

**AGENDA**  
**NOTICE OF MEETING OF THE CITY COUNCIL OF**  
**SHAVANO PARK, TEXAS**

**This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Regular Meeting on Monday, July 23, 2018 meeting scheduled at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:**

**1. CALL MEETING TO ORDER**

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

**3. CITIZENS TO BE HEARD**

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion – JC 0169)

**4. CITY COUNCIL COMMENTS**

Pursuant to TEX. GOV’T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled

- to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda.

## **5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS**

- 5.1. Proclamation - Recognizing Aaron Thomas Aleman for his Eagle Scout Project in Shavano Park and achieving Eagle Scout rank - Mayor Werner**
- 5.2. Proclamation - Recognizing American Spirit Alliance - Mayor Werner**

## **6. REGULAR AGENDA ITEMS**

- 6.1. Discussion / action - Filling the vacancy on the Water Advisory Committee in accordance with Sec. 2-87 - Chairman Walea**
- 6.2. Discussion / action - Proposed Ordinance O-2018-007 removing a member of City Council from the membership of the Shavano Park Citizens Tree Committee (Administrative) - City Manager**
- 6.3. Discussion / action - Resolution R-2018-007 removing Council appointments to the Investment Committee - City Manager**
- 6.4. Discussion / action - Results of City Slogan Survey - City Manager**
- 6.5. Discussion - Review of unauthorized access on City network - Possible Executive Session pursuant to Texas Government Code Section 551.076 deliberation regarding security personnel and devices - City Manager**

## **7. CITY MANAGER'S REPORT**

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

- 7.1. Building Permit Activity Report**
- 7.2. Fire Department Activity Report**
- 7.3. Municipal Court Activity Report**
- 7.4. Police Department Activity Report**
- 7.5. Public Works Activity Report**

## **7.6. Finance Report**

## **8. CONSENT AGENDA**

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 8.1. Approval - City Council Meeting Minutes, June 25, 2018**
- 8.2. Approval - City Council Workshop Minutes, June 25, 2018**
- 8.3. Accept - Planning & Zoning Commission Meeting Minutes, June 6, 2018**
- 8.4. Approve - Agreement to Extend Contract for the Collection of Delinquent Taxes, Linebarger Goggan Blair & Sampson, LLP, Attorneys at Law**
- 8.5. Approve - Final replat of a 5.075-acre tract being the remaining portion of Lot 2, Block 1, NCB 17704 Life Family Church subdivision (4675 Lockhill-Selma), as recorded in Volume 9561, Pages 63 – 64 of the Deed and Plat Records of Bexar County, Texas**
- 8.6. Approve - Ordinance O-2018-005 proposed B-2 Planned Unit Development rezoning from B-2 base district and special use short-term inpatient surgical center for National Joint Care Institute, 4675 Lockhill-Selma (N.C.B. 17704, Lot 2, Block 1) with the following development standard exceptions: building height, building masonry exterior, revised parking ratio and greenbelt / landscape buffers (final reading)**
- 8.7. Accept - Quarterly Investment Report**
- 8.8. Approve - Reschedule Regular City Council Meeting from September 24, 2018 to September 17, 2018**

## **9. ADJOURNMENT**

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

**Attendance by Other Elected or Appointed Officials:**

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

**CERTIFICATE:**

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 16th day of July 2018 at 5:15 p.m. at a place convenient and readily accessible to the general public at all times, and to the City's website, [www.shavanopark.org](http://www.shavanopark.org), in compliance with Chapter 551, Texas Government Code

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Zina Tedford  
City Secretary



## **POTENTIAL FUTURE AGENDA ITEMS**

**No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item.** Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. Proposed Ordinance O-2018-007 Revising Permit Fees - August**
- b. Update from Republic Services on Fees and Recycle - August**
- c. Update to the adoption on the International Fire Code - August**
- d. Re-approval - Final Plat establishing Pond Hill East Commercial Subdivision, a 5.48 acre tract of land out of an 86.94 acre tract of land as conveyed to Rogers Shavano Park Unit 18/19, LTD - August / September**
- e. Selection of subcommittee to make recommendations for hiring a firm to conduct a 360 review of the City Manager - Open**
- f. Report on litigation, Texas ARD MOR Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV'T CODE §551.071, Consultation with Attorney) - Open**
- g. City Council adoption of organizational chart - Annual August**
- h. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities – February / August**
- i. Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY - Annual September**
- j. Ordinance approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2017 and ending September 30, 2018 - Annual September**
- k. Resolution adopting the City of Shavano Park Effective Tax Rate (Record Vote) - Annual September**
- l. Record vote to ratify the property tax rate reflected in the FY 2016-17 budget (Record Vote) - Annual September**
- m. Selection - Boards, Commissions, and Committees - Annual September**
- n. Annual Report on Republic Service Recycling and CPI Fee adjustments - Annual September**

- o. Designation of City of Shavano Park Official Paper - Annual October**
- p. Disposal of City Equipment / Furniture - Annual October**
- q. Adoption of Official City Holiday Schedule – Annual November**
- r. Setting the dates for the City sponsored events (Arbor / Earth Day / Independence Day / National Night Out / Holiday) Annual November**
- s. Approval of the yearly tax roll - Annual November**
- t. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual January**
- u. Records Retention Policy - Annual January**
- v. Revisions to Employee Handbook - Annual January**
- w. Schedule the Annual City-Wide Garage Sale – Annual January**
- x. Appointment of Council Appointed Positions - Annual January**
- y. Crime Control Prevention District funding placed on ballot - January 2019**
- z. Street Maintenance Fund funding placed on the ballot - January 2022**
- aa. Shavano Park Police Department 2017 Racial Profiling Report - Annual February**
- bb. City of Shavano Park Investment Policy - Annual February**
- cc. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities – February / August**
- dd. Set City Manager Annual Performance and Salary Review for April – Annual March**
- ee. City Manager Annual Review / Salary for April - Annual April**
- ff. Annual Budget Calendar - Annual May**
- gg. Approval of Financial Account Signatures – Annual June**
- hh. Annual Compensation Review - Annual June Workshop**



## PROCLAMATION

**WHEREAS**, the mission of the Boy Scouts of America is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law, and scouts achieve their ranking by fulfilling requirements in areas of leadership, service and outdoor skills; and

**WHEREAS**, only 4% of all scouts achieve the highest ranking, that of Eagle Scout, and only after earning the twenty-one necessary badges including First Aid, Citizenship in the Community, Citizenship in the Nation, Citizenship in the World, Communications, Environmental Science, Personal Fitness, Personal Management, Camping and Family Life, in addition to developing skills in Emergency Preparedness and Lifesaving and a choice among Cycling, Hiking and Swimming, all of which must be completed by the scouts 18th birthday; and

**WHEREAS**, Aaron Thomas Aleman has fulfilled all of the aforementioned requirements in addition to completing his Eagle Scout Project in Shavano Park, which involved improving existing trails, creating a foot path from Cliffside Rd. to the trails and connecting that trail to the future site of the San Antonio Trail system along Salado Creek; and

**WHEREAS**, Aaron Thomas Aleman is a well-rounded young man, a member of the Spanish Honor Society, the National Honor Society, and an outstanding athlete as a Varsity football player for St. George Episcopal School, and we know will further expand his dedication and hard work ethic as he continues his education;

**NOW THEREFORE BE IT PROCLAIMED**, I, Mayor Werner of the City of Shavano Park, Texas on behalf of all its residents recognizes this bright and outstanding young man for his many accomplishments and specifically his receiving the prestigious rank of EAGLE SCOUT in the Boy Scouts of America and hereby proclaims June 4, 2018, as **Aaron Thomas Aleman** Day in the City of Shavano Park, Texas.

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Robert Werner  
Mayor



## **PROCLAMATION**

**WHEREAS**, Americans have a great national unity and a deep appreciation of the things that matter most in our lives -- our faith, our love of family and friends, and our freedom; and

**WHEREAS**, American Spirit Alliance is dedicated to helping business owners grow while honoring our military and fundraising for youth organizations that actively contribute to their communities; and

**WHEREAS**, groups like American Spirit Alliance embodies our nation's unshakable faith in traditions, values, strength and humility; and

**WHEREAS**, American Spirit Alliance carries forward the tradition of service embedded in our character as a people by honoring our history, our military and military families by coordinating events designed to keep our history and show that the American Spirit is More ALIVE than ever;

***NOW, THEREFORE BE PROCLAIMED***, I, Robert Werner, Mayor of the City of Shavano Park, Texas, am honored to present this proclamation to American Spirit Alliance for their outstanding dedication and commitment to bringing communities together to keep our history and the American Spirit ALIVE.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 23rd day of July 2018.

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Robert Werner  
Mayor

## CITY COUNCIL STAFF SUMMARY

Meeting Date: July 23, 2018

Agenda item: 6.1

Prepared by: Bill Hill

Reviewed by: Bill Hill

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**AGENDA ITEM DESCRIPTION: Discussion / action - Filling the vacancy on the Water Advisory Committee in accordance with Sec. 2-87 - Chairman Walea**

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**Attachments for Reference:**

- 1) Previous Board Directory
- 2) 2017-18 WAC Applications
- 3) WAC Chairman Request

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**BACKGROUND / HISTORY:** Maggie Kautz was appointed to the WAC in Oct. 2016 and her term would have expired in October. She was elected to City Council in May 2018 leaving a vacancy on the Board.

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**DISCUSSION:** Staff has reviewed the 3 remaining applications submitted during the 2017-18 Board/ Commissions cycle for WAC selection. Mr. Tommy Peyton and Mrs. M.J. Smoot have expressed interest in filling this vacancy. Mr. Peyton was not selected for a committee last year. Mrs. Smoot was assigned to the Tree Committee last year.

Chairman Walea will be present and address the Council.

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**COURSES OF ACTION:** Make an appointment or do not appoint at this time.

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**FINANCIAL IMPACT:** N/A

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**STAFF RECOMMENDATION:** N/A

## **WATER ADVISORY COMMITTEE (WAC)**

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<b><u>NAME</u></b>	<b><u>HOME</u></b>	<b><u>OTHER</u></b>	<b><u>TERM EXP.</u></b>
Margaret K. Kautz 122 Mossy Cup West Shavano Park, TX 78231 <a href="mailto:mmk122@sbcglobal.net">mmk122@sbcglobal.net</a>	408-7050	265-7172	09-30-2018
Steven Fleming 203 Hunters Branch South Shavano Park, TX 78231 <a href="mailto:sfleming@yahoo.com">sfleming@yahoo.com</a>	214-435-9994	572-8264	09-30-2018
appointed 9-20-2017 to unexpired term ending 9-30-2018			
Sam Bakke 100 Chimney Rock Lane Shavano Park, TX 78231 <a href="mailto:Sam.bakke@carvajalgroup.com">Sam.bakke@carvajalgroup.com</a>	300-1414		09-30-2018
Matthew Trippy 118 Painted Post Ln Shavano Park, TX 78231 <a href="mailto:matrippy@enovaconcepts.com">matrippy@enovaconcepts.com</a>	690-4632	748-0957	09-30-2019
Al Walea 104 Bikeway Ln Shavano Park TX, 78231 <a href="mailto:waleaa@sbcglobal.net">waleaa@sbcglobal.net</a>	492-4325	667-6312	09-30-2019
Tomas Palmer 102 Ponca Bend Shavano Park, TX 78231 <a href="mailto:tomasp@skycipher.com">tomasp@skycipher.com</a>	314-8298	784-7404	09-30-2019

(3) *Vote by Mayor.* The Mayor shall only vote in the event of a tie.

(c) *Chairpersons.* Every commission, committee or board established by the City Council shall choose its chairperson from among its members.

( Ord. No. 0-2015-012, § I, 3-23-2015; Ord. No. 0-2015-015, § I, 7-27-2015)

## DIVISION 2. - WATER ADVISORY COMMITTEE

### Sec. 2-112. - Creation; membership; terms.

(a) *Creation.* There is hereby created a Water System Advisory Committee.

(b) *Membership.* The Committee shall consist of six members, who shall be appointed by the City Council as described in Chapter 2, Article IV, Section 2-87.

(c) *Terms.*

(1) Members shall be appointed for two-year terms.

(2) Members whose terms expire may continue to serve until a successor member is appointed. In such case when a new member is appointed, the term shall relate back to the time of expiration of the previous term. Service for a partial term of greater than one year constitutes a term for the purpose of determining the consecutive number of terms permissible.

(3) The initial terms of the members of the Committee shall be established and staggered as follows:

a. Three members shall be appointed with terms ending in January 2009.

b. Two members and the Mayor-recommended appointment shall be appointed with terms ending January 2010.

c. After the initial term of members, the members of the Water Advisory Committee shall serve overlapping two-year terms beginning October 1 and ending September 30.

(d) *Vacancies.* Shall be filled as described in Chapter 2, Article IV, Section 2-87.

(e) *Qualifications.*

(1) Committee members shall represent the public interest and have a commitment to ensuring the proper and efficient operation of the City Water System.

(2) Members shall be residents of the City and shall reside within the City Water System service area.

(3) No person employed on a full-time basis by the City or the San Antonio Water System Authority, or the County, shall be appointed to the Committee. No elected official or a family member of an elected official within the second degree of consanguinity shall be appointed to the Committee.

(f) *Removal.*

(1) Members of the Committee serve at the pleasure of the City Council and may be removed at any time.

(2)



Members of the Committee shall automatically forfeit their seat on the Committee for the following reasons:

- a. The member has been absent from three consecutive meetings, unless the absence was excused by the Chair. For this purpose, being absent is defined as not being in attendance 75 percent or more of the duration of each officially called meeting.
- b. The member has been absent, whether excused or not, from more than 50 percent of the meetings during any 12 consecutive months.
- c. The member ceases to meet any of the required qualifications.

(Ord. No. 200-05-07, § II(I), 12-18-2007; Ord. No. 200-04-09, § I, 9-15-2009; Ord. No. 0-2015-012, § II, 3-23-2015)

Sec. 2-113. - Organization; meetings.

- (a) *Officers.* Annually, in the first quarter of the calendar year, the Water System Advisory Committee shall elect a Vice-Chair, and any other officers which the Committee deems appropriate. Officers shall be elected by vote of the majority of the Committee members. Officers shall be elected for one-year terms. No officer shall serve in the same position for more than two consecutive terms at a time.
- (b) *Meetings.*
  - (1) The Committee shall meet at times as established by a majority of the Committee but at least once a quarter. Should the workload diminish sufficiently, as determined by the Committee, the Committee may reduce its meeting schedule to no less than twice a year.
  - (2) All meetings shall be in compliance with the provisions of the Texas Open Meetings Act.
- (c) *Conduct of business.*
  - (1) Unless the Committee adopts other written rules to govern its proceedings, the Committee shall conduct business according to Robert's Rules of Order, which the Committee may modify in writing as it deems appropriate.
  - (2) A quorum of three members shall be necessary to transact business, adopt motions, or conduct voting. Actions may be decided by a majority of the members present.
- (d) *Records.* A record shall be kept of all meetings of the Committee, including the vote of each member on each action. The records shall be filed with the City Secretary's office and shall be made available for public inspection at reasonable times.
- (e) *Conflict of interest.*
  - (1) Any member who has a conflict of interest regarding a policy, decision, or determination before the Committee or one of its committees or work groups on which the member serves shall, as soon as possible after the conflict of interest becomes apparent, disclose the nature of the conflict to each of the other members voting on the matter. Disclosures shall be recorded. Disclosure of a conflict of interest shall not disqualify a member from participating in any discussion, debate, or vote on the matter unless:

- a. A majority of the remaining members voting on the matter determines that, for reasons of propriety, the member should not participate or vote on the matter; or
  - b. The member voluntarily disqualifies himself.
- (2) For purposes of this division, a conflict of interest means that the member, member's spouse, or member's minor child has an adverse or financial interest in the outcome of any policy, decision, or determination before the Committee or one of its committees or work groups on which the member serves.

(Ord. No. 200-05-07, § II(II), 12-18-2007; Ord. No. 300-07-12, § I(2), 9-24-2012)

#### Sec. 2-114. - Responsibilities.

- (a) *Delegation.* There is hereby delegated to the Water System Advisory Committee the following responsibilities:
- (1) *Advisory functions.* The Committee shall advise the Mayor and the City Council on the City Water System including recommended policies on water protection measures; operation and maintenance of the system, operating budget, short-term and long-term capital budgets and associated projects; ordinances appropriate for effecting such policies; and other appropriate matters as established by the City Council.
  - (2) *Reports.*
    - a. The Committee shall report at least once a year to the City Council on its activities and any recommendations for additional policies or ordinances relative to the purpose of the Committee.
    - b. At least every five years, the Committee shall undertake a comprehensive review and evaluation of the City Water System.
- (b) *Additional duties, responsibilities and powers.* The Committee shall have other duties, responsibilities, and powers as may be delegated to it by the City Council.

(Ord. No. 200-05-07, § II(III), 12-18-2007)

#### Secs. 2-115—2-141. - Reserved.

	A	B	C	D	E	F	G
1	<b>APPLICANT</b>	<b>BOARD</b>	<b>WAC</b>	<b>BOA</b>	<b>P&amp;Z</b>	<b>INVESTMENT</b>	<b>TREE</b>
2	<b>WATER ADVISORY -1ST CHOICE</b>						
3	<b>4 Vacancies</b>						
4	<b>Steven Fleming</b>		<b>1</b>				
5	<b>Al Walea</b>	<b>WAC</b>	<b>1</b>		<b>2</b>		
6	<b>Tomas Palmer</b>	<b>WAC</b>	<b>1</b>		<b>2</b>		
7	<b>Tommy Peyton</b>		<b>1</b>				
8	<b>Larry Lyons</b>	<b>BOA</b>	<b>4</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>5</b>
9	<b>M.J. Smoot</b>	<b>TREE</b>	<b>1</b>		<b>2</b>	<b>3</b>	
10	<b>Matthew Trippy</b>	<b>WAC</b>	<b>1</b>		<b>2</b>		





City of Shavano Park, 900 Saddletree Court, Shavano Park, Texas 78231  
Phone: 210/ 493-3478 Fax: 210/ 492-3816

## VOLUNTEER APPLICATION FOR APPOINTMENT TO BOARDS/COMMISSIONS

Name: Thomas Peyton Date: 5/24/17

Home Phone: 210-493-1931 Work or Cell Phone: (optional) 210-219-5548

Home Address: 121 Shavano Dr

Email Address: TomPeyton@SBCGlobal.net

Are you a citizen of Shavano Park? ☒ Yes ☐ No

Are you 18 years or older? ☒ Yes ☐ No

Are you registered to vote? ☒ Yes ☐ No

Do you have immediate family working for the City of Shavano Park? ☐ Yes ☒ No

If yes, who? \_\_\_\_\_

Do you have immediate family serving on City Council/Board/Commissions for the City of Shavano Park?  
☐ Yes ☒ No

If yes, who and where do they serve? \_\_\_\_\_

Current or past occupation or area of expertise:

EX-MAYOR - ASSOCIATED WITH SEVERAL AREAS OF  
WATER. BOTTLED WATER, RO SYSTEMS, WATER PROCESS

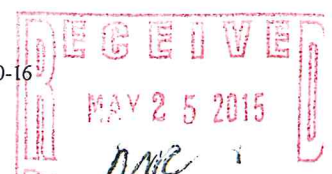
Professional and or community activities:

MAYOR - SHAVANO PARK 1994-2002

Describe how your past expertise/experience would qualify you to serve on this Board/Commission:

PREVIOUS WATER BOARD MEMBER

6-30-16





City of Shavano Park, 900 Saddletree Court, Shavano Park, Texas 78231  
Phone: 210/ 493-3478 Fax: 210/ 492-3816

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS OR COMMISSIONS:  
(Note: Most of these Boards/Commissions require meetings that occur in the evenings)

Please indicate your order of preference by using 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> etc.

\_\_\_\_\_ BOARD OF ADJUSTMENT (2 Vacancies / 2 Alternates)  
\_\_\_\_\_ PLANNING & ZONING COMMISSION (5 Vacancies)  
✓ \_\_\_\_\_ WATER ADVISORY COMMITTEE (3 Vacancies)  
\_\_\_\_\_ CITIZEN TREE COMMITTEE (5 Vacancies)  
\_\_\_\_\_ INVESTMENT COMMITTEE (1 Vacancy)

If you have a preference for one Board/Commission appointment over another, please tell us why:

Are you currently serving on a City of Shavano Park Board, Commission or Committee? \_\_\_ Yes ✓ No  
If yes, which one? \_\_\_\_\_ Term Expires: \_\_\_\_\_

Have you ever served on a City of Shavano Park Board, Commission or Committee? ✓ Yes \_\_\_ No  
If yes, list name of Board, Commission or Committee and term of office: WATER BOARD, PT 2

(Signature) Thomas Rye Date 5/24/17

**PLEASE RETURN THIS FORM ALONG WITH A LETTER OF INTEREST & AVAILABILITY TO:**

Office of the City Secretary  
900 Saddletree Court  
Shavano Park, Texas 78231  
210/ 493-3478 or Fax: 210/ 492-3816  
[ztford@shavanopark.org](mailto:ztford@shavanopark.org)

**Staff Notations Only:**

Date application received:

Council action:

If appointed, expiration of term:

May 24, 2017

To whom it may concern;

I am interested in serving on the Water Advisory Committee and am available at present time.

Best Regards,

A handwritten signature in black ink, appearing to read 'T. Peyton', written in a cursive style.

Thomas Peyton



City of Shavano Park, 900 Saddletree Court, Shavano Park, Texas 78231  
Phone: 210/ 493-3478 Fax: 210/ 492-3816

## VOLUNTEER APPLICATION FOR APPOINTMENT TO BOARDS/COMMISSIONS

Name: M.J. Smoot Date: 09/01/2017

Home Phone: 210-492-7701 Work or Cell Phone: (*optional*) 210-849-1782

Home Address: 101 Shavano Dr - Shavano Park, Tx 78231

Email Address: mjs101@swbell.net

Are you a citizen of Shavano Park? ☒ Yes ☐ No

Are you 18 years or older? ☒ Yes ☐ No

Are you registered to vote? ☒ Yes ☐ No

Do you have immediate family working for the City of Shavano Park? ☐ Yes ☒ No

If yes, who? \_\_\_\_\_

Do you have immediate family serving on City Council/Board/Commissions for the City of Shavano Park?  
☐ Yes ☐ No

If yes, who and where do they serve? \_\_\_\_\_

Current or past occupation or area of expertise:

Retired from AT&T 9 experice in Utilities, Facilities, Eng & Drafting Also Retired from Southwest Airlines - cust service

Professional and or community activities:

Highly interested in the success of Shavano Park City and all Citizen matters. Looking for a place to help and be part of positive affect.

Describe how your past expertise/experience would qualify you to serve on this Board/Commission:

As it portains to the water board - I have been Shavano Park Warer user over 20 years now.





City of Shavano Park, 900 Saddletree Court, Shavano Park, Texas 78231  
Phone: 210/ 493-3478 Fax: 210/ 492-3816

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS OR COMMISSIONS:

(Note: Most of these Boards/Commissions require meetings that occur in the evenings)

Please indicate your order of preference by using 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> etc.

- \_\_\_\_ BOARD OF ADJUSTMENT (3 Positions / 2 Alternates)
- 2 PLANNING & ZONING COMMISSION (5 Positions)
- 1 WATER ADVISORY COMMITTEE  
(4 Positions - 1 position for one year term ending 9-0-2018)
- \_\_\_\_ CITIZEN TREE COMMITTEE  
(To be determined positions - Minimum 7 residents)
- 3 INVESTMENT COMMITTEE (1 Position)

If you have a preference for one Board/Commission appointment over another, please tell us why:

just personal preference / i prefer a clean two year term, over the one year please.

Are you currently serving on a City of Shavano Park Board, Commission or Committee? ☒ Yes ☐ No

If yes, which one? Tree Term Expires: 2018

Have you ever served on a City of Shavano Park Board, Commission or Committee? ☐ Yes ☐ No

If yes, list name of Board, Commission or Committee and term of office: \_\_\_\_\_

(Signature) M. J. Smoot Date 09/01/2017

**PLEASE RETURN THIS FORM ALONG WITH A LETTER OF INTEREST & AVAILABILITY TO:**

Office of the City Secretary  
900 Saddletree Court  
Shavano Park, Texas 78231  
210.493.3478 or Fax: 210.492.3816  
[ztedford@shavanopark.org](mailto:ztedford@shavanopark.org)

**Staff Notations Only:**

Date application received:

Council action:

If appointed, expiration of term:



M.J. Smoot  
mjs101@swbdell.net  
101 Shavano Dr  
Shavano Park, Tx 78231

Sept 1, 2017

City of Shavano Park

Dear City of Shavano Park,

Please accept this as my letter of interest to serve on the Boards of Shavano Park this year.

My interest in serving our community is hopefully evident to all. I have enjoyed being on the Tree Committee, but if I could be assigned to one of these others, I would resign the Tree Committee to do so.

I am immediately available, as I am fully retired.

*Sincerely,*

M.J. Smoot  
mjs101@swbdell.net

APP ATTACHED

## Bill Hill

---

**From:** Al Walea <waleaa@sbcglobal.net>  
**Sent:** Tuesday, July 10, 2018 11:49 AM  
**To:** Bill Hill  
**Subject:** Water Advisory Committee Member Vacance

Bill,

This follows up on a conversation we had recently regarding the need to fill the vacancy on the Water Advisory Committee created when Maggi Kautz was elected to the Shavano Park City Council.

The Water Advisory Committee has been very active in working with you, the Public Works Director, other City staff, and the City Council to help ensure that we reliably provide high quality water to meet the needs of the citizens of Shavano Park served by our system. While our current members have been very active and involved, I believe it is important to go ahead and fill the vacant position to help ensure that we have the expertise and insights needed to best assist the Shavano Park Water System.

Please add the appointment of a member of the Water Advisory Committee to fill the unexpired term of Maggi Kautz as soon as practical to the Shavano Park City Council agenda.

Thank you again for the excellent work you, Brandon, and your staff did on the Shavano Park Water System budget in preparation for our meeting last evening.

Al Walea  
Chair  
Shavano Park Water Advisory Committee

## CITY COUNCIL STAFF SUMMARY

Meeting Date: July 23, 2018

Agenda item: 6.2

Prepared by: Bill Hill

Reviewed by: Bill Hill

---

### **AGENDA ITEM DESCRIPTION:**

Discussion / action - Proposed Ordinance O-2018-007 removing a member of City Council from the membership of the Shavano Park Citizens Tree Committee (Administrative) - City Manager

X

**Attachments for Reference:** 1) 6.2a Ordinance O-2018-007

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**BACKGROUND / HISTORY:** As per ordinance, City Council has designated one Alderman to be a member of the Investment Committee and the Tree Committee.

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**DISCUSSION:** At the June 25, 2018 meeting City Council approved a motion to direct staff to prepare an ordinance removing Council appointments to Investment and Tree Committees (Administrative).

Staff has prepared the required ordinance removing Council appointments to the Tree Committee and a resolution updating the City's Investment Policy. Since the composition of the Investment Committee Board is established in the Investment Policy and not by Ordinance, staff created both an ordinance and a resolution to achieve Council's motion.

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**COURSES OF ACTION:** Approve the Ordinance as presented; approve with modifications; or provide staff further guidance.

---

**FINANCIAL IMPACT:** N/A

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**MOTION REQUESTED:** To approve proposed Ordinance O-2018-007 removing a member of City Council from the membership of the Shavano Park Citizens Tree Committee (Administrative).

**ORDINANCE NO. O-2018-007**

**AN ORDINANCE REMOVING A MEMBER OF CITY COUNCIL FROM THE MEMBERSHIP OF THE SHAVANO PARK CITIZENS TREE COMMITTEE; PROVIDING INDEMNITY FOR THE CITY; PROVIDING REPEALING AND SAVINGS CLAUSES; PROVING A TEXAS OPEN MEETINGS ACT CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

---

**WHEREAS**, City Council desires to ensure the independent advisory role of the Shavano Park Citizens Tree Committee; and

**WHEREAS**, the City Council believes a member of the Council is not necessary for the functioning of the Shavano Park Citizens Tree Committee; and

**WHEREAS**, the City Council desires to remove the requirement a member of the Council be appointed to the Shavano Park Citizens Tree Committee.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:**

**SECTION I**

Chapter 14, Section 14-121. - Tree Committee creation; membership; terms, of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

- (a) *Creation*. That a Shavano Park Citizens Tree Committee is hereby authorized to be established with membership being appointed as provided for herein. The committee is an ad hoc committee which may be abolished or suspended, and whose purposes and activities may be amended, at any time through by a majority vote of City Council.
- (b) *Membership*. Membership of the committee shall be as follows:
  - ~~(1) One City Council member appointed by City Council.~~
  - ~~(21)~~ One City staff member appointed by the City Manager;
  - ~~(32)~~ A minimum of seven residents of the City of Shavano Park appointed by the City Council to represent the community at large; as described in chapter 2, article IV, section 2-87.
  - ~~(43)~~ One International Society of Arboriculture Certified Arborist or forester appointed by the City Council, preferably a resident, to serve as subject matter expert for the committee;
- (c) Chairperson. Shall be selected as described in chapter 2, article IV, section 2-87.

- (d) *Terms.* Members shall serve for two-year staggered terms with the initial membership splitting one- and two-year terms evenly distributed as determined by City Council.
- (e) *Vacancies.* Shall be filled as described in chapter 2, article IV, section 2-87.

## **SECTION II CUMULATIVE CLAUSE**

That this ordinance shall be cumulative of all provisions of the City of Shavano Park, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

## **SECTION III SEVERABILITY**

That it is hereby declared to be the intention of the City Council of the City of Shavano Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

## **SECTION IV PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

## **SECTION V EFFECTIVE DATE**

This ordinance shall be effective upon passage and publication as required by State and Local law.

**PASSED AND APPROVED** on the first reading by the City Council of the City of Shavano Park this the 23rd day of July, 2018.

---

**ROBERT WERNER**, MAYOR

Attest:

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**ZINA TEDFORD**, City Secretary

Approved as to Form:

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**CHARLES E. ZECH**, City Attorney

## CITY COUNCIL STAFF SUMMARY

Meeting Date: July 23, 2018

Agenda item: 6.3

Prepared by: Bill Hill

Reviewed by: Bill Hill

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### **AGENDA ITEM DESCRIPTION:**

Discussion / action - Resolution R-2018-007 removing Council appointments to the Investment Committee - City Manager

X

#### **Attachments for Reference:**

- 1) 6.3a Resolution R-2018-007
- 2) 6.3b Investment Policy

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**BACKGROUND / HISTORY:** The composition of the Investment Committee Board is established in the Investment Policy. The current Investment Policy was adopted by Resolution R-2018-O04 in 2018.

---

**DISCUSSION:** At the June 25, 2018 meeting City Council approved a motion to direct staff to prepare an ordinance removing Council appointments to Investment and Tree Committees (Administrative).

Staff has prepared the required ordinance removing Council appointments to the Tree Committee and a resolution updating the City's Investment Policy. Since the composition of the Investment Committee Board is established in the Investment Policy and not by Ordinance, staff created both an ordinance and a resolution to achieve Council's motion.

On page 4 of the Investment Policy (attachment 6.3) the composition of the Board was changed as follows:

### **Investment Committee**

#### **Members**

A four member Investment Committee, shall consist of the City Manager, Finance Director and ~~at least one City Council member~~ two outside committee members as selected by Council.

---

**COURSES OF ACTION:** Approve the Resolution as presented; approve with modifications; or provide staff further guidance.

---

**FINANCIAL IMPACT:** N/A

---

**MOTION REQUESTED:** To approve proposed Resolution R-2018-007 removing Council appointments to the Investment Committee.



**A RESOLUTION AMENDING AND ADOPTING THE CITY OF SHAVANO PARK  
INVESTMENT POLICY**

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**WHEREAS**, Chapter 2256 of the Texas Government Code, commonly known as the "Public Funds Investment Act," requires the City to adopt an investment policy by rule, order, ordinance, or resolution; and

**WHEREAS**, The Public Funds Investment Act (Section 2256.005 a) requires the governing body to review and adopt that investment policy not less than annually, recording any changes made thereto; and

**WHEREAS**, the City of Shavano Park has chosen revise the composition of the Investment Committee within the Policy and is attached as Exhibit.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:**

That the City Council has complied with the requirements of the Public Funds Investment Act and the Investment Policy attached hereto as Exhibit A, is hereby adopted in its entirety as the Investment Policy of the City.

**PASSED AND APPROVED** by the City Council of the City of Shavano Park this the 23th day of July, 2018

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**Robert Werner**  
MAYOR

Attest: \_\_\_\_\_  
**Zina Tedford,**  
City Secretary

# City of Shavano Park Texas

## Investment Policy

Adopted February 27, 2017

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## INTRODUCTION

The purpose of this document is to set forth specific investment policy and strategy guidelines for the City of Shavano Park in order to achieve the objectives of safety, liquidity, diversification, and yield for all investment activity. The City Council of the City of Shavano Park shall review and adopt, by resolution, its investment strategies and policy not less than annually. The resolution shall include a record of changes made to either the investment policy or strategy. This policy serves to satisfy the statutory requirement (specifically the Public Funds Investment Act, "the ACT", Chapter 2256 Texas Government Code) to define, adopt and review a formal investment strategy and policy.

## INVESTMENT STRATEGY

The City of Shavano Park maintains portfolios which utilize five specific investment strategy considerations designed to address the unique characteristics of the fund groups represented in the portfolios:

- A. Operating funds and commingled pools containing operating funds have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure which will experience minimal volatility (i.e. risk) during economic cycles. This may be accomplished by purchasing high-quality, short to medium-term securities which will complement each other in a ladder or barbell maturity structure. The dollar weighted average maturity of 365 days or less will be calculated using the stated final maturity date of each security.
- B. Debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Securities purchased shall not have a stated final maturity date which exceeds the debt service payment date.
- C. Debt service reserve funds shall have as the primary objective the ability to generate a dependable revenue stream to the appropriate debt service fund from securities with a low degree of volatility. Securities should be of high quality and, except as may be required by the bond ordinance specific to an individual issue, of short to intermediate-term maturities. Volatility shall be further controlled through the purchase of securities carrying the highest coupon available, within the desired maturity and quality range, without paying a premium, if at all possible.
- D. Special projects or special purpose fund portfolios will have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. These portfolios should include at least 10% in highly liquid securities to allow for flexibility and unanticipated project outlays. The stated final maturity dates of securities held should not exceed the estimated, project completion date.

- E. Operating funds reserved fund balance shall have as the primary objective the capability of adding yield to the portfolio without causing any cash flow inadequacies. The City's intent is to maintain a reserve fund balance of four to six months of operating expenditures to ensure that during economic shortfalls funds are available to sustain the City's needs. The weighted average maturity of these securities shall be no more than 2 years and at least 15% of the funds will be liquid.

## INVESTMENT POLICY

### SCOPE

This investment policy applies to all financial assets of the City of Shavano Park. These funds are accounted for in the City's Comprehensive Annual Financial Report (CAFR) and include:

- General Fund
- Special Revenue Funds
- Debt Service Funds
- Capital Projects Funds
- Proprietary Funds
- All Other Funds

### OBJECTIVES

The City of Shavano Park shall manage and invest its cash with four objectives, listed in order of priority: Safety, Liquidity, Diversification, and Yield. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with State and Local law.

The City shall maintain a comprehensive cash management program which includes collection of accounts receivable, vendor payment in accordance with invoice terms and prudent investment of available cash. Cash management is defined as the process of managing monies in order to ensure maximum cash availability and maximum yield on short-term investment of pooled idle cash.

#### Safety

The primary objective of the City's investment activity is the preservation of capital in the overall portfolio. Each investment transaction shall be conducted in a manner to avoid capital losses, whether they are from securities defaults or erosion of market value.

## Liquidity

The City's investment portfolio shall be structured such that the City is able to meet all obligations in a timely manner. This shall be achieved by matching investment maturities with forecasted cash flow requirements and by investing in securities with active secondary markets.

## Diversification

In order to minimize investment and market risk, the City will diversify its investments by market sector (security type) and maturity. The portfolio will be designed to avoid unreasonable risks within one market sector or from an individual financial institution.

## Yield

The City's cash management portfolio shall be designed with the objective of regularly exceeding the average rate of return on U.S. Treasury Bills at a maturity level comparable to the City's weighted average maturity in days. The investment program shall seek to augment returns above this threshold consistent with risk limitations identified herein and prudent investment policies.

# RESPONSIBILITY AND CONTROL

## Investment Committee

### Members

A ~~four~~five member Investment Committee, shall consist of the City Manager, Finance Director and ~~at least one City Council member and~~ two outside committee members as selected by Council.

### Scope

The Investment Committee shall meet at least semi-annual or other time frame to determine operational strategies and to monitor results. Include in its deliberation such topics as: performance reports, economic outlook, portfolio, diversification, maturity structure, potential risk to the City's funds, authorized brokers and dealers and the target rate of return on the investment portfolio. The committee may make recommendations to the Investment Officer and the Council.

### Procedures

The Investment Committee shall establish its own rules of procedures as it is not required to conform to open meetings act. Meeting summations shall be provided to all members of the investment committee.

## **Delegation of Authority**

Authority to manage the City's investment program is derived from a resolution of the City Council. The Finance Director and City Manager or any person designated by the City Council shall act as Investment Officers for the City and is responsible for investment decisions and activities. The Investments Officer shall establish written procedures for the operation of the investment program, consistent with this investment policy.

## **Training**

The Investment Officers and the other members of the Investment Committee shall attend at least one training session relating to investment responsibilities under the Act within 12 months after assuming duties; a training session not less than once in a two-year period that begins on the first day of the City of Shavano Park's fiscal year and consists of the two consecutive years after that date; each initial training session shall contain not less than 10 hours of training, and subsequent training sessions not less than eight hours of instruction.

Training requirements for "Other" members of the Investment Committee may be waived by City Council for highly qualified professionals as so designated at the time of appointment.

Such training from an independent source shall be approved or endorsed by either, Government Finance Officers Association of Texas, the Government Treasurers Organization of Texas, the Texas Municipal League or the Alamo Area Council of Governments. All expenses incurred for the required training will be paid or reimbursed by the City in accordance with the current travel and training policy in force.

## **Internal Controls**

The Investment Officers are responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by the investment officers.

Accordingly, the Investment Officers shall establish a process for annual independent review by an external qualified entity(s) to assure compliance with policies and procedures. This can be part of the annual audit. The results of this review shall be reported to the City Council. The internal controls shall address the following points:

- A. Control of collusion

- B. Separation of transaction authority from accounting and record keeping.
- C. Custodial safekeeping
- D. Avoidance of physical delivery securities.
- E. Clear delegation of authority to subordinate staff members.
- F. Written confirmation for telephone (voice) transactions for investments and wire transfers.
- G. Development of a wire transfer agreement with the depository bank or third party custodian.

## **Prudence**

The standard of prudence to be applied by the investment officer shall be the "prudent investor" rule, which states: "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- A. The investment of all funds under the City's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment.
- B. Whether the investment decision was consistent with the written investment policy of the City.

The Investment Officers and those delegated investment authority under this Policy, when acting in accordance with the written procedures and in accord with the Prudent Person Rule, shall be relieved of personal liability in the management of the portfolio provided that deviations from expectations for a specific security's credit risk or market price change or portfolio shifts are reported in a timely manner and that appropriate action is taken to control adverse market effects.

## **Public Trust**

All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment officials shall avoid any transaction which might impair public confidence in the City's ability to govern effectively.



## **Ethics and Conflicts of Interest**

The Investment Committee and City staff involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. City staff shall disclose to the City Manager any material financial interests in financial institutions that conduct business with the City and they shall further disclose positions that could be related to the performance of the City's portfolio. City staff shall subordinate their personal financial transactions to those of the City, particularly with regard to timing of purchases and sales.

An investment officer of the City who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An investment officer who is related within second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the governing body of the entity.

## **REPORTING**

### **Quarterly Reporting**

The Investment Officer shall submit quarterly reports to the City Council containing sufficient information to permit an informed outside reader to evaluate the performance of the investment program and consistent with statutory requirements. All reports shall be in compliance with the Act. Market prices for market evaluations will be obtained from an independent source.

### **Annual Report**

Within 90 days of the end of the fiscal year, the Investment Officer shall present an annual report on the investment program and investment activity. This report may be presented as a component of the fourth quarter report to the City Council.

### **Methods**

The quarterly investment report shall include a succinct management summary that provides a clear picture of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner which will allow the City to ascertain whether investment activities during the reporting period have conformed to

the investment policy. The report will be provided to the City Council and will include the following:

- A. A listing of individual securities held at the end of the reporting period. This list will include the name of the fund or pooled group fund for which each individual investment was acquired.
- B. Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of securities for the period. Market values shall be obtained from financial institutions or portfolio reporting services independent from the broker/dealer from whom the security was purchased.
- C. Additions and changes to the market value during the period.
- D. Fully accrued interest for the reporting period.
- E. Average weighted yield to maturity of portfolio on entity investments as compared to applicable benchmarks.
- F. Listing of investments by maturity date.
- G. The percentage of the total portfolio which each type of investment represents.
- H. Statement of compliance of the City's investment portfolio with State law and the investment strategy and policy approved by the City Council.

## INVESTMENT PORTFOLIO

### Active Portfolio Management

The City shall pursue an active versus a passive portfolio management philosophy. That is, securities may be sold before they mature if market conditions present an opportunity for the City to benefit from the trade. The investment officer will routinely monitor the contents of the portfolio, the available markets, and the relative value of competing instruments and will adjust the portfolio accordingly.

### Investments

Assets of the City of Shavano Park may be invested in the following instruments; provided, however, that at no time shall assets of the City be invested in any instrument or security not authorized for investment under the Act, as the Act may from time to time be amended. The City is not required to liquidate investments that were authorized investments at the time of purchase.

## **I. Authorized**

- A. Obligations, including letters of credit, of the United States of America, its agencies and instrumentalities which have a liquid market with a readily determinable market value.
- B. Direct obligations of the State of Texas and agencies thereof. Total investment in this instrument shall not exceed 90% of the overall portfolio.
- C. Other obligations, the principle of and interest on which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or United States of America or their respective agencies and instrumentalities including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States.
- D. Obligations of the States (other than Texas), agencies thereof, Counties, Cities and other political subdivisions of any state having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than "A" or its equivalent. Total investment in this instrument shall not exceed 25% of the overall portfolio.
- E. Certificates of Deposit by a Depository Institution that has its main office or branch office in the State of Texas, guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or the National Credit Union Share Insurance Fund or its successor; secured by obligations described in A through D above, including mortgage backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates, but excluding those mortgage backed securities of the nature described by Section 2256.009 (b) of the Texas Government Code and made in accordance with the conditions as specified by Section 2256.010 of the Texas Government Code. Total investment in CD's shall not exceed 80% of the overall portfolio.
- F. Fully collateralized direct repurchase agreements with a defined termination date secured by a combination of cash and obligations of the United States or its agencies and instrumentalities pledged to the City, held in the City's name, and deposited at the time the investment is made with the entity or with a third party, selected by the City. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution domiciled in Texas. A Master Repurchase Agreement must be signed by the bank/dealer prior to investment in a repurchase agreement. The term of any reverse security repurchased agreement may not exceed 90 days after the date the reverse security repurchase agreement is delivered. Money received under the terms of a reverse security repurchase agreement shall be used to acquire additional investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement. Total investment in repurchase agreements shall not exceed 10% of the overall portfolio.
- G. Joint pools of political subdivisions in the State of Texas which invest in instruments and follow practices as specified by Section 2256.016 of the Texas Government Code. Investment in such pools shall be limited to 90% of the City's entire portfolio. A pool must be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service.

## **II. Un-Authorized**

The City's investment policy specifically prohibits investments in the securities listed below:

- A. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.
- B. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.
- C. Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years.
- D. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.
- E. Securities Lending Program
- F. Bankers' Acceptance Commercial Paper

## **Holding Period**

The City of Shavano Park intends to match the holding periods of investment funds with liquidity needs of the City. In no case will the average maturity of investments of the City's operating funds exceed one year. The maximum final stated maturity of any investment shall not exceed five years. The maximum weighted average maturity (WAM) of the overall portfolio shall not exceed 270 days.

Investments in all funds shall be managed in such a way that the market price losses resulting from interest rate volatility would be offset by coupon income and current income received from the volume of the portfolio during a twelve-month period.

The Investment Officer will monitor rating changes in investments acquired with public funds that require a minimum rating and shall take all prudent measures that are consistent with its investment policy to liquidate an investment that does not have the minimum rating thereby making that investment an unauthorized investment.

## **Risk and Diversification**

The City of Shavano Park recognizes that investment risks can result from issuer defaults, market priced changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification which shall be achieved by the following general guidelines.

- A. Risk of issuer default is controlled by limiting investments to those instruments allowed

by the Act, which are described herein.

- B. Risk of market price changes shall be controlled by avoiding over-concentration of assets in a specific maturity sector, limitation of average maturity of operating funds investments to one year and avoidance of over-concentration of assets in specific instruments other than U.S. Treasury Securities and Insured or Collateralized Certificates of Deposits.
- C. Risk of illiquidity due to technical complications shall be controlled by the selection of securities dealers as described herein.

The Table below summarizes the authorized investments and their maximum allocation as a percentage of the overall investment portfolio:

Security Type	Maximum Allocation
A. <b>Obligations of the US Government, Agencies/Instrumentalities</b>	90%
B. <b>Obligations of the State of Texas, Agencies/Instrumentalities</b>	50%
C. Obligations of other States, County, Cities and political subdivision	25%
D. Certificate of Deposits with branch(s) in the State of Texas (Max. of \$250K per institution, insured or collateralized)	80%
E. Collateralized direct repurchase agreements	10%
F. Constant dollar Investment Pools (Ex. TexPool, TexStar)	90%
G. Money Market Mutual Fund (AAA rated or equivalent)	50%

## SELECTION OF BANKS, BROKER/DEALERS, AND INVESTMENT ADVISORS

## **Depository**

City Council shall, by ordinance, “select and designate one or more banking institutions as the depository for the monies and funds of the City” in accordance with the requirement of Tex. Loc. Gov’t Code Ch. 105. At least every five years a Depository shall be selected through the City's banking services procurement process, which shall include a formal request for proposal (RFP). In selecting a depository, the credit worthiness of institutions shall be considered and the Investment Officer shall conduct a comprehensive review of prospective depositories' credit characteristics and financial history.

## **Certificates of Deposit**

Banks seeking to establish eligibility for the City's competitive certificate of deposit purchase program shall submit for review annual financial statements, evidence of federal insurance and other information as required by the Investment Officer.

## **Investment Advisor**

The Council may, at its discretion, contract with an investment management firm properly registered under the Investment Advisors Act of 1940 (15 U.S.C. Section 80b-1 et seq.) and with the Texas State Securities Board to provide for investment and management of its public funds or other funds under its control.

## **Securities Dealers**

All investments made by the City will be made through the City's banking services bank or a primary dealer. The Investment Committee will review the list of authorized broker/dealers annually. A list of at least three broker/dealers will be maintained in order to assure competitive bidding. Brokers and dealers who office in the San Antonio and Austin metropolitan area are preferred. Investment officials shall not knowingly conduct business with any firm with whom public entities have sustained losses on investments. All Securities dealers shall provide the City with references from public entities which they are now serving.

All financial institutions and brokers/dealers who desire to become qualified bidders for investment transactions must supply the following as appropriate:

- audited financial statements each year,
- proof of National Association of Securities Dealers (NASD) certification and provision of CRD number,
- proof of current registration with the State Securities Commission and
- completed broker/dealer questionnaire
- certification of having read the City's investment policy signed by a qualified

representative of the organization

- acknowledgement that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the City and the organization.

**Qualified representative** means a person who holds a position with a business organization, who is authorized to act on behalf of the business organization and who is one of the following:

- A. For a business organization doing business that is regulated by or registered with a securities commission, a person who is registered under the rules of the National Association of Securities Dealers;
- B. For state or federal bank, a savings bank, or a state or federal credit union, a member of the loan committee for the bank or branch of the bank or a person authorized by corporate resolution to act on behalf of and bind the banking institution; or
- C. For an investment pool, the person authorized by the elected official or board with authority to administer the activities of the investment pool to sign the certification on behalf of the investment pool.

## **Investment Pools**

A thorough investigation of the pool is required prior to investing, and on a continual basis. All investment pools must have available the following information in order to be eligible to receive funds:

- the types of investments in which money is allowed to be invested
- the maximum average dollar-weighted maturity allowed, based on the stated maturity date, of the pool
- the maximum stated maturity date any investment security within the portfolio has
- the objectives of the pool
- the size of the pool
- the names of the members of the advisory board of the pool and the dates their terms expire > the custodian bank that will safe keep the pool's assets
- whether the intent of the pool is to maintain a net asset value of one dollar and the risk of market price fluctuation

- whether the only source of payment is the assets of the pool at market value or whether there is a secondary source of payment, such as insurance or guarantees, and a description of the secondary source of payment
- the name and address of the independent auditor of the pool
- the requirements to be satisfied for an entity to deposit funds in and withdraw funds from the pool and any deadlines or other operating policies required for the entity to invest funds in and withdraw funds from the pool
- the performance history of the pool, including yield, average dollar weighted maturities and expense ratios
- a description of interest calculations and how interest is distributed, and how gains and losses are treated

An annual review of the financial condition of each investment pool(s) will be conducted by the Investment Committee.

## SAFEKEEPING AND CUSTODY

### Insurance or Collateral

All deposits and investments of City funds other than direct purchase of U.S. Treasuries or Agencies shall be secured by pledged collateral. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest on the deposits or investments less an amount insured by the FDIC or FSLIC. Evidence of the pledged collateral shall be maintained by the Finance Director or a third party financial institution. Repurchase agreements shall be documented by a specific agreement noting the collateral pledge in each agreement. Collateral shall be reviewed weekly to assure that the market value of the pledged securities is adequate.

### Safekeeping Agreement

Collateral pledged to secure deposits of the City shall be held by a safekeeping institution in accordance with a Safekeeping Agreement which clearly defines the procedural steps for gaining access to the collateral should the City of Shavano Park determine that the City's funds are in jeopardy. The safekeeping institution, or Trustee, shall be the Federal Reserve Bank or an institution not affiliated with the firm pledging the collateral. The safekeeping agreement shall include the signatures of authorized representatives of the City of Shavano Park, the firm pledging the collateral, and the Trustee.

### Collateral Defined

The City of Shavano Park shall accept only the following securities as collateral:



- A. FDIC and FSLIC insurance coverage
- B. A bond, certificate of indebtedness, or Treasury Note of the United States, or other evidence of indebtedness of the United States that is guaranteed as to principal and interest by the United States.
- C. Obligations, the principal and interest on which, are unconditionally guaranteed or insured by the State of Texas.
- D. A bond of the State of Texas or of a county, city or other political subdivision of the State of Texas having been rated as investment grade (investment rating no less than "AA" or its equivalent) by a nationally recognized rating agency with a remaining maturity of ten (10) years or less.

### **Subject to Audit**

All collateral shall be subject to inspection and audit by the Investment Officer or the City's independent auditors.

### **Delivery vs. Payment**

Treasury Bills, Notes, Bonds, Repurchase Agreements and Government Agencies' securities shall be purchased using the delivery vs. payment method. That is, funds shall not be wired or paid until verification has been made that the correct security was received by the Trustee. The security shall be held in the name of the City or held on behalf of the City. The Trustee's records shall assure the notation of the City's ownership of or explicit claim on the securities. The original copy of all safekeeping receipts shall be delivered to the City.

### **Competitive Bidding**

All investment transactions, including certificates of deposit, will be made on a competitive basis to assure that the City is receiving fair market prices. Bids for certificates of deposits may be solicited orally, in writing, electronically or in any combination of those methods.

## **INVESTMENT POLICY ADOPTION**

The City of Shavano Park Investment Policy shall be adopted by resolution of the City Council. The policy shall be reviewed for effectiveness on an annual basis by the Investment Committee and

any modifications will be recommended for approval to the City Council. The City Council shall review these investment policies and strategies not less than annually.

## CITY COUNCIL STAFF SUMMARY

Meeting Date: July 23, 2018

Agenda item: 6.4

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

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**AGENDA ITEM DESCRIPTION:** Discussion / action – Results of City Slogan Survey - City Manager

X

**Attachments for Reference:**

- 1) 6.3a City Slogan Results – Top 5
- 2) 6.3b Postcard Mailed to Residences
- 3) 6.3c City Slogan Results – First Survey

---

**BACKGROUND / HISTORY:** Adopting an official City Slogan is included in the City's Communications Strategy document approved by Resolution R-2017-009 on July 24, 2017.

At the March 26, 2018 City Council meeting, staff presented a proposed process for community engage in selection of an official City Slogan. City Council directed the Tree Committee to develop recommendations for possible town slogan according to the timeline established:

**April:** Staff issues an online submission form for slogan suggestions from residents and places hard copy submission forms at all public meetings.

- Online submission form will be advertised on City social media accounts and be easy to complete for residents. The submission form will be open-ended for residents to make suggestions.

**May:** Citizen or Council Sub-committee (optional) meets with staff who presents the compiled submissions from residents. Sub-committee selects 4 or 5 slogans they like best for the next round of public involvement.

**May – June:** Staff issues an online survey and hard copy survey at all public meetings with the 4 or 5 slogans selected by the sub-committee.

Staff to present survey results to full Council at a regularly scheduled meeting. Council selects an official slogan or provides more guidance on way ahead.

---

**DISCUSSION:** In accordance with this timeline staff issued an online survey through Survey Monkey on City website and all City social media accounts from April 2, 2018 to May 18, 2018. A total of 47 submissions were received with over 60+ slogan ideas (attachment 6.3c).

The Shavano Park Citizens Tree Committee met on May 20, 2018 and selected a consensus Top 5 for a second round of surveying of residents as outlined in the approved timeline.

On June 12, 2018 postcards were mailed to all residences with the Tree Committee consensus Top 5 (see attachment 6.3b). By July 16, when the packets materials were prepared, staff had received 136 submissions in return. Results are in attachment 6.3a, and seen below:

City Official Slogan	Vote Tally	Percentage
Shavano Park - <i>Country in the City</i>	16	12%
Shavano Park - <i>A Community of Natural Beauty</i>	30	22%
Shavano Park - <i>City Living with Country Charm</i>	41	30%
Shavano Park - <i>Country Feeling, City Living</i>	21	15%
Shavano Park - <i>Country Living with City Convenience</i>	3	2%
I don't like any of these	25	18%
Total	136	100%

\*As of 7/16/18

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**COURSES OF ACTION:** Council may choose to adopt a slogan; may decide that a slogan is not needed; and/or, provide further guidance to staff.

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**FINANCIAL IMPACT:** N/A

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**MOTION REQUESTED:** Varies depending upon what course of action is approved.

City Official Slogan	Vote Tally	Percentage
Shavano Park - <i>Country in the City</i>	16	12%
Shavano Park - <i>A Community of Natural Beauty</i>	30	22%
Shavano Park - <i>City Living with Country Charm</i>	41	30%
Shavano Park - <i>Country Feeling, City Living</i>	21	15%
Shavano Park - <i>Country Living with City Convenience</i>	3	2%
I don't like any of these	25	18%
Total	136	100%

\*As of 7/16/18



**CITY OF SHAVANO PARK**

900 SADDLETREE COURT  
SHAVANO PARK, TX 78231

## ***City Official Slogan Survey***

- 1. Select your favorite slogan***
- 2. Drop off postcard in the Water bill box by July 10***
- 3. City Council will consider results at July 23 Meeting***

# ***City Official Slogan Survey***

City Council is considering an official City slogan. In May, we asked residents for their slogan ideas and 47 submissions were received. The Tree Committee then selected five slogans from the submissions. Now is your time to vote on their selections!

Many organizations have slogans or sayings that capture their organizational culture and/or mission. The City slogan will improve the City's branding as a premier City in Bexar County and hopes to capture the essence of living in Shavano Park.

## **Top 5 Slogans - Select one**

- ☐ Shavano Park - *Country in the City*
- ☐ Shavano Park - *A Community of Natural Beauty*
- ☐ Shavano Park - *City Living with Country Charm*
- ☐ Shavano Park - *Country Feeling, City Living*
- ☐ Shavano Park - *Country Living with City Convenience*
- ☐ I do not like any of these

Q1 The City Council is soliciting suggestions for a City Slogan! We would like to hear your ideas about what the official "City Slogan" for the City of Shavano Park should be! Some Cities in Bexar County have slogans like: Cibola: "City of Choice" Universal City: "The Gateway to Randolph AFB" Schertz: "Community. Service. Opportunity" Kirby: "Small City with a Big Heart" Converse: "Expanding Horizons" Wimberley: "A nice place to visit ... A great place to live." In the early 1980s our unofficial slogan was "A Community of Country Estates." What would be a good short slogan for our City? Write down as many ideas as you want!

Answered: 47 Skipped: 0

#	RESPONSES	DATE
1	Relaxed and elegant	5/9/2018 10:18 AM
2	Better than San Antonio!	5/8/2018 5:54 PM
3	Country in the City	5/7/2018 12:38 PM
4	once was a great place to live, no longer. city councilville. great city, dumb council. once was a nice place but no longer.	5/6/2018 9:03 PM
5	Life in the Country in the Middle of the City	5/5/2018 12:06 PM
6	"A Good Town for a Home Town" "Best of Texas" Wayne Stoeber 128 Penns Way	5/4/2018 11:51 AM
7	Near yet Far In response to queries about the nonspecific "Far", one can be creative in using words such as beyond, above, and away the ...., etc. to enliven the conversation. I'm sure each resident will have definite ideas about what follows the "Far"!	5/3/2018 3:18 PM
8	the Promise Land	4/27/2018 11:18 AM
9	Does it matter what we say? It appears to me after attending meetings that Council does what it wants. So maybe the best slogan would be: "Shavano Park: Where the City Council Sends Out Worthless Surveys But Ultimately Does What it Wants"	4/25/2018 10:21 AM
10	I like "A Community of Country Estates"	4/23/2018 1:19 PM
11	"A piece of hill country in the city" "Safe, quiet, and charming" "Always growing"	4/21/2018 11:21 AM
12	Seriously? Do you guys not have anything better to do? What will the cost to the City be to add such a slogan to letterhead and city materials? If you're going to do something like this, shouldn't it be part of a sophisticated, well thought out plan with objective, measurable goals?	4/20/2018 12:37 PM
13	" Gateway to the Hill Country "	4/20/2018 10:45 AM
14	City of nature and animals City of natural beauty	4/16/2018 11:04 PM
15	Do the speed limit or else...	4/15/2018 4:32 PM
16	Country Charm...with City Convenience	4/12/2018 9:39 AM
17	I read the history of Shavano and it seems it has a meaning of growing over time from back in the 1800. We should market test a few concepts to ensure we chose the right one.. "A City of Growth" (tagline could be about growth of people, resources, culture) "A City of Opportunity" " A Flourishing City" All of these speaks to how Shavano is a community that is growing in many aspects and invites others to join us.... Christine grogan	4/11/2018 10:13 AM
18	Living in the country within the City	4/9/2018 10:33 AM
19	Better services than your city!	4/9/2018 10:20 AM



# City Slogan for Shavano Park

SurveyMonkey

20	Country estates with city convenience	4/8/2018 4:01 PM
21	City Living With Country Charm	4/6/2018 9:42 PM
22	A Community of Country Estates	4/6/2018 5:55 PM
23	City of Shavano Park: "A City of Natural Beauty" "The City of Natural Beauty" " A Community of Natural Beauty" "The City of Natural Beauty And Grand Estates" "A City of Natural Beauty Preserved" "A City of Grand Estates And Natural Beauty" "The City of Green Space" "The City of Green Space And Grand Estates" "A City of Green Space and Grand Estates" Submitted by: Dannia Loera-Rimas	4/6/2018 3:49 PM
24	At the Heart of it All... Where All Paths Meet... Families. Friendship. Neighbors. Bridging Communities. A Community of Trust. A Lot of Love with a Little Luxury A Community of Grace.	4/6/2018 3:24 PM
25	Home sweet Home.	4/6/2018 2:18 PM
26	Gateway to 1604 What's with all those planes? If you want to do it, you'll need a permit A small town in a big city Know your neighbors, or not. Shavano, we'll get to those street repairs soon Shavano, the town with multicolored water	4/6/2018 2:11 PM
27	A traditional, vibrant, and exclusive community	4/6/2018 2:07 PM
28	The solitude of country life with the convenience of the city	4/6/2018 2:01 PM
29	Feels like home	4/6/2018 12:06 PM
30	Your Community for Country Living Your Forever Home There's No Place Like Home	4/6/2018 11:30 AM
31	Shavano Park: Good air. Good water. Good life. Shavano Park is a Special Place. Sublimely situated 29.58° N by -98.55° W Shavano Park--Practically Perfect Shavano Park: You may want to stay. Shavano Park--Emphasis on PARK Shavano Park: Famously Friendly Shavano Park: Where wildlife meets the good life Shavano Park: Neighbor. Neighborhood. Community. Be somebody in Shavano Park.	4/5/2018 9:05 AM
32	Shavano Park---City of Peace and Tranquility	4/5/2018 7:59 AM
33	HOME (Keep it simple, all encompassing)	4/4/2018 11:11 PM
34	"HOME"	4/4/2018 11:09 PM
35	Country Feeling, City Living...!	4/4/2018 11:55 AM
36	A City in a Park A City in a Beautiful Park	4/4/2018 10:13 AM
37	A Quiet Place to Call Home A Quiet Place to Call your Own Community defines us Enduring Quality	4/3/2018 4:20 PM
38	I love the one from the 1980s. I think it's perfect- I'm only a 2 year resident. But we love the large lots and trees and that's why country estates is such an appealing phrase to me.	4/3/2018 12:08 PM
39	Shavano Park: A City with NO Parks!	4/3/2018 10:04 AM
40	Our city, our home.	4/3/2018 5:39 AM
41	Why be an '09er when Shavano Park is finer?	4/2/2018 4:41 PM
42	Beautiful city within a city. A city of country estates	4/2/2018 3:57 PM
43	Small town atmosphere, big city convenience.	4/2/2018 3:32 PM
44	City of Wonder and Beauty Community First, City Second A Modern Country City A Pleasant Place To Live A Little Country City Where Nature And City Are One	4/2/2018 3:28 PM
45	A Life in the Park.	4/2/2018 1:38 PM
46	Where the city meets the country. We are the oaks folks.	4/2/2018 1:38 PM
47	"An Oasis of Excellence" "More Trees Than People!" Alternative tongue in cheek: "Not Just a Speed Trap!" Peter Kilpatrick 132 Penns Way	4/2/2018 12:54 PM

## CITY COUNCIL STAFF SUMMARY

Meeting Date: July 23, 2018

Agenda item: 6.5

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

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### **AGENDA ITEM DESCRIPTION:**

Discussion – Review of unauthorized access on City network - Possible Executive Session pursuant to Texas Government Code Section 551.076 deliberation regarding security personnel and devices - City Manager



**Attachments for Reference:**

1) N/A

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**BACKGROUND / HISTORY:** The City recently experienced unauthorized access on the City network.

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**DISCUSSION:** Purpose is to review the recent unauthorized access on the City network with Council and discuss related security personnel and devices.

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**COURSES OF ACTION:** Not an action item.

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**FINANCIAL IMPACT:** N/A

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**MOTION REQUESTED:** Not an action item.

City of Shavano Park  
PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Page 1

Printed: 07-02-2018

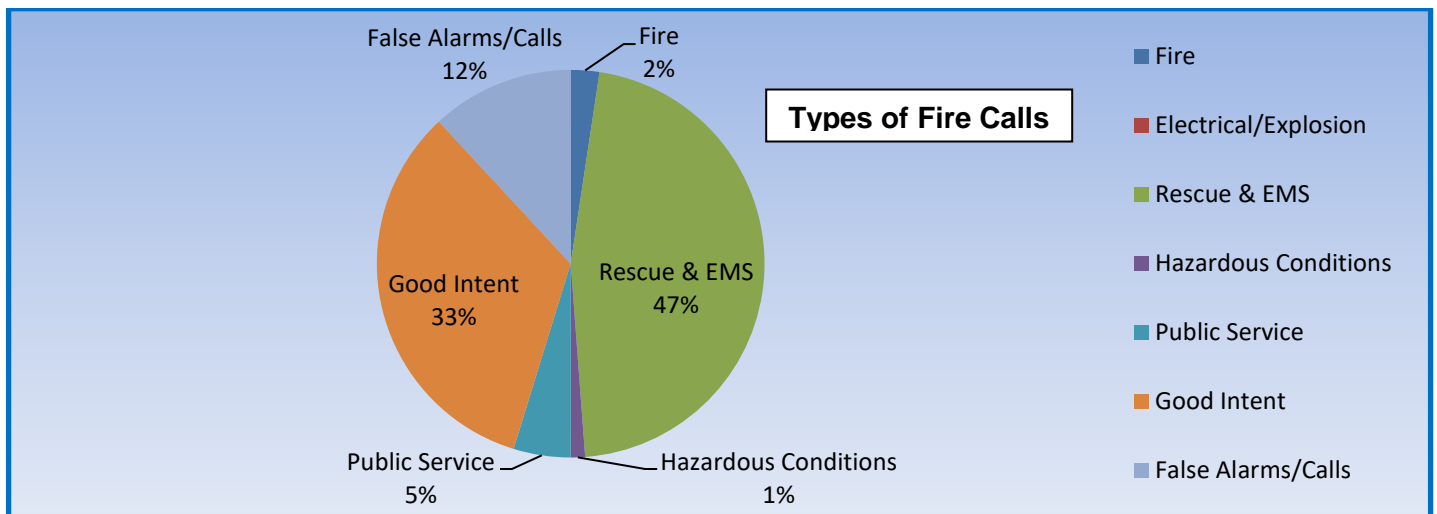
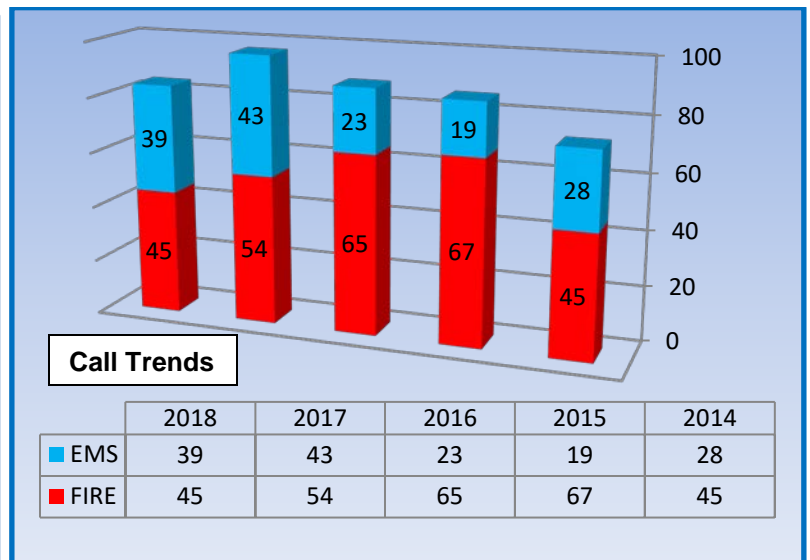
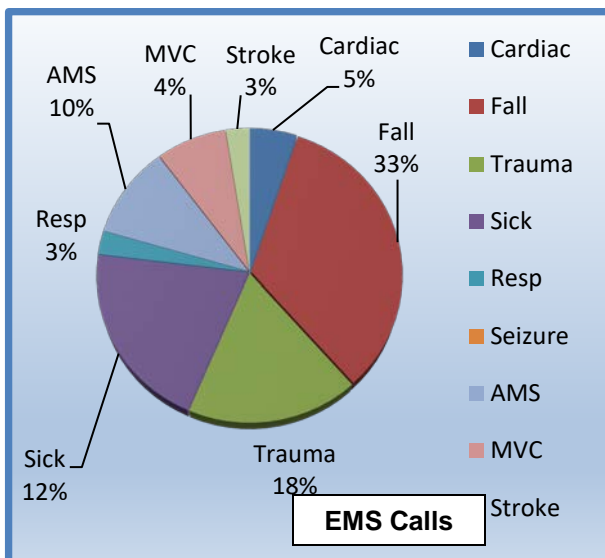
	[Designated period: 06/01/18 to 06/30/18]				[Prior period: 06/01/17 to 06/30/17]				
	Code	Prms	Valuation	Fees Paid	Units	Prms	Valuation	Fees Paid	Units
<b>NEW RESIDENTIAL HOUSEKEEPING BLDGS:</b>									
SINGLE FAMILY HOUSES DETACHED	101	2	1,084,248.00	8,453.56	2	2	3,045,631.00	17,959.88	2
SINGLE FAMILY HOUSES ATTACHED	102		.00	.00	0	0	.00	.00	0
IF - IMPROVEMENTS	105	2	188,192.00	1,748.00	1	1	14,000.00	400.00	1
<b>RESIDENTIAL NON-HOUSEKEEPING BLDGS:</b>									
HOTELS, MOTELS & TOURIST CABINS	213		.00	.00	0	0	.00	.00	0
OTHER NON-HOUSEKEEPING SHELTER	214	9	46,159.00	1,450.00	9	2	7,204.00	193.00	1
<b>NEW NON-RESIDENTIAL BUILDINGS:</b>									
AMUSEMENT, SOCIAL & RECREATIONAL	318		.00	.00	0	0	.00	.00	0
SERVICE STATIONS & REPAIR GARAGES	322		.00	.00	0	0	.00	.00	0
OFFICES, BANKS, & PROFESSIONAL	324	1	604,500.00	5,248.25	1	0	.00	.00	0
PUBLIC WORKS & UTILITIES	325		.00	.00	0	0	.00	.00	0
STORES & CUSTOMER SERVICE	327		.00	.00	0	0	.00	.00	0
OTHER NON-RESIDENTIAL BLDGS	328		.00	.00	0	0	.00	.00	0
STRUCTURES OTHER THAN BUILDINGS	329		.00	.00	0	0	.00	.00	0
<b>ADDITIONS, ALTERATIONS, &amp; CONVERSION</b>									
RESIDENTIAL	434		.00	.00	0	0	.00	.00	0
NON-RESIDENTIAL & NON-HOUSEKEEPING	437	5	164,647.43	2,014.20	5	5	1,277,876.44	13,436.80	5
ADDS OF RESID. GARAGES (ATCH/DETC)	438		.00	.00	0	0	.00	.00	0
Solar Panels Install	439	1	233,000.00	150.00	1	0	.00	.00	0
<b>DEMOLITION AND RAZING OF BUILDINGS</b>									
SINGLE FAMILY HOUSES (ATCH/DETACH)	645		.00	.00	0	0	.00	.00	0
ALL OTHER BUILDINGS & STRUCTURES	649	1	22,000.00	500.00	1	0	.00	.00	0
FENCE	650	2	15,864.00	500.00	2	0	.00	.00	0
FIRE ALARM & SPRINKLERS	675	6	14,098.00	710.20	6	4	42,978.80	1,167.20	4
PLUMBING	701	10	140,107.06	3,100.00	8	6	55,781.00	1,830.00	3
GAS	702		.00	.00	0	0	.00	.00	0
ELECTRICAL	705	11	225,162.14	3,864.00	10	11	123,733.00	2,904.00	10
HVAC	710	16	230,737.15	5,100.00	14	26	428,080.20	9,446.80	34
IRRIGATION	715	8	49,889.92	1,500.00	7	1	675.00	50.00	1
POOL	720		.00	.00	0	0	.00	.00	0
ROOF	725		.00	.00	0	11	307,840.48	1,650.00	11
SEPTIC SYSTEM	730	2	18,210.00	720.00	0	0	.00	.00	0
WATER SOFTENER	735		.00	.00	0	0	.00	.00	0
CONTRACTORS	800	1	10.00	10.00	1	6	60.00	60.00	4
TREE PERMIT	801		.00	.00	0	2	70.00	70.00	2
<b>TOTALS FOR PERMITS SHOWN ABOVE</b>									
Totals of other permits in the period	77		3,036,824.70	35,068.21	68	77	5,303,929.92	49,167.68	78
	4		46,628.05	1,700.00	3	2	304,745.85	4,311.60	2
<b>TOTAL FOR ALL PERMITS IN THE PERIOD</b>									
	81		3,083,452.75	36,768.21	71	79	5,608,675.77	53,479.28	80

# Shavano Park Fire Department



## Summary of Events for June 2018

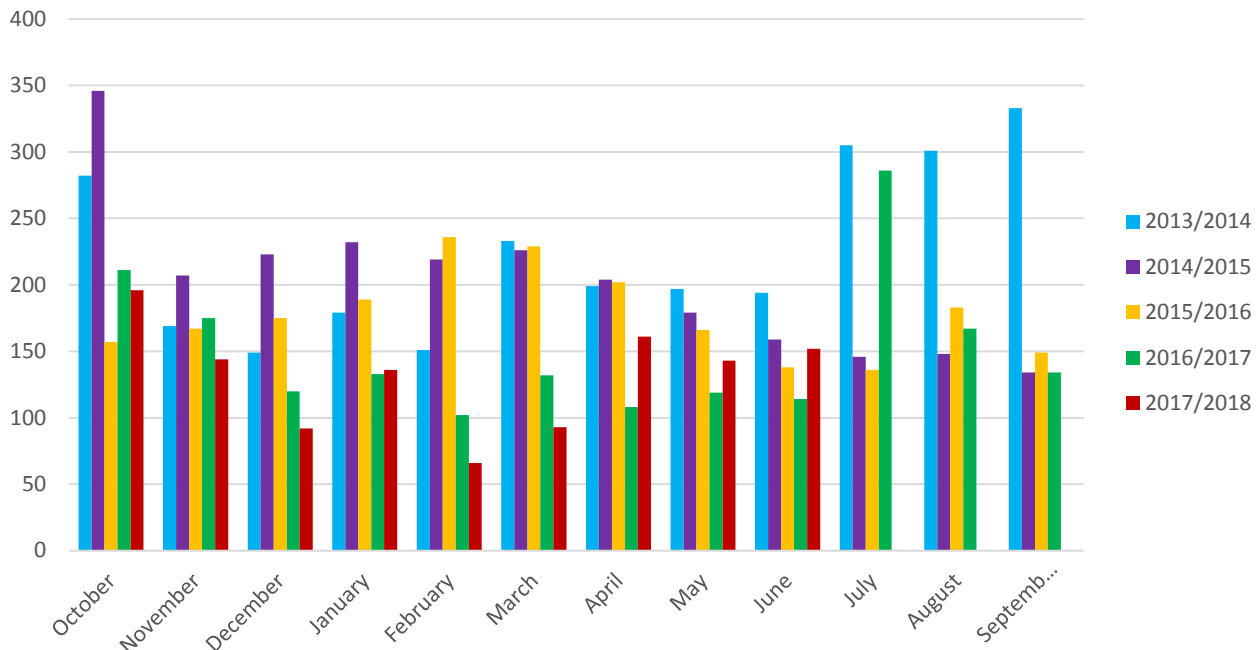
- Shavano Park FD responded to **84** requests for service in June.
- This is a **13.02% decrease** from the previous June.
- Shavano Park FD responded to **3** automatic aid requests from Hollywood Park FD and Castle Hills.
- Shavano Park FD received **9** automatic aid responses for Castle Hills FD, Hollywood Park FD and Leon Valley FD.
- Shavano Park FD Responded/stood-by for **26** mutual aid requests from other departments
- The average response time for calls within Shavano Park is **4 minutes, 48 seconds** this month.
- Fire Fighters completed a total of **389.25 hours of fire** and **67 hours of EMS** training in the month of June
- Certified Fire Inspector inspected **4** commercial buildings.
- Fire crews performed **9** pre-incident fire plan reviews
- Certified Plans Examiners reviewed **9** sets of commercial building/renovation plans/changes to previously submitted plans



# City of Shavano Park

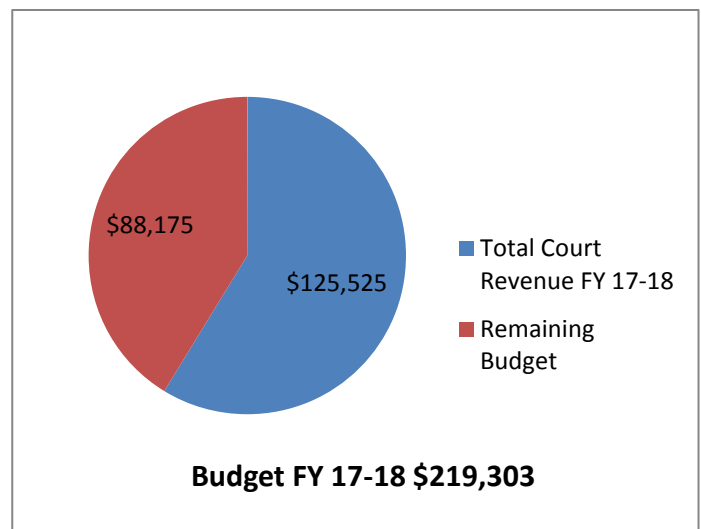
## Municipal Court Activity June 2018

### Cases Filed Per Month



Cases Resolved	Current Month	Prior Year
Fine	47	23
Not Guilty By Judge	3	2
Guilty	16	13
Dismissed	2	2
Compliance Dismissal	9	35
Defensive Driving	13	5
Deferred Disposition	28	25
Proof of Insurance	4	3
<b>TOTAL</b>	<b>122</b>	<b>108</b>

Court Revenue	Current 17/18	Prior 16/17
October	\$ 10,597	\$ 23,350
November	16,677	15,321
December	10,926	13,699
January	11,992	14,530
February	16,171	15,088
March	16,604	21,023
April	15,136	15,381
May	12,236	16,254
June	15,187	10,408
July	-	13,552
August	-	20,554
September	-	15,649
	<b>\$ 125,525</b>	<b>\$ 194,808</b>



**Monthly Activity Report  
City of Shavano Park Police Department  
June 2018**

**Activity Report: 206 incidents were responded to by the Police Department.  
1250 total incidents were responded to by the Department for 2018.**

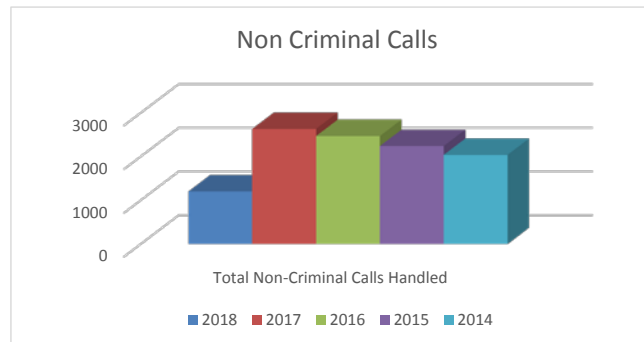
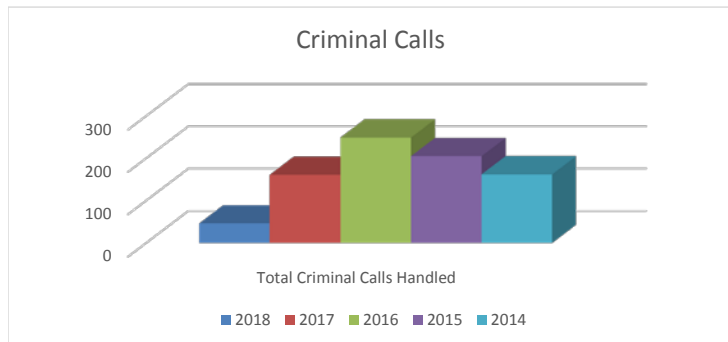
Criminal Calls	June	Calendar Year				
		2018	2017	2016	2015	2014
Alcohol Beverage Code Violations	0	0	0	0	0	0
Arrest of Wanted Persons (Outside Agency)	0	7	21	31	39	27
Assault	0	1	1	3	2	1
Burglary Building	0	1	3	17	15	8
Burglary of Habitation	0	1	4			
Burglary Vehicle	0	3	13	50	29	26
Criminal Mischief / Reckless Damage	0	4	15	19	11	13
Criminal Mischief Mail Box	0	0	2	5		
Cruelty to Animals	0	0	0	0	0	0
Deadly Conduct	0	0	0	1	0	0
D.U.I. - Minor	0	0	1	0	0	0
D.W.I. / D.U.I.	0	1	4	6	2	3
Driving while License Suspended / Invalid	0	1	0	2	2	4
Endangerment of Child	0	0	1	0	0	0
Evading Arrest	0	3	0	3	2	2
Failure to Identify	0	0	1	0	1	0
Family Violence	0	0	3	2	2	2
Fraud / Forgery / False Reports / Tamper w/ Govt. Record	0	1	0	4	6	2
Harassment / Retaliation / Terroristic Threat	0	0	2	1	0	4
M.I.P. Alcohol / Tobacco	0	0	0	1	0	0
Murder	0	0	0	0	0	0
Narcotics Violation (class B and up)	0	5	16	30	16	7
Narcotics Violation (class C)	1	9	43	42	27	20
Possession of Prohibited Weapon / Unlawful Carry	0	0	1	3	1	0
Public Intoxication	0	0	3	4	3	4
Resisting Arrest	0	0	1	0	0	1
Robbery	0	0	1	0	2	0
Sexual Assault	0	0	0	1	1	0
Solicitation of a Minor	0	0	0	1	0	0
Suicide	0	0	0	0	0	0
Theft	2	9	22	17	40	36
Theft of Mail	0	0	1	4		
Theft of Motor Vehicle / Unauthorized Use of Motor Veh.	0	0	2	2	3	2
<b>Total Criminal Calls Handled</b>	<b>3</b>	<b>46</b>	<b>161</b>	<b>249</b>	<b>204</b>	<b>162</b>

**Monthly Activity Report**  
**City of Shavano Park Police Department**  
**June 2018**

**Non-Criminal Calls**

	June	Calendar Year				
		2018	2017	2016	2015	2014
Accidents Major (With Injuries)	2	5	10	7	11	9
Accidents Minor (Non-Injury)	2	36	50	62	47	44
Alarm Call	48	269	557	536	528	495
Animal Calls / Complaints	15	87	143	148	143	170
Assist Fire Department / EMS	34	220	388	339	276	285
Assist Other Law Enforcement Agencies	4	50	81	59	69	69
Assist the Public	6	31	106	93	87	108
City Ordinance Violations	23	126	420	386	343	289
boat 1 dumpster 3 easement 2 nuisance 1						
permit 2 pod 2 protrusion 1 sign 5						
solicitor 2 trailer 2 tree 2						
Criminal Trespass Warning	0	1	7	0	1	0
Deceased Person / Natural / Unattended	0	9	17	22	8	11
Disturbance / Keep the Peace	5	32	56	81	86	66
Emergency Detention	0	3	10	13	26	12
Health & Safety Violations	0	0	0	0	0	0
Information Reports	23	103	195	176	137	78
Missing Person / Runaway	0	0	1	2	1	5
Recovered Property / Found Property	1	5	21	28	19	15
Suspicious Activity, Circumstances, Persons, Vehicles	12	99	285	288	260	234
Traffic Hazard	2	20	49	62	55	42
Welfare Concern	6	27	52	38	38	18
911 Hang-up Calls	20	81	188	132	109	90
<b>Total Non-Criminal Calls Handled</b>	<b>203</b>	<b>1204</b>	<b>2636</b>	<b>2472</b>	<b>2244</b>	<b>2040</b>
<b>Officer Initiated Contacts</b>						
Community Policing Contacts / Crime Prevention	401	921	2630	3817	3817	2751
Out of Town / Patrol-By Reports	58	137	480	551	568	626
<b>Total Officer Initiated Contacts</b>	<b>459</b>	<b>1058</b>	<b>3110</b>	<b>4368</b>	<b>4385</b>	<b>3377</b>

There was no reported gang activity for June 2018. For 2018 there have been no reported gang activity.



## June 2018 Breakdown

### Narcotics

1. 4400 blk. Lockhill-Selma Road - possession of drug paraphernalia

### Theft

1. 4150 N. Loop 1604 W. - shoplifting
2. 13215 Huebner Road - shoplifting

Mileage	June	Calendar Year				
		2018	2017	2016	2015	2014
Total Monthly / Annual Mileage	13907	64781	144779	151041	140356	148885

## City of Shavano Park Police Department June 2018

Officer	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Total A
Warnings	20	22	13	0	31	6	15	23	23	8	28	21	10	30	13	263
Citations	9	11	7	0	29	3	6	8	24	10	21	21	15	14	2	180
Cases	14	3	7	31	8	18	10	22	3	23	7	17	20	9	13	205
Activity Totals	43	36	27	31	68	27	31	53	50	41	56	59	45	53	28	648
Vehicles Stopped	23	29	19	0	54	8	19	29	38	17	45	36	21	32	14	384
Community Policing	60	58	53	16	0	0	41	64	3	30	3	29	33	0	11	401

Officer	P	Q	R	S	T	U	V	W	X	Y	Z	Total B
Warnings	0											0
Citations	0											0
Cases	1											1
Activity Totals	1	0	0	0	0	0	0	0	0	0	0	1
Vehicles Stopped	0											0
Community Policing	0											0

Grand Total
263
180
206
649
384
401



**PUBLIC WORKS DEPARTMENT**  
**Monthly Report - June 2018**

**Water Utility**

- Completed monthly flushing for water system as required by TCEQ.
- Install exhaust fan on VFD building at Huebner.
- Repaired Booster pump and motor #3 at Huebner
- Repair leak on CL2 pump at Well # 7
- Consumer Confidence Report published in the City's Road Runner.
- Water Resources fixed leak on brine and salt tank at Shavano Station
- A/C Unit at huebner went out 6/3 evening, A/C was repaired, but in the meantime caused damage to VFD's, issues were repaired and resolved
- Water Resources fixed leak on brine and salt tank at Shavano Station

**STREETS**

- Crack sealed in Shavano Creek, finished Branch Oak, Cherry Bark, and started Cinnamon Oak. This is about 75 % complete. Estimated 7 days to complete subdivision.
- Replace stop sign at corner of Rustlers Butte and Happy Trail - hit by vehicle and knocked down.
- Leveling area at well #4 with a dozer which will help provide access for clearing the drainage channel from NW Military to Bent Oak
- Continued working on cleaning dezavala brush along the muni-trac

**DRAINAGE**

- Contractor began to clear the ditch from Bent Oak to NW Military Hwy

**FACILITIES**

- Worked on installation of the meter for the additional exterior power at City Hall
- Change A/C filters, bulbs, and batteries in the air fresheners at City hall
- Cleaned and blew the PD parking lot before Alderman inbrief

**OTHER**

- PWD met with vendor to work on getting drawings for a pump sized to drain the pond at Wagon Trail. Plans should be ready to submit to CPS early next week.

<b>Water Utility</b>	<b>JUNE</b>	<b>MO</b>	<b>FY</b>
# of Gallons Pumped		23,759,961	110,316,223
# of Gallons Pumped from Trinity		3,252,897	15,765,750
Total Pumped		27,012,858	126,081,973
Flushing		6,050	37,850
# of Gallons Sold		27,487,000	120,832,344
Water Lossed in gallons		474,142	7,186,234
% of Loss		1.76%	
Water Revenue		\$110,299.17	\$441,223.21
EAA Fees Collected		\$13,743.50	\$60,488.23
Water Service Fees		\$4,448.00	\$41,920.75
Debt Service Collected		\$4,878.16	\$41,933.36
Late Fees		\$977.10	\$5,762.81
Water Used by City		329,000	1,186,000
Water Cost Used by City		\$1,642.85	\$9,094.88
# of Water Complaints (resolved)		9(9)	25
# of Bill Adjustments (\$\$)		3 - (\$218.11)	10
Late fees removed (\$\$)		3 - (\$163.92)	

## CITY COUNCIL STAFF SUMMARY

Meeting Date: July 23, 2018

Agenda item: 7.6.

Prepared by: Brenda Morey

Reviewed by: Bill Hill

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### **AGENDA ITEM DESCRIPTION:**

Presentation of June 2018 Monthly Reports

X

### **Attachments for Reference:**

- a) June 2018 Power Point Presentation
- b) June 2018 Revenue and Expenditure Report
- c) June 2018 Monthly Check Register

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**BACKGROUND / HISTORY:** The current data provided within the attachments are for the FY 2017-18 Budget period month ending June 30, 2018. The “Current Budget” column within the attachment b) contains the original adopted budget with one approved budget amendment to date. This summary sheet highlights a number of key points related to the current month’s activity for General Fund and Water Fund. Staff is also prepared to present the power point briefing attached at the council meeting.

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### **DISCUSSION:**

#### **10 - General Fund** (Page 1 of Revenue and Expenditure Report)

As of June 30, 2018, General Fund revenues total \$4,544,432 or 76.95% of the budget. General Fund expenditures total \$4,424,894 or 74.92% of the budget with 9 months or 75.0% of the year complete.

#### **Revenues (GF)** (Page 2 & 3)

- Current M&O Property tax (10-599-1010) collections for the month are \$123,508. The City has received 96.37% of its annual budgeted amount to date with approximately \$112,000 to collect.
- Delinquent Taxes (10-599-1020) – no additional delinquent collections. Large debit balance the result of litigation resolution reducing taxable values. The most recent settlements in April for Brookdale for 2013, 2014 and 2015 tax years with a refund of approx. \$20,500 and Pond Hill Office for 2016 and 2017 tax years with a refund of approx. \$18,200. Due to the refunds issued, the City will not receive the budgeted \$20,000 in delinquent tax revenue and is anticipating a shortfall of approximately \$60,000 in this revenue source as total refunds have far exceeded collections.
- Sales Tax revenue received this month is \$32,225 for sales reported in April 2018 for monthly filers. Year to date revenues collected is at 67.26% of budget, with 75% of the fiscal year completed. It is unlikely the City will meet budget in this revenue source.
- Franchise Fees are paid quarterly and generally received two months after the quarter, next receipts expected in August.
- Permits and Licenses revenues total \$40,153 for the month, with \$31,396 in building permits.

- Court fees for the month are \$14,307 with 57.75% of budget collected, this is above the amount recognized June 2017 of \$9,959.
- Police/Fire revenues total \$21,224 for the month, and are below year to date budget at 69.00%.
- Miscellaneous/Grant/Interest revenues for the month are \$39,679. Year to date budget is at 117.39% recognized. Interest income is significantly ahead of budget due to better than expected rates earned on invested account balances. Administrative donations received this month for the City's 4<sup>th</sup> of July celebration. Insurance proceeds of \$26,812 on PD unit 515 for the vehicle and equipment were received this month.
- Transfer in from the Crime Control District Fund and the Capital Replacement Fund for expenditures incurred thru June 30, 2018 have been recorded this month, to assist in the FY 2018-19 budget analysis and preparation process. Any remaining transfers in will be recognized in September.

### **Expenditures (GF) (Pages 4-14)**

-The Council (600) is at 92.69% spent year to date and remains on target for the year. Main expenditures this month were for the July 4<sup>th</sup> celebration \$980 in City Events (2037) and \$1,028 for the TML member service fee renewal for FY 2018-19 in Association Dues (3020). A credit in Travel (3040) to correct expenditures inadvertently charged to this department. Note: Donations to offset the costs of City events are recorded as revenues in Miscellaneous, Donations - Administration (7086) and are not reflected here.

-The Administration Department (601) remains on target with \$116,917 spent this month or 75.61% of the annual budget utilized to date. Travel (3040) includes costs for City Manager and City Secretary to attend TCMA conference. Recorded the budgeted transfer to Capital Replacement Fund (9010) this month instead of waiting until year end, to assist in the FY 2018-19 budget analysis and preparation process.

-The Court Department (602) expenditures for the month are \$7,635 for 74.04% spent with normal day to day expenditures.

-The Public Works Department (603) expenditures for the month are \$153,107 with 74.32% of the annual budget utilized. Personnel costs are a bit behind budget as the open position was filled early in March. Street Maintenance (6080) includes \$2,358 for crack sealing materials. Recorded the budgeted transfer to Capital Replacement Fund (9010) this month instead of waiting until year end, to assist in the FY 2018-19 budget analysis and preparation process.

-The Fire Department (604) is on track for day-to-day operations within the budget at \$590,230 for the month, 71.47% total spent year to date. Overtime costs are above the annual budgeted amount as there was a position vacancy from March that has been filled June 5<sup>th</sup>. Vehicle maintenance (5060) includes \$920 for the decal removal for the sold ambulance and trailer, no other larger items. Recorded the transfer to Capital Replacement Fund (9010) this month instead of waiting until year end, to assist in the FY 2018-19 budget analysis and preparation process.

-The Police Department (605) is on target with budget for day-to-day expenses. Expenditures for the month are \$171,826 with 78.50% of the budget spent. Nothing unusual or significant to note.

-The Development Services Department (606) maintains the Professional Services paid for engineering, outside permit inspection, sanitary, and health inspection services with total expenses at 82.27% of the annual budgeted amount.

## **20-WATER FUND**

As of June 30, 2018, the Water Fund total revenues are \$614,429 or 61.68% of the total annual budgeted amount. The budget percentage appears low due to the inclusion of the Transfer-In Capital Replacement (8072) and Transfer-In Reserves (8099) accounts which are for budgetary purposes only and will never have activity. The adjusted budget percentage is 70.67% which excludes the transfers in amounts. Water Fund (Water department & Debt Service) expenses total \$720,138 or 72.29% of budget.

### **Revenues (Water)**

-Water consumption (5015) billed in June for the month of May is \$65,752. Total consumption for the month is approximately 3,931,000 gallons more than the previous year or \$11,935 of revenue.

-The Debt Service (5018) and Water Service Fee (5019) remain on target with annual budgeted amounts as these are flat fees and are not related to volume charges recognized, at 75.16% and 75.83% respectively.

-The EAA Pass Thru (5036) fees are charged to customers based on usage, \$8,989 was recorded for the month and 69.20% of the annual budgeted amount has been recognized to date.

### **Expenses (Water)**

Water department (606) expenses for the day-to-day operations remain on target with a total of \$572,584 or 70.83% spent. Overall expenses for the month were \$101,675. Larger expense items this month include \$5,332 for chlorine, last restocked in January, Well Site #7 – \$3,810 for well repairs, increased electricity costs in 7040 to keep up with the water demands from the customers, and the invoices for Well #6 came in at \$34,517 to pull the motor and pump, televise well, repair/replace and install, test and return it to service.

## **PAYROLL**

The City is on a bi-weekly payroll; there have been 20 pay periods out of 26 so approximately 76.92% should be expensed in the line items directly related to salaries. Workers Comp Insurance (1037) is at approximately 73% which is expensed quarterly, most recently done in June. TMRS (1040) expenditures for departments is at approximately 74% which is related to how the payroll module process these amounts the month following. At year end, an entry is completed to account for costs in the proper month. Health insurance related line items are at approximately 81% or 10 months as July's premium was paid at the end of June. This is also adjusted at year end.

Departments are currently on track for the budgeted amounts.

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**COURSES OF ACTION:** None related to the Report.

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**FINANCIAL IMPACT:** N/A

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**STAFF RECOMMENDATION:** N/A



## **Monthly Financial Report (June 30, 2018)**

**Brenda Morey,  
Finance Director**



- Cash and Investments
- General Fund Overview
- General Fund Revenues
- General Fund Expenditures
- Water Fund Overview
- Water Fund Revenues & Expenses
- Special Revenue Funds

# Total Cash & Investment Update \*

*Together We Can!*



## CASH AND INVESTMENTS BY FUND

June 30, 2018

General Fund (10)	\$	3,243,006
Water Fund ( 20)		773,122
Debt Service Fund (30)		241,057
Crime Control District Fund (40)		592,300
PEG Funds (42)		81,126
Oak Wilt Fund ( 45)		74,742
Street Maintenance Fund (48)		362,044
Court Security/Technology (50)		54,867
Child Safety Fund ( 52)		5,292
GF Capital Replacement Fund (70)		3,766,544
Pet Documentation and Rescue Fund (75)		2,317
<b>Total Cash &amp; Investments **</b>	<b>\$</b>	<b>9,196,417</b>

**\*Total cash and investments represents all Funds per general ledger, not cash at bank.**

**\*\* Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**



# Total Cash & Investment Update \*

*Together We Can!*



SECURITY TYPE		June 30, 2018
<b>OPERATING BANK ACCOUNTS</b>		
Frost Bank		\$ 1,354,209
<b>SAVINGS &amp; BANK ACCOUNTS</b>		
Frost Bank		4,498,738
<b>POOLS</b>		
Tex Star	\$2,139,580	
Texpool	203,898	
<b>SUBTOTAL - POOLS</b>		<b>2,343,478</b>
<b>CERTIFICATES OF DEPOSIT</b>		
Security Service Credit Union	\$ 252,460	
United SA Credit Union	249,357	
Crocket National Bank	248,000	
Generation Credit Union	250,175	
<b>SUBTOTAL - CERTIFICATES OF DEPOSIT</b>		<b>999,992</b>
<b>Total Cash &amp; Investments **</b>		<b>\$ 9,196,417</b>

**\*Total cash and investments represents holdings in all Funds.**

**\*\* Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

# 10- General Fund Overview



*Together We Can!*

- General Fund current property tax collections through June 2018 are \$2,982,557 and are on track at 96.37% of budget.
- June 2018 Sales Tax revenue was \$32,225.

(Collections are for April sales from monthly filers reporting to the State.)

- Building Permits and Licenses revenue for the month was \$40,153 with \$31,396 collected in building permit fees.
- Major Projects/Improvements in FY 17/18

	<u>Budget</u>	<u>Spent</u>	<u>Balance</u>	<u>Progress</u>
City Hall (2) A/C Units	\$ 18,000	\$ 15,224	\$ 2,776	2 Installed
Electronic Marquee	\$ 16,000	\$ 16,920	\$ (920)	Completed
Enviro. Parking Municipal	\$ 16,030	\$ 3,100	\$ 12,930	In process
Zero Turn Mower	\$ 12,500	\$ 12,022	\$ 478	Completed
Crack Seal Machine	\$ 50,000	\$ 49,688	\$ 312	Completed
Ambulance/Stretcher	\$ 204,000	\$ 41,347	\$ 162,653	In process
Patrol Cars (2)	\$ 120,000	\$ 116,362	\$ 3,638	Completed

Un-Reserved General Fund Balance at 2017 year end = \$3,072,119 (Audited)  
 Un-Reserved General Fund Balance at 2016 year end = \$2,438,048 (Audited)

# 10 - General Fund Revenues

*Together We Can!*



	FY 2017-18 AMENDED BUDGET	FY 2017-18 JUNE 2018	FY 2017-18 YEAR TO DATE	FY 2017-18 % BUDGET COLLECTED
CURRENT PROPERTY TAXES	\$ 3,094,801	\$ 123,508	\$ 2,982,557	96.37%
DEL. TAXES & PENALTIES	27,000	796	(31,513)	-116.71%
SALES TAX	460,000	32,225	309,374	67.26%
MIXED BEVERAGE	20,000	-	14,629	73.15%
FRANCHISE REVENUES	459,203	-	329,085	71.66%
PERMITS & LICENSES	526,700	40,152	340,464	64.64%
COURT FEES	206,000	14,307	118,958	57.75%
POLICE/FIRE REVENUES	114,400	21,224	78,934	69.00%
MISC/INTEREST/GRANTS	119,479	44,132	140,256	117.39%
TRANSFERS IN	480,137	252,938	261,687	54.50%
TRF FROM FUND BALANCE	398,343	-	-	0%
<b>TOTAL REVENUES</b>	<b>\$ 5,906,063</b>	<b>\$ 529,282</b>	<b>\$ 4,544,431</b>	<b>76.95%</b>

# 10- General Fund Expenditures

*Together We Can!*



	FY 2017-18 AMENDED BUDGET	FY 2017-18 JUNE 2018	FY 2017-18 YEAR TO DATE	FY 2017-18 % BUDGET SPENT
CITY COUNCIL	\$ 30,084	\$ 1,972	\$ 27,885	92.69%
ADMINISTRATION	928,279	116,917	701,837	75.61%
COURT	87,695	7,635	64,925	74.04%
PUBLIC WORKS	672,641	153,107	499,924	74.32%
FIRE DEPARTMENT	2,282,515	590,230	1,631,372	71.47%
POLICE DEPARTMENT	1,807,949	171,826	1,419,230	78.50%
DEVELOPMENT SERVICES	96,900	7,691	79,721	82.27%
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,906,063</b>	<b>\$ 1,049,378</b>	<b>\$ 4,424,894</b>	<b>74.92%</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>\$ -</b>	<b>\$ (520,096)</b>	<b>\$ 119,537</b>	

Expenditures total \$4,424,894 through June or 74.92% of budget spent with 75.00% of budget complete (9 months).

# 20 - Water Fund Overview



*Together We Can!*

- Total revenues through June are at \$614,429 for a total 70.67% of budget (Transfers-In not included in % calculation).
- Water consumption sales revenue for the month of June (actual May usage) is higher in comparison to the prior year by \$11,935.
- Total June billing for May water consumption is approximately 3,931,000 gallons more than the prior year.
- Water Department expenses remain on target thru the month of June at \$572,584 with a total of 70.83% of budget spent with 75.00% of year complete.
- Major Projects/Improvements in FY 17/18:

	Budget	Spent	Balance	Completed
Line Locator Tool	\$ 5,000	\$ 4,906	\$ 94	Completed
Looping Cliffside 2" / Upgrades to 6" and Repair of Well #6	\$ 40,000	\$ 43,363	\$ (3,363)	Completed

## 20 - Utility Fund Revenues & Expenses

*Together We Can!*



	FY 2017-18 ADOPTED BUDGET	FY 2017-18 JUNE 2018	FY 2017-18 YEAR TO DATE	FY 2017-18 % BUDGET
				<u>COLLECTED</u>
WATER CONSUMPTION	\$ 609,034	\$ 65,752	\$ 412,814	67.78%
DEBT SERVICE	53,376	4,480	40,115	75.16%
WATER SERVICE FEE	58,092	4,915	44,053	75.83%
EAA PASS THRU CHARGE	82,626	8,969	57,175	69.20%
MISC/INTEREST/GRANTS	64,465	6,986	60,272	93.50%
TRANSFERS IN	128,529	-	-	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 996,122</b>	<b>\$ 91,102</b>	<b>\$ 614,429</b>	<b>61.68%</b>
				<u>SPENT</u>
WATER DEPARTMENT	\$ 808,415	101,675	572,584	70.83%
DEBT SERVICE	187,707	-	147,553	78.61%
<b>TOTAL EXPENSES</b>	<b>\$ 996,122</b>	<b>\$ 101,675</b>	<b>\$ 720,137</b>	<b>72.29%</b>
<b>REVENUES OVER/(UNDER) EXPENSES</b>	<b>\$ -</b>	<b>\$ (10,573)</b>	<b>\$ (105,708)</b>	

# Special Revenue Funds

*Together We Can!*



## 40- Crime Control Prevention District

	FY 2017-2018 ADOPTED BUDGET	FY 2017-2018 JUNE 2018	FY 2017-2018 YEAR TO DATE	FY 2017-2018 % OF BUDGET
<b>BEGINNING FUND BALANCE</b>	\$ 690,371	\$ 757,745	\$ 690,371	
				<b>COLLECTED</b>
Crime Control Sales Tax	\$ 115,009	\$ 8,079	\$ 77,338	67.25%
Interest/Misc.	1,500	841	5,289	352.60%
<b>TOTAL REVENUES</b>	<b>\$ 116,509</b>	<b>\$ 8,920</b>	<b>\$ 82,627</b>	<b>70.92%</b>
				<b>SPENT</b>
Fire Expenditures	\$ 6,612	\$ 6,612	\$ 6,612	79.16%
Police Expenditures	8,000	-	6,333	73.30%
Transfer to GF for Police Items	206,225	151,158	151,158	
<b>TOTAL EXPENDITURES</b>	<b>\$ 220,837</b>	<b>\$ 157,770</b>	<b>\$ 164,103</b>	<b>74.31%</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>\$ (104,328)</b>	<b>\$ (148,850)</b>	<b>\$ (81,476)</b>	
<b>PROJECTED ENDING FUND BALANCE</b>	<b>\$ 586,043</b>	<b>\$ 608,895</b>	<b>\$ 608,895</b>	

# Special Revenue Funds

*Together We Can!*



## 42- PEG Fund

	FY 2017-2018 ADOPTED BUDGET	FY 2017-2018 JUNE 2018	FY 2017-2018 YEAR TO DATE	FY 2017-2018 % OF BUDGET
<b>BEGINNING FUND BALANCE</b>	\$ 104,150	\$ 81,100	\$ 104,150	
Franchise Fee- PEG	\$ 15,500	\$ -	\$ 11,807	<u>COLLECTED</u> 76.17%
Misc/Interest	5	91	954	19080.00%
<b>TOTAL REVENUES</b>	<b>\$ 15,505</b>	<b>\$ 91</b>	<b>\$ 12,761</b>	<b>82.30%</b>
PEG Expenditures	36,000	65	35,785	<u>SPENT</u> 99.40%
<b>TOTAL EXPENDITURES</b>	<b>\$ 36,000</b>	<b>\$ 65</b>	<b>\$ 35,785</b>	<b>0.00%</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>\$ (20,495)</b>	<b>\$ 26</b>	<b>\$ (23,024)</b>	
<b>PROJECTED ENDING FUND BALANCE</b>	<b>\$ 83,655</b>	<b>\$ 81,126</b>	<b>\$ 81,126</b>	



# Special Revenue Funds

*Together We Can!*



## 45- Oak Wilt Fund

	FY 2017-2018 ADOPTED BUDGET	FY 2017-2018 JUNE 2018	FY 2017-2018 YEAR TO DATE	FY 2017-2018 % OF BUDGET
<b>BEGINNING FUND BALANCE</b>	\$ 70,332	\$ 74,637	\$ 70,332	
<b>Tree Trimming Permits Revenue</b>	\$ 10,500	\$ 105	\$ 4,410	<u>COLLECTED</u> 42.00%
<b>Oak Wilt Expenditures</b>	\$ 500	\$ -	\$ -	<u>SPENT</u> 0.00%
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	\$ 10,000	\$ 105	\$ 4,410	
<b>PROJECTED ENDING FUND BALANCE</b>	<u>\$ 80,332</u>	<u>\$ 74,742</u>	<u>\$ 74,742</u>	

# Special Revenue Funds

*Together We Can!*



## 48- Street Maintenance Fund

	FY 2017-2018 ADOPTED BUDGET	FY 2017-2018 JUNE 2018	FY 2017-2018 YEAR TO DATE	FY 2017-2018 % OF BUDGET
<b>BEGINNING FUND BALANCE</b>	\$ 301,292	\$ 370,579	\$ 301,292	
Sales Tax Revenues	115,009	8,056	77,343	
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	\$ 115,009	\$ 8,056	\$ 77,343	COLLECTED 67.25%
<b>PROJECTED ENDING FUND BALANCE</b>	\$ 416,301	\$ 378,635	\$ 378,635	



## Questions

10 -GENERAL FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-DEPARTMENTAL	5,906,063.00	529,281.96	4,544,431.70	1,361,631.30	76.95
TOTAL REVENUES	5,906,063.00 =====	529,281.96 =====	4,544,431.70 =====	1,361,631.30 =====	76.95 =====
EXPENDITURE SUMMARY					
CITY COUNCIL	30,084.00	1,971.77	27,884.84	2,199.16	92.69
ADMINISTRATION	928,279.00	116,916.71	701,837.51	226,441.49	75.61
COURT	87,695.00	7,634.60	64,925.43	22,769.57	74.04
PUBLIC WORKS	672,641.00	153,106.90	499,923.97	172,717.03	74.32
FIRE DEPARTMENT	2,282,515.00	590,230.48	1,631,371.71	651,143.29	71.47
POLICE DEPARTMENT	1,807,949.00	171,825.70	1,419,229.62	388,719.38	78.50
DEVELOPMENT SERVICES	96,900.00	7,691.25	79,720.81	17,179.19	82.27
TOTAL EXPENDITURES	5,906,063.00 =====	1,049,377.41 =====	4,424,893.89 =====	1,481,169.11 =====	74.92 =====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 520,095.45)	119,537.81	( 119,537.81)	0.00

10 -GENERAL FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENTAL					
TAXES					
10-599-1010 CURRENT ADVALOREM TAXES	3,094,801.00	123,507.52	2,982,556.77	112,244.23	96.37
10-599-1020 DELINQUENT ADVALOREM TAXES	20,000.00	0.00	( 40,844.12)	60,844.12	204.22-
10-599-1030 PENALTY & INTEREST REVENUE	7,000.00	795.61	9,331.34	( 2,331.34)	133.30
10-599-1040 MUNICIPAL SALES TAX	460,000.00	32,225.26	309,374.07	150,625.93	67.26
10-599-1060 MIXED BEVERAGE TAX	20,000.00	0.00	14,629.26	5,370.74	73.15
TOTAL TAXES	3,601,801.00	156,528.39	3,275,047.32	326,753.68	90.93
FRANCHISE REVENUES					
10-599-2020 FRANCHISE FEES - ELECTRIC	282,000.00	0.00	200,987.47	81,012.53	71.27
10-599-2022 FRANCHISE FEES - GAS	33,000.00	0.00	25,861.10	7,138.90	78.37
10-599-2024 FRANCHISE FEES - CABLE	77,677.00	0.00	59,037.69	18,639.31	76.00
10-599-2026 FRANCHISE FEES - PHONE	25,143.00	0.00	19,080.26	6,062.74	75.89
10-599-2027 FRANCHISE FEES - SAWS	11,000.00	0.00	0.00	11,000.00	0.00
10-599-2028 FRANCHISE FEES - REFUSE	30,383.00	0.00	24,118.48	6,264.52	79.38
TOTAL FRANCHISE REVENUES	459,203.00	0.00	329,085.00	130,118.00	71.66
PERMITS & LICENSES					
10-599-3010 BUILDING PERMITS	425,000.00	31,396.00	267,889.40	157,110.60	63.03
10-599-3012 PLAN REVIEW FEES	62,000.00	3,287.01	43,325.50	18,674.50	69.88
10-599-3018 CERTIFICATE OF OCCUPANCY PE	5,000.00	500.00	7,800.00	( 2,800.00)	156.00
10-599-3020 PLATTING FEES	10,000.00	1,125.00	2,125.00	7,875.00	21.25
10-599-3025 VARIANCE/RE-ZONE FEES	2,000.00	750.00	1,100.00	900.00	55.00
10-599-3040 CONTRACTORS' LICENSES	500.00	34.50	5,344.50	( 4,844.50)	1,068.90
10-599-3045 INSPECTION FEES	11,000.00	900.00	7,700.00	3,300.00	70.00
10-599-3048 COMMERCIAL SIGN PERMITS	500.00	1,450.00	2,200.00	( 1,700.00)	440.00
10-599-3050 GARAGE SALE & OTHER PERMITS	1,200.00	10.00	380.00	820.00	31.67
10-599-3055 HEALTH INSPECTIONS	4,500.00	700.00	2,600.00	1,900.00	57.78
10-599-3060 DEVELOPMENT FEES	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL PERMITS & LICENSES	526,700.00	40,152.51	340,464.40	186,235.60	64.64
COURT FEES					
10-599-4010 MUNICIPAL COURT FINES	170,000.00	12,452.10	99,045.41	70,954.59	58.26
10-599-4021 ARREST FEES	5,000.00	579.79	3,613.49	1,386.51	72.27
10-599-4028 STATE COURT COST ALLOCATION	6,000.00	0.00	0.00	6,000.00	0.00
10-599-4030 WARRANT FEES	24,000.00	1,200.00	15,790.90	8,209.10	65.80
10-599-4036 JUDICIAL FEE - CITY	1,000.00	74.97	508.19	491.81	50.82
TOTAL COURT FEES	206,000.00	14,306.86	118,957.99	87,042.01	57.75
POLICE/FIRE REVENUES					
10-599-6010 POLICE REPORT REVENUE	400.00	25.60	334.20	65.80	83.55
10-599-6030 POLICE DEPT. REVENUE	4,000.00	490.00	2,578.20	1,421.80	64.46
10-599-6060 EMS FEES	110,000.00	20,707.95	76,021.23	33,978.77	69.11
TOTAL POLICE/FIRE REVENUES	114,400.00	21,223.55	78,933.63	35,466.37	69.00

10 -GENERAL FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MISC./GRANTS/INTEREST					
10-599-7000 INTEREST INCOME	16,000.00	5,899.55	37,247.15 (	21,247.15)	232.79
10-599-7021 FEDERAL GRANTS	15,000.00	0.00	13,250.00	1,750.00	88.33
10-599-7025 US DOJ VEST GRANT	2,000.00	0.00	1,822.34	177.66	91.12
10-599-7030 FORESTRY SERVICE GRANT	10,000.00	200.00	200.00	9,800.00	2.00
10-599-7037 STRAC	7,000.00	0.00	6,459.86	540.14	92.28
10-599-7040 PUBLIC RECORDS REVENUE	100.00	0.70	20.90	79.10	20.90
10-599-7050 ADMINISTRATIVE INCOME	2,000.00	545.15	4,169.44 (	2,169.44)	208.47
10-599-7060 CC SERVICE FEES	3,000.00	551.03	3,564.00 (	564.00)	118.80
10-599-7070 RECYCLING REVENUE	2,000.00	276.25	2,198.05 (	198.05)	109.90
10-599-7075 SITE LEASE/LICENSE FEES	44,124.00	3,678.05	32,676.36	11,447.64	74.06
10-599-7084 DONATIONS- FIRE DEPARTMENT	0.00	0.00	50.00 (	50.00)	0.00
10-599-7085 DONATIONS- POLICE DEPARTMEN	255.00	0.00	0.00	255.00	0.00
10-599-7086 DONATIONS- ADMINISTRATION	8,000.00	4,650.00	5,920.00	2,080.00	74.00
10-599-7090 SALE OF CITY ASSETS	10,000.00	1,519.88	4,102.66	5,897.34	41.03
10-599-7097 INSURANCE PROCEEDS	0.00	26,811.71	28,575.72 (	28,575.72)	0.00
TOTAL MISC./GRANTS/INTEREST	119,479.00	44,132.32	140,256.48 (	20,777.48)	117.39
TRANSFERS IN					
10-599-8020 TRF IN -WATER FUND	22,050.00	0.00	0.00	22,050.00	0.00
10-599-8040 TRF IN -CRIME CONTROL	212,837.00	157,770.46	157,770.46	55,066.54	74.13
10-599-8050 TRF IN -COURT RESTRICTED	8,749.00	0.00	8,748.55	0.45	99.99
10-599-8070 TRF IN -CAPITAL REPLACEMENT	236,501.00	95,167.87	95,167.87	141,333.13	40.24
10-599-8099 FUND BALANCE RESERVE	398,343.00	0.00	0.00	398,343.00	0.00
TOTAL TRANSFERS IN	878,480.00	252,938.33	261,686.88	616,793.12	29.79
TOTAL NON-DEPARTMENTAL	5,906,063.00	529,281.96	4,544,431.70	1,361,631.30	76.95
TOTAL REVENUES	5,906,063.00	529,281.96	4,544,431.70	1,361,631.30	76.95
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10 -GENERAL FUND  
 CITY COUNCIL

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
SUPPLIES					
10-600-2020 GENERAL OFFICE SUPPLIES	300.00	289.00	397.36 (	97.36)	132.45
10-600-2035 COUNCIL/EMPLOYEE APPRECIATI	1,000.00	47.95	844.42	155.58	84.44
10-600-2037 CITY SPONSORED EVENTS	15,000.00	980.57	17,832.23 (	2,832.23)	118.88
10-600-2040 MEETING SUPPLIES	1,000.00	87.85	464.27	535.73	46.43
TOTAL SUPPLIES	17,300.00	1,405.37	19,538.28 (	2,238.28)	112.94
SERVICES					
10-600-3018 CITY WIDE CLEAN UP	1,750.00	0.00	700.00	1,050.00	40.00
10-600-3020 ASSOCIATION DUES & PUBS	1,700.00	1,028.00	1,628.00	72.00	95.76
10-600-3030 TRAINING/EDUCATION	2,000.00	0.00	0.00	2,000.00	0.00
10-600-3040 TRAVEL/LODGING/MEALS	3,500.00 (	461.60)	2,677.42	822.58	76.50
TOTAL SERVICES	8,950.00	566.40	5,005.42	3,944.58	55.93
CONTRACTUAL					
10-600-4088 ELECTION SERVICES	2,500.00	0.00	2,913.14 (	413.14)	116.53
TOTAL CONTRACTUAL	2,500.00	0.00	2,913.14 (	413.14)	116.53
CAPITAL OUTLAY					
10-600-8015 NON-CAPITAL-COMPUTER EQUIPM	1,334.00	0.00	428.00	906.00	32.08
TOTAL CAPITAL OUTLAY	1,334.00	0.00	428.00	906.00	32.08
TOTAL CITY COUNCIL	30,084.00	1,971.77	27,884.84	2,199.16	92.69

10 -GENERAL FUND  
ADMINISTRATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<b>PERSONNEL</b>					
10-601-1010 SALARIES	413,719.00	46,812.52	312,376.70	101,342.30	75.50
10-601-1015 OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
10-601-1020 MEDICARE	6,105.00	442.49	4,395.04	1,709.96	71.99
10-601-1025 TWC (SUI)	1,242.00	149.48	1,133.99	108.01	91.30
10-601-1030 HEALTH INSURANCE	32,221.00	2,685.00	26,581.50	5,639.50	82.50
10-601-1031 HSA	222.00	18.50	183.15	38.85	82.50
10-601-1033 DENTAL INSURANCE	2,448.00	226.42	2,136.36	311.64	87.27
10-601-1035 VISION CARE INSURANCE	609.00	43.94	408.98	200.02	67.16
10-601-1036 LIFE INSURANCE	477.00	39.84	391.76	85.24	82.13
10-601-1037 WORKERS' COMP INSURANCE	1,178.00	303.55	868.08	309.92	73.69
10-601-1040 TMRS RETIREMENT	57,711.00	4,355.42	37,061.38	20,649.62	64.22
10-601-1070 SPECIAL ALLOWANCES	6,300.00	735.60	4,904.00	1,396.00	77.84
TOTAL PERSONNEL	523,232.00	55,812.76	390,440.94	132,791.06	74.62
<b>SUPPLIES</b>					
10-601-2020 GENERAL OFFICE SUPPLIES	7,000.00	1,112.43	5,868.73	1,131.27	83.84
10-601-2025 BENEFITS CITYWIDE	3,000.00	381.19	1,810.71	1,189.29	60.36
10-601-2030 POSTAGE/METER RENTAL	12,000.00	780.53	6,307.73	5,692.27	52.56
10-601-2035 EMPLOYEE APPRECIATION	2,500.00	0.00	659.00	1,841.00	26.36
10-601-2050 PRINTING & COPYING	1,000.00	0.00	765.95	234.05	76.60
10-601-2060 MED EXAMS/SCREENING/TESTING	2,750.00	0.00	960.42	1,789.58	34.92
10-601-2080 UNIFORMS	900.00	0.00	0.00	900.00	0.00
TOTAL SUPPLIES	29,150.00	2,274.15	16,372.54	12,777.46	56.17
<b>SERVICES</b>					
10-601-3010 ADVERTISING EXPENSE	5,000.00	90.00	2,574.00	2,426.00	51.48
10-601-3012 PROF. SERVICES-ENGINEERS	0.00	0.00	2,518.71 (	2,518.71)	0.00
10-601-3013 PROFESSIONAL SERVICES	24,500.00	0.00	15,032.50	9,467.50	61.36
10-601-3015 PROF. SERVICES-LEGAL	60,000.00	3,316.00	18,684.91	41,315.09	31.14
10-601-3016 CODIFICATION EXPENSE	1,000.00	0.00	3,585.00 (	2,585.00)	358.50
10-601-3020 ASSOCIATION DUES & PUBLICAT	4,000.00	400.00	2,841.80	1,158.20	71.05
10-601-3030 TRAINING/EDUCATION	7,000.00 (	105.00)	3,644.04	3,355.96	52.06
10-601-3040 TRAVEL/MILEAGE/LODGING/PERD	5,000.00	1,611.13	5,502.28 (	502.28)	110.05
10-601-3050 LIABILITY INSURANCE	7,500.00	0.00	9,141.65 (	1,641.65)	121.89
10-601-3075 BANK/CREDIT CARD FEES	6,000.00	112.17	3,252.76	2,747.24	54.21
10-601-3085 WEBSITE TECHNOLOGY	2,400.00	0.00	2,400.00	0.00	100.00
10-601-3087 CITIZENS COMMUNICATION/EDUC	6,000.00	464.62	3,162.15	2,837.85	52.70
TOTAL SERVICES	128,400.00	5,888.92	72,339.80	56,060.20	56.34
<b>CONTRACTUAL</b>					
10-601-4050 DOCUMENT STORAGE/ARCHIVES	5,000.00	216.00	2,604.50	2,395.50	52.09
10-601-4060 IT SERVICES	28,000.00	1,971.00	21,105.80	6,894.20	75.38
10-601-4075 COMPUTER SOFTWARE/INCODE	13,330.00	0.00	12,319.18	1,010.82	92.42
10-601-4083 AUDIT SERVICES	16,900.00	0.00	16,000.00	900.00	94.67
10-601-4084 BEXAR COUNTY APPRAISIAL DIS	15,447.00	3,979.00	12,203.00	3,244.00	79.00
10-601-4085 BEXAR COUNTY TAX ASSESSOR	3,032.00	0.00	3,230.16 (	198.16)	106.54
10-601-4086 CONTRACT LABOR	0.00	0.00	14,315.69 (	14,315.69)	0.00
TOTAL CONTRACTUAL	81,709.00	6,166.00	81,778.33 (	69.33)	100.08



10 -GENERAL FUND  
ADMINISTRATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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MAINTENANCE					
10-601-5005 EQUIPMENT LEASES	3,600.00	614.39	2,923.87	676.13	81.22
10-601-5010 EQUIPMENT MAINT & REPAIR	500.00	0.00	0.00	500.00	0.00
10-601-5015 ELECTRONIC EQPT MAINT	1,000.00	0.00	0.00	1,000.00	0.00
10-601-5030 BUILDING MAINTENANCE	27,000.00	209.08	36,966.24 (	9,966.24)	136.91
TOTAL MAINTENANCE	32,100.00	823.47	39,890.11 (	7,790.11)	124.27
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DEPT MATERIALS-SERVICES					
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UTILITIES					
10-601-7042 UTILITIES - PHONE/CELL/VOIP	16,620.00	1,412.63	12,404.76	4,215.24	74.64
TOTAL UTILITIES	16,620.00	1,412.63	12,404.76	4,215.24	74.64
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CAPITAL OUTLAY					
10-601-8010 NON-CAPITAL-ELECTRONIC EQUI	1,500.00	0.00	1,375.83	124.17	91.72
10-601-8015 NON-CAPITAL-COMPUTER	6,334.00	0.00	5,881.18	452.82	92.85
10-601-8025 NON-CAPTIAL-OFFICE FURNITUR	100.00	0.00	0.00	100.00	0.00
10-601-8080 CAPITAL - IMPROVEMENTS	65,719.00	1,123.78	37,939.02	27,779.98	57.73
TOTAL CAPITAL OUTLAY	73,653.00	1,123.78	45,196.03	28,456.97	61.36
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INTERFUND TRANSFERS					
10-601-9010 TRANSFERS/CAPITAL REPLACEME	43,415.00	43,415.00	43,415.00	0.00	100.00
TOTAL INTERFUND TRANSFERS	43,415.00	43,415.00	43,415.00	0.00	100.00
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TOTAL ADMINISTRATION	928,279.00	116,916.71	701,837.51	226,441.49	75.61

10 -GENERAL FUND

COURT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<b>PERSONNEL</b>					
10-602-1010 SALARIES	44,364.00	5,118.96	34,075.04	10,288.96	76.81
10-602-1015 OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
10-602-1020 MEDICARE	658.00	49.48	494.06	163.94	75.09
10-602-1025 TWC (SUI)	207.00	0.00	162.00	45.00	78.26
10-602-1035 VISION CARE INSURANCE	122.00	0.00	0.00	122.00	0.00
10-602-1036 LIFE INSURANCE	80.00	6.64	66.40	13.60	83.00
10-602-1037 WORKERS' COMP INSURANCE	127.00	32.68	93.23	33.77	73.41
10-602-1040 TMRS RETIREMENT	6,233.00	468.90	3,978.59	2,254.41	63.83
TOTAL PERSONNEL	52,791.00	5,676.66	38,869.32	13,921.68	73.63
<b>SUPPLIES</b>					
10-602-2020 OFFICE SUPPLIES	700.00	44.79	249.51	450.49	35.64
10-602-2050 PRINTING & COPYING	1,200.00	0.00	87.49	1,112.51	7.29
TOTAL SUPPLIES	1,900.00	44.79	337.00	1,563.00	17.74
<b>SERVICES</b>					
10-602-3015 JUDGE/PROSECUTOR	16,800.00	1,300.00	11,700.00	5,100.00	69.64
10-602-3020 ASSOCIATION DUES & PUBS	200.00	0.00	317.00 (	117.00)	158.50
10-602-3030 TRAINING/EDUCATION	800.00	0.00	770.00	30.00	96.25
10-602-3040 TRAVEL/MILEAGE/LODGING/PERD	800.00	461.60	911.73 (	111.73)	113.97
10-602-3050 LIABILITY INSURANCE	80.00	0.00	97.51 (	17.51)	121.89
10-602-3070 PROPERTY INSURANCE	40.00	0.00	48.76 (	8.76)	121.90
10-602-3075 BANK/CREDIT CARD FEES	2,900.00	64.48	830.55	2,069.45	28.64
TOTAL SERVICES	21,620.00	1,826.08	14,675.55	6,944.45	67.88
<b>CONTRACTUAL</b>					
10-602-4075 COMPUTER SOFTWARE/INCODE	4,128.00	0.00	4,127.76	0.24	99.99
TOTAL CONTRACTUAL	4,128.00	0.00	4,127.76	0.24	99.99
<b>MAINTENANCE</b>					
<b>UTILITIES</b>					
10-602-7042 UTILITIES - PHONE/CELL/VOIP	1,020.00	87.07	778.93	241.07	76.37
TOTAL UTILITIES	1,020.00	87.07	778.93	241.07	76.37
<b>CAPITAL OUTLAY</b>					
10-602-8010 NON CAPITAL-ELECTRONIC EQUI	4,736.00	0.00	4,735.55	0.45	99.99
10-602-8015 NON-CAPITAL-COMPUTER	1,500.00	0.00	1,401.32	98.68	93.42
TOTAL CAPITAL OUTLAY	6,236.00	0.00	6,136.87	99.13	98.41
TOTAL COURT	87,695.00	7,634.60	64,925.43	22,769.57	74.04

10 -GENERAL FUND

PUBLIC WORKS % OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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PERSONNEL					
10-603-1010 SALARIES	183,482.00	24,412.67	129,284.18	54,197.82	70.46
10-603-1015 OVERTIME	4,000.00 (	111.16)	913.30	3,086.70	22.83
10-603-1020 MEDICARE	3,099.00	266.55	1,916.37	1,182.63	61.84
10-603-1025 TWC (SUI)	828.00	5.58	816.89	11.11	98.66
10-603-1030 HEALTH INSURANCE	25,776.00	2,994.95	19,792.83	5,983.17	76.79
10-603-1031 HSA	178.00	18.69	116.98	61.02	65.72
10-603-1033 DENTAL INSURANCE	1,480.00	166.09	1,126.53	353.47	76.12
10-603-1035 VISION CARE INSURANCE	365.00	39.49	266.90	98.10	73.12
10-603-1036 LIFE INSURANCE	318.00	37.03	244.79	73.21	76.98
10-603-1037 WORKERS' COMP INSURANCE	7,559.00	1,557.73	4,419.77	3,139.23	58.47
10-603-1040 TMRS RETIREMENT	29,364.00	2,526.15	15,863.59	13,500.41	54.02
10-603-1070 SPECIAL ALLOWANCES	7,200.00	986.61	5,608.04	1,591.96	77.89
TOTAL PERSONNEL	263,649.00	32,900.38	180,370.17	83,278.83	68.41

SUPPLIES					
10-603-2020 OFFICE SUPPLIES	1,000.00	0.00	1,215.03 (	215.03)	121.50
10-603-2050 PRINTING & COPYING	150.00	0.00	0.00	150.00	0.00
10-603-2060 MEDICAL EXAMS/SCREENING/TES	175.00	0.00	164.44	10.56	93.97
10-603-2070 JANITORIAL SUPPLIES	2,000.00	113.10	1,687.52	312.48	84.38
10-603-2080 UNIFORMS	900.00	0.00	444.56	455.44	49.40
10-603-2090 SMALL TOOLS	3,000.00	104.92	1,718.61	1,281.39	57.29
10-603-2091 SAFETY GEAR	1,400.00	0.00	1,279.41	120.59	91.39
TOTAL SUPPLIES	8,625.00	218.02	6,509.57	2,115.43	75.47

SERVICES					
10-603-3012 PROFESSIONAL - ENGINEERING	26,000.00	0.00	20,600.00	5,400.00	79.23
10-603-3013 PROFESSIONAL SERVICES	19,500.00	652.39	13,179.35	6,320.65	67.59
10-603-3020 ASSOCIATION DUES & PUBS	195.00	0.00	0.00	195.00	0.00
10-603-3030 TRAINING/EDUCATION	250.00	0.00	455.00 (	205.00)	182.00
10-603-3040 TRAVEL/MILEAGE/LODGING/PERD	250.00	0.00	29.96	220.04	11.98
10-603-3050 LIABILITY INSURANCE	2,836.00	0.00	3,456.77 (	620.77)	121.89
10-603-3060 UNIFORM SERVICE	1,500.00	131.50	671.55	828.45	44.77
10-603-3070 PROPERTY INSURANCE	1,399.00	0.00	1,705.22 (	306.22)	121.89
TOTAL SERVICES	51,930.00	783.89	40,097.85	11,832.15	77.22

CONTRACTUAL

MAINTENANCE					
10-603-5005 EQUIPMENT LEASES	3,000.00	0.00	3,467.21 (	467.21)	115.57
10-603-5010 EQUIPMENT MAINT & REPAIR	15,500.00	1,389.05	5,891.66	9,608.34	38.01
10-603-5020 VEHICLE MAINTENANCE	15,500.00	560.35	1,630.09	13,869.91	10.52
10-603-5030 BUILDING MAINTENANCE	10,000.00	49.95	6,420.35	3,579.65	64.20
10-603-5060 VEHICLE & EQPT FUELS	4,000.00	517.97	3,982.20	17.80	99.56
TOTAL MAINTENANCE	48,000.00	2,517.32	21,391.51	26,608.49	44.57

10 -GENERAL FUND

PUBLIC WORKS % OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
DEPT MATERIALS-SERVICES					
10-603-6011 CHEMICALS	1,000.00	0.00	533.17	466.83	53.32
10-603-6055 FIRE HYDRANTS	2,000.00	0.00	0.00	2,000.00	0.00
10-603-6080 STREET MAINTENANCE	35,000.00	2,783.65	14,422.80	20,577.20	41.21
10-603-6081 SIGN MAINTENANCE	3,000.00	0.00	2,437.74	562.26	81.26
TOTAL DEPT MATERIALS-SERVICES	41,000.00	2,783.65	17,393.71	23,606.29	42.42
UTILITIES					
10-603-7040 UTILITIES - ELECTRIC	44,000.00	4,091.49	25,030.04	18,969.96	56.89
10-603-7041 UTILITIES - GAS	2,000.00	21.31	4,933.12 (	2,933.12)	246.66
10-603-7042 UTILITIES - PHONE	300.00	19.00	350.00 (	50.00)	116.67
10-603-7044 UTILITIES - WATER	7,200.00	1,498.50	7,196.35	3.65	99.95
10-603-7045 STREET LIGHTS	34,000.00	2,926.44	26,529.56	7,470.44	78.03
TOTAL UTILITIES	87,500.00	8,556.74	64,039.07	23,460.93	73.19
CAPITAL OUTLAY					
10-603-8015 NON-CAPITAL-COMPUTER	1,000.00	0.00	578.88	421.12	57.89
10-603-8020 NON-CAPITAL-MAINTENANCE EQU	4,000.00	909.90	2,451.92	1,548.08	61.30
10-603-8060 CAPITAL - EQUIPMENT	62,500.00	0.00	61,889.29	610.71	99.02
10-603-8080 CAPITAL IMPROVEMENT PROJECT	0.00	0.00	765.00 (	765.00)	0.00
TOTAL CAPITAL OUTLAY	67,500.00	909.90	65,685.09	1,814.91	97.31
INTERFUND TRANSFERS					
10-603-9010 TRF TO CAPITAL REPLACEMENT	104,437.00	104,437.00	104,437.00	0.00	100.00
TOTAL INTERFUND TRANSFERS	104,437.00	104,437.00	104,437.00	0.00	100.00
TOTAL PUBLIC WORKS	672,641.00	153,106.90	499,923.97	172,717.03	74.32

10 -GENERAL FUND  
FIRE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
10-604-1010 SALARIES	1,069,162.00	114,772.57	762,870.34	306,291.66	71.35
10-604-1015 OVERTIME	25,000.00	6,209.38	31,351.76 (	6,351.76)	125.41
10-604-1020 MEDICARE	16,091.00	1,207.47	11,345.54	4,745.46	70.51
10-604-1025 TWC (SUI)	3,519.00	74.94	2,835.93	683.07	80.59
10-604-1030 HEALTH INSURANCE	109,489.00	8,592.00	88,025.25	21,463.75	80.40
10-604-1031 HSA	755.00	48.10	492.10	262.90	65.18
10-604-1033 DENTAL INSURANCE	6,908.00	507.24	5,229.95	1,678.05	75.71
10-604-1035 VISION CARE INSURANCE	1,623.00	121.68	1,254.28	368.72	77.28
10-604-1036 LIFE INSURANCE	1,351.00	106.24	1,082.52	268.48	80.13
10-604-1037 WORKERS' COMP INSURANCE	22,490.00	6,226.59	17,421.07	5,068.93	77.46
10-604-1040 TMRS RETIREMENT	152,741.00	11,109.62	93,981.74	58,759.26	61.53
10-604-1070 SPECIAL ALLOWANCES	12,700.00	2,249.75	13,010.84 (	310.84)	102.45
TOTAL PERSONNEL	1,421,829.00	151,225.58	1,028,901.32	392,927.68	72.36
SUPPLIES					
10-604-2020 OFFICE SUPPLIES	1,500.00	8.17	947.70	552.30	63.18
10-604-2060 MEDICAL EXAMS/SCREENING/TES	2,000.00	619.00	619.00	1,381.00	30.95
10-604-2070 JANITORIAL SUPPLIES	2,500.00	184.18	1,855.65	644.35	74.23
10-604-2080 UNIFORMS & ACCESSORIES	7,000.00	3,061.41	4,407.61	2,592.39	62.97
TOTAL SUPPLIES	13,000.00	3,872.76	7,829.96	5,170.04	60.23
SERVICES					
10-604-3017 PROFESSIONAL - MEDICAL DIRE	5,900.00	400.00	3,605.00	2,295.00	61.10
10-604-3020 ASSOCIATION DUES & PUBS	6,820.00	662.00	4,325.00	2,495.00	63.42
10-604-3030 TRAINING/EDUCATION	9,040.00	1,560.00	5,430.94	3,609.06	60.08
10-604-3040 TRAVEL/MILEAGE/LODGING/PERD	3,000.00	511.72	3,194.60 (	194.60)	106.49
10-604-3050 LIABILITY INSURANCE	13,873.00	0.00	16,909.63 (	3,036.63)	121.89
10-604-3070 PROPERTY INSURANCE	6,899.00	0.00	8,409.11 (	1,510.11)	121.89
10-604-3080 SPECIAL SERVICES	2,710.00	0.00	0.00	2,710.00	0.00
10-604-3090 COMMUNCIATIONS SERVICES	4,668.00	355.88	3,173.66	1,494.34	67.99
TOTAL SERVICES	52,910.00	3,489.60	45,047.94	7,862.06	85.14
CONTRACTUAL					
10-604-4045 RADIO ACCESS FEES - COSA	7,000.00	0.00	5,832.00	1,168.00	83.31
10-604-4075 COMPUTER SOFTWARE/MAINTENAN	0.00	0.00	216.49 (	216.49)	0.00
TOTAL CONTRACTUAL	7,000.00	0.00	6,048.49	951.51	86.41
MAINTENANCE					
10-604-5010 EQUIPMENT MAINT & REPAIR	6,000.00	0.00	2,116.85	3,883.15	35.28
10-604-5020 VEHICLE MAINTENANCE	18,000.00	2,342.23	13,734.79	4,265.21	76.30
10-604-5030 BUILDING MAINTENANCE	7,000.00	454.64	2,389.89	4,610.11	34.14
10-604-5060 VEHICLE & EQPT FUELS	9,000.00	1,168.20	8,147.51	852.49	90.53
TOTAL MAINTENANCE	40,000.00	3,965.07	26,389.04	13,610.96	65.97

10 -GENERAL FUND

FIRE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
DEPT MATERIALS-SERVICES					
10-604-6015 ELECTRONIC EQPT MAINT	9,000.00	666.91	8,608.06	391.94	95.65
10-604-6030 INVESTIGATIVE SUPPLIES/PROC	1,500.00	0.00	0.00	1,500.00	0.00
10-604-6040 EMS SUPPLIES	26,219.00	1,539.05	13,766.87	12,452.13	52.51
10-604-6045 FIRE FIGHTING EQPT SUPPLIES	14,000.00	1,100.47	2,955.70	11,044.30	21.11
10-604-6060 PPE MAINTENENCE	14,100.00	808.53	3,296.13	10,803.87	23.38
TOTAL DEPT MATERIALS-SERVICES	64,819.00	4,114.96	28,626.76	36,192.24	44.16
UTILITIES					
10-604-7044 UTILITIES - WATER	2,000.00	121.95	924.42	1,075.58	46.22
TOTAL UTILITIES	2,000.00	121.95	924.42	1,075.58	46.22
CAPITAL OUTLAY					
10-604-8010 NON-CAPITAL-ELECTRONIC EQUI	17,854.00	68.85	15,789.68	2,064.32	88.44
10-604-8012 NON-CAPITAL-FIRE ARMS/TASER	760.00	0.00	797.48 (	37.48)	104.93
10-604-8015 NON-CAPITAL-COMPUTER EQUIPM	500.00	0.00	0.00	500.00	0.00
10-604-8020 NON-CAPITAL MAINTENANCE EQP	4,000.00	0.00	0.00	4,000.00	0.00
10-604-8025 NON CAPITAL-OFFICE FURN/EQU	500.00	268.79	268.79	231.21	53.76
10-604-8050 CAPITAL - VEHICLE	180,000.00	0.00	24,473.22	155,526.78	13.60
10-604-8060 CAPITAL - EQUIPMENT	33,000.00	0.00	16,874.00	16,126.00	51.13
10-604-8080 CAPITAL - IMPROVEMENT	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL CAPITAL OUTLAY	241,614.00	337.64	58,203.17	183,410.83	24.09
INTERFUND TRANSFERS					
10-604-9000 GRANT EXPENDITURES	17,000.00	759.92	7,057.61	9,942.39	41.52
10-604-9010 TRF TO CAPITAL REPLACEMENT	422,343.00	422,343.00	422,343.00	0.00	100.00
TOTAL INTERFUND TRANSFERS	439,343.00	423,102.92	429,400.61	9,942.39	97.74
TOTAL FIRE DEPARTMENT	2,282,515.00	590,230.48	1,631,371.71	651,143.29	71.47

10 -GENERAL FUND  
POLICE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
10-605-1010 SALARIES	1,075,322.00	123,120.27	822,858.77	252,463.23	76.52
10-605-1015 OVERTIME	12,000.00	1,561.23	10,654.93	1,345.07	88.79
10-605-1020 MEDICARE	16,167.00	1,216.87	12,077.32	4,089.68	74.70
10-605-1025 TWC (SUI)	3,933.00	0.00	3,078.00	855.00	78.26
10-605-1030 HEALTH INSURANCE	122,437.00	10,203.00	101,819.76	20,617.24	83.16
10-605-1031 HSA	844.00	66.60	666.00	178.00	78.91
10-605-1033 DENTAL INSURANCE	6,908.00	607.50	6,132.60	775.40	88.78
10-605-1035 VISION CARE INSURANCE	1,744.00	141.96	1,439.88	304.12	82.56
10-605-1036 LIFE INSURANCE	1,510.00	126.16	1,261.60	248.40	83.55
10-605-1037 WORKERS' COMP INSURANCE	28,762.00	7,631.91	21,829.87	6,932.13	75.90
10-605-1040 TMRS RETIREMENT	153,194.00	11,652.28	100,121.49	53,072.51	65.36
10-605-1070 SPECIAL ALLOWANCES	27,625.00	3,904.79	23,759.51	3,865.49	86.01
TOTAL PERSONNEL	1,450,446.00	160,232.57	1,105,699.73	344,746.27	76.23
SUPPLIES					
10-605-2020 OFFICE SUPPLIES	2,500.00	317.00	1,817.75	682.25	72.71
10-605-2050 PRINTING & COPYING	1,300.00	0.00	857.08	442.92	65.93
10-605-2060 MEDICAL/SCREENING/TESTING/B	1,000.00	69.00	148.00	852.00	14.80
10-605-2070 JANITORIAL/BUILDING SUPPLIE	500.00	44.32	115.34	384.66	23.07
10-605-2080 UNIFORMS & ACCESSORIES	25,500.00	715.08	22,929.87	2,570.13	89.92
TOTAL SUPPLIES	30,800.00	1,145.40	25,868.04	4,931.96	83.99
SERVICES					
10-605-3020 ASSOCIATION DUES & PUBS	5,820.00	0.00	6,022.56 (	202.56)	103.48
10-605-3030 TRAINING/EDUCATION	2,000.00	0.00	1,557.26	442.74	77.86
10-605-3040 TRAVEL/MILEAGE/LODGING/PERD	2,500.00	0.00	2,355.55	144.45	94.22
10-605-3050 LIABILITY INSURANCE	12,448.00	0.00	17,343.16 (	4,895.16)	139.32
10-605-3060 UNIFORM MAINTENANCE	3,000.00	399.87	3,042.24 (	42.24)	101.41
10-605-3071 PROPERTY INSURANCE	5,692.00	0.00	6,937.91 (	1,245.91)	121.89
10-605-3072 ANIMAL CONTROL SERVICES	12,500.00	1,000.00	9,000.00	3,500.00	72.00
10-605-3087 CITIZENS COMMUNICATION/ED	400.00	0.00	240.37	159.63	60.09
10-605-3090 COMMUNCIATIONS SERVICES	4,600.00	455.88	4,616.78 (	16.78)	100.36
TOTAL SERVICES	48,960.00	1,855.75	51,115.83 (	2,155.83)	104.40
CONTRACTUAL					
10-605-4045 CONTRACT/RADIO FEES COSA	8,400.00	0.00	7,776.00	624.00	92.57
10-605-4075 COMPUTER SOFTWARE/INCODE	13,101.00	133.00	11,216.19	1,884.81	85.61
TOTAL CONTRACTUAL	21,501.00	133.00	18,992.19	2,508.81	88.33
MAINTENANCE					
10-605-5005 EQUIPMENT LEASES	2,900.00	178.82	1,568.27	1,331.73	54.08
10-605-5010 EQUIPMENT MAINT & REPAIR	3,000.00	0.00	2,835.88	164.12	94.53
10-605-5015 ELECTRONIC EQPT MAINT	5,350.00	520.52	3,372.04	1,977.96	63.03
10-605-5020 VEHICLE MAINTENANCE	23,000.00	828.83	15,392.38	7,607.62	66.92
10-605-5060 VEHICLE & EQPT FUELS	30,000.00	3,678.01	25,602.64	4,397.36	85.34
TOTAL MAINTENANCE	64,250.00	5,206.18	48,771.21	15,478.79	75.91

10 -GENERAL FUND  
POLICE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
DEPT MATERIALS-SERVICES					
10-605-6030 INVESTIGATIVE SUPPLIES	2,500.00	1,006.29	2,096.88	403.12	83.88
10-605-6032 POLICE SAFETY SUPPLIES	2,250.00	0.00	2,250.00	0.00	100.00
10-605-6035 FIREARMS EQUIPMENT/SUPPLIES	6,000.00	102.30	3,105.26	2,894.74	51.75
TOTAL DEPT MATERIALS-SERVICES	10,750.00	1,108.59	7,452.14	3,297.86	69.32
UTILITIES					
10-605-7042 UTILITES- PHONE	4,300.00	344.28	3,441.72	858.28	80.04
TOTAL UTILITIES	4,300.00	344.28	3,441.72	858.28	80.04
CAPITAL OUTLAY					
10-605-8010 NON-CAPITAL-ELECTRONIC EQUI	20,400.00	0.00	14,993.93	5,406.07	73.50
10-605-8012 NON CAPITAL-FIRE ARMS/TASER	8,640.00	0.00	0.00	8,640.00	0.00
10-605-8015 NON-CAPITAL-COMPUTER EQUIP.	9,800.00	0.00	9,705.85	94.15	99.04
10-605-8025 NON-CAPITAL - OFFICE FURNIT	3,102.00	1,799.93	2,826.67	275.33	91.12
10-605-8050 CAPITAL - VEHICLES	120,000.00	0.00	116,362.31	3,637.69	96.97
TOTAL CAPITAL OUTLAY	161,942.00	1,799.93	143,888.76	18,053.24	88.85
INTERFUND TRANSFERS					
10-605-9000 GRANT EXPENDITURES	15,000.00	0.00	14,000.00	1,000.00	93.33
TOTAL INTERFUND TRANSFERS	15,000.00	0.00	14,000.00	1,000.00	93.33
TOTAL POLICE DEPARTMENT	1,807,949.00	171,825.70	1,419,229.62	388,719.38	78.50



10 -GENERAL FUND  
DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
SUPPLIES					
10-607-2050 PRINTING & COPYING	500.00	0.00	873.06 (	373.06)	174.61
TOTAL SUPPLIES	500.00	0.00	873.06 (	373.06)	174.61
SERVICES					
10-607-3012 PROF -ENGINEERING REVIEW	10,000.00	0.00	0.00	10,000.00	0.00
10-607-3015 PROF -BLDG INSPECTION SERVI	80,000.00	7,511.25	73,777.75	6,222.25	92.22
10-607-3016 PROF -HEALTH INSPECTOR	2,000.00	180.00	1,920.00	80.00	96.00
10-607-3017 PROF -SANITARY INSPECTION S	3,000.00	0.00	1,750.00	1,250.00	58.33
TOTAL SERVICES	95,000.00	7,691.25	77,447.75	17,552.25	81.52
CONTRACTUAL					
10-607-4075 COMPUTER SOFTWARE/MAINTENAN	1,400.00	0.00	1,400.00	0.00	100.00
TOTAL CONTRACTUAL	1,400.00	0.00	1,400.00	0.00	100.00
MAINTENANCE					
CAPITAL OUTLAY					
INTERFUND TRANSFERS					
TOTAL DEVELOPMENT SERVICES	96,900.00	7,691.25	79,720.81	17,179.19	82.27
TOTAL EXPENDITURES	5,906,063.00	1,049,377.41	4,424,893.89	1,481,169.11	74.92
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	520,095.45)	119,537.81 (	119,537.81)	0.00

20 -WATER FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-DEPARTMENTAL	996,122.00	91,102.33	614,429.00	381,693.00	61.68
TOTAL REVENUES	996,122.00	91,102.33	614,429.00	381,693.00	61.68
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EXPENDITURE SUMMARY					
WATER DEPARTMENT	808,415.00	101,674.67	572,584.41	235,830.59	70.83
DEBT SERVICE	187,707.00	0.00	147,553.12	40,153.88	78.61
TOTAL EXPENDITURES	996,122.00	101,674.67	720,137.53	275,984.47	72.29
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 10,572.34)	( 105,708.53)	105,708.53	0.00

20 -WATER FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENTAL					
WATER SALES					
20-599-5015 WATER CONSUMPTION	609,034.00	65,751.79	412,814.04	196,219.96	67.78
20-599-5016 LATE CHARGES	7,000.00	387.56	3,763.51	3,236.49	53.76
20-599-5018 DEBT SERVICE	53,376.00	4,480.00	40,115.20	13,260.80	75.16
20-599-5019 WATER SERVICE FEE	58,092.00	4,914.86	44,053.32	14,038.68	75.83
20-599-5036 EAA PASS THRU CHARGE	82,626.00	8,969.00	57,175.50	25,450.50	69.20
TOTAL WATER SALES	810,128.00	84,503.21	557,921.57	252,206.43	68.87
MISC./GRANTS/INTEREST					
20-599-7000 INTEREST INCOME	5,000.00	1,858.35	8,609.29 (	3,609.29)	172.19
20-599-7011 OTHER INCOME	500.00	25.00	24.27	475.73	4.85
20-599-7012 LEASE OF WATER RIGHTS	8,800.00	2,500.00	7,500.00	1,300.00	85.23
20-599-7040 ASR LEASE PROGRAM	24,000.00	0.00	24,000.00	0.00	100.00
20-599-7060 CC SERVICE FEES	4,000.00	28.34	277.60	3,722.40	6.94
20-599-7075 SITE/TOWER LEASE REVENUE	15,165.00	1,266.77	11,391.41	3,773.59	75.12
20-599-7090 SALE OF FIXED ASSETS	0.00	920.66	4,704.86 (	4,704.86)	0.00
TOTAL MISC./GRANTS/INTEREST	57,465.00	6,599.12	56,507.43	957.57	98.33
TRANSFERS IN					
20-599-8072 TRF IN - CAPITAL REPLACEMEN	3,780.00	0.00	0.00	3,780.00	0.00
20-599-8099 TRF IN - RESERVES	124,749.00	0.00	0.00	124,749.00	0.00
TOTAL TRANSFERS IN	128,529.00	0.00	0.00	128,529.00	0.00
TOTAL NON-DEPARTMENTAL	996,122.00	91,102.33	614,429.00	381,693.00	61.68
TOTAL REVENUES	996,122.00	91,102.33	614,429.00	381,693.00	61.68
	=====	=====	=====	=====	=====

20 -WATER FUND

WATER DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
20-606-1010 SALARIES	173,594.00	17,081.54	125,902.31	47,691.69	72.53
20-606-1015 OVERTIME	7,600.00	117.46	6,784.89	815.11	89.27
20-606-1020 MEDICARE	2,523.00	170.63	1,969.20	553.80	78.05
20-606-1025 TWC (SUI)	828.00	138.95	507.56	320.44	61.30
20-606-1030 HEALTH INSURANCE	25,776.00	1,301.05	18,318.66	7,457.34	71.07
20-606-1031 HSA	178.00	7.21	108.72	69.28	61.08
20-606-1033 DENTAL INSURANCE	1,480.00	75.63	1,033.48	446.52	69.83
20-606-1035 VISION CARE INSURANCE	365.00	17.97	246.56	118.44	67.55
20-606-1036 LIFE INSURANCE	318.00	22.73	246.39	71.61	77.48
20-606-1037 WORKERS' COMP INSURANCE	6,153.00	1,623.09	3,864.71	2,288.29	62.81
20-606-1040 TMRS RETIREMENT	23,903.00	1,702.07	15,599.83	8,303.17	65.26
20-606-1070 SPECIAL ALLOWANCES	11,700.00	2,013.55	6,531.45	5,168.55	55.82
TOTAL PERSONNEL	254,418.00	24,271.88	181,113.76	73,304.24	71.19
SUPPLIES					
20-606-2020 OFFICE SUPPLIES	1,400.00	202.35	1,128.15	271.85	80.58
20-606-2030 POSTAGE	4,000.00	231.35	2,084.61	1,915.39	52.12
20-606-2050 PRINTING & COPYING	500.00	0.00	459.02	40.98	91.80
20-606-2060 MED EXAMS/SCREENING/TESTING	0.00	0.00	146.50 (	146.50)	0.00
20-606-2070 JANITORIAL SUPPLIES	500.00	0.00	0.00	500.00	0.00
20-606-2075 BANK/CREDITCARD FEES	4,000.00	534.94	4,121.12 (	121.12)	103.03
20-606-2080 UNIFORMS	1,000.00	0.00	523.46	476.54	52.35
20-606-2090 SMALL TOOLS	2,000.00	70.45	1,872.85	127.15	93.64
20-606-2091 SAFETY SUPPLIES/EQUIPMENT	1,200.00	366.69	1,172.65	27.35	97.72
TOTAL SUPPLIES	14,600.00	1,405.78	11,508.36	3,091.64	78.82
SERVICES					
20-606-3012 ENGINEERING SERVICES	1,000.00	0.00	191.25	808.75	19.13
20-606-3013 PROFESSIONAL SERVICES	8,000.00	0.00	0.00	8,000.00	0.00
20-606-3020 ASSOCIATION DUES & PUBS	1,800.00	0.00	921.00	879.00	51.17
20-606-3030 TRAINING/EDUCATION	3,000.00	401.00	2,463.00	537.00	82.10
20-606-3040 TRAVEL/MILEAGE/LODGING/PERD	1,500.00	69.84	1,407.11	92.89	93.81
20-606-3050 INSURANCE - LIABILITY	3,022.00	0.00	3,683.47 (	661.47)	121.89
20-606-3060 UNIFORM SERVICES	2,000.00	131.45	1,211.30	788.70	60.57
20-606-3070 INSURANCE - PROPERTY	1,503.00	0.00	1,831.99 (	328.99)	121.89
20-606-3075 WATER CONSERVATION EDUCATIO	100.00	0.00	0.00	100.00	0.00
20-606-3080 SPECIAL SERVICES	0.00	21.50	61.50 (	61.50)	0.00
20-606-3082 WATER ANALYSIS FEES	9,000.00	414.13	4,628.16	4,371.84	51.42
20-606-3090 COMMUNCIATIONS SERVICES	0.00	0.00 (	831.82)	831.82	0.00
TOTAL SERVICES	30,925.00	1,037.92	15,566.96	15,358.04	50.34
CONTRACTUAL					
20-606-4075 COMPUTER SOFTWARE/INCODE	8,625.00	128.00	5,365.75	3,259.25	62.21
20-606-4085 EAA -WATER MANAGEMENT FEES	70,045.00	5,606.52	52,945.00	17,100.00	75.59
20-606-4099 WATER RIGHTS/LEASE PAYMENTS	77,951.00	0.00	78,227.10 (	276.10)	100.35
TOTAL CONTRACTUAL	156,621.00	5,734.52	136,537.85	20,083.15	87.18

## 20 -WATER FUND

## WATER DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MAINTENANCE					
20-606-5005 EQUIPMENT LEASES	2,000.00	1,042.10	1,954.32	45.68	97.72
20-606-5010 EQUIPMENT MAINT & REPAIR	9,000.00	1,726.26	2,447.73	6,552.27	27.20
20-606-5015 ELECTRONIC EQPT MAINTENANCE	500.00	0.00	0.00	500.00	0.00
20-606-5020 VEHICLE MAINTENANCE	3,000.00	131.30	1,901.96	1,098.04	63.40
20-606-5030 BUILDING MAINTENANCE	2,000.00	0.00	3,623.04 (	1,623.04)	181.15
20-606-5060 VEHICLE & EQPT FUELS	3,500.00	365.74	2,344.57	1,155.43	66.99
TOTAL MAINTENANCE	20,000.00	3,265.40	12,271.62	7,728.38	61.36
DEPT MATERIALS-SERVICES					
20-606-6011 CHEMICALS	14,000.00	6,198.40	16,732.55 (	2,732.55)	119.52
20-606-6050 WATER METERS & BOXES	1,134.00	0.00	5,223.79 (	4,089.79)	460.65
20-606-6055 FIRE HYDRANTS	2,000.00	448.10	3,366.54 (	1,366.54)	168.33
20-606-6060 HUEBNER STORAGE TANK	8,000.00	2,854.07	5,859.52	2,140.48	73.24
20-606-6061 ELEVATED STORAGE TANK- #1 W	5,000.00	15.67	2,936.12	2,063.88	58.72
20-606-6062 WELL SITE #2-EAA MONITORED	500.00	0.00	0.00	500.00	0.00
20-606-6065 WELL SITE #5-EDWARDS BLENDI	3,000.00	187.06	3,420.53 (	420.53)	114.02
20-606-6066 WELL SITE #6-MUNI TRACT	3,000.00	2,475.80	11,109.04 (	8,109.04)	370.30
20-606-6067 WELL SITE #7	5,000.00	4,135.51	5,556.75 (	556.75)	111.14
20-606-6068 WELL SITE #8	5,000.00	47.78	2,132.26	2,867.74	42.65
20-606-6069 WELL SITE #9-TRINITY	5,000.00	521.83	801.77	4,198.23	16.04
20-606-6070 SCADA SYSTEM MAINTENANCE	2,000.00	0.00	4,967.26 (	2,967.26)	248.36
20-606-6071 SHAVANO DRIVE PUMP STATION	10,000.00	25.74	19,958.40 (	9,958.40)	199.58
20-606-6072 WATER SYSTEM MAINTENANCE	15,000.00	2,098.00	19,432.17 (	4,432.17)	129.55
20-606-6080 STREET MAINT SUPPLIES	3,000.00	192.00	377.15	2,622.85	12.57
TOTAL DEPT MATERIALS-SERVICES	81,634.00	19,199.96	101,873.85 (	20,239.85)	124.79
UTILITIES					
20-606-7040 UTILITIES - ELECTRIC	61,000.00	11,870.02	53,723.99	7,276.01	88.07
20-606-7042 UTILITIES - PHONE/CELL	800.00	18.99	753.70	46.30	94.21
20-606-7044 UTILITIES - WATER	600.00	22.40	216.09	383.91	36.02
TOTAL UTILITIES	62,400.00	11,911.41	54,693.78	7,706.22	87.65
CAPITAL OUTLAY					
20-606-8010 NON-CAP ELECTRONIC EQUIPMEN	1,000.00	0.00	0.00	1,000.00	0.00
20-606-8020 NON-CAPITAL MAINTENANCE EQU	6,500.00	145.00	5,001.64	1,498.36	76.95
20-606-8060 CAPITAL- EQUIPMENT	5,000.00	0.00	4,906.09	93.91	98.12
20-606-8080 WATER SYSTEM IMPROVEMENTS	40,000.00	34,517.20	43,362.64 (	3,362.64)	108.41
20-606-8087 WATER METER REPLACEMENT	3,780.00	185.60	5,747.86 (	1,967.86)	152.06
TOTAL CAPITAL OUTLAY	56,280.00	34,847.80	59,018.23 (	2,738.23)	104.87
INTERFUND TRANSFERS					
20-606-9010 TRF TO GENERAL FUND	22,050.00	0.00	0.00	22,050.00	0.00
20-606-9020 TRF TO CAPITAL REP. FUND 72	109,487.00	0.00	0.00	109,487.00	0.00
TOTAL INTERFUND TRANSFERS	131,537.00	0.00	0.00	131,537.00	0.00
TOTAL WATER DEPARTMENT	808,415.00	101,674.67	572,584.41	235,830.59	70.83

20 -WATER FUND  
DEBT SERVICE % OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CAPITAL OUTLAY					
20-607-8014 2009 GO REFUND - PRINCIPAL	36,990.00	0.00	36,990.00	0.00	100.00
20-607-8015 2009 GO REFUND - INTEREST	15,279.00	0.00	7,963.12	7,315.88	52.12
20-607-8016 2017 GO REFUNDING (2009) PR	65,000.00	0.00	65,000.00	0.00	100.00
20-607-8017 2017 GO REFUNDING (2009) IN	70,288.00	0.00	37,600.00	32,688.00	53.49
20-607-8030 BOND AGENT FEES	150.00	0.00	0.00	150.00	0.00
TOTAL CAPITAL OUTLAY	187,707.00	0.00	147,553.12	40,153.88	78.61
TOTAL DEBT SERVICE					
	187,707.00	0.00	147,553.12	40,153.88	78.61
TOTAL EXPENDITURES					
	996,122.00	101,674.67	720,137.53	275,984.47	72.29
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	10,572.34) (	105,708.53)	105,708.53	0.00
	=====	=====	=====	=====	=====

30 -DEBT SERVICE FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-DEPARTMENTAL	203,082.00	6,148.97	139,628.45	63,453.55	68.75
TOTAL REVENUES	203,082.00	6,148.97	139,628.45	63,453.55	68.75
	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY					
DEBT SERVICE	203,082.00	0.00	173,796.88	29,285.12	85.58
TOTAL EXPENDITURES	203,082.00	0.00	173,796.88	29,285.12	85.58
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	6,148.97 (	34,168.43)	34,168.43	0.00

30 -DEBT SERVICE FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENTAL					
TAXES					
30-599-1010 CURRENT ADVALOREM TAXES	111,031.00	5,783.73	139,671.00 (	28,640.00)	125.79
30-599-1020 DELINQUENT ADVALOREM TAXES	0.00	0.00 (	3,244.11)	3,244.11	0.00
30-599-1030 PENALTY & INTEREST	0.00	37.25	457.74 (	457.74)	0.00
TOTAL TAXES	111,031.00	5,820.98	136,884.63 (	25,853.63)	123.29
TRANSFERS IN					
30-599-8010 INTEREST INCOME	0.00	327.99	2,743.82 (	2,743.82)	0.00
30-599-8030 FUND BALANCE - TRANSFER IN	92,051.00	0.00	0.00	92,051.00	0.00
TOTAL TRANSFERS IN	92,051.00	327.99	2,743.82	89,307.18	2.98
TOTAL NON-DEPARTMENTAL	203,082.00	6,148.97	139,628.45	63,453.55	68.75
TOTAL REVENUES	203,082.00	6,148.97	139,628.45	63,453.55	68.75
	=====	=====	=====	=====	=====



30 -DEBT SERVICE FUND  
DEBT SERVICE

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
CAPITAL OUTLAY					
30-607-8050 2009 GO REFUNDING-PRINCIPAL	143,010.00	0.00	143,010.00	0.00	100.00
30-607-8052 2009 GO REFUNDING-INTEREST	59,072.00	0.00	30,786.88	28,285.12	52.12
30-607-8054 BOND AGENT FEE - 2009 REF	1,000.00	0.00	0.00	1,000.00	0.00
TOTAL CAPITAL OUTLAY	203,082.00	0.00	173,796.88	29,285.12	85.58
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TOTAL DEBT SERVICE	203,082.00	0.00	173,796.88	29,285.12	85.58
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TOTAL EXPENDITURES	203,082.00	0.00	173,796.88	29,285.12	85.58
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	6,148.97 (	34,168.43)	34,168.43	0.00
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-DEPARTMENTAL	220,837.00	8,920.52	82,627.31	138,209.69	37.42
TOTAL REVENUES	220,837.00	8,920.52	82,627.31	138,209.69	37.42
	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY					
FIRE DEPARMENT	6,612.00	6,612.00	6,612.00	0.00	100.00
POLICE DEPARTMENT	214,225.00	151,158.46	157,490.86	56,734.14	73.52
TOTAL EXPENDITURES	220,837.00	157,770.46	164,102.86	56,734.14	74.31
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 148,849.94)	( 81,475.55)	81,475.55	0.00

40 -CRIME CONTROL DISTRICT  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENTAL					
TAXES					
40-599-1050 SALES - CRIME CONTROL DIST	115,009.00	8,079.11	77,337.90	37,671.10	67.25
TOTAL TAXES	115,009.00	8,079.11	77,337.90	37,671.10	67.25
MISC./GRANTS/INTEREST					
TRANSFERS IN					
40-599-8005 INTEREST INCOME	1,500.00	841.41	5,289.41 (	3,789.41)	352.63
40-599-8099 FUND BALANCE RESERVE	104,328.00	0.00	0.00	104,328.00	0.00
TOTAL TRANSFERS IN	105,828.00	841.41	5,289.41	100,538.59	5.00
TOTAL NON-DEPARTMENTAL	220,837.00	8,920.52	82,627.31	138,209.69	37.42
TOTAL REVENUES	220,837.00	8,920.52	82,627.31	138,209.69	37.42

40 -CRIME CONTROL DISTRICT  
 FIRE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
CAPITAL OUTLAY					
<hr/>					
INTERFUND TRANSFERS					
40-604-9011 TRANSFER OUT - GENERAL FUND	6,612.00	6,612.00	6,612.00	0.00	100.00
TOTAL INTERFUND TRANSFERS	6,612.00	6,612.00	6,612.00	0.00	100.00
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TOTAL FIRE DEPARTMENT	6,612.00	6,612.00	6,612.00	0.00	100.00

40 -CRIME CONTROL DISTRICT  
 POLICE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
SERVICES					
40-605-3030 TRAINING/EDUCATION	2,500.00	0.00	2,241.00	259.00	89.64
40-605-3087 CITIZENS COMMUNICATION/EDUC	5,500.00	0.00	4,091.40	1,408.60	74.39
TOTAL SERVICES	8,000.00	0.00	6,332.40	1,667.60	79.16
MAINTENANCE					
CAPITAL OUTLAY					
INTERFUND TRANSFERS					
40-605-9011 TRANSFER TO - GENERAL FUND	206,225.00	151,158.46	151,158.46	55,066.54	73.30
TOTAL INTERFUND TRANSFERS	206,225.00	151,158.46	151,158.46	55,066.54	73.30
TOTAL POLICE DEPARTMENT	214,225.00	151,158.46	157,490.86	56,734.14	73.52
TOTAL EXPENDITURES	220,837.00	157,770.46	164,102.86	56,734.14	74.31
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 148,849.94)	( 81,475.55)	81,475.55	0.00

42 -PEG FUNDS

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-DEPARTMENTAL	36,000.00	90.16	12,760.84	23,239.16	35.45
TOTAL REVENUES	36,000.00	90.16	12,760.84	23,239.16	35.45
	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY					
ADMINISTRATION	36,000.00	64.76	35,784.27	215.73	99.40
TOTAL EXPENDITURES	36,000.00	64.76	35,784.27	215.73	99.40
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	25.40 (	23,023.43)	23,023.43	0.00

42 -PEG FUNDS  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENTAL					
FRANCHISE REVENUES					
42-599-2024 FRANCHISE - PEG FEES	15,500.00	0.00	11,807.53	3,692.47	76.18
TOTAL FRANCHISE REVENUES	15,500.00	0.00	11,807.53	3,692.47	76.18
MISC./GRANTS/INTEREST					
42-599-7000 INTEREST	5.00	90.16	953.31 (	948.31)	9,066.20
TOTAL MISC./GRANTS/INTEREST	5.00	90.16	953.31 (	948.31)	9,066.20
TRANSFERS IN					
42-599-8099 FUND BALANCE RESERVE	20,495.00	0.00	0.00	20,495.00	0.00
TOTAL TRANSFERS IN	20,495.00	0.00	0.00	20,495.00	0.00
TOTAL NON-DEPARTMENTAL	36,000.00	90.16	12,760.84	23,239.16	35.45
TOTAL REVENUES	36,000.00	90.16	12,760.84	23,239.16	35.45
	=====	=====	=====	=====	=====

42 -PEG FUNDS  
 ADMINISTRATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
CAPITAL OUTLAY					
42-601-8030 CAPITAL-ELECTRONIC EQUIPMEN	36,000.00	64.76	35,784.27	215.73	99.40
TOTAL CAPITAL OUTLAY	36,000.00	64.76	35,784.27	215.73	99.40
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TOTAL ADMINISTRATION	36,000.00	64.76	35,784.27	215.73	99.40
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TOTAL EXPENDITURES	36,000.00	64.76	35,784.27	215.73	99.40
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	25.40 (	23,023.43)	23,023.43	0.00
	=====	=====	=====	=====	=====



45 -OAK WILT FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-DEPARTMENTAL	10,500.00	105.00	4,410.00	6,090.00	42.00
TOTAL REVENUES	10,500.00	105.00	4,410.00	6,090.00	42.00
	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY					
ADMINISTRATION	500.00	0.00	0.00	500.00	0.00
TOTAL EXPENDITURES	500.00	0.00	0.00	500.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	10,000.00	105.00	4,410.00	5,590.00	44.10

45 -OAK WILT FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENTAL					
PERMITS & LICENSES					
45-599-3015 TREE TRIMMING PERMITS	10,500.00	105.00	4,410.00	6,090.00	42.00
TOTAL PERMITS & LICENSES	10,500.00	105.00	4,410.00	6,090.00	42.00
MISC./GRANTS/INTEREST					
TRANSFERS IN					
TOTAL NON-DEPARTMENTAL	10,500.00	105.00	4,410.00	6,090.00	42.00
TOTAL REVENUES	10,500.00	105.00	4,410.00	6,090.00	42.00

45 -OAK WILT FUND  
 ADMINISTRATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
SERVICES					
45-601-3087 CITIZENS COMMUNICATION/EDUC	500.00	0.00	0.00	500.00	0.00
TOTAL SERVICES	500.00	0.00	0.00	500.00	0.00
DEPT MATERIALS-SERVICES					
TOTAL ADMINISTRATION	500.00	0.00	0.00	500.00	0.00
TOTAL EXPENDITURES	500.00	0.00	0.00	500.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	10,000.00	105.00	4,410.00	5,590.00	44.10

48 -STREET MAINTENANCE FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
REVENUE SUMMARY					
NON-DEPARTMENTAL	115,009.00	8,056.31	77,343.53	37,665.47	67.25
TOTAL REVENUES	115,009.00	8,056.31	77,343.53	37,665.47	67.25
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	115,009.00	8,056.31	77,343.53	37,665.47	67.25

48 -STREET MAINTENANCE FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
NON-DEPARTMENTAL					
TAXES					
48-599-1040 SALES - STREET MAINTENANCE	115,009.00	8,056.31	77,343.53	37,665.47	67.25
TOTAL TAXES	115,009.00	8,056.31	77,343.53	37,665.47	67.25
<hr/>					
TOTAL NON-DEPARTMENTAL	115,009.00	8,056.31	77,343.53	37,665.47	67.25
<hr/>					
TOTAL REVENUES	115,009.00	8,056.31	77,343.53	37,665.47	67.25
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	115,009.00	8,056.31	77,343.53	37,665.47	67.25
	=====	=====	=====	=====	=====

50 -COURT RESTRICTED FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-DEPARTMENTAL	12,436.00	879.72	6,026.78	6,409.22	48.46
TOTAL REVENUES	12,436.00	879.72	6,026.78	6,409.22	48.46
	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY					
OPERATING EXPENSES	8,749.00	0.00	8,748.55	0.45	99.99
TOTAL EXPENDITURES	8,749.00	0.00	8,748.55	0.45	99.99
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	3,687.00	879.72 (	2,721.77)	6,408.77	73.82-

50 -COURT RESTRICTED FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENTAL					
COURT FEES					
50-599-4022 COURT EFFICIENCY REVENUE	100.00	5.00	83.73	16.27	83.73
50-599-4023 COURT SECURITY REVENUE	3,400.00	374.87	2,547.02	852.98	74.91
50-599-4025 COURT TECHNOLOGY REVENUE	4,200.00	499.85	3,396.03	803.97	80.86
TOTAL COURT FEES	7,700.00	879.72	6,026.78	1,673.22	78.27
TRANSFERS IN					
50-599-8099 FUND BALANCE RESERVE	4,736.00	0.00	0.00	4,736.00	0.00
TOTAL TRANSFERS IN	4,736.00	0.00	0.00	4,736.00	0.00
TOTAL NON-DEPARTMENTAL	12,436.00	879.72	6,026.78	6,409.22	48.46
TOTAL REVENUES	12,436.00	879.72	6,026.78	6,409.22	48.46

50 -COURT RESTRICTED FUND  
OPERATING EXPENSES

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
SUPPLIES					
SERVICES					
CONTRACTUAL					
MAINTENANCE					
CAPITAL OUTLAY					
INTERFUND TRANSFERS					
50-602-9010 TRANSFER TO GENERAL FUND	8,749.00	0.00	8,748.55	0.45	99.99
TOTAL INTERFUND TRANSFERS	8,749.00	0.00	8,748.55	0.45	99.99
TOTAL OPERATING EXPENSES	8,749.00	0.00	8,748.55	0.45	99.99
TOTAL EXPENDITURES	8,749.00	0.00	8,748.55	0.45	99.99
REVENUES OVER/(UNDER) EXPENDITURES	3,687.00	879.72	( 2,721.77)	6,408.77	73.82-



52 -CHILD SAFETY FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON DEPARTMENTAL	5,500.00	358.73	3,188.79	2,311.21	57.98
TOTAL REVENUES	5,500.00	358.73	3,188.79	2,311.21	57.98
	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY					
FIRE DEPARTMENT	3,000.00	0.00	556.46	2,443.54	18.55
POLICE DEPARTMENT	2,500.00	0.00	2,139.96	360.04	85.60
TOTAL EXPENDITURES	5,500.00	0.00	2,696.42	2,803.58	49.03
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	358.73	492.37 (	492.37)	0.00

52 -CHILD SAFETY FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON DEPARTMENTAL					
MISC./GRANTS/INTEREST					
52-599-7010 SCHOOL CROSSING GUARD FUNDS	3,840.00	358.73	3,188.79	651.21	83.04
TOTAL MISC./GRANTS/INTEREST	3,840.00	358.73	3,188.79	651.21	83.04
TRANSFERS IN					
52-599-8089 FUND BALANCE RESERVE	1,660.00	0.00	0.00	1,660.00	0.00
TOTAL TRANSFERS IN	1,660.00	0.00	0.00	1,660.00	0.00
TOTAL NON DEPARTMENTAL	5,500.00	358.73	3,188.79	2,311.21	57.98
TOTAL REVENUES	5,500.00	358.73	3,188.79	2,311.21	57.98

52 -CHILD SAFETY FUND  
FIRE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
SERVICES					
52-604-3087 CITIZENS COMMUNICATION/EDUC	3,000.00	0.00	556.46	2,443.54	18.55
TOTAL SERVICES	3,000.00	0.00	556.46	2,443.54	18.55
<hr/>					
TOTAL FIRE DEPARTMENT	3,000.00	0.00	556.46	2,443.54	18.55

52 -CHILD SAFETY FUND  
 POLICE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
SERVICES					
52-605-3087 CITIZENS COMMUNICATION/EDUC	2,500.00	0.00	2,139.96	360.04	85.60
TOTAL SERVICES	2,500.00	0.00	2,139.96	360.04	85.60
<hr/>					
TOTAL POLICE DEPARTMENT	2,500.00	0.00	2,139.96	360.04	85.60
<hr/>					
TOTAL EXPENDITURES	5,500.00	0.00	2,696.42	2,803.58	49.03
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	358.73	492.37 (	492.37)	0.00
	=====	=====	=====	=====	=====

53 -LEOSE

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-DEPARTMENTAL	2,070.00	0.00	1,551.80	518.20	74.97
TOTAL REVENUES	2,070.00	0.00	1,551.80	518.20	74.97
	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY					
POLICE DEPARTMENT	2,070.00	0.00	2,064.52	5.48	99.74
TOTAL EXPENDITURES	2,070.00	0.00	2,064.52	5.48	99.74
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	( 512.72)	512.72	0.00

53 -LEOSE

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENTAL					
POLICE/FIRE REVENUES					
53-599-6020 LOOSE FUNDS	1,563.00	0.00	1,551.80	11.20	99.28
TOTAL POLICE/FIRE REVENUES	1,563.00	0.00	1,551.80	11.20	99.28
TRANSFERS IN					
53-599-8089 FUND BALANCE RESERVE	507.00	0.00	0.00	507.00	0.00
TOTAL TRANSFERS IN	507.00	0.00	0.00	507.00	0.00
TOTAL NON-DEPARTMENTAL	2,070.00	0.00	1,551.80	518.20	74.97
TOTAL REVENUES	2,070.00	0.00	1,551.80	518.20	74.97

53 -LEOSE  
POLICE DEPARTMENT % OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
SERVICES					
53-605-3030 TRAINING/EDUCATION	2,070.00	0.00	2,064.52	5.48	99.74
TOTAL SERVICES	2,070.00	0.00	2,064.52	5.48	99.74
TOTAL POLICE DEPARTMENT	2,070.00	0.00	2,064.52	5.48	99.74
TOTAL EXPENDITURES	2,070.00	0.00	2,064.52	5.48	99.74
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	( 512.72)	512.72	0.00

70 -CAPITAL REPLACEMENT FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
OTHER SOURCES	1,139,383.00	573,900.70	594,420.80	544,962.20	52.17
TOTAL REVENUES	1,139,383.00	573,900.70	594,420.80	544,962.20	52.17
	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY					
ADMIN	44,030.00	21,019.02	21,019.02	23,010.98	47.74
PUBLIC WORKS	601,688.00	38,796.34	40,753.27	560,934.73	6.77
FIRE	154,971.00	41,347.22	41,347.22	113,623.78	26.68
TOTAL EXPENDITURES	800,689.00	101,162.58	103,119.51	697,569.49	12.88
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	338,694.00	472,738.12	491,301.29 (	152,607.29)	145.06



70 -CAPITAL REPLACEMENT FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
OTHER SOURCES					
MISC./GRANTS/INTEREST					
<hr/>					
TRANSFERS IN					
70-599-8010 INTEREST INCOME	5,000.00	3,705.70	24,225.80 (	19,225.80)	484.52
70-599-8020 TRF IN - GENERAL FUND	570,195.00	570,195.00	570,195.00	0.00	100.00
70-599-8099 FUND BALANCE RESERVE	564,188.00	0.00	0.00	564,188.00	0.00
TOTAL TRANSFERS IN	1,139,383.00	573,900.70	594,420.80	544,962.20	52.17
<hr/>					
TOTAL OTHER SOURCES	1,139,383.00	573,900.70	594,420.80	544,962.20	52.17
<hr/>					
TOTAL REVENUES	1,139,383.00	573,900.70	594,420.80	544,962.20	52.17
	=====	=====	=====	=====	=====

70 -CAPITAL REPLACEMENT FUND  
COUNCIL

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL					

70 -CAPITAL REPLACEMENT FUND  
 ADMIN

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL					
INTERFUND TRANSFERS					
70-601-9010 TRANSFER TO - GENERAL FUND	44,030.00	21,019.02	21,019.02	23,010.98	47.74
TOTAL INTERFUND TRANSFERS	44,030.00	21,019.02	21,019.02	23,010.98	47.74
TOTAL ADMIN	44,030.00	21,019.02	21,019.02	23,010.98	47.74

70 -CAPITAL REPLACEMENT FUND  
 PUBLIC WORKS

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL					
CAPITAL OUTLAY					
70-603-8080 CAPITAL-IMPROVEMENT PROJECT	564,188.00	5,994.71	7,951.64	556,236.36	1.41
TOTAL CAPITAL OUTLAY	564,188.00	5,994.71	7,951.64	556,236.36	1.41
INTERFUND TRANSFERS					
70-603-9010 TRANSFER TO - GENERAL FUND	37,500.00	32,801.63	32,801.63	4,698.37	87.47
TOTAL INTERFUND TRANSFERS	37,500.00	32,801.63	32,801.63	4,698.37	87.47
TOTAL PUBLIC WORKS	601,688.00	38,796.34	40,753.27	560,934.73	6.77

70 -CAPITAL REPLACEMENT FUND  
 FIRE

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL					
INTERFUND TRANSFERS					
70-604-9010 TRANSFER TO - GENERAL FUND	154,971.00	41,347.22	41,347.22	113,623.78	26.68
TOTAL INTERFUND TRANSFERS	154,971.00	41,347.22	41,347.22	113,623.78	26.68
TOTAL FIRE	154,971.00	41,347.22	41,347.22	113,623.78	26.68

70 -CAPITAL REPLACEMENT FUND  
 POLICE

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL	_____	_____	_____	_____	_____
MAINTENANCE	_____	_____	_____	_____	_____
INTERFUND TRANSFERS	_____	_____	_____	_____	_____
TOTAL EXPENDITURES	800,689.00 =====	101,162.58 =====	103,119.51 =====	697,569.49 =====	12.88 =====
REVENUES OVER/(UNDER) EXPENDITURES	338,694.00 =====	472,738.12 =====	491,301.29 ( 152,607.29) =====		145.06 =====

72 -WATER CAPITAL REPLACEMENT  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-DEPARTMENTAL	109,487.00	0.00	0.00	109,487.00	0.00
TOTAL REVENUES	109,487.00	0.00	0.00	109,487.00	0.00
	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY					
WATER DEPARTMENT	3,780.00	0.00	0.00	3,780.00	0.00
TOTAL EXPENDITURES	3,780.00	0.00	0.00	3,780.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	105,707.00	0.00	0.00	105,707.00	0.00
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	105,707.00	0.00	0.00	105,707.00	0.00
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENTAL					
TRANSFERS IN					
72-599-8020 TRANSFER FROM WATER FUND	109,487.00	0.00	0.00	109,487.00	0.00
TOTAL TRANSFERS IN	109,487.00	0.00	0.00	109,487.00	0.00
TOTAL NON-DEPARTMENTAL					
	109,487.00	0.00	0.00	109,487.00	0.00
TOTAL REVENUES					
	109,487.00	0.00	0.00	109,487.00	0.00
	=====	=====	=====	=====	=====



72 -WATER CAPITAL REPLACEMENT  
 WATER DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL					
CAPITAL OUTLAY					
72-606-8087 WATER METER REPLACEMENT	3,780.00	0.00	0.00	3,780.00	0.00
TOTAL CAPITAL OUTLAY	3,780.00	0.00	0.00	3,780.00	0.00
TOTAL WATER DEPARTMENT	3,780.00	0.00	0.00	3,780.00	0.00
TOTAL EXPENDITURES	3,780.00	0.00	0.00	3,780.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	105,707.00	0.00	0.00	105,707.00	0.00
OTHER FINANCING SOURCES					
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER USES	105,707.00	0.00	0.00	105,707.00	0.00

75 -PET DOC & RESCUE FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
ADMINISTRATION	0.00	2.60	16.98 (	16.98)	0.00
TOTAL REVENUES	0.00	2.60	16.98 (	16.98)	0.00
	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY					
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2.60	16.98 (	16.98)	0.00

75 -PET DOC & RESCUE FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
ADMINISTRATION					
TAXES					
MISC./GRANTS/INTEREST					
75-599-7000 INTERES INCOME	0.00	2.60	16.98 (	16.98)	0.00
TOTAL MISC./GRANTS/INTEREST	0.00	2.60	16.98 (	16.98)	0.00
TOTAL ADMINISTRATION					
	0.00	2.60	16.98 (	16.98)	0.00
TOTAL REVENUES					
	0.00	2.60	16.98 (	16.98)	0.00
	=====	=====	=====	=====	=====

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
EXPENDITURES					
PERSONNEL					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2.60	16.98 (	16.98)	0.00



DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
6/01/18	TX CSDU	00089527162015EM5059	GENERAL FUND	NON-DEPARTMENTAL	69.23
6/01/18	TX CSDU	0012999273 DAVIS	GENERAL FUND	NON-DEPARTMENTAL	366.86
6/01/18	TX CSDU	0012924474201EM5006	GENERAL FUND	NON-DEPARTMENTAL	6.92
6/01/18	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	2,493.76
6/01/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	7,639.19
6/01/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	7,386.75
6/01/18	RECORDS CONSULTANTS	SHREDDING ON EARTH DAY	GENERAL FUND	CITY COUNCIL	700.00
6/01/18	DAWN E. ROBLES	FEES CLINIC	GENERAL FUND	CITY COUNCIL	50.47
6/01/18	THE FARMYARD	PONY RIDES-DOWN PMT	GENERAL FUND	CITY COUNCIL	400.00
6/01/18	GE MONEY BANK	WATER FOR COUNCIL	GENERAL FUND	CITY ADMINISTRATION	33.60
6/01/18	GE MONEY BANK	BREAKROOM SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	15.52
6/01/18	DENTON, NAVARRO, ROCHA, BERNAL, HYDE &	LEGAL FEES	GENERAL FUND	CITY ADMINISTRATION	1,258.49
6/01/18	HORIZON TELEPHONE SYSTEMS, INC.	MANAGED SVCS CONTRACT	GENERAL FUND	CITY ADMINISTRATION	1,785.00
6/01/18	HORIZON TELEPHONE SYSTEMS, INC.	MAY CYLANCE ANTIVIRUS	GENERAL FUND	CITY ADMINISTRATION	186.00
6/01/18	HORIZON TELEPHONE SYSTEMS, INC.	DECOM OLD SERVER	GENERAL FUND	CITY ADMINISTRATION	127.50
6/01/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,177.71
6/01/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,177.71
6/01/18	MULTIMEDIA SPECIALTIES	ASSISTED LISTENING PROGRAM	GENERAL FUND	CITY ADMINISTRATION	1,375.83
6/01/18	GREG WOODRUFF	TUITION REIMBURSEMENT	GENERAL FUND	CITY ADMINISTRATION	300.00
6/01/18	BENCOB DESIGN SERVICES LLC	DESIGN SEPTIC SYSTEM	GENERAL FUND	CITY ADMINISTRATION	750.00
6/01/18	KFW ENGINEERS	NW MILITARY HWY	GENERAL FUND	CITY ADMINISTRATION	992.39
6/01/18	ANGEL MENDOZA	TUITION REINBURSEMENT	GENERAL FUND	CITY ADMINISTRATION	300.00
6/01/18	TEXAS COMPTROLLER OF PUBLIC ACCOUNTS	TEXAS CO-OP MEMBERSHIP	GENERAL FUND	CITY ADMINISTRATION	100.00
6/01/18	B. RHODES ELECTRIC, INC.	POWER TO MARQUE SIGN	GENERAL FUND	CITY ADMINISTRATION	600.00
6/01/18	SORCERERS APPRINTICE	ENVELOPES	GENERAL FUND	CITY ADMINISTRATION	127.00
6/01/18	Sherwin-Williams	PAINT FOR BALLARDS	GENERAL FUND	CITY ADMINISTRATION	106.74
6/01/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	234.45
6/01/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	234.45
6/01/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	946.13
6/01/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	961.46
6/01/18	GE MONEY BANK	GATORADE, WATER	GENERAL FUND	FIRE DEPARTMENT	52.38
6/01/18	GE MONEY BANK	CLEANING SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	149.40
6/01/18	GE MONEY BANK	INK	GENERAL FUND	FIRE DEPARTMENT	162.96
6/01/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	5,810.24
6/01/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	5,299.38
6/01/18	THE REINALT-THOMAS CORPORATION	UNTI M139B TIRE REPLACEME	GENERAL FUND	FIRE DEPARTMENT	183.50
6/01/18	A-C MASTERS	AC UNIT REPAIR IN CH	GENERAL FUND	FIRE DEPARTMENT	470.00
6/01/18	NAFECO, INC.	HELMETS	GENERAL FUND	FIRE DEPARTMENT	771.00
6/01/18	VALVOLINE INC	OIL CHANGE	GENERAL FUND	FIRE DEPARTMENT	45.02
6/01/18	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	46.95
6/01/18	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	519.90
6/01/18	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	1,469.52
6/01/18	T & W Tire	TIRES FOR ENGINE 139B	GENERAL FUND	FIRE DEPARTMENT	1,093.61
6/01/18	GALLS	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	95.16
6/01/18	GALLS	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	47.58
6/01/18	NARDIS PUBLIC SAFETY	NAMETAPES	GENERAL FUND	FIRE DEPARTMENT	52.00
6/01/18	ZOLL Medical Corporation	BATTERY FOR AED	GENERAL FUND	FIRE DEPARTMENT	856.38
6/01/18	GE MONEY BANK	BREAKROOM SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	44.80
6/01/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	5,826.14
6/01/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	5,826.14
6/01/18	TEXAS POLICE CHIEFS ASSOCIATION FOUNDA	ON SITE INSPECTION	GENERAL FUND	POLICE DEPARTMENT	1,133.35
6/01/18	TEXAS POLICE CHIEFS ASSOCIATION FOUNDA	DECALS	GENERAL FUND	POLICE DEPARTMENT	450.00
6/01/18	GOODYEAR AUTO SERVICE CTR.	VEHICLE MAINTENANCE UNIT 5	GENERAL FUND	POLICE DEPARTMENT	395.08
6/01/18	GOODYEAR AUTO SERVICE CTR.	VEHICLE MAINTENANCE UNIT 5	GENERAL FUND	POLICE DEPARTMENT	785.85
6/01/18	RED MCCOMBS AUTOMOTIVE	LIGHTS FOR UNIT 518	GENERAL FUND	POLICE DEPARTMENT	85.00
6/01/18	SOUTHWEST PUBLIC SAFETY	LABOR TO INSTALL RADAR	GENERAL FUND	POLICE DEPARTMENT	360.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
6/01/18	SOUTHWEST PUBLIC SAFETY	RADAR REPLACEMENT	GENERAL FUND	POLICE DEPARTMENT	600.00
6/01/18	SOUTHWEST PUBLIC SAFETY	REPAIR SPOTLIGHTS	GENERAL FUND	POLICE DEPARTMENT	405.60
6/01/18	GT DISTRIBUTORS, INC.	WEAPONS PARTS	GENERAL FUND	POLICE DEPARTMENT	80.00
6/01/18	GT DISTRIBUTORS, INC.	WEAPONS PARTS	GENERAL FUND	POLICE DEPARTMENT	130.50
6/01/18	NARDIS PUBLIC SAFETY	UNIFORMS	GENERAL FUND	POLICE DEPARTMENT	158.97
6/01/18	NARDIS PUBLIC SAFETY	CREDIT UNIFORMS	GENERAL FUND	POLICE DEPARTMENT	158.97-
6/01/18	NARDIS PUBLIC SAFETY	UNIFORMS	GENERAL FUND	POLICE DEPARTMENT	154.97
6/01/18	NARDIS PUBLIC SAFETY	UNIFORMS	GENERAL FUND	POLICE DEPARTMENT	117.99
6/01/18	NARDIS PUBLIC SAFETY	UNIFORMS	GENERAL FUND	POLICE DEPARTMENT	333.92
6/01/18	NARDIS PUBLIC SAFETY	UNIFORMS	GENERAL FUND	POLICE DEPARTMENT	151.95
6/01/18	NARDIS PUBLIC SAFETY	UNIFORMS	GENERAL FUND	POLICE DEPARTMENT	98.70
6/01/18	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	166.24
6/01/18	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	596.40
6/01/18	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	585.87
6/01/18	TYLER TECHNOLOGIES, INC. INCODE DIVIS	METER READER INTERFACE	WATER FUND	WATER DEPARTMENT	577.50
6/01/18	TYLER TECHNOLOGIES, INC. INCODE DIVIS	MONTHLY UTILITY BILLING	WATER FUND	WATER DEPARTMENT	128.00
6/01/18	TCEQ	LICENSE RENEWAL	WATER FUND	WATER DEPARTMENT	111.00
6/01/18	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,170.66
6/01/18	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,149.97
6/01/18	GRAINGER	EXHAUST FANS	WATER FUND	WATER DEPARTMENT	183.11
6/01/18	GRAINGER	EXHAUST FANS	WATER FUND	WATER DEPARTMENT	183.11
6/01/18	GRAINGER	EXHAUST FANS	WATER FUND	WATER DEPARTMENT	183.11
6/01/18	GRAINGER	EXHAUST FANS	WATER FUND	WATER DEPARTMENT	183.11
6/01/18	GRAINGER	EXHAUST FANS	WATER FUND	WATER DEPARTMENT	183.11
6/01/18	USA BLUEBOOK	CHEMICALS FOR WELLS	WATER FUND	WATER DEPARTMENT	190.48
6/01/18	Sherwin-Williams	PAINT FOR MAILBOX	WATER FUND	WATER DEPARTMENT	28.13
6/01/18	WATER WELL SERVICES	FLOW TUBE	WATER FUND	WATER DEPARTMENT	85.00
6/01/18	HEAT SAFETY EQUIPMENT	FLOW TESTS & REPAIR	WATER FUND	WATER DEPARTMENT	100.00
6/01/18	HEAT SAFETY EQUIPMENT	FLOW TESTING	WATER FUND	WATER DEPARTMENT	70.00
6/01/18	HEAT SAFETY EQUIPMENT	FLOW TESTING	WATER FUND	WATER DEPARTMENT	109.60
6/01/18	POLLUTION CONTROL SERVICES	WATER TESTING	WATER FUND	WATER DEPARTMENT	58.00
6/01/18	WRC LLC	KNIFE VALVE SEAL	WATER FUND	WATER DEPARTMENT	328.00
6/11/18	CITY PUBLIC SERVICE	OUTDOOR LINE INSTALL	GENERAL FUND	CITY ADMINISTRATION	1,571.24
6/11/18	O'REILLY AUTO PARTS	BATTERIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	119.83
6/11/18	O'REILLY AUTO PARTS	BATTERIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	3.00
6/11/18	O'REILLY AUTO PARTS	BATTERIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	6.99
6/11/18	O'REILLY AUTO PARTS	SWITCH	GENERAL FUND	FIRE DEPARTMENT	47.74
6/11/18	O'REILLY AUTO PARTS	VEHICLE MAINT	GENERAL FUND	FIRE DEPARTMENT	85.46
6/11/18	RALPH N. TERPOLILLI	MEDICAL DIRECTION	GENERAL FUND	FIRE DEPARTMENT	400.00
6/11/18	KENDALL INGRAM/MR JUMP START	HUEBNER PUMP REPAIR	WATER FUND	WATER DEPARTMENT	620.21
6/11/18	B. RHODES ELECTRIC, INC.	WELL #1	WATER FUND	WATER DEPARTMENT	210.00
6/11/18	B. RHODES ELECTRIC, INC.	HEUBNER TANK	WATER FUND	WATER DEPARTMENT	500.00
6/12/18	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	6,186.92
6/13/18	COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	594.15
6/13/18	COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	594.15
6/13/18	COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	742.52
6/13/18	COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	742.52
6/13/18	CIVIL SYSTEMS INC	CONTRACTOR REGISTRATION	GENERAL FUND	NON-DEPARTMENTAL	850.00-
6/13/18	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	158.67
6/13/18	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	158.67
6/13/18	AMERICAN FIDELITY ASSURANCE	AMERICAN FIDELITY LIFE DUE	GENERAL FUND	NON-DEPARTMENTAL	51.00
6/13/18	AMERICAN FIDELITY ASSURANCE	AMERICAN FIDELITY LIFE DUE	GENERAL FUND	NON-DEPARTMENTAL	51.00
6/13/18	TEXAS MUNICIPAL LEAGUE	MEMBER SVC FEE 18/19	GENERAL FUND	CITY COUNCIL	1,028.00
6/13/18	HOME DEPOT CREDIT SERVICE	STORAGE TOTES	GENERAL FUND	CITY COUNCIL	20.91
6/13/18	DRAGO INVESTMENTS LTD	PLAQUES, NAMEPLATES	GENERAL FUND	CITY COUNCIL	195.87
6/13/18	DRAGO INVESTMENTS LTD	NAMEPLATES	GENERAL FUND	CITY COUNCIL	22.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
6/13/18	DRAGO INVESTMENTS LTD	NAMEPLATES	GENERAL FUND	CITY COUNCIL	24.00
6/13/18	BEXAR APPRAISAL DISTRICT	3RD QTR 2018	GENERAL FUND	CITY ADMINISTRATION	3,979.00
6/13/18	NEIGHBORHOOD NEWS	JUNE RR	GENERAL FUND	CITY ADMINISTRATION	610.40
6/13/18	SAN ANTONIO EXPRESS NEWS	LEGAL NOTICES	GENERAL FUND	CITY ADMINISTRATION	114.25
6/13/18	SAN ANTONIO EXPRESS NEWS	LEGAL NOTICES	GENERAL FUND	CITY ADMINISTRATION	96.50
6/13/18	SAN ANTONIO EXPRESS NEWS	LEGAL NOTICES	GENERAL FUND	CITY ADMINISTRATION	83.50
6/13/18	SAN ANTONIO EXPRESS NEWS	LEGAL NOTICES	GENERAL FUND	CITY ADMINISTRATION	90.00
6/13/18	BIZDOC, INC.	COPIERS	GENERAL FUND	CITY ADMINISTRATION	370.62
6/13/18	ZINA TEDFORD	TCMA CONFERENCE 2018	GENERAL FUND	CITY ADMINISTRATION	394.13
6/13/18	WILLIAM HILL	TCMA CONF 2018	GENERAL FUND	CITY ADMINISTRATION	326.00
6/13/18	KARENS HOUSE OF FLOWERS & CREATIONS	PROFESSIONAL ADMIN DAY	GENERAL FUND	CITY ADMINISTRATION	165.00
6/13/18	KARENS HOUSE OF FLOWERS & CREATIONS	BEN BARRERA	GENERAL FUND	CITY ADMINISTRATION	91.50
6/13/18	JASON RUBIO	SPRING 2018	GENERAL FUND	CITY ADMINISTRATION	81.19
6/13/18	APEX SIGN GROUP	DIGITAL MARQUEE	GENERAL FUND	CITY ADMINISTRATION	8,235.00
6/13/18	A-1 ENTERPRISE INC.	EXTINGUISHER MAINTENANCE	GENERAL FUND	CITY ADMINISTRATION	1,400.80
6/13/18	Government Finance Officers Associatio	MEMBERSHIP 2018-2019	GENERAL FUND	CITY ADMINISTRATION	160.00
6/13/18	ALTEX ELECTRONICS, LTD.	BACKUP DRIVES	GENERAL FUND	CITY ADMINISTRATION	119.88
6/13/18	ALTEX ELECTRONICS, LTD.	BACKUP DRIVES	GENERAL FUND	CITY ADMINISTRATION	195.75
6/13/18	ALTEX ELECTRONICS, LTD.	NAS BACKUP	GENERAL FUND	CITY ADMINISTRATION	127.90
6/13/18	ORKIN, INC.	PEST CONTROL	GENERAL FUND	CITY ADMINISTRATION	115.40
6/13/18	IVAN HERNANDEZ	SPRING 2018	GENERAL FUND	CITY ADMINISTRATION	300.00
6/13/18	SAFESITE, INC.	DOCUMENT STORAGE	GENERAL FUND	CITY ADMINISTRATION	216.00
6/13/18	STEPHEN P. TAKAS, JR.	JUNE COURT	GENERAL FUND	MUNICIPAL COURT	650.00
6/13/18	DARRELL S. DULLING	JUNE COURT	GENERAL FUND	MUNICIPAL COURT	650.00
6/13/18	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	135.48
6/13/18	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,920.78
6/13/18	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.80
6/13/18	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.82
6/13/18	CITY PUBLIC SERVICE	UTILITIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,908.68
6/13/18	DEWINNE EQUIPMENT CO.	OIL FOR CHAINSAW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	189.98
6/13/18	DEWINNE EQUIPMENT CO.	CHAINSAW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	503.96
6/13/18	HOME DEPOT CREDIT SERVICE	SMALL TOOLS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	89.35
6/13/18	HOME DEPOT CREDIT SERVICE	SMALL TOOLS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	154.78
6/13/18	VERIZON	MDT'S, ETC.-PW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	19.00
6/13/18	US BANK VOYAGER FLEET SYSTEM	FLEET FUEL-PW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	244.03
6/13/18	ALBERT URESTI TAX ASSESSOR COLLECTOR	REGISTRATION RENEWAL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	7.50
6/13/18	JANI KING OF SAN ANTONIO	JANITORIAL SERVICES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	652.39
6/13/18	NORTHERN TOOL AND EQUIPMENT CO.	WIRE FLAT EXTENTIONS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	8.99
6/13/18	ALTEX ELECTRONICS, LTD.	BACKUP BATTERIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	64.99
6/13/18	PARKING LOT STORE	CRACKSEALER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,357.68
6/13/18	CITY OF SHAVANO PARK WATER DEPT.	CITY WATER-PW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	23.54
6/13/18	CITY OF SHAVANO PARK WATER DEPT.	CITY WATER-CITY HALL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,276.54
6/13/18	DEWINNE EQUIPMENT CO.	FUEL FOR SMALL ENGINES	GENERAL FUND	FIRE DEPARTMENT	150.00
6/13/18	DEWINNE EQUIPMENT CO.	WEEDEATER REPAIR	GENERAL FUND	FIRE DEPARTMENT	129.02
6/13/18	HOME DEPOT CREDIT SERVICE	BUNKER GEAR DRIER	GENERAL FUND	FIRE DEPARTMENT	318.80
6/13/18	HOME DEPOT CREDIT SERVICE	VACUUM FOR CH	GENERAL FUND	FIRE DEPARTMENT	199.00
6/13/18	VERIZON	MDT'S, ETC.-FD	GENERAL FUND	FIRE DEPARTMENT	265.93
6/13/18	US BANK VOYAGER FLEET SYSTEM	FLEET FUEL-FD	GENERAL FUND	FIRE DEPARTMENT	1,165.39
6/13/18	GEAR CLEANING SOLUTIONS, LLC	BUNKER GEAR INSPECTION	GENERAL FUND	FIRE DEPARTMENT	289.14
6/13/18	GEAR CLEANING SOLUTIONS, LLC	GEAR INSPECTION/REPAIR	GENERAL FUND	FIRE DEPARTMENT	50.25
6/13/18	GEAR CLEANING SOLUTIONS, LLC	BUNKER GEAR	GENERAL FUND	FIRE DEPARTMENT	307.86
6/13/18	GEAR CLEANING SOLUTIONS, LLC	BUNKER GEAR REPAIR	GENERAL FUND	FIRE DEPARTMENT	349.53
6/13/18	VALVOLINE INC	OIL CHANGE	GENERAL FUND	FIRE DEPARTMENT	63.73
6/13/18	A-1 ENTERPRISE INC.	FIRE EXTINGUISHER GUAGES	GENERAL FUND	FIRE DEPARTMENT	56.20
6/13/18	NORTHERN TOOL AND EQUIPMENT CO.	BLOWER	GENERAL FUND	FIRE DEPARTMENT	218.48
6/13/18	NORTHERN TOOL AND EQUIPMENT CO.	BOLT CUTTERS	GENERAL FUND	FIRE DEPARTMENT	49.48



DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
6/13/18	GALLS	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	148.46
6/13/18	ZOLL Medical Corporation	REPAIR TO CARDIAC MONITOR	GENERAL FUND	FIRE DEPARTMENT	2,008.00
6/13/18	DAILEY WELLS COMMUNICATIONS, INC.	RRADIO BATTERIES	GENERAL FUND	FIRE DEPARTMENT	315.00
6/13/18	DAILEY WELLS COMMUNICATIONS, INC.	RRADIO REPAIR	GENERAL FUND	FIRE DEPARTMENT	572.50
6/13/18	CITY OF SHAVANO PARK WATER DEPT.	CITY WATER-FD	GENERAL FUND	FIRE DEPARTMENT	127.47
6/13/18	TML INTERGOVERNMENTAL RISK POOL	DEDUCTIBLE:CLAIM 3/2018	GENERAL FUND	POLICE DEPARTMENT	2,170.44
6/13/18	GOODYEAR AUTO SERVICE CTR.	UNIT 511	GENERAL FUND	POLICE DEPARTMENT	1,307.05
6/13/18	GOODYEAR AUTO SERVICE CTR.	UNIT 517	GENERAL FUND	POLICE DEPARTMENT	57.70
6/13/18	BIZDOC, INC.	COPIERS	GENERAL FUND	POLICE DEPARTMENT	144.07
6/13/18	VERIZON	MDT'S, ETC.-PD	GENERAL FUND	POLICE DEPARTMENT	219.96
6/13/18	VERIZON	MDT'S, ETC.-PD	GENERAL FUND	POLICE DEPARTMENT	455.88
6/13/18	US BANK VOYAGER FLEET SYSTEM	FLEET FUEL-PD	GENERAL FUND	POLICE DEPARTMENT	3,178.78
6/13/18	WATERWORKS	CAR WASH	GENERAL FUND	POLICE DEPARTMENT	7.00
6/13/18	DRAGO INVESTMENTS LTD	PLAQUES	GENERAL FUND	POLICE DEPARTMENT	76.50
6/13/18	ALTEX ELECTRONICS, LTD.	COMPUTER BACKUP SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	241.84
6/13/18	LEXISNEXIS RISK SOLUTIONS	MONTHLY: INVESTIGATIONS	GENERAL FUND	POLICE DEPARTMENT	33.00
6/13/18	Michael D. Harrison	ANIMAL CONTROL	GENERAL FUND	POLICE DEPARTMENT	1,000.00
6/13/18	DAILEY WELLS COMMUNICATIONS, INC.	RRADIO PARTS	GENERAL FUND	POLICE DEPARTMENT	520.52
6/13/18	DAILEY WELLS COMMUNICATIONS, INC.	RRADIO ANTENNA	GENERAL FUND	POLICE DEPARTMENT	112.50
6/13/18	MONTY JOE MCGUFFIN	HEALTH INSPECTOR	GENERAL FUND	DEVELOPMENT SERVICES	300.00
6/13/18	CIVIL SYSTEMS INC	CONTRACTOR REGISTRATION	GENERAL FUND	DEVELOPMENT SERVICES	585.00
6/13/18	CIVIL SYSTEMS INC	CONTRACTOR REGISTRATION	GENERAL FUND	DEVELOPMENT SERVICES	552.50
6/13/18	QUICK COURIER	PLAN REVIEW	GENERAL FUND	DEVELOPMENT SERVICES	8.00
6/13/18	BRUCE C. BEALOR	PERMIT INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	7,100.00
6/13/18	COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	WATER FUND	NON-DEPARTMENTAL	22.61
6/13/18	COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	WATER FUND	NON-DEPARTMENTAL	22.61
6/13/18	COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	WATER FUND	NON-DEPARTMENTAL	23.48
6/13/18	COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	WATER FUND	NON-DEPARTMENTAL	23.48
6/13/18	ZERNZACH, RANDY	1-0657-01	WATER FUND	NON-DEPARTMENTAL	38.92
6/13/18	ENGLER, SAM & MONICA	1-0144-01	WATER FUND	NON-DEPARTMENTAL	66.98
6/13/18	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	WATER FUND	NON-DEPARTMENTAL	19.69
6/13/18	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	WATER FUND	NON-DEPARTMENTAL	19.69
6/13/18	CITY PUBLIC SERVICE	UTILITIES	WATER FUND	WATER DEPARTMENT	1,824.28
6/13/18	CITY PUBLIC SERVICE	UTILITIES	WATER FUND	WATER DEPARTMENT	5,518.47
6/13/18	PRAXAIR DISTRIBUTION INC.	CYLINDER RENTAL	WATER FUND	WATER DEPARTMENT	697.77
6/13/18	GOODYEAR AUTO SERVICE CTR.	TIRES FOR TRUCK 3	WATER FUND	WATER DEPARTMENT	851.00
6/13/18	GOODYEAR AUTO SERVICE CTR.	TIRES FOR TRUCK 1	WATER FUND	WATER DEPARTMENT	875.26
6/13/18	VERIZON	MDT'S, ETC.-WATER	WATER FUND	WATER DEPARTMENT	18.99
6/13/18	PITNEY BOWES - PURCHASE POWER	UTILITY BILLING	WATER FUND	WATER DEPARTMENT	231.35
6/13/18	US BANK VOYAGER FLEET SYSTEM	FLEET FUEL-WATER	WATER FUND	WATER DEPARTMENT	242.33
6/13/18	DPC INDUSTRIES	CHEMICAL FEED	WATER FUND	WATER DEPARTMENT	2,500.00
6/13/18	PUMPS OF HOUSTON	IMPELLER FOR WELL	WATER FUND	WATER DEPARTMENT	1,757.14
6/13/18	MARTIN MARIETTA MATERIALS, INC.	SAND AND ROCK	WATER FUND	WATER DEPARTMENT	43.76
6/13/18	NORTHERN TOOL AND EQUIPMENT CO.	WIRE FLAT EXTENTIONS	WATER FUND	WATER DEPARTMENT	17.98
6/13/18	Joe Cool Enterprises, Inc.	REPAIRS AT HUEBNER	WATER FUND	WATER DEPARTMENT	205.85
6/13/18	CITY OF SHAVANO PARK WATER DEPT.	CITY WATER-WATER DEPT	WATER FUND	WATER DEPARTMENT	23.54
6/13/18	POLLUTION CONTROL SERVICES	WATER TESTING	WATER FUND	WATER DEPARTMENT	58.00
6/13/18	KFW ENGINEERS	DRAINAGE AREAS 1,2,12	CAPITAL REPLACEMEN	PUBLIC WORKS	1,365.90
6/13/18	KFW ENGINEERS	DRIANAGE AREA 5	CAPITAL REPLACEMEN	PUBLIC WORKS	591.03
6/15/18	TX CSDU	00089527162015EM5059	GENERAL FUND	NON-DEPARTMENTAL	69.23
6/15/18	TX CSDU	0012999273 DAVIS	GENERAL FUND	NON-DEPARTMENTAL	366.86
6/15/18	TX CSDU	0012924474201EM5006	GENERAL FUND	NON-DEPARTMENTAL	6.92
6/15/18	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	2,493.76
6/15/18	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	12,127.81
6/15/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,572.91
6/15/18	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	82,287.52

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
6/15/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	212.66
6/15/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	24.74
6/15/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	95.31
6/15/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	641.14
6/15/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	599.06
6/15/18	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	166.24
6/15/18	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	615.66
6/15/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	111.30
6/15/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	111.30
6/20/18	CIVIL SYSTEMS INC	CONTRACTOR REGISTRATION	GENERAL FUND	NON-DEPARTMENTAL	34.50-
6/20/18	LINEBARGER, GOGGAN, BLAIR & SAMPSON, L	COURT COLLECTIONS	GENERAL FUND	NON-DEPARTMENTAL	3,679.92
6/20/18	THE FARMYARD	PONY RIDES-BALANCE PMT	GENERAL FUND	CITY COUNCIL	400.00
6/20/18	AMANDA DIMAS	FACE PAINTING	GENERAL FUND	CITY COUNCIL	300.00
6/20/18	RAY FLORES	DJ FOR JULY 4	GENERAL FUND	CITY COUNCIL	250.00
6/20/18	OFFICE DEPOT	CERT HOLDERS	GENERAL FUND	CITY COUNCIL	17.76
6/20/18	OFFICE DEPOT	DIVIDERS	GENERAL FUND	CITY COUNCIL	69.20
6/20/18	OFFICE DEPOT	BINDERS	GENERAL FUND	CITY COUNCIL	104.86
6/20/18	DRAGO INVESTMENTS LTD	INTERN	GENERAL FUND	CITY COUNCIL	47.95
6/20/18	TIME WARNER CABLE	UTILITIES	GENERAL FUND	CITY ADMINISTRATION	76.76
6/20/18	DENTON, NAVARRO, ROCHA, BERNAL, HYDE &	DENTON, NAVARRO, ROCHA, BE	GENERAL FUND	CITY ADMINISTRATION	3,316.00
6/20/18	HORIZON TELEPHONE SYSTEMS, INC.	MONTHLY MANAGED SVC	GENERAL FUND	CITY ADMINISTRATION	1,785.00
6/20/18	HORIZON TELEPHONE SYSTEMS, INC.	MONTHLY CYLANCE	GENERAL FUND	CITY ADMINISTRATION	186.00
6/20/18	AT&T	PHONE LINES	GENERAL FUND	CITY ADMINISTRATION	65.48
6/20/18	UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	32.75
6/20/18	UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	32.75
6/20/18	UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	32.75
6/20/18	UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	32.75
6/20/18	UNIFIRST	UNIFORMS	GENERAL FUND	CITY ADMINISTRATION	32.75
6/20/18	LOGIX COMMUNICATIONS	INTERNET/PHONE/FAX	GENERAL FUND	CITY ADMINISTRATION	1,270.39
6/20/18	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	7.66
6/20/18	OFFICE DEPOT	CD HOLDERS, BATTERIES	GENERAL FUND	CITY ADMINISTRATION	55.89
6/20/18	OFFICE DEPOT	RECIEPT BOOKS	GENERAL FUND	CITY ADMINISTRATION	15.17
6/20/18	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	8.59
6/20/18	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	6.35
6/20/18	OFFICE DEPOT	BINDER CLIPS ***RETURNED	GENERAL FUND	CITY ADMINISTRATION	2.00-
6/20/18	AT&T	PHONE LINES	GENERAL FUND	MUNICIPAL COURT	87.07
6/20/18	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	MUNICIPAL COURT	72.98
6/20/18	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	MUNICIPAL COURT	7.99
6/20/18	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	MUNICIPAL COURT	36.80
6/20/18	O'REILLY AUTO PARTS	BATTERY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	134.72
6/20/18	UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	26.30
6/20/18	UNIFIRST	JANITORIAL SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	88.50
6/20/18	UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	26.30
6/20/18	UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	26.30
6/20/18	UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	26.30
6/20/18	UNIFIRST	JANITORIAL SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	127.00
6/20/18	UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	26.30
6/20/18	OFFICE DEPOT	PRINTER INK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	263.85
6/20/18	AT&T	PHONE LINES	GENERAL FUND	FIRE DEPARTMENT	76.55
6/20/18	TEXAS MED CLINIC	B. BENDELE	GENERAL FUND	FIRE DEPARTMENT	519.00
6/20/18	INTERSTATE BATTERIES	BATTERIES FOR SUCTION UNIT	GENERAL FUND	FIRE DEPARTMENT	66.40
6/20/18	INTERSTATE BATTERIES	BATTERIES	GENERAL FUND	FIRE DEPARTMENT	160.95
6/20/18	CERAMIC DETAIL PROS	DECAL REMOVAL	GENERAL FUND	FIRE DEPARTMENT	920.00
6/20/18	BETTY LOU SCHROEDER, PH.D.	Bendele	GENERAL FUND	FIRE DEPARTMENT	100.00
6/20/18	AT&T	PHONE LINES	GENERAL FUND	POLICE DEPARTMENT	124.32
6/20/18	TEXAS MED CLINIC	CANTU	GENERAL FUND	POLICE DEPARTMENT	69.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
6/20/18	GT DISTRIBUTORS, INC.	WEAPONS PARTS	GENERAL FUND	POLICE DEPARTMENT	102.30
6/20/18	CIVIL SYSTEMS INC	CONTRACTOR REGISTRATION	GENERAL FUND	DEVELOPMENT SERVICES	620.00
6/20/18	CIVIL SYSTEMS INC	CONTRACTOR REGISTRATION	GENERAL FUND	DEVELOPMENT SERVICES	12.00
6/20/18	CIVIL SYSTEMS INC	CONTRACTOR REGISTRATION	GENERAL FUND	DEVELOPMENT SERVICES	71.25
6/20/18	EDWARDS AQUIFER AUTHORITY	EDWARDS AQUIFER AUTHORITY	WATER FUND	WATER DEPARTMENT	2,803.26
6/20/18	EDWARDS AQUIFER AUTHORITY	EDWARDS AQUIFER AUTHORITY	WATER FUND	WATER DEPARTMENT	2,803.26
6/20/18	TYLER TECHNOLOGIES, INC. INCODE DIVIS	UTILITY BILLING	WATER FUND	WATER DEPARTMENT	128.00
6/20/18	UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	26.29
6/20/18	UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	26.29
6/20/18	UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	26.29
6/20/18	UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	26.29
6/20/18	UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	26.29
6/20/18	TRAC-N- TROL INC	WELL # 7 REPAIR/IMPROVEMEN	WATER FUND	WATER DEPARTMENT	3,810.17
6/20/18	TX DEPARTMENT OF STATE HEALTH SERVICES	LAB TEST	WATER FUND	WATER DEPARTMENT	50.13
6/20/18	ONE CALL CONCEPTS	LOCATOR TICKETS	WATER FUND	WATER DEPARTMENT	21.50
6/20/18	B. RHODES ELECTRIC, INC.	PUMP #3	WATER FUND	WATER DEPARTMENT	225.00
6/20/18	OFFICE DEPOT	SUPPLIES/STAPLER	WATER FUND	WATER DEPARTMENT	153.81
6/20/18	OFFICE DEPOT	OFFICE SUPPLIES	WATER FUND	WATER DEPARTMENT	74.77
6/20/18	OFFICE DEPOT	OFFICE SUPPLIES	WATER FUND	WATER DEPARTMENT	40.99
6/20/18	OFFICE DEPOT	OFFICE SUPPLIES	WATER FUND	WATER DEPARTMENT	9.98
6/22/18	B. RHODES ELECTRIC, INC.	EXTERIOR SERVICE CITY HALL	GENERAL FUND	CITY ADMINISTRATION	1,000.00
6/22/18	B. RHODES ELECTRIC, INC.	HUEBNER PUMP 3	WATER FUND	WATER DEPARTMENT	225.00
6/22/18	B. RHODES ELECTRIC, INC.	ATTIC FAN	WATER FUND	WATER DEPARTMENT	150.00
6/25/18	TML MULTISTATE IEBP	PLAN 2 CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	64.76
6/25/18	TML MULTISTATE IEBP	PLAN 2 CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	64.76
6/25/18	TML MULTISTATE IEBP	2-P85-75-40 FAMILY HRA	GENERAL FUND	NON-DEPARTMENTAL	520.69
6/25/18	TML MULTISTATE IEBP	2-P85-75-40 FAMILY HRA	GENERAL FUND	NON-DEPARTMENTAL	520.69
6/25/18	TML MULTISTATE IEBP	PLAN 2 SPOUSE BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	237.76
6/25/18	TML MULTISTATE IEBP	PLAN 2 SPOUSE BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	237.76
6/25/18	TML MULTISTATE IEBP	4-P85-50-30 - CHILD HRA	GENERAL FUND	NON-DEPARTMENTAL	159.79
6/25/18	TML MULTISTATE IEBP	4-P85-50-30 - CHILD HRA	GENERAL FUND	NON-DEPARTMENTAL	159.79
6/25/18	TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	NON-DEPARTMENTAL	24.91
6/25/18	TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	NON-DEPARTMENTAL	24.91
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	NON-DEPARTMENTAL	342.18
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	NON-DEPARTMENTAL	342.18
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	737.84
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	737.84
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	NON-DEPARTMENTAL	821.10
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	NON-DEPARTMENTAL	821.10
6/25/18	TML MULTISTATE IEBP		GENERAL FUND	NON-DEPARTMENTAL	628.07
6/25/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	49.00
6/25/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	49.00
6/25/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	181.60
6/25/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	181.60
6/25/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	43.20
6/25/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	43.20
6/25/18	TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	617.20
6/25/18	TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	617.20
6/25/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	8.87
6/25/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	8.86
6/25/18	TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	181.30
6/25/18	TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	181.30
6/25/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	58.32
6/25/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	58.32
6/25/18	TML MULTISTATE IEBP	2-P85-75-40 FAMILY HRA	GENERAL FUND	CITY ADMINISTRATION	189.35
6/25/18	TML MULTISTATE IEBP	2-P85-75-40 FAMILY HRA	GENERAL FUND	CITY ADMINISTRATION	189.35

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
6/25/18	TML MULTISTATE IEBP	2-P85-75-40 HRA FUNDS	GENERAL FUND	CITY ADMINISTRATION	79.15
6/25/18	TML MULTISTATE IEBP	2-P85-75-40 HRA FUNDS	GENERAL FUND	CITY ADMINISTRATION	79.15
6/25/18	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	210.24
6/25/18	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	210.24
6/25/18	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	CITY ADMINISTRATION	58.26
6/25/18	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	CITY ADMINISTRATION	58.26
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	CITY ADMINISTRATION	264.13
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	CITY ADMINISTRATION	264.13
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	CITY ADMINISTRATION	150.07
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	CITY ADMINISTRATION	150.07
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	CITY ADMINISTRATION	150.07
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	CITY ADMINISTRATION	150.07
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	CITY ADMINISTRATION	4.37
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	CITY ADMINISTRATION	4.37
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	CITY ADMINISTRATION	118.43
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	CITY ADMINISTRATION	118.43
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 FAMILY-HSA FU	GENERAL FUND	CITY ADMINISTRATION	118.43
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 FAMILY-HSA FU	GENERAL FUND	CITY ADMINISTRATION	118.43
6/25/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	CITY ADMINISTRATION	18.31
6/25/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	CITY ADMINISTRATION	18.31
6/25/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.22
6/25/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.22
6/25/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	42.64
6/25/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	42.64
6/25/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	38.04
6/25/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	38.04
6/25/18	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	9.25
6/25/18	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	9.25
6/25/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	16.60
6/25/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	16.60
6/25/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	3.32
6/25/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	3.32
6/25/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.76
6/25/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.76
6/25/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	15.21
6/25/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	15.21
6/25/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	3.32
6/25/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	3.32
6/25/18	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	100.84
6/25/18	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	100.84
6/25/18	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	27.94
6/25/18	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	27.94
6/25/18	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	96.08
6/25/18	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	94.56
6/25/18	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	58.67
6/25/18	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	57.74
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	300.14
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	300.14
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	141.17
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	141.17
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	236.86
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	236.86
6/25/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	43.46
6/25/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	43.33
6/25/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.21
6/25/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.21

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
6/25/18	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	5.65
6/25/18	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	5.64
6/25/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	4.96
6/25/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	4.96
6/25/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	6.93
6/25/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	6.90
6/25/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.33
6/25/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.30
6/25/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2.67
6/25/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2.67
6/25/18	TML MULTISTATE IEBP	PLAN 2 CHILD BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	268.50
6/25/18	TML MULTISTATE IEBP	PLAN 2 CHILD BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	268.50
6/25/18	TML MULTISTATE IEBP	PLAN 2 SPOUSE BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	268.50
6/25/18	TML MULTISTATE IEBP	PLAN 2 SPOUSE BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	268.50
6/25/18	TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	FIRE DEPARTMENT	268.50
6/25/18	TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	FIRE DEPARTMENT	268.50
6/25/18	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	FIRE DEPARTMENT	166.71
6/25/18	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	FIRE DEPARTMENT	166.71
6/25/18	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	FIRE DEPARTMENT	101.79
6/25/18	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	FIRE DEPARTMENT	101.79
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	FIRE DEPARTMENT	1,650.77
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	FIRE DEPARTMENT	1,650.77
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	FIRE DEPARTMENT	150.07
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	FIRE DEPARTMENT	150.07
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	FIRE DEPARTMENT	1,302.73
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	FIRE DEPARTMENT	1,302.73
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 FAMILY-HSA FU	GENERAL FUND	FIRE DEPARTMENT	118.43
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 FAMILY-HSA FU	GENERAL FUND	FIRE DEPARTMENT	118.43
6/25/18	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	170.64
6/25/18	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	170.64
6/25/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	63.96
6/25/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	63.96
6/25/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	19.02
6/25/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	19.02
6/25/18	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	24.05
6/25/18	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	24.05
6/25/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	39.84
6/25/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	39.84
6/25/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	13.28
6/25/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	13.28
6/25/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	40.56
6/25/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	40.56
6/25/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	20.28
6/25/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	20.28
6/25/18	TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	GENERAL FUND	POLICE DEPARTMENT	226.97
6/25/18	TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	GENERAL FUND	POLICE DEPARTMENT	226.97
6/25/18	TML MULTISTATE IEBP	3 P85-2-30 HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	41.53
6/25/18	TML MULTISTATE IEBP	3 P85-2-30 HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	41.53
6/25/18	TML MULTISTATE IEBP	4-P85-50-30 - CHILD HRA	GENERAL FUND	POLICE DEPARTMENT	210.24
6/25/18	TML MULTISTATE IEBP	4-P85-50-30 - CHILD HRA	GENERAL FUND	POLICE DEPARTMENT	210.24
6/25/18	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	210.24
6/25/18	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	210.24
6/25/18	TML MULTISTATE IEBP	4-P85-50-30 CHILD HRA FUND	GENERAL FUND	POLICE DEPARTMENT	58.26
6/25/18	TML MULTISTATE IEBP	4-P85-50-30 CHILD HRA FUND	GENERAL FUND	POLICE DEPARTMENT	58.26
6/25/18	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	58.26
6/25/18	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	58.26

DATE	VENDOR NAME			DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
6/25/18	TML	MULTISTATE	IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	POLICE DEPARTMENT	166.71
6/25/18	TML	MULTISTATE	IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	POLICE DEPARTMENT	166.71
6/25/18	TML	MULTISTATE	IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	POLICE DEPARTMENT	101.79
6/25/18	TML	MULTISTATE	IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	POLICE DEPARTMENT	101.79
6/25/18	TML	MULTISTATE	IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	POLICE DEPARTMENT	264.13
6/25/18	TML	MULTISTATE	IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	POLICE DEPARTMENT	264.13
6/25/18	TML	MULTISTATE	IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	POLICE DEPARTMENT	300.14
6/25/18	TML	MULTISTATE	IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	POLICE DEPARTMENT	300.14
6/25/18	TML	MULTISTATE	IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	POLICE DEPARTMENT	1,500.70
6/25/18	TML	MULTISTATE	IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	POLICE DEPARTMENT	1,500.70
6/25/18	TML	MULTISTATE	IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	POLICE DEPARTMENT	537.00
6/25/18	TML	MULTISTATE	IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	POLICE DEPARTMENT	537.00
6/25/18	TML	MULTISTATE	IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	POLICE DEPARTMENT	4.37
6/25/18	TML	MULTISTATE	IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	POLICE DEPARTMENT	4.37
6/25/18	TML	MULTISTATE	IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	POLICE DEPARTMENT	1,421.16
6/25/18	TML	MULTISTATE	IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	POLICE DEPARTMENT	1,421.16
6/25/18	TML	MULTISTATE	IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	54.93
6/25/18	TML	MULTISTATE	IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	54.93
6/25/18	TML	MULTISTATE	IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	184.86
6/25/18	TML	MULTISTATE	IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	184.86
6/25/18	TML	MULTISTATE	IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	63.96
6/25/18	TML	MULTISTATE	IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	63.96
6/25/18	TML	MULTISTATE	IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	33.30
6/25/18	TML	MULTISTATE	IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	33.30
6/25/18	TML	MULTISTATE	IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	49.80
6/25/18	TML	MULTISTATE	IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	49.80
6/25/18	TML	MULTISTATE	IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	13.28
6/25/18	TML	MULTISTATE	IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	13.28
6/25/18	TML	MULTISTATE	IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	50.70
6/25/18	TML	MULTISTATE	IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	50.70
6/25/18	TML	MULTISTATE	IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	20.28
6/25/18	TML	MULTISTATE	IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	20.28
6/25/18	TML	MULTISTATE	IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	NON-DEPARTMENTAL	138.52
6/25/18	TML	MULTISTATE	IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	NON-DEPARTMENTAL	138.52
6/25/18	TML	MULTISTATE	IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	10.10
6/25/18	TML	MULTISTATE	IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	10.10
6/25/18	TML	MULTISTATE	IEBP	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	44.46
6/25/18	TML	MULTISTATE	IEBP	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	44.46
6/25/18	TML	MULTISTATE	IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	3.13
6/25/18	TML	MULTISTATE	IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	3.14
6/25/18	TML	MULTISTATE	IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	25.07
6/25/18	TML	MULTISTATE	IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	25.07
6/25/18	TML	MULTISTATE	IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	2.40
6/25/18	TML	MULTISTATE	IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	2.40
6/25/18	TML	MULTISTATE	IEBP	3 -P85-20-30 EE ONLY	WATER FUND	WATER DEPARTMENT	226.97
6/25/18	TML	MULTISTATE	IEBP	3 -P85-20-30 EE ONLY	WATER FUND	WATER DEPARTMENT	226.97
6/25/18	TML	MULTISTATE	IEBP	3-P85-20-30 SPOUSE HRA FUN	WATER FUND	WATER DEPARTMENT	41.53
6/25/18	TML	MULTISTATE	IEBP	3-P85-20-30 SPOUSE HRA FUN	WATER FUND	WATER DEPARTMENT	41.53
6/25/18	TML	MULTISTATE	IEBP	4-P85-50-30 EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	109.40
6/25/18	TML	MULTISTATE	IEBP	4-P85-50-30 EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	109.40
6/25/18	TML	MULTISTATE	IEBP	4-P85-50-30 EMP-HRA FUNDS	WATER FUND	WATER DEPARTMENT	30.32
6/25/18	TML	MULTISTATE	IEBP	4-P85-50-30 EMP-HRA FUNDS	WATER FUND	WATER DEPARTMENT	30.32
6/25/18	TML	MULTISTATE	IEBP	7-P85-150-40 - EMPLOYEE ON	WATER FUND	WATER DEPARTMENT	237.34
6/25/18	TML	MULTISTATE	IEBP	7-P85-150-40 - EMPLOYEE ON	WATER FUND	WATER DEPARTMENT	238.86
6/25/18	TML	MULTISTATE	IEBP	7-P85-150-40 - EMP HSA FUN	WATER FUND	WATER DEPARTMENT	144.91
6/25/18	TML	MULTISTATE	IEBP	7-P85-150-40 - EMP HSA FUN	WATER FUND	WATER DEPARTMENT	145.84

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	WATER FUND	WATER DEPARTMENT	150.07
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	WATER FUND	WATER DEPARTMENT	150.07
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	WATER DEPARTMENT	127.33
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	WATER DEPARTMENT	127.33
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	WATER FUND	WATER DEPARTMENT	118.43
6/25/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	WATER FUND	WATER DEPARTMENT	118.43
6/25/18	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	56.08
6/25/18	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	56.21
6/25/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.11
6/25/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.11
6/25/18	TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	7.30
6/25/18	TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	7.31
6/25/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	5.00
6/25/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	5.00
6/25/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	12.99
6/25/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	13.02
6/25/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	13.33
6/25/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	13.36
6/25/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	2.40
6/25/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	2.40
6/26/18	J's PARTY RENTALS	CARNIVAL RIDES	GENERAL FUND	CITY COUNCIL	3,377.50
6/29/18	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	11,588.80
6/29/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,544.67
6/29/18	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	83,011.05
6/29/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	229.83
6/29/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	24.74
6/29/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	105.96
6/29/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	566.33
6/29/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	617.81
6/29/18	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	717.69
6/29/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	124.61
6/29/18	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	6,973.81
6/29/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	124.61
6/30/18	TEXAS COMPTROLLER OF PUBLIC ACCOUNTS	Q2 2018 COURT FEES	GENERAL FUND	NON-DEPARTMENTAL	22,903.26
6/30/18	FROST - VISA DEBIT CARD	FROST - AMAZON *JULY 4	GENERAL FUND	CITY COUNCIL	51.97
6/30/18	FROST - VISA DEBIT CARD	FROST - HALO BRANDED SOLUT	GENERAL FUND	CITY COUNCIL	318.25
6/30/18	FROST - VISA DEBIT CARD	FROST-MCALLISTERS *SANDWI	GENERAL FUND	CITY COUNCIL	87.85
6/30/18	FROST - VISA DEBIT CARD	FROST - APPLE STORE *CHARG	GENERAL FUND	CITY COUNCIL	289.00
6/30/18	FROST - VISA DEBIT CARD	FROST - AMAZON *MOUSE,KEYB	GENERAL FUND	CITY ADMINISTRATION	86.15
6/30/18	FROST - VISA DEBIT CARD	FROST - MOODY GARDENS HOTE	GENERAL FUND	CITY ADMINISTRATION	465.50
6/30/18	FROST - VISA DEBIT CARD	FROST - MOODY GARDENS HOTE	GENERAL FUND	CITY ADMINISTRATION	425.50
6/30/18	FROST - VISA DEBIT CARD	FROST - ICMA	GENERAL FUND	CITY ADMINISTRATION	200.00
6/30/18	FROST - VISA DEBIT CARD	FROST - ICMA RENEWAL	GENERAL FUND	CITY ADMINISTRATION	200.00
6/30/18	FROST - VISA DEBIT CARD	FROST - DITCH WITCH *REPA	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	504.89
6/30/18	FROST - VISA DEBIT CARD	FROST-INK TECHNOLOGIES	GENERAL FUND	FIRE DEPARTMENT	230.40
6/30/18	FROST - VISA DEBIT CARD	FROST - TEEX *CERT COURS	GENERAL FUND	FIRE DEPARTMENT	920.00
6/30/18	FROST - VISA DEBIT CARD	FROST - TACO CABANA *MEET	GENERAL FUND	FIRE DEPARTMENT	41.84
6/30/18	FROST - VISA DEBIT CARD	FROST - AMAZON *NOTEBOOKS	WATER FUND	WATER DEPARTMENT	87.76
6/30/18	FROST - VISA DEBIT CARD	FROST - TCEQ *LICENSE AP	WATER FUND	WATER DEPARTMENT	111.00
6/30/18	FROST - VISA DEBIT CARD	FROST - AMAZON *CLOSET ORG	PEG FUNDS	ADMINISTRATION	64.76
TOTAL:					461,834.40

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
===== FUND TOTALS =====					
10		GENERAL FUND	408,013.66		
20		WATER FUND	51,799.05		
42		PEG FUNDS	64.76		
70		CAPITAL REPLACEMENT FUND	1,956.93		
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		GRAND TOTAL:	461,834.40		
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TOTAL PAGES: 11



## SELECTION CRITERIA

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SELECTION OPTIONS

VENDOR SET: 01-CITY OF SHAVANO PARK  
VENDOR: All  
CLASSIFICATION: All  
BANK CODE: All  
ITEM DATE: 0/00/0000 THRU 99/99/9999  
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00  
GL POST DATE: 0/00/0000 THRU 99/99/9999  
CHECK DATE: 6/01/2018 THRU 6/30/2018

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PAYROLL SELECTION

PAYROLL EXPENSES: NO  
CHECK DATE: 0/00/0000 THRU 99/99/9999

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PRINT OPTIONS

PRINT DATE: Check Date  
SEQUENCE: By Date  
DESCRIPTION: Distribution  
GL ACCTS: YES  
REPORT TITLE: C O U N C I L A / P R E P O R T  
SIGNATURE LINES: 0

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PACKET OPTIONS

INCLUDE REFUNDS: YES  
INCLUDE OPEN ITEM:NO

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## **1. CALL MEETING TO ORDER**

Mayor Werner called the meeting to order at 6:35 p.m.

PRESENT:

ABSENT:

Alderman Colemere

Alderman Heintzelman

Alderman Powers

Alderman Kautz

Mayor Pro Tem Ross

Mayor Werner

## **2. PLEDGE OF ALLEGIANCE AND INVOCATION**

Alderman Heintzelman led the Pledge of Allegiance to the Flag. Alderman Kautz led the Invocation.

## **3. CITIZENS TO BE HEARD**

Citizen Pierce addressed City Council regarding agenda item 6.6 permit fees.

## **4. CITY COUNCIL COMMENTS**

City Council welcomed all to the meeting and extended an invitation to all to attend the City of Shavano Park Independence Day Celebration scheduled for Saturday, June 30<sup>th</sup> from 10:00 – 2 p.m.

## **5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS**

### **5.1. Proclamation - Aaron Thomas Aleman - Mayor Werner**

Mayor Werner postponed this item until the next Regular City Council Meeting.

## **6. REGULAR AGENDA ITEMS**

### **6.1. Public Hearing - Preliminary replat of a 5.075-acre tract being the remaining portion of Lot 2, Block 1, NCB 17704 Life Family Church subdivision (4675 Lockhill-Selma), as recorded in Volume 9561, Pages 63 – 64 of the Deed and Plat Records of Bexar County, Texas**

Public hearing opened at 6:41 p.m.

City Manager Hill presented an overview of the preliminary replat request 5.075-acre tract being the remaining portion of Lot 2, Block 1, NCB 17704 Life Family Church subdivision (4675 Lockhill-Selma), as recorded in Volume 9561, Pages 63 – 64 of the Deed and Plat Records of Bexar County, Texas

Public hearing closed at 6:45 p.m.

### **6.2. Discussion / action - Preliminary replat of a 5.075-acre tract being the remaining portion of Lot 2, Block 1, NCB 17704 Life Family Church subdivision (4675 Lockhill-Selma), as recorded in Volume 9561, Pages 63 – 64 of the Deed and Plat Records of Bexar County, Texas - City Manager**

Mayor Pro Tem Ross made a motion to approve the Preliminary replat of a 5.075-acre tract being the remaining portion of Lot 2, Block 1, NCB 17704 Life Family Church subdivision

(4675 Lockhill-Selma), as recorded in Volume 9561, Pages 63 – 64 of the Deed and Plat Records of Bexar County, Texas - City Manager

Alderman Heintzelman seconded the motion.

The motion to approve the Preliminary replat of a 5.075-acre tract being the remaining portion of Lot 2, Block 1, NCB 17704 Life Family Church subdivision (4675 Lockhill-Selma), as recorded in Volume 9561, Pages 63 – 64 of the Deed and Plat Records of Bexar County, Texas carried with a unanimous vote.

**6.3. Public Hearing - Ordinance O-2018-005 proposed B-2 Planned Unit Development rezoning from B-2 base district and special use short-term inpatient surgical center for National Joint Care Institute, 4675 Lockhill-Selma (N.C.B. 17704, Lot 2, Block 1) with the following development standard exceptions: building height, building masonry exterior, revised parking ratio and greenbelt / landscape buffers**

Public hearing opened at 6:49 p.m.

City Manager Hill presented the timeline regarding the proposed ordinance on the Proposed B-2 Planned Unit Development rezoning from B-2 base district and special use short-term inpatient surgical center for National Joint Care Institute, 4675 Lockhill-Selma (N.C.B. 17704, Lot 2, Block 1) with the following development standard exceptions: building height, building masonry exterior, revised parking ratio and greenbelt / landscape buffers

Ms. Till, MSL Investments, presented a rendering of the proposed facility and discussed the development standard exceptions:

- building height
- building masonry exterior,
- revised parking ratio – number of parking spaces
- compact spaces
- greenbelt / landscape buffers; and
- signage

Public hearing closed at 7:15 p.m.

**6.4. Discussion / action - Ordinance O-2018-005 proposed B-2 Planned Unit Development rezoning from B-2 base district and special use short-term inpatient surgical center for National Joint Care Institute, 4675 Lockhill-Selma (N.C.B. 17704, Lot 2, Block 1) with the following development standard exceptions: building height, building masonry exterior, revised parking ratio and greenbelt / landscape buffers (first reading) - City Manager**

Alderman Powers made a motion to approve Ordinance O-2018-005 proposed B-2 Planned Unit Development rezoning from B-2 base district and special use short-term inpatient surgical center for National Joint Care Institute, 4675 Lockhill-Selma (N.C.B. 17704, Lot 2, Block 1) with the following development standard exceptions: building height, building masonry exterior, revised parking ratio and greenbelt / landscape buffers (first reading) with the following development standard exceptions:

- building height
- building masonry exterior,
- revised parking ratio – number of parking spaces
- compact spaces
- greenbelt / landscape buffers; and
- signage

Mayor Pro Tem Ross seconded the motion.

The motion to approve Ordinance O-2018-005 proposed B-2 Planned Unit Development rezoning from B-2 base district and special use short-term inpatient surgical center for National Joint Care Institute, 4675 Lockhill-Selma (N.C.B. 17704, Lot 2, Block 1) with the following development standard exceptions: building height, building masonry exterior, revised parking ratio and greenbelt / landscape buffers (first reading) carried with a unanimous vote.

**6.5. Discussion / action - Permit Fees and Restructure of Permit Section on Website - Ald. Heintzelman**

Alderman Heintzelman made a motion to direct staff to review the current fees in comparison to other cities with consideration of a cap on existing residential structures on certain fees.

Alderman Powers seconded the motion.

The motion carried with a unanimous vote.

**6.6. Discussion / action - Environmental Friendly Parking Concept - City Manager**

Alderman Heintzelman made a motion to discuss this item.

Alderman Kautz seconded the motion. Discussion was held on the different options. The consensus of City Council is for the City Manager to proceed with purchase of the paint striping machine and environmental friendly paint at this time and to continue to improve parking markings.

**6.7. Discussion / action - Adoption of Ordinance O-2018-006 amending the City of Shavano Park Code of Ordinances, Chapter 8, Article II Soliciting and Peddling, Section 8.24 (Hours of Solicitation) by temporarily extending of evening solicitation hours. Possible Executive Session pursuant to Texas Government Code, §551.071, Consultation with Attorney - City Manager**

City Manager Hill discussed the proposed Ordinance O-2018-006 amending the City of Shavano Park Code of Ordinances, Chapter 8, Article II Soliciting and Peddling, Section 8.24 (Hours of Solicitation) by temporarily extending of evening solicitation hours.

Mayor Pro Tem Ross made a motion to adjourn into Executive Session to discussion adoption of Ordinance O-2018-006 amending the City of Shavano Park Code of Ordinances, Chapter 8, Article II Soliciting and Peddling, Section 8.24 (Hours of Solicitation) by temporarily extending of evening solicitation hours pursuant to Texas Government Code , §551.071, Consultation with Attorney

Alderman Kautz seconded the motion.

The Open Meeting adjourned at 8:30 p.m.

The Open Meeting reconvened at 8:40 p.m.

Alderman Colemere made a motion to approve the Ordinance O-2018-006 amending the City of Shavano Park Code of Ordinances, Chapter 8, Article II Soliciting and Peddling, Section 8.24 (Hours of Solicitation) by temporarily extending of evening solicitation hours and direct the City Manager to begin immediate notification to the citizens.

Mayor Pro Tem Ross seconded the motion.

The motion to approve Ordinance O-2018-006 amending the City of Shavano Park Code of Ordinances, Chapter 8, Article II Soliciting and Peddling, Section 8.24 (Hours of Solicitation) by temporarily extending of evening solicitation hours carried with a unanimous vote.

Mayor Werner asked for determination

Alderman Colemere made a motion to amend the motion to adopt O-2018-006 as an administrative ordinance.

Mayor Pro Tem Ross seconded the motion.

The amendment to the motion to approve O-2018-006 as an administrative ordinance carried with a unanimous vote.

**6.8. Discussion / action - Council appointments to Investment and Tree Committees - Mayor Werner**

Mayor Pro Tem Ross made a motion to direct staff to prepare an administrative ordinance removing the requirement of City Council members serving on the Tree and Investment Committee for City Council consideration at the next Regular meeting.

Alderman Colemere seconded the motion.

The motion to direct staff to prepare an administrative ordinance removing the requirement of City Council members serving on the Tree and Investment Committee for City Council consideration at the next Regular meeting carried with a unanimous vote.

At this time, Mayor Werner deviated back to agenda item 6.7 and asked for clarification if the proposed ordinance is adopted as an administrative ordinance.

**6.9. Discussion / action - FY 2018-19 Budget Calendar Development - City Manager**

The proposed dates were discussed for the FY 2018-19 Budget Calendar:

Jul. 11 – Special City Council Meeting @ 4:30 p.m.

Aug. 2 - Special City Council meeting @ 5: 30 p.m.

Aug. 8 - Special City Council Meeting @ 5:30 p.m.

Alderman Powers made a motion to approve the above mentioned dates.

Alderman Colemere seconded the motion.

The motion to approve the dates listed above carried with a unanimous vote.

## **7. CITY MANAGER'S REPORT**

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

### **7.1. Building Permit Activity Report**

### **7.2. Fire Department Activity Report**

### **7.3. Municipal Court Activity Report**

### **7.4. Police Department Activity Report**

### **7.5. Public Works Activity Report**

### **7.6. Finance Report**

## **8. CONSENT AGENDA**

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

### **8.1. Approval - City Council Meeting Minutes, May 14, 2018**

### **8.2. Approval - City Council Workshop Minutes, June 13, 2018**

### **8.3. Accept - Planning & Zoning Commission Meeting Minutes, May 2, 2018**

### **8.4. Accept - Bexar Metro 9-1-1 Network Fiscal Year 2018 Proposed Budget**

### **8.5. Approval - Resolution R-2018-006 amending Authorized Representatives (TexPool)**

### **8.6. Approval - Waiver of Penalty and Interest on Tax Account 04782-201-0020, 04782-201-0010 due to clerical error by Bexar Appraisal District**

### **8.7. Approval - Entering into a mutual aid agreement between the City of Shavano Park and United Medevac Solutions, Inc. for emergency medical service back-up**

Alderman Kautz made a motion to approve Consent Agenda items 8.1 – 8.7.

Alderman Heintzelman seconded the motion.

The motion to approve Consent Agenda items 8.1 - 8.7 carried with a unanimous vote.

**9. ADJOURNMENT**

Mayor Pro Tem Ross made a motion to adjourn the meeting.

Alderman Colemere seconded the motion.

The meeting adjourned at 9:06 p.m.

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**Robert Werner**  
**Mayor**

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**Zina Tedford**  
**City Secretary**

## **1. CALL MEETING TO ORDER**

Mayor Werner called the meeting to order at 4:30 p.m.

PRESENT:

ABSENT:

Alderman Colemere

Alderman Heintzelman

Alderman Kautz

Mayor Pro Tem Ross

Alderman Powers

Mayor Werner

## **2. PLEDGE OF ALLEGIANCE AND INVOCATION**

Mayor Werner dispensed with the Pledge of Allegiance to the Flag an Invocation.

## **3. CITIZENS TO BE HEARD**

No one signed up to address City Council.

## **4. CITY COUNCIL COMMENTS**

Mayor Werner dispensed with City Council Comments.

## **5. REGULAR AGENDA ITEMS**

### **5.1. Presentation / discussion - TML-IEBP rerate and establishing a defined contribution - City Manager / Joe Munoz, TML-IEBP**

Joe Munoz, TML-IEBP discussed this year's renewal summary indicates the average rate increase for 2018-2019 is 5.00% for the Pool as a whole. The City of Shavano Park's weighted average rate increase calculates to 2.98% as most of our employees participate in the plans with the lower rate changes. City Council consensus to increase the Defined Contribution by 3% which is \$16 per employee per month (from 537 to \$553.00).

### **5.2. Presentation / discussion - Annual update to Compensation Survey Results and City of Shavano Park 2018-19 compensation - City Manager / Steve Werling, Werling Associates**

Steve Werling, Werling Associates presented the annual update to the Compensation Survey results and City of Shavano Park 2018-19 compensation. City Council consensus to accept most pay grades and budget for a 3.5% salary increase.

### **5.3. Presentation / discussion - Budget Basics - City Manager / Finance Director**

Finance Director Morey presented an overview of the Budget Basics.

### **5.4. Presentation / discussion - Review / Staff analysis of Council Objectives - City Manager**

City Manager Hill presented a brief overview of the proposed changes discussed at the last meeting.

### **5.5. Discussion - FY 2018-19 Budget Calendar Development – City Manager**

This item will be discussed during the Regular meeting.



**6. ADJOURNMENT**

Mayor Pro Tem Ross made a motion to adjourn the meeting

Alderman Colemere seconded the motion.

The meeting adjourned at 6:25 p.m.

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**Robert Werner**  
**Mayor**

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**Zina Tedford**  
**City Secretary**

**1. Call to order**

Chairman Janssen called the meeting to order at 6:30 p.m.

**PRESENT:**

Konrad Kuykendall

Carlos Ortiz

Albert Aleman

Shawn Fitzpatrick

Carla Laws

Bill Simmons

Michael Janssen

**ABSENT:**

Kerry Dike

Jason Linahan

**2. Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion made by Commissioner Kuykendall and a second made by Commissioner Laws the Planning & Zoning Commission voted six (6) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

**3. Citizens to be heard**

Citizens Holzhauer and Pierce addressed the Planning & Zoning Commission regarding concerns of the proposed rezoning and replat of the property located at 4675 Lockhill Selma regarding the height of proposed building, signage, traffic egress/ingress, and drainage of the building, the proposed parking lot behind city hall and municipal tract.

**4. Consent Agenda:**

A. Approval – Planning & Zoning Commission minutes, May 2, 2018

Upon a motion made by Commissioner Fitzpatrick and a second made by Commissioner Aleman, the Planning & Zoning Commission voted six (6) for and none (0) opposed to approve the Planning & Zoning Commission May 2, 2018 minutes as presented. The motion carried.

**5. Public Hearing - Proposed B-2 Planned Unit Development rezoning from B-2 base district for 4675 Lockhill-Selma (N.C.B. 17704, Lot 2, Block 1) with the following development standard exceptions: building height, building masonry exterior, revised parking ratio and greenbelt / landscape buffers**

The Public Hearing opened at 6:36 p.m.

City Manager Hill presented an overview of the rezoning request. Ms. Sarah Till, MSN Investments, addressed the Planning & Zoning Commission regarding their rezoning request and if approved, the proposed project for the landsite.

Citizens addressed concerns regarding preservation of trees against oak wilt, signage, and drainage

The Public Hearing closed at 7:18 p.m.

6. **Discussion / action – Proposed B-2 Planned Unit Development rezoning from B-2 base district for 4675 Lockhill-Selma (N.C.B. 17704, Lot 2, Block 1) with the following development standard exceptions: building height, building masonry exterior, revised parking ratio and greenbelt / landscape buffers - Assistant to the City Manager Leeth**

Discussions included the history of the property, the conditions agreed to by the developer for the development of the property, the lack of neighborhood opposition, and the conditions unique to the property in question so as to not set a precedence by persons making PUD requests for similar considerations in the future. Upon a motion made by Commissioner Aleman and a second made by Commissioner Ortiz, the Planning & Zoning Commission voted six (6) for and none (0) opposed to approve the proposed B-2 Planned Unit Development rezoning from B-2 base district for 4675 Lockhill-Selma (N.C.B. 17704, Lot 2, Block 1) with the following development standard exceptions:

- building height;
- building masonry exterior;
- revised parking ratio – number of parking spaces;
- compact spaces;
- greenbelt / landscape buffers; and
- signage.

The motion carried.

7. **Public Hearing - Proposed replat of a 5.075-acre tract being the remaining portion of Lot 2, Block 1, NCB 17704 Life Family Church subdivision (4675 Lockhill-Selma), as recorded in Volume 9561, Pages 63 – 64 of the Deed and Plat Records of Bexar County, Texas**

The Public Hearing opened at 8:00 p.m.

Pape Dawson Engineer Smith addressed the Planning & Zoning Commission regarding the proposed plat.

The Public Hearing closed at 8:06 p.m.

8. **Discussion / action – Proposed replat of a 5.075-acre tract being the remaining portion of Lot 2, Block 1, NCB 17704 Life Family Church subdivision (4675 Lockhill-Selma), as recorded in Volume 9561, Pages 63 – 64 of the Deed and Plat Records of Bexar County, Texas - Assistant to the City Manager Leeth**

Upon a motion made by Commissioner Laws and a second made by Commissioner Kuykendall, the Planning & Zoning Commission voted six (6) for and none (0) opposed to approve the proposed replat of a 5.075-acre tract being the remaining portion of Lot 2, Block 1, NCB 17704 Life Family Church subdivision (4675 Lockhill-Selma), as recorded in Volume 9561, Pages 63 – 64 of the Deed and Plat Records of Bexar County, Texas subject to the addition of the six PUD exceptions, one spelling correction, and the notation of the landscape buffers facing the Church of Christ property. The motion carried.

9. **Discussion – Review of the final survey results relating to the update of the City's 2010 Town Plan regarding the Municipal Tract – Assistant to the City Manager Leeth**

Assistant to the City Manager Leeth updated the Planning & Zoning Commission with the review of the final survey results relating to the update of the City's 2010 Town Plan regarding the Municipal Tract.

10. **Discussion – Review proposed changes and updates to the City's 2010 Town Plan regarding the Municipal Tract – City Manager Hill**

The Planning & Zoning Commission discussed proposed changes and updates to the City's 2010 Town Plan regarding the municipal tract.

**11. Discussion – Review proposed changes and updates to the City's 2010 Town Plan regarding the introduction, vision and strategic goals, hike and bike trails and sidewalks, residential and commercial development, flooding and drainage, and NW Military Highway improvements – City Manager Hill**

Chairman Janssen asked the Planning & Zoning Commission to review the proposed changes and updates to the the City's Town Plan regarding the introduction, vision and strategic goals, hike and bike trails and sidewalks, residential and commercial development, flooding and drainage and NW Military Highway improvements and then contact City Staff regarding nay proposed changes and corrections.

**12. Discussion / action – Rescheduling of the July 4, 2018 Planning & Zoning Commission meeting to July 11, 2018 - Chairman Janssen**

Upon a motion made by Commissioner Fitzpatrick and a second made by Commissioner Kuykendall, the Planning & Zoning Commission voted six (6) for and none (0) opposed to the rescheduling of the July 4, 2018 Planning & Zoning Commission meeting to July 11, 2018. The motion carried.

**13. Report / update – City Council items considered at previous City Council meetings and discussion concerning the same – City Manager Hill**

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

**14. Chairman Announcements:**

- A. Advise members to contact City staff to add new or old agenda items.
- B. Advise members of pending agenda items, as follows:
  - i. July – Discussion / action regarding possible updates and amendments to the City's 2010 Town Plan.
  - ii. July – Remind members concerning September 1, 2018 Boards / Commissions application deadline for the Planning & Zoning Commission.
  - iii. August – Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussion concerning the same.
  - iv. August – Remind members concerning September 1, 2018 Boards / Commissions application deadline for the Planning & Zoning Commission.
  - v. February, 2019 – Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussion concerning the same.

**15. Adjournment**

Upon a motion made by Commissioner Laws and a second made by Commissioner Simmons, the Planning & Zoning Commission voted six (6) for and none (0) opposed to adjourn the meeting. The meeting adjourned at approximately 8:52 p.m.

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MICHAEL JANSSEN  
Chairman

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ZINA TEDFORD  
City Secretary

## CITY COUNCIL STAFF SUMMARY

Meeting Date: Jul 23, 2018

Agenda item: 8.4

Prepared by: Zina Tedford

Reviewed by: Bill Hill

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### **AGENDA ITEM DESCRIPTION:**

Approve – Agreement to Extend Contract for the Collection of Delinquent Taxes, Linebarger Goggan Blair & Sampson, LLP, Attorneys at Law

☒

#### **Attachments for Reference:**

- 1) Contract Extension
- 2) CoSP Delinquent Revenue

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### **BACKGROUND / HISTORY:**

Our previous contract with Linebarger Goggan Blair & Sampson was executed in 2010 retroactively to 2008 as the contract was amended to eliminate collection of the court fees and fines. In 2014, the City Council reinstated the collection of court fines and fees. The 2018 contract the collection of delinquent property taxes expired April 30, 2018.

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**DISCUSSION:** Linebarger Goggan Blair & Sampson’s “Year End Summary of Delinquent Tax Collection Activities and Results October 2016 – September 2017.”

Staff recommends renewing the contract as staff has little to no ability to enforce collection activities.

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**COURSES OF ACTION:** Approve or provide further guidance.

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**FINANCIAL IMPACT:** Assists in collecting delinquent property taxes.

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**MOTION REQUESTED:** Staff recommend approving the contract extension.

## Extension Agreement for Contract to Collect Delinquent Taxes

This agreement is between the **CITY OF SHAVANO PARK**, a political subdivision of the State of Texas, acting herein by and through its governing body, and **LINEBARGER GOGGAN BLAIR & SAMPSON, LLP**, Attorneys at Law.

**CITY OF SHAVANO PARK and LINEBARGER GOGGAN BLAIR & SAMPSON, LLP** previously entered into a written contract entitled "CONTRACT FOR THE COLLECTION OF DELINQUENT TAXES" on the 18th day of May, 2010 under Resolution 10-08. A copy of that contract is attached and marked as Exhibit A. The contract and modification are consistent with the terms of this contract, and made a part of this agreement. The contract provided for options to extend the contract on like terms for three (3) additional periods of five (5) years. The first extension commenced May 1, 2013 and expired on April 30, 2018.

**CITY OF SHAVANO PARK and LINEBARGER GOGGAN BLAIR & SAMPSON, LLP** desire to, and do hereby extend the Contract on similar terms for another five (5) year period beginning retroactively on May 1, 2018 through April 30, 2023.

This Contract Extension is executed on behalf of the **CITY OF SHAVANO PARK and LINEBARGER GOGGAN BLAIR & SAMPSON, LLP** by the duly authorized persons whose signatures appear below.

WITNESS the signatures of all parties hereto in duplicate originals this, the \_\_\_\_\_ day of \_\_\_\_\_, 2018, BEXAR COUNTY, TEXAS.

**CITY OF SHAVANO PARK**

**LINEBARGER GOGGAN  
BLAIR & SAMPSON, LLP**

By: \_\_\_\_\_  
WILLIAM HILL  
City Manager

By:   
CLIFTON F. DOUGLASS III  
Managing Partner – San Antonio



**LINEBARGER**

**ATTORNEYS AT LAW**

**Delinquent Revenue Collection Report  
Court Fees and Fines and Property Taxes**



**October 2016 – September 2017**

**Linebarger Goggan Blair & Sampson, LLP**

Travis Park Building, 711 Navarro, Suite 300, San Antonio, Texas 78205

(210) 225-6763      (800) 876-6144      Fax (210) 225-6410

[www.lgbs.com](http://www.lgbs.com)





November 17, 2017

Mr. Bill Hill - City Manager  
Ms. Lara Feagins - Finance Director  
Ms. Dawn Robles - Court Clerk  
City of Shavano Park  
900 Saddletree Court  
Shavano Park, Texas 78231

RE: Report Summary on Delinquent Tax and Court Fees and Fines

Dear Mr. Hill:

We are pleased to present this report summarizing Linebarger's work and results in the collection of the City's delinquent receivables for both court fees and fines and property taxes. The combined collection result during this twelve month period brought \$192,304 in delinquent revenue to the City at no additional cost.

Our comprehensive work plan involves a strategy to collect every eligible account referred to the firm, and to monitor and service those accounts which require special handling (ie: over 65, disabled property owners, financial hardships, etc). We continually invest in our infrastructure, including personnel, technology and research tools to ensure we maximize collection results while delivering quality professional service to the City and your citizens. We work closely with all the divisions of local government involved in the collection process including the Tax Office, District Clerk, Sheriff's Office, Judiciary and the City to streamline the collection process for all parties.

Our entire staff continues to be focused on delivering the level of service you have come to expect from our firm. We remain grateful for the opportunity to serve the City. Please give us a call if there is a way to better serve the City's needs. We remain available to address any questions about our services or the information contained in this report.

Kindest regards,

A blue ink signature of Clifton F. Douglass III, written in a cursive style.

CLIFTON F. DOUGLASS III  
Managing Partner  
San Antonio Office

A blue ink signature of Lilia Gibson, written in a cursive style.

LILIA GIBSON  
Capital Partner  
San Antonio Office

LG/dt

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# Court Fees and Fines Collection Report

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## City of Shavano Park Municipal Court Collections & Activity Summary

Collection Disposition Summary	September 1 - 30, 2017
Citations Assigned	45
Amount Assigned	\$19,914
Citations Collected	27
Amount Collected	\$9,110
Citations Cancelled	11
Amount Cancelled	\$3,350
<b>Citations Resolved</b>	38
<b>Amount Resolved</b>	\$12,460

Collection Disposition Summary - History	June 2014 - September 2017
Citations Assigned	4,903
Amount Assigned	\$1,812,484
Citations Adjusted	630
Amount Adjusted	(\$53,119)
Citations Collected	1,214
Amount Collected	\$384,955
Citations Cancelled	397
Amount Cancelled	\$134,909
<b>Citations Resolved</b>	1,611
<b>Amount Resolved</b>	\$519,864
<b>Dollar Resolution Rate</b>	31.6%

Collection Activity	September 1 - 30, 2017
Letters	790
Address/Phone Updated	112
Phone Activity	Inbound 26
	Outbound 926

Collection Activity - History	June 2014 - September 2017
Letters	10,222
Address/Phone Updated	4,810
Phone Activity	Inbound 713
	Outbound 20,489

# Court Fees and Fines Collection Report

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## City of Shavano Park Municipal Court Status of Outstanding Accounts

Status	Count	Amount
ACT - Active Account	3,211	\$1,209,845
ATT - Attorney Contact Only	21	\$7,632
CAD - Cease And Desist Demand	4	\$1,184
DEC - Deceased No Estate Or Beyond Claim	4	\$1,832
DIS - Disputed	1	\$367
INC - Incarcerated	12	\$4,291
PRM - Promise Payment	31	\$11,765
REF - Refuse To Pay	6	\$1,932
SKP - Skip Tracing for Phone	2	\$653
<b>Total</b>	<b>3,292</b>	<b>\$1,239,501</b>

# Court Fees and Fines Collection Report

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## City of Shavano Park Municipal Court Monthly Collection Activity

Year	Month	Letters Mailed	Address/Phone Updated	Phone Activity		Dollars Collected
				Inbound	Outbound	
2017	September	790	112	26	926	\$9,110
	August	24	161	-	424	\$6,392
	July	50	89	2	94	\$4,671
	June	218	145	19	747	\$11,967
	May	224	71	4	580	\$11,679
	April	210	116	21	427	\$15,183
	March	624	113	20	260	\$9,187
	February	249	54	15	670	\$8,818
	January	-	51	4	593	\$4,665
2016	December	151	75	12	766	\$7,307
	November	37	65	4	846	\$13,264
	October	149	71	10	751	\$9,071
	September	74	66	12	416	\$10,303
	August	596	150	23	525	\$7,419
	July	-	95	6	370	\$3,995
	June	336	95	15	443	\$9,889
	May	53	94	23	857	\$12,164
	April	379	452	34	677	\$20,560
	March	943	136	86	715	\$13,910
	February	201	24	12	191	\$6,131
	January	66	350	6	780	\$11,383
2015	December	71	61	2	888	\$5,320
	November	284	96	12	832	\$9,939
	October	214	55	10	432	\$5,933
	September	266	564	13	171	\$6,767
<b>Total*</b>		<b>6,209</b>	<b>3,361</b>	<b>391</b>	<b>14,381</b>	<b>\$235,029</b>

\*Contract to date information available upon request.

# Court Fees and Fines Collection Report

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## City of Shavano Park Municipal Court

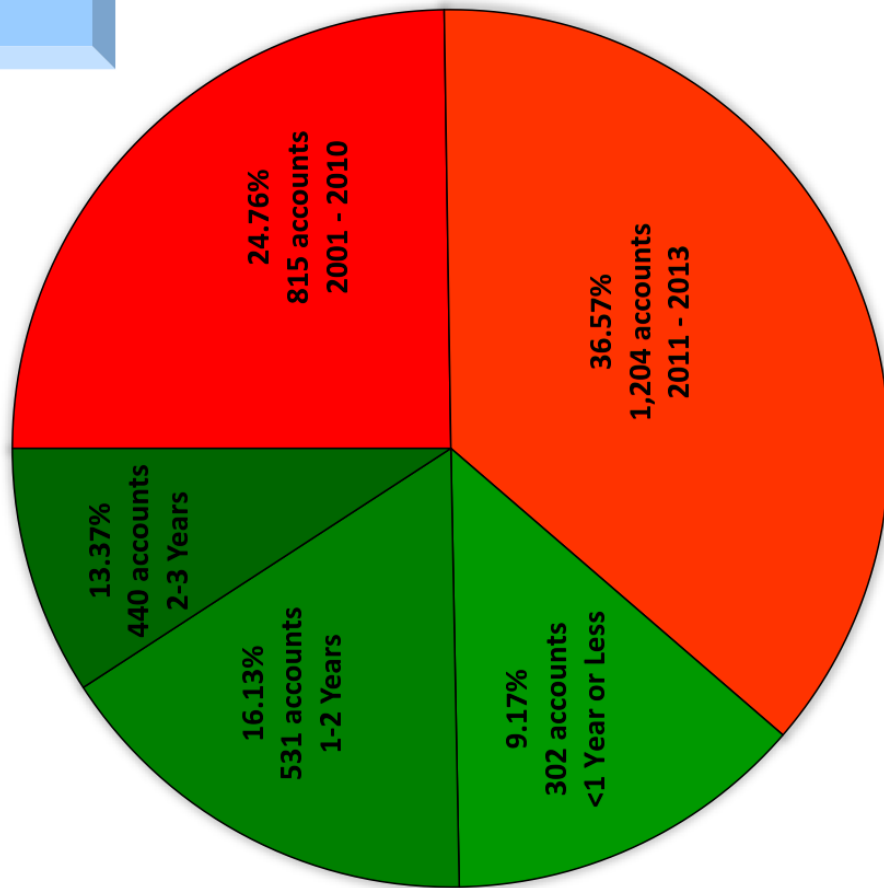
### Portfolio Analysis - Outstanding Placements

	Accounts	Dollars	Acct. Pct.	Dollar Pct.	Average Balance
<b>ALL ACCOUNTS</b>	3,292	\$1,239,500.83	100.00%	100.00%	\$376.52
<b>ADDRESSES</b>					
<b>No Mailing Address</b>	2	\$513.50	0.06%	0.04%	\$256.75
<b>Returned Mail</b>	736	\$265,648.91	22.36%	21.43%	\$360.94
<b>Good Address</b>	2,554	\$973,338.42	77.58%	78.53%	\$381.10
<b>OFFENSE AGE</b>					
<b>One Year or Less</b>	302	\$126,415.51	9.17%	10.20%	\$418.59
<b>1-2 Years</b>	531	\$219,273.81	16.13%	17.69%	\$412.95
<b>2-3 Years</b>	440	\$181,352.41	13.37%	14.63%	\$412.16
<b>+3 Years</b>	2,019	\$712,459.10	61.33%	57.48%	\$352.88
<b>PLACEMENT AGE</b>					
<b>One Year or Less</b>	553	\$230,800.38	16.80%	18.62%	\$417.36
<b>1-2 Years</b>	427	\$175,011.47	12.97%	14.12%	\$409.86
<b>2-3 Years</b>	467	\$187,841.23	14.19%	15.15%	\$402.23
<b>+3 Years</b>	1,845	\$645,847.75	56.04%	52.11%	\$350.05

# City of Shavano Park

Delinquent Municipal Court Fees and Fines  
Age of Outstanding Offenses by Outstanding Citations  
as of September 30, 2017

37% < 3 years  
63% > 3 years



# Court Fees and Fines Collection Report

## City of Shavano Park Municipal Court Offense Age of Placements\*

	2010 & PRIOR	2011	2012	2013	2014	2015	2016	2017	Total Placements
<b>September 2017</b>	-	-	-	-	-	-	-	45	<b>45</b>
								100.00%	
<b>August 2017</b>	-	-	-	-	-	-	1	41	<b>42</b>
							2.38%	97.62%	
<b>July 2017</b>	-	-	-	-	-	-	-	19	<b>19</b>
								100.00%	
<b>June 2017</b>	-	-	-	-	-	-	8	26	<b>34</b>
							23.53%	76.47%	
<b>May 2017</b>	-	-	-	-	-	-	21	19	<b>40</b>
							52.50%	47.50%	
<b>April 2017</b>	-	-	-	-	-	-	49	-	<b>49</b>
							100.00%		
<b>March 2017</b>	-	-	-	-	-	-	80	-	<b>80</b>
							100.00%		
<b>February 2017</b>	-	-	-	-	-	-	70	-	<b>70</b>
							100.00%		
<b>January 2017</b>	-	-	-	-	-	-	57	-	<b>57</b>
							100.00%		
<b>December 2016</b>	-	-	-	-	-	-	61	-	<b>61</b>
							100.00%		
<b>November 2016</b>	-	-	-	-	-	-	56	-	<b>56</b>
							100.00%		
<b>October 2016</b>	-	-	-	-	-	1	41	-	<b>42</b>
						2.38%	97.62%		
<b>September 2016</b>	-	-	-	-	-	2	55	-	<b>57</b>
						3.51%	96.49%		

\*Contract to date information available upon request.



# City of Shavano Park Municipal Court Placement Activity Summary

June 2014 - September 2017									
Year	Month	Count #	Orig Placement \$	Cancelled \$	Adjustment \$	Net Placement \$	Collected \$	Collected %	
2017 Summary	September	45	\$19,914	\$0	\$0	\$19,914	NT	-	
	August	42	\$16,323	\$0	\$0	\$16,323	NT	-	
	July	19	\$8,952	\$0	\$0	\$8,952	NT	-	
	June	34	\$14,105	\$0	\$0	\$14,105	NT	-	
	May	40	\$17,393	\$0	\$0	\$17,393	\$906	5.21%	
	April	49	\$18,592	\$0	(\$92)	\$18,500	\$307	1.66%	
	March	80	\$33,983	\$2,154	(\$14)	\$31,815	\$1,385	4.35%	
	February	70	\$30,097	\$1,624	(\$455)	\$28,018	\$3,265	11.65%	
	January	57	\$22,521	\$0	(\$156)	\$22,365	NT	0.00%	
		<b>436</b>	<b>\$181,879</b>	<b>\$3,778</b>	<b>(\$717)</b>	<b>\$177,384</b>	<b>\$5,862</b>	<b>3.30%</b>	
	December	61	\$24,474	\$101	(\$493)	\$23,880	\$1,237	5.18%	
	November	56	\$23,744	\$0	(\$478)	\$23,265	\$2,456	10.56%	
2016 Summary	October	42	\$17,189	\$338	\$21	\$16,872	\$1,046	6.20%	
	September	57	\$22,632	\$778	(\$639)	\$21,216	\$1,770	8.34%	
	August	54	\$22,128	\$711	(\$780)	\$20,637	\$4,006	19.41%	
	July	43	\$16,950	\$291	(\$300)	\$16,358	\$1,767	10.80%	
	June	49	\$19,892	\$0	\$0	\$19,892	\$1,897	9.54%	
	May	43	\$17,361	\$1,685	(\$320)	\$15,356	\$1,130	7.36%	
	April	47	\$20,336	\$2,101	(\$19)	\$18,216	\$1,994	10.95%	
	March	97	\$41,365	\$2,915	\$284	\$38,735	\$8,825	22.78%	
	February	52	\$20,409	\$0	(\$167)	\$20,242	\$3,381	16.70%	
	January	47	\$16,546	\$2,236	(\$579)	\$13,732	\$3,391	24.69%	
		<b>648</b>	<b>\$263,025</b>	<b>\$11,155</b>	<b>(\$3,469)</b>	<b>\$248,401</b>	<b>\$32,898</b>	<b>13.24%</b>	
	December	66	\$27,046	\$770	(\$627)	\$25,650	\$6,863	26.75%	
2015 Summary 2014 Summary	November	-	-	-	-	-	-	-	
	October	43	\$17,013	\$1,778	(\$552)	\$14,683	\$3,593	24.47%	
	September	47	\$20,416	\$1,000	(\$416)	\$19,001	\$3,506	18.45%	
		<b>628</b>	<b>\$246,065</b>	<b>\$17,971</b>	<b>(\$8,368)</b>	<b>\$219,727</b>	<b>\$55,961</b>	<b>25.47%</b>	
		<b>3,191</b>	<b>\$1,121,514</b>	<b>\$102,005</b>	<b>(\$40,565)</b>	<b>\$978,944</b>	<b>\$290,233</b>	<b>29.65%</b>	

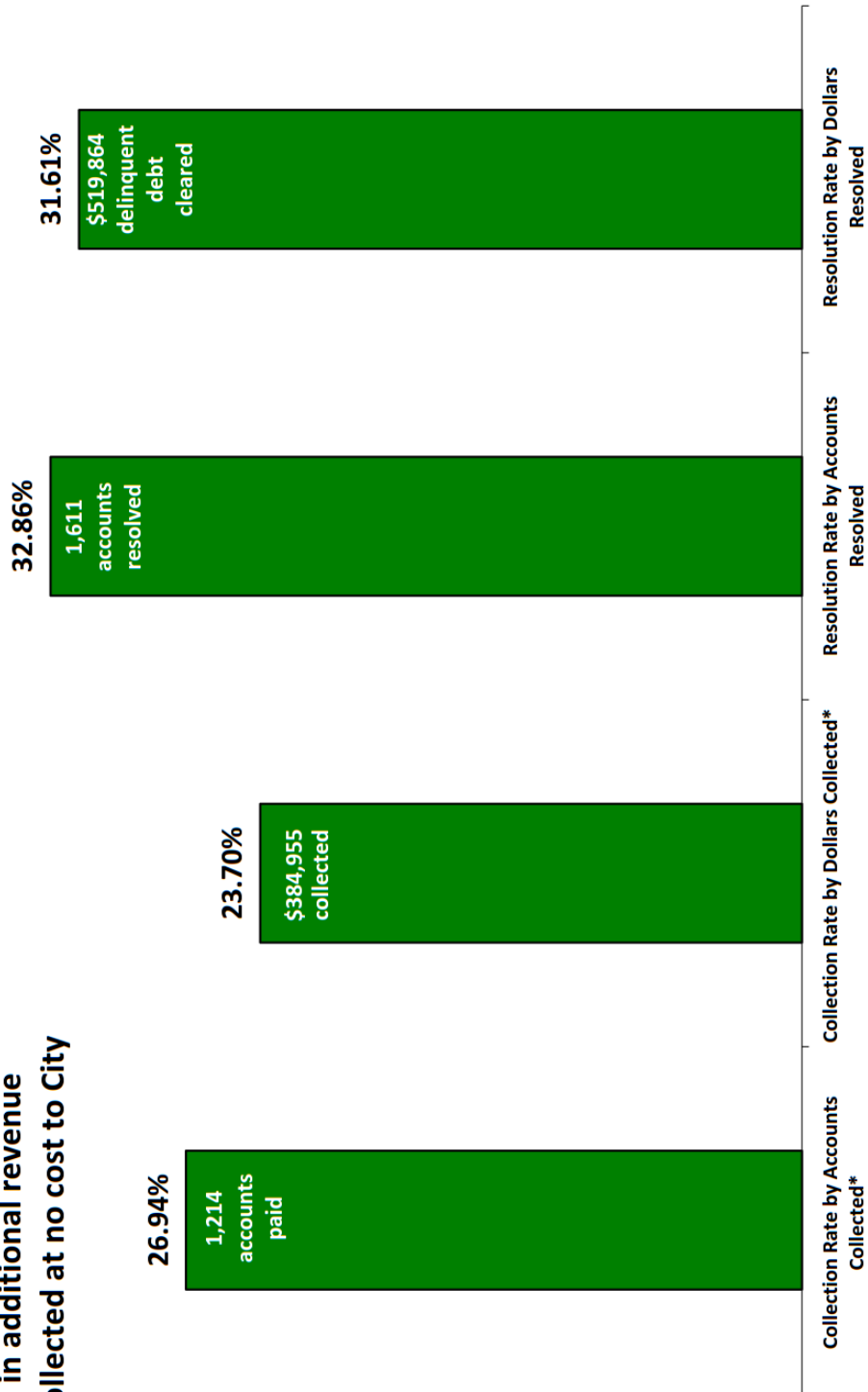
NT = No Transactions Received

# City of Shavano Park

## Delinquent Municipal Court Fees & Fines

### Recovery Rate as of September 30, 2017

**\$384,955**  
in additional revenue  
collected at no cost to City



\*Collection rates based on offenses dating back to 2001

# City of Shavano Park

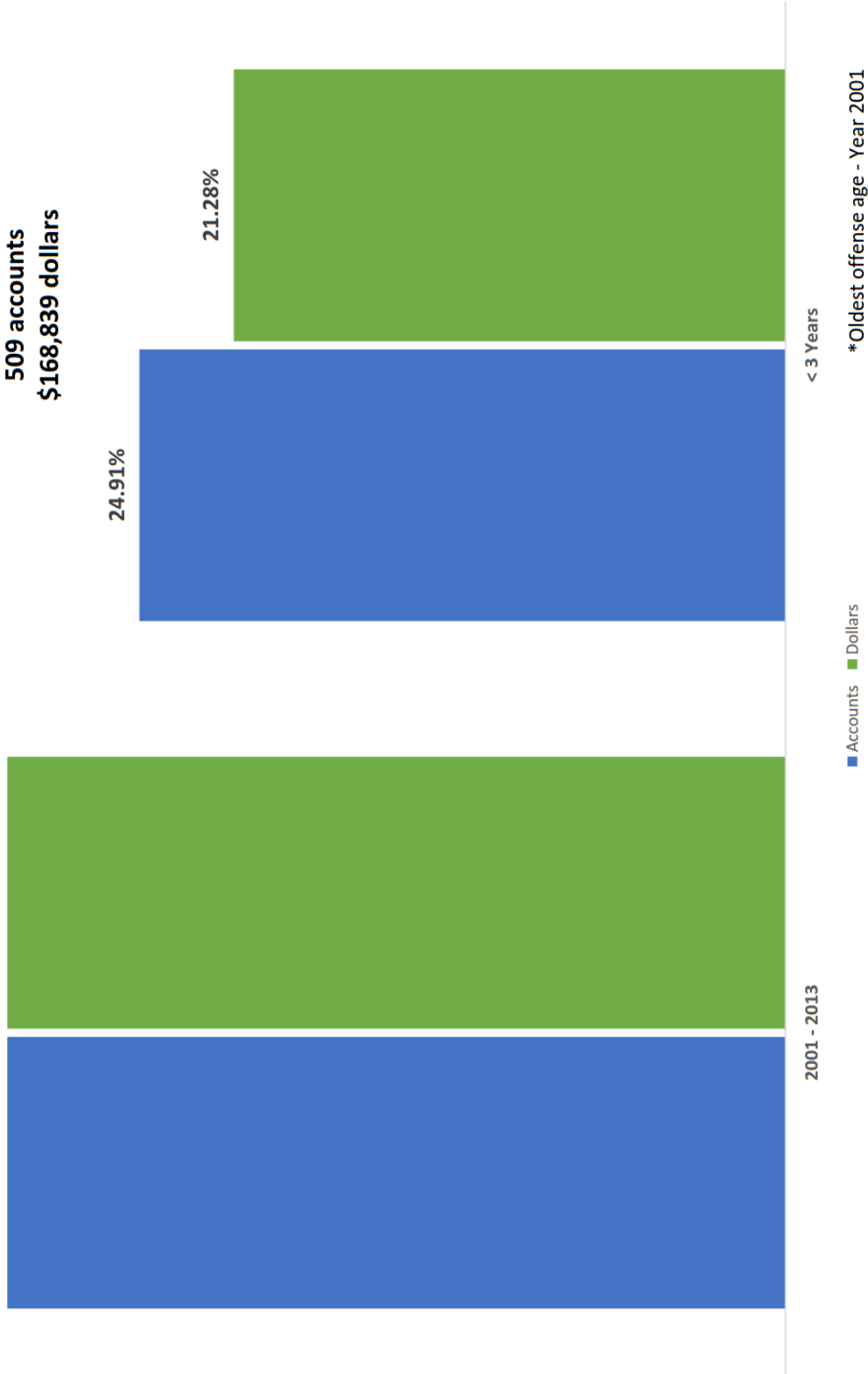
## Delinquent Municipal Court Fees & Fines

Resolved by Age of Offense

as of September 2017

1,102 accounts  
\$351,025 dollars

509 accounts  
\$168,839 dollars



# City of Shavano Park

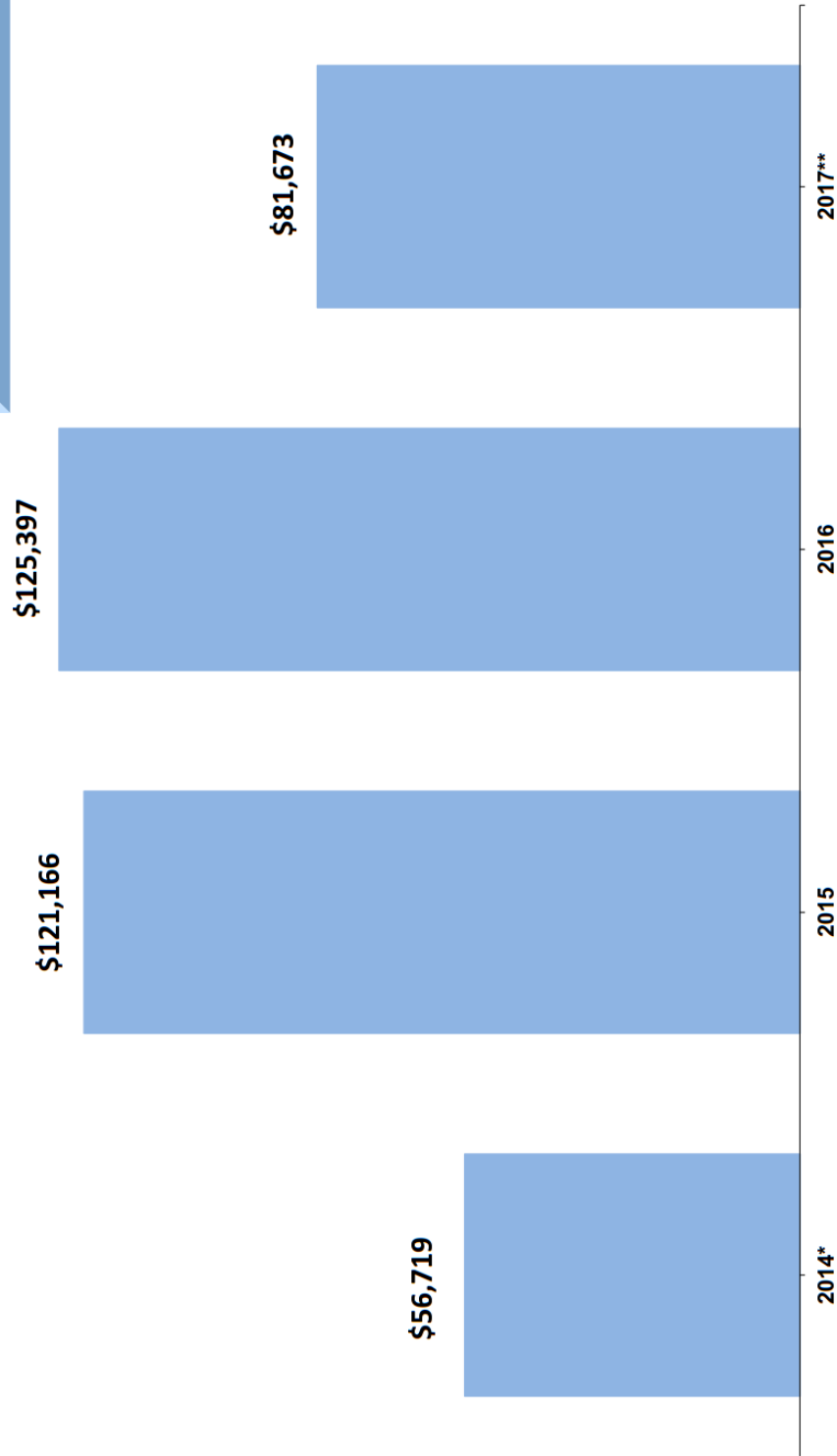
Delinquent Municipal Court

Fees & Fines

Annual Collections

as of September 30, 2017

**\$384,955**  
collected at NO cost to the City



\* Initial Placement: June 2014

\*\* Current Year as of September 30, 2017

# Delinquent Property Tax Collection Report

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July 1 of each year marks the beginning of a new 12 month delinquent tax collection cycle and taxes for the most recent tax year are referred for collection. On July 11<sup>th</sup> the Bexar County Tax Office completed the posting of all payments received and postmarked by June 30<sup>th</sup> and transmitted the updated tax roll to our firm for collection. The firm immediately began processing the data and in July began mailing letters to delinquent taxpayers. While some of the delinquent business personal property taxes were referred to us in April, the majority of the City's portfolio has now been referred for collection. As part of our overall delinquent tax collection report, we are providing a summary of the turnover for the City.

## TURNOVER ANALYSIS:

Tax Year	Turnover Date	Collection % at Turnover	Collection % as of 9/30/2017	Amount Remaining Due
2016	July 2017	95.8%	99.7%	\$10,600.03
2015	July 2016	96.4%	99.9%	\$1,833.22
2014	July 2015	95.8%	99.9%	\$2,280.88
2013	July 2014	96.3%	100.0%	\$1,159.19
2012	July 2013	95.1%	100.0%	\$1,024.70
2011	July 2012	96.1%	100.0%	\$1,051.39
2010	July 2011	96.6%	99.9%	\$2,245.69
2009	July 2010	96.0%	99.9%	\$2,097.78
2008	July 2009	96.7%	100.0%	\$127.04
2007	July 2008	95.7%	100.0%	\$0.00
2006	July 2007	96.2%	100.0%	\$0.00

\*Data Source for Turnover and Collection Analysis: Bexar County Tax Office – TC168 Report

Note: For more detailed information on the collection of base tax by each tax levy year, please refer to page 19.

# Delinquent Property Tax Collection Report

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<b>Status of Delinquent Tax Portfolio</b> <b>As of October 3, 2017</b> <b>All Property</b> <b>(2016 &amp; prior year taxes)</b>			
<b>STATUS</b>	<b>NUMBER OF ACCOUNTS</b>	<b>DOLLAR AMOUNT</b>	<b>PERCENTAGE</b>
Litigation	3	\$3,121.09	8.5%
Payment Plans	3	\$4,930.04	13.5%
Bad Address/ BAD Problem	2	\$861.12	2.4%
Subject to Litigation	1	\$65.48	0.2%
Over 65/Deferrals	11	\$17,412.19	47.5%
Defunct Corporation/ Uncollectible	3	\$9,823.03	26.8%
MH/BPP Prior 2013	2	\$234.33	0.6%
Less than \$25	11	\$181.40	0.5%
<b>TOTAL</b>	<b>36</b>	<b>\$36,628.68</b>	<b>100.0%</b>

*A detailed Status of Accounts Report is provided in Appendix A, as well as the Dollar Range Analysis and Degree of Delinquency Report.*

# Delinquent Property Tax Collection Report

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## Summary of Collection Activities for OCTOBER 2016 - SEPTEMBER 2017 REPORTING PERIOD

MASS MAILINGS			
Date	Notice Type	Letters Mailed	Dollar Amount
April 2017	Delinquent Tax Notice - BPP Only	8	\$534.53
July 2017	Tax Lien Notice	8	\$3,020.15
September 2017	First Follow Up	4	\$170.81
<b>TOTAL</b>		<b>20</b>	<b>\$3,725.49</b>

TARGET MAILING ACTIVITY		
Time Period	Number of Letters	Dollar Amount
October 2016 – September 2017	8	\$2,018.91
<b>TOTAL</b>	<b>8</b>	<b>\$2,018.91</b>

### Taxpayer Assistance and Payment Arrangements:

October 2016 – September 2017		
Activity	Number of Accounts	Dollar Amount
Outbound Collection Calls & Correspondence	30	\$25,855.18
Tax Payer Communications	18	\$27,745.33
Payment Arrangements	8	\$9,923.99

# Delinquent Property Tax Collection Report

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## Research and Litigation:

October 2016 – September 2017		
Activity	Number of Accounts	Dollar Amount
Abstracts of Title and Ownership Research	10	N/A
Judgments Entered	0	N/A
Lawsuits Filed	1	\$1,969.19



# Delinquent Property Tax Collection Report

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<b>BANKRUPTCY FILINGS</b> <b>OCTOBER 2015 THROUGH SEPTEMBER 2017</b>						
TOTAL CLAIMS FILED FOR ALL BEXAR COUNTY CLIENTS				CLAIMS FILED INVOLVING THE SHAVANO PARK TAX DEBT		
TIME PERIOD	CLAIMS FILED	NUMBER OF ACCOUNTS	CLAIM AMOUNT	CLAIMS FILED	NUMBER OF ACCOUNTS	CLAIM AMOUNT
OCT 15 – SEP 16	240	378	\$10,387,102.41	0	0	\$0.00
OCT	13	19	\$67,535.73	1	1	\$854.11
NOV	29	36	\$268,486.33	0	0	\$0.00
DEC	7	10	\$54,452.73	0	0	\$0.00
JAN-17	15	31	\$85,096.99	1	1	\$7,950.76
FEB	21	32	\$91,897.80	1	1	\$2,089.87
MAR	31	46	\$487,138.38	0	0	\$0.00
APR	16	60	\$238,594.68	0	0	\$0.00
MAY	24	41	\$236,639.66	1	3	\$85,476.36
JUNE	20	35	\$221,590.63	0	0	\$0.00
JUL	15	25	\$976,442.59	0	0	\$0.00
AUG	17	28	\$324,927.19	3	8	\$27,310.35
SEP	27	34	\$238,839.21	0	0	\$0.00
<b>TOTAL</b>	<b>475</b>	<b>775</b>	<b>\$13,678,744.33</b>	<b>7</b>	<b>14</b>	<b>\$123,681.45</b>
AS OF NOVEMBER 2017, THERE ARE NO SHAVANO PARK ACCOUNTS INVOLVED IN ACTIVE BANKRUPTCY PROCEEDINGS WITH DELINQUENT PROPERTY TAXES.						

<b>City of Shavano Park</b> <b>Analysis of Collection Performance</b> <b>By Tax Year as of September 30, 2017</b> <b>(Base Tax Only)</b>							
<b>Tax Year</b>	<b>Adjusted Tax Levy as of August 31<sub>1</sub></b>	<b>Receivable Balance at Turnover<sub>2</sub></b>	<b>Collection Percentage at Turnover<sub>2</sub></b>	<b>Receivable Balance 12 Months After Turnover<sub>3</sub></b>	<b>Collection Percentage 12 Months After Turnover<sub>3</sub></b>	<b>Receivable Balance as of 9/30/17<sub>4</sub></b>	<b>Collection Percentage as of 9/30/17<sub>4</sub></b>
2003	\$1,131,585.41	\$47,467.60	95.8%	\$1,358.80	99.9%	\$229.00	100.0%
2004	\$1,316,473.14	\$79,627.29	94.0%	\$3,501.63	99.7%	\$0.00	100.0%
2005	\$1,550,781.03	\$63,340.60	95.9%	\$5,473.74	99.6%	\$2.13	100.0%
2006	\$1,710,625.77	\$65,095.68	96.2%	\$1,360.42	99.9%	\$0.00	100.0%
2007	\$1,980,803.20	\$85,358.65	95.7%	\$1,441.62	99.9%	\$0.00	100.0%
2008	\$2,268,210.04	\$75,102.20	96.7%	\$4,228.50	99.8%	\$127.04	100.0%
2009	\$2,464,437.80	\$97,790.77	96.0%	\$4,966.00	99.8%	\$2,097.78	99.9%
2010	\$2,446,566.49	\$82,356.27	96.6%	\$3,475.82	99.9%	\$2,245.69	99.9%
2011	\$2,463,270.09	\$96,025.62	96.1%	\$2,699.71	99.9%	\$1,051.39	100.0%
2012	\$2,566,225.71	\$126,443.70	95.1%	\$3,266.77	99.9%	\$1,024.70	100.0%
2013	\$2,627,853.90	\$98,417.91	96.3%	\$2,997.38	99.9%	\$1,159.19	100.0%
2014	\$2,697,316.74	\$114,380.53	95.8%	\$3,816.60	99.9%	\$2,280.88	99.9%
2015	\$2,852,597.20	\$103,860.88	96.4%	\$2,267.02	99.9%	\$1,833.22	99.9%
2016	\$3,089,313.77	\$128,671.84	95.8%	N/A	N/A	\$10,600.03	99.7%

**Data Source: Bexar County Tax Office - TC168 Report**

1. Adjusted tax levy as of August 31
2. Receivable balance and collection percentage for the tax year at the time of turnover to the Law Firm on July 1 in the year in which it goes delinquent.
3. Receivable balance and collection percentage twelve months after the July 1 turnover of the delinquent tax roll year is turned over to the Law Firm.
4. Receivable balance and collection percentage as of the most recent reporting period.

City of Shavano Park Delinquent Tax Collections*			
	Tax Year	Tax Year	Tax Year
	<u>2016-2017</u>	<u>2015-2016</u>	<u>2014-2015</u>
Oct	\$282	\$2,275	\$10,845
Nov	\$123	\$11,942	\$275
Dec	\$123	\$820	\$6,044
Jan	\$67,969	\$3,814	\$610
Feb	\$1,885	\$7,554	\$657
Mar	\$1,662	\$471	\$596
Apr	\$4,689	\$3,792	\$716
May	\$1,073	\$209	\$429
Jun	\$733	\$0	\$564
Jul	\$564	\$3,859	\$2,586
Aug	\$737	\$11,431	\$407
Sep	\$1,149	\$306	\$1,803
<b>Total</b>	<b>\$80,989</b>	<b>\$46,473</b>	<b>\$25,532</b>

Source: Bexar County monthly report TC298D. (Note: Collection figures reflect the net delinquent revenue each month for the City after refunds are processed for non current year taxes. Therefore the delinquent tax collection as reflected through this report does not report all delinquent taxes during each monthly period. **Rather it reflects the net amount reported to the District after refunds and adjustments.**)

\*Bexar County Tax Office software provider ACT recently provided LGBS actual delinquent tax collection data, net of refunds from July 2014 forward. Collection data prior to that included estimated current year delinquent taxes collected based on attorney's fees paid. Estimating collections were necessary since the TC298D report did not break out actual collection figures for our reporting to the City. The firm will now be able to report actual collections going forward.

# WORK PLAN ELEMENTS TO MAXIMIZE COLLECTIONS

*Note: The firm regularly analyzes the City's tax roll to ensure our efforts are being initiated in a way that will maximize collection results. Thus the work plan below is a general overview of the efforts we initiate monthly.*

## **Notifications**

- Mail first notification in April to early turnover BPP accounts and all other accounts in July
- Mail BPP notice of intent to seize in August
- Mail second notification and 1<sup>st</sup> follow-up notice in September
- Mail 3<sup>rd</sup> notice and 2<sup>nd</sup> follow-up notice in December
- Mail special, targeted communications monthly depending on account status each month

## **Litigation**

- Randomly file lawsuits, with focus on high dollar, chronic accounts each month
- Take necessary steps to move all pending cases through the court system each month
- Conduct monthly Sheriff sales and initiate a resale of struck off property twice a year (May and November)
- When necessary initiate tax seizures to protect the tax lien on business personal property accounts
- File proof of claims in bankruptcy courts throughout the United States where taxes are due, and take actions necessary to secure taxes in the discharge of the bankruptcy

## **Research**

- Conduct skip tracing research on all accounts flagged with bad address
- Secure an abstract of title on property before filing suit on delinquent accounts
- Conduct follow-up research on defendants where citations have not been successfully served
- Initiate any other title or ownership research necessary to expedite resolution and payment of accounts

## **Taxpayer Communication**

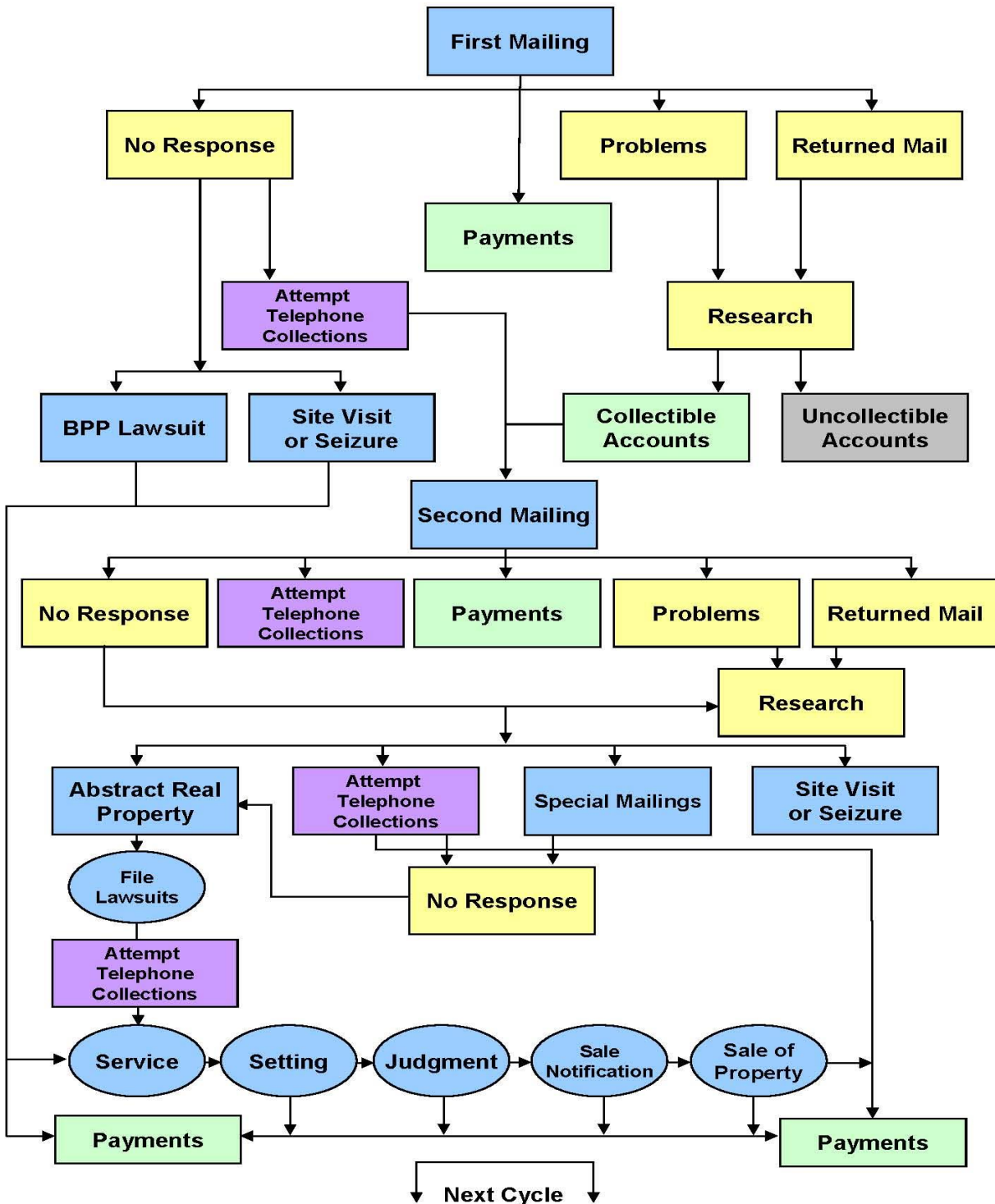
- Initiate contact with larger accounts and business personal property accounts to expedite payment
- Set up payment plans as authorized by the Bexar County Tax Office
- Remain available during all business hours to assist taxpayers by phone or in person
- Respond to incoming correspondence within these business days

## **Other Work Plan Elements**

- Maintain communication with all governmental departments (ie: Tax Office, Appraisal District, District Clerks Office, Sheriff's Department, and Judiciary) involved in the collection process to ensure the collection program remains as efficient as possible and serves to maximize collections while serving the needs of taxpayers
- Provide reports and information whenever necessary to the City

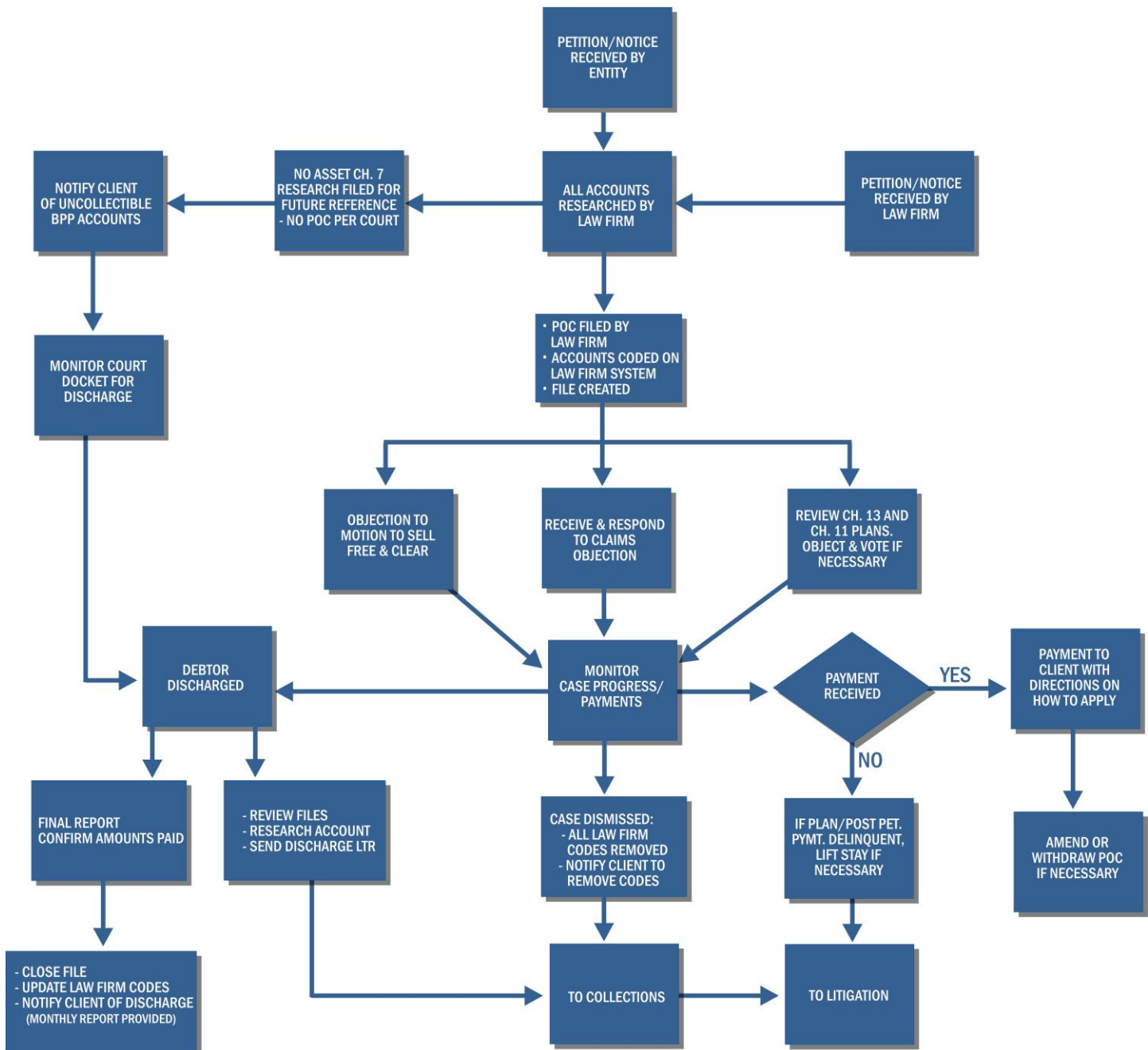
# Delinquent Property Tax Collection Report

## Delinquent Tax Collection Process



# Delinquent Property Tax Collection Report

## LINEBARGER GOGGAN BLAIR & SAMPSON, LLP BANKRUPTCY PROCEDURES



## **APPENDIX A:**

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### ***Delinquent Tax Portfolio Analysis Reports***

- A. Status of Account Report (attached herein)
- B. Dollar Range Analysis (attached herein)
- C. Degree of Delinquency Report (attached herein)

# Status of Accounts DATALOAD

Run Tuesday, October 3, 2017 02:10 PM by GIRTOND@PRODIMS

**CLIENT: SHAVANO PARK**  
ALL PROPERTY

Flag	Tot # Accts	Tax	Tax & PI	# Acct Owe 2016	2016 Tax	2016 Tax & PI
** H-124G-JUL	8	\$2,040.88	\$2,965.95	7	\$2,022.83	\$2,937.13
** H-124G-JUL-RM	1	\$555.86	\$807.11	1	\$555.86	\$807.11
** H-163I-SEP	4	\$116.85	\$172.21	4	\$99.13	\$143.93
CLEAR	1	\$45.10	\$65.48	1	\$45.10	\$65.48
DEF - DEFERRAL	2	\$3,329.26	\$3,815.85	2	\$1,710.05	\$1,905.41
O65 - OVER 65	9	\$8,129.85	\$13,596.34	7	\$2,783.92	\$3,675.36
HHT - HOLD PER CLIENT	3	\$4,074.42	\$4,930.04	3	\$4,074.42	\$4,930.04
HUJ - UNCOLLECTIBLE JUDGMENT	3	\$4,485.60	\$9,823.03	0	\$0.00	\$0.00
LSF - LAWSUIT FILED	3	\$1,790.15	\$3,121.09	1	\$1,367.49	\$1,985.59
P < 2013	2	\$95.23	\$234.33	0	\$0.00	\$0.00
RETURNED MAIL	2	\$591.30	\$861.12	2	\$573.58	\$832.84
< \$25	11	\$94.34	\$181.40	4	\$43.30	\$62.86
(** excluded from total)						
Total	36	\$22,635.25	\$36,628.68	20	\$10,597.86	\$13,457.58



# Status of Accounts DATALOAD

Run Tuesday, October 3, 2017 02:10 PM by GIRTOND@PRODIMS

**CLIENT: SHAVANO PARK**  
BUSINESS PERSONAL PROPERTY

Flag	Tot # Accts	Tax	Tax & PI	# Acct Owe 2016	2016 Tax	2016 Tax & PI
** H-124G-JUL	4	\$94.76	\$140.13	4	\$77.04	\$111.85
** H-163I-SEP	3	\$94.41	\$139.63	3	\$76.69	\$111.35
CLEAR	1	\$45.10	\$65.48	1	\$45.10	\$65.48
HUJ - UNCOLLECTIBLE JUDGMENT	3	\$4,485.60	\$9,823.03	0	\$0.00	\$0.00
LSF - LAWSUIT FILED	2	\$422.66	\$1,135.50	0	\$0.00	\$0.00
P < 2013	2	\$95.23	\$234.33	0	\$0.00	\$0.00
RETURNED MAIL	1	\$35.44	\$54.01	1	\$17.72	\$25.73
< \$25	7	\$69.06	\$141.22	3	\$20.86	\$30.28
(** excluded from total)						
Total	16	\$5,153.09	\$11,453.57	5	\$83.68	\$121.49

# Status of Accounts DATALOAD

Run Tuesday, October 3, 2017 02:10 PM by GIRTOND@PRODIMS

**CLIENT: SHAVANO PARK**  
REAL PROPERTY

Flag	Tot # Accts	Tax	Tax & PI	# Acct Owe 2016	2016 Tax	2016 Tax & PI
** H-124G-JUL	4	\$1,946.12	\$2,825.82	3	\$1,945.79	\$2,825.28
** H-124G-JUL-RM	1	\$555.86	\$807.11	1	\$555.86	\$807.11
** H-163I-SEP	1	\$22.44	\$32.58	1	\$22.44	\$32.58
DEF - DEFERRAL	2	\$3,329.26	\$3,815.85	2	\$1,710.05	\$1,905.41
O65 - OVER 65	9	\$8,129.85	\$13,596.34	7	\$2,783.92	\$3,675.36
HHT - HOLD PER CLIENT	3	\$4,074.42	\$4,930.04	3	\$4,074.42	\$4,930.04
LSF - LAWSUIT FILED	1	\$1,367.49	\$1,985.59	1	\$1,367.49	\$1,985.59
RETURNED MAIL	1	\$555.86	\$807.11	1	\$555.86	\$807.11
< \$25	4	\$25.28	\$40.18	1	\$22.44	\$32.58
(** excluded from total)						
Total	20	\$17,482.16	\$25,175.11	15	\$10,514.18	\$13,336.09

**Dollar Range Statistics**  
**DATALOAD**

Run Tuesday, October 3, 2017 12:22 PM by GIRTOND@PRODIMS

**CLIENT: SHAVANO PARK**

ALL PROPERTY

Owing Under	Tot # Accts	Tax	Tax & PI
<b>ALL YEARS</b> (May or may not owe 2016)			
\$5.00	8	\$4.60	\$10.59
\$25.00	6	\$98.77	\$182.64
\$100.00	4	\$175.77	\$353.82
\$500.00	7	\$1,635.84	\$3,098.12
\$1,000.00	4	\$2,809.85	\$3,803.91
\$5,000.00	6	\$12,611.69	\$19,579.82
\$10,000.00	1	\$5,298.73	\$9,599.78
> \$10,000.00	0	\$0.00	\$0.00
<b>TOTAL</b>	<b>36</b>	<b>\$22,635.25</b>	<b>\$36,628.68</b>
<b>2016 ROLL</b> (2016 dollars; may owe prior year)			
\$5.00	2	\$0.36	\$0.51
\$25.00	5	\$69.60	\$99.77
\$100.00	1	\$45.10	\$65.48
\$500.00	3	\$723.04	\$966.82
\$1,000.00	5	\$3,919.03	\$4,926.79
\$5,000.00	4	\$5,840.73	\$7,398.21
\$10,000.00	0	\$0.00	\$0.00
> \$10,000.00	0	\$0.00	\$0.00
<b>TOTAL</b>	<b>20</b>	<b>\$10,597.86</b>	<b>\$13,457.58</b>
<b>2016 ONLY</b> (2016 dollars; no prior year owed)			
\$5.00	1	\$0.35	\$0.50
\$25.00	4	\$51.88	\$74.04
\$100.00	1	\$45.10	\$65.48
\$500.00	2	\$553.53	\$745.10
\$1,000.00	3	\$2,222.36	\$2,781.68
\$5,000.00	3	\$4,673.08	\$5,985.35
\$10,000.00	0	\$0.00	\$0.00
> \$10,000.00	0	\$0.00	\$0.00
<b>TOTAL</b>	<b>14</b>	<b>\$7,546.30</b>	<b>\$9,652.15</b>
<b>2016 ROLL AND PRIOR YEARS</b> (Must owe 2016; may owe prior year)			
\$5.00	2	\$0.37	\$0.52
\$25.00	4	\$51.88	\$74.04
\$100.00	2	\$80.54	\$119.49
\$500.00	3	\$950.26	\$1,363.40
\$1,000.00	3	\$2,222.36	\$2,781.68
\$5,000.00	5	\$8,389.01	\$10,356.01
\$10,000.00	1	\$5,298.73	\$9,599.78
> \$10,000.00	0	\$0.00	\$0.00
	<b>20</b>	<b>\$16,993.15</b>	<b>\$24,294.92</b>

# Dollar Range Statistics DATALOAD

Run Tuesday, October 3, 2017 12:22 PM by GIRTOND@PRODIMS

**CLIENT: SHAVANO PARK**  
BUSINESS PERSONAL PROPERTY

Owing Under	Tot # Accts	Tax	Tax & PI
<b>ALL YEARS</b> (May or may not owe 2016)			
\$5.00	3	\$1.66	\$2.84
\$25.00	4	\$67.40	\$138.38
\$100.00	4	\$175.77	\$353.82
\$500.00	4	\$685.58	\$1,734.72
\$1,000.00	0	\$0.00	\$0.00
\$5,000.00	1	\$4,222.68	\$9,223.81
\$10,000.00	0	\$0.00	\$0.00
> \$10,000.00	0	\$0.00	\$0.00
<b>TOTAL</b>	<b>16</b>	<b>\$5,153.09</b>	<b>\$11,453.57</b>
<b>2016 ROLL</b> (2016 dollars; may owe prior year)			
\$5.00	1	\$0.35	\$0.50
\$25.00	3	\$38.23	\$55.51
\$100.00	1	\$45.10	\$65.48
\$500.00	0	\$0.00	\$0.00
\$1,000.00	0	\$0.00	\$0.00
\$5,000.00	0	\$0.00	\$0.00
\$10,000.00	0	\$0.00	\$0.00
> \$10,000.00	0	\$0.00	\$0.00
<b>TOTAL</b>	<b>5</b>	<b>\$83.68</b>	<b>\$121.49</b>
<b>2016 ONLY</b> (2016 dollars; no prior year owed)			
\$5.00	1	\$0.35	\$0.50
\$25.00	2	\$20.51	\$29.78
\$100.00	1	\$45.10	\$65.48
\$500.00	0	\$0.00	\$0.00
\$1,000.00	0	\$0.00	\$0.00
\$5,000.00	0	\$0.00	\$0.00
\$10,000.00	0	\$0.00	\$0.00
> \$10,000.00	0	\$0.00	\$0.00
<b>TOTAL</b>	<b>4</b>	<b>\$65.96</b>	<b>\$95.76</b>
<b>2016 ROLL AND PRIOR YEARS</b> (Must owe 2016; may owe prior year)			
\$5.00	1	\$0.35	\$0.50
\$25.00	2	\$20.51	\$29.78
\$100.00	2	\$80.54	\$119.49
\$500.00	0	\$0.00	\$0.00
\$1,000.00	0	\$0.00	\$0.00
\$5,000.00	0	\$0.00	\$0.00
\$10,000.00	0	\$0.00	\$0.00
> \$10,000.00	0	\$0.00	\$0.00
	<b>5</b>	<b>\$101.40</b>	<b>\$149.77</b>

**Dollar Range Statistics**  
**DATALOAD**

Run Tuesday, October 3, 2017 12:22 PM by GIRTOND@PRODIMS

**CLIENT: SHAVANO PARK**

REAL PROPERTY

Owing Under	Tot # Accts	Tax	Tax & PI
<b>ALL YEARS</b> (May or may not owe 2016)			
\$5.00	5	\$2.94	\$7.75
\$25.00	2	\$31.37	\$44.26
\$100.00	0	\$0.00	\$0.00
\$500.00	3	\$950.26	\$1,363.40
\$1,000.00	4	\$2,809.85	\$3,803.91
\$5,000.00	5	\$8,389.01	\$10,356.01
\$10,000.00	1	\$5,298.73	\$9,599.78
> \$10,000.00	0	\$0.00	\$0.00
<b>TOTAL</b>	<b>20</b>	<b>\$17,482.16</b>	<b>\$25,175.11</b>
<b>2016 ROLL</b> (2016 dollars; may owe prior year)			
\$5.00	1	\$0.01	\$0.01
\$25.00	2	\$31.37	\$44.26
\$100.00	0	\$0.00	\$0.00
\$500.00	3	\$723.04	\$966.82
\$1,000.00	5	\$3,919.03	\$4,926.79
\$5,000.00	4	\$5,840.73	\$7,398.21
\$10,000.00	0	\$0.00	\$0.00
> \$10,000.00	0	\$0.00	\$0.00
<b>TOTAL</b>	<b>15</b>	<b>\$10,514.18</b>	<b>\$13,336.09</b>
<b>2016 ONLY</b> (2016 dollars; no prior year owed)			
\$5.00	0	\$0.00	\$0.00
\$25.00	2	\$31.37	\$44.26
\$100.00	0	\$0.00	\$0.00
\$500.00	2	\$553.53	\$745.10
\$1,000.00	3	\$2,222.36	\$2,781.68
\$5,000.00	3	\$4,673.08	\$5,985.35
\$10,000.00	0	\$0.00	\$0.00
> \$10,000.00	0	\$0.00	\$0.00
<b>TOTAL</b>	<b>10</b>	<b>\$7,480.34</b>	<b>\$9,556.39</b>
<b>2016 ROLL AND PRIOR YEARS</b> (Must owe 2016; may owe prior year)			
\$5.00	1	\$0.02	\$0.02
\$25.00	2	\$31.37	\$44.26
\$100.00	0	\$0.00	\$0.00
\$500.00	3	\$950.26	\$1,363.40
\$1,000.00	3	\$2,222.36	\$2,781.68
\$5,000.00	5	\$8,389.01	\$10,356.01
\$10,000.00	1	\$5,298.73	\$9,599.78
> \$10,000.00	0	\$0.00	\$0.00
	<b>15</b>	<b>\$16,891.75</b>	<b>\$24,145.15</b>

# Year Range Statistics DATALOAD

Run Tuesday, October 3, 2017 12:24 PM by GIRTOND@PRODIMS

## CLIENT: SHAVANO PARK ALL PROPERTY

Years Owed				Tot #	'16 Base		'15 Base		'14 Base		'13 Base		<'13 Base		Base Tax		Base Tax & PI	
'16	'15	'14	'13	<'13	Accts	Tax	Tax & PI	Tax	Tax & PI	Tax	Tax	Tax & PI	Tax	Tax & PI	Grand Total	Grand Total	Grand Total	Grand Total
X	X	X	X	X	1	\$884	\$1,284	\$884	\$1,411	\$884	\$1,539	\$884	\$1,762	\$3,700	\$5,299	\$9,600	\$9,600	\$9,600
X	X	X	X		1	\$812	\$861	\$812	\$926	\$807	\$984	\$0	\$0	\$0	\$2,432	\$2,772	\$2,772	\$2,772
X	X				3	\$1,185	\$1,439	\$134	\$215	\$0	\$0	\$0	\$0	\$0	\$1,320	\$1,653	\$1,653	\$1,653
X		X			1	\$170	\$222	\$0	\$0	\$0	\$0	\$227	\$0	\$0	\$397	\$618	\$618	\$618
X					14	\$7,546	\$9,652	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,546	\$9,652	\$9,652	\$9,652
Sub-Total - 2016					20	\$10,598	\$13,458	\$1,831	\$2,552	\$1,691	\$2,523	\$1,112	\$1,762	\$3,700	\$16,993	\$24,295	\$24,295	\$24,295
X					1	\$0	\$0	\$1	\$2	\$0	\$0	\$0	\$0	\$0	\$1	\$2	\$2	\$2
Sub-Total - 2015					1	\$0	\$0	\$1	\$2	\$0	\$0	\$0	\$0	\$0	\$1	\$2	\$2	\$2
X					3	\$0	\$0	\$0	\$0	\$588	\$1,023	\$0	\$0	\$0	\$588	\$1,023	\$1,023	\$1,023
Sub-Total - 2014					3	\$0	\$0	\$0	\$0	\$588	\$1,023	\$0	\$0	\$0	\$588	\$1,023	\$1,023	\$1,023
X	X				1	\$0	\$0	\$0	\$0	\$0	\$0	\$45	\$85	\$179	\$130	\$263	\$263	\$263
Sub-Total - 2013					1	\$0	\$0	\$0	\$0	\$0	\$0	\$45	\$85	\$179	\$130	\$263	\$263	\$263
		X			11	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,923	\$11,047	\$4,923	\$11,047	\$11,047	\$11,047
Sub-Total - < 2013					11	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,923	\$11,047	\$4,923	\$11,047	\$11,047	\$11,047
Total					36	\$10,598	\$13,458	\$1,832	\$2,554	\$2,279	\$3,546	\$1,156	\$6,770	\$14,925	\$22,635	\$36,629	\$36,629	\$36,629

# Year Range Statistics DATALOAD

Run Tuesday, October 3, 2017 12:24 PM by GIRTOND@PRODIMS

## CLIENT: SHAVANO PARK BUSINESS PERSONAL PROPERTY

Years Owed	Tot #	'16 Base	'15 Base	'14 Base	'13 Base	'13 Base	<'13 Base	Base Tax	Base Tax & PI
'16 '15 '14 '13 <'13	Accts	Tax	Tax	Tax & PI	Tax	Tax & PI	Tax	Grand Total	Grand Total
X X	1	\$18	\$18	\$28	\$0	\$0	\$0	\$35	\$54
X	4	\$66	\$0	\$0	\$0	\$0	\$0	\$66	\$96
Sub-Total - 2016	5	\$84	\$18	\$28	\$0	\$0	\$0	\$101	\$150
X	1	\$0	\$1	\$2	\$0	\$0	\$0	\$1	\$2
Sub-Total - 2015	1	\$0	\$1	\$2	\$0	\$0	\$0	\$1	\$2
X X	1	\$0	\$0	\$0	\$0	\$84	\$85	\$130	\$263
Sub-Total - 2013	1	\$0	\$0	\$0	\$0	\$84	\$85	\$130	\$263
X	9	\$0	\$0	\$0	\$0	\$0	\$4,921	\$4,921	\$11,039
Sub-Total - < 2013	9	\$0	\$0	\$0	\$0	\$0	\$4,921	\$4,921	\$11,039
Total	16	\$84	\$19	\$30	\$0	\$84	\$5,006	\$11,218	\$11,454



# Year Range Statistics DATALOAD

Run Tuesday, October 3, 2017 12:24 PM by GIRTOND@PRODIMS

## CLIENT: SHAVANO PARK REAL PROPERTY

Years Owed			Tot # Accts	'16 Base		'15 Base		'14 Base		'13 Base		<'13 Base		Base Tax		Base Tax & PI	
'16	'15	'14	'13	<'13	Tax	Tax & PI	Tax	Tax	Tax & PI	Tax	Tax & PI	Tax	Tax & PI	Grand Total	Grand Total	Grand Total	Grand Total
X	X	X	X	X	\$884	\$1,284	\$884	\$884	\$1,539	\$884	\$1,666	\$1,762	\$3,700	\$5,299	\$9,600		
X	X	X	X		\$812	\$861	\$812	\$807	\$984	\$0	\$0	\$0	\$0	\$2,432	\$2,772		
X	X	X			\$1,168	\$1,413	\$117	\$0	\$0	\$0	\$0	\$0	\$0	\$1,284	\$1,599		
X			X		\$170	\$222	\$0	\$0	\$0	\$227	\$397	\$0	\$0	\$397	\$618		
X				10	\$7,480	\$9,556	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,480	\$9,556		
Sub-Total - 2016				15	\$10,514	\$13,336	\$1,813	\$1,691	\$2,523	\$1,112	\$2,063	\$1,762	\$3,700	\$16,892	\$24,145		
X				3	\$0	\$0	\$0	\$588	\$1,023	\$0	\$0	\$0	\$0	\$588	\$1,023		
Sub-Total - 2014				3	\$0	\$0	\$0	\$588	\$1,023	\$0	\$0	\$0	\$0	\$588	\$1,023		
X				2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3	\$7	\$3	\$7		
Sub-Total - < 2013				2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3	\$7	\$3	\$7		
Total				20	\$10,514	\$13,336	\$1,813	\$2,279	\$3,546	\$1,112	\$2,063	\$1,764	\$3,707	\$17,482	\$25,175		



## CITY COUNCIL STAFF SUMMARY

Meeting Date: July 23, 2018

Agenda item: 8.5

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

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**AGENDA ITEM DESCRIPTION:** Approve - Final replat of a 5.075-acre tract being the remaining portion of Lot 2, Block 1, NCB 17704 Life Family Church subdivision (4675 Lockhill-Selma), as recorded in Volume 9561, Pages 63 – 64 of the Deed and Plat Records of Bexar County, Texas

X

**Attachments for Reference:**

- 1) 8.5a Final Replat of 4675 Lockhill-Selma
- 2) 8.5b Final Replat Checklist
- 3) 8.5c Engineer Approval Letter

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**BACKGROUND / HISTORY:** On April 11, 2018, City staff met with MSL Investments, RVK Architects and Pape-Dawson Engineering to discuss their proposed redevelopment of 4675 Lockhill-Selma.

On May 23, 2018 paper notice was provided for the PUD Public Hearing. On May 23, 2018 the City mailed notice letters to all property owner within 500 feet of the lot. These notifications comply with Sec. 28-46 of the City of Shavano Park Code of Ordinances.

On the lot currently is a single commercial building without a certificate of occupancy.

In 2003, the property was platted under City of Shavano Park jurisdiction. The north portion of the property was located in the City of San Antonio and subsequently replatted and developed into Lockhill Crossing under City of San Antonio jurisdiction in 2016. The City Engineer determined that the south portion property (4675 Lockhill-Selma) still under Shavano Park jurisdiction required replatting because the 2016 San Antonio Replat rendered the southern portion of the property in Shavano Park as simply a “remaining portion” and bore the wrong acreage.

Planning & Zoning Commission Meeting (June 11, 2018) unanimously recommended approval the proposed replat of a 5.075-acre tract being the remaining portion of Lot 2, Block 1, NCB 17704 Life Family Church subdivision (4675 Lockhill-Selma), as recorded in Volume 9561, Pages 63 – 64 of the Deed and Plat Records of Bexar County, Texas subject to the addition of the six PUD exceptions, one spelling correction, and the notation of the landscape buffers facing the Church of Christ property. These changes were made to the preliminary plat and are also reflected on the Final Plat that is being coordinated now.

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**DISCUSSION:** MSL Investments is also requesting a PUD rezoning for the property in addition to a replatting of the property without vacating. This required two public hearings and two actions by the Commission (one for rezoning and another for replatting). Note that these two actions are linked because the replat is prepared as if the property already was already approved for B-2 PUD rezoning. Action by the Commission in the previous PUD rezoning request should be reflected during consideration of the Replat request.

At the June 25, 2017 City Council meeting, the Council approved the Preliminary Replat of 4675 Lockhill-Selma.

At the July 11, 2018 Planning & Zoning Commission meeting, the Commission recommended approval of the Final Replat of 4675 Lockhill-Selma.

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**COURSES OF ACTION:** Approve - Final replat of a 5.075-acre tract being the remaining portion of Lot 2, Block 1, NCB 17704 Life Family Church subdivision (4675 Lockhill-Selma), as recorded in Volume 9561, Pages 63 – 64 of the Deed and Plat Records of Bexar County, Texas; or alternatively decline and give further guidance.

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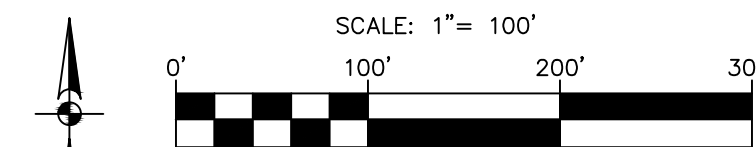
**FINANCIAL IMPACT:** N/A

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**MOTION REQUESTED:** Approve - Final replat of a 5.075-acre tract being the remaining portion of Lot 2, Block 1, NCB 17704 Life Family Church subdivision (4675 Lockhill-Selma), as recorded in Volume 9561, Pages 63 – 64 of the Deed and Plat Records of Bexar County, Texas

REPLAT ESTABLISHING  
LIFE FAMILY CHURCH PUD

A 5.075-ACRE TRACT BEING THE REMAINING PORTION OF LOT 2, BLOCK 1, NCB 17704 LIFE FAMILY CHURCH SUBDIVISION, AS RECORDED IN VOLUME 9561, PAGES 63 - 64 OF THE DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS, IN THE CITY OF SHAVANO PARK, TEXAS.



**PAPE-DAWSON  
ENGINEERS**

SAN ANTONIO | AUSTIN | HOUSTON | FORT WORTH | DALLAS  
2000 NW LOOP 410 | SAN ANTONIO, TX 78213 | 210.375.9000  
TYPE FIRM REGISTRATION #470 | TPPLS FIRM REGISTRATION #10028800

DATE OF PREPARATION: June 14, 2018

STATE OF TEXAS  
COUNTY OF BEXAR

THE OWNER OF LAND SHOWN ON THIS PLAT, IN PERSON OR THROUGH A DULY AUTHORIZED AGENT, DEDICATES TO THE USE OF THE PUBLIC, EXCEPT AREAS IDENTIFIED AS PRIVATE OR PART OF AN ENCLAVE OR PLANNED UNIT DEVELOPMENT, FOREVER, ALL STREETS, ALLEYS, PARKS, WATERCOURSES, DRAINS, EASEMENTS AND PUBLIC PLACES THEREON SHOWN FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

OWNER/DEVELOPER: TAWIL JAMAL  
3 GALLERIA DR  
SAN ANTONIO, TX 78257-1213

STATE OF TEXAS  
COUNTY OF BEXAR

BEFORE ME, THE UNDERSIGNED AUTHORITY ON THIS DAY PERSONALLY APPEARED TAWIL JAMAL, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED. GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, A.D. 20\_\_\_\_.

NOTARY PUBLIC, BEXAR COUNTY, TEXAS

THIS PLAT OF \_\_\_\_\_ REPLAT ESTABLISHING LIFE FAMILY CHURCH PUD \_\_\_\_\_ HAS BEEN SUBMITTED TO AND CONSIDERED BY THE PLANNING AND ZONING COMMISSION OF THE CITY OF SHAVANO PARK, TEXAS, AND IS HEREBY APPROVED BY SUCH PLANNING AND ZONING COMMISSION.

DATED: THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, A.D. 20\_\_\_\_.

BY: \_\_\_\_\_ CHAIRMAN

BY: \_\_\_\_\_ CITY CLERK

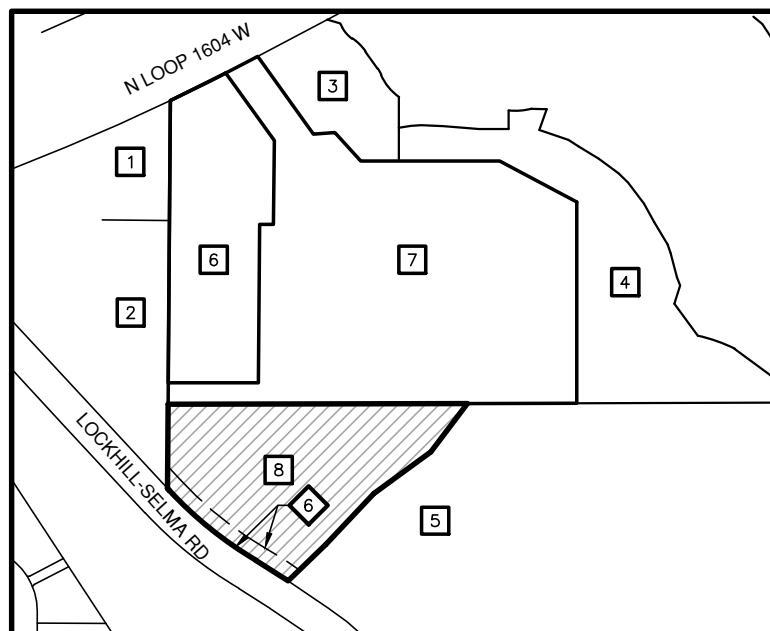
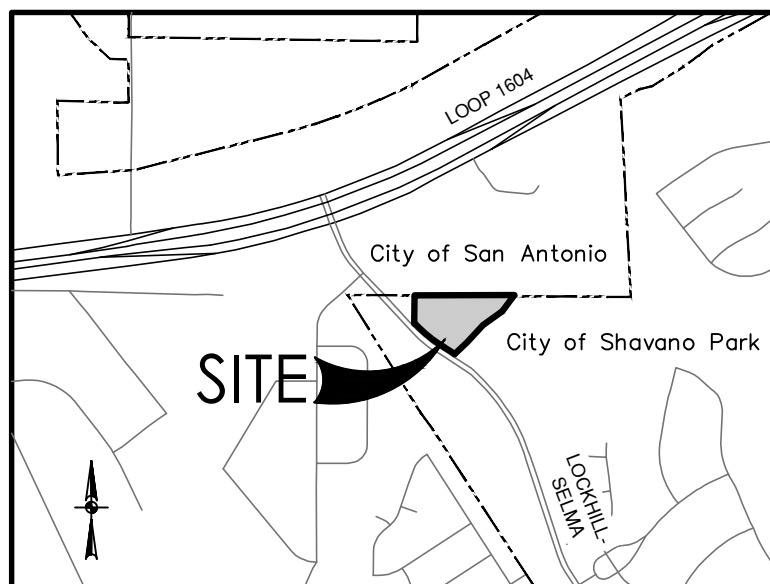
THIS PLAT OF \_\_\_\_\_ REPLAT ESTABLISHING LIFE FAMILY CHURCH PUD \_\_\_\_\_ HAS BEEN SUBMITTED TO AND CONSIDERED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS, AND IS HEREBY APPROVED BY SUCH CITY COUNCIL.

DATED: THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, A.D. 20\_\_\_\_.

BY: \_\_\_\_\_ MAYOR

BY: \_\_\_\_\_ CITY CLERK

SHEET 1 OF 1



## AREA BEING REPLATED

SCALE: 1"= 500'

A 5.075-ACRE TRACT BEING THE REMAINING PORTION OF LOT 2, BLOCK 1, NCB 17704 LIFE FAMILY CHURCH SUBDIVISION, AND A 40' LANDSCAPE BUFFER AS RECORDED IN VOLUME 9561, PAGES 63 - 64 OF THE DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS, IN THE CITY OF SHAVANO PARK, TEXAS.

## PUD DEVELOPMENT STANDARDS:

- Building Height:
  - Exception from Chapter 36, Article VI, Table No. 6, item 8's B-2 zoning building height limitation of 45'
  - Allow Building height up to 58' in the front facing as presented in the request.
- Exterior Walls:
  - Exception from Section 36-39(1)(b) exterior wall requirement of 90% masonry
  - Allow up to 60% +/- high performance glass
- Parking Ratio:
  - Exception from Chapter 36, Article VI, Table No. 6, item 8's B-2 zoning Parking Stall Ratio requirement from 1:200 sf
  - Allow up to 1:215 sf parking stall ratio
- Compact Spaces:
  - Authorize up to 26% of parking spaces as Compact Parking Space as defined under Chapter 36, Section 36-1 (got this from your presentation)
- Greenbelt / Landscape Buffers:
  - Exception from Chapter 36, Article VI, Table No. 6, item 8's B-2 zoning front 40' Landscape Buffer requirement
  - Allow variable width front landscape buffer as recorded on Plat
- Signage:
  - Exception from Sec. 24-5(4)(b)(3) maximum sign area limitation of 200 sf in three singles with no single sign being larger than 120 sf in sign area
  - Allow a single sign to 160" single sign

## SURVEYOR'S NOTES:

- PROPERTY CORNERS ARE MONUMENTED WITH CAP OR DISK MARKED "PAPE-DAWSON" UNLESS NOTED OTHERWISE.
- COORDINATES SHOWN ARE BASED ON THE NORTH AMERICAN DATUM OF 1983 NAD83 (NA2011) EPOCH 2010.00 FROM THE TEXAS COORDINATE SYSTEM ESTABLISHED FOR THE SOUTH CENTRAL ZONE DISPLAYED IN GRID VALUES DERIVED FROM THE NGS COOPERATIVE CORS NETWORK.
- DIMENSIONS SHOWN ARE SURFACE.
- BEARINGS ARE BASED ON THE NORTH AMERICAN DATUM OF 1983 NAD83 (NA2011) EPOCH 2010.00, FROM THE TEXAS COORDINATE SYSTEM ESTABLISHED FOR THE SOUTH CENTRAL ZONE.

## CERTIFICATION OF CITY'S ENGINEER

THE CITY ENGINEER OF THE CITY OF SHAVANO PARK HEREBY CERTIFIES THAT THIS SUBDIVISION PLAT CONFORMS TO ALL THE SUBDIVISION REGULATIONS OF THE CITY AS TO WHICH HIS APPROVAL IS REQUIRED.

CITY ENGINEER

STATE OF TEXAS  
COUNTY OF BEXAR

I HEREBY CERTIFY THAT PROPER ENGINEERING CONSIDERATION HAS BEEN GIVEN THIS PLAT TO THE MATTERS OF STREETS, LOTS AND DRAINAGE LAYOUT. TO THE BEST OF MY KNOWLEDGE THIS PLAT CONFORMS TO ALL REQUIREMENTS OF THE UNIFIED DEVELOPMENT CODE, EXCEPT FOR THOSE VARIANCES GRANTED BY THE SAN ANTONIO PLANNING COMMISSION.

STATE OF TEXAS  
COUNTY OF BEXAR

LICENSED PROFESSIONAL ENGINEER

I HEREBY CERTIFY THAT THE ABOVE PLAT CONFORMS TO THE MINIMUM STANDARDS SET FORTH BY THE TEXAS BOARD OF PROFESSIONAL LAND SURVEYING ACCORDING TO AN ACTUAL SURVEY MADE ON THE GROUND BY: PAPE-DAWSON ENGINEERS, INC.

PRELIMINARY, THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE AND SHALL NOT BE USED OR VIEWED OR RELIED UPON AS A FINAL SURVEY DOCUMENT.

REGISTERED PROFESSIONAL LAND SURVEYOR

## CPS/SAWS/COSA UTILITY:

1. THE CITY OF SAN ANTONIO AS PART OF ITS ELECTRIC, GAS, WATER, AND WASTEWATER SYSTEMS CITY PUBLIC SERVICE BOARD (CPS ENERGY) AND SAN ANTONIO WATER SYSTEM (SAWS) - IS HEREBY DEDICATED EASEMENTS AND RIGHTS-OF-WAY FOR UTILITY, TRANSMISSION AND DISTRIBUTION INFRASTRUCTURE AND SERVICE FACILITIES IN THE AREAS DESIGNATED ON THIS PLAT AS "ELECTRIC EASEMENT," "ANCHOR EASEMENT," "SERVICE EASEMENT," "OVERHANG EASEMENT," "UTILITY EASEMENT," "GAS EASEMENT," "TRANSFORMER EASEMENT," "WATER EASEMENT," "SANITARYSEWER EASEMENT" AND/OR "RECYCLEDWATER EASEMENT" FOR THE PURPOSE OF INSTALLING, CONSTRUCTING, RECONSTRUCTING, MAINTAINING, REMOVING, INSPECTING, PATROLLING, AND ERECTING UTILITY INFRASTRUCTURE AND SERVICE FACILITIES FOR THE REASONS DESCRIBED ABOVE. CPS ENERGY AND SAWS SHALL ALSO HAVE THE RIGHT TO RELOCATE SAID INFRASTRUCTURE AND SERVICE FACILITIES WITHIN EASEMENT AND RIGHT-OF-WAY AREAS, TOGETHER WITH THE RIGHT OF ACCESS OVER GRANTOR'S ADJACENT LANDS FOR THE PURPOSE OF ACCESSING SUCH INFRASTRUCTURE AND SERVICE FACILITIES AND THE RIGHT TO REMOVE FROM SAID LANDS ALL TREES OR PARTS THEREOF, OR OTHER OBSTRUCTIONS WHICH ENDANGER OR MAY INTERFERE WITH THE EFFICIENCY OF WATER, SEWER, GAS, AND/OR ELECTRIC INFRASTRUCTURE AND SERVICE FACILITIES. NO BUILDINGS, STRUCTURES, CONCRETE SLABS, OR WALLS WILL BE PLACED WITHIN EASEMENT AREAS WITHOUT AN ENCROACHMENT AGREEMENT WITH THE RESPECTIVE UTILITY.

2. ANY CPS ENERGY OR SAWS MONETARY LOSS RESULTING FROM MODIFICATIONS REQUIRED OF CPS ENERGY OR SAWS INFRASTRUCTURE AND SERVICE FACILITIES LOCATED WITHIN SAID EASEMENTS, DUE TO GRADE CHANGES OR GROUND ELEVATION ALTERATIONS SHALL BE CHARGED TO THE PERSON OR PERSONS DEEMED RESPONSIBLE FOR SAID GRADE CHANGES OR GROUND ELEVATION ALTERATIONS.

3. THIS PLAT DOES NOT AMEND, ALTER, RELEASE OR OTHERWISE AFFECT ANY EXISTING ELECTRIC, GAS, WATER, SEWER, DRAINAGE, TELEPHONE, CABLE TV EASEMENTS OR ANY OTHER EASEMENTS FOR UTILITIES UNLESS THE CHANGES TO SUCH EASEMENTS ARE DESCRIBED HEREON.

## DRAINAGE EASEMENT NOTE:

1. NO STRUCTURE, FENCES, WALLS, OR OTHER OBSTRUCTIONS THAT IMPEDE DRAINAGE SHALL BE PLACED WITHIN THE LIMITS OF THE DRAINAGE EASEMENTS SHOWN ON THIS PLAT. NO LANDSCAPING OR OTHER TYPE OF MODIFICATIONS, WHICH ALTER THE CROSS-SECTIONS OF THE DRAINAGE EASEMENTS, AS APPROVED, SHALL BE ALLOWED WITHOUT THE APPROVAL OF THE DIRECTOR OF PUBLIC WORKS. THE CITY OF SHAVANO PARK AND BEXAR COUNTY SHALL HAVE THE RIGHT OF INGRESS AND EGRESS OVER GRANTOR'S ADJACENT PROPERTY TO REMOVE ANY IMPEDING OBSTRUCTION PLACED WITHIN THE LIMITS OF SAID DRAINAGE EASEMENTS AND TO MAKE ANY MODIFICATIONS OR IMPROVEMENTS WITHIN SAID DRAINAGE EASEMENTS.

## SAWS IMPACT FEE:

WATER AND/OR WASTEWATER IMPACT FEES WERE NOT PAID AT THE TIME OF PLATTING FOR THIS PLAT. ALL IMPACT FEES MUST BE PAID PRIOR TO WATER METER SET AND/OR WASTEWATER SERVICE CONNECTION.

## SAWS WASTEWATER EDU:

THE NUMBER OF WASTEWATER EQUIVALENT DWELLING UNITS (EDU'S) PAID FOR THIS SUBDIVISION PLAT ARE KEPT ON FILE UNDER THE PLAT NUMBER AT THE SAN ANTONIO WATER SYSTEM.

## AQUIFER NOTE:

THIS SUBDIVISION IS WITHIN THE EDWARDS AQUIFER RECHARGE ZONE. DEVELOPMENT WITHIN THIS SUBDIVISION IS SUBJECT TO CHAPTER 34, ARTICLE VI, DIVISION 6 OF THE SAN ANTONIO CITY CODE ENTITLED "AQUIFER RECHARGE ZONE AND WATERSHED PROTECTION", OR LATEST REVISIONS THEREOF. ANY REGULATED ACTIVITY MUST COMPLY WITH ALL FEDERAL, STATE AND LOCAL REGULATIONS RELATING TO DEVELOPMENT WITHIN THE EDWARDS AQUIFER RECHARGE ZONE.

## PUBLIC WORKS STORM WATER:

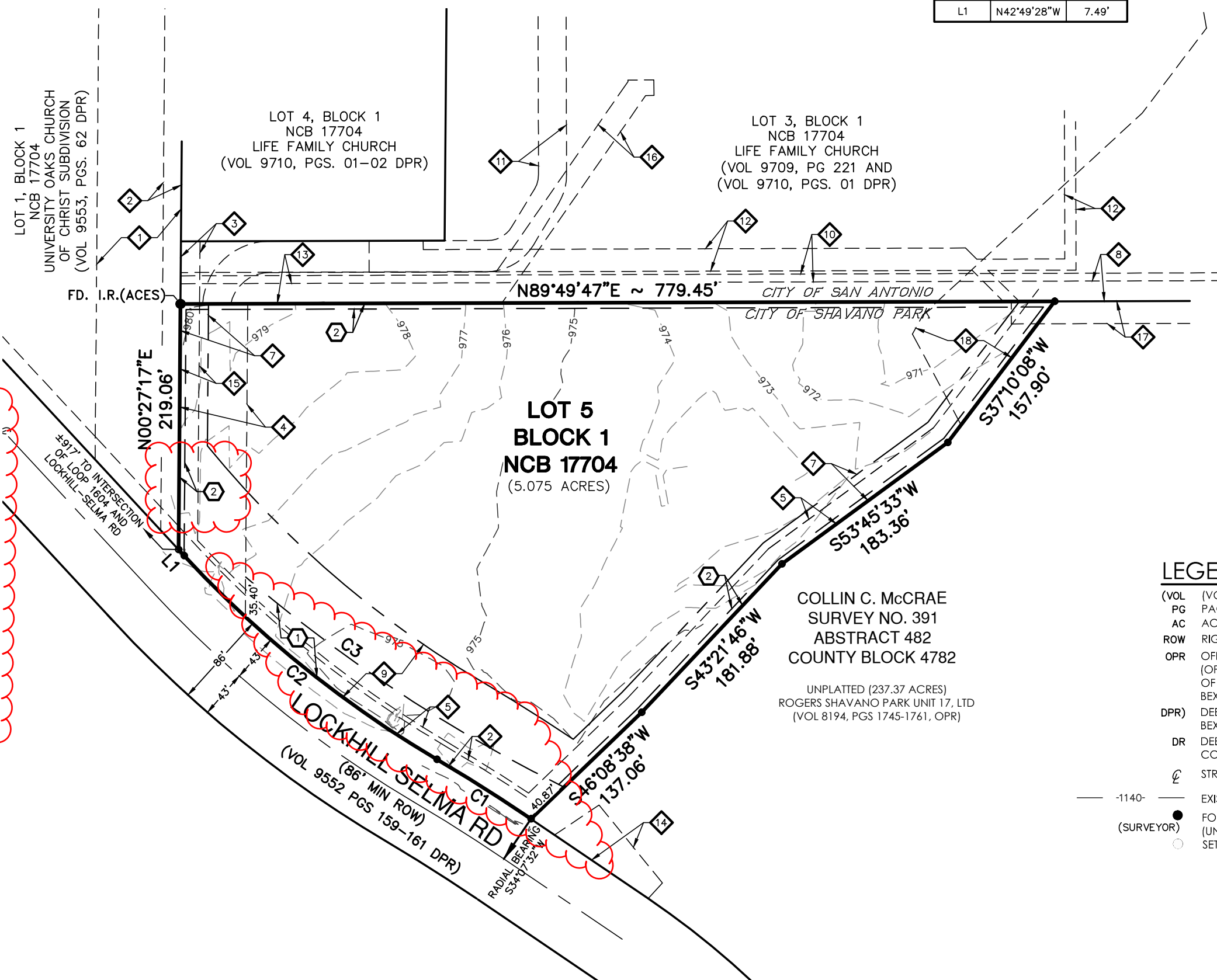
FINISHED FLOOR ELEVATIONS FOR STRUCTURES ON LOTS CONTAINING FLOODPLAIN OR ADJACENT TO THE FLOODPLAIN SHALL BE NO LESS THAN ONE FOOT ABOVE THE BASE FLOOD ELEVATION (BFE) OF THE REGULATORY FLOODPLAIN. NONRESIDENTIAL STRUCTURES SHALL BE ELEVATED OR FLOOD PROOFED TO NO LESS THAN ONE FOOT ABOVE THE BFE OF THE REGULATORY FLOODPLAIN.

## FLOOD ZONE NOTE:

THE VARIABLE WIDTH DRAINAGE RIGHT-OF-WAY AND EASEMENTS WERE DELINEATED TO CONTAIN THE BOUNDARIES OF THE 1% ANNUAL CHANCE (100-YEAR) FLOOD ZONE ESTABLISHED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) IN ACCORDANCE WITH DFIRM PANEL 48029C0230G, DATED SEPTEMBER 29, 2010, AND THE HIGHER OF 4% ANNUAL CHANCE (25-YEAR) ULTIMATE PLUS FREEBOARD OR THE 1% ANNUAL CHANCE (100-YEAR) ULTIMATE DEVELOPMENT CONDITION WATER SURFACE ELEVATION. CONSTRUCTION WITHIN THESE EASEMENTS IS PROHIBITED WITHOUT THE PRIOR WRITTEN APPROVAL OF THE BEXAR COUNTY FLOODPLAIN ADMINISTRATOR. BEXAR COUNTY PUBLIC WORKS SHALL HAVE ACCESS TO THESE DRAINAGE EASEMENTS AS NECESSARY.

CURVE TABLE					
CURVE #	RADIUS	DELTA	CHORD BEARING	CHORD	LENGTH
C1	1586.00'	3'35"02"	N57°39'59"W	99.19'	99.21'
C2	1000.00'	16°38'04"	N51°08'24"W	289.30'	290.62'
C3	1382.25'	14°07'52"	S56°35'14"E	340.04'	340.91'

LINE TABLE		
LINE #	BEARING	LENGTH
L1	N42°49'28"W	7.49'



## LEGEND

- (VOL) VOLUME
- (PG) PAGE(S)
- (AC) ACRE(S)
- (ROW) RIGHT-OF-WAY
- (OPR) OFFICIAL PUBLIC RECORDS OF REAL PROPERTY OF BEXAR COUNTY, TEXAS
- (DPR) DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS
- (DR) DEED RECORDS OF BEXAR COUNTY, TEXAS
- (CL) STREET CENTER LINE
- (-1140-) EXISTING CONTOURS
- (SURVEYOR) FOUND 1/2" IRON ROD (UNLESS NOTED OTHERWISE)
- (SET) SET 1/2" IRON ROD (PD)

## EASEMENT KEYED NOTES

1. 75' OVERHEAD ELECTRIC AND DISTRIBUTION EASEMENT (VOL 7505, PGS 884-891 DPR)

2. 14' ELEC, GAS, TELE & CATV EASEMENT (VOL 9561, PG 63-64 DPR)

3. 17' ELECTRIC EASEMENT (VOL 9709, PG 221 DPR)

4. 0.344 ACRE INGRESS & EGRESS EASEMENT (VOL 13685 PGS 1418-1427 OPR)

5. 18' UTILITY EASEMENT (VOL 8891 PG 866 DPR)

6. 40' LANDSCAPE BUFFER (VOL 9561, PG 63-64 DPR)

7. 25' BUILDING SETBACK (VOL 9561, PGS 63-64 DPR)

8. 18' UTILITY EASEMENT AGREEMENT (VOL 8891, PGS 846-855 OPR)

9. 80' BUILDING SETBACK LINE (VOL 9561, PG 63-64 DPR)

10. 7' CONSTRUCTION EASEMENT (VOL 8891 PGS 835-845 OPR)

11. VARIABLE WIDTH IRREVOCABLE INGRESS/EGRESS EASEMENT FOR THE BENEFIT OF LOT 4 (VOL 9709, PG 221 DPR)

12. VARIABLE WIDTH SANITARY SEWER & DRAINAGE EASEMENT (VOL 9709, PG 221 DPR)

13. 18' UTILITY EASEMENT (VOL 8891, PGS 835-845 OPR)

14. VARIABLE WIDTH DRAINAGE EASEMENT (VOL 9552, PG 160 DPR)

15. 17x214' ELECTRIC EASEMENT (VOL 11685 PGS 378-381 OPR)

16. VARIABLE WIDTH ELECTRIC & GAS EASEMENT (VOL 17114 PG 1966 OPR)

17. 20' SAN. SEWER EASEMENT SHAVANO PARK UNIT 17M (VOL 9552 PGS 159-161 DPR)

18. VARIABLE WIDTH DRAINAGE EASEMENT (PERMEABLE) (VOL 9561, PGS 63-64 DPR)

19. VARIABLE WIDTH LANDSCAPE BUFFER

20. 2' LANDSCAPE BUFFER

## PROPERTY KEYED NOTES

1. UNPLATTED (237.37 ACRES) ESPRIT GROUP, INC. 6.969 ACRES (VOL 5565, PGS 1310-1315 OPR)

2. LOT 1, BLOCK 1, NCB 17704 UNIVERSITY OAKS CHURCH OF CHRIST (VOL 9553, PGS 62 DPR)

3. LOT 1, BLOCK 2, NCB 17704 SHAVANO BUSINESS PARK SUBDIVISION (VOL 9584, PGS 25-28 DPR)

4. LOT 5, BLOCK 2, NCB 17704 SHAVANO BUSINESS PARK SUBDIVISION (VOL 9584, PGS 25-28 DPR)

5. UNPLATTED (237.37 ACRES) ROGERS SHAVANO PARK UNIT 17, LTD (VOL 8194, PGS 1745-1761, OPR)

6. LOT 4, BLOCK 1, NCB 17704 LIFE FAMILY CHURCH (VOL 9710, PGS. 01-02 DPR)

7. LOT 3, BLOCK 1, NCB 17704 LIFE FAMILY CHURCH (VOL 9709, PG 221 AND (VOL 9710, PGS. 01 DPR)

8. REMAINING PORTION OF LOT 2, BLOCK 1 NCB 17704 LIFE FAMILY CHURCH (VOL 9561, PG 63-64 DPR)

## CITY OF SHAVANO PARK

### Final Plat Submittal Checklist

This checklist is to be completed by the developer or his representative and submitted with the final plat and accompanying data. If any areas are incomplete, the plat will not be accepted. Any items labeled N/A must be explained in writing. Shavano Park City Council has asked that all plats be submitted to the City with a brief description of the purpose of the plat or re-plat. Also requested is that an electronic version be sent to the City Secretary at [ztedford@shavanopark.org](mailto:ztedford@shavanopark.org). This checklist does not supersede the City of Shavano Park Development Ordinances.

Name of Subdivision:	Replat Establishing Life Family Church PUD
Proposed Use of Property:	Medical Office
Property Description:	Remaining portion of Lot 2, Block 1, NCB 17704
(Lot & block, address or location)	4675 Lockhill Selma

Owner	Engineer
Name: Tawil Jamal	Name: Pape-Dawson Engineers
Address: 3 Galeria Dr.	Address: 200 NW Loop 410
San Antonio, TX 78257-1213	San Antonio, TX 78213
Phone:	Phone: 210 375-9000
Fax:	Fax:
Email: sarah@mslinvestments.com	Email: gsmith@pape-dawson.com

Current Zoning: B2	Total Acreage: 5.075
Total Platting Fees: \$1125	Developable Acreage: 4.465
(Coordinate with Staff)	Greenbelts & Drainage Acreage: 0.610

S.A.W.S. Sewer <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Septic System <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
S.A.W.S. Water <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Shavano Park Water <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

- |  | Yes                                 | No                                  | N/A                      |
|--|-------------------------------------|-------------------------------------|--------------------------|
| 1. The preliminary plat was approved by the City of Shavano Park less than one year ago  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> |
| 2. The final plat has not been altered in any way from the preliminary plat  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. If item 2 was answered "No" indicating that the plat has been altered, a redline plat is attached showing every change made since preliminary plat approval | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> |
| 4. 15 folded copies of the final plat are attached   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> |
| 5. The plat is drawn on an 18"x 24" sheet  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> |
| 6. The preliminary plat checklist is attached  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> |
| 7. The final plat shows all acknowledgements and certifications as required by Article 2, Section 3 of the City's Subdivision Ordinance                        | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> |

8. Is a digital copy of plans, plat, forms, or letters included in the submittal? ✓ — —

The following items pertain to the proposed final drawing: Yes No N/A

9.	Included with this submittal are three copies of the following plans:	<u>✓</u>	<u>—</u>	<u>—</u>
a.	Streets, alleys, sidewalks, crosswalks, and other public improvement plans	<u>—</u>	<u>—</u>	<u>✓</u>
b.	Sanitary sewer collection system plans	<u>—</u>	<u>—</u>	<u>✓</u>
c.	Septic system plans	<u>—</u>	<u>—</u>	<u>✓</u>
d.	Water Pollution Abatement Plan (WPAP)	<u>—</u>	<u>✓</u>	<u>—</u>
e.	Water line and hydrant plan	<u>—</u>	<u>✓</u>	<u>✓</u>
f.	Storm Drainage plans	<u>—</u>	<u>✓</u>	<u>—</u>
g.	Site plan (commercial only)	<u>✓</u>	<u>—</u>	<u>—</u>
h.	Grading plan	<u>—</u>	<u>✓</u>	<u>—</u>
10.	Tax certificate from the City, County, and School District are attached	<u>—</u>	<u>✓</u>	<u>—</u>
11.	S.A.W.S. letter of certification is attached	<u>—</u>	<u>✓</u>	<u>—</u>
12.	County Septic approval letter is attached	<u>—</u>	<u>—</u>	<u>✓</u>
13.	C.P.S. letter certification is attached	<u>—</u>	<u>✓</u>	<u>—</u>
14.	Water Pollution Abatement Plan (WPAP) approval from TCEQ is attached	<u>—</u>	<u>✓</u>	<u>—</u>
15.	Sewage Collection System approval from TCEQ is attached	<u>—</u>	<u>—</u>	<u>✓</u>
16.	TxDOT letter of approval is attached	<u>—</u>	<u>—</u>	<u>✓</u>
17.	Cable Television letter approval attached	<u>—</u>	<u>✓</u>	<u>—</u>
18.	The proposed platted property is compliant with current zoning regulations	<u>✓</u>	<u>—</u>	<u>—</u>

I certify that the above statements are true to the best of my knowledge and I further certify that I have read the City of Shavano Park Development Ordinances and this plat meets said ordinances except as notes.

Submitted by: Gary Smith, Pope-Dawson Engineers Date: 6/14/18

Accepted by: [Signature] Date: 6/15/18

City Staff Reviewed

City Secretary: [Signature] Date: 18 June 18

Fire Marshal: [Signature] Date: 18 Jun 18

Public Works / Water Director: [Signature] Date: 6/18/18



July 5, 2018

City of Shavano Park  
Permitting Department  
Attn: Marisa Knuffke  
900 Saddletree Court  
San Antonio, Texas 78231

Re: Final Plat Review  
Life Family Church PUD



On behalf of the:



Staff;

We have completed our review of the referenced Final Plat as submitted by Pape-Dawson Engineers. We find that the final plat for the site generally conforms to the City of Shavano Park's Ordinances and have no additional engineering comments.

Comments to City of Shavano:

Our review of the plat does not relieve or release the Engineer, Architect or Surveyor of Record or from complying with any and all the requirements of the local, state, and federal rules and regulations or guidelines impacting this project. If you require additional information, please contact our office.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Rick Gray', is written over a horizontal line.

Rick Gray, P.E., CFM  
Plan Reviewer for the City of Shavano Park

M:\622\01\01\Reviews\City Plan Review\180530 - 3415 Paesanos Pkwy Plan review\180512 3415 Paesanos Pkwy-apprvl.docx

## CITY COUNCIL STAFF SUMMARY

Meeting Date: July 23, 2018

Agenda item: 8.6

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

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### **AGENDA ITEM DESCRIPTION:**

8.6 Approval - Ordinance O-2018-005 proposed B-2 Planned Unit Development rezoning from B-2 base district and special use short-term inpatient surgical center for National Joint Care Institute, 4675 Lockhill-Selma (N.C.B. 17704, Lot 2, Block 1) with the following development standard exceptions: building height, building masonry exterior, revised parking ratio, compact spaces, signage and greenbelt / landscape buffers (final reading)

X

#### **Attachments for Reference:**

- 1) 8.6a PUD Request Submission
- 2) 8.6b Ord. O-2018-005
- 3) 8.6c Exhibit A

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**BACKGROUND / HISTORY:** On April 11, 2018, City staff met with MSL Investments, RVK Architects and Pape-Dawson Engineering to discuss their proposed redevelopment of 4675 Lockhill-Selma. On May 14, 2018, the City received a PUD request from MSL Investments to rezone 4675 Lockhill-Selma from B-2 to B-2 PUD.

---

**DISCUSSION:** MSL Investments is requesting a PUD rezoning for the property in addition to a replatting of the property without vacating. This requires two public hearings and two actions by the Commission (one for rezoning and another for replatting). Note that these two actions are linked because the replat is prepared as if the property already was already approved for B-2 PUD rezoning. The replat public hearing and action follows this PUD rezoning public hearing and action.

See Attachment 6.4a for MSL Investment's PUD Request submission packet. A presentation will be made to the Commission by MSL Investment's team. The PUD Rezoning Ordinance and Exhibit A are Exhibits 6.4b and 6.4c.

On May 23, 2018 paper notice was provided for the PUD Public Hearing. On May 26, 2018 the City mailed notice letters to all property owner within 500 feet of the lot. These notifications are required under Sec. 36-71 of the City of Shavano Park Code of Ordinances. On the lot currently is a single commercial building without a certificate of occupancy.

Planning & Zoning Commission Meeting (June 11, 2018) unanimously recommended approval of the proposed B-2 Planned Unit Development rezoning from B-2 base district for 4675 Lockhill-Selma (N.C.B. 17704, Lot 2, Block 1) by the National Joint Care Institute with the following development standard exceptions:

- building height
- building masonry exterior,
- revised parking ratio – number of parking spaces
- compact spaces
- greenbelt / landscape buffers; and
- signage

On June 25<sup>th</sup>, City Council approved Ordinance O-2018-005 proposed B-2 Planned Unit Development rezoning from B-2 base district and special use short-term inpatient surgical center (first reading). No additional action or apparent issues remain.

---

**COURSES OF ACTION:** Approve Ordinance O-2018-005 proposed B-2 Planned Unit Development rezoning from B-2 base district and special use short-term inpatient surgical center for National Joint Care Institute, 4675 Lockhill-Selma (N.C.B. 17704, Lot 2, Block 1) with the following development standard exceptions: building height, building masonry exterior, revised parking ratio, compact spaces, signage and greenbelt / landscape buffers (final reading); or alternatively decline and give further guidance to staff.

---

**FINANCIAL IMPACT:** N/A

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**MOTION REQUESTED:** Approve Ordinance O-2018-005 proposed B-2 Planned Unit Development rezoning from B-2 base district and special use short-term inpatient surgical center for National Joint Care Institute, 4675 Lockhill-Selma (N.C.B. 17704, Lot 2, Block 1) with the following development standard exceptions: building height, building masonry exterior, revised parking ratio, compact spaces, signage and greenbelt / landscape buffers (Final reading).





May 14, 2018

Mr. Bill Hill  
City Manager  
City of Shavano Park  
900 Saddletree  
Shavano Park, Texas 78231

Re: 4675 Lockhill Selma Road

Dear Mr. Hill,

Attached is our presentation requesting administrative review and consideration of the proposed PUD plan to reflect the adjustment of the site plan to accommodate a 75,000 square foot Medical Office Building and Surgical Center at the above referenced location.

The Proposed amended PUD Plan reflects;

- A change of the building exterior both in material and height on the Northwest side of the building.
- A revised parking ratio for the surgical center portion of the project.
- A modification of the greenbelts/ buffers to allow for additional tree preservation.

This project and these changes;

- Do not alter the basic relationships with adjacent properties.
- Allow for the land use to remain commercial
- Lifts a "church only" use restriction and removed the abandoned building on the land.
- Save 50% of the current trees
- Consider the residential development in the area.

Please advise of any questions or directions,

Sincerely,  
MSL INVESTMENTS

A handwritten signature in blue ink, appearing to read 'Sarah Teel', is written over the printed name.

Sarah Teel

---

#### Attachments

***NJCI Medical Office Building and Surgical  
Center  
Submission for Planned Unit Development***

*Submitted to:*

***City of Shavano Park***

*Submitted by:*

Sarah Teel, MSL Investments - *Developer*

Mac Chesney, Tex Liedtka and Daniel Long, Chesney Morales - *Architects*

Gary Smith and Dennis Rion, Pape Dawson - *Engineers*

# Project Summary

The project includes a high-end, three (3) story Medical Office Building with on-site Ambulatory Surgical Center (ASC) for the performance of daytime surgical procedures. Surgeries to be performed at the location concentrate on Orthopedic Care but may include other elective medical surgeries licensed for such a facility.

The approximately 75,000 square foot building will also house associated services of imaging, physical therapy, urgent care, traditional clinic spaces and related services. This will allow for a heightened level of care for the patients under going orthopedic procedures, while tailoring the building and its design to this intended use.

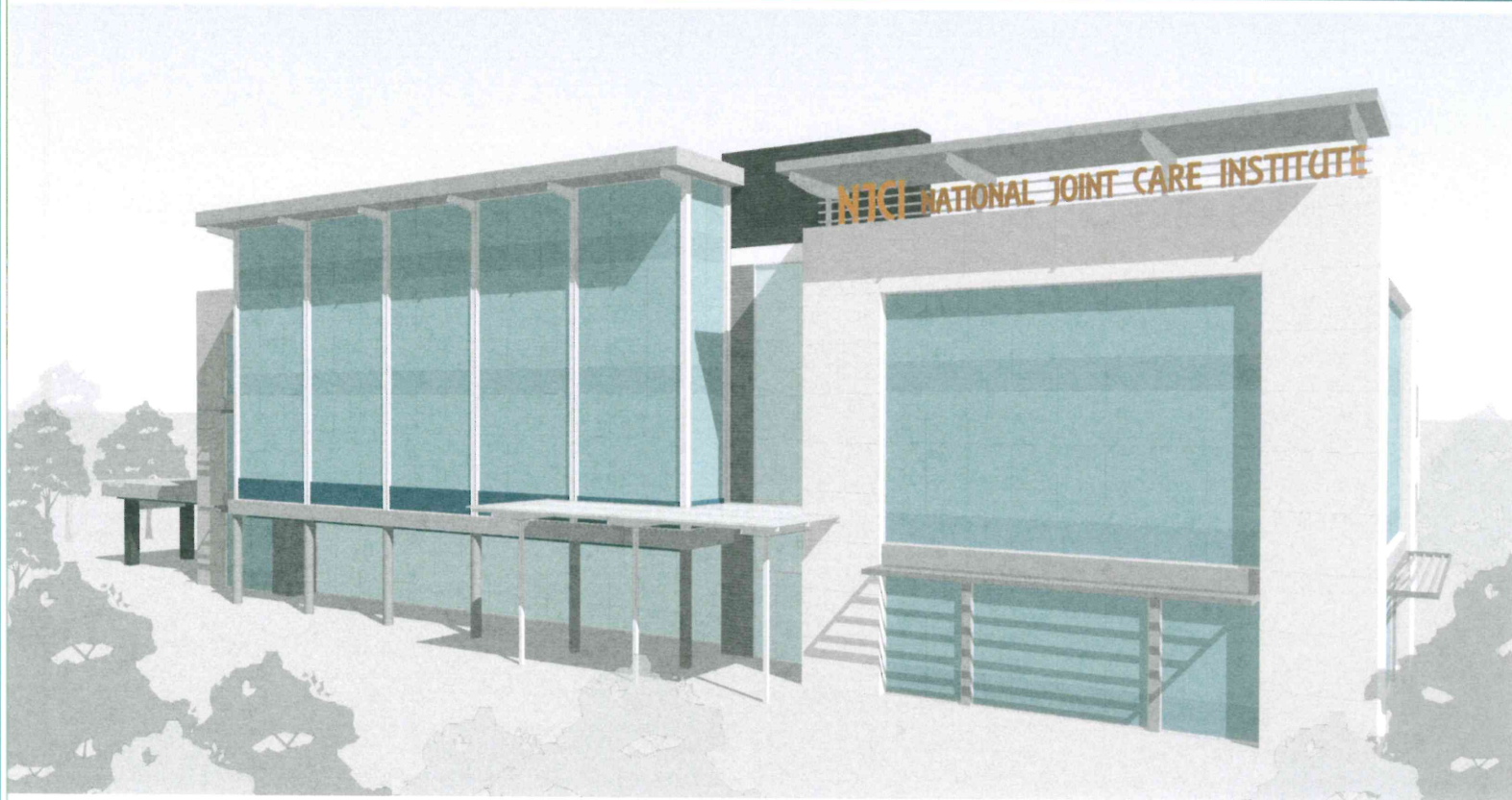
The property will be located on the 4.396 acres at 4675 Lockhill Selma Road, San Antonio, Bexar County, Texas. Previously known as the “church land”, a modification of the restrictive use has been procured to allow for the development of an MOB with ASC as we have designed. Included in the project will be the elimination of the current, non-compliant cinderblock building and make way for the new state-of-the-art medical facility.

# Requested Variance

- Reduction of masonry use to accommodate additional enhanced glass exterior façade.
- Increase the height of building on Northwest side, facing Loop 1604, to allow for visibility from the freeway, while maintaining the required 45' height limit required by Shavano for the portion of the building facing Shavano Park and the adjacent property.
- Reduction of the parking ratio for the Ambulatory Surgical Center square footage only, while maintaining the 1 per 200 square feet for the remaining portion of the building.
- Confirmation of the green belt measurements and an adjustment of the side yard buffers to allow for the preservation of approximately 50% of the current trees.
- Request for the façade to include the name of the building as an architectural feature.

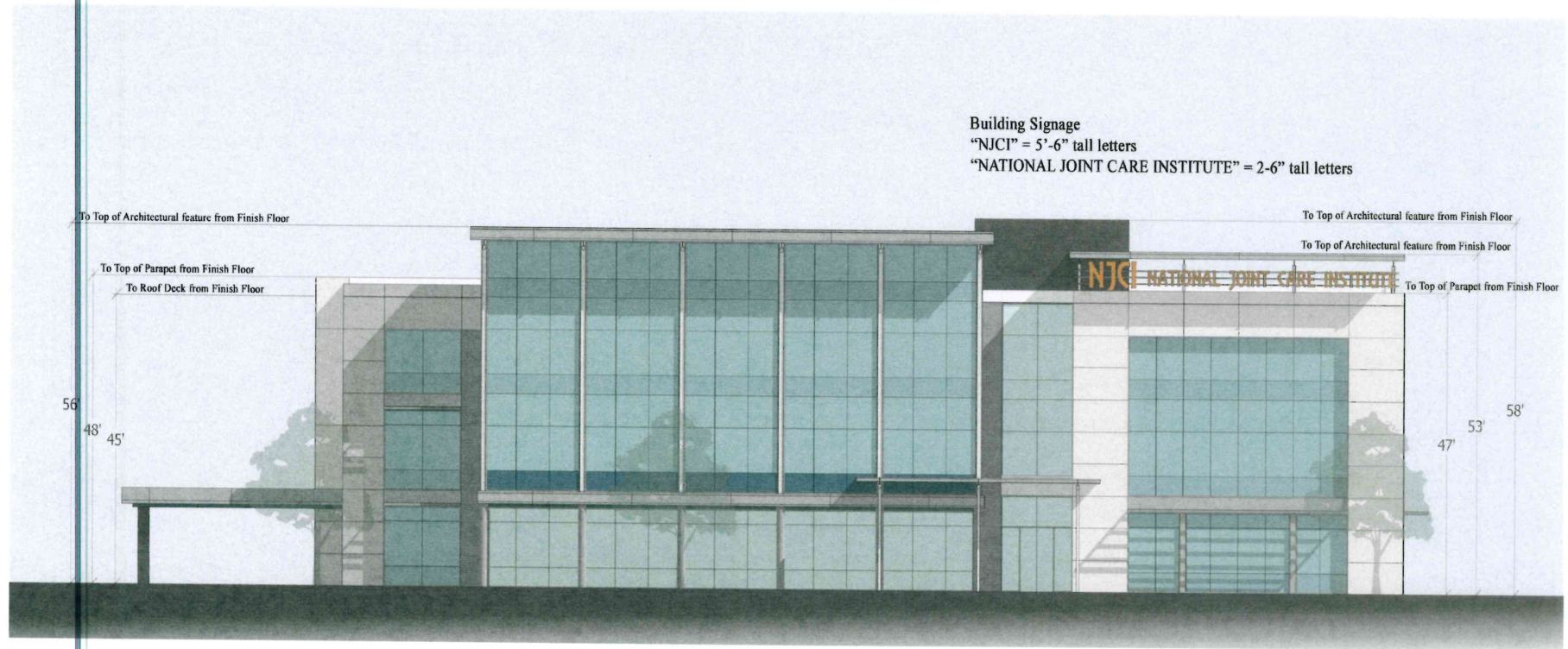


# Exterior Facade



- The Shavano Park normal “masonry” percent requirement does not lend itself to the Aesthetic design of the building. The building will be about 60%± high performance glass and simulated stucco on concrete tilt wall panels.
- The building objective is to present a “forward thinking” Medical Office Building with enhanced design elements that reflect a “cutting edge” offering advanced medical services in the building.

# Height



- The Front Elevation design elements facing Loop 1604 at the highest point, measures 58' feet in height from the finish floor.
- The sides and rear elevations are 45' from the finish floor to the "Deck". The Finish floor is approximately 18" below finish floor but will vary slightly as you move along the topography.
- The Parapets as shown on the drawing are 5' to 6' creating a total of 51' feet in height from finish floors to top of the parapet walls. This height will help screen roof top equipment from both the front view of the building as well as the portions of the building that faces the Bentley Manor neighborhood.



# Parking

To allow for the placement of the facility and in coordination with the preservation of 50% of the current trees we will request acceptance of the following variances related to the parking field;

## *Parking Ratio:*

350 total parking spaces provided to accommodate;

- **1** space for every **200** square feet of non surgical space (62,000 square feet) in keeping with current code.
- **1** space for every **325** square feet of Ambulatory Surgical Center (ASC) space (13,000 square feet). The majority of the ASC space will be comprised of the (6) six Operating Rooms (OR), OR equipment, mechanical and electrical to support the ASC and larger recovery areas. This leads to a lower number of occupants in the space per square foot.

## *Fire Lane:*

Fire Lane to be 26' wide to accommodate accessibility along the South Side of the building which provides for aerial access fire fighting as shown.

## *Covered Parking:*

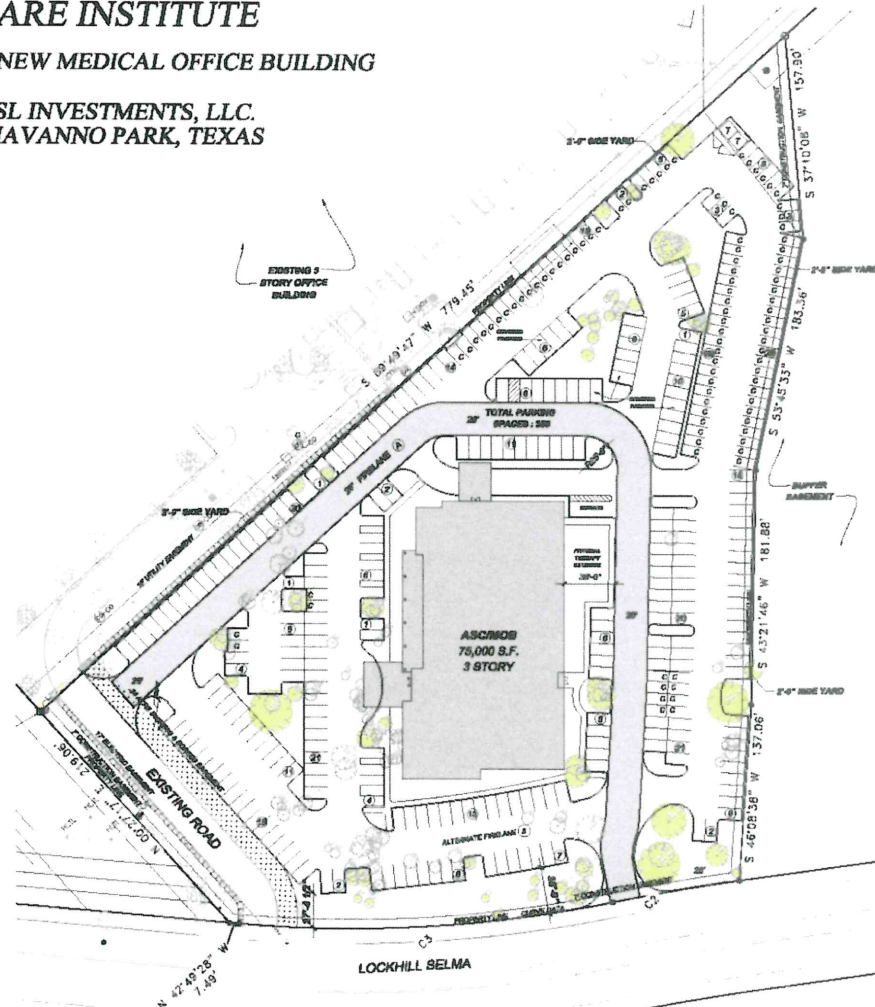
Due to the placement of the existing trees, there is a limited existing parking canopy coverage. As such we would like to request covered parking spaces placed to the interior of the parking field as shown on the site plan.

# Site Plan

## NATIONAL JOINT CARE INSTITUTE

A NEW MEDICAL OFFICE BUILDING

MSL INVESTMENTS, LLC.  
SHAVANNO PARK, TEXAS



SCHEME 3'

LAND DATA  
4.936 ACRES  
H2 PLD  
SHOWING APPROXIMATELY 350 CARS  
SHOWING APPROXIMATELY  
40-50% TREES RETAINED

chesney morales partners, inc.  
architecture/interior design

4011 Broadway, Suite 200, San Antonio, Texas 78209  
210.835.1441 • 210.835.1774 • FAX 210.835.1610  
chesneymorales.com

This document is a preliminary design and is not for construction purposes. Consult your architect for more information. Chesney Morales Partners, Inc. 04/10/10 Chesney Morales Partners, Inc.

5-14-10



# Tree Retainage and Buffers

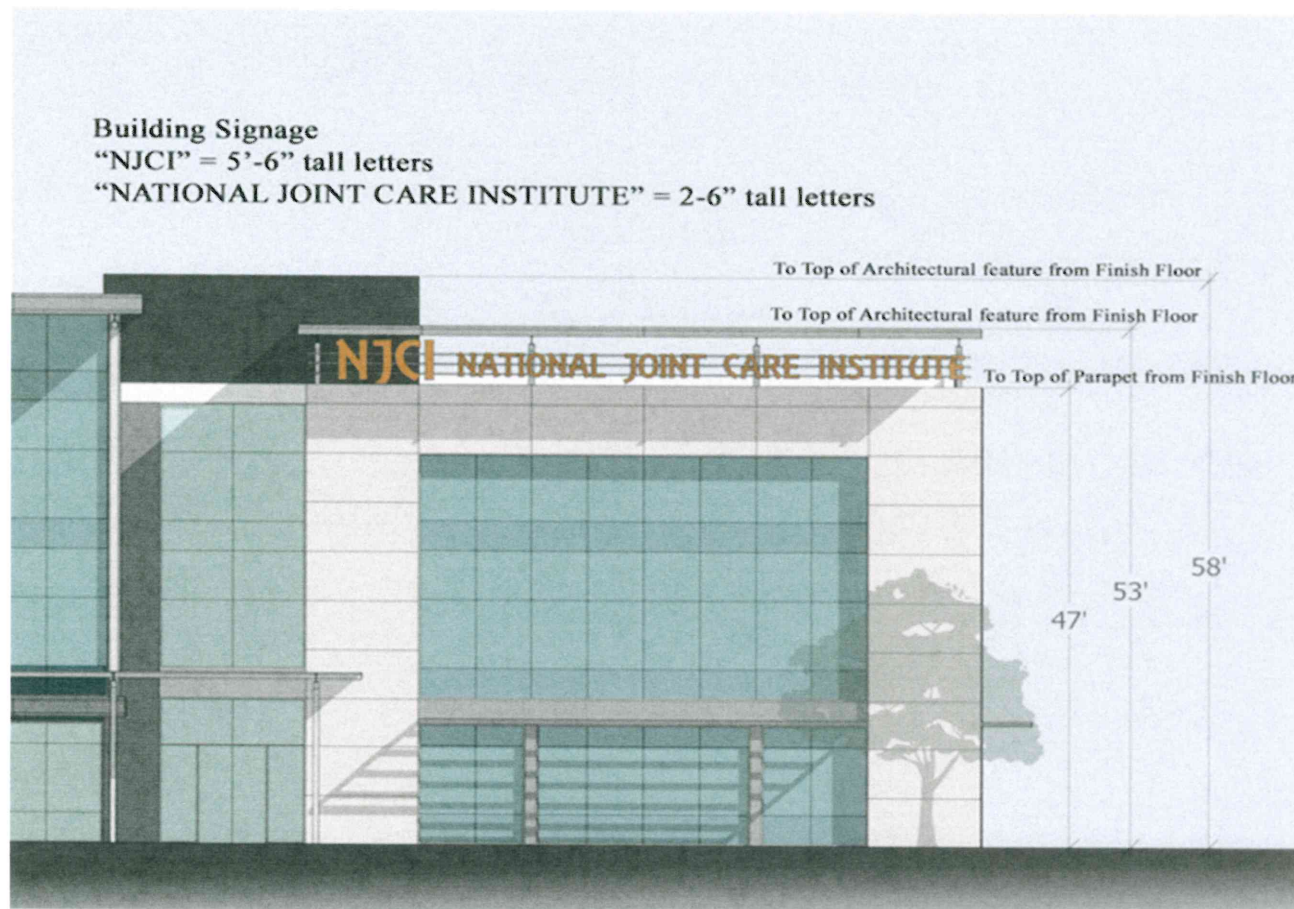
Approximately 50% of the trees on the site are planned to be preserved which exceeds the Shavano Park 25% preservation requirements.

We are requesting the ability to reduce the north and south side buffers to 2' in width and to confirm the measurement of the front buffer. The south side buffer is adjacent to a large *greenbelt* north of the creek as noted on the attached aerial. The north side buffer abuts the city line and the parking field of the developed office building. The front buffer, along Lockhill Selma, measures 27'  $\frac{1}{4}$ " at the northwest corner and 40' at the south west corner to go along with the trapezoidal shape of the site.



# Signage

As part of the building's architectural features, the building name will be designed into the cap work of the roofline to the west of the main entry, facing Loop 1604. Additional monument and directional signs will be located on the property to provide designation and direction for the public as allowed by code in the City of Shavano Park.



**ORDINANCE NO. O-2018-005**

**AN ORDINANCE REZONING AND PROVIDING A SPECIAL USE PERMIT FOR SHORT-TERM IN-PATIENT SURGICAL CENTER FOR LOT 5, BLOCK 1, NCB 17704 FROM B-2 ZONING DISTRICT TO A PLANNED UNIT DEVELOPMENT WITH A B-2 BASE ZONING DISTRICT WITH THE FOLLOWING DEVELOPMENT STANDARD EXCEPTIONS: BUILD HEIGHT, EXTERIOR WALLS, PARKING RATIO, ALLOWED COMPACT SPACES, LANDSCAPE BUFFERS AND SIGNAGE; PROVIDING INDEMNITY FOR THE CITY; PROVIDING REPEALING AND SAVINGS CLAUSES; PROVING A TEXAS OPEN MEETINGS ACT CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

---

**WHEREAS**, Chapter 211 of Texas Local Government Code empowers the City Council of the City of Shavano Park to enact zoning regulations and provides for their administration, enforcement and amendment; and

**WHEREAS**, Chapter 36 Section 40 of the City's Code of Ordinances provides that the City Council of the City of Shavano Park may, after compliance with the requirements of said chapter, authorize the creation of a planned unit development ("PUD"); and

**WHEREAS**, the City Council may authorize the development of the uses designated as "CC" uses for zoning districts O-1, B-1, and B-2 under Chapter 36 Section 101 of the City's Code of Ordinances; and

**WHEREAS**, the City Council of the City of Shavano Park has complied with all notice of a public hearing as required by the Code of Ordinances of the City of Shavano Park; and

**WHEREAS**, in keeping with the spirit and objectives of the area, the City Council has given due consideration to all components of said proposed zoning change and the recommendations of the Planning and Zoning Commission concerning recommended requirements, conditions and safeguards necessary to protect adjoining property; and

**WHEREAS**, the City Council specifically finds that the requirements specified herein are rationally related to protecting the public purposes of lessening congestion in the streets, securing the safety of its citizens from fire, panic, and other dangers, promoting the health and the general welfare of its citizens; preventing the overcrowding of land, and avoiding undue concentration of population.



**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:**

**SECTION I**

**THAT** the Zoning Map of the City of Shavano Park is hereby amended by rezoning Lot 5, Block 1, NCB 17704 from B-2 zoning district to a planned unit development with a B-2 base zoning district, as more particularly described with regulations in the attached Exhibit "A"; and

**THAT** the planned unit development with a B-2 base zoning district shall adopt the following development standard exceptions:

1. Building Height:
  - a. Exception from Chapter 36, Article VI, Table No. 6, item 8's B-2 zoning building height limitation of 45 feet.
  - b. Allow Building height up to 58 feet for the building front facing as depicted in Exhibit A.
2. Exterior Walls:
  - a. Exception from Section 36-39(1)(b) exterior wall requirement of 90% masonry.
  - b. Allow up to 60% +/- high performance glass.
3. Parking Ratio:
  - a. Exception from Chapter 36, Article VI, Table No. 6, item 8's B-2 zoning Parking Stall Ratio requirement from 1:200 square feet.
  - b. Allow up to 1:215 square feet parking stall ratio.
4. Compact Spaces
  - a. Authorize up to 26% of parking spaces as *Compact Parking Space* as defined under Chapter 36, Section 36-1.
5. Greenbelt / Landscape Buffers
  - a. Exception from Chapter 36, Article VI, Table No. 6, item 8's B-2 zoning front 40 foot Landscape Buffer requirement.
  - b. Allow variable width front landscape buffer as recorded on Plat.
6. Signage
  - a. Exception from Sec. 24-5(4)(b)(3) maximum sign area limitation of 200 sf in three singles with no single sign being larger than 120 square feet in sign area
  - b. Allow a single sign up to 160 square feet.

## **SECTION II**

**THAT** a special use permit for a short-term in-patient surgical center use is hereby granted to National Joint Care Institute for Lot 5, Block 1, NCB 17704.

## **SECTION III CUMULATIVE CLAUSE**

That this ordinance shall be cumulative of all provisions of the City of Shavano Park, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

## **SECTION IV SEVERABILITY**

That it is hereby declared to be the intention of the City Council of the City of Shavano Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

## **SECTION V PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

## **SECTION VI EFFECTIVE DATE**

This ordinance shall be effective upon passage and publication as required by State and Local law.

**PASSED AND APPROVED** on the first reading by the City Council of the City of Shavano Park this the 25th day of June, 2018.

**PASSED AND APPROVED** on the second reading by the City Council of the City of Shavano Park this the 23rd day of July, 2018.

---

**ROBERT WERNER**, MAYOR

Attest:

---

**ZINA TEDFORD**, City Secretary

Approved as to Form:

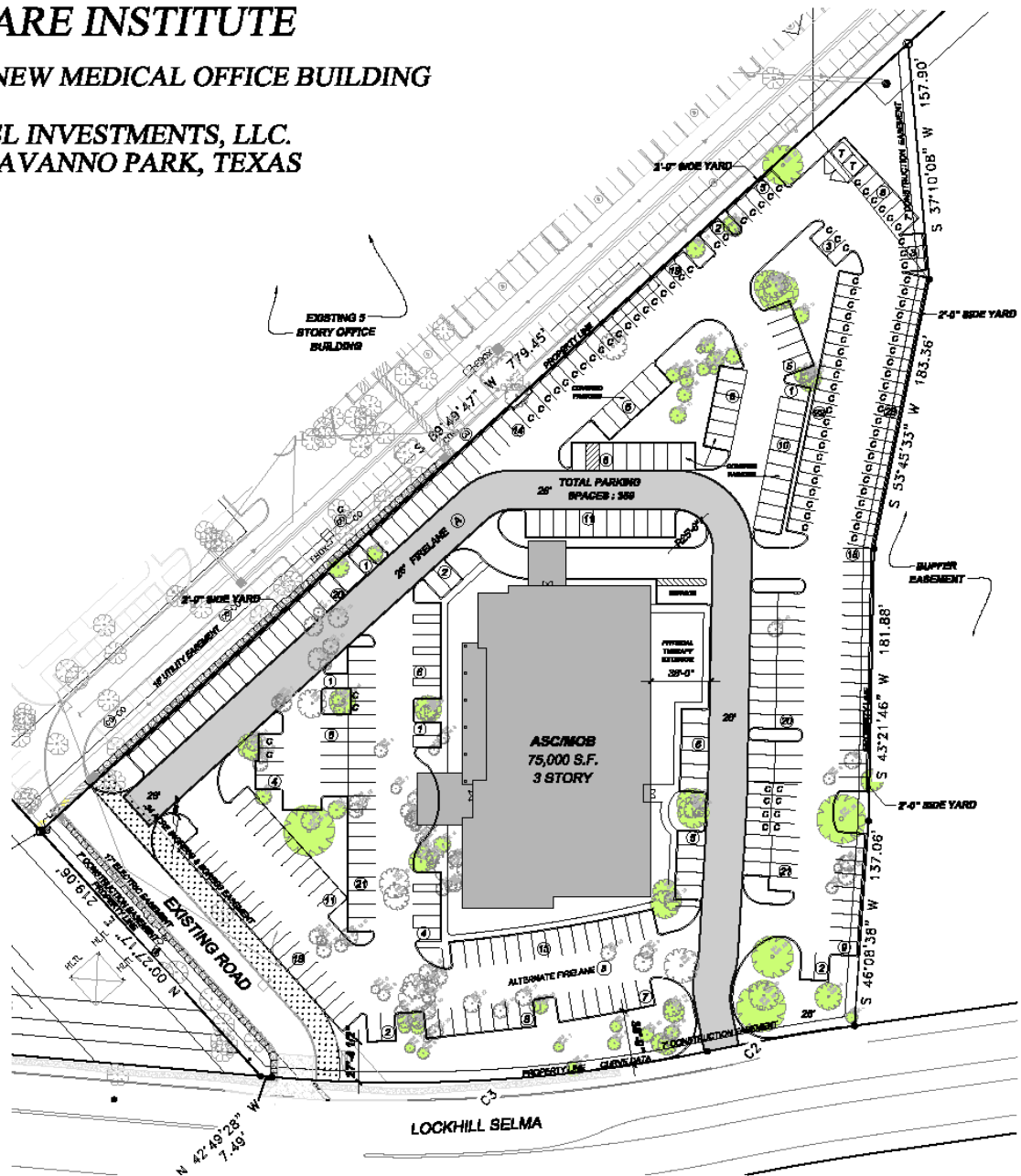
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**CHARLES E. ZECH**, City Attorney

# NATIONAL JOINT CARE INSTITUTE

A NEW MEDICAL OFFICE BUILDING

MSL INVESTMENTS, LLC.  
SHAVANNO PARK, TEXAS



Site Plan

0' 25' 50' 100'

SCHEME 3'

## LAND DATA

4.936 ACRES

H2 PUD

SHOWING APPROXIMATELY 350 CARS

SHOWING APPROXIMATELY

40-50% TREES RETAINED

chesneymoralespartners, inc.

architecture/interior design

4901 Broadway, Suite 200 | Dallas, TX 75218

210.828.2491 | 210.828.9719 | TXA2 Firm Reg. 061010

chesneymorales.com

This document is proprietary and is not to be used for any other project without the written consent of Chesney Morales Partners, Inc. ©2018 Chesney Morales Partners, Inc.

5-14-18

## CITY COUNCIL STAFF SUMMARY

Meeting Date: 7-23-2018

Agenda item: 8.7

Prepared by: Brenda Morey

Reviewed by: Bill Hill

---

### **AGENDA ITEM DESCRIPTION:**

Approval - Quarterly investment report ending June 30, 2018



### **Attachments for Reference:**

- a) Quarterly Investment Report June 30, 2018
- b) Frost Bank Pledged Securities June 30, 2018
- c) Cash and Investment Balances by Fund

---

**BACKGROUND / HISTORY:** Per the Public Funds Investment Act (PFIA) (Chapter 2256.023), quarterly investment reports are required to be submitted to the governing body. The Act requires that all the investment officers sign the report and that it includes a statement that the City funds are maintained in compliance with the PFIA and the City's investment policy. These reports are also subject to examination by the Independent Auditor during the annual audit.

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**DISCUSSION:** Attachment a) is the required Quarterly Investment Report ending June 30, 2018. The reported balances as of June 30, 2018 are the bank balances and do not reflect outstanding checks that have not been presented for payment or deposits in transit.

The City's investment policy requires reporting the portfolio percentage by investments. The following is the breakdown by Security Type.

<u>Investment Portfolio:</u>	<u>Balances</u>	<u>Portfolio %</u>
Pools	\$2,343,478	70.0%
CD's	\$ 999,992	30.0%

Attachment b) is the Pledged Securities report from BNY Mellon Bank as of June 29, 2018 (This is the last business day of the month). Total depository funds at Frost were fully collateralized with pledged securities of \$5,727,868 and FDIC coverage of \$250,000.

<u>Depository</u>	<u>Balances</u>
Frost Accounts	\$5,917,384

Attachment c) represents the actual Cash and Investment Balances by all Funds per the general ledger as of June 30, 2018, totaling \$9,196,417. The variance between the reported totals in this report and the Quarterly Investment Report is due to outstanding checks not yet presented for payment and deposits in transit at month end.

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**COURSES OF ACTION:** Accept – June 30, 2018 Quarterly Investment Report

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**FINANCIAL IMPACT:** N/A

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**STAFF RECOMMENDATION:** Accept – June 30, 2018 Quarterly Investment Report



**City of Shavano Park, Texas**  
**Quarterly Investment Report**  
 Period Ending June 30, 2018

Attachment #1

	Portfolio Type	Beginning 04/01/2018	Total Deposits / (Withdrawals)	Interest	Ending 06/30/2018	Average Monthly Rate	Days To Maturity	Maturity Date
<b>GENERAL FUND 10</b>								
TexStar	Pool	\$ 1,940,231.97	\$ -	\$ 8,374.47	\$ 1,948,606.44	1.7287%	1	n/a
TexPool	Pool	101,381.68	-	438.44	101,820.12	1.7324%	1	n/a
Security Service Credit Union	CD	125,852.24	-	377.86	126,230.10	1.1900%	178	12/25/18
United Federal Credit Union	CD	123,904.29	-	774.30	124,678.59	1.2500%	328	5/24/19
Crockett National Bank	CD	248,000.00	-	-	248,000.00	1.2500%	231	2/16/19
Generations Credit Union	CD	249,514.24	-	660.93	250,175.17	1.0500%	44	8/13/18

**Total - General Fund Investments**      \$ 2,788,884.42    \$ -    \$ 10,626.00    \$ 2,799,510.42

<b>WATER FUND 20</b>								
TexStar	Pool	\$ 115,257.02	\$ -	\$ 497.40	\$ 115,754.42	1.7287%	1	n/a
TexPool	Pool	363.30	-	1.82	365.12	1.7324%	1	n/a
Security Service Credit Union	CD	125,852.24	-	377.86	126,230.10	1.1900%	178	12/25/18
United Federal Credit Union	CD	123,904.29	-	774.30	124,678.59	1.2500%	328	5/24/19

**Total - Water Fund Investments**      \$ 365,376.85    \$ -    \$ 1,651.38    \$ 367,028.23

<b>DEBT SERVICE FUND 30</b>								
TexStar	Pool	\$ 74,895.69	\$ -	\$ 323.28	\$ 75,218.97	1.7287%	1	n/a
TexPool	Pool	101,275.31	-	438.05	101,713.36	1.7324%	1	n/a

**Total - Debt Service Fund Investments**      \$ 176,171.00    \$ -    \$ 761.33    \$ 176,932.33


<b>GENERAL FUND 10</b>	Depository	\$ 1,867,799.90	\$ (573,140.84)	\$ 4,607.12	\$ 1,299,266.18	1.4300%	1	n/a
<b>WATER FUND 20</b>	Depository	446,361.69	(19,669.20)	1,485.73	428,178.22	1.4300%	1	n/a
<b>DEBT SERVICE FUND 30</b>	Depository	56,634.01	-	181.66	56,815.67	1.4300%	1	n/a
<b>GENERAL CAPITAL REPLACEMENT 70</b>	Depository	3,288,919.41	-	10,549.76	3,299,469.17	1.4300%	1	n/a
<b>CRIME CONTROL DISTRICT 40</b>	Depository	725,067.86	23,624.88	2,367.77	751,060.51	1.4300%	1	n/a
<b>PEG FEE 42</b>	Depository	108,724.40	(28,719.15)	271.40	80,276.65	1.4300%	1	n/a
<b>MISCELLANEOUS SPECIAL REVENUE FUNDS</b>	Depository	2,309.86	-	7.40	2,317.26	1.4300%	1	n/a

**Total - Depository Accounts**      \$ 6,495,817.13    \$ (597,904.31)    \$ 19,470.84    \$ 5,917,383.66

**All Funds - Investments and Depository Accounts**      \$ 9,826,249.40    \$ (597,904.31)    \$ 32,509.55    \$ 9,260,854.64

\*\*The amounts reflected hereon are the financial institution balance and will not reflect outstanding checks that have not been presented for payment or deposits in transit at June 30, 2018.\*\*

We certify that City Funds are maintained in compliance with the City's Investment policy strategies and the relevant provisions of the Public Funds Investment Act (Chapter 2256 of the Texas Government Code)

 7/23/18  
 Bill Hill, City Manager

  
 Brenda Morey, Finance Director      07/23/2018

**Tri-Party Collateral Agreement**  
**BNY Mellon as Tri-Party Custodian**  
**Price Report for 29 Jun 2018**

FTSH22 - CITY OF SHAVANO PARK/FRS

Par Amount	Description	Source Account					Price	Market Value (USD)	Mkt Value + Intr (USD)	Collateral Value (USD)	Accr Int Factor	Price Factor	
Cpn Rate	Currency	Exchange Rate	Mdy	S&P	Fitch	Security Code	Maturity	Type	Issuer	Depository	Accrued Interest	Margin	Margin %
209.00	TEXAS	TRANSN COMMN ST HWY FD R					118.769000	248.23	250.78	227.98	0.012222	1.000000	
5.00000	USD	1.00000000000	8II	Aaa	AAA	88283LJY3	01-Oct-2026	MUBD	039CET	DTC	2.55	22.80	110.00 %
4,898,516.00	TEXAS	TRANSN COMMN ST HWY FD R					113.188000	5,544,532.29	5,604,403.04	5,094,911.85	0.012222	1.000000	
5.00000	USD	1.00000000000	8II	Aaa	AAA	88283LJF4	01-Apr-2034	MUBD	039CET	DTC	59,870.75	509,491.19	110.00 %
140,000.00	TEXAS	ST GO BDS					111.995000	156,793.00	158,504.11	144,094.65	0.012222	1.000000	
5.00000	USD	1.00000000000	8II	Aaa	AAA	AAA 882723RR2	01-Apr-2044	MUBD	01W20P	DTC	1,711.11	14,409.46	110.00 %
106,240.00	TEXAS	ST HWY IMPT GO					115.222000	122,411.85	123,710.34	112,463.95	0.012222	1.000000	
5.00000	USD	1.00000000000	8II	Aaa	AAA	AAA 882723P45	01-Apr-2033	MUBD	01W20P	DTC	1,298.49	11,246.39	110.00 %
5,295.00	TEXAS	ST GO MOBILITY					117.011000	6,195.73	6,260.45	5,691.32	0.012222	1.000000	
5.00000	USD	1.00000000000	8II	Aaa	AAA	AAA 8827236W4	01-Oct-2034	MUBD	01W20P	DTC	64.72	569.13	110.00 %
27,328.00	TEXAS	ST GO MOBILITY					117.543000	32,122.15	32,456.16	29,505.60	0.012222	1.000000	
5.00000	USD	1.00000000000	8II	Aaa	AAA	AAA 8827236V6	01-Oct-2033	MUBD	01W20P	DTC	334.01	2,950.56	110.00 %
14,106.00	TEXAS	ST GO COLLEGE					116.958000	16,498.10	16,817.05	15,288.23	0.022611	1.000000	
5.50000	USD	1.00000000000	8II	Aaa	AAA	8827236J3	01-Aug-2035	MUBD	01W20P	DTC	318.95	1,528.82	110.00 %
471.00	SAN ANTONIO	TEX WTR REV FOR SYS					116.067000	546.68	549.55	499.59	0.006111	1.000000	
5.00000	USD	1.00000000000	8II	Aa2	AA	AA 79642B3W1	15-May-2032	MUBD	02OHPP	DTC	2.88	49.96	110.00 %
98,550.00	SAN ANTONIO	TEX ELEC & GAS REV					99.169000	97,731.05	98,946.50	89,951.36	0.012333	1.000000	
3.00000	USD	1.00000000000	8II	Aa1	AA	AA+ 7962535W8	01-Feb-2031	MUBD	02V8X7	DTC	1,215.45	8,995.14	110.00 %
1.00	PROSPER	TEX INDPT SCH DIST SCH					113.311000	1.13	1.15	1.05	0.018611	1.000000	
5.00000	USD	1.00000000000	8II	Aaa	AAA	743600XD5	15-Feb-2041	MUBD	01COOK	DTC	0.02	0.10	110.00 %
4,022.00	PECOS	BARSTOW TOYAH TEX INDPT					102.420000	4,119.33	4,167.99	3,789.08	0.012097	1.000000	
3.25000	USD	1.00000000000	8II	AAA		705227FB7	15-Feb-2030	MUBD	01CNWQ	DTC	48.66	378.91	110.00 %
164,745.00	MIDLOTHIAN	TEX INDPT SCH DIST VAR					101.331000	166,937.76	168,969.61	153,608.74	0.012333	1.000000	
3.00000	USD	1.00000000000	8II	Aaa	AAA	5978513B8	01-Aug-2051	MUBD	01CNB6	DTC	2,031.86	15,360.87	110.00 %
7.00	KATY	TEX INDPT SCH DIST REF BDS					101.905000	7.13	7.21	6.56	0.011167	1.000000	
3.00000	USD	1.00000000000	8II	Aaa	AAA	486063VL1	15-Feb-2029	MUBD	01CMM2	DTC	0.08	0.66	110.00 %
5,508.00	GEORGETOWN	TEX INDPT SCH DIST					101.864000	5,610.67	5,689.92	5,172.66	0.014389	1.000000	
3.50000	USD	1.00000000000	8II	Aaa	AAA	373046TJ0	01-Aug-2034	MUBD	01CLKN	DTC	79.25	517.27	110.00 %
18,436.00	EL PASO	TEX INDPT SCH DIST ULTD					113.466000	20,918.59	21,261.71	19,328.82	0.018611	1.000000	
5.00000	USD	1.00000000000	8II	Aaa	AAA	AAA 283770KF1	15-Aug-2042	MUBD	01CL4X	DTC	343.11	1,932.88	110.00 %
50,352.00	DALLAS	TEX WTRWKS & SWR SYS RE					105.088000	52,913.91	53,406.24	48,551.13	0.009778	1.000000	
4.00000	USD	1.00000000000	8II	AAA	AA+	23542JAW5	01-Oct-2041	MUBD	02OB80	DTC	492.33	4,855.11	110.00 %
12.00	DALLAS	TEX WTRWKS & SWR SYS RE					105.829000	12.70	12.82	11.65	0.009778	1.000000	
4.00000	USD	1.00000000000	8II	AAA	AA+	23542JAU9	01-Oct-2035	MUBD	02OB80	DTC	0.12	1.17	110.00 %
5,113.00	CLEAR CREEK	TEX INDPT SCH DIST VAR					101.375000	5,183.30	5,240.40	4,764.00	0.011167	1.000000	
3.00000	USD	1.00000000000	8II	AAA	AAA	AAA 1845404R0	15-Feb-2032	MUBD	01CKJI	DTC	57.10	476.40	110.00 %

**Tri-Party Collateral Agreement**  
**BNY Mellon as Tri-Party Custodian**  
**Price Report for 29 Jun 2018**

FTSH22 - CITY OF SHAVANO PARK/FRS

Par Amount	Description	Source Account	Price	Market Value (USD)	Mkt Value + Intr (USD)	Collateral Value (USD)	Accr Int Factor	Price Factor
Cpn Rate	Currency	Exchange Rate	Maturity	Type	Issuer	Accrued Interest	Margin	Margin %
		Mdy	S&P	Fitch	Security Code			
<b>Total</b>								
5,538,911.00				6,232,783.60	6,300,655.03	5,727,868.21		
						67,871.43	572,786.82	

Account: FTSH22 Account Name: CITY OF SHAVANO PARK/FRS

Start Date: 01-Mar-2018 End Date: 29-Jun-2020  
 Repo Repricing Rate: 0.0000% Deal Currency: USD  
 Deal Amount: 5,727,867.66 Unwind Amount: 5,727,867.66  
 Deal Value -> Today: 5,727,867.66 -> Next Business Day: 5,727,867.66  
 Listed Positions: 18 Listed Securities Par: 5,538,911.00

1)	Listed Securities Market Value	.	6,232,783.60
2)	+ Listed Securities Accrued Interest	.	67,871.43
3)	= Listed Securities Total Value	.	6,300,655.03
4)	+ Cash Total Pledged	.	0.00
5)	+ Unlisted, Margined Securities Value	.	0.00
6)	- Listed Securities Margin Amount	.	572,786.82
7)	- Cash Collateral Margin Amount	.	0.00
8)	= Total Securities + Cash Coll Value	.	5,727,868.21
9)	= Total Required Collateral Value	.	5,727,867.66



**Tri-Party Collateral Agreement**  
**BNY Mellon as Tri-Party Custodian**  
**Price Report for 29 Jun 2018**

Grand Totals : Number of Accounts:	1		
Deal Amount:	5,727,867.66	Unwind Amount:	5,727,867.66
Deal Value -> Today:	5,727,867.66	-> Next Business Day:	5,727,867.66
Listed Positions:	18	Listed Securities Par Value:	5,538,911.00

1)	Listed Securities Market Value	.	6,232,783.60
2)	+ Listed Securities Accrued Interest	.	67,871.43
3)	= Listed Securities Total Value	.	6,300,655.03
4)	+ Cash Total Pledged	.	0.00
5)	+ Unlisted, Margined Securities Value	.	0.00
6)	- Listed Securities Margin Amount	.	572,786.82
7)	- Cash Collateral Margin Amount	.	0.00
8)	= Total Securities + Cash Coll Value	.	5,727,868.21
9)	= Total Required Collateral Value	.	5,727,867.66

**BROKER DEALER SERVICES DIVISION**  
**PRICING, INDICATIVE DATA AND OTHER DISCLOSURES**

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With respect to certain newly issued financial assets, if vendors do not provide prices, such financial assets will be valued at par or the new issue price for up to three business days. Thereafter, such financial assets will be valued at zero.

With respect to certain financial assets other than new issues, vendors may not provide prices and may not update prices previously provided on a regular basis. If vendors do not provide prices or update previously reported prices within three business days, such financial assets will be valued at zero, unless other arrangements are agreed in writing.

Notwithstanding the foregoing, certain hard-to-price, thinly traded or illiquid financial assets are valued monthly with no adjustment during the interim period (details are available upon request by contacting BDS).

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Market data, which is subject to availability, may or may not be current.

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## CITY OF SHAVANO PARK

### CASH & INVESTMENT BALANCES BY FUND (fund number) June 30, 2018

General Fund (10)	\$ 3,243,006
Water Fund ( 20)	324,792
Water Capital Replacement Fund (72)	448,330
Debt Service Fund (30)	241,057
Crime Control District Fund (40)	592,300
PEG Funds (42)	81,126
Oak Wilt Fund ( 45)	74,742
Street Maintenance Fund (48)	362,044
Court Security/Technology (50)	54,867
Child Safety Fund ( 52)	5,292
GF Capital Replacement Fund (70)	3,766,544
Pet Documentation and Rescue Fund (75)	2,317
<b>Total Cash &amp; Investments *</b>	<b>\$ 9,196,417</b>

\* Total cash and investments includes all amounts per the general ledger, not balances at bank. Example reconciling items includes deposits in transit and outstanding checks, not yet presented for payment.

## CITY COUNCIL STAFF SUMMARY

Meeting Date: July 23, 2018

Agenda item: 8.8

Prepared by: Bill Hill

Reviewed by: Bill Hill

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### **AGENDA ITEM DESCRIPTION:**

Discussion / action - FY 2018-19 Budget Development Calendar rescheduling the regular City Council Meeting from September 24, 2018 to September 17, 2018 - City Manager

x

**Attachments for Reference:** 1) Proposed 2018-19 Budget Calendar

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**BACKGROUND / HISTORY:** Staff drafted the FY 2018/19 Budget Calendar in order to allow Council / Staff to arrange their schedules for the required meetings over the next several months.

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**DISCUSSION:** Attached is a copy of the Proposed FY 2018/19 Budget Calendar. Updates highlighted yellow.

1. At the June 25<sup>th</sup> meeting, Council approved the July 11<sup>th</sup> Workshop, the August 2<sup>nd</sup> Special Council Meeting (City Manager presents proposed budget), and the August 8<sup>th</sup> Special Council Meeting (Council takes record vote on proposed tax rate). Note: Staff with plan to transition to a workshop on August 8<sup>th</sup> after the record vote.

Staff anticipates the requirement to pass the budget prior to the normally scheduled meeting on September 24<sup>th</sup> to meet the requirement from the Bexar County Tax Assessor's Office. This schedule projects moving the September Regular City Council meeting from the 24<sup>th</sup> to the 17<sup>th</sup>. The other option is to meet on the 17<sup>th</sup> as a special meeting and retain the 25<sup>th</sup> as the normal City Council Meeting.

2) It is also key to ensure attendance at the September 10<sup>th</sup> Special meeting and finalize movement of the regularly scheduled City Council meeting in September. Staff proposes September 17<sup>th</sup>.

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### **COURSES OF ACTION:**

- 1.) Review the remainder of the proposed dates and highlight and dates you have a conflict
- 2) Accept the Budget Calendar as submitted or provide further guidance for remainder of the Budget Calendar

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**FINANCIAL IMPACT:** N/A

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**MOTION REQUESTED:** Approve the Budget Calendar as presented which provides for a September 10<sup>th</sup> Special meeting to approve the 1<sup>st</sup> reading of the budget and to approve moving the regularly scheduled City Council meeting from September 24<sup>th</sup> to September 17<sup>th</sup>.

# PROPOSED BUDGET CALENDAR FOR FY 2018-19

## 2018

16-30 April	Receive Preliminary Property Tax Report; pass to Council
5- April – 10 May	Budget Kick Off with Departments - FY 2018/19 Goals, Objectives, Unfunded Requirements
Wednesday 15-25 May	Department Budget Meetings - FY 2018/19 Goals, Objectives, Unfunded Requirements
<b>Monday 7 May</b>	Brief Water Advisory Committee FY 2018/19 Goals and Objectives
<b>Monday 11 June</b>	Water Advisory Committee Meeting / Budget Workshop (Rev/Unfunded Requirements)
<b>Wednesday 13 June</b>	Council Workshop – Set Initial Goals, Objectives, and Budget Guidance
1-15 June	Prepare Revenues for Preliminary Budget
<b>Monday 25 June</b>	Council Workshop - Budget Basics and Staff Analysis of Council Objectives / <del>I&amp;S Fund</del> Balance Discussion/ Salary Study Presentation
<b>Monday 9 July</b>	Water Advisory Committee Meeting - Budget Workshop - Water Fund Expenses
<b>Wednesday 11 July (T)</b>	Budget Work Shop – Capital Replacement Funds; Expense Estimates
~ 25 July	Bexar County Appraisal District Provides - Certified Tax Roll; pass to Council
~ July 25 - 3 August	Bexar County Tax Assessor Collector Calculates / Provides Effective and Roll Back Rates
<b>Monday 30 July (T)</b>	Water Advisory Committee Meeting-Approve initial Water Fund Budget
<b>Thursday 2 August</b>	Special Council Meeting - <ul style="list-style-type: none"> <li>- City Manager Submits Proposed FY 2018/19 Budget (No anticipated Council action)</li> <li>- Receive Effective and Rollback Calculation</li> </ul>
<b>Wednesday 08 August (T)</b>	Special Council Meeting / Workshop <ul style="list-style-type: none"> <li>- Discuss tax rate; if proposed tax rate will exceed the rollback rate or the effective rate (whichever is lower), take record vote and Schedule Public Hearings.</li> </ul>
Wednesday 15 August	Publish Notice of 2018 Tax Year Proposed Tax Rate (Effective & Rollback) (Dates of Public Hearings Published in News Paper)
<b>Tuesday 21 August</b>	Special Council Budget Workshop
<b>Monday 27 August</b>	Budget Work Shop / Regular Council Meeting
Wednesday 29 August	Publication Notice of 1 <sup>st</sup> and 2 <sup>nd</sup> Budget Reading
<b>Monday 10 September</b>	Special Council Meeting – <ul style="list-style-type: none"> <li>- 1<sup>st</sup> Reading of Budget</li> <li>- Schedule and announce meeting to adopt tax rate 3-14 days from this date.</li> </ul>
<b>Monday 17 September</b>	Regular Council Meeting – <ul style="list-style-type: none"> <li>- 2<sup>nd</sup> Reading of Budget</li> <li>- Adopt Budget by Ordinance</li> <li>- Levy Tax Rate by Resolution and take record vote</li> </ul>