

## **1. CALL MEETING TO ORDER**

Mayor Werner called the meeting to order at 6:40 p.m.

PRESENT: ABSENT:

Alderman Colemere  
Alderman Kautz  
Mayor Pro Tem Ross  
Alderman Powers  
Alderman Heintzelman  
Mayor Werner

## **2. PLEDGE OF ALLEGIANCE AND INVOCATION**

Alderman Heintzelman led the Pledge of Allegiance to the Flag. Alderman Kautz followed with the Invocation.

## **3. CITIZENS TO BE HEARD**

No citizens signed up to address City Council.

## **4. CITY COUNCIL COMMENTS**

City Council thanked everyone for attending the meeting, reminded all to come out to Independence Celebration and applauded the great turn out for the Paper Shred Event held Saturday, June 22<sup>nd</sup>.

## **5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS**

### **5.1. Recognition of CAPT Hernandez and LT Woodruff for degree completion**

City Council and Chief Dover recognized CAPT. Hernandez and LT. Woodruff for degree completion.

### **5.2. Recognition of Brandon Peterson and Public Works for actions completed the night of June 6<sup>th</sup> and on June 7 to ensure continued operations of the water system**

City Council and City Manager Hill recognized PW Director Brandon Peterson and Public Works for actions completed the night of June 6<sup>th</sup> and 7<sup>th</sup> to ensure continued operations of the water system.

## **6. REGULAR AGENDA ITEMS**

### **6.1. Discussion / action - Use of City Hall for voting - Mayor Pro Tem Ross**

Mayor Pro Tem Ross discussed the use of City Hall for voting and issues with parking, sign clutter, complaints regarding people hawking for candidates, litter, and congestion in the lobby making it difficult for residents or businesses to conduct their business.

Ms. Jacque Callanen, Bexar County Elections Administrator, discussed Early Voting / Election Day turnout Shavano Park. Ms. Callanen addressed a number of questions asked by City Council and discussed how this Legislative Session has made more changes to administration of Elections.

This item will be discussed at a future meeting to discuss the plan for future voting.

**6.2. Discussion / action - Ordinance No. O-2019-006 providing for the voluntary extension of the Shavano Park, Texas city limits by the annexation of a tract of land being out of Lot 1814 of the Shavano Park Unit 16A-1 subdivision that contains an area of approximately 1.838 acres, as depicted herein as the annexation area, located as more particularly described in the attached exhibit "A"; and amending the official city limits map of the City of Shavano Park to reflect the voluntary annexation of the area described herein (first reading) - City Manager**

Alderman Heintzelman made a motion to approve Ordinance No. O-2019-006 providing for the voluntary extension of the Shavano Park, Texas city limits by the annexation of a tract of land being out of Lot 1814 of the Shavano Park Unit 16A-1 subdivision that contains an area of approximately 1.838 acres, as depicted herein as the annexation area, located as more particularly described in the attached exhibit "A"; and amending the official city limits map of the City of Shavano Park to reflect the voluntary annexation of the area described herein (first reading).

Mayor Pro Tem Ross seconded the motion.

The motion to approve Ordinance No. O-2019-006 providing for the voluntary extension of the Shavano Park, Texas city limits by the annexation of a tract of land being out of Lot 1814 of the Shavano Park Unit 16A-1 subdivision that contains an area of approximately 1.838 acres, as depicted herein as the annexation area, located as more particularly described in the attached exhibit "A"; and amending the official city limits map of the City of Shavano Park to reflect the voluntary annexation of the area described herein (first reading) carried with a unanimous vote.

**6.3. Discussion / action - Chief Dover's six month Fire Department Assessment - Fire Chief**

Chief Dover presented his six month's Fire Department Assessment.

**6.4. Discussion / action - Ordinance No. O-2019-007 amending the City of Shavano Park Code of Ordinances Chapter 6 - Buildings and Building Regulations, Sec. 6-165 and Chapter 34 - Utilities, Article II. - Water to update Backflow Prevention Assembly requirements (first reading) - City Manager**

Mayor Pro Tem Ross made a motion to open discussion Ordinance No. O-2019-007 amending the City of Shavano Park Code of Ordinances Chapter 6 - Buildings and Building Regulations, Sec. 6-165 and Chapter 34 - Utilities, Article II. - Water to update Backflow Prevention Assembly requirements (first reading).

Alderman Heintzelman seconded the motion.

City Council held discussion.

Mayor Pro Tem Ross made a motion to postpone this item until the next Regular City Council Meeting.

Alderman Colemere seconded the motion.

The motion to postpone Ordinance No. O-2019-007 amending the City of Shavano Park Code of Ordinances Chapter 6 - Buildings and Building Regulations, Sec. 6-165 and Chapter 34 - Utilities, Article II. - Water to update Backflow Prevention Assembly requirements until the next Regular City Council Meeting carried with a unanimous vote.

**6.5. Discussion / action - Ordinance No. O-2019-008 amending Appendix A - City of Shavano Park fee residential schedule permit fees (first reading) - City Manager**

Alderman Heintzelman made a motion to approve Ordinance No. O-2019-008 amending Appendix A - City of Shavano Park fee residential schedule permit fees and waiving the second reading.

Mayor Pro Tem Ross seconded the motion.

The motion to approve Ordinance No. O-2019-008 amending Appendix A - City of Shavano Park fee residential schedule permit fees and waiving the second reading carried with a unanimous vote.

**6.6. Discussion / action - Schedule a Special Meeting to deliberate the appointment of public officer or employee (City Attorney). Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters - City Council**

Alderman Powers made a motion to conduct the Special Meetings to deliberate the appointment of City Attorney on Wednesday, June 26<sup>th</sup> and Thursday, June 27<sup>th</sup> as posted.

Mayor Pro Tem Ross seconded the motion.

The motion to conduct the Special Meetings to deliberate the appointment of City Attorney on Wednesday, June 26<sup>th</sup> and Thursday, June 27<sup>th</sup> as posted carried with a unanimous vote.

## **7. CITY MANAGER'S REPORT**

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

**7.1. Building Permit Activity Report**

**7.2. Fire Department Activity Report**

**7.3. Municipal Court Activity Report**

**7.4. Police Department Activity Report**

**7.5. Public Works Activity Report**

**7.6. Finance Report**

## **8. CONSENT AGENDA**

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

**8.1. Approval - City Council Meeting Minutes, May 13, 2019**

**8.2. Approval - City Council Workshop Meeting Minutes, June 12, 2019**

**8.3. Approval - City Council Special Meeting, June 12, 2019**

**8.4. Accept - Planning and Zoning Commission Meeting Minutes, April 3, 2019**

Alderman Powers made a motion to approve Consent Agenda items 8.1 – 8.4 as presented.

Alderman Kautz seconded the motion.

The motion to approve Consent Agenda items 8.1 – 8.4 carried unanimously.

## **9. ADJOURNMENT**

Alderman Kautz made a motion to adjourn the meeting.

Alderman Heintzelman seconded the motion.

The meeting adjourned at 8:29 p.m.

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Robert Werner  
Mayor

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Zina Tedford  
City Secretary