

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a meeting on Monday, January 23, 2017 at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled

- to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

- 5.1. Holiday Event - Mayor Pro Tem Ross**
- 5.2. Police Chief's Award of Excellence - Cpl. Trimble for outstanding performance of duty to the Citizens of Shavano Park on December 22, 2016 and on 11 January 2017.**

6. REGULAR AGENDA ITEMS

- 6.1. Discussion /action - Accepting the 2016 Audit - City Manager Hill / ABIP**
- 6.2. Discussion - Update on Martin Marietta Beckmann Quarry Operations – Alderman Hisel**
- 6.3. Discussion / action - Authorize award and execution of contract for the Supervisory Control and Data Acquisition (SCADA) systems - City Manager Hill**
- 6.4. Discussion / action - Ordinance O-2017-001 proposed amendments to Chapter 6 and Chapter 36 of the City's Code of Ordinances regarding accessory buildings, outbuildings and portable buildings - City Manager**
- 6.5. Presentation / Discussion - 2016 Crime Report - City Manager Hill / Chief Lacy**
- 6.6. Discussion / action - Ordinance O-2017-002 proposed amendments to Appendix A – City of Shavano Park Fee Schedule to amend subdivision and platting filing fees, contractor registration fees, residential roofing permit fees, and the commercial and residential building permit fees (first reading) - Mayor Werner / City Manager**
- 6.7. Discussion /action - Ordinance O-2017-003 repealing Section 2-155 Complaints against City Officers, enacting Section 2-66 - Complaints against City Officers - Alderman Simpson**
- 6.8. Discussion /action - Appointment of Council Appointed Positions (Building Inspector / Auditor/ Refuse Service) - City Manager Hill**
- 6.9. Discussion - Timeline for annual City Manager review – Mayor Werner**

7. CITY MANAGER'S REPORT (November and December Reports)

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.4.1. Code Enforcement Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Meeting Minutes, November 21, 2016

8.2. Accept - Planning & Zoning Commission Meeting Minutes, November 9, 2016

8.3. Accept - Planning & Zoning Commission Meeting Minutes, December 7, 2016

8.4. Accept - Water Advisory Committee Meeting Minutes, November 3, 2016

8.5. Accept - Water Advisory Committee Meeting Minutes, November 7, 2016

8.6. Approval - R-2017-001 approving the 2016 Tax Roll - City Manager

8.7. Approval - O-2016-020 amending the FY 2016-17 Water Budget due to proposed repairs to Trinity Well (second reading) - City Manager

8.8. Approval - Quarterly Investment Report ending September 30, 2016

8.9. Approval - Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund – City Manager

8.10. Approval - Resolution No. R-2017-002 Calling the 2017 General Election

8.11. Approval - Authorizing the City Manager to enter into an Joint Election Agreement with Bexar County Election Administrator for the May 6, 2017 General Election

8.12. Approval - Ordinance O-2017-021 amending Ordinance 200-01-99 outlining the duties of the office of City of Shavano Park Fire Marshal – City Manager

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 18th day of January 10:15 a.m., a place convenient and readily accessible to the general public at all times, and to the City's website, www.shavanopark.org, in compliance with Chapter 551, Texas Government Code

REMOVED:

Zina Tedford
City Secretary

POTENTIAL FUTURE AGENDA ITEMS

No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item. Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. Shavano Park Police Department 2016 Racial Profiling Report – Annual February**
- b. Request for VIA Shelters – February 2017**
- c. Selection of City of Shavano Park Auditors for 2016-2017 Fiscal Year - February 2017**
- d. Records Retention Policy – February 2017**
- e. Revisions to Employee Handbook – February 2017**
- f. Revisions to Carports – February 2017**
- g. Revisions to Table of Uses – February or March 2017**
- h. City of Shavano Park Investment Policy - Annual February**
- i. Scheduling the Date for the Annual City - Wide garage sale - Annual February**
- j. Annual Report on Recycling and CPI Fee adjustments – Annual March**
- k. Report on litigation, Texas ARD MOR Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV'T CODE §551.071, Consultation with Attorney) - City Manager / City Attorney - Open**
- l. City Manager Review - Annual April**
- m. Resolution reflecting signatories for the City of Shavano Park – Annual June**
- n. Auditors Engagement Letter - Annual July**
- o. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities - August/February**
- p. Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY 2016-17 - Annual September**

- q. Ordinance approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2016 and ending September 30, 2017 - Annual September
- r. Resolution adopting the City of Shavano Park 2016 Effective Tax Rate (Record Vote) - Annual September
- s. Record vote to ratify the property tax increase reflected in the FY 2016-17 budget (Record Vote) - Annual September
- t. Selection - Boards, Commissions, and Committees - Annual September
- u. City Council adoption of organizational chart - Annual September
- v. Designation of City of Shavano Park Official Paper - Annual October
- w. Disposal of City Equipment / Furniture - Annual October
- x. Adoption of Official City Holiday Schedule - Annual November
- y. Approval of the yearly tax roll – Annual December
- z. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual December or January
- aa. Records Retention Policy - Annual December
- bb. Revisions to Employee Handbook - Annual January
- cc. Appointment of Council Appointed Positions - Annual January

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a meeting on Monday, February 27, 2017 at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled

- to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

- 5.1. Proclamation – Arbor / Earth Day 2017**
- 5.2. Data call for facts and history of Shavano Park to support the digital archives of our history with Bexar County Bibliotech Library initiative - City Manager**

6. REGULAR AGENDA ITEMS

- 6.1. Presentation - Bitterblue, Inc. semi-annual development presentation - Dan Kossel and Daryl Lange**
- 6.2. Presentation - Update on refuse / recycling services within the City of Shavano Park – Tom Armstrong, Republic Services**
- 6.3. Discussion / action - Ordinance O-2017-005 amending Chapter 2, Article V of the City of Shavano Park Code of Ordinances to conform with Resolution R-2015-024 regarding policies and procedures governing the management of public records - City Manager**
- 6.4. Discussion / action - Setting the date for the City sponsored Independence Day event - City Manager**
- 6.5. Discussion / action - Update on initiative to clarify the Texas Open Meeting Act to exempt Candidate Forums - City Manager**
- 6.6. Discussion/action - Update and report on all current Council sub-committees - Ald. Hisel**
- 6.7. Discussion / action - PEG funds: history of local PEG fee collection; current available funds; statutory limitations on eligible expenditures and statutory provisions governing collections; available options - Ald. Hisel**
- 6.8. Discussion / action - Adopting Resolution R-2017-003 to amend the City of Shavano Park Employee Handbook - City Manager**
- 6.9. Discussion / action - City Manager Assessment format and timeline - Mayor Werner**

7. CITY MANAGER’S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.4.1. Racial Profiling Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Meeting Minutes, January 23, 2017

8.2. Accept - Planning & Zoning Commission Meeting Minutes, January 9, 2017

8.3. Accept - Water Advisory Committee Meeting Minutes, November 3, 2016

8.4. Accept - Water Advisory Committee Meeting Minutes, January 10, 2017

8.5. Accept - Water Advisory Committee Meeting Minutes, January 17, 2017

8.6. Approval - City Wide Garage Sale - April 8, 2017

8.7. Approval - reschedule the May 22, 2017 Regular City Council meeting to Monday, May 15, 2017

8.8. Approval - Resolution No. R-2017-004 Adopting the City of Shavano Park Investment policy

8.9. Approval - Ordinance O-2017-004 amending Ordinance 200-01-99 outlining the duties of the office of City of Shavano Park Fire Marshal (second reading)

8.10. Approval - Ordinance O-2017-002 proposed amendments to Appendix A – City

of Shavano Park Fee Schedule to amend subdivision and platting filing fees, contractor registration fees, residential roofing permit fees, and the commercial and residential building permit fees (second reading)

8.11. Approval – Disposal / sale of surplus of various office IT electronics equipment

8.12. Approval – Quarterly Investment Report ending December 31, 2016

8.13. Approval – Ordinance O-2016-019 amending Appendix A - Administration Section of the Fee schedule to establish a transaction fee and service charge for the use of credit and debit cards as a form of payment for fees, fines, court costs, utility payments and other charges, providing for a savings / repealing clause; severability clause and declaring an effective day

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 21st day of February at 4:45 p.m., a place convenient and readily accessible to the general public at all times, and to the City's website, www.shavanopark.org, in compliance with Chapter 551, Texas Government Code

REMOVED:

Zina Tedford
City Secretary

POTENTIAL FUTURE AGENDA ITEMS

No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item. Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. Request for VIA Shelters - March 2017**
- b. Selection of City of Shavano Park Auditors for 2016-2017 Fiscal Year - March 2017**
- c. Annual Report on Recycling and CPI Fee adjustments - Annual March**
- d. Relocation of Lone Star Bank Drive-thru ATM - March**
- e. Revisions to Carports**
- f. Revisions to Table of Uses**
- g. Public Hearing - Ordinance O-2017-001 proposed amendments to Chapter 6 and Chapter 36 of the City's Code of Ordinances regarding accessory buildings, outbuildings and portable buildings - April**
- h. Ordinance O-2017-001 proposed amendments to Chapter 6 and Chapter 36 of the City's Code of Ordinances regarding accessory buildings, outbuildings and portable buildings - April**
- i. City Manager Review - Annual April**
- j. Ordinance O-2017-003 repealing Section 2-155 Complaints against City Officers, enacting Section 2-66 - Complaints against City Officers - Open**
- k. Report on litigation, Texas ARD MOR Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV'T CODE §551.071, Consultation with Attorney) - Open**
- l. Resolution reflecting signatories for the City of Shavano Park - Annual June**
- m. Auditors Engagement Letter - Annual July**
- n. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities - August/February**
- o. Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY 2016-17 - Annual September**

- p. Ordinance approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2016 and ending September 30, 2017 - Annual September**
- q. Resolution adopting the City of Shavano Park 2016 Effective Tax Rate (Record Vote) - Annual September**
- r. Record vote to ratify the property tax increase reflected in the FY 2016-17 budget (Record Vote) - Annual September**
- s. Selection - Boards, Commissions, and Committees - Annual September**
- t. City Council adoption of organizational chart - Annual September**
- u. Designation of City of Shavano Park Official Paper - Annual October**
- v. Disposal of City Equipment / Furniture - Annual October**
- w. Adoption of Official City Holiday Schedule - Annual November**
- x. Approval of the yearly tax roll - Annual December**
- y. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual December or January**
- z. Records Retention Policy - Annual December**
- aa. Revisions to Employee Handbook - Annual January**
- bb. Appointment of Council Appointed Positions - Annual January**
- cc. Shavano Park Police Department 2016 Racial Profiling Report - Annual February**
- dd. City of Shavano Park Investment Policy - Annual February**
- ee. Scheduling the Date for the Annual City - Wide garage sale - Annual February**

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a meeting on Monday, March 27, 2017 at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is

- scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

- 5.1. Arbor / Earth Day - Mayor Pro Tem Ross**
- 5.2. Community Directory - Mayor Werner**

6. REGULAR AGENDA ITEMS

- 6.1. Discussion / action - Authorization for City Manager to enter into agreement with VIA Metropolitan Transit to proceed with design/location of three VIA Shelters within Shavano Park and grant of bus stop locations on De Zavala and Lockhill Selma - City Manager**
- 6.2. Public Hearing - Receive testimony and comments from members of the public regarding an application for bank/savings and loan – drive through facilities “CC” use for Huntington West Office Building, 3424 Paesanos Parkway, Shavano Park, TX 78231**
- 6.3. Discussion / action - Ordinance No. O-2017-006 Application for bank/savings and loan – drive through facilities “CC” use for Huntington West Building, 3424 Paesanos Parkway, Shavano Park, TX 78231 (first reading) - City Manager**
- 6.4. Public Hearing - Receive testimony and comments from members of the public regarding rezoning a 22.46 acre tract of land located east of NW Military Highway in the vicinity of Pond Hill Road and Loop 1604, from B-1 Business District to B-2 Business District**
- 6.5. Discussion / action - Ordinance No. O-2017-007 rezoning a 22.46 acre tract of land located east of NW Military Highway in the vicinity of Pond Hill Road and Loop 1604, from B-1 Business District to B-2 Business District (first reading) - City Manager**
- 6.6. Public Hearing - Receive testimony and comments from members of the public regarding proposed amendments to City of Shavano Park of Ordinances, Chapter 6 – Buildings and Building Regulations and Chapter 36 – Zoning to consider change in carports**
- 6.7. Discussion / action - Ordinance No. O-2017-008 proposed amendments to City of Shavano Park of Ordinances, Chapter 6 – Buildings and Building Regulations and Chapter 36 - Zoning to consider change in carports (first reading) - City Manager**

- 6.8. Public Hearing - Receive testimony and comments from members of the public regarding proposed amendments to Chapter 36, Article IV, Tables 3, 4 and 5 of the permitted uses in zoning districts O-1, B-1 and B-2**
- 6.9. Discussion / action - Ordinance No. O-2017-009 regarding proposed amendments to Chapter 36, Article IV, Tables 3, 4 and 5 of the permitted uses in zoning districts O-1, B-1 and B-2 (first reading) - City Manager**
- 6.10. Discussion / action - Setting the dates for the City sponsored events (Independence Day / National Night Out / Holiday Event) - City Manager**
- 6.11. Discussion / action - Establishing a City policy appointing citizens to steering groups responsible for planning City sponsored events - Alderman Simpson**
- 6.12. Discussion / action - Amendment to the City of Shavano Park Town Plan - Alderman Hisel**
- 6.13. Discussion / action - Selection of Shavano Park Auditors and authorizing City Manager Hill to negotiate terms - City Manager**
- 6.14. Discussion / action - Authorizing the City Manager to purchase “CopTrax” Body Worn Cameras by Applied Concepts, Inc. as part of the previously approved grant - City Manager / Chief Lacy**

7. CITY MANAGER’S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

- 7.1. Building Permit Activity Report**
- 7.2. Fire Department Activity Report**
- 7.3. Municipal Court Activity Report**
- 7.4. Police Department Activity Report**
- 7.5. Public Works Activity Report**
- 7.6. Finance Report**

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Meeting Minutes, February 27, 2017

8.2. Accept - Planning & Zoning Commission Meeting Minutes, February 1, 2017

8.3. Accept - Water Advisory Committee Meeting Minutes, February 13, 2017

8.4. Discussion / action - Ordinance O-2017-005 amending Chapter 2, Article V of the City of Shavano Park Code of Ordinances to conform with Resolution R-2015-024 regarding policies and procedures governing the management of public records (final reading) - City Manager

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 20th day of March at 3:00 p.m., a place convenient and readily accessible to the general public at all times, and to the City's website, www.shavanopark.org, in compliance with Chapter 551, Texas Government Code

REMOVED:

Zina Tedford
City Secretary

POTENTIAL FUTURE AGENDA ITEMS

No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item. Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. Review of Police Chief Ray Lacy's six month Police Department assessment - April**
- b. PEG funds: Resolution outlining the City's plan for developing a Public Education channel and potential capital items for consideration - April**
- c. Public Hearing - Ordinance O-2017-001 proposed amendments to Chapter 6 and Chapter 36 of the City's Code of Ordinances regarding accessory buildings, outbuildings and portable buildings - April**
- d. Ordinance O-2017-001 proposed amendments to Chapter 6 and Chapter 36 of the City's Code of Ordinances regarding accessory buildings, outbuildings and portable buildings - April**
- e. City Manager Review - Annual April**
- f. Ordinance O-2017-003 repealing Section 2-155 Complaints against City Officers, enacting Section 2-66 - Complaints against City Officers - Open**
- g. Report on litigation, Texas ARD MOR Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV'T CODE §551.071, Consultation with Attorney) - Open**
- h. Resolution reflecting signatories for the City of Shavano Park - Annual June**
- i. Auditors Engagement Letter - Annual July**
- j. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities - August/February**
- k. Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY 2016-17 - Annual September**
- l. Ordinance approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2016 and ending September 30, 2017 - Annual September**
- m. Resolution adopting the City of Shavano Park 2016 Effective Tax Rate (Record Vote) - Annual September**

- n. Record vote to ratify the property tax increase reflected in the FY 2016-17 budget (Record Vote) - Annual September**
- o. Selection - Boards, Commissions, and Committees - Annual September**
- p. City Council adoption of organizational chart - Annual September**
- q. Designation of City of Shavano Park Official Paper - Annual October**
- r. Disposal of City Equipment / Furniture - Annual October**
- s. Adoption of Official City Holiday Schedule - Annual November**
- t. Setting the dates for the City sponsored events (Arbor/Earth Day / Independence Day / National Night Out / Holiday) - Annual November**
- u. Approval of the yearly tax roll - Annual December**
- v. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual December or January**
- w. Records Retention Policy - Annual December**
- x. Revisions to Employee Handbook - Annual January**
- y. Appointment of Council Appointed Positions - Annual January**
- z. Shavano Park Police Department 2016 Racial Profiling Report - Annual February**
- aa. City of Shavano Park Investment Policy - Annual February**
- bb. Scheduling the Date for the Annual City - Wide garage sale - Annual February**
- cc. Annual Report on Republic Service Recycling and CPI Fee adjustments - Annual March**

2nd ANNUAL CANDIDATE FORUM
THURSDAY, APRIL 6, 2017
CITY HALL
900 SADDLE TREE ROAD – SHAVANO PARK, TX 78231
7:00PM – 8:30PM

RESIDENTS ARE INVITED TO COME LISTEN TO THE CITY COUNCIL CANDIDATES AS THE FACILITATOR GUIDES AN INFORMAL DISCUSSION TO ADDRESS QUESTIONS AND TOPICS THAT WERE SENT TO DR. CROCKETT, FACILITATOR OF THE EVENT. TIME WILL BE ALLOCATED FOR QUESTIONS FROM THE AUDIENCE.

1. Welcome and Introductions.
2. Dr. David Crockett will facilitate the informal discussion which may include all types of potential city business or topics of interest such as:

Accessory Buildings	City Sponsored Events	Infrastructure
Bexar County Dispatch Svc.	City Water System	Inter-local Relations with CoSA
Budget	City Website	San Antonio, County, Federal & State Govt.
Campaigns	Code Compliance	Interrelationship w/schools
Capital Improvements	Commercial Development	Law Enforcement
Carports	Committees and Sub-Committees	Mayor and City Council
Citizen Participation	Communication	Municipal Utilities
Citizen/government interaction	Conflict of Int. and Ethical Code	Municipal Tract
Citizen Surveys	Council Appointed Positions	Parking at City Hall
City Beautification	Council/City Mgr. Interaction	Permits & Fees
City Contracts	Crime Control and Prevention Dist.	Planning & Zoning
City Council Meetings	Crime and Safety	Political Philosophy
City Council Projects	Election Signs	Roadrunner
City Directory	Elections	Role of Citizen Input
City Employee Retirement Plan	Fees	Role of Government
City Facilities	Flooding and Drainage	Taxes
City Government	NW Military Hwy Project	Term Limits
City Mgr. Performance & Responsibilities	Garbage and Recycling	Town Plan
City Official Responsibilities	Gated Communities	Traffic
City Hall Use Policy/Ordinance	Government Transparency	Trees
City Projects	Growth and Vision	Videotaping & Posting
City Services	Hike and Bike Trails	

Moderator: David Crockett, PhD., Professor and Chair, Political Science at Trinity University will facilitate the FORUM. Dr. Crockett currently teaches American Politics, American Presidency, Elections and Campaigns, and Classical Political Thought. He has authored publications concerning leadership confronted by presidents.

All questions that are sent to Dr. Crockett for this Candidate Forum are confidential and the discussion is designed to be informative to the residents.

3. Adjourn

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 30th day of March 2017 at 9:00 a.m.

Zina Tedford
City Secretary

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a meeting on Monday, April 24, 2017 immediately following the Crime Control Prevention District Board meeting which is scheduled for 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;

- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

- 5.1. Proclamation presenting a tribute to William F. Lynch Jr., our beloved longtime employee of Shavano Park – Mayor Werner**
- 5.2. City of Shavano Parks Arbor / Earth Day Celebration - Mayor Pro Tem Ross**
- 5.3. Proclamation expressing our thanks to the Bracken Cave Preserve and Bat Conservation International for support to the Arbor / Earth Day Event – Mayor Werner**

6. REGULAR AGENDA ITEMS

- 6.1. Discussion / action - Approval of task order to KFW Engineering to develop a prioritized plan to address drainage issues - City Manager**
- 6.2. Discussion / action - Consideration and approval of terminating the financial advisor relationship between the City of Shavano Park, Texas and Hilltop Securities Inc.; authorizing the City Manager to send notice of termination; and other matters in connection therewith - City Manager**
- 6.3. Discussion / action - Consideration and approval of retaining Frost Bank Capital Markets Division as the city's financial advisor; authorizing the City Manager to execute an engagement agreement with Frost Bank Capital Markets Division; and other matters in connection therewith - City Manager**
- 6.4. Presentation / discussion – Review of Frost Bank Capital Markets Division concerning the city's fiscal year 2017 plan of finance and projected debt service savings from the potential issuance of obligations designated as "City of Shavano Park, Texas general obligation refunding bonds, series 2017"; and other matters in connection therewith - Mr. Duncan Morrow, Frost Bank**
- 6.5. Discussion / action - Consideration and approval of Ordinance O-2017-010 by the Board of Alderman of the city of Shavano Park, Texas authorizing the issuance of "City of Shavano Park, Texas general obligation refunding bonds, series 2017", levying an annual ad valorem tax, within the limitations prescribed by law, for the payment of the bonds; prescribing the form, terms, conditions, and resolving other matters incident and related to the issuance, sale, and delivery of the bonds, including the approval and distribution of an official statement pertaining**

- thereto; authorizing the execution of a paying agent/registrar agreement, a purchase contract, and an escrow and trust agreement; complying with the letter of representations on file with the depository trust company; delegating the authority to certain members of the board of alderman and city staff to approve and execute certain documents relating to the sale of the bonds; authorizing the execution of any necessary engagement agreements with the city's financial advisors and/or bond counsel; and providing an effective date – City Manager
- 6.6. Discussion / action - Update regarding the revision to the Town Plan - Planning & Zoning Commission Chairman Janssen
 - 6.7. Discussion - Review of Police Chief Ray Lacy's six month Police Department Assessment - Chief Lacy
 - 6.8. Discussion / action – Ordinance O-2017-011 amending the FY 16-17 Crime Control and Prevention Budget and General Fund Budget to purchase body worn cameras and vehicle dash cams and related equipment (first reading) - City Manager
 - 6.9. Discussion / action - Ordinance O-2017-012 amending the FY 16-17 General Fund Budget to reflect adjustments in revenues and expenses related to current budget projections (first reading) - City Manager
 - 6.10. Discussion / action - Ordinance O-2017-013 amending the Water Fund Budget to reflect adjustments in revenues and expenses related to current budget projections (first reading) - City Manager
 - 6.11. Discussion / action – Consideration of possible plans for developing a Public Education Channel and potential capital items for consideration using PEG funds - City Manager / Information Systems Manager
 - 6.12. Discussion / action - Review of draft Communications Strategy - City Manager / Information Systems Manager
 - 6.13. Discussion / action - Annual review of the City Manager - Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

- 7.1. Building Permit Activity Report
- 7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Meeting Minutes, March 27, 2017

8.2. Accept - Planning & Zoning Commission Meeting Minutes, March 1, 2017

8.3. Accept - Water Advisory Committee Meeting Minutes, March 13, 2017

8.4. Discussion / action - Ordinance No. O-2017-006 Application for bank/savings and loan – drive through facilities “CC” use for Huntington West Building, 3424 Paesanos Parkway, Shavano Park, TX 78231 (final reading) - City Manager

8.5. Discussion / action - Ordinance No. O-2017-007 rezoning a 22.46 acre tract of land located east of NW Military Highway in the vicinity of Pond Hill Road and Loop 1604, from B-1 Business District to B-2 Business District (final reading) - City Manager

8.6. Discussion / action - Ordinance No. O-2017-009 regarding proposed amendments to Chapter 36, Article IV, Tables 3, 4 and 5 of the permitted uses in zoning districts O-1, B-1 and B-2 (final reading) - City Manager

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City’s legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV’T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV’T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 17th day of April at 7:15 p.m. a place convenient and readily accessible to the general public at all times, and to the City's website, www.shavanopark.org, in compliance with Chapter 551, Texas Government Code

REMOVED:

Zina Tedford
City Secretary

POTENTIAL FUTURE AGENDA ITEMS

No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item. Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. Proclamation of National Peace Officer Memorial Day (May 15th)**
- b. Public Hearing - Receive testimony and comments from members of the public regarding proposed amendments to Chapter 6 and Chapter 36 of the City's Code of Ordinances regarding accessory buildings, outbuildings and portable buildings**
- c. Discussion / action – O-2017-001 proposed amendments to Chapter 6 and Chapter 36 of the City's Code of Ordinances regarding accessory buildings, outbuildings and portable buildings**
- d. Ordinance O-2017-003 repealing Section 2-155 Complaints against City Officers, enacting Section 2-66 - Complaints against City Officers - Open**
- e. Report on litigation, Texas ARD MOR Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV'T CODE §551.071, Consultation with Attorney) - Open**
- f. Resolution reflecting signatories for the City of Shavano Park - Annual June**
- g. Auditors Engagement Letter - Annual July**
- h. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities - August/February**
- i. Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY 2016-17 - Annual September**
- j. Ordinance approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2016 and ending September 30, 2017 - Annual September**
- k. Resolution adopting the City of Shavano Park 2016 Effective Tax Rate (Record Vote) - Annual September**
- l. Record vote to ratify the property tax increase reflected in the FY 2016-17 budget (Record Vote) - Annual September**
- m. Selection - Boards, Commissions, and Committees - Annual September**
- n. City Council adoption of organizational chart - Annual September**

- o. Designation of City of Shavano Park Official Paper - Annual October**
- p. Disposal of City Equipment / Furniture - Annual October**
- q. Adoption of Official City Holiday Schedule - Annual November**
- r. Setting the dates for the City sponsored events (Arbor/Earth Day / Independence Day / National Night Out / Holiday) - Annual November**
- s. Approval of the yearly tax roll - Annual December**
- t. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual December or January**
- u. Records Retention Policy - Annual December**
- v. Revisions to Employee Handbook - Annual January**
- w. Appointment of Council Appointed Positions - Annual January**
- x. Shavano Park Police Department 2016 Racial Profiling Report - Annual February**
- y. City of Shavano Park Investment Policy - Annual February**
- z. Scheduling the Date for the Annual City - Wide garage sale - Annual February**
- aa. Annual Report on Republic Service Recycling and CPI Fee adjustments - Annual March**

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a meeting on Monday, May 15, 2017 at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled

- to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

- 5.1. Proclamation - Presenting a tribute to the Honorable John Hrncir for his service to the City of Shavano Park as the Municipal Court Prosecutor**
- 5.2. Proclamation - City of Shavano San Antonio Radio Field Day, June 23-25, 2017**
- 5.3. Recognition - Hollywood Park Police Department**
- 5.4. Proclamation - National Peace Officer Memorial Day, May 15th**
- 5.5. Recognition - Alderman Allan Berrier - Service to the City of Shavano Park**

6. REGULAR AGENDA ITEMS

- 6.1. Discussion / action - Appointment of Mayor Pro Tem - City Council**
- 6.2. Discussion / action - Preliminary Plat establishing Pond Hill East Commercial Subdivision, 5.48 acre tract of land out of an 86.94 acre tract of land as conveyed to Rogers Shavano Park Unit 18/19, Ltd and described instrument recorded in Volume 10075, page 1609 – 1624 of the official public records of real property of Bexar County, Texas - City Manager**
- 6.3. Discussion / action - Appointment of Daryl Dullnig as the Municipal Court Prosecutor and approval to release request for qualifications for an alternate Municipal Court Prosecutor and an alternate Municipal Judge - City Manager**
- 6.4. Discussion / action - Approval of Chief Lacy assessment action items - City Manager / Chief Lacy**
- 6.5. Discussion / action - Public Works / Water Department restructure as outlined for Public Works / Water Superintendent and Water Crew Leader - City Manager / Public Works Director**
- 6.6. Discussion / action - FY 2016-17 Budget Development Calendar - City Manager Hill**

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Meeting Minutes, April 24, 2017

8.2. Accept - Planning & Zoning Commission Meeting Minutes, April 5, 2017

8.3. Accept - Quarterly Investment Report ending

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City,

whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 10th day of May at 3:00 p.m. a place convenient and readily accessible to the general public at all times, and to the City's website, www.shavanopark.org, in compliance with Chapter 551, Texas Government Code

REMOVED:

Zina Tedford
City Secretary

POTENTIAL FUTURE AGENDA ITEMS

No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item. Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. **Public Hearing - Receive testimony and comments from members of the public regarding proposed amendments to Chapter 6 and Chapter 36 of the City's Code of Ordinances regarding accessory buildings, outbuildings and portable buildings - June**
- b. **Discussion / action – O-2017-001 proposed amendments to Chapter 6 and Chapter 36 of the City's Code of Ordinances regarding accessory buildings, outbuildings and portable buildings - June**
- c. **Ordinance O-2017-003 repealing Section 2-155 Complaints against City Officers, enacting Section 2-66 - Complaints against City Officers - Open**
- d. **Report on litigation, Texas ARD MOR Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV'T CODE §551.071, Consultation with Attorney) – Open**
- e. **Resolution reflecting signatories for the City of Shavano Park to include Medical and Education Facilities Board - Annual June**
- f. **Auditors Engagement Letter - Annual July**
- g. **Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities - August/February**
- h. **Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY 2016-17 - Annual September**
- i. **Ordinance approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2016 and ending September 30, 2017 - Annual September**
- j. **Resolution adopting the City of Shavano Park 2016 Effective Tax Rate (Record Vote) - Annual September**
- k. **Record vote to ratify the property tax increase reflected in the FY 2016-17 budget (Record Vote) - Annual September**
- l. **Selection - Boards, Commissions, and Committees - Annual September**

- m. City Council adoption of organizational chart - Annual September**
- n. Designation of City of Shavano Park Official Paper - Annual October**
- o. Disposal of City Equipment / Furniture - Annual October**
- p. Adoption of Official City Holiday Schedule - Annual November**
- q. Setting the dates for the City sponsored events (Arbor/Earth Day / Independence Day / National Night Out / Holiday) - Annual November**
- r. Approval of the yearly tax roll - Annual December**
- s. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual December or January**
- t. Records Retention Policy - Annual December**
- u. Revisions to Employee Handbook - Annual January**
- v. Appointment of Council Appointed Positions - Annual January**
- w. Shavano Park Police Department 2016 Racial Profiling Report - Annual February**
- x. City of Shavano Park Investment Policy - Annual February**
- y. Scheduling the Date for the Annual City - Wide garage sale - Annual February**
- z. Annual Report on Republic Service Recycling and CPI Fee adjustments - Annual March**
- aa. Annual Budget Calendar – Annual May**

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Special meeting on Monday, May 15, 2017 at 8:00 a.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. AGENDA ITEMS

- 2.1. Discussion / action - Resolution R-2017-006 canvassing the 2017 General Election
- City Council**

3. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 10th day of May at 11:30 a.m. a place convenient and readily accessible to the general public at all times, and to the City's website, www.shavanopark.org, in compliance with Chapter 551, Texas Government Code

REMOVED:

Zina Tedford
City Secretary

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct Workshop Meeting on Wednesday, June 14, 2017 scheduled at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled

- to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. REGULAR AGENDA ITEMS

- 5.1. Presentation / discussion – Budget Development Assumptions – City Manager**
- 5.2. Presentation / discussion – Goals, Objectives and City Council guidance for FY 2017-18 budget - City Manager**
- 5.3. Presentation / discussion – Review of Budget Calendar – City Manager**

6. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 6th day of June 2017 at 1:45 p.m.

Zina Tedford
City Secretary

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a meeting on Monday, June 26, 2017 immediately following the Crime Control & Prevention District meeting scheduled at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;

- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

- 5.1. Proclamation - 2017 U.S. Presidential Scholar Gabriela Escalante**
- 5.2. Proclamation - American Spirit Alliance support for 4th of July**
- 5.3. Recognition - Lara Feagins, Finance Director and the Distinguished Budget Presentation Award**
- 5.4. Recognition - Brandon Peterson, Public Works Director for overcoming challenges concerning manning and water system**
- 5.5. Announcement - City sponsored Independence Day Event scheduled for July 1st**

6. REGULAR AGENDA ITEMS

- 6.1. Discussion / action - Preliminary Plat establishing Shavano Park, Unit 19C Phase IV (Huntington), a 32.86 acre tract of land out of that 289.5 acre tract described in deed to Rogers Shavano Park Unit 18/19, LTD - City Manager**
- 6.2. Public Hearing - Receive testimony and comments from members of the public regarding proposed amendments to Chapter 6 and Chapter 36 of the City's Code of Ordinances regarding accessory buildings, outbuildings and portable buildings and the authorization of special exceptions**
- 6.3. Discussion / action - Ordinance O-2017-001 proposed amendments to Chapter 6 and Chapter 36 of the City's Code of Ordinances regarding accessory buildings, outbuildings and portable buildings and the authorization of special exceptions (first reading) - City Manager**
- 6.4. Discussion / action - TML-IEBP rerate and establishing defined contributions - City Manager / Joe Munoz (TML-IEBP)**
- 6.5. Discussion / action - Purchase additional water rights in lieu of renewal of existing Edwards Aquifer Water Leases (2018) - City Manager Hill**
- 6.6. Discussion / action - Authorizing the City Manager to contract for on-line tree permitting and approval of Ordinance O-2017-015 amending ARTICLE II - Oak Wilt Prevention Sec. 14-21(e) to account for expenses in on-line tree permitting (administrative ordinance) - City Manager**

6.7. Discussion / action - FY 2016-17 Budget Development Calendar - City Manager

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.5.1. TCEQ Water Notice Review

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - Special City Council Meeting Minutes, May 15, 2017

8.2. Approval - City Council Meeting Minutes, May 15, 2017

8.3. Accept - Planning & Zoning Commission Meeting Minutes, May 3, 2017

8.4. Accept - Water Advisory Committee Meeting Minutes, April 10, 2017

8.5. Approval - Final Plat establishing Pond Hill East Commercial Subdivision, 5.48 acre tract of land out of an 86.94 acre tract of land as conveyed to Rogers Shavano Park Unit 18/19, Ltd and described instrument recorded in Volume 10075, page 1609 – 1624 of the official public records of real property of Bexar County, Texas

8.6. Approval - Resolution R-2017-008 by the City Council of the City of Shavano Park, Texas appointing members to the Board of Directors of the City of Shavano Park, Texas Higher Education Facilities Corporation; and other matters in connection therewith

- 8.7. Approval - O-2017-016 amending Chapter 6, Sec. 6-97(6) requiring pool yard enclosure be 48 inches to comply with Texas Health and Safety Code (administrative ordinance)**
- 8.8. Approval - Bexar Metro 9-1-1 Network Fiscal Year 2018 Proposed Budget**
- 8.9. Approval - Bexar Appraisal District Annual 2018 Proposed Budget**
- 8.10. Approval - Ordinance O-2017-014 amending the FY 2016-17 Crime Control and Prevention Budget and General Fund Budget to fund two police officer and to purchase equipment (administrative ordinance)**
- 8.11. Approval - Resolution R-2017-007 amending the Employee Handbook to comply with FMLA and updating the organizational chart**

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 19th day of June 2017 at 6:00 p.m. a place convenient and readily accessible to the general public at all times, and to the City's website, www.shavanopark.org, in compliance with Chapter 551, Texas Government Code

REMOVED:

Zina Tedford
City Secretary

POTENTIAL FUTURE AGENDA ITEMS

No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item. Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. Direct Planning and Zoning Commission to propose amendments to the City Code of Ordinances Section 24-6 to comply with the Texas Local Government Code Sec. 216.903 - Regulation of Political signs by municipality; and to direct staff to propose amendments to the City Policy 11 – Signs on Public Property - July**
- b. Direct Staff to prepare an Ordinance which prohibits the use of the City of Shavano Park logo on political advertisements and associated actions - July**
- c. Discussion / action – Resolution approving the City of Shavano Park Communications Strategy - July**
- d. Ordinance O-2017-003 repealing Section 2-155 Complaints against City Officers, enacting Section 2-66 - Complaints against City Officers - Open**
- e. Report on litigation, Texas ARD MOR Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV'T CODE §551.071, Consultation with Attorney) – Open**
- f. Auditors Engagement Letter - Annual July**
- g. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities - August/February**
- h. Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY 2016-17 - Annual September**
- i. Ordinance approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2016 and ending September 30, 2017 - Annual September**
- j. Resolution adopting the City of Shavano Park 2016 Effective Tax Rate (Record Vote) - Annual September**
- k. Record vote to ratify the property tax increase reflected in the FY 2016-17 budget (Record Vote) - Annual September**
- l. Selection - Boards, Commissions, and Committees - Annual September**
- m. City Council adoption of organizational chart - Annual September**

- n. Designation of City of Shavano Park Official Paper - Annual October**
- o. Disposal of City Equipment / Furniture - Annual October**
- p. Adoption of Official City Holiday Schedule - Annual November**
- q. Setting the dates for the City sponsored events (Arbor/Earth Day / Independence Day / National Night Out / Holiday) - Annual November**
- r. Approval of the yearly tax roll - Annual December**
- s. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual December or January**
- t. Records Retention Policy - Annual December**
- u. Revisions to Employee Handbook - Annual January**
- v. Appointment of Council Appointed Positions - Annual January**
- w. Shavano Park Police Department 2016 Racial Profiling Report - Annual February**
- x. City of Shavano Park Investment Policy - Annual February**
- y. Scheduling the Date for the Annual City - Wide garage sale - Annual February**
- z. Annual Report on Republic Service Recycling and CPI Fee adjustments - Annual March**
- aa. Annual Budget Calendar – Annual May**

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct Workshop Meeting on Monday, June 26, 2017 scheduled at 5:00 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled

- to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. REGULAR AGENDA ITEMS

- 5.1. Presentation / discussion - Budget Basics - City Manager / Finance Director**
- 5.2. Discussion - Interest & Sinking (I & S) Fund Balance - City Manager**
- 5.3. Discussion / action - Budget Development Assumptions - City Manager Hill**
- 5.4. Presentation / discussion – Review / Staff analysis of Council Objectives - City Manager**

6. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 21st day of June 2017 at 3:45 p.m.

Zina Tedford
City Secretary

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Special City Council Meeting called by the Mayor on Thursday, July 13, 2017 scheduled at 6:00 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled

- to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. REGULAR AGENDA ITEMS

- 5.1. Discussion / action - TML-IEBP rerate and establishing defined contributions - City Manager**
- 5.2. Discussion / action – Approval of Employee Assistance Program – City Manager**
- 5.3. Discussion / action - FY 2016-17 Budget Development Calendar - City Manager**

6. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 3rd day of July 2017 at 1:15 p.m.

Zina Tedford
City Secretary

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct Workshop Meeting on Thursday, July 13, 2017 immediately following the Special City Council meeting scheduled at 6:00 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled

- to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. AGENDA ITEMS

- 5.1. Review / discussion - Annual update to Compensation Survey Results and City of Shavano Park 2017-18 compensation - City Manager / Steve Werling, Werling Associates**
- 5.2. Review / discussion - Capital Replacement Fund and Schedules - City Manager / Finance Director**
- 5.3. Review / discussion - Department Requirements**
- 5.3.1 - Fire Department**
 - 5.3.2 - Police Department**
 - 5.3.3 - Public Works**

6. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 3rd day of July 2017 at 12:30 p.m.

Zina Tedford
City Secretary

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a meeting on Monday, July 24, 2017 scheduled at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled

- to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Presentation - July 1st City sponsored Independence Day Event

6. REGULAR AGENDA ITEMS

- 6.1. Discussion / action - Ordinance O-2017-001 proposed amendments to Chapter 6 and Chapter 36 of the City's Code of Ordinances regarding accessory buildings, outbuildings and portable buildings and the authorization of special exceptions (first reading) - City Manager**
- 6.2. Discussion / action - Accepting recommendations from the annual Compensation Survey Review setting revised pay grades and a cost of living adjustment for all employees, as specified - City Manager**
- 6.3. Discussion / action - Review results from the Republic Trash and Recycling Survey and options for service - City Manager**
- 6.4. Discussion / action - Ordinance O-2017-016 amending Chapter 6, Sec. 6-97(6) requiring pool yard enclosure be 48 inches to comply with Texas Health and Safety Code (administrative ordinance) - City Manager**
- 6.5. Discussion / action - Direct Planning and Zoning Commission to propose amendments to the City Code of Ordinances Section 24-6 to comply with the Texas Local Government Code Sec. 216.903 - Regulation of Political signs by municipality; and to direct staff to propose amendments to the City Policy 11 – Signs on Public Property - Ald. Simpson**
- 6.6. Discussion / action - Direct Staff to prepare an Ordinance which prohibits the use of the City of Shavano Park logo on political advertisements and associated actions - Ald. Simpson**
- 6.7. Discussion / action – Resolution R-2017-009 approving the City of Shavano Park Communications Strategy - City Manager / Ald. Hisel**
- 6.8. Discussion / action - Approval of Ordinance O-2017-017 amending the budget to purchase replacement back hoe for Public Works / Water - City Manager**
- 6.9. Discussion - Public Works / Water FY 2017-18 Budget Development - City Manager**

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

7.6.1. Financial Report – Arbor Day 2017

7.6.2. Financial Report – Independence Day 2017

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Workshop Meeting Minutes, June 14, 2017

8.2. Approval - City Council Workshop Meeting Minutes, June 26, 2017

8.3. Approval - City Council Meeting, June 26, 2017

8.4. Accept - Planning & Zoning Commission Meeting Minutes, June 7, 2017

8.5. Accept - Water Advisory Committee Meeting Minutes, May 8, 2017

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 17th day of July 2017 at 5:40 p.m. a place convenient and readily accessible to the general public at all times, and to the City's website, www.shavanopark.org, in compliance with Chapter 551, Texas Government Code

Zina Tedford
City Secretary

POTENTIAL FUTURE AGENDA ITEMS

No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item. Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. Discussion / action - Final Plat establishing Shavano Park, Unit 19C Phase IV (Huntington), a 32.86 acre tract of land out of that 289.5 acre tract described in deed to Rogers Shavano Park Unit 18/19, LTD - August**
- b. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities - August/February**
- c. Report on litigation, Texas ARD MOR Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV'T CODE §551.071, Consultation with Attorney) – Open**
- d. Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY 2016-17 - Annual September**
- e. Ordinance approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2016 and ending September 30, 2017 - Annual September**
- f. Resolution adopting the City of Shavano Park 2016 Effective Tax Rate (Record Vote) - Annual September**
- g. Record vote to ratify the property tax increase reflected in the FY 2016-17 budget (Record Vote) - Annual September**
- h. Selection - Boards, Commissions, and Committees - Annual September**
- i. City Council adoption of organizational chart - Annual September**
- j. Designation of City of Shavano Park Official Paper - Annual October**
- k. Disposal of City Equipment / Furniture - Annual October**
- l. Adoption of Official City Holiday Schedule - Annual November**
- m. Setting the dates for the City sponsored events (Arbor/Earth Day / Independence Day / National Night Out / Holiday) - Annual November**
- n. Approval of the yearly tax roll - Annual December**

- o. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual December or January**
- p. Records Retention Policy - Annual December**
- q. Revisions to Employee Handbook - Annual January**
- r. Appointment of Council Appointed Positions - Annual January**
- s. Shavano Park Police Department 2016 Racial Profiling Report - Annual February**
- t. City of Shavano Park Investment Policy - Annual February**
- u. Scheduling the Date for the Annual City - Wide garage sale - Annual February**
- v. Annual Report on Republic Service Recycling and CPI Fee adjustments - Annual March**
- w. Annual Budget Calendar – Annual May**
- x. Auditors Engagement Letter - Annual July**

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Special City Council Meeting Budget Workshop on Thursday, August 3, 2017 at 6:00 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- A. Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- B. Only citizens may speak.
- C. Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- D. Direct your comments to the entire Council, not to an individual member.
- E. Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion –JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled

- to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. AGENDA ITEMS

- 5.1. Presentation / discussion - Receipt of the Effective and Rollback Calculation – City Manager Hill**
- 5.2. Presentation / discussion - Submission of the City Manager Proposed Budget for FY 2017-18 - City Manager Hill**

6. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 27th day of July 2017 at 2:50 p.m.

Zina Tedford
City Secretary

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Special City Council Meeting on Wednesday, August 9, 2017 at 6:00 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- A. Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- B. Only citizens may speak.
- C. Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- D. Direct your comments to the entire Council, not to an individual member.
- E. Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion –JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled

- to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. AGENDA ITEMS

- 5.1. Discussion / action - Consider a proposed Tax Rate for FY 2017-18 and taking a Record Vote; and Schedule Public Hearing on the proposed tax rate - City Council**
- 5.2. Discussion / action – Schedule public hearings on proposed budget FY 2017-18 - City Manager**

6. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 5th day of August 2017 at 4:15 p.m.

Zina Tedford
City Secretary

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Special City Council Meeting Budget Workshop on Tuesday, August 22, 2017 at 6:00 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes "Citizens to be Heard." If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- A. Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during "Citizens to be Heard."
- B. Only citizens may speak.
- C. Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- D. Direct your comments to the entire Council, not to an individual member.
- E. Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion –JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. "Items of Community Interest" include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person's public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is

- scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. AGENDA ITEMS

5.1. Presentation / discussion - Ordinance O-2017-001 proposed amendments to Chapter and Chapter 36 of the City's Code of Ordinances regarding accessory buildings, outbuildings and portable buildings and the authorization of special exceptions

5.2. Discussion - FY 2017-18 Proposed Budget

6. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddle Tree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 18th day of August 2017 at 7:40 a.m.

Zina Tedford
City Secretary

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct Workshop Meeting on Monday, August 28, 2017 immediately following the City Council meeting scheduled at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled

- to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. AGENDA ITEMS

5.1. Discussion - FY 2017-18 Proposed Budget

6. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 25th day of August 2017 at 11:40 a.m.

Zina Tedford
City Secretary

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Public Hearing / Special Meeting on Monday, September 11, 2017 at 6:00 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- A. Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- B. Only citizens may speak.
- C. Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- D. Direct your comments to the entire Council, not to an individual member.
- E. Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion –JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled

- to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. AGENDA ITEMS

5.1. Public Hearing – Proposed Annual Operating and Capital Budget for FY 2017-18

5.2. Discussion / action – Ordinance No. O-2017-019 approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2017 and ending September 30, 2018; making appropriations for each fund and department; establishing a Sinking Fund for existing city financial obligations; providing for the levying and collection of a sufficient tax to pay the interest and on such Sinking Fund obligations; repealing conflicting ordinances; providing a savings and severability clause; and declaring an effective date (first reading) – City Manager

6. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 5th day of September 2017 at 5:15 p.m.

Zina Tedford
City Secretary

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Public Hearing / Regular Meeting on Monday, September 18, 2017 immediately following the Crime Control Prevention District meeting scheduled at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;

- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Proclamation – Fire Prevention Week

5.2. Announcement - National Night Out - Mayor Pro Tem Ross

6. REGULAR AGENDA ITEMS

- 6.1. Public Hearing - Receive testimony and written evidence from City of Shavano Park residents and property owners on the rezoning request from Bitterblue, Inc. to rezone Lots 1701, 1702, 1933, 2270 in Block 21, CB 4782E from B-1 to B-2 Planned Unit Development (PUD) with the following development standard exception: minimum parking stall size described as in Section 36-1 definition for Parking Space**
- 6.2. Discussion / action - Ordinance No. O-2017-020 approving Rezoning request from Bitterblue, Inc. to rezone Lots 1701, 1702, 1933, 2270 in Block 21, CB 4782E from B-1 to B-2 Planned Unit Development (PUD) with the following development standard exception: minimum parking stall size described as in Section 36-1 definition for Parking Space - City Manager Hill.**
- 6.3. Public Hearing - Crime Control & Prevention District Budget of the City of Shavano Park Crime Control and Prevention District for FY 2017-18**
- 6.4. Discussion / action - Resolution R-2017-015 adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention District for FY 2017-18 - City Manager**
- 6.5. Public Hearing - Proposed Annual Operating and Capital Budget for FY 2017-2018**
- 6.6. Discussion / action - Ordinance No. O-2017-019 approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2017 and ending September 30, 2018; making appropriations for each fund and department; establishing a Sinking Fund for existing city financial obligations; providing for the levying and collection of a sufficient tax to pay the interest and on such Sinking Fund obligations; repealing conflicting ordinances; providing a savings and severability clause; and declaring an effective date (final reading) - City Manager**

- 6.7. Discussion / action - Resolution R-2017-016 adopting the City of Shavano Park 2017 Tax Rate (Record Vote) - City Manager**
- 6.8. Record vote to ratify the property tax increase reflected in the FY 2017-18 budget (Record Vote) - City Manager**
- 6.9. Discussion / action – Selection of alternate Judge and alternate Prosecutor - City Manager**
- 6.10. Discussion / action – Alternate regular meeting date for December 25th City Council meeting - City Manager**
- 6.11. Discussion / action - Selection Boards, Commissions, and Committees - City Manager**
 - 6.11.1. Planning & Zoning Commissions - Five appointments, two-year terms**
 - 6.11.2. Water Advisory Committee - Four appointments (Water System Users only) three appointments for two-year term; One appointment for one-year term to fill unexpired term ending 9-30-2018**
 - 6.10.3 Board of Adjustments - Three appointments and two alternates, two-year terms**
 - 6.10.4 Investment Committee - One appointment for two-year term**
 - 6.10.5 Tree Committee - To Be Determined - minimum seven (7) residents**

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

- 7.1. Building Permit Activity Report**
- 7.2. Fire Department Activity Report**
- 7.3. Municipal Court Activity Report**
- 7.4. Police Department Activity Report**
- 7.5. Public Works Activity Report**
- 7.6. Finance Report**

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 8.1. Approval - City Council Meeting Minutes, July 24, 2017**
- 8.2. Approval - City Council Special Meeting Minutes, August 22, 2017**
- 8.3. Approval - City Council Meeting Minutes, August 28, 2017**
- 8.4. Approval - City Council Workshop, August 28, 2017**
- 8.5. Accept - Planning & Zoning Commission Meeting Minutes, August 8, 2017**
- 8.6. Approval - Ordinance O-2017-001 proposed amendments to Chapter 6 and Chapter 36 of the City's Code of Ordinances regarding accessory buildings, outbuildings and portable buildings and the authorization of special exceptions (final reading)**
- 8.7. Approval – 2017 TML Intergovernmental Employee Benefits Pool 2017 Board of Trustee Election**

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 12th day of September 2017 at 12:15 p.m. a place convenient and readily accessible to the general public at all times, and to the City's website, www.shavanopark.org, in compliance with Chapter 551, Texas Government Code

Zina Tedford
City Secretary

POTENTIAL FUTURE AGENDA ITEMS

No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item. Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. **Possible amendment of Sign Ordinance regarding signs during the political voting period**
- b. **Use of PEG funds for upgrades to the City Hall Council chambers audio and video recording infrastructure necessary for a future public access channel**
- c. **Report on litigation, Texas ARD MOR Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV'T CODE §551.071, Consultation with Attorney) - Open**
- d. **Designation of City of Shavano Park Official Paper - Annual October**
- e. **Disposal of City Equipment / Furniture - Annual October**
- f. **Adoption of Official City Holiday Schedule - Annual November**
- g. **Setting the dates for the City sponsored events (Arbor/Earth Day / Independence Day / National Night Out / Holiday) - Annual November**
- h. **Approval of the yearly tax roll - Annual December or January**
- i. **Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual December or January**
- j. **Records Retention Policy - Annual December or January**
- k. **Revisions to Employee Handbook - Annual January**
- l. **Appointment of Council Appointed Positions - Annual January**
- m. **Street Maintenance Fund funding placed on the ballot - January 2018**
- n. **Crime Control Prevention District funding placed on ballot - January 2019**
- o. **Shavano Park Police Department 2017 Racial Profiling Report - Annual February**
- p. **City of Shavano Park Investment Policy - Annual February**
- q. **Scheduling the Date for the Annual Citywide Garage Sale - Annual February**

- r. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities – February / August**
- s. Scheduling Annual Salary Review for April – Annual March**
- t. Annual Report on Republic Service Recycling and CPI Fee adjustments – Annual March**
- u. Annual Budget Calendar - Annual May**
- v. Scheduling Annual Salary Review - Annual June**
- w. Auditors Engagement Letter - Annual July**
- x. City Council adoption of organizational chart - Annual August**
- y. Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY - Annual September**
- z. Ordinance approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2017 and ending September 30, 2018 - Annual September**
- aa. Resolution adopting the City of Shavano Park Effective Tax Rate (Record Vote) - Annual September**
- bb. Record vote to ratify the property tax rate reflected in the FY 2016-17 budget (Record Vote) - Annual September**
- cc. Selection - Boards, Commissions, and Committees - Annual September**

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Regular Meeting on Monday, October 23, 2017 meeting scheduled at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV’T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled

- to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

- 5.1. Announcement - National Night Out - Chief Lacy**
- 5.2. Announcement – Veterans’ Day Event - Alderman Simpson**
- 5.3. Proclamation – Gold Star Family Recognition - Mayor Werner**
- 5.4. Presentation - Richard Lazor for service to the City of Shavano Park since 1987 - Mayor Werner**

6. REGULAR AGENDA ITEMS

- 6.1. Update / discussion – Town Plan Update 2017 - Chairman Janssen**
- 6.2. Discussion - City Manager update on status of VIA bus shelters on DeZavala and Lockhill Selma - Ald. Simpson**
- 6.3. Public Hearing - Ordinance O-2017-021 amending City Code of Ordinances Section 24-6 Signs to comply with Texas Local Government Code Sec. 216.903 – Regulation of Political signs by municipality - City Manager**
- 6.4. Discussion / action - Ordinance O-2017-021 amending City Code of Ordinances Section 24-6 Signs to comply with Texas Local Government Code Sec. 216.903 – Regulation of Political signs by municipality - City Manager**
- 6.5. Discussion / action - Resolution R-2017-018 amending City Policy No. 11 - Signs on City Property to be consistent with Ordinance O-2017-021 - City Manager**
- 6.6. Presentation / discussion – Update on upgrade of the audio visual infrastructure of the City Hall Council Chambers to support the implementation of a Public Access Channel - City Manager**
- 6.7. Discussion / action - Resolution R-2017-019 approving a grant application with the Alamo Area Council of Governments for a Regional Solid Waste Program Grant for disposal of Hazardous Material Waste - City Manager**
- 6.8. Discussion / action - City Manager’s FY 2017-18 Performance Objectives - Ald. Simpson**

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Special Meeting Minutes, September 11, 2017

8.2. Approval - City Council Meeting Minutes, September 18, 2017

8.3. Accept - Planning & Zoning Commission Meeting Minutes, September 6, 2017

8.4. Approval - Ordinance No. O-2017-020 approving Rezoning request from Bitterblue, Inc. to rezone Lots 1701, 1702, 1933, 2270 in Block 21, CB 4782E from B-1 to B-2 Planned Unit Development (PUD) with the following development standard exception: minimum parking stall size described as in Section 36-1 definition for Parking Space (final reading)

8.5. Approval - Resolution R-2017-020 Designation of City of Shavano Park Official Paper

8.6. Approval - Disposal of City Equipment

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may

be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 16th day of October 2017 at 5:45 p.m. p.m. a place convenient and readily accessible to the general public at all times, and to the City's website, www.shavanopark.org, in compliance with Chapter 551, Texas Government Code

Zina Tedford
City Secretary

POTENTIAL FUTURE AGENDA ITEMS

No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item. Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. Report on litigation, Texas ARD MOR Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV'T CODE §551.071, Consultation with Attorney) - Open**
- b. Adoption of Official City Holiday Schedule - Annual November**
- c. Setting the dates for the City sponsored events (Arbor/Earth Day / Independence Day / National Night Out / Holiday) - Annual November**
- d. Approval of the yearly tax roll - Annual December or January**
- e. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual December or January**
- f. Records Retention Policy - Annual December or January**
- g. Revisions to Employee Handbook - Annual January**
- h. Appointment of Council Appointed Positions - Annual January**
- i. Street Maintenance Fund funding placed on the ballot - January 2018**
- j. Crime Control Prevention District funding placed on ballot - January 2019**
- k. Shavano Park Police Department 2017 Racial Profiling Report - Annual February**
- l. City of Shavano Park Investment Policy - Annual February**
- m. Scheduling the Date for the Annual Citywide Garage Sale - Annual February**
- n. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities – February / August**
- o. Scheduling City Manager Annual Review / Salary for April – Annual March**
- p. Annual Budget Calendar - Annual May**
- q. Scheduling Annual Salary Review - Annual June**
- r. Auditors Engagement Letter - Annual July**

- s. City Council adoption of organizational chart - Annual August**
- t. Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY - Annual September**
- u. Ordinance approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2017 and ending September 30, 2018 - Annual September**
- v. Resolution adopting the City of Shavano Park Effective Tax Rate (Record Vote) - Annual September**
- w. Record vote to ratify the property tax rate reflected in the FY 2016-17 budget (Record Vote) - Annual September**
- x. Selection - Boards, Commissions, and Committees - Annual September**
- y. Annual Report on Republic Service Recycling and CPI Fee adjustments - Annual September**
- z. Designation of City of Shavano Park Official Paper - Annual October**
- aa. Disposal of City Equipment / Furniture - Annual October**

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Regular Meeting on Monday, November 27, 2017 meeting scheduled at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV’T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled

- to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Announcement - Holiday Event - Mayor Pro Tem Ross

5.2. Recognition - Shavano Park Police Department – Mayor Werner

6. REGULAR AGENDA ITEMS

- 6.1. Public Hearing - Receive comments from members of the public regarding proposed amendments to Chapter 36 of the City of Shavano Park Code of Ordinances to correct omissions of the A-1 PUD (Huntington), A-2 PUD (Bentley Manor) Single-Family Residential Planned Unit Development Zoning Districts and CE-PUD (Willow Wood), CE-PUD (Bentley Manor Garden Villas North), CE-PUD (Bentley Manor Garden Villas South) Single-Family Cottages Estates Residential Planned Unit Development Zoning District that clarify setback and special exceptions.**
- 6.2. Discussion / action - Ordinance O-2017-022 amendments to Chapter 36 of the City of Shavano Park Code of Ordinances to correct omissions of the Residential Planned Unit Development Zoning Districts that clarify setback and special exceptions (Administrative) - City Manager**
- 6.3. Discussion / action - Ordinance O-2017-021 amending the City Code of Ordinances Section 24-6 Signs to comply with Texas Local Government Code Sec. 216.9003 - Regulation of Political signs by municipality (second reading)**
- 6.4. Presentation / Discussion - 2017 Drainage Study and Recommendations - City Manager / KFW Engineering**
- 6.5. Discussion / action - Proposal for upgrade of the audio visual infrastructure of the City Hall Council Chambers to support the implementation of a Public Access Channel - City Manager**
- 6.6. Discussion /action - Support for Rey Feo and potential Fiesta activities by the City of Shavano Park - City Manager**
- 6.7. Discussion / action - R-2017-021 Voting Phase of Selection Process for Election of Bexar Appraisal District Board of Directors for 2018-2019 - City Manager Hill**
- 6.8. Discussion / action - Shavano Estates rock wall along NW Military - City Manager**

- 6.9. Discussion / action - Resolution R-2017-023 approving City Hall security measures - Possible Executive Session pursuant to Texas Government Code Section 551.076 deliberation regarding security personnel and devices - City Manager**
- 6.10. Discussion / action - Resolution R-2017-024 approving a City Policy prohibiting handguns in meetings of governmental bodies and to post the notices advising the public of the prohibition of carrying a handgun on court facilities and/or for open meetings to the public - City Manager**

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

- 7.1. Building Permit Activity Report**
- 7.2. Fire Department Activity Report**
- 7.3. Municipal Court Activity Report**
- 7.4. Police Department Activity Report**
- 7.5. Public Works Activity Report**
- 7.6. Finance Report**

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 8.1. Approval - City Council Meeting Minutes, October 23, 2017**
- 8.2. Accept - Planning & Zoning Commission Meeting Minutes, October 11, 2017**
- 8.3. Accept - Water Advisory Committee Minutes, October 9, 2017**
- 8.4. Approve - 2018 Official City Holiday Schedule**
- 8.5. Approval - R-2017-022 approving the 2017 Tax Roll**
- 8.6. Approval - setting the dates for the City Sponsored events (Arbor / Earth Day / Independence Day / National Night Out / Holiday)**

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 20th day of November 2017 at 5:00 p.m. a place convenient and readily accessible to the general public at all times, and to the City's website, www.shavanopark.org, in compliance with Chapter 551, Texas Government Code

Zina Tedford
City Secretary

POTENTIAL FUTURE AGENDA ITEMS

No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item. Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. Approval of Environmental Friendly Parking – selecting bid**
- b. Approval of Electronic Marquee Sign – selecting bid**
- c. Approval of drainage improvements projects**
- d. Report on litigation, Texas ARD MOR Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV'T CODE §551.071, Consultation with Attorney) - Open**
- e. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual December or January**
- f. Records Retention Policy - Annual December or January**
- g. Revisions to Employee Handbook - Annual January**
- h. Appointment of Council Appointed Positions - Annual January**
- i. Street Maintenance Fund funding placed on the ballot - January 2018**
- j. Crime Control Prevention District funding placed on ballot - January 2019**
- k. Shavano Park Police Department 2017 Racial Profiling Report - Annual February**
- l. City of Shavano Park Investment Policy - Annual February**
- m. Scheduling the Date for the Annual Citywide Garage Sale - Annual February**
- n. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities – February / August**
- o. Scheduling City Manager Annual Review / Salary for April – Annual March**
- p. Annual Budget Calendar - Annual May**
- q. Scheduling Annual Salary Review - Annual June**
- r. Auditors Engagement Letter - Annual July**

- s. City Council adoption of organizational chart - Annual August
- t. Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY - Annual September
- u. Ordinance approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2017 and ending September 30, 2018 - Annual September
- v. Resolution adopting the City of Shavano Park Effective Tax Rate (Record Vote) - Annual September
- w. Record vote to ratify the property tax rate reflected in the FY 2016-17 budget (Record Vote) - Annual September
- x. Selection - Boards, Commissions, and Committees - Annual September
- y. Annual Report on Republic Service Recycling and CPI Fee adjustments - Annual September
- z. Designation of City of Shavano Park Official Paper - Annual October
- aa. Disposal of City Equipment / Furniture - Annual October
- bb. Adoption of Official City Holiday Schedule – Annual November
- cc. Setting the dates for the City sponsored events (Arbor / Earth Day / Independence Day / National Night Out / Holiday) Annual November
- dd. Approval of the yearly tax roll - Annual November or December