

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:30 p.m.

PRESENT: ABSENT:

Alderman Colemere
Alderman Heintzelman
Alderman Hisel
Mayor Pro Tem Ross
Alderman Simpson
Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Pro Tem Ross led the Pledge of Allegiance to the Flag. Mayor Werner led the Invocation.

3. CITIZENS TO BE HEARD

Citizens Goodman and Prest addressed City Council regarding the wall on NW Highway.

4. CITY COUNCIL COMMENTS

City Council welcomed all to the meeting.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Recognition - Holiday Event - Mayor Pro Tem Ross

Mayor Pro Tem Ross thanked all for coming out to the Holiday Event. We had a great event and thanked staff and volunteers for making it a success.

5.2. Proclamation - Honoring Willow Wood resident Tommy Flores, King for the Especial Royal Court - Mayor Werner

Mayor Werner presented a proclamation to Willow Wood resident Tommy Flores, King for the Especial Royal Court.

6. REGULAR AGENDA ITEMS

6.1. Discussion / action - Accepting the 2017 Audit - City Manager

Phil Vaughn, Armstrong, Vaughn and Associates, presented the 2017 Audit.

Mayor Pro Tem Ross made a motion to accept the 2017 Audit.

Alderman Heintzelman seconded the motion.

The motion to accept the 2017 Audit carried unanimously.

6.2. Discussion / action - Presentation of Drainage Improvement Plan and prioritization and funding options for consideration - City Manager

Mayor Pro Tem Ross made a motion to authorize staff to prioritize the drainage plan up to \$1 Million dollars in budget FY 2018.

Alderman Heintzelman seconded the motion.

Alderman Simpson made a motion to substitute to authorize the City Manager to implement Phase I of Option #1 and submit an appropriate budget amendment to cover expenditures of Phase I and other planning expenses.

Alderman Hisel seconded the motion.

The motion to substitute to authorize the City Manager to implement Phase I of Option #1 and submit an appropriate budget amendment to cover expenditures carried with the following vote:

AYES: 3; NAYES: 2 (Mayor Pro Tem Ross / Alderman Heintzelman)

The vote on the substitute motion carried with the unanimous vote.

6.3. Discussion / action - Shavano Estates rock wall along NW Military - City Manager

Alderman Simpson made a motion to adjourn into Executive Session.

Mayor Pro Tem Ross seconded the motion.

The Open Meeting closed at 7:43 p.m.

The Open Meeting reconvened at 7:57 p.m.

Alderman Simpson made a motion that we find repairing the wall to have a public purpose and authorize the City Manager to expeditiously coordinate with the property owners and Denton / BitterBlue with Denton or the property owners to take the lead and the City contribute not more than \$20,000, to be taken from fund balance, with the remainder of the cost being borne by the other parties.

Alderman Heintzelman seconded the motion.

The motion that we find repairing the wall to have a public purpose and authorize the City Manager to expeditiously coordinate with the property owners and Denton / BitterBlue with Denton or the property owners to take the lead and the City contribute not more than \$20,000, to be taken from fund balance, with the remainder of the cost being borne by the other parties carried with the following vote:

AYES: 3; NAYES: 2 (Alderman Colemere / Mayor Pro Tem Ross)

6.4. Discussion / action - 2017 Annual Crime Report - Police Chief

Chief Lacy presented the 2017 Annual Crime Report.

6.5. Discussion / action - Transfer portions of Fund Balance to Capital Replacement / Improvement Fund - City Manager

Alderman Simpson made a motion that we amend the budget to transfer excess fund balance of \$251,000 to the Fire Department Capital Replacement Fund line of Ladder Truck.

Alderman Hisel seconded the motion.

Mayor Pro Tem Ross made a substitute motion to transfer \$251,000 to categories as recommended by staff.

Alderman Hisel seconded the motion.

The vote on the substitute motion to transfer \$251,000 to categories as recommended by staff carried with the following vote:

AYES: 4; NAYES: 1 (Alderman Simpson)

The vote on the primary motion which is to transfer \$251,000 to categories as recommended by staff carried with the following vote with a unanimous vote:

6.6. Discussion / action - Purchase additional water rights in lieu of renewal of existing Edwards Aquifer Water Leases (2019) - City Manager

Alderman Heintzelman made a motion to approve the purchase additional water rights in lieu of renewal of existing Edwards Aquifer Water Leases (2019).

Mayor Pro Tem Ross seconded the motion.

The motion to approve the purchase additional water rights in lieu of renewal of existing Edwards Aquifer Water Leases (2019) carried with a unanimous vote.

6.7. Discussion / action - Appointment of Council Appointed Positions (Bank Services / City Medical Director / IT Services) - City Manager

Alderman Simpson made a motion to continue services with Dr. Terpolli and HTS for IT services and direct staff to request proposals for banking services.

Alderman Colemere seconded the motion.

The motion to continue services with Dr. Terpolli and HTS for IT services and direct staff to request proposals for banking services carried unanimously.

6.8. Discussion / action - Authorizing the City Manager to enter into contract to hire an interim Finance Director - City Manager

Mayor Pro Tem Ross made a motion to authorize the City Manager to enter into a contract to hire an interim Finance Director.

Alderman Simpson seconded the motion.

The motion to authorize the City Manager to enter into contract to hire an interim Finance Director carried with a unanimous vote.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Meeting Minutes, November 27, 2017

8.2. Accept - Planning & Zoning Commission Meeting Minutes, November 1, 2017

8.3. Accept – Planning & Zoning Commission Meeting Minutes, December 6, 2017

8.4. Accept - Water Advisory Committee Minutes, November 13 , 2017

8.5. Accept - Quarterly and Annual Investment Report ending September 30, 2017

8.6. Approval - Resolution No. R-2018-001 ordering the May 5, 2018 General / Special to elect three Aldermen and a Special Election reauthorize the street maintenance sales tax at the rate of one-fourth of one percent to provide revenue for maintenance and repair of municipal streets

8.7. Approval - Authorizing the City Manager to enter into an Joint Election Agreement with Bexar County Election Administrator for the May 5, 2018 General Election

Alderman Simpson pulled agenda item 8.6 for discussion.

Mayor Pro Tem Ross made a motion to approve Consent Agenda items 8.1 -8.5 and 8.7 as presented.

Alderman Simpson seconded the motion.

The motion to approve Consent Agenda items 8.1 -8.5 and 8.7 carried unanimously.

City Manager Hill explained that we are here tonight to approve the Resolution calling for the R-2018-001 ordering the May 5, 2018 General / Special to elect three Aldermen and a Special Election reauthorize the street maintenance sales tax at the rate of one-fourth of one percent to provide revenue for maintenance and repair of municipal streets.

Alderman Simpson made a motion to approve Consent Agenda item 8.6 as presented.

Mayor Pro Tem Ross seconded the motion.

The motion to approve Resolution No. R-2018-001 ordering the May 5, 2018 General / Special to elect three Aldermen and a Special Election reauthorize the street maintenance sales tax at the rate of one-fourth of one percent to provide revenue for maintenance and repair of municipal streets carried unanimously.

9. ADJOURNMENT

Mayor Pro Tem Ross made a motion to adjourn the meeting.

Alderman Colemere seconded the motion.

The meeting adjourned at 9:30 p.m.

Robert Werner
Mayor

Zina Tedford
City Secretary