

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Regular Meeting on Monday, August 27, 2018 meeting scheduled at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled

- to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

- 5.1. Proclamation - Recognizing American Spirit Alliance - Mayor Werner**
- 5.2. Proclamation – Recognizing National Payroll Week - Mayor Werner**

6. REGULAR AGENDA ITEMS

- 6.1. Presentation / discussion / action - Update from Republic Services on Fees and Recycle - Republic Services**
- 6.2. Presentation - Draft 2018 Town Plan as recommended by the Planning and Zoning Commission - Chairman Janssen**
- 6.3. Discussion - Shavano Park IT contractor HTS to present to City Council their perspective with regard to the system security breach and unauthorized access that took place on our City computer network. Possible Executive Session pursuant to Texas Government Code Section 551.076 and 551.089 deliberation regarding security personnel and devices - MPT Ross**
- 6.4. Discussion / action - Ordinance O-2018-008 amending the Fee Schedule adjusting Permitting Fees (first reading) - Ald. Heintzelman / City Manager**
- 6.5. Discussion / action - Selection of Information Technology Managed Services provider - City Manager**
- 6.6. Discussion / action - Ordinance O-2018-009 amending the FY 2017-18 Budget regarding Development Fees, Police Department vehicle replacement and repair, City Hall emergency lighting funding, Fire Department equipment and vehicle maintenance, drainage projects expenditures, General Fund codification expenses, contract labor, interest income and sale of City assets, Water Utility Fund various revenues and expenses (administrative) - City Manager**
- 6.7. Discussion / action - Policies and procedures for submissions to City Publications and Communication tools - MPT Ross**
- 6.8. Discussion / action - Code Enforcement Process and Ordinance Review - MPT Ross**
- 6.9. Discussion / action - Permitting Process and Review - MPT Ross**
- 6.10. Discussion - Process for replacement of the City Secretary - MPT Ross**

6.11. Discussion / action - Regarding an update on ARDMOR, Inc., Texas ARDMOR Properties, LP, and Texas ARDMOR Management, LLC v. Lockhill Ventures, LLC and City of Shavano Park, in the 407th District Court, Bexar County, Texas and associated annexation issues for the final un-annexed property involved at the corner of Lockhill and Huebner. Possible Executive Session pursuant to Texas Government Code Section 551.071 – City Attorney / MPT Ross

6.12. Discussion / action - recommendations for hiring a firm to conduct 360 review of the City Manager to include discussion of process. Possible Executive Session pursuant to Texas Local Government Code Section 551.074 - MPT Ross

7. CITY MANAGER’S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Workshop Minutes, July 11, 2018

8.2. Approval - City Council Meeting Minutes, July 23, 2018

8.3. Approval - City Council Special Meeting Minutes, August 2, 2018

8.4. Approval - City Council Special Meeting Minutes, August 8, 2018

8.5. Approval - City Council Workshop Meeting Minutes, August 8, 2018

8.6. Accept - Planning & Zoning Commission Meeting Minutes, July 11, 2018

8.7. Approval – City Surplus List

8.8. Approval – City Organizational Chart

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 24th day of August 2018 at 2:30 p.m. at a place convenient and readily accessible to the general public at all times, and to the City's website, www.shavanopark.org, in compliance with Chapter 551, Texas Government Code

Zina Tedford
City Secretary

POTENTIAL FUTURE AGENDA ITEMS

No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item. Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. Refinancing the 2009 Bond - September**
- b. Ordinance O-2018-010 revising small cell node Design Manual - September**
- c. Ordinance O-2018-011 adopting the International Fire Code with exceptions - September**
- d. Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY - Annual September**
- e. Ordinance approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2017 and ending September 30, 2018 - Annual September**
- f. Resolution adopting the City of Shavano Park Effective Tax Rate (Record Vote) - Annual September**
- g. Record vote to ratify the property tax rate reflected in the FY 2016-17 Budget (Record Vote) - Annual September**
- h. Selection - Boards, Commissions, and Committees - Annual September**
- i. Report on litigation, Texas ARD MOR Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV'T CODE §551.071, Consultation with Attorney) - Open**
- j. Selection of subcommittee to make recommendations for hiring a firm to conduct a 360 review of the City Manager - Open**
- k. Designation of City of Shavano Park Official Paper - Annual October**
- l. Disposal of City Equipment / Furniture - Annual October**
- m. Adoption of Official City Holiday Schedule – Annual November**
- n. Setting the dates for the City sponsored events (Arbor / Earth Day / Independence Day / National Night Out / Holiday) Annual November**
- o. Approval of the yearly tax roll - Annual November**

- p. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual January**
- q. Records Retention Policy - Annual January**
- r. Revisions to Employee Handbook - Annual January**
- s. Schedule the Annual City-Wide Garage Sale – Annual January**
- t. Appointment of Council Appointed Positions - Annual January**
- u. Crime Control Prevention District funding placed on ballot - January 2019**
- v. Street Maintenance Fund funding placed on the ballot - January 2022**
- w. Shavano Park Police Department 2017 Racial Profiling Report - Annual February**
- x. City of Shavano Park Investment Policy - Annual February**
- y. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities – February / August**
- z. Set City Manager Annual Performance and Salary Review for April – Annual March**
- aa. City Manager Annual Review / Salary for April - Annual April**
- bb. Annual Budget Calendar - Annual May**
- cc. Approval of Financial Account Signatures - Annual June**
- dd. Annual Compensation Review - Annual June Workshop**
- ee. Update from Republic Services on Fees and Recycle - Annual August**
- ff. City Council adoption of organizational chart - Annual August**
- gg. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities – February / August**
- hh. Annual Report on Republic Service Recycling and CPI Fee adjustments - Annual September**



PROCLAMATION

WHEREAS, Americans have a great national unity and a deep appreciation of the things that matter most in our lives -- our faith, our love of family and friends, and our freedom; and

WHEREAS, American Spirit Alliance is dedicated to helping business owners grow while honoring our military and fundraising for youth organizations that actively contribute to their communities; and

WHEREAS, groups like American Spirit Alliance embodies our nation's unshakable faith in traditions, values, strength and humility; and

WHEREAS, American Spirit Alliance carries forward the tradition of service embedded in our character as a people by honoring our history, our military and military families by coordinating events designed to keep our history and show that the American Spirit is More ALIVE than ever;

NOW, THEREFORE BE PROCLAIMED, I, Robert Werner, Mayor of the City of Shavano Park, Texas, am honored to present this proclamation to American Spirit Alliance for their outstanding dedication and commitment to bringing communities together to keep our history and the American Spirit ALIVE.

IN WITNESS WHEREOF, I have hereunto set my hand this 23rd day of July 2018.

Robert Werner
Mayor

CITY OF SHAVANO PARK

PROCLAMATION

Whereas the American Payroll Association and its more than 20,000 members have launched a nationwide public awareness campaign that pays tribute to the more than 150 million people who work in the United States and the payroll professionals who support the American system by paying wages, reporting worker earnings and withholding federal employment taxes; and

Whereas payroll professionals in Shavano Park play a key role in maintaining the economic health of Shavano Park, carrying out such diverse tasks as paying into the unemployment insurance system, providing information for child support enforcement, and carrying out tax withholding, reporting and depositing; and

Whereas payroll departments collectively spend more than \$2.4 trillion annually complying with myriad federal and state wage and tax laws; and Whereas payroll professionals play an increasingly important role ensuring the economic security of American families by helping to identify noncustodial parents and making sure they comply with their child support mandates; and

Whereas payroll professionals have become increasingly proactive in educating both the business community and the public at large about the payroll tax withholding systems; and

Whereas payroll professionals meet regularly with federal and state tax officials to discuss both improving compliance with government procedures and how compliance can be achieved at less cost to both government and businesses; and

Whereas the week in which Labor Day falls has been proclaimed National Payroll Week, I hereby give additional support to the efforts of the people who work in Shavano Park, Texas and of the payroll profession by proclaiming the first full week of September Payroll Week for this Shavano Park, Texas

ROBERT WERNER
Mayor
Shavano Park

CITY COUNCIL STAFF SUMMARY

Meeting Date: Aug 27, 2018

Agenda item: 6.1

Prepared by: Bill Hill

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Presentation / discussion / action - Update from Republic Services on Fees and Recycle - Republic Services

X

Attachments for Reference:

- 1) Briefing on Recycle and Cost Increase
- 2) CPI Increase Data

BACKGROUND / HISTORY:

As per the contract agreement – Republic Services Municipal Services Representative, shall attend City Council Meeting each year to update City Council on refuse / recycling issues and present the CPI data explaining the calculation of the fee increase which will go into effect October 1, 2018

DISCUSSION: Recycling collection prices do not cover costs. Republic will present briefing.

Republic Services projects 3.17% CPI. See attached CPI date and recycling summary.

Republic lays out three actions:

1. Price Increase needed to address shortfall due to collection costs no longer covered by commodity revenues
2. Implement Public Education programs to inform residents what to recycle and how to recycle – clean up the contamination in the stream
3. Move to the new recycling business model – either at the next contract cycle, or via amendment to current contract

Proposed Rate Increase:

Current Rate	\$22.15
2018 Price Increase per Contract:	\$0.70
Proposed Recycling Increase	\$0.36
Total Rate per resident	\$23.21

COURSES OF ACTION: Accept the proposed recycling increase or reject it.

FINANCIAL IMPACT: Proposed increase to monthly trash services

MOTION REQUESTED: N/A



Recycling is Broken

Overcoming Today's Challenges...



Tom Armstrong

Manager, Municipal Services



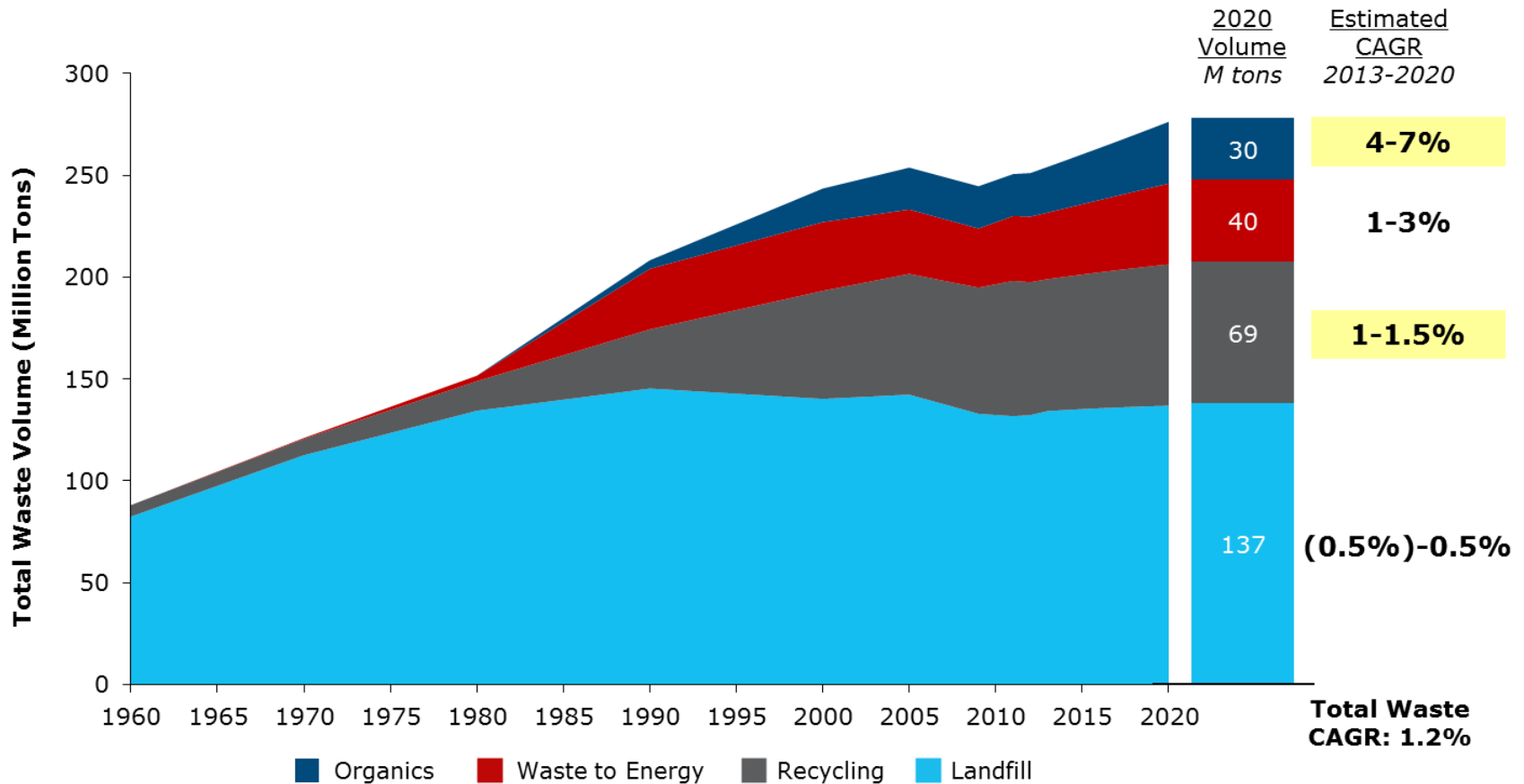
2017-2018 Highlights

- New contract effective 10/1/2017. Added 96 gallon recycling carts and increased service from EOW to weekly.
- Data:

<u>MSW Tons</u>	<u>Recycle Tons</u>	<u>Rec % of Total Tons</u>
2015: 2051.09	2015: 203.23	2015: 9.91%
2016: 2092.36	2016: 227.57	2016: 10.88%
2017: 1986.48	2017: 314.12	2017: 15.81%

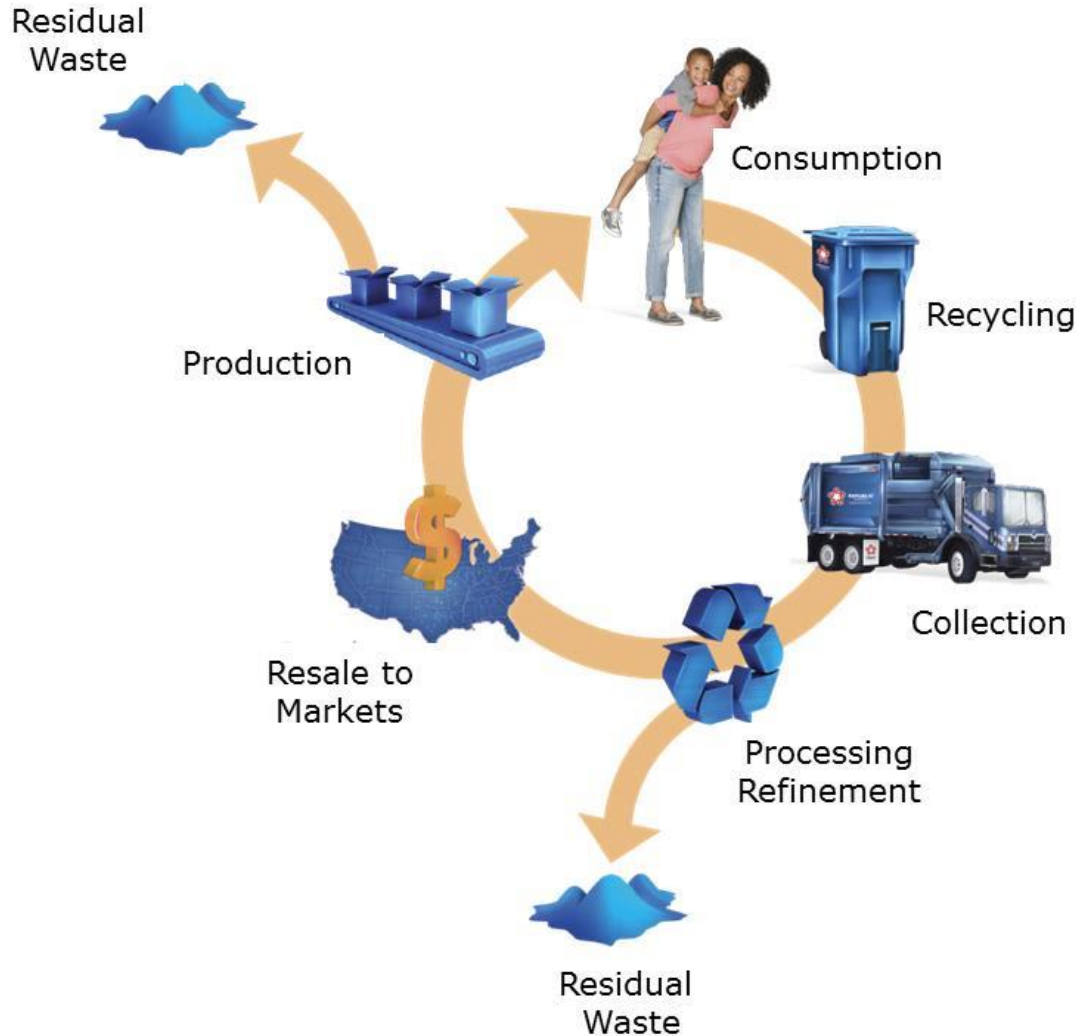
- Other Highlights: Sponsored the Farmyard Manger at the 2017 SP Holiday Event.
- Sponsored and participated in the Arbor/Earth Day event in April.

Evolving Ton



Recycling and organics growing faster than disposal, with most customers demanding recycling. CAGR- Compound Annual Growth Rate

The Recycling Life Cycle



Factors Driving Costs

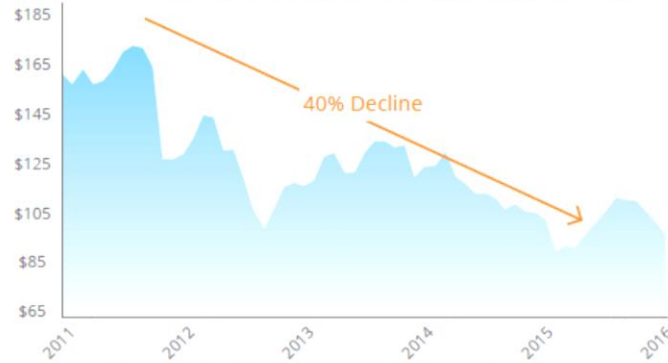
- Participation rates – Higher participation, while the goal, drives more costs
- Pounds per set-out – plays a significant role in service cost per household
- Commodity mix – changes in the stream can impact processing costs
- Residual/contamination – drives additional direct costs
- Commodity value – direct impact on any returns

Trends in Markets

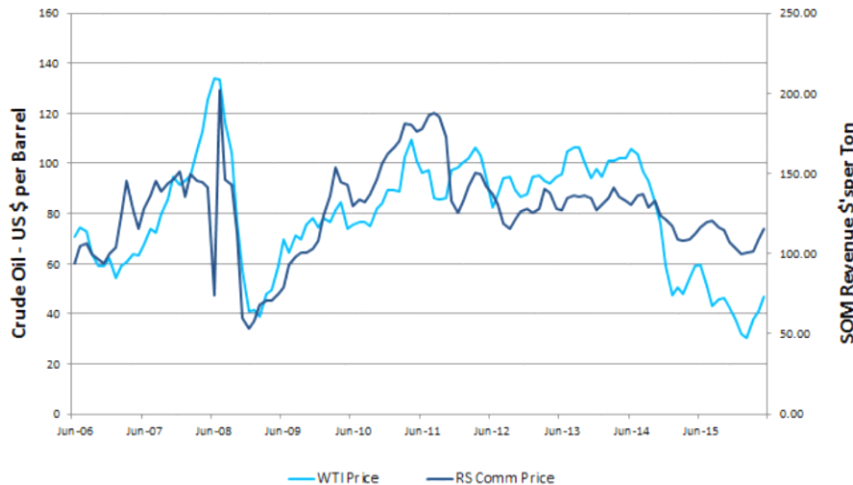
Recycled Glass: (-\$10)



Old Corrugated Cardboard (OCC) at New Normal



10 Year Commodity Pricing vs. WTI Oil Index
Correlation of 62.1%



- Glass has negative value in most markets, unless supported by subsidies
- Corrugated Cardboard has decreased in price per ton for last 5 years
- End markets impacted by global slow-downs

Trends in Material

Trends



Implications

Material no longer in circulation
18M tons in 2000 → ~2M in 2015

Lighter-weight and limited end markets
HDPE → off-spec PET

Lighter-weight and flexible packaging
not recyclable
Tin can → copolymer pouch

Waste minimization increasing pressure on total waste and recycling tons

Lightweighting of Material



Lightweighting requires processing of more material to yield a ton of marketable commodity

1. Pulp & Paper Weekly, Official Board Markets, 2016

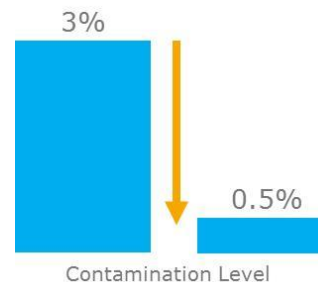
3. International Bottled Water Association. Retrieved from <http://www.bottledwater.org/>

China Sword Explained

For decades, China has been the largest importer of the world's recycled commodity, and the U.S. was 40% of the inbound stream.

In 2017, China announced efforts to clean up the country, which included dramatic changes for acceptance criteria of imported recyclables.

- A significant reduction in acceptable contamination levels (From ~3% to 0.5%) in any recovered paper and plastic grades.



- Additionally, China banned all mixed paper from import, regardless of contamination levels. (20% of historical stream).

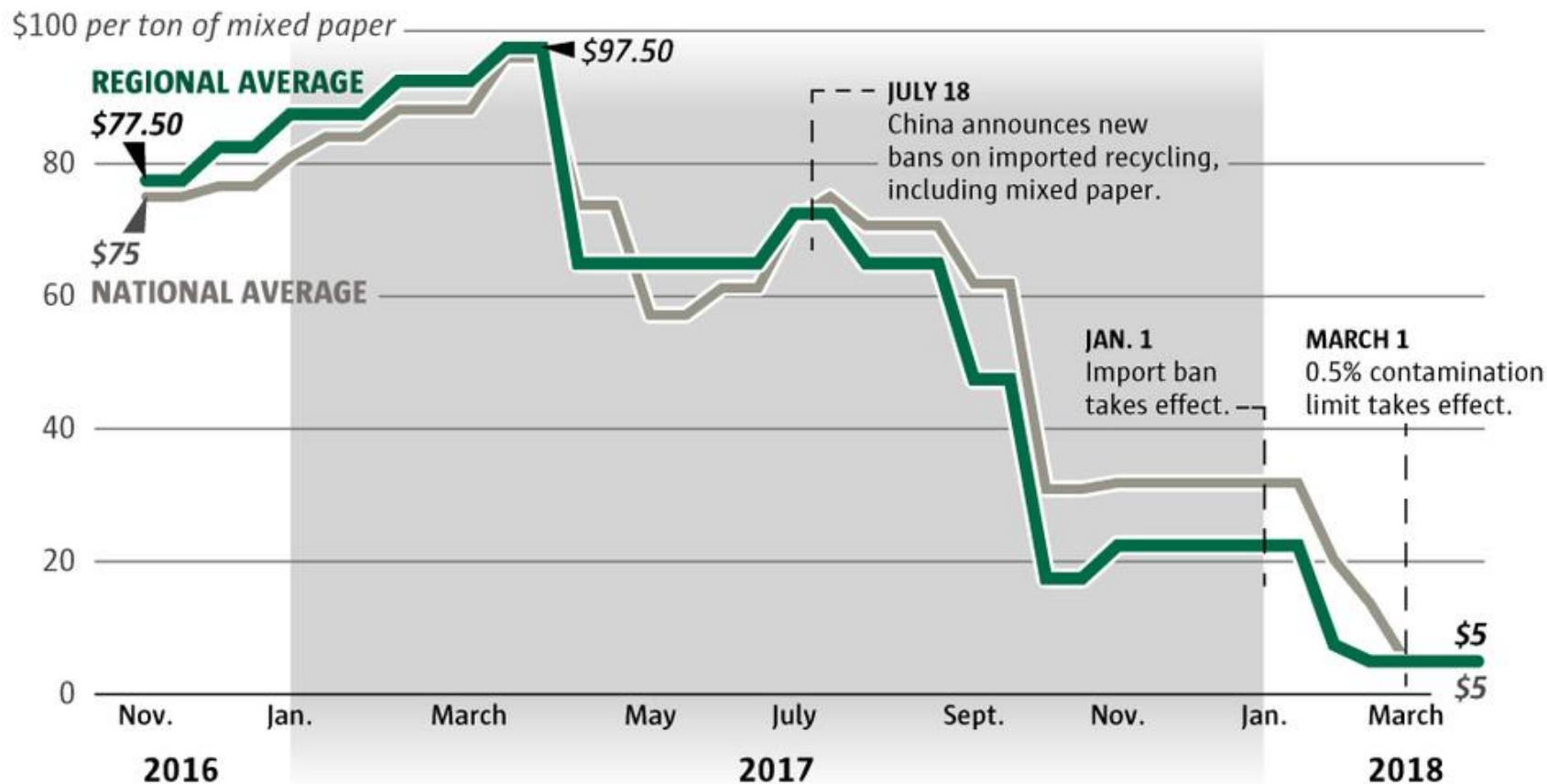


Reductions took effect in March 2018, and drive costs and changes at most recycling facilities in the country to meet new standards

Market Impacts of China Sword

China closes the door, prices crash

The average price paid to recyclers for a ton of mixed paper in the Pacific Northwest and across North America has plummeted in the last year.

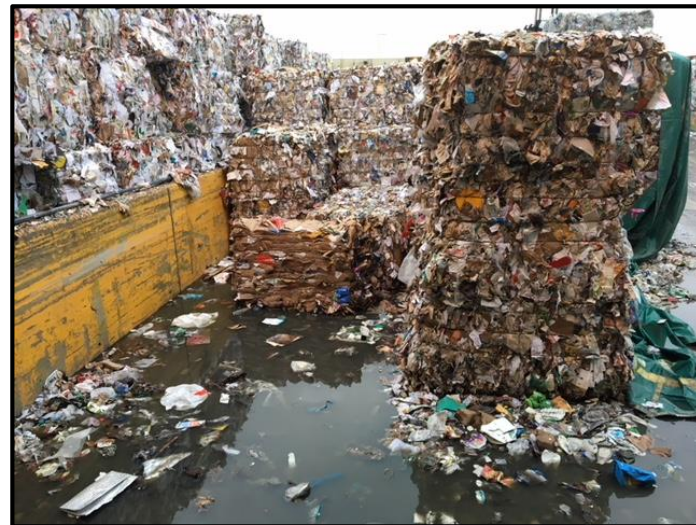


Source: RecyclingMarkets.net

EMILY M. ENG / THE SEATTLE TIMES

China Sword Immediate Impacts

- Adjusted processing speeds to improve quality of sorted material
 - As a result, some facilities are unable to handle daily material volume
- Adding human resources to our sort lines, and increasing self-inspections to further reduce contamination
- Exploring investments in newer, more accurate sorting technology (in select markets)
- Actively exploring other domestic and international markets
 - Many are flooded by the global industry shifting away from China



Jan 2018 – Processed bales in Northwest, without market buyers, deteriorated by weather

While we continue to process mixed paper and old newsprint, we are proactively evaluating the need to dispose of excess material that deteriorates beyond the point of commercial value, or poses safety risks

Effects on Current Recycling Businesses

Collection Prices do not cover costs

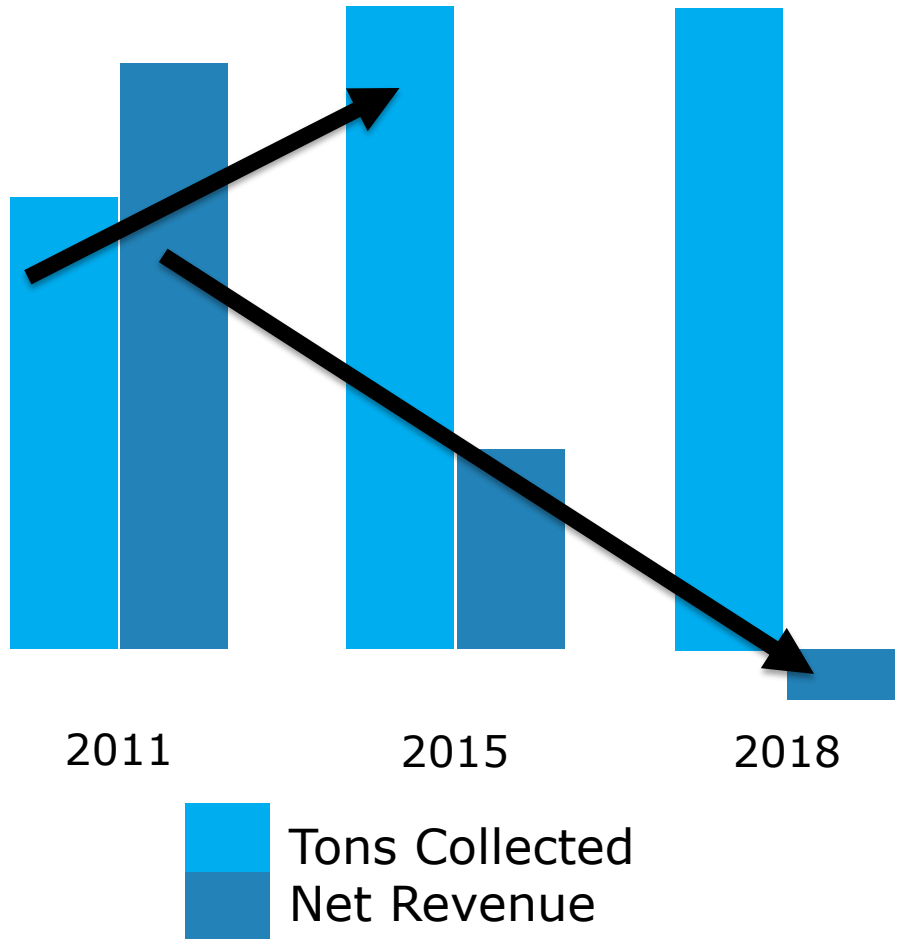
- Unable to subsidize from commodity sales after China Sword

Light-weighting leads to more items per load

- We have more material to process per ton

Lack of Public Education and Contamination drives additional costs

- Cross contamination
- Disposal costs from residual



Working harder to process more tons, for a negative net revenue

New Recycling Business Model

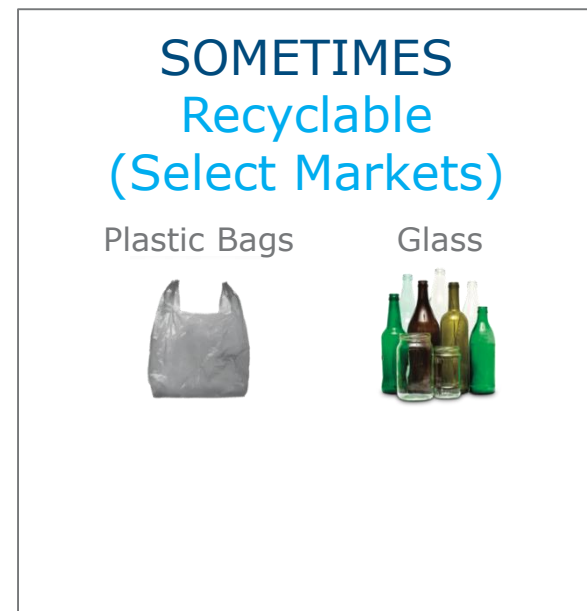
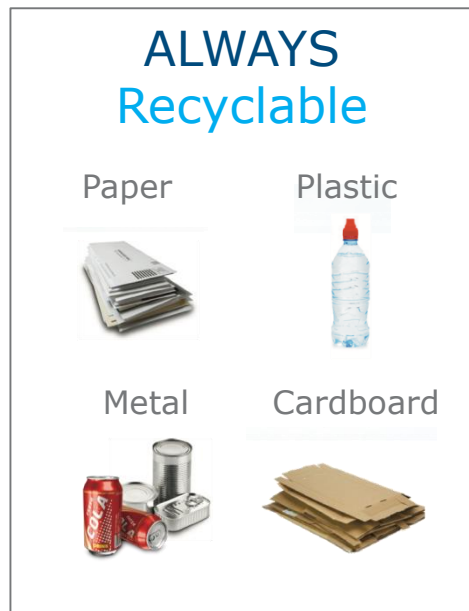
The Cost of Recycling

Collection	Processing	Residual	Commodity Sales
<ul style="list-style-type: none">• Cost to provide truck, driver, container and scheduled collection service on contracted basis• Collected material transported to processing facility	<ul style="list-style-type: none">• Capital & labor intensive process• Comingled material sorted into separate products, removing contamination• Clean products baled and prepared to ship	<ul style="list-style-type: none">• Contaminated or non-recyclable material• No marketability• Must be transported and disposed at landfill for a cost	<ul style="list-style-type: none">• Processed material transported and sold to end markets• Subject to quality standards• Product mix and quality drives value• Some material may have negative value
Monthly Collection Charge	Net Processing Fee (Commodity sales – processing costs – residual cost)		

The cost of a recycling collection program is the sum of the **Collection Charge** and the **Net Processing Fee**

Long Term - Public Education

1. Public Education – *WHAT* to Recycle



2. Public Education – *HOW* to Recycle

Empty. Remove any remaining food or liquid contents from your recyclable item before placing it in a recycling container;

Clean. Lightly rinse the recyclable item to remove any remaining residue; and

Dry. Gently shake out excess water or let the recyclable item air dry before placing it in a recycling container.



Empty.



Clean.



Dry.

Long Term - Reassessment of Accepted Materials

- Programs have drifted to focus on total diversion rates, rather than what materials are truly beneficial to recycle
- Some collected materials are recyclable, but lack local end markets, or have a negative recycling value. These realities render the processed materials unmarketable
- Municipalities need to shift program focus to Sustainable Materials Management-based views, which looks at the overall benefits of each accepted material in the stream.



Glass has a negative value to recycle



Some packages have evolved to less marketable materials

Recycling programs must focus on Sustainable Materials Management, not simply diverting material that may have no beneficial use

Next Steps

1. Price Increase needed to address shortfall due to collection costs no longer covered by commodity revenues
2. Implement Public Education programs to inform residents what to recycle and how to recycle – clean up the contamination in the stream
3. Move to the new recycling business model – either at the next contract cycle, or via amendment to current contract

The decades old recycling model is no longer executable or viable. Immediate partnering is needed, as well as a new business model

- Proposed Rate Increase:
 - Current Rate: \$22.15
 - 2018 Price Increase per Contract: \$0.70
 - Proposed Recycling increase: \$0.36
 - Total Rate per Resident: \$23.21

*Temporary price increase to offset cost increases due to China Sword. Price increase will be removed on 10/1/2019. Republic Services will meet with Shavano Park City Manager quarterly in 2019. If market conditions improve, the price increase will be removed prior to 10/1/2019. Republic and City Manager will agree on what will trigger removal.



We'll handle it from here.™

Tom Armstrong

Manager, Municipal Sales

e: tarmstrong@republicservices.com

o: 210.340.2732 c: 210.825.5853



August 17, 2018
City of Shavano Park
Mr. William Hill
City Manager
900 Saddletree Court
Shavano Park, TX 78231

Dear Bill,

In accordance with the Residential Solid Waste Collection and Disposal Service contract between the City of Shavano Park and BFI Waste Services of Texas L.P., dba Republic Services of San Antonio we are submitting the following for your review.

As per the contract, the adjusted rate as per the Department of Labor, Bureau of Statistics Consumer Price Index for All Urban Consumers, All U.S. City Average, Water, Sewer & Trash Index. All percentage changes are computed as the twelve month average, year over year difference between the index values. I have attached the new rate scheduled to become effective October 1, 2018. The price increase for 2018 calculates at 3.17%

Please contact me if you have any questions with regard to this matter.

Respectfully,

Tom Armstrong
Municipal Services Manager
tarmstrong@republicservices.com
(210) 825-5853

City of Shavano Park

Consumer Adjustment commencing October 1, 2018

Consumer Price Index

(All Items) for:

CPI Average 8/2017 - 7/2018: 233.3033 7.1695

CPI Average 8/2016 - 7/2017: 226.1338

Computation of increase :

DOL (233.3033 - 226.1338)/226.1338 = 3.17%

TOTAL= 3.17%

CATEGORY	FREQUENCY OF COLLECTION	RATE PER MONTH	INCREASE FACTOR	NEW RATE PER MONTH
Residential	1 Cart	\$22.15	1.0317	\$22.85
	Additional Cart	\$10.00	1.0317	\$10.32
	2x/wk MSW service w/ 1x/wk recycle service			
	Late Fee	\$5.00	1.0317	\$5.16
	Service Interrupt Fee/Account			
	Resinstatment Fee	\$15.00	1.0317	\$15.48
Commercial : Container Service				
	2 Cubic Yard Container	1/wk \$57.64	1.0317	\$59.47
		2/wk \$93.21	1.0317	\$96.17
		3/wk \$143.49	1.0317	\$148.04
		4/wk \$188.86	1.0317	\$194.85
		5/wk \$233.01	1.0317	\$240.40
		6/wk \$277.17	1.0317	\$285.96
	EXTRA PICK UP FEE	\$65.00	1.0012	\$65.08
	3 Cubic Yard Container	1/wk \$66.24	1.0317	\$68.34
		2/wk \$110.37	1.0317	\$113.87
		3/wk \$163.12	1.0317	\$168.29
		4/wk \$213.40	1.0317	\$220.17
		5/wk \$266.12	1.0317	\$274.56
		6/wk \$317.63	1.0317	\$327.70
	EXTRA PICK UP FEE	\$65.00	1.0317	\$67.06
	4 Cubic Yard Container	1/wk \$84.62	1.0317	\$87.30
		2/wk \$138.59	1.0317	\$142.98
		3/wk \$185.19	1.0317	\$191.06
		4/wk \$241.61	1.0317	\$249.27
		5/wk \$285.76	1.0317	\$294.82
		6/wk \$342.19	1.0317	\$353.04
	EXTRA PICK UP FEE	\$65.00	1.0317	\$67.06
	6 Cubic Yard Container	1/wk \$103.01	1.0317	\$106.28
		2/wk \$165.57	1.0317	\$170.82
		3/wk \$235.47	1.0317	\$242.94
		4/wk \$307.81	1.0317	\$317.57
		5/wk \$374.05	1.0317	\$385.91
		6/wk \$447.64	1.0317	\$461.83
	EXTRA PICK UP FEE	\$65.00	1.0317	\$67.06
	8 Cubic Yard Container	1/wk \$138.59	1.0317	\$142.98
		2/wk \$220.76	1.0317	\$227.76
		3/wk \$304.15	1.0317	\$313.79
		4/wk \$399.81	1.0317	\$412.49
		5/wk \$495.47	1.0317	\$511.18
		6/wk \$593.58	1.0317	\$612.40
	EXTRA PICK UP FEE	\$65.00	1.0317	\$67.06
Roll-off				
20 yard	Haul Rate + Disposal	\$264.00	1.0317	\$272.37
	Delivery Fee	\$90.00	1.0317	\$92.85
	Monthly Rental	\$65.00	1.0317	\$67.06
30 yard	Haul Rate + Disposal	\$284.00	1.0317	\$293.00
	Delivery Fee	\$90.00	1.0317	\$92.85
	Monthly Rental	\$65.00	1.0317	\$67.06
40 yard	Haul Rate + Disposal	\$300.00	1.0317	\$309.51
	Delivery Fee	\$90.00	1.0317	\$92.85
	Monthly Rental	\$65.00	1.0317	\$67.06
Disposal per Ton		\$28.00	1.0317	\$28.89
Any Roll-off loads over 10 tons incur a \$.04/lb surcharge				
False Alarm Fee		\$140.00	1.0317	\$144.44
Relocation Fee		\$90.00	1.0317	\$92.85

CPI-All Urban Consumers (Current Series)
Original Data Value

Series Id: CUUR0000SEHG

Not Seasonally Adjusted

Series: Water and sewer and trash collection services in U.S. city

Title: average, all urban consumers, not seasonally adjusted

Area: U.S. city average

Item: Water and sewer and trash collection services

Base: DECEMBER 1997=100

Period:

Years: 2008 to 2018

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2008	148.277	149.057	149.315	149.536	150.069	150.554	152.063	154.134	154.264	155.557	156.193	156.390
2009	157.275	157.638	158.052	158.698	159.517	159.831	161.403	163.136	163.429	164.591	164.962	165.204
2010	166.857	168.078	168.521	169.116	169.825	169.745	171.156	172.491	172.833	173.360	174.094	174.543
2011	175.754	177.194	177.694	178.033	178.521	178.640	179.820	180.762	181.569	181.916	182.254	182.758
2012	183.984	185.499	186.280	187.473	187.788	188.489	189.750	191.927	191.833	192.370	192.921	193.237
2013	194.553	195.505	195.981	196.319	196.727	196.989	198.173	198.736	198.804	199.759	200.004	200.203
2014	201.169	202.149	202.657	203.084	203.124	203.396	205.022	206.171	206.363	207.633	208.562	209.414
2015	210.243	211.397	211.738	212.153	212.542	212.863	213.873	215.844	216.173	216.380	217.004	217.386
2016	218.370	219.036	219.649	220.506	221.360	221.396	221.358	222.554	223.111	223.420	224.399	224.745
2017	226.411	227.277	227.553	228.133	228.396	228.599	229.008	229.772	230.142	230.614	231.522	231.842
2018	232.977	233.858	234.215	235.141	235.878	236.493	237.186					

8/2017 - 7/2018: 233.3033

8/2016 - 7/2017: 226.1338

5.4 Modification to Rates. Contractor shall increase the rates for service effective on each anniversary of the effective date of this Contract in an amount equal to the percentage increases in the Consumer Price Index for All Urban Consumers (Water, Sewer and Trash Collection Services) U.S. City Average, as published by United States Department of Labor, Bureau of Statistics (the "CPI"). Rates will be adjusted using the most recently available trailing 12 months average CPI compared to the 12 months preceding. For example, if the CPI price increase is scheduled for April 1, 2017, and the latest CPI index available is the month of February, 2017 the CPI price increase percentage would be computed as the % change from:

The average CPI for the 12 months - March 2016 through February, 2017
against

The average CPI for the 12 months - March 2015 through February, 2016

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 27, 2018

Agenda item: 6.2

Prepared by: Curtis / Chairman Janssen

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Presentation - Draft 2018 Town Plan as recommended by the Planning and Zoning Commission - Chairman Janssen

X

Attachments for Reference:

- 1) 6.2a 2018 Town Plan Draft
- 2) 6.2b 2010 Town Plan

BACKGROUND / HISTORY: At the March 27, 2017 City Council meeting, Council approved an action to update and revise the town plan. **Motion approved: “adopt a comprehensive plan by an amending ordinance and following City Council and Planning & Zoning hearings, a town plan for 2017 and future years.**

At the April 24, 2017 City Council meeting Chairman Janssen presented to City Council a plan for updating the Town Plan with the initial concept of holding a series of public hearing on the major sections of the plan over several months. This plan was followed with no significant problems.

- **July 2017 – FOCUS: Community Vision, Goals & SWOTs**
 - *PRE-BRIEF:* Hike & Bike Trails and Sidewalks Update
- **August – FOCUS: Hike & Bike Trails and Sidewalks**
 - *PRE-BRIEF:* Development Update - Denton Communities and Bitterblue
 - **CONSENSUS REVIEW:** Community Vision, Goals & SWOTs
- **September – FOCUS: Residential and Commercial Development**
 - *PRE-BRIEF:* Drainage Study Results - KFW Engineering
 - **CONSENSUS REVIEW:** Hike & Bike Trails and Sidewalks
- **October – FOCUS: Flooding and Drainage**
 - *PRE-BRIEF:* City’s Municipal Tract - Feasibility Study and Survey Results
 - **CONSENSUS REVIEW:** Residential and Commercial Development
- **November – FOCUS: City’s Municipal Tract**
 - *PRE-BRIEF:* NW Military Highway Improvement Plan Update
 - **CONSENSUS REVIEW:** Flooding and Drainage
- **December – FOCUS: NW Military Highway improvements – TxDOT**
 - **CONSENSUS REVIEW:** City’s Municipal Tract
- **January 2018 – No Focus**
 - **CONSENSUS REVIEW:** NW Military Highway improvements

During February - July 2018 the Planning & Zoning Commission reviewed the survey results from the fall and reviewed drafted sections of the Town Plan. This section-by-section review facilitated reading and review of the Town Plan document by the Commission. Numerous edits submitted by Commissioners were reviewed by the Commission, consensus gained and edits implemented by staff.

On August 1, 2018 the Planning & Zoning Commission voted 8 – 0 recommending approval of the 2018 Town Plan draft.

DISCUSSION: This 63-page document is the product of over a year's worth of work by the Planning & Zoning Commission and City staff. This document, moreover, is shaped by significant input from residents. 631 resident responses to six Town Plan online surveys were received, and over 100 residents attended six Town Plan Public Hearings.

Chairman Janssen will formally present the 2018 Town Plan draft to City Council at the August 27, 2018 meeting.

COURSES OF ACTION: Update and discussion item only

FINANCIAL IMPACT: N / A

MOTION REQUESTED: N / A



TOWN PLAN

CITY OF SHAVANO PARK

City Living with Country Charm



2018

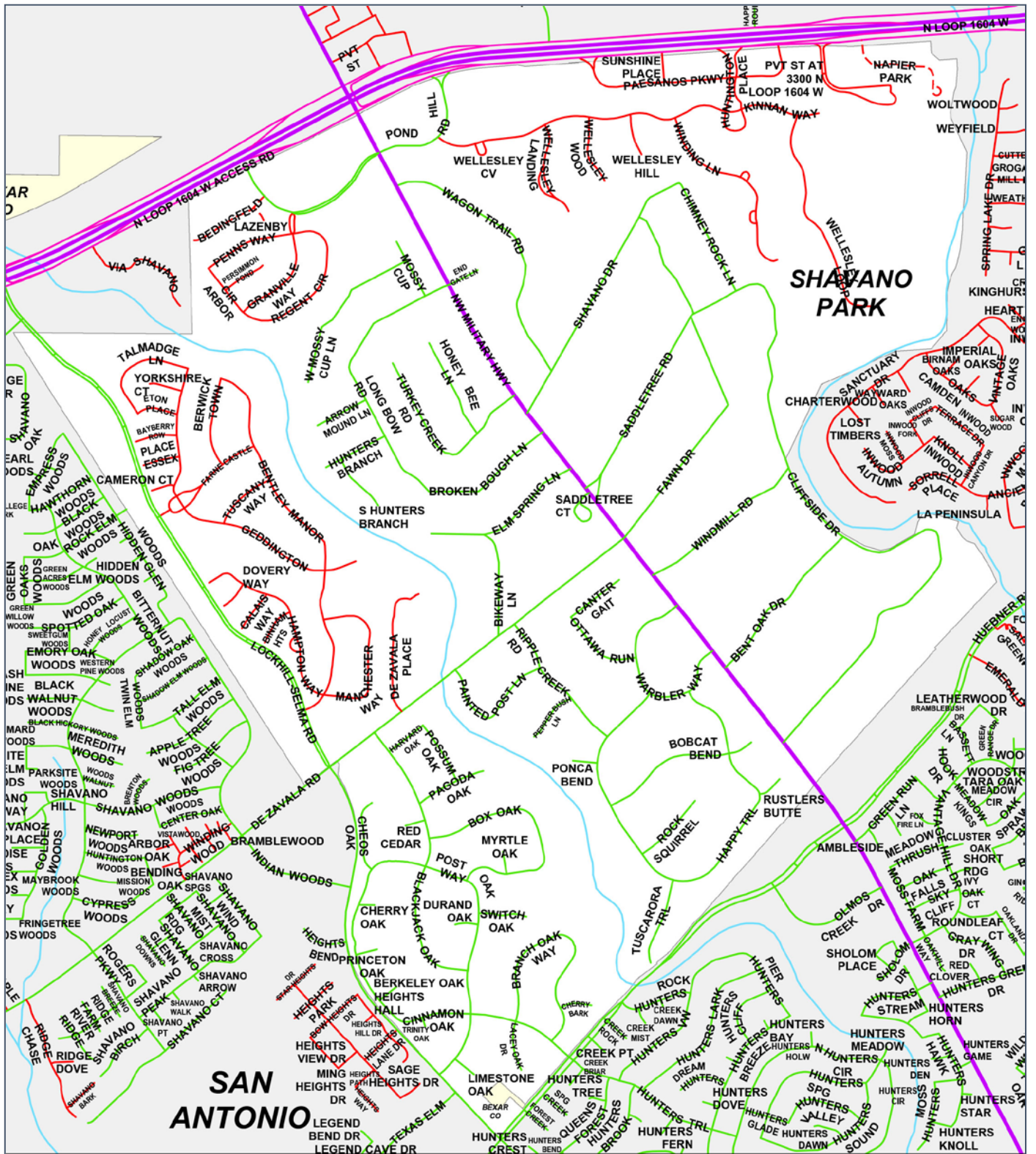


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Introduction



Purpose of Planning

Is to proactively anticipate and set the foundation for future improvements to our community for our residents and other stakeholders. Planning is a management process, concerned with defining goals for our future direction and determining the resources required to achieve those targets. Planning always has a purpose. By remembering our City's history and planning for its future, we hope to meet the long-term needs of our City's residents and businesses.

Purpose of the Town Plan

Is to present a vision that shapes our community concerning the major opportunities and challenges of our City, including: sidewalks and bike lanes; the City's residential and commercial development; addressing flooding and drainage problems; the Municipal Tract; and improving safety and drivability on NW Military Highway.



As a formal City document our Town Plan sets forth general issues and action steps stating our collective vision for the future. The Plan provides a foundation for our City's long-term growth and development with long-range public policy statements for implementation over the next decade.



This document updates the 2010 Town Plan with new resident input and the substantial progress made in planning areas identified in the original Town Plan. This document is shaped by our residents who participated in the development of this Town Plan and it represents our collective vision for the City's future.

Public Participation and Input

Public participation in the development of this document was a top priority for the Planning & Zoning Commission, City Council, and residents. The entire community was invited to participate through online surveys and public hearings. Social media was a large part of the outreach for the 2018



Town Plan, with the City's Next Door, Facebook and Twitter accounts playing prominent roles in dispersing information regarding how and where residents could participate. This mix of online and face-to-face input allowed residents multiple opportunities to participate at their convenience. City staff received 631 responses to six Town Plan online surveys, and over 100 residents participated in the six Town Plan Public Hearings in the fall of 2017.

In addition, KFW Engineers & Surveying and the Texas Department of Transportation made presentations at public hearings to provide professional and technical details on some aspects of the Town Plan. These presentations ensured residents and the Planning & Zoning Commission had all the facts before them when discussing long-term planning for topics in the 2018 Town Plan.



1950 Real Estate Advertisement

Plan Review Process

The City's Planning & Zoning Commission will review the Plan periodically, and at such other times as requested by the City Council. We anticipate that future decisions affecting the City will be consistent with the policies established in this Plan. If City Council approves future projects which differ from the Plan's original intent, the City Council will amend the Plan to reflect those changes.

On March 27, 2017, the City Council directed the Planning & Zoning Commission to update the 2010 Town Plan, thus initiating this process. The update process was conducted by the Planning & Zoning Commission from June 2017 to August 2018.

Community Vision and Strategic Goals



Developing our Community Vision

The Planning & Zoning Commission together with City Staff issued an online survey of residents and hosted a public hearing to review the City's current Vision Statement. Citizen feedback was crucial to forming the new Vision Statement and amending the strategic goals previously developed by City Council. After gaining consensus by the Commission, the City Council adopted the new Vision Statement and City Strategic Goals in the Fiscal Year 2017-18 Budget.



Vision

Shavano Park strives to be the premier community in Bexar County, preserving and celebrating its natural setting and small town traditions amid the surrounding area's urban growth.

This vision is an aspirational description of what the City endeavors to be in the future. It is intended to serve as an overarching guide. The City embraces two core aspirations in our vision statement:

First, Shavano Park *strives to be the premier community in Bexar County*. The City aspires to become the premier place in Bexar County to raise a family in strong neighborhoods, to be a permanent home for many generations, to provide a welcoming community for quality businesses, and provide first-class services to our community. This involves supporting community events, encouraging citizen involvement, and providing the amenities necessary to retain current residents and attract future ones.

Second, Shavano Park *preserves and celebrates its natural setting and small town traditions* amid the surrounding area's urban growth. The City embraces our past as a small rural community while recognizing the challenges of the future, especially concerning the growth and development of the surrounding San Antonio metro area. This involves maintaining large residential lot sizes, preventing the conversion of residential lots to multi-family and business uses and continuing efforts to protect the City's trees and wildlife.



View from Cliffside Drive in Shavano Park

City Strategic Goals

These goals are adopted by the City Council each year as a part of the City's annual budget process. During the 2018 Town Plan update process, the Planning & Zoning Commission held a public hearing and gathered input from residents. Several minor changes resulted. The following are the City's strategic goals:



1. Provide excellent municipal services while anticipating future requirements;
2. Provide and protect a city-wide safe and secure environment;
3. Preserve City property values, protect fiscal resources and maintain financial discipline;
4. Maintain excellent infrastructure (buildings, streets and utilities);
5. Enhance and support commercial business activities and opportunities;
6. Enhance the City's image and maintain a rural atmosphere;
7. Promote effective communications and outreach with residents; and
8. Mitigate storm water runoff.

These broad aspirational goals should guide all City actions. Each budget year the City Council, with input from City staff, determines a number of actionable objectives under each goal. The City Manager then provides in the spring of each year a report to City Council on the progress and achievements made towards each objective.



2018 Arbor Day / Earth Day Celebration

Official Slogan

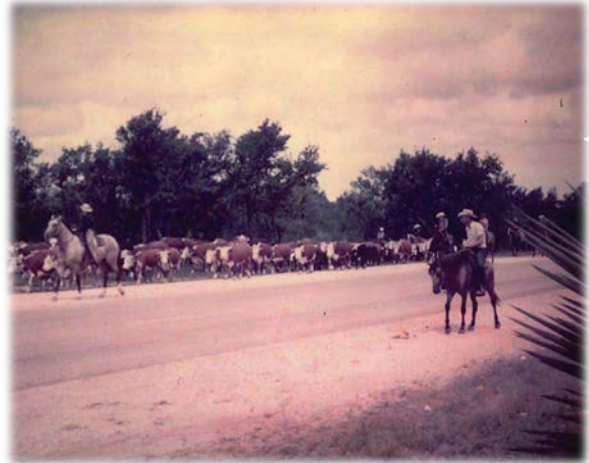
On July 23, 2018 the City adopted *Shavano Park – City Living with Country Charm* as its official City slogan after a four month public involvement campaign. The slogan captures the essence of living in Shavano Park for many of our residents who voted it as the best slogan of five options. Shavano living is convenient access to employment, retail and entertainment of the San Antonio metro while residing on quiet, dark streets and large spacious lots reminiscent of the Country. The slogan also points towards Shavano Park’s history as a quiet country town situated on ranch land between Camp Bullis and San Antonio.

History



City History

The City of Shavano Park (originally known just as Shavano) is located in northwest Bexar County at the edge of the Texas Hill Country, approximately twelve miles north of downtown San Antonio, and along the Olmos and Salado Creeks. In the 1800's, A. De Zavala operated a general store just west of our city limits. In 1881, the U.S. Postal Service opened a post office nearby, with De Zavala as the first postmaster. In 1884, the San Antonio and Aransas Pass Railway established a small rail station and switch. During that period, Shavano was a stagecoach stop between San Antonio and Boerne. The original town had a saloon, carpenter, grocer and fifty residents. By 1896 the population grew to nearly 100 residents, before beginning a gradual decline.



1958 Cattle Drive on NW Military Highway

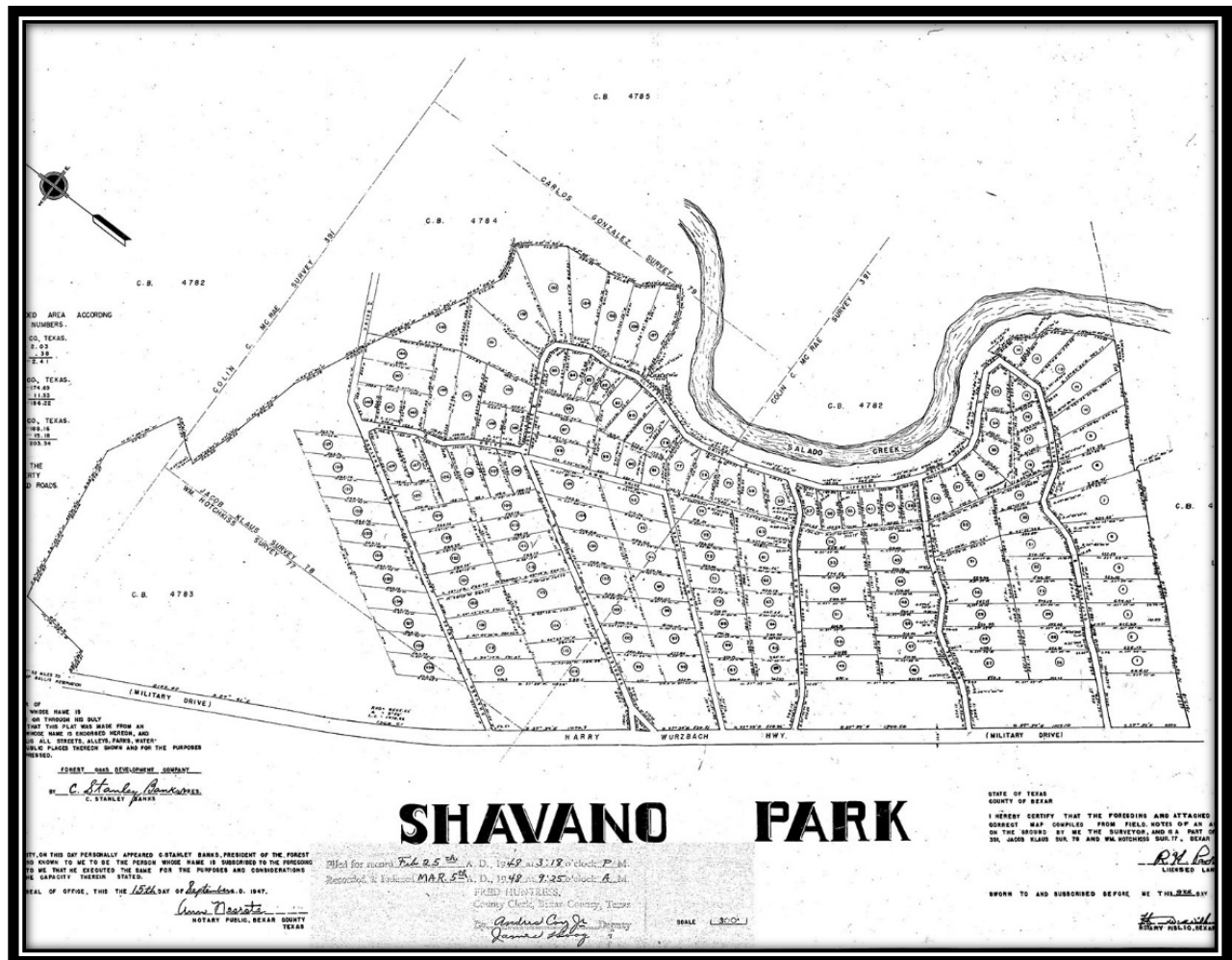


Shavano Park Volunteer Fire Department in 1952

By 1903, the Postal Service closed the post office and the site of the later township of Shavano Park became part of the Stowers Ranch. George Arthur Stowers came to Texas in 1889 and opened several successful furniture stores. The land Stowers acquired was originally part of a Spanish land grant. In 1947, Wallace Rogers and Sons purchased the land with plans for additional development. At that time, the road system consisted of only NW Military Highway and De Zavala Road, and residential development had begun in the Cliffside subdivision east of NW Military Highway. On June 19, 1956, the City of Shavano Park was incorporated as a General Law City. In the mid-1960s, additional roads were added, including Loop 1604 to the north, Lockhill Selma Road to the west and Huebner Road to the south.

Today, the City of Shavano Park is completely surrounded by the City of San Antonio. The City's boundaries are generally Loop 1604 to the north, Huebner Road to the south, Lockhill Selma to

the west and Salado Creek to the east. The City encompasses approximately 3.3 square miles of land and has an estimated 3,793 residents. The City has come a long way from the rural cluster of homes east of NW Military Highway, as can be seen in this 1948 property plat of the original homes.



Original Plat of Shavano Park from 1948

Digital Archives

BiblioTech, Bexar County's all-digital public library, worked with the 26 suburban cities of San Antonio, to create individual digital anthologies. Together, these anthologies reflect and preserve the rich, diverse histories found in Bexar County. The project launched in 2018 to coincide with the 300th anniversary of the founding of San Antonio. To see the rich history of Shavano Park visit <http://bexarbibliotecharchive.org/>. This project was a joint effort by City Staff and volunteer residents. It includes sections on the City's military influence, personal histories written by residents, newsletters from 1966 to present, photographs, and the Shavano Park Women's Club.

Strengths, Weaknesses, Opportunities, and Threats



2018 Town Plan: Strengths, Weaknesses, Opportunities, and Threats

For the 2018 Town Plan, residents and the Planning & Zoning Commission re-evaluated the strengths, weaknesses, opportunities, and threats (SWOTS) for the City of Shavano Park. This exercise helps the City identify those areas where energies and efforts should be focused.

Strengths

- Rural Character
- Location/Access
- Outstanding Municipal Services
- Quality Development
- Safety and Security

Weaknesses

- NW Military Highway Congestion
- Limited Future Residential and Commercial Development
- Disproportionate aging population
- Pedestrian Accessibility
- Drainage

Opportunities

- Collaborate with TxDOT on NW Military Highway Expansion
- The Municipal Tract located in the City's center
- Promote City identity & image
- Work with the City of San Antonio/Bexar County
- Engage with Developers/Property Owners to Meet City Long-term Needs

Threats

- Other Governments Impacting the City
- Crime
- Traffic Congestion
- San Antonio Growth
- Nearby Developments

In the future the City will strive to sustain these strengths, address and correct these weaknesses, pursue new opportunities, and recognize and explore solutions to community threats.

Demographics



Demographic Analysis

Residents are the most important aspect of our community. Demographic and other information regarding our City's residents provides a fundamental understanding of the nature of our community.

Population Growth

Shavano Park has experienced a 24% increase in population between the years of 2010 and 2017. Our population has grown through implementation of our annexation program adopted in 1999 and development of new neighborhoods. These new neighborhoods are nearly built out and the City is dedicated to sustaining large lots with single family homes, so the City's population is expected to remain stable in the future. The City's zoning prohibits multi-family developments.

Population, 1970-2017

Year	Population	Change	% Change
1970	881		
1980	1,448	567	64%
1990	1,708	260	18%
2000	1,754	46	3%
2010	3,035	1,281	73%
2017*	3,793	758	24%
* = estimated			
Source: United States Census Bureau			



*A home in
old
Shavano*

Growth factors include the City's location in the majestic and beautiful foothills of the Hill Country in northern Bexar County, proximity to three major highways (Loop 1604, IH 10, and Wurzbach Parkway), the prestigious Northside Independent School District, easy commutes to employment centers and the airport, and plentiful shopping nearby.

Demographic Characteristics

Shavano Park is a highly educated community with a strong presence of military veterans and their families.

<i>Social Characteristics</i>	Number	Percent	Texas
Population	3,793		
Median Age	48.5		
High school degree or higher	(X)	97.5%	82.3%
Bachelor's degree or higher	(X)	70.1%	28.1%
Military veterans	327	9.5%	5.35%

Nearly double the Texas average. Shavano truly is a community of veterans.

Source: Population figure from United States Census Bureau, 2017 Population Estimates

Rest of data from United States Census Bureau, American Community Survey 2016 Estimates

Shavano Park is an affluent community in a prime location with easy access to nearby businesses, parks, and the highway system of the greater San Antonio metropolitan area.

<i>Economic Characteristics</i>	Number	Percent	Texas
Number of Companies	333		
Mean travel time to work (in minutes)	20.6		25.9
Median household income (in U.S. dollars)	\$161,964		\$54,727

5 minutes less than the Texas average.

More than triple the Texas median.

Source: United States Census Bureau, American Community Survey 2016 Estimates

Shavano Park is comprised of strong residential neighborhoods. These property values are high because the community is safe, secure, has large lots, and enjoys outstanding municipal services.

<i>Housing Characteristics</i>	Shavano Park	Bexar County
Total occupied housing units	1,350	
Average value (in U.S. dollars)	\$691,512	\$211,078

More than triple the Bexar County average.

Source: The Bexar County Appraisal District, Certified Totals from 2018

Existing Conditions



Ad Valorem Tax Rate

For tax year 2017, the ad valorem tax rate in the City was \$0.287742 per \$100 valuation. Shavano Park's ad valorem tax rate is lower than many neighbor Bexar County cities and the Texas average, but the City still offers superior services in fire, emergency medical services, police, and public works.

<u>City</u>	<u>2017 Rate</u>
San Antonio	0.558270
Hollywood Park	0.510081
Castle Hills	0.501345
Olmos Park	0.432785
Alamo Heights	0.386439
Terrell Hills	0.347673
Fair Oaks Ranch	0.329500
<i>Shavano Park</i>	<i>0.287742</i>

Texas Average 2016
Rate

0.494406

*Source: Texas Comptroller
of Public Accounts*

Source: Bexar Appraisal District

Zoning

The City's zoning districts are designed so that residential and commercial developments meet the needs and desires of residents by providing for high-quality office, retail, and dining services, and single-family homes with both large and small lot configurations. Residential zoning is solely comprised of single-family residential classifications, as multi-family zoning is prohibited by City ordinance. Commercial zoning is located predominately along Lockhill Selma Road and Loop 1604, with limited additional commercial zoning located at the northeast and southeast corners of Lockhill Selma and De Zavala Roads.

The City's zoning districts are as follows:

Zoning District	Zoning Use
A-1, A-2, A-3, A-4, A-5 PUD	Single Family Residential District
CE	Single Family Cottage Estate Residential District
O-1	Office District
B-1	Business District
B-2	Business District
M-U	Municipal Utility District
MXD	Mixed Use District

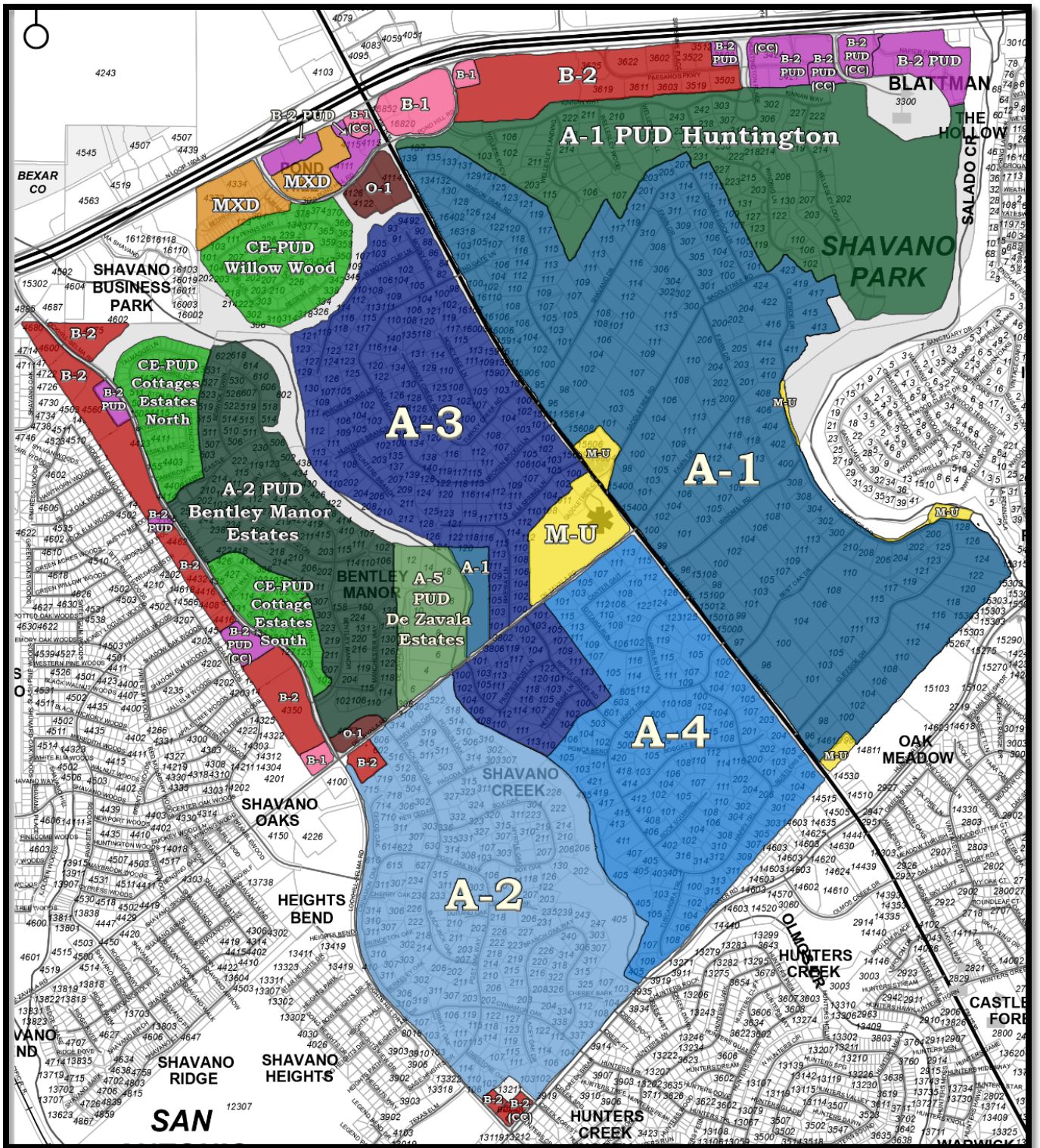
The City's newer residential developments are all either Planned Unit Developments (PUDs) or are zoned as Mixed Use zoning districts (MXD). These PUDs and MXDs give developers flexibility in designing and building quality gated communities that provide multiple home and lot configurations. For details on residential neighborhoods, see page 34 and for commercial developments, see page 43.

Residential Neighborhoods	Zoning
Old Shavano	A-1, A-3
Huntington	A-1 PUD
Shavano Creek	A-2
Bentley Manor	A-2 PUD
Shavano Estates	A-4
De Zavala Estates	A-5 PUD
Bentley Manor Cottage Estates	CE PUD
Willow Wood	CE PUD
Pond Hill Garden Villas	MXD



***Tower
entrance to
Huntington***

Zoning Map



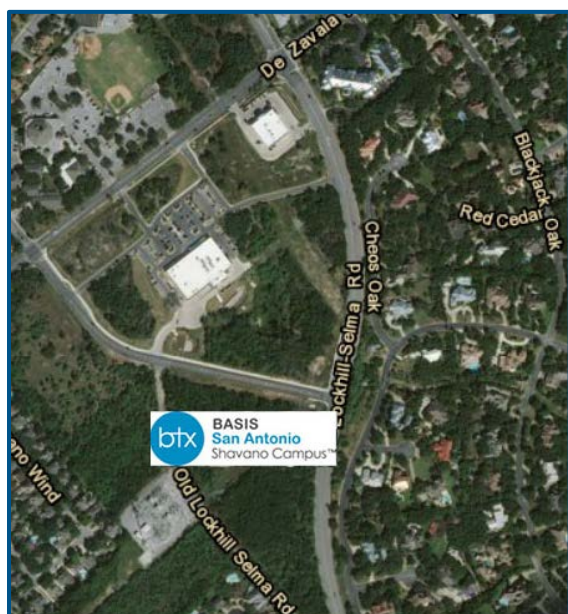
Local Schools

Shavano Park is entirely within the Northside Independent School District (NISD), an award-winning school system and one of South Texas' premier school districts. NISD is the state's fourth largest school district, covering 355 square miles, operating 117 public schools and enrolling 106,066 children in the 2017-2018 school year. NISD provides excellence in education and is an accredited school district by the Texas Education Agency. The accreditation status is based on the academic accountability rating and financial ratings.



Blattman Elementary School, located in the northeastern part of Shavano Park, is part of NISD. Blattman Elementary received recognition as #7 on the list of best San Antonio Elementary Schools in 2017, as reported by the *San Antonio Express-News* in June 2017.

Shavano Park is also surrounded by high quality private and charter schools. Cornerstone Christian School is a private religious school located north of Loop 1604 and is only about a mile and a half away from Shavano Park's City Center. Cornerstone Christian School includes grades K-12, is dedicated to teaching a "Christian Worldview Curriculum", and currently boasts a 100% college acceptance rate.



As of 2018, Basis Curriculum School's location near Shavano Park on Lockhill Selma (see picture) is still under construction. Basis Curriculum, a charter school that provides a S.T.E.M. based education, is currently building a campus near the intersection of Lockhill Selma Road and Indian Woods. Basis Shavano Campus will include grades 6 through 12 and hope to provide their students with "the best possible educational foundation to be independent and resourceful problem solvers and to face future challenges."

Transportation

The City of Shavano Park is ideally located within commuting distances to major shopping centers, restaurants, banks, schools, the Medical Center, and the University of Texas at San Antonio. Additionally, the VIA Metropolitan Transit Authority provides transportation services from numerous locations within Shavano Park to locations throughout the metropolitan area of San Antonio.

The City's three major thoroughfares are NW Military Highway, Lockhill Selma Road, and De Zavala Road. Based on the 2016 traffic map as prepared by TxDOT, our City's traffic count at the intersection of NW Military Highway and De Zavala Road was 18,947 vehicles per day. With continued growth in the City of San Antonio, and with increased traffic congestion on its main thoroughfares, NW Military Highway, De Zavala Road, and Lockhill Selma Road have experienced significant increases in their traffic counts. In 2010, the traffic count at the intersection of NW Military Highway and De Zavala Road was 10,500 vehicles per day. This means traffic at this intersection has increased 80% in just six years. During the busiest times of the day, when the traffic count is at its highest, residents along NW Military Highway often find it difficult to safely turn onto or off NW Military Highway. This safety hazard for residents is the primary motivation for the City partnering with TxDOT on a project to widen NW Military Highway and create a continuous center turn lane (see details on page 29). In addition in 2018 TxDOT is providing a west bound turnabout for the intersection of Loop 1604 Frontage Road and NW Military Highway. These projects should improve the traffic flow in our City.

Dark Skies

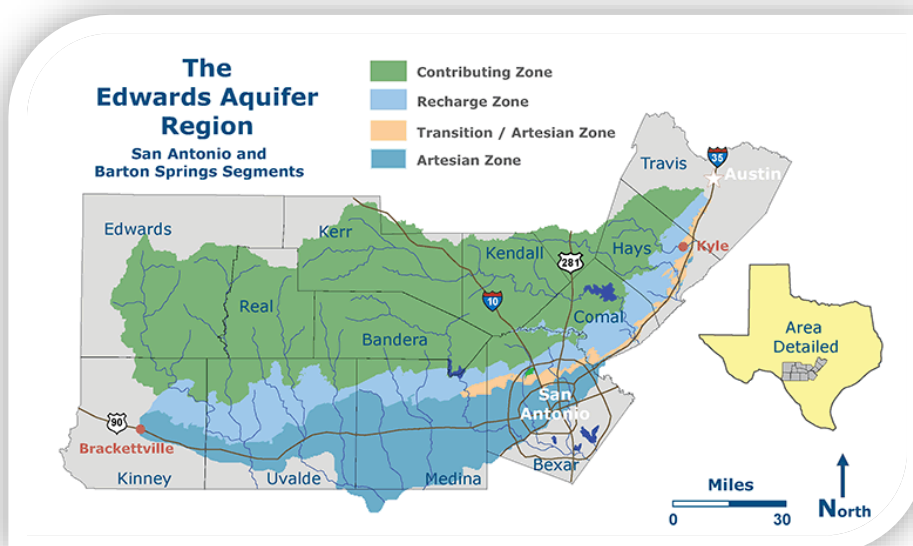
The United States Army expressed concern regarding its ability to conduct night training exercises because of excessive outdoor lighting within a five-mile perimeter of Camp Bullis. Shavano Park is located within this five-mile corridor, and in 2009, our City Council established regulations for outdoor lighting impacting Camp Bullis. These regulations support the United States Army and the community of Shavano Park benefits from the reduction of light pollution in the City.



*San Antonio
region at night.*

*Night Lights
imagery by
NASA's Earth
Observatory.*

Edwards Aquifer Recharge Zone



The Edwards Aquifer is an underground layer of porous, honeycombed, water-bearing rock that is between 300-700 feet thick. The City is located entirely over the environmentally sensitive Edwards Aquifer Recharge Zone that stretches across north Bexar County. All developments over the recharge zone are regulated by the Edwards Aquifer Authority (EAA) and require Water Pollution Abatement Plans. The City considers protecting the Aquifer a serious duty, and ensures all developments meet EAA and Texas Commission on Environmental Quality (TCEQ) standards. Towards these efforts, in 2017 the City built a rain garden at City Hall to collect runoff from the City Hall parking lot.

Tree Preservation

One of our City's greatest assets are our beautiful heritage trees. Trees maintain our attractive rural character, protect against soil erosion, and offer shade to homes. During the town plan process, residents made numerous comments about how our trees contributed to the allure and beauty of Shavano Park. In addition to these heritage trees, groves of "second generation trees" are found throughout the City.



Primarily established native trees within the City include: Live Oaks with a scattering of Burr, Red and Post Oaks, as well as Bald Cypress, Mountain Laurels, Texas Persimmons and Cedar Elms. A diversity of tree species is desirable because it not only adds to the aesthetic quality of the City, but it also helps prevent the widespread devastation caused by single species disease or infestation. By ordinance, sixteen native trees are protected as heritage trees during commercial development. Commercial business developers are required to conduct a tree survey of the development site and identify the location and diameter of all heritage trees. During development, 25% of the collective diameter of trees must be preserved. In addition ordinance requires preserved heritage trees be protected from damage during construction. These preserved heritage trees add to the lushness and pleasantness of the City's neighborhoods and commercial areas.



In 2005, the City adopted a tree preservation ordinance to protect certain trees during commercial development. This ordinance set the requirements for tree preservation that all commercial developments must follow. Developments are required to submit a tree survey to the City and mitigate any loss of heritage trees, as defined by ordinance, with the planting of new trees.



In 2015, the City adopted a Public Tree Care ordinance that created the Citizen's Tree Committee of Shavano Park. This committee provides advice and input regarding possible oak wilt, tree trimming and generally accepted urban forestry practices. This ordinance also granted the City Manager the authority and responsibility to oversee the planting, pruning, maintenance, and removal of trees

on public property. This ordinance ensures that the City's beautiful and lush trees are protected on public and commercial property.



In 2016 the Shavano Park Citizen's Tree Committee spearheaded the City's efforts to become a Tree City USA. This program, administered by the Arbor Day Foundation since 1976, recognizes communities committed to sound urban forestry management. Over 3,400 communities are a part of this program. A community is required to maintain a tree board, have a community tree ordinance, spend at least \$2 per capita on urban forestry and celebrate Arbor Day.

Sustainable Development

Residents have also expressed support for new sustainable development ideas. The City plans to work with residents in this endeavor without creating a financial burden on the City's budget.

As of October 2015, all new residences are required to be solar-ready. A solar-ready home is a residence that comes with pre-installed electrical infrastructure necessary for the installation of solar panels. By installing the necessary conduit and panels during construction, thousands of dollars are saved by a homeowner when installing solar panels in the future. The mandate costs builders around \$200 dollars; pocket change when compared to the thousands of dollars it would cost to install solar panels once construction of the home is complete. Shavano Park is one of the few cities in Texas to require all developers to build solar-ready homes.

In 2016, the City lowered the cost of purchasing solar permits to \$150 instead of using a valuation-based permitting fee that charged one homeowner a \$1000 to permit. This substantially lowered the cost of installing solar panels in Shavano Park.

Finally, the City also maintains and updates its building and fire codes to the latest versions from the International Code Council and National Fire Protection Association to ensure that Shavano Park protects the well-being of its residents, and adopts the latest efficient heating and cooling building construction standards.

Achievements and Awards



Scenic City

The City of Shavano Park has been recognized as a Scenic City by the Scenic City Certification Program since 2016. Shavano Park maintains high-quality scenic standards for its roadways and public spaces. The Scenic City Certificate is a reflection of Shavano Park's excellent civic leadership, great community pride, and strong desire to maintain its rural character.



Firewise USA

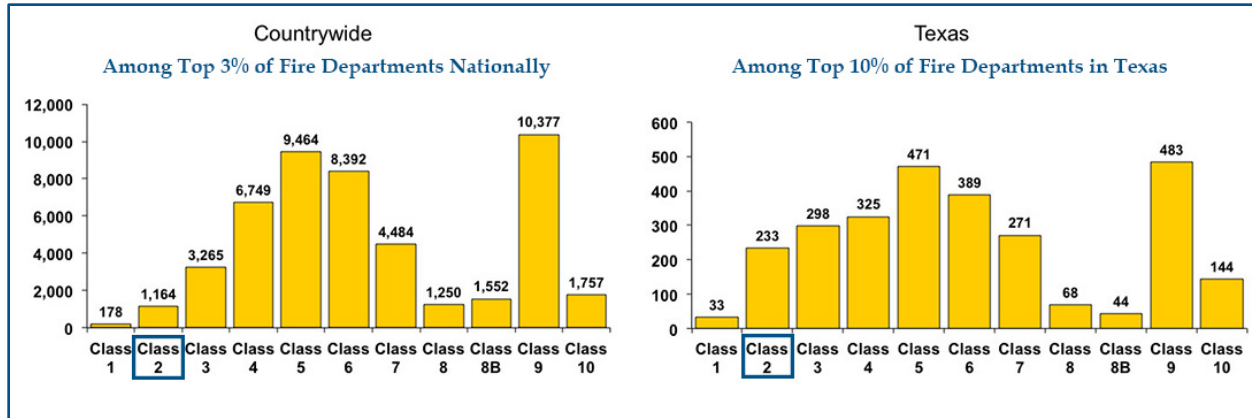
Shavano Park has been recognized as a Firewise Community by the National Fire Protection Association since 2016. The residents of Shavano Park are active participants in creating a safer community by engaging in wildfire risk reduction activities and by celebrating Firewise Day each year. Since being recognized the City completed two projects to improve wildfire safety in the City. In 2017, the City created a one acre demonstration area of a Firewise forest on the City's Municipal Tract to show residents how to improve wildfire safety on their properties. In 2018, the City with the Texas A&M Forest Service created a Shaded Fuel Break along the borders of the Municipal Tract to reduce the likelihood that any wildfire on the tract would spread to nearby areas.



Insurance Services Office (ISO) Rating of 2

The Insurance Services Office (ISO) collects information on municipal fire protection efforts in communities and analyzes the data. ISO will then assign a Public Protection Classification ranging from 1 to 10, with 1 being the best and 10 the worst. On June 10, 2016 the City of Shavano Park Fire Department received a classification of 2.

This classification places the Shavano Park Fire Department in elite company among the nation's fire departments. In addition, this rating entitles the residential and commercial property owners within the City of Shavano Park to receive the maximum credit on their insurance premiums. With a Class 2 ISO rate, Shavano Park property owners may realize a 10 to 15% decrease in their property insurance premiums.



Source: www.isomitigation.com

Texas Fire Chiefs Association Best Practices Recognition

In 2017, the Shavano Park Fire Department initiated efforts to certify under the Texas Fire Chiefs Association Best Practices Recognition Program. The Fire Department received comments on their submissions from the Recognition Program and is currently working on revisions.



Texas Police Chiefs Association Law Enforcement Best Practices Recognition

On February 22, 2018 the City of Shavano Park Police Department achieved “Recognized Status” for compliance with the Texas Law Enforcement Agency Best Practices Recognition Program of the Texas Police Chiefs Association. Of the 2,667 police agencies in Texas, the Shavano Park Police Department became the 146th agency that achieved this status. This recognition is based upon the policies, standards, and practices of the department following the 168 Best Practice Standards, and involved a comprehensive two year agency process culminating in a two day audit of all areas of the agency.



The men and women of the Shavano Park Police Department are commended for their hard work and dedication in obtaining this status.



Established in 2006, the Law Enforcement Recognition Program is a voluntary process where police agencies in Texas prove their compliance with 168 Texas Law Enforcement Best Practices. These Best Practices were carefully developed by Texas Law Enforcement professionals to assist agencies in the efficient and effective delivery of service, the reduction of risk and the protection of individual’s rights.

Sidewalks & Bike Lanes



The 2010 Town Plan

The 2010 Town Plan called for a network of sidewalks, bike lanes, and trailheads to interconnect the City and provide access to nearby San Antonio pathways and parks. During the 2010 Town Plan discussions residents supported increasing pedestrian and bicyclist accessibility in our City. Residents desired interconnected, safe, well built, and properly maintained pathways that would not conflict with the rural aesthetic of our City. Residents believed the network of sidewalks and bike lanes would enhance local property values and improve the community's ability to enjoy the City's natural beauty. This vision informed City actions in the coming years.

Current Sidewalk & Bike Lane Network

Since 2010 the City has made significant progress on the installation of sidewalks across the City. The City, with the assistance of Bitterblue, Inc., has completed construction of the following sidewalks and/or bike paths:

- Sidewalk from Lockhill Selma to Pond Hill



Sidewalk from Lockhill Selma to Pond Hill

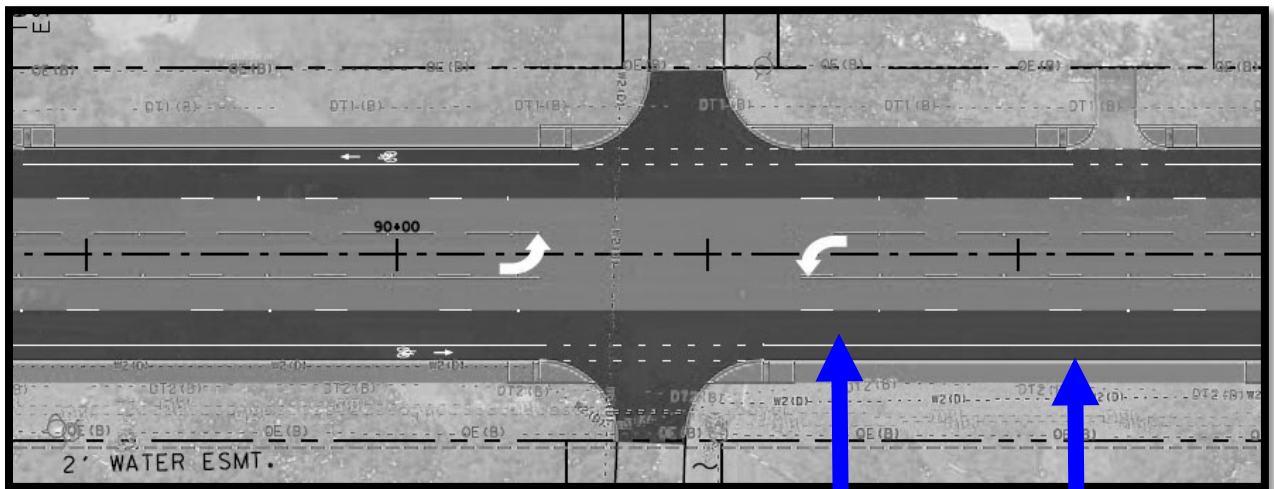
- ## Map of Current Sidewalk & Bike Lane Network



Future Additions and Plans

In addition to these completed projects, the City approved the construction of the following projects.

- Sidewalks and bike lanes on NW Military Highway from Loop 1604 to Huebner Road. These improvements are a part of the Texas Department of Transportation (TxDOT) NW Military Improvement project slated to begin in fall 2020.



*Exhibit from 30% engineering plans near Long Bow and NW Military Highway shows the on street bike lanes and curb sidewalks next to the roadway.
(Note subject to change)*

**On street
Bike Lanes**

**Sidewalks next to
roadway curb**

- A sidewalk along Lockhill Selma from De Zavala Road to Huebner Road. This portion of the sidewalk is in the jurisdiction of San Antonio and will require San Antonio efforts, but will benefit the accessibility of Shavano Park residents. Staff will continue coordination with San Antonio to seek completion of this project.
- Two connections to San Antonio's Salado Creek Greenway: one near the southern portion of Cliffside Drive and the other near Blattman Elementary School. The Cliffside Drive connection will be minimalistic and preserve the natural setting. The City intends for the trail connection near Cliffside to be used by Shavano Park residents and will not create a dedicated public parking area on Cliffside. During the Town Plan public hearings residents expressed concerns about safety and parking. The City is committed to evaluating the situation and taking necessary actions once the San Antonio portion is constructed and in use by the public.

- A connection from NW Military Highway to the future Salado Creek trailhead. Two portions of the connection have been completed, but the middle segment near the 22 acres of undeveloped land to the west of Paesanos Parkway is planned for future development. This portion will be constructed in conjunction with the property's developments.



Huntington sidewalk (in red)
(Note path is subject to change)

- A sidewalk for Huntington residents that connects to the Shavano Park sidewalk network. The sidewalk will run along Kinnan Way, from Pond Hill Road to the planned future trailhead of the Salado Creek Greenway east of Blattman Elementary School.



Connection of NW Military Highway to the future trailhead of the Salado Creek Greenway (in blue)
(Note path is subject to change)

San Antonio Salado Creek Greenway and Shavano Park

In 2000, the City of San Antonio approved and began development on their linear park projects. This plan proposed the connection of major portions of San Antonio with hiking and biking trails. Today, approximately 65 miles of trails are available in and around the creek and river beds of the San Antonio metro area.

The Salado Creek Greenway is a 22.7 mile stretch of trail that extends from Huebner Road, through Phil Hardberger Park, to McAllister Park, to John James Park, and all the way to Southside Lions Park. The portion of the trail that is closest to Shavano Park extends from Huebner Road to Hardberger Park. In 2018, the City of San Antonio began constructing the trail portion that extends adjacent to Huntington and Cliffside Drive. The City of Shavano Park will connect the Cities' sidewalks to the Salado Creek Greenway for easy access to the San Antonio pathways by residents once the City of San Antonio portion is constructed in 2018 – 2019.

Sidewalk Plan – Issues and Action Steps

Issues:

- The materials and trail construction must support our City's rural aesthetic.
- Providing security on pathways and ensuring emergency access for Police, Fire & EMS services.
- Maintenance of sidewalks to ensure clear and unobstructed pathway.
- Make final determination on dedicated sidewalks for De Zavala Road.
- Design appropriate signage for positioning along sidewalks
- Be respectful of private property rights

Action Steps:

- Coordinate with City of San Antonio on Cliffside and Napier Park access to Salado Creek Greenway.
- Advocate to the City of San Antonio for a sidewalk on the east side of Lockhill Selma between Huebner and De Zavala Roads.
- Continue to study the need and viability and Budget for a preliminary engineering report for dedicated sidewalks on De Zavala Road.
- Determine funding and project scope required for a dedicated sidewalk on De Zavala Road.

NW Military Highway



History

NW Military Highway (FM 1535) is an 8.2 mile stretch of State Highway running from Loop 410 to Camp Bullis. This roadway dates from the 1950s and was built to connect Camp Bullis to the City of San Antonio. Since the 1950s, this roadway has grown to be a key artery for north Bexar County, with approximately 1.8 miles of NW Military Highway running through the middle of the City of Shavano Park. Since its construction the highway has changed from being a quiet two lane road used for military purposes into a busy thoroughfare connecting Loop 410 with Loop 1604.

The 2010 Town Plan addressed NW Military Highway by concluding, *"Throughout the planning process, the citizens of Shavano Park strongly expressed their desire and support for the City to take control, to the greatest extent possible, of the decision-making process for development, design, and the look and feel of the impact of the future improvements to NW Military Highway. The citizens of Shavano Park want NW Military Highway to essentially be the 'Main Street' for Shavano Park and effectively be designed to support the rural look and feel the citizens want for the City. In addition, the citizens do not want NW Military Highway to further bisect the City or generate a perception that it separates one section of the City from another section."*

This vision was the guide for the City as it worked towards improving the safety and traffic flow on NW Military Highway.

Building a Way Forward

As part of the 2010 Town Plan's action steps, in 2011 the City contracted a Traffic Study of NW Military Highway to determine present and future traffic conditions. The study counted 11,900 vehicles per day for Shavano Park's portion of NW Military Highway and also accurately predicted

1949 - 1955
NW Military Constructed



1999
TxDOT submits Plan,
City rejects it



2010
Town Plan includes medians
and roundabout



2011
Pape-Dawson Traffic Study
finds significant traffic increase



2015
City and TxDOT partner for
MPO submission

that by 2016 traffic would increase by nearly 50% to 17,400 vehicles per day. By 2017 traffic counts were already at 18,365 vehicles per day - an increase of over 5% in vehicle traffic in just one year. With the accelerating rate of developments along Loop 1604, future projections call for continuing increases in traffic on NW Military Highway. It is clear the City needs to take action to ensure the safety of residents that both live or travel on NW Military Highway.

In 2015, the City Council approved a partnership with Texas Department of Transportation (TxDOT) for improvements to NW Military Highway. TxDOT agreed to submit a NW Military Highway improvement project on the City's behalf to the Alamo Area Metropolitan Planning Organization (MPO) for federal funding, provide the required 20% local match for the construction, provide payment for all non-construction related costs, and oversee construction of the project. In 2015, the Planning & Zoning Commission and the City Council developed a consensus for the City's future vision of NW Military Highway and provided it to TxDOT. In the spring of 2016, the City's project was funded by the MPO through a combination of federal and state dollars. The project is slated to begin construction in the fall of 2020 and construction will be overseen by TxDOT.

NW Military Hwy Improvement Project (Huebner Road to Loop 1604)

Existing Conditions

- Approximately 2 miles
- 4-lane road without a continuous center-turn lane
- Turn lanes exist at Huebner Road, De Zavala Road, and approaching Loop 1604

Planned Improvements

- Addition of a center-turn lane
- Addition of sidewalks and bicycle accommodations
- Intersection improvements

Considerations

- Safety and mobility
- Trees and landscaping
- Drainage

Crash Data Reported (from 2012 to 2017)

- 146 minor crashes and 7 major crashes
- 2 crashes resulted in fatalities



Exhibit from preliminary schematic of improvement project

The 2020 Improvement Project

Beginning in 2017, the City began holding planning meetings with TxDOT on the design and development of the project. As of July 2018, TxDOT is engineering and designing the 60% schematic design – a significant step in the engineering process. The TxDOT plan thus far differs from the City’s consensus document by providing for on-street rather than off-street sidewalks. The TxDOT plan, however, is otherwise consistent with the City’s vision, and includes on-street bike lanes, road curbs, and a continuous 2-way center turn lane. City staff intends to continue to meet with TxDOT and stress the City’s desire for off-street sidewalks that would meander around roadway trees to increase the safety of our residents walking along NW Military Highway and to save as many trees as possible.



The City intends to joint bid with TxDOT any necessary relocation of the City’s water lines. This joint bidding will reduce the costs for the City due to efficiency in financing and mobilization and provide unified management of the construction and utility work. It is also known that the City will need to relocate the fiber communications conduit under NW Military Highway that connects City Hall with the Fire Station.

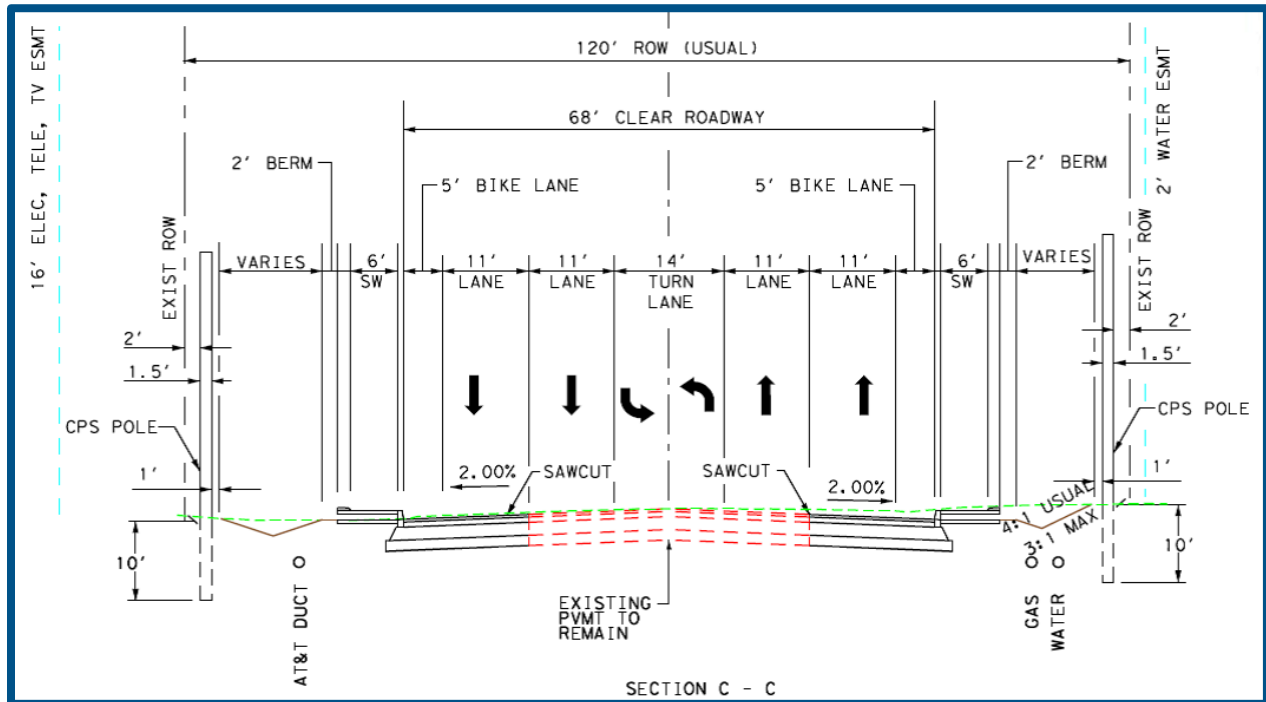
Even before 2015, when the City began coordination with TxDOT, the intersection of NW Military Highway and Pond Hill Road was a known safety hazard and a topic of discussion with TxDOT. The proposed improvements at the intersection are being included in the overall improvement project. The City’s position is that a traffic control device is needed to ensure the safety of residents.



NW Military Highway on a typical weekday afternoon

During its initial planning, TxDOT considered several options for the intersection including a restriction on left turns at the intersection. This option is not supported by the residents or the City. During the Town Plan update, residents strongly voiced their concerns regarding restricted left turns at Pond Hill and NW Military Highway. There is, however, strong support from residents for the implementation of a signalized intersection. The City has also requested that TxDOT place

After public comments received during the Town Plan Public Hearings, the City additionally requested that TxDOT place a crosswalk at the intersection of NW Military Highway and De Zavala Road.



Concerns for Upcoming Northwest Military Highway Improvements

Noise and access during construction. The City and TxDOT understand that like all roadway projects, noise and limited access will be inconveniences during construction. The City will rely on TxDOT's considerable experience with roadway construction to apply best practices to reduce noise and access inconveniences to residents. In addition, the City will continue to listen to resident concerns during construction and attempt to remedy problems as they occur.

Loss of trees and rural atmosphere. Residents expressed concerns that the widening of NW Military Highway would cause significant loss of large heritage trees and reduce the City's traditional atmosphere as a rural community. Although it is anticipated that a significant number of trees will be lost within TxDOT's right-of-way, the City will continue to work with TxDOT during

engineering to reduce the number of trees lost. After the project is complete, the City is committed to limiting any future expansion of NW Military Highway.

Drainage. Considering the City’s current drainage problems related to NW Military Highway, the residents of Shavano Park have shown concern that the expanded roadway surface could increase drainage and flooding problems. Thus far in engineering as of July 2018, TxDOT has included six drainage improvements along NW Military and satisfied all the City’s requests for improvements.

Water service during water line relocation. With the widening of NW Military Highway, the City as well as other utility providers, will have to relocate at least some utilities to ensure they are not located under the expanded roadway surface. The City intends to joint bid the water line relocation, placing the relocation under the considerable experience of TxDOT. The City will ensure that residents along NW Military Highway will maintain reliable water service throughout the water line relocation necessitated by the project.

Impact on driveways. Individual property owners will meet and have a chance to coordinate with TxDOT on the specific details of how the expanded roadway may impact their property. The City staff will be available to assist residents with their concerns as needed.

NW Military Highway – Issues and Action Steps

Issues:

- Safety of the intersection at Pond Hill Road & NW Military
- Loss of trees & rural atmosphere
- Drainage worsening with increased impervious cover
- Scope and cost of water line relocation
- Alleviating noise and traffic congestion during construction
- Protect NW Military Highway from further widening after project is complete
- Reducing speed limit on NW Military Highway

Action Steps:

- Continue coordination and cooperation with TxDOT
- Ensure a signalized intersection at Pond Hill Road & NW Military Highway
- Mitigate tree loss in planning stages with TxDOT
- Coordinate with TxDOT to address drainage problems identified in Master Drainage Plan
- Determine contractor staging area during road project
- Pursue joint bid with TxDOT for relocation of water lines
- Determine scope & budget for water line relocation

Residential Development



The City of Shavano Park offers a unique blend of rural small town character with urban conveniences. Residents enjoy upscale family living in a variety of quiet neighborhood settings ranging from the original established neighborhoods built before the city was incorporated in 1956 to newly built and exclusive gated communities.

Shavano Park's neighborhoods include the Old Shavano Park, Shavano Estates, Shavano Creek, De Zavala Estates, Bentley Manor, Huntington, Willow Wood, and Pond Hill Garden Villas.



Old Shavano Park

Residents consider Old Shavano Park to be comprised of two sections: East and West. The East section dates to before the original founding of the City of Shavano Park in 1956, and provides a rural atmosphere and setting. The neighborhood boasts some of the largest lot sizes of any residential area, with some lots approaching five acres. The spacious lots and quiet neighborhood roads provide the rural small town atmosphere so beloved by Shavano Park residents.



The western section of Old Shavano Park was developed in the 1970s and has a minimum lot size of 0.7 acres. It includes residential neighborhoods north of the Municipal Tract and west of NW Military as well as the homes along Ripple Creek, Pepper Bush and Painted Post south of De Zavala Road.



The Shavano Park Water System serves both sections of Old Shavano Park. All lots have homeowner-owned and maintained septic facilities for sewage.



Shavano Park Estates

Shavano Park Estates is the third oldest community in Shavano Park. The neighborhood has a minimum lot size of one acre and boasts the same quiet streets and exquisite homes amid natural beauty that is the hallmark of Shavano Park living. It was developed in the 1970s and does not have a homeowner's association. The Shavano Park Water System serves all homes in the Shavano Park Estates. All lots have homeowner owned and maintained septic facilities for sewage.



Shavano Creek

Located in the southwest corner of the City near the intersection of Lockhill Selma and Huebner Roads, Shavano Creek is a collection of luxury homes with minimum lot sizes of 0.7 acres. The City annexed the existing neighborhood in 2000. The community has its own homeowner's association and offers a sleepy suburban atmosphere. Shavano Creek receives its water and sewer service from the San Antonio Water System.



De Zavala Estates

De Zavala Estates is a small gated subdivision of eight homes on De Zavala Place Road with its own homeowner's association. De Zavala Estates was an existing neighborhood annexed by the City in 2000. The quiet De Zavala Estates neighborhood offers a gated entry and secluded quality of life in a suburban setting. Lot sizes range from two to six acres. The neighborhood receives its water service from the San Antonio Water System.

All lots have homeowner owned and maintained septic facilities for sewage.



Bentley Manor

This gated subdivision is located off of Lockhill Selma Road between De Zavala Road and Loop 1604 on the western side of Shavano Park. The City annexed the land in 1999 before Bentley Manor was developed. It is a family friendly neighborhood in a beautiful, tranquil and heavily landscaped enclave. Bentley Manor is comprised of 323 homes located in three distinct but cohesive communities.

The first section is called "The Cottage Estates" and is comprised of zero lot line homes of approximately 2,500 to 3,500 square feet in size.

The second section is called "The Garden Villas" and is also comprised of zero lot line homes of approximately 2,800 to 3,800 square feet in size.

"The Estates" section is comprised of large sized lots of approximately 0.7 acres that contain homes ranging from approximately 4,000 to 9,500 square feet in size.

Bentley Manor's water and sewer service is provided by San Antonio Water System (SAWS).



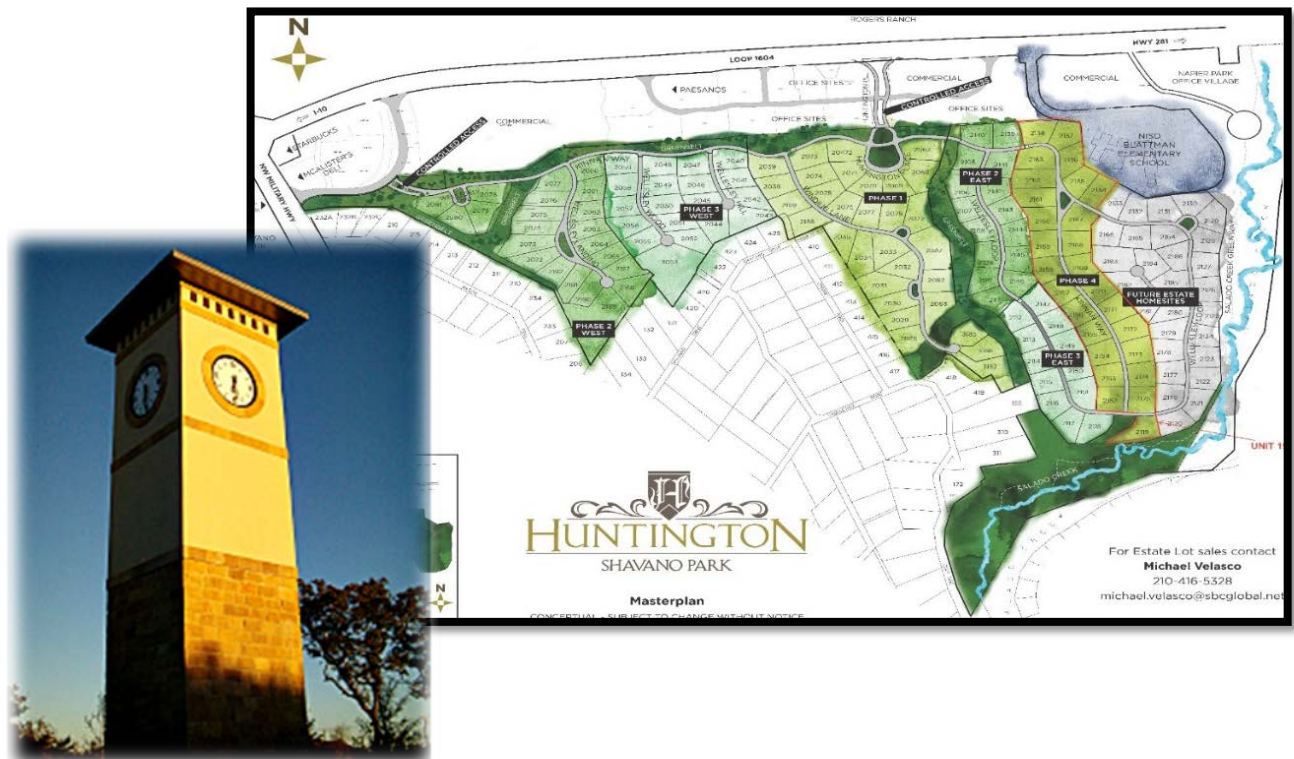
Huntington

Nestled in the northeast corner of Shavano Park, Huntington is a luxurious gated community boasting large acreage homesites. The estate-sized lots are positioned to insure privacy and create a palatial feel for each homesite. The neighborhood is a recent residential development of premier custom-designed homes that will eventually encompass 142 homes.



Huntington's location near Loop 1604 and IH-10 is within minutes of restaurants and destination shopping in The Vineyard, The Rim, The Shops at La Cantera and Stone Oak.

Huntington features a distinctive gated access and clock tower, giving the neighborhood an elegant entrance and a sense of arrival. Huntington's water and sewer service is provided by San Antonio Water System (SAWS).



Willow Wood

Willow Wood offers a suburban living atmosphere surrounded by natural beauty in northern Shavano Park. This gated community is situated on a 49-acre tract of land and has 93 custom-built homes. Located off of NW Military Highway and Loop 1604 commercial areas, Willow Wood is within walking distance of the Shavano Park tennis club, a great amenity for tennis lovers. Willow Wood receives its water and sewer service from the San Antonio Water System.



Pond Hill Garden Villas

The Pond Hill Garden Villas is a master planned development of garden homes on both sides of Pond Hill Road. The Garden Villas provide a secluded luxury lifestyle, and like Willow Wood, it is located near the many amenities, restaurants, and offices on Pond Hill Road. The Garden Villas are also within walking distance of the Shavano Park Tennis Club. Pond Hill Garden Villas receives its water and sewer service from the San Antonio Water System.



Residential Development – Issues and Action Steps

Issues:

- Maintain the single-family residential neighborhoods with a mix of rural heritage homes and modern gated communities.
- Preserve the rural and small town character of the City's neighborhoods.
- Restrict redevelopment of existing residential lots into multi-family homes or condominiums.
- Pressure on residential lots along NW Military to commercialize after expansion of roadway.

Action Steps:

- Maintain zoning regulations regarding setbacks and masonry construction to preserve neighborhood look and character.
- Maintain exclusive single-family use in residential zoning districts.
- Maintain minimum lot size restrictions in residential zoning districts.
- Preserve single-family residential zoning districts along NW Military.

Commercial Development



Commercial Development



The commercial areas of Shavano Park are located in the prime north central area of metropolitan San Antonio. All undeveloped commercial land is owned by one developer who works closely with the City and develops upscale buildings and facilities. The City's vision is to maintain its existing rural character, charm, and quality of life while adding tax revenue and local services from future commercial developments.

The commercial property is located primarily along the Loop 1604 frontage road and Lockhill Selma Road. The majority of the City's commercial developments are office buildings. Other developments include convenience stores, upscale restaurants, coffee shops and a private tennis club. Furthermore, Shavano Park is surrounded by the City of San Antonio and a variety of shopping centers, restaurants and medical facilities are within close proximity to the City.



In the Town Plan update process, residents stated their desire for more local access to commercial services including: restaurants, retail, office, entertainment, and healthcare services. However, the residents continue to support strict regulations of commercial use and signage to preserve the high-quality business community that currently thrives within the City. Residents also desired that NW Military Highway remain residential and that zoning restrictions prevent future redevelopment for commercial use.



Huntington Office Building along Loop 1604 Frontage

Future Development

There remains only a small amount of land for future commercial development in Shavano Park. The few lots that are undeveloped or in development include:

1. The Pond Hill east commercial, which is planned for a mix of restaurants and retail
2. 22 acres of undeveloped land near Huntington (zoned B-2)
3. An approximate 2 acre size lot on the north-east corner of Lockhill Selma and De Zavala Road (zoned B-1)
4. Paramount Healthcare Assisted Living facility, on Lockhill Selma (zoned B-2 PUD)
5. Pond Hill west office and restaurant at Pond Hill and 1604 Frontage (East Bound) (zoned B-2 PUD)
6. Napier Park Office complex east of Blattman Elementary (zoned B-2 PUD)



1. Pond Hill East Commercial Subdivision



2. Undeveloped 22 acres near Huntington



3. The north-east corner lot of Lockhill Selma Road and De Zavala Road



5. Pond Hill West Office & Restaurant



6. Napier Park Offices to the east of Blattman Elementary

Commercial Development – Issues and Action Steps

Issues:

- Residents want more local access to commercial services – restaurants, retail, office space, entertainment and healthcare.
- Ensuring business uses remain compatible with Shavano Park.
- Ensuring business community maintains high standards.
- Residents support City encouraging sustainable development without additional cost to the City.

Action Steps:

- Maintain strict restrictions on business signage.
- Maintain restricted allowable business uses while monitoring changing business landscape for necessary additions.
- Maintain up-to-date building codes while being responsive to local developers during code adoption.
- Explore possible actions by City to encourage environmentally friendly developments.

Flooding and Drainage

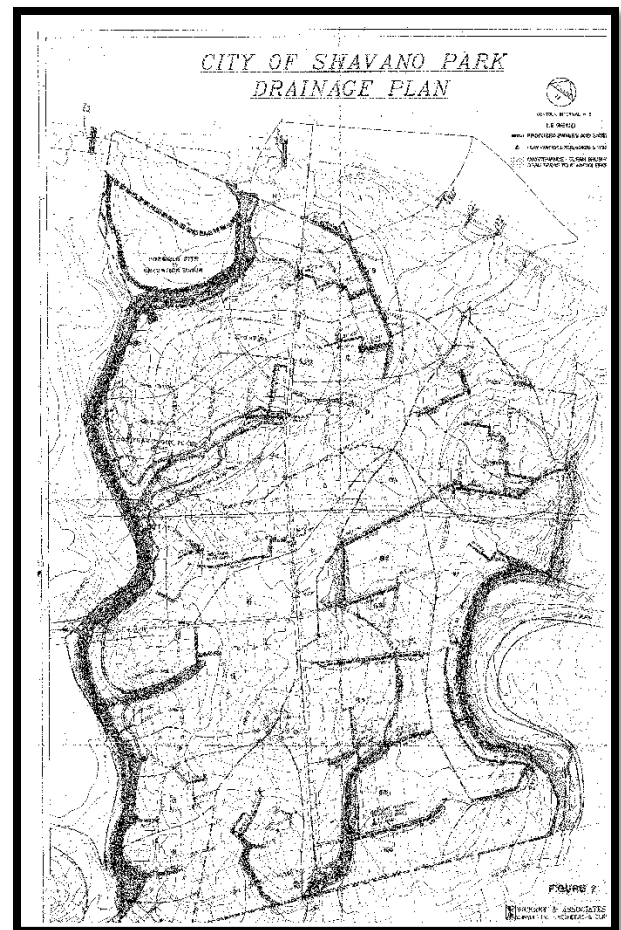


Flooding and Drainage

Some of the land north of Shavano Park drains into Olmos Creek, which is the major watercourse of the upper San Antonio River watershed and flows through Shavano Park. The storm water drainage system serving most areas of Shavano Park consists of overland flow to natural drainage ways or to unlined open ditches and channels alongside public and private roads.

Being situated between the Texas Hill Country to the north and the lower lying areas of San Antonio proper, Shavano Park has long experienced drainage challenges. These challenges intensified during the 1990's with the rapid development within and around Shavano Park. In 1993 the City commissioned the Vickery Study to analyze the drainage pathways within the City. This engineering study guided City efforts to provide necessary drainage infrastructure in the early 2000's, but with the rapid development in the City the study quickly became outdated.

Due to an increase in intense rainfall events in recent decades, flooding has become more frequent in certain areas of Shavano Park. In the last thirty years, the City experienced several 100 and 500 year flood events. Compounding the problem is the continuing rapid development of the greater San Antonio metro area around the City.

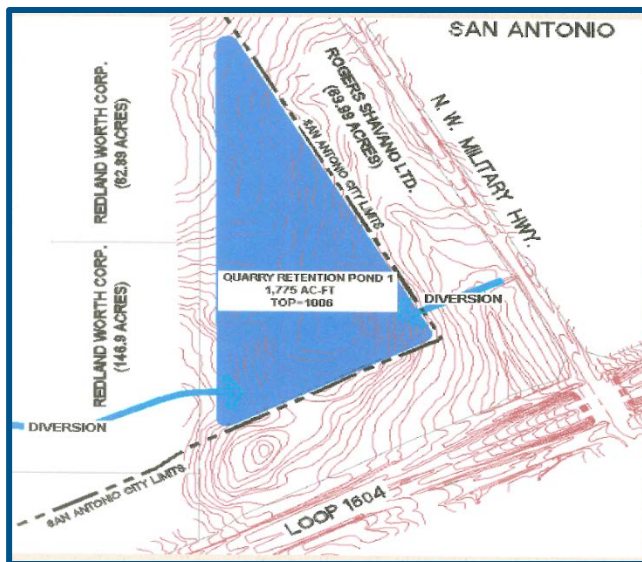


1993 Vickery Study Map

In 2010, the Town Plan made drainage infrastructure improvements a priority for the City and referenced two completed drainage improvement projects. From 2012 to 2015 the Planning & Zoning Commission maintained a drainage subcommittee who conducted interviews with

residents and other field work. This work laid the foundations for City efforts from 2016 to 2018.

During the Town Plan update process, residents expressed strong support for near-term action by the City to address flooding and storm water drainage problems, but provided mixed support for consideration of extra financing beyond current City reserves allocated to drainage.



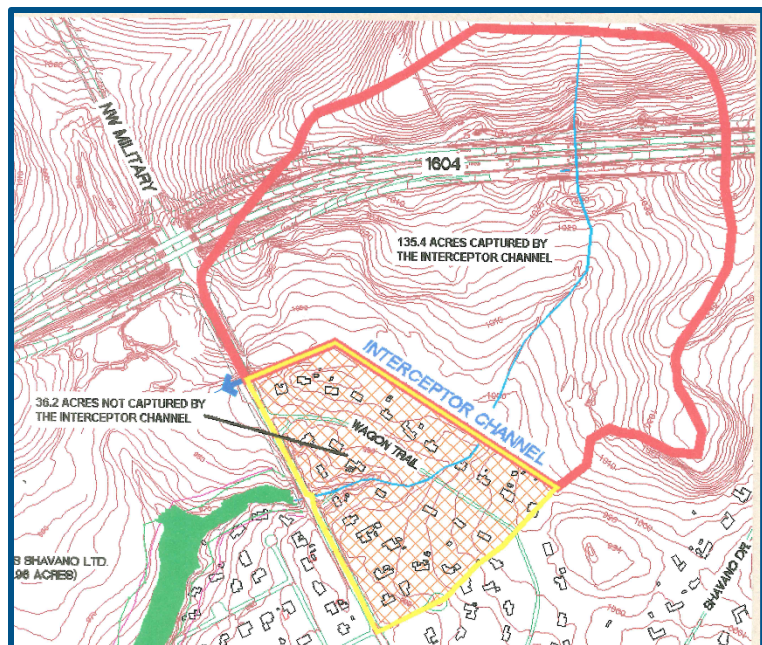
Quarry Retention Pond

In 2010 the City's primary developer completed construction of the Quarry Retention Pond. This pond channels water from the area northeast of Loop 1604 and NW Military Highway to a triangle shaped retention pond. The channel connecting to the culvert under NW Military Highway alleviates flooding in the northwest quadrant of the City along the Olmos Creek. The Retention Pond eliminated many of the City's flooding problems during times of heavy rainfall.

The Quarry Retention Pond has been engineered to have a water storage capacity equal to 940 acre feet, which is estimated to exceed the requirements for storm water run-off for two 100 year floods.

Interceptor Channel

The same developer constructed an interceptor channel to control periodic flooding to homes along Wagon Trail and accommodate storm water runoff from the development of Huntington. The channel intercepts storm waters from these areas and directs the stormflows downstream to the Olmos Creek Watershed.



Drainage Improvements: The Way Ahead

The City, residents, and developers are currently working together to address and improve drainage infrastructure to mitigate future flooding events. In January 2016 the Planning & Zoning drainage subcommittee presented a Drainage Prioritization Concept to City Council after years of interviews with residents and other field work. In response, on February 22, 2016, City Council approved Ordinance No. O-2016-002 which set aside an additional \$1,020,445 in funds to improve the drainage throughout the City.

Equipped with the drainage subcommittee's plans and previous drainage studies the City enhanced its engineering services and hired KFW Engineers and Surveying as the City Engineer in 2017. Their first task was to complete a Master Drainage Plan using the drainage subcommittee findings and previous drainage studies as a foundation augmented with their modern tools and engineering expertise.

At the November 27, 2017 City Council meeting KFW presented the final Master Drainage Plan to City Council. The Master Drainage Plan uses 2010 radar data to model the effects of 25 and 100 year floods in Shavano Park. The Master Drainage Plan and subsequent surveying and analysis identifies the following projects and cost estimates in 2018 dollars (note some of the larger projects were given lower alternative costs estimates as a minimum):

Drainage Projects	Estimate - Full	City Estimate - Minimum	3rd Party	
Area 1 Wagon Trail Depression	\$ -		Denton	
Area 2 Kinnan Way Channel Berm	\$ -		Denton	
Area 5 Bent Oak Clearing	\$ 15,000			
Area 3 Turkey Creek Area	\$ 5,400,000	\$ 510,000	TxDoT partial	
Area 4 Elm Spring Area	\$ 2,150,000	\$ 140,000	TxDoT partial	
Area 12 Chimney Rock LWC	\$ 165,000			
Area 11 NW Military Culvert #1	\$ -		TxDoT	
Area 5 NW Military LWC #2	\$ -		TxDoT	
Area 5 Windmill LWC	\$ 235,000			
Area 5 Bent Oak LWC	\$ 263,000			
Area 4-2 Ripple Creek Area	\$ 735,000			
Area 6 Happy Trail	\$ 617,000			
Area 7 Bobcat Bend	\$ 60,000			
Area 7 Rock Squirrel	\$ 82,000			
Total Cost of Projects	\$ 9,722,000	\$ 2,822,000		Drainage Reserves
				\$ 1,456,649

This undertaking will be a multi-year challenge for the City. The largest projects in the Turkey Creek Area and Elm Spring are beyond current City reserves and require additional engineering to determine a more detailed scope and further justification for City funding. With a plan and the costs laid out, City Council voted to take action at the January 22, 2018 meeting.

On January 22, 2018, City Council voted to implement and fund portions of the Master Drainage Plan. In Fiscal Year 2018, the City Council allocated \$564,188 for drainage projects.

Action Plan

The City is addressing the drainage projects identified in the Master Drainage plan in three phases that serve as guideposts for the City moving forward. In 2018, City Council funded over half a million dollars in projects from Phase 1 with additional engineering work for Phase 2 projects. Note that estimates are in 2018 dollars and are subject to change based upon inflation, scope and market conditions in the future.

Phase 1: This includes tackling three small scale drainage projects as well as two low water crossings (LWC) on

Chimney Rock Lane and Fawn Drive. These LWCs are near one another and their proximity will allow projects to be bid together saving on mobilization costs. The City has already begun Phase 1 by placing an order for the survey and design of the culverts to be installed on Chimney Rock and Fawn. In addition, City staff are in-house coordinating the installation of the pump facility for the Wagon Trail Depression, berm improvements along Kinnan Way and clearing of the Bent Oak drainage channel.

All projects in this phase are planned to be completed by 2019. As of July 2018, the Kinnan Way Berm and Bent Oak clearing have been completed as well as surveying, hydrological studies and 40% plans of the culverts at Bent Oak, Windmill and Chimney Rock. Surveying, hydrological analysis and feedback from residents led City staff to drop the proposed culvert on Fawn. Progress is currently underway on the Wagon Trail Depression.

Estimate	Projects
Phase 1 - FY 2018	
\$ 10,000	Area 1 Wagon Trail Depression
\$ 21,400	Area 2 Kinnan Way Berm
\$ 15,000	Area 5 Bent Oak clearing
\$ 165,000	Area 12 Chimney Rock LWC
\$ — —	Area 12 Fawn LWC
Phase 1 Cost	\$ 211,400
Phase 2 - 2019	
\$ 118,000	Area 3 Turkey Creek Engineering
	Area 4 Elm Spring/Bikeway Engineering
	Area 4-2 Munitract/Ripple Creek Engineering
\$ 235,000	Area 5 Windmill LWC
\$ 263,000	Area 5 Bent Oak LWC
Phase 2 Cost	\$ 616,000
Total Cost	\$ 827,400
Phase 3 - Future & Possible Projects	
\$ 617,000	Area 6 Happy Trail Stormsewer
\$ 60,000	Area 7 Bobcat Bend Channel
\$ 82,000	Area 7 Rock Squirrel Channel
\$ 5,400,000	Area 3 Turkey Creek Stormsewer
\$ 2,150,000	Area 4 Elm Spring Stormsewer
\$ 735,000	Area 4-2 Munitract/Ripple Creek
Phase 3 Cost	\$ 9,044,000
Total Cost	\$ 9,871,400



Projects in Phase 1 – Areas 1, 2 and 12 in Master Drainage Plan



Projects in Phase 2 include two culverts in Area 5

Phase 2: Phase 2 addresses engineering and construction of the three low water crossings at Windmill and Bent Oak as well as the preliminary engineering and partial surveying of Turkey Creek, Elm Spring / Bikeway and Munitract / Ripple Creek Areas.

The engineering for the culvert at Bent Oak is expected to be completed in 2018, while construction commences in 2019. After field work and speaking with residents, the proposed culvert improvement at Cliffside was removed as a project.

The three projects in the Turkey Creek area, Elm Spring area and the Munitract / Ripple Creek area are the largest and most expensive projects in the Master Drainage Plan. To better scope these projects and to justify the expenditure of potentially millions in City funds the City tasked the City Engineer to prepare partial surveys and on the ground analysis. This additional engineering will inform City Council decision-making on the projects in future years.

Upon completion of this preliminary engineering work, the City will have enough data and information to perform a cost-benefit analysis of completing any of the three projects. As of July 2018 the surveying and hydrological studies of the culverts at Bent Oak and Windmill have been completed and preliminary engineering of the three other projects is underway.

Phase 3 This final phase is designated for future possible projects, decisions, and funding. It is unknown, at this time, if City will ultimately construct these projects or not. The findings in Phase 2 preliminary engineering will play a considerable role in further City decision making.

Decisions on these projects are likely to occur after 2019.

Projects in Phase 2 include preliminary engineering for Areas 3 and 4 to determine further scope and cost-benefit of the largest projects.



Issues:

- Flooding & Drainage challenges remain a long-term issue for community.
- Project costs require funding beyond current City reserves.
- Some projects may prove challenging for City to acquire drainage easements from residents.
- Residents seeking rapid action by City.

Action Steps:

- Take immediate action to address drainage projects in 2018.
- Determine scope and cost-benefit of three largest drainage projects.
- Investigate grants and other funding sources for future drainage projects.
- Coordinate with TxDOT on drainage projects impacting NW Military right-of-way.

The Municipal Tract



The Municipal Tract History

The Municipal Tract consists of approximately 22 acres of land and is located in the center of the City at the northwest intersection of De Zavala Road and NW Military Highway. Approximately 16 acres of the property currently remains undeveloped and are covered with native trees and other vegetation. The Municipal Tract was deeded to the City by Rogers Shavano Ranch Inc. in 2000 to be used exclusively for "general municipal, municipal recreational, or other community-orientated purposes and/or facilities." This restriction ensures the tract is designated solely for municipal and community use and will not be developed for any residential or commercial uses.



Plans for the Municipal Tract date back approximately 20 years to the 1999 20-Year Master Plan, which included a two phase plan for a municipal recreational area on the Municipal Tract. Phase one was the construction of walking trails and paths, restroom facilities and a picnic area with an open air pavilion. Phase two was for the construction of a Civic/Community Center. The first improvements to the Municipal Tract began in 2001 with the construction of the current City Hall building and the 911 Emergency Center. Since that time other smaller projects, including the City's marquee sign, walking garden / natural area, and a rain garden for cleansing of parking lot water runoff have been completed.



The City again reviewed options for use of the remaining acreage of the Municipal Tract during the 2010 Town Plan meetings, and envisioned that "developing the Municipal Tract into a community recreational and community center would help maintain the rural character of Shavano Park and provide a place for citizens to gather for community events." The 2010



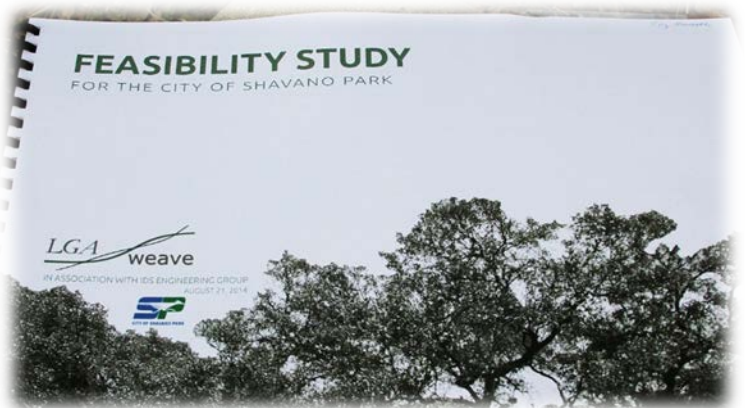
In blue outline: The undeveloped portion of Municipal Tract

Town Plan also proposed specific community-centered improvements for the undeveloped portions of the Municipal Tract, including a pavilion for community activities, water features, and walking trails amid the natural beauty of the property.

The 2010 Town Plan established nine action steps for devising an overall plan for improvements to the Municipal Tract. Based on these action steps, the City Council voted to fund and hire an engineering firm to study the property, address concerns regarding the suitability of the property for improvements, and determine additional improvement possibilities for the site.

2014 Feasibility Study

In 2014 the City contracted with LGA Weave and IDS Engineering Group to perform a feasibility study on the unimproved portion of the Municipal Tract. This study presented a number of suitable improvements that could be made on the Municipal Tract including new storm water infrastructure, pavilions, park buildings, picnic areas, trails, dog parks, playgrounds, swimming pools, basketball courts, gardens, and even a full sized recreation center. The study concluded that the site did not have any geographical, soil, drainage or legal issues preventing improvements to the Municipal Tract.



2015 Core Survey

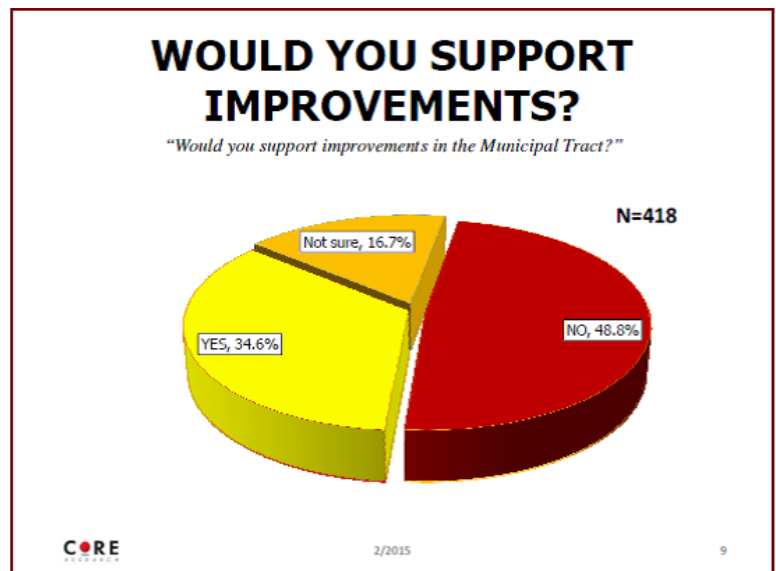
In 2015 the City conducted a survey of residents utilizing the professional services of Dr. Korbel of Core Research, a public polling company. The purpose of the survey was to seek resident input on options presented in the 2014 Feasibility Study.

This survey asked residents to respond to questions about the improvements as identified in the 2014 Feasibility Study. The survey was created as a hard copy and then mailed to each residential address in Shavano Park. There were a total of 438 responses from 416 residences, which represented about a 36% response rate from the City's residents.

The 2015 CORE survey concluded that there was no clear majority of residents favoring either "no change" or development of the Municipal Tract. A plurality of residents (48.8%) responded that they would not support improvements to the Municipal Tract, while 34.6% responded that they would support improvements, and 16.7% were unsure.

However, the survey results did show that the Municipal Tract features that would most likely be supported by residents were: a hike and bike trail; a park with gardens; a pavilion; and a picnic area.

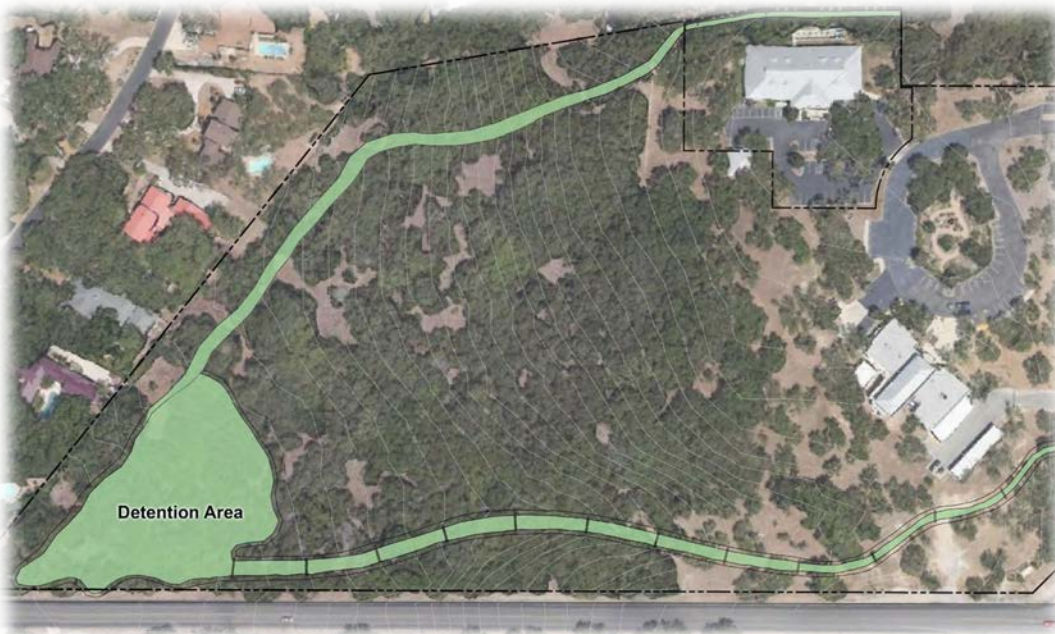
In addition, the survey revealed two 2014 Feasibility Study development options that received over 50% support from residents as follows (next page):



The “natural” option with a series of meandering trails and the addition of gardens, picnic tables or a playground near City Hall (see below).



Drainage and storm water infrastructure improvements on the Municipal Tract, specifically with the creation of two swells leading to a detention area in the southwest corner of the tract (see below).



Wildfire Safety on Municipal Tract

During 2017 the City Council concluded that the dense cedar and thick underbrush on the Municipal Tract posed a potential wildfire hazard to nearby homes. In an effort to earn recognition as a Firewise Community, the Fire Department, together with the Texas A&M University Forest Service, created a one acre demonstration area of a Firewise forest on the City's Municipal Tract. The purpose of the demonstration area was to show residents how to improve wildfire safety on their own properties. To combat any potential wildfire hazard, in 2017 the City Council established an objective to improve fire safety by reducing the risk of a forest fire on the Municipal Tract by constructing a shaded fuel break. A shaded fuel break involves removing undergrowth and the trimming up of all trees in a line similar to a fire break. Unlike a fire break however, many trees and their canopies are retained. The shaded fuel break reduces the likelihood that any wildfire on the tract spreads to nearby homes. In 2018 the Texas A&M University Forest Service team along with the Public Works Department plan to complete the shaded fuel break in the Municipal Tract and along De Zavala Road.

2018 Town Plan Update

During the 2017-18 Town Plan update, the Planning & Zoning Commission requested an online survey of residents and held a public hearing on the Municipal Tract. This online survey was not meant to replace the CORE survey but instead was intended to solicit input for the Town Plan revisions. The survey responses and public hearing comments highlighted the many differing opinions regarding any future improvements of the Municipal Tract.



2018 Arbor Day / Earth Day Celebration on Municipal Tract

Many residents expressed their views that developing the municipal tract would enhance the sense of community by providing a beautiful and safe gathering area for neighbors. In addition, civic participation could grow with the construction of community facilities and recreation areas. The improvements could also provide amenities desired by both existing and new residents, further enhancing the image of the City. In addition, residents expressed their opinion that the

Municipal Tract represented a valuable asset to the City and that improvements should be made that would benefit the City's current and future residents.

Many other residents expressed their desire for the Municipal Tract to remain undeveloped and undisturbed. The residents within this group hope to preserve the area for the wildlife that lives on the tract and to maintain the tract's natural landscape. These residents also feel that the surrounding metropolitan area of San Antonio is overdeveloped and the undeveloped Municipal Tract helps maintain the rural character of the community. Financial concerns were raised about the initial costs of construction, as well as long term cost for maintenance, repair and replacement. Usage and security will also have to be addressed.

Issues:

- Residents are divided regarding changes to the Municipal Tract, especially those changes that would be visible from De Zavala Road.
- Ensure wildfire safety for homes adjacent to the Municipal Tract.
- Protect nearby neighborhoods from storm water runoff.
- Any improvements should be based upon amenities desired by both current residents and those amenities that may be necessary to attract future residents to the City.
- Financial impact of any improvements

Action Steps:

- City Council makes a decision regarding any changes to the Municipal Tract.
- Develop options for any City Council approved changes.
- Ensure that a buffer of trees and vegetation remain for those areas that border the Municipal Tract.
- Continue to monitor need for changes relating to wildfire safety and storm water runoff.

Acknowledgements



Residents of Shavano Park

Mayor and Council

Bob Werner, Mayor
Michele Bunting Ross, Mayor Pro Tem
Mike Colemere
Bob Heintzelman
Lee Powers
Maggi Kautz
Mary Ann Hisel
Mike Simpson

Planning and Zoning Commission

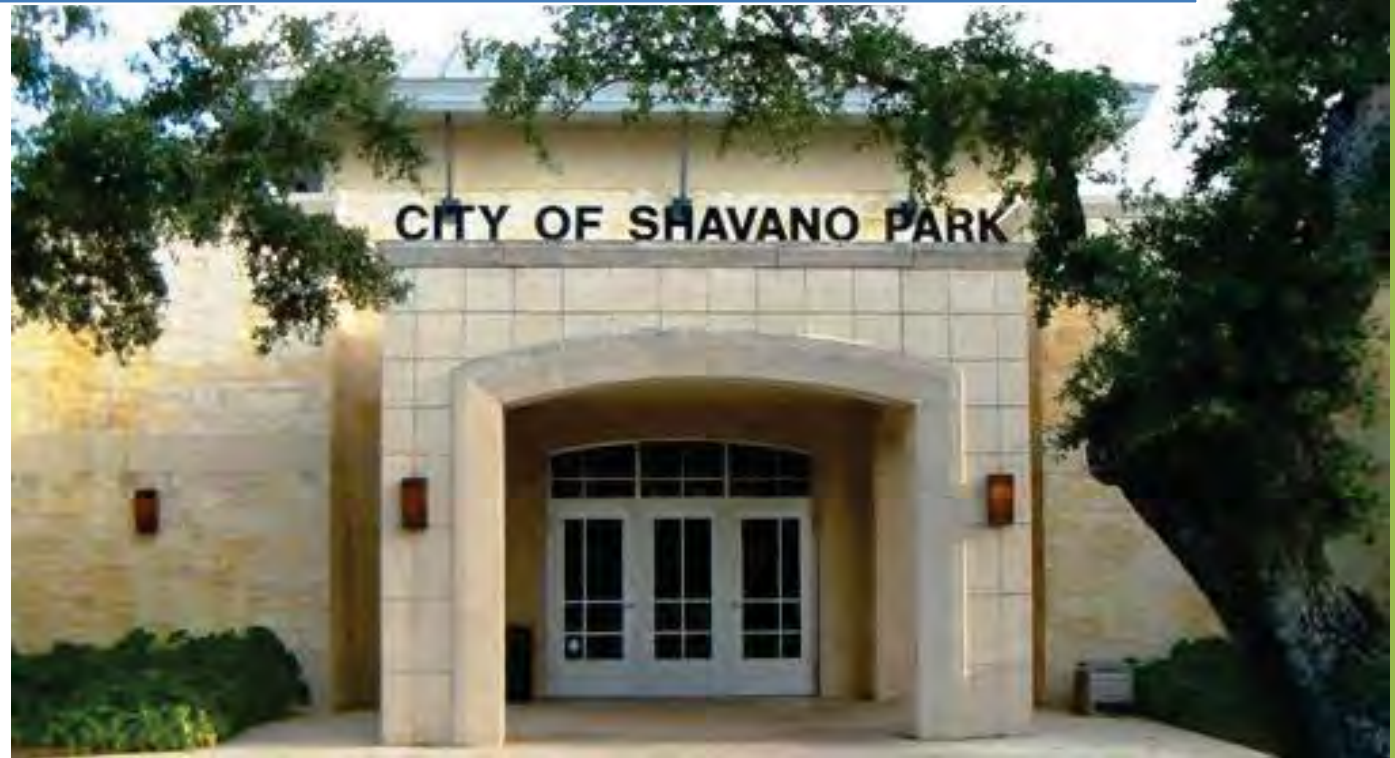
Michael Janssen, Chairman
Albert Aleman, Vice-Chair
Kerry Dike
Carlos Ortiz
Jason Linahan
Bill Simmons
Carla Laws
Konrad Kuykendall
Shawn Fitzpatrick
Richard Lazor
Brian Harr

City Staff

Bill Hill, City Manager
Curtis Leeth, Assistant to the City Manager
Leah Robertson, Intern

TOWN PLAN

CITY OF SHAVANO PARK



A Continuing Vision

2010

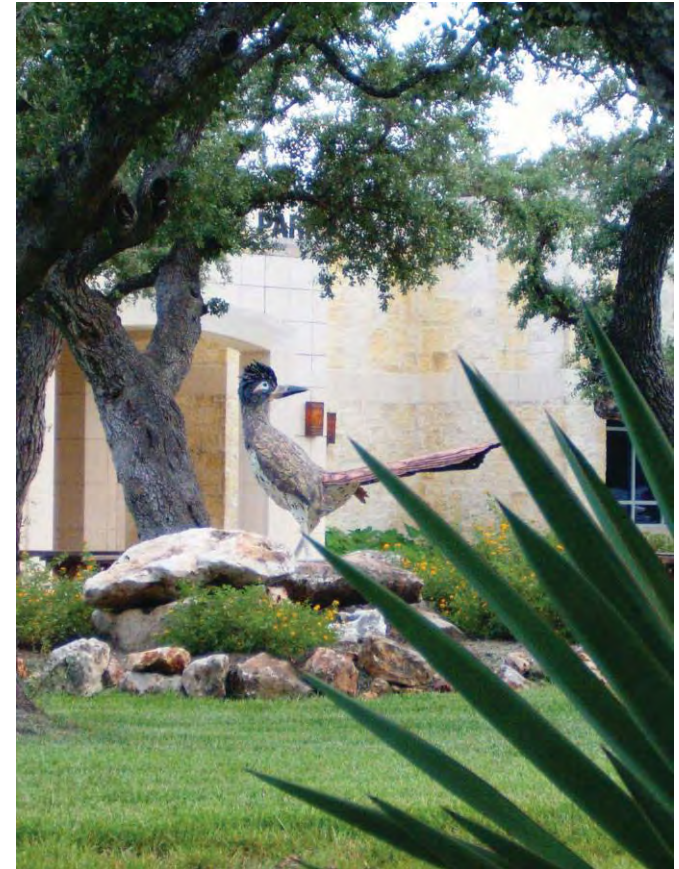
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Introduction

PURPOSE OF PLANNING

Change occurs in every city. How a city plans for change will define what type of community will exist in the future. Since the failure to plan is really only planning to fail, it is important to always be proactive through planning. By remembering our City's history and planning for its future, we hope to meet the future needs of our City's residents and businesses. With planning, we can improve our residents' quality of life with hike and bike trails, roadway infrastructure, shopping, restaurants and a greater sense of community.



PURPOSE OF TOWN PLAN



As a formal City document, our town vision or town plan ("Plan") sets forth general goals and objectives stating our collective vision for the future. The Plan provides a foundation for our City's long-term growth and development with long-range public policy statements for implementation over the next fifteen to twenty years.

The Plan presents policy goals for various aspects of our City, including developing the municipal tract, managing street usage, adding hike and bike trails, developing raw land, and planning for our City's long-term financial stability. Our citizens have participated, in the development of this Plan and it represents the overall vision for the City and the improvements they desire.

Introduction

The Plan is intended to provide a guide to improve the quality of life for current and future City residents and should be used by City Council and city staff in future planning decisions for the City. The City of Shavano Park Town Plan was initiated by the Mayor and City Council on February 4, 2009. The Town Plan Technical Advisory Committee (Technical Advisory Committee or TAC) was appointed to facilitate and draft the town plan. The committee consists of nine Planning and Zoning Commission members and five citizens of Shavano Park.

Once City Council adopts the Plan, it becomes the official policy of Shavano Park. Just as we use roadmaps to help us get to where we intend to go, the Plan provides a basis for future growth and development and for capital expenditures and zoning decisions. As the City grows and development occurs, we will continue to refine and update the Plan as part of the normal planning process. Accordingly, the Plan is a dynamic document and is intended to be reviewed and updated by our City's Planning and Zoning Commission and City Council. Although these groups will review the Plan, the policies contained in the Plan should provide future City Councils good counsel to make both the large and small planning decisions over the next 15 to 20 years.



PUBLIC PARTICIPATION AND INPUT

Public participation in the development of a comprehensive plan was a top priority of the Technical Advisory Committee. The entire community was invited to participate in the development of the City's Plan. Initially, a series of meetings were held to brainstorm about where the community wants to be in the future and the strategies necessary to get there.

Citizens, business owners, and developers of the City of Shavano Park participated in the creation of goals and objectives during three workshops. The goals and

Introduction

objectives were then compiled by an outside consultant and ranked by common themes. These key themes became the elements that created the basis for the comprehensive plan. (See Appendices for details from workshops.)

Members of the Technical Advisory Committee then began the process of drafting the actual plan document based on the information gathered during the citizen workshops. Citizens were also able to ask questions and provide input on the plan draft during nine town plan meetings. Additionally, the Plan presentation was posted on the City's website.

A number of communication methods were used to encourage interest and participation in the comprehensive planning process. Citizens were notified of the meetings through e-mail, newsletters and the City's website.

PLAN REVIEW PROCESS

Our City's Planning & Zoning Commission will review the Plan periodically, and at such other times as requested by the City Council. We anticipate that future decisions will be consistent with the policies established in this Plan. If future projects are approved by the City Council which differ from the Plan's original intent, the City Council will amend the Plan to reflect those changes.



Introduction

In connection with their review of the status of the Plan, the Planning & Zoning Commission will issue a written report to City Council. This report will include the following items:

- A summary of growth statistics for the past fiscal year.
- An evaluation of each element of the Plan, which summarizes progress toward achieving the Plan's objectives.
- An assessment of Plan actions showing the current status of items scheduled for completion within the review period and for the following five years.
- A compilation of recommended changes to the existing Plan.



DEVELOPING OUR CITY'S VISION

The City Council assigned the Town Plan project to the Planning & Zoning Commission and appointed citizens to form the Town Plan Technical Advisory Committee. A series of workshops were held and citizens, property owners, elected officials, staff and planning consultants were invited to share their ideas.



VISION

The vision represents a consensus of the ideas of those in attendance at workshops and town hall meetings. The vision's goals are to:

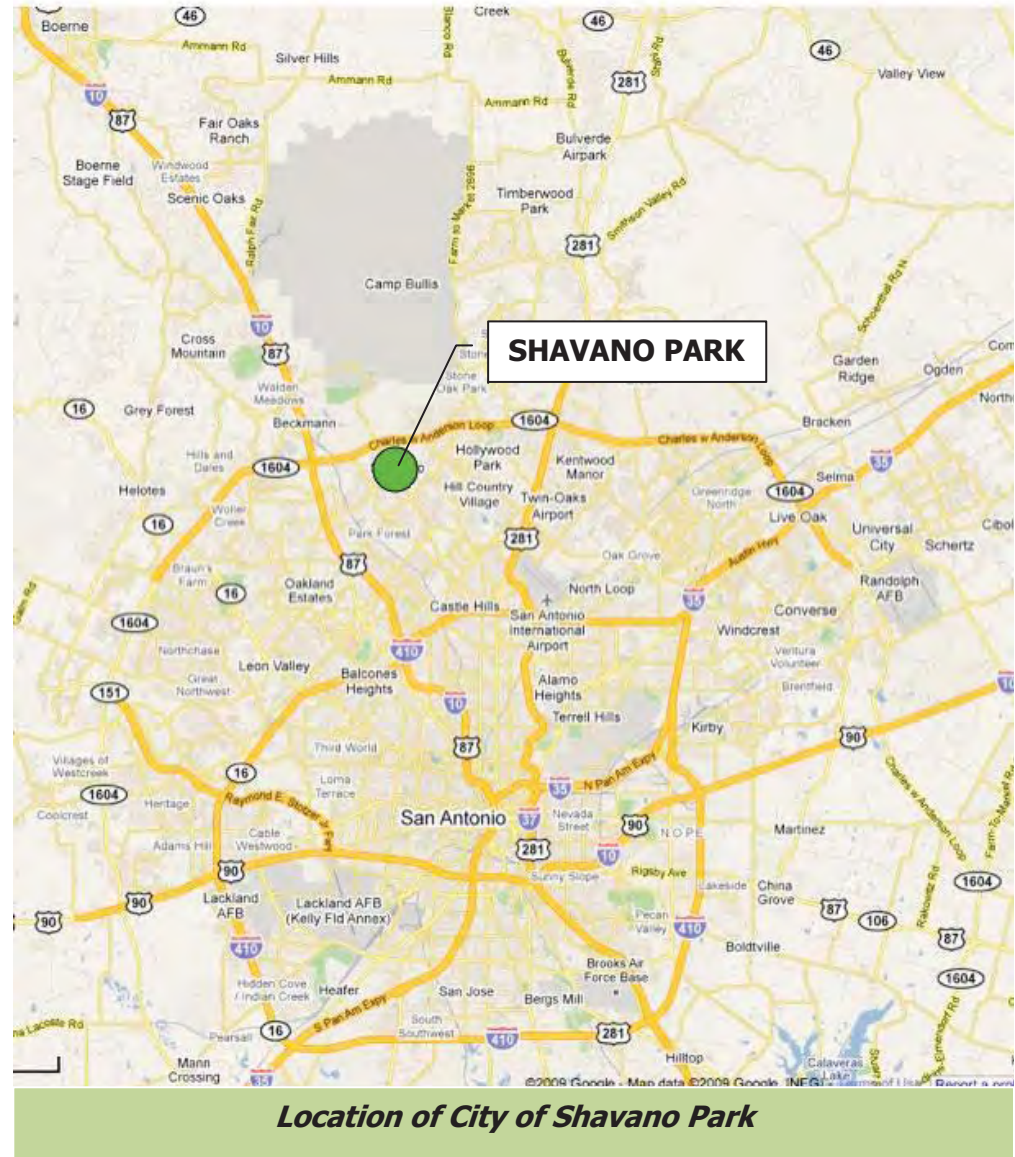
- Maintain the City's rural, picturesque, tree-lined scenery.
- Create a more accessible City with hike and bike trails.
- Participate in planning the thorough design and careful projected expansion of NW Military Highway by Texas Department of Transportation ("TxDot").
- Create a more community-oriented City through planned citywide activities and by the possible addition of a Community Center and/or Pavilion.
- Increase and diversify our tax base through planned developments.
- Continue the financial stability of the City.

History

COMMUNITY BACKGROUND

The City of Shavano Park (originally known just as Shavano) is located in northwest Bexar County at the edge of the Texas Hill Country, approximately 12 miles north of downtown San Antonio, and along the Olmos and Salado Creeks. In the late 1800's A. De Zavala operated a general store just west of our city limits. In 1881, the U.S. Postal Service opened a post office nearby, with De Zavala as the first postmaster. In 1884, a small rail station and switch was established by the San Antonio and Aransas Pass Railway. During that period of history, Shavano was a stagecoach stop between San Antonio and Boerne. The original town had a saloon, carpenter, grocer, and fifty residents. By 1896, the population reached close to 100 citizens, before beginning a gradual decline.

By 1903, the Postal Service closed the post office, and the site of the later township of Shavano Park became part of the Stowers Ranch. George Arthur Stowers came to Texas in 1889 and opened several successful furniture stores. The land Stowers acquired was originally part of a Spanish land grant. In 1947, Wallace Rogers and Sons purchased the land with the intent to develop it.



History



On June 19, 1956, the City of Shavano Park was incorporated as a General Law City. At that time, the road system consisted of only NW Military Highway and De Zavala Road, and residential development had begun in the Cliffside Subdivision, which is east of NW Military Highway. In the mid-1960's, additional roads were added, including Loop 1604 to the North, Lockhill-Selma Road to the West, and Huebner Road to the South.

Today, the City of Shavano Park is completely surrounded by the City of San Antonio. The City's boundaries are generally Loop

1604 on the North, Huebner Road on the South, Lockhill-Selma Road on the West and Salado Creek on the East. The City encompasses approximately 1.77 square miles of land area and as of 2010 has a population of approximately 3,200 residents.



1958 Cattle drive down NW Military Highway at End Gate.

Issues & Opportunities

KEY COMMUNITY ISSUES

- Stewardship of the City's natural land features.
- Protect and improve the quality and character of existing and future developments.
- Provide quality services and amenities for City residents and business owners.
- Design and implement developments that are in the best long-term interest of City residents and business owners.
- Provide for an identifiable City Center.
- Improve our citizen's quality of life.

KEY COMMUNITY OPPORTUNITIES

- Development of the 23 acre municipal tract located at the northwest corner of NW Military Highway and De Zavala Road ("Municipal Tract") to encourage community interaction and create a sense of a community center.
- Become proactively involved in TxDot's planning and design of any future NW Military Highway expansion.
- Create hike & bike trails throughout the City to improve quality of life and increase connectivity.
- Increase retail and mixed-use development opportunities to generate new sources of tax revenue.
- Plan for the continued financial stability of the City.

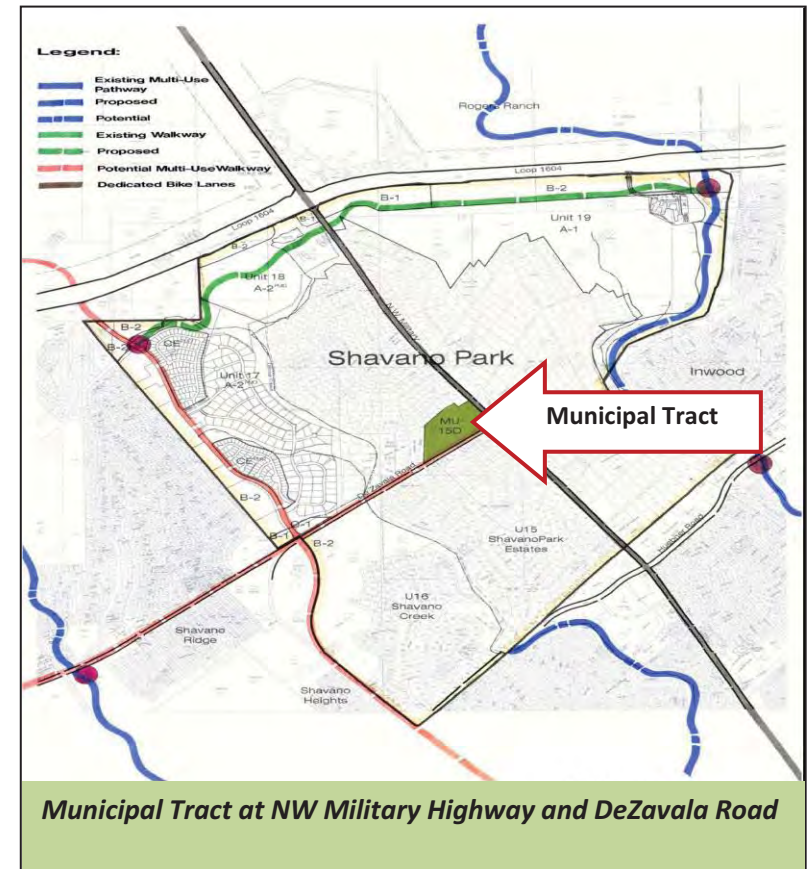


Planning Areas - Municipal Tract

MUNICIPAL TRACT AND CREATING COMMUNITY

One of the great resources of Shavano Park is its Municipal Tract of land, on which are presently located the City's administrative offices, Police Department and Bexar Metropolitan 911 District (Bexar Metro). This tract of land consists of approximately 23 acres of land and is located in the center of the City at the intersection of De Zavala Road and NW Military Highway. Except for the City offices and Bexar Metro, the property is largely undeveloped and is covered with natural vegetation, including large oak trees.

A concept expressed at the public meetings was that although the City's name includes the word "Park", no parks are actually located within the city limits. Many citizens felt that developing such a park would not only benefit the health of the community, but would also enhance the social opportunities for creating a sense of community for its residents and enhance the image of Shavano Park. In addition, an active civic participation could be further created by the construction of a community building with associated indoor or outdoor wellness and recreation areas. For land areas not used in defining Shavano Park's City Center, landscaping and other improvements consistent with our rural character are desired. The Municipal Tract would be a place where neighbors could meet neighbors and children could safely play outdoors.



Planning Areas - Municipal Tract

The proposed development of the Municipal Tract would also provide a unique area for community events that would further increase a resident based sense of community. Possible community activities that could be held utilizing our Municipal Tract include club meetings, a Farmer's Market, a Founder's Day celebration, Fiesta events, and other community wide activities and celebrations. Many residents of the City seek opportunities to get involved and to make lasting contributions to the image of Shavano Park, and a City Center would provide them with several unique opportunities for their contributions to the City.

Some possible elements of the proposed City Center would be:

- A community center building that would be large enough to host City group meetings, citizen functions, and other social and professional meetings. The City could outfit the building with a catering/community kitchen and other service friendly amenities.



CONCEPTUAL SHAVANO PARK TOWN CENTER

Planning Areas - Municipal Tract

- The outdoor area could likely include a pavilion, walking trails, xeriscape landscaping, one or more water features, picnic tables, and sitting benches. The entire 23 acre Municipal tract should present a very pleasing rural curb appeal image. This would include thinning trees and underbrush, except for the buffer areas between the Municipal Tract and existing residences.
- A wellness area should have workout stations and a marked nature trail for walking and jogging. The trail design would provide a closed irregular-shaped circuit and have a natural setting with smooth walking surfaces.
- The development of the proposed community center and acreage should leave the natural buffer of trees.

For the period covered by the Plan, the TAC recommends against tract commercialization



CONCEPTUAL SHAVANO PARK TOWN CENTER PAVILION

Planning Areas - Municipal Tract

for the following reasons:

- There is an agreement between our City and the family of Wallace and Mary Rogers barring commercialization of the Municipal Tract.
- Comments from citizens attending the town planning meetings favored maintaining the property for civic uses.
- Developing the Municipal Tract into a community recreational and community center would help maintain the rural character of Shavano Park and provide a place for citizens to gather for community events.

Issues:

- The City did not design the Municipal Tract with septic and water systems to accommodate significant development.
- The impact of parking, drainage, traffic, and security on the Municipal Tract and surrounding areas.
- Costs associated with planning, development and continuing maintenance.

Planning Areas - Municipal Tract

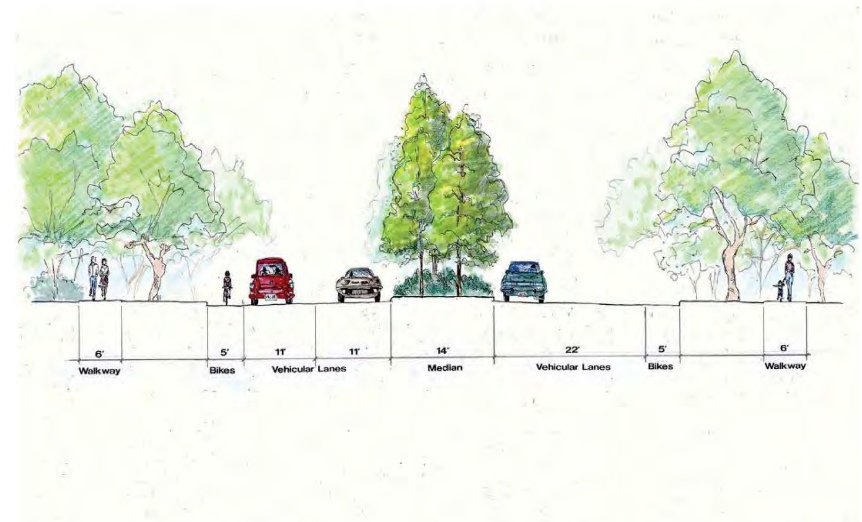
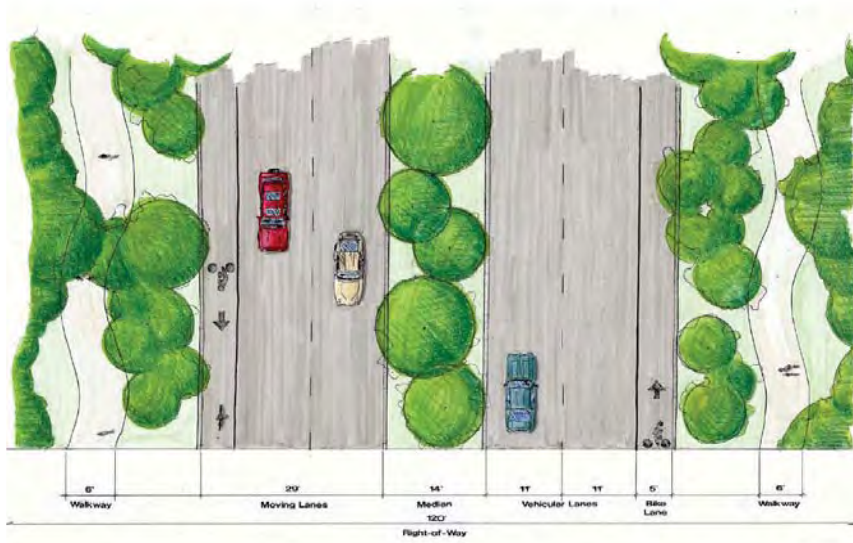
Action Steps:

- Create a citizen committee to review needs and requirements.
- Secure funding for studies.
- Hire an architectural firm to review the Municipal Tract and refine the Plan's vision for a City Center.
- Hire an engineering firm to study the overall drainage, septic and other utility requirements of a City Center.
- Consider other matters concerning the site, including security issues, legal, insurance, and other foreseeable risks from a City Center.
- Determine initial costs and annual funding required for creating and sustaining the City Center. When evaluating funding options, consideration of memorial donations through the purchase of park benches, bricks, and naming of both the park and/or nature trails are available, as well as creation of a not-for-profit organization to solicit tax-deductible contributions.
- Review possible funding sources including donations, grants, hotel/motel tax, and general revenues.
- Devise an overall plan, likely in phases.
- The physical construction of the City Center and associated structures and facilities.

Planning Areas - NW Military Highway

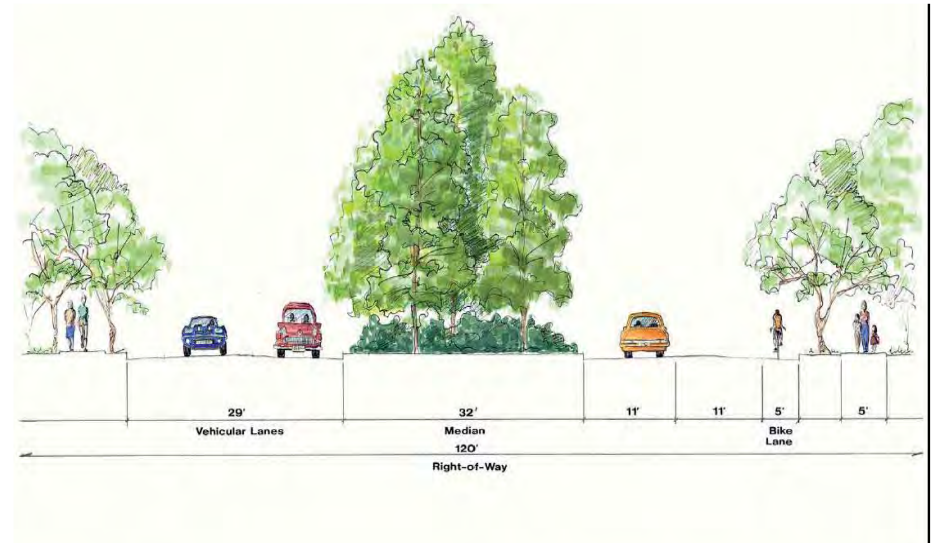
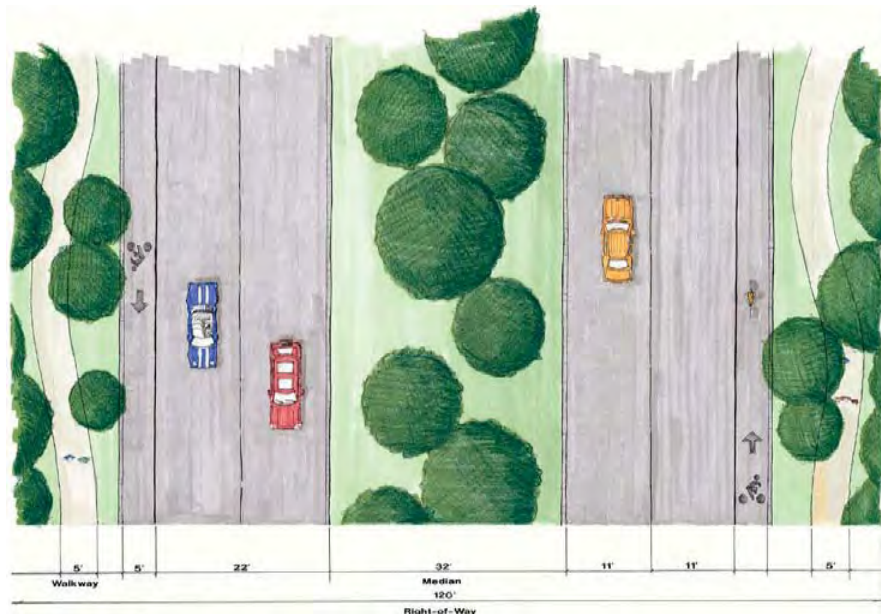
NW MILITARY HIGHWAY

Throughout the planning process, the citizens of Shavano Park strongly expressed their desire and support for the City to take control, to the greatest extent possible, of the decision-making process for development, design, and the look and feel of the impact of the future improvements to NW Military Highway. The citizens of Shavano Park want NW Military Highway to essentially be the "Main Street" for Shavano Park and effectively be designed to support the rural look and feel the citizens want for the City. In addition, the citizens do not want NW Military Highway to further bisect the City or generate a perception that it separates one section of the City from another section.



CONCEPTUAL DESIGN - SMALL MEDIAN WITH WIDE PARKWAYS

Planning Areas - NW Military Highway



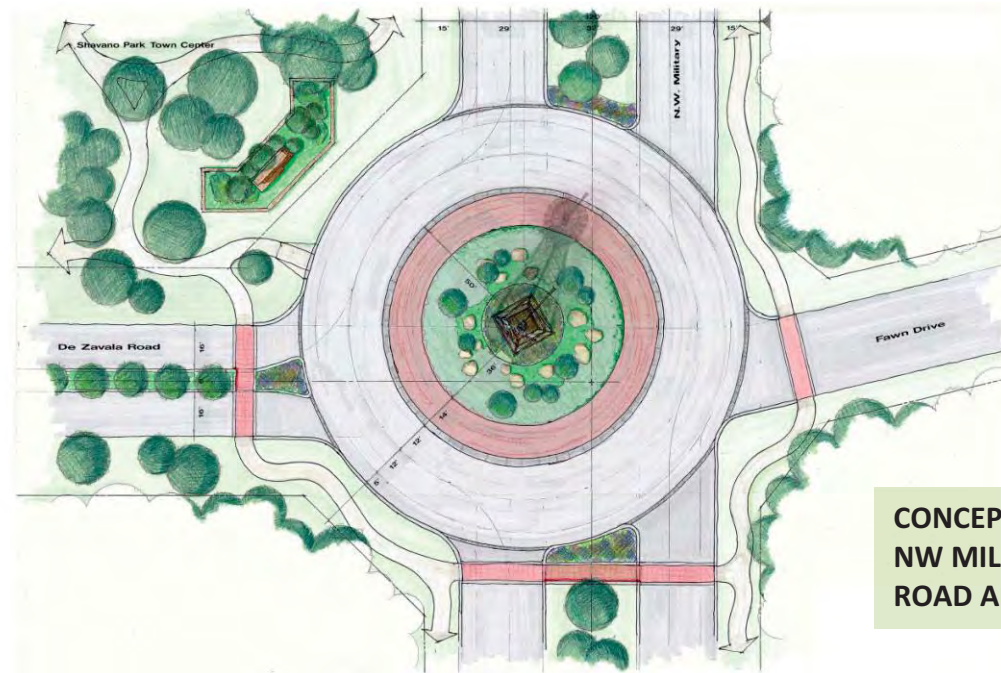
CONCEPTUAL DESIGN - LARGE MEDIAN WITH PARKWAYS

Elements of the proposed NW Military Highway expansion:

- Speed limits no higher than 45mph with a clear preference for lowering the existing speed limit.
- Two traffic lanes in each direction plus center turn lanes and medians as appropriate.
- Bike lanes and walking trails to be included on the sides of the roadway.

Planning Areas - NW Military Highway

- Special accommodations for homeowners along NW Military Highway such as special turn lanes and/or parallel collector roads to allow them to safely enter and exit their residences.
- Consideration of roundabouts as opposed to stop lights to improve traffic flow and maintain rural look and feel.
- Crosswalks at the current traffic signal near City Hall and at NW Military Highway and the access road to Loop 1604.
- Monument Signage depicting the entry points into Shavano Park at both ends of NW Military Highway.
- Landscaping consistent with a rural look and feel both from the road as well as for residents living and walking along the roadway.



CONCEPTUAL ROUNDABOUT AT
NW MILITARY HIGHWAY, DEZAVALA
ROAD AND FAWN DRIVE.

Planning Areas - NW Military Highway

Issues:

- Current TxDot's plans for expansion do not match the City's desires.
- Concern that if TxDot agrees to City's proposal, who will pay for changes.
- The cost to the City of the proposed plan.
- Possible legal and environmental compliance issues.
- Timeline for when TxDot would be ready to implement its plan.

Action Steps:

- Create citizen committee to review needs and requirements.
- Secure funding as needed (studies, engineering, etc.).
- Hire professional expertise.
- Contact and actively work with TxDot on options.

Planning Areas - NW Military Highway

Action Steps, Continued:

- Determine the funds required to implement, prepare and maintain in the event that TxDot will not fund according to our plans.
- Consider options and costs with citizen input.
- Keep citizens/home owners informed.

Planning Areas - Hike and Bike Trails

HIKE AND BIKE TRAILS

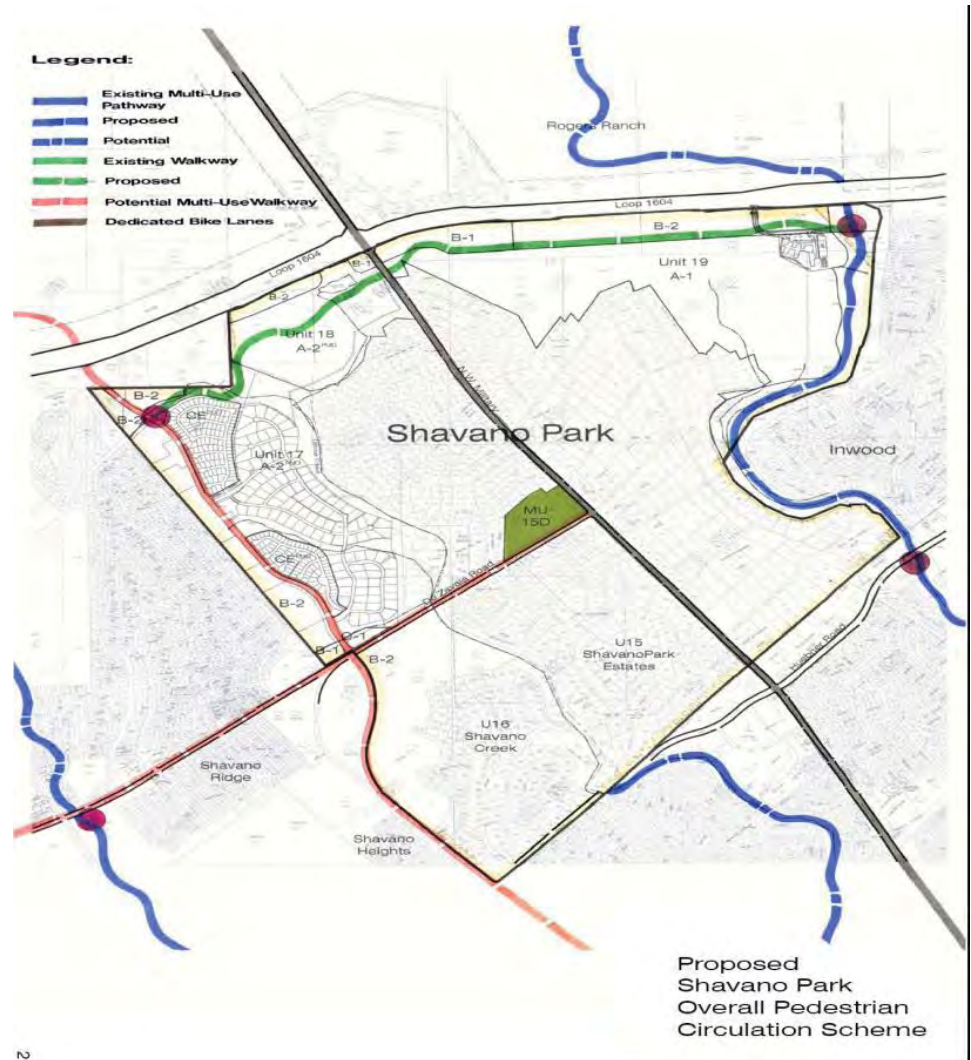
The citizens of Shavano Park have expressed support for creating hike and bike trail opportunities in our City. The key to success is to ensure that they are assets to our City and its citizens. Our citizens and professional planners are convinced that such trails will enhance property values, provided the trails are comprehensive, safe, well designed, and configured to blend in with the rural feel of our City. They must be both appropriate and prudent.

Proposed Elements of Hike and Bike Plan:

Shavano Park Hike and Bike Trails

There are a number of areas within our City to consider for development as hike and bike trails. Currently, Lockhill-Selma Road and Pond Hill Road are the only pedestrian-friendly roadways with hike and bike trails. Additional expansion areas proposed by our citizens:

- Along the north side of De Zavala Road from NW Military Highway to Lockhill-Selma Road.
- From Lockhill-Selma Road to Pond Hill Road (Willow Wood area).



Planning Areas - Hike and Bike Trials

- Connecting Blattman Elementary School to NW Military Highway in front of the wall created for the Huntington development.
- Including hike and bike trails in the NW Military Highway design.
- Along the east side of Lockhill-Selma Road from Huebner Road to De Zavala Road.



**SALADO CREEK HIKE AND BIKE TRAIL
CONCEPTUAL 1604 TRAILHEAD SKETCH**

Issues:

- The materials and trail construction must support our City's desired rural look and feel.
- City Council must establish municipal ordinances to support the control and governance of the trails.
- There must be engineer based planning for erosion control due to overuse and regular wear, especially when the trails can be used year-round.

Issues, Continued:

- Determine initial costs and annual funding required for creating and maintaining each trail.
- Design appropriate signage for positioning along the trails.
- Consider other matters concerning the trail sites, including security issues, legal, insurance, environment impacts, and other foreseeable risks from City sponsored trails.
- Be respectful of private property rights.



CONCEPTUAL DEZAVALA HIKE AND BIKE TRAIL

Planning Areas - Hike & Bike Trails



CONCEPTUAL SALADO CREEK GREENWAY

Action Steps:

- Create a citizen committee to review the needs and requirements.
- Determine who owns the property proposed for future hike and bike trails.
- Secure budget dollars for studies.
- Hire an engineering firm to draft recommendations and define and create the hike and bike plan.
- Determine the funding required for creating and maintaining the hike and bike trails.
- Hold citizen meetings to review the final plan and budget.

Planning Areas - Hike & Bike Trails

CITY OF SAN ANTONIO GREENWAYS



Salado Creek Greenway

Approximately 10 years ago the City of San Antonio began development on the linear park projects, where they proposed to connect major portions of San Antonio with hiking and biking trails. Their long range plans are to develop approximately 50 miles of trails, primarily through land available in dry creek beds of the Salado Creek, the Medina River, Leon Creek and the San Antonio River system.

To date, 30 miles of trails have been completed at a cost of approximately \$1 million per mile. More than 90% of the existing trails run through the 100 year flood plain meandering by some 20 existing neighborhoods and shopping centers.

Planning Areas - Hike & Bike Trails

SHAVANO PARK

Loop 1604

Dotted line represents Shavano Park and San Antonio boundaries

Cliffside Drive



SAN ANTONIO

Area between Blue lines represents 100 year flood plain

Inwood subdivision

Huebner Road

Planning Areas - Hike & Bike Trails

One of San Antonio's priority areas is the continued development of the Salado Creek Linear Park system from Huebner Road to Loop 1604. This park system is immediately adjacent to the eastern edge of Shavano Park's city limits.

San Antonio has proposed the continuation of the current .125% sales tax to pay for this expansion. This sales tax proposal is scheduled to be included on the ballot in connection with the November, 2010 elections. If this sales tax measure is passed, the City of San Antonio will likely use a portion of this funding to complete this expansion of the Salado Creek Greenway. Because the proposed route of the park's expansion crosses city limit lines, discussions may be required between San Antonio and Shavano Park to include land currently within Shavano Park's city limits.

Although the citizens and the Technical Advisory Committee both feel that Shavano Park will greatly benefit from the Salado Linear Park expansion proposed by San Antonio, Shavano Park has expressed that it is not in a financial position to bear any of the costs associated with its development or maintenance.

Issues:

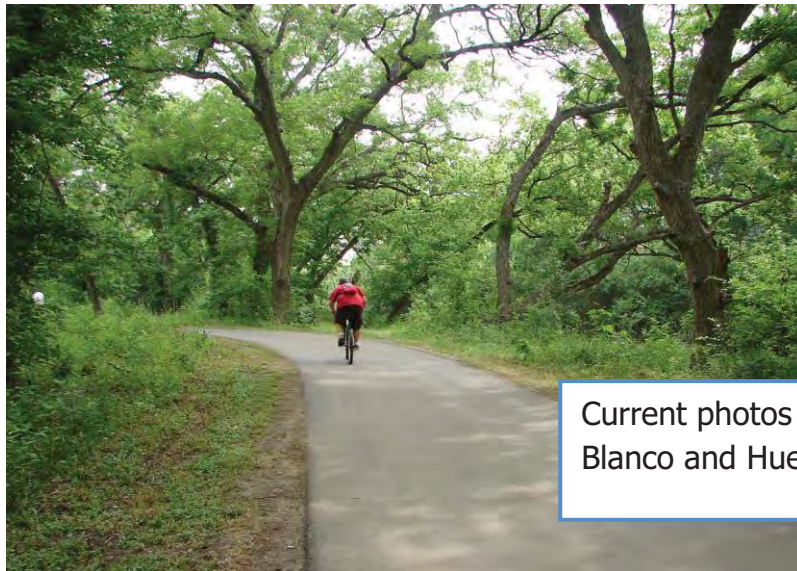
In addition to the general considerations regarding the trail, we need to consider the following:

- How much of the trail would actually be on land located within Shavano Park.
- The impact on homeowners with property immediately on the Salado Linear Park.
- Parking issues as they might exist will need to be addressed.

Action Steps:

- Coordinate with San Antonio to monitor trail location and security issues.
- If necessary, consult with legal counsel regarding best options if trail design enters Shavano Park.
- Support efforts to connect hike and bike trails to San Antonio linear parks network.

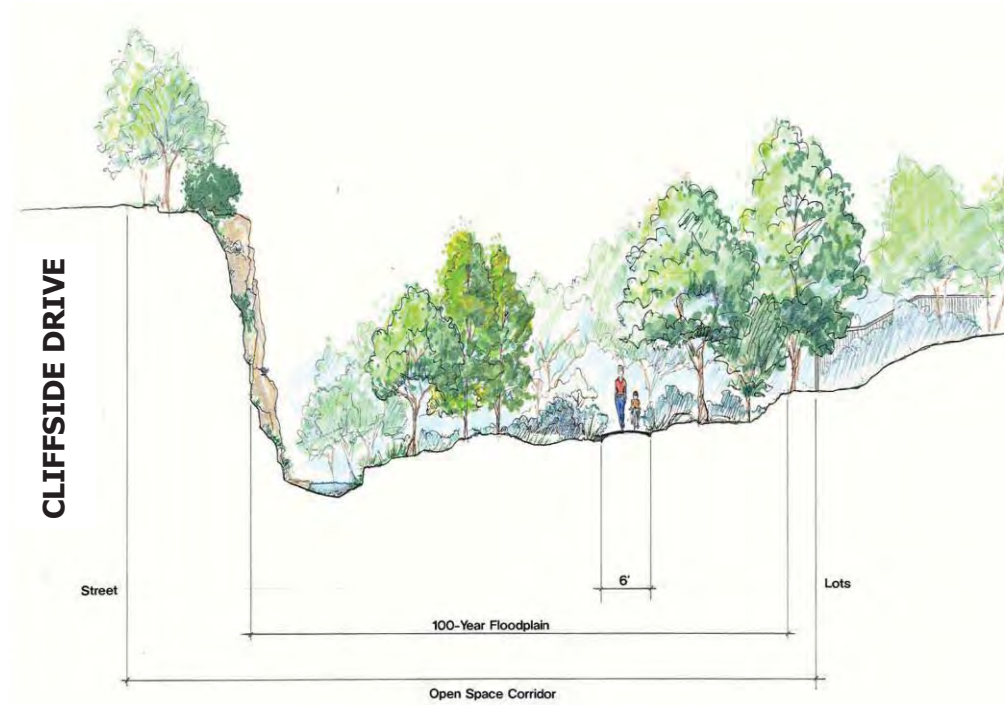
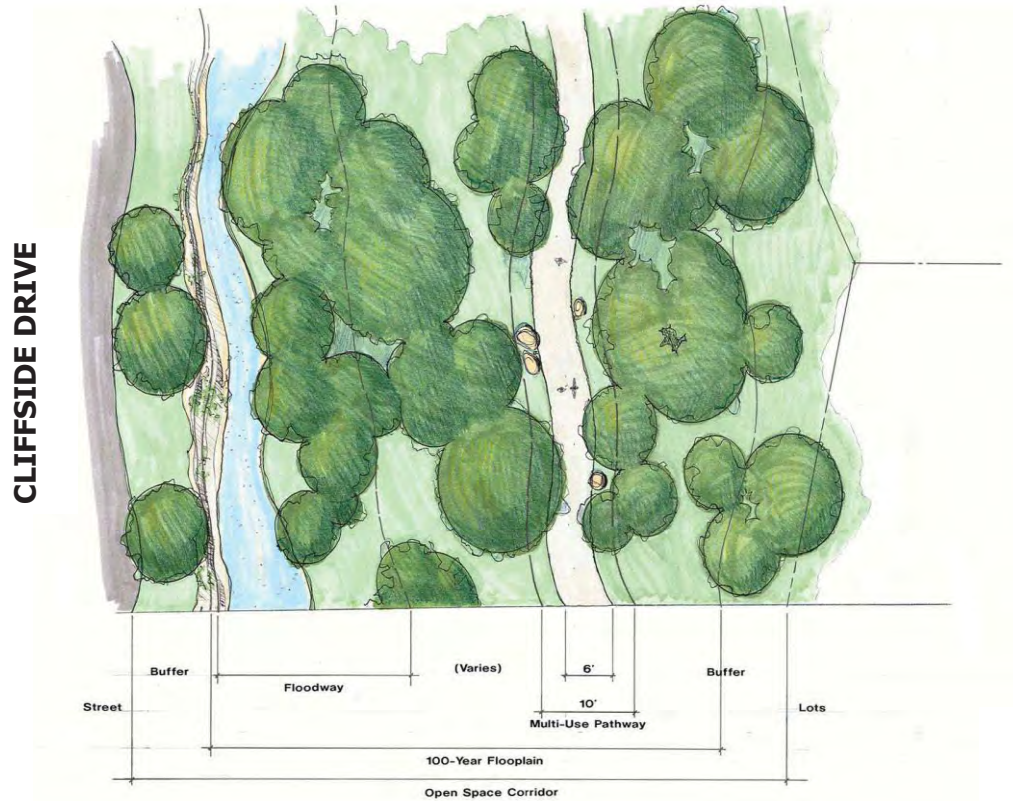
Planning Areas - Hike & Bike Trails



Current photos of Salado Creek Trail between Blanco and Huebner Roads.



Planning Areas - Hike & Bike Trails



CONCEPTUAL SALADO CREEK HIKE AND BIKE TRAIL

Planning Areas – Commercial Mixed Use Development

COMMERCIAL DEVELOPMENT

The commercial areas of Shavano Park are located in a prime north central area of metropolitan San Antonio. All undeveloped commercial land is primarily owned by one developer who works closely with the City. The challenge for the City is to maintain its existing character, charm and quality of life while adding tax revenue from future commercial developments.

Commercial property is located primarily along Loop 1604 and Lockhill-Selma Road. The majority of the City's existing commercial developments are multi-story office buildings. Other developments include an Exxon convenience store, Paesanos, an upscale restaurant, and a private tennis club.

Shavano Park is surrounded by the City of San Antonio and many services are provided within close proximity to the City, including grocery stores, restaurants, auto shops, hardware stores, dry cleaners, etc. The impact to residents of current commercial uses within the City is minimal.

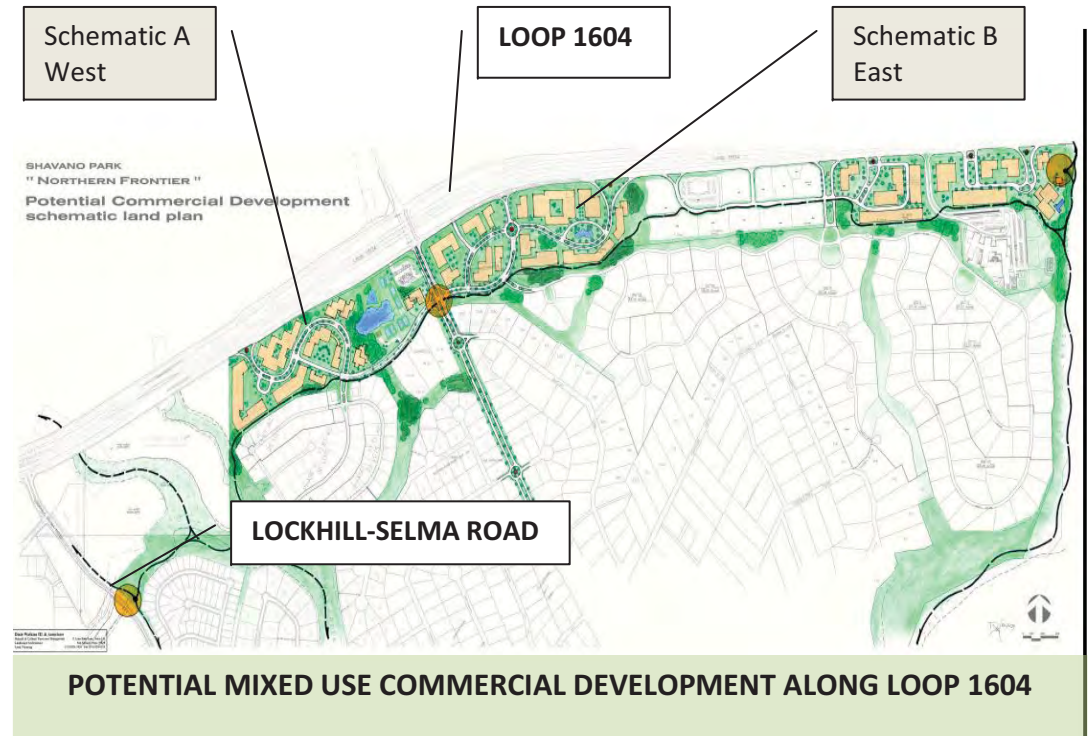


Planning Areas – Commercial Mixed-Use Development

All commercial developments are serviced by San Antonio Water System for potable water and waste water services. Our current zoning requirements limit all building heights to 3 stories or 45' to limit the impact on Fire and EMS services. Zoning also limits the types of businesses allowed.

Future mixed-use development in Shavano Park will allow for multiple types of use in a building or series of buildings. Our citizens feel that future development opportunities could include a combination of commercial, office, retail and other uses. Upscale restaurants, coffee shops and retail stores are some of the other suggested business uses of a mixed-use development.

The City is not likely to see a substantial increase in commercial activity in the near future because of current economic conditions. But addressing zoning issues now and positioning the City for future growth will help to put Shavano Park in a proactive rather than reactive development mode as economic conditions improve. The City plans to closely monitor future development and economic trends and actively seek desirable businesses that are aimed at the specific needs and interests of our residents while at the same time creating a healthy, varied, and sustainable tax base.



Planning Areas - Commercial Mixed Use Development



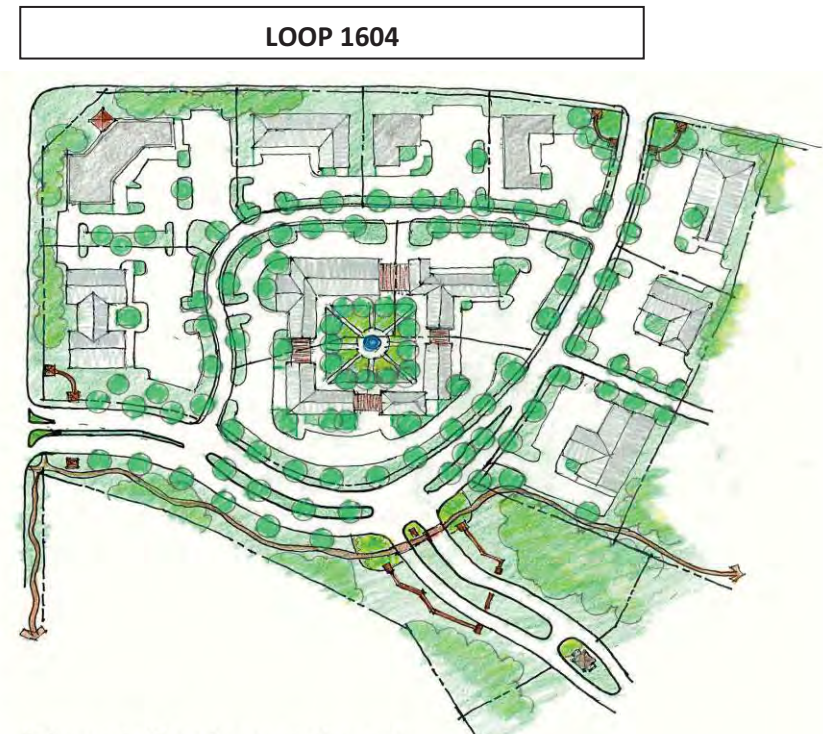
ISSUES:

- Restrictive zoning does not allow for mixed-use development.
- Current economic conditions which result in a lack of current commercial development.
- Lack of convenient access to commercial developments either by driving or walking.
- Securing commercial development projects that create long-term tax advantages for the City and business.
- City infrastructure considerations.
- Maintaining the rural look and feel of the City.
- Providing for upscale design aesthetics.

Planning Areas - Commercial Mixed Use Development

ACTION STEPS:

- Planning and Zoning Commission to meet with the developer to create a plan for future commercial development opportunities.
- Consider business owners who live in City as potential new commercial users.
- Determine more detailed needs and wants of our citizens.
- Review and revise existing zoning limits and allowances, as appropriate, to encourage mixed-use commercial development in Shavano Park.
- Seek citizen input at Planning and Zoning meetings to review and discuss any proposed zoning revisions.
- Present any zoning revisions to the City Council for approval.



CONCEPTUAL SCHEMATIC B
LOOP 1604 EAST OF NW MILITARY HIGHWAY

Planning Areas - Commercial Mixed Use Development Examples



A Continuing Vision 35

Planning Areas - Commercial Mixed Use Development Examples



A Continuing Vision 36

DEMOGRAPHIC ANALYSIS

People are the most important aspect of our community. Examination of our City's population provides a better understanding of elements affecting the planning process and plan recommendations.

POPULATION GROWTH

Shavano Park has experienced a 93% increase in population in the last 10 years. According to the 2000 Census, the City's total population was 1,754, and U.S. Census Bureau has estimated that our 2010 population is approximately 3,200 residents. Our population has grown through implementation of our annexation program adopted in 1999 and development of new neighborhoods. Review of the current and estimated population growth in Shavano Park and the surrounding area will help to adequately plan and prepare for our City's future.

Growth factors include the City's location in the desirable North Central area, located just off two major highways (Loop 1604/IH 10), a great school district, easy commutes to employment and airport, and plentiful shopping nearby.

Population by Decade 1970 - 2010

Year	Population	Change	% Change
1970	881		
1980	1,448	567	64%
1990	1,708	260	17%
2000	1,754	46	2%
2010	3,200	1646	93%

(Source: U.S. Census.gov)

Demographics

<i>Social Characteristics</i>	Number	Percent	U.S.
Population 25 years +	1,241		
High school graduate or higher	1,207	97.3	80.4%
Bachelor's degree or higher	774	62.4	24.4%
Civilian veterans (civilian population 18 years +)	297	22.2	12.7%
Disability status (population 5 years and over)	183	10.5	19.3%
Foreign born	102	5.7	11.1%
Male, Now married, except separated (15 years and over)	517	75	56.7%
Female, Now married, except separated (15 years and older)	521	68.2	52.1%
Speaking a language other than English at home (5 years +)	273	15.7	17.9%
<i>Economic Characteristics</i>	Number	Percent	U.S.
In labor force (population 16 years +)	788	55.3	63.9%
Mean travel time to work in minutes (workers 16 years +)	25.6	(X)	25.5
Median household income in 1999 (\$)	108,306	(X)	41,994
Median family income in 1999(\$)	111,505	(X)	50,046
Per capita income in 1999 (\$)	47,705	(X)	21,587
Families below poverty level	4	0.7	9.2%
Individual below poverty level	43	2.4	12.4%
<i>Housing Characteristics</i>	Number	Percent	U.S.
Single-family owner-occupied homes	608		
Median value (dollars)	225,000	(X)	119,600
Median of monthly owner costs	(X)	(X)	
With a mortgage (dollars)	2,022	(X)	1,088
Not mortgaged (dollars)	588	(X)	295
(X) Not applicable			
Source: U.S. Census Bureau, Summary File 1 (SF 1) and Summary File 3(SF 3)			

POPULATION FACTS - 2000

*Shavano Park residents
as compared with the
average U.S. citizen:*

	<i>Shavano Park</i>	<i>U.S.</i>
<i>Civilian Veterans</i>	22.2%	12.7%
<i>Disability Status</i>	10.5%	19.3%
<i>Median Household Income</i>	\$108,306	\$41,994
<i>Per Capita Income in 1999</i>	\$47,705	\$21,587
<i>Education Bachelors or higher</i>	62.4%	24.4%

HOUSING MARKET

The composition of household types is exclusively single-family residences except for Homewood Residence, a commercial retirement community.

In 2009, 39 houses were sold through the Multiple Listing Service (MLS), with an average reported selling price of \$756,423, with the highest selling price reported being \$1,985,000 and the lowest being \$227,500. All but three homes sold for more than \$300,000 and 8 homes sold for more than \$1,000,000.

Due to the 2008 economic downturn and various San Antonio business relocations, the Shavano Park real estate market has slowed considerably from previous years.

CURRENT REAL ESTATE MARKET STATISTICS

As of August 2010 there were 67 homes for sale, with an average asking price of \$916,091, with the highest list price of \$3,300,000 and the lowest list price of \$245,000. In the last six months, 23 homes sold, with an average sales price of \$709,646, with a high of \$1,400,000 and low of \$284,500. There are currently 8 homes pending sale.

Population Facts - 2000

Shavano Park residents as compared with the average U.S. citizen:

	Shavano Park	U.S.
Homeowners	98%	66%
Household Size	2.79	2.59
Higher Median Housing Value	\$225,000*	\$119,600

* San Antonio Median Housing Value is approximately \$150,000

SINGLE-FAMILY RESIDENTIAL NEIGHBORHOODS

Map of Shavano Park, Texas, showing single-family residential neighborhoods and surrounding areas. The map includes the following labeled areas and features:

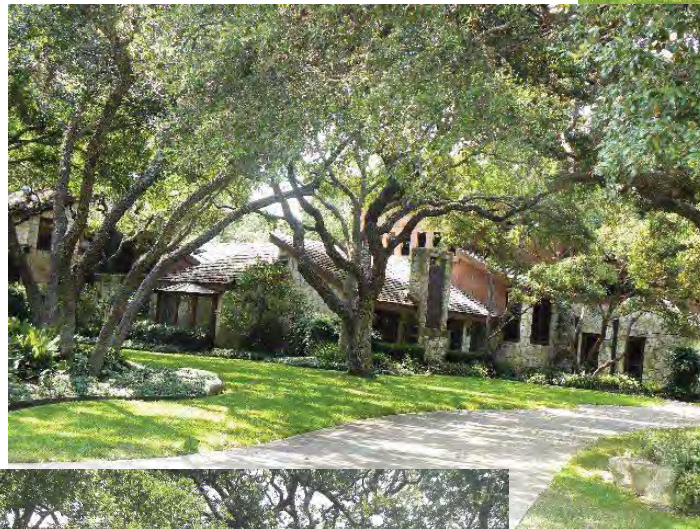
- Neighborhoods:** Willow Wood, Garden Village, Bentley Manor, Shavano Park, Huntington, Shavano Creek, and Shavano Park Estates.
- Commercial Areas:** Labeled as "Com." or "Commercial" in various locations.
- Public Facilities:** Bluetman Elementary School, Fire Station, and Municipal Tract.
- Roads:** Loop 1604, R.W. Millard Hwy, De Zavala Road, Huebner Road, and Shavano Road.
- Geographical Features:** Shavano Creek.
- Scale:** 1" = 400'.
- Date:** May 1, 2009.

Residential Land Use - Existing

The city of Shavano Park offers a unique blend of small town values with urban conveniences. Residents enjoy ideal upscale family living in a variety of quiet neighborhood settings from the original established neighborhoods, from before the city was incorporated in 1956, to newly built exclusive gated communities.

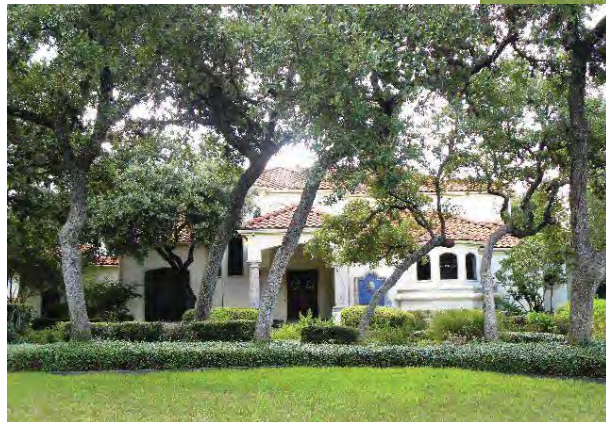
Shavano Park

The original developments of Shavano Park include lots ranging from .6 to nearly 6 acres.



Residential Land Use - Existing

Shavano Park Estates



Residential Land Use - Existing

Shavano Creek



Residential Land Use - Existing

Bentley Manor Estates



Residential Land Use - Existing



Bentley Manor Cottages



Residential Land Use - New Construction



Huntington

Huntington is the newest, most exclusive estate community in Shavano Park. The only neighborhood with 24 hour guard-gated security. Located in the Northeast area of the City, this neighborhood offers 142 private, secluded estate lots of over 1 acre.



Residential Land Use - New Construction

Huntington

conceptual designs

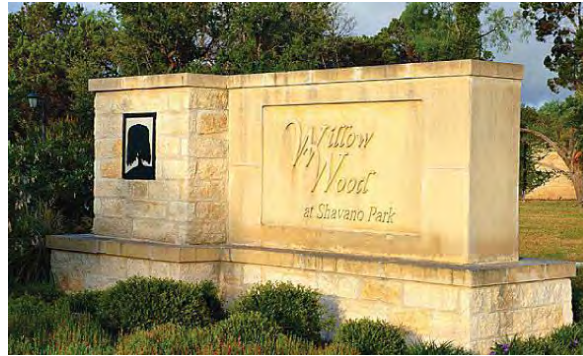


A Continuing Vision 47

Residential Land Use - New Construction

Willow Wood

Willow Wood is a new gated neighborhood of 93 estate homes on 49 acres with lots ranging from .36 to .7 of an acre.



Residential Land Use - New Construction



Garden Villas at Bentley Manor

The Garden Villas at Bentley Manor are the newest addition to the Bentley Manor master planned, gated community. There are 123 garden lots.



Commercial & Other Public Property Use



Commercial & Other Public Property Use

Developed commercial and other public property land is located exclusively on our City's outer boundaries, and it primarily consists of office buildings. Other developed commercial projects include a local high-end restaurant, medical surgery center, retail, a gas station, and a private tennis club. Northside Independent School District's Blattman Elementary School is also located in Shavano Park. Undeveloped land for remaining commercial developments is available along the City's major thoroughfares of Loop 1604 and Lockhill-Selma Road. Shavano Park is unique in that all remaining undeveloped commercial property is owned primarily by one developer.



Commercial & Other Public Property Use



Commercial & Other Public Property Use



Existing Conditions

TAX RATE

The City's 2009-2010 tax rate is \$.324800 per \$100 valuation. Although this rate is lower than many neighboring cities, other cities with higher tax rates offer additional amenities such as free trash pick-up, parks, public swimming pools, etc. that Shavano Park does not currently offer. Shavano Park is in the Northside Independent School District (NISD), which assessed a 2009-2010 tax rate of \$1.337500 per \$100 valuation. Additionally, Shavano Park implemented an over age 65 tax freeze in 2004.

City	2009 Rate
Hollywood Park	.490000
Olmos Park	.463400
Terrell Hills	.391301
Alamo Heights	.355662
Shavano Park	.324800
Fair Oaks Ranch	.241500
Grey Forest	.093525
Hill Country Village	.095000

School District	2009 Rate
Northside ISD	1.337500
Alamo Heights ISD	1.162000
Boerne ISD	1.330000
Northeast ISD	1.402900

SOURCE: All data reported above is from the Bexar Appraisal District website.

Existing Conditions

ZONING

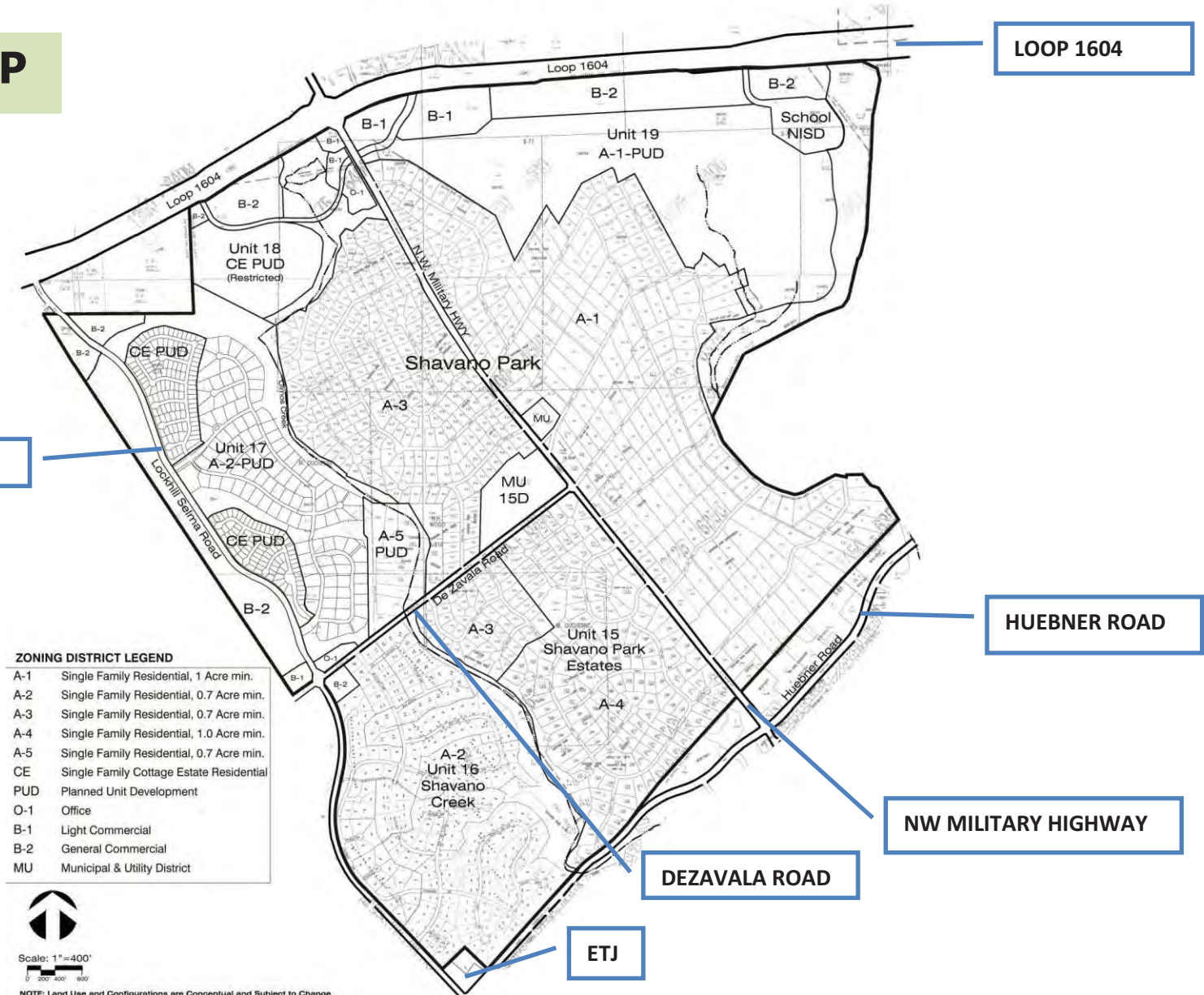
Current zoning is primarily single-family residential classifications throughout the City. Multi-family zoning is prohibited by ordinance. Commercial zoning is located predominately along the west side of Lockhill-Selma Road and on the south side of Loop 1604. Additionally, there is an office park and adult living facility located at the northeast and southeast corners of Lockhill-Selma and DeZavala Roads, respectively.

The City's zoning districts are as follows:

A-1, A-2, A-3, A-4	Single-Family Residential Districts
A-1, A-5 PUD	Single-Family Residential Planned Unit Development
CE	Single-Family Cottage Estates Residential District
M-U	Municipal and Utility District
O-1	Office District
B-1	Business District
B-2	Business District
PUD	Planned Unit Development District

Existing Conditions

ZONING MAP



Existing Conditions

SCHOOL DISTRICT

Northside Independent School District (NISD) is an award-winning school system and one of San Antonio's premier school districts. NISD is often referred to as San Antonio's "destination district" because the majority of people building new homes do so in this school district. NISD was one of five finalists in the nation for the 2007 Broad Prize, the "Nobel Prize" of public education. It is also a Recognized rated school district by the Texas Education Agency.

TRANSPORTATION

The City of Shavano Park is ideally located within easy commuting distance to major shopping centers, restaurants, banks, schools, and the University of Texas at San Antonio. Additionally, the VIA Metropolitan Transit Authority has provided transportation services from numerous locations within Shavano Park to locations throughout the metropolitan area of the city of San Antonio for over twenty years. A VIA Metropolitan Transit Authority park-and-ride facility is located just outside of the city limits of Shavano Park at Loop 1604 and IH 10. The consensus of opinion from the citizens is that the automobile will continue to be the primary source of transportation for the residents of Shavano Park, and thus the Plan contains no recommendations for additional bus lines or rail lines.

The City's three major thoroughfares are NW Military Highway, Lockhill-Selma Road, and De Zavala Road. While the speed limit on both Lockhill-Selma Road and on De Zavala Road is 35 mph, the speed limit on NW Military Highway is 45 mph. Based on the 2007 traffic map, as prepared by TxDot, our City's NW Military Highway traffic count was 23,100 vehicles per day. With continued City of San Antonio growth, and with the increased traffic congestion of its main thoroughfares, Shavano Park's main thoroughfares of N.W. Military Highway, De Zavala and Lockhill-Selma Roads have experienced significant increases in their traffic

counts. During the busiest times of the day, residents along NW Military Highway often find it difficult to exit their neighborhoods and enter onto NW Military Highway. TxDot is currently completing a project for the widening of NW Military Highway from four lanes to six lanes plus a turn lane just south of Shavano Park, and this expansion will likely further increase the traffic flow through the center of our City.

DARK SKIES

The United States Army expressed concern regarding its ability to continue to conduct night training exercises because of excessive outdoor lighting within a five-mile perimeter of Camp Bullis. Shavano Park is located within this five-mile corridor, and in 2009, our City Council established regulations for outdoor lighting impacting Camp Bullis.

EDWARDS AQUIFER RECHARGE ZONE

The recharge zone for the Edwards Aquifer stretches west and northeast of Bexar County. The recharge zone is about 4 miles wide along the section of Loop 1604, on the northern edge of Shavano Park with Loop 1604 at about the mid-point. Thus, the City is located over the environmentally sensitive Edwards Aquifer Recharge Zone. Shavano Park water usage, planning, and development over the zone are impacted and controlled by the Texas Commission on Environmental Quality, a state agency.

WATER CONSERVATION PROGRAMS

To encourage water conservation, the City-owned water system offers rebate programs for low-flow toilets and low use washing machines. Approximately one-half of the City is serviced by the San Antonio Water System which offers the same rebate programs.

TREE PRESERVATION

One of our City's great natural resources is its beautiful tree canopy. Existing trees help to create an attractive rural character, protect against soil erosion, and offer shade to homes to reduce utility bills. During the town meeting process, citizens made numerous comments about how our trees contributed to the allure and beauty of Shavano Park. In addition, groves of "second generation trees" occur throughout the City.

Primarily established trees are Live Oaks with a scattering of Burr, Red and Post Oaks, as well as, Juniper, Mesquite, Hackberry and Cedar Elm. A diversity of tree species is desirable because it not only adds to the aesthetic quality of the City, but it also helps prevent the widespread devastation caused by single species disease or infestation. By ordinance, native trees, which are known to flourish in South Texas, are encouraged on commercial plats. Also, trees of varying heights and foliage densities add to the lushness of the City's neighborhoods and streetscapes and should be encouraged.

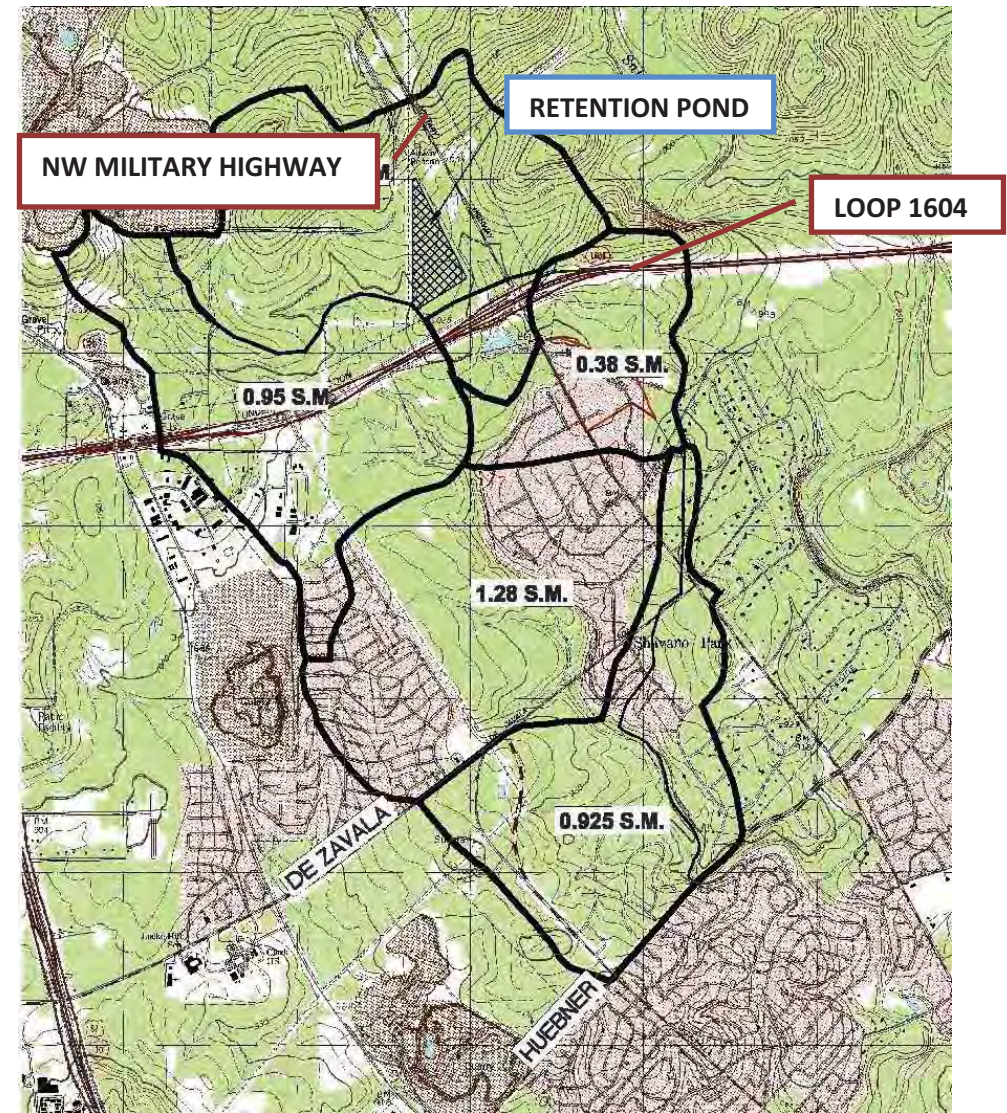


Demolition of a heritage tree as defined by the City's Municipal Code should be considered only as a last resort, and commercial developers must demonstrate that no other alternative is available before proceeding with demolition. During 2005, the City adopted a tree preservation ordinance as part of the City's Municipal Code.

FLOODING/DRAINAGE

Some of the land north of the intersection of Loop 1604 and NW Military Highway drains into Olmos Creek, which is the major watercourse of the upper San Antonio River watershed. Upper branches of the Olmos Creek reach just north of Loop 1604. The Salado Creek watershed begins just east and north of the City. The storm water drainage system serving most areas of Shavano Park consists of overland flow to natural drainage ways or to unlined open ditches and channels alongside public and private roads. Our City typically uses culverts to route storm water under driveways and roadways. Most storm water runoff from within the City flows into roadside drainage ditches that discharge collected storm water to various natural swales, creeks, rivers, and intermittent and perennial streams as determined by local topography.

There are curbs and gutters in most of the City's newer commercial and residential areas. Collected gutter flow discharges into natural drainage swales, roadside ditches, or storm water inlets. Storm water flowing into the inlets or catch basins is typically discharged through culverts to adjacent natural or man-made surface drainage channels.

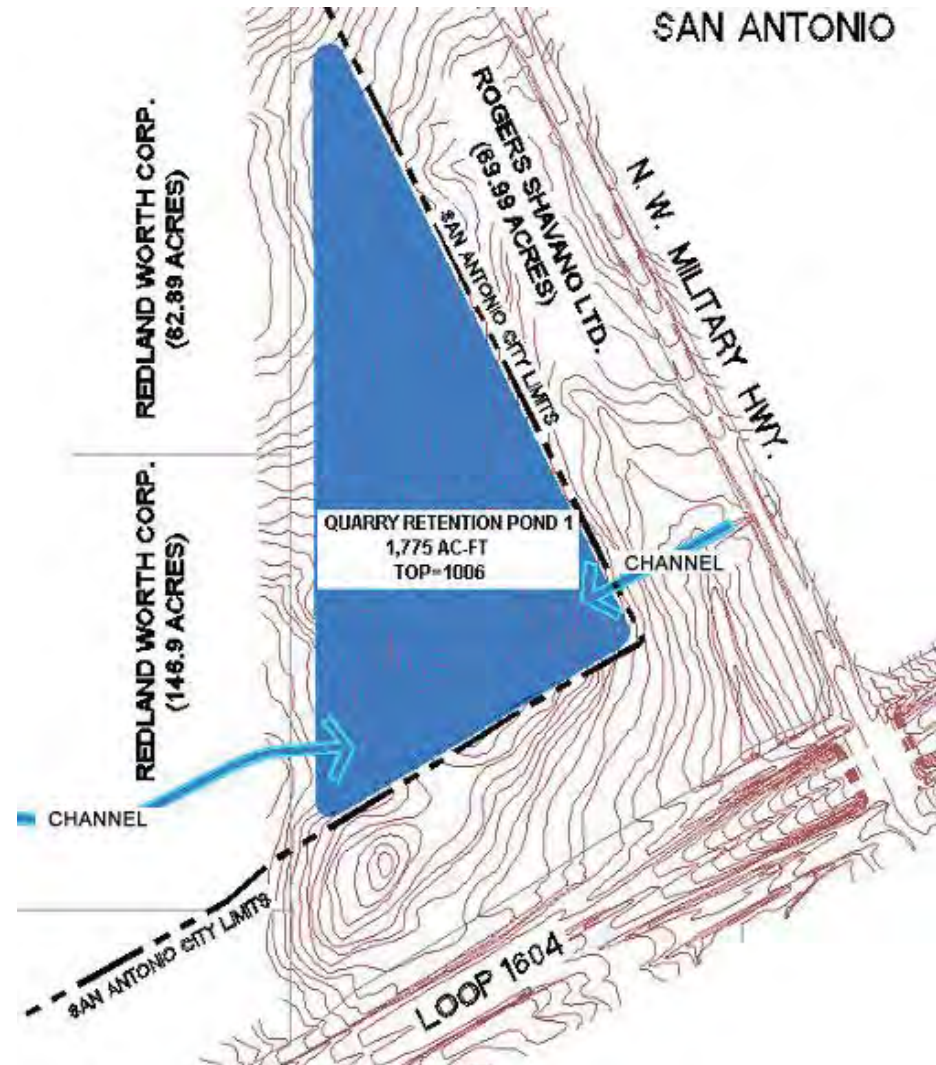


RETENTION POND NORTH OF SHAVANO PARK AND LOOP 1604

QUARRY RETENTION POND

Construction to channelize water from the area northeast of Loop 1604 and N.W. Military Highway to a triangle shaped retention pond has been completed. The channel connecting to the culvert under N.W. Military Highway is intended to alleviate flooding in the northwest quadrant of the City along the Olmos Creek. The triangle shaped quarry pit located northwest of the intersection of Loop 1604 and NW Military Highway should help eliminate many of the City's flooding problems during times of especially heavy rainfall.

The Quarry Retention Pond has been engineered to have a water storage capacity equal to 940 acre feet which is estimated to exceed the requirements for storm water run-off for two 100 year floods.

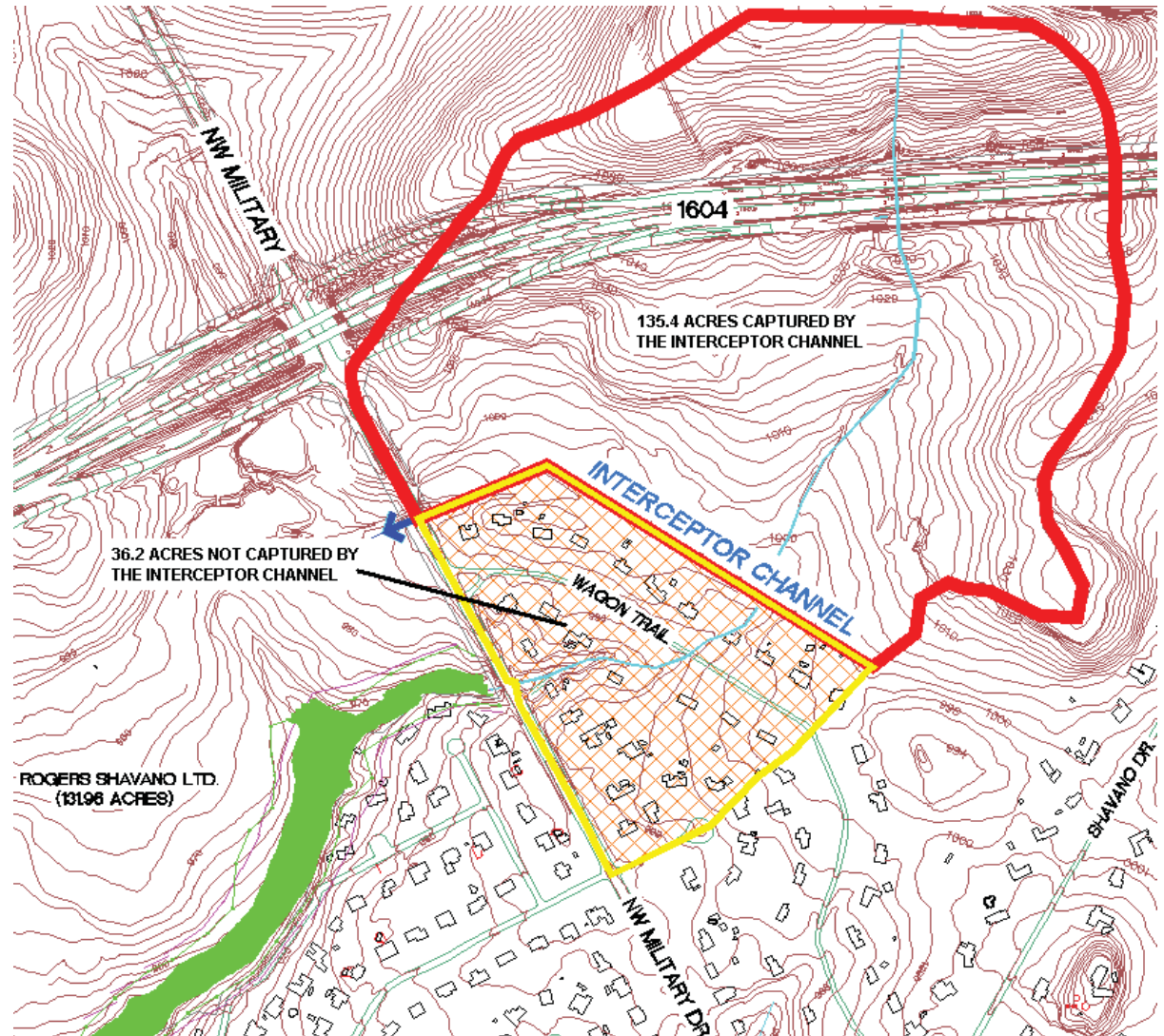


Quarry Retention Pond located just outside Shavano Park, north of 1604 and west of NW Military Highway.

INTERCEPTOR CHANNEL

To control periodic flooding to homes along Wagon Trail and on lands to be developed south of Loop 1604 and west of Wagon Trail, an interceptor channel has been completed.

This channel is intended to intercept storm waters from flood prone areas of Shavano Park and direct the storm flows downstream to the Olmos Creek Watershed.



Emergency Services

The City provides professional, full-time, fire and EMS services and police protection. The Police Department is located at City Hall and the Fire and EMS Departments are located across from City Hall on NW Military Highway in a newly remodeled facility.

Public Works

The Public Works Department's responsibilities include traffic control, emergency response operations, special events, and assistance in code enforcement. The Department also regularly inspects City streets for needed repairs, pavement management, and sight obstructions. It also provides management of the City's water system, maintains and operates the City water well sites, and repairs any water system leaks.

Sewer and Waste Water

The City does not provide wastewater or sewer services to residents connected to the Shavano Park Water System. Instead, these services are provided by citizen owned and maintained septic systems. Residents of Bentley Manor, Huntington, Shavano Creek, and Willow Wood subdivisions, as well as commercial areas along Loop 1604 and Lockhill-Selma Road, receive sewer services from the San Antonio Water System.

Solid Waste

The City contracts with an outside vendor to provide twice-weekly curbside residential garbage collection, once a week curbside recycling collection and bi-annual brush and bulky item collection services. Commercial customers

Infrastructure

receive refuse services every day except for Sunday. Residents may also participate in the free Bexar County Household Hazardous Waste Program. The City also provides a hazardous material spill response, containment, and clean-up service. Although contracted by the City Council, City residents individually pay for all solid waste services.

Street Maintenance

The City's Public Works Department manages, maintains, and repairs approximately 22 miles of City streets and rights-of-way.

Water Service

The City owns and manages its own water system, which provides potable water to approximately one-half of the City's population. Currently, the Shavano Park Water System's only source of water is from the Edwards Aquifer and water is secured from four operational wells. The City is in the process of developing a new alternative water source from the Trinity Aquifer, which City staff has scheduled to begin pumping operations in late 2010. The City's water system provides water for residents located in the older areas east of NW Military Highway and for the original neighborhoods located west of NW Military Highway. Residents living in Bentley Manor, Huntington, Shavano Creek and Willow Wood, and the commercial areas along Loop 1604 and Lockhill-Selma Road, receive potable water services from the San Antonio Water System.

Utilities

CPS Energy provides all electricity and gas service in the City. Time Warner provides cable services, and there are a number of vendors, including AT&T, offering dish network products and telephone service.

Acknowledgements

Citizens of Shavano Park

MAYOR & COUNCIL MEMBERS

A. David Marne, Mayor
Bruce Bauman
Etta Fanning
Ken McClure
Al Walea
Mary Werner

PLANNING AND ZONING COMMISSION

Bob Werner, Chairman
Michele Bunting Ross
John Green
Joseph "Jip" Holmes
Michael Janssen
David Jauer
Mark Kamstra
Richard Lazor
Thomas Weissler

TOWN PLAN TECHNICAL ADVISORY COMMITTEE

Mark Kamstra, Chairman
Clint Adams
Michele Bunting Ross
Jay Gorman
John Green
Joseph "Jip" Holmes
Michael Janssen
David Jauer
Richard Lazor
Vicki Maisel
Kathy Powers
Don Wallace
Randi Wayland
Thomas Weissler
Bob Werner

Special Support Coordinator
Barbara Janssen

OTHER ASSISTANCE PROVIDED BY:

Lloyd A. Denton, Jr.
Greater San Antonio Builders Association
Todd Helmer
Dan Kossl
Daryl Lange
Honorable Howard Peak
Brandon Ross
Shavano Park Women's Club
Dixie Watkins III, Environmental Designer

Texas American Planning Association San Antonio Chapter

Brian Chandler
Dennis Fortassain
Richard Martinez
Emil Moncivais
John Osten
Christine Vina
Joann Walsh
Trish Wallace

THE PLANNING PROCESS

On January 24, 2009 there was a joint City of Shavano Park City Council and Planning and Zoning Workshop to discuss the theory, purpose, and characteristics of city comprehensive plans; elements of the physical shape of the community, the town center, and blocks, streets and buildings; and the process for developing a comprehensive plan such as studies, visioning, and the development of goals and objectives. In addition, there was discussion pertaining to a kickoff meeting, visioning session, public participation process, data gathering, forming a technical committee, an open house, and public hearings.

The City of Shavano Park Comprehensive Plan was initiated by the Mayor and City Council on February 4, 2009. A Technical Advisory Committee (TAC) was appointed consisting of Planning and Zoning Commission members and five citizens of Shavano Park. The responsibilities of the TAC were as follows:

1. CITIZEN INVOLVEMENT: Involve citizens in the city planning process and let them have a voice
2. SENSE OF COMMUNITY: Promote a sense of community by bringing citizens, property owners, business owners, and other stakeholders together to participate
3. FEEDBACK: Give feedback on the city planning process based on data presented and issues that have been voiced
4. TIMELINE: Keep the city planning process on schedule
5. COMMUNITY RESOURCES: Identify the community resources available to support the planning process efforts
6. DISCREPANCIES: Address any unforeseen issues or discrepancies
7. INFORM: Keep the Mayor and Council informed on the city planning process
8. PUBLIC NOTICE: Give public notice and conduct public hearings to solicit ideas from the citizens of Shavano Park

The city comprehensive planning process consisted of the following processes: development of Strength, Weaknesses, Opportunities and Threats (SWOTS); development of goals and objectives; transfer of the goals and objectives into themes by the TAC; meetings with the Cliffside neighborhood pertaining to the hike and bike trail and with the NW Military neighborhood pertaining to the future configuration of the street; and an open house to let the citizens know specifically what the content of the proposed City of Shavano Park Comprehensive Plan.

Public Participation is the key element to the development of a comprehensive plan for a community. It allows input from citizens and lets them voice their opinion and concern about where the community is going, where they want to be in the future, and what strategies are necessary to get there.

Citizens, business owners, and investors of the City of Shavano Park participated in the SWOTS, development of goals and objectives and the open house. These were the elements that created a basis for the comprehensive plan.

A number of communication methods were used to encourage interest among the public and to get them involved in the comprehensive planning process. Citizens were notified of the meetings through an e-mail newsletter that went to every household, and information was placed on the city's website to make them aware of what had transpired.

STRENGTHS, WEAKNESSES, OPPORTUNITIES & THREATS (SWOTS) ANALYSIS

Strengths, Weaknesses, Opportunities and Threats (SWOTS) is a procedure utilized to solicit input from the community about how they see the City of Shavano Park. The community voiced their ideas of these particular elements.

Some questions that arose during this type of procedure were:

- Is the city losing some of its rural character?
- Is there outside influence on the future growth and development of the city?
- Is the city financially sound?
- What does the future hold for the city?

The Shavano Park SWOTS cover a range of issues and concerns. Generally it focuses around maintaining the rural character of the city, being financially sound, good municipal services, quality commercial development, the need for more commercial for tax purposes, maintaining N. W. Military in a rural character, the need for a pedestrian hike and bike trail, drainage, the need for a mixed use development along 1604, municipal tract opportunities, better interface with City of San Antonio and local agencies, tax base erosion and maintaining the identity of the City of Shavano Park.

The SWOTS then become a basis for the development of Goals and Objective which will address some of the issues that are raised in the SWOT public meeting.

STRENGTHS

Rural Character: Small town feel, country feel, deep setbacks; Rural character, small town feel, greenbelt areas/wildlife; Trees, Large lots, no sidewalks, country living atmosphere; Green/oasis feeling location in SA; Location/environment; Sense of community, green open space, large lots, small city feel

Financially Sound: Stable property values; Financial soundness/ city and citizens; Choice property, few sales in established area; financially sound, low taxes w/ quality services

Location/Access: Pedestrian linkages; Location/access, good schools, good roads; Limited access, unified town center; Location, residential mix

Municipal Services: Police force, low crime, fire & police service to city; local control of police/ fire and city council; Police/fire services, city/ development interaction; ordinance protection; driving speed controlled

Quality Development: Commercial development (low impact), N.W. Military does not allow retail; good relationship w/ developer, location of commercial; Controlled commercial development; Building development standards

WEAKNESSES

Northwest Military Highway: Lack of sidewalks on Military; TxDOT development of N.W. Military; Widening N.W. Military; Identification of city limits - street signs; Entrance/egress to N.W. Military, connectivity problems commercial to N.W. Military

Limited Commercial: lack of opportunities for growth in tax base; no commercial style retail; economic - finite development and opportunity; lack of upscale restaurants, no mixed zoning use, connectivity problem - commercial to N. W. Military.

Future Budget Issues: Infrastructure aging; Development fees declining, aging population (property tax cap & services to same), infrastructure maintenance; Too many restrictions on retail makes competition difficult; Funding limitation; No mixed use zoning

Pedestrian Traffic Interaction: Lack of community open space, lack of sidewalks on Military; Speeding increases, greenbelt access (criminal corridors), development poses threat to natural resources; No parks and community green areas; No hike/bike trails & limited sidewalks, speed control on Lockhill Selma & N.W. Military, Not Pedestrian friendly throughout city

Drainage: Flooding; Drainage & flooding, solve drainage flooding; Drainage; Flood Control

Sense of Community: Divided by NW Military; Separation of old and new neighborhoods; Lack of community events to bring City residents together

OPPORTUNITIES

Work with TXDOT on N. W. Military: Leverage TXDOT to fix some of our drainage; Better highway connections; CPS lines

Municipal Tract Opportunities: Municipal tract - family oriented park/ playground; Utilization of municipal tract, funding sources for city tract development;

City Identity: Improve community appearance through corporate & community involvement (street signage & monuments); Monuments to identify city, common & unique street signs

Commercial Development: Commercial tax base/ infill development, improve look & feel of new businesses; Increase tax revenue through more flexible commercial zoning; Future commercial growth - tax base

Hike and Bike Trails & Other Environmental Issues/Safety: Offices on west side of Lockhill Selma (save trees), Maintain rural feel even with commercial, Salado Creek to Loop 1604 hike & bike; Salado Creek & Olmos Creek walkway, master plan for parks, trail along Olmos Creek; Create city parks, solve drainage flooding, controlled access from greenbelts

City of San Antonio & Bexar County: dark skies; Communication w/ S.A. - input to standards for signage on 1604 & thoroughfares; Develop relationship w/ S.A.

THREATS

Tax Base Erosion: If community opportunity not maximized, tax base loss/not maximized; Development fees declining

Environmental Concerns: Drought conditions w/ limited water supply, increased crime along/through unimproved drainage; Development poses threat to natural resources, development being neighborly, greenbelt access; Urban development around area; Unauthorized/ unpatrolled access from trails of Salado Creek; Noise (1604 & airplanes); Feral hogs, potential vandalism, coyotes, need for oak wilt education, septic systems

Governmental Interaction: TxDOT expansion of N.W. Military - fear of potential speed increase, lack of control over S.A. adjacent properties; Control S.A. development that affects Shavano Park, traffic flow and congestion, growth - traffic & schools, need for safer access to roads, widened N.W. Military could divide city; Subdivision & platting; Increased traffic on Lockhill-Selma, oak wilt education

Community Feel: Aging population, no way to down size in Shavano Park, fragmented community participation; Maintaining community identity, widened N.W. Military could divide city in half, communication between HOAs & city; Subdivision & platting

HIKE & BIKE TRAIL MEETING

Town Plan Technical Advisory Committee Meeting
September 23, 2009
6:30 p.m.

These are the minutes from the meeting held September 23rd regarding proposals for hike and bike trails for Shavano Park. The meeting was dedicated to discussing options and needs for creating pedestrian and biking connections throughout Shavano Park.

In general, the citizens of Shavano Park have expressed good support of creating hike and bike trails throughout the city of Shavano Park. The key to success for creating trails is to ensure that they are assets to the city and its citizens. The belief is that the trails will increase property values, but only if the trails are comprehensive, safe, well designed, and configured to blend in with the rural feel of Shavano Park.

The following is a summary of the TAC's discussion of hike and bike trails:

- 1) **Salado Linear Park:** The TAC agreed to propose that Shavano Park pledge to support connecting to the linear park trail system being developed by Bexar County and the city of San Antonio.
 - a. The TAC agreed that support should be made for one connection to the linear park trail at Blattman Elementary School. There was discussion of needing to determine how much of the trail would actually be on land located within Shavano Park.
 - b. Home owners near the trail connection to Cliffside Drive will need to be contacted.
- 2) **Shavano Park Hike and Bike Trails:** The TAC agreed that there were a number of areas within the city of Shavano Park that should be developed for hike and bike trails. The areas recommended are:
 - a. Leave the Lockhill-Selma sidewalks as they are today.

- b. Build a hike and bike trail along the north side of De Zavala from NW Military Highway to Lockhill-Selma Road. This would include the building of some type of bridge (recommendation was for a metal structure) over the Olmos Creek.
- c. Build a trail from connecting Lockhill-Selma to Pond Hill Road (Willow Wood area).
- d. Build a trail that connects Blattman Elementary School to NW military Highway in front of the wall created for the Huntington development.
- e. Support the hike and bike trail requirements included in the NW Military Highway design.
- f. Build a hike and bike trail along the east side of Lockhill-Selma from De Zavala to Huebner.
- g. Support the approval of an optional trail from De Zavala to Huebner along the Olmos Creek area. This would be a secondary priority.

3) Consideration for the Creation of the Hike and Bike Trails:

- a. There would need to be sitting areas created along the trails.
- b. materials and construction of the trails needs to support the rural look and feel desired for Shavano Park.
- c. There will need to be certain municipal ordinances created to support the control and governance of the trails.
- d. Signage will need to be positioned along the trails as appropriate.
- e. Security and EMS issues need to be considered in the building and controlling of the hike and bike trails.
- f. Lighting of the trails will have to be determined as appropriate.
- g. Trash cans and other litter abatement requirements need to be included in the plans for the trails.
- h. Liability and risk issues need to be identified and addressed for the city.
- i. Parking issues as they might exist will need to be addressed.

MUNICIPAL TRACT MEETING

Town Plan Technical Advisory Committee Meeting
September 16, 2009
6:30 p.m.

These are the minutes from the meeting held September 16th regarding proposals for developing goals and objectives for recommended land use of Shavano Park's Municipal Tract. The following are the recommendations from the TAC concerning the goals and objectives for the Municipal tract:

- 1) **No Commercialization:** Due to the following reasons, the TAC agreed that the Municipal Tract should not be commercialized for at least the next five years. This, however, is a topic that should be periodically reviewed and revalidated. The reasons for no commercialization are:
 - a. Comments from the citizens of Shavano Park attending the Citizen Meetings generally favored keeping the Municipal Tract free of commercial activities.
 - b. There is an agreement between the city of Shavano Park and the Rodgers family that the Municipal Tract would not be commercialized.
 - c. Keeps the rural character of Shavano Park's city center.
 - d. There are concerns that the septic and water systems supporting the tract were not built to accommodate significant development(s).
 - e. Development would cause other issues for the city – parking, drainage, traffic and security.
- 2) **Drainage Study:** The TAC agreed that there should be an overall drainage, septic, and other utilities review of the Municipal Tract to determine capabilities and/or limitations.
- 3) **Not Recommended:** The TAC agreed to not support the following land uses: 1) library; 2) other governmental entities; and 3) any commercial uses. The TAC agreed that some type of action was needed and necessary.

- 4) **Recommended Land Use:** A number of possible land uses were discussed, but the TAC felt that the following was the best option:
- a. Shavano Park should dedicate its Municipal Tract to be a city center and gathering point for its citizens. This would be achieved by building a community building with an associated outdoor wellness area and outdoor recreation area. The areas not used in creating Shavano Park's city center would be landscaped and developed consistent with an envisioned rural character.
 - b. There are no other building needs for the city that would conflict with the uses proposed in this recommendation.
- 5) **Components of the Recommended Land Use:** The TAC recommended that an architectural effort be funded to define and create the vision of a City Center for Shavano Park. Some of the elements of the City Center recommended are:
- a. Build a community center building that would be large enough to host city group meetings, citizen functions, and other social and professional meetings. In addition, the building should be outfitted with a catering/community kitchen and other service friendly details.
 - b. The outdoor area should have a pavilion, walking trails, zero-scape landscaping, one or more water features, picnic tables, and benches. The whole tract would be cleaned up and sculpted to present a very pleasing curb appeal image. This would include thinning trees and underbrush except for buffer areas.
 - c. The wellness area should have workout stations and a marked trail for walking/jogging.
 - d. Every effort is to be made to leave a natural buffer of trees and bushes for perimeter areas adjoining other properties.
- 6) **Other Matters:** There were some other matters discussed by the TAC that would likely have some relevance to the Municipal Tract. They were:
- a. Security issues would have to be one topic addressed as the tract would be transformed into a Community Center.
 - b. Potential legal and risks to the city will need to be determined and addressed.
 - c. Funds for creating and sustaining the City Center would have to be determined. (Memorial donations (benches, bricks, namings) and creating a not-for-profit organization were mentioned as possible options.)

NW MILITARY HIGHWAY MEETING

Town Plan Technical Advisory Committee Meeting
September 9, 2009
6:30 p.m.

These are the minutes from the meeting held September 9th regarding proposals for NW Military Highway. The meeting was dedicated to discussing options and needs for the stretch of the highway that runs through Shavano Park from Huebner Road to Highway 1604.

There were 16 topics of discussion regarding NW Military highway. They were as follows:

1. **Speed Limits** – the speed limit for NW Military should be held to 35 MPH – 45 MPH.
2. **Road Width:**
 - a. Traffic lanes should be no more than two lanes in each direction except between Huebner and De Zavala.
 - b. The addition of de-acceleration lanes for right hand turns at intersections would be appropriate as well.
 - c. The goal would be to have landscaped islands to the degree possible.
 - d. Left turning lanes would not be included, but would instead be replaced by circle-back turning locations located in a few spots along the road way. This would also allow for the road to be built in a more serpentine fashion than a straight piece of concrete.
 - e. There would be bike lanes included on both sides of the roadway.
 - f. Special accommodations for home owners along NW Military will be needed – such as special turn lanes and/or parallel collector roads
3. **Sidewalks** - Sidewalks would be built on both sides. The sidewalks would not be adjacent to the roadway. There would grass/vegetation areas separating the roadway from the sidewalk. The sidewalks would be at least 5 feet wide.
4. **Trees** – every effort will be made to save trees and to use trees in the overall landscaping of the roadway through Shavano Park

5. **Stop Lights** – the two existing lights would be the only light for NW military
6. **Road Crossings:** There would only be two crosswalks. It would be at the current light near City Hall and the one at NW Military and the access road to 1604.
7. **Signage:** There should be signage depicting the entry points into Shavano Park at both ends of NW military. The signage could be in the median or on one side or the other of the road.
8. **Drainage:** All drainage for NM Military should be included in the costs and works initiated by TXDOT.
9. **Lighting:** NW Military lighting should be compliant with the “Dark Skies” effort for Camp Bullis.
10. **Bus Stops:** Bus stops should be placed and constructed to ensure that buses are off the roadway when they stop.
11. **Entrances:** There are no major changes recommended as to the number and placement of entrances for ingress or egress to NW Military Highway. There should be flared expansion of the roads to widen the entrance roads.
12. **Noise Abatement:** Sound deadening, especially soft barrier type construction, should be applied as appropriate for homes and businesses along NW Military.
13. **Connection to 1604:** There should be controlled accesses to 1604 so that the traffic flows smoothly and that there are limits placed for by-passing NW through feeder streets.
14. **Landscaping:** All along NW military there should be landscaping consistent with a rural look and feel both from the road and well as for residents living and walking along the roadway.

GOALS & OBJECTIVES

Goal	Maintain rural character of Shavano Park
Objective	Maintain existing residential character
Action steps	<ul style="list-style-type: none"> •Periodic legal review of ordinances •Consistent enforcement of ordinances
Action details	<ul style="list-style-type: none"> •Keep commercialization out of “original city” •Keep signage off of NW Military / “original city” •Maintain existing residential setbacks

Goal	Develop and obtain consensus for a plan for NW Military Highway
Objective	Establish viable communication with TxDot for establishing a quality NW Military Hwy that is safe, effective and within S.P. identity
Action steps	<ul style="list-style-type: none"> •Address issues at town meetings to establish consensus on goals •Coordination with local/access group

Goal	Develop and obtain consensus for a plan for NW Military Highway
Action details	<ul style="list-style-type: none"> •Obtain copy of TxDot's current plan •Develop a plan to include: <ul style="list-style-type: none"> •Limiting lanes to no more than 5 •Keep traffic speed at or below 45mph possibly through use of turnabouts •Limit traffic lights to those existing •Landscape medians •Develop pedestrian-friendly walkways •Integrate safe, separate bikeways •Create crosswalks to connect and unify east-west NW Military neighborhoods •Obtain point of contact at TxDot •Become a part of TXDOT design process •Review synchronization/traffic patterns & speed

Goal	Establish hike and bike trails
Objective	Provide bike / pedestrian trails throughout City to allow safe movement to all parts of city

Goal	Establish hike and bike trails
Action steps	<ul style="list-style-type: none"> •Identify problems / needs / solutions •Survey / map existing conditions •Integrate with committee on hike and bike trails •Obtain developer buy-in •Develop plan •Identify costs / funding •Implement

GOAL	Establish Master Plan for municipal tract
Objective	Create a Community Center
Action steps	<ul style="list-style-type: none"> •Survey community •Consider water/drainage issues •Consider utility issues •Establish master plan for municipal tract •Budget •Present to citizens •Implement

Goal	Future commercial development
Objective	Encourage development that will generate additional tax options (liquor, sales, hotel/motel)
Action steps	<ul style="list-style-type: none"> •Determine type, kind, and amount •Review zoning - explore expanding commercial land, review current allowed businesses for possible updates •Coordinate with developer •Consider targeting businesses with multiple tax base opportunities - restaurants, hotels •Possible incentives •Encourage retail •Mixed use

Goal	Resolve drainage/flood problems
Objective	Reduce or eliminate flooding and standing water that breeds mosquitoes and disease
Action steps	<ul style="list-style-type: none"> •Develop drainage / flooding action plan/ solutions •Inform citizens of flooding control options •Budget •Implement

Goal	Maximize municipal assets
Objective	Do facility study to meet City's future needs
Action steps	<ul style="list-style-type: none"> •Complete facility study to include new Public Works/Water System building •Develop Plan •Propose Budget •P&Z to review and hold citizen meetings for input •City Council to approve •Implement

Goal	Keep Municipality Financially Sound
Objective	Maintain a balanced budget
Action steps	<ul style="list-style-type: none"> •Leverage volunteers •Preventative maintenance •Effective forecasting •Seek grants and donations

Goal	Conserve water resources
Objective	Water conservation
Action steps	<ul style="list-style-type: none"> •Encourage aerobic system •Encourage xeriscape •Establish public awareness program

Goal	Develop “community identity”
Objective	Cohesiveness throughout City
Action steps	<ul style="list-style-type: none"> •Form Citizen Committee •Committee Develop list of ideas/concepts to include: common signage and branding and entry monuments •Public Meeting to discuss and refine ideas/concepts •Identify costs/funding •Budget •Implement

Goal	Maintain communication with SA to influence their development on borders of Shavano Park
Objective	Be an active participant in future development for traffic and quality of life issues
Action steps	<ul style="list-style-type: none"> • Establish liaison to communicate with city of SA (District 8) • Meet with SA P&Z to determine plans for undeveloped areas • Take action as necessary

CITY COUNCIL STAFF SUMMARY

Meeting Date: Aug 27, 2018

Agenda item: 6.3

Prepared by: MPT Ross

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion – Shavano Park IT contractor HTS to present to City Council their perspective with regard to the system security breach and unauthorized access that took place on our City computer network.

Possible Executive Session pursuant to Texas Government Code Section 551.089 deliberation regarding system security and devices – MPT Ross



Attachments for Reference: 1) N/A

BACKGROUND / HISTORY:

There was a system security breach of the Shavano Park computer network.

DISCUSSION: Explanation of the process that likely lead to a system security breach. Possible questions and answers regarding same.

COURSES OF ACTION: N/A

FINANCIAL IMPACT: N/A

MOTION REQUESTED: N/A

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 27, 2018

Agenda item: 6.4

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion / action - Ordinance O-2018-008 amending the Fee Schedule adjusting Permitting Fees (first reading) - Ald. Heintzelman / City Manager

X

Attachments for Reference:

- 1) 6.4a Ordinance O-2018-008
- 2) 6.4b Financial Forecasting

BACKGROUND / HISTORY: At the June 25, 2018 City Council meeting, Council directed staff to review the current fees in comparison to other cities with consideration of a cap on existing residential structures on certain fees.

At the August 8, 2018 Council Workshop the Council requested additional review of Olmos Park, Terrell Hills and Hill Country Village. This brings the total number of cities tested to eight:

- Alamo Heights
- Helotes
- Castle Hills
- Leon Valley
- Fair Oaks Ranch
- Olmos Park
- Terrell Hills
- Hill Country Village

In addition staff included Shavano residential rates in the comparison against eight cities.

DISCUSSION: At the August 21, 2018 Council Workshop the Council reached consensus to establish three specified fees for Fences, Driveways and Patio / Deck permits and to establish the Residential fee schedule as the universal fee schedule. Staff prepared Ordinance O-2018-008 following this consensus. In order to facilitate discussion and reduce the amount of information presented in the summary sheet staff provided four options and a breakdown analysis to Council at the August 8 meeting. The four options presented by staff were:

OPTION 1: Remove the residential fee valuation table in Fee Schedule and make commercial fee schedule the universal fee schedule.

OPTION 2: Lower residential permit fees to current commercial rates but raise commercial rates to match other local cities.

OPTION 3: Remove commercial permit fee schedule and adopt the residential permit fee schedule as the universal permit fee table.

OPTION 4: Add three specified fees for fence, driveway and patio / deck projects.

A brief summary of staff findings:

- **Shavano residential permit fees are on average 30% higher than commercial permit fees UNDER \$100,000 valuations. Above this threshold the permit fees are the same.**
- **Three of the eight tested cities have permit fees higher than Shavano residential rates UNDER \$100,000 valuations** (Alamo Heights, Olmos Park, Castle Hills)
- **Four of the eight tested cities have permit fees higher than Shavano commercial rates** (Alamo Heights, Olmos Park, Helotes, Castle Hills)
- **Two of the eight tested cities have permit fees less than Shavano commercial rates** (Fair Oaks Ranch and Leon Valley)
- **Two of the eight tested cities have mixed results comparing commercial rates** (Terrell Hills and Hill Country Village)

COURSES OF ACTION: Approve Ordinance O-2018-008 amending the Fee Schedule adjusting Permitting Fees (first reading); motion amendments or decline and give further guidance to staff.

FINANCIAL IMPACT: Staff project a \$4,500 increase in revenues. Because of anticipated decline in overall permitting revenues staff made no adjustment to the budget.

Projections based upon permit data from August 1, 2017 – August 1, 2018.

MOTION REQUESTED: Approve Ordinance O-2018-008 amending the Fee Schedule adjusting Permitting Fees (first reading).

ORDINANCE NO. O-2018-008

AN ORDINANCE AMENDING APPENDIX A – CITY OF SHAVANO PARK FEE SCHEDULE BY ESTABLISHING THE RESIDENTIAL BUILDING PERMIT FEE SCHEDULE AS THE SOLE BUILDING PERMIT FEE SCHEDULE; ESTABLISHING SEPARATE FLAT FEES FOR FENCE, DRIVEWAY AND PATIO/DECK PERMITS; PROVIDING A CUMULATIVE & CONFLICTS CLAUSE, PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Shavano Park desires to streamline and simplify the building permit fees of the City; and

WHEREAS, the City Council of the City of Shavano Park desires the building permit fees to be fair and equitable; and

WHEREAS, the City Council of the City of Shavano Park requires that building permit fees charge only what they must in order to meet City expenditures in administering and enforcing the building codes of the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

I

CODE AMENDMENT

Appendix A – City of Shavano Park Fee Schedule, Development Services Fees, of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

BUILDING PERMIT FEES	<u>COMMERCIAL AND RESIDENTIAL</u>
<i>Total Valuation</i>	<i>Fee is for each individual building, electrical, HVAC, and plumbing permit</i>
Less than \$2,000.00	Flat fee of \$50.00
\$2,001.00—\$5,000.00	Flat fee of \$100.00
\$5,001.00—\$8,000.00	Flat fee of \$200.00
\$8,001.00—\$12,000.00	Flat fee of \$300.00
\$12,001.00—\$18,000.00	Flat fee of \$400.00
\$18,001.00—\$25,000.00	Flat fee of \$500.00

\$25,001.00—\$50,000.00	Flat fee of \$750.00
\$50,001.00—\$100,000.00	Flat fee of \$1,000.00
\$100,001.00—\$500,000.00	\$1,000.00 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00 or fraction thereof to and including \$500,000.00
\$500,001.00—\$1,000,000.00	\$3,250.00 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00 or fraction thereof to and including \$1,000,000.00
\$1,000,001.00— \$2,000,000.00	\$5,610.00 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00 or fraction thereof to and including \$2,000,000.00
\$2,000,001.00 and up	\$9,260.00 for the first \$2,000,000.00 plus \$3.65 for each additional \$1,000.00 or fraction thereof

II

CODE AMENDMENT

Appendix A – City of Shavano Park Fee Schedule, Development Services Fees, of the City of Shavano Park Code of Ordinances is hereby amended to remove the following:

BUILDING PERMIT FEES	COMMERCIAL
<i>Total Valuation</i>	<i>Fee is for each individual building, electrical, HVAC, and plumbing permit</i>
\$1.00—\$500.00	\$50.00
\$500.00—\$2,000.00	\$25.00 for the first \$500.00 plus \$3.00 for each additional \$100.00 or fraction thereof to and including \$2,000.00
\$2,001.00—\$25,000.00	\$70.00 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00 or fraction thereof to and including \$25,000.00
\$25,001.00—\$50,000.00	\$400.00 for the first \$25,000.00 plus \$10.00 for each additional \$1,000.00 or fraction thereof to and including \$50,000.00
\$50,001.00—\$100,000.00	\$650.00 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof to and including \$100,000.00

\$100,001.00—\$500,000.00	\$1,000.00 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00 or fraction thereof to and including \$500,000.00
\$500,001.00—\$1,000,000.00	\$3,250.00 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00 or fraction thereof to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,610.00 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00 or fraction thereof

III

CODE AMENDMENT

Appendix A – City of Shavano Park Fee Schedule, of the City of Shavano Park Code of Ordinances is hereby amended to add the following:

Fence Permit Fee	
Fence (residential)	\$100.00

Driveway Permit Fee	
Driveway Permit (residential)	\$150.00

Patio/Deck Permit Fee	
Patio/Deck Permit (residential)	\$150.00

IV

CUMULATIVE CLAUSE

That this ordinance shall be cumulative of all provisions of the City of Shavano Park, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

V

SEVERABILITY

That it is hereby declared to be the intention of the City Council of the City of Shavano Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining

phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

VI
PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

VII
EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND APPROVED on the first reading by the City Council of the City of Shavano Park this the 27th day of August, 2018.

PASSED AND APPROVED on the second reading by the City Council of the City of Shavano Park this the ____th day of _____, 2018.

ROBERT WERNER, MAYOR

Attest:

ZINA TEDFORD, CITY SECRETARY

Approved as to Form:

CHARLES E. ZECH, CITY ATTORNEY

Forecasting - Adopting Residential Universal Fee Schedule		
All figures are from August 1, 2017 - August 1, 2018		
All Commercial Building Permits		
# of Permits	Total Valuation	Revenues Raised
100	\$ 14,295,538.84	\$ 127,121.71
Commercial Building Permits - Under \$100,000 in Value		
# of Permits	Total Valuation	Revenues Raised
84	\$ 1,432,654.12	\$ 35,133.60
Projected 31% increase in Permit Fees		\$ 10,891.42

Cumulative increase in revenues predict to be around \$4,500.

Staff calculated this projection by using the average difference between the commercial and residential permit fees in valuations under \$100,000. Apply the resulting 31% average to the revenues raised from commercial permits valued at under \$100,000 resulted in the forecasted amount.

Financial Impact Forecasting - Specified Fees			
All figures are from August 1, 2017 - August 1, 2018			
Fence Permit			
# of Permits	Total Valuation	Average Valuation	Revenues Raised
40	\$ 384,350.94	\$ 9,608.77	\$ 7,684.80
If recommended Fence Permit of \$100 is implemented			
# of Permits	Revenues Raised	Revenue Gain/Loss with Change	
40	\$ 4,000.00	\$ (3,684.80)	
Driveway Permit			
# of Permits	Total Valuation	Average Valuation	Revenues Raised
9	\$ 136,149.00	\$ 15,127.67	\$ 3,100.00
If recommended Permit of \$150 is implemented			
# of Permits	Revenues Raised	Revenue Gain/Loss with Change	
9	\$ 1,350.00	\$ (1,750.00)	
Patio / Deck Permit			
# of Permits	Total Valuation	Average Valuation	Revenues Raised
12	\$ 85,608.50	\$ 7,134.04	\$ 2,600.00
If recommended Permit of \$150 is implemented			
# of Permits	Revenues Raised	Revenue Gain/Loss with Change	
12	\$ 1,800.00	\$ (800.00)	
		Total Revenue Loss:	\$ (6,234.80)

For the specified fees staff calculated this projection by taking the number of permits and multiplying it by the flat fee. The difference between the new revenues raised and the revenues raised under the current fee schedule was then calculated.

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 27, 2018

Agenda item: 6.4

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion / action - Selection of Information Technology Managed Services provider - City Manager

X

Attachments for Reference:

- 1) 6.4a Review Committee Tabulation
- 2) 6.4b Cost Comparison Sheet
- 3) 6.4c Barcom Bid
- 4) 6.4d IT Managed Services RFP

BACKGROUND / HISTORY: The City current IT Managed Services provider, HTS Voice & Data Systems, has been under contract with the City since 2014 and has agreed to contract extensions twice, in 2016 and 2017. The current contract extension expired August 11, 2018. In response to the recent IT network breach experienced, staff decided to explore market offerings for the first time in four years and re-compete the IT Managed Services Contract.

DISCUSSION: The IT Managed Services bid was issued July 11, 2018 and staff personally reached out to six firms. A pre-submittal conference attended by three firms was held at City Hall on July 18. Staff received questions by July 23 and answered them on July 26. Three firms, Barcom Technology Solutions, HTS Voice & Data Systems and RRG Services, Inc. submitted bids on August 3.

Staff formed a selection committee composed of the City Manager, Assistant to the City Manager and the Fire Chief. All three bids met the RFP requirements and separate interviews were held with the three firms August 13 – 15. Review scores were tabulated both before and after the interviews. The selection committee's final scores are presented as Attachment 6.4a.

Cloud backup requirements were not placed in the RFP because it is staff's intention to consult on the best backup strategy with Managed Service Provider once under contract, however two firms did provide some measure of cloud backups under their service contract. To assist with comparing prices staff asked each firm for their cost per gigabyte of cloud data backup and built a comparison sheet at 500GB (the highest amount a firm included in their bid) and at 2.5 TB (see attachment 6.4b).

Staff recommends Barcom Technology Solutions for award of the contract as the highest scored firm by the selection committee. Review committee consensus is particularly impressed by

Barcom's experienced staff, strong references, and interview performance confirming many aspects of their bid.

COURSES OF ACTION: Select Barcom Technology Solutions for award of the Information Technology Managed Services contract; alternatively select another firm and/or decline and provide further guidance to staff.

FINANCIAL IMPACT: FY 2018-19 Budget: \$5,159 increase in contract costs (from previous contract) with \$3,575 of that being a one-time onboarding fee; future years will be a \$1,644 increase in contract costs. Note: All three bids come in at higher costs than previously paid – primarily due to increased capabilities provided.

MOTION REQUESTED: Select Barcom Technology Solutions for award of the Information Technology Managed Services contract.

Scoring Sheet - IT RFP - Average Scores of Reviewers

		Qualifications & Experience	Relevant Experience w/ City Hardware & Apps	Work Plan Addresses Scope of Work	Quality of References	Pricing	Total Scores	Average Score
Companies	Reviewer	20	15	15	10	40	100	100
Barcom Technology Solutions	1	19	13	15	9	37	93	93.33
	2	20	12	15	10	37	94	
	3	20	12	15	10	36	93	
HTS Voice & Data Systems	1	15	15	10	8	40	88	87.33
	2	15	15	9	8	40	87	
	3	15	15	9	8	40	87	
RRGP Services, Inc.	1	18	13	14	9	35	89	90.00
	2	19	13	15	9	35	91	
	3	19	13	15	9	34	90	

Contract Cost Comparison

BARCOM				
FY18 BARCOM	TOTAL:	\$ 26,615		
IT CONTRACT		\$ 23,040		
CONTRACT ONBOARDING		\$ 3,575	one-time fee	
HTS				
FY18 HTS	TOTAL:	\$ 25,836		
IT CONTRACT		\$ 25,836		
RRGP				
FY18 RRG	TOTAL:	\$ 28,776		
IT CONTRACT		\$ 28,776		

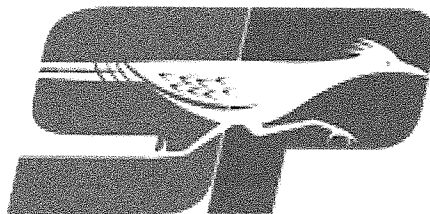
Cloud Cost Comparison

	Cloud Comparison	
	500GB	2.5TB
Barcom	\$ 1,740	\$ 7,100
HTS	\$ -	\$ 8,604
RRGP	\$ 1,200	\$ 5,040



Preparation & Submission of Proposal

Outsourced IT
&
Managed Services



CITY OF SHAVANO PARK

City of Shavano Park
C/O City Secretary
900 Saddletree Court
Shavano Park, Texas 78231

To the Evaluation Committee:

Barcom Technology Solutions (hereafter referred to as "Barcom") is a highly-sophisticated technology firm that is headquartered in San Antonio, Texas which is in close proximity to The City of Shavano Park.

Barcom provides Information Technology services by utilizing on-site and remote resources to support government municipalities and commercial businesses across the State of Texas.

Barcom has the expertise and experience to implement the most appropriate and cost effective best practice approaches in the industry that will provide significant benefits and advantages to the City of Shavano Park.

Barcom can develop custom IT approaches that will meet the desired goals and expectation for the City of Shavano Park such as:

- Protect and secure its technology facilities
- Ensure the efficient operations of its data processing networks and related computer systems in its defined user community
- Enhance its quality of service for departments defined in the enclosed schedules
- Minimize the spending and maximize the ROI for investment in technology

Barcom is fully committed to exceeding the City of Shavano Park expectations and will make the highest effort to achieve all the requests mentioned in the RFP.

If there are any questions regarding this submittal, please contact Mr. Adrian Valdez, Vice President of Sales at (210) 264-6666 or by email adrian@barcoment.com Or Mr. Phillip Garza, Senior Solutions Engineer at (210) 887-0404 or by email phillipg@barcoment.com

This proposal and cost schedule will be considered valid for a period of **90 days** from the proposal due date of August 3, 2018. This proposal will be included into the contract negotiated with the City of Shavano Park as requested.

By submitting this RFP, I acknowledge all terms and conditions that are specified in the RFP document. I further acknowledge that Barcom Technology Solutions can perform the scope of this RFP described herein and at the associated prices described.

Respectfully,



Adrian Valdez
Vice President of Sales

adrian@barcoment.com Office: 210-264-6666

Jet Web Communications DBA Barcom Technology Solutions

431 Isom Rd Ste. 202 San Antonio, TX 78216

210-930-6960 www.barcoment.com

Federal Tax ID: #205042641 - State Tax ID: #205042641

1.1 BARCOM PROFILE

Established in 2004 and providing Information Technology and Telephony services and support for 14 years. Barcom will perform this effort as a sole source services provider and we have an existing track record of success with other municipalities.

The primary location for services is 431 Isom Road Suite 202 San Antonio, Texas 78216. Barcom has experienced controlled growth from inception and now supports a various clientele base of 527 accounts, which includes 50 public sector accounts. Barcom has a resource pool of 100 full time employees and areas of involvement consist of: (13) Management and Administrative, (74) Technical Support, (8) Account Managers, and (5) Service Support.

Barcom is certified via the South-Central Texas Regional Certification Agency and has met the certification requirements for HABE, MBE and SBE.

Barcom Technology Solutions has been formally awarded a DIR & TIPS contracts for various vendors at this time and will soon also awarded to select BuyBoards as well. We are an approved vendor on the Centralized Master Bidder List (CMBL) and are actively bidding on DIR contracts currently in the public sector. DIR/CMBL vendor number is available upon request.

1.2 SUPPORT COVERAGE

This support program requires the effective IT support and management for the City of Shavano Park systems/network hardware/software infrastructure for a workforce that spans across different facilities and locations such as City Hall, Justice Center, Police Department, Public Works, Utilities and the Fire Department.

Barcom will also help to support the City's network WAN access for both internet and phone which is at City Hall (+Police Station) via a single fiber connection. A conduit with two 1Gbe fiber and two copper lines connects City Hall network to the Fire & Public Works / Water Buildings. A copper cat 5e/6 UTP cable connects Public Works Buildings to the Fire Barracks.

Support for the following components will be provided:

- (3) Microsoft Windows Servers total
 - PowerEdge R620 (Server 2012): Domain / Primary Apps Server (virtualized)
 - PowerEdge R530 (Server 2012): Exchange Server (virtualized)
 - PowerEdge R730 (Server 2012): Police Video Server
 - SonicWALL NSA 2650 Firewall
 - Buffalo Terastation for Backup
 - (31) Endpoints (mostly Dell OptiPlex with Windows 7 OS, some Windows 10 OS)
 - (2) Ubiquiti POE + AT Injectors
 - (3) SonicWALL Sonic Points

Support will also include the listed services:

- 24X7 availability of remote support with guaranteed response time to critical events
- Server down emergencies shall have a 2 hour or less response time
- On call secure remote technical assistance for City staff during day-to-day operations
- **Server and Network Administration** – management & configuration of servers, routers, switches, access points and other network appliances
- **Firewall & VPN Administration** – configuration, updates, monitoring and alerting
- Assist staff in managing endpoint security software
- Assist staff in managing email security software
- **Backup & Disaster Recovery** - Planning, Monitoring, Alerting and regular testing of backups by restore of test files
- **Patch Management** – monitoring, alerting and ensuring installation

- Domain Administration
- User Account Administration
- Regular inspection of Network and Servers Logs
- Drive space monitoring
- Provide support for installation of IT hardware & software
- Provide support for migration of network operating systems and files
- Provide monthly reports of network health and vitality
- Regular reports on status of service calls and projects
- **Lifecycle Management of Hardware** - Advice for end-of-life notification replacement, and asset decommissioning/disposal
- Consultation services for software and hardware solutions
- Provide as needed, research of technology needs for future growth essential to the City of Shavano Park

Vendor Management provided for 3rd party Applications:

Barcom is fully versed and experienced in assisting and communicating with all the applications listed below and many other 3rd party applications that play key day-to-day roles in providing city services. In the event of any issues or support questions are required by the city we are available and will assist in a vendor management capacity with vendors support team.

Major Applications	Description / Purpose
Cylance (cloud)	Endpoint & Network Security
SonicWALL Total Secure Email (cloud)	Email Security
Intronis (Barracuda)	Backup software
Tyler Technologies INCODE	All Financials & Water billing
Tyler Technologies RMS	Police Reporting
Tyler Technologies Brazos	Police Citations
Stalker Radar's Coptrax	Police Videos (dashcam / body cam)
Netmotion	Bexar County Dispatch VPN
VTSCADA	Water Utilities Communications
Orion (Badger Meter)	Water Meter Reading

BARCOM'S APPROACH AND METHODOLOGY- Our approach outlined below, has proven to be successful due to our extensive experience in supporting and managing city government network\system environments.

ASSESSMENT AND PRE-SUPPORT

- An initial onboarding and review of the City's inventory and infrastructure will be required.
- Barcom will provide and install our remote monitoring agents on all assets that are in active use.
- Barcom will document network topology to include firewalls, routers, servers, PCs, and other network devices.
- Barcom will also document IP address schemes, Internet connection settings, third party software details, and any other information that will help to troubleshoot issues in the future.
- We will create user lists with details (i.e. PC locations, type, job function, user real name, etc.) and setup a City account portal as well.
- We will develop and document all findings into client configurations area for the city and the Barcom team to review for critical or recommended upgrades or adjustments.
- Barcom will also perform services on all computers to help optimize and cleanup 31 desktops to ensure

proper functionality moving forward.

CRIMINAL JUSTICE INFORMATION SYSTEMS (CJIS)

Barcom understands that security compliance in all areas especially with the government sector is a major component and always an area of concern and forethought. Accordingly, Barcom will always take into account CJIS policies and procedures in all areas that fall within our area of responsibility. We understand Information Assurance, Cybersecurity, Asset Management and Auxiliary Operational Support as it applies to CJIS.

Areas of Technical Emphasis:

- Auditing and Accountability maintenance
- Access Control maintenance
- Identification and Authentication maintenance
- Configuration Management maintenance
- Systems and Communications Protection and Information Integrity maintenance
- Formal Audit Preparation
- Personnel Security maintenance
- Auxiliary Operations
- Software and Patch Management
- Remote Support – Encryption/AA
- Security Awareness Training
- Local Agency Required Policies

Barcom will provide and submit its team to fingerprinting and a criminal history check as needed. We are able to provide a large technical resource pool of cleared technical resources of up to 30+ personnel if needed.

NETWORK ADMINISTRATION SERVICES

Barcom is also capable and experienced in IT networking and will provide support below to:

- Secure effective connectivity for Wide Area and Local Area Networks
- Manage, configure and troubleshoot a wide class of Network Equipment such as:
 - SonicWALL NSA 2650 Firewall and various other SonicWALL models
 - SonicWALL Sonic Points
 - Unifi Ubiquiti POE + AT Injectors
 - Cisco ASA Firewall/Router Appliances and various other brands
 - Cisco Managed/unmanaged Gigabit switches
 - Cisco Wireless Access controllers and Access Points
 - Virtual Private Networks
 - Server/Desktop Environments
 - PowerEdge R620 (Server 2012): Domain / Primary Apps Server (virtualized)
 - PowerEdge R530 (Server 2012): Exchange Server (virtualized)
 - PowerEdge R730 (Server 2012): Police Video Server
 - Buffalo Terastation for Backups

With our extensive knowledge and experience, we can mediate and verify proper services are being rendered to clients by their current vendors such as Time Warner Cable, TW Telecom, AT&T and many others in the region. We have experience with:

- Infrastructure
- Network Topology
- Monitoring

- Bandwidth Utilization Services

DESKTOP APPLICATION SERVICES

Barcom has desktop support specialists that have a high degree of competencies that allow for installation, configuration, and administration of desktops. With experience in the following:

- Desktop platforms such as XP, Vista, Windows 7, Windows 8, Windows 10, Linux, MAC, etc.,
- Integration in a stand-alone, workgroup or larger server/client domain environment as well.
- Troubleshooting efforts to resolve simple to complex problems related to the desktop platforms regardless of hardware or software failures.
- Review all hardware/software requirements that are critical to the businesses mission and determine what is compatible for the client's environment to meet their needs.
- Our desktop specialists follow and are familiar with the standard best practices policies for maintaining and servicing desktop platforms in a city environment.

SERVER AND WORKSTATION ADMINISTRATIVE SERVICES

Barcom is able to manage simple to complex networks, computer and server systems from small to large environments. We can service environments that have large quantities of technologies such as:

- Desktops, Laptops, Thin Clients (i.e. Dell, HP, MAC, etc.)
- Microsoft Server 2016, 2012 and 2008
- Microsoft SQL Server 2016, 2012 and 2008
- Exchange Servers 2016, 2013 and 2010
- VMware and ESX platforms
- Microsoft Hyper-V platforms
- Network Attached Storage and Server Attached Storage devices
- Configuration management solutions

We can perform basic and advanced support functions including:

- Installation/maintenance of PCs, laptops, smart phones, printers, and PC peripherals
- Diagnose and correct desktop application problems
- Correct user hardware problems
- Schedule and perform preventive maintenance for sustained efficiency
- Maintain asset reports to make available to city staff
- Troubleshoot unique and critical City application software with software vendors, their support websites and support lines to find resolutions.
- Manage networks and computer systems including:
 - Complex applications
 - Databases
 - Messaging
 - Servers
 - Other associated hardware, software, communications and operating systems, necessary for performance, security, reliability, and recoverability of the systems.

EMAIL, SECURITY AND BACKUP EFFORTS

Barcom is confident in stating that we are well-equipped to support an on premise or cloud hosted service from any type of Email service (i.e. Exchange, Office365, IMAP, POP, etc.).

We are also experienced with various technologies that have advanced firewall requirements which provide intrusion detection, anti-spyware protection, web content management solutions and devices such as:

- SonicWALL appliances (i.e. TX, NSA and E- Class NSA series)
- Cisco ASA 5510\5505\5506x Firewall Appliances
- Fortigate Firewall appliances
- StorageCraft Backup and Disaster Recovery Solutions
- Buffalo Terastations for Backups
- Barracuda Backups, Spam Filter, Web Filter and Archiving
- Ensure that all remote access ports into the network are reviewed and secured following best practices so to meet necessary compliance requirements.

Barcom is able to provide management of various solutions for anti-viruses, anti-spam, malware, email protection, anti-phishing, and other threat detection features. Some solutions that we are experienced with include:

- Webroot (Included in support agreement)
- Vipre Business
- Symantec Endpoint
- Cylance (cloud) Endpoint & Network Security
- Other various security solutions.

We not only understand the various security technologies in the industry but are also familiar with Security Assurance best practices. As an example we will ensure that user access control is vetted and current. It's critical to know who has access to the data that is critical to the city. We will perform a quarterly security audit of user account and perform some of the following tasks;

- Create and Group of users (If applicable)
- Review email mailboxes for old users still active
- Confirm user access is only for active users only
- Remove non-valid users

Barcom will provide a dedicated backup team to support and manage any existing Intronis (Barracuda) or other backup solutions in place and help ensure backup maintenance tasks are regularly performed. Some of the typical backup maintenance tasks we provide are listed below;

- Data backup policies (i.e. daily, weekly and monthly) will be developed to match or improve the procedures and policies in-place to date.
- Also provide support to perform any data restorations or system restores if required.
- Monthly testing of backup sets to ensure backup sets are truly recoverable when needed.
- Weekday daily monitoring by dedicated backup team to identify and resolve any backup issues.
- Received daily backup job notifications and ensure customer is fully updated of any issues found so resolutions and remediation's can be provided.
- Make appropriate recommendations to the backup solution if any vulnerabilities or gaps are found in the backup platform.

CABLING AND FIBER OPTIC INFRASTRUCTURE SERVICES

Barcom has a large resource pool of senior and seasoned cable technicians and managers with decades of experience in the cable industry and network services industry. We have resources that have provided countless numbers of simple, mid-size, complex cabling installations and data center new\upgrade efforts. We have worked diligently to follow and learn cabling best practice procedures to benefit our customers.

New\Remodel buildouts:

- Customer provided drawings or designs.
- Barcom installs racks, stacks equipment, installs ladder racks, installs fiber raceways, and install

MDF\IDF\data center cabling.

- Barcom installs and labels fiber jumpers.
- Barcom installs Ethernet, management and fiber connections to all headend equipment.

Upgrades:

- Install cabling in live headend for all services provided (HSD, SDV, XOD, Network, etc.)
- Equipment moves, swaps and equipment vendor upgrades (ex. UBR to 10k)
- Network cabling – structured Ethernet cabling at commercial buildings and datacenters.
- All cabling is tested, certified and labeled to standard.

Special Projects:

- Hub Audits and development of As-Built in AutoCAD or Visio.
- Fiber Audits – audit fiber coming into headend from entry point, through splices and to patch panel to confirm open fibers.
- Antenna moves, heavy equipment delivery (warehouse to hub), etc.

Barcom can install, maintain and upgrade telco rooms and cabling infrastructure for the city. Barcom has been working in the cable industry for 14 years. We only employ experienced technicians that understand the critical nature of working in head ends, IDF, MDF and data centers. We have expertise to perform any new cable or fiber optic tasks that may be required by the city in the future.

PLANNING

We will ensure proper planning and oversight is provided to any future system enhancements or upgrades to existing systems. Barcom will also communicate to the City if system improvements and recommendations are warranted to help ensure proper system performance and compliance for short/long term strategies and budget planning.

Barcom fully understands the critical requirement of having an oversight component involved for a municipal environment. We understand that the best approach is to incorporate and dedicate a project management team throughout various aspects of our accounts. Our Project Managers help provide roles and responsibilities that ensure efficiency and excellent communication for our customers.

Some of the areas of responsibility and tasks they perform are as follows;

- Coordinate with customer\technical teams during future projects
- Provide oversight during high priority service tickets (VIP tickets, unplanned\planned site outages, maintenance schedules, etc.)
- Updates customer on status of projects and high priority tickets
- Onboarding Phase
 - Current tasks or update status
 - Onboarding software setup – Labtech and Webroot
 - Label hardware and equipment
 - Resolve known issues
 - Document and inventory IT infrastructure
 - Answer questions on onboarding process

We also have learned through our vast experience with providing support services to other cities for years that clear communication and ease of access to resources is key. Among the vast processes and procedures in place that provides quick support, we also can provide additional after-hours support channels directly to key Barcom personnel\mgmt. to better serve the city operations after-hours.

A laminated placard can be displayed and posted in critical areas that are running 24\7 (i.e. Dispatch) if

requested. We strive is providing an extreme commitment to customer service and sincerely understand the importance of the cities mission to support their citizens.

ORGANIZED CHANGE:

At Barcom we are fully aware that changing the current state of your support approach in any way must make sense for the City. If it occurs, it's imperative that the change is thoroughly planned, supported and executed from the start until completion, so as to minimize the impact to the customers operations and to make the positive change that is intended for the customer felt fully. Barcom has developed a tried and true process to help ensure that a transition for any customer is done in the most efficient and risk averse manner possible. We take pride in providing an extreme commitment to performing an organized change for our customers.

The transition from the incumbent to Barcom will be seamless and require minimal service disruption for the City operations. Barcom will make a maximum effort to lead the transition for the city.

1.3 CLIENT REFERENCES

Name	Primary POC	Contact	Address	Service Offerings	# Users/Length
City of Live Oak	Leroy Kowalik (Finance Director) Scotty Wayman (City Manager)	(210) 653-9140 x216 (210)653-9140	8001 Shin Oak Drive Live Oak, TX 78233	I.T. Managed Services, Networking, Servers, Backup Mgmt., Anti-Virus, Phone Systems, Cabling	90+ /4+ years
Universal City	Pat Collins (Director of Finance)	(210) 659-0333 x705	2150 Universal City Blvd Universal City, TX 78148	I.T. Managed Services, Networking, Servers, Backup Mgmt., Spam Filter, Anti-Virus, Phone Systems, Cabling	55+ / 4+ years
City of Castle Hills	Rob Kochel (I.T. Dept.)	(210) 342-2341 x208	209 Lemonwood Drive Castle Hills, TX 78213	I.T. Managed Services, Networking, Servers, Backup Mgmt., Anti-Virus, Cabling	58+ / 1+ years
City of Windcrest	Donald Hakala (Finance Manager) Natalia Witmer (Assistant Finance Officer)	(210) 655-0022 (210) 655-0022	8601 Midcrown Dr. Windcrest, Texas 78239	I.T. Managed Services, Networking, Servers, Backup Mgmt., Anti-Virus, Phone Systems, Cabling	50+ / 1+ years
City of La Vernia	Yvonne Griffin (City Manager)	(956) 216-5033	102 E. Chihuahua La Vernia,, TX 78121	I.T. Managed Services, Networking, Servers, Backup Mgmt., Anti-Virus, Phone Systems, Cabling	17+ / 1+ years

1.4 KEY PERSONNEL

Mr. Adrian Valdez

Vice President of Sales – San Antonio, Texas

Adrian provides leadership for the continued development of an innovative, robust, and secure information technology environments throughout the San Antonio community. Adrian has spent a total of 22 years in the telecom and information technology roles. He came onboard with Barcom in 2010 and as had the pleasure of growing Barcom's market share in the local government sector and commercial business development division. Adrian is also one of the owners of Barcom and understands the right technology and service in place greatly affects your business's success

Mr. Phillip Garza

Senior Solutions Engineer\Account Manager- San Antonio, Texas

As a Solutions Engineer with Barcom, Phillip is responsible for the account management of various commercial and public accounts across Texas. Phillip has over 13+ years of experience as a network engineer and IT consultant. An additional benefit to the City is that Phillip has a specialized technical expertise and knowledge of municipal technology infrastructure and solutions from past work performance in multiple City environments where he performed maintenance and assisted with CJIS compliance to prepare for audits. Phillip will be one of the city's primary point of contact and a designated account manager.

Mr. Mark Wolf

Director of Projects and Escalations – San Antonio, TX

Mark is Barcom's highest level technician and is responsible for complex systems and solutions for Barcom's commercial and public account across Texas. Mark will be the city's primary technical manager who will be providing direction and oversight for the city and directing all of Barcom's technical resources that are assigned or scheduled to work on any technology items.

Mr. Paul DeLeon

IT Solutions Manager- San Antonio, TX

Paul is a high level Escalations technician and is responsible for designing and implementing systems and solutions for Barcom's commercial and public account across Texas. Paul will be the city's primary solutions manager who will be ensuring that all system solutions meet the cities operational and system security requirements to ensure compliance and performance are at the highest possible levels.

1.5 SUPPORT SERVICES

HELP DESK DESCRIPTION- Our Help Desk services include a dedicated structure providing priority support to contract customers.

- Provide on-site and remote help-desk support
- Available Monday thru Friday 7:30 am to 6pm and 8 am to 5 pm on Saturday
- All support levels from Level 1 to Level 3 escalations support for all city staff
- Users will get a response with-in 15 minutes to 1 hour and onsite visits will be addressed within 2 hours of initial request.
- Barcom has a full Help Desk team staff on standby to work on issues immediately, such as:
 - Password Resets
 - Account Creation
 - Account Removal
 - Email Forwarding and Set up
 - Printer Installs

- Mapped Drives
- Software Installs
- Malware Scans
- Most importantly with regards to the city's public safety after-hours operational needs, Barcom has an existing after-hours and on-call structure to ensure support at all times.
 - After-hours support is setup for immediate assistance on all requests made after normal business hours. Calls are answered by a live technician with multiple levels of IT, service, and management support who are on-call 24/7/365 year round as well.
- Calls are billed by the half hour for remote support while onsite hours are a one hour minimum and billed in half hour increments after the first hour.
- After-hours support does not incur any additional fees or rate increases to the customer.

PHONE SYSTEM SUPPORT AND PROGRAMMING - Our Phone Support services include a dedicated structure providing priority support to contract customers.

- Provide on-site and remote phone support
- Available Monday thru Friday 7:30 am to 6pm and 8 am to 5 pm on Saturday
- All support levels from Level 1 to Level 3 escalations support for all city staff
- Users will get a response within 2 hours, typically sooner, and onsite visits will be addressed within 2 hours of request
- Barcom has a staff on standby to work on phone issues immediately, such as:
 - New staff additions to system
 - Removal of staff extensions
 - Changes to name extensions
 - Troubleshooting of voice quality
 - Voice mailbox configurations

SERVICE REQUESTS- The city will have various support requests options to submit requests:

- **Phone Support**
 - All authorized users can call the main office numbers when there is a support need at any time: **(210) 930-6960**
- **Email Support**
 - All authorized users can email the support team at support@barcoment.com
 - This email address will automatically generate service tickets to be addressed by our IT team.
- **Customer Portal Support**
 - All authorized users can access support requests online at any time by going to the following URL: <https://cw.barcoment.com/support>

Priority Levels and Response Times

The following details and describes our Priority levels and Response times

Reported Issue	Priority	Response Time	Onsite Response
All users and functions unavailable.	1	<30 min PM assigned	30min to 1 hour
Large number of users or business critical functions affected. VIP users with issues	2	30 min-1 hour PM assigned	1 to 2 hours

Limited number of users or functions affected, business process can continue	3	30 min to 1 hour	2 to 3 hours
Business process can continue, one user affected	4	1 to 2 hours	2 to 3 hours
IT Administrative service such as password resets, account creating and removals, email forwarding, printer mapping, etc.	5	Immediate- Resolution Average 10 minutes	Not Required

Support Tiers

The following details and describes our Support Tier levels:

Support Tier	Description
Help Desk Support	All support incidents begin in Help Desk where the initial trouble ticket is created and the issue is identified and clearly documented and basic hardware/software troubleshooting is initiated.
Tier 1 Support	All support incidents that cannot be resolved with Help Desk Support are escalated to Tier 1, where more complex support on hardware/software issues can be provided by more experienced Engineers
Tier 2 Support	All support incidents that cannot be resolved with Tier 1 Support are escalated to Tier 2, where more complex support on hardware/software issues can be provided by more experienced Engineers.
Escalation Support	Support Incidents that cannot be resolved by Tier 2 Support are escalated to Tier 3, where support is provided by the most qualified and experienced Engineers who have the ability to collaborate with 3 rd Party (Vendor) Support Engineers to resolve the most complex issues.

WORKFLOW AND PROBLEM MANAGEMENT- Our team has a simple and proven approach to requesting services and having end user's issues resolved so that they can get back to their day to day tasks.

1. Initial Request:

1. Support Request is received via phone, email, or customer portal
2. Trouble Ticket is created by a Service Coordinator or automatically by ticketing system
3. Issue is qualified to determine if it can be resolved through Tier 1 Support
4. Level 1 Resolution issue is worked to successful resolution
5. Issue is verified to be resolved to Client's satisfaction and email is sent to POC
6. Trouble Ticket is closed after complete problem resolution details have been updated

2. If issue cannot be resolved through Tier 1 Support:

1. Issue is escalated to Level 2 Support after review by IT and Service Management
2. Issue is qualified to determine if it can be resolved by Level 2 Support
3. Level 2 Resolution issue is worked to successful resolution
4. Issue is verified to be resolved to Client's satisfaction and email is sent to POC
5. Trouble Ticket is closed after complete problem resolution details have been updated

3. If issue cannot be resolved through Level 2 Support:

1. Issue is escalated to Level 3 (Escalations Support)
2. Issue is qualified to determine if it can be resolved through Tier 3 Support

3. Level 3 Resolution issue is worked to successful resolution
4. Issue is verified to be resolved to Client's satisfaction and email is sent to POC
5. Trouble Ticket is closed after complete problem resolution details have been updated
4. **If issue cannot be resolved through Level 3 Support:**
 1. Issue is qualified to determine if it can be resolved through Onsite Support
 2. Onsite Resolution issue is worked to successful resolution
 3. Issue is verified to be resolved to Client's satisfaction and email is sent to POC
 4. Trouble Ticket is closed after complete problem resolution details have been updated
5. **If issue cannot be resolved through Onsite Support:**
 1. Issue is transitioned to Project Management
 2. Key Personnel are updated with details of all activities and available support options.
 3. Project Management will update the customers and a resolution approach will be advised and executed per an agreeable resolution plan.
6. **Final authority regarding conflict resolutions will fall under the following:**
 1. Account Manager (Phillip Garza)
 2. Vice President of Sales (Adrian Valdez)
 3. IT Operations Manager (David Dominguez)
 4. Chief Operations Officer (Vivian DeLeon)
 5. Chief Executive Officer (Saul Lopez)

1.7 ADDITIONAL CAPABILITIES (Outside of Contract)

Barcom can provide a full comprehensive array of technology skill sets separate from this support contract. Some of the additional services included are as follows:

- Cloud Backup and Disaster Recovery Services
- Camera System Services and Support
- Telephone System Services and Support
- Cable and Fiber Optic Infrastructure Services and Support
- Information Assurance Best Practice Security and Risk Analysis assessments

1.8 PROPOSAL SUMMARY

Barcom Technology Solutions only employs professional, courteous, and knowledgeable technicians who utilize technology to communicate and collaborate with our customers quickly and efficiently. Barcom fixes it right the first time or the additional hours are at a no charge. Barcom can save the City of Shavano Park time and money by focusing on providing affordable, proactive, enterprise-level IT management and support to the city. Our work with other cities has Barcom poised to become the perfect ally for your organization to handle any support concerns, constant changes in technology and growth in the city environment.

1.9 COST OF SERVICES

Submitted for approval is the one-time fixed fee for onboarding as well as three options (**Set-Hours Option A, Set-Hours Option B or Unlimited Hours Option C**) available to choose from for ongoing support.

1.9.1 ONE TIME FIXED FEE FOR ONBOARDING - \$5,650.00

- Onboarding of Barcom remote monitoring agents on all assets for Barcom Complete Care.
- Document network topology to include firewalls, routers, servers, PCs, and other network devices.
- Document IP address schemes, Internet connection, third party software details, service numbers for internet provider, and any other information that will help troubleshoot issues in the future.
- Create user list with details (PC location, type, job function, user real name, etc.)
- Setup Customer Portal and complete training with Service Manager

- Review and Analysis of all findings per the data collection process.
- Develop and document all findings into client configurations area for client and Barcom team
- Welcome Call with key Barcom personnel and your key staff to review expectations of the services.
- Resolve Known Issues such as optimize and cleanup of 31 desktops to ensure proper functionality.
- Backup and Disaster Recovery review of existing data infrastructure to develop a Backup & Disaster Recovery solution for critical server and data assurance. A project proposal can be provided for recommendations.
- Our Cable\Fiber team will review, test and document the existing fiber lines from City Hall to Fire Station, Fire Barracks and Public Works building to prepare for future assistance with the Texas Department of Transportation NW Military improvement project in 2020. A project proposal can be provided for recommendations.

To ensure a smooth transition Barcom can begin the transition process immediately upon signed approval and prior to effective Go Live date of September 1, 2018 if requested to ensure the official effective Go Live support date is fully functional and all is in order on day one of support.

1.9.2 ONGOING MAINTENANCE SUPPORT OPTIONS

- **Fixed Fee (Set-Hours) Ongoing Maintenance and Support - \$1,920.00 (Option – A)**
 - **Remote and Onsite Support – (14) remote hours and (10) onsite hours per month to be utilized as remote or onsite support**
 - (14) remote hours
 - (10) onsite hours
 - (31) desktops
 - (3) servers
 - 2 hrs./remote & 4 hrs./onsite response times
 - Level 1 Remote Help-Desk support for immediate support
 - Phone System Support and Programming (adds/removes/changes) *
 - Excludes phone system upgrades or replacement's
 - Barcom Labtech Agents included
 - Webroot Anti-Virus\Spyware\Endpoint firewall included
 - Proactive Documentation
 - Vendor Management
 - Discounted Project rates
 - After Hours & On-Call Support (No surcharges)
 - The entire Barcom Team available for support!
 - Level 1, Immediate Help Desk, 2, 3 IT Support
 - Level 1, 2 Phone Support
 - Project Management
 - Sales Support and Administration
 - An entire Barcom TEAM!
 - Major projects will be negotiated on an as needed basis
 - Minimum of a half hour billed for the first hour of remote support
 - Minimum of one hour billed for the first hour of onsite support
 - \$45.00 per hour for remote overages over the listed amount
 - \$75.00 per hour for onsite overages over the listed amount
 - Additional PCs: \$8.00 per computer
 - Additional Servers: \$25.00 per server
 - This contract is for a 1-year term and renewable for additional (1) year terms as appropriate

- **Fixed Fee (Set-Hours) Ongoing Maintenance and Support - \$2,325.00 (Option – B)**
 - **Remote and Onsite Support – (18) remote hours and (12) onsite hours per month to be utilized as remote or onsite support - *Recommended Set-Hours Option***
 - (18) remote hours
 - (12) onsite hours
 - (31) desktops
 - (3) servers
 - 2 hrs./remote & 4 hrs./onsite response times
 - Level 1 Remote Help-Desk support for immediate support
 - Phone System Support and Programming (adds/removes/changes) *
 - Excludes phone system upgrades or replacement's
 - Barcom Labtech Agents included
 - Webroot Anti-Virus\Spyware\Endpoint firewall included
 - Proactive Documentation
 - Vendor Management
 - Discounted Project rates
 - After Hours & On-Call Support (No surcharges)
 - The entire Barcom Team available for support!
 - Level 1, Immediate Help Desk, 2, 3 IT Support
 - Level 1, 2 Phone Support
 - Project Management
 - Sales Support and Administration
 - An entire Barcom TEAM!
 - Major projects will be negotiated on an as needed basis
 - Minimum of a half hour billed for the first hour of remote support
 - Minimum of one hour billed for the first hour of onsite support
 - \$45.00 per hour for remote overages over the listed amount
 - \$75.00 per hour for onsite overages over the listed amount
 - Additional PCs: \$8.00 per computer
 - Additional Servers: \$25.00 per server
 - This contract is for a 1-year term and renewable for additional (1) year terms as appropriate
 - We recommend (Option B) be considered as the best set-hour option and most appropriate for the city. This is based upon our current experience with multiples cities with similar scope and size. Will account for a better support fit and to minimize too many overage hours as well. We provide a considerable amount of proactive support and will be fully committed to providing support excellence for The City of Shavano Park.
- **Fixed Fee (Unlimited Hours) All Inclusive Maintenance and Support- \$2,720.00 (Option – C)**
 - **Remote and Onsite Support – Unlimited hours per month to be utilized as remote or onsite support**
 - Unlimited remote & onsite hours (excludes projects)
 - (31) desktops
 - (3) servers
 - 2 hrs./remote & 4 hrs./onsite response times
 - Level 1 Remote Help-Desk support for immediate support
 - Phone System Support and Programming (adds/removes/changes) *
 - Excludes phone system upgrades or replacement's
 - Barcom Labtech Agents included
 - Webroot Anti-Virus\Spyware\Endpoint firewall included

- Proactive Documentation
 - Vendor Management
 - Discounted Project rates
 - After Hours & On-Call Support (No surcharges)
 - The entire Barcom Team available for support!
 - Level 1, Immediate Help Desk, 2, 3 IT Support
 - Level 1, 2 Phone Support
 - Project Management
 - Sales Support and Administration
 - An entire Barcom TEAM!
 - Major projects will be negotiated on an as needed basis
 - Minimum of a half hour billed for the first hour of remote support
 - Minimum of one hour billed for the first hour of onsite support
 - \$45.00 per hour for remote overages over the listed amount
 - \$75.00 per hour for onsite overages over the listed amount
 - Additional PCs: \$8.00 per computer
 - Additional Servers: \$25.00 per server
 - This contract is for a 1-year term and renewable for additional (1) year terms as appropriate
- We recommend (Option C) be considered if an unlimited hours option is allowed for in the IT budget. This option will allow for the city to not be limited in submitting request when a need arises. It is also a great option to introduce a fixed and consistent support fee for the IT budget as well. Based upon our feedback with multiple cities with similar scope and size this unlimited option has been very successful for providing comprehensive support on a fixed fee budget.

1.9.3 SERVICES OUTSIDE CONTRACT AND RATES

- Cloud Backup and Disaster Recovery Services (Pricing varies based on requirements)
- Security Camera System Services and Support - (\$75.00 hourly + material)
- Telephone System Equipment and Projects - (\$75.00 hourly + material)
- Cable & Fiber Infrastructure Services and Support - (Pricing varies by requirements)
- IT Projects requiring 2 or more resources dedicated for 4+ hours or deadline oriented implementations- (\$45 hourly remote and \$75 hourly onsite)
- No Trip Charges will be incurred to City facilities

1.9.4 BILLING

- Barcom will invoice the next month of services on the 1st of each month
- Any overage invoices will be sent no later than the 5th of each month
- Client will receive (3) invoices upon contract effective date.
 - Consisting of: Onboarding invoice, 1st Month invoice, 2nd Month invoice

Fee Schedules

Barcom One-time Onboarding Fee: \$5,650.00

Barcom Set-Hours (Option A):

Yr	Fee Period	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	2018									\$7,570.00	\$1,920.00	\$1,920.00	\$1,920.00
2	2019	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00
3	2020	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00
4	2021	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00
5	2022	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00
6	2023	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00
7	2024	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00	\$1,920.00

Barcom Set-Hours (Option B):

Yr	Fee Period	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	2018									\$7,975.00	\$2,325.00	\$2,325.00	\$2,325.00
2	2019	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00
3	2020	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00
4	2021	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00
5	2022	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00
6	2023	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00
7	2024	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00	\$2,325.00

Barcom Unlimited Hours (Option C):

Yr	Fee Period	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	2018									\$8,370.00	\$2,720.00	\$2,720.00	\$2,720.00
2	2019	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00
3	2020	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00
4	2021	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00
5	2022	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00
6	2023	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00
7	2024	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00	\$2,720.00

Barcom Comparison Breakdown:

Mo. Fees:	Monthly \$1,785.00	Monthly \$1,920.00	Monthly \$2,325.00	Monthly \$2,720.00	
Years	Incumbent	Barcom Support (Set Hours Option A)	Barcom Support (Set Hours Option B)	Barcom Support (Unlimited Option)	On-Boarding Fee 2018
2018	\$ 21,420.00	\$ 13,330.00	\$ 14,950.00	\$ 16,530.00	\$ 5,650.00
2019	\$ 21,420.00	\$ 23,040.00	\$ 27,900.00	\$ 32,640.00	
2020	\$ 21,420.00	\$ 23,040.00	\$ 27,900.00	\$ 32,640.00	
2021	\$ 21,420.00	\$ 23,040.00	\$ 27,900.00	\$ 32,640.00	
2022	\$ 21,420.00	\$ 23,040.00	\$ 27,900.00	\$ 32,640.00	
2023	\$ 21,420.00	\$ 23,040.00	\$ 27,900.00	\$ 32,640.00	
2024	\$ 21,420.00	\$ 23,040.00	\$ 27,900.00	\$ 32,640.00	
7 Years Total	\$ 149,940.00	\$ 151,570.00	\$ 182,350.00	\$ 212,370.00	

Barcom Value Adds:

- Support can be used 24/7/365 (No Surcharges)
- Discounted Project Rates
- No Trip Charges
- No After-Hours Rate Increases or Charges

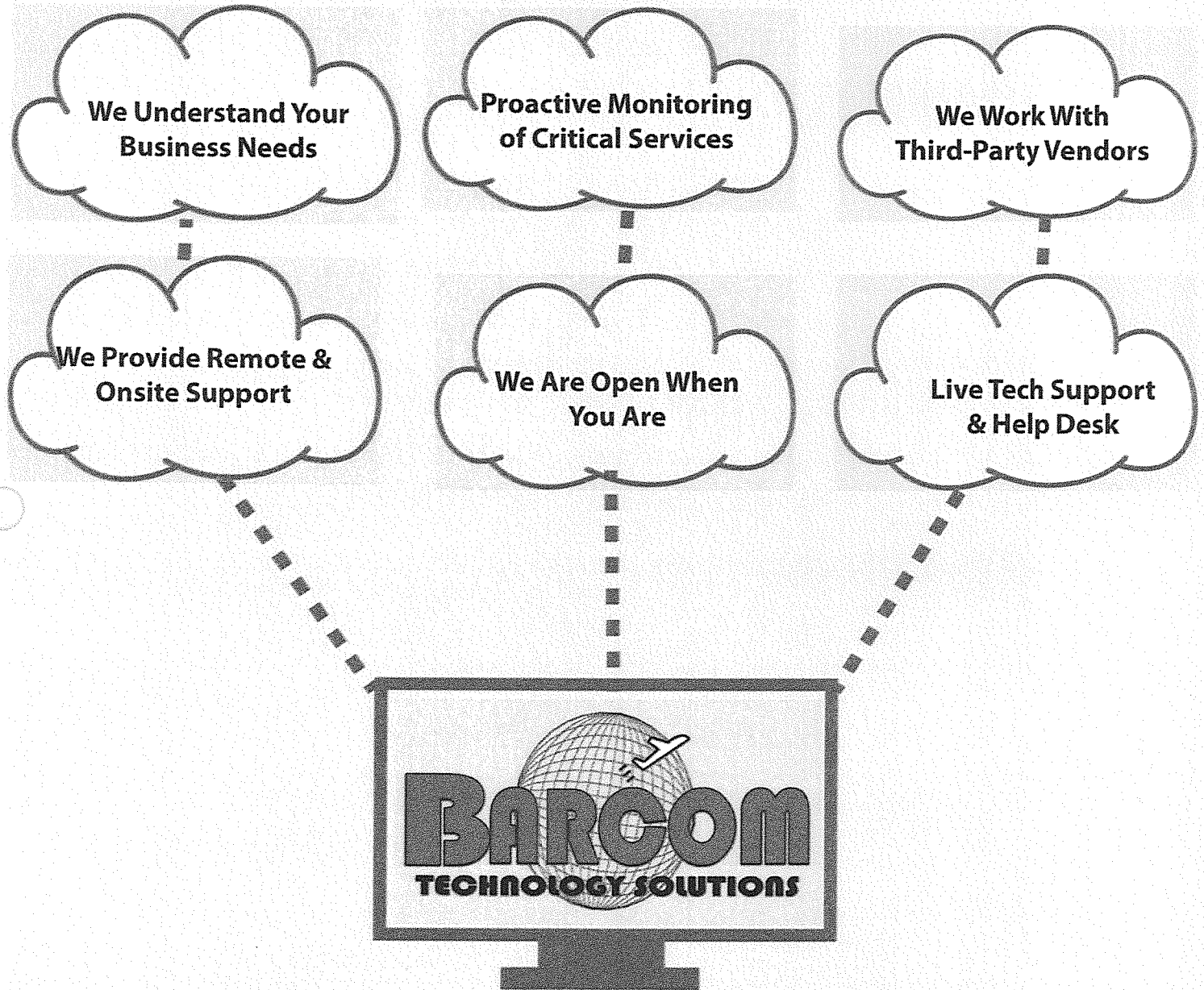
Additional Service Fees (outside contract):

Service Provider	Delivered To:	Profession	Service	Duration	Total cost
Barcom Technology Solutions	City of Shavano Park	Telephony	Telephone System Equipment and Projects	1 Hour	\$75.00 + material costs
Barcom Technology Solutions	City of Shavano Park	Information Technology	Cloud Backup and Disaster Recovery Services	Duration varies by requirements	Pricing varies by requirements
Barcom Technology Solutions	City of Shavano Park	Camera Systems	Security Camera System Services and Support	1 Hour	\$75.00 + material costs
Barcom Technology Solutions	City of Shavano Park	Cable Infrastructure	Cable and Infrastructure Services and Support	Duration varies by requirements	Pricing varies by requirements
Barcom Technology Solutions	City of Shavano Park	Information Technology	IT Projects	4+ hours or deadline oriented	\$75/hourly (onsite) \$45/hourly (remote)

Supplemental Information

- 1. Why Barcom Works?**
- 2. Customer Service Evolution Timeline!**
- 3. Barcom knows what you use!**
- 4. Barcom understands your network!**
- 5. We will keep your systems in good shape!**
- 6. Who has access?**

Why Barcom Works?



vmware

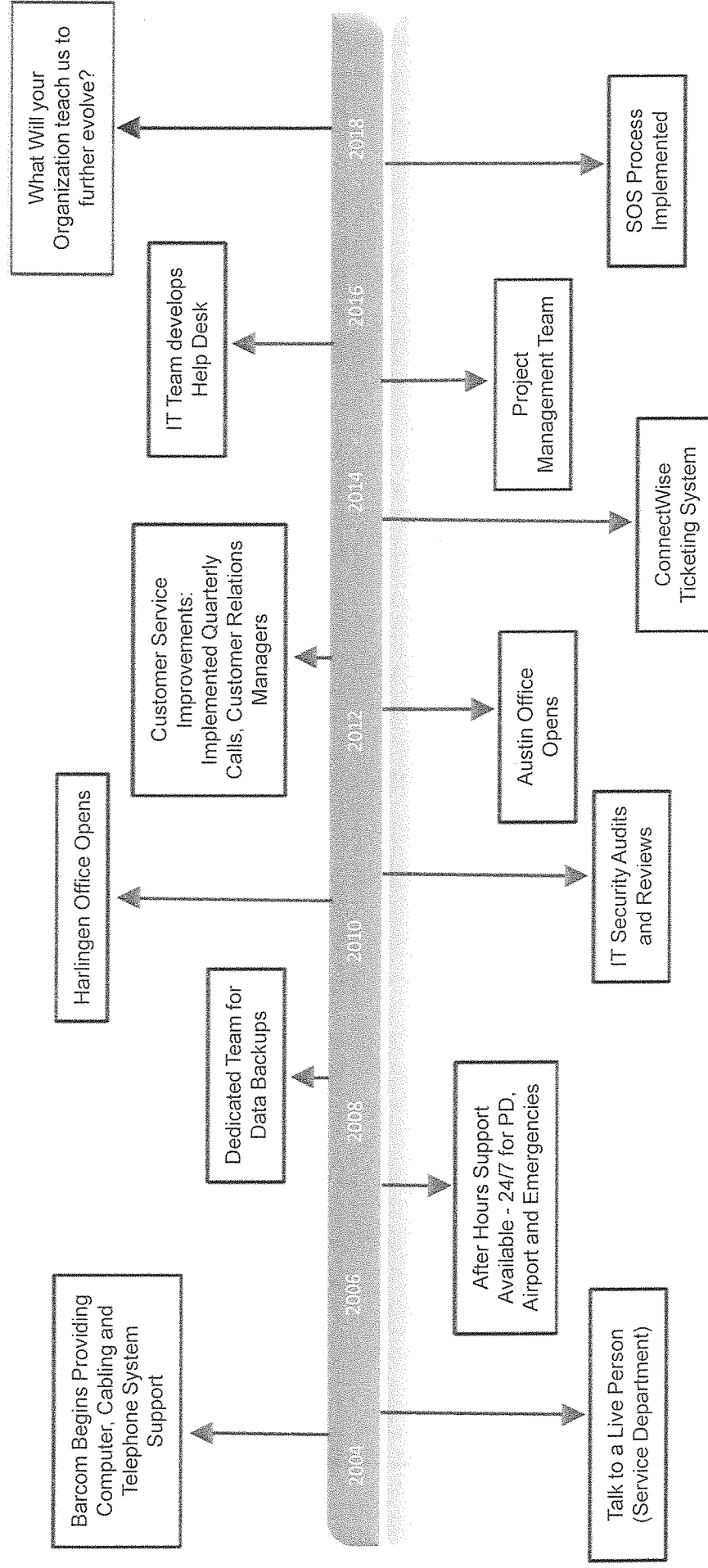
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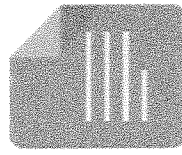
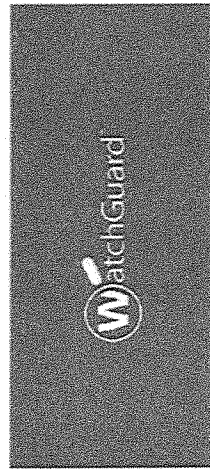
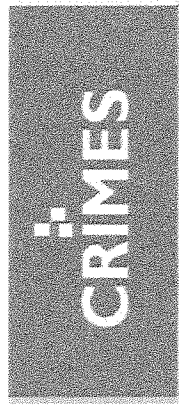
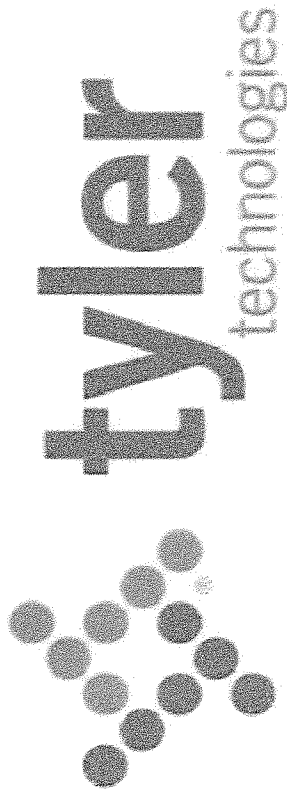
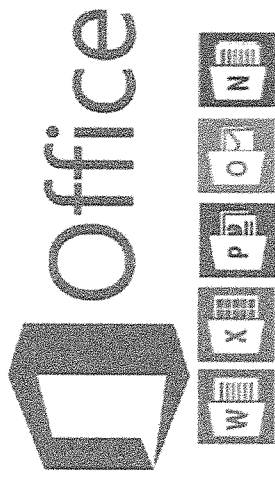
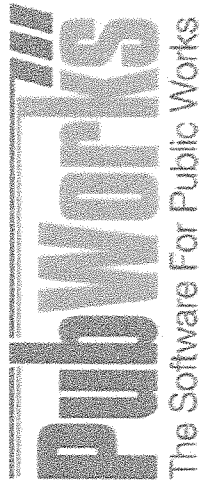
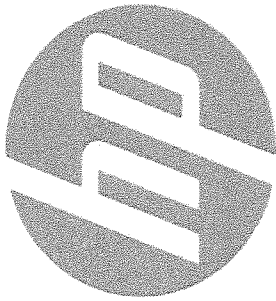
DELL

AVAYA

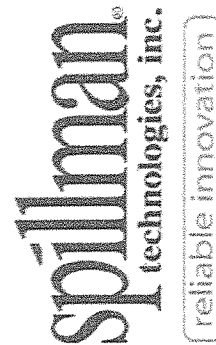
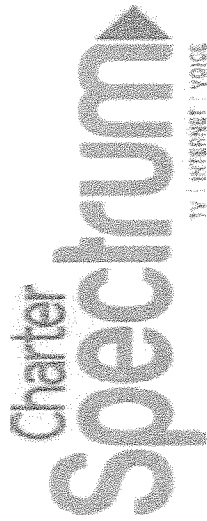
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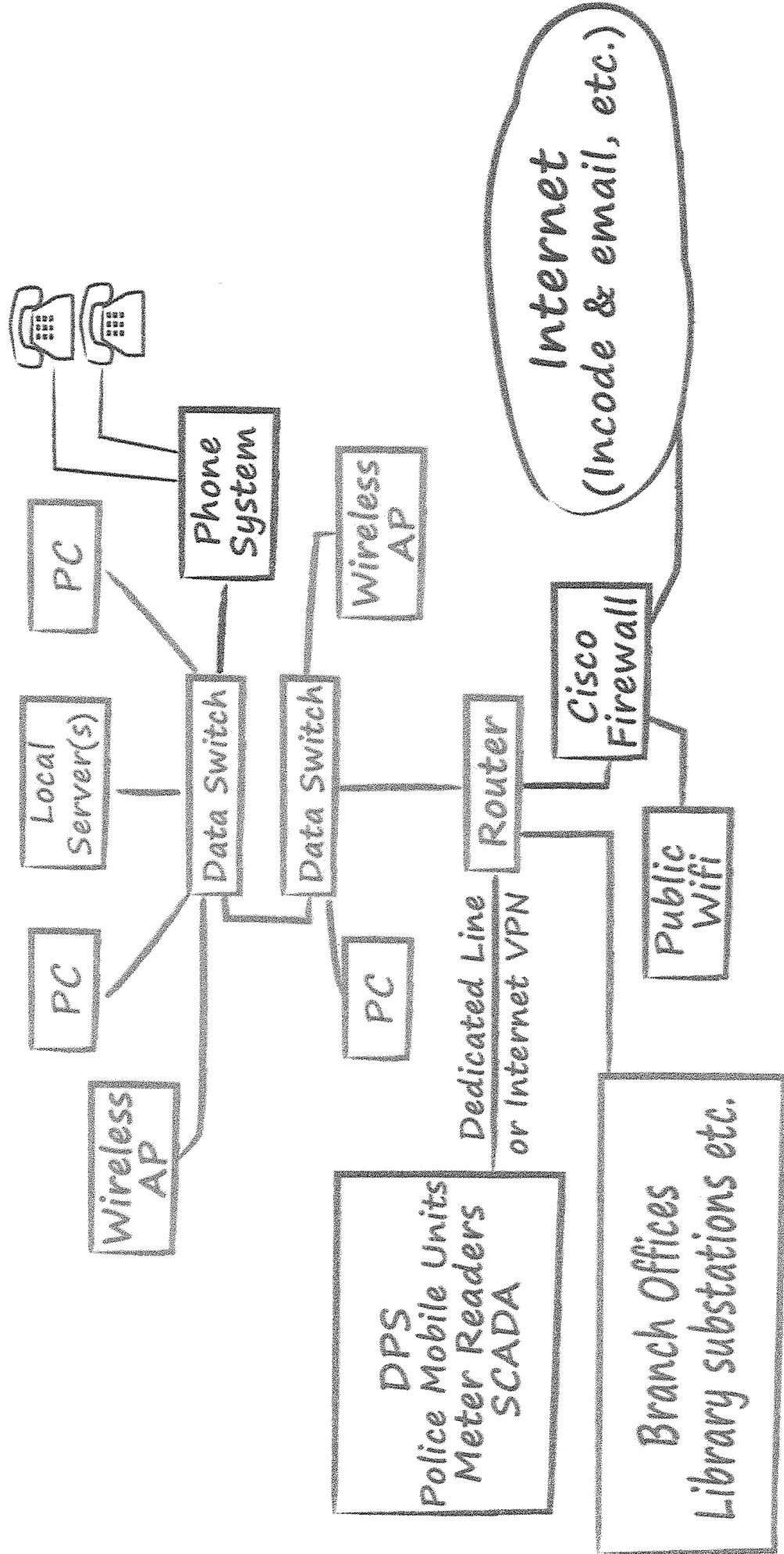
The Evolution of Barcom's Customer Service





Google docs





User System Health Reports

Health Check

AntiVirus	✓	100%
Disk	✓	100%
Intrusion	✓	88%
Usability	✓	92%
Services	✓	90%
Updates	✓	100%
Events	✓	96%
Backup	✓	98%

Results



Service Statistics

System Activities

Remote Sessions: 0
Tunneled Sessions: 0
Files Transferred: 10
Executables Ran: 388
Other Commands: 6,454
Total Commands: 4,992

Scripted Services

Total Antivirus Scans: 0
Total Spyware Scans: 0
Disk Cleanup Performed: 1,321
Backup Success/Fail: 13,115

Total Alerts: 0

Asset Analysis

Total Computer Systems: 84

Servers: 0
Windows: 0%
Other: 0%

Workstations: 59
Windows: 84%
Other: 0%

Total Networked Devices: 3

Total Mobile Devices : 0

Smartphones
0%

Tablets
8 / 10%

Current Patch Health

Top 5 Systems

PC1254	100%
PC2354	100%
PC1894	100%
PC1284	100%
PC5654	100%

Bottom 5 Systems

PC1254	9%
PC1254	33%
PC1254	67%
PC1254	83%
PC1254	86%

Sample Report

USER ANALYSIS SECURITY AUDIT

Find out who has access to the things
that matter most to your company.

✓	awilliams@water.us.gov	Active
!	rstover@water.us.gov	No Longer Employed
✓	agarza@water.us.gov	Active- Last Used 6 Months
✓	jbob@water.us.gov	Active
✓	cfrank@water.us.gov	Active
!	awill@water.us.gov	Has Unauthorized Admin Access
○	ssells@water.us.gov	Active
✓	phill@water.us.gov	Active
!	rluis@water.us.gov	No Longer In Department
✓	jjim@water.us.gov	Active- Last Used 1 Year
%	aalan@water.us.gov	Disabled
✓	kkelly@water.us.gov	Active

S
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m
p
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e

- Group Your Users
- Email Scrub Of Old Users
- Control Access To Your Data
- Remove Unwanted Users



Barcom Technology Solutions

Organizational Chart Overview

CEO
Saul Lopez

COO
Vivian DeLeon

- Account Implementation and Strategic planning
- Account Status Oversight
- Account Financial review and analysis

Directors of IT
David Dominguez

Account Managers
Adrian Valdes
Phillip Garza

- Account Oversight and Supervision
- Operational Execution of New Business development
- Client/Technician Surveillance
- Complex Problem Resolutions

I.T. Manager
Terrell McGraw Sr.

Service Manager
Darlene Gonzales

Help-Desk Manager
Fernando Parra

Project Manager
David Juarez

- Escalated Technical Resolutions
- Escalated Service Management
- Project Management
- Customer Service - Problem Resolution

I.T. & Phone Support Team

Service Dept.

Help-Desk Power Team

- Day-to-Day Operations
- Onsite/Remote Execution
- Dispatch & Scheduling
- Customer Service – Primary Interface

PHILLIP GARZA

EXPERIENCE/MILITARY/EDUCATION

Barcom Technology Solutions San Antonio, TX February 2015 – Present Employer
Account Manager\New Business Development\Senior Solutions Engineer

RRGP Services, Inc. August 2006 – January 2015
Director of Information Technology\Account Manager
Senior Network Engineer Level III\Network Security Engineer
Software Development Project Manager\Audio Visual Project Manager

Kaplan Higher Education Corporation March 2003 – March 2006
Executive Associate to SW Regional Director

United States Marine Corps February 1998 – December 2001
Platoon Sergeant/Unit Diary Clerk/Information Management

University of Texas @ San Antonio August 2005
Bachelors of Business Administration in Information Systems

PROFESSIONAL CAPABILITIES

Account Management	New Business Development, Sales and Quoting, Leader for any and all matters specific to customers, Build and maintain strong and long-lasting customer relationships, Develop a trusted advisor relationship with key customer stakeholders and executive sponsors, Ensure the timely and successful delivery of all solutions according to customer needs and objectives, Communicate clearly the progress of monthly & quarterly initiatives to internal and external stakeholders, Forecast and track key account metrics, Identify and grow opportunities, Assist with high severity requests or issue escalations as needed. Meet all sales goals for the company
Project Management	Information Technology/Software Development/Audio Visual & Web-conferencing Excellent Managerial skills, Interpersonal, Communication, and Presentational skills
Business Operations	Critical thinking, Analytical skills, Development of procedural processes and reporting efforts, Administrative and Operational Accounting, Budgeting, Strategic Planning, Manpower utilization, Purchasing, Hiring\Terminations
Information Assurance And Security	Threat Assessments, Layer 2/3 firewalls (Cisco ASA\PIX, WatchGuard, Sonic Wall), Web Application Firewalls, Anti-spam technologies, Network\Software Penetration Testing, Antivirus applications, Vulnerability management and risk mitigation policies, Encryption methodologies (PGP, PKI), Disaster Recovery and Co-location deployments, Security Policies, Network perimeter security and physical security best practices
Software Development Methodologies	Software development life-cycle, Agile software development, Iterative and Incremental development methodologies
Cloud & Co-Location Services	Cloud Providers - Office 365\Intermedia\Rackspace\Exchange-IMAP-POP Email\Messaging Collaboration\Document Sharing\Office Apps\Exchange 2003-2007-2010-2013\SharePoint\Lync\Webhosting\Microsoft & Linux Cloud Servers\Barracuda Spam\Reflexion\Greenview Internet Service Provider
Server\Client OS and Apps	Windows Servers NT, 2000, 2003, 2008, 2012/ Terminal Services, Remote App, Exchange 2K/2K3/2K7, 2010, 2013/ SharePoint 2003, 2007, 2010/ XP, Vista, Windows 7, Windows 8, Windows 10, Symantec/VERITAS Backup Exec v10, 11, 12, 2010, 2012, GFI VIPRE, Symantec, Norton, ESET, Webroot Antivirus Solutions, Active Directory GPO, DHCP, WINS, DNS, Microsoft Backup, Shadow Copy, MAC, ConnectWise (CRM), Lab-Tech (RMM), OpenDNS
Desktop & Graphics	Microsoft Visual Studio, Microsoft Office Suite 95/2K/2K3/2K7/2K10, 2013, TimeSlips by Sage, Time Matters, QuickBooks, Deltek Vision v5 & v6, Form Flow 2.22, Unit Diary/Marine Integrated Personnel System Version 00.2, Visio Projects, Rationale Rose, and Lotus 123

Programming & Database	C++, SQL 2000/2005/2008, Access, Visual Studios.Net, Visual Basic 6.0, COBOL 74, 85
Connectivity & Hardware	Cisco 2500, 2600, 3500, Catalyst 1900, 2900, 4500, R/S 6000, ASA, routers, managed-switches, wireless access points, Fiber, T1, Ethernet, Fast Ethernet, Gigabit Ethernet, Cable/DSL modem, dialup
Technologies and Protocols	TCP/IP, OSPF, RIP/RIP2, BGPv4, IPX RIP, Spanning tree, Ethernet (10/100/1000), ISDN, frame relay, leased lines, Serial, T1, PPP, ICMP, ARP, VPN, IPsec, and VoIP

TECHNICAL CERTIFICATIONS

Microsoft Certified IT Professional Server Administrator	MCITP 2008: Server Administrator
MCTS Windows Server 2008 Active Directory: Configuration	MCTS 2008
MCTS Windows Server 2008 Applications Infrastructure: Configuration	MCTS 2008
MCTS Windows Server 2008 Network Infrastructure: Configuration	MCTS 2008
MCTS Microsoft Exchange Server 2007: Configuration	MCTS 2007
Microsoft Certified Systems Engineer 2003: Messaging	MCSE 2003: Messaging
Microsoft Certified Systems Engineer 2000: Messaging	MCSE 2000: Messaging
Microsoft Certified Systems Engineer 2003: Security	MCSE 2003: Security
Microsoft Certified Systems Engineer 2000: Security	MCSE 2000: Security
Microsoft Certified Systems Engineer 2003	MCSE 2003
Microsoft Certified Systems Engineer 2000	MCSE 2000
Checkpoint Certified Systems Administrator	CCSA
Citrix Certified Administrator	CCA
Cisco Certified Network Associate (6-2-06 thru 6-2-09)	CCNA
Microsoft Certified Systems Administrator 2003: Messaging	MCSA 2003: Messaging
Microsoft Certified Systems Administrator 2000: Messaging	MCSA 2000: Messaging
Microsoft Certified Systems Administrator 2003: Security	MCSA 2003: Security
Microsoft Certified Systems Administrator 2000: Security	MCSA 2000: Security
Microsoft Certified Systems Administrator 2003	MCSA 2003
Microsoft Certified Systems Administrator 2000	MCSA 2000
Microsoft Certified Professional	MCP

AWARDS

Secret Clearance

Navy and Marine Corps Achievement Medal
 Good Conduct Medal
 Sea Service Deployment Ribbon
 Altria Corporation Scholarship (UTSA College of Business)

Fall 2004 - Spring 2005

Microsoft
 CERTIFIED
 IT Professional

Server Administrator

Microsoft
 CERTIFIED
 Technology
 Specialist

Microsoft Exchange 2007
 Configuration

Microsoft
 CERTIFIED
 Systems Engineer

SAUL LOPEZ
519 Serenade Dr.
San Antonio TX 78216

PROFESSIONAL EXPERIENCE

BARCOM TECHNOLOGY SOLUTIONS, San Antonio, TX

April 2004 –Present

Lead Consulting Engineer

- Plan, Design, and Implement complex technology solutions for wide variety of clients.
- Provide support to varied networks ranging from 5 – 5000 users.
- Work with executive staff to develop business vision and strategy.
- Develop relationships with business clients and vendors.

Verizon

June 1998 - July 2008

Sr. Network Engineer

- Designed, installed and supported corporate network for Americas and Asia Pacific. This was done as part of a team of 8-12 engineers.
- The network included over 8,000 routers and switches. The network used technologies ranging from 10 gigabit, frame relay and metro Ethernet to E1s and trans-Pacific links to Asia.
- Provided highest level support for break/fix issues.
- Worked with design team to test new technologies and implement new bandwidth products.
- Mentored junior staff members and provided staff with

University of Texas – Brownsville

June 1995 – June 1998

Network Engineer

- Built network to connect the University's buildings to each other and to the rest of the Internet.
- Configured and managed servers for Email, Web sites, and Windows Servers.
- Managed Unix servers including Sun Solaris and IBM AIX.


Education

B.S. Degree – Computer Science – University of Texas – Pan American 1994

Technical Skills

Routing, Switching, Security



- Cisco IOS 2800/3800/2900/3900/7200/6500/4500/3560X/3750X/2960/7600, 10K
- HP Pro-Curve Series, Juniper J-Series, Dell Switches
- Firewall - Cisco IOS Firewall, Cisco ASA/PIX, SonicWall, Watchguard, Fortinet, Barracuda, others.
- Email and Web Security – IronPort, Barracuda



Server Technologies

- Windows Server 2000, 2003, 2008
- Windows Exchange Server 2000, 2007, 2010
- IBM AIX, Sun Solaris, HP HPUX
- VMware ESXi

References: Provide upon Request



MARK WOLFF

mwoff@jet-web.com – 210-389-6378

Seeking a position as an **Information Technology Professional** with an established company where my technical skills and abilities can be used to their fullest potential. I am an organized, goal oriented employee who enjoys working as a team member as well as independently.

PROFESSIONAL EXPERIENCE

BARCOM TECHNOLOGY SOLUTIONS, San Antonio, TX

Feb. 2007 –Present

IT Manager

- Provides desktop, server, and network support to many diverse businesses. Support is provided both via remote helpdesk applications or deskside.
- Serves as the primary technician for several large customers. Responsibilities include managing servers, internet connection, updating documentation, backups and PC maintenance.
- Assists in managing daily network operations for the corporate office. This includes managing server applications such as DNS, DHCP, Windows IIS, backup utilities, Exchange 2003, and several specialized software packages.
- Works with other team members to develop solutions for new integration projects and to solve problems with existing installations.

FRONTLINE SYSTEMS, SAN ANTONIO, TX

Aug 2005 – March 2006

Network Analyst

- Monitor server backups.
- Resolve user errors and issues
- Implemented CRM Software
- Assisted with Exchange Management
- Edited ASP Webpages
- Assisted Network Administrator

EDUCATION

Associated of Applied Science Hallmark Institute of Technology, San Antonio College
June 2004 – June 2004

Coursework:

- Windows Server 2000 Active Directory & Network Infrastructure
- Securing a Windows Server 2003 Network
- MCSE – Windows 2000 Courses
- Linus – Installation and Management
- A+ and Net + Certifications Courses

Certifications

- CCNA – Certified Network Associate
- MCSA – Microsoft Systems Administrator
- MCP – Microsoft Certified Professional

TECHNICAL SKILLS

Proficient with numerous operating systems, software applications, hardware and networking environments.

Networking:	TCP/IP, VPN, DHCP, DNS, Ethernet, LAN, DNS, Switches, Active Directory, Wireless, Network Troubleshooting, Cisco ASA/PIX basic configurations.
Operating Systems:	Windows Server 2003 and 2000 (Standard and SBS), Microsoft Windows 95/98/2000/XP/Vista, Several Flavors of Linux.
Software:	Microsoft Exchange 2000/2003 Administration, Active Directory Administration, Antivirus Software (McAfee, Norton), Remote Desktop, Microsoft Office (Word, Excel, Powerpoint, Outlook), Multiple Internet Browsers, Desktop Tools for Malware Removal.
Hardware:	Very proficient in PC/Server hardware diagnosis and repair.

REFERENCES

Provide upon Request

PAUL DELEON

pdd1120@hotmail.com ▪ 210-494-6126
3018 Fall Crest Dr. ▪ San Antonio, TX 78247

Seeking a position as an **Information Technology Professional** with an established company where my technical skills and abilities can be used to their fullest potential. I am an organized, goal oriented employee who enjoys working as a team member as well as independently.

PROFESSIONAL EXPERIENCE

JET-WEB COMMUNICATIONS, San Antonio, TX

August 2008 –Present

IT Support Specialist

- Provides desktop, server, and network support to many diverse businesses. Support is provided both via remote helpdesk applications or deskside.
- Serves as the primary technician for several large customers. Responsibilities include managing servers, internet connection, updating documentation, backups and PC maintenance.
- Assists in managing daily network operations for the corporate office. This includes managing server applications such as DNS, DHCP, Windows IIS, backup utilities, Exchange 2003, and several specialized software packages.
- Works with other team members to develop solutions for new integration projects and to solve problems with existing installations.

BAILEY AND BAILEY, P.C., San Antonio, TX

October 2007 – July 2008

Part-Time IT Manager

- Manages daily network operations for a 15 user network at a law office.
- Provided support and troubleshooting for desktops and a Windows Small Business Server.
- Served as Active Directory and Exchange Server Administrator
- IIS management
- Installed and managed specialized software (Timeslips and Peachtree Accounting package)
- Setup and managed Xerox Workcenter printing solution

SAN ANTONIO COLLEGE, San Antonio, TX

February 2007 – August 2007

CIS Computer Lab Intern

- Installed, maintained, and operated Linux systems.
- Installed and Troubleshoot networks (LANS)
- Created Lessons/Training Plans for network installations of Linux.

EDUCATION

Associates of Applied Science - Computer Network Administration - San Antonio College 2005-2008

Coursework:

- Windows Server 2003 Active Directory and Network Infrastructure
- Securing a Windows Server 2003 Network
- MCSE –Windows 2003 Courses
- Linux – Installation and Management
- A+ and Net + Certification Courses
- Programming in PERL and C++

Certifications

MCP – Microsoft Certified Professional

TECHNICAL SKILLS

Proficient with numerous operating systems, software applications, hardware and networking environments.

Networking:	TCP/IP, VPN, DHCP, DNS, Ethernet, LAN, DNS, Switches, Active Directory, Wireless, Network Troubleshooting, Cisco ASA/PIX basic configurations.
Operating Systems:	Windows Server 2003 and 2000 (Standard and SBS), Microsoft Windows 95/98/2000/XP/Vista, Several Flavors of Linux.
Software:	Microsoft Exchange 2000/2003 Administration, Active Directory Administration, Antivirus Software (McAfee, Norton), Remote Desktop, Microsoft Office (Word, Excel, Powerpoint, Outlook), Multiple Internet Browsers, Desktop Tools for Malware Removal.
Hardware:	Very proficient in PC/Server hardware diagnosis and repair.

REFERENCES

Provide upon Request

SHAWN T. PATTERSON

12806 Hunting Hawk
San Antonio Tx 78249
361-779-7283

Seeking a position as an **Information Technology Professional** with an established company where my technical skills and abilities can be used to their fullest potential. I am an organized, goal oriented employee who enjoys working as a team member as well as independently.

PROFESSIONAL EXPERIENCE

BARCOM TECHNOLOGY SOLUTIONS, San Antonio, TX

Feb. 2011 –Present

IT Support Specialist

- Provides desktop, server, and network support to many diverse businesses. Support is provided both via remote helpdesk applications or deskside.
- Serves as the primary technician for several large customers. Responsibilities include managing servers, internet connection, updating documentation, backups and PC maintenance.
- Assists in managing daily network operations for the corporate office. This includes managing server applications such as DNS, DHCP, Windows IIS, backup utilities, Exchange 2003, and several specialized software packages.
- Works with other team members to develop solutions for new integration projects and to solve problems with existing installations.

**HTS VOICE & DATA
SAN ANTONIO, TX
SUPPORT TECHNICIAN**

SEPT. 2009 – FEB. 2011

- Remote and onsite support for workstations, servers, printers, smart phones and networking equipment.

**Baker Hughes / Hughes Christensen
San Antonio Tx**

Aug. 2004 – April 2009

- Technical/IT support, Sales support (reports and proposals), Health Safety & Environment duties, Fleet Management duties, and warehouse duties.

**MCI/Worldcom
San Antonio Tx**

July 1999 – Feb.

Support for call center workstations and servers. Nightly server maintenance.

EDUCATION

UTSA – 2009 – 2011, Studying IT Infrastructure Assurance
Associate's Degree in Networking Technologies – Del Mar College – 1998 - 2000

TECHNICAL SKILLS

Proficient with numerous operating systems, software applications, hardware and networking environments.

Networking:	TCP/IP, VPN, DHCP, DNS, Ethernet, LAN, DNS, Switches, Active Directory, Wireless, Network Troubleshooting, Cisco ASA/PIX basic configurations.
Operating Systems:	Windows Server 2003 and 2000 (Standard and SBS), Microsoft Windows 95/98/2000/XP/Vista, Several Flavors of Linux.
Software:	Microsoft Exchange 2000/2003 Administration, Active Directory Administration, Antivirus Software (McAfee, Norton), Remote Desktop, Microsoft Office (Word, Excel, Powerpoint, Outlook), Multiple Internet Browsers, Desktop Tools for Malware Removal.
Hardware:	Very proficient in PC/Server hardware diagnosis and repair.

REFERENCES

Provide upon Request

KARL D. BOWDEN

5539 Kissing Oak
San Antonio Tx 78247
830-914-2361

Seeking a position as an **Information Technology Professional** with an established company where my technical skills and abilities can be used to their fullest potential. I am an organized, goal oriented employee who enjoys working as a team member as well as independently.

PROFESSIONAL EXPERIENCE

JET-WEB COMMUNICATIONS, San Antonio, TX

Nov. 2009 –Present

IT Support Specialist

- Provides desktop, server, and network support to many diverse businesses. Support is provided both via remote helpdesk applications or deskside.
- Serves as the primary technician for several large customers. Responsibilities include managing servers, internet connection, updating documentation, backups and PC maintenance.
- Assists in managing daily network operations for the corporate office. This includes managing server applications such as DNS, DHCP, Windows IIS, backup utilities, Exchange 2003, and several specialized software packages.
- Works with other team members to develop solutions for new integration projects and to solve problems with existing installations.

BEXAR INFORMATION TECHNOLOGY SERVICES

SAN ANTONIO, TX

MAR. 2008 – MAR. 2009

CONTRACT SOLUTIONS ENGINEER/SYSTEMS ENGINEER

- Solutions provided for Desktop/Server hardware including Motherboards, Memory/RAM, CPU, hard Drive and OS upgrades and complete business workflow analysis and design. 3.
- SpyWare, AdWare, and Virus removal, resolving program and applications conflicts.
- Troubleshooting Copiers/Printers Email Systems errors, and hardware conflicts.

FORUM SPD, San Antonio Tx

Aug. 2007 – Feb. 2008

Contract Marketing Support/Graphic Design and Publishing

- Creation of Product Catalogs, Brochures, and Technical Manuals, design and development of Intranet projects.
- Capturing and conversion of video and imagery for projects.
- Rendering high quality imagery from 3d modeling utilities.
- Design and coordinated development of custom logos and graphics.
- Completed document layout and pre-processing for use in commercial printing.
-

TOSIBA BUSINESS SOLUTIONS,

San Antonio Tx

Jan. 2003-Jan. 2007

Solutions Engineer/Systems Administrator

- Planning and implementation of Collaborative Software Solutions and Document Storage Systems for TOSHIBA clients.
- Analysis and recommendations for clients existing daily operations.
- Audit of existing servers to ensure hardware compatibility and performance.
- Developing strategies for new server placement to minimize operations downtime.
- Briefing client technicians on the prerequisites for software/hardware deployment.
- Specifying CPU, RAM, and Hard Disk requirements for new servers.
- Instructing client staff and end users on the use of the new systems or processes.
- Desktop support regarding hardware, software, PDA, telecom, fax, printer and copier.
- TCP/IP, DNS, and VPN assistance for cable, DSL, satellite, and dial-up networks.
- Helpdesks, forums, training courses, and collaboration portals.
- Graphic Design and layout of web based and published marketing materials.

EDUCATION

Hallmark College, San Antonio, Tx.

Associates Degree in Computer Sciences, Graduated with Honors May 2000. ABK

TECHNICAL SKILLS

Proficient with numerous operating systems, software applications, hardware and networking environments.

Networking:	TCP/IP, VPN, DHCP, DNS, Ethernet, LAN, DNS, Switches, Active Directory, Wireless, Network Troubleshooting, Cisco ASA/PIX basic configurations.
Operating Systems:	Windows Server 2003 and 2000 (Standard and SBS), Microsoft Windows 95/98/2000/XP/Vista, Several Flavors of Linux.
Software:	Microsoft Exchange 2000/2003 Administration, Active Directory Administration, Antivirus Software (McAfee, Norton), Remote Desktop, Microsoft Office (Word, Excel, Powerpoint, Outlook), Multiple Internet Browsers, Desktop Tools for Malware Removal.
Hardware:	Very proficient in PC/Server hardware diagnosis and repair.

REFERENCES

Provide upon Request

DUSTIN BRUGGMAN

dustin.bruggman@gmail.com ▪ 210-490-0382
2935 Rocky Oak ▪ San Antonio, TX 78232

Seeking a position as an **Information Technology Professional** with an established company where my technical skills and abilities can be used to their fullest potential. I am an organized, goal oriented employee who enjoys working as a team member as well as independently.

PROFESSIONAL EXPERIENCE

BARCOM TECHNOLOGY SOLUTIONS, San Antonio, TX
IT Support Specialist

May 2009 - Present

- Provides desktop, server, and network support to many diverse businesses. Support is provided both via remote helpdesk applications or deskside.
- Serves as the primary technician for several large customers. Responsibilities include managing servers, internet connection, updating documentation, backups and PC maintenance.
- Assists in managing daily network operations for the corporate office. This includes managing server applications such as DNS, DHCP, Windows IIS, backup utilities, Exchange 2003, and several specialized software packages.
- Works with other team members to develop solutions for new integration projects and to solve problems with existing installations.

COMMERCIAL IT SOLUTIONS, San Antonio, TX

July 2008 – April 2009

IT Support Specialist

- Provides desktop, server, and network support to many diverse businesses. Support is provided both via remote helpdesk applications or deskside.
- Serves as the primary technician for several large customers. Responsibilities include managing servers, internet connection, updating documentation, backups and PC maintenance.
- Assists in managing daily network operations for the corporate office. This includes managing server applications such as DNS, DHCP, Windows IIS, backup utilities, Exchange 2003, and several specialized software packages.
- Works with other team members to develop solutions for new integration projects and to solve problems with existing installations.

EDUCATION

Associates of Applied Science - Computer Network Administration - San Antonio College 2004-2007

Coursework:

- Windows Server 2003 Active Directory and Network Infrastructure
- Securing a Windows Server 2003 Network
- MCSE –Windows 2003 Courses
- Linux – Installation and Management
- A+ and Net + Certification Courses

TECHNICAL SKILLS

Proficient with numerous operating systems, software applications, hardware and networking environments.

Networking: TCP/IP, VPN, DHCP, DNS, Ethernet, LAN, DNS, Switches, Active Directory, Wireless, Network Troubleshooting, Cisco ASA/PIX basic configurations.

Operating Systems: Windows Server 2003 and 2000 (Standard and SBS), Microsoft Windows 95/98/2000/XP/Vista, Several Flavors of Linux.

Software: Microsoft Exchange 2000/2003 Administration, Active Directory Administration, Antivirus Software (McAfee, Norton), Remote Desktop, Microsoft Office (Word, Excel, Powerpoint, Outlook), Multiple Internet Browsers, Desktop Tools for Malware Removal.

Hardware: Very proficient in PC/Server hardware diagnosis and repair.

REFERENCES

Provide upon Request

person having authority over the activities of the respective parties who shall promptly meet, in person, in an effort to resolve the dispute. (3) If those persons cannot or do not resolve the dispute, then the parties shall each appoint a person from the highest tier of managerial responsibility within each respective party, who shall then promptly meet, in person, in an effort to resolve the dispute.

24. Disclosure of Business Relationships/Affiliations; Conflict of Interest Questionnaire. Professional represents that it is in compliance with the applicable filing and disclosure requirements of Chapter 176 of the Texas Local Government Code and Chapter 2252 of the Texas Government Code.


25. Boycott Israel. The City may not enter into a contract with a company for goods and services unless the contract contains a written verification from the company that; (i) it does not Boycott Israel; and (ii) will not Boycott Israel during the term of the contract. (Texas Government Code Chapter 2270) by entering this agreement, Professional verifies that it does not Boycott Israel, and agrees that during the term of this agreement will not Boycott Israel as that term is defined in the Texas Government Code Section 808.001, as amended.

EXECUTED, by the City on this the _____ day of _____, 20____.

CITY:

By: _____
Name: Bill Hill
Title: City Manager

PROFESSIONAL:

By: 
Name: Adrian Valdez
Title: Vice President of Sales

ADDRESS FOR NOTICE:

CITY

City of Shavano Park
Attn: Bill Hill, City Manager

PROFESSIONAL

Barcom Technology Solutions
Attn: Adrian Valdez, VP of Sales

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes

☒ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes

☒ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 *L. My*
Signature of vendor doing business with the governmental entity

 8/2/2018
Date

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line. Do not leave this line blank.
Jet Web Communications, LLC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification. Check only one of the following seven boxes.
☐ Individual/sole proprietor or single-member LLC
☐ C Corporation
☐ S Corporation
☐ Partnership
☐ Trust/estate
☒ Limited liability company. Enter the tax classification (C-C corporation, S-S corporation, P-partnership) **S**
Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in this line above for the tax classification of the single-member owner.
☐ Other (see instructions) **▶**

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3).
 Exempt payer code (if any) _____
 Exemption from FATCA reporting code (if any) _____
 See instructions on page 3 for details.

5 Address (number, street, and apt. or suite no.)
431 Isom Rd. Ste. 202

6 City, state, and ZIP code
San Antonio, Texas 78216

7 List account number(s) here (optional)

8 Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number

			-				-				
--	--	--	---	--	--	--	---	--	--	--	--

or

Employer identification number

2	0	-	5	0	4	2	6	4	1
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person **Elleanne W. Gruber** Date **06-20-2018**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/w9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN), which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third-party network transactions)

- Form 1098 (home mortgage interest), 1098-ET (student loan interest), 1098-I (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding. If you are a U.S. exempt payer, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting is correct. See *What is FATCA reporting?* on page 2 for further information.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/13/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Bank of San Antonio Insurance Group, Inc. 1900 NW Loop 410 San Antonio TX 78213		CONTACT NAME: Cathy Rauschuber PHONE (A/C, No, Ext): (210) 822-1571 FAX (A/C, No): (210) 822-6027 E-MAIL ADDRESS: cathy.r@thebankofsainsurance.com	
INSURED Jet Web Communications, LLC ID7535559 Barcom Technology Solutions 435 Isom Rd. Suite 202 San Antonio TX 78216		INSURER(S) AFFORDING COVERAGE INSURER A: Cincinnati Insurance Company INSURER B: Hartford Insurance Company INSURER C: Beazley Insurance Company INSURER D: CNA Pro INSURER E: INSURER F:	
		NAIC # 10677 30104 37540 60685	

COVERAGES

CERTIFICATE NUMBER: 18-19 ALOB

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Pollution Liability		EPP0429114	3/26/2018	3/26/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Pollution Liability \$ 1,000,000
	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		EBA0429114	3/26/2018	3/26/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Hired Car Physical Damage \$ 100,000
	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		EPP0429114	3/26/2018	3/26/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	65WBCAS9536	4/28/2018	4/28/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	E & O/Cyber Liability		V1B04E180301	3/18/2018	3/18/2019	Each occurrence \$2,000,000
D	Crime Coverage (3rd Party)		596775994	3/20/2018	3/20/2019	Crime \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Shavano Park
900 Saddletree Court
Shavano Park, TX 78231

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Rick Paludi/CLR

Richard C Paludi

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CITY OF SHAVANO PARK

**REQUEST FOR PROPOSALS
FOR
INFORMATION TECHNOLOGY
MANAGED SERVICES**

**Submittal Deadline
August 3, 2018 @ 3:00P.M. CST**

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I. SCOPE OF SERVICES

The City of Shavano Park ("City") seeks Proposals from qualified service providers for Information Technology (IT) Managed Services to provide the expertise and management skills necessary to assess, advise and to furnish, install, maintain, upgrade and repair (as necessary) the City's IT network.

There is no expressed or implied obligation for the City to reimburse responding firms for any expenses incurred in preparing proposals in response to this request.

Any inquiries concerning the request for proposals should be addressed to City Secretary Zina Tedford at (210) 493-3478 or ztedford@shavanopark.org.

It is anticipated that the selection of a firm will be completed on August 27, 2018.

The City reserves the right to retain all proposals submitted and to use any ideas in a proposal regardless of whether that proposal is selected. Submission of a proposal indicates acceptance by the firm of the conditions contained in the request for proposals, unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the City and the firm selected.

II. DESCRIPTION OF THE CITY

The City of Shavano Park is a 3.3 square mile community of approximately 3,400 residents located in north Bexar County along NW Military Highway between Loop 1604 and Huebner Road. The City has fifty-one (51) full-time equivalent employees over five (5) departments (Administration, Police, Fire, Public Works and Water). See Attachments A and B for details on the City's IT network hardware, major applications, physical and digital layout.

III. SCHEDULE

Wednesday, July 11 – Bid issued

Wednesday, July 18 – Pre-submittal conference

Monday, July 23 – Inquiry deadline

Thursday, July 26 – Staff answers

Friday, August 3 – Bid submission deadline

August 8 - 14 – Potential interviews

Monday, August 20 – City Staff select firm for recommendation to City Council

Monday, August 27 – City Council meeting - Council reviews staff recommended firm; makes final decision

IV. SCOPE OF WORK

The City of Shavano Park is soliciting proposals from qualified professional vendors to provide IT managed services. **The City's IT network planning, day-to-day operations and security are overseen by the Assistant to the City Manager with the technical assistance and expertise of an IT Managed Services provider.** It not intended for a managed services contract to provide 100% of City IT needs; as an example the City is currently provided only 14 hours of remote support and 10 hours on onsite support under its current contract. Prospective bidders should keep this in mind when considering this Scope of Work.

The following details the services to be provided to the City of Shavano Park:

- 24X7 availability of remote support with guaranteed response time to critical events; Server down emergencies shall have a 2 hour or less response time
- On call secure remote technical assistance for City staff during day-to-day operations
- Server and Network Administration – management & configuration of servers, routers, switches, access points and other network appliances
- Firewall & VPN Administration – configuration, updates, monitoring and alerting
- Assist staff in managing endpoint security software
- Assist staff in managing email security software
- Backup & Disaster Recovery: Planning, Monitoring, Alerting and regularly tested testing of backups by restore of test files
- Patch Management – monitoring, alerting and ensuring installation
- Domain Administration
- User Account Administration
- Regular inspection of Network and Servers Logs
- Drive space monitoring
- Provide support for installation of IT hardware & software
- Provide support for migration of network operating systems and files
- Provide monthly reports of network health and vitality
- Regular reports on current status of service calls and projects
- Lifecycle Management of Hardware: Advice for end-of-life notification, replacement, and asset decommissioning/disposal
- Consultation services for software and hardware solutions
- Provide as needed, research of technology needs for future growth essential to the City of Shavano Park

V. SUBMITTAL REQUIREMENTS

Respondent's submittal shall include the following items in the following sequence:

- A. Submittal Cover – The Submittal Cover is signed by a person, or persons, authorized to bind the entity, or entities submitting the response. Submittals signed by a person other than an officer of the company or partner of the firm shall be accompanied by evidence of authority. Joint Ventures require signatures from all firms participating in the Joint Venture. Joint Ventures are required to provide legal proof of the joint venture such as a Joint Venture Agreement as an attachment to their submittal.
- B. Consultant's Qualification Statement
- C. Statement on relevant experience to hardware and applications in Attachment A
- D. Organizational Chart and Staff Resumes
- E. References
- F. Proposed Fees (See Section VII(B) for instructions)
- G. Proof of Insurance
- H. Completed W-9 Form
- I. Completed Conflict of Interest Questionnaire Form (See Section X, subsection A)

Respondent is expected to examine this solicitation carefully, understand the terms and conditions for providing the services listed herein and respond completely. **FAILURE TO COMPLETE AND PROVIDE ANY OF THE ABOVE-REFERENCED DOCUMENTS MAY RESULT IN THE RESPONDENT'S SUBMITTAL BEING DEEMED NON-RESPONSIVE AND THEREFORE DISQUALIFIED FROM CONSIDERATION.**

VI. PRE-SUBMITTAL CONFERENCE

A non-mandatory pre-submittal conference will be held on **Wednesday, July 18, 2018 at 10:00 a.m.** at the City of Shavano Park Council Chamber located at 900 Saddletree Court, Shavano Park, Texas 78231.

VII. BIDDING INSTRUCTIONS

Respondent shall provide five (5) copies of their submittal; one (1) clearly marked "Original" and signed and four (4) duplicates. All copies must be submitted in a sealed package, clearly marked on the front of the package **"INFORMATION TECHNOLOGY MANAGED SERVICES."** All submittals must be received by the City Secretary no later than **3:00 p.m. CST, Friday, August 3, 2018** at the address below:

City of Shavano Park
Attn: City Secretary

900 Saddletree Court
Shavano Park, Texas 78231

Any submittal received after this time shall not be considered. Submittals sent by facsimile or email will not be accepted.

- A. **Submittal Format:** Each submittal shall be typewritten and submitted on 8 ½" x 11" white paper. Electronic files shall not be included as part of the submittal; compact disks and/or flash drives submitted as part of the submittal shall not be considered.
- B. **Proposed Fees:** The City is requesting that the vendors submit an All-Inclusive fixed fee service contract for all-inclusive services and maintenance. Other major projects would be negotiated on an as needed basis.

Vendors may also submit an alternative proposed fee structure that they feel would meet the needs of the City as an included alternate bid.

Vendors must list, specifically, any services which would not be covered in the proposal price. The vendor shall indicate the impact, if any, of changes in the City's IT infrastructure (number of servers and PC's) on the fixed fee. Identify the following for those services not under the fixed fee:

1. A fee schedule containing the vendor hourly rates
 2. A description of how services will be billed
 3. A description of additional charges, as in out-of-pocket expenses for travel, subsistence, etc.
- C. Respondents who submit responses to this solicitation shall correctly reveal, disclose, and state the true and correct name of the individual, proprietorship, corporation, and /or partnership (clearly identifying the responsible general partner and all other partners who would be associated with the contract, if any). No nicknames, abbreviations (unless part of the legal title), shortened or shorthand, or local "handles" will be accepted in lieu of the full, true and correct legal name of the entity. These names shall comport exactly with the corporate and franchise records of the Texas Secretary of State and Texas Comptroller of Public Accounts. Individuals and proprietorships, if operating under other than an individual name, shall match with exact Assumed Name filings. Corporate Respondents and limited liability company Respondents shall include their 9-digit Internal Revenue Service Taxpayer number on the W-9 Form. If an entity is found to have incorrectly or incompletely stated its name or failed to fully reveal its identity in its submittal, the City Manager shall have the discretion, at any point in the contracting process, to suspend consideration of the submittal.

- D. All provisions in Respondent's submittal, shall remain valid for ninety (90) days following the deadline date for submissions or, if a submittal is accepted, throughout the entire term of the contract.
- E. All submittals become the property of the City upon receipt and will not be returned. Any information deemed to be confidential by Respondent should be clearly noted on the page(s) where confidential information is contained; however, the City cannot guarantee that it will not be compelled to disclose all or part of any public record under the Texas Public Information Act, since information deemed to be confidential by Respondent may not be considered confidential under Texas law, or pursuant to a Court order.
- F. Any cost or expense incurred by the Respondent that is associated with the preparation of the submittal, the Pre-Submittal Conference, if any, or during any phase of the selection process, shall be borne solely by Respondent.

VIII. COMMUNICATION GUIDELINES

Once the solicitation has been released, Respondents are prohibited from communicating with City staff and elected officials regarding the solicitation, with the following exceptions:

- A. Respondents are prohibited from communicating with elected City officials regarding the solicitation or Submittals from the time the solicitation has been released until the contract is posted as a City Council agenda item. Respondents are prohibited from communicating with City employees from the time the solicitation has been released until the contract is awarded. These restrictions extend to "thank you" letters, phone calls, emails and any contact that results in the direct or indirect discussion of the solicitation and/or Respondents' Submittals. Violation of this provision by Respondent and/or their agent may lead to disqualification of Respondent's submittal from consideration. Exceptions to the restrictions on communication with City employees include:
 - 1. Questions and responses during the pre-submittal conference.
 - 2. Respondents may submit questions electronically to ztedford@shavanopark.org concerning this RFQ before **4:00 p.m. CST, on Monday, July 23, 2018**. Questions received after the stated deadline may not be answered. Received questions and responses will be posted to the City's website at http://shavanopark.org/how_do_i/find_a_rfp_or_rfq.php by **4:00 p.m. CST, on Thursday, July 26, 2018**.
 - 3. Respondents may provide responses to questions asked of them by the City staff or officials after responses are received and opened and during any subsequent interviews.

- B. City reserves the right to contact any Respondent to negotiate if such is deemed desirable by City.

IX. AMENDMENTS TO SOLICITATION

No oral statement of any person shall modify or otherwise change or affect the terms, conditions or specifications stated in the solicitation, and changes to the solicitation – if any – shall be made in writing only.

X. EVALUATION CRITERIA

The City Manager with the assistance of City staff will evaluate qualifications based on requirements described in this section. The highest qualified respondents may be selected to attend a formal interview. The interview will allow the invited respondents to further discuss their qualifications with City Staff and to respond to questions from the staff. The City Manager shall make a selection recommendation to City Council in a public meeting. If accepted by City Council the City Manager will begin to negotiate a contract. The City of Shavano Park reserves the right to reject any or all proposals, and is not bound to accept the lowest cost proposal if that proposal is contrary to the best interests of the city.

Evaluation Criteria:

- Qualifications and Experience [20%]
- Relevant Experience with City Hardware & Software (Attachment A) [15%]
- Work Plan addresses Scope of Work [15%]
- Quality of References [10%]
- Pricing [40%]

XI. AWARD OF CONTRACT & RESERVATION OF RIGHTS

The City reserves the right to select one or no firm in response to this proposal. The firm, if selected, will be the firm whose proposal is deemed most advantageous to the City, as determined by City Council. This proposal does not commit the City to enter into a Contract, award any services related to this proposal.

The City will require the selected firm to execute a contract to be negotiated with the City, no more than fourteen (14) calendar days after the City gives notice of award. Contract documents are not binding on the City until reviewed by legal counsel. In the event the parties cannot negotiate and execute a contract within the time specified, the City reserves the right to terminate negotiations with the selected firm and commence negotiations with another firm.

The City reserves the right to contract any additional audits or reviews with whomever they choose.

A. Firm will be required to execute a Conflict of Interest Disclosure:

CHAPTER 176 OF THE TEXAS LOCAL GOVERNMENT CODE Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local government entity disclose in the Questionnaire Form CIQ, the vendor or person's affiliation or business relationship that might cause a conflict of interest with a local government entity. By law, this questionnaire must be filed with the records administrator of the City of Shavano Park not later than the 7th business day after the date the person becomes aware of facts that require the statement be filed. See Section 176.006, Local Government Code. A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor. For more information or to obtain Questionnaire CIQ visit the Texas Ethics Commission web page at www.ethics.state.tx.us/forms/CIQ.pdf.

IF QUESTIONS ABOUT COMPLIANCE, PLEASE CONSULT YOUR OWN LEGAL COUNSEL. COMPLIANCE IS THE INDIVIDUAL RESPONSIBILITY OF EACH PERSON OR AGENT OF A PERSON WHO IS SUBJECT TO THE FILING REQUIREMENT. AN OFFENSE UNDER CHAPTER 176 IS A CLASS "C" MISDEMEANOR.

- B. Independent Contractor:** Firm agrees and understands that, if selected, it and all persons designated by it to provide services in connection with a contract, is and shall be deemed to be an independent contractor(s), responsible for its respective acts or omissions, and that the City shall in no way be responsible for firm's actions, and that none of the parties hereto will have authority to bind the others or to hold out to third parties, that it has such authority.

ATTACHMENT A

City of Shavano Park Hardware & Software Inventory

Major Network Hardware

- PowerEdge R620 (Server 2012): Domain / Primary Apps Server (virtualized)
- PowerEdge R530 (Server 2012): Exchange Server (virtualized)
- PowerEdge R730 (Server 2012): Police Video Server
- SonicWALL NSA 2650 Firewall
- Buffalo Terastation for Backup
- 31 Endpoints (mostly Dell Optiplex with Windows 7 OS, some Windows 10 OS)
- 2 Ubiquiti POE + AT Injectors
- 3 SonicWALL Sonic Points

Major Applications

Application	Description / Purpose
Cylance (cloud)	Endpoint & Network Security
SonicWALL Total Secure Email (cloud)	Email Security
Intronis (Barracuda)	Backup software
Tyler Technologies INCODE	All Financials & Water billing
Tyler Technologies RMS	Police Reporting
Tyler Technologies Brazos	Police Citations
Stalker Radar's Coptrax	Police Videos (dashcam / body cam)
Netmotion	Bexar County Dispatch VPN
VTSCADA	Water Utilities Communications
Orion (Badger Meter)	Water Meter Reading

ATTACHMENT B

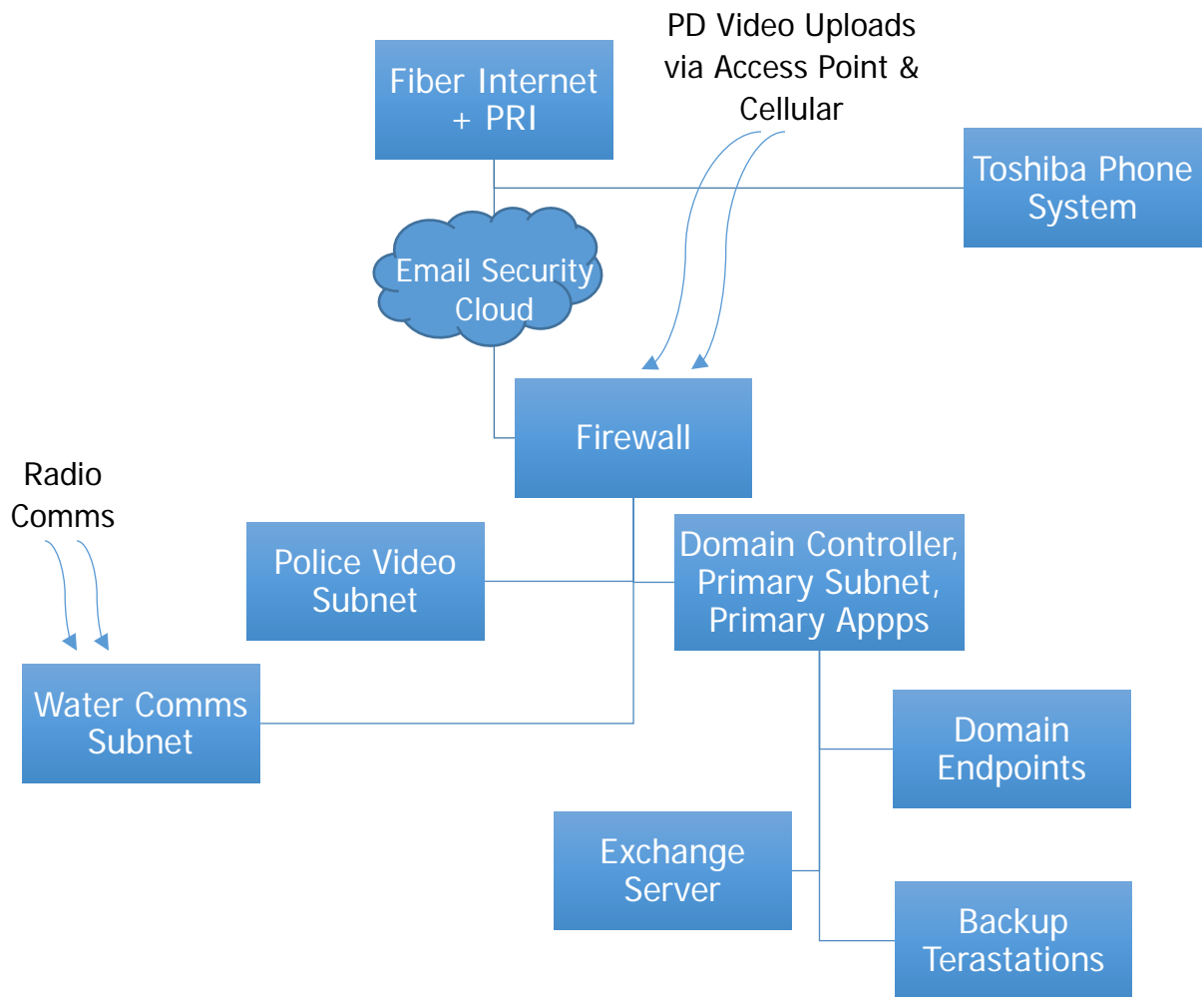
City of Shavano Park Network Map

Physical Layout

Description: The City's network WAN access for both internet and phone is at City Hall (+Police Station) via a single fiber connection. A conduit with two 1Gbe fiber and two copper lines connects City Hall network and Toshiba phone system to the Fire & Public Works / Water Buildings. A copper cat 5e/6 UTP cable connects Public Works Buildings to the Fire Barracks. The City will be required to relocate the conduit under NW Military for the Texas Department of Transportation NW Military improvement project in 2020.



Digital Layout



Description: The City's network is guarded by a firewall and cloud email security with Cylance installed on servers and endpoints. Wi-fi signals are administered through the firewall. Subnets for police videos and water communications exist outside the domain. In addition to the in-network backups shown above, backups of critical files are Intronis cloud weekly images of the virtualized servers are handled manually.

CITY OF SHAVANO PARK
STANDARD PROFESSIONAL SERVICES AGREEMENT

THE STATE OF TEXAS §
 §
BEXAR COUNTY §

This Professional Services Agreement ("Agreement") is made and entered by and between the City of Shavano Park, Texas, (the "City") a Texas municipality, and _____ ("Professional").

Section 1. Duration. This Agreement shall become effective upon execution by the City and shall remain in effect until satisfactory completion of the Scope of Work unless terminated as provided for in this Agreement.

Section 2. Scope of Work.

(A) Professional shall perform the Services as more particularly described in the Scope of Work attached hereto as Exhibit "A". The work as described in the Scope of Work constitutes the "Project". Unless otherwise provided in the Scope of Work, the anticipated submittal of all Project deliverables is immediately upon completion of the Project.

(B) The Quality of Services provided under this Agreement shall be of the level of professional quality performed by Professionals regularly rendering this type of service.

(C) The Professional shall perform its Services for the Project in compliance with all statutory, regulatory and contractual requirements now or hereafter in effect as may be applicable to the rights and obligations set forth in the Agreement.

(D) The Professional may rely upon the accuracy of reports and surveys provided to it by the City except when defects should have been apparent to a reasonably competent professional or when it has actual notice of any defects in the reports and surveys.

Section 3. Compensation.

(A) The Professional shall be paid in the manner set forth in Exhibit "B" and as provided herein.

(B) *Billing Period:* The Professional may submit monthly, or less frequently, an invoice for payment based on the estimated completion of the described tasks and approved work schedule. Subject to Chapter 2251, Texas Government Code (the "Prompt Payment Act"), payment is due within thirty (30) days of the City's receipt of the Professional's invoice. Interest on overdue payments shall be calculated in accordance with the Prompt Payment Act.

(C) *Reimbursable Expenses:* Any and all reimbursable expenses related to the Project shall be included in the scope of services (Exhibit A) and accounted for in the total contract amount in Exhibit "B". If these items are not specifically accounted for in Exhibit A they shall be considered subsidiary to the total contract amount.

Section 4. Changes to the Project Work; Additional Work.

(A) *Changes to Work:* Professional shall make such revisions to any work that has been completed as are necessary to correct any errors or omissions as may appear in such work. If the City finds it necessary to make changes to previously satisfactorily completed work or parts thereof, the Professional shall make such revisions if requested and as directed by the City and such services will be considered as additional work and paid for as specified under following paragraph.

(B) *Additional Work:* The City retains the right to make changes to the Scope of Work at any time by a written order. Work that is clearly not within the general description of the Scope of Work and does not otherwise constitute special services under this Agreement must be approved in writing by the City by supplemental agreement before the additional work is undertaken by the Professional. If the Professional is of the opinion that any work is beyond that contemplated in this Agreement and the Scope of Work governing the project and therefore constitutes additional work, the Professional shall promptly notify the City of that opinion, in writing. If the City agrees that such work does constitute additional work, then the City and the Professional shall execute a supplemental agreement for the additional work and the City shall compensate the Professional for the additional work on the basis of the rates contained in the Scope of Work. If the changes deduct from the extent of the Scope of Work, the contract sum shall be adjusted accordingly. All such changes shall be executed under the conditions of the original Agreement. Any work undertaken by Professional not previously approved as additional work shall be at risk of the Professional.

Section 5. Time of Completion.

The prompt completion of the services under the Scope of Work is critical to the City. Unnecessary delays in providing services under a Scope of Work shall be grounds for dismissal of the Professional and termination of this Agreement without any or further liability to the City other than a prorated payment for necessary, timely, and conforming work done by Professional prior to the time of termination. The Scope of Work shall provide, in either calendar days or by providing a final date, a time of completion prior to which the Professional shall have completed all tasks and services described in the Scope of Work.

Section 6. Insurance.

Before commencing work under this Agreement, Professional shall obtain and maintain the liability insurance as provided for herein and as required and described in the Exhibit C throughout the term of this Agreement and thereafter as required herein.

In addition to the insurance provided for in Exhibit C, Professional shall maintain the following limits and types of insurance:

Professional Liability Insurance: professional errors and omissions liability insurance with limits of liability not less than \$1,000,000 per occurrence covering all work performed by the Professional, its employees, sub-contractors, or independent contractors. If this coverage can only be obtained on a "claims made" basis, the certificate of insurance must clearly state coverage is on a "claims made" basis and coverage must remain in effect for at least two years after final payment with the Professional continuing to furnish the City certificates of insurance.

Workers Compensation Insurance: The Professional shall carry and maintain during the term of this Agreement, workers compensation and employers liability insurance meeting the requirements of the State of Texas on all the Professional's employees carrying out the work involved in this contract.

General Liability Insurance: The Professional shall carry and maintain during the term of this Agreement, general liability insurance on a per occurrence basis with limits of liability not less than \$1,000,000 for each occurrence and for fire damage. For Bodily Injury and Property Damage, coverage shall be no less than \$1,000,000. As a minimum, coverage for Premises, Operations, Products and Completed Operations shall be \$2,000,000. This coverage shall protect the public or any person from injury or property damages sustained

by reason of the Professional or its employees carrying out the work involved in this Agreement. The general aggregate shall be no less than \$2,000,000.

Automobile Liability Insurance: Professional shall carry and maintain during the term of this Agreement, automobile liability insurance with either a combined limit of at least \$1,000,000 per occurrence for bodily injury and property damage or split limits of at least \$1,000,000 for bodily injury per person per occurrence and \$1,000,000 for property damage per occurrence. Coverage shall include all owned, hired, and non-owned motor vehicles used in the performance of this contract by the Professional or its employees.

Subcontractor: In the case of any work sublet, the Professional shall require subcontractor and independent contractors working under the direction of either the Professional or a subcontractor to carry and maintain the same workers compensation and liability insurance required of the Professional.

Qualifying Insurance: The insurance required by this Agreement shall be written by non-assessable insurance company licensed to do business in the State of Texas and currently rated "B+" or better by the A.M. Best Companies. All policies shall be written on a "per occurrence basis" and not a "claims made" form.

Evidence of such insurance shall be attached as Exhibit "D".

Section 7. Miscellaneous Provisions.

(A) *Subletting.* The Professional shall not sublet or transfer any portion of the work under this Agreement or any Scope of Work issued pursuant to this Agreement unless specifically approved in writing by the City, which approval shall not be unreasonably withheld. Subcontractors shall comply with all provisions of this Agreement and the applicable Scope of Work. The approval or acquiescence of the City in the subletting of any work shall not relieve the Professional of any responsibility for work done by such subcontractor.

(B) *Ownership of Documents.* Upon completion or termination of this Agreement, all documents prepared by the Professional or furnished to the Professional by the City shall be delivered to and become the property of the City. All drawings, charts, calculations, plans, specifications and other data, including electronic files and raw data, prepared under or pursuant to this Agreement shall be made available, upon request, to the City without restriction or limitation on the further use of such materials PROVIDED, HOWEVER, THAT SUCH MATERIALS ARE NOT INTENDED OR REPRESENTED TO BE SUITABLE FOR REUSE BY THE CITY OR OTHERS. ANY REUSE WITHOUT PRIOR VERIFICATION OR ADAPTATION BY THE PROFESSIONAL FOR THE SPECIFIC PURPOSE INTENDED

WILL BE AT THE CITY'S SOLE RISK AND WITHOUT LIABILITY TO THE PROFESSIONAL. Where applicable, Professional shall retain all pre-existing proprietary rights in the materials provided to the City but shall grant to the City a non-exclusive, perpetual, royalty-free license to use such proprietary information solely for the purposes for which the information was provided. The Professional may, at Professional's expense, have copies made of the documents or any other data furnished to the City under or pursuant to this Agreement.

(C) *Professional's Seal.* To the extent that the Professional has a professional seal it shall placed on all documents and data furnished by the Professional to the City. All work and services provided under this Agreement will be performed in a good and workmanlike fashion and shall conform to the accepted standards and practices of the Professional's industry. The plans, specifications and data provided by Professional shall be adequate and sufficient to enable those performing the actual work to perform the work as and within the time contemplated by the City and Professional. The City acknowledges that Professional has no control over the methods or means of work nor the costs of labor, materials or equipment. Unless otherwise agreed in writing, any estimates of costs by the Professional are for informational purposes only and are not guarantees.

(D) *Compliance with Laws.* The Professional shall comply with all federal, state and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts, administrative, or regulatory bodies in any matter affecting the performance of this Agreement, including, without limitation, worker's compensation laws, minimum and maximum salary and wage statutes and regulations, and licensing laws and regulations. When required, the Professional shall furnish the City with satisfactory proof of compliance.

(E) *Independent Contractor.* Professional acknowledges that Professional is an independent contractor of the City and is not an employee, agent, official or representative of the City. Professional shall not represent, either expressly or through implication, that Professional is an employee, agent, official or representative of the City. Income taxes, self-employment taxes, social security taxes and the like are the sole responsibility of the Professional.

(F) *Non-Collusion.* Professional represents and warrants that Professional has not given, made, promised or paid, nor offered to give, make, promise or pay any gift, bonus, commission, money or other consideration to any person as an inducement to or in order to obtain the work to be provided to the City under this Agreement. Professional further agrees that Professional shall not accept any gift, bonus, commission, money, or other consideration from any person (other than from the City pursuant to this Agreement) for any of the services performed by Professional under or related to this Agreement. If any such gift, bonus, commission, money, or other consideration is received by or offered to

Professional, Professional shall immediately report that fact to the City and, at the sole option of the City, the City may elect to accept the consideration for itself or to take the value of such consideration as a credit against the compensation otherwise owing to Professional under or pursuant to this Agreement.

(G) *Force Majeure*. If the performance of any covenant or obligation to be performed hereunder by any party is delayed as a result of circumstances which are beyond the reasonable control of such party (which circumstances may include, without limitation, pending litigation, acts of God, war, acts of civil disobedience, fire or other casualty, shortage of materials, adverse weather conditions [such as, by way of illustration and not of limitation, severe rain storms or below freezing temperatures, or tornados] labor action, strikes or similar acts, moratoriums or regulations or actions by governmental authorities), the time for such performance shall be extended by the amount of time of such delay, but no longer than the amount of time reasonably occasioned by the delay. The party claiming delay of performance as a result of any of the foregoing force majeure events shall deliver written notice of the commencement of any such delay resulting from such force majeure event not later than seven (7) days after the claiming party becomes aware of the same, and if the claiming party fails to so notify the other party of the occurrence of a force majeure event causing such delay and the other party shall not otherwise be aware of such force majeure event, the claiming party shall not be entitled to avail itself of the provisions for the extension of performance contained in this subsection.

(H) In the case of any conflicts between the terms of this Agreement and wording contained within the Scope of Services, this Agreement shall govern. The Scope of Services is intended to detail the technical scope of services, fee schedule, and contract time only and shall not dictate Agreement terms.

Section 8. Termination.

(A) This Agreement may be terminated:

- (1) By the mutual agreement and consent of both Professional and City;
- (2) By either party, upon the failure of the other party to fulfill its obligations as set forth in either this Agreement or a Scope of Work issued under this Agreement;
- (3) By the City, immediately upon notice in writing to the Professional, as consequence of the failure of Professional to perform the services contemplated by this Agreement in a timely or satisfactory manner;
- (4) By the City, at will and without cause upon not less than thirty (30) days written notice to the Professional.

(B) If the City terminates this Agreement pursuant to Section 5 or subsection 8(A)(2) or (3), above, the Professional shall not be entitled to any fees or reimbursable expenses other than the fees and reimbursable expenses then due and payable as of the time of termination and only then for those services that have been timely and adequately performed by the Professional considering the actual costs incurred by the Professional in performing work to date of termination, the value of the work that is nonetheless usable to the City, the cost to the City of employing another Professional to complete the work required and the time required to do so, and other factors that affect the value to the City of the work performed at time of termination. In the event of termination that is not the fault of the Professional, the Professional shall be compensated for all basic, special, and additional services actually performed prior to termination, together with any reimbursable expenses then due.

Section 9. Indemnification. Professional agrees to indemnify and hold the City of Shavano Park, Texas and all of its present, future and former agents, employees, officials and representatives harmless in their official, individual and representative capacities from any and all claims, demands, causes of action, judgments, liens and expenses (including attorney's fees, whether contractual or statutory), costs and damages (whether common law or statutory), costs and damages (whether common law or statutory, and whether actual, punitive, consequential or incidental), of any conceivable character, for injuries to persons (including death) or to property (both real and personal) created by, arising from or in any manner relating to the services or goods performed or provided by Professional – expressly including those arising through strict liability or under the constitutions of the United States or Texas – BUT ONLY TO THE EXTENT ALLOWABLE BY SEC. 271.904(a) OF THE TEXAS LOCAL GOVERNMENT CODE AS APPLICABLE.

For Professional Liability Claims, Professional shall be liable for reasonable defense costs incurred by Indemnitees but only after final adjudication and to the extent and percent that Professional or Professional's agents are found negligent or otherwise at fault. As used in this Agreement, final adjudication includes any negotiated settlement and release of claims, without limitation as to when a negotiated settlement and release of claims occurs.

Section 10. Notices. Any notice required or desired to be given from one party to the other party to this Agreement shall be in writing and shall be given and shall be deemed to have been served and received (whether actually received or not) if (i) delivered in person to the address set forth below; (ii) deposited in an official depository under the regular care and custody of the United States Postal Service located within the confines of the United States of America and sent by certified mail, return receipt requested, and addressed to

such party at the address hereinafter specified; or (iii) delivered to such party by courier receipted delivery. Either party may designate another address within the confines of the continental United States of America for notice, but until written notice of such change is actually received by the other party, the last address of such party designated for notice shall remain such party's address for notice.

Section 11. No Assignment. Neither party shall have the right to assign that party's interest in this Agreement without the prior written consent of the other party.

Section 12. Severability. If any term or provision of this Agreement is held to be illegal, invalid or unenforceable, the legality, validity or enforceability of the remaining terms or provisions of this Agreement shall not be affected thereby, and in lieu of each such illegal, invalid or unenforceable term or provision, there shall be added automatically to this Agreement a legal, valid or enforceable term or provision as similar as possible to the term or provision declared illegal, invalid or unenforceable.

Section 13. Waiver. Either City or the Professional shall have the right to waive any requirement contained in this Agreement that is intended for the waiving party's benefit, but, except as otherwise provided herein, such waiver shall be effective only if in writing executed by the party for whose benefit such requirement is intended. No waiver of any breach or violation of any term of this Agreement shall be deemed or construed to constitute a waiver of any other breach or violation, whether concurrent or subsequent, and whether of the same or of a different type of breach or violation.

Section 14. Governing Law; Venue. This Agreement and all of the transactions contemplated herein shall be governed by and construed in accordance with the laws of the State of Texas. The provisions and obligations of this Agreement are performable in Bexar County, Texas such that exclusive venue for any action arising out of this Agreement shall be in Bexar County, Texas.

Section 15. Paragraph Headings; Construction. The paragraph headings contained in this Agreement are for convenience only and shall in no way enlarge or limit the scope or meaning of the various and several paragraphs hereof. Both parties have participated in the negotiation and preparation of this Agreement and this Agreement shall not be construed either more or less strongly against or for either party.

Section 16. Binding Effect. Except as limited herein, the terms and provisions of this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, devisees, personal and legal representatives, successors and assigns.

Section 17. Gender. Within this Agreement, words of any gender shall be held and

construed to include any other gender, and words in the singular number shall be held and construed to include the plural, unless the context otherwise requires.

Section 18. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, and all of which shall constitute but one and the same instrument.

Section 19. Exhibits. All exhibits to this Agreement are incorporated herein by reference for all purposes wherever reference is made to the same.

Section 20. Entire Agreement. It is understood and agreed that this Agreement contains the entire agreement between the parties and supersedes any and all prior agreements, arrangements or understandings between the parties relating to the subject matter. No oral understandings, statements, promises or inducements contrary to the terms of this Agreement exist. This Agreement cannot be changed or terminated orally.

Section 21. Relationship of Parties. Nothing contained in this Agreement shall be deemed or construed by the parties hereto or by any third party to create the relationship of principal and agent or of partnership or of joint venture or of any association whatsoever between the parties, it being expressly understood and agreed that no provision contained in this Agreement nor any act or acts of the parties hereto shall be deemed to create any relationship between the parties other than the relationship of independent parties contracting with each other solely for the purpose of effecting the provisions of this Agreement.

Section 22. Right To Audit. City shall have the right to examine and audit the books and records of Professional with regards to the work described in Exhibit A, or any subsequent changes, at any reasonable time. Such books and records will be maintained in accordance with generally accepted principles of accounting and will be adequate to enable determination of: (1) the substantiation and accuracy of any payments required to be made under this Agreement; and (2) compliance with the provisions of this Agreement.

23. Dispute Resolution. In accordance with the provisions of Subchapter I, Chapter 271, TEX. LOCAL GOV'T CODE, the parties agree that, prior to instituting any lawsuit or other proceeding arising from a dispute under this agreement, the parties will first attempt to resolve the dispute by taking the following steps: (1) A written notice substantially describing the nature of the dispute shall be delivered by the dissatisfied party to the other party, which notice shall request a written response to be delivered to the dissatisfied party not less than 5 days after receipt of the notice of dispute. (2) If the response does not reasonably resolve the dispute, in the opinion of the dissatisfied party, the dissatisfied party shall give notice to that effect to the other party whereupon each party shall appoint a

person having authority over the activities of the respective parties who shall promptly meet, in person, in an effort to resolve the dispute. (3) If those persons cannot or do not resolve the dispute, then the parties shall each appoint a person from the highest tier of managerial responsibility within each respective party, who shall then promptly meet, in person, in an effort to resolve the dispute.

24. Disclosure of Business Relationships/Affiliations; Conflict of Interest Questionnaire. Professional represents that it is in compliance with the applicable filing and disclosure requirements of Chapter 176 of the Texas Local Government Code and Chapter 2252 of the Texas Government Code.

25. Boycott Israel. The City may not enter into a contract with a company for goods and services unless the contract contains a written verification from the company that; (i) it does not Boycott Israel; and (ii) will not Boycott Israel during the term of the contract. (Texas Government Code Chapter 2270) by entering this agreement, Professional verifies that it does not Boycott Israel, and agrees that during the term of this agreement will not Boycott Israel as that term is defined in the Texas Government Code Section 808.001, as amended.

EXECUTED, by the City on this the _____ day of _____, 20_____.

CITY:

PROFESSIONAL:

By: _____
Name: Bill Hill
Title: City Manager

By: _____
Name: _____
Title: _____

ADDRESS FOR NOTICE:

CITY

PROFESSIONAL

City of Shavano Park
Attn: Bill Hill, City Manager

900 Saddletree Court
Shavano Park, Texas 78231

with a copy to:

City Attorney
City of Shavano Park, Texas
Attn: Charles E. Zech
2517 N. Main Avenue
San Antonio, Texas 78212

Exhibit "A"

Scope of Services

Exhibit "B"

Compensation

Exhibit "C"

REQUIREMENTS FOR ALL INSURANCE DOCUMENTS

The Professional shall comply with each and every condition contained herein. The Professional shall provide and maintain the minimum insurance coverage set forth below during the term of its agreement with the City. Any Subcontractor(s) hired by the Professional shall maintain insurance coverage equal to that required of the Professional. It is the responsibility of the Professional to assure compliance with this provision. The City of Shavano Park accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor.

INSTRUCTIONS FOR COMPLETION OF INSURANCE DOCUMENT

With reference to the foregoing insurance requirements, Professional shall specifically endorse applicable insurance policies as follows:

1. The City of Shavano Park shall be named as an additional insured with respect to General Liability and Automobile Liability **on a separate endorsement.**
2. A waiver of subrogation in favor of The City of Shavano Park shall be contained in the Workers Compensation and all liability policies and must be provided **on a separate endorsement.**
3. All insurance policies shall be endorsed to the effect that The City of Shavano Park will receive at least thirty (30) days written notice prior to cancellation or non-renewal of the insurance.
4. All insurance policies, which name The City of Shavano Park as an additional insured, must be endorsed to read as primary and non-contributory coverage regardless of the application of other insurance.
5. **Chapter 1811 of the Texas Insurance Code, Senate Bill 425 82(R) of 2011, states that the above endorsements cannot be on the certificate of insurance. Separate endorsements must be provided for each of the above.**
6. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Shavano Park of any material change in the insurance coverage.
7. All liability policies shall contain no cross liability exclusions or insured versus insured restrictions.
8. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
9. Professional may maintain reasonable and customary deductibles, subject to approval by The City of Shavano Park.
10. Insurance must be purchased from insurers having a minimum AmBest rating of B+.
11. All insurance must be written on forms filed with and approved by the Texas Department of Insurance. (ACORD 25 2010/05). Coverage must be written on an occurrence form.
12. Contractual Liability must be maintained covering the Professionals obligations contained in the contract. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting all endorsements and insurance coverages according to requirements and instructions contained herein.
13. Upon request, Professional shall furnish The City of Shavano Park with certified copies of all insurance policies.
14. A valid certificate of insurance verifying each of the coverages required above shall be issued directly to the City of Shavano Park within ten (10) business days after contract award and prior to starting any work by the successful Professional's insurance agent of record or insurance company. Also, prior to the start of any work and at the same time that the Certificate of Insurance is issued and sent to the City of Shavano Park, all required endorsements identified in sections A, B, C and D, above shall be sent to the City of Shavano Park. The certificate of insurance and endorsements shall be sent to:

**City of Shavano Park
Purchasing Department
900 Saddletree Court
Shavano Park, TX 78231**

emailed to:
Faxed to:

Exhibit "D"

Evidence of Insurance

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 27, 2018

Agenda item: 6.6

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action - Approval of Ordinance O-2018-009 amending the FY 2017-18 Budget regarding Development Fees, Police Department vehicle replacement and repair, City Hall emergency lighting funding, Fire Department equipment and vehicle maintenance, drainage projects expenditures, General Fund codification expenses, contract labor, interest income and sale of City assets, Water Utility Fund various revenues and expenses (Administrative).

X

Attachments for Reference:

- a) Proposed Ordinance O-2018-009
- b) Proposed FY 2017-18 Budget Amendment #2, detail listing of accounts and amounts
- c) Updated Water Capital Replacement Schedule

BACKGROUND / HISTORY:

Due to unforeseen items and financial events, City Staff is requesting the budget be amended. See discussion below.

DISCUSSION:

City Staff is proposing the following items as amendments to the FY 2017-18 budget, as amendment #2.

1. Development Fees:

The City has received \$64,440 in Development Fees (10-599-3060) from Phase IV Huntington. The related accounts have an initial budget of \$5,000. For this amount to be transferred to the Capital Replacement Fund for future drainage projects, a budget amendment is needed. Accounts affected are 10-599-3060 Development Fees increase of \$59,440, 10-603-9010 Transfer to Capital Replacement Fund increase of \$59,440, 70-599-8020 Transfer from General Fund increase of \$59,440 and 70-599-8099 Fund Balance Reserve decrease of \$59,440.

2. SPPD Vehicles

SPPD vehicles were involved in two accidents this fiscal year, causing significant damage to one unit such that it was declared a total loss. The other unit is repairable. Insurance proceeds were received for both accidents. Chief Lacy was able to purchase a new replacement vehicle and that purchase will be funded with the related insurance proceeds in the General Fund. The equipping of that unit will be funded through the Crime Control and Prevention District Fund. This part of the budget amendment is to purchase and equip the replacement vehicle and also repair the second

vehicle. The accounts affected are: 10-599-7097 Insurance Proceeds increase of \$31,140, 10-605-5020 Vehicle Maintenance increase of \$4,328, 10-605-8050 C/O – Vehicle increase of \$26,812, 40-599-8005 Interest income increase of \$6,500, 40-599-8099 Fund Balance Reserve increase of \$26,500 and 40-605-8050 C/O – Vehicle increase of \$33,000.

3. City Hall Emergency Lighting

To meet current fire code, City Hall's emergency lighting needed to be updated. There were amounts set aside in the Capital Replacement Fund for this project. This part of the amendment reimburses the General Fund for that expenditure. Accounts affected 10-601-5030 Building Maintenance increase \$8,000, 10-599-8070 Transfer in – Capital Replacement Fund increase \$8,000, 70-599-8070 Interest income increase \$8,000, 70-601-9010 Transfer to General Fund increase of \$8,000.

4. Fire Department

There are two parts to the Fire Department portion of the amendment. The budgeted amounts for the stretcher was included in the vehicle account for the ambulance purchase with the power load budget included in the equipment account, essentially switched from where they should be. Also, SPFD paid \$920 to have all CoSP references removed from the sold ambulance and trailer prior to being picked up by the new buyers. That amount was not included in the initial budget. Accounts affected 10-604-8050 C/O – Vehicle increase \$7,126, 10-604-8060 C/O – Equipment decrease \$7,126, 10-604-5020 Vehicle Maintenance increase \$920 and 10-599-7090 Sale of City Assets increase \$920.

5. Capital Improvement Fund – Drainage Projects

The drainage projects have been modified and some completed without cost to the City. This part of the amendment reduces the expected expenditures for this fiscal year to the current estimated amount that Council had been previously updated on. Accounts affected 70-603-8080 Improvement Projects decrease \$444,180 and 70-599-8099 Fund Balance Reserve decrease of \$444,180.

6. General Fund Expenditures

There were certain financial events that occurred in the General Fund that an amendment is requested to address the budget variance. Codification expenses have varied from \$3,600 to \$6,000 over the last five years, current year budget was \$1,000 with actual at \$3,585. The City utilized the services of an interim finance director, while the contract was approved by Council, this amendment adjusts for the funding. Interest rates have risen significantly during the course of the year and this amendment reflects the increased earnings on invested balances. The City sold one of its old ambulances, which had not been planned at budget preparation. Accounts affected 10-601-3016 Codification Expense increase of \$2,600, 10-601-4086 Contract Labor increase \$14,300,

10-599-7000 Interest Income increase \$40,000, 10-599-7090 Sale of City Assets increase of \$28,000, and 10-599-8099 Fund Balance Reserve decrease of \$51,100.

7. Water Utility Fund

The Water Utility Fund incurred a number of unforeseen events and expenses to ensure its residents maintained a constant supply of safe drinking water – replacement of well #5 and #6, replace a booster pump at Shavano Drive pump station, replace 125hp booster pump at Huebner, as well as numerous other items. The list of affected accounts is lengthy, please refer to attachment b) for the details.

COURSES OF ACTION:

1. Approve Proposed Ordinance O-2018-009 amending the FY 2017-18 Budget as presented.
2. Modify the proposed budget amendment and approve with changes.
3. Decline the proposed budget amendment and provide further guidance to City Staff.

FINANCIAL IMPACT:

- General Fund – increase budgeted revenues by \$167,500, increase budgeted expenditures by \$116,400 and decrease utilization of fund balance by \$51,100.
- Water Utility Fund – increase budgeted revenues and expenses by \$73,768.
- Crime Control and Prevention District Fund – increase budgeted revenues by \$6,500, increase budgeted expenditures by \$33,000 and increase utilization of fund balance by \$26,500.
- Capital Replacement Fund – increase budgeted revenues by \$67,440, decrease budgeted expenditures by \$436,180, decrease utilization of fund balance by \$503,620.
- Water Capital Replacement Fund – increase budgeted expenses by \$33,268 and increase utilization of fund balance by \$33,268.

MOTION REQUESTED: Approve Ordinance O-2018-009 amending the FY 2017-18 Budget as proposed in attachment a).

ORDINANCE NO. O-2018-009

AN ORDINANCE APPROVING THE SECOND BUDGET AMENDMENT FOR FISCAL YEAR 2017-18 OF THE CITY OF SHAVANO PARK.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

WHEREAS, the Council previously adopted and amended a budget for the City's 2017-18 fiscal year; and

WHEREAS, Chapter 102 of the Local Government Code provides the City with the authority to make changes in its budget for municipal purposes; and

WHEREAS, the City Council hereby finds and determines it necessary to further amend the budget for municipal purposes, listed in the original budget; and

WHEREAS, the City Council hereby finds and determines that the budget amendment provided for herein is in the best interests of the municipal tax payers.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

That the City of Shavano Park fiscal year 2017-18 budget shall be amended as reflected in the revised budget attached thereto as Exhibit "A".

PASSED AND APPROVED by the City Council of the City of Shavano Park this the 27th day of August, 2018.

ROBERT WERNER, MAYOR

Attest:

ZINA TEDFORD, City Secretary

Approved as to Form:

CHARLES E. ZECH, City Attorney

CITY OF SHAVANO PARK
FY 2017-18 BUDGET AMENDMENT #2

			Budget		
			Prior to <u>Amendment</u>	Amendment <u>Amount</u>	After <u>Amendment</u>
1	10-603-9010	Transfer to Capital Replacement	\$ 5,000	\$ 59,440	\$ 64,440
	10-599-3060	Development Fees	(5,000)	(59,440)	(64,440)
	70-599-8020	Transfer from General Fund	(5,000)	(59,440)	(64,440)
	70-599-8099	Fund Balance Reserve	(564,188)	59,440	(504,748)
Phase IV Huntington (there was a \$5,000 budget placeholder)					
2	10-599-7097	Insurance Proceeds	\$ -	\$ (31,140.00)	\$ (31,140.00)
	10-605-5020	Vehicle Maintenance (PD 516)	23,000.00	4,328.00	27,328.00
	10-605-8050	C/O - Vehicle (PD 515 replace)	120,000.00	26,812.00	146,812.00
	40-599-8005	Interest Income	-	(6,500.00)	(6,500.00)
	40-599-8099	Fund Balance Reserve	(104,328.00)	(26,500.00)	(130,828.00)
	40-605-8050	C/O - Vehicle (PD 515 replace)	-	33,000.00	33,000.00
Replace PD unit 515 - vehicle out of GF using insurance proceeds and equipment out of CCD Repair PD unit 516 using insurance proceeds					
3	10-601-5030	Building Maintenance	\$ 27,000.00	\$ 8,000.00	\$ 35,000.00
	10-599-8070	Transfer in - Capital Replacement	(236,501.00)	(8,000.00)	(244,501.00)
	70-599-8010	Interest income	(5,000.00)	(8,000.00)	(13,000.00)
	70-601-9010	Transfer to General Fund	44,030.00	8,000.00	52,030.00
Emergency lighting at City Hall					
4	10-604-8050	C/O - Vehicle	\$ 180,000.00	\$ 7,126.00	\$ 187,126.00
	10-604-8060	C/O - Equipment	38,000.00	(7,126.00)	30,874.00
	10-604-5020	Vehicle Maintenance	18,000.00	920.00	18,920.00
	10-599-7090	Sale of City Assets	(10,000.00)	(920.00)	(10,920.00)
Stretcher and power load amounts switched at budget preparation last year. Cost of disposal of old ambulance and trailer - to remove CoSP references					

5	70-603-8080	Capital - Improvement Projects	\$ 564,188.00	\$ (444,180.00)	\$ 120,008.00
	70-599-8099	Fund Balance Reserve	(504,748.00)	444,180.00	(60,568.00)

Reduce drainage projects expenditures to current estimates

6	10-601-3016	Codification Expenses	\$ 1,000.00	\$ 2,600.00	\$ 3,600.00
	10-601-4086	Contract Labor	-	14,300.00	14,300.00
	10-599-7000	Interest Income	(16,000.00)	(40,000.00)	(56,000.00)
	10-599-7090	Sale of City Assets	(10,000.00)	(28,000.00)	(38,000.00)
	10-599-8099	Fund Balance Reserve	(398,343.00)	51,100.00	(347,243.00)

Funding of interim finance director contract, increase in codification expenses,
increase in interest income and sale of city assets

7	20-599-5015	Water Consumption	\$ (609,034.00)	\$ (30,500.00)	\$ (639,534.00)
	20-599-7000	Interest Income	(5,000.00)	(5,000.00)	(10,000.00)
	20-599-7090	Sale of City Assets	-	(5,000.00)	(5,000.00)
	20-599-8072	Transfer in - Capital Replacement	(3,780.00)	(33,268.00)	(37,048.00)
	20-606-2075	Bank/CC fees	4,000.00	2,500.00	6,500.00
	20-606-6011	Chemicals	14,000.00	3,600.00	17,600.00
	20-606-6050	Water meters/boxes	1,134.00	4,000.00	5,134.00
	20-606-6060	Huebner Storage Tank	8,000.00	6,000.00	14,000.00
	20-606-6065	Well #5 - Edwards Blending	3,000.00	22,000.00	25,000.00
	20-606-6066	Well #6 - Muni Tract	3,000.00	5,800.00	8,800.00
	20-606-6071	Shavano Drive Pump Station	10,000.00	10,000.00	20,000.00
	20-606-6072	Water System Maintenance	15,000.00	5,000.00	20,000.00
	20-606-7040	Utilities - Electric	61,000.00	9,000.00	70,000.00
	20-606-8080	Water System Improvements	40,000.00	3,900.00	43,900.00
	20-606-8087	Water meter replacement	3,780.00	1,968.00	5,748.00
	72-606-8087	Meter Replacement - Water Fund	3,780.00	33,268.00	37,048.00
	72-599-8099	Fund Balance	(3,780.00)	(33,268.00)	(37,048.00)

Fund portion of Well 5 and Well 6 replacement, also 2 booster pump replacements and additional meters from Capital Replacement Fund. Increase various income and expense account budgets.

CITY OF SHAVANO PARK

2018/2019 PROPOSED WATER FUND EQUIPMENT REPLACEMENT SCHEDULE

	Year Model	Estimated Replacement Cost	Estimated Scheduled Year To Replace	Total Life (yrs)	Designated Balance Thru 09/30/2017	Council Adopted 2017/2018 Funding 09/30/2018	2017/2018 Funding (Spent) Transfers	Designated Balance Thru 09/30/2018	Proposed Additional Funding 09/30/2019	Designated Additional Future Yrs Funding	Total Designated Balance
<u>Meter Replacement Program</u>											
706 meters at \$214	various	\$ 151,084	various	10	\$ 88,366	\$ 10,100	\$ (5,748)	\$ 92,718	\$ 5,724	\$ 50,674	\$ 151,084
<u>Water Distribution System</u>											
	various	TBD	unknown		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<u>Vehicles/Equipment</u>											
Bobcat Skid-Steer Loader (\$50,000 - 50/50)	1999	\$ 25,000	2019	15	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000
Case Backhoe (\$66,100 - 50/50)	2017	33,050	2042	25	-	473	-	473	1,357	31,220	33,050
Public Works Director Truck (\$40,000 - 50/50)	2021	20,000	2020	15	-	473	-	473	7,527	12,000	20,000
Vactron	2017	60,000	2047	30	2,000	473	-	2,473	959	56,568	60,000
F250 Ford Utility Truck #1	2014	40,000	2029	15	1,000	473	-	1,473	3,502	35,025	40,000
Ford F350 Flatbed/Tilt Bed '08 (3492) (\$60,000 - 50/50)	2001	30,000	2031	30	1,500	473	-	1,973	2,156	25,871	30,000
Chevrolet Silverado HD3500 (2283) (\$45,000 50/50)	2013	22,500	2028	15	2,293	473	-	2,766	1,973	17,761	22,500
5 yd International Dump Truck (\$80,000, 50/50)	2006	40,000	2031	25	4,000	473	-	4,473	2,733	32,794	40,000
Ingersol Rand Air Compressor	2006	8,000	2026	20	1,000	473	-	1,473	816	5,711	8,000
SCADA System Main	2017	235,000	2037	20	16,359	11,571	-	27,930	10,354	196,716	235,000
Vehicle/Equipment Sub Totals		\$ 513,550			\$ 53,152	\$ 15,355	\$ -	\$ 68,507	\$ 31,377	\$ 413,666	\$ 513,550
<u>General Buildings</u>											
PW/W Shop	UNK	\$ 150,000								150,000	150,000
Vehicle Covered Parking	2017	\$ 10,000								10,000	10,000
PW/W Administration Building	2015	\$ 150,000								150,000	150,000
<u>Huebner Plant</u>											
Electric Panel	2013	\$ 20,000	2028	15							
500K Gallon Ground Storage Tank											
Repaint	2013	50,000	2023	10							
New construction \$750,000	1992										
Cathodic Protection	UNK	15,000		30							
60 HP Booster Pump/motor #1	2013	18,000	2023	10							
60 HP Booster Pump/motor #2	2013	18,000	2023	10							
125 HP Booster Pump/motor	2013	20,000	2023	10			(6,000)				
VFD Yaskawa P7 #1	2013	12,000	2028	15							
VFD Yaskawa P7 #2	2013	12,000	2028	15							
VFD Yaskawa P7 #3	2013	12,000	2028	15							
AC Unit	2013	5,000	2023	10							
Drive Shaft Motor (Detroit)	1992	25,000	2017	25							
Huebner Plant- Equipment subtotal		\$ 207,000			\$ 99,740	\$ 32,174	\$ (6,000)	\$ 125,914	\$ 3,754	\$ 77,332	\$ 207,000
VFD Building	2013	\$ 10,000	2063	50	-	-	-	-	-	10,000	10,000
Fence	1992	10,000	2042	50	-	-	-	-	-	10,000	10,000
Huebner Plant- total		\$ 227,000			\$ 99,740	\$ 32,174	\$ (6,000)	\$ 125,914	\$ 3,754	\$ 97,332	\$ 227,000

CITY OF SHAVANO PARK

2018/2019 PROPOSED WATER FUND EQUIPMENT REPLACEMENT SCHEDULE

	Year Model	Estimated Replacement Cost	Estimated Scheduled Year To Replace	Total Life (yrs)	Designated Balance Thru 09/30/2017	Council Adopted 2017/2018 Funding 09/30/2018	2017/2018 Funding (Spent) Transfers	Designated Balance Thru 09/30/2018	Proposed Additional Funding 09/30/2019	Designated Additional Future Yrs Funding	Total Designated Balance
Well #1											
Elevated Storage Tank (150K Gallons) (new \$450,000)											
Repaint, cost saving to paint vs replace	2016	\$ 200,000	2046	30							
Cathodic Protection	2016	15,000	2046	30							
Ground Storage Tank (110K Gallons) (new \$110,000)											
Repaint, cost saving to paint vs replace	2010	50,000	2030	20							
Cathodic Protection	2017	12,000	2047	30							
20 HP Goulds booster pump/motor - #1	2017	6,000	2027	10							
20 HP Goulds booster pump/motor - #2	2018	6,000	2028	10			(6,000)				
VFD Yaskawa iQ1000 #1	2016	8,000	2026	10							
VFD Yaskawa iQ1000 #2	2016	8,000	2026	10							
Electric Panel	2013	15,000	2028	15							
Mioxx System											
2 - 100 gallon filter tanks	2013	15,000	2033	20							
mioxx - cells and all cabinet components	2013	15,000	2023	10							
Chlorine tank	2013	500	2028	15							
Air compressor to actuate the sand filter valves	2018	400	2028	10			(400)				
chlorine pump #1 - New	2017	5,500	2027	10							
Chlorine Pump #2 - refurbished	2017	5,500	2027	10							
Kinetico water softener	2013	3,000	2023	10							
Chiller	2013	1,500	2018	5							
Turbidity Meter	2013	1,000	2018	5							
Sand Filters	2013	100,000	2033	20							
Sand Filters - media	2016	10,000	2019	3							
Back Wash Filters	2013	5,000	2033	20							
Back Wash Tank	2013	25,000	2053	40							
Well #1 - Open hole		15,000									
Well #1 Equipment subtotal		\$ 522,400			\$ 95,740	\$ 22,770	\$ (6,400)	\$ 112,110	\$ 13,463	\$ 396,827	\$ 522,400
Mioxx Building	2013	\$ 20,000	2113	100						\$ 20,000	\$ 20,000
Chlorine Bulk storage building	2017	10,000	2117	100						10,000	10,000
Drying Beds	2017	8,000	2117	100						8,000	8,000
Verizon Building	1990	20,000	2090	100						20,000	20,000
Green Shed	1980	10,000	2080	100						10,000	10,000
Fence	2018	16,000	2048	30						16,000	16,000
Well #1 total		\$ 606,400			\$ 95,740	\$ 22,770	\$ (6,400)	\$ 112,110	\$ 13,463	\$ 480,827	\$ 606,400
Well #5											
Electric Panel	2005	\$ 15,000	2020	15							
Pump and Motor (All components in the well)	2014	35,000	2018	10			(15,000)				
Chlorine Equipment											
Scales	2014	2,200	2024	10							
Regulator	2018	1,000	2028	10							
Injector	2018	500	2028	10							
Pump	2014	1,200	2024	10							
Leak Detector	2014	500	2024	10							
Meter	2017	1,500	2027	10							
Well #5 Equipment subtotal		\$ 56,900			\$ 15,289	\$ 4,051	\$ (15,000)	\$ 4,340	\$ 1,897	\$ 50,663	\$ 56,900
Chlorine Building	2014	\$ 5,000	2064	50						5,000	5,000
Fence	1990	3,000	2040	50						3,000	3,000
Well #5 total		\$ 64,900			\$ 15,289	\$ 4,051	\$ (15,000)	\$ 4,340	\$ 1,897	\$ 58,663	\$ 64,900

CITY OF SHAVANO PARK

2018/2019 PROPOSED WATER FUND EQUIPMENT REPLACEMENT SCHEDULE

	Year Model	Estimated Replacement Cost	Estimated Scheduled Year To Replace	Total Life (yrs)	Designated Balance Thru 09/30/2017	Council Adopted 2017/2018 Funding 09/30/2018	2017/2018 Funding (Spent) Transfers	Designated Balance Thru 09/30/2018	Proposed Additional Funding 09/30/2019	Designated Additional Future Yrs Funding	Total Designated Balance
Well #6											
Electric Panel	2005	\$ 15,000	2025	20							
Pump and Motor (All components in the well)	2018	35,000	2028	10			(3,900)				
Chlorine Equipment											
Scales	2014	2,200	2024	10							
Regulator	2014	1,000	2024	10							
Injector	2014	500	2024	10							
Pump	2014	1,200	2024	10							
Leak Detector	2014	500	2024	10							
Meter	2017	1,500	2027	10							
Well #6 Equipment subtotal		\$ 56,900			\$ 15,793	\$ 4,202	\$ (3,900)	\$ 16,095	\$ 1,845	\$ 38,960	\$ 56,900
Chlorine Building	2006	\$ 5,000	2056	50						5,000	5,000
Fence	1995	500	2045	50						500	500
Well #6 total		\$ 62,400			\$ 15,793	\$ 4,202	\$ (3,900)	\$ 16,095	\$ 1,845	\$ 44,460	\$ 62,400
Well #7											
Electric Panel	1983	\$ 15,000	2003	20							
Pump and Motor (All components in the well)											
Pump	1999	55,000	2019	20							
250 HP Motor	1999	25,000	2019	20							
Misc components	1999	20,000	2019	20							
Chlorine Equipment											
Scales	2018	2,200	2028	10							
Regulator	2017	1,000	2027	10							
Injector	2017	500	2027	10							
Pump	2018	1,200	2028	10							
Leak Detector	2013	500	2023	10							
Meter	UNK	5,000		10							
Well #7 Equipment subtotal		\$ 125,400			\$ 19,923	\$ 4,905	\$ -	\$ 24,828	\$ 5,029	\$ 95,543	\$ 125,400
Well House	1983	\$ 10,000	2033	50						10,000	10,000
Chlorine Building	2007	5,000	2057	50						5,000	5,000
Fence	1983	5,000	2033	50						5,000	5,000
Well #7 total		\$ 145,400			\$ 19,923	\$ 4,905	\$ -	\$ 24,828	\$ 5,029	\$ 115,543	\$ 145,400
Well #8											
Electric Panel	2007	\$ 15,000	2027	20							
VFD	2007	15,000	2022	15							
Pump and Motor (All components in the well)	2010		2010								
Pump	1983	55,000	2003	20							
250 HP Motor	2010	25,000	2030	20							
Misc Components	1983	20,000	2003	20							
Chlorine Equipment											
Scales	2017	2,200	2027	10							
Regulator	2013	1,000	2023	10							
Injector	2013	500	2023	10							
Pump	2018	1,200	2028	10							
Leak Detector	2013	500	2023	10							
Meter	2017	5,000	2027	10							
Drive Shaft Motor (John Deere)	2010	25,000	2030	20							
Well #8 Equipment subtotal		\$ 165,400			\$ 41,655	\$ 11,310	\$ -	\$ 52,965	\$ 5,622	\$ 106,813	\$ 165,400
Well House	1983	\$ 10,000	2033	50						10,000	10,000
Chlorine Building	2007	5,000	2057	50						5,000	5,000
Fence	1983	12,000	2033	50						12,000	12,000
Well #8 total		\$ 192,400			\$ 41,655	\$ 11,310	\$ -	\$ 52,965	\$ 5,622	\$ 133,813	\$ 192,400

CITY OF SHAVANO PARK

2018/2019 PROPOSED WATER FUND EQUIPMENT REPLACEMENT SCHEDULE

	Year Model	Estimated Replacement Cost	Estimated Scheduled Year To Replace	Total Life (yrs)	Designated Balance Thru 09/30/2017	Council Adopted 2017/2018 Funding	2017/2018 Funding (Spent) Transfers	Designated Balance Thru 09/30/2018	Proposed Additional Funding 09/30/2019	Designated Additional Future Yrs Funding	Total Designated Balance
Well #9											
Electric Panel	2013	\$ 20,000	2033	20							
Pump and Motor (All components in the well)	2017	65,000	2027	10							
Meter	2017	3,000	2027	10							
Well #9 Equipment subtotal		\$ 88,000			\$ 18,672	\$ 4,620	\$ -	\$ 23,292	\$ 3,235	\$ 61,473	\$ 88,000
Fence	2014	20,000	2064	50						20,000	20,000
Well #9 total		\$ 108,000			\$ 18,672	\$ 4,620	\$ -	\$ 23,292	\$ 3,235	\$ 81,473	\$ 108,000
TOTAL		\$ 2,381,134			\$ 448,330	\$ 109,487	\$ (37,048)	\$ 520,769	\$ 71,946	\$ 1,786,451	\$ 2,381,134

CITY COUNCIL STAFF SUMMARY

Meeting Date: Aug 27, 2018

Agenda item: 6.8

Prepared by: MPT Ross

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion/Possible Action - Code Enforcement - Process and ordinance review - MPT Ross



Attachments for Reference: 1) N/A

BACKGROUND / HISTORY:

There is ongoing concern from citizens regarding the enforcement of City Ordinances. There should be no individual interpretation of our ordinances as written.

DISCUSSION: All citizens should be assured that everyone is treated the same under code enforcement. If there are concerns by staff or citizens regarding specific ordinances, these should be brought to Council's attention for review, discussion and possible revision.

COURSES OF ACTION:

- 1) Council to reiterate to staff to enforce ordinances as written, equally across the board.
- 2) Possible recommendations of ordinances to be reviewed on a future agenda.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Undetermined at this time. If motion is requested, it will come from Council at meeting.

CITY COUNCIL STAFF SUMMARY

Meeting Date: Aug 27, 2018

Agenda item: 6.9

Prepared by: MPT Ross

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action – Permitting Process and Review - MPT Ross

☐

Attachments for Reference: 1) N/A

BACKGROUND / HISTORY: Citizen request.

DISCUSSION: Explanation by staff of permitting process and review. To include contractor registration and process including who is required to review and approve/disapprove permits.

COURSES OF ACTION: None at this writing. May direct staff to review process for future discussion.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: None at this writing.

CITY COUNCIL STAFF SUMMARY

Meeting Date: Aug 27, 2018

Agenda item: 6.10

Prepared by: MPT Ross

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion – Process for replacement of the City Secretary to include:

- 1) temporary/interim and any job duty changes while searching for new City Secretary (will there be other staff handling anything routinely handled by current City Secretary),
- 2) explanation of job requirements for posting (have they changed from existing job description, will there be any responsibility re-assignments)
- 3) timeline

– MPT Ross



Attachments for Reference: 1) N/A

BACKGROUND / HISTORY: City Secretary has resigned.

DISCUSSION: City Manager to provide update on transition and search process.

COURSES OF ACTION: N/A

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Present update

CITY COUNCIL STAFF SUMMARY

Meeting Date: Aug 27, 2018

Agenda item: 6.11

Prepared by: MPT Ross

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action - Annexation of the final un-annexed property at the corner of Lockhill and Huebner - MPT Ross



Attachments for Reference:

1) N/A

BACKGROUND / HISTORY:

A petition for annexation was received and accepted, but the property has not been annexed primarily due to the ongoing lawsuit.

DISCUSSION:

Update from legal counsel as to why we cannot move forward with annexation as well as time table to move forward with annexation.

COURSES OF ACTION: N/A

FINANCIAL IMPACT: N/A

MOTION REQUESTED:

City of Shavano Park
PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Page 1

Printed: 08-01-2018

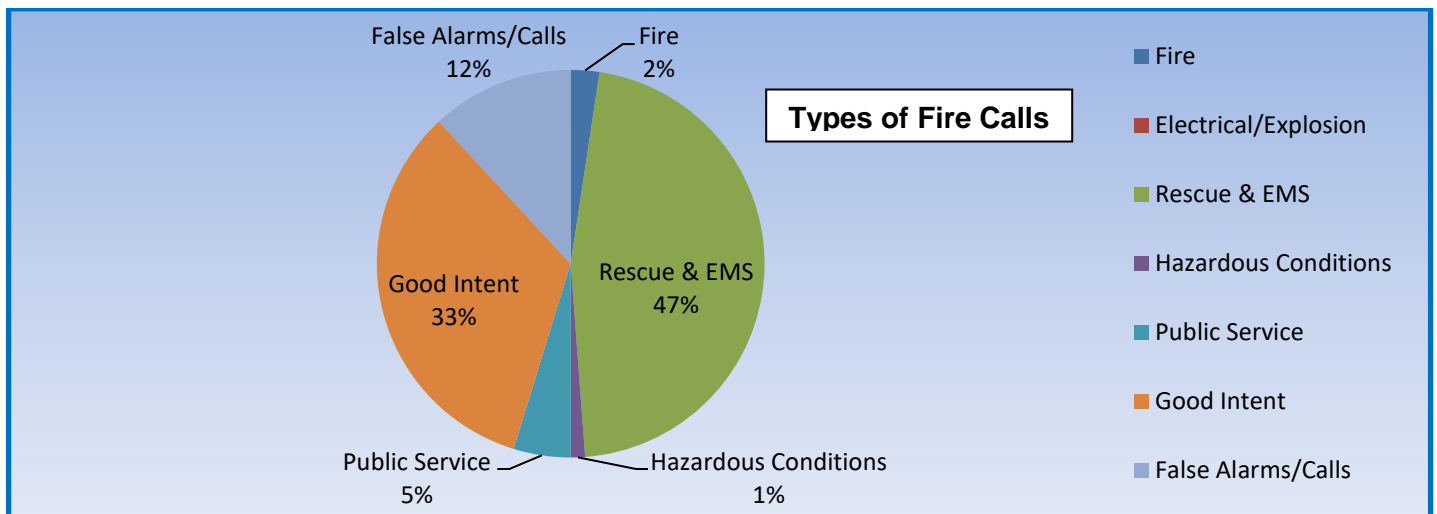
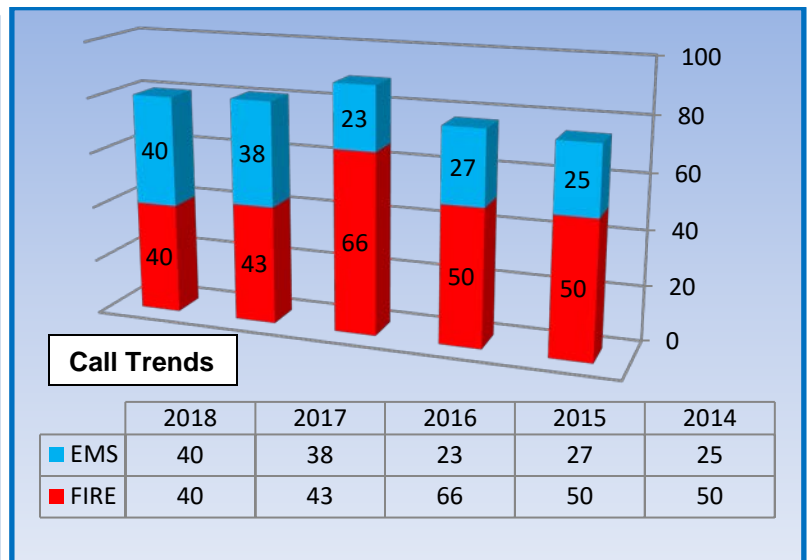
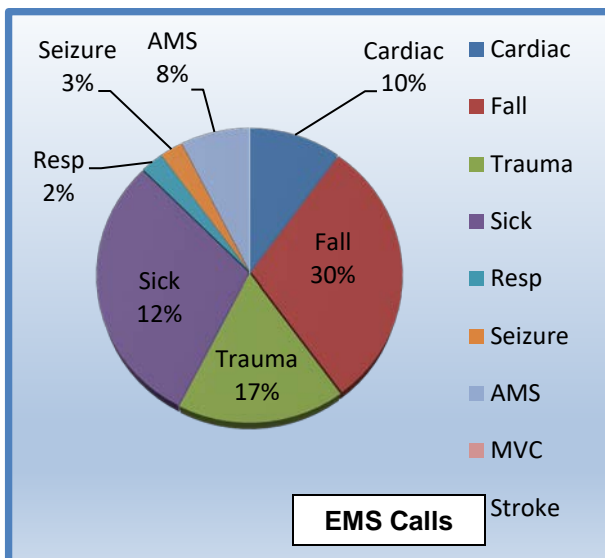
	[Designated period: 07/01/18 to 07/31/18]				[Prior period: 07/01/17 to 07/31/17]				
	Code	Prms	Valuation	Fees Paid	Units	Prms	Valuation	Fees Paid	Units
NEW RESIDENTIAL HOUSEKEEPING BLDGS:									
SINGLE FAMILY HOUSES DETACHED	101		.00	.00	0	7	3,271,998.06	25,709.75	7
SINGLE FAMILY HOUSES ATTACHED	102		.00	.00	0	0	.00	.00	0
IF - IMPROVEMENTS	105	3	212,000.00	1,956.00	2	0	.00	.00	0
RESIDENTIAL NON-HOUSEKEEPING BLDGS:									
HOTELS, MOTELS & TOURIST CABINS	213		.00	.00	0	0	.00	.00	0
OTHER NON-HOUSEKEEPING SHELTER	214		.00	.00	0	2	400.00	400.00	2
NEW NON-RESIDENTIAL BUILDINGS:									
AMUSEMENT, SOCIAL & RECREATIONAL	318		.00	.00	0	0	.00	.00	0
SERVICE STATIONS & REPAIR GARAGES	322		.00	.00	0	0	.00	.00	0
OFFICES, BANKS, & PROFESSIONAL	324		.00	.00	0	2	3,499,700.00	22,821.12	2
PUBLIC WORKS & UTILITIES	325		.00	.00	0	0	.00	.00	0
STORES & CUSTOMER SERVICE	327		.00	.00	0	0	.00	.00	0
OTHER NON-RESIDENTIAL BLDGS	328		.00	.00	0	0	.00	.00	0
STRUCTURES OTHER THAN BUILDINGS	329		.00	.00	0	0	.00	.00	0
ADDITIONS, ALTERATIONS, & CONVERSION									
RESIDENTIAL	434		.00	.00	0	0	.00	.00	0
NON-RESIDENTIAL & NON-HOUSEKEEPING	437	1	94,435.00	1,351.00	1	2	549,132.00	5,594.00	2
ADDS OF RESID. GARAGES (ATCH/DETC)	438		.00	.00	0	0	.00	.00	0
Solar Panels Install	439		.00	.00	0	0	.00	.00	0
DEMOLITION AND RAZING OF BUILDINGS									
SINGLE FAMILY HOUSES (ATCH/DETACH)	645		.00	.00	0	0	.00	.00	0
ALL OTHER BUILDINGS & STRUCTURES	649		.00	.00	0	0	.00	.00	0
FENCE	650	5	30,600.83	900.00	4	6	65,753.03	2,050.00	6
FIRE ALARM & SPRINKLERS	675	3	7,400.00	372.40	3	7	18,914.20	772.80	7
PLUMBING	701	6	73,000.79	1,496.00	5	8	71,668.13	1,605.00	7
GAS	702		.00	.00	0	0	.00	.00	0
ELECTRICAL	705	7	122,875.00	2,622.00	3	11	311,404.00	4,680.60	9
HVAC	710	7	213,095.55	2,996.80	2	13	187,441.00	3,746.00	17
IRRIGATION	715	2	6,740.00	250.00	0	2	16,190.00	800.00	2
POOL	720		.00	.00	0	3	335,258.00	3,831.00	3
ROOF	725	3	126,952.24	450.00	3	11	1,332,788.68	1,650.00	11
SEPTIC SYSTEM	730	1	11,400.00	370.00	0	3	43,925.00	1,728.00	0
WATER SOFTENER	735		.00	.00	0	0	.00	.00	0
CONTRACTORS	800	4	4,780.00	230.00	4	3	30.00	30.00	3
TREE PERMIT	801		.00	.00	0	7	245.00	245.00	3
TOTALS FOR PERMITS SHOWN ABOVE									
	42		903,279.41	12,994.20	27	87	9,704,847.10	75,663.27	81
Totals of other permits in the period									
	5		56,124.00	1,210.00	4	7	1,307,902.00	3,386.02	5
TOTAL FOR ALL PERMITS IN THE PERIOD									
	47		959,403.41	14,204.20	31	94	11,012,749.10	79,049.29	86

Shavano Park Fire Department



Summary of Events for July 2018

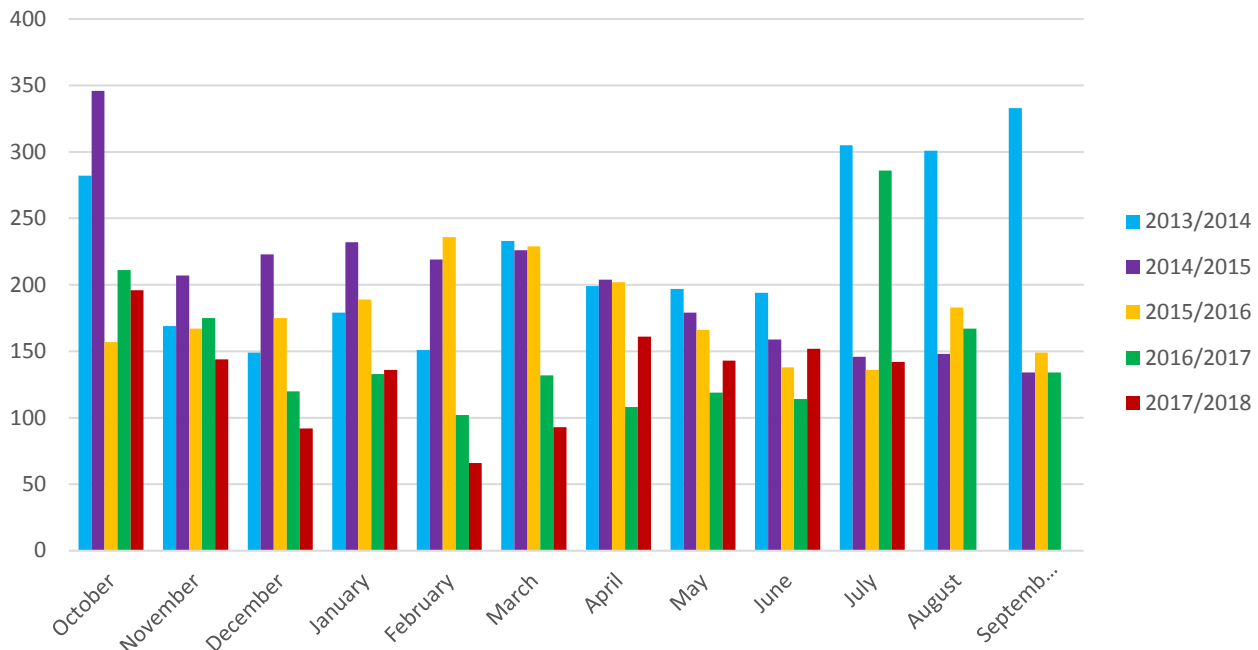
- Shavano Park FD responded to **80** requests for service in July.
- This is a **1.23% decrease** from the previous July.
- Shavano Park FD responded to **4** automatic aid requests from Hollywood Park FD and Castle Hills.
- Shavano Park FD received **12** automatic aid responses for Castle Hills FD, Hollywood Park FD and Leon Valley FD.
- Shavano Park FD Responded/stood-by for **16** mutual aid requests from other departments
- The average response time for calls within Shavano Park is **4 minutes, 29 seconds** this month.
- Fire Fighters completed a total of **340.25 hours of fire** and **68.5 hours of EMS** training in the month of July
- Certified Fire Inspector inspected **10** commercial buildings.
- Fire crews performed **15** pre-incident fire plan reviews
- Certified Plans Examiners reviewed **7** sets of commercial building/renovation plans/changes to previously submitted plans



City of Shavano Park

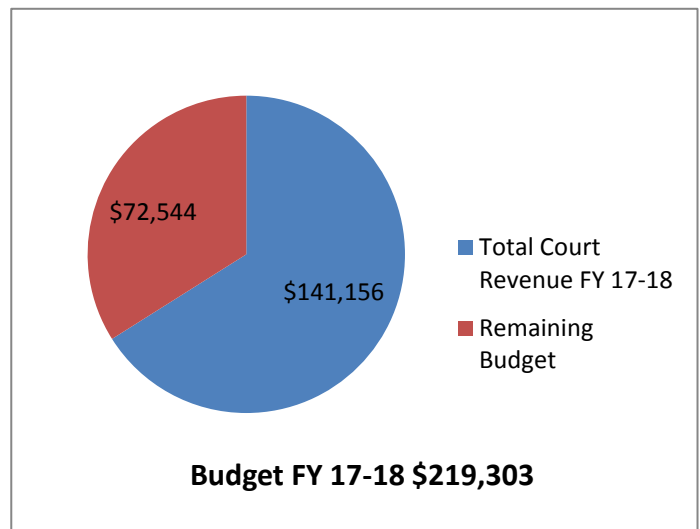
Municipal Court Activity July 2018

Cases Filed Per Month



Cases Resolved	Current Month	Prior Year
Fine	30	40
Not Guilty By Judge	1	0
Guilty	27	13
Dismissed	2	0
Compliance Dismissal	18	29
Defensive Driving	24	7
Deferred Disposition	38	20
Proof of Insurance	0	0
TOTAL	140	109

Court Revenue	Current 17/18	Prior 16/17
October	\$ 10,597	\$ 23,350
November	\$ 16,677	\$ 15,321
December	\$ 10,926	\$ 13,699
January	\$ 11,992	\$ 14,530
February	\$ 16,171	\$ 15,088
March	\$ 16,604	\$ 21,023
April	\$ 15,136	\$ 15,381
May	\$ 12,236	\$ 16,254
June	\$ 15,187	\$ 10,408
July	\$ 15,632	\$ 13,552
August	\$ -	\$ 20,554
September	\$ -	\$ 15,649
	\$ 141,156	\$ 194,808



Monthly Activity Report
City of Shavano Park Police Department
July 2018

Activity Report: 374 incidents were responded to by the Police Department.
1624 total incidents were responded to by the Department for 2018.

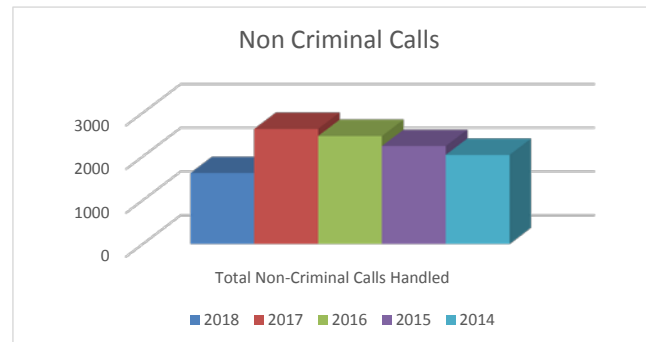
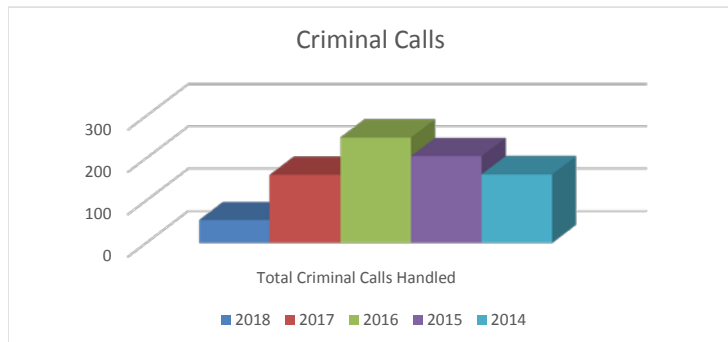
Criminal Calls	July	Calendar Year				
		2018	2017	2016	2015	2014
Alcohol Beverage Code Violations	0	0	0	0	0	0
Arrest of Wanted Persons (Outside Agency)	2	9	21	31	39	27
Assault	0	1	1	3	2	1
Burglary Building	0	1	3	17	15	8
Burglary of Habitation	0	1	4			
Burglary Vehicle	1	4	13	50	29	26
Criminal Mischief / Reckless Damage	0	4	15	19	11	13
Criminal Mischief Mail Box	0	0	2	5		
Cruelty to Animals	0	0	0	0	0	0
Deadly Conduct	0	0	0	1	0	0
D.U.I. - Minor	0	0	1	0	0	0
D.W.I. / D.U.I.	2	3	4	6	2	3
Driving while License Suspended / Invalid	0	1	0	2	2	4
Endangerment of Child	0	0	1	0	0	0
Evading Arrest	0	3	0	3	2	2
Failure to Identify	0	0	1	0	1	0
Family Violence	0	0	3	2	2	2
Fraud / Forgery / False Reports / Tamper w/ Govt. Record	0	1	0	4	6	2
Harassment / Retaliation / Terroristic Threat	0	0	2	1	0	4
M.I.P. Alcohol / Tobacco	0	0	0	1	0	0
Murder	0	0	0	0	0	0
Narcotics Violation (class B and up)	0	5	16	30	16	7
Narcotics Violation (class C)	1	10	43	42	27	20
Possession of Prohibited Weapon / Unlawful Carry	0	0	1	3	1	0
Public Intoxication	0	0	3	4	3	4
Resisting Arrest	0	0	1	0	0	1
Robbery	0	0	1	0	2	0
Sexual Assault	0	0	0	1	1	0
Solicitation of a Minor / Indecency with a Minor	1	1	0	1	0	0
Suicide	0	0	0	0	0	0
Theft	1	10	22	17	40	36
Theft of Mail	0	0	1	4		
Theft of Motor Vehicle / Unauthorized Use of Motor Veh.	0	0	2	2	3	2
Total Criminal Calls Handled	8	54	161	249	204	162

Monthly Activity Report
City of Shavano Park Police Department
July 2018

Non-Criminal Calls

	July	Calendar Year				
		2018	2017	2016	2015	2014
Accidents Major (With Injuries)	0	5	10	7	11	9
Accidents Minor (Non-Injury)	2	38	50	62	47	44
Alarm Call	47	316	557	536	528	495
Animal Calls / Complaints	9	96	143	148	143	170
Assist Fire Department / EMS	39	259	388	339	276	285
Assist Other Law Enforcement Agencies	6	56	81	59	69	69
Assist the Public	8	39	106	93	87	108
City Ordinance Violations	190	316	420	386	343	289
nuisance 1						
protrusion 186						
sign 3						
Criminal Trespass Warning	0	1	7	0	1	0
Deceased Person / Natural / Unattended	1	10	17	22	8	11
Disturbance / Keep the Peace	7	39	56	81	86	66
Emergency Detention	0	3	10	13	26	12
Health & Safety Violations	0	0	0	0	0	0
Information Reports	23	126	195	176	137	78
Missing Person / Runaway	0	0	1	2	1	5
Recovered Property / Found Property	1	6	21	28	19	15
Suspicious Activity, Circumstances, Persons, Vehicles	13	112	285	288	260	234
Traffic Hazard	2	22	49	62	55	42
Welfare Concern	3	30	52	38	38	18
911 Hang-up Calls	15	96	188	132	109	90
Total Non-Criminal Calls Handled	366	1570	2636	2472	2244	2040
Officer Initiated Contacts						
Community Policing Contacts / Crime Prevention	308	1229	2630	3817	3817	2751
Out of Town / Patrol-By Reports	55	192	480	551	568	626
Total Officer Initiated Contacts	363	1421	3110	4368	4385	3377

There was no reported gang activity for July 2018. For 2018 there have been no reported gang activity.



July 2018 Breakdown

Arrest of Wanted Person

1. 4300 blk. Lockhill-Selma Road - Bexar County Warrant
2. 16800 blk. N.W. Military Hwy. - Bexar County Warrant

Burglary of Vehicle

1. 100 blk. Turkey Creek Road - no force, items taken

DWI

1. 15000 blk. N.W. Military Hwy. - driving while intoxicated
2. 16800 blk. N.W. Military Hwy. - driving while intoxicated

Indecency with a Minor

1. 300 blk. Cherry Oak - indecency with a minor

Narcotics Violation

1. 16800 blk. N. W. Military Hwy. - possession of drug paraphernalia

Theft

1. 300 blk. Box Oak - missing items

Mileage	July	Calendar Year				
		2018	2017	2016	2015	2014
Total Monthly / Annual Mileage	12203	76984	144779	151041	140356	148885

City of Shavano Park Police Department July 2018

Officer	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Total A
Warnings	1	0	10	0	31	0	11	25	4	9	29	11	6	13	8	158
Citations	16	14	16	0	19	0	5	16	4	15	22	16	8	9	7	167
Cases	6	5	9	24	7	189	8	15	5	20	13	16	20	7	28	372
Activity Totals	23	19	35	24	57	189	24	56	13	44	64	43	34	29	43	697
Vehicles Stopped	17	13	18	0	46	0	16	37	8	20	38	19	11	16	13	272
Community Policing	50	58	17	0	0	0	43	75	0	25	0	0	28	0	12	308

Officer	P	Q	R	S	T	U	V	W	X	Y	Z	Total B
Warnings	2	0										2
Citations	0	0										0
Cases	1	1										2
Activity Totals	3	1	0	0	0	0	0	0	0	0	0	4
Vehicles Stopped	2	0										2
Community Policing	0	0										0

Grand Total
160
167
374
701
274
308

PUBLIC WORKS DEPARTMENT
Monthly Report - July 2018

Water Utility

- Had issue with Well #5 the incoming power supply voltage was too high, causing electrical issues. Brandon met with CPS Monday night and stayed there till early Tuesday morning hrs. To insure tanks would fill. Power was balanced later on the 3rd of July.
- Leaking air relief valve 309 Happy Trail. Ordered new relief valve and made repairs
- Started excavation to install pole hydrant at dead end on Bobcat lane
- Repaired cable for the level indicator on Ground Storage Tank at Huebner. Painted doors to the building, rust started to show. Installed trim around exhaust fan, and removed old electrical rack and SCADA boxes.

STREETS

- PWD met with TxDOT for the NW Military MPO project
- PWD attended the Dezavala Road Construction progress meeting.
- Trimmed Trees on Dezavala on both sides in parkway.
- Mowed and Trimmed the sidewalk trail from Bentley Manor to Willow Wood

DRAINAGE

- PWD coordinated with contractors to clean all the mud off the streets and keep job sites clean to prevent runoff and drainage issues.
- Contractor completed cleaning the drainage ditch from Bent Oak to NW Military
- PWD, CM, and Assistant to the CM met with KFW to review 40% design of drainage culverts

FACILITIES

- Cut branches overhanging roof at City Hall and PD covered parking.
- Cleaned and flushed all drains to City Hall A/C units
- Installed new water heater recirculating pump at City Hall, it was backwards and burned up.

OTHER

- Contractor completed cleaning the drainage ditch from Bent Oak to NW Military
- All staff attended a CPS gas and electrical training hosted by CPS at City Hall.
- Minor repairs were made to RTU #2 (A/C unit) at City Hall – belt was stretched and need a little Freon

Water Utility

# of Gallons Pumped	JULY	MO	FY
# of Gallons Pumped from Trinity		21,939,613	132,255,836
Total Pumped		696,819	16,462,569
Flushing/Loss		22,636,432	148,718,405
# of Gallons Sold		667,378	705,228
Water Losses in gallons		20,739,000	141,571,344
		1,230,054	8,416,288
% of Loss		5.43%	5.66%
Water Revenue			
EAA Fees Collected		\$78,266.60	\$519,489.98
Water Service Fees		\$10,369.50	\$70,857.73
Debt Service Collected		\$4,435.20	\$46,355.95
Late Fees		\$4,825.32	\$46,758.68
			\$5,762.81
Water Used by City		349,000	1,535,000
Water Cost Used by City		\$3,100.26	\$12,195.14
# of Water Complaints		4	33

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 27, 2018

Agenda item: 7.6.

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Presentation of July 2018 Monthly Reports

X

Attachments for Reference:

- a) July 2018 Power Point Presentation
- b) July 2018 Revenue and Expenditure Report
- c) July 2018 Monthly Check Register

BACKGROUND / HISTORY: The current data provided within the attachments are for the FY 2017-18 Budget period, month ending July 31, 2018. The “Current Budget” column within the attachment b) contains the original adopted budget with one approved budget amendment to date. This summary sheet highlights a number of key points related to the current month’s activity for General Fund and Water Fund. Staff is also prepared to present the power point briefing attached at the council meeting.

DISCUSSION:

10 - General Fund (Page 1 of Revenue and Expenditure Report)

As of July 31, 2018, General Fund revenues total \$4,838,988 or 81.93% of the budget. General Fund expenditures total \$4,823,897 or 81.68% of the budget with 10 months or 83.33% of the year complete.

Revenues (GF) (Page 2 & 3)

- Current M&O Property tax (10-599-1010) collections for the month are \$81,935. The City has received 99.02% of its annual budgeted amount to date with approximately \$30,300 to collect.
- Delinquent Taxes (10-599-1020) – minimal delinquent collections this month. Large year-to-date debit balance the result of litigation resolution reducing taxable values. The most recent settlements in April for Brookdale for 2013, 2014 and 2015 tax years with a refund of approx. \$20,500 and Pond Hill Office for 2016 and 2017 tax years with a refund of approx. \$18,200. Due to the refunds issued, the City will not receive the budgeted \$20,000 in delinquent tax revenue and is anticipating a shortfall of approximately \$60,000 in this revenue source as total refunds have far exceeded collections.
- Sales Tax revenue received this month is \$32,771 for sales reported in May 2018 for monthly filers. Year to date revenues collected is at 74.38% of budget, with 83.33% of the fiscal year completed. It is unlikely the City will meet budget in this revenue source.
- Franchise Fees are paid quarterly and generally received two months after the quarter, next receipts expected in August.

- Permits and Licenses revenues total \$83,201 for the month, with \$15,310 in building permits and \$64,440 in development fees.
- Court fees for the month are \$15,465 with 65.25% of budget collected, this is above the amount recognized July 2017 of \$12,809.
- Police/Fire revenues total \$15,083 for the month, and are on track with year to date budget at 82.18%.
- Miscellaneous/Grant/Interest revenues for the month are \$50,984. Year to date budget is at 160.06% recognized. Interest income is significantly ahead of budget due to better than expected rates earned on invested account balances. Administrative donations received this month for the City's 4th of July celebration. The City received payment for the sold ambulance and Fire Department trailer, along with some other minor equipment sales. Insurance proceeds of \$4,328 for PD unit 516 repairs was received this month.

Expenditures (GF) (Pages 4-14)

-The Council (600) is at 99.20% spent year to date and remains on target for the year. Main expenditures this month were for \$1,580 for training - the TML conference in Training/Education (3030) Note: Donations to offset the costs of City events are recorded as revenues in Miscellaneous, Donations - Administration (7086) and are not reflected here.

-The Administration Department (601) remains on target with \$56,476 spent this month or 81.69% of the annual budget utilized to date. Expenditures in Professional Services (3013) includes \$2,500 for the 2018 pay plan update.

-The Court Department (602) expenditures for the month are \$6,803 for 81.79% spent with normal day to day expenditures.

-The Public Works Department (603) expenditures for the month are \$37,524 with 79.90% of the annual budget utilized. Personnel costs are a bit behind budget as the open position was filled early in March. Equipment Maintenance & Repair (5010) expenditures includes \$5,047 for the tarp system with wheels installed on the dump truck. Utilities – Electric (7040) and Gas (7041) reflect an adjustment from January 2018 for a misposting of an electricity invoice. Water (7044) expenditure is higher due to expanded run time and days of watering for the City Hall irrigation system, on top of the hot, dry weather.

-The Fire Department (604) is on track for day-to-day operations within the budget at \$128,799 for the month, 77.12% total spent year to date. Overtime costs are above the annual budgeted amount as there was a position vacancy from March that has been filled June 5th also various personnel have been out due to injury, illness, training and vacations. Special Services (3080) includes \$2,710 for the EMS billing service. Building maintenance (5030) does not include any individually large expenditure items, largest is \$579 for flagpole repair. Electronic Equipment maintenance (6015) includes \$1,021 for cardiac monitor repair. PPE Maintenance (6060) includes \$1,080 for safety equipment testing and \$4,800 for replacement gear (expired). The Fire Chief

requested, and was granted, a budget amendment within the capital outlay category, moving \$5,000 from 8080 – Capital Improvement to 8060 - Capital Equipment to purchase an additional hand-held radio as there were no spare units.

-The Police Department (605) is on target with budget for day-to-day expenses. Expenditures for the month are \$159,509 with 87.32% of the budget spent. The annual payment on the 5 year contract for the Tasers was made this month in Non-Capital – Tasers (8012). The Department also purchased the replacement vehicle for unit 515, using insurance proceeds. A budget amendment is being proposed for this item. Equipment for this unit will be purchased out of the Crime Control District Fund.

-The Development Services Department (606) maintains the Professional Services paid for engineering, outside permit inspection, sanitary, and health inspection services with total expenses at 90.41% of the annual budgeted amount.

20-WATER FUND

As of July 31, 2018, the Water Fund total revenues are \$749,490 or 75.24% of the total annual budgeted amount. The budget percentage appears low due to the inclusion of the Transfer-In Capital Replacement (8072) and Transfer-In Reserves (8099) accounts which are for budgetary purposes only and will never have activity. The adjusted budget percentage is 86.39% which excludes the transfers in amounts. Water Fund (Water department & Debt Service) expenses total \$874,415 or 87.78% of budget.

Revenues (Water)

-Water consumption (5015) billed in July for the month of June is \$108,369. Total consumption for the month is approximately 5,544,000 gallons more than the previous year or \$23,885 of revenue.

-The Debt Service (5018) and Water Service Fee (5019) remain on target with annual budgeted amounts as these are flat fees and are not related to volume charges recognized, at 83.51% and 84.26% respectively.

-The EAA Pass Thru (5036) fees are charged to customers based on usage, \$13,743 was recorded for the month and 85.83% of the annual budgeted amount has been recognized to date.

Expenses (Water)

Water department (606) expenses for the day-to-day operations remain on target with a total of \$726,862 or 89.91% spent. Overall expenses for the month were \$153,446 and includes the budgeted funding of capital replacement at \$109,487 (in 9020). Larger expense items this month include \$5,146 for Huebner pump repairs and a \$2,221 adjustment to 6060 for well repairs, an adjustment out of 6066 for an inadvertent posting \$2,221 and electricity costs in 7040 to keep up with the water demands from the customers.

PAYROLL

The City is on a bi-weekly payroll; there have been 22 pay periods out of 26 so approximately 84.62% should be expensed in the line items directly related to salaries. Workers Comp Insurance (1037) is at approximately 73% which is expensed quarterly, most recently done in June. TMRS (1040) expenditures for departments is at approximately 82% which is related to how the payroll module process these amounts the month following. At year end, an entry is completed to account for costs in the proper month. Health insurance related line items are at approximately 88.9% or 11 months as August's premium was paid at the end of July. This is also adjusted at year end.

Departments are currently on track for the budgeted amounts.

COURSES OF ACTION: None related to the Report.

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION: N/A



Monthly Financial Report (July 31, 2018)

**Brenda Morey,
Finance Director**



- Cash and Investments
- General Fund Overview
- General Fund Revenues
- General Fund Expenditures
- Water Fund Overview
- Water Fund Revenues & Expenses
- Special Revenue Funds

Total Cash & Investment Update *

Together We Can!



CASH AND INVESTMENTS BY FUND

July 31, 2018

General Fund (10)	\$	3,151,114
Water Fund (20)		856,455
Debt Service Fund (30)		245,147
Crime Control District Fund (40)		600,200
PEG Funds (42)		81,222
Oak Wilt Fund (45)		78,067
Street Maintenance Fund (48)		370,237
Court Security/Technology (50)		55,528
Child Safety Fund (52)		5,630
GF Capital Replacement Fund (70)		3,730,739
Pet Documentation and Rescue Fund (75)		2,320
Total Cash & Investments **	\$	9,176,659

***Total cash and investments represents all Funds per general ledger, not cash at bank.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

Total Cash & Investment Update *

Together We Can!



SECURITY TYPE		July 31, 2018
OPERATING BANK ACCOUNTS		
Frost Bank		\$ 1,316,918
SAVINGS & BANK ACCOUNTS		
Frost Bank		4,512,281
POOLS		
Tex Star	\$2,143,026	
Texpool	204,226	
SUBTOTAL - POOLS		2,347,252
CERTIFICATES OF DEPOSIT		
Security Service Credit Union	\$ 252,460	
United SA Credit Union	249,357	
Crocket National Bank	248,000	
Generation Credit Union	250,391	
SUBTOTAL - CERTIFICATES OF DEPOSIT		1,000,208
Total Cash & Investments **		\$ 9,176,659

***Total cash and investments represents holdings in all Funds.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

10- General Fund Overview



Together We Can!

- General Fund current property tax collections through July 2018 are \$3,064,492 and are on track at 99.02% of budget.
- July 2018 Sales Tax revenue was \$32,771.
(Collections are for May sales from monthly filers reporting to the State.)
- Building Permits and Licenses revenue for the month was \$83,201 with \$15,310 collected in building permit fees and \$64,440 in development fees.
- Major Projects/Improvements in FY 17/18

	<u>Budget</u>	<u>Spent</u>	<u>Balance</u>	<u>Progress</u>
City Hall (2) A/C Units	\$ 18,000	\$ 15,224	\$ 2,776	2 Installed
Electronic Marquee	\$ 16,000	\$ 16,920	\$ (920)	Completed
Enviro. Parking Municipal	\$ 16,030	\$ 3,100	\$ 12,930	In process
Zero Turn Mower	\$ 12,500	\$ 12,022	\$ 478	Completed
Crack Seal Machine	\$ 50,000	\$ 49,688	\$ 312	Completed
Ambulance/Stretcher	\$ 204,000	\$ 42,196	\$ 161,804	In process
Patrol Cars (2)	\$ 120,000	\$ 116,362	\$ 3,638	Completed

Un-Reserved General Fund Balance at 2017 year end = \$3,072,119 (Audited)
Un-Reserved General Fund Balance at 2016 year end = \$2,438,048 (Audited)

10 - General Fund Revenues

Together We Can!



	FY 2017-18 AMENDED BUDGET	FY 2017-18 JULY 2018	FY 2017-18 YEAR TO DATE	FY 2017-18 % BUDGET COLLECTED
CURRENT PROPERTY TAXES	\$ 3,094,801	\$ 81,935	\$ 3,064,492	99.02%
DEL. TAXES & PENALTIES	27,000	1,041	(30,471)	-112.86%
SALES TAX	460,000	32,771	342,145	74.38%
MIXED BEVERAGE	20,000	6,017	20,647	103.24%
FRANCHISE REVENUES	459,203	8,059	337,144	73.42%
PERMITS & LICENSES	526,700	83,201	423,665	80.44%
COURT FEES	206,000	15,465	134,423	65.25%
POLICE/FIRE REVENUES	114,400	15,083	94,016	82.18%
MISC/INTEREST/GRANTS	119,479	50,984	191,240	160.06%
TRANSFERS IN	480,137	-	261,687	54.50%
TRF FROM FUND BALANCE	398,343	-	-	0%
TOTAL REVENUES	\$ 5,906,063	\$ 294,556	\$ 4,838,988	81.93%

10- General Fund Expenditures

Together We Can!



	FY 2017-18 AMENDED BUDGET	FY 2017-18 JULY 2018	FY 2017-18 YEAR TO DATE	FY 2017-18 % BUDGET SPENT
CITY COUNCIL	\$ 30,084	\$ 1,959	\$ 29,844	99.20%
ADMINISTRATION	928,279	56,476	758,313	81.69%
COURT	87,695	6,803	71,728	81.79%
PUBLIC WORKS	672,641	37,524	537,448	79.90%
FIRE DEPARTMENT	2,282,515	128,799	1,760,171	77.12%
POLICE DEPARTMENT	1,807,949	159,509	1,578,781	87.32%
DEVELOPMENT SERVICES	96,900	7,890	87,611	90.41%
TOTAL EXPENDITURES	\$ 5,906,063	\$ 398,960	\$ 4,823,896	81.68%
REVENUES OVER/(UNDER) EXPENDITURES	\$ -	\$ (104,404)	\$ 15,092	

Expenditures total \$4,823,896 through July or 81.68% of budget spent with 83.33% of budget complete (10 months).

20 - Water Fund Overview



Together We Can!

- Total revenues through July are at \$749,490 for a total 86.39% of budget (Transfers-In not included in % calculation).
- Water consumption sales revenue for the month of July (actual June usage) is higher in comparison to the prior year by \$23,885.
- Total July billing for June water consumption is approximately 5,544,000 gallons more than the prior year.
- Water Department expenses remain on target thru the month of July at \$726,862 with a total of 89.91% of budget spent with 83.33% of year complete. July activity includes the budgeted transfer to the Water Capital Replacement Fund of \$109,487.
- Major Projects/Improvements in FY 17/18:

	Budget	Spent	Balance	Completed
Line Locator Tool	\$ 5,000	\$ 4,906	\$ 94	Completed
Looping Cliffside 2" / Upgrades to 6" and Repair of Well #6	\$ 40,000	\$ 43,909	\$ (3,909)	Completed

20 - Utility Fund Revenues & Expenses

Together We Can!



	FY 2017-18 ADOPTED BUDGET	FY 2017-18 JULY 2018	FY 2017-18 YEAR TO DATE	FY 2017-18 % BUDGET
				<u>COLLECTED</u>
WATER CONSUMPTION	\$ 609,034	\$ 108,369	\$ 521,183	85.58%
DEBT SERVICE	53,376	4,461	44,576	83.51%
WATER SERVICE FEE	58,092	4,898	48,951	84.26%
EAA PASS THRU CHARGE	82,626	13,743	70,919	85.83%
MISC/INTEREST/GRANTS	64,465	3,590	63,861	99.06%
TRANSFERS IN	128,529	-	-	0.00%
TOTAL REVENUES	\$ 996,122	\$ 135,061	\$ 749,490	75.24%
				<u>SPENT</u>
WATER DEPARTMENT	\$ 808,415	153,445	726,862	89.91%
DEBT SERVICE	187,707	-	147,553	78.61%
TOTAL EXPENSES	\$ 996,122	\$ 153,445	\$ 874,415	87.78%
REVENUES OVER/(UNDER) EXPENSES	\$ -	\$ (18,384)	\$ (124,925)	

Special Revenue Funds

Together We Can!



40- Crime Control Prevention District

	FY 2017-2018 ADOPTED BUDGET	FY 2017-2018 JULY 2018	FY 2017-2018 YEAR TO DATE	FY 2017-2018 % OF BUDGET
BEGINNING FUND BALANCE	\$ 690,371	\$ 608,895	\$ 690,371	
Crime Control Sales Tax	\$ 115,009	\$ 8,210	\$ 85,548	COLLECTED 74.38%
Interest/Misc.	1,500	895	6,184	412.27%
TOTAL REVENUES	\$ 116,509	\$ 9,105	\$ 91,732	78.73%
Fire Expenditures	\$ 6,612	\$ -	\$ 6,612	SPENT
Police Expenditures	8,000	1,205	7,538	94.23%
Transfer to GF for Police Items	206,225	-	151,158	73.30%
TOTAL EXPENDITURES	\$ 220,837	\$ 1,205	\$ 165,308	74.86%
REVENUES OVER/(UNDER) EXPENDITURES	\$ (104,328)	\$ 7,900	\$ (73,576)	
PROJECTED ENDING FUND BALANCE	\$ 586,043	\$ 616,795	\$ 616,795	

Special Revenue Funds

Together We Can!



42- PEG Fund

	FY 2017-2018 ADOPTED BUDGET	FY 2017-2018 JULY 2018	FY 2017-2018 YEAR TO DATE	FY 2017-2018 % OF BUDGET
BEGINNING FUND BALANCE	\$ 104,150	\$ 81,126	\$ 104,150	
Franchise Fee- PEG	\$ 15,500	\$ -	\$ 11,807	<u>COLLECTED</u> 76.17%
Misc/Interest	5	95	1,049	20980.00%
TOTAL REVENUES	\$ 15,505	\$ 95	\$ 12,856	82.92%
PEG Expenditures	36,000	-	35,785	<u>SPENT</u> 99.40%
REVENUES OVER/(UNDER) EXPENDITURES	\$ (20,495)	\$ 95	\$ (22,929)	
PROJECTED ENDING FUND BALANCE	\$ 83,655	\$ 81,221	\$ 81,221	

Special Revenue Funds

Together We Can!



45- Oak Wilt Fund

	FY 2017-2018 ADOPTED BUDGET	FY 2017-2018 JULY 2018	FY 2017-2018 YEAR TO DATE	FY 2017-2018 % OF BUDGET
BEGINNING FUND BALANCE	\$ 70,332	\$ 74,742	\$ 70,332	
Tree Trimming Permits Revenue	\$ 10,500	\$ 3,325	\$ 7,735	<u>COLLECTED</u> 73.67%
Oak Wilt Expenditures	<u>500</u>	<u>-</u>	<u>-</u>	<u>SPENT</u> 0.00%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 10,000	\$ 3,325	\$ 7,735	
PROJECTED ENDING FUND BALANCE	<u>\$ 80,332</u>	<u>\$ 78,067</u>	<u>\$ 78,067</u>	

Special Revenue Funds

Together We Can!



48- Street Maintenance Fund

	FY 2017-2018 ADOPTED BUDGET	FY 2017-2018 JULY 2018	FY 2017-2018 YEAR TO DATE	FY 2017-2018 % OF BUDGET
BEGINNING FUND BALANCE	\$ 301,292	\$ 378,635	\$ 301,292	COLLECTED 74.37%
Sales Tax Revenues	\$ 115,009	\$ 8,193	\$ 85,536	
REVENUES OVER/(UNDER) EXPENDITURES	\$ 115,009	\$ 8,193	\$ 85,536	
 PROJECTED ENDING FUND BALANCE	 <u>\$ 416,301</u>	 <u>\$ 386,828</u>	 <u>\$ 386,828</u>	



Questions

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-DEPARTMENTAL	5,906,063.00	294,556.41	4,838,988.11	1,067,074.89	81.93
TOTAL REVENUES	5,906,063.00 =====	294,556.41 =====	4,838,988.11 =====	1,067,074.89 =====	81.93 =====
EXPENDITURE SUMMARY					
CITY COUNCIL	30,084.00	1,959.17	29,844.01	239.99	99.20
ADMINISTRATION	928,279.00	56,475.70	758,313.21	169,965.79	81.69
COURT	87,695.00	6,802.52	71,727.95	15,967.05	81.79
PUBLIC WORKS	672,641.00	37,523.83	537,447.80	135,193.20	79.90
FIRE DEPARTMENT	2,282,515.00	128,799.51	1,760,171.22	522,343.78	77.12
POLICE DEPARTMENT	1,807,949.00	159,508.94	1,578,781.30	229,167.70	87.32
DEVELOPMENT SERVICES	96,900.00	7,890.22	87,611.03	9,288.97	90.41
TOTAL EXPENDITURES	5,906,063.00 =====	398,959.89 =====	4,823,896.52 =====	1,082,166.48 =====	81.68 =====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(104,403.48)	15,091.59	(15,091.59)	0.00

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENTAL					
TAXES					
10-599-1010 CURRENT ADVALOREM TAXES	3,094,801.00	81,935.08	3,064,491.85	30,309.15	99.02
10-599-1020 DELINQUENT ADVALOREM TAXES	20,000.00	221.14	(40,622.98)	60,622.98	203.11-
10-599-1030 PENALTY & INTEREST REVENUE	7,000.00	820.16	10,151.50	(3,151.50)	145.02
10-599-1040 MUNICIPAL SALES TAX	460,000.00	32,770.63	342,144.70	117,855.30	74.38
10-599-1060 MIXED BEVERAGE TAX	20,000.00	6,017.48	20,646.74	(646.74)	103.23
TOTAL TAXES	3,601,801.00	121,764.49	3,396,811.81	204,989.19	94.31
FRANCHISE REVENUES					
10-599-2020 FRANCHISE FEES - ELECTRIC	282,000.00	0.00	200,987.47	81,012.53	71.27
10-599-2022 FRANCHISE FEES - GAS	33,000.00	0.00	25,861.10	7,138.90	78.37
10-599-2024 FRANCHISE FEES - CABLE	77,677.00	0.00	59,037.69	18,639.31	76.00
10-599-2026 FRANCHISE FEES - PHONE	25,143.00	4.14	19,084.40	6,058.60	75.90
10-599-2027 FRANCHISE FEES - SAWS	11,000.00	0.00	0.00	11,000.00	0.00
10-599-2028 FRANCHISE FEES - REFUSE	30,383.00	8,055.33	32,173.81	(1,790.81)	105.89
TOTAL FRANCHISE REVENUES	459,203.00	8,059.47	337,144.47	122,058.53	73.42
PERMITS & LICENSES					
10-599-3010 BUILDING PERMITS	425,000.00	15,309.50	283,198.90	141,801.10	66.64
10-599-3012 PLAN REVIEW FEES	62,000.00	973.52	44,299.02	17,700.98	71.45
10-599-3018 CERTIFICATE OF OCCUPANCY PE	5,000.00	100.00	7,900.00	(2,900.00)	158.00
10-599-3020 PLATTING FEES	10,000.00	840.00	2,965.00	7,035.00	29.65
10-599-3025 VARIANCE/RE-ZONE FEES	2,000.00	0.00	1,100.00	900.00	55.00
10-599-3040 CONTRACTORS' LICENSES	500.00	647.50	5,992.00	(5,492.00)	1,198.40
10-599-3045 INSPECTION FEES	11,000.00	850.00	8,550.00	2,450.00	77.73
10-599-3048 COMMERCIAL SIGN PERMITS	500.00	0.00	2,200.00	(1,700.00)	440.00
10-599-3050 GARAGE SALE & OTHER PERMITS	1,200.00	40.00	420.00	780.00	35.00
10-599-3055 HEALTH INSPECTIONS	4,500.00	0.00	2,600.00	1,900.00	57.78
10-599-3060 DEVELOPMENT FEES	5,000.00	64,440.00	64,440.00	(59,440.00)	1,288.80
TOTAL PERMITS & LICENSES	526,700.00	83,200.52	423,664.92	103,035.08	80.44
COURT FEES					
10-599-4010 MUNICIPAL COURT FINES	170,000.00	12,972.59	112,018.00	57,982.00	65.89
10-599-4021 ARREST FEES	5,000.00	386.58	4,000.07	999.93	80.00
10-599-4028 STATE COURT COST ALLOCATION	6,000.00	0.00	0.00	6,000.00	0.00
10-599-4030 WARRANT FEES	24,000.00	2,050.00	17,840.90	6,159.10	74.34
10-599-4036 JUDICIAL FEE - CITY	1,000.00	56.00	564.19	435.81	56.42
TOTAL COURT FEES	206,000.00	15,465.17	134,423.16	71,576.84	65.25
POLICE/FIRE REVENUES					
10-599-6010 POLICE REPORT REVENUE	400.00	43.00	377.20	22.80	94.30
10-599-6030 POLICE DEPT. REVENUE	4,000.00	283.59	2,861.79	1,138.21	71.54
10-599-6060 EMS FEES	110,000.00	14,756.40	90,777.63	19,222.37	82.53
TOTAL POLICE/FIRE REVENUES	114,400.00	15,082.99	94,016.62	20,383.38	82.18

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MISC./GRANTS/INTEREST					
10-599-7000 INTEREST INCOME	16,000.00	4,958.51	42,205.66 (26,205.66)	263.79
10-599-7021 FEDERAL GRANTS	15,000.00	0.00	13,250.00	1,750.00	88.33
10-599-7025 US DOJ VEST GRANT	2,000.00	0.00	1,822.34	177.66	91.12
10-599-7030 FORESTRY SERVICE GRANT	10,000.00	200.00	400.00	9,600.00	4.00
10-599-7037 STRAC	7,000.00	0.00	6,459.86	540.14	92.28
10-599-7040 PUBLIC RECORDS REVENUE	100.00	0.00	20.90	79.10	20.90
10-599-7050 ADMINISTRATIVE INCOME	2,000.00	0.00	4,169.44 (2,169.44)	208.47
10-599-7060 CC SERVICE FEES	3,000.00	395.32	3,959.32 (959.32)	131.98
10-599-7070 RECYCLING REVENUE	2,000.00	252.67	2,450.72 (450.72)	122.54
10-599-7075 SITE LEASE/LICENSE FEES	44,124.00	3,678.05	36,354.41	7,769.59	82.39
10-599-7084 DONATIONS- FIRE DEPARTMENT	0.00	0.00	50.00 (50.00)	0.00
10-599-7085 DONATIONS- POLICE DEPARTMEN	255.00	550.00	550.00 (295.00)	215.69
10-599-7086 DONATIONS- ADMINISTRATION	8,000.00	1,260.00	7,180.00	820.00	89.75
10-599-7090 SALE OF CITY ASSETS	10,000.00	35,361.47	39,464.13 (29,464.13)	394.64
10-599-7097 INSURANCE PROCEEDS	0.00	4,327.75	32,903.47 (32,903.47)	0.00
TOTAL MISC./GRANTS/INTEREST	119,479.00	50,983.77	191,240.25 (71,761.25)	160.06
TRANSFERS IN					
10-599-8020 TRF IN -WATER FUND	22,050.00	0.00	0.00	22,050.00	0.00
10-599-8040 TRF IN -CRIME CONTROL	212,837.00	0.00	157,770.46	55,066.54	74.13
10-599-8050 TRF IN -COURT RESTRICTED	8,749.00	0.00	8,748.55	0.45	99.99
10-599-8070 TRF IN -CAPITAL REPLACEMENT	236,501.00	0.00	95,167.87	141,333.13	40.24
10-599-8099 FUND BALANCE RESERVE	398,343.00	0.00	0.00	398,343.00	0.00
TOTAL TRANSFERS IN	878,480.00	0.00	261,686.88	616,793.12	29.79
TOTAL NON-DEPARTMENTAL					
	5,906,063.00	294,556.41	4,838,988.11	1,067,074.89	81.93
TOTAL REVENUES					
	5,906,063.00	294,556.41	4,838,988.11	1,067,074.89	81.93
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10 -GENERAL FUND
CITY COUNCIL

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
SUPPLIES					
10-600-2020 GENERAL OFFICE SUPPLIES	300.00	0.00	397.36 (97.36)	132.45
10-600-2035 COUNCIL/EMPLOYEE APPRECIATI	1,000.00	0.00	844.42	155.58	84.44
10-600-2037 CITY SPONSORED EVENTS	15,000.00	379.17	18,211.40 (3,211.40)	121.41
10-600-2040 MEETING SUPPLIES	1,000.00	0.00	464.27	535.73	46.43
TOTAL SUPPLIES	17,300.00	379.17	19,917.45 (2,617.45)	115.13
SERVICES					
10-600-3018 CITY WIDE CLEAN UP	1,750.00	0.00	700.00	1,050.00	40.00
10-600-3020 ASSOCIATION DUES & PUBS	1,700.00	0.00	1,628.00	72.00	95.76
10-600-3030 TRAINING/EDUCATION	2,000.00	1,580.00	1,580.00	420.00	79.00
10-600-3040 TRAVEL/LODGING/MEALS	3,500.00	0.00	2,677.42	822.58	76.50
TOTAL SERVICES	8,950.00	1,580.00	6,585.42	2,364.58	73.58
CONTRACTUAL					
10-600-4088 ELECTION SERVICES	2,500.00	0.00	2,913.14 (413.14)	116.53
TOTAL CONTRACTUAL	2,500.00	0.00	2,913.14 (413.14)	116.53
CAPITAL OUTLAY					
10-600-8015 NON-CAPITAL-COMPUTER EQUIPM	1,334.00	0.00	428.00	906.00	32.08
TOTAL CAPITAL OUTLAY	1,334.00	0.00	428.00	906.00	32.08
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TOTAL CITY COUNCIL	30,084.00	1,959.17	29,844.01	239.99	99.20

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
10-601-1010 SALARIES	413,719.00	31,208.32	343,585.02	70,133.98	83.05
10-601-1015 OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
10-601-1020 MEDICARE	6,105.00	425.32	4,820.36	1,284.64	78.96
10-601-1025 TWC (SUI)	1,242.00	0.00	1,133.99	108.01	91.30
10-601-1030 HEALTH INSURANCE	32,221.00	2,685.00	29,266.50	2,954.50	90.83
10-601-1031 HSA	222.00	18.50	201.65	20.35	90.83
10-601-1033 DENTAL INSURANCE	2,448.00	226.42	2,362.78	85.22	96.52
10-601-1035 VISION CARE INSURANCE	609.00	43.94	452.92	156.08	74.37
10-601-1036 LIFE INSURANCE	477.00	39.84	431.60	45.40	90.48
10-601-1037 WORKERS' COMP INSURANCE	1,178.00	0.00	868.08	309.92	73.69
10-601-1040 TMRS RETIREMENT	57,711.00	6,533.13	43,594.51	14,116.49	75.54
10-601-1070 SPECIAL ALLOWANCES	6,300.00	490.40	5,394.40	905.60	85.63
TOTAL PERSONNEL	523,232.00	41,670.87	432,111.81	91,120.19	82.59
SUPPLIES					
10-601-2020 GENERAL OFFICE SUPPLIES	7,000.00	696.69	6,565.42	434.58	93.79
10-601-2025 BENEFITS CITYWIDE	3,000.00	0.00	1,810.71	1,189.29	60.36
10-601-2030 POSTAGE/METER RENTAL	12,000.00	1,153.08	7,460.81	4,539.19	62.17
10-601-2035 EMPLOYEE APPRECIATION	2,500.00	57.14	716.14	1,783.86	28.65
10-601-2050 PRINTING & COPYING	1,000.00	0.00	765.95	234.05	76.60
10-601-2060 MED EXAMS/SCREENING/TESTING	2,750.00	186.66	1,147.08	1,602.92	41.71
10-601-2080 UNIFORMS	900.00	0.00	0.00	900.00	0.00
TOTAL SUPPLIES	29,150.00	2,093.57	18,466.11	10,683.89	63.35
SERVICES					
10-601-3010 ADVERTISING EXPENSE	5,000.00	73.75	2,647.75	2,352.25	52.96
10-601-3012 PROF. SERVICES-ENGINEERS	0.00	0.00	2,518.71 (2,518.71)	0.00
10-601-3013 PROFESSIONAL SERVICES	24,500.00	2,500.00	17,532.50	6,967.50	71.56
10-601-3015 PROF. SERVICES-LEGAL	60,000.00	3,143.22	21,828.13	38,171.87	36.38
10-601-3016 CODIFICATION EXPENSE	1,000.00	0.00	3,585.00 (2,585.00)	358.50
10-601-3020 ASSOCIATION DUES & PUBLICAT	4,000.00 (200.00)	2,641.80	1,358.20	66.05
10-601-3030 TRAINING/EDUCATION	7,000.00	790.00	4,434.04	2,565.96	63.34
10-601-3040 TRAVEL/MILEAGE/LODGING/PERD	5,000.00	400.20	5,902.48 (902.48)	118.05
10-601-3050 LIABILITY INSURANCE	7,500.00	0.00	9,141.65 (1,641.65)	121.89
10-601-3075 BANK/CREDIT CARD FEES	6,000.00	593.35	3,846.11	2,153.89	64.10
10-601-3085 WEBSITE TECHNOLOGY	2,400.00	0.00	2,400.00	0.00	100.00
10-601-3087 CITIZENS COMMUNICATION/EDUC	6,000.00	0.00	3,162.15	2,837.85	52.70
TOTAL SERVICES	128,400.00	7,300.52	79,640.32	48,759.68	62.03
CONTRACTUAL					
10-601-4050 DOCUMENT STORAGE/ARCHIVES	5,000.00	753.50	3,358.00	1,642.00	67.16
10-601-4060 IT SERVICES	28,000.00	1,971.00	23,076.80	4,923.20	82.42
10-601-4075 COMPUTER SOFTWARE/INCODE	13,330.00	287.96	12,607.14	722.86	94.58
10-601-4083 AUDIT SERVICES	16,900.00	0.00	16,000.00	900.00	94.67
10-601-4084 BEXAR COUNTY APPRAISIAL DIS	15,447.00	0.00	12,203.00	3,244.00	79.00
10-601-4085 BEXAR COUNTY TAX ASSESSOR	3,032.00	6.88	3,237.04 (205.04)	106.76
10-601-4086 CONTRACT LABOR	0.00	0.00	14,315.69 (14,315.69)	0.00
TOTAL CONTRACTUAL	81,709.00	3,019.34	84,797.67 (3,088.67)	103.78

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MAINTENANCE					
10-601-5005 EQUIPMENT LEASES	3,600.00	0.00	2,923.87	676.13	81.22
10-601-5010 EQUIPMENT MAINT & REPAIR	500.00	0.00	0.00	500.00	0.00
10-601-5015 ELECTRONIC EQPT MAINT	1,000.00	0.00	0.00	1,000.00	0.00
10-601-5030 BUILDING MAINTENANCE	27,000.00	1,047.06	38,013.30 (11,013.30)	140.79
TOTAL MAINTENANCE	32,100.00	1,047.06	40,937.17 (8,837.17)	127.53
UTILITIES					
10-601-7042 UTILITIES - PHONE/CELL/VOIP	16,620.00	1,344.34	13,749.10	2,870.90	82.73
TOTAL UTILITIES	16,620.00	1,344.34	13,749.10	2,870.90	82.73
CAPITAL OUTLAY					
10-601-8010 NON-CAPITAL-ELECTRONIC EQUI	1,500.00	0.00	1,375.83	124.17	91.72
10-601-8015 NON-CAPITAL-COMPUTER	6,334.00	0.00	5,881.18	452.82	92.85
10-601-8025 NON-CAPITAL-OFFICE FURNITUR	100.00	0.00	0.00	100.00	0.00
10-601-8080 CAPITAL - IMPROVEMENTS	65,719.00	0.00	37,939.02	27,779.98	57.73
TOTAL CAPITAL OUTLAY	73,653.00	0.00	45,196.03	28,456.97	61.36
INTERFUND TRANSFERS					
10-601-9010 TRANSFERS/CAPITAL REPLACEME	43,415.00	0.00	43,415.00	0.00	100.00
TOTAL INTERFUND TRANSFERS	43,415.00	0.00	43,415.00	0.00	100.00
TOTAL ADMINISTRATION	928,279.00	56,475.70	758,313.21	169,965.79	81.69

10 -GENERAL FUND
COURT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
10-602-1010 SALARIES	44,364.00	3,412.64	37,487.68	6,876.32	84.50
10-602-1015 OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
10-602-1020 MEDICARE	658.00	49.48	543.54	114.46	82.60
10-602-1025 TWC (SUI)	207.00	0.00	162.00	45.00	78.26
10-602-1035 VISION CARE INSURANCE	122.00	0.00	0.00	122.00	0.00
10-602-1036 LIFE INSURANCE	80.00	6.64	73.04	6.96	91.30
10-602-1037 WORKERS' COMP INSURANCE	127.00	0.00	93.23	33.77	73.41
10-602-1040 TMRS RETIREMENT	6,233.00	703.35	4,681.94	1,551.06	75.12
TOTAL PERSONNEL	52,791.00	4,172.11	43,041.43	9,749.57	81.53
SUPPLIES					
10-602-2020 OFFICE SUPPLIES	700.00	209.96	459.47	240.53	65.64
10-602-2050 PRINTING & COPYING	1,200.00	714.00	801.49	398.51	66.79
TOTAL SUPPLIES	1,900.00	923.96	1,260.96	639.04	66.37
SERVICES					
10-602-3015 JUDGE/PROSECUTOR	16,800.00	1,300.00	13,000.00	3,800.00	77.38
10-602-3020 ASSOCIATION DUES & PUBS	200.00	32.00	349.00 (149.00)	174.50
10-602-3030 TRAINING/EDUCATION	800.00	0.00	770.00	30.00	96.25
10-602-3040 TRAVEL/MILEAGE/LODGING/PERD	800.00	0.00	911.73 (111.73)	113.97
10-602-3050 LIABILITY INSURANCE	80.00	0.00	97.51 (17.51)	121.89
10-602-3070 PROPERTY INSURANCE	40.00	0.00	48.76 (8.76)	121.90
10-602-3075 BANK/CREDIT CARD FEES	2,900.00	286.92	1,117.47	1,782.53	38.53
TOTAL SERVICES	21,620.00	1,618.92	16,294.47	5,325.53	75.37
CONTRACTUAL					
10-602-4075 COMPUTER SOFTWARE/INCODE	4,128.00	0.00	4,127.76	0.24	99.99
TOTAL CONTRACTUAL	4,128.00	0.00	4,127.76	0.24	99.99
UTILITIES					
10-602-7042 UTILITIES - PHONE/CELL/VOIP	1,020.00	87.53	866.46	153.54	84.95
TOTAL UTILITIES	1,020.00	87.53	866.46	153.54	84.95
CAPITAL OUTLAY					
10-602-8010 NON CAPITAL-ELECTRONIC EQUI	4,736.00	0.00	4,735.55	0.45	99.99
10-602-8015 NON-CAPITAL-COMPUTER	1,500.00	0.00	1,401.32	98.68	93.42
TOTAL CAPITAL OUTLAY	6,236.00	0.00	6,136.87	99.13	98.41
TOTAL COURT	87,695.00	6,802.52	71,727.95	15,967.05	81.79

10 -GENERAL FUND

PUBLIC WORKS % OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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PERSONNEL

10-603-1010 SALARIES	183,482.00	13,880.74	143,164.92	40,317.08	78.03
10-603-1015 OVERTIME	4,000.00	210.00	1,123.30	2,876.70	28.08
10-603-1020 MEDICARE	3,099.00	206.40	2,122.77	976.23	68.50
10-603-1025 TWC (SUI)	828.00	0.00	816.89	11.11	98.66
10-603-1030 HEALTH INSURANCE	25,776.00	2,142.66	21,935.49	3,840.51	85.10
10-603-1031 HSA	178.00	12.82	129.80	48.20	72.92
10-603-1033 DENTAL INSURANCE	1,480.00	120.88	1,247.41	232.59	84.28
10-603-1035 VISION CARE INSURANCE	365.00	28.72	295.62	69.38	80.99
10-603-1036 LIFE INSURANCE	318.00	26.48	271.27	46.73	85.31
10-603-1037 WORKERS' COMP INSURANCE	7,559.00	0.00	4,419.77	3,139.23	58.47
10-603-1040 TMRS RETIREMENT	29,364.00	2,840.40	18,703.99	10,660.01	63.70
10-603-1070 SPECIAL ALLOWANCES	7,200.00	588.50	6,196.54	1,003.46	86.06
TOTAL PERSONNEL	263,649.00	20,057.60	200,427.77	63,221.23	76.02

SUPPLIES

10-603-2020 OFFICE SUPPLIES	1,000.00	0.00	1,215.03 (215.03)	121.50
10-603-2050 PRINTING & COPYING	150.00	0.00	0.00	150.00	0.00
10-603-2060 MEDICAL EXAMS/SCREENING/TES	175.00	0.00	164.44	10.56	93.97
10-603-2070 JANITORIAL SUPPLIES	2,000.00	103.90	1,791.42	208.58	89.57
10-603-2080 UNIFORMS	900.00	79.99	524.55	375.45	58.28
10-603-2090 SMALL TOOLS	3,000.00	395.32	2,113.93	886.07	70.46
10-603-2091 SAFETY GEAR	1,400.00	5.94	1,285.35	114.65	91.81
TOTAL SUPPLIES	8,625.00	585.15	7,094.72	1,530.28	82.26

SERVICES

10-603-3012 PROFESSIONAL - ENGINEERING	26,000.00	0.00	20,600.00	5,400.00	79.23
10-603-3013 PROFESSIONAL SERVICES	19,500.00	952.39	14,131.74	5,368.26	72.47
10-603-3020 ASSOCIATION DUES & PUBS	195.00	0.00	0.00	195.00	0.00
10-603-3030 TRAINING/EDUCATION	250.00	0.00	455.00 (205.00)	182.00
10-603-3040 TRAVEL/MILEAGE/LODGING/PERD	250.00	0.00	29.96	220.04	11.98
10-603-3050 LIABILITY INSURANCE	2,836.00	0.00	3,456.77 (620.77)	121.89
10-603-3060 UNIFORM SERVICE	1,500.00	103.41	774.96	725.04	51.66
10-603-3070 PROPERTY INSURANCE	1,399.00	0.00	1,705.22 (306.22)	121.89
TOTAL SERVICES	51,930.00	1,055.80	41,153.65	10,776.35	79.25

CONTRACTUAL

MAINTENANCE

10-603-5005 EQUIPMENT LEASES	3,000.00	0.00	3,467.21 (467.21)	115.57
10-603-5010 EQUIPMENT MAINT & REPAIR	15,500.00	5,663.09	11,554.75	3,945.25	74.55
10-603-5020 VEHICLE MAINTENANCE	15,500.00	204.89	1,834.98	13,665.02	11.84
10-603-5030 BUILDING MAINTENANCE	10,000.00	49.95	6,470.30	3,529.70	64.70
10-603-5060 VEHICLE & EQPT FUELS	4,000.00	401.16	4,383.36 (383.36)	109.58
TOTAL MAINTENANCE	48,000.00	6,319.09	27,710.60	20,289.40	57.73

10 -GENERAL FUND

PUBLIC WORKS % OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
DEPT MATERIALS-SERVICES					
10-603-6011 CHEMICALS	1,000.00	33.94	567.11	432.89	56.71
10-603-6055 FIRE HYDRANTS	2,000.00	0.00	0.00	2,000.00	0.00
10-603-6080 STREET MAINTENANCE	35,000.00	0.00	14,422.80	20,577.20	41.21
10-603-6081 SIGN MAINTENANCE	3,000.00	0.00	2,437.74	562.26	81.26
TOTAL DEPT MATERIALS-SERVICES	41,000.00	33.94	17,427.65	23,572.35	42.51
UTILITIES					
10-603-7040 UTILITIES - ELECTRIC	44,000.00	7,350.32	32,380.36	11,619.64	73.59
10-603-7041 UTILITIES - GAS	2,000.00 (3,635.78)	1,297.34	702.66	64.87
10-603-7042 UTILITIES - PHONE	300.00	19.00	369.00 (69.00)	123.00
10-603-7044 UTILITIES - WATER	7,200.00	2,878.11	10,074.46 (2,874.46)	139.92
10-603-7045 STREET LIGHTS	34,000.00	2,860.60	29,390.16	4,609.84	86.44
TOTAL UTILITIES	87,500.00	9,472.25	73,511.32	13,988.68	84.01
CAPITAL OUTLAY					
10-603-8015 NON-CAPITAL-COMPUTER	1,000.00	0.00	578.88	421.12	57.89
10-603-8020 NON-CAPITAL-MAINTENANCE EQU	4,000.00	0.00	2,451.92	1,548.08	61.30
10-603-8060 CAPITAL - EQUIPMENT	62,500.00	0.00	61,889.29	610.71	99.02
10-603-8080 CAPITAL IMPROVEMENT PROJECT	0.00	0.00	765.00 (765.00)	0.00
TOTAL CAPITAL OUTLAY	67,500.00	0.00	65,685.09	1,814.91	97.31
INTERFUND TRANSFERS					
10-603-9010 TRF TO CAPITAL REPLACEMENT	104,437.00	0.00	104,437.00	0.00	100.00
TOTAL INTERFUND TRANSFERS	104,437.00	0.00	104,437.00	0.00	100.00
TOTAL PUBLIC WORKS	672,641.00	37,523.83	537,447.80	135,193.20	79.90

10 -GENERAL FUND

FIRE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
10-604-1010 SALARIES	1,069,162.00	73,687.83	836,558.17	232,603.83	78.24
10-604-1015 OVERTIME	25,000.00	6,274.60	37,626.36 (12,626.36)	150.51
10-604-1020 MEDICARE	16,091.00	1,143.89	12,489.43	3,601.57	77.62
10-604-1025 TWC (SUI)	3,519.00	0.00	2,835.93	683.07	80.59
10-604-1030 HEALTH INSURANCE	109,489.00	8,860.50	96,885.75	12,603.25	88.49
10-604-1031 HSA	755.00	49.95	542.05	212.95	71.79
10-604-1033 DENTAL INSURANCE	6,908.00	521.46	5,751.41	1,156.59	83.26
10-604-1035 VISION CARE INSURANCE	1,623.00	125.06	1,379.34	243.66	84.99
10-604-1036 LIFE INSURANCE	1,351.00	109.56	1,192.08	158.92	88.24
10-604-1037 WORKERS' COMP INSURANCE	22,490.00	0.00	17,421.07	5,068.93	77.46
10-604-1040 TMRS RETIREMENT	152,741.00	16,932.04	110,913.78	41,827.22	72.62
10-604-1070 SPECIAL ALLOWANCES	12,700.00	1,480.34	14,491.18 (1,791.18)	114.10
TOTAL PERSONNEL	1,421,829.00	109,185.23	1,138,086.55	283,742.45	80.04
SUPPLIES					
10-604-2020 OFFICE SUPPLIES	1,500.00	70.84	1,018.54	481.46	67.90
10-604-2060 MEDICAL EXAMS/SCREENING/TES	2,000.00	0.00	619.00	1,381.00	30.95
10-604-2070 JANITORIAL SUPPLIES	2,500.00	812.41	2,668.06 (168.06)	106.72
10-604-2080 UNIFORMS & ACCESSORIES	7,000.00	240.00	4,647.61	2,352.39	66.39
TOTAL SUPPLIES	13,000.00	1,123.25	8,953.21	4,046.79	68.87
SERVICES					
10-604-3017 PROFESSIONAL - MEDICAL DIRE	5,900.00	400.00	4,005.00	1,895.00	67.88
10-604-3020 ASSOCIATION DUES & PUBS	6,820.00	105.53	4,430.53	2,389.47	64.96
10-604-3030 TRAINING/EDUCATION	9,040.00	884.75	6,315.69	2,724.31	69.86
10-604-3040 TRAVEL/MILEAGE/LODGING/PERD	3,000.00	144.36	3,338.96 (338.96)	111.30
10-604-3050 LIABILITY INSURANCE	13,873.00	0.00	16,909.63 (3,036.63)	121.89
10-604-3070 PROPERTY INSURANCE	6,899.00	0.00	8,409.11 (1,510.11)	121.89
10-604-3080 SPECIAL SERVICES	2,710.00	2,710.00	2,710.00	0.00	100.00
10-604-3090 COMMUNCIATIONS SERVICES	4,668.00	419.86	3,593.52	1,074.48	76.98
TOTAL SERVICES	52,910.00	4,664.50	49,712.44	3,197.56	93.96
CONTRACTUAL					
10-604-4045 RADIO ACCESS FEES - COSA	7,000.00	0.00	5,832.00	1,168.00	83.31
10-604-4075 COMPUTER SOFTWARE/MAINTENAN	0.00	0.00	216.49 (216.49)	0.00
TOTAL CONTRACTUAL	7,000.00	0.00	6,048.49	951.51	86.41
MAINTENANCE					
10-604-5010 EQUIPMENT MAINT & REPAIR	6,000.00	559.80	2,676.65	3,323.35	44.61
10-604-5020 VEHICLE MAINTENANCE	18,000.00	660.39	14,395.18	3,604.82	79.97
10-604-5030 BUILDING MAINTENANCE	7,000.00	1,994.38	4,384.27	2,615.73	62.63
10-604-5060 VEHICLE & EQPT FUELS	9,000.00	809.35	8,956.86	43.14	99.52
TOTAL MAINTENANCE	40,000.00	4,023.92	30,412.96	9,587.04	76.03

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
DEPT MATERIALS-SERVICES					
10-604-6015 ELECTRONIC EQPT MAINT	9,000.00	1,108.80	9,716.86 (716.86)	107.97
10-604-6030 INVESTIGATIVE SUPPLIES/PROC	1,500.00	0.00	0.00	1,500.00	0.00
10-604-6040 EMS SUPPLIES	26,219.00	1,234.77	15,001.64	11,217.36	57.22
10-604-6045 FIRE FIGHTING EQPT SUPPLIES	14,000.00	451.92	3,407.62	10,592.38	24.34
10-604-6060 PPE MAINTENENCE	14,100.00	5,947.86	9,243.99	4,856.01	65.56
TOTAL DEPT MATERIALS-SERVICES	64,819.00	8,743.35	37,370.11	27,448.89	57.65
UTILITIES					
10-604-7044 UTILITIES - WATER	2,000.00	210.06	1,134.48	865.52	56.72
TOTAL UTILITIES	2,000.00	210.06	1,134.48	865.52	56.72
CAPITAL OUTLAY					
10-604-8010 NON-CAPITAL-ELECTRONIC EQUI	17,854.00	0.00	15,789.68	2,064.32	88.44
10-604-8012 NON-CAPITAL-FIRE ARMS/TASER	760.00	0.00	797.48 (37.48)	104.93
10-604-8015 NON-CAPITAL-COMPUTER EQUIPM	500.00	0.00	0.00	500.00	0.00
10-604-8020 NON-CAPITAL MAINTENANCE EQP	4,000.00	0.00	0.00	4,000.00	0.00
10-604-8025 NON CAPITAL-OFFICE FURN/EQU	500.00	0.00	268.79	231.21	53.76
10-604-8050 CAPITAL - VEHICLE	180,000.00	849.20	25,322.42	154,677.58	14.07
10-604-8060 CAPITAL - EQUIPMENT	38,000.00	0.00	16,874.00	21,126.00	44.41
TOTAL CAPITAL OUTLAY	241,614.00	849.20	59,052.37	182,561.63	24.44
INTERFUND TRANSFERS					
10-604-9000 GRANT EXPENDITURES	17,000.00	0.00	7,057.61	9,942.39	41.52
10-604-9010 TRF TO CAPITAL REPLACEMENT	422,343.00	0.00	422,343.00	0.00	100.00
TOTAL INTERFUND TRANSFERS	439,343.00	0.00	429,400.61	9,942.39	97.74
TOTAL FIRE DEPARTMENT	2,282,515.00	128,799.51	1,760,171.22	522,343.78	77.12

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
10-605-1010 SALARIES	1,075,322.00	81,919.25	904,778.02	170,543.98	84.14
10-605-1015 OVERTIME	12,000.00	975.24	11,630.17	369.83	96.92
10-605-1020 MEDICARE	16,167.00	1,203.90	13,281.22	2,885.78	82.15
10-605-1025 TWC (SUI)	3,933.00	0.00	3,078.00	855.00	78.26
10-605-1030 HEALTH INSURANCE	122,437.00	10,203.00	112,022.76	10,414.24	91.49
10-605-1031 HSA	844.00	66.60	732.60	111.40	86.80
10-605-1033 DENTAL INSURANCE	6,908.00	607.50	6,740.10	167.90	97.57
10-605-1035 VISION CARE INSURANCE	1,744.00	141.96	1,581.84	162.16	90.70
10-605-1036 LIFE INSURANCE	1,510.00	126.16	1,387.76	122.24	91.90
10-605-1037 WORKERS' COMP INSURANCE	28,762.00	0.00	21,829.87	6,932.13	75.90
10-605-1040 TMRS RETIREMENT	153,194.00	17,667.75	117,789.24	35,404.76	76.89
10-605-1070 SPECIAL ALLOWANCES	27,625.00	2,661.52	26,421.03	1,203.97	95.64
TOTAL PERSONNEL	1,450,446.00	115,572.88	1,221,272.61	229,173.39	84.20
SUPPLIES					
10-605-2020 OFFICE SUPPLIES	2,500.00	445.37	2,263.12	236.88	90.52
10-605-2050 PRINTING & COPYING	1,300.00	440.00	1,297.08	2.92	99.78
10-605-2060 MEDICAL/SCREENING/TESTING/B	1,000.00	0.00	148.00	852.00	14.80
10-605-2070 JANITORIAL/BUILDING SUPPLIE	500.00	78.69	194.03	305.97	38.81
10-605-2080 UNIFORMS & ACCESSORIES	25,500.00	184.91	23,114.78	2,385.22	90.65
TOTAL SUPPLIES	30,800.00	1,148.97	27,017.01	3,782.99	87.72
SERVICES					
10-605-3020 ASSOCIATION DUES & PUBS	5,820.00	0.00	6,022.56 (202.56)	103.48
10-605-3030 TRAINING/EDUCATION	2,000.00	280.68	1,837.94	162.06	91.90
10-605-3040 TRAVEL/MILEAGE/LODGING/PERD	2,500.00	297.27	2,652.82 (152.82)	106.11
10-605-3050 LIABILITY INSURANCE	12,448.00	0.00	17,343.16 (4,895.16)	139.32
10-605-3060 UNIFORM MAINTENANCE	3,000.00	0.00	3,042.24 (42.24)	101.41
10-605-3071 PROPERTY INSURANCE	5,692.00	0.00	6,937.91 (1,245.91)	121.89
10-605-3072 ANIMAL CONTROL SERVICES	12,500.00	1,000.00	10,000.00	2,500.00	80.00
10-605-3087 CITIZENS COMMUNICATION/ED	400.00	159.00	399.37	0.63	99.84
10-605-3090 COMMUNCIATIONS SERVICES	4,600.00	456.16	5,072.94 (472.94)	110.28
TOTAL SERVICES	48,960.00	2,193.11	53,308.94 (4,348.94)	108.88
CONTRACTUAL					
10-605-4045 CONTRACT/RADIO FEES COSA	8,400.00	0.00	7,776.00	624.00	92.57
10-605-4075 COMPUTER SOFTWARE/INCODE	13,101.00	33.00	11,249.19	1,851.81	85.87
TOTAL CONTRACTUAL	21,501.00	33.00	19,025.19	2,475.81	88.49
MAINTENANCE					
10-605-5005 EQUIPMENT LEASES	2,900.00	0.00	1,568.27	1,331.73	54.08
10-605-5010 EQUIPMENT MAINT & REPAIR	3,000.00	0.00	2,835.88	164.12	94.53
10-605-5015 ELECTRONIC EQPT MAINT	5,350.00	0.00	3,372.04	1,977.96	63.03
10-605-5020 VEHICLE MAINTENANCE	23,000.00	1,209.81	16,602.19	6,397.81	72.18
10-605-5060 VEHICLE & EQPT FUELS	30,000.00	3,142.27	28,744.91	1,255.09	95.82
TOTAL MAINTENANCE	64,250.00	4,352.08	53,123.29	11,126.71	82.68

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
DEPT MATERIALS-SERVICES					
10-605-6030 INVESTIGATIVE SUPPLIES	2,500.00	0.00	2,139.62	360.38	85.58
10-605-6032 POLICE SAFETY SUPPLIES	2,250.00	0.00	2,250.00	0.00	100.00
10-605-6035 FIREARMS EQUIPMENT/SUPPLIES	6,000.00	0.00	3,105.26	2,894.74	51.75
TOTAL DEPT MATERIALS-SERVICES	10,750.00	0.00	7,494.88	3,255.12	69.72
UTILITIES					
10-605-7042 UTILITES- PHONE	4,300.00	344.10	3,785.82	514.18	88.04
TOTAL UTILITIES	4,300.00	344.10	3,785.82	514.18	88.04
CAPITAL OUTLAY					
10-605-8010 NON-CAPITAL-ELECTRONIC EQUI	20,400.00	0.00	14,993.93	5,406.07	73.50
10-605-8012 NON CAPITAL-FIRE ARMS/TASER	8,640.00	8,640.00	8,640.00	0.00	100.00
10-605-8015 NON-CAPITAL-COMPUTER EQUIP.	9,800.00	0.00	9,705.85	94.15	99.04
10-605-8025 NON-CAPITAL - OFFICE FURNIT	3,102.00	0.00	2,826.67	275.33	91.12
10-605-8050 CAPITAL - VEHICLES	120,000.00	27,224.80	143,587.11 (23,587.11)	119.66
TOTAL CAPITAL OUTLAY	161,942.00	35,864.80	179,753.56 (17,811.56)	111.00
INTERFUND TRANSFERS					
10-605-9000 GRANT EXPENDITURES	15,000.00	0.00	14,000.00	1,000.00	93.33
TOTAL INTERFUND TRANSFERS	15,000.00	0.00	14,000.00	1,000.00	93.33
TOTAL POLICE DEPARTMENT	1,807,949.00	159,508.94	1,578,781.30	229,167.70	87.32

10 -GENERAL FUND

DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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SUPPLIES					
10-607-2020 OFFICE SUPPLIES	0.00	105.22	105.22 (105.22)	0.00
10-607-2050 PRINTING & COPYING	500.00	0.00	873.06 (373.06)	174.61
TOTAL SUPPLIES	500.00	105.22	978.28 (478.28)	195.66
SERVICES					
10-607-3012 PROF -ENGINEERING REVIEW	10,000.00	0.00	0.00	10,000.00	0.00
10-607-3015 PROF -BLDG INSPECTION SERVI	80,000.00	6,785.00	80,562.75 (562.75)	100.70
10-607-3016 PROF -HEALTH INSPECTOR	2,000.00	0.00	1,920.00	80.00	96.00
10-607-3017 PROF -SANITARY INSPECTION S	3,000.00	1,000.00	2,750.00	250.00	91.67
TOTAL SERVICES	95,000.00	7,785.00	85,232.75	9,767.25	89.72
CONTRACTUAL					
10-607-4075 COMPUTER SOFTWARE/MAINTENAN	1,400.00	0.00	1,400.00	0.00	100.00
TOTAL CONTRACTUAL	1,400.00	0.00	1,400.00	0.00	100.00
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TOTAL DEVELOPMENT SERVICES	96,900.00	7,890.22	87,611.03	9,288.97	90.41
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TOTAL EXPENDITURES	5,906,063.00	398,959.89	4,823,896.52	1,082,166.48	81.68
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REVENUES OVER/(UNDER) EXPENDITURES	0.00 (104,403.48)	15,091.59 (15,091.59)	0.00
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20 -WATER FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-DEPARTMENTAL	996,122.00	135,061.29	749,490.29	246,631.71	75.24
TOTAL REVENUES	996,122.00	135,061.29	749,490.29	246,631.71	75.24
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EXPENDITURE SUMMARY					
WATER DEPARTMENT	808,415.00	153,445.71	726,861.94	81,553.06	89.91
DEBT SERVICE	187,707.00	0.00	147,553.12	40,153.88	78.61
TOTAL EXPENDITURES	996,122.00	153,445.71	874,415.06	121,706.94	87.78
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(18,384.42)	(124,924.77)	124,924.77	0.00

20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENTAL					
WATER SALES					
20-599-5015 WATER CONSUMPTION	609,034.00	108,369.37	521,183.41	87,850.59	85.58
20-599-5016 LATE CHARGES	7,000.00	1,074.99	4,838.50	2,161.50	69.12
20-599-5018 DEBT SERVICE	53,376.00	4,460.80	44,576.00	8,800.00	83.51
20-599-5019 WATER SERVICE FEE	58,092.00	4,897.66	48,950.98	9,141.02	84.26
20-599-5036 EAA PASS THRU CHARGE	82,626.00	13,743.00	70,918.50	11,707.50	85.83
TOTAL WATER SALES	810,128.00	132,545.82	690,467.39	119,660.61	85.23
MISC./GRANTS/INTEREST					
20-599-7000 INTEREST INCOME	5,000.00	757.47	9,366.76 (4,366.76)	187.34
20-599-7011 OTHER INCOME	500.00	25.00	49.27	450.73	9.85
20-599-7012 LEASE OF WATER RIGHTS	8,800.00	0.00	7,500.00	1,300.00	85.23
20-599-7040 ASR LEASE PROGRAM	24,000.00	0.00	24,000.00	0.00	100.00
20-599-7060 CC SERVICE FEES	4,000.00	167.23	444.83	3,555.17	11.12
20-599-7075 SITE/TOWER LEASE REVENUE	15,165.00	1,565.77	12,957.18	2,207.82	85.44
20-599-7090 SALE OF FIXED ASSETS	0.00	0.00	4,704.86 (4,704.86)	0.00
TOTAL MISC./GRANTS/INTEREST	57,465.00	2,515.47	59,022.90 (1,557.90)	102.71
TRANSFERS IN					
20-599-8072 TRF IN - CAPITAL REPLACEMEN	3,780.00	0.00	0.00	3,780.00	0.00
20-599-8099 TRF IN - RESERVES	124,749.00	0.00	0.00	124,749.00	0.00
TOTAL TRANSFERS IN	128,529.00	0.00	0.00	128,529.00	0.00
TOTAL NON-DEPARTMENTAL	996,122.00	135,061.29	749,490.29	246,631.71	75.24
TOTAL REVENUES	996,122.00	135,061.29	749,490.29	246,631.71	75.24
	=====	=====	=====	=====	=====

20 -WATER FUND

WATER DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
20-606-1010 SALARIES	173,594.00	13,401.67	139,303.98	34,290.02	80.25
20-606-1015 OVERTIME	7,600.00	487.00	7,271.89	328.11	95.68
20-606-1020 MEDICARE	2,523.00	206.49	2,175.69	347.31	86.23
20-606-1025 TWC (SUI)	828.00	0.00	507.56	320.44	61.30
20-606-1030 HEALTH INSURANCE	25,776.00	2,153.34	20,472.00	5,304.00	79.42
20-606-1031 HSA	178.00	13.08	121.80	56.20	68.43
20-606-1033 DENTAL INSURANCE	1,480.00	120.84	1,154.32	325.68	77.99
20-606-1035 VISION CARE INSURANCE	365.00	28.74	275.30	89.70	75.42
20-606-1036 LIFE INSURANCE	318.00	33.28	279.67	38.33	87.95
20-606-1037 WORKERS' COMP INSURANCE	6,153.00	0.00	3,864.71	2,288.29	62.81
20-606-1040 TMRS RETIREMENT	23,903.00	3,274.00	18,873.83	5,029.17	78.96
20-606-1070 SPECIAL ALLOWANCES	11,700.00	703.88	7,235.33	4,464.67	61.84
TOTAL PERSONNEL	254,418.00	20,422.32	201,536.08	52,881.92	79.21
SUPPLIES					
20-606-2020 OFFICE SUPPLIES	1,400.00	246.70	1,374.85	25.15	98.20
20-606-2030 POSTAGE	4,000.00	229.95	2,314.56	1,685.44	57.86
20-606-2050 PRINTING & COPYING	500.00	0.00	459.02	40.98	91.80
20-606-2060 MED EXAMS/SCREENING/TESTING	0.00	0.00	146.50 (146.50)	0.00
20-606-2070 JANITORIAL SUPPLIES	500.00	0.00	0.00	500.00	0.00
20-606-2075 BANK/CREDITCARD FEES	4,000.00	1,080.43	5,201.55 (1,201.55)	130.04
20-606-2080 UNIFORMS	1,000.00	80.00	603.46	396.54	60.35
20-606-2090 SMALL TOOLS	2,000.00	26.98	1,899.83	100.17	94.99
20-606-2091 SAFETY SUPPLIES/EQUIPMENT	1,200.00	0.00	1,172.65	27.35	97.72
TOTAL SUPPLIES	14,600.00	1,664.06	13,172.42	1,427.58	90.22
SERVICES					
20-606-3012 ENGINEERING SERVICES	1,000.00	0.00	191.25	808.75	19.13
20-606-3013 PROFESSIONAL SERVICES	8,000.00	0.00	0.00	8,000.00	0.00
20-606-3020 ASSOCIATION DUES & PUBS	1,800.00	0.00	921.00	879.00	51.17
20-606-3030 TRAINING/EDUCATION	3,000.00	0.00	2,463.00	537.00	82.10
20-606-3040 TRAVEL/MILEAGE/LODGING/PERD	1,500.00	0.00	1,407.11	92.89	93.81
20-606-3050 INSURANCE - LIABILITY	3,022.00	0.00	3,683.47 (661.47)	121.89
20-606-3060 UNIFORM SERVICES	2,000.00	103.39	1,314.69	685.31	65.73
20-606-3070 INSURANCE - PROPERTY	1,503.00	0.00	1,831.99 (328.99)	121.89
20-606-3075 WATER CONSERVATION EDUCATIO	100.00	0.00	0.00	100.00	0.00
20-606-3080 SPECIAL SERVICES	0.00	32.00	93.50 (93.50)	0.00
20-606-3082 WATER ANALYSIS FEES	9,000.00	0.00	4,628.16	4,371.84	51.42
TOTAL SERVICES	30,925.00	135.39	16,534.17	14,390.83	53.47
CONTRACTUAL					
20-606-4075 COMPUTER SOFTWARE/INCODE	8,625.00 (703.82)	4,661.93	3,963.07	54.05
20-606-4085 EAA -WATER MANAGEMENT FEES	70,045.00	5,606.52	58,551.52	11,493.48	83.59
20-606-4099 WATER RIGHTS/LEASE PAYMENTS	77,951.00	0.00	78,227.10 (276.10)	100.35
TOTAL CONTRACTUAL	156,621.00	4,902.70	141,440.55	15,180.45	90.31

20 -WATER FUND

WATER DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MAINTENANCE					
20-606-5005 EQUIPMENT LEASES	2,000.00	0.00	1,954.32	45.68	97.72
20-606-5010 EQUIPMENT MAINT & REPAIR	9,000.00	0.00	2,447.73	6,552.27	27.20
20-606-5015 ELECTRONIC EQPT MAINTENANCE	500.00	0.00	0.00	500.00	0.00
20-606-5020 VEHICLE MAINTENANCE	3,000.00	7.00	1,908.96	1,091.04	63.63
20-606-5030 BUILDING MAINTENANCE	2,000.00	0.00	3,623.04 (1,623.04)	181.15
20-606-5060 VEHICLE & EQPT FUELS	3,500.00	204.11	2,548.68	951.32	72.82
TOTAL MAINTENANCE	20,000.00	211.11	12,482.73	7,517.27	62.41
DEPT MATERIALS-SERVICES					
20-606-6011 CHEMICALS	14,000.00	759.97	17,492.52 (3,492.52)	124.95
20-606-6050 WATER METERS & BOXES	1,134.00	0.00	5,223.79 (4,089.79)	460.65
20-606-6055 FIRE HYDRANTS	2,000.00	0.00	3,366.54 (1,366.54)	168.33
20-606-6060 HUEBNER STORAGE TANK	8,000.00	7,769.66	13,629.18 (5,629.18)	170.36
20-606-6061 ELEVATED STORAGE TANK- #1 W	5,000.00	0.00	2,936.12	2,063.88	58.72
20-606-6062 WELL SITE #2-EAA MONITORED	500.00	0.00	0.00	500.00	0.00
20-606-6065 WELL SITE #5-EDWARDS BLENDI	3,000.00	300.00	3,720.53 (720.53)	124.02
20-606-6066 WELL SITE #6-MUNI TRACT	3,000.00 (2,221.85)	8,887.19 (5,887.19)	296.24
20-606-6067 WELL SITE #7	5,000.00	0.00	5,556.75 (556.75)	111.14
20-606-6068 WELL SITE #8	5,000.00	0.00	2,132.26	2,867.74	42.65
20-606-6069 WELL SITE #9-TRINITY	5,000.00	1,605.88	2,407.65	2,592.35	48.15
20-606-6070 SCADA SYSTEM MAINTENANCE	2,000.00	0.00	4,967.26 (2,967.26)	248.36
20-606-6071 SHAVANO DRIVE PUMP STATION	10,000.00	0.00	19,958.40 (9,958.40)	199.58
20-606-6072 WATER SYSTEM MAINTENANCE	15,000.00	415.00	19,847.17 (4,847.17)	132.31
20-606-6080 STREET MAINT SUPPLIES	3,000.00	320.53	697.68	2,302.32	23.26
TOTAL DEPT MATERIALS-SERVICES	81,634.00	8,949.19	110,823.04 (29,189.04)	135.76
UTILITIES					
20-606-7040 UTILITIES - ELECTRIC	61,000.00	7,096.88	60,820.87	179.13	99.71
20-606-7042 UTILITIES - PHONE/CELL	800.00	18.79	772.49	27.51	96.56
20-606-7044 UTILITIES - WATER	600.00	12.09	228.18	371.82	38.03
TOTAL UTILITIES	62,400.00	7,127.76	61,821.54	578.46	99.07
CAPITAL OUTLAY					
20-606-8010 NON-CAP ELECTRONIC EQUIPMEN	1,000.00	0.00	0.00	1,000.00	0.00
20-606-8020 NON-CAPITAL MAINTENANCE EQU	6,500.00	0.00	5,001.64	1,498.36	76.95
20-606-8060 CAPITAL- EQUIPMENT	5,000.00	0.00	4,906.09	93.91	98.12
20-606-8080 WATER SYSTEM IMPROVEMENTS	40,000.00	546.18	43,908.82 (3,908.82)	109.77
20-606-8087 WATER METER REPLACEMENT	3,780.00	0.00	5,747.86 (1,967.86)	152.06
TOTAL CAPITAL OUTLAY	56,280.00	546.18	59,564.41 (3,284.41)	105.84
INTERFUND TRANSFERS					
20-606-9010 TRF TO GENERAL FUND	22,050.00	0.00	0.00	22,050.00	0.00
20-606-9020 TRF TO CAPITAL REP. FUND 72	109,487.00	109,487.00	109,487.00	0.00	100.00
TOTAL INTERFUND TRANSFERS	131,537.00	109,487.00	109,487.00	22,050.00	83.24
TOTAL WATER DEPARTMENT					
	808,415.00	153,445.71	726,861.94	81,553.06	89.91

20 -WATER FUND
DEBT SERVICE % OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CAPITAL OUTLAY					
20-607-8014 2009 GO REFUND - PRINCIPAL	36,990.00	0.00	36,990.00	0.00	100.00
20-607-8015 2009 GO REFUND - INTEREST	15,279.00	0.00	7,963.12	7,315.88	52.12
20-607-8016 2017 GO REFUNDING (2009) PR	65,000.00	0.00	65,000.00	0.00	100.00
20-607-8017 2017 GO REFUNDING (2009) IN	70,288.00	0.00	37,600.00	32,688.00	53.49
20-607-8030 BOND AGENT FEES	150.00	0.00	0.00	150.00	0.00
TOTAL CAPITAL OUTLAY	187,707.00	0.00	147,553.12	40,153.88	78.61
TOTAL DEBT SERVICE					
TOTAL DEBT SERVICE	187,707.00	0.00	147,553.12	40,153.88	78.61
TOTAL EXPENDITURES					
TOTAL EXPENDITURES	996,122.00	153,445.71	874,415.06	121,706.94	87.78
REVENUES OVER/(UNDER) EXPENDITURES					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(18,384.42)	(124,924.77)	124,924.77	0.00

30 -DEBT SERVICE FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-DEPARTMENTAL	203,082.00	4,240.14	143,868.59	59,213.41	70.84
TOTAL REVENUES	203,082.00	4,240.14	143,868.59	59,213.41	70.84
	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY					
DEBT SERVICE	203,082.00	150.00	173,946.88	29,135.12	85.65
TOTAL EXPENDITURES	203,082.00	150.00	173,946.88	29,135.12	85.65
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	4,090.14 (30,078.29)	30,078.29	0.00

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENTAL					
TAXES					
30-599-1010 CURRENT ADVALOREM TAXES	111,031.00	3,836.93	143,507.93 (32,476.93)	129.25
30-599-1020 DELINQUENT ADVALOREM TAXES	0.00	12.50 (3,231.61)	3,231.61	0.00
30-599-1030 PENALTY & INTEREST	0.00	39.08	496.82 (496.82)	0.00
TOTAL TAXES	111,031.00	3,888.51	140,773.14 (29,742.14)	126.79
TRANSFERS IN					
30-599-8010 INTEREST INCOME	0.00	351.63	3,095.45 (3,095.45)	0.00
30-599-8030 FUND BALANCE - TRANSFER IN	92,051.00	0.00	0.00	92,051.00	0.00
TOTAL TRANSFERS IN	92,051.00	351.63	3,095.45	88,955.55	3.36
TOTAL NON-DEPARTMENTAL	203,082.00	4,240.14	143,868.59	59,213.41	70.84
TOTAL REVENUES	203,082.00	4,240.14	143,868.59	59,213.41	70.84

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30 -DEBT SERVICE FUND
DEBT SERVICE

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
CAPITAL OUTLAY					
30-607-8050 2009 GO REFUNDING-PRINCIPAL	143,010.00	0.00	143,010.00	0.00	100.00
30-607-8052 2009 GO REFUNDING-INTEREST	59,072.00	0.00	30,786.88	28,285.12	52.12
30-607-8054 BOND AGENT FEE - 2009 REF	1,000.00	150.00	150.00	850.00	15.00
TOTAL CAPITAL OUTLAY	203,082.00	150.00	173,946.88	29,135.12	85.65
<hr/>					
TOTAL DEBT SERVICE	203,082.00	150.00	173,946.88	29,135.12	85.65
<hr/>					
TOTAL EXPENDITURES	203,082.00	150.00	173,946.88	29,135.12	85.65
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	4,090.14 (30,078.29)	30,078.29	0.00
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-DEPARTMENTAL	220,837.00	9,105.06	91,732.37	129,104.63	41.54
TOTAL REVENUES	220,837.00	9,105.06	91,732.37	129,104.63	41.54
	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY					
FIRE DEPARMENT	6,612.00	0.00	6,612.00	0.00	100.00
POLICE DEPARTMENT	214,225.00	1,205.00	158,695.86	55,529.14	74.08
TOTAL EXPENDITURES	220,837.00	1,205.00	165,307.86	55,529.14	74.86
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	7,900.06 (73,575.49)	73,575.49	0.00

40 -CRIME CONTROL DISTRICT
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENTAL					
TAXES					
40-599-1050 SALES - CRIME CONTROL DIST	115,009.00	8,209.80	85,547.70	29,461.30	74.38
TOTAL TAXES	115,009.00	8,209.80	85,547.70	29,461.30	74.38
MISC./GRANTS/INTEREST					
TRANSFERS IN					
40-599-8005 INTEREST INCOME	1,500.00	895.26	6,184.67 (4,684.67)	412.31
40-599-8099 FUND BALANCE RESERVE	104,328.00	0.00	0.00	104,328.00	0.00
TOTAL TRANSFERS IN	105,828.00	895.26	6,184.67	99,643.33	5.84
TOTAL NON-DEPARTMENTAL	220,837.00	9,105.06	91,732.37	129,104.63	41.54
TOTAL REVENUES	220,837.00	9,105.06	91,732.37	129,104.63	41.54

40 -CRIME CONTROL DISTRICT
 FIRE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
CAPITAL OUTLAY					
<hr/>					
INTERFUND TRANSFERS					
40-604-9011 TRANSFER OUT - GENERAL FUND	6,612.00	0.00	6,612.00	0.00	100.00
TOTAL INTERFUND TRANSFERS	6,612.00	0.00	6,612.00	0.00	100.00
<hr/>					
TOTAL FIRE DEPARTMENT	6,612.00	0.00	6,612.00	0.00	100.00

40 -CRIME CONTROL DISTRICT
POLICE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
SERVICES					
40-605-3030 TRAINING/EDUCATION	2,500.00	0.00	2,241.00	259.00	89.64
40-605-3087 CITIZENS COMMUNICATION/EDUC	5,500.00	1,205.00	5,296.40	203.60	96.30
TOTAL SERVICES	8,000.00	1,205.00	7,537.40	462.60	94.22
CAPITAL OUTLAY					
INTERFUND TRANSFERS					
40-605-9011 TRANSFER TO - GENERAL FUND	206,225.00	0.00	151,158.46	55,066.54	73.30
TOTAL INTERFUND TRANSFERS	206,225.00	0.00	151,158.46	55,066.54	73.30
TOTAL POLICE DEPARTMENT	214,225.00	1,205.00	158,695.86	55,529.14	74.08
TOTAL EXPENDITURES	220,837.00	1,205.00	165,307.86	55,529.14	74.86
REVENUES OVER/(UNDER) EXPENDITURES	0.00	7,900.06 (73,575.49)	73,575.49	0.00

42 -PEG FUNDS

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-DEPARTMENTAL	36,000.00	95.05	12,855.89	23,144.11	35.71
TOTAL REVENUES	36,000.00	95.05	12,855.89	23,144.11	35.71
	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY					
ADMINISTRATION	36,000.00	0.00	35,784.27	215.73	99.40
TOTAL EXPENDITURES	36,000.00	0.00	35,784.27	215.73	99.40
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	95.05 (22,928.38)	22,928.38	0.00

42 -PEG FUNDS

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENTAL					
FRANCHISE REVENUES					
42-599-2024 FRANCHISE - PEG FEES	15,500.00	0.00	11,807.53	3,692.47	76.18
TOTAL FRANCHISE REVENUES	15,500.00	0.00	11,807.53	3,692.47	76.18
MISC./GRANTS/INTEREST					
42-599-7000 INTEREST	5.00	95.05	1,048.36 (1,043.36)	967.20
TOTAL MISC./GRANTS/INTEREST	5.00	95.05	1,048.36 (1,043.36)	967.20
TRANSFERS IN					
42-599-8099 FUND BALANCE RESERVE	20,495.00	0.00	0.00	20,495.00	0.00
TOTAL TRANSFERS IN	20,495.00	0.00	0.00	20,495.00	0.00
TOTAL NON-DEPARTMENTAL	36,000.00	95.05	12,855.89	23,144.11	35.71
TOTAL REVENUES	36,000.00	95.05	12,855.89	23,144.11	35.71
	=====	=====	=====	=====	=====

42 -PEG FUNDS
 ADMINISTRATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
CAPITAL OUTLAY					
42-601-8030 CAPITAL-ELECTRONIC EQUIPMEN	36,000.00	0.00	35,784.27	215.73	99.40
TOTAL CAPITAL OUTLAY	36,000.00	0.00	35,784.27	215.73	99.40
<hr/>					
TOTAL ADMINISTRATION	36,000.00	0.00	35,784.27	215.73	99.40
<hr/>					
TOTAL EXPENDITURES	36,000.00	0.00	35,784.27	215.73	99.40
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	95.05 (22,928.38)	22,928.38	0.00
	=====	=====	=====	=====	=====

45 -OAK WILT FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-DEPARTMENTAL	10,500.00	3,325.00	7,735.00	2,765.00	73.67
TOTAL REVENUES	10,500.00	3,325.00	7,735.00	2,765.00	73.67
	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY					
ADMINISTRATION	500.00	0.00	0.00	500.00	0.00
TOTAL EXPENDITURES	500.00	0.00	0.00	500.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	10,000.00	3,325.00	7,735.00	2,265.00	77.35

45 -OAK WILT FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
NON-DEPARTMENTAL					
PERMITS & LICENSES					
45-599-3015 TREE TRIMMING PERMITS	10,500.00	3,325.00	7,735.00	2,765.00	73.67
TOTAL PERMITS & LICENSES	10,500.00	3,325.00	7,735.00	2,765.00	73.67
MISC./GRANTS/INTEREST	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TRANSFERS IN	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>					
TOTAL NON-DEPARTMENTAL	10,500.00	3,325.00	7,735.00	2,765.00	73.67
<hr/>					
TOTAL REVENUES	10,500.00	3,325.00	7,735.00	2,765.00	73.67
	=====	=====	=====	=====	=====

45 -OAK WILT FUND
ADMINISTRATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
SERVICES					
45-601-3087 CITIZENS COMMUNICATION/EDUC	500.00	0.00	0.00	500.00	0.00
TOTAL SERVICES	500.00	0.00	0.00	500.00	0.00
<hr/>					
DEPT MATERIALS-SERVICES	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>					
TOTAL ADMINISTRATION	500.00	0.00	0.00	500.00	0.00
<hr/>					
TOTAL EXPENDITURES	500.00	0.00	0.00	500.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	10,000.00	3,325.00	7,735.00	2,265.00	77.35
	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
REVENUE SUMMARY					
NON-DEPARTMENTAL	115,009.00	8,192.66	85,536.19	29,472.81	74.37
TOTAL REVENUES	115,009.00	8,192.66	85,536.19	29,472.81	74.37
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	115,009.00	8,192.66	85,536.19	29,472.81	74.37

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENTAL					
TAXES					
48-599-1040 SALES - STREET MAINTENANCE	115,009.00	8,192.66	85,536.19	29,472.81	74.37
TOTAL TAXES	115,009.00	8,192.66	85,536.19	29,472.81	74.37
TOTAL NON-DEPARTMENTAL	115,009.00	8,192.66	85,536.19	29,472.81	74.37
TOTAL REVENUES	115,009.00	8,192.66	85,536.19	29,472.81	74.37
REVENUES OVER/(UNDER) EXPENDITURES	115,009.00	8,192.66	85,536.19	29,472.81	74.37

50 -COURT RESTRICTED FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-DEPARTMENTAL	12,436.00	660.67	6,687.45	5,748.55	53.77
TOTAL REVENUES	12,436.00	660.67	6,687.45	5,748.55	53.77
	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY					
OPERATING EXPENSES	8,749.00	0.00	8,748.55	0.45	99.99
TOTAL EXPENDITURES	8,749.00	0.00	8,748.55	0.45	99.99
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	3,687.00	660.67 (2,061.10)	5,748.10	55.90-

50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENTAL					
COURT FEES					
50-599-4022 COURT EFFICIENCY REVENUE	100.00	7.44	91.17	8.83	91.17
50-599-4023 COURT SECURITY REVENUE	3,400.00	279.94	2,826.96	573.04	83.15
50-599-4025 COURT TECHNOLOGY REVENUE	4,200.00	373.29	3,769.32	430.68	89.75
TOTAL COURT FEES	7,700.00	660.67	6,687.45	1,012.55	86.85
TRANSFERS IN					
50-599-8099 FUND BALANCE RESERVE	4,736.00	0.00	0.00	4,736.00	0.00
TOTAL TRANSFERS IN	4,736.00	0.00	0.00	4,736.00	0.00
TOTAL NON-DEPARTMENTAL	12,436.00	660.67	6,687.45	5,748.55	53.77
TOTAL REVENUES	12,436.00	660.67	6,687.45	5,748.55	53.77

50 -COURT RESTRICTED FUND
 OPERATING EXPENSES

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
SERVICES					
MAINTENANCE					
CAPITAL OUTLAY					
INTERFUND TRANSFERS					
50-602-9010 TRANSFER TO GENERAL FUND	8,749.00	0.00	8,748.55	0.45	99.99
TOTAL INTERFUND TRANSFERS	8,749.00	0.00	8,748.55	0.45	99.99
TOTAL OPERATING EXPENSES	8,749.00	0.00	8,748.55	0.45	99.99
TOTAL EXPENDITURES	8,749.00	0.00	8,748.55	0.45	99.99
REVENUES OVER/(UNDER) EXPENDITURES	3,687.00	660.67	(2,061.10)	5,748.10	55.90-

52 -CHILD SAFETY FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON DEPARTMENTAL	5,500.00	338.42	3,527.21	1,972.79	64.13
TOTAL REVENUES	5,500.00	338.42	3,527.21	1,972.79	64.13
	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY					
FIRE DEPARTMENT	3,000.00	0.00	556.46	2,443.54	18.55
POLICE DEPARTMENT	2,500.00	0.00	2,139.96	360.04	85.60
TOTAL EXPENDITURES	5,500.00	0.00	2,696.42	2,803.58	49.03
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	338.42	830.79 (830.79)	0.00

52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON DEPARTMENTAL					
MISC./GRANTS/INTEREST					
52-599-7010 SCHOOL CROSSING GUARD FUNDS	3,840.00	338.42	3,527.21	312.79	91.85
TOTAL MISC./GRANTS/INTEREST	3,840.00	338.42	3,527.21	312.79	91.85
TRANSFERS IN					
52-599-8089 FUND BALANCE RESERVE	1,660.00	0.00	0.00	1,660.00	0.00
TOTAL TRANSFERS IN	1,660.00	0.00	0.00	1,660.00	0.00
TOTAL NON DEPARTMENTAL	5,500.00	338.42	3,527.21	1,972.79	64.13
TOTAL REVENUES	5,500.00	338.42	3,527.21	1,972.79	64.13

52 -CHILD SAFETY FUND
 FIRE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
SERVICES					
52-604-3087 CITIZENS COMMUNICATION/EDUC	3,000.00	0.00	556.46	2,443.54	18.55
TOTAL SERVICES	3,000.00	0.00	556.46	2,443.54	18.55
<hr/>					
TOTAL FIRE DEPARTMENT	3,000.00	0.00	556.46	2,443.54	18.55

52 -CHILD SAFETY FUND
 POLICE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
SERVICES					
52-605-3087 CITIZENS COMMUNICATION/EDUC	2,500.00	0.00	2,139.96	360.04	85.60
TOTAL SERVICES	2,500.00	0.00	2,139.96	360.04	85.60
TOTAL POLICE DEPARTMENT	2,500.00	0.00	2,139.96	360.04	85.60
TOTAL EXPENDITURES	5,500.00	0.00	2,696.42	2,803.58	49.03
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	338.42	830.79 (830.79)	0.00
	=====	=====	=====	=====	=====

53 -LEOSE

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
REVENUE SUMMARY					
NON-DEPARTMENTAL	2,070.00	0.00	1,551.80	518.20	74.97
TOTAL REVENUES	2,070.00	0.00	1,551.80	518.20	74.97
	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY					
POLICE DEPARTMENT	2,070.00	0.00	2,064.52	5.48	99.74
TOTAL EXPENDITURES	2,070.00	0.00	2,064.52	5.48	99.74
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	(512.72)	512.72	0.00

53 -LEOSE

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENTAL					
POLICE/FIRE REVENUES					
53-599-6020 LOOSE FUNDS	1,563.00	0.00	1,551.80	11.20	99.28
TOTAL POLICE/FIRE REVENUES	1,563.00	0.00	1,551.80	11.20	99.28
TRANSFERS IN					
53-599-8089 FUND BALANCE RESERVE	507.00	0.00	0.00	507.00	0.00
TOTAL TRANSFERS IN	507.00	0.00	0.00	507.00	0.00
TOTAL NON-DEPARTMENTAL	2,070.00	0.00	1,551.80	518.20	74.97
TOTAL REVENUES	2,070.00	0.00	1,551.80	518.20	74.97

53 -LEOSE
POLICE DEPARTMENT % OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
SERVICES					
53-605-3030 TRAINING/EDUCATION	2,070.00	0.00	2,064.52	5.48	99.74
TOTAL SERVICES	2,070.00	0.00	2,064.52	5.48	99.74
TOTAL POLICE DEPARTMENT	2,070.00	0.00	2,064.52	5.48	99.74
TOTAL EXPENDITURES	2,070.00	0.00	2,064.52	5.48	99.74
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	(512.72)	512.72	0.00

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
OTHER SOURCES	1,139,383.00	3,906.75	598,327.55	541,055.45	52.51
TOTAL REVENUES	1,139,383.00 =====	3,906.75 =====	598,327.55 =====	541,055.45 =====	52.51 =====
EXPENDITURE SUMMARY					
ADMIN	44,030.00	0.00	21,019.02	23,010.98	47.74
PUBLIC WORKS	601,688.00	39,712.43	80,465.70	521,222.30	13.37
FIRE	154,971.00	0.00	41,347.22	113,623.78	26.68
TOTAL EXPENDITURES	800,689.00 =====	39,712.43 =====	142,831.94 =====	657,857.06 =====	17.84 =====
REVENUES OVER/(UNDER) EXPENDITURES	338,694.00 (35,805.68)	455,495.61 (116,801.61)	134.49

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
OTHER SOURCES					
TRANSFERS IN					
70-599-8010 INTEREST INCOME	5,000.00	3,906.75	28,132.55 (23,132.55)	562.65
70-599-8020 TRF IN - GENERAL FUND	570,195.00	0.00	570,195.00	0.00	100.00
70-599-8099 FUND BALANCE RESERVE	564,188.00	0.00	0.00	564,188.00	0.00
TOTAL TRANSFERS IN	1,139,383.00	3,906.75	598,327.55	541,055.45	52.51
TOTAL OTHER SOURCES	1,139,383.00	3,906.75	598,327.55	541,055.45	52.51
TOTAL REVENUES	1,139,383.00	3,906.75	598,327.55	541,055.45	52.51

70 -CAPITAL REPLACEMENT FUND
COUNCIL

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL					

70 -CAPITAL REPLACEMENT FUND
 ADMIN

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CAPITAL OUTLAY					
INTERFUND TRANSFERS					
70-601-9010 TRANSFER TO - GENERAL FUND	44,030.00	0.00	21,019.02	23,010.98	47.74
TOTAL INTERFUND TRANSFERS	44,030.00	0.00	21,019.02	23,010.98	47.74
TOTAL ADMIN	44,030.00	0.00	21,019.02	23,010.98	47.74

70 -CAPITAL REPLACEMENT FUND
 PUBLIC WORKS

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
CAPITAL OUTLAY					
70-603-8080 CAPITAL-IMPROVEMENT PROJECT	564,188.00	39,712.43	47,664.07	516,523.93	8.45
TOTAL CAPITAL OUTLAY	564,188.00	39,712.43	47,664.07	516,523.93	8.45
 INTERFUND TRANSFERS					
70-603-9010 TRANSFER TO - GENERAL FUND	37,500.00	0.00	32,801.63	4,698.37	87.47
TOTAL INTERFUND TRANSFERS	37,500.00	0.00	32,801.63	4,698.37	87.47
<hr/>					
TOTAL PUBLIC WORKS	601,688.00	39,712.43	80,465.70	521,222.30	13.37

70 -CAPITAL REPLACEMENT FUND
 FIRE

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
CAPITAL OUTLAY					
<hr/>					
INTERFUND TRANSFERS					
70-604-9010 TRANSFER TO - GENERAL FUND	154,971.00	0.00	41,347.22	113,623.78	26.68
TOTAL INTERFUND TRANSFERS	154,971.00	0.00	41,347.22	113,623.78	26.68
<hr/>					
TOTAL FIRE	154,971.00	0.00	41,347.22	113,623.78	26.68

70 -CAPITAL REPLACEMENT FUND
 POLICE

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL	_____	_____	_____	_____	_____
INTERFUND TRANSFERS	_____	_____	_____	_____	_____
TOTAL EXPENDITURES	800,689.00 =====	39,712.43 =====	142,831.94 =====	657,857.06 =====	17.84 =====
REVENUES OVER/(UNDER) EXPENDITURES	338,694.00 (35,805.68)	455,495.61 (116,801.61)	134.49 =====

72 -WATER CAPITAL REPLACEMENT
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-DEPARTMENTAL	109,487.00	109,487.00	109,487.00	0.00	100.00
TOTAL REVENUES	109,487.00	109,487.00	109,487.00	0.00	100.00
	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY					
WATER DEPARTMENT	3,780.00	0.00	0.00	3,780.00	0.00
TOTAL EXPENDITURES	3,780.00	0.00	0.00	3,780.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	105,707.00	109,487.00	109,487.00 (3,780.00)	103.58
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	105,707.00	109,487.00	109,487.00 (3,780.00)	103.58
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENTAL					
TRANSFERS IN					
72-599-8020 TRANSFER FROM WATER FUND	109,487.00	109,487.00	109,487.00	0.00	100.00
TOTAL TRANSFERS IN	109,487.00	109,487.00	109,487.00	0.00	100.00
TOTAL NON-DEPARTMENTAL					
	109,487.00	109,487.00	109,487.00	0.00	100.00
TOTAL REVENUES					
	109,487.00	109,487.00	109,487.00	0.00	100.00
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
 WATER DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL					
CAPITAL OUTLAY					
72-606-8087 WATER METER REPLACEMENT	3,780.00	0.00	0.00	3,780.00	0.00
TOTAL CAPITAL OUTLAY	3,780.00	0.00	0.00	3,780.00	0.00
INTERFUND TRANSFERS					
TOTAL WATER DEPARTMENT	3,780.00	0.00	0.00	3,780.00	0.00
TOTAL EXPENDITURES	3,780.00	0.00	0.00	3,780.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	105,707.00	109,487.00	109,487.00 (3,780.00)	103.58
OTHER FINANCING SOURCES					
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER USES	105,707.00	109,487.00	109,487.00 (3,780.00)	103.58

75 -PET DOC & RESCUE FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
ADMINISTRATION	0.00	2.74	19.72 (19.72)	0.00
TOTAL REVENUES	0.00	2.74	19.72 (19.72)	0.00
	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY					
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2.74	19.72 (19.72)	0.00

75 -PET DOC & RESCUE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
ADMINISTRATION					
TAXES					
MISC./GRANTS/INTEREST					
75-599-7000 INTERES INCOME	0.00	2.74	19.72 (19.72)	0.00
TOTAL MISC./GRANTS/INTEREST	0.00	2.74	19.72 (19.72)	0.00
TOTAL ADMINISTRATION					
	0.00	2.74	19.72 (19.72)	0.00
TOTAL REVENUES					
	0.00	2.74	19.72 (19.72)	0.00
	=====	=====	=====	=====	=====

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
EXPENDITURES					
PERSONNEL					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2.74	19.72 (19.72)	0.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/03/18	TX CSDU	00089527162015EM5059	GENERAL FUND	NON-DEPARTMENTAL	69.23
7/03/18	TX CSDU	0012999273 DAVIS	GENERAL FUND	NON-DEPARTMENTAL	366.86
7/03/18	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	2,484.06
7/03/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	7,431.77
7/03/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	7,872.21
7/03/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	7,456.96
7/03/18	LINEBARGER, GOGGAN, BLAIR & SAMPSON, L	COURT COLLECTIONS	GENERAL FUND	NON-DEPARTMENTAL	2,303.64
7/03/18	LINEBARGER, GOGGAN, BLAIR & SAMPSON, L	COURT COLLECTIONS	GENERAL FUND	NON-DEPARTMENTAL	3,007.44
7/03/18	AMG PRINTING & MAILING	POSTCARDS -JULY 4	GENERAL FUND	CITY COUNCIL	486.68
7/03/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,177.71
7/03/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,177.71
7/03/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,177.71
7/03/18	NEIGHBORHOOD NEWS	JULY RR	GENERAL FUND	CITY ADMINISTRATION	649.58
7/03/18	PITNEY BOWES - PURCHASE POWER	INK FOR POSTAGE MACHINE	GENERAL FUND	CITY ADMINISTRATION	100.00
7/03/18	PITNEY BOWES - PURCHASE POWER	QUARTERLY LEASE PMT	GENERAL FUND	CITY ADMINISTRATION	170.13
7/03/18	AMG PRINTING & MAILING	SURVEY POSTCARD	GENERAL FUND	CITY ADMINISTRATION	464.62
7/03/18	INTRUDER ALERT SYSTEMS	ALARM MONITORING	GENERAL FUND	CITY ADMINISTRATION	35.95
7/03/18	UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	32.75
7/03/18	UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	32.75
7/03/18	UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	32.75
7/03/18	UNIFIRST	UNIFORMS	GENERAL FUND	CITY ADMINISTRATION	32.75
7/03/18	SAFESITE, INC.	DOCUMENT STORAGE	GENERAL FUND	CITY ADMINISTRATION	216.00
7/03/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	234.45
7/03/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	234.45
7/03/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	234.45
7/03/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	902.36
7/03/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	933.85
7/03/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,004.19
7/03/18	O'REILLY AUTO PARTS	FREON FOR TRUCKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	13.98
7/03/18	O'REILLY AUTO PARTS	LIGHTS FOR TRAILER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	13.59
7/03/18	O'REILLY AUTO PARTS	CAPSULE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	14.87
7/03/18	O'REILLY AUTO PARTS	OIL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	7.49
7/03/18	US BANK VOYAGER FLEET SYSTEM	PW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	312.87
7/03/18	GRAINGER	WATER KEY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	8.10
7/03/18	GRAINGER	SHIPPING MACHINE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	154.81
7/03/18	INTRUDER ALERT SYSTEMS	ALARM MONITORING	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	49.95
7/03/18	UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	26.30
7/03/18	UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	26.30
7/03/18	UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	26.30
7/03/18	UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	26.30
7/03/18	JANI KING OF SAN ANTONIO	MONTHLY JANITORIAL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	652.39
7/03/18	ANTHONY GENTRY	SEALCOAT MACHINE MAINTENAN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	750.00
7/03/18	NORTHERN TOOL AND EQUIPMENT CO.	TRAFFIC CONES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	219.90
7/03/18	BEAR OIL COMPANY	OIL, WASHER FLUID	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	7.63
7/03/18	AT&T MOBILITY	FD CELL PHONES	GENERAL FUND	FIRE DEPARTMENT	13.40
7/03/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	5,309.90
7/03/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	6,255.58
7/03/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	5,366.56
7/03/18	O'REILLY AUTO PARTS	LED LIGHTS	GENERAL FUND	FIRE DEPARTMENT	44.84
7/03/18	O'REILLY AUTO PARTS	INTERIOR LAMPS/FUSES	GENERAL FUND	FIRE DEPARTMENT	48.07
7/03/18	O'REILLY AUTO PARTS	INTERIOR LAMPS	GENERAL FUND	FIRE DEPARTMENT	19.08
7/03/18	O'REILLY AUTO PARTS	REPLACEMENT BATTERY	GENERAL FUND	FIRE DEPARTMENT	44.99
7/03/18	US BANK VOYAGER FLEET SYSTEM	FD	GENERAL FUND	FIRE DEPARTMENT	1,168.20
7/03/18	ARROW INTERNATIONAL, INC	EMS SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	190.33
7/03/18	NAFECO, INC.	GATED WYE	GENERAL FUND	FIRE DEPARTMENT	1,100.47
7/03/18	INTERSTATE BATTERIES	REPLACEMENT BATTERY	GENERAL FUND	FIRE DEPARTMENT	52.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/03/18	RESCUE RESCUE, LLC	HEADLIGHT SWITCH REPAIR	GENERAL FUND	FIRE DEPARTMENT	514.75
7/03/18	FRAZER, LTD.	POWER CONVERTER	GENERAL FUND	FIRE DEPARTMENT	171.30
7/03/18	ALTEX ELECTRONICS, LTD.	KEYBOARDS FOR TABLETS	GENERAL FUND	FIRE DEPARTMENT	68.85
7/03/18	ALTEX ELECTRONICS, LTD.	THUMB DRIVES	GENERAL FUND	FIRE DEPARTMENT	25.47
7/03/18	GALLS	UNIFORM ALTERATIONS	GENERAL FUND	FIRE DEPARTMENT	5.38
7/03/18	GALLS	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	594.01
7/03/18	GALLS	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	148.46
7/03/18	GALLS	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	1,085.71
7/03/18	GALLS	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	15.01
7/03/18	GALLS	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	157.39
7/03/18	GALLS	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	413.80
7/03/18	GALLS	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	73.73
7/03/18	GALLS	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	310.51
7/03/18	SHAVANO PARK, PETTY CASH	DRYER SWITCH REPAIR	GENERAL FUND	FIRE DEPARTMENT	20.94
7/03/18	THE PRODUCTIVITY CENTER, INC.	TCLEDD'S RENEWAL	GENERAL FUND	FIRE DEPARTMENT	162.00
7/03/18	TEXAS FIRE CHIEFS ASSOC	TX BEST PRACTICE	GENERAL FUND	FIRE DEPARTMENT	500.00
7/03/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	5,963.13
7/03/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	5,850.48
7/03/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	5,854.14
7/03/18	US BANK VOYAGER FLEET SYSTEM	PD	GENERAL FUND	POLICE DEPARTMENT	3,678.01
7/03/18	LOCKHILL RETAIL, INC	CASH WASH MAY	GENERAL FUND	POLICE DEPARTMENT	112.00
7/03/18	SIRCHIE FINGER PRINT LABORATORIES	FINGER PRINT SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	996.29
7/03/18	SHAVANO PARK, PETTY CASH	TAPE FOR SIGNS	GENERAL FUND	POLICE DEPARTMENT	9.72
7/03/18	SHAVANO PARK, PETTY CASH	PARKING	GENERAL FUND	POLICE DEPARTMENT	5.00
7/03/18	SHAVANO PARK, PETTY CASH	PARKING	GENERAL FUND	POLICE DEPARTMENT	5.00
7/03/18	MICHAEL D. HARRISON	ANIMAL CONTROL	GENERAL FUND	POLICE DEPARTMENT	1,000.00
7/03/18	PRIDE CLEANERS - JLN SERVICES, INC.	UNIFORMS	GENERAL FUND	POLICE DEPARTMENT	399.87
7/03/18	THE PRODUCTIVITY CENTER, INC.	TCLEDD'S RENEWAL	GENERAL FUND	POLICE DEPARTMENT	100.00
7/03/18	TCOLE	M. NAKAZONO CERTIFICATE	GENERAL FUND	POLICE DEPARTMENT	35.00
7/03/18	QUICK COURIER	PLAN REVIEW TO KFW	GENERAL FUND	DEVELOPMENT SERVICES	8.00
7/03/18	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	175.94
7/03/18	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	516.88
7/03/18	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	549.57
7/03/18	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	601.56
7/03/18	RAUSCHUBER, J. A.	1-0125-00	WATER FUND	NON-DEPARTMENTAL	239.65
7/03/18	PRAXAIR DISTRIBUTION INC.	CHLORINE	WATER FUND	WATER DEPARTMENT	5,331.51
7/03/18	PRAXAIR DISTRIBUTION INC.	CYLINDER RENTAL	WATER FUND	WATER DEPARTMENT	731.59
7/03/18	TCEQ	ONSITE COUNCIL FEE Q3	WATER FUND	WATER DEPARTMENT	10.00
7/03/18	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,014.55
7/03/18	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,078.69
7/03/18	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,180.76
7/03/18	O'REILLY AUTO PARTS	FREON FOR TRUCKS	WATER FUND	WATER DEPARTMENT	13.98
7/03/18	O'REILLY AUTO PARTS	FREON FOR TRUCKS	WATER FUND	WATER DEPARTMENT	2.49
7/03/18	O'REILLY AUTO PARTS	OIL	WATER FUND	WATER DEPARTMENT	3.99
7/03/18	O'REILLY AUTO PARTS	BATTERY & CORE CHARGE	WATER FUND	WATER DEPARTMENT	149.30
7/03/18	O'REILLY AUTO PARTS	RETURN-1772176061	WATER FUND	WATER DEPARTMENT	18.00-
7/03/18	ADVANCED WATER WELL TECHNOLOGIES	WELL #6 REPAIRS	WATER FUND	WATER DEPARTMENT	34,517.20
7/03/18	US BANK VOYAGER FLEET SYSTEM	WATER	WATER FUND	WATER DEPARTMENT	365.74
7/03/18	GRAINGER	EXHAUST FANS	WATER FUND	WATER DEPARTMENT	183.11
7/03/18	UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	26.29
7/03/18	UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	26.29
7/03/18	UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	26.29
7/03/18	UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	26.29
7/03/18	CENTRAL TEXAS WATER MAINTENANCE	HUEBNER PUMP SERVICE CALL	WATER FUND	WATER DEPARTMENT	1,273.57
7/03/18	USA BLUEBOOK	CHEMICALS/ FIRE HYDRANT PO	WATER FUND	WATER DEPARTMENT	64.17
7/03/18	USA BLUEBOOK	CHEMICALS/ FIRE HYDRANT PO	WATER FUND	WATER DEPARTMENT	64.17

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
7/03/18	USA BLUEBOOK	CHEMICALS/ FIRE HYDRANT PO	WATER FUND	WATER DEPARTMENT	448.10
7/03/18	TEXAS STATE RENTALS	DOZER RENTAL	WATER FUND	WATER DEPARTMENT	1,042.10
7/03/18	B. RHODES ELECTRIC, INC.	WELL 6	WATER FUND	WATER DEPARTMENT	250.00
7/03/18	SAN ANTONIO ARMATURE WORKS INC	HUEBNER WELL REPAIRS	WATER FUND	WATER DEPARTMENT	2,221.85
7/03/18	BEAR OIL COMPANY	OIL, WASHER FLUID	WATER FUND	WATER DEPARTMENT	43.83
7/03/18	BEAR OIL COMPANY	OIL, WASHER FLUID	WATER FUND	WATER DEPARTMENT	43.83
7/03/18	HEAT SAFETY EQUIPMENT	FIT TEST	WATER FUND	WATER DEPARTMENT	145.00
7/03/18	POLLUTION CONTROL SERVICES	FEES/POSITIVE PAY ISSUE	WATER FUND	WATER DEPARTMENT	59.00
7/03/18	POLLUTION CONTROL SERVICES	TEST SAMPLES	WATER FUND	WATER DEPARTMENT	295.00
7/03/18	WRC LLC	WELL #1	WATER FUND	WATER DEPARTMENT	120.00
7/03/18	WRC LLC	PLUG AND FLANGE	WATER FUND	WATER DEPARTMENT	126.31
7/09/18	LOWE'S COMPANIES INC.	MISTERS --4TH OF JULY	GENERAL FUND	CITY COUNCIL	49.38
7/09/18	SAN ANTONIO EXPRESS NEWS	PUBLIC HEARING NOTICE	GENERAL FUND	CITY ADMINISTRATION	90.00
7/09/18	STEPHEN P. TAKAS, JR.	JUDGE	GENERAL FUND	MUNICIPAL COURT	650.00
7/09/18	DARRELL S. DULLNIG	PROSECUTOR	GENERAL FUND	MUNICIPAL COURT	650.00
7/09/18	GOODYEAR AUTO SERVICE CTR.	TIRES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	412.04
7/09/18	VERIZON	MDT'S	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	19.00
7/09/18	LOWE'S COMPANIES INC.	HOSES, SEALCOAT, VALVE, ET	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	96.82
7/09/18	VERIZON	MDT'S	GENERAL FUND	FIRE DEPARTMENT	265.93
7/09/18	ARROW INTERNATIONAL, INC	EMS SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	193.25
7/09/18	WELSCO Inc.	OXYGEN	GENERAL FUND	FIRE DEPARTMENT	33.50
7/09/18	WELSCO Inc.	MEDICAL OXYGEN	GENERAL FUND	FIRE DEPARTMENT	33.50
7/09/18	BOB JENKINS PEST CONTROL	MOSQUITO SPRAYING	GENERAL FUND	FIRE DEPARTMENT	99.50
7/09/18	NAFECO, INC.	GLOVES, HELMET	GENERAL FUND	FIRE DEPARTMENT	338.32
7/09/18	BOUND TREE MEDICAL LLC	BOUND TREE MEDICAL LLC	GENERAL FUND	FIRE DEPARTMENT	120.00-
7/09/18	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	576.64
7/09/18	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	443.43
7/09/18	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	101.90
7/09/18	BOUND TREE MEDICAL LLC	BOUND TREE MEDICAL LLC	GENERAL FUND	FIRE DEPARTMENT	120.00-
7/09/18	FERGUSON WATERWORKS	IRRIGATION REPAIR	GENERAL FUND	FIRE DEPARTMENT	106.06
7/09/18	GALLS	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	108.95
7/09/18	LAWRENCE FACTOR INC.	AIR QUALITY TEST	GENERAL FUND	FIRE DEPARTMENT	470.21
7/09/18	LEE HENRY / CE SOLUTIONS	EMS CE TRAINING	GENERAL FUND	FIRE DEPARTMENT	1,032.00
7/09/18	GOODYEAR AUTO SERVICE CTR.	OIL CHANGE	GENERAL FUND	POLICE DEPARTMENT	80.19
7/09/18	GOODYEAR AUTO SERVICE CTR.	OIL CHANGE UNIT 511	GENERAL FUND	POLICE DEPARTMENT	172.45
7/09/18	VERIZON	MDT'S	GENERAL FUND	POLICE DEPARTMENT	219.96
7/09/18	VERIZON	MDT'S	GENERAL FUND	POLICE DEPARTMENT	455.88
7/09/18	RED MCCOMBS AUTOMOTIVE	THROTTLE-UNIT 512	GENERAL FUND	POLICE DEPARTMENT	262.49
7/09/18	NARDIS PUBLIC SAFETY	UNIFORMS	GENERAL FUND	POLICE DEPARTMENT	478.64
7/09/18	BRUCE C. BEALOR	PERMIT INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	6,800.00
7/09/18	VERIZON	MDT'S	WATER FUND	WATER DEPARTMENT	18.99
7/09/18	LOWE'S COMPANIES INC.	TRIM	WATER FUND	WATER DEPARTMENT	3.95
7/09/18	LOWE'S COMPANIES INC.	TRIM	WATER FUND	WATER DEPARTMENT	3.95
7/09/18	LOWE'S COMPANIES INC.	TRIM	WATER FUND	WATER DEPARTMENT	3.95
7/09/18	LOWE'S COMPANIES INC.	TRIM	WATER FUND	WATER DEPARTMENT	3.95
7/09/18	LOWE'S COMPANIES INC.	TRIM	WATER FUND	WATER DEPARTMENT	3.95
7/09/18	LOWE'S COMPANIES INC.	TRIM	WATER FUND	WATER DEPARTMENT	3.95
7/09/18	LOWE'S COMPANIES INC.	PUMP STATION	WATER FUND	WATER DEPARTMENT	8.55
7/09/18	LOWE'S COMPANIES INC.	SAFETU	WATER FUND	WATER DEPARTMENT	74.98
7/09/18	LOWE'S COMPANIES INC.	SAND FILTERS	WATER FUND	WATER DEPARTMENT	13.24
7/09/18	LOWE'S COMPANIES INC.	MATERIAL FOR SYSTEM	WATER FUND	WATER DEPARTMENT	26.88
7/09/18	TEXAS RURAL WATER ASSOC	CLASS-DIETZMANN	WATER FUND	WATER DEPARTMENT	290.00
7/09/18	FERGUSON WATERWORKS	COUPLING	WATER FUND	WATER DEPARTMENT	15.67
7/09/18	FERGUSON WATERWORKS	SAFETY VESTS	WATER FUND	WATER DEPARTMENT	105.85
7/09/18	FERGUSON WATERWORKS	MARKING PAINT	WATER FUND	WATER DEPARTMENT	192.00
7/09/18	FERGUSON WATERWORKS	TUFLEX GREE	WATER FUND	WATER DEPARTMENT	89.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/09/18	FERGUSON WATERWORKS	METER BOX LIDS	WATER FUND	WATER DEPARTMENT	185.60
7/09/18	FERGUSON WATERWORKS	GATE VALVE	WATER FUND	WATER DEPARTMENT	271.57
7/09/18	FERGUSON WATERWORKS	COUPLING	WATER FUND	WATER DEPARTMENT	274.65
7/09/18	FERGUSON WATERWORKS	GASKET MATERIAL	WATER FUND	WATER DEPARTMENT	277.56
7/09/18	FERGUSON WATERWORKS	STOCK ITEMS	WATER FUND	WATER DEPARTMENT	761.66
7/09/18	FERGUSON WATERWORKS	TEES, NIPPLES ETC	WATER FUND	WATER DEPARTMENT	158.45
7/09/18	FERGUSON WATERWORKS	PIPES	WATER FUND	WATER DEPARTMENT	965.07
7/09/18	FERGUSON WATERWORKS	BUSHINGS ELLS	WATER FUND	WATER DEPARTMENT	66.97
7/09/18	FERGUSON WATERWORKS	BRASS TEE	WATER FUND	WATER DEPARTMENT	29.97
7/13/18	TX CSDU	00089527162015EM5059	GENERAL FUND	NON-DEPARTMENTAL	69.23
7/13/18	TX CSDU	0012999273 DAVIS	GENERAL FUND	NON-DEPARTMENTAL	366.86
7/13/18	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	2,693.08
7/13/18	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	12,001.03
7/13/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,561.58
7/13/18	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	81,624.84
7/13/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	212.66
7/13/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	24.74
7/13/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	106.17
7/13/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	609.03
7/13/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	608.98
7/13/18	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	226.92
7/13/18	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	603.15
7/13/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	106.08
7/13/18	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	5,740.60
7/13/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	106.08
7/16/18	COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	594.15
7/16/18	COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	594.15
7/16/18	COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	742.52
7/16/18	COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	742.52
7/16/18	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	158.67
7/16/18	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	158.67
7/16/18	PRE-PAID LEGAL SERVICES, INC.	QUINTANILLA MADE A CHANGE	GENERAL FUND	NON-DEPARTMENTAL	15.95-
7/16/18	PRE-PAID LEGAL SERVICES, INC.	QUINTANILLA	GENERAL FUND	NON-DEPARTMENTAL	15.95-
7/16/18	AMERICAN FIDELITY ASSURANCE	AMERICAN FIDELITY LIFE DUE	GENERAL FUND	NON-DEPARTMENTAL	51.00
7/16/18	AMERICAN FIDELITY ASSURANCE	AMERICAN FIDELITY LIFE DUE	GENERAL FUND	NON-DEPARTMENTAL	51.00
7/16/18	COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	WATER FUND	NON-DEPARTMENTAL	22.61
7/16/18	COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	WATER FUND	NON-DEPARTMENTAL	22.61
7/16/18	COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	WATER FUND	NON-DEPARTMENTAL	23.48
7/16/18	COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	WATER FUND	NON-DEPARTMENTAL	23.48
7/16/18	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	WATER FUND	NON-DEPARTMENTAL	19.69
7/16/18	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	WATER FUND	NON-DEPARTMENTAL	19.69
7/17/18	OMNIBASE SERVICES OF TEXAS LP	COURT COLLECTIONS	GENERAL FUND	NON-DEPARTMENTAL	534.00
7/17/18	BOB JENKINS PEST CONTROL	PEST CONTROL	GENERAL FUND	CITY COUNCIL	249.50
7/17/18	HOME DEPOT CREDIT SERVICE	CONCRETE	GENERAL FUND	CITY ADMINISTRATION	123.78
7/17/18	HORIZON TELEPHONE SYSTEMS, INC.	MANAGED SVCS	GENERAL FUND	CITY ADMINISTRATION	1,785.00
7/17/18	HORIZON TELEPHONE SYSTEMS, INC.	ANTIVIRUS	GENERAL FUND	CITY ADMINISTRATION	186.00
7/17/18	BIZDOC, INC.	COPIER FEES	GENERAL FUND	CITY ADMINISTRATION	614.39
7/17/18	WERLING ASSOCIATES, INC.	2018 PAY PLAN UPDATE	GENERAL FUND	CITY ADMINISTRATION	2,500.00
7/17/18	OFFICE DEPOT	COPY PAPER	GENERAL FUND	CITY ADMINISTRATION	190.59
7/17/18	OFFICE DEPOT	INK	GENERAL FUND	CITY ADMINISTRATION	415.45
7/17/18	OFFICE DEPOT	PRINTER INK	GENERAL FUND	CITY ADMINISTRATION	193.58
7/17/18	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	18.89
7/17/18	CITY PUBLIC SERVICE	CPS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	197.40
7/17/18	CITY PUBLIC SERVICE	CPS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,926.44
7/17/18	CITY PUBLIC SERVICE	CPS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.29
7/17/18	CITY PUBLIC SERVICE	CPS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.02

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/17/18	CITY PUBLIC SERVICE	CPS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	3,894.09
7/17/18	DEWINNE EQUIPMENT CO.	SHIN TRIMMER REPAIR	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	49.98
7/17/18	DEWINNE EQUIPMENT CO.	CHAINSAW REPAIR	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	69.31
7/17/18	HOME DEPOT CREDIT SERVICE	LADDER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	206.00
7/17/18	HOME DEPOT CREDIT SERVICE	AIR BLOWERS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	199.94
7/17/18	HOME DEPOT CREDIT SERVICE	SMALL ITEMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	29.77
7/17/18	HOME DEPOT CREDIT SERVICE	FIRE ANT KILLER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	33.94
7/17/18	HOME DEPOT CREDIT SERVICE	FIRE ANT KILLER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	76.44
7/17/18	HOME DEPOT CREDIT SERVICE	PAINT, EAR PLUGS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	5.94
7/17/18	M.V.U. LAWN SERVICE	WAGON TRAIL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	300.00
7/17/18	ASCO	RETURN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	116.10
7/17/18	ASCO	TIRE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	210.00
7/17/18	COOPER EQUIPMENT CO	SEAL COAT MACHINE REPAIR	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	115.00
7/17/18	PEAK TRAILER GROUP	MODIFICATION FOR DUMP TRUC	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	5,046.96
7/17/18	CITY OF SHAVANO PARK WATER DEPT.	CITY OF SHAVANO PARK WATER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	22.40
7/17/18	CITY OF SHAVANO PARK WATER DEPT.	CITY OF SHAVANO PARK WATER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,476.10
7/17/18	HOME DEPOT CREDIT SERVICE	BALLAST	GENERAL FUND	FIRE DEPARTMENT	79.12
7/17/18	HOME DEPOT CREDIT SERVICE	PUBLIC RELATIONS PROPS	GENERAL FUND	FIRE DEPARTMENT	759.92
7/17/18	HOME DEPOT CREDIT SERVICE	FIRE TRUCK FILTERS	GENERAL FUND	FIRE DEPARTMENT	11.96
7/17/18	HOME DEPOT CREDIT SERVICE	BALLAST	GENERAL FUND	FIRE DEPARTMENT	19.97
7/17/18	HOME DEPOT CREDIT SERVICE	HOME DEPOT CREDIT SERVICE	GENERAL FUND	FIRE DEPARTMENT	45.84
7/17/18	HOME DEPOT CREDIT SERVICE	FAST ORANGE HAND CLEANER	GENERAL FUND	FIRE DEPARTMENT	13.94
7/17/18	HOME DEPOT CREDIT SERVICE	GAS SHUT WRENCH	GENERAL FUND	FIRE DEPARTMENT	49.97
7/17/18	HOME DEPOT CREDIT SERVICE	WASP SPRAY	GENERAL FUND	FIRE DEPARTMENT	9.94
7/17/18	RONNIE GOTHARD	MENDOZA	GENERAL FUND	FIRE DEPARTMENT	650.00
7/17/18	HANK STORBECK GARAGE, INC.	A/C REPAIR E139B	GENERAL FUND	FIRE DEPARTMENT	498.38
7/17/18	RALPH N. TERPOLILLI	MEDICAL DIRECTION	GENERAL FUND	FIRE DEPARTMENT	400.00
7/17/18	ALAMO TEES & ADVERTISING	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	240.00
7/17/18	CASCO INDUSTRIES, INC.	SAFETY EQUIP TESTING	GENERAL FUND	FIRE DEPARTMENT	1,080.00
7/17/18	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	10.05
7/17/18	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	268.79
7/17/18	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	3.29
7/17/18	ZEP MANUFACTURING COMPANY	CLEANING SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	275.96
7/17/18	DAILEY WELLS COMMUNICATIONS, INC.	RADIO PARTS	GENERAL FUND	FIRE DEPARTMENT	453.96
7/17/18	CITY OF SHAVANO PARK WATER DEPT.	CITY OF SHAVANO PARK WATER	GENERAL FUND	FIRE DEPARTMENT	121.95
7/17/18	BIZDOC, INC.	COPIER FEES	GENERAL FUND	POLICE DEPARTMENT	178.82
7/17/18	KAREN GARCIA	EMERGENCY MGT COURSE	GENERAL FUND	POLICE DEPARTMENT	111.18
7/17/18	KAREN GARCIA	EMERGENCY MGT COURSE	GENERAL FUND	POLICE DEPARTMENT	134.50
7/17/18	ALBERT URESTI TAX ASSESSOR COLLECTOR	VEH REGISTRATION UNIT 514	GENERAL FUND	POLICE DEPARTMENT	7.50
7/17/18	ALBERT URESTI TAX ASSESSOR COLLECTOR	VEH REGISTRATION UNIT 517	GENERAL FUND	POLICE DEPARTMENT	7.50
7/17/18	STAPLES BUSINESS ADVANTAGE	office chairs	GENERAL FUND	POLICE DEPARTMENT	1,399.96
7/17/18	LOCKHILL RETAIL, INC	CAR WASHES JUNE	GENERAL FUND	POLICE DEPARTMENT	144.00
7/17/18	DONALD R. BANIS	TOWING SVC UNIT 516	GENERAL FUND	POLICE DEPARTMENT	150.00
7/17/18	OFFICE DEPOT	FILE CABINETS	GENERAL FUND	POLICE DEPARTMENT	399.97
7/17/18	OFFICE DEPOT	OFFICE DEPOT	GENERAL FUND	POLICE DEPARTMENT	164.57
7/17/18	OFFICE DEPOT	OFFICE DEPOT	GENERAL FUND	POLICE DEPARTMENT	44.32
7/17/18	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	42.74
7/17/18	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	109.73
7/17/18	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	32.98
7/17/18	LEXISNEXIS RISK SOLUTIONS	INVESTIGATIONS	GENERAL FUND	POLICE DEPARTMENT	33.00
7/17/18	MONTY JOE MCGUFFIN	HEALTH INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	180.00
7/17/18	BROOKSBANK, WILLIAM	1-0117-01	WATER FUND	NON-DEPARTMENTAL	250.00
7/17/18	GARCIA, NIDIA & JOSE	1-0126-03	WATER FUND	NON-DEPARTMENTAL	250.00
7/17/18	SAENZ, DANIEL	1-0250-00	WATER FUND	NON-DEPARTMENTAL	250.00
7/17/18	VALLADARES, CRIS	1-0330-02	WATER FUND	NON-DEPARTMENTAL	250.00
7/17/18	MILLER, BRADLEY & TA	1-0369-02	WATER FUND	NON-DEPARTMENTAL	250.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
7/17/18	CALDERON, JESUS & EL	1-0423-01	WATER FUND	NON-DEPARTMENTAL	250.00
7/17/18	ELLEY, MICHAEL	1-0561-01	WATER FUND	NON-DEPARTMENTAL	250.00
7/17/18	BOWLAND, MARK	1-0623-02	WATER FUND	NON-DEPARTMENTAL	250.00
7/17/18	HALLETT, DR. JEFFREY	1-0641-01	WATER FUND	NON-DEPARTMENTAL	250.00
7/17/18	CITY PUBLIC SERVICE	CPS	WATER FUND	WATER DEPARTMENT	3,218.56
7/17/18	CITY PUBLIC SERVICE	CPS	WATER FUND	WATER DEPARTMENT	8,651.46
7/17/18	EDWARDS AQUIFER AUTHORITY	EDWARDS AQUIFER AUTHORITY	WATER FUND	WATER DEPARTMENT	2,803.26
7/17/18	EDWARDS AQUIFER AUTHORITY	EDWARDS AQUIFER AUTHORITY	WATER FUND	WATER DEPARTMENT	2,803.26
7/17/18	HOME DEPOT CREDIT SERVICE	PROPANE, TUBIN, GAS TORCHE	WATER FUND	WATER DEPARTMENT	6.96
7/17/18	HOME DEPOT CREDIT SERVICE	PROPANE, TUBIN, GAS TORCHE	WATER FUND	WATER DEPARTMENT	185.86
7/17/18	HOME DEPOT CREDIT SERVICE	SMALL ITEMS	WATER FUND	WATER DEPARTMENT	26.98
7/17/18	HOME DEPOT CREDIT SERVICE	PAINT, EAR PLUGS	WATER FUND	WATER DEPARTMENT	29.98
7/17/18	SAFELANE TRAFFIC SUPPLY LLC	DECALS	WATER FUND	WATER DEPARTMENT	10.00
7/17/18	BRANDON PETERSON	OFFICE SUPPLIES	WATER FUND	WATER DEPARTMENT	172.97
7/17/18	ONE CALL CONCEPTS	LOCATOR TICKETS	WATER FUND	WATER DEPARTMENT	14.50
7/17/18	B. RHODES ELECTRIC, INC.	TRANSFORMER REPAIR	WATER FUND	WATER DEPARTMENT	300.00
7/17/18	OFFICE DEPOT	PENS, CALENDARS	WATER FUND	WATER DEPARTMENT	114.59
7/17/18	CITY OF SHAVANO PARK WATER DEPT.	CITY OF SHAVANO PARK WATER	WATER FUND	WATER DEPARTMENT	22.40
7/17/18	WRC LLC	SVC CALL, FILTERS	WATER FUND	WATER DEPARTMENT	1,605.88
7/17/18	KFW ENGINEERS	Order 4: areas 1,2,12	CAPITAL REPLACEMEN	PUBLIC WORKS	3,981.01
7/17/18	KFW ENGINEERS	Oder 5: area 5	CAPITAL REPLACEMEN	PUBLIC WORKS	2,013.70
7/20/18	'POND HILL SA, LLC',	'POND HILL SA, LLC'	GENERAL FUND	NON-DEPARTMENTAL	300.00
7/25/18	CIVIL SYSTEMS INC	CIVIL SYSTEMS	GENERAL FUND	NON-DEPARTMENTAL	140.00-
7/25/18	CIVIL SYSTEMS INC	CIVIL SYSTEMS INC	GENERAL FUND	NON-DEPARTMENTAL	57.50-
7/25/18	TIME WARNER CABLE	UTILITIES / TV	GENERAL FUND	CITY ADMINISTRATION	76.76
7/25/18	AT&T	FIRE ALARM LINE	GENERAL FUND	CITY ADMINISTRATION	65.94
7/25/18	BIZDOC, INC.	STAPLE CARTRIDGE FOR COPIE	GENERAL FUND	CITY ADMINISTRATION	59.52
7/25/18	PITNEY BOWES - PURCHASE POWER	REFILL POSTAGE FUNDS	GENERAL FUND	CITY ADMINISTRATION	503.50
7/25/18	INTRUDER ALERT SYSTEMS	ALARM MONITORING	GENERAL FUND	CITY ADMINISTRATION	35.95
7/25/18	LOGIX COMMUNICATIONS	JUL-18	GENERAL FUND	CITY ADMINISTRATION	1,201.64
7/25/18	DEER OAKS EAP SERVICES LLC	DEER OAKS EAP SERVICES LLC	GENERAL FUND	CITY ADMINISTRATION	186.66
7/25/18	AT&T	COURT LINE	GENERAL FUND	MUNICIPAL COURT	87.53
7/25/18	TILLER AUTOMOTIVE	REPAIRS-1996 FORD F 150	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	129.56
7/25/18	INTRUDER ALERT SYSTEMS	ALARM MONITORING	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	49.95
7/25/18	AT&T	FAX/PAGER FOR FD	GENERAL FUND	FIRE DEPARTMENT	140.51
7/25/18	LONE STAR EMERGENCY GROUP	REPAIR E139B	GENERAL FUND	FIRE DEPARTMENT	42.90
7/25/18	LONE STAR EMERGENCY GROUP	REPAIRS E139B	GENERAL FUND	FIRE DEPARTMENT	303.11
7/25/18	DISPLAY SALES	FLAGPOLE REPAIR	GENERAL FUND	FIRE DEPARTMENT	579.00
7/25/18	GENERAL MAINTENANCE CONTRACTING	EMS BILLING	GENERAL FUND	FIRE DEPARTMENT	2,710.00
7/25/18	UPS	EQUIP RETURNS	GENERAL FUND	FIRE DEPARTMENT	26.86
7/25/18	AT&T	PD DISPATCH	GENERAL FUND	POLICE DEPARTMENT	124.32
7/25/18	GT DISTRIBUTORS, INC.	BADGES	GENERAL FUND	POLICE DEPARTMENT	236.44
7/25/18	U-HAUL	HITCH FOR UNTI 518	GENERAL FUND	POLICE DEPARTMENT	297.45
7/25/18	U-HAUL	HITCH FOR UNIT 517	GENERAL FUND	POLICE DEPARTMENT	297.45
7/25/18	CIVIL SYSTEMS INC	CIVIL SYSTEMS	GENERAL FUND	DEVELOPMENT SERVICES	620.00
7/25/18	CIVIL SYSTEMS INC	CIVIL SYSTEMS INC	GENERAL FUND	DEVELOPMENT SERVICES	305.00
7/25/18	TYLER TECHNOLOGIES, INC. INCODE DIVIS	UTILITY BILLING SUPPORT	WATER FUND	WATER DEPARTMENT	128.00
7/25/18	PITNEY BOWES - PURCHASE POWER	UTILITY BILLS	WATER FUND	WATER DEPARTMENT	229.95
7/25/18	MILBERGER LANDSCAPE & NURSERY	RALEIGH GRASS FOR REPAIRS	WATER FUND	WATER DEPARTMENT	150.00
7/27/18	TML MULTISTATE IEBP	PLAN 2 CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	64.76
7/27/18	TML MULTISTATE IEBP	PLAN 2 CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	64.76
7/27/18	TML MULTISTATE IEBP	2-P85-75-40 FAMILY HRA	GENERAL FUND	NON-DEPARTMENTAL	520.69
7/27/18	TML MULTISTATE IEBP	2-P85-75-40 FAMILY HRA	GENERAL FUND	NON-DEPARTMENTAL	520.69
7/27/18	TML MULTISTATE IEBP	PLAN 2 SPOUSE BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	237.76
7/27/18	TML MULTISTATE IEBP	PLAN 2 SPOUSE BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	237.76
7/27/18	TML MULTISTATE IEBP	4-P85-50-30 - CHILD HRA	GENERAL FUND	NON-DEPARTMENTAL	159.79

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
7/27/18	TML MULTISTATE IEBP	4-P85-50-30 - CHILD HRA	GENERAL FUND	NON-DEPARTMENTAL	159.79
7/27/18	TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	NON-DEPARTMENTAL	24.91
7/27/18	TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	NON-DEPARTMENTAL	24.91
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	NON-DEPARTMENTAL	342.18
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	NON-DEPARTMENTAL	342.18
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	736.71
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	736.71
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	NON-DEPARTMENTAL	821.10
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	NON-DEPARTMENTAL	821.10
7/27/18	TML MULTISTATE IEBP	TML MULTISTATE IEBP	GENERAL FUND	NON-DEPARTMENTAL	293.59
7/27/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	49.00
7/27/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	49.00
7/27/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	181.52
7/27/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	181.52
7/27/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	43.20
7/27/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	43.20
7/27/18	TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	642.52
7/27/18	TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	642.52
7/27/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	10.00
7/27/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	10.00
7/27/18	TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	170.64
7/27/18	TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	181.17
7/27/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	58.30
7/27/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	58.30
7/27/18	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	10,707.46
7/27/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,467.41
7/27/18	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	76,904.80
7/27/18	TML MULTISTATE IEBP	2-P85-75-40 FAMILY HRA	GENERAL FUND	CITY ADMINISTRATION	189.35
7/27/18	TML MULTISTATE IEBP	2-P85-75-40 FAMILY HRA	GENERAL FUND	CITY ADMINISTRATION	189.35
7/27/18	TML MULTISTATE IEBP	2-P85-75-40 HRA FUNDS	GENERAL FUND	CITY ADMINISTRATION	79.15
7/27/18	TML MULTISTATE IEBP	2-P85-75-40 HRA FUNDS	GENERAL FUND	CITY ADMINISTRATION	79.15
7/27/18	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	210.24
7/27/18	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	210.24
7/27/18	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	CITY ADMINISTRATION	58.26
7/27/18	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	CITY ADMINISTRATION	58.26
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	CITY ADMINISTRATION	264.13
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	CITY ADMINISTRATION	264.13
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	CITY ADMINISTRATION	150.07
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	CITY ADMINISTRATION	150.07
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	CITY ADMINISTRATION	150.07
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	CITY ADMINISTRATION	150.07
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	CITY ADMINISTRATION	4.37
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	CITY ADMINISTRATION	4.37
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	CITY ADMINISTRATION	118.43
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	CITY ADMINISTRATION	118.43
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 FAMILY-HSA FU	GENERAL FUND	CITY ADMINISTRATION	118.43
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 FAMILY-HSA FU	GENERAL FUND	CITY ADMINISTRATION	118.43
7/27/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	CITY ADMINISTRATION	18.31
7/27/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	CITY ADMINISTRATION	18.31
7/27/18	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.22
7/27/18	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.22
7/27/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	42.64
7/27/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	42.64
7/27/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	38.04
7/27/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	38.04
7/27/18	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	9.25

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/27/18	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	9.25
7/27/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	16.60
7/27/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	16.60
7/27/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	3.32
7/27/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	3.32
7/27/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.76
7/27/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.76
7/27/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	15.21
7/27/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	15.21
7/27/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	212.66
7/27/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	3.32
7/27/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	3.32
7/27/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	24.74
7/27/18	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	99.68
7/27/18	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	99.68
7/27/18	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	27.62
7/27/18	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	27.62
7/27/18	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	165.71
7/27/18	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	165.71
7/27/18	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	101.18
7/27/18	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	101.18
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	300.14
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	300.14
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	140.14
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	140.14
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	236.86
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	236.86
7/27/18	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	49.32
7/27/18	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	49.32
7/27/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.12
7/27/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.12
7/27/18	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	6.41
7/27/18	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	6.41
7/27/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	4.96
7/27/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	4.96
7/27/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	8.28
7/27/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	8.28
7/27/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.72
7/27/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.72
7/27/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2.64
7/27/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2.64
7/27/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	100.23
7/27/18	TML MULTISTATE IEBP	PLAN 2 CHILD BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	268.50
7/27/18	TML MULTISTATE IEBP	PLAN 2 CHILD BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	268.50
7/27/18	TML MULTISTATE IEBP	PLAN 2 SPOUSE BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	268.50
7/27/18	TML MULTISTATE IEBP	PLAN 2 SPOUSE BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	268.50
7/27/18	TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	FIRE DEPARTMENT	268.50
7/27/18	TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	FIRE DEPARTMENT	268.50
7/27/18	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	FIRE DEPARTMENT	166.71
7/27/18	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	FIRE DEPARTMENT	166.71
7/27/18	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	FIRE DEPARTMENT	101.79
7/27/18	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	FIRE DEPARTMENT	101.79
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	FIRE DEPARTMENT	1,650.77
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	FIRE DEPARTMENT	1,800.84
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	FIRE DEPARTMENT	150.07
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	FIRE DEPARTMENT	150.07

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	FIRE DEPARTMENT	1,302.73
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	FIRE DEPARTMENT	1,421.16
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 FAMILY-HSA FU	GENERAL FUND	FIRE DEPARTMENT	118.43
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 FAMILY-HSA FU	GENERAL FUND	FIRE DEPARTMENT	118.43
7/27/18	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	170.64
7/27/18	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	184.86
7/27/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	63.96
7/27/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	63.96
7/27/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	19.02
7/27/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	19.02
7/27/18	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	24.05
7/27/18	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	25.90
7/27/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	36.52
7/27/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	39.84
7/27/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	16.60
7/27/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	16.60
7/27/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	40.56
7/27/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	43.94
7/27/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	20.28
7/27/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	20.28
7/27/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	534.86
7/27/18	TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	GENERAL FUND	POLICE DEPARTMENT	226.97
7/27/18	TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	GENERAL FUND	POLICE DEPARTMENT	226.97
7/27/18	TML MULTISTATE IEBP	3 P85-2-30 HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	41.53
7/27/18	TML MULTISTATE IEBP	3 P85-2-30 HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	41.53
7/27/18	TML MULTISTATE IEBP	4-P85-50-30 - CHILD HRA	GENERAL FUND	POLICE DEPARTMENT	210.24
7/27/18	TML MULTISTATE IEBP	4-P85-50-30 - CHILD HRA	GENERAL FUND	POLICE DEPARTMENT	210.24
7/27/18	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	210.24
7/27/18	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	210.24
7/27/18	TML MULTISTATE IEBP	4-P85-50-30 CHILD HRA FUND	GENERAL FUND	POLICE DEPARTMENT	58.26
7/27/18	TML MULTISTATE IEBP	4-P85-50-30 CHILD HRA FUND	GENERAL FUND	POLICE DEPARTMENT	58.26
7/27/18	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	58.26
7/27/18	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	58.26
7/27/18	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	POLICE DEPARTMENT	166.71
7/27/18	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	POLICE DEPARTMENT	166.71
7/27/18	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	POLICE DEPARTMENT	101.79
7/27/18	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	POLICE DEPARTMENT	101.79
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	POLICE DEPARTMENT	264.13
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	POLICE DEPARTMENT	264.13
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	POLICE DEPARTMENT	300.14
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	POLICE DEPARTMENT	300.14
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	POLICE DEPARTMENT	1,500.70
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	POLICE DEPARTMENT	1,500.70
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	POLICE DEPARTMENT	537.00
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	POLICE DEPARTMENT	537.00
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	POLICE DEPARTMENT	4.37
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	POLICE DEPARTMENT	4.37
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	POLICE DEPARTMENT	1,421.16
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	POLICE DEPARTMENT	1,421.16
7/27/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	54.93
7/27/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	54.93
7/27/18	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	184.86
7/27/18	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	184.86
7/27/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	63.96
7/27/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	63.96
7/27/18	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	33.30

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
7/27/18	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	33.30
7/27/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	49.80
7/27/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	49.80
7/27/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	13.28
7/27/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	13.28
7/27/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	50.70
7/27/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	50.70
7/27/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	20.28
7/27/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	20.28
7/27/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	594.92
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	NON-DEPARTMENTAL	139.65
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	NON-DEPARTMENTAL	139.65
7/27/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	10.18
7/27/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	10.18
7/27/18	TML MULTISTATE IEBP	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	44.46
7/27/18	TML MULTISTATE IEBP	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	44.46
7/27/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	2.80
7/27/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	2.80
7/27/18	TML MULTISTATE IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	25.20
7/27/18	TML MULTISTATE IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	25.20
7/27/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	2.42
7/27/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	2.42
7/27/18	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	561.75
7/27/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	100.41
7/27/18	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	5,423.79
7/27/18	TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	WATER FUND	WATER DEPARTMENT	226.97
7/27/18	TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	WATER FUND	WATER DEPARTMENT	226.97
7/27/18	TML MULTISTATE IEBP	3-P85-20-30 SPOUSE HRA FUN	WATER FUND	WATER DEPARTMENT	41.53
7/27/18	TML MULTISTATE IEBP	3-P85-20-30 SPOUSE HRA FUN	WATER FUND	WATER DEPARTMENT	41.53
7/27/18	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	110.56
7/27/18	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	110.56
7/27/18	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	WATER FUND	WATER DEPARTMENT	30.64
7/27/18	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	WATER FUND	WATER DEPARTMENT	30.64
7/27/18	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	WATER FUND	WATER DEPARTMENT	167.71
7/27/18	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	WATER FUND	WATER DEPARTMENT	167.71
7/27/18	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	WATER FUND	WATER DEPARTMENT	102.40
7/27/18	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	WATER FUND	WATER DEPARTMENT	102.40
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	WATER FUND	WATER DEPARTMENT	150.07
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	WATER FUND	WATER DEPARTMENT	150.07
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	WATER DEPARTMENT	128.36
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	WATER DEPARTMENT	128.36
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	WATER FUND	WATER DEPARTMENT	118.43
7/27/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	WATER FUND	WATER DEPARTMENT	118.43
7/27/18	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	50.22
7/27/18	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	50.22
7/27/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.20
7/27/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.20
7/27/18	TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	6.54
7/27/18	TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	6.54
7/27/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	5.00
7/27/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	5.00
7/27/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	11.64
7/27/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	11.64
7/27/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	11.94
7/27/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	11.94
7/27/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	2.43

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
7/27/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	2.43
7/27/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	100.41
7/30/18	TX CSDU	00089527162015EM5059	GENERAL FUND	NON-DEPARTMENTAL	69.23
7/30/18	TX CSDU	0012999273 DAVIS	GENERAL FUND	NON-DEPARTMENTAL	366.86
7/30/18	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	2,693.08
7/30/18	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	226.92
7/31/18	FROST - VISA DEBIT CARD	LEE POWERS	GENERAL FUND	CITY COUNCIL	395.00
7/31/18	FROST - VISA DEBIT CARD	MAGGIE KUNTZ	GENERAL FUND	CITY COUNCIL	395.00
7/31/18	FROST - VISA DEBIT CARD	MICHELLE ROSS	GENERAL FUND	CITY COUNCIL	395.00
7/31/18	FROST - VISA DEBIT CARD	BOB WERNER	GENERAL FUND	CITY COUNCIL	395.00
7/31/18	FROST - VISA DEBIT CARD	FROST - AMAZON	GENERAL FUND	CITY COUNCIL	129.67
7/31/18	FROST - VISA DEBIT CARD	FROST - SAMS CLUB	GENERAL FUND	CITY ADMINISTRATION	57.14
7/31/18	FROST - VISA DEBIT CARD	FROST - HILTON HOTEL	GENERAL FUND	CITY ADMINISTRATION	400.20
7/31/18	FROST - VISA DEBIT CARD	BILL HILL	GENERAL FUND	CITY ADMINISTRATION	395.00
7/31/18	FROST - VISA DEBIT CARD	ZINA TEDFORD	GENERAL FUND	CITY ADMINISTRATION	395.00
7/31/18	FROST - VISA DEBIT CARD	ICMA CREDIT	GENERAL FUND	CITY ADMINISTRATION	200.00-
7/31/18	FROST - VISA DEBIT CARD	FROST - SIRENNET	GENERAL FUND	FIRE DEPARTMENT	485.84
7/31/18	FROST - VISA DEBIT CARD	FROST - RUGGED DEPOT	GENERAL FUND	FIRE DEPARTMENT	340.65
7/31/18	FROST - VISA DEBIT CARD	FROST - STRYKER	GENERAL FUND	FIRE DEPARTMENT	22.71
7/31/18	FROST - VISA DEBIT CARD	FROST - TX COMMISSION ON F	GENERAL FUND	FIRE DEPARTMENT	87.17
7/31/18	FROST - VISA DEBIT CARD	FROST - FIRE PROTECTION PU	GENERAL FUND	FIRE DEPARTMENT	67.58
7/31/18	FROST - VISA DEBIT CARD	FROST - FIRE DEPT SAFETY	GENERAL FUND	FIRE DEPARTMENT	80.00
7/31/18	FROST - VISA DEBIT CARD	FROST - ACADEMY OUTDOORS	GENERAL FUND	FIRE DEPARTMENT	199.99
7/31/18	FROST - VISA DEBIT CARD	FROST - TRACTOR SUPPLY	GENERAL FUND	FIRE DEPARTMENT	251.93
7/31/18	FROST - VISA DEBIT CARD	FROST - TACO CABANA	GENERAL FUND	FIRE DEPARTMENT	34.15
7/31/18	FROST - VISA DEBIT CARD	FROST - SUMMIT RACING	GENERAL FUND	FIRE DEPARTMENT	182.98
7/31/18	FROST - VISA DEBIT CARD	FROST - AMAZON	GENERAL FUND	FIRE DEPARTMENT	12.95
7/31/18	FROST - VISA DEBIT CARD	FROST - SUMMIT RACING	GENERAL FUND	FIRE DEPARTMENT	49.93
7/31/18	FROST - VISA DEBIT CARD	FROST - SUMMIT RACING	GENERAL FUND	FIRE DEPARTMENT	49.95
7/31/18	FROST - VISA DEBIT CARD	FROST - DROP BOX	GENERAL FUND	FIRE DEPARTMENT	105.53
7/31/18	FROST - VISA DEBIT CARD	FROST - TOWNEPALCE SUITES	GENERAL FUND	POLICE DEPARTMENT	297.27_
				TOTAL:	483,305.11

===== FUND TOTALS =====

10	GENERAL FUND	381,658.46
20	WATER FUND	95,651.94
70	CAPITAL REPLACEMENT FUND	5,994.71

GRAND TOTAL:		483,305.11
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SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF SHAVANO PARK
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 7/01/2018 THRU 7/31/2018

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: Check Date
SEQUENCE: By Date
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C O U N C I L A / P R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 4:30 p.m.

PRESENT:

ABSENT:

Alderman Colemere

Alderman Heintzelman

Alderman Powers

Alderman Kautz

Mayor Pro Tem Ross

Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Werner dispensed with the Pledge of Allegiance to the Flag and Invocation.

3. CITIZENS TO BE HEARD

No one signed up to address City Council.

4. CITY COUNCIL COMMENTS

Mayor Werner dispensed with City Council comments at this time.

5. REGULAR AGENDA ITEMS

5.1. Presentation / discussion - Review / Staff analysis of Council Objectives - City Manager

Mayor Werner presented an overview of the review and staff analysis of Council objectives. Mark Kroeze, Community Forester, Texas A&M Forest Service, addressed the forestry practices in regards to municipal tract.

At the June 13th Budget Workshop, Council and Staff goals and objectives were reviewed with several revisions, additions made. The updated draft reflects staff's notes for the objectives. Since the June 13th Budget Workshop, staff received several recommendations for objectives: Alderman Powers:

- Axillary Power Units for Fire Station / PW and City Hall / Police: 45-90 KW, or as needed
- Rough Terrain (small) vehicle for rescue / medical transport from hike and bike areas (where normal trucks cannot go)
- Expedited funds build-up for Quint Aerial Device
- Repair of right-rear shades in Courtroom

Mayor Werner

- Become a Court of Record

Council reviewed and discussed the updated set of goals and objectives.

5.2. Presentation / discussion - Capital Replacement Funds - City Manager / Finance Director

City Manager Hill and Finance Director Morey presented and discussed Capital replacement funds schedule and the proposed funding amounts,

5.3. Presentation / discussion - Capital Expense Estimates - City Manager / Directors
City Manager reviewed the initial draft capital expense estimates by Council and departments.

5.4. Discussion - FY 2018-19 Budget Calendar Development - City Manager
No discussion occurred.

6. ADJOURNMENT

Mayor Pro Tem Ross made a motion to adjourn the meeting.

Alderman Colemere seconded the motion.

The meeting adjourned at 6:32 p.m.

Robert Werner
MAYOR

Zina Tedford
City Secretary

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:30 p.m.

PRESENT:

ABSENT:

Alderman Colemere

Alderman Heintzelman

Alderman Powers

Alderman Kautz

Mayor Pro Tem Ross

Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Werner asked Boy Scout Troop 498 to lead the Pledge of Allegiance to the Flag.

Mayor Werner led the Invocation.

3. CITIZENS TO BE HEARD

Pat Wood informed City Council that she is moving from the City and wanted to thank everyone in Shavano Park.

4. CITY COUNCIL COMMENTS

City Council welcomed everyone to the meeting.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Proclamation - Recognizing Aaron Thomas Aleman for his Eagle Scout Project in Shavano Park and achieving Eagle Scout rank - Mayor Werner

Mayor Werner recognized Aaron Thomas Aleman for his Eagle Scout Project in Shavano Park and achieving Eagle Scout rank.

5.2. Proclamation – Recognizing American Spirit Alliance – Mayor Werner

Mayor Werner postponed this item until the next Regular meeting.

At this time, Mayor Werner deviated to Agenda Item 8 Consent Agenda.

6. REGULAR AGENDA ITEMS

6.1. Discussion / action - Filling the vacancy on the Water Advisory Committee in accordance with Sec. 2-87 - Chairman Walea

Alderman Colemere made a motion to appoint Tommy Peyton to fill the vacancy on the Water Advisory Committee.

Alderman Power seconded the motion.

The motion to appoint Tommy Peyton to fill the vacancy on the Water Advisory Committee carried with a unanimous vote.

6.2. Discussion / action - Proposed Ordinance O-2018-007 removing a member of City Council from the membership of the Shavano Park Citizens Tree Committee (Administrative) - City Manager

Alderman Heintzelman made a motion to approve Ordinance O-2018-007 removing a member of City Council from the membership of the Shavano Park Citizens Tree Committee (Administrative).

Alderman Colemere seconded the motion.

The motion to approve Ordinance O-2018-007 removing a member of City Council from the membership of the Shavano Park Citizens Tree Committee (Administrative) carried with a unanimous vote.

6.3. Discussion / action - Resolution R-2018-007 removing Council appointments to the Investment Committee - City Manager

Mayor Pro Tem Ross made a motion to approve Resolution R-2018-007 removing Council appointments to the Investment Committee.

Alderman Colemere seconded the motion.

The motion to approve Resolution R-2018-007 removing Council appointments to the Investment Committee carried with a unanimous vote.

6.4. Discussion / action - Results of City Slogan Survey - City Manager

Alderman Powers made a motion to select the city slogan “City Living with Country Charm”.

Alderman Heintzelman seconded the motion.

The motion to select “City Living with Country Charm” carried with the following vote:

AYES: 3; NAYES: 2 (Mayor Pro Tem Ross / Alderman Colemere)

6.5. Discussion – Review of unauthorized access on City network - Possible Executive Session pursuant to Texas Government Code Section 551.076 deliberation regarding security personnel and devices - City Manager

Mayor Pro Tem Ross made a motion to adjourn into Executive Session Texas Government Code Section 551.076 and 551.089 deliberation regarding security personnel and devices.

Alderman Heintzelman seconded the motion.

The Open Session closed at 7:02 p.m.

The Open Session reconvened at 7:37 p.m.

No action was taken on this item.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Meeting Minutes, June 25, 2018

8.2. Approval - City Council Workshop Minutes, June 25, 2018

8.3. Accept - Planning & Zoning Commission Meeting Minutes, June 6, 2018

8.4. Approve – Agreement to Extend Contract for the Collection of Delinquent Taxes, Linebarger Goggan Blair & Sampson, LLP, Attorneys at Law for

8.5. Approve - Final replat of a 5.075-acre tract being the remaining portion of Lot 2, Block 1, NCB 17704 Life Family Church subdivision (4675 Lockhill-Selma), as recorded in Volume 9561, Pages 63 – 64 of the Deed and Plat Records of Bexar County, Texas

8.6. Approve - Ordinance O-2018-005 proposed B-2 Planned Unit Development rezoning from B-2 base district and special use short-term inpatient surgical center for National Joint Care Institute, 4675 Lockhill-Selma (N.C.B. 17704, Lot 2, Block 1) with the following development standard exceptions: building height,

**building masonry exterior, revised parking ratio and greenbelt / landscape buffers
(final reading)**

8.7. Accept - Quarterly Investment Report

**8.8. Approve - Reschedule Regular City Council Meeting from September 24, 2018 to
September 17, 2018**

Mayor Pro Tem Ross pulled agenda 8.8.

Alderman Colemere made a motion to approve Consent Agenda item 8.1 - 8.7.

Alderman Kautz seconded the motion.

The motion to approve Consent agenda item 8.1 – 8.7 carried with a unanimous vote.

Mayor Werner deviated back to agenda item 6.

Consent agenda item 8.8

Discussion was held on the rescheduling of the meeting to facilitate publication requirements for the Appraisal District.

Alderman Kautz made a motion to approve Reschedule Regular City Council Meeting from September 24, 2018 to September 17, 2018.

Alderman Heintzelman seconded the motion.

The motion to approve the rescheduling of the Regular City Council Meeting from September 24, 2018 to September 17, 2018.

9. ADJOURNMENT

Mayor Pro Tem Ross made a motion to adjourn the meeting.

Alderman Colemere seconded the motion.

The meeting adjourned at 7:40 p.m.

Robert Werner
Mayor

Zina Tedford
City Secretary

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 5:30 p.m.

PRESENT:

Alderman Colemere

Alderman Powers

Alderman Kautz

Mayor Pro Tem Ross

Mayor Werner

ABSENT:

Alderman Heintzelman

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Werner dispensed with the Pledge of Allegiance to the Flag and Invocation.

3. CITIZENS TO BE HEARD

Citizen Willing addressed City Council regarding beautification of several key entries to the City.

4. CITY COUNCIL COMMENTS

Mayor Werner dispensed with City Council Comments at this time.

5. AGENDA ITEMS

5.1. Presentation / discussion - Receipt of the Effective and Rollback Calculation – City Manager Hill

City Manager Hill presented the Effective and Rollback Calculation worksheet which provides the “Total Taxable Assessed Value (Freeze not included) and the actual tax assessed on freeze valued properties and summarizes the amounts of potential taxes collected (Total M&O and I&S) based upon last year’s collection and projections for FY 2018-19 based upon the current rate, the rollback rate, the effective rate, and the City Manager Proposed rate.

5.2. Presentation / discussion - Submission of the City Manager Proposed Budget for FY 2018-19 - City Manager Hill

City Manager Hill presented the City Manager Proposed Budget for FY 2018-19.

5.3. Presentation / discussion – Update on Drainage Improvements - City Manager Hill

City Manager Hill presented an update on Drainage Improvements. This item will be placed on the next agenda for continued discussions.

6. ADJOURNMENT

Mayor Pro Tem Ross made a motion to adjourn the meeting.

Alderman Colemere seconded the motion.

The meeting adjourned at 8:25 p.m.

Robert Werner
Mayor

Zina Tedford, City Secretary

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 5:30 p.m.

PRESENT:

ABSENT:

Alderman Colemere

Alderman Powers

Alderman Kautz

Alderman Heintzelman

Mayor Pro Tem Ross

Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Werner dispensed with the Pledge of Allegiance to the Flag and Invocation.

3. CITIZENS TO BE HEARD

No one signed up to address City Council at this time.

4. CITY COUNCIL COMMENTS

Mayor Werner presented Alderman Colemere with a proclamation recognizing August 8, 2018 as Cat Colemere Day in the City of Shavano Park, Texas.

Aldermen thanked everyone for the opportunity to serve.

5. AGENDA ITEMS

5.1. Discussion / action - Consider a proposed Tax Rate for FY 2018-19 and take a Record Vote; and Schedule Public Hearing on the proposed tax rate - City Council

Mayor Pro Tem Ross made a motion to propose a tax rate of \$0.287742 per \$100 valuation which includes an M&O of \$0.273279 and an I&S rate of \$.014463 and hold a record vote.

Alderman Heintzelman seconded the motion.

Alderman Colemere – Yes

Alderman Kautz – Yes

Alderman Heintzelman – Yes

Mayor Pro Tem Ross – Yes

Alderman Powers – Yes

The motion to propose a tax rate of \$0.287742 per \$100 valuation which includes an M&O of \$0.273279 and I&S rate of \$.014463 and hold a record vote carried with a unanimous vote.

5.2. Discussion / action - Schedule public hearings on proposed budget FY 2018-19 - City Manager

Mayor Pro Tem Ross made a motion to schedule the public hearings on proposed FY 2018-19 budget on September 10th and 17th at 6:30 p.m.

Alderman Colemere seconded the motion.

The motion to schedule the public hearings on proposed budget FY 2018-19 on September 10th and 17th at 6:30 p.m. carried with a unanimous vote.

5.3. Discussion / action - Re-approval of Final Plat establishing Pond Hill East Commercial Subdivision, a 5.48 acre tract of land out of an 86.94 acre tract of land as conveyed to Rogers Shavano Park Unit 18/19, LTD. - City Manager

Mayor Pro Tem Ross made a motion for the Re-approval of Final Plat establishing Pond Hill East Commercial Subdivision, a 5.48 acre tract of land out of an 86.94 acre tract of land as conveyed to Rogers Shavano Park Unit 18/19, LTD.

Alderman Colemere seconded the motion.

The motion for the Re-approval of Final Plat establishing Pond Hill East Commercial Subdivision, a 5.48 acre tract of land out of an 86.94 acre tract of land as conveyed to Rogers Shavano Park Unit 18/19, LTD carried with a unanimous vote.

6. ADJOURNMENT

Mayor Pro Tem Ross made a motion to adjourn the meeting.

Alderman Colemere seconded the motion.

The meeting adjourned at 5:44 p.m.

Robert Werner
Mayor

Zina Tedford
City Secretary

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 5:50 p.m.

PRESENT:

ABSENT:

Alderman Colemere

Alderman Powers

Alderman Kautz

Alderman Heintzelman

Mayor Pro Tem Ross

Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Werner dispensed with the Pledge of Allegiance to the Flag and Invocation.

3. CITIZENS TO BE HEARD

No one signed up to address City Council at this time.

4. CITY COUNCIL COMMENTS

Mayor Werner dispensed with City Council Comments at this time.

5. AGENDA ITEMS

5.1. Presentation / discussion - Update on Drainage Improvements - City Manager

City Manager Hill presented an update on drainage improvements.

5.2. Presentation / discussion - Building Permit Fee Schedule review - City Manager

Assistant to the City Manager Leeth presented a review of the Building Permit Fee Schedule. Additional information was requested to be presented at the next Regular Meeting.

5.3. Discussion - FY 2018-19 Budget - City Manager

City Manager Hill stated that the Goals & Objectives have been amended based on feedback from the Aldermen.

Discussion involved municipal security, landscaping of the municipal tract and remodeling public rest rooms, and several other budgeted items.

6. ADJOURNMENT

Mayor Pro Tem Ross made a motion to adjourn the meeting.

Alderman Colemere seconded the motion.

The meeting adjourned at 8:24 p.m.

Robert Werner
Mayor

Zina Tedford, City Secretary

1. Call to order

Chairman Janssen called the meeting to order at 6:43 p.m.

PRESENT:

Konrad Kuykendall

Carlos Ortiz

Albert Aleman

Shawn Fitzpatrick

Carla Laws

Kerry Dike

Jason Linahan

Michael Janssen

ABSENT:

Bill Simmons

2. Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.

Upon a motion made by Commissioner Kuykendall and a second made by Commissioner Dike the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. Citizens to be heard

No one signed up to address the Planning & Zoning Commission at this time.

4. Consent Agenda:

A. Approval – Planning & Zoning Commission minutes, June 6, 2018

Upon a motion made by Commissioner Aleman and a second made by Commissioner Ortiz, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the Planning & Zoning Commission June 6, 2018 minutes as amended by Commissioner Fitzpatrick. The motion carried.

5. Discussion / action – Approval of final replat of a 5.075 acre tract being the remaining portion of Lot 2, Block 1, NCB 17704 Life Family church subdivision (4675 Lockhill-Selma), as recorded in Volume 9561, Pages 63-64 of the Deed and Plat Records of Bexar County, Texas – Assistant to the City Manager Leeth.

Upon a motion made by Commissioner Aleman and a second made by Commissioner Kuykendall, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the final replat of a 5.075 acre tract being the remaining portion of Lot 2, Block 1, NCB 17704 Life Family church subdivision (4675 Lockhill-Selma), as recorded in Volume 9561, Pages 63-64 of the Deed and Plat Records of Bexar County, Texas The motion carried.

6. **Discussion – Review proposed changes and updates to the City’s 2010 Town Plan – City Manager Hill**

The Planning & Zoning Commission reviewed the proposed changes and updates to the City’s Town Plan regarding the introduction, vision and strategic goals, hike and bike trails and sidewalks, residential and commercial development, ~~and~~ flooding and drainage, the municipal tract, and improvements to NW Military Highway made throughout the first, second and third versions.

7. **Report / update – City Council items considered at previous City Council meetings and discussion Manager Hill provided an overview of items considered at the previous City Council Meeting – City Manager Hill.**

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

8. **Chairman Announcements:**

- A. Advise members to contact City staff to add new or old agenda items.
- B. Advise members of pending agenda items, as follows:
 - i. August – Discussion / action regarding possible updates and amendments to the City’s 2010 Town Plan.
 - ii. August – Remind members concerning September 1, 2018 Boards / Commissions application deadline for the Planning & Zoning Commission.
 - iii. August – Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussion concerning the same.
 - iv. February, 2019 – Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussion concerning the same.

9. **Adjournment**

Upon a motion made by Commissioner Dike and a second made by Commissioner Kuykendall, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to adjourn the meeting. The meeting adjourned at approximately 7:09 p.m.

MICHAEL JANSSEN
CHAIRMAN

ZINA TEDFORD
City Secretary

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 21, 2018

Agenda item: 8.8

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Approval - City Surplus List

x

Attachments for Reference: 1) 8.8a FY18 No. 2 Surplus List

BACKGROUND / HISTORY: The City of Shavano Park regularly identifies surplus property eligible for surplus.

This is the second surplus list in FY18, the last being approved at the March 26, 2018 City Council Meeting. Sale of items on that list totaled \$36,776.35 in revenues (\$29,250 was for the 2007 Frazier Type 1 Ambulance).

DISCUSSION: Property declared as surplus may be sold at auction and the resulting funds will be allocated back into the city's General Fund. Please view attachment 8.8a for detailed listing of surplus items. A total of 23 items across City departments are included.

Staff intends to use GovDeals.com as an auction outlet to properly dispose of inoperable equipment.

COURSES OF ACTION: Approval or disapproval and provide further guidance to staff.

FINANCIAL IMPACT: 10% of auction price is the norm for auctioning fee if an auction company is used. Therefore, no out of pocket expenses are incurred by the City

MOTION REQUESTED: Approval – City Surplus List

ID #	Item
1	HP Laserjet Pro M402n
2	Lexmark T644
3	HP Pavilion
4	HP 15-f01dx
5	iPad
6	Dell Vostro 1520
7	Office Chair
8	APC 1500
9	Weed Eater
10	Storage Container
11	Storage Container
12	Panasonic CF-19
13	APC 1250
14	Powr – Flite
15	Sofa
16	Frigidaire
17	Primo
18	Lounge Chairs
19	Desk
20	Craftsman
21	ALT - 651 Cold Pour Crack Filler
22	Office Desk Chair
23	Office Desk Chair

Description	Condition
Desk printer	Used / Not Working
PW / Water Utility Printer	Used / Working (error-prone)
Mini Laptop - Windows 8	Used / Working
Laptop - Windows XP	Used / Not Working
iPad	Used / Not Working
Laptop - Windows XP	Used / Working
Office Chair	Used / Not Working
Server UPS Backup	Used / Not Working
Stilh Weed Eater	Used/Not Working
Storage Container	Used
Storage Container	Used
Mobile Data Terminal (MDT)	Used / Not Working
Desktop USP Backup	Used / Not Working
Electric Floor Buffer	Used / Working
Small Lounge Sofa	Used
Refrigerator	Used / Working
Water Dispenser	Used / Working
Lounge Chairs	Used
Desk	Used
Drill Combo Kit 6 Pc. 19.2 Volt	Used / Batteries wont hold charge
Seal Coat Material 55 Gal Drums (4)	Unopened
Red/White/Blue fabric chair	Used / Not Working
Black & White leather	Used / Not Working

Department

Admin

PW / W

Admin

Admin

Admin

Admin

Admin (Court)

Admin

Fire

Fire

Fire

Fire

Fire

PW / W

PW / W

PW / W

PW / W

PW / W

PW

PW

PW

Police

Police

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 27, 2018

Agenda item: 8.8

Prepared by: Bill Hill

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Approval – City Organizational Chart

X

Attachments for Reference: 1) 8.8a Organization Chart

BACKGROUND / HISTORY: The Organization Chart is approved annually by Council for inclusion in the budget documentation and employee handbook.

DISCUSSION: This proposed new Organization Chart is unaltered from the FY2017-18 budget.

COURSES OF ACTION: Approve City Organization Chart; or alternatively decline and provide further guidance to staff.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Approve City Organizational Chart

ATTACHMENT A
ORGANIZATIONAL FLOWCHART

Approved by Council on _____.

