

**AGENDA**  
**NOTICE OF MEETING OF THE CITY COUNCIL OF**  
**SHAVANO PARK, TEXAS**

**This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Regular Meeting on Monday, January 28, 2019 meeting immediately following the Crime Control and Prevention District meeting scheduled at 6:15 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:**

**1. CALL MEETING TO ORDER**

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

**3. CITIZENS TO BE HEARD**

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion – JC 0169)

**4. CITY COUNCIL COMMENTS**

Pursuant to TEX. GOV'T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;

- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda.

## **5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS**

**5.1. Holiday Event - Mayor Pro Tem Ross**

**5.2. Proclamation - Monarch Butterfly Month**

**5.3. Proclamation - City of Shavano Park Community Wildlife Habitat Certification**

## **6. REGULAR AGENDA ITEMS**

**6.1. Discussion / action - Accepting the 2018 Audit – Finance Director**

**6.2. Discussion / action - Transfer portions of Fund Balance to Capital Replacement / Improvement Fund – Finance Director**

**6.3. Discussion - 2018 Annual Crime Report - Police Chief**

**6.4. Discussion / action - Well 6 Entrance Improvements Update - PW Director**

**6.5. Discussion / action - Select members to the City Council Ad Hoc Muni Tract Pavilion Committee - MPT Ross**

**6.6. Discussion / action - Appointment of Council Appointed Positions (City Attorney, Judge, Prosecutor and Website) - City Manager**

**6.7. Discussion / action - Ordinance O-2018-012 adopting the 2018 International Fire Code with exceptions (final reading) - Fire Chief**

**6.8. Discussion / action - Future purchase of an Aerial Platform Fire Demo Engine - Fire Chief**

## **7. CITY MANAGER'S REPORT**

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

**7.1. Building Permit Activity Report**

- 7.2. Fire Department Activity Report**
- 7.3. Municipal Court Activity Report**
- 7.4. Police Department Activity Report**
- 7.5. Public Works Activity Report**
- 7.6. Finance Report**

**8. CONSENT AGENDA**

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 8.1. Approval - City Council Meeting Minutes, November 26, 2018**
- 8.2. Approval - Special City Council Meeting Minutes, December 3, 2018**
- 8.3. Approval - Special City Council Meeting Minutes, December 18, 2019**
- 8.4. Approval - Ordinance O-2018-014 Purchasing Policy Updates - City Manager / Finance Director (final reading)**
- 8.5. Approval - Schedule the Annual City-Wide Garage Sale**
- 8.6. Approval - Resolution R-2019-001 ordering a General Election for the purpose of electing a Mayor and two Aldermen and ordering Special Election for a Referendum to continue the Shavano Park Crime Control and Prevention District on May 4, 2019**
- 8.7. Accept - Quarterly and Annual Investment Reports ending September 30, 2018**
- 8.8. Approval - Resolution R-2019-002 authorizing the submittal of a grant application to the 2019 State Homeland Security Program to request funding for enhancements to Shavano Park's Critical Infrastructure Cybersecurity in Fiscal Year 2019-2020.**
- 8.9. Approval - Resolution R-2019-003 authorizing the submittal of a grant application for a National Incident-Based Reporting System-compliant Records Management System upgrade in Fiscal Year 2019-2020.**
- 8.10. Approval - Property declared as Fiscal Year 2019 Surplus**

**8.11. Approval - Authorizing the City Manager to enter into an Interlocal Agreement concerning blood testing services for the prosecution of certain offenses with Bexar County District Attorney**

**9. ADJOURNMENT**

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

**Attendance by Other Elected or Appointed Officials:**

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

**CERTIFICATE:**

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 22nd day of January 2019 at 12:45 p.m. at a place convenient and readily accessible to the general public at all times, and to the City's website, [www.shavanopark.org](http://www.shavanopark.org), in compliance with Chapter 551, Texas Government Code

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Zina Tedford  
City Secretary



## **POTENTIAL FUTURE AGENDA ITEMS**

**No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item.** Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. Revisions to Employee Handbook - Annual February**
- b. FY 2018-19 Budget Amendment (February or March)**
- c. Shavano Park Police Department 2017 Racial Profiling Report - Annual February**
- d. City of Shavano Park Investment Policy - Annual February**
- e. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities – February / August**
- f. Resolution R-2018-011 adopting City Policy No. 14 – City Publications - Open**
- g. Adopt the National Neighborhood Watch Program as a city sponsored / managed program. Appoint management of the program to the Police Department with the Police Chief designated as the POC - Open**
- h. Report on litigation, Texas ARD MOR Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV'T CODE §551.071, Consultation with Attorney) - Open**
- i. Set City Manager Annual Performance and Salary Review for April – Annual March**
- j. City Manager Annual Review / Salary for April - Annual April**
- k. Annual Budget Calendar - Annual May**
- l. Approval of Financial Account Signatures - Annual June**
- m. Annual Compensation Review - Annual June Workshop**
- n. Ordinance O-2018-013 prohibiting the use of a portable electronic device while operating a motor vehicles and creating an offense (first reading) - Ald. Heintzelman (postponed until July 2019)**
- o. Update from Republic Services on Fees and Recycle - Annual August**
- p. City Council adoption of organizational chart - Annual August**
- q. Shavano Park Commercial and Residential Development Semi-annual Presentation -**

**Bitterblue, Inc. / Denton Communities – February / August**

- r. Annual Report on Republic Service Recycling and CPI Fee adjustments - Annual September**
- s. Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY - Annual September**
- t. Ordinance approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2018 and ending September 30, 2019a - Annual September**
- u. Resolution adopting the City of Shavano Park Effective Tax Rate (Record Vote) - Annual September**
- v. Record vote to ratify the property tax rate reflected in the FY 2016-17 Budget (Record Vote) - Annual September**
- w. Selection - Boards, Commissions, and Committees - Annual September**
- x. Disposal of City Equipment / Furniture - Annual October**
- y. Designation of City of Shavano Park Official Paper - Annual October**
- z. Adoption of Official City Holiday Schedule - Annual November**
- aa. Setting the dates for the City sponsored events (Arbor / Earth Day / Independence Day / National Night Out / Holiday) - Annual November**
- bb. Approval of the yearly tax roll - Annual November**
- cc. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual January**
- dd. Records Retention Policy - Annual January**
- ee. Schedule the Annual City-Wide Garage Sale – Annual January**
- ff. Appointment of Council Appointed Positions - Annual January**
- gg. Crime Control Prevention District funding placed on ballot - January 2019**
- hh. Street Maintenance Fund funding placed on the ballot - January 2022**

## *PROCLAMATION*

*WHEREAS*, the majestic orange-and-black Monarch Butterfly, is an iconic North American species whose multigenerational migrations and metamorphosis from caterpillar to butterfly annual capture the imagination of millions of Americans; and

*WHEREAS*, the Monarch Butterfly population has declined by more than 90 percent in the past two decades, from nearly 1 billion during their migration from Canada and the United States to Mexico in 1996, to only 60 million during the winter of 2014; and

*WHEREAS*, local governments can play a critical role in helping to save the Monarch Butterfly by providing habitat at public parks, median strips, community gardens, office buildings, recreation centers and libraries by promoting limited use of pesticides and planting and the Milkweed plant (the only host plant for Monarch Caterpillars); and

*WHEREAS*, simple changes in landscaping practices can make a big difference for the Monarch Butterfly: and

*WHEREAS*, educating citizens about how and where to grow milkweed is a key piece of the puzzle;

*NOW, THEREFORE BE IT PROCLAIMED*, I, Robert Werner, Mayor of the City of Shavano Park, hereby pledge to help restore habitats for the Monarch Butterfly and encourage our citizens to do the same so that these magnificent butterflies will once again flourish across our state and proclaim April 2019 as “Monarch Butterfly Month.”

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Robert Werner, Mayor

## *PROCLAMATION*

*WHEREAS*, the National Wildlife Federation's Community Wildlife Habitat™ program partners with cities, towns, counties, neighborhoods, and communities of all kinds to become healthier, greener, and more wildlife-friendly; and

*WHEREAS*, this conservation ethic represents a sacred duty and obligation to protect and build upon our conservation heritage for the sake of wildlife, ourselves, our neighbors, and—most of all—for future generations; and

*WHEREAS*, community Wildlife Habitats garden and landscape with wildlife in mind, promote the use of native trees and plants, work to reduce or eliminate the use of pesticides and chemicals, and integrate wildlife-friendly practices into sustainability plans and park master plans; and

*WHEREAS*, under the guidance of Vicky Maisel, Nancy Bula, Kim Lane, Dagne Fischer, Jean Countryman and Kristi Werner, the City of Shavano Park has taken exceptional action to preserve, enhance, restore and connect wildlife habitat while also communicating the importance of habitat stewardship to the public; and

*WHEREAS*, in the fall of 2018, the City of Shavano Park was recognized as the fourth community certified by the National Wildlife Federation as a certified "Community Wildlife Habitat."

*NOW, THEREFORE BE IT PROCLAIMED*, on behalf of the City Council of the City of Shavano Park, Texas I do hereby proclaim April 2019 as

*"CITY OF SHAVANO PARK COMMUNITY WILDLIFE HABITAT MONTH"*

in Shavano Park, Texas and encourage our community to reach out to Vicky Maisel, Nancy Bula, Kim Lane, Dagne Fischer, Jean Countryman and Kristi Werner and join their efforts in ensuring the City of Shavano Park is doing its duty in protecting and building upon our conservation heritage for the sake of wildlife, ourselves, our neighbors, and—most of all—for future generations.

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Robert Werner  
Mayor

## CITY COUNCIL STAFF SUMMARY

Meeting Date: January 28, 2019

Agenda item: 6.1

Prepared by: Brenda Morey

Reviewed by: Bill Hill

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### **AGENDA ITEM DESCRIPTION:**

Discussion / action – Accepting the FY 2018 Financial Statement Audit

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#### **Attachments for Reference:**

- 1) Auditors' Letter to Management
- 2) FY 2018 Audited Financial Statements
- 3) FY 2018 Revenue & Expenditures - Incode

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**BACKGROUND / HISTORY:** Armstrong, Vaughan & Associates, Certified Public Accountants, performed the audit fieldwork for the FY 2018 financial statements on December 3 and 4, 2018, with two auditors, led by Phil Vaughan, CPA. This is their second year as the City's auditors.

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**DISCUSSION:** The City Manager and Finance Director have reviewed the draft financial report and the Auditors' letter to management received on December 14, 2018. The report reflects an "unqualified opinion" meaning the financial statements fairly present the results of the City's operations, financial position and cash flows for the year ended September 30, 2018. The audit results did not detect any significant internal control issues, however, the audit is not designed to express an opinion on the City's internal controls.

Phil Vaughan will be presenting at the January 28, 2019 City Council meeting and will provide bound copies of the reports at that time.

The September 30, 2018 General Fund Audited Fund Balance is \$2,649,013 (see page 13), a decrease of \$423,106 from the prior year. This decrease was due to:

1) \$99,743 actual (\$100,055 originally budgeted) - use of fund balance to fully support the transfer to Capital Replacement fund in the amount of \$50,055 and \$50,000 budgeted to purchase crack sealing equipment (\$49,688 actual).

2) \$289,295 actual (\$298,288 budgeted amount) - FY2018 Budget Amendment #1 authorized use of fund balance for transfer to Capital Replacement fund \$250,599, Northwest Military wall repair \$20,000, City Hall building maintenance \$17,000, City Hall fire alarm replacement \$5,689, Fiesta medals \$2,000, other items \$3,000.

3) Remaining decrease of \$34,068 is the net effect of all the revenues and expenditures for the year.

Note that the September 30, 2018 General Fund fund balance exceeds 50% of the FY 2019 General Fund budgeted expenditures by \$42,342, within the parameters of the City's established fund balance policy. (\$5,213,342 FY2019 General Fund budgeted expenditures \* 50% fund balance requirement

= \$2,606,671 amount required - \$2,649,013 9/30/2018 audited General Fund fund balance = \$42,342 balance over the 50% requirement)

There were two significant accounting policy changes this year, one for warrants and one for other post-employment benefits.

The auditors suggested removing the outstanding warrant receivables from the City's financial statements due to the low collection rate and high degree of estimation. The City Manager and Finance Director agreed with their suggestion and this method follows industry practice. Going forward, outstanding warrants for court fines will only be recorded after the court appearance in which the fine is set.

The change in other post-employment benefits relates to the accounting for the supplemental death benefit provided through the Texas Municipal Retirement System. This treatment is consistent with the accounting for retirement benefits offered through TMRS.

The auditors also noted an unadjusted misstatement, which is considered immaterial to the financial statements. PEG Franchise revenue is overstated by \$3,893 for revenue earned in the previous fiscal year. This pertains to the change in accounting for franchise fees that occurred as of September 30, 2017. The effect on the PEG Fund had not been considered at that time, only the effect on the General Fund. Given the small dollar amount involved, a prior period adjustment was not considered necessary. Going forward, the accounting for all City franchise revenues will be consistent.

Fiscal year 2018 is final year that capital expenditures using set aside monies from the Capital Replacement Fund or Crime Control Prevention Fund will be recorded in the General Fund. For fiscal year 2019, the City has budgeted these expenditures directly out of the Capital Replacement Fund and the Crime Control Prevention Fund, following the auditors' suggestion. This will improve reporting transparency for these funds.

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**COURSES OF ACTION:** Accept the City of Shavano Park's FY 2018 Audited Financial Statements and Auditors' Letter to Management.

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**FINANCIAL IMPACT:** Fees per the three year contract currently in force were budgeted at \$16,150. Due to City Staff responsiveness and advanced schedule preparation, a discount of \$650 was provided on the final invoice, net expenditure of \$15,500.

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**MOTION REQUESTED:** Accept the City of Shavano Park's FY 2018 Audited Financial Statements and Auditor's Letter to Management.



## **Communication with Those Charged with Governance**

To Management, Mayor and City Council of  
City of Shavano Park

We have audited the financial statements of City of Shavano Park as of and for the year ended September 30, 2018, and have issued our report thereon dated December 17, 2018. Professional standards require that we advise you of the following matters relating to our audit.

### **Our Responsibility in Relation to the Financial Statement Audit**

As communicated in our engagement letter dated March 31, 2017, our responsibility, as described by professional standards, is to form and express an opinion(s) about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of City of Shavano Park solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

### **Planned Scope and Timing of the Audit**

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

### **Compliance with All Ethics Requirements Regarding Independence**

The engagement team and others in our firm, as appropriate, have complied with all relevant ethical requirements regarding independence.

## **Qualitative Aspects of the Entity's Significant Accounting Practices**

### *Significant Accounting Policies*

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by City of Shavano Park is included in Note A to the financial statements. There were no new accounting policies adopted and no changes in significant accounting policies or their application during 2018 except for the following:

The City adopted Governmental Accounting Standards Board Statement No. 75 related to other post employment benefits (OPEB). The City's participation in the TMRS Supplemental Death Benefits Fund resulted in the recognition of a total OPEB liability of \$111 thousand.

The City also changed the accounting for outstanding warrants. Previously, the City recorded an estimated receivable for warrants issued. The receivable had a low collection rate and involved a degree of estimation on the final outcome on the citation. This receivable has been removed and the City will now record warrant revenue when the fine is set at court and ultimately collected. This is more in line with industry standard.

No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

### *Significant Accounting Estimates*

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are:

1. Useful lives of depreciable assets
2. Allowance for uncollectible property tax and utility receivables
3. Net Pension and total OPEB Liability assumptions for mortality rates and investment returns

We evaluated the key factors and assumptions used to develop the estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

### *Financial Statement Disclosures*

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. There are no sensitive disclosures affecting City of Shavano Park's financial statements.

## **Significant Difficulties Encountered during the Audit**

We encountered no difficulties in dealing with management relating to the performance of the audit.

## **Representations Requested from Management**

We have requested certain written representations from management in a separate letter dated December 17, 2018.



**Disagreements with Management**

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to City of Shavano Park's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

**Uncorrected and Corrected Misstatements**

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole and each applicable opinion unit. The following unadjusted misstatements effects, as determined by management, are immaterial to the financial statements: PEG Franchise revenue is overstated by \$3,893 for revenue earned in the previous fiscal year.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. None of the misstatements identified by us as a result of our audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole or applicable opinion units.

**Management's Consultations with Other Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

**Other Significant Matters, Findings, or Issues**

In the normal course of our professional association with City of Shavano Park, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as City of Shavano Park's auditors.

This information is intended solely for the information and use of the Mayor, City Council and management of City of Shavano Park and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully,



Armstrong, Vaughan & Associates, PC  
December 17, 2018



**ANNUAL FINANCIAL REPORT**

**FISCAL YEAR ENDED  
SEPTEMBER 30, 2018**



CITY OF SHAVANO PARK  
ANNUAL FINANCIAL REPORT  
FOR THE YEAR ENDED SEPTEMBER 30, 2018

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CITY OF SHAVANO PARK

PRINCIPAL OFFICERS

CITY OFFICIALS

MAYOR

BOB WERNER

CITY COUNCIL

MICHELE BUNTING ROSS

LEE POWERS

BOB HEINTZELMAN

MAGGI KAUTZ

MIKE COLEMERE

CITY MANAGER

BILL HILL





Armstrong, Vaughan & Associates, P. C.

Certified Public Accountants

Deborah F. Fraser

Phil S. Vaughan

Nancy L. Vaughan

Kimberly J. Roach

## INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and  
Members of the City Council  
City of Shavano Park, Texas

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Shavano Park as of and for the year ended September 30, 2018, and the related notes to the financial statements, which collectively comprise City of Shavano Park's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

The City of Shavano Park's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Shavano Park, as of September 30, 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Emphasis of Matter***

As discussed in Note A20 to the financial statements, the City adopted Governmental Accounting Standards Board Statement No. 75 related to other post-employment benefits and changed the accounting method for outstanding warrants. These changes resulted in prior period adjustments. Our opinion is not modified with respect to this matter.

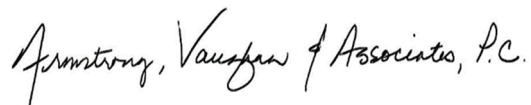
### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, pension schedules and other post-employment benefit schedule as listed in table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise City of Shavano Park's basic financial statements as a whole. The combining nonmajor fund financial statements and individual fund comparative statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. These statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.



Armstrong, Vaughan & Associates, P.C.

December 17, 2018





## MANAGEMENT'S DISCUSSION AND ANALYSIS

This section of the City of Shavano Park's annual financial report presents our discussion and analysis of the City's financial performance during the fiscal year ended September 30, 2018. Please read it in conjunction with the City's financial statements, which follow this section.

### FINANCIAL HIGHLIGHTS

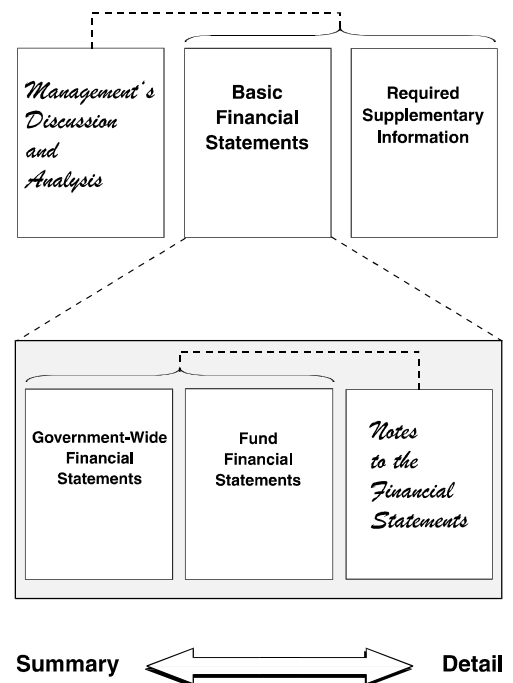
- The City's total combined net position was \$14 million at September 30, 2018.
- The City's governmental expenses were \$135 thousand less than the \$5.5 million generated in general and program revenues for governmental activities, including transfers. The total cost of the City's governmental programs increased 7% from the prior year. The increase was largely due to salary increases and new police positions.
- The City's business-type expenses (including transfers) were \$97 thousand less than the \$941 thousand generated in charges for services and other revenues. The total cost of the City's business-type activities decreased 32% from the prior year, primarily because of increased maintenance on Trinity well in the 2017 year.
- The general fund reported a fund balance this year of \$2.6 million, a decrease of \$423 thousand.

### OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of three parts—*management's discussion and analysis* (this section), the *basic financial statements*, and *required supplementary information*. The basic financial statements include two kinds of statements that present different views of the City:

- The first two statements are *government-wide financial statements* that provide both *long-term* and *short-term* information about the City's overall financial status.
- The remaining statements are *fund financial statements* that focus on *individual parts* of the government, reporting the City's operations in more detail than the government-wide statements.
- *The governmental funds* statements tell how *general government* services were financed in the *short-term* as well as what remains for future spending.
- *Proprietary fund* statements offer *short- and long-term* financial information about the activities the government operates like *businesses*.

Figure A-1F, Required Components of the City's Annual Financial Report



The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of *required supplementary information* that further explains and supports the information in the financial statements. Figure A-1 shows how the required parts of this annual report are arranged and related to one another.

<b>Figure A-2. Major Features of the City's Government-wide and Fund Financial Statements</b>			
<i>Type of Statements</i>	<b>Fund Statements</b>		
	Government-wide	Governmental Funds	Proprietary Funds
<i>Scope</i>	Entire City's government (except fiduciary funds) and the City's component units	The activities of the City that are not proprietary or fiduciary	Activities of the City that operate similar to private businesses: water utility
<i>Required financial statements</i>	• Statement of net position	• Balance Sheet	• Statement of net position
	• Statement of activities	• Statement of revenues, expenditures & changes in fund balances	• Statement of revenues, expenses & changes in net position • Statement of cash flows
<i>Accounting basis and measurement focus</i>	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus
<i>Type of asset/liability information</i>	All assets and liabilities, both financial and capital, short-term and long-term	Only assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets included	All assets and liabilities, both financial and capital, and short-term and long-term
<i>Type of inflow/outflow information</i>	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and payment is due during the year or soon thereafter.	All revenues and expenses during year, regardless of when cash is received or paid

Figure A-2 summarizes the major features of the City's financial statements, including the portion of the City government they cover and the types of information they contain. The remainder of this overview section of management's discussion and analysis explains the structure and contents of each of the statements.

### **Government-Wide Statements**

The government-wide statements report information about the City as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the government's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two government-wide statements report the City's net position and how they have changed. Net position—the difference between the City's assets and liabilities—is one way to measure the City's financial health or *position*.

- Over time, increases or decreases in the City's net position are an indicator of whether its financial health is improving or deteriorating, respectively.
- To assess the overall health of the City, one needs to consider additional non-financial factors such as changes in the City's tax base.

- The government-wide financial statements of the City include the *Governmental activities*. Most of the City's basic services are included here, such as general administration, police, and fire. Property, franchise and sales taxes finance most of these activities.

### Fund Financial Statements

The fund financial statements provide more detailed information about the City's most significant *funds*—not the City as a whole. Funds are accounting devices that the City uses to keep track of specific sources of funding and spending for particular purposes.

- Some funds are required by State law and by bond covenants.
- The City Council establishes other funds to control and manage money for particular purposes or to show that it is properly using certain taxes and grants.

The City has the following kinds of funds:

- *Governmental funds*—Most of the City's basic services are included in governmental funds, which focus on (1) how *cash and other financial assets* that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental fund statements provide a detailed *short-term* view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, we provide additional information on the subsequent page, which explains the relationship (or differences) between them.
- *Proprietary funds*—Services for which the City charges customers a fee are generally reported in proprietary funds. Proprietary funds, like the government-wide statements, provide both long-term and short-term financial information.

### FINANCIAL ANALYSIS OF THE CITY AS A WHOLE

The City's combined net position was \$14 million at September 30, 2018. (See Table A-1).

**Table A-1**  
City's Net Position

	Governmental Activities		Business-Type Activities		Total	
	2018	2017*	2018	2017*	2018	2017
<i>Assets:</i>						
Current Assets	\$ 8,372,308	\$ 8,196,495	\$ 1,081,791	\$ 1,097,422	\$ 9,454,099	\$ 9,293,917
Capital Assets (net)	4,936,524	4,824,097	4,702,363	4,754,204	9,638,887	9,578,301
<i>Total Assets</i>	<u>13,308,832</u>	<u>13,020,592</u>	<u>5,784,154</u>	<u>5,851,626</u>	<u>19,092,986</u>	<u>18,872,218</u>
<i>Deferred Outflows:</i>	<u>560,029</u>	<u>628,555</u>	<u>161,833</u>	<u>176,433</u>	<u>721,862</u>	<u>804,988</u>
<i>Liabilities:</i>						
Current Liabilities	882,175	628,890	177,462	237,638	1,059,637	866,528
Long-Term Liabilities	2,009,963	2,475,859	2,378,620	2,516,526	4,388,583	4,992,385
<i>Total Liabilities</i>	<u>2,892,138</u>	<u>3,104,749</u>	<u>2,556,082</u>	<u>2,754,164</u>	<u>5,448,220</u>	<u>5,858,913</u>
<i>Deferred Inflows:</i>	<u>311,872</u>	<u>14,905</u>	<u>20,404</u>	<u>952</u>	<u>332,276</u>	<u>15,857</u>
<i>Net Position:</i>						
Invested in Capital Assets	3,654,712	3,465,301	2,373,098	2,321,247	6,027,810	5,786,548
Restricted	1,323,933	1,428,027	-	-	1,323,933	1,428,027
Unrestricted	5,686,206	5,636,165	996,403	951,696	6,682,609	6,587,861
<i>Total Net Position</i>	<u>\$ 10,664,851</u>	<u>\$ 10,529,493</u>	<u>\$ 3,369,501</u>	<u>\$ 3,272,943</u>	<u>\$ 14,034,352</u>	<u>\$ 13,802,436</u>

\*2017 has been restated to reflect the result of a prior period adjustment. See Note A20.

## Governmental Activities

- Property tax rates remained the same for the fiscal year ending September 30, 2018, but increasing valuations increased property tax revenues \$281 thousand.

## Business-Type Activities

- Expenses decreased as significant maintenance on the Trinity Well did not continue.

**Table A-2**  
Changes in City's Net Position

	Governmental Activities		Business-Type Activities		Total	
	2018	2017*	2018	2017*	2018	2017
<i>Program Revenues:</i>						
Charges for Services	\$ 889,636	\$ 1,123,738	\$ 919,518	\$ 912,267	\$ 1,809,154	\$ 2,036,005
Operating Grants and Contributions	30,587	24,894	-	-	30,587	24,894
<i>General Revenues:</i>						
Taxes	4,407,899	4,309,210	-	-	4,407,899	4,309,210
Interest Earnings	104,156	36,477	11,824	6,848	115,980	43,325
Miscellaneous	79,382	48,441	9,838	45,707	89,220	94,148
<b>TOTAL REVENUES</b>	<b>\$ 5,511,660</b>	<b>\$ 5,542,760</b>	<b>\$ 941,180</b>	<b>\$ 964,822</b>	<b>\$ 6,452,840</b>	<b>\$ 6,507,582</b>
<i>Program Expenses:</i>						
Council	\$ 32,751	\$ 29,388	\$ -	\$ -	\$ 32,751	\$ 29,388
General Administration	969,746	875,941	-	-	969,746	875,941
Municipal Court	87,330	78,627	-	-	87,330	78,627
Public Works	504,453	497,040	-	-	504,453	497,040
Fire	1,732,408	1,677,497	-	-	1,732,408	1,677,497
Police	1,899,912	1,721,096	-	-	1,899,912	1,721,096
Development Services	102,599	98,089	-	-	102,599	98,089
Water Utility	-	-	822,572	1,201,974	822,572	1,201,974
Interest on Debt	69,153	73,583	-	-	69,153	73,583
<b>TOTAL EXPENSES</b>	<b>\$ 5,398,352</b>	<b>\$ 5,051,261</b>	<b>\$ 822,572</b>	<b>\$ 1,201,974</b>	<b>\$ 6,220,924</b>	<b>\$ 6,253,235</b>
Transfers	22,050	79,312	(22,050)	(79,312)	-	-
<b>Change in Net Position</b>	<b>\$ 135,358</b>	<b>\$ 570,811</b>	<b>\$ 96,558</b>	<b>\$ (316,464)</b>	<b>\$ 231,916</b>	<b>\$ 254,347</b>

\*2017 has not been restated to reflect the result of the prior period adjustments. See Note A20.

Table A-3 presents the cost of each of the City's largest functions, as well as each function's net cost (total cost less fees generated by the activities and intergovernmental aid). The net cost reflects what was funded by state revenues as well as local tax dollars. The cost of all *governmental* activities this year was \$5.5 million. Taxpayers paid for 60% of these activities through property taxes of \$3.3 million. 16% of the cost was paid by those who directly benefited from the programs.

**Table A-3**  
Net Cost of Selected City Functions

	Total Cost of			Net Cost of		
	Services		Percentage	Services		Percentage
	2018	2017	Change	2018	2017	Change
Council	\$ 32,751	\$ 29,388	11.4	\$ 32,751	\$ 29,388	11.4
General Administration	969,746	875,941	10.7	904,434	728,452	24.2
Municipal Court	87,330	78,627	11.1	(88,468)	(152,057)	(41.8)
Public Works	504,453	497,040	1.5	504,453	497,040	1.5
Fire	1,732,408	1,677,497	3.3	1,583,070	1,525,802	3.8
Police	1,899,912	1,721,096	10.4	1,893,849	1,714,388	10.5
Development Services	102,599	98,089	4.6	(421,113)	(513,967)	(18.1)
Water Utility	822,572	1,201,974	(31.6)	(96,946)	(73,583)	31.8

### FINANCIAL ANALYSIS OF THE CITY'S FUNDS

- The General fund decreased its fund balance by \$423 thousand primarily from the purchase of an ambulance, purchase of public works equipment and contributions to the capital replacement fund.
- The Capital Replacement Fund increased \$364 thousand as support from the General Fund exceeded capital outlay.
- Other nonmajor governmental funds were largely unchanged.

### Budgetary Highlights

- General Fund revenues fell short of the budget by \$202 thousand and expenditures were under budget by \$133 thousand.
- The General Fund fund balance decreased \$70 thousand more than the budget anticipated.

### CAPITAL ASSETS

As of September 30, 2018, the City had invested \$18.4 million in a broad range of capital assets, including land, equipment, buildings, and vehicles. Significant additions include an ambulance and other vehicles. (See Table A-4.) More detailed information about the City's capital assets is presented in the notes to the financial statements.

**Table A-4**  
City's Capital Assets  
(in thousands dollars)

	Governmental		Business-Type		Total		Total
	Activities		Activities				Percentage
	2018	2017	2018	2017	2018	2017	Change
Land	\$ 112	\$ 112	\$ 30	\$ 30	\$ 142	\$ 142	0.0
Water Rights	-	-	369	303	369	303	21.8
Buildings and Improvements	3,733	3,678	102	102	3,835	3,780	1.5
Infrastructure	2,771	2,771	7,277	7,238	10,048	10,009	0.4
Equipment	3,618	3,272	320	321	3,938	3,593	9.6
Construction in Progress	50	-	-	-	50	-	100.0
Totals at Historical Cost	10,284	9,833	8,098	7,994	18,382	17,827	3.1
Total Accumulated Depreciation	(5,347)	(5,009)	(3,396)	(3,240)	(8,743)	(8,249)	6.0
Net Capital Assets	<u>\$ 4,937</u>	<u>\$ 4,824</u>	<u>\$ 4,702</u>	<u>\$ 4,754</u>	<u>\$ 9,639</u>	<u>\$ 9,578</u>	0.6

## LONG-TERM DEBT

The City had debt as summarized in Table A-5. More detailed information about the City's debt is presented in the notes to the financial statements.

**Table A-5**  
City's Long-Term Debt  
(in thousands dollars)

	Governmental Activities		Business-Type Activities		Total		Total Percentage Change
	2018	2017	2018	2017	2018	2017	
Bonds Payable	<u>\$ 1,359</u>	<u>\$ 1,502</u>	<u>\$ 2,455</u>	<u>\$ 2,570</u>	<u>\$ 3,814</u>	<u>\$ 4,072</u>	(6.3)

## ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The City adopted the same property tax rate for the 2018-2019 fiscal year. However, increasing property values are expected to increase the tax levy. The General Fund expenditures are budgeted to decrease to \$5.2 million as the pace of capital outlay is expected to slow. Most other General Fund expenditures are expected to remain largely the same. The Water Fund activities are expected to be similar to the 2018 fiscal year. A major purchase of a ladder fire truck is expected to be made from the capital replacement fund.

## CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the City Manager at 900 Saddletree Court, Shavano Park, Texas 78231.

## BASIC FINANCIAL STATEMENTS

The basic financial statements include integrated sets of financial statements as required by the GASB. The sets of statements include:

- Government – Wide Financial Statements
- Fund Financial Statements:
  - Governmental Funds
  - Proprietary Funds
  - Fiduciary Funds

In addition, the notes to the financial statements are included to provide information that is essential to a user's understanding of the basic financial statements.





CITY OF SHAVANO PARK  
STATEMENT OF NET POSITION  
SEPTEMBER 30, 2018

	Governmental Activities	Business-Type Activities	Total
<b>ASSETS</b>			
Cash and Cash Equivalents	\$ 7,235,157	\$ 664,318	\$ 7,899,475
Investments	752,617	251,681	1,004,298
Receivables (net of allowances for uncollectibles):			
Ad Valorem Taxes	104,006	-	104,006
Other	292,823	68,558	361,381
Prepaid Expenses	500	600	1,100
Inventory	-	83,839	83,839
Internal Balances	(12,795)	12,795	-
Capital Assets (net)	4,936,524	4,702,363	9,638,887
<b>TOTAL ASSETS</b>	<b>13,308,832</b>	<b>5,784,154</b>	<b>19,092,986</b>
<b>DEFERRED OUTFLOWS</b>			
Deferred Loss on Debt Refundings	76,776	126,172	202,948
Deferred Pension Related Outflows	475,205	35,142	510,347
Deferred OPEB Related Outflows	8,048	519	8,567
<b>TOTAL DEFERRED OUTFLOWS</b>	<b>560,029</b>	<b>161,833</b>	<b>721,862</b>
<b>LIABILITIES</b>			
Accounts Payable	387,758	26,659	414,417
Accrued Wages	128,977	5,187	134,164
Accrued Compensated Absences	203,441	2,107	205,548
Accrued Interest	7,071	10,482	17,553
Deposits and Unearned Revenue	-	15,500	15,500
<i>Long-term Liabilities:</i>			
Due within One Year	154,928	117,527	272,455
Due in More than One Year	1,203,660	2,337,910	3,541,570
Total OPEB Liability	105,336	5,927	111,263
Net Pension Liability	700,967	34,783	735,750
<b>TOTAL LIABILITIES</b>	<b>2,892,138</b>	<b>2,556,082</b>	<b>5,448,220</b>
<b>DEFERRED INFLOWS</b>			
Deferred Pension Related Inflows	311,872	20,404	332,276
<b>NET POSITION</b>			
Net Investment in Capital Assets	3,654,712	2,373,098	6,027,810
Restricted for:			
Debt Service	218,948	-	218,948
Police Department	553,820	-	553,820
Municipal Court	56,924	-	56,924
Street Maintenance	404,600	-	404,600
PEG Funds	89,641	-	89,641
Unrestricted	5,686,206	996,403	6,682,609
<b>TOTAL NET POSITION</b>	<b>\$ 10,664,851</b>	<b>\$ 3,369,501</b>	<b>\$ 14,034,352</b>

See accompanying notes to basic financial statements.

CITY OF SHAVANO PARK  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED SEPTEMBER 30, 2018

Functions and Programs	Expenses	Program Revenues	
		Charges for Services	Operating Grants and Contributions
<b>Primary Government:</b>			
<i>Governmental Activities:</i>			
Council	\$ 32,751	\$ -	\$ -
General Administration	969,746	48,006	17,306
Municipal Court	87,330	175,798	-
Public Works	504,453	-	-
Fire	1,732,408	138,159	11,179
Police	1,899,912	3,961	2,102
Development Services	102,599	523,712	-
Interest on Long-term Debt	69,153	-	-
<i>Total Governmental Activities</i>	<u>5,398,352</u>	<u>889,636</u>	<u>30,587</u>
<i>Business-Type Activities:</i>			
Water Utility	<u>822,572</u>	<u>919,518</u>	<u>-</u>
<i>Total Business-Type Activities</i>	<u>822,572</u>	<u>919,518</u>	<u>-</u>
<b>Total Primary Government</b>	<u>\$ 6,220,924</u>	<u>\$ 1,809,154</u>	<u>\$ 30,587</u>
<b>General Revenues:</b>			
Taxes			
Ad Valorem Taxes			
Sales Taxes			
Other Taxes			
Interest and Investment Earnings			
Miscellaneous			
<b>Total General Revenues</b>			
Transfers			
Change in Net Position			
<b>Net Position at Beginning of Year</b>			
Prior Period Adjustment			
<b>Net Position at End of Year</b>			

See accompanying notes to basic financial statements.

Net (Expense) Revenue and Changes in Net Position

Primary Government

Governmental Activities	Business-Type Activities	Total
\$ (32,751)		\$ (32,751)
(904,434)		(904,434)
88,468		88,468
(504,453)		(504,453)
(1,583,070)		(1,583,070)
(1,893,849)		(1,893,849)
421,113		421,113
(69,153)		(69,153)
<u>(4,478,129)</u>		<u>(4,478,129)</u>
	\$ 96,946	96,946
	<u>96,946</u>	<u>96,946</u>
		<u>(4,381,183)</u>
3,272,614	-	3,272,614
619,781	-	619,781
515,504	-	515,504
104,156	11,824	115,980
79,382	9,838	89,220
<u>4,591,437</u>	<u>21,662</u>	<u>4,613,099</u>
22,050	(22,050)	-
135,358	96,558	231,916
10,813,100	3,277,782	14,090,882
(283,607)	(4,839)	(288,446)
<u>\$ 10,664,851</u>	<u>\$ 3,369,501</u>	<u>\$ 14,034,352</u>

CITY OF SHAVANO PARK  
BALANCE SHEET - GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2018

	<u>Major Fund</u> General Fund	<u>Major Fund</u> Capital Replacement	Other Nonmajor Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and Cash Equivalents	\$ 2,751,966	\$ 3,643,270	\$ 839,921	\$ 7,235,157
Investments	752,617	-	-	752,617
Receivables (net of allowances for uncollectibles):				
Property Taxes	96,134	-	7,872	104,006
Other Receivables	254,734	-	38,090	292,824
Prepaid Items	500	-	-	500
Due from Other Funds	-	10,925	550,591	561,516
<b>TOTAL ASSETS</b>	<u>\$ 3,855,951</u>	<u>\$ 3,654,195</u>	<u>\$ 1,436,474</u>	<u>\$ 8,946,620</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>				
<i>Liabilities:</i>				
Accounts Payable	\$ 350,435	\$ 15,100	\$ 22,223	\$ 387,758
Accrued Wages	128,977	-	-	128,977
Due to Other Funds	574,311	-	-	574,311
<i>Total Liabilities</i>	<u>1,053,723</u>	<u>15,100</u>	<u>22,223</u>	<u>1,091,046</u>
<i>Deferred Inflows of Resources:</i>				
Unavailable Property Tax Revenue	96,134	-	7,872	104,006
Unavailable EMS Revenue	57,081	-	-	57,081
<i>Total Deferred Inflows of Resources</i>	<u>153,215</u>	<u>-</u>	<u>7,872</u>	<u>161,087</u>
<i>Fund Balances:</i>				
Nonspendable:				
Prepaid Items	500	-	-	500
Restricted for:				
Debt Service	-	-	218,147	218,147
Police Department	-	-	553,820	553,820
Municipal Court	-	-	56,924	56,924
Street Maintenance	-	-	404,600	404,600
PEG Funds	-	-	89,641	89,641
Committed for:				
Oak Wilt	-	-	83,247	83,247
Replacement of Capital Assets	-	3,639,095	-	3,639,095
Unassigned	2,648,513	-	-	2,648,513
<i>Total Fund Balances</i>	<u>2,649,013</u>	<u>3,639,095</u>	<u>1,406,379</u>	<u>7,694,487</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>	<u>\$ 3,855,951</u>	<u>\$ 3,654,195</u>	<u>\$ 1,436,474</u>	<u>\$ 8,946,620</u>

See accompanying notes to basic financial statements.

CITY OF SHAVANO PARK  
RECONCILIATION OF THE GOVERNMENTAL FUNDS  
BALANCE SHEET TO THE STATEMENT OF NET POSITION  
SEPTEMBER 30, 2018

TOTAL FUND BALANCE - TOTAL GOVERNMENTAL FUNDS		\$ 7,694,487
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Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital Assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		4,936,524
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Other long-term assets are not available to pay for current-period expenditures and, therefore, are deferred in the funds.		161,086
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Accrued compensated absences are not due and payable in the current period and, therefore, not reported in the funds.		(203,441)
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Long-term liabilities, including capital leases and related accrued interest, are not due and payable in the current period and, therefore, not reported in the funds.		(1,288,883)
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Net pension liabilities (and related deferred outflows of resources) do not consume current financial resources and are not reported in the funds.

Net Pension Liability	(700,967)		
Pension Related Deferred Outflows	475,205		
Pension Related Deferred Inflows	<u>(311,872)</u>		(537,634)

Net other post-employment benefit liabilities (and related deferred outflows of resources) do not consume current financial resources and are not reported in the funds.

Net OPEB Liability	(105,336)		
OPEB Related Deferred Outflows	<u>8,048</u>		<u>(97,288)</u>

TOTAL NET POSITION - GOVERNMENTAL ACTIVITIES		<u>\$ 10,664,851</u>
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CITY OF SHAVANO PARK  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2018

	<u>Major Fund</u> General Fund	<u>Major Fund</u> Capital Replacement	Total Nonmajor Funds	Total Governmental Funds
<b>REVENUES</b>				
Ad Valorem Taxes	\$ 3,049,746	\$ -	\$ 141,513	\$ 3,191,259
Sales Taxes	413,230	-	206,552	619,782
Mixed Beverage Tax	20,647	-	-	20,647
Franchise Fees	474,837	-	20,020	494,857
Licenses and Permits	510,797	-	12,915	523,712
Emergency Medical Services	119,207	-	-	119,207
Fines and Penalties	167,715	-	8,084	175,799
Interest Income	54,643	36,428	13,083	104,154
Miscellaneous	135,501	-	5,774	141,275
<b>TOTAL REVENUES</b>	<u>\$ 4,946,323</u>	<u>\$ 36,428</u>	<u>\$ 407,941</u>	<u>\$ 5,390,692</u>
<b>EXPENDITURES</b>				
<i>Current:</i>				
Council	\$ 32,751	\$ -	\$ -	\$ 32,751
General Administration	817,060	-	-	817,060
Municipal Court	83,869	-	-	83,869
Public Works	467,560	13,554	-	481,114
Fire	1,573,899	-	3,044	1,576,943
Police	1,715,218	-	45,820	1,761,038
Development Services	102,599	-	-	102,599
Capital Outlay	466,452	49,360	35,784	551,596
<i>Debt Service:</i>				
Principal	-	-	143,010	143,010
Interest and Fiscal Charges	-	-	59,371	59,371
<b>TOTAL EXPENDITURES</b>	<u>\$ 5,259,408</u>	<u>\$ 62,914</u>	<u>\$ 287,029</u>	<u>\$ 5,609,351</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(313,085)</u>	<u>(26,486)</u>	<u>120,912</u>	<u>(218,659)</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Proceeds from Disposal of Assets	39,464	-	-	39,464
Transfers In	480,150	629,635	-	1,109,785
Transfers Out	(629,635)	(239,297)	(218,803)	(1,087,735)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>(110,021)</u>	<u>390,338</u>	<u>(218,803)</u>	<u>61,514</u>
Net Change in Fund Balance	(423,106)	363,852	(97,891)	(157,145)
Fund Balances at Beginning of Year	3,072,119	3,275,243	1,504,270	7,851,632
Fund Balances at End of Year	<u>\$ 2,649,013</u>	<u>\$ 3,639,095</u>	<u>\$ 1,406,379</u>	<u>\$ 7,694,487</u>

See accompanying notes to basic financial statements.

CITY OF SHAVANO PARK  
RECONCILIATION OF THE STATEMENT OF REVENUES,  
EXPENDITURES, AND CHANGES IN FUND BALANCES OF  
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED SEPTEMBER 30, 2018

NET CHANGE IN FUND BALANCES - GOVERNMENTAL FUNDS                      \$    (157,145)

Amounts reported for governmental activities in the Statement of Activities  
are different because:

Governmental funds report capital outlays as expenditures. However, in the  
statement of activities the cost of those assets is allocated over their estimated  
useful lives and reported as depreciation expense. This is the amount by which  
capital outlay exceeded depreciation. 131,229

Governmental funds report proceeds from the sale of capital assets as other  
financing sources. However in the statement of activities, the proceeds are  
reduced by the net book value of the capital assets disposed. This amount  
represents the net book value of capital assets disposed. (18,802)

Revenues in the Statement of Activities that do not provide current financial  
resources are not reported as revenues in the funds. 100,306

Governmental funds report required contributions to employee pensions and  
other post-employment benefits as expenditures. However, in the Statement  
of Activities, the cost of these plans are recorded based on the actuarially  
determined cost of the plan. This is the amount that contributions exceeded  
(fell short of) the actuarially determined plan expenses.

Pension Plan	(35,340)	
OPEB Plan	(8,777)	(44,117)

The issuance of long-term debt (e.g. bonds and capital leases) provides current  
financial resources to the governmental funds, while the repayment of the  
principal of long-term debt consumes the current financial resources of  
governmental funds. Neither transactions, however, has any effect on net position.  
This amount is the net effect of these differences in the treatment of long-term  
debt and related items.

Principal Payments		143,010
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Some expenses reported in the Statement of Activities do not require the use of  
current financial resources and, therefore, are not reported as expenditures in  
governmental funds.

Change in Compensated Absences	(9,341)	
Change in Deferred Loss on Refunding	(10,408)	
Change in Accrued Interest	626	(19,123)

CHANGE IN NET POSITION - GOVERNMENTAL ACTIVITIES                      \$    135,358



CITY OF SHAVANO PARK  
STATEMENT OF NET POSITION – PROPRIETARY FUND  
SEPTEMBER 30, 2018

	<u>Water Utility</u>
<b>ASSETS</b>	
<i>Current Assets:</i>	
Cash and Cash Equivalents	\$ 664,318
Investments	251,681
Receivables (net of allowances for uncollectibles)	68,558
Prepaid Expenses	600
Due From Other Funds	12,795
Inventory	83,839
<i>Total Current Assets</i>	<u>1,081,791</u>
Property and Equipment (net)	<u>4,702,363</u>
<b>TOTAL ASSETS</b>	<u><u>5,784,154</u></u>
 <b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Deferred Loss on Debt Refundings	126,172
Pension Related Deferred Outflows	35,142
Pension OPEB Deferred Outflows	519
<b>TOTAL DEFERRED OUTFLOWS</b>	<u><u>161,833</u></u>
 <b>LIABILITIES</b>	
<i>Current Liabilities:</i>	
Accounts Payable	26,659
Accrued Wages	5,187
Accrued Compensated Absences	2,107
Accrued Interest	10,482
Deposits and Unearned Revenue	15,500
Current Portion of Long-Term Debt	117,527
<i>Total Current Liabilities</i>	<u>177,462</u>
 <i>Long-term Liabilities:</i>	
Long-term Debt (Net of Current Portion)	2,337,910
Total OPEB Liability	5,927
Net Pension Liability	34,783
<i>Total Long-term Liabilities</i>	<u>2,378,620</u>
<b>TOTAL LIABILITIES</b>	<u><u>2,556,082</u></u>
 <b>DEFERRED INFLOWS OF RESOURCES</b>	
Pension Related Deferred Inflows	<u>20,404</u>
 <b>NET POSITION</b>	
Net Investment In Capital Assets	2,373,098
Unrestricted	996,403
<b>TOTAL NET POSITION</b>	<u><u>\$ 3,369,501</u></u>

See accompanying notes to basic financial statements.

CITY OF SHAVANO PARK  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION  
PROPRIETARY FUND  
FOR THE YEAR SEPTEMBER 30, 2018

	<u>Water Utility</u>
<b>OPERATING REVENUES</b>	
Water Service	\$ 869,190
Miscellaneous Charges	50,328
<b>TOTAL OPERATING REVENUES</b>	<u>919,518</u>
<b>OPERATING EXPENSES</b>	
Personnel	247,502
Materials and Supplies	16,113
Services	96,179
Water Lease	12,282
Maintenance	180,759
Depreciation	190,805
<b>TOTAL OPERATING EXPENSES</b>	<u>743,640</u>
<b>OPERATING INCOME (LOSS)</b>	<u>175,878</u>
<b>NONOPERATING REVENUES (EXPENSES)</b>	
Interest Income	11,824
Insurance Recoveries	9,838
Gain on Disposal of Capital Assets	4,705
Interest Expense	(83,637)
<b>TOTAL NONOPERATING REVENUES (EXPENSES)</b>	<u>(57,270)</u>
<b>INCOME (LOSS) BEFORE TRANSFERS</b>	<u>118,608</u>
<b>TRANSFERS</b>	
Transfers Out	<u>(22,050)</u>
<b>CHANGE IN NET POSITION</b>	96,558
<b>NET POSITION AT BEGINNING OF YEAR</b>	3,277,782
Prior Period Adjustment	(4,839)
<b>NET POSITION AT END OF YEAR</b>	<u><u>\$ 3,369,501</u></u>

See accompanying notes to basic financial statements.

CITY OF SHAVANO PARK  
STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2018

	<u>Water Utility</u>
<b>Cash Flows From Operating Activities:</b>	
Cash Received From Customers	\$ 965,876
Cash Paid to Employees for Services	(241,558)
Cash Paid to Suppliers for Goods and Services	<u>(423,006)</u>
<b>Net Cash Provided (Used) by Operating Activities</b>	<u>301,312</u>
<b>Cash Flows From Noncapital Financing Activities:</b>	
Transfers to Other Funds	<u>(31,336)</u>
<b>Net Cash Provided (Used) by Noncapital Financing Activities</b>	<u>(31,336)</u>
<b>Cash Flows From Capital and Related Financing Activities:</b>	
Insurance Recoveries	9,838
Proceeds from the Sale of Capital Assets	4,705
Purchase of Capital Assets	(138,964)
Principal Payments on Long-Term Debt	(101,990)
Interest Paid	<u>(85,767)</u>
<b>Net Cash Provided (Used) by Capital Financing Activities</b>	<u>(312,178)</u>
<b>Cash Flows From Investing Activities:</b>	
Purchase of Investments	(3,438)
Investment Interest Received	<u>11,824</u>
<b>Net Cash Provided (Used) by Investing Activities</b>	<u>8,386</u>
<b>Net Increase (Decrease) in Cash and Cash Equivalents</b>	(33,816)
<b>Cash and Cash Equivalents at Beginning of Year</b>	<u>698,134</u>
<b>Cash and Cash Equivalents at End of Year</b>	<u><u>\$ 664,318</u></u>

See accompanying notes to basic financial statements.

CITY OF SHAVANO PARK  
STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS (CONTINUED)  
FOR THE YEAR ENDED SEPTEMBER 30, 2018

	<u>Water Utility</u>
<b>Reconciliation of Operating Income to Net Cash</b>	
<b>Provided (Used) by Operating Activities:</b>	
Operating Income (Loss)	\$ 175,878
Adjustments to Reconcile Operating Income to Net Cash	
Provided (Used) by Operating Activities:	
Depreciation Expense	190,805
(Increase) Decrease in Operating Assets:	
Accounts Receivable (net)	49,058
Inventory	(54,519)
(Increase) Decrease in Deferred Outflows:	
Pension Related Deferred Outflows	4,308
OPEB Related Deferred Outflows	(498)
Increase (Decrease) in Current Liabilities:	
Accounts Payable	(63,154)
Accrued Wages	1,394
Accrued Compensated Absences	1,667
Deposits and Unearned Revenue	(2,700)
Net OPEB Liability	1,067
Net Pension Liability	(21,446)
Increase (Decrease) in Deferred Inflows:	
Pension Related Deferred Inflows	19,452
<b>Total Adjustments to Reconcile Operating Activities</b>	<u>125,434</u>
 <b>Net Cash Provided (Used) by</b>	
<b>Operating Activities</b>	 <u><u>\$ 301,312</u></u>

See accompanying notes to basic financial statements.

CITY OF SHAVANO PARK  
STATEMENT OF FIDUCIARY NET POSITION  
AGENCY FUND  
FOR THE YEAR ENDED SEPTEMBER 30, 2018

	<u>Pet Document and Rescue Fund</u>
<b>ASSETS</b>	
Cash and Cash Equivalents	<u>\$          2,326</u>
<b>LIABILITIES</b>	
Due to Others	<u>\$          2,326</u>

See accompanying notes to basic financial statements.

CITY OF SHAVANO PARK  
NOTES TO BASIC FINANCIAL STATEMENTS  
SEPTEMBER 30, 2018

**NOTE A -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

On the edge of the Texas Hill Country, the City of Shavano Park (the “City”) is located in the San Antonio Metropolitan Area in northwest Bexar County, approximately 12 miles north of downtown San Antonio. Shavano Park is surrounded by the City of San Antonio to the north, east, south, and west. Generally, the City’s boundaries are Loop 1604 on the north, Huebner Road on the south, Lockhill Selma on the west and Salado Creek on the east. The original Town of Shavano was established around 1881 along the Olmos Creek and served as a stagecoach and rail stop between San Antonio and Boerne. The area now occupied by the City of Shavano Park was part of the Stowers Ranch. In 1947, Wallace Rogers and Sons purchased the land for residential development starting in 1948. The city of Shavano Park was incorporated on June 19, 1956 as a general law city. The City of Shavano Park is a Type A General Law City operating under a Council/City Manager form of government, consisting of five council members and an elected Mayor. The City maintains its own water system, provides fire and EMS services, police protection, street maintenance, public works, code enforcement, building inspections, municipal court, and twice a year brush and bulky item pick-up. The financial statements of the City have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

**1. REPORTING ENTITY**

As required by generally accepted accounting principles, these financial statements present the government and its component units, entities for which the government is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the government’s operations; thus, data from these units, if any existed, would be combined with data of the primary government. Discretely presented component units, on the other hand, are reported in a separate column in the government-wide financial statements to emphasize they are legally separate from the government. As of September 30, 2018, the City had one component unit that is blended in these financial statements:

*Shavano Park Crime Control and Prevention District*

The City exerts significant control over the Crime Control and Prevention District (CCPD), a legally separate entity. The CCPD uses the taxing authority of the City and exists only to benefit the City and its community. City Council appoints all members of the Board, performs accounting and management functions, and approves the Budget. This qualifies the CCPD as a component unit, which is recorded as a separate fund of the City, using the blended method described in the previous paragraph. The CCPD collects a ¼ cent sales tax to support the police department of the City of Shavano Park. The CCPD does not issue separate financial statements.

**2. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS**

The **government-wide financial statements** include the statement of net position and the statement of activities. Government-wide statements report information on all of the activities of the City. The effect of interfund transfers has been removed from the government-wide statements but continues to be reflected on the fund statements. Governmental activities are supported mainly by taxes and intergovernmental revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods and services.

CITY OF SHAVANO PARK  
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)  
SEPTEMBER 30, 2018

**NOTE A -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

2. **GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (Continued)**

The statement of activities reflects the degree to which the direct expenses of a given function or segments are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included in program revenues are reported as general revenues.

Separate **fund financial statements** are provided for governmental funds and proprietary funds. The General Fund and Capital Replacement Fund meet the criteria as **major governmental funds**. The City's only proprietary fund (Water Utility) is a major fund.

3. **MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION**

The **government-wide financial statements** are reported using the economic resources measurement focus and the accrual basis of accounting. This measurement focus is also used for the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Revenue types which have been accrued consist of revenue from the investments, property taxes, intergovernmental revenue and charges for services. Grants are recognized as revenue when all applicable eligibility requirements imposed by the provider are met.

Revenues are classified as *program revenues* and *general revenues*. Program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. General revenues include all taxes, grants not restricted to specific programs, investment earnings, and other miscellaneous revenues.

**Governmental fund level financial statements** are reported using current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Measurable and available revenues include revenues expected to be received within 60 days after the fiscal year ends. Receivables which are measurable but not collectible within 60 days after the end of the fiscal period are reported as deferred revenue.

Expenditures generally are recorded when a fund liability is incurred; however, debt service expenditures, as well as expenditures related to compensated absences, pension benefits and other post-employment benefits, are recorded only when the liability has matured and payment is due.

CITY OF SHAVANO PARK  
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)  
SEPTEMBER 30, 2018

**NOTE A -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

3. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION (Continued)

The government reports the following major governmental funds:

**The General Fund** is the general operating fund of the City and is always classified as a major fund. The General Fund is used to account for all financial resources except those required to be accounted for in another fund. Major revenue sources include property taxes, sales taxes, franchise fees and permits. Primary expenditures are for general administration, police and fire protection.

**Capital Replacement Fund** is used to account for funds set aside for future capital asset replacements in accordance with the City's replacement schedule. The Fund receives budgeted annual contributions from the General Fund.

The City has the following types of nonmajor governmental funds: Debt Service and Special Revenue.

**Proprietary fund level financial statements** are used to account for activities, which are similar to those often found in the private sector. The measurement focus is upon determination of net income, financial position and cash flows. The City's Proprietary Fund is a Water Utility.

The **Proprietary Funds** are accounted for using the accrual basis of accounting as follows:

1. Revenues are recognized when earned, and expenses are recognized when the liabilities are incurred.
2. Current-year contributions, administrative expenses and benefit payments, which are not received or paid until the subsequent year, are accrued.

Proprietary funds distinguish operating revenues and expenses from non-operating. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations.

4. CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash deposits and investments with a maturity date within three (3) months of the date acquired by the City.



CITY OF SHAVANO PARK  
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)  
SEPTEMBER 30, 2018

**NOTE A -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**5. INVESTMENTS**

State statutes authorize the City to invest in (a) obligations of the United States or its agencies and instrumentalities; (b) direct obligations of the State of Texas or its agencies; (c) other obligations, the principal and interest of which are unconditionally guaranteed or insured by the State of Texas or the United States; (d) obligations of states, agencies, counties, cities, and other political subdivisions of any state having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than A or its equivalent; (e) certificates of deposit by state and national banks domiciled in this state that are (i) guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor; or, (ii) secured by obligations that are described by (a) - (e). Statutes also allow investing in local government investment pools organized and rated in accordance with the Interlocal Cooperation Act, whose assets consist exclusively of the obligations of the United States or its agencies and instrumentalities and repurchase assessments involving those same obligations. Earnings from these investments are added to each account monthly or quarterly. Investments are carried at fair value except for certificates of deposit and certain external investments pools which are carried at amortized cost.

**6. ACCOUNTS RECEIVABLE**

Property taxes are levied based on taxable value at January 1 prior to September 30 and become due October 1, 2017 and past due after January 31, 2018. Accordingly, receivables and revenues for property taxes are reflected on the government-wide statement based on the full accrual method of accounting.

Accounts receivable from other governments include amounts due from grantors for approved grants for specific programs and reimbursements for services performed by the City. Program grants are recorded as receivables and revenues at the time all eligibility requirements established by the provider have been met.

Reimbursements for services performed are recorded as receivables and revenues when they are earned in the government-wide statements. Included are fines and costs assessed by the court action and billable services for certain contracts. Revenues received in advance of the costs being incurred are recorded as deferred revenue in the fund statements. Receivables are shown net of an allowance for uncollectibles.

**7. PREPAID ITEMS**

Payments made for goods and services in advance are recorded as prepaid items on the balance sheet.

CITY OF SHAVANO PARK  
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)  
SEPTEMBER 30, 2018

**NOTE A -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**8. SHORT-TERM INTERFUND RECEIVABLES/PAYABLES**

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as “due from other funds” or “due to other funds” on the fund statements. Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as “internal balances.”

**9. DEFERRED INFLOWS AND OUTFLOWS OF RESOURCES**

A deferred outflow of resources is a consumption of net position that is applicable to a future reporting period while a deferred inflow of resources is an acquisition of net position. These items are presented in separate sections following assets (deferred outflows) or liabilities (deferred inflows) on the statement of net position.

Property tax revenues are recognized when they become both measurable and available in the fund statements. Available means when due, or past due, and receivable within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Property tax revenue not expected to be available for the current period are reflected as deferred revenue. Unavailable revenues arise when assets are recognized before revenue recognition criteria have been satisfied. Grant and reimbursement revenues received in advance of expenses/expenditures are reflected as unavailable revenue.

**10. CAPITAL ASSETS**

Capital assets, which include land, buildings and improvements, equipment, and infrastructure assets, are reported in the applicable governmental or business type activities column in the government-wide financial statements. Capital assets such as equipment are defined as assets with a cost of \$5,000 or more and a useful life in excess of 1 year. Infrastructure assets include City-owned streets, storm sewer, sidewalks, curbs and utilities. Capital assets are recorded at historical costs if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Interest has not been capitalized during the construction period on property plant and equipment.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Asset</u>	<u>Estimated Life</u>
Buildings and Improvements	40 years
Streets, Utilities and Infrastructure	10 to 40 years
Furniture, Fixtures, Vehicles	3 to 20 years

CITY OF SHAVANO PARK  
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)  
SEPTEMBER 30, 2018

**NOTE A -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**11. INVENTORY**

Inventory consists of utility supplies. The inventory is recorded at average cost.

**12. COMPENSATED ABSENCES**

Full-time employees earn vacation and sick leave and are allowed to accumulate unused leave. Unused sick leave is not paid upon termination. Liabilities for compensated absences are recognized in the governmental fund statements only to the extent the liabilities have matured (i.e. are due for payment). Compensated absences are accrued in the proprietary and government-wide statements.

**13. LONG-TERM OBLIGATIONS**

In the government-wide financial statements, long-term debt (including capital leases) and other long-term obligations are reported as liabilities under governmental activities or proprietary fund type statement of net position. On new bond issues, bond premiums and discounts are deferred and amortized over the life of the bond. Bond issuance costs are expensed as incurred.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs during the period incurred. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

On advance debt refundings in governmental funds, payments to defease debt are recorded as an other financing use. On debt refundings in proprietary and government-wide statements, the difference between the carrying amount of the refunded debt and the payment to defease the debt is amortized over the shorter of the lives of the new or refunded debts. The unamortized difference is recorded as a deferred outflow of resources.

**14. PENSIONS AND OTHER POST EMPLOYMENT BENEFITS**

The net pension liability, deferred inflows and outflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Texas Municipal Retirement System (TMRS), and additions to and deductions from TMRS's fiduciary net position have been determined on the same basis as they are reported by TMRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

The total other post employment benefit liability, deferred inflows and outflows of resources, and OPEB expense, have been determined on the same basis as they are reported by TMRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms.

CITY OF SHAVANO PARK  
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)  
SEPTEMBER 30, 2018

**NOTE A -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**15. FUND BALANCES**

In the fund financial statements, governmental funds report the following classifications of fund balance:

Nonspendable – Represents amounts that cannot be spent because they are either not in spendable form (such as inventory or prepaid items) or legally required to remain intact.

Restricted - Represents amounts that are constrained by external parties, constitutional provisions or enabling legislation.

Committed - Represents amounts that can only be used for a specific purpose by a resolution of City Council. Committed amounts cannot be used for any other purpose unless the City Council removes those constraints through the same formal action.

Assigned - Represents amounts which the City intends to use for a specific purpose but do not meet the criteria of restricted or committed. Assignments may be created by the Council or City Manager.

Unassigned - Represents the residual balance that may be spent on any other purpose of the City.

When an expenditure is incurred for a purpose in which multiple classifications are available, the City considers restricted balances spent first, committed second and assigned third.

It is the goal of the City to achieve and maintain an unassigned General Fund balance equal to 25 percent to 50 percent of budgeted expenditures. The City considers a balance of less than 20 percent to be a cause for concern, barring unusual or deliberate circumstances, and a balance of more than 50 percent as excessive. An amount in excess of 50 percent is to be considered for reservation to accumulate funding for capital projects and equipment, and/or to reduce the tax levy requirements, and shall be determined in conjunction with the annual budget process. In the event that the unassigned General Fund balance is less than the policy anticipates, the City shall plan to adjust budget resources in the subsequent fiscal years to restore the balance.

**16. NET POSITION**

Net position represents the difference between assets and liabilities. Net position invested in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvements of those assets, and adding back unspent proceeds. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the City or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

CITY OF SHAVANO PARK  
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)  
SEPTEMBER 30, 2018

**NOTE A -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**17. OPERATING REVENUES AND EXPENSES**

Operating revenues are those revenues that are generated directly from the primary activity of the enterprise. Operating expenses are the necessary costs incurred to provide the service that is the primary activity. Revenues and expenses not meeting these definitions are reported as nonoperating.

**18. INTERFUND TRANSFERS**

Legally authorized transfers are treated as interfund transfers and are included in the results of operations of both Governmental and Proprietary Funds.

**19. USE OF ESTIMATES**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**20. CHANGES IN ACCOUNTING PRINCIPLES**

In accordance with GASB Statement No 75, the City has recorded the total other post employment benefit liability for its Supplemental Death Benefit provided through the Texas Municipal Retirement System. This resulted in a prior period adjustment reducing beginning net position of governmental and business-type activities.

In addition, the City has changed the accounting for outstanding warrants for court fines to be consistent with generally accepted accounting principles. Previously, a receivable for these fines was estimated. Revenue related to this receivable was recognized on the Statement of Activities. Because of the low collection rate and degree of estimation, the City now records court fines only after court appearance in which the fine is set. This follows more closely with industry practice. A prior period adjustment was recorded to remove the receivable from governmental activities.

**NOTE B -- DEPOSITS AND INVESTMENTS**

**1. Deposits**

The City's funds are required to be deposited and invested under the terms of a depository contract. The depository bank deposits for safekeeping and trust with the City's agent bank approved pledge securities in an amount sufficient to protect City funds on a day-to-day basis during the period of the contract. The pledge of approved securities is waived only to the extent of the depository bank's dollar amount of Federal Deposit Insurance Corporation ("FDIC") insurance. At September 30, 2018, the carrying amount of the City's deposits were fully collateralized by a combination of federal deposit insurance (FDIC) and securities pledged by the City's depository.

CITY OF SHAVANO PARK  
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)  
SEPTEMBER 30, 2018

**NOTE B -- DEPOSITS AND INVESTMENTS (Continued)**

2. Investments

The City is required by Government Code Chapter 2256, The Public Funds Investment Act, to adopt, implement, and publicize an investment policy. That policy must address the following areas: (1) safety of principal and liquidity, (2) portfolio diversification, (3) allowable investments, (4) acceptable risk levels, (5) expected rates of return, (6) maximum allowable stated maturity of portfolio investments, (7) maximum average dollar-weighted maturity allowed based on the stated maturity date for the portfolio, (8) investment staff quality and capabilities, and (9) bid solicitation preferences for certificates of deposit. The Public Funds Investment Act ("Act") requires an annual audit of investment practices. Audit procedures in this area conducted as a part of the audit of the basic financial statements disclosed that in the areas of investment practices, management reports and establishment of appropriate policies, the City adhered to the requirements of the Act. Additionally, investment practices of the City were in accordance with local policies.

The Act determines the types of investments which are allowable for the City. These include, with certain restrictions, 1) obligations of the U.S. Treasury, U.S. agencies, and the State of Texas, 2) certificates of deposit, 3) certain municipal securities, 4) securities lending program, 5) repurchase agreements, 6) bankers acceptances, 7) mutual funds, 8) investment pools, 9) guaranteed investment contracts, and 10) commercial paper. The City's investment policy further limits investments to: (1) federally insured bank deposits, (2) collateralized bank deposits, (3) U.S. Government Treasury bills and notes, including sweep accounts that invest in them, (4) U.S. Government Agencies, and (5) Public Funds Investment Pools. No other investments may be made without authorization of City Council.

The City's investments at September 30, 2018 consisted of the following:

	Reported Amount
Certificates of Deposit	\$ 1,004,298
External Investment Pools:	
Texstar	2,150,052
Texpool	204,894
Total Investments	<u>\$ 3,359,244</u>

The certificates of deposit were covered by pledged securities from the City's depository and FDIC. The certificates are reported at amortized cost. The external investment pools operate in a manner consistent with the Securities and Exchange Commission's (SEC) Rule 2a7 of the Investment Company Act of 1940 but are not registered with the SEC as investment companies. The pools strive to maintain a consistent net asset value and qualify to be reported at amortized cost. Accordingly, the fair value of the position in this pool is the same as the value of the shares in the pool. Both pools are rated AAAM.

CITY OF SHAVANO PARK  
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)  
SEPTEMBER 30, 2018

**NOTE B -- DEPOSITS AND INVESTMENTS (Continued)**

3. Analysis of Specific Deposit and Investment Risks

GASB Statement No. 40 requires a determination as to whether the City was exposed to the following specific investment risks at year end and if so, the reporting of certain related disclosures. The City has reviewed its risk exposure and does not believe it is exposed to significant credit risk, custodial credit risk, or concentration of credit risk.

**NOTE C -- PROPERTY TAX CALENDAR**

The City's property tax is levied and becomes collectible each October 1 based on the assessed values listed as of the prior January 1, which is the date a lien attaches to all taxable property in the City. Assessed values are established by the Bexar County Appraisal District at 100% of estimated market value. Assessed values are reduced by lawful exemptions to arrive at taxable values. A revaluation of all property is required to be completed every four (4) years. The total taxable value as of January 1, 2017, upon which the fiscal 2018 levy was based, was \$1,161,265,709 (i.e., market value less exemptions). The estimated market value was \$1,207,484,045, making the taxable value 96% of the estimated market value.

The City is permitted by the Constitution of the State of Texas to levy taxes up to \$2.50 per \$100 of taxable assessed valuation for all governmental purposes. The combined tax rate to finance general governmental services, including the payment of principal and interest on long-term debt, for the year ended September 30, 2018, was \$0.287742 per \$100 of assessed value, which means that the City has a tax margin of \$2.212258 for each \$100 value and could increase its annual tax levy by approximately \$25.7 million based upon the present assessed valuation before the limit is reached. However, the City may not adopt a tax rate that exceeds the effective tax rate calculated in accordance with the Texas Property Tax Code without holding two public hearings. The Property Tax Code subjects an increase in the proposed tax rate to a referendum election, if petitioned by registered voters, when the effective tax rate increase is more than eight percent (8%) of the previous year's maintenance and operations tax rate.

**NOTE D -- OTHER RECEIVABLES**

Other receivables for the City as of September 30, 2018 are as follows:

	General Fund	Nonmajor Funds	Governmental Totals	Water Utility
Sales and Mixed Beverage Tax	\$ 67,787	\$ 34,013	\$ 101,800	\$ -
Franchise Fees	119,607	4,077	123,684	-
EMS Charges	451,257	-	451,257	-
Utility Customers	-	-	-	58,720
Other Items	10,259	-	10,259	9,838
Allowance for Uncollectibles	(394,176)	-	(394,176)	-
Total Other Receivables	<u>\$ 254,734</u>	<u>\$ 38,090</u>	<u>\$ 292,824</u>	<u>\$ 68,558</u>

CITY OF SHAVANO PARK  
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)  
SEPTEMBER 30, 2018

**NOTE E -- INTERFUND TRANSACTIONS**

Interfund balances as of September 30, 2018 were as follows:

<u>Due From</u>	<u>Due To</u>	<u>Amount</u>	<u>Purpose</u>
General	Capital Replacement	\$ 10,925	<i>Budgeted transfer</i>
General	Nonmajor	550,591	<i>Collections on behalf of other funds</i>
General	Water	12,795	<i>Collections on behalf of other funds</i>
	Totals	<u>\$ 574,311</u>	

Interfund transfers during the year ending September 30, 2018 were as follows:

<u>Transfer From</u>	<u>Transfer to</u>	<u>Amount</u>	<u>Purpose</u>
Capital Replacement	General	\$ 239,297	<i>Contributions towards capital projects</i>
General	Capital Replacement	629,635	<i>Save for future capital projects</i>
Nonmajor	General	218,803	<i>Contributions towards capital projects</i>
Water	General	22,050	<i>In support of administrative overhead</i>
		<u>\$ 1,109,785</u>	

**NOTE F -- CAPITAL ASSETS**

Governmental activities capital asset activity for the year ended September 30, 2018, was as follows:

<u>Governmental Activities</u>	<u>Balance</u> <u>10/1/2017</u>	<u>Additions</u>	<u>Disposals/ Transfers</u>	<u>Balance</u> <u>9/30/2018</u>
Land	\$ 111,687	\$ -	\$ -	\$ 111,687
Buildings and Improvements	3,677,763	55,659	-	3,733,422
Infrastructure	2,771,047	-	-	2,771,047
Vehicles and Equipment	3,271,757	446,068	(99,993)	3,617,832
Construction in Progress	-	49,869	-	49,869
	<u>9,832,254</u>	<u>551,596</u>	<u>(99,993)</u>	<u>10,283,857</u>
Less Accumulated Depreciation				
Buildings and Improvements	(1,214,651)	(97,215)	-	(1,311,866)
Vehicles and Equipment	(2,318,225)	(253,875)	81,191	(2,490,909)
Infrastructure	(1,475,281)	(69,277)	-	(1,544,558)
	<u>(5,008,157)</u>	<u>(420,367)</u>	<u>81,191</u>	<u>(5,347,333)</u>
Capital Assets, Net	<u>\$ 4,824,097</u>	<u>\$ 131,229</u>	<u>\$ (18,802)</u>	<u>\$ 4,936,524</u>



CITY OF SHAVANO PARK  
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)  
SEPTEMBER 30, 2018

**NOTE F -- CAPITAL ASSETS (Continued)**

Land and construction in progress are not depreciated. Depreciation for the year ending September 30, 2018 was charged to the following functions:

General Administration	\$ 141,612
Municipal Court	1,676
Police	119,529
Fire	138,149
Public Works	<u>19,401</u>
Total Depreciation Expense - Governmental Activities	<u>\$ 420,367</u>

Business-type activities capital asset activity for the year ended September 30, 2018, was as follows:

<u>Business-Type Activities</u>	<u>Balance 10/1/2017</u>	<u>Additions</u>	<u>Disposals/ Transfers</u>	<u>Balance 9/30/2018</u>
Land	\$ 30,146	\$ -	\$ -	\$ 30,146
Water Rights	302,981	65,946	-	368,927
Buildings and Improvements	102,176	-	-	102,176
Plant and Infrastructure	7,237,669	68,112	(28,725)	7,277,056
Vehicles and Equipment	<u>320,705</u>	<u>4,906</u>	<u>(5,524)</u>	<u>320,087</u>
	<u>7,993,677</u>	<u>138,964</u>	<u>(34,249)</u>	<u>8,098,392</u>
Less Accumulated Depreciation				
Buildings and Improvements	(4,568)	(2,554)	-	(7,122)
Plant and Infrastructure	(2,968,038)	(178,856)	28,725	(3,118,169)
Vehicles and Equipment	<u>(266,867)</u>	<u>(9,395)</u>	<u>5,524</u>	<u>(270,738)</u>
	<u>(3,239,473)</u>	<u>(190,805)</u>	<u>34,249</u>	<u>(3,396,029)</u>
Capital Assets, Net	<u>\$ 4,754,204</u>	<u>\$ (51,841)</u>	<u>\$ -</u>	<u>\$ 4,702,363</u>

Land, water rights, and construction in progress are not depreciated.

**NOTE G -- LONG-TERM DEBT**

*Combination Tax and Limited Pledged Revenue Certificates of Obligation, Series 2009*

The City issued \$2,299,999 in certificates of obligation in August 2009 for water utility system improvements. The debt service on the certificates are to be paid by the water utility fund. The bonds mature serially through February 15, 2039 and bear interest at rates between 3.5% and 5.0%. In June 2017, \$1,185,000 of these obligations were defeased by Series 2017. An amount sufficient to service this debt was placed in escrow until the redemption date of February, 2019. According, these obligations have been removed from these financial statements.

CITY OF SHAVANO PARK  
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)  
SEPTEMBER 30, 2018

**NOTE G -- LONG-TERM DEBT** (Continued)

*General Obligation Refunding Bonds, Series 2009*

The City issued \$2,795,000 in general obligation bonds in May 2009 to partially refund outstanding governmental and water utility debts. The debt service on the bonds are shared by the water utility fund and debt service fund. The bonds mature serially through February 15, 2026 and bear interest at rates between 3.50% and 4.375%.

*General Obligation Refunding Bonds, Series 2017*

The City issued \$1,925,000 in bonds in June 2017 to advance refund a portion of the 2009 Certificates of Obligation. The refunding resulted in gross savings of \$306 thousand with a present value of \$235 thousand. The debt service is funded by the water utility fund. The bonds mature serially through February 15, 2039 and bear interest at rates between 0.90% and 2.90%.

Changes in long-term debt for the year ending September 30, 2018 were as follows:

	Balance 10/1/2017	Additions	Reductions	Balance 9/30/2018	Due Within One Year
<i>Governmental Activities</i>					
2009 General Obligation	<u>\$ 1,501,598</u>	<u>\$ -</u>	<u>\$ (143,010)</u>	<u>\$ 1,358,588</u>	<u>\$ 154,928</u>
<i>Business-Type Activities</i>					
Bonds Payable:					
2009 General Obligation	\$ 388,402	\$ -	\$ (36,990)	\$ 351,412	\$ 40,072
2009 Certificates	110,000	-	(55,000)	55,000	55,000
2017 General Obligation	1,895,000	-	(10,000)	1,885,000	10,000
2017 General Obligation Premium	176,517	-	(12,492)	164,025	12,455
<i>Total Business-Type Activities</i>	<u>\$ 2,569,919</u>	<u>\$ -</u>	<u>\$ (114,482)</u>	<u>\$ 2,455,437</u>	<u>\$ 117,527</u>

CITY OF SHAVANO PARK  
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)  
SEPTEMBER 30, 2018

**NOTE G -- LONG-TERM DEBT** (Continued)

The annual requirements to amortize all long-term debt and obligations outstanding as of September 30, 2018, including interest payments, are as follows:

Fiscal Year Ending September 30,	Principal	Interest	Total
<i>Governmental Activities</i>			
2019	\$ 154,928	\$ 53,470	\$ 208,398
2020	154,928	47,273	202,201
2021	162,873	40,917	203,790
2022	170,818	34,243	205,061
2023	178,763	27,028	205,791
2024-2026	536,278	33,687	569,965
	<u>\$ 1,358,588</u>	<u>\$ 236,618</u>	<u>\$ 1,595,206</u>
<i>Business-Type Activities</i>			
2019	\$ 105,072	\$ 81,993	\$ 187,065
2020	110,072	78,627	188,699
2021	112,127	75,583	187,710
2022	114,182	72,457	186,639
2023	116,237	69,191	185,428
2024-2028	533,722	285,714	819,436
2029-2033	475,000	193,700	668,700
2034-2038	595,000	87,300	682,300
2039	130,000	2,600	132,600
	<u>\$ 2,291,412</u>	<u>\$ 947,165</u>	<u>\$ 3,238,577</u>

**NOTE H -- OPERATING LEASE**

The City leased police tasers requiring 5 annual payments of \$8,640 through 2021.

**NOTE I -- DESIGNATED NET POSITION**

As of September 30, 2018, the City has designated \$520,769 of the proprietary Water Utility Fund's \$996,403 in unrestricted net position for capital projects.

CITY OF SHAVANO PARK  
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)  
SEPTEMBER 30, 2018

**NOTE J -- EMPLOYEES' RETIREMENT SYSTEMS**

Texas Municipal Retirement System

**Plan Description**

The City participates as one of 883 plans in the nontraditional, joint contributory, hybrid defined benefit pension plan administered by the Texas Municipal Retirement System (TMRS). TMRS is an agency created by the state of Texas and administered in accordance with the TMRS Act, Subtitle G, Title 8, Texas Government Code (the TMRS Act) as an agent multiple-employer retirement system for municipal employees in the State of Texas. The TMRS Act places the general administration and management of the system with a six-member Board of Trustees. Although the Governor, with the advice and consent of the Senate, appoints the Board, TMRS is not fiscally dependent on the State of Texas. TMRS's defined benefit pension plan is a tax-qualified plan under Section 401(a) of the Internal Revenue Code. TMRS issues a publicly available comprehensive annual financial report (CAFR) that can be obtained at [www.tmrs.com](http://www.tmrs.com).

All eligible employees of the City are required to participate in TMRS retirement system

**Benefits Provided**

TMRS provides retirement, disability, and death benefits. Benefit provisions are adopted by the governing body of the City, within the options available in the state statutes governing TMRS.

At retirement, the benefit is calculated as if the sum of the employee's contributions, with interest, and the City-financed monetary credits with interest were used to purchase an annuity. Members may choose to receive their retirement benefit in one of seven payment options. Members may also choose to receive a portion of their benefit as a Partial Lump Sum Distribution in an amount equal to 12, 24, or 36 monthly payments, which cannot exceed 75% of the member's deposits and interest.

The plan provisions are adopted by the governing body of the City, within the options available in the state statutes governing TMRS. Members are eligible to retire at age sixty (60) and above with five (5) or more years of service or with twenty (20) years of service regardless of age. A member is vested after five (5) years. The contribution rate for the employees is 7%, and the City matching percent is currently 2 to 1.

At the December 31 valuations and measurement dates, the following employees were covered by the benefit terms:

	2016	2017
Inactive employees or beneficiaries currently receiving benefits	24	27
Inactive employees entitled to but not yet receiving benefits	84	81
Active employees	49	50
	<u>157</u>	<u>158</u>

CITY OF SHAVANO PARK  
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)  
SEPTEMBER 30, 2018

**NOTE J -- EMPLOYEES' RETIREMENT SYSTEMS (Continued)**

**Contributions**

The contribution rates for employees in TMRS are either 5%, 6%, or 7% of employee gross earnings, and the City matching percentages are either 100%, 150%, or 200%, both as adopted by the governing body of the City. Under the state law governing TMRS, the contribution rate for each city is determined annually by the actuary, using the Entry Age Normal (EAN) actuarial cost method. The actuarially determined rate is the estimated amount necessary to finance the cost of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

Employees for the City were required to contribute 7% of their annual gross earnings during the fiscal year. The contribution rates for the City were 13.61% and 13.55% in calendar years 2017 and 2018, respectively. The City's contributions to TMRS for the year ended September 30, 2018 were \$406,467, \$1,540 more than the required contributions.

**Net Pension Liability**

The City's Net Pension Liability (NPL) was measured as of December 31, 2017, and the Total Pension Liability (TPL) used to calculate the Net Pension Liability was determined by an actuarial valuation as of that date.

**Actuarial Assumptions**

The Total Pension Liability in the December 31, 2017 actuarial valuation was determined using the following actuarial assumptions:

Actuarial Cost Method	Entry Age Normal
Amortization Method	Level Percentage of Payroll, Closed
Remaining Amortization Period	26 Years
Asset Valuation Method	10 Year Smoothed Market; 15% Soft Corridor
Inflation	2.50%
Salary Increases	3.5% to 10.5% including Inflation
Investment Rate of Return	6.75%
Retirement Age	Experience-based table of rates that are specific to the City's plan of benefits. Last updated for the 2015 valuation pursuant to an experience study of the period 2010 - 2014.
Mortality	RP2000 Combined Mortality Table with blue Collar Adjustment with male rates multiplied by 109% and female rates multiplied by 103% and projected on a fully generational basis with scale BB.

CITY OF SHAVANO PARK  
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)  
SEPTEMBER 30, 2018

**NOTE J -- EMPLOYEES' RETIREMENT SYSTEMS (Continued)**

**Actuarial Assumptions (Continued)**

Salary increases were based on a service-related table. Mortality rates for active members, retirees, and beneficiaries were based on the gender-distinct RP2000 Combined Health Mortality Table, with male rates multiplied by 109% and female rates multiplied by 103%. The rates are projected on a fully generational basis by scale BB to account for future mortality improvements. For disabled annuitants, the gender-distinct RP2000 Combined Healthy Mortality Tables with Blue Collar Adjustment are used with males rates multiplied by 109% and female rates multiplied by 103% with a 3-year set-forward for both males and females. In addition, a 3% minimum mortality rate is applied to reflect the impairment for younger members who become disabled. The rates are projected on a fully generational basis by scale BB to account for future mortality improvements subject to the 3% floor.

The actuarial assumptions were developed primarily from the actuarial investigation of the experience of TMRS over the four year period from December 31, 2010 to December 31, 2014. They were adopted in 2015 and first used in the December 31, 2015 actuarial valuation. The post-retirement mortality assumption for healthy annuitants and Annuity Purchase Rate (APRs) are based on the Mortality Experience Investigation Study covering 2009 through 2011 and dated December 31, 2013. In conjunction with these changes first used in the December 31, 2013 valuation, the System adopted the Entry Age Normal actuarial cost method and a one-time change to the amortization policy. Plan assets are managed on a total return basis with an emphasis on both capital appreciation as well as the production of income, in order to satisfy the short-term and long-term funding needs of TMRS.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. In determining their best estimate of a recommended investment return assumption under the various alternative asset allocation portfolios, GRS focused on the area between (1) arithmetic mean (aggressive) without an adjustment for time (conservative) and (2) the geometric mean (conservative) with an adjustment for time (aggressive). The target allocation and best estimates of real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return (Arithmetic)</u>
Domestic Equity	17.50%	4.55%
International Equity	17.50%	6.35%
Core Fixed Income	10.00%	1.00%
Non-Core Fixed Income	20.00%	3.90%
Real Return	10.00%	3.80%
Real Estate	10.00%	4.50%
Absolute Return	10.00%	3.75%
Private Equity	5.00%	7.50%
	<u>100.00%</u>	

CITY OF SHAVANO PARK  
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)  
SEPTEMBER 30, 2018

**NOTE J -- EMPLOYEES' RETIREMENT SYSTEMS (Continued)**

The discount rate used to measure the Total Pension Liability was 6.75%. The projection of cash flows used to determine the discount rate assumed that employee and employer contributions will be made at the rates specified in statute. Based on that assumption, the pension plan's Fiduciary Net Position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the Total Pension Liability.

**Changes in the Net Pension Liability**

The below schedule presents the changes in the Net Pension Liability as of December 31, 2017:

	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Balance at December 31, 2016	\$ 6,875,998	\$ 5,791,392	\$ 1,084,606
Changes for the year:			
Service Cost	512,241	-	512,241
Interest	476,720	-	476,720
Change of Benefit Terms	-	-	-
Difference Between Expected and Actual Experience	39,443	-	39,443
Changes of Assumptions	-	-	-
Contributions - Employer	-	382,496	(382,496)
Contributions - Employee	-	196,584	(196,584)
Net Investment Income	-	802,552	(802,552)
Benefit Payments, Including Refunds of Employee Contributions	(139,198)	(139,198)	-
Administrative Expense	-	(4,160)	4,160
Other Changes	-	(212)	212
Net Changes	889,206	1,238,062	(348,856)
Balance at December 31, 2017	\$ 7,765,204	\$ 7,029,454	\$ 735,750

The following presents the net pension liability of the City, calculated using the discount rate of 6.75%, as well as what the City's net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	Discount Rate 5.75%	Discount Rate 6.75%	Discount Rate 7.75%
Net Pension Liability (Asset)	\$ 2,153,730	\$ 735,750	\$ 388,542

CITY OF SHAVANO PARK  
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)  
SEPTEMBER 30, 2018

**NOTE J -- EMPLOYEES' RETIREMENT SYSTEMS (Continued)**

**Pension Plan Fiduciary Net Position**

Detailed information about the pension plan's Fiduciary Net Position is available in a separately-issued TMRS financial report. That report may be obtained on the Internet at [www.tmrs.com](http://www.tmrs.com).

**Pension Expense and Deferred Outflows/Inflows of Resources Related to Pensions**

For the year ended September 30, 2018, the City recognized pension expense of \$444,121. Also as of September 30, 2018, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between Expected and Actual Economic Experience	\$ 65,585	\$ 2,857
Changes in Actuarial Assumptions	4,719	-
Differences Between Projected and Actual Investment Earnings	140,527	329,419
Contributions Subsequent to the Measurement Date	299,516	-
	<u>\$ 510,347</u>	<u>\$ 332,276</u>

Deferred outflows of resources in the amount of \$299,516 is related to pensions resulting from contributions subsequent to the measurement date, and will be recognized as a reduction of the net pension liability for the plan year ending December 31, 2018. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

For the Plan Year ended December 31,	
2018	\$ 34,860
2019	4,053
2020	(78,033)
2021	(82,325)
	<u>\$ (121,445)</u>

**NOTE K -- OTHER POSTEMPLOYMENT BENEFITS**

The City also participates in the cost sharing multiple-employer defined benefit group-term life insurance plan operated by the Texas Municipal Retirement System (TMRS) known as the Supplemental Death Benefits Fund (SDBF). The City elected, by ordinance, to provide group-term life insurance coverage to both current and retired employees. The City may terminate coverage under and discontinue participation in the SDBF by adopting an ordinance before November 1 of any year to be effective the following January 1.



CITY OF SHAVANO PARK  
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)  
SEPTEMBER 30, 2018

**NOTE K -- OTHER POSTEMPLOYMENT BENEFITS (Continued)**

The death benefit for active employees provides a lump-sum payment approximately equal to the employee's annual salary (calculated based on the employee's actual earnings, for the 12-month period preceding the month of death); retired employees are insured for \$7,500; this coverage is an "other postemployment benefit," or OPEB. Membership in the plan at December 31, 2017, the valuation and measurement date, consisted of:

	2017
Inactive employees or beneficiaries currently receiving benefits	15
Inactive employees entitled to but not yet receiving benefits	9
Active employees	50
	<u>74</u>

The City contributes to the SDBF at a contractually required rate as determined by an annual actuarial valuation. The rate is equal to the cost of providing one-year term life insurance. The funding policy for the SDBF program is to assure that adequate resources are available to meet all death benefit payments for the upcoming year; the intent is not to pre-fund retiree term life insurance during employees' entire careers. The assumptions of the plan are as follows:

Inflation	2.50%
Salary Increases	3.5% to 10.5% including Inflation
Discount Rate	3.31% based on Fidelity Index's 20-year Municipal GO AA Index
Administrative Expenses	Administrative expenses are paid through the Pension Trust and accounted for under reporting requirements under GASB Statement No. 68
Mortality Rates - Service Retirees	RP2000 Combined Mortality Table with blue Collar Adjustment with male rates multiplied by 109% and female rates multiplied by 103% and projected on a fully generational basis with scale BB.
Mortality Rates - Disabled Retirees	RP2000 Combined Mortality Table with blue Collar Adjustment with male rates multiplied by 109% and female rates multiplied by 103% with a 3-year set-forward for both males and females. The rates are projected on a fully generational basis with scale BB to account for future mortality improvements subject to the 3% floor.

Contribution rates were as follows:

Calendar Year	Contribution Rate	
	Total	Retiree Portion
2017	0.12%	0.02%
2018	0.12%	0.02%

CITY OF SHAVANO PARK  
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)  
SEPTEMBER 30, 2018

**NOTE K -- OTHER POSTEMPLOYMENT BENEFITS (Continued)**

The City's total OPEB liability, as of December 31, 2017, the measurement and valuation date, was as follows:

	Total OPEB Liability
Balance at December 31, 2016	<u>\$ 93,754</u>
Changes for the year:	
Service Cost	5,055
Interest	3,629
Changes of Assumptions	9,387
Benefit Payments	<u>(562)</u>
Net Changes	<u>17,509</u>
Balance at December 31, 2017	<u><u>\$ 111,263</u></u>

There is no separate trust maintained to fund this total OPEB liability. No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75 to pay related benefits.

The following presents the TOL of the City, calculated using the discount rate of 3.31% as well as what the City's TOL would be if it were calculated using a discount rate that is 1-percentage point lower and 1-percentage point higher than the current rate:

	Discount Rate 2.31%	Discount Rate 3.31%	Discount Rate 4.31%
Total OPEB Liability (Asset)	<u>\$ 136,517</u>	<u>\$ 111,263</u>	<u>\$ 92,372</u>

For the year ended September 30, 2018, the City recognized OPEB expense of \$9,944. Also as of September 30, 2018, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between Expected and Actual Economic Experience	\$ -	\$ -
Changes in Actuarial Assumptions	8,127	-
Differences Between Projected and Actual Investment Earnings	-	-
Contributions Subsequent to the Measurement Date	440	-
	<u>\$ 8,567</u>	<u>\$ -</u>

CITY OF SHAVANO PARK  
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)  
SEPTEMBER 30, 2018

**NOTE K -- OTHER POSTEMPLOYMENT BENEFITS (Continued)**

Deferred outflows of resources in the amount of \$440 is related to OPEB benefits resulting from contributions subsequent to the measurement date, and will be recognized as a reduction of the net pension liability for the plan year ended December 31, 2018. Other amounts reported as deferred outflows and inflows of resources related to OPEB will be recognized in OPEB expense as follows:

For the Plan Year ended December 31,		
2018	\$	1,260
2019		1,260
2020		1,260
2021		1,260
2022		1,260
Thereafter		1,827
	\$	<u>8,127</u>

**NOTE L -- HIGHER EDUCATION FACILITIES CORPORATION**

In October 1999, the City created City of Shavano Park, Texas, Higher Education Facilities Corporation (HEFC), a nonprofit corporation. The HEFC aides nonprofit educational institutions in providing educational facilities and housing facilities and facilities which are incidental, subordinate, or related thereto or appropriate in connection therewith under the provisions of Chapter 53A, Texas Education Code. In accordance with the terms establishing the nonprofit corporation, the city is not liable for any expenses incurred in establishing or administering the HEFC. The HEFC also not consolidated into the financial statements of City because it does not meet the requirements of being treated as a component unit of the City under governmental accounting standards. As of September 30, 2018, the HEFC had issued two series of Bonds:

Issue	Original Principal	Amount Outstanding	Maturity
2015 Series	\$ 5,200,000	\$ 4,675,000	2035
2016 Series	2,000,000	1,769,000	2026

**NOTE M -- COMMITMENTS AND CONTINGENCIES**

Litigation

The City is the subject of various other claims and litigation that have arisen in the course of its operations. Management is of the opinion that the City's liability in these cases, if decided adversely to the City, will not have a material effect on the City's financial position.

Commitments

The City began drainage projects and entered into engineering agreements with a total amount of \$260,007. As of September 30, 2018, \$49,869 had been incurred, leaving an estimated commitment of \$210,138.

CITY OF SHAVANO PARK  
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)  
SEPTEMBER 30, 2018

**NOTE N -- RISK MANAGEMENT**

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; business interruption; errors and omissions; injuries to employees; employee health benefits; and other claims of various natures. The City contracts with the Texas Municipal League (TML) to provide insurance coverage for property and casualty, and workers compensation. TML is a multi-employer group that provides for a combination of risk sharing among pool participants and stop loss coverage. Contributions are set annually by the provider. Liability by the City is generally limited to the contributed amounts for losses up to \$1,000,000.

**NOTE O -- PRIOR PERIOD ADJUSTMENTS**

As discussed in Note A20, the City made changes to its accounting policies. The following summarizes their impact on beginning fund balance/net position:

	Governmental Activities	Business Type Activities	Proprietary Fund
<i>Changes in Accounting Principles</i>			
Outstanding warrants for court fines are only recorded after the court appearance	\$ (195,097)	\$ -	\$ -
Adoption of Governmental Accounting Standards Board Statement No. 75 related to other post-employment benefits	\$ (88,510)	\$ (4,839)	\$ (4,839)

**NOTE P -- SUBSEQUENT EVENT**

In October, 2018, the City issued General Obligation Refunding Bonds, Series 2018 in the amount of \$1.385 million to advance refund \$1.32 million of the 2009 Series. This issue is funded 20.55% by water utility revenues and 79.45% by ad valorem taxes, through the debt service fund.



## REQUIRED SUPPLEMENTARY INFORMATION

Required supplementary information includes financial information and disclosures that are required by the GASB but are not considered a part of the basic financial statements. Such information includes:

- Budgetary Comparison Schedule – General Fund
- Schedule of Changes – Net Pension Liability
- Schedule of Pension Contributions
- Schedule of Changes – Total Other Postemployment Benefit Liability

CITY OF SHAVANO PARK  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-  
BUDGET AND ACTUAL - GENERAL FUND  
FOR THE YEAR ENDED SEPTEMBER 30, 2018

	Budget Amounts		Actual	
	Original	Final	Amounts	Variance
<b>REVENUES</b>				
Ad Valorem Taxes	\$ 3,121,801	\$ 3,121,801	\$ 3,049,746	\$ (72,055)
Sales Taxes	460,000	460,000	413,230	(46,770)
Mixed Beverage Tax	20,000	20,000	20,647	647
Franchise Fees	459,203	459,203	474,837	15,634
Licenses and Permits	526,700	586,140	510,797	(75,343)
Emergency Medical Services	110,000	110,000	119,207	9,207
Fines and Penalties	206,000	206,000	167,715	(38,285)
Interest Income	16,000	56,000	54,643	(1,357)
Miscellaneous	97,879	129,019	135,501	6,482
<b>TOTAL REVENUES</b>	<u>5,017,583</u>	<u>5,148,163</u>	<u>4,946,323</u>	<u>(201,840)</u>
<b>EXPENDITURES</b>				
<i>Current:</i>				
Council	30,084	30,084	32,751	(2,667)
General Administration	778,645	844,045	817,060	26,985
Municipal Court	81,459	87,695	83,869	3,826
Public Works	505,704	505,704	467,560	38,144
Fire	1,642,172	1,643,092	1,573,899	69,193
Police	1,687,949	1,692,277	1,715,218	(22,941)
Development Services	96,900	96,900	102,599	(5,699)
Capital Outlay	460,530	493,031	466,452	26,579
<b>TOTAL EXPENDITURES</b>	<u>5,283,443</u>	<u>5,392,828</u>	<u>5,259,408</u>	<u>133,420</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(265,860)</u>	<u>(244,665)</u>	<u>(313,085)</u>	<u>(68,420)</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Proceeds from Disposal of Assets	10,000	38,920	39,464	544
Transfers In	475,401	488,137	480,150	(7,987)
Transfers Out	(319,596)	(635,324)	(629,635)	5,689
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>165,805</u>	<u>(108,267)</u>	<u>(110,021)</u>	<u>(1,754)</u>
Net Change in Fund Balance	(100,055)	(352,932)	(423,106)	(70,174)
Beginning Fund Balance	<u>3,072,119</u>	<u>3,072,119</u>	<u>3,072,119</u>	<u>-</u>
Ending Fund Balance	<u>\$ 2,972,064</u>	<u>\$ 2,719,187</u>	<u>\$ 2,649,013</u>	<u>\$ (70,174)</u>

CITY OF SHAVANO PARK  
NOTES TO SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-  
BUDGET AND ACTUAL - GENERAL AND SPECIAL REVENUE FUNDS  
SEPTEMBER 30, 2018

**Budgetary Information** – The budget is prepared in accordance with accounting principles generally accepted in the United States of America. The City maintains strict budgetary controls. The objective of these controls is to ensure compliance with legal provision embodied in the annual appropriated budget approved by the City Council and as such is a good management control device. The following are the funds which have legally adopted annual budgets: General Fund, Debt Service and Crime Control and Prevention District.

Budgetary preparation and control is exercised at the department level. Actual expenditures may not legally exceed appropriations at the fund level.

The City does not use encumbrances.



CITY OF SHAVANO PARK  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF CHANGES – NET PENSION LIABILITY AND RELATED RATIOS  
LAST FOUR PLAN (CALENDAR) YEARS

Total Pension Liability				
	2014	2015	2016	2017
Service Cost	\$ 370,994	\$ 415,475	\$ 473,885	\$ 512,241
Interest (on the Total Pension Liability)	342,494	383,127	417,517	476,720
Changes of Benefit Terms	-	-	-	-
Difference between Expected and Actual Experience	(19,418)	(35,818)	93,916	39,443
Change of Assumptions	-	59,151	-	-
Benefit Payments, Including Refunds of Employee Contributions	(109,427)	(162,266)	(115,623)	(139,198)
Net Change in Total Pension Liability	584,643	659,669	869,695	889,206
Total Pension Liability - Beginning	4,761,991	5,346,634	6,006,303	6,875,998
Total Pension Liability - Ending	<u>\$ 5,346,634</u>	<u>\$ 6,006,303</u>	<u>\$ 6,875,998</u>	<u>\$ 7,765,204</u>
Plan Fiduciary Net Position				
	2014	2015	2016	2017
Contributions - Employer	\$ 260,007	\$ 307,649	\$ 349,004	\$ 382,496
Contributions - Employee	153,047	158,233	179,502	196,584
Net Investment Income	240,054	6,990	340,526	802,552
Benefit Payments, Including Refunds of Employee Contributions	(109,427)	(162,266)	(115,623)	(139,198)
Administrative Expense	(2,505)	(4,256)	(3,848)	(4,160)
Other	(205)	(212)	(206)	(212)
Net Change in Plan Fiduciary Net Position	540,971	306,138	749,355	1,238,062
Plan Fiduciary Net Position - Beginning	4,194,928	4,735,899	5,042,037	5,791,392
Plan Fiduciary Net Position - Ending	<u>\$ 4,735,899</u>	<u>\$ 5,042,037</u>	<u>\$ 5,791,392</u>	<u>\$ 7,029,454</u>
Net Pension Liability (Asset) - Ending	\$ 610,735	\$ 964,266	\$ 1,084,606	\$ 735,750
Plan Fiduciary Net Position as a Percentage of Total Pension Liability	88.58%	83.95%	84.23%	90.53%
Covered Payroll	\$ 2,183,711	\$ 2,260,472	\$ 2,564,315	\$ 2,808,336
Net Pension Liability as a Percentage of Covered Payroll	27.97%	42.66%	42.30%	26.20%

*Information is being accumulated prospectively until ten years is available.*

CITY OF SHAVANO PARK  
SCHEDULE OF CITY CONTRIBUTIONS TO PENSION PLAN  
LAST FIVE FISCAL YEARS

Fiscal Year Ending September 30,	Contributions In Relation to			
	Actuarially Determined Contribution	Actuarially Determined Contribution	Contribution Deficiency (Excess)	Covered Employee Payroll
2014	\$ 243,300	\$ 243,300	\$ -	\$ 2,157,762
2015	306,584	306,584	-	2,252,914
2016	314,459	318,460	(4,001)	2,260,472
2017	375,188	377,030	(1,842)	2,768,761
2018	404,927	406,467	(1,540)	2,984,335

Notes to Schedule of Contributions

Changes in Benefit Terms:      None

Changes in Assumptions:      None

*Information is being accumulated prospectively until ten years is available.*

CITY OF SHAVANO PARK  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF CHANGES – TOTAL OTHER POSTEMPLOYMENT BENEFIT LIABILITY AND  
RELATED RATIOS  
LAST PLAN (CALENDAR) YEAR

Total OPEB Liability	2017
Service Cost	\$ 5,055
Interest	3,629
Changes of Benefit Terms	-
Difference between Expected and Actual Experience	-
Change of Assumptions	9,387
Benefit Payments	(562)
Net Change in Total OPEB Liability	17,509
Total OPEB Liability - Beginning	93,754
Total OPEB Liability - Ending	<u>\$ 111,263</u>
 Covered Payroll	 \$ 2,808,336
 Total OPEB Liability as a Percentage of Covered Payroll	 3.96%

Notes to Schedule of Changes in Liability

Changes in Benefit Terms:      None

Changes in Assumptions:      None

*Information is being accumulated prospectively until ten years is available.*

## SUPPLEMENTARY INFORMATION

Supplementary information includes financial statements and schedules not required by the GASB, nor a part of the basic financial statements, but are presented for purposes of additional analysis.

- Combining Statements – Nonmajor Governmental Funds
- Comparative Individual Fund Statements
  - General Fund
  - Water Utility

CITY OF SHAVANO PARK  
COMBINING BALANCE SHEETS  
NONMAJOR GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2018

		Special Revenue Funds		
	Debt Service Fund	Crime Control District	PEG Fund	Oak Wilt Fund
<b>ASSETS</b>				
Cash and Cash Equivalents	\$ 217,856	\$ 536,501	\$ 85,564	\$ -
Property Taxes Receivable (net)	7,872	-	-	-
Other Receivables	-	17,066	4,077	-
Due From Other Funds	291	18,639	-	83,247
<b>TOTAL ASSETS</b>	<u>\$ 226,019</u>	<u>\$ 572,206</u>	<u>\$ 89,641</u>	<u>\$ 83,247</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES &amp; FUND BALANCES</b>				
<i>Liabilities:</i>				
Accounts Payable	\$ -	\$ 22,163	\$ -	\$ -
<i>Total Liabilities</i>	<u>-</u>	<u>22,163</u>	<u>-</u>	<u>-</u>
<i>Deferred Inflows of Resources:</i>				
Unavailable Property Tax Revenue	7,872	-	-	-
<i>Total Deferred Inflows</i>	<u>7,872</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Fund Balances:</i>				
Restricted For:				
Debt Service	218,147	-	-	-
Police	-	550,043	-	-
Municipal Court	-	-	-	-
Street Maintenance	-	-	-	-
PEG	-	-	89,641	-
Committed For:				
Oak Wilt	-	-	-	83,247
<i>Total Fund Balances</i>	<u>218,147</u>	<u>550,043</u>	<u>89,641</u>	<u>83,247</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES &amp; FUND BALANCES</b>	<u>\$ 226,019</u>	<u>\$ 572,206</u>	<u>\$ 89,641</u>	<u>\$ 83,247</u>

Special Revenue Funds				Total
Street Maintenance	Court Tech and Security	Child Safety Fund	LEOSE Training	Nonmajor Funds
\$ -	\$ -	\$ -	\$ -	\$ 839,921
-	-	-	-	7,872
16,947	-	-	-	38,090
387,653	56,924	3,837	-	550,591
<u>\$ 404,600</u>	<u>\$ 56,924</u>	<u>\$ 3,837</u>	<u>\$ -</u>	<u>\$ 1,436,474</u>
\$ -	\$ -	\$ 60	\$ -	\$ 22,223
-	-	60	-	22,223
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,872</u>
-	-	-	-	7,872
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,872</u>
-	-	-	-	218,147
-	-	3,777	-	553,820
-	56,924	-	-	56,924
404,600	-	-	-	404,600
-	-	-	-	89,641
-	-	-	-	83,247
<u>404,600</u>	<u>56,924</u>	<u>3,777</u>	<u>-</u>	<u>1,406,379</u>
<u>\$ 404,600</u>	<u>\$ 56,924</u>	<u>\$ 3,837</u>	<u>\$ -</u>	<u>\$ 1,436,474</u>

CITY OF SHAVANO PARK  
COMBINING STATEMENTS OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCE - NONMAJOR GOVERNMENTAL FUNDS  
FOR THE FISCAL YEARS ENDED SEPTEMBER 30, 2018

		Special Revenue Funds		
	Debt Service Fund	Crime Control District	PEG Fund	Oak Wilt Fund
<b>REVENUES</b>				
Ad Valorem Taxes	\$ 141,513	\$ -	\$ -	\$ -
Sales Tax	-	103,244	-	-
Franchise Fees	-	-	20,020	-
Licenses and Permits	-	-	-	12,915
Fines and Forfeitures	-	-	-	-
Interest Income	3,790	8,038	1,255	-
Miscellaneous Income	-	-	-	-
<b>TOTAL REVENUES</b>	<u>\$ 145,303</u>	<u>\$ 111,282</u>	<u>\$ 21,275</u>	<u>\$ 12,915</u>
<b>EXPENDITURES</b>				
<i>Current:</i>				
Fire	\$ -	\$ -	\$ -	\$ -
Police	-	41,555	-	-
Capital Outlay	-	-	35,784	-
<i>Debt Service:</i>				
Principal	143,010	-	-	-
Interest and Fiscal Charges	59,371	-	-	-
<b>TOTAL EXPENDITURES</b>	<u>\$ 202,381</u>	<u>\$ 41,555</u>	<u>\$ 35,784</u>	<u>\$ -</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(57,078)</u>	<u>69,727</u>	<u>(14,509)</u>	<u>12,915</u>
<b>OTHER FINANCING USES</b>				
Transfer Out	<u>-</u>	<u>(210,054)</u>	<u>-</u>	<u>-</u>
Net Change in Fund Balance	(57,078)	(140,327)	(14,509)	12,915
Fund Balances at Beginning of Year	<u>275,225</u>	<u>690,370</u>	<u>104,150</u>	<u>70,332</u>
Fund Balances at End of Year	<u>\$ 218,147</u>	<u>\$ 550,043</u>	<u>\$ 89,641</u>	<u>\$ 83,247</u>

Special Revenue Funds					
Street Maintenance	Court Tech and Security	Child Safety Fund	LEOSE Training	Total Nonmajor Funds	
\$ -	\$ -	\$ -	\$ -	\$ 141,513	
103,308	-	-	-	206,552	
-	-	-	-	20,020	
-	-	-	-	12,915	
-	8,084	-	-	8,084	
-	-	-	-	13,083	
-	-	4,222	1,552	5,774	
<u>\$ 103,308</u>	<u>\$ 8,084</u>	<u>\$ 4,222</u>	<u>\$ 1,552</u>	<u>\$ 407,941</u>	
\$ -	\$ -	\$ 3,044	\$ -	\$ 3,044	
-	-	2,200	2,065	45,820	
-	-	-	-	35,784	
-	-	-	-	143,010	
-	-	-	-	59,371	
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,244</u>	<u>\$ 2,065</u>	<u>\$ 287,029</u>	
103,308	8,084	(1,022)	(513)	120,912	
-	(8,749)	-	-	(218,803)	
103,308	(665)	(1,022)	(513)	(97,891)	
301,292	57,589	4,799	513	1,504,270	
<u>\$ 404,600</u>	<u>\$ 56,924</u>	<u>\$ 3,777</u>	<u>\$ -</u>	<u>\$ 1,406,379</u>	



CITY OF SHAVANO PARK  
COMPARATIVE BALANCE SHEETS  
GENERAL FUND  
SEPTEMBER 30, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
<b>ASSETS</b>		
Cash and Cash Equivalents	\$ 2,751,966	\$ 2,818,116
Investments	752,617	744,462
Receivables (net of allowances for uncollectibles):		
Property Taxes	96,134	20,865
Other Receivables	254,734	234,674
Prepaid Items	500	-
Due from Other Funds	<u>-</u>	<u>18,411</u>
<b>TOTAL ASSETS</b>	<u><u>\$ 3,855,951</u></u>	<u><u>\$ 3,836,528</u></u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>		
<i>Liabilities:</i>		
Accounts Payable	\$ 350,435	\$ 178,454
Accrued Expenditures	128,977	104,860
Due to Other Funds	<u>574,311</u>	<u>422,100</u>
<i>Total Liabilities</i>	<u>1,053,723</u>	<u>705,414</u>
<i>Deferred Inflows of Resources:</i>		
Unavailable Property Tax Revenue	96,134	20,865
Unavailable EMS Revenue	<u>57,081</u>	<u>38,130</u>
<i>Total Deferred Inflows of Resources</i>	<u>153,215</u>	<u>58,995</u>
<i>Fund Balances:</i>		
Nonspendable:		
Prepaid Items	500	-
Unassigned	<u>2,648,513</u>	<u>3,072,119</u>
<i>Total Fund Balance</i>	<u>2,649,013</u>	<u>3,072,119</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>	<u><u>\$ 3,855,951</u></u>	<u><u>\$ 3,836,528</u></u>

CITY OF SHAVANO PARK  
COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES IN FUND  
BALANCES  
GENERAL FUND  
SEPTEMBER 30, 2018 AND 2017

	2018	2017
<b>REVENUES</b>		
Ad Valorem Taxes	\$ 3,049,746	\$ 2,989,753
Sales Taxes	413,230	436,447
Mixed Beverage Tax	20,647	19,230
Franchise Fees	474,837	453,756
Licenses and Permits	510,797	598,356
Emergency Medical Services	119,207	111,170
Fines and Penalties	167,715	191,327
Interest Income	54,643	22,194
Miscellaneous	135,501	182,758
<b>TOTAL REVENUES</b>	<u>\$ 4,946,323</u>	<u>\$ 5,004,991</u>
<b>EXPENDITURES</b>		
<i>Current:</i>		
Council	\$ 32,751	\$ 29,388
General Administration	817,060	727,064
Municipal Court	83,869	75,504
Public Works	467,560	462,956
Fire	1,573,899	1,484,715
Police	1,715,218	1,483,552
Development Services	102,599	98,089
Capital Outlay	466,452	505,956
<b>TOTAL EXPENDITURES</b>	<u>\$ 5,259,408</u>	<u>\$ 4,867,224</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(313,085)</u>	<u>137,767</u>
<b>OTHER FINANCING SOURCES (USES)</b>		
Proceeds from Disposal of Assets	39,464	23,245
Transfers In	480,150	605,295
Transfers Out	<u>(629,635)</u>	<u>(251,032)</u>
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>(110,021)</u>	<u>377,508</u>
Net Change in Fund Balance	(423,106)	515,275
<b>BEGINNING FUND BALANCE</b>	<u>3,072,119</u>	<u>2,556,844</u>
<b>ENDING FUND BALANCE</b>	<u><u>\$ 2,649,013</u></u>	<u><u>\$ 3,072,119</u></u>

CITY OF SHAVANO PARK  
COMPARATIVE STATEMENTS OF NET POSITION  
WATER UTILITY  
SEPTEMBER 30, 2018 AND 2017

	2018	2017*
<b>ASSETS</b>		
<i>Current Assets:</i>		
Cash and Cash Equivalents	\$ 664,318	\$ 698,134
Investments	251,681	248,243
Customer Receivables	68,558	117,616
Inventory and Prepaid Expenses	84,439	29,920
Due from Other Funds	12,795	3,509
<i>Total Current Assets</i>	<u>1,081,791</u>	<u>1,097,422</u>
Property and Equipment (net)	<u>4,702,363</u>	<u>4,754,204</u>
<b>TOTAL ASSETS</b>	<u>5,784,154</u>	<u>5,851,626</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Deferred Loss on Debt Refundings	126,172	136,962
Pension Related Deferred Outflows	35,142	39,450
OPEB Related Deferred Outflows	519	21
<b>TOTAL DEFERRED OUTFLOWS</b>	<u>161,833</u>	<u>176,433</u>
<b>LIABILITIES</b>		
<i>Current Liabilities:</i>		
Accounts Payable	26,659	89,813
Accrued Wages	5,187	3,793
Accrued Compensated Absences	2,107	440
Accrued Interest	10,482	10,910
Deposits and Unearned Revenue	15,500	18,200
Current Portion of Long-Term Debt	117,527	114,482
<i>Total Current Liabilities</i>	<u>177,462</u>	<u>237,638</u>
<i>Long-term Liabilities:</i>		
Long-term Debt (Net of Current Portion)	2,337,910	2,455,437
Net OPEB Liability	5,927	4,860
Net Pension Liability	34,783	56,229
<i>Total Long-term Liabilities</i>	<u>2,378,620</u>	<u>2,516,526</u>
<b>TOTAL LIABILITIES</b>	<u>2,556,082</u>	<u>2,754,164</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Pension Related Deferred Inflows	<u>20,404</u>	<u>952</u>
<b>NET POSITION</b>		
Net Investment In Capital Assets	2,373,098	2,321,247
Unrestricted	996,403	951,696
<b>TOTAL NET POSITION</b>	<u>\$ 3,369,501</u>	<u>\$ 3,272,943</u>

\*2017 was restated to reflect the adoption of GASB Statement No. 75. See Note A20.

CITY OF SHAVANO PARK  
COMPARATIVE STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN FUND NET  
POSITION  
WATER UTILITY  
SEPTEMBER 30, 2018 AND 2017

	2018	2017*
<b>OPERATING REVENUES</b>		
Charges for Utility Service	\$ 869,190	\$ 865,391
Miscellaneous Charges	50,328	46,876
<b>TOTAL OPERATING REVENUES</b>	<u>919,518</u>	<u>912,267</u>
<b>OPERATING EXPENSES</b>		
Personnel	247,502	224,912
Materials and Supplies	16,113	15,727
Services	96,179	108,044
Water Lease	12,282	33,292
Maintenance	180,759	427,642
Depreciation	190,805	203,800
<b>TOTAL OPERATING EXPENSES</b>	<u>743,640</u>	<u>1,013,417</u>
<b>OPERATING INCOME (LOSS)</b>	<u>175,878</u>	<u>(101,150)</u>
<b>NONOPERATING REVENUES (EXPENSES)</b>		
Interest Income	11,824	6,848
Insurance Recoveries	9,838	45,707
Loss on Disposal of Capital Assets	4,705	(18,787)
Bond Issue Costs	-	(76,349)
Interest Expense	(83,637)	(98,260)
<b>TOTAL NONOPERATING REVENUES (EXPENSES)</b>	<u>(57,270)</u>	<u>(140,841)</u>
<b>INCOME (LOSS) BEFORE TRANSFERS</b>	<u>118,608</u>	<u>(241,991)</u>
<b>TRANSFERS</b>		
Transfers Out	(22,050)	(79,312)
<b>TOTAL TRANSFERS</b>	<u>(22,050)</u>	<u>(79,312)</u>
<b>CHANGE IN NET POSITION</b>	96,558	(321,303)
<b>NET POSITION AT BEGINNING OF YEAR</b>	<u>3,272,943</u>	<u>3,594,246</u>
<b>NET POSITION AT END OF YEAR</b>	<u>\$ 3,369,501</u>	<u>\$ 3,272,943</u>

\*2017 was restated to reflect the adoption of GASB Statement No. 75. See Note A20.



10 -GENERAL FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>6,022,463.00</u>	<u>318,321.99</u>	<u>5,465,938.40</u>	<u>556,524.60</u>	<u>90.76</u>
TOTAL REVENUES	<u>6,022,463.00</u>	<u>318,321.99</u>	<u>5,465,938.40</u>	<u>556,524.60</u>	<u>90.76</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
CITY COUNCIL	30,084.00	2,137.50	32,751.47 (	2,667.47)	108.87
ADMINISTRATION	953,179.00	95,429.75	916,038.10	37,140.90	96.10
COURT	87,695.00	6,434.59	83,868.72	3,826.28	95.64
PUBLIC WORKS	732,081.00	46,253.31	693,325.86	38,755.14	94.71
FIRE DEPARTMENT	2,283,435.00	308,738.58	2,199,485.80	83,949.20	96.32
POLICE DEPARTMENT	1,839,089.00	156,028.04	1,860,973.93 (	21,884.93)	101.19
DEVELOPMENT SERVICES	<u>96,900.00</u>	<u>6,229.00</u>	<u>102,599.23</u> (	<u>5,699.23)</u>	<u>105.88</u>
TOTAL EXPENDITURES	<u>6,022,463.00</u>	<u>621,250.77</u>	<u>5,889,043.11</u>	<u>133,419.89</u>	<u>97.78</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	302,928.78) (	423,104.71)	423,104.71	0.00

10 -GENERAL FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
10-599-1010 CURRENT ADVALOREM TAXES	3,094,801.00	5,171.84	3,078,355.91	16,445.09	99.47
10-599-1020 DELINQUENT ADVALOREM TAXES	20,000.00	115.14 (	40,361.55)	60,361.55	201.81-
10-599-1030 PENALTY & INTEREST REVENUE	7,000.00	890.99	11,751.53 (	4,751.53)	167.88
10-599-1040 MUNICIPAL SALES TAX	460,000.00	34,985.02	413,229.50	46,770.50	89.83
10-599-1060 MIXED BEVERAGE TAX	<u>20,000.00</u>	<u>0.00</u>	<u>20,646.74</u> (	<u>646.74)</u>	<u>103.23</u>
TOTAL TAXES	3,601,801.00	41,162.99	3,483,622.13	118,178.87	96.72
<u>FRANCHISE REVENUES</u>					
10-599-2020 FRANCHISE FEES - ELECTRIC	282,000.00 (	4,048.41)	294,508.95 (	12,508.95)	104.44
10-599-2022 FRANCHISE FEES - GAS	33,000.00	54.97	28,982.95	4,017.05	87.83
10-599-2024 FRANCHISE FEES - CABLE	77,677.00	920.10	80,636.45 (	2,959.45)	103.81
10-599-2026 FRANCHISE FEES - PHONE	25,143.00 (	342.54)	25,138.48	4.52	99.98
10-599-2027 FRANCHISE FEES - SAWS	11,000.00	0.00	13,950.00 (	2,950.00)	126.82
10-599-2028 FRANCHISE FEES - REFUSE	<u>30,383.00</u> (	<u>554.09)</u>	<u>31,619.72</u> (	<u>1,236.72)</u>	<u>104.07</u>
TOTAL FRANCHISE REVENUES	459,203.00 (	3,969.97)	474,836.55 (	15,633.55)	103.40
<u>PERMITS &amp; LICENSES</u>					
10-599-3010 BUILDING PERMITS	425,000.00	10,298.00	350,101.60	74,898.40	82.38
10-599-3012 PLAN REVIEW FEES	62,000.00	1,158.00	59,884.96	2,115.04	96.59
10-599-3018 CERT OF OCCUPANCY PERMITS	5,000.00	800.00	10,400.00 (	5,400.00)	208.00
10-599-3020 PLATTING FEES	10,000.00	0.00	2,965.00	7,035.00	29.65
10-599-3025 VARIANCE/RE-ZONE FEES	2,000.00	0.00	1,100.00	900.00	55.00
10-599-3040 CONTRACTORS' LICENSES	500.00	339.75	6,555.25 (	6,055.25)	1,311.05
10-599-3045 INSPECTION FEES	11,000.00	400.00	9,550.00	1,450.00	86.82
10-599-3048 COMMERCIAL SIGN PERMITS	500.00	0.00	2,300.00 (	1,800.00)	460.00
10-599-3050 GARAGE SALE & OTHER PERMITS	1,200.00	10.00	450.00	750.00	37.50
10-599-3055 HEALTH INSPECTIONS	4,500.00	250.00	3,050.00	1,450.00	67.78
10-599-3060 DEVELOPMENT FEES	<u>64,440.00</u>	<u>0.00</u>	<u>64,440.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL PERMITS & LICENSES	586,140.00	13,255.75	510,796.81	75,343.19	87.15
<u>COURT FEES</u>					
10-599-4010 MUNICIPAL COURT FINES	170,000.00	13,425.01	135,445.15	34,554.85	79.67
10-599-4021 ARREST FEES	5,000.00	468.62	4,872.46	127.54	97.45
10-599-4028 STATE COURT COST ALLOCATION	6,000.00	6,366.50	6,366.50 (	366.50)	106.11
10-599-4030 WARRANT FEES	24,000.00	1,791.00	20,348.80	3,651.20	84.79
10-599-4036 JUDICIAL FEE - CITY	<u>1,000.00</u>	<u>65.24</u>	<u>682.08</u>	<u>317.92</u>	<u>68.21</u>
TOTAL COURT FEES	206,000.00	22,116.37	167,714.99	38,285.01	81.42
<u>POLICE/FIRE REVENUES</u>					
10-599-6010 POLICE REPORT REVENUE	400.00	25.00	427.70 (	27.70)	106.93
10-599-6030 POLICE DEPT. REVENUE	4,000.00	310.00	3,533.79	466.21	88.34
10-599-6060 EMS FEES	<u>110,000.00</u>	<u>5,027.56</u>	<u>119,207.45</u> (	<u>9,207.45)</u>	<u>108.37</u>
TOTAL POLICE/FIRE REVENUES	114,400.00	5,362.56	123,168.94 (	8,768.94)	107.67

10 -GENERAL FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MISC./GRANTS/INTEREST</u>					
10-599-7000 INTEREST INCOME	56,000.00	7,515.18	54,645.59	1,354.41	97.58
10-599-7021 FEDERAL GRANTS	15,000.00	0.00	13,250.00	1,750.00	88.33
10-599-7025 US DOJ VEST GRANT	2,000.00	0.00	2,259.80 (	259.80)	112.99
10-599-7030 FORESTRY SERVICE GRANT	10,000.00	3,245.00	3,645.00	6,355.00	36.45
10-599-7037 STRAC	7,000.00	4,655.02	11,114.88 (	4,114.88)	158.78
10-599-7040 PUBLIC RECORDS REVENUE	100.00	0.00	20.90	79.10	20.90
10-599-7050 ADMINISTRATIVE INCOME	2,000.00	0.00	4,169.44 (	2,169.44)	208.47
10-599-7060 CC SERVICE FEES	3,000.00	292.33	4,632.07 (	1,632.07)	154.40
10-599-7070 RECYCLING REVENUE	2,000.00	556.43	3,294.87 (	1,294.87)	164.74
10-599-7075 SITE LEASE/LICENSE FEES	44,124.00	3,757.46	43,815.54	308.46	99.30
10-599-7084 DONATIONS- FIRE DEPARTMENT	0.00	14.10	64.10 (	64.10)	0.00
10-599-7085 DONATIONS- POLICE DEPARTMEN	255.00	0.00	550.00 (	295.00)	215.69
10-599-7086 DONATIONS- ADMINISTRATION	8,000.00	0.00	7,180.00	820.00	89.75
10-599-7090 SALE OF CITY ASSETS	38,920.00	0.00	39,464.13 (	544.13)	101.40
10-599-7097 INSURANCE PROCEEDS	<u>31,140.00</u>	<u>1,896.00</u>	<u>37,543.01</u> (	<u>6,403.01)</u>	<u>120.56</u>
TOTAL MISC./GRANTS/INTEREST	219,539.00	21,931.52	225,649.33 (	6,110.33)	102.78
<u>TRANSFERS IN</u>					
10-599-8020 TRF IN -WATER FUND	22,050.00	22,050.00	22,050.00	0.00	100.00
10-599-8040 TRF IN -CRIME CONTROL	212,837.00	52,283.99	210,054.45	2,782.55	98.69
10-599-8050 TRF IN -COURT RESTRICTED	8,749.00	0.00	8,748.55	0.45	99.99
10-599-8070 TRF IN -CAPITAL REPLACEMENT	244,501.00	144,128.78	239,296.65	5,204.35	97.87
10-599-8099 FUND BALANCE RESERVE	<u>347,243.00</u>	<u>0.00</u>	<u>0.00</u>	<u>347,243.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	835,380.00	218,462.77	480,149.65	355,230.35	57.48
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TOTAL NON-DEPARTMENTAL	6,022,463.00	318,321.99	5,465,938.40	556,524.60	90.76
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TOTAL REVENUES	6,022,463.00	318,321.99	5,465,938.40	556,524.60	90.76
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10 -GENERAL FUND  
CITY COUNCIL

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SUPPLIES</u>					
10-600-2020 GENERAL OFFICE SUPPLIES	300.00	0.00	463.78 (	163.78)	154.59
10-600-2035 COUNCIL/EMPLOYEE APPRECIATI	1,000.00	48.00	892.42	107.58	89.24
10-600-2037 CITY SPONSORED EVENTS	15,000.00	713.63	19,283.92 (	4,283.92)	128.56
10-600-2040 MEETING SUPPLIES	<u>1,000.00</u>	<u>84.00</u>	<u>892.92</u>	<u>107.08</u>	<u>89.29</u>
TOTAL SUPPLIES	17,300.00	845.63	21,533.04 (	4,233.04)	124.47
<u>SERVICES</u>					
10-600-3018 CITY WIDE CLEAN UP	1,750.00	700.00	1,400.00	350.00	80.00
10-600-3020 ASSOCIATION DUES & PUBS	1,700.00	0.00	1,628.00	72.00	95.76
10-600-3030 TRAINING/EDUCATION	2,000.00	0.00	1,580.00	420.00	79.00
10-600-3040 TRAVEL/LODGING/MEALS	<u>3,500.00</u>	<u>591.87</u>	<u>3,269.29</u>	<u>230.71</u>	<u>93.41</u>
TOTAL SERVICES	8,950.00	1,291.87	7,877.29	1,072.71	88.01
<u>CONTRACTUAL</u>					
10-600-4088 ELECTION SERVICES	<u>2,500.00</u>	<u>0.00</u>	<u>2,913.14</u> (	<u>413.14)</u>	<u>116.53</u>
TOTAL CONTRACTUAL	2,500.00	0.00	2,913.14 (	413.14)	116.53
<u>CAPITAL OUTLAY</u>					
10-600-8015 NON-CAPITAL-COMPUTER EQUIPM	<u>1,334.00</u>	<u>0.00</u>	<u>428.00</u>	<u>906.00</u>	<u>32.08</u>
TOTAL CAPITAL OUTLAY	1,334.00	0.00	428.00	906.00	32.08
TOTAL CITY COUNCIL	30,084.00	2,137.50	32,751.47 (	2,667.47)	108.87

10 -GENERAL FUND  
ADMINISTRATION

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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PERSONNEL

10-601-1010 SALARIES	413,719.00	32,856.65	407,650.01	6,068.99	98.53
10-601-1015 OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
10-601-1020 MEDICARE	6,105.00	450.46	5,696.14	408.86	93.30
10-601-1025 TWC (SUI)	1,242.00	0.00	1,133.99	108.01	91.30
10-601-1030 HEALTH INSURANCE	32,221.00	1,098.34	33,049.84 (	828.84)	102.57
10-601-1031 HSA	222.00	0.00	220.15	1.85	99.17
10-601-1033 DENTAL INSURANCE	2,448.00	0.00	2,589.20 (	141.20)	105.77
10-601-1035 VISION CARE INSURANCE	609.00	0.00	496.86	112.14	81.59
10-601-1036 LIFE INSURANCE	477.00	0.00	471.44	5.56	98.83
10-601-1037 WORKERS' COMP INSURANCE	1,178.00	260.18	1,128.26	49.74	95.78
10-601-1040 TMRS RETIREMENT	57,711.00	8,937.31	56,887.24	823.76	98.57
10-601-1070 SPECIAL ALLOWANCES	<u>6,300.00</u>	<u>490.40</u>	<u>6,375.20 (</u>	<u>75.20)</u>	<u>101.19</u>
TOTAL PERSONNEL	523,232.00	44,093.34	515,698.33	7,533.67	98.56

SUPPLIES

10-601-2020 GENERAL OFFICE SUPPLIES	7,000.00	426.66	7,399.65 (	399.65)	105.71
10-601-2025 BENEFITS CITYWIDE	3,000.00	0.00	2,410.71	589.29	80.36
10-601-2030 POSTAGE/METER RENTAL	12,000.00	2,245.71	11,856.10	143.90	98.80
10-601-2035 EMPLOYEE APPRECIATION	2,500.00	1,708.82	2,479.01	20.99	99.16
10-601-2050 PRINTING & COPYING	1,000.00	223.00	988.95	11.05	98.90
10-601-2060 MED EXAMS/SCREENING/TESTING	2,750.00	0.00	1,147.08	1,602.92	41.71
10-601-2080 UNIFORMS	<u>900.00</u>	<u>0.00</u>	<u>0.00</u>	<u>900.00</u>	<u>0.00</u>
TOTAL SUPPLIES	29,150.00	4,604.19	26,281.50	2,868.50	90.16

SERVICES

10-601-3010 ADVERTISING EXPENSE	5,000.00	854.50	3,796.00	1,204.00	75.92
10-601-3012 PROF. SERVICES-ENGINEERS	0.00	35.20	3,199.91 (	3,199.91)	0.00
10-601-3013 PROFESSIONAL SERVICES	24,500.00	1,185.00	18,717.50	5,782.50	76.40
10-601-3015 PROF. SERVICES-LEGAL	60,000.00	7,468.71	36,186.20	23,813.80	60.31
10-601-3016 CODIFICATION EXPENSE	3,600.00	0.00	5,225.00 (	1,625.00)	145.14
10-601-3020 ASSOCIATION DUES & PUBLICAT	4,000.00	290.00	3,221.75	778.25	80.54
10-601-3030 TRAINING/EDUCATION	7,000.00	0.00	4,434.04	2,565.96	63.34
10-601-3040 TRAVEL/MILEAGE/LODGING/PERD	5,000.00	197.29	6,670.65 (	1,670.65)	133.41
10-601-3050 LIABILITY INSURANCE	7,500.00	0.00	9,141.65 (	1,641.65)	121.89
10-601-3075 BANK/CREDIT CARD FEES	6,000.00	267.11	4,383.66	1,616.34	73.06
10-601-3085 WEBSITE TECHNOLOGY	2,400.00	0.00	2,400.00	0.00	100.00
10-601-3087 CITIZENS COMMUNICATION/EDUC	<u>6,000.00</u>	<u>1,235.00</u>	<u>4,397.15</u>	<u>1,602.85</u>	<u>73.29</u>
TOTAL SERVICES	131,000.00	11,532.81	101,773.51	29,226.49	77.69

CONTRACTUAL

10-601-4050 DOCUMENT STORAGE/ARCHIVES	5,000.00	880.00	4,454.00	546.00	89.08
10-601-4060 IT SERVICES	28,000.00	6,708.98	32,856.78 (	4,856.78)	117.35
10-601-4075 COMPUTER SOFTWARE/INCODE	13,330.00	0.00	12,607.14	722.86	94.58
10-601-4083 AUDIT SERVICES	16,900.00	0.00	16,000.00	900.00	94.67
10-601-4084 BEXAR COUNTY APPRAISAL DIST	15,447.00	3,979.00	16,182.00 (	735.00)	104.76
10-601-4085 BEXAR COUNTY TAX ASSESSOR	3,032.00	0.00	3,237.04 (	205.04)	106.76
10-601-4086 CONTRACT LABOR	<u>14,300.00</u>	<u>0.00</u>	<u>14,315.69 (</u>	<u>15.69)</u>	<u>100.11</u>
TOTAL CONTRACTUAL	96,009.00	11,567.98	99,652.65 (	3,643.65)	103.80

10 -GENERAL FUND  
ADMINISTRATION

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MAINTENANCE</u>					
10-601-5005 EQUIPMENT LEASES	3,600.00	275.48	4,182.52 (	582.52)	116.18
10-601-5010 EQUIPMENT MAINT & REPAIR	500.00	0.00	0.00	500.00	0.00
10-601-5015 ELECTRONIC EQPT MAINT	1,000.00	0.00	0.00	1,000.00	0.00
10-601-5030 BUILDING MAINTENANCE	<u>35,000.00</u>	<u>6,903.04</u>	<u>45,642.22</u> (	<u>10,642.22)</u>	<u>130.41</u>
TOTAL MAINTENANCE	40,100.00	7,178.52	49,824.74 (	9,724.74)	124.25
<u>UTILITIES</u>					
10-601-7042 UTILITIES - PHONE/CELL/VOIP	<u>16,620.00</u>	<u>1,452.91</u>	<u>16,636.34</u> (	<u>16.34)</u>	<u>100.10</u>
TOTAL UTILITIES	16,620.00	1,452.91	16,636.34 (	16.34)	100.10
<u>CAPITAL OUTLAY</u>					
10-601-8010 NON-CAPITAL-ELECTRONIC EQUI	1,500.00	0.00	1,375.83	124.17	91.72
10-601-8015 NON-CAPITAL-COMPUTER	6,334.00	0.00	6,216.18	117.82	98.14
10-601-8025 NON-CAPITAL-OFFICE FURNITUR	100.00	0.00	0.00	100.00	0.00
10-601-8080 CAPITAL - IMPROVEMENTS	<u>65,719.00</u>	<u>15,000.00</u>	<u>55,164.02</u>	<u>10,554.98</u>	<u>83.94</u>
TOTAL CAPITAL OUTLAY	73,653.00	15,000.00	62,756.03	10,896.97	85.20
<u>INTERFUND TRANSFERS</u>					
10-601-9010 TRANSFERS/CAPITAL REPLACEME	<u>43,415.00</u>	<u>0.00</u>	<u>43,415.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL INTERFUND TRANSFERS	43,415.00	0.00	43,415.00	0.00	100.00
TOTAL ADMINISTRATION	953,179.00	95,429.75	916,038.10	37,140.90	96.10

10 -GENERAL FUND  
COURT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-602-1010 SALARIES	44,364.00	3,582.21	44,482.53 (	118.53)	100.27
10-602-1015 OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
10-602-1020 MEDICARE	658.00	51.94	644.96	13.04	98.02
10-602-1025 TWC (SUI)	207.00	0.00	162.00	45.00	78.26
10-602-1035 VISION CARE INSURANCE	122.00	0.00	0.00	122.00	0.00
10-602-1036 LIFE INSURANCE	80.00	0.00	79.68	0.32	99.60
10-602-1037 WORKERS' COMP INSURANCE	127.00	28.01	121.24	5.76	95.46
10-602-1040 TMRS RETIREMENT	<u>6,233.00</u>	<u>961.10</u>	<u>6,111.94</u>	<u>121.06</u>	<u>98.06</u>
TOTAL PERSONNEL	52,791.00	4,623.26	51,602.35	1,188.65	97.75
<u>SUPPLIES</u>					
10-602-2020 OFFICE SUPPLIES	700.00	106.17	707.30 (	7.30)	101.04
10-602-2050 PRINTING & COPYING	<u>1,200.00</u>	<u>0.00</u>	<u>843.49</u>	<u>356.51</u>	<u>70.29</u>
TOTAL SUPPLIES	1,900.00	106.17	1,550.79	349.21	81.62
<u>SERVICES</u>					
10-602-3015 JUDGE/PROSECUTOR	16,800.00	1,300.00	15,600.00	1,200.00	92.86
10-602-3020 ASSOCIATION DUES & PUBS	200.00	189.00	613.00 (	413.00)	306.50
10-602-3030 TRAINING/EDUCATION	800.00	0.00	770.00	30.00	96.25
10-602-3040 TRAVEL/MILEAGE/LODGING/PERD	800.00	0.00	911.73 (	111.73)	113.97
10-602-3050 LIABILITY INSURANCE	80.00	0.00	97.51 (	17.51)	121.89
10-602-3070 PROPERTY INSURANCE	40.00	0.00	48.76 (	8.76)	121.90
10-602-3075 BANK/CREDIT CARD FEES	<u>2,900.00</u>	<u>128.69</u>	<u>1,368.55</u>	<u>1,531.45</u>	<u>47.19</u>
TOTAL SERVICES	21,620.00	1,617.69	19,409.55	2,210.45	89.78
<u>CONTRACTUAL</u>					
10-602-4075 COMPUTER SOFTWARE/INCODE	<u>4,128.00</u>	<u>0.00</u>	<u>4,127.76</u>	<u>0.24</u>	<u>99.99</u>
TOTAL CONTRACTUAL	4,128.00	0.00	4,127.76	0.24	99.99
<u>UTILITIES</u>					
10-602-7042 UTILITIES - PHONE/CELL/VOIP	<u>1,020.00</u>	<u>87.47</u>	<u>1,041.40</u> (	<u>21.40)</u>	<u>102.10</u>
TOTAL UTILITIES	1,020.00	87.47	1,041.40 (	21.40)	102.10
<u>CAPITAL OUTLAY</u>					
10-602-8010 NON CAPITAL-ELECTRONIC EQUI	4,736.00	0.00	4,735.55	0.45	99.99
10-602-8015 NON-CAPITAL-COMPUTER	<u>1,500.00</u>	<u>0.00</u>	<u>1,401.32</u>	<u>98.68</u>	<u>93.42</u>
TOTAL CAPITAL OUTLAY	6,236.00	0.00	6,136.87	99.13	98.41
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TOTAL COURT	87,695.00	6,434.59	83,868.72	3,826.28	95.64

10 -GENERAL FUND

PUBLIC WORKS

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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PERSONNEL

10-603-1010 SALARIES	183,482.00	17,141.18	174,145.00	9,337.00	94.91
10-603-1015 OVERTIME	4,000.00	27.98	1,222.88	2,777.12	30.57
10-603-1020 MEDICARE	3,099.00	251.32	2,578.23	520.77	83.20
10-603-1025 TWC (SUI)	828.00	0.00	816.89	11.11	98.66
10-603-1030 HEALTH INSURANCE	25,776.00	38.31	24,116.46	1,659.54	93.56
10-603-1031 HSA	178.00	0.00	142.63	35.37	80.13
10-603-1033 DENTAL INSURANCE	1,480.00	0.00	1,368.29	111.71	92.45
10-603-1035 VISION CARE INSURANCE	365.00	0.00	324.34	40.66	88.86
10-603-1036 LIFE INSURANCE	318.00	0.00	297.75	20.25	93.63
10-603-1037 WORKERS' COMP INSURANCE	7,559.00	1,333.22	5,752.99	1,806.01	76.11
10-603-1040 TMRS RETIREMENT	29,364.00	4,439.56	25,160.49	4,203.51	85.68
10-603-1070 SPECIAL ALLOWANCES	<u>7,200.00</u>	<u>588.50</u>	<u>7,373.54</u>	<u>( 173.54)</u>	<u>102.41</u>
TOTAL PERSONNEL	263,649.00	23,820.07	243,299.49	20,349.51	92.28

SUPPLIES

10-603-2020 OFFICE SUPPLIES	1,000.00	0.00	1,256.03	( 256.03)	125.60
10-603-2050 PRINTING & COPYING	150.00	0.00	0.00	150.00	0.00
10-603-2060 MEDICAL EXAMS/SCREENING/TES	175.00	0.00	164.44	10.56	93.97
10-603-2070 JANITORIAL SUPPLIES	2,000.00	404.60	2,524.57	( 524.57)	126.23
10-603-2080 UNIFORMS	900.00	491.70	1,016.25	( 116.25)	112.92
10-603-2090 SMALL TOOLS	3,000.00	65.39	2,693.47	306.53	89.78
10-603-2091 SAFETY GEAR	<u>1,400.00</u>	<u>52.93</u>	<u>1,378.22</u>	<u>21.78</u>	<u>98.44</u>
TOTAL SUPPLIES	8,625.00	1,014.62	9,032.98	( 407.98)	104.73

SERVICES

10-603-3012 PROFESSIONAL - ENGINEERING	26,000.00	1,375.00	23,925.00	2,075.00	92.02
10-603-3013 PROFESSIONAL SERVICES	19,500.00	1,304.78	16,112.19	3,387.81	82.63
10-603-3020 ASSOCIATION DUES & PUBS	195.00	0.00	0.00	195.00	0.00
10-603-3030 TRAINING/EDUCATION	250.00	0.00	455.00	( 205.00)	182.00
10-603-3040 TRAVEL/MILEAGE/LODGING/PERD	250.00	0.00	29.96	220.04	11.98
10-603-3050 LIABILITY INSURANCE	2,836.00	0.00	3,456.77	( 620.77)	121.89
10-603-3060 UNIFORM SERVICE	1,500.00	109.21	1,015.67	484.33	67.71
10-603-3070 PROPERTY INSURANCE	<u>1,399.00</u>	<u>0.00</u>	<u>1,705.22</u>	<u>( 306.22)</u>	<u>121.89</u>
TOTAL SERVICES	51,930.00	2,788.99	46,699.81	5,230.19	89.93

CONTRACTUALMAINTENANCE

10-603-5005 EQUIPMENT LEASES	3,000.00	0.00	3,467.21	( 467.21)	115.57
10-603-5010 EQUIPMENT MAINT & REPAIR	15,500.00	652.26	16,550.03	( 1,050.03)	106.77
10-603-5020 VEHICLE MAINTENANCE	15,500.00	5,449.37	8,600.01	6,899.99	55.48
10-603-5030 BUILDING MAINTENANCE	10,000.00	2,473.35	13,216.74	( 3,216.74)	132.17
10-603-5060 VEHICLE & EQPT FUELS	<u>4,000.00</u>	<u>371.48</u>	<u>6,519.66</u>	<u>( 2,519.66)</u>	<u>162.99</u>
TOTAL MAINTENANCE	48,000.00	8,946.46	48,353.65	( 353.65)	100.74

10 -GENERAL FUND  
PUBLIC WORKS

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-603-6011 CHEMICALS	1,000.00	150.71	717.82	282.18	71.78
10-603-6055 FIRE HYDRANTS	2,000.00	1,993.06	1,993.06	6.94	99.65
10-603-6080 STREET MAINTENANCE	35,000.00	678.59	19,660.06	15,339.94	56.17
10-603-6081 SIGN MAINTENANCE	<u>3,000.00</u>	<u>0.00</u>	<u>2,911.94</u>	<u>88.06</u>	<u>97.06</u>
TOTAL DEPT MATERIALS-SERVICES	41,000.00	2,822.36	25,282.88	15,717.12	61.67
<u>UTILITIES</u>					
10-603-7040 UTILITIES - ELECTRIC	44,000.00	3,363.61	39,738.34	4,261.66	90.31
10-603-7041 UTILITIES - GAS	2,000.00	21.85	1,340.45	659.55	67.02
10-603-7042 UTILITIES - PHONE	300.00	46.11	434.11 (	134.11)	144.70
10-603-7044 UTILITIES - WATER	7,200.00	1,946.69	15,240.63 (	8,040.63)	211.68
10-603-7045 STREET LIGHTS	<u>34,000.00</u>	<u>2,300.55</u>	<u>34,018.45 (</u>	<u>18.45)</u>	<u>100.05</u>
TOTAL UTILITIES	87,500.00	7,678.81	90,771.98 (	3,271.98)	103.74
<u>CAPITAL OUTLAY</u>					
10-603-8015 NON-CAPITAL-COMPUTER	1,000.00	0.00	578.88	421.12	57.89
10-603-8020 NON-CAPITAL-MAINTENANCE EQU	4,000.00	399.20	3,539.90	460.10	88.50
10-603-8060 CAPITAL - EQUIPMENT	62,500.00	0.00	61,889.29	610.71	99.02
10-603-8080 CAPITAL IMPROVEMENT PROJECT	<u>0.00</u>	<u>( 1,217.20)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	67,500.00	( 818.00)	66,008.07	1,491.93	97.79
<u>INTERFUND TRANSFERS</u>					
10-603-9010 TRF TO CAPITAL REPLACEMENT	<u>163,877.00</u>	<u>0.00</u>	<u>163,877.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL INTERFUND TRANSFERS	163,877.00	0.00	163,877.00	0.00	100.00
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TOTAL PUBLIC WORKS	732,081.00	46,253.31	693,325.86	38,755.14	94.71

10 -GENERAL FUND  
FIRE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-604-1010 SALARIES	1,069,162.00	89,876.41	1,006,778.61	62,383.39	94.17
10-604-1015 OVERTIME	25,000.00	1,324.07	39,333.18 (	14,333.18)	157.33
10-604-1020 MEDICARE	16,091.00	1,293.47	14,938.38	1,152.62	92.84
10-604-1025 TWC (SUI)	3,519.00	87.06	2,922.99	596.01	83.06
10-604-1030 HEALTH INSURANCE	109,489.00	2,446.26	108,461.01	1,027.99	99.06
10-604-1031 HSA	755.00	0.00	593.85	161.15	78.66
10-604-1033 DENTAL INSURANCE	6,908.00	191.51	6,478.60	429.40	93.78
10-604-1035 VISION CARE INSURANCE	1,623.00	45.68	1,553.46	69.54	95.72
10-604-1036 LIFE INSURANCE	1,351.00	26.43	1,331.39	19.61	98.55
10-604-1037 WORKERS' COMP INSURANCE	22,490.00	5,285.66	22,706.73 (	216.73)	100.96
10-604-1040 TMRS RETIREMENT	152,741.00	24,031.94	146,135.94	6,605.06	95.68
10-604-1070 SPECIAL ALLOWANCES	<u>12,700.00</u>	<u>1,392.66</u>	<u>17,468.82</u> (	<u>4,768.82)</u>	<u>137.55</u>
TOTAL PERSONNEL	1,421,829.00	126,001.15	1,368,702.96	53,126.04	96.26
<u>SUPPLIES</u>					
10-604-2020 OFFICE SUPPLIES	1,500.00	290.08	1,376.57	123.43	91.77
10-604-2060 MEDICAL EXAMS/SCREENING/TES	2,000.00	0.00	619.00	1,381.00	30.95
10-604-2070 JANITORIAL SUPPLIES	2,500.00	131.28	2,799.34 (	299.34)	111.97
10-604-2080 UNIFORMS & ACCESSORIES	<u>7,000.00</u>	<u>875.27</u>	<u>5,596.61</u>	<u>1,403.39</u>	<u>79.95</u>
TOTAL SUPPLIES	13,000.00	1,296.63	10,391.52	2,608.48	79.93
<u>SERVICES</u>					
10-604-3017 PROFESSIONAL - MEDICAL DIRE	5,900.00	400.00	4,805.00	1,095.00	81.44
10-604-3020 ASSOCIATION DUES & Pubs	6,820.00	1,303.94	7,254.97 (	434.97)	106.38
10-604-3030 TRAINING/EDUCATION	9,040.00 (	2,652.55)	5,208.13	3,831.87	57.61
10-604-3040 TRAVEL/MILEAGE/LODGING/PERD	3,000.00	115.83	3,474.79 (	474.79)	115.83
10-604-3050 LIABILITY INSURANCE	13,873.00	0.00	16,909.63 (	3,036.63)	121.89
10-604-3070 PROPERTY INSURANCE	6,899.00	0.00	8,409.11 (	1,510.11)	121.89
10-604-3080 SPECIAL SERVICES	2,710.00	0.00	2,710.00	0.00	100.00
10-604-3090 COMMUNICATIONS SERVICES	<u>4,668.00</u>	<u>71.57</u>	<u>4,072.25</u>	<u>595.75</u>	<u>87.24</u>
TOTAL SERVICES	52,910.00 (	761.21)	52,843.88	66.12	99.88
<u>CONTRACTUAL</u>					
10-604-4045 RADIO ACCESS FEES - COSA	7,000.00	0.00	5,832.00	1,168.00	83.31
10-604-4075 COMPUTER SOFTWARE/MAINTENAN	<u>0.00</u>	<u>0.00</u>	<u>216.49</u> (	<u>216.49)</u>	<u>0.00</u>
TOTAL CONTRACTUAL	7,000.00	0.00	6,048.49	951.51	86.41
<u>MAINTENANCE</u>					
10-604-5010 EQUIPMENT MAINT & REPAIR	6,000.00	1,267.22	4,224.30	1,775.70	70.41
10-604-5020 VEHICLE MAINTENANCE	18,920.00	5,877.90	21,062.87 (	2,142.87)	111.33
10-604-5030 BUILDING MAINTENANCE	7,000.00	1,396.85	6,036.18	963.82	86.23
10-604-5060 VEHICLE & EQPT FUELS	<u>9,000.00</u>	<u>1,321.37</u>	<u>11,214.24</u> (	<u>2,214.24)</u>	<u>124.60</u>
TOTAL MAINTENANCE	40,920.00	9,863.34	42,537.59 (	1,617.59)	103.95

10 -GENERAL FUND  
FIRE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-604-6015 ELECTRONIC EQPT MAINT	9,000.00	163.71	10,047.98 (	1,047.98)	111.64
10-604-6030 INVESTIGATIVE SUPPLIES/PROC	1,500.00	168.90	327.90	1,172.10	21.86
10-604-6040 EMS SUPPLIES	26,219.00	4,350.61	24,663.90	1,555.10	94.07
10-604-6045 FIRE FIGHTING EQPT SUPPLIES	14,000.00	1,456.95	9,675.16	4,324.84	69.11
10-604-6060 PPE MAINTENENCE	<u>14,100.00</u>	<u>343.35</u>	<u>13,571.34</u>	<u>528.66</u>	<u>96.25</u>
TOTAL DEPT MATERIALS-SERVICES	64,819.00	6,483.52	58,286.28	6,532.72	89.92
<u>UTILITIES</u>					
10-604-7044 UTILITIES - WATER	<u>2,000.00</u>	<u>137.74</u>	<u>1,404.41</u>	<u>595.59</u>	<u>70.22</u>
TOTAL UTILITIES	2,000.00	137.74	1,404.41	595.59	70.22
<u>CAPITAL OUTLAY</u>					
10-604-8010 NON-CAPITAL-ELECTRONIC EQUI	17,854.00	0.00	16,600.46	1,253.54	92.98
10-604-8012 NON-CAPITAL-FIRE ARMS/TASER	760.00	0.00	797.48 (	37.48)	104.93
10-604-8015 NON-CAPITAL-COMPUTER EQUIPM	500.00	468.37	468.37	31.63	93.67
10-604-8020 NON-CAPITAL MAINTENANCE EQP	4,000.00	0.00	0.00	4,000.00	0.00
10-604-8025 NON CAPITAL-OFFICE FURN/EQU	500.00	0.00	268.79	231.21	53.76
10-604-8050 CAPITAL - VEHICLE	187,126.00	161,167.34	186,489.76	636.24	99.66
10-604-8060 CAPITAL - EQUIPMENT	<u>30,874.00</u>	<u>411.70</u>	<u>21,575.20</u>	<u>9,298.80</u>	<u>69.88</u>
TOTAL CAPITAL OUTLAY	241,614.00	162,047.41	226,200.06	15,413.94	93.62
<u>INTERFUND TRANSFERS</u>					
10-604-9000 GRANT EXPENDITURES	17,000.00	3,670.00	10,727.61	6,272.39	63.10
10-604-9010 TRF TO CAPITAL REPLACEMENT	<u>422,343.00</u>	<u>0.00</u>	<u>422,343.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL INTERFUND TRANSFERS	439,343.00	3,670.00	433,070.61	6,272.39	98.57
TOTAL FIRE DEPARTMENT	2,283,435.00	308,738.58	2,199,485.80	83,949.20	96.32



10 -GENERAL FUND  
POLICE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-605-1010 SALARIES	1,075,322.00	86,550.38	1,072,727.68	2,594.32	99.76
10-605-1015 OVERTIME	12,000.00	1,370.80	13,584.70 (	1,584.70)	113.21
10-605-1020 MEDICARE	16,167.00	1,270.21	15,743.22	423.78	97.38
10-605-1025 TWC (SUI)	3,933.00	0.00	3,078.00	855.00	78.26
10-605-1030 HEALTH INSURANCE	122,437.00	2,237.38	124,463.14 (	2,026.14)	101.65
10-605-1031 HSA	844.00	0.00	799.20	44.80	94.69
10-605-1033 DENTAL INSURANCE	6,908.00	191.51	7,551.15 (	643.15)	109.31
10-605-1035 VISION CARE INSURANCE	1,744.00	45.68	1,776.24 (	32.24)	101.85
10-605-1036 LIFE INSURANCE	1,510.00	26.42	1,540.34 (	30.34)	102.01
10-605-1037 WORKERS' COMP INSURANCE	28,762.00	6,504.84	28,334.71	427.29	98.51
10-605-1040 TMRS RETIREMENT	153,194.00	24,096.84	153,641.47 (	447.47)	100.29
10-605-1070 SPECIAL ALLOWANCES	<u>27,625.00</u>	<u>2,736.52</u>	<u>31,894.07</u> (	<u>4,269.07)</u>	<u>115.45</u>
TOTAL PERSONNEL	1,450,446.00	125,030.58	1,455,133.92 (	4,687.92)	100.32
<u>SUPPLIES</u>					
10-605-2020 OFFICE SUPPLIES	2,500.00	277.83	2,540.95 (	40.95)	101.64
10-605-2050 PRINTING & COPYING	1,300.00	0.00	1,297.08	2.92	99.78
10-605-2060 MEDICAL/SCREENING/TESTING/B	1,000.00	116.00	264.00	736.00	26.40
10-605-2070 JANITORIAL/BUILDING SUPPLIE	500.00	75.14	490.16	9.84	98.03
10-605-2080 UNIFORMS & ACCESSORIES	<u>25,500.00</u>	<u>693.72</u>	<u>25,286.05</u>	<u>213.95</u>	<u>99.16</u>
TOTAL SUPPLIES	30,800.00	1,162.69	29,878.24	921.76	97.01
<u>SERVICES</u>					
10-605-3020 ASSOCIATION DUES & PUBS	5,820.00	0.00	6,022.56 (	202.56)	103.48
10-605-3030 TRAINING/EDUCATION	2,000.00	175.00	2,012.94 (	12.94)	100.65
10-605-3040 TRAVEL/MILEAGE/LODGING/PERD	2,500.00	0.00	2,652.82 (	152.82)	106.11
10-605-3050 LIABILITY INSURANCE	12,448.00	0.00	17,343.16 (	4,895.16)	139.32
10-605-3060 UNIFORM MAINTENANCE	3,000.00	318.34	3,862.23 (	862.23)	128.74
10-605-3071 PROPERTY INSURANCE	5,692.00	0.00	6,937.91 (	1,245.91)	121.89
10-605-3072 ANIMAL CONTROL SERVICES	12,500.00	2,000.00	12,000.00	500.00	96.00
10-605-3087 CITIZENS COMMUNICATION/ED	400.00	0.00	610.37 (	210.37)	152.59
10-605-3090 COMMUNCIATIONS SERVICES	<u>4,600.00</u>	<u>455.88</u>	<u>5,984.70</u> (	<u>1,384.70)</u>	<u>130.10</u>
TOTAL SERVICES	48,960.00	2,949.22	57,426.69 (	8,466.69)	117.29
<u>CONTRACTUAL</u>					
10-605-4045 CONTRACT/RADIO FEES COSA	8,400.00	0.00	7,776.00	624.00	92.57
10-605-4075 COMPUTER SOFTWARE/INCODE	<u>13,101.00</u>	<u>363.00</u>	<u>13,403.19</u> (	<u>302.19)</u>	<u>102.31</u>
TOTAL CONTRACTUAL	21,501.00	363.00	21,179.19	321.81	98.50
<u>MAINTENANCE</u>					
10-605-5005 EQUIPMENT LEASES	2,900.00	143.30	2,168.49	731.51	74.78
10-605-5010 EQUIPMENT MAINT & REPAIR	3,000.00	0.00	2,835.88	164.12	94.53
10-605-5015 ELECTRONIC EQPT MAINT	5,350.00	419.00	3,791.04	1,558.96	70.86
10-605-5020 VEHICLE MAINTENANCE	27,328.00	15,115.69	34,696.87 (	7,368.87)	126.96
10-605-5060 VEHICLE & EQPT FUELS	<u>30,000.00</u>	<u>3,540.78</u>	<u>35,967.60</u> (	<u>5,967.60)</u>	<u>119.89</u>
TOTAL MAINTENANCE	68,578.00	19,218.77	79,459.88 (	10,881.88)	115.87

10 -GENERAL FUND  
POLICE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-605-6030 INVESTIGATIVE SUPPLIES	2,500.00	82.73	2,224.35	275.65	88.97
10-605-6032 POLICE SAFETY SUPPLIES	2,250.00	0.00	2,250.00	0.00	100.00
10-605-6035 FIREARMS EQUIPMENT/SUPPLIES	<u>6,000.00</u>	<u>0.00</u>	<u>5,968.58</u>	<u>31.42</u>	<u>99.48</u>
TOTAL DEPT MATERIALS-SERVICES	10,750.00	82.73	10,442.93	307.07	97.14
<u>UTILITIES</u>					
10-605-7042 UTILITES- PHONE	<u>4,300.00</u>	<u>344.10</u>	<u>4,474.02</u>	( <u>174.02</u> )	<u>104.05</u>
TOTAL UTILITIES	4,300.00	344.10	4,474.02	(174.02)	104.05
<u>CAPITAL OUTLAY</u>					
10-605-8010 NON-CAPITAL-ELECTRONIC EQUI	20,400.00	3,637.54	20,397.29	2.71	99.99
10-605-8012 NON CAPITAL-FIRE ARMS/TASER	8,640.00	0.00	8,640.00	0.00	100.00
10-605-8015 NON-CAPITAL-COMPUTER EQUIP.	9,800.00	0.00	9,705.85	94.15	99.04
10-605-8025 NON-CAPITAL - OFFICE FURNIT	3,102.00	0.00	3,106.65	(4.65)	100.15
10-605-8050 CAPITAL - VEHICLES	<u>146,812.00</u>	<u>3,239.41</u>	<u>147,129.27</u>	( <u>317.27</u> )	<u>100.22</u>
TOTAL CAPITAL OUTLAY	188,754.00	6,876.95	188,979.06	(225.06)	100.12
<u>INTERFUND TRANSFERS</u>					
10-605-9000 GRANT EXPENDITURES	<u>15,000.00</u>	<u>0.00</u>	<u>14,000.00</u>	<u>1,000.00</u>	<u>93.33</u>
TOTAL INTERFUND TRANSFERS	15,000.00	0.00	14,000.00	1,000.00	93.33
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TOTAL POLICE DEPARTMENT	1,839,089.00	156,028.04	1,860,973.93	(21,884.93)	101.19

10 -GENERAL FUND

DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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SUPPLIES

10-607-2020 OFFICE SUPPLIES	0.00	0.00	339.92 (	339.92)	0.00
10-607-2050 PRINTING & COPYING	<u>500.00</u>	<u>0.00</u>	<u>1,096.06</u> (	<u>596.06)</u>	<u>219.21</u>
TOTAL SUPPLIES	500.00	0.00	1,435.98 (	935.98)	287.20

SERVICES

10-607-3012 PROF -ENGINEERING REVIEW	10,000.00	0.00	0.00	10,000.00	0.00
10-607-3015 PROF -BLDG INSPECTION SERVI	80,000.00	6,049.00	94,603.25 (	14,603.25)	118.25
10-607-3016 PROF -HEALTH INSPECTOR	2,000.00	180.00	2,160.00 (	160.00)	108.00
10-607-3017 PROF -SANITARY INSPECTION S	<u>3,000.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL SERVICES	95,000.00	6,229.00	99,763.25 (	4,763.25)	105.01

CONTRACTUAL

10-607-4075 COMPUTER SOFTWARE/MAINTENAN	<u>1,400.00</u>	<u>0.00</u>	<u>1,400.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL CONTRACTUAL	1,400.00	0.00	1,400.00	0.00	100.00

TOTAL DEVELOPMENT SERVICES	96,900.00	6,229.00	102,599.23 (	5,699.23)	105.88
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TOTAL EXPENDITURES	6,022,463.00	621,250.77	5,889,043.11	133,419.89	97.78
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REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	302,928.78) (	423,104.71)	423,104.71	0.00
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20 -WATER FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,069,890.00</u>	<u>119,922.78</u>	<u>978,091.84</u>	<u>91,798.16</u>	<u>91.42</u>
TOTAL REVENUES	<u>1,069,890.00</u> =====	<u>119,922.78</u> =====	<u>978,091.84</u> =====	<u>91,798.16</u> =====	<u>91.42</u> =====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	882,183.00	84,257.51	875,177.27	7,005.73	99.21
DEBT SERVICE	<u>187,707.00</u>	<u>( 104,119.46)</u>	<u>83,636.96</u>	<u>104,070.04</u>	<u>44.56</u>
TOTAL EXPENDITURES	<u>1,069,890.00</u> ( <u>19,861.95</u> ) =====	<u>( 19,861.95)</u> =====	<u>958,814.23</u> =====	<u>111,075.77</u> =====	<u>89.62</u> =====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	139,784.73	19,277.61	( 19,277.61)	0.00

20 -WATER FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>WATER SALES</u>					
20-599-5015 WATER CONSUMPTION	639,534.00	56,781.31	661,864.34 (	22,330.34)	103.49
20-599-5016 LATE CHARGES	7,000.00	1,171.92	6,010.42	989.58	85.86
20-599-5018 DEBT SERVICE	53,376.00	4,492.80	53,529.60 (	153.60)	100.29
20-599-5019 WATER SERVICE FEE	58,092.00	4,797.66	58,645.96 (	553.96)	100.95
20-599-5036 EAA PASS THRU CHARGE	<u>82,626.00</u>	<u>7,554.44</u>	<u>89,139.44</u> (	<u>6,513.44)</u>	<u>107.88</u>
TOTAL WATER SALES	840,628.00	74,798.13	869,189.76 (	28,561.76)	103.40
<u>MISC./GRANTS/INTEREST</u>					
20-599-7000 INTEREST INCOME	10,000.00	1,629.42	11,822.41 (	1,822.41)	118.22
20-599-7011 OTHER INCOME	500.00	0.00	49.27	450.73	9.85
20-599-7012 LEASE OF WATER RIGHTS	8,800.00	0.00	10,000.00 (	1,200.00)	113.64
20-599-7040 ASR LEASE PROGRAM	24,000.00	0.00	24,000.00	0.00	100.00
20-599-7060 CC SERVICE FEES	4,000.00	181.47	787.83	3,212.17	19.70
20-599-7075 SITE/TOWER LEASE REVENUE	15,165.00	1,266.77	15,490.72 (	325.72)	102.15
20-599-7090 SALE OF FIXED ASSETS	5,000.00	0.00	4,704.86	295.14	94.10
20-599-7097 INSURANCE PROCEEDS	<u>0.00</u>	<u>9,837.65</u>	<u>9,837.65</u> (	<u>9,837.65)</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	67,465.00	12,915.31	76,692.74 (	9,227.74)	113.68
<u>TRANSFERS IN</u>					
20-599-8072 TRF IN - CAPITAL REPLACEMEN	37,048.00	37,048.00	37,048.00	0.00	100.00
20-599-8090 PRIOR PERIOD ADJUSTMENT	0.00 (	4,838.66) (	4,838.66)	4,838.66	0.00
20-599-8099 TRF IN - RESERVES	<u>124,749.00</u>	<u>0.00</u>	<u>0.00</u>	<u>124,749.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	161,797.00	32,209.34	32,209.34	129,587.66	19.91
TOTAL NON-DEPARTMENTAL	1,069,890.00	119,922.78	978,091.84	91,798.16	91.42
TOTAL REVENUES	1,069,890.00	119,922.78	978,091.84	91,798.16	91.42
	=====	=====	=====	=====	=====

## 20 -WATER FUND

## WATER DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
20-606-1010 SALARIES	173,594.00	16,541.28	169,238.66	4,355.34	97.49
20-606-1015 OVERTIME	7,600.00	898.83	8,741.14 (	1,141.14)	115.02
20-606-1020 MEDICARE	2,523.00	233.60	2,616.51 (	93.51)	103.71
20-606-1025 TWC (SUI)	828.00	0.00	507.56	320.44	61.30
20-606-1030 HEALTH INSURANCE	25,776.00 (	172.75)	22,452.59	3,323.41	87.11
20-606-1031 HSA	178.00	0.00	134.87	43.13	75.77
20-606-1033 DENTAL INSURANCE	1,480.00	8.42	1,283.58	196.42	86.73
20-606-1035 VISION CARE INSURANCE	365.00	4.78	308.82	56.18	84.61
20-606-1036 LIFE INSURANCE	318.00 (	15.42)	297.53	20.47	93.56
20-606-1037 WORKERS' COMP INSURANCE	6,153.00	1,353.11	5,217.82	935.18	84.80
20-606-1040 TMRS RETIREMENT	23,903.00	4,274.84	25,153.69 (	1,250.69)	105.23
20-606-1070 SPECIAL ALLOWANCES	<u>11,700.00</u>	<u>726.96</u>	<u>8,666.17</u>	<u>3,033.83</u>	<u>74.07</u>
TOTAL PERSONNEL	254,418.00	23,853.65	244,618.94	9,799.06	96.15
<u>SUPPLIES</u>					
20-606-2020 OFFICE SUPPLIES	1,400.00	0.00	1,462.64 (	62.64)	104.47
20-606-2030 POSTAGE	4,000.00	233.58	2,776.34	1,223.66	69.41
20-606-2050 PRINTING & COPYING	500.00	0.00	459.02	40.98	91.80
20-606-2060 MED EXAMS/SCREENING/TESTING	0.00	0.00	146.50 (	146.50)	0.00
20-606-2070 JANITORIAL SUPPLIES	500.00	383.81	383.81	116.19	76.76
20-606-2075 BANK/CREDITCARD FEES	6,500.00	939.73	7,000.95 (	500.95)	107.71
20-606-2080 UNIFORMS	1,000.00	139.24	742.70	257.30	74.27
20-606-2090 SMALL TOOLS	2,000.00	0.00	1,929.28	70.72	96.46
20-606-2091 SAFETY SUPPLIES/EQUIPMENT	<u>1,200.00</u>	<u>38.94</u>	<u>1,211.59</u> (	<u>11.59)</u>	<u>100.97</u>
TOTAL SUPPLIES	17,100.00	1,735.30	16,112.83	987.17	94.23
<u>SERVICES</u>					
20-606-3012 ENGINEERING SERVICES	1,000.00	0.00	191.25	808.75	19.13
20-606-3013 PROFESSIONAL SERVICES	8,000.00	0.00	0.00	8,000.00	0.00
20-606-3020 ASSOCIATION DUES & PUBS	1,800.00	0.00	996.00	804.00	55.33
20-606-3030 TRAINING/EDUCATION	3,000.00	120.00	2,583.00	417.00	86.10
20-606-3040 TRAVEL/MILEAGE/LODGING/PERD	1,500.00	55.85	1,779.34 (	279.34)	118.62
20-606-3050 INSURANCE - LIABILITY	3,022.00	0.00	6,183.47 (	3,161.47)	204.62
20-606-3060 UNIFORM SERVICES	2,000.00	109.48	1,555.62	444.38	77.78
20-606-3070 INSURANCE - PROPERTY	1,503.00	0.00	1,831.99 (	328.99)	121.89
20-606-3075 WATER CONSERVATION EDUCATIO	100.00	0.00	0.00	100.00	0.00
20-606-3080 SPECIAL SERVICES	0.00	44.00	137.50 (	137.50)	0.00
20-606-3082 WATER ANALYSIS FEES	<u>9,000.00</u>	<u>87.00</u>	<u>5,073.88</u>	<u>3,926.12</u>	<u>56.38</u>
TOTAL SERVICES	30,925.00	416.33	20,332.05	10,592.95	65.75
<u>CONTRACTUAL</u>					
20-606-4075 COMPUTER SOFTWARE/INCODE	8,625.00	1,292.90	6,082.83	2,542.17	70.53
20-606-4085 EAA -WATER MANAGEMENT FEES	70,045.00	5,606.52	69,764.56	280.44	99.60
20-606-4099 WATER RIGHTS/LEASE PAYMENTS	<u>77,951.00</u>	<u>0.00</u>	<u>78,227.10</u> (	<u>276.10)</u>	<u>100.35</u>
TOTAL CONTRACTUAL	156,621.00	6,899.42	154,074.49	2,546.51	98.37

## 20 -WATER FUND

## WATER DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MAINTENANCE</u>					
20-606-5005 EQUIPMENT LEASES	2,000.00	0.00	1,954.32	45.68	97.72
20-606-5010 EQUIPMENT MAINT & REPAIR	9,000.00	726.28	3,491.51	5,508.49	38.79
20-606-5015 ELECTRONIC EQPT MAINTENANCE	500.00	0.00	0.00	500.00	0.00
20-606-5020 VEHICLE MAINTENANCE	3,000.00	2,094.50	4,039.43 (	1,039.43)	134.65
20-606-5030 BUILDING MAINTENANCE	2,000.00	1,037.84	2,170.15 (	170.15)	108.51
20-606-5060 VEHICLE & EQPT FUELS	<u>3,500.00</u>	<u>316.43</u>	<u>3,339.73</u>	<u>160.27</u>	<u>95.42</u>
TOTAL MAINTENANCE	20,000.00	4,175.05	14,995.14	5,004.86	74.98
<u>DEPT MATERIALS-SERVICES</u>					
20-606-6011 CHEMICALS	17,600.00	776.55	19,294.82 (	1,694.82)	109.63
20-606-6050 WATER METERS & BOXES	5,134.00	0.00	5,223.79 (	89.79)	101.75
20-606-6055 FIRE HYDRANTS	2,000.00	0.00	3,366.54 (	1,366.54)	168.33
20-606-6060 HUEBNER STORAGE TANK	14,000.00	0.00	15,232.14 (	1,232.14)	108.80
20-606-6061 ELEVATED STORAGE TANK- #1 W	5,000.00	350.00	3,286.12	1,713.88	65.72
20-606-6062 WELL SITE #2-EAA MONITORED	500.00	0.00	0.00	500.00	0.00
20-606-6065 WELL SITE #5-EDWARDS BLENDI	25,000.00	2,320.00	26,282.31 (	1,282.31)	105.13
20-606-6066 WELL SITE #6-MUNI TRACT	8,800.00	0.00	8,887.19 (	87.19)	100.99
20-606-6067 WELL SITE #7	5,000.00	350.00	5,906.75 (	906.75)	118.14
20-606-6068 WELL SITE #8	5,000.00	0.00	2,132.26	2,867.74	42.65
20-606-6069 WELL SITE #9-TRINITY	5,000.00	0.00	2,407.65	2,592.35	48.15
20-606-6070 SCADA SYSTEM MAINTENANCE	2,000.00	0.00	4,967.26 (	2,967.26)	248.36
20-606-6071 SHAVANO DRIVE PUMP STATION	20,000.00	13,752.05	33,710.45 (	13,710.45)	168.55
20-606-6072 WATER SYSTEM MAINTENANCE	20,000.00 (	54,245.33) (	34,398.16)	54,398.16	171.99-
20-606-6080 STREET MAINT SUPPLIES	<u>3,000.00</u>	<u>0.00</u>	<u>1,098.68</u>	<u>1,901.32</u>	<u>36.62</u>
TOTAL DEPT MATERIALS-SERVICES	138,034.00 (	36,696.73)	97,397.80	40,636.20	70.56
<u>UTILITIES</u>					
20-606-7040 UTILITIES - ELECTRIC	70,000.00	5,603.74	78,782.13 (	8,782.13)	112.55
20-606-7042 UTILITIES - PHONE/CELL	800.00	18.99	810.47 (	10.47)	101.31
20-606-7044 UTILITIES - WATER	<u>600.00</u>	<u>13.88</u>	<u>254.15</u>	<u>345.85</u>	<u>42.36</u>
TOTAL UTILITIES	71,400.00	5,636.61	79,846.75 (	8,446.75)	111.83
<u>CAPITAL OUTLAY</u>					
20-606-8010 NON-CAP ELECTRONIC EQUIPMEN	1,000.00	0.00	0.00	1,000.00	0.00
20-606-8020 NON-CAPITAL MAINTENANCE EQU	6,500.00	698.00	6,209.62	290.38	95.53
20-606-8060 CAPITAL- EQUIPMENT	5,000.00	0.00	4,906.09	93.91	98.12
20-606-8080 WATER SYSTEM IMPROVEMENTS	43,900.00	765.00	44,673.82 (	773.82)	101.76
20-606-8087 WATER METER REPLACEMENT	<u>5,748.00</u>	<u>0.00</u>	<u>5,747.86</u>	<u>0.14</u>	<u>100.00</u>
TOTAL CAPITAL OUTLAY	62,148.00	1,463.00	61,537.39	610.61	99.02
<u>INTERFUND TRANSFERS</u>					
20-606-9000 EOY ASSET RECLASS	0.00 (	138,963.29) (	138,963.29)	138,963.29	0.00
20-606-9010 TRF TO GENERAL FUND	22,050.00	22,050.00	22,050.00	0.00	100.00
20-606-9020 TRF TO CAPITAL REP. FUND 72	109,487.00	0.00	109,487.00	0.00	100.00
20-606-9090 DEPRECIATION EXPENSE	0.00	190,805.00	190,805.00 (	190,805.00)	0.00
20-606-9095 PENSION EXPENSE	<u>0.00</u>	<u>2,883.17</u>	<u>2,883.17</u> (	<u>2,883.17</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	131,537.00	76,774.88	186,261.88 (	54,724.88)	141.60
<hr/>					
TOTAL WATER DEPARTMENT	882,183.00	84,257.51	875,177.27	7,005.73	99.21

20 -WATER FUND  
DEBT SERVICE % OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
20-607-8000 BOND PRINCIPAL EOY	0.00	( 101,990.00)	( 101,990.00)	101,990.00	0.00
20-607-8011 ACCRUED BOND INTEREST	0.00	( 427.46)	( 427.46)	427.46	0.00
20-607-8014 2009 GO REFUND - PRINCIPAL	36,990.00	0.00	36,990.00	0.00	100.00
20-607-8015 2009 GO REFUND - INTEREST	15,279.00	0.00	15,278.92	0.08	100.00
20-607-8016 2017 GO REFUNDING (2009) PR	65,000.00	0.00	65,000.00	0.00	100.00
20-607-8017 2017 GO REFUNDING (2009) IN	70,288.00	0.00	70,287.50	0.50	100.00
20-607-8020 BOND UNAMORTIZED LOSS	0.00	( 1,702.00)	( 1,702.00)	1,702.00	0.00
20-607-8030 BOND AGENT FEES	<u>150.00</u>	<u>0.00</u>	<u>200.00</u>	( <u>50.00</u> )	<u>133.33</u>
TOTAL CAPITAL OUTLAY	187,707.00	( 104,119.46)	83,636.96	104,070.04	44.56
TOTAL DEBT SERVICE	187,707.00	( 104,119.46)	83,636.96	104,070.04	44.56
TOTAL EXPENDITURES	1,069,890.00	( 19,861.95)	958,814.23	111,075.77	89.62
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	139,784.73	19,277.61	( 19,277.61)	0.00
	=====	=====	=====	=====	=====



30 -DEBT SERVICE FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>203,082.00</u>	<u>631.68</u>	<u>145,302.29</u>	<u>57,779.71</u>	<u>71.55</u>
TOTAL REVENUES	203,082.00 =====	631.68 =====	145,302.29 =====	57,779.71 =====	71.55 =====
<u>EXPENDITURE SUMMARY</u>					
DEBT SERVICE	<u>203,082.00</u>	<u>150.00</u>	<u>202,381.08</u>	<u>700.92</u>	<u>99.65</u>
TOTAL EXPENDITURES	203,082.00 =====	150.00 =====	202,381.08 =====	700.92 =====	99.65 =====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	481.68 (	57,078.79)	57,078.79	0.00

30 -DEBT SERVICE FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
30-599-1010 CURRENT ADVALOREM TAXES	111,031.00	242.19	144,157.18 (	33,126.18)	129.84
30-599-1020 DELINQUENT ADVALOREM TAXES	0.00	6.51 (	3,216.80)	3,216.80	0.00
30-599-1030 PENALTY & INTEREST	<u>0.00</u>	<u>42.08</u>	<u>572.52</u> (	<u>572.52)</u>	<u>0.00</u>
TOTAL TAXES	111,031.00	290.78	141,512.90 (	30,481.90)	127.45
<u>TRANSFERS IN</u>					
30-599-8010 INTEREST INCOME	0.00	340.90	3,789.39 (	3,789.39)	0.00
30-599-8030 FUND BALANCE - TRANSFER IN	<u>92,051.00</u>	<u>0.00</u>	<u>0.00</u>	<u>92,051.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	92,051.00	340.90	3,789.39	88,261.61	4.12
<hr/>					
TOTAL NON-DEPARTMENTAL	203,082.00	631.68	145,302.29	57,779.71	71.55
<hr/>					
TOTAL REVENUES	203,082.00	631.68	145,302.29	57,779.71	71.55
	=====	=====	=====	=====	=====

30 -DEBT SERVICE FUND  
DEBT SERVICE

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
30-607-8050 2009 GO REFUNDING-PRINCIPAL	143,010.00	0.00	143,010.00	0.00	100.00
30-607-8052 2009 GO REFUNDING-INTEREST	59,072.00	0.00	59,071.08	0.92	100.00
30-607-8054 BOND AGENT FEE - 2009 REF	<u>1,000.00</u>	<u>150.00</u>	<u>300.00</u>	<u>700.00</u>	<u>30.00</u>
TOTAL CAPITAL OUTLAY	203,082.00	150.00	202,381.08	700.92	99.65
<hr/>					
TOTAL DEBT SERVICE	203,082.00	150.00	202,381.08	700.92	99.65
<hr/>					
TOTAL EXPENDITURES	203,082.00	150.00	202,381.08	700.92	99.65
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	481.68 (	57,078.79)	57,078.79	0.00
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>253,837.00</u>	<u>9,780.10</u>	<u>111,281.88</u>	<u>142,555.12</u>	<u>43.84</u>
TOTAL REVENUES	<u>253,837.00</u> =====	<u>9,780.10</u> =====	<u>111,281.88</u> =====	<u>142,555.12</u> =====	<u>43.84</u> =====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARMENT	6,612.00	0.00	6,612.00	0.00	100.00
POLICE DEPARTMENT	<u>247,225.00</u>	<u>74,446.24</u>	<u>244,997.04</u>	<u>2,227.96</u>	<u>99.10</u>
TOTAL EXPENDITURES	<u>253,837.00</u> =====	<u>74,446.24</u> =====	<u>251,609.04</u> =====	<u>2,227.96</u> =====	<u>99.12</u> =====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 64,666.14)	( 140,327.16)	140,327.16	0.00

40 -CRIME CONTROL DISTRICT  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
40-599-1050 SALES - CRIME CONTROL DIST	<u>115,009.00</u>	<u>8,869.75</u>	<u>103,243.65</u>	<u>11,765.35</u>	<u>89.77</u>
TOTAL TAXES	115,009.00	8,869.75	103,243.65	11,765.35	89.77
<u>MISC./GRANTS/INTEREST</u>					
<u>TRANSFERS IN</u>					
40-599-8005 INTEREST INCOME	8,000.00	910.35	8,038.23 (	38.23)	100.48
40-599-8099 FUND BALANCE RESERVE	<u>130,828.00</u>	<u>0.00</u>	<u>0.00</u>	<u>130,828.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	138,828.00	910.35	8,038.23	130,789.77	5.79
TOTAL NON-DEPARTMENTAL	253,837.00	9,780.10	111,281.88	142,555.12	43.84
TOTAL REVENUES	253,837.00	9,780.10	111,281.88	142,555.12	43.84
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT  
FIRE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>INTERFUND TRANSFERS</u>					
40-604-9011 TRANSFER OUT - GENERAL FUND	<u>6,612.00</u>	<u>0.00</u>	<u>6,612.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL INTERFUND TRANSFERS	6,612.00	0.00	6,612.00	0.00	100.00
<hr/>					
TOTAL FIRE DEPARTMENT	6,612.00	0.00	6,612.00	0.00	100.00

40 -CRIME CONTROL DISTRICT  
POLICE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SERVICES</u>					
40-605-3030 TRAINING/EDUCATION	2,500.00	0.00	2,526.00 (	26.00)	101.04
40-605-3087 CITIZENS COMMUNICATION/EDUC	<u>5,500.00</u>	<u>10.81</u>	<u>5,482.61</u>	<u>17.39</u>	<u>99.68</u>
TOTAL SERVICES	8,000.00	10.81	8,008.61 (	8.61)	100.11
<u>CAPITAL OUTLAY</u>					
40-605-8050 CAPITAL - VEHICLES	<u>33,000.00</u>	<u>22,151.44</u>	<u>33,545.98</u> (	<u>545.98)</u>	<u>101.65</u>
TOTAL CAPITAL OUTLAY	33,000.00	22,151.44	33,545.98 (	545.98)	101.65
<u>INTERFUND TRANSFERS</u>					
40-605-9011 TRANSFER TO - GENERAL FUND	<u>206,225.00</u>	<u>52,283.99</u>	<u>203,442.45</u>	<u>2,782.55</u>	<u>98.65</u>
TOTAL INTERFUND TRANSFERS	206,225.00	52,283.99	203,442.45	2,782.55	98.65
<hr/>					
TOTAL POLICE DEPARTMENT	247,225.00	74,446.24	244,997.04	2,227.96	99.10
<hr/>					
TOTAL EXPENDITURES	253,837.00	74,446.24	251,609.04	2,227.96	99.12
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	64,666.14) (	140,327.16)	140,327.16	0.00
	=====	=====	=====	=====	=====

42 -PEG FUNDS  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>36,000.00</u>	<u>4,182.40</u>	<u>21,275.11</u>	<u>14,724.89</u>	<u>59.10</u>
TOTAL REVENUES	36,000.00 =====	4,182.40 =====	21,275.11 =====	14,724.89 =====	59.10 =====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>36,000.00</u>	<u>0.00</u>	<u>35,784.27</u>	<u>215.73</u>	<u>99.40</u>
TOTAL EXPENDITURES	36,000.00 =====	0.00 =====	35,784.27 =====	215.73 =====	99.40 =====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	4,182.40 (	14,509.16)	14,509.16	0.00



42 -PEG FUNDS  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>FRANCHISE REVENUES</u>					
42-599-2024 FRANCHISE - PEG FEES	<u>15,500.00</u>	<u>184.01</u>	<u>16,127.27</u>	( <u>627.27</u> )	<u>104.05</u>
TOTAL FRANCHISE REVENUES	15,500.00	184.01	16,127.27	( 627.27)	104.05
<u>MISC./GRANTS/INTEREST</u>					
42-599-7000 INTEREST	<u>5.00</u>	<u>105.76</u>	<u>1,255.21</u>	( <u>1,250.21</u> )	<u>5,104.20</u>
TOTAL MISC./GRANTS/INTEREST	5.00	105.76	1,255.21	( 1,250.21)	5,104.20
<u>TRANSFERS IN</u>					
42-599-8090 PRIOR PERIOD ADJUSTMENT	0.00	3,892.63	3,892.63	( 3,892.63)	0.00
42-599-8099 FUND BALANCE RESERVE	<u>20,495.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,495.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	20,495.00	3,892.63	3,892.63	16,602.37	18.99
<hr/>					
TOTAL NON-DEPARTMENTAL	36,000.00	4,182.40	21,275.11	14,724.89	59.10
<hr/>					
TOTAL REVENUES	36,000.00	4,182.40	21,275.11	14,724.89	59.10
	=====	=====	=====	=====	=====

42 -PEG FUNDS  
ADMINISTRATION

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
42-601-8030 CAPITAL-ELECTRONIC EQUIPMEN	<u>36,000.00</u>	<u>0.00</u>	<u>35,784.27</u>	<u>215.73</u>	<u>99.40</u>
TOTAL CAPITAL OUTLAY	36,000.00	0.00	35,784.27	215.73	99.40
<hr/>					
TOTAL ADMINISTRATION	36,000.00	0.00	35,784.27	215.73	99.40
<hr/>					
TOTAL EXPENDITURES	36,000.00	0.00	35,784.27	215.73	99.40
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	4,182.40 (	14,509.16)	14,509.16	0.00
	=====	=====	=====	=====	=====

45 -OAK WILT FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>10,500.00</u>	<u>2,520.00</u>	<u>12,915.00</u>	( <u>2,415.00</u> )	<u>123.00</u>
TOTAL REVENUES	10,500.00	2,520.00	12,915.00	( 2,415.00 )	123.00
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	500.00	0.00	0.00	500.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	10,000.00	2,520.00	12,915.00	( 2,915.00 )	129.15

45 -OAK WILT FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
NON-DEPARTMENTAL					
PERMITS & LICENSES					
45-599-3015 TREE TRIMMING PERMITS	<u>10,500.00</u>	<u>2,520.00</u>	<u>12,915.00</u>	( <u>2,415.00</u> )	<u>123.00</u>
TOTAL PERMITS & LICENSES	10,500.00	2,520.00	12,915.00	( 2,415.00 )	123.00
MISC./GRANTS/INTEREST					
TRANSFERS IN					
<hr/>					
TOTAL NON-DEPARTMENTAL	10,500.00	2,520.00	12,915.00	( 2,415.00 )	123.00
<hr/>					
TOTAL REVENUES	10,500.00	2,520.00	12,915.00	( 2,415.00 )	123.00
	=====	=====	=====	=====	=====

45 -OAK WILT FUND  
ADMINISTRATION

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
45-601-3087 CITIZENS COMMUNICATION/EDUC	500.00	0.00	0.00	500.00	0.00
TOTAL SERVICES	500.00	0.00	0.00	500.00	0.00
<hr/>					
DEPT MATERIALS-SERVICES					
<hr/>					
TOTAL ADMINISTRATION	500.00	0.00	0.00	500.00	0.00
<hr/>					
TOTAL EXPENDITURES	500.00	0.00	0.00	500.00	0.00
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	10,000.00	2,520.00	12,915.00 (	2,915.00)	129.15
<hr/>					

48 -STREET MAINTENANCE FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>115,009.00</u>	<u>8,746.26</u>	<u>103,307.40</u>	<u>11,701.60</u>	<u>89.83</u>
TOTAL REVENUES	<u>115,009.00</u>	<u>8,746.26</u>	<u>103,307.40</u>	<u>11,701.60</u>	<u>89.83</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	115,009.00	8,746.26	103,307.40	11,701.60	89.83

48 -STREET MAINTENANCE FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
NON-DEPARTMENTAL					
TAXES					
48-599-1040 SALES - STREET MAINTENANCE	115,009.00	8,746.26	103,307.40	11,701.60	89.83
TOTAL TAXES	115,009.00	8,746.26	103,307.40	11,701.60	89.83
<hr/>					
TOTAL NON-DEPARTMENTAL	115,009.00	8,746.26	103,307.40	11,701.60	89.83
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TOTAL REVENUES	115,009.00	8,746.26	103,307.40	11,701.60	89.83
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	115,009.00	8,746.26	103,307.40	11,701.60	89.83
	=====	=====	=====	=====	=====

50 -COURT RESTRICTED FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>12,436.00</u>	<u>773.04</u>	<u>8,083.09</u>	<u>4,352.91</u>	<u>65.00</u>
TOTAL REVENUES	12,436.00	773.04	8,083.09	4,352.91	65.00
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
OPERATING EXPENSES	<u>8,749.00</u>	<u>0.00</u>	<u>8,748.55</u>	<u>0.45</u>	<u>99.99</u>
TOTAL EXPENDITURES	8,749.00	0.00	8,748.55	0.45	99.99
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	3,687.00	773.04 (	665.46)	4,352.46	18.05-



50 -COURT RESTRICTED FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>COURT FEES</u>					
50-599-4022 COURT EFFICIENCY REVENUE	100.00	5.00	104.48 (	4.48)	104.48
50-599-4023 COURT SECURITY REVENUE	3,400.00	329.16	3,419.40 (	19.40)	100.57
50-599-4025 COURT TECHNOLOGY REVENUE	<u>4,200.00</u>	<u>438.88</u>	<u>4,559.21</u> (	<u>359.21)</u>	<u>108.55</u>
TOTAL COURT FEES	7,700.00	773.04	8,083.09 (	383.09)	104.98
<u>TRANSFERS IN</u>					
50-599-8099 FUND BALANCE RESERVE	<u>4,736.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,736.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	4,736.00	0.00	0.00	4,736.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	12,436.00	773.04	8,083.09	4,352.91	65.00
<hr/>					
TOTAL REVENUES	12,436.00	773.04	8,083.09	4,352.91	65.00
	=====	=====	=====	=====	=====

50 -COURT RESTRICTED FUND  
OPERATING EXPENSES

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SERVICES</u>					
<u>MAINTENANCE</u>					
<u>CAPITAL OUTLAY</u>					
<u>INTERFUND TRANSFERS</u>					
50-602-9010 TRANSFER TO GENERAL FUND	8,749.00	0.00	8,748.55	0.45	99.99
TOTAL INTERFUND TRANSFERS	8,749.00	0.00	8,748.55	0.45	99.99
TOTAL OPERATING EXPENSES	8,749.00	0.00	8,748.55	0.45	99.99
TOTAL EXPENDITURES	8,749.00	0.00	8,748.55	0.45	99.99
REVENUES OVER/(UNDER) EXPENDITURES	3,687.00	773.04	( 665.46)	4,352.46	18.05-

52 -CHILD SAFETY FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>5,500.00</u>	<u>351.75</u>	<u>4,221.19</u>	<u>1,278.81</u>	<u>76.75</u>
TOTAL REVENUES	<u>5,500.00</u>	<u>351.75</u>	<u>4,221.19</u>	<u>1,278.81</u>	<u>76.75</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	3,000.00	0.00	3,043.62 (	43.62)	101.45
POLICE DEPARTMENT	<u>2,500.00</u>	<u>59.95</u>	<u>2,199.91</u>	<u>300.09</u>	<u>88.00</u>
TOTAL EXPENDITURES	<u>5,500.00</u>	<u>59.95</u>	<u>5,243.53</u>	<u>256.47</u>	<u>95.34</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	291.80 (	1,022.34)	1,022.34	0.00

52 -CHILD SAFETY FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
52-599-7010 SCHOOL CROSSING GUARD FUNDS	<u>3,840.00</u>	<u>351.75</u>	<u>4,221.19</u>	( <u>381.19</u> )	<u>109.93</u>
TOTAL MISC./GRANTS/INTEREST	3,840.00	351.75	4,221.19	( 381.19)	109.93
 <u>TRANSFERS IN</u>					
52-599-8089 FUND BALANCE RESERVE	<u>1,660.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,660.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	1,660.00	0.00	0.00	1,660.00	0.00
<hr/>					
TOTAL NON DEPARTMENTAL	5,500.00	351.75	4,221.19	1,278.81	76.75
<hr/>					
TOTAL REVENUES	5,500.00	351.75	4,221.19	1,278.81	76.75
	=====	=====	=====	=====	=====

52 -CHILD SAFETY FUND  
FIRE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-604-3087 CITIZENS COMMUNICATION/EDUC	<u>3,000.00</u>	<u>0.00</u>	<u>3,043.62</u>	( <u>43.62</u> )	<u>101.45</u>
TOTAL SERVICES	3,000.00	0.00	3,043.62	( 43.62)	101.45
<hr/>					
TOTAL FIRE DEPARTMENT	3,000.00	0.00	3,043.62	( 43.62)	101.45

52 -CHILD SAFETY FUND  
POLICE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-605-3087 CITIZENS COMMUNICATION/EDUC	<u>2,500.00</u>	<u>59.95</u>	<u>2,199.91</u>	<u>300.09</u>	<u>88.00</u>
TOTAL SERVICES	2,500.00	59.95	2,199.91	300.09	88.00
<hr/>					
TOTAL POLICE DEPARTMENT	2,500.00	59.95	2,199.91	300.09	88.00
<hr/>					
TOTAL EXPENDITURES	5,500.00	59.95	5,243.53	256.47	95.34
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	291.80 (	1,022.34)	1,022.34	0.00
	=====	=====	=====	=====	=====

53 -LEOSE  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>2,070.00</u>	<u>0.00</u>	<u>1,551.80</u>	<u>518.20</u>	<u>74.97</u>
TOTAL REVENUES	<u>2,070.00</u>	<u>0.00</u>	<u>1,551.80</u>	<u>518.20</u>	<u>74.97</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
POLICE DEPARTMENT	<u>2,070.00</u>	<u>0.00</u>	<u>2,064.52</u>	<u>5.48</u>	<u>99.74</u>
TOTAL EXPENDITURES	<u>2,070.00</u>	<u>0.00</u>	<u>2,064.52</u>	<u>5.48</u>	<u>99.74</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	( 512.72)	512.72	0.00

53 -LEOSE  
FINANCIAL SUMMARY % OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>POLICE/FIRE REVENUES</u>					
53-599-6020 LEOSE FUNDS	<u>1,563.00</u>	<u>0.00</u>	<u>1,551.80</u>	<u>11.20</u>	<u>99.28</u>
TOTAL POLICE/FIRE REVENUES	1,563.00	0.00	1,551.80	11.20	99.28
<u>TRANSFERS IN</u>					
53-599-8089 FUND BALANCE RESERVE	<u>507.00</u>	<u>0.00</u>	<u>0.00</u>	<u>507.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	507.00	0.00	0.00	507.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	2,070.00	0.00	1,551.80	518.20	74.97
<hr/>					
TOTAL REVENUES	2,070.00	0.00	1,551.80	518.20	74.97
	=====	=====	=====	=====	=====



53 -LEOSE  
POLICE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
53-605-3030 TRAINING/EDUCATION	<u>2,070.00</u>	<u>0.00</u>	<u>2,064.52</u>	<u>5.48</u>	<u>99.74</u>
TOTAL SERVICES	2,070.00	0.00	2,064.52	5.48	99.74
<hr/>					
TOTAL POLICE DEPARTMENT	2,070.00	0.00	2,064.52	5.48	99.74
<hr/>					
TOTAL EXPENDITURES	2,070.00	0.00	2,064.52	5.48	99.74
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	( 512.72)	512.72	0.00
	=====	=====	=====	=====	=====

70 -CAPITAL REPLACEMENT FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
OTHER SOURCES	<u>703,203.00</u>	<u>4,224.33</u>	<u>666,061.92</u>	<u>37,141.08</u>	<u>94.72</u>
TOTAL REVENUES	703,203.00 =====	4,224.33 =====	666,061.92 =====	37,141.08 =====	94.72 =====
<u>EXPENDITURE SUMMARY</u>					
ADMIN	52,030.00	27,780.00	48,799.02	3,230.98	93.79
PUBLIC WORKS	157,508.00	17,825.00	98,440.70	59,067.30	62.50
FIRE	<u>154,971.00</u>	<u>113,623.78</u>	<u>154,971.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	364,509.00 =====	159,228.78 =====	302,210.72 =====	62,298.28 =====	82.91 =====
REVENUES OVER/(UNDER) EXPENDITURES	338,694.00 (	155,004.45)	363,851.20 (	25,157.20)	107.43

70 -CAPITAL REPLACEMENT FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>OTHER SOURCES</u>					
<u>TRANSFERS IN</u>					
70-599-8010 INTEREST INCOME	13,000.00	4,224.33	36,426.92 (	23,426.92)	280.21
70-599-8020 TRF IN - GENERAL FUND	629,635.00	0.00	629,635.00	0.00	100.00
70-599-8099 FUND BALANCE RESERVE	<u>60,568.00</u>	<u>0.00</u>	<u>0.00</u>	<u>60,568.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	703,203.00	4,224.33	666,061.92	37,141.08	94.72
<hr/>					
TOTAL OTHER SOURCES	703,203.00	4,224.33	666,061.92	37,141.08	94.72
<hr/>					
TOTAL REVENUES	703,203.00	4,224.33	666,061.92	37,141.08	94.72
	=====	=====	=====	=====	=====

70 -CAPITAL REPLACEMENT FUND  
COUNCIL

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CONTRACTUAL</u>					
<hr/>					

70 -CAPITAL REPLACEMENT FUND  
ADMIN

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CAPITAL OUTLAY					
INTERFUND TRANSFERS					
70-601-9010 TRANSFER TO - GENERAL FUND	52,030.00	27,780.00	48,799.02	3,230.98	93.79
TOTAL INTERFUND TRANSFERS	52,030.00	27,780.00	48,799.02	3,230.98	93.79
TOTAL ADMIN	52,030.00	27,780.00	48,799.02	3,230.98	93.79

70 -CAPITAL REPLACEMENT FUND  
PUBLIC WORKS

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
70-603-8080 CAPITAL-IMPROVEMENT PROJECT	<u>120,008.00</u>	<u>15,100.00</u>	<u>62,914.07</u>	<u>57,093.93</u>	<u>52.42</u>
TOTAL CAPITAL OUTLAY	120,008.00	15,100.00	62,914.07	57,093.93	52.42
<u>INTERFUND TRANSFERS</u>					
70-603-9010 TRANSFER TO - GENERAL FUND	<u>37,500.00</u>	<u>2,725.00</u>	<u>35,526.63</u>	<u>1,973.37</u>	<u>94.74</u>
TOTAL INTERFUND TRANSFERS	37,500.00	2,725.00	35,526.63	1,973.37	94.74
<hr/>					
TOTAL PUBLIC WORKS	157,508.00	17,825.00	98,440.70	59,067.30	62.50

70 -CAPITAL REPLACEMENT FUND  
FIRE

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>INTERFUND TRANSFERS</u>					
70-604-9010 TRANSFER TO - GENERAL FUND	<u>154,971.00</u>	<u>113,623.78</u>	<u>154,971.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL INTERFUND TRANSFERS	154,971.00	113,623.78	154,971.00	0.00	100.00
<hr/>					
TOTAL FIRE	154,971.00	113,623.78	154,971.00	0.00	100.00

70 -CAPITAL REPLACEMENT FUND  
POLICE

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CONTRACTUAL</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>INTERFUND TRANSFERS</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>					
TOTAL EXPENDITURES	364,509.00	159,228.78	302,210.72	62,298.28	82.91
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	338,694.00	( 155,004.45)	363,851.20	( 25,157.20)	107.43
	=====	=====	=====	=====	=====



72 -WATER CAPITAL REPLACEMENT  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>142,755.00</u>	<u>0.00</u>	<u>109,487.00</u>	<u>33,268.00</u>	<u>76.70</u>
TOTAL REVENUES	<u>142,755.00</u>	<u>0.00</u>	<u>109,487.00</u>	<u>33,268.00</u>	<u>76.70</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	<u>37,048.00</u>	<u>37,048.00</u>	<u>37,048.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	<u>37,048.00</u>	<u>37,048.00</u>	<u>37,048.00</u>	<u>0.00</u>	<u>100.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	<u>105,707.00</u>	<u>( 37,048.00)</u>	<u>72,439.00</u>	<u>33,268.00</u>	<u>68.53</u>
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	<u>105,707.00</u>	<u>( 37,048.00)</u>	<u>72,439.00</u>	<u>33,268.00</u>	<u>68.53</u>
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TRANSFERS IN</u>					
72-599-8020 TRANSFER FROM WATER FUND	109,487.00	0.00	109,487.00	0.00	100.00
72-599-8099 FUND BALANCE RESERVE	<u>33,268.00</u>	<u>0.00</u>	<u>0.00</u>	<u>33,268.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	142,755.00	0.00	109,487.00	33,268.00	76.70
<hr/>					
TOTAL NON-DEPARTMENTAL	142,755.00	0.00	109,487.00	33,268.00	76.70
<hr/>					
TOTAL REVENUES	142,755.00	0.00	109,487.00	33,268.00	76.70
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT  
WATER DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CONTRACTUAL</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>CAPITAL OUTLAY</u>					
72-606-8087 WATER METER REPLACEMENT	<u>37,048.00</u>	<u>37,048.00</u>	<u>37,048.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL CAPITAL OUTLAY	37,048.00	37,048.00	37,048.00	0.00	100.00
<u>INTERFUND TRANSFERS</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>					
TOTAL WATER DEPARTMENT	37,048.00	37,048.00	37,048.00	0.00	100.00
<hr/>					
TOTAL EXPENDITURES	37,048.00	37,048.00	37,048.00	0.00	100.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	105,707.00 (	37,048.00)	72,439.00	33,268.00	68.53
	=====	=====	=====	=====	=====
<u>OTHER FINANCING SOURCES</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>					
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER USES	105,707.00 (	37,048.00)	72,439.00	33,268.00	68.53
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ADMINISTRATION	<u>0.00</u>	<u>2.87</u>	<u>25.45</u>	( <u>25.45</u> )	<u>0.00</u>
TOTAL REVENUES	<u>0.00</u>	<u>2.87</u>	<u>25.45</u>	( <u>25.45</u> )	<u>0.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2.87	25.45	( 25.45 )	0.00

75 -PET DOC & RESCUE FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>ADMINISTRATION</u>					
<u>TAXES</u>					
<u>MISC./GRANTS/INTEREST</u>					
75-599-7000 INTERES INCOME	<u>0.00</u>	<u>2.87</u>	<u>25.45</u>	( <u>25.45</u> )	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	0.00	2.87	25.45	( 25.45 )	0.00
<hr/>					
TOTAL ADMINISTRATION	0.00	2.87	25.45	( 25.45 )	0.00
<hr/>					
TOTAL REVENUES	0.00	2.87	25.45	( 25.45 )	0.00
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND  
ADMINISTRATION

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
PERSONNEL					
<hr/>					
<hr/>					
<hr/>					
<hr/>					
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2.87	25.45 (	25.45)	0.00
<hr/>					

## CITY COUNCIL STAFF SUMMARY

Meeting Date: January 28, 2019

Agenda item: 6.2

Prepared by: Brenda Morey

Reviewed by: Bill Hill

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### **AGENDA ITEM DESCRIPTION:**

Discussion / action - Transfer portion of General Fund fund balance to Capital Replacement / Improvement Fund

**X**

**Attachments for Reference:**

1) GF – Fund Balance Funding %

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**BACKGROUND / HISTORY:** At the end of each fiscal year, the City reports as Unassigned Fund Balance for the General Fund the amount in excess of any funds that are otherwise legally restricted and the Committed Fund Balance. This amount is to be used for accumulating funding for capital projects, equipment replacement, and/or for budgetary shortfalls and unexpected expenditures. Appropriation from the Unassigned General Fund balance requires the approval of the City Council.

It is the goal of the City to achieve and maintain an unassigned General Fund fund balance equal to 25 percent to 50 percent of budgeted expenditures. The City considers a balance of less than 20 percent to be a cause for concern, barring unusual or deliberate circumstances, and a balance of more than 50 percent as excessive. An amount in excess of 50 percent is to be considered for reservation to accumulate funding for capital projects and equipment, and/or to reduce the tax levy requirements, and shall be determined in conjunction with the annual budget process. In the event that the unassigned General Fund fund balance is less than the policy anticipates, the City shall plan to adjust budget resources in the subsequent fiscal years to restore the balance.

At the February 22, 2016 meeting the City Council approved Ordinance No. O-2016-002 which allocated \$1,643,749 from unassigned General Fund balance to the Capital Improvement / Replacement Fund.

At the January 2017 Council meeting, Council took no action to transfer fund balance since the fund balance was approximately 49%.

At the January 2018 Council meeting, City Council approved a transfer of \$251,000 of General Fund fund balance to the Capital Improvement/Replacement Fund.

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**DISCUSSION:** Attachment 1 GF – Fund Balance Funding % shows at the City's audited unassigned fund balance as of 9/30/2018 at \$2,645,513. The chart on this attachments shows that this fund balance amount is approximately 51% of the FY 2019 adopted budget or \$41,842 over the 50% target.

Because the fund balance policy calls for the City to maintain a fund balance between 25 and 50 percent, City staff recommends transferring \$42,000 of General Fund fund balance to the Capital Replacement / Improvement Fund and designating this amount toward the ladder truck purchase.

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**COURSES OF ACTION:** Transfer some amount of fund balance or take no action to transfer fund balance to the Capital Replacement / Improvement Fund. Options for excess fund balance include allocating amounts for:

- 1) Ladder truck purchase
  - 2) Drainage
  - 3) Relocate water lines as a result of the NW Military Hwy Expansion project
  - 4) Other (Public Works; Streets; Fire)
- 

**FINANCIAL IMPACT:** Varies

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**MOTION REQUESTED:** Direct staff to amend budget to transfer excess General Fund fund balance of \$42,000 to the Capital Replacement / Improvement Fund and allocate that amount towards the purchase of the ladder truck.



## General Fund - Fund Balance Funding %

FY 2018-19 COUNCIL ADOPTED BUDGET	AUDITED 09/30/2018 UNASSIGNED FUND BALANCE	EXCESS (DEFICIT) UNASSIGNED FUND BALANCE AS % OF BUDGET
<u>\$ 5,213,342</u>	<u>\$ 2,648,513</u>	

### Fund Balance % of Budget

<b>20%</b>	\$ 1,042,668	\$ 1,605,845
<b>25%</b>	\$ 1,303,336	\$ 1,345,178
<b>30%</b>	\$ 1,564,003	\$ 1,084,510
<b>40%</b>	\$ 2,085,337	\$ 563,176
<b>50%</b>	\$ 2,606,671	\$ 41,842
<b>75%</b>	\$ 3,910,007	\$ (1,261,494)
<b>80%</b>	\$ 4,170,674	\$ (1,522,161)
<b>85%</b>	\$ 4,431,341	\$ (1,782,828)
<b>95%</b>	\$ 4,952,675	\$ (2,304,162)
<b>100%</b>	\$ 5,213,342	\$ (2,564,829)

## CITY COUNCIL STAFF SUMMARY

Meeting Date: January 28, 2019

Agenda item: 6.3

Prepared by: Chief Ray Lacy

Reviewed by: Bill Hill

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### **AGENDA ITEM DESCRIPTION:**

Presentation / Discussion – 2018 Crime Report – Chief Ray Lacy

X

#### **Attachments for Reference:**

- a) Comparison chart – calls for service 2018-2014
- b) Officer Initiated policing / out of town checks
- c) 2018-2014 Crime Maps

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**BACKGROUND / HISTORY:** The Shavano Park Police Department maintains crime statistic reports which assist our staff in identifying crime trends. This data is also reported to the U.S. Department of Justice through the Uniform Crime Report (UCR) system. The five major areas are:

- Burglary of a Habitation
- Burglary of a Building
- Burglary of a Vehicle
- Theft
- Robbery

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**DISCUSSION:** The Shavano Park Police Department responded to 2,645 calls for service in 2018, a 5.4% decrease in calls from 2017.

A review of the 2018 crimes shows the following crime numbers for these five areas;

Burglary of a Habitation –	5	(4 in 2017)
Burglary of a Building –	1	(3 in 2017)
Burglary of a Vehicle –	8	(13 in 2017)
Theft –	11	(22 in 2017)
Robbery –	0	(1 in 2017)

Overall, crime was reduced by 39% in the City for 2018, and by 60.6% for the 2-year period 2016 thru 2018.

Shavano Park Police Department (SPPD) worked closely with business owners this past year, and again successfully decreased crime in the area of vehicle and building burglaries. Residential storage and garage burglaries were also reduced through the effort to curb offenses and identify suspects.

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**Crime Prevention / Community Awareness:** While on patrol, officers made 2,620 citizen/community policing contacts and 410 vacation house checks. Officers continue to allocate time in each residential neighborhood for greater visibility and enforcement, driving 144,563 miles during 2018. My continued guidance to officers is to maintain our increased presence in the residential neighborhoods, especially during night hours.

Criminal investigations during 2018, both by patrol officers and the Criminal Investigator, resulted in 33 cases being filed with the Bexar County District Attorney.

Use of the i-INFO web-based system, Nextdoor, and the Shavano Park web page to distribute information is allowing the police department to alert citizens and keep them informed of criminal activity and citizen events.

The Shavano Park PD is committed to the idea of community-based policing and strives to build more neighborhood-based contacts and citizen information portals, enhancing our police-community partnership.

Patrol units continue to direct extra patrols in specific areas as needed. Most vehicle burglaries are due to unlocked doors, items left visible, or location of the crime being remote in the business area. Our staff continues to work with both citizens and businesses to promote crime education, reporting of suspicious vehicles / persons, and greater visibility of marked police units in these areas.

In February 2018, the agency achieved the status of Texas Law Enforcement Best Practices Recognized Agency. Staff increased our overall skills and knowledge base, by completing 3,590 training hours in 2018.

**Future Assessment:** As your Police Chief, I am committed to providing exceptional service to our community, and the continued officer – citizen team efforts of reporting and solving crimes. The staff of the Police Department continues to do an outstanding job, and I am proud to be leading your police department.

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**COURSES OF ACTION:** The Shavano Park Police Department will strive for greater citizen awareness, education, and understanding of the methods that criminals use in committing crimes

by utilizing both our patrol staff and our crime prevention trained officers to facilitate. The examination and utilization of advanced equipment and methods of identifying criminals and collecting evidence will continue to be explored, assisting in the successful prosecution for crimes committed in Shavano Park.

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**FINANCIAL IMPACT:** None at this time

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**MOTION REQUESTED:** None requested.

**Monthly Activity Report  
City of Shavano Park Police Department  
December 2018**

**Activity Report: 189 incidents were responded to by the Police Department.  
2645 total incidents were responded to by the Department for 2018.**

Criminal Calls	Dec	Calendar Year				
		2018	2017	2016	2015	2014
Alcohol Beverage Code Violations	0	1	0	0	0	0
Arrest of Wanted Persons (Outside Agency)	1	19	21	31	39	27
Assault	0	3	1	3	2	1
Burglary Building	0	1	3	17	15	8
Burglary of Habitation	1	5	4			
Burglary Vehicle	1	8	13	50	29	26
Criminal Mischief / Reckless Damage	0	5	15	19	11	13
Criminal Mischief Mail Box	0	0	2	5		
Cruelty to Animals	0	0	0	0	0	0
Deadly Conduct	0	0	0	1	0	0
D.U.I. - Minor	0	0	1	0	0	0
D.W.I. / D.U.I.	1	6	4	6	2	3
Driving while License Suspended / Invalid	0	4	0	2	2	4
Endangerment of Child	0	0	1	0	0	0
Evading Arrest	0	3	0	3	2	2
Failure to Identify	0	0	1	0	1	0
Family Violence	0	1	3	2	2	2
Fraud / Forgery / False Reports / Tamper w/ Govt. Record	0	2	0	4	6	2
Harassment / Retaliation / Terroristic Threat	0	0	2	1	0	4
M.I.P. Alcohol / Tobacco	0	0	0	1	0	0
Murder	0	0	0	0	0	0
Narcotics Violation (class B and up)	1	10	16	30	16	7
Narcotics Violation (class C)	1	18	43	42	27	20
Possession of Prohibited Weapon / Unlawful Carry	0	0	1	3	1	0
Public Intoxication	0	0	3	4	3	4
Resisting Arrest	0	0	1	0	0	1
Robbery	0	0	1	0	2	0
Sexual Assault	0	0	0	1	1	0
Solicitation of a Minor / Indecency with a Minor	0	1	0	1	0	0
Suicide	0	0	0	0	0	0
Theft	0	11	22	17	40	36
Theft of Mail	0	0	1	4		
Theft of Motor Vehicle / Unauthorized Use of Motor Veh.	0	0	2	2	3	2
<b>Total Criminal Calls Handled</b>	<b>6</b>	<b>98</b>	<b>161</b>	<b>249</b>	<b>204</b>	<b>162</b>

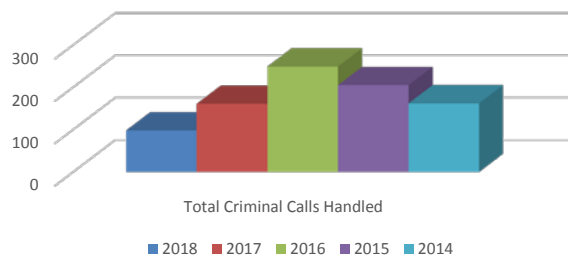
**Monthly Activity Report**  
**City of Shavano Park Police Department**  
**December 2018**

**Non-Criminal Calls**

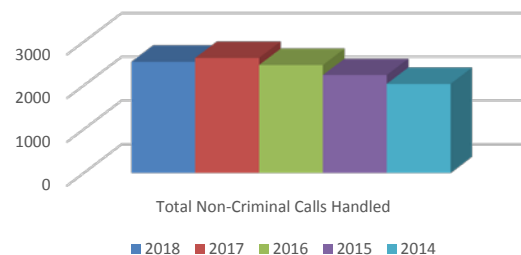
	Dec	Calendar Year				
		2018	2017	2016	2015	2014
Accidents Major (With Injuries)	1	7	10	7	11	9
Accidents Minor (Non-Injury)	6	69	50	62	47	44
Alarm Call	38	498	557	536	528	495
Animal Calls / Complaints	14	171	143	148	143	170
Assist Fire Department / EMS	35	444	388	339	276	285
Assist Other Law Enforcement Agencies	13	94	81	59	69	69
Assist the Public	9	77	106	93	87	108
City Ordinance Violations	6	374	420	386	343	289
tree 1 leash 1 permit 1						
protrusion 1 public nuisance 1 water waste 1						
Criminal Trespass Warning	3	5	7	0	1	0
Deceased Person / Natural / Unattended	2	20	17	22	8	11
Disturbance / Keep the Peace	5	59	56	81	86	66
Emergency Detention	0	4	10	13	26	12
Health & Safety Violations	0	0	0	0	0	0
Information Reports	12	213	195	176	137	78
Missing Person / Runaway	0	0	1	2	1	5
Recovered Property / Found Property	1	8	21	28	19	15
Suspicious Activity, Circumstances, Persons, Vehicles	19	214	285	288	260	234
Traffic Hazard	7	47	49	62	55	42
Welfare Concern	4	58	52	38	38	18
911 Hang-up Calls	8	185	188	132	109	90
<b>Total Non-Criminal Calls Handled</b>	<b>183</b>	<b>2547</b>	<b>2636</b>	<b>2472</b>	<b>2244</b>	<b>2040</b>
<b>Officer Initiated Contacts</b>						
Community Policing Contacts / Crime Prevention	196	2620	2630	3817	3817	2751
Out of Town / Patrol-By Reports	39	410	480	551	568	626
<b>Total Officer Initiated Contacts</b>	<b>235</b>	<b>3030</b>	<b>3110</b>	<b>4368</b>	<b>4385</b>	<b>3377</b>

There was no reported gang activity for December 2018. For 2018 there have been no reported gang activity.

**Criminal Calls**



**Non Criminal Calls**



## December 2018 Breakdown

### Arrest of Wanted Person

1. 4000 blk. DeZavala Road - Dawson County Warrant

### Burglary of Habitation

1. 200 blk. Winding Lane - force, items taken

### Burglary of Vehicle

1. 4000 blk. DeZavala Road - Force, item taken

### DWI

1. 4300 blk. Lockhill-Selma Road - driving while intoxicated

### Narcotics (class B and up)

1. 16600 blk. N.W. Military Hwy. - possession of controlled substance

### Narcotics (class C)

1. 100 blk. Bent Oak - possession of drug paraphernalia

Mileage	December	Calendar Year				
		2018	2017	2016	2015	2014
Total Monthly / Annual Mileage	14734	144563	144779	151041	140356	148885

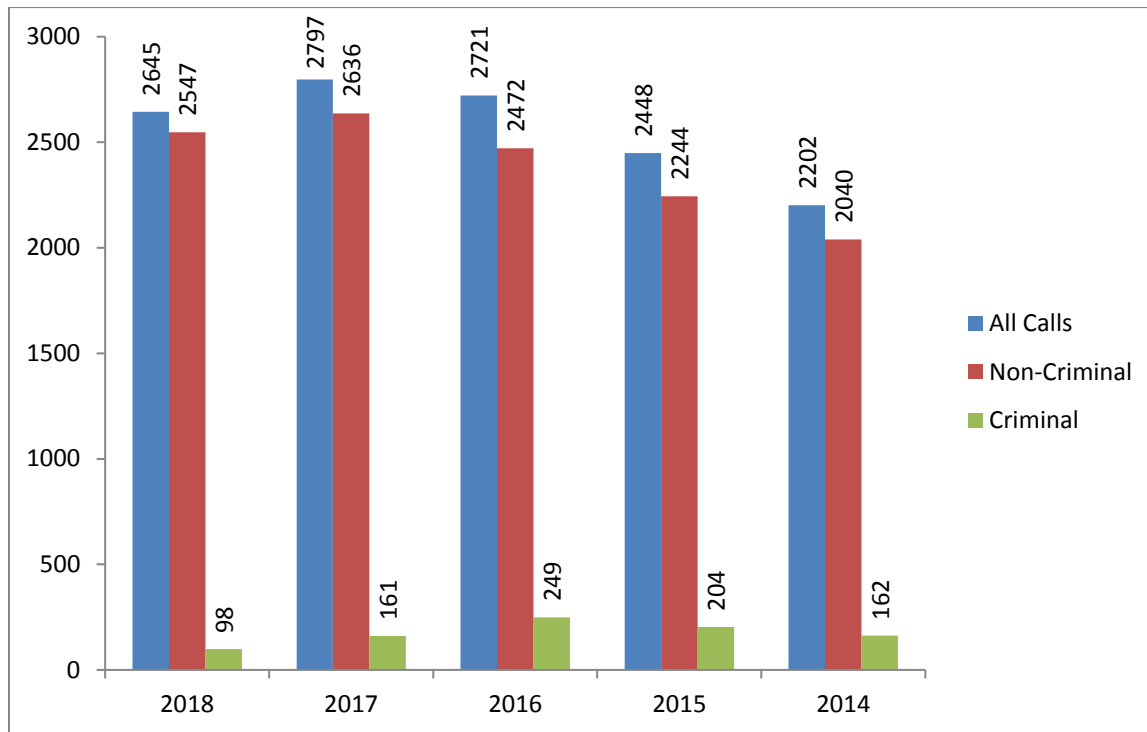
## City of Shavano Park Police Department December 2018

Officer	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Total A
Warnings	27	17	20	0	26	6	0	6	1	4	8	16	1	5	4	141
Citations	7	3	6	0	27	1	2	10	2	7	6	16	5	6	0	98
Cases	9	7	10	20	17	14	8	19	5	12	10	22	13	9	14	189
Activity Totals	43	27	36	20	70	21	10	35	8	23	24	54	19	20	18	428
Vehicles Stopped	28	20	24	0	42	6	2	14	2	10	12	21	4	9	4	198
Community Policing	52	48	44	6	0	9	0	21	0	12	0	0	0	0	4	196

Officer	P	Q	R	S	T	U	V	W	X	Y	Z	Total B
Warnings												0
Citations												0
Cases												0
Activity Totals	0	0	0	0	0	0	0	0	0	0	0	0
Vehicles Stopped												0
Community Policing												0

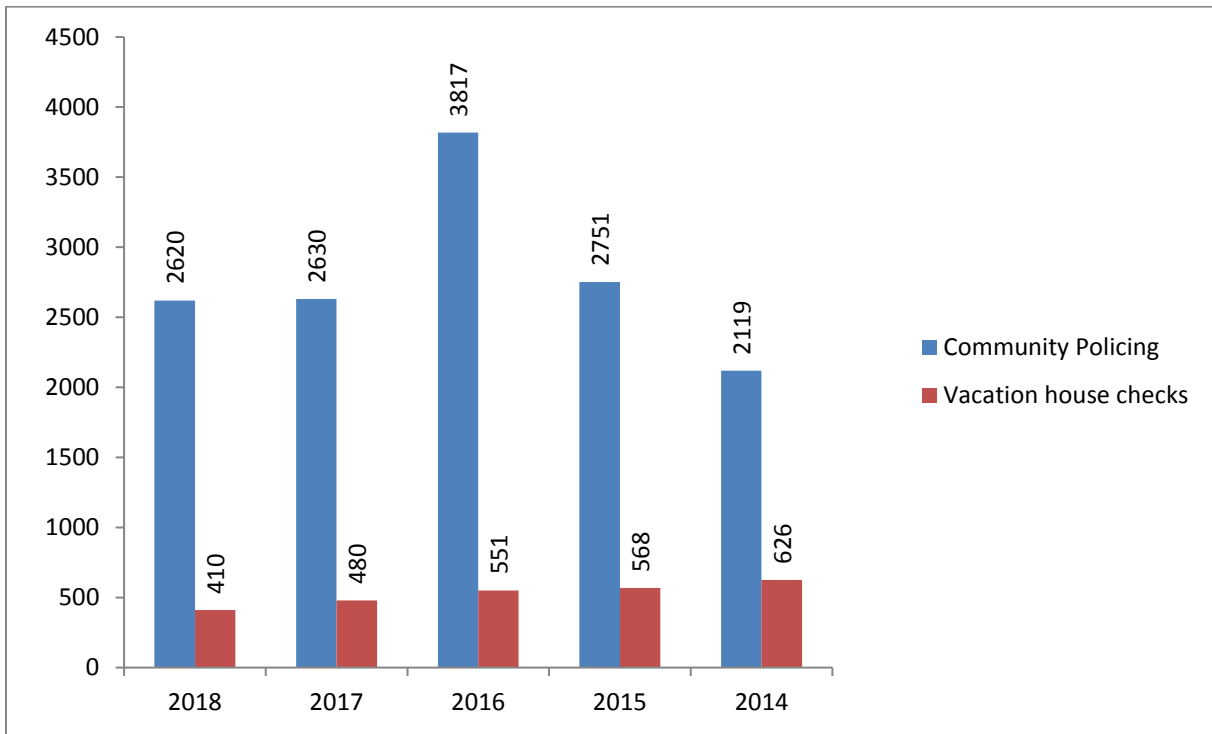
Grand Total
141
98
189
428
198
196

## Comparison of number of calls for service 2018 – 2014





## Officer Initiated Community Policing / Crime Prevention

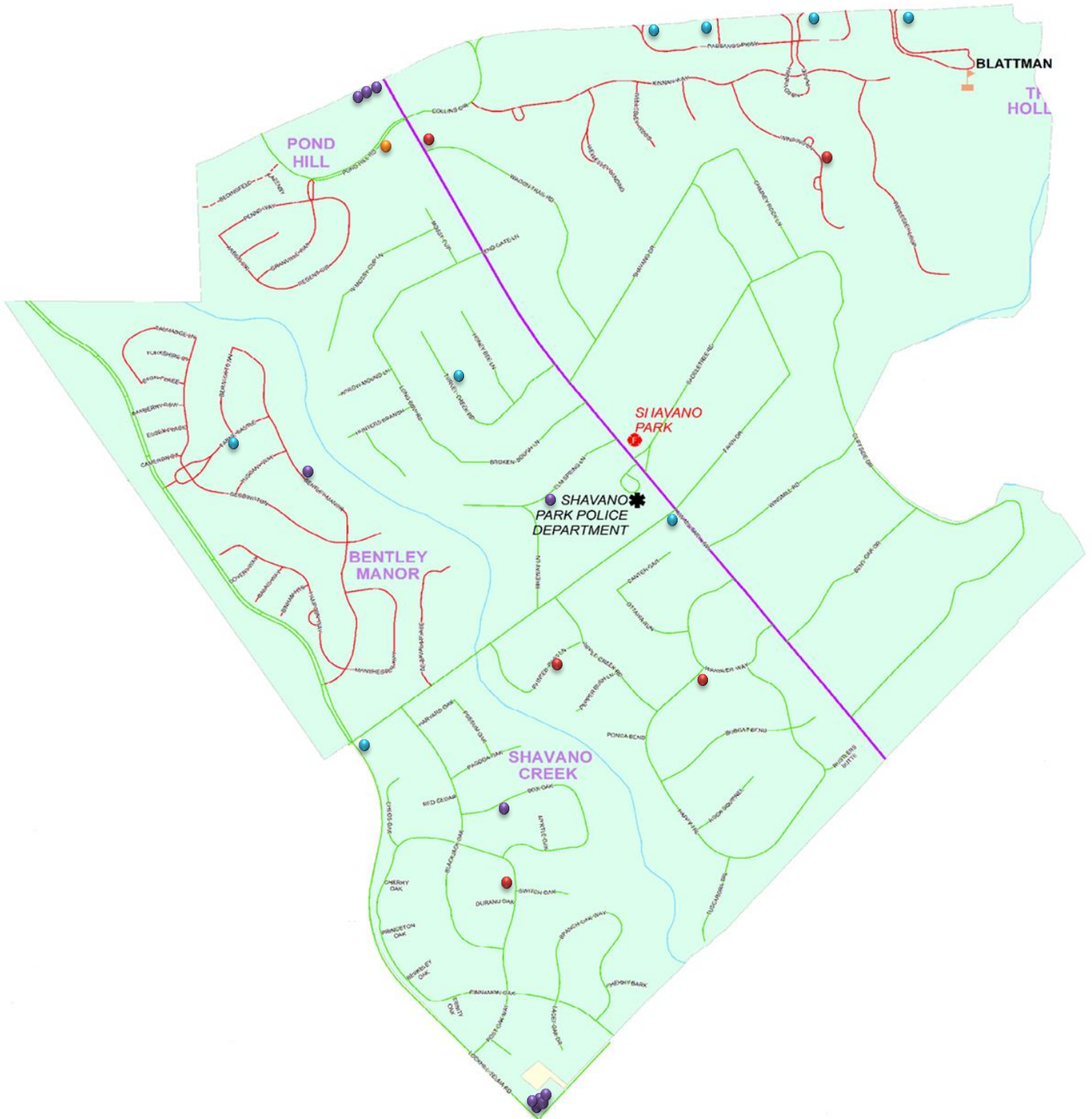


# Shavano Park Police Department

## 2018 Crime Report

- = Theft (11)
- = Burglary of vehicle (8)
- = Burglary of building (1)
- = Burglary of habitation (5)

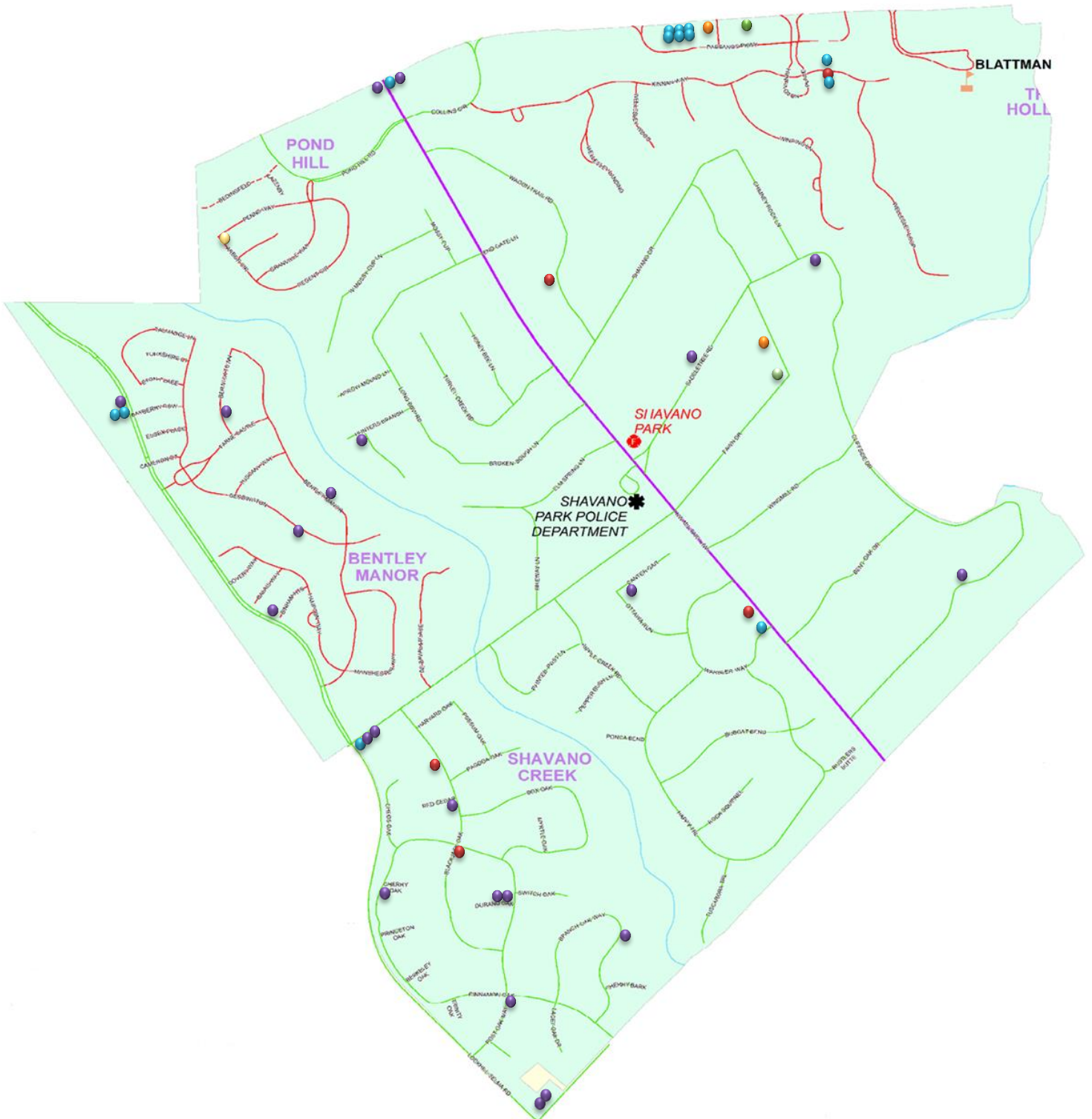
*Dots do not show actual location, only street on which offense occurred*



## 2017 Crime Report

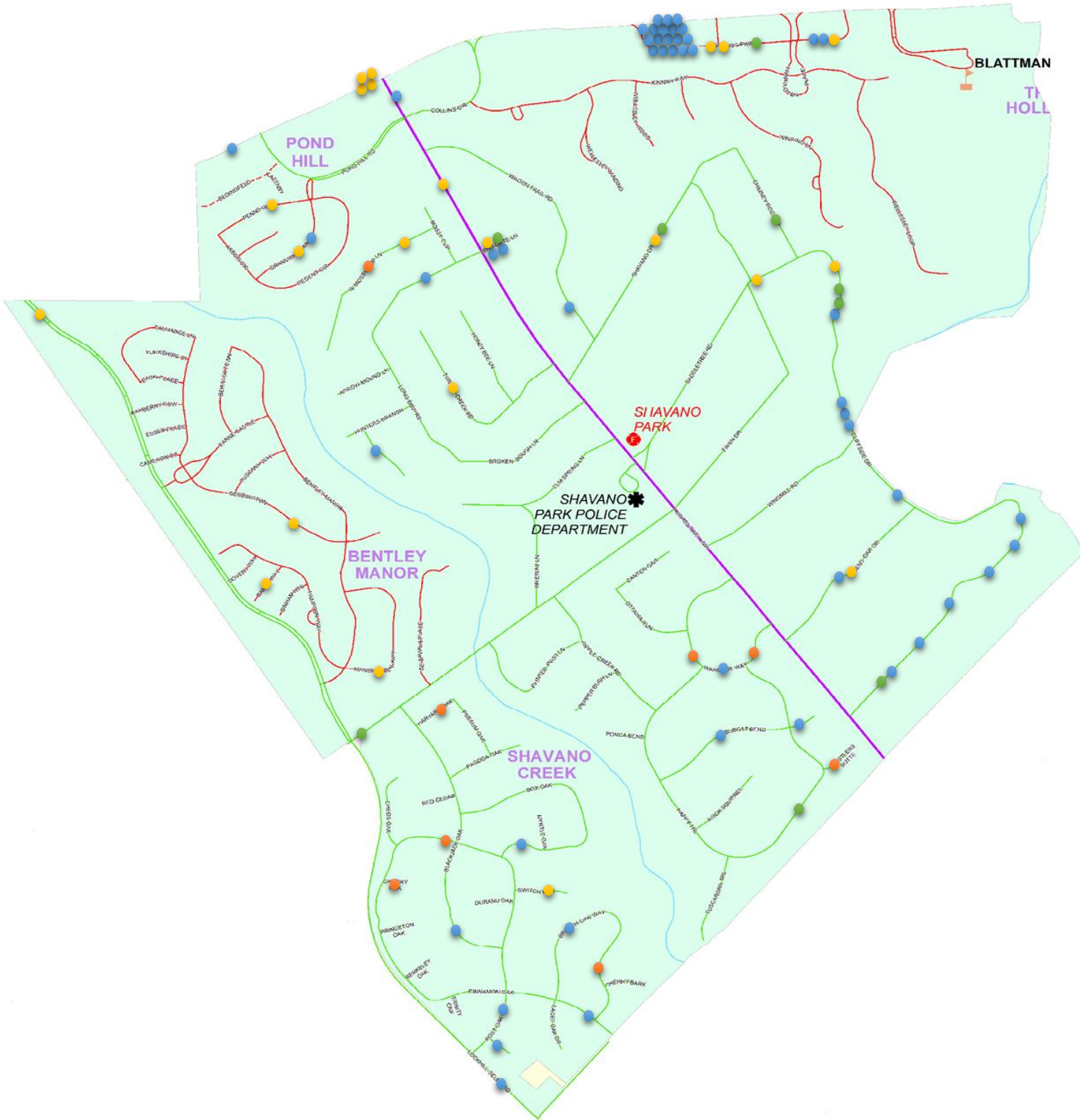
- 🟪 = Theft (22)
- 🟩 = Theft of MV (2)
- 🟨 = Theft of Mail (1)
- 🟦 = Burglary of vehicle (13)
- 🟧 = Burglary of building (3)
- 🟥 = Burglary of habitation (4)

*Dots do not show actual location, only street on which offense occurred*



# Shavano Park Police Department 2016 Crime Report

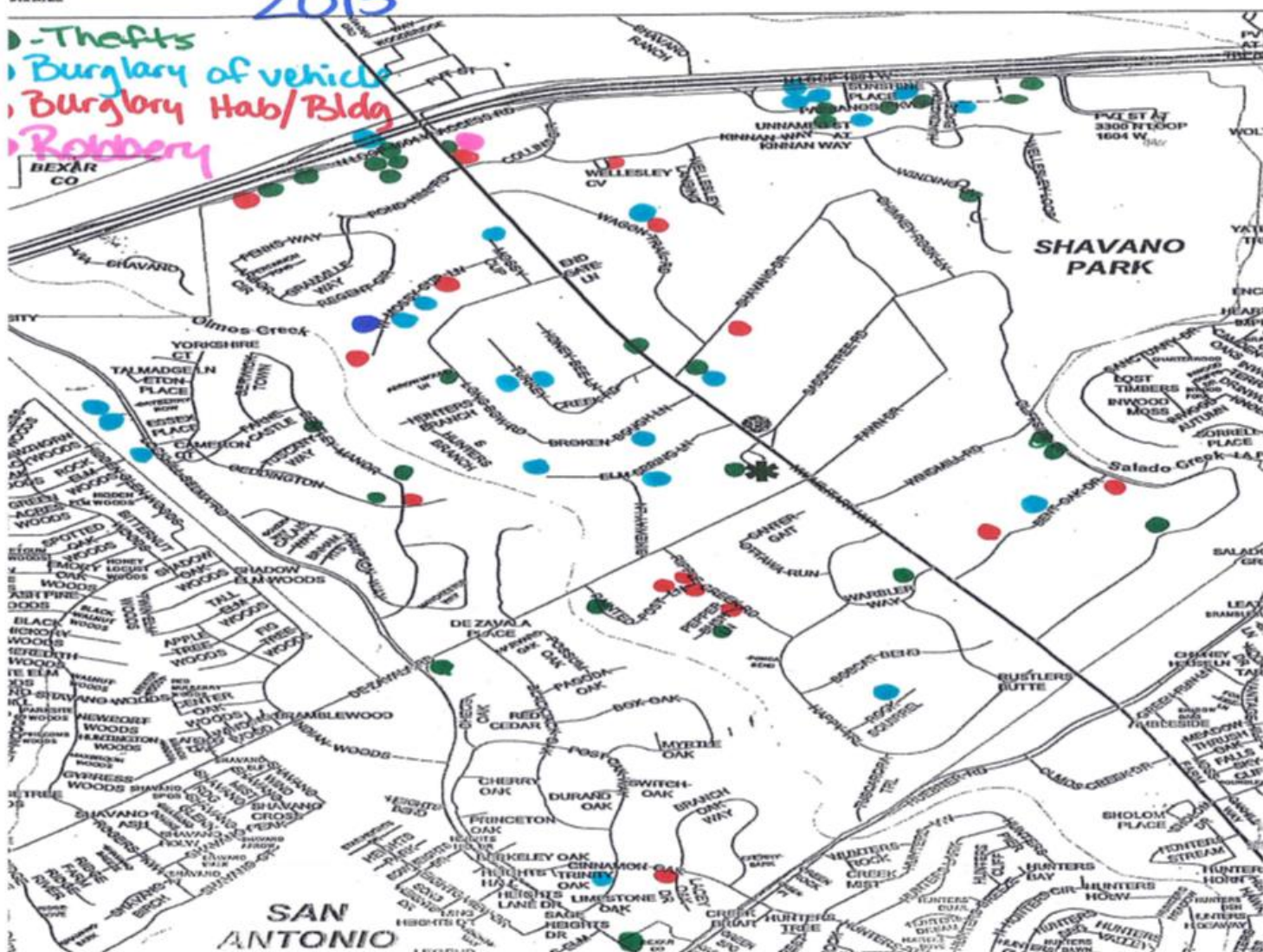
- = Theft
  - = Burglary of vehicle
  - = Burglary of building
  - = Burglary of habitation
- Dots do not show actual location, only street on which offense occurred*





2015

-Thefts  
 Burglary of vehicle  
 Burglary Hab/Bldg  
 Robbery  
 BEXAR



## CITY COUNCIL STAFF SUMMARY

Meeting Date: January 28, 2019

Agenda item: 6.4

Prepared by: Ald. Michael Colemere / Brandon Peterson

Reviewed by: Bill Hill

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### **AGENDA ITEM DESCRIPTION:**

**Discussion / action - Updating appearance / address maintenance issues with the Well #6 access roadway off DeZavala with possible relocating access to the rear of the tract using the shaded fuel break - Ald. Colemere**

x

#### **Attachments for Reference:**

1) Views of well #6 entries and DeZavala frontage

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**BACKGROUND / HISTORY:** Last year, the city created an access road from DeZavala to the #6 wellsite in the rear of the municipal tract. This winding path is the only full access to this well. Prior to this road, we entered this well through private property and even then the access was very limited. The original idea was to keep the pathway simple and natural and keep it covered in mulch. However, when it rains the mulch layer regularly washes off and as the service trucks enter and exit the road they leave rather deep and heavy ruts and they then track heavy mud and debris onto DeZavala. This makes for a very unsightly look. At the November City Council meeting, Council directed staff to further assess the entrance and roadway and report back to Council in the January meeting.

---

**DISCUSSION:** We have invested significant time in improving the street view of the DeZavala side of the tract. I have fielded a number of negative comments on the look of the entry as well as the mud and ruts over the last year. Also, several citizens have spoken repeatedly at “Citizens to be Heard” on this unattractive look of the path as well.

Also, in investigating this issue it is an apparent TCEQ requirement that “all” wells have effective ALL-WEATHER access.

**TCEQ 290.41 Water Sources (c)(3)(P) An all-weather access road shall be provided to each well site.**

This current roadbed doesn’t meet those criteria. It is doubtful that, in light of the recent heavy rains, we would have even been able to get any well service or maintenance vehicles into the well site without them getting hopelessly stuck in the mud. The city should look into addressing this issue with a more solid crushed stone base. At minimum, we should consider cleaning up and dressing up the approach coming off DeZavala from the road to the pipe gateway entrance. It could be bordered with rail timbers, heavy rubble stone or concrete curbing to keep the drive intact and as esthetically appealing as possible. This approach from the west has the potential to be a beautiful natural showcase entry to the heart of our city and the unsightly well road entry detracts from that feeling. Simple investigation suggests that this is not a significant expense and could likely be done by in house staff as time permits. Or it could be contracted out.

Different options would include the roadway edge, surface material, and drainage. Options for edging, drainage, surface material, and gate entry roughly cost:

#### Area 1 – Driveway entry - DeZavala to the poles.

1. General Area from road to edge of uncleaned woodline
  - a. Clean up vines and unsightly dead branches (Completed)
  - b. Remove rocks that impede riding lawn mower (90 Completed; 10% more to complete)
2. Edging – 140 LF
  - a. Landscape timbers (\$3.77 ea)(18 needed)
  - b. Metal landscape edging (\$13.20 ea)(18 needed)
  - c. Flush curbing “Ribbon Curb” (\$14.32/LF)(140 LF)
3. Drainage – 20 LF
  - a. 8” drain pipe at the driveway – ductile iron pipe was already installed to help drain the area of standing water (Completed).
4. Roadway surface material – 130 SY
  - a. Crushed base (\$8.64/ton)(needs 36 tons) impervious material
  - b. Millings (\$28/ton)(need 36 tons) non impervious material
  - c. Asphalt (\$85/ton)(15 tons) plus you would need 4” of base under the asphalt
5. Gate entry
  - a. Provide dirt fill and plant grass (Completed)
  - b. Gate
    - i. Chain gate
      1. Leave in place
      2. Move 40 ft back (This would increase quantities for edging) (\$150/moving)
    - ii. Utility Gate
      1. Replace the chain with a 16 ft utility gate (\$120 ea)
      2. Paint the poles (\$50/gal)

#### Area 2 – Roadway to well and staging area

1. Edging – no edging needed
2. Drainage – 16 LF each crossing (3 joints @ \$400/ea)
  - a. 8” Ductile Iron pipe – There is 3 additional areas on the way to the well that could use a pipe to help drain the standing water
3. Roadway surface material – 1,383 SY
  - a. Crushed base (\$8.64/ton)(needs 385 tons) impervious material
  - b. Millings (\$28/ton)(need 385 tons) non impervious material

If the chain gate is kept in the current location, the poles would be painted hunter green to blend in. The gate is to mainly keep any unauthorized vehicles off the municipal tract.

Another possible option to consider may be to abandon this access path altogether and run a new path from the rear of the north side of the city hall or 911 property using the recently completed shaded fuel

break. This removes all the entry from DeZavala completely and places it in an area almost totally hidden from public view.

This option is not viable due to the amount of time and cost it would take to cut another path, and the communication needed with Bexar 911.

Funding for either the DeZavala approach or the second option could come from the municipal tract fund or other sources to be determined.

Photos from 10-29-18 are attached.

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**COURSES OF ACTION:** Approve proposals or provide additional guidance.

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**FINANCIAL IMPACT** varies TBD

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**MOTION REQUESTED:** Approve proposed changes as appropriate.



## CITY COUNCIL STAFF SUMMARY

Meeting Date: January 28, 2018

Agenda item: 6.5

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

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### **AGENDA ITEM DESCRIPTION:**

Discussion / action – Select members to the City Council Ad Hoc Muni Tract Pavilion Committee - MPT Ross

X

**Attachments for Reference:** 1) N/A

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**BACKGROUND / HISTORY:** At the November 26, 2018 City Council meeting, Council approved Resolution R-2018-013, Formation of a City Council Ad Hoc Muni Tract Pavilion Committee, with members to be selected by each Council member.

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**DISCUSSION:** Council will select 5 citizens to form the Pavilion Committee. MPT Ross will lead this discussion.

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**COURSES OF ACTION:** Each Council member shall nominate a member to serve on the Ad Hoc Committee, or alternatively decline and provide further guidance to staff.

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**FINANCIAL IMPACT:** N/A

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**MOTION REQUESTED:** Approve nominated citizens for membership to the Ad Hoc Muni-Tract Pavilion Committee.

## CITY COUNCIL STAFF SUMMARY

Meeting Date: January 28, 2018

Agenda item: 6.6

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

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### **AGENDA ITEM DESCRIPTION:**

Discussion / action - Appointment of Council Appointed Positions - City Manager Hill

X

**Attachments for Reference:** 1) 6.6a Contracts to Review Schedule

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**BACKGROUND / HISTORY:** Each year, the City Council reviews major City contracts and Council-appointed positions to provide guidance to staff for what Request for Proposal (RFP) or Request for Qualifications (RFQ) to issue in the coming year.

In 2018, the City issued a RFQ for Bank Services, awarding Frost Bank and issued RFP for IT Services, awarding Barcom Technology Solutions. Additionally, the City reviewed the service agreement provided by the City's Medical Director, Ralph N. Terpolilli and extended the contract arrangement.

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**DISCUSSION:** For 2019, the following Council appointed positions have been scheduled for Council review: (1) City Attorney, (2) Municipal Judge, (3) Judge Alternate (4) Municipal Court Prosecutor, (5) Prosecutor Alternate and (6) City website.

(1) The City Attorney, DNRBZ, or Rampage Law, has been with the City since 2002 and provides a wide range of services with many attorneys having specialized focus areas of expertise.

(2) The Municipal Judge, Stephen Takas, serves 2 year terms under Sec. 29.005 of the Local Government Code and is automatically receives term extensions unless action is taken by Council:

Sec. 29.005. TERM OF OFFICE. The judge of a municipal court serves for a term of office of two years unless the municipality provides for a longer term pursuant to Article XI, Section 11, of the Texas Constitution. A municipal court judge who is not reappointed by the 91st day following the expiration of a term of office shall, absent action by the appointing authority, continue to serve for another term of office beginning on the date the previous term of office expired.

Judge Takas's term is up for renewal on odd years (this year 2019 being a review year).

- (3) Judge Alternate, Stephanie L. Stevens, was appointed in September 2017 for a two-year term.
- (4) Municipal Court Prosecutor, Darell Dullnig, was appointed in May 2017 for an indefinite term following the death of John Hrnacer (RIP). Staff included the Prosecutor review for odd years, like the Municipal Judges, so that the Court appointed positions can be reviewed together.
- (5) Prosecutor Alternate, Carlos A. Solis, was appointed in September 2017 for an indefinite term. Staff included the Prosecutor Alternate review for odd years, like the Municipal Judges, so that the Court appointed positions can be reviewed together.

The positions 2 – 5, listed above, are governed by Sec. 10-1 of the City's Code of Ordinances:

**Sec. 10-1. - Appointment of Municipal Judge, Municipal Court Prosecutor.**

- (a) The City Council shall appoint a Municipal Judge who shall be the presiding officer of the Municipal Court. The Municipal Judge shall be licensed to practice law in the State and shall be a member in good standing of the State Bar. The Municipal Judge shall serve for a term of office of two years and shall receive compensation as determined by the City Council.
- (b) The City Council shall appoint one person meeting the qualifications of the Municipal Judge to sit for the regular Municipal Judge when said Judge is temporarily unable to act. While sitting for the regular Judge, the appointee shall have all powers and duties of the office and shall be entitled to compensation as set by the City Council. The appointment shall be effective for a term of two years.
- (c) It shall be the responsibility of the Municipal Judge and the appointed alternate to successfully complete all continuing judicial education required by Tex. Government Code ch. 29 or other applicable State law. Failure to comply with these requirements shall constitute cause for removal from office. The costs of such education, including tuition and reasonable travel expenses, shall be borne by the City.
- (d) The City Council shall appoint a Municipal Court Prosecutor and alternate Municipal Court Prosecutor. The Municipal Court Prosecutor or his alternate shall conduct all prosecution in the Municipal Court on behalf of the City. Each shall be licensed to practice law in the State and a member in good standing of the State Bar. The Prosecutor and alternate Prosecutor shall be appointed for an indefinite term to serve at the pleasure of the City Council and shall receive compensation as the City Council may determine.

- (6) The City website contract, signed May 11, 2015 for a three year term, (expired in May 2018), but City website will be hosted until October 2019. If City agrees to a two-year extension to May 2020 the City will receive a free website overhaul. The Site map (as in the website information) will not be updated, but the website will receive a makeover and update to all backend editing tools used by staff. Some of Revize's recent website designs include:

<http://www.beltontexas.gov/>  
<https://www.burlingame.org/>  
<http://www.cityofbardstown.org/>  
<http://www.huttotx.gov/>

Alternatively, the City could pursue re-bidding the City website this spring and take no extension action with Revize.

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**COURSES OF ACTION:** Council should consider each position / contract arrangement and determine whether to reappoint / take no action (which effectively extends the service arrangement) or provide guidance to release a Request for Services / Qualifications as appropriate.

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**FINANCIAL IMPACT:** Varies based upon contractual arrangements

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**MOTION REQUESTED:** To extend existing appointment to include authorize staff to extend the Website contract two years, which will in effect allow the City to revise the City's website.

Priority	Position	Firm / Individual	History with City	Contract Start	Contract End	Renewal Conditions	Termination Conditions	On File?	Last Reviewed	Scheduled Review	Notes / Comments
1	City Attorney	DNRHBZ - Denton-Navarro	Feb, 2002	02/01/2002	None	None	None	Yes	Continuously	2019	
2	City Judge	Stephen Takas	1991	1991	2 year terms	State Law	State Law	No	2017	2019	
3	Judge Alt	Stephanie L. Stevens	2017	Sep-17	09/18/2019	N/A	N/A	Yes	2017	2019	
4	City Prosecutor	Darnell Dullnig	2008	May-17	Indefinite Term	At will of Council	At will of Council	Yes	2017	2019	
5	Prosecutor Alt	Carlos A. Solis	2017	Sep-17	Indefinite Term	At will of Council	At will of Council	Yes	2017	2019	
6	City Website	Revize Software	2015	05/11/2015	05/11/2018	None	30 day notice	Yes	2015	2019	Option of 2-yr extension for free website redesign in 2019; Annual payment made in October of each year; website hosted until September 2019
7	Auditor	Armstrong Vaughan & Associates	2017	2017	FY19 Audit	Option: 2-yr extension to FY 2020/21 Audits	30 days notice	Yes	2017	2021	Previously ABIP
8	Refuse Services	Republic Services	2007	09/30/2017	09/30/2021	None	written notice, 5 days to remedy, then 20 days notice of termination	Yes	2017	2021	
9	Building Inspector	Bruce Bealor, LLC	2009	-	None	N/A	N/A	No	2017	2021	
10	IT Services	Barcom	2018	08/30/2018	-	None	30 day notice	Yes	2018	2021	
11	Medical Director	Ralph N. Terpolilli	Resolution R-02-14	08/20/2002	None	None	None	Yes	2018	2022	
12	Health / Septic Inspector	Monty J. McGuffin	2014	12/21/2015	12/21/2016	Auto-renewed Yearly	30 day notice	Yes	2017	2022	
13	City Engineer	KFW Engineers & Surveying	2016	12/09/2016	None	None	30 day notice	Yes	2016	2022	Tentative scheduled review after TxDOT Project
14	Bank Services	Frost Bank	2006	01/01/2019	12/31/2023	None	30 days notice	Yes	2018	2023	

## CITY COUNCIL STAFF SUMMARY

Meeting Date: November 26, 2018

Agenda item: 6.7

Prepared by: Chief Michael Naughton

Reviewed by: Bill Hill

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### **AGENDA ITEM DESCRIPTION:**

**Discussion / action – Ordinance O-2018-012 adopting the 2018 International Fire Code with exceptions - City Manager / Fire**

X

**Attachments for Reference:**

- 1) 6.7a Ord. O-2018-012 Adopting 2018 IFC
- 2) 6.7b Track Changes Document

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**BACKGROUND / HISTORY:** The City is currently on 2012 version of the International Fire Code. When the current version was adopted, several additions were also included. The Fire Department maintains that fire prevention is where we can impact fire safety in the City most effectively. The current fire codes have proven to be effective in preventing fire and other emergencies in our commercial buildings.

The most recent version of the International Fire Code is 2018. The 2018 Code is widely adopted by many cities and is acceptable to maintain the highest ISO ratings. The 2018 International Fire Code is the current standard and the code that is currently being used and referenced in the majority of the submitted commercial building plans. The 2018 Code has been reviewed thoroughly.

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**DISCUSSION:** Ordinance O-2018-012 was approved, first reading, at the November 26, 2018 City Council meeting with exceptions as discussed. Staff prepared eleven amendments (in red in track changes) to the Fire Code since the first reading to address Council concerns:

1. **Sec. 3** Added language clarifying occupancy classifications of Fire Code are not zoning designations and/or authorized uses.
2. **Sec. 105.6.14** Amended black powder quantity limit to 25 pounds in accordance with Texas Law
3. **Sec. 106.3** Referenced Sec. 6-40(c) of City Code instead of specifying double permit fee
4. **Sec. 106.5** Deleted refunds language
5. **Sec. 111.2.1** Clarified removal of occupants only at commercial locations
6. **Sec. 202** Deleted Foster Care Family Home definition
7. **Sec. 307.4.3** Deleted Portable Outdoor Fireplaces regulation
8. **Sec. 503.3.2** Changed to “City Manager or their designee” has authority to place signs
9. **Sec. 503.4.2.** Changed to “law enforcement officer” has authority to impound vehicle

**10. Sec. 903.2.1.3** Fixed Group A-1 reference

**11. Sec. 903.2.1.4** Fixed Group A-1 reference

After attorney review and some preliminary review by City Council staff made the following changes from the version presented at the October 23, 2018 meeting: **Note these changes are also in red in the track changes document. These changes were accepted as a part of the first reading.**

1. **Sec. 104.3.2** Clarified that photographic documentation only is allowed during pre and post construction inspections; requested home inspections and instances of life safety code hazard discoveries. (Alderman concern)
2. **Sec. 110.4** Removed penalty provision language and instead referenced Section 10-1. – General Penalty, of the City Codes. (Attorney recommendation)
3. **Sec. 307.4.3** Clarified language that could be read as to prohibit portable outdoor fireplaces (Alderman concern)
4. **Sec. 5601.1.3.1 - .3** Removed language regulating fireworks and instead references Chapter 16, Article III. – Fireworks, of the City Codes (Attorney recommendation).

The current inspectors within the Fire Department have read and reviewed the 2018 International Fire Code and the 2018 edition provides an easier to use, more manageable reference, and is an update to safe building construction design standards.

Our overriding priority in the review of the proposed fire code adoption is fire prevention. We feel that preventing fires and other emergencies should be our goal in addition to be able to effectively fight fires. Shavano Park worked with Leon Valley FD, Live Oak, Schertz, Kerrville, Seguin, Castle Hills, Balcones Heights, Hollywood Park, Olmos Park and Universal City and reviewed current fire code amendments from Schertz, Castle Hills, Leon Valley, San Antonio and Terrell Hills in order to select and propose exceptions (adds or deletions) to the 2018 edition in order to best serve the City of Shavano Park.

This proposed IFC 2018 with amendments has already been approved in Leon Valley and is slated for submission to Castle Hills, Live Oak, Kerrville and Schertz within the next two months. The regional fire marshals met over a two-month period at Shavano Park City Hall and have agreed to support a common code throughout the suburban cities to help builders by having the same codes. These common codes should speed the plan review process and prevent building conflicts when building here or in other cities.

This update also compliments the work to improve the city's ISO ratings with the Building Code Effectiveness Group (BCEG). The ISO requires the adopted fire code to be the current or the previous code to receive full credit for ISO. The same is true for the Building Code Effectiveness Group. Our current ISO rating is 2 and our Building Code Effectiveness Group is 5.

There are a significant amount of proposed amendments to the 2018 IFC. The primary reason for the amount of changes is that a detailed review of the Code was conducted collectively by a number of Fire Marshals. Previous adopted IFC did not undergo the same rigorous review. In this review, clarifications and standards were established where appropriate. Additionally, common and established practices and procedures that are already in place but not addressed in the IFC were added. A number of explanations have been added to the track changes paragraphs with the redline version of the draft ordinance to provide background.

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**COURSES OF ACTION:** Approve or provide further guidance / direction. (Final Reading)

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**FINANCIAL IMPACT:** N/A

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**STAFF RECOMMENDATION:** Approve Ordinance O-2018-012 adopting the 2018 International Fire Code with exceptions (final reading).



**ORDINANCE NO. O-2018-012**

**AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS AMENDING THE CODE OF ORDINANCES OF THE CITY OF SHAVANO PARK BY REPEALING EXISTING FIRE CODE AND ADOPTING NEW A FIRE CODE; PROVIDING FOR A PENALTY; PROVIDING INDEMNITY FOR THE CITY; PROVIDING REPEALING AND SAVINGS CLAUSES; PROVING A TEXAS OPEN MEETINGS ACT CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

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**WHEREAS**, the Texas Local Governmental Code empowers the cities to enact fire codes and regulations and provide for their administration, enforcement, and amendment; and

**WHEREAS**, the regulation of building and building construction by the City of Shavano Park (the "City") is necessary to protect the public health and welfare; and

**WHEREAS**, the City Council of the City desires to protect the safety and welfare of the citizens of the City through regulation of construction activities in the City; and

**WHEREAS**, the City has previously adopted multiple International Fire Codes; and

**WHEREAS**, a more recent International Fire Code has been adopted by the International Code Committee; and

**WHEREAS**, City Staff has undertaken a review of the newly adopted International Fire Code as compared to the City's existing code; and

**WHEREAS**, City Staff recommends adopting the International Fire Codes provided for herein along with certain amendments; and

**WHEREAS**, the City Council has determined that the regulation of construction activities in the City, as set forth herein, is in the best interests of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:**

**I  
REPEALER**

Chapter 22, "Public Safety Services" of the Code of Ordinances, City of Shavano Park, Texas, Article IV, Section 22-87 - 90 is hereby repealed.

## **II CODE AMENDMENT**

Chapter 22, "Public Safety Services" of the Code of Ordinances, City of Shavano Park, Texas, Article IV, Section 22-87 - 90, is hereby amended to read as follows:

### **Sec. 22-87. - International Fire Code adopted.**

There is hereby adopted by reference, for the purpose of prescribing regulations governing conditions hazardous to life and property from fire or explosion those certain codes known as the Fire Prevention Code (NFPA-101, Life Safety Code), 2018 edition, as recommend by the National Fire Protection Association, and the International Fire Code, 2018 edition, published by the International Code Council, Inc., together with all revisions and additions thereto, save and accept such portions of such codes as are hereinafter deleted, modified or amended, or inconsistent with or in conflict with any other provisions of City ordinances, or any statute of the State of Texas, and the same are otherwise hereby adopted and incorporated herein as fully as if set out verbatim herein.

(1) This article shall provide for the City rules and regulations to improve safety of the public by promoting the control of fire hazards; regulating the installation, use and maintenance of equipment; the use of structures, premises, and open areas; providing for the abatement of fire hazards; and setting forth standards for compliance to achieve these objectives.

(2) It shall be unlawful for any person to violate this article, to permit or maintain such violation, to refuse to obey any provision thereof, or to fail or refuse to comply with any such provision or regulation except as variation may be allowed where permitted herein, by action of the Chief of the Fire Department in writing. Proof of such unlawful act or failure to act shall be deemed prima facie evidence that such act is that of the owner. Prosecution or lack thereof of either the owner or the occupant shall not be deemed to relieve the other.

(3) This article shall apply equally to both public and private commercial property. It shall apply to all new structures and their occupancies including buildings, structures, equipment, etc. and, except as otherwise specified, to existing structures and their occupancies including buildings, structures, equipment, etc., which constitute a clear and present hazard to life or to property. The occupancy classification definitions of Chapter 2 of the Fire Code, as amended, are solely applicable to the Fire Code and are not to be construed as zoning designations or authorized uses.

(4) Establishment and duties of the City Fire Department's Office of Fire Prevention. The Fire Chief/Fire Marshal shall develop procedures for scheduling facility inspection, recordkeeping, and fire code compliance procedures.

(5) This article and NFPA Fire Prevention Code shall be enforced by the City Fire Department, Office of Fire Prevention which is hereby established and which shall be operated under the supervision of the Chief of the Fire Department/Fire Marshal according to the authority granted by City ordinances.

(6) The Chief of the Fire Department may detail such members of the fire department as inspectors as shall from time to time be necessary. The Chief of the Fire Department shall recommend to the City Manager the employment of technical inspectors, who, when such authorization is made, shall be selected through an examination to determine their fitness for the position.

Amendments to the IFC 2018 edition:

(1) Section 101.1, Scope and General Requirements, is entirely deleted and replaced with the following language:

#### 101.1 Scope and General Requirements

These regulations shall be known as the Fire Code of the City of Shavano Park, hereinafter referred to as "this code."

(2) Section 101.2.1, Appendices, is added, and shall read:

#### 101.2.1 Appendices

The Provisions within the appendices shall apply unless specifically stated otherwise through other section in amendments.

(3) Section 101.6, Requirements of other agencies, is added, and shall read:

#### 101.6 Requirements of other Agencies.

The City of Shavano Park Building Codes do not include all additional requirements for buildings and structures that may be imposed by other state/county agencies, occupational licensing boards or commissions. It shall be the responsibility of a permit holder, design professional, contractor or occupational license holder to determine whether any additional requirements exist.

(4) Section 102.3, Change of use or occupancy, is added, and shall read:

### 102.3 Change of use or occupancy

A change of occupancy shall not be permitted unless the use or occupancy is made to comply with the requirements of this code and the *International Existing Building Code*. A change of the business name, responsible party, designated use, or any activity that deviates from the original submitted application within the occupancy shall qualify as a change of occupancy. No exceptions.

(5) Section 102.3.1, Notice of Alteration to be given to Fire Chief, is added, and shall read:

#### 102.3.1 Notice of Alteration to be given to Fire Chief.

The Permitting Clerk and/or the Building Official shall provide written notice to the Fire Chief of every application made to repair, alter, or remodel any occupancy and any building or structure with the exception of non-commercial single-family dwellings.

(6) Sections 104.3.2, Photographic Documentation, is added, and shall read;

#### 104.3.2 Photographic Documentation.

During pre and post construction inspections; requested home inspections; and instances of life safety code hazard discoveries; Members of the Fire Department making such examinations or inspections shall have the right, with proper credentials, and be authorized to take a reasonable number of photographs or videotapes for evidence and for records for use by the Fire Department to study hazards and scientific control for fire safety.

(7) Section 104.8, Modification, is entirely deleted and replaced with the following language:

#### 104.8 Modification

The fire marshal shall have authority to modify any of the provisions of the Fire Prevention Code, the National Fire Code and the International Fire Code upon application in writing by the owner or lessee, or his duly authorized agent, when there are practical difficulties in the way of carrying out the strict letter of the codes, provided that the spirit of the codes shall be observed, public safety secured, and substantial justice done. The particulars of such modification when granted or allowed and the decision of the fire marshal thereon shall be entered upon the records of the department and a signed copy shall be furnished the applicant.

(8) Section 104.8.1, Appeals, is added, and shall read;

#### 104.8.1 Appeals

Whenever the fire marshal shall disapprove an application or refuse to grant a permit applied for, or when it is claimed that the provisions of the codes do not apply or that the true intent and meaning of the codes have been misconstrued or wrongly interpreted, the applicant may appeal from the decision of the fire marshal, then to the city manager. The applicant may further appeal to the city council within 30 days from the date of the decision appealed.

(9) Section 105.2.5, Operating without a permit, is added, and shall read;

#### 105.2.5 Operating without a permit

In addition to other remedies provided by law, any person, company, firm, corporation or entity operating in violation of section 105 shall be subject to a double permit fee. Work requiring a permit shall not commence until said permit is posted in a conspicuous place on the job site and approved plans are available at this location. All work shall cease until the required permits are obtained and inspections completed. It shall be unlawful for any person to continue any work after having been served with a stop work order, except such work as that person is directed to perform by the fire marshal, in order to remove a violation or unsafe condition.

(10) Section 105.4.1, Submittals, is entirely deleted and replaced with the following language:

#### 105.4.1 Submittals

Construction documents and supporting data shall be submitted in two or more sets, and at least once by portable document format accepted on electronic memory card with each application for a permit and in such form and detail as required by the fire code official. The construction documents shall be prepared by a registered design professional where required by the statutes of the jurisdiction in which the project is to be constructed.

**Exception:** The fire code *official* is authorized to waive the submission of construction documents and supporting data not required to be prepared by a registered design professional if it is found that the nature of the work applied for is such that review of *construction documents* is not necessary to obtain compliance with this code.

(11) Section 105.6.1, Aerosol Products, is added, and shall read:

#### 105.6.1 Aerosol Products

An operational permit is required to manufacture, store or handle an aggregate quantity of Level 2 or Level 3 aerosol products in excess of 250 pounds net weight. Aerosol storage in excess of 250 pounds net weight shall comply with the requirements of Chapter 51 of the International Fire Code, 2018 edition, and NFPA 30B, 2015 edition. The classification of aerosol, Level 1, 2 or 3, will be printed on the product manufacturer's packaging.

There shall not be allowed any storage or handling an aggregate quantity of any combination or single type of Level 1 or Level 2 aerosol products more than a combined net weight to exceed 1,000 pounds at any time, unless the products are stored in approved flammable liquid storage rooms (NFPA 30B, 2015 edition).

When stored or handled within the allowable quantities, segregation rules apply as referenced in Chapter 51 of the International Fire Code, 2018 edition. Where chain link fence enclosures are required, the fencing must comply with the following:

1. The fence shall not be less than No. 9 gage steel wire, woven into a maximum 2-inch diamond mesh.
2. The fence shall be installed from the floor to the underside of the roof or ceiling above.
3. Class III, IV and high-hazard commodities shall be stored outside of the aerosol storage area and a minimum of 8 feet (2438 mm) from the fence.
4. Access openings in the fence shall be provided with either self-closing or automatic-closing devices or a labyrinth opening arrangement preventing aerosol containers from rocketing through the access openings.
5. Not less than two means of egress shall be provided from the fenced enclosure.

**Aisle** requirements for segregated storage in general purpose warehouses shall comply with Table 5104.3.2.2

(12) Section 105.6.14, Explosives, is added and shall read:

#### 105.6.14 Explosives

No person shall possess, keep, store, sell, offer for sale, give away, use, discharge, transport, or dispose of in any manner any explosives within the City except as specified in section 16-21 of the City of Shavano Park Code of Ordinances, and except by the authority of a written permit issued by the City in accordance with the provisions of section 16-21.

(1) Exceptions:

*Black powder.* Black powder for personal use in quantities not exceeding 25 pounds (11.34 kg) shall be stored in original containers in occupancies limited to

Residential zoning districts. Quantities exceeding 25 pounds (11.34 kg) shall not be stored in any residential occupancy without a permit signed by City Manager and Fire Marshal.

*Smokeless propellants.* Smokeless propellants for personal use in quantities not exceeding 20 pounds (9 kg) shall be stored in original containers in occupancies limited to Residential zoning districts. Smokeless propellants in quantities exceeding 20 pounds (9 kg) but not exceeding 50 pounds (23 kg) and kept in a wooden box or cabinet having walls of not less than 1 inch (25 mm) nominal thickness shall be allowed to be stored in occupancies limited to Residential zoning districts. Quantities exceeding 50 pounds (23 kg) shall not be stored in any residential occupancy without a permit signed by City Manager and Fire Marshal.

(13) Section 105.6.32, Open Burning, is added and shall read:

#### 105.6.32 Open Burning

Whenever it shall become necessary for any person to have a fire out-of-doors for cooking, washing, or any other purely domestic purpose, such person is hereby required to build such fire in an appropriate fire-resistant container of some kind, made of brick, stone, metal or other fire-resistant material in such manner as to prevent said fire from escaping. Open burning of leaves, trash, construction waste, yard debris and any vegetation is strictly prohibited.

**Exception:** When authorized and supervised by the Fire Department, open burning for ceremonial or training purposes, such as a flag retirement, or live fire training by Firefighters will be permitted.

(14) Section 105.6.37 Places of assembly. - Deleted

(15) Section 105.7.12.1, Fire apparatus and personnel access, is added and shall read:

#### 105.7.12.1 Fire apparatus and personnel access

A permit is required:

- a. To modify or encroach on any fire apparatus access road or fire lane.

(16) Section 105.7.21, Solar photovoltaic power systems, shall read:

#### 105.7.21 Solar photovoltaic power systems

A construction permit is required to install or modify solar photovoltaic power systems.

Photovoltaic power systems shall be installed and maintained according to listed manufacturer instructions, and the most current standards established by the International Electrotechnical Commission (IEC).

(17) Section 105.7.7, Fire alarm and detection system and related equipment, shall read:

#### 105.7.7 Fire alarm and detection system and related equipment

A construction permit is required for installation of or modification to fire alarm and detection systems and related equipment. Maintenance performed in accordance with this code is not considered a modification and does not require a permit. Replacing a fire alarm panel is not considered maintenance to an existing system and shall require construction permit.

(18) Section 106.3 Work commencing before permit issuance, shall read:

#### 106.3 Work commencing before permit issuance

Any person who commences any work, activity or operation regulated by this code before obtaining the necessary permits shall be subject to Section 6-40(c) of the City of Shavano Park Code of Ordinance. All work shall cease until the required permits are obtained and inspections completed. It shall be unlawful, and a violation of this code, subject to penalties as described herein, for any person to continue any work after having been served with a stop work order, except such work as that person is directed to perform by the fire chief, in order to remove a violation or unsafe condition.

(19) Section 108.3.1, Records of Hazardous Materials, is added, and shall read:

#### 108.3.1 Records of Hazardous Materials

Owners or the Owners Representative of buildings or properties that store or use hazardous materials shall maintain chemical documents (SDS), and building/site data, construction, maintenance and modifications over the entire life of the building. A means shall be developed for off-site storage and maintenance of the documents. In addition, a secondary source of this information shall be made available in suitably designed hard copy or electronic format for use by emergency responders within a reasonable timeframe. The primary source of information shall be easily accessible by responders during emergencies.

(20) Section 109, Board of Appeals, shall be retitled to read:

#### Section 109 Appeals



(21) Section 109.1, Appeals, is added, and shall read:

#### 109.1 Appeals

Appeals shall be made first to the Fire Chief, then the City Manager. Further appeals may be presented to the City Council.

(23) Section 110.4, Violation penalties, shall read:

#### 110.4 Violation penalties

Any violation of this Code or any specific ordinance, regulation, rule or order adopted thereunder, shall be punishable in accordance with Section 1-10 of the Code of Ordinances (entitled "general penalty" ).

(24) Section 111.2.1 Removal of Occupants is added, and shall read:

#### 111.2.1 Removal of Occupants.

A member of the Fire Department is authorized to require the removal of occupants at a commercial location when actual occupancy exceeds the permitted or posted occupant load. A person commits an offense if he refuses to obey an order to vacate.

(25) Section 112.4, Failure to comply, shall read:

#### 112.4 Failure to comply

Any person continues any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than \$50 dollars or more than \$2,000.00 dollars.

(26) Section 113.1.1 Prohibition of Electrical Service, is added and shall read:

#### 113.1.1 Prohibition of Electrical Service

When any fire hazard is permitted to continue in existence by the owner after receiving the notice provided in Section 110.1 and after expiration of the time limit as determined under Section 110.3 if the Fire Marshal shall find and determine from the facts that the danger to human life is materially increased by the electrical wiring and appliances present in the building, he shall notify City Public Service of the city to disconnect its service and forthwith cease supplying electric current thereto. It shall thereupon be the duty of the manager of City Public Service to cause said service to be disconnected and the supply of electrical current disconnected immediately.

(27) Section 113.1.2 Prohibition of Gas Service, is added and shall read:

#### 113.1.2 Prohibition of Gas Service

When any fire hazard is permitted to continue in existence by the owner after receiving the notice provided in Section 110.1 and after expiration of the time limit as determined under Section 110.3, if the Fire Marshal shall find and determine from the facts that the danger to human life is materially increased by the gas plumbing and/or appliances present in the building, he shall notify City Public Service to disconnect its gas service and forthwith cease supplying gas thereto. It shall thereupon be the duty of the manager of the City Public Service to cause said service to be disconnected and the supply of gas disconnected immediately.

(28) Section 202, Add to definitions in section 202:

**FIRE HAZARD** shall mean any condition or act which increases or may cause an increase of the hazard or menace of fire to a greater degree than that customarily recognized as normal by persons in the public service regularly engaged in preventing, suppressing or extinguishing fire, or which may obstruct, delay, hinder or interfere with the operations of the fire department or the egress of occupants in the event of fire.

**FIRE LANE** shall mean any area appurtenant to entrances or exits of a building deemed necessary by the Fire Chief or his designee to remain free and clear of parked vehicles for access to such building in case of fire or other emergency and designated by him as such, and may include sidewalks, driveways, portions of parking lots, or any other area adjacent to or near building entrances or exits, or any fire hydrant.

**FIRE MARSHAL** shall mean the fire code official responsible for investigations of fires, inspection of facilities, and code enforcement.

**FIRE WATCH** Qualified individuals are defined as State Certified Fire Inspectors assigned to the Fire Prevention Division of the City of Shavano Park, or, if approved by the Fire Marshal, Texas Certified Firefighters, Peace Officers, individuals employed by a private security firm, or other designated individuals whose sole duty when assigned a fire watch is to perform constant patrols of the premises and keep watch for signs of unwanted fire. A written attendance log must be maintained and personnel must have at least one approved means of notifying the fire department of fire or other emergencies.

**MOBILE FOOD ESTABLISHMENT** shall mean a mobile food operation using any heat producing equipment to cook, fry, or warm products for consumption from a motorized vehicle, towable trailer, or watercraft.

**PARK** shall mean the standing of a vehicle, whether occupied or not, upon a street otherwise than temporarily for the purpose of, and while actively engaged in, receiving or discharging passengers or loading or unloading merchandise or in obedience to traffic regulations, signs, or signals or an involuntary stopping of a vehicle by reason of a cause beyond the control of the operator of the vehicle.

Whenever the word "**JURISDICTION**" is used in the International Fire Code, it shall be held to mean the City of Shavano Park, Texas.

Whenever the words "**Chief of the Bureau of Fire Prevention**", or "**Fire Code Official**" are used in the International Fire Code, it shall be held to mean "The Fire Chief."

(29) 304.2.1 Dangerous Storing of Combustibles is added and shall read:

#### 304.2.1 Dangerous Storing of Combustibles

It shall be unlawful and a nuisance for any person to have or keep or store, within the city, any quantity of tar, pitch, resin, petroleum or its products, or other combustible materials or substances in such manner that such materials or substances shall be in danger of taking and communicating fire.

(30) Section 307.1, General, shall read:

#### 307.1 General

Except for domestic purposes to include; cooking food, or for heating. Open burning of leaves, trash, yard debris and any vegetation is strictly prohibited.

**Exception:** When authorized and supervised by the Fire Department, open burning for ceremonial or training purposes, such as a flag retirement, or live fire training by Firefighters will be allowed.

(31) Section 307.2, Permit required, is deleted in its entirety.

(32) Section 307.2.1, Authorization, is deleted in its entirety.

(33) Section 307.3 Extinguishment Authority, shall read:

#### 307.3 Extinguishment Authority

The fire code official is authorized to order the extinguishment by the person responsible or the fire department of open burning that creates or adds to a hazardous or objectionable situation.

(34) Section 307.4, Location, is deleted in its entirety.

(35) Section 307.4.1, Bonfires, is deleted in its entirety.

(36) Section 307.4.2, Recreational Fires, is hereby deleted in its entirety.

(37) Section 307.5 Attendance, shall read:

#### 307.5 Attendance

The use of portable outdoor fireplaces shall be constantly attended until the fire is extinguished. A minimum of one portable fire extinguisher complying with Section 906 with a minimum 4-A rating or other *approved* on-site fire-extinguishing equipment, such as dirt, sand, water barrel, garden hose or water truck, shall be available for immediate utilization.

(38) Section 307.6 Sky Lanterns prohibited is added, and shall read:

#### 307.6 Sky Lanterns

Sky lanterns; also known as Chinese lanterns, sky candles, or fire balloons, which are airborne lanterns constructed of combustible material and contain a candle or fuel cell that when lit, causes the device to go airborne and travel in the air; are prohibited within the city limits.

(39) Section 311.2.2 Fire Protection, exceptions number one (1), two (2), and three (3) are deleted and shall read:

#### 311.2.2 Fire protection

Fire alarm, sprinkler, and stand-pipe systems shall be maintained in an operable condition at all times.

(40) Section 501.3, Construction Documents, shall read;

#### 501.3 Construction Documents

Construction documents for proposed fire apparatus access, location of fire lanes, security gates across fire apparatus access and construction documents and hydraulic calculations for fire hydrant systems shall be submitted to the fire department for review and approval prior to construction.

Upon completion of construction and prior to issuance of a certificate of occupancy, a copy of finished drawings (as built) shall be provided to the fire department in an

electronic format, acceptable by the Fire Chief.

(41)Section 501.3.1 Fire Protection Site Plan is added, shall read:

#### 501.3.1 Fire Protection Site Plan

A Fire Protection Site Plan (labeled as such) shall be submitted electronically in portable document format with the construction documents when application is made for a building permit. Plans must be reviewed and approved by the Fire Marshal and/or fire plan review staff before a building permit is issued. The approved Fire Protection Site Plan will be retained by the City of Shavano Park. The Fire Protection Site Plan shall be drawn to scale and shall show and include, but not be limited to, the following:

1. Compass reading.
2. Property and/or lot lines.
3. Street frontages.
4. Location of all buildings (existing and proposed).
5. Fire apparatus access roads (i.e., fire lanes, aerial apparatus access roads) to buildings. Fire lanes shall be highlighted and shall include dimensions (width, turning radii, clearance to overhead obstructions, etc.). The plans shall also show dimensions and calculations for evaluation of compliance with Section D105.3.
6. Fences, gates, walls, streams and other obstructions to firefighter access.
7. Location of all fire hydrants (existing and proposed). This shall include the direction and the distance to all hydrants not shown on the site plan, but within one thousand (1000) feet of the building to be protected.
8. Size (diameter and length) and locations of all fire main piping (proposed and existing). The pressure class and type of new pipe to be installed shall be identified.
9. The location, type, and size of backflow prevention devices, where installed.
10. Number of lanes, including turning lanes, of all adjacent streets and the location of medians as applicable.
11. Location of all automatic sprinkler and standpipe risers.
12. Location of Fire Department connection(s).
13. Size, type, and location of valves including post indicator valve (if they are located in a pit), control room automatic sprinkler system shut-off, etc.
14. Other water supplies.
15. Where required, type of protection from collision that may cause physical damage to fire protection equipment.

(42) Section 503.2.1, Dimensions, is entirely deleted and replaced with the following language:

#### 503.2.1 Dimensions

Fire apparatus access roads shall have an unobstructed width of not less than 20 feet, except where a fire hydrant is located on a fire department access road, in which case the minimum road width shall be 26 feet. An unobstructed vertical clearance of not less than 14 feet shall be required and maintained at all times. Security gates shall be sized to match the required road width.

(43) Section 503.2.1.2 Mountable Curbs, is added, and shall read:

#### 503.2.1.2 Mountable Curbs

Mountable curbs are permitted when approved by the Fire Marshal.

(44) Section 503.2.3 Surface, is amended by adding a second paragraph to read as follows:

#### 503.2.3 Surface

Drivable grass surfaces, or other alternative drivable surfaces, are permitted when approved by the Fire Marshal or his designee and in accordance with all of the following conditions:

1. Sealed documents indicating compliance with the provisions of 503.2.3 shall be submitted by a registered design professional for review.
2. The drivable grass surface, or alternative drivable surface, shall not be used as the primary access to the site.
3. The surface shall be capable of supporting the imposed load of fire apparatus weighing at least 75,000 pounds.
4. Blue traffic reflectors shall be provided on each side of the surface every 20 feet to clearly mark its boundaries. Vegetation on and surrounding the surface shall be maintained such that said reflectors are visible at all times.
5. Sod is not permitted to be placed over the drivable base.
6. If the surface proposed is to be used as the aerial apparatus access road for the facility, concrete curbing, or other approved edging, shall be installed along both sides of the portion to be used as such for enhanced lateral stability. A registered design professional shall design said curbing. Sealed drawings of the design shall be provided to the Fire Department and Development Services for review.
7. If sand or other free-flowing fill is used as a main structural component for the

surface, concrete curbing or other approved edging shall be installed along both sides of the surface for material containment. A registered design professional shall design such curbing. Sealed drawings of the design shall be provided to the Fire Department and Development Services for review. A signed letter from the manufacturer shall be provided to the Fire Marshal certifying that the installation meets all requirements in the manufacturer's installations prior to issuance of the Certificate of Occupancy.

8. The surface shall be maintained in proper working order at all times when utilized as a required fire lane. Should the surface become damaged or fall into disrepair, the Fire Marshal or his designee shall be authorized to require the repair and re-certification of said surface.

(45) 503.2.4 Turning radius, shall read:

#### 503.2.4 Turning radius

The required turning radius of a fire apparatus access road shall be determined by the fire code official. The turning radii of a fire apparatus access roadway shall require a minimum of 50 feet outside radius and a minimum of 25 feet clear distance to the inside radius on all turns in excess of 30 degrees

(46) Section 503.2.5, Dead ends, shall read:

#### 503.2.5 Dead ends

Dead-end fire apparatus access roads in excess of 150 feet (45 720 mm) in length shall be provided with an *approved* area for turning around fire apparatus. Turn arounds approved by the Fire Marshal or as permitted by Appendix D are acceptable. Dead-end fire apparatus access roads located between buildings shall have a 10-foot setback from the edge of the access road to the structures on each side of the road.

(47) Section 503.2.7 Grade, is amended to read as follows:

#### 503.2.7 Grade

The gradient for a fire apparatus access road shall not exceed ten percent (10%).

(48) Section 503.2.8 Angles of approach and departure, shall read:

#### Section 503.2.8 Angles of approach and departure

An angle of approach and an angle of departure shall be designed so that at least 8 degrees shall be maintained at the front and the rear of the department's apparatus when it is loaded to the estimated in-service weight.

(49) Section 503.2.9, Divided entrances, is added and shall read:

#### 503.2.9 Divided entrances

Subdivisions or complexes may have a divided entrance and exit. The entrance side shall have a clearance of 20 feet clear width, and the exit side shall have a 20-foot clear width. Gates shall be sized to match the openings.

(50) Section 503.3 Marking, shall read:

#### 503.3 Marking

Striping, signs or other markings, when approved by the fire code official, shall be provided for fire apparatus access roads to identify such roads or prohibit the obstruction thereof. Striping, signs, and other markings shall be maintained in a clean and legible condition at all times and shall be replaced or repaired necessary to provide adequate visibility.

##### 503.3.1 Striping

Fire apparatus access roads shall be continuously marked by painted lined of red traffic paint six inches (6") in width to show the boundaries of the lane. The words "NO PARKING FIRE LANE" or "FIRE LANE NO PARKING" shall appear in four-inch (4") white letters at twenty-five feet (25') intervals on the red border markings along both sides of the fire lanes. Where a curb is available, the striping shall be on the vertical and horizontal of the curb.

##### 503.3.2. Signs

Signs, when approved by the fire code official, shall read "NO PARKING FIRE LANE" or "FIRE LANE NO PARKING" and shall be twelve inches (12") wide and eighteen inches (18") high. Signs shall be on a white background with letters and borders in red, using not less than two inch (2") tall lettering. Signs shall be permanently affixed to a stationary post and the bottom of the sign shall be six feet, six inches (6' 6") above finished grade. Signs shall be spaced not more than fifty feet (50') apart along both sides. Signs may be installed on permanent buildings or walls or as approved by the City Manager or their designee.

(51) Section 503.3.3, Maintenance of markings, is added and shall read:



### 503.3.3 Maintenance of markings

The person in possession of the premises on and into which a fire apparatus access roadway or fire lane is required shall be solely responsible for the maintenance of such roadways or fire lanes and all required signs. No owner, manager, or other person(s) in charge of premises served by a required fire apparatus access roadway or fire lane shall abandon, close, or alter the fire apparatus roadway or any part thereof without permission of the fire chief. The person(s) in possession of the premises shall be responsible for ensuring that fire apparatus roadways are clear at all times.

(52) Section 503.4.2, Parking in fire lane, is added and shall read:

### 503.4.2 Parking in fire lane

It shall be unlawful for any vehicle, equipment or device to park or block a fire lane. Any vehicle, equipment or device found parked in or blocking a fire lane, shall be cited or have the vehicle, equipment, or device removed and impounded by a law enforcement officer.

(53) Section 503.6 Security Gates, shall read:

### 503.6 Security Gates

The installation of a security gate(s) across a fire apparatus access road shall be approved by the fire chief. Where security gates are installed, they shall be required to have installed on such gate a siren operated sensor, and manual access controls. The siren operated sensor shall open gates when approached by an emergency apparatus. Manual access controls shall open gates during non-emergency responses and serve as a backup in the event that the siren operated sensor fails to operate. The maintenance of access controls and the siren operated sensor system shall be the responsibility of the Owner or Owners Agent. The security gates and the emergency operation shall be maintained operational at all times. Electric gate operators, where provided, shall be *listed* in accordance with UL 325. Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of ASTM F 2200.

(54) Section 503.6.1, Gate and entrance design, is added and shall read:

### 503.6.1 Gate and entrance design

Gates shall be designed so that the access roadway or turning radius (AASHTO WB50) shall not be obstructed by the operation of the gate. Minimum setback from the public street shall be a distance determined by the city engineer and shall allow the

emergency vehicle the ability to safely operate the lock box or panel without the rear of the vehicle protruding into the street. Turning radius from the public street shall be in accordance with American Association of State Highway and Transportation Officials (AASHTO) standard, WB50.

(55) Section 503.6.1.1, Access controls, is added and shall read:

#### 503.6.1.1 Access controls

Access controls shall be exterior to the gate and located for activation by the vehicle operator without leaving the vehicle. The height of the lock box/control panel shall be 66 inches, measured from the finished grade line of the street.

(56) Section 503.6.1.2, Gate timing, is added and shall read:

#### 503.6.1.2 Gate timing

Gates must fully open within 15 seconds of activation and remain in the open position until closed by operation of the electrical control device.

(57) Section 503.6.1.3, Control pedestal, is added and shall read:

#### 503.6.1.3 Control pedestal

The control pedestal must be identified with a minimum 6-inch by 10-inch reflective sign with red letters on a white background. This sign must be securely fastened to the pedestal and legible from the approaching vehicle.

(58) Section 503.6.1.4, Fail safe position, is added and shall read:

#### 503.6.1.4 Fail safe position

Fire department access gates shall fail safe (open) in the event of a power failure.

(59) Section 503.6.2, Additional access, is added and shall read:

#### 503.6.2 Additional access

If required by the fire chief, additional "exit only" or "emergency access" gates shall be set up for fire department emergency access. Exit only gates, which are not motorized, shall be installed per the fire department's recommendations. Exit only gates shall have a minimum clearance of 20 feet clear width and be posted with a sign that states "Caution Gate Opens Out" and designated as a Fire Lane. In addition to Fire Lane

marking, the marking on the pavement shall be painted with a 5-inch yellow stripe showing the depth of the gate swing.

(60) Section 503.6.2.1, Additional access gate controls, is added and shall read:

#### 503.6.2.1 Additional access gate controls

Where motorized, operation of an additional gate shall be by operated by siren operated sensors.

(61) Section 503.7, Temporary fire department access roads, is added and shall read:

#### 503.7 Temporary fire department access roads

When required, temporary access roadways shall be a minimum of 16 feet (4,877 mm wide), with a minimum of 4 inches (101.6 mm) thickness of aggregate base course or decomposed granite compacted to a 90% density where natural soil will not meet compaction.

(62) Section 505.1, Address Identification, is entirely deleted and replaced with the following language:

#### 505.1 Address Identification

All address numerals shall be in contrasting color with their background; Where a building stands alone, it is required that the address numerals be placed on the building front in an approved location by the Fire Department Official, visible from the nearest primary roadway, and that the minimum height of address numerals be six (6) inches when the building front is less than 150 feet from the nearest primary roadway, and increase two inches in height for every 50 feet more than 150 feet from the nearest primary roadway to a maximum required height of 12 inches. The stroke width shall be minimum one-half ( $\frac{1}{2}$ ) inch for numerals up to eight (8) inches in height and increase in size to one (1) inch in width when the numeral height is required to be more than eight (8) inches. Where in a commercial building complex with multiple tenant spaces that share a main sign visible from the nearest primary roadway, each tenant space shall have their respective suite number on their business front that meets the requirements for standalone buildings as stated in this section, and the commercial building complex sign or sign post shall have address numerals on each side of the sign that faces a primary roadway, or on the post or pillar facing the roadway that holds sign, of at least eight (8) inches in height and a minimum stroke width of one (1) inch for signs less than thirty-five (35) feet in height and ten (10) inches in height with a minimum stroke width of two (2) inch for signs more than thirty-five (35) feet in height.

All suites within a commercial building complex that have a rear exit, shall have their respective address numerals affixed to the rear exits, with the same requirements applicable to the business front.

(63) Section 505.1.1 Building Complex Identification, is added and shall read:

#### 505.1.1 Building Complex Identification

A building complex composed of multiple structures shall have an official suite/unit number assigned to each building as well as a street address number. If there is sufficient street frontage, each unit or building may be assigned a separate official street address number. The official street address number of each structure as designated by the Building Official must be prominently posted on the building so that it is visible from the nearest public street. Each number designated by the Building Official for each individual suite/unit must be conspicuously posted on the suite/unit.

(64) Section 505.4 Additional markings and signs, is added and shall read:

#### 505.4 Additional markings and signs

When required by the fire code official, the following signs shall be posted in an approved manner, in conspicuous location(s):

(65) Section 506.1 Where required, is entirely deleted and replaced with the following language:

#### 506.1 Where required

Where access to or within a structure or an area is restricted because of secured openings or where immediate access is necessary for life-saving or fire-fighting purposes, the fire code official is authorized to require a key box to be installed in an approved location. The key box shall be a Knox ® rapid entry system capable of holding the number of keys necessary for operation and access of necessary equipment, doors, and other areas necessary for access as determined and approved by the fire code official. The Knox ® rapid entry system shall be keyed to system code registered for the City of Shavano Park Fire Department.

(66) Section 506.1.1 Locks, is entirely deleted and replaced with the following language:

#### 506.1.1 Locks

Any lock required by the fire code official for access, or where a lock is placed per

request of the owner or manager of the business or property, and the area is determined by the fire code official to require access; the lock shall be a Knox ® rapid entry system keyed to the system code registered by the City of Shavano Park Fire Department.

(67) Section 506.1.2 Key boxes for non-standardized fire service elevator keys, is entirely deleted and replaced with the following language:

#### 506.1.2 Key boxes for non-standardized fire service elevator keys

Key boxes provided for non-standardized fire service elevator keys shall comply with Section 506.1 and all of the following:

1. The key box shall be a Knox ® rapid entry system keyed to the system code registered by the City of Shavano Park Fire Department.
2. The front cover shall be permanently labeled with the words "Fire Department Use Only-Elevator Keys."
3. The key box shall be mounted at each elevator bank at the lobby nearest to the lowest level of fire department access.
4. The key box shall be mounted 5 feet 6 inches (1676 mm) above the finished floor to the right side of the elevator bank.
5. Contents of the key box are limited to fire service elevator keys. Additional elevator access tools, keys and information pertinent to emergency planning or elevator access shall be permitted when authorized by the *fire code official*.
6. In buildings with two or more elevator banks, a single key box shall be permitted to be used when such elevator banks are separated by not more than 30 feet (9144 mm). Additional key boxes shall be provided for each individual elevator or elevator bank separated by more than 30 feet (9144 mm).

**Exception:** A single key box shall be permitted to be located adjacent to a *fire command center* or the nonstandard fire service elevator key shall be permitted to be secured in a key box used for other purposes and located in accordance with Section 506.1.

(68) Section 506.2.1 Key Box Access and Removal of Keys, is added and shall read:

#### 506.2.1 Key Box Access and Removal of Keys

The Shavano Park Fire Department shall have the only key to the key box. Removal of any key by other than the authorized Fire Department personnel shall be a violation of this Code.

(69) Section 507.3 Fire flow, is amended and shall read:

#### 507.3 Fire flow

The approved method to determine the required Fire Flow for buildings or portions of buildings and facilities shall be as per Appendix B of the International Fire Code, 2018 edition. When utilizing Table B105.1 to determine number and distribution of fire hydrants, and the flow requirement falls between the values on the table, the flow requirement shall be rounded up to meet the higher value.

(70) Section 507.4 Water Supply Test, is amended and shall read:

#### 507.4 Water Supply Test

Adequacy of the water supply shall be determined by an approved flow test that is conducted on the fire hydrants nearest the project site. The flow test shall be as follows:

1. 1. The flow test shall have been conducted no more than twelve (12) months prior to the date of construction document submittal to the City of Shavano Park.
2. The flow test shall be constructed in accordance with the 2016 edition of NFPA 291, Recommended Practice for Fire Flow Testing and Marking of Hydrants.
3. The flow test results shall be submitted with the construction documents in accordance with the NFPA standard fire flow test format.
4. If the water supply piping is not yet constructed, hydraulic calculations for the proposed piping design shall be submitted. The calculations shall be based on the flow test conducted on the fire hydrants nearest the project site and shall verify that the piping design provides the minimum required fire flow at no less than 25 psi residual. Upon completion of construction and prior to final certificate of occupancy, a flow test shall be conducted to verify the results of the calculations.

(71) 507.5.1.2 Additional Locations required, is added and shall read:

#### 507.5.1.2 Additional Locations required

Public and/or private fire hydrants are required to be installed where one or more of the following conditions exist:

1. 1. Existing fire hydrants do not meet the required fire hydrant location and spacing criteria defined in Section 507.5.1, or Appendix C.
2. The complexity of the project justifies their installation as determined by the Fire Marshal.

(72) 507.5.5 Clear space around hydrants, is amended and shall read:

#### 507.5.5 Clear space around hydrants

A 3-foot (914 mm) clear space shall be maintained around the circumference of fire hydrants except as otherwise required or approved. The clear space around hydrant and the access to the hydrant shall be level, unobstructed, and firefighters must be able to operate the hydrant without climbing above surrounding grade level.

(73) 507.5.7 Fire Hydrant Installation Criteria, is added and shall read:

#### 507.5.7 Fire Hydrant Installation Criteria

Fire hydrants shall be installed per the following criteria:

1. Fire hydrants shall be a minimum of one (1) foot and a maximum of seven (7) feet from the gutter face of the curb.
2. The steamer connection shall be a minimum of one and one-half (1.5) feet and a maximum of two (2) feet above grade.
3. All private hydrants shall be painted to the same standard as public hydrants.
4. Fire hydrants shall be right turn only.
5. The steamer connection shall face the street, fire access road or fire lane.
6. All new fire hydrants will have 4" steamer connection and open to the right.

(74) Section 511, Maintenance of records, is added and shall read:

#### 511 Maintenance of records

Owners or managers of buildings or properties that store or use hazardous materials shall maintain chemical documents (MSDS), and building/site data, construction, maintenance and modifications over the entire life of the building. A means shall be developed for offsite storage and maintenance of the documents. In addition, this information shall be made available in suitably designed hard copy or electronic format for use by emergency responders. Such information shall be easily accessible by responders during emergencies.

(75) Section 603.5.3 Special day care provision, is added and shall read:

#### 603.5.3 Special day care provision

In adult and child day care facilities, unvented fuel burning heaters and portable electric heaters of all types are prohibited.

(76) Section 604.12 Electrical service disconnect, is added and shall read:

## 604.12 Electrical service disconnect

Where electrical service disconnect controls are located inside a building, a door providing direct access from the exterior to the room containing such electrical shutoff controls shall be provided, when required by the fire chief.

(77) Section 703.2 identification of protected openings, is added and shall read:

### 703.2 Identification of protected openings

Walls and partitions required to have protected openings (fire walls, fire barriers, fire partitions, smoke barriers, and smoke partitions) shall be permanently identified with signs or stenciling. Such identification shall be above any ceiling or other concealed space. Markings shall be red in color, with at least four (4) inch letters with one half (1/2) inch stroke width and shall be spaced so that no more than ten (10) feet is visible without a marking. Markings shall include the phrase, "Fire Barrier, Protect All Openings".

(78) Section 901.4.6.2 Marking on access doors, shall read:

### 901.4.6.2 Marking on access doors

Access doors for automatic sprinkler system riser rooms and fire pump rooms

shall be labeled with an approved sign. The lettering shall be in contrasting color to the background and reflective. Letters shall have a minimum height of 2 inches (51 mm) with a minimum stroke of 3/8 inch (10 mm).

Section 901.4.6.5, Exterior identification of main fire sprinkler valve assembly and riser area, is added and shall read:

Section 901.4.6.5, Exterior identification of main fire sprinkler valve assembly and riser area

Where an exterior access door is required by the fire chief, a weatherproof horn and strobe unit shall be installed on the exterior wall outside of the main fire sprinkler valve assembly and riser area. This horn and strobe shall be installed according to the requirements for a water-flow notification appliance referenced in NFPA 13. It shall be interconnected to actuate concurrently with the water-flow alarm-initiating device of the system, but its placement is in addition to the minimum requirements for water-flow alarm, unless otherwise approved by the fire chief.

(79) Section 901.5 Installation Acceptance Testing, is hereby amended to read as follows:



## 901.5 Installation Acceptance Testing.

Fire detection and alarm systems, fire-extinguishing systems, fire hydrant systems, fire standpipe systems, fire pump systems, private fire service mains and all other *fire protection systems* and appurtenances thereto shall be subject to acceptance tests as contained in the installation standards and as *approved* by the *fire code official*. The *fire code official* shall be notified before any required acceptance testing. A representative of the Fire Marshal shall witness all required acceptance tests for all these systems.

(80) Section 901.6 Inspection, testing and maintenance, is added and shall read:

### 901.6.2.3 Maintenance Agreement.

A maintenance agreement, as defined by Section 202, with a licensed fire protection company shall be provided to the Fire Marshal for each fire protection system at all times. Proof of a maintenance agreement shall be provided during any system acceptance test. Agreements for testing and inspection only as defined by Section 202 shall not be credited with having met this requirement.

(81) Section 901.7 Systems out of service, is hereby amended to read as follows:

### 901.7 Systems out of service.

Where a required *fire protection system* is out of service, the fire department and the *fire code official* shall be notified immediately and, where required by the *fire code official*, the building shall either be evacuated or an *approved* fire watch shall be provided for all occupants left unprotected by the shutdown until the *fire protection system* has been returned to service.

A fire watch will be performed at all times that a system is taken out of service. Except for emergencies, the *fire code official* shall be given 72-hours' notice before a system is voluntarily taken out of service. When, at the discretion of the Fire Chief or his designee, there is a life safety issue, uniformed employees of the Shavano Park Fire Department or other fire watch personnel as *approved* by the Fire Chief or his designee shall perform a fire watch. Fire watch personnel shall be provided with at least one approved means for notification to the fire department dispatch and their sole duty shall be to perform constant patrols and watch for safety hazards and occurrences of fire. The cost of the fire watch shall be at the current overtime rate for fire inspections and shall be the sole responsibility of the owner/contractor to pay. The fire watch fee shall be paid before final approval is granted on system work.

(82) Section 903.2.1.1 Group A-1, Shall read:

#### 903.2.1.1 Group A-1

An automatic sprinkler system shall be provided for Group A-1 occupancies where one of the following conditions exists:

1. The fire area exceeds 10,000 square feet.
2. The fire area has an occupant load of 100 or more.
3. The fire area is located on a floor other than a level of exit discharge serving such occupancies.
4. The fire area contains a multi-theater complex.

(83) Section 903.2.1.3 Group A-3, Shall read:

#### 903.2.1.3 Group A-3

An automatic sprinkler system shall be provided for Group A-3 occupancies where one of the following conditions exists:

1. The fire area exceeds 10,000 square feet.
2. The fire area has an occupant load of 100 or more.
3. The fire area is located on a floor other than a level of exit discharge serving such occupancies.
4. The fire area contains a multi-theater complex.

(84) Section 903.2.1.4 Group A-4, Shall read:

#### 903.2.1.4 Group A-4

An automatic sprinkler system shall be provided for Group A-4 occupancies where one of the following conditions exists:

1. The fire area exceeds 10,000 square feet.
2. The fire area has an occupant load of 100 or more.
3. The fire area is located on a floor other than a level of exit discharge serving such occupancies.
4. The fire area contains a multi-theater complex.

(85) Section 903.2.3 Group E, shall read:

#### 903.2.3 Group E

An automatic sprinkler system shall be provided for throughout all Group E occupancy fire areas greater than 10,000 square feet or with accessible areas above or below the

level of exit discharge.

(86) Section 903.2.4 Group F-1, Shall read:

#### 903.2.4 Group F-1

Automatic sprinkler system shall be provided throughout all buildings containing Group F-1 occupancy where one of the following conditions exists:

1. A Group F-1 fire area exceeds 10,000 square feet.
2. A Group F-1 fire area is located more than two stories above grade plane.
3. The combined area of all Group F-1 fire areas on all floors, including any mezzanines, exceeds 12,000 square feet.

(87) Section 903.2.7 Group M, shall read:

#### 903.2.7 Group M

An automatic sprinkler system shall be provided throughout all buildings containing Group M occupancy where one of the following conditions exists:

1. A Group M fire area exceeds 10,000 square feet.
2. A Group M fire area is located more than two stories above grade plane.
1. 3. The combined area of all Group M fire areas on all floors, including any mezzanines, exceeds 10,000 square feet.
3. A Group M occupancy is used for the display and sale of upholstered furniture.

(88) Section 903.2.9 Group S-1, Shall read:

#### 903.2.9 Group S-1

An automatic sprinkler system shall be provided throughout all buildings containing Group S-1 occupancy where one of the following conditions exists:

1. A Group S-1 fire area exceeds 10,000 square feet.
2. A Group S-1 fire area is located more than two stories above grade plane.
3. The combined area of all Group S-1 fire areas on all floors, including any mezzanines, exceeds 12,000 square feet.
4. A Group S-1 *fire area* used for the storage of commercial trucks or buses where the *fire area* exceeds 5,000 square feet.

(89) Section 903.3.1.2.3 Elevator Machine Room, is added and shall read:

#### 903.3.1.2.3 Elevator Machine Room

In all R occupancies or occupancies using a 13R system with elevator systems, the elevator machine room shall be sprinklered as per NFPA 13 standards.

(90) Section 905.2.1 Class-I Reducer is added, and shall read:

#### 905.2.1 Class-I Reducer

A two and one-half (2-1/2) inch by one and one-half (1-1/2) inch reducer shall be provided on Class-I standpipe connections with caps and chains.

(91) Section 906.5.1 Conspicuous location in Group R occupancies, is added and shall read:

#### Section 906.5.1 Conspicuous Locations in Group R occupancies

In addition to other areas listed herein or in NFPA10, fire extinguishers in R occupancies may also be placed in any of the following locations to satisfy the requirements:

1. On a wall in the unit;
2. Inside a closet, cabinet or pantry as long as the door has a label indicating that there is a fire extinguisher inside;
3. Inside a mechanical closet as long as the door has a label indicating that there is a fire extinguisher inside; or
4. Inside storage closets as long as the door has a label indicating that there is a fire extinguisher inside and there is no locking device on the door that requires a key or combination to open it.

(92) Section 907.2, Delete exception to section 907.2.

(93) Section 907.2.1, Delete exception to section 907.2.1.

(94) Section 907.2.2, Delete exception to section 907.2.2.

(95) Section 907.2.3, Delete all exceptions in section 907.2.3.

(96) Section 907.2.4, Delete exception to section 907.2.4.

(97) Section 907.2.6, Delete exceptions to section 907.2.6.

(98) Section 907.2.6.1, Delete exceptions to section 907.2.6.1.

(99) Section 907.2.6.2, Delete exceptions to section 907.2.6.2.

(100) Section 907.2.6.3.3, Delete exceptions to section 907.2.6.3.3.

- (101) Section 907.2.7, Delete exception to section 907.2.7.
- (102) Section 907.2.8, Delete exceptions to section 907.2.8.
- (103) Section 907.2.8.2, Delete exceptions to section 907.2.8.2.
- (104) Section 907.2.9.1, Delete exceptions to section 907.2.9.1.
- (105) Section 907.2.12, Delete exceptions to section 907.2.12.
- (106) Section 912.1.1 Installation, is added and shall read:

#### 912.1.1 Installation

When single or multiple fire department connections service a building or group of buildings, the piping shall be arranged so that use of any fire department connection will supply the entire building or group of buildings.

- (107) Section 912.2 Location, is amended with the following inserted and shall read:

#### 912.2 Location

Sprinkler system and standpipe fire department connections shall be:

1. Within forty (40) feet of a public street, approved fire lane, or access roadway;
2. Within one hundred (100) feet of an approved fire hydrant as measured and approved by the Fire Chief.
3. Minimum of two (2) feet above finished grade and a maximum of four (4) feet above finished grade for standard inlets and minimum of 30 inches at lowest point above finished grade and maximum of four (4) feet above finished grade for the fire department connection;
4. The Fire Chief shall approve the location of any freestanding fire department connections;
5. Fire department connections for H occupancies will be freestanding remote and located as determined by the Fire Chief.
6. Fire department connection(s) shall be located on the main entrance side of the building, and within 100 feet of a fire hydrant.
7. All fire department connections will utilize a 5" Stortz® connector with a 30 degree turn-down unless approved by the fire chief during the plans review process.

- (108) Section 912.5.1, Additional signage, is added and shall read:

#### 912.5.1 Additional signage

An additional metal sign with dimensions twelve (12) inches wide and ten (10) inches in height shall be posted not more than 72 and not less than 60 inches from the bottom of the sign to grade level and within 6 feet of the fire department connection. This additional sign shall have a white reflective background and have the letters "FDC" in red reflective material and be permanently affixed to a wall or post. The letters shall be at least 4 inches in height and a ½ inch stroke width.

(109) Section 1003.8 Special Provisions, is added and shall read:

##### 1003.8 Special Provisions

Rooms in E occupancies used for kindergarten or daycare, children 5 or under, classified as an E occupancy shall not be located above or below the first story.

(110) Section 1008.3.4 Illumination in Group E is added, and shall read:

##### 1008.3.4 Illumination in Group A and Group E

Group E occupancies shall have emergency lighting in interior stairs, corridors, shops, and laboratories, and windowless areas with student occupancy.

(111) Section 1009.1 Accessible Means of Egress, shall read:

##### Section 1009.1 Accessible Means of Egress

All buildings or portions of buildings must comply with the accessibility standards adopted by the State of Texas. Projects shall be submitted to the Texas Department of Licensing and Regulation for review, inspection and approval in accordance with State law. Copies of the approval on plans shall be submitted to the fire department for review and final approval.

(112) Section 1009.2.2, Elevators, is added and shall read:

##### 1009.2.2 Elevators

Where an elevator is required to meet the standards of an accessible means of egress, its construction shall be hardened, designed to withstand a maximum credible fire scenario without collapse. The structures fire resistance shall be enhanced to ensure that an uncontrolled fire shall result in a burnout without collapse of the elevator structure. The building's structure shall not depend on the elevator shaft for support. The elevator car shall be of such a size and arrangement to accommodate a 24 inch by

84-inch ambulance stretcher in the horizontal, open position and shall be identified by the international symbol for emergency medical services (star of life). The symbol shall not be less than 3 inches high and shall be placed inside on both sides of the hoist way doorframe.

(113) Section 1010.1.9.5 Bolt locks. Delete exceptions; #3, #4, and #5.

(114) Section 2303.2 Emergency disconnect switches, shall read:

#### 2303.2 Emergency disconnect switches

An approved, clearly identified and readily accessible emergency disconnect switch shall be provided at an approved location to stop the transfer of fuel to the fuel dispensers in the event of a fuel spill or other emergency. An emergency disconnect switch for exterior fuel dispensers shall be located within 100 feet (30 480 mm) of, but not less than 20 feet (6096 mm) from, the fuel dispensers. For interior fuel-dispensing operations, the emergency disconnect switch shall be installed at an approved location. Such devices shall be distinctly labeled as: EMERGENCY FUEL SHUTOFF. Signs shall be provided in approved locations and be a minimum of 18 inches high and 24 inches wide.

(115) Section 2303.2.2 Additional Emergency disconnect switches for attended self-service, is added and shall read:

#### 2303.2.2 Additional emergency disconnect for attended self-service.

Attended facilities shall have an additional emergency disconnect switch located inside the building for attendant use at a location approved by the fire code official.

(116) Section 2306.2.1.1 Inventory Control for underground tanks, is amended to read as follows:

#### 2306.2.1.1 Inventory Control for underground tanks.

Accurate daily (normal working days only) inventory records shall be maintained and reconciled on all Class I, II or III-A liquid storage tanks for indication of possible leakage from tanks or piping. The records shall be made available for inspection by the Fire Marshal, and shall include, as a minimum, records showing by product: daily reconciliation between sales, use, receipts, and inventory on hand. If there is more than one system consisting of a tank(s), serving pump(s), or dispenser(s) for any product, the reconciliation shall be made separately for each tank system.

1. Daily inventory shall be maintained for each tank system at each location by the operator. The inventory records shall be kept for the past 12 months at the premises.

2. Inventory shall be based on the actual daily measurement and recording daily recording of actual sales, or by readout from an automated gauging system. The inventory records shall include a daily compilation of gain or loss. The mere recording of pump meter reading and product delivery receipts shall not constitute adequate inventory records.
3. The operator of the location shall be held responsible for notifying the owner or person(s) in control of the facility to take action to correct any abnormal loss or gain not explainable by spillage, temperature variations or both causes.
4. The Fire Marshal may require the operator of an underground tank storage system to test the system for tightness, at the operator's expense, when accurate daily inventory records have not been maintained as required or when in his judgment conditions indicate possible leakage of product from the location of such tanks.
5. The Fire Marshal may require copies of Class I, II and III-A liquid storage tank inventories, deliveries or receipt of product sales and dip gauge stick readings or other control measures in addition to copies of any tank tightness or line leakage test results from the station operator, agent, or terminal management.
6. When a service station tank is found to be leaking, its contents shall be removed immediately. If any investigations or tests indicate the source of such loss, the owner shall take immediate action to correct the system failure and remove dangerous spillage from the environment.
7. The Fire Marshal may order the closure of a Service Station by barricading if necessary and the emptying of contents from storage tanks should the operator of a service station be unwilling to cooperate with the Fire Department during the search for the source of such leakage or should the Fire Marshal determine that a hazardous condition exists that merits such action.

(117) Section 2306.2.3 Above-ground tanks located outside, above grade, is amended by adding Sections 2306.2.3.1 Inspections, 2306.2.3.2 Required Access, and 2306.2.3.3 Fire Hydrant Access as follows:

#### 2306.2.3.1 Inspections.

An inspection of the installation shall be conducted prior to loading the tank with fuel. For those installations approved by the Fire Chief or his designee to dispense class 1 liquids, the initial loading of fuel shall be witnessed by the fire inspector.

#### 2306.2.3.2 Required Access.

Fire apparatus access roads shall be provided for every aboveground storage tank. The aboveground storage tank shall not be more than 150 feet from fire apparatus access



roads as measured by an approved route.

#### 2306.2.3.3 Fire Hydrant Access.

A minimum of one fire hydrant shall be provided for every aboveground storage tank. The aboveground storage tank shall not be located more than 250 feet from a fire hydrant as measured by an approved route.

(118) Section 2308.3.2, Vehicle impact protection, is added and shall read.

#### 2308.3.2 Vehicle impact protection

Vehicle impact protection shall be installed and approved by the Fire Chief.

(119) Section 3103.5, Use Period, is entirely deleted and replaced with the following language:

#### 3103.5 Use Period

Temporary tents, air-supported, air-inflated or tensioned membrane structures and canopies shall not be erected for a period of more than four (4) days within a 12-month period on a single premise.

(120) Section 5601.1.3.1 Unlawful Possession of Fireworks, is added and shall read:

#### 5601.1.3.1 Unlawful Possession of Fireworks

See Chapter 16, Article III. – Fireworks of the City of Shavano Park Code of Ordinances.

(121) Section 5601.1.3.2 Instigating or Aiding a Minor to Violate the Ordinance Prohibiting Fireworks, is added and shall read:

#### 5601.1.3.2 Instigating or Aiding a Minor to Violate the Ordinance Prohibiting Fireworks.

See Chapter 16, Article III. – Fireworks of the City of Shavano Park Code of Ordinances.

(122) 5601.1.3.3 Summons to be issued for Violation of Fireworks Ordinance are added to read as follows:

#### 5601.1.3.3 Summons to be issued for Violation of Fireworks Ordinance.

See Chapter 16, Article III. – Fireworks of the City of Shavano Park Code of Ordinances.

(123) Section 5602.1 Definitions, is amended by adding a definition as follows:

#### 5602.1 Definitions

The following words and terms shall, for the purposes of this chapter and as used elsewhere in this code, have the meanings shown herein.

**HIGHWINDS.** Sustained wind velocity of 15 mph or gusts of 25 mph.

(124) Delete Appendix A, Board of Appeals.

(125) Section Appendix C, 105.2 Additional Distribution, is added and shall read:

Appendix C, 105.2 Additional Distribution

A fire hydrant shall be located not more than 100 feet from an unobstructed and approved route to a fire department connection (FDC) located at ground level. The FDC may be installed in an approved remote location, and within 100 feet to a fire hydrant. This distance and route is as approved by the Fire Chief.

(126) Delete Appendix J, "Building Information System".

(127) Delete Appendix L, "Requirements for Firefighter Air Replenishment Systems".

### **III CUMULATIVE CLAUSE**

That this ordinance shall be cumulative of all provisions of the City of Shavano Park, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

### **IV SEVERABILITY**

That it is hereby declared to be the intention of the City Council of the City of Shavano Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

**V**  
**PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

**VI**  
**EFFECTIVE DATE**

This ordinance shall be effective upon passage and publication as required by State and Local law.

**PASSED AND APPROVED** on the first reading by the City Council of the City of Shavano Park this the 22nd day of October, 2018.

**PASSED AND APPROVED** on the second reading by the City Council of the City of Shavano Park on this the 28th day of January, 2019.

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**BOB WERNER, MAYOR**

Attest: \_\_\_\_\_  
**ZINA TEDFORD**, City Secretary

Approved as to Form:

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**CHARLES E. ZECH**, City Attorney

## **Sec. 22-87. - International Fire Code adopted.**

There is hereby adopted by reference, for the purpose of prescribing regulations governing conditions hazardous to life and property from fire or explosion those certain codes known as the Fire Prevention Code (NFPA-101, Life Safety Code), [2012-2018](#) edition, as recommend by the National Fire Protection Association, and the International Fire Code, [2012-2018](#) edition, published by the International Code Council, Inc., together with all revisions and additions thereto, save and accept such portions of such codes as are hereinafter deleted, modified or amended, or inconsistent with or in conflict with any other provisions of City ordinances, or any statute of the State of Texas, and the same are otherwise hereby adopted and incorporated herein as fully as if set out verbatim herein.

(1)

This article shall provide for the City rules and regulations to improve safety of the public by promoting the control of fire hazards; regulating the installation, use and maintenance of equipment; the use of structures, premises, and open areas; providing for the abatement of fire hazards; and setting forth standards for compliance to achieve these objectives.

(2)

It shall be unlawful for any person to violate this article, to permit or maintain such violation, to refuse to obey any provision thereof, or to fail or refuse to comply with any such provision or regulation except as variation may be allowed where permitted herein, by action of the Chief of the Fire Department in writing. Proof of such unlawful act or failure to act shall be deemed prima facie evidence that such act is that of the owner. Prosecution or lack thereof of either the owner or the occupant shall not be deemed to relieve the other.

(3)

This article shall apply equally to both public and private commercial property. It shall apply to all new structures and their occupancies including buildings, structures, equipment, etc. and, except as otherwise specified, to existing structures and their occupancies including buildings, structures, equipment, etc., which constitute a clear and present hazard to life or to property. The occupancy classification definitions of Chapter 2 of the Fire Code, as amended, are solely applicable to the Fire Code and are not to be construed as zoning designations or authorized uses.

(4)

Establishment and duties of the City Fire Department's Office of Fire Prevention. The Fire Chief/Fire Marshal shall develop procedures for scheduling facility inspection, recordkeeping, and fire code compliance procedures.

(5)

This article and NFPA Fire Prevention Code shall be enforced by the City Fire Department, Office of Fire Prevention which is hereby established and which shall be operated under the supervision of the Chief of the Fire Department/Fire Marshal according to the authority granted by City ordinances.

(6)

The Chief of the Fire Department may detail such members of the fire department as inspectors as shall from time to time be necessary. The Chief of the Fire Department shall recommend to the City Manager the employment of technical inspectors, who, when such authorization is made, shall be selected through an examination to determine their fitness for the position.

Exceptions-Amendments to the IFC 2012-2018 edition:-

(1)

Replace Section 101.1-, Scope and General Requirements, is entirely deleted and replaced with the following language:

101.1 Scope and General Requirements

with the following Title-These regulations shall be known as the Fire Code of the City of Shavano Park, hereinafter referred to as "this code."

(2)

Section 101.2.1, Appendices, is added, and shall read:

101.2.1 Appendices

The Provisions within the appendices shall apply unless specifically stated otherwise through other section in amendments.

(3)

Section 101.6, Requirements of other agencies, is added, and shall read:

101.6 Requirements of other Agencies.

The City of Shavano Park Building Codes do not include all additional requirements for buildings and structures that may be imposed by other

state/county agencies, occupational licensing boards or commissions. It shall be the responsibility of a permit holder, design professional, contractor or occupational license holder to determine whether any additional requirements exist.

(4)

Section 102.3, Change of use or occupancy, is added, and shall read:

102.3 Change of use or occupancy

A change of occupancy shall not be permitted unless the use or occupancy is made to comply with the requirements of this code and the *International Existing Building Code*. A change of the business name, responsible party, designated use, or any activity that deviates from the original submitted application within the occupancy shall qualify as a change of occupancy. No exceptions.

(5)

Section 102.3.1, Notice of Alteration to be given to Fire Chief, is added, and shall read:

102.3.1 Notice of Alteration to be given to Fire Chief.

The Permitting Clerk and/or the Building Official shall provide written notice to the Fire Chief of every application made to repair, alter, or remodel any occupancy and any building or structure with the exception of non-commercial single-family dwellings.

(6)

Sections 104.3.2, Photographic Documentation, is added, and shall read:

104.3.2 Photographic Documentation.

During pre and post construction inspections; requested home inspections; and instances of life safety code hazard discoveries; Members of the Fire Department making such examinations or inspections shall have the right, with proper credentials, and be authorized to take a reasonable number of photographs or videotapes for evidence and for records for use by the Fire Department to study hazards and scientific control for fire safety.

(2)(7)

Replace Section 104.8, Modification, is entirely deleted and replaced with the following language: with the following:

104.8 Modification

The fire marshal shall have authority to modify any of the provisions of the Fire Prevention Code, the National Fire Code and the International Fire Code upon application in writing by the owner or lessee, or his duly authorized agent, when there are practical difficulties in the way of carrying out the strict letter of the codes, provided that the spirit of the codes shall be observed, public safety secured, and substantial justice done. The particulars of such modification when granted or allowed and the decision of the fire marshal thereon shall be entered upon the records of the department and a signed copy shall be furnished the applicant.

(3)(8)

Add Section 104.8.1, Appeals, is added, and shall read:

#### 104.8.1 Appeals

Whenever the fire marshal shall disapprove an application or refuse to grant a permit applied for, or when it is claimed that the provisions of the codes do not apply or that the true intent and meaning of the codes have been misconstrued or wrongly interpreted, the applicant may appeal from the decision of the fire marshal, then to the city manager. The applicant may further appeal to the city council within 30 days from the date of the decision appealed.

(49)

Add Section 105.32.95, "Operating without a permit," is added, and shall read:

#### 105.2.5 Operating without a permit

In addition to other remedies provided by law, any person, company, firm, corporation or entity operating in violation of section 105 shall be subject to a double permit fee. Work requiring a permit shall not commence until said permit is posted in a conspicuous place on the job site and approved plans are available at this location. All work shall cease until the required permits are obtained and inspections completed. It shall be unlawful for any person to continue any work after having been served with a stop work order, except such work as that person is directed to perform by the fire marshal, in order to remove a violation or unsafe condition.

(10)

Section 105.4.1, Submittals, is entirely deleted and replaced with the following language:

#### 105.4.1 Submittals

Construction documents and supporting data shall be submitted in two or more sets, and at least once by portable document format accepted on electronic memory card with each application for a permit and in such form and detail as required by the fire code official. The construction documents shall be prepared by a registered design professional where required by the statutes of the jurisdiction in which the project is to be constructed.

**Exception:** The fire code *official* is authorized to waive the submission of construction documents and supporting data not required to be prepared by a registered design professional if it is found that the nature of the work applied for is such that review of *construction documents* is not necessary to obtain compliance with this code.

(115)

Section 105.6.1, Aerosol Products, is added, and shall read:

#### 105.6.1 Aerosol Products

An operational permit is required to manufacture, store or handle an aggregate quantity of Level 2 or Level 3 aerosol products in excess of 250 pounds net weight. Aerosol storage in excess of 250 pounds net weight shall comply with the requirements of Chapter 51 of the International Fire Code, 2018 edition, and NFPA 30B, 2015 edition. The classification of aerosol, Level 1, 2 or 3, will be printed on the product manufacturer's packaging.

There shall not be allowed any storage or handling an aggregate quantity of any combination or single type of Level 1 or Level 2 aerosol products more than a combined net weight to exceed 1,000 pounds at any time, unless the products are stored in approved flammable liquid storage rooms (NFPA 30B, 2015 edition).

When stored or handled within the allowable quantities, segregation rules apply as referenced in Chapter 51 of the International Fire Code, 2018 edition. Where chain link fence enclosures are required, the fencing must comply with the following:

1. The fence shall not be less than No. 9 gage steel wire, woven into a maximum 2-inch diamond mesh.
2. The fence shall be installed from the floor to the underside of the roof or ceiling above.
3. Class III, IV and high-hazard commodities shall be stored outside of the aerosol storage area and a minimum of 8 feet (2438 mm) from the fence.



4. Access openings in the fence shall be provided with either self-closing or automatic-closing devices or a labyrinth opening arrangement preventing aerosol containers from rocketing through the access openings.

5. Not less than two means of egress shall be provided from the fenced enclosure.

Aisle requirements for segregated storage in general purpose warehouses shall comply with Table 5104.3.2.2

(124)

Section 105.6.14, Explosives, is added and shall read:

#### 105.6.14 Explosives

No person shall possess, keep, store, sell, offer for sale, give away, use, discharge, transport, or dispose of in any manner any explosives within the City except as specified in section 16-21 of the City of Shavano Park Code of Ordinances, and except by the authority of a written permit issued by the City in accordance with the provisions of section 16-21.

#### \_\_\_\_\_ (1) Exceptions:

Black powder. Black powder for personal use in quantities not exceeding 25 pounds (11.34 kg) shall be stored in original containers in occupancies limited to Residential zoning districts. Quantities exceeding 25 pounds (11.34 kg) shall not be stored in any residential occupancy without a permit signed by City Manager and Fire Marshal.

Smokeless propellants. Smokeless propellants for personal use in quantities not exceeding 20 pounds (9 kg) shall be stored in original containers in occupancies limited to Residential zoning districts. Smokeless propellants in quantities exceeding 20 pounds (9 kg) but not exceeding 50 pounds (23 kg) and kept in a wooden box or cabinet having walls of not less than 1 inch (25 mm) nominal thickness shall be allowed to be stored in occupancies limited to Residential zoning districts. Quantities exceeding 50 pounds (23 kg) shall not be stored in any residential occupancy without a permit signed by City Manager and Fire Marshal.

~~The manufacture, storage, handling, sale or use of any quantity of explosives, explosive materials, fireworks or pyrotechnic special effects within the city limits of Shavano Park is strictly prohibited unless permitted.~~

(132)

Section 105.6.32, Open Burning, is added and shall read:

105.6.32 Open Burning

Whenever it shall become necessary for any person to have a fire out-of-doors for cooking, washing, or any other purely domestic purpose, such person is hereby required to build such fire in an appropriate fire-resistant container of some kind, made of brick, stone, metal or other fire-resistant material in such manner as to prevent said fire from escaping. Open burning of leaves, trash, construction waste, yard debris and any vegetation is strictly prohibited.

**Exception:** When authorized and supervised by the Fire Department, open burning for ceremonial or training purposes, such as a flag retirement, or live fire training by Firefighters will be permitted.

(143)

Section 105.6.37 Places of assembly. - Deleted

(154)

~~Section 105.7.47~~ ~~12.1, Fire apparatus and personnel access,~~ is added and shall read:

105.7.12.1 Fire apparatus and personnel access

A permit is required:

- ~~—a.~~
- ~~—To install or modify any access gate across a fire apparatus access road or fire lane.~~
- ~~—b.~~
- a. To modify or encroach on any fire apparatus access road or fire lane.
- ~~—c.~~
- ~~—To modify any personnel access points into buildings or facilities.~~

(6165)

Section 105.7.21, Solar photovoltaic power systems, shall read:

105.7.21 Solar photovoltaic power systems

A construction permit is required to install or modify solar photovoltaic power

systems. Photovoltaic power systems shall be installed and maintained according to listed manufacturer instructions, and the most current standards established by the International Electrotechnical Commission (IEC).

(176)

Section 105.7.7, Fire alarm and detection system and related equipment, shall read:

105.7.7 Fire alarm and detection system and related equipment

A construction permit is required for installation of or modification to fire alarm and detection systems and related equipment. Maintenance performed in accordance with this code is not considered a modification and does not require a permit. Replacing a fire alarm panel is not considered maintenance to an existing system and shall require construction permit.

(187)

Section 106.3 Work commencing before permit issuance, shall read:

106.3 Work commencing before permit issuance

Any person who commences any work, activity or operation regulated by this code before obtaining the necessary permits shall be subject to ~~-Section 6-40(c) of the City of Shavano Park Code of Ordinances~~ a double permit fee. All work shall cease until the required permits are obtained and inspections completed. It shall be unlawful, and a violation of this code, subject to penalties as described herein, for any person to continue any work after having been served with a stop work order, except such work as that person is directed to perform by the fire chief, in order to remove a violation or unsafe condition.

(19)

Section 108.3.1, Records of Hazardous Materials, is added, and shall read:

108.3.1 Records of Hazardous Materials

Owners or the Owners Representative of buildings or properties that store or use hazardous materials shall maintain chemical documents (SDS), and building/site data, construction, maintenance and modifications over the entire life of the building. A means shall be developed for off-site storage and maintenance of the documents. In addition, a secondary source of this information shall be made available in suitably designed hard copy or electronic format for use by emergency responders within a reasonable timeframe. The primary source of information shall be easily accessible by responders during emergencies.

~~Section 108, Board of Appeals, is deleted in its entirety.~~

(20)

Section 109, Board of Appeals, shall be retitled to read:

Section 109 Appeals

(21)

Section 109.1, Appeals, is added, and shall read:

109.1 Appeals

Appeals shall be made first to the Fire Chief, then the City Manager. Further appeals may be presented to the City Council.

(232)

~~Replace Section 109~~ Section 110.4, Violation penalties, shall read:

110.4 Violation penalties

Any violation of this Code or any specific ordinance, regulation, rule or order adopted thereunder, shall be punishable in accordance with Section 1-10 of the Code of Ordinances (entitled “general penalty” ).

(8243)

Section 111.2.1 Removal of Occupants is added, and shall read:

111.2.1 Removal of Occupants.

A member of the Fire Department is authorized to require the removal of occupants at a **commercial** location when actual occupancy exceeds the permitted or posted occupant load. A person commits an offense if he refuses to obey an order to vacate.

(254)

Section 112.4, Failure to comply, shall read:

112.4 Failure to comply

Any person continues any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than \$50 dollars or more than \$2,000.00 dollars.

(265)

Section 113.1.1 Prohibition of Electrical Service, is added and shall read:

#### 113.1.1 Prohibition of Electrical Service

When any fire hazard is permitted to continue in existence by the owner after receiving the notice provided in Section 110.1 and after expiration of the time limit as determined under Section 110.3 if the Fire Marshal shall find and determine from the facts that the danger to human life is materially increased by the electrical wiring and appliances present in the building, he shall notify City Public Service of the city to disconnect its service and forthwith cease supplying electric current thereto. It shall thereupon be the duty of the manager of City Public Service to cause said service to be disconnected and the supply of electrical current disconnected immediately.

(276)

Section 113.1.2 Prohibition of Gas Service, is added and shall read:

#### 113.1.2 Prohibition of Gas Service

When any fire hazard is permitted to continue in existence by the owner after receiving the notice provided in Section 110.1 and after expiration of the time limit as determined under Section 110.3, if the Fire Marshal shall find and determine from the facts that the danger to human life is materially increased by the gas plumbing and/or appliances present in the building, he shall notify City Public Service to disconnect its gas service and forthwith cease supplying gas thereto. It shall thereupon be the duty of the manager of the City Public Service to cause said service to be disconnected and the supply of gas disconnected immediately.

(287)

Section 202, Add to definitions in section 202:

**FIRE HAZARD** shall mean any condition or act which increases or may cause an increase of the hazard or menace of fire to a greater degree than that customarily recognized as normal by persons in the public service regularly engaged in preventing, suppressing or extinguishing fire, or which may obstruct, delay, hinder or interfere with the operations of the fire department or the egress of occupants in the event of fire.

**FIRE LANE** shall mean any area appurtenant to entrances or exits of a building deemed necessary by the Fire Chief or his designee to remain free and clear of parked vehicles for access to such building in case of fire or other emergency and designated by him as such, and may include sidewalks, driveways, portions of parking lots, or any other area adjacent to or near building entrances or exits, or any fire hydrant.

**FIRE MARSHAL** shall mean the fire code official responsible for investigations of

fires, inspection of facilities, and code enforcement.

**FIRE WATCH** Qualified individuals are defined as State Certified Fire Inspectors assigned to the Fire Prevention Division of the City of Shavano Park, or, if approved by the Fire Marshal, Texas Certified Firefighters, Peace Officers, individuals employed by a private security firm, or other designated individuals whose sole duty when assigned a fire watch is to perform constant patrols of the premises and keep watch for signs of unwanted fire. A written attendance log must be maintained and personnel must have at least one approved means of notifying the fire department of fire or other emergencies.

~~**FOSTER CARE FAMILY HOME** shall mean a single independent residential occupancy that is the primary residence of the caregiver and licensed by the state to provide twenty-four (24) hour care for six or fewer children (including those related to the caregiver) up to the age of eighteen (18) years.~~

**MOBILE FOOD ESTABLISHMENT** shall mean a mobile food operation using any heat producing equipment to cook, fry, or warm products for consumption from a motorized vehicle, towable trailer, or watercraft.

**PARK** shall mean the standing of a vehicle, whether occupied or not, upon a street otherwise than temporarily for the purpose of, and while actively engaged in, receiving or discharging passengers or loading or unloading merchandise or in obedience to traffic regulations, signs, or signals or an involuntary stopping of a vehicle by reason of a cause beyond the control of the operator of the vehicle.

Whenever the word "**JURISDICTION**" is used in the International Fire Code, it shall be held to mean the City of Shavano Park, Texas.

Whenever the words "**Chief of the Bureau of Fire Prevention**", or "**Fire Code Official**" are used in the International Fire Code, it shall be held to mean "The Fire Chief."

(298)

304.2.1 Dangerous Storing of Combustibles is added and shall read:

304.2.1 Dangerous Storing of Combustibles

It shall be unlawful and a nuisance for any person to have or keep or store, within the city, any quantity of tar, pitch, resin, petroleum or its products, or other combustible materials or substances in such manner that such materials or substances shall be in danger of taking and communicating fire.

(3029)

Section 307.1, General, shall read:

### 307.1 General

Except for domestic purposes to include; cooking food, or for heating. Open burning of leaves, trash, yard debris and any vegetation is strictly prohibited.

**Exception:** When authorized and supervised by the Fire Department, open burning for ceremonial or training purposes, such as a flag retirement, or live fire training by Firefighters will be allowed.

(310)

Section 307.2, Permit required, is deleted in its entirety.

(324)

Section 307.2.1, Authorization, is deleted in its entirety.

(332)

Section 307.3 Extinguishment Authority, shall read:

#### 307.3 Extinguishment Authority

The fire code official is authorized to order the extinguishment by the person responsible or the fire department of open burning that creates or adds to a hazardous or objectionable situation.

(343)

Section 307.4, Location, is deleted in its entirety.

(354)

Section 307.4.1, Bonfires, is deleted in its entirety.

(365)

Section 307.4.2, Recreational Fires, is hereby deleted in its entirety.

(36)

Section 307.4.3, Portable Outdoor Fireplaces, shall read:

#### 307.4.3 Portable Outdoor Fireplaces

The use of portable outdoor fireplaces within the complex of any group R is prohibited. Portable outdoor fireplaces shall be used in accordance with the manufacturer's instructions and shall not be operated within 15 feet of a structure or combustible material.

**Exception:** Portable outdoor fireplaces used at one and two-family dwellings.

(37)

Section 307.5 Attendance, shall read:

307.5 Attendance

The use of portable outdoor fireplaces shall be constantly attended until the fire is extinguished. A minimum of one portable fire extinguisher complying with Section 906 with a minimum 4-A rating or other *approved* on-site fire-extinguishing equipment, such as dirt, sand, water barrel, garden hose or water truck, shall be available for immediate utilization.

(38)

Section 307.6 Sky Lanterns prohibited is added, and shall read:

307.6 Sky Lanterns

Sky lanterns; also known as Chinese lanterns, sky candles, or fire balloons, which are airborne lanterns constructed of combustible material and contain a candle or fuel cell that when lit, causes the device to go airborne and travel in the air; are prohibited within the city limits.

(39)

Section 311.2.2 Fire Protection, exceptions number one (1), two (2), and three (3) are deleted and shall read:

311.2.2 Fire protection

Fire alarm, sprinkler, and stand-pipe systems shall be maintained in an operable condition at all times.

~~Replace section 404.2, Where required, shall read:~~

~~a.~~

~~An approved fire and safety evacuation plan shall be prepared and maintained for the following occupancies and buildings.~~

~~1)~~

~~Group A~~

~~2)~~

~~Group B with an occupant load of 250 or more or more than 50 occupants above or below the level of exit discharge~~



3)

Group E

4)

Group F

5)

Group I

6)

Group R-1

7)

Group R-2

8)

Group R-3

9)

Group R-4

10)

High-rise buildings

11)

Group M buildings having an occupant load of 250 or more or more than 50 occupants above or below the level of exit discharge.

12)

Covered mall building

13)

Buildings with an atrium and having occupancy of Group A, E, or M.

(9)

~~Replace section 404.5, Availability, shall read: Fire safety and evacuation plans shall be distributed and made available in the workplace for reference and review by employees, and copies shall be furnished to the fire code official upon request.~~

~~(4040)~~

~~Add Section 501.3.1, Construction Documents, shall read:~~

#### 501.3 Construction Documents

Construction documents for proposed fire apparatus access, location of fire lanes, security gates across fire apparatus access and construction documents and hydraulic calculations for fire hydrant systems shall be submitted to the fire department for review and approval prior to construction.

Upon completion of construction and prior to issuance of a certificate of occupancy, a copy of finished drawings (as built) shall be provided to the fire department in an electronic format, acceptable by the Fire Chief.

~~As Built Construction Documents. On completion of construction and prior to issuance of a certificate of occupancy, the building official may request a copy of finished drawings (as built) to be provided to the City in an electronic format acceptable by the building official.~~

~~(41)~~

~~Section 501.3.1 Fire Protection Site Plan is added, shall read:~~

#### 501.3.1 Fire Protection Site Plan

A Fire Protection Site Plan (labeled as such) shall be submitted electronically in portable document format with the construction documents when application is made for a building permit. Plans must be reviewed and approved by the Fire Marshal and/or fire plan review staff before a building permit is issued. The approved Fire Protection Site Plan will be retained by the City of Shavano Park. The Fire Protection Site Plan shall be drawn to scale and shall show and include, but not be limited to, the following:

1. Compass reading.
2. Property and/or lot lines.
3. Street frontages.
4. Location of all buildings (existing and proposed).
5. Fire apparatus access roads (i.e., fire lanes, aerial apparatus access roads) to buildings. Fire lanes shall be highlighted and shall include

dimensions (width, turning radii, clearance to overhead obstructions, etc.). The plans shall also show dimensions and calculations for evaluation of compliance with Section D105.3.

6. Fences, gates, walls, streams and other obstructions to firefighter access.
7. Location of all fire hydrants (existing and proposed). This shall include the direction and the distance to all hydrants not shown on the site plan, but within one thousand (1000) feet of the building to be protected.
8. Size (diameter and length) and locations of all fire main piping (proposed and existing). The pressure class and type of new pipe to be installed shall be identified.
9. The location, type, and size of backflow prevention devices, where installed.
10. Number of lanes, including turning lanes, of all adjacent streets and the location of medians as applicable.
11. Location of all automatic sprinkler and standpipe risers.
12. Location of Fire Department connection(s).
13. Size, type, and location of valves including post indicator valve (if they are located in a pit), control room automatic sprinkler system shut-off, etc.
14. Other water supplies.
15. Where required, type of protection from collision that may cause physical damage to fire protection equipment.

(1142)

Replace sSection 503.2.1, Dimensions, is entirely deleted and replaced with the following language:

#### 503.2.1 Dimensions

~~shall read:~~ Fire apparatus access roads shall have an unobstructed width of not less than 20 feet, except where a fire hydrant is located on a fire department access road, in which case the minimum road width shall be 26 feet. An unobstructed vertical clearance of not less than 14 feet shall be required and

maintained at all times. Security gates shall be sized to match the required road width.

(43)

Section 503.2.1.2 Mountable Curbs, is added, and shall read:

503.2.1.2 Mountable Curbs

Mountable curbs are permitted when approved by the Fire Marshal.

(44)

Section 503.2.3 Surface, is amended by adding a second paragraph to read as follows:

503.2.3 Surface

Drivable grass surfaces, or other alternative drivable surfaces, are permitted when approved by the Fire Marshal or his designee and in accordance with all of the following conditions:

1. Sealed documents indicating compliance with the provisions of 503.2.3 shall be submitted by a registered design professional for review.
2. The drivable grass surface, or alternative drivable surface, shall not be used as the primary access to the site.
3. The surface shall be capable of supporting the imposed load of fire apparatus weighing at least 75,000 pounds.
4. Blue traffic reflectors shall be provided on each side of the surface every 20 feet to clearly mark its boundaries. Vegetation on and surrounding the surface shall be maintained such that said reflectors are visible at all times.
5. Sod is not permitted to be placed over the drivable base.
6. If the surface proposed is to be used as the aerial apparatus access road for the facility, concrete curbing, or other approved edging, shall be installed along both sides of the portion to be used as such for enhanced lateral stability. A registered design professional shall design said curbing. Sealed drawings of the design shall be provided to the Fire Department and Development Services for review.
7. If sand or other free-flowing fill is used as a main structural component for the surface, concrete curbing or other approved edging shall be installed along both sides of the surface for material containment. A registered design professional shall design such curbing. Sealed drawings of the design shall be provided to the Fire Department and Development Services for review. A signed letter from the manufacturer shall be provided to the Fire Marshal certifying that the installation meets all requirements in the manufacturer's installations prior to

issuance of the Certificate of Occupancy.

8. The surface shall be maintained in proper working order at all times when utilized as a required fire lane. Should the surface become damaged or fall into disrepair, the Fire Marshal or his designee shall be authorized to require the repair and re-certification of said surface.

(45)

503.2.4 Turning radius, shall read:

503.2.4 Turning radius

The required turning radius of a fire apparatus access road shall be determined by the fire code official. The turning radii of a fire apparatus access roadway shall require a minimum of 50 feet outside radius and a minimum of 25 feet clear distance to the inside radius on all turns in excess of 30 degrees

(4246)

Section 503.2.5, Dead ends, shall read:

503.2.5 Dead ends

Dead-end fire apparatus access roads in excess of 150 feet (45 720 mm) in length shall be provided with an *approved* area for turning around fire apparatus. Turn arounds approved by the Fire Marshal or as permitted by Appendix D are acceptable. Dead-end fire apparatus access roads located between buildings shall have a 10-foot setback from the edge of the access road to the structures on each side of the road.

~~Add section 503.2.5.1, Dead ends. Dead-end fire apparatus access roads located between buildings shall have a 10-foot setback from the edge of the access road to the structures on each side of the road.~~

(4347)

Section 503.2.7 Grade, is amended to read as follows:

503.2.7 Grade

The gradient for a fire apparatus access road shall not exceed ten percent (10%).

(48)

Section 503.2.8 Angles of approach and departure, shall read:

Section 503.2.8 Angles of approach and departure

An angle of approach and an angle of departure shall be designed so that at least 8 degrees shall be maintained at the front and the rear of the department's apparatus when it is loaded to the estimated in-service weight.

(49)

Adds Section 503.2.9, Divided entrances, is added and shall read:-

#### 503.2.9 Divided entrances

Subdivisions or complexes may have a divided entrance and exit. The entrance side shall have a clearance of 20 feet clear width, and the exit side shall have a 20-foot clear width. Gates shall be sized to match the openings.

(1450)

Section 503.3 Marking, shall read:

#### 503.3 Marking

Striping, signs or other markings, when approved by the fire code official, shall be provided for fire apparatus access roads to identify such roads or prohibit the obstruction thereof. Striping, signs, and other markings shall be maintained in a clean and legible condition at all times and shall be replaced or repaired necessary to provide adequate visibility.

##### 503.3.1 Striping

Fire apparatus access roads shall be continuously marked by painted lined of red traffic paint six inches (6") in width to show the boundaries of the lane. The words "NO PARKING FIRE LANE" or "FIRE LANE NO PARKING" shall appear in four-inch (4") white letters at twenty-five feet (25') intervals on the red border markings along both sides of the fire lanes. Where a curb is available, the striping shall be on the vertical and horizontal of the curb.

##### 503.3.2. Signs

Signs, when approved by the fire code official, shall read "NO PARKING FIRE LANE" or "FIRE LANE NO PARKING" and shall be twelve inches (12") wide and eighteen inches (18") high. Signs shall be on a white background with letters and borders in red, using not less than two inch (2") tall lettering. Signs shall be permanently affixed to a stationary post and the bottom of the sign shall be six feet, six inches (6' 6") above finished grade. Signs shall be spaced not more than fifty feet (50') apart along both sides. Signs may be installed on permanent buildings or walls or as approved by the ~~Fire Chief~~ City Manager or their designee.

(51)

Add sSection 503.3.43, Maintenance of markings, is added and shall read:-

#### 503.3.3 Maintenance of markings

The person in possession of the premises on and into which a fire apparatus access roadway or fire lane is required shall be solely responsible for the maintenance of such roadways or fire lanes and all required signs. No owner, manager, or other person(s) in charge of premises served by a required fire apparatus access roadway or fire lane shall abandon, close, or alter the fire apparatus roadway or any part thereof without permission of the fire chief. The person(s) in possession of the premises shall be responsible for ensuring that fire apparatus roadways are clear at all times.

(4552)

Add sSection 503.4.2, "Parking in fire lane, is added and shall read:

#### 503.4.2 Parking in fire lane

-"It shall be unlawful for any vehicle, equipment or device to park or block a fire lane. Any vehicle, equipment or device found parked in or blocking a fire lane, shall be ~~cited~~ cited or have the vehicle, equipment, or device removed and impounded by a law enforcement officer, police or the fire department.

(4653)

Section 503.6 Security Gates, shall read:

#### 503.6 Security Gates

The installation of a security gate(s) across a fire apparatus access road shall be approved by the fire chief. Where security gates are installed, they shall be required to have installed on such gate a siren operated sensor, and manual access controls. The siren operated sensor shall open gates when approached by an emergency apparatus. Manual access controls shall open gates during non-emergency responses and serve as a backup in the event that the siren operated sensor fails to operate. The maintenance of access controls and the siren operated sensor system shall be the responsibility of the Owner or Owners Agent. The security gates and the emergency operation shall be maintained operational at all times. Electric gate operators, where provided, shall be *listed* in accordance with UL 325. Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of ASTM F 2200.

(54)

~~Add s~~Section 503.6.1, Gate and entrance design, is added and shall read:-

#### 503.6.1 Gate and entrance design

Gates shall be designed so that the access roadway or turning radius (AASHTO WB50) shall not be obstructed by the operation of the gate. Minimum setback from the public street shall be a distance determined by the city engineer and shall allow the emergency vehicle the ability to safely operate the lock box or panel without the rear of the vehicle protruding into the street. Turning radius from the public street shall be in accordance with American Association of State Highway and Transportation Officials (AASHTO) standard 2003-AASHTO, WB50.

(~~1755~~)

~~Add s~~Section 503.6.1.1, Access controls, is added and shall read:-

#### 503.6.1.1 Access controls

-Access controls shall be exterior to the gate and located for activation by the vehicle operator without leaving the vehicle. The height of the lock box/control panel shall be 66 inches, measured from the finished grade line of the street.

(~~1856~~)

~~Add s~~Section 503.6.1.2, Gate timing, is added and shall read:-

#### 503.6.1.2 Gate timing

Gates must fully open within 15 seconds of activation and remain in the open position until closed by operation of the electrical control device.

(~~1957~~)

~~Add s~~Section 503.6.1.3, Control pedestal, is added and shall read:-

#### 503.6.1.3 Control pedestal

The control pedestal must be identified with a minimum 6-inch by 10-inch reflective sign with red letters on a white background. This sign must be securely fastened to the pedestal and legible from the approaching vehicle.

(~~2058~~)

~~Add s~~Section 503.6.1.4, Fail safe position, is added and shall read:-

#### 503.6.1.4 Fail safe position



Fire department access gates shall fail safe (open) in the event of a power failure.

(2159)

Add sSection 503.6.2, ~~Secondary~~ Additional access, is added and shall read:-

#### 503.6.2 Additional access

If required by the fire ~~Secondary~~ chief, additional "exit only" or "emergency access" gates shall be set up for fire department emergency access. Exit only gates, which are not motorized, shall be installed per the fire department's recommendations. Exit only gates shall have a minimum clearance of 20 feet clear width and be posted with a sign that states "Caution Gate Opens Out:" and designated as a Fire Lane. In addition to Fire Lane marking, the marking on the~~The~~ pavement shall be painted with a 5-inch yellow stripe showing the depth of the gate swing.

(2260)

Add sSection 503.6.2.1, ~~Secondary~~ Additional access gate controls, is added and shall read:

#### 503.6.2.1 Additional access gate controls

WWherehere motorized, operation of ~~the gate shall be by preemption device and/or electronic key switch.~~ an additional gate shall be by operated by siren operated sensors.

(2361)

Add sSection 503.7, Temporary fire department access roads, is added and shall read:-

#### 503.7 Temporary fire department access roads

When required, temporary access roadways shall be a minimum of 16 feet (4,877 mm wide), with a minimum of 4 inches (101.6 mm) thickness of aggregate base course or decomposed granite compacted to a 90% density where natural soil will not meet compaction.

(2462)

Replace sSection 505.1, "Address Identification", is entirely deleted and replaced with the following language: -shall read:

#### 505.1 Address Identification

All address numerals shall be in contrasting color with their background; Where a building stands alone, it is required that the address numerals be placed on the building front in an approved location by the Fire Department Official, visible from the nearest primary roadway, and that the minimum height of address numerals be six (6) inches when the building front is less than 150 feet from the nearest primary roadway, and increase two inches in height for every 50 feet more than 150 feet from the nearest primary roadway to a maximum required height of 12 inches. The stroke width shall be minimum one-half ( $\frac{1}{2}$ ) inch for numerals up to eight (8) inches in ~~height, and~~height and increase in size to one (1) inch in width when the numeral height is required to be more than eight (8) inches. Where in a commercial building complex with multiple tenant spaces that share a main sign visible from the nearest primary roadway, each tenant space shall have their respective suite number on their business front that meets the requirements for standalone buildings as stated in this section, and the commercial building complex sign or sign post shall have address numerals on each side of the sign that faces a primary roadway, or on the post or pillar facing the roadway that holds sign, of at least eight (8) inches in height and a minimum stroke width of one (1) inch for signs less than thirty-five (35) feet in height and ten (10) inches in height with a minimum stroke width of two (2) inch for signs more than thirty-five (35) feet in height. All suites within a commercial building complex that have a rear exit, shall have their respective address numerals affixed to the rear exits, with the same requirements applicable to the business front.

(63)

Section 505.1.1 Building Complex Identification, is added and shall read:

505.1.1 Building Complex Identification

A building complex composed of multiple structures shall have an official suite/unit number assigned to each building as well as a street address number. If there is sufficient street frontage, each unit or building may be assigned a separate official street address number. The official street address number of each structure as designated by the Building Official must be prominently posted on the building so that it is visible from the nearest public street. Each number designated by the Building Official for each individual suite/unit must be conspicuously posted on the suite/unit.

(64)

Section 505.4 Additional markings and signs, is added and shall read:

505.4 Additional markings and signs

When required by the fire code official, the following signs shall be posted in an approved manner, in conspicuous location(s):

(65)

Section 506.1 Where required, is entirely deleted and replaced with the following language:

506.1 Where required

Where access to or within a structure or an area is restricted because of secured openings or where immediate access is necessary for life-saving or fire-fighting purposes, the fire code official is authorized to require a key box to be installed in an approved location. The key box shall be a Knox ® rapid entry system capable of holding the number of keys necessary for operation and access of necessary equipment, doors, and other areas necessary for access as determined and approved by the fire code official. The Knox ® rapid entry system shall be keyed to system code registered for the City of Shavano Park Fire Department.

(66)

Section 506.1.1 Locks, is entirely deleted and replaced with the following language:

506.1.1 Locks

Any lock required by the fire code official for access, or where a lock is placed per request of the owner or manager of the business or property, and the area locked is determined by the fire code official to require access; the lock shall be a Knox ® rapid entry system keyed to the system code registered by the City of Shavano Park Fire Department.

(67)

Section 506.1.2 Key boxes for non-standardized fire service elevator keys, is entirely deleted and replaced with the following language:

506.1.2 Key boxes for non-standardized fire service elevator keys

Key boxes provided for non-standardized fire service elevator keys shall comply with Section 506.1 and all of the following:

1. The key box shall be a Knox ® rapid entry system keyed to the system code registered by the City of Shavano Park Fire Department.
2. The front cover shall be permanently labeled with the words “Fire Department Use Only-Elevator Keys.”
3. The key box shall be mounted at each elevator bank at the lobby nearest to the lowest level of fire department access.

4. The key box shall be mounted 5 feet 6 inches (1676 mm) above the finished floor to the right side of the elevator bank.

5. Contents of the key box are limited to fire service elevator keys. Additional elevator access tools, keys and information pertinent to emergency planning or elevator access shall be permitted when authorized by the *fire code official*.

6. In buildings with two or more elevator banks, a single key box shall be permitted to be used when such elevator banks are separated by not more than 30 feet (9144 mm). Additional key boxes shall be provided for each individual elevator or elevator bank separated by more than 30 feet (9144 mm).

**Exception:** A single key box shall be permitted to be located adjacent to a *fire command center* or the nonstandard fire service elevator key shall be permitted to be secured in a key box used for other purposes and located in accordance with Section 506.1.

(68)

Section 506.2.1 Key Box Access and Removal of Keys, is added and shall read:

506.2.1 Key Box Access and Removal of Keys

The Shavano Park Fire Department shall have the only key to the key box. Removal of any key by other than the authorized Fire Department personnel shall be a violation of this Code.

(69)

Section 507.3 Fire flow, is amended and shall read:

507.3 Fire flow

The approved method to determine the required Fire Flow for buildings or portions of buildings and facilities shall be as per Appendix B of the International Fire Code, 2018 edition. When utilizing Table B105.1 to determine number and distribution of fire hydrants, and the flow requirement falls between the values on the table, the flow requirement shall be rounded up to meet the higher value.

(70)

Section 507.4 Water Supply Test, is amended and shall read:

507.4 Water Supply Test

Adequacy of the water supply shall be determined by an approved flow test that is conducted on the fire hydrants nearest the project site. The flow test shall be as follows:

1. The flow test shall have been conducted no more than twelve (12) months prior to the date of construction document submittal to the City of Shavano Park.
2. The flow test shall be constructed in accordance with the 2016 edition of NFPA 291, Recommended Practice for Fire Flow Testing and Marking of Hydrants.
3. The flow test results shall be submitted with the construction documents in accordance with the NFPA standard fire flow test format.
4. If the water supply piping is not yet constructed, hydraulic calculations for the proposed piping design shall be submitted. The calculations shall be based on the flow test conducted on the fire hydrants nearest the project site and shall verify that the piping design provides the minimum required fire flow at no less than 25 psi residual. Upon completion of construction and prior to final certificate of occupancy, a flow test shall be conducted to verify the results of the calculations.

(71)

507.5.1.2 Additional Locations required, is added and shall read:

507.5.1.2 Additional Locations required

Public and/or private fire hydrants are required to be installed where one or more of the following conditions exist:

1. Existing fire hydrants do not meet the required fire hydrant location and spacing criteria defined in Section 507.5.1, or Appendix C.
2. The complexity of the project justifies their installation as determined by the Fire Marshal.

(72)

507.5.5 Clear space around hydrants, is amended and shall read:

507.5.5 Clear space around hydrants

A 3-foot (914 mm) clear space shall be maintained around the circumference of fire hydrants except as otherwise required or approved. The clear space around hydrant and the access to the hydrant shall be level, unobstructed, and firefighters

must be able to operate the hydrant without climbing above surrounding grade level.

(73)

507.5.7 Fire Hydrant Installation Criteria, is added and shall read:

507.5.7 Fire Hydrant Installation Criteria

Fire hydrants shall be installed per the following criteria:

1. Fire hydrants shall be a minimum of one (1) foot and a maximum of seven (7) feet from the gutter face of the curb.
2. The steamer connection shall be a minimum of one and one-half (1.5) feet and a maximum of two (2) feet above grade.
3. All private hydrants shall be painted to the same standard as public hydrants.
4. Fire hydrants shall be right turn only.
5. The steamer connection shall face the street, fire access road or fire lane.
6. All new fire hydrants will have 4" steamer connection and open to the right.

(7425)

Add sSection 511, "Maintenance of records-", is added and shall read:

511 Maintenance of records

-Owners or managers of buildings or properties that store or use hazardous materials shall maintain chemical documents (MSDS), and building/site data, construction, maintenance and modifications over the entire life of the building. A means shall be developed for offsite storage and maintenance of the documents. In addition, this information shall be made available in suitably designed hard copy or electronic format for use by emergency responders. Such information shall be easily accessible by responders during emergencies.

(75)

Section 603.5.3 Special day care provision, is added and shall read:

603.5.3 Special day care provision

In adult and child day care facilities, unvented fuel burning heaters and portable electric heaters of all types are prohibited.

(2676)

Add sSection 605604.12, Electrical service disconnect, is added and shall read:-

604.12 Electrical service disconnect

-Where electrical service disconnect controls are located inside a building, a door providing direct access from the exterior to the room containing such electrical shutoff controls shall be provided, when required by the fire chief.

(77)

Section 703.2 identification of protected openings, is added and shall read:

703.2 Identification of protected openings

Walls and partitions required to have protected openings (fire walls, fire barriers, fire partitions, smoke barriers, and smoke partitions) shall be permanently identified with signs or stenciling. Such identification shall be above any ceiling or other concealed space. Markings shall be red in color, with at least four (4) inch letters with one half (½) inch stroke width and shall be spaced so that no more than ten (10) feet is visible without a marking. Markings shall include the phrase, "Fire Barrier, Protect All Openings".

(2778)

~~Add section 901.4.1.1, Main fire sprinkler valve assembly and riser area. The main fire sprinkler valve assembly and riser area shall be installed inside the building. A door providing direct access from the exterior wall into the room containing fire sprinkler controls shall be provided. The main fire sprinkler valve assembly and riser area shall be installed in accordance with NFPA 13, and shall be equipped with a listed double horizontal or vertical backflow prevention device(s) sized to match riser piping. Clearance around the fire riser and other equipment shall not be less than 36 inches. This room shall be designed and used for fire protection and fire detection equipment only.~~

~~(28)Section 901.4.6.2 Marking on access doors, shall read:~~

901.4.6.2 Marking on access doors

Access doors for automatic sprinkler system riser rooms and fire pump rooms

shall be labeled with an approved sign. The lettering shall be in contrasting color to the background and reflective. Letters shall have a minimum height of 2 inches (51 mm) with a minimum stroke of 3/8 inch (10 mm).

Add Section 901.4.4.26.5, Exterior identification of main fire sprinkler valve assembly and riser area, is added and shall read:

Section 901.4.6.5, Exterior identification of main fire sprinkler valve assembly and riser area

Where an exterior access door is required by the fire chief, a weatherproof horn and strobe unit shall be installed on the exterior wall outside of the main fire sprinkler valve assembly and riser area. This horn and strobe shall be installed according to the requirements for a water-flow notification appliance referenced in NFPA 13. It shall be interconnected to actuate concurrently with the water-flow alarm-initiating device of the system, but its placement is in addition to the minimum requirements for water-flow alarm, unless otherwise approved by the fire chief.

(2979)

Section 901.5 Installation Acceptance Testing, is hereby amended to read as follows:

901.5 Installation Acceptance Testing.

Fire detection and alarm systems, fire-extinguishing systems, fire hydrant systems, fire standpipe systems, fire pump systems, private fire service mains and all other fire protection systems and appurtenances thereto shall be subject to acceptance tests as contained in the installation standards and as approved by the fire code official. The fire code official shall be notified before any required acceptance testing. A representative of the Fire Marshal shall witness all required acceptance tests for all these systems.

(80)

Section 901.6 Inspection, testing and maintenance, is added and shall read:

901.6.2.3 Maintenance Agreement.

A maintenance agreement, as defined by Section 202, with a licensed fire protection company shall be provided to the Fire Marshal for each fire protection system at all times. Proof of a maintenance agreement shall be provided during any system acceptance test. Agreements for testing and inspection only as defined by Section 202 shall not be credited with having met this requirement.

(81)

Section 901.7 Systems out of service, is hereby amended to read as follows:

901.7 Systems out of service.



Where a required *fire protection system* is out of service, the fire department and the *fire code official* shall be notified immediately and, where required by the *fire code official*, the building shall either be evacuated or an *approved* fire watch shall be provided for all occupants left unprotected by the shutdown until the *fire protection system* has been returned to service.

A fire watch will be performed at all times that a system is taken out of service. Except for emergencies, the *fire code official* shall be given 72-hours' notice before a system is voluntarily taken out of service. When, at the discretion of the Fire Chief or his designee, there is a life safety issue, uniformed employees of the Shavano Park Fire Department or other fire watch personnel as *approved* by the Fire Chief or his designee shall perform a fire watch. Fire watch personnel shall be provided with at least one approved means for notification to the fire department dispatch and their sole duty shall be to perform constant patrols and watch for safety hazards and occurrences of fire. The cost of the fire watch shall be at the current overtime rate for fire inspections and shall be the sole responsibility of the owner/contractor to pay. The fire watch fee shall be paid before final approval is granted on system work.

(82)

Section 903.2.1.1 Group A-1, Shall read:

903.2.1.1 Group A-1

An automatic sprinkler system shall be provided for Group A-1 occupancies where one of the following conditions exists:

1. The fire area exceeds 10,000 square feet.
2. The fire area has an occupant load of 100 or more.
3. The fire area is located on a floor other than a level of exit discharge serving such occupancies.
4. The fire area contains a multi-theater complex.

(83)

Section 903.2.1.3 Group A-3, Shall read:

903.2.1.3 Group A-3

An automatic sprinkler system shall be provided for Group A-~~3~~<sup>4</sup> occupancies where one of the following conditions exists:

1. The fire area exceeds 10,000 square feet.
2. The fire area has an occupant load of 100 or more.

3. The fire area is located on a floor other than a level of exit discharge serving such occupancies.

4. The fire area contains a multi-theater complex.

(84)

Section 903.2.1.4 Group A-4, Shall read:

903.2.1.4 Group A-4

An automatic sprinkler system shall be provided for Group A-4 occupancies where one of the following conditions exists:

1. The fire area exceeds 10,000 square feet.

2. The fire area has an occupant load of 100 or more.

3. The fire area is located on a floor other than a level of exit discharge serving such occupancies.

4. The fire area contains a multi-theater complex.

(85)

Section 903.2.3 Group E, shall read:

903.2.3 Group E

An automatic sprinkler system shall be provided for throughout all Group E occupancy fire areas greater than 10,000 square feet or with accessible areas above or below the level of exit discharge.

(86)

Section 903.2.4 Group F-1, Shall read:

903.2.4 Group F-1

Automatic sprinkler system shall be provided throughout all buildings containing Group F-1 occupancy where one of the following conditions exists:

1. A Group F-1 fire area exceeds 10,000 square feet.

2. A Group F-1 fire area is located more than two stories above grade plane.

3. The combined area of all Group F-1 fire areas on all floors, including any mezzanines, exceeds 12,000 square feet.

(87)

Section 903.2.7 Group M, shall read:

903.2.7 Group M

An automatic sprinkler system shall be provided throughout all buildings containing Group M occupancy where one of the following conditions exists:

1. A Group M fire area exceeds 10,000 square feet.
2. A Group M fire area is located more than two stories above grade plane.
3. The combined area of all Group M fire areas on all floors, including any mezzanines, exceeds 10,000 square feet.
4. A Group M occupancy is used for the display and sale of upholstered furniture.

(88)

Section 903.2.9 Group S-1, Shall read:

903.2.9 Group S-1

An automatic sprinkler system shall be provided throughout all buildings containing Group S-1 occupancy where one of the following conditions exists:

1. A Group S-1 fire area exceeds 10,000 square feet.
2. A Group S-1 fire area is located more than two stories above grade plane.
3. The combined area of all Group S-1 fire areas on all floors, including any mezzanines, exceeds 12,000 square feet.
4. A Group S-1 fire area used for the storage of commercial trucks or buses where the fire area exceeds 5,000 square feet.

(89)

Section 903.3.1.2.3 Elevator Machine Room, is added and shall read:

903.3.1.2.3 Elevator Machine Room

In all R occupancies or occupancies using a 13R system with elevator systems, the elevator machine room shall be sprinklered as per NFPA 13 standards.

(90)

Section 905.2.1 Class-I Reducer is added, and shall read:

905.2.1 Class-I Reducer

A two and one-half (2-1/2) inch by one and one-half (1-1/2) inch reducer shall be provided on Class-I standpipe connections with caps and chains.

(91)

Section 906.5.1 Conspicuous location in Group R occupancies, is added and shall read:

Section 906.5.1 Conspicuous Locations in Group R occupancies

In addition to other areas listed herein or in NFPA10, fire extinguishers in R occupancies may also be placed in any of the following locations to satisfy the requirements:

1. On a wall in the unit;

2. Inside a closet, cabinet or pantry as long as the door has a label indicating that there is a fire extinguisher inside;

3. Inside a mechanical closet as long as the door has a label indicating that there is a fire extinguisher insider; or

4. Inside storage closets as long as the door has a label indicating that there is a fire extinguisher insider and there is no locking device on the door that requires a key or combination to open it.

(92)

Section 907.2, Delete exception to section 907.2.

(93)

Section 907.2.1, Delete exception to section 907.2.1.

(94)

Section 907.2.2, Delete exception to section 907.2.2.

(95)

Section 907.2.3, Delete all exceptions in section 907.2.3.

(96)

Section 907.2.4, Delete exception to section 907.2.4.

(97)

Section 907.2.6, Delete exceptions to section 907.2.6.

(98)

Section 907.2.6.1, Delete exceptions to section 907.2.6.1.

(99)

Section 907.2.6.2, Delete exceptions to section 907.2.6.2.

(100)

Section 907.2.6.3.3, Delete exceptions to section 907.2.6.3.3.

(101)

Section 907.2.7, Delete exception to section 907.2.7.

(102)

Section 907.2.8, Delete exceptions to section 907.2.8.

(103)

Section 907.2.8.2, Delete exceptions to section 907.2.8.2.

(104)

Section 907.2.9.1, Delete exceptions to section 907.2.9.1.

(105)

Section 907.2.12, Delete exceptions to section 907.2.12.

(106)

Section 912.1.1 Installation, is added and shall read:

912.1.1 Installation

When single or multiple fire department connections service a building or group of buildings, the piping shall be arranged so that use of any fire department connection will supply the entire building or group of buildings.

(107)

Section 912.2 Location, is amended with the following inserted and shall read:

912.2 Location

Sprinkler system and standpipe fire department connections shall be:

1. Within forty (40) feet of a public street, approved fire lane, or access roadway;
2. Within one hundred (100) feet of an approved fire hydrant as measured and approved by the Fire Chief.
3. Minimum of two (2) feet above finished grade and a maximum of four (4) feet above finished grade for standard inlets and minimum of 30 inches at lowest point above finished grade and maximum of four (4) feet above finished grade for the fire department connection;
4. The Fire Chief shall approve the location of any freestanding fire department connections;
5. Fire department connections for H occupancies will be freestanding remote and located as determined by the Fire Chief.
6. Fire department connection(s) shall be located on the main entrance side of the building, and within 100 feet of a fire hydrant.
7. All fire department connections will utilize a 5" Stortz® connector with a 30 degree turn-down unless approved by the fire chief during the plans review process.

~~Replace section 912.2, Location. Fire department connection(s) shall be located on the main entrance side of the building, remote from the building, outside of the collapse zone, and within 100 feet of a fire hydrant. Fire department connections shall be so located that the fire apparatus and hose connected to supply the system will not obstruct access to the building for other fire apparatus. The location of the fire department connections shall be approved by the Fire Chief.~~

~~(30)~~

~~Add section 912.2.1.1, Identification of remote fire department connection(s). A weatherproof, electronic visual indicator (strobe) shall be installed as part of any remote fire department connection. Its type and connection shall be consistent with NFPA 72 for water flow devices, be interconnected to actuate with other dedicated water flow devices but shall not take the place of any other required exterior water flow device unless otherwise approved by the fire chief.~~

~~(34108)~~

~~Add sSection 912.4.15.1, Additional sSignages, is added and shall read:-~~

#### 912.5.1 Additional signage

An additional metal sign with dimensions twelve (12) inches wide and ten (10)

inches in height shall be posted not more than 72 and not less than 60 inches from the bottom of the sign to grade level and within 6 feet of the fire department connection. This additional sign shall have a white reflective background and have the letters "FDC" in red reflective material and be permanently affixed to a wall or post. The letters shall be at least 4 inches in height and a ½ inch stroke width.

(109)

Section 1003.8 Special Provisions, is added and shall read:

1003.8 Special Provisions

Rooms in E occupancies used for kindergarten or daycare, children 5 or under, classified as an E occupancy shall not be located above or below the first story.

(32110)

Section 1008.3.4 Illumination in Group E is added, and shall read:

1008.3.4 Illumination in Group A and Group E

Group E occupancies shall have emergency lighting in interior stairs, corridors, shops, and laboratories, and windowless areas with student occupancy.

(111)

Section 1009.1 Accessible Means of Egress, shall read:

Section 1009.1 Accessible Means of Egress

All buildings or portions of buildings must comply with the accessibility standards adopted by the State of Texas. Projects shall be submitted to the Texas Department of Licensing and Regulation for review, inspection and approval in accordance with State law. Copies of the approval on plans shall be submitted to the fire department for review and final approval.

~~Add section 1007.3.1, Exit stairways. shall read: In order to be considered a part of an accessible means of egress, an exit stairwell shall have a clear width of 60 inches (1524 mm) minimum between handrails and shall either incorporate an area of refuge within an enlarged floor-level landing or shall be accessed from either an area of refuge complying with section 1007.6 or a horizontal exit. Exit access stairways that connect levels in the same story are not permitted as part of an accessible mean of egress. Exception numbers 2, 3, and 4 are hereby deleted.~~

(33112)

Add to sSection 4007.4.11009.2.2, "Elevators, is added and shall read:

#### 1009.2.2 Elevators

~~."~~Where an elevator is required to meet the standards of an accessible means of egress, its construction shall be hardened, designed to withstand a maximum credible fire scenario without collapse. The structures fire resistance shall be enhanced to ensure that an uncontrolled fire shall result in a burnout without collapse of the elevator structure. The building's structure shall not depend on the elevator shaft for support. The elevator car shall be of such a size and arrangement to accommodate a 24 inch by ~~84-inch~~84-inch ambulance stretcher in the horizontal, open position and shall be identified by the international symbol for emergency medical services (star of life). The symbol shall not be less than 3 inches high and shall be placed inside on both sides of the ~~hoistway~~hoist way doorframe.

(34113)

Section 1010.1.9.5 Bolt locks. Delete exceptions; #3, #4, and #5.

~~(Replace section 1011.2, Where required. Add the following: Where floor proximity exit signs are required in chapter 11 through chapter 42 of NFPA 101 (Life Safety Code), such signs shall be located near the floor level in addition to those signs required for doors or corridors. The signs shall be illuminated and sized in accordance with this code. The bottom of the sign shall be not less than 10 inches (254 mm), but not more than 12 inches (305 mm), above the floor. For exit doors, the sign shall be mounted on the door or adjacent to the door, with the nearest edge of the sign within 4 inches (100 mm) of the doorframe.~~

(35)

~~Add Exception 1011.3.1, Illumination. Tritium-powered or photo-luminescent exit signs are not acceptable and are prohibited.~~

(36114)}

Section 2303.2 Emergency disconnect switches, shall read:

#### 2303.2 Emergency disconnect switches

An approved, clearly identified and readily accessible emergency disconnect switch shall be provided at an approved location to stop the transfer of fuel to the



fuel dispensers in the event of a fuel spill or other emergency. An emergency disconnect switch for exterior fuel dispensers shall be located within 100 feet (30 480 mm) of, but not less than 20 feet (6096 mm) from, the fuel dispensers. For interior fuel-dispensing operations, the emergency disconnect switch shall be installed at an approved location. Such devices shall be distinctly labeled as: EMERGENCY FUEL SHUTOFF. Signs shall be provided in approved locations and be a minimum of 18 inches high and 24 inches wide.

(115)

Section 2303.2.2 Additional Emergency disconnect switches for attended self-service, is added and shall read:

2303.2.2 Additional emergency disconnect for attended self-service.

Attended facilities shall have an additional emergency disconnect switch located inside the building for attendant use at a location approved by the fire code official.

(116)

Section 2306.2.1.1 Inventory Control for underground tanks, is amended to read as follows:

2306.2.1.1 Inventory Control for underground tanks.

Accurate daily (normal working days only) inventory records shall be maintained and reconciled on all Class I, II or III-A liquid storage tanks for indication of possible leakage from tanks or piping. The records shall be made available for inspection by the Fire Marshal, and shall include, as a minimum, records showing by product: daily reconciliation between sales, use, receipts, and inventory on hand. If there is more than one system consisting of a tank(s), serving pump(s), or dispenser(s) for any product, the reconciliation shall be made separately for each tank system.

1. Daily inventory shall be maintained for each tank system at each location by the operator. The inventory records shall be kept for the past 12 months at the premises.

2. Inventory shall be based on the actual daily measurement and recording daily recording of actual sales, or by readout from an automated gauging system. The inventory records shall include a daily compilation of gain or loss. The mere recording of pump meter reading and product delivery receipts shall not constitute adequate inventory records.

3. The operator of the location shall be held responsible for notifying the owner or person(s) in control of the facility to take action to correct any abnormal loss or gain not explainable by spillage, temperature variations

or both causes.

4. The Fire Marshal may require the operator of an underground tank storage system to test the system for tightness, at the operator's expense, when accurate daily inventory records have not been maintained as required or when in his judgment conditions indicate possible leakage of product from the location of such tanks.

5. The Fire Marshal may require copies of Class I, II and III-A liquid storage tank inventories, deliveries or receipt of product sales and dip gauge stick readings or other control measures in addition to copies of any tank tightness or line leakage test results from the station operator, agent, or terminal management.

6. When a service station tank is found to be leaking, its contents shall be removed immediately. If any investigations or tests indicate the source of such loss, the owner shall take immediate action to correct the system failure and remove dangerous spillage from the environment.

7. The Fire Marshal may order the closure of a Service Station by barricading if necessary and the emptying of contents from storage tanks should the operator of a service station be unwilling to cooperate with the Fire Department during the search for the source of such leakage or should the Fire Marshal determine that a hazardous condition exists that merits such action.

(117)

Section 2306.2.3 Above-ground tanks located outside, above grade, is amended by adding Sections 2306.2.3.1 Inspections, 2306.2.3.2 Required Access, and 2306.2.3.3 Fire Hydrant Access as follows:

2306.2.3.1 Inspections.

An inspection of the installation shall be conducted prior to loading the tank with fuel. For those installations approved by the Fire Chief or his designee to dispense class 1 liquids, the initial loading of fuel shall be witnessed by the fire inspector.

2306.2.3.2 Required Access.

Fire apparatus access roads shall be provided for every aboveground storage tank. The aboveground storage tank shall not be more than 150 feet from fire apparatus access roads as measured by an approved route.

2306.2.3.3 Fire Hydrant Access.

A minimum of one fire hydrant shall be provided for every aboveground storage

tank. The aboveground storage tank shall not be located more than 250 feet from a fire hydrant as measured by an approved route.

(118)

Add Section 2308.3.2, Vehicle impact protection, is added and shall read.

2308.3.2 Vehicle impact protection

Vehicle impact protection shall be installed and approved by the Fire Chief.

~~Vehicle impact protection for CNG gas storage containers, pumps and dispensers shall be provided in accordance with section 2306.4.~~

(37119)

Replace Section 3103.5, "Use Period", is entirely deleted and replaced with the following language:

3103.5 Use Period

~~shall read:~~ Temporary tents, air-supported, air-inflated or tensioned membrane structures and canopies shall not be erected for a period of more than four (4) days within a 12-month period on a single premise.

(120)

Section 5601.1.3.1 Unlawful Possession of Fireworks, is added and shall read:

5601.1.3.1 Unlawful Possession of Fireworks

See Chapter 16, Article III. – Fireworks of the City of Shavano Park Code of Ordinances.

(121)

Section 5601.1.3.2 Instigating or Aiding a Minor to Violate the Ordinance Prohibiting Fireworks, is added and shall read:

5601.1.3.2 Instigating or Aiding a Minor to Violate the Ordinance Prohibiting Fireworks.

See Chapter 16, Article III. – Fireworks of the City of Shavano Park Code of Ordinances.

(122)

5601.1.3.3 Summons to be issued for Violation of Fireworks Ordinance are added to read as follows:

5601.1.3.3 Summons to be issued for Violation of Fireworks Ordinance.

See Chapter 16, Article III. – Fireworks of the City of Shavano Park Code of Ordinances.

(123)

Section 5602.1 Definitions, is amended by adding a definition as follows:

5602.1 Definitions

The following words and terms shall, for the purposes of this chapter and as used elsewhere in this code, have the meanings shown herein.

**HIGHWINDS.** Sustained wind velocity of 15 mph or gusts of 25 mph.

(38124)

Delete Appendix A, Board of Appeals.

(39125)

Add sSection Appendix C, 105.2 "Additional Distribution, is added and shall read:-"

Appendix C, 105.2 Additional Distribution

A fire hydrant shall be located not more than 100 feet from an unobstructed and approved route to a fire department connection (FDC) located at ground level. The FDC may be installed in an approved remote location, and within 100 feet to a fire hydrant. This distance and route is as approved by the Fire Chief.

~~A fire hydrant shall be required within 100 feet of a fire department stan~~

(126)

Delete Appendix J, "Building Information System".

(127)

Delete Appendix L, "Requirements for Firefighter Air Replenishment Systems".

## CITY COUNCIL STAFF SUMMARY

Meeting Date: January 28, 2019

Agenda item: 6.8

Prepared by: Darrell Dover

Reviewed by: Bill Hill

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### **AGENDA ITEM DESCRIPTION:**

**6.8. Discussion / action - Future purchase of an Aerial Platform Fire Demo Engine - Fire Chief**

**X**

**Attachments for Reference:** 1)

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**BACKGROUND / HISTORY:** The current engine (E139B) is a demo vehicle purchased on June 15, 1999. At the September 10, 2018 Special City Council Meeting, the Council authorized staff to immediately begin research to purchase a demo 100' Ariel firetruck and authorizing staff to negotiate purchase during 2019 and said purchase not to exceed \$1.1M to be taken out of capital improvement fire department reserves.

- City Council needs to make the fundamental decision of what type of vehicle will replace our current fire engine this year **(STATUS: Completed – Purchase Ladder Truck Upon availability)**
- **If unable to purchase a Demo or stock vehicle,** the process could take up to a **year** to properly research, create vehicle specifications and complete the bid process (this process is ongoing).
- **If unable to purchase a Demo or stock vehicle,** the process could take an **entire year** to build a vehicle once the pre-build contract is signed.
- The new vehicle will need to be in-service by **FY 2020-21** to ensure credit from ISO

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### **DISCUSSION:**

Chief Naughton presented information briefs on August 21st and 27<sup>th</sup>.

The **initial** reverse timeline as discussed in the workshop **was:**

- December 2020
  - Expected delivery of new vehicle for FY 2020-21 budget year
- October 2019
  - Place order for new vehicle. Note: it takes 360 – 420 days to build an aerial vehicle.
- September 2019
  - Place the purchase of an aerial device on the City Council agenda for final approval.

- August 2019
  - Consider direct purchase of vehicle through Buy Board/HGAC or the sealed bid process (30 days for sealed bids)
- July 2019
  - City Council initial approval of specifications
  - Develop and write specifications based on need.
- November 2018 – June 2019
  - Research aerial types, engine, transmission, pump, axels, suspension, and construction types. Research current vehicles for failures and maintenance and repair needs.
  - **Fire Chief provides City Council In Progress Review (IPR) updates based upon decision made**

At the October 2018 City Council Meeting, Council clarified guidance to direct the staff to immediately begin search for a viable Demo Truck for near term purchase and to report back to Council findings as the situation is developed.

#### In Progress Review:

- **Currently assessing the needed features of the ladder truck**
- **We have reached out to an additional manufacturer (Spartan/Smeal) to discuss availability of a comparable ladder truck, and pricing of the truck**
- **The demo truck built by Pierce Mfg. has been sent back to the factory for upgrades, and remains on target to be available in October 2019.**
- **Currently discussing with all manufacturers if there is a stock unit currently in production that would be available in the near future, potentially creating cost savings to the city**

I know this is a time sensitive subject for council, but I do not feel comfortable taking action on this item at this meeting. I am awaiting additional information from the new vendor (Spartan/Smeal) that I contacted this week for the availability and pricing of a demo unit. Something else to consider is the availability of a stock unit that might be in production. These are “base” units built by the manufacturer that may not have all the bells and whistles, but would certainly get the job done (think of it as a Ford F150 XLT compared to F150 Platinum). This could afford additional cost savings to the city. I have asked all vendors for the availability of any stock units. The current demo unit being pursued by the department from Pierce has returned and remains at the factory for upgrades and new features. The truck remains on target to be available around October 2019.

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**COURSES OF ACTION:** At this time I recommend to continue to gather information for Council vote at the February council meeting or if the opportunity opens up at a Special meeting to be called (TBD'ed)

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**FINANCIAL IMPACT:** Varies based upon model selected for purchase.

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**MOTION REQUESTED:** N/A

THIS REPORT WAS PRINTED ON Monday, December 03, 2018

## City of Shavano Park

Permit Type	Issued	Proj.#	Stat	Location	Contractor	Code	Valuation	Fees Due	Fees Paid
AD ADDITIONS									
800614 AD	11/27/18	10	FG	I 308 CLIFFSIDE DR	ROXTON DEVELOPMENT,	105	518,932.00	4,175.31	4,175.31
800542 AD	11/28/18	07	CH	I 105 HAPPY TRAIL	ALLIED OUTDOOR SOLU	107	91,342.00	1,000.00	1,000.00
2 Permits for type AD ADDITIONS							610,274.00	5,175.31	5,175.31
BC BUILDING - COMMERCIAL									
700841 BC	11/20/18	17	CE	I 4050 N. LOOP 1604 W ATKINSON & ASSOCIAT	327		1,899,567.00	12,453.00	12,453.00
1 Permit for type BC BUILDING - COMMERCIAL							1,899,567.00	12,453.00	12,453.00
BR BUILDING - RESIDENTIAL									
800559 BR	11/07/18	18	AH	I 160 BEDINGFELD	DAVIS CUSTOM HOMES	101	333,372.00	2,888.00	2,888.00
800615 BR	11/27/18	18	AJ	I 631 GEDDINGTON	PRESTIGE HOMES	101	319,167.00	2,790.00	2,790.00
800616 BR	11/27/18	18	AK	I 556 TALMADGE	PRESTIGE HOMES	101	399,961.00	3,350.00	3,350.00
800617 BR	11/27/18	18	AL	I 523 TALMADGE LN.	PRESTIGE HOMES	101	328,670.00	2,853.00	2,853.00
4 Permits for type BR BUILDING - RESIDENTIAL							1,381,170.00	11,881.00	11,881.00
DW DRIVEWAY PERMIT									
800579 DW	11/02/18	10	GP	I 134 WAGON TRAIL RD	HOMEOWNER - ENGLER	645	3,000.00	50.00	50.00
1 Permit for type DW DRIVEWAY PERMIT							3,000.00	50.00	50.00
EC ELECTRIC - COMMERCIAL									
800596 EC	11/15/18	15	AB	I 4118 POND HILL, BLD	JETTER ELECTRIC SER	705	23,950.00	500.00	500.00
800604 EC	11/19/18	18	AG	I 4358 LOCKHILL SELMA	ALL TEXAS ELECTRICA	705	82,100.00	1,000.00	1,000.00
800587 EC	11/29/18	17	BN	I 3208 NAPIER PARK	WILBERT'S POWER ELE	705	720.00	100.00	100.00
3 Permits for type EC ELECTRIC - COMMERCIAL							106,770.00	1,600.00	1,600.00
ER ELECTRIC - RESIDENTIAL									
800578 ER	11/02/18	10	VJ	I 105 RIPPLE CREEK RD	FAIRVIEW ELECTRIC D	705	1,850.00	50.00	50.00
800611 ER	11/26/18	18	AH	I 160 BEDINGFELD	MARK ELECTRIC	705	10,376.00	300.00	300.00
800612 ER	11/26/18	07	PF	I 105 PEPPER BUSH LN	HOMEOWNER - VELASQU	705	300.00	50.00	50.00
3 Permits for type ER ELECTRIC - RESIDENTIAL							12,526.00	400.00	400.00
FN FENCE PERMIT									
800584 FN	11/07/18	09	FN	I 115 SHAVANO DR	HOMEOWNER - GRONA	650	2,567.48	50.00	50.00
800607 FN	11/19/18	09	AB	I 139 WAGON TRAIL RD	ENRIQUE ARANGO	650	24,358.00	100.00	100.00
800609 FN	11/20/18	09	FN	I 115 SHAVANO DR	S A QUALITY FENCE C	650	1,975.12	50.00	50.00
3 Permits for type FN FENCE PERMIT							28,900.60	200.00	200.00
FO FINISH OUT - COMMERCIAL									
300544 FO	11/05/18	18	AG	I 4358 LOCKHILL SELMA	DRASH CONTRACTING C	437	330,000.00	3,203.20	3,203.20
1 Permit for type FO FINISH OUT - COMMERCIAL							330,000.00	3,203.20	3,203.20
GS GARAGE SALE PERMIT									
300606 GS	11/16/18	09	CG	C 112 TURKEY CREEK RD	HOMEOWNER HAASE	800	10.00	10.00	10.00



THIS REPORT WAS PRINTED ON Monday, December 03, 2018

## City of Shavano Park

Permit Type	Issued	Proj.#	Stat	Location	Contractor	Code	Valuation	Fees Due	Fees Paid
1 Permit for type	GS	1		GARAGE SALE PERMIT			10.00	10.00	10.00
HC HVAC - COMMERCIAL									
1800585 HC	11/08/18	15	AB	I 4118 POND HILL, BLD	CLIMATE CONTROL	710	12,568.00	400.00	400.00
1 Permit for type	HC	1		HVAC - COMMERCIAL			12,568.00	400.00	400.00
HR HVAC- RESIDENTIAL									
800580 HR	11/05/18	07	RF	C 602 BLACKJACK OAK	ARAMENDIA PLUMBING,	710	9,500.00	300.00	300.00
800583 HR	11/07/18	07	LB	C 326 REGENT CIRCLE	AIRTRON	710	3,995.00	100.00	100.00
800592 HR	11/14/18	07	CE	I 108 SADDLETREE RD	AIRTRON	710	11,637.00	300.00	300.00
800595 HR	11/14/18	18	AD	I 552 TALMADGE LANE	CLIMATE CONTROL	710	7,546.00	200.00	200.00
800608 HR	11/20/18	10	YB	C 112 WARBLER WAY	AIRTRON	710	10,450.00	300.00	300.00
5 Permits for type	HR	5		HVAC- RESIDENTIAL			43,128.00	1,200.00	1,200.00
PC PLUMBING - COMMERCIAL									
800560 PC	11/16/18	06	B	I 3611 PAESANOS PKWY	BOLIN PLUMBING	701	23,425.00	500.00	500.00
800600 PC	11/16/18	18	AG	I 4358 LOCKHILL SELMA	SATEX PLUMBING INC	701	24,100.00	550.00	500.00
800597 PC	11/26/18	15	AB	I 4118 POND HILL, BLD	INDIA PLUMBING	701	5,800.00	200.00	200.00
3 Permits for type	PC	3		PLUMBING - COMMERCIAL			53,325.00	1,250.00	1,200.00
PR PLUMBING - RESIDENTIAL									
800577 PR	11/01/18	18	V	I 219 WELLESLEY LANDI	KEITH ZARS POOLS	701	1,200.00	50.00	50.00
800574 PR	11/07/18	10	IC	I 109 BENT OAK DR	BENCHMARK PLUMBING	701	3,500.00	100.00	100.00
800582 PR	11/07/18	10	VJ	I 105 RIPPLE CREEK RD	SALLPRO PLUMBING	701	540.00	50.00	50.00
800599 PR	11/15/18	09	GE	I 113 SHAVANO DR	ATLAS PLUMBING & DR	701	1,100.00	50.00	50.00
800594 PR	11/19/18	18	AH	I 160 BEDINGFELD	PLUMB STAR	701	19,350.00	500.00	500.00
5 Permits for type	PR	5		PLUMBING - RESIDENTIAL			25,690.00	750.00	750.00
PW PUBLIC WORKS - NO FEE									
800394 PW	11/19/18	17	BL	C 3204 NAPIER PARK	RIGHT CONNECTION PL	325	.00	.00	.00
1 Permit for type	PW	1		PUBLIC WORKS - NO FEE			.00	.00	.00
RM REMODEL - RESIDENTIAL									
800591 RM	11/14/18	10	IC	I 109 BENT OAK DR	PBR PAINTING & REMO	107	6,700.00	200.00	200.00
1 Permit for type	RM	1		REMODEL - RESIDENTIAL			6,700.00	200.00	200.00
RR ROOF - RESIDENTIAL									
800588 RR	11/15/18	09	BN	I 116 LONG BOW RD	TEKSA ROOFING & MOR	725	11,845.00	150.00	150.00
1 Permit for type	RR	1		ROOF - RESIDENTIAL			11,845.00	150.00	150.00
SP SWIMMING POOL									
800575 SP	11/01/18	18	V	I 219 WELLESLEY LANDI	KEITH ZARS POOLS	720	123,910.00	1,418.00	1,418.00
800602 SP	11/20/18	18	N	I 4426 YORKSHIRE COUR	MIRAMAR POOLS, LLC	720	47,800.00	750.00	750.00
2 Permits for type	SP	2		SWIMMING POOL			171,710.00	2,168.00	2,168.00
Totals for all Permit types							4,697,183.60	41,090.51	41,040.51

City of Shavano Park  
PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Page 1

Printed: 01-22-2019

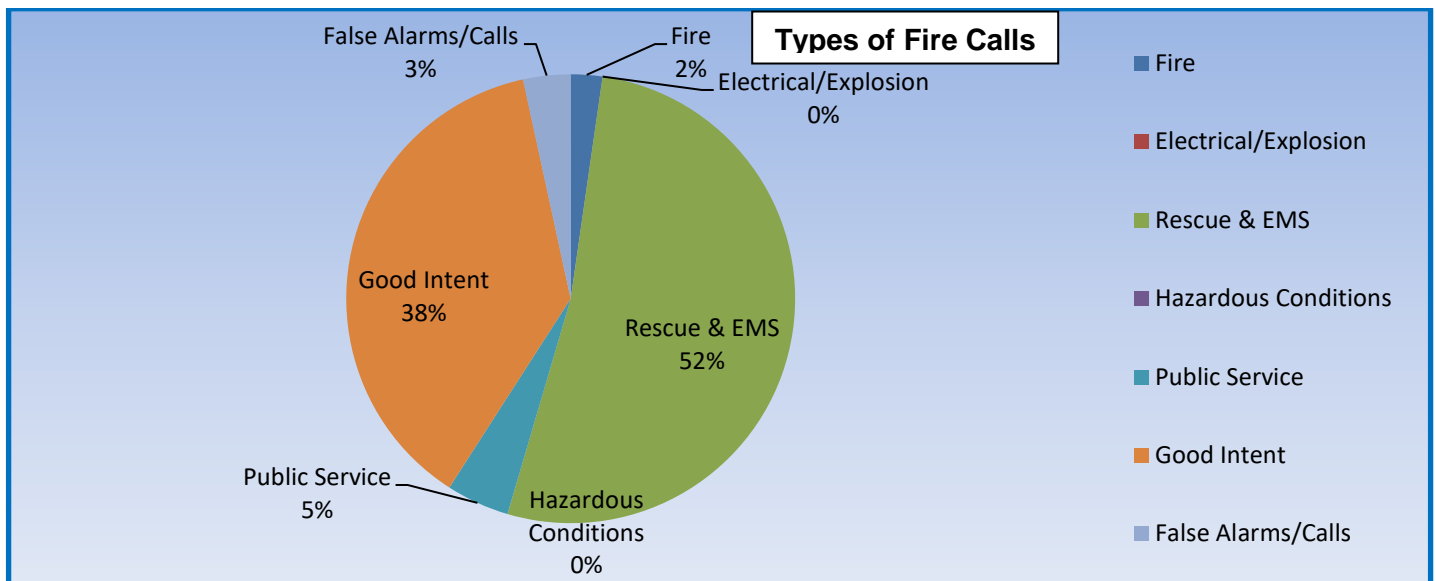
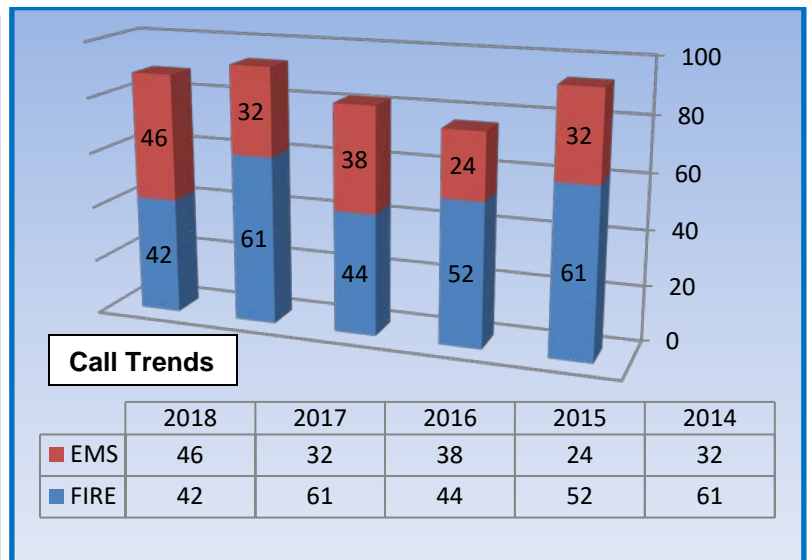
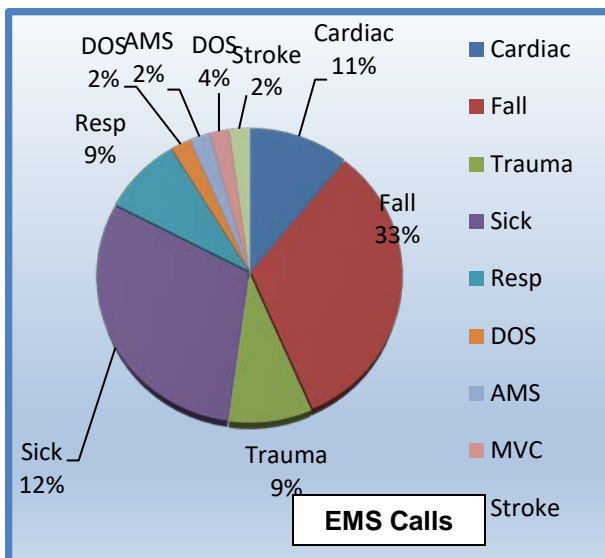
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	Code	Prms	Valuation	Fees Paid	Units	Prms	Valuation	Fees Paid	Units	
<b>NEW RESIDENTIAL HOUSEKEEPING BLDGS:</b>										
SINGLE FAMILY HOUSES DETACHED	101	2	898,938.83	7,371.50	2	2	698,034.80	5,993.00	2	
SINGLE FAMILY HOUSES ATTACHED	102		.00	.00	0	0	.00	.00	0	
IF - IMPROVEMENTS	105	1	31,115.00	750.00	1	2	36,949.90	950.00	1	
<b>RESIDENTIAL NON-HOUSEKEEPING BLDGS:</b>										
HOTELS, MOTELS & TOURIST CABINS	213		.00	.00	0	0	.00	.00	0	
OTHER NON-HOUSEKEEPING SHELTER	214		.00	.00	0	0	.00	.00	0	
<b>NEW NON-RESIDENTIAL BUILDINGS:</b>										
AMUSEMENT, SOCIAL & RECREATIONAL	318		.00	.00	0	0	.00	.00	0	
SERVICE STATIONS & REPAIR GARAGES	322		.00	.00	0	0	.00	.00	0	
OFFICES, BANKS, & PROFESSIONAL	324	1	2,871,700.00	17,419.92	1	0	.00	.00	0	
PUBLIC WORKS & UTILITIES	325		.00	.00	0	0	.00	.00	0	
STORES & CUSTOMER SERVICE	327		.00	.00	0	0	.00	.00	0	
OTHER NON-RESIDENTIAL BLDGS	328		.00	.00	0	0	.00	.00	0	
STRUCTURES OTHER THAN BUILDINGS	329		.00	.00	0	0	.00	.00	0	
<b>ADDITIONS, ALTERATIONS, &amp; CONVERSION</b>										
RESIDENTIAL	434		.00	.00	0	0	.00	.00	0	
NON-RESIDENTIAL & NON-HOUSEKEEPING	437		.00	.00	0	1	399,516.00	3,752.00	1	
ADDS OF RESID. GARAGES (ATCH/DETC)	438		.00	.00	0	1	100.00	100.00	1	
Solar Panels Install	439		.00	.00	0	0	.00	.00	0	
<b>DEMOLITION AND RAZING OF BUILDINGS</b>										
SINGLE FAMILY HOUSES (ATCH/DETACH)	645	1	16,750.00	.00	1	0	.00	.00	0	
ALL OTHER BUILDINGS & STRUCTURES	649		.00	.00	0	1	2,100.00	100.00	1	
FENCE	650	1	2,300.00	50.00	1	2	2,400.00	100.00	2	
FIRE ALARM & SPRINKLERS	675		.00	.00	0	0	.00	.00	0	
PLUMBING	701	6	42,686.90	800.00	6	16	107,382.09	3,816.00	14	
GAS	702		.00	.00	0	0	.00	.00	0	
ELECTRICAL	705	12	136,286.00	4,000.00	12	10	49,237.00	1,850.00	10	
HVAC	710	5	74,769.34	1,950.00	9	7	125,934.00	3,150.00	11	
IRRIGATION	715	1	1,275.64	50.00	1	7	19,372.00	500.00	7	
POOL	720		.00	.00	0	2	201,000.00	2,530.00	2	
ROOF	725	3	84,390.92	450.00	3	4	217,925.85	600.00	4	
SEPTIC SYSTEM	730	2	32,700.00	820.00	0	1	15,000.00	650.00	0	
WATER SOFTENER	735		.00	.00	0	0	.00	.00	0	
CONTRACTORS	800	1	10.00	10.00	1	1	10.00	10.00	1	
TREE PERMIT	801		.00	.00	0	0	.00	.00	0	
<b>TOTALS FOR PERMITS SHOWN ABOVE</b>										
		36	4,192,922.63	33,671.42	38	57	1,874,961.64	24,101.00	57	
<b>Totals of other permits in the period</b>										
		3	20,500.00	520.00	3	2	4,100.00	200.00	2	
<b>TOTAL FOR ALL PERMITS IN THE PERIOD</b>										
		39	4,213,422.63	34,191.42	41	59	1,879,061.64	24,301.00	59	

# Shavano Park Fire Department

## Summary of Events for November 2018



- Shavano Park FD responded to **88** requests for service in November.
- This is an **5.38% decrease** from the previous November.
- Shavano Park FD responded to **5** automatic aid requests from Hollywood Park & Castle Hills Fire Departments.
- Shavano Park FD received **4** automatic aid responses for Castle Hills FD and Hollywood Park FD.
- Shavano Park FD Responded/stood-by for **15** mutual aid requests from other departments
- The average response time for calls within Shavano Park is **4 minutes, 39 seconds** this month.
- Fire Fighters completed a total of **293 hours of fire** and **113 of EMS** training in the month of October
- Certified Fire Inspector inspected **22** commercial buildings.
- Fire crews performed **2** pre-incident fire plan reviews
- Certified Plans Examiners reviewed **7** sets of commercial building/renovation plans/changes to previously submitted plans

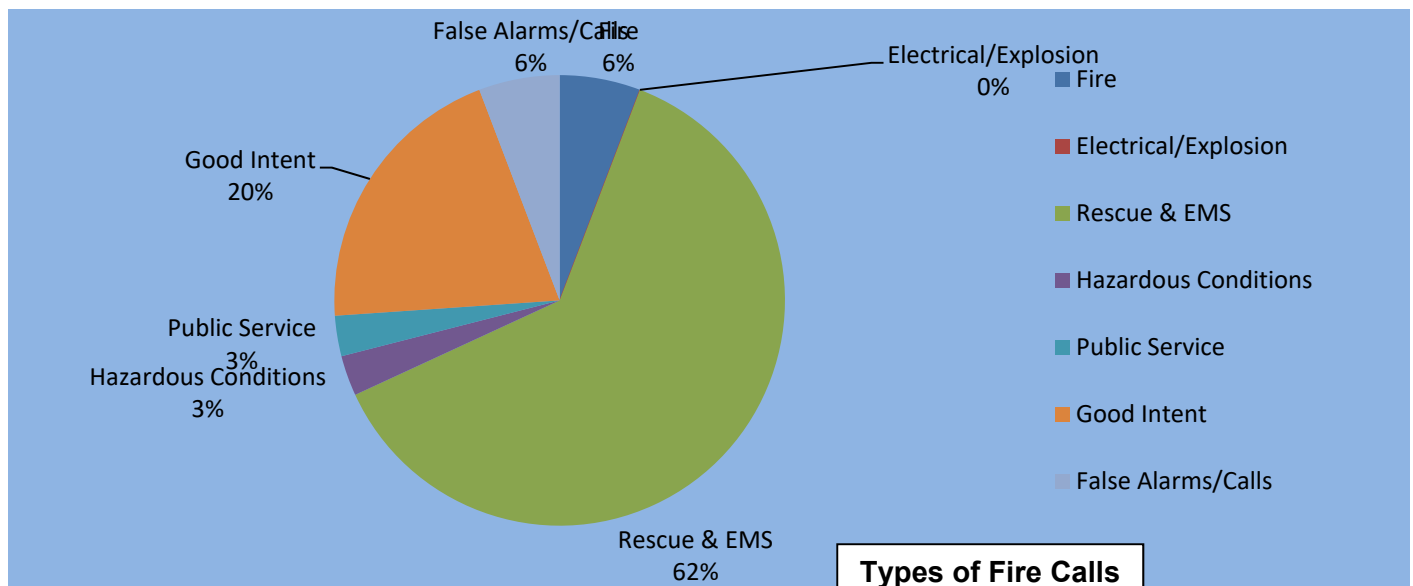
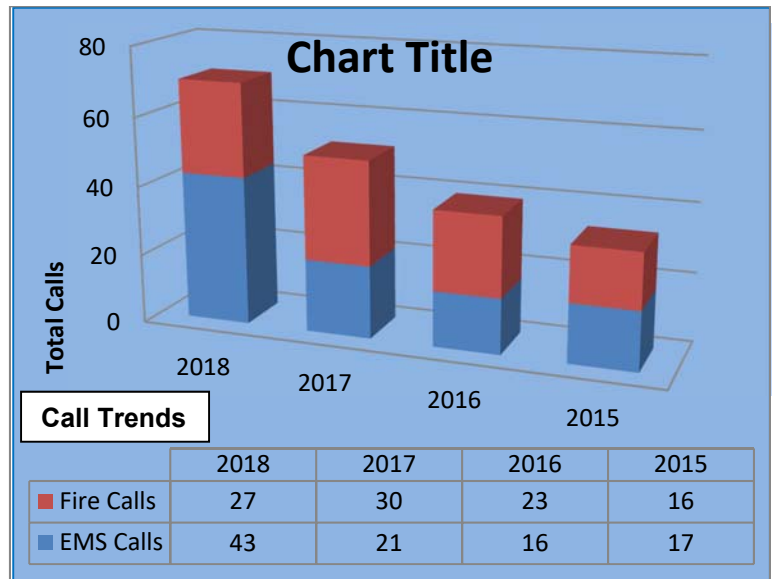
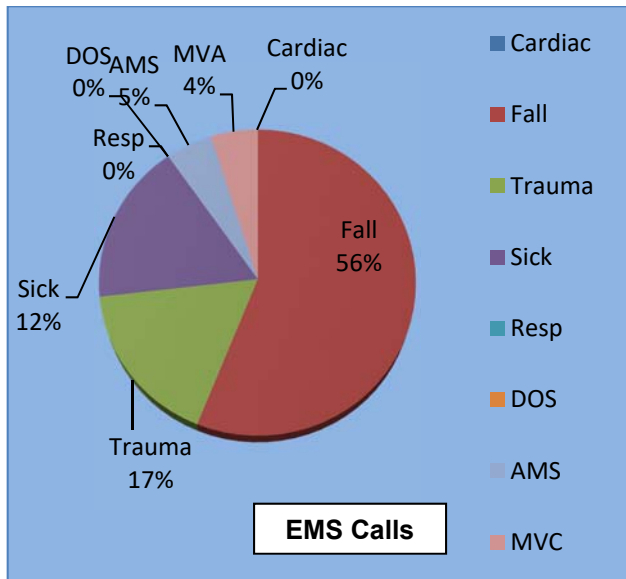


# Shavano Park Fire Department

## Summary of Events for December 2018

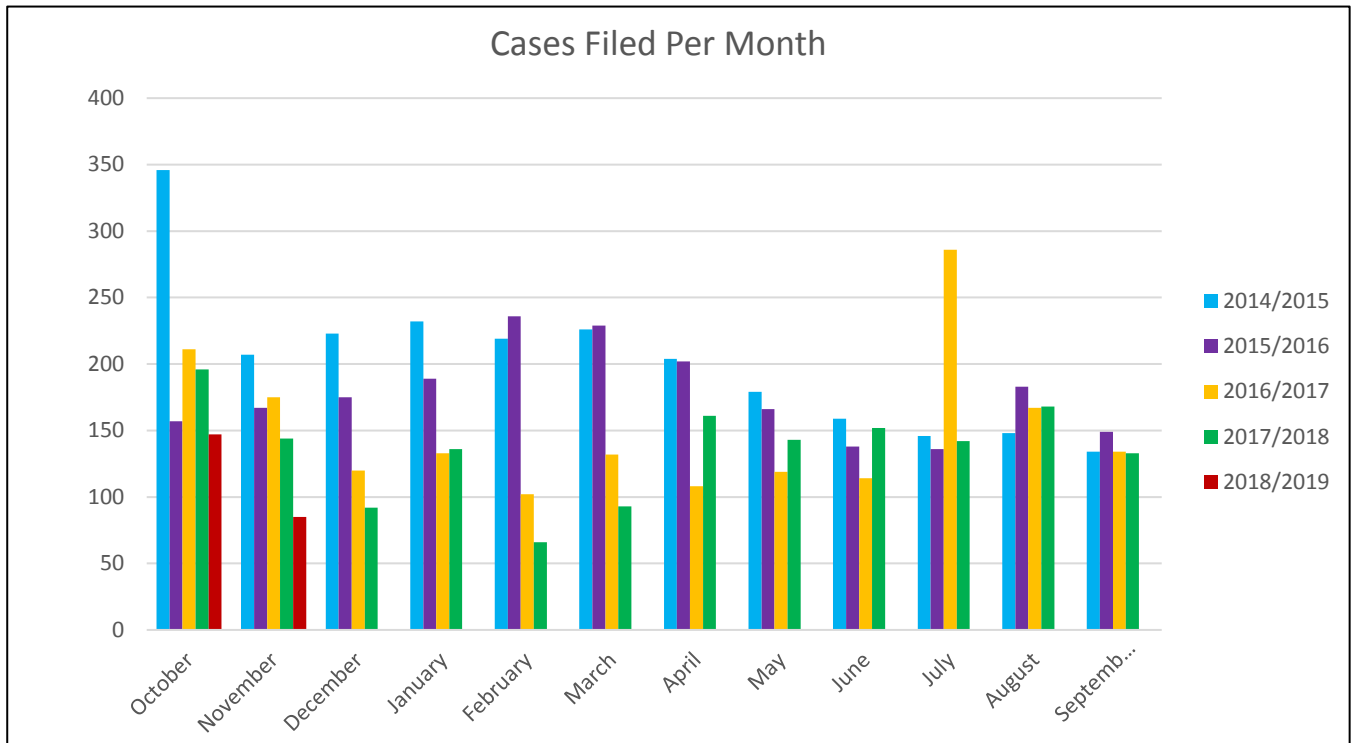


- Shavano Park FD responded to **69** requests for service in December.
- This is a **27.54% decrease** from the previous December.
- Shavano Park FD responded to **2** automatic aid requests from Leon Valley and Grey Forest Fire Departments.
- Shavano Park FD received **2** automatic aid responses for Castle Hills FD and Hollywood Park FD.
- Shavano Park FD Responded/stood-by for **11** mutual aid requests from other departments
- The average response time for calls within Shavano Park is **4 minutes, 58 seconds** this month.
- Fire Fighters completed a total of **239 hours of fire** and **96 of EMS** training in the month of October
- Certified Fire Inspector inspected **11** commercial buildings.
- Fire crews performed 2 pre-incident fire plan reviews
- Certified Plans Examiners reviewed **5** sets of commercial building/renovation plans/changes to previously submitted plans



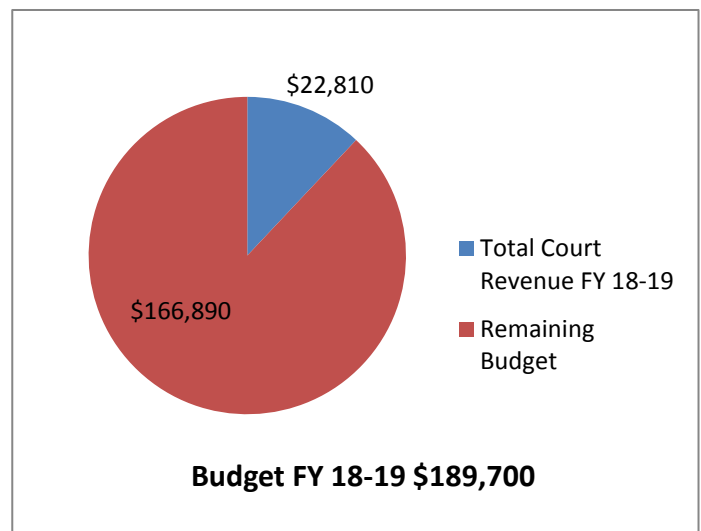
# City of Shavano Park

## Municipal Court Activity November 2018



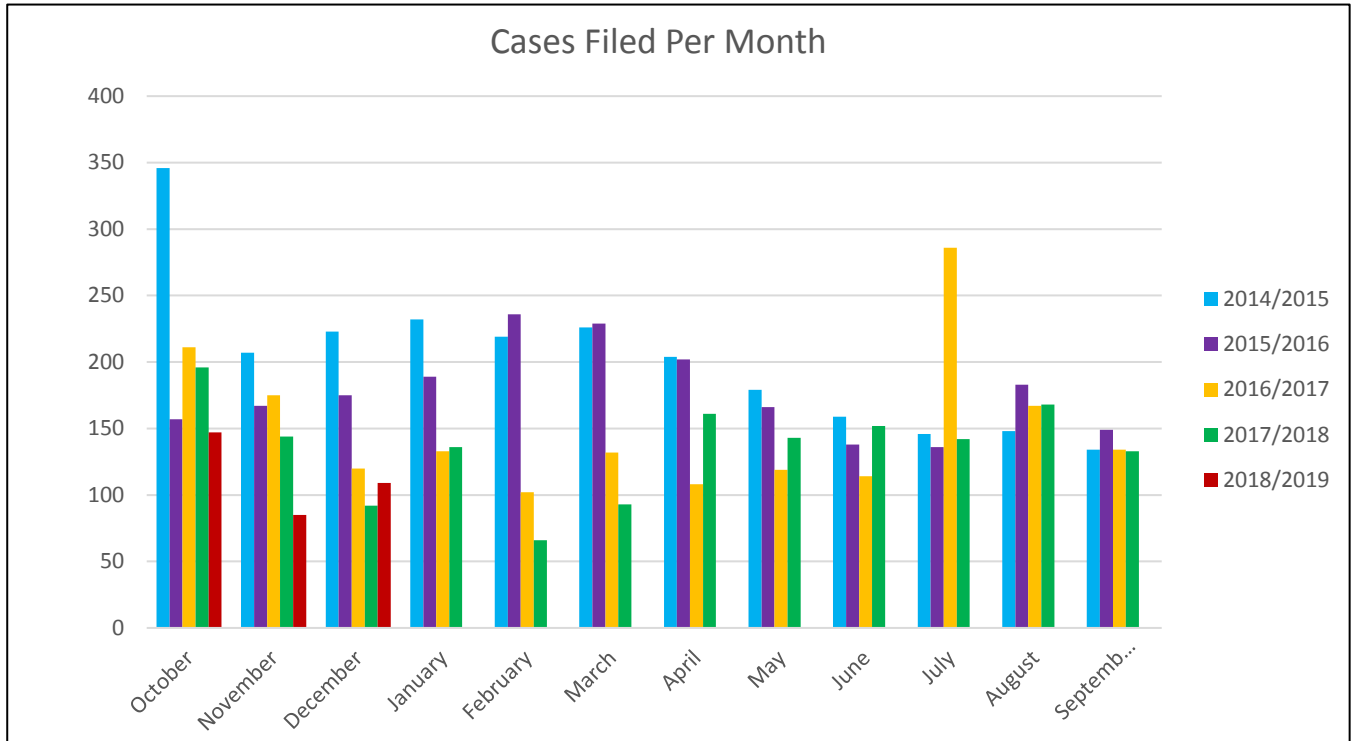
Cases Resolved	Current Month	Prior Year
Fine	28	46
Not Guilty By Judge	0	10
Guilty	15	4
Dismissed	1	4
Compliance Dismissal	15	21
Defensive Driving	11	23
Deferred Disposition	34	38
Proof of Insurance	1	1
<b>TOTAL</b>	<b>105</b>	<b>147</b>

Court Revenue	Current 18/19	Prior 17/18
October	\$ 13,774	\$ 10,597
November	9,036	16,677
December	-	10,926
January	-	11,992
February	-	16,171
March	-	16,604
April	-	15,136
May	-	12,236
June	-	15,187
July	-	15,632
August	-	11,798
September	-	16,523
	<b>\$ 22,810</b>	<b>\$ 169,477</b>



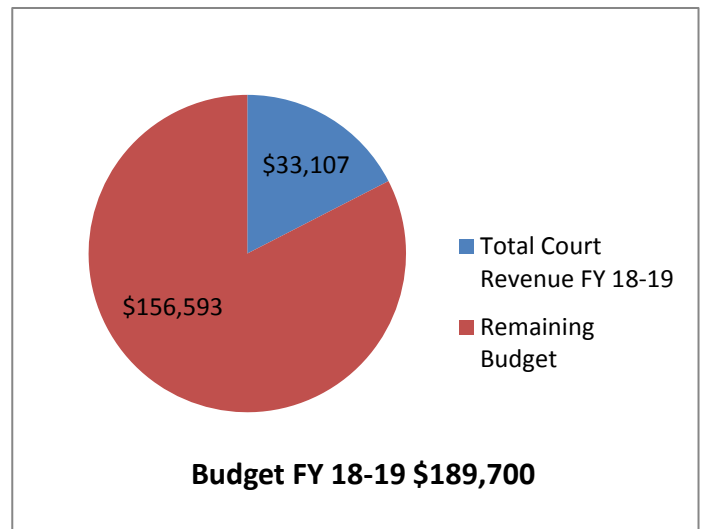
# City of Shavano Park

## Municipal Court Activity December 2018



Cases Resolved	Current Month	Prior Year
Fine	17	35
Not Guilty By Judge	0	0
Guilty	15	14
Dismissed	1	1
Compliance Dismissal	10	14
Defensive Driving	17	21
Deferred Disposition	30	42
Proof of Insurance	4	0
<b>TOTAL</b>	<b>94</b>	<b>127</b>

Court Revenue	Current 18/19	Prior 17/18
October	\$ 13,774	\$ 10,597
November	9,036	16,677
December	10,296	10,926
January	-	11,992
February	-	16,171
March	-	16,604
April	-	15,136
May	-	12,236
June	-	15,187
July	-	15,632
August	-	11,798
September	-	16,523
	<b>\$ 33,107</b>	<b>\$ 169,477</b>



**Monthly Activity Report  
City of Shavano Park Police Department  
November 2018**

**Activity Report: 216 incidents were responded to by the Police Department.  
2456 total incidents were responded to by the Department for 2018.**

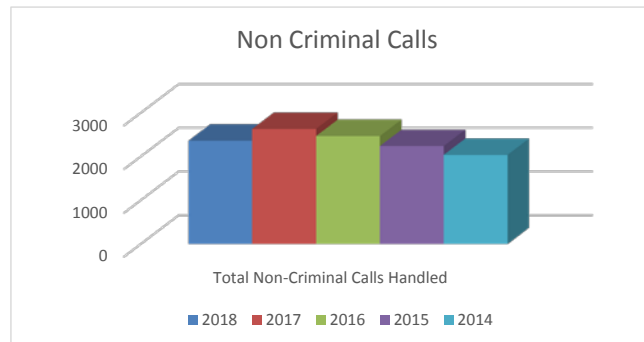
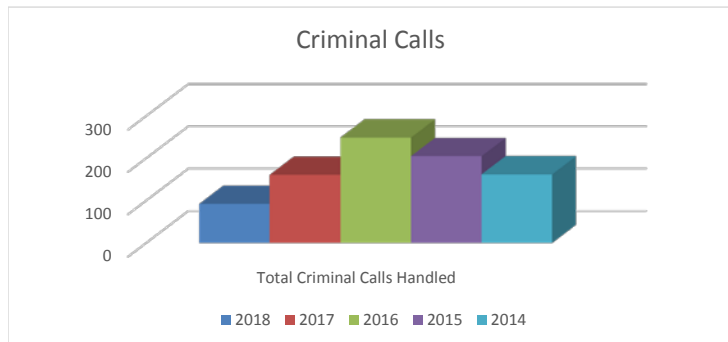
Criminal Calls	Nov	Calendar Year				
		2018	2017	2016	2015	2014
Alcohol Beverage Code Violations	0	1	0	0	0	0
Arrest of Wanted Persons (Outside Agency)	2	18	21	31	39	27
Assault	2	3	1	3	2	1
Burglary Building	0	1	3	17	15	8
Burglary of Habitation	0	4	4			
Burglary Vehicle	2	7	13	50	29	26
Criminal Mischief / Reckless Damage	1	5	15	19	11	13
Criminal Mischief Mail Box	0	0	2	5		
Cruelty to Animals	0	0	0	0	0	0
Deadly Conduct	0	0	0	1	0	0
D.U.I. - Minor	0	0	1	0	0	0
D.W.I. / D.U.I.	1	5	4	6	2	3
Driving while License Suspended / Invalid	0	4	0	2	2	4
Endangerment of Child	0	0	1	0	0	0
Evading Arrest	0	3	0	3	2	2
Failure to Identify	0	0	1	0	1	0
Family Violence	0	1	3	2	2	2
Fraud / Forgery / False Reports / Tamper w/ Govt. Record	0	2	0	4	6	2
Harassment / Retaliation / Terroristic Threat	0	0	2	1	0	4
M.I.P. Alcohol / Tobacco	0	0	0	1	0	0
Murder	0	0	0	0	0	0
Narcotics Violation (class B and up)	1	9	16	30	16	7
Narcotics Violation (class C)	3	17	43	42	27	20
Possession of Prohibited Weapon / Unlawful Carry	0	0	1	3	1	0
Public Intoxication	0	0	3	4	3	4
Resisting Arrest	0	0	1	0	0	1
Robbery	0	0	1	0	2	0
Sexual Assault	0	0	0	1	1	0
Solicitation of a Minor / Indecency with a Minor	0	1	0	1	0	0
Suicide	0	0	0	0	0	0
Theft	0	11	22	17	40	36
Theft of Mail	0	0	1	4		
Theft of Motor Vehicle / Unauthorized Use of Motor Veh.	0	0	2	2	3	2
<b>Total Criminal Calls Handled</b>	<b>12</b>	<b>92</b>	<b>161</b>	<b>249</b>	<b>204</b>	<b>162</b>

**Monthly Activity Report**  
**City of Shavano Park Police Department**  
**November 2018**

**Non-Criminal Calls**

	Nov	Calendar Year				
		2018	2017	2016	2015	2014
Accidents Major (With Injuries)	0	6	10	7	11	9
Accidents Minor (Non-Injury)	9	63	50	62	47	44
Alarm Call	46	460	557	536	528	495
Animal Calls / Complaints	18	157	143	148	143	170
Assist Fire Department / EMS	39	409	388	339	276	285
Assist Other Law Enforcement Agencies	9	81	81	59	69	69
Assist the Public	5	68	106	93	87	108
City Ordinance Violations	1	368	420	386	343	289
permit 1						
Criminal Trespass Warning	0	2	7	0	1	0
Deceased Person / Natural / Unattended	3	18	17	22	8	11
Disturbance / Keep the Peace	5	54	56	81	86	66
Emergency Detention	0	4	10	13	26	12
Health & Safety Violations	0	0	0	0	0	0
Information Reports	14	201	195	176	137	78
Missing Person / Runaway	0	0	1	2	1	5
Recovered Property / Found Property	0	7	21	28	19	15
Suspicious Activity, Circumstances, Persons, Vehicles	21	195	285	288	260	234
Traffic Hazard	8	40	49	62	55	42
Welfare Concern	6	54	52	38	38	18
911 Hang-up Calls	20	177	188	132	109	90
<b>Total Non-Criminal Calls Handled</b>	<b>204</b>	<b>2364</b>	<b>2636</b>	<b>2472</b>	<b>2244</b>	<b>2040</b>
<b>Officer Initiated Contacts</b>						
Community Policing Contacts / Crime Prevention	231	2424	2630	3817	3817	2751
Out of Town / Patrol-By Reports	42	371	480	551	568	626
<b>Total Officer Initiated Contacts</b>	<b>273</b>	<b>2795</b>	<b>3110</b>	<b>4368</b>	<b>4385</b>	<b>3377</b>

There was no reported gang activity for November 2018. For 2018 there have been no reported gang activity.





## November 2018 Breakdown

### Arrest of Wanted Person

1. 4600 blk. Lockhill-Selma Road - Bexar County warrant
2. 3800 blk. DeZavala Road - Bexar County warrant

### Assault

1. 15500 blk. N.W. Military Hwy. - aggravated assault on peace officer
2. 900 blk. Saddletree Court - assault against public servant

### Burglary of Vehicle

1. 3600 blk. Paesanos Pkwy. - force, item taken
2. 3200 blk. N. Loop 1604 W. - force, item taken

### Criminal Mischief

1. 14600 blk. N.W. Military Hwy. - graffiti in wall

### DWI

1. 15400 blk. N.W. Military Hwy. - driving while intoxicated

### Narcotics

1. 200 blk. Kinnan Way - possession of drug paraphernalia (class c)
2. 16000 blk. N.W. Military Hwy. - possession of drug paraphernalia (class c)
3. 4300 blk. Lockhill-Selma Road - possession of drug paraphernalia (class c)
4. 14600 blk. N.W. Military Hwy. - possession of marijuana (class b)

Mileage	November	Calendar Year				
		2018	2017	2016	2015	2014
Total Monthly / Annual Mileage	11499	129829	144779	151041	140356	148885

## City of Shavano Park Police Department November 2018

Officer	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Total A
Warnings	27	26	13	0	8	14	9	11	7	13	9	5	8	5		155
Citations	0	5	24	0	7	7	6	9	2	14	6	4	8	4		96
Cases	15	10	6	25	14	6	24	5	21	9	23	24	11	23		216
Activity Totals	42	41	43	25	29	27	39	25	30	36	38	33	27	32	0	467
Vehicles Stopped	27	28	26	0	13	19	12	15	8	22	15	9	11	7		212
Community Policing	39	46	37	3	1	33	41	0	18	0	0	7	0	6		231

Officer	P	Q	R	S	T	U	V	W	X	Y	Z	Total B
Warnings												0
Citations												0
Cases												0
Activity Totals	0	0	0	0	0	0	0	0	0	0	0	0
Vehicles Stopped												0
Community Policing												0

Grand Total
155
96
216
467
212
231

**Monthly Activity Report  
City of Shavano Park Police Department  
December 2018**

**Activity Report: 189 incidents were responded to by the Police Department.  
2645 total incidents were responded to by the Department for 2018.**

Criminal Calls	Dec	Calendar Year				
		2018	2017	2016	2015	2014
Alcohol Beverage Code Violations	0	1	0	0	0	0
Arrest of Wanted Persons (Outside Agency)	1	19	21	31	39	27
Assault	0	3	1	3	2	1
Burglary Building	0	1	3	17	15	8
Burglary of Habitation	1	5	4			
Burglary Vehicle	1	8	13	50	29	26
Criminal Mischief / Reckless Damage	0	5	15	19	11	13
Criminal Mischief Mail Box	0	0	2	5		
Cruelty to Animals	0	0	0	0	0	0
Deadly Conduct	0	0	0	1	0	0
D.U.I. - Minor	0	0	1	0	0	0
D.W.I. / D.U.I.	1	6	4	6	2	3
Driving while License Suspended / Invalid	0	4	0	2	2	4
Endangerment of Child	0	0	1	0	0	0
Evading Arrest	0	3	0	3	2	2
Failure to Identify	0	0	1	0	1	0
Family Violence	0	1	3	2	2	2
Fraud / Forgery / False Reports / Tamper w/ Govt. Record	0	2	0	4	6	2
Harassment / Retaliation / Terroristic Threat	0	0	2	1	0	4
M.I.P. Alcohol / Tobacco	0	0	0	1	0	0
Murder	0	0	0	0	0	0
Narcotics Violation (class B and up)	1	10	16	30	16	7
Narcotics Violation (class C)	1	18	43	42	27	20
Possession of Prohibited Weapon / Unlawful Carry	0	0	1	3	1	0
Public Intoxication	0	0	3	4	3	4
Resisting Arrest	0	0	1	0	0	1
Robbery	0	0	1	0	2	0
Sexual Assault	0	0	0	1	1	0
Solicitation of a Minor / Indecency with a Minor	0	1	0	1	0	0
Suicide	0	0	0	0	0	0
Theft	0	11	22	17	40	36
Theft of Mail	0	0	1	4		
Theft of Motor Vehicle / Unauthorized Use of Motor Veh.	0	0	2	2	3	2
<b>Total Criminal Calls Handled</b>	<b>6</b>	<b>98</b>	<b>161</b>	<b>249</b>	<b>204</b>	<b>162</b>

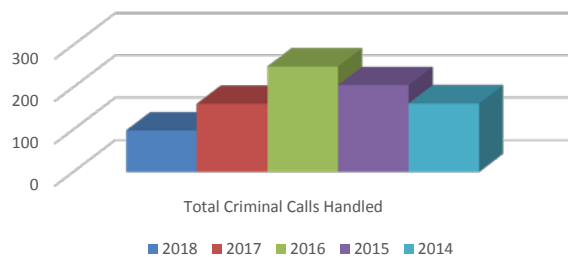
**Monthly Activity Report**  
**City of Shavano Park Police Department**  
**December 2018**

**Non-Criminal Calls**

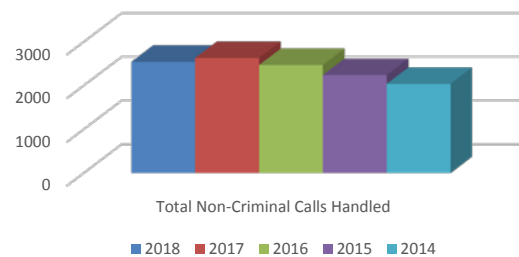
	Dec	Calendar Year				
		2018	2017	2016	2015	2014
Accidents Major (With Injuries)	1	7	10	7	11	9
Accidents Minor (Non-Injury)	6	69	50	62	47	44
Alarm Call	38	498	557	536	528	495
Animal Calls / Complaints	14	171	143	148	143	170
Assist Fire Department / EMS	35	444	388	339	276	285
Assist Other Law Enforcement Agencies	13	94	81	59	69	69
Assist the Public	9	77	106	93	87	108
City Ordinance Violations	6	374	420	386	343	289
tree 1 leash 1 permit 1						
protrusion 1 public nuisance 1 water waste 1						
Criminal Trespass Warning	3	5	7	0	1	0
Deceased Person / Natural / Unattended	2	20	17	22	8	11
Disturbance / Keep the Peace	5	59	56	81	86	66
Emergency Detention	0	4	10	13	26	12
Health & Safety Violations	0	0	0	0	0	0
Information Reports	12	213	195	176	137	78
Missing Person / Runaway	0	0	1	2	1	5
Recovered Property / Found Property	1	8	21	28	19	15
Suspicious Activity, Circumstances, Persons, Vehicles	19	214	285	288	260	234
Traffic Hazard	7	47	49	62	55	42
Welfare Concern	4	58	52	38	38	18
911 Hang-up Calls	8	185	188	132	109	90
<b>Total Non-Criminal Calls Handled</b>	<b>183</b>	<b>2547</b>	<b>2636</b>	<b>2472</b>	<b>2244</b>	<b>2040</b>
<b>Officer Initiated Contacts</b>						
Community Policing Contacts / Crime Prevention	196	2620	2630	3817	3817	2751
Out of Town / Patrol-By Reports	39	410	480	551	568	626
<b>Total Officer Initiated Contacts</b>	<b>235</b>	<b>3030</b>	<b>3110</b>	<b>4368</b>	<b>4385</b>	<b>3377</b>

There was no reported gang activity for December 2018. For 2018 there have been no reported gang activity.

**Criminal Calls**



**Non Criminal Calls**



## December 2018 Breakdown

### Arrest of Wanted Person

1. 4000 blk. DeZavala Road - Dawson County Warrant

### Burglary of Habitation

1. 200 blk. Winding Lane - force, items taken

### Burglary of Vehicle

1. 4000 blk. DeZavala Road - Force, item taken

### DWI

1. 4300 blk. Lockhill-Selma Road - driving while intoxicated

### Narcotics (class B and up)

1. 16600 blk. N.W. Military Hwy. - possession of controlled substance

### Narcotics (class C)

1. 100 blk. Bent Oak - possession of drug paraphernalia

Mileage	December	Calendar Year				
		2018	2017	2016	2015	2014
Total Monthly / Annual Mileage	14734	144563	144779	151041	140356	148885

## City of Shavano Park Police Department December 2018

Officer	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Total A
Warnings	27	17	20	0	26	6	0	6	1	4	8	16	1	5	4	141
Citations	7	3	6	0	27	1	2	10	2	7	6	16	5	6	0	98
Cases	9	7	10	20	17	14	8	19	5	12	10	22	13	9	14	189
Activity Totals	43	27	36	20	70	21	10	35	8	23	24	54	19	20	18	428
Vehicles Stopped	28	20	24	0	42	6	2	14	2	10	12	21	4	9	4	198
Community Policing	52	48	44	6	0	9	0	21	0	12	0	0	0	0	4	196

Officer	P	Q	R	S	T	U	V	W	X	Y	Z	Total B
Warnings												0
Citations												0
Cases												0
Activity Totals	0	0	0	0	0	0	0	0	0	0	0	0
Vehicles Stopped												0
Community Policing												0

Grand Total
141
98
189
428
198
196

**PUBLIC WORKS DEPARTMENT**  
**Monthly Report - November 2018**

**UTILITY**

Started working on Backflow prevention program, worked on a possible city inspection ordinance for Shavano Park.  
 Advanced Water Well Services replaced monitor in panel at Well # 6  
 Well # 8, A/C for VFD has failed - getting quote on copressor vs. new unit  
 Locked one meter and notified 8 other residents for not paying water bills  
 Replaced chlorine ejector at Well # 6 - was failing

**STREETS**

**DRAINAGE**

PWD ordering pump for drainage - area 1 (cow pond)  
 PWD preparing the floodplains permit information for the proposed channel work by Bitterblud  
 PWD met with residents in Huntington regarding drainage issues

**FACILITIES**

PWD continued working on the bid documents for the City Hall roof replacement  
 Digging and setting poles for fence around Public Works Building  
 Paint Mayor's new office at City Hall  
 Fixed panel on A/C unit over Police Department

**OTHER**

Crews combined to clean 3 alleys from Cliffside to Fawn Drive

<b>Water Utility</b>	<b>NOVEMBER</b>	<b>MO</b>	<b>FY</b>
# of Gallons Pumped		6,580,100	12,965,984
# of Gallons Pumped from Trinity		317,841	869,433
Total Pumped		6,897,941	13,835,417
 # of Gallons Sold		6,279,000	13,016,800
Water Losted in gallons		618,941	818,617
Flushing		6,550	13,100
% of Loss		8.97%	5.93%
 Water Revenue		\$21,176.15	\$44,288.21
EAA Fees Collected		\$3,139.50	\$6,508.40
Water Service Fees		\$4,945.06	\$9,412.26
Debt Service Collected		\$4,460.80	\$9,413.20
Late Fees		\$620.23	\$1,708.60
 Water Used by City		58,000	251,000
Water Cost Used by City		\$406.98	\$1,490.11
# of Water Complaints		5	45
# of Bill Adjustments		3	\$439.91
# of locate tickets		10	113

**PUBLIC WORKS DEPARTMENT**  
**Monthly Report - December 2018**

**UTILITY**

Hosted Water Cross Connection Class for water staff and outside agencies  
 Monitoring water quality issues, primarily three residents on Wagon Trail  
 Flushed Wagon Trail/Trinity Well - placed back online  
 Inspected sand filter media and cleaned filtration cylinders thoroughly

**STREETS**

Completed Flagger Traffic Training for PW staff  
 Attended meeting with TxDOT/RS&H regarding NW Military utilities and design schedule  
 Placed asphalt - 133 Wagon Trail, 126 Wagon Trail (both utility trenches)m Honey Bee cul-de-sac (utility repair)  
 202 Hunters Branch (major rutting) Shavano r./Military (pot hole on edge of radius), Rock Squirrel (utility repair),  
 Fire Dept driveway (edge falling off, trucks need wider path), Well #1 driveway washed away from September storms

**DRAINAGE**

PD attended Flood Resilience training regarding wastewater and wastewater facilities  
 Initiated the clearing brush/debris from stormwater drainage inlets in Shavano Creek

**FACILITIES**

Holiday event clean up  
 Contacted building contractors and fence contractors for PW yard  
 Met with building contractors and fence contractors for PW yard

**OTHER**

Assist resident at 116 Warbler Way dealing with AT&T contractor to fix service line broken and debris in water lines inside house  
 Assist CPS with contacting residents to get permission to access their backyards

<b>Water Utility</b>	<b>DECEMBER</b>	<b>MO</b>	<b>FY</b>
# of Gallons Pumped		6,178,685	19,144,669
# of Gallons Pumped from Trinity		378,789	1,248,222
Total Pumped		6,557,474	20,392,891
 # of Gallons Sold		6,089,200	19,106,000
Water Lossed in gallons		435,323	1,253,940
Flushing		40,981	54,081
% of Loss		6.63%	6.28%
 Water Revenue		\$20,135.99	\$64,424.20
EAA Fees Collected		\$3,044.60	\$9,553.00
Water Service Fees		\$4,950.16	\$14,362.42
Debt Service Collected		\$4,467.20	\$13,880.40
Late Fees		\$616.67	\$2,325.27
 Water Used by City		46,000	297,000
Water Cost Used by City		\$278.03	\$1,768.14
# of Water Complaints		2	47
# of Bill Adjustments		0	\$0.00
# of locates		42	145

## CITY COUNCIL STAFF SUMMARY

Meeting Date: January 28, 2019

Agenda item: 7.6.

Prepared by: Brenda Morey

Reviewed by: Bill Hill

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### **AGENDA ITEM DESCRIPTION:**

Presentation of November 2018 Monthly Reports

X

### **Attachments for Reference:**

- a) November 2018 Power Point Presentation
- b) November 2018 Revenue and Expenditure Report
- c) November 2018 Monthly Check Register

---

**BACKGROUND / HISTORY:** The information provided is for the FY 2018-19 budget period, month ending November 30, 2018. The “Current Budget” column contains the original adopted budget. This summary highlights key points related to the current month’s activity for the General Fund and Water Utility Fund. Staff is also prepared to present the power point briefing at the council meeting.

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### **DISCUSSION:**

#### **10 - General Fund** (Page 1 of Revenue and Expenditure Report)

As of November 30, 2018, General Fund revenues total \$1,111,807 or 21.33% of the budget. General Fund expenditures total \$939,836 or 18.03% of the budget with 2 months or 16.67% of the year complete.

#### **Revenues (GF)** (Page 2 & 3)

- Current M&O Property tax (10-599-1010) collections for the month are \$472,069. The City has received 23.24% of its annual budgeted amount to date. The City had received 20.49% of its annual budgeted amount through November 2017, so collections are ahead of the same time frame when compared to prior year.
- Delinquent Taxes (10-599-1020) – The City received \$17,151 for delinquent tax levies, the main contributor being Rogers Shavano Park UT18/19 LTD of \$42,610 for 2013-2017 tax years. This amount is offset by refunds, with the most significant being \$21,077 to Brookdale – Shavano Park for 2016 and 2017 litigation settlement.
- Sales Tax revenue received this month totaled \$37,983 for September sales reported for monthly and quarterly filers. Collections are slightly behind budget, however Whataburger is currently under construction and the City is optimistic, that when the restaurant is open, collections will move closer to budgeted amounts.
- Franchise Fees are paid quarterly and generally received two months after the quarter. This revenue category is on target at 25.13% of budget.
- Permits and Licenses revenues total \$42,505 for the month, with \$33,472 in building permits and \$7,968 in plan review fees. This area is a bit behind budget as the permit office has been slow – weather and holiday related.

- Court fees for the month are \$8,516, this is below the amount recognized in November 2017 of \$15,806.
- Police/Fire revenues total \$3,139 for the month. The City has collected 25.16% of the annual budgeted amount in the first two months of the fiscal year. This is volume driven.

### **Expenditures (GF) (Pages 4-14)**

-The Council (600) is at 21.52% spent year to date. Main expenditures incurred this month were for the City-sponsored holiday event, held December 1<sup>st</sup>. Travel/lodging/meals is currently over budget as the annual TML conference was very well attended by Council this year.

-The Administration Department (601) is a bit ahead of target with \$80,606 spent this month or 19.56% of the annual budget utilized to date. Larger non-routine expenditures this month include \$2,870 for City Hall painting and wall repairs in building maintenance (5030) and \$1,755 in special services (3080) for IRS interest and penalties associated with a late 941 deposit from July 2017.

-The Court Department (602) expenditures for the month are \$7,938 or 22.27% of the budget used to date. There were no unusual or significant expenditures incurred this month.

-The Public Works Department (603) expenditures for the month are \$35,518 with 12.81% of the annual budget utilized to date. There were no unusual or significant expenditures incurred this month.

-The Fire Department (604) is a bit ahead of budget at \$170,052 expended this month, 17.92% total spent year to date. Overtime costs are higher than expected due to the firefighter/paramedic position vacancy since October. Contract Labor (4086) reflects costs for the interim fire chief, with the new Chief starting January 7, 2019.

-The Police Department (605) is a bit ahead of budget for day-to-day expenditures with \$168,870 spent this month, 19.35% of the annual budget utilized. Vehicle maintenance (5020) includes \$1,344 to replace unit 509's tensioner assembly, 4 oxygen sensors and the serpentine belt.

-The Development Services Department (606) maintains the Professional Services paid for engineering, outside permit inspection, sanitary, and health inspection services with total expenditures of \$5,115 for the month or 10.01% of the annual budgeted amount utilized.

### **20-WATER FUND**

As of November 30, 2018, the Water Fund total revenues are \$109,908 or 12.29% of the total annual budgeted amount. Water Fund (Water department & Debt Service) expenses total \$127,477 or 14.25% of adopted budget.



**Revenues (Water)**

- Water consumption (5015) billed in November for the month of October is \$22,603. Total consumption for the month is approximately 7,640,000 gallons less than the previous year or \$29,274 of revenue.
- The Debt Service (5018) and Water Service Fee (5019) remain on target with annual budgeted amounts as these are flat fees and are not related to volume charges recognized, at 16.73% and 16.97% respectively.
- The EAA Pass Thru (5036) fees are charged to customers based on usage, \$3,346 was recorded for the month and 9.81% of the annual budgeted amount has been recognized to date.

**Expenses (Water)**

Water department (606) expenses for the day-to-day operations are a bit ahead of budget with a total of \$56,577 for the month or 18.03% of the budget utilized. Expenses include TCEQ's FY2019 water system fee of \$1,680 in water analysis fees (3082) and the annual water lease payment of \$12,282 in water rights/lease payments (4099).

Debt service payments are scheduled for February and August.

**PAYROLL**

The City is on a bi-weekly payroll; there have been 5 pay periods out of 26 so approximately 19.23% should be expensed in the line items directly related to personnel. This is a higher percentage than the % of year completed at 16.67%, which explains why all the departments are ahead of their budgets at this time. Workers Comp Insurance (1037) is at 0% which is expensed quarterly and will not be calculated until December. TMRS (1040) expenditures for departments is at approximately 18.4%, on track with the related salaries account (1010) and a bit ahead of budget, as discussed earlier. Health insurance related line items are at approximately 16.3% or 2 months.

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**COURSES OF ACTION:** None related to the Report.

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**FINANCIAL IMPACT:** N/A

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**STAFF RECOMMENDATION:** N/A

## CITY COUNCIL STAFF SUMMARY

Meeting Date: January 28, 2019

Agenda item: 7.6.1.

Prepared by: Brenda Morey

Reviewed by: Bill Hill

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### **AGENDA ITEM DESCRIPTION:**

Presentation of December 2018 Monthly Reports

X

### **Attachments for Reference:**

- a) December 2018 Power Point Presentation
- b) December 2018 Revenue and Expenditure Report
- c) December 2018 Monthly Check Register

---

**BACKGROUND / HISTORY:** The information provided is for the FY 2018-19 budget period, month ending December 31, 2018. The “Current Budget” column contains the original adopted budget. This summary highlights key points related to the current month’s activity for the General Fund and Water Utility Fund. Staff is also prepared to present the power point briefing at the council meeting.

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### **DISCUSSION:**

#### **10 - General Fund** (Page 1 of Revenue and Expenditure Report)

As of December 31, 2018, General Fund revenues total \$2,272,626 or 43.59% of the budget. General Fund expenditures total \$1,317,956 or 25.28% of the budget with 3 months or 25.00% of the year complete.

#### **Revenues (GF)** (Page 2 & 3)

- Current M&O Property tax (10-599-1010) collections for the month are \$1,060,731. The City has received 55.55% of its annual budgeted amount to date. The City had received 56.80% of its annual budgeted amount through December 2018, so collections are slightly behind the same time frame when compared to prior year.
- Delinquent Taxes (10-599-1020) – The City received \$26,784 for delinquent tax levies, the main contributor being Rogers Shavano Park UT18/19 LTD of \$28,104 for 2013-2017 tax years, total paid including I&S. There were no prior year amounts refunded.
- Sales Tax revenue received this month totaled \$31,861 for October sales reported for monthly filers. Collections are slightly behind budget, however Whataburger is currently under construction and the City is optimistic, that when the restaurant is open, collections will move closer to budgeted amounts.
- Franchise Fees are paid quarterly and generally received two months after the quarter. This revenue category is on target at 25.15% of budget.
- Permits and Licenses revenues total \$12,379 for the month, with \$11,105 in building permits. This area is behind budget as the permit office has been slow – weather and holiday related.

- Court fees for the month are \$9,840, slightly below the amount recognized in December 2017 of \$10,382.
- Police/Fire revenues total \$7,724 for the month. The City has collected 31.91% of the annual budgeted amount in the first three months of the fiscal year. This is volume driven.

### **Expenditures (GF) (Pages 4-14)**

-The Council (600) is at 39.99% spent year to date. Main expenditures incurred this month were for the City-sponsored holiday event, held December 1<sup>st</sup>. Travel/lodging/meals is currently over budget as the annual TML conference was very well attended by Council this year.

-The Administration Department (601) is a bit ahead of target with \$72,796 spent this month or 27.79% of the annual budget utilized to date. Larger expenditures this month include \$15,500 for the FY18 financial audit in account 4083 (City received a discount of \$650 from the contract amount), also received the quarterly invoice from Bexar County Appraisal District (4084) of \$3,962.

-The Court Department (602) expenditures for the month are \$6,061 or 29.46% of the budget used to date. There were no unusual or significant expenditures incurred this month.

-The Public Works Department (603) expenditures for the month are \$37,066 with 19.12% of the annual budget utilized to date. There were no unusual or significant expenditures incurred this month.

-The Fire Department (604) is on budget at \$124,055 expended this month, 24.87% total spent year to date. Overtime costs are higher than expected due to the firefighter/paramedic position vacancy since October. Our new firefighter/paramedic started January 1. Special Services (3080) reflects the contract with Chief Naughton for EMS billing and related follow-up for billable calls through October 31, 2018. Contract Labor (4086) reflects costs for the interim fire chief, with the new Chief starting January 7, 2019. Vehicle maintenance (5020) includes \$2,045 to replace E139B's gear box. EMS Supplies (6040) reflects normal replenishment of supplies as well as \$1,200 for medical waste disposal.

-The Police Department (605) is a bit ahead of budget for day-to-day expenditures with \$127,298 spent this month, 26.71% of the annual budget utilized. No unusually large, significant expenditures this month.

-The Development Services Department (606) maintains the Professional Services paid for engineering, outside permit inspection, sanitary, and health inspection services with total expenditures of \$4,260 for the month or 13.97% of the annual budgeted amount utilized.

## **20-WATER FUND**

As of December 31, 2018, the Water Fund total revenues are \$149,140 or 16.68% of the total annual budgeted amount. Water Fund (Water department & Debt Service) expenses total \$171,313 or 24.23% of adopted budget.

### **Revenues (Water)**

-Water consumption (5015) billed in December for the month of November is \$19,978. Total consumption for the month is approximately 6,067,000 gallons less than the previous year or \$26,384 of revenue.

-The Debt Service (5018) and Water Service Fee (5019) remain on target with annual budgeted amounts as these are flat fees and are not related to volume charges recognized, at 25.08% and 25.40% respectively.

-The EAA Pass Thru (5036) fees are charged to customers based on usage, \$3,138 was recorded for the month and 13.57% of the annual budgeted amount has been recognized to date.

### **Expenses (Water)**

Water department (606) expenses for the day-to-day operations are on budget with a total of \$43,835 for the month or 24.23% of the budget utilized. Expenses include \$1,600 for six miox system filters in Shavano Drive Pump Station (6071) and \$1,924 for stock water system materials in Water System Maintenance (6072).

Debt service payments are scheduled for February and August.

## **PAYROLL**

The City is on a bi-weekly payroll; there have been 7 pay periods out of 26 so approximately 26.92% should be expensed in the line items directly related to personnel. This is a higher percentage than the % of year completed at 25.00%, which explains why the departments are ahead of their budgets at this time. Workers Comp Insurance (1037) which is expensed quarterly, is at 22.47% for the City as a whole. The Fire Department is behind budget due to two position vacancies during the quarter, also TML rated the City's experience factor better than anticipated at 70% vs 76% used for budgeting. TMRS (1040) expenditures for departments is at approximately 25.8%, on track with the related compensation accounts and a bit ahead of budget, as discussed earlier. Health insurance related line items are at approximately 24%, a bit lower than the estimated 25.0% due to the two position vacancies in the fire department.

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**COURSES OF ACTION:** None related to the Report.

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**FINANCIAL IMPACT:** N/A

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**STAFF RECOMMENDATION:** N/A



## **December 31, 2018 Monthly Financial Report**

**Brenda Morey,  
Finance Director**



- Cash and Investments
- General Fund Overview
- General Fund Revenues
- General Fund Expenditures
- Water Fund Overview
- Water Fund Revenues & Expenses
- Special Revenue Funds
- Capital Replacement Fund

# Total Cash & Investment Update \*

*Together We Can!*



CASH AND INVESTMENTS BY FUND	December 31, 2018
General Fund (10)	\$ 3,750,385
Water Fund ( 20)	884,381
Debt Service Fund (30)	321,760
Crime Control District Fund (40)	519,101
PEG Funds (42)	88,989
Oak Wilt Fund ( 45)	84,892
Street Maintenance Fund (48)	412,565
Court Security/Technology (50)	58,585
Child Safety Fund ( 52)	4,658
LEOSE Fund (53)	(1,000)
GF Capital Replacement Fund (70)	3,506,094
Pet Documentation and Rescue Fund (75)	2,336
<b>Total Cash &amp; Investments **</b>	<b>\$ 9,632,746</b>

**\*Total cash and investments represents all Funds per general ledger, not cash at bank.**

**\*\* Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**



# Total Cash & Investment Update \*

*Together We Can!*



SECURITY TYPE		December 31, 2018
<b>OPERATING BANK ACCOUNTS</b>		
Frost Bank		\$ 1,661,972
<b>SAVINGS &amp; BANK ACCOUNTS</b>		
Frost Bank		4,597,487
<b>POOLS</b>		
Tex Star	\$2,162,153	
Texpool	206,039	
<b>SUBTOTAL - POOLS</b>		<b>2,368,192</b>
<b>CERTIFICATES OF DEPOSIT</b>		
Security Service Credit Union	\$ 253,970	
United SA Credit Union	250,924	
Crocket National Bank	248,000	
Generation Credit Union	252,201	
<b>SUBTOTAL - CERTIFICATES OF DEPOSIT</b>		<b>1,005,095</b>
<b>Total Cash &amp; Investments **</b>		<b>\$ 9,632,746</b>

**\*Total cash and investments represents holdings in all Funds.**

**\*\* Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**



# 10- General Fund Overview



*Together We Can!*

- General Fund current property tax collections through December 2018 are \$1,823,761 and are on track at 55.55% of budget.
- December 2018 Sales Tax revenue was \$31,861.  
(Collections are for October sales from monthly filers.)
- Building Permits and Licenses revenue for the month was \$12,379 with \$11,105 collected in building permit fees.
- Major Projects/Improvements in FY 2018-19

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Renovate/update CH				
public restrooms	\$ 20,000	\$ -	\$ 20,000	Planning
PW Fuel Tank	\$ 4,000	\$ 1,223	\$ 2,777	Completed
PW Landscape Trailer	\$ 4,723	\$ 4,669	\$ 54	Completed
PW Fence &				
Motorized Gate	\$ 15,000	\$ -	\$ 15,000	Planning
PW Covered Parking	\$ 10,000	\$ -	\$ 10,000	Planning

Unassigned General Fund fund balance at 2018 year end = \$2,648,513 (Audited)  
Unassigned General Fund fund balance at 2017 year end = \$3,072,119 (Audited)

# 10 - General Fund Revenues

*Together We Can!*



	FY 2018-19 ADOPTED BUDGET	FY 2018-19 DECEMBER 2018	FY 2018-19 YEAR TO DATE	FY 2018-19 % BUDGET COLLECTED
CURRENT PROPERTY TAXES	\$ 3,283,152	\$ 1,060,731	\$ 1,823,761	55.55%
DEL. TAXES & PENALTIES	28,000	26,880	54,122	193.29%
SALES TAX	460,000	31,861	99,648	21.66%
MIXED BEVERAGE	22,000	-	4,852	22.05%
FRANCHISE REVENUES	476,000	124	119,731	25.15%
PERMITS & LICENSES	429,075	12,379	72,998	17.01%
COURT FEES	182,000	9,840	31,446	17.28%
POLICE/FIRE REVENUES	114,400	7,724	36,510	31.91%
MISC/INTEREST/GRANTS	188,265	11,279	29,557	15.70%
TRANSFERS IN	30,450	-	-	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 5,213,342</b>	<b>\$ 1,160,818</b>	<b>\$ 2,272,625</b>	<b>43.59%</b>

# 10- General Fund Expenditures

*Together We Can!*



	FY 2018-19 ADOPTED BUDGET	FY 2018-19 DECEMBER 2018	FY 2018-19 YEAR TO DATE	FY 2018-19 % BUDGET SPENT
CITY COUNCIL	\$ 35,650	\$ 6,585	\$ 14,256	39.99%
ADMINISTRATION	884,798	72,796	245,850	27.79%
COURT	84,239	6,061	24,818	29.46%
PUBLIC WORKS	587,144	37,066	112,251	19.12%
FIRE DEPARTMENT	1,783,930	124,055	443,733	24.87%
POLICE DEPARTMENT	1,730,081	127,298	462,032	26.71%
DEVELOPMENT SERVICES	107,500	4,260	15,016	13.97%
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,213,342</b>	<b>\$ 378,121</b>	<b>\$ 1,317,956</b>	<b>25.28%</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 782,697</b>	<b>\$ 954,669</b>	

Expenditures total \$1,317,956 through December 2018 or 25.28% of budget spent with 25.00% of budget complete (3 months).

# 20 - Water Fund Overview



*Together We Can!*

- Total revenues through December 2018 are \$149,140 for a total 16.68% of budget, including transfers in.
- Total December 2018 billing for November 2018 water consumption is approximately 6,067,000 gallons less than the prior year.
- Water consumption sales revenue for the month of December 2018 (actual November 2018 usage) is lower in comparison to the prior year by \$26,384 due to adequate rainfall and lower temperatures.
- Water Department expenses remain on target thru the month of December 2018 at \$171,313 with a total of 24.23% of the adopted budget spent with 25.00% of year complete.
- Major Projects/Improvements in FY 2018-19:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Mini excavator (50/50)	\$ 16,820	\$ 19,386	\$ (2,566)	Completed
Skid steer (50/50)	\$ 12,240	\$ -	\$ 12,240	Planning
Replace spider water lines in one cul de sac	\$ 10,000	\$ -	\$ 10,000	Not started

## 20 - Utility Fund Revenues & Expenses

*Together We Can!*



	FY 2018-19 ADOPTED BUDGET	FY 2018-19 DECEMBER 2018	FY 2018-19 YEAR TO DATE	FY 2018-19 % OF BUDGET
				<u>COLLECTED</u>
WATER CONSUMPTION	\$ 621,347	\$ 19,978	\$ 77,758	12.51%
DEBT SERVICE	53,453	4,467	13,408	25.08%
WATER SERVICE FEE	58,092	4,898	14,756	25.40%
EAA PASS THRU CHARGE	83,319	3,138	11,310	13.57%
MISC/INTEREST/GRANTS	49,308	6,751	12,522	25.40%
TRANSFERS IN	28,780	-	19,386	67.36%
<b>TOTAL REVENUES</b>	<b>\$ 894,299</b>	<b>\$ 39,232</b>	<b>\$ 149,140</b>	<b>16.68%</b>
				<u>SPENT</u>
WATER DEPARTMENT	\$ 707,084	43,835	171,313	24.23%
DEBT SERVICE	187,215	-	-	0.00%
<b>TOTAL EXPENSES</b>	<b>\$ 894,299</b>	<b>\$ 43,835</b>	<b>\$ 171,313</b>	<b>19.16%</b>
<b>REVENUES OVER/(UNDER) EXPENSES</b>	<b>\$ -</b>	<b>\$ (4,603)</b>	<b>\$ (22,173)</b>	

# Special Revenue Funds



*Together We Can!*

## 40- Crime Control Prevention District

	FY 2018-19 ADOPTED BUDGET	FY 2018-19 DECEMBER 2018	FY 2018-19 YEAR TO DATE	FY 2018-19 % OF BUDGET
<b>BEGINNING FUND BALANCE</b>	<u>\$ 559,542</u>	<u>\$ 539,646</u>	<u>\$ 559,542</u>	
Crime Control Sales Tax	\$ 115,000	\$ 8,003	\$ 25,069	<b>COLLECTED</b> 21.80%
Interest/Misc.	6,000	801	2,288	38.13%
<b>TOTAL REVENUES</b>	<u><b>\$ 121,000</b></u>	<u><b>\$ 8,804</b></u>	<u><b>\$ 27,357</b></u>	<b>22.61%</b>
Fire Expenditures	\$ 625	\$ -	\$ 624	<b>SPENT</b> 99.84%
Police Expenditures	83,940	2,784	40,609	48.38%
<b>TOTAL EXPENDITURES</b>	<u><b>\$ 84,565</b></u>	<u><b>\$ 2,784</b></u>	<u><b>\$ 41,233</b></u>	<b>48.76%</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<u><b>\$ 36,435</b></u>	<u><b>\$ 6,020</b></u>	<u><b>\$ (13,876)</b></u>	
<b>PROJECTED ENDING FUND BALANCE</b>	<u><u><b>\$ 595,977</b></u></u>	<u><u><b>\$ 545,666</b></u></u>	<u><u><b>\$ 545,666</b></u></u>	



## 40 – Crime Control Prevention District

- Supported by dedicated sales tax and interest income on invested balances.
- Major Projects/Improvements in FY 2018-19:

National Night Out	\$	5,000	\$	2,575	\$	2,425	Completed
Replace duty handguns	\$	25,000	\$	18,700	\$	6,300	In process
MDTs - 4 vehicles	\$	25,000	\$	15,703	\$	9,297	In process
Tasers	\$	8,640	\$	-	\$	8,640	Not started
Electronic Equipment	\$	10,000	\$	1,629	\$	8,371	In process

# Special Revenue Funds

*Together We Can!*



## 42- PEG Fund

	FY 2018-19 ADOPTED BUDGET	FY 2018-19 DECEMBER 2018	FY 2018-19 YEAR TO DATE	FY 2018-19 % OF BUDGET
<b>BEGINNING FUND BALANCE</b>	\$ 83,655	\$ 87,968	\$ 83,655	
Franchise Fee- PEG	\$ 15,500	\$ -	\$ 4,077	<u>COLLECTED</u> 26.30%
Misc/Interest	1,000	133	369	36.90%
<b>TOTAL REVENUES</b>	<b>\$ 16,500</b>	<b>\$ 133</b>	<b>\$ 4,446</b>	<b>26.95%</b>
PEG Expenditures	1,600	1,021	1,021	<u>SPENT</u> 63.81%
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>\$ 14,900</b>	<b>\$ (888)</b>	<b>\$ 3,425</b>	
<b>PROJECTED ENDING FUND BALANCE</b>	<u><u>\$ 98,555</u></u>	<u><u>\$ 87,080</u></u>	<u><u>\$ 87,080</u></u>	



# Special Revenue Funds

*Together We Can!*



## 45- Oak Wilt Fund

	FY 2018-19 ADOPTED BUDGET	FY 2018-2019 DECEMBER 2018	FY 2018-19 YEAR TO DATE	FY 2018-19 % OF BUDGET
<b>BEGINNING FUND BALANCE</b>	\$ 80,332	\$ 80,577	\$ 80,332	
<b>Tree Trimming Permits Revenue</b>	\$ 10,500	\$ 1,400	\$ 1,645	<u>COLLECTED</u> 15.67%
<b>Oak Wilt Expenditures</b>	<u>500</u>	<u>-</u>	<u>-</u>	<u>SPENT</u> 0.00%
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	\$ 10,000	\$ 1,400	\$ 1,645	
<b>PROJECTED ENDING FUND BALANCE</b>	<u>\$ 90,332</u>	<u>\$ 81,977</u>	<u>\$ 81,977</u>	

# Special Revenue Funds

*Together We Can!*



## 48- Street Maintenance Fund

	FY 2018-19 ADOPTED BUDGET	FY 2018-19 DECEMBER 2018	FY 2018-19 YEAR TO DATE	FY 2018-19 % OF BUDGET
<b>BEGINNING FUND BALANCE</b>	\$ 416,301	\$ 433,248	\$ 416,301	
Sales Tax Revenues	\$ 115,000	\$ 7,965	\$ 24,912	COLLECTED
<b>REVENUES OVER/(UNDER)</b>				21.66%
<b>EXPENDITURES</b>	\$ 115,000	\$ 7,965	\$ 24,912	
 <b>PROJECTED ENDING FUND BALANCE</b>	 \$ 531,301	 \$ 441,213	 \$ 441,213	

# Governmental Fund



*Together We Can!*

## 70- Capital Replacement Fund

	FY 2018-19 ADOPTED BUDGET	FY 2018-19 DECEMBER 2018	FY 2018-19 YEAR TO DATE	FY 2018-19 % OF BUDGET
<b>BEGINNING FUND BALANCE</b>	<u>\$ 3,553,369</u>	<u>\$ 3,526,185</u>	<u>\$ 3,553,369</u>	
Interest Income	\$ 30,000	\$ 5,512	\$ 15,569	COLLECTED 51.90%
Transfers In - General Fund	<u>235,756</u>	<u>-</u>	<u>-</u>	0.00%
<b>TOTAL REVENUES</b>	<u><b>\$ 265,756</b></u>	<u><b>\$ 5,512</b></u>	<u><b>\$ 15,569</b></u>	<b>5.86%</b>
Administration	\$ 118,330	\$ -	\$ -	0.00%
Public Works	69,060	-	19,386	28.07%
Drainage	729,500	-	12,867	1.76%
Fire	135,800	111,330	116,318	85.65%
<b>TOTAL EXPENDITURES</b>	<u><b>\$ 1,052,690</b></u>	<u><b>\$ 111,330</b></u>	<u><b>\$ 148,571</b></u>	<b>0.00%</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>\$ (786,934)</b>	<b>\$ (105,818)</b>	<b>\$ (133,002)</b>	
<b>PROJECTED ENDING FUND BALANCE</b>	<u><u>\$ 2,766,435</u></u>	<u><u>\$ 3,420,367</u></u>	<u><u>\$ 3,420,367</u></u>	



## 70 – Capital Replacement Fund Overview

- Supported via budgeted transfers from the General Fund and interest earnings on invested balances.
- Major Projects/Improvements in FY 2018-19:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
City Hall roof replacement	\$ 95,000	\$ -	\$ 95,000	Planning
City Hall HVAC	\$ 8,000	\$ -	\$ 8,000	Not started
Municipal Tract	\$ 15,330	\$ -	\$ 15,330	Not started
PW Crew Truck	\$ 40,000	\$ -	\$ 40,000	Planning
Skid steer (50/50)	\$ 12,240	\$ -	\$ 12,240	Planning
Mini excavator (50/50)	\$ 16,820	\$ 19,386	\$ (2,566)	Completed
Drainage projects	\$ 729,500	\$ 12,867	\$ 716,633	In process
Fire - SCBAs	\$ 135,800	\$ 116,318	\$ 19,482	In process



## Questions

10 -GENERAL FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>5,213,342.00</u>	<u>1,160,818.91</u>	<u>2,272,625.94</u>	<u>2,940,716.06</u>	<u>43.59</u>
TOTAL REVENUES	<u>5,213,342.00</u> =====	<u>1,160,818.91</u> =====	<u>2,272,625.94</u> =====	<u>2,940,716.06</u> =====	<u>43.59</u> =====
<u>EXPENDITURE SUMMARY</u>					
CITY COUNCIL	35,650.00	6,584.78	14,255.68	21,394.32	39.99
ADMINISTRATION	884,798.00	72,796.16	245,849.93	638,948.07	27.79
COURT	84,239.00	6,061.35	24,817.56	59,421.44	29.46
PUBLIC WORKS	587,144.00	37,065.52	112,251.49	474,892.51	19.12
FIRE DEPARTMENT	1,783,930.00	124,054.55	443,733.37	1,340,196.63	24.87
POLICE DEPARTMENT	1,730,081.00	127,297.88	462,032.15	1,268,048.85	26.71
DEVELOPMENT SERVICES	<u>107,500.00</u>	<u>4,260.25</u>	<u>15,016.25</u>	<u>92,483.75</u>	<u>13.97</u>
TOTAL EXPENDITURES	<u>5,213,342.00</u> =====	<u>378,120.49</u> =====	<u>1,317,956.43</u> =====	<u>3,895,385.57</u> =====	<u>25.28</u> =====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	782,698.42	954,669.51 (	954,669.51)	0.00

10 -GENERAL FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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NON-DEPARTMENTAL
TAXES

10-599-1010 CURRENT ADVALOREM TAXES	3,283,152.00	1,060,730.66	1,823,761.08	1,459,390.92	55.55
10-599-1020 DELINQUENT ADVALOREM TAXES	20,000.00	26,784.19	52,327.79	( 32,327.79)	261.64
10-599-1030 PENALTY & INTEREST REVENUE	8,000.00	96.28	1,793.64	6,206.36	22.42
10-599-1040 MUNICIPAL SALES TAX	460,000.00	31,861.02	99,647.57	360,352.43	21.66
10-599-1060 MIXED BEVERAGE TAX	<u>22,000.00</u>	<u>0.00</u>	<u>4,852.22</u>	<u>17,147.78</u>	<u>22.06</u>
TOTAL TAXES	3,793,152.00	1,119,472.15	1,982,382.30	1,810,769.70	52.26

FRANCHISE REVENUES

10-599-2020 FRANCHISE FEES - ELECTRIC	295,000.00	0.00	81,975.10	213,024.90	27.79
10-599-2022 FRANCHISE FEES - GAS	30,000.00	0.00	3,791.49	26,208.51	12.64
10-599-2024 FRANCHISE FEES - CABLE	80,000.00	0.00	20,383.19	59,616.81	25.48
10-599-2026 FRANCHISE FEES - PHONE	25,000.00	123.90	6,097.75	18,902.25	24.39
10-599-2027 FRANCHISE FEES - SAWS	14,000.00	0.00	0.00	14,000.00	0.00
10-599-2028 FRANCHISE FEES - REFUSE	<u>32,000.00</u>	<u>0.00</u>	<u>7,483.86</u>	<u>24,516.14</u>	<u>23.39</u>
TOTAL FRANCHISE REVENUES	476,000.00	123.90	119,731.39	356,268.61	25.15

PERMITS & LICENSES

10-599-3010 BUILDING PERMITS	338,575.00	11,105.20	58,103.25	280,471.75	17.16
10-599-3012 PLAN REVIEW FEES	55,000.00	623.80	10,276.86	44,723.14	18.69
10-599-3018 CERT OF OCCUPANCY PERMITS	6,000.00	200.00	800.00	5,200.00	13.33
10-599-3020 PLATTING FEES	2,000.00	0.00	2,250.00	( 250.00)	112.50
10-599-3025 VARIANCE/RE-ZONE FEES	2,000.00	0.00	0.00	2,000.00	0.00
10-599-3040 CONTRACTORS' LICENSES	5,000.00	90.25	248.25	4,751.75	4.97
10-599-3045 INSPECTION FEES	10,000.00	350.00	1,100.00	8,900.00	11.00
10-599-3048 COMMERCIAL SIGN PERMITS	500.00	0.00	150.00	350.00	30.00
10-599-3050 GARAGE SALE & OTHER PERMITS	1,000.00	10.00	70.00	930.00	7.00
10-599-3055 HEALTH INSPECTIONS	4,000.00	0.00	0.00	4,000.00	0.00
10-599-3060 DEVELOPMENT FEES	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>
TOTAL PERMITS & LICENSES	429,075.00	12,379.25	72,998.36	356,076.64	17.01

COURT FEES

10-599-4010 MUNICIPAL COURT FINES	150,000.00	8,957.36	27,008.20	122,991.80	18.01
10-599-4021 ARREST FEES	5,000.00	295.26	1,055.94	3,944.06	21.12
10-599-4028 STATE COURT COST ALLOCATION	6,000.00	0.00	0.00	6,000.00	0.00
10-599-4030 WARRANT FEES	20,000.00	550.00	3,243.00	16,757.00	16.22
10-599-4036 JUDICIAL FEE - CITY	<u>1,000.00</u>	<u>37.84</u>	<u>139.32</u>	<u>860.68</u>	<u>13.93</u>
TOTAL COURT FEES	182,000.00	9,840.46	31,446.46	150,553.54	17.28

POLICE/FIRE REVENUES

10-599-6010 POLICE REPORT REVENUE	400.00	54.50	102.65	297.35	25.66
10-599-6030 POLICE DEPT. REVENUE	4,000.00	34.81	606.11	3,393.89	15.15
10-599-6060 EMS FEES	<u>110,000.00</u>	<u>7,634.79</u>	<u>35,801.56</u>	<u>74,198.44</u>	<u>32.55</u>
TOTAL POLICE/FIRE REVENUES	114,400.00	7,724.10	36,510.32	77,889.68	31.91

10 -GENERAL FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MISC./GRANTS/INTEREST</u>					
10-599-7000 INTEREST INCOME	43,531.00	6,416.97	15,835.55	27,695.45	36.38
10-599-7021 FEDERAL GRANTS	15,000.00	0.00	0.00	15,000.00	0.00
10-599-7025 US DOJ VEST GRANT	4,000.00	0.00	0.00	4,000.00	0.00
10-599-7030 FORESTRY SERVICE GRANT	10,000.00	0.00	0.00	10,000.00	0.00
10-599-7037 STRAC	7,000.00	0.00	0.00	7,000.00	0.00
10-599-7040 PUBLIC RECORDS REVENUE	50.00	0.00	0.00	50.00	0.00
10-599-7050 ADMINISTRATIVE INCOME	4,000.00	608.90	608.90	3,391.10	15.22
10-599-7060 CC SERVICE FEES	4,000.00	227.72	815.07	3,184.93	20.38
10-599-7070 RECYCLING REVENUE	2,500.00	268.00	610.21	1,889.79	24.41
10-599-7075 SITE LEASE/LICENSE FEES	45,084.00	3,757.46	11,272.38	33,811.62	25.00
10-599-7084 DONATIONS- FIRE DEPARTMENT	50.00	0.00	0.00	50.00	0.00
10-599-7085 DONATIONS- POLICE DEPARTMEN	50.00	0.00	0.00	50.00	0.00
10-599-7086 DONATIONS- ADMINISTRATION	8,000.00	0.00	300.00	7,700.00	3.75
10-599-7090 SALE OF CITY ASSETS	<u>45,000.00</u>	<u>0.00</u>	<u>115.00</u>	<u>44,885.00</u>	<u>0.26</u>
TOTAL MISC./GRANTS/INTEREST	188,265.00	11,279.05	29,557.11	158,707.89	15.70
<u>TRANSFERS IN</u>					
10-599-8020 TRF IN -WATER FUND	22,050.00	0.00	0.00	22,050.00	0.00
10-599-8050 TRF IN -COURT RESTRICTED	<u>8,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,400.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	30,450.00	0.00	0.00	30,450.00	0.00
TOTAL NON-DEPARTMENTAL	5,213,342.00	1,160,818.91	2,272,625.94	2,940,716.06	43.59
TOTAL REVENUES	<u>5,213,342.00</u>	<u>1,160,818.91</u>	<u>2,272,625.94</u>	<u>2,940,716.06</u>	<u>43.59</u>



10 -GENERAL FUND  
CITY COUNCIL

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SUPPLIES</u>					
10-600-2020 GENERAL OFFICE SUPPLIES	300.00	0.00	6.99	293.01	2.33
10-600-2035 COUNCIL/EMPLOYEE APPRECIATI	1,000.00	57.37	144.37	855.63	14.44
10-600-2037 CITY SPONSORED EVENTS	21,000.00	6,405.41	8,859.74	12,140.26	42.19
10-600-2040 MEETING SUPPLIES	1,000.00	0.00	437.38	562.62	43.74
10-600-2080 UNIFORMS	<u>600.00</u>	<u>0.00</u>	<u>190.00</u>	<u>410.00</u>	<u>31.67</u>
TOTAL SUPPLIES	23,900.00	6,462.78	9,638.48	14,261.52	40.33
<u>SERVICES</u>					
10-600-3018 CITY WIDE CLEAN UP	1,400.00	0.00	0.00	1,400.00	0.00
10-600-3020 ASSOCIATION DUES & PUBS	1,750.00	15.00	15.00	1,735.00	0.86
10-600-3030 TRAINING/EDUCATION	2,000.00	145.00	145.00	1,855.00	7.25
10-600-3040 TRAVEL/LODGING/MEALS	<u>3,500.00</u>	<u>(38.00)</u>	<u>4,457.20</u>	<u>(957.20)</u>	<u>127.35</u>
TOTAL SERVICES	8,650.00	122.00	4,617.20	4,032.80	53.38
<u>CONTRACTUAL</u>					
10-600-4088 ELECTION SERVICES	<u>2,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	2,500.00	0.00	0.00	2,500.00	0.00
<u>CAPITAL OUTLAY</u>					
10-600-8015 NON-CAPITAL-COMPUTER EQUIPM	<u>600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>600.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	600.00	0.00	0.00	600.00	0.00
TOTAL CITY COUNCIL	35,650.00	6,584.78	14,255.68	21,394.32	39.99

10 -GENERAL FUND  
ADMINISTRATION

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-601-1010 SALARIES	424,184.00	32,995.52	114,590.73	309,593.27	27.01
10-601-1015 OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
10-601-1020 MEDICARE	6,267.00	452.70	1,587.92	4,679.08	25.34
10-601-1025 TWC (SUI)	1,242.00	0.00	0.00	1,242.00	0.00
10-601-1030 HEALTH INSURANCE	33,180.00	2,765.00	8,295.00	24,885.00	25.00
10-601-1031 HSA	222.00	14.80	44.40	177.60	20.00
10-601-1033 DENTAL INSURANCE	2,716.00	231.02	693.06	2,022.94	25.52
10-601-1035 VISION CARE INSURANCE	528.00	43.94	131.82	396.18	24.97
10-601-1036 LIFE INSURANCE	477.00	39.84	119.52	357.48	25.06
10-601-1037 WORKERS' COMP INSURANCE	1,242.00	293.44	293.44	948.56	23.63
10-601-1040 TMRS RETIREMENT	60,286.00	4,607.32	15,999.67	44,286.33	26.54
10-601-1070 SPECIAL ALLOWANCES	<u>6,975.00</u>	<u>536.56</u>	<u>1,854.88</u>	<u>5,120.12</u>	<u>26.59</u>
TOTAL PERSONNEL	538,319.00	41,980.14	143,610.44	394,708.56	26.68
<u>SUPPLIES</u>					
10-601-2020 GENERAL OFFICE SUPPLIES	7,000.00	659.61	2,301.87	4,698.13	32.88
10-601-2025 BENEFITS CITYWIDE	3,000.00	0.00	0.00	3,000.00	0.00
10-601-2030 POSTAGE/METER RENTAL	12,000.00	170.13	2,116.88	9,883.12	17.64
10-601-2035 EMPLOYEE APPRECIATION	2,500.00	225.25	786.37	1,713.63	31.45
10-601-2050 PRINTING & COPYING	1,000.00	0.00	573.54	426.46	57.35
10-601-2060 MED EXAMS/SCREENING/TESTING	<u>2,750.00</u>	<u>0.00</u>	<u>186.66</u>	<u>2,563.34</u>	<u>6.79</u>
TOTAL SUPPLIES	28,250.00	1,054.99	5,965.32	22,284.68	21.12
<u>SERVICES</u>					
10-601-3010 ADVERTISING EXPENSE	5,000.00	0.00	373.00	4,627.00	7.46
10-601-3012 PROF. SERVICES-ENGINEERS	10,000.00	0.00	0.00	10,000.00	0.00
10-601-3013 PROFESSIONAL SERVICES	4,500.00	0.00	0.00	4,500.00	0.00
10-601-3015 PROF. SERVICES-LEGAL	50,000.00	2,348.78	6,438.30	43,561.70	12.88
10-601-3016 CODIFICATION EXPENSE	2,500.00	0.00	1,150.00	1,350.00	46.00
10-601-3020 ASSOCIATION DUES & PUBLICAT	4,000.00	1,085.12	2,223.62	1,776.38	55.59
10-601-3030 TRAINING/EDUCATION	5,500.00	0.00	955.00	4,545.00	17.36
10-601-3040 TRAVEL/MILEAGE/LODGING/PERD	5,000.00	0.00	1,838.62	3,161.38	36.77
10-601-3050 LIABILITY INSURANCE	9,000.00	0.00	9,178.17 (	178.17)	101.98
10-601-3075 BANK/CREDIT CARD FEES	5,000.00	226.15	551.51	4,448.49	11.03
10-601-3080 SPECIAL SERVICES	0.00	0.00	1,755.69 (	1,755.69)	0.00
10-601-3085 WEBSITE TECHNOLOGY	2,400.00	0.00	2,100.00	300.00	87.50
10-601-3087 CITIZENS COMMUNICATION/EDUC	<u>8,040.00</u>	<u>0.00</u>	<u>3,721.66</u>	<u>4,318.34</u>	<u>46.29</u>
TOTAL SERVICES	110,940.00	3,660.05	30,285.57	80,654.43	27.30
<u>CONTRACTUAL</u>					
10-601-4050 DOCUMENT STORAGE/ARCHIVES	4,000.00	713.72	1,539.72	2,460.28	38.49
10-601-4060 IT SERVICES	37,300.00	3,188.94	12,521.44	24,778.56	33.57
10-601-4075 COMPUTER SOFTWARE/INCODE	12,699.00	0.00	12,694.01	4.99	99.96
10-601-4083 AUDIT SERVICES	16,150.00	15,500.00	15,500.00	650.00	95.98
10-601-4084 BEXAR COUNTY APPRAISAL DIST	15,847.00	3,962.00	3,962.00	11,885.00	25.00
10-601-4085 BEXAR COUNTY TAX ASSESSOR	<u>3,375.00</u>	<u>0.00</u>	<u>3,381.31 (</u>	<u>6.31)</u>	<u>100.19</u>
TOTAL CONTRACTUAL	89,371.00	23,364.66	49,598.48	39,772.52	55.50

10 -GENERAL FUND  
ADMINISTRATION

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MAINTENANCE</u>					
10-601-5005 EQUIPMENT LEASES	3,600.00	184.47	352.72	3,247.28	9.80
10-601-5010 EQUIPMENT MAINT & REPAIR	500.00	0.00	0.00	500.00	0.00
10-601-5015 ELECTRONIC EQPT MAINT	1,000.00	0.00	0.00	1,000.00	0.00
10-601-5030 BUILDING MAINTENANCE	<u>21,500.00</u>	<u>1,044.08</u>	<u>10,910.65</u>	<u>10,589.35</u>	<u>50.75</u>
TOTAL MAINTENANCE	26,600.00	1,228.55	11,263.37	15,336.63	42.34
<u>UTILITIES</u>					
10-601-7042 UTILITIES - PHONE/CELL/VOIP	<u>17,540.00</u>	<u>1,507.77</u>	<u>4,530.26</u>	<u>13,009.74</u>	<u>25.83</u>
TOTAL UTILITIES	17,540.00	1,507.77	4,530.26	13,009.74	25.83
<u>CAPITAL OUTLAY</u>					
10-601-8015 NON-CAPITAL-COMPUTER	1,500.00	0.00	440.50	1,059.50	29.37
10-601-8025 NON-CAPITAL-OFFICE FURNITUR	200.00	0.00	155.99	44.01	78.00
10-601-8080 CAPITAL - IMPROVEMENTS	<u>20,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	21,700.00	0.00	596.49	21,103.51	2.75
<u>INTERFUND TRANSFERS</u>					
10-601-9010 TRANSFERS/CAPITAL REPLACEME	<u>52,078.00</u>	<u>0.00</u>	<u>0.00</u>	<u>52,078.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	52,078.00	0.00	0.00	52,078.00	0.00
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TOTAL ADMINISTRATION	884,798.00	72,796.16	245,849.93	638,948.07	27.79

10 -GENERAL FUND  
COURT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-602-1010 SALARIES	45,917.00	3,532.01	12,302.34	33,614.66	26.79
10-602-1015 OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
10-602-1020 MEDICARE	698.00	52.56	182.42	515.58	26.13
10-602-1025 TWC (SUI)	207.00	0.00	0.00	207.00	0.00
10-602-1036 LIFE INSURANCE	80.00	6.64	19.92	60.08	24.90
10-602-1037 WORKERS' COMP INSURANCE	139.00	31.70	31.70	107.30	22.81
10-602-1040 TMRS RETIREMENT	6,713.00	497.98	1,728.39	4,984.61	25.75
10-602-1070 SPECIAL ALLOWANCES	<u>1,200.00</u>	<u>92.30</u>	<u>276.90</u>	<u>923.10</u>	<u>23.08</u>
TOTAL PERSONNEL	55,954.00	4,213.19	14,541.67	41,412.33	25.99
<u>SUPPLIES</u>					
10-602-2020 OFFICE SUPPLIES	600.00	113.41	113.41	486.59	18.90
10-602-2050 PRINTING & COPYING	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL SUPPLIES	1,600.00	113.41	113.41	1,486.59	7.09
<u>SERVICES</u>					
10-602-3015 JUDGE/PROSECUTOR	16,800.00	1,300.00	3,900.00	12,900.00	23.21
10-602-3020 ASSOCIATION DUES & PUBS	200.00	0.00	150.00	50.00	75.00
10-602-3030 TRAINING/EDUCATION	1,000.00	200.00	600.00	400.00	60.00
10-602-3040 TRAVEL/MILEAGE/LODGING/PERD	1,000.00	0.00	0.00	1,000.00	0.00
10-602-3050 LIABILITY INSURANCE	100.00	0.00	101.98 (	1.98)	101.98
10-602-3070 PROPERTY INSURANCE	50.00	0.00	50.99 (	0.99)	101.98
10-602-3075 BANK/CREDIT CARD FEES	<u>2,000.00</u>	<u>83.94</u>	<u>412.80</u>	<u>1,587.20</u>	<u>20.64</u>
TOTAL SERVICES	21,150.00	1,583.94	5,215.77	15,934.23	24.66
<u>CONTRACTUAL</u>					
10-602-4075 COMPUTER SOFTWARE/INCODE	<u>4,325.00</u>	<u>0.00</u>	<u>4,323.69</u>	<u>1.31</u>	<u>99.97</u>
TOTAL CONTRACTUAL	4,325.00	0.00	4,323.69	1.31	99.97
<u>UTILITIES</u>					
10-602-7042 UTILITIES - PHONE/CELL/VOIP	<u>1,020.00</u>	<u>150.81</u>	<u>460.23</u>	<u>559.77</u>	<u>45.12</u>
TOTAL UTILITIES	1,020.00	150.81	460.23	559.77	45.12
<u>CAPITAL OUTLAY</u>					
10-602-8025 NON-CAPITAL - OFFICE FURNIT	<u>190.00</u>	<u>0.00</u>	<u>162.79</u>	<u>27.21</u>	<u>85.68</u>
TOTAL CAPITAL OUTLAY	190.00	0.00	162.79	27.21	85.68
TOTAL COURT	84,239.00	6,061.35	24,817.56	59,421.44	29.46

## 10 -GENERAL FUND

## PUBLIC WORKS

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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PERSONNEL

10-603-1010 SALARIES	191,706.00	14,758.20	51,278.20	140,427.80	26.75
10-603-1015 OVERTIME	4,000.00	349.97	576.49	3,423.51	14.41
10-603-1020 MEDICARE	3,290.00	220.04	759.63	2,530.37	23.09
10-603-1025 TWC (SUI)	828.00	0.00	0.00	828.00	0.00
10-603-1030 HEALTH INSURANCE	26,544.00	2,207.40	6,620.91	19,923.09	24.94
10-603-1031 HSA	178.00	12.82	38.46	139.54	21.61
10-603-1033 DENTAL INSURANCE	1,536.00	120.90	362.67	1,173.33	23.61
10-603-1035 VISION CARE INSURANCE	365.00	28.74	86.19	278.81	23.61
10-603-1036 LIFE INSURANCE	318.00	26.50	79.47	238.53	24.99
10-603-1037 WORKERS' COMP INSURANCE	8,240.00	1,486.18	1,486.18	6,753.82	18.04
10-603-1040 TMRS RETIREMENT	31,644.00	2,156.72	7,412.84	24,231.16	23.43
10-603-1070 SPECIAL ALLOWANCES	<u>7,200.00</u>	<u>588.50</u>	<u>2,059.75</u>	<u>5,140.25</u>	<u>28.61</u>
TOTAL PERSONNEL	275,849.00	21,955.97	70,760.79	205,088.21	25.65

SUPPLIES

10-603-2020 OFFICE SUPPLIES	1,000.00	65.59	93.91	906.09	9.39
10-603-2050 PRINTING & COPYING	150.00	0.00	48.98	101.02	32.65
10-603-2060 MEDICAL EXAMS/SCREENING/TES	175.00	0.00	0.00	175.00	0.00
10-603-2070 JANITORIAL SUPPLIES	2,000.00	101.35	875.24	1,124.76	43.76
10-603-2080 UNIFORMS	1,500.00	0.00	0.00	1,500.00	0.00
10-603-2090 SMALL TOOLS	3,000.00	424.80	2,553.13	446.87	85.10
10-603-2091 SAFETY GEAR	<u>1,400.00</u>	<u>0.00</u>	<u>333.84</u>	<u>1,066.16</u>	<u>23.85</u>
TOTAL SUPPLIES	9,225.00	591.74	3,905.10	5,319.90	42.33

SERVICES

10-603-3012 PROFESSIONAL - ENGINEERING	10,000.00	0.00	0.00	10,000.00	0.00
10-603-3013 PROFESSIONAL SERVICES	45,500.00	652.39	1,304.78	44,195.22	2.87
10-603-3020 ASSOCIATION DUES & PUBS	195.00	0.00	0.00	195.00	0.00
10-603-3030 TRAINING/EDUCATION	300.00	0.00	0.00	300.00	0.00
10-603-3040 TRAVEL/MILEAGE/LODGING/PERD	250.00	0.00	0.00	250.00	0.00
10-603-3050 LIABILITY INSURANCE	3,630.00	0.00	3,701.86 (	71.86)	101.98
10-603-3060 UNIFORM SERVICE	1,500.00	98.67	527.78	972.22	35.19
10-603-3070 PROPERTY INSURANCE	<u>1,800.00</u>	<u>0.00</u>	<u>1,835.63 (</u>	<u>35.63)</u>	<u>101.98</u>
TOTAL SERVICES	63,175.00	751.06	7,370.05	55,804.95	11.67

CONTRACTUALMAINTENANCE

10-603-5005 EQUIPMENT LEASES	3,000.00	149.70	149.70	2,850.30	4.99
10-603-5010 EQUIPMENT MAINT & REPAIR	12,000.00	33.55	701.48	11,298.52	5.85
10-603-5020 VEHICLE MAINTENANCE	8,000.00	746.80	1,076.41	6,923.59	13.46
10-603-5030 BUILDING MAINTENANCE	10,000.00 (	766.99)	866.00	9,134.00	8.66
10-603-5060 VEHICLE & EQPT FUELS	<u>5,000.00</u>	<u>166.08</u>	<u>1,626.14</u>	<u>3,373.86</u>	<u>32.52</u>
TOTAL MAINTENANCE	38,000.00	329.14	4,419.73	33,580.27	11.63

## 10 -GENERAL FUND

## PUBLIC WORKS

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-603-6011 CHEMICALS	1,000.00	26.94	259.59	740.41	25.96
10-603-6080 STREET MAINTENANCE	35,000.00	186.12	186.12	34,813.88	0.53
10-603-6081 SIGN MAINTENANCE	<u>2,000.00</u>	<u>964.90</u>	<u>964.90</u>	<u>1,035.10</u>	<u>48.25</u>
TOTAL DEPT MATERIALS-SERVICES	38,000.00	1,177.96	1,410.61	36,589.39	3.71
<u>UTILITIES</u>					
10-603-7040 UTILITIES - ELECTRIC	40,000.00	9,092.49	9,337.80	30,662.20	23.34
10-603-7041 UTILITIES - GAS	1,800.00	72.94	72.94	1,727.06	4.05
10-603-7042 UTILITIES - PHONE	500.00	56.00	168.00	332.00	33.60
10-603-7044 UTILITIES - WATER	8,600.00	721.53	1,488.95	7,111.05	17.31
10-603-7045 STREET LIGHTS	<u>30,000.00</u>	<u>2,316.69</u>	<u>7,015.55</u>	<u>22,984.45</u>	<u>23.39</u>
TOTAL UTILITIES	80,900.00	12,259.65	18,083.24	62,816.76	22.35
<u>CAPITAL OUTLAY</u>					
10-603-8005 OFFICE FURNITURE	300.00	0.00	409.97 (	109.97)	136.66
10-603-8015 NON-CAPITAL-COMPUTER	400.00	0.00	0.00	400.00	0.00
10-603-8020 NON-CAPITAL-MAINTENANCE EQU	8,723.00	0.00	5,892.00	2,831.00	67.55
10-603-8081 CAPITAL - BUILDINGS	<u>25,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>25,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	34,423.00	0.00	6,301.97	28,121.03	18.31
<u>INTERFUND TRANSFERS</u>					
10-603-9010 TRF TO CAPITAL REPLACEMENT	<u>47,572.00</u>	<u>0.00</u>	<u>0.00</u>	<u>47,572.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	47,572.00	0.00	0.00	47,572.00	0.00
TOTAL PUBLIC WORKS	587,144.00	37,065.52	112,251.49	474,892.51	19.12

10 -GENERAL FUND  
FIRE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-604-1010 SALARIES	1,072,232.00	70,450.96	266,868.68	805,363.32	24.89
10-604-1015 OVERTIME	35,000.00	4,604.56	19,401.75	15,598.25	55.43
10-604-1020 MEDICARE	16,297.00	1,050.49	4,079.42	12,217.58	25.03
10-604-1025 TWC (SUI)	3,519.00	0.00	0.00	3,519.00	0.00
10-604-1030 HEALTH INSURANCE	112,812.00	7,189.00	25,991.00	86,821.00	23.04
10-604-1031 HSA	755.00	37.00	140.60	614.40	18.62
10-604-1033 DENTAL INSURANCE	6,543.00	407.78	1,507.54	5,035.46	23.04
10-604-1035 VISION CARE INSURANCE	1,542.00	98.02	361.66	1,180.34	23.45
10-604-1036 LIFE INSURANCE	1,353.00	112.88	338.64	1,014.36	25.03
10-604-1037 WORKERS' COMP INSURANCE	25,602.00	5,767.37	5,767.37	19,834.63	22.53
10-604-1040 TMRS RETIREMENT	156,781.00	10,459.37	39,861.02	116,919.98	25.42
10-604-1070 SPECIAL ALLOWANCES	<u>14,400.00</u>	<u>1,068.00</u>	<u>3,838.79</u>	<u>10,561.21</u>	<u>26.66</u>
TOTAL PERSONNEL	1,446,836.00	101,245.43	368,156.47	1,078,679.53	25.45
<u>SUPPLIES</u>					
10-604-2020 OFFICE SUPPLIES	1,500.00	71.78	232.68	1,267.32	15.51
10-604-2060 MEDICAL EXAMS/SCREENING/TES	2,000.00	164.49	308.25	1,691.75	15.41
10-604-2070 JANITORIAL SUPPLIES	2,500.00	0.00	318.29	2,181.71	12.73
10-604-2080 UNIFORMS & ACCESSORIES	<u>7,000.00</u>	<u>300.20</u>	<u>458.57</u>	<u>6,541.43</u>	<u>6.55</u>
TOTAL SUPPLIES	13,000.00	536.47	1,317.79	11,682.21	10.14
<u>SERVICES</u>					
10-604-3017 PROFESSIONAL - MEDICAL DIRE	5,900.00	450.00	1,350.00	4,550.00	22.88
10-604-3020 ASSOCIATION DUES & PUBS	8,420.00	87.17	2,062.17	6,357.83	24.49
10-604-3030 TRAINING/EDUCATION	9,040.00	0.00	405.17	8,634.83	4.48
10-604-3040 TRAVEL/MILEAGE/LODGING/PERD	4,000.00	0.00	119.84	3,880.16	3.00
10-604-3050 LIABILITY INSURANCE	18,100.00	0.00	18,458.32 (	358.32)	101.98
10-604-3070 PROPERTY INSURANCE	9,000.00	0.00	9,178.17 (	178.17)	101.98
10-604-3080 SPECIAL SERVICES	4,160.00	4,000.00	4,000.00	160.00	96.15
10-604-3090 COMMUNICATIONS SERVICES	<u>4,668.00</u>	<u>408.69</u>	<u>1,249.35</u>	<u>3,418.65</u>	<u>26.76</u>
TOTAL SERVICES	63,288.00	4,945.86	36,823.02	26,464.98	58.18
<u>CONTRACTUAL</u>					
10-604-4045 RADIO ACCESS FEES - COSA	6,000.00	0.00	5,832.00	168.00	97.20
10-604-4075 COMPUTER SOFTWARE/MAINTENAN	500.00	0.00	0.00	500.00	0.00
10-604-4086 CONTRACT LABOR	<u>0.00</u>	<u>8,700.00</u>	<u>15,902.44</u> (	<u>15,902.44)</u>	<u>0.00</u>
TOTAL CONTRACTUAL	6,500.00	8,700.00	21,734.44 (	15,234.44)	334.38
<u>MAINTENANCE</u>					
10-604-5010 EQUIPMENT MAINT & REPAIR	4,500.00	54.87	159.01	4,340.99	3.53
10-604-5020 VEHICLE MAINTENANCE	20,000.00	2,137.67	2,790.68	17,209.32	13.95
10-604-5030 BUILDING MAINTENANCE	7,000.00	404.84	736.64	6,263.36	10.52
10-604-5060 VEHICLE & EQPT FUELS	<u>10,000.00</u>	<u>646.47</u>	<u>2,141.89</u>	<u>7,858.11</u>	<u>21.42</u>
TOTAL MAINTENANCE	41,500.00	3,243.85	5,828.22	35,671.78	14.04

10 -GENERAL FUND  
FIRE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-604-6015 ELECTRONIC EQPT MAINT	7,000.00	523.75	2,049.27	4,950.73	29.28
10-604-6030 INVESTIGATIVE SUPPLIES/PROC	1,500.00	0.00	28.42	1,471.58	1.89
10-604-6040 EMS SUPPLIES	23,000.00	4,409.35	6,777.06	16,222.94	29.47
10-604-6045 FIRE FIGHTING EQPT SUPPLIES	12,000.00	292.00	292.00	11,708.00	2.43
10-604-6060 PPE MAINTENENCE	<u>14,100.00</u>	<u>176.94</u>	<u>291.22</u>	<u>13,808.78</u>	<u>2.07</u>
TOTAL DEPT MATERIALS-SERVICES	57,600.00	5,402.04	9,437.97	48,162.03	16.39
<u>UTILITIES</u>					
10-604-7044 UTILITIES - WATER	<u>1,600.00</u>	( <u>19.10</u> )	<u>284.52</u>	<u>1,315.48</u>	<u>17.78</u>
TOTAL UTILITIES	1,600.00	( 19.10)	284.52	1,315.48	17.78
<u>CAPITAL OUTLAY</u>					
10-604-8015 NON-CAPITAL-COMPUTER EQUIPM	500.00	0.00	0.00	500.00	0.00
10-604-8060 CAPITAL - EQUIPMENT	<u>0.00</u>	<u>0.00</u>	<u>150.94</u>	( <u>150.94</u> )	<u>0.00</u>
TOTAL CAPITAL OUTLAY	500.00	0.00	150.94	349.06	30.19
<u>INTERFUND TRANSFERS</u>					
10-604-9000 GRANT EXPENDITURES	17,000.00	0.00	0.00	17,000.00	0.00
10-604-9010 TRF TO CAPITAL REPLACEMENT	<u>136,106.00</u>	<u>0.00</u>	<u>0.00</u>	<u>136,106.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	153,106.00	0.00	0.00	153,106.00	0.00
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TOTAL FIRE DEPARTMENT	1,783,930.00	124,054.55	443,733.37	1,340,196.63	24.87



10 -GENERAL FUND  
POLICE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-605-1010 SALARIES	1,110,817.00	84,857.81	293,075.84	817,741.16	26.38
10-605-1015 OVERTIME	16,000.00	980.30	3,703.77	12,296.23	23.15
10-605-1020 MEDICARE	16,930.00	1,269.31	4,343.31	12,586.69	25.65
10-605-1025 TWC (SUI)	3,933.00	0.00	0.00	3,933.00	0.00
10-605-1030 HEALTH INSURANCE	126,084.00	9,954.00	30,415.00	95,669.00	24.12
10-605-1031 HSA	844.00	62.90	188.70	655.30	22.36
10-605-1033 DENTAL INSURANCE	7,289.00	579.06	1,773.80	5,515.20	24.34
10-605-1035 VISION CARE INSURANCE	1,704.00	138.58	425.88	1,278.12	24.99
10-605-1036 LIFE INSURANCE	1,512.00	119.52	368.52	1,143.48	24.37
10-605-1037 WORKERS' COMP INSURANCE	32,499.00	7,533.77	7,533.77	24,965.23	23.18
10-605-1040 TMRS RETIREMENT	162,879.00	12,139.23	42,036.04	120,842.96	25.81
10-605-1070 SPECIAL ALLOWANCES	<u>37,775.00</u>	<u>2,511.52</u>	<u>9,159.54</u>	<u>28,615.46</u>	<u>24.25</u>
TOTAL PERSONNEL	1,518,266.00	120,146.00	393,024.17	1,125,241.83	25.89
<u>SUPPLIES</u>					
10-605-2020 OFFICE SUPPLIES	3,000.00	366.38	467.31	2,532.69	15.58
10-605-2050 PRINTING & COPYING	1,300.00	0.00	414.95	885.05	31.92
10-605-2060 MEDICAL/SCREENING/TESTING/B	1,000.00	0.00	110.00	890.00	11.00
10-605-2080 UNIFORMS & ACCESSORIES	<u>27,000.00</u>	<u>139.99</u>	<u>3,437.10</u>	<u>23,562.90</u>	<u>12.73</u>
TOTAL SUPPLIES	32,300.00	506.37	4,429.36	27,870.64	13.71
<u>SERVICES</u>					
10-605-3020 ASSOCIATION DUES & PUBS	5,870.00	0.00	1,249.00	4,621.00	21.28
10-605-3030 TRAINING/EDUCATION	3,500.00	0.00	150.07	3,349.93	4.29
10-605-3040 TRAVEL/MILEAGE/LODGING/PERD	4,000.00	0.00	759.86	3,240.14	19.00
10-605-3050 LIABILITY INSURANCE	16,000.00	0.00	16,316.75 (	316.75)	101.98
10-605-3060 UNIFORM MAINTENANCE	6,000.00	0.00	0.00	6,000.00	0.00
10-605-3071 PROPERTY INSURANCE	7,300.00	0.00	7,444.52 (	144.52)	101.98
10-605-3072 ANIMAL CONTROL SERVICES	12,500.00	1,000.00	3,000.00	9,500.00	24.00
10-605-3087 CITIZENS COMMUNICATION/ED	400.00	0.00	0.00	400.00	0.00
10-605-3090 COMMUNICATIONS SERVICES	<u>4,600.00</u>	<u>509.07</u>	<u>1,420.85</u>	<u>3,179.15</u>	<u>30.89</u>
TOTAL SERVICES	60,170.00	1,509.07	30,341.05	29,828.95	50.43
<u>CONTRACTUAL</u>					
10-605-4045 CONTRACT/RADIO FEES COSA	9,600.00	0.00	7,992.00	1,608.00	83.25
10-605-4075 COMPUTER SOFTWARE/INCODE	<u>13,595.00</u>	<u>33.00</u>	<u>9,088.62</u>	<u>4,506.38</u>	<u>66.85</u>
TOTAL CONTRACTUAL	23,195.00	33.00	17,080.62	6,114.38	73.64
<u>MAINTENANCE</u>					
10-605-5005 EQUIPMENT LEASES	3,100.00	172.08	260.60	2,839.40	8.41
10-605-5010 EQUIPMENT MAINT & REPAIR	3,000.00	0.00	0.00	3,000.00	0.00
10-605-5015 ELECTRONIC EQPT MAINT	5,350.00	0.00	195.94	5,154.06	3.66
10-605-5020 VEHICLE MAINTENANCE	23,000.00	1,334.24	5,947.19	17,052.81	25.86
10-605-5060 VEHICLE & EQPT FUELS	<u>30,000.00</u>	<u>2,747.14</u>	<u>8,889.86</u>	<u>21,110.14</u>	<u>29.63</u>
TOTAL MAINTENANCE	64,450.00	4,253.46	15,293.59	49,156.41	23.73

10 -GENERAL FUND  
POLICE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-605-6030 INVESTIGATIVE SUPPLIES	3,000.00	21.73	21.73	2,978.27	0.72
10-605-6032 POLICE SAFETY SUPPLIES	3,400.00	483.45	807.23	2,592.77	23.74
10-605-6035 FIREARMS EQUIPMENT/SUPPLIES	<u>6,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6,000.00</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	12,400.00	505.18	828.96	11,571.04	6.69
<u>UTILITIES</u>					
10-605-7042 UTILITES- PHONE	<u>4,300.00</u>	<u>344.80</u>	<u>1,034.40</u>	<u>3,265.60</u>	<u>24.06</u>
TOTAL UTILITIES	4,300.00	344.80	1,034.40	3,265.60	24.06
<u>CAPITAL OUTLAY</u>					
<u>INTERFUND TRANSFERS</u>					
10-605-9000 GRANT EXPENDITURES	<u>15,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	15,000.00	0.00	0.00	15,000.00	0.00
TOTAL POLICE DEPARTMENT	1,730,081.00	127,297.88	462,032.15	1,268,048.85	26.71

10 -GENERAL FUND  
DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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<u>SUPPLIES</u>					
10-607-2050 PRINTING & COPYING	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
<u>SERVICES</u>					
10-607-3012 PROF -ENGINEERING REVIEW	5,000.00	0.00	0.00	5,000.00	0.00
10-607-3015 PROF -BLDG INSPECTION SERVI	95,000.00	3,770.25	14,526.25	80,473.75	15.29
10-607-3016 PROF -HEALTH INSPECTOR	2,000.00	240.00	240.00	1,760.00	12.00
10-607-3017 PROF -SANITARY INSPECTION S	<u>3,000.00</u>	<u>250.00</u>	<u>250.00</u>	<u>2,750.00</u>	<u>8.33</u>
TOTAL SERVICES	105,000.00	4,260.25	15,016.25	89,983.75	14.30
<u>CONTRACTUAL</u>					
10-607-4075 COMPUTER SOFTWARE/MAINTENAN	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	1,500.00	0.00	0.00	1,500.00	0.00
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TOTAL DEVELOPMENT SERVICES	107,500.00	4,260.25	15,016.25	92,483.75	13.97
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TOTAL EXPENDITURES	5,213,342.00	378,120.49	1,317,956.43	3,895,385.57	25.28
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	782,698.42	954,669.51	( 954,669.51)	0.00
	=====	=====	=====	=====	=====

20 -WATER FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>894,299.00</u>	<u>39,231.95</u>	<u>149,140.02</u>	<u>745,158.98</u>	<u>16.68</u>
TOTAL REVENUES	894,299.00	39,231.95	149,140.02	745,158.98	16.68
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	707,084.00	43,835.32	171,312.76	535,771.24	24.23
DEBT SERVICE	<u>187,215.00</u>	<u>0.00</u>	<u>0.00</u>	<u>187,215.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	894,299.00	43,835.32	171,312.76	722,986.24	19.16
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 4,603.37)	( 22,172.74)	22,172.74	0.00

20 -WATER FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>WATER SALES</u>					
20-599-5015 WATER CONSUMPTION	621,347.00	19,977.50	77,758.10	543,588.90	12.51
20-599-5016 LATE CHARGES	6,000.00	630.11	1,603.19	4,396.81	26.72
20-599-5018 DEBT SERVICE	53,453.00	4,467.20	13,408.00	40,045.00	25.08
20-599-5019 WATER SERVICE FEE	58,092.00	4,897.94	14,755.62	43,336.38	25.40
20-599-5036 EAA PASS THRU CHARGE	<u>83,319.00</u>	<u>3,138.10</u>	<u>11,309.50</u>	<u>72,009.50</u>	<u>13.57</u>
TOTAL WATER SALES	822,211.00	33,110.85	118,834.41	703,376.59	14.45
<u>MISC./GRANTS/INTEREST</u>					
20-599-7000 INTEREST INCOME	9,500.00	1,804.04	3,747.52	5,752.48	39.45
20-599-7011 OTHER INCOME	0.00	218.64	268.64 (	268.64)	0.00
20-599-7012 LEASE OF WATER RIGHTS	17,108.00	2,500.00	2,500.00	14,608.00	14.61
20-599-7060 CC SERVICE FEES	1,200.00	63.15	268.44	931.56	22.37
20-599-7075 SITE/TOWER LEASE REVENUE	15,500.00	1,304.77	3,904.51	11,595.49	25.19
20-599-7090 SALE OF FIXED ASSETS	<u>0.00</u>	<u>230.50</u>	<u>230.50</u> (	<u>230.50</u> )	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	43,308.00	6,121.10	10,919.61	32,388.39	25.21
<u>TRANSFERS IN</u>					
20-599-8072 TRF IN - CAPITAL REPLACEMEN	<u>28,780.00</u>	<u>0.00</u>	<u>19,386.00</u>	<u>9,394.00</u>	<u>67.36</u>
TOTAL TRANSFERS IN	28,780.00	0.00	19,386.00	9,394.00	67.36
TOTAL NON-DEPARTMENTAL	894,299.00	39,231.95	149,140.02	745,158.98	16.68
TOTAL REVENUES	894,299.00	39,231.95	149,140.02	745,158.98	16.68
	=====	=====	=====	=====	=====

20 -WATER FUND

WATER DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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PERSONNEL

20-606-1010 SALARIES	185,260.00	14,244.49	49,610.72	135,649.28	26.78
20-606-1015 OVERTIME	7,000.00	1,137.09	2,856.43	4,143.57	40.81
20-606-1020 MEDICARE	2,615.00	227.66	779.57	1,835.43	29.81
20-606-1025 TWC (SUI)	828.00	0.00	0.00	828.00	0.00
20-606-1030 HEALTH INSURANCE	26,544.00	2,216.60	6,651.09	19,892.91	25.06
20-606-1031 HSA	178.00	13.08	39.24	138.76	22.04
20-606-1033 DENTAL INSURANCE	1,480.00	120.82	362.49	1,117.51	24.49
20-606-1035 VISION CARE INSURANCE	325.00	28.72	86.19	238.81	26.52
20-606-1036 LIFE INSURANCE	318.00	26.62	79.89	238.11	25.12
20-606-1037 WORKERS' COMP INSURANCE	6,551.00	1,577.38	1,577.38	4,973.62	24.08
20-606-1040 TMRS RETIREMENT	25,157.00	2,216.49	7,564.68	17,592.32	30.07
20-606-1070 SPECIAL ALLOWANCES	<u>11,400.00</u>	<u>750.04</u>	<u>2,625.14</u>	<u>8,774.86</u>	<u>23.03</u>
TOTAL PERSONNEL	267,656.00	22,558.99	72,232.82	195,423.18	26.99

SUPPLIES

20-606-2020 OFFICE SUPPLIES	1,400.00	104.96	814.57	585.43	58.18
20-606-2030 POSTAGE	2,500.00	232.40	802.97	1,697.03	32.12
20-606-2050 PRINTING & COPYING	600.00	0.00	444.92	155.08	74.15
20-606-2070 JANITORIAL SUPPLIES	100.00	0.00	0.00	100.00	0.00
20-606-2075 BANK/CREDITCARD FEES	5,100.00	341.01	1,653.92	3,446.08	32.43
20-606-2080 UNIFORMS	1,200.00	0.00	336.22	863.78	28.02
20-606-2090 SMALL TOOLS	2,000.00	185.27	359.23	1,640.77	17.96
20-606-2091 SAFETY SUPPLIES/EQUIPMENT	<u>1,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,200.00</u>	<u>0.00</u>
TOTAL SUPPLIES	14,100.00	863.64	4,411.83	9,688.17	31.29

SERVICES

20-606-3012 ENGINEERING SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
20-606-3013 PROFESSIONAL SERVICES	500.00	0.00	0.00	500.00	0.00
20-606-3020 ASSOCIATION DUES & PUBS	2,215.00	100.00	220.00	1,995.00	9.93
20-606-3030 TRAINING/EDUCATION	3,000.00	310.00	860.00	2,140.00	28.67
20-606-3040 TRAVEL/MILEAGE/LODGING/PERD	1,500.00	34.98	69.96	1,430.04	4.66
20-606-3050 INSURANCE - LIABILITY	3,795.00	0.00	3,870.13 (	75.13)	101.98
20-606-3060 UNIFORM SERVICES	3,000.00	98.69	475.16	2,524.84	15.84
20-606-3070 INSURANCE - PROPERTY	1,850.00	0.00	1,886.62 (	36.62)	101.98
20-606-3075 WATER CONSERVATION EDUCATIO	100.00	0.00	0.00	100.00	0.00
20-606-3080 SPECIAL SERVICES	300.00	17.50	40.00	260.00	13.33
20-606-3082 WATER ANALYSIS FEES	<u>6,500.00</u>	<u>(161.25)</u>	<u>2,041.91</u>	<u>4,458.09</u>	<u>31.41</u>
TOTAL SERVICES	23,760.00	399.92	9,463.78	14,296.22	39.83

CONTRACTUAL

20-606-4075 COMPUTER SOFTWARE/INCODE	10,292.00	0.00	3,281.28	7,010.72	31.88
20-606-4085 EAA -WATER MANAGEMENT FEES	84,084.00	5,606.52	16,819.56	67,264.44	20.00
20-606-4099 WATER RIGHTS/LEASE PAYMENTS	<u>10,851.00</u>	<u>0.00</u>	<u>12,281.50</u>	<u>(1,430.50)</u>	<u>113.18</u>
TOTAL CONTRACTUAL	105,227.00	5,606.52	32,382.34	72,844.66	30.77

## 20 -WATER FUND

## WATER DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MAINTENANCE</u>					
20-606-5005 EQUIPMENT LEASES	1,500.00	0.00	0.00	1,500.00	0.00
20-606-5010 EQUIPMENT MAINT & REPAIR	6,500.00	0.00	0.00	6,500.00	0.00
20-606-5015 ELECTRONIC EQPT MAINTENANCE	500.00	0.00	0.00	500.00	0.00
20-606-5020 VEHICLE MAINTENANCE	2,000.00	42.35	217.25	1,782.75	10.86
20-606-5030 BUILDING MAINTENANCE	2,000.00	0.00	1,489.04	510.96	74.45
20-606-5060 VEHICLE & EQPT FUELS	<u>3,000.00</u>	<u>286.40</u>	<u>1,442.64</u>	<u>1,557.36</u>	<u>48.09</u>
TOTAL MAINTENANCE	15,500.00	328.75	3,148.93	12,351.07	20.32
<u>DEPT MATERIALS-SERVICES</u>					
20-606-6011 CHEMICALS	17,000.00	680.17	8,542.08	8,457.92	50.25
20-606-6050 WATER METERS & BOXES	4,500.00	88.18	88.18	4,411.82	1.96
20-606-6055 FIRE HYDRANTS	3,000.00	0.00	0.00	3,000.00	0.00
20-606-6060 HUEBNER STORAGE TANK	6,000.00	0.00	0.00	6,000.00	0.00
20-606-6061 ELEVATED STORAGE TANK- #1 W	3,000.00	996.00	996.00	2,004.00	33.20
20-606-6062 WELL SITE #2-EAA MONITORED	100.00	0.00	0.00	100.00	0.00
20-606-6065 WELL SITE #5-EDWARDS BLENDI	3,000.00	0.00	0.00	3,000.00	0.00
20-606-6066 WELL SITE #6-MUNI TRACT	1,000.00	0.00	300.00	700.00	30.00
20-606-6067 WELL SITE #7	5,000.00	0.00	0.00	5,000.00	0.00
20-606-6068 WELL SITE #8	3,500.00	0.00	549.00	2,951.00	15.69
20-606-6069 WELL SITE #9-TRINITY	2,000.00	0.00	0.00	2,000.00	0.00
20-606-6070 SCADA SYSTEM MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
20-606-6071 SHAVANO DRIVE PUMP STATION	7,000.00	3,368.08	6,198.66	801.34	88.55
20-606-6072 WATER SYSTEM MAINTENANCE	13,305.00	2,801.58	3,628.89	9,676.11	27.27
20-606-6080 STREET MAINT SUPPLIES	<u>1,500.00</u>	<u>57.50</u>	<u>57.50</u>	<u>1,442.50</u>	<u>3.83</u>
TOTAL DEPT MATERIALS-SERVICES	71,905.00	7,991.51	20,360.31	51,544.69	28.32
<u>UTILITIES</u>					
20-606-7040 UTILITIES - ELECTRIC	70,000.00	6,044.60	9,835.29	60,164.71	14.05
20-606-7042 UTILITIES - PHONE/CELL	800.00	18.99	56.97	743.03	7.12
20-606-7044 UTILITIES - WATER	<u>300.00</u>	<u>22.40</u>	<u>34.49</u>	<u>265.51</u>	<u>11.50</u>
TOTAL UTILITIES	71,100.00	6,085.99	9,926.75	61,173.25	13.96
<u>CAPITAL OUTLAY</u>					
20-606-8020 NON-CAPITAL MAINTENANCE EQU	1,000.00	0.00	0.00	1,000.00	0.00
20-606-8060 CAPITAL- EQUIPMENT	29,060.00	0.00	19,386.00	9,674.00	66.71
20-606-8080 WATER SYSTEM IMPROVEMENTS	10,000.00	0.00	0.00	10,000.00	0.00
20-606-8087 WATER METER REPLACEMENT	<u>3,780.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,780.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	43,840.00	0.00	19,386.00	24,454.00	44.22
<u>INTERFUND TRANSFERS</u>					
20-606-9010 TRF TO GENERAL FUND	22,050.00	0.00	0.00	22,050.00	0.00
20-606-9020 TRF TO CAPITAL REP. FUND 72	<u>71,946.00</u>	<u>0.00</u>	<u>0.00</u>	<u>71,946.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	93,996.00	0.00	0.00	93,996.00	0.00
TOTAL WATER DEPARTMENT	707,084.00	43,835.32	171,312.76	535,771.24	24.23

20 -WATER FUND  
 DEBT SERVICE

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
20-607-8014 2009 GO REFUND - PRINCIPAL	40,072.50	0.00	0.00	40,072.50	0.00
20-607-8015 2009 GO REFUND - INTEREST	13,830.00	0.00	0.00	13,830.00	0.00
20-607-8016 2017 GO REFUNDING (2009) PR	65,000.00	0.00	0.00	65,000.00	0.00
20-607-8017 2017 GO REFUNDING (2009) IN	68,162.50	0.00	0.00	68,162.50	0.00
20-607-8030 BOND AGENT FEES	<u>150.00</u>	<u>0.00</u>	<u>0.00</u>	<u>150.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	187,215.00	0.00	0.00	187,215.00	0.00
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TOTAL DEBT SERVICE	187,215.00	0.00	0.00	187,215.00	0.00
<hr/>					
TOTAL EXPENDITURES	894,299.00	43,835.32	171,312.76	722,986.24	19.16
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 4,603.37)	( 22,172.74)	22,172.74	0.00
	=====	=====	=====	=====	=====



30 -DEBT SERVICE FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>208,897.00</u>	<u>59,620.28</u>	<u>103,613.44</u>	<u>105,283.56</u>	<u>49.60</u>
TOTAL REVENUES	<u>208,897.00</u>	<u>59,620.28</u>	<u>103,613.44</u>	<u>105,283.56</u>	<u>49.60</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
DEBT SERVICE	<u>208,897.00</u>	<u>0.00</u>	<u>0.00</u>	<u>208,897.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>208,897.00</u>	<u>0.00</u>	<u>0.00</u>	<u>208,897.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	59,620.28	103,613.44 (	103,613.44)	0.00

30 -DEBT SERVICE FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
30-599-1010 CURRENT ADVALOREM TAXES	132,551.00	56,138.06	96,520.35	36,030.65	72.82
30-599-1020 DELINQUENT ADVALOREM TAXES	0.00	2,189.77	4,959.40 (	4,959.40)	0.00
30-599-1030 PENALTY & INTEREST	<u>0.00</u>	<u>5.01</u>	<u>87.34</u> (	<u>87.34)</u>	<u>0.00</u>
TOTAL TAXES	132,551.00	58,332.84	101,567.09	30,983.91	76.62
 <u>TRANSFERS IN</u>					
30-599-8001 PROCEEDS OF LONG TERM DEBT	0.00	848.75	848.75 (	848.75)	0.00
30-599-8010 INTEREST INCOME	0.00	438.69	1,197.60 (	1,197.60)	0.00
30-599-8030 FUND BALANCE - TRANSFER IN	<u>76,346.00</u>	<u>0.00</u>	<u>0.00</u>	<u>76,346.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	76,346.00	1,287.44	2,046.35	74,299.65	2.68
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TOTAL NON-DEPARTMENTAL	208,897.00	59,620.28	103,613.44	105,283.56	49.60
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TOTAL REVENUES	208,897.00	59,620.28	103,613.44	105,283.56	49.60
	=====	=====	=====	=====	=====

30 -DEBT SERVICE FUND  
 DEBT SERVICE

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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<u>CAPITAL OUTLAY</u>					
30-607-8050 2009 GO REFUNDING-PRINCIPAL	154,927.00	0.00	0.00	154,927.00	0.00
30-607-8052 2009 GO REFUNDING-INTEREST	53,470.00	0.00	0.00	53,470.00	0.00
30-607-8054 BOND AGENT FEE - 2009 REF	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	208,897.00	0.00	0.00	208,897.00	0.00
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TOTAL DEBT SERVICE	208,897.00	0.00	0.00	208,897.00	0.00
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TOTAL EXPENDITURES	208,897.00	0.00	0.00	208,897.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	59,620.28	103,613.44 (	103,613.44)	0.00
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>121,000.00</u>	<u>8,804.40</u>	<u>27,356.73</u>	<u>93,643.27</u>	<u>22.61</u>
TOTAL REVENUES	121,000.00	8,804.40	27,356.73	93,643.27	22.61
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARMENT	625.00	0.00	624.00	1.00	99.84
POLICE DEPARTMENT	<u>83,940.00</u>	<u>2,784.39</u>	<u>40,608.87</u>	<u>43,331.13</u>	<u>48.38</u>
TOTAL EXPENDITURES	84,565.00	2,784.39	41,232.87	43,332.13	48.76
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	36,435.00	6,020.01	( 13,876.14)	50,311.14	38.08-

40 -CRIME CONTROL DISTRICT  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
40-599-1050 SALES - CRIME CONTROL DIST	<u>115,000.00</u>	<u>8,002.77</u>	<u>25,068.78</u>	<u>89,931.22</u>	<u>21.80</u>
TOTAL TAXES	115,000.00	8,002.77	25,068.78	89,931.22	21.80
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
40-599-8005 INTEREST INCOME	<u>6,000.00</u>	<u>801.63</u>	<u>2,287.95</u>	<u>3,712.05</u>	<u>38.13</u>
TOTAL TRANSFERS IN	6,000.00	801.63	2,287.95	3,712.05	38.13
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TOTAL NON-DEPARTMENTAL	121,000.00	8,804.40	27,356.73	93,643.27	22.61
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TOTAL REVENUES	121,000.00	8,804.40	27,356.73	93,643.27	22.61
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT  
 FIRE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
40-604-8012 NON-CAPITAL - FIREARMS/TASE	<u>625.00</u>	<u>0.00</u>	<u>624.00</u>	<u>1.00</u>	<u>99.84</u>
TOTAL CAPITAL OUTLAY	625.00	0.00	624.00	1.00	99.84
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<u>INTERFUND TRANSFERS</u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
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TOTAL FIRE DEPARTMENT	625.00	0.00	624.00	1.00	99.84

40 -CRIME CONTROL DISTRICT  
POLICE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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SERVICES

40-605-3030 TRAINING/EDUCATION	5,300.00	140.00	140.00	5,160.00	2.64
40-605-3087 CITIZENS COMMUNICATION/EDUC	<u>5,500.00</u>	<u>0.00</u>	<u>2,574.65</u>	<u>2,925.35</u>	<u>46.81</u>
TOTAL SERVICES	10,800.00	140.00	2,714.65	8,085.35	25.14

CAPITAL OUTLAY

40-605-8010 ELECTRONIC EQUIPMENT PURCHA	10,000.00	0.00	1,628.80	8,371.20	16.29
40-605-8012 NON CAPITAL - FIRE ARMS/TAS	8,640.00	0.00	0.00	8,640.00	0.00
40-605-8015 NON-CAPITAL - COMPUTER EQUI	2,200.00	0.00	1,862.80	337.20	84.67
40-605-8018 NON-CAPITAL BUILDING	1,300.00	0.00	0.00	1,300.00	0.00
40-605-8025 NON-CAPITAL - OFFICE FURNIT	1,000.00	0.00	0.00	1,000.00	0.00
40-605-8042 CAPITAL - FIREARMS	25,000.00	2,550.52	18,700.02	6,299.98	74.80
40-605-8045 CAPITAL - COMPUTER EQUIPMEN	<u>25,000.00</u>	<u>93.87</u>	<u>15,702.60</u>	<u>9,297.40</u>	<u>62.81</u>
TOTAL CAPITAL OUTLAY	73,140.00	2,644.39	37,894.22	35,245.78	51.81

INTERFUND TRANSFERS

TOTAL POLICE DEPARTMENT	83,940.00	2,784.39	40,608.87	43,331.13	48.38
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TOTAL EXPENDITURES	84,565.00	2,784.39	41,232.87	43,332.13	48.76
	=====	=====	=====	=====	=====

REVENUES OVER/(UNDER) EXPENDITURES	36,435.00	6,020.01	( 13,876.14)	50,311.14	38.08-
	=====	=====	=====	=====	=====

42 -PEG FUNDS

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>16,500.00</u>	<u>132.93</u>	<u>4,445.75</u>	<u>12,054.25</u>	<u>26.94</u>
TOTAL REVENUES	16,500.00	132.93	4,445.75	12,054.25	26.94
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>1,600.00</u>	<u>1,020.54</u>	<u>1,020.54</u>	<u>579.46</u>	<u>63.78</u>
TOTAL EXPENDITURES	1,600.00	1,020.54	1,020.54	579.46	63.78
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	14,900.00	( 887.61)	3,425.21	11,474.79	22.99



42 -PEG FUNDS  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>FRANCHISE REVENUES</u>					
42-599-2024 FRANCHISE - PEG FEES	<u>15,500.00</u>	<u>0.00</u>	<u>4,076.64</u>	<u>11,423.36</u>	<u>26.30</u>
TOTAL FRANCHISE REVENUES	15,500.00	0.00	4,076.64	11,423.36	26.30
<u>MISC./GRANTS/INTEREST</u>					
42-599-7000 INTEREST	<u>1,000.00</u>	<u>132.93</u>	<u>369.11</u>	<u>630.89</u>	<u>36.91</u>
TOTAL MISC./GRANTS/INTEREST	1,000.00	132.93	369.11	630.89	36.91
<u>TRANSFERS IN</u>					
TOTAL NON-DEPARTMENTAL	16,500.00	132.93	4,445.75	12,054.25	26.94
TOTAL REVENUES	<u>16,500.00</u>	<u>132.93</u>	<u>4,445.75</u>	<u>12,054.25</u>	<u>26.94</u>

42 -PEG FUNDS  
 ADMINISTRATION

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
42-601-8030 CAPITAL-ELECTRONIC EQUIPMEN	<u>1,600.00</u>	<u>1,020.54</u>	<u>1,020.54</u>	<u>579.46</u>	<u>63.78</u>
TOTAL CAPITAL OUTLAY	1,600.00	1,020.54	1,020.54	579.46	63.78
<hr/>					
TOTAL ADMINISTRATION	1,600.00	1,020.54	1,020.54	579.46	63.78
<hr/>					
TOTAL EXPENDITURES	1,600.00	1,020.54	1,020.54	579.46	63.78
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	14,900.00 (	887.61)	3,425.21	11,474.79	22.99
	=====	=====	=====	=====	=====

45 -OAK WILT FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>10,500.00</u>	<u>1,400.00</u>	<u>1,645.00</u>	<u>8,855.00</u>	<u>15.67</u>
TOTAL REVENUES	<u>10,500.00</u>	<u>1,400.00</u>	<u>1,645.00</u>	<u>8,855.00</u>	<u>15.67</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	10,000.00	1,400.00	1,645.00	8,355.00	16.45

45 -OAK WILT FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>PERMITS &amp; LICENSES</u>					
45-599-3015 TREE TRIMMING PERMITS	<u>10,500.00</u>	<u>1,400.00</u>	<u>1,645.00</u>	<u>8,855.00</u>	<u>15.67</u>
TOTAL PERMITS & LICENSES	10,500.00	1,400.00	1,645.00	8,855.00	15.67
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	10,500.00	1,400.00	1,645.00	8,855.00	15.67
<hr/>					
TOTAL REVENUES	10,500.00	1,400.00	1,645.00	8,855.00	15.67
	=====	=====	=====	=====	=====

45 -OAK WILT FUND  
 ADMINISTRATION

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
45-601-3087 CITIZENS COMMUNICATION/EDUC	500.00	0.00	0.00	500.00	0.00
TOTAL SERVICES	500.00	0.00	0.00	500.00	0.00
<hr/>					
DEPT MATERIALS-SERVICES					
<hr/>					
TOTAL ADMINISTRATION	500.00	0.00	0.00	500.00	0.00
<hr/>					
TOTAL EXPENDITURES	500.00	0.00	0.00	500.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	10,000.00	1,400.00	1,645.00	8,355.00	16.45
	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>115,000.00</u>	<u>7,965.25</u>	<u>24,911.90</u>	<u>90,088.10</u>	<u>21.66</u>
TOTAL REVENUES	115,000.00	7,965.25	24,911.90	90,088.10	21.66
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	115,000.00	7,965.25	24,911.90	90,088.10	21.66

48 -STREET MAINTENANCE FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
48-599-1040 SALES - STREET MAINTENANCE	<u>115,000.00</u>	<u>7,965.25</u>	<u>24,911.90</u>	<u>90,088.10</u>	<u>21.66</u>
TOTAL TAXES	115,000.00	7,965.25	24,911.90	90,088.10	21.66
<hr/>					
TOTAL NON-DEPARTMENTAL	115,000.00	7,965.25	24,911.90	90,088.10	21.66
<hr/>					
TOTAL REVENUES	115,000.00	7,965.25	24,911.90	90,088.10	21.66
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	115,000.00	7,965.25	24,911.90	90,088.10	21.66
	=====	=====	=====	=====	=====

50 -COURT RESTRICTED FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>18,400.00</u>	<u>455.88</u>	<u>1,661.34</u>	<u>16,738.66</u>	<u>9.03</u>
TOTAL REVENUES	18,400.00	455.88	1,661.34	16,738.66	9.03
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
OPERATING EXPENSES	<u>18,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>18,400.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	18,400.00	0.00	0.00	18,400.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	455.88	1,661.34 (	1,661.34)	0.00



50 -COURT RESTRICTED FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>COURT FEES</u>					
50-599-4022 COURT EFFICIENCY REVENUE	100.00	7.50	15.00	85.00	15.00
50-599-4023 COURT SECURITY REVENUE	3,400.00	192.18	705.58	2,694.42	20.75
50-599-4025 COURT TECHNOLOGY REVENUE	<u>4,200.00</u>	<u>256.20</u>	<u>940.76</u>	<u>3,259.24</u>	<u>22.40</u>
TOTAL COURT FEES	7,700.00	455.88	1,661.34	6,038.66	21.58
 <u>TRANSFERS IN</u>					
50-599-8099 FUND BALANCE RESERVE	<u>10,700.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,700.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	10,700.00	0.00	0.00	10,700.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	18,400.00	455.88	1,661.34	16,738.66	9.03
<hr/>					
TOTAL REVENUES	18,400.00	455.88	1,661.34	16,738.66	9.03
	=====	=====	=====	=====	=====

50 -COURT RESTRICTED FUND  
OPERATING EXPENSES

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SERVICES</u>					
<u>MAINTENANCE</u>					
<u>CAPITAL OUTLAY</u>					
50-602-8080 CAPITAL IMPROVEMENTS	<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	10,000.00	0.00	0.00	10,000.00	0.00
<u>INTERFUND TRANSFERS</u>					
50-602-9010 TRANSFER TO GENERAL FUND	<u>8,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,400.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	8,400.00	0.00	0.00	8,400.00	0.00
TOTAL OPERATING EXPENSES	18,400.00	0.00	0.00	18,400.00	0.00
TOTAL EXPENDITURES	18,400.00	0.00	0.00	18,400.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	455.88	1,661.34 (	1,661.34)	0.00

52 -CHILD SAFETY FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>5,000.00</u>	<u>278.19</u>	<u>881.29</u>	<u>4,118.71</u>	<u>17.63</u>
TOTAL REVENUES	5,000.00	278.19	881.29	4,118.71	17.63
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	2,000.00	0.00	0.00	2,000.00	0.00
POLICE DEPARTMENT	<u>3,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	5,000.00	0.00	0.00	5,000.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	278.19	881.29 (	881.29)	0.00

52 -CHILD SAFETY FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
52-599-7010 SCHOOL CROSSING GUARD FUNDS	<u>4,200.00</u>	<u>278.19</u>	<u>881.29</u>	<u>3,318.71</u>	<u>20.98</u>
TOTAL MISC./GRANTS/INTEREST	4,200.00	278.19	881.29	3,318.71	20.98
 <u>TRANSFERS IN</u>					
52-599-8089 FUND BALANCE RESERVE	<u>800.00</u>	<u>0.00</u>	<u>0.00</u>	<u>800.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	800.00	0.00	0.00	800.00	0.00
<hr/>					
TOTAL NON DEPARTMENTAL	5,000.00	278.19	881.29	4,118.71	17.63
<hr/>					
TOTAL REVENUES	5,000.00	278.19	881.29	4,118.71	17.63
	=====	=====	=====	=====	=====

52 -CHILD SAFETY FUND  
 FIRE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-604-3087 CITIZENS COMMUNICATION/EDUC	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>
TOTAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
<hr/>					
TOTAL FIRE DEPARTMENT	2,000.00	0.00	0.00	2,000.00	0.00

52 -CHILD SAFETY FUND  
 POLICE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-605-3087 CITIZENS COMMUNICATION/EDUC	<u>3,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>
TOTAL SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
<hr/>					
TOTAL POLICE DEPARTMENT	3,000.00	0.00	0.00	3,000.00	0.00
<hr/>					
TOTAL EXPENDITURES	5,000.00	0.00	0.00	5,000.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	278.19	881.29 (	881.29)	0.00
	=====	=====	=====	=====	=====

53 -LEOSE

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,550.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,550.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>1,550.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,550.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
POLICE DEPARTMENT	<u>1,550.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>550.00</u>	<u>64.52</u>
TOTAL EXPENDITURES	<u>1,550.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>550.00</u>	<u>64.52</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	( 1,000.00)	1,000.00	0.00

53 -LEOSE  
FINANCIAL SUMMARY % OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
NON-DEPARTMENTAL					
POLICE/FIRE REVENUES					
53-599-6020 LEOSE FUNDS	<u>1,550.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,550.00</u>	<u>0.00</u>
TOTAL POLICE/FIRE REVENUES	1,550.00	0.00	0.00	1,550.00	0.00
TRANSFERS IN					
<hr/>					
TOTAL NON-DEPARTMENTAL	1,550.00	0.00	0.00	1,550.00	0.00
<hr/>					
TOTAL REVENUES	1,550.00	0.00	0.00	1,550.00	0.00
	=====	=====	=====	=====	=====



53 -LEOSE  
 POLICE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
53-605-3030 TRAINING/EDUCATION	<u>1,550.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>550.00</u>	<u>64.52</u>
TOTAL SERVICES	1,550.00	0.00	1,000.00	550.00	64.52
<hr/>					
TOTAL POLICE DEPARTMENT	1,550.00	0.00	1,000.00	550.00	64.52
<hr/>					
TOTAL EXPENDITURES	1,550.00	0.00	1,000.00	550.00	64.52
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	( 1,000.00)	1,000.00	0.00
	=====	=====	=====	=====	=====

70 -CAPITAL REPLACEMENT FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
OTHER SOURCES	<u>1,052,690.00</u>	<u>5,512.49</u>	<u>15,569.15</u>	<u>1,037,120.85</u>	<u>1.48</u>
TOTAL REVENUES	<u>1,052,690.00</u>	<u>5,512.49</u>	<u>15,569.15</u>	<u>1,037,120.85</u>	<u>1.48</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMIN	118,330.00	0.00	0.00	118,330.00	0.00
PUBLIC WORKS	798,560.00	0.00	32,251.63	766,308.37	4.04
FIRE	<u>135,800.00</u>	<u>111,330.09</u>	<u>116,318.35</u>	<u>19,481.65</u>	<u>85.65</u>
TOTAL EXPENDITURES	<u>1,052,690.00</u>	<u>111,330.09</u>	<u>148,569.98</u>	<u>904,120.02</u>	<u>14.11</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 105,817.60)	( 133,000.83)	133,000.83	0.00

70 -CAPITAL REPLACEMENT FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>OTHER SOURCES</u>					
<u>TRANSFERS IN</u>					
70-599-8010 INTEREST INCOME	30,000.00	5,512.49	15,569.15	14,430.85	51.90
70-599-8020 TRF IN - GENERAL FUND	235,756.00	0.00	0.00	235,756.00	0.00
70-599-8099 FUND BALANCE RESERVE	<u>786,934.00</u>	<u>0.00</u>	<u>0.00</u>	<u>786,934.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	1,052,690.00	5,512.49	15,569.15	1,037,120.85	1.48
<hr/>					
TOTAL OTHER SOURCES	1,052,690.00	5,512.49	15,569.15	1,037,120.85	1.48
<hr/>					
TOTAL REVENUES	1,052,690.00	5,512.49	15,569.15	1,037,120.85	1.48
	=====	=====	=====	=====	=====

70 -CAPITAL REPLACEMENT FUND  
COUNCIL

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CONTRACTUAL</u>					
<hr/>					

70 -CAPITAL REPLACEMENT FUND  
 ADMIN

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-601-8080 CAPITAL IMPROVEMENTS	15,330.00	0.00	0.00	15,330.00	0.00
70-601-8081 CAPITAL - BUILDING	<u>103,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>103,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	118,330.00	0.00	0.00	118,330.00	0.00
<hr/>					
<u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL ADMIN	118,330.00	0.00	0.00	118,330.00	0.00

70 -CAPITAL REPLACEMENT FUND  
 PUBLIC WORKS

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-603-8050 CAPITAL - VEHICLES	40,000.00	0.00	0.00	40,000.00	0.00
70-603-8060 CAPITAL - EQUIPMENT	29,060.00	0.00	19,386.00	9,674.00	66.71
70-603-8080 CAPITAL-IMPROVEMENT PROJECT	<u>729,500.00</u>	<u>0.00</u>	<u>12,865.63</u>	<u>716,634.37</u>	<u>1.76</u>
TOTAL CAPITAL OUTLAY	798,560.00	0.00	32,251.63	766,308.37	4.04
<hr/>					
<u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL PUBLIC WORKS	798,560.00	0.00	32,251.63	766,308.37	4.04

70 -CAPITAL REPLACEMENT FUND  
 FIRE

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-604-8040 CAPITAL - PPE EQUIPMENT	<u>135,800.00</u>	<u>111,330.09</u>	<u>116,318.35</u>	<u>19,481.65</u>	<u>85.65</u>
TOTAL CAPITAL OUTLAY	135,800.00	111,330.09	116,318.35	19,481.65	85.65
<u>INTERFUND TRANSFERS</u>	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
<hr/>					
TOTAL FIRE	135,800.00	111,330.09	116,318.35	19,481.65	85.65

70 -CAPITAL REPLACEMENT FUND  
POLICE

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CONTRACTUAL</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>INTERFUND TRANSFERS</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
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TOTAL EXPENDITURES	1,052,690.00	111,330.09	148,569.98	904,120.02	14.11
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	105,817.60) (	133,000.83)	133,000.83	0.00
	=====	=====	=====	=====	=====



72 -WATER CAPITAL REPLACEMENT  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>71,946.00</u>	<u>0.00</u>	<u>0.00</u>	<u>71,946.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>71,946.00</u>	<u>0.00</u>	<u>0.00</u>	<u>71,946.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	<u>28,780.00</u>	<u>0.00</u>	<u>19,386.00</u>	<u>9,394.00</u>	<u>67.36</u>
TOTAL EXPENDITURES	<u>28,780.00</u>	<u>0.00</u>	<u>19,386.00</u>	<u>9,394.00</u>	<u>67.36</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	<u>43,166.00</u>	<u>0.00</u>	<u>( 19,386.00)</u>	<u>62,552.00</u>	<u>44.91-</u>
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	<u>43,166.00</u>	<u>0.00</u>	<u>( 19,386.00)</u>	<u>62,552.00</u>	<u>44.91-</u>
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TRANSFERS IN</u>					
72-599-8020 TRANSFER FROM WATER FUND	<u>71,946.00</u>	<u>0.00</u>	<u>0.00</u>	<u>71,946.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	71,946.00	0.00	0.00	71,946.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	71,946.00	0.00	0.00	71,946.00	0.00
<hr/>					
TOTAL REVENUES	71,946.00	0.00	0.00	71,946.00	0.00
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT  
 WATER DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CONTRACTUAL</u>	_____	_____	_____	_____	_____
<u>CAPITAL OUTLAY</u>	_____	_____	_____	_____	_____
<hr/>					
<u>INTERFUND TRANSFERS</u>					
72-606-9020 TRANSFER TO WATER UTILITY	<u>28,780.00</u>	<u>0.00</u>	<u>19,386.00</u>	<u>9,394.00</u>	<u>67.36</u>
TOTAL INTERFUND TRANSFERS	28,780.00	0.00	19,386.00	9,394.00	67.36
<hr/>					
TOTAL WATER DEPARTMENT	28,780.00	0.00	19,386.00	9,394.00	67.36
<hr/>					
TOTAL EXPENDITURES	28,780.00	0.00	19,386.00	9,394.00	67.36
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	43,166.00	0.00	( 19,386.00)	62,552.00	44.91-
	=====	=====	=====	=====	=====
<u>OTHER FINANCING SOURCES</u>	_____	_____	_____	_____	_____
<hr/>					
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER USES	43,166.00	0.00	( 19,386.00)	62,552.00	44.91-
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
ADMINISTRATION	<u>0.00</u>	<u>3.54</u>	<u>9.96</u>	( <u>9.96</u> )	<u>0.00</u>
TOTAL REVENUES	<u>0.00</u>	<u>3.54</u>	<u>9.96</u>	( <u>9.96</u> )	<u>0.00</u>
	=====	=====	=====	=====	=====
 <u>EXPENDITURE SUMMARY</u>					
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	3.54	9.96	( 9.96 )	0.00

75 -PET DOC & RESCUE FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
ADMINISTRATION					
<hr/>					
TAXES					
<hr/>					
MISC./GRANTS/INTEREST					
75-599-7000 INTERES INCOME	0.00	3.54	9.96 (	9.96)	0.00
TOTAL MISC./GRANTS/INTEREST	0.00	3.54	9.96 (	9.96)	0.00
<hr/>					
TOTAL ADMINISTRATION	0.00	3.54	9.96 (	9.96)	0.00
<hr/>					
TOTAL REVENUES	0.00	3.54	9.96 (	9.96)	0.00
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND  
ADMINISTRATION

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
PERSONNEL					
<hr/>					
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REVENUES OVER/(UNDER) EXPENDITURES	0.00	3.54	9.96 (	9.96)	0.00
<hr/>					

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/03/18	CIVIL SYSTEMS INC	NOVEMBER 15-30	GENERAL FUND	NON-DEPARTMENTAL	40.25-
12/03/18	MALDONADO NURSERY & LANDSCAPING	LANDSCAPING	GENERAL FUND	CITY ADMINISTRATION	1,185.00
12/03/18	T MOBILE	COMMUNICATION/SECURITY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	63.32
12/03/18	AT&T MOBILITY	FD CELL PHONES	GENERAL FUND	FIRE DEPARTMENT	7.06
12/03/18	UPS	UPS	GENERAL FUND	FIRE DEPARTMENT	26.92
12/03/18	MICHAEL P. NAUGHTON	MICHAEL P. NAUGHTON	GENERAL FUND	FIRE DEPARTMENT	4,000.00
12/03/18	CIVIL SYSTEMS INC	NOVEMBER 15-30	GENERAL FUND	DEVELOPMENT SERVICES	514.50
12/03/18	T MOBILE	COMMUNICATION/SECURITY	WATER FUND	WATER DEPARTMENT	63.32
12/07/18	SHAVANO PARK, PETTY CASH	HOOKS FOR DECORATIONS	GENERAL FUND	CITY COUNCIL	7.14
12/07/18	SHAVANO PARK, PETTY CASH	VAN RENTAL HOLIDAY 2018	GENERAL FUND	CITY COUNCIL	89.27
12/07/18	SHAVANO PARK, PETTY CASH	PIZZA FOR HOLIDAY 2018 PRE	GENERAL FUND	CITY COUNCIL	50.23
12/07/18	SOUTH TEXAS PRESS INC.	PRINTED COPY FOR COUNCIL-	GENERAL FUND	CITY COUNCIL	101.70
12/07/18	GE MONEY BANK	VEGGIE TRAYS	GENERAL FUND	CITY ADMINISTRATION	19.96
12/07/18	DENTON, NAVARRO, ROCHA, BERNAL, HYDE &	LEGAL FEES	GENERAL FUND	CITY ADMINISTRATION	996.50
12/07/18	DENTON, NAVARRO, ROCHA, BERNAL, HYDE &	LEGAL FEES	GENERAL FUND	CITY ADMINISTRATION	3,093.02
12/07/18	NEIGHBORHOOD NEWS	DECEMBER RR	GENERAL FUND	CITY ADMINISTRATION	648.09
12/07/18	ICMA	2019 RENEWAL-BILL HILL	GENERAL FUND	CITY ADMINISTRATION	1,056.00
12/07/18	INTRUDER ALERT SYSTEMS	ALARM MONITORING	GENERAL FUND	CITY ADMINISTRATION	35.95
12/07/18	UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	32.75
12/07/18	UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	32.75
12/07/18	UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	32.75
12/07/18	UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	32.75
12/07/18	UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	32.75
12/07/18	DOWNTOWN DECORATIONS	HOLIDAY DECORATIONS	GENERAL FUND	CITY ADMINISTRATION	736.66
12/07/18	BUCKHORN LLC	TOP SOIL	GENERAL FUND	CITY ADMINISTRATION	436.00
12/07/18	SOUTH TEXAS PRESS INC.	COPY FOR ADMIN/COMMITTEE	GENERAL FUND	CITY ADMINISTRATION	279.67
12/07/18	BARCOM TECHNOLOGY	DECEMBER CONTRACT FEES	GENERAL FUND	CITY ADMINISTRATION	1,920.00
12/07/18	BARCOM TECHNOLOGY	DECEMBER BACK UP FEES	GENERAL FUND	CITY ADMINISTRATION	730.00
12/07/18	MUELLER & WILSON INC	BATHROOM REPAIRS	GENERAL FUND	CITY ADMINISTRATION	218.00
12/07/18	MUELLER & WILSON INC	BATHROOM REPAIRS	GENERAL FUND	CITY ADMINISTRATION	669.00
12/07/18	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	110.95
12/07/18	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	86.73
12/07/18	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	251.22
12/07/18	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	84.97
12/07/18	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	23.99
12/07/18	Texas Labor Law Poster Service	POSTERS	GENERAL FUND	CITY ADMINISTRATION	389.50
12/07/18	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	MUNICIPAL COURT	29.99
12/07/18	DEWINNE EQUIPMENT CO.	ECO BAR	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	13.98
12/07/18	VERIZON	MDT'S - PW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	19.00
12/07/18	INTRUDER ALERT SYSTEMS	ALARM MONITORING	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	49.95
12/07/18	UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	68.47
12/07/18	UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	32.24
12/07/18	UNIFIRST	JANITORIAL SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	132.60
12/07/18	UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	32.24
12/07/18	UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	32.24
12/07/18	UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	32.24
12/07/18	UNIFIRST	JANITORIAL SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	184.52
12/07/18	MCCOY'S BUILDING SUPPLY	MATERIALS FOR FENCE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	150.26
12/07/18	CITY OF SHAVANO PARK WATER DEPT.	PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.31
12/07/18	CITY OF SHAVANO PARK WATER DEPT.	ADMIN/ PD	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	379.49
12/07/18	GE MONEY BANK	SUPPLIES AND GATORADE	GENERAL FUND	FIRE DEPARTMENT	181.44
12/07/18	GE MONEY BANK	SUPPLIES AND GATORADE	GENERAL FUND	FIRE DEPARTMENT	119.84
12/07/18	O'REILLY AUTO PARTS	BATTERY FOR C139	GENERAL FUND	FIRE DEPARTMENT	275.99
12/07/18	O'REILLY AUTO PARTS	AUTO PARTS	GENERAL FUND	FIRE DEPARTMENT	8.97
12/07/18	O'REILLY AUTO PARTS	CORE BATTERY REFUND	GENERAL FUND	FIRE DEPARTMENT	18.00-
12/07/18	ALTEX ELECTRONICS, LTD.	REPLACEMENT CHARGER	GENERAL FUND	FIRE DEPARTMENT	14.18

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/07/18	ZOLL Medical Corporation	MEDICALD SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	444.15
12/07/18	CITY OF SHAVANO PARK WATER DEPT.	FIRE	GENERAL FUND	FIRE DEPARTMENT	26.33
12/07/18	TexDoor, Ltd.	REMOTES FOR BAY DOOR	GENERAL FUND	FIRE DEPARTMENT	80.00
12/07/18	GOODYEAR AUTO SERVICE CTR.	VEH INSPECTIO	GENERAL FUND	POLICE DEPARTMENT	7.00
12/07/18	GOODYEAR AUTO SERVICE CTR.	VEH INSPECTION	GENERAL FUND	POLICE DEPARTMENT	7.00
12/07/18	GOODYEAR AUTO SERVICE CTR.	OIL CHANGE/ BRAKES REPAIR	GENERAL FUND	POLICE DEPARTMENT	627.61
12/07/18	TEXAS MED CLINIC	MEDICAL SCREENING-HARPER	GENERAL FUND	POLICE DEPARTMENT	110.00
12/07/18	VERIZON	PHONES - PD	GENERAL FUND	POLICE DEPARTMENT	220.48
12/07/18	VERIZON	MDT'S - PD	GENERAL FUND	POLICE DEPARTMENT	455.88
12/07/18	CMC GOVERNMENT SUPPLY	GLOVES	GENERAL FUND	POLICE DEPARTMENT	71.13
12/07/18	CMC GOVERNMENT SUPPLY	GLOVES	GENERAL FUND	POLICE DEPARTMENT	252.65
12/07/18	DON HUME COMPANY, LLC	DUTY BELTS	GENERAL FUND	POLICE DEPARTMENT	393.19
12/07/18	NORTHERN TOOL AND EQUIPMENT CO.	AIR COMPRESSOR	GENERAL FUND	POLICE DEPARTMENT	54.99
12/07/18	OFFICE DEPOT	RECIEPT BOOKS	GENERAL FUND	POLICE DEPARTMENT	3.46
12/07/18	BRUCE C. BEALOR	PERMIT INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	4,200.00
12/07/18	GONZALEZ-GALVEZ, ELI	1-0124-01	WATER FUND	NON-DEPARTMENTAL	854.33
12/07/18	TYLER TECHNOLOGIES, INC. INCODE DIVIS	UTILITY BILLING SUPPORT	WATER FUND	WATER DEPARTMENT	128.00
12/07/18	VERIZON	PHONE - PW	WATER FUND	WATER DEPARTMENT	18.99
12/07/18	UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	68.46
12/07/18	UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	32.23
12/07/18	UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	49.29
12/07/18	UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	10.39
12/07/18	UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	32.23
12/07/18	UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	32.23
12/07/18	UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	32.23
12/07/18	OFFICE DEPOT	OFFICE SUPPLIES	WATER FUND	WATER DEPARTMENT	93.48
12/07/18	OFFICE DEPOT	OFFICE SUPPLIES	WATER FUND	WATER DEPARTMENT	25.14
12/07/18	OFFICE DEPOT	RETURN-ORIG INV 2328851040	WATER FUND	WATER DEPARTMENT	4.19-
12/07/18	CITY OF SHAVANO PARK WATER DEPT.	WATER DEPT	WATER FUND	WATER DEPARTMENT	10.31
12/07/18	WRC LLC	REPAIRS WELL #1	WATER FUND	WATER DEPARTMENT	161.40
12/07/18	GT DISTRIBUTORS, INC.	HOLSTER	CRIME CONTROL DIST	POLICE DEPARTMENT	152.85
12/07/18	KFW ENGINEERS	TASK 5: DRAINAGE 5	CAPITAL REPLACEMENT	PUBLIC WORKS	8,384.10
12/11/18	BEXAR APPRAISAL DISTRICT	1ST QTR 2019	GENERAL FUND	CITY ADMINISTRATION	3,962.00
12/11/18	DEWINNE EQUIPMENT CO.	REPAIR SAW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	33.55
12/11/18	HOME DEPOT CREDIT SERVICE	STRAPS FOR FLATBED	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	13.04
12/11/18	HOME DEPOT CREDIT SERVICE	CAUTION TAPE, ELEC CORDS,	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	278.01
12/11/18	HOME DEPOT CREDIT SERVICE	WD40, FIXAFLAT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	27.31
12/11/18	HOME DEPOT CREDIT SERVICE	TOP RAIL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.77
12/11/18	HOME DEPOT CREDIT SERVICE	BOLTS,SHARKLE,GFI,STEEL ST	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	93.94
12/11/18	HOME DEPOT CREDIT SERVICE	GLOVES AND SCREWS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	49.85
12/11/18	HOME DEPOT CREDIT SERVICE	GLOVES AND SCREWS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.34
12/11/18	HOME DEPOT CREDIT SERVICE	LANDSCAPE SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	27.92
12/11/18	HOME DEPOT CREDIT SERVICE	LANDSCAPE SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	43.88
12/11/18	HOME DEPOT CREDIT SERVICE	MISC	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	286.25
12/11/18	LOWE'S COMPANIES INC.	LOWE'S COMPANIES INC.	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	33.70
12/11/18	LOWE'S COMPANIES INC.	FENCE MATERIALS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	239.36
12/11/18	US BANK VOYAGER FLEET SYSTEM	FLEET FUEL PW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	90.44
12/11/18	GERALD R. RIEDEL	11/26/18 - 12/09/18	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	4,300.00
12/11/18	HOME DEPOT CREDIT SERVICE	DRILL BITS	GENERAL FUND	FIRE DEPARTMENT	19.97
12/11/18	HOME DEPOT CREDIT SERVICE	LANDSCAPE SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	21.98
12/11/18	HOME DEPOT CREDIT SERVICE	LANDSCAPE SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	74.94
12/11/18	SOUTHWEST PUBLIC SAFETY	WINDOW TINT	GENERAL FUND	FIRE DEPARTMENT	250.00
12/11/18	SOUTHWEST PUBLIC SAFETY	RADIO INSTALL NEW AMBULANC	GENERAL FUND	FIRE DEPARTMENT	120.00
12/11/18	US BANK VOYAGER FLEET SYSTEM	FLEET FUEL FD	GENERAL FUND	FIRE DEPARTMENT	674.98
12/11/18	RALPH N. TERPOLILLI	MEDICAL DIRECTION	GENERAL FUND	FIRE DEPARTMENT	450.00
12/11/18	ZOLL Medical Corporation	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	408.85



DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/11/18	HOME DEPOT CREDIT SERVICE	WATER FILTERS FOR ICE MAKE	GENERAL FUND	POLICE DEPARTMENT	35.88
12/11/18	SOUTHWEST PUBLIC SAFETY	FLASHLIGHTS	GENERAL FUND	POLICE DEPARTMENT	262.34
12/11/18	US BANK VOYAGER FLEET SYSTEM	FLEET FUEL PD	GENERAL FUND	POLICE DEPARTMENT	2,969.53
12/11/18	LEXISNEXIS RISK SOLUTIONS	INVESTIGATION TOOL	GENERAL FUND	POLICE DEPARTMENT	33.00
12/11/18	HOME DEPOT CREDIT SERVICE	IINSULATION	WATER FUND	WATER DEPARTMENT	216.59
12/11/18	HOME DEPOT CREDIT SERVICE	DRILL BIT KITS	WATER FUND	WATER DEPARTMENT	89.92
12/11/18	PITNEY BOWES - PURCHASE POWER	UTILITY BILLING	WATER FUND	WATER DEPARTMENT	232.40
12/11/18	US BANK VOYAGER FLEET SYSTEM	FLEET FUEL WTR	WATER FUND	WATER DEPARTMENT	202.51
12/11/18	SOUTHWEST PUBLIC SAFETY	CASES FOR FLIR UNITS	CRIME CONTROL DIST	POLICE DEPARTMENT	131.80
12/12/18	TX CSDU	00089527162015EM5059	GENERAL FUND	NON-DEPARTMENTAL	69.23
12/12/18	TX CSDU	0012999273 DAVIS	GENERAL FUND	NON-DEPARTMENTAL	366.86
12/12/18	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	2,033.85
12/12/18	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	161.15
12/14/18	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	11,603.91
12/14/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,510.41
12/14/18	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	80,226.87
12/14/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	226.35
12/14/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	26.28
12/14/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	112.43
12/14/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	504.12
12/14/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	641.24
12/14/18	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	675.78
12/14/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	116.54
12/14/18	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	6,367.74
12/14/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	116.53
12/19/18	CIVIL SYSTEMS INC	DEC 1 THRU DEC 15	GENERAL FUND	NON-DEPARTMENTAL	40.25-
12/19/18	SHAVANO PARK, PETTY CASH	PARTY DECORATIONS	GENERAL FUND	CITY ADMINISTRATION	59.39
12/19/18	SHAVANO PARK, PETTY CASH	PARTY DECORATIONS	GENERAL FUND	CITY ADMINISTRATION	15.46-
12/19/18	SHAVANO PARK, PETTY CASH	PARTY SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	27.00
12/19/18	SAN ANTONIO EXPRESS NEWS	LEGAL NOTICE	GENERAL FUND	CITY ADMINISTRATION	77.00
12/19/18	HOLTS MECHANICAL	HVAC REPAIR W	GENERAL FUND	CITY ADMINISTRATION	154.00
12/19/18	FULLERS ALAMO SAFE AND LOCK INC	REPAIR OF LOBBY DOOR	GENERAL FUND	CITY ADMINISTRATION	182.50
12/19/18	FULLERS ALAMO SAFE AND LOCK INC	REPAIR OF PANIC BAR	GENERAL FUND	CITY ADMINISTRATION	140.00
12/19/18	B. RHODES ELECTRIC, INC.	REPAIRS TO CH POLE LIGHTS	GENERAL FUND	CITY ADMINISTRATION	410.00
12/19/18	SAFESITE, INC.	DOCUMENT STORAGE	GENERAL FUND	CITY ADMINISTRATION	225.50
12/19/18	STEPHEN P. TAKAS, JR.	JUDGE-COURT NIGHT	GENERAL FUND	MUNICIPAL COURT	650.00
12/19/18	DARRELL S. DULLNIG	PROSECUTOR- COURT NIGHT	GENERAL FUND	MUNICIPAL COURT	650.00
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,453.55
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	25.77
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	3,273.45
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	710.42
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	16.16
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.95
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	448.14
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	87.54
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,351.27
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	17.50
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	25.90
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	41.76
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	21.36
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	21.36
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	57.20
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	22.36
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	26.70
12/19/18	TILLER AUTOMOTIVE	DUMP TRUCK REPAIRS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	698.45
12/19/18	SHAVANO PARK, PETTY CASH	FENCING MATERIALS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	128.06

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/19/18	SHAVANO PARK, PETTY CASH	CAR WASH	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	3.50
12/19/18	JANI KING OF SAN ANTONIO	JANITORIAL SVCS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	652.39
12/19/18	INTERSTATE BATTERIES	BATTERIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	373.94
12/19/18	GRAINGER	REPLACEMENT EXHAUST FAN	GENERAL FUND	FIRE DEPARTMENT	214.91
12/19/18	WELSCO Inc.	MEDICAL OXYGEN	GENERAL FUND	FIRE DEPARTMENT	33.50
12/19/18	WELSCO Inc.	MEDICAL OXYGEN	GENERAL FUND	FIRE DEPARTMENT	39.52
12/19/18	AXON ENTERPRISES INC	TASER CONTRACT	GENERAL FUND	FIRE DEPARTMENT	624.00
12/19/18	INTERSTATE BATTERIES	BATTERIES	GENERAL FUND	FIRE DEPARTMENT	112.00
12/19/18	DAILEY WELLS COMMUNICATIONS, INC.	AANTENNA FOR NEW M139B	GENERAL FUND	FIRE DEPARTMENT	55.45
12/19/18	RED MCCOMBS AUTOMOTIVE	MODIFICATIONS UNIT 521	GENERAL FUND	POLICE DEPARTMENT	95.00
12/19/18	ALBERT URESTI TAX ASSESSOR COLLECTOR	1FM5K8AR2FGB52434	GENERAL FUND	POLICE DEPARTMENT	7.50
12/19/18	LOCKHILL RETAIL, INC	NOVEMBER CAR WASHES	GENERAL FUND	POLICE DEPARTMENT	80.00
12/19/18	SHAVANO PARK, PETTY CASH	INVESTIGATIVE SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	21.73
12/19/18	NARDIS PUBLIC SAFETY	UNIFORMS	GENERAL FUND	POLICE DEPARTMENT	124.98
12/19/18	THE POLICE AND SHERIFFS PRESS, INC.	ID CARD FOR HODGES	GENERAL FUND	POLICE DEPARTMENT	17.49
12/19/18	MICHAEL D. HARRISON	ANIMAL CONTROL	GENERAL FUND	POLICE DEPARTMENT	1,000.00
12/19/18	CIVIL SYSTEMS INC	DEC 1 THRU DEC 15	GENERAL FUND	DEVELOPMENT SERVICES	510.25
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	308.75
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	323.69
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	11.80
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	160.75
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	20.94
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	446.59
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	19.85
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	935.69
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	823.95
12/19/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	730.40
12/19/18	EDWARDS AQUIFER AUTHORITY	EDWARDS AQUIFER AUTHORITY	WATER FUND	WATER DEPARTMENT	2,803.26
12/19/18	EDWARDS AQUIFER AUTHORITY	EDWARDS AQUIFER AUTHORITY	WATER FUND	WATER DEPARTMENT	2,803.26
12/19/18	SHAVANO PARK, PETTY CASH	CAR WASH	WATER FUND	WATER DEPARTMENT	5.00
12/19/18	PRAXAIR DISTRIBUTION INC.	MONTHLY CYLINDER RENTAL	WATER FUND	WATER DEPARTMENT	700.89
12/19/18	TCEQ	PERMIT	WATER FUND	WATER DEPARTMENT	100.00
12/19/18	HOLTS MECHANICAL	HVAC REPAIR WELL 8	WATER FUND	WATER DEPARTMENT	288.00
12/19/18	FERGUSON WATERWORKS	METER KEY LOCKS	WATER FUND	WATER DEPARTMENT	84.04
12/19/18	PEGGY STONE	UTILITY BILLING POSTAGE TR	WATER FUND	WATER DEPARTMENT	34.98
12/19/18	Badger Meter, Inc.	BEACON MBL HOSTING SVC	WATER FUND	WATER DEPARTMENT	42.36
12/19/18	WRC LLC	WELL REPAIRS	WATER FUND	WATER DEPARTMENT	476.27
12/19/18	WRC LLC	VALVE CHECK	WATER FUND	WATER DEPARTMENT	611.43
12/19/18	WRC LLC	TUBING TEFLON PFA HIGH PUR	WATER FUND	WATER DEPARTMENT	469.84
12/19/18	WRC LLC	FILTERS	WATER FUND	WATER DEPARTMENT	1,606.66
12/19/18	WRC LLC	PROMINENT FLUID CONTROLS	WATER FUND	WATER DEPARTMENT	986.52
12/19/18	WRC LLC	BENCH EVALUATION	WATER FUND	WATER DEPARTMENT	720.00

## \* REFUND CHECKS \*

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/19/18		US REFUNDS	WATER FUND	NON-DEPARTMENTAL	173.47
12/19/18		US REFUNDS	WATER FUND	NON-DEPARTMENTAL	250.00
12/19/18		US REFUNDS	WATER FUND	NON-DEPARTMENTAL	250.00
12/19/18		US REFUNDS	WATER FUND	NON-DEPARTMENTAL	250.00
12/19/18		US REFUNDS	WATER FUND	NON-DEPARTMENTAL	250.00
12/26/18	TX CSDU	00089527162015EM5059	GENERAL FUND	NON-DEPARTMENTAL	69.23
12/26/18	TX CSDU	0012999273 DAVIS	GENERAL FUND	NON-DEPARTMENTAL	366.86
12/28/18	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	2,033.85
12/26/18	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	161.15
12/28/18	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	11,910.91
12/28/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,534.68
12/28/18	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	80,237.33
12/28/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	226.35
12/28/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	26.28
12/28/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	107.61
12/28/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	546.37
12/28/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	628.07
12/28/18	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	634.10
12/28/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	111.13
12/28/18	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	6,067.55
12/28/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	111.13
12/31/18	FROST - VISA DEBIT CARD	FROST - ARBOR DAY FOUNDATI	GENERAL FUND	CITY COUNCIL	15.00
12/31/18	FROST - VISA DEBIT CARD	FROST - SAWEEET CUPCAKES	GENERAL FUND	CITY COUNCIL	246.50
12/31/18	FROST - VISA DEBIT CARD	FROST -AMORE PIZZA	GENERAL FUND	CITY COUNCIL	59.80
12/31/18	FROST - VISA DEBIT CARD	FROST - MIRELES PARTY ICE	GENERAL FUND	CITY COUNCIL	5,750.00
12/31/18	FROST - VISA DEBIT CARD	FROST - CHOCOLLAZO	GENERAL FUND	CITY COUNCIL	222.00
12/31/18	FROST - VISA DEBIT CARD	FROST - STARLINE COSTUMES	GENERAL FUND	CITY COUNCIL	37.84
12/31/18	FROST - VISA DEBIT CARD	FROST - TML	GENERAL FUND	CITY COUNCIL	145.00
12/31/18	FROST - VISA DEBIT CARD	FROST -MICROSOFT	GENERAL FUND	CITY ADMINISTRATION	216.49
12/31/18	FROST - VISA DEBIT CARD	FROST - OFFICE WORLD.COM	GENERAL FUND	CITY ADMINISTRATION	159.56
12/31/18	FROST - VISA DEBIT CARD	FROST -CLEVERBRIDGE	GENERAL FUND	CITY ADMINISTRATION	29.95
12/31/18	FROST - VISA DEBIT CARD	FROST - COSTCO	GENERAL FUND	CITY ADMINISTRATION	29.50
12/31/18	FROST - VISA DEBIT CARD	FROST - BILL MILLERS	GENERAL FUND	CITY ADMINISTRATION	98.90
12/31/18	FROST - VISA DEBIT CARD	FROST - SAMS	GENERAL FUND	CITY ADMINISTRATION	17.94
12/31/18	FROST - VISA DEBIT CARD	FROST - BILL MILLERS	GENERAL FUND	CITY ADMINISTRATION	29.12
12/31/18	FROST - VISA DEBIT CARD	FROST - TX MUNI COURTS ASN	GENERAL FUND	MUNICIPAL COURT	200.00
12/31/18	FROST - VISA DEBIT CARD	FROST - CONWAY SHEILD	GENERAL FUND	FIRE DEPARTMENT	176.94
12/31/18	FROST - VISA DEBIT CARD	FROST - ANTENNA FARM	GENERAL FUND	FIRE DEPARTMENT	6.95
12/31/18	FROST - VISA DEBIT CARD	FROST - TEXAS.GOV/BEXAR RE	GENERAL FUND	FIRE DEPARTMENT	19.00
12/31/18	FROST - VISA DEBIT CARD	FROST - TE4XAS COMM FIRE	GENERAL FUND	FIRE DEPARTMENT	87.17
12/31/18	FROST - VISA DEBIT CARD	FROST - BATTERY MART	GENERAL FUND	FIRE DEPARTMENT	65.44
12/31/18	FROST - VISA DEBIT CARD	FROST - TALENTWISE	GENERAL FUND	FIRE DEPARTMENT	122.49
TOTAL:					302,378.12

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
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## ===== FUND TOTALS =====

10	GENERAL FUND	260,148.92
20	WATER FUND	33,560.45
40	CRIME CONTROL DISTRICT	284.65
70	CAPITAL REPLACEMENT FUND	8,384.10

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GRAND TOTAL:	302,378.12
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TOTAL PAGES: 6

## SELECTION CRITERIA

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SELECTION OPTIONS

VENDOR SET: 01-CITY OF SHAVANO PARK  
VENDOR: All  
CLASSIFICATION: All  
BANK CODE: All  
ITEM DATE: 0/00/0000 THRU 99/99/9999  
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00  
GL POST DATE: 0/00/0000 THRU 99/99/9999  
CHECK DATE: 12/01/2018 THRU 12/31/2018

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PAYROLL SELECTION

PAYROLL EXPENSES: NO  
EXPENSE TYPE: N/A  
CHECK DATE: 0/00/0000 THRU 99/99/9999

-----  
PRINT OPTIONS

PRINT DATE: Check Date  
SEQUENCE: By Date  
DESCRIPTION: Distribution  
GL ACCTS: YES  
REPORT TITLE: C O U N C I L A / P R E P O R T  
SIGNATURE LINES: 0

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PACKET OPTIONS

INCLUDE REFUNDS: YES  
INCLUDE OPEN ITEM:NO

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## **November 30, 2018 Monthly Financial Report**

**Brenda Morey,  
Finance Director**



- Cash and Investments
- General Fund Overview
- General Fund Revenues
- General Fund Expenditures
- Water Fund Overview
- Water Fund Revenues & Expenses
- Special Revenue Funds
- Capital Replacement Fund

# Total Cash & Investment Update \*

*Together We Can!*



CASH AND INVESTMENTS BY FUND	November 30, 2018
General Fund (10)	\$ 2,731,947
Water Fund ( 20)	884,601
Debt Service Fund (30)	262,140
Crime Control District Fund (40)	513,082
PEG Funds (42)	89,877
Oak Wilt Fund ( 45)	83,492
Street Maintenance Fund (48)	404,599
Court Security/Technology (50)	58,129
Child Safety Fund ( 52)	4,380
LEOSE Fund (53)	(1,000)
GF Capital Replacement Fund (70)	3,611,911
Pet Documentation and Rescue Fund (75)	2,332
<b>Total Cash &amp; Investments **</b>	<b>\$ 8,645,490</b>

**\*Total cash and investments represents all Funds per general ledger, not cash at bank.**

**\*\* Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**



# Total Cash & Investment Update \*

*Together We Can!*



SECURITY TYPE		November 30, 2018
<b>OPERATING BANK ACCOUNTS</b>		
Frost Bank		\$ 634,278
<b>SAVINGS &amp; BANK ACCOUNTS</b>		
Frost Bank		4,644,476
<b>POOLS</b>		
Tex Star	\$2,157,925	
Texpool	205,639	
<b>SUBTOTAL - POOLS</b>		<b>2,363,564</b>
<b>CERTIFICATES OF DEPOSIT</b>		
Security Service Credit Union	\$ 253,218	
United SA Credit Union	250,144	
Crocket National Bank	248,000	
Generation Credit Union	251,810	
<b>SUBTOTAL - CERTIFICATES OF DEPOSIT</b>		<b>1,003,172</b>
<b>Total Cash &amp; Investments **</b>		<b>\$ 8,645,490</b>

**\*Total cash and investments represents holdings in all Funds.**

**\*\* Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

# 10- General Fund Overview



*Together We Can!*

- General Fund current property tax collections through November 2018 are \$763,030 and are on track at 23.24% of budget.
- November 2018 Sales Tax revenue was \$37,983.  
(Collections are for September sales from monthly and quarterly filers.)
- Building Permits and Licenses revenue for the month was \$42,505 with \$33,472 collected in building permit fees and \$7,968 in plan review fees.
- Major Projects/Improvements in FY 2018-19

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Renovate/update CH				
public restrooms	\$ 20,000	\$ -	\$ 20,000	Planning
PW Fuel Tank	\$ 4,000	\$ 1,223	\$ 2,777	Completed
PW Landscape Trailer	\$ 4,723	\$ 4,669	\$ 54	Completed
PW Fence &				
Motorized Gate	\$ 15,000	\$ -	\$ 15,000	Planning
PW Covered Parking	\$ 10,000	\$ -	\$ 10,000	Planning

Unassigned General Fund fund balance at 2018 year end = \$2,648,513 (Audited)  
Unassigned General Fund fund balance at 2017 year end = \$3,072,119 (Audited)

# 10 - General Fund Revenues

*Together We Can!*



	FY 2018-19 ADOPTED BUDGET	FY 2018-19 NOVEMBER 2018	FY 2018-19 YEAR TO DATE	FY 2018-19 % BUDGET COLLECTED
CURRENT PROPERTY TAXES	\$ 3,283,152	\$ 472,068	\$ 763,030	23.24%
DEL. TAXES & PENALTIES	28,000	17,152	27,241	97.29%
SALES TAX	460,000	37,983	67,787	14.74%
MIXED BEVERAGE	22,000	-	4,852	22.05%
FRANCHISE REVENUES	476,000	108,014	119,607	25.13%
PERMITS & LICENSES	429,075	42,505	60,619	14.13%
COURT FEES	182,000	8,516	21,606	11.87%
POLICE/FIRE REVENUES	114,400	3,139	28,786	25.16%
MISC/INTEREST/GRANTS	188,265	9,340	18,279	9.71%
TRANSFERS IN	30,450	-	-	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 5,213,342</b>	<b>\$ 698,717</b>	<b>\$ 1,111,807</b>	<b>21.33%</b>

# 10- General Fund Expenditures

*Together We Can!*



	FY 2018-19 ADOPTED BUDGET	FY 2018-19 NOVEMBER 2018	FY 2018-19 YEAR TO DATE	FY 2018-19 % BUDGET SPENT
CITY COUNCIL	\$ 35,650	\$ 2,471	\$ 7,671	21.52%
ADMINISTRATION	884,798	80,606	173,336	19.59%
COURT	84,239	7,938	18,756	22.27%
PUBLIC WORKS	587,144	35,518	75,186	12.81%
FIRE DEPARTMENT	1,783,930	170,052	319,396	17.90%
POLICE DEPARTMENT	1,730,081	168,870	334,734	19.35%
DEVELOPMENT SERVICES	107,500	5,115	10,756	10.01%
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,213,342</b>	<b>\$ 470,570</b>	<b>\$ 939,835</b>	<b>18.03%</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 228,147</b>	<b>\$ 171,972</b>	

Expenditures total \$939,835 through November 2018 or 18.03% of budget spent with 16.67% of budget complete (2 months).

# 20 - Water Fund Overview



*Together We Can!*

- Total revenues through November 2018 are \$109,908 for a total 12.29% of budget, including transfers in.
- Total November 2018 billing for October 2018 water consumption is approximately 7,640,000 gallons less than the prior year.
- Water consumption sales revenue for the month of November 2018 (actual October 2018 usage) is lower in comparison to the prior year by \$29,274 due to adequate rainfall and lower temperatures.
- Water Department expenses remain on target thru the month of November 2018 at \$127,477 with a total of 14.25% of the adopted budget spent with 16.67% of year complete.
- Major Projects/Improvements in FY 2018-19:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Mini excavator (50/50)	\$ 16,820	\$ 19,386	\$ (2,566)	Completed
Skid steer (50/50)	\$ 12,240	\$ -	\$ 12,240	Planning
Replace spider water lines in one cul de sac	\$ 10,000	\$ -	\$ 10,000	Not started

# 20 - Utility Fund Revenues & Expenses

*Together We Can!*



	FY 2018-19 ADOPTED BUDGET	FY 2018-19 NOVEMBER 2018	FY 2018-19 YEAR TO DATE	FY 2018-19 % OF BUDGET
				<u>COLLECTED</u>
WATER CONSUMPTION	\$ 621,347	\$ 22,603	\$ 57,781	9.30%
DEBT SERVICE	53,453	4,474	8,941	16.73%
WATER SERVICE FEE	58,092	4,960	9,858	16.97%
EAA PASS THRU CHARGE	83,319	3,346	8,171	9.81%
MISC/INTEREST/GRANTS	49,308	3,410	5,771	11.70%
TRANSFERS IN	28,780	-	19,386	67.36%
<b>TOTAL REVENUES</b>	<b>\$ 894,299</b>	<b>\$ 38,793</b>	<b>\$ 109,908</b>	<b>12.29%</b>
				<u>SPENT</u>
WATER DEPARTMENT	\$ 707,084	56,577	127,477	18.03%
DEBT SERVICE	187,215	-	-	0.00%
<b>TOTAL EXPENSES</b>	<b>\$ 894,299</b>	<b>\$ 56,577</b>	<b>\$ 127,477</b>	<b>14.25%</b>
<b>REVENUES OVER/(UNDER) EXPENSES</b>	<b>\$ -</b>	<b>\$ (17,784)</b>	<b>\$ (17,569)</b>	

# Special Revenue Funds



*Together We Can!*

## 40- Crime Control Prevention District

	FY 2018-19 ADOPTED BUDGET	FY 2018-19 NOVEMBER 2018	FY 2018-19 YEAR TO DATE	FY 2018-19 % OF BUDGET
<b>BEGINNING FUND BALANCE</b>	<u>\$ 559,542</u>	<u>\$ 542,790</u>	<u>\$ 559,542</u>	
Crime Control Sales Tax	\$ 115,000	\$ 9,574	\$ 17,066	<b>COLLECTED</b> 14.84%
Interest/Misc.	6,000	754	1,486	24.77%
<b>TOTAL REVENUES</b>	<u><b>\$ 121,000</b></u>	<u><b>\$ 10,328</b></u>	<u><b>\$ 18,552</b></u>	<b>15.33%</b>
Fire Expenditures	\$ 625	\$ 624	\$ 624	<b>SPENT</b> 99.84%
Police Expenditures	83,940	12,848	37,824	45.06%
<b>TOTAL EXPENDITURES</b>	<u><b>\$ 84,565</b></u>	<u><b>\$ 13,472</b></u>	<u><b>\$ 38,448</b></u>	<b>45.47%</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<u><b>\$ 36,435</b></u>	<u><b>\$ (3,144)</b></u>	<u><b>\$ (19,896)</b></u>	
<b>PROJECTED ENDING FUND BALANCE</b>	<u><u><b>\$ 595,977</b></u></u>	<u><u><b>\$ 539,646</b></u></u>	<u><u><b>\$ 539,646</b></u></u>	



## 40 – Crime Control Prevention District

- Supported by dedicated sales tax and interest income on invested balances.
- Major Projects/Improvements in FY 2018-19:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
National Night Out	\$ 5,000	\$ 2,575	\$ 2,425	Completed
Replace duty handguns	\$ 25,000	\$ 16,150	\$ 8,850	In process
MDTs - 4 vehicles	\$ 25,000	\$ 15,609	\$ 9,391	In process
Tasers	\$ 8,640	\$ -	\$ 8,640	Not started
Electronic Equipment	\$ 10,000	\$ 1,629	\$ 8,371	In process



# Special Revenue Funds

*Together We Can!*



## 42- PEG Fund

	FY 2018-19 ADOPTED BUDGET	FY 2018-19 NOVEMBER 2018	FY 2018-19 YEAR TO DATE	FY 2018-19 % OF BUDGET
<b>BEGINNING FUND BALANCE</b>	\$ 83,655	\$ 84,593	\$ 83,655	
Franchise Fee- PEG	\$ 15,500	\$ 3,255	\$ 4,077	<u>COLLECTED</u> 26.30%
Misc/Interest	1,000	120	236	23.60%
<b>TOTAL REVENUES</b>	<b>\$ 16,500</b>	<b>\$ 3,375</b>	<b>\$ 4,313</b>	<b>26.14%</b>
PEG Expenditures	1,600	-	-	<u>SPENT</u> 0.00%
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>\$ 14,900</b>	<b>\$ 3,375</b>	<b>\$ 4,313</b>	
<b>PROJECTED ENDING FUND BALANCE</b>	<b>\$ 98,555</b>	<b>\$ 87,968</b>	<b>\$ 87,968</b>	

# Special Revenue Funds

*Together We Can!*



## 45- Oak Wilt Fund

	FY 2018-19 ADOPTED BUDGET	FY 2018-2019 NOVEMBER 2018	FY 2018-19 YEAR TO DATE	FY 2018-19 % OF BUDGET
<b>BEGINNING FUND BALANCE</b>	\$ 80,332	\$ 80,472	\$ 80,332	
<b>Tree Trimming Permits Revenue</b>	\$ 10,500	\$ 105	\$ 245	<u>COLLECTED</u> 2.33%
<b>Oak Wilt Expenditures</b>	<u>500</u>	<u>-</u>	<u>-</u>	<u>SPENT</u> 0.00%
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	\$ 10,000	\$ 105	\$ 245	
<b>PROJECTED ENDING FUND BALANCE</b>	<u>\$ 90,332</u>	<u>\$ 80,577</u>	<u>\$ 80,577</u>	

# Special Revenue Funds

*Together We Can!*



## 48- Street Maintenance Fund

	FY 2018-19 ADOPTED BUDGET	FY 2018-19 NOVEMBER 2018	FY 2018-19 YEAR TO DATE	FY 2018-19 % OF BUDGET
<b>BEGINNING FUND BALANCE</b>	\$ 416,301	\$ 423,752	\$ 416,301	
Sales Tax Revenues	\$ 115,000	\$ 9,496	\$ 16,947	COLLECTED 14.74%
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	\$ 115,000	\$ 9,496	\$ 16,947	
 <b>PROJECTED ENDING FUND BALANCE</b>	 \$ 531,301	 \$ 433,248	 \$ 433,248	

# Governmental Fund



*Together We Can!*

## 70- Capital Replacement Fund

	FY 2018-19 ADOPTED BUDGET	FY 2018-19 NOVEMBER 2018	FY 2018-19 YEAR TO DATE	FY 2018-19 % OF BUDGET
<b>BEGINNING FUND BALANCE</b>	<u>\$ 3,553,369</u>	<u>\$ 3,529,442</u>	<u>\$ 3,553,369</u>	
Interest Income	\$ 30,000	\$ 5,127	\$ 10,057	COLLECTED 33.52%
Transfers In - General Fund	<u>235,756</u>	<u>-</u>	<u>-</u>	0.00%
<b>TOTAL REVENUES</b>	<u><b>\$ 265,756</b></u>	<u><b>\$ 5,127</b></u>	<u><b>\$ 10,057</b></u>	<b>3.78%</b>
Administration	\$ 118,330	\$ -	\$ -	0.00%
Public Works	69,060	-	19,386	28.07%
Drainage	729,500	8,384	12,867	1.76%
Fire	135,800	-	4,988	3.67%
<b>TOTAL EXPENDITURES</b>	<u><b>\$ 1,052,690</b></u>	<u><b>\$ 8,384</b></u>	<u><b>\$ 37,241</b></u>	<b>0.00%</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<u><b>\$ (786,934)</b></u>	<u><b>\$ (3,257)</b></u>	<u><b>\$ (27,184)</b></u>	
<b>PROJECTED ENDING FUND BALANCE</b>	<u><u>\$ 2,766,435</u></u>	<u><u>\$ 3,526,185</u></u>	<u><u>\$ 3,526,185</u></u>	



## 70 – Capital Replacement Fund Overview

- Supported via budgeted transfers from the General Fund and interest earnings on invested balances.
- Major Projects/Improvements in FY 2018-19:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
City Hall roof replacement	\$ 95,000	\$ -	\$ 95,000	Planning
City Hall HVAC	\$ 8,000	\$ -	\$ 8,000	Not started
Municipal Tract	\$ 15,330	\$ -	\$ 15,330	Not started
PW Crew Truck	\$ 40,000	\$ -	\$ 40,000	Planning
Skid steer (50/50)	\$ 12,240	\$ -	\$ 12,240	Planning
Mini excavator (50/50)	\$ 16,820	\$ 19,386	\$ (2,566)	Completed
Drainage projects	\$ 729,500	\$ 4,482	\$ 725,018	In process
Fire - SCBAs	\$ 135,800	\$ 4,988	\$ 130,812	In process



## Questions

10 -GENERAL FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>5,213,342.00</u>	<u>698,717.52</u>	<u>1,111,807.03</u>	<u>4,101,534.97</u>	<u>21.33</u>
TOTAL REVENUES	<u>5,213,342.00</u> =====	<u>698,717.52</u> =====	<u>1,111,807.03</u> =====	<u>4,101,534.97</u> =====	<u>21.33</u> =====
<u>EXPENDITURE SUMMARY</u>					
CITY COUNCIL	35,650.00	2,470.79	7,670.90	27,979.10	21.52
ADMINISTRATION	884,798.00	80,606.18	173,053.77	711,744.23	19.56
COURT	84,239.00	7,937.94	18,756.21	65,482.79	22.27
PUBLIC WORKS	587,144.00	35,517.64	75,185.97	511,958.03	12.81
FIRE DEPARTMENT	1,783,930.00	170,051.67	319,678.82	1,464,251.18	17.92
POLICE DEPARTMENT	1,730,081.00	168,869.94	334,734.27	1,395,346.73	19.35
DEVELOPMENT SERVICES	<u>107,500.00</u>	<u>5,115.00</u>	<u>10,756.00</u>	<u>96,744.00</u>	<u>10.01</u>
TOTAL EXPENDITURES	<u>5,213,342.00</u> =====	<u>470,569.16</u> =====	<u>939,835.94</u> =====	<u>4,273,506.06</u> =====	<u>18.03</u> =====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	228,148.36	171,971.09 (	171,971.09)	0.00

10 -GENERAL FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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NON-DEPARTMENTAL
TAXES

10-599-1010 CURRENT ADVALOREM TAXES	3,283,152.00	472,068.93	763,030.42	2,520,121.58	23.24
10-599-1020 DELINQUENT ADVALOREM TAXES	20,000.00	17,150.97	25,543.60	( 5,543.60)	127.72
10-599-1030 PENALTY & INTEREST REVENUE	8,000.00	0.54	1,697.36	6,302.64	21.22
10-599-1040 MUNICIPAL SALES TAX	460,000.00	37,982.97	67,786.55	392,213.45	14.74
10-599-1060 MIXED BEVERAGE TAX	<u>22,000.00</u>	<u>0.00</u>	<u>4,852.22</u>	<u>17,147.78</u>	<u>22.06</u>
TOTAL TAXES	3,793,152.00	527,203.41	862,910.15	2,930,241.85	22.75

FRANCHISE REVENUES

10-599-2020 FRANCHISE FEES - ELECTRIC	295,000.00	81,975.10	81,975.10	213,024.90	27.79
10-599-2022 FRANCHISE FEES - GAS	30,000.00	3,791.49	3,791.49	26,208.51	12.64
10-599-2024 FRANCHISE FEES - CABLE	80,000.00	16,273.14	20,383.19	59,616.81	25.48
10-599-2026 FRANCHISE FEES - PHONE	25,000.00	5,973.85	5,973.85	19,026.15	23.90
10-599-2027 FRANCHISE FEES - SAWS	14,000.00	0.00	0.00	14,000.00	0.00
10-599-2028 FRANCHISE FEES - REFUSE	<u>32,000.00</u>	<u>0.00</u>	<u>7,483.86</u>	<u>24,516.14</u>	<u>23.39</u>
TOTAL FRANCHISE REVENUES	476,000.00	108,013.58	119,607.49	356,392.51	25.13

PERMITS & LICENSES

10-599-3010 BUILDING PERMITS	338,575.00	33,472.45	46,998.05	291,576.95	13.88
10-599-3012 PLAN REVIEW FEES	55,000.00	7,968.06	9,653.06	45,346.94	17.55
10-599-3018 CERT OF OCCUPANCY PERMITS	6,000.00	600.00	600.00	5,400.00	10.00
10-599-3020 PLATTING FEES	2,000.00	0.00	2,250.00	( 250.00)	112.50
10-599-3025 VARIANCE/RE-ZONE FEES	2,000.00	0.00	0.00	2,000.00	0.00
10-599-3040 CONTRACTORS' LICENSES	5,000.00	84.75	158.00	4,842.00	3.16
10-599-3045 INSPECTION FEES	10,000.00	350.00	750.00	9,250.00	7.50
10-599-3048 COMMERCIAL SIGN PERMITS	500.00	0.00	150.00	350.00	30.00
10-599-3050 GARAGE SALE & OTHER PERMITS	1,000.00	30.00	60.00	940.00	6.00
10-599-3055 HEALTH INSPECTIONS	4,000.00	0.00	0.00	4,000.00	0.00
10-599-3060 DEVELOPMENT FEES	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>
TOTAL PERMITS & LICENSES	429,075.00	42,505.26	60,619.11	368,455.89	14.13

COURT FEES

10-599-4010 MUNICIPAL COURT FINES	150,000.00	7,375.95	18,050.84	131,949.16	12.03
10-599-4021 ARREST FEES	5,000.00	347.07	760.68	4,239.32	15.21
10-599-4028 STATE COURT COST ALLOCATION	6,000.00	0.00	0.00	6,000.00	0.00
10-599-4030 WARRANT FEES	20,000.00	750.00	2,693.00	17,307.00	13.47
10-599-4036 JUDICIAL FEE - CITY	<u>1,000.00</u>	<u>43.45</u>	<u>101.48</u>	<u>898.52</u>	<u>10.15</u>
TOTAL COURT FEES	182,000.00	8,516.47	21,606.00	160,394.00	11.87

POLICE/FIRE REVENUES

10-599-6010 POLICE REPORT REVENUE	400.00	24.00	48.15	351.85	12.04
10-599-6030 POLICE DEPT. REVENUE	4,000.00	375.00	571.30	3,428.70	14.28
10-599-6060 EMS FEES	<u>110,000.00</u>	<u>2,739.89</u>	<u>28,166.77</u>	<u>81,833.23</u>	<u>25.61</u>
TOTAL POLICE/FIRE REVENUES	114,400.00	3,138.89	28,786.22	85,613.78	25.16



10 -GENERAL FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MISC./GRANTS/INTEREST</u>					
10-599-7000 INTEREST INCOME	43,531.00	4,635.99	9,418.58	34,112.42	21.64
10-599-7021 FEDERAL GRANTS	15,000.00	0.00	0.00	15,000.00	0.00
10-599-7025 US DOJ VEST GRANT	4,000.00	0.00	0.00	4,000.00	0.00
10-599-7030 FORESTRY SERVICE GRANT	10,000.00	0.00	0.00	10,000.00	0.00
10-599-7037 STRAC	7,000.00	0.00	0.00	7,000.00	0.00
10-599-7040 PUBLIC RECORDS REVENUE	50.00	0.00	0.00	50.00	0.00
10-599-7050 ADMINISTRATIVE INCOME	4,000.00	0.00	0.00	4,000.00	0.00
10-599-7060 CC SERVICE FEES	4,000.00	334.25	587.35	3,412.65	14.68
10-599-7070 RECYCLING REVENUE	2,500.00	342.21	342.21	2,157.79	13.69
10-599-7075 SITE LEASE/LICENSE FEES	45,084.00	3,757.46	7,514.92	37,569.08	16.67
10-599-7084 DONATIONS- FIRE DEPARTMENT	50.00	0.00	0.00	50.00	0.00
10-599-7085 DONATIONS- POLICE DEPARTMEN	50.00	0.00	0.00	50.00	0.00
10-599-7086 DONATIONS- ADMINISTRATION	8,000.00	200.00	300.00	7,700.00	3.75
10-599-7090 SALE OF CITY ASSETS	<u>45,000.00</u>	<u>70.00</u>	<u>115.00</u>	<u>44,885.00</u>	<u>0.26</u>
TOTAL MISC./GRANTS/INTEREST	188,265.00	9,339.91	18,278.06	169,986.94	9.71
<u>TRANSFERS IN</u>					
10-599-8020 TRF IN -WATER FUND	22,050.00	0.00	0.00	22,050.00	0.00
10-599-8050 TRF IN -COURT RESTRICTED	<u>8,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,400.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	30,450.00	0.00	0.00	30,450.00	0.00
TOTAL NON-DEPARTMENTAL	5,213,342.00	698,717.52	1,111,807.03	4,101,534.97	21.33
TOTAL REVENUES	<u>5,213,342.00</u>	<u>698,717.52</u>	<u>1,111,807.03</u>	<u>4,101,534.97</u>	<u>21.33</u>

10 -GENERAL FUND  
CITY COUNCIL

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SUPPLIES</u>					
10-600-2020 GENERAL OFFICE SUPPLIES	300.00	0.00	6.99	293.01	2.33
10-600-2035 COUNCIL/EMPLOYEE APPRECIATI	1,000.00	0.00	87.00	913.00	8.70
10-600-2037 CITY SPONSORED EVENTS	21,000.00	1,954.33	2,454.33	18,545.67	11.69
10-600-2040 MEETING SUPPLIES	1,000.00	143.50	437.38	562.62	43.74
10-600-2080 UNIFORMS	<u>600.00</u>	<u>0.00</u>	<u>190.00</u>	<u>410.00</u>	<u>31.67</u>
TOTAL SUPPLIES	23,900.00	2,097.83	3,175.70	20,724.30	13.29
<u>SERVICES</u>					
10-600-3018 CITY WIDE CLEAN UP	1,400.00	0.00	0.00	1,400.00	0.00
10-600-3020 ASSOCIATION DUES & PUBS	1,750.00	0.00	0.00	1,750.00	0.00
10-600-3030 TRAINING/EDUCATION	2,000.00	0.00	0.00	2,000.00	0.00
10-600-3040 TRAVEL/LODGING/MEALS	<u>3,500.00</u>	<u>372.96</u>	<u>4,495.20</u>	<u>(995.20)</u>	<u>128.43</u>
TOTAL SERVICES	8,650.00	372.96	4,495.20	4,154.80	51.97
<u>CONTRACTUAL</u>					
10-600-4088 ELECTION SERVICES	<u>2,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	2,500.00	0.00	0.00	2,500.00	0.00
<u>CAPITAL OUTLAY</u>					
10-600-8015 NON-CAPITAL-COMPUTER EQUIPM	<u>600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>600.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	600.00	0.00	0.00	600.00	0.00
TOTAL CITY COUNCIL	35,650.00	2,470.79	7,670.90	27,979.10	21.52

10 -GENERAL FUND  
ADMINISTRATION

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-601-1010 SALARIES	424,184.00	49,493.28	81,595.21	342,588.79	19.24
10-601-1015 OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
10-601-1020 MEDICARE	6,267.00	695.36	1,135.22	5,131.78	18.11
10-601-1025 TWC (SUI)	1,242.00	0.00	0.00	1,242.00	0.00
10-601-1030 HEALTH INSURANCE	33,180.00	2,765.00	5,530.00	27,650.00	16.67
10-601-1031 HSA	222.00	14.80	29.60	192.40	13.33
10-601-1033 DENTAL INSURANCE	2,716.00	231.02	462.04	2,253.96	17.01
10-601-1035 VISION CARE INSURANCE	528.00	43.94	87.88	440.12	16.64
10-601-1036 LIFE INSURANCE	477.00	39.84	79.68	397.32	16.70
10-601-1037 WORKERS' COMP INSURANCE	1,242.00	0.00	0.00	1,242.00	0.00
10-601-1040 TMRS RETIREMENT	60,286.00	6,910.98	11,392.35	48,893.65	18.90
10-601-1070 SPECIAL ALLOWANCES	<u>6,975.00</u>	<u>804.84</u>	<u>1,318.32</u>	<u>5,656.68</u>	<u>18.90</u>
TOTAL PERSONNEL	538,319.00	60,999.06	101,630.30	436,688.70	18.88
<u>SUPPLIES</u>					
10-601-2020 GENERAL OFFICE SUPPLIES	7,000.00	906.79	1,642.26	5,357.74	23.46
10-601-2025 BENEFITS CITYWIDE	3,000.00	0.00	0.00	3,000.00	0.00
10-601-2030 POSTAGE/METER RENTAL	12,000.00	1,297.17	1,946.75	10,053.25	16.22
10-601-2035 EMPLOYEE APPRECIATION	2,500.00	312.85	561.12	1,938.88	22.44
10-601-2050 PRINTING & COPYING	1,000.00	279.67	573.54	426.46	57.35
10-601-2060 MED EXAMS/SCREENING/TESTING	<u>2,750.00</u>	<u>0.00</u>	<u>186.66</u>	<u>2,563.34</u>	<u>6.79</u>
TOTAL SUPPLIES	28,250.00	2,796.48	4,910.33	23,339.67	17.38
<u>SERVICES</u>					
10-601-3010 ADVERTISING EXPENSE	5,000.00	77.00	373.00	4,627.00	7.46
10-601-3012 PROF. SERVICES-ENGINEERS	10,000.00	0.00	0.00	10,000.00	0.00
10-601-3013 PROFESSIONAL SERVICES	4,500.00	0.00	0.00	4,500.00	0.00
10-601-3015 PROF. SERVICES-LEGAL	50,000.00	4,089.52	4,089.52	45,910.48	8.18
10-601-3016 CODIFICATION EXPENSE	2,500.00	250.00	1,150.00	1,350.00	46.00
10-601-3020 ASSOCIATION DUES & PUBLICAT	4,000.00	541.00	1,138.50	2,861.50	28.46
10-601-3030 TRAINING/EDUCATION	5,500.00	0.00	955.00	4,545.00	17.36
10-601-3040 TRAVEL/MILEAGE/LODGING/PERD	5,000.00 (	242.90)	1,838.62	3,161.38	36.77
10-601-3050 LIABILITY INSURANCE	9,000.00	0.00	9,178.17 (	178.17)	101.98
10-601-3075 BANK/CREDIT CARD FEES	5,000.00	163.55	325.36	4,674.64	6.51
10-601-3080 SPECIAL SERVICES	0.00	1,755.69	1,755.69 (	1,755.69)	0.00
10-601-3085 WEBSITE TECHNOLOGY	2,400.00	0.00	2,100.00	300.00	87.50
10-601-3087 CITIZENS COMMUNICATION/EDUC	<u>8,040.00</u>	<u>736.66</u>	<u>3,721.66</u>	<u>4,318.34</u>	<u>46.29</u>
TOTAL SERVICES	110,940.00	7,370.52	26,625.52	84,314.48	24.00
<u>CONTRACTUAL</u>					
10-601-4050 DOCUMENT STORAGE/ARCHIVES	4,000.00	225.50	826.00	3,174.00	20.65
10-601-4060 IT SERVICES	37,300.00	3,077.50	9,332.50	27,967.50	25.02
10-601-4075 COMPUTER SOFTWARE/INCODE	12,699.00	0.00	12,694.01	4.99	99.96
10-601-4083 AUDIT SERVICES	16,150.00	0.00	0.00	16,150.00	0.00
10-601-4084 BEXAR COUNTY APPRAISAL DIST	15,847.00	0.00	0.00	15,847.00	0.00
10-601-4085 BEXAR COUNTY TAX ASSESSOR	<u>3,375.00</u>	<u>0.00</u>	<u>3,381.31 (</u>	<u>6.31)</u>	<u>100.19</u>
TOTAL CONTRACTUAL	89,371.00	3,303.00	26,233.82	63,137.18	29.35

10 -GENERAL FUND  
ADMINISTRATION

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MAINTENANCE</u>					
10-601-5005 EQUIPMENT LEASES	3,600.00	0.00	168.25	3,431.75	4.67
10-601-5010 EQUIPMENT MAINT & REPAIR	500.00	0.00	0.00	500.00	0.00
10-601-5015 ELECTRONIC EQPT MAINT	1,000.00	0.00	0.00	1,000.00	0.00
10-601-5030 BUILDING MAINTENANCE	<u>21,500.00</u>	<u>4,629.35</u>	<u>9,866.57</u>	<u>11,633.43</u>	<u>45.89</u>
TOTAL MAINTENANCE	26,600.00	4,629.35	10,034.82	16,565.18	37.72
<u>UTILITIES</u>					
10-601-7042 UTILITIES - PHONE/CELL/VOIP	<u>17,540.00</u>	<u>1,507.77</u>	<u>3,022.49</u>	<u>14,517.51</u>	<u>17.23</u>
TOTAL UTILITIES	17,540.00	1,507.77	3,022.49	14,517.51	17.23
<u>CAPITAL OUTLAY</u>					
10-601-8015 NON-CAPITAL-COMPUTER	1,500.00	0.00	440.50	1,059.50	29.37
10-601-8025 NON-CAPITAL-OFFICE FURNITUR	200.00	0.00	155.99	44.01	78.00
10-601-8080 CAPITAL - IMPROVEMENTS	<u>20,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	21,700.00	0.00	596.49	21,103.51	2.75
<u>INTERFUND TRANSFERS</u>					
10-601-9010 TRANSFERS/CAPITAL REPLACEME	<u>52,078.00</u>	<u>0.00</u>	<u>0.00</u>	<u>52,078.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	52,078.00	0.00	0.00	52,078.00	0.00
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TOTAL ADMINISTRATION	884,798.00	80,606.18	173,053.77	711,744.23	19.56

10 -GENERAL FUND  
COURT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-602-1010 SALARIES	45,917.00	5,298.01	8,770.33	37,146.67	19.10
10-602-1015 OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
10-602-1020 MEDICARE	698.00	78.84	129.86	568.14	18.60
10-602-1025 TWC (SUI)	207.00	0.00	0.00	207.00	0.00
10-602-1036 LIFE INSURANCE	80.00	6.64	13.28	66.72	16.60
10-602-1037 WORKERS' COMP INSURANCE	139.00	0.00	0.00	139.00	0.00
10-602-1040 TMRS RETIREMENT	6,713.00	746.97	1,230.41	5,482.59	18.33
10-602-1070 SPECIAL ALLOWANCES	<u>1,200.00</u>	<u>138.45</u>	<u>184.60</u>	<u>1,015.40</u>	<u>15.38</u>
TOTAL PERSONNEL	55,954.00	6,268.91	10,328.48	45,625.52	18.46
<u>SUPPLIES</u>					
10-602-2020 OFFICE SUPPLIES	600.00 (	162.79)	0.00	600.00	0.00
10-602-2050 PRINTING & COPYING	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL SUPPLIES	1,600.00 (	162.79)	0.00	1,600.00	0.00
<u>SERVICES</u>					
10-602-3015 JUDGE/PROSECUTOR	16,800.00	1,300.00	2,600.00	14,200.00	15.48
10-602-3020 ASSOCIATION DUES & PUBS	200.00	0.00	150.00	50.00	75.00
10-602-3030 TRAINING/EDUCATION	1,000.00	0.00	400.00	600.00	40.00
10-602-3040 TRAVEL/MILEAGE/LODGING/PERD	1,000.00	0.00	0.00	1,000.00	0.00
10-602-3050 LIABILITY INSURANCE	100.00	0.00	101.98 (	1.98)	101.98
10-602-3070 PROPERTY INSURANCE	50.00	0.00	50.99 (	0.99)	101.98
10-602-3075 BANK/CREDIT CARD FEES	<u>2,000.00</u>	<u>218.22</u>	<u>328.86</u>	<u>1,671.14</u>	<u>16.44</u>
TOTAL SERVICES	21,150.00	1,518.22	3,631.83	17,518.17	17.17
<u>CONTRACTUAL</u>					
10-602-4075 COMPUTER SOFTWARE/INCODE	<u>4,325.00</u>	<u>0.00</u>	<u>4,323.69</u>	<u>1.31</u>	<u>99.97</u>
TOTAL CONTRACTUAL	4,325.00	0.00	4,323.69	1.31	99.97
<u>UTILITIES</u>					
10-602-7042 UTILITIES - PHONE/CELL/VOIP	<u>1,020.00</u>	<u>150.81</u>	<u>309.42</u>	<u>710.58</u>	<u>30.34</u>
TOTAL UTILITIES	1,020.00	150.81	309.42	710.58	30.34
<u>CAPITAL OUTLAY</u>					
10-602-8025 NON-CAPITAL - OFFICE FURNIT	<u>190.00</u>	<u>162.79</u>	<u>162.79</u>	<u>27.21</u>	<u>85.68</u>
TOTAL CAPITAL OUTLAY	190.00	162.79	162.79	27.21	85.68
TOTAL COURT	84,239.00	7,937.94	18,756.21	65,482.79	22.27

10 -GENERAL FUND

PUBLIC WORKS

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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PERSONNEL

10-603-1010 SALARIES	191,706.00	22,110.07	36,520.00	155,186.00	19.05
10-603-1015 OVERTIME	4,000.00	74.94	226.52	3,773.48	5.66
10-603-1020 MEDICARE	3,290.00	325.96	539.59	2,750.41	16.40
10-603-1025 TWC (SUI)	828.00	0.00	0.00	828.00	0.00
10-603-1030 HEALTH INSURANCE	26,544.00	2,206.75	4,413.51	22,130.49	16.63
10-603-1031 HSA	178.00	12.82	25.64	152.36	14.40
10-603-1033 DENTAL INSURANCE	1,536.00	120.88	241.77	1,294.23	15.74
10-603-1035 VISION CARE INSURANCE	365.00	28.72	57.45	307.55	15.74
10-603-1036 LIFE INSURANCE	318.00	26.48	52.97	265.03	16.66
10-603-1037 WORKERS' COMP INSURANCE	8,240.00	0.00	0.00	8,240.00	0.00
10-603-1040 TMRS RETIREMENT	31,644.00	3,169.49	5,256.12	26,387.88	16.61
10-603-1070 SPECIAL ALLOWANCES	<u>7,200.00</u>	<u>882.75</u>	<u>1,471.25</u>	<u>5,728.75</u>	<u>20.43</u>
TOTAL PERSONNEL	275,849.00	28,958.86	48,804.82	227,044.18	17.69

SUPPLIES

10-603-2020 OFFICE SUPPLIES	1,000.00	0.00	28.32	971.68	2.83
10-603-2050 PRINTING & COPYING	150.00	0.00	48.98	101.02	32.65
10-603-2060 MEDICAL EXAMS/SCREENING/TES	175.00	0.00	0.00	175.00	0.00
10-603-2070 JANITORIAL SUPPLIES	2,000.00	498.61	773.89	1,226.11	38.69
10-603-2080 UNIFORMS	1,500.00	0.00	0.00	1,500.00	0.00
10-603-2090 SMALL TOOLS	3,000.00	833.41	2,128.33	871.67	70.94
10-603-2091 SAFETY GEAR	<u>1,400.00</u>	<u>327.86</u>	<u>333.84</u>	<u>1,066.16</u>	<u>23.85</u>
TOTAL SUPPLIES	9,225.00	1,659.88	3,313.36	5,911.64	35.92

SERVICES

10-603-3012 PROFESSIONAL - ENGINEERING	10,000.00	0.00	0.00	10,000.00	0.00
10-603-3013 PROFESSIONAL SERVICES	45,500.00	652.39	652.39	44,847.61	1.43
10-603-3020 ASSOCIATION DUES & PUBS	195.00	0.00	0.00	195.00	0.00
10-603-3030 TRAINING/EDUCATION	300.00	0.00	0.00	300.00	0.00
10-603-3040 TRAVEL/MILEAGE/LODGING/PERD	250.00	0.00	0.00	250.00	0.00
10-603-3050 LIABILITY INSURANCE	3,630.00	0.00	3,701.86 (	71.86)	101.98
10-603-3060 UNIFORM SERVICE	1,500.00	128.96	429.11	1,070.89	28.61
10-603-3070 PROPERTY INSURANCE	<u>1,800.00</u>	<u>0.00</u>	<u>1,835.63 (</u>	<u>35.63)</u>	<u>101.98</u>
TOTAL SERVICES	63,175.00	781.35	6,618.99	56,556.01	10.48

CONTRACTUALMAINTENANCE

10-603-5005 EQUIPMENT LEASES	3,000.00	0.00	0.00	3,000.00	0.00
10-603-5010 EQUIPMENT MAINT & REPAIR	12,000.00	386.98	667.93	11,332.07	5.57
10-603-5020 VEHICLE MAINTENANCE	8,000.00	218.03	329.61	7,670.39	4.12
10-603-5030 BUILDING MAINTENANCE	10,000.00	899.98	1,632.99	8,367.01	16.33
10-603-5060 VEHICLE & EQPT FUELS	<u>5,000.00</u>	<u>90.44</u>	<u>1,460.06</u>	<u>3,539.94</u>	<u>29.20</u>
TOTAL MAINTENANCE	38,000.00	1,595.43	4,090.59	33,909.41	10.76

10 -GENERAL FUND

PUBLIC WORKS

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-603-6011 CHEMICALS	1,000.00	27.31	232.65	767.35	23.27
10-603-6080 STREET MAINTENANCE	35,000.00	0.00	0.00	35,000.00	0.00
10-603-6081 SIGN MAINTENANCE	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	38,000.00	27.31	232.65	37,767.35	0.61
<u>UTILITIES</u>					
10-603-7040 UTILITIES - ELECTRIC	40,000.00	87.54	245.31	39,754.69	0.61
10-603-7041 UTILITIES - GAS	1,800.00	0.00	0.00	1,800.00	0.00
10-603-7042 UTILITIES - PHONE	500.00	56.00	112.00	388.00	22.40
10-603-7044 UTILITIES - WATER	8,600.00	0.00	767.42	7,832.58	8.92
10-603-7045 STREET LIGHTS	<u>30,000.00</u>	<u>2,351.27</u>	<u>4,698.86</u>	<u>25,301.14</u>	<u>15.66</u>
TOTAL UTILITIES	80,900.00	2,494.81	5,823.59	75,076.41	7.20
<u>CAPITAL OUTLAY</u>					
10-603-8005 OFFICE FURNITURE	300.00	0.00	409.97 (	109.97)	136.66
10-603-8015 NON-CAPITAL-COMPUTER	400.00	0.00	0.00	400.00	0.00
10-603-8020 NON-CAPITAL-MAINTENANCE EQU	8,723.00	0.00	5,892.00	2,831.00	67.55
10-603-8081 CAPITAL - BUILDINGS	<u>25,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>25,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	34,423.00	0.00	6,301.97	28,121.03	18.31
<u>INTERFUND TRANSFERS</u>					
10-603-9010 TRF TO CAPITAL REPLACEMENT	<u>47,572.00</u>	<u>0.00</u>	<u>0.00</u>	<u>47,572.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	47,572.00	0.00	0.00	47,572.00	0.00
TOTAL PUBLIC WORKS	587,144.00	35,517.64	75,185.97	511,958.03	12.81

10 -GENERAL FUND  
FIRE DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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PERSONNEL

10-604-1010 SALARIES	1,072,232.00	119,110.26	196,417.72	875,814.28	18.32
10-604-1015 OVERTIME	35,000.00	8,509.58	14,797.19	20,202.81	42.28
10-604-1020 MEDICARE	16,297.00	1,847.56	3,028.93	13,268.07	18.59
10-604-1025 TWC (SUI)	3,519.00	0.00	0.00	3,519.00	0.00
10-604-1030 HEALTH INSURANCE	112,812.00	9,401.00	18,802.00	94,010.00	16.67
10-604-1031 HSA	755.00	51.80	103.60	651.40	13.72
10-604-1033 DENTAL INSURANCE	6,543.00	549.88	1,099.76	5,443.24	16.81
10-604-1035 VISION CARE INSURANCE	1,542.00	131.82	263.64	1,278.36	17.10
10-604-1036 LIFE INSURANCE	1,353.00	112.88	225.76	1,127.24	16.69
10-604-1037 WORKERS' COMP INSURANCE	25,602.00	0.00	0.00	25,602.00	0.00
10-604-1040 TMRS RETIREMENT	156,781.00	17,750.75	29,401.65	127,379.35	18.75
10-604-1070 SPECIAL ALLOWANCES	<u>14,400.00</u>	<u>1,570.45</u>	<u>2,770.79</u>	<u>11,629.21</u>	<u>19.24</u>
TOTAL PERSONNEL	1,446,836.00	159,035.98	266,911.04	1,179,924.96	18.45

SUPPLIES

10-604-2020 OFFICE SUPPLIES	1,500.00	0.00	160.90	1,339.10	10.73
10-604-2060 MEDICAL EXAMS/SCREENING/TES	2,000.00	143.76	143.76	1,856.24	7.19
10-604-2070 JANITORIAL SUPPLIES	2,500.00	0.00	318.29	2,181.71	12.73
10-604-2080 UNIFORMS & ACCESSORIES	<u>7,000.00</u>	<u>158.37</u>	<u>158.37</u>	<u>6,841.63</u>	<u>2.26</u>
TOTAL SUPPLIES	13,000.00	302.13	781.32	12,218.68	6.01

SERVICES

10-604-3017 PROFESSIONAL - MEDICAL DIRE	5,900.00	450.00	900.00	5,000.00	15.25
10-604-3020 ASSOCIATION DUES & PUBS	8,420.00	175.00	1,975.00	6,445.00	23.46
10-604-3030 TRAINING/EDUCATION	9,040.00	348.68	405.17	8,634.83	4.48
10-604-3040 TRAVEL/MILEAGE/LODGING/PERD	4,000.00	0.00	119.84	3,880.16	3.00
10-604-3050 LIABILITY INSURANCE	18,100.00	0.00	18,458.32 (	358.32)	101.98
10-604-3070 PROPERTY INSURANCE	9,000.00	0.00	9,178.17 (	178.17)	101.98
10-604-3080 SPECIAL SERVICES	4,160.00	0.00	0.00	4,160.00	0.00
10-604-3090 COMMUNICATIONS SERVICES	<u>4,668.00</u>	<u>406.87</u>	<u>840.66</u>	<u>3,827.34</u>	<u>18.01</u>
TOTAL SERVICES	63,288.00	1,380.55	31,877.16	31,410.84	50.37

CONTRACTUAL

10-604-4045 RADIO ACCESS FEES - COSA	6,000.00	0.00	5,832.00	168.00	97.20
10-604-4075 COMPUTER SOFTWARE/MAINTENAN	500.00	0.00	0.00	500.00	0.00
10-604-4086 CONTRACT LABOR	<u>0.00</u>	<u>5,775.00</u>	<u>7,202.44 (</u>	<u>7,202.44)</u>	<u>0.00</u>
TOTAL CONTRACTUAL	6,500.00	5,775.00	13,034.44 (	6,534.44)	200.53

MAINTENANCE

10-604-5010 EQUIPMENT MAINT & REPAIR	4,500.00	94.18	104.14	4,395.86	2.31
10-604-5020 VEHICLE MAINTENANCE	20,000.00	653.01	653.01	19,346.99	3.27
10-604-5030 BUILDING MAINTENANCE	7,000.00	234.88	331.80	6,668.20	4.74
10-604-5060 VEHICLE & EQPT FUELS	<u>10,000.00</u>	<u>674.98</u>	<u>1,495.42</u>	<u>8,504.58</u>	<u>14.95</u>
TOTAL MAINTENANCE	41,500.00	1,657.05	2,584.37	38,915.63	6.23



10 -GENERAL FUND  
FIRE DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-604-6015 ELECTRONIC EQPT MAINT	7,000.00	140.63	1,525.52	5,474.48	21.79
10-604-6030 INVESTIGATIVE SUPPLIES/PROC	1,500.00	0.00	28.42	1,471.58	1.89
10-604-6040 EMS SUPPLIES	23,000.00	1,495.11	2,367.71	20,632.29	10.29
10-604-6045 FIRE FIGHTING EQPT SUPPLIES	12,000.00	0.00	0.00	12,000.00	0.00
10-604-6060 PPE MAINTENENCE	<u>14,100.00</u>	<u>114.28</u>	<u>114.28</u>	<u>13,985.72</u>	<u>0.81</u>
TOTAL DEPT MATERIALS-SERVICES	57,600.00	1,750.02	4,035.93	53,564.07	7.01
<u>UTILITIES</u>					
10-604-7044 UTILITIES - WATER	<u>1,600.00</u>	<u>0.00</u>	<u>303.62</u>	<u>1,296.38</u>	<u>18.98</u>
TOTAL UTILITIES	1,600.00	0.00	303.62	1,296.38	18.98
<u>CAPITAL OUTLAY</u>					
10-604-8015 NON-CAPITAL-COMPUTER EQUIPM	500.00	0.00	0.00	500.00	0.00
10-604-8060 CAPITAL - EQUIPMENT	<u>0.00</u>	<u>150.94</u>	<u>150.94</u>	<u>(150.94)</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	500.00	150.94	150.94	349.06	30.19
<u>INTERFUND TRANSFERS</u>					
10-604-9000 GRANT EXPENDITURES	17,000.00	0.00	0.00	17,000.00	0.00
10-604-9010 TRF TO CAPITAL REPLACEMENT	<u>136,106.00</u>	<u>0.00</u>	<u>0.00</u>	<u>136,106.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	153,106.00	0.00	0.00	153,106.00	0.00
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TOTAL FIRE DEPARTMENT	1,783,930.00	170,051.67	319,678.82	1,464,251.18	17.92

10 -GENERAL FUND  
POLICE DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-605-1010 SALARIES	1,110,817.00	124,421.57	208,218.03	902,598.97	18.74
10-605-1015 OVERTIME	16,000.00	498.37	2,723.47	13,276.53	17.02
10-605-1020 MEDICARE	16,930.00	1,830.92	3,074.00	13,856.00	18.16
10-605-1025 TWC (SUI)	3,933.00	0.00	0.00	3,933.00	0.00
10-605-1030 HEALTH INSURANCE	126,084.00	9,954.00	20,461.00	105,623.00	16.23
10-605-1031 HSA	844.00	62.90	125.80	718.20	14.91
10-605-1033 DENTAL INSURANCE	7,289.00	597.37	1,194.74	6,094.26	16.39
10-605-1035 VISION CARE INSURANCE	1,704.00	143.65	287.30	1,416.70	16.86
10-605-1036 LIFE INSURANCE	1,512.00	124.50	249.00	1,263.00	16.47
10-605-1037 WORKERS' COMP INSURANCE	32,499.00	0.00	0.00	32,499.00	0.00
10-605-1040 TMRS RETIREMENT	162,879.00	17,702.24	29,896.81	132,982.19	18.36
10-605-1070 SPECIAL ALLOWANCES	<u>37,775.00</u>	<u>3,917.27</u>	<u>6,648.02</u>	<u>31,126.98</u>	<u>17.60</u>
TOTAL PERSONNEL	1,518,266.00	159,252.79	272,878.17	1,245,387.83	17.97
<u>SUPPLIES</u>					
10-605-2020 OFFICE SUPPLIES	3,000.00	3.46	100.93	2,899.07	3.36
10-605-2050 PRINTING & COPYING	1,300.00	160.00	414.95	885.05	31.92
10-605-2060 MEDICAL/SCREENING/TESTING/B	1,000.00	110.00	110.00	890.00	11.00
10-605-2080 UNIFORMS & ACCESSORIES	<u>27,000.00</u>	<u>1,060.90</u>	<u>3,297.11</u>	<u>23,702.89</u>	<u>12.21</u>
TOTAL SUPPLIES	32,300.00	1,334.36	3,922.99	28,377.01	12.15
<u>SERVICES</u>					
10-605-3020 ASSOCIATION DUES & PUBS	5,870.00	350.00	1,249.00	4,621.00	21.28
10-605-3030 TRAINING/EDUCATION	3,500.00	0.00	150.07	3,349.93	4.29
10-605-3040 TRAVEL/MILEAGE/LODGING/PERD	4,000.00	292.31	759.86	3,240.14	19.00
10-605-3050 LIABILITY INSURANCE	16,000.00	0.00	16,316.75 (	316.75)	101.98
10-605-3060 UNIFORM MAINTENANCE	6,000.00	0.00	0.00	6,000.00	0.00
10-605-3071 PROPERTY INSURANCE	7,300.00	0.00	7,444.52 (	144.52)	101.98
10-605-3072 ANIMAL CONTROL SERVICES	12,500.00	1,000.00	2,000.00	10,500.00	16.00
10-605-3087 CITIZENS COMMUNICATION/ED	400.00	0.00	0.00	400.00	0.00
10-605-3090 COMMUNICATIONS SERVICES	<u>4,600.00</u>	<u>455.88</u>	<u>911.78</u>	<u>3,688.22</u>	<u>19.82</u>
TOTAL SERVICES	60,170.00	2,098.19	28,831.98	31,338.02	47.92
<u>CONTRACTUAL</u>					
10-605-4045 CONTRACT/RADIO FEES COSA	9,600.00	0.00	7,992.00	1,608.00	83.25
10-605-4075 COMPUTER SOFTWARE/INCODE	<u>13,595.00</u>	<u>33.00</u>	<u>9,055.62</u>	<u>4,539.38</u>	<u>66.61</u>
TOTAL CONTRACTUAL	23,195.00	33.00	17,047.62	6,147.38	73.50
<u>MAINTENANCE</u>					
10-605-5005 EQUIPMENT LEASES	3,100.00	0.00	88.52	3,011.48	2.86
10-605-5010 EQUIPMENT MAINT & REPAIR	3,000.00	0.00	0.00	3,000.00	0.00
10-605-5015 ELECTRONIC EQPT MAINT	5,350.00	35.88	195.94	5,154.06	3.66
10-605-5020 VEHICLE MAINTENANCE	23,000.00	2,657.56	4,612.95	18,387.05	20.06
10-605-5060 VEHICLE & EQPT FUELS	<u>30,000.00</u>	<u>2,969.53</u>	<u>6,142.72</u>	<u>23,857.28</u>	<u>20.48</u>
TOTAL MAINTENANCE	64,450.00	5,662.97	11,040.13	53,409.87	17.13

10 -GENERAL FUND  
POLICE DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-605-6030 INVESTIGATIVE SUPPLIES	3,000.00	0.00	0.00	3,000.00	0.00
10-605-6032 POLICE SAFETY SUPPLIES	3,400.00	323.78	323.78	3,076.22	9.52
10-605-6035 FIREARMS EQUIPMENT/SUPPLIES	<u>6,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6,000.00</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	12,400.00	323.78	323.78	12,076.22	2.61
<u>UTILITIES</u>					
10-605-7042 UTILITES- PHONE	<u>4,300.00</u>	<u>344.80</u>	<u>689.60</u>	<u>3,610.40</u>	<u>16.04</u>
TOTAL UTILITIES	4,300.00	344.80	689.60	3,610.40	16.04
<u>CAPITAL OUTLAY</u>					
10-605-8050 CAPITAL - VEHICLES	<u>0.00</u>	<u>( 179.95)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	( 179.95)	0.00	0.00	0.00
<u>INTERFUND TRANSFERS</u>					
10-605-9000 GRANT EXPENDITURES	<u>15,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	15,000.00	0.00	0.00	15,000.00	0.00
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TOTAL POLICE DEPARTMENT	1,730,081.00	168,869.94	334,734.27	1,395,346.73	19.35

10 -GENERAL FUND  
DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SUPPLIES</u>					
10-607-2050 PRINTING & COPYING	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
<u>SERVICES</u>					
10-607-3012 PROF -ENGINEERING REVIEW	5,000.00	0.00	0.00	5,000.00	0.00
10-607-3015 PROF -BLDG INSPECTION SERVI	95,000.00	5,115.00	10,756.00	84,244.00	11.32
10-607-3016 PROF -HEALTH INSPECTOR	2,000.00	0.00	0.00	2,000.00	0.00
10-607-3017 PROF -SANITARY INSPECTION S	<u>3,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>
TOTAL SERVICES	105,000.00	5,115.00	10,756.00	94,244.00	10.24
<u>CONTRACTUAL</u>					
10-607-4075 COMPUTER SOFTWARE/MAINTENAN	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	1,500.00	0.00	0.00	1,500.00	0.00
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TOTAL DEVELOPMENT SERVICES	107,500.00	5,115.00	10,756.00	96,744.00	10.01
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TOTAL EXPENDITURES	5,213,342.00	470,569.16	939,835.94	4,273,506.06	18.03
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	228,148.36	171,971.09	( 171,971.09)	0.00
	=====	=====	=====	=====	=====

20 -WATER FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>894,299.00</u>	<u>38,792.92</u>	<u>109,908.07</u>	<u>784,390.93</u>	<u>12.29</u>
TOTAL REVENUES	894,299.00 =====	38,792.92 =====	109,908.07 =====	784,390.93 =====	12.29 =====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	707,084.00	56,576.60	127,477.44	579,606.56	18.03
DEBT SERVICE	<u>187,215.00</u>	<u>0.00</u>	<u>0.00</u>	<u>187,215.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	894,299.00 =====	56,576.60 =====	127,477.44 =====	766,821.56 =====	14.25 =====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 17,783.68)	( 17,569.37)	17,569.37	0.00

20 -WATER FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>WATER SALES</u>					
20-599-5015 WATER CONSUMPTION	621,347.00	22,602.91	57,780.60	563,566.40	9.30
20-599-5016 LATE CHARGES	6,000.00	1,018.95	973.08	5,026.92	16.22
20-599-5018 DEBT SERVICE	53,453.00	4,473.60	8,940.80	44,512.20	16.73
20-599-5019 WATER SERVICE FEE	58,092.00	4,959.74	9,857.68	48,234.32	16.97
20-599-5036 EAA PASS THRU CHARGE	<u>83,319.00</u>	<u>3,346.40</u>	<u>8,171.40</u>	<u>75,147.60</u>	<u>9.81</u>
TOTAL WATER SALES	822,211.00	36,401.60	85,723.56	736,487.44	10.43
<u>MISC./GRANTS/INTEREST</u>					
20-599-7000 INTEREST INCOME	9,500.00	965.27	1,943.48	7,556.52	20.46
20-599-7011 OTHER INCOME	0.00	0.00	50.00 (	50.00)	0.00
20-599-7012 LEASE OF WATER RIGHTS	17,108.00	0.00	0.00	17,108.00	0.00
20-599-7060 CC SERVICE FEES	1,200.00	121.28	205.29	994.71	17.11
20-599-7075 SITE/TOWER LEASE REVENUE	<u>15,500.00</u>	<u>1,304.77</u>	<u>2,599.74</u>	<u>12,900.26</u>	<u>16.77</u>
TOTAL MISC./GRANTS/INTEREST	43,308.00	2,391.32	4,798.51	38,509.49	11.08
<u>TRANSFERS IN</u>					
20-599-8072 TRF IN - CAPITAL REPLACEMEN	<u>28,780.00</u>	<u>0.00</u>	<u>19,386.00</u>	<u>9,394.00</u>	<u>67.36</u>
TOTAL TRANSFERS IN	28,780.00	0.00	19,386.00	9,394.00	67.36
TOTAL NON-DEPARTMENTAL	894,299.00	38,792.92	109,908.07	784,390.93	12.29
TOTAL REVENUES	894,299.00	38,792.92	109,908.07	784,390.93	12.29
	=====	=====	=====	=====	=====

20 -WATER FUND

WATER DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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PERSONNEL

20-606-1010 SALARIES	185,260.00	21,366.73	35,366.23	149,893.77	19.09
20-606-1015 OVERTIME	7,000.00	1,365.00	1,719.34	5,280.66	24.56
20-606-1020 MEDICARE	2,615.00	338.66	551.91	2,063.09	21.11
20-606-1025 TWC (SUI)	828.00	0.00	0.00	828.00	0.00
20-606-1030 HEALTH INSURANCE	26,544.00	2,217.25	4,434.49	22,109.51	16.71
20-606-1031 HSA	178.00	13.08	26.16	151.84	14.70
20-606-1033 DENTAL INSURANCE	1,480.00	120.84	241.67	1,238.33	16.33
20-606-1035 VISION CARE INSURANCE	325.00	28.74	57.47	267.53	17.68
20-606-1036 LIFE INSURANCE	318.00	26.63	53.27	264.73	16.75
20-606-1037 WORKERS' COMP INSURANCE	6,551.00	0.00	0.00	6,551.00	0.00
20-606-1040 TMRS RETIREMENT	25,157.00	3,277.95	5,348.19	19,808.81	21.26
20-606-1070 SPECIAL ALLOWANCES	<u>11,400.00</u>	<u>1,125.06</u>	<u>1,875.10</u>	<u>9,524.90</u>	<u>16.45</u>
TOTAL PERSONNEL	267,656.00	29,879.94	49,673.83	217,982.17	18.56

SUPPLIES

20-606-2020 OFFICE SUPPLIES	1,400.00	374.39	709.61	690.39	50.69
20-606-2030 POSTAGE	2,500.00	253.81	570.57	1,929.43	22.82
20-606-2050 PRINTING & COPYING	600.00	395.94	444.92	155.08	74.15
20-606-2070 JANITORIAL SUPPLIES	100.00	0.00	0.00	100.00	0.00
20-606-2075 BANK/CREDITCARD FEES	5,100.00	426.22	1,312.91	3,787.09	25.74
20-606-2080 UNIFORMS	1,200.00	136.22	336.22	863.78	28.02
20-606-2090 SMALL TOOLS	2,000.00	173.96	173.96	1,826.04	8.70
20-606-2091 SAFETY SUPPLIES/EQUIPMENT	<u>1,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,200.00</u>	<u>0.00</u>
TOTAL SUPPLIES	14,100.00	1,760.54	3,548.19	10,551.81	25.16

SERVICES

20-606-3012 ENGINEERING SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
20-606-3013 PROFESSIONAL SERVICES	500.00	0.00	0.00	500.00	0.00
20-606-3020 ASSOCIATION DUES & PUBS	2,215.00	0.00	120.00	2,095.00	5.42
20-606-3030 TRAINING/EDUCATION	3,000.00	550.00	550.00	2,450.00	18.33
20-606-3040 TRAVEL/MILEAGE/LODGING/PERD	1,500.00	34.98	34.98	1,465.02	2.33
20-606-3050 INSURANCE - LIABILITY	3,795.00	0.00	3,870.13 (	75.13)	101.98
20-606-3060 UNIFORM SERVICES	3,000.00	128.92	376.47	2,623.53	12.55
20-606-3070 INSURANCE - PROPERTY	1,850.00	0.00	1,886.62 (	36.62)	101.98
20-606-3075 WATER CONSERVATION EDUCATIO	100.00	0.00	0.00	100.00	0.00
20-606-3080 SPECIAL SERVICES	300.00	0.00	22.50	277.50	7.50
20-606-3082 WATER ANALYSIS FEES	<u>6,500.00</u>	<u>1,841.95</u>	<u>2,203.16</u>	<u>4,296.84</u>	<u>33.89</u>
TOTAL SERVICES	23,760.00	2,555.85	9,063.86	14,696.14	38.15

CONTRACTUAL

20-606-4075 COMPUTER SOFTWARE/INCODE	10,292.00	298.36	3,281.28	7,010.72	31.88
20-606-4085 EAA -WATER MANAGEMENT FEES	84,084.00	5,606.52	11,213.04	72,870.96	13.34
20-606-4099 WATER RIGHTS/LEASE PAYMENTS	<u>10,851.00</u>	<u>12,281.50</u>	<u>12,281.50 (</u>	<u>1,430.50)</u>	<u>113.18</u>
TOTAL CONTRACTUAL	105,227.00	18,186.38	26,775.82	78,451.18	25.45

## 20 -WATER FUND

## WATER DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MAINTENANCE</u>					
20-606-5005 EQUIPMENT LEASES	1,500.00	0.00	0.00	1,500.00	0.00
20-606-5010 EQUIPMENT MAINT & REPAIR	6,500.00	0.00	0.00	6,500.00	0.00
20-606-5015 ELECTRONIC EQPT MAINTENANCE	500.00	0.00	0.00	500.00	0.00
20-606-5020 VEHICLE MAINTENANCE	2,000.00	63.32	174.90	1,825.10	8.75
20-606-5030 BUILDING MAINTENANCE	2,000.00	0.00	1,489.04	510.96	74.45
20-606-5060 VEHICLE & EQPT FUELS	<u>3,000.00</u>	<u>202.51</u>	<u>1,156.24</u>	<u>1,843.76</u>	<u>38.54</u>
TOTAL MAINTENANCE	15,500.00	265.83	2,820.18	12,679.82	18.19
<u>DEPT MATERIALS-SERVICES</u>					
20-606-6011 CHEMICALS	17,000.00	700.89	7,861.91	9,138.09	46.25
20-606-6050 WATER METERS & BOXES	4,500.00	0.00	0.00	4,500.00	0.00
20-606-6055 FIRE HYDRANTS	3,000.00	0.00	0.00	3,000.00	0.00
20-606-6060 HUEBNER STORAGE TANK	6,000.00	0.00	0.00	6,000.00	0.00
20-606-6061 ELEVATED STORAGE TANK- #1 W	3,000.00	0.00	0.00	3,000.00	0.00
20-606-6062 WELL SITE #2-EAA MONITORED	100.00	0.00	0.00	100.00	0.00
20-606-6065 WELL SITE #5-EDWARDS BLENDI	3,000.00	0.00	0.00	3,000.00	0.00
20-606-6066 WELL SITE #6-MUNI TRACT	1,000.00	0.00	300.00	700.00	30.00
20-606-6067 WELL SITE #7	5,000.00	0.00	0.00	5,000.00	0.00
20-606-6068 WELL SITE #8	3,500.00	288.00	549.00	2,951.00	15.69
20-606-6069 WELL SITE #9-TRINITY	2,000.00	0.00	0.00	2,000.00	0.00
20-606-6070 SCADA SYSTEM MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
20-606-6071 SHAVANO DRIVE PUMP STATION	7,000.00	1,759.35	2,830.58	4,169.42	40.44
20-606-6072 WATER SYSTEM MAINTENANCE	13,305.00	516.59	827.31	12,477.69	6.22
20-606-6080 STREET MAINT SUPPLIES	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	71,905.00	3,264.83	12,368.80	59,536.20	17.20
<u>UTILITIES</u>					
20-606-7040 UTILITIES - ELECTRIC	70,000.00	644.24	3,790.69	66,209.31	5.42
20-606-7042 UTILITIES - PHONE/CELL	800.00	18.99	37.98	762.02	4.75
20-606-7044 UTILITIES - WATER	<u>300.00</u>	<u>0.00</u>	<u>12.09</u>	<u>287.91</u>	<u>4.03</u>
TOTAL UTILITIES	71,100.00	663.23	3,840.76	67,259.24	5.40
<u>CAPITAL OUTLAY</u>					
20-606-8020 NON-CAPITAL MAINTENANCE EQU	1,000.00	0.00	0.00	1,000.00	0.00
20-606-8060 CAPITAL- EQUIPMENT	29,060.00	0.00	19,386.00	9,674.00	66.71
20-606-8080 WATER SYSTEM IMPROVEMENTS	10,000.00	0.00	0.00	10,000.00	0.00
20-606-8087 WATER METER REPLACEMENT	<u>3,780.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,780.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	43,840.00	0.00	19,386.00	24,454.00	44.22
<u>INTERFUND TRANSFERS</u>					
20-606-9010 TRF TO GENERAL FUND	22,050.00	0.00	0.00	22,050.00	0.00
20-606-9020 TRF TO CAPITAL REP. FUND 72	<u>71,946.00</u>	<u>0.00</u>	<u>0.00</u>	<u>71,946.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	93,996.00	0.00	0.00	93,996.00	0.00
TOTAL WATER DEPARTMENT	707,084.00	56,576.60	127,477.44	579,606.56	18.03



20 -WATER FUND  
 DEBT SERVICE

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
20-607-8014 2009 GO REFUND - PRINCIPAL	40,072.50	0.00	0.00	40,072.50	0.00
20-607-8015 2009 GO REFUND - INTEREST	13,830.00	0.00	0.00	13,830.00	0.00
20-607-8016 2017 GO REFUNDING (2009) PR	65,000.00	0.00	0.00	65,000.00	0.00
20-607-8017 2017 GO REFUNDING (2009) IN	68,162.50	0.00	0.00	68,162.50	0.00
20-607-8030 BOND AGENT FEES	<u>150.00</u>	<u>0.00</u>	<u>0.00</u>	<u>150.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	187,215.00	0.00	0.00	187,215.00	0.00
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TOTAL DEBT SERVICE	187,215.00	0.00	0.00	187,215.00	0.00
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TOTAL EXPENDITURES	894,299.00	56,576.60	127,477.44	766,821.56	14.25
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 17,783.68)	( 17,569.37)	17,569.37	0.00
	=====	=====	=====	=====	=====

30 -DEBT SERVICE FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>208,897.00</u>	<u>27,734.19</u>	<u>43,993.16</u>	<u>164,903.84</u>	<u>21.06</u>
TOTAL REVENUES	<u>208,897.00</u>	<u>27,734.19</u>	<u>43,993.16</u>	<u>164,903.84</u>	<u>21.06</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
DEBT SERVICE	<u>208,897.00</u>	<u>0.00</u>	<u>0.00</u>	<u>208,897.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>208,897.00</u>	<u>0.00</u>	<u>0.00</u>	<u>208,897.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	27,734.19	43,993.16 (	43,993.16)	0.00

30 -DEBT SERVICE FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
30-599-1010 CURRENT ADVALOREM TAXES	132,551.00	24,983.58	40,382.29	92,168.71	30.47
30-599-1020 DELINQUENT ADVALOREM TAXES	0.00	2,370.19	2,769.63 (	2,769.63)	0.00
30-599-1030 PENALTY & INTEREST	<u>0.00</u>	<u>0.59</u>	<u>82.33</u> (	<u>82.33)</u>	<u>0.00</u>
TOTAL TAXES	132,551.00	27,354.36	43,234.25	89,316.75	32.62
 <u>TRANSFERS IN</u>					
30-599-8010 INTEREST INCOME	0.00	379.83	758.91 (	758.91)	0.00
30-599-8030 FUND BALANCE - TRANSFER IN	<u>76,346.00</u>	<u>0.00</u>	<u>0.00</u>	<u>76,346.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	76,346.00	379.83	758.91	75,587.09	0.99
<hr/>					
TOTAL NON-DEPARTMENTAL	208,897.00	27,734.19	43,993.16	164,903.84	21.06
<hr/>					
TOTAL REVENUES	208,897.00	27,734.19	43,993.16	164,903.84	21.06
	=====	=====	=====	=====	=====

30 -DEBT SERVICE FUND  
 DEBT SERVICE

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
30-607-8050 2009 GO REFUNDING-PRINCIPAL	154,927.00	0.00	0.00	154,927.00	0.00
30-607-8052 2009 GO REFUNDING-INTEREST	53,470.00	0.00	0.00	53,470.00	0.00
30-607-8054 BOND AGENT FEE - 2009 REF	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	208,897.00	0.00	0.00	208,897.00	0.00
<hr/>					
TOTAL DEBT SERVICE	208,897.00	0.00	0.00	208,897.00	0.00
<hr/>					
TOTAL EXPENDITURES	208,897.00	0.00	0.00	208,897.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	27,734.19	43,993.16 (	43,993.16)	0.00
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>121,000.00</u>	<u>10,328.25</u>	<u>18,552.33</u>	<u>102,447.67</u>	<u>15.33</u>
TOTAL REVENUES	121,000.00 =====	10,328.25 =====	18,552.33 =====	102,447.67 =====	15.33 =====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARMENT	625.00	624.00	624.00	1.00	99.84
POLICE DEPARTMENT	<u>83,940.00</u>	<u>12,848.46</u>	<u>37,824.48</u>	<u>46,115.52</u>	<u>45.06</u>
TOTAL EXPENDITURES	84,565.00 =====	13,472.46 =====	38,448.48 =====	46,116.52 =====	45.47 =====
REVENUES OVER/(UNDER) EXPENDITURES	36,435.00 (	3,144.21) (	19,896.15)	56,331.15	54.61-

40 -CRIME CONTROL DISTRICT  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
40-599-1050 SALES - CRIME CONTROL DIST	<u>115,000.00</u>	<u>9,574.33</u>	<u>17,066.01</u>	<u>97,933.99</u>	<u>14.84</u>
TOTAL TAXES	115,000.00	9,574.33	17,066.01	97,933.99	14.84
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
40-599-8005 INTEREST INCOME	<u>6,000.00</u>	<u>753.92</u>	<u>1,486.32</u>	<u>4,513.68</u>	<u>24.77</u>
TOTAL TRANSFERS IN	6,000.00	753.92	1,486.32	4,513.68	24.77
<hr/>					
TOTAL NON-DEPARTMENTAL	121,000.00	10,328.25	18,552.33	102,447.67	15.33
<hr/>					
TOTAL REVENUES	121,000.00	10,328.25	18,552.33	102,447.67	15.33
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT  
 FIRE DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
40-604-8012 NON-CAPITAL - FIREARMS/TASE	<u>625.00</u>	<u>624.00</u>	<u>624.00</u>	<u>1.00</u>	<u>99.84</u>
TOTAL CAPITAL OUTLAY	625.00	624.00	624.00	1.00	99.84
<hr/>					
<u>INTERFUND TRANSFERS</u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<hr/>					
TOTAL FIRE DEPARTMENT	625.00	624.00	624.00	1.00	99.84

40 -CRIME CONTROL DISTRICT  
POLICE DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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SERVICES

40-605-3030 TRAINING/EDUCATION	5,300.00	0.00	0.00	5,300.00	0.00
40-605-3087 CITIZENS COMMUNICATION/EDUC	<u>5,500.00</u>	<u>0.00</u>	<u>2,574.65</u>	<u>2,925.35</u>	<u>46.81</u>
TOTAL SERVICES	10,800.00	0.00	2,574.65	8,225.35	23.84

CAPITAL OUTLAY

40-605-8010 ELECTRONIC EQUIPMENT PURCHA	10,000.00	1,628.80	1,628.80	8,371.20	16.29
40-605-8012 NON CAPITAL - FIRE ARMS/TAS	8,640.00	0.00	0.00	8,640.00	0.00
40-605-8015 NON-CAPITAL - COMPUTER EQUI	2,200.00	0.00	1,862.80	337.20	84.67
40-605-8018 NON-CAPITAL BUILDING	1,300.00	0.00	0.00	1,300.00	0.00
40-605-8025 NON-CAPITAL - OFFICE FURNIT	1,000.00	0.00	0.00	1,000.00	0.00
40-605-8042 CAPITAL - FIREARMS	25,000.00	10,827.85	16,149.50	8,850.50	64.60
40-605-8045 CAPITAL - COMPUTER EQUIPMEN	<u>25,000.00</u>	<u>391.81</u>	<u>15,608.73</u>	<u>9,391.27</u>	<u>62.43</u>
TOTAL CAPITAL OUTLAY	73,140.00	12,848.46	35,249.83	37,890.17	48.20

INTERFUND TRANSFERS

TOTAL POLICE DEPARTMENT	83,940.00	12,848.46	37,824.48	46,115.52	45.06
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TOTAL EXPENDITURES	84,565.00	13,472.46	38,448.48	46,116.52	45.47
	=====	=====	=====	=====	=====

REVENUES OVER/(UNDER) EXPENDITURES	36,435.00	( 3,144.21)	( 19,896.15)	56,331.15	54.61-
	=====	=====	=====	=====	=====



42 -PEG FUNDS

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>16,500.00</u>	<u>3,375.05</u>	<u>4,312.82</u>	<u>12,187.18</u>	<u>26.14</u>
TOTAL REVENUES	16,500.00 =====	3,375.05 =====	4,312.82 =====	12,187.18 =====	26.14 =====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>1,600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,600.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	1,600.00 =====	0.00 =====	0.00 =====	1,600.00 =====	0.00 =====
REVENUES OVER/(UNDER) EXPENDITURES	14,900.00	3,375.05	4,312.82	10,587.18	28.95

42 -PEG FUNDS  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>FRANCHISE REVENUES</u>					
42-599-2024 FRANCHISE - PEG FEES	<u>15,500.00</u>	<u>3,254.63</u>	<u>4,076.64</u>	<u>11,423.36</u>	<u>26.30</u>
TOTAL FRANCHISE REVENUES	15,500.00	3,254.63	4,076.64	11,423.36	26.30
<u>MISC./GRANTS/INTEREST</u>					
42-599-7000 INTEREST	<u>1,000.00</u>	<u>120.42</u>	<u>236.18</u>	<u>763.82</u>	<u>23.62</u>
TOTAL MISC./GRANTS/INTEREST	1,000.00	120.42	236.18	763.82	23.62
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	16,500.00	3,375.05	4,312.82	12,187.18	26.14
<hr/>					
TOTAL REVENUES	16,500.00	3,375.05	4,312.82	12,187.18	26.14
	=====	=====	=====	=====	=====

42 -PEG FUNDS  
 ADMINISTRATION

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
42-601-8030 CAPITAL-ELECTRONIC EQUIPMEN	<u>1,600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,600.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	1,600.00	0.00	0.00	1,600.00	0.00
<hr/>					
TOTAL ADMINISTRATION	1,600.00	0.00	0.00	1,600.00	0.00
<hr/>					
TOTAL EXPENDITURES	1,600.00	0.00	0.00	1,600.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	14,900.00	3,375.05	4,312.82	10,587.18	28.95
	=====	=====	=====	=====	=====

45 -OAK WILT FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>10,500.00</u>	<u>105.00</u>	<u>245.00</u>	<u>10,255.00</u>	<u>2.33</u>
TOTAL REVENUES	<u>10,500.00</u>	<u>105.00</u>	<u>245.00</u>	<u>10,255.00</u>	<u>2.33</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	10,000.00	105.00	245.00	9,755.00	2.45

45 -OAK WILT FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>PERMITS &amp; LICENSES</u>					
45-599-3015 TREE TRIMMING PERMITS	<u>10,500.00</u>	<u>105.00</u>	<u>245.00</u>	<u>10,255.00</u>	<u>2.33</u>
TOTAL PERMITS & LICENSES	10,500.00	105.00	245.00	10,255.00	2.33
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	10,500.00	105.00	245.00	10,255.00	2.33
<hr/>					
TOTAL REVENUES	10,500.00	105.00	245.00	10,255.00	2.33
	=====	=====	=====	=====	=====

45 -OAK WILT FUND  
 ADMINISTRATION

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
45-601-3087 CITIZENS COMMUNICATION/EDUC	500.00	0.00	0.00	500.00	0.00
TOTAL SERVICES	500.00	0.00	0.00	500.00	0.00
DEPT MATERIALS-SERVICES					
<hr/>					
TOTAL ADMINISTRATION	500.00	0.00	0.00	500.00	0.00
<hr/>					
TOTAL EXPENDITURES	500.00	0.00	0.00	500.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	10,000.00	105.00	245.00	9,755.00	2.45
	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>115,000.00</u>	<u>9,495.75</u>	<u>16,946.65</u>	<u>98,053.35</u>	<u>14.74</u>
TOTAL REVENUES	115,000.00	9,495.75	16,946.65	98,053.35	14.74
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	115,000.00	9,495.75	16,946.65	98,053.35	14.74

48 -STREET MAINTENANCE FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
48-599-1040 SALES - STREET MAINTENANCE	<u>115,000.00</u>	<u>9,495.75</u>	<u>16,946.65</u>	<u>98,053.35</u>	<u>14.74</u>
TOTAL TAXES	115,000.00	9,495.75	16,946.65	98,053.35	14.74
<hr/>					
TOTAL NON-DEPARTMENTAL	115,000.00	9,495.75	16,946.65	98,053.35	14.74
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TOTAL REVENUES	115,000.00	9,495.75	16,946.65	98,053.35	14.74
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	115,000.00	9,495.75	16,946.65	98,053.35	14.74
	=====	=====	=====	=====	=====



50 -COURT RESTRICTED FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>18,400.00</u>	<u>520.88</u>	<u>1,205.46</u>	<u>17,194.54</u>	<u>6.55</u>
TOTAL REVENUES	18,400.00	520.88	1,205.46	17,194.54	6.55
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
OPERATING EXPENSES	<u>18,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>18,400.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	18,400.00	0.00	0.00	18,400.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	520.88	1,205.46 (	1,205.46)	0.00

50 -COURT RESTRICTED FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>COURT FEES</u>					
50-599-4022 COURT EFFICIENCY REVENUE	100.00	0.00	7.50	92.50	7.50
50-599-4023 COURT SECURITY REVENUE	3,400.00	223.23	513.40	2,886.60	15.10
50-599-4025 COURT TECHNOLOGY REVENUE	<u>4,200.00</u>	<u>297.65</u>	<u>684.56</u>	<u>3,515.44</u>	<u>16.30</u>
TOTAL COURT FEES	7,700.00	520.88	1,205.46	6,494.54	15.66
 <u>TRANSFERS IN</u>					
50-599-8099 FUND BALANCE RESERVE	<u>10,700.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,700.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	10,700.00	0.00	0.00	10,700.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	18,400.00	520.88	1,205.46	17,194.54	6.55
<hr/>					
TOTAL REVENUES	18,400.00	520.88	1,205.46	17,194.54	6.55
	=====	=====	=====	=====	=====

50 -COURT RESTRICTED FUND  
OPERATING EXPENSES

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SERVICES</u>					
<u>MAINTENANCE</u>					
<u>CAPITAL OUTLAY</u>					
50-602-8080 CAPITAL IMPROVEMENTS	10,000.00	0.00	0.00	10,000.00	0.00
TOTAL CAPITAL OUTLAY	10,000.00	0.00	0.00	10,000.00	0.00
<u>INTERFUND TRANSFERS</u>					
50-602-9010 TRANSFER TO GENERAL FUND	8,400.00	0.00	0.00	8,400.00	0.00
TOTAL INTERFUND TRANSFERS	8,400.00	0.00	0.00	8,400.00	0.00
TOTAL OPERATING EXPENSES	18,400.00	0.00	0.00	18,400.00	0.00
TOTAL EXPENDITURES	18,400.00	0.00	0.00	18,400.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	520.88	1,205.46	( 1,205.46)	0.00

52 -CHILD SAFETY FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>5,000.00</u>	<u>319.29</u>	<u>603.10</u>	<u>4,396.90</u>	<u>12.06</u>
TOTAL REVENUES	5,000.00	319.29	603.10	4,396.90	12.06
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	2,000.00	0.00	0.00	2,000.00	0.00
POLICE DEPARTMENT	<u>3,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	5,000.00	0.00	0.00	5,000.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	319.29	603.10 (	603.10)	0.00

52 -CHILD SAFETY FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
52-599-7010 SCHOOL CROSSING GUARD FUNDS	<u>4,200.00</u>	<u>319.29</u>	<u>603.10</u>	<u>3,596.90</u>	<u>14.36</u>
TOTAL MISC./GRANTS/INTEREST	4,200.00	319.29	603.10	3,596.90	14.36
<u>TRANSFERS IN</u>					
52-599-8089 FUND BALANCE RESERVE	<u>800.00</u>	<u>0.00</u>	<u>0.00</u>	<u>800.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	800.00	0.00	0.00	800.00	0.00
<hr/>					
TOTAL NON DEPARTMENTAL	5,000.00	319.29	603.10	4,396.90	12.06
<hr/>					
TOTAL REVENUES	5,000.00	319.29	603.10	4,396.90	12.06
	=====	=====	=====	=====	=====

52 -CHILD SAFETY FUND  
 FIRE DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-604-3087 CITIZENS COMMUNICATION/EDUC	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>
TOTAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
<hr/>					
TOTAL FIRE DEPARTMENT	2,000.00	0.00	0.00	2,000.00	0.00

52 -CHILD SAFETY FUND  
POLICE DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-605-3087 CITIZENS COMMUNICATION/EDUC	<u>3,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>
TOTAL SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
<hr/>					
TOTAL POLICE DEPARTMENT	3,000.00	0.00	0.00	3,000.00	0.00
<hr/>					
TOTAL EXPENDITURES	5,000.00	0.00	0.00	5,000.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	319.29	603.10 (	603.10)	0.00
	=====	=====	=====	=====	=====

53 -LEOSE

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,550.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,550.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>1,550.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,550.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
POLICE DEPARTMENT	<u>1,550.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>550.00</u>	<u>64.52</u>
TOTAL EXPENDITURES	<u>1,550.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>550.00</u>	<u>64.52</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	( 1,000.00)	1,000.00	0.00



53 -LEOSE

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>POLICE/FIRE REVENUES</u>					
53-599-6020 LEOSE FUNDS	<u>1,550.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,550.00</u>	<u>0.00</u>
TOTAL POLICE/FIRE REVENUES	1,550.00	0.00	0.00	1,550.00	0.00
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	1,550.00	0.00	0.00	1,550.00	0.00
<hr/>					
TOTAL REVENUES	1,550.00	0.00	0.00	1,550.00	0.00
	=====	=====	=====	=====	=====

53 -LEOSE

POLICE DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
53-605-3030 TRAINING/EDUCATION	<u>1,550.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>550.00</u>	<u>64.52</u>
TOTAL SERVICES	1,550.00	0.00	1,000.00	550.00	64.52
<hr/>					
TOTAL POLICE DEPARTMENT	1,550.00	0.00	1,000.00	550.00	64.52
<hr/>					
TOTAL EXPENDITURES	1,550.00	0.00	1,000.00	550.00	64.52
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	( 1,000.00)	1,000.00	0.00
	=====	=====	=====	=====	=====

70 -CAPITAL REPLACEMENT FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
OTHER SOURCES	<u>1,052,690.00</u>	<u>5,127.47</u>	<u>10,056.66</u>	<u>1,042,633.34</u>	<u>0.96</u>
TOTAL REVENUES	<u>1,052,690.00</u>	<u>5,127.47</u>	<u>10,056.66</u>	<u>1,042,633.34</u>	<u>0.96</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMIN	118,330.00	0.00	0.00	118,330.00	0.00
PUBLIC WORKS	798,560.00	8,384.10	32,251.63	766,308.37	4.04
FIRE	<u>135,800.00</u>	<u>0.00</u>	<u>4,988.26</u>	<u>130,811.74</u>	<u>3.67</u>
TOTAL EXPENDITURES	<u>1,052,690.00</u>	<u>8,384.10</u>	<u>37,239.89</u>	<u>1,015,450.11</u>	<u>3.54</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 3,256.63)	( 27,183.23)	27,183.23	0.00

70 -CAPITAL REPLACEMENT FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>OTHER SOURCES</u>					
<u>TRANSFERS IN</u>					
70-599-8010 INTEREST INCOME	30,000.00	5,127.47	10,056.66	19,943.34	33.52
70-599-8020 TRF IN - GENERAL FUND	235,756.00	0.00	0.00	235,756.00	0.00
70-599-8099 FUND BALANCE RESERVE	<u>786,934.00</u>	<u>0.00</u>	<u>0.00</u>	<u>786,934.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	1,052,690.00	5,127.47	10,056.66	1,042,633.34	0.96
<hr/>					
TOTAL OTHER SOURCES	1,052,690.00	5,127.47	10,056.66	1,042,633.34	0.96
<hr/>					
TOTAL REVENUES	1,052,690.00	5,127.47	10,056.66	1,042,633.34	0.96
	=====	=====	=====	=====	=====

70 -CAPITAL REPLACEMENT FUND  
COUNCIL

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CONTRACTUAL</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>					

70 -CAPITAL REPLACEMENT FUND  
 ADMIN

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-601-8080 CAPITAL IMPROVEMENTS	15,330.00	0.00	0.00	15,330.00	0.00
70-601-8081 CAPITAL - BUILDING	<u>103,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>103,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	118,330.00	0.00	0.00	118,330.00	0.00
<hr/>					
<u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL ADMIN	118,330.00	0.00	0.00	118,330.00	0.00

70 -CAPITAL REPLACEMENT FUND  
 PUBLIC WORKS

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-603-8050 CAPITAL - VEHICLES	40,000.00	0.00	0.00	40,000.00	0.00
70-603-8060 CAPITAL - EQUIPMENT	29,060.00	0.00	19,386.00	9,674.00	66.71
70-603-8080 CAPITAL-IMPROVEMENT PROJECT	<u>729,500.00</u>	<u>8,384.10</u>	<u>12,865.63</u>	<u>716,634.37</u>	<u>1.76</u>
TOTAL CAPITAL OUTLAY	798,560.00	8,384.10	32,251.63	766,308.37	4.04
<hr/>					
<u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL PUBLIC WORKS	798,560.00	8,384.10	32,251.63	766,308.37	4.04

70 -CAPITAL REPLACEMENT FUND  
FIRE

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-604-8040 CAPITAL - PPE EQUIPMENT	<u>135,800.00</u>	<u>0.00</u>	<u>4,988.26</u>	<u>130,811.74</u>	<u>3.67</u>
TOTAL CAPITAL OUTLAY	135,800.00	0.00	4,988.26	130,811.74	3.67
<u>INTERFUND TRANSFERS</u>	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
<hr/>					
TOTAL FIRE	135,800.00	0.00	4,988.26	130,811.74	3.67



70 -CAPITAL REPLACEMENT FUND  
 POLICE

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CONTRACTUAL</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>INTERFUND TRANSFERS</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>					
TOTAL EXPENDITURES	1,052,690.00	8,384.10	37,239.89	1,015,450.11	3.54
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	3,256.63) (	27,183.23)	27,183.23	0.00
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>71,946.00</u>	<u>0.00</u>	<u>0.00</u>	<u>71,946.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>71,946.00</u>	<u>0.00</u>	<u>0.00</u>	<u>71,946.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	<u>28,780.00</u>	<u>0.00</u>	<u>19,386.00</u>	<u>9,394.00</u>	<u>67.36</u>
TOTAL EXPENDITURES	<u>28,780.00</u>	<u>0.00</u>	<u>19,386.00</u>	<u>9,394.00</u>	<u>67.36</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	<u>43,166.00</u>	<u>0.00</u>	<u>( 19,386.00)</u>	<u>62,552.00</u>	<u>44.91-</u>
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	<u>43,166.00</u>	<u>0.00</u>	<u>( 19,386.00)</u>	<u>62,552.00</u>	<u>44.91-</u>
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TRANSFERS IN</u>					
72-599-8020 TRANSFER FROM WATER FUND	<u>71,946.00</u>	<u>0.00</u>	<u>0.00</u>	<u>71,946.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	71,946.00	0.00	0.00	71,946.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	71,946.00	0.00	0.00	71,946.00	0.00
<hr/>					
TOTAL REVENUES	71,946.00	0.00	0.00	71,946.00	0.00
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT  
 WATER DEPARTMENT

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CONTRACTUAL</u>	_____	_____	_____	_____	_____
<u>CAPITAL OUTLAY</u>	_____	_____	_____	_____	_____
<u>INTERFUND TRANSFERS</u>					
72-606-9020 TRANSFER TO WATER UTILITY	<u>28,780.00</u>	<u>0.00</u>	<u>19,386.00</u>	<u>9,394.00</u>	<u>67.36</u>
TOTAL INTERFUND TRANSFERS	28,780.00	0.00	19,386.00	9,394.00	67.36
<hr/>					
TOTAL WATER DEPARTMENT	28,780.00	0.00	19,386.00	9,394.00	67.36
<hr/>					
TOTAL EXPENDITURES	28,780.00	0.00	19,386.00	9,394.00	67.36
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	43,166.00	0.00	( 19,386.00)	62,552.00	44.91-
	=====	=====	=====	=====	=====
<u>OTHER FINANCING SOURCES</u>	_____	_____	_____	_____	_____
<hr/>					
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER USES	43,166.00	0.00	( 19,386.00)	62,552.00	44.91-
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
ADMINISTRATION	<u>0.00</u>	<u>3.27</u>	<u>6.42</u>	( <u>6.42</u> )	<u>0.00</u>
TOTAL REVENUES	<u>0.00</u>	<u>3.27</u>	<u>6.42</u>	( <u>6.42</u> )	<u>0.00</u>
	=====	=====	=====	=====	=====
 <u>EXPENDITURE SUMMARY</u>					
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	3.27	6.42	( 6.42 )	0.00

75 -PET DOC & RESCUE FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
ADMINISTRATION					
<hr/>					
TAXES					
<hr/>					
MISC./GRANTS/INTEREST					
75-599-7000 INTERES INCOME	0.00	3.27	6.42 (	6.42)	0.00
TOTAL MISC./GRANTS/INTEREST	0.00	3.27	6.42 (	6.42)	0.00
<hr/>					
TOTAL ADMINISTRATION	0.00	3.27	6.42 (	6.42)	0.00
<hr/>					
TOTAL REVENUES	0.00	3.27	6.42 (	6.42)	0.00
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND  
ADMINISTRATION

% OF YEAR COMPLETED: 16.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
PERSONNEL					
<hr/>					
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REVENUES OVER/(UNDER) EXPENDITURES	0.00	3.27	6.42 (	6.42)	0.00
<hr/>					

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/02/18	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	15,904.12
11/02/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,774.50
11/02/18	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	92,401.07
11/02/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	226.58
11/02/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	26.28
11/02/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	108.31
11/02/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	787.50
11/02/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	625.83
11/02/18	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	642.34
11/02/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	112.56
11/02/18	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	6,112.73
11/02/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	112.56
11/06/18	TX CSDU	0012924474201EM5006	GENERAL FUND	NON-DEPARTMENTAL	6.92
11/06/18	LINEBARGER, GOGGAN, BLAIR & SAMPSON, L	COURT COLLECTIONS	GENERAL FUND	NON-DEPARTMENTAL	969.60
11/06/18	J&M PRINTING INC.	POSTERS FOR HOLIDAY	GENERAL FUND	CITY COUNCIL	80.00
11/06/18	LEE POWERS	MILEAGE REINBURSEMENT	GENERAL FUND	CITY COUNCIL	382.12
11/06/18	KOETTER FIRE PROTECTION OF SAN ANTONIO	REPLACE FIRE ALARM IN CH	GENERAL FUND	CITY ADMINISTRATION	5,688.99
11/06/18	ASCO	MINI EXCAVATOR	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	19,386.00
11/06/18	GERALD R. RIEDEL	GERALD R. RIEDEL-42 HOURS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,125.00
11/06/18	T MOBILE	COMMUNICATION/SECURITY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	104.58
11/06/18	GE MONEY BANK	CLEANING AND OFFICE SUPPLI	GENERAL FUND	FIRE DEPARTMENT	131.28
11/06/18	GE MONEY BANK	CLEANING AND OFFICE SUPPLI	GENERAL FUND	FIRE DEPARTMENT	81.92
11/06/18	SOUTHWEST TEXAS REGIONAL ADVISORY COUN	ANNUAL DUES / TABLET SERVI	GENERAL FUND	FIRE DEPARTMENT	1,800.00
11/06/18	SHAVANO PARK, PETTY CASH	VEHICLE REGISTRATION M139B	GENERAL FUND	FIRE DEPARTMENT	7.50
11/06/18	GE MONEY BANK	SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	73.35
11/06/18	GE MONEY BANK	SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	69.86
11/06/18	CENTER FOR EDUCATION & EMPLOYMENT LAW	BOOKS, MAGAZINE SCRIPT	GENERAL FUND	POLICE DEPARTMENT	254.95
11/06/18	ALVAREZ, FLAVIO & PA	1-0374-01	WATER FUND	NON-DEPARTMENTAL	250.00
11/06/18	GONZALES, NANCY	1-0771-01	WATER FUND	NON-DEPARTMENTAL	250.00
11/06/18	GE MONEY BANK	SUPPLIES	WATER FUND	WATER DEPARTMENT	38.94
11/06/18	GE MONEY BANK	SUPPLIES	WATER FUND	WATER DEPARTMENT	383.81
11/06/18	ASCO	MINI EXCAVATOR	WATER FUND	WATER DEPARTMENT	19,386.00
11/06/18	T MOBILE	COMMUNICATION/SECURITY	WATER FUND	WATER DEPARTMENT	104.58
11/06/18	Badger Meter, Inc.	BEACON MBL HOSTING/CELL SV	WATER FUND	WATER DEPARTMENT	63.27
11/06/18	Badger Meter, Inc.	BEACON MBL HOSTING/CELL SV	WATER FUND	WATER DEPARTMENT	43.19
11/06/18	Badger Meter, Inc.	BEACON MBL HOSTING/CELL SV	WATER FUND	WATER DEPARTMENT	43.19
11/06/18	Badger Meter, Inc.	BEACON MBL HOSTING/CELL SV	WATER FUND	WATER DEPARTMENT	42.24
11/06/18	Badger Meter, Inc.	BEACON MBL HOSTING/CELL SV	WATER FUND	WATER DEPARTMENT	344.08
11/06/18	Badger Meter, Inc.	BEACON MBL HOSTING/CELL SV	WATER FUND	WATER DEPARTMENT	43.19
11/06/18	Badger Meter, Inc.	BEACON MBL HOSTING/CELL SV	WATER FUND	WATER DEPARTMENT	43.13
11/06/18	Badger Meter, Inc.	BEACON MBL HOSTING/CELL SV	WATER FUND	WATER DEPARTMENT	43.19
11/06/18	Badger Meter, Inc.	BEACON MBL HOSTING/CELL SV	WATER FUND	WATER DEPARTMENT	43.19
11/06/18	Badger Meter, Inc.	BEACON MBL HOSTING/CELL SV	WATER FUND	WATER DEPARTMENT	413.04
11/06/18	Regional Water Resource Development Gr	LEASE PMT FOR 2019	WATER FUND	WATER DEPARTMENT	12,281.50
11/14/18	TX CSDU	00089527162015EM5059	GENERAL FUND	NON-DEPARTMENTAL	69.23
11/14/18	TX CSDU	0012999273 DAVIS	GENERAL FUND	NON-DEPARTMENTAL	366.86
11/14/18	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	2,093.40
11/14/18	CIVIL SYSTEMS INC	CIVIL SYSTEMS-OCT 1 THRU O	GENERAL FUND	NON-DEPARTMENTAL	15.75-
11/14/18	CIVIL SYSTEMS INC	CIVIL SYSTEMS-OCT 1 THRU O	GENERAL FUND	NON-DEPARTMENTAL	46.00-
11/14/18	CIVIL SYSTEMS INC	OCTOBER 15-31	GENERAL FUND	NON-DEPARTMENTAL	11.50-
11/14/18	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	10,508.64
11/14/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,409.21
11/14/18	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	72,881.64
11/14/18	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY COUNCIL	6.99
11/14/18	DRAGO INVESTMENTS LTD	RETIREMENT BANNER NAUGHTON	GENERAL FUND	CITY COUNCIL	87.00



DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/14/18	DENTON, NAVARRO, ROCHA, BERNAL, HYDE &	LEGAL FEES	GENERAL FUND	CITY ADMINISTRATION	3,257.95
11/14/18	DENTON, NAVARRO, ROCHA, BERNAL, HYDE &	LEGAL FEES	GENERAL FUND	CITY ADMINISTRATION	105.00
11/14/18	HOME DEPOT CREDIT SERVICE	LIGHTING/SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	47.91
11/14/18	HOME DEPOT CREDIT SERVICE	CITY HALL LIGHTS	GENERAL FUND	CITY ADMINISTRATION	11.51
11/14/18	HOME DEPOT CREDIT SERVICE	CEMENT	GENERAL FUND	CITY ADMINISTRATION	123.78
11/14/18	NEIGHBORHOOD NEWS	OCTOBER RR	GENERAL FUND	CITY ADMINISTRATION	649.58
11/14/18	BIZDOC, INC.	MONTHLY COPIER FEES	GENERAL FUND	CITY ADMINISTRATION	168.25
11/14/18	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES FOR ADMIN	GENERAL FUND	CITY ADMINISTRATION	12.78
11/14/18	VOSS LIGHTING	LED LIGHTS FOR CH	GENERAL FUND	CITY ADMINISTRATION	131.00
11/14/18	VOSS LIGHTING	LIGHTS FOR CH	GENERAL FUND	CITY ADMINISTRATION	508.92
11/14/18	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	106.59
11/14/18	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	128.03
11/14/18	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	5.49
11/14/18	OFFICE DEPOT	OFFICE SUPPLY	GENERAL FUND	CITY ADMINISTRATION	125.48
11/14/18	OFFICE DEPOT	OFFICE SUPPLY	GENERAL FUND	CITY ADMINISTRATION	145.73
11/14/18	DRAGO INVESTMENTS LTD	PLAQUE FOR NAUGHTON	GENERAL FUND	CITY ADMINISTRATION	59.95
11/14/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	225.67
11/14/18	STEPHEN P. TAKAS, JR.	JUDGE-COURT NIGHT	GENERAL FUND	MUNICIPAL COURT	650.00
11/14/18	STAPLES BUSINESS ADVANTAGE	CHAIR FOR DAWN	GENERAL FUND	MUNICIPAL COURT	162.79
11/14/18	DARRELL S. DULLNIG	PROSECUTOR - COURT NIGHT	GENERAL FUND	MUNICIPAL COURT	650.00
11/14/18	TEXAS MUNICIPAL HUMAN RESOURCES ASSOC	2018-2018 DUES	GENERAL FUND	MUNICIPAL COURT	75.00
11/14/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	26.28
11/14/18	HOME DEPOT CREDIT SERVICE	LIGHTING/SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	5.98
11/14/18	HOME DEPOT CREDIT SERVICE	AIR FRESHENER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	14.31
11/14/18	HOME DEPOT CREDIT SERVICE	LAWN MOWER W/ WARRANTY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	459.00
11/14/18	HOME DEPOT CREDIT SERVICE	MOSQUITO DUNKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	161.46
11/14/18	VERIZON	MDT'S	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	19.00
11/14/18	US BANK VOYAGER FLEET SYSTEM	VEHICLE FUEL PW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	512.16
11/14/18	ALBERT URESTI TAX ASSESSOR COLLECTOR	ALBERT URESTI TAX ASSESS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	7.50
11/14/18	VOSS LIGHTING	LED LIGHTS PW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	389.00
11/14/18	SUN COAST RESOURCES, INC	FUEL FOR VEHICLES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	707.46
11/14/18	SUN COAST RESOURCES, INC	FUEL TANK FOR VEHICLES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,223.00
11/14/18	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	28.32
11/14/18	FERGUSON WATERWORKS	MATERIALS FOR FENCE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	193.50
11/14/18	FERGUSON WATERWORKS	SEPTIC BACKFLOW PW/FD	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	96.76
11/14/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	105.90
11/14/18	CITY OF SHAVANO PARK WATER DEPT.	WATER UTILITY BILL OCTOBER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.09
11/14/18	CITY OF SHAVANO PARK WATER DEPT.	WATER UTILITY BILL OCTOBER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	755.33
11/14/18	US BANK VOYAGER FLEET SYSTEM	VEHICLE FUEL FD	GENERAL FUND	FIRE DEPARTMENT	820.44
11/14/18	PORTABLE COMPUTER SYSTEMS, INC	LIND CHARGERS	GENERAL FUND	FIRE DEPARTMENT	258.00
11/14/18	RALPH N. TERPOLILLI	MEDICAL DIRECTION	GENERAL FUND	FIRE DEPARTMENT	450.00
11/14/18	INTERSTATE BATTERIES	BATTERIES FOR AED	GENERAL FUND	FIRE DEPARTMENT	112.80
11/14/18	GERALD R. RIEDEL	OCT 29 THRU NOV.11	GENERAL FUND	FIRE DEPARTMENT	3,650.00
11/14/18	DRAGO INVESTMENTS LTD	RECOGNITON -PW DEPT	GENERAL FUND	FIRE DEPARTMENT	160.90
11/14/18	UPS	EQUIP REPAIR	GENERAL FUND	FIRE DEPARTMENT	11.69
11/14/18	UPS	UPS FEES	GENERAL FUND	FIRE DEPARTMENT	1.71
11/14/18	ZOLL Medical Corporation	BATTIERS FOR AED	GENERAL FUND	FIRE DEPARTMENT	990.00
11/14/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	456.00
11/14/18	ZEP MANUFACTURING COMPANY	CLEANING SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	136.85
11/14/18	CITY OF SHAVANO PARK WATER DEPT.	WATER UTILITY BILL OCTOBER	GENERAL FUND	FIRE DEPARTMENT	303.62
11/14/18	TEXAS POLICE CHIEFS ASSOCIATION FOUNDA	BEST PRACTICES DUES	GENERAL FUND	POLICE DEPARTMENT	500.00
11/14/18	GOODYEAR AUTO SERVICE CTR.	TIRES UNIT 512	GENERAL FUND	POLICE DEPARTMENT	771.24
11/14/18	GOODYEAR AUTO SERVICE CTR.	OIL CHANGE	GENERAL FUND	POLICE DEPARTMENT	61.56
11/14/18	GOODYEAR AUTO SERVICE CTR.	TIRES UNIT 516	GENERAL FUND	POLICE DEPARTMENT	728.91
11/14/18	GOODYEAR AUTO SERVICE CTR.	OIL CHANGE-UNIT 511	GENERAL FUND	POLICE DEPARTMENT	61.56
11/14/18	GOODYEAR AUTO SERVICE CTR.	LIGHT BULB UNIT 508	GENERAL FUND	POLICE DEPARTMENT	115.71

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/14/18	GOODYEAR AUTO SERVICE CTR.	OIL CHANGE UN IT 519	GENERAL FUND	POLICE DEPARTMENT	61.56
11/14/18	BIZDOC, INC.	MONTHLY COPIER FEES	GENERAL FUND	POLICE DEPARTMENT	88.52
11/14/18	AUTOZONE	FUEL TREATMENT	GENERAL FUND	POLICE DEPARTMENT	47.98
11/14/18	AUTOZONE	LIGHT BULB	GENERAL FUND	POLICE DEPARTMENT	11.87
11/14/18	AUTOZONE	GAUGE	GENERAL FUND	POLICE DEPARTMENT	12.99
11/14/18	VERIZON	MDT'S	GENERAL FUND	POLICE DEPARTMENT	220.48
11/14/18	VERIZON	MDT'S	GENERAL FUND	POLICE DEPARTMENT	455.90
11/14/18	US BANK VOYAGER FLEET SYSTEM	VEHICLE FUEL PD	GENERAL FUND	POLICE DEPARTMENT	3,173.19
11/14/18	ALBERT URESTI TAX ASSESSOR COLLECTOR	VEHICLE REGISTRATION UNIT	GENERAL FUND	POLICE DEPARTMENT	7.50
11/14/18	FLEET SAFETY	FLEET SAFETY	GENERAL FUND	POLICE DEPARTMENT	179.95-
11/14/18	FLEET SAFETY	PARTS FOR UNIT 521	GENERAL FUND	POLICE DEPARTMENT	179.95
11/14/18	FLEET SAFETY	FLEET SAFETY	GENERAL FUND	POLICE DEPARTMENT	179.95
11/14/18	WILLIAM R LACY	TRAINING IN ROUND ROCK TX	GENERAL FUND	POLICE DEPARTMENT	292.31
11/14/18	BELDEN'S AUTOMOTIVE	REPAIRS UNIT 509	GENERAL FUND	POLICE DEPARTMENT	1,344.57
11/14/18	ALTEX ELECTRONICS, LTD.	EXTERNAL HARD DRIVE	GENERAL FUND	POLICE DEPARTMENT	139.95
11/14/18	LEXISNEXIS RISK SOLUTIONS	INVESTIGATIONS	GENERAL FUND	POLICE DEPARTMENT	33.00
11/14/18	SHAVANO PARK, PETTY CASH	BEVERAGES FOR MEETING	GENERAL FUND	POLICE DEPARTMENT	21.07
11/14/18	NARDIS PUBLIC SAFETY	UNIFORMS	GENERAL FUND	POLICE DEPARTMENT	76.99
11/14/18	NARDIS PUBLIC SAFETY	UNIFORMS	GENERAL FUND	POLICE DEPARTMENT	297.96
11/14/18	NARDIS PUBLIC SAFETY	UNIFORMS	GENERAL FUND	POLICE DEPARTMENT	538.93
11/14/18	NARDIS PUBLIC SAFETY	UNIFORMS	GENERAL FUND	POLICE DEPARTMENT	377.95
11/14/18	NARDIS PUBLIC SAFETY	UNIFORMS	GENERAL FUND	POLICE DEPARTMENT	305.96
11/14/18	NARDIS PUBLIC SAFETY	UNIFORMS	GENERAL FUND	POLICE DEPARTMENT	305.96
11/14/18	NARDIS PUBLIC SAFETY	UNIFORMS	GENERAL FUND	POLICE DEPARTMENT	137.98
11/14/18	NARDIS PUBLIC SAFETY	UNIFORMS	GENERAL FUND	POLICE DEPARTMENT	149.98
11/14/18	NARDIS PUBLIC SAFETY	UNIFORMS	GENERAL FUND	POLICE DEPARTMENT	32.50
11/14/18	NARDIS PUBLIC SAFETY	UNIFORMS	GENERAL FUND	POLICE DEPARTMENT	6.00
11/14/18	NARDIS PUBLIC SAFETY	UNIFORMS	GENERAL FUND	POLICE DEPARTMENT	6.00
11/14/18	NARDIS PUBLIC SAFETY	UNIFORMS	GENERAL FUND	POLICE DEPARTMENT	112.90
11/14/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	595.36
11/14/18	MICHAEL D. HARRISON	ANIMAL CONTROL	GENERAL FUND	POLICE DEPARTMENT	1,000.00
11/14/18	DAILEY WELLS COMMUNICATIONS, INC.	RADIO PARTS	GENERAL FUND	POLICE DEPARTMENT	20.11
11/14/18	MONTY JOE MCGUFFIN	HEALTH INSPECTOR	GENERAL FUND	DEVELOPMENT SERVICES	240.00
11/14/18	CIVIL SYSTEMS INC	CIVIL SYSTEMS-OCT 1 THRU O	GENERAL FUND	DEVELOPMENT SERVICES	448.25
11/14/18	CIVIL SYSTEMS INC	OCTOBER 15-31	GENERAL FUND	DEVELOPMENT SERVICES	642.75
11/14/18	QUICK COURIER	PLAN DELIVERY	GENERAL FUND	DEVELOPMENT SERVICES	10.00
11/14/18	BRUCE C. BEALOR	PERMIT INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	4,300.00
11/14/18	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	226.60
11/14/18	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	645.43
11/14/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	111.48
11/14/18	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	5,929.42
11/14/18	PRAXAIR DISTRIBUTION INC.	MONTHLY CYLINDER RENTAL	WATER FUND	WATER DEPARTMENT	709.18
11/14/18	HOME DEPOT CREDIT SERVICE	SHELVING AND BINS	WATER FUND	WATER DEPARTMENT	650.88
11/14/18	VERIZON	MDT'S	WATER FUND	WATER DEPARTMENT	18.99
11/14/18	US BANK VOYAGER FLEET SYSTEM	VEHICLE FUEL WATER DEP	WATER FUND	WATER DEPARTMENT	246.26
11/14/18	HOLTS MECHANICAL	REPAIR VFD WELL 8	WATER FUND	WATER DEPARTMENT	261.00
11/14/18	TRAC-N- TROL INC	SPARE PARTS	WATER FUND	WATER DEPARTMENT	820.60
11/14/18	EDD LEIGH	A/C REPAIR	WATER FUND	WATER DEPARTMENT	325.00
11/14/18	SUN COAST RESOURCES, INC	FUEL FOR VEHICLES	WATER FUND	WATER DEPARTMENT	707.47
11/14/18	OFFICE DEPOT	OFFICE SUPPLIES	WATER FUND	WATER DEPARTMENT	28.33
11/14/18	OFFICE DEPOT	OFFICE SUPPLIES	WATER FUND	WATER DEPARTMENT	37.19
11/14/18	OFFICE DEPOT	OFFICE SUPPLIES	WATER FUND	WATER DEPARTMENT	64.99
11/14/18	OFFICE DEPOT	OFFICE SUPPLIES	WATER FUND	WATER DEPARTMENT	139.72
11/14/18	OFFICE DEPOT	OFFICE SUPPLIES	WATER FUND	WATER DEPARTMENT	64.99
11/14/18	OFFICE DEPOT	PRINTER INK	WATER FUND	WATER DEPARTMENT	129.98
11/14/18	OFFICE DEPOT	PRINTER INK	WATER FUND	WATER DEPARTMENT	129.98

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/14/18	FERGUSON WATERWORKS	MATERIALS FOR FENCE	WATER FUND	WATER DEPARTMENT	193.50
11/14/18	FERGUSON WATERWORKS	BOOTS	WATER FUND	WATER DEPARTMENT	240.00
11/14/18	FERGUSON WATERWORKS	LEAD TEST SWABS	WATER FUND	WATER DEPARTMENT	54.96
11/14/18	CITY OF SAN ANTONIO	HAZ MAT PERMIT WELL 7,8	WATER FUND	WATER DEPARTMENT	300.00
11/14/18	Badger Meter, Inc.	BEACON MBL HOSTING	WATER FUND	WATER DEPARTMENT	42.36
11/14/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	111.48
11/14/18	CITY OF SHAVANO PARK WATER DEPT.	WATER UTILITY BILL OCTOBER	WATER FUND	WATER DEPARTMENT	12.09
11/14/18	POLLUTION CONTROL SERVICES	CHEMICALS	WATER FUND	WATER DEPARTMENT	58.00
11/14/18	HOME DEPOT CREDIT SERVICE	Home Depot Credit Service	CRIME CONTROL DIST	POLICE DEPARTMENT	0.60
11/14/18	GT DISTRIBUTORS, INC.	MOUTED TAC LIGHTS	CRIME CONTROL DIST	POLICE DEPARTMENT	2,607.25
11/14/18	DON HUME COMPANY, LLC	HOLSTERS	CRIME CONTROL DIST	POLICE DEPARTMENT	1,049.40
11/14/18	NARDIS GUN CLUB	PISTOL MAGAZINES	CRIME CONTROL DIST	POLICE DEPARTMENT	384.00
11/14/18	NARDIS GUN CLUB	SIG SAUER PISTOLS	CRIME CONTROL DIST	POLICE DEPARTMENT	1,281.00

## \* REFUND CHECKS \*

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/14/18		US REFUNDS	WATER FUND	NON-DEPARTMENTAL	173.47
11/14/18		US REFUNDS	WATER FUND	NON-DEPARTMENTAL	250.00
11/14/18		US REFUNDS	WATER FUND	NON-DEPARTMENTAL	250.00
11/26/18	CIVIL SYSTEMS INC	NOV 1 - NOV 15	GENERAL FUND	NON-DEPARTMENTAL	15.75-
11/26/18	CIVIL SYSTEMS INC	NOV 1 - NOV 15	GENERAL FUND	NON-DEPARTMENTAL	28.75-
11/26/18	CIVIL SYSTEMS INC	CIVIL SYSTEMS INC	GENERAL FUND	NON-DEPARTMENTAL	16.80
11/26/18	LINEBARGER, GOGGAN, BLAIR & SAMPSON, L	COURT COLLECTIONS	GENERAL FUND	NON-DEPARTMENTAL	1,419.27
11/26/18	AMANDA DIMAS	HOLIDAY EVENT-FACE PAINTIN	GENERAL FUND	CITY COUNCIL	300.00
11/26/18	RAY FLORES	HOLIDAY EVENT-DJ	GENERAL FUND	CITY COUNCIL	325.00
11/26/18	ERIKA GARZA	HOLIDAY EVENTPHOTOGRAPHER	GENERAL FUND	CITY COUNCIL	400.00
11/26/18	TIME WARNER CABLE	CABLE	GENERAL FUND	CITY ADMINISTRATION	76.74
11/26/18	SHAVANO PARK, PETTY CASH	HEB	GENERAL FUND	CITY ADMINISTRATION	6.50
11/26/18	SHAVANO PARK, PETTY CASH	PARTY CITY	GENERAL FUND	CITY ADMINISTRATION	100.78
11/26/18	AT&T	PHONE LINES FIE ALARMS	GENERAL FUND	CITY ADMINISTRATION	118.52
11/26/18	NEIGHBORHOOD NEWS	NOVEMBER RR	GENERAL FUND	CITY ADMINISTRATION	649.08
11/26/18	SAN ANTONIO EXPRESS NEWS	LEGAL NOTICES	GENERAL FUND	CITY ADMINISTRATION	142.00
11/26/18	SAN ANTONIO EXPRESS NEWS	LEGAL NOTICE	GENERAL FUND	CITY ADMINISTRATION	80.25
11/26/18	SAN ANTONIO EXPRESS NEWS	LEGAL NOTICE	GENERAL FUND	CITY ADMINISTRATION	73.75
11/26/18	VALUE HOUSE PAINTING	PAINTING AND REPAIRS	GENERAL FUND	CITY ADMINISTRATION	2,870.00
11/26/18	LOGIX COMMUNICATIONS	INTERNET/PHONE	GENERAL FUND	CITY ADMINISTRATION	1,312.51
11/26/18	BARCOM TECHNOLOGY	IT SUPPORT - DECEMBER	GENERAL FUND	CITY ADMINISTRATION	1,920.00
11/26/18	BARCOM TECHNOLOGY	IT BACKUP-DECEMBER	GENERAL FUND	CITY ADMINISTRATION	730.00
11/26/18	BARCOM TECHNOLOGY	SERVICE TICKETS	GENERAL FUND	CITY ADMINISTRATION	292.50
11/26/18	BARCOM TECHNOLOGY	SERVICE TICKETS	GENERAL FUND	CITY ADMINISTRATION	135.00
11/26/18	MUELLER & WILSON INC	BATHROOM REPAIRS/REMODELS	GENERAL FUND	CITY ADMINISTRATION	3,799.00
11/26/18	Government Finance Officers Associatio	BUDGET AWARD APP FEE	GENERAL FUND	CITY ADMINISTRATION	185.00
11/26/18	ORKIN, INC.	PEST CONTROL	GENERAL FUND	CITY ADMINISTRATION	115.40
11/26/18	ORKIN, INC.	PEST CONTROL	GENERAL FUND	CITY ADMINISTRATION	115.40
11/26/18	MUNICIPAL CODE CORPORATION	ADMIN SUPPORT	GENERAL FUND	CITY ADMINISTRATION	250.00
11/26/18	SAFESITE, INC.	RECORD STORAGE SERVICE	GENERAL FUND	CITY ADMINISTRATION	225.50
11/26/18	AT&T	PHONE LINES COURT	GENERAL FUND	MUNICIPAL COURT	150.81
11/26/18	TEXAS MUNICIPAL COURTS ASSOCIATION	ANNUAL DUES DAWN	GENERAL FUND	MUNICIPAL COURT	75.00
11/26/18	Texas Municipal Courts Education Cente	REGIONAL CLERK SEMINAR	GENERAL FUND	MUNICIPAL COURT	200.00
11/26/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	157.77
11/26/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,347.59
11/26/18	SHAVANO PARK, PETTY CASH	TRUCK WASH	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	7.00
11/26/18	SHAVANO PARK, PETTY CASH	WALMART	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	40.01
11/26/18	AT&T MOBILITY	287286598649X11092018	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	37.00
11/26/18	DEWINNE EQUIPMENT CO.	BILLY GOAT VACCUM	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	808.00
11/26/18	DEWINNE EQUIPMENT CO.	SEF 50	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	150.00
11/26/18	DEWINNE EQUIPMENT CO.	PARTS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	147.21
11/26/18	MJ CENTRAL TEXAS SEPTIC, LLC	RENEWAL OF SEPTIC CONTRACT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	395.00
11/26/18	JANI KING OF SAN ANTONIO	JANITORIAL SVCS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	652.39
11/26/18	FERGUSON WATERWORKS	MARKING PAINT/MATERIALS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	100.56
11/26/18	AT&T MOBILITY	287286598649X11092018	GENERAL FUND	FIRE DEPARTMENT	259.00
11/26/18	AT&T	PHONE LINES FIRE DEP	GENERAL FUND	FIRE DEPARTMENT	140.81
11/26/18	WELSCO Inc.	OXYGEN	GENERAL FUND	FIRE DEPARTMENT	33.50
11/26/18	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	593.14
11/26/18	CITY OF SAN ANTONO	PUBLIC SAFETY RADIO -ANNUA	GENERAL FUND	FIRE DEPARTMENT	5,832.00
11/26/18	AT&T	PHONE LINES PD DISPATCH	GENERAL FUND	POLICE DEPARTMENT	124.32
11/26/18	RED MCCOMBS AUTOMOTIVE	REPAIRS UNIT 517	GENERAL FUND	POLICE DEPARTMENT	95.00
11/26/18	ALBERT URESTI TAX ASSESSOR COLLECTOR	VEH REGISTRATION	GENERAL FUND	POLICE DEPARTMENT	7.50
11/26/18	ALBERT URESTI TAX ASSESSOR COLLECTOR	VEH REGISTRATION	GENERAL FUND	POLICE DEPARTMENT	7.50
11/26/18	POLICE EXECUTIVE RESEARCH FORUM	MEMBERSHIP	GENERAL FUND	POLICE DEPARTMENT	200.00
11/26/18	SORCERERS APPRINTICE	BUSINESS CARDS	GENERAL FUND	POLICE DEPARTMENT	160.00
11/26/18	CITY OF SAN ANTONO	PUBLIC SAFETY RADIO -ANNUA	GENERAL FUND	POLICE DEPARTMENT	7,992.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/26/18	CIVIL SYSTEMS INC	NOV 1 - NOV 15	GENERAL FUND	DEVELOPMENT SERVICES	400.50
11/26/18	REED, DAVID & ALLISO	1-0013-02	WATER FUND	NON-DEPARTMENTAL	250.00
11/26/18	FLEMING, S	1-0397-03	WATER FUND	NON-DEPARTMENTAL	250.00
11/26/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	308.75
11/26/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	337.78
11/26/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	12.27
11/26/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	230.78
11/26/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	21.11
11/26/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	184.75
11/26/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	18.22
11/26/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	943.26
11/26/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	518.45
11/26/18	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	571.08
11/26/18	EDWARDS AQUIFER AUTHORITY	EDWARDS AQUIFER AUTHORITY	WATER FUND	WATER DEPARTMENT	2,803.26
11/26/18	EDWARDS AQUIFER AUTHORITY	EDWARDS AQUIFER AUTHORITY	WATER FUND	WATER DEPARTMENT	2,803.26
11/26/18	SHAVANO PARK, PETTY CASH	TRUCK WASH	WATER FUND	WATER DEPARTMENT	7.00
11/26/18	TYLER TECHNOLOGIES, INC. INCODE DIVIS	MONTHLY UTILITY SUPPORT	WATER FUND	WATER DEPARTMENT	128.00
11/26/18	TCEQ	WATER SYSTEM FEE FY 2019	WATER FUND	WATER DEPARTMENT	1,680.70
11/26/18	PITNEY BOWES - PURCHASE POWER	UTILITY BILLING POSTAGE	WATER FUND	WATER DEPARTMENT	232.05
11/26/18	ONE CALL CONCEPTS	LOCATOR TICKETS	WATER FUND	WATER DEPARTMENT	22.50
11/26/18	RVS SOFTWARE	WATER BILLS	WATER FUND	WATER DEPARTMENT	395.94
11/26/18	RVS SOFTWARE	WATER BILLS-POSTAGE	WATER FUND	WATER DEPARTMENT	21.76
11/26/18	NORTHERN TOOL AND EQUIPMENT CO.	STORAGE BINS	WATER FUND	WATER DEPARTMENT	229.88
11/26/18	NORTHERN TOOL AND EQUIPMENT CO.	STORAGE BINS	WATER FUND	WATER DEPARTMENT	89.95-
11/26/18	NORTHERN TOOL AND EQUIPMENT CO.	STORAGE BINS	WATER FUND	WATER DEPARTMENT	149.99-
11/26/18	NORTHERN TOOL AND EQUIPMENT CO.	STORAGE BINS	WATER FUND	WATER DEPARTMENT	253.87
11/26/18	FERGUSON WATERWORKS	MARKING PAINT/MATERIALS	WATER FUND	WATER DEPARTMENT	310.72
11/26/18	PEGGY STONE	MILEAGE FOR MAILING OUT BI	WATER FUND	WATER DEPARTMENT	34.98
11/26/18	NARDIS GUN CLUB	SIG SAUER PISTOLS (25)	CRIME CONTROL DIST	POLICE DEPARTMENT	10,675.00
11/26/18	KFW ENGINEERS	TASK ORDER 5 DRAINAGE AREA	CAPITAL REPLACEMENT	PUBLIC WORKS	4,481.53
11/27/18	SHAVANO PARK, PETTY CASH	PETTY CASH*ADMIN	GENERAL FUND	CITY ADMINISTRATION	200.00
11/27/18	UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	26.30
11/27/18	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	6,344.14
11/27/18	UNIFIRST	ORIGINAL 8213176930	WATER FUND	WATER DEPARTMENT	26.29-
11/27/18	UNIFIRST	ORIGINAL 8213176930	WATER FUND	WATER DEPARTMENT	26.30-
11/27/18	UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	26.29
11/30/18	TX CSDU	REPLACEMENT CHECK	GENERAL FUND	NON-DEPARTMENTAL	436.09
11/30/18	TX CSDU	00089527162015EM5059	GENERAL FUND	NON-DEPARTMENTAL	69.23
11/30/18	TX CSDU	0012999273 DAVIS	GENERAL FUND	NON-DEPARTMENTAL	366.86
11/30/18	COLONIAL SUPPLEMENTAL INS	COLONIAL SUPPLEMENTAL INS	GENERAL FUND	NON-DEPARTMENTAL	1,122.77-
11/30/18	COLONIAL SUPPLEMENTAL INS	ADJUSTMENTS	GENERAL FUND	NON-DEPARTMENTAL	327.09-
11/30/18	COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	350.14
11/30/18	COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	1,550.36
11/30/18	COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	553.54
11/30/18	COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	1,301.27
11/30/18	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	2,093.40
11/30/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	8,733.81
11/30/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	7,144.42
11/30/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	7,699.81
11/30/18	TML MULTISTATE IEBP	PLAN 2 CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	133.88
11/30/18	TML MULTISTATE IEBP	P85-70-40 FAMILY BUYDOWN	GENERAL FUND	NON-DEPARTMENTAL	455.22
11/30/18	TML MULTISTATE IEBP	P85-70-40 FAMILY BUYDOWN	GENERAL FUND	NON-DEPARTMENTAL	455.22
11/30/18	TML MULTISTATE IEBP	PLAN 2 SPOUSE BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	245.22
11/30/18	TML MULTISTATE IEBP	PLAN 2 SPOUSE BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	245.22
11/30/18	TML MULTISTATE IEBP	3-P85-20-30 CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	136.89
11/30/18	TML MULTISTATE IEBP	3-P85-20-30 CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	136.89

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/30/18	TML MULTISTATE IEBP	4-P85-50-30 - CHILD HRA	GENERAL FUND	NON-DEPARTMENTAL	165.83
11/30/18	TML MULTISTATE IEBP	4-P85-50-30 - CHILD HRA	GENERAL FUND	NON-DEPARTMENTAL	165.83
11/30/18	TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	NON-DEPARTMENTAL	23.37
11/30/18	TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	NON-DEPARTMENTAL	23.37
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	NON-DEPARTMENTAL	234.88
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	NON-DEPARTMENTAL	234.88
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	758.10
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	1,359.52
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	NON-DEPARTMENTAL	422.70-
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	NON-DEPARTMENTAL	422.70
11/30/18	TML MULTISTATE IEBP	ADJUSTMENT	GENERAL FUND	NON-DEPARTMENTAL	2,315.39-
11/30/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	49.00
11/30/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	49.00
11/30/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	117.60
11/30/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	245.40
11/30/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	28.80
11/30/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	28.80
11/30/18	TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	374.62
11/30/18	TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	674.62
11/30/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	137.60-
11/30/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	9.20
11/30/18	TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	176.23
11/30/18	TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	209.49
11/30/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	43.12
11/30/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	73.48
11/30/18	PRE-PAID LEGAL SERVICES, INC.	PRE-PAID LEGAL SERVICES, I	GENERAL FUND	NON-DEPARTMENTAL	18.97-
11/30/18	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	222.90
11/30/18	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	219.91
11/30/18	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	12,668.18
11/30/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,594.93
11/30/18	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	85,504.84
11/30/18	AMERICAN FIDELITY ASSURANCE	AMERICAN FIDELITY LIFE DUE	GENERAL FUND	NON-DEPARTMENTAL	51.00
11/30/18	AMERICAN FIDELITY ASSURANCE	AMERICAN FIDELITY LIFE DUE	GENERAL FUND	NON-DEPARTMENTAL	51.00
11/30/18	FROST - VISA DEBIT CARD	FROST - SAMS	GENERAL FUND	CITY COUNCIL	41.80
11/30/18	FROST - VISA DEBIT CARD	FROST - STARLINE	GENERAL FUND	CITY COUNCIL	97.00
11/30/18	FROST - VISA DEBIT CARD	FROST - OTC (ORIENTAL TRAD	GENERAL FUND	CITY COUNCIL	139.82
11/30/18	FROST - VISA DEBIT CARD	FROST - OTC (ORIENTAL TRAD	GENERAL FUND	CITY COUNCIL	332.51
11/30/18	FROST - VISA DEBIT CARD	FROST - GREAT EVENTS	GENERAL FUND	CITY COUNCIL	360.00
11/30/18	FROST - VISA DEBIT CARD	FROST - RENAISSANCE HOTEL	GENERAL FUND	CITY COUNCIL	425.18
11/30/18	FROST - VISA DEBIT CARD	FROST - RENAISSANCE HOTEL	GENERAL FUND	CITY COUNCIL	52.22-
11/30/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,303.66
11/30/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,303.66
11/30/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,303.66
11/30/18	FROST - VISA DEBIT CARD	FROST - SAMS	GENERAL FUND	CITY ADMINISTRATION	39.40
11/30/18	FROST - VISA DEBIT CARD	FROST - TML	GENERAL FUND	CITY ADMINISTRATION	156.00
11/30/18	FROST - VISA DEBIT CARD	FROST - RUBENS	GENERAL FUND	CITY ADMINISTRATION	158.32
11/30/18	FROST - VISA DEBIT CARD	FROST - AMAZON	GENERAL FUND	CITY ADMINISTRATION	28.99
11/30/18	FROST - VISA DEBIT CARD	VISA - COSTCO	GENERAL FUND	CITY ADMINISTRATION	53.53
11/30/18	FROST - VISA DEBIT CARD	FROST - HEB	GENERAL FUND	CITY ADMINISTRATION	45.04
11/30/18	FROST - VISA DEBIT CARD	FROST - STAR WELLNESS	GENERAL FUND	CITY ADMINISTRATION	36.00
11/30/18	FROST - VISA DEBIT CARD	FROST - RENAISSANCE HOTEL	GENERAL FUND	CITY ADMINISTRATION	242.90-
11/30/18	TML MULTISTATE IEBP	P85-70-40 FAMILY BUYDOWN	GENERAL FUND	CITY ADMINISTRATION	276.50
11/30/18	TML MULTISTATE IEBP	P85-70-40 FAMILY BUYDOWN	GENERAL FUND	CITY ADMINISTRATION	276.50
11/30/18	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	218.18
11/30/18	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	218.18
11/30/18	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	CITY ADMINISTRATION	58.32

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/30/18	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	CITY ADMINISTRATION	58.32
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	CITY ADMINISTRATION	271.95
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	CITY ADMINISTRATION	271.95
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	CITY ADMINISTRATION	154.51
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	CITY ADMINISTRATION	154.51
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	CITY ADMINISTRATION	154.51
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	CITY ADMINISTRATION	154.51
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	CITY ADMINISTRATION	4.55
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	CITY ADMINISTRATION	4.55
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	CITY ADMINISTRATION	121.99
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	CITY ADMINISTRATION	121.99
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 FAMILY-HSA FU	GENERAL FUND	CITY ADMINISTRATION	121.99
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 FAMILY-HSA FU	GENERAL FUND	CITY ADMINISTRATION	121.99
11/30/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	CITY ADMINISTRATION	18.31
11/30/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	CITY ADMINISTRATION	18.31
11/30/18	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.22
11/30/18	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.22
11/30/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	63.96
11/30/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	63.96
11/30/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	19.02
11/30/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	19.02
11/30/18	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	7.40
11/30/18	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	7.40
11/30/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	16.60
11/30/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	16.60
11/30/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	3.32
11/30/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	3.32
11/30/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.76
11/30/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.76
11/30/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	15.21
11/30/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	15.21
11/30/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	243.11
11/30/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	248.99
11/30/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	248.99
11/30/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	248.99
11/30/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	3.32
11/30/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	3.32
11/30/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	26.28
11/30/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,057.47
11/30/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,053.07
11/30/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,058.95
11/30/18	FROST - VISA DEBIT CARD	FROST - SAMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	161.02
11/30/18	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	103.95
11/30/18	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	103.95
11/30/18	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	27.78
11/30/18	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	27.78
11/30/18	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	169.40
11/30/18	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	169.40
11/30/18	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	105.51
11/30/18	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	105.51
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	309.02
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	309.02
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	144.06
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	144.06
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	243.98
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	243.98

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/30/18	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	49.35
11/30/18	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	49.35
11/30/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.10
11/30/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.10
11/30/18	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	6.41
11/30/18	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	6.41
11/30/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	4.96
11/30/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	4.96
11/30/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	8.29
11/30/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	8.29
11/30/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.73
11/30/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.73
11/30/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2.64
11/30/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2.64
11/30/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	111.75
11/30/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	7,431.99
11/30/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	4,594.57
11/30/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	5,724.19
11/30/18	FROST - VISA DEBIT CARD	FROST - PAUL CONWAY SHEILD	GENERAL FUND	FIRE DEPARTMENT	114.28
11/30/18	FROST - VISA DEBIT CARD	FROST - THE ANTENNA FARM	GENERAL FUND	FIRE DEPARTMENT	150.94
11/30/18	FROST - VISA DEBIT CARD	FROST - ASE SUPPLY	GENERAL FUND	FIRE DEPARTMENT	128.55
11/30/18	FROST - VISA DEBIT CARD	FROST - NFPA	GENERAL FUND	FIRE DEPARTMENT	175.00
11/30/18	FROST - VISA DEBIT CARD	FROST - TALENTWISE	GENERAL FUND	FIRE DEPARTMENT	143.76
11/30/18	FROST - VISA DEBIT CARD	WEAVER	GENERAL FUND	FIRE DEPARTMENT	87.17
11/30/18	FROST - VISA DEBIT CARD	TEDROW	GENERAL FUND	FIRE DEPARTMENT	87.17
11/30/18	FROST - VISA DEBIT CARD	GARNER	GENERAL FUND	FIRE DEPARTMENT	87.17
11/30/18	FROST - VISA DEBIT CARD	MENDOZA	GENERAL FUND	FIRE DEPARTMENT	87.17
11/30/18	TML MULTISTATE IEBP	PLAN 2 CHILD BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	553.00
11/30/18	TML MULTISTATE IEBP	PLAN EE ONLY	GENERAL FUND	FIRE DEPARTMENT	390.26
11/30/18	TML MULTISTATE IEBP	2 EMP-HRA FUNDS	GENERAL FUND	FIRE DEPARTMENT	162.74
11/30/18	TML MULTISTATE IEBP	PLAN 2 SPOUSE BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	276.50
11/30/18	TML MULTISTATE IEBP	PLAN 2 SPOUSE BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	276.50
11/30/18	TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	FIRE DEPARTMENT	276.50
11/30/18	TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	FIRE DEPARTMENT	276.50
11/30/18	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	FIRE DEPARTMENT	170.38
11/30/18	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	FIRE DEPARTMENT	170.38
11/30/18	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	FIRE DEPARTMENT	106.12
11/30/18	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	FIRE DEPARTMENT	106.12
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	FIRE DEPARTMENT	1,545.10
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	FIRE DEPARTMENT	1,545.10
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	553.00
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	FIRE DEPARTMENT	309.02
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	FIRE DEPARTMENT	1,219.90
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	FIRE DEPARTMENT	1,219.90
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 FAMILY-HSA FU	GENERAL FUND	FIRE DEPARTMENT	243.98
11/30/18	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	127.98
11/30/18	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	156.42
11/30/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	21.26
11/30/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	106.60
11/30/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	19.02
11/30/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	19.02
11/30/18	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	12.95
11/30/18	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	24.05
11/30/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	33.20
11/30/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	39.84
11/30/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	26.56



DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/30/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	13.28
11/30/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	30.42
11/30/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	37.18
11/30/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	30.42
11/30/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	604.06
11/30/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	6,101.16
11/30/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	5,823.22
11/30/18	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	5,777.86
11/30/18	FROST - VISA DEBIT CARD	FROST - IACP	GENERAL FUND	POLICE DEPARTMENT	150.00
11/30/18	TML MULTISTATE IEBP	3-P85-20-30 CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	276.50
11/30/18	TML MULTISTATE IEBP	3-P85-20-30 CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	276.50
11/30/18	TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	GENERAL FUND	POLICE DEPARTMENT	234.88
11/30/18	TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	GENERAL FUND	POLICE DEPARTMENT	234.88
11/30/18	TML MULTISTATE IEBP	3 P85-2-30 HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	41.62
11/30/18	TML MULTISTATE IEBP	3 P85-2-30 HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	41.62
11/30/18	TML MULTISTATE IEBP	4-P85-50-30 - CHILD HRA	GENERAL FUND	POLICE DEPARTMENT	218.18
11/30/18	TML MULTISTATE IEBP	4-P85-50-30 - CHILD HRA	GENERAL FUND	POLICE DEPARTMENT	218.18
11/30/18	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	218.18
11/30/18	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	218.18
11/30/18	TML MULTISTATE IEBP	4-P85-50-30 CHILD HRA FUND	GENERAL FUND	POLICE DEPARTMENT	58.32
11/30/18	TML MULTISTATE IEBP	4-P85-50-30 CHILD HRA FUND	GENERAL FUND	POLICE DEPARTMENT	58.32
11/30/18	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	58.32
11/30/18	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	58.32
11/30/18	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	POLICE DEPARTMENT	170.38
11/30/18	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	POLICE DEPARTMENT	170.38
11/30/18	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	POLICE DEPARTMENT	106.12
11/30/18	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	POLICE DEPARTMENT	106.12
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	POLICE DEPARTMENT	271.95
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	POLICE DEPARTMENT	271.95
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	POLICE DEPARTMENT	154.51
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	POLICE DEPARTMENT	154.51
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	POLICE DEPARTMENT	1,390.59
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	POLICE DEPARTMENT	1,390.59
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	POLICE DEPARTMENT	553.00
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	POLICE DEPARTMENT	553.00
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	POLICE DEPARTMENT	4.55
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	POLICE DEPARTMENT	4.55
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	POLICE DEPARTMENT	1,219.90
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	POLICE DEPARTMENT	1,219.90
11/30/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	54.93
11/30/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	54.93
11/30/18	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	170.64
11/30/18	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	170.64
11/30/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	63.96
11/30/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	63.96
11/30/18	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	31.45
11/30/18	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	31.45
11/30/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	46.48
11/30/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	46.48
11/30/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	13.28
11/30/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	13.28
11/30/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	43.94
11/30/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	43.94
11/30/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	25.35
11/30/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	25.35
11/30/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	609.73

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/30/18	COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	WATER FUND	NON-DEPARTMENTAL	22.73
11/30/18	COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	WATER FUND	NON-DEPARTMENTAL	124.51
11/30/18	COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	WATER FUND	NON-DEPARTMENTAL	23.56
11/30/18	COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	WATER FUND	NON-DEPARTMENTAL	163.94
11/30/18	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	226.60
11/30/18	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	556.04
11/30/18	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	560.61
11/30/18	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	553.32
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	NON-DEPARTMENTAL	144.03
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	NON-DEPARTMENTAL	144.03
11/30/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	10.20
11/30/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	10.20
11/30/18	TML MULTISTATE IEBP	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	40.79
11/30/18	TML MULTISTATE IEBP	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	40.79
11/30/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	2.80
11/30/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	2.80
11/30/18	TML MULTISTATE IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	26.83
11/30/18	TML MULTISTATE IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	26.83
11/30/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	2.42
11/30/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	2.42
11/30/18	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	WATER FUND	NON-DEPARTMENTAL	19.73
11/30/18	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	WATER FUND	NON-DEPARTMENTAL	19.73
11/30/18	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	665.96
11/30/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	114.62
11/30/18	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,091.44
11/30/18	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,100.41
11/30/18	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,086.10
11/30/18	FROST - VISA DEBIT CARD	FROST - AWWA	WATER FUND	WATER DEPARTMENT	25.00
11/30/18	FROST - VISA DEBIT CARD	CERT FOR URBANECK	WATER FUND	WATER DEPARTMENT	75.00
11/30/18	FROST - VISA DEBIT CARD	CERT FOR GUERRA	WATER FUND	WATER DEPARTMENT	75.00
11/30/18	FROST - VISA DEBIT CARD	CERT FOR PETERSON	WATER FUND	WATER DEPARTMENT	75.00
11/30/18	FROST - VISA DEBIT CARD	CERT FOR BARRERRA	WATER FUND	WATER DEPARTMENT	75.00
11/30/18	FROST - VISA DEBIT CARD	CERT FOR RAMIREZ	WATER FUND	WATER DEPARTMENT	75.00
11/30/18	FROST - VISA DEBIT CARD	CERT FOR DIETZMANN	WATER FUND	WATER DEPARTMENT	75.00
11/30/18	FROST - VISA DEBIT CARD	CERT FOR SALGADO	WATER FUND	WATER DEPARTMENT	75.00
11/30/18	TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	WATER FUND	WATER DEPARTMENT	234.88
11/30/18	TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	WATER FUND	WATER DEPARTMENT	234.88
11/30/18	TML MULTISTATE IEBP	3-P85-20-30 SPOUSE HRA FUN	WATER FUND	WATER DEPARTMENT	41.62
11/30/18	TML MULTISTATE IEBP	3-P85-20-30 SPOUSE HRA FUN	WATER FUND	WATER DEPARTMENT	41.62
11/30/18	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	114.23
11/30/18	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	114.23
11/30/18	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	WATER FUND	WATER DEPARTMENT	30.54
11/30/18	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	WATER FUND	WATER DEPARTMENT	30.54
11/30/18	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	WATER FUND	WATER DEPARTMENT	171.36
11/30/18	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	WATER FUND	WATER DEPARTMENT	171.36
11/30/18	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	WATER FUND	WATER DEPARTMENT	106.73
11/30/18	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	WATER FUND	WATER DEPARTMENT	106.73
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	WATER FUND	WATER DEPARTMENT	154.51
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	WATER FUND	WATER DEPARTMENT	154.51
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	WATER DEPARTMENT	132.44
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	WATER DEPARTMENT	132.44
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	WATER FUND	WATER DEPARTMENT	121.99
11/30/18	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	WATER FUND	WATER DEPARTMENT	121.99
11/30/18	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	50.19
11/30/18	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	50.19
11/30/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.22

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
11/30/18	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.22
11/30/18	TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	6.54
11/30/18	TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	6.54
11/30/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	1.68
11/30/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	1.68
11/30/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	11.63
11/30/18	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	11.63
11/30/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	11.93
11/30/18	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	11.93
11/30/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	2.43
11/30/18	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	2.43
11/30/18	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	114.62
11/30/18	FROST - VISA DEBIT CARD	FROST - B&H PHOTO	CRIME CONTROL DIST	POLICE DEPARTMENT	1,497.00
11/30/18	FROST - VISA DEBIT CARD	FROST - ADDONICS	CRIME CONTROL DIST	POLICE DEPARTMENT	391.81
TOTAL:					617,925.24

## ===== FUND TOTALS =====

10	GENERAL FUND	513,282.21
20	WATER FUND	82,275.44
40	CRIME CONTROL DISTRICT	17,886.06
70	CAPITAL REPLACEMENT FUND	4,481.53

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GRAND TOTAL: 617,925.24  
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## SELECTION CRITERIA

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SELECTION OPTIONS

VENDOR SET: 01-CITY OF SHAVANO PARK  
VENDOR: All  
CLASSIFICATION: All  
BANK CODE: All  
ITEM DATE: 0/00/0000 THRU 99/99/9999  
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00  
GL POST DATE: 0/00/0000 THRU 99/99/9999  
CHECK DATE: 11/01/2018 THRU 11/30/2018

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PAYROLL SELECTION

PAYROLL EXPENSES: NO  
EXPENSE TYPE: N/A  
CHECK DATE: 0/00/0000 THRU 99/99/9999

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PRINT OPTIONS

PRINT DATE: Check Date  
SEQUENCE: By Date  
DESCRIPTION: Distribution  
GL ACCTS: YES  
REPORT TITLE: C O U N C I L A / P R E P O R T  
SIGNATURE LINES: 0

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PACKET OPTIONS

INCLUDE REFUNDS: YES  
INCLUDE OPEN ITEM:NO

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## **1. - CALL MEETING TO ORDER**

Mayor Werner called the meeting to order at 6:30 p.m.

PRESENT:

Alderman Colemere

Alderman Powers

Alderman Kautz

Mayor Pro Tem Ross

Mayor Werner

ABSENT:

Alderman Heintzelman

## **2. PLEDGE OF ALLEGIANCE AND INVOCATION**

Alderman Powers led the Pledge of Allegiance to the Flag. Alderman Kautz followed with the Invocation.

## **3. CITIZENS TO BE HEARD**

Citizens Pierce, Simpson, Fanning and Florine addressed City Council regarding a number of items on tonight's agenda.

## **4. CITY COUNCIL COMMENTS**

City Council thanked all that attended the meeting.

## **5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS**

### **5.1. Holiday Event - Mayor Pro Tem Ross**

Mayor Pro Tem Ross invited all to attend the City of Shavano Park Holiday Event scheduled for December 1<sup>st</sup> beginning at 2:30. We will have lots of fun activities.

## **6. REGULAR AGENDA ITEMS**

### **6.1. Public Hearing - Proposed re-plat of Lot 2143, Block 35, CB 4784 of the Shavano Park Unit-19C Phase II (PUD) and Lots 2160 and 2161, Block 35, CB 4784 of the Shavano Park Unit-19C Phase IV (PUD) to combine into new Lot 2164 - City Manager Hill**

Public hearing opened at 6:47 p.m.

City Manager Hill presented an overview of the Proposed re-plat of Lot 2143, Block 35, CB 4784 of the Shavano Park Unit-19C Phase II (PUD) and Lots 2160 and 2161, Block 35, CB 4784 of the Shavano Park Unit-19C Phase IV (PUD) to combine into new Lot 2164.

Public hearing closed at 6:49 p.m.

### **6.2. Discussion / action - Proposed re-plat of Lot 2143, Block 35, CB 4784 of the Shavano Park Unit-19C Phase II (PUD) and Lots 2160 and 2161, Block 35, CB 4784 of the Shavano Park Unit-19C Phase IV (PUD) to combine into new Lot 2164 - City Manager Hill**

Mayor Pro Tem Ross made a motion to approve the proposed re-plat of Lot 2143, Block 35, CB 4784 of the Shavano Park Unit-19C Phase II (PUD) and Lots 2160 and 2161, Block 35, CB 4784 of the Shavano Park Unit-19C Phase IV (PUD) to combine into new Lot 2164.

Alderman Colemere seconded the motion.

The motion to approve the re-plat of Lot 2143, Block 35, CB 4784 of the Shavano Park Unit-19C Phase II (PUD) and Lots 2160 and 2161, Block 35, CB 4784 of the Shavano Park Unit-19C Phase IV (PUD) to combine into new Lot 2164 carried with a unanimous vote.

**6.3. Discussion / action - Awarding bid for City of Shavano Park Depository - City Manager**

Alderman Colemere made a motion to award the bid for City of Shavano Park Depository to Frost Bank.

Alderman Kautz seconded the motion.

The motion to award the bid for the City of Shavano Park Depository to Frost Bank carried with a unanimous vote.

**6.4. Discussion / action - Repair of Shavano Estates rock wall along NW Military - MPT Ross / Ald. Kautz**

Alderman Kautz made a motion to consider repair costs to Shavano Estates rock wall along NW Military with the city to pay 1/3 of the cost after the completion of the NW Military Hwy project. Mayor Pro Tem Ross seconded the motion.

The motion failed with the following vote:

AYES: 1; NAYES: 3 (Aldermen Colemere, Powers and Mayor Pro Tem Ross)

**6.5. Setting the dates for the City sponsored events (Arbor / Earth Day / Independence Day / National Night Out / Holiday) - City Manager**

Mayor Pro Tem Ross made a motion to schedule the City sponsored event (Arbor / Earth/ Independence Day/ National Night Out / Holiday as outlined below:

Arbor Day: April 13;

Independence Day: June 29;

NNO: October 1 and

Holiday Event: December 7

Alderman Powers seconded the motion.

The motion to approve the dates as outlined above carried with a unanimous vote.

**6.6. Discussion / action - Ordinance O-2018-013 prohibiting the use of a portable electronic device while operating a motor vehicles and creating an offense (first reading) - Ald. Heintzelman**

City Attorney Zech requested that City Council adjourn into Executive Session pursuant to Texas Government Code §551.071, Consultation with Legal Counsel.

The motion to adjourn into Executive Session carried with the following vote:

AYES: 3 NAYES: 1 (Mayor Pro Tem Ross)

Open meeting closed at 7:23 p.m.

Open meeting reconvened at 7:29 p.m.

Mayor Pro Tem Ross made a motion to postpone this item until the July 2019 City Council Meeting.

Alderman Kautz seconded the motion.

The motion to postpone this agenda item until the July 2019 City Council meeting carried with a unanimous vote.

**6.7. Discussion / action - Updating appearance / address maintenance issues with the Well #6 access roadway off DeZavala with possible relocating access to the rear of the tract using the shaded fuel break - Ald. Colemere**

Alderman Colemere made a motion to direct staff to review options to update appearance / address maintenance issues, cost estimates and time frame to present to City Council at the January meeting.

Mayor Pro Tem Ross seconded the motion.

The motion to direct staff to review options to update appearance / address maintenance issues, cost estimates and time frame to present to City Council at the January meeting carried with a unanimous vote.

**6.8. Discussion / action - Ordinance O-2018-015 revising small cell node Design Manual to adopt CPS Energy Pole Attachment Standards for City service poles and declare Municipal Parks (first reading) - City Manager**

Mayor Pro Tem Ross made a motion to approve Ordinance O-2018-015 revising small cell node Design Manual to adopt CPS Energy Pole Attachment Standards for City service poles and to delete any references to Municipal Parks.

Alderman Powers seconded the motion.

The motion to approve Ordinance O-2018-015 revising small cell node Design Manual to adopt CPS Energy Pole Attachment Standards for City service poles and to delete any references to Municipal Parks with a unanimous vote.

**6.9. Discussion / action - Ordinance O-2018-014 Purchasing Policy Updates - City Manager / Finance Director**

Alderman Colemere made a motion to approve Ordinance O-2018-014 Purchasing Policy Updates.

Mayor Pro Tem Ross seconded the motion.

Mayor Pro Tem Ross made a motion to amend the Ordinance O-2018-014 by deleting the words “and approved” under #5.

Alderman Powers seconded the motion to amend Ordinance O-2018-014 by deleting the words “and approved” under #5.

The motion to approve Ordinance O-2018-014 Purchasing Policy Updates carried with a unanimous vote.

The motion to amend Ordinance O-2018-014 by deleting the words “and approved” under #5 carried with a unanimous vote.

**6.10. Discussion / action - Reschedule / Cancel the Regular City Council Meeting scheduled for December 24<sup>th</sup> - City Manager**

Mayor Pro Tem Ross made a motion to reschedule the December 24<sup>th</sup> City Council Meeting to December 17 with the option to cancel meeting if no immediate agenda items must be addressed. Alderman Colemere seconded the motion.

The motion to reschedule the December 24<sup>th</sup> City Council Meeting to December 17 with the option to cancel meeting if not immediate agenda items must be addressed.

**6.11. Discussion / action - Resolution R-2018-012 Formation of a City Council Ad Hoc Beautification Committee - MPT Ross / Ald. Kautz**

Mayor Pro Tem Ross made a motion to approve Resolution R-2018-012 Formation of a City Council Ad Hoc Beautification Committee with the Chairman selecting the number of members under Robert’s Rules of Order.

Alderman Kautz seconded the motion.

The motion approve Resolution R-2018-012 Formation of a City Council Ad Hoc Beautification Committee with the Chairman selecting the number of members under Robert’s Rules of Order carried with a unanimous vote.

**6.12. Discussion / action - Resolution R-2018-013 Formation of a City Council Ad Hoc Muni Tract Pavilion Committee - MPT Ross**

Mayor Pro Tem Ross made a motion to approve Resolution R-2018-013 Formation of a City Council Ad Hoc Muni Tract Pavilion Committee with members to be selected by each Council member.

Alderman Colemere seconded the motion.

The motion to approve Resolution R-2018-013 Formation of a City Council Ad Hoc Muni Tract Pavilion Committee with members to be selected by each Council member carried with a unanimous vote.

**6.13. Discussion / action - Review Policy for meeting requirements for sub-committees - Mayor Pro Tem Ross**

Mayor Pro Tem Ross made a motion to reject the verbal policy requiring all committees and subcommittees of the City Council, Planning and Zoning Commission, Water Board or any other municipal board, corporation or commission to post notice of meetings and conduct its meetings in a location open to the general public.



Alderman Kautz seconded the motion.

The motion to reject the verbal policy requiring all committees and subcommittees of the City Council, Planning and Zoning Commission, Water Board or any other municipal board, corporation or commission to post notice of meetings and conduct its meetings in a location open to the general public carried with a unanimous vote.

**6.14. Discussion / action - Ordinance O-2018-012 adopting the 2018 International Fire Code with exceptions (first reading) - City Manager**

Mayor Pro Tem Ross made a motion to approve Ordinance O-2018-012 adopting the 2018 International Fire Code with exceptions as discussed.

Alderman Colemere seconded the motion.

The motion to approve Ordinance O-2018-012 adopting the 2018 International Fire Code with exceptions as discussed carried with a unanimous vote.

**6.15. Discussion / action - Proposal for leadership and team development session by Davis Success Solutions - Ald. Kautz / City Manager**

Alderman Kautz pulled this agenda item with the consensus of City Council.

**6.16. Discussion / action - City Manager Review - Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters regarding the City Manager - MPT Ross**

Mayor Pro Tem Ross made a motion to adjourn into Executive Session.

Alderman Colemere seconded the motion.

The motion carried with the following vote:

AYES; 3 NAYES: 1 (Alderman Kautz)

Open meeting closed at 9:07 p.m.

The Open meeting reconvened at 10:01 p.m.

No action was taken on this item.

## **7. CITY MANAGER'S REPORT**

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

### **7.1. Building Permit Activity Report**

**7.2. Fire Department Activity Report**

**7.3. Municipal Court Activity Report**

**7.4. Police Department Activity Report**

**7.5. Public Works Activity Report**

**7.6. Finance Report**

**8. CONSENT AGENDA**

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

**8.1. Approval - City Council Meeting Minutes, October 22, 2018**

**8.2. Accept - Planning & Zoning Commission Meeting Minutes, October 4, 2018**

**8.3. Approval - Resolution R-2018-014 approving Investment Policy change in the composition of the Investment Committee**

**8.4. Adoption - 2019 Official City Holiday Schedule**

**8.5. Approval - Resolution No. R-2018-015 approving the 2018 tax roll for the City of Shavano Park**

Mayor Pro Tem Ross made a motion to approve Consent Agenda items 8.1 – 8.5 as presented. Alderman Colemere seconded the motion.

The motion to approve Consent Agenda items 8.1 – 8.5 carried with a unanimous vote.

**9. ADJOURNMENT**

Mayor Pro Tem Ross made a motion to adjourn the meeting.

Alderman Kautz seconded the motion.

The meeting adjourned at 10:02 p.m.

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Robert Werner  
Mayor

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Zina Tedford  
City Secretary

### **1. CALL MEETING TO ORDER**

Mayor Werner called the meeting to order at 5:30 p.m.

PRESENT:

ABSENT:

Alderman Colemere

Alderman Powers

Alderman Kautz

Mayor Pro Tem Ross

Alderman Heintzelman

Mayor Werner

### **2. PLEDGE OF ALLEGIANCE AND INVOCATION**

Mayor Werner dispensed with the Pledge of Allegiance to the Flag and Invocation at this time.

### **3. REGULAR AGENDA ITEMS**

#### **3.1. Discussion / action - City Manager Review - Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters regarding the City Manager - MPT Ross, Mayor Werner, and Aldermen Colemere / Powers**

Mayor Pro Tem Ross made a motion to adjourn into Executive Session

Alderman Colemere seconded the motion.

The Open Meeting closed at 5:32 p.m.

The Open meeting reconvened at 7:02 p.m.

City Council met with City Manager Hill and find his performance outstanding as we continue to work together as a team for excellence.

### **4. ADJOURNMENT**

Mayor Pro Tem Ross made a motion to adjourn.

Alderman Heintzelman seconded the motion.

The meeting adjourned at 7:04 p.m.

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Robert Werner  
Mayor

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Zina Tedford  
City Secretary

**1. CALL MEETING TO ORDER**

Mayor Werner called the meeting to order at 5:30 p.m.

PRESENT:

ABSENT:

Alderman Colemere

Alderman Powers

Alderman Kautz

Mayor Pro Tem Ross

Alderman Heintzelman

Mayor Werner

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

Mayor Werner with the consensus of City Council dispenses with the Pledge Allegiance to the Flag and the Invocation.

**3. CITIZENS TO BE HEARD**

No one signed to address City Council at this time.

**4. CITY COUNCIL COMMENTS**

Mayor Werner with the consensus of Council dispensed with City Council Comments.

**5. AGENDA ITEMS**

5.1 Discussion / possible action – authorizing the City Manager to extend an offer of employment for the position of Fire Chief. Possible Executive Session pursuant to Texas Government Code 551.074, Personnel Matters - City Manager

Alderman Powers made a motion to authorize the City Manager to extend an offer of employment for the position of Fire Chief.

Mayor Pro Tem Ross seconded the motion.

The motion to authorize the City Manager to extend an offer of employment for the position of Fire Chief carried with a unanimous vote.

**6. ADJOURNMENT**

Mayor Pro Tem Ross made a motion to adjourn the meeting.

Alderman Kautz seconded the motion.

The meeting adjourned at 5:55 p.m.

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**Robert Werner**  
**Mayor**

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**Zina Tedford**  
**City Secretary**

## CITY COUNCIL STAFF SUMMARY

Meeting Date: January 28, 2019

Agenda item: 8.4

Prepared by: Brenda Morey

Reviewed by: Bill Hill

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### **AGENDA ITEM DESCRIPTION:**

Discussion / action - Ordinance O-2018-014 Purchasing Policy Updates (final reading)

☒

#### **Attachments for Reference:**

- a) Proposed Updated Policy – changes highlighted
- b) Ordinance O-2018-014 Budget Amendment and Purchasing Policy

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### **BACKGROUND / HISTORY:**

At the October 22, 2018 City Council meeting, Staff was directed to review and update the City's Purchasing Policy.

The original policy was approved January 19, 2010 and it has not been revisited since that date.

The impetus for this review was final Council approval was needed before awarding the self-contained breathing apparatus contract, even though the expenditure was previously approved in the budget and the proposal was less than the budgeted amount.

The first reading of the proposed Ordinance was approved at the Nov. 26, 2018 City Council meeting.

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### **DISCUSSION:**

The Policy specifies by position and amount, the approval limits for budget amendments and purchasing authority.

With respect to budget adjustments, City Staff is proposing modifying the authority level for 'within budget category' to allow the department head and finance manager to approve adjustments up to \$5,000, previous limit of \$1,000. City Manager approval would be required on any such amendments over \$5,000 but less than \$10,000, previously \$1,000 to \$5,000. Council approval is needed on those amendments exceeding \$10,000, previously \$5,000.

For budget adjustments between categories, but within a department, the finance director would have approval for amounts greater than \$1,000 but less than \$5,000; this is not a change. The City Manager limits would be those adjustments of \$5,000 but less than \$10,000, this is a newly defined approval limit. City Council approval would be required on any adjustment exceeding \$10,000, previously \$5,000.

With respect to purchasing authority, City Staff is proposing expanding the City Manager's authorization limit up to \$250,000, if the expenditure had been previously budgeted and approved by City Council. This is a new line item to specifically address the issue that arose with approving the SCBA proposal, causing a delay in the order placement.

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**COURSES OF ACTION:** Approve Ordinance O-2018-014 as presented or provide additional direction to Staff as to additional modifications.

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**FINANCIAL IMPACT:** None

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**MOTION REQUESTED:** Approve Ordinance O-2018-014 Purchasing Policy (final reading)

## Sec. 2-180. - Budget adjustments and purchasing policy.

(a) *Budget Administration*: Department directors will be responsible for the administration of their departmental budget. This includes the goals and objectives adopted as part of the budget and monitoring the department budget for compliance with spending limitations. The point of budget control is at the department level budget for all funds. Department Directors shall manage budgets to ensure that appropriations are not exceeded. Budgets are approved by the City Council within a departmental or program budget category (personnel, supplies, maintenance, capital, etc.). No recognized or significant salary or capital budgetary savings in any Department shall be spent by the Department Head without authorization.

(b) *Budget Adjustments*: This policy provides a method to amend appropriations. City Management has the authority to transfer balances within departments and programs. A Department Director may request a budget adjustment between line items, or categories of items through the Finance Director and City Manager. The City Council must authorize all budget adjustments over \$~~105,000.00~~. In addition, the City Council may authorize:

- *Supplemental Appropriations*. If the City Manager certifies that revenues are available in excess of those estimated in the budget, an amendment ordinance may be prepared for City Council approval. In general, the supplemental appropriations will be evaluated using the following criteria:

- Why was the item not budgeted in the normal budget process?

- ⊖ Why can't an adjustment be done within the Department to remedy the condition?

- *Emergency Appropriations*. To meet public emergency affecting life, health, property or the public peace.

- *Reduction of Appropriations*. If at any time during the fiscal year it appears probable that expected revenues will be insufficient to finance expenditures for which appropriations have been authorized, the City Council may adopt an ordinance to reduce appropriations.

All budget adjustments require approval as outlined in Table One below. All budget adjustments will be included in the Finance Director's monthly financial report to City Council.

Table One  
**Budget  
Adjustments**

Category	Amount	Dept. Head	Finance Director	City Manager	City Council
Within Budget Category	<\$ <del>51,000.00</del>	X	X		
	\$ <del>51,000.00</del> — \$ <del>105,000.00</del>		X	X	
Between Budget	\$1,000.00—\$5,000.00		X		

Categories and within Dept.	<u>\$5,000-\$10,000</u>			<u>X</u>	
	Over <u>\$105,000.00</u>			<del>X</del>	X (Ord.)
Between Depts.	ALL			X	X (Ord.)
**Supplemental Appropriations	ALL				X (Ord.)
Emergency Appropriations	ALL			X	X (Ord.)

**\*\*City Staff Must Identify Revenue to Cover the Increase in Appropriations.**

- (c) *Purchasing Administration:* This policy shall be used as a guide and aid in securing professional services, materials and supplies needed to operate each department. City employees shall solicit professional services, materials and supplies through a process that involves competition either formal or informal. The process shall be conducted in such a manner that is fair to bidders and provides the City with the best qualified bid and the best product. Each city employee authorized to purchase supplies, equipment or services must be familiar with the City's purchasing procedures and shall adhere to them in order to obtain the best results. With adequate planning and teamwork by all departments, much can be accomplished toward furthering the services provided to our community.

All City purchases of goods or services will be made in accordance with State law. Current State law states that any purchase of goods or materials over ~~\$50,000.00~~ requires a formal bid. Multiple quotes (a minimum of three) are required for all purchases of over ~~\$1,000.00~~. Contracts greater than ~~\$50,000.00~~ must be approved by the City Council. The following is the purchasing dollar limits:

- (1) Purchases under ~~\$1,000.00~~ shall be made by using the City's purchase order system via check requests.
- (2) All purchases between ~~\$1,000.00~~ and ~~\$95,999,000.00~~ require a tabulation sheet with at least three competitive bid quotations. Bid quotations may be informal - verbal or email.
- (3) All purchases between ~~\$105,000.00~~ and ~~\$49,999.00~~ require at least three formal (ie written)written, -and competitive bid quotations.
- (4) For purchases of ~~\$50,000.00~~ or more, a formal bid process is required. This includes development of specifications, publication of the bid notice through the City's website or other media as deemed appropriate, ~~and submission to the City Council for approval.~~
- (5) Services and capital items under \$250,000 will follow the above guidelines and may be authorized by the City Manager if previously budgeted and approved by City Council.



~~(4)(6)~~ All items over \$250,000 require City Council approval by ordinance, which may be by budget amendment.

The following chart illustrates the purchasing authority allowed under City policy:

Table Two  
**Purchasing Authority**

Amount	Supervisor	Director	Finance Director	City Manager	City Council
Less than \$1,000 <del>.00</del>	X	<del>X</del>			
\$1,000 <del>.00</del> —\$5,000 <del>.00</del>		X	X	<del>X</del>	
\$5,000 <del>.00</del> —\$24,999 <del>.00</del>		<del>X</del>	<del>X</del>	X	
\$25,000 <del>.00</del> —\$49,999 <del>.00</del>				X	X
\$50,000 <del>.00</del> - <u>\$249,999</u> Formal Bid				<del>X</del>	X (Ord.) <u>or</u> <u>Budget</u>
<u>\$250,000 +</u> Formal Bid					<u>X (Ord.)</u>

All purchases over \$25,000~~.00~~ will be included in the Finance Director's monthly financial report to the City Council.

Note – purchases contracted through BuyBoard or HGAC will not follow the previously defined bidding as those agencies have subjected their approved vendors to a competitive bidding process.

## CITY COUNCIL STAFF SUMMARY

Meeting Date: January 28, 2019

Agenda item: 8.5

Prepared by: Z. Tedford

Reviewed by: Bill Hill

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**AGENDA ITEM DESCRIPTION:** Scheduling the Date for the Annual Citywide Garage Sale - City Manager



**Attachments for Reference:** N/A

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**BACKGROUND / HISTORY:** The city-wide garage sale was held April 7<sup>th</sup> last year.

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**DISCUSSION:** The Saturday available in April are April 6

Other Activities Scheduled in April

13<sup>th</sup> - City of Shavano Park Arbor /Earth Day from 10-2 p.m.

19<sup>th</sup> - Good Friday / Easter – City Offices are closed Friday

26<sup>th</sup> - Battle of the Flowers / Fiesta activities. City Offices are closed Friday

Apr 22 - - Early Voting / Election Day (May 4)

Registrations are taken at City Hall and the list of participants and a corresponding map are made available at City Hall. There is no charge for the garage sale permits during this event. The City does advertise the event.

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**COURSES OF ACTION:** Approve April 6

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**FINANCIAL IMPACT:** N/A

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**MOTION REQUESTED:** Recommend selecting April 6<sup>th</sup>, which should provide residents notification reaction time after delivery of the April Roadrunner newsletter.

## CITY COUNCIL AGENDA FORM

Meeting Date: 01-28-19

Agenda item: 8.6

Prepared by: Z. Tedford

Reviewed by: Bill Hill

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### **AGENDA ITEM DESCRIPTION:**

Approval – Resolution R-2019-001 ordering the May 4, 2019 General/Special Election to elect a Mayor and two (2) Aldermen and ordering a Special Election for a referendum to continue the Shavano Park Crime Control and Prevention District.

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### **Attachments for Reference:**

X

a) Resolution R-2019-001

b) State Comptroller of Public Accounts referencing continuation or dissolution of the Crime Control and Prevention District Board.

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**BACKGROUND / HISTORY:** The terms of office will expire for Mayor and two Aldermen. These offices are currently held by Mayor Werner, Mayor Pro Tem Ross and Alderman Colemere and notice from the Texas Comptroller of Public Accounts informed that the City of Shavano Park 2019, unless the district holds a continuation or dissolution referendum prior to the end date.

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**DISCUSSION:** State recommended period for calling election and posting notice of election on bulletin board is between January 21<sup>st</sup> - February 15<sup>th</sup>.

**Reference Crime Control and Prevention District:** Staff received the notification from the Texas Comptroller of Public Accounts on August 2, 2018 informing the City that the Shavano Park Crime Control and Prevention District will be dissolved on September 30, 2019, unless the district holds a continuation or dissolution referendum prior to the end date. According to our records, the Crime Control and Prevention District and Prevention district sales tax have been continued 5 year terms.

In reviewing the Local Government Code 363.2515(a) the board or commissioners court of the county or governing body of a municipality that created the district may specify the number of years for which a district should be continued. Staff is seeking guidance on whether the Board / City Council would like to consider extending the term for the continuation of the Crime Control and Prevention District and the continuation of Crime Control and prevention district sales tax as outlined below:

a) The board or the commissioners court of the county or governing body of the municipality that created the district may specify the number of the years for which a district should be continued.

b) A district may be continued under Subsection (a) only for 5, 10, 15, or 20 years.

c) For a continuation referendum under this section, the ballot shall be printed to permit voting for or against the proposition:

“Whether the \_\_\_\_\_ Crime Control and Prevention District should be continued for \_\_\_\_\_ years and the crime control and prevention district sales tax should be continued for \_\_\_\_ years.”

NOTE: Staff has placed 5 years terms as action item within the resolution, but staff recommended to the CCPD Board that they should consider and discuss the number of years.

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**COURSES OF ACTION:** Approve the Resolution

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**FINANCIAL IMPACT:** N/A

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**MOTION REQUESTED:** Approve Resolution R-2019-001 ordering the May 4, 2019 General/Special Election

**RESOLUTION No. R-2019-001**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAVANO PARK ORDERING A GENERAL ELECTION IN THE CITY OF SHAVANO PARK, TEXAS FOR THE PURPOSE OF ELECTING A MAYOR AND TWO ALDERMEN AND ORDERING SPECIAL ELECTION FOR A REFERENDUM TO CONTINUE THE SHAVANO PARK CRIME CONTROL AND PREVENTION DISTRICT**

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**WHEREAS**, a General Election should be called and ordered to be held on Saturday, May 4, 2019 for the purpose of electing a Mayor and two (2) Aldermen; and

**WHEREAS**, the Crime Control and Prevention District has ordered a Special Election for a referendum to be called and ordered for May 4, 2019 for the purpose of allowing the qualified voters to vote on the following proposition:

“Whether the Shavano Crime Control and Prevention District should be continued for five (5) years and the crime control and prevention district sales tax should be continued for five (5) years.”

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:**

1. A General Election is hereby called and ordered to be held on May 4, 2019 for the purpose of electing a Mayor and two Aldermen.
2. A Special Election is hereby called and ordered, as resolved by the Crime Control and Prevention District board to be held May 4, 2019 to determine whether the Shavano Park Crime Control and Prevention District should be continued and the crime control and prevention district sales and use tax should be continued.
3. This City has three election precincts (3075/3176/3196), which includes all the land within the City limits as posted on a map in City Hall.
4. The polling place at which said general/special election shall be held is Shavano Park City Hall, 900 Saddletree Court in the City of Shavano Park, Texas 78231 and the polls at the above designated polling place shall on said Election Day be open from 7:00 a.m. to 7:00 p.m.
5. The Bexar County Elections Department shall conduct, supervise, and administer said election. Bexar County Elections Administrator Jacquelyn F. Callanen is appointed as Elections Administrator and shall appoint the election officials including the Presiding Judge and Clerks.
6. The City Council designates Bexar County Elections Administrator Jacquelyn F. Callanen as Early Voting Clerk. The Early Voting Clerk may appoint Deputy Clerks. The Early Voting Clerk’s mailing address is as follows: Jacquelyn F. Callanen, Early Voting Clerk, Bexar County Elections Administrator, 203 W. Nueva, Suite 3.61, San Antonio, Texas 78207.

7. The Early Voting Clerk shall designate individuals to serve as the Early Voting Ballot Board, which will canvass all early voting.
8. Early voting by personal appearance for the above designated general and special election (the "election") shall be at the Shavano Park City Hall, 900 Saddletree Court, Texas, 78231, and said place of early voting shall remain open on dates as outlined by the Bexar County Election Calendar. The above place for early voting by personal appearance is not the Early Voting Clerk's address to which ballot applications and ballots voted by mail must be sent.
9. The Bexar County Elections Administrator and/or Commissioners Court may designate additional early voting locations and times throughout Bexar County. Voting shall be by ES&S Direct Electronic Recording (DRE) iVotronic and mail ballots shall be by paper ballot to be in compliance with Texas' Help America Vote Act.
10. The Mayor shall give notice of these elections as directed by the provisions of Sections 4.004, 83.310, 85.004 and 85.007 of the Election Code, and all necessary orders and writs for said elections shall be issued by proper authority. Returns of said elections shall be made to the City Council members immediately after the closing of the polls and counting is completed.
11. Notice of General and Special Election and Election Order concerning the General Election and Special Election to be held on May 4, 2019 are hereby approved and shall be posted according to election law requirements.

**PASSED AND APPROVED** by the City Council of the City of Shavano Park this the 28<sup>th</sup> day of January, 2019.

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**ROBERT WERNER**  
MAYOR

Attest: \_\_\_\_\_  
Zina Tedford  
City Secretary

Approved as to Form: \_\_\_\_\_  
City Attorney

TEXAS COMPTROLLER *of* PUBLIC ACCOUNTS

P.O. Box 13528 • AUSTIN, TX 78711-3528



August 2, 2018

Ms. Zina Tedford  
City Secretary, City of Shavano Park  
Shavano Park Crime Control and Prevention District  
900 Saddletree Ct  
Shavano Park, TX 78231-1523

Dear Ms. Tedford:

A review of our records shows that the Shavano Park Crime Control and Prevention District in your city will be dissolved on September 30, 2019, approximately fourteen (14) months from the date of this letter, unless the district holds a continuation or dissolution referendum prior to the end date. If the district decides not to hold a continuation or dissolution referendum, the district will automatically be dissolved on its fifth anniversary date as provided in the Section 363.301 (a) of the Local Government Code.

If there are remaining unpaid district liabilities after the date of dissolution, the political subdivision that created the district shall assume these liabilities and can continue to collect the sales and use tax as authorized by Section 323.105, Tax Code, and Subsection 363.302 (c), Local Government Code. Please notify us, at the telephone number listed below, if this is the situation.

If the district holds a referendum and a majority of the voters indicate their desire to dissolve the district, *"the district is dissolved and ceases to operate on the earlier of: (A) the last day of the districts fiscal year; (B) the 180<sup>th</sup> day after the date that the continuation or dissolution referendum is held"* see Subsection 363.260 (a) (2), Local Government Code. However, the Comptroller's office must receive notification of the election results timely and a complete calendar quarter must elapse for the tax change to become effective on the first day of the next calendar quarter. See Subsection 321.102(a), Tax Code.

After a determination has been made on the future of the district, please notify the Comptroller's office of the city's intent as soon as possible. The mailing address is Comptroller of Public Accounts, Revenue Accounting Division, Tax Allocation Section, PO Box 13528, Austin, Texas 78711. You may also email me at [Aubrey.Mashburn@cpa.texas.gov](mailto:Aubrey.Mashburn@cpa.texas.gov)

If you have any questions or need more information, please call me toll free at 1-800-531-5441, extension 3-9634. The regular number is 512-463-9634.

Sincerely,

A handwritten signature in black ink that reads "Aubrey Mashburn". The signature is fluid and cursive, with a long horizontal line extending from the end.

Aubrey Mashburn  
Tax Allocation Section  
Revenue Accounting Division

## CITY COUNCIL STAFF SUMMARY

Meeting Date: 1/28/2019

Agenda item: 8.7

Prepared by: Brenda Morey

Reviewed by: Bill Hill

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### **AGENDA ITEM DESCRIPTION:**

Accept – Quarterly and Annual investment reports, periods ending September 30, 2018

X

### **Attachments for Reference:**

- a) Quarterly Investment Report September 30, 2018
- b) Annual Investment Report, September 30, 2018
- c) Frost Bank Pledged Securities September 30, 2018
- d) Cash and Investment Balances by Fund – September 30, 2018

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**BACKGROUND / HISTORY:** Per the Public Funds Investment Act (PFIA) (Chapter 2256.023), quarterly investment reports are required to be submitted to the governing body. The Act requires that all the investment officers sign the report and that it includes a statement that the City funds are maintained in compliance with the PFIA and the City's investment policy. These reports are also subject to examination by the Independent Auditor during the annual audit.

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**DISCUSSION:** Attachment a) is the required Quarterly Investment Report ending September 30, 2018. The reported balances as of September 30, 2018 are the bank balances and do not reflect outstanding checks that have not been presented for payment or deposits in transit.

The City's investment policy requires reporting the portfolio percentage by investments. The following is the breakdown by Security Type.

<u>Investment Portfolio:</u>	<u>Balances</u>	<u>Portfolio %</u>
Pools	\$2,354,947	70.1%
CD's	\$1,002,379	29.9%

Attachment b) is the Annual Investment Report for the year ended September 30, 2018. Presentation of this report is not a requirement, however, Staff believes it provides additional information for the fiscal year analysis.

Attachment c) is the Pledged Securities report from BNY Mellon Bank as of September 28, 2018 (This is the last business day of the month). Total depository funds at Frost were fully collateralized with pledged securities of \$5,553,639 and FDIC coverage of \$250,000.

<u>Depository</u>	<u>Balances</u>
Frost Accounts	\$5,559,340

Attachment d) represents the actual Cash and Investment Balances by all Funds per the general ledger as of September 30, 2018, totaling \$8,904,179. The variance between the reported totals in this report and the Quarterly Investment Report is due to outstanding checks not yet presented for payment and deposits in transit at month end.



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**COURSES OF ACTION:** Accept – September 30, 2018 Quarterly and Annual Investment Reports or provide guidance as appropriate.

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**FINANCIAL IMPACT:** N/A

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**STAFF RECOMMENDATION:** Accept – September 30, 2018 Quarterly and Annual Investment Reports

**City of Shavano Park, Texas**  
**Quarterly Investment Report**  
 Period Ending September 30, 2018

	Portfolio Type	Beginning 07/01/2018	Total Deposits / (Withdrawals)	Interest	Ending 09/30/2018	Annualized Rate for the Period	Rate at 9/30/2018	Days To Maturity	Maturity Date
GENERAL FUND 10									
TexStar	Pool	\$ 1,948,606.44	\$ -	\$ 9,537.52	\$ 1,958,143.96	1.9395%	2.1735%	1	n/a
TexPool	Pool	101,820.12	-	497.27	102,317.39	1.9351%	2.1244%	1	n/a
Security Service Credit Union	CD	126,230.10	-	379.00	126,609.10	1.1900%	1.1900%	86	12/25/18
United Federal Credit Union	CD	124,678.59	-	393.24	125,071.83	1.2500%	1.2500%	236	5/24/19
Crockett National Bank	CD	248,000.00	-	-	248,000.00	1.2500%	1.2500%	139	2/16/19
Generations Credit Union	CD	250,175.17	-	841.47	251,016.64	1.3300%	1.8900%	317	8/13/19
Total - General Fund Investments		\$ 2,799,510.42	\$ -	\$ 11,648.50	\$ 2,811,158.92				
WATER FUND 20									
TexStar	Pool	\$ 115,754.42	\$ -	\$ 566.56	\$ 116,320.98	1.9395%	2.1735%	1	n/a
TexPool	Pool	365.12	-	1.84	366.96	1.9351%	2.1244%	1	n/a
Security Service Credit Union	CD	126,230.10	-	379.00	126,609.10	1.1900%	1.1900%	86	12/25/18
United Federal Credit Union	CD	124,678.59	-	393.24	125,071.83	1.2500%	1.2500%	236	5/24/19
Total - Water Fund Investments		\$ 367,028.23	\$ -	\$ 1,340.64	\$ 368,368.87				
DEBT SERVICE FUND 30									
TexStar	Pool	\$ 75,218.97	\$ -	\$ 368.16	\$ 75,587.13	1.9395%	2.1735%	1	n/a
TexPool	Pool	101,713.36	-	496.75	102,210.11	1.9351%	2.1244%	1	n/a
Total - Debt Service Fund Investments		\$ 176,932.33	\$ -	\$ 864.91	\$ 177,797.24				
GENERAL FUND 10	Depository	\$ 1,299,266.18	\$ (591,798.39)	\$ 3,830.49	\$ 711,298.28	1.6133%	1.6800%	1	n/a
WATER FUND 20	Depository	428,178.22	110,271.85	1,872.48	540,322.55	1.6133%	1.6800%	1	n/a
DEBT SERVICE FUND 30	Depository	56,815.67	(16,937.87)	180.66	40,058.46	1.6133%	1.6800%	1	n/a
GENERAL CAPITAL REPLACEMENT 70	Depository	3,299,469.17	331,599.28	12,201.12	3,643,269.57	1.6133%	1.6800%	1	n/a
CRIME CONTROL DISTRICT 40	Depository	751,060.51	(217,308.09)	2,748.82	536,501.24	1.6133%	1.6800%	1	n/a
PEG FEE 42	Depository	80,276.65	4,985.51	301.90	85,564.06	1.6133%	1.6800%	1	n/a
MISCELLANEOUS SPECIAL REVENUE FUNDS	Depository	2,317.26	-	8.47	2,325.73	1.6133%	1.6800%	1	n/a
Total - Depository Accounts		\$ 5,917,383.66	\$ (379,187.71)	\$ 21,143.94	\$ 5,559,339.89				
All Funds - Investments and Depository Accounts		\$ 9,260,854.64	\$ (379,187.71)	\$ 34,997.99	\$ 8,916,664.92				

\*\*The amounts reflected hereon are the financial institution balance and will not reflect outstanding checks that have not been presented for payment or deposits in transit at September 30, 2018.\*\*

We certify that City Funds are maintained in compliance with the City's Investment policy strategies and the relevant provisions of the Public Funds Investment Act (Chapter 2256 of the Texas Government Code)

*Bill Hill* 1/28/19  
 Bill Hill, City Manager

*Brenda Morey* 1/28/2019  
 Brenda Morey, Finance Director

**City of Shavano Park, Texas**  
**Annual Investment Report**  
**October 1, 2017 to September 30, 2018**

		Portfolio Type	Beginning 10/01/2017	Total Deposits / (Withdrawals)	Interest	Ending 09/30/2018	Annualized Rate for the Period	Rate at 9/30/2018	Days To Maturity	Maturity Date
GENERAL FUND 10										
	TexStar	Pool	\$ 1,516,075.49	\$ 412,919.07	\$ 29,149.40	\$ 1,958,143.96	1.5367%	2.1735%	1	n/a
	TexPool	Pool	100,759.44	-	1,557.95	102,317.39	1.5355%	2.1244%	1	n/a
	Security Service Credit Union	CD	125,112.12	-	1,496.98	126,609.10	1.1925%	1.1900%	86	12/25/2018
	United Federal Credit Union	CD	123,130.58	-	1,941.25	125,071.83	1.2500%	1.2500%	236	05/24/2019
	Crocket Nation Bank	CD	248,000.00	(868.19)	868.19	248,000.00	0.9125%	1.2500%	139	02/16/2019
	Generations Credit Union	CD	248,219.03	-	2,797.61	251,016.64	1.1200%	1.8900%	317	08/13/2019
Total - General Fund Investments			\$ 2,361,296.66	\$ 412,050.88	\$ 37,811.38	\$ 2,811,158.92				
WATER FUND 20										
	TexStar	Pool	\$ 526,767.72	\$ (412,919.07)	\$ 2,472.33	\$ 116,320.98	1.5367%	2.1735%	1	n/a
	TexPool	Pool	361.30	-	5.66	366.96	1.5355%	2.1244%	1	n/a
	Security Service Credit Union	CD	125,112.12	-	1,496.98	126,609.10	1.1925%	1.1900%	86	12/25/18
	United Federal Credit Union	CD	123,130.58	-	1,941.25	125,071.83	1.2500%	1.2500%	236	5/24/19
Total - Water Fund Investments			\$ 775,371.72	\$ (412,919.07)	\$ 5,916.22	\$ 368,368.87				
DEBT SERVICE FUND 30										
	TexStar	Pool	\$ 74,434.99	\$ -	\$ 1,152.14	\$ 75,587.13	1.5367%	2.1735%	1	n/a
	TexPool	Pool	100,653.54	-	1,556.57	102,210.11	1.5355%	2.1244%	1	n/a
Total - Debt Service Fund Investments			\$ 175,088.53	\$ -	\$ 2,708.71	\$ 177,797.24				
GENERAL FUND 10		Depository	\$ 1,008,514.50	\$ (312,202.87)	\$ 14,986.65	\$ 711,298.28	1.2250%	1.6800%	1	n/a
WATER FUND 20		Depository	416,092.16	118,324.20	5,906.19	540,322.55	1.2250%	1.6800%	1	n/a
DEBT SERVICE FUND 30		Depository	100,048.68	(61,070.90)	1,080.68	40,058.46	1.2250%	1.6800%	1	n/a
GENERAL CAPITAL REPLACEMENT 70		Depository	3,292,743.37	314,099.28	36,426.92	3,643,269.57	1.2250%	1.6800%	1	n/a
CRIME CONTROL DISTRICT 40		Depository	674,779.31	(157,067.09)	18,789.02	536,501.24	1.2250%	1.6800%	1	n/a
PEG FEE 42		Depository	104,149.86	(19,841.01)	1,255.21	85,564.06	1.2250%	1.6800%	1	n/a
MISCELLANEOUS SPECIAL REVENUE		Depository	2,300.28	-	25.45	2,325.73	1.2250%	1.6800%	1	n/a
Total - Depository Funds			\$ 5,598,628.16	\$ (117,758.39)	\$ 78,470.12	\$ 5,559,339.89				
Grand Total of All Funds			\$ 8,910,385.07	\$ (118,626.58)	\$ 124,906.43	\$ 8,916,664.92				



**Tri-Party Collateral Agreement**  
**BNY Mellon as Tri-Party Custodian**  
**Price Report for 28 Sep 2018**

FTSH22 - CITY OF SHAVANO PARK/FRS

Par Amount Cpn Rate	Description Currency	Source Account Exchange Rate	Account Mdy	S&P	Fitch	Security Code	Price Maturity	Market Value (USD) Type	Mkt Value + Intr (USD) Issuer	Depository	Collateral Value (USD) Accrued Interest	Accr Int Factor Margin	Price Factor Margin %
1,220.00 5.00000	YSLETA TEX INDPT SCH DIST USD	1.0000000000	SCH DIST 8II	ULTD Aaa		AAA	111.039000 15-Aug-2042	1,354.68 MUBD	1,361.96 01CPDI	DTC	1,238.15 7.29	0.005972 123.81	1.000000 110.00 %
155.00 5.00000	YSLETA TEX INDPT SCH DIST USD	1.0000000000	SCH DIST 8II	ULTD Aaa		AAA	111.112000 15-Aug-2041	172.22 MUBD	173.15 01CPDI	DTC	157.41 0.93	0.005972 15.74	1.000000 110.00 %
2.00 5.00000	YSLETA TEX INDPT SCH DIST USD	1.0000000000	SCH DIST 8II	ULTD Aaa		AAA	111.185000 15-Aug-2040	2.22 MUBD	2.24 01CPDI	DTC	2.03 0.01	0.005972 0.20	1.000000 110.00 %
3,229.00 5.00000	YSLETA TEX INDPT SCH DIST USD	1.0000000000	SCH DIST 8II	ULTD Aaa		AAA	111.477000 15-Aug-2038	3,599.59 MUBD	3,618.88 01CPDI	DTC	3,289.89 19.28	0.005972 328.99	1.000000 110.00 %
5,000.00 5.00000	TEXAS TRANSN COMMN ST HWY FD R USD	1.0000000000	ST HWY FD R 8II	AAA		AAA	117.077000 01-Oct-2026	5,853.85 MUBD	5,976.77 039CET	DTC	5,433.42 122.92	0.024583 543.34	1.000000 110.00 %
4,925,000.00 5.00000	TEXAS ST USD	1.0000000000	GO BDS 8II	AAA	AAA	882723RR2	109.965000 01-Apr-2044	5,415,776.25 MUBD	5,536,849.17 01W20P	DTC	5,033,499.25 121,072.92	0.024583 503,349.92	1.000000 110.00 %
17,023.00 5.00000	TEXAS ST USD	1.0000000000	HWY IMPT GO 8II	AAA	AAA	882723P60	113.271000 01-Apr-2035	19,282.12 MUBD	19,700.60 01W20P	DTC	17,909.64 418.48	0.024583 1,790.96	1.000000 110.00 %
2,800.00 5.00000	TEXAS ST USD	1.0000000000	GO MOBILITY 8II	AAA	AAA	8827237E3	114.064000 01-Oct-2036	3,193.79 MUBD	3,262.63 01W20P	DTC	2,966.02 68.83	0.024583 296.60	1.000000 110.00 %
115,000.00 5.00000	TEXAS ST USD	1.0000000000	GO MOBILITY 8II	AAA	AAA	8827237C7	114.907000 01-Oct-2034	132,143.05 MUBD	134,970.13 01W20P	DTC	122,700.12 2,827.08	0.024583 12,270.01	1.000000 110.00 %
10,000.00 5.00000	TEXAS ST USD	1.0000000000	GO MOBILITY 8II	AAA	AAA	8827236W4	114.907000 01-Oct-2034	11,490.70 MUBD	11,736.53 01W20P	DTC	10,669.58 245.83	0.024583 1,066.96	1.000000 110.00 %
3,280.00 5.00000	TEXAS ST USD	1.0000000000	GO MOBILITY 8II	AAA	AAA	8827236V6	115.332000 01-Oct-2033	3,782.89 MUBD	3,863.52 01W20P	DTC	3,512.29 80.63	0.024583 351.23	1.000000 110.00 %
6,803.00 5.50000	TEXAS ST USD	1.0000000000	GO COLLEGE 8II	AAA		8827236J3	115.820000 01-Aug-2035	7,879.23 MUBD	7,938.48 01W20P	DTC	7,216.80 59.24	0.008708 721.68	1.000000 110.00 %
10,328.00 5.00000	SPRING TEX INDPT SCH DIST USD	1.0000000000	SCH DIST 8II	ULTD Aaa		AAA	112.955000 15-Aug-2036	11,665.99 MUBD	11,727.67 01CONO	DTC	10,661.52 61.68	0.005972 1,066.15	1.000000 110.00 %
8.00 4.00000	SAN ANTONIO TEX INDPT SCH DIST USD	1.0000000000	SCH DIST 8II	AAA	AAA	796269WZ7	102.718000 15-Aug-2041	8.22 MUBD	8.26 01COBY	DTC	7.51 0.04	0.004778 0.75	1.000000 110.00 %
25,000.00 3.00000	SAN ANTONIO TEX ELEC & GAS REV USD	1.0000000000	ELEC & GAS REV 8II	Aa1	AA	AA+	97.374000 01-Feb-2031	24,343.50 MUBD	24,462.25 02V8X7	DTC	22,238.41 118.75	0.004750 2,223.84	1.000000 110.00 %
60,000.00 5.00000	PROSPER TEX INDPT SCH DIST USD	1.0000000000	SCH DIST 8II	AAA		AAA	110.902000 15-Feb-2041	66,541.20 MUBD	66,899.53 01CO0K	DTC	60,817.76 358.33	0.005972 6,081.78	1.000000 110.00 %
1,198.00 3.25000	PECOS BARSTOW TOYAH TEX INDPT USD	1.0000000000	TOYAH TEX INDPT 8II	AAA		AAA	100.655000 15-Feb-2031	1,205.85 MUBD	1,210.50 01CNWQ	DTC	1,100.45 4.65	0.003882 110.05	1.000000 110.00 %
10,358.00 4.00000	PECOS BARSTOW TOYAH TEX INDPT USD	1.0000000000	TOYAH TEX INDPT 8II	AAA		AAA	108.432000 15-Feb-2029	11,231.39 MUBD	11,280.87 01CNWQ	DTC	10,255.34 49.49	0.004778 1,025.53	1.000000 110.00 %
19,000.00 5.00000	NEW CANEY TEX INDPT SCH DIST USD	1.0000000000	SCH DIST 8II	ULTD Aaa		AAA	111.569000 15-Feb-2042	21,198.11 MUBD	21,311.58 01CNKH	DTC	19,374.17 113.47	0.005972 1,937.42	1.000000 110.00 %
30,000.00 3.00000	MIDLOTHIAN TEX INDPT SCH DIST USD	1.0000000000	SCH DIST 8II	VAR Aaa		AAA	100.730000 01-Aug-2051	30,219.00 MUBD	30,361.50 01CNB6	DTC	27,601.36 142.50	0.004750 2,760.14	1.000000 110.00 %
18,315.00 4.00000	HAYS TEX CONS INDPT SCH DIST USD	1.0000000000	SCH DIST 8II	ULTD AAA		AAA	103.342000 15-Aug-2037	18,927.09 MUBD	19,014.59 01CM70	DTC	17,285.99 87.51	0.004778 1,728.60	1.000000 110.00 %

**Tri-Party Collateral Agreement**  
**BNY Mellon as Tri-Party Custodian**  
**Price Report for 28 Sep 2018**

FTSH22 - CITY OF SHAVANO PARK/FRS

Par Amount Cpn Rate	Description Currency	Source Account Exchange Rate	Account Mdy	S&P	Fitch	Security Code	Price Maturity	Market Value (USD) Type	Mkt Value + Intr (USD) Issuer	Collateral Value (USD) Depository	Accr Int Factor Accrued Interest	Price Factor Margin	Price Factor Margin %
16,541.00 4.00000	USD	HAYS TEX CONS INDPT SCH DIST	8II	ULTD	AAA	AAA	421110X93	103.760000 15-Aug-2036	17,162.94 MUBD	17,241.97 01CM70	15,674.52 79.03	0.004778 1,567.45	1.000000 110.00 %
197.00 5.00000	USD	FRISCO TEX INDPT SCH DIST	8II	ULTD	Aaa	AAA	35880CWK6	112.066000 15-Aug-2037	220.77 MUBD	221.95 01CLE5	201.77 1.18	0.005972 20.18	1.000000 110.00 %
115,000.00 4.00000	USD	DALLAS TEX WTRWKS & SWR SYS RE	8II		AAA	AA+	23542JAW5	102.549000 01-Oct-2041	117,931.35 MUBD	120,193.02 02OB80	109,266.38 2,261.67	0.019667 10,926.64	1.000000 110.00 %
55,000.00 3.00000	USD	CLEAR CREEK TEX INDPT SCH DIST VAR	8II		AAA	AAA	1845404R0	100.761000 15-Feb-2032	55,418.55 MUBD	55,615.63 01CKJI	50,559.67 197.08	0.003583 5,055.97	1.000000 110.00 %

Total

5,450,457.00

5,980,604.56

6,109,003.38

5,553,639.44

128,398.83

555,363.94

Account: FTSH22 Account Name: CITY OF SHAVANO PARK/FRS

Start Date: 01-Mar-2018 End Date: 28-Sep-2020

Repo Repricing Rate: 0.0000% Deal Currency: USD

Deal Amount: 5,552,354.58 Unwind Amount: 5,552,354.58

Deal Value -> Today: 5,552,354.58 -> Next Business Day: 5,552,354.58

Listed Positions: 25 Listed Securities Par 5,450,457.00

1)	Listed Securities Market Value	.	5,980,604.56
2)	+ Listed Securities Accrued Interest	.	128,398.83
3)	= Listed Securities Total Value	.	6,109,003.38
4)	+ Cash Total Pledged	.	0.00
5)	+ Unlisted, Margined Securities Value	.	0.00
6)	- Listed Securities Margin Amount	.	555,363.94
7)	- Cash Collateral Margin Amount	.	0.00
8)	= Total Securities + Cash Coll Value	.	5,553,639.44
9)	= Total Required Collateral Value	.	5,552,354.58

**Tri-Party Collateral Agreement  
BNY Mellon as Tri-Party Custodian  
Price Report for 28 Sep 2018**

Grand Totals : Number of Accounts:	1		
Deal Amount:	5,552,354.58	Unwind Amount:	5,552,354.58
Deal Value -> Today:	5,552,354.58	-> Next Business Day:	5,552,354.58
Listed Positions:	25	Listed Securities Par Value:	5,450,457.00

1)	<b>Listed Securities Market Value</b>	5,980,604.56
2)	<b>+ Listed Securities Accrued Interest</b>	128,398.83
3)	<b>= Listed Securities Total Value</b>	6,109,003.38
4)	<b>+ Cash Total Pledged</b>	0.00
5)	<b>+ Unlisted, Margined Securities Value</b>	0.00
6)	<b>- Listed Securities Margin Amount</b>	555,363.94
7)	<b>- Cash Collateral Margin Amount</b>	0.00
8)	<b>= Total Securities + Cash Coll Value</b>	5,553,639.44
9)	<b>= Total Required Collateral Value</b>	5,552,354.58

**BROKER DEALER SERVICES DIVISION  
PRICING, INDICATIVE DATA AND OTHER DISCLOSURES**

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With respect to certain newly issued financial assets, if vendors do not provide prices, such financial assets will be valued at par or the new issue price for up to three business days. Thereafter, such financial assets will be valued at zero.

With respect to certain financial assets other than new issues, vendors may not provide prices and may not update prices previously provided on a regular basis. If vendors do not provide prices or update previously reported prices within three business days, such financial assets will be valued at zero, unless other arrangements are agreed in writing.

Notwithstanding the foregoing, certain hard-to-price, thinly traded or illiquid financial assets are valued monthly with no adjustment during the interim period (details are available upon request by contacting BDS).

Although BNYM will not utilize prices obtained from brokers or dealers in providing services, BNYM may obtain from any broker or dealer prices and other information and data such as offering memoranda, observable and non-observable information and assumptions in order to assist BNYM's vendors in determining prices of particular financial assets.

With respect to certain financial assets that are not widely held or regularly traded, vendors may report prices based on valuation models which reflect underlying non-observable assumptions that may not be accurate or complete and such models and/or prices may not be regularly adjusted.

The prices reported by BDS may differ from the prices reported or used by other divisions of BNYM or its subsidiaries or affiliates, and such differences may or may not be material. Margin values reported in connection with triparty transactions may differ from margin values used by BNYM for its own account or for the account of its subsidiaries, affiliates or other clients.

Unless otherwise agreed in writing, financial assets held as collateral may include financial assets in default, provided that the prices of such financial assets are made available to BNYM by a vendor which BNYM uses generally for valuing such financial assets.

Unless otherwise agreed in writing, financial assets held as collateral may include financial assets issued by your transaction counterparty or its subsidiaries or affiliates.

Average Traded Volume data is obtained from primary or secondary securities exchanges.

Market data, which is subject to availability, may or may not be current.

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## CITY OF SHAVANO PARK

### CASH & INVESTMENT BALANCES BY FUND (fund number) September 30, 2018

General Fund (10)	\$ 2,928,352
Water Fund ( 20)	408,025
Water Capital Replacement Fund (72)	520,769
Debt Service Fund (30)	218,147
Crime Control District Fund (40)	555,140
PEG Funds (42)	85,564
Oak Wilt Fund ( 45)	83,247
Street Maintenance Fund (48)	387,653
Court Security/Technology (50)	56,924
Child Safety Fund ( 52)	3,837
GF Capital Replacement Fund (70)	3,654,195
Pet Documentation and Rescue Fund (75)	2,326
<b>Total Cash &amp; Investments *</b>	<b>\$ 8,904,179</b>

\* Total cash and investments includes all amounts per the general ledger, not balances at bank. Example reconciling items includes deposits in transit and outstanding checks, not yet presented for payment.

## CITY COUNCIL STAFF SUMMARY

Meeting Date: January 28, 2019

Agenda item: 8.8

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

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### **AGENDA ITEM DESCRIPTION:**

Approval - Resolution R-2019-002 authorizing the submittal of a grant application to the 2019 State Homeland Security Program to request funding for enhancements to Shavano Park's Critical Infrastructure Cybersecurity in Fiscal Year 2019-2020.

x

#### **Attachments for Reference:**

- 1) 8.8a Resolution R-2019-002
- 2) 8.8b Grant Application (City)

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**BACKGROUND / HISTORY:** The State Homeland Security Program (SHSP) is a federal grant administered by the Office of the Governor's Public Safety Office. SHSP supports state, tribal and local preparedness activities that address high-priority preparedness gaps across all core capabilities where a nexus to terrorism exists.

In 2018, the City was the victim of malicious cyber activities by a foreign actor after setup of the Police remote reporting software server. Cybersecurity is an applicable funding category under the SHSP program. This grant requests funding under the category of Cybersecurity Protection for the City's Critical Infrastructure.

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**DISCUSSION:** This grant requests \$49,400 in funding with no matching components. The grant does not require matching components, nor are extra points allowed for matching monies in grading by the Alamo Area Council of Governments.

Project summary: This project will assist the region in preventing malicious cyber activities by cyberterrorists and/or cybercriminals and the substantial cost their malicious activities have on the region's critical infrastructure. Specifically, this project requests funding of (1) an improved firewall with cloud-based security services, (2) a third party cybersecurity scanning of the City's network and (3) a server capable of serving as a secure platform for the City's CJIS data. Knowledge gained from the third party scanning and mitigation of discovered vulnerabilities will be shared with regional partners.

If funding is secured, these upgrades will provide substantial hardening of the City's network against malicious cyber activities and enable a secured platform for re-implementation of remote RMS for Police.



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**COURSES OF ACTION:** Approve Resolution R-2019-002; or alternatively decline and provide further guidance to staff.

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**FINANCIAL IMPACT:** None; no matching funds. Firewall licenses will need renewal in FY22 instead of FY20 with current firewall.

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**MOTION REQUESTED:** Approve Resolution R-2019-002 authorizing the submittal of a grant application to the 2019 State Homeland Security Program to request funding for enhancements to Shavano Park's Critical Infrastructure Cybersecurity in Fiscal Year 2019-2020.



## RESOLUTION R-2019-002

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS AUTHORIZING THE SUBMITTAL OF AN APPLICATION FOR A 2019 STATE HOMELAND SECURITY PROGRAM GRANT ADMINISTARTED BY THE GOVERNOR OF THE STATE OF TEXAS' PUBLIC SAFETY OFFICE TO REQUEST FUNDING FOR ENHANCEMENTS TO SHAVANO PARK'S CRITICAL INFRASTRUCTURE CYBERSECURITY IN 2019-20 FISCAL YEAR.**

**WHEREAS,** The City of Shavano Park City Council finds it in the best interest of the citizens of the City of Shavano Park that the Shavano Park Critical Infrastructure Cybersecurity project be operated for the Fiscal Year of 2019-2020; and

**WHEREAS,** the City of Shavano Park City Council agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Shavano Park City Council assures that the funds will be returned to the Office of the Governor in full.

**WHEREAS,** The City of Shavano Park City Council designates the Bill Hill, City Manager as the grantee's authorized official. The authorized official is given the authority to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency; and

**NOW THEREFORE, BE IT RESOLVED** that the City of Shavano Park City Council approves submission of the grant application for a 2019 State Homeland Security Program Grant administered by the Office of the Governor, Public Safety Office.

**PASSED AND APPROVED** by the City Council of the City of Shavano Park this the 28th day of January, 2019.

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**BOB WERNER, MAYOR**

Attest: \_\_\_\_\_  
**ZINA TEDFORD**, City Secretary

Grant Application Number: \_\_\_\_\_



Date Submitted: January 17, 2019

## CITY OF SHAVANO PARK GRANT OPPORTUNITY APPLICATION

*Please provide **all** relevant grant documentation attached to this application.*

*Incomplete applications will not be processed.*

*Please submit application to the Finance Director.*

### **Grant Description**

**Purpose of Grant:** This grant requests funding of (1) an improved firewall with cloud-based security services, (2) a third party cybersecurity scanning of the City's network and (3) a server capable of serving as a secure platform for mobile RMS. This will enhance the City's cybersecurity against cyberterrorists and cybercriminals whose malicious cyber activities can cause substantial cost to the critical infrastructure of the City.

**Grant Title:** Shavano Park Critical Infrastructure Cybersecurity

**Grant Issuing Entity:** Office of the Governor, Public Safety Office

**Submission Deadline:** AACOG deadline is January 9<sup>th</sup>, Federal deadline is February 28<sup>th</sup>

**Other Timeline Details:** Project timeline is January 1, 2020 – January 1, 2021.

### **Financial Information**

**\*Grant Value (\$):** \$49,395

**\*Matching Requirements (percentage or dollar amount):** \$0.00 – no matching requirement

**Proposed Budget Line Item:** Administration Revenue and Expense lines

**Foreseen Maintenance Costs:** Firewall licenses will need renewal one year after installation as grant only funds costs incurred in first year of project.

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### **Reviewed by**

Finance Director: \_\_\_\_\_ Date: \_\_\_\_\_

City Manager: \_\_\_\_\_ Date: \_\_\_\_\_

\*Grants that have matching requirements, are in excess of \$5,000 or combine multiple grants together for a single project require Council approval (see Grant policy for details).

City Council Approved on this Date: \_\_\_\_\_

## CITY COUNCIL STAFF SUMMARY

Meeting Date: January 28, 2019

Agenda item: 8.9

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

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### **AGENDA ITEM DESCRIPTION:**

Approval – Resolution R-2019-003 authorizing the submittal of a grant application for a National Incident-Based Reporting System-compliant Records Management System upgrade in Fiscal Year 2019-2020.

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#### **Attachments for Reference:**

- 1) 8.9a Resolution R-2019-003
- 2) 8.9b Grant Application (City)

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**BACKGROUND / HISTORY:** This grant requests \$46,628 in funding to bring the Police's Report Management Software (RMS) up to National Incident Based Reporting System (NIBRS) compliance in preparation for Federal full implementation in 2021. The grant does not require matching components, nor are extra points allowed for matching monies in grading by the Alamo Area Council of Governments.

NIBRS Background. NIBRS captures details on each single crime incident—as well as on separate offenses within the same incident—including information on victims, known offenders, relationships between victims and offenders, arrestees, and property involved in crimes. Unlike data reported through the UCR Program's traditional Summary Reporting System—an aggregate monthly tally of crimes—NIBRS goes much deeper because of its ability to provide circumstances and context for crimes like location, time of day, and whether the incident was cleared.

Because NIBRS can provide more useful statistics to promote constructive discussion, measured planning, and informed policing, the FBI has made the nationwide implementation of NIBRS a top priority. Approximately 43 percent of U.S. law enforcement agencies currently participate in NIBRS. To increase participation, the UCR Program is partnering with the Bureau of Justice Statistics on the National Crime Statistics Exchange, working with advocacy groups to emphasize the importance of NIBRS data and its utility, and transitioning the UCR Program to a NIBRS-only data collection by 2021.

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**DISCUSSION:** The City Police Department has been warned by the Department of Justice that a number of federal grants will be unavailable to the City without NIBRS-compliant reporting by 2021. The current RMS system employed by the City from Tyler Technologies is not NIBRS-

compliant. This grant would reach NIBRS compliance by providing additional software modules, in-person training of officers and support re-implementation of the remote RMS.

Without NIBRS compliance, the lost access to federal funding would be a detriment to Police Department operations and place potential greater burden on City financial resources. In FY18 the City Police Department received over \$15,000 of Federal grants for body armor and interview room camera system.

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**COURSES OF ACTION:** Approve Resolution R-2019-003; or alternatively decline and provide further guidance to staff.

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**FINANCIAL IMPACT:** None; no matching funds. Annual renewal license costs for RMS after FY22 expected to increase from \$8,450 to \$9,048 (\$598 increase).

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**MOTION REQUESTED:** Approval – Resolution R-2019-003 authorizing the submittal of a grant application for a National Incident-Based Reporting System-compliant Records Management System upgrade in Fiscal Year 2019-2020.



**Resolution R-2019-003**

**A RESOLUTION BY THE CITY COUNCIL OF SHAVANO PARK, TEXAS  
AUTHORIZING THE SUBMITTAL OF AN APPLICATION FOR THE SHAVANO PARK  
POLICE DEPARTMENT NIBRS RMS UPGRADE GRANT ADMINISTRATED BY THE  
GOVERNOR OF THE STATE OF TEXAS CRIMINAL JUSTICE DIVISION FOR 2019-  
20 FISCAL YEAR**

**WHEREAS,** The City of Shavano Park City Council finds it in the best interest of the citizens of the City of Shavano Park that the Shavano Park Police Department Shavano Park Police Department NIBRS RMS Upgrade Grant be operated for the Fiscal Year of 2019-2020; and

**WHEREAS,** The City of Shavano Park City Council designates the Chief of Police, Ray Lacy as the grantee's authorized official. The authorized official is given the authority to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency; and

**WHEREAS,** The City of Shavano Park City Council agrees to fulfill all requirements for the said project, including appropriate matching funds, as prescribed by the State Criminal Justice Division Fund Solicitation; and

**WHEREAS,** the City of Shavano Park City Council agrees that in the event of loss or misuse of the Criminal Justice Division funds, the City of Shavano Park City Council assures that the funds will be returned to the Criminal Justice Division in full; and

**NOW THEREFORE, BE IT RESOLVED** that the City of Shavano Park City Council approves submission of the grant application for the Shavano Park Police Department NIBRS RMS Upgrade Grant to the Office of the Governor, Criminal Justice Division.

**PASSED AND APPROVED** by the City Council of the City of Shavano Park this the 28th day of January, 2019.

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**BOB WERNER, MAYOR**

Attest: \_\_\_\_\_  
**ZINA TEDFORD**, City Secretary

Grant Application Number: 3727301



Date Submitted: January 17, 2019

## CITY OF SHAVANO PARK GRANT OPPORTUNITY APPLICATION

*Please provide **all** relevant grant documentation attached to this application.*

*Incomplete applications will not be processed.*

*Please submit application to the Finance Director.*

### **Grant Description**

**Purpose of Grant:** The Shavano Park Police Department is applying for a grant to upgrade the current police records management system (computer software and hardware) that was purchased over 14 years ago. The upgrade would bring the department into NIBRS-National Incident Based Reporting System compliance which is a state and federal mandate. The FBI will be switching from the UCR-Uniform Crime Report to NIBRS on January 1, 2021.

**Grant Title:** Shavano Park Police Department NIBRS RMS Upgrade

**Grant Issuing Entity:** Office of the Governor, Public Safety Office Criminal Justice Division

**Submission Deadline:** February 28, 2019

**Other Timeline Details:** Grant & resolution must be submitted into eGrants by February 28, 2018

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### **Financial Information**

**\*Grant Value (\$):** \$46,628

**\*Matching Requirements (percentage or dollar amount):** None

**Proposed Budget Line Item:** Police Revenue & Expenses lines

**Foreseen Maintenance Costs:** Annual renewal license costs for RMS after FY22 expected to increase from \$8,450 to \$9,048 (\$598 increase).

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### **Reviewed by**

Finance Director: \_\_\_\_\_ Date: \_\_\_\_\_

City Manager: \_\_\_\_\_ Date: \_\_\_\_\_

\*Grants that have matching requirements, are in excess of \$5,000 or combine multiple grants together for a single project require Council approval (see Grant policy for details).

City Council Approved on this Date: \_\_\_\_\_

## CITY COUNCIL STAFF SUMMARY

Meeting Date: January 28, 2019

Agenda item: 8.10

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

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### **AGENDA ITEM DESCRIPTION:** Approval – FY19 Surplus List

X

**Attachments for Reference:** 1) 8.10a FY19 Surplus List

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**BACKGROUND / HISTORY:** The City of Shavano Park regularly identifies surplus property eligible for surplus. This is the first surplus list in FY19; the last surplus list was approved at the August 21, 2018 City Council Meeting. The following four items were successfully auctioned from the August approved list:

Sold Asset Report								
Date range: 08/01/2018 - 01/07/2019								
ID	Description	Starting Bid	Sold Amount	GovDeals Fee	Net Results	Bids	Auction Ended	Paid
104	Powr Flite Electric Floor Buffer	\$40.00	\$75.00	\$5.00	\$70.00	7	10/15/2018 12:43	10/17/18
106	Frigidaire Refrigerator	\$10.00	\$10.00	\$5.00	\$5.00	1	9/18/2018 12:52	9/18/18
107	Water Dispensor	\$5.00	\$25.00	\$5.00	\$20.00	6	9/18/2018 13:04	9/19/18
109	Office Desk	\$25.00	\$25.00	\$5.00	\$20.00	1	9/18/2018 13:06	9/19/18
		<b>\$80.00</b>	<b>\$135.00</b>	<b>\$20.00</b>	<b>\$115.00</b>			

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**DISCUSSION:** Property declared as surplus may be sold at auction and the resulting funds will be allocated back into the city's General Fund. Please view attachment 8.11a for detailed listing of surplus items. A total of 24 items from Fire, Public Works and Water departments are included.

Staff intends to use GovDeals.com as an auction outlet to properly dispose of inoperable equipment.

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**COURSES OF ACTION:** Approve FY19 Surplus List; or alternatively decline and provide further guidance to staff.

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**FINANCIAL IMPACT:** Revenue gained varies; items will be auctioned to public.

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**MOTION REQUESTED:** Approve FY19 Surplus List.



<b>ID #</b>	<b>Item</b>
1	17 Barricade lights
2	Chipping hammer
3	Craftsman Combo kit
4	GE mini fridge
5	Haier Water dispenser
6	Shop forced fuel heater
7	Heater with propane tank
8	John Deere Model 1-PH5-08
9	SCHONSTEDT HELI FLUX
10	Halogen lights
11	LINCOLN 25-0175 AMP SP – 175 PLUS NA UT051104764
12	Sand blaster with helmet
13	1996 F-150 UTILITY TRUCK
14	ALT – 651 seal coat - 4 Barrels
15	Ingersoll portable compressor
16	Zoll M-Series Monitor
17	Zoll M-Series Monitor
18	Zoll M-Series Monitor
19	Zoll M-Series Charger
20	Zoll M-Series Charger
21	2007 Frazier Ambulance
22	MSA 4500psi Air Packs
23	Stryker Stretcher
24	Panasonic Laptop

<b>Description</b>	<b>Condition</b>
Barricade Lights	Used / Working (need batteries)
Chipping hammer	Used / Not Working
Power Tools	Used / Working (needs batteries)
GE Mini fridge	Used / Working
Water dispenser	Used / Working
Shop forced fuel heater	Used / Working
Heater w/ Propane Tank	
ACI -8gh 8.9cfm @ 100psi Air Compressor	Used / Working
Magnetic Leak Detector	Used / Not Working
Set of 3 Halogen Lights	Used / Working
Mig Welder	Used / Working (need new feed wire)
Sand Blaster	Used / Working
Ford Truck w/ Utility Box	Used / Working (new tires & brakes)
Seal Coat Material	Usable Material
Portable Compressor	Used / Not Working (need switch)
Cardiac Monitor with 12-lead capabilities	Used / Working
Cardiac Monitor with 12-lead capabilities	Used / Working
Cardiac Monitor with 12-lead capabilities	Used / Working
Charger with batteries	Used / Working
Charger with batteries	Used / Working
Type 1 Ambulance	Used / Working
Self-Contained Breathing Apparatus air packs with bottles	Used / Working
Stryker Pro XT - Power w/ charger	Used / Working
CF-30 Non-Touch w/charging cable	Used / Working

[illegible]

## CITY COUNCIL STAFF SUMMARY

Meeting Date: January 28, 2019

Agenda item: 8.11

Prepared by: Chief Ray Lacy

Reviewed by: Bill Hill

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### **AGENDA ITEM DESCRIPTION:**

Presentation / Discussion – Interlocal Agreement with Bexar County – Chief Ray Lacy

X

#### **Attachments for Reference:**

1) Interlocal Agreement between Bexar County and the City of Shavano Park for testing of blood samples on certain criminal offenses.

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**BACKGROUND / HISTORY:** The Bexar County District Attorney (BCDA) has requested all agencies within Bexar County, including the Shavano Park Police Department to enter into an Interlocal Agreement for the purpose of the BCDA to expeditiously test and receive lab results in certain vehicular crimes.

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**DISCUSSION:** The Shavano Park Police Department prosecutes all county related criminal cases through the Bexar County District Attorney's Office. Entering into this Interlocal Agreement for testing of blood samples from major vehicle crimes is a formality to see that the cases may be handled quickly within the courts.

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**COURSES OF ACTION:** The Shavano Park Police Department effectively investigates, files and assist in the prosecution of all criminal cases with our scope of authority. Action on this request to enter into a Interlocal Agreement with Bexar County is needed for the prosecution of serious vehicular crimes that involve blood evidence.

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**FINANCIAL IMPACT:** no new additional fees

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**MOTION REQUESTED:** Request approval for the City Manager to be authorized to enter into the Interlocal Agreement between Bexar County and the City of Shavano Park.

STATE OF TEXAS	§	INTERLOCAL AGREEMENT CONCERNING
	§	BLOOD TESTING SERVICES FOR THE
COUNTY OF BEXAR	§	PROSECUTION OF CERTAIN OFFENSES

This Interlocal Agreement (the “ILA” or “Agreement”) is entered into between Bexar County, a political subdivision of the State of Texas (the “COUNTY”) and the City of Shavano Park, Texas, a “Type A” general law municipality, (the “CITY”); also, each referred to individually as a “Party” and collectively, the “Parties”. The Agreement is made and entered into by the Parties pursuant to the authority granted by the Interlocal Cooperation Act, Texas Gov’t Code §791 *et. seq.*

## **ARTICLE I**

### **PURPOSE**

1.01 The purpose of this ILA is to set forth an agreement between the Parties concerning the provision of certain blood testing services (the “Services”) to the CITY by the Vendor contracted by the COUNTY, identified in **Exhibit “A”**, so that the District Attorney’s Office (the “DAO”) of COUNTY may expeditiously prosecute cases submitted by CITY to, and accepted by, the DAO for the offenses of Intoxication Manslaughter and Intoxication Assault.

1.02 Each Party agrees and acknowledges that the Party paying for the performance of governmental functions or services must make those payments from current revenues available to the paying Party, pursuant to Tex. Gov’t Code §791.011(d)(3).

## **ARTICLE II**

### **DESIGNATION OF REPRESENTATIVES**

2.01 COUNTY hereby appoints the Chief of the Bexar County DAO’s Vehicular Crimes Task Force or designee as its designated representative with regard to this Agreement, who shall be the primary point of contact for CITY.

2.02 CITY hereby appoints Ray Lacy, Chief of Police, as its designated representative with regard to this Agreement. Ray Lacy shall be the primary point of contact for COUNTY.

## **ARTICLE III**

### **TERM**

3.01 This ILA shall be effective upon execution by the last signatory and shall terminate on January, 28, 2019. This ILA shall automatically renew on an annual basis, unless terminated upon sixty (60) days prior written Notice by either Party.

## **ARTICLE IV**

## **SERVICES**

### **COUNTY's Responsibilities**

- 4.01 COUNTY's shall provide written Notice to the CITY within ten (10) business days concerning any change in Vendor that COUNTY secures to undertake Services.
- 4.02 COUNTY will secure the Vendor to provide the Services according to the COUNTY Procurement Policies and statutory requirements.
- 4.03 COUNTY shall not be responsible for payment to COUNTY's Vendor for Services requested by CITY pursuant to this Agreement.

### **CITY's Responsibilities**

- 4.04 CITY shall utilize the Vendor's chain of custody and analysis request form, as amended, a copy of which is attached hereto and incorporated herein for all purposes as **Exhibit "A"**.
- 4.05 CITY shall follow the policies and procedures provided by COUNTY and its Vendor that are necessary to provide the Services required by CITY.
- 4.06 CITY shall be responsible for all compensation to Vendor for the Services requested by CITY pursuant to this Agreement and the Vendor's analytical Services and fee schedule attached hereto and incorporated herein for all purposes as **Exhibit "B"**, and as amended.

## **ARTICLE V** **INDEPENDENT CONTRACTOR STATUS**

- 5.01 In performing pursuant to the terms of this Agreement, the Parties act as independent contractors and no provision of this Agreement will be construed as making one Party the agent, servant or employee of the other.

## **ARTICLE VI** **NOTICE**

- 6.01 All notices to be provided pursuant to this Agreement (the "Notice") shall be in writing and shall either be personally served with written receipt, or sent by certified or registered mail, return receipt requested, with postage prepaid and addressed to the proper Party at the address which appears below, or at such other address as the Parties may designate in writing in accordance with this provision. All Notices sent by mail shall be considered to have been provided at the time of United States Postal Service postmark and shall be effective from such date. Notice shall be provided:

If to COUNTY: Bexar County Judge  
101 W. Nueva Street  
Paul Elizondo Tower, 10<sup>th</sup> Floor  
San Antonio, Texas 78205

With Copy to: Bexar County Judicial Services Dept. Director  
101 W. Nueva Street  
Paul Elizondo Tower, 3<sup>rd</sup> Floor  
San Antonio, Texas 78205

If to CITY: City of Shavano Park  
Attn. Police Department  
900 Saddletree Court  
Shavano Park, Texas 78231

**ARTICLE VII**  
**LAW GOVERNING**

7.01 This Agreement, any performance pursuant to its terms and all claims, disputes or other matters in controversy between CITY and COUNTY shall be governed by, and construed in accordance with, the substantive and procedural laws of the State of Texas, and exclusive venue for any proceeding shall be in Bexar COUNTY, Texas.

**ARTICLE VIII**  
**SEVERABILITY**

8.01 If any provision of this Agreement is held to be invalid, illegal or unenforceable, then the remainder of the Agreement shall remain valid and enforceable and shall be construed to conform to the intent of the Parties.

**ARTICLE IX**  
**AMENDMENT**

9.01 No amendment, modification or alteration of the terms of this Agreement shall be binding unless the same is in writing, dated subsequent to the date of this Agreement, and is duly executed by COUNTY and CITY.

**ARTICLE X**  
**ASSIGNMENT**

10.01 Neither Party may assign or otherwise transfer any of its rights, duties and/or obligations arising out of this Agreement.



**ARTICLE XI**  
**NO WAIVER OF BREACH**

11.01 The failure of a Party to insist upon or enforce strict performance of any of the provisions of this Agreement, or to exercise any rights or remedies under this Agreement, will not be construed as a waiver or relinquishment of such Party's right to assert or rely upon any such provisions, rights or remedies in that or any other instance; rather, the same will remain in full force and effect.

**Executed in duplicate originals on this \_\_\_\_ day of \_\_\_\_\_, 2018.**

**COUNTY OF BEXAR:**

By: \_\_\_\_\_  
NELSON W. WOLFF

DATE: \_\_\_\_\_

**CITY OF SHAVANO PARK:**

By: \_\_\_\_\_  
Bill Hill  
City Manager

DATE: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_  
Zina Tedford  
City Secretary

**APPROVED AS TO LEGAL FORM:**

JOE D. GONZALES  
Criminal District Attorney  
Bexar County, Texas

By: \_\_\_\_\_  
LESLIE O. HABY  
Assistant Criminal District Attorney

**APPROVED AS TO FINANCIAL CONTENT:**

By: \_\_\_\_\_  
SUSAN YEATTS  
Bexar County Auditor

By: \_\_\_\_\_  
MIKE LOZITO  
Judicial Services Director

By: \_\_\_\_\_  
DAVID SMITH  
County Manager



**EXHIBIT A**  
**Vendor Chain of Custody and Analysis Request Form**



## QFT QM Form 5-8-1 Chain of Custody and Analysis Request Form

<b>TO:</b> Quality Forensic Toxicology 4726 Shavano Oak, Suite. 105 San Antonio, TX 78249	<b><u>FORWARD FINAL REPORT TO:</u></b> (note different billing address)
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NAME OF DECEDENT/SUSPECT ( <i>Last, First, MI</i> )	DRIVER'S LICENSE #	DATE OF BIRTH	SEX

TIME AND DATE OF INCIDENT/ ARREST	TIME AND DATE OF DEATH ( <i>if applicable</i> )	SUBMITTING AGENCY CASE #

MEDICATION HISTORY ( <i>Prescribed or administered, in patient's possession, containers found near body, etc.</i> )

SPECIMEN/ AMOUNT	SPECIMEN/ AMOUNT	SPECIMEN/ AMOUNT
1.	4.	7.
2.	5.	8.
3.	6.	9.

TESTS REQUESTED / HISTORY ( <i>Pertinent information regarding autopsy, investigation, or arrest, e.g., What happened, drug categories suspected, etc.</i> )
Disposition of specimens?

PRINTED NAME OF REQUESTER/ TITLE	SIGNATURE	DATE	PHONE # / FAX #

<b>CHAIN OF CUSTODY (COC)</b> <i>Each individual charged with custody of specimens must complete information below (continue COC on reverse as required).</i>
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RELEASED BY	RECEIVED BY	DATE & TIME	PURPOSE OF TRANSFER
SIGNATURE	SIGNATURE		
PRINTED NAME	PRINTED NAME		
SIGNATURE	SIGNATURE		
PRINTED NAME	PRINTED NAME		
SIGNATURE	SIGNATURE		
PRINTED NAME	PRINTED NAME		
SIGNATURE	SIGNATURE		
PRINTED NAME	PRINTED NAME		
SIGNATURE	SIGNATURE		
PRINTED NAME	PRINTED NAME		

**EXHIBIT B**  
**Vendor Analytical Services and Fee Schedule**



## Quality Forensic Toxicology Analytical Services and Fees

Analysis Name	Description	Fee
Blood Alcohol	Gas chromatographic analysis and confirmatory second analysis (if necessary)	\$100
DUID Panel Screen	Tier 1 and Tier 2 qualitative and quantitative analysis by LC/MS/MS for 78 drugs of toxicological significance	\$150
DUID Panel Confirmation	LC/MS/MS analysis performed when positive outcomes are obtained using the DUID screen; not necessary for cases where the screen is negative for all drugs	\$200
Cannabinoids Confirmation	LC/MS/MS analysis performed only when the DUID screen is positive for delta9-THC or the metabolite 11-nor-9-carboxy-delta9-THC	\$50
Synthetic Cannabinoids Screen	LC/TOF-MS analysis for over 370 compounds that are collectively described as synthetic cannabinoids	\$150
Synthetic Cannabinoids Confirmation	LC/TOF-MS performed only when the synthetic cannabinoids screen is positive	\$250
Expert Testimony/ Professional Time	*represents a 25% discount from our current conventional fee schedule (negotiable)	\$150/hr*

Prepared 8/3/18 for Bexar County, based on current QFT fee schedule

Note: Above rates represent a savings of up to \$225 per case for Bexar County compared to current contractual rates for these services.