

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:30 p.m.

PRESENT:

ABSENT:

Alderman Colemere

Alderman Powers

Alderman Kautz

Alderman Heintzelman

Mayor Pro Tem Ross

Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Alderman Heintzelman led the Pledge of Allegiance to the Flag.

Alderman Kautz led the Invocation.

3. CITIZENS TO BE HEARD

Citizens Walea, Simpson, Smith, Pierce, and Florine addressed City Council regarding city events, fire department, hand held devices, publications, munitract, ISO ratings, and beautification and thanked Chief Naughton for his service.

4. CITY COUNCIL COMMENTS

City Council welcomed all to the meeting and extended their sincerest wishes to Chief Naughton on his retirement.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Recognition / Presentation - Outgoing Fire Chief Naughton for 17 years of outstanding service to Shavano Park – Council

Mayor Werner presented Chief Naughton with a plaque of appreciation for his dedicated service to the Citizens of Shavano Park.

5.2. Recognition / Presentation – Presentation to PW Director Peterson and Water Crew Leader Urbaneck III – Fire Chief Naughton

Chief Naughton presented PW Director Peterson and Water Crew Leader Urbaneck III with plaques of appreciation for their assistance during a recent fire in the City.

5.3. Proclamation - National Suicide Awareness Month - Mayor Werner

5.4. Proclamation - Breast Cancer Awareness Month - Mayor Werner

5.5. Proclamation - Declaration of Respect Certificate - Mayor Werner

Mayor Werner dispensed with agenda items 5.3, 5.4 and 5.5. .

6. REGULAR AGENDA ITEMS

6.1. Discussion / action - Ordinance No. O-2018-011 approving and adopting the proposed 2018 Town Plan as the City's Comprehensive Plan as recommended by the Planning and Zoning Commission (final reading) - Chairman Janssen / City Manager

Alderman Colemere made a motion to approve Ordinance No. O-2018-011 approving and adopting the proposed 2018 Town Plan as the City's Comprehensive Plan as recommended by the Planning and Zoning Commission (final reading).

Alderman Powers seconded the motion.

The motion to approve Ordinance No. O-2018-011 approving and adopting the proposed 2018 Town Plan as the City's Comprehensive Plan as recommended by the Planning and Zoning Commission carried with a unanimous vote.

6.2. Discussion / action - Repair of Shavano Estates rock wall along NW Military - Ald. Kautz

Alderman Kautz made a motion to discuss repair of Shavano Estates rock wall along NW Military.

Motion died due to the lack of a second to discuss.

6.3. Discussion / action - Selection Boards, Commissions, and Committees - City Manager

6.3.1. Planning & Zoning Commissions - Four appointments, two-year terms

Alderman Heintzelman made a motion to appoint the following to the Planning & Zoning Commission:

Konrad Kuykendall

Albert T. Aleman

Carla Laws

William Stipek

Alderman Powers seconded the motion.

The motion to appoint the Konrad Kuykendall, Albert T. Aleman, Carla Laws and William Stipek carried with a unanimous vote.

6.3.2. Water Advisory Committee - Three appointments (Water System Users only), two-year term.

Alderman Colemere made a motion to appoint:

Tommy Peyton

Sam Bakke

Steven W. Fleming

Alderman Heintzelman seconded the motion.

The motion to appoint Tommy Peyton, Sam Bakke, and Steven W. Fleming to the Water Advisory Committee carried with a unanimous vote.

6.3.3 Board of Adjustments - Two appointments and two alternates, two-year terms

Mayor Pro Tem Ross made a motion to appoint:

Shawn Fitzpatrick

C. Michael Ireland

Charles E. Brame as Alt. 1

Robert E. Bettac as Alt. 2

Alderman Heintzelman seconded the motion.

The motion to appoint Shawn Fitzpatrick, C. Michael Ireland, Charles E. Brame as Alt. 1 and Robert E. Bettac as Alt. 2 carried with a unanimous vote.

6.3.4 Investment Committee - One appointment for two-year term

Alderman Heintzelman made a motion to appoint George Fillis and Lee Matecko to the Investment Committee as a third citizen serving in lieu of an Alderman in which staff will prepare an amendment to the Investment policy

Alderman Kautz seconded the motion.

The motion to appoint George Fill and Lee Matecko to the Investment Committee.

6.3.5 Tree Committee - To Be Determined - minimum seven (7) residents

Alderman Colemere made a motion to appoint the following to the Tree Committee:

Robert Lawrence

Gerald S. Reamey

J. David Pierce

M.J. Smoot

Nancy Bula

Alderman Powers seconded the motion.

The motion to appoint Robert Lawrence, Gerald S. Reamey, J. David Pierce, M.J. Smoot and Nancy Bula carried with a unanimous vote.

6.4. Discussion / action - Ordinance prohibiting the use of hand-held mobile communication devices and portable electronic devices while operating a motor vehicle by adding Article 32 to Chapter 7 of the City Code of Ordinances of the City of Shavano Park, Texas, providing a fine of up to \$200.00 per violation, providing an effective date, and other matters in connection therewith - Ald. Heintzelman

Alderman Heintzelman made a motion to discuss prohibiting the use of hand-held mobile communication devices and portable electronic devices while operating a motor vehicle.

Alderman Colemere seconded the motion.

After discussion, it is the consensus of the City Council to direct staff to prepare an ordinance prohibiting the use of hand-held mobile communication devices and portable electronic devices while operating a motor vehicle by adding Article 32 to Chapter 7 of the City Code of Ordinances of the City of Shavano Park, Texas, providing a fine of up to \$200.00 per violation, providing an effective date, and other matters in connection therewith

6.5. Discussion / action - Resolution R-2018-011 adopting City Policy No. 14 - City Publications - Mayor Pro Tem Ross / City Manager

City Attorney Erkan asked City Council consider adjourning into Executive Session to discuss items 6.5 and 6.8.

Mayor Pro Tem Ross objected to this request and made a motion to postpone agenda items 6.5 and 6.8 to the next Regular Meeting.

Mayor Werner stated that with no objection agenda items 6.5 and 6.8 are postponed to the next Regular Meeting.

6.6. Discussion / action - Formation of a City Council Ad Hoc Beautification Committee - MPT Ross / Ald. Kautz

Mayor Pro Tem Ross made a motion to proceed with the formation of a City Council Ad Hoc Beautification Committee with Alderman Kautz serving as Chairman and Alderman Powers as member and direct staff to prepare a resolution to outline the committee and formulate the processes.

Alderman Heintzelman seconded the motion.

The motion to direct staff to prepare a resolution to outline the committee and formulate the processes carried with the unanimous vote.

6.7. Discussion / action - Formation of a City Council Ad Hoc Muni Tract Pavilion Committee - MPT Ross

Alderman Colemere made a motion to proceed with the formation of a City Council Ad Hoc Muni Tract Pavilion to include Mayor Pro Tem Ross and Mayor Werner to establish a plan, purpose, and funding strategy for the muni tract pavilion.

Alderman Heintzelman seconded the motion.

The motion to proceed with the formation of a City Council Ad Hoc Muni Tract Pavilion to include Mayor Pro Tem Ross and Mayor Werner and direct staff to prepare a resolution to outline the committee, establish a plan, purpose, and funding strategy for the muni tract pavilion carried with the following vote:

AYES: 4; NAYES: 1 (Alderman Powers)

6.8. Discussion / action - Adopt the National Neighborhood Watch Program as a city sponsored / managed program. Appoint management of the program to the Police Department with the Chief designated as the POC - MPT Ross

This has been postponed to the next Regular City Council Meeting.

6.9. Discussion / action - Firetruck, clarify intended motion - MPT Ross

Mayor Pro Tem Ross clarified the motion regarding replacement of fire engine as outlined in the minutes of Sept. 10, 2018 as stated below:

Mayor Pro Tem Ross made a motion to authorize staff to immediately begin research to purchase a demo 100' Aerial firetruck and authorizing staff to negotiate purchase during 2019 and said purchase not to exceed \$1.1M to be taken out of capital improvement fire department reserves.

Alderman Colemere seconded the motion.

The motion to authorize staff to immediately begin research to purchase a demo 100' Aerial firetruck and authorizing staff to negotiate purchase during 2019 and said purchase not to exceed \$1.1M to be taken out of capital improvement fire department reserves carried with a unanimous vote.

6.10. Discussion / action - Purchasing Policy Updates - MPT Ross

Discussion was held on staff reviewing / updating the purchasing policy and presenting recommendation to City Council.

6.11. Discussion / action - City Manager Review - Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters - MPT Ross

Mayor Pro Tem Ross made a point of order and asked City Council consider agenda items 7.1 City Manager's Report and 8 Consent Agenda.

Mayor Werner deviated to agenda items 7 and 8.

Alderman Kautz made a motion to adjourn into Executive Session.

Mayor Pro Tem Ross seconded the motion.

The open meeting adjourned at 8:10 p.m.

The open meeting reconvened at 9:10 p.m.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

No discussion held on agenda items 7.1 – 7.6.

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Meeting Minutes, September 17, 2018

8.2. Accept - Planning & Zoning Commission Meeting Minutes, August 4, 2018

8.3. Approval - Purchase of Self Contained Breathing Apparatus

8.4. Approval – Resolution R-2018-010 designating the San Antonio Express News as the City of Shavano Park’s official newspaper for posting of public and legal notices

8.5. Approval Ordinance O-2018-012 adopting the 2018 International Fire Code with exceptions

Mayor Pro Tem Ross pulled agenda items 8.3 and 8.5.

Agenda item 8.3 Approval - Purchase of Self Contained Breathing Apparatus.

Discussion was held on the status of this item. City Manager Hill informed the City Council that the bid opening was held, item exceeds the \$50,000 threshold and requires City Council approval. If approved, purchase order is prepared and ready to place order. Staff anticipates that FD will receive in less than 90 days.

Mayor Pro Tem Ross made a motion to approve agenda item 8.3 - Purchase of Self Contained Breathing Apparatus.

Alderman Heintzelman seconded the motion.

The motion to approve the purchase of Self Contained Breathing Apparatus carried with a unanimous vote.

Agenda item 8.5 - Approval Ordinance O-2018-012 adopting the 2018 International Fire Code with exceptions.

Mayor Pro Tem Ross made a motion to present O-2018-012 at the next Regular Meeting under Regular business for first reading.

Alderman Colemere seconded the motion.

The motion to place O-2018-012 on the next Regular Meeting under Regular business for first reading carried with a unanimous vote.

Mayor Werner deviated to agenda item 6.11.

9. ADJOURNMENT

Mayor Pro Tem Ross made a motion to adjourn the meeting.

Alderman Colemere seconded the motion.

The meeting adjourned at 9:10 p.m.

Zina Tedford
City Secretary

Robert Werner
Mayor