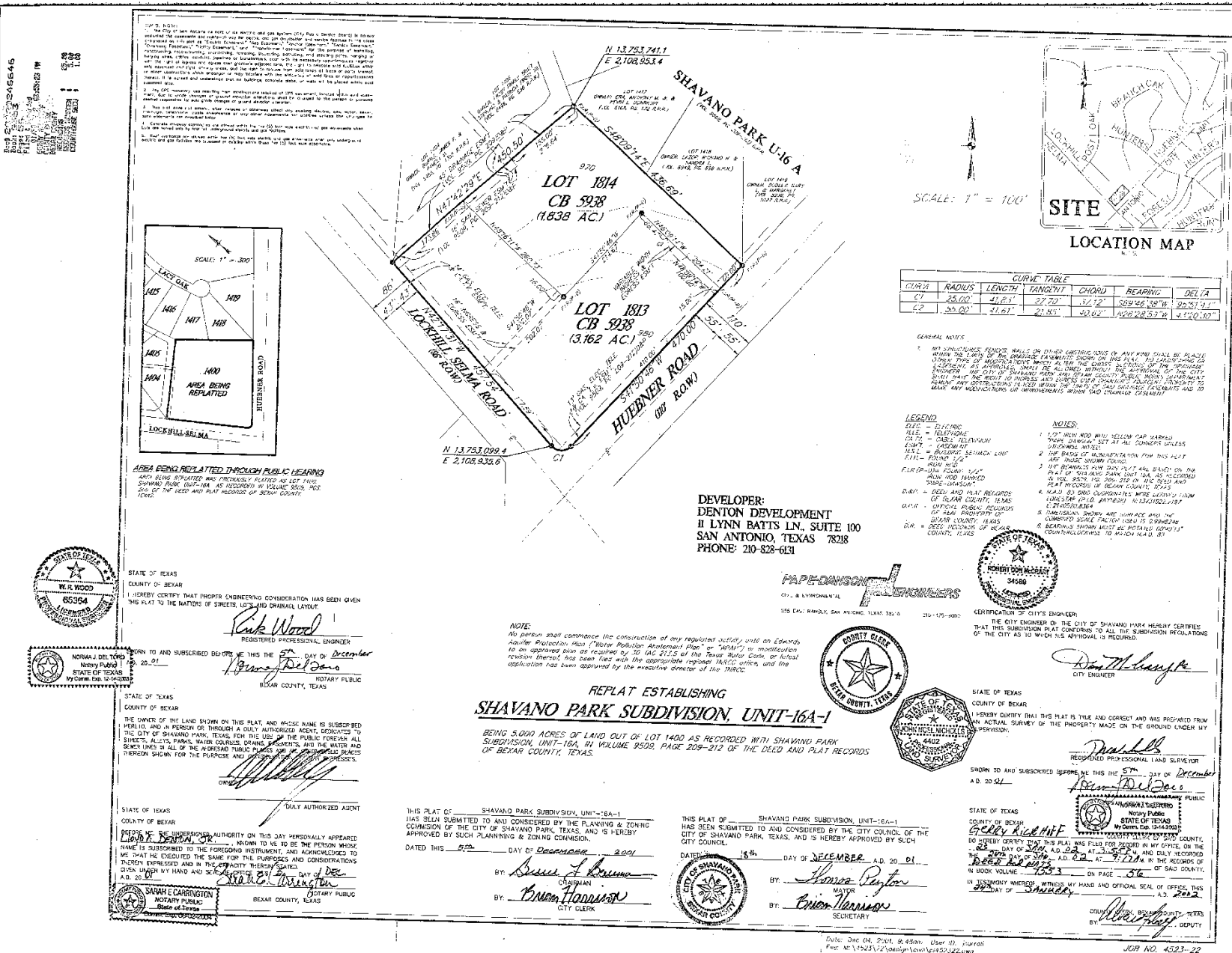


EXHIBIT "B"



CITY COUNCIL STAFF SUMMARY

Meeting Date: Jun 24, 2019

Agenda item: 6.3

Prepared by: Chief Darrell Dover

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion / action - Chief Dover's six-month Fire Department Assessment - Fire Chief

X

Attachments for Reference: 1) Chief Dover's six-month Department Assessment
2) Action Item Matrix

BACKGROUND / HISTORY: Chief Dover was hired effective 07 January 2019. During the period of January 2019 to June 2019, Chief Dover conducted an assessment of operations, manning, facilities, and equipment of the fire department.

DISCUSSION: Using the observations and research over the past six months, a written assessment was developed and is attached (Attachment 1). Major points:

- Staffing of the department
- Continuity of command, promotion of Administrative Lieutenant to Senior Captain
- Facilities
- Equipment
- Training
- Additional duties, and service to the community

Attachment 2 lists Action Items in a matrix and assigns approval authority to each item (City Council / City Manager / Fire Chief). There are 9 action items that require further analysis and approval. Please refer to the six month assessment report for a summary of each action item requiring City Council Approval. The five action items below are prioritized for Council consideration and provide a summary that adds to the previous observation and identifies general cost and funding options.

1. Priority 1 – Maintaining minimum staffing of five firefighters on duty at all times.

Currently, each shift consists of 5 crew members and is augmented during the weekdays by the Fire Chief and the Administrative Lieutenant. Currently the staffing is allowed to drop to four crew members on duty while continuing to be augmented by the Fire Chief and Administrative Lieutenant. The duty assignment of the on-duty crew includes two firefighters assigned to the primary ambulance, and two to three firefighters assigned to the engine. When responding to

medical calls, approximately 50% of the patients require transport by EMS to the hospital. This requires two firefighters leave the city and they can be tied up at the hospital and out of the city for 1-2 hours at a time. This then requires the two or three remaining firefighters to man the second ambulance and engine should we receive another call for service in the city, or surrounding areas. This potentially leaves one firefighter to man the fire engine in the event that the Fire Chief or Administrative Lieutenant are unavailable to respond, such as on the weekends. Additionally, when down to minimum staffing of four personnel, no firefighters will be left in the city during transports to the hospital.

Recommendation: Continue to monitor and assess. If the situation changes, options for increased staffing may need to be considered.

As a plan to help keep staffing up, the department is set to begin a trial shift rotation effective July 1st, 2019. The new schedule will be a modification of the current schedule. Firefighters will work 48 hours on with 96 hours off. Many departments in the area have switched to this schedule with great success. This will require no changes to payroll, and the firefighters will work the same number of hours in a pay cycle as the current schedule. This will be for a trial period of 90 days, and will be re-evaluated at the end of the trial period. In some cities, it is reported that it has increased effective manning levels.

An option for future consideration is to Increase minimum staffing from 4 firefighters to 5 firefighters at all times. This would require that an off-duty firefighter to come in on non-scheduled day if a scheduled firefighter calls in sick, on leave or training. Again, the situation will be monitored going forward and may never be required, but would be cheaper than hiring additional personnel. If required, for example, it might only be for weekends when the Fire Chief and Lieutenant are not present. Such a policy change would require additional overtime funding and must be cautiously considered.

2. Priority 2 - Continuity of Command, Promotion of Administrative Lieutenant to Senior Captain.

Currently in the absence of the Fire Chief, there is no official second in command of the department and this function is typically delegated to the Captain or Lieutenant on duty. Frequently, Administrative Lieutenant Woodruff steps up to act in this capacity, filling in at meetings, and acting as a point of contact for the Chief.

Recommendation: Promote Lieutenant Woodruff to Senior Captain or Assistant Chief of the department. Assuming the duties and functions as such.

3. Priority 3 – Facilities.

Currently the department and personnel are spread across the two fire department buildings with personnel housed in one building, and all apparatus stored in another building. This increases response times during emergencies. Additionally, this creates other problems during inclement

weather forcing the firefighters to run through rain, and other weather conditions when responding to emergencies. There is also quite a bit of confusion by residents and other visitors to the department as to which building we are located in. Ideally, firefighters would be housed in the same building.

Recommendation: Develop a concept plan to remodel the facility that houses the vehicles and equipment to add living quarters and office space. The concept plan would be used to see if this is feasible and could be used to get a cost estimate. In addition to reducing the response time to emergencies and allowing for better utilization of the space, this would also provide an opportunity to address the on-going challenge of hiring female firefighters, being we do not have adequate housing arrangements currently. It would be my recommendation to extend the second floor of the station over the EMS bays housing the ambulances. This would include a dayroom, dorms, kitchen, and bathroom facilities. The administrative offices could be able added to the ground floor. This could then allow the existing office/department quarters to be remodeled and utilized for other use.

4. Priority 4a - Equipment. Replacement of the extractor gear washing machine. This is a commercial grade washing machine made specifically to wash firefighting gear. The existing extractor is close to 20 years old and is need of repair. The parts required for the repair is approximately \$3000 dollars, or about half the price of a new machine.

Recommendation: Add an additional line item of \$8000 to FY 2019/20 budget for the replacement of the extractor. The department would apply for a matching 90/10 grant to replace the extractor. If awarded the grant, the department would have to pay approximately \$800 towards the replacement of the extractor. In the event that we are not awarded the grant, we should plan to replace the extractor at the full price.

Priority 4b - Structural Firefighting Gear. We currently purchase two new sets of firefighting gear on an annual basis or as needed during the inspection process (this number may increase based upon the annual inspection results). In addition, replacements of miscellaneous items are also replaced as needed such as boots, gloves, etc. Structural Firefighting gear is mandated by the Texas Commission on Fire Protection, and the National Fire Protection Agency to be replaced every 10 years, or when found in non-compliance during an inspection. Gear ordered is sized and fitted specifically for the end user for better performance and to give the Firefighter the opportunity to perform at a higher level during firefighting activities.

Recommendation: An increase of \$2500 to the FY 2019/20 budget for replacement of structural firefighting gear, to accommodate price increases over the last few years. The gear previously purchased by the department has been upgraded, and is no longer available by the manufacturer. A comparable set of gear has been selected by the department at a slightly higher cost.

5. Priority 5 – Training Firefighters and EMTs are required to maintain numerous continuing education hours depending on the level and types of certifications held by the Firefighter. Most of the department's training is paid for through grants from the Texas A&M Forestry Service. However additional training and certifications do not fall under the requirements for the grants.

Recommendation: Increase the current training budget for FY 2019/20 by \$5000 to pay for travel and class expenses. Additionally, the department could work to become an approved training facility by the Texas Commission on Fire Protection; this in turn would enable us to start hosting our own training classes for the department and outside agencies. This could also help offset training costs for the department. Chief Lacy has graciously offered to cover this increase through funds made available through the Crime Control and Prevention District marked specifically for training.

COURSES OF ACTION: Varies. Some recommendations request immediate action, while others may be implemented during next year's budget.

FINANCIAL IMPACT: Varies depending upon if recommendations are implemented.

MOTION REQUESTED: Varies depending upon Council support.

Fire Chief's Six Month Assessment of the Shavano Park Fire Department January 7th

After coming to work for the City of Shavano Park as Fire Chief, I have been thoroughly impressed by the professionalism of the firefighters and overall operations of the Fire Department. I feel Chief Naughton did an excellent job planning the future direction of the department and created an excellent foundation to build upon. We are very fortunate to have state of the art equipment and I feel we are well prepared for the challenges that lie ahead.

The Fire Department consists of 17 personnel, which includes a Fire Chief, and Administrative Lieutenant working Monday thru Friday, three shift Captains, three shift Lieutenants, and nine firefighters working 24 hours on, and 48 hours off work schedule. The department operates two MICU capable ambulances, two engines (soon to be one engine and one ladder truck), one brush truck, and one command vehicle with the addition of a support pick-up, and breathing air trailer. Currently, the department occupies two buildings consisting of the apparatus bays that house all apparatus and the smaller structure immediately behind the apparatus bays that house the administrative offices, and quarters of the on-duty crew.

The duties of the fire department include fire and emergency responses, emergency medical responses (EMS), emergency management, fire prevention, fire and life safety code enforcement, public education, fire/arson investigations, plan reviews, and building inspections of both new and existing structures and businesses.

In my initial observations, one of the challenges that I see for the city and department is the potential an increase in demand load after future buildout of the remaining commercial properties and residential homes. Although we are not growing geographically, the city continues to grow through commercial development along Lockhill-Selma and Paesanos' Parkway, the residential communities currently under development, as well as an additional assisted living center. I feel that this will most certainly lead to additional emergency responses by the department. Another item to keep in mind is while the city's population increases, so does our daily population of persons working in the city on a day to day basis.

In my initial observations:

Personnel/Staffing

Currently, each shift consists of 5 crew members and is augmented during the weekdays by the Fire Chief and the Administrative Lieutenant. Currently the staffing is allowed to drop to four crew members on duty while continuing to be augmented by the Fire Chief and Administrative Lieutenant. The duty assignment of the on-duty crew includes two firefighters assigned to the primary ambulance, and two to three firefighters assigned to the engine. When responding to medical calls, approximately 50% of the patients require transport by EMS to the hospital. This requires two firefighters leave the city and they can be tied up at the hospital and out of the city for 1-2 hours at a time. This then requires the two or three remaining firefighters to man the second ambulance and engine should we receive another call for service in the city, or surrounding areas. This potentially leaves one firefighter to man the fire engine in the event that the Fire Chief or Administrative Lieutenant are unavailable to respond, such as on the weekends. Additionally, when down to minimum staffing of four personnel, no firefighters will be left in the city during transports to the hospital. With the addition of the new ladder truck, this presents another challenge when determining which apparatus to respond to fires with. While these potential

scenarios have not all come together to create an incident, we will have to access the workload once the build-out is complete.

Recommendation: Continue to monitor and assess. If the situation changes, options for increased staffing may need to be considered.

As a plan to help keep staffing up, the department is set to begin a trial shift rotation effective July 1st, 2019. The new schedule will be a modification of the current schedule. Firefighters will work 48 hours on with 96 hours off. Many departments in the area have switched to this schedule with great success. This will require no changes to payroll, and the firefighters will work the same number of hours in a pay cycle as the current schedule. This will be for a trial period of 90 days, and will be re-evaluated at the end of the trial period. In some cities, it is reported that it has increased effective manning levels.

An option for future consideration is to increase minimum staffing from 4 firefighters to 5 firefighters at all times. This would require that an off-duty firefighter come in on non-scheduled day if a scheduled firefighter calls in sick, on leave or training. Again, the situation will be monitored going forward and may never be required, but would be cheaper than hiring additional personnel. If required, for example, it might only be for weekends when the Fire Chief and Lieutenant are not present. Such a policy change would require additional overtime funding and must be cautiously considered.

Continuity of Command, Assistant Chief

Currently in the absence of the Fire Chief, there is no official second in command of the department and this function is typically delegated to the Captain or Lieutenant on duty. Frequently, Administrative Lieutenant Woodruff steps up to act in this capacity, filling in at meetings, and acting as a point of contact for the Chief.

I personally have seen the importance of Lieutenant Woodruff to the department and city, after the departure of Chief Naughton from the department. Lieutenant Woodruff was instrumental in keeping the department in compliance with the Texas Commission on Fire Protection, as well as the Texas Department of State Health Services. Lieutenant Woodruff has been an asset to me during my transition to the department. I have worked with Lieutenant Woodruff professionally for over 20 years. In his time in the fire service, he has worked for various agencies as a paramedic, firefighter, and Assistant Chief of the Bexar-Bulverde Fire Department. Lieutenant Woodruff brings a wealth of knowledge and expertise to the department, and I feel he is underutilized as the Administrative Lieutenant.

Recommendation: Promote Lieutenant Woodruff to Senior Captain or Assistant Chief of the department. Assuming the duties and functions as such.

Facilities

Currently the department and personnel are spread across the two fire department buildings with personnel housed in one building, and all apparatus stored in another building. This increases response times during emergencies. Additionally, this creates other problems during inclement weather forcing the firefighters to run through rain, and other weather conditions when responding to emergencies. There is also quite a bit of confusion by residents and other visitors to the department as to which building we are located in. Ideally, firefighters would be housed in the same building.

Recommendation: Develop a concept plan to remodel the facility that houses the vehicles and equipment to add living quarters and office space. The concept plan would be used to see if this is feasible and could be used to get a cost estimate. In addition to reducing the response time to emergencies and allowing for better utilization of the space, this would also provide an opportunity to address the on-going challenge of hiring female firefighters, being we do not have adequate housing arrangements currently. It would be my recommendation to extend the second floor of the station over the EMS bays housing the ambulances. This would include a dayroom, dorms, kitchen, and bathroom facilities. The administrative offices could be able added to the ground floor. This could then allow the existing office/department quarters to be remodeled and utilized for other use.

Emergency Power to Station Bays and Administrative Building

The administrative building currently utilizes a portable emergency generator to power minimal equipment in the living quarters/administrative offices of the department. The current emergency generator that powers the station bays on site is not operable and is in need of replacement/repair.

Recommendation: Replace the existing generator; powering the station bays, with one that would be capable of sustaining both buildings in the event of power outage for an extended period of time. This would in turn satisfy the requirement for back-up power in the event we would need to establish an Emergency Operation Center (EOC), as we have done in the past. As well as provide necessary back-up power for operational purposes to safely respond to requests for emergency services.

Equipment

- Currently there is no need for apparatus replacement by the department.
- Structural Firefighting Gear – We currently purchase two new sets of firefighting gear on an annual basis or as needed during the inspection process (this number may increase based upon the annual inspection results). In addition, replacements of miscellaneous items are also replaced as needed such as boots, gloves, etc. Structural Firefighting gear is mandated by the Texas Commission on Fire Protection, and the National Fire Protection Agency to be replaced every 10 years, or when found in non-compliance during an inspection. Gear ordered is sized and fitted specifically for the end user for better performance and to give the Firefighter the opportunity to perform at a higher level during firefighting activities. Two sets of gear were ordered earlier this year for the Fire Chief and the latest Firefighter hired by the department.
- Currently we maintain an equipment replacement line item annually within the budget that works well to replace most tools and loose equipment as needed.
- Replacement of the extractor gear washing machine. This is a commercial grade washing machine made specifically to wash firefighting gear. The existing extractor is close to 20 years old and is need of repair. The parts required for the repair is approximately \$3000 dollars, or about half the price of a new machine.

Recommendation:

- Add an additional line item of approximately \$8000 to next year's budget for the replacement of the extractor. The department would apply for a matching 90/10 grant to replace the extractor. If awarded the grant, the department would have to pay approximately \$800 towards the replacement of the extractor. In the event that we are not awarded the grant, we should plan to replace the extractor at the full price.

- An increase of \$2500 to the annual budget for replacement of structural firefighting gear, to accommodate price increases over the last few years. The gear previously purchased by the department has been upgraded, and is no longer available by the manufacturer. A comparable set of gear has been selected by the department at a slightly higher cost.

Training

Firefighters and EMTs are required to maintain numerous continuing education hours depending on the level and types of certifications held by the Firefighter. Most of the department's training is paid for through grants from the Texas A&M Forestry Service. However additional training and certifications do not fall under the requirements for the grants. This includes distance learning both in the state, and out of the state such as National Fire Academy in Emmetsburg, Maryland, as well as training symposiums such as FDIC (Fire Department Instructors Conference) in Indianapolis, Indiana. This is invaluable training that would greatly improve our firefighters experience levels and would in turn benefit the community by providing improved customer service.

Recommendation: Increase the current training budget by \$5000 to pay for travel and class expenses. Additionally, the department could work to become an approved training facility by the Texas Commission on Fire Protection; this in turn would enable us to start hosting our own training classes for the department and outside agencies. This could also help offset training costs for the department.

Additional Duties/Services to the community

We as a department should be working closely with the community, and help to nurture our relationship with our residents. Currently the department participates in city events, but could increase its exposure to the residents and community.

Recommendation:

- Initiate periodic mini health screens at city hall or the fire station. For example, the department can take blood pressures, and assess blood glucose levels of residents and visitors during mini-health screening events. In my experience at a previous department, this was well received, and actually helped EMS crews to identify a few underlying undiagnosed medical problems in some of the residents. These residents were then able to follow up with their own physician and start appropriate care, or if necessary, the resident was transported by EMS to an appropriate facility for immediate care.
- CPR and First Aid Training hosted frequently by the department
- In home safety inspections, targeting fire and life safety hazards
- Promotion of Smoke Detector replacement and installation, Partnering with the American Red Cross "Sound the Alarm Event"

Item	Observation / Recommendation	Priority	CC	CM	Chief	Notes	Status / Recommend
1	Maintaining Minimum Staffing of Five Firefighters	1	X			On-going assessment	TBD'ed
2	Promotion of Admin LT to Senior Captain	2	X			FY 2019/20 Budget	FY2019/20 Budget Adoption
3	Facilities Renovation	3	X			On-going assessment	TBD'ed
4	Emergency Power to Bays and Admin Bldg	7	X			Future assessment	TBD'ed
4	Replace Extractor Washing Machine	4a	X			FY 2019/20 Budget	FY2019/20 Budget Adoption
5	Budget Increase for Fire Gear Replacement	4b	X			FY 2019/20 Budget	FY2019/20 Budget Adoption
6	Training Budget Increase	5	X			Increase from CCPD	FY2019/20 Budget Adoption
7	Additional Duties / Community Projects	6			X		Current/On Going

CC = City Council Approval Required

CM = City Manager Approval Required

FD Chief = Chief Approval Required

CITY COUNCIL STAFF SUMMARY

Meeting Date: June 24, 2019

Agenda item: 6.4

Prepared by: Bill Hill

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action - Ordinance No. O-2019-007 amending the City of Shavano Park Code of Ordinances Chapter 6 - Buildings and Building Regulations, Sec. 6-165 and Chapter 34 - Utilities, Article II. - Water to update Backflow Prevention Assembly requirements (first reading) - City Manager

X

Attachments for Reference:

- 1) Draft Backflow Amendments v2
- 2) Draft Backflow Amendments v1
- 3) Attorney Memo * Attorney Client
- 4) TCEQ Backflow Inquiry Response
- 5) Texas Admin Code (extracts)
- 6) Cross Connection Control RG-478

BACKGROUND / HISTORY:

Discussion on requirements for water supply backflow prevention requirements were initiated in the Water Advisory Committee in the fall of 2018. In February 2019, the City Manager asked both City Attorney and TCEQ Attorney for clarifying information.

On March 7, 2019 the City received a memo from City Attorney answering question from the City Manager regarding Backflow Prevention Assembly where an on-site sewage facility exists (Attachment 3 – Note: Memo is Attorney-Client Privilege).

On March 9, 2019 the City received a memo from Texas Commission on Environmental Quality Office of Compliance and Enforcement in response to the City's inquiries regarding backflow prevention requirements where an on-site sewage facility exists (attachment 4).

Staff briefed the WAC on Backflow Prevention Assembly requirements in March and April and have concluded that Shavano Park's backflow ordinance is outdated and needs revision to be in compliance with TCEQ and the Texas Administrative Code (TAC).

In April, staff drafted amendments v1 (attachment 1) to comply with State regulations regarding backflow prevention requirement using definitions from the 2015 International Plumbing Code combined with language from TCEQ regulations and the ordinances of Fair Oaks Ranch and Universal City. Since April's WAC meeting staff reviewed the draft amendments and have made minor changes to the v1 amendments.

DISCUSSION:

At the May WAC meeting, the Committee considered the v1 draft ordinance and took no action.

After the May meeting, staff was provided comments and analysis that challenged the assumption that an OSSF is a health hazard and therefore does not require annual inspections of backflow devices.

Staff then presented to WAC two versions of draft amendments to the ordinance. Version 1 (v1) is the same version presented to the WAC at the May meeting (attachment 1). In this version, OSSF is explicitly listed as a health hazard and annual inspections of reduced pressure backflow devices are required.

Version 2 (v2) (attachment 2) preserves most all the new draft language but removes some of the requirements.

- v2 still requires properties with OSSF to have a reduced pressure backflow device
- v2 does not classify an OSSF as a health hazard
- v2 does not require annual inspections of backflow devices

Staff in consultation with attorney reviewed the additional comments and analysis provided. According to the City Attorney there is nothing explicitly stated in the administrative code denoting an on-site sewage disposal system (OSSF) is a health hazards. It is also clear that the specific conditions provided for in 30 TAC 344.51(d) is controlling on properties that have an irrigation system with an on-site OSSF (and these conditions do not classify as an OSSF).

Additionally, the City Attorney noted that TCEQ staff are not the rule making authority for TCEQ. However, TCEQ is the administering agency and it is the “staff” that is authorized to make reasonable interpretations of the regulations. In its publication of RG-478, TCEQ has signaled how it intends to interpret the rules, which is to designate irrigation systems with on-site OSSF as a health hazard.

After reviewing the additional comments, the City Attorney’s opinion which was based on analysis of the 30 TAC 344.51(d), RG-478 and other relevant provisions our opinion remains the same as originally provided.

Ultimately, the City is a point where it must make a policy decision on implementation of the program. If cited by TCEQ for a violation, the City would be in a position to challenge TCEQ, which can be a time consuming and expensive course of action, or amend its ordinance for compliance as directed by TCEQ.

At the June WAC meeting, the Committee considered the v1 and v2 draft ordinance and approved an action recommending City Council approve v2 of the ordinance.

COURSES OF ACTION: Approve v1 or v2 amendments as presented or provide recommendations or guidance

FINANCIAL IMPACT: These requirements from TCEQ will impact those residents that have an irrigation system on property that is serviced by an OSSF. There may be an annual inspection requirement and eventually residents will need to replace their backflow device with an RPBA device.

MOTION REQUESTED: To approve Ordinance No. O-2019-007 version ____ amending the City of Shavano Park Code of Ordinances Chapter 6 - Buildings and Building Regulations, Sec. 6-165 and Chapter 34 - Utilities, Article II. - Water to update Backflow Prevention Assembly requirements

Chapter 6 - BUILDINGS AND BUILDING REGULATIONS

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ARTICLE VI. - UTILITY SERVICES

Sec. 6-165. - Water service.

For City of Shavano Park Water Utility system regulations see Chapter 34 – UTILITIES of the City of Shavano Park Code of Ordinances.

- ~~(a) Upon application and payment of the established connection fee and water meter deposit, the City will provide water to any platted lot within the City's area as defined by the certificate of convenience and necessity (CCN).~~
- ~~(b) The connection fee will cover installation of a three-fourths inch connection to the water main, a three-fourths inch service pipe and a five-eighths inch meter and meter box. Where a pavement cut is required, the cost of such cut will be borne by the owner, contractor or other person responsible for the construction.~~
- ~~(c) The service line from the meter to the house shall be installed by the owner or contractor and shall be a minimum one-inch inside diameter of schedule 40 PVC or one-inch copper tubing meeting ASTM specifications type L soft. The one-inch tubing shall be connected to the water meter through a substantial three-fourths-inch or one-inch brass cutoff ball valve.~~
- ~~(d) Attachment of a temporary water faucet will not be permitted without an installed meter and hose bib vacuum breaker device installed on temporary water faucet with a customer-installed control ball valve. Violation of this provision will constitute a \$200.00 fine.~~
- ~~(e) All lawn sprinklers must have a control valve and an approved double check backflow prevention device to protect the City's water system from bacterial contamination. The valve must be separate from the house water system. Both house service and sprinkler service must have an individual control valve.~~
- ~~(f) The backflow prevention device test and maintenance report must be submitted to the Building Official as a component of the final inspection. The report must be signed by a State certified tester.~~

Sec. 6-166. - Electrical and gas connections.

- (a) *Electrical connection.* It shall be unlawful for City Public Service to make final power connection to any residence or building within the City until such time as a final inspection has been completed and such connection has been authorized by the Building Official.
- (b) *Gas supply.* It shall be unlawful for any person, firm or business to connect a flammable gas supply to any residence or building within the City until pressure and leak tests have been completed, final inspections made, and connection authorized by the Building Official.

Chapter 34 - UTILITIES

ARTICLE I. - IN GENERAL

Secs. 34-1—34-18. - Reserved.

ARTICLE II. - WATER

DIVISION 1. - ~~GENERALLY~~ IN GENERAL.

Sec. 34-19. - Reserved: Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Backflow means the backflow of potentially contaminated or polluted water into the potable water system as a result of the pressure in the potable water system falling below atmospheric pressure of the plumbing fixtures, pools, tanks or vats connected to the potable water distribution piping.

Backflow prevention assembly means any assembly used to prevent backflow into a potable water system. The type of assembly used is based on the existing or potential degree of health hazard and backflow condition.

- (1) *Double check valve assembly*: The approved double check valve assembly consists of two internally loaded check valves, either spring loaded or internally weighted, installed as a unit between two tightly closing resilient-seated shut-off valves and fittings with properly located resilient-seated tests cocks. This assembly shall only be used to protect against a nonhealth hazard (that is, a pollutant).
- (2) *Reduced-pressure backflow prevention assembly*: The approved reduced-pressure principle backflow-prevention assembly consists of two (2) independently acting approved check valves together with a hydraulically operating, mechanically independent pressure differential relief valve located between the check valves and below the first check valve. These units are located between two tightly closing resilient-seated shutoff valves as an assembly and equipped with properly located resilient-seated test cocks. This assembly must be used to protect against health hazards (that is, a contamination).

Contamination means an impairment of the quality of the potable water that creates an actual hazard to the public health through poisoning or the spread of disease by sewage, industrial fluids or waste. Contaminates are considered a health hazard.

Cross connection means any physical connection or arrangement between two otherwise separate piping systems, one of which contains potable water and the other either water of unknown or questionable safety.

Health Hazards means cross-connection, potential contamination hazard, or other situation involving any substance that can cause death, illness, spread of disease, or has a high probability of causing such effects if introduced into the potable drinking water supply.

Reference Texas Administrative Code Title 30, Section 290.38(35). This definition includes on-site sewage facilities (OSSF) located on the same property as an irrigation system with a cross-connection to the City of Shavano Park Water Utility system.

On-Site Sewage Facility (OSSF) means an on-site sewage disposal system. This includes systems typically referred to as septic systems. An OSSF is considered a health hazard in reference to backflow prevention for irrigation systems by the Texas Commission on Environmental Quality.

Sec. 34-20. - Rebate program established.

For users of the City water system, the City hereby establishes a rebate program for persons purchasing and installing certain low water use household appliances and fixtures for retrofitting existing single-family structures. The City authorizes the Public Works Director or his designee to prepare a list on an annual basis of appliances and fixtures for which rebates shall be given, and shall be further authorized to establish administrative procedures for implementing the rebate program. Rebates shall be:

- (1) Upon installation of low flush toilet, \$50.00 credit on water bill.
 - a. Limit two credits per residential unit.
 - b. Requires proof of purchase and inspection by City official.
 - c. Residents will be responsible for disposal of toilet.
 - d. Qualifying low flush toilet shall be in accordance with the San Antonio Water Systems standard.
- (2) Upon installation of high-efficiency washing machine, \$100.00 credit on water bill.
 - a. Limit one per residential unit.
 - b. Qualifying high-efficiency washing machine shall be in accordance with the San Antonio Water Systems standard.
 - c. Requires proof of purchase and inspection by City official.

The Water Conservation Rebate Program will be available for fixtures and machines installed after the effective date of the ordinance from which this section is derived. Residents that installed fixtures and machines prior to the approval of the ordinance from which this section is derived do not qualify for the rebate program.

Sec. 34-21. – Water Service.

- (a) Upon application and payment of the established connection fee and water meter deposit, the City will provide water to any platted lot within the City's area as defined by the certificate of convenience and necessity (CCN).
- (b) The connection fee will cover installation of a three-fourths-inch connection to the water main, a three-fourths-inch service pipe and a five-eighths-inch meter and meter box. Where a pavement cut is required, the cost of such cut will be borne by the owner, contractor or other person responsible for the construction.
- (c) The service line from the meter to the house shall be installed by the owner or contractor and shall be a minimum one-inch inside diameter of schedule 40 PVC or one-inch copper tubing meeting ASTMA specifications type L soft. The one-inch tubing shall be connected to the water meter through a substantial three-fourths-inch or one-inch brass cutoff ball valve.
- (d) Attachment of a temporary water faucet will not be permitted without an installed meter and hose bib vacuum breaker device installed on temporary water faucet with a customer-installed control ball valve. Violation of this provision will constitute a \$200.00 fine.

Sec. 34-22. – Backflow Prevention.

(a) General.

- (1) No water service connection shall be made to any property where an actual or potential health hazard exists unless the City of Shavano Park Water Utility system is protected in accordance with the Texas Administrative Code Title 30, Chapter 290 and the International Plumbing Code, as adopted.
- (2) The Texas Administrative Code referred to herein shall mean those in effect at the effective date of this ordinance and any other subsequent approved amendments, or those made effective by any successor regulatory agency of the state.

(b) Backflow prevention assembly installation, testing, and maintenance.

- (1) All cross-connections to the City of Shavano Park Water Utility system must have, at a minimum, an approved double check valve assembly installed by a licensed plumber or licensed irrigator.
- (2) ~~If an~~ An irrigation system that is installed on a property that is served by an on-site sewage facility shall ensure ~~it constitutes a potential health hazard.~~ all cross-connections to the property's water system must have install an approved reduced-pressure backflow prevention assembly installed by a licensed plumber or licensed irrigator.
- (3) Reduced pressure principle backflow prevention assemblies shall be tested by a recognized backflow prevention assembly tester at the time of installation, immediately after repairs or relocation, ~~and annually~~ by a recognized backflow prevention assembly tester in accordance with Texas Administrative Code Chapter 344. A copy of all test records must be submitted to the City of Shavano Park upon completion.
- (4) All presently installed backflow prevention assemblies that do not meet the standards of this section but were approved assemblies for the purpose described herein at the time of installation and that have been properly maintained, shall, except for the inspection and maintenance requirements, be excluded from the requirements of these rules so long as the Water Utility Director is assured that they will satisfactorily protect the utility system. Whenever the existing assembly is moved from the present location, requires more than minimum maintenance, or when the Water Utility Director finds that the existing device constitutes a hazard to health, the unit shall be replaced by an approved backflow prevention assembly meeting the requirements of this section.
 - i. If an existing double check valve assembly fails inspection the property owner shall upgrade to a reduced pressure principle backflow prevention assembly within 30 calendar days of the failed inspection.
- (5) Testing and maintenance reports of backflow prevention assemblies shall be submitted to the City of Shavano Park Water Utility within 30 calendar days of completion.

(c) Designation of program coordinator. The program coordinator shall be the Water Utility Director of the City of Shavano Park Water Utility system.

(d) Enforcement.

- (1) Any person, firm or corporation violating any provisions of this article shall be deemed guilty of a misdemeanor and upon conviction, shall be fined in a sum not to exceed one thousand dollars (\$1,000.00) for each violation and each day being a separate violation.

- (2) The Water Utility Director may discontinue water service to a property where such violations occur to protect the public health and safety. Services discontinued under such circumstances shall be restored only upon compliance.

Secs. 34-~~21~~23—34-42. - Reserved.

DIVISION 2. - PUBLIC WATER SUPPLY WELL

Sec. 34-43. - Purpose.

- (a) This division sets forth uniform requirements for the users and the construction of facilities in or on land within 150 feet of the wells in order to promote sanitary conditions in and around such wells, to secure all such land from pollution hazards, and to enable the City to comply with all applicable State and local regulations.
- (b) The objective of this division is to prevent certain uses and the construction of facilities in or on land surrounding the wells that might create a danger of pollution to the water produced from such wells.

Sec. 34-44. - Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Person means any individual, partnership, co-partnership, firm, company, corporation, association, joint stock company, trust estate, governmental entity, or any other legal entity, or its legal representatives, agents, successors, or assigns.

Public Works Director means the head of the City Department of Public Works.

Wells means the water wells owned and operated by the City.

Sec. 34-45. - State regulation.

For the purposes of this division, improperly constructed water wells are those wells that do not meet the surface and subsurface construction standards adopted by the State Commission on Environmental Quality for a public water supply well.

Sec. 34-46. - Prohibited activities.

The following activities are prohibited within the designated areas of land surrounding the wells:

- (1) Construction and/or operation of any underground petroleum and/or chemical storage tank, liquid transmission pipeline, stock, pen, feedlot, dump grounds, privy, cesspool, septic tank, sewage treatment plant, sewage wet well, sewage pumping station, drainage ditch that contains industrial waste discharges or the wastes from sewage treatment systems, solid waste disposal site, land on which sewage plant or septic tank sludge is applied, land irrigated by sewage plant effluent, septic tank perforated drain field, absorption bed, evapotranspiration bed, area irrigated by low dosage, low angle spray on-site sewage facility, military petrochemical production, storage and/or transmission facility, Class 1, 2, 3, and/or 4 injection well, pesticide storage and/or mixing facility, abandoned well, inoperative well, improperly constructed water well of any depth, and all other construction or operation that could create an unsanitary

condition is prohibited within, upon, or across all areas of land within a 150-foot radius of the wells.

- (2) Construction and/or operation of tile or concrete sanitary sewers, sewer appurtenances, septic tanks, storm sewers, and cemeteries is specifically prohibited within, upon, or across any area of land within a 50-foot radius of the wells.
- (3) Construction of homes or buildings upon any area of land within a 150-foot radius of the wells is permitted, provided the restrictions described in subsections (1) and (2) of this section are met.
- (4) Except for non-commercial farming, farming and ranching operations are prohibited in all cases, and livestock shall not be allowed within a 150-foot radius of the wells.

Sec. 34-47. - Right of entry.

In order to protect the health, safety, and welfare of our citizens and water supply, City employees, or authorized representatives of the City, bearing proper credentials and identification shall be permitted to immediately enter upon any premises located within a 150-foot radius of any well to conduct any inspection or observation necessary to enforce this division.

Sec. 34-48. - Required removal.

Any person who shall violate any provision of this division shall be required to remove the prohibited construction or potential source of contamination within seven days after notification that they are in violation of this division.

Sec. 34-49. - Superceding regulation or statute.

Whenever any applicable statute, regulation, or permit of any state, federal, or other agency having jurisdiction over the subject matter of this division is in conflict herewith, the stricter requirement shall apply, unless mandated otherwise.

Secs. 34-50—34-73. - Reserved.

DIVISION 3. - WATER SERVICE CHARGES

Sec. 34-74. - Billing; calculation of charges.

- (a) Charges for water service shall be calculated on monthly consumption, in amounts as established from time to time by the City Council.
- (b) There shall be a minimum bill in an amount as established from time to time by the City Council.
- (c) The net charge for water service to each customer shall be the total amount calculated as stated in subsections (a) and (b) of this section and is due upon receipt. The gross charge will be due the last day of the month of billing.
- (d) The gross amount (net plus ten percent) will be due on all bills not paid by the listed due date. Unpaid balances carried to the next billing period will become part of the new net due and therefore subject to the ten percent late penalty.

- (e) All new customers to the water system or any customers disconnected for nonpayment shall be charged a fee as a connection deposit. In addition, a fee shall be charged to reconnect service disconnected for any reason. Such fees shall be established by the City Council from time to time. The meter installation fee shall be per lot and shall be established by the City Council from time to time.
- (f) The City Health Officer will be notified when water service is discontinued and will take appropriate action necessary as a result of termination of service.
- (g) The owner of a property whether resident, lessor or developer, shall be liable for water service charges incurred by the occupants. If such bills remain unpaid, the City Council shall have the option after due process to assess such charges and costs incident to the collection as a lien against the property and to file such lien in the County records.
- (h) The Public Works Director or his designee will review all outstanding accounts at the end of the second month of each quarter and take appropriate action for collection of delinquent, problem or uncollectable accounts.
- (i) To avoid unnecessary charge and penalties, residents who plan to be away over a billing period are encouraged to place an advance deposit, which will be carried on the account as a credit balance, with the Public Works Director or his designee in an amount sufficient to cover an anticipated quarterly billing.

Secs. 34-75—34-91. - Reserved.

DIVISION 4. - WATER UTILITY FUND

Sec. 34-92. - Rate structure.

The water utility fund rate structure shall be as established from time to time by ordinance.

Sec. 34-93. - Water utility fund.

- (a) There shall be transferred from the water utility fund of the City to the general fund of the City such rate of gross receipts as set by City Council, at least annually.
- (b) Payments hereunder shall be calculated on the basis of gross receipts from the sale of water within the corporate limits of the City during the calendar quarters ending March 31, June 30, September 30 or December 31 next preceding that during which payment is made and shall be payable on or before April 15, July 15, October 15 and January 15 for the preceding quarter.

Secs. 34-94—34-114. - Reserved.

Chapter 6 - BUILDINGS AND BUILDING REGULATIONS

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ARTICLE VI. - UTILITY SERVICES

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(b) Backflow prevention assembly installation, testing, and maintenance.

- (1) All cross-connections to the City of Shavano Park Water Utility system must have, at a minimum, an approved double check valve assembly installed by a licensed plumber or licensed irrigator.
- (2) If an irrigation system is installed on a property that is served by an on-site sewage facility it constitutes a potential health hazard. All cross-connections to the property's water system must install an approved reduced-pressure backflow prevention assembly by a licensed plumber or licensed irrigator.
- (3) Reduced pressure principle backflow prevention assemblies shall be tested by a recognized backflow prevention assembly tester at the time of installation, immediately after repairs or relocation, and annually by a recognized backflow prevention assembly tester in accordance with Texas Administrative Code Chapter 344. A copy of all test records must be submitted to the City of Shavano Park upon completion.
- (4) All presently installed backflow prevention assemblies that do not meet the standards of this section but were approved assemblies for the purpose described herein at the time of installation and that have been properly maintained, shall, except for the inspection and maintenance requirements, be excluded from the requirements of these rules so long as the Water Utility Director is assured that they will satisfactorily protect the utility system. Whenever the existing assembly is moved from the present location, requires more than minimum maintenance, or when the Water Utility Director finds that the existing device constitutes a hazard to health, the unit shall be replaced by an approved backflow prevention assembly meeting the requirements of this section.
 - i. If an existing double check valve assembly fails inspection the property owner shall upgrade to a reduced pressure principle backflow prevention assembly within 30 calendar days of the failed inspection.
- (5) Testing and maintenance reports of backflow prevention assemblies shall be submitted to the City of Shavano Park Water Utility within 30 calendar days of completion.

(c) Designation of program coordinator. The program coordinator shall be the Water Utility Director of the City of Shavano Park Water Utility system.

(d) Enforcement.

- (1) Any person, firm or corporation violating any provisions of this article shall be deemed guilty of a misdemeanor and upon conviction, shall be fined in a sum not to exceed one thousand dollars (\$1,000.00) for each violation and each day being a separate violation.

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DIVISION 2. - PUBLIC WATER SUPPLY WELL

Sec. 34-43. - Purpose.

- (a) This division sets forth uniform requirements for the users and the construction of facilities in or on land within 150 feet of the wells in order to promote sanitary conditions in and around such wells, to secure all such land from pollution hazards, and to enable the City to comply with all applicable State and local regulations.
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Public Works Director means the head of the City Department of Public Works.

Wells means the water wells owned and operated by the City.

Sec. 34-45. - State regulation.

For the purposes of this division, improperly constructed water wells are those wells that do not meet the surface and subsurface construction standards adopted by the State Commission on Environmental Quality for a public water supply well.

Sec. 34-46. - Prohibited activities.

The following activities are prohibited within the designated areas of land surrounding the wells:

- (1) Construction and/or operation of any underground petroleum and/or chemical storage tank, liquid transmission pipeline, stock, pen, feedlot, dump grounds, privy, cesspool, septic tank, sewage treatment plant, sewage wet well, sewage pumping station, drainage ditch that contains industrial waste discharges or the wastes from sewage treatment systems, solid waste disposal site, land on which sewage plant or septic tank sludge is applied, land irrigated by sewage plant effluent, septic tank perforated drain field, absorption bed, evapotranspiration bed, area irrigated by low dosage, low angle spray on-site sewage facility, military petrochemical production, storage and/or transmission facility, Class 1, 2, 3, and/or 4 injection well, pesticide storage and/or mixing facility, abandoned well, inoperative well, improperly constructed water well of any depth, and all other construction or operation that could create an unsanitary

condition is prohibited within, upon, or across all areas of land within a 150-foot radius of the wells.

- (2) Construction and/or operation of tile or concrete sanitary sewers, sewer appurtenances, septic tanks, storm sewers, and cemeteries is specifically prohibited within, upon, or across any area of land within a 50-foot radius of the wells.
- (3) Construction of homes or buildings upon any area of land within a 150-foot radius of the wells is permitted, provided the restrictions described in subsections (1) and (2) of this section are met.
- (4) Except for non-commercial farming, farming and ranching operations are prohibited in all cases, and livestock shall not be allowed within a 150-foot radius of the wells.

Sec. 34-47. - Right of entry.

In order to protect the health, safety, and welfare of our citizens and water supply, City employees, or authorized representatives of the City, bearing proper credentials and identification shall be permitted to immediately enter upon any premises located within a 150-foot radius of any well to conduct any inspection or observation necessary to enforce this division.

Sec. 34-48. - Required removal.

Any person who shall violate any provision of this division shall be required to remove the prohibited construction or potential source of contamination within seven days after notification that they are in violation of this division.

Sec. 34-49. - Superceding regulation or statute.

Whenever any applicable statute, regulation, or permit of any state, federal, or other agency having jurisdiction over the subject matter of this division is in conflict herewith, the stricter requirement shall apply, unless mandated otherwise.

Secs. 34-50—34-73. - Reserved.

DIVISION 3. - WATER SERVICE CHARGES

Sec. 34-74. - Billing; calculation of charges.

- (a) Charges for water service shall be calculated on monthly consumption, in amounts as established from time to time by the City Council.
- (b) There shall be a minimum bill in an amount as established from time to time by the City Council.
- (c) The net charge for water service to each customer shall be the total amount calculated as stated in subsections (a) and (b) of this section and is due upon receipt. The gross charge will be due the last day of the month of billing.
- (d) The gross amount (net plus ten percent) will be due on all bills not paid by the listed due date. Unpaid balances carried to the next billing period will become part of the new net due and therefore subject to the ten percent late penalty.

- (e) All new customers to the water system or any customers disconnected for nonpayment shall be charged a fee as a connection deposit. In addition, a fee shall be charged to reconnect service disconnected for any reason. Such fees shall be established by the City Council from time to time. The meter installation fee shall be per lot and shall be established by the City Council from time to time.
- (f) The City Health Officer will be notified when water service is discontinued and will take appropriate action necessary as a result of termination of service.
- (g) The owner of a property whether resident, lessor or developer, shall be liable for water service charges incurred by the occupants. If such bills remain unpaid, the City Council shall have the option after due process to assess such charges and costs incident to the collection as a lien against the property and to file such lien in the County records.
- (h) The Public Works Director or his designee will review all outstanding accounts at the end of the second month of each quarter and take appropriate action for collection of delinquent, problem or uncollectable accounts.
- (i) To avoid unnecessary charge and penalties, residents who plan to be away over a billing period are encouraged to place an advance deposit, which will be carried on the account as a credit balance, with the Public Works Director or his designee in an amount sufficient to cover an anticipated quarterly billing.

Secs. 34-75—34-91. - Reserved.

DIVISION 4. - WATER UTILITY FUND

Sec. 34-92. - Rate structure.

The water utility fund rate structure shall be as established from time to time by ordinance.

Sec. 34-93. - Water utility fund.

- (a) There shall be transferred from the water utility fund of the City to the general fund of the City such rate of gross receipts as set by City Council, at least annually.
- (b) Payments hereunder shall be calculated on the basis of gross receipts from the sale of water within the corporate limits of the City during the calendar quarters ending March 31, June 30, September 30 or December 31 next preceding that during which payment is made and shall be payable on or before April 15, July 15, October 15 and January 15 for the preceding quarter.

Secs. 34-94—34-114. - Reserved.

Mr. Hill,

Thank you for your email. Each of your questions is addressed separately below. Please note that the information contained in this response is provided as general information with respect to the questions you asked and may not be a comprehensive list. The information provided in this response is not a substitute for professional advice you would get from an attorney or professional engineer. The information provided does not constitute legal advice or a legal opinion.

Q1) What is your legal interpretation of whether 344.51 specifically requires a reduced pressure principal backflow prevention assembly (or air gap, which is not common practice in residential properties) be installed on an irrigation system installed on a property that is served by an on-site sewage facility (septic).

A1) 30 Texas Administrative Code (TAC) Section (§) 344.51(d)(2) provides:

(d) If an irrigation system is designed or installed on a property that is served by an on-site sewage facility, as defined in Chapter 285 of this title (relating to On-Site Sewage Facilities), then:

(2) any connections using a private or public potable water source must be connected to the water source through a reduced pressure principle backflow prevention assembly as defined in §344.50 of this title (relating to Backflow Prevention Methods); and

The regulation is clear, a Reduced Pressure Principal Backflow Prevention Assembly (RP) is required on an irrigation system installed on a site served by an on-site sewage facility (OSSF).

Q2) You do not pose a specific question but, discuss the health hazard designation of OSSFs and testing requirements.

A2) An OSSF is considered a health hazard in reference to backflow prevention for irrigation systems. Backflow from a cross-connection to an OSSF could cause death, illness, or the spread of disease per the definition of “health hazard” in our rules. The definition of “health hazard” is:

30 TAC § 290.38(35) Health hazard--A cross-connection, potential contamination hazard, or other situation involving any substance that can cause death, illness, spread of disease, or has a high probability of causing such effects if introduced into the potable drinking water supply.

Just because OSSFs are not on the list in 30 TAC § 290.47(f) does not mean that they are not considered health hazards. As the introduction to Appendix F notes, the list is not an all-inclusive list of the hazards which may be found connected to public water systems. There are many other connections, plumbing systems, types of equipment that use water which are not listed in 30 TAC § 290.47(f) but must be protected against backflowing into the potable water supply. Hypothetically speaking, chemical mixing tanks are often supplied with water. If adequate backflow prevention is not provided, the potable water supply will be contaminated with the contents of the tank if a backflow event were to occur. Chemical mixing tanks are not listed in 30 TAC § 290.47(f), yet this scenario would be a health hazard.

The annual testing requirement for backflow prevention assemblies installed to protect the potable water supply from health hazards is specified in:

30 TAC § 344.50(c). Backflow prevention devices used in applications designated as health hazards must be tested upon installation and annually thereafter.

Because an OSSF is a health hazard, any irrigation system connected to a potable water system on property served by an OSSF requires annual testing of the backflow prevention assembly.

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Texas Administrative Code

<u>TITLE 30</u>	ENVIRONMENTAL QUALITY
<u>PART 1</u>	TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
<u>CHAPTER 285</u>	ON-SITE SEWAGE FACILITIES
<u>SUBCHAPTER A</u>	GENERAL PROVISIONS
<u>RULE §285.2</u>	Definitions

The following words and terms in this section are in addition to the definitions in Chapter 3 and Chapter 30 of this title (relating to Definitions and Occupational Licenses and Registrations). The words and terms in this section, when used in this chapter, have the following meanings.

- (1) Aerobic digestion--The bacterial decomposition and stabilization of sewage in the presence of free oxygen.
- (2) Alter--To change an on-site sewage facility resulting in:
 - (A) an increase in the volume of permitted flow;
 - (B) a change in the nature of permitted influent;
 - (C) a change from the planning materials approved by the permitting authority;
 - (D) a change in construction; or
 - (E) an increase, lengthening, or expansion of the treatment or disposal system.
- (3) Anaerobic digestion--The bacterial decomposition and stabilization of sewage in the absence of free oxygen.
- (4) Apprentice--An individual who has been properly registered with the executive director according to Chapter 30 of this title (relating to Occupational Licenses and Registrations), and is undertaking a training program under the direct supervision of a licensed installer.
- (5) Authorization to construct--Written permission from the permitting authority to construct an on-site sewage facility showing the date the permission was granted. The authorization to construct is the first part of the permit.
- (6) Authorized agent--A local governmental entity that has been delegated the authority by the executive director to implement and enforce the rules adopted under Texas Health and Safety Code, Chapter 366.
- (7) Borehole--A drilled hole four feet or greater in depth and one to three feet in diameter.
- (8) Certified professional soil scientist--An individual who has met the certification requirements of the American Society of Agronomy to engage in the practice of soil science.

285.2 Definitions

(42) Notice of approval--Written permission from the permitting authority to operate an on-site sewage facility. The notice of approval is the final part of the permit.

(43) Nuisance--

(A) sewage, human excreta, or other organic waste discharged or exposed in a manner that makes it a potential instrument or medium in the transmission of disease to or between persons;

(B) an overflow from a septic tank or similar device, including surface discharge from or groundwater contamination by a component of an on-site sewage facility; or

(C) a blatant discharge from an OSSF.

(44) On-site sewage disposal system--One or more systems that:

(A) do not treat or dispose of more than 5,000 gallons of sewage each day; and

(B) are used only for disposal of sewage produced on a site where any part of the system is located.

(45) On-site sewage facility (OSSF)--An on-site sewage disposal system.

(46) On-site waste disposal order--An order, ordinance, or resolution adopted by a local governmental entity and approved by the executive director.

(47) Operate--To use an on-site sewage facility.

(48) Owner--A person who owns property served by an on-site sewage facility (OSSF), or a person who owns an OSSF. This includes any person who holds legal possession or ownership of a total or partial interest in the structure or property served by an OSSF.

(49) Owner's agent--An installer, professional sanitarian, or professional engineer who is authorized to submit the permit application and the planning materials to the permitting authority on behalf of the owner.

(50) Permit--An authorization, issued by the permitting authority, to construct or operate an on-site sewage facility. The permit consists of the authorization to construct (including the approved planning materials) and the notice of approval.

**SUBCHAPTER D: RULES AND REGULATIONS
FOR PUBLIC WATER SYSTEMS
§§290.38 - 290.47
Effective January 3, 2019**

§290.38. Definitions.

The following words and terms, when used in this chapter shall have the following meanings, unless the context clearly indicates otherwise. If a word or term used in this chapter is not contained in the following list, its definition shall be as shown in 40 Code of Federal Regulations (CFR) §141.2. Other technical terms used shall have the meanings or definitions listed in the latest edition of *The Water Dictionary: A Comprehensive Reference of Water Terminology*, prepared by the American Water Works Association.

(1) Affected utility--A retail public utility (§291.3 of this title (relating to Definitions of Terms)), exempt utility (§291.103 of this title (relating to Certificates Not Required)), or provider or conveyor of potable or raw water service that furnishes water service to more than one customer:

(A) in a county with a population of 3.3 million or more; or

(B) in a county with a population of 550,000 or more adjacent to a county with a population of 3.3 million or more.

(2) Air gap--The unobstructed vertical distance through the free atmosphere between the lowest opening from any pipe or faucet conveying water to a tank, fixture, receptor, sink, or other assembly and the flood level rim of the receptacle. The vertical, physical separation must be at least twice the diameter of the water supply outlet, but never less than 1.0 inch.

(3) American National Standards Institute (ANSI) standards--The standards of the American National Standards Institute, Inc.

(4) American Society of Mechanical Engineers (ASME) standards--The standards of the ASME.

(5) American Water Works Association (AWWA) standards--The latest edition of the applicable standards as approved and published by the AWWA.

(6) Approved laboratory--A laboratory approved by the executive director to analyze water samples to determine their compliance with certain maximum or minimum allowable constituent levels.

(31) Grantee--For purposes of this chapter, any person receiving an ownership interest in a public water system, whether by sale, transfer, descent, probate, or otherwise.

(32) Grantor--For purposes of this chapter, any person who conveys an ownership interest in a public water system, whether by sale, transfer, descent, probate, or otherwise.

(33) Groundwater--Any water that is located beneath the surface of the ground and is not under the direct influence of surface water.

(34) Groundwater under the direct influence of surface water--Any water beneath the surface of the ground with:

(A) significant occurrence of insects or other macroorganisms, algae, or large-diameter pathogens such as *Giardia lamblia* or *Cryptosporidium*;

(B) significant and relatively rapid shifts in water characteristics such as turbidity, temperature, conductivity, or pH which closely correlate to climatological or surface water conditions; or

(C) site-specific characteristics including measurements of water quality parameters, well construction details, existing geological attributes, and other features that are similar to groundwater sources that have been identified by the executive director as being under the direct influence of surface water.

(35) Health hazard--A cross-connection, potential contamination hazard, or other situation involving any substance that can cause death, illness, spread of disease, or has a high probability of causing such effects if introduced into the potable drinking water supply.

(36) Human consumption--Uses by humans in which water can be ingested into or absorbed by the human body. Examples of these uses include, but are not limited to drinking, cooking, brushing teeth, bathing, washing hands, washing dishes, and preparing foods.

(37) Indirect integrity monitoring--The monitoring of some aspect of filtrate water quality, such as turbidity, that is indicative of the removal of particulate matter.

(38) Innovative/alternate treatment--Any treatment process that does not have specific design requirements in §290.42(a) - (f) of this title (relating to Water Treatment).

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Texas Administrative Code

TITLE 30

ENVIRONMENTAL QUALITY

PART 1

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

CHAPTER 290

PUBLIC DRINKING WATER

SUBCHAPTER D

RULES AND REGULATIONS FOR PUBLIC WATER SYSTEMS

RULE §290.44

Water Distribution

City

(iii) When a new waterline crosses under a wastewater main or lateral, the waterline shall be encased as described for wastewater mains or laterals in clause (ii) of this subparagraph or constructed of ductile iron or steel pipe with mechanical or welded joints as appropriate. An absolute minimum separation distance of one foot between the waterline and the wastewater main or lateral shall be provided. When a new waterline crosses under a wastewater main, the procedures in §217.53 (d) of this title (relating to Pipe Design) must be followed.

(iv) Where a new potable waterline crosses a new, pressure rated wastewater main or lateral, one segment of the waterline pipe shall be centered over and shall be perpendicular to the wastewater line such that the joints of the waterline pipe are equidistant and at least nine feet horizontally from the center line of the wastewater main or lateral. The potable waterline shall be at least six inches above the wastewater main or lateral. Whenever possible, the crossing shall be centered between the joints of the wastewater main or lateral. The wastewater pipe shall have a minimum pressure rating of at least 150 psi. The wastewater main or lateral shall be embedded in cement stabilized sand (see clause (v) of this subparagraph) for the total length of one pipe segment plus 12 inches beyond the joint on each end.

(v) Where cement stabilized sand bedding is required, the cement stabilized sand shall have a minimum of 10% cement per cubic yard of cement stabilized sand mixture, based on loose dry weight volume (at least 2.5 bags of cement per cubic yard of mixture). The cement stabilized sand bedding shall be a minimum of six inches above and four inches below the wastewater main or lateral. The use of brown coloring in cement stabilized sand for wastewater main or lateral bedding is recommended for the identification of pressure rated wastewater mains during future construction.

(5) Waterline and wastewater main manhole or lateral manhole or cleanout separation. The separation distance from a potable waterline to a wastewater main manhole or lateral manhole or cleanout shall be a minimum of nine feet. Where the nine-foot separation distance cannot be achieved, the potable waterline shall be encased in a joint of at least 150 psi pressure class pipe at least 18 feet long and two nominal sizes larger than the new conveyance. The space around the carrier pipe shall be supported at five-foot intervals with spacers or be filled to the springline with washed sand. The encasement pipe shall be centered on the crossing and both ends sealed with cement grout or manufactured sealant.

(6) Location of fire hydrants. Fire hydrants shall not be installed within nine feet vertically or horizontally of any wastewater main, wastewater lateral, or wastewater service line regardless of construction.

(7) Location of potable or raw water supply or suction lines. Suction mains to pumping equipment shall not cross wastewater mains, wastewater laterals, or wastewater service lines. Raw water supply lines shall not be installed within five feet of any tile or concrete wastewater main, wastewater lateral, or wastewater service line.

(8) Proximity of septic tank drainfields. Waterlines shall not be installed closer than ten feet to septic tank drainfields.

(f) Sanitary precautions and disinfection. Sanitary precautions, flushing, disinfection procedures, and microbiological sampling as prescribed in AWWA standards for disinfecting water mains shall be followed in laying waterlines.

(1) Pipe shall not be laid in water or placed where it can be flooded with water or sewage during its storage or installation.

(2) Special precautions must be taken when waterlines are laid under any flowing or intermittent stream or semipermanent body of water such as marsh, bay, or estuary. In these cases, the water main shall be installed in a separate watertight pipe encasement and valves must be provided on each side of the crossing with facilities to allow the underwater portion of the system to be isolated and tested to determine that there are no leaks in the underwater line. Alternately, and with the permission of the executive director, the watertight pipe encasement may be omitted.

(3) New mains shall be thoroughly disinfected in accordance with AWWA Standard C651 and then flushed and sampled before being placed in service. Samples shall be collected for microbiological analysis to check the effectiveness of the disinfection procedure. Sampling shall be repeated if contamination persists. A minimum of one sample for each 1,000 feet of completed waterline will be required or at the next available sampling point beyond 1,000 feet as designated by the design engineer.

(g) Interconnections.

(1) Each proposal for a direct connection between public drinking water systems under separate administrative authority will be considered on an individual basis.

(A) Documents covering the responsibility for sanitary control shall accompany the submitted planning material.

(B) Each water supply shall be of a safe, potable quality.

(2) Where an interconnection between systems is proposed to provide a second source of supply for one or both systems, the system being utilized as a second source of supply must be capable of supplying a minimum of 0.35 gallons per minute per connection for the total number of connections in the combined distribution systems.

(h) Backflow, siphonage.

(1) No water connection from any public drinking water supply system shall be allowed to any residence or establishment where an actual or potential contamination hazard exists unless the public water facilities are protected from contamination.

(A) At any residence or establishment where an actual or potential contamination hazard exists, additional protection shall be required at the meter in the form of an air gap or backflow prevention assembly. The type of backflow prevention assembly required shall be determined by the specific potential hazard identified in §290.47(f) of this title (relating to Appendices). See App F

(B) At any residence or establishment where an actual or potential contamination hazard exists and an adequate internal cross-connection control program is in effect, backflow protection at the water service entrance or meter is not required.

(i) An adequate internal cross-connection control program shall include an annual inspection and testing by a licensed backflow prevention assembly tester on all backflow prevention assemblies used for health hazard protection.

(ii) Copies of all such inspection and test reports must be obtained and kept on file by the water purveyor.

(iii) It will be the responsibility of the water purveyor to ensure that these requirements are met.

(2) No water connection from any public drinking water supply system shall be connected to any condensing, cooling, or industrial process or any other system of nonpotable usage over which the public water supply system officials do not have sanitary control, unless the said connection is made in accordance with the requirements of paragraph (1) of this subsection. Water from such systems cannot be returned to the potable water supply.

(3) Overhead bulk water dispensing stations must be provided with an air gap between the filling outlet hose and the receiving tank to protect against back siphonage and cross-contamination.

(4) All backflow prevention assemblies that are required according to this section and associated table located in §290.47(f) of this title shall be tested upon installation by a licensed backflow prevention assembly tester and certified to be operating within specifications. Backflow prevention assemblies which are installed to provide protection against health hazards must also be tested and certified to be operating within specifications at least annually by a licensed backflow prevention assembly tester.



(A) Backflow prevention assembly testers shall have completed an executive director-approved course on cross-connection control and backflow prevention assembly testing, pass an examination administered by the executive director, and hold a current license as a backflow prevention assembly tester.

(i) Backflow prevention assembly testers are qualified to test and repair assemblies on any domestic, commercial, industrial, or irrigation service.

(ii) Backflow prevention assembly testers may test and repair assemblies on firelines only if they are permanently employed by an Approved Fireline Contractor. The Texas Department of Insurance's State Fire Marshal's Office requires that any person performing maintenance on firelines must be employed by an Approved Fireline Contractor.

(B) Gauges used in the testing of backflow prevention assemblies shall be tested for accuracy annually in accordance with the University of Southern California's Manual of Cross-Connection Control or the AWWA's Recommended Practice for Backflow Prevention and Cross-Connection Control (AWWA Manual M14). Public water systems shall require testers to include test gauge serial

numbers on the Backflow Prevention Assembly Test and Maintenance Report (commission Form 20700), and ensure testers have gauges tested for accuracy.

(C) A test report must be completed by the recognized backflow prevention assembly tester for each assembly tested. The signed and dated original must be submitted to the public water supplier for recordkeeping purposes. Any form which varies from the format specified in commission Form 20700 must be approved by the executive director prior to being placed in use.

(5) The use of a backflow prevention assembly at the service connection shall be considered as additional backflow protection and shall not negate the use of backflow protection on internal hazards as outlined and enforced by local plumbing codes.

(6) At any residence or establishment where there is no actual or potential contamination hazard, a backflow prevention assembly is not required.

(i) Water hauling. When drinking water is distributed by tank truck or trailer, it must be accomplished in the following manner.

(1) Water shall be obtained from an approved source.

(2) The equipment used to haul the water must be approved by the executive director and must be constructed as follows.

(A) The tank truck or trailer shall be used for transporting drinking water only and shall be labeled "Drinking Water." Tanks which have been used previously for purposes other than transporting potable liquids shall not be used for hauling drinking water.

(B) The tank shall be watertight and of an approved material which is impervious and easily cleaned and disinfected. Any paint or coating and any plastic or fiberglass materials used as contact surfaces must be approved by the United States Environmental Protection Agency, the United States Food and Drug Administration, or the NSF. Effective January 1, 1993, any newly installed surfaces shall conform to ANSI/NSF Standard 61 and must be certified by an organization accredited by ANSI.

(C) The tank shall have a manhole and a manhole cover which overlaps the raised manhole opening by a minimum of two inches and terminates in a downward direction. The cover shall fit firmly on the manhole opening and shall be kept locked.

(D) The tank shall have a vent which is faced downward and located to minimize the possibility of drawing contaminants into the stored water. The vent must be screened with 16-mesh or finer corrosion-resistant material.

(E) Connections for filling and emptying the tank shall be properly protected to prevent the possible entrance of contamination. These openings must be provided with caps and keeper chains.

(F) A drain shall be provided which will completely empty the tank for cleaning or repairs.

(G) When a pump is used to transfer the water from the tank, the pump shall be permanently mounted with a permanent connection to the tank. The discharge side of the pump shall be properly protected between uses by a protective cap and keeper chain.

(H) Hoses used for the transfer of drinking water to and from the tank shall be used only for that purpose and labeled for drinking water only. The hoses shall conform to ANSI/NSF Standard 61 and must be certified by an entity recognized by the commission. Hoses and related appurtenances must be cleaned and disinfected on a regular basis during prolonged use or before start-up during intermittent use. Hoses must be properly stored between uses and must be provided with caps and keeper chains or have the ends connected together.

(I) The tank shall be disinfected monthly and at any time that contamination is suspected.

(J) At least one sample per month from each tank shall be collected and submitted for microbiological analysis to one of the commission's approved laboratories for each month of operation.

(K) A minimum free chlorine residual of 0.5 milligrams per liter (mg/L) or, if chloramines are used as the primary disinfectant, a chloramine residual of 1.0 mg/L (measured as total chlorine) shall be maintained in the water being hauled. Chlorine or chlorine containing compounds may be added on a "batch" basis to maintain the required residual.

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Appendix F: Assessment of Hazards and Selection of Assemblies

The following table lists many common hazards. It is not an all-inclusive list of the hazards which may be found connected to public water systems.

Premises Isolation: Description of Premises	Assessment of Hazard	Required Assembly
Aircraft and missile plants	Health	RPBA or AG
Animal feedlots	Health	RPBA or AG
Automotive plants	Health	RPBA or AG
Breweries	Health	RPBA or AG
Canneries, packing houses and rendering plants	Health	RPBA or AG
Commercial car wash facilities	Health	RPBA or AG
Commercial laundries	Health	RPBA or AG
Cold storage facilities	Health	RPBA or AG
Connection to sewer pipe	Health	RPBA or AG
Dairies	Health	RPBA or AG
Docks and dockside facilities	Health	RPBA or AG
Dye works	Health	RPBA or AG
Food and beverage processing plants	Health	RPBA or AG
Hospitals, morgues, mortuaries, medical clinics, dental clinics, veterinary clinics, autopsy facilities, sanitariums, and medical labs	Health	RPBA or AG
Metal manufacturing, cleaning, processing, and fabrication plants	Health	RPBA or AG
Microchip fabrication facilities	Health	RPBA or AG
Paper and paper products plants	Health	RPBA or AG
Petroleum processing or storage facilities	Health	RPBA or AG
Photo and film processing labs	Health	RPBA or AG

Plants using radioactive material	Health	RPBA or AG
Plating or chemical plants	Health	RPBA or AG
Pleasure-boat marinas	Health	RPBA or AG
Private/Individual/Unmonitored wells	Health	RPBA or AG
Rainwater harvesting system	Health	RPBA or AG
Reclaimed water systems	Health	RPBA or AG
Restricted, classified or other closed facilities	Health	RPBA or AG
Rubber plants	Health	RPBA or AG
Sewage lift stations	Health	RPBA or AG
Sewage treatment plants	Health	RPBA or AG
Slaughter houses	Health	RPBA or AG
Steam plants	Health	RPBA or AG
Tall buildings or elevation differences where the highest outlet is 80 feet or more above the meter	Nonhealth	DCVA

Internal Protection - Description of Cross-Connection	Assessment of Hazard	Required Assembly
Aspirators	Nonhealth [†]	AVB
Aspirator (medical)	Health	AVB or PVB
Autoclaves	Health	RPBA
Autopsy and mortuary equipment	Health	AVB or PVB
Bedpan washers	Health	AVB or PVB
Connection to industrial fluid systems	Health	RPBA
Connection to plating tanks	Health	RPBA
Connection to salt-water cooling systems	Health	RPBA
Connection to sewer pipe	Health	AG

Cooling towers with chemical additives	Health	AG
Cuspidors	Health	AVB or PVB
Degreasing equipment	Nonhealth†	DCVA
Domestic space-heating boiler	Nonhealth†	RPBA
Dye vats or machines	Health	RPBA
Fire-fighting system (toxic liquid foam concentrates)	Health	RPBA
Flexible shower heads	Nonhealth†	AVB or PVB
Heating equipment		
Commercial	Nonhealth†	RPBA
Domestic	Nonhealth†	DCVA
Hose bibs	Nonhealth†	AVB
Irrigation systems		
with chemical additives	Health	RPBA
without chemical additives	Nonhealth†	DCVA, AVB, or PVB
Kitchen equipment - Commercial	Nonhealth†	AVB
Lab bench equipment	Health or Nonhealth†	AVB or PVB
Ornamental fountains	Health	AVB or PVB
Swimming pools		
Private	Nonhealth†	PVB or AG
Public	Nonhealth†	RPBA or AG
Sewage pump	Health	AG
Sewage ejectors	Health	AG
Shampoo basins	Nonhealth†	AVB
Specimen tanks	Health	AVB or PVB
Steam generators	Nonhealth†	RPBA
Steam tables	Nonhealth†	AVB
Sterilizers	Health	RPBA
Tank vats or other vessels containing toxic substances	Health	RPBA

Trap primers	Health	AG
Vending machines	Nonhealth†	RPBA or PVB
Watering troughs	Health	AG or PVB

NOTE: AG = air gap; AVB = atmospheric vacuum breaker; DCVA = double check valve backflow prevention assembly; PVB = pressure vacuum breaker; RPBA = reduced-pressure principle backflow prevention assembly.

*AVBs and PVBs may be used to isolate health hazards under certain conditions, that is, back siphonage situations. Additional area of premises isolation may be required.

†Where a greater hazard exists (due to toxicity or other potential health impact) additional area protection with RPBA is required.

(g) Appendix G. Emergency Preparedness Plan Template.

Figure: 30 TAC §290.47(g)

Appendix G: Emergency Preparedness Plan Template

This appendix contains information to assist an affected utility in preparing an emergency preparedness plan. A comprehensive guide and shell form, TCEQ Form No. 20536, for preparing a plan is available from the executive director upon request. A cover letter containing the name of the affected utility; the affected utility representative's name, title, and contact telephone number; and, if applicable, the public water system's identification number (PWS ID) and district number must be included with the plan submittal.

Information provided by an affected utility relating to its emergency preparedness plan is confidential and is not subject to disclosure under Texas Government Code, Chapter 552.

Rules. All of 30 TAC Chapter 291, Subchapter L applies to affected utilities that are not public water systems. The following commission rules apply to affected utilities that are public water systems:

Definitions: §290.38

General Provisions: §290.39(c)(4)(A) - (E) and (o)(1) - (5)

Water Distribution: §290.44(d)

Minimum Water System Capacity Requirements: §290.45(a)(7), (b)(3), (c)(3), (d)(4), (e)(4), (g)(5)(A)(iv), (g)(5)(B), and (h).

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Texas Administrative Code

TITLE 30

ENVIRONMENTAL QUALITY

PART 1

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

CHAPTER 344

LANDSCAPE IRRIGATION

SUBCHAPTER E

BACKFLOW PREVENTION AND CROSS-CONNECTIONS

RULE §344.50

Backflow Prevention Methods

Resident

(a) Any irrigation system that is connected to a public or private potable water supply must be connected through a commission-approved backflow prevention method. The backflow prevention device must be approved by the American Society of Sanitary Engineers; or the Foundation for Cross-Connection Control and Hydraulic Research, University of Southern California; or the Uniform Plumbing Code; or any other laboratory that has equivalent capabilities for both the laboratory and field evaluation of backflow prevention assemblies. The backflow prevention device must be installed in accordance with the laboratory approval standards or if the approval does not include specific installation information, the manufacturer's current published recommendations.

(b) If conditions that present a health hazard exist, one of the following methods must be used to prevent backflow;

N/A

(1) An air gap may be used if:

(A) there is an unobstructed physical separation; and

(B) the distance from the lowest point of the water supply outlet to the flood rim of the fixture or assembly into which the outlet discharges is at least one inch or twice the diameter of the water supply outlet, whichever is greater.

★ ★ ★

(2) Reduced pressure principle backflow prevention assemblies may be used if:

(A) the device is installed at a minimum of 12 inches above ground in a location that will ensure that the assembly will not be submerged; and

(B) drainage is provided for any water that may be discharged through the assembly relief valve.

N/A

(3) Pressure vacuum breakers may be used if:

(A) no back-pressure condition will occur; and

(B) the device is installed at a minimum of 12 inches above any downstream piping and the highest downstream opening. Pop-up sprinklers are measured from the retracted position from the top of the sprinkler.

N/A

(4) Atmospheric vacuum breakers may be used if:

(A) no back-pressure will be present;

(B) there are no shutoff valves downstream from the atmospheric vacuum breaker;

(C) the device is installed at a minimum of six inches above any downstream piping and the highest downstream opening. Pop-up sprinklers are measured from the retracted position from the top of the sprinkler;

(D) there is no continuous pressure on the supply side of the atmospheric vacuum breaker for more than 12 hours in any 24-hour period; and

(E) a separate atmospheric vacuum breaker is installed on the discharge side of each irrigation control valve, between the valve and all the emission devices that the valve controls.

(c) Backflow prevention devices used in applications designated as health hazards must be tested upon installation and annually thereafter.

(d) If there are no conditions that present a health hazard double check valve backflow prevention assemblies may be used to prevent backflow if the device is tested upon installation and:

(1) a local regulatory authority does not prohibit the use of a double check valve;

(2) backpressure caused by an elevation of pressure in the discharge piping by pump or elevation of piping above the supply pressure which could cause a reversal of the normal flow of water or back-siphonage conditions caused by a reduced or negative pressure in the irrigation system exist; and

(3) test cocks are used for testing only.

(e) If a double check valve is installed below ground:

(1) test cocks must be plugged, except when the double check valve is being tested;

(2) test cock plugs must be threaded, water-tight, and made of non-ferrous material;

(3) a y-type strainer is installed on the inlet side of the double check valve;

(4) there must be a clearance between any fill material and the bottom of the double check valve to allow space for testing and repair; and

(5) there must be space on the side of the double check valve to test and repair the double check valve.

Source Note: The provisions of this §344.50 adopted to be effective January 1, 2009, 33 TexReg 5713

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PART 1	TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
CHAPTER 344	LANDSCAPE IRRIGATION
SUBCHAPTER E	BACKFLOW PREVENTION AND CROSS-CONNECTIONS
RULE §344.51	Specific Conditions and Cross-Connection Control

Resident

(a) Before any chemical is added to an irrigation system connected to any potable water supply, the irrigation system must be connected through a reduced pressure principle backflow prevention assembly or air gap.

(b) Connection of more than one water source to an irrigation system presents the potential for contamination of the potable water supply if backflow occurs. Therefore, connection of any additional water source to an irrigation system that is connected to the potable water supply can only be done if the irrigation system is connected to the potable water supply through a reduced-pressure principle backflow prevention assembly or an air gap.

(c) Irrigation system components with chemical additives induced by aspiration, injection, or emission system connected to any potable water supply must be connected through a reduced pressure principle backflow device.

(d) If an irrigation system is designed or installed on a property that is served by an on-site sewage facility, as defined in Chapter 285 of this title (relating to On-Site Sewage Facilities), then:

(1) all irrigation piping and valves must meet the separation distances from the On-Site Sewage Facilities system as required for a private water line in §285.91(10) of this title (relating to Minimum Required Separation Distances for On-Site Sewage Facilities);

(2) any connections using a private or public potable water source must be connected to the water source through a reduced pressure principle backflow prevention assembly as defined in §344.50 of this title (relating to Backflow Prevention Methods); and

(3) any water from the irrigation system that is applied to the surface of the area utilized by the On-Site Sewage Facility system must be controlled on a separate irrigation zone or zones so as to allow complete control of any irrigation to that area so that there will not be excess water that would prevent the On-Site Sewage Facilities system from operating effectively.

Source Note: The provisions of this §344.51 adopted to be effective January 1, 2009, 33 TexReg 5713

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SUBCHAPTER E	BACKFLOW PREVENTION AND CROSS-CONNECTIONS
RULE §344.52	Installation of Backflow Prevention Device

(a) If an irrigation system is connected to a potable water supply and requires major maintenance, alteration, repair, or service, the system must be connected to the potable water supply through an approved, properly installed backflow prevention method as defined in this title before any major maintenance, alteration, repair, or service is performed.

(b) If an irrigation system is connected to a potable water supply through a double check valve, pressure vacuum breaker, or reduced pressure principle backflow assembly and includes an automatic master valve on the system, the automatic master valve must be installed on the discharge side of the backflow prevention assembly.

(c) The irrigator shall ensure the backflow prevention device is tested prior to being placed in service and the test results provided to the local water purveyor and the irrigation system's owner or owner's representative within ten business days of testing of the backflow prevention device.

Source Note: The provisions of this §344.52 adopted to be effective January 1, 2009, 33 TexReg 5713

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Figure: 30 TAC §285.91(10)

Table X. Minimum Required Separation Distances for On-Site Sewage Facilities.

	TO					
FROM	Tanks	Soil Absorption Systems, & Unlined ET Beds	Lined Evapotranspiration Beds	Sewer Pipe With Watertight Joints	Surface Application (Edge of Spray Area)	Drip Irrigation
Public Water Wells ²	50	150	150	50	150	150
Public Water Supply Lines ²	10	10	10	10	10	10
Wells and Underground Cisterns	50	100	50	20	100	100
Private Water Line	10	10	5	10 ⁵ except at connection to structure	No separation distances	10
Wells Completed in accordance with 16 TAC §76.1000(a)(1)	50	50	50	20	50	50
Streams, Ponds, Lakes, Rivers, Creeks (Measured From Normal Pool Elevation and Water Level); Salt Water Bodies	50	75 LPD with secondary treatment & disinfection - 50	50	20	50	25 when $R_a < 0.1$ 75 when $R_a > 0.1$ (With Secondary Treatment & Disinfection - 50)

Slopes Where Seeps may Occur and detention ponds	5	25	5	10	10	10 when $R_a < 0.1$ 25 when $R_a > 0.1$
Edwards Aquifer Recharge Features (See Chapter 213 of this title relating to Edwards Aquifer) ³	50	150	50	50	150	100 when $R_a < 0.1$ 150 when $R_a > 0.1$

1. All distances measured in feet, unless otherwise indicated.
2. For additional information or revisions to these separation distances, see Chapter 290 of this title (relating to Public Drinking Water).
3. No on-site sewage facility may be installed closer than 75 feet from the banks of the Nueces, Dry Frio, Frio, or Sabinal Rivers downstream from the northern Uvalde County line to the recharge zone.
4. Drip irrigation lines may not be placed under foundations.
5. Private water line/wastewater line crossings should be treated as public water line crossings, see Chapter 290 of this title.
6. Separation distance may be reduced to 10 feet when sprinkler operation is controlled by commercial timer. See §285.33(d)(2)(G)(i) of this title (relating to Criteria for Effluent Disposal Systems).



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Establishing and Managing an Effective Cross-Connection Control Program

Establishing and Managing an Effective Cross-Connection Control Program

**RG-478
Revised August 2016**

**Prepared by
Water Supply Division, MC 154
PO Box 13087
Austin TX 78711-3087**

www.tceq.texas.gov/publications/rg/rg-478.html



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Introduction

Who Should Read This Guide?

This guide is intended to help public water system (PWS) managers, operators, and program administrators implement their cross-connection control programs. The audience for this guide is Texas PWSs—for example, a water district, a water-supply corporation, or a city-owned or investor-owned PWS.

Members of the general public—customers of water systems—will also find answers in this guide to many questions they may have about cross-connection control programs. For more information, PWSs and their customers can also contact the TCEQ at 512-239-0028 to request the brochure *A Consumer's Guide to Backflow Prevention in Texas* (TCEQ publication GI-411). The brochure is also downloadable from the TCEQ's website at:

[<www.tceq.texas.gov/publications/gi/gi-411.html>](http://www.tceq.texas.gov/publications/gi/gi-411.html)

In the text of this document, “you” refers to the PWS and its staff members; “program” is short for ‘cross-connection control program’; and “we” refers to the TCEQ or its staff.

This publication is for general guidance only and is not a substitute for the rules or regulations governing cross-connection control and backflow prevention.

Texas Rules

Title 30 of the Texas Administrative Code (30 TAC), Chapter 290, prohibits PWSs from connecting to an actual or potential contamination hazard without first protecting the potable-water supply. The TCEQ rules require PWSs to:

- adopt a plumbing ordinance, regulations, or service agreements
- require customer-service inspections
- require backflow protection using appropriate backflow prevention assemblies
- require those assemblies to be tested to ensure that they are working correctly

This document refers to the Texas rules in the applicable sections throughout. Implementing these rules constitutes a cross-connection control program.

TCEQ rules place the responsibility for recognizing and evaluating hazards within the PWS's distribution system on the PWS. When a hazard is identified, you must ensure that your consumers are protected from contamination by that hazard. The PWS may terminate water service to any connection where an unprotected health hazard is found and only restore service when the health hazard no longer exists or after it has been properly isolated using a backflow prevention assembly.

Any hazard must be isolated from the drinking-water supply regardless of when the hazard was first created or the site was built. Because the effects of a backflow event can be so significant, there are no grandfather clauses that apply to cross-connection control and backflow prevention in the TCEQ's regulations on backflow and siphonage. However, the landscape-irrigation regulations do contain some provisions for existing irrigation systems. This is covered in section 8 of this document.

A backflow incident qualifies as an accident that has a negative impact on the delivery of safe and adequate drinking water and must be reported to the TCEQ [30 TAC 290.46(w)(5)]. The TCEQ maintains a 24-hour toll-free number for reporting backflow

incidents and other emergencies: 888-777-3186. Additionally, you should submit a detailed summary of any backflow incident to:

Coordinator, Cross-Connection Control Program
Technical Review and Oversight Team, MC 159
Texas Commission on Environmental Quality
PO Box 13087
Austin TX 78711-3087

1. Plumbing Ordinance, Regulations, or Service Agreements [30 TAC 290.46(i)]

Every PWS is required to adopt either:

- a plumbing ordinance,
- plumbing regulations, or
- service agreements.

These give the local public water supplier the authority to implement a cross-connection control program. Whichever is adopted, it must have provisions for proper enforcement in order to prohibit cross-connections and other unacceptable plumbing practices.

PWSs serve a wide variety of customers throughout Texas. The potential cross-connections found in a rural area can be very different from those found in an urban setting. Each PWS should carefully consider the types of hazards that may be present in its distribution system before adopting a plumbing ordinance, regulations, or service agreement. This will allow the PWS to tailor the adopted rules to better protect the potable-water supply against a category of specific potential hazards in the PWS's local area. *Important:* the adopted ordinance, regulations, or service agreements may be more stringent than the TCEQ regulations, but cannot be less stringent.

For example, if you supply water to residential customers who have irrigation systems and also have animals on their lot, run a business from their house, or have an auxiliary water supply—which increases the contamination hazard—you may require more rigorous testing of the backflow preventers for those customers. While TCEQ rules address the hazards posed to the potable water supply, specific requirements adopted in the local ordinance, regulations, or service agreement will strengthen your enforcement of these requirements—increasing awareness of the rules and reducing the number of questions.

Note that an investor-owned utility has only limited authority to adopt more stringent requirements than the TCEQ rules [30 TAC 291.93(5)].

Plumbing Ordinance or Regulations

An ordinance is a formal enactment by a local government, adopted by the governing body of that government (for example, a city council). Typically, a plumbing ordinance will contain the requirements for cross-connection control and backflow prevention that comply with state regulations and also meet the local, specific needs for protecting the potable-water distribution system. A sample plumbing ordinance appears in Appendix H of this guide.

Depending on the local municipality, plumbing regulations that contain requirements for cross-connection control and backflow prevention could be contained within a

plumbing ordinance that encompasses the cross-connection control program and all its specific requirements.

Service Agreements

Some public water systems do not have the regulatory or governmental structure to adopt ordinances or regulations. These must use customer-service agreements, which are agreements between the public water systems and their customers, that have provisions for protection against backflow, and cross-connections, and provide for enforcement.

A sample service agreement appears in Appendix B. If the service agreement used by your PWS has been in existence for a long time, it is likely outdated. We recommend that you review and update it, if needed, to include current requirements such as the lead levels allowable by the U.S. Environmental Protection Agency that went into effect on January 4, 2014.

You may use the sample service agreement in the TCEQ's rules or create your own. If you wish to develop your own, it must include all of the required elements.

A few critical elements of an effective service agreement include:

- **Right of entry:** The agreement must give your personnel, particularly customer-service inspectors, the authority to enter facilities in order to evaluate cross-connections, backflow risks, plumbing materials, and internal backflow prevention programs (where present).
- **Lead ban:** The agreement must have provisions for prohibiting lead in excess of the federal standards in the plumbing materials, as demonstrated by the lead test or the labeling of the plumbing.
- **Enforcement:** The agreement must give you the authority to enforce the requirements for cross-connection control and backflow prevention.

Plumbing Codes

The Plumbing License Law in Title 8, Texas Occupations Code, Chapter 1301, requires all municipalities with a population of 5,000 or greater to adopt a plumbing code; smaller municipalities and other types of PWSs may voluntarily adopt a plumbing code.

The two plumbing codes that are authorized to be adopted in the state of Texas by the Texas State Board of Plumbing Examiners are the International Plumbing Code and the Uniform Plumbing Code. These codes are revised every three years. Depending on the particular code and year of revision, the requirements related to cross-connection control and backflow prevention in the code may differ from TCEQ rules.

This very important area of cross-connection control and backflow prevention can become confusing. TCEQ regulations require that a public water supplier adopt a plumbing ordinance, regulations, or service agreements as described in this section. The Plumbing License Law requires the adoption of a plumbing code by municipalities with a population over 5,000; however, adopting a plumbing code does **not** mean that a PWS is in compliance with the TCEQ's plumbing-ordinance regulation. This distinction is critical, because the plumbing code generally governs all plumbing on the customer's side of the meter.

While the Plumbing Codes contain some very important cross-connection control and backflow prevention requirements, they do not address the authority of a cross-connection control program and are not specific to a local municipality. The plumbing ordinance

regulation allows the public water supplier to develop requirements for cross-connection control and backflow prevention specific to its distribution system and gives authority to the cross-connection control program.

2. Customer-Service Inspections

Customer-service inspections (CSIs) are the keystone of a successful cross-connection control program. After you have established an authority, a CSI is the next step in implementing such a program.

The customer service inspector is trained and licensed to examine private water-distribution facilities in order to determine the presence of cross-connections, potential contamination hazards, and illegal materials containing lead and copper, but is **not** permitted to perform plumbing inspections. A CSI can be conducted by a TCEQ-licensed customer-service inspector, a plumbing inspector, or a licensed plumber with a “water supply protection specialist” endorsement (the last two are licensed by the Texas State Board of Plumbing Examiners).

A CSI is required at all new service connections, existing service connections where the PWS has reason to believe that cross-connections or other potential contamination hazards exist, and existing service connections where a material improvement, correction, or addition has been made to the private water-distribution facilities [30 TAC 290.46(j)].

Sometimes, there is some confusion regarding the need for backflow prevention at a site. For example, Appendix F lists dental clinics as posing a health hazard requiring a reduced pressure principle backflow prevention assembly (RP) or an air gap at the meter. Modern dental chairs can be self-contained, with their own water source, and not connected to the potable-water supply. Also, taking x-rays digitally can eliminate the need for potable water to develop them. Thus, a modernized dental clinic may not pose a health hazard. If it can be documented in a CSI that the use of potable water in a dental clinic does not constitute a health hazard then, even though these clinics are named in Appendix F, backflow prevention is not required.

When necessary, the inspector has the option of using more than one CSI certificate to document the inspection results. For example, if the CSI is at a site that is very large and has several different structures, then more than one certificate should be issued to document the locations that were inspected, hazards encountered at each site, and the need for backflow prevention at each site.

The results of the customer-service inspection will identify any cross-connections or actual or potential contamination hazards and determine if backflow prevention is required at the site. More detailed information concerning CSIs will appear in the forthcoming TCEQ publication *Customer-Service Inspections: A Guide for Public Water Systems* (RG-206), which is expected to be available in 2017 at:

[<www.tceq.texas.gov/publications/rg/rg-206.html>](http://www.tceq.texas.gov/publications/rg/rg-206.html)

Information on acquiring a CSI license may be obtained by contacting the TCEQ’s Occupational Licensing Section at:

[<www.tceq.texas.gov/goto/cust_serv_lic>](http://www.tceq.texas.gov/goto/cust_serv_lic)

Fees and Payment for the CSI

A PWS that requires a customer-service inspection by its own employees, or provides this service as part of its business, may either:

- charge a fee established by the PWS and approved by its governing body or established by the Public Utility Commission (PUC) in the case of an investor-owned utility, or
- provide the service at no initial cost and then recoup the expenses through rates.

A PWS that requires a customer to arrange for a CSI must:

- ensure that the CSI is conducted by a qualified professional
- ensure that it obtains the original or a copy of the CSI certificate

Payment for the CSI is directly between the customer and the customer-service inspector.

3. Backflow Prevention Assemblies

An effective cross-connection control program must include appropriate means to prevent backflow. This is, typically accomplished by installing backflow prevention assemblies at cross-connections. Whenever possible, the backflow preventer should be located at the point closest to the actual or potential contamination hazard. This will limit the amount of water exposed to backflow, should it occur, and will also make it less likely for someone to tap the water-supply line downstream of the backflow prevention assembly, which would make the downstream connection vulnerable to the contamination hazard.

Selection of Assemblies

TCEQ rules distinguish between health and non-health hazards. A health hazard (or contaminant) involves any substance that can cause death, illness, or the spread of disease: for example, a potable-water connection to a heating system that uses a toxic corrosion-control fluid. A non-health hazard (or pollutant) involves any substance that constitutes a nuisance, or would be aesthetically objectionable if introduced into the public water supply—for example, a potable-water connection to fermentation tanks at a winery.

For protection from a health hazard, the following types of backflow prevention assemblies may be used, provided they are installed per the manufacturer's and plumbing-code requirements:

- RP, RPZ, or RPBA: reduced pressure principle backflow prevention assembly—will function under both back pressure and back siphonage.
- PVB: pressure-vacuum breaker—will function under back siphonage only; it is allowable to have a control valve downstream.
- SVB: spill-resistant vacuum breaker—will function under back siphonage only; it is allowable to have a control valve downstream.
- AVB: atmospheric vacuum breaker—non-testable, will function under back siphonage only, and cannot have a control or shutoff valve downstream.
- AG: air gap—if this method is used, it must meet the definition of an air gap:
The unobstructed vertical distance through the free atmosphere between the lowest opening from any pipe or faucet conveying water to a tank, fixture, receptor, sink, or other assembly and the flood level rim of the receptacle. The vertical, physical separation must be at least twice the diameter of the water supply outlet, but never less than 1.0 inch. [30TAC 290.38(2)]

Note that, at a customer connection, once the water flows through an air gap, you no longer retain sanitary control of the water and the supply pressure is lost. In addition, both you and the customer must consider that the air gap exposes the water and the container to the environment, allowing for the direct entry of pathogens and debris.

Testing versus inspection

RPs, PVBs, and SVBs are testable assemblies, whereas AVBs are not testable. Thus, RPs, PVBs, and SVBs are the most suitable assemblies for preventing backflow from a health hazard and are preferable to AVBs in almost every situation. If AVBs and air gaps are installed to protect against health hazards, then the authority having jurisdiction should ensure that they are annually inspected for proper installation and operation, and to confirm that they have not been compromised.

Although there are no procedures for testing an air gap or AVB it is possible to determine whether one is working correctly by inspecting it. An air gap or AVB can be inspected by:

- determining if it is installed correctly, in accordance with the recommendations from the manufacturer and requirements in the plumbing code;
- checking any moving parts for free movement; and
- looking for any evidence of modification.

Check valves

Single-check valves are not backflow prevention assemblies and they cannot be tested. The valve seats may become degraded or fouled, which can allow contaminants to backflow through them.

For protection from a non-health hazard, any of the previously mentioned assemblies may be used, as well as a double-check-valve backflow prevention assembly (DCVA), which will function under a back pressure or back siphonage.

Location of Backflow Prevention Assemblies

The TCEQ **does not recommend** the installation of backflow-prevention assemblies at **all** service connections. A typical residential building that has no special water using equipment or processes **does not need** containment backflow prevention. However residences and other buildings or facilities that:

- Use an auxiliary water supply, such as a private well, a rainwater-harvesting system, or a pump in a lake, must install an RP at the meter connection or provide an air gap at the meter. If it can be documented in a CSI that the plumbing system of the auxiliary water supply and the plumbing system of the potable water supply are physically separated and not cross-connected then this separation distance may serve as an air gap. Periodic CSIs will be required to make sure that the two separate systems have not been cross-connected.
- Have an actual or potential contamination hazard on-site must use an appropriate backflow prevention assembly. Appendix E has a partial list of facilities where health hazards are commonly found [30 TAC 290.47(f)].

Typical residences only require minimal backflow prevention such as vacuum breakers on the hose bibbs, an air gap for their water-softener drain line, and a backflow prevention assembly on their irrigation system. Even this minimal backflow prevention is critical because, if backflow occurs, the contaminant will first enter the residential plumbing and those people living there will be the first exposed.

Purchase and Installation of Backflow Prevention Assemblies

A PWS with qualified personnel may install the backflow prevention assembly, charge for its installation, and charge an installation fee established by the PWS and approved by its governing body—or established by the TCEQ, in the case of an investor-owned utility.

Also, a PWS may instead require the customer to purchase the backflow-prevention assembly and have it installed, in which case the PWS must ensure that the correct assembly is installed and a qualified individual installed it.

Regardless of who installs a backflow prevention assembly, it must be tested upon installation. Experience has shown that a brand-new assembly often will fail the test right out of the box and will need a modification or repair.

The regulations of the Texas State Board of Plumbing Examiners determine which qualified individuals can install such assemblies. Licensed plumbers can install backflow prevention assemblies, but exemptions in the Plumbing License Law allow other individuals to install assemblies in specific cases. For example, a homeowner who has obtained the appropriate permit (if required) may install a backflow prevention assembly on her irrigation system or a water operator may install an assembly on his own distribution system. The flowchart in Appendix A can help you determine who is authorized to install backflow prevention assemblies.

4. Containment Programs and Internal Cross-Connection Control Programs

A **containment program**, also called “premises isolation,” has backflow prevention at the main water connection to the facility (at the meter). For example, one backflow prevention assembly could be installed at the main water-supply line to a manufacturing facility so that all the actual or potential hazards located at that site are contained within that facility without danger of them backflowing into the public water supply. One benefit is that the public water supply is protected with only one backflow prevention assembly. However, the people within the facility are vulnerable to backflow. **Protection from internal cross-connections to health hazards is critically important, as they can be found in many facilities with relatively large populations—hospitals, schools, large business facilities, manufacturing facilities, etc.** When requiring containment backflow prevention, the PWS should alert the site to the hazards of thermal expansion and the need to turn the water off to the entire site in order to test the backflow preventer. Some sites with containment backflow prevention will install two backflow preventers in parallel, so that water service will not be interrupted. While one backflow preventer is being tested, the other can continue to supply water to the site. If, in a parallel installation, water flows through only one backflow preventer and the second is only there to be used during testing, then the second should at least be pressurized to close the relief valve and prevent entry of any contaminants.

An **internal cross-connection control program** is one that is located within a facility that has actual or potential contamination hazards connected to the internal potable-water distribution system and should not be confused with the cross-connection control program administered by the PWS. These internal hazards and cross-connections are identified when the customer-service inspection is conducted. An internal cross-connection control program consists of backflow prevention at specific locations within a facility where hazards are located. For example, backflow prevention assemblies could be

installed on the water supply lines to water-using equipment in a manufacturing facility. A very important benefit of an internal cross-connection control program is that not only the public water supply, but also the people within the facility, are protected from backflow. A challenge is the possible need to install more than one backflow prevention assembly.

Internal cross-connection control programs are supported by the following:

- **30 TAC 290.44(h)(1)(B)** At any residence or establishment where an actual or potential contamination hazard exists and an adequate internal cross-connection control program is in effect, backflow protection at the water service entrance or meter is not required.
 - **(i)** An adequate internal cross-connection control program shall include an annual inspection and testing by a licensed backflow prevention assembly tester on all backflow prevention assemblies used for health hazard protection.
 - **(ii)** Copies of all such inspection and test reports must be obtained and kept on file by the water purveyor.
 - **(iii)** It will be the responsibility of the water purveyor to ensure that these requirements are met.
- **30 TAC 290.44(h)(5)** The use of a backflow prevention assembly at the service connection shall be considered as additional backflow protection and shall not negate the use of backflow protection on internal hazards as outlined and enforced by local plumbing codes.

These programs pose a challenge because—being internal—they can be compromised without your knowledge.

As stated above, internal cross-connection control programs are required to be “adequate” in order for the PWS to not also require a backflow preventer at the meter. When a PWS is relying **solely** on an internal cross-connection control program, then adequacy of the internal program must be determined by requiring CSIs. The TCEQ recommends periodic CSIs at those sites with an internal cross-connection control program and no backflow prevention at the meter. This will ensure that any **new** cross-connections have the appropriate backflow prevention and existing backflow prevention is still in place. The PWS must retain the original or copies of the inspection reports.

As specified in 30 TAC 290.46(j), whenever a PWS “has reason to believe that cross-connections or other potential contaminant hazards exist,” it can conduct or require a customer-service inspection. The fact that internal cross-connection control programs can change without the PWS being aware of the change and the potential location of internal cross-connection control programs at sites with large populations, suffices as “reason to believe” and supports the periodic inspections of internal cross-connection control programs. These CSIs will ensure that unprotected cross-connections have not been created since the initial inspection and will confirm that the backflow prevention assemblies are still in their appropriate locations and have not been modified. Periodic CSIs for internal cross-connection control programs should also be reflected in the local ordinance or other local authority.

Example

A manufacturing facility had several cross-connections on-site. It did not have a containment program, but instead had an internal program in which a backflow preventer was installed at each cross-connection. During the routine testing of the backflow preventer, the BPAT noticed that the backflow preventer was the same type as the one he had tested several weeks ago. This seemed suspicious, so he compared the serial number, as well as the make and model, with test reports from previous tests. He was able to confirm that the manufacturer was actually removing the backflow preventer,

reforming the cross-connection by replacing it with a pipe, and re-installing the backflow preventer at the next cross-connection which was due to have its backflow preventer tested. He had been testing the same backflow preventer at different locations! He immediately informed the PWS, which used this as reason to believe that cross-connections or other potential contaminant hazards existed, and conducted a customer service inspection. After the CSI showed the unprotected cross-connections, the manufacturer installed individual backflow preventers at each one.

5. Coordination, Communication, and Cooperation

A successful backflow prevention and cross-connection control program will include the three Cs: communication, coordination, and cooperation. Some of the personnel to be included in a cross-connection control program may be:

- city, utility, or district management
- a plumbing inspector
- a building official
- employees in environmental services
- water-department management and personnel
- the fire marshal's office
- industry professionals (irrigators, plumbers, testers, inspectors)

When a PWS supplies water to customers inside incorporated areas where a plumbing code has been adopted, PWSs frequently coordinate cross-connection control with a building- or plumbing-inspection department. The cross-connection control program should reside between the water utility and the building- or plumbing-inspection departments and be composed of staff from both. The building- or plumbing-inspection department administers the plumbing code, which has its own requirements for backflow prevention and cross-connection control; the water utility administers the TCEQ's requirements for backflow prevention and cross-connection control, so their responsibilities naturally overlap.

One of the challenges faced by PWSs is how to protect the people within a site when the system's authority ends at the meter. A common misconception is that a PWS that requires backflow prevention at the metered connection to a site does not have to require backflow protection within the site. One key benefit of a cross-connection control program is that it allows for the protection of the potable-water supply not only in the main distribution system, but also within a site. The point where the PWS's authority generally ends, at the meter, is where the authority of other jurisdictions takes over and continues to prevent backflow.

"The use of a backflow prevention assembly at the service connection shall be considered as additional backflow protection and shall not negate the use of backflow protection on internal hazards as outlined and enforced by local plumbing codes" [30 TAC 290.44(h)(5)]. Thus, according to this regulation, backflow protection at the meter is "considered as additional backflow protection." In other words: in addition to backflow prevention required by other authorities—plumbing codes, the fire marshal's office, etc.—backflow protection may also be required at the meter, allowing for protection of customers from backflow within the site.

Because of the shared responsibility for cross-connection control, it is important that everyone involved develop written protocols for sharing information, storing records, and delineating where one department's jurisdiction ends and another department's

jurisdiction begins. Open lines of communication and good working relationships are essential.

Example (Coordination, Communication, and Cooperation)

The administrator of a cross-connection control program was having trouble getting a local backflow prevention assembly tester to submit the original test forms in a reasonable amount of time. Often, this tester would wait months before turning in the test reports. This delay made it difficult for the program administrator to track where new assemblies had been installed and when they were due for testing. The program administrator coordinated with the building- and plumbing-inspection staff so that approval of the plumbing installation and issuance of a certificate of occupancy for those locations where a test was conducted depended on all necessary documentation, such as the Backflow Prevention Assembly Test and Maintenance Report, to first be submitted to the city. This coordination and cooperation between the administrator and department solved the problem. Relevant to this example is the landscape-irrigation regulation [30 TAC 344.52(c), Appendix H], which requires submission of a test report to the water purveyor within 10 business days of testing. Another option for the administrator was to inform the tester that only those registered with the city could test, and those registered testers must submit timely reports.

Outside incorporated areas, PWS personnel usually do not have the support of a plumbing or inspection department. In those cases, the PWS does not have the benefit of plumbing-code rules and so the responsibility for the cross-connection control program rests solely on the PWS. It then becomes essential that the PWS ensures that its service agreement meets TCEQ standards, that each customer signs the service agreement, and that the PWS is able to follow up on hazards identified through periodic CSIs or the required backflow prevention assembly testing.

6. Testing, Inspection, Certification

Assemblies used for protection from health hazards, whether installed at the meter or part of an internal program, must be tested upon installation and once a year thereafter by a licensed backflow prevention assembly tester and the records must be retained by the PWS for at least three years.

Testing Backflow Prevention Assemblies

Like all mechanical devices, backflow prevention assemblies are subject to failure over time and must be tested to ensure that they are operating properly and are protecting the potable-water supply. As noted above, TCEQ rules require that all backflow prevention assemblies be tested upon installation, and that assemblies installed to protect against health hazards must be tested annually [30 TAC 290.44(h)(4)].

In addition to recording the test results, the Test and Maintenance Report (T&M) form in Appendix C, which a licensed backflow-prevention-assembly tester must fill out and sign, requires that the licensed BPAT certify whether the installation of the assembly complies with manufacturer recommendations and local codes. The BPAT then forwards the **signed original** to the PWS, which is required to retain it. If the BPAT submits a form to the PWS indicating improper installation of a backflow prevention assembly, even though it passed the test, the PWS must arrange for the reinstallation of the assembly in accordance with manufacturer recommendations and local codes.

Licensed BPATs are qualified to test and repair assemblies on any domestic, commercial, industrial, or irrigation service.

There is an additional requirement for BPATs who test and repair assemblies on fire-suppression systems or fire lines. BPATs may test an assembly on these systems **only** if they are permanently employed by an approved fire-line contractor. This is due to the additional alerting apparatus and wiring that is located on the backflow prevention assembly. It is critical that the BPAT be properly trained to leave the assembly in proper functioning order after the test. A mistake could risk lives and property.

Under Texas Insurance Code Section 6003.002 (Fire Sprinkler Rules) there are certain authorities and individuals to which the rules do not apply, like owners or lessees. If the Fire Sprinkler Rules do not apply, then permanent employment of the BPAT by a fire-line contractor may not be necessary; however, the requirement to obtain a backflow prevention assembly license will remain. More information on backflow prevention on fire suppression systems appears in *Backflow Protection on Water-Based Fire Protection Systems* (TCEQ publication RG-345), available at:

<www.tceq.texas.gov/publications/rg/rg-345.html>

If, during a routine test of a backflow prevention assembly, the BPAT determines that the assembly will not pass the test and needs repair, then the assembly must be repaired and retested after repair. Otherwise, it cannot be said that the backflow prevention assembly passed the test. This is documented by the BPAT in the official T&M form located in Appendix C of this guide.

To promote consistency across the state and provide for a common, fundamental knowledge base on testing backflow prevention assemblies, the TCEQ requires approved training providers to teach the testing procedures that appear in the latest edition of the *Manual of Cross-Connection Control* from the University of Southern California's Foundation for Cross-Connection Control and Hydraulic Research. This manual may be obtained from the USC website at <www.usc.edu/dept/fccchr/>.

For maximal protection of the public health, these procedures are designed to fail an assembly **before** it will allow backflow and contaminate the potable-water supply. An individual who wishes to obtain a license to test backflow prevention assemblies must pass a written and practical test based on the USC field-test procedures.

The gauges that BPATs use to test backflow prevention assemblies are very sensitive and accurate in measuring pressure differentials. If these gauges are not working properly, there is a risk that a backflow prevention assembly could pass a test but not be functioning correctly. Therefore, licensed BPATs must have their test gauges tested for accuracy at least once per year [30 TAC 290.44(h)(4)(B)]. The BPAT must then document the date when the gauges were tested for accuracy on each T&M report. More information on testing gauges may be found in *Accuracy Testing of Gauges Used for Testing Backflow-Prevention Assemblies* (RG-493).

Many smaller PWSs do not have licensed BPATs on staff. Instead, they may notify customers when the backflow prevention assembly installed at their site is due for testing and require those customers to have the assembly tested. This letter should notify the customer that the water will have to be temporarily turned off, allowing the customer to make any necessary accommodations.

For convenience, these notifications may include a list of local licensed BPATs that the customer can choose from. The PWS should be aware of any restrictions for recommending private companies before providing a list. Depending on the type of ownership, it may be necessary for you to include a disclaimer establishing that the list of BPATs does not constitute an endorsement by the PWS. Another option is to generate a list of BPATs by conducting a search of the TCEQ online operator-licensing database at:

<www.tceq.texas.gov/goto/lic_reg_search>

The TCEQ's Occupational Licensing Section has information available regarding the BPAT license. You can telephone the section at 512-239-6133 or visit its Web page at:

<www.tceq.texas.gov/licensing>

Some PWSs require BPATs testing assemblies in their service area to register with them. This gives the PWS an advantage because it allows the system to determine that the BPAT's license is current, that the BPAT's test gauge has been tested for accuracy within the last year, and that the testers are using the correct test report or a TCEQ-approved alternate.

Fees and Payment for Backflow Prevention Assembly Testing

Payment for testing a backflow prevention assembly usually takes one of three routes:

- A PWS with one or more appropriately licensed employees may have them conduct tests of backflow prevention assemblies in its service area and charge the customer a fee established by the PWS and approved by its governing body—or established by the PUC in the case of an investor-owned utility.
- A PWS may require its customers to have the backflow prevention assembly tested. In this case, the customer usually hires a private BPAT and pays for the test, and the BPAT submits the test report to the water utility.
- A PWS may give its customers the option of having the backflow prevention assembly tested by a private company or having the water-utility staff come out and conduct the test.

A PWS that requires the customer to have an assembly tested must ensure that a TCEQ-licensed BPAT tested the backflow prevention assembly and that the test results were recorded on the correct form (TCEQ-20700, Backflow Prevention Assembly Test and Maintenance Report).

Exercise caution if you have licensed individuals on the PWS staff and those individuals choose to use their license to generate income on their own time. For example, it would not be appropriate for your staff, as part of doing their job with the PWS, to require the installation or testing of a backflow preventer and then offer to install or test the backflow preventer for a fee payable to the tester, as opposed to a fee included in the monthly water bill payable to the local jurisdiction.

Certification and Approval of Backflow Prevention Assemblies

The TCEQ rules (30 TAC 290) do not currently require certification or approval of backflow-prevention assemblies. If a PWS would like to adopt a requirement or restriction identifying the specific backflow-prevention assemblies that can be installed in its service area, it should clearly state the requirement or restriction in its ordinance, regulations, or service agreement.

For any restrictions a PWS places on which backflow-prevention assemblies it approves, valid reasons are critical. Aesthetics such as color or appearance will not suffice as valid reasons to exclude or not approve a backflow prevention assembly. It is best to rely on approval or certification by an organization that specifically lists or approves backflow prevention assemblies. Field testing by these organizations is a crucial aspect of the

approval process. Several U.S. organizations maintain standards for testing and certification of backflow prevention assemblies, including:

- the University of Southern California Foundation for Cross-Connection Control and Hydraulic Research
- the American Society of Sanitary Engineers
- the International Association of Plumbing and Mechanical Officials

The TCEQ regulations on landscape irrigation **do require** approval of backflow prevention assemblies before use on irrigation systems [30 TAC 344.50(a)].

7. Records and Record Retention

The goal of good record keeping is to maintain accurate, well documented records and to be able to supply records to appropriate persons when needed. People who need the information may be administrators, staff, members of the public, and regulators. This goal can only be accomplished by records management—that is, the application of proven management techniques to the creation, use, maintenance, retention, preservation, and disposal of records. An effective records-management program should allow for the systematic control of records throughout their life cycle—from creation or receipt, through use and maintenance, to final disposition.

The records kept by a PWS show that the system is taking actions to administer an effective cross-connection control program and is protecting the public water supply. For example, if there is a backflow incident in its service area, the PWS can show that a CSI has been conducted, that all appropriate backflow prevention assemblies are present, and that each was working properly at the time of testing.

Backflow Prevention Assembly Test and Maintenance Reports (T&M Forms)

T&M forms are primarily used to record the results of testing a backflow prevention assembly, along with other pertinent information. A sample T&M form appears in Appendix C. Sometimes, a proactive PWS wishes to capture other information from the testing of a backflow prevention assembly that is not listed in the official T&M Form. The TCEQ allows for alternate forms to be developed and used; however, those alternate forms must receive approval from the TCEQ before their being placed in use. Frequently, a PWS will develop its own form, receive approval for its use, and require any BPAT who wishes to test in its service area to use only its approved form. The TCEQ requires that the PWS retain signed, hard-copy original T&M Forms for three years.

At a minimum, before accepting a test report, a PWS should verify that:

- The assembly passed the test.
- The assembly was installed correctly.
- The gauges used were tested for accuracy.
- The date when the assembly was tested is within a year of the date when the test gauge was tested for accuracy.
- The tester's license is current.
- The assembly is not a new installation needing to be added to the tracking program.

PWSs should develop a procedure to address cases in which they receive a report indicating a failed test. Some possible considerations would be to determine the risk

posed by that connection, the cause of the failure, the time needed to correct the failing backflow preventer, and the date for a follow-up test, and monitoring the status of the backflow preventer.

The Customer Service Inspection Certificate

The CSI Certificate is used to record the results of the CSI. As with the T&M Form, you are to use the TCEQ's official CSI Certificate. A sample of that form appears in Appendix D. However, a PWS may develop its own form or make changes to the official form, as long as the alternate form has received TCEQ approval. CSI certificates must be retained for at least 10 years or kept as a permanent record of the PWS.

Experience has shown that distributing records in the following order has proven beneficial to PWSs:

1. The PWS retains the original.
2. The customer receives a copy.
3. The BPAT or CSI inspector keeps a copy.

Electronic Record Keeping

With changes in technology, PWSs are trending toward generating, using, and maintaining electronic versions of records. The TCEQ requires the PWS to retain signed hard-copy original records, or copies in the case of a CSI certificate. For this reason, an electronic form is considered an alternate form and must receive approval. Case by case, a PWS may receive approval to use the internet or another technological medium to comply with the TCEQ's record-keeping requirements. The use of unique user names and passwords in large part serves the same purpose as signing a hard-copy original. Some of the key questions which should be answered when requesting approval are:

1. What are the deviations from the official TCEQ forms?
2. What precautions have you taken to prevent data loss?
3. What precautions have you taken to ensure data integrity (fraud prevention, consistency with USC test procedures)?
4. How will the software comply with record-retention requirements (BPAT retention: three years; CSI retention: 10 years or indefinitely)?
5. Will the PWS be able to produce a hard copy of the records when requested during a comprehensive compliance inspection by the TCEQ regional investigators?
6. Will training be available to the PWS to ensure that its staff knows enough to be able to supply required information during a comprehensive compliance inspection?
7. Will the software identify when values that are out of acceptable parameters are entered?
8. Will the software alert the tester that a backflow preventer has failed a test?
9. Will the software record that a backflow preventer failed a test, was repaired, and passed the test after repair?
10. What precautions are taken when the tester has successfully tested a backflow preventer and, for some reason, the software is not available (malfunction, user error, etc.)?
11. Where an unscrupulous person is misusing the software, can it confirm that the tester actually went on-site to conduct the test?

Keeping track of the locations and test due dates of all the backflow prevention assemblies installed within a PWS's service area can be complicated. Software that has been created

specifically to help PWS personnel with this task is available for purchase. An online search for this software will give you an idea of the options available. An alternative is for you to develop your own electronic tracking system—for example, using a spreadsheet program.

8. Landscape Irrigation

Rules for landscape irrigation in 30 TAC 344 may have an impact on a PWS's cross-connection control program because they have requirements for backflow prevention as well as detailed installation requirements for backflow prevention assemblies. Typically, irrigation systems are a direct cross-connection to the potable-water supply, which requires backflow prevention. Some typical hazards posed by an irrigation system are:

- Organisms (parasites, insect larvae, pathogens) living in the water of the irrigation system.
- Exposure of the sprinkler heads to fertilizers, herbicides, or pesticides in the yard.
- Exposure of the sprinkler heads to fecal material from animals living on the site (dogs, cats, rodents, farm animals).
- Direct connection of chemical additives to the irrigation system.
- Connection of alternative water sources (creeks, rainwater harvesting systems, lakes, private wells, stock tanks, etc.).

Backflow will introduce these elements into the potable-water supply at the site and possibly into the water main. Backflow is especially problematic when pathogenic organisms are introduced into the potable-water supply and may propagate to produce waterborne illness.

The backflow requirements for irrigation systems make it logical that the landscape-irrigation rules and the rules on cross-connection control and backflow prevention are interrelated. PWSs that have not considered the impact of these rules may need to take action to learn about them and implement additional protective measures within their cross-connection control program.

To assist public water suppliers, the TCEQ has published *Landscape Irrigator's Rule Compilation* (RG-470), available online at <www.tceq.texas.gov/publications/rg/rg-470.html>.

You can telephone the TCEQ Landscape Irrigation Program at 512-239-5296 or visit its Web page at <www.tceq.texas.gov/goto/lawn>

In order to conserve water, many irrigation systems are supplied with reclaimed water. RG-470 addresses the use of reclaimed water for irrigation systems. It describes requirements for backflow prevention, color coding, and necessary signs. "Reclaimed water" is defined in 30 TAC 210. It refers to wastewater that is discharged under a TCEQ "210 Permit" for beneficial use. If the beneficial use involves human contact, the water is considered Type 1 reclaimed water; if not, the water is called Type 2 reclaimed water.

Many irrigation systems are installed on sites that have an on-site sewage facility (such as a septic tank). The existence of the OSSF elevates the classification of the irrigation system to a health hazard requiring the installation of an RP. Before 2009, a Double-Check Valve Assembly was allowed on irrigation systems installed on sites that also had an OSSF. As a result, there are currently installed irrigation systems that do not have the correct backflow prevention assembly. To address this, the current version of the landscape-irrigation rules states:

If an irrigation system is connected to a potable water supply and requires major maintenance, alteration, repair, or service, the system must be connected to the potable water supply through an approved, properly installed backflow prevention method as defined in this title before any major maintenance, alteration, repair, or service is performed. [30 TAC 344.52(a)]

Historically, this regulation was taken to mean that systems that were installed before 2009 were essentially grandfathered until they required “major maintenance, alteration, repair, or service.” When the backflow preventer can no longer be repaired in line and must be replaced, it must be upgraded to the required RP.

Since 2009, those installing irrigation systems on sites that also have an OSSF must be aware of the change in the required backflow prevention and install the RP.

Licensed irrigators may install backflow prevention assemblies on irrigation systems. The irrigator must use the correct type of assembly taking into account:

- the hydraulic conditions (back pressure)
- hazard analysis
- testing requirements
- installation requirements

Though a licensed irrigator may install the device, it must be tested by a licensed BPAT upon installation.

9. Education and Training

PWS staff education is important to every aspect of a program. Training, a specific kind of education, is even more critical. Training gives an individual the critical information needed to carry out specific tasks. Specific personnel will require specific training, but backflow, what a cross-connection is, and how contaminated water from a customer's premises can get into the potable water supply, are important concepts **all** personnel need to comprehend. Contamination involving backflow is usually discovered through water quality complaints, and understanding the details of cross-connection control measures is a necessity. Following are two examples emphasizing the importance of trained water-system staff:

Example 1

Personnel at a particular PWS receive basic training on some concepts of cross-connection control. The meter readers, repair personnel, and anyone having a field job are requested to inform the program coordinator of any potential hazards they notice—such as auxiliary water sources or extensive plumbing work.

A meter reader observes that large pieces of equipment are being brought into a facility. The coordinator makes inquiries and determines that the facility has totally changed the type of work it conducts, and will now be using water using equipment that has contaminants under pressure for various processes. It will now need an RP installed at the meter. Without the knowledge and actions of the field personnel, the potable-water supply would have been vulnerable to the contamination hazards at that facility.

Example 2

A water-quality inspector receives a complaint of tiny bubbles in the water at a restaurant. Upon investigating, the inspector finds what appears to be air in the water and tells the restaurant personnel to flush their internal piping system and the PWS will open the fire hydrants to flush any air out of the water main. This doesn't solve the problem. Many times what appears to be air in the water at restaurants is actually carbon

dioxide associated with the carbonated beverage dispensing unit. These dispensers have CO₂ canisters that have from 150 to 400 psi of pressure and can backflow the CO₂ gas into the potable water system if the backflow preventer fails. When the CO₂-water mixture comes in contact with copper, it leaches out copper due to the acidity of the mixture. The leached copper then ends up in drinks, making people sick. The water-quality inspector missed the problem because he did not understand cross-connection control and backflow prevention.

Customer education is also a critical public-relations tool. Whenever a customer is required to spend money on anything, even if it is to protect public health, good customer education helps the process go smoothly. Educating customers about the hazards of cross-connections and backflow will help them recognize the benefits of protecting their potable water supply by reducing their risk from health hazards, reducing their liability, and increasing their willingness to help the PWS protect the potable-water system. Customers who understand cross-connection control can become allies in preventing further cross-connections at their facilities and in educating other customers.

The TCEQ central office has personnel available to answer questions about establishing a program or interpreting state rules and regulations. Contact the Water Supply Division at 512-239-4691 and ask to speak to someone about backflow prevention and cross-connection control.

10. Where to Find More Information

From the TCEQ

Licensing for Backflow Prevention Assembly Testers and Customer-Service Inspectors

Personnel from the TCEQ's Occupational Licensing Section can answer routine inquiries about BPAT and CSI licenses. The office is located on the first floor in Building D of the TCEQ complex, located at 12100 Park 35 Circle in Austin. The office hours are 8 a.m. to 5 p.m. Monday through Friday (excluding holidays). You can contact them by phone at 512-239-6133—press 1 for new applications or exams, or press 2 for renewals. You can reach the Occupational Licensing Section by fax at 512-239-6272 or by e-mail at <licenses@tceq.texas.gov>. The mailing address is:

Backflow Prevention Assembly Tester Licensing Program, MC 178
or
Customer Service Inspection Licensing Program, MC 178
TCEQ
PO Box 13087
Austin TX 78711-3087

Helpful phone numbers include:

Plans and Technical Review Section	512-239-4691
Public Drinking Water Section	512-239-4691
Districts Section	512-239-4691
Publications	512-239-0028

By mail:

Plan and Technical Review Section, MC 159
TCEQ
PO Box 13087
Austin TX 78711-3087

On the Web:

To view the rules that govern public water suppliers, go to <www.tceq.state.tx.us>.
For *Rules and Regulations for Public Water Systems* (RG-195), go to
<www.tceq.texas.gov/publications/rg/rg-195.html>.

Also available from the TCEQ: *A Consumer's Guide to Backflow Prevention in Texas* (GI-411, available in English and Spanish), available at <www.tceq.texas.gov/publications/gi/gi-411.html> (English) or <www.tceq.texas.gov/publications/gi/gi-411esp.html> (Spanish). Information about the TCEQ's Cross-Connection Control Program is available at <www.tceq.texas.gov/goto/ccs/>.

Texas State Board of Plumbing Examiners

By phone: 800-845-6584

On the Web: <www.tsbpe.state.tx.us>

Purchase a Copy of a State-Approved Plumbing Code**International Plumbing Code**

International Code Council Store
11711 West 85th Street
Lenexa KS 66214
800-786-4452
<www.iccsafe.org>

Uniform Plumbing Code

IAPMO Order Desk
5001 East Philadelphia Street
Ontario CA 91761
800-854-2766
<www.iapmostore.org>

Other Sources of Information about Cross-Connection Control**American Society of Sanitary Engineering**

ASSE International Office
901 Canterbury, Suite A
Westlake OH 44145
440-835-3040

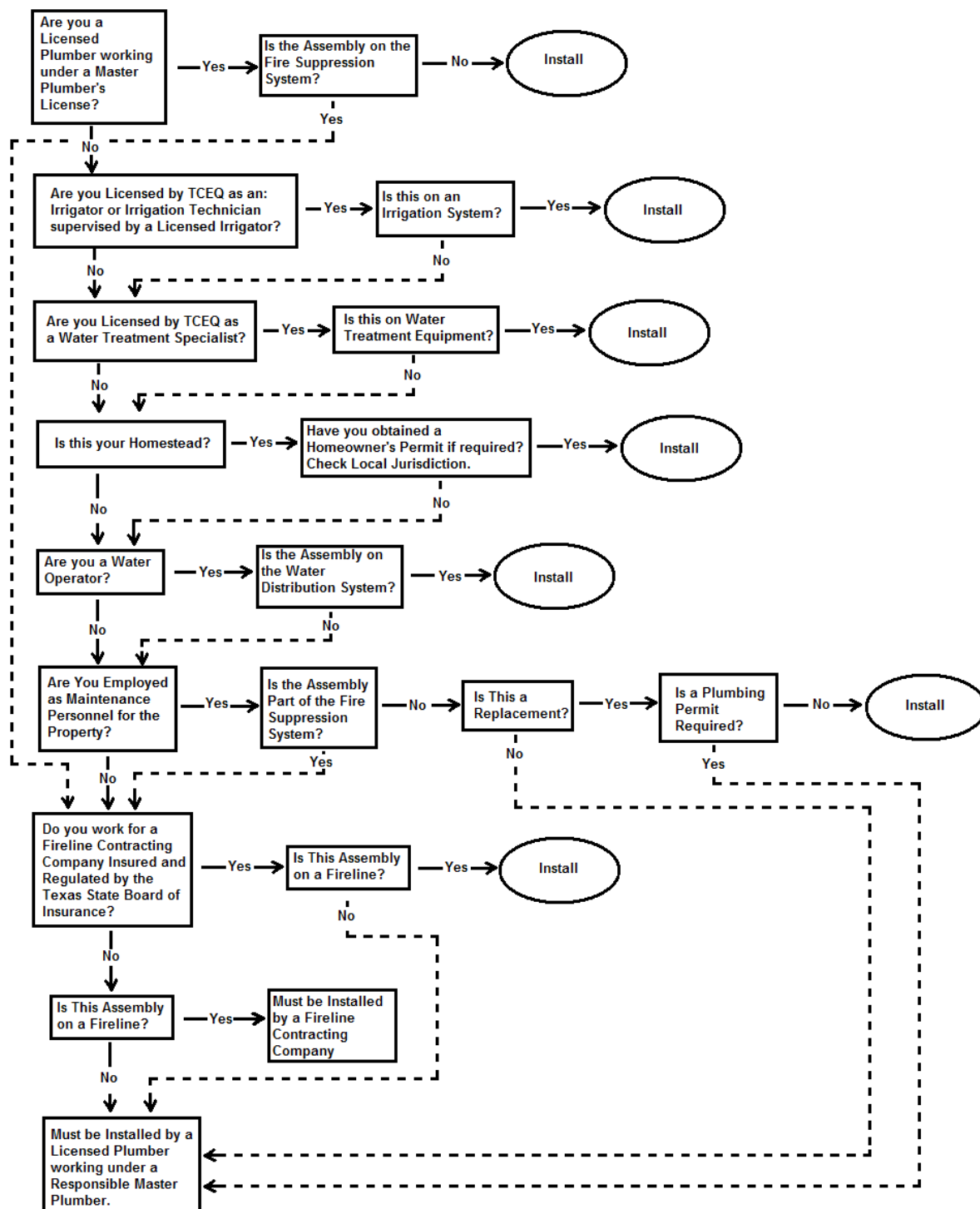
American Water Works Association

6666 West Quincy Ave.
Denver CO 80235-3098
800-366-0107

Foundation for Cross-Connection Control and Hydraulic Research

University of Southern California
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Appendix A: Can I Install a Backflow-Prevention Assembly?



Note: All backflow prevention assemblies must be tested by a licensed BPAT upon installation.

An accessible version of this chart is available at www.tceq.texas.gov/goto/alt/rg478.

Appendix B: Sample Service Agreement [from 30 TAC 290.47(b)]

- I. **PURPOSE.** The NAME OF WATER SYSTEM is responsible for protecting the drinking water supply from contamination or pollution which could result from improper system construction or configuration on the retail connection owner's side of the meter. The purpose of this service agreement is to notify each customer of the restrictions which are in place to provide this protection. The public water system enforces these restrictions to ensure the public health and welfare. Each retail customer must sign this agreement before the NAME OF WATER SYSTEM will begin service. In addition, when service to an existing retail connection has been suspended or terminated, the water system will not re-establish service unless it has a signed copy of this agreement.
- II. **RESTRICTIONS.** The following unacceptable practices are prohibited by State regulations.
 - A. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an air-gap or an appropriate backflow prevention device.
 - B. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public drinking water supply shall be eliminated at the service connection by the installation of an air-gap or a reduced pressure-zone backflow prevention device.
 - C. No connection which allows water to be returned to the public drinking water supply is permitted.
 - D. No pipe or pipe fitting which contains more than 8.0% lead may be used for the installation or repair of plumbing at any connection which provides water for human use.
 - E. No solder or flux which contains more than 0.2 percent lead can be used for the installation or repair of plumbing at any connection which provides water for human use.
- III. **SERVICE AGREEMENT.** The following are the terms of the service agreement between the NAME OF WATER SYSTEM (the Water System) and NAME OF CUSTOMER (the Customer).
 - A. The Water System will maintain a copy of this agreement as long as the Customer and/or the premises is connected to the Water System.

- B. The Customer shall allow his property to be inspected for possible cross-connections and other potential contamination hazards. These inspections shall be conducted by the Water System or its designated agent prior to initiating new water service; when there is reason to believe that cross-connections or other potential contamination hazards exist; or after any major changes to the private water distribution facilities. The inspections shall be conducted during the Water System's normal business hours.
 - C. The Water System shall notify the Customer in writing of any cross-connection or other potential contamination hazard which has been identified during the initial inspection or the periodic reinspection.
 - D. The Customer shall immediately remove or adequately isolate any potential cross-connections or other potential contamination hazards on his premises.
 - E. The Customer shall, at his expense, properly install, test, and maintain any backflow prevention device required by the Water System. Copies of all testing and maintenance records shall be provided to the Water System.
- IV. **ENFORCEMENT.** If the Customer fails to comply with the terms of the Service Agreement, the Water System shall, at its option, either terminate service or properly install, test, and maintain an appropriate backflow prevention device at the service connection. Any expenses associated with the enforcement of this agreement shall be billed to the Customer.

CUSTOMER'S SIGNATURE: _____

DATE: _____

Appendix C: Backflow Prevention Assembly Test and Maintenance Report (Form TCEQ-20700)

This is a sample only. For the official form please go to <www.tceq.texas.gov/goto/cc>.

Texas Commission on Environmental Quality

BACKFLOW PREVENTION ASSEMBLY TEST AND MAINTENANCE REPORT

The following form must be completed for each assembly tested. A signed and dated original must be submitted to the public water supplier for recordkeeping *purposes:

NAME OF PWS:	
PWS ID#:	
MAILING ADDRESS:	
CONTACT PERSON:	
LOCATION OF SERVICE:	

The backflow prevention assembly detailed below has been tested and maintained as required by commission regulations and is certified to be operating within acceptable parameters.

TYPE OF ASSEMBLY: ☐ Reduced Pressure Principle ☐ Reduced Pressure Principle-Detector
☐ Double Check Valve ☐ Double Check-Detector
☐ Pressure Vacuum Breaker ☐ Spill-Resistant Pressure Vacuum

Breaker

Manufacturer:		Size:	
Model Number:		Located At:	
Serial Number:			

Is the assembly installed in accordance with manufacturer recommendations and/or local codes? ☐ Yes

☐ No

	Reduced Pressure Principle Assembly		Relief Valve	Pressure Vacuum Breaker		
	Double Check Valve Assembly			Air Inlet	Check Valve	
	1 st Check	2 nd Check				
Initial Test	Held at ____ psid Closed Tight <input type="checkbox"/> Leaked <input type="checkbox"/>	Held at ____ psid Closed Tight <input type="checkbox"/> Leaked <input type="checkbox"/>	Opened at ____ psid Did not open <input type="checkbox"/>	Opened at ____ psid Did not open <input type="checkbox"/>	Held at ____ psid Leaked <input type="checkbox"/>	
Repairs and Materials Used**						
Test After Repair	Held at ____ psid Closed Tight <input type="checkbox"/>	Held at ____ psid Closed Tight <input type="checkbox"/>	Opened at ____ psid	Opened at ____ psid	Held at ____ psid	

Test gauge used:

Make/Model:		SN:		Date tested for accuracy:	
Remarks:					

The above is certified to be true at the time of testing.

Firm Name:		Certified Tester Name (Print/Type):	
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Firm Address:		Certified Tester Name (Signature):			
Firm Phone #:		Cert. Tester No.:		Date of Test:	

* TEST RECORDS MUST BE KEPT FOR AT LEAST THREE YEARS

** USE ONLY MANUFACTURER'S REPLACEMENT PARTS

SAMPLE

Appendix D: Customer Service Inspection Certificate (Form TCEQ-20699)

This is a sample only. For the official form please go to <www.tceq.texas.gov/goto/cc>.

Texas Commission on Environmental Quality Customer Service Inspection Certificate

Name of PWS:	
PWS ID #:	
Location of Service:	

Reason for Inspection: New construction ☐ +
 Existing service where contaminant hazards are suspected ☐ +
 Major renovation or expansion of distribution facilities ☐ +

I _____, upon inspection of the private water distribution facilities connected to the aforementioned public water supply do hereby certify that, to the best of my knowledge:

Compliance	Non-Compliance	
<input type="checkbox"/>	<input type="checkbox"/>	(1) No direct connection between the public drinking water supply and a potential source of contamination exists. Potential sources of contamination are isolated from the public water system by an air gap or an appropriate backflow prevention assembly in accordance with Commission regulations.
+ <input type="checkbox"/>	<input type="checkbox"/>	(2) No cross-connection between the public drinking water supply and a private water system exists. Where an actual air gap is not maintained between the public water supply and a private water supply, an approved reduced pressure principle backflow prevention assembly is properly installed and a service agreement exists for annual inspection and testing by a certified backflow prevention assembly tester.
+ <input type="checkbox"/>	<input type="checkbox"/>	(3) No connection exists which would allow the return of water used for condensing, cooling or industrial processes back to the public water supply.
<input type="checkbox"/>	<input type="checkbox"/>	(4) No pipe or pipe fitting which contains more than 8.0% lead exists in private water distribution facilities installed on or after July 1, 1988 and prior to January 4, 2014.
<input type="checkbox"/>	<input type="checkbox"/>	(5) Plumbing installed after January 4, 2014 bears the expected labeling indicating ≤0.25% lead content. If not properly labeled, please provide written comment.
<input type="checkbox"/>	<input type="checkbox"/>	(6) No solder or flux which contains more than 0.2% lead exists in private water distribution facilities installed on or after July 1, 1988.

I further certify that the following materials were used in the installation of the private water distribution facilities:

Service lines; Lead ☐ Copper ☐ PVC ☐ Other ☐
 Solder; Lead ☐ Lead Free ☐ Solvent Weld ☐ Other ☐

I recognize that this document shall become a permanent record of the aforementioned Public Water System and that I am legally responsible for the validity of the information I have provided.

Remarks:	

Signature of Inspector:		Registration Number:	
Title:		Type of Registration:	
Date:			

Appendix E: Rules Related to Cross-Connection Control and Backflow Prevention

The following rules have been extracted from the TAC and reformatted for ease of use. In the case of any discrepancy between this guide and the rules published at the Texas Secretary of State's website <www.sos.state.tx.us>, the SOS site shall apply.

§290.38. Definitions

The following words and terms, when used in this chapter shall have the following meanings, unless the context clearly indicates otherwise. If a word or term used in this chapter is not contained in the following list, its definition shall be as shown in Title 40 Code of Federal Regulations (CFR) §141.2. Other technical terms used shall have the meanings or definitions listed in the latest edition of The Drinking Water Dictionary, prepared by the American Water Works Association.

§290.38(2) Air gap—The unobstructed vertical distance through the free atmosphere between the lowest opening from any pipe or faucet conveying water to a tank, fixture, receptor, sink, or other assembly and the flood level rim of the receptacle. The vertical, physical separation must be at least twice the diameter of the water supply outlet, but never less than 1.0 inch.

...

§290.38(16) Contamination—The presence of any foreign substance (organic, inorganic, radiological or biological) in water which tends to degrade its quality so as to constitute a health hazard or impair the usefulness of the water.

§290.38(17) Cross-connection—A physical connection between a public water system and either another supply of unknown or questionable quality, any source which may contain contaminating or polluting substances, or any source of water treated to a lesser degree in the treatment process.

...

§290.38(20) Disinfection—A process which inactivates pathogenic organisms in the water by chemical oxidants or equivalent agents.

§290.38(21) Distribution system—A system of pipes that conveys potable water from a treatment plant to the consumers. The term includes pump stations, ground and elevated storage tanks, potable water mains, and potable water service lines and all associated valves, fittings, and meters, but excludes potable water customer service lines.

§290.38(22) Drinking water—All water distributed by any agency or individual, public or private, for the purpose of human consumption or which may be used in the preparation of foods or beverages or for the cleaning of any utensil or article used in the course of preparation or consumption of food or beverages for human beings. The term "Drinking Water" shall also include

all water supplied for human consumption or used by any institution catering to the public.

§290.38(23) Drinking water standards—The commission rules covering drinking water standards in Subchapter F of this chapter (relating to Drinking Water Standards Governing Drinking Water Quality and Reporting Requirements for Public Water Systems).

...

§290.38(31) Health hazard—A cross-connection, potential contamination hazard, or other situation involving any substance that can cause death, illness, spread of disease, or has a high probability of causing such effects if introduced into the potable drinking water supply.

§290.38(32) Human consumption—Uses by humans in which water can be ingested into or absorbed by the human body. Examples of these uses include, but are not limited to drinking, cooking, brushing teeth, bathing, washing hands, washing dishes, and preparing foods.

...

§290.38(53) Nonhealth hazard—A cross-connection, potential contamination hazard, or other situation involving any substance that generally will not be a health hazard, but will constitute a nuisance, or be aesthetically objectionable, if introduced into the public water supply.

...

§290.38(57) Plumbing inspector—Any person employed by a political subdivision for the purpose of inspecting plumbing work and installations in connection with health and safety laws and ordinances, who has no financial or advisory interest in any plumbing company, and who has successfully fulfilled the examinations and requirements of the Texas State Board of Plumbing Examiners.

§290.38(58) Plumbing ordinance—A set of rules governing plumbing practices which is at least as stringent and comprehensive as one of the following nationally recognized codes:

§290.38(58)(A) the International Plumbing Code; or

§290.38(58)(B) the Uniform Plumbing Code.

§290.38(59) Potable water customer service line—The sections of potable water pipe between the customer's meter and the customer's point of use.

§290.38(60) Potable water service line—The section of pipe between the potable water main to the customer's side of the water meter. In cases where no customer water meter exists, it is the section of pipe that is under the ownership and control of the public water system.

§290.38(61) Potable water main—A pipe or enclosed constructed conveyance operated by a public water system which is used for the transmission or distribution of drinking water to a potable water service line.

§290.38(62) Potential contamination hazard—A condition which, by its location, piping or configuration, has a reasonable probability of being used incorrectly, through carelessness, ignorance, or negligence, to create or cause to be created a backflow condition by which contamination can be introduced into the water supply. Examples of potential contamination hazards are:

§290.38(62)(A) bypass arrangements;

§290.38(62)(B) jumper connections;

§290.38(62)(C) removable sections or spools; and

§290.38(62)(D) swivel or changeover assemblies.

...

§290.38(73) Service line—A pipe connecting the utility service provider's main and the water meter, or for wastewater, connecting the main and the point at which the customer's service line is connected, generally at the customer's property line.

§290.42. Water Treatment

§290.42(d)(2) All plant piping shall be constructed so as to be thoroughly tight against leakage. No cross-connection or interconnection shall be permitted to exist in a filtration plant between a conduit carrying filtered or post-chlorinated water and another conduit carrying raw water or water in any prior stage of treatment.

§290.42(d)(2)(A) Vacuum breakers must be provided on each hose bibb within the plant facility.

§290.42(d)(2)(B) No conduit or basin containing raw water or any water in a prior stage of treatment shall be located directly above, or be permitted to have a single common partition wall with another conduit or basin containing finished water.

§290.42(d)(2)(C) Make-up water supply lines to chemical feeder solution mixing chambers shall be provided with an air gap or other acceptable backflow prevention device.

§290.42(d)(2)(D) Filters shall be located so that common walls will not exist between them and aerators, mixing and sedimentation basins or clearwells. This rule is not strictly applicable, however, to partitions open to view and readily accessible for inspection and repair.

§290.42(d)(2)(E) Filter-to-waste connections, if included, shall be provided with an air gap connection to waste.

§290.42(d)(2)(F) Air release devices on treated waterlines shall be installed in such a manner as to preclude the possibility of submergence or possible entrance of contaminants. In this respect, all openings to the atmosphere shall be covered with 16-mesh or finer corrosion-resistant screening material or an equivalent acceptable to the executive director.

§290.42(d)(11)(F)(vi) When used, surface filter wash systems shall be installed with an atmospheric vacuum breaker or a reduced pressure principle backflow assembly in the supply line. If an atmospheric vacuum breaker is used it shall be installed in a section of the supply line through which all the water passes and which is located above the overflow level of the filter.

§290.42(d)(13)(A) A plant that is built or repainted after October 1, 2000 must use the following color code. The color code to be used in labeling pipes is as follows:

Letters	Color of Pipe
Potable Water	Light Blue
Compressed Air	Light Green
Instrument Air	Light Green with Dark Green Bands
Chlorine (gas, liquid, or vent)	Yellow
Chlorine (solution)	Yellow with Red Bands
Liquid Alum	Yellow with Orange Bands
Alum (solution)	Yellow with Green Bands
Ammonia	Yellow with Brown Bands
Chlorine Dioxide (solution)	Yellow with Blue Bands
Ferric chloride	Brown with Red Bands
Ferric sulfate	Brown with Yellow Bands
Polymers	White with Green Bands
Liquid caustic	White with Red Bands
Caustic (solution)	White with Orange Bands
Fluoride	White with Yellow Bands
Ozone	Stainless Steel with White Bands
Settled Water	Green
Filter Effluent	Light Blue
Backwash Supply	Light Blue
Backwash Waste	Dark Gray
Drain	Dark Gray
Raw Water	Tan

§290.42(d)(13)(B) A plant that was repainted before October 1, 2000 may use an alternate color code. The alternate color code must provide clear visual distinction between process streams.

§290.42(d)(13)(C) The system must maintain clear, current documentation of its color code in a location easily accessed by all personnel.

§290.43. Water Storage.

§290.43(c)(7) Each clearwell or potable water storage tank shall be provided with a means of removing accumulated silt and deposits at all low points in the bottom of the tank. Drains shall not be connected to any waste or sewage disposal system and shall be constructed so that they are not a potential agent in the contamination of the stored water.

§290.43(c)(9) No tanks or containers shall be used to store potable water that have previously been used for any non-potable purpose. Where a used tank is proposed for use, a letter from the previous owner or owners must be submitted to the Commission which states the use of the tank.

§290.44. Water Distribution.

§290.44(b) Lead ban. The following provisions apply to the use of lead in plumbing.

§290.44(b)(1) The use of pipes and pipe fittings that contain more than 0.25% lead or solders and flux that contains more than 0.2% lead is prohibited in the following circumstances:

§290.44(b)(1)(A) for installation or repair of any public water supply; and

§290.44(b)(1)(B) for installation or repair of any plumbing in a residential or nonresidential facility providing water for human consumption and connected to a public drinking water supply system.

§290.44(b)(2) This requirement will be waived for lead joints that are necessary for repairs to cast iron pipe.

...

§290.44(h) Backflow, siphonage.

§290.44(h)(1) No water connection from any public drinking water supply system shall be allowed to any residence or establishment where an actual or potential contamination hazard exists unless the public water facilities are protected from contamination.

§290.44(h)(1)(A) At any residence or establishment where an actual or potential contamination hazard exists, additional protection shall be required at the meter in the form of an air gap or backflow prevention assembly. The type of backflow prevention assembly required shall be determined by the specific potential hazard identified in §290.47(i) of this title (relating to Appendices).

§290.44(h)(1)(B) At any residence or establishment where an actual or potential contamination hazard exists and an adequate internal cross-connection control program is in effect, backflow protection at the water service entrance or meter is not required.

§290.44(h)(1)(B)(i) An adequate internal cross-connection control program shall include an annual inspection and testing by a certified backflow prevention assembly tester on all backflow prevention assemblies used for health hazard protection.

§290.44(h)(1)(B)(ii) Copies of all such inspection and test reports must be obtained and kept on file by the water purveyor.

§290.44(h)(1)(B)(iii) It will be the responsibility of the water purveyor to ensure that these requirements are met.

§290.44(h)(2) No water connection from any public drinking water supply system shall be connected to any condensing, cooling, or industrial process or any other system of nonpotable usage over which the public water supply system officials do not have sanitary control, unless the said connection is made in accordance with the requirements of paragraph (1) of this subsection. Water from such systems cannot be returned to the potable water supply.

§290.44(h)(3) Overhead bulk water dispensing stations must be provided with an air gap between the filling outlet hose and the receiving tank to protect against back siphonage and cross-contamination.

§290.44(h)(4) All backflow prevention assemblies that are required according to this section and associated table located in §290.47(i) of this title shall be tested upon installation by a recognized backflow prevention assembly tester and certified to be operating within specifications. Backflow prevention assemblies which are installed to provide protection against health hazards must also be tested and certified to be operating within specifications at least annually by a recognized backflow prevention assembly tester.

§290.44(h)(4)(A) Recognized backflow prevention assembly testers shall have completed an executive director approved course on cross-connection control and backflow prevention assembly testing, pass an examination administered by the executive director, and hold a current license as a backflow prevention assembly tester.

§290.44(h)(4)(A)(i) Backflow prevention assembly testers are qualified to test and repair assemblies on any domestic, commercial, industrial, or irrigation service.

§290.44(h)(4)(A)(ii) Backflow prevention assembly testers may test and repair assemblies on firelines only if they are permanently employed by an Approved Fireline Contractor. The State Fire Marshal's office requires that any person performing maintenance on firelines must be employed by an Approved Fireline Contractor.

§290.44(h)(4)(B) Gauges used in the testing of backflow prevention assemblies shall be tested for accuracy annually in accordance with the University of Southern California's Manual of Cross-Connection Control or the American Water Works Association Recommended Practice for Backflow

Prevention and Cross-Connection Control (Manual M14). Public water systems shall require testers to include test gauge serial numbers on “Test and Maintenance” report forms and ensure testers have gauges tested for accuracy.

§290.44(h)(4)(C) A test report must be completed by the recognized backflow prevention assembly tester for each assembly tested. The signed and dated original must be submitted to the public water supplier for recordkeeping purposes. Any form which varies from the format specified in commission Form No. 20700 must be approved by the executive director prior to being placed in use.

§290.44(h)(5) The use of a backflow prevention assembly at the service connection shall be considered as additional backflow protection and shall not negate the use of backflow protection on internal hazards as outlined and enforced by local plumbing codes.

§290.44(h)(6) At any residence or establishment where there is no actual or potential contamination hazard, a backflow prevention assembly is not required.

...

§290.44(i) Water hauling. When drinking water is distributed by tank truck or trailer, it must be accomplished in the following manner.

...

§290.44(i)(2)(E) Connections for filling and emptying the tank shall be properly protected to prevent the possible entrance of contamination. These openings must be provided with caps and keeper chains.

...

§290.44(j) If a structure is connected to a public water supply system and has a rainwater harvesting system, the structure must have appropriate cross-connection safeguards in accordance with subsection (h)(1) of this section.

§290.44(j)(1) A privately owned rainwater harvesting system with a capacity of more than 500 gallons that is connected to a public water system for a back-up supply shall have a backflow prevention assembly or an air gap installed at the storage facility for the harvested rainwater to ensure physical separation between the rainwater harvesting system and the public water system.

§290.44(j)(2) At each residence or facility where water from a rainwater harvesting system is used for potable purposes and there is a connection to a public water system, the public water system shall ensure that the rainwater harvesting system is installed and maintained by a master plumber or journeyman plumber licensed by the Texas State Board of Plumbing Examiners and who holds an endorsement issued by the Texas State Board of Plumbing Examiners as a Water Supply Protection Specialist.

§290.44(j)(3) A person who intends to connect a rainwater harvesting system to a public water system must give written notice of that intention to the municipality or the owner or operator of the public water system in which the rainwater harvesting system is located.

§290.44(j)(4) The public water system used as a back-up supply for the rainwater harvesting system may be connected only to the water storage tank and may not be connected to the plumbing of a structure.

§290.46. Minimum Acceptable Operating Practices for Public Drinking Water Systems

§290.46(f)(3) All public water systems shall maintain a record of operations.

...

§290.46(f)(3)(B) The following records shall be retained for at least three years: ...

§290.46(f)(3)(B)(v) the records of backflow prevention device programs; ...

§290.46(f)(3)(E) The following records shall be retained for at least ten years: ...

§290.46(f)(3)(E)(iv) copies of the Customer Service Inspection reports required by subsection (j) of this section; ...

[CSI Certificate retention: The CSI Certificate requires that it be retained permanently, whereas the rule references 10 years; therefore, a discrepancy exists. The TCEQ recommends that CSI Reports be retained permanently, as long as the inspected facility is in existence.]

...

§290.46(i) Plumbing ordinance. Public water systems must adopt an adequate plumbing ordinance, regulations, or service agreement with provisions for proper enforcement to insure that neither cross-connections nor other unacceptable plumbing practices are permitted (See §290.47(b) of this title (relating to Appendices)). Should sanitary control of the distribution system not reside with the purveyor, the entity retaining sanitary control shall be responsible for establishing and enforcing adequate regulations in this regard. The use of pipes and pipe fittings that contain more than 0.25% lead or solders and flux that contain more than 0.2% lead is prohibited for installation or repair of any public water supply and for installation or repair of any plumbing in a residential or nonresidential facility providing water for human consumption and connected to a public drinking water supply system. This requirement may be waived for lead joints that are necessary for repairs to cast iron pipe.

§290.46(j) Customer service inspections. A customer service inspection certificate shall be completed prior to providing continuous water service to new construction, on any existing service either when the water purveyor has reason to believe that cross-connections

or other potential contaminant hazards exist, or after any material improvement, correction, or addition to the private water distribution facilities. Any customer service inspection certificate form which varies from the format found in commission Form No. 20699 must be approved by the executive director prior to being placed in use.

§290.46(j)(1) Individuals with the following credentials shall be recognized as capable of conducting a customer service inspection certification.

§290.46(j)(1)(A) Plumbing Inspectors and Water Supply Protection Specialists licensed by the Texas State Board of Plumbing Examiners (TSBPE).

§290.46(j)(1)(B) Customer service inspectors who have completed a commission-approved course, passed an examination administered by the executive director, and hold current professional license as a customer service inspector.

§290.46(j)(2) As potential contaminant hazards are discovered, they shall be promptly eliminated to prevent possible contamination of the water supplied by the public water system. The existence of a health hazard, as identified in §290.47(i) of this title, shall be considered sufficient grounds for immediate termination of water service. Service can be restored only when the health hazard no longer exists, or until the health hazard has been isolated from the public water system in accordance with §290.44(h) of this title (relating to Water Distribution).

§290.46(j)(3) These customer service inspection requirements are not considered acceptable substitutes for and shall not apply to the sanitary control requirements stated in §290.102(a)(5) of this title (relating to General Applicability).

§290.46(k) Interconnection. No physical connection between the distribution system of a public drinking water supply and that of any other water supply shall be permitted unless the other water supply is of a safe, sanitary quality and the interconnection is approved by the executive director.

Appendix F: Assessment of Hazard and Selection of Assemblies [from 30 TAC 290.47(f)]

The following table lists many common hazards. It is not an all-inclusive list of the hazards that may be found connected to public water systems.

Premises Isolation: Description of Premises	Assessment of Hazard	Required Assembly
Aircraft and missile plants	Health	RPBA or AG
Animal feedlots	Health	RPBA or AG
Automotive plants	Health	RPBA or AG
Breweries	Health	RPBA or AG
Canneries, packing houses and rendering plants	Health	RPBA or AG
Commercial car wash facilities	Health	RPBA or AG
Commercial laundries	Health	RPBA or AG
Cold storage facilities	Health	RPBA or AG
Connection to sewer pipe	Health	AG
Dairies	Health	RPBA or AG
Docks and dockside facilities	Health	RPBA or AG
Dye works	Health	RPBA or AG
Food and beverage processing plants	Health	RPBA or AG
Hospitals, morgues, mortuaries, medical clinics, dental clinics, veterinary clinics, autopsy facilities, sanitariums, and medical labs	Health	RPBA or AG
Metal manufacturing, cleaning, processing, and fabrication plants	Health	RPBA or AG
Microchip fabrication facilities	Health	RPBA or AG
Paper and paper products plants	Health	RPBA or AG
Petroleum processing or storage facilities	Health	RPBA or AG
Photo and film processing labs	Health	RPBA or AG
Plants using radioactive material	Health	RPBA or AG
Plating or chemical plants	Health	RPBA or AG
Pleasure-boat marinas	Health	RPBA or AG
Private/Individual/Unmonitored Wells	Health	RPBA or AG
Reclaimed water systems	Health	RPBA or AG
Restricted, classified or other closed facilities	Health	RPBA or AG
Rubber plants	Health	RPBA or AG
Sewage lift stations	Health	RPBA or AG
Sewage treatment plants	Health	RPBA or AG
Slaughter houses	Health	RPBA or AG
Steam plants	Health	RPBA or AG
Tall buildings or elevation differences where the highest outlet is 80 feet or more above the meter	Nonhealth	DCVA

Internal Protection: Description of Cross Connection	Assessment of Hazard	Required Assembly
Aspirators	Nonhealth†	AVB
Aspirator (medical)	Health	AVB or PVB
Autoclaves	Health	RPBA
Autopsy and mortuary equipment	Health	AVB or PVB
Bedpan washers	Health	AVB or PVB
Connection to industrial fluid systems	Health	RPBA
Connection to plating tanks	Health	RPBA
Connection to salt-water cooling systems	Health	RPBA
Connection to sewer pipe	Health	AG
Cooling towers with chemical additives	Health	AG
Cuspidors	Health	AVB or PVB
Degreasing equipment	Nonhealth†	DCVA
Domestic space-heating boiler	Nonhealth†	RPBA
Dye vats or machines	Health	RPBA
Fire-fighting system (toxic liquid foam concentrates)	Health	RPBA
Flexible shower heads	Nonhealth†	AVB or PVB
Heating equipment		
Commercial	Nonhealth†	RPBA
Domestic	Nonhealth†	DCVA
Hose bibbs	Nonhealth†	AVB
Irrigation systems		
with chemical additives	Health	RPBA
without chemical additives	Nonhealth†	DCVA, AVB, or PVB
Kitchen equipment—Commercial	Nonhealth†	AVB
Lab bench equipment	Health or Nonhealth†	AVB or PVB
Ornamental fountains	Health	AVB or PVB
Swimming pools		
Private	Nonhealth†	PVB or AG
Public	Nonhealth†	RPBA or AG
Sewage pump	Health	AG
Sewage ejectors	Health	AG
Shampoo basins	Nonhealth†	AVB
Specimen tanks	Health	AVB or PVB
Steam generators	Nonhealth†	RPBA
Steam tables	Nonhealth†	AVB
Sterilizers	Health	RPBA
Tank vats or other vessels containing toxic substances	Health	RPBA
Trap primers	Health	AG
Vending machines	Nonhealth†	RPBA or PVB
Watering troughs	Health	AG or PVB

NOTE: AG = air gap; AVB = atmospheric vacuum breaker; DCVA = double check valve backflow prevention assembly; PVB = pressure vacuum breaker; RPBA = reduced-pressure principle backflow prevention assembly

AVBs and PVBs may be used to isolate health hazards under certain conditions, that is, back-siphonage situations. Additional area of premises isolation may be required.

†Where a greater hazard exists (due to toxicity or other potential health impact) additional area protection with RPBA is required.

Appendix G: Rules for Licensing CSI Inspectors, BPATs, and Landscape Irrigators

The following rules have been extracted from the TAC and reformatted for ease of use. In the case of any discrepancy between this guide and the rules published at the Texas Secretary of State's website <www.sos.state.tx.us>, the SOS site shall apply.

Licensing Requirements for Backflow Prevention Assembly Testers (from 30 TAC Chapter 30, Subchapter B)

§30.51 Purpose and Applicability

§30.51(a) The purpose of this subchapter is to establish qualifications for issuing and renewing licenses to an individual who tests and repairs backflow prevention assemblies.

§30.51(b) An individual who tests and repairs backflow prevention assemblies must meet the qualifications of this subchapter and be licensed according to Subchapter A of this chapter (relating to Administration of Occupational Licenses and Registrations).

§30.57 Definitions

The following word and term, when used in this subchapter, shall have the following meaning, unless the context clearly indicates otherwise.

Backflow prevention assembly tester (BPAT)—An individual who tests and repairs backflow prevention assemblies.

§30.60 Qualifications for Initial License

To obtain a license, an individual must have:

§30.60(1) met the requirements in Subchapter A of this chapter (relating to Administration of Occupational Licenses and Registrations);

§30.60(2) passed an examination;

§30.60(3) received a high school diploma or equivalent certificate;

§30.60(4) completed an approved 40-hour backflow prevention assembly testing training course; and

§30.60(5) worked at least two years in an approved area which includes, but is not limited to:

§30.60(5)(A) operating or maintaining a public drinking water system;

§30.60(5)(B) installing or repairing residential, commercial, or industrial drinking water treatment equipment;

§30.60(5)(C) installing or repairing lawn irrigation systems;

§30.60(5)(D) performing activities requiring a master or journeyman plumbing license;

§30.60(5)(E) installing or servicing fire suppression sprinkler systems and lines;

§30.60(5)(F) operating or maintaining a domestic wastewater treatment facility;

§30.60(5)(G) performing health inspections that requires a registered sanitarian; or

§30.60(5)(H) performing other duties approved by the executive director.

§30.60(6) An individual may substitute one year of the required experience with:

§30.60(6)(A) one year of college credit (32 semester hours); or

§30.60(6)(B) 20 hours of approved training in addition to the required 40-hour backflow prevention assembly testing training course.

§30.62 Qualifications for License Renewal

To renew a license, an individual must have:

§30.62(1) met the requirements in Subchapter A of this chapter (relating to Administration of Occupational Licenses and Registrations); and

§30.62(2) completed 24 hours of approved continuing education which includes eight hours of approved practical skills training.

Licensing Requirements for Customer-Service Inspectors (from 30 TAC Chapter 30, Subchapter C)

§30.81 Purpose and Applicability

§30.81(a) The purpose of this subchapter is to establish qualifications for issuing and renewing licenses to individuals who conduct and certify customer service inspections.

§30.81(b) An individual who performs customer service inspections must meet the qualifications of this subchapter and be licensed according to Subchapter A of this chapter (relating to Administration of Occupational Licenses and Registrations).

§30.81(c) An endorsement for customer service inspections shall expire when an individual renews a water operator's license or the license expires. To obtain a customer service inspector license, an individual holding an endorsement must submit a new application with the appropriate fee.

§30.81(d) A licensed customer service inspector shall not perform plumbing inspections required under Plumbing Licensing Law 15(a) (Texas Civil Statutes, Volume 17-1/2, Article 6243-101).

§30.87 Definitions

The following words and terms, when used in this subchapter, shall have the following meanings, unless the context clearly indicates otherwise.

§30.87(1) Cross-connection—A physical connection between a public water system and either another supply of unknown or questionable quality, any source which may contain contaminating or polluting substances, or any source of water treated to a lesser degree in the treatment process.

§30.87(2) Customer service inspection—An examination of the private water distribution facility for the purpose of providing or denying water service. The inspection is limited to the identification and prevention of cross-connections, potential contaminant hazards, and illegal lead materials. Customer service inspections are completed before providing continuous water service to new construction, on any existing service where there is reason to believe that cross-connections or other potential contaminant hazards exist, or after any material improvement, correction, or addition to private water distribution facilities (see §290.46(j) of this title (relating to Minimum Acceptable Operating Practices for Public Drinking Water Systems)).

§30.87(3) Customer service inspector—The person who is licensed by the executive director to perform customer service inspections.

§30.90 Qualifications for Initial License

§30.90(a) To obtain a license, an individual must have:

§30.90(a)(1) met the requirements in Subchapter A of this chapter (relating to Administration of Occupational Licenses and Registrations);

§30.90(a)(2) received a high school diploma or equivalent certificate;

§30.90(a)(3) completed an approved customer service inspector training course;

§30.90(a)(4) worked at least two years in an approved area which includes, but is not limited to:

§30.90(a)(4)(A) operation or maintenance of a public drinking water treatment or distribution system;

§30.90(a)(4)(B) performing activities requiring a master or journeyman plumbing license;

§30.90(a)(4)(C) conducting building or construction inspections; or

§30.90(a)(4)(D) performing duties related to this profession approved by the executive director.

§30.90(b) One year of college (32 semester hours) or an additional 20 hours of training credits may be substituted for one year of the experience requirement.

§30.92 Qualifications for License Renewal

To renew a license, an individual must have:

§30.92(1) met the requirements in Subchapter A of this chapter (relating to Administration of Occupational Licenses and Registrations); and

§30.92(2) completed 16 hours of approved continuing education.

§30.95 Exemptions

Plumbing inspectors and water supply protection specialists licensed by the State Board of Plumbing Examiners are exempt from these requirements.

Licensing Requirements for Landscape Irrigators, Installers, Irrigation Technicians, and Irrigation Inspectors (from 30 TAC Chapter 30, Subchapter D)

§30.111 Purpose and Applicability

§30.111(a) The purpose of this subchapter is to establish qualifications for issuing and renewing licenses to individuals who:

§30.111(a)(1) sell, design, install, maintain, alter, repair, or service an irrigation system;

§30.111(a)(2) provide consulting services relating to an irrigation system;

§30.111(a)(3) connect an irrigation system to any water supply; or

§30.111(a)(4) inspect irrigation systems and perform other enforcement duties as an employee or as a contractor.

§30.111(b) An individual who performs any of the tasks listed in subsection (a) of this section must meet the qualifications of this subchapter and be licensed according to Subchapter A of this chapter (relating to Administration of Occupational Licenses and Registrations), unless they are exempt under §30.129 of this title (relating to Exemptions); and must comply with the requirements in Chapter 344 of this title (relating to Landscape Irrigation).

§30.117 Definitions

The following words and terms, when used in this subchapter, shall have the following meanings, unless the context clearly indicates otherwise.

§30.117(1) Installer—An individual who connects irrigation systems to any water supply.

§30.117(2) Irrigator—An individual who sells, designs, installs, maintains, alters, repairs, or services an irrigation system; provides consulting services relating to an irrigation system; or connects an irrigation system to any water supply.

§30.120 Qualifications for Initial License

§30.120(a) To obtain an installer license prior to January 1, 2009, an individual must:

§30.120(a)(1) meet the requirements in Subchapter A of this chapter (relating to Administration of Occupational Licenses and Registrations); and

§30.120(a)(2) pass the applicable examination.

§30.120(b) Effective January 1, 2010, the installer license will no longer be valid and will be replaced by an irrigation technician license. No new installer license applications will be accepted after June 1, 2009. New installer licenses issued after the effective date of these rules will remain valid through December 31, 2009. The fee for initial installer licenses issued after the effective date of these rules will be prorated to reflect the validity period.

§30.120(c) To obtain an irrigator license, an individual must:

§30.120(c)(1) meet the requirements in Subchapter A of this chapter (relating to Administration of Occupational Licenses and Registrations);

§30.120(c)(2) complete and pass the basic irrigator training course; and

§30.120(c)(3) pass all sections of the applicable examination.

§30.120(d) To obtain an irrigation technician license, an individual must:

§30.120(d)(1) meet the requirements in Subchapter A of this chapter;

§30.120(d)(2) complete the basic irrigation technician course; and

§30.120(d)(3) pass the applicable examination.

§30.120(e) To obtain an irrigation inspector license, an individual must:

§30.120(e)(1) meet the requirements in Subchapter A of this chapter.

§30.120(e)(2) successfully complete:

§30.120(e)(2)(A) the basic irrigator training course;

§30.120(e)(2)(B) an approved backflow prevention assembly testing training course; and

§30.120(e)(2)(C) an approved water conservation or water audit course; or

§30.120(e)(2)(D) an approved landscape irrigation inspection course.

§30.120(e)(3) pass the applicable examination.

§30.120(f) An individual is ineligible to obtain an irrigation inspector license if the individual engages in or has financial or advisory interest in an entity that:

§30.120(f)(1) sells, designs, installs, maintains, alters, repairs, or services an irrigation system;

§30.120(f)(2) provides consulting services relating to an irrigation system; or

§30.120(f)(3) connects an irrigation system to any water supply.

§30.122 Qualifications for License Renewal

§30.122(a) To renew an installer license that expires prior to June 1, 2009, an individual must meet the requirements in Subchapter A of this chapter (relating to Administration of Occupational Licenses and Registrations).

§30.122(b) Effective January 1, 2010, the installer license will no longer be valid and will be replaced by an irrigation technician license. No installer license renewal applications will be accepted after December 31, 2008.

§30.122(c) Installer licenses renewed after the effective date of these rules, but prior to June 1, 2009, will remain valid until December 31, 2009. The fee for installer licenses renewed after the effective date of these rules will be prorated to reflect the validity period.

§30.122(d) To renew an irrigator license, an individual must:

§30.122(d)(1) meet the requirements in Subchapter A of this chapter; and

§30.122(d)(2) complete 24 hours of approved training credits.

§30.122(e) To renew an irrigation technician license, an individual must:

§30.122(e)(1) meet the requirements in Subchapter A of this chapter; and

§30.122(e)(2) complete 16 hours of approved training credits.

§30.122(f) To renew an irrigation inspector license, an individual must:

§30.122(f)(1) meet the requirements in Subchapter A of this chapter; and

§30.122(f)(2) complete 24 hours of approved training credits.

§30.129 Exemptions

§30.129(a) The licensing requirements of this chapter do not apply to a person who:

§30.129(a)(1) is licensed by the Texas State Board of Plumbing Examiners and is working within the scope provided by the plumbing laws;

§30.129(a)(2) is registered or licensed as a professional engineer or architect or landscape architect if the work is related to the pursuit of the profession;

§30.129(a)(3) is under the direct supervision of a licensed irrigator and assists in the installation, maintenance, alteration, repair, or service of an irrigation system; or

§30.129(a)(4) is an owner of a business that employs a licensed irrigator to supervise the business' sale, design, consultation, installation, maintenance, alteration, repair, and service of irrigation systems. For the purpose of this subchapter, employs means steadily, uniformly, or habitually working in an employer-employee relationship with the intent to earn a livelihood, as opposed to working casually or occasionally.

§30.129(b) The licensing requirements of this chapter do not apply to:

§30.129(b)(1) irrigation or yard sprinkler work that is performed by a property owner in a building or on premises owned or occupied by the owner as the owner's home;

§30.129(b)(2) irrigation or yard sprinkler repair work, other than extension of an existing irrigation or yard sprinkler system or installation of a replacement system that is:

§30.129(b)(2)(A) performed by a maintenance person who does not act as an irrigator or engage in yard sprinkler construction or maintenance for the public; and

§30.129(b)(2)(B) incidental to and on premises owned by the business in which the person is regularly employed or engaged;

§30.129(b)(3) irrigation or yard sprinkler work that is performed:

§30.129(b)(3)(A) by a regular employee of a railroad who does not act as an irrigator or engage in yard sprinkler construction or maintenance for the public; and

§30.129(b)(3)(B) on the premises or equipment of the railroad;

§30.129(b)(4) irrigation and yard sprinkler work that is performed on public property by a person who is regularly employed by a county, city, town, special district, or political subdivision of the state;

§30.129(b)(5) irrigation or yard sprinkler work that is performed by a person using a garden hose, hose sprinkler, hose-end product, including soaker hose, or agricultural irrigation system;

§30.129(b)(6) an activity that includes a commercial agricultural irrigation system;

§30.129(b)(7) irrigation or yard sprinkler work that is performed by an agriculturist, agronomist, horticulturist, forester, gardener, contract gardener, garden or lawn caretaker, nurseryman, or grader or cultivator of land on land owned by the individual performing the work;

§30.129(b)(8) irrigation or yard sprinkler work that is performed by a member of a property owners' association as defined by Property Code, §202.001, on real property owned by the association or in common by the members of the association if the irrigation or yard sprinkler system water real property that is less than 1/2 acre in size and is used for aesthetic or recreational purposes.

§30.129(c) A person who is exempt from the license requirements of this subchapter shall comply with the standards established by Chapter 344 of this title (relating to Landscape Irrigation). The term irrigation system does not include a system used on or by an agricultural operation as defined in Texas Agriculture Code, §251.002.

Appendix H: Landscape-Irrigation Program Rules Related to Cross-Connection Control Programs

The following rules have been extracted from the TAC and reformatted for ease of use. In the case of any discrepancy between this guide and the rules published at the Texas Secretary of State's website <www.sos.state.tx.us>, the SOS site shall apply.

§344.1. Definitions.

The following words and terms, when used in this chapter, have the following meanings, unless the context clearly indicates otherwise.

§344.1(1) Air gap—A complete physical separation between the free flowing discharge end of a potable water supply pipeline and an open or non-pressure receiving vessel.

§344.1(2) Atmospheric Vacuum Breaker—An assembly containing an air inlet valve, a check seat, and an air inlet port. The flow of water into the body causes the air inlet valve to close the air inlet port. When the flow of water stops the air inlet valve falls and forms a check against back-siphonage. At the same time it opens the air inlet port allowing air to enter and satisfy the vacuum. Also known as an Atmospheric Vacuum Breaker Back-siphonage Prevention Assembly.

§344.1(3) Backflow prevention—The mechanical prevention of reverse flow, or back siphonage, of nonpotable water from an irrigation system into the potable water source.

§344.1(4) Backflow prevention assembly—Any assembly used to prevent backflow into a potable water system. The type of assembly used is based on the existing or potential degree of health hazard and backflow condition.

§344.1(5) Completion of irrigation system installation—When the landscape irrigation system has been installed, all minimum standards met, all tests performed, and the irrigator is satisfied that the system is operating correctly.

...

§344.1(7) Cross-connection—An actual or potential connection between a potable water source and an irrigation system that may contain contaminants or pollutants or any source of water that has been treated to a lesser degree in the treatment process.

...

§344.1(10) Double Check Valve—An assembly that is composed of two independently acting, approved check valves, including tightly closed resilient seated shutoff valves attached at each end of the assembly and fitted with properly

located resilient seated test cocks. Also known as a Double Check Valve Backflow Prevention Assembly.

...

§344.1(14) Health hazard—A cross-connection or potential cross-connection with an irrigation system that involves any substance that may, if introduced into the potable water supply, cause death or illness, spread disease, or have a high probability of causing such effects.

...

§344.1(16) Inspector—A licensed plumbing inspector, water district operator, other governmental entity, or irrigation inspector who inspects irrigation systems and performs other enforcement duties for a municipality or water district as an employee or as a contractor.

...

§344.1(18) Irrigation inspector—A person who inspects irrigation systems and performs other enforcement duties for a municipality or water district as an employee or as a contractor and is required to be licensed under Chapter 30 of this title (relating to Occupational Licenses and Registrations).

...

§344.1(30) Major maintenance, alteration, repair, or service—Any activity that involves opening to the atmosphere the irrigation main line at any point prior to the discharge side of any irrigation zone control valve. This includes, but is not limited to, repairing or connecting into a main supply pipe, replacing a zone control valve, or repairing a zone control valve in a manner that opens the system to the atmosphere.

...

§344.1(34) Non-health hazard—A cross-connection or potential cross connection from a landscape irrigation system that involves any substance that generally would not be a health hazard but would constitute a nuisance or be aesthetically objectionable if introduced into the potable water supply.

§344.1(35) Non-potable water—Water that is not suitable for human consumption. Non-potable water sources include, but are not limited to, irrigation systems, lakes, ponds, streams, gray water that is discharged from washing machines, dishwashers or other appliances, water vapor condensate from cooling towers, reclaimed water, and harvested rainwater.

...

§344.1(37) Potable water—Water that is suitable for human consumption.

§344.1(38) Pressure Vacuum Breaker—An assembly containing an independently operating internally loaded check valve and an independently operating loaded air inlet valve located on the discharge side of the

check valve. Also known as a Pressure Vacuum Breaker Back-siphonage Prevention Assembly.

§344.1(39) Reclaimed water—Domestic or municipal wastewater which has been treated to a quality suitable for beneficial use, such as landscape irrigation.

...

§344.1(41) Reduced Pressure Principle Backflow Prevention Assembly—An assembly containing two independently acting approved check valves together with a hydraulically operating mechanically independent pressure differential relief valve located between the two check valves and below the first check valve.

§344.24. Local Regulation and Inspection.

§344.24(b) Any city, town, county, other political subdivision of the state, or public water supplier that is not required to adopt rules or ordinances regulating landscape irrigation may adopt a landscape irrigation program by ordinance or rule and may be responsible for inspection of connections to its public water supply system up to and including the backflow prevention device.

§344.36. Duties and Responsibilities of Installers and Irrigation Technicians.

§344.36(a) A licensed installer may connect an irrigation system to a water supply through December 31, 2009. This includes installing an approved backflow prevention method pursuant to §344.50 of this title (relating to Backflow Prevention Methods) when connecting an irrigation system to a potable water supply. Beginning January 1, 2009, a licensed irrigation technician may connect an irrigation system to a water supply, including installing an approved backflow prevention method pursuant to §344.50 of this title and may maintain, alter, repair, service, or direct the installation of irrigation systems under the supervision of an irrigator.

§344.36(b) If an installer or irrigation technician connects an irrigation system to a potable water supply, the connection and installation of the backflow prevention method must be as indicated on the site irrigation plan or as directed by the licensed irrigator and documented on the site irrigation plan.

§344.36(c) Through December 31, 2009, an installer is responsible for the connection of an irrigation system to a water supply under the supervision of a licensed irrigator.

§344.36(d) Beginning January 1, 2009, an irrigation technician, under the supervision of a licensed irrigator, is responsible for:

§344.36(d)(1) connecting an irrigation system to a water supply; and

§344.36(d)(2) providing on-site supervision of the installation, maintenance, alteration, repair, service of an irrigation system including the final walk through

with the irrigation system owner or owner's representative to explain the maintenance and operation of the irrigation system.

§344.50. Backflow Prevention Methods.

§344.50(a) Any irrigation system that is connected to a public or private potable water supply must be connected through a commission-approved backflow prevention method. The backflow prevention device must be approved by the American Society of Sanitary Engineers; or the Foundation for Cross-Connection Control and Hydraulic Research, University of Southern California; or the Uniform Plumbing Code; or any other laboratory that has equivalent capabilities for both the laboratory and field evaluation of backflow prevention assemblies. The backflow prevention device must be installed in accordance with the laboratory approval standards or if the approval does not include specific installation information, the manufacturer's current published recommendations.

§344.50(b) If conditions that present a health hazard exist, one of the following methods must be used to prevent backflow;

§344.50(b)(1) An air gap may be used if:

§344.50(b)(1)(A) there is an unobstructed physical separation; and

§344.50(b)(1)(B) the distance from the lowest point of the water supply outlet to the flood rim of the fixture or assembly into which the outlet discharges is at least one inch or twice the diameter of the water supply outlet, whichever is greater.

§344.50(b)(2) Reduced pressure principle backflow prevention assemblies may be used if:

§344.50(b)(2)(A) the device is installed at a minimum of 12 inches above ground in a location that will ensure that the assembly will not be submerged; and

§344.50(b)(2)(B) drainage is provided for any water that may be discharged through the assembly relief valve.

§344.50(b)(3) Pressure vacuum breakers may be used if:

§344.50(b)(3)(A) no back-pressure condition will occur; and

§344.50(b)(3)(B) the device is installed at a minimum of 12 inches above any downstream piping and the highest downstream opening. Pop-up sprinklers are measured from the retracted position from the top of the sprinkler.

§344.50(b)(4) Atmospheric vacuum breakers may be used if:

§344.50(b)(4)(A) no back-pressure will be present;

§344.50(b)(4)(B) there are no shutoff valves downstream from the atmospheric vacuum breaker;

§344.50(b)(4)(C) the device is installed at a minimum of six inches above any downstream piping and the highest downstream opening. Pop-up sprinklers are measured from the retracted position from the top of the sprinkler;

§344.50(b)(4)(D) there is no continuous pressure on the supply side of the atmospheric vacuum breaker for more than 12 hours in any 24-hour period; and

§344.50(b)(4)(E) a separate atmospheric vacuum breaker is installed on the discharge side of each irrigation control valve, between the valve and all the emission devices that the valve controls.

§344.50(c) Backflow prevention devices used in applications designated as health hazards must be tested upon installation and annually thereafter.

§344.50(d) If there are no conditions that present a health hazard double check valve backflow prevention assemblies may be used to prevent backflow if the device is tested upon installation and:

§344.50(d)(1) a local regulatory authority does not prohibit the use of a double check valve;

§344.50(d)(2) backpressure caused by an elevation of pressure in the discharge piping by pump or elevation of piping above the supply pressure which could cause a reversal of the normal flow of water or back-siphonage conditions caused by a reduced or negative pressure in the irrigation system exist; and

§344.50(d)(3) test cocks are used for testing only.

§344.50(e) If a double check valve is installed below ground:

§344.50(e)(1) test cocks must be plugged, except when the double check valve is being tested;

§344.50(e)(2) test cock plugs must be threaded, water-tight, and made of non-ferrous material;

§344.50(e)(3) a y-type strainer is installed on the inlet side of the double check valve;

§344.50(e)(4) there must be a clearance between any fill material and the bottom of the double check valve to allow space for testing and repair; and

§344.50(e)(5) there must be space on the side of the double check valve to test and repair the double check valve.

§344.51. Specific Conditions and Cross-Connection Control.

§344.51(a) Before any chemical is added to an irrigation system connected to any potable water supply, the irrigation system must be connected through a reduced pressure principle backflow prevention assembly or air gap.

§344.51(b) Connection of more than one water source to an irrigation system presents the potential for contamination of the potable water supply if backflow occurs. Therefore, connection of any additional water source to an irrigation system that is connected to the potable water supply can only be done if the irrigation system is connected to the potable water supply through a reduced-pressure principle backflow prevention assembly or an air gap.

§344.51(c) Irrigation system components with chemical additives induced by aspiration, injection, or emission system connected to any potable water supply must be connected through a reduced pressure principle backflow device.

§344.51(d) If an irrigation system is designed or installed on a property that is served by an on-site sewage facility, as defined in Chapter 285 of this title (relating to On-Site Sewage Facilities), then:

§344.51(d)(1) all irrigation piping and valves must meet the separation distances from the On-Site Sewage Facilities system as required for a private water line in §285.91(10) of this title (relating to Minimum Required Separation Distances for On-Site Sewage Facilities);

§344.51(d)(2) any connections using a private or public potable water source must be connected to the water source through a reduced pressure principle backflow prevention assembly as defined in §344.50 of this title (relating to Backflow Prevention Methods); and

§344.51(d)(3) any water from the irrigation system that is applied to the surface of the area utilized by the On-Site Sewage Facility system must be controlled on a separate irrigation zone or zones so as to allow complete control of any irrigation to that area so that there will not be excess water that would prevent the On-Site Sewage Facilities system from operating effectively.

§344.52. Installation of Backflow Prevention Device.

§344.52(a) If an irrigation system is connected to a potable water supply and requires major maintenance, alteration, repair, or service, the system must be connected to the potable water supply through an approved, properly installed backflow prevention method as defined in this title before any major maintenance, alteration, repair, or service is performed.

§344.52(b) If an irrigation system is connected to a potable water supply through a double check valve, pressure vacuum breaker, or reduced pressure principle backflow assembly and includes an automatic master valve on the system, the automatic master valve must be installed on the discharge side of the backflow prevention assembly.

§344.52(c) The irrigator shall ensure the backflow prevention device is tested prior to being placed in service and the test results provided to the local water purveyor and the irrigation system's owner or owner's representative within 10 business days of testing of the backflow prevention device.

§344.61. Minimum Standards for the Design of the Irrigation Plan.

§344.61(c) All irrigation plans used for construction must be drawn to scale. The plan must include, at a minimum, the following information:

...

§344.61(c)(7) location, type, and size of each:

...

§344.61(c)(7)(B) backflow prevention device;

...

§344.62. Minimum Design and Installation Requirements.

§344.62(k) Isolation valve. All new irrigation systems must include an isolation valve between the water meter and the backflow prevention device.

§344.62(n) Water contained within the piping of an irrigation system is deemed to be non-potable. ...

§344.65. Reclaimed Water.

Reclaimed water may be utilized in landscape irrigation systems if:

§344.65(4) the domestic potable water line is connected using an air gap or a reduced pressure principle backflow prevention device, in accordance with §290.47(i) of this title (relating to Appendices);

§344.65(6) backflow prevention on the reclaimed water supply line shall be in accordance with the regulations of the water purveyor.

Appendix I: Sample Plumbing Ordinance

Please note that this is a **sample** ordinance and should not be modified or adopted without review by the public water system's legal counsel.

This ordinance adds a new section to the City's Code of Ordinances.

ORDINANCE NO. _____

An ordinance of the city council of the City of _____, Texas, amending Chapter ____ of the Code of Ordinances of _____, Texas, by adding a new section _____ to be entitled "Cross-Connection Control Program," providing a repeal clause and a severability clause, establishing penalties for the violation of these restrictions and provisions for their enforcement, and finding and determining that the meeting at which this ordinance is passed is open to the public as required by law.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF _____, TEXAS:

SECTION 1—That Chapter ____ of the Code of Ordinances of the City of _____, Texas, be amended to add a new section _____, such section to read as follows:

Section _____: Cross-Connection Control Program

a. **Definitions**

- (1) **Manual M14:** The American Water Works Association's *Recommended Practice for Backflow Prevention and Cross-Connection Control*, current edition.
- (2) **TCEQ:** The Texas Commission on Environmental Quality.
- (3) **290 Rules:** The TCEQ's rules and regulations for public water systems, which appear in Title 30, Texas Administrative Code, Chapter 290.

b. **General**

- (1) No water-service connection shall be made to any establishment where a potential or actual contamination hazard exists unless the water supply is protected in accordance with the 290 Rules and this ordinance. The water purveyor shall discontinue water service if a required air gap or backflow prevention assembly is not installed, maintained, and tested in accordance with the 290 Rules and this ordinance.
- (2) No backflow protection at the water service meter is required where an adequate internal cross-connection control program is in place.

c. **Installation, Testing, and Maintenance of Backflow Prevention Assemblies**

- (1) All backflow prevention assemblies must be tested upon installation by a licensed backflow prevention assembly tester and certified to be operating within specifications. Backflow prevention assemblies that are installed to protect against health hazards must also be tested and certified to be operating within specifications at least annually by a recognized backflow prevention assembly tester.
- (2) Backflow prevention assemblies installed on fire suppression systems must be tested by a backflow prevention assembly tester permanently employed by an approved fireline contractor.
- (3) Gauges used for backflow prevention assembly testing must be tested for accuracy at least annually in accordance with the AWWA's Manual M14 or the current edition

of the University of Southern California's *Manual of Cross-Connection Control*. A copy of the gauge accuracy test report must be submitted to the City of _____ to demonstrate the gauge has been tested for accuracy.

(3) A recognized backflow prevention assembly tester must hold a current license issued from the TCEQ.

c. Customer Service Inspections

(1) A customer service inspection must be completed before the provision of continuous water service to all new construction, on any existing service when the water purveyor has reason to believe that cross-connections or other contaminant hazards exist, or after any material improvement, correction, or addition to the private water-distribution facilities.

(2) Only individuals with the following credentials shall be recognized as capable of conducting a customer service inspection:

(A) Plumbing inspectors and water-supply-protection specialists that have been licensed by the Texas State Board of Plumbing Examiners.

(B) Customer service inspectors that have been licensed by the TCEQ.

(3) The customer service inspection must certify that:

(A) No direct connection between the public drinking water supply and a potential source of contamination exists. Potential sources of contamination must be isolated from the public water system by a properly installed air gap or an appropriate backflow prevention assembly.

(B) No cross-connection between the public water supply and a private water source exists. Where an actual, properly installed air gap is not maintained between the public water supply and a private water supply, an approved reduced-pressure-zone backflow prevention assembly is properly installed and a service agreement exists for annual inspection and testing by a recognized backflow prevention assembly tester.

(C) No connection exists that allows water to be returned to the public drinking water supply.

(D) No pipe or pipe fitting that contains more than 0.25 percent lead is used for the installation or repair of plumbing at any connection that supplies water for human use.

(E) No solder or flux that contains more than 0.2 percent lead is used for the installation or repair of plumbing at any connection that provides water for human use.

Irrigation Systems

(1) Any irrigation system that is connected to a public or private potable water supply must be connected through a backflow prevention assembly approved by the Texas Commission on Environmental Quality.

(2) Backflow prevention assemblies installed on irrigation systems that are classified as health hazards must be tested at least annually.

SECTION 2—REPEAL

All ordinances that are in conflict with the provisions of this ordinance are hereby repealed, and all other ordinances of the City not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 3—SEVERABILITY

The phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable and, if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this ordinance.

SECTION 4—ENFORCEMENT

A violation of this ordinance is a misdemeanor and, upon conviction, any person who violates this ordinance shall be punished by a fine of not less than _____ and not more than _____. Each day that one or more of the provisions in this ordinance is violated shall constitute a separate offense. If a person is convicted of _____ or more distinct violations of this ordinance, the _____, _____, _____ shall, upon due notice to the customer, be authorized to discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a reconnection charge, hereby established at \$ _____, and any other costs incurred by the City of _____ in discontinuing service. In addition, suitable assurance must be given to the _____, _____, or _____ that the same action shall not be repeated while the ordinance is in effect. Compliance with this ordinance may also be sought through injunctive relief in district court.

Optional Provisions for the Section “Installation, Testing and Maintenance of Backflow Prevention Assemblies”:

All backflow prevention assemblies must be installed and tested in accordance with the manufacturer’s instructions, Manual M14, or the University of Southern California’s *Manual of Cross-Connection Control*.

Assemblies must be repaired, overhauled, or replaced whenever the assemblies are found to be defective. Original forms recording testing, repairs, and overhaul must be kept and submitted to the City of _____ within five working days of the test, repair or overhaul of each backflow prevention assembly.

No backflow prevention assembly or device may be removed from use, or relocated, or other assembly or device substituted for it, without the approval of the City of _____.

Optional Provision for the Section “Irrigation Systems”:

Backflow prevention assemblies installed on irrigation systems that are not classified as health hazards must be tested every _____ years or as required by the adopted plumbing code.

Optional Section:**Fire-Hydrant Protection**

An approved reduced-pressure principle backflow prevention assembly (RPBA) is be the minimum protection for fire-hydrant water meters that are being used for a temporary water supply during any construction or other uses which would pose a potential hazard to the public water supply.

- (A) An RPBA must be installed if any solution other than potable water can be introduced into the system.
- (B) It is the responsibility of all persons engaging in the use and rental of a fire-hydrant water meter to abide by the conditions of this article. All fire-hydrant meter rentals shall meet the current requirements of the City.

CITY COUNCIL STAFF SUMMARY

Meeting Date: June 24, 2019

Agenda item: 6.5

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Approval - Ordinance O-2018-008 amending Appendix A – City of Shavano Park Fee Schedule by establishing square footage calculations for residential building permit fees and specific electrical, HVAC and plumbing permits (first reading)

X

Attachments for Reference:

- 1) 6.5a Track Changes Fee Schedule
- 2) 6.5b Ordinance O-2018-008
- 3) 6.5c Permit Fees Analysis
- 4) 6.5d Terrell Hills Fee Schedule
- 5) 6.5e Hunters Creek Village Fee Schedule

BACKGROUND / HISTORY: This ordinance is in response to recent legislative action in the 86th Texas Legislative Session, which enacted House Bill 852. This law prohibits Texas cities from considering the value of a residential construction or improvement when determining permit fees. Furthermore it prohibits Texas cities from requiring the disclosure of this information:

SECTION 1. Subchapter Z, Chapter 214, Local Government

Code, is amended by adding Section 214.907 to read as follows:

Sec. 214.907. PROHIBITION ON CERTAIN VALUE-BASED BUILDING PERMIT AND INSPECTION FEES. (a) In determining the amount of a building permit or inspection fee required in connection with the construction or improvement of a residential dwelling, a municipality may not consider:

- (1) the value of the dwelling; or
- (2) the cost of constructing or improving the dwelling.

(b) A municipality may not require the disclosure of information related to the value of or cost of constructing or improving a residential dwelling as a condition of obtaining a building permit except as required by the Federal Emergency Management Agency for participation in the National Flood Insurance Program.

SECTION 2. Section 214.907(a), Local Government Code, as added by this Act, applies only to a building permit or inspection fee assessed by a municipality on or after the effective date of this Act in connection with the construction or improvement of a residential dwelling.

SECTION 3. This Act takes effect immediately if it receives a vote of two-thirds of all the members elected to each house, as

provided by Section 39, Article III, Texas Constitution. If this Act does not receive the vote necessary for immediate effect, this Act takes effect September 1, 2019.

This law was passed with two-third majority and therefore went into effect immediately.

DISCUSSION: Staff's proposed amendments (in red) to the Fee Schedule can be seen in attachment 6.6a. Staff propose that square footage be the base factor in calculation of residential permitting fees. This is easily accomplished for new home builds, accessory buildings, additions and remodels; however, is not practical for electrical, HVAC, plumbing and a variety of other permitted & inspection residential projects where fixed fees are more appropriate.

Staff analyzed FY18 new home permit data to calculate the proposed square footage cost of \$1.23 / sq. ft. rate. This rate was calculated by finding the average cost per square foot for all the homes in FY18.

To cross-check this rate, staff reviewed a few other affluent small cities that have already adopted square footage rates. One example of a City similar to Shavano Park is the City of Hunters Creek Village (an affluent city of 4,000 in north Houston) (see attachments 6.6d). Their rate is \$1.20 / sq. ft. In addition, last year staff analyzed commercial and residential permit fees and determined that Shavano building permit rates are average compared to our fellow suburban cities.

For electrical, HVAC, plumbing and a variety of other permitted & inspection residential projects staff reviewed numerous other City permits rates as well as reviewed the historic data from FY 2018. The dollar cost for each specified fee is based upon the cost borne by the City. Staff has attached the full detailed Permit Fee Analysis tables as attachment 6.6c. One example that is similar to what Staff is proposing is the fixed fee structure of the City of Terrell Hills for Electrical, HVAC and Plumbing (see attachment 6.6e).

Note that staff used FY18 data so a complete fiscal year could be used for revenue predictions. Data from FY19 was largely excluded. Staff will present its findings in detail the night of the meeting.

The summary revenue forecast table for this ordinance is as follows:

Revenue Impact	FY18 Revenues	Predicted Future	(+) or (-)	Notes
New Homes	\$ 127,988.31	\$ 128,166.48	\$ 178.17	
Accessory Buildings	\$ 300.00	\$ 762.60	\$ 462.60	
Additions	\$ 6,581.00	\$ 3,209.32	\$ (3,371.68)	
Electrical	\$ 20,934.80		\$ (634.80)	New Homes only
HVAC	\$ 33,496.80		\$ (496.80)	New Homes only
Improvements	\$ 1,100.00			Unknown
Remodels	\$ 11,421.20	\$ 11,402.81	\$ (18.39)	
Pool House / Cabana	\$ 5,350.00	\$ 750.00	\$ (4,600.00)	Pool Houses are Accessory Bldgs
Swimming Pool	\$ 16,626.00	\$ 8,400.00	\$ (8,226.00)	
Plumbing	\$ 23,150.00		\$ (1,300.00)	New Homes only
Sports Court	\$ 1,500.00	\$ 500.00	\$ (1,000.00)	
Total	\$ 248,448.11	\$ 153,191.21	\$ (19,006.90)	+/- 5,000

Note explanations (further explanation will be provided in the meeting):

- **Electrical, HVAC, and Plumbing** revenue predictions only include those for new homes. Therefore revenue prediction totals are not provided.
- **Improvements** are a small part of revenue fees (.04% of all residential permitting fees) and no square footage data is available. To save time staff did not analyze financial impact for Improvement permits in FY18.
- **Pool Houses are Accessory Buildings.** During staff review it was noted that Pool Houses are an accessory building under the City's Zoning Code definition and therefore should be permitted as such. The revenue decline of \$4,600 is therefore predicted to be not be as steep as is presented. Square footage data is not available for the FY18 Pool Houses to properly analyze the impact of this change.

Finally, the fact that HB852 took immediate effect is a reason for council to consider waiving the second reading or to designate the amendment as Administrative. If the Council considers the change to the fee schedule administrative, it can make a motion to approve as administrative matters. If the Council considers the amendment to be substantive (as it will affect how citizens pay for building permits), then the Council should consider including a motion to waive the second reading. *"Whereas the legislature caused HB 852 to take immediate effect City Council, by unanimous vote, waives the requirement that this Ordinance be read a second time before adoption."*

Sec. 2-64. - Adoption of ordinances.

(a) All ordinances shall be fully read in an open meeting of the City Council on two separate regularly scheduled meetings of the City Council provided that all readings of any ordinance may be by descriptive caption only except that one City Council Member may require a complete reading of any ordinance upon the first reading thereof.

(b) Subsection (a) shall not apply to ordinances designed to address administrative matters. "Administrative matters" shall be defined as:

(1) Any matter which does not constitute the substantive laws governing the citizens of the City of Shavano Park; and

(2) All matters within the authority of the administrative staff of the City of Shavano Park to regulate with the approval of the City Council. City Council shall be the final arbiter as to whether an ordinance is addressing Administrative matters. Such findings shall be recorded in the minutes of the meeting at which the reading of the proposed ordinance is to take place.

(c) The City Council may, by unanimous vote, waive the requirements of subsection 2-64(a) if the Council finds that strict adherence to the provisions of this section is unnecessary. Such findings shall be recorded in the minutes of the meeting at which the first reading of the proposed ordinance is to take place.

(d) Any ordinance necessary to protect the public's peace, health, safety and general welfare, may be passed in emergency and become effective at once upon one reading of the City Council, upon the approval of a majority vote of the City Council members at said reading. Such findings of an emergency shall be recorded in the minutes of the meeting at which the first reading of the proposed ordinance is to take place.

(e) Each proposed ordinance shall be posted on the City of Shavano Park's official website as soon as practicable after the first reading of said ordinance.

(Ord. No. 300-02-12, § I, 2-27-2012)

COURSES OF ACTION: Approve Ordinance O-2018-008; or alternatively provide guidance to staff.

FINANCIAL IMPACT: Permitting Fees revenue decline between \$14,000 and \$24,000 in Fiscal Year 2020.

MOTION REQUESTED: Approve Ordinance O-2018-008 amending Appendix A – City of Shavano Park Fee Schedule by establishing square footage calculations for residential building permit fees and specific electrical, HVAC and plumbing permits (As Administrative matters*) or Waive the second reading (“ and *Whereas the legislature caused HB 852 to take immediate effect City Council, by unanimous vote, waives the requirement that this Ordinance be read a second time before adoption.*”)

*Because the House Bill 852 is in effect staff recommend this Ordinance be considered Administrative.

APPENDIX A - CITY OF SHAVANO PARK FEE SCHEDULE

<u>DEVELOPMENT SERVICES FEES</u>	AMOUNT
Tree permit (residential)	\$35.00
Tree permit (contractor)	\$35.00
PLAN REVIEW FEES:	
Commercial plan review	40% of the permit cost
Residential plan review	\$100 25% of the permit cost for projects over \$100,000.00
CONTRACTOR REGISTRATION FEE:	
Annual Contractor Registration *no fee shall be charged to plumbers or septic installers	\$50.00
INSPECTION FEES:	
Initial inspection	Free
Re-inspection	\$50.00

COMMERCIAL BUILDING PERMIT FEES	
<i>Total Valuation</i>	<i>Fee is for each individual building, electrical, HVAC, and plumbing permit</i>
Less than \$2,000.00	Flat fee of \$50.00
\$2,001.00—\$5,000.00	Flat fee of \$100.00
\$5,001.00—\$8,000.00	Flat fee of \$200.00
\$8,001.00—\$12,000.00	Flat fee of \$300.00
\$12,001.00—\$18,000.00	Flat fee of \$400.00
\$18,001.00—\$25,000.00	Flat fee of \$500.00
\$25,001.00—\$50,000.00	Flat fee of \$750.00
\$50,001.00—\$100,000.00	Flat fee of \$1,000.00
\$100,001.00—\$500,000.00	\$1,000.00 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00 or fraction thereof to and including \$500,000.00
\$500,001.00—\$1,000,000.00	\$3,250.00 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00 or fraction thereof to and including \$1,000,000.00

\$1,000,001.00— \$2,000,000.00	\$5,610.00 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00 or fraction thereof to and including \$2,000,000.00
\$2,000,001.00 and up	\$9,260.00 for the first \$2,000,000.00 plus \$3.65 for each additional \$1,000.00 or fraction thereof

Commercial Sign Permit Fees:	
Monument Sign Permit	\$200.00
Sign Permit (combined sign area if multiple signs)	
Up to 20 square feet in sign area	\$50.00
21 to 50 square feet in sign area	\$100.00
51 to 100 square feet in sign area	\$150.00
101 to 200 square feet in sign area	\$200.00
200 or more square feet in sign area	\$250.00

RESIDENTIAL BUILDING PERMIT FEES	
New Residence*	\$1.23 / sq. ft.
Accessory Building*	\$1.23 / sq. ft.
All additions*	\$1.23 / sq. ft.
All improvements / remodels**	\$0.77 / sq. ft.
Driveways	\$150
Patio / Deck	\$150
Fence	\$100
Masonry Wall	\$200
Roof (or re-roof)	\$150
Swimming Pool / Spas	\$600
Cabana	\$250
Sports Court	\$250
Minimum permit fee, any type	\$100

*Square footage calculation includes all area under a roof

**Square footage calculation includes only areas affected by construction

ELECTRICAL PERMIT FEES (RESIDENTIAL)	
New Residence	\$500
Improvements / remodels	\$150
Accessory Building	\$150
Swimming Pool / Spas	\$150
Electric Gate	\$100
Generators	\$100

T-Pole & Temporary cut-in	\$100
Minimum permit fee, any type	\$100

HVAC & MECHANICAL PERMIT FEES (RESIDENTIAL)	
New Residence	\$400
Improvements / remodels	\$150
Accessory Building	\$150
Replacing A/C	\$100
Replacing Furnace Unit	\$100
All new systems	\$200
Minimum permit fee, any type	\$100

PLUMBING & GAS PERMIT FEES (RESIDENTIAL)	
New Residence	\$500
Improvements / remodels	\$150
Accessory Building	\$150
Swimming Pool / Spas	\$150
Irrigation systems	\$100
Fire Sprinkler	\$200
Gas Line w/ GTO	\$200
Minimum permit fee, any type	\$100

Solar Permit Fee	
Solar Permit (residential and commercial)	\$150.00

CERTIFICATE OF OCCUPANCY FEES	AMOUNT
Certificate of Occupancy (Shell)	\$300.00
Certificate of Occupancy (Business)	\$100.00
Re-applying for Certificate of Occupancy:	
1. Change of ownership of business; or	\$100.00
2. Adding a partnership to a business; or	\$100.00
3. Change of business name; or	\$100.00
4. Change of address/location; or	\$100.00
5. Change in ownership of building.	\$300.00

Inspection Fees:	
Inspection fee for Business Certificate of Occupancy	N/A
Inspection fee for Shell Building C of O	N/A
License Fee—Community Homes for Disabled Persons	
License Fee - renewed annually	\$1,000.00

ORDINANCE NO. O-2019-008

AN ORDINANCE AMENDING APPENDIX A – CITY OF SHAVANO PARK FEE SCHEDULE BY ESTABLISHING SQUARE FOOTAGE CALCULATIONS FOR RESIDENTIAL BUILDING PERMIT FEES AND SPECIFIC ELECTRICAL, HVAC AND PLUMBING PERMITS; PROVIDING A CUMULATIVE & CONFLICTS CLAUSE, PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Shavano Park desires the building permit fees to be fair and equitable; and

WHEREAS, the City Council of the City of Shavano Park requires that building permit fees charge only what they must in order to meet City expenditures in administering and enforcing the building codes of the City; and

WHEREAS, the Legislature of the State of Texas enacted House Bill No. 852 prohibiting value-based permit and inspection fees on the construction or improvement to a residential dwelling;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

I

CODE AMENDMENT

Appendix A – City of Shavano Park Fee Schedule, Development Services Fees, of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

PLAN REVIEW FEES:	
Commercial plan review	40% of the permit cost
Residential plan review	<u>\$100</u> 25% of the permit cost for projects over \$100,000.00

COMMERCIAL BUILDING PERMIT FEES

<i>Total Valuation</i>	<i>Fee is for each individual building, electrical, HVAC, and plumbing permit</i>
Less than \$2,000.00	Flat fee of \$50.00
\$2,001.00—\$5,000.00	Flat fee of \$100.00
\$5,001.00—\$8,000.00	Flat fee of \$200.00
\$8,001.00—\$12,000.00	Flat fee of \$300.00
\$12,001.00—\$18,000.00	Flat fee of \$400.00
\$18,001.00—\$25,000.00	Flat fee of \$500.00
\$25,001.00—\$50,000.00	Flat fee of \$750.00
\$50,001.00—\$100,000.00	Flat fee of \$1,000.00
\$100,001.00—\$500,000.00	\$1,000.00 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00 or fraction thereof to and including \$500,000.00
\$500,001.00—\$1,000,000.00	\$3,250.00 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00 or fraction thereof to and including \$1,000,000.00
\$1,000,001.00—\$2,000,000.00	\$5,610.00 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00 or fraction thereof to and including \$2,000,000.00
\$2,000,001.00 and up	\$9,260.00 for the first \$2,000,000.00 plus \$3.65 for each additional \$1,000.00 or fraction thereof

II CODE AMENDMENT

Appendix A – City of Shavano Park Fee Schedule, of the City of Shavano Park Code of Ordinances is hereby amended to add the following:

<u>RESIDENTIAL BUILDING PERMIT FEES</u>	
<u>New Residence*</u>	<u>\$1.23 / sq. ft.</u>
<u>Accessory Building*</u>	<u>\$1.23 / sq. ft.</u>
<u>All additions*</u>	<u>\$1.23 / sq. ft.</u>
<u>All improvements / remodels**</u>	<u>\$0.77 / sq. ft.</u>
<u>Driveways</u>	<u>\$150</u>
<u>Patio / Deck</u>	<u>\$150</u>
<u>Fence</u>	<u>\$100</u>
<u>Masonry Wall</u>	<u>\$200</u>
<u>Roof (or re-roof)</u>	<u>\$150</u>
<u>Swimming Pool / Spas</u>	<u>\$600</u>
<u>Cabana</u>	<u>\$250</u>
<u>Sports Court</u>	<u>\$250</u>
<u>Minimum permit fee, any type</u>	<u>\$100</u>

*Square footage calculation includes all area under a roof

**Square footage calculation includes only areas affected by construction

<u>ELECTRICAL PERMIT FEES (RESIDENTIAL)</u>	
<u>New Residence</u>	<u>\$500</u>
<u>Improvements / remodels</u>	<u>\$150</u>
<u>Accessory Building</u>	<u>\$150</u>
<u>Swimming Pool / Spas</u>	<u>\$150</u>
<u>Electric Gate</u>	<u>\$100</u>
<u>Generators</u>	<u>\$100</u>
<u>T-Pole & Temporary cut-in</u>	<u>\$100</u>
<u>Minimum permit fee, any type</u>	<u>\$100</u>

<u>HVAC & MECHANICAL PERMIT FEES (RESIDENTIAL)</u>	
<u>New Residence</u>	<u>\$400</u>
<u>Improvements / remodels</u>	<u>\$150</u>
<u>Accessory Building</u>	<u>\$150</u>
<u>Replacing A/C</u>	<u>\$100</u>
<u>Replacing Furnace Unit</u>	<u>\$100</u>
<u>All new systems</u>	<u>\$200</u>
<u>Minimum permit fee, any type</u>	<u>\$100</u>

<u>PLUMBING & GAS PERMIT FEES (RESIDENTIAL)</u>	
<u>New Residence</u>	<u>\$500</u>
<u>Improvements / remodels</u>	<u>\$150</u>
<u>Accessory Building</u>	<u>\$150</u>
<u>Swimming Pool / Spas</u>	<u>\$150</u>
<u>Irrigation systems</u>	<u>\$100</u>
<u>Fire Sprinkler</u>	<u>\$200</u>
<u>Gas Line w/ GTO</u>	<u>\$200</u>
<u>Minimum permit fee, any type</u>	<u>\$100</u>

III CUMULATIVE CLAUSE

That this ordinance shall be cumulative of all provisions of the City of Shavano Park, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

IV SEVERABILITY

That it is hereby declared to be the intention of the City Council of the City of Shavano Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

V PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

VI
EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND APPROVED by the City Council of the City of Shavano Park this the 24th day of June, 2019 as an administrative ordinance.

ROBERT WERNER, MAYOR

Attest:

ZINA TEDFORD, CITY SECRETARY

Approved as to Form:

CHARLES E. ZECH, CITY ATTORNEY

Revenue Impact	FY18 Revenues	Predicted Future	(+) or (-)	Notes
New Homes	\$ 127,988.31	\$ 128,166.48	\$ 178.17	
Accessory Buildings	\$ 300.00	\$ 762.60	\$ 462.60	
Additions	\$ 6,581.00	\$ 3,209.32	\$ (3,371.68)	
Electrical	\$ 20,934.80		\$ (634.80)	New Homes only
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Improvements	\$ 1,100.00			Unknown
Remodels	\$ 11,421.20	\$ 11,402.81	\$ (18.39)	
Pool House / Cabana	\$ 5,350.00	\$ 750.00	\$ (4,600.00)	Pool Houses are Accessory Bldgs
Swimming Pool	\$ 16,626.00	\$ 8,400.00	\$ (8,226.00)	
Plumbing	\$ 23,150.00		\$ (1,300.00)	New Homes only
Sports Court	\$ 1,500.00	\$ 500.00	\$ (1,000.00)	
Total	\$ 248,448.11	\$ 153,191.21	\$ (19,006.90)	+/- 5,000

ORDINANCE NO. 1360

AN ORDINANCE AMENDING THE CITY CODE OF ORDINANCES, CHAPTER 3, SECTION 3-5, CONSTRUCTION FEE SCHEDULE, PROVIDING FOR FEES FOR BUILDING CONSTRUCTION PERMITS WITHIN THE CITY OF TERRELL HILLS; REPEALING ORDINANCE 1155; AND PROVIDING FOR A PENALTY OF FROM \$1.00 TO \$200 FOR FAILURE TO OBTAIN PERMITS BEFORE STARTING CONSTRUCTION WORK IN THE CITY OF TERRELL HILLS; SETTING PENALTIES AND FINES FOR VIOLATION OF THE ORDINANCE AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, THE CITY OF TERRELL HILLS HAS ADOPTED BUILDING CODES ESTABLISHING MINIMUM STANDARDS FOR CONSTRUCTION WITHIN THE CITY; AND

WHEREAS, THE CITY OF TERRELL HILLS PROVIDES INSPECTIONS SERVICES TO VERIFY COMPLIANCE WITH THESE STANDARDS FOR THE SAFETY AND WELL BEING OF ITS CITIZENS:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF TERRELL HILLS, TEXAS:

SECTION 1. The City Code of Ordinances, Chapter 3, Section 3-5 is amended to read in its entirety as follows:

Sec. 3-5, Construction Fee Schedule

1. The Building Permit Fee Schedule of the City of Terrell Hills is hereby revised to conform to the Fee Tables as amended hereby, and the same tables are hereby adopted as the Building Permit Fee Schedule of the City of Terrell Hills, Texas.

TABLE NO. I BUILDING PERMIT FEES

	FEE
Roofing, Walls and Fences	\$100.00
Special Inspections to include verification of Fence variances, approval of Landscape in Rights-of- Way, and other inspections required by Inspector	\$100.00
All new Buildings, Additions, remodeling and renovations shall be based on the following Valuation Table.	
Total Valuation	Fee
Minor Repair under \$1,500.00 With No City Inspections Required	No Fee
\$1,501 to \$2,000.00	\$100.00
\$2,001.00 to \$25,000.00	\$150.00 for the first \$2,000.00 plus \$15.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
25,001.00 to \$50,000.00	\$495.00 for the first \$25,000.00 plus \$10.00 for each additional \$1,000.00 or fraction thereof, to

	and including \$50,000.00
\$50,001.00 to \$500,000.00	\$745.00 for the first \$50,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$2995.00 for the first \$500,000.00 plus \$4.00 for each additional \$1,000.00 or fraction thereof, and including \$1,000,000.00
\$1,000,001.00 up	\$4995.00 for the first \$1,000,000.00 plus \$3.00 for each additional \$1,000.00 or fraction thereof.

For the purpose of establishing a minimum building permit fee, the valuation of the building will be estimated by multiplying each of the two areas described in Section 301(b), par. 5 of the City Building Code, by the applicable rate per square foot in the schedule below, and then adding the two amounts together.

RATE SCHEDULE

Type of Construction	Rate
I. Primary Areas (Occupied)	\$150.00
II. Secondary Areas (Non-Occupied)	\$80.00
For Businesses requesting a Certificate of Occupancy Inspection a minimum fee of:	\$100.00

TABLE NO. II ELECTRICAL PERMIT FEES

<u>Description of Items</u>	<u>Amount</u>
Minimum Fee	\$100.00
Repair and Minor Work to include 1 Inspection	\$100.00
Renovations/ Remodels & Swimming Pools, No Service Upgrade to Include 2 Inspections.	\$175.00
Renovations/ Remodels & Swimming Pools With Service Upgrade to Include 3 Inspections.	\$200.00
New Residence to include 5 inspections.	\$400.00
Additional inspections above permitted (each)	\$100.00

All other Electrical will be based on # of required Inspections (each)	\$100.00
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TABLE NO. III AIR CONDITIONING AND MECHANICAL PERMIT FEES

<u>Description of Items</u>	<u>Amount</u>
Minimum Fee	\$100.00
Change outs, replacements or warranty work to include 1 inspection.	\$100.00
All new Systems (first system) to include 2 inspections.	\$175.00
Each additional new System	\$75.00
Each additional inspection	\$100.00

TABLE NO. IV PLUMBING & GAS PERMIT FEES

Plumbing

<u>Description of Items</u>	<u>Amount</u>
Minimum Fee	\$100.00
Repairs to include 1 inspection	\$100.00
Renovation and Remodels to include 2 inspections	\$175.00
Additions to include 3 inspections	\$200.00
New Construction to include 6 inspections	\$350.00
Sprinkler Systems (new or repair)	\$100.00
Additional inspections above permitted each	\$100.00

Gas

<u>Description of Items</u>	<u>Amount</u>
CPS Lockout/ Gas Tests to include 1 inspection	\$100.00
Relocate gas meter to include 1 inspection	\$100.00
Minor repairs to include 1 inspection	\$100.00
Renovations and Remodels to include 2 inspections	\$175.00
New Construction to include 3 inspections	\$200.00
Medical Gas	\$150.00
Additional inspections above permitted	\$100.00 each
Underground Storage Tanks (removal or install)	\$150.00 each

Sewer Connections for new properties must pay the current Sewer impact fee provided for in section 3-6 of this chapter.

TABLE V. DEMOLITION OR MOVING PERMIT FEES

Demolition or Removal of any structure \$200.00

2. In all cases where a responsible party requests an inspection of any type as called for in the City Codes, and the Building Official finds the work incomplete, or finds the work does not meet Code, a Re-Inspection Fee shall be charged.

Re-Inspection Fee \$150.00

SECTION 2. City Ordinance No. 1155 and all other ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. If any provision of this Ordinance or the application thereof to any circumstance shall be held invalid, the remainder of this Ordinance and the application thereof to other circumstances shall nevertheless be valid, and this governing body hereby declares that this Ordinance would have been enacted without such invalid provision.

SECTION 4. Penalties and Violation:

Any person or corporation that shall violate any of the provisions of this ordinance or fail to comply therewith or with any of the requirements thereof, or who shall build or alter any building without obtaining the proper permits and without paying the prescribed fees, shall be guilty of a misdemeanor and shall be liable to a fine of not more than two hundred dollars, and each day such violation shall be permitted to exist shall constitute a separate offense. The owner or owners of any building or premises or part thereof, where anything in violation of this ordinance shall be placed, or shall exist, and any architect, building contractor, agent, person or corporation employed in connection therewith, and who may have assisted in the commission of any such violation, shall be guilty of a separate offense and upon conviction shall be fined as herein provided. Furthermore, in cases where contractors demonstrate a history of non-compliance with this Code and or fail to comply with the lawful orders of the Building Official, the Building Official may revoke all permits held by said contractor and may refuse to issue any subsequent permits to said contractor.

SECTION 5. This Ordinance shall be effective January 1, 2014.

PASSED AND APPROVED THIS 14th DAY OF OCTOBER, 2013.


MAYOR

ATTEST:


SECRETARY-MANAGER

CITY OF HUNTERS CREEK VILLAGE, TEXAS**BUILDING PERMIT FEES**

(permit fee will double when work is started prior to obtaining a permit)

BUILDING PERMIT FEES

TYPE OF PERMIT	CURRENT	MAXIMUM # OF INSPECTIONS
New Residence/Commercial	\$1.20/sq. ft. **	9
All Additions *	\$1.20/sq. ft. **	3
All Alterations *	\$1.20/sq. ft. ***	3
Swimming Pools	\$500.00	3
Swimming Pools w/ Deck	\$700.00	5
Spas (cast in place concrete only)	\$200.00	2
Accessory Buildings	\$1.20/sq. ft. **	2
*Minimum Fee Alterations/Additions	\$150.00	2
Satellite Dishes	\$95.00	1
Fences		
Walls - Masonry	\$125.00	2
Wood, etc..	\$125.00	2
Re-Roofing	\$70.00	1
Signs (commercial)	\$125.00	2
Tennis & Recreation Area	\$125.00	2
Culverts - per crossing	\$125.00	2
Decks	\$125.00	2
Driveways - per approach	\$185.00	3
Moving or Demolition	\$125.00	2
Foundation repair	\$125.00	2
Generator Slab	\$125.00	2
Channel Bank Stabilization	\$750.00	2
Tree removal (1-2)	\$70.00	1
Tree removal (3-6)	\$100.00	2
Tree removal (7+)	\$150.00	3
Re-inspection	\$50.00	
Additional inspection	\$50.00	

ELECTRICAL PERMIT FEES

TYPE OF PERMIT	CURRENT	MAXIMUM # OF INSPECTIONS
New Residence/Commercial	\$325.00	4
Remodel existing	\$185.00	3
T- Pole	\$70.00	1
Temporary Cut-in	\$70.00	1
Meter Loop, rebuild service	\$70.00	1
Outside Lighting	\$125.00	2
Swimming Pool	\$125.00	2
Electric Gate	\$125.00	2
Accessory Building	\$185.00	3
Generator Electric	\$125.00	2
Generator Electric w/slab	\$250.00	4
Re-inspection	\$50.00	
Additional inspections	\$50.00	
Min. Elec. Permit	\$70.00	

MECHANICAL PERMIT FEES

TYPE OF PERMIT	CURRENT	MAXIMUM # OF INSPECTIONS
New Residence/Commercial	\$200.00	3
Additions	\$150.00	2
Replacing A/C (coil and or condenser)	\$70.00	1
Replacing Furnace Unit	\$125.00	2
Existing C/O entire system	\$185.00	3
Re-inspection	\$50.00	
Additional inspections	\$50.00	
Min. Mech. Permit	\$70.00	

PLUMBING PERMIT FEES

TYPE OF PERMIT	CURRENT	MAXIMUM # OF INSPECTIONS
New Residence/Commercial	\$325.00	4
New Residence/Commercial w/ Gas	\$510.00	7
Remodel	\$185.00	3
Swimming Pool	\$125.00	2
Swimming Pool w/ Gas	\$235.00	4
Spas	\$125.00	2
Irrigation Systems	\$125.00	2
Fire Sprinkler Sytems	\$125.00	2
Change Out Water Heater	\$70.00	1
Gas Test Only	\$70.00	1
Gas Line w/ GTO	\$185.00	3
Sewer Disconnect	\$70.00	1
Yard Drainage		
New Residence/Commercial	\$260.00	3
Existing	\$125.00	2
Re-inspection	\$50.00	
Additional inspections	\$50.00	
Min. Plumb. Permit	\$70.00	

CREDIT CARD FEE SCHEDULE AT 2.75%

\$ 50.00	\$ 51.38
\$ 70.00	\$ 71.93
\$ 125.00	\$ 128.44
\$ 150.00	\$ 154.13
\$ 185.00	\$ 190.09
\$ 200.00	\$ 205.50
\$ 235.00	\$ 241.46
\$ 250.00	\$ 256.88
\$ 260.00	\$ 267.15
\$ 325.00	\$ 333.94
\$ 510.00	\$ 524.03
\$ 750.00	\$ 770.63

**Square Foot Area Calculation includes all areas under a roof.

***Remodel area calculation includes only areas affected by construction.

CITY COUNCIL STAFF SUMMARY

Meeting Date: June 24, 2019

Agenda item: 6.6

Prepared by: Zina Tedford

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action - Schedule a Special Meeting to deliberate the appointment of public officer or employee (City Attorney). Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters - City Council



Attachments for Reference: 1) N/A

BACKGROUND / HISTORY:

At the January 28, 2019 City Council meeting, the Council directed staff to issue a Request for Qualifications (RFQ) for City Attorney.

At the March 25th City Council meeting, Alderman Colemere made a motion that a subcommittee which will consist of Mayor Pro Tem Ross and Alderman Kautz meet with staff and review the applicants for City Attorney. The pool will be narrowed down to three candidates which will be interviewed by City Council.

DISCUSSION:

Subcommittee met Tuesday, June 18th to review the applicants and narrow down the candidates to 4 for the City Council to interview. Council should agree on a date when all can attend. The week of July 4th not recommended. Other meetings / activities to consider are:

July

- 3-13 - One Alderman not available
- 8th - WAC
- 9th - City Council Workshop
- 10th - P&Z
- 16th - NW Military Hwy Public Hearing at City Hall
- 18th - Court

COURSES OF ACTION: Varies; Possible dates include:

June 25th - 27th

July 1st or 2nd

July 15th or 17th

FINANCIAL IMPACT: N/A

MOTION REQUESTED: To Approve _____ as a Special Meeting to deliberate the appointment of the City Attorney.

THIS REPORT WAS PRINTED ON Monday, June 03, 2019

City of Shavano Park

Permit Type	Issued	Proj.#	Stat	Location	Contractor	Code	Valuation	Fees Due	Fees Paid
AB ACCESSORY BUILDING - RESIDENTIAL									
1900231 AB	05/21/19	10	XR	C 118 WAGON TRAIL RD	J.B. WOOLF SHEDS, L	648	2,705.00	100.00	100.00
1900259 AB	05/30/19	10	DH	I 202 CLIFFSIDE DR	HOMEOWNER - SCHMIDT	648	3,355.00	100.00	100.00
2 Permits for type AB ACCESSORY BUILDING - RESIDENTIAL							6,060.00	200.00	200.00
BR BUILDING - RESIDENTIAL									
1900186 BR	05/03/19	19	K	I 118 BEDINGFELD	BELLAIRE-HAGEN, LTD	101	357,488.84	3,056.00	3,056.00
1900194 BR	05/16/19	19	L	I 555 TALMADGE LANE	PRESTIGE HOMES	101	399,961.00	3,350.00	3,350.00
1900229 BR	05/23/19	19	P	I 215 WELLESLEY LOOP	BURDICK CUSTOM HOME	101	827,190.00	6,010.00	6,010.00
3 Permits for type BR BUILDING - RESIDENTIAL							1,584,639.84	12,416.00	12,416.00
CM REMODEL - COMMERCIAL									
1900187 CM	05/10/19	11	BA	I 4114 POND HILL SUIT	MATTERN & FITZGERAL	720	155,468.75	1,839.04	1,839.04
1900216 CM	05/16/19	12	B	I 4560 LOCKHILL SELMA	MIDDLEMAN CONSTRUCT	105	139,914.00	1,713.60	1,713.60
2 Permits for type CM REMODEL - COMMERCIAL							295,382.75	3,552.64	3,552.64
DR DEMOLITION - RESIDENTIAL									
1900209 DR	05/06/19	17	AH	C 15608 NW MILITARY H	CARTER IRRIGATION	645	14,500.00	.00	.00
1 Permit for type DR DEMOLITION - RESIDENTIAL							14,500.00	.00	.00
EC ELECTRIC - COMMERCIAL									
1900193 EC	05/01/19	11	BT	C 3619 PAESANOS PKWY	BAR ELECTRIC	705	1,200.00	50.00	50.00
1900201 EC	05/01/19	17	BL	I 3204 NAPIER PARK	ANTONIO CALVILLO DB	705	131,860.00	1,179.20	1,179.20
1900221 EC	05/10/19	19	M	I 3424 PAESANO'S PKWY	CIRCLE ELECTRIC COM	705	2,075.00	100.00	100.00
1900222 EC	05/10/19	19	N	I 3424 PAESANO'S PKWY	CIRCLE ELECTRIC COM	705	16,042.00	400.00	400.00
4 Permits for type EC ELECTRIC - COMMERCIAL							151,177.00	1,729.20	1,729.20
ER ELECTRIC - RESIDENTIAL									
1900197 ER	05/01/19	14	D	C 219 BENTLEY MANOR	SUNSATONAL POOL CA	705	2,500.00	100.00	100.00
1900202 ER	05/08/19	15	AU	I 115 PENNS WAY	DOCTOR ELECTRIC	705	11,104.06	300.00	300.00
1900217 ER	05/09/19	08	FG	I 311 RED CEDAR	GROUND WIRE ELECTRI	705	600.00	50.00	50.00
1900218 ER	05/10/19	19	H	I 106 WELLESLEY WOOD	SAN ANTONIO'S FRONT	705	28,000.00	750.00	750.00
1900223 ER	05/14/19	09	AB	I 139 WAGON TRAIL RD	KEHLER ELECTRIC, L.	705	18,000.00	400.00	400.00
1900241 ER	05/22/19	19	K	I 118 BEDINGFELD	POWERHOUSE ELECTRIC	705	6,115.00	200.00	200.00
1900253 ER	05/28/19	10	UW	I 514 POSSUM OAK	PAWSON ELECTRIC	705	1,910.00	50.00	50.00
1900254 ER	05/28/19	09	AB	I 139 WAGON TRAIL RD	TODOR TRADE ELECTRI	705	1,900.00	50.00	50.00
1900237 ER	05/30/19	07	OE	I 108 WINDMILL RD	ZARS ELECTRIC LLC	705	1,800.00	50.00	50.00
1900238 ER	05/30/19	17	CF	I 110 WELLESLEY LOOP	ZARS ELECTRIC LLC	705	1,800.00	50.00	50.00
10 Permits for type ER ELECTRIC - RESIDENTIAL							73,729.06	2,000.00	2,000.00
FA FIRE ALARM PERMIT									
1900158 FA	05/01/19	18	Z	I 4280 N. LOOP 1604 W	J W DIELMANN INC	675	15,883.00	560.00	560.00
1 Permit for type FA FIRE ALARM PERMIT							15,883.00	560.00	560.00
FN FENCE PERMIT									
1900207 FN	05/03/19	07	KL	C 120 HONEY BEE LN	HOMEOWNER - EVANS	650	9,500.00	100.00	100.00
1900212 FN	05/06/19	10	XX	I 101 WARBLER WAY	HOMEOWNER - MENDEZ	705	9,000.00	100.00	100.00

THIS REPORT WAS PRINTED ON Monday, June 03, 2019

City of Shavano Park

Permit Type	Issued	Proj.#	Stat	Location	Contractor	Code	Valuation	Fees Due	Fees Paid
2 Permits for type FN FENCE PERMIT							18,500.00	200.00	200.00
FO FINISH OUT - COMMERCIAL									
1900203 FO	05/09/19	19	M	I	3424 PAESANO'S PKWY HUNTINGTON COMMERCIAL	437	91,000.00	1,550.00	1,550.00
1900206 FO	05/09/19	19	N	I	3424 PAESANO'S PKWY HUNTINGTON COMMERCIAL	437	23,000.00	850.00	850.00
2 Permits for type FO FINISH OUT - COMMERCIAL							114,000.00	2,400.00	2,400.00
FS FIRE SPRINKLER PERMIT									
1900243 FS	05/29/19	19	M	I	3424 PAESANO'S PKWY STARFIRE SPRINKLER	675	3,304.00	140.00	140.00
1900244 FS	05/29/19	19	N	I	3424 PAESANO'S PKWY STARFIRE SPRINKLER	675	1,370.00	70.00	70.00
2 Permits for type FS FIRE SPRINKLER PERMIT							4,674.00	210.00	210.00
GC GAS - COMMERCIAL									
1900176 GC	05/08/19	17	BL	I	3204 NAPIER PARK REYNOLDS MEDICAL GA	702	76,900.00	1,000.00	1,000.00
1 Permit for type GC GAS - COMMERCIAL							76,900.00	1,000.00	1,000.00
GN GOVERNMENT - NO FEE									
1900233 GN	05/21/19	13	G	I	900 SADDLETREE CT BELDON ROOFING COMP	725	79,616.00	.00	.00
1 Permit for type GN GOVERNMENT - NO FEE							79,616.00	.00	.00
GS GARAGE SALE PERMIT									
1900245 GS	05/22/19	08	FA	C	105 BROKEN BOUGH LN HOMEOWNER - CHAPA,	800	10.00	10.00	10.00
1900261 GS	05/31/19	17	AJ	I	127 WAGON TRAIL HOMEOWNER - ROBERTS	800	10.00	10.00	10.00
2 Permits for type GS GARAGE SALE PERMIT							20.00	20.00	20.00
HC HVAC - COMMERCIAL									
1900246 HC	05/24/19	19	M	I	3424 PAESANO'S PKWY BEYER MECHANICAL	710	14,125.00	400.00	400.00
1900247 HC	05/24/19	19	N	I	3424 PAESANO'S PKWY BEYER MECHANICAL	710	6,050.00	200.00	200.00
2 Permits for type HC HVAC - COMMERCIAL							20,175.00	600.00	600.00
HR HVAC- RESIDENTIAL									
1900210 HR	05/06/19	08	HE	C	109 WINDMILL RD JON WAYNE HEATING,	710	9,500.00	300.00	300.00
1900211 HR	05/07/19	10	SZ	I	91 MOSSY CUP ROSENBERG INDOOR CO	710	8,244.00	300.00	300.00
1900220 HR	05/13/19	10	CU	I	427 HAMPTON WAY ROSENBERG INDOOR CO	710	6,667.00	200.00	200.00
1900224 HR	05/13/19	10	UC	I	303 PAGODA OAK CLEAN AIR HEATING A	710	10,742.00	300.00	300.00
1900199 HR	05/14/19	07	N	C	107 CALAIS WAY AIRTRON	710	9,240.00	300.00	300.00
1900226 HR	05/16/19	08	DY	C	109 FAWN DR CHAMPION AIR CONDIT	710	19,422.00	1,000.00	1,000.00
1900232 HR	05/20/19	07	KG	I	206 GEDDINGTON SCHMIDT MECHANICAL	710	49,423.00	750.00	750.00
1900235 HR	05/22/19	07	TC	I	226 BRANCH OAK WAY ROSENBERG INDOOR CO	710	3,161.00	100.00	100.00
8 Permits for type HR HVAC- RESIDENTIAL							116,399.00	3,250.00	3,250.00
IF IMPROVEMENTS - RESIDENTIAL									
1900205 IF	05/07/19	10	AA	I	311 RED CEDAR WJK LLC DBA WJK DES	107	14,645.00	400.00	400.00
1 Permit for type IF IMPROVEMENTS - RESIDENTIAL							14,645.00	400.00	400.00
IR IRRIGATION - RESIDENTIAL									
1900234 IR	05/21/19	18	V	C	219 WELLESLEY LANDI S A RAINMAKER, LLC	715	11,738.00	300.00	300.00

THIS REPORT WAS PRINTED ON Monday, June 03, 2019

City of Shavano Park

Permit Type	Issued	Proj.#	Stat	Location	Contractor	Code	Valuation	Fees Due	Fees Paid
1 Permit for type IR IRRIGATION - RESIDENTIAL							11,738.00	300.00	300.00
PC PLUMBING - COMMERCIAL									
1900227	PC	05/16/19 11	BA	I	4114 POND HILL SUIT	BRACKEN PLUMBING IN	701	9,809.62	300.00
1900250	PC	05/28/19 19	M	I	3424 PAESANO'S PKWY	BOLIN PLUMBING	701	6,103.00	200.00
2 Permits for type PC PLUMBING - COMMERCIAL							15,912.62	500.00	500.00
PD PATIO/DECK - RESIDENTIAL									
1900228	PD	05/20/19 10	QW	I	311 HAPPY TRAIL	TIMELESS SUNSETS CO	648	10,894.00	150.00
1 Permit for type PD PATIO/DECK - RESIDENTIAL							10,894.00	150.00	150.00
PR PLUMBING - RESIDENTIAL									
1900204	PR	05/02/19 07	DP	C	101 CLIFFSIDE DR	WILL FIX IT - PLUMB	701	4,689.00	100.00
1900208	PR	05/06/19 10	UX	I	515 POSSUM OAK	QUARTER MOON PLUMBI	701	2,712.79	100.00
1900214	PR	05/08/19 15	AU	I	115 PENNS WAY	MILLER PLUMBING COM	701	24,919.00	500.00
1900240	PR	05/30/19 17	CF	I	110 WELLESLEY LOOP	KEITH ZARS POOLS	720	1,800.00	50.00
1900258	PR	05/31/19 19	K	I	118 BEDINGFELD	DIAMOND PLUMBING IN	701	12,500.00	400.00
5 Permits for type PR PLUMBING - RESIDENTIAL							46,620.79	1,150.00	1,150.00
RM REMODEL - RESIDENTIAL									
1900190	RM	05/13/19 10	WF	I	207 SWITCH OAK	VIRTUOSO BUILDERS	105	131,073.00	1,179.20
1900215	RM	05/15/19 08	FQ	I	602 HAPPY TRAIL	TRI-BUILT SERVICES	105	285,167.00	2,041.60
2 Permits for type RM REMODEL - RESIDENTIAL							416,240.00	3,220.80	3,220.80
RR ROOF - RESIDENTIAL									
1900200	RR	05/07/19 07	DP	C	101 CLIFFSIDE DR	MARC JONES CONSTRUC	725	15,609.00	150.00
1 Permit for type RR ROOF - RESIDENTIAL							15,609.00	150.00	150.00
SO SOLAR PANELS									
1900225	SO	05/13/19 10	FG	C	308 CLIFFSIDE DR	LIGHTHOUSE SOLAR AU	439	27,594.03	150.00
1900255	SO	05/28/19 07	DP	I	101 CLIFFSIDE DR	MARC JONES CONSTRUC	439	24,513.00	150.00
2 Permits for type SO SOLAR PANELS							52,107.03	300.00	300.00
SP SWIMMING POOL									
1900236	SP	05/30/19 07	OE	I	108 WINDMILL RD	KEITH ZARS POOLS	720	62,880.00	1,000.00
1900239	SP	05/30/19 17	CF	I	110 WELLESLEY LOOP	KEITH ZARS POOLS	720	146,000.00	1,572.00
2 Permits for type SP SWIMMING POOL							208,880.00	2,572.00	2,572.00
Totals for all Permit types							3,364,302.09	36,880.64	36,880.64

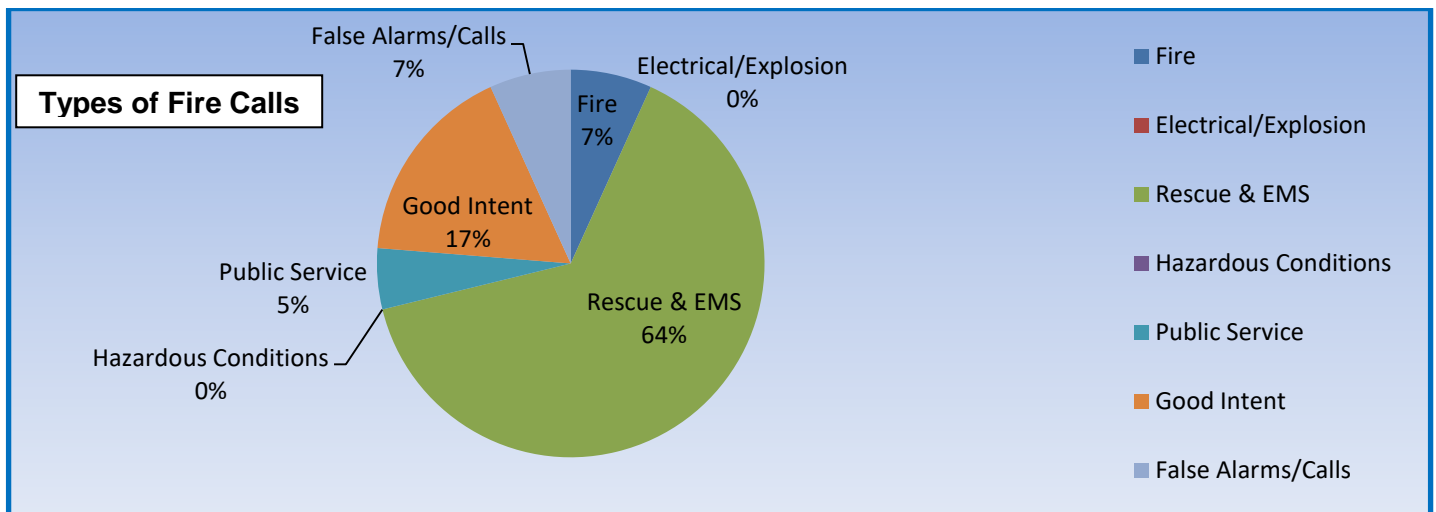
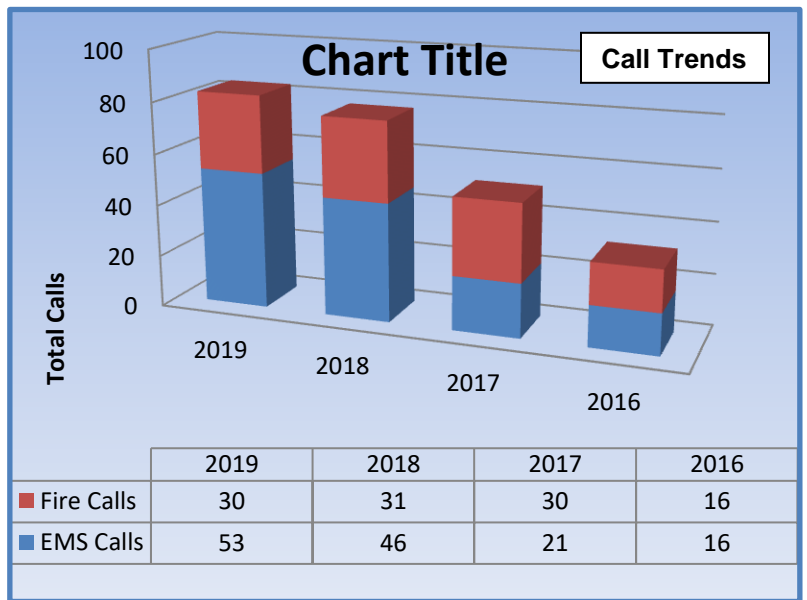
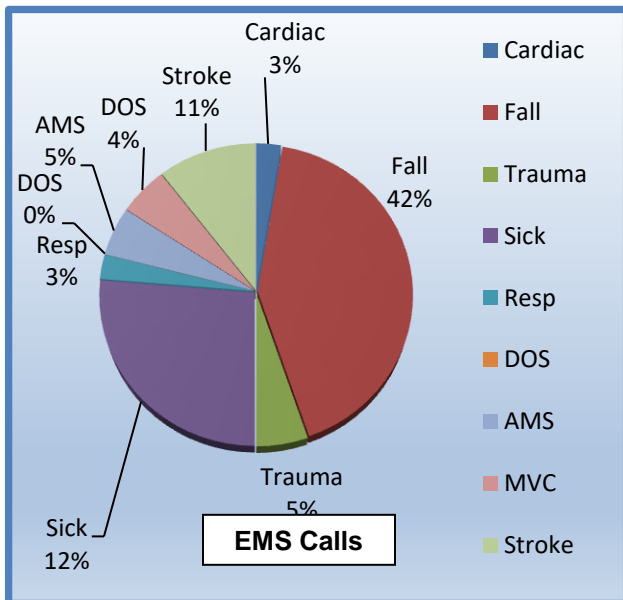
60 Permits

Shavano Park Fire Department

Summary of Events for May 2019

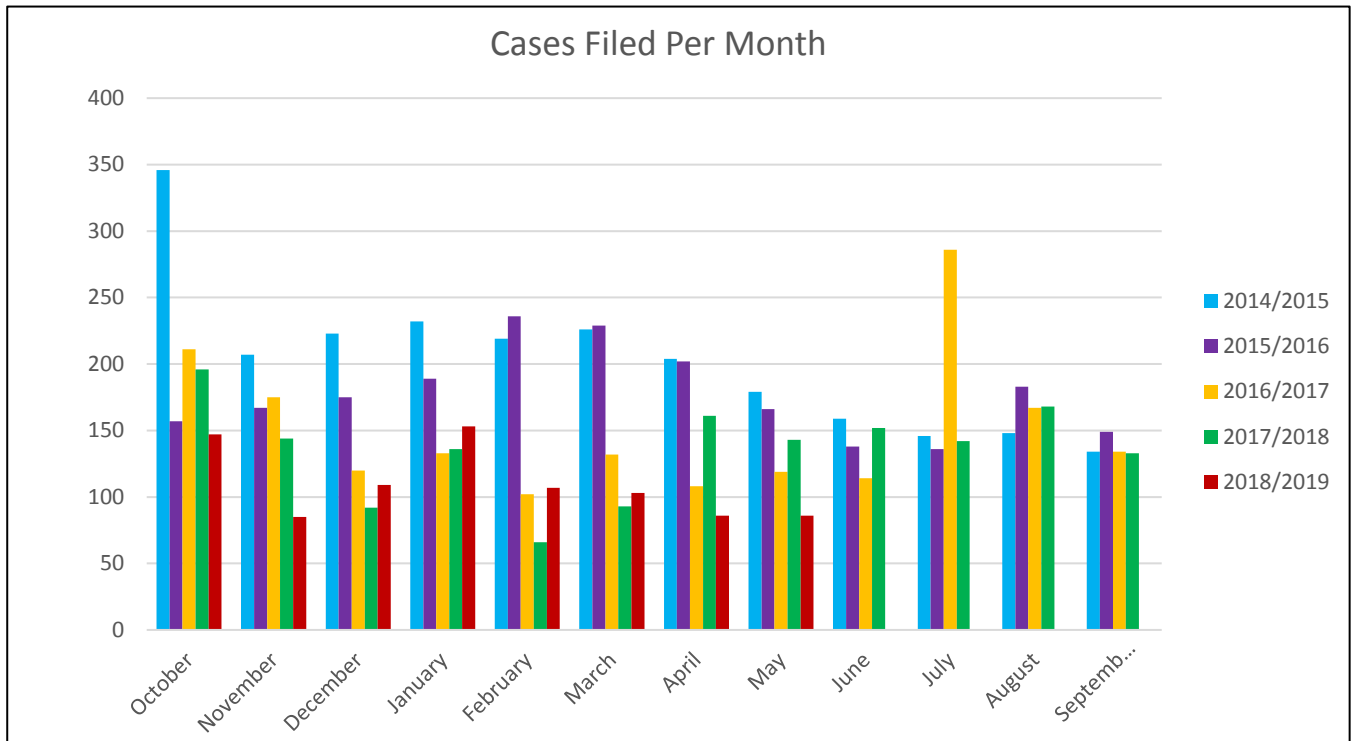


- Shavano Park FD responded to **83** requests for service in May.
- This is a **8% increase** from the previous **May**.
- Shavano Park FD responded to **1** automatic aid requests from Leon Springs FD.
- Shavano Park FD received **1** automatic aid responses for Castle Hills FD and Hollywood Park FD.
- Shavano Park FD Responded/stood-by for **19** mutual aid requests from other departments
- The average response time for calls within Shavano Park is **4 minutes 56 seconds** this month.
- Fire Fighters completed a total of **374.50 hours of fire** and **158 hours of EMS** training in the month of May.
- Certified Fire Inspector inspected **11** commercial buildings.
- Fire crews performed **15** pre-incident fire plan reviews
- Certified Plans Examiners reviewed **6** sets of commercial building/renovation plans/changes to previously submitted plans



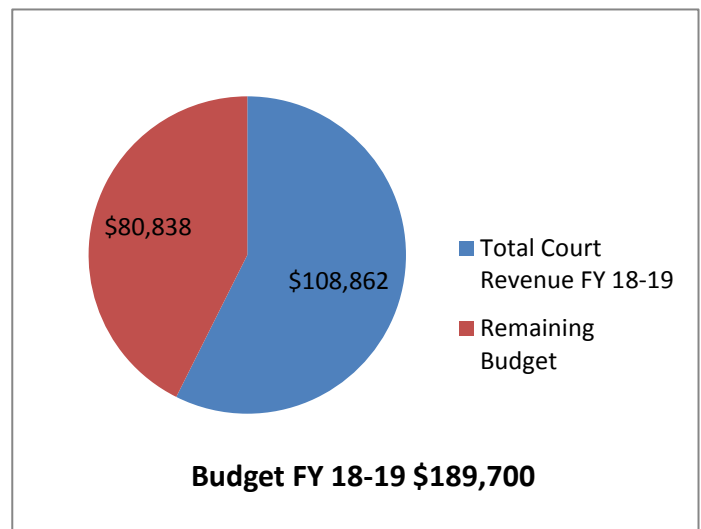
City of Shavano Park

Municipal Court Activity May 2019



Cases Resolved	Current Month	Prior Year
Fine	22	37
Not Guilty By Judge	0	1
Guilty	15	23
Dismissed	1	0
Compliance Dismissal	15	14
Defensive Driving	16	9
Deferred Disposition	25	24
Proof of Insurance	3	3
TOTAL	97	111

Court Revenue	Current 18/19	Prior 17/18
October	\$ 13,774	\$ 10,597
November	9,036	16,677
December	10,296	10,926
January	13,940	11,992
February	17,093	16,171
March	17,252	16,604
April	17,824	15,136
May	9,646	12,236
June	-	15,187
July	-	15,632
August	-	11,798
September	-	16,523
	\$ 108,862	\$ 169,477



Monthly Activity Report
City of Shavano Park Police Department
May 2019

Activity Report: 184 incidents were responded to by the Police Department.
869 total incidents were responded to by the Department for 2019.

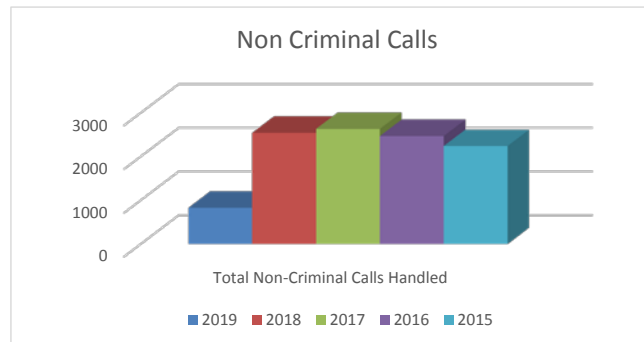
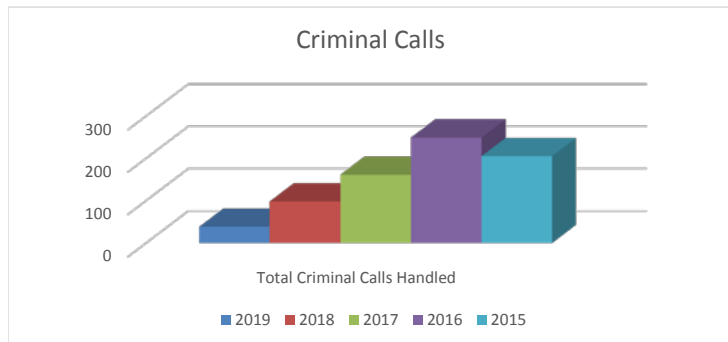
Criminal Calls	Calendar Year					
	May	2019	2018	2017	2016	2015
Alcohol Beverage Code Violations	0	0	1	0	0	0
Arrest of Wanted Persons (Outside Agency)	3	6	19	21	31	39
Assault	0	0	3	1	3	2
Burglary Building	0	5	1	3	17	15
Burglary of Habitation	0	0	5	4		
Burglary Vehicle	0	1	8	13	50	29
Criminal Mischief / Reckless Damage	0	2	5	15	19	11
Criminal Mischief Mail Box	0	0	0	2	5	
Cruelty to Animals	0	0	0	0	0	0
Deadly Conduct	0	0	0	0	1	0
D.U.I. - Minor	0	0	0	1	0	0
D.W.I. / D.U.I.	1	2	6	4	6	2
Driving while License Suspended / Invalid	0	2	4	0	2	2
Endangerment of Child	0	0	0	1	0	0
Evading Arrest	0	0	3	0	3	2
Failure to Identify	0	0	0	1	0	1
Family Violence	0	1	1	3	2	2
Fraud / Forgery / False Reports / Tamper w/ Govt. Record	0	0	2	0	4	6
Harassment / Retaliation / Terroristic Threat	0	0	0	2	1	0
M.I.P. Alcohol / Tobacco	0	0	0	0	1	0
Murder	0	0	0	0	0	0
Narcotics Violation (class B and up)	1	11	10	16	30	16
Narcotics Violation (class C)	0	3	18	43	42	27
Possession of Prohibited Weapon / Unlawful Carry	0	0	0	1	3	1
Public Intoxication	0	1	0	3	4	3
Resisting Arrest	0	0	0	1	0	0
Robbery	0	0	0	1	0	2
Sexual Assault	0	0	0	0	1	1
Solicitation of a Minor / Indecency with a Minor	0	0	1	0	1	0
Suicide	0	0	0	0	0	0
Theft	0	4	11	22	17	40
Theft of Mail	0	0	0	1	4	
Theft of Motor Vehicle / Unauthorized Use of Motor Veh.	0	0	0	2	2	3
Total Criminal Calls Handled	5	38	98	161	249	204

Monthly Activity Report
City of Shavano Park Police Department
May 2019

Non-Criminal Calls

	May	Calendar Year				
		2019	2018	2017	2016	2015
Accidents Major (With Injuries)	1	2	7	10	7	11
Accidents Minor (Non-Injury)	7	29	69	50	62	47
Alarm Call	43	183	498	557	536	528
Animal Calls / Complaints	19	72	171	143	148	143
Assist Fire Department / EMS	32	175	444	388	339	276
Assist Other Law Enforcement Agencies	5	39	94	81	59	69
Assist the Public	11	52	77	106	93	87
City Ordinance Violations	2	15	374	420	386	343
nuisance 1 proh. Home occupation 1						
Criminal Trespass Warning	1	3	5	7	0	1
Deceased Person / Natural / Unattended	0	4	20	17	22	8
Disturbance / Keep the Peace	1	17	59	56	81	86
Emergency Detention	0	2	4	10	13	26
Health & Safety Violations	0	0	0	0	0	0
Information Reports	12	42	213	195	176	137
Missing Person / Runaway	1	1	0	1	2	1
Recovered Property / Found Property	0	5	8	21	28	19
Suspicious Activity, Circumstances, Persons, Vehicles	19	78	214	285	288	260
Traffic Hazard	1	20	47	49	62	55
Welfare Concern	3	23	58	52	38	38
911 Hang-up Calls	21	69	185	188	132	109
Total Non-Criminal Calls Handled	179	831	2547	2636	2472	2244
Officer Initiated Contacts						
Community Policing Contacts / Crime Prevention	210	1041	2620	2630	3817	3817
Out of Town / Patrol-By Reports	51	144	410	480	551	568
Total Officer Initiated Contacts	261	1185	3030	3110	4368	4385

There was no reported gang activity for May 2019. For 2019 there have been no reported gang activity.



May 2019 Breakdown

Arrest of Wanted Person

1. 16600 blk. N.W. Military Hwy. - Travis County Warrant
2. 3800 blk. DeZavala Road - Bexar County Warrant
3. 4100 blk. N. Loop 1604 W. - Bell County Warrant

DWI

1. 400 blk. Cliffside Drive - Driving while intoxicated

Narcotics Violation Class B and up

1. 16400 blk. N.W. Military Hwy. - Possession of Controlled Substance

		Calendar Year				
Mileage	May	2019	2018	2017	2016	2015
Total Monthly / Annual Mileage	13233	65450	144563	144779	151041	140356

May 2019

Officer	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Total A
Warnings	14	11	5	0	14	32	7	0	0	8	11	8	1	8	5	124
Citations	3	0	7	0	21	36	0	0	0	2	11	10	8	0	4	102
Cases	10	10	8	12	12	14	8	10	3	20	9	15	16	12	25	184
Activity Totals	27	21	20	12	47	82	15	10	3	30	31	33	25	20	34	410
Vehicles Stopped	15	11	9	0	27	47	7	0	0	7	20	15	5	6	7	176
Community Policing	29	43	33	8	0	49	0	14	0	22	0	0	0	0	12	210

Officer	P	Q	R	S	T	U	V	W	X	Y	Z	Total B
Warnings												0
Citations												0
Cases												0
Activity Totals	0	0	0	0	0	0	0	0	0	0	0	0
Vehicles Stopped												0
Community Policing												0

Grand Total
124
102
184
410
176
210

CITY COUNCIL STAFF SUMMARY

Meeting Date: June 24, 2019

Agenda item: 7.6

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Presentation of May 2019 Monthly Reports

X

Attachments for Reference:

- a) May 2019 Power Point Presentation
- b) May 2019 Revenue and Expenditure Report
- c) May 2019 Monthly Check Register

BACKGROUND / HISTORY: The information provided is for the FY 2018-19 budget period, month ending May 31, 2019. The “Current Budget” column contains the original adopted budget plus one budget amendment approved to date. This summary highlights key points related to the current month’s activity for the General Fund and Water Utility Fund. Staff is also prepared to present the power point briefing at the council meeting.

DISCUSSION:

10 - General Fund (Page 1 of Revenue and Expenditure Report)

As of May 31, 2019, General Fund revenues total \$4,225,679 or 78.95% of the FY2019 amended budget. General Fund expenditures total \$3,285,728 or 61.39% of the amended budget with 8 months or 66.67% of the fiscal year complete.

Revenues (GF) (Page 2 & 3)

- Current M&O Property tax (10-599-1010) collections for the month are \$39,605. The City has received 89.30% of its annual budgeted amount to date. The City had received 92.38% of its annual budgeted amount through May 2018, so collections are slightly behind the same time frame when compared to prior year.
- Sales Tax revenue received this month totaled \$41,171 for March sales reported for quarterly and monthly filers. Collections are behind budget, however Whataburger opened March 25th and the City is optimistic collections will move closer to budgeted amounts. Should start seeing the Whataburger opening effect with the June settlement for April sales.
- Franchise Fees are paid quarterly and generally received two months after the quarter.
- Permits and Licenses revenues total \$38,315 for the month, with \$32,038 in building permits and \$4,923 in plan review fees. This area is behind budget as the permit office continues to be slow.
- Court fees for the month are \$9,202, below the amount recognized in May 2018 of \$11,596.
- Police/Fire revenues total \$16,545 for the month and includes \$13,946 settlement for April collections from the EMS third party billing company.

Expenditures (GF) (Pages 4-14)

-The Council (600) is at 73.77% spent year to date. Main expenditure this month was \$1,375 for the deposit on the carnival rides for the Independence Day Celebration in City Sponsored Events (2037).

-The Administration Department (601) is on target with \$89,413 spent this month or 63.45% of the amended budget utilized to date. Larger, non-routine, expenditures include \$7,326 for legal services, general City and case specific for April, in Prof. Services – Legal (3015), Building Maintenance (5030) includes \$3,000 for exit/emergency lighting installation (to meet fire code), \$2,700 to power wash around City Hall, \$1,275 for drip irrigation installation and sprinkler system repairs and \$668 for the fire extinguisher inspection.

-The Court Department (602) expenditures for the month are \$7,831 or 67.33% of the budget used to date, on target. There were no unusual or significant expenditures incurred this month.

-The Public Works Department (603) expenditures for the month are \$38,972 with 49.57% of the amended budget utilized to date. Larger, non-routine expenditures include \$1,494 in Professional – Engineering (3012) for the MS4 permit renewal and the holiday storage shed purchase in Capital Improvements (8080).

-The Fire Department (604) is a bit below budget at \$169,914 expended this month, 58.86% total spent year to date. Overtime costs year to date are ahead of budget as the Department was two people short from October to January. This month, larger non-routine expenditures include two sets of bunker gear (coat and pants) purchased in PPE Maintenance (6060).

-The Police Department (605) is on budget for day-to-day expenditures with \$176,926 spent this month, 67.28% of the annual budget utilized, on track. Larger, non-routine expenditures this month includes Travel/Mileage/Lodging/Perdiem (3040) for Chief's training in Galveston and Georgetown and the Investigator's training in Elgin. Grant Expenditures (9000) reflects the installation costs for the interview room camera system.

-The Development Services Department (606) maintains the Professional Services paid for engineering, outside permit inspection, sanitary, and health inspection services with total expenditures of \$8,506 for the month or 50.09% of the annual budgeted amount utilized. No unusual expenditures occurred this month.

20-WATER FUND

As of May 31, 2019, the Water Fund total revenues are \$393,911 or 43.58% of the total annual budgeted amount. Water Fund (Water department & Debt Service) expenses total \$586,605 or 64.90% of adopted budget.

Revenues (Water)

-Water consumption (5015) billed in May for the month of April is \$39,499. Total consumption for the month is approximately 3,789,000 gallons less than the previous year or \$13,529 of revenue.

-The Debt Service (5018) and Water Service Fee (5019) remain on target with annual budgeted amounts as these are flat fees and are not related to volume charges recognized, at 66.85% and 67.91% respectively.

-The EAA Pass Thru (5036) fees are charged to customers based on usage, \$5,509 was recorded for the month and 37.56% of the annual budgeted amount has been recognized to date.

-Transfer in – Capital Replacement – reflects transfer for Water Utility’s share of the skid steer \$5,614 and Well #8 VFD AC unit \$9,460.

Expenses (Water)

Water department (606) expenses for the day-to-day operations are on budget with a total of \$69,103 for the month or 61.15% of the budget utilized. Larger expenses this month include the skid steer purchase (shared with PW) in Capital – Equipment (8060) and the Well #8 VFD AC unit replacement in Water System improvements (8080).

The next debt service payments are scheduled for August, interest only.

PAYROLL

The City is on a bi-weekly payroll; there have been 18 pay periods out of 26 so approximately 69.23% should be expensed in the line items directly related to personnel. Workers Comp Insurance (1037) is expensed quarterly, with the next posting in June. TMRS (1040) expenditures for departments is at approximately 66.52%, on track with the related compensation accounts. Health insurance related line items are at 64.32%, on track with budget, given personnel vacancies that have occurred this fiscal year to date.

COURSES OF ACTION: None related to the Report.

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION: N/A



May 31, 2019 Monthly Financial Report

**Brenda Morey,
Finance Director**



- Cash and Investments
- General Fund Overview
- General Fund Revenues
- General Fund Expenditures
- Water Fund Overview
- Water Fund Revenues & Expenses
- Special Revenue Funds
- Capital Replacement Fund

Total Cash & Investment Update *

Together We Can!



CASH AND INVESTMENTS BY FUND	May 31, 2019
General Fund (10)	\$ 3,727,808
Water Fund (20)	697,133
Debt Service Fund (30)	195,386
Crime Control District Fund (40)	555,640
PEG Funds (42)	98,096
Oak Wilt Fund (45)	87,762
Street Maintenance Fund (48)	457,948
Court Security/Technology (50)	61,901
Child Safety Fund (52)	4,650
LEOSE Fund (53)	103
GF Capital Replacement Fund (70)	3,376,695
Pet Documentation and Rescue Fund (75)	2,354
Total Cash & Investments **	\$ 9,265,476

***Total cash and investments represents all Funds per general ledger, not cash at bank.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

Total Cash & Investment Update *

Together We Can!



SECURITY TYPE		May 31, 2019
OPERATING BANK ACCOUNTS		
Frost Bank	\$	1,619,515
SAVINGS & BANK ACCOUNTS		
Frost Bank		4,499,236
POOLS		
Tex Star	\$2,183,767	
Texpool	208,099	
SUBTOTAL - POOLS		2,391,866
CERTIFICATES OF DEPOSIT		
Security Service Credit Union	\$ 251,680	
United SA Credit Union	249,000	
Generation Credit Union	254,179	
SUBTOTAL - CERTIFICATES OF DEPOSIT		754,859
Total Cash & Investments **	\$	9,265,476

***Total cash and investments represents holdings in all Funds.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

10- General Fund Overview



Together We Can!

- General Fund current property tax collections through May 2019 are \$2,931,979 and are on track at 89.30% of budget.
- May 2019 Sales Tax revenue was \$41,171.
(Collections are for March sales from monthly and quarterly filers.)
- Building Permits and Licenses revenue for the month was \$38,315 with \$32,038 collected in building permit fees and \$4,923 from plan review fees.
- Major Projects/Improvements in FY 2018-19

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Renovate/update CH				
public restrooms	\$ 40,000	\$ -	\$ 40,000	Planning
PW Fuel Tank	\$ 4,000	\$ 1,223	\$ 2,777	Completed
PW Landscape Trailer	\$ 4,723	\$ 4,669	\$ 54	Completed
PW Fence &				
Motorized Gate	\$ 15,000	\$ 14,844	\$ 156	Completed
PW Covered Parking	\$ 10,000	\$ -	\$ 10,000	Planning
Storage Shed	\$ 7,500	\$ 7,125	\$ 375	In process

Unassigned General Fund fund balance at 2018 year end = \$2,648,513 (Audited)
Unassigned General Fund fund balance at 2017 year end = \$3,072,119 (Audited)

10 - General Fund Revenues

Together We Can!



	FY 2018-19 AMENDED BUDGET	FY 2018-19 MAY 2019	FY 2018-19 YEAR TO DATE	FY 2018-19 % BUDGET COLLECTED
CURRENT PROPERTY TAXES	\$ 3,283,152	\$ 39,604	\$ 2,931,979	89.30%
DEL. TAXES & PENALTIES	63,300	1,740	68,250	107.82%
SALES TAX	460,000	41,171	281,181	61.13%
MIXED BEVERAGE	22,000	-	15,769	71.68%
FRANCHISE REVENUES	476,000	94,108	320,590	67.35%
PERMITS & LICENSES	429,075	38,315	238,057	55.48%
COURT FEES	182,000	9,202	103,886	57.08%
POLICE/FIRE REVENUES	143,000	16,545	112,071	78.37%
MISC/INTEREST/GRANTS	207,445	12,528	153,896	74.19%
TRANSFERS IN	86,050	-	-	0.00%
TOTAL REVENUES	\$ 5,352,022	\$ 253,213	\$ 4,225,679	78.95%

10- General Fund Expenditures

Together We Can!



	FY 2018-19 AMENDED BUDGET	FY 2018-19 MAY 2019	FY 2018-19 YEAR TO DATE	FY 2018-19 % BUDGET SPENT
CITY COUNCIL	\$ 35,650	\$ 1,552	\$ 26,300	73.77%
ADMINISTRATION	918,898	89,413	583,020	63.45%
COURT	84,239	7,831	56,718	67.33%
PUBLIC WORKS	594,644	38,972	294,777	49.57%
FIRE DEPARTMENT	1,880,530	169,914	1,106,809	58.86%
POLICE DEPARTMENT	1,730,561	176,926	1,164,261	67.28%
DEVELOPMENT SERVICES	107,500	8,506	53,843	50.09%
TOTAL EXPENDITURES	\$ 5,352,022	\$ 493,114	\$ 3,285,728	61.39%
REVENUES OVER/(UNDER) EXPENDITURES	\$ -	\$ (239,901)	\$ 939,951	

Expenditures total \$3,285,728 through May 2019 or 61.39% of budget spent with 66.67% of budget complete (8 months).

20 - Water Fund Overview



Together We Can!

- Total revenues through May 2019 are \$393,911 for a total 43.58% of budget, including transfers in.
- Total May 2019 billing for April 2019 water consumption is approximately 3,789,000 gallons less than the prior year.
- Water consumption sales revenue for the month of May 2019 (actual April 2019 usage) is lower in comparison to the prior year by \$13,529.
- Water Department expenses remain on target thru the month of May 2019 at \$438,172 with a total of 61.15% of the adopted budget spent with 67.67% of year complete.
- Major Projects/Improvements in FY 2018-19:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Mini excavator (50/50)	\$ 16,820	\$ 19,386	\$ (2,566)	Completed
Skid steer (50/50)	\$ 11,789	\$ 11,789	\$ -	Completed
Replace spider water lines in one cul de sac	\$ 10,000	\$ -	\$ 10,000	** Not started
Well #8 VFD AC unit	\$ 9,500	\$ 9,459	\$ 41	Completed

** funds applied toward disbuted Well #5 renovation costs, paid to avoid litigation, \$17,265

20 - Utility Fund Revenues & Expenses

Together We Can!



	FY 2018-19 AMENDED BUDGET	FY 2018-19 MAY 2019	FY 2018-19 YEAR TO DATE	FY 2018-19 % OF BUDGET
				<u>COLLECTED</u>
WATER CONSUMPTION	\$ 621,347	\$ 39,499	\$ 216,613	34.86%
DEBT SERVICE	53,453	4,454	35,731	66.85%
WATER SERVICE FEE	58,092	4,940	39,448	67.91%
EAA PASS THRU CHARGE	83,319	5,509	31,293	37.56%
MISC/INTEREST/GRANTS	49,308	3,261	33,181	67.29%
TRANSFERS IN	38,280	18,259	37,645	98.34%
TOTAL REVENUES	\$ 903,799	\$ 75,922	\$ 393,911	43.58%
				<u>SPENT</u>
WATER DEPARTMENT	\$ 716,584	69,103	438,172	61.15%
DEBT SERVICE	187,215	-	148,433	79.28%
TOTAL EXPENSES	\$ 903,799	\$ 69,103	\$ 586,605	64.90%
REVENUES OVER/(UNDER) EXPENSES	\$ -	\$ 6,819	\$ (192,694)	

Special Revenue Funds



Together We Can!

40- Crime Control Prevention District

	FY 2018-19 AMENDED BUDGET	FY 2018-19 MAY 2019	FY 2018-19 YEAR TO DATE	FY 2018-19 % OF BUDGET
BEGINNING FUND BALANCE	<u>\$ 559,542</u>	<u>\$ 573,677</u>	<u>\$ 559,542</u>	
Crime Control Sales Tax	\$ 115,000	\$ 10,437	\$ 70,685	COLLECTED 61.47%
Interest/Misc.	6,000	862	6,442	107.37%
TOTAL REVENUES	<u>\$ 121,000</u>	<u>\$ 11,299</u>	<u>\$ 77,127</u>	63.74%
Fire Expenditures	\$ 625	\$ -	\$ 624	SPENT 99.84%
Police Expenditures	87,540	2,771	53,840	61.50%
TOTAL EXPENDITURES	<u>\$ 88,165</u>	<u>\$ 2,771</u>	<u>\$ 54,464</u>	61.78%
REVENUES OVER/(UNDER) EXPENDITURES	<u>\$ 32,835</u>	<u>\$ 8,528</u>	<u>\$ 22,663</u>	
PROJECTED ENDING FUND BALANCE	<u><u>\$ 592,377</u></u>	<u><u>\$ 582,205</u></u>	<u><u>\$ 582,205</u></u>	



40 – Crime Control Prevention District

- Supported by dedicated sales tax and interest income on invested balances.
- Major Projects/Improvements in FY 2018-19:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
National Night Out	\$ 5,000	\$ 2,575	\$ 2,425	Completed
Replace duty handguns	\$ 25,000	\$ 23,089	\$ 1,911	In process
MDTs - 4 vehicles	\$ 25,000	\$ 19,837	\$ 5,163	In process
Tasers	\$ 8,640	\$ -	\$ 8,640	Not started
Electronic Equipment	\$ 5,000	\$ 1,629	\$ 3,371	In process
Computer Equipment	\$ 7,200	\$ 4,930	\$ 2,270	In process

Special Revenue Funds

Together We Can!



42- PEG Fund

	FY 2018-19 ADOPTED BUDGET	FY 2018-19 MAY 2019	FY 2018-19 YEAR TO DATE	FY 2018-19 % OF BUDGET
BEGINNING FUND BALANCE	\$ 83,655	\$ 91,845	\$ 83,655	
Franchise Fee- PEG	\$ 15,500	\$ 4,196	\$ 12,473	<u>COLLECTED</u> 80.47%
Misc/Interest	1,000	146	1,080	108.00%
TOTAL REVENUES	\$ 16,500	\$ 4,342	\$ 13,553	82.14%
PEG Expenditures	1,600	-	1,021	<u>SPENT</u> 63.81%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 14,900	\$ 4,342	\$ 12,532	
PROJECTED ENDING FUND BALANCE	\$ 98,555	\$ 96,187	\$ 96,187	

Special Revenue Funds

Together We Can!



45- Oak Wilt Fund

	FY 2018-19 ADOPTED BUDGET	FY 2018-2019 MAY 2019	FY 2018-19 YEAR TO DATE	FY 2018-19 % OF BUDGET
BEGINNING FUND BALANCE	\$ 80,332	\$ 84,742	\$ 80,332	
Tree Trimming Permits Revenue	\$ 10,500	\$ 105	\$ 4,515	<u>COLLECTED</u> 43.00%
Oak Wilt Expenditures	<u>500</u>	<u>-</u>	<u>-</u>	<u>SPENT</u> 0.00%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 10,000	\$ 105	\$ 4,515	
PROJECTED ENDING FUND BALANCE	<u>\$ 90,332</u>	<u>\$ 84,847</u>	<u>\$ 84,847</u>	

Special Revenue Funds

Together We Can!



48- Street Maintenance Fund

	FY 2018-19 AMENDED BUDGET	FY 2018-19 MAY 2019	FY 2018-19 YEAR TO DATE	FY 2018-19 % OF BUDGET
BEGINNING FUND BALANCE	\$ 416,301	\$ 476,303	\$ 416,301	
Sales Tax Revenues	\$ 115,000	\$ 10,293	\$ 70,295	COLLECTED 61.13%
TOTAL REVENUES	\$ 115,000	\$ 10,293	\$ 70,295	61.13%
Street Maintenance	\$ 50,000	\$ -	\$ -	SPENT 0.00%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 65,000	\$ 10,293	\$ 70,295	
PROJECTED ENDING FUND BALANCE	\$ 481,301	\$ 486,596	\$ 486,596	



70- Capital Replacement Fund

	FY 2018-19 AMENDED BUDGET	FY 2018-19 MAY 2019	FY 2018-19 YEAR TO DATE	FY 2018-19 % OF BUDGET
BEGINNING FUND BALANCE	<u>\$ 3,553,369</u>	<u>\$ 3,377,917</u>	<u>\$ 3,553,369</u>	
Interest Income	\$ 50,000	\$ 5,374	\$ 42,364	COLLECTED 84.73%
Transfers In - General Fund	<u>307,756</u>	<u>-</u>	<u>-</u>	0.00%
TOTAL REVENUES	<u>\$ 357,756</u>	<u>\$ 5,374</u>	<u>\$ 42,364</u>	11.84%
Administration	\$ 118,330	\$ 58,652	\$ 58,902	49.78%
Public Works	83,060	23,578	82,200	98.96%
Drainage	729,500	10,090	47,342	6.49%
Fire	<u>1,281,284</u>	<u>-</u>	<u>116,318</u>	9.08%
TOTAL EXPENDITURES	<u>\$ 2,212,174</u>	<u>\$ 92,320</u>	<u>\$ 304,762</u>	13.78%
REVENUES OVER/(UNDER) EXPENDITURES	<u>\$ (1,854,418)</u>	<u>\$ (86,946)</u>	<u>\$ (262,398)</u>	
PROJECTED ENDING FUND BALANCE	<u><u>\$ 1,698,951</u></u>	<u><u>\$ 3,290,971</u></u>	<u><u>\$ 3,290,971</u></u>	



70 – Capital Replacement Fund Overview

- Supported via budgeted transfers from the General Fund and interest earnings on invested balances.
- Major Projects/Improvements in FY 2018-19:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
City Hall roof replacement	\$ 95,000	\$ 58,902	\$ 36,098	In process
City Hall HVAC replacement	\$ 8,000	\$ -	\$ 8,000	Not started
PW Crew Truck	\$ 40,000	\$ 39,235	\$ 765	Completed
Skid steer (one third/two thirds)	\$ 23,674	\$ 23,578	\$ 96	In process
Mini excavator (50/50)	\$ 16,820	\$ 19,386	\$ (2,566)	Completed
Drainage projects	\$ 729,500	\$ 47,343	\$ 682,157	In process
Fire - SCBAs	\$ 116,319	\$ 116,318	\$ 1	Completed
Fire - Ladder truck purchase	\$ 1,164,965	\$ -	\$ 1,164,965	In process



Questions

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>5,352,022.00</u>	<u>253,213.16</u>	<u>4,225,678.77</u>	<u>1,126,343.23</u>	<u>78.95</u>
TOTAL REVENUES	<u>5,352,022.00</u>	<u>253,213.16</u>	<u>4,225,678.77</u>	<u>1,126,343.23</u>	<u>78.95</u>
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<u>EXPENDITURE SUMMARY</u>					
CITY COUNCIL	35,650.00	1,552.35	26,300.21	9,349.79	73.77
ADMINISTRATION	918,898.00	89,412.82	583,019.51	335,878.49	63.45
COURT	84,239.00	7,831.07	56,717.93	27,521.07	67.33
PUBLIC WORKS	594,644.00	38,971.51	294,777.13	299,866.87	49.57
FIRE DEPARTMENT	1,880,530.00	169,914.18	1,106,808.80	773,721.20	58.86
POLICE DEPARTMENT	1,730,561.00	176,925.51	1,164,260.81	566,300.19	67.28
DEVELOPMENT SERVICES	<u>107,500.00</u>	<u>8,506.00</u>	<u>53,843.30</u>	<u>53,656.70</u>	<u>50.09</u>
TOTAL EXPENDITURES	<u>5,352,022.00</u>	<u>493,113.44</u>	<u>3,285,727.69</u>	<u>2,066,294.31</u>	<u>61.39</u>
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REVENUES OVER/(UNDER) EXPENDITURES	0.00 (239,900.28)	939,951.08 (939,951.08)	0.00

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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NON-DEPARTMENTAL
TAXES

10-599-1010 CURRENT ADVALOREM TAXES	3,283,152.00	39,604.50	2,931,979.33	351,172.67	89.30
10-599-1020 DELINQUENT ADVALOREM TAXES	55,300.00	0.00	58,207.24 (2,907.24)	105.26
10-599-1030 PENALTY & INTEREST REVENUE	8,000.00	1,739.58	10,042.67 (2,042.67)	125.53
10-599-1040 MUNICIPAL SALES TAX	460,000.00	41,170.62	281,180.53	178,819.47	61.13
10-599-1060 MIXED BEVERAGE TAX	<u>22,000.00</u>	<u>0.00</u>	<u>15,769.44</u>	<u>6,230.56</u>	<u>71.68</u>
TOTAL TAXES	3,828,452.00	82,514.70	3,297,179.21	531,272.79	86.12

FRANCHISE REVENUES

10-599-2020 FRANCHISE FEES - ELECTRIC	295,000.00	52,313.95	193,253.15	101,746.85	65.51
10-599-2022 FRANCHISE FEES - GAS	30,000.00	7,632.06	24,715.96	5,284.04	82.39
10-599-2024 FRANCHISE FEES - CABLE	80,000.00	20,977.46	62,362.95	17,637.05	77.95
10-599-2026 FRANCHISE FEES - PHONE	25,000.00	5,663.61	17,627.72	7,372.28	70.51
10-599-2027 FRANCHISE FEES - SAWS	14,000.00	0.00	0.00	14,000.00	0.00
10-599-2028 FRANCHISE FEES - REFUSE	<u>32,000.00</u>	<u>7,520.87</u>	<u>22,630.44</u>	<u>9,369.56</u>	<u>70.72</u>
TOTAL FRANCHISE REVENUES	476,000.00	94,107.95	320,590.22	155,409.78	67.35

PERMITS & LICENSES

10-599-3010 BUILDING PERMITS	338,575.00	32,038.01	194,904.33	143,670.67	57.57
10-599-3012 PLAN REVIEW FEES	55,000.00	4,922.64	29,882.38	25,117.62	54.33
10-599-3018 CERT OF OCCUPANCY PERMITS	6,000.00	300.00	3,100.00	2,900.00	51.67
10-599-3020 PLATTING FEES	2,000.00	0.00	2,250.00 (250.00)	112.50
10-599-3025 VARIANCE/RE-ZONE FEES	2,000.00	0.00	0.00	2,000.00	0.00
10-599-3040 CONTRACTORS' LICENSES	5,000.00	74.75	640.25	4,359.75	12.81
10-599-3045 INSPECTION FEES	10,000.00	560.00	3,830.00	6,170.00	38.30
10-599-3048 COMMERCIAL SIGN PERMITS	500.00	0.00	1,400.00 (900.00)	280.00
10-599-3050 GARAGE SALE & OTHER PERMITS	1,000.00	320.00	650.00	350.00	65.00
10-599-3055 HEALTH INSPECTIONS	4,000.00	100.00	1,400.00	2,600.00	35.00
10-599-3060 DEVELOPMENT FEES	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>
TOTAL PERMITS & LICENSES	429,075.00	38,315.40	238,056.96	191,018.04	55.48

COURT FEES

10-599-4010 MUNICIPAL COURT FINES	150,000.00	7,568.57	87,831.11	62,168.89	58.55
10-599-4021 ARREST FEES	5,000.00	245.74	3,006.45	1,993.55	60.13
10-599-4028 STATE COURT COST ALLOCATION	6,000.00	0.00	0.00	6,000.00	0.00
10-599-4030 WARRANT FEES	20,000.00	1,350.00	12,630.10	7,369.90	63.15
10-599-4036 JUDICIAL FEE - CITY	<u>1,000.00</u>	<u>37.48</u>	<u>418.28</u>	<u>581.72</u>	<u>41.83</u>
TOTAL COURT FEES	182,000.00	9,201.79	103,885.94	78,114.06	57.08

POLICE/FIRE REVENUES

10-599-6010 POLICE REPORT REVENUE	400.00	42.60	286.15	113.85	71.54
10-599-6030 POLICE DEPT. REVENUE	4,000.00	260.00	1,985.00	2,015.00	49.63
10-599-6060 EMS FEES	<u>138,600.00</u>	<u>16,242.58</u>	<u>109,799.61</u>	<u>28,800.39</u>	<u>79.22</u>
TOTAL POLICE/FIRE REVENUES	143,000.00	16,545.18	112,070.76	30,929.24	78.37

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MISC./GRANTS/INTEREST</u>					
10-599-7000 INTEREST INCOME	65,831.00	7,583.59	57,292.08	8,538.92	87.03
10-599-7021 FEDERAL GRANTS	11,880.00	0.00	0.00	11,880.00	0.00
10-599-7025 US DOJ VEST GRANT	4,000.00	437.46	1,312.38	2,687.62	32.81
10-599-7030 FORESTRY SERVICE GRANT	10,000.00	0.00	7,899.18	2,100.82	78.99
10-599-7037 STRAC	7,000.00	0.00	7,797.69 (797.69)	111.40
10-599-7040 PUBLIC RECORDS REVENUE	50.00	0.00	2.60	47.40	5.20
10-599-7050 ADMINISTRATIVE INCOME	4,000.00	0.00	774.53	3,225.47	19.36
10-599-7060 CC SERVICE FEES	4,000.00	265.84	2,681.55	1,318.45	67.04
10-599-7070 RECYCLING REVENUE	2,500.00	421.09	2,397.91	102.09	95.92
10-599-7075 SITE LEASE/LICENSE FEES	45,084.00	3,820.16	30,122.38	14,961.62	66.81
10-599-7084 DONATIONS- FIRE DEPARTMENT	50.00	0.00	0.00	50.00	0.00
10-599-7085 DONATIONS- POLICE DEPARTMEN	50.00	0.00	50.00	0.00	100.00
10-599-7086 DONATIONS- ADMINISTRATION	8,000.00	0.00	3,801.00	4,199.00	47.51
10-599-7087 DONATIONS - BEAUTIFICATION	0.00	0.00	1,000.00 (1,000.00)	0.00
10-599-7090 SALE OF CITY ASSETS	<u>45,000.00</u>	<u>0.00</u>	<u>38,764.38</u>	<u>6,235.62</u>	<u>86.14</u>
TOTAL MISC./GRANTS/INTEREST	207,445.00	12,528.14	153,895.68	53,549.32	74.19
<u>TRANSFERS IN</u>					
10-599-8020 TRF IN -WATER FUND	22,050.00	0.00	0.00	22,050.00	0.00
10-599-8040 TRF IN -CRIME CONTROL	3,600.00	0.00	0.00	3,600.00	0.00
10-599-8050 TRF IN -COURT RESTRICTED	8,400.00	0.00	0.00	8,400.00	0.00
10-599-8099 FUND BALANCE RESERVE	<u>52,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>52,000.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	86,050.00	0.00	0.00	86,050.00	0.00
TOTAL NON-DEPARTMENTAL	5,352,022.00	253,213.16	4,225,678.77	1,126,343.23	78.95
TOTAL REVENUES	<u>5,352,022.00</u>	<u>253,213.16</u>	<u>4,225,678.77</u>	<u>1,126,343.23</u>	<u>78.95</u>

10 -GENERAL FUND
CITY COUNCIL

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SUPPLIES</u>					
10-600-2020 GENERAL OFFICE SUPPLIES	300.00	0.00	48.87	251.13	16.29
10-600-2035 COUNCIL/EMPLOYEE APPRECIATI	1,000.00	92.00	329.82	670.18	32.98
10-600-2037 CITY SPONSORED EVENTS	21,000.00	1,460.35	15,220.25	5,779.75	72.48
10-600-2040 MEETING SUPPLIES	1,000.00	0.00	437.38	562.62	43.74
10-600-2080 UNIFORMS	<u>600.00</u>	<u>0.00</u>	<u>190.00</u>	<u>410.00</u>	<u>31.67</u>
TOTAL SUPPLIES	23,900.00	1,552.35	16,226.32	7,673.68	67.89
<u>SERVICES</u>					
10-600-3018 CITY WIDE CLEAN UP	1,400.00	0.00	0.00	1,400.00	0.00
10-600-3020 ASSOCIATION DUES & PUBS	1,750.00	0.00	615.00	1,135.00	35.14
10-600-3030 TRAINING/EDUCATION	2,000.00	0.00	145.00	1,855.00	7.25
10-600-3040 TRAVEL/LODGING/MEALS	<u>3,500.00</u>	<u>0.00</u>	<u>4,478.85</u>	<u>(978.85)</u>	<u>127.97</u>
TOTAL SERVICES	8,650.00	0.00	5,238.85	3,411.15	60.56
<u>CONTRACTUAL</u>					
10-600-4088 ELECTION SERVICES	<u>2,500.00</u>	<u>0.00</u>	<u>4,835.04</u>	<u>(2,335.04)</u>	<u>193.40</u>
TOTAL CONTRACTUAL	2,500.00	0.00	4,835.04	(2,335.04)	193.40
<u>CAPITAL OUTLAY</u>					
10-600-8015 NON-CAPITAL-COMPUTER EQUIPM	<u>600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>600.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	600.00	0.00	0.00	600.00	0.00
TOTAL CITY COUNCIL	35,650.00	1,552.35	26,300.21	9,349.79	73.77

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-601-1010 SALARIES	424,184.00	49,493.28	295,982.74	128,201.26	69.78
10-601-1015 OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
10-601-1020 MEDICARE	6,267.00	707.07	4,158.53	2,108.47	66.36
10-601-1025 TWC (SUI)	1,242.00	0.00	53.57	1,188.43	4.31
10-601-1030 HEALTH INSURANCE	33,180.00	2,765.00	22,120.00	11,060.00	66.67
10-601-1031 HSA	222.00	14.80	118.40	103.60	53.33
10-601-1033 DENTAL INSURANCE	2,716.00	231.02	1,848.16	867.84	68.05
10-601-1035 VISION CARE INSURANCE	528.00	43.94	351.52	176.48	66.58
10-601-1036 LIFE INSURANCE	477.00	39.84	318.72	158.28	66.82
10-601-1037 WORKERS' COMP INSURANCE	1,242.00	0.00	546.94	695.06	44.04
10-601-1040 TMRS RETIREMENT	60,286.00	7,016.61	41,715.61	18,570.39	69.20
10-601-1070 SPECIAL ALLOWANCES	<u>6,975.00</u>	<u>804.84</u>	<u>4,805.96</u>	<u>2,169.04</u>	<u>68.90</u>
TOTAL PERSONNEL	538,319.00	61,116.40	372,020.15	166,298.85	69.11
<u>SUPPLIES</u>					
10-601-2020 GENERAL OFFICE SUPPLIES	7,000.00	461.99	3,893.32	3,106.68	55.62
10-601-2025 BENEFITS CITYWIDE	3,000.00	1,200.00	2,019.50	980.50	67.32
10-601-2030 POSTAGE/METER RENTAL	12,000.00	677.80	5,593.48	6,406.52	46.61
10-601-2035 EMPLOYEE APPRECIATION	2,500.00	140.00	1,733.40	766.60	69.34
10-601-2050 PRINTING & COPYING	1,000.00	382.50	1,616.41 (616.41)	161.64
10-601-2060 MED EXAMS/SCREENING/TESTING	<u>2,750.00</u>	<u>0.00</u>	<u>682.47</u>	<u>2,067.53</u>	<u>24.82</u>
TOTAL SUPPLIES	28,250.00	2,862.29	15,538.58	12,711.42	55.00
<u>SERVICES</u>					
10-601-3010 ADVERTISING EXPENSE	5,000.00	368.75	2,232.27	2,767.73	44.65
10-601-3012 PROF. SERVICES-ENGINEERS	10,000.00	730.95	3,402.87	6,597.13	34.03
10-601-3013 PROFESSIONAL SERVICES	7,000.00	900.00	3,262.50	3,737.50	46.61
10-601-3015 PROF. SERVICES-LEGAL	50,000.00	7,326.16	41,794.35	8,205.65	83.59
10-601-3016 CODIFICATION EXPENSE	2,500.00	0.00	1,150.00	1,350.00	46.00
10-601-3020 ASSOCIATION DUES & PUBLICAT	4,000.00	100.00	3,953.03	46.97	98.83
10-601-3030 TRAINING/EDUCATION	5,500.00	0.00	1,585.00	3,915.00	28.82
10-601-3040 TRAVEL/MILEAGE/LODGING/PERD	5,000.00	869.39	4,338.03	661.97	86.76
10-601-3050 LIABILITY INSURANCE	9,000.00	0.00	12,440.17 (3,440.17)	138.22
10-601-3075 BANK/CREDIT CARD FEES	5,000.00	178.15	1,901.56	3,098.44	38.03
10-601-3080 SPECIAL SERVICES	0.00	0.00	1,755.69 (1,755.69)	0.00
10-601-3085 WEBSITE TECHNOLOGY	2,400.00	0.00	2,100.00	300.00	87.50
10-601-3087 CITIZENS COMMUNICATION/EDUC	<u>8,040.00</u>	<u>887.08</u>	<u>6,557.74</u>	<u>1,482.26</u>	<u>81.56</u>
TOTAL SERVICES	113,440.00	11,360.48	86,473.21	26,966.79	76.23
<u>CONTRACTUAL</u>					
10-601-4050 DOCUMENT STORAGE/ARCHIVES	4,000.00	600.00	3,333.22	666.78	83.33
10-601-4060 IT SERVICES	37,300.00	2,650.00	26,041.44	11,258.56	69.82
10-601-4075 COMPUTER SOFTWARE/INCODE	12,699.00	0.00	12,694.01	4.99	99.96
10-601-4083 AUDIT SERVICES	16,150.00	0.00	15,500.00	650.00	95.98
10-601-4084 BEXAR COUNTY APPRAISAL DIST	15,847.00	0.00	7,924.00	7,923.00	50.00
10-601-4085 BEXAR COUNTY TAX ASSESSOR	3,375.00	0.00	3,381.31 (6.31)	100.19
10-601-4086 CONTRACT LABOR	<u>0.00</u>	<u>237.50</u>	<u>1,410.75</u> (<u>1,410.75)</u>	<u>0.00</u>
TOTAL CONTRACTUAL	89,371.00	3,487.50	70,284.73	19,086.27	78.64

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MAINTENANCE</u>					
10-601-5005 EQUIPMENT LEASES	3,600.00	293.58	2,160.15	1,439.85	60.00
10-601-5010 EQUIPMENT MAINT & REPAIR	500.00	0.00	0.00	500.00	0.00
10-601-5015 ELECTRONIC EQPT MAINT	1,000.00	0.00	0.00	1,000.00	0.00
10-601-5030 BUILDING MAINTENANCE	<u>33,100.00</u>	<u>8,427.67</u>	<u>25,368.92</u>	<u>7,731.08</u>	<u>76.64</u>
TOTAL MAINTENANCE	38,200.00	8,721.25	27,529.07	10,670.93	72.07
<u>UTILITIES</u>					
10-601-7042 UTILITIES - PHONE/CELL/VOIP	<u>17,540.00</u>	<u>1,594.91</u>	<u>10,176.88</u>	<u>7,363.12</u>	<u>58.02</u>
TOTAL UTILITIES	17,540.00	1,594.91	10,176.88	7,363.12	58.02
<u>CAPITAL OUTLAY</u>					
10-601-8015 NON-CAPITAL-COMPUTER	1,500.00	269.99	840.90	659.10	56.06
10-601-8025 NON-CAPITAL-OFFICE FURNITUR	200.00	0.00	155.99	44.01	78.00
10-601-8080 CAPITAL - IMPROVEMENTS	<u>40,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>40,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	41,700.00	269.99	996.89	40,703.11	2.39
<u>INTERFUND TRANSFERS</u>					
10-601-9010 TRANSFERS/CAPITAL REPLACEME	<u>52,078.00</u>	<u>0.00</u>	<u>0.00</u>	<u>52,078.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	52,078.00	0.00	0.00	52,078.00	0.00
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TOTAL ADMINISTRATION	918,898.00	89,412.82	583,019.51	335,878.49	63.45

10 -GENERAL FUND
COURT

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-602-1010 SALARIES	45,917.00	5,298.00	31,728.34	14,188.66	69.10
10-602-1015 OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
10-602-1020 MEDICARE	698.00	78.84	471.50	226.50	67.55
10-602-1025 TWC (SUI)	207.00	0.00	9.00	198.00	4.35
10-602-1036 LIFE INSURANCE	80.00	6.64	53.12	26.88	66.40
10-602-1037 WORKERS' COMP INSURANCE	139.00	0.00	59.10	79.90	42.52
10-602-1040 TMRS RETIREMENT	6,713.00	758.37	4,509.08	2,203.92	67.17
10-602-1070 SPECIAL ALLOWANCES	<u>1,200.00</u>	<u>138.45</u>	<u>784.55</u>	<u>415.45</u>	<u>65.38</u>
TOTAL PERSONNEL	55,954.00	6,280.30	37,614.69	18,339.31	67.22
<u>SUPPLIES</u>					
10-602-2020 OFFICE SUPPLIES	600.00	56.94	170.35	429.65	28.39
10-602-2050 PRINTING & COPYING	<u>1,000.00</u>	<u>0.00</u>	<u>360.00</u>	<u>640.00</u>	<u>36.00</u>
TOTAL SUPPLIES	1,600.00	56.94	530.35	1,069.65	33.15
<u>SERVICES</u>					
10-602-3015 JUDGE/PROSECUTOR	16,800.00	1,300.00	10,400.00	6,400.00	61.90
10-602-3020 ASSOCIATION DUES & PUBS	200.00	0.00	150.00	50.00	75.00
10-602-3030 TRAINING/EDUCATION	1,000.00	0.00	600.00	400.00	60.00
10-602-3040 TRAVEL/MILEAGE/LODGING/PERD	1,000.00	0.00	970.68	29.32	97.07
10-602-3050 LIABILITY INSURANCE	100.00	0.00	101.98 (1.98)	101.98
10-602-3070 PROPERTY INSURANCE	50.00	0.00	50.99 (0.99)	101.98
10-602-3075 BANK/CREDIT CARD FEES	<u>2,000.00</u>	<u>99.99</u>	<u>957.58</u>	<u>1,042.42</u>	<u>47.88</u>
TOTAL SERVICES	21,150.00	1,399.99	13,231.23	7,918.77	62.56
<u>CONTRACTUAL</u>					
10-602-4075 COMPUTER SOFTWARE/INCODE	<u>4,325.00</u>	<u>0.00</u>	<u>4,323.69</u>	<u>1.31</u>	<u>99.97</u>
TOTAL CONTRACTUAL	4,325.00	0.00	4,323.69	1.31	99.97
<u>UTILITIES</u>					
10-602-7042 UTILITIES - PHONE/CELL/VOIP	<u>1,020.00</u>	<u>93.84</u>	<u>855.18</u>	<u>164.82</u>	<u>83.84</u>
TOTAL UTILITIES	1,020.00	93.84	855.18	164.82	83.84
<u>CAPITAL OUTLAY</u>					
10-602-8025 NON-CAPITAL - OFFICE FURNIT	<u>190.00</u>	<u>0.00</u>	<u>162.79</u>	<u>27.21</u>	<u>85.68</u>
TOTAL CAPITAL OUTLAY	190.00	0.00	162.79	27.21	85.68
TOTAL COURT	84,239.00	7,831.07	56,717.93	27,521.07	67.33

10 -GENERAL FUND

PUBLIC WORKS

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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PERSONNEL

10-603-1010 SALARIES	191,706.00	14,607.62	115,104.98	76,601.02	60.04
10-603-1015 OVERTIME	4,000.00	34.28	1,524.38	2,475.62	38.11
10-603-1020 MEDICARE	3,290.00	217.46	1,710.65	1,579.35	52.00
10-603-1025 TWC (SUI)	828.00	0.00	39.23	788.77	4.74
10-603-1030 HEALTH INSURANCE	26,544.00	1,392.53	15,502.87	11,041.13	58.40
10-603-1031 HSA	178.00	7.38	88.18	89.82	49.54
10-603-1033 DENTAL INSURANCE	1,536.00	79.00	856.37	679.63	55.75
10-603-1035 VISION CARE INSURANCE	365.00	18.78	203.55	161.45	55.77
10-603-1036 LIFE INSURANCE	318.00	16.72	192.71	125.29	60.60
10-603-1037 WORKERS' COMP INSURANCE	8,240.00	0.00	2,758.55	5,481.45	33.48
10-603-1040 TMRS RETIREMENT	31,644.00	2,151.17	16,871.24	14,772.76	53.32
10-603-1070 SPECIAL ALLOWANCES	<u>7,200.00</u>	<u>778.89</u>	<u>5,088.78</u>	<u>2,111.22</u>	<u>70.68</u>
TOTAL PERSONNEL	275,849.00	19,303.83	159,941.49	115,907.51	57.98

SUPPLIES

10-603-2020 OFFICE SUPPLIES	1,000.00	151.65	423.19	576.81	42.32
10-603-2050 PRINTING & COPYING	150.00	0.00	116.98	33.02	77.99
10-603-2060 MEDICAL EXAMS/SCREENING/TES	175.00	695.94	1,120.73 (945.73)	640.42
10-603-2070 JANITORIAL SUPPLIES	2,000.00	78.86	1,968.33	31.67	98.42
10-603-2080 UNIFORMS	1,500.00	0.00	16.46	1,483.54	1.10
10-603-2090 SMALL TOOLS	3,000.00	35.40	3,391.64 (391.64)	113.05
10-603-2091 SAFETY GEAR	<u>1,400.00</u>	<u>0.00</u>	<u>333.84</u>	<u>1,066.16</u>	<u>23.85</u>
TOTAL SUPPLIES	9,225.00	961.85	7,371.17	1,853.83	79.90

SERVICES

10-603-3012 PROFESSIONAL - ENGINEERING	10,000.00	1,493.91	5,441.98	4,558.02	54.42
10-603-3013 PROFESSIONAL SERVICES	45,500.00	652.39	5,196.59	40,303.41	11.42
10-603-3020 ASSOCIATION DUES & PUBS	195.00	0.00	0.00	195.00	0.00
10-603-3030 TRAINING/EDUCATION	300.00	0.00	0.00	300.00	0.00
10-603-3040 TRAVEL/MILEAGE/LODGING/PERD	250.00	0.00	0.00	250.00	0.00
10-603-3050 LIABILITY INSURANCE	3,630.00	0.00	3,701.86 (71.86)	101.98
10-603-3060 UNIFORM SERVICE	1,500.00	126.93	1,164.49	335.51	77.63
10-603-3070 PROPERTY INSURANCE	<u>1,800.00</u>	<u>0.00</u>	<u>1,835.63 (</u>	<u>35.63)</u>	<u>101.98</u>
TOTAL SERVICES	63,175.00	2,273.23	17,340.55	45,834.45	27.45

CONTRACTUAL

10-603-4086 CONTRACT LABOR	<u>0.00</u>	<u>0.00</u>	<u>2,083.14 (</u>	<u>2,083.14)</u>	<u>0.00</u>
TOTAL CONTRACTUAL	0.00	0.00	2,083.14 (2,083.14)	0.00

MAINTENANCE

10-603-5005 EQUIPMENT LEASES	3,000.00	0.00	3,472.00 (472.00)	115.73
10-603-5010 EQUIPMENT MAINT & REPAIR	12,000.00	0.00	3,725.66	8,274.34	31.05
10-603-5020 VEHICLE MAINTENANCE	8,000.00	35.04	5,523.87	2,476.13	69.05
10-603-5030 BUILDING MAINTENANCE	10,000.00	1,498.73	8,346.56	1,653.44	83.47
10-603-5060 VEHICLE & EQPT FUELS	<u>5,000.00</u>	<u>375.12</u>	<u>3,378.44</u>	<u>1,621.56</u>	<u>67.57</u>
TOTAL MAINTENANCE	38,000.00	1,908.89	24,446.53	13,553.47	64.33

10 -GENERAL FUND

PUBLIC WORKS

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-603-6011 CHEMICALS	1,000.00	0.00	411.49	588.51	41.15
10-603-6080 STREET MAINTENANCE	35,000.00	525.74	2,544.80	32,455.20	7.27
10-603-6081 SIGN MAINTENANCE	<u>2,000.00</u>	<u>0.00</u>	<u>1,393.00</u>	<u>607.00</u>	<u>69.65</u>
TOTAL DEPT MATERIALS-SERVICES	38,000.00	525.74	4,349.29	33,650.71	11.45
<u>UTILITIES</u>					
10-603-7040 UTILITIES - ELECTRIC	40,000.00	2,955.77	24,074.91	15,925.09	60.19
10-603-7041 UTILITIES - GAS	1,800.00	27.98	218.12	1,581.88	12.12
10-603-7042 UTILITIES - PHONE	500.00	37.00	357.29	142.71	71.46
10-603-7044 UTILITIES - WATER	8,600.00	935.96	7,049.13	1,550.87	81.97
10-603-7045 STREET LIGHTS	<u>30,000.00</u>	<u>2,338.26</u>	<u>18,696.54</u>	<u>11,303.46</u>	<u>62.32</u>
TOTAL UTILITIES	80,900.00	6,294.97	50,395.99	30,504.01	62.29
<u>CAPITAL OUTLAY</u>					
10-603-8005 OFFICE FURNITURE	300.00	0.00	409.97 (109.97)	136.66
10-603-8015 NON-CAPITAL-COMPUTER	400.00	0.00	0.00	400.00	0.00
10-603-8020 NON-CAPITAL-MAINTENANCE EQU	8,723.00	0.00	5,892.00	2,831.00	67.55
10-603-8080 CAPITAL IMPROVEMENT PROJECT	7,500.00	7,125.00	7,125.00	375.00	95.00
10-603-8081 CAPITAL - BUILDINGS	<u>25,000.00</u>	<u>578.00</u>	<u>15,422.00</u>	<u>9,578.00</u>	<u>61.69</u>
TOTAL CAPITAL OUTLAY	41,923.00	7,703.00	28,848.97	13,074.03	68.81
<u>INTERFUND TRANSFERS</u>					
10-603-9010 TRF TO CAPITAL REPLACEMENT	<u>47,572.00</u>	<u>0.00</u>	<u>0.00</u>	<u>47,572.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	47,572.00	0.00	0.00	47,572.00	0.00
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TOTAL PUBLIC WORKS	594,644.00	38,971.51	294,777.13	299,866.87	49.57

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-604-1010 SALARIES	1,072,232.00	120,747.49	707,616.43	364,615.57	65.99
10-604-1015 OVERTIME	35,000.00	2,916.25	30,021.39	4,978.61	85.78
10-604-1020 MEDICARE	16,297.00	1,765.59	10,480.49	5,816.51	64.31
10-604-1025 TWC (SUI)	3,519.00	0.00	153.00	3,366.00	4.35
10-604-1030 HEALTH INSURANCE	112,812.00	9,401.00	71,337.00	41,475.00	63.24
10-604-1031 HSA	755.00	49.95	386.65	368.35	51.21
10-604-1033 DENTAL INSURANCE	6,543.00	547.38	4,130.72	2,412.28	63.13
10-604-1035 VISION CARE INSURANCE	1,542.00	128.44	983.58	558.42	63.79
10-604-1036 LIFE INSURANCE	1,353.00	112.88	886.44	466.56	65.52
10-604-1037 WORKERS' COMP INSURANCE	25,602.00	0.00	10,712.28	14,889.72	41.84
10-604-1040 TMRS RETIREMENT	156,781.00	17,510.30	103,765.32	53,015.68	66.18
10-604-1070 SPECIAL ALLOWANCES	<u>14,400.00</u>	<u>1,858.20</u>	<u>10,566.79</u>	<u>3,833.21</u>	<u>73.38</u>
TOTAL PERSONNEL	1,446,836.00	155,037.48	951,040.09	495,795.91	65.73
<u>SUPPLIES</u>					
10-604-2020 OFFICE SUPPLIES	1,500.00	54.99	698.27	801.73	46.55
10-604-2060 MEDICAL EXAMS/SCREENING/TES	2,000.00	0.00	353.25	1,646.75	17.66
10-604-2070 JANITORIAL SUPPLIES	2,500.00	100.23	782.32	1,717.68	31.29
10-604-2080 UNIFORMS & ACCESSORIES	<u>7,000.00</u>	<u>52.79</u>	<u>2,790.30</u>	<u>4,209.70</u>	<u>39.86</u>
TOTAL SUPPLIES	13,000.00	208.01	4,624.14	8,375.86	35.57
<u>SERVICES</u>					
10-604-3017 PROFESSIONAL - MEDICAL DIRE	5,900.00	450.00	3,600.00	2,300.00	61.02
10-604-3020 ASSOCIATION DUES & PUBS	8,420.00	0.00	3,698.17	4,721.83	43.92
10-604-3030 TRAINING/EDUCATION	9,040.00	1,327.98	2,354.09	6,685.91	26.04
10-604-3040 TRAVEL/MILEAGE/LODGING/PERD	4,000.00	0.00	209.72	3,790.28	5.24
10-604-3050 LIABILITY INSURANCE	18,100.00	0.00	19,652.94 (1,552.94)	108.58
10-604-3070 PROPERTY INSURANCE	9,000.00	0.00	11,309.67 (2,309.67)	125.66
10-604-3080 SPECIAL SERVICES	12,860.00	1,028.86	8,668.83	4,191.17	67.41
10-604-3090 COMMUNICATIONS SERVICES	<u>4,668.00</u>	<u>356.97</u>	<u>3,050.47</u>	<u>1,617.53</u>	<u>65.35</u>
TOTAL SERVICES	71,988.00	3,163.81	52,543.89	19,444.11	72.99
<u>CONTRACTUAL</u>					
10-604-4045 RADIO ACCESS FEES - COSA	6,000.00	0.00	5,832.00	168.00	97.20
10-604-4075 COMPUTER SOFTWARE/MAINTENAN	500.00	0.00	0.00	500.00	0.00
10-604-4086 CONTRACT LABOR	<u>15,900.00</u>	<u>0.00</u>	<u>15,902.44 (</u>	<u>2.44)</u>	<u>100.02</u>
TOTAL CONTRACTUAL	22,400.00	0.00	21,734.44	665.56	97.03
<u>MAINTENANCE</u>					
10-604-5010 EQUIPMENT MAINT & REPAIR	4,500.00	472.98	2,906.01	1,593.99	64.58
10-604-5020 VEHICLE MAINTENANCE	20,000.00	1,115.86	15,977.47	4,022.53	79.89
10-604-5030 BUILDING MAINTENANCE	7,000.00	171.43	6,306.33	693.67	90.09
10-604-5060 VEHICLE & EQPT FUELS	<u>10,000.00</u>	<u>917.02</u>	<u>6,149.96</u>	<u>3,850.04</u>	<u>61.50</u>
TOTAL MAINTENANCE	41,500.00	2,677.29	31,339.77	10,160.23	75.52

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-604-6015 ELECTRONIC EQPT MAINT	7,000.00	421.60	4,301.87	2,698.13	61.46
10-604-6030 INVESTIGATIVE SUPPLIES/PROC	1,500.00	0.00	28.42	1,471.58	1.89
10-604-6040 EMS SUPPLIES	23,000.00	1,519.92	16,001.17	6,998.83	69.57
10-604-6045 FIRE FIGHTING EQPT SUPPLIES	12,000.00	254.00	2,817.49	9,182.51	23.48
10-604-6060 PPE MAINTENENCE	<u>14,100.00</u>	<u>4,822.00</u>	<u>7,374.31</u>	<u>6,725.69</u>	<u>52.30</u>
TOTAL DEPT MATERIALS-SERVICES	57,600.00	7,017.52	30,523.26	27,076.74	52.99
<u>UTILITIES</u>					
10-604-7044 UTILITIES - WATER	<u>1,600.00</u>	<u>60.07</u>	<u>741.47</u>	<u>858.53</u>	<u>46.34</u>
TOTAL UTILITIES	1,600.00	60.07	741.47	858.53	46.34
<u>CAPITAL OUTLAY</u>					
10-604-8015 NON-CAPITAL-COMPUTER EQUIPM	500.00	0.00	0.00	500.00	0.00
10-604-8025 NON CAPITAL-OFFICE FURN/EQU	<u>0.00</u>	<u>0.00</u>	<u>407.45</u>	(<u>407.45</u>)	<u>0.00</u>
TOTAL CAPITAL OUTLAY	500.00	0.00	407.45	92.55	81.49
<u>INTERFUND TRANSFERS</u>					
10-604-9000 GRANT EXPENDITURES	17,000.00	1,750.00	13,854.29	3,145.71	81.50
10-604-9010 TRF TO CAPITAL REPLACEMENT	<u>208,106.00</u>	<u>0.00</u>	<u>0.00</u>	<u>208,106.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	225,106.00	1,750.00	13,854.29	211,251.71	6.15
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TOTAL FIRE DEPARTMENT	1,880,530.00	169,914.18	1,106,808.80	773,721.20	58.86

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-605-1010 SALARIES	1,110,817.00	127,415.57	761,219.19	349,597.81	68.53
10-605-1015 OVERTIME	16,000.00	347.30	7,223.61	8,776.39	45.15
10-605-1020 MEDICARE	16,930.00	1,868.09	11,247.71	5,682.29	66.44
10-605-1025 TWC (SUI)	3,933.00	0.00	233.06	3,699.94	5.93
10-605-1030 HEALTH INSURANCE	126,084.00	10,507.00	83,226.50	42,857.50	66.01
10-605-1031 HSA	844.00	70.30	529.10	314.90	62.69
10-605-1033 DENTAL INSURANCE	7,289.00	621.70	4,825.50	2,463.50	66.20
10-605-1035 VISION CARE INSURANCE	1,704.00	145.34	1,128.92	575.08	66.25
10-605-1036 LIFE INSURANCE	1,512.00	126.16	999.32	512.68	66.09
10-605-1037 WORKERS' COMP INSURANCE	32,499.00	0.00	14,081.53	18,417.47	43.33
10-605-1040 TMRS RETIREMENT	162,879.00	18,387.83	109,854.53	53,024.47	67.45
10-605-1070 SPECIAL ALLOWANCES	<u>37,775.00</u>	<u>4,049.97</u>	<u>23,651.74</u>	<u>14,123.26</u>	<u>62.61</u>
TOTAL PERSONNEL	1,518,266.00	163,539.26	1,018,220.71	500,045.29	67.06
<u>SUPPLIES</u>					
10-605-2020 OFFICE SUPPLIES	3,000.00	261.59	2,145.53	854.47	71.52
10-605-2050 PRINTING & COPYING	1,300.00	0.00	919.95	380.05	70.77
10-605-2060 MEDICAL/SCREENING/TESTING/B	1,000.00	0.00	368.00	632.00	36.80
10-605-2080 UNIFORMS & ACCESSORIES	<u>27,000.00</u>	<u>1,097.47</u>	<u>15,891.97</u>	<u>11,108.03</u>	<u>58.86</u>
TOTAL SUPPLIES	32,300.00	1,359.06	19,325.45	12,974.55	59.83
<u>SERVICES</u>					
10-605-3020 ASSOCIATION DUES & PUBS	5,870.00	0.00	1,349.00	4,521.00	22.98
10-605-3030 TRAINING/EDUCATION	3,500.00	0.00	150.07	3,349.93	4.29
10-605-3040 TRAVEL/MILEAGE/LODGING/PERD	4,000.00	1,660.61	4,961.77 (961.77)	124.04
10-605-3050 LIABILITY INSURANCE	16,000.00	0.00	17,029.21 (1,029.21)	106.43
10-605-3060 UNIFORM MAINTENANCE	6,000.00	349.75	2,275.08	3,724.92	37.92
10-605-3071 PROPERTY INSURANCE	7,300.00	0.00	7,960.00 (660.00)	109.04
10-605-3072 ANIMAL CONTROL SERVICES	12,500.00	1,000.00	8,000.00	4,500.00	64.00
10-605-3087 CITIZENS COMMUNICATION/ED	400.00	0.00	91.13	308.87	22.78
10-605-3090 COMMUNICATIONS SERVICES	<u>4,600.00</u>	<u>456.02</u>	<u>3,727.37</u>	<u>872.63</u>	<u>81.03</u>
TOTAL SERVICES	60,170.00	3,466.38	45,543.63	14,626.37	75.69
<u>CONTRACTUAL</u>					
10-605-4045 CONTRACT/RADIO FEES COSA	9,600.00	0.00	7,992.00	1,608.00	83.25
10-605-4075 COMPUTER SOFTWARE/INCODE	<u>13,595.00</u>	<u>33.00</u>	<u>11,203.05</u>	<u>2,391.95</u>	<u>82.41</u>
TOTAL CONTRACTUAL	23,195.00	33.00	19,195.05	3,999.95	82.76
<u>MAINTENANCE</u>					
10-605-5005 EQUIPMENT LEASES	3,100.00	127.98	1,091.27	2,008.73	35.20
10-605-5010 EQUIPMENT MAINT & REPAIR	3,000.00	0.00	0.00	3,000.00	0.00
10-605-5015 ELECTRONIC EQPT MAINT	5,350.00	0.00	595.19	4,754.81	11.13
10-605-5020 VEHICLE MAINTENANCE	23,000.00	1,208.07	14,307.79	8,692.21	62.21
10-605-5060 VEHICLE & EQPT FUELS	<u>30,000.00</u>	<u>2,902.13</u>	<u>22,412.78</u>	<u>7,587.22</u>	<u>74.71</u>
TOTAL MAINTENANCE	64,450.00	4,238.18	38,407.03	26,042.97	59.59

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-605-6030 INVESTIGATIVE SUPPLIES	3,000.00	847.01	1,754.67	1,245.33	58.49
10-605-6032 POLICE SAFETY SUPPLIES	3,400.00	0.00	2,759.25	640.75	81.15
10-605-6035 FIREARMS EQUIPMENT/SUPPLIES	<u>6,000.00</u>	<u>0.00</u>	<u>218.21</u>	<u>5,781.79</u>	<u>3.64</u>
TOTAL DEPT MATERIALS-SERVICES	12,400.00	847.01	4,732.13	7,667.87	38.16
<u>UTILITIES</u>					
10-605-7042 UTILITES- PHONE	<u>4,300.00</u>	<u>344.62</u>	<u>2,758.81</u>	<u>1,541.19</u>	<u>64.16</u>
TOTAL UTILITIES	4,300.00	344.62	2,758.81	1,541.19	64.16
<u>CAPITAL OUTLAY</u>					
<u>INTERFUND TRANSFERS</u>					
10-605-9000 GRANT EXPENDITURES	<u>15,480.00</u>	<u>3,098.00</u>	<u>16,078.00</u>	(<u>598.00</u>)	<u>103.86</u>
TOTAL INTERFUND TRANSFERS	15,480.00	3,098.00	16,078.00	(598.00)	103.86
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TOTAL POLICE DEPARTMENT	1,730,561.00	176,925.51	1,164,260.81	566,300.19	67.28

10 -GENERAL FUND

DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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<u>SUPPLIES</u>					
10-607-2050 PRINTING & COPYING	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
 <u>SERVICES</u>					
10-607-3012 PROF -ENGINEERING REVIEW	5,000.00	0.00	0.00	5,000.00	0.00
10-607-3015 PROF -BLDG INSPECTION SERVI	95,000.00	8,206.00	49,753.30	45,246.70	52.37
10-607-3016 PROF -HEALTH INSPECTOR	2,000.00	300.00	1,440.00	560.00	72.00
10-607-3017 PROF -SANITARY INSPECTION S	<u>3,000.00</u>	<u>0.00</u>	<u>1,250.00</u>	<u>1,750.00</u>	<u>41.67</u>
TOTAL SERVICES	105,000.00	8,506.00	52,443.30	52,556.70	49.95
 <u>CONTRACTUAL</u>					
10-607-4075 COMPUTER SOFTWARE/MAINTENAN	<u>1,500.00</u>	<u>0.00</u>	<u>1,400.00</u>	<u>100.00</u>	<u>93.33</u>
TOTAL CONTRACTUAL	1,500.00	0.00	1,400.00	100.00	93.33
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TOTAL DEVELOPMENT SERVICES	107,500.00	8,506.00	53,843.30	53,656.70	50.09
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TOTAL EXPENDITURES	5,352,022.00	493,113.44	3,285,727.69	2,066,294.31	61.39
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (239,900.28)	939,951.08 (939,951.08)	0.00
	=====	=====	=====	=====	=====

20 -WATER FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>903,799.00</u>	<u>75,922.40</u>	<u>393,911.47</u>	<u>509,887.53</u>	<u>43.58</u>
TOTAL REVENUES	903,799.00 =====	75,922.40 =====	393,911.47 =====	509,887.53 =====	43.58 =====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	716,584.00	69,103.28	438,172.02	278,411.98	61.15
DEBT SERVICE	<u>187,215.00</u>	<u>0.00</u>	<u>148,433.12</u>	<u>38,781.88</u>	<u>79.28</u>
TOTAL EXPENDITURES	903,799.00 =====	69,103.28 =====	586,605.14 =====	317,193.86 =====	64.90 =====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	6,819.12 (192,693.67)	192,693.67	0.00

20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>WATER SALES</u>					
20-599-5015 WATER CONSUMPTION	621,347.00	39,499.20	216,612.89	404,734.11	34.86
20-599-5016 LATE CHARGES	6,000.00	697.40	3,942.48	2,057.52	65.71
20-599-5018 DEBT SERVICE	53,453.00	4,454.40	35,731.20	17,721.80	66.85
20-599-5019 WATER SERVICE FEE	58,092.00	4,939.96	39,448.48	18,643.52	67.91
20-599-5036 EAA PASS THRU CHARGE	83,319.00	5,508.50	31,292.75	52,026.25	37.56
20-599-5040 TAPPING FEES	<u>0.00</u>	<u>0.00</u>	<u>1,800.00</u>	<u>(1,800.00)</u>	<u>0.00</u>
TOTAL WATER SALES	822,211.00	55,099.46	328,827.80	493,383.20	39.99
<u>MISC./GRANTS/INTEREST</u>					
20-599-7000 INTEREST INCOME	9,500.00	1,157.66	10,003.65	(503.65)	105.30
20-599-7011 OTHER INCOME	0.00	25.36	840.82	(840.82)	0.00
20-599-7012 LEASE OF WATER RIGHTS	17,108.00	0.00	5,000.00	12,108.00	29.23
20-599-7060 CC SERVICE FEES	1,200.00	76.15	685.74	514.26	57.15
20-599-7075 SITE/TOWER LEASE REVENUE	15,500.00	1,304.77	10,428.36	5,071.64	67.28
20-599-7090 SALE OF FIXED ASSETS	<u>0.00</u>	<u>0.00</u>	<u>480.10</u>	<u>(480.10)</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	43,308.00	2,563.94	27,438.67	15,869.33	63.36
<u>TRANSFERS IN</u>					
20-599-8072 TRF IN-CAPITAL REPLACEMENT	<u>38,280.00</u>	<u>18,259.00</u>	<u>37,645.00</u>	<u>635.00</u>	<u>98.34</u>
TOTAL TRANSFERS IN	38,280.00	18,259.00	37,645.00	635.00	98.34
TOTAL NON-DEPARTMENTAL	903,799.00	75,922.40	393,911.47	509,887.53	43.58
TOTAL REVENUES	903,799.00	75,922.40	393,911.47	509,887.53	43.58
	=====	=====	=====	=====	=====

20 -WATER FUND

WATER DEPARTMENT

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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PERSONNEL

20-606-1010 SALARIES	185,260.00	18,255.43	118,131.94	67,128.06	63.77
20-606-1015 OVERTIME	7,000.00	1,188.67	7,937.97 (937.97)	113.40
20-606-1020 MEDICARE	2,615.00	287.60	1,862.90	752.10	71.24
20-606-1025 TWC (SUI)	828.00	0.00	26.53	801.47	3.20
20-606-1030 HEALTH INSURANCE	25,991.00	1,925.47	16,571.13	9,419.87	63.76
20-606-1031 HSA	178.00	11.12	96.82	81.18	54.39
20-606-1033 DENTAL INSURANCE	1,480.00	105.84	906.75	573.25	61.27
20-606-1035 VISION CARE INSURANCE	325.00	25.16	215.57	109.43	66.33
20-606-1036 LIFE INSURANCE	318.00	23.12	199.05	118.95	62.59
20-606-1037 WORKERS' COMP INSURANCE	6,551.00	0.00	2,620.23	3,930.77	40.00
20-606-1040 TMRS RETIREMENT	25,157.00	2,819.54	18,250.20	6,906.80	72.55
20-606-1070 SPECIAL ALLOWANCES	<u>11,400.00</u>	<u>767.35</u>	<u>5,619.54</u>	<u>5,780.46</u>	<u>49.29</u>
TOTAL PERSONNEL	267,103.00	25,409.30	172,438.63	94,664.37	64.56

SUPPLIES

20-606-2020 OFFICE SUPPLIES	1,400.00	195.62	1,166.78	233.22	83.34
20-606-2030 POSTAGE	2,500.00	271.99	2,004.74	495.26	80.19
20-606-2050 PRINTING & COPYING	600.00	0.00	444.92	155.08	74.15
20-606-2070 JANITORIAL SUPPLIES	100.00	0.00	0.00	100.00	0.00
20-606-2075 BANK/CREDITCARD FEES	5,100.00	579.96	3,474.98	1,625.02	68.14
20-606-2080 UNIFORMS	1,200.00	0.00	494.22	705.78	41.19
20-606-2090 SMALL TOOLS	2,000.00	0.00	392.92	1,607.08	19.65
20-606-2091 SAFETY SUPPLIES/EQUIPMENT	<u>1,200.00</u>	<u>0.00</u>	<u>29.91</u>	<u>1,170.09</u>	<u>2.49</u>
TOTAL SUPPLIES	14,100.00	1,047.57	8,008.47	6,091.53	56.80

SERVICES

20-606-3012 ENGINEERING SERVICES	0.00	510.00	4,635.00 (4,635.00)	0.00
20-606-3020 ASSOCIATION DUES & Pubs	2,215.00	111.00	982.00	1,233.00	44.33
20-606-3030 TRAINING/EDUCATION	3,000.00	0.00	1,790.00	1,210.00	59.67
20-606-3040 TRAVEL/MILEAGE/LODGING/PERD	1,438.00	632.54	1,498.57 (60.57)	104.21
20-606-3050 INSURANCE - LIABILITY	3,795.00	0.00	3,870.13 (75.13)	101.98
20-606-3060 UNIFORM SERVICES	3,000.00	126.96	1,180.83	1,819.17	39.36
20-606-3070 INSURANCE - PROPERTY	1,850.00	0.00	1,886.62 (36.62)	101.98
20-606-3075 WATER CONSERVATION EDUCATIO	100.00	0.00	0.00	100.00	0.00
20-606-3080 SPECIAL SERVICES	300.00	12.50	155.00	145.00	51.67
20-606-3082 WATER ANALYSIS FEES	<u>6,500.00</u>	<u>131.91</u>	<u>3,125.82</u>	<u>3,374.18</u>	<u>48.09</u>
TOTAL SERVICES	22,198.00	1,524.91	19,123.97	3,074.03	86.15

CONTRACTUAL

20-606-4075 COMPUTER SOFTWARE/INCODE	10,292.00	776.98	6,402.24	3,889.76	62.21
20-606-4085 EAA -WATER MANAGEMENT FEES	84,084.00	7,006.53	51,852.17	32,231.83	61.67
20-606-4099 WATER RIGHTS/LEASE PAYMENTS	<u>10,851.00</u>	<u>0.00</u>	<u>12,281.50</u> (<u>1,430.50)</u>	<u>113.18</u>
TOTAL CONTRACTUAL	105,227.00	7,783.51	70,535.91	34,691.09	67.03

20 -WATER FUND

WATER DEPARTMENT

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MAINTENANCE</u>					
20-606-5005 EQUIPMENT LEASES	1,500.00	0.00	0.00	1,500.00	0.00
20-606-5010 EQUIPMENT MAINT & REPAIR	6,500.00	0.00	7.00	6,493.00	0.11
20-606-5015 ELECTRONIC EQPT MAINTENANCE	500.00	149.99	149.99	350.01	30.00
20-606-5020 VEHICLE MAINTENANCE	2,000.00	250.42	2,803.73 (803.73)	140.19
20-606-5030 BUILDING MAINTENANCE	2,000.00	0.00	1,265.42	734.58	63.27
20-606-5060 VEHICLE & EQPT FUELS	<u>3,000.00</u>	<u>464.81</u>	<u>3,128.12 (</u>	<u>128.12)</u>	<u>104.27</u>
TOTAL MAINTENANCE	15,500.00	865.22	7,354.26	8,145.74	47.45
<u>DEPT MATERIALS-SERVICES</u>					
20-606-6011 CHEMICALS	17,000.00	680.17	12,547.78	4,452.22	73.81
20-606-6050 WATER METERS & BOXES	4,500.00	0.00	4,692.94 (192.94)	104.29
20-606-6055 FIRE HYDRANTS	3,000.00	413.28	11,951.42 (8,951.42)	398.38
20-606-6060 HUEBNER STORAGE TANK	6,000.00	0.00	1,247.32	4,752.68	20.79
20-606-6061 ELEVATED STORAGE TANK- #1 W	3,000.00	0.00	3,846.00 (846.00)	128.20
20-606-6062 WELL SITE #2-EAA MONITORED	100.00	0.00	0.00	100.00	0.00
20-606-6065 WELL SITE #5-EDWARDS BLENDI	3,000.00	225.00	307.06	2,692.94	10.24
20-606-6066 WELL SITE #6-MUNI TRACT	1,000.00	227.33	3,399.59 (2,399.59)	339.96
20-606-6067 WELL SITE #7	5,000.00	225.00	307.07	4,692.93	6.14
20-606-6068 WELL SITE #8	3,500.00	525.00	1,756.06	1,743.94	50.17
20-606-6069 WELL SITE #9-TRINITY	2,000.00	278.72	278.72	1,721.28	13.94
20-606-6070 SCADA SYSTEM MAINTENANCE	2,000.00	0.00	2,339.25 (339.25)	116.96
20-606-6071 SHAVANO DRIVE PUMP STATION	7,000.00	0.00	9,257.36 (2,257.36)	132.25
20-606-6072 WATER SYSTEM MAINTENANCE	13,305.00	1,359.85	18,805.13 (5,500.13)	141.34
20-606-6080 STREET MAINT SUPPLIES	<u>1,500.00</u>	<u>0.00</u>	<u>57.50</u>	<u>1,442.50</u>	<u>3.83</u>
TOTAL DEPT MATERIALS-SERVICES	71,905.00	3,934.35	70,793.20	1,111.80	98.45
<u>UTILITIES</u>					
20-606-7040 UTILITIES - ELECTRIC	70,000.00	4,021.15	28,486.93	41,513.07	40.70
20-606-7042 UTILITIES - PHONE/CELL	800.00	72.00	251.70	548.30	31.46
20-606-7044 UTILITIES - WATER	<u>300.00</u>	<u>12.09</u>	<u>94.94</u>	<u>205.06</u>	<u>31.65</u>
TOTAL UTILITIES	71,100.00	4,105.24	28,833.57	42,266.43	40.55
<u>CAPITAL OUTLAY</u>					
20-606-8020 NON-CAPITAL MAINTENANCE EQU	1,000.00	0.00	0.00	1,000.00	0.00
20-606-8060 CAPITAL- EQUIPMENT	31,175.00	11,789.00	31,175.00	0.00	100.00
20-606-8080 WATER SYSTEM IMPROVEMENTS	19,500.00	9,459.18	26,724.01 (7,224.01)	137.05
20-606-8087 WATER METER REPLACEMENT	<u>3,780.00</u>	<u>3,185.00</u>	<u>3,185.00</u>	<u>595.00</u>	<u>84.26</u>
TOTAL CAPITAL OUTLAY	55,455.00	24,433.18	61,084.01 (5,629.01)	110.15
<u>INTERFUND TRANSFERS</u>					
20-606-9010 TRF TO GENERAL FUND	22,050.00	0.00	0.00	22,050.00	0.00
20-606-9020 TRF TO CAPITAL REP. FUND 72	<u>71,946.00</u>	<u>0.00</u>	<u>0.00</u>	<u>71,946.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	93,996.00	0.00	0.00	93,996.00	0.00
TOTAL WATER DEPARTMENT	716,584.00	69,103.28	438,172.02	278,411.98	61.15

20 -WATER FUND
 DEBT SERVICE

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
20-607-8014 2009 GO REFUND - PRINCIPAL	40,072.50	0.00	40,072.50	0.00	100.00
20-607-8015 2009 GO REFUND - INTEREST	13,830.00	0.00	1,602.90	12,227.10	11.59
20-607-8016 2017 GO REFUNDING (2009) PR	65,000.00	0.00	65,000.00	0.00	100.00
20-607-8017 2017 GO REFUNDING (2009) IN	68,162.50	0.00	34,612.50	33,550.00	50.78
20-607-8030 BOND AGENT FEES	150.00	0.00	200.00 (50.00)	133.33
20-607-8056 2018 GO REFUNDING (2009) PR	0.00	0.00	5,137.50 (5,137.50)	0.00
20-607-8057 2018 GO REFUNDING (2009) IN	0.00	0.00	1,807.72 (1,807.72)	0.00
TOTAL CAPITAL OUTLAY	187,215.00	0.00	148,433.12	38,781.88	79.28
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TOTAL DEBT SERVICE	187,215.00	0.00	148,433.12	38,781.88	79.28
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TOTAL EXPENDITURES	903,799.00	69,103.28	586,605.14	317,193.86	64.90
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	6,819.12 (192,693.67)	192,693.67	0.00
	=====	=====	=====	=====	=====

30 -DEBT SERVICE FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,309,280.00</u>	<u>2,574.22</u>	<u>165,215.31</u>	<u>1,144,064.69</u>	<u>12.62</u>
TOTAL REVENUES	<u>1,309,280.00</u> =====	<u>2,574.22</u> =====	<u>165,215.31</u> =====	<u>1,144,064.69</u> =====	<u>12.62</u> =====
<u>EXPENDITURE SUMMARY</u>					
DEBT SERVICE	<u>1,309,280.00</u>	<u>0.00</u>	<u>187,976.05</u>	<u>1,121,303.95</u>	<u>14.36</u>
TOTAL EXPENDITURES	<u>1,309,280.00</u> =====	<u>0.00</u> =====	<u>187,976.05</u> =====	<u>1,121,303.95</u> =====	<u>14.36</u> =====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2,574.22 (22,760.74)	22,760.74	0.00

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
30-599-1010 CURRENT ADVALOREM TAXES	132,551.00	2,095.96	155,171.29 (22,620.29)	117.07
30-599-1020 DELINQUENT ADVALOREM TAXES	0.00	0.00	5,427.17 (5,427.17)	0.00
30-599-1030 PENALTY & INTEREST	<u>0.00</u>	<u>92.09</u>	<u>525.18</u> (<u>525.18)</u>	<u>0.00</u>
TOTAL TAXES	132,551.00	2,188.05	161,123.64 (28,572.64)	121.56
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<u>TRANSFERS IN</u>					
30-599-8001 PROCEEDS OF LONG TERM DEBT	1,100,383.00	0.00	848.75	1,099,534.25	0.08
30-599-8010 INTEREST INCOME	0.00	386.17	3,242.92 (3,242.92)	0.00
30-599-8030 FUND BALANCE - TRANSFER IN	<u>76,346.00</u>	<u>0.00</u>	<u>0.00</u>	<u>76,346.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	1,176,729.00	386.17	4,091.67	1,172,637.33	0.35
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TOTAL NON-DEPARTMENTAL	1,309,280.00	2,574.22	165,215.31	1,144,064.69	12.62
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TOTAL REVENUES	1,309,280.00	2,574.22	165,215.31	1,144,064.69	12.62
	=====	=====	=====	=====	=====

30 -DEBT SERVICE FUND
DEBT SERVICE

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
30-607-8050 2009 GO REFUNDING-PRINCIPAL	154,927.00	0.00	154,927.50 (0.50)	100.00
30-607-8052 2009 GO REFUNDING-INTEREST	53,470.00	0.00	6,197.10	47,272.90	11.59
30-607-8054 BOND AGENT FEES	500.00	0.00	0.00	500.00	0.00
30-607-8055 BOND ISSUE COSTS	29,556.00	0.00	0.00	29,556.00	0.00
30-607-8056 2018 GO REFUNDING (2009) PR	0.00	0.00	19,862.50 (19,862.50)	0.00
30-607-8057 2018 GO REFUNDING (2009) IN	0.00	0.00	6,988.95 (6,988.95)	0.00
30-607-8090 PMT TO REFUNDING AGENT ESCR	<u>1,070,827.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,070,827.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	1,309,280.00	0.00	187,976.05	1,121,303.95	14.36
TOTAL DEBT SERVICE	1,309,280.00	0.00	187,976.05	1,121,303.95	14.36
TOTAL EXPENDITURES	<u>1,309,280.00</u>	<u>0.00</u>	<u>187,976.05</u>	<u>1,121,303.95</u>	<u>14.36</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u>0.00</u>	<u>2,574.22 (</u>	<u>22,760.74)</u>	<u>22,760.74</u>	<u>0.00</u>

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>121,000.00</u>	<u>11,298.87</u>	<u>77,126.64</u>	<u>43,873.36</u>	<u>63.74</u>
TOTAL REVENUES	121,000.00	11,298.87	77,126.64	43,873.36	63.74
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	625.00	0.00	624.00	1.00	99.84
POLICE DEPARTMENT	<u>87,540.00</u>	<u>2,770.82</u>	<u>53,840.37</u>	<u>33,699.63</u>	<u>61.50</u>
TOTAL EXPENDITURES	88,165.00	2,770.82	54,464.37	33,700.63	61.78
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	32,835.00	8,528.05	22,662.27	10,172.73	69.02

40 -CRIME CONTROL DISTRICT
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
40-599-1050 SALES - CRIME CONTROL DIST	<u>115,000.00</u>	<u>10,436.83</u>	<u>70,684.53</u>	<u>44,315.47</u>	<u>61.46</u>
TOTAL TAXES	115,000.00	10,436.83	70,684.53	44,315.47	61.46
<u>MISC./GRANTS/INTEREST</u>					
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<u>TRANSFERS IN</u>					
40-599-8005 INTEREST INCOME	<u>6,000.00</u>	<u>862.04</u>	<u>6,442.11</u>	(<u>442.11</u>)	<u>107.37</u>
TOTAL TRANSFERS IN	6,000.00	862.04	6,442.11	(442.11)	107.37
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TOTAL NON-DEPARTMENTAL	121,000.00	11,298.87	77,126.64	43,873.36	63.74
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TOTAL REVENUES	121,000.00	11,298.87	77,126.64	43,873.36	63.74
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
 FIRE DEPARTMENT

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
40-604-8012 NON-CAPITAL - FIREARMS/TASE	<u>625.00</u>	<u>0.00</u>	<u>624.00</u>	<u>1.00</u>	<u>99.84</u>
TOTAL CAPITAL OUTLAY	625.00	0.00	624.00	1.00	99.84
<u>INTERFUND TRANSFERS</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<hr/>					
TOTAL FIRE DEPARTMENT	625.00	0.00	624.00	1.00	99.84

40 -CRIME CONTROL DISTRICT
POLICE DEPARTMENT

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SERVICES</u>					
40-605-3030 TRAINING/EDUCATION	5,300.00	0.00	1,747.62	3,552.38	32.97
40-605-3087 CITIZENS COMMUNICATION/EDUC	<u>5,500.00</u>	<u>0.00</u>	<u>2,608.74</u>	<u>2,891.26</u>	<u>47.43</u>
TOTAL SERVICES	10,800.00	0.00	4,356.36	6,443.64	40.34
<u>CAPITAL OUTLAY</u>					
40-605-8010 ELECTRONIC EQUIPMENT PURCHA	5,000.00	0.00	1,628.80	3,371.20	32.58
40-605-8012 NON CAPITAL - FIRE ARMS/TAS	8,640.00	0.00	0.00	8,640.00	0.00
40-605-8015 NON-CAPITAL - COMPUTER EQUI	7,200.00	2,770.82	4,929.50	2,270.50	68.47
40-605-8018 NON-CAPITAL BUILDING	1,300.00	0.00	0.00	1,300.00	0.00
40-605-8025 NON-CAPITAL - OFFICE FURNIT	1,000.00	0.00	0.00	1,000.00	0.00
40-605-8042 CAPITAL - FIREARMS	25,000.00	0.00	23,089.05	1,910.95	92.36
40-605-8045 CAPITAL - COMPUTER EQUIPMEN	<u>25,000.00</u>	<u>0.00</u>	<u>19,836.66</u>	<u>5,163.34</u>	<u>79.35</u>
TOTAL CAPITAL OUTLAY	73,140.00	2,770.82	49,484.01	23,655.99	67.66
<u>INTERFUND TRANSFERS</u>					
40-605-9011 TRANSFER TO - GENERAL FUND	<u>3,600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,600.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	3,600.00	0.00	0.00	3,600.00	0.00
TOTAL POLICE DEPARTMENT	87,540.00	2,770.82	53,840.37	33,699.63	61.50
TOTAL EXPENDITURES	88,165.00	2,770.82	54,464.37	33,700.63	61.78
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	32,835.00	8,528.05	22,662.27	10,172.73	69.02
	=====	=====	=====	=====	=====

42 -PEG FUNDS

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>16,500.00</u>	<u>4,341.62</u>	<u>13,552.29</u>	<u>2,947.71</u>	<u>82.14</u>
TOTAL REVENUES	16,500.00 =====	4,341.62 =====	13,552.29 =====	2,947.71 =====	82.14 =====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>1,600.00</u>	<u>0.00</u>	<u>1,020.54</u>	<u>579.46</u>	<u>63.78</u>
TOTAL EXPENDITURES	1,600.00 =====	0.00 =====	1,020.54 =====	579.46 =====	63.78 =====
REVENUES OVER/(UNDER) EXPENDITURES	14,900.00	4,341.62	12,531.75	2,368.25	84.11

42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>FRANCHISE REVENUES</u>					
42-599-2024 FRANCHISE - PEG FEES	<u>15,500.00</u>	<u>4,195.51</u>	<u>12,472.62</u>	<u>3,027.38</u>	<u>80.47</u>
TOTAL FRANCHISE REVENUES	15,500.00	4,195.51	12,472.62	3,027.38	80.47
<u>MISC./GRANTS/INTEREST</u>					
42-599-7000 INTEREST	<u>1,000.00</u>	<u>146.11</u>	<u>1,079.67</u>	<u>(79.67)</u>	<u>107.97</u>
TOTAL MISC./GRANTS/INTEREST	1,000.00	146.11	1,079.67	(79.67)	107.97
<u>TRANSFERS IN</u>					
TOTAL NON-DEPARTMENTAL	16,500.00	4,341.62	13,552.29	2,947.71	82.14
TOTAL REVENUES	16,500.00	4,341.62	13,552.29	2,947.71	82.14
	=====	=====	=====	=====	=====

42 -PEG FUNDS
 ADMINISTRATION

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
42-601-8030 CAPITAL-ELECTRONIC EQUIPMEN	<u>1,600.00</u>	<u>0.00</u>	<u>1,020.54</u>	<u>579.46</u>	<u>63.78</u>
TOTAL CAPITAL OUTLAY	1,600.00	0.00	1,020.54	579.46	63.78
<hr/>					
TOTAL ADMINISTRATION	1,600.00	0.00	1,020.54	579.46	63.78
<hr/>					
TOTAL EXPENDITURES	1,600.00	0.00	1,020.54	579.46	63.78
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	14,900.00	4,341.62	12,531.75	2,368.25	84.11
	=====	=====	=====	=====	=====

45 -OAK WILT FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>10,500.00</u>	<u>105.00</u>	<u>4,515.00</u>	<u>5,985.00</u>	<u>43.00</u>
TOTAL REVENUES	10,500.00	105.00	4,515.00	5,985.00	43.00
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	500.00	0.00	0.00	500.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	10,000.00	105.00	4,515.00	5,485.00	45.15

45 -OAK WILT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>PERMITS & LICENSES</u>					
45-599-3015 TREE TRIMMING PERMITS	<u>10,500.00</u>	<u>105.00</u>	<u>4,515.00</u>	<u>5,985.00</u>	<u>43.00</u>
TOTAL PERMITS & LICENSES	10,500.00	105.00	4,515.00	5,985.00	43.00
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	10,500.00	105.00	4,515.00	5,985.00	43.00
<hr/>					
TOTAL REVENUES	10,500.00	105.00	4,515.00	5,985.00	43.00
	=====	=====	=====	=====	=====

45 -OAK WILT FUND
 ADMINISTRATION

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
45-601-3087 CITIZENS COMMUNICATION/EDUC	500.00	0.00	0.00	500.00	0.00
TOTAL SERVICES	500.00	0.00	0.00	500.00	0.00
DEPT MATERIALS-SERVICES					
<hr/>					
TOTAL ADMINISTRATION	500.00	0.00	0.00	500.00	0.00
<hr/>					
TOTAL EXPENDITURES	500.00	0.00	0.00	500.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	10,000.00	105.00	4,515.00	5,485.00	45.15
	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>115,000.00</u>	<u>10,292.66</u>	<u>70,295.14</u>	<u>44,704.86</u>	<u>61.13</u>
TOTAL REVENUES	<u>115,000.00</u>	<u>10,292.66</u>	<u>70,295.14</u>	<u>44,704.86</u>	<u>61.13</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
PUBLIC WORKS	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	65,000.00	10,292.66	70,295.14 (5,295.14)	108.15

48 -STREET MAINTENANCE FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
48-599-1040 SALES - STREET MAINTENANCE	<u>115,000.00</u>	<u>10,292.66</u>	<u>70,295.14</u>	<u>44,704.86</u>	<u>61.13</u>
TOTAL TAXES	115,000.00	10,292.66	70,295.14	44,704.86	61.13
<hr/>					
TOTAL NON-DEPARTMENTAL	115,000.00	10,292.66	70,295.14	44,704.86	61.13
<hr/>					
TOTAL REVENUES	115,000.00	10,292.66	70,295.14	44,704.86	61.13
	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND
 PUBLIC WORKS

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
DEPT MATERIALS-SERVICES					
48-603-6080 STREET MAINTENANCE	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	50,000.00	0.00	0.00	50,000.00	0.00
<hr/>					
TOTAL PUBLIC WORKS	50,000.00	0.00	0.00	50,000.00	0.00
<hr/>					
TOTAL EXPENDITURES	50,000.00	0.00	0.00	50,000.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	65,000.00	10,292.66	70,295.14 (5,295.14)	108.15
	=====	=====	=====	=====	=====

50 -COURT RESTRICTED FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>28,400.00</u>	<u>444.26</u>	<u>4,976.87</u>	<u>23,423.13</u>	<u>17.52</u>
TOTAL REVENUES	<u>28,400.00</u> =====	<u>444.26</u> =====	<u>4,976.87</u> =====	<u>23,423.13</u> =====	<u>17.52</u> =====
<u>EXPENDITURE SUMMARY</u>					
OPERATING EXPENSES	<u>28,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,400.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>28,400.00</u> =====	<u>0.00</u> =====	<u>0.00</u> =====	<u>28,400.00</u> =====	<u>0.00</u> =====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	444.26	4,976.87 (4,976.87)	0.00

50 -COURT RESTRICTED FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>COURT FEES</u>					
50-599-4022 COURT EFFICIENCY REVENUE	100.00	4.49	61.99	38.01	61.99
50-599-4023 COURT SECURITY REVENUE	3,400.00	188.47	2,106.37	1,293.63	61.95
50-599-4025 COURT TECHNOLOGY REVENUE	<u>4,200.00</u>	<u>251.30</u>	<u>2,808.51</u>	<u>1,391.49</u>	<u>66.87</u>
TOTAL COURT FEES	7,700.00	444.26	4,976.87	2,723.13	64.63
 <u>TRANSFERS IN</u>					
50-599-8099 FUND BALANCE RESERVE	<u>20,700.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,700.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	20,700.00	0.00	0.00	20,700.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	28,400.00	444.26	4,976.87	23,423.13	17.52
<hr/>					
TOTAL REVENUES	28,400.00	444.26	4,976.87	23,423.13	17.52
	=====	=====	=====	=====	=====

50 -COURT RESTRICTED FUND
OPERATING EXPENSES

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SERVICES</u>					
<u>MAINTENANCE</u>					
<u>CAPITAL OUTLAY</u>					
50-602-8080 CAPITAL IMPROVEMENTS	20,000.00	0.00	0.00	20,000.00	0.00
TOTAL CAPITAL OUTLAY	20,000.00	0.00	0.00	20,000.00	0.00
<u>INTERFUND TRANSFERS</u>					
50-602-9010 TRANSFER TO GENERAL FUND	8,400.00	0.00	0.00	8,400.00	0.00
TOTAL INTERFUND TRANSFERS	8,400.00	0.00	0.00	8,400.00	0.00
TOTAL OPERATING EXPENSES	28,400.00	0.00	0.00	28,400.00	0.00
TOTAL EXPENDITURES	28,400.00	0.00	0.00	28,400.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	444.26	4,976.87 (4,976.87)	0.00

52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>5,000.00</u>	<u>361.84</u>	<u>2,555.83</u>	<u>2,444.17</u>	<u>51.12</u>
TOTAL REVENUES	5,000.00	361.84	2,555.83	2,444.17	51.12
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	2,000.00	0.00	1,683.00	317.00	84.15
POLICE DEPARTMENT	<u>3,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	5,000.00	0.00	1,683.00	3,317.00	33.66
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	361.84	872.83 (872.83)	0.00

52 -CHILD SAFETY FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
52-599-7010 SCHOOL CROSSING GUARD FUNDS	<u>4,200.00</u>	<u>361.84</u>	<u>2,555.83</u>	<u>1,644.17</u>	<u>60.85</u>
TOTAL MISC./GRANTS/INTEREST	4,200.00	361.84	2,555.83	1,644.17	60.85
 <u>TRANSFERS IN</u>					
52-599-8089 FUND BALANCE RESERVE	<u>800.00</u>	<u>0.00</u>	<u>0.00</u>	<u>800.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	800.00	0.00	0.00	800.00	0.00
<hr/>					
TOTAL NON DEPARTMENTAL	5,000.00	361.84	2,555.83	2,444.17	51.12
<hr/>					
TOTAL REVENUES	5,000.00	361.84	2,555.83	2,444.17	51.12
	=====	=====	=====	=====	=====

52 -CHILD SAFETY FUND
 FIRE DEPARTMENT

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-604-3087 CITIZENS COMMUNICATION/EDUC	<u>2,000.00</u>	<u>0.00</u>	<u>1,683.00</u>	<u>317.00</u>	<u>84.15</u>
TOTAL SERVICES	2,000.00	0.00	1,683.00	317.00	84.15
<hr/>					
TOTAL FIRE DEPARTMENT	2,000.00	0.00	1,683.00	317.00	84.15

52 -CHILD SAFETY FUND
 POLICE DEPARTMENT

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-605-3087 CITIZENS COMMUNICATION/EDUC	<u>3,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>
TOTAL SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
<hr/>					
TOTAL POLICE DEPARTMENT	3,000.00	0.00	0.00	3,000.00	0.00
<hr/>					
TOTAL EXPENDITURES	5,000.00	0.00	1,683.00	3,317.00	33.66
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	361.84	872.83 (872.83)	0.00
	=====	=====	=====	=====	=====

53 -LEOSE

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,550.00</u>	<u>0.00</u>	<u>1,653.38</u>	(<u>103.38</u>)	<u>106.67</u>
TOTAL REVENUES	<u>1,550.00</u>	<u>0.00</u>	<u>1,653.38</u>	(<u>103.38</u>)	<u>106.67</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
POLICE DEPARTMENT	<u>1,550.00</u>	<u>0.00</u>	<u>1,550.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	<u>1,550.00</u>	<u>0.00</u>	<u>1,550.00</u>	<u>0.00</u>	<u>100.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	103.38	(103.38)	0.00

53 -LEOSE
FINANCIAL SUMMARY % OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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NON-DEPARTMENTAL

POLICE/FIRE REVENUES

53-599-6020 LEOSE FUNDS	<u>1,550.00</u>	<u>0.00</u>	<u>1,653.38</u>	(<u>103.38</u>)	<u>106.67</u>
TOTAL POLICE/FIRE REVENUES	1,550.00	0.00	1,653.38	(103.38)	106.67

TRANSFERS IN

TOTAL NON-DEPARTMENTAL	1,550.00	0.00	1,653.38	(103.38)	106.67
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TOTAL REVENUES	1,550.00	0.00	1,653.38	(103.38)	106.67
	=====	=====	=====	=====	=====

53 -LEOSE

POLICE DEPARTMENT

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
53-605-3030 TRAINING/EDUCATION	<u>1,550.00</u>	<u>0.00</u>	<u>1,550.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL SERVICES	1,550.00	0.00	1,550.00	0.00	100.00
<hr/>					
TOTAL POLICE DEPARTMENT	1,550.00	0.00	1,550.00	0.00	100.00
<hr/>					
TOTAL EXPENDITURES	1,550.00	0.00	1,550.00	0.00	100.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	103.38 (103.38)	0.00
	=====	=====	=====	=====	=====

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
OTHER SOURCES	<u>2,212,174.00</u>	<u>5,374.53</u>	<u>42,364.30</u>	<u>2,169,809.70</u>	<u>1.92</u>
TOTAL REVENUES	<u>2,212,174.00</u>	<u>5,374.53</u>	<u>42,364.30</u>	<u>2,169,809.70</u>	<u>1.92</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMIN	118,330.00	58,652.48	58,902.48	59,427.52	49.78
PUBLIC WORKS	812,560.00	33,668.06	129,542.39	683,017.61	15.94
FIRE	<u>1,281,284.00</u>	<u>0.00</u>	<u>116,318.35</u>	<u>1,164,965.65</u>	<u>9.08</u>
TOTAL EXPENDITURES	<u>2,212,174.00</u>	<u>92,320.54</u>	<u>304,763.22</u>	<u>1,907,410.78</u>	<u>13.78</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(86,946.01)	(262,398.92)	262,398.92	0.00

70 -CAPITAL REPLACEMENT FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>OTHER SOURCES</u>					
<u>TRANSFERS IN</u>					
70-599-8010 INTEREST INCOME	50,000.00	5,374.53	42,364.30	7,635.70	84.73
70-599-8020 TRF IN - GENERAL FUND	307,756.00	0.00	0.00	307,756.00	0.00
70-599-8099 FUND BALANCE RESERVE	<u>1,854,418.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,854,418.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	2,212,174.00	5,374.53	42,364.30	2,169,809.70	1.92
<hr/>					
TOTAL OTHER SOURCES	2,212,174.00	5,374.53	42,364.30	2,169,809.70	1.92
<hr/>					
TOTAL REVENUES	2,212,174.00	5,374.53	42,364.30	2,169,809.70	1.92
	=====	=====	=====	=====	=====

70 -CAPITAL REPLACEMENT FUND
COUNCIL

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CONTRACTUAL</u>					
<hr/>					

70 -CAPITAL REPLACEMENT FUND
 ADMIN

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-601-8080 CAPITAL IMPROVEMENTS	15,330.00	0.00	0.00	15,330.00	0.00
70-601-8081 CAPITAL - BUILDING	<u>103,000.00</u>	<u>58,652.48</u>	<u>58,902.48</u>	<u>44,097.52</u>	<u>57.19</u>
TOTAL CAPITAL OUTLAY	118,330.00	58,652.48	58,902.48	59,427.52	49.78
<hr/>					
<u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL ADMIN	118,330.00	58,652.48	58,902.48	59,427.52	49.78

70 -CAPITAL REPLACEMENT FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
70-603-8050 CAPITAL - VEHICLES	40,000.00	0.00	39,235.60	764.40	98.09
70-603-8060 CAPITAL - EQUIPMENT	43,060.00	23,578.00	42,964.00	96.00	99.78
70-603-8080 CAPITAL-IMPROVEMENT PROJECT	<u>729,500.00</u>	<u>10,090.06</u>	<u>47,342.79</u>	<u>682,157.21</u>	<u>6.49</u>
TOTAL CAPITAL OUTLAY	812,560.00	33,668.06	129,542.39	683,017.61	15.94
<u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL PUBLIC WORKS	812,560.00	33,668.06	129,542.39	683,017.61	15.94

70 -CAPITAL REPLACEMENT FUND
FIRE

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-604-8040 CAPITAL - PPE EQUIPMENT	116,319.00	0.00	116,318.35	0.65	100.00
70-604-8050 CAPITAL - APPARATUS	<u>1,164,965.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,164,965.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	1,281,284.00	0.00	116,318.35	1,164,965.65	9.08
<u>INTERFUND TRANSFERS</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<hr/>					
TOTAL FIRE	1,281,284.00	0.00	116,318.35	1,164,965.65	9.08

70 -CAPITAL REPLACEMENT FUND
POLICE

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CONTRACTUAL</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>INTERFUND TRANSFERS</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>					
TOTAL EXPENDITURES	2,212,174.00	92,320.54	304,763.22	1,907,410.78	13.78
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (86,946.01) (262,398.92)	262,398.92	0.00
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>71,946.00</u>	<u>0.00</u>	<u>0.00</u>	<u>71,946.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>71,946.00</u>	<u>0.00</u>	<u>0.00</u>	<u>71,946.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	<u>38,280.00</u>	<u>18,259.00</u>	<u>37,645.00</u>	<u>635.00</u>	<u>98.34</u>
TOTAL EXPENDITURES	<u>38,280.00</u>	<u>18,259.00</u>	<u>37,645.00</u>	<u>635.00</u>	<u>98.34</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	<u>33,666.00</u>	<u>(18,259.00)</u>	<u>(37,645.00)</u>	<u>71,311.00</u>	<u>111.82-</u>
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	<u>33,666.00</u>	<u>(18,259.00)</u>	<u>(37,645.00)</u>	<u>71,311.00</u>	<u>111.82-</u>
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TRANSFERS IN</u>					
72-599-8020 TRANSFER FROM WATER FUND	<u>71,946.00</u>	<u>0.00</u>	<u>0.00</u>	<u>71,946.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	71,946.00	0.00	0.00	71,946.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	71,946.00	0.00	0.00	71,946.00	0.00
<hr/>					
TOTAL REVENUES	71,946.00	0.00	0.00	71,946.00	0.00
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
WATER DEPARTMENT

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CONTRACTUAL</u>	_____	_____	_____	_____	_____
<u>CAPITAL OUTLAY</u>	_____	_____	_____	_____	_____
<hr/>					
<u>INTERFUND TRANSFERS</u>					
72-606-9020 TRANSFER TO WATER UTILITY	<u>38,280.00</u>	<u>18,259.00</u>	<u>37,645.00</u>	<u>635.00</u>	<u>98.34</u>
TOTAL INTERFUND TRANSFERS	38,280.00	18,259.00	37,645.00	635.00	98.34
<hr/>					
TOTAL WATER DEPARTMENT	38,280.00	18,259.00	37,645.00	635.00	98.34
<hr/>					
TOTAL EXPENDITURES	38,280.00	18,259.00	37,645.00	635.00	98.34
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	33,666.00 (18,259.00) (37,645.00)	71,311.00	111.82-
	=====	=====	=====	=====	=====
<u>OTHER FINANCING SOURCES</u>	_____	_____	_____	_____	_____
<hr/>					
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER USES	33,666.00 (18,259.00) (37,645.00)	71,311.00	111.82-
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
ADMINISTRATION	<u>0.00</u>	<u>3.65</u>	<u>27.95</u>	(<u>27.95</u>)	<u>0.00</u>
TOTAL REVENUES	<u>0.00</u>	<u>3.65</u>	<u>27.95</u>	(<u>27.95</u>)	<u>0.00</u>
	=====	=====	=====	=====	=====
<hr/>					
<u>EXPENDITURE SUMMARY</u>					
	<u>0.00</u>	<u>3.65</u>	<u>27.95</u>	(<u>27.95</u>)	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u>0.00</u>	<u>3.65</u>	<u>27.95</u>	(<u>27.95</u>)	<u>0.00</u>

75 -PET DOC & RESCUE FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>ADMINISTRATION</u>					
<u>TAXES</u>					
<hr/>					
<u>MISC./GRANTS/INTEREST</u>					
75-599-7000 INTEREST INCOME	<u>0.00</u>	<u>3.65</u>	<u>27.95</u>	(<u>27.95</u>)	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	0.00	3.65	27.95	(27.95)	0.00
<hr/>					
TOTAL ADMINISTRATION	0.00	3.65	27.95	(27.95)	0.00
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TOTAL REVENUES	0.00	3.65	27.95	(27.95)	0.00
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND
ADMINISTRATION

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
PERSONNEL					
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REVENUES OVER/(UNDER) EXPENDITURES	0.00	3.65	27.95 (27.95)	0.00
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DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
5/02/19	TIME WARNER CABLE	CABLE/TV	GENERAL FUND	CITY ADMINISTRATION	85.44
5/02/19	GE MONEY BANK	SPPD CEREMONY	GENERAL FUND	CITY ADMINISTRATION	127.76
5/02/19	DENTON, NAVARRO, ROCHA, BERNAL, HYDE &	LEGAL FEES	GENERAL FUND	CITY ADMINISTRATION	11,947.93
5/02/19	DENTON, NAVARRO, ROCHA, BERNAL, HYDE &	LEGAL FEES	GENERAL FUND	CITY ADMINISTRATION	3,205.88
5/02/19	NEIGHBORHOOD NEWS	MAY ROADRUNNER	GENERAL FUND	CITY ADMINISTRATION	676.62
5/02/19	SOUTH TEXAS WASTEWATER TREATMENT	SPRINKLER REPAIR	GENERAL FUND	CITY ADMINISTRATION	115.77
5/02/19	PITNEY BOWES - PURCHASE POWER	QTRLY LEASE PAYMENT	GENERAL FUND	CITY ADMINISTRATION	170.13
5/02/19	UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	32.75
5/02/19	UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	32.75
5/02/19	UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	32.75
5/02/19	UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	32.75
5/02/19	DELUXE	CHECKS AND DEPOSIT SLIPS	GENERAL FUND	CITY ADMINISTRATION	410.00
5/02/19	VOSS LIGHTING	POST TOP BULBS	GENERAL FUND	CITY ADMINISTRATION	353.00
5/02/19	ORKIN, INC.	PEST CONTROL	GENERAL FUND	CITY ADMINISTRATION	115.40
5/02/19	LONE STAR REPROGRAPHICS	SIGNS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	68.00
5/02/19	O'REILLY AUTO PARTS	O'REILLY AUTO PARTS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	130.90-
5/02/19	O'REILLY AUTO PARTS	BATTERY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	326.70
5/02/19	O'REILLY AUTO PARTS	BATTERY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	130.90
5/02/19	O'REILLY AUTO PARTS	O'REILLY AUTO PARTS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	66.00-
5/02/19	UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	25.74
5/02/19	UNIFIRST	JANITORIAL SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	28.30
5/02/19	UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	25.74
5/02/19	UNIFIRST	JANITORIAL SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	28.30
5/02/19	UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	25.74
5/02/19	UNIFIRST	JANITORIAL SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	80.90
5/02/19	UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	25.74
5/02/19	FARRWEST ENVIRONMENTAL SUPPLY INC	SAFETY LIGHTS FOR CHEVY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	997.40
5/02/19	ACCESS TRANSMISSION	TRANSMISSION REPAIR	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,850.00
5/02/19	O'REILLY AUTO PARTS	BATTERY	GENERAL FUND	FIRE DEPARTMENT	216.74
5/02/19	ARROW INTERNATIONAL, INC	EMS SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	562.50
5/02/19	THE RUGGED STORE	COMPUTER MOUNTING HARDWARE	GENERAL FUND	FIRE DEPARTMENT	738.00
5/02/19	THE RUGGED STORE	COMPUTER MOUNTING HARDWARE	GENERAL FUND	FIRE DEPARTMENT	505.00
5/02/19	ZOLL Medical Corporation	ZOLL BATTERIES	GENERAL FUND	FIRE DEPARTMENT	761.88
5/02/19	ZOLL Medical Corporation	ZOLL BATTERIES	GENERAL FUND	FIRE DEPARTMENT	228.12
5/02/19	SHAVANO PARK, PETTY CASH	CERTIFICATE FRAME	GENERAL FUND	FIRE DEPARTMENT	14.28
5/02/19	RED MCCOMBS AUTOMOTIVE	DIAGNOSTICS UNIT 519	GENERAL FUND	POLICE DEPARTMENT	95.00
5/02/19	FLEET SAFETY	EQUIPMENT -UNITS 516 517 5	GENERAL FUND	POLICE DEPARTMENT	2,075.94
5/02/19	WILLIAM R LACY	TRAINING GALVESTON TX	GENERAL FUND	POLICE DEPARTMENT	524.27
5/02/19	PRECISION CAMERA LP	INTERVIEW ROOM CAMERA	GENERAL FUND	POLICE DEPARTMENT	731.91
5/02/19	NARDIS PUBLIC SAFETY	UNIFORMS - MARTINEZ	GENERAL FUND	POLICE DEPARTMENT	145.98
5/02/19	NARDIS PUBLIC SAFETY	UNIFORMS- CHIEF LACY	GENERAL FUND	POLICE DEPARTMENT	30.00
5/02/19	COWBOY CLEANERS	UNIFORM DRY CLEANING	GENERAL FUND	POLICE DEPARTMENT	488.75
5/02/19	AMERICAN WATER WORKS ASSOCIATION	2019 DUES- B.PETERSON	WATER FUND	WATER DEPARTMENT	340.00
5/02/19	PITNEY BOWES - PURCHASE POWER	MAR 2019 UTILITY BILLS	WATER FUND	WATER DEPARTMENT	221.20
5/02/19	UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	25.75
5/02/19	UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	25.75
5/02/19	UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	25.75
5/02/19	UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	25.75
5/02/19	FARRWEST ENVIRONMENTAL SUPPLY INC	SAFETY LIGHTS FOR CHEVY	WATER FUND	WATER DEPARTMENT	997.40
5/02/19	ONE CALL CONCEPTS	LOCATOR TICKETS	WATER FUND	WATER DEPARTMENT	32.00
5/02/19	MCCOY'S BUILDING SUPPLY	GATE REPAIR	WATER FUND	WATER DEPARTMENT	155.34
5/02/19	MCCOY'S BUILDING SUPPLY	MCCOY'S BUILDING SUPPLY	WATER FUND	WATER DEPARTMENT	2.33
5/02/19	ALAMO AREA COUNCIL OF GOVERNMENTS	CLASS FOR TRIMBLE	CRIME CONTROL DIST	POLICE DEPARTMENT	40.00
5/02/19	WILLIAM R LACY	TRAINING GALVESTON TX	CRIME CONTROL DIST	POLICE DEPARTMENT	75.00
5/03/19	TX CSDU	00089527162015EM5059	GENERAL FUND	NON-DEPARTMENTAL	69.23
5/03/19	TX CSDU	0012999273 DAVIS	GENERAL FUND	NON-DEPARTMENTAL	366.86

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
5/03/19	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	2,035.00
5/03/19	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	11,613.83
5/03/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,515.99
5/03/19	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	79,628.43
5/03/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	231.98
5/03/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	26.28
5/03/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	71.53
5/03/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	565.38
5/03/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	620.83
5/03/19	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	160.00
5/03/19	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	634.23
5/03/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	98.02
5/03/19	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	5,282.49
5/03/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	98.01
5/06/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	7,622.83
5/06/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	7,774.07
5/06/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,338.87
5/06/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,327.24
5/06/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	252.79
5/06/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	252.79
5/06/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	715.47
5/06/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	775.89
5/06/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	5,653.40
5/06/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	6,041.67
5/06/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	6,230.63
5/06/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	6,095.02
5/06/19	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	468.61
5/06/19	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	527.48
5/06/19	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	933.87
5/06/19	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,051.20
5/08/19	Texas Commission on Fire Protection	Texas Commission on Fire P	GENERAL FUND	FIRE DEPARTMENT	55.00
5/14/19	CIVIL SYSTEMS INC	CONTRACTOR REGISTRATIONS	GENERAL FUND	NON-DEPARTMENTAL	51.75-
5/14/19	SAN ANTONIO EXPRESS NEWS	ELECTION NOTICE	GENERAL FUND	CITY COUNCIL	869.00
5/14/19	SHAVANO PARK, PETTY CASH	DAVID PIERCE TREE COMMITTE	GENERAL FUND	CITY COUNCIL	7.57
5/14/19	SHAVANO PARK, PETTY CASH	DAVID PIERCE TREE COMMITTE	GENERAL FUND	CITY COUNCIL	27.05
5/14/19	SAN ANTONIO EXPRESS NEWS	LEGAL NOTICE	GENERAL FUND	CITY ADMINISTRATION	181.00
5/14/19	SAN ANTONIO EXPRESS NEWS	LEGAL NOTICE	GENERAL FUND	CITY ADMINISTRATION	103.00
5/14/19	SAN ANTONIO EXPRESS NEWS	LEGAL NOTICE	GENERAL FUND	CITY ADMINISTRATION	103.00
5/14/19	SAN ANTONIO EXPRESS NEWS	LEGAL NOTICE	GENERAL FUND	CITY ADMINISTRATION	118.25
5/14/19	SAN ANTONIO EXPRESS NEWS	LEGAL NOTICE	GENERAL FUND	CITY ADMINISTRATION	118.25
5/14/19	BIZDOC, INC.	COPIER FEES	GENERAL FUND	CITY ADMINISTRATION	323.99
5/14/19	RECORDS CONSULTANTS	MINUTES	GENERAL FUND	CITY ADMINISTRATION	475.00
5/14/19	MALDONADO NURSERY & LANDSCAPING	APRIL LANDSCAPING CITY HAL	GENERAL FUND	CITY ADMINISTRATION	1,420.00
5/14/19	HOLTS MECHANICAL	HVAC REPAIR CH	GENERAL FUND	CITY ADMINISTRATION	468.00
5/14/19	BRENDA MOREY	TML MEETING SAN MARCOS	GENERAL FUND	CITY ADMINISTRATION	59.39
5/14/19	BARCOM TECHNOLOGY	JUNE BACKUP FEES	GENERAL FUND	CITY ADMINISTRATION	730.00
5/14/19	BARCOM TECHNOLOGY	MONTHLY-BARCOM TECHNOLOGY	GENERAL FUND	CITY ADMINISTRATION	1,920.00
5/14/19	CYNTHIA A. BOSMANS	PERMIT DEPARTMENT BACKUP	GENERAL FUND	CITY ADMINISTRATION	161.50
5/14/19	CYNTHIA A. BOSMANS	PERMIT CLERK BACKUP 5/16/1	GENERAL FUND	CITY ADMINISTRATION	76.00
5/14/19	DAVIS SUCCESS SOLUTIONS LLC	LEADERSHIP REPORT COACHING	GENERAL FUND	CITY ADMINISTRATION	900.00
5/14/19	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	150.23
5/14/19	SHAVANO PARK, PETTY CASH	TCMA FEBRUARY	GENERAL FUND	CITY ADMINISTRATION	180.00
5/14/19	SHAVANO PARK, PETTY CASH	TCMA MARCH	GENERAL FUND	CITY ADMINISTRATION	75.00
5/14/19	SHAVANO PARK, PETTY CASH	TCMA APRIL ZT	GENERAL FUND	CITY ADMINISTRATION	50.00
5/14/19	SAFESITE, INC.	DOCUMENT STORAGE	GENERAL FUND	CITY ADMINISTRATION	220.50
5/14/19	SAFESITE, INC.	RECORD STORAGE SERVICE	GENERAL FUND	CITY ADMINISTRATION	204.50

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
5/14/19	STEPHEN P. TAKAS, JR.	JUDGE	GENERAL FUND	MUNICIPAL COURT	650.00
5/14/19	DARRELL S. DULLNIG	PROSECUTOR	GENERAL FUND	MUNICIPAL COURT	650.00
5/14/19	SORCERERS APPRINTICE	FORMS	GENERAL FUND	MUNICIPAL COURT	156.00
5/14/19	SORCERERS APPRINTICE	FORMS	GENERAL FUND	MUNICIPAL COURT	194.00
5/14/19	SHAVANO PARK, PETTY CASH	FLASH CARDS	GENERAL FUND	MUNICIPAL COURT	10.00
5/14/19	CITY PUBLIC SERVICE	3000593453	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	124.50
5/14/19	CITY PUBLIC SERVICE	3001293578	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,326.93
5/14/19	CITY PUBLIC SERVICE	3004307404	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.63
5/14/19	CITY PUBLIC SERVICE	3000593448	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	646.47
5/14/19	CITY PUBLIC SERVICE	3000593448	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.02
5/14/19	CITY PUBLIC SERVICE	300593451	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,245.98
5/14/19	CITY PUBLIC SERVICE	300593454	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	338.23
5/14/19	CITY PUBLIC SERVICE	300593454	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	16.66
5/14/19	CITY PUBLIC SERVICE	300593454	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.95
5/14/19	CITY PUBLIC SERVICE	300593455	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	69.55
5/14/19	CITY PUBLIC SERVICE	3001125506	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	8.75
5/14/19	CITY PUBLIC SERVICE	3001125507	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.60
5/14/19	CITY PUBLIC SERVICE	3001125508	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	16.56
5/14/19	CITY PUBLIC SERVICE	3001125509	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.41
5/14/19	CITY PUBLIC SERVICE	3001125512	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.33
5/14/19	CITY PUBLIC SERVICE	3001125513	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	19.19
5/14/19	CITY PUBLIC SERVICE	3001125514	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.68
5/14/19	CITY PUBLIC SERVICE	3001125515	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.85
5/14/19	GOODYEAR AUTO SERVICE CTR.	VEHICLE INSPECTION	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	7.00
5/14/19	US BANK VOYAGER FLEET SYSTEM	FLEET FUEL-PW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	111.90
5/14/19	HANK STORBECK GARAGE, INC.	VEHICLE INSPECTION DUMP TR	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	40.00
5/14/19	ALBERT URESTI TAX ASSESSOR COLLECTOR	VEHICLE REGISTRATION	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	22.00
5/14/19	JANI KING OF SAN ANTONIO	MARCH CREDIT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	163.10-
5/14/19	JANI KING OF SAN ANTONIO	JANITORIAL SERVICES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	652.39
5/14/19	KFW ENGINEERS	MS4 PERMIT RENEWAL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,761.48
5/14/19	ASCO	BILLING ERROR	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	680.30-
5/14/19	ASCO	BULLDOZER RENTAL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,227.00
5/14/19	TEXAS STATE RENTALS	LIFT TRUCK RENTAL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,095.30
5/14/19	SUN COAST RESOURCES, INC	FLEET FUEL-PW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	342.25
5/14/19	T MOBILE	SECURITY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	35.04
5/14/19	FERGUSON WATERWORKS	HOLE SAWS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	100.16
5/14/19	FERGUSON WATERWORKS	CHARGER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	106.00
5/14/19	CITY OF SHAVANO PARK WATER DEPT.	WATER BILL PW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.09
5/14/19	CITY OF SHAVANO PARK WATER DEPT.	WATER BILL ADMIN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,110.14
5/14/19	US BANK VOYAGER FLEET SYSTEM	FLEET FUEL-FD	GENERAL FUND	FIRE DEPARTMENT	733.69
5/14/19	HANK STORBECK GARAGE, INC.	BRAKE REPAIR CH139	GENERAL FUND	FIRE DEPARTMENT	1,070.84
5/14/19	WELSCO Inc.	MEDICAL OXYGEN	GENERAL FUND	FIRE DEPARTMENT	45.50
5/14/19	BSG SAFETY SERVICES	PALS COURSE	GENERAL FUND	FIRE DEPARTMENT	1,150.00
5/14/19	RALPH N. TERPOLILLI	MEDICAL DIRECTIONS	GENERAL FUND	FIRE DEPARTMENT	450.00
5/14/19	BEXAR COUNTY ESD NO.8	TRAINING COURSE	GENERAL FUND	FIRE DEPARTMENT	1,050.00
5/14/19	SUN COAST RESOURCES, INC	FLEET FUEL-FD	GENERAL FUND	FIRE DEPARTMENT	453.04
5/14/19	IH-10 WEST TACTICAL FIREARMS LLC	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	129.98
5/14/19	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	1,380.87
5/14/19	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	132.26
5/14/19	ALTEX ELECTRONICS, LTD.	COMPUTER SWITCH	GENERAL FUND	FIRE DEPARTMENT	21.95
5/14/19	SHAVANO PARK, PETTY CASH	JANITORIAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	51.86
5/14/19	CITY OF SHAVANO PARK WATER DEPT.	WATER BILL FD	GENERAL FUND	FIRE DEPARTMENT	98.74
5/14/19	GOODYEAR AUTO SERVICE CTR.	OIL CHANGE	GENERAL FUND	POLICE DEPARTMENT	125.71
5/14/19	GOODYEAR AUTO SERVICE CTR.	OIL CHANGE	GENERAL FUND	POLICE DEPARTMENT	61.56
5/14/19	GOODYEAR AUTO SERVICE CTR.	OIL CHANGE - UNIT 517	GENERAL FUND	POLICE DEPARTMENT	82.91
5/14/19	BIZDOC, INC.	COPIER FEES	GENERAL FUND	POLICE DEPARTMENT	147.24

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
5/14/19	VERIZON	MDT'S	GENERAL FUND	POLICE DEPARTMENT	220.30
5/14/19	VERIZON	MDT'S	GENERAL FUND	POLICE DEPARTMENT	474.28
5/14/19	US BANK VOYAGER FLEET SYSTEM	FLEET FUEL-PD	GENERAL FUND	POLICE DEPARTMENT	3,272.52
5/14/19	INTERSTATE BATTERIES	BATTERY UNIT 512	GENERAL FUND	POLICE DEPARTMENT	299.94
5/14/19	INTERSTATE BATTERIES	BATTERIES	GENERAL FUND	POLICE DEPARTMENT	299.94
5/14/19	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	53.92
5/14/19	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	2.64
5/14/19	LEXISNEXIS RISK SOLUTIONS	MONTHLY INVESTIGATIONS	GENERAL FUND	POLICE DEPARTMENT	33.00
5/14/19	NARDIS PUBLIC SAFETY	VEST - DE LEON	GENERAL FUND	POLICE DEPARTMENT	798.29
5/14/19	MICHAEL D. HARRISON	ANIMAL CONTROL	GENERAL FUND	POLICE DEPARTMENT	1,000.00
5/14/19	MONTY JOE MCGUFFIN	HEALTH/SEPTIC INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	240.00
5/14/19	MONTY JOE MCGUFFIN	HEALTH/SEPTIC INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	500.00
5/14/19	CIVIL SYSTEMS INC	CONTRACTOR REGISTRATIONS	GENERAL FUND	DEVELOPMENT SERVICES	913.00
5/14/19	BRUCE C. BEALOR	PERMIT INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	4,450.00
5/14/19	CITY PUBLIC SERVICE	3002617278	WATER FUND	WATER DEPARTMENT	308.75
5/14/19	CITY PUBLIC SERVICE	3002618145	WATER FUND	WATER DEPARTMENT	222.28
5/14/19	CITY PUBLIC SERVICE	3003674294	WATER FUND	WATER DEPARTMENT	11.80
5/14/19	CITY PUBLIC SERVICE	3000593442	WATER FUND	WATER DEPARTMENT	160.75
5/14/19	CITY PUBLIC SERVICE	3000593443	WATER FUND	WATER DEPARTMENT	23.58
5/14/19	CITY PUBLIC SERVICE	3003644154	WATER FUND	WATER DEPARTMENT	188.75
5/14/19	CITY PUBLIC SERVICE	3000593445	WATER FUND	WATER DEPARTMENT	9.63
5/14/19	CITY PUBLIC SERVICE	3000593446	WATER FUND	WATER DEPARTMENT	1,386.09
5/14/19	CITY PUBLIC SERVICE	3000593449	WATER FUND	WATER DEPARTMENT	1,097.28
5/14/19	CITY PUBLIC SERVICE	3000593450	WATER FUND	WATER DEPARTMENT	1,055.98
5/14/19	TILLER AUTOMOTIVE	REPAIRS 2013 CHEVY	WATER FUND	WATER DEPARTMENT	430.98
5/14/19	PRAXAIR DISTRIBUTION INC.	MONTHLY CYLINDER RENTAL	WATER FUND	WATER DEPARTMENT	701.89
5/14/19	TYLER TECHNOLOGIES, INC. INCODE DIVIS	METER READER INTERFACE	WATER FUND	WATER DEPARTMENT	606.38
5/14/19	TYLER TECHNOLOGIES, INC. INCODE DIVIS	UTILITY BILLING	WATER FUND	WATER DEPARTMENT	128.00
5/14/19	PITNEY BOWES - PURCHASE POWER	UTILITY BILL SENT 5/7/19	WATER FUND	WATER DEPARTMENT	229.25
5/14/19	ADVANCED WATER WELL TECHNOLOGIES	SERVICE CALL	WATER FUND	WATER DEPARTMENT	1,425.00
5/14/19	US BANK VOYAGER FLEET SYSTEM	FLEET FUEL-WATER	WATER FUND	WATER DEPARTMENT	132.85
5/14/19	ALBERT URESTI TAX ASSESSOR COLLECTOR	1GB3CZC85DF172283	WATER FUND	WATER DEPARTMENT	7.50
5/14/19	THE UPS STORE #4997	1ZX2996WA834436238	WATER FUND	WATER DEPARTMENT	25.38
5/14/19	US UNDERWATER SERVICES LLC	ROV, INTRUDER, MOBILIZATIO	WATER FUND	WATER DEPARTMENT	1,200.00
5/14/19	US UNDERWATER SERVICES LLC	ROV, INTRUDER, MOBILIZATIO	WATER FUND	WATER DEPARTMENT	1,425.00
5/14/19	US UNDERWATER SERVICES LLC	ROV, INTRUDER, MOBILIZATIO	WATER FUND	WATER DEPARTMENT	175.00
5/14/19	USA BLUEBOOK	WATER SAMPLE MATERIALS	WATER FUND	WATER DEPARTMENT	356.99
5/14/19	ONE CALL CONCEPTS	LOCATOR TICKETS	WATER FUND	WATER DEPARTMENT	12.50
5/14/19	SUN COAST RESOURCES, INC	FLEET FUEL-WATER	WATER FUND	WATER DEPARTMENT	342.25
5/14/19	T MOBILE	SECURITY	WATER FUND	WATER DEPARTMENT	35.04
5/14/19	OFFICE DEPOT	OFFICE SUPPLIES	WATER FUND	WATER DEPARTMENT	14.99
5/14/19	Joe Cool Enterprises, Inc.	REPLACE A/C UNIT AT WELL S	WATER FUND	WATER DEPARTMENT	9,459.18
5/14/19	FERGUSON WATERWORKS	SAMPLING STATION	WATER FUND	WATER DEPARTMENT	243.04
5/14/19	FERGUSON WATERWORKS	CURBSTOP-WAGONTRAIL	WATER FUND	WATER DEPARTMENT	250.50
5/14/19	FERGUSON WATERWORKS	MISCELLANEOUS STOCK	WATER FUND	WATER DEPARTMENT	279.48
5/14/19	Badger Meter, Inc.	BEACON MBL HOSTING	WATER FUND	WATER DEPARTMENT	762.54
5/14/19	CITY OF SHAVANO PARK WATER DEPT.	WATER BILL WTR	WATER FUND	WATER DEPARTMENT	12.09
5/14/19	POLLUTION CONTROL SERVICES	CHEMICAL TESTING	WATER FUND	WATER DEPARTMENT	58.00
5/15/19	TX CSDU	00089527162015EM5059	GENERAL FUND	NON-DEPARTMENTAL	69.23
5/15/19	TX CSDU	0012999273 DAVIS	GENERAL FUND	NON-DEPARTMENTAL	366.86
5/15/19	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	2,033.85
5/15/19	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	11,903.66
5/15/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,529.84
5/15/19	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	80,275.82
5/15/19	AT&T	PHONE LINES & FAX	GENERAL FUND	CITY ADMINISTRATION	66.41
5/15/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	231.98

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
5/15/19	AT&T	PHONE LINES & FAX	GENERAL FUND	MUNICIPAL COURT	93.84
5/15/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	26.28
5/15/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	71.57
5/15/19	AT&T	PHONE LINES & FAX	GENERAL FUND	FIRE DEPARTMENT	88.84
5/15/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	588.29
5/15/19	AT&T	PHONE LINES & FAX	GENERAL FUND	POLICE DEPARTMENT	124.32
5/15/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	611.72
5/15/19	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	161.15
5/15/19	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	619.10
5/15/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	95.97
5/15/19	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	5,167.02
5/15/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	95.97
5/23/19	AVILA, CYNTHIA NAIRUBI	Bond Refund:158906 -01	GENERAL FUND	NON-DEPARTMENTAL	41.80
5/23/19	AVILA, CYNTHIA NAIRUBI	Bond Refund:158906 -01	GENERAL FUND	NON-DEPARTMENTAL	291.20
5/23/19	TML MULTISTATE IEBP	PLAN 2 CHLD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	133.88
5/23/19	TML MULTISTATE IEBP	PLAN 2 CHLD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	133.88
5/23/19	TML MULTISTATE IEBP	3-P85-20-30 CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	136.89
5/23/19	TML MULTISTATE IEBP	3-P85-20-30 CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	136.89
5/23/19	TML MULTISTATE IEBP	4-P85-50-30 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	542.25
5/23/19	TML MULTISTATE IEBP	4-P85-50-30 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	542.25
5/23/19	TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	NON-DEPARTMENTAL	23.37
5/23/19	TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	NON-DEPARTMENTAL	23.37
5/23/19	TML MULTISTATE IEBP	7-P85-150-40 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	803.43
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	NON-DEPARTMENTAL	234.88
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	NON-DEPARTMENTAL	234.88
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	1,359.52
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	1,359.52
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	NON-DEPARTMENTAL	422.70
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	NON-DEPARTMENTAL	422.70
5/23/19	TML MULTISTATE IEBP	ADJUSTMENT: B. BENDELE	GENERAL FUND	NON-DEPARTMENTAL	239.23
5/23/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	49.00
5/23/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	49.00
5/23/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	266.70
5/23/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	309.30
5/23/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	14.40
5/23/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	14.40
5/23/19	TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	676.76
5/23/19	TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	676.55
5/23/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	8.02
5/23/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	8.02
5/23/19	TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	190.71
5/23/19	TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	190.60
5/23/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	68.42
5/23/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	68.42
5/23/19	TML MULTISTATE IEBP	PLAN 2 CHLD BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	276.50
5/23/19	TML MULTISTATE IEBP	PLAN 2 CHLD BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	276.50
5/23/19	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	218.18
5/23/19	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	218.18
5/23/19	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	CITY ADMINISTRATION	58.32
5/23/19	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	CITY ADMINISTRATION	58.32
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	CITY ADMINISTRATION	271.95
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	CITY ADMINISTRATION	271.95
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	CITY ADMINISTRATION	154.51
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	CITY ADMINISTRATION	154.51
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	CITY ADMINISTRATION	154.51
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	CITY ADMINISTRATION	154.51

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	CITY ADMINISTRATION	4.55
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	CITY ADMINISTRATION	4.55
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	CITY ADMINISTRATION	121.99
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	CITY ADMINISTRATION	121.99
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 FAMILY-HSA FU	GENERAL FUND	CITY ADMINISTRATION	121.99
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 FAMILY-HSA FU	GENERAL FUND	CITY ADMINISTRATION	121.99
5/23/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	CITY ADMINISTRATION	18.31
5/23/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	CITY ADMINISTRATION	18.31
5/23/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.22
5/23/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.22
5/23/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	63.96
5/23/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	63.96
5/23/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	19.02
5/23/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	19.02
5/23/19	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	7.40
5/23/19	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	7.40
5/23/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	16.60
5/23/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	16.60
5/23/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	3.32
5/23/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	3.32
5/23/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.76
5/23/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.76
5/23/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	15.21
5/23/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	15.21
5/23/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	3.32
5/23/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	3.32
5/23/19	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	170.38
5/23/19	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	169.40
5/23/19	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	106.12
5/23/19	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	105.51
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	154.51
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	154.51
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	144.06
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	144.06
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	121.99
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	121.99
5/23/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	28.44
5/23/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	28.36
5/23/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.10
5/23/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.10
5/23/19	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	3.70
5/23/19	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	3.68
5/23/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	4.98
5/23/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	4.96
5/23/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	3.39
5/23/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	3.39
5/23/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	6.76
5/23/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	6.74
5/23/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2.64
5/23/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2.64
5/23/19	TML MULTISTATE IEBP	PLAN 2 CHILD BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	276.50
5/23/19	TML MULTISTATE IEBP	PLAN 2 CHILD BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	276.50
5/23/19	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	218.18
5/23/19	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	218.18
5/23/19	TML MULTISTATE IEBP	4-P85-50-30 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	276.50
5/23/19	TML MULTISTATE IEBP	4-P85-50-30 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	276.50

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
5/23/19	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	FIRE DEPARTMENT	58.32
5/23/19	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	FIRE DEPARTMENT	58.32
5/23/19	TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	FIRE DEPARTMENT	276.50
5/23/19	TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	FIRE DEPARTMENT	276.50
5/23/19	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	FIRE DEPARTMENT	170.38
5/23/19	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	FIRE DEPARTMENT	170.38
5/23/19	TML MULTISTATE IEBP	7-P85-150-40 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	276.50
5/23/19	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	FIRE DEPARTMENT	106.12
5/23/19	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	FIRE DEPARTMENT	106.12
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	FIRE DEPARTMENT	1,699.61
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	FIRE DEPARTMENT	1,545.10
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	276.50
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	276.50
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	FIRE DEPARTMENT	1,341.89
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	FIRE DEPARTMENT	1,219.90
5/23/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	184.86
5/23/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	170.64
5/23/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	85.28
5/23/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	106.60
5/23/19	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	25.90
5/23/19	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	24.05
5/23/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	43.16
5/23/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	43.16
5/23/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	13.28
5/23/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	13.28
5/23/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	43.94
5/23/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	43.94
5/23/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	20.28
5/23/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	20.28
5/23/19	TML MULTISTATE IEBP	3-P85-20-30 CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	276.50
5/23/19	TML MULTISTATE IEBP	3-P85-20-30 CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	276.50
5/23/19	TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	GENERAL FUND	POLICE DEPARTMENT	234.88
5/23/19	TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	GENERAL FUND	POLICE DEPARTMENT	234.88
5/23/19	TML MULTISTATE IEBP	3 P85-2-30 HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	41.62
5/23/19	TML MULTISTATE IEBP	3 P85-2-30 HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	41.62
5/23/19	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	218.18
5/23/19	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	218.18
5/23/19	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	58.32
5/23/19	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	58.32
5/23/19	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	POLICE DEPARTMENT	340.76
5/23/19	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	POLICE DEPARTMENT	340.76
5/23/19	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	POLICE DEPARTMENT	212.24
5/23/19	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	POLICE DEPARTMENT	212.24
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	POLICE DEPARTMENT	543.90
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	POLICE DEPARTMENT	543.90
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	POLICE DEPARTMENT	154.51
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	POLICE DEPARTMENT	154.51
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	POLICE DEPARTMENT	1,390.59
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	POLICE DEPARTMENT	1,390.59
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	POLICE DEPARTMENT	553.00
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	POLICE DEPARTMENT	553.00
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	POLICE DEPARTMENT	9.10
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	POLICE DEPARTMENT	9.10
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	POLICE DEPARTMENT	1,219.90
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	POLICE DEPARTMENT	1,219.90
5/23/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	54.93

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
5/23/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	54.93
5/23/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	170.64
5/23/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	170.64
5/23/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	85.28
5/23/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	85.28
5/23/19	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	35.15
5/23/19	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	35.15
5/23/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	49.80
5/23/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	49.80
5/23/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	13.28
5/23/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	13.28
5/23/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	47.32
5/23/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	47.32
5/23/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	25.35
5/23/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	25.35
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	NON-DEPARTMENTAL	144.03
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	NON-DEPARTMENTAL	144.03
5/23/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	10.20
5/23/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	10.20
5/23/19	TML MULTISTATE IEBP	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	42.67
5/23/19	TML MULTISTATE IEBP	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	42.88
5/23/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	2.38
5/23/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	2.38
5/23/19	TML MULTISTATE IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	17.59
5/23/19	TML MULTISTATE IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	17.70
5/23/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	2.42
5/23/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	2.42
5/23/19	TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	WATER FUND	WATER DEPARTMENT	234.88
5/23/19	TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	WATER FUND	WATER DEPARTMENT	234.88
5/23/19	TML MULTISTATE IEBP	3-P85-20-30 SPOUSE HRA FUN	WATER FUND	WATER DEPARTMENT	41.62
5/23/19	TML MULTISTATE IEBP	3-P85-20-30 SPOUSE HRA FUN	WATER FUND	WATER DEPARTMENT	41.62
5/23/19	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	WATER FUND	WATER DEPARTMENT	170.38
5/23/19	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	WATER FUND	WATER DEPARTMENT	171.36
5/23/19	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	WATER FUND	WATER DEPARTMENT	106.12
5/23/19	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	WATER FUND	WATER DEPARTMENT	106.73
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	WATER FUND	WATER DEPARTMENT	154.51
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	WATER FUND	WATER DEPARTMENT	154.51
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	WATER DEPARTMENT	132.44
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	WATER DEPARTMENT	132.44
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	WATER FUND	WATER DEPARTMENT	121.99
5/23/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	WATER FUND	WATER DEPARTMENT	121.99
5/23/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	42.66
5/23/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	42.74
5/23/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.22
5/23/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.22
5/23/19	TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	5.55
5/23/19	TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	5.57
5/23/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	1.66
5/23/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	1.68
5/23/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	9.89
5/23/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	9.89
5/23/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	10.14
5/23/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	10.16
5/23/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	2.43
5/23/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	2.43
5/24/19	CIVIL SYSTEMS INC	05/01 THRU 05/15	GENERAL FUND	NON-DEPARTMENTAL	23.00-

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
5/24/19	LINEBARGER, GOGGAN, BLAIR & SAMPSON, L	COURT COLLECTIONS	GENERAL FUND	NON-DEPARTMENTAL	2,784.75
5/24/19	RIVER CITY ATTRACTIONS INC	4TH JULY**RIDES**DEPOSIT Q	GENERAL FUND	CITY COUNCIL	1,375.00
5/24/19	TIME WARNER CABLE	CABLE/ TV	GENERAL FUND	CITY ADMINISTRATION	85.44
5/24/19	DENTON, NAVARRO, ROCHA, BERNAL, HYDE &	LEGAL FEES	GENERAL FUND	CITY ADMINISTRATION	4,410.10
5/24/19	DENTON, NAVARRO, ROCHA, BERNAL, HYDE &	LEGAL FEES	GENERAL FUND	CITY ADMINISTRATION	2,916.06
5/24/19	INTRUDER ALERT SYSTEMS	ALARM MONITORING	GENERAL FUND	CITY ADMINISTRATION	35.95
5/24/19	GREG WOODRUFF	FALL 2019	GENERAL FUND	CITY ADMINISTRATION	600.00
5/24/19	LOGIX COMMUNICATIONS	INTERNET/ PHONE	GENERAL FUND	CITY ADMINISTRATION	1,443.06
5/24/19	VOSS LIGHTING	LIGHT BULBS	GENERAL FUND	CITY ADMINISTRATION	131.00
5/24/19	ORKIN, INC.	PEST CONTROL	GENERAL FUND	CITY ADMINISTRATION	115.40
5/24/19	SAFESITE, INC.	RECORD STORAGE	GENERAL FUND	CITY ADMINISTRATION	55.00
5/24/19	AT&T MOBILITY	FIRSTNET PHONES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	37.00
5/24/19	INTRUDER ALERT SYSTEMS	ALARM MONITORING	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	49.95
5/24/19	TEXAS MATERIALS GROUP INC	ROAD PATCHES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	312.52
5/24/19	A - PLUS SHEDS & CARPORTS	PUBLIC WORKS SHED	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	7,125.00
5/24/19	NORTHERN TOOL AND EQUIPMENT CO.	TRAILER HITCH & SLIDE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	124.99
5/24/19	PARKING LOT STORE	POT HOLE REPAIRS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	86.50
5/24/19	AT&T MOBILITY	FD CELL PHONES	GENERAL FUND	FIRE DEPARTMENT	9.13
5/24/19	AT&T MOBILITY	FIRSTNET PHONES	GENERAL FUND	FIRE DEPARTMENT	259.00
5/24/19	WILLIAM R LACY	LEADERSHIP CLASS GALVESTON	GENERAL FUND	POLICE DEPARTMENT	570.78
5/24/19	SHAVANO PARK, PETTY CASH	PARKING	GENERAL FUND	POLICE DEPARTMENT	10.00
5/24/19	SHAVANO PARK, PETTY CASH	PARKING	GENERAL FUND	POLICE DEPARTMENT	10.00
5/24/19	SHAVANO PARK, PETTY CASH	CID SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	20.97
5/24/19	COWBOY CLEANERS	CLEANERS 04/19 THRU 05/16	GENERAL FUND	POLICE DEPARTMENT	349.75
5/24/19	CIVIL SYSTEMS INC	05/01 THRU 05/15	GENERAL FUND	DEVELOPMENT SERVICES	655.50
5/24/19	QUICK COURIER	INVOICE 201	GENERAL FUND	DEVELOPMENT SERVICES	10.00
5/24/19	EDWARDS AQUIFER AUTHORITY	EDWARDS AQUIFER AUTHORITY	WATER FUND	WATER DEPARTMENT	3,836.91
5/24/19	EDWARDS AQUIFER AUTHORITY	EDWARDS AQUIFER AUTHORITY	WATER FUND	WATER DEPARTMENT	3,169.62
5/24/19	BRANDON PETERSON	CERT CLASS IN HOUSTON TX	WATER FUND	WATER DEPARTMENT	632.54
5/24/19	TX DEPARTMENT OF STATE HEALTH SERVICES	LAB TESTS	WATER FUND	WATER DEPARTMENT	33.96
5/24/19	NORTHERN TOOL AND EQUIPMENT CO.	TRAILER HITCH & SLIDE	WATER FUND	WATER DEPARTMENT	124.99
5/24/19	FLEET SAFETY	GTAC DOCK	CRIME CONTROL DIST	POLICE DEPARTMENT	2,658.00
5/28/19	'ANNA FORD','	'ANNA FORD','':',	WATER FUND	NON-DEPARTMENTAL	505.00
5/29/19	Texas Commission on Fire Protection	TESTING FEE - DOVER	GENERAL FUND	FIRE DEPARTMENT	55.00
5/31/19	TX CSDU	00089527162015EM5059	GENERAL FUND	NON-DEPARTMENTAL	69.23
5/31/19	TX CSDU	0012999273 DAVIS	GENERAL FUND	NON-DEPARTMENTAL	366.86
5/31/19	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	2,035.00
5/31/19	LINEBARGER, GOGGAN, BLAIR & SAMPSON, L	COURT COLLECTIONS	GENERAL FUND	NON-DEPARTMENTAL	2,091.93
5/31/19	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	12,705.48
5/31/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,591.21
5/31/19	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	85,290.89
5/31/19	HOME DEPOT CREDIT SERVICE	ARBOR DAY---TARPS	GENERAL FUND	CITY COUNCIL	100.35
5/31/19	HOME DEPOT CREDIT SERVICE	ARBOR DAY*CRAFTS	GENERAL FUND	CITY COUNCIL	60.93
5/31/19	FROST - VISA DEBIT CARD	FROST - CREDIT RENNERWOOD	GENERAL FUND	CITY COUNCIL	100.00-
5/31/19	HOME DEPOT CREDIT SERVICE	TUBES FOR ISLAND FOUNTAIN	GENERAL FUND	CITY ADMINISTRATION	12.11
5/31/19	HOME DEPOT CREDIT SERVICE	PAINT/ TOOLS	GENERAL FUND	CITY ADMINISTRATION	117.52
5/31/19	HOME DEPOT CREDIT SERVICE	VACUUM BREAKER	GENERAL FUND	CITY ADMINISTRATION	45.52
5/31/19	FROST - VISA DEBIT CARD	FROST - TX MUNICIPAL LEAGU	GENERAL FUND	CITY ADMINISTRATION	810.00
5/31/19	J&M PRINTING INC.	GARAGE SALE	GENERAL FUND	CITY ADMINISTRATION	67.50
5/31/19	J&M PRINTING INC.	LETTERS RE: WATER INCREASE	GENERAL FUND	CITY ADMINISTRATION	887.08
5/31/19	AMAZON.COM SERVICES INC	PRINTER	GENERAL FUND	CITY ADMINISTRATION	269.99
5/31/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	243.11
5/31/19	IVAN HERNANDEZ	SPRING 2019	GENERAL FUND	CITY ADMINISTRATION	600.00
5/31/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	26.28
5/31/19	HOME DEPOT CREDIT SERVICE	HITCH/RACK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	52.20
5/31/19	HOME DEPOT CREDIT SERVICE	HITCH/RACK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	99.98

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
5/31/19	HOME DEPOT CREDIT SERVICE	PLYWOOD	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	35.40
5/31/19	HOME DEPOT CREDIT SERVICE	PAINT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	17.08
5/31/19	HOME DEPOT CREDIT SERVICE	PAINT/ TOOLS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	208.94
5/31/19	HOME DEPOT CREDIT SERVICE	PAINT/ TOOLS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.81
5/31/19	TEXAS MED CLINIC	J. JARAMILLO	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	45.00
5/31/19	TEXAS MED CLINIC	THOMAS AND FOREY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	90.00
5/31/19	FROST - VISA DEBIT CARD	FROST - TALENTWISE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	101.22
5/31/19	FROST - VISA DEBIT CARD	FROST - INDEED	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	98.87
5/31/19	FROST - VISA DEBIT CARD	FROST - TALENTWISE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	143.76
5/31/19	FROST - VISA DEBIT CARD	FROST - WILLIES ICE HOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	52.06
5/31/19	FROST - VISA DEBIT CARD	FROST - TALENTWISE PUBLIC	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	165.03
5/31/19	EDD LEIGH	A/C REPAIR	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	450.00
5/31/19	T MOBILE	SECURITY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	35.04
5/31/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	74.36
5/31/19	HOME DEPOT CREDIT SERVICE	HARDWARE	GENERAL FUND	FIRE DEPARTMENT	16.83
5/31/19	HOME DEPOT CREDIT SERVICE	AIR COMPRESSOR REPAIR	GENERAL FUND	FIRE DEPARTMENT	16.46
5/31/19	HOME DEPOT CREDIT SERVICE	CLEANING SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	36.38
5/31/19	HOME DEPOT CREDIT SERVICE	DRILL SET/ STORAGE RACKS	GENERAL FUND	FIRE DEPARTMENT	328.00
5/31/19	HOME DEPOT CREDIT SERVICE	HOME DEPOT CREDIT SERVICE	GENERAL FUND	FIRE DEPARTMENT	45.50-
5/31/19	HOME DEPOT CREDIT SERVICE	MEDICAL OXYGEN	GENERAL FUND	FIRE DEPARTMENT	45.50
5/31/19	BEXAR COUNTY ESD NO.8	TRAINING : TCFP INSTRUCTOR	GENERAL FUND	FIRE DEPARTMENT	600.00
5/31/19	THE RUGGED STORE	COMPUTER MOUNTING HARDWARE	GENERAL FUND	FIRE DEPARTMENT	242.00
5/31/19	Max-Air	BREATHING AIR FRAG REPAIR	GENERAL FUND	FIRE DEPARTMENT	175.00
5/31/19	Texas Commission on Fire Protection	TESTING FEES	GENERAL FUND	FIRE DEPARTMENT	55.00
5/31/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	611.92
5/31/19	SHAVANO PARK, PETTY CASH	PETTY CASH - FD	GENERAL FUND	FIRE DEPARTMENT	48.37
5/31/19	FROST - VISA DEBIT CARD	FROST - HOLIDAY INN	GENERAL FUND	POLICE DEPARTMENT	202.48
5/31/19	FROST - VISA DEBIT CARD	FROST - TREMONT HOTEL- LAC	GENERAL FUND	POLICE DEPARTMENT	233.88
5/31/19	FROST - VISA DEBIT CARD	FROST - TREMONT HOTEL- LAC	GENERAL FUND	POLICE DEPARTMENT	19.49-
5/31/19	FROST - VISA DEBIT CARD	FROST - TREMONT HOTEL- LAC	GENERAL FUND	POLICE DEPARTMENT	116.94-
5/31/19	PRECISION CAMERA LP	INTERVIEW ROOM CAMERA	GENERAL FUND	POLICE DEPARTMENT	2,500.00
5/31/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	635.54
5/31/19	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	160.00
5/31/19	STATE OF TEXAS	1-0111-01	WATER FUND	NON-DEPARTMENTAL	78.86
5/31/19	'ADB COMPANY', '	'ADB COMPANY',':',	WATER FUND	NON-DEPARTMENTAL	685.26
5/31/19	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	607.12
5/31/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	93.62
5/31/19	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	5,143.52
5/31/19	HOME DEPOT CREDIT SERVICE	REBAR	WATER FUND	WATER DEPARTMENT	34.85
5/31/19	FROST - VISA DEBIT CARD	FROST - TCEQ	WATER FUND	WATER DEPARTMENT	111.00
5/31/19	USA BLUEBOOK	WATER SAMPLE MATERIALS	WATER FUND	WATER DEPARTMENT	39.95
5/31/19	T MOBILE	SECURITY	WATER FUND	WATER DEPARTMENT	35.04
5/31/19	AMAZON.COM SERVICES INC	COMPUTER MONITOR	WATER FUND	WATER DEPARTMENT	149.99
5/31/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	93.62
5/31/19	POLLUTION CONTROL SERVICES	WATER TESTING	WATER FUND	WATER DEPARTMENT	58.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
5/31/19		US REFUNDS	WATER FUND	NON-DEPARTMENTAL	264.74
5/31/19		US REFUNDS	WATER FUND	NON-DEPARTMENTAL	78.86
5/31/19		US REFUNDS	WATER FUND	NON-DEPARTMENTAL	500.00
5/31/19		US REFUNDS	WATER FUND	NON-DEPARTMENTAL	<u>835.21</u>
				TOTAL:	548,557.62

===== FUND TOTALS =====

10	GENERAL FUND	485,959.24
20	WATER FUND	59,825.38
40	CRIME CONTROL DISTRICT	2,773.00

GRAND TOTAL:		548,557.62

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF SHAVANO PARK
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 5/01/2019 THRU 5/31/2019

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: Check Date
SEQUENCE: By Date
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C O U N C I L A / P R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

CITY COUNCIL STAFF SUMMARY

Meeting Date: June 24, 2019

Agenda item: 7.6-1

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Presentation of April 2019 Monthly Reports

X

Attachments for Reference:

- a) April 2019 Power Point Presentation
- b) April 2019 Revenue and Expenditure Report
- c) April 2019 Monthly Check Register

BACKGROUND / HISTORY: The information provided is for the FY 2018-19 budget period, month ending April 30, 2019. The “Current Budget” column contains the original adopted budget plus one budget amendment approved to date. This summary highlights key points related to the current month’s activity for the General Fund and Water Utility Fund. Staff is also prepared to present the power point briefing at the council meeting.

DISCUSSION:

10 - General Fund (Page 1 of Revenue and Expenditure Report)

As of April 30, 2019, General Fund revenues total \$3,972,466 or 74.22% of the FY2019 budget. General Fund expenditures total \$2,792,614 or 52.18% of the budget with 7 months or 58.33% of the fiscal year complete.

Revenues (GF) (Page 2 & 3)

- Current M&O Property tax (10-599-1010) collections for the month are \$33,729. The City has received 88.10% of its annual budgeted amount to date. The City had received 91.65% of its annual budgeted amount through April 2018, so collections are slightly behind the same time frame when compared to prior year.
- Sales Tax revenue received this month totaled \$32,081 for February sales reported for monthly filers. Collections are behind budget, however Whataburger opened March 25th and the City is optimistic collections will move closer to budgeted amounts. Should start seeing the Whataburger opening effect with the June settlement for April sales.
- Franchise Fees are paid quarterly and generally received two months after the quarter. Next collections expected in May.
- Permits and Licenses revenues total \$25,785 for the month, with \$20,377 in building permits and \$4,427 in plan review fees. This area is behind budget as the permit office continues to be slow – Easter and Fiesta this month.
- Court fees for the month are \$17,142, above the amount recognized in April 2018 of \$14,473.
- Police/Fire revenues total \$5,790 for the month. No unusual or significant amounts received.

- Forestry Service Grant – The Fire Department received the training aids (library) grant reimbursement.
- STRAC – the City received the final settlement for October 2018 severe weather deployment assistance provided by the Fire Department.

Expenditures (GF) (Pages 4-14)

-The Council (600) is at 69.42% spent year to date. Main expenditures this month were \$3,220 for the Arbor Day event in City Sponsored Events (2037) and \$869 for election notice publications in Election Services (4088).

-The Administration Department (601) is on target with \$70,810 spent this month or 53.72% of the annual budget utilized to date. Larger, non-routine, expenditures include \$15,154 for legal services, general City and case specific for March, in Prof. Services – Legal (3015).

-The Court Department (602) expenditures for the month are \$6,508 or 58.03% of the budget used to date, right on target. There were no unusual or significant expenditures incurred this month.

-The Public Works Department (603) expenditures for the month are \$37,656 with 43.02% of the annual budget utilized to date. Larger, non-routine expenditures include engineering assistance related to the MS4 permit renewal in Professional – Engineering (3012), two week PW superintendent contract in Contract Labor (4086), bulldozer rental for \$2,227 and lift truck rental for City Hall power washing of \$1,095 in Equipment Leases (5005), Vehicle Maintenance (5020) includes 2006 dump truck transmission repair of \$1,850 and one half of the cost of the safety lights for the Chevy truck, split with the Water Utility of \$997, Building Maintenance (5030) includes \$800 for soil for various projects and \$513 for the plug for the island fountain.

-The Fire Department (604) is a bit below budget at \$121,554 expended this month, 49.82% total spent year to date. Overtime costs year to date are ahead of budget as the Department was two people short from October to January. This month, larger expenditures include replacement of the emergency lights on the C-139 for \$1,900 in Equipment Maintenance & Repair (5010), \$689 for E-139B's pump testing and \$738 for computer mounting hardware for P-139 and E-139 in Vehicle Maintenance (5020) and \$2,868 to replace an A/C unit in Building Maintenance (5030). Nothing unusual noted upon review of activity in EMS Supplies (6040), just normal re-stocking.

-The Police Department (605) is on budget for day-to-day expenditures with \$126,185 spent this month, 57.05% of the annual budget utilized, right on track. Larger, non-routine expenditures this month includes Travel/Mileage/Lodging/Perdiem (3040) for Chief's TML Leadership training in Georgetown and the required annual Chief training in Galveston, Vehicle Maintenance (5020) includes \$2,076 for equipment for units 516, 517 and 518.

-The Development Services Department (606) maintains the Professional Services paid for engineering, outside permit inspection, sanitary, and health inspection services with total

expenditures of \$6,718 for the month or 42.17% of the annual budgeted amount utilized. No unusual expenditures occurred this month.

20-WATER FUND

As of April 30, 2019, the Water Fund total revenues are \$317,989 or 35.18% of the total annual budgeted amount. Water Fund (Water department & Debt Service) expenses total \$517,502 or 57.26% of adopted budget.

Revenues (Water)

- Water consumption (5015) billed in April for the month of March is \$42,266. Total consumption for the month is approximately 364,000 gallons more than the previous year or \$2,038 of revenue.
- The Debt Service (5018) and Water Service Fee (5019) remain on target with annual budgeted amounts as these are flat fees and are not related to volume charges recognized, at 58.51% and 59.40% respectively.
- The EAA Pass Thru (5036) fees are charged to customers based on usage, \$5,790 was recorded for the month and 30.95% of the annual budgeted amount has been recognized to date.

Expenses (Water)

Water department (606) expenses for the day-to-day operations are on budget with a total of \$51,658 for the month or 51.50% of the budget utilized.

The next debt service payments are scheduled for August, interest only.

PAYROLL

The City is on a bi-weekly payroll; there have been 15 pay periods out of 26 so approximately 57.70% should be expensed in the line items directly related to personnel. Workers Comp Insurance (1037) is expensed quarterly, with the next posting in June. TMRS (1040) expenditures for departments is at approximately 55.55%, on track with the related compensation accounts. Health insurance related line items are at 56.30%, on track with budget, given personnel vacancies that have occurred this fiscal year to date.

COURSES OF ACTION: None related to the Report.

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION: N/A



April 30, 2019 Monthly Financial Report

**Brenda Morey,
Finance Director**



- Cash and Investments
- General Fund Overview
- General Fund Revenues
- General Fund Expenditures
- Water Fund Overview
- Water Fund Revenues & Expenses
- Special Revenue Funds
- Capital Replacement Fund

Total Cash & Investment Update *

Together We Can!



CASH AND INVESTMENTS BY FUND

April 30, 2019

General Fund (10)	\$ 3,855,594
Water Fund (20)	711,784
Debt Service Fund (30)	192,812
Crime Control District Fund (40)	547,112
PEG Funds (42)	93,754
Oak Wilt Fund (45)	87,657
Street Maintenance Fund (48)	447,655
Court Security/Technology (50)	61,456
Child Safety Fund (52)	4,288
LEOSE Fund (53)	103
GF Capital Replacement Fund (70)	3,463,642
Pet Documentation and Rescue Fund (75)	2,350
Total Cash & Investments **	\$ 9,468,207

***Total cash and investments represents all Funds per general ledger, not cash at bank.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

Total Cash & Investment Update *

Together We Can!



SECURITY TYPE		April 30, 2019
OPERATING BANK ACCOUNTS		
Frost Bank		\$ 1,843,753
SAVINGS & BANK ACCOUNTS		
Frost Bank		4,480,300
POOLS		
Tex Star	\$2,179,317	
Texpool	207,674	
SUBTOTAL - POOLS		2,386,991
CERTIFICATES OF DEPOSIT		
Security Service Credit Union	\$ 251,680	
United SA Credit Union	251,698	
Generation Credit Union	253,785	
SUBTOTAL - CERTIFICATES OF DEPOSIT		757,163
Total Cash & Investments **		\$ 9,468,207

***Total cash and investments represents holdings in all Funds.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

10- General Fund Overview



Together We Can!

- General Fund current property tax collections through April 2019 are \$2,892,375 and are on track at 88.10% of budget.
- April 2019 Sales Tax revenue was \$32,081.
(Collections are for February sales from monthly filers.)
- Building Permits and Licenses revenue for the month was \$25,785 with \$20,377 collected in building permit fees and \$4,427 from plan review fees.
- Major Projects/Improvements in FY 2018-19

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Renovate/update CH				
public restrooms	\$ 40,000	\$ -	\$ 40,000	Planning
PW Fuel Tank	\$ 4,000	\$ 1,223	\$ 2,777	Completed
PW Landscape Trailer	\$ 4,723	\$ 4,669	\$ 54	Completed
PW Fence &				
Motorized Gate	\$ 15,000	\$ 14,844	\$ 156	Completed
PW Covered Parking	\$ 10,000	\$ -	\$ 10,000	Planning
Storage Shed	\$ 7,500	\$ -	\$ 7,500	In process

Unassigned General Fund fund balance at 2018 year end = \$2,648,513 (Audited)
Unassigned General Fund fund balance at 2017 year end = \$3,072,119 (Audited)

10 - General Fund Revenues

Together We Can!



	FY 2018-19 AMENDED BUDGET	FY 2018-19 APRIL 2019	FY 2018-19 YEAR TO DATE	FY 2018-19 % BUDGET COLLECTED
CURRENT PROPERTY TAXES	\$ 3,283,152	\$ 33,729	\$ 2,892,375	88.10%
DEL. TAXES & PENALTIES	63,300	(454)	66,510	105.07%
SALES TAX	460,000	32,081	240,010	52.18%
MIXED BEVERAGE	22,000	5,924	15,769	71.68%
FRANCHISE REVENUES	476,000	40	226,482	47.58%
PERMITS & LICENSES	429,075	25,785	199,742	46.55%
COURT FEES	182,000	17,142	94,684	52.02%
POLICE/FIRE REVENUES	143,000	5,790	95,526	66.80%
MISC/INTEREST/GRANTS	207,445	22,909	141,368	68.15%
TRANSFERS IN	86,050	-	-	0.00%
TOTAL REVENUES	\$ 5,352,022	\$ 142,946	\$ 3,972,466	74.22%

10- General Fund Expenditures

Together We Can!



	FY 2018-19 AMENDED BUDGET	FY 2018-19 APRIL 2019	FY 2018-19 YEAR TO DATE	FY 2018-19 % BUDGET SPENT
CITY COUNCIL	\$ 35,650	\$ 4,131	\$ 24,748	69.42%
ADMINISTRATION	918,898	70,810	493,607	53.72%
COURT	84,239	6,508	48,887	58.03%
PUBLIC WORKS	594,644	37,656	255,806	43.02%
FIRE DEPARTMENT	1,880,530	121,554	936,895	49.82%
POLICE DEPARTMENT	1,730,561	126,185	987,335	57.05%
DEVELOPMENT SERVICES	107,500	6,717	45,337	42.17%
TOTAL EXPENDITURES	\$ 5,352,022	\$ 373,561	\$ 2,792,615	52.18%
REVENUES OVER/(UNDER) EXPENDITURES	\$ -	\$ (230,615)	\$ 1,179,851	

Expenditures total \$2,792,615 through April 2019 or 52.18% of budget spent with 58.33% of budget complete (7 months).

20 - Water Fund Overview



Together We Can!

- Total revenues through April 2019 are \$317,989 for a total 35.18% of budget, including transfers in.
- Total April 2019 billing for March 2019 water consumption is approximately 364,000 gallons more than the prior year.
- Water consumption sales revenue for the month of April 2019 (actual March 2019 usage) is higher in comparison to the prior year by \$2,038.
- Water Department expenses remain on target thru the month of April 2019 at \$369,069 with a total of 51.50% of the adopted budget spent with 58.33% of year complete.
- Major Projects/Improvements in FY 2018-19:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Mini excavator (50/50)	\$ 16,820	\$ 19,386	\$ (2,566)	Completed
Skid steer (50/50)	\$ 11,789	\$ -	\$ 11,789	Planning
Replace spider water lines in one cul de sac	\$ 10,000	\$ -	\$ 10,000	** Not started
Well #8 VFD AC unit	\$ 9,500	\$ -	\$ 9,500	In process

** funds applied toward disbuted Well #5 renovation costs, paid to avoid litigation, \$17,265

20 - Utility Fund Revenues & Expenses

Together We Can!



	FY 2018-19 AMENDED BUDGET	FY 2018-19 APRIL 2019	FY 2018-19 YEAR TO DATE	FY 2018-19 % OF BUDGET
				<u>COLLECTED</u>
WATER CONSUMPTION	\$ 621,347	\$ 42,266	\$ 177,114	28.50%
DEBT SERVICE	53,453	4,448	31,277	58.51%
WATER SERVICE FEE	58,092	4,880	34,509	59.40%
EAA PASS THRU CHARGE	83,319	5,790	25,784	30.95%
MISC/INTEREST/GRANTS	49,308	2,549	29,919	60.68%
TRANSFERS IN	38,280	-	19,386	50.64%
TOTAL REVENUES	\$ 903,799	\$ 59,933	\$ 317,989	35.18%
				<u>SPENT</u>
WATER DEPARTMENT	\$ 716,584	51,658	369,069	51.50%
DEBT SERVICE	187,215	-	148,433	79.28%
TOTAL EXPENSES	\$ 903,799	\$ 51,658	\$ 517,502	57.26%
REVENUES OVER/(UNDER) EXPENSES	\$ -	\$ 8,275	\$ (199,513)	

Special Revenue Funds



Together We Can!

40- Crime Control Prevention District

	FY 2018-19 AMENDED BUDGET	FY 2018-19 APRIL 2019	FY 2018-19 YEAR TO DATE	FY 2018-19 % OF BUDGET
BEGINNING FUND BALANCE	<u>\$ 559,542</u>	<u>\$ 567,674</u>	<u>\$ 559,542</u>	
Crime Control Sales Tax	\$ 115,000	\$ 8,023	\$ 60,248	COLLECTED 52.39%
Interest/Misc.	6,000	833	5,580	93.00%
TOTAL REVENUES	<u>\$ 121,000</u>	<u>\$ 8,856</u>	<u>\$ 65,828</u>	54.40%
Fire Expenditures	\$ 625	\$ -	\$ 624	SPENT 99.84%
Police Expenditures	87,540	2,853	51,069	58.34%
TOTAL EXPENDITURES	<u>\$ 88,165</u>	<u>\$ 2,853</u>	<u>\$ 51,693</u>	58.63%
REVENUES OVER/(UNDER) EXPENDITURES	<u>\$ 32,835</u>	<u>\$ 6,003</u>	<u>\$ 14,135</u>	
PROJECTED ENDING FUND BALANCE	<u><u>\$ 592,377</u></u>	<u><u>\$ 573,677</u></u>	<u><u>\$ 573,677</u></u>	



40 – Crime Control Prevention District

- Supported by dedicated sales tax and interest income on invested balances.
- Major Projects/Improvements in FY 2018-19:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
National Night Out	\$ 5,000	\$ 2,575	\$ 2,425	Completed
Replace duty handguns	\$ 25,000	\$ 23,089	\$ 1,911	In process
MDTs - 4 vehicles	\$ 25,000	\$ 19,837	\$ 5,163	In process
Tasers	\$ 8,640	\$ -	\$ 8,640	Not started
Electronic Equipment	\$ 5,000	\$ 1,629	\$ 3,371	In process
Computer Equipment	\$ 7,200	\$ 2,159	\$ 5,041	In process

Special Revenue Funds

Together We Can!



42- PEG Fund

	FY 2018-19 ADOPTED BUDGET	FY 2018-19 APRIL 2019	FY 2018-19 YEAR TO DATE	FY 2018-19 % OF BUDGET
BEGINNING FUND BALANCE	\$ 83,655	\$ 91,702	\$ 83,655	
Franchise Fee- PEG	\$ 15,500	\$ -	\$ 8,277	<u>COLLECTED</u> 53.40%
Misc/Interest	1,000	143	934	93.40%
TOTAL REVENUES	\$ 16,500	\$ 143	\$ 9,211	55.82%
PEG Expenditures	1,600	-	1,021	<u>SPENT</u> 63.81%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 14,900	\$ 143	\$ 8,190	
PROJECTED ENDING FUND BALANCE	\$ 98,555	\$ 91,845	\$ 91,845	

Special Revenue Funds

Together We Can!



45- Oak Wilt Fund

	FY 2018-19 ADOPTED BUDGET	FY 2018-2019 APRIL 2019	FY 2018-19 YEAR TO DATE	FY 2018-19 % OF BUDGET
BEGINNING FUND BALANCE	\$ 80,332	\$ 84,567	\$ 80,332	
Tree Trimming Permits Revenue	\$ 10,500	\$ 175	\$ 4,410	<u>COLLECTED</u> 42.00%
Oak Wilt Expenditures	<u>500</u>	<u>-</u>	<u>-</u>	<u>SPENT</u> 0.00%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 10,000	\$ 175	\$ 4,410	
PROJECTED ENDING FUND BALANCE	<u>\$ 90,332</u>	<u>\$ 84,742</u>	<u>\$ 84,742</u>	

Special Revenue Funds

Together We Can!



48- Street Maintenance Fund

	FY 2018-19 AMENDED BUDGET	FY 2018-19 APRIL 2019	FY 2018-19 YEAR TO DATE	FY 2018-19 % OF BUDGET
BEGINNING FUND BALANCE	\$ 416,301	\$ 468,283	\$ 416,301	
Sales Tax Revenues	\$ 115,000	\$ 8,020	\$ 60,002	COLLECTED 52.18%
TOTAL REVENUES	\$ 115,000	\$ 8,020	\$ 60,002	52.18%
Street Maintenance	\$ 50,000	\$ -	\$ -	SPENT 0.00%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 65,000	\$ 8,020	\$ 60,002	
PROJECTED ENDING FUND BALANCE	\$ 481,301	\$ 476,303	\$ 476,303	

Governmental Fund



Together We Can!

70- Capital Replacement Fund

	FY 2018-19 AMENDED BUDGET	FY 2018-19 APRIL 2019	FY 2018-19 YEAR TO DATE	FY 2018-19 % OF BUDGET
BEGINNING FUND BALANCE	<u>\$ 3,553,369</u>	<u>\$ 3,373,312</u>	<u>\$ 3,553,369</u>	
Interest Income	\$ 50,000	\$ 5,285	\$ 36,990	COLLECTED 73.98%
Transfers In - General Fund	<u>307,756</u>	<u>-</u>	<u>-</u>	0.00%
TOTAL REVENUES	<u>\$ 357,756</u>	<u>\$ 5,285</u>	<u>\$ 36,990</u>	10.34%
Administration	\$ 118,330	\$ -	\$ 250	0.00%
Public Works	83,060	-	58,621	70.58%
Drainage	729,500	680	37,253	5.11%
Fire	1,281,284	-	116,318	9.08%
TOTAL EXPENDITURES	<u>\$ 2,212,174</u>	<u>\$ 680</u>	<u>\$ 212,442</u>	9.60%
REVENUES OVER/(UNDER) EXPENDITURES	<u>\$ (1,854,418)</u>	<u>\$ 4,605</u>	<u>\$ (175,452)</u>	
PROJECTED ENDING FUND BALANCE	<u><u>\$ 1,698,951</u></u>	<u><u>\$ 3,377,917</u></u>	<u><u>\$ 3,377,917</u></u>	



70 – Capital Replacement Fund Overview

- Supported via budgeted transfers from the General Fund and interest earnings on invested balances.
- Major Projects/Improvements in FY 2018-19:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
City Hall roof replacement	\$ 95,000	\$ 250	\$ 94,750	In process
City Hall HVAC replacement	\$ 8,000	\$ -	\$ 8,000	Not started
PW Crew Truck	\$ 40,000	\$ 39,235	\$ 765	Completed
Skid steer (one third/two thirds)	\$ 23,674	\$ -	\$ 23,674	In process
Mini excavator (50/50)	\$ 16,820	\$ 19,386	\$ (2,566)	Completed
Drainage projects	\$ 729,500	\$ 36,573	\$ 692,927	In process
Fire - SCBAs	\$ 116,319	\$ 116,318	\$ 1	Completed
Fire - Ladder truck purchase	\$ 1,164,965	\$ -	\$ 1,164,965	In process



Questions

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>5,352,022.00</u>	<u>142,945.14</u>	<u>3,972,465.61</u>	<u>1,379,556.39</u>	<u>74.22</u>
TOTAL REVENUES	<u>5,352,022.00</u>	<u>142,945.14</u>	<u>3,972,465.61</u>	<u>1,379,556.39</u>	<u>74.22</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
CITY COUNCIL	35,650.00	4,130.94	24,747.86	10,902.14	69.42
ADMINISTRATION	918,898.00	70,809.55	493,606.69	425,291.31	53.72
COURT	84,239.00	6,508.49	48,886.86	35,352.14	58.03
PUBLIC WORKS	594,644.00	37,655.90	255,805.62	338,838.38	43.02
FIRE DEPARTMENT	1,880,530.00	121,554.42	936,894.62	943,635.38	49.82
POLICE DEPARTMENT	1,730,561.00	126,184.62	987,335.30	743,225.70	57.05
DEVELOPMENT SERVICES	<u>107,500.00</u>	<u>6,717.50</u>	<u>45,337.30</u>	<u>62,162.70</u>	<u>42.17</u>
TOTAL EXPENDITURES	<u>5,352,022.00</u>	<u>373,561.42</u>	<u>2,792,614.25</u>	<u>2,559,407.75</u>	<u>52.18</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(230,616.28)	1,179,851.36	(1,179,851.36)	0.00

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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NON-DEPARTMENTALTAXES

10-599-1010 CURRENT ADVALOREM TAXES	3,283,152.00	33,729.21	2,892,374.83	390,777.17	88.10
10-599-1020 DELINQUENT ADVALOREM TAXES	55,300.00 (2,323.40)	58,207.24 (2,907.24)	105.26
10-599-1030 PENALTY & INTEREST REVENUE	8,000.00	1,868.68	8,303.09 (303.09)	103.79
10-599-1040 MUNICIPAL SALES TAX	460,000.00	32,080.66	240,009.91	219,990.09	52.18
10-599-1060 MIXED BEVERAGE TAX	<u>22,000.00</u>	<u>5,924.24</u>	<u>15,769.44</u>	<u>6,230.56</u>	<u>71.68</u>
TOTAL TAXES	3,828,452.00	71,279.39	3,214,664.51	613,787.49	83.97

FRANCHISE REVENUES

10-599-2020 FRANCHISE FEES - ELECTRIC	295,000.00	0.00	140,939.20	154,060.80	47.78
10-599-2022 FRANCHISE FEES - GAS	30,000.00	0.00	17,083.90	12,916.10	56.95
10-599-2024 FRANCHISE FEES - CABLE	80,000.00	0.00	41,385.49	38,614.51	51.73
10-599-2026 FRANCHISE FEES - PHONE	25,000.00	39.85	11,964.11	13,035.89	47.86
10-599-2027 FRANCHISE FEES - SAWS	14,000.00	0.00	0.00	14,000.00	0.00
10-599-2028 FRANCHISE FEES - REFUSE	<u>32,000.00</u>	<u>0.00</u>	<u>15,109.57</u>	<u>16,890.43</u>	<u>47.22</u>
TOTAL FRANCHISE REVENUES	476,000.00	39.85	226,482.27	249,517.73	47.58

PERMITS & LICENSES

10-599-3010 BUILDING PERMITS	338,575.00	20,377.30	162,866.32	175,708.68	48.10
10-599-3012 PLAN REVIEW FEES	55,000.00	4,427.13	24,959.74	30,040.26	45.38
10-599-3018 CERT OF OCCUPANCY PERMITS	6,000.00	200.00	2,800.00	3,200.00	46.67
10-599-3020 PLATTING FEES	2,000.00	0.00	2,250.00 (250.00)	112.50
10-599-3025 VARIANCE/RE-ZONE FEES	2,000.00	0.00	0.00	2,000.00	0.00
10-599-3040 CONTRACTORS' LICENSES	5,000.00	50.25	565.50	4,434.50	11.31
10-599-3045 INSPECTION FEES	10,000.00	400.00	3,270.00	6,730.00	32.70
10-599-3048 COMMERCIAL SIGN PERMITS	500.00	300.00	1,400.00 (900.00)	280.00
10-599-3050 GARAGE SALE & OTHER PERMITS	1,000.00	30.00	330.00	670.00	33.00
10-599-3055 HEALTH INSPECTIONS	4,000.00	0.00	1,300.00	2,700.00	32.50
10-599-3060 DEVELOPMENT FEES	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>
TOTAL PERMITS & LICENSES	429,075.00	25,784.68	199,741.56	229,333.44	46.55

COURT FEES

10-599-4010 MUNICIPAL COURT FINES	150,000.00	14,406.75	80,262.54	69,737.46	53.51
10-599-4021 ARREST FEES	5,000.00	402.24	2,760.71	2,239.29	55.21
10-599-4028 STATE COURT COST ALLOCATION	6,000.00	0.00	0.00	6,000.00	0.00
10-599-4030 WARRANT FEES	20,000.00	2,278.10	11,280.10	8,719.90	56.40
10-599-4036 JUDICIAL FEE - CITY	<u>1,000.00</u>	<u>55.28</u>	<u>380.80</u>	<u>619.20</u>	<u>38.08</u>
TOTAL COURT FEES	182,000.00	17,142.37	94,684.15	87,315.85	52.02

POLICE/FIRE REVENUES

10-599-6010 POLICE REPORT REVENUE	400.00	41.30	243.55	156.45	60.89
10-599-6030 POLICE DEPT. REVENUE	4,000.00	205.00	1,821.30	2,178.70	45.53
10-599-6060 EMS FEES	<u>138,600.00</u>	<u>5,543.38</u>	<u>93,460.73</u>	<u>45,139.27</u>	<u>67.43</u>
TOTAL POLICE/FIRE REVENUES	143,000.00	5,789.68	95,525.58	47,474.42	66.80

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MISC./GRANTS/INTEREST</u>					
10-599-7000 INTEREST INCOME	65,831.00	7,295.65	49,708.49	16,122.51	75.51
10-599-7021 FEDERAL GRANTS	11,880.00	0.00	0.00	11,880.00	0.00
10-599-7025 US DOJ VEST GRANT	4,000.00	0.00	874.92	3,125.08	21.87
10-599-7030 FORESTRY SERVICE GRANT	10,000.00	7,899.18	7,899.18	2,100.82	78.99
10-599-7037 STRAC	7,000.00	2,117.39	7,797.69 (797.69)	111.40
10-599-7040 PUBLIC RECORDS REVENUE	50.00	0.00	2.60	47.40	5.20
10-599-7050 ADMINISTRATIVE INCOME	4,000.00	0.00	774.53	3,225.47	19.36
10-599-7060 CC SERVICE FEES	4,000.00	296.65	2,415.71	1,584.29	60.39
10-599-7070 RECYCLING REVENUE	2,500.00	257.96	1,976.82	523.18	79.07
10-599-7075 SITE LEASE/LICENSE FEES	45,084.00	3,757.46	26,302.22	18,781.78	58.34
10-599-7084 DONATIONS- FIRE DEPARTMENT	50.00	0.00	0.00	50.00	0.00
10-599-7085 DONATIONS- POLICE DEPARTMEN	50.00	0.00	50.00	0.00	100.00
10-599-7086 DONATIONS- ADMINISTRATION	8,000.00	500.00	3,801.00	4,199.00	47.51
10-599-7087 DONATIONS - BEAUTIFICATION	0.00	0.00	1,000.00 (1,000.00)	0.00
10-599-7090 SALE OF CITY ASSETS	<u>45,000.00</u>	<u>784.88</u>	<u>38,764.38</u>	<u>6,235.62</u>	<u>86.14</u>
TOTAL MISC./GRANTS/INTEREST	207,445.00	22,909.17	141,367.54	66,077.46	68.15
<u>TRANSFERS IN</u>					
10-599-8020 TRF IN -WATER FUND	22,050.00	0.00	0.00	22,050.00	0.00
10-599-8040 TRF IN -CRIME CONTROL	3,600.00	0.00	0.00	3,600.00	0.00
10-599-8050 TRF IN -COURT RESTRICTED	8,400.00	0.00	0.00	8,400.00	0.00
10-599-8099 FUND BALANCE RESERVE	<u>52,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>52,000.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	86,050.00	0.00	0.00	86,050.00	0.00
TOTAL NON-DEPARTMENTAL	5,352,022.00	142,945.14	3,972,465.61	1,379,556.39	74.22
TOTAL REVENUES	<u>5,352,022.00</u>	<u>142,945.14</u>	<u>3,972,465.61</u>	<u>1,379,556.39</u>	<u>74.22</u>

10 -GENERAL FUND
CITY COUNCIL

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SUPPLIES</u>					
10-600-2020 GENERAL OFFICE SUPPLIES	300.00	41.88	48.87	251.13	16.29
10-600-2035 COUNCIL/EMPLOYEE APPRECIATI	1,000.00	0.00	237.82	762.18	23.78
10-600-2037 CITY SPONSORED EVENTS	21,000.00	3,220.06	13,759.90	7,240.10	65.52
10-600-2040 MEETING SUPPLIES	1,000.00	0.00	437.38	562.62	43.74
10-600-2080 UNIFORMS	<u>600.00</u>	<u>0.00</u>	<u>190.00</u>	<u>410.00</u>	<u>31.67</u>
TOTAL SUPPLIES	23,900.00	3,261.94	14,673.97	9,226.03	61.40
<u>SERVICES</u>					
10-600-3018 CITY WIDE CLEAN UP	1,400.00	0.00	0.00	1,400.00	0.00
10-600-3020 ASSOCIATION DUES & PUBS	1,750.00	0.00	615.00	1,135.00	35.14
10-600-3030 TRAINING/EDUCATION	2,000.00	0.00	145.00	1,855.00	7.25
10-600-3040 TRAVEL/LODGING/MEALS	<u>3,500.00</u>	<u>0.00</u>	<u>4,478.85</u>	<u>(978.85)</u>	<u>127.97</u>
TOTAL SERVICES	8,650.00	0.00	5,238.85	3,411.15	60.56
<u>CONTRACTUAL</u>					
10-600-4088 ELECTION SERVICES	<u>2,500.00</u>	<u>869.00</u>	<u>4,835.04</u>	<u>(2,335.04)</u>	<u>193.40</u>
TOTAL CONTRACTUAL	2,500.00	869.00	4,835.04	(2,335.04)	193.40
<u>CAPITAL OUTLAY</u>					
10-600-8015 NON-CAPITAL-COMPUTER EQUIPM	<u>600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>600.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	600.00	0.00	0.00	600.00	0.00
<hr/>					
TOTAL CITY COUNCIL	35,650.00	4,130.94	24,747.86	10,902.14	69.42

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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PERSONNEL

10-601-1010 SALARIES	424,184.00	32,912.17	246,489.46	177,694.54	58.11
10-601-1015 OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
10-601-1020 MEDICARE	6,267.00	462.76	3,451.46	2,815.54	55.07
10-601-1025 TWC (SUI)	1,242.00	0.00	53.57	1,188.43	4.31
10-601-1030 HEALTH INSURANCE	33,180.00	2,765.00	19,355.00	13,825.00	58.33
10-601-1031 HSA	222.00	14.80	103.60	118.40	46.67
10-601-1033 DENTAL INSURANCE	2,716.00	231.02	1,617.14	1,098.86	59.54
10-601-1035 VISION CARE INSURANCE	528.00	43.94	307.58	220.42	58.25
10-601-1036 LIFE INSURANCE	477.00	39.84	278.88	198.12	58.47
10-601-1037 WORKERS' COMP INSURANCE	1,242.00	0.00	546.94	695.06	44.04
10-601-1040 TMRS RETIREMENT	60,286.00	4,666.11	34,699.00	25,587.00	57.56
10-601-1070 SPECIAL ALLOWANCES	<u>6,975.00</u>	<u>536.56</u>	<u>4,001.12</u>	<u>2,973.88</u>	<u>57.36</u>
TOTAL PERSONNEL	538,319.00	41,672.20	310,903.75	227,415.25	57.75

SUPPLIES

10-601-2020 GENERAL OFFICE SUPPLIES	7,000.00	150.23	3,431.33	3,568.67	49.02
10-601-2025 BENEFITS CITYWIDE	3,000.00	0.00	819.50	2,180.50	27.32
10-601-2030 POSTAGE/METER RENTAL	12,000.00	846.75	4,915.68	7,084.32	40.96
10-601-2035 EMPLOYEE APPRECIATION	2,500.00	127.76	1,593.40	906.60	63.74
10-601-2050 PRINTING & COPYING	1,000.00	512.27	1,233.91 (233.91)	123.39
10-601-2060 MED EXAMS/SCREENING/TESTING	<u>2,750.00</u>	<u>186.66</u>	<u>682.47</u>	<u>2,067.53</u>	<u>24.82</u>
TOTAL SUPPLIES	28,250.00	1,823.67	12,676.29	15,573.71	44.87

SERVICES

10-601-3010 ADVERTISING EXPENSE	5,000.00	623.50	1,863.52	3,136.48	37.27
10-601-3012 PROF. SERVICES-ENGINEERS	10,000.00	666.25	2,671.92	7,328.08	26.72
10-601-3013 PROFESSIONAL SERVICES	7,000.00	800.00	2,362.50	4,637.50	33.75
10-601-3015 PROF. SERVICES-LEGAL	50,000.00	15,153.81	34,468.19	15,531.81	68.94
10-601-3016 CODIFICATION EXPENSE	2,500.00	0.00	1,150.00	1,350.00	46.00
10-601-3020 ASSOCIATION DUES & PUBLICAT	4,000.00	937.00	3,853.03	146.97	96.33
10-601-3030 TRAINING/EDUCATION	5,500.00	0.00	1,585.00	3,915.00	28.82
10-601-3040 TRAVEL/MILEAGE/LODGING/PERD	5,000.00	661.16	3,468.64	1,531.36	69.37
10-601-3050 LIABILITY INSURANCE	9,000.00	0.00	12,440.17 (3,440.17)	138.22
10-601-3075 BANK/CREDIT CARD FEES	5,000.00	339.59	1,723.41	3,276.59	34.47
10-601-3080 SPECIAL SERVICES	0.00	0.00	1,755.69 (1,755.69)	0.00
10-601-3085 WEBSITE TECHNOLOGY	2,400.00	0.00	2,100.00	300.00	87.50
10-601-3087 CITIZENS COMMUNICATION/EDUC	<u>8,040.00</u>	<u>0.00</u>	<u>5,670.66</u>	<u>2,369.34</u>	<u>70.53</u>
TOTAL SERVICES	113,440.00	19,181.31	75,112.73	38,327.27	66.21

CONTRACTUAL

10-601-4050 DOCUMENT STORAGE/ARCHIVES	4,000.00	692.50	2,733.22	1,266.78	68.33
10-601-4060 IT SERVICES	37,300.00	2,830.00	23,391.44	13,908.56	62.71
10-601-4075 COMPUTER SOFTWARE/INCODE	12,699.00	0.00	12,694.01	4.99	99.96
10-601-4083 AUDIT SERVICES	16,150.00	0.00	15,500.00	650.00	95.98
10-601-4084 BEXAR COUNTY APPRAISAL DIST	15,847.00	0.00	7,924.00	7,923.00	50.00
10-601-4085 BEXAR COUNTY TAX ASSESSOR	3,375.00	0.00	3,381.31 (6.31)	100.19
10-601-4086 CONTRACT LABOR	<u>0.00</u>	<u>760.00</u>	<u>1,173.25</u> (<u>1,173.25)</u>	<u>0.00</u>
TOTAL CONTRACTUAL	89,371.00	4,282.50	66,797.23	22,573.77	74.74

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MAINTENANCE</u>					
10-601-5005 EQUIPMENT LEASES	3,600.00	556.96	1,866.57	1,733.43	51.85
10-601-5010 EQUIPMENT MAINT & REPAIR	500.00	0.00	0.00	500.00	0.00
10-601-5015 ELECTRONIC EQPT MAINT	1,000.00	0.00	0.00	1,000.00	0.00
10-601-5030 BUILDING MAINTENANCE	<u>33,100.00</u>	<u>1,604.11</u>	<u>16,941.25</u>	<u>16,158.75</u>	<u>51.18</u>
TOTAL MAINTENANCE	38,200.00	2,161.07	18,807.82	19,392.18	49.24
<u>UTILITIES</u>					
10-601-7042 UTILITIES - PHONE/CELL/VOIP	<u>17,540.00</u>	<u>1,688.80</u>	<u>8,581.97</u>	<u>8,958.03</u>	<u>48.93</u>
TOTAL UTILITIES	17,540.00	1,688.80	8,581.97	8,958.03	48.93
<u>CAPITAL OUTLAY</u>					
10-601-8015 NON-CAPITAL-COMPUTER	1,500.00	0.00	570.91	929.09	38.06
10-601-8025 NON-CAPITAL-OFFICE FURNITUR	200.00	0.00	155.99	44.01	78.00
10-601-8080 CAPITAL - IMPROVEMENTS	<u>40,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>40,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	41,700.00	0.00	726.90	40,973.10	1.74
<u>INTERFUND TRANSFERS</u>					
10-601-9010 TRANSFERS/CAPITAL REPLACEME	<u>52,078.00</u>	<u>0.00</u>	<u>0.00</u>	<u>52,078.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	52,078.00	0.00	0.00	52,078.00	0.00
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TOTAL ADMINISTRATION	918,898.00	70,809.55	493,606.69	425,291.31	53.72

10 -GENERAL FUND
COURT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-602-1010 SALARIES	45,917.00	3,532.00	26,430.34	19,486.66	57.56
10-602-1015 OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
10-602-1020 MEDICARE	698.00	52.56	392.66	305.34	56.26
10-602-1025 TWC (SUI)	207.00	0.00	9.00	198.00	4.35
10-602-1036 LIFE INSURANCE	80.00	6.64	46.48	33.52	58.10
10-602-1037 WORKERS' COMP INSURANCE	139.00	0.00	59.10	79.90	42.52
10-602-1040 TMRS RETIREMENT	6,713.00	505.58	3,750.71	2,962.29	55.87
10-602-1070 SPECIAL ALLOWANCES	<u>1,200.00</u>	<u>92.30</u>	<u>646.10</u>	<u>553.90</u>	<u>53.84</u>
TOTAL PERSONNEL	55,954.00	4,189.08	31,334.39	24,619.61	56.00
<u>SUPPLIES</u>					
10-602-2020 OFFICE SUPPLIES	600.00	0.00	113.41	486.59	18.90
10-602-2050 PRINTING & COPYING	<u>1,000.00</u>	<u>360.00</u>	<u>360.00</u>	<u>640.00</u>	<u>36.00</u>
TOTAL SUPPLIES	1,600.00	360.00	473.41	1,126.59	29.59
<u>SERVICES</u>					
10-602-3015 JUDGE/PROSECUTOR	16,800.00	1,300.00	9,100.00	7,700.00	54.17
10-602-3020 ASSOCIATION DUES & PUBS	200.00	0.00	150.00	50.00	75.00
10-602-3030 TRAINING/EDUCATION	1,000.00	0.00	600.00	400.00	60.00
10-602-3040 TRAVEL/MILEAGE/LODGING/PERD	1,000.00	544.93	970.68	29.32	97.07
10-602-3050 LIABILITY INSURANCE	100.00	0.00	101.98 (1.98)	101.98
10-602-3070 PROPERTY INSURANCE	50.00	0.00	50.99 (0.99)	101.98
10-602-3075 BANK/CREDIT CARD FEES	<u>2,000.00</u>	<u>114.48</u>	<u>857.59</u>	<u>1,142.41</u>	<u>42.88</u>
TOTAL SERVICES	21,150.00	1,959.41	11,831.24	9,318.76	55.94
<u>CONTRACTUAL</u>					
10-602-4075 COMPUTER SOFTWARE/INCODE	<u>4,325.00</u>	<u>0.00</u>	<u>4,323.69</u>	<u>1.31</u>	<u>99.97</u>
TOTAL CONTRACTUAL	4,325.00	0.00	4,323.69	1.31	99.97
<u>UTILITIES</u>					
10-602-7042 UTILITIES - PHONE/CELL/VOIP	<u>1,020.00</u>	<u>0.00</u>	<u>761.34</u>	<u>258.66</u>	<u>74.64</u>
TOTAL UTILITIES	1,020.00	0.00	761.34	258.66	74.64
<u>CAPITAL OUTLAY</u>					
10-602-8025 NON-CAPITAL - OFFICE FURNIT	<u>190.00</u>	<u>0.00</u>	<u>162.79</u>	<u>27.21</u>	<u>85.68</u>
TOTAL CAPITAL OUTLAY	190.00	0.00	162.79	27.21	85.68
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TOTAL COURT	84,239.00	6,508.49	48,886.86	35,352.14	58.03

10 -GENERAL FUND

PUBLIC WORKS

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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PERSONNEL

10-603-1010 SALARIES	191,706.00	9,738.42	100,497.36	91,208.64	52.42
10-603-1015 OVERTIME	4,000.00	434.14	1,490.10	2,509.90	37.25
10-603-1020 MEDICARE	3,290.00	148.89	1,493.19	1,796.81	45.39
10-603-1025 TWC (SUI)	828.00	0.00	39.23	788.77	4.74
10-603-1030 HEALTH INSURANCE	26,544.00	1,394.12	14,110.34	12,433.66	53.16
10-603-1031 HSA	178.00	7.40	80.80	97.20	45.39
10-603-1033 DENTAL INSURANCE	1,536.00	79.08	777.37	758.63	50.61
10-603-1035 VISION CARE INSURANCE	365.00	18.80	184.77	180.23	50.62
10-603-1036 LIFE INSURANCE	318.00	23.34	175.99	142.01	55.34
10-603-1037 WORKERS' COMP INSURANCE	8,240.00	0.00	2,758.55	5,481.45	33.48
10-603-1040 TMRS RETIREMENT	31,644.00	1,491.36	14,720.07	16,923.93	46.52
10-603-1070 SPECIAL ALLOWANCES	<u>7,200.00</u>	<u>519.26</u>	<u>4,309.89</u>	<u>2,890.11</u>	<u>59.86</u>
TOTAL PERSONNEL	275,849.00	13,854.81	140,637.66	135,211.34	50.98

SUPPLIES

10-603-2020 OFFICE SUPPLIES	1,000.00	0.00	271.54	728.46	27.15
10-603-2050 PRINTING & COPYING	150.00	68.00	116.98	33.02	77.99
10-603-2060 MEDICAL EXAMS/SCREENING/TES	175.00	143.76	424.79 (249.79)	242.74
10-603-2070 JANITORIAL SUPPLIES	2,000.00	109.20	1,889.47	110.53	94.47
10-603-2080 UNIFORMS	1,500.00	0.00	16.46	1,483.54	1.10
10-603-2090 SMALL TOOLS	3,000.00	378.38	3,356.24 (356.24)	111.87
10-603-2091 SAFETY GEAR	<u>1,400.00</u>	<u>0.00</u>	<u>333.84</u>	<u>1,066.16</u>	<u>23.85</u>
TOTAL SUPPLIES	9,225.00	699.34	6,409.32	2,815.68	69.48

SERVICES

10-603-3012 PROFESSIONAL - ENGINEERING	10,000.00	3,948.07	3,948.07	6,051.93	39.48
10-603-3013 PROFESSIONAL SERVICES	45,500.00	1,282.25	4,544.20	40,955.80	9.99
10-603-3020 ASSOCIATION DUES & PUBS	195.00	0.00	0.00	195.00	0.00
10-603-3030 TRAINING/EDUCATION	300.00	0.00	0.00	300.00	0.00
10-603-3040 TRAVEL/MILEAGE/LODGING/PERD	250.00	0.00	0.00	250.00	0.00
10-603-3050 LIABILITY INSURANCE	3,630.00	0.00	3,701.86 (71.86)	101.98
10-603-3060 UNIFORM SERVICE	1,500.00	102.96	1,037.56	462.44	69.17
10-603-3070 PROPERTY INSURANCE	<u>1,800.00</u>	<u>0.00</u>	<u>1,835.63</u> (<u>35.63</u>)	<u>101.98</u>
TOTAL SERVICES	63,175.00	5,333.28	15,067.32	48,107.68	23.85

CONTRACTUAL

10-603-4086 CONTRACT LABOR	<u>0.00</u>	<u>2,083.14</u>	<u>2,083.14</u> (<u>2,083.14</u>)	<u>0.00</u>
TOTAL CONTRACTUAL	0.00	2,083.14	2,083.14 (2,083.14)	0.00

MAINTENANCE

10-603-5005 EQUIPMENT LEASES	3,000.00	3,322.30	3,472.00 (472.00)	115.73
10-603-5010 EQUIPMENT MAINT & REPAIR	12,000.00	111.00	3,725.66	8,274.34	31.05
10-603-5020 VEHICLE MAINTENANCE	8,000.00	3,051.53	5,488.83	2,511.17	68.61
10-603-5030 BUILDING MAINTENANCE	10,000.00	1,936.19	6,847.83	3,152.17	68.48
10-603-5060 VEHICLE & EQPT FUELS	<u>5,000.00</u>	<u>111.90</u>	<u>3,003.32</u>	<u>1,996.68</u>	<u>60.07</u>
TOTAL MAINTENANCE	38,000.00	8,532.92	22,537.64	15,462.36	59.31

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-603-6011 CHEMICALS	1,000.00	0.00	411.49	588.51	41.15
10-603-6080 STREET MAINTENANCE	35,000.00	0.00	2,019.06	32,980.94	5.77
10-603-6081 SIGN MAINTENANCE	<u>2,000.00</u>	<u>0.00</u>	<u>1,393.00</u>	<u>607.00</u>	<u>69.65</u>
TOTAL DEPT MATERIALS-SERVICES	38,000.00	0.00	3,823.55	34,176.45	10.06
<u>UTILITIES</u>					
10-603-7040 UTILITIES - ELECTRIC	40,000.00	2,639.57	21,119.14	18,880.86	52.80
10-603-7041 UTILITIES - GAS	1,800.00	26.68	190.14	1,609.86	10.56
10-603-7042 UTILITIES - PHONE	500.00	37.00	320.29	179.71	64.06
10-603-7044 UTILITIES - WATER	8,600.00	2,122.23	6,113.17	2,486.83	71.08
10-603-7045 STREET LIGHTS	<u>30,000.00</u>	<u>2,326.93</u>	<u>16,358.28</u>	<u>13,641.72</u>	<u>54.53</u>
TOTAL UTILITIES	80,900.00	7,152.41	44,101.02	36,798.98	54.51
<u>CAPITAL OUTLAY</u>					
10-603-8005 OFFICE FURNITURE	300.00	0.00	409.97 (109.97)	136.66
10-603-8015 NON-CAPITAL-COMPUTER	400.00	0.00	0.00	400.00	0.00
10-603-8020 NON-CAPITAL-MAINTENANCE EQU	8,723.00	0.00	5,892.00	2,831.00	67.55
10-603-8080 CAPITAL IMPROVEMENT PROJECT	7,500.00	0.00	0.00	7,500.00	0.00
10-603-8081 CAPITAL - BUILDINGS	<u>25,000.00</u>	<u>0.00</u>	<u>14,844.00</u>	<u>10,156.00</u>	<u>59.38</u>
TOTAL CAPITAL OUTLAY	41,923.00	0.00	21,145.97	20,777.03	50.44
<u>INTERFUND TRANSFERS</u>					
10-603-9010 TRF TO CAPITAL REPLACEMENT	<u>47,572.00</u>	<u>0.00</u>	<u>0.00</u>	<u>47,572.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	47,572.00	0.00	0.00	47,572.00	0.00
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TOTAL PUBLIC WORKS	594,644.00	37,655.90	255,805.62	338,838.38	43.02

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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PERSONNEL

10-604-1010 SALARIES	1,072,232.00	82,052.16	586,868.94	485,363.06	54.73
10-604-1015 OVERTIME	35,000.00	544.73	27,105.14	7,894.86	77.44
10-604-1020 MEDICARE	16,297.00	1,171.12	8,714.90	7,582.10	53.48
10-604-1025 TWC (SUI)	3,519.00	0.00	153.00	3,366.00	4.35
10-604-1030 HEALTH INSURANCE	112,812.00	9,401.00	61,936.00	50,876.00	54.90
10-604-1031 HSA	755.00	51.80	336.70	418.30	44.60
10-604-1033 DENTAL INSURANCE	6,543.00	540.28	3,583.34	2,959.66	54.77
10-604-1035 VISION CARE INSURANCE	1,542.00	128.44	855.14	686.86	55.46
10-604-1036 LIFE INSURANCE	1,353.00	112.88	773.56	579.44	57.17
10-604-1037 WORKERS' COMP INSURANCE	25,602.00	0.00	10,712.28	14,889.72	41.84
10-604-1040 TMRS RETIREMENT	156,781.00	11,695.07	86,255.02	70,525.98	55.02
10-604-1070 SPECIAL ALLOWANCES	<u>14,400.00</u>	<u>1,238.80</u>	<u>8,708.59</u>	<u>5,691.41</u>	<u>60.48</u>
TOTAL PERSONNEL	1,446,836.00	106,936.28	796,002.61	650,833.39	55.02

SUPPLIES

10-604-2020 OFFICE SUPPLIES	1,500.00	188.54	643.28	856.72	42.89
10-604-2060 MEDICAL EXAMS/SCREENING/TES	2,000.00	0.00	353.25	1,646.75	17.66
10-604-2070 JANITORIAL SUPPLIES	2,500.00	36.38	682.09	1,817.91	27.28
10-604-2080 UNIFORMS & ACCESSORIES	<u>7,000.00</u>	<u>129.98</u>	<u>2,737.51</u>	<u>4,262.49</u>	<u>39.11</u>
TOTAL SUPPLIES	13,000.00	354.90	4,416.13	8,583.87	33.97

SERVICES

10-604-3017 PROFESSIONAL - MEDICAL DIRE	5,900.00	450.00	3,150.00	2,750.00	53.39
10-604-3020 ASSOCIATION DUES & PUBS	8,420.00	135.00	3,698.17	4,721.83	43.92
10-604-3030 TRAINING/EDUCATION	9,040.00	0.00	1,026.11	8,013.89	11.35
10-604-3040 TRAVEL/MILEAGE/LODGING/PERD	4,000.00	0.00	209.72	3,790.28	5.24
10-604-3050 LIABILITY INSURANCE	18,100.00	0.00	19,652.94 (1,552.94)	108.58
10-604-3070 PROPERTY INSURANCE	9,000.00	0.00	11,309.67 (2,309.67)	125.66
10-604-3080 SPECIAL SERVICES	12,860.00	459.14	7,639.97	5,220.03	59.41
10-604-3090 COMMUNICATIONS SERVICES	<u>4,668.00</u>	<u>356.75</u>	<u>2,693.50</u>	<u>1,974.50</u>	<u>57.70</u>
TOTAL SERVICES	71,988.00	1,400.89	49,380.08	22,607.92	68.59

CONTRACTUAL

10-604-4045 RADIO ACCESS FEES - COSA	6,000.00	0.00	5,832.00	168.00	97.20
10-604-4075 COMPUTER SOFTWARE/MAINTENAN	500.00	0.00	0.00	500.00	0.00
10-604-4086 CONTRACT LABOR	<u>15,900.00</u>	<u>0.00</u>	<u>15,902.44 (</u>	<u>2.44)</u>	<u>100.02</u>
TOTAL CONTRACTUAL	22,400.00	0.00	21,734.44	665.56	97.03

MAINTENANCE

10-604-5010 EQUIPMENT MAINT & REPAIR	4,500.00	1,914.31	2,433.03	2,066.97	54.07
10-604-5020 VEHICLE MAINTENANCE	20,000.00	1,880.30	14,861.61	5,138.39	74.31
10-604-5030 BUILDING MAINTENANCE	7,000.00	2,868.00	6,134.90	865.10	87.64
10-604-5060 VEHICLE & EQPT FUELS	<u>10,000.00</u>	<u>733.69</u>	<u>5,232.94</u>	<u>4,767.06</u>	<u>52.33</u>
TOTAL MAINTENANCE	41,500.00	7,396.30	28,662.48	12,837.52	69.07

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-604-6015 ELECTRONIC EQPT MAINT	7,000.00	21.95	3,880.27	3,119.73	55.43
10-604-6030 INVESTIGATIVE SUPPLIES/PROC	1,500.00	0.00	28.42	1,471.58	1.89
10-604-6040 EMS SUPPLIES	23,000.00	2,750.75	14,481.25	8,518.75	62.96
10-604-6045 FIRE FIGHTING EQPT SUPPLIES	12,000.00	1,861.49	2,563.49	9,436.51	21.36
10-604-6060 PPE MAINTENENCE	<u>14,100.00</u>	<u>0.00</u>	<u>2,552.31</u>	<u>11,547.69</u>	<u>18.10</u>
TOTAL DEPT MATERIALS-SERVICES	57,600.00	4,634.19	23,505.74	34,094.26	40.81
<u>UTILITIES</u>					
10-604-7044 UTILITIES - WATER	<u>1,600.00</u>	<u>98.74</u>	<u>681.40</u>	<u>918.60</u>	<u>42.59</u>
TOTAL UTILITIES	1,600.00	98.74	681.40	918.60	42.59
<u>CAPITAL OUTLAY</u>					
10-604-8015 NON-CAPITAL-COMPUTER EQUIPM	500.00	0.00	0.00	500.00	0.00
10-604-8025 NON CAPITAL-OFFICE FURN/EQU	<u>0.00</u>	<u>0.00</u>	<u>407.45</u>	<u>(407.45)</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	500.00	0.00	407.45	92.55	81.49
<u>INTERFUND TRANSFERS</u>					
10-604-9000 GRANT EXPENDITURES	17,000.00	733.12	12,104.29	4,895.71	71.20
10-604-9010 TRF TO CAPITAL REPLACEMENT	<u>208,106.00</u>	<u>0.00</u>	<u>0.00</u>	<u>208,106.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	225,106.00	733.12	12,104.29	213,001.71	5.38
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TOTAL FIRE DEPARTMENT	1,880,530.00	121,554.42	936,894.62	943,635.38	49.82

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-605-1010 SALARIES	1,110,817.00	84,773.68	633,803.62	477,013.38	57.06
10-605-1015 OVERTIME	16,000.00	657.52	6,876.31	9,123.69	42.98
10-605-1020 MEDICARE	16,930.00	1,247.44	9,379.62	7,550.38	55.40
10-605-1025 TWC (SUI)	3,933.00	0.00	233.06	3,699.94	5.93
10-605-1030 HEALTH INSURANCE	126,084.00	10,507.00	72,719.50	53,364.50	57.68
10-605-1031 HSA	844.00	70.30	458.80	385.20	54.36
10-605-1033 DENTAL INSURANCE	7,289.00	607.50	4,203.80	3,085.20	57.67
10-605-1035 VISION CARE INSURANCE	1,704.00	141.96	983.58	720.42	57.72
10-605-1036 LIFE INSURANCE	1,512.00	126.16	873.16	638.84	57.75
10-605-1037 WORKERS' COMP INSURANCE	32,499.00	0.00	14,081.53	18,417.47	43.33
10-605-1040 TMRS RETIREMENT	162,879.00	12,325.65	91,466.70	71,412.30	56.16
10-605-1070 SPECIAL ALLOWANCES	<u>37,775.00</u>	<u>2,924.98</u>	<u>19,601.77</u>	<u>18,173.23</u>	<u>51.89</u>
TOTAL PERSONNEL	1,518,266.00	113,382.19	854,681.45	663,584.55	56.29
<u>SUPPLIES</u>					
10-605-2020 OFFICE SUPPLIES	3,000.00	0.00	1,883.94	1,116.06	62.80
10-605-2050 PRINTING & COPYING	1,300.00	0.00	919.95	380.05	70.77
10-605-2060 MEDICAL/SCREENING/TESTING/B	1,000.00	0.00	368.00	632.00	36.80
10-605-2080 UNIFORMS & ACCESSORIES	<u>27,000.00</u>	<u>175.98</u>	<u>14,794.50</u>	<u>12,205.50</u>	<u>54.79</u>
TOTAL SUPPLIES	32,300.00	175.98	17,966.39	14,333.61	55.62
<u>SERVICES</u>					
10-605-3020 ASSOCIATION DUES & PUBS	5,870.00	0.00	1,349.00	4,521.00	22.98
10-605-3030 TRAINING/EDUCATION	3,500.00	0.00	150.07	3,349.93	4.29
10-605-3040 TRAVEL/MILEAGE/LODGING/PERD	4,000.00	2,078.57	3,301.16	698.84	82.53
10-605-3050 LIABILITY INSURANCE	16,000.00	0.00	17,029.21 (1,029.21)	106.43
10-605-3060 UNIFORM MAINTENANCE	6,000.00	488.75	1,925.33	4,074.67	32.09
10-605-3071 PROPERTY INSURANCE	7,300.00	0.00	7,960.00 (660.00)	109.04
10-605-3072 ANIMAL CONTROL SERVICES	12,500.00	1,000.00	7,000.00	5,500.00	56.00
10-605-3087 CITIZENS COMMUNICATION/ED	400.00	0.00	91.13	308.87	22.78
10-605-3090 COMMUNICATIONS SERVICES	<u>4,600.00</u>	<u>474.28</u>	<u>3,271.35</u>	<u>1,328.65</u>	<u>71.12</u>
TOTAL SERVICES	60,170.00	4,041.60	42,077.25	18,092.75	69.93
<u>CONTRACTUAL</u>					
10-605-4045 CONTRACT/RADIO FEES COSA	9,600.00	0.00	7,992.00	1,608.00	83.25
10-605-4075 COMPUTER SOFTWARE/INCODE	<u>13,595.00</u>	<u>66.00</u>	<u>11,170.05</u>	<u>2,424.95</u>	<u>82.16</u>
TOTAL CONTRACTUAL	23,195.00	66.00	19,162.05	4,032.95	82.61
<u>MAINTENANCE</u>					
10-605-5005 EQUIPMENT LEASES	3,100.00	297.98	963.29	2,136.71	31.07
10-605-5010 EQUIPMENT MAINT & REPAIR	3,000.00	0.00	0.00	3,000.00	0.00
10-605-5015 ELECTRONIC EQPT MAINT	5,350.00	0.00	595.19	4,754.81	11.13
10-605-5020 VEHICLE MAINTENANCE	23,000.00	3,815.26	13,099.72	9,900.28	56.96
10-605-5060 VEHICLE & EQPT FUELS	<u>30,000.00</u>	<u>3,272.52</u>	<u>19,510.65</u>	<u>10,489.35</u>	<u>65.04</u>
TOTAL MAINTENANCE	64,450.00	7,385.76	34,168.85	30,281.15	53.02

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-605-6030 INVESTIGATIVE SUPPLIES	3,000.00	788.47	907.66	2,092.34	30.26
10-605-6032 POLICE SAFETY SUPPLIES	3,400.00	0.00	2,759.25	640.75	81.15
10-605-6035 FIREARMS EQUIPMENT/SUPPLIES	<u>6,000.00</u>	<u>0.00</u>	<u>218.21</u>	<u>5,781.79</u>	<u>3.64</u>
TOTAL DEPT MATERIALS-SERVICES	12,400.00	788.47	3,885.12	8,514.88	31.33
<u>UTILITIES</u>					
10-605-7042 UTILITES- PHONE	<u>4,300.00</u>	<u>344.62</u>	<u>2,414.19</u>	<u>1,885.81</u>	<u>56.14</u>
TOTAL UTILITIES	4,300.00	344.62	2,414.19	1,885.81	56.14
<u>CAPITAL OUTLAY</u>					
<u>INTERFUND TRANSFERS</u>					
10-605-9000 GRANT EXPENDITURES	<u>15,480.00</u>	<u>0.00</u>	<u>12,980.00</u>	<u>2,500.00</u>	<u>83.85</u>
TOTAL INTERFUND TRANSFERS	15,480.00	0.00	12,980.00	2,500.00	83.85
TOTAL POLICE DEPARTMENT	1,730,561.00	126,184.62	987,335.30	743,225.70	57.05

10 -GENERAL FUND
DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SUPPLIES</u>					
10-607-2050 PRINTING & COPYING	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
<u>SERVICES</u>					
10-607-3012 PROF -ENGINEERING REVIEW	5,000.00	0.00	0.00	5,000.00	0.00
10-607-3015 PROF -BLDG INSPECTION SERVI	95,000.00	5,977.50	41,547.30	53,452.70	43.73
10-607-3016 PROF -HEALTH INSPECTOR	2,000.00	240.00	1,140.00	860.00	57.00
10-607-3017 PROF -SANITARY INSPECTION S	<u>3,000.00</u>	<u>500.00</u>	<u>1,250.00</u>	<u>1,750.00</u>	<u>41.67</u>
TOTAL SERVICES	105,000.00	6,717.50	43,937.30	61,062.70	41.85
<u>CONTRACTUAL</u>					
10-607-4075 COMPUTER SOFTWARE/MAINTENAN	<u>1,500.00</u>	<u>0.00</u>	<u>1,400.00</u>	<u>100.00</u>	<u>93.33</u>
TOTAL CONTRACTUAL	1,500.00	0.00	1,400.00	100.00	93.33
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TOTAL DEVELOPMENT SERVICES	107,500.00	6,717.50	45,337.30	62,162.70	42.17
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TOTAL EXPENDITURES	5,352,022.00	373,561.42	2,792,614.25	2,559,407.75	52.18
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (230,616.28)	1,179,851.36 (1,179,851.36)	0.00
	=====	=====	=====	=====	=====

20 -WATER FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>903,799.00</u>	<u>59,933.37</u>	<u>317,989.07</u>	<u>585,809.93</u>	<u>35.18</u>
TOTAL REVENUES	903,799.00 =====	59,933.37 =====	317,989.07 =====	585,809.93 =====	35.18 =====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	716,584.00	51,658.30	369,068.74	347,515.26	51.50
DEBT SERVICE	<u>187,215.00</u>	<u>0.00</u>	<u>148,433.12</u>	<u>38,781.88</u>	<u>79.28</u>
TOTAL EXPENDITURES	903,799.00 =====	51,658.30 =====	517,501.86 =====	386,297.14 =====	57.26 =====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	8,275.07 (199,512.79)	199,512.79	0.00

20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>WATER SALES</u>					
20-599-5015 WATER CONSUMPTION	621,347.00	42,266.00	177,113.69	444,233.31	28.50
20-599-5016 LATE CHARGES	6,000.00	0.00	3,245.08	2,754.92	54.08
20-599-5018 DEBT SERVICE	53,453.00	4,448.00	31,276.80	22,176.20	58.51
20-599-5019 WATER SERVICE FEE	58,092.00	4,880.40	34,508.52	23,583.48	59.40
20-599-5036 EAA PASS THRU CHARGE	83,319.00	5,789.50	25,784.25	57,534.75	30.95
20-599-5040 TAPPING FEES	<u>0.00</u>	<u>0.00</u>	<u>1,800.00</u>	<u>(1,800.00)</u>	<u>0.00</u>
TOTAL WATER SALES	822,211.00	57,383.90	273,728.34	548,482.66	33.29
<u>MISC./GRANTS/INTEREST</u>					
20-599-7000 INTEREST INCOME	9,500.00	925.97	8,845.99	654.01	93.12
20-599-7011 OTHER INCOME	0.00	6.00	815.46	(815.46)	0.00
20-599-7012 LEASE OF WATER RIGHTS	17,108.00	0.00	5,000.00	12,108.00	29.23
20-599-7060 CC SERVICE FEES	1,200.00	63.13	609.59	590.41	50.80
20-599-7075 SITE/TOWER LEASE REVENUE	15,500.00	1,304.77	9,123.59	6,376.41	58.86
20-599-7090 SALE OF FIXED ASSETS	<u>0.00</u>	<u>249.60</u>	<u>480.10</u>	<u>(480.10)</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	43,308.00	2,549.47	24,874.73	18,433.27	57.44
<u>TRANSFERS IN</u>					
20-599-8072 TRF IN - CAPITAL REPLACEMEN	<u>38,280.00</u>	<u>0.00</u>	<u>19,386.00</u>	<u>18,894.00</u>	<u>50.64</u>
TOTAL TRANSFERS IN	38,280.00	0.00	19,386.00	18,894.00	50.64
TOTAL NON-DEPARTMENTAL	903,799.00	59,933.37	317,989.07	585,809.93	35.18
TOTAL REVENUES	903,799.00	59,933.37	317,989.07	585,809.93	35.18
	=====	=====	=====	=====	=====

20 -WATER FUND

WATER DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
20-606-1010 SALARIES	185,260.00	12,170.27	99,876.51	85,383.49	53.91
20-606-1015 OVERTIME	7,000.00	1,516.22	6,749.30	250.70	96.42
20-606-1020 MEDICARE	2,615.00	200.87	1,575.30	1,039.70	60.24
20-606-1025 TWC (SUI)	828.00	0.00	26.53	801.47	3.20
20-606-1030 HEALTH INSURANCE	25,991.00	1,923.88	14,645.66	11,345.34	56.35
20-606-1031 HSA	178.00	11.14	85.70	92.30	48.15
20-606-1033 DENTAL INSURANCE	1,480.00	105.76	800.91	679.09	54.12
20-606-1035 VISION CARE INSURANCE	325.00	25.14	190.41	134.59	58.59
20-606-1036 LIFE INSURANCE	318.00	23.14	175.93	142.07	55.32
20-606-1037 WORKERS' COMP INSURANCE	6,551.00	0.00	2,620.23	3,930.77	40.00
20-606-1040 TMRS RETIREMENT	25,157.00	1,985.07	15,430.66	9,726.34	61.34
20-606-1070 SPECIAL ALLOWANCES	<u>11,400.00</u>	<u>542.34</u>	<u>4,852.19</u>	<u>6,547.81</u>	<u>42.56</u>
TOTAL PERSONNEL	267,103.00	18,503.83	147,029.33	120,073.67	55.05
<u>SUPPLIES</u>					
20-606-2020 OFFICE SUPPLIES	1,400.00	14.99	971.16	428.84	69.37
20-606-2030 POSTAGE	2,500.00	246.58	1,732.75	767.25	69.31
20-606-2050 PRINTING & COPYING	600.00	0.00	444.92	155.08	74.15
20-606-2070 JANITORIAL SUPPLIES	100.00	0.00	0.00	100.00	0.00
20-606-2075 BANK/CREDITCARD FEES	5,100.00	294.73	2,895.02	2,204.98	56.77
20-606-2080 UNIFORMS	1,200.00	0.00	494.22	705.78	41.19
20-606-2090 SMALL TOOLS	2,000.00	0.00	392.92	1,607.08	19.65
20-606-2091 SAFETY SUPPLIES/EQUIPMENT	<u>1,200.00</u>	<u>0.00</u>	<u>29.91</u>	<u>1,170.09</u>	<u>2.49</u>
TOTAL SUPPLIES	14,100.00	556.30	6,960.90	7,139.10	49.37
<u>SERVICES</u>					
20-606-3012 ENGINEERING SERVICES	0.00	0.00	4,125.00 (4,125.00)	0.00
20-606-3020 ASSOCIATION DUES & PUBS	2,215.00	540.00	871.00	1,344.00	39.32
20-606-3030 TRAINING/EDUCATION	3,000.00	0.00	1,790.00	1,210.00	59.67
20-606-3040 TRAVEL/MILEAGE/LODGING/PERD	1,438.00	46.64	866.03	571.97	60.22
20-606-3050 INSURANCE - LIABILITY	3,795.00	0.00	3,870.13 (75.13)	101.98
20-606-3060 UNIFORM SERVICES	3,000.00	103.00	1,053.87	1,946.13	35.13
20-606-3070 INSURANCE - PROPERTY	1,850.00	0.00	1,886.62 (36.62)	101.98
20-606-3075 WATER CONSERVATION EDUCATIO	100.00	0.00	0.00	100.00	0.00
20-606-3080 SPECIAL SERVICES	300.00	32.00	142.50	157.50	47.50
20-606-3082 WATER ANALYSIS FEES	<u>6,500.00</u>	<u>58.00</u>	<u>2,993.91</u>	<u>3,506.09</u>	<u>46.06</u>
TOTAL SERVICES	22,198.00	779.64	17,599.06	4,598.94	79.28
<u>CONTRACTUAL</u>					
20-606-4075 COMPUTER SOFTWARE/INCODE	10,292.00	890.54	5,625.26	4,666.74	54.66
20-606-4085 EAA -WATER MANAGEMENT FEES	84,084.00	7,006.52	44,845.64	39,238.36	53.33
20-606-4099 WATER RIGHTS/LEASE PAYMENTS	<u>10,851.00</u>	<u>0.00</u>	<u>12,281.50 (</u>	<u>1,430.50)</u>	<u>113.18</u>
TOTAL CONTRACTUAL	105,227.00	7,897.06	62,752.40	42,474.60	59.64

20 -WATER FUND

WATER DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MAINTENANCE</u>					
20-606-5005 EQUIPMENT LEASES	1,500.00	0.00	0.00	1,500.00	0.00
20-606-5010 EQUIPMENT MAINT & REPAIR	6,500.00	0.00	7.00	6,493.00	0.11
20-606-5015 ELECTRONIC EQPT MAINTENANCE	500.00	0.00	0.00	500.00	0.00
20-606-5020 VEHICLE MAINTENANCE	2,000.00	1,588.41	2,553.31 (553.31)	127.67
20-606-5030 BUILDING MAINTENANCE	2,000.00	0.00	1,265.42	734.58	63.27
20-606-5060 VEHICLE & EQPT FUELS	<u>3,000.00</u>	<u>132.85</u>	<u>2,663.31</u>	<u>336.69</u>	<u>88.78</u>
TOTAL MAINTENANCE	15,500.00	1,721.26	6,489.04	9,010.96	41.86
<u>DEPT MATERIALS-SERVICES</u>					
20-606-6011 CHEMICALS	17,000.00	701.89	11,867.61	5,132.39	69.81
20-606-6050 WATER METERS & BOXES	4,500.00	0.00	4,692.94 (192.94)	104.29
20-606-6055 FIRE HYDRANTS	3,000.00	0.00	11,538.14 (8,538.14)	384.60
20-606-6060 HUEBNER STORAGE TANK	6,000.00	1,200.00	1,247.32	4,752.68	20.79
20-606-6061 ELEVATED STORAGE TANK- #1 W	3,000.00	2,850.00	3,846.00 (846.00)	128.20
20-606-6062 WELL SITE #2-EAA MONITORED	100.00	0.00	0.00	100.00	0.00
20-606-6065 WELL SITE #5-EDWARDS BLENDI	3,000.00	0.00	82.06	2,917.94	2.74
20-606-6066 WELL SITE #6-MUNI TRACT	1,000.00	2,300.00	3,172.26 (2,172.26)	317.23
20-606-6067 WELL SITE #7	5,000.00	0.00	82.07	4,917.93	1.64
20-606-6068 WELL SITE #8	3,500.00	0.00	1,231.06	2,268.94	35.17
20-606-6069 WELL SITE #9-TRINITY	2,000.00	0.00	0.00	2,000.00	0.00
20-606-6070 SCADA SYSTEM MAINTENANCE	2,000.00	0.00	2,339.25 (339.25)	116.96
20-606-6071 SHAVANO DRIVE PUMP STATION	7,000.00	355.00	9,257.36 (2,257.36)	132.25
20-606-6072 WATER SYSTEM MAINTENANCE	13,305.00	1,130.01	17,445.28 (4,140.28)	131.12
20-606-6080 STREET MAINT SUPPLIES	<u>1,500.00</u>	<u>0.00</u>	<u>57.50</u>	<u>1,442.50</u>	<u>3.83</u>
TOTAL DEPT MATERIALS-SERVICES	71,905.00	8,536.90	66,858.85	5,046.15	92.98
<u>UTILITIES</u>					
20-606-7040 UTILITIES - ELECTRIC	70,000.00	6,183.44	24,465.78	45,534.22	34.95
20-606-7042 UTILITIES - PHONE/CELL	800.00	0.00	179.70	620.30	22.46
20-606-7044 UTILITIES - WATER	<u>300.00</u>	<u>12.09</u>	<u>82.85</u>	<u>217.15</u>	<u>27.62</u>
TOTAL UTILITIES	71,100.00	6,195.53	24,728.33	46,371.67	34.78
<u>CAPITAL OUTLAY</u>					
20-606-8020 NON-CAPITAL MAINTENANCE EQU	1,000.00	0.00	0.00	1,000.00	0.00
20-606-8060 CAPITAL- EQUIPMENT	31,175.00	0.00	19,386.00	11,789.00	62.18
20-606-8080 WATER SYSTEM IMPROVEMENTS	19,500.00	7,467.78	17,264.83	2,235.17	88.54
20-606-8087 WATER METER REPLACEMENT	<u>3,780.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,780.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	55,455.00	7,467.78	36,650.83	18,804.17	66.09
<u>INTERFUND TRANSFERS</u>					
20-606-9010 TRF TO GENERAL FUND	22,050.00	0.00	0.00	22,050.00	0.00
20-606-9020 TRF TO CAPITAL REP. FUND 72	<u>71,946.00</u>	<u>0.00</u>	<u>0.00</u>	<u>71,946.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	93,996.00	0.00	0.00	93,996.00	0.00
TOTAL WATER DEPARTMENT	716,584.00	51,658.30	369,068.74	347,515.26	51.50

20 -WATER FUND
 DEBT SERVICE

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
20-607-8014 2009 GO REFUND - PRINCIPAL	40,072.50	0.00	40,072.50	0.00	100.00
20-607-8015 2009 GO REFUND - INTEREST	13,830.00	0.00	1,602.90	12,227.10	11.59
20-607-8016 2017 GO REFUNDING (2009) PR	65,000.00	0.00	65,000.00	0.00	100.00
20-607-8017 2017 GO REFUNDING (2009) IN	68,162.50	0.00	34,612.50	33,550.00	50.78
20-607-8030 BOND AGENT FEES	150.00	0.00	200.00 (50.00)	133.33
20-607-8056 2018 GO REFUNDING (2009) PR	0.00	0.00	5,137.50 (5,137.50)	0.00
20-607-8057 2018 GO REFUNDING (2009) IN	<u>0.00</u>	<u>0.00</u>	<u>1,807.72 (</u>	<u>1,807.72)</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	187,215.00	0.00	148,433.12	38,781.88	79.28
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TOTAL DEBT SERVICE	187,215.00	0.00	148,433.12	38,781.88	79.28
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TOTAL EXPENDITURES	903,799.00	51,658.30	517,501.86	386,297.14	57.26
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	8,275.07 (199,512.79)	199,512.79	0.00
	=====	=====	=====	=====	=====

30 -DEBT SERVICE FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,309,280.00</u>	<u>2,150.23</u>	<u>162,641.09</u>	<u>1,146,638.91</u>	<u>12.42</u>
TOTAL REVENUES	<u>1,309,280.00</u> =====	<u>2,150.23</u> =====	<u>162,641.09</u> =====	<u>1,146,638.91</u> =====	<u>12.42</u> =====
<u>EXPENDITURE SUMMARY</u>					
DEBT SERVICE	<u>1,309,280.00</u>	<u>0.00</u>	<u>187,976.05</u>	<u>1,121,303.95</u>	<u>14.36</u>
TOTAL EXPENDITURES	<u>1,309,280.00</u> =====	<u>0.00</u> =====	<u>187,976.05</u> =====	<u>1,121,303.95</u> =====	<u>14.36</u> =====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2,150.23 (25,334.96)	25,334.96	0.00

30 -DEBT SERVICE FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
30-599-1010 CURRENT ADVALOREM TAXES	132,551.00	1,785.04	153,075.33 (20,524.33)	115.48
30-599-1020 DELINQUENT ADVALOREM TAXES	0.00 (108.58)	5,427.17 (5,427.17)	0.00
30-599-1030 PENALTY & INTEREST	<u>0.00</u>	<u>98.46</u>	<u>433.09</u> (<u>433.09</u>)	<u>0.00</u>
TOTAL TAXES	132,551.00	1,774.92	158,935.59 (26,384.59)	119.91
 <u>TRANSFERS IN</u>					
30-599-8001 PROCEEDS OF LONG TERM DEBT	1,100,383.00	0.00	848.75	1,099,534.25	0.08
30-599-8010 INTEREST INCOME	0.00	375.31	2,856.75 (2,856.75)	0.00
30-599-8030 FUND BALANCE - TRANSFER IN	<u>76,346.00</u>	<u>0.00</u>	<u>0.00</u>	<u>76,346.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	1,176,729.00	375.31	3,705.50	1,173,023.50	0.31
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TOTAL NON-DEPARTMENTAL	1,309,280.00	2,150.23	162,641.09	1,146,638.91	12.42
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TOTAL REVENUES	1,309,280.00	2,150.23	162,641.09	1,146,638.91	12.42
	=====	=====	=====	=====	=====

30 -DEBT SERVICE FUND
DEBT SERVICE

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
30-607-8050 2009 GO REFUNDING-PRINCIPAL	154,927.00	0.00	154,927.50 (0.50)	100.00
30-607-8052 2009 GO REFUNDING-INTEREST	53,470.00	0.00	6,197.10	47,272.90	11.59
30-607-8054 BOND AGENT FEES	500.00	0.00	0.00	500.00	0.00
30-607-8055 BOND ISSUE COSTS	29,556.00	0.00	0.00	29,556.00	0.00
30-607-8056 2018 GO REFUNDING (2009) PR	0.00	0.00	19,862.50 (19,862.50)	0.00
30-607-8057 2018 GO REFUNDING (2009) IN	0.00	0.00	6,988.95 (6,988.95)	0.00
30-607-8090 PMT TO REFUNDING AGENT ESCR	<u>1,070,827.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,070,827.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	1,309,280.00	0.00	187,976.05	1,121,303.95	14.36
<hr/>					
TOTAL DEBT SERVICE	1,309,280.00	0.00	187,976.05	1,121,303.95	14.36
<hr/>					
TOTAL EXPENDITURES	1,309,280.00	0.00	187,976.05	1,121,303.95	14.36
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2,150.23 (25,334.96)	25,334.96	0.00
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>121,000.00</u>	<u>8,855.37</u>	<u>65,827.77</u>	<u>55,172.23</u>	<u>54.40</u>
TOTAL REVENUES	121,000.00	8,855.37	65,827.77	55,172.23	54.40
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	625.00	0.00	624.00	1.00	99.84
POLICE DEPARTMENT	<u>87,540.00</u>	<u>2,852.87</u>	<u>51,069.55</u>	<u>36,470.45</u>	<u>58.34</u>
TOTAL EXPENDITURES	88,165.00	2,852.87	51,693.55	36,471.45	58.63
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	32,835.00	6,002.50	14,134.22	18,700.78	43.05

40 -CRIME CONTROL DISTRICT
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
40-599-1050 SALES - CRIME CONTROL DIST	<u>115,000.00</u>	<u>8,022.85</u>	<u>60,247.70</u>	<u>54,752.30</u>	<u>52.39</u>
TOTAL TAXES	115,000.00	8,022.85	60,247.70	54,752.30	52.39
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
40-599-8005 INTEREST INCOME	<u>6,000.00</u>	<u>832.52</u>	<u>5,580.07</u>	<u>419.93</u>	<u>93.00</u>
TOTAL TRANSFERS IN	6,000.00	832.52	5,580.07	419.93	93.00
<hr/>					
TOTAL NON-DEPARTMENTAL	121,000.00	8,855.37	65,827.77	55,172.23	54.40
<hr/>					
TOTAL REVENUES	121,000.00	8,855.37	65,827.77	55,172.23	54.40
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
 FIRE DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
40-604-8012 NON-CAPITAL - FIREARMS/TASE	<u>625.00</u>	<u>0.00</u>	<u>624.00</u>	<u>1.00</u>	<u>99.84</u>
TOTAL CAPITAL OUTLAY	625.00	0.00	624.00	1.00	99.84
<hr/>					
<u>INTERFUND TRANSFERS</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<hr/>					
TOTAL FIRE DEPARTMENT	625.00	0.00	624.00	1.00	99.84

40 -CRIME CONTROL DISTRICT
POLICE DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SERVICES</u>					
40-605-3030 TRAINING/EDUCATION	5,300.00	160.78	1,747.62	3,552.38	32.97
40-605-3087 CITIZENS COMMUNICATION/EDUC	<u>5,500.00</u>	<u>34.09</u>	<u>2,608.74</u>	<u>2,891.26</u>	<u>47.43</u>
TOTAL SERVICES	10,800.00	194.87	4,356.36	6,443.64	40.34
<u>CAPITAL OUTLAY</u>					
40-605-8010 ELECTRONIC EQUIPMENT PURCHA	5,000.00	0.00	1,628.80	3,371.20	32.58
40-605-8012 NON CAPITAL - FIRE ARMS/TAS	8,640.00	0.00	0.00	8,640.00	0.00
40-605-8015 NON-CAPITAL - COMPUTER EQUI	7,200.00	0.00	2,158.68	5,041.32	29.98
40-605-8018 NON-CAPITAL BUILDING	1,300.00	0.00	0.00	1,300.00	0.00
40-605-8025 NON-CAPITAL - OFFICE FURNIT	1,000.00	0.00	0.00	1,000.00	0.00
40-605-8042 CAPITAL - FIREARMS	25,000.00	0.00	23,089.05	1,910.95	92.36
40-605-8045 CAPITAL - COMPUTER EQUIPMEN	<u>25,000.00</u>	<u>2,658.00</u>	<u>19,836.66</u>	<u>5,163.34</u>	<u>79.35</u>
TOTAL CAPITAL OUTLAY	73,140.00	2,658.00	46,713.19	26,426.81	63.87
<u>INTERFUND TRANSFERS</u>					
40-605-9011 TRANSFER TO - GENERAL FUND	<u>3,600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,600.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	3,600.00	0.00	0.00	3,600.00	0.00
TOTAL POLICE DEPARTMENT	87,540.00	2,852.87	51,069.55	36,470.45	58.34
TOTAL EXPENDITURES	88,165.00	2,852.87	51,693.55	36,471.45	58.63
REVENUES OVER/(UNDER) EXPENDITURES	32,835.00	6,002.50	14,134.22	18,700.78	43.05

42 -PEG FUNDS

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>16,500.00</u>	<u>142.65</u>	<u>9,210.67</u>	<u>7,289.33</u>	<u>55.82</u>
TOTAL REVENUES	16,500.00	142.65	9,210.67	7,289.33	55.82
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>1,600.00</u>	<u>0.00</u>	<u>1,020.54</u>	<u>579.46</u>	<u>63.78</u>
TOTAL EXPENDITURES	1,600.00	0.00	1,020.54	579.46	63.78
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	14,900.00	142.65	8,190.13	6,709.87	54.97

42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>FRANCHISE REVENUES</u>					
42-599-2024 FRANCHISE - PEG FEES	<u>15,500.00</u>	<u>0.00</u>	<u>8,277.11</u>	<u>7,222.89</u>	<u>53.40</u>
TOTAL FRANCHISE REVENUES	15,500.00	0.00	8,277.11	7,222.89	53.40
<u>MISC./GRANTS/INTEREST</u>					
42-599-7000 INTEREST	<u>1,000.00</u>	<u>142.65</u>	<u>933.56</u>	<u>66.44</u>	<u>93.36</u>
TOTAL MISC./GRANTS/INTEREST	1,000.00	142.65	933.56	66.44	93.36
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	16,500.00	142.65	9,210.67	7,289.33	55.82
<hr/>					
TOTAL REVENUES	16,500.00	142.65	9,210.67	7,289.33	55.82
	=====	=====	=====	=====	=====

42 -PEG FUNDS
 ADMINISTRATION

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
42-601-8030 CAPITAL-ELECTRONIC EQUIPMEN	<u>1,600.00</u>	<u>0.00</u>	<u>1,020.54</u>	<u>579.46</u>	<u>63.78</u>
TOTAL CAPITAL OUTLAY	1,600.00	0.00	1,020.54	579.46	63.78
<hr/>					
TOTAL ADMINISTRATION	1,600.00	0.00	1,020.54	579.46	63.78
<hr/>					
TOTAL EXPENDITURES	1,600.00	0.00	1,020.54	579.46	63.78
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	14,900.00	142.65	8,190.13	6,709.87	54.97
	=====	=====	=====	=====	=====

45 -OAK WILT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>10,500.00</u>	<u>175.00</u>	<u>4,410.00</u>	<u>6,090.00</u>	<u>42.00</u>
TOTAL REVENUES	10,500.00	175.00	4,410.00	6,090.00	42.00
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	500.00	0.00	0.00	500.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	10,000.00	175.00	4,410.00	5,590.00	44.10

45 -OAK WILT FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>PERMITS & LICENSES</u>					
45-599-3015 TREE TRIMMING PERMITS	<u>10,500.00</u>	<u>175.00</u>	<u>4,410.00</u>	<u>6,090.00</u>	<u>42.00</u>
TOTAL PERMITS & LICENSES	10,500.00	175.00	4,410.00	6,090.00	42.00
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	10,500.00	175.00	4,410.00	6,090.00	42.00
<hr/>					
TOTAL REVENUES	10,500.00	175.00	4,410.00	6,090.00	42.00
	=====	=====	=====	=====	=====

45 -OAK WILT FUND
 ADMINISTRATION

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
45-601-3087 CITIZENS COMMUNICATION/EDUC	500.00	0.00	0.00	500.00	0.00
TOTAL SERVICES	500.00	0.00	0.00	500.00	0.00
DEPT MATERIALS-SERVICES					
<hr/>					
TOTAL ADMINISTRATION	500.00	0.00	0.00	500.00	0.00
<hr/>					
TOTAL EXPENDITURES	500.00	0.00	0.00	500.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	10,000.00	175.00	4,410.00	5,590.00	44.10
	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>115,000.00</u>	<u>8,020.16</u>	<u>60,002.48</u>	<u>54,997.52</u>	<u>52.18</u>
TOTAL REVENUES	<u>115,000.00</u>	<u>8,020.16</u>	<u>60,002.48</u>	<u>54,997.52</u>	<u>52.18</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
PUBLIC WORKS	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	65,000.00	8,020.16	60,002.48	4,997.52	92.31

48 -STREET MAINTENANCE FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
48-599-1040 SALES - STREET MAINTENANCE	<u>115,000.00</u>	<u>8,020.16</u>	<u>60,002.48</u>	<u>54,997.52</u>	<u>52.18</u>
TOTAL TAXES	115,000.00	8,020.16	60,002.48	54,997.52	52.18
<hr/>					
TOTAL NON-DEPARTMENTAL	115,000.00	8,020.16	60,002.48	54,997.52	52.18
<hr/>					
TOTAL REVENUES	115,000.00	8,020.16	60,002.48	54,997.52	52.18
	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND
 PUBLIC WORKS

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
DEPT MATERIALS-SERVICES					
48-603-6080 STREET MAINTENANCE	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	50,000.00	0.00	0.00	50,000.00	0.00
<hr/>					
TOTAL PUBLIC WORKS	50,000.00	0.00	0.00	50,000.00	0.00
<hr/>					
TOTAL EXPENDITURES	50,000.00	0.00	0.00	50,000.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	65,000.00	8,020.16	60,002.48	4,997.52	92.31
	=====	=====	=====	=====	=====

50 -COURT RESTRICTED FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>28,400.00</u>	<u>681.42</u>	<u>4,532.61</u>	<u>23,867.39</u>	<u>15.96</u>
TOTAL REVENUES	28,400.00 =====	681.42 =====	4,532.61 =====	23,867.39 =====	15.96 =====
<u>EXPENDITURE SUMMARY</u>					
OPERATING EXPENSES	<u>28,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,400.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	28,400.00 =====	0.00 =====	0.00 =====	28,400.00 =====	0.00 =====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	681.42	4,532.61 (4,532.61)	0.00

50 -COURT RESTRICTED FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>COURT FEES</u>					
50-599-4022 COURT EFFICIENCY REVENUE	100.00	25.00	57.50	42.50	57.50
50-599-4023 COURT SECURITY REVENUE	3,400.00	281.32	1,917.90	1,482.10	56.41
50-599-4025 COURT TECHNOLOGY REVENUE	<u>4,200.00</u>	<u>375.10</u>	<u>2,557.21</u>	<u>1,642.79</u>	<u>60.89</u>
TOTAL COURT FEES	7,700.00	681.42	4,532.61	3,167.39	58.87
 <u>TRANSFERS IN</u>					
50-599-8099 FUND BALANCE RESERVE	<u>20,700.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,700.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	20,700.00	0.00	0.00	20,700.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	28,400.00	681.42	4,532.61	23,867.39	15.96
<hr/>					
TOTAL REVENUES	28,400.00	681.42	4,532.61	23,867.39	15.96
	=====	=====	=====	=====	=====

50 -COURT RESTRICTED FUND
 OPERATING EXPENSES

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SERVICES</u>					
<u>MAINTENANCE</u>					
<u>CAPITAL OUTLAY</u>					
50-602-8080 CAPITAL IMPROVEMENTS	20,000.00	0.00	0.00	20,000.00	0.00
TOTAL CAPITAL OUTLAY	20,000.00	0.00	0.00	20,000.00	0.00
<u>INTERFUND TRANSFERS</u>					
50-602-9010 TRANSFER TO GENERAL FUND	8,400.00	0.00	0.00	8,400.00	0.00
TOTAL INTERFUND TRANSFERS	8,400.00	0.00	0.00	8,400.00	0.00
TOTAL OPERATING EXPENSES	28,400.00	0.00	0.00	28,400.00	0.00
TOTAL EXPENDITURES	28,400.00	0.00	0.00	28,400.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	681.42	4,532.61	(4,532.61)	0.00

52 -CHILD SAFETY FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>5,000.00</u>	<u>398.18</u>	<u>2,193.99</u>	<u>2,806.01</u>	<u>43.88</u>
TOTAL REVENUES	5,000.00	398.18	2,193.99	2,806.01	43.88
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	2,000.00	0.00	1,683.00	317.00	84.15
POLICE DEPARTMENT	<u>3,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	5,000.00	0.00	1,683.00	3,317.00	33.66
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	398.18	510.99 (510.99)	0.00

52 -CHILD SAFETY FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
52-599-7010 SCHOOL CROSSING GUARD FUNDS	<u>4,200.00</u>	<u>398.18</u>	<u>2,193.99</u>	<u>2,006.01</u>	<u>52.24</u>
TOTAL MISC./GRANTS/INTEREST	4,200.00	398.18	2,193.99	2,006.01	52.24
<u>TRANSFERS IN</u>					
52-599-8089 FUND BALANCE RESERVE	<u>800.00</u>	<u>0.00</u>	<u>0.00</u>	<u>800.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	800.00	0.00	0.00	800.00	0.00
<hr/>					
TOTAL NON DEPARTMENTAL	5,000.00	398.18	2,193.99	2,806.01	43.88
<hr/>					
TOTAL REVENUES	5,000.00	398.18	2,193.99	2,806.01	43.88
	=====	=====	=====	=====	=====

52 -CHILD SAFETY FUND
 FIRE DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-604-3087 CITIZENS COMMUNICATION/EDUC	<u>2,000.00</u>	<u>0.00</u>	<u>1,683.00</u>	<u>317.00</u>	<u>84.15</u>
TOTAL SERVICES	2,000.00	0.00	1,683.00	317.00	84.15
<hr/>					
TOTAL FIRE DEPARTMENT	2,000.00	0.00	1,683.00	317.00	84.15

52 -CHILD SAFETY FUND
 POLICE DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-605-3087 CITIZENS COMMUNICATION/EDUC	<u>3,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>
TOTAL SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
<hr/>					
TOTAL POLICE DEPARTMENT	3,000.00	0.00	0.00	3,000.00	0.00
<hr/>					
TOTAL EXPENDITURES	5,000.00	0.00	1,683.00	3,317.00	33.66
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	398.18	510.99 (510.99)	0.00
	=====	=====	=====	=====	=====

53 -LEOSE

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,550.00</u>	<u>0.00</u>	<u>1,653.38</u>	(<u>103.38</u>)	<u>106.67</u>
TOTAL REVENUES	<u>1,550.00</u>	<u>0.00</u>	<u>1,653.38</u>	(<u>103.38</u>)	<u>106.67</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
POLICE DEPARTMENT	<u>1,550.00</u>	<u>0.00</u>	<u>1,550.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	<u>1,550.00</u>	<u>0.00</u>	<u>1,550.00</u>	<u>0.00</u>	<u>100.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	103.38	(103.38)	0.00

53 -LEOSE
FINANCIAL SUMMARY % OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>POLICE/FIRE REVENUES</u>					
53-599-6020 LEOSE FUNDS	<u>1,550.00</u>	<u>0.00</u>	<u>1,653.38</u>	(<u>103.38</u>)	<u>106.67</u>
TOTAL POLICE/FIRE REVENUES	1,550.00	0.00	1,653.38	(103.38)	106.67
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	1,550.00	0.00	1,653.38	(103.38)	106.67
<hr/>					
TOTAL REVENUES	1,550.00	0.00	1,653.38	(103.38)	106.67
	=====	=====	=====	=====	=====

53 -LEOSE

POLICE DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
53-605-3030 TRAINING/EDUCATION	<u>1,550.00</u>	<u>0.00</u>	<u>1,550.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL SERVICES	1,550.00	0.00	1,550.00	0.00	100.00
<hr/>					
TOTAL POLICE DEPARTMENT	1,550.00	0.00	1,550.00	0.00	100.00
<hr/>					
TOTAL EXPENDITURES	1,550.00	0.00	1,550.00	0.00	100.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	103.38 (103.38)	0.00
	=====	=====	=====	=====	=====

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
OTHER SOURCES	<u>2,212,174.00</u>	<u>5,284.96</u>	<u>36,989.77</u>	<u>2,175,184.23</u>	<u>1.67</u>
TOTAL REVENUES	<u>2,212,174.00</u>	<u>5,284.96</u>	<u>36,989.77</u>	<u>2,175,184.23</u>	<u>1.67</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMIN	118,330.00	0.00	250.00	118,080.00	0.21
PUBLIC WORKS	812,560.00	680.00	95,874.33	716,685.67	11.80
FIRE	<u>1,281,284.00</u>	<u>0.00</u>	<u>116,318.35</u>	<u>1,164,965.65</u>	<u>9.08</u>
TOTAL EXPENDITURES	<u>2,212,174.00</u>	<u>680.00</u>	<u>212,442.68</u>	<u>1,999,731.32</u>	<u>9.60</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	4,604.96 (175,452.91)	175,452.91	0.00

70 -CAPITAL REPLACEMENT FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>OTHER SOURCES</u>					
<u>TRANSFERS IN</u>					
70-599-8010 INTEREST INCOME	50,000.00	5,284.96	36,989.77	13,010.23	73.98
70-599-8020 TRF IN - GENERAL FUND	307,756.00	0.00	0.00	307,756.00	0.00
70-599-8099 FUND BALANCE RESERVE	<u>1,854,418.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,854,418.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	2,212,174.00	5,284.96	36,989.77	2,175,184.23	1.67
<hr/>					
TOTAL OTHER SOURCES	2,212,174.00	5,284.96	36,989.77	2,175,184.23	1.67
<hr/>					
TOTAL REVENUES	2,212,174.00	5,284.96	36,989.77	2,175,184.23	1.67
	=====	=====	=====	=====	=====

70 -CAPITAL REPLACEMENT FUND
 COUNCIL

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
CONTRACTUAL					
<hr/>					

70 -CAPITAL REPLACEMENT FUND
 ADMIN

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-601-8080 CAPITAL IMPROVEMENTS	15,330.00	0.00	0.00	15,330.00	0.00
70-601-8081 CAPITAL - BUILDING	<u>103,000.00</u>	<u>0.00</u>	<u>250.00</u>	<u>102,750.00</u>	<u>0.24</u>
TOTAL CAPITAL OUTLAY	118,330.00	0.00	250.00	118,080.00	0.21
<hr/>					
<u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL ADMIN	118,330.00	0.00	250.00	118,080.00	0.21

70 -CAPITAL REPLACEMENT FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
70-603-8050 CAPITAL - VEHICLES	40,000.00	0.00	39,235.60	764.40	98.09
70-603-8060 CAPITAL - EQUIPMENT	43,060.00	0.00	19,386.00	23,674.00	45.02
70-603-8080 CAPITAL-IMPROVEMENT PROJECT	<u>729,500.00</u>	<u>680.00</u>	<u>37,252.73</u>	<u>692,247.27</u>	<u>5.11</u>
TOTAL CAPITAL OUTLAY	812,560.00	680.00	95,874.33	716,685.67	11.80
<u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL PUBLIC WORKS	812,560.00	680.00	95,874.33	716,685.67	11.80

70 -CAPITAL REPLACEMENT FUND
 FIRE

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-604-8040 CAPITAL - PPE EQUIPMENT	116,319.00	0.00	116,318.35	0.65	100.00
70-604-8050 CAPITAL - APPARATUS	<u>1,164,965.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,164,965.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	1,281,284.00	0.00	116,318.35	1,164,965.65	9.08
<u>INTERFUND TRANSFERS</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<hr/>					
TOTAL FIRE	1,281,284.00	0.00	116,318.35	1,164,965.65	9.08

70 -CAPITAL REPLACEMENT FUND
 POLICE

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CONTRACTUAL</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>INTERFUND TRANSFERS</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>					
TOTAL EXPENDITURES	2,212,174.00	680.00	212,442.68	1,999,731.32	9.60
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	4,604.96	(175,452.91)	175,452.91	0.00
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>71,946.00</u>	<u>0.00</u>	<u>0.00</u>	<u>71,946.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>71,946.00</u>	<u>0.00</u>	<u>0.00</u>	<u>71,946.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	<u>38,280.00</u>	<u>0.00</u>	<u>19,386.00</u>	<u>18,894.00</u>	<u>50.64</u>
TOTAL EXPENDITURES	<u>38,280.00</u>	<u>0.00</u>	<u>19,386.00</u>	<u>18,894.00</u>	<u>50.64</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	<u>33,666.00</u>	<u>0.00</u>	<u>(19,386.00)</u>	<u>53,052.00</u>	<u>57.58-</u>
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	<u>33,666.00</u>	<u>0.00</u>	<u>(19,386.00)</u>	<u>53,052.00</u>	<u>57.58-</u>
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TRANSFERS IN</u>					
72-599-8020 TRANSFER FROM WATER FUND	<u>71,946.00</u>	<u>0.00</u>	<u>0.00</u>	<u>71,946.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	71,946.00	0.00	0.00	71,946.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	71,946.00	0.00	0.00	71,946.00	0.00
<hr/>					
TOTAL REVENUES	71,946.00	0.00	0.00	71,946.00	0.00
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
WATER DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CONTRACTUAL</u>	_____	_____	_____	_____	_____
<u>CAPITAL OUTLAY</u>	_____	_____	_____	_____	_____
<u>INTERFUND TRANSFERS</u>					
72-606-9020 TRANSFER TO WATER UTILITY	<u>38,280.00</u>	<u>0.00</u>	<u>19,386.00</u>	<u>18,894.00</u>	<u>50.64</u>
TOTAL INTERFUND TRANSFERS	38,280.00	0.00	19,386.00	18,894.00	50.64
<hr/>					
TOTAL WATER DEPARTMENT	38,280.00	0.00	19,386.00	18,894.00	50.64
<hr/>					
TOTAL EXPENDITURES	38,280.00	0.00	19,386.00	18,894.00	50.64
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	33,666.00	0.00	(19,386.00)	53,052.00	57.58-
	=====	=====	=====	=====	=====
<u>OTHER FINANCING SOURCES</u>	_____	_____	_____	_____	_____
<hr/>					
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER USES	33,666.00	0.00	(19,386.00)	53,052.00	57.58-
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
ADMINISTRATION	<u>0.00</u>	<u>3.58</u>	<u>24.30</u>	(<u>24.30</u>)	<u>0.00</u>
TOTAL REVENUES	<u>0.00</u>	<u>3.58</u>	<u>24.30</u>	(<u>24.30</u>)	<u>0.00</u>
	=====	=====	=====	=====	=====
<hr/>					
<u>EXPENDITURE SUMMARY</u>					
	<u>0.00</u>	<u>3.58</u>	<u>24.30</u>	(<u>24.30</u>)	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u>0.00</u>	<u>3.58</u>	<u>24.30</u>	(<u>24.30</u>)	<u>0.00</u>

75 -PET DOC & RESCUE FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>ADMINISTRATION</u>					
<u>TAXES</u>					
<hr/>					
<u>MISC./GRANTS/INTEREST</u>					
75-599-7000 INTEREST INCOME	<u>0.00</u>	<u>3.58</u>	<u>24.30</u>	(<u>24.30</u>)	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	0.00	3.58	24.30	(24.30)	0.00
<hr/>					
TOTAL ADMINISTRATION	0.00	3.58	24.30	(24.30)	0.00
<hr/>					
TOTAL REVENUES	0.00	3.58	24.30	(24.30)	0.00
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND
ADMINISTRATION

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
PERSONNEL					
<hr/>					
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REVENUES OVER/(UNDER) EXPENDITURES	0.00	3.58	24.30 (24.30)	0.00
<hr/>					

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4/03/19	TX CSDU	00089527162015EM5059	GENERAL FUND	NON-DEPARTMENTAL	69.23
4/03/19	TX CSDU	0012999273 DAVIS	GENERAL FUND	NON-DEPARTMENTAL	366.86
4/03/19	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	2,033.85
4/03/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	7,801.32
4/03/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	7,821.54
4/03/19	CIVIL SYSTEMS INC	MAR 15-30	GENERAL FUND	NON-DEPARTMENTAL	11.50-
4/03/19	CIVIL SYSTEMS INC	MAR 15-30	GENERAL FUND	NON-DEPARTMENTAL	15.75-
4/03/19	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	11,770.47
4/03/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,525.71
4/03/19	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	80,138.33
4/03/19	AMG PRINTING & MAILING	FLYERS- HOLIDAY EVENT	GENERAL FUND	CITY COUNCIL	432.57
4/03/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,338.87
4/03/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,338.87
4/03/19	KAREN GARCIA	CAKE, DECORATIONS,FOOD	GENERAL FUND	CITY ADMINISTRATION	404.24
4/03/19	BRENDA MOREY	TRAVEL TO NEW BRAUNFELS	GENERAL FUND	CITY ADMINISTRATION	81.98
4/03/19	DEER OAKS EAP SERVICES LLC	EAP SERVICES*APRIL-JUNE	GENERAL FUND	CITY ADMINISTRATION	186.66
4/03/19	FROST NATIONAL BANK 941 TAX	2018 DISCLOSURE DEBT ISSUE	GENERAL FUND	CITY ADMINISTRATION	1,500.00
4/03/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	231.98
4/03/19	SAFESITE, INC.	RECORDS DESTRUCTION	GENERAL FUND	CITY ADMINISTRATION	50.00
4/03/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	252.79
4/03/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	252.79
4/03/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	26.28
4/03/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,118.19
4/03/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	722.87
4/03/19	O'REILLY AUTO PARTS	DIESEL 1 TREATMENT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	31.98
4/03/19	US BANK VOYAGER FLEET SYSTEM	FLEET FUEL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	24.68
4/03/19	SUN COAST RESOURCES, INC	FUEL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	316.87
4/03/19	T MOBILE	SECURITY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	35.04
4/03/19	ROYCE E. GODDARD	03/25 THRU 03/29	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,022.40
4/03/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	71.30
4/03/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	5,653.40
4/03/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	6,134.25
4/03/19	O'REILLY AUTO PARTS	WASHER FLUID	GENERAL FUND	FIRE DEPARTMENT	8.37
4/03/19	KNOX COMPANY	MEDICATION VAULT	GENERAL FUND	FIRE DEPARTMENT	3,152.00
4/03/19	US BANK VOYAGER FLEET SYSTEM	FLEET FUEL	GENERAL FUND	FIRE DEPARTMENT	438.74
4/03/19	THE UPS STORE #4997	BOOK RETURN	GENERAL FUND	FIRE DEPARTMENT	35.60
4/03/19	RESCUE RESCUE, LLC	WATER VALVE REPAIR	GENERAL FUND	FIRE DEPARTMENT	1,350.75
4/03/19	SUN COAST RESOURCES, INC	FUEL	GENERAL FUND	FIRE DEPARTMENT	536.45
4/03/19	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	681.63
4/03/19	BOUND TREE MEDICAL LLC	EMS SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	30.00
4/03/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	565.38
4/03/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	6,183.65
4/03/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	6,138.46
4/03/19	TEXAS MED CLINIC	FIT FOR DUTY TESTING	GENERAL FUND	POLICE DEPARTMENT	71.00
4/03/19	VERIZON	MDT'S	GENERAL FUND	POLICE DEPARTMENT	220.74
4/03/19	VERIZON	MDT'S	GENERAL FUND	POLICE DEPARTMENT	455.88
4/03/19	US BANK VOYAGER FLEET SYSTEM	FLEET FUEL	GENERAL FUND	POLICE DEPARTMENT	2,824.29
4/03/19	PRECISION CAMERA LP	CAMERA SYSTEM*INTERVIEW RM	GENERAL FUND	POLICE DEPARTMENT	12,980.00
4/03/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	630.77
4/03/19	CIVIL SYSTEMS INC	MAR 15-30	GENERAL FUND	DEVELOPMENT SERVICES	507.50
4/03/19	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	161.15
4/03/19	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	482.26
4/03/19	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	445.12
4/03/19	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	606.47
4/03/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	94.34
4/03/19	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	5,076.33

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4/03/19	TYLER TECHNOLOGIES, INC. INCODE DIVIS	MONTHLY UTILITY BILLING SU	WATER FUND	WATER DEPARTMENT	128.00
4/03/19	TCEQ	FY 2019 QTR 2	WATER FUND	WATER DEPARTMENT	20.00
4/03/19	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	961.07
4/03/19	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	887.06
4/03/19	US BANK VOYAGER FLEET SYSTEM	FLEET FUEL	WATER FUND	WATER DEPARTMENT	55.55
4/03/19	PEERLESS EQUIPMENT	BALANCE FOR WELL REBUILD	WATER FUND	WATER DEPARTMENT	7,467.78
4/03/19	SUN COAST RESOURCES, INC	FUEL	WATER FUND	WATER DEPARTMENT	316.87
4/03/19	T MOBILE	SECURITY	WATER FUND	WATER DEPARTMENT	35.04
4/03/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	94.34
4/05/19	TEXAS COMPTROLLER OF PUBLIC ACCOUNTS	COURT FEES	GENERAL FUND	NON-DEPARTMENTAL	22,608.60
4/11/19	OMNIBASE SERVICES OF TEXAS LP	COURT COLLECTIONS	GENERAL FUND	NON-DEPARTMENTAL	744.20
4/11/19	HOME DEPOT CREDIT SERVICE	PRUNING PAINT- ARBOR DAY	GENERAL FUND	CITY COUNCIL	83.70
4/11/19	THE FARMYARD	ARBOR DAY - PONY RIDES	GENERAL FUND	CITY COUNCIL	800.00
4/11/19	AMANDA DIMAS	ARBOR DAY - FACE PAINTING	GENERAL FUND	CITY COUNCIL	300.00
4/11/19	RAY FLORES	ARBOR DAY - DJ MUSIC	GENERAL FUND	CITY COUNCIL	250.00
4/11/19	DRAGO INVESTMENTS LTD	RIBBONS	GENERAL FUND	CITY COUNCIL	9.00
4/11/19	DRAGO INVESTMENTS LTD	EARTH DAY - PRIZE RIBBONS	GENERAL FUND	CITY COUNCIL	4.50
4/11/19	DRAGO INVESTMENTS LTD	PLAQUE *SCULLEY	GENERAL FUND	CITY COUNCIL	43.95
4/11/19	DRAGO INVESTMENTS LTD	ARBOR DAY-RIBBONS	GENERAL FUND	CITY COUNCIL	45.00
4/11/19	DRAGO INVESTMENTS LTD	ARBOR DAY-RIBBONS	GENERAL FUND	CITY COUNCIL	27.00
4/11/19	ALTEX ELECTRONICS, LTD.	CABLES FOR COUNCIL IPADS	GENERAL FUND	CITY COUNCIL	41.88
4/11/19	DENTON, NAVARRO, ROCHA, BERNAL, HYDE &	LEGAL SERVICES	GENERAL FUND	CITY ADMINISTRATION	3,437.60
4/11/19	DENTON, NAVARRO, ROCHA, BERNAL, HYDE &	LEGAL SERVICES	GENERAL FUND	CITY ADMINISTRATION	3,302.24
4/11/19	SAN ANTONIO EXPRESS NEWS	LEGAL NOTICE	GENERAL FUND	CITY ADMINISTRATION	159.50
4/11/19	SAN ANTONIO EXPRESS NEWS	LEGAL NOTICE	GENERAL FUND	CITY ADMINISTRATION	125.75
4/11/19	FILTER TECHNOLOGY COMPANY INC	A/C FILTERS FOR CH	GENERAL FUND	CITY ADMINISTRATION	500.00
4/11/19	FILTER TECHNOLOGY COMPANY INC	FILTERS FOR A/C UNITS	GENERAL FUND	CITY ADMINISTRATION	121.36
4/11/19	MUELLER & WILSON INC	LEAK REPAIR IN ATTIC	GENERAL FUND	CITY ADMINISTRATION	490.00
4/11/19	AMAZON.COM SERVICES INC	PRINTER CARTIDGES	GENERAL FUND	CITY ADMINISTRATION	102.27
4/11/19	CYNTHIA A. BOSMANS	22 HRS * 19/HR	GENERAL FUND	CITY ADMINISTRATION	418.00
4/11/19	ALTEX ELECTRONICS, LTD.	SSD	GENERAL FUND	CITY ADMINISTRATION	94.95
4/11/19	SAFESITE, INC.	RECORDS STORAGE	GENERAL FUND	CITY ADMINISTRATION	217.50
4/11/19	STEPHEN P. TAKAS, JR.	COURT- ARPIL 18	GENERAL FUND	MUNICIPAL COURT	650.00
4/11/19	DAWN E. ROBLES	COURT CLERK SEMINAR 4/29/1	GENERAL FUND	MUNICIPAL COURT	462.80
4/11/19	DARRELL S. DULLNIG	COURT-APRIL 18	GENERAL FUND	MUNICIPAL COURT	650.00
4/11/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	84.97
4/11/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,317.42
4/11/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	8.75
4/11/19	SHAVANO PARK, PETTY CASH	TRUCK WASH	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.00
4/11/19	SHAVANO PARK, PETTY CASH	POTS FOR SHED	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	40.49
4/11/19	HOME DEPOT CREDIT SERVICE	PAINT, LOCKS, ETC	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	17.08
4/11/19	HOME DEPOT CREDIT SERVICE	GRASS SEED, PAINT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	99.96
4/11/19	TEXAS MED CLINIC	GODDARD	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	116.00
4/11/19	COOPER EQUIPMENT CO	REPAIR CRACKSEAL MACHINE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	115.00
4/11/19	BUCKHORN LLC	SOIL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	802.00
4/11/19	B. RHODES ELECTRIC, INC.	PLUG FOR ISLAND FOUNTAIN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	513.85
4/11/19	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	27.00
4/11/19	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	27.00
4/11/19	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	16.99
4/11/19	SHAVANO PARK, PETTY CASH	GUN HOPPER FOR OFC REPAIR	GENERAL FUND	FIRE DEPARTMENT	21.44
4/11/19	HOME DEPOT CREDIT SERVICE	HOME DEPOT CREDIT SERVICE	GENERAL FUND	FIRE DEPARTMENT	19.69-
4/11/19	HOME DEPOT CREDIT SERVICE	2 STEP LADDERS	GENERAL FUND	FIRE DEPARTMENT	21.48
4/11/19	HOME DEPOT CREDIT SERVICE	REPLACED DOOR BELL	GENERAL FUND	FIRE DEPARTMENT	34.97
4/11/19	HOME DEPOT CREDIT SERVICE	N95 MASKS	GENERAL FUND	FIRE DEPARTMENT	41.94
4/11/19	HOME DEPOT CREDIT SERVICE	CABINET FOR LIBRARY	GENERAL FUND	FIRE DEPARTMENT	319.99
4/11/19	THE REINALT-THOMAS CORPORATION	TIRES - UNIT C139	GENERAL FUND	FIRE DEPARTMENT	798.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4/11/19	INTERNATIONAL CODE COUNCIL	DUES	GENERAL FUND	FIRE DEPARTMENT	135.00
4/11/19	A-C MASTERS	A/C UNIT	GENERAL FUND	FIRE DEPARTMENT	2,868.00
4/11/19	WELSCO Inc.	MEDICAL OXYGEN	GENERAL FUND	FIRE DEPARTMENT	45.50
4/11/19	FIRE PROTECTION PUBLICATIONS	REFERENCE MATERIAL	GENERAL FUND	FIRE DEPARTMENT	87.00
4/11/19	RALPH N. TERPOLILLI	MEDICAL DIRECTION	GENERAL FUND	FIRE DEPARTMENT	450.00
4/11/19	RALPH N. TERPOLILLI	MEDICAL DIRECTION	GENERAL FUND	FIRE DEPARTMENT	450.00
4/11/19	VALVOLINE INC	VEHICLE INSPECTION	GENERAL FUND	FIRE DEPARTMENT	7.00
4/11/19	VALVOLINE INC	OILD CHANGE MEDIC 139	GENERAL FUND	FIRE DEPARTMENT	65.43
4/11/19	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	25.47
4/11/19	OFFICE DEPOT	OFFICE CHAIR	GENERAL FUND	FIRE DEPARTMENT	381.98
4/11/19	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	59.66
4/11/19	DRAGO INVESTMENTS LTD	OFFICE SIGNAGE	GENERAL FUND	FIRE DEPARTMENT	42.00
4/11/19	ALTEX ELECTRONICS, LTD.	MED VAULT INSTALL	GENERAL FUND	FIRE DEPARTMENT	2.10
4/11/19	METRO FIRE APARATUS SPECIALISTS INC.	BUNKER BOOTS	GENERAL FUND	FIRE DEPARTMENT	349.00
4/11/19	SHAVANO PARK, PETTY CASH	*PETTY CASH- REPAIRS TO TA	GENERAL FUND	FIRE DEPARTMENT	145.20
4/11/19	MASIMO AMERICAS INC	MASIMO AMERICAS INC	GENERAL FUND	FIRE DEPARTMENT	1,394.00
4/11/19	GOODYEAR AUTO SERVICE CTR.	OIL CHANGE - UNIT 519	GENERAL FUND	POLICE DEPARTMENT	287.42
4/11/19	GOODYEAR AUTO SERVICE CTR.	OIL CHANGE - UNIT 516	GENERAL FUND	POLICE DEPARTMENT	125.71
4/11/19	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	85.48
4/11/19	GALLS	UNIFORM PANTS - LACY	GENERAL FUND	POLICE DEPARTMENT	239.96
4/11/19	NARDIS PUBLIC SAFETY	SHIRTS-CAPT DAVIS	GENERAL FUND	POLICE DEPARTMENT	230.97
4/11/19	NARDIS PUBLIC SAFETY	UNIFORMS - VILLANUEVA	GENERAL FUND	POLICE DEPARTMENT	160.88
4/11/19	MICHAEL D. HARRISON	ANIMAL CONTROL	GENERAL FUND	POLICE DEPARTMENT	1,000.00
4/11/19	BRUCE C. BEALOR	PERMIT INSPECTIONS/REVIEWS	GENERAL FUND	DEVELOPMENT SERVICES	6,350.00
4/11/19	BRUCE C. BEALOR	PERMIT INSPECTIONS/REVIEWS	GENERAL FUND	DEVELOPMENT SERVICES	100.00
4/11/19	BRUCE C. BEALOR	PERMIT INSPECTIONS/REVIEWS	GENERAL FUND	DEVELOPMENT SERVICES	150.00
4/11/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	610.38
4/11/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	444.11
4/11/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	11.89
4/11/19	SHAVANO PARK, PETTY CASH	BADGE HOLDER	WATER FUND	WATER DEPARTMENT	13.98
4/11/19	SHAVANO PARK, PETTY CASH	VAC TRON INSPECTION	WATER FUND	WATER DEPARTMENT	7.00
4/11/19	SHAVANO PARK, PETTY CASH	VEH REGISTRATION	WATER FUND	WATER DEPARTMENT	7.50
4/11/19	SHAVANO PARK, PETTY CASH	2019 TRUCK LIGHTS	WATER FUND	WATER DEPARTMENT	9.99
4/11/19	SHAVANO PARK, PETTY CASH	TRUCK WASH	WATER FUND	WATER DEPARTMENT	10.00
4/11/19	PRAXAIR DISTRIBUTION INC.	MONTHLY CYLINDER RENTAL	WATER FUND	WATER DEPARTMENT	636.72
4/11/19	AT&T MOBILITY	FIRSTNET PHONES	WATER FUND	WATER DEPARTMENT	111.00
4/11/19	HOME DEPOT CREDIT SERVICE	FASTENERS	WATER FUND	WATER DEPARTMENT	5.98-
4/11/19	HOME DEPOT CREDIT SERVICE	PAINT, LOCKS, ETC	WATER FUND	WATER DEPARTMENT	328.66
4/11/19	HOME DEPOT CREDIT SERVICE	PAINT FOR WELLS	WATER FUND	WATER DEPARTMENT	34.75
4/11/19	HOME DEPOT CREDIT SERVICE	PAINT FOR WELLS	WATER FUND	WATER DEPARTMENT	34.75
4/11/19	HOME DEPOT CREDIT SERVICE	PAINT FOR WELLS	WATER FUND	WATER DEPARTMENT	34.75
4/11/19	HOME DEPOT CREDIT SERVICE	PAINT FOR WELLS	WATER FUND	WATER DEPARTMENT	34.75
4/11/19	HOME DEPOT CREDIT SERVICE	PAINT/ SAFETY GEAR	WATER FUND	WATER DEPARTMENT	29.91
4/11/19	HOME DEPOT CREDIT SERVICE	PAINT/ SAFETY GEAR	WATER FUND	WATER DEPARTMENT	29.00
4/11/19	HOME DEPOT CREDIT SERVICE	PAINT/ SAFETY GEAR	WATER FUND	WATER DEPARTMENT	14.60
4/11/19	HOME DEPOT CREDIT SERVICE	PAINT/ SAFETY GEAR	WATER FUND	WATER DEPARTMENT	207.44
4/11/19	HOME DEPOT CREDIT SERVICE	GRASS SEED, PAINT	WATER FUND	WATER DEPARTMENT	30.98
4/11/19	HOME DEPOT CREDIT SERVICE	GRASS SEED, PAINT	WATER FUND	WATER DEPARTMENT	2.97
4/11/19	GRUPO CONSTRUCTOR VELACOR LLC	RIBBON CURB WELL 6	WATER FUND	WATER DEPARTMENT	2,300.00
4/11/19	KFW ENGINEERS	ELECTRONIC ARCHIVING	WATER FUND	WATER DEPARTMENT	2,750.00
4/11/19	KFW ENGINEERS	ELECTRONIC ARCHIVING	WATER FUND	WATER DEPARTMENT	825.00
4/11/19	KFW ENGINEERS	ELECTRONIC ARCHIVING	WATER FUND	WATER DEPARTMENT	550.00
4/11/19	OFFICE DEPOT	OFFICE SUPPLIES	WATER FUND	WATER DEPARTMENT	26.99
4/11/19	OFFICE DEPOT	OFFICE SUPPLIES	WATER FUND	WATER DEPARTMENT	26.99
4/11/19	FERGUSON WATERWORKS	SHOP INVENTORY	WATER FUND	WATER DEPARTMENT	42.47
4/11/19	FERGUSON WATERWORKS	FIRE HYDRANT METER W CPLIN	WATER FUND	WATER DEPARTMENT	975.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4/11/19	FERGUSON WATERWORKS	COMB AIR RELEASE VALVE	WATER FUND	WATER DEPARTMENT	703.84
4/11/19	FERGUSON WATERWORKS	COMB AIR RELEASE VALVE	WATER FUND	WATER DEPARTMENT	1,035.30
4/11/19	Badger Meter, Inc.	MBL HOSTIN G	WATER FUND	WATER DEPARTMENT	42.36
4/11/19	POLLUTION CONTROL SERVICES	WILL 9 PRE FILTER / TESTS	WATER FUND	WATER DEPARTMENT	494.00
4/11/19	WRC LLC	SALT	WATER FUND	WATER DEPARTMENT	716.82
4/11/19	WRC LLC	WELL CALIBRATION	WATER FUND	WATER DEPARTMENT	310.00
4/11/19	WRC LLC	LEAK REPAIR	WATER FUND	WATER DEPARTMENT	240.00
4/11/19	SEAL RITE	A-2 BASE /DE ZAVALA ENTRAN	CAPITAL REPLACEMEN	PUBLIC WORKS	680.00
4/11/19	B. RHODES ELECTRIC, INC.	COW POND	CAPITAL REPLACEMEN	PUBLIC WORKS	9,500.00
4/19/19	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	12,200.88
4/19/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,557.05
4/19/19	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	81,687.24
4/19/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	230.78
4/19/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	26.28
4/19/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	77.59
4/19/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	605.74
4/19/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	616.67
4/19/19	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	705.45
4/19/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	106.54
4/19/19	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	5,746.27
4/19/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	106.53
4/22/19	TX CSDU	00089527162015EM5059	GENERAL FUND	NON-DEPARTMENTAL	69.23
4/22/19	TX CSDU	0012999273 DAVIS	GENERAL FUND	NON-DEPARTMENTAL	366.86
4/22/19	COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	591.95
4/22/19	COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	591.95
4/22/19	COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	749.55
4/22/19	COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	749.55
4/22/19	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	2,033.85
4/22/19	TML MULTISTATE IEBP	PLAN 2 CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	133.88
4/22/19	TML MULTISTATE IEBP	PLAN 2 CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	133.88
4/22/19	TML MULTISTATE IEBP	3-P85-20-30 CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	136.89
4/22/19	TML MULTISTATE IEBP	3-P85-20-30 CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	136.89
4/22/19	TML MULTISTATE IEBP	4-P85-50-30 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	542.25
4/22/19	TML MULTISTATE IEBP	4-P85-50-30 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	542.25
4/22/19	TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	NON-DEPARTMENTAL	23.37
4/22/19	TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	NON-DEPARTMENTAL	23.37
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	NON-DEPARTMENTAL	234.88
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	NON-DEPARTMENTAL	234.88
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	1,058.81
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	1,058.81
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	NON-DEPARTMENTAL	422.70
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	NON-DEPARTMENTAL	422.70
4/22/19	TML MULTISTATE IEBP	RICHARD PAGE-ADJUSTMENT	GENERAL FUND	NON-DEPARTMENTAL	971.53
4/22/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	49.00
4/22/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	49.00
4/22/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	245.40
4/22/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	245.40
4/22/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	14.40
4/22/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	14.40
4/22/19	TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	648.31
4/22/19	TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	648.31
4/22/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	8.02
4/22/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	8.02
4/22/19	TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	190.60
4/22/19	TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	190.60
4/22/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	63.36

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4/22/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	63.36
4/22/19	CIVIL SYSTEMS INC	APR. 1 THRU APR.15	GENERAL FUND	NON-DEPARTMENTAL	23.00-
4/22/19	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	205.76
4/22/19	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	205.76
4/22/19	AMERICAN FIDELITY ASSURANCE	AMERICAN FIDELITY LIFE DUE	GENERAL FUND	NON-DEPARTMENTAL	51.00
4/22/19	AMERICAN FIDELITY ASSURANCE	AMERICAN FIDELITY LIFE DUE	GENERAL FUND	NON-DEPARTMENTAL	51.00
4/22/19	BOB JENKINS PEST CONTROL	ARBOR DAY- PEST CONTROL	GENERAL FUND	CITY COUNCIL	249.50
4/22/19	THE ORIGINAL IMAGE	ARBOR DAY *HATS	GENERAL FUND	CITY COUNCIL	250.00
4/22/19	AT&T	PHONES, FAX. ALARMS	GENERAL FUND	CITY ADMINISTRATION	93.94
4/22/19	AT&T	PHONES, FAX. ALARMS	GENERAL FUND	CITY ADMINISTRATION	66.40
4/22/19	BIZDOC, INC.	COPIER FEES	GENERAL FUND	CITY ADMINISTRATION	232.97
4/22/19	TML MULTISTATE IEBP	PLAN 2 CHILD BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	276.50
4/22/19	TML MULTISTATE IEBP	PLAN 2 CHILD BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	276.50
4/22/19	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	218.18
4/22/19	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	218.18
4/22/19	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	CITY ADMINISTRATION	58.32
4/22/19	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	CITY ADMINISTRATION	58.32
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	CITY ADMINISTRATION	271.95
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	CITY ADMINISTRATION	271.95
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	CITY ADMINISTRATION	154.51
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	CITY ADMINISTRATION	154.51
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	CITY ADMINISTRATION	154.51
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	CITY ADMINISTRATION	154.51
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	CITY ADMINISTRATION	4.55
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	CITY ADMINISTRATION	4.55
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	CITY ADMINISTRATION	121.99
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	CITY ADMINISTRATION	121.99
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 FAMILY-HSA FU	GENERAL FUND	CITY ADMINISTRATION	121.99
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 FAMILY-HSA FU	GENERAL FUND	CITY ADMINISTRATION	121.99
4/22/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	CITY ADMINISTRATION	18.31
4/22/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	CITY ADMINISTRATION	18.31
4/22/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.22
4/22/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.22
4/22/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	63.96
4/22/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	63.96
4/22/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	19.02
4/22/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	19.02
4/22/19	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	7.40
4/22/19	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	7.40
4/22/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	16.60
4/22/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	16.60
4/22/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	3.32
4/22/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	3.32
4/22/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.76
4/22/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.76
4/22/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	15.21
4/22/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	15.21
4/22/19	INTRUDER ALERT SYSTEMS	ALARM MONITORING	GENERAL FUND	CITY ADMINISTRATION	35.95
4/22/19	LOGIX COMMUNICATIONS	CITY FIBER CONNECTION	GENERAL FUND	CITY ADMINISTRATION	1,443.02
4/22/19	KFW ENGINEERS	KFW ENGINEERS FLOOD STUDY	GENERAL FUND	CITY ADMINISTRATION	666.25
4/22/19	BRENDA MOREY	GFOAT CONFERENCE AUSTIN	GENERAL FUND	CITY ADMINISTRATION	596.17
4/22/19	BARCOM TECHNOLOGY	IT CONTRACT -MAY	GENERAL FUND	CITY ADMINISTRATION	1,920.00
4/22/19	BARCOM TECHNOLOGY	IT BACK UP FEES - MAY	GENERAL FUND	CITY ADMINISTRATION	730.00
4/22/19	BARCOM TECHNOLOGY	IT TICKETS - MARCH	GENERAL FUND	CITY ADMINISTRATION	180.00
4/22/19	CYNTHIA A. BOSMANS	18 HRS 04/08 THRU 04/10	GENERAL FUND	CITY ADMINISTRATION	342.00
4/22/19	BARCO PRODUCTS	BARCO PRODUCTS	GENERAL FUND	CITY ADMINISTRATION	124.36

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4/22/19	DAVIS SUCCESS SOLUTIONS LLC	LEADERSHIP REPORT 2018-19	GENERAL FUND	CITY ADMINISTRATION	350.00
4/22/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	3.32
4/22/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	3.32
4/22/19	JESSICA CHINSKI	COURT CLERK SEMINAR*HOTEL	GENERAL FUND	MUNICIPAL COURT	82.13
4/22/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	692.68
4/22/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	16.14
4/22/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,431.20
4/22/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	300.09
4/22/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	17.94
4/22/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.92
4/22/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	81.34
4/22/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	8.75
4/22/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.81
4/22/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	16.22
4/22/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.40
4/22/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.21
4/22/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	18.44
4/22/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.63
4/22/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.43
4/22/19	AT&T MOBILITY	FIRSTNET PHONES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	37.00
4/22/19	ALBERT URESTI TAX ASSESSOR COLLECTOR	VEH REGISTRATION	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	22.00
4/22/19	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	169.40
4/22/19	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	169.40
4/22/19	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	105.51
4/22/19	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	105.51
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	154.51
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	154.51
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	144.06
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	144.06
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	121.99
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	121.99
4/22/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	28.36
4/22/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	28.36
4/22/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.10
4/22/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.10
4/22/19	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	3.68
4/22/19	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	3.68
4/22/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	4.96
4/22/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	4.96
4/22/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	3.39
4/22/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	3.39
4/22/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	6.74
4/22/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	6.74
4/22/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2.64
4/22/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2.64
4/22/19	INTRUDER ALERT SYSTEMS	ALARM MONITORING	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	49.95
4/22/19	MAGNUM CUSTOM TRAILER MFG CO INC	MAGNUM CUSTOM TRAILER MFG	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	5.00
4/22/19	KFW ENGINEERS	MS4 PERMIT RENEWAL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,464.71
4/22/19	KFW ENGINEERS	MS4 PERMIT RENEWAL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	721.88
4/22/19	DONALD R. BANIS	DUMP TRUCK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	150.00
4/22/19	ROYCE E. GODDARD	ROYCE E. GODDARD	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,060.74
4/22/19	CITY OF SHAVANO PARK WATER DEPT.	CITY OF SHAVANO PARK WATER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.09
4/22/19	CITY OF SHAVANO PARK WATER DEPT.	CITY OF SHAVANO PARK WATER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,811.30
4/22/19	AT&T MOBILITY	FD CELL PHONES	GENERAL FUND	FIRE DEPARTMENT	8.81
4/22/19	AT&T MOBILITY	FIRSTNET PHONES	GENERAL FUND	FIRE DEPARTMENT	259.00
4/22/19	AT&T	PHONES, FAX. ALARMS	GENERAL FUND	FIRE DEPARTMENT	88.94

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4/22/19	HANK STORBECK GARAGE, INC.	VEHICLE INSPECTION	GENERAL FUND	FIRE DEPARTMENT	7.00
4/22/19	TML MULTISTATE IEBP	PLAN 2 CHLD BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	276.50
4/22/19	TML MULTISTATE IEBP	PLAN 2 CHLD BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	276.50
4/22/19	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	218.18
4/22/19	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	218.18
4/22/19	TML MULTISTATE IEBP	4-P85-50-30 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	276.50
4/22/19	TML MULTISTATE IEBP	4-P85-50-30 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	276.50
4/22/19	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	FIRE DEPARTMENT	58.32
4/22/19	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	FIRE DEPARTMENT	58.32
4/22/19	TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	FIRE DEPARTMENT	276.50
4/22/19	TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	FIRE DEPARTMENT	276.50
4/22/19	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	FIRE DEPARTMENT	170.38
4/22/19	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	FIRE DEPARTMENT	170.38
4/22/19	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	FIRE DEPARTMENT	106.12
4/22/19	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	FIRE DEPARTMENT	106.12
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	FIRE DEPARTMENT	1,699.61
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	FIRE DEPARTMENT	1,699.61
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	276.50
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	276.50
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	FIRE DEPARTMENT	1,341.89
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	FIRE DEPARTMENT	1,341.89
4/22/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	184.86
4/22/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	184.86
4/22/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	85.28
4/22/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	85.28
4/22/19	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	25.90
4/22/19	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	25.90
4/22/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	43.16
4/22/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	43.16
4/22/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	13.28
4/22/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	13.28
4/22/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	43.94
4/22/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	43.94
4/22/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	20.28
4/22/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	20.28
4/22/19	JOHN WRIGHT ASSOCIATES	EMERGENCY LIGHTS	GENERAL FUND	FIRE DEPARTMENT	1,897.85
4/22/19	AXCESS HOSE & LADDER CO	PUMP TESTING ENGINE 139B	GENERAL FUND	FIRE DEPARTMENT	689.00
4/22/19	FIREPENNY	MATERIAL FOR HYDRANT TESTI	GENERAL FUND	FIRE DEPARTMENT	605.49
4/22/19	METRO FIRE APARATUS SPECIALISTS INC.	SPANNER WRENCH	GENERAL FUND	FIRE DEPARTMENT	134.00
4/22/19	HEAT SAFETY EQUIPMENT	CALIBRATION GAS KIT	GENERAL FUND	FIRE DEPARTMENT	794.00
4/22/19	CITY OF SHAVANO PARK WATER DEPT.	CITY OF SHAVANO PARK WATER	GENERAL FUND	FIRE DEPARTMENT	94.84
4/22/19	AT&T	PHONES, FAX. ALARMS	GENERAL FUND	POLICE DEPARTMENT	124.32
4/22/19	BIZDOC, INC.	COPIER FEES	GENERAL FUND	POLICE DEPARTMENT	150.74
4/22/19	RED MCCOMBS AUTOMOTIVE	UNIT 511	GENERAL FUND	POLICE DEPARTMENT	768.88
4/22/19	TML MULTISTATE IEBP	3-P85-20-30 CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	276.50
4/22/19	TML MULTISTATE IEBP	3-P85-20-30 CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	276.50
4/22/19	TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	GENERAL FUND	POLICE DEPARTMENT	234.88
4/22/19	TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	GENERAL FUND	POLICE DEPARTMENT	234.88
4/22/19	TML MULTISTATE IEBP	3 P85-2-30 HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	41.62
4/22/19	TML MULTISTATE IEBP	3 P85-2-30 HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	41.62
4/22/19	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	218.18
4/22/19	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	218.18
4/22/19	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	58.32
4/22/19	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	58.32
4/22/19	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	POLICE DEPARTMENT	340.76
4/22/19	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	POLICE DEPARTMENT	340.76

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4/22/19	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	POLICE DEPARTMENT	212.24
4/22/19	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	POLICE DEPARTMENT	212.24
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	POLICE DEPARTMENT	543.90
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	POLICE DEPARTMENT	543.90
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	POLICE DEPARTMENT	154.51
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	POLICE DEPARTMENT	154.51
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	POLICE DEPARTMENT	1,390.59
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	POLICE DEPARTMENT	1,390.59
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	POLICE DEPARTMENT	553.00
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	POLICE DEPARTMENT	553.00
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	POLICE DEPARTMENT	9.10
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	POLICE DEPARTMENT	9.10
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	POLICE DEPARTMENT	1,219.90
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	POLICE DEPARTMENT	1,219.90
4/22/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	54.93
4/22/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	54.93
4/22/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	170.64
4/22/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	170.64
4/22/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	85.28
4/22/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	85.28
4/22/19	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	35.15
4/22/19	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	35.15
4/22/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	49.80
4/22/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	49.80
4/22/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	13.28
4/22/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	13.28
4/22/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	47.32
4/22/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	47.32
4/22/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	25.35
4/22/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	25.35
4/22/19	LEXISNEXIS RISK SOLUTIONS	INVESTIGATION TOOLS	GENERAL FUND	POLICE DEPARTMENT	33.00
4/22/19	SHAVANO PARK, PETTY CASH	PETTY CASH*ADHESIVE	GENERAL FUND	POLICE DEPARTMENT	5.38
4/22/19	MONTY JOE MCGUFFIN	HEALTH/SEPTIC INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	240.00
4/22/19	MONTY JOE MCGUFFIN	HEALTH/SEPTIC INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	0.00
4/22/19	KFW ENGINEERS	KFW ENGINEERS PLAN REVIEW	GENERAL FUND	DEVELOPMENT SERVICES	400.00
4/22/19	CIVIL SYSTEMS INC	APR. 1 THRU APR.15	GENERAL FUND	DEVELOPMENT SERVICES	620.00
4/22/19	COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	WATER FUND	NON-DEPARTMENTAL	22.73
4/22/19	COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	WATER FUND	NON-DEPARTMENTAL	22.73
4/22/19	COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	WATER FUND	NON-DEPARTMENTAL	32.23
4/22/19	COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	WATER FUND	NON-DEPARTMENTAL	32.23
4/22/19	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	161.15
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	NON-DEPARTMENTAL	144.03
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	NON-DEPARTMENTAL	144.03
4/22/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	10.20
4/22/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	10.20
4/22/19	TML MULTISTATE IEBP	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	42.88
4/22/19	TML MULTISTATE IEBP	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	42.88
4/22/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	2.38
4/22/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	2.38
4/22/19	TML MULTISTATE IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	17.70
4/22/19	TML MULTISTATE IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	17.70
4/22/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	2.42
4/22/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	2.42
4/22/19	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	WATER FUND	NON-DEPARTMENTAL	12.95
4/22/19	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	WATER FUND	NON-DEPARTMENTAL	12.95
4/22/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	23.97

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4/22/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	403.59
4/22/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	18.05
4/22/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	810.64
4/22/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	347.89
4/22/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	669.94
4/22/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	700.72
4/22/19	EDWARDS AQUIFER AUTHORITY	EDWARDS AQUIFER AUTHORITY	WATER FUND	WATER DEPARTMENT	3,836.90
4/22/19	EDWARDS AQUIFER AUTHORITY	EDWARDS AQUIFER AUTHORITY	WATER FUND	WATER DEPARTMENT	3,169.62
4/22/19	TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	WATER FUND	WATER DEPARTMENT	234.88
4/22/19	TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	WATER FUND	WATER DEPARTMENT	234.88
4/22/19	TML MULTISTATE IEBP	3-P85-20-30 SPOUSE HRA FUN	WATER FUND	WATER DEPARTMENT	41.62
4/22/19	TML MULTISTATE IEBP	3-P85-20-30 SPOUSE HRA FUN	WATER FUND	WATER DEPARTMENT	41.62
4/22/19	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	WATER FUND	WATER DEPARTMENT	171.36
4/22/19	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	WATER FUND	WATER DEPARTMENT	171.36
4/22/19	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	WATER FUND	WATER DEPARTMENT	106.73
4/22/19	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	WATER FUND	WATER DEPARTMENT	106.73
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	WATER FUND	WATER DEPARTMENT	154.51
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	WATER FUND	WATER DEPARTMENT	154.51
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	WATER DEPARTMENT	132.44
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	WATER DEPARTMENT	132.44
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	WATER FUND	WATER DEPARTMENT	121.99
4/22/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	WATER FUND	WATER DEPARTMENT	121.99
4/22/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	42.74
4/22/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	42.74
4/22/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.22
4/22/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.22
4/22/19	TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	5.57
4/22/19	TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	5.57
4/22/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	1.68
4/22/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	1.68
4/22/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	9.89
4/22/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	9.89
4/22/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	10.16
4/22/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	10.16
4/22/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	2.43
4/22/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	2.43
4/22/19	SAN ANTONIO RIVER AUTHORITY	2019 DUES- REG WATER ALLIA	WATER FUND	WATER DEPARTMENT	200.00
4/22/19	PEGGY STONE	UTILITY BILL DELIVERY	WATER FUND	WATER DEPARTMENT	46.64
4/22/19	CITY OF SHAVANO PARK WATER DEPT.	CITY OF SHAVANO PARK WATER	WATER FUND	WATER DEPARTMENT	12.09
4/22/19	SHAVANO PARK, PETTY CASH	PETTY CASH*DECORATIONS	CRIME CONTROL DIST	POLICE DEPARTMENT	34.09
4/22/19	SHAVANO PARK, PETTY CASH	PETTY CASH*COFFEE FOR MTG	CRIME CONTROL DIST	POLICE DEPARTMENT	36.78
4/22/19	SHAVANO PARK, PETTY CASH	PETTY CASH* GUN RANGE	CRIME CONTROL DIST	POLICE DEPARTMENT	9.00
4/23/19	WERLING ASSOCIATES, INC.	2019 SA AREA WAGE SURVEY	GENERAL FUND	CITY ADMINISTRATION	450.00
4/23/19	WILLIAM R LACY	TRAINING-GEORGETOWN, TX.	GENERAL FUND	POLICE DEPARTMENT	778.05
4/23/19	WRC LLC	SITE TECH ON 4/10/19	WATER FUND	WATER DEPARTMENT	180.00

* REFUND CHECKS *

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4/23/19		US REFUNDS	WATER FUND	NON-DEPARTMENTAL	264.74
4/23/19		US REFUNDS	WATER FUND	NON-DEPARTMENTAL	78.86
4/30/19	JUAREZ, RICHARD & SA	1-0215-01	WATER FUND	NON-DEPARTMENTAL	250.00
4/30/19	HERNANDEZ, JORGE	1-0358-00	WATER FUND	NON-DEPARTMENTAL	250.00
4/30/19	GEORGE LOPEZ BLDR IN	1-0509-01	WATER FUND	NON-DEPARTMENTAL	236.26
4/30/19	KANE, MARIE	1-0023-01	WATER FUND	NON-DEPARTMENTAL	250.00
4/30/19	GILLETTE, MARJORIE	1-0303-01	WATER FUND	NON-DEPARTMENTAL	250.00
4/30/19	LATIF, WASIF	1-0748-01	WATER FUND	NON-DEPARTMENTAL	250.00
4/30/19	FORD, ANNA & TOM	1-0086-01	WATER FUND	NON-DEPARTMENTAL	250.00
4/30/19	PENGILLY, SAM	1-0685-01	WATER FUND	NON-DEPARTMENTAL	250.00
4/30/19	MENDEZ, LARRY	1-0259-01	WATER FUND	NON-DEPARTMENTAL	52.22
				TOTAL:	451,917.84

===== FUND TOTALS =====

10	GENERAL FUND	388,853.12
20	WATER FUND	52,804.85
40	CRIME CONTROL DISTRICT	79.87
70	CAPITAL REPLACEMENT FUND	10,180.00

GRAND TOTAL: 451,917.84

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF SHAVANO PARK
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 4/01/2019 THRU 4/30/2019

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: Check Date
SEQUENCE: By Date
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C O U N C I L A / P R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:30 p.m.

PRESENT:

ABSENT:

Alderman Colemere

Alderman Powers

Alderman Kautz

Mayor Pro Tem Ross

Alderman Heintzelman

Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Alderman Heintzelman led the Invocation to the Flag. Alderman Kautz led the Invocation to the flag.

3. CITIZENS TO BE HEARD

Citizen Kusch, Piece, Adams, Townsend and Rhodes addressed City Council regarding concerns and approval the trailhead at Cliffside and old signs at Bentley Manor.

4. CITY COUNCIL COMMENTS

City Council welcomed all to the meeting and thanked the citizens that provided input.

5. PRESENTATIONS, COMMENDATIONS, AND ANNOUNCEMENTS

5.1. Proclamation - Declaring May 17, 2019 World Neurofibromatosis (NF) Awareness Day - Mayor Werner

Mayor Werner read and presented the Proclamation Declaring May 17, 2019 World Neurofibromatosis (NF) Awareness Day to Mrs. Mueller and her family

5.2. Proclamation - City of Shavano Park San Antonio Radio Field Day, June 21-23, 2019 - Mayor Werner

Mayor Werner will present this proclamation at a later date.

6. REGULAR AGENDA ITEMS

6.1. Discussion / action - Resolution No. R-2019-007 canvassing the 2019 General / Special Election - City Council

Alderman Colemere made a motion to approve Resolution No. R-2019-007 canvassing the 2019 General / Special Election.

Alderman Kautz seconded the motion.

The motion to motion to approve Resolution No. R-2019-007 canvassing the 2019 General / Special Election carried with a unanimous vote.

6.2. Oath of Office - Newly Election Officials - Mayor Werner

Mayor Werner asked Alderman Colemere and Alderman Bunting Ross to step forward and take the Oaths of Office. After the Oaths were taken, all congratulated the Mayor and Aldermen.

6.3. Discussion / action - Appointment of Mayor Pro Tem - City Council

Alderman Heintzelman made a motion to appoint Michele Bunting Ross as Mayor Pro Tem.

Alderman Kautz seconded the motion.

The motion to appoint Michele Bunting Ross as Mayor Pro Tem carried with a unanimous vote.

6.4. Public Hearing - Proposed re-plat of Lots 2 and 4 in CB 4787 of Shavano Park (Napier Park Unit-1 (PUD)) to create Lots 20, 21 and 22

Public hearing opened at 6:56 p.m.

City Manager Hill presented a brief overview of the proposed replat.

Public hearing closed at 7:02 p.m.

6.5. Discussion / action - Proposed replat of Lots 2 and 4 in CB 4787 of Shavano Park (Napier Park Unit-1 (PUD)) to create Lots 20, 21 and 22 - City Manager

Mayor Pro Tem Ross made a motion to replat of Lots 2 and 4 in CB 4787 of Shavano Park (Napier Park Unit-1 (PUD)) to create Lots 20, 21 and 22.

Alderman Colemere seconded the motion.

The motion to approve replat of Lots 2 and 4 in CB 4787 of Shavano Park (Napier Park Unit-1 (PUD)) to create Lots 20, 21 and 22 carried with a unanimous vote.

6.6. Discussion / action - Request for a Minor Amendment to Mixed-Use District site plan located at 4001 Pond Hill Road to authorize exceptions to covered parking at the Lynd Building - City Manager

City Manager Hill presented an overview of the request for a Minor Amendment to Mixed-Use District site plan located at 4001 Pond Hill Road to authorize exception to covered parking at the Lynd Building.

Mayor, with Council consensus, allowed City Manager Hill to included agenda item 6.7 which discusses Request change to the Planned Unit Development Detail Plan at 4775 Lockhill Selma to authorize exceptions to covered parking for the National Joint Care Institute.

After discussions, Mayor Pro Tem Ross made a motion to approve the request for a Minor Amendment to Mixed-Use District site plan located at 4001 Pond Hill Road to authorize exception

to covered parking at the Lynd Building to include language this item is subject to future regulations of canvass covers.

Alderman Kautz seconded the motion.

The motion to approve the request for a Minor Amendment to Mixed-Use District site plan located at 4001 Pond Hill Road to authorize exception to covered parking at the Lynd Building to include language this item is subject to future regulations of canvass covers carried with a unanimous vote.

6.7. Discussion / action - Request Change to the Planned Unit Development Detail Plan at 4775 Lockhill Selma to authorize exceptions to covered parking for the National Joint Care Institute - City Manager

Mayor Pro Tem Ross made a motion to authorize the change to the Planned Unit Development Detail Plan at 4775 Lockhill Selma to authorize exceptions to covered parking for the National Joint Care Institute and to include language that this item is subject to future regulations of canvass covers.

Alderman Colemere seconded the motion.

The motion to authorize the change to the Planned Unit Development Detail Plan at 4775 Lockhill Selma to authorize exceptions to covered parking for the National Joint Care Institute and to include language that this item is subject to future regulations of canvass covers carried with a unanimous vote.

6.8. Discussion / action - Ordinance No. O-2019-004 ordinance amending the city of Shavano Park Code of Ordinances to increase the water debt service fee beginning July 1, 2019 (final reading) - City Manager

Alderman Heintzelman made a motion to approve Ordinance No. O-2019-004 ordinance amending the City of Shavano Park Code of Ordinances to increase the water debt service fee beginning July 1, 2019 (final reading).

Alderman Colemere seconded the motion.

The motion to approve Ordinance No. O-2019-004 ordinance amending the city of Shavano Park Code of Ordinances to increase the water debt service fee beginning July 1, 2019 (final reading) carried with a unanimous vote.

6.9. Discussion / action - Annual Budget Calendar - Finance Director

Alderman Kautz made a motion to approve the first (2) Workshop Dates of June 12th and June 24th

Mayor Pro Tem Ross seconded the motion.

The motion to approve the first (2) Workshop dates of June 12th and June 24th carried with a unanimous vote.

- 6.10. Discussion / update - ARDMOR, Inc., Texas ARDMOR Properties, LP, Texas ARDMOR Management, LLC, and Paul Cooke v. City of Shavano Park, in the 407th District Court, Bexar County, No. 2018-CI-21898. Possible Executive Session pursuant to Texas Government Code Section 551.071, Consultation with Attorney regarding update on status of pending litigation and claims against City. Reconvene into open session to take action as necessary. - City Manager / City Attorney**

Mayor Pro Tem Ross made a motion to adjourn into Executive Session.

Alderman Colemere seconded the motion.

The Open Meeting closed at 7:31 p.m.

The Open Meeting reconvened at 7:57 p.m.

Mayor Pro Tem Ross made a motion authorizing the City Manager to negotiate minor terms and to authorize the City Attorney to proceed with Rule 11 received May 13, 2019, ***ARDMOR, Inc., Texas ARDMOR Properties, LP, Texas ARDMOR Management, LLC, and Paul Cooke v. City of Shavano Park, in the*** 407th District Court, Bexar County, No. 2018-CI-21898.

1. Ardmor, Inc. Texas Ardmore Properties, LP, Texas Ardmore Management, LLC and Paul Cooke (Collectively the “Plaintiffs”) agree to waive any right to appeal in consideration for the City of Shavano Park agree to waive any right to appeal in consideration for the City of Shavano park (the “Defendant”) waiver of any right to claims of attorney’s fees and costs of court attributable to the above referenced case; and
2. The City of Shavano Park shall consider the pending petition for annexation into the corporate limits of the City of Shavano Park, under Section 43.028 of the Texas Local Government Code, with the understanding that the City makes no agreement as to the outcome of said petition.

Alderman Colemere seconded the motion.

The motion authorizing the City Manager to negotiate minor terms and to authorize the City Attorney to proceed with Rule 11 received May 13, 2019, ***ARDMOR, Inc., Texas ARDMOR Properties, LP, Texas ARDMOR Management, LLC, and Paul Cooke v. City of Shavano Park, in the*** 407th District Court, Bexar County, No. 2018-CI-21898.

1. Ardmor, Inc. Texas Ardmore Properties, LP, Texas Ardmore Management, LLC and Paul Cooke (Collectively the “Plaintiffs”) agree to waive any right to appeal in consideration for the City of Shavano Park agree to waive any right to appeal in consideration for the City of

Shavano park (the “Defendant”) waiver of any right to claims of attorney’s fees and costs of court attributable to the above referenced case; and

2. The City of Shavano Park shall consider the pending petition for annexation into the corporate limits of the City of Shavano Park, under Section 43.028 of the Texas Local Government Code, with the understanding that the City makes no agreement as to the outcome of said petition carried with a unanimous vote.

6.11. Discussion / action - Annual review / salary of the City Manager - Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters

Mayor Pro Tem Ross made a motion to postpone this agenda item until the next Regular Meeting.

Alderman Colemere seconded the motion.

The motion to postpone this agenda item until the Regular City Council Meeting carried with a unanimous vote.

7. CITY MANAGER’S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Meeting Minutes, April 22, 2019

8.2. Accept - Planning and Zoning Commission Meeting Minutes, April 3, 2019

Mayor Pro Tem Ross made a motion to approve Consent Agenda Item 8.1 – 8.2.

Alderman Kautz seconded the motion.

The motion to approve Consent Agenda Items 8.1 - 8.2 carried with a unanimous vote.

9. ADJOURNMENT

Alderman Colemere made a motion to adjourn the meeting.

Alderman Kautz seconded the motion. The motion to adjourn the carried with a unanimous vote.

The meeting ended at 8:03 p.m.

Robert Werner
Mayor

Zina Tedford
City Secretary

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 5:00 p.m.

PRESENT:

ABSENT:

Alderman Colemere

Alderman Kautz

Mayor Pro Tem Ross

Alderman Powers

Alderman Heintzelman

Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Werner with the consensus of City Council dispensed with the Pledge of Allegiance to the Flag and the Invocation.

3. CITIZENS TO BE HEARD

No citizens signed up to address City Council.

4. CITY COUNCIL COMMENTS

Mayor Werner with the consensus of City Council dispensed with City Council Comments.

5. REGULAR AGENDA ITEMS

5.1. Presentation / discussion - Budget Development Assumptions - Finance Director

City Manager Hill and Finance Director Morey presented a number of draft budget assumptions for Council review and guidance.

5.2. Presentation / discussion - Staff Goals, Objectives and City Council guidance for FY 2019-20 budget - City Manager / Directors

Directors presented their department's staff goals and objectives for FY 19-20

5.3. Presentation / discussion - Council Goals, Objectives and City Council guidance for FY 2019-20 budget - Council

Mayor Werner led the discussion on the Council goals and objectives for FY 2019-20.

Council discussed objectives to support the goals and made several recommendations.

5.4. Presentation / discussion - Review of Budget Calendar - Finance Director

Finance Director Morey reviewed the Budget Calendar and the consensus of City Council is schedule the meetings as follows: Tuesday, July 9th at 4:00 p.m. -Thursday, August 8th at 5:30 p.m. and Wednesday, August 14th at 5:50 p.m.

6. ADJOURNMENT

The meeting adjourned at 7:56 p.m.

Robert Werner
Mayor

Zina Tedford, City Secretary

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 8:01 p.m.

PRESENT:

ABSENT:

Alderman Colemere

Alderman Kautz

Mayor Pro Tem Ross

Alderman Powers

Alderman Heintzelman

Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Werner with the consensus of City Council dispensed with the Pledge of Allegiance to the Flag and the Invocation.

3. CITIZENS TO BE HEARD

No one signed up to address City Council at this time.

4. CITY COUNCIL COMMENTS

Mayor Werner with the consensus of City Council dispensed with City Council Comments.

5. REGULAR AGENDA ITEMS

5.1. Discussion / action - Annual review / salary of the City Manager - Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters

Alderman Heintzelman made a motion to adjourn into Executive Session for the Annual review / salary of the City Manager to Texas Government Code §551.074, Personnel Matters

Mayor Pro Tem Ross seconded the motion.

The Open Meeting adjourned at 8:02 p.m.

The Open Meeting Reconvened at 8:40 p.m.

No action was taken on this item.

6. ADJOURNMENT

Mayor Pro Tem Ross made a motion to adjourn the meeting.

Alderman Colemere seconded the meeting.

The meeting adjourned at 8:43 p.m.

Robert Werner
Mayor

Zina Tedford
City Secretary

1. **Call to order**

Chairman Janssen called the meeting to order at 6:30 p.m.

PRESENT:

Konrad Kuykendall (arrived 6:36 p.m.)

Carlos Ortiz

Albert Aleman

Jason Linahan

William Stipek

Carla Laws

Bill Simmons

Michael Janssen

ABSENT:

Kerry Dike

2. **Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion made by Commissioner Laws and a second made by Commissioner Ortiz, the Planning & Zoning Commission voted six (6) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. **Citizens to be heard**

No one signed up to address the Planning & Zoning Commission at this time

4. **Consent Agenda:**

A. Approval - Planning & Zoning Commission minutes, April 3, 2019

Upon a motion made by Commissioner Stipek and a second made by Commissioner Linahan, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the Planning & Zoning Commission minutes, April 3, 2019 minutes as presented. The motion carried.

5. **Public Hearing – The Planning & Zoning Commission shall conduct a public hearing to receive testimony and comments from members of the public regarding the proposed re-plat of Lots 2 and 4 in CB 4787 of Shavano Park (Napier Park Unit-1 (PUD)) to create Lots 20, 21 and 22 – City Manager Hill.**

Public hearing opened at 6:31 p.m.

City Manager Hill presented an overview of the proposed re-plat.

Public hearing closed at 6:36 p.m.

6. **Discussion / action – Proposed replat of Lots 2 and 4 in CB 4787 of Shavano Park (Napier Park Unit-1 (PUD)) to create Lots 20, 21 and 22 – City Manager Hill.**

Upon a motion made by Commissioner Laws and a second made by Commissioner Kuykendall, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the proposed replat of Lots 2 and 4 in CB 4787 of Shavano Park (Napier Park Unit-1 (PUD)) to create Lots 20, 21 and 22. The motion carried.

7. **Public Hearing – The Planning & Zoning Commission shall conduct a public hearing to receive testimony and comments from members of the public regarding proposed amendments to Sec. 36-39 and Sec. 36-132 to authorize the Board of Adjustment to grant special exceptions to covered parking regulations in O-1, B-1, and B-2 zoning districts – City Manager Hill.**

Public hearing opened at 6:42 p.m.

City Manager Hill presented an overview of the proposed amendments to Sec. 36-39 and Sec. 36-132 to authorize the Board of Adjustment to grant special exceptions to covered parking regulations in O-1, B-1, and B-2 zoning districts

Public hearing closed 6:50 p.m.

8. **Discussion / action – Proposed amendments to Sec. 36-39 and Sec. 36-132 to authorize the Board of Adjustment to grant special exceptions to covered parking regulations in O-1, B-1, and B-2 zoning districts – City Manager Hill.**

Upon a motion made by Commissioner Aleman and a second made by Commissioner Laws, the Planning & Zoning Commission voted seven (7) for and none (0) to table this agenda item. The motion carried.

9. **Discussion / action - Planning for potential trail head / restricted access to Salado Creek at dog leg on Cliffside and potential trail head near Blattman Elementary as directed by City Council - City Manager Hill.**

The Planning & Zoning Commission discussed this item and requested that this item be placed on next month's agenda for further discussion.

10. **Report / update – City Council items considered at previous City Council meetings and discussion concerning the same - City Manager Hill.**

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

11. **Chairman Announcements:**

- A. Advise members to contact City staff to add new or old agenda items.
- B. Advise members of pending agenda items, as follows:

- i. June, 2019 – Consider changing the Planning & Zoning Commission meeting from July 3, 2019 to July 10, 2019.
- ii. June, 2019 – Planning for potential trail head / restricted access to Salado Creek on Cliffside and Loop 1604.

- iii. July 2019 – Public hearing and planning for potential trail head / restricted access to Salado Creek on Cliffside and Loop 1604.
- iv. August, 2019 – Remind members concerning the September 1, 2019 Boards / Commissions application deadline.
- v. August, 2019 – Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussion concerning the same.
- vi. September, 2019 – Consider proposed changes to Sec. 24 of the City of Shavano Park Code of Ordinances regarding signs.
- vii. October, 2019 – Welcome to new commissioners and thank you departing members.
- viii. October, 2019 – Nomination and appointment of Chairman.
- ix. October, 2019 – Nomination and appointment of Vice-chairman.
- x. February, 2020 – Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussion concerning the same.

12. **Adjournment**

Upon a motion made by Commissioner Bill Simmons and a second made by Commissioner Konrad Kuykendall_, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to adjourn the meeting. The meeting adjourned at 8:05

MICHAEL JANSSEN
Chairman

ZINA TEDFORD
City Secretary