

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to 6:30 p.m.

PRESENT:	ABSENT:
Alderman Colemere	Alderman Heintzelman
Alderman Kautz	
Mayor Pro Tem Ross	
Alderman Powers	
Mayor Werner	

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Alderman Colemere led the Pledge of Allegiance to the Flag. Alderman Kautz led the Invocation.

3. CITIZENS TO BE HEARD

Citizen Pierce addressed City Council regarding the proposed Tree Committee Ordinance.

4. CITY COUNCIL COMMENTS

City Council welcomed all to the meeting, asked for prayers for the Heintzelman family.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Holiday Event – Mayor Pro Tem Ross

Mayor Pro Tem Ross invited everyone out to the upcoming holiday event scheduled for Dec. 7th.

6. REGULAR AGENDA ITEMS

6.1. Public hearing – The purpose of the public hearing is to receive comments from members of the public regarding the for the voluntary extension of the Shavano Park, Texas city limits by the annexation of a tract of land that contains an area of approximately 1.838 acres and legally described as Lot 1814 of County Block 5938, Shavano Park Subdivision Unit-16A-1

Public Hearing opened at 6:37 p.m.

City Manager Hill presented an overview of the voluntary extension of the Shavano Park, Texas city limits by the annexation of a tract of land that contains an area of approximately 1.838 acres and legally described as Lot 1814 of County Block 5938, Shavano Park Subdivision Unit-16A-1.

Public Hearing closed at 6:39 p.m.

6.2. Discussion / action – Ordinance No. O-2019-016 enacting the voluntary extension of the Shavano Park, Texas city limits by the annexation of a tract of land that contains an area of approximately 1.838 acres and legally described as Lot 1814 of County Block 5938, Shavano Park Subdivision Unit-16A-1 (first reading) – City Manager

Mayor Pro Tem Ross made a motion to approve Ordinance No. O-2019-016 enacting the voluntary extension of the Shavano Park, Texas city limits by the annexation of a tract of land that contains an area of approximately 1.838 acres and legally described as Lot 1814 of County Block 5938, Shavano Park Subdivision Unit-16A-1 (first reading).

Alderman Colemere seconded the motion.

The motion to approve Ordinance No. O-2019-016 enacting the voluntary extension of the Shavano Park, Texas city limits by the annexation of a tract of land that contains an area of approximately 1.838 acres and legally described as Lot 1814 of County Block 5938, Shavano Park Subdivision Unit-16A-1 (first reading) carried with a unanimous vote.

6.3. Public Hearing – The purpose of the public hearing is to receive comments from members of the public regarding the proposed rezoning of three properties at the corner of Lockhill-Selma and Huebner Roads legally described as Lots 1813A, 1813B and 1814 of County Block 5938, Shavano Park Subdivision Unit-16A-1 from B-2 Business and Office District (Lots 1813A and 1813B) and A-2 Single Family Residential District (Lot 1814) to a single Planned Unit Development (PUD) zoning district with B-2 Business and Office base district with the following exceptions:

- **Minimum Parking Requirement**
- **Allowed number of, size, electrical display and sign face size of monument signs**
- **Allowed size of wall signs**
- **Rear / Side Setback Requirements**
- **Rear / Front Landscape Buffer Requirements**

Open Meeting opened at 6:42 p.m.

City Manager Hill presented a brief overview of the proposed rezoning and exceptions for each property.

Open Meeting closed at 6:52 p.m.

6.4. Discussion / action – Ordinance No. O-2019-017 rezoning of three properties at the corner of Lockhill-Selma and Huebner Roads legally described as Lots 1813A, 1813B and 1814 of County Block 5938, Shavano Park Subdivision Unit-16A-1 from B-2 Business and Office District (Lots 1813A and 1813B) and A-2 Single Family Residential District (Lot 1814) to a single Planned Unit Development (PUD) zoning district with B-2 Business and Office base district (first reading) - City Manager

Alderman Powers made a motion to approve Ordinance No. O-2019-017 rezoning of three properties at the corner of Lockhill-Selma and Huebner Roads legally described as Lots 1813A, 1813B and 1814 of County Block 5938, Shavano Park Subdivision Unit-16A-1 from B-2 Business and Office District (Lots 1813A and 1813B) and A-2 Single Family Residential District (Lot 1814) to a single Planned Unit Development (PUD) zoning district with B-2 Business and Office base district (first reading) with additional limitation to the monument sign exception for Lot 114 as follows: the total size of the monument sign shall not exceed 50 sq. ft.

Alderman Kautz seconded the motion.

The motion to approve Ordinance No. O-2019-017 rezoning of three properties at the corner of Lockhill-Selma and Huebner Roads legally described as Lots 1813A, 1813B and 1814 of County Block 5938, Shavano Park Subdivision Unit-16A-1 from B-2 Business and Office District (Lots 1813A and 1813B) and A-2 Single Family Residential District (Lot 1814) to a single Planned Unit Development (PUD) zoning district with B-2 Business and Office base district (first reading) with additional limitation to the monument sign exception for Lot 114 as follows: the total size of the monument sign shall not exceed 50 sq. ft. carried with a unanimous vote.

Mayor Werner with the consensus of City Council deviated to Consent Agenda item 8.3 and pulled the item for consideration.

Alderman Powers made a motion to approve Consent Agenda item 8.3 as presented - Adoption of Ordinance O-2019-013 amending the City of Shavano Park Master Zoning Plan to rezone the property legally described as County Block 4773A, Lot 1650, Shavano Park Unit-16F (4096 De Zavala Rd) from B-2 Business and Office District to a Planned Unit Development (PUD) zoning district including B-2 Base Zoning Category and granting a Special Use Permit for an Assisted Living Facility (CC) use (Final Reading).

Mayor Pro Tem Ross seconded the motion.

The motion to approve Consent Agenda item 8.3 as presented - Adoption of Ordinance O-2019-013 amending the City of Shavano Park Master Zoning Plan to rezone the property legally described as County Block 4773A, Lot 1650, Shavano Park Unit-16F (4096 De Zavala Rd) from B-2 Business and Office District to a Planned Unit Development (PUD) zoning district including B-2 Base Zoning Category and granting a Special Use Permit for an Assisted Living Facility (CC) use (Final Reading) carried with a unanimous vote.

6.5. Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances, including changes to Chapters 36 - Zoning and 6 - Buildings and Building Regulations, to ensure building material regulations for residential and commercial building construction are in compliance with House Bill 2439 from the 86th Texas Legislature

Open Meeting opened at 7:05 p.m.

City Manager Hill presented an overview of the proposed amendments to the City of Shavano Park Code of Ordinances, including changes to Chapters 36 - Zoning and 6 - Buildings and Building Regulations, to ensure building material regulations for residential and commercial building construction are in compliance with House Bill 2439 from the 86th Texas Legislature.

Citizen requested clarification regarding material regulations and size of structure.

Open Meeting closed at 7:09 p.m.

6.6. Discussion / action – Ordinance No. O-2019-018 amending the City of Shavano Park Code of Ordinances, Chapters 36 - Zoning and 6 - Buildings and Building Regulations, to ensure building material regulations for residential and

commercial building construction are in compliance with House Bill 2439 of the 86th Texas Legislature (first reading) - City Manager

Alderman Colemere made a motion to approve Ordinance No. O-2019-018 amending the City of Shavano Park Code of Ordinances, Chapters 36 - Zoning and 6 - Buildings and Building Regulations, to ensure building material regulations for residential and commercial building construction are in compliance with House Bill 2439 of the 86th Texas Legislature (first reading).

Alderman Kautz seconded the motion.

The motion to approve Ordinance No. O-2019-018 amending the City of Shavano Park Code of Ordinances, Chapters 36 - Zoning and 6 - Buildings and Building Regulations, to ensure building material regulations for residential and commercial building construction are in compliance with House Bill 2439 of the 86th Texas Legislature (first reading) carried with a unanimous vote.

6.7. Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances, Chapter 36 – Zoning, expanding who can appeal administrative decisions on projects or applications to the Zoning Board of Adjustment in compliance with House Bill 2497 of the 86th Texas Legislature

Open Meeting at 7:13 p.m.

City Manager Hill presented an overview of the proposed amendments to the City of Shavano Park Code of Ordinances, Chapter 36 – Zoning, expanding who can appeal administrative decisions on projects or applications to the Zoning Board of Adjustment in compliance with House Bill 2497 of the 86th Texas Legislature.

Public Meeting closed at 7:17 p.m.

6.8. Discussion / action - Ordinance No. O-2019-019 amending the City of Shavano Park Code of Ordinances, Chapter 6 - Buildings and Building Regulations, to abolish the Construction Board of Appeals and Chapter 36 - Zoning, expanding who can appeal administrative decisions on projects or applications to the Zoning Board of Adjustment in compliance with House Bill 2497 of the 86th Texas Legislature (first reading) - City Manager

Mayor Pro Tem Ross made a motion to approve Ordinance No. O-2019-019 amending the City of Shavano Park Code of Ordinances, Chapter 6 - Buildings and Building Regulations, to abolish the Construction Board of Appeals and Chapter 36 - Zoning, expanding who can appeal administrative decisions on projects or applications to the Zoning Board of Adjustment in compliance with House Bill 2497 of the 86th Texas Legislature (first reading).

Alderman Colemere seconded the motion.

The motion to approve Ordinance No. O-2019-019 amending the City of Shavano Park Code of Ordinances, Chapter 6 - Buildings and Building Regulations, to abolish the Construction Board of Appeals and Chapter 36 - Zoning, expanding who can appeal administrative decisions on projects or applications to the Zoning Board of Adjustment in compliance with House Bill 2497 of the 86th Texas Legislature (first reading) carried with a unanimous vote.

6.9. Discussion / action - Filling the vacancy on the Citizen's Tree Committee; consideration of Ordinance No. O-2019-020 increasing the Citizen's Tree Committee from six to seven members; and filling the vacancy on the Citizen's Tree Committee if the committee size increases to seven members (administrative) – City Manager

Mayor Pro Tem Ross made a motion to approve Ordinance No. O-2019-020 increasing the Citizen's Tree Committee from six to seven members; and filling the vacancy on the Citizen's Tree Committee if the committee size increases to seven members and appoint Randy Smith and Randi Wayland to the Citizen Tree committee for a two-year term. (Administrative)

Alderman Kautz seconded the motion.

The motion to approve Ordinance No. O-2019-020 increasing the Citizen's Tree Committee from six to seven members; and filling the vacancy on the Citizen's Tree Committee if the committee size increases to seven members and appoint Randy Smith and Randi Wayland to the Citizen Tree committee for a two-year term carried with a unanimous vote.

6.10. Discussion / action - Resolution No. R-2019-015 Speed Hump Policy - City Manager

Mayor Pro Tem Ross made a motion to approve R-2019-015 version 1, with two amendments:

- 1) restrict the type of speed humps to those that are removeable
- 2) add a clarifying policy that all petitions must use the city's form as provided by policy.

Alderman Powers seconded the motion.

The motion to approve R-2019-015 version 1, with two amendments:

- 1) restrict the type of speed humps to those that are removeable
- 2) add a clarifying policy that all petitions must use the city's form as provided by policy carried with a unanimous vote.

6.11. Discussion / action - Reschedule / Cancel the Regular City Council Meeting scheduled for December 23, 2019 - City Manager

Mayor Pro Tem Ross made a motion to reschedule the Regular City Council Meeting to December 9th at 5:30 p.m.

Alderman Powers seconded the motion.

The motion to reschedule the Regular City Council Meeting to December 9th at 5:30 p.m. carried with a unanimous vote.

6.12. Discussion / action - Resolution No. R-2019-014 Nomination to Bexar Appraisal District Board of Directors 2020-2021 - City Manager

Alderman Colemere made a motion to cast the City of Shavano Park's five (5) votes to nominee Michele Bunting Ross.

Alderman Powers seconded the motion.

The motion to cast the City of Shavano Park's five (5) votes to nominee Michele Bunting Ross carried with a unanimous vote.

6.13. Discussion / action - Resolution R-2019-018 authorizing the submittal of a grant application to the 2019 Texas Volkswagen Environmental Mitigation Program to request funding for the replacement of the 2006 International 4200 dump truck in Fiscal Year 2019-2020.

Mayor Pro Tem Ross made a motion to approve R-2019-018 authorizing the submittal of a grant application to the 2019 Texas Volkswagen Environmental Mitigation Program to request funding for the replacement of the 2006 International 4200 dump truck in Fiscal Year 2019-2020.

Alderman Powers seconded the motion.

The motion to approve R-2019-018 authorizing the submittal of a grant application to the 2019 Texas Volkswagen Environmental Mitigation Program to request funding for the replacement of the 2006 International 4200 dump truck in Fiscal Year 2019-2020 carried with a unanimous vote.

6.14. Discussion / action - City Manager 363 Review. Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters - Mayor Pro Tem Ross

Mayor Pro Tem Ross made a motion to postpone this item until the next Regular Meeting.

6.15. Discussion / action - Amendment to the City Manager Employment Agreement - Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters - City Manager

Alderman Colemere made a motion to postpone this item until the next Regular Meeting.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by

any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 8.1. **Approval - City Council Minutes, October 28, 2019**
- 8.2. **Accept - Planning & Zoning Commission Meeting Minutes, October 2, 2019**
- 8.3. **Approval - Adoption of Ordinance O-2019-013 amending the City of Shavano Park Master Zoning Plan to rezone the property legally described as County Block 4773A, Lot 1650, Shavano Park Unit-16F (4096 De Zavala Rd) from B-2 Business and Office District to a Planned Unit Development (PUD) zoning district including B-2 Base Zoning Category and granting a Special Use Permit for an Assisted Living Facility (CC) use (Final Reading)**
- 8.4. **Approval - Ordinance O-2019-014 amending the City of Shavano Park Code of Ordinances, Chapter 28: Subdivisions and Chapter 36: Zoning to clarify front setbacks in relation to entryway features and exterior architectural features (Final Reading)**
- 8.5. **Approval - Ordinance O-2019-015 amending the City of Shavano Park Code of Ordinances, Chapter 8, Article II Soliciting and Peddling, Section 8.24 (Hours of Solicitation) (Final Reading)**
- 8.6. **Approval - Official City Holiday Schedule**
- 8.7. **Approval - Resolution No. R-2019-016 approving the 2019 tax roll for the City of Shavano Park**
- 8.8. **Approval - Resolution No. R-2019-017 approving the EMS receivable adjustments for certain inactive outstanding accounts that have been deemed uncollectible.**

Alderman Colemere made a motion to approve Consent Agenda Items 8.1, 8.2 and 8.4 – 8.8.

Alderman Powers seconded the motion.

The motion to approve Consent Agenda Items 8.1, 8.2 and 8.4 – 8.8 carried with a unanimous vote.

9. ADJOURNMENT

Mayor Pro Tem Ross made a motion to adjourn the meeting.

Alderman Kautz seconded the motion.

The meeting adjourned at 8:00 p.m.

Robert Werner
Mayor

Zina Tedford
City Secretary