

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the City of Shavano Park, Texas will conduct a Public Hearing/Regular Meeting on **Monday, January 26, 2015 at 6:30 p.m.** at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. ROLL CALL

4. CITIZENS TO BE HEARD

The City Council welcomes Citizens to be heard, we request that if you wish to speak that you follow these guidelines-Resolution No. 04-11 residents are given three (3) minutes to speak during Citizens to be heard. Citizens are only allowed to speak once and cannot pass their time allotment to someone else. In compliance with the Texas Open Meetings Act, the City Council may not deliberate on comments (Attorney General Opinion –JC 0169)

5. CITY COUNCIL COMMENTS

Requests by Mayor and City Council members for items to be placed on future City Council agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415(b). "Items of Community Interest" includes: expressions of thanks, congratulations, or condolences; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person's public office or public employment is not honorary or salutary recognition for purposes of this subdivision; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

6. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

6.1 City Council Meeting Minutes, December 15, 2014

6.2 Planning & Zoning Commission Minutes, December 3, 2014

6.3 Water Advisory Committee Minutes, October 13, 2014

6.4 Approval – Ordinance No. O-2014-024 Deleting Chapter 2 –Administration, Article III , Section 2-65 , of the City of Shavano Park Code of Ordinances and replace Chapter 2

– Administration, Article III, Section 2-65, City Secretary to be consistent with the City Manager / Council form of Government (final reading)

6.5 Approval - Final plat of Shavano Park, Unit -19C, Phase III, a 39.84 acre tract of land located generally west of Kinnan Way and Collins Circle Intersection

6.6 Approval - Final plat of Pond Hill Commercial West Phase I, a 3.62 acre tract of land out of a 46.94 acre tract of located generally west of NW Military HWY and Pond Hill Rd Intersection

6.7 Approval -Final plat of Shavano Park, Unit 19B Phase V, a 2.19 acre tract of land out of a 289.5 acre tract of land located generally 0.5 miles west of Bitters and Loop 1604 Intersection

6.8 Approval - Resolution R-2015-001 calling the City of Shavano Park - May 9, 2015 General Election

6.9 Approval - Quarterly Investment Report ending December 31, 2014

7. CITY MANAGER’S REPORT

7.1 Building Permit Activity Report

7.2 Code Compliance Activity Report

7.3 Fire Department Activity Report

7.4 Municipal Court Activity Report

7.5 Police Department Activity Report

7.6 Public Works Activity Report

7.7 Finance Department Activity Report

7.8 Municipal Tract Survey Update

7.9 Status report and way ahead in regard to the oak wilt mitigation plan

8. PUBLIC HEARINGS

8.1 Public Hearing - Rezoning a 0.0837 acre tract of land and a 2.037 acre tract of land out of Lot 1813, Shavano Park Subdivision, Unit -16A-1 described as Lot 1813A and 1813B, located in the vicinity of Lockhill Selma and Huebner from A-2 Single Family to B-2 Business District.

8.2 Public Hearing - Rezoning of Lot 1813A, CB5938 – Northeast Corner (3829 Lockhill Selma - Advanced Smile Care) from A-2 Single Family residential to B-2 Business District.

8.3 Public Hearing - Zoning of 1.88 acres, more or less, tract of land out of the Collin McCrae Survey No. 391, Abstract 482 in Bexar County (south of North Loop 1604, to the east of the City of Shavano Park, and to the west of Bitters Road in North San Antonio to be zoned M- Municipal

8.4 Public Hearing - Zoning of 4.36 acre tract of land, more or less, out of the 479.37 acre tract recorded in Volume 12007, Page 2490 out of the official public records of Bexar County Texas, out of the Refugio Vargas Survey No. 80, Abstract 781, Bexar County TX

(south of North Loop 1604, to the east of the City of Shavano Park and to the west of Bitters Road in north San Antonio to be zoned B-2 Business District

8.5 Public Hearing - Rezone a 16.04 acre tract of land, Shavano Park Unit 19B Phase V to a Planned Unit Development with a base district of B-2

9. REGULAR AGENDA ITEMS

9.1 Discussion / possible action – issues associated with rental activities at 102 Turkey Creek. Possible Executive Session pursuant to Texas Government Code, Chapter §551.071, Consultation with Attorney - City Manager Hill /City Attorney

9.2 Discussion / possible action – accepting the City of Shavano Park September 30, 2014 Financial Audit – Finance Director / Mike Del Toro

9.3 Presentation and request for direction - Texas Department of Transportation (TxDot) 1999 plan and Pape – Dawson study concerning NW Military Highway - City Manager

9.4 Discussion / possible action - Ordinance No O-2015-003 Amending the City of Shavano Park Code of Ordinances adding a definition of convenience stores and providing that pay at the pump gasoline sales and stand-alone self-service car washes are authorized uses in B-1 and B-2 Business Districts – (first reading) - City Manager

9.5 Discussion / possible action - Ordinance O-2014-026 amending the City of Shavano Park Code of Ordinances Appendix A “Fee Schedule” for the addition of license fees for Community Homes for Disabled Persons; modify residential / commercial fees for tree trimming permits; to correct the language to read “Development fee for Unit 17 / 18 / 19 (per developable acre) and establishing an effective date – (first reading) City Manager

9.6a Discussion / possible action - Ordinance No. O-2015-007 amending Chapter 14, Article II, Oak Wilt Prevention – (first reading) Mayor Pro Tem Bunting Ross

9.6b Discussion / possible Action – Ordinance O-2015-008 Formation of a City of Shavano Park Tree Committee (first reading) Mayor Pro Tem Bunting Ross / Alderman Maisel / City Manager

9.7 Discussion / possible action - Ordinance O-2015-009 amending Chapter 14 Article VI – Landscaping and Tree removal for commercial developments limit red oak trees (first reading) - Mayor Pro Tem Bunting Ross

9.8 Discussion / possible action - Ordinance O-2015-002 Rezoning a 0.0837 acre tract of land and a 2.037 acre tract of land out of Lot 1813, Shavano Park Subdivision, Unit -16A-1 described as Lot 1813A and 1813B, located in the vicinity of Lockhill Selma and Huebner from A-2 Single Family to B-2 Business District (first reading) – City Manager

9.9 Discussion / possible action - Ordinance O-2015-001 Rezoning of 1.038 acre described as Lot 1813A, CB5938 – Northeast Corner (3829 Lockhill Selma - Advanced Smile Care) from A-2 Single Family residential to B-2 Business District. (first reading) - City Manager

9.10 Discussion / possible action - Ordinance No O-2015-004 Zoning of 1.88 acres, more or less, tract of land out of the Collin McCrae Survey No. 391, Abstract 482 in Bexar County (south of North Loop 1604, to the east of the City of Shavano Park, and to the west of Bitters Road in North San Antonio to be zoned M- Municipal – (first reading) – City Manager

9.11 Discussion / possible action - Ordinance No. O-2015-005 Zoning of 4.36 acre tract of land, more or less, out of the 479.37 acre tract recorded in Volume 12007, Page 2490 out of the official public records of Bexar County Texas, out of the Refugio Vargas Survey No. 80, Abstract 781, Bexar County TX (south of North Loop 1604, to the east of the City of Shavano Park and to the west of Bitters Road in north San Antonio to be zoned B-2 Business District (first reading) – City Manager

9.12 Discussion / possible action - Ordinance O-2015 -006 Rezone a 16.04 acre tract of land, Shavano Park Unit 19B Phase V to a Planned Unit Development with a base district of B-2 (first reading) – City Manager

9.13 Discussion and direction - Unassigned Fund Balance and Receipt of Development Fees and consideration to place in the Capital Improvement Fund – City Manager Hill

9.14 Discussion / possible action - setting the dates for city wide activities (Mar / Apr 2015) - City Manager

9.15 Discussion / possible action - status and way ahead on PW / W Building – Mayor Pro Tem Bunting Ross

9.16 Discussion / possible action - Renewal of ATT Cell Tower Contract – City Manager

10. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on the 20th of January 2015 at 6:30 p.m.

**Zina Tedford
City Secretary**

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

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NOTICE OF MEETING OF THE CITY COUNCIL OF
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2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. ROLL CALL

4. CITIZENS TO BE HEARD

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5. CITY COUNCIL COMMENTS

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6. CONSENT AGENDA

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6.1 City Council Meeting Workshop Minutes, January 26, 2015

6.2 City Council Meeting Regular Minutes, January 26, 2015

6.3 Planning & Zoning Commission Minutes, January 14, 2015

6.4 Approval - Ordinance O-2014-026 amending the City of Shavano Park Code of Ordinances Appendix A “Fee Schedule” for the addition of license fees for Community Homes for Disabled Persons; modify residential / commercial fees for tree trimming permits; to correct the language to read “Development fee for Unit 17 / 18 / 19 (per developable acre) and establishing an effective date – (final reading) City Manager

6.5 Approval - Ordinance O-2015-002 Rezoning a 0.0837 acre tract of land and a 2.037 acre tract of land out of Lot 1813, Shavano Park Subdivision, Unit -16A-1 described as Lot 1813A and 1813B, located in the vicinity of Lockhill Selma and Huebner from A-2 Single Family to B-2 Business District (final reading) – City Manager

6.6 Approval - Ordinance O-2015-001 Rezoning of 1.038 acre described as Lot 1813A, CB5938 – Northeast Corner (3829 Lockhill Selma - Advanced Smile Care) from A-2 Single Family residential to B-2 Business District. (final reading) - City Manager

6.7 Approval - Ordinance No O-2015-004 Zoning of 1.88 acres, more or less, tract of land out of the Collin McCrae Survey No. 391, Abstract 482 in Bexar County (south of North Loop 1604, to the east of the City of Shavano Park, and to the west of Bitters Road in North San Antonio to be zoned M- Municipal – (final reading) – City Manager

6.8 Approval - Ordinance No. O-2015-005 Zoning of 4.36 acre tract of land, more or less, out of the 479.37 acre tract recorded in Volume 12007, Page 2490 out of the official public records of Bexar County Texas, out of the Refugio Vargas Survey No. 80, Abstract 781, Bexar County TX (south of North Loop 1604, to the east of the City of Shavano Park and to the west of Bitters Road in north San Antonio to be zoned B-2 Business District (final reading) – City Manager

6.9 Approval - Ordinance O-2015 -006 Rezone a 16.04 acre tract of land, Shavano Park Unit 19B Phase V to a Planned Unit Development with a base district of B-2 (final reading) – City Manager

6.10 - Approval - Authorizing the City Manager to enter into an agreement with Bexar County Elections Administrator for the May 9 2015 General Election – City Secretary

6.11 Approval - Authorize City Manager to proceed with disposition of surplus property - City Manager

7. CITY MANAGER’S REPORT

7.1 Building Permit Activity Report

7.2 Code Compliance Activity Report

7.3 Fire Department Activity Report

7.4 Municipal Court Activity Report

7.5 Police Department Activity Report

7.6 Public Works Activity Report

7.7 Finance Department Activity Report

7.8 IT update – City Wide Fiber

7.9 Updates on Public Works / Water Building

7.10 Status report and way ahead in regard to the oak wilt mitigation plan

- 7.11 Business Directory Update**
- 7.12 Employee Handbook Update**
- 7.13 Update – 102 Turkey Creek**

8. PUBLIC HEARINGS / POSSIBLE ACTION

8.1 Public Hearing - Amending the City of Shavano Park Code of Ordinances adding a definition of convenience stores and providing that pay at the pump gasoline sales and stand-alone self-service car washes are authorized uses in B-1 and B-2 Business Districts

8.2 Discussion / possible action - Ordinance No O-2015-003 Amending the City of Shavano Park Code of Ordinances adding a definition of convenience stores and providing that pay at the pump gasoline sales and stand-alone self-service car washes are authorized uses in B-1 and B-2 Business Districts – (final reading) - City Manager

9. REGULAR AGENDA ITEMS

9.1 Presentation – Update on refuse service / recycling services within the City of Shavano Park – Andy Joslin Republic Services

9.2 Presentation - Semiannual presentation by Denton Communities regarding residential and commercial development within the City – Denton Communities

9.3 Presentation / Discussion / possible action - Municipal tract survey status / results – Dr. Susan Korbel, Core Research

9.4 Discussion / possible action – Texas Best Practices (TBP) recognition program for Shavano Park Police Department – Police Chief

9.5 Discussion / possible action – Resolution approving the 2015 Investment policy – City Manager

9.6 Update / Discussion - City of Shavano Park website – Planner / Information Systems Manager

9.7 Discussion / possible action - Ordinance No. O-2015-007 amending Chapter 14, Article II, Oak Wilt Prevention – (first reading) Mayor Pro Tem Bunting Ross

9.8 Discussion / possible Action – Ordinance O-2015-008 Formation of a City of Shavano Park Tree Committee (first reading) Mayor Pro Tem Bunting Ross / Alderman Maisel / City Manager

9.9 Discussion / possible action - Ordinance O-2015-009 amending Chapter 14 Article VI – Landscaping and Tree removal for commercial developments limit red oak trees (first reading) - Mayor Pro Tem Bunting Ross

9.10 Update – Earth Day / Arbor Day – Mayor Pro Tem Bunting Ross / Alderman Maisel

9.11 Discussion / possible action – Reviewing proposed language of future Ordinance adding Section 2.87 (Committee /Boards Selection Processes) to the City of Shavano Code of Ordinances and revisions establishing processes for all City Boards /Committees / Commission appointments - Mayor Pro Tem Bunting Ross

9.12 Discussion / possible action – Ordinance No. O-2015-010 amending Chapter 2 of the City of Shavano Park Code of Ordinances revising the process for submission and processing of agenda items; providing for a cumulative clause; providing for severability, providing for proper notice and meeting; and providing for an effective date. (first reading) – Mayor Pro Tem Bunting Ross

9.13 Discussion / possible action - Renewal of ATT Cell Tower Contract – City Manager

9.14 Discussion / possible action - City of Shavano Park Organizational Chart – City Manager

9.15 Discussion / possible action - Draft of City Manager objectives – City Manager

9.16 Discussion / possible action - Technical Codes – City Manager

10. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on the 17th of February 2015 at 5:00 p.m.

Zina Tedford
City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

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AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the City of Shavano Park, Texas will conduct a Special Meeting on **Monday, March 16, 2015 at 5:30 p.m.** at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. ROLL CALL

4. CITIZENS TO BE HEARD

The City Council welcomes Citizens to be heard, we request that if you wish to speak that you follow these guidelines-Resolution No. 04-11 residents are given three (3) minutes to speak during Citizens to be heard. Citizens are only allowed to speak once and cannot pass their time allotment to someone else. In compliance with the Texas Open Meetings Act, the City Council may not deliberate on comments (Attorney General Opinion –JC 0169)

5. CITY COUNCIL COMMENTS

Requests by Mayor and City Council members for items to be placed on future City Council agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415(b). "Items of Community Interest" includes: expressions of thanks, congratulations, or condolences; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person's public office or public employment is not honorary or salutary recognition for purposes of this subdivision; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

6. REGULAR AGENDA ITEMS

6.1 Discussion / action – Ordinance No. O-2015-013 adopting amendments to the Articles of Incorporation and to the Bylaws of the City of Shavano Park Texas Higher Education Facilities Corporation to revise references to statutory authority pursuant to which the Corporation is organized to reflect statutory changes approved by the Texas Legislature in 2005 and revise qualifications for appointment to the Board permitted by statutory amendments in 2009 and directing the Board of Directors of such Corporation to adopt such amendments (Administrative Ordinance)

6.2 Presentation / discussion concerning the proposed Montessori School of San Antonio & Jefferson Bank Loan.

7. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on the 12th of March 2015 at 2:15 p.m.

Zina Tedford
City Secretary

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AGENDA

Notice is hereby given that the City Council of the City of Shavano Park, Texas will conduct a Workshop Meeting on **Monday, March 23, 2015 at 4:30 p.m.** at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

- 1. CALL MEETING TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION AND PLEDGE OF ALLEGIANCE**
- 4. WORKSHOP**
 - 4.1 Review - process for conducting the City Manager's Review**
- 5. ADJOURNMENT**

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on the 16th day of March 2015 at 10:15 p.m.

Zina Tedford
City Secretary

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3. ROLL CALL

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6.1 City Council Meeting Regular Minutes, February 23, 2015

6.2 Planning & Zoning Commission Minutes, February 4, 2015

6.3 Approval - Ordinance No. O-2015-007 amending Chapter 14, Article II, Oak Wilt Prevention – (final reading) Mayor Pro Tem Bunting Ross

6.4 Approval – Ordinance O-2015-008 Formation of a City of Shavano Park Tree Committee (final reading) Mayor Pro Tem Bunting Ross / Alderman Maisel / City Manager

6.5 Approval - Ordinance O-2015-009 amending Chapter 14 Article VI – Landscaping and Tree removal for commercial developments limit red oak trees (final reading) - Mayor Pro Tem Bunting Ross

6.6 Approval – Ordinance No. O-2015-010 amending Chapter 2 of the City of Shavano Park Code of Ordinances revising the process for submission and processing of agenda items; providing for a cumulative clause; providing for severability, providing for proper notice and meeting; and providing for an effective date. (final reading) – Mayor Pro Tem Bunting Ross

7. CITY MANAGER’S REPORT

7.1 Building Permit Activity Report

7.2 Code Compliance Activity Report

7.3 Fire Department Activity Report

7.4 Municipal Court Activity Report

7.5 Police Department Activity Report

7.6 Public Works Activity Report

7.7 Finance Department Activity Report

7.8 IT Update

7.9 Detailed Status costs estimates/furniture Public Works / Water Building

7.10 Status report and way ahead in regard to the oak wilt mitigation plan

8. REGULAR AGENDA ITEMS

8.1 Presentation - Semiannual presentation by Denton Communities regarding residential and commercial development within the City – Denton Communities

8.2 Discussion / action - Application for vacation of the Plat of Shavano Park Lot 394B (known as 99 Cliffside Dr.) – City Manager

8.3 Discussion / action - Application for the re-subdivision (Preliminary Plat) of the vacated Plat of Shavano Park Lot 394B (known as 99 Cliffside Dr.) into two conforming lots with one lot facing N.W. Military Hwy and one lot facing Cliffside Dr. – City Manager

8.4 Discussion / action – Possible consideration and support to expend funds on legal fees for an opinion regarding whether or not a General Law Type A City has any jurisdiction over a utility with regard to installation of smart meters. - Mayor Pro Tem Bunting Ross as requested by Citizen Dagne Florine

8.5 Discussion/ action – Smart meter presentations - Mayor Pro Tem Bunting Ross as requested by Citizen Dagne Florine

8.6 Discussion / action -Ordinance O-2015-013 amending the City of Shavano Park Code of Ordinances Appendix A “Fee Schedule” for the modify residential / commercial fees for tree trimming permits and establishing an effective date – (final reading) City Manager

8.7 Discussion / action – Ordinance O-2015-012 adding Section 2.87 (Committee /Boards Selection Processes) to the City of Shavano Code of Ordinances and revisions establishing processes for all City Boards /Committees / Commission appointments (first reading) - Mayor Pro Tem Bunting Ross

8.8 Discussion / action regarding amending CoSP Ordinances/development code to prohibit certain commercial uses of property on or near the Edwards Aquifer recharge zone – Ald. Hisel

8.9 Discussion / action – Ordinance O-2015-011 amending the 2014-15 FY budget – (first reading) – City Manager

8.10 Discussion / action - Resolution R-2015-003 approving the issuance of tax-exempt revenue notes by City of Shavano Park ,Texas Higher Education Facilities Corporation to finance and refinance acquisition and construction of certain educational facilities by the Montessori School of San Antonio - City Manager

8.11 Discussion / action - Mutual Aid Agreement for VA Bldg. – Police Chief

8.12 Discussion / action - AACOG Regional Mutual Aid Agreement - Fire Chief

8.13 Discussion / action – Alamo Area Fire Chiefs Regional Mutual Aid Agreement - Fire Chief

8.14 Discussion / action – status of rental activities at 102 Turkey Creek. Possible Executive Session pursuant to Texas Government Code, Chapter §551.071, Consultation with Attorney - City Manager Hill /City Attorney

9. ADJOURNMENT

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Zina Tedford
City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City’s legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

AGENDA

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the City of Shavano Park, Texas will conduct a Special Meeting on Tuesday, March 31, 2015 at 5:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. ROLL CALL

4. CITIZENS TO BE HEARD

The City Council welcomes Citizens to be heard, we request that if you wish to speak that you follow these guidelines-Resolution No. 04-11 residents are given three (3) minutes to speak during Citizens to be heard. Citizens are only allowed to speak once and cannot pass their time allotment to someone else. In compliance with the Texas Open Meetings Act, the City Council may not deliberate on comments (Attorney General Opinion –JC 0169)

5. CITY COUNCIL COMMENTS

Requests by Mayor and City Council members for items to be placed on future City Council agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415(b). "Items of Community Interest" includes: expressions of thanks, congratulations, or condolences; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person's public office or public employment is not honorary or salutary recognition for purposes of this subdivision; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

6. REGULAR AGENDA ITEMS

6.1 Discussion and action on a proposed settlement agreement in the matter of City of Shavano Park v. Ricardo Valdes, Cause No. 2015C102888 in the 407th District Court Bexar County Texas. Executive Session pursuant to Texas Government Code, Chapter 551.071, Consultation with Attorney to receive legal advice and give direction with respect to pending litigation and settlement negotiations in City of Shavano Park v. Ricardo Valdes, Cause No 2015C102888 in the 407th District Court of Bexar County Texas.

7. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on the 27th of March 2015 at 5:30 p.m.

Zina Tedford
City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

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AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the City of Shavano Park, Texas will conduct a Regular Meeting on **Monday, April 27, 2015 at 6:30 p.m.** at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. ROLL CALL

4. CITIZENS TO BE HEARD

The City Council welcomes Citizens to be heard, we request that if you wish to speak that you follow these guidelines-Resolution No. 04-11 residents are given three (3) minutes to speak during Citizens to be heard. Citizens are only allowed to speak once and cannot pass their time allotment to someone else. In compliance with the Texas Open Meetings Act, the City Council may not deliberate on comments (Attorney General Opinion –JC 0169)

5. CITY COUNCIL COMMENTS

Requests by Mayor and City Council members for items to be placed on future City Council agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415(b). "Items of Community Interest" includes: expressions of thanks, congratulations, or condolences; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person's public office or public employment is not honorary or salutary recognition for purposes of this subdivision; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee] of the municipality or county; and announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5a. PRESENTATION – Lloyd Perrin, Shavano Park Fire Department Captain retired from the City of Shavano Park effective April 16, 2015 – Mayor Marne / Chief Naughton

6. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

6.1 Special City Council Meeting Minutes, March 31, 2015

6.2 City Council Workshop Meeting, March 23, 2015

6.3 Regular City Council Meeting Minutes, March 23, 2015

6.4 Special City Council Meeting Minutes, March 16, 2015

6.5 Planning & Zoning Commission Minutes, March 4, 2015

6.6 Approval - application for the re-subdivision (Final Plat) of the vacated Plat of Shavano Park Lot 394B (known as 99 Cliffside Dr.) into two conforming lots with one lot facing N.W. Military Hwy and one lot facing Cliffside Dr.

6.7 Approval – Authorize City Manager to proceed with disposition of surplus property

7. CITY MANAGER’S REPORT

7.1 Building Permit Activity Report

7.2 Code Compliance Activity Report

7.3 Fire Department Activity Report

7.4 Municipal Court Activity Report

7.5 Police Department Activity Report

7.6 Public Works Activity Report

7.7 Finance Department Activity Report

7.8 Status report and way ahead in regard to the oak wilt mitigation plan

7.9 Update on 102 Turkey Creek vacation home

8. REGULAR AGENDA ITEMS

8.1 Proclamation – San Antonio Radio Club – Mayor

8.2 Discussion / action – Rescheduling the Regular City Council Meeting scheduled for May 25, 2015 to May 12, 2015 – City Manager

8.3 Presentation / discussion – Twelve (12) month crime report by categories / trends - City Manager

8.4 Discussion / action – Authorizing the City Manager to proceed with website redesign – City Manager

8.5 Discussion / action – Complete status report and budget for Public Works / Water Building – Public Works Director / City Manager

8.6 Discussion / action – Ordinance O-2015-011 amending the 2014-15 FY budget – (final reading) – City Manager

8.7 Discussion / action – Ordinance O-2015-013 amending the City of Shavano Park Code of Ordinances Appendix A “Fee Schedule” to modify residential / commercial fees for tree trimming permits and establishing an effective date – (final reading) City Manager

8.8 Discussion / possible action - Review of the City Manager - Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters, Texas Government Code §551.071, Consultation with Attorney – Mayor Pro Tem Bunting Ross

9. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on the 20th of April 2015 at 4:45 p.m.

Zina Tedford

City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

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**AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS**

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the City of Shavano Park, Texas will conduct a Special Meeting on **Tuesday, May 12, 2015 at 6:30 p.m.** at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. ROLL CALL

4. CITIZENS TO BE HEARD

The City Council welcomes Citizens to be heard, we request that if you wish to speak that you follow these guidelines-Resolution No. 04-11 residents are given three (3) minutes to speak during Citizens to be heard. Citizens are only allowed to speak once and cannot pass their time allotment to someone else. In compliance with the Texas Open Meetings Act, the City Council may not deliberate on comments (Attorney General Opinion –JC 0169)

5. CITY COUNCIL COMMENTS

Requests by Mayor and City Council members for items to be placed on future City Council agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415(b). "Items of Community Interest" includes: expressions of thanks, congratulations, or condolences; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person's public office or public employment is not honorary or salutary recognition for purposes of this subdivision; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

6. REGULAR AGENDA ITEMS

6.1 Discussion / action - Review of the City Manager - Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters

6.2 Discussion / action - Resolution R-2015-004 canvassing the 2015 General Election – City Council

6.3 Oath of Office - Newly elected officials - Mayor Marne

6.4 Recognition of A. David Marne – Service to the City of Shavano Park as Mayor from 2005 thru May 2015 - City Council

7. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on the 8th of May 2015 at 10:00 a.m.

Zina Tedford

City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

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AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Regular Meeting on Tuesday, May 26, 2015 at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines – Pursuant to Resolution No. 04-11 residents are given three minutes (3:00) to speak during “Citizens to be Heard.” Only citizens may speak. Each citizen may only speak once, and no citizen may pass his/her time allotment to another person. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion –JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. PRESENTATION

5.1. Plaques of Appreciation - Arbor / Earth Day 2015

- Republic Services
- CPS Energy
- Ms. Megan Lira

6. REGULAR AGENDA ITEMS

- 6.1. Discussion / action - appointment of Mayor Pro-Tem – City Council**
- 6.2. Discussion / action - Acceptance of resignation of Robert B. Werner and appointment to the Planning & Zoning Commission to fill vacancy – City Council**
- 6.3. Discussion / action - Acceptance of resignation of Marshal Fairbanks and appointment to the Water Advisory Committee to fill vacancy – City Council**
- 6.4. Discussion / action - Monument signs along NW Military Highway at Southern entrance of city and vicinity the Fire Station and status of removal of monument sign in San Antonio at Lockhill Selma and Loop 1604 – City Manager**
- 6.5. Discussion / action - Requalification as an Urban County for participation in the U.S. Department of Housing and Urban Development (aka “HUD”) Community Development Block Grant (aka “CDBG”), HOME and EST Programs for fiscal years 2016, 2017, and 2018 (Resolution R-2015-009) - City Manager**
- 6.6. Discussion / action - Consideration to participate in the Edwards Aquifer Authority Aquifer Storage and Recovery Lease Program - City Manager**
- 6.7. Discussion / action - Application to apply for “STPMM” grant (Federal Highway Administration) for future improvements of NW Military Highway and the need to determine the City’s position through public input process – City Manager**
- 6.8. Discussion / action - Resolution R-2015-005 a CoSP Grant Policy – City Manager**
- 6.9. Discussion / action – CoSP FY15-16 budget development calendar – City Manager**
- 6.10. Schedule work shop – Policy on use of CoSP resources – City Manager**
- 6.11. Discussion / action - Research the cost of installing GPS equipment in all City of Shavano Park vehicles - Ald. Berrier**
- 6.12. Discussion / action - New entrance to Willow Wood off of Loop 1604 and consider referral to Planning & Zoning Commission - Mayor**
- 6.13. Discussion / possible action - Status of litigation regarding Texas Ardmore Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV’T CODE §551.071, Consultation with Attorney) – City Manager / City Attorney**

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen.

- 7.1. Building Permit Activity Report**
- 7.2. Code Compliance Activity Report**
- 7.3. Fire Department Activity Report**
- 7.4. Municipal Court Activity Report**
- 7.5. Police Department Activity Report**
- 7.6. Public Works Activity Report**
- 7.7. Finance Department Activity Report**
- 7.8. Status report Public Works / Water Building**

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 8.1. Approval - Regular City Council Meeting Minutes, April 27, 2015**
- 8.2. Approval - Special City Council Meeting Minutes, May 12, 2015**
- 8.3. Approval - Planning & Zoning Commission Minutes, April 1, 2015**
- 8.4. Approval - Water Advisory Workshop Minutes, February 27, 2015**
- 8.5. Approval - Water Advisory Workshop Meeting Minutes, March 12, 2015**
- 8.6. Approval - Resolution R-2015-006 authorizing participation in the local government purchasing cooperative program**
- 8.7. Approval – Resolution R-2015-007 designating authorized signers of all banking depository accounts for CoSP**
- 8.8. Approval – Resolution R-2015-008 authorizing the City Manager to establish accounts or memberships at banks or state or federal credit unions as authorized by the City of Shavano Park Investment Policy for the sole purpose of purchasing certificates of deposit**
- 8.9. Approval - Quarterly Investment Report**

9. ADJOURNMENT

Zina Tedford
City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

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CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 19th of May 2015 at 5:00 p.m.

AGENDA

Notice is hereby given that the City Council of the City of Shavano Park, Texas will conduct a Workshop Meeting on **Monday, June 1, 2015 at 6:00 p.m.** at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. WORKSHOP

3.1 Presentation / Discussion – goals, objectives and City Council Guidance for FY 2016 budget in preparation for the Council Budget Workshop scheduled for June 22nd

4. ADJOURNMENT

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court. A place convenient and readily accessible to the general public at all times, and said Notice was posted on the 28th day of May 2015 at 4:00 p.m.

Zina Tedford
City Secretary

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

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AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Regular Meeting on Monday, June 22, 2015 at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion –JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled

- to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Plaques of Appreciation - Arbor / Earth Day 2015

- Ms. Megan Lira

5.2. Commendation

- Corporal Villanueva

5.3. Independence Day Celebration

- Alderwoman Maisel

6. REGULAR AGENDA ITEMS

6.1. Discussion / action – approval of a preliminary plat of Pond Hill Garden Villas – City Manager

6.2. Discussion / action –

6.2.1. Status report on the Public Works / Water Building – City Manager

6.2.2. Set a date for dedication/open house for Public Works / Water Building – Mayor Pro Tem Bunting Ross

6.3. Discussion - removal of certain policies from the City of Shavano Park Code of Ordinances, adoption of policies by Resolution, creation and maintenance of a policy continuity book for annual review, revision and adoption by each City Council – Mayor Werner

6.4. Discussion / action - Grant Policy – City Manager

6.5. Discussion / action –FY15-16 budget development calendar – City Manager.

6.6. Discussion / action - Ordinance No. O-2015-016 and Resolution No. R-2015-011

6.6.1. Adoption of Resolution No. R-2015-011 providing a nepotism policy for service as member of a City board, committee or commission - Alderman Maisel

6.6.2. Adoption of Ordinance O-2015-016 repealing Section 2.86 of the City Code of Ordinances regarding a nepotism policy for service as a member of a City board, committee or commission (Administrative) - Alderman Maisel

6.7. Discussion / action - Ordinance No. O-2015-015 and Resolution No. R-2015-010

6.7.1. Adoption of Resolution No. R-2015-010 providing a policy for City Council appointments to boards, committees and commissions - Alderman Hisel / Mayor Werner

6.7.2. Adoption of Ordinance O-2015-015 amending the City of Shavano Park Code of Ordinances by repealing Section 2-87 regarding procedures and processes for appointing board and commission members and revisions to all boards and commissions to make consistent with city policy (Administrative) - Mayor Werner

6.8. Discussion/ action - Revisions to Record retention policy by establishing annual date for Council authorization of document destruction and periodic dates for destruction of emails and other transitory information - Mayor Werner

6.9. Discussion / action - Authorize City Manager to (1) assign a Staff Point-of-Contact for Shavano Park's city-sponsored 2015 National Night Out Event to be held October 6, 2015, (2) formulate budget recommendation for event, (3) establish a written policy concerning the same, and (4) approve use of National Night Out banner signs in advance of and during the 2015 and subsequent events – Mayor Pro Tem Bunting Ross

6.10. Discussion - Neighborhood Watch Program - City Manager Hill

6.11. Discussion / action - City of Shavano Park 2015 Employee Handbook as a City Policy - City Manager Hill

6.12. Discussion / action - Use/Access of City resources by Mayor and City Council - Mayor Pro Tem Bunting Ross

6.13. Discussion / action - Review of the City Manager - Possible Executive Session pursuant to Texas Government Code 551.074, Personnel Matters - Mayor Pro Tem Bunting Ross

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Code Compliance Activity Report

7.3. Fire Department Activity Report

7.4. Municipal Court Activity Report

7.5. Police Department Activity Report

7.6. Public Works Activity Report

7.7. Finance Department Activity Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - Regular City Council Meeting Minutes, May 26, 2015

8.2. Approval - Workshop City Council Meeting Minutes, June 1, 2015

8.3. Accept - Water Advisory Workshop Meeting Minutes, March 12, 2015

8.4. Approval - Bexar Metro 9-1-1 Network District Fiscal Year 2016 Proposed Budget

9. POTENTIAL FUTURE AGENDA ITEMS

9.1. Alderman please contact City staff to add new or reconsider old agenda items.

9.2. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- **FY 2015-16 Budget – City Manager Hill**
- **FY 2015-16 Budget Development Calendar – City Manager Hill**
- **Policy on use of CoSP resources – Alderwomen Hisel and Ross**
- **Report on cost of installing GPS equipment in all City of Shavano Park vehicles – City Manager**
- **Report on new entrance to Willow Wood off of Loop 1604 and direction to City Manager - City Manager**
- **Report on litigation, Texas Ardmor Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV'T CODE §551.071, Consultation with Attorney) – City Manager / City Attorney**
- **Technical Code Update – 2015 International Codes and 2014 National Electric Code – City Manager**

10. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

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CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 15th of June 2015 at 5:00 p.m.

Zina Tedford
City Secretary

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Workshop Meeting on Monday, June 22, 2015 at 5:00 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. BUDGET WORKSHOP

2.1 Presentation / Discussion – Goals / Objectives for budget FY 2015-16

3. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 15th day of June 2015 at 5:00 p.m.

Zina Tedford
City Secretary

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Workshop Meeting on Wednesday, July 15, 2015 at 6:00 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. BUDGET WORKSHOP

2.1 Presentation - Texas Open Meetings Act and Public Information Act - City Attorney

2.2 Presentation / Discussion - Goals / Objectives for budget FY 2015-16

2.3 Presentation / Discussion - Personnel Costs (Salary and Benefits)

2.4 Presentation / Discussion - Proposed Water Budget

3. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 9th day of July 2015 at 5:00 p.m.

Zina Tedford
City Secretary

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Regular Meeting on Monday, July 27, 2015 immediately following the Special Meeting scheduled at 6:00 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes "Citizens to be Heard." If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during "Citizens to be Heard."
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion –JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. "Items of Community Interest" include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person's public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled

- to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1 Proclamation - American Spirit Alliance – Angie Borrás

5.2 Recognition - Shavano Park Women's Club

5.3 Recognition - City of Shavano Park Independence Day Event

6. REGULAR AGENDA ITEMS

- 6.1. Discussion / action – Preliminary replat of a 9.23 acre tract subdivision plat along Lockhill Selma, Shavano Park Subdivision, Unit 17N – City Manager**
- 6.2. Discussion / action – appointment to Water Advisory Committee to fill vacancy – City Council**
- 6.3. Discussion / action – Review of potential improvements to NW Military Hwy and way ahead for possible application for “STPMM” grant (Federal Highway Administration) – City Manager**
- 6.4. Discussion / action – FY 2015-16 Budget Development Calendar and rescheduling Regular City Council Meeting scheduled for Monday, August 24th to Thursday, August 27th at 6:30 p.m. – City Manager**
- 6.5. Discussion / action – Adoption of Ordinance 0-2015-015 amending the City of Shavano Park Code of Ordinances by amending Section 2-87 regarding appointment to fill vacancies (Administrative) – City Council**
- 6.6. Discussion / action – Appointment of City Council member to website redesign committee and creation of user (citizen & staff) focus groups – Mayor Pro Tem Ross**
- 6.7. Discussion / action – Creation of new citizen committees – Mayor Pro Tem Ross**
- 6.8. Discussion /action – Appointment of Council Subcommittee for review of 2015 International Codes and 2014 Electrical Codes – City Manager**
- 6.9. Discussion / action – Appointment of Council Subcommittee for review of the 2012 International Fire Codes – City Manager**

- 6.10. Discussion / action - Use/Access of City resources by Mayor and City Council – Mayor Pro Tem Bunting Ross and Alderman Maisel**
- 6.11. Discussion / action -City of Shavano Park 2015 Employee Handbook as a City Ordinance or City Policy – City Manager Hill**
- 6.12. Discussion / action – Report on cost of installing GPS equipment in all City of Shavano Park vehicles – Alderman Berrier**
- 6.13. Discussion / action - Review of the City Manager / compensation – Possible Executive Session pursuant to Texas Government Code 551.074, Personnel Matters - Mayor Pro Tem Bunting Ross / Mayor Werner**

7. CITY MANAGER’S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

- 7.1. Building Permit Activity Report**
- 7.2. Fire Department Activity Report**
- 7.3. Municipal Court Activity Report**
- 7.4. Police Department Activity Report**
 - 7.4.a. Crime Trend Analysis**
- 7.5. Public Works Activity Report**
- 7.6. Finance Department Activity Report**

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 8.1. Approval - Workshop Meeting Minutes, June 22, 2015**
- 8.2. Approval - City Council Meeting Minutes, June 22, 2015**
- 8.3. Approval - Workshop Meeting Minutes, July 15, 2015**
- 8.4. Accept - Water Advisory Workshop Meeting Minutes, June 15, 2015**

8.5. Accept - Planning & Zoning Commission Meeting Minutes, June 3, 2015

9. POTENTIAL FUTURE AGENDA ITEMS

Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

9.1. FY 2015-16 City Budget – City Manager Hill

9.2. FY 2015-16 Crime Control District Budget

9.3. Selection –Boards, Commissions, and Committees

9.4. Designation of City of Shavano Park Official Paper

9.5. Records Retention Policy

9.6. Council consideration –Disposal of city equipment / furniture

9.7. P&Z to review the sign ordinance in light of the recent Supreme Court decision

9.8. Report on litigation, Texas Ardmor Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV'T CODE §551.071, Consultation with Attorney) – City Manager / City Attorney

9.9. Policy on use of CoSP resources

10. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at

the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 21st of July 2015 at 8:45 a.m.

Zina Tedford
City Secretary

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Special Meeting on Monday, July 27, 2015 at 6:00 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. AGENDA ITEMS

3.1 Introduction – State Representative Lyle Larson

3.2 Recap of the 84th Legislative Session - State Representative Lyle Larson

4. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

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CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 20th of July 2015 at 5:00 p.m.

Zina Tedford
City Secretary

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Special City Council Meeting on Thursday, August 6, 2015 at 6:00 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes "Citizens to be Heard." If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- A. Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during "Citizens to be Heard."
- B. Only citizens may speak.
- C. Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- D. Direct your comments to the entire Council, not to an individual member.
- E. Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion –JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. "Items of Community Interest" include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person's public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled

- to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. AGENDA ITEMS

- 5.1. Discussion / action –Status of litigation, Texas Ardmor Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. Possible Executive Session pursuant to TEX. GOV'T CODE §551.071, Consultation with Attorney - City Manager / City Attorney**
- 5.2. Receipt of the Effective and Rollback Calculation – City Manager Hill**
- 5.3. Submission of the City Manager Proposed Budget for FY 2015-16 –City Manager Hill**
- 5.4. Discussion – City of Shavano Park FY 2015 -16 Goals and Objectives**

6. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

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CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 30th day of July 2015 at 1:45 p.m.

Zina Tedford
City Secretary

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Special Meeting on Thursday, August 13, 2015 at 6:00 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes "Citizens to be Heard." If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

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4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. "Items of Community Interest" include:

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- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person's public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled

- to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. AGENDA ITEMS

5.1 Discussion – City of Shavano Park FY 2015 -16 Goals and Objectives

5.2 Discussion / action – Appointment of two (2) City Council members to website redesign committee – Mayor Pro Tem Ross

5.3 Discussion / action – Ordinance O-2015-016 amending City of Shavano Park Code of Municipal Ordinance Section 36-41(d)(2) to allow a 10-foot minimum for side-load residential garages in MXD – Mixed Use Districts (first reading)

5.4 Discussion – proposed FY 2015-16 Budget

5.5 Discussion / action - consider a proposed Tax Rate for FY 2015; taking a Record vote and Schedule Public Hearings on the proposed tax rate

6. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

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CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 7th day of August 2015 at 11:30 a.m.

Zina Tedford
City Secretary

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Workshop on Wednesday, August 19, 2015 at 6:00 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes "Citizens to be Heard." If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

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4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. "Items of Community Interest" include:

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- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled

- to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. AGENDA ITEMS

- 5.1. Presentation / Discussion – Health benefits for City of Shavano Park Employees – Jenni Haff, Managing Director, Wortham Insurance**
- 5.2. Discussion – City of Shavano Park FY 2015 -16 Goals and Objectives**
- 5.3. Discussion - Proposed Budget for FY 2015-16 Budget– City Manager Hill**

6. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

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CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 15th day of August 2015 at 9:00 a.m.

Zina Tedford
City Secretary

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Public Hearing / Regular Meeting on Thursday, August 27, 2015 at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes "Citizens to be Heard." If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

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4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. "Items of Community Interest" include:

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- information regarding holiday schedules;
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- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is

scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and

- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1 Recognition – Fire Department on ISO rating and recognition

5.2 Announcement – National Night Out – Alderman Maisel

5.3 Announcement – Movie Night – Alderman Maisel

5.4 Proclamation – National Payroll Week

6. PUBLIC HEARING

6.1. Public Hearing – Proposed Ordinance No. O-2015-016 amending the City of Shavano Park Code of Municipal Ordinance Section 36(d) (2) to allow a 10-foot minimum for side-load residential garages in MXD – Mixed Use Districts

6.2. Public Hearing - Final replat of a 9.23 acre tract subdivision plat along Lockhill Selma, Shavano Park Subdivision, Unit 17N

7. REGULAR AGENDA ITEMS

7.1. Discussion / action – Ordinance No O-2015-016 amending City of Shavano Park Code of Municipal Ordinance Section 36(d)(2) to allow a 10-foot minimum for side-load residential garages in MXC – Mixed Use Districts (second reading) – City Manager

7.2. Discussion / action – Final plat of Pond Hill Garden Villas – City Manager

7.3. Discussion / action – Final replat of a 9.23 acre tract subdivision plat along Lockhill Selma, Shavano Park Subdivision, Unit 17N – City Manager

7.4. Discussion / action – FY 2015-16 Budget Development Calendar – City Manager

7.5. Discussion / action – Health Benefits for the City of Shavano Park Employees – City Manager Hill

7.6. Discussion – Proposed Budget for FY 2015-016 – City Manager

7.7. Discussion / action – Review of potential improvements to NW Military Hwy and way ahead for possible application for “STPMM” grant (Federal Highway Administration) – City Manager

- 7.8. Discussion /action – Ordinance No. O-2015-018 adopting 2015 International Codes and 2014 Electrical Codes – City Manager**
- 7.9. Discussion / action - Use/Access of City resources by Mayor and City Council – Mayor Pro Tem Bunting Ross and Alderman Maisel**
- 7.10. Discussion / action – City of Shavano Park 2015 Employee Handbook – City Manager Hill**

8. CITY MANAGER’S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

- 8.1. Building Permit Activity Report**
- 8.2. Fire Department Activity Report**
- 8.3. Municipal Court Activity Report**
- 8.4. Police Department Activity Report**
 - 8.4.1. Crime Trend Analysis**
- 8.5. Public Works Activity Report**
- 8.6. Finance Department Activity Report**

9. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 9.1. Discussion / action – Ordinance O-2015-017 changing the starting time of the Planning & Zoning Commission meetings as established by Sec. 36-69(f) from 7:30 p.m. to 6:30 p.m. as requested by the Planning & Zoning Commission – City Manager Hill**
- 9.2. Approval – Special City Council Meeting Minutes, July 27, 2017**
- 9.3. Approval - Regular City Council Meeting Minutes, July 27, 2015**
- 9.4. Approval - Special City Council Meeting Minutes, August 6, 2015**
- 9.5. Approval - Special City Council Meeting Minutes, August 13, 2015**

- 9.6. Approval – Special City Council Meeting Minutes, August 19, 2015**
- 9.7. Accept - Water Advisory Workshop Meeting Minutes, July 13, 2015**
- 9.8. Accept - Planning & Zoning Commission Meeting Minutes, July 8, 2015**
- 9.9. Approval – Quarterly Investment Report**

10. POTENTIAL FUTURE AGENDA ITEMS

Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- 10.1. FY 2015-16 City Budget – City Manager Hill**
- 10.2. FY 2015-16 Crime Control District Budget**
- 10.3. Selection –Boards, Commissions, and Committees**
- 10.4. Veteran’s Memorial**
- 10.5. Designation of City of Shavano Park Official Paper**
- 10.6. Records Retention Policy**
- 10.7. Council consideration –Disposal of city equipment / furniture**
- 10.8. P&Z to review the sign ordinance in light of the recent Supreme Court decision**
- 10.9. Report on litigation, Texas Ardmore Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV’T CODE §551.071, Consultation with Attorney) – City Manager / City Attorney**
- 10.10. Policy on use of CoSP resources**
- 10.11. Policy on use of CoSP resources by Mayor and Council**
- 10.12. Workshop to consider creating citizen committees**
- 10.13. Report on website development – website committee**
- 10.14. Planning and Zoning Commission recommended changes to CoSP Code Sections 36-36(a)(7), 36-34(a)(2), and 36-102 regulating home occupations**

10.15. Nomination(s) – Bexar Appraisal District Board of Directors

10.16. 2012 International Fire Codes

11. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddle Tree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 20th of August 2015 at 5:00 p.m.

Zina Tedford
City Secretary

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Special Meeting on Wednesday, September 9, 2015 at 6:00 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes "Citizens to be Heard." If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- A. Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during "Citizens to be Heard."
- B. Only citizens may speak.
- C. Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- D. Direct your comments to the entire Council, not to an individual member.
- E. Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion –JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. "Items of Community Interest" include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person's public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled

- to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. AGENDA ITEMS

- 5.1. Discussion / action – authorizing the City Manager to enter into an Interlocal Agreement with Texas Municipal League (TML) MultiState Intergovernmental Employees Benefits Pool for employee benefits and – City Manager**
- 5.2. Discussion / action – authoring the City Manager to enter into a COBRA Continuation of Coverage Administrative Agreement with TML MultiState Intergovernmental Employee Benefits Pool – City Manager**
- 5.3. Presentation / discussion /action – TML Health benefit options and City's contribution levels – City Manager**

6. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 3rd day of September 2015 at 3:00 p.m.

Zina Tedford
City Secretary

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Public Hearing / Special Meeting on Monday, September 14, 2015 at 6:00 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes "Citizens to be Heard." If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during "Citizens to be Heard."
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion –JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. "Items of Community Interest" include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person's public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled

- to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. PUBLIC HEARING

5.1. Public Hearing – Public Hearing – Proposed Budget FY 2015-16

6. REGULAR AGENDA ITEMS

- 6.1. Discussion / action – Ordinance No. O-2015-019 approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2015 and ending September 30, 2016; making appropriations for each fund and department; establishing a Sinking Fund for existing city financial obligations; providing for the levying and collection of a sufficient tax to pay the interest and on such Sinking Fund obligations; repealing conflicting ordinances; providing a savings and severability clause; and declaring an effective date (first reading) –City Manager**

7. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 10th of September 2015 at 4:00 p.m.

Zina Tedford
City Secretary

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Public Hearing / Regular Meeting on Monday, September 28, 2015 immediately following the Shavano Park Crime Control & Prevention District meeting scheduled at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion –JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;

- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

- 5.1. Proclamation – Dennis Carolin Day**
- 5.2. Announcement – Walk to Defeat ALS - Team Dennis –Alderman Maisel**
- 5.3. Announcement – National Night Out – Alderman Maisel**
- 5.4. Announcement – Movie Night – Alderman Maisel**

6. PUBLIC HEARING

- 6.1. Public Hearing – Crime Control & Prevention Budget of the City of Shavano Park Crime Control and Prevention District for FY 2015-16**
- 6.2. Public Hearing – City of Shavano Park Proposed Budget FY 2015-16 (second public hearing)**

7. REGULAR AGENDA ITEMS

- 7.1. Discussion / action – Resolution R-2015-012 adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY 2015-16 –City Manager**
- 7.2. Discussion / action – Ordinance No. O-2015-019 approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2015 and ending September 30, 2016; making appropriations for each fund and department; establishing a Sinking Fund for existing city financial obligations; providing for the levying and collection of a sufficient tax to pay the interest and on such Sinking Fund obligations; repealing conflicting ordinances; providing a savings and severability clause; and declaring an effective date (second reading) (Record Vote) – City Manager**
- 7.3. Discussion / action – Resolution No. R-2015-013 adopting the City of Shavano Park 2015 Effective Tax Rate (Record Vote) – City Manager**
- 7.4. Record vote to ratify the property tax increase reflected in the FY 2015-16 budget (Record Vote) – City Manager**

7.5. Discussion / action – Selection Boards, Commissions, and Committees – City Manager

7.5.1. Planning & Zoning Commissions – Five appointments, all two-year terms

7.5.2. Board of Adjustments – Three appointment and two alternates, all two-year terms

7.5.3. Water Advisory Committee – Three appointments (Water System Users Only), all two-year terms

7.5.4. Investment Committee – One appointment for two-year term

7.5.5. Tree Committee – At least seven appointments, including one Council member and one member of the International Society of Arboriculture Certified Arborist and/or a forester, with at least 50% of all terms designated as two-year terms and the balance as one-year terms.

7.6. Discussion / action – R-2015-016 City of Shavano Park 2015 Employee Handbook – City Manager

7.7. Discussion / action – Resolution R -2015-014 Nomination(s) to Bexar Appraisal District Board of Directors – Alderman Maisel

7.8. Discussion / action – Ordinance No O-2015-020 adopting the 2012 International Fire Codes (first reading) – City Manager

7.9. Discussion / action – Veteran’s Memorial – Alderman Maisel

7.10. Discussion / action – Utilization of City technology and City website for City Council Meeting – Alderman Hisel

7.11. Discussion / action - Resolution No. R-2015-015 Use/Access of City resources by Mayor and City Council – Mayor Pro Tem Bunting Ross and Alderman Maisel

8. CITY MANAGER’S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

8.1. Building Permit Activity Report

8.2. Fire Department Activity Report

8.3. Municipal Court Activity Report

8.4. Police Department Activity Report

8.5. Public Works Activity Report

8.6. Finance Department Activity Report

9. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

9.1. Approval – City Council Meeting Minutes, August 27, 2017

9.2. Approval - Special City Council Meeting Minutes, September 9, 2015

9.3. Approval – Special City Council Meeting Minutes, September 14, 2015

9.4. Accept – Planning & Zoning Commission Meeting Minutes, August 5, 2015

9.5. Approve – Ordinance No. O-2015-018 adopting 2015 International Codes and 2014 Electrical Codes (second reading) – City Manager

9.6. Approve – Sponsor Walk to Defeat ALS - Team Dennis –Alderman Maisel

10. POTENTIAL FUTURE AGENDA ITEMS

Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

10.1. Bitterblue Inc. – Formal request for City Council consideration of Assisted Living Facility “CC”

10.2. Designation of City of Shavano Park Official Paper

10.3. Records Retention Policy

10.4. Council consideration – Disposal of city equipment / furniture

10.5. Policy on use of CoSP resources –Alderman Hisel / Mayor Pro Tem Ross

10.6. P&Z to review the sign ordinance in light of the recent Supreme Court decision

10.7. Report on litigation, Texas Ardmor Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX.

GOV'T CODE §551.071, Consultation with Attorney) – City Manager / City Attorney

- 10.8. Workshop to consider creating additional citizen committees – Mayor Pro Tem Ross**
- 10.9. Report on website development – Mayor Pro Tem Ross / Ald. Maisel**
- 10.10. Planning and Zoning Commission proposed changes to the City's Home occupation regulations provided for in Shavano Park Code of Ordinances, Chapter 36**
- 10.11. City Council Orientation – Ald. Hisel**
- 10.12. Recognition of 16 acres municipal as Legacy Shavano Park – Ald. Hisel**
- 10.13. Martin Marietta Quarry Operations blasting levels – City Manager**
- 10.14. Status of application for "STPMM" grant (Federal Highway Administration) for NW Military Hwy**
- 10.15. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund**
- 10.16. City Manager authorization to refurbish and paint the Elevated Water Tower**
- 10.17. Consideration for improvements to the City of Shavano Park's Water Supervisory Control and Data Acquisition (SCADA) system**
- 10.18. Consideration for leasing a portion of the City's Acre-feet as part of the Edwards Aquifer Habitat Conservation Plan Aquifer Storage and Recovery**

11. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

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law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

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CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 21st of September 2015 at 6:30 p.m.

Zina Tedford
City Secretary

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Special Meeting on Monday, October 19, 2015 at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes "Citizens to be Heard." If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- A. Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during "Citizens to be Heard."
- B. Only citizens may speak.
- C. Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- D. Direct your comments to the entire Council, not to an individual member.
- E. Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion –JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. "Items of Community Interest" include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person's public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled

- to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. AGENDA ITEMS

**5.1 Discussion / possible action – authorizing the City Manager to extend an offer of employment to Brandon Peterson for the position of Public Works Director.
Possible Executive Session pursuant to Texas Government Code 551.074, Personnel Matters - City Manager**

6. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 16th day of October 2015 at 12:00 p.m.

**Zina Tedford
City Secretary**

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Public Hearing / Regular Meeting on Monday, October 26, 2015 scheduled at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
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4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is

- scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

- 5.1. Proclamation - Marjie Sensiba and Karen Pumphrey**
- 5.2. Proclamation - McGruff the Crime Dog**
- 5.3. Announcement - Walk to Defeat ALS - Team Dennis –Alderman Maisel**
- 5.4. Announcement - Movie Night – Alderman Maisel**

6. PUBLIC HEARING

- 6.1. Public Hearing - Ordinance No O-2015-022 Chapter 36 eliminating boutique auto sales with outdoor display as a permitted use**
- 6.2. Public Hearing - Ordinance No. O -2015-023 an application for special use assisted living “CC” for Shavano Park Subdivision, Unit – 17N – a 4.030 acre tract of land situated in the City of Shavano Park, Bexar County, TX**
- 6.3. Public Hearing - Ordinance O-2015-021 proposed changes to the City’s Home occupation regulations provided for in Shavano Park Code of Ordinances, Chapter 36**

7. REGULAR AGENDA ITEMS

- 7.1. Discussion / action - Ordinance O-2015-021 proposed changes to the City’s Home occupation regulations provided for in Shavano Park Code of Ordinances, Chapter 36 (first reading) – City Manager**
- 7.2. Discussion / action - Ordinance No. O-2015-023 an application for special use assisted living “CC” for Shavano Park Subdivision, Unit – 17N – a 4.030 acre tract of land situated in the City of Shavano Park, Bexar County, TX (first reading) - City Manager**
- 7.3. Discussion / action - Ordinance No. O-2015-024 request by Bitterblue, Inc. to rezone a 4.030 acre tract of land situated in Shavano Park Subdivision, Unit - 17N from B-2 to B-2 PUD to accommodate a revised number of parking spaces (first reading) - City Manager**

- 7.4. Update - Status of application for “STPMM” grant (Federal Highway Administration) for NW Military Hwy - City Manager**
- 7.5. Presentation by Denton Communities regarding site plan for future development of Collins Circle build out - City Manager**
- 7.6. Discussion / action - Rescheduling the Regular City Council meetings scheduled for November 23rd and December 28th due to holidays - City Manager**
- 7.7. Discussion / action - Adoption of 2015-2016 Holiday Schedule - Alderman Berrier**
- 7.8. Discussion / action - Set date for Workshop to consider and discuss new citizen committee opportunities and goals / objectives and timeline for City Manager for new fiscal year – Mayor Pro Tem Ross**
- 7.9. Discussion / action - Establish policy and calendar to review all positions officially hired by City Council - Mayor Pro Tem Ross**

8. CITY MANAGER’S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

- 8.1. Building Permit Activity Report**
- 8.2. Fire Department Activity Report**
- 8.3. Municipal Court Activity Report**
- 8.4. Police Department Activity Report**
- 8.5. Public Works Activity Report**
- 8.6. Update - status on South Monument**

9. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 9.1. Approval - City Council Meeting Minutes, September 28, 2015**
- 9.2. Accept - Planning & Zoning Commission Meeting Minutes, September 2, 2015**

- 9.3. Accept - Water Advisory Workshop Meeting, August 3, 2015**
- 9.4. Approve - Ordinance No O-2015-020 adopting the 2012 International Fire Codes (second reading)**
- 9.5. Approval - Bexar County Hazard Mitigation Plan Participation**
- 9.6. Approval - Disposal surplus / inoperative city equipment / furniture**
- 9.7. Approval - Authorize P&Z Commission to review the sign ordinance in light of the recent Supreme Court decision of Reed v. Town of Gilbert**
- 9.8. Approval - Resolution No. R-2015-017 Designation of City of Shavano Park official newspaper of record**
- 9.9. Approval - Engagement letter with ABIP for City of Shavano Park audit for FY ending September 2015**
- 9.10. Approval - leasing a portion of the City's Acre-feet as part of the Edwards Aquifer Habitat Conservation Plan Aquifer Storage and Recovery**
- 9.11. Approval - Preliminary plat for final phase of Bentley Manor Garden Villas, a 9.863 acre tract**
- 9.12. Approval - Mutual Aid in Fire Emergency Services between the City of Shavano Park and Secretary of the Air Force**
- 9.13. Discussion / action - Ordinance No O-2015-022 Chapter 36 eliminating boutique auto sales with outdoor display as a permitted use (first reading)**
- 9.14. Approval - Request for change to the Final Plat of Shavano Park, Unit 19B Phase V, a 2.19 acre tract of land out of a 259.5 acre tract of land located generally 0.5 miles west of Bitters and Loop 1604 Intersection**
- 9.15. Approval - Request for a change to the Final Plat of the Pond Hill Garden Villas, an 8.11 acre tract, being 3.33 acres out of a 55.99 acres tract of land and 4.78 acres out of an 46.94 acre tract**
- 9.16. Approval - Instruct City Manager to prepare master list of all City contracts and agreements for regular December City Council meeting**
- 9.17. Approval - City Organizational Chart**

10. POTENTIAL FUTURE AGENDA ITEMS

Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- 10.1. Application for a B-2 PUD of acres of commercial land for Paramount Healthcare on Lockhill Selma**
- 10.2. Veterans' Memorial**
- 10.3. Policy on use of CoSP resources –Alderman Hisel / Mayor Pro Tem Ross**
- 10.4. Report on litigation, Texas Ardmore Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV'T CODE §551.071, Consultation with Attorney) – City Manager / City Attorney**
- 10.5. Workshop to consider creating additional citizen committees – Mayor Pro Tem Ross**
- 10.6. Report on website development – Mayor Pro Tem Ross / Ald. Maisel**
- 10.7. City Council Orientation – Ald. Hisel**
- 10.8. Recognition of 16 acres municipal as Legacy Shavano Park – Ald. Hisel**
- 10.9. Martin Marietta Quarry Operations blasting levels – City Manager**
- 10.10. City Manager authorization to refurbish and paint the Elevated Water Tower**
- 10.11. Consideration for improvements to the City of Shavano Park's Water Supervisory Control and Data Acquisition (SCADA) system**
- 10.12. Stormwater runoff / drainage mitigation**
- 10.13. Decide whether or not City Council wishes to change the current policy percentage of savings to be maintained based on annual budget expenses; whether or not there should be a policy as to how much additionally be kept in unreserved vs designating it to specific projects for funds**
- 10.14. Selection of city committee and board members - Annual September**
- 10.15. City Council adoption of organizational chart - Annual September**
- 10.16. Designation of City of Shavano Park Official Paper - Annual October**

10.17. Disposal of city equipment / furniture - Annual October

10.18. Records Retention Policy - Annual November

10.19. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund – Annual November

11. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 19th of October 2015 at 7:10 p.m.

Zina Tedford
City Secretary

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Public Hearing / Regular Meeting on Monday, November 16, 2015 scheduled at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION –Welcome Boy Scout Troop 2010

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion –JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled

- to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Holiday Festival - Alderman Maisel

5.2. Team Dennis – Alderman Maisel

6. REGULAR AGENDA ITEMS

- 6.1. Public Hearing - receive testimony and comment on a request by Bitterblue, Inc. to rezone a 4.030 acre tract of land situated in Shavano Park Subdivision, Unit - 17N from B-2 to B-2 PUD to accommodate a revised number of parking spaces as an assisted living facility only.**
- 6.2. Discussion / action - Ordinance O-2015-024 request by Bitterblue, Inc. to rezone a 4.030 acre tract of land situated in Shavano Park Subdivision, Unit - 17N from B-2 to B-2 PUD to accommodate a revised number of parking spaces as an assisted living facility only. (final reading) - City Manager**
- 6.3. Discussion / action - Ordinance O-2015-023 an application for special use assisted living “CC” for Shavano Park Subdivision, Unit – 17N – a 4.030 acre tract of land situated in the City of Shavano Park, Bexar County, TX (final reading) - City Manager**
- 6.4. Discussion / action - Ordinance O-2015-025 proposed changes to the Citizens’ Tree Committee and addition of Public Tree Care (first reading) - City Manager**
- 6.5. Discussion / action - Developing City of Shavano Park logo options for consideration - City Manager**
- 6.6. Discussion / action - Resolution R-2015-018 authorizing the submittal of the Surface Transportation Program for Metro Mobility (STP-MMP) grant application - City Manager**
- 6.7. Discussion / action – Resolution R-2015-020 Voting Phase of Selection Phase of Bexar Appraisal District Board of Directors for 2016-2017 - City Manager**
- 6.8. Discussion / action - Resolution R-2015-020 approval of the City of Shavano Park Social Media Policy - City Manager**

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Meeting Minutes, October 26, 2015

8.2. Approval - City Council Meeting Minutes, October 19, 2015

8.3. Accept - Planning & Zoning Commission Meeting Minutes, October 7, 2015

8.4. Accept - Tree Committee Minutes, October 20, 2015

8.5. Approval - Final plat for final phase of Bentley Manor Garden Villas, a 9.863 acre tract situated in the City of Shavano Park

8.6. Approval - Preliminary plat of 1604 / Pond Hill Restaurant, a 4.360 acre tract of land situated in the City of Shavano

8.7. Discussion / action - Ordinance No O-2015-022 Chapter 36 eliminating boutique auto sales with outdoor display as a permitted use (final reading)

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has

been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

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CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 9th of November 2015 at 5:00 p.m.

Zina Tedford
City Secretary

POTENTIAL FUTURE AGENDA ITEMS

No items listed as a potential future agenda item will be considered unless listed as a regular agenda item.

Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. Records Retention Policy - December**
- b. Veterans' Memorial**
- c. Policy on use of CoSP resources –Alderman Hisel / Mayor Pro Tem Ross**
- d. Report on litigation, Texas Ardmor Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV'T CODE §551.071, Consultation with Attorney) – City Manager / City Attorney**
- e. Workshop to consider creating additional citizen committees - Mayor Pro Tem Ross**

- f. Report on website development - Mayor Pro Tem Ross / Ald. Maisel**
- g. City Council Orientation - Ald. Hisel**
- h. Martin Marietta Quarry blasting levels - January**
- i. City Manager authorization to refurbish and paint the Elevated Water Tower – December**
- j. Consideration for improvements to the City of Shavano Park's Water Supervisory Control and Data Acquisition (SCADA) system - December**
- k. Stormwater runoff / drainage mitigation - December / January**
- l. Decide whether or not City Council wishes to change the current policy percentage of savings to be maintained based on annual budget expenses; whether or not there should be a policy as to how much additionally be kept in unreserved vs designating it to specific projects for funds – December / January**
- m. Selection of city committee and board members - Annual September**
- n. City Council adoption of organizational chart - Annual September**
- o. Designation of City of Shavano Park Official Paper - Annual October**
- p. Disposal of city equipment / furniture - Annual October**
- q. Records Retention Policy - Annual November**
- r. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund – Annual December / January**
- s. Presentation by Commissioner Lazor on 1993 City Drainage Plan and the establishment of priorities for any proposed drainage projects, a timetable**
- t. Appointment of Council Appointed Positions – Annual January**

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Public Hearing / Regular Meeting on Monday, December 21, 2015 scheduled at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion –JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is

- scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

- 5.1. Holiday Festival - Alderman Maisel**
- 5.2. Recognition of Police Officers Roberto Casares and Aaron Torres - Mayor Werner**
- 5.3. Proclamation – Shavano Park Professional Fire Fighters “Fill the Boot” Campaign for muscular dystrophy**

6. REGULAR AGENDA ITEMS

- 6.1. Public Hearing - Preliminary replat establishing lot 1328A, being a 10.219 acre tract of land situated in Shavano Park Unit-17A in the City of Shavano Park - City Manager**
- 6.2. Discussion / action - Preliminary replat establishing lot 1328A, being a 10.219 acre tract of land situated in Shavano Park Unit-17A in the City of Shavano Park - City Manager**
- 6.3. Discussion / action - Ordinance O-2015-021 proposed changes to the City’s Home occupation regulations provided for in Shavano Park Code of Ordinances, Chapter 36 (final reading) - City Manager**
- 6.4. Discussion /action - Awarding bid for the City of Shavano Park Water Storage Tank Painting Project - City Manager**
- 6.5. Discussion / action - Resolution R-2015-023 Policy on the use of City Hall - Mayor Pro Tem Ross / Alderman Hisel**
- 6.6. Discussion / action - Meet the Candidates Night - City Council**
- 6.7. Discussion / action - Appointment of City Council Member to the Shavano Park Tree Committee - City Council**
- 6.8. Discussion / action - Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - City Manager**
- 6.9. Website Update and Demonstration - IT / Planner**
- 6.10. Discussion / action - Resolution R-2015-024 City of Shavano Park Records**

Management Policy - City Manager

6.11. Review of City of Shavano Park contracts - City Manager

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - Authorization of the purchase of a radar speed trailer - City Manager

8.2. Approval - City Council Meeting Minutes, November 16, 2015

8.3. Accept - Planning & Zoning Commission Meeting Minutes, November 7, 2015

8.4. Accept - Tree Committee Minutes, October 20, 2015

8.5. Accept - Tree Committee Minutes, November 2, 2015

8.6. Approval - Ordinance O-2015-025 proposed changes to the Citizens' Tree Committee and addition of Public Tree Care (final reading) - City Manager

8.7. Approval - Interlocal agreement for purchasing services between the City of Shavano Park and Bexar County - City Manager

8.8. Approval - R-2015-021 approving the 2015 Tax Roll - City Manager

- 8.9. Approval - Ordinance No. O-2015-026 Amending City of Shavano Park Code of Ordinances Sec. 22-132 to increase the number of authorized Police Reserve Officers**
- 8.10. Approval - Quarterly Investment Report**
- 8.11. Approval - Resolution R-2015-022 accepting donation of Menorah**
- 8.12. Approval - Agreement with DeZavala - Shavano Veterinary Clinic for Animal Care Services**
- 8.13. Approval - Agreement for Health Inspector / On-Site Sewer Facility Designated Representative**
- 8.14. Approval – Final plat of 4.360 acre tract of land situated in the City of Shavano Park and being out of a remaining portion of 46.94 acre tract of land**
- 8.15. Approval – use of city facilities by Bexar County Elections in support of the upcoming Primary, Spring (including City of Shavano Park Elections), Primary Runoff, Spring Runoff and Presidential Election**

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign

interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 15th day of December 2015 at 4:30 p.m.

Zina Tedford
City Secretary

POTENTIAL FUTURE AGENDA ITEMS

No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item.

Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. Veterans' Memorial**
- b. Discussion / action - City of Shavano Park logo options for consideration - City Manager**
- c. Policy on use of CoSP resources – Alderman Hisel / Mayor Pro Tem Ross**
- d. Report on litigation, Texas ARD MOR Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV'T CODE §551.071, Consultation with Attorney) – City Manager / City Attorney**
- e. Consideration for creating additional citizen committees - Mayor Pro Tem Ross**
- f. Report on website development - Mayor Pro Tem Ross / Ald. Maisel**
- g. City Council Orientation - Ald. Hisel**
- h. Martin Marietta Quarry blasting levels - January**
- i. Consideration for improvements to the City of Shavano Park's Water Supervisory Control and Data Acquisition (SCADA) system - January**
- j. Storm water runoff / drainage mitigation - January**
- k. Review of Fund Balance Policy. Decide whether or not City Council wishes to change the current policy percentage of savings to be maintained based on annual budget expenses; whether or not there should be a policy as to how much additionally be kept in unreserved vs designating it to specific projects for funds – December / January**
- l. Authorization to purchase Body-Worn Camera for Police Officers – City Manager**
- m. Selection of city committee and board members - Annual September**
- n. City Council adoption of organizational chart - Annual September**
- o. Designation of City of Shavano Park Official Paper - Annual October**

- p. Disposal of city equipment / furniture - Annual October**
- q. Records Retention Policy - Annual November**
- r. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund – Annual December / January**
- s. Presentation by Commissioner Lazor on 1993 City Drainage Plan and the establishment of priorities for any proposed drainage projects, a timetable**
- t. Appointment of Council Appointed Positions – Annual January**

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Workshop Meeting on Monday, December 21, 2015 scheduled at 5:00 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion –JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is

- scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. AGENDA ITEMS

- 5.1. Discussion - New citizen committee opportunities – Mayor Pro Tem Ross**
- 5.2. Discussion - Goals / objectives / timeline for City Manager for new fiscal year – Mayor Pro Tem Ross / Mayor Werner**
- 5.3. Discussion - Policy and calendar to review all positions officially hired by City Council - Mayor Pro Tem Ross**

6. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the

general public at all times, and said Notice was posted on the 14th of December 2015 at 1:30 p.m.

Zina Tedford
City Secretary