

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Regular Meeting on Monday, January 27, 2020 at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. R-2019-011 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Members of the public may only speak once and cannot pass the individual’s time allotment to someone else
- Direct your comments to the entire Council, not to an individual member
- Show the Council members the same respect and courtesy that you expect to be shown to you

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments for items not on the agenda. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV’T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Proclamation - Monarch Pledge

6. REGULAR AGENDA ITEMS

6.1. Discussion / action - Accepting the FY 2019 Financial Statement Audit - Finance Director

6.2. Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances, including changes to Chapter 24 to update and clarify changes within Sign Ordinance

6.3. Discussion - Possible amendments to the City of Shavano Park Code of Ordinances, Chapter 24: Signs to clarify requirements within Sign Ordinance. Possible Executive Session pursuant to Texas Government Code, § 551.071, Consultation with Attorney - City Manager / City Attorney

6.4. Presentation / discussion - 2019 Annual Crime Report - Police Chief

6.5. Discussion / action - Engineer Task Order to produce planning documents for City of Shavano Park utility movement - City Manager / City Engineer

6.6. Discussion / action - Appointment of Council Appointed Positions (Website) - City Manager

6.7. Discussion / action - Ordinance O-2020-001 amending the City of Shavano Park Code of Ordinances, Fee Schedule to update Fees (first reading) - City Manager

6.8. Discussion / action - Transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Finance Director

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Minutes, December 9, 2019

8.2. Accept - Planning & Zoning Commission Meeting Minutes, December 4, 2019

8.3. Approve - Resolution R-2020-001 ordering the 2020 General Election in the City of Shavano Park, Texas for the purpose of electing three (3) Alderman

8.4. Approve - Resolution R-2020-002 re-authorizing the City to post notices at the entrances to buildings owned or leased by the City of Shavano Park advising the public of the prohibition of carrying a handgun on court facilities in buildings that house the municipal court and court offices making license holders aware of the court facilities

8.5. Approve – Resolution R-2020-003 designating authorized parties for approving electronic payments from all banking depository accounts

8.6. Approve - Schedule the Annual City-Wide Garage Sale

8.7. Accept - Quarterly and Annual Investment Reports, ending September 30, 2019

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion. The Council may vote and/or act upon each of the items set out in this agenda. In addition, the City Council for the City of Shavano Park has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Deliberations related to Real Property); and Section 551.074 (Personnel Matters).

Attendance by Other Elected or Appointed Officials – NOTICE OF POTENTIAL QUORUM:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 21st day of January 2020 at 5:15 p.m. at a place convenient and readily accessible to the general public at all times, and to the City's website, www.shavanopark.org, in compliance with Chapter 551, Texas Government Code

Zina Tedford
City Secretary

POTENTIAL FUTURE AGENDA ITEMS

No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item. Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. **Public Hearing / Ordinance O-2019-0XX amending the City of Shavano Park Code of Ordinances, Chapter 24: Signs to clarify requirements within Sign Ordinance - December**
- b. **Amendment of Records Management Ordinance (TBD'ed)**
- c. **Ordinance prohibiting the use of a portable electronic device while operating a motor vehicles and creating an offense - Ald. Heintzelman (TBD'ed)**
- d. **Resolution adopting City Policy - City Publications - Open**
- e. **Adopt the National Neighborhood Watch Program as a city sponsored / managed program. Appoint management of the program to the Police Department with the Police Chief designated as the POC – Open**
- f. **Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual January / February**
- g. **Records Retention Policy - Annual January**
- h. **Schedule the Annual City-Wide Garage Sale – Annual January**
- i. **Appointment of Council Appointed Positions - Annual January**
- j. **Annual Crime Report – Annual January**
- k. **Crime Control Prevention District funding placed on ballot - January 2024**
- l. **Street Maintenance Fund funding placed on the ballot - January 2022**
- m. **Revisions to Employee Handbook - Annual February**
- n. **Shavano Park Police Department 2017 Racial Profiling Report - Annual February**
- o. **City of Shavano Park Investment Policy - Annual February**
- p. **Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities – February / August**
- q. **FY 2019 - 20 Budget Amendment (Annual February or March)**

- r. Set City Manager Annual Performance and Salary Review for April – Annual March**
- s. City Manager Annual Review / Salary for April - Annual April**
- t. Annual Budget Calendar - Annual May**
- u. Annual appointment of members to the Higher Education Facilities Corporation Board - Annual May**
- v. Annual update on bond revenue opportunities by Bond Counsel – Annual May**
- w. Approval of Financial Account Signatures - Annual June**
- x. Annual Compensation Review - Annual June Workshop**
- y. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities – February / August**
- z. City Council adoption of organizational chart - Annual August**
- aa. Annual Report on Republic Service Recycling and CPI Fee adjustments - Annual September**
- bb. Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY - Annual September**
- cc. Ordinance approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2018 and ending September 30, 2019a - Annual September**
- dd. Resolution adopting the City of Shavano Park Effective Tax Rate (Record Vote) - Annual September**
- ee. Record vote to ratify the property tax rate reflected in the FY 2016-17 Budget (Record Vote) - Annual September**
- ff. Selection - Boards, Commissions, and Committees - Annual September**
- gg. Setting the dates for the City sponsored events (City-wide Garage Sale / Arbor / Earth Day / Independence Day / National Night Out / Holiday / Picnic in the Park) - Annual September**
- hh. Disposal of City Equipment / Furniture - Annual October**
- ii. Designation of City of Shavano Park Official Paper - Annual October**
- jj. Adoption of Official City Holiday Schedule - Annual November**

kk. Approval of the yearly tax roll - Annual November

PROCLAMATION

WHEREAS, the monarch butterfly, is an iconic North American species whose multigenerational migrations and metamorphosis from caterpillar to butterfly has captures the imagination of millions of Americans; beautiful, orange-and-black pollinator, is an iconic part of our biosphere; and

WHEREAS, the Monarch Butterfly population has declined by more than 90 percent in the past two decades, from its peak of nearly 1 billion during their migration from Canada and the United States to Mexico in 1996, to only 60 million during the winter of 2014; and

WHEREAS, cities, towns, and counties have a critical role in helping to save the monarch butterfly and the City of Shavano Park has played a leadership role by providing a habitat at city hall, community garden and municipal buildings by specifically planting the Milkweed plant: the only host plant for Monarch Caterpillars; and

WHEREAS, simple changes in landscaping practices can make a big difference for the monarch: and

WHEREAS, every resident of Shavano Park can make a difference for the monarch by planting native milkweed and nectar plants to provide habitat for the monarch and pollinators in locations where people live, work, learn, and play,

NOW, THEREFORE BE PROCLAIMED, I, Robert Werner, Mayor of the City of Shavano Park, hereby proclaim April as

MONARCH PLEDGE MONTH

in Shavano Park and I urge all residents to do their part to increase awareness in our community.

Robert Werner
Mayor

CITY COUNCIL STAFF SUMMARY

Meeting Date: January 27, 2020

Agenda item: 6.1

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action – Accepting the FY 2019 Financial Statement Audit

X

Attachments for Reference:

- a) Auditors' Letter to Management
- b) FY 2019 Audited Financial Statements
- c) FY 2019 Revenue & Expenditures - Incode

BACKGROUND / HISTORY: Armstrong, Vaughan & Associates, Certified Public Accountants, performed the audit fieldwork for the FY 2019 financial statements on December 2 and 3, 2019, with two auditors, led by Phil Vaughan, CPA. This is their third year as the City's auditors.

DISCUSSION: The City Manager and Finance Director reviewed the draft financial report and the Auditors' letter to management received on December 6, 2019, with the final report received December 16, 2019. The report reflects an "unqualified opinion" meaning the financial statements fairly present the results of the City's operations, financial position and cash flows for the year ended September 30, 2019. The audit results did not detect any significant internal control issues, however, the audit is not designed to express an opinion on the City's internal controls.

Phil Vaughan will be presenting at the January 27, 2020 City Council meeting and will provide bound copies of the reports at that time.

The September 30, 2019 General Fund Audited Fund Balance is \$2,678,988 (see page 13), an increase of \$29,975 from the prior year.

Note that the September 30, 2019 General Fund fund balance is approximately 49.1% of the FY 2020 General Fund budgeted expenditures, well within the parameters of the City's established fund balance policy. (\$5,458,847 FY2020 General Fund budgeted expenditures * 50% fund balance requirement = \$2,729,424 upper limit amount - \$2,678,988 9/30/2019 audited General Fund fund balance = \$50,436 balance just shy of the 50% requirement)

COURSES OF ACTION: Accept the City of Shavano Park's FY 2019 Audited Financial Statements and Auditors' Letter to Management.

FINANCIAL IMPACT: Fees per the three-year contract currently in force were budgeted at \$16,300. Due to City Staff responsiveness and advanced schedule preparation, a discount of \$1,050 was provided on the final invoice, net expenditure of \$15,250.

MOTION REQUESTED: Accept the City of Shavano Park's FY 2019 Audited Financial Statements and Auditor's Letter to Management.



Communication with Those Charged with Governance

To Management, Mayor and City Council of
City of Shavano Park

We have audited the financial statements of City of Shavano Park as of and for the year ended September 30, 2019, and have issued our report thereon dated December 10, 2019. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated March 31, 2017, our responsibility, as described by professional standards, is to form and express an opinion(s) about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of City of Shavano Park solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team and others in our firm, as appropriate, have complied with all relevant ethical requirements regarding independence.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by City of Shavano Park is included in Note A to the financial statements. There were no new accounting policies adopted and no changes in significant accounting policies or their application during 2019.

No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are:

1. Useful lives of depreciable assets
2. Allowance for uncollectible property tax and utility receivables
3. Net Pension and total OPEB Liability assumptions for mortality rates and investment returns

We evaluated the key factors and assumptions used to develop the estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. There are no sensitive disclosures affecting City of Shavano Park's financial statements.

Significant Difficulties Encountered during the Audit

We encountered no difficulties in dealing with management relating to the performance of the audit.

Representations Requested from Management

We have requested certain written representations from management in a separate letter dated December 10, 2019.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to City of Shavano Park's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole and each applicable opinion unit. Management has corrected all identified misstatements.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. None of the misstatements identified by us as a result of our audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole or applicable opinion units.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with City of Shavano Park, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as City of Shavano Park's auditors.

This information is intended solely for the information and use of the Mayor, City Council and management of City of Shavano Park and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully,

A handwritten signature in cursive script that reads "Armstrong, Vaughan & Associates, P.C.".

Armstrong, Vaughan & Associates, PC
December 10, 2019



ANNUAL FINANCIAL REPORT

**FISCAL YEAR ENDED
SEPTEMBER 30, 2019**



CITY OF SHAVANO PARK
ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED SEPTEMBER 30, 2019

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CITY OF SHAVANO PARK

PRINCIPAL OFFICERS

CITY OFFICIALS

MAYOR

BOB WERNER

CITY COUNCIL

MICHELE BUNTING ROSS

LEE POWERS

BOB HEINTZELMAN

MAGGI KAUTZ

MIKE COLEMERE

CITY MANAGER

BILL HILL





Armstrong, Vaughan & Associates, P. C.

Certified Public Accountants

Deborah F. Fraser

Phil S. Vaughan

Nancy L. Vaughan

Kimberly J. Roach

INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and
Members of the City Council
City of Shavano Park, Texas

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Shavano Park as of and for the year ended September 30, 2019, and the related notes to the financial statements, which collectively comprise City of Shavano Park's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

The City of Shavano Park's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Shavano Park, as of September 30, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, pension schedules and other post-employment benefit schedules as listed in table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise City of Shavano Park's basic financial statements as a whole. The combining nonmajor fund financial statements and individual fund comparative statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. These statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.



Armstrong, Vaughan & Associates, P.C.

December 10, 2019



MANAGEMENT'S DISCUSSION AND ANALYSIS

This section of the City of Shavano Park's annual financial report presents our discussion and analysis of the City's financial performance during the fiscal year ended September 30, 2019. Please read it in conjunction with the City's financial statements, which follow this section.

FINANCIAL HIGHLIGHTS

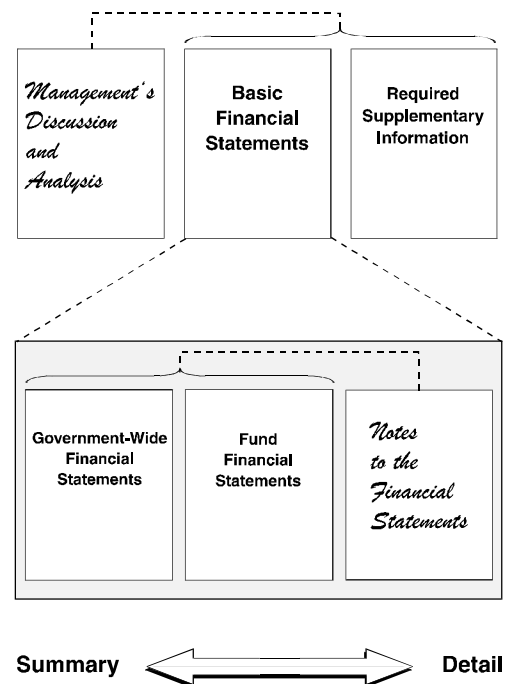
- The City's total combined net position was \$14.1 million at September 30, 2019, an increase of \$42 thousand.
- The City's governmental expenses were \$93 thousand less than the \$5.6 million generated in general and program revenues for governmental activities, including transfers. The total cost of the City's governmental programs increased 3% from the prior year.
- The City's business-type expenses (including transfers) were \$51 thousand more than the \$864 thousand generated in charges for services and other revenues. The total cost of the City's business-type activities increased 8% from the prior year.
- The general fund reported a fund balance this year of \$2.7 million, an increase of \$30 thousand.
- In 2018, the City issued \$1.4 million in bonds to refund most of the 2009 general obligation bonds for a net present value savings of \$44 thousand.

OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of three parts—*management's discussion and analysis* (this section), the *basic financial statements*, and *required supplementary information*. The basic financial statements include two kinds of statements that present different views of the City:

- The first two statements are *government-wide financial statements* that provide both *long-term* and *short-term* information about the City's overall financial status.
- The remaining statements are *fund financial statements* that focus on *individual parts* of the government, reporting the City's operations in more detail than the government-wide statements.
- *The governmental funds* statements tell how *general government* services were financed in the *short-term* as well as what remains for future spending.
- *Proprietary fund* statements offer *short- and long-term* financial information about the activities the government operates like *businesses*.

Figure A-1F, Required Components of the City's Annual Financial Report



The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of *required supplementary information* that further explains and supports the information in the financial statements. Figure A-1 shows how the required parts of this annual report are arranged and related to one another.

Figure A-2. Major Features of the City's Government-wide and Fund Financial Statements			
<i>Type of Statements</i>	Fund Statements		
	Government-wide	Governmental Funds	Proprietary Funds
<i>Scope</i>	Entire City's government (except fiduciary funds) and the City's component units	The activities of the City that are not proprietary or fiduciary	Activities of the City that operate similar to private businesses: water utility
<i>Required financial statements</i>	• Statement of net position	• Balance Sheet	• Statement of net position
	• Statement of activities	• Statement of revenues, expenditures & changes in fund balances	• Statement of revenues, expenses & changes in net position • Statement of cash flows
<i>Accounting basis and measurement focus</i>	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus
<i>Type of asset/liability information</i>	All assets and liabilities, both financial and capital, short-term and long-term	Only assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets included	All assets and liabilities, both financial and capital, and short-term and long-term
<i>Type of inflow/outflow information</i>	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and payment is due during the year or soon thereafter.	All revenues and expenses during year, regardless of when cash is received or paid

Figure A-2 summarizes the major features of the City's financial statements, including the portion of the City government they cover and the types of information they contain. The remainder of this overview section of management's discussion and analysis explains the structure and contents of each of the statements.

Government-Wide Statements

The government-wide statements report information about the City as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the government's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two government-wide statements report the City's net position and how they have changed. Net position—the difference between the City's assets and liabilities—is one way to measure the City's financial health or *position*.

- Over time, increases or decreases in the City's net position are an indicator of whether its financial health is improving or deteriorating, respectively.
- To assess the overall health of the City, one needs to consider additional non-financial factors such as changes in the City's tax base.

- The government-wide financial statements of the City include the *Governmental activities*. Most of the City's basic services are included here, such as general administration, police, and fire. Property, franchise and sales taxes finance most of these activities.

Fund Financial Statements

The fund financial statements provide more detailed information about the City's most significant *funds*—not the City as a whole. Funds are accounting devices that the City uses to keep track of specific sources of funding and spending for particular purposes.

- Some funds are required by State law and by bond covenants.
- The City Council establishes other funds to control and manage money for particular purposes or to show that it is properly using certain taxes and grants.

The City has the following kinds of funds:

- *Governmental funds*—Most of the City's basic services are included in governmental funds, which focus on (1) how *cash and other financial assets* that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental fund statements provide a detailed *short-term* view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, we provide additional information on the subsequent page, which explains the relationship (or differences) between them.
- *Proprietary funds*—Services for which the City charges customers a fee are generally reported in proprietary funds. Proprietary funds, like the government-wide statements, provide both long-term and short-term financial information.

FINANCIAL ANALYSIS OF THE CITY AS A WHOLE

The City's combined net position was \$14.1 million at September 30, 2019. (See Table A-1).

Table A-1
City's Net Position

	Governmental Activities		Business-Type Activities		Total	
	2019	2018	2019	2018	2019	2018
<i>Assets:</i>						
Current Assets	\$ 6,982,432	\$ 8,372,308	\$ 1,087,056	\$ 1,081,791	\$ 8,069,488	\$ 9,454,099
Capital Assets (net)	6,181,923	4,936,524	4,574,876	4,702,363	10,756,799	9,638,887
<i>Total Assets</i>	<u>13,164,355</u>	<u>13,308,832</u>	<u>5,661,932</u>	<u>5,784,154</u>	<u>18,826,287</u>	<u>19,092,986</u>
<i>Deferred Outflows:</i>	<u>1,074,790</u>	<u>560,029</u>	<u>186,682</u>	<u>161,833</u>	<u>1,261,472</u>	<u>721,862</u>
<i>Liabilities:</i>						
Current Liabilities	560,849	882,175	198,715	177,462	759,564	1,059,637
Long-Term Liabilities	2,680,677	2,009,963	2,315,459	2,378,620	4,996,136	4,388,583
<i>Total Liabilities</i>	<u>3,241,526</u>	<u>2,892,138</u>	<u>2,514,174</u>	<u>2,556,082</u>	<u>5,755,700</u>	<u>5,448,220</u>
<i>Deferred Inflows:</i>	<u>240,162</u>	<u>311,872</u>	<u>15,590</u>	<u>20,404</u>	<u>255,752</u>	<u>332,276</u>
<i>Net Position:</i>						
Invested in Capital Assets	5,014,002	3,654,712	2,344,594	2,373,098	7,358,596	6,027,810
Restricted	1,427,069	1,323,933	-	-	1,427,069	1,323,933
Unrestricted	4,316,386	5,686,206	974,256	996,403	5,290,642	6,682,609
<i>Total Net Position</i>	<u>\$ 10,757,457</u>	<u>\$ 10,664,851</u>	<u>\$ 3,318,850</u>	<u>\$ 3,369,501</u>	<u>\$ 14,076,307</u>	<u>\$ 14,034,352</u>

Governmental Activities

- Property tax rates remained the same for the fiscal year ending September 30, 2019, but increasing valuations increased property tax revenues \$136 thousand.
- Cost of living adjustments for employees contributed to an overall increase in governmental activities expenses of 3%.

Business-Type Activities

- Utility revenues decreased based on weaker consumption than previous years.
- However, expenses increased 8%, primarily in the area of wages and depreciation.

Table A-2
Changes in City's Net Position

	Governmental Activities		Business-Type Activities		Total	
	2019	2018	2019	2018	2019	2018
<i>Program Revenues:</i>						
Charges for Services	\$ 733,198	\$ 889,636	\$ 847,653	\$ 919,518	\$ 1,580,851	\$ 1,809,154
Operating Grants and Contributions	31,604	30,587	-	-	31,604	30,587
<i>General Revenues:</i>						
Taxes	4,592,532	4,407,899	-	-	4,592,532	4,407,899
Interest Earnings	156,442	104,156	15,964	11,824	172,406	115,980
Miscellaneous	106,098	79,382	-	9,838	106,098	89,220
TOTAL REVENUES	\$ 5,619,874	\$ 5,511,660	\$ 863,617	\$ 941,180	\$ 6,483,491	\$ 6,452,840
<i>Program Expenses:</i>						
Council	\$ 42,300	\$ 32,751	\$ -	\$ -	\$ 42,300	\$ 32,751
General Administration	1,031,768	969,746	-	-	1,031,768	969,746
Municipal Court	84,543	87,330	-	-	84,543	87,330
Public Works	487,720	504,453	-	-	487,720	504,453
Fire	1,870,964	1,732,408	-	-	1,870,964	1,732,408
Police	1,859,927	1,899,912	-	-	1,859,927	1,899,912
Development Services	83,741	102,599	-	-	83,741	102,599
Water Utility	-	-	892,218	822,572	892,218	822,572
Interest on Debt	88,355	69,153	-	-	88,355	69,153
TOTAL EXPENSES	\$ 5,549,318	\$ 5,398,352	\$ 892,218	\$ 822,572	\$ 6,441,536	\$ 6,220,924
Transfers	22,050	22,050	(22,050)	(22,050)	-	-
Change in Net Position	\$ 92,606	\$ 135,358	\$ (50,651)	\$ 96,558	\$ 41,955	\$ 231,916

Table A-3 presents the cost of each of the City's largest functions, as well as each function's net cost (total cost less fees generated by the activities and intergovernmental aid). The net cost reflects what was funded by state revenues as well as local tax dollars. The cost of all *governmental* activities this year was \$5.5 million. Taxpayers paid for 61% of these activities through property taxes of \$3.4 million. 13% of the cost was paid by those who directly benefited from the programs.

Table A-3
Net Cost of Selected City Functions

	Total Cost of			Net Cost of		
	Services		Percentage Change	Services		Percentage Change
	2019	2018		2019	2018	
Council	\$ 42,300	\$ 32,751	29.2	\$ 42,300	\$ 32,751	29.2
General Administration	1,031,768	969,746	6.4	963,949	904,434	6.6
Municipal Court	84,543	87,330	(3.2)	(83,451)	(88,468)	(5.7)
Public Works	487,720	504,453	(3.3)	487,720	504,453	(3.3)
Fire	1,870,964	1,732,408	8.0	1,746,113	1,583,070	10.3
Police	1,859,927	1,899,912	(2.1)	1,854,115	1,893,849	(2.1)
Development Services	83,741	102,599	(18.4)	(314,585)	(421,113)	(25.3)
Water Utility	892,218	822,572	8.5	44,565	69,153	(35.6)

FINANCIAL ANALYSIS OF THE CITY'S FUNDS

- The General fund increased its fund balance by \$30 thousand.
- The Capital Replacement Fund decreased \$1.1 million primarily from the purchase of a new fire truck.
- Other nonmajor governmental funds were largely unchanged.

Budgetary Highlights

- General Fund revenues fell short of the budget by \$87 thousand and expenditures were under budget by \$168 thousand.
- The General Fund fund balance increased \$72 thousand more than the budget anticipated.

CAPITAL ASSETS

As of September 30, 2019, the City had invested \$19.2 million in a broad range of capital assets, including land, equipment, buildings, and vehicles. Significant additions include a new fire truck. (See Table A-4.) More detailed information about the City's capital assets is presented in the notes to the financial statements.

Table A-4
City's Capital Assets
(in thousands dollars)

	Governmental		Business-Type				Total
	Activities		Activities		Total		Percentage
	2019	2018	2019	2018	2019	2018	Change
Land	\$ 112	\$ 112	\$ 30	\$ 30	\$ 142	\$ 142	0.0
Water Rights	-	-	369	369	369	369	0.0
Buildings and Improvements	3,853	3,733	102	102	3,955	3,835	3.1
Infrastructure	2,821	2,771	7,125	7,277	9,946	10,048	(1.0)
Equipment	4,323	3,618	262	281	4,585	3,899	17.6
Construction in Progress	153	50	-	-	153	50	206.0
Totals at Historical Cost	11,262	10,284	7,888	8,059	19,150	18,343	4.4
Total Accumulated Depreciation	(5,080)	(5,347)	(3,313)	(3,357)	(8,393)	(8,704)	(3.6)
Net Capital Assets	\$ 6,182	\$ 4,937	\$ 4,575	\$ 4,702	\$ 10,757	\$ 9,639	11.6

LONG-TERM DEBT

The City had debt as summarized in Table A-5. In 2018, refunding bonds were issued in the amount of \$1.4 million. More detailed information about the City's debt is presented in the notes to the financial statements.

Table A-5
City's Long-Term Debt
(in thousands dollars)

	Governmental Activities		Business-Type Activities		Total		Total Percentage Change
	2019	2018	2019	2018	2019	2018	
Bonds Payable	<u>\$ 1,235</u>	<u>\$ 1,359</u>	<u>\$ 2,346</u>	<u>\$ 2,455</u>	<u>\$ 3,581</u>	<u>\$ 3,814</u>	(6.1)

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The City adopted the same property tax rate for the 2019-2020 fiscal year. However, new properties added to the tax rolls are expected to increase the tax levy \$84 thousand. The General Fund expenditures are budgeted to decrease to \$5.2 million as the pace of capital outlay is expected to slow. Most other General Fund expenditures are expected to increase approximately 2%.

Water fund revenues are expected to increase based on an increased debt service rate. Expenses are also expected to increase for personnel and maintenance.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the City Manager at 900 Saddletree Court, Shavano Park, Texas 78231.

BASIC FINANCIAL STATEMENTS

The basic financial statements include integrated sets of financial statements as required by the GASB. The sets of statements include:

- Government – Wide Financial Statements
- Fund Financial Statements:
 - Governmental Funds
 - Proprietary Funds
 - Fiduciary Funds

In addition, the notes to the financial statements are included to provide information that is essential to a user's understanding of the basic financial statements.



CITY OF SHAVANO PARK
STATEMENT OF NET POSITION
SEPTEMBER 30, 2019

	Governmental Activities	Business-Type Activities	Total
ASSETS			
Cash and Cash Equivalents	\$ 6,165,135	\$ 608,868	\$ 6,774,003
Investments	503,522	253,086	756,608
Receivables (net of allowances for uncollectibles):			
Ad Valorem Taxes	37,817	-	37,817
Other	278,455	148,275	426,730
Prepaid Expenses	2,500	600	3,100
Inventory	-	71,230	71,230
Internal Balances	(4,997)	4,997	-
Capital Assets (net)	6,181,923	4,574,876	10,756,799
TOTAL ASSETS	13,164,355	5,661,932	18,826,287
DEFERRED OUTFLOWS			
Deferred Loss on Debt Refundings	67,519	115,846	183,365
Deferred Pension Related Outflows	1,000,396	70,396	1,070,792
Deferred OPEB Related Outflows	6,875	440	7,315
TOTAL DEFERRED OUTFLOWS	1,074,790	186,682	1,261,472
LIABILITIES			
Accounts Payable	89,612	38,769	128,381
Accrued Wages	125,181	5,704	130,885
Accrued Compensated Absences	174,811	3,245	178,056
Accrued Interest	4,408	9,528	13,936
Deposits and Unearned Revenue	-	16,000	16,000
<i>Long-term Liabilities:</i>			
Due within One Year	166,837	125,469	292,306
Due in More than One Year	1,068,604	2,220,660	3,289,264
Total OPEB Liability	104,572	5,876	110,448
Net Pension Liability	1,507,501	88,923	1,596,424
TOTAL LIABILITIES	3,241,526	2,514,174	5,755,700
DEFERRED INFLOWS			
Deferred Pension Related Inflows	232,011	15,043	247,054
Deferred OPEB Related Inflows	8,151	547	8,698
TOTAL DEFERRED OUTFLOWS	240,162	15,590	255,752
NET POSITION			
Net Investment in Capital Assets	5,014,002	2,344,594	7,358,596
Restricted for:			
Debt Service	193,251	-	193,251
Police Department	601,391	-	601,391
Municipal Court	56,257	-	56,257
Street Maintenance	469,261	-	469,261
PEG Funds	106,909	-	106,909
Unrestricted	4,316,386	974,256	5,290,642
TOTAL NET POSITION	\$ 10,757,457	\$ 3,318,850	\$ 14,076,307

See accompanying notes to basic financial statements.

CITY OF SHAVANO PARK
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2019

Functions and Programs	Expenses	Program Revenues	
		Charges for Services	Operating Grants and Contributions
Primary Government:			
<i>Governmental Activities:</i>			
Council	\$ 42,300	\$ -	\$ -
General Administration	1,031,768	48,738	19,081
Municipal Court	84,543	167,994	-
Public Works	487,720	-	-
Fire	1,870,964	114,459	10,392
Police	1,859,927	3,681	2,131
Development Services	83,741	398,326	-
Interest on Long-term Debt	88,355	-	-
<i>Total Governmental Activities</i>	<u>5,549,318</u>	<u>733,198</u>	<u>31,604</u>
<i>Business-Type Activities:</i>			
Water Utility	<u>892,218</u>	<u>847,653</u>	<u>-</u>
<i>Total Business-Type Activities</i>	<u>892,218</u>	<u>847,653</u>	<u>-</u>
Total Primary Government	<u>\$ 6,441,536</u>	<u>\$ 1,580,851</u>	<u>\$ 31,604</u>
General Revenues:			
Taxes			
Ad Valorem Taxes			
Sales Taxes			
Other Taxes			
Interest and Investment Earnings			
Miscellaneous			
Total General Revenues			
Transfers			
Change in Net Position			
Net Position at Beginning of Year			
Net Position at End of Year			

See accompanying notes to basic financial statements.

Net (Expense) Revenue and Changes in Net Position

Primary Government

<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
\$ (42,300)		\$ (42,300)
(963,949)		(963,949)
83,451		83,451
(487,720)		(487,720)
(1,746,113)		(1,746,113)
(1,854,115)		(1,854,115)
314,585		314,585
<u>(88,355)</u>		<u>(88,355)</u>
<u>(4,784,516)</u>		<u>(4,784,516)</u>
	\$ (44,565)	(44,565)
	<u>(44,565)</u>	<u>(44,565)</u>
		<u>(4,829,081)</u>
3,409,066	-	3,409,066
686,754	-	686,754
496,712	-	496,712
156,442	15,964	172,406
106,098	-	106,098
<u>4,855,072</u>	<u>15,964</u>	<u>4,871,036</u>
<u>22,050</u>	<u>(22,050)</u>	<u>-</u>
92,606	(50,651)	41,955
10,664,851	3,369,501	14,034,352
<u>\$ 10,757,457</u>	<u>\$ 3,318,850</u>	<u>\$ 14,076,307</u>

CITY OF SHAVANO PARK
BALANCE SHEET - GOVERNMENTAL FUNDS
SEPTEMBER 30, 2019

	Major Fund General Fund	Major Fund Capital Replacement	Other Nonmajor Funds	Total Governmental Funds
ASSETS				
Cash and Cash Equivalents	\$ 2,740,319	\$ 2,547,388	\$ 877,428	\$ 6,165,135
Investments	503,522	-	-	503,522
Receivables (net of allowances for uncollectibles):				
Property Taxes	35,626	-	2,190	37,816
Other Receivables	232,435	-	46,020	278,455
Prepaid Items	2,500	-	-	2,500
Due from Other Funds	253	-	605,265	605,518
TOTAL ASSETS	\$ 3,514,655	\$ 2,547,388	\$ 1,530,903	\$ 7,592,946
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES				
<i>Liabilities:</i>				
Accounts Payable	\$ 52,915	\$ 34,000	\$ 2,696	\$ 89,611
Accrued Wages	125,181	-	-	125,181
Due to Other Funds	610,262	-	253	610,515
<i>Total Liabilities</i>	<i>788,358</i>	<i>34,000</i>	<i>2,949</i>	<i>825,307</i>
<i>Deferred Inflows of Resources:</i>				
Unavailable Property Tax Revenue	35,626	-	2,190	37,816
Unavailable EMS Revenue	11,683	-	-	11,683
<i>Total Deferred Inflows of Resources</i>	<i>47,309</i>	<i>-</i>	<i>2,190</i>	<i>49,499</i>
<i>Fund Balances:</i>				
Nonspendable:				
Prepaid Items	2,500	-	-	2,500
Restricted for:				
Debt Service	-	-	195,469	195,469
Police Department	-	-	601,391	601,391
Municipal Court	-	-	56,257	56,257
Street Maintenance	-	-	469,261	469,261
PEG Funds	-	-	106,909	106,909
Committed for:				
Oak Wilt	-	-	96,477	96,477
Replacement of Capital Assets	-	2,513,388	-	2,513,388
Unassigned	2,676,488	-	-	2,676,488
<i>Total Fund Balances</i>	<i>2,678,988</i>	<i>2,513,388</i>	<i>1,525,764</i>	<i>6,718,140</i>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	\$ 3,514,655	\$ 2,547,388	\$ 1,530,903	\$ 7,592,946

See accompanying notes to basic financial statements.

CITY OF SHAVANO PARK
RECONCILIATION OF THE GOVERNMENTAL FUNDS
BALANCE SHEET TO THE STATEMENT OF NET POSITION
SEPTEMBER 30, 2019

TOTAL FUND BALANCE - TOTAL GOVERNMENTAL FUNDS \$ 6,718,140

Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital Assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. 6,181,923

Other long-term assets are not available to pay for current-period expenditures and, therefore, are deferred in the funds. 49,499

Accrued compensated absences are not due and payable in the current period and, therefore, not reported in the funds. (174,811)

Long-term liabilities, including capital leases and related accrued interest, are not due and payable in the current period and, therefore, not reported in the funds. (1,172,330)

Net pension liabilities (and related deferred outflows of resources) do not consume current financial resources and are not reported in the funds.

Net Pension Liability	(1,507,501)	
Pension Related Deferred Outflows	1,000,396	
Pension Related Deferred Inflows	<u>(232,011)</u>	(739,116)

Net other post-employment benefit liabilities (and related deferred outflows of resources) do not consume current financial resources and are not reported in the funds.

Net OPEB Liability	(104,572)	
OPEB Related Deferred Outflows	6,875	
OPEB Related Deferred Inflows	<u>(8,151)</u>	<u>(105,848)</u>

TOTAL NET POSITION - GOVERNMENTAL ACTIVITIES \$ 10,757,457

CITY OF SHAVANO PARK
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS
FOR THE YEAR ENDED SEPTEMBER 30, 2019

	Major Fund General Fund	Major Fund Capital Replacement	Total Nonmajor Funds	Total Governmental Funds
REVENUES				
Ad Valorem Taxes	\$ 3,297,725	\$ -	\$ 177,530	\$ 3,475,255
Sales Taxes	458,638	-	228,117	686,755
Mixed Beverage Tax	20,991	-	-	20,991
Franchise Fees	459,058	-	16,663	475,721
Licenses and Permits	385,096	-	13,230	398,326
Emergency Medical Services	159,857	-	-	159,857
Fines and Penalties	160,260	-	8,161	168,421
Interest Income	82,506	58,037	15,900	156,443
Miscellaneous	99,598	-	5,649	105,247
TOTAL REVENUES	\$ 5,123,729	\$ 58,037	\$ 465,250	\$ 5,647,016
EXPENDITURES				
<i>Current:</i>				
Council	\$ 42,300	\$ -	\$ -	\$ 42,300
General Administration	849,144	-	-	849,144
Municipal Court	81,233	-	-	81,233
Public Works	448,171	-	-	448,171
Fire	1,608,148	-	2,012	1,610,160
Police	1,686,140	-	32,877	1,719,017
Development Services	83,741	-	-	83,741
Capital Outlay	57,618	1,539,500	94,067	1,691,185
<i>Debt Service:</i>				
Principal	-	-	174,790	174,790
Interest and Fiscal Charges	-	-	30,968	30,968
Bond Issuance Costs	-	-	28,707	28,707
TOTAL EXPENDITURES	\$ 4,856,495	\$ 1,539,500	\$ 363,421	\$ 6,759,416
Excess (Deficiency) of Revenues Over (Under) Expenditures	267,234	(1,481,463)	101,829	(1,112,400)
OTHER FINANCING SOURCES (USES)				
Sale of City Assets	39,447	45,000	-	84,447
Issuance of Refunding Bonds	-	-	1,100,383	1,100,383
Payment to Refunding Escrow Agent	-	-	(1,070,827)	(1,070,827)
Transfers In	34,050	310,756	-	344,806
Transfers Out	(310,756)	-	(12,000)	(322,756)
TOTAL OTHER FINANCING SOURCES (USES)	(237,259)	355,756	17,556	136,053
Net Change in Fund Balance	29,975	(1,125,707)	119,385	(976,347)
Fund Balances at Beginning of Year	2,649,013	3,639,095	1,406,379	7,694,487
Fund Balances at End of Year	<u>\$ 2,678,988</u>	<u>\$ 2,513,388</u>	<u>\$ 1,525,764</u>	<u>\$ 6,718,140</u>

See accompanying notes to basic financial statements.

CITY OF SHAVANO PARK
RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2019

NET CHANGE IN FUND BALANCES - GOVERNMENTAL FUNDS	\$	(976,347)
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Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay exceeded depreciation.		1,245,399
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Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds.		(111,588)
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Governmental funds report required contributions to employee pensions and other post-employment benefits as expenditures. However, in the Statement of Activities, the cost of these plans are recorded based on the actuarially determined cost of the plan. This is the amount that contributions exceeded (fell short of) the actuarially determined plan expenses.

Pension Plan	(201,482)	
OPEB Plan	(8,560)	(210,042)

The issuance of long-term debt (e.g. bonds and capital leases) provides current financial resources to the governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transactions, however, has any effect on net position. This amount is the net effect of these differences in the treatment of long-term debt and related items.

Principal Payments	174,790	
Issuance of Refunding Bonds	(1,100,383)	
Payment to Refunding Escrow Agent	1,070,827	145,234

Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.

Change in Compensated Absences	28,630	
Change in Deferred Loss on Refunding	(31,343)	
Change in Accrued Interest	2,663	(50)

CHANGE IN NET POSITION - GOVERNMENTAL ACTIVITIES	\$	92,606
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CITY OF SHAVANO PARK
STATEMENT OF NET POSITION – PROPRIETARY FUND
SEPTEMBER 30, 2019

	<u>Water Utility</u>
ASSETS	
<i>Current Assets:</i>	
Cash and Cash Equivalents	\$ 608,868
Investments	253,086
Receivables (net of allowances for uncollectibles)	148,275
Prepaid Expenses	600
Due From Other Funds	4,997
Inventory	<u>71,230</u>
<i>Total Current Assets</i>	1,087,056
Property and Equipment (net)	<u>4,574,876</u>
TOTAL ASSETS	<u>5,661,932</u>
 DEFERRED OUTFLOWS OF RESOURCES	
Deferred Loss on Debt Refundings	115,846
Pension Related Deferred Outflows	70,396
Pension OPEB Deferred Outflows	<u>440</u>
TOTAL DEFERRED OUTFLOWS	<u>186,682</u>
 LIABILITIES	
<i>Current Liabilities:</i>	
Accounts Payable	38,769
Accrued Wages	5,704
Accrued Compensated Absences	3,245
Accrued Interest	9,528
Deposits and Unearned Revenue	16,000
Current Portion of Long-Term Debt	<u>125,469</u>
<i>Total Current Liabilities</i>	<u>198,715</u>
 <i>Long-term Liabilities:</i>	
Long-term Debt (Net of Current Portion)	2,220,660
Total OPEB Liability	5,876
Net Pension Liability	<u>88,923</u>
<i>Total Long-term Liabilities</i>	<u>2,315,459</u>
TOTAL LIABILITIES	<u>2,514,174</u>
 DEFERRED INFLOWS OF RESOURCES	
Pension Related Deferred Inflows	15,043
OPEB Deferred Inflows	<u>547</u>
TOTAL DEFERRED OUTFLOWS	<u>15,590</u>
 NET POSITION	
Net Investment In Capital Assets	2,344,594
Unrestricted	<u>974,256</u>
TOTAL NET POSITION	<u><u>\$ 3,318,850</u></u>

See accompanying notes to basic financial statements.

CITY OF SHAVANO PARK
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION
PROPRIETARY FUND
FOR THE YEAR SEPTEMBER 30, 2019

	<u>Water Utility</u>
OPERATING REVENUES	
Water Service	\$ 817,621
Miscellaneous Charges	30,032
TOTAL OPERATING REVENUES	<u>847,653</u>
OPERATING EXPENSES	
Personnel	270,171
Materials and Supplies	16,540
Services	108,938
Water Lease	12,282
Maintenance	192,721
Depreciation	205,401
TOTAL OPERATING EXPENSES	<u>806,053</u>
OPERATING INCOME (LOSS)	<u>41,600</u>
NONOPERATING REVENUES (EXPENSES)	
Interest Income	15,964
Gain on Disposal of Capital Assets	641
Bond Issuance Costs	(7,470)
Interest Expense	(79,336)
TOTAL NONOPERATING REVENUES (EXPENSES)	<u>(70,201)</u>
INCOME (LOSS) BEFORE TRANSFERS	<u>(28,601)</u>
TRANSFERS	
Transfers Out	<u>(22,050)</u>
CHANGE IN NET POSITION	(50,651)
NET POSITION AT BEGINNING OF YEAR	3,369,501
NET POSITION AT END OF YEAR	<u>\$ 3,318,850</u>

See accompanying notes to basic financial statements.

CITY OF SHAVANO PARK
STATEMENT OF CASH FLOWS - PROPRIETARY FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2019

	<u>Water Utility</u>
Cash Flows From Operating Activities:	
Cash Received From Customers	\$ 768,436
Cash Paid to Employees for Services	(254,416)
Cash Paid to Suppliers for Goods and Services	<u>(305,762)</u>
Net Cash Provided (Used) by Operating Activities	<u>208,258</u>
Cash Flows From Noncapital Financing Activities:	
Transfers to Other Funds	<u>(14,252)</u>
Net Cash Provided (Used) by Noncapital Financing Activities	<u>(14,252)</u>
Cash Flows From Capital and Related Financing Activities:	
Proceeds from the Sale of Capital Assets	641
Purchase of Capital Assets	(77,914)
Issuance of Refunding Bonds	284,617
Payment to Refunding Escrow Agent	(280,256)
Bond Issuance Costs	(7,470)
Principal Payments on Long-Term Debt	(105,073)
Interest Paid	<u>(78,560)</u>
Net Cash Provided (Used) by Capital Financing Activities	<u>(264,015)</u>
Cash Flows From Investing Activities:	
Purchase of Investments	(1,405)
Investment Interest Received	<u>15,964</u>
Net Cash Provided (Used) by Investing Activities	<u>14,559</u>
Net Increase (Decrease) in Cash and Cash Equivalents	(55,450)
Cash and Cash Equivalents at Beginning of Year	<u>664,318</u>
Cash and Cash Equivalents at End of Year	<u><u>\$ 608,868</u></u>

See accompanying notes to basic financial statements.

CITY OF SHAVANO PARK
STATEMENT OF CASH FLOWS - PROPRIETARY FUND (CONTINUED)
FOR THE YEAR ENDED SEPTEMBER 30, 2019

	<u>Water Utility</u>
Reconciliation of Operating Income to Net Cash	
Provided (Used) by Operating Activities:	
Operating Income (Loss)	\$ 41,600
Adjustments to Reconcile Operating Income to Net Cash	
Provided (Used) by Operating Activities:	
Depreciation Expense	205,401
(Increase) Decrease in Operating Assets:	
Accounts Receivable (net)	(79,717)
Inventory	12,609
(Increase) Decrease in Deferred Outflows:	
Pension Related Deferred Outflows	(35,254)
OPEB Related Deferred Outflows	79
Increase (Decrease) in Current Liabilities:	
Accounts Payable	12,110
Accrued Wages	517
Accrued Compensated Absences	1,138
Deposits and Unearned Revenue	500
Net OPEB Liability	(51)
Net Pension Liability	54,140
Increase (Decrease) in Deferred Inflows:	
Pension Related Deferred Inflows	(5,361)
OPEB Related Deferred Inflows	547
Total Adjustments to Reconcile Operating Activities	<u>166,658</u>
Net Cash Provided (Used) by	
Operating Activities	<u>\$ 208,258</u>

See accompanying notes to basic financial statements.

CITY OF SHAVANO PARK
STATEMENT OF FIDUCIARY NET POSITION
AGENCY FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2019

	<u>Pet Document and Rescue Fund</u>
ASSETS	
Cash and Cash Equivalents	<u>\$ 2,367</u>
LIABILITIES	
Due to Others	<u>\$ 2,367</u>

See accompanying notes to basic financial statements.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2019

NOTE A -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

On the edge of the Texas Hill Country, the City of Shavano Park (the “City”) is located in the San Antonio Metropolitan Area in northwest Bexar County, approximately 12 miles north of downtown San Antonio. Shavano Park is surrounded by the City of San Antonio to the north, east, south, and west. Generally, the City’s boundaries are Loop 1604 on the north, Huebner Road on the south, Lockhill Selma on the west and Salado Creek on the east. The original Town of Shavano was established around 1881 along the Olmos Creek and served as a stagecoach and rail stop between San Antonio and Boerne. The area now occupied by the City of Shavano Park was part of the Stowers Ranch. In 1947, Wallace Rogers and Sons purchased the land for residential development starting in 1948. The city of Shavano Park was incorporated on June 19, 1956 as a general law city. The City of Shavano Park is a Type A General Law City operating under a Council/City Manager form of government, consisting of five council members and an elected Mayor. The City maintains its own water system, provides fire and EMS services, police protection, street maintenance, public works, code enforcement, building inspections, municipal court, and twice a year brush and bulky item pick-up. The financial statements of the City have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

1. REPORTING ENTITY

As required by generally accepted accounting principles, these financial statements present the government and its component units, entities for which the government is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the government’s operations; thus, data from these units, if any existed, would be combined with data of the primary government. Discretely presented component units, on the other hand, are reported in a separate column in the government-wide financial statements to emphasize they are legally separate from the government. As of September 30, 2019, the City had one component unit that is blended in these financial statements:

Shavano Park Crime Control and Prevention District

The City exerts significant control over the Crime Control and Prevention District (CCPD), a legally separate entity. The CCPD uses the taxing authority of the City and exists only to benefit the City and its community. City Council appoints all members of the Board, performs accounting and management functions, and approves the Budget. This qualifies the CCPD as a component unit, which is recorded as a separate fund of the City, using the blended method described in the previous paragraph. The CCPD collects a ¼ cent sales tax to support the police department of the City of Shavano Park. The CCPD does not issue separate financial statements.

2. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The **government-wide financial statements** include the statement of net position and the statement of activities. Government-wide statements report information on all of the activities of the City. The effect of interfund transfers has been removed from the government-wide statements but continues to be reflected on the fund statements. Governmental activities are supported mainly by taxes and intergovernmental revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods and services.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2019

NOTE A -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

2. **GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS** (Continued)

The statement of activities reflects the degree to which the direct expenses of a given function or segments are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included in program revenues are reported as general revenues.

Separate **fund financial statements** are provided for governmental funds and proprietary funds. The General Fund and Capital Replacement Fund meet the criteria as **major governmental funds**. The City's only proprietary fund (Water Utility) is a major fund.

3. **MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION**

The **government-wide financial statements** are reported using the economic resources measurement focus and the accrual basis of accounting. This measurement focus is also used for the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Revenue types which have been accrued consist of revenue from the investments, property taxes, intergovernmental revenue and charges for services. Grants are recognized as revenue when all applicable eligibility requirements imposed by the provider are met.

Revenues are classified as *program revenues* and *general revenues*. Program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. General revenues include all taxes, grants not restricted to specific programs, investment earnings, and other miscellaneous revenues.

Governmental fund level financial statements are reported using current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Measurable and available revenues include revenues expected to be received within 60 days after the fiscal year ends. Receivables which are measurable but not collectible within 60 days after the end of the fiscal period are reported as deferred revenue.

Expenditures generally are recorded when a fund liability is incurred; however, debt service expenditures, as well as expenditures related to compensated absences, pension benefits and other post-employment benefits, are recorded only when the liability has matured and payment is due.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2019

NOTE A -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

3. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION (Continued)

The government reports the following major governmental funds:

The General Fund is the general operating fund of the City and is always classified as a major fund. The General Fund is used to account for all financial resources except those required to be accounted for in another fund. Major revenue sources include property taxes, sales taxes, franchise fees and permits. Primary expenditures are for general administration, police and fire protection.

The Capital Replacement Fund is used to account for funds set aside for future capital asset replacements in accordance with the City's replacement schedule. The Fund receives budgeted annual contributions from the General Fund.

The City has the following types of nonmajor governmental funds: Debt Service and Special Revenue.

Proprietary fund level financial statements are used to account for activities, which are similar to those often found in the private sector. The measurement focus is upon determination of net income, financial position and cash flows. The City's Proprietary Fund is a Water Utility.

The **Proprietary Funds** are accounted for using the accrual basis of accounting as follows:

1. Revenues are recognized when earned, and expenses are recognized when the liabilities are incurred.
2. Current-year contributions, administrative expenses and benefit payments, which are not received or paid until the subsequent year, are accrued.

Proprietary funds distinguish operating revenues and expenses from non-operating. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations.

4. CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash deposits and investments with a maturity date within three (3) months of the date acquired by the City.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2019

NOTE A -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

5. INVESTMENTS

The City is required by Government Code Chapter 2256, The Public Funds Investment Act, to adopt, implement, and publicize an investment policy. That policy must address the following areas: (1) safety of principal and liquidity, (2) portfolio diversification, (3) allowable investments, (4) acceptable risk levels, (5) expected rates of return, (6) maximum allowable stated maturity of portfolio investments, (7) maximum average dollar-weighted maturity allowed based on the stated maturity date for the portfolio, (8) investment staff quality and capabilities, and (9) bid solicitation preferences for certificates of deposit. The Public Funds Investment Act ("Act") requires an annual audit of investment practices. Audit procedures in this area conducted as a part of the audit of the basic financial statements disclosed that in the areas of investment practices, management reports and establishment of appropriate policies, the City adhered to the requirements of the Act. Additionally, investment practices of the City were in accordance with local policies.

State statutes authorize the City to invest in (a) obligations of the United States or its agencies and instrumentalities; (b) direct obligations of the State of Texas or its agencies; (c) other obligations, the principal and interest of which are unconditionally guaranteed or insured by the State of Texas or the United States; (d) obligations of states, agencies, counties, cities, and other political subdivisions of any state having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than A or its equivalent; (e) certificates of deposit by state and national banks domiciled in this state that are (i) guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor; or, (ii) secured by obligations that are described by (a) - (e). Statutes also allow investing in local government investment pools organized and rated in accordance with the Interlocal Cooperation Act, whose assets consist exclusively of the obligations of the United States or its agencies and instrumentalities and repurchase assessments involving those same obligations. Earnings from these investments are added to each account monthly or quarterly. Investments are carried at fair value except for certificates of deposit and certain external investments pools which are carried at amortized cost.

6. ACCOUNTS RECEIVABLE

Property taxes are levied based on taxable value at January 1 prior to September 30 and become due October 1, 2018 and past due after January 31, 2019. Accordingly, receivables and revenues for property taxes are reflected on the government-wide statement based on the full accrual method of accounting.

Accounts receivable from other governments include amounts due from grantors for approved grants for specific programs and reimbursements for services performed by the City. Program grants are recorded as receivables and revenues at the time all eligibility requirements established by the provider have been met.

Reimbursements for services performed are recorded as receivables and revenues when they are earned in the government-wide statements. Included are fines and costs assessed by the court action and billable services for certain contracts. Revenues received in advance of the costs being incurred are recorded as deferred revenue in the fund statements. Receivables are shown net of an allowance for uncollectibles.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2019

NOTE A -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

7. PREPAID ITEMS

Payments made for goods and services in advance are recorded as prepaid items on the balance sheet.

8. SHORT-TERM INTERFUND RECEIVABLES/PAYABLES

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as “due from other funds” or “due to other funds” on the fund statements. Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as “internal balances.”

9. DEFERRED INFLOWS AND OUTFLOWS OF RESOURCES

A deferred outflow of resources is a consumption of net position that is applicable to a future reporting period while a deferred inflow of resources is an acquisition of net position. These items are presented in separate sections following assets (deferred outflows) or liabilities (deferred inflows) on the statement of net position.

Property tax revenues are recognized when they become both measurable and available in the fund statements. Available means when due, or past due, and receivable within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Property tax revenue not expected to be available for the current period are reflected as deferred revenue. Unavailable revenues arise when assets are recognized before revenue recognition criteria have been satisfied. Grant and reimbursement revenues received in advance of expenses/expenditures are reflected as unavailable revenue.

10. INVENTORY

Inventory consists of utility supplies. The inventory is recorded at average cost.

11. CAPITAL ASSETS

Capital assets, which include land, buildings and improvements, equipment, and infrastructure assets, are reported in the applicable governmental or business type activities column in the government-wide financial statements. Capital assets such as equipment are defined as assets with a cost of \$5,000 or more and a useful life in excess of 1 year. Infrastructure assets include City-owned streets, storm sewer, sidewalks, curbs and utilities. Capital assets are recorded at historical costs if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2019

NOTE A -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

11. CAPITAL ASSETS (Continued)

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Interest has not been capitalized during the construction period on property plant and equipment.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Asset</u>	<u>Estimated Life</u>
Buildings and Improvements	20 to 40 years
Streets, Utilities and Infrastructure	10 to 40 years
Furniture, Fixtures, Vehicles	3 to 20 years

12. COMPENSATED ABSENCES

Full-time employees earn vacation and sick leave and are allowed to accumulate unused leave. Unused sick leave is not paid upon termination. Liabilities for compensated absences are recognized in the governmental fund statements only to the extent the liabilities have matured (i.e. are due for payment). Compensated absences are accrued in the proprietary and government-wide statements.

13. LONG-TERM OBLIGATIONS

In the government-wide financial statements, long-term debt (including capital leases) and other long-term obligations are reported as liabilities under governmental activities or proprietary fund type statement of net position. On new bond issues, bond premiums and discounts are deferred and amortized over the life of the bond. Bond issuance costs are expensed as incurred.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs during the period incurred. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

On advance debt refundings in governmental funds, payments to defease debt are recorded as an other financing use. On debt refundings in proprietary and government-wide statements, the difference between the carrying amount of the refunded debt and the payment to defease the debt is amortized over the shorter of the lives of the new or refunded debts. The unamortized difference is recorded as a deferred outflow of resources.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2019

NOTE A -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

14. PENSIONS AND OTHER POST EMPLOYMENT BENEFITS

The net pension liability, deferred inflows and outflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Texas Municipal Retirement System (TMRS), and additions to and deductions from TMRS's fiduciary net position have been determined on the same basis as they are reported by TMRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

The total other post employment benefit liability, deferred inflows and outflows of resources, and OPEB expense, have been determined on the same basis as they are reported by TMRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms.

15. FUND BALANCES

In the fund financial statements, governmental funds report the following classifications of fund balance:

Nonspendable – Represents amounts that cannot be spent because they are either not in spendable form (such as inventory or prepaid items) or legally required to remain intact.

Restricted - Represents amounts that are constrained by external parties, constitutional provisions or enabling legislation.

Committed - Represents amounts that can only be used for a specific purpose by a resolution of City Council. Committed amounts cannot be used for any other purpose unless the City Council removes those constraints through the same formal action.

Assigned - Represents amounts which the City intends to use for a specific purpose but do not meet the criteria of restricted or committed. Assignments may be created by the Council or City Manager.

Unassigned - Represents the residual balance that may be spent on any other purpose of the City.

When an expenditure is incurred for a purpose in which multiple classifications are available, the City considers restricted balances spent first, committed second and assigned third.

It is the goal of the City to achieve and maintain an unassigned General Fund balance equal to 25 percent to 50 percent of budgeted expenditures. The City considers a balance of less than 20 percent to be a cause for concern, barring unusual or deliberate circumstances, and a balance of more than 50 percent as excessive. An amount in excess of 50 percent is to be considered for reservation to accumulate funding for capital projects and equipment, and/or to reduce the tax levy requirements, and shall be determined in conjunction with the annual budget process. In the event that the unassigned General Fund balance is less than the policy anticipates, the City shall plan to adjust budget resources in the subsequent fiscal years to restore the balance.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2019

NOTE A -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

16. NET POSITION

Net position represents the difference between assets and liabilities. Net position invested in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvements of those assets, and adding back unspent proceeds. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the City or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

17. OPERATING REVENUES AND EXPENSES

Operating revenues are those revenues that are generated directly from the primary activity of the enterprise. Operating expenses are the necessary costs incurred to provide the service that is the primary activity. Revenues and expenses not meeting these definitions are reported as nonoperating.

18. INTERFUND TRANSFERS

Legally authorized transfers are treated as interfund transfers and are included in the results of operations of both Governmental and Proprietary Funds.

19. USE OF ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE B -- DEPOSITS AND INVESTMENTS

1. Deposits

The City's funds are required to be deposited and invested under the terms of a depository contract. The depository bank deposits for safekeeping and trust with the City's agent bank approved pledge securities in an amount sufficient to protect City funds on a day-to-day basis during the period of the contract. The pledge of approved securities is waived only to the extent of the depository bank's dollar amount of Federal Deposit Insurance Corporation ("FDIC") insurance. At September 30, 2019, the carrying amount of the City's deposits were fully collateralized by a combination of federal deposit insurance (FDIC) and securities pledged by the City's depository.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2019

NOTE B -- DEPOSITS AND INVESTMENTS (Continued)

2. Investments

The City's investments at September 30, 2019 consisted of the following:

	Reported Amount
Certificates of Deposit	\$ 756,608
External Investment Pools:	
Texstar	2,200,236
Texpool	209,685
Total Investments	<u>\$ 3,166,529</u>

The certificates of deposit were covered by pledged securities from the City's depository and FDIC. The certificates are reported at amortized cost. The external investment pools operate in a manner consistent with the Securities and Exchange Commission's (SEC) Rule 2a7 of the Investment Company Act of 1940 but are not registered with the SEC as investment companies. The pools strive to maintain a consistent net asset value and qualify to be reported at amortized cost. Both pools are rated AAAm.

3. Analysis of Specific Deposit and Investment Risks

GASB Statement No. 40 requires a determination as to whether the City was exposed to the following specific investment risks at year end and if so, the reporting of certain related disclosures. The City has reviewed its risk exposure and does not believe it is exposed to significant credit risk, custodial credit risk, or concentration of credit risk.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2019

NOTE C -- PROPERTY TAX CALENDAR

The City's property tax is levied and becomes collectible each October 1 based on the assessed values listed as of the prior January 1, which is the date a lien attaches to all taxable property in the City. Assessed values are established by the Bexar County Appraisal District at 100% of estimated market value. Assessed values are reduced by lawful exemptions to arrive at taxable values. A revaluation of all property is required to be completed every four (4) years. The total taxable value as of January 1, 2018, upon which the fiscal 2019 levy was based, was \$1.238 billion (i.e., market value less exemptions). The estimated market value was \$1.293 billion, making the taxable value 96% of the estimated market value.

The City is permitted by the Constitution of the State of Texas to levy taxes up to \$2.50 per \$100 of taxable assessed valuation for all governmental purposes. The combined tax rate to finance general governmental services, including the payment of principal and interest on long-term debt, for the year ended September 30, 2019, was \$0.287742 per \$100 of assessed value, which means that the City has a tax margin of \$2.212258 for each \$100 value and could increase its annual tax levy by approximately \$27.4 million based upon the present assessed valuation before the limit is reached. However, the City may not adopt a tax rate that exceeds the effective tax rate calculated in accordance with the Texas Property Tax Code without holding two public hearings. The Property Tax Code subjects an increase in the proposed tax rate to a referendum election, if petitioned by registered voters, when the effective tax rate increase is more than eight percent (8%) of the previous year's maintenance and operations tax rate.

NOTE D -- OTHER RECEIVABLES

Other receivables for the City as of September 30, 2019 are as follows:

	General Fund	Nonmajor Funds	Governmental Totals	Water Utility
Sales and Mixed Beverage Tax	\$ 85,818	\$ 41,922	\$ 127,740	\$ -
Franchise Fees	126,254	4,098	130,352	-
EMS Charges	56,890	-	56,890	-
Utility Customers	-	-	-	148,275
Other Items	400	-	400	-
Allowance for Uncollectibles	(36,927)	-	(36,927)	-
Total Other Receivables	<u>\$ 232,435</u>	<u>\$ 46,020</u>	<u>\$ 278,455</u>	<u>\$ 148,275</u>

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2019

NOTE E -- INTERFUND TRANSACTIONS

Interfund balances as of September 30, 2019 were as follows:

Due From	Due To	Amount	Purpose
Nonmajor	General	\$ 253	<i>Reimbursement</i>
General	Nonmajor	605,265	<i>Collections on behalf of other funds</i>
General	Water	4,997	<i>Collections on behalf of other funds</i>
	Totals	<u>\$ 610,515</u>	

Interfund transfers during the year ending September 30, 2019 were as follows:

Transfer From	Transfer to	Amount	Purpose
General	Capital Replacement	\$ 310,756	<i>Save for future capital projects</i>
Nonmajor	General	12,000	<i>Contributions towards expenditures</i>
Water	General	22,050	<i>In support of administrative overhead</i>
		<u>\$ 344,806</u>	

NOTE F -- CAPITAL ASSETS

Governmental activities capital asset activity for the year ended September 30, 2019, was as follows:

<i>Governmental Activities</i>	Balance 10/1/2018	Additions	Disposals/ Transfers	Balance 9/30/2019
Land	\$ 111,687	\$ -	\$ -	\$ 111,687
Buildings and Improvements	3,733,422	119,631	-	3,853,053
Infrastructure	2,771,047	49,998	-	2,821,045
Vehicles and Equipment	3,617,832	1,415,654	(710,164)	4,323,322
Construction in Progress	49,869	103,445	-	153,314
	<u>10,283,857</u>	<u>1,688,728</u>	<u>(710,164)</u>	<u>11,262,421</u>
Less Accumulated Depreciation				
Buildings and Improvements	(1,311,866)	(100,419)	-	(1,412,285)
Vehicles and Equipment	(2,490,909)	(273,323)	710,164	(2,054,068)
Infrastructure	(1,544,558)	(69,587)	-	(1,614,145)
	<u>(5,347,333)</u>	<u>(443,329)</u>	<u>710,164</u>	<u>(5,080,498)</u>
Capital Assets, Net	<u>\$ 4,936,524</u>	<u>\$ 1,245,399</u>	<u>\$ -</u>	<u>\$ 6,181,923</u>

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2019

NOTE F -- CAPITAL ASSETS (Continued)

Land and construction in progress are not depreciated. Depreciation for the year ending September 30, 2019 was charged to the following functions:

General Administration	\$ 145,309
Municipal Court	38
Police	67,840
Fire	201,255
Public Works	<u>28,887</u>
Total Depreciation Expense - Governmental Activities	<u>\$ 443,329</u>

Business-type activities capital asset activity for the year ended September 30, 2019, was as follows:

<i>Business-Type Activities</i>	Balance 10/1/2018	Additions	Disposals/ Transfers	Balance 9/30/2019
Land	\$ 30,146	\$ -	\$ -	\$ 30,146
Water Rights	368,927	-	-	368,927
Buildings and Improvements	102,176	-	-	102,176
Plant and Infrastructure	7,277,056	46,739	(198,616)	7,125,179
Vehicles and Equipment	<u>280,923</u>	<u>31,175</u>	<u>(50,232)</u>	<u>261,866</u>
	<u>8,059,228</u>	<u>77,914</u>	<u>(248,848)</u>	<u>7,888,294</u>
Less Accumulated Depreciation				
Buildings and Improvements	(7,122)	(2,554)	-	(9,676)
Plant and Infrastructure	(3,118,169)	(193,186)	198,616	(3,112,739)
Vehicles and Equipment	<u>(231,574)</u>	<u>(9,661)</u>	<u>50,232</u>	<u>(191,003)</u>
	<u>(3,356,865)</u>	<u>(205,401)</u>	<u>248,848</u>	<u>(3,313,418)</u>
Capital Assets, Net	<u>\$ 4,702,363</u>	<u>\$ (127,487)</u>	<u>\$ -</u>	<u>\$ 4,574,876</u>

Land, water rights, and construction in progress are not depreciated.

NOTE G -- LONG-TERM DEBT

Changes in long term liabilities for the year ending September 30, 2019 were as follows:

	Balance 10/1/2018	Additions	Reductions	Balance 9/30/2019
Bonds	\$3,814,025	\$1,385,000	\$(1,617,455)	\$3,581,570
Net Pension Liability	735,750	1,125,888	(265,214)	1,596,424
Total OPEB Liability	111,263	9,839	(10,654)	110,448
<i>Grand Totals</i>	<u>\$4,661,038</u>	<u>\$2,520,727</u>	<u>\$(1,893,323)</u>	<u>\$5,288,442</u>

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2019

NOTE G -- LONG-TERM DEBT (Continued)

Changes in bonds outstanding for the year ending September 30, 2019 were as follows:

	Balance 10/1/2018	Additions	Reductions	Balance 9/30/2019	Due Within One Year
<i>Governmental Activities</i>					
2009 General Obligation	\$ 1,358,588	\$ -	\$ (1,203,668)	\$ 154,920	\$ 154,920
2018 General Obligation	-	1,100,383	(19,862)	1,080,521	11,917
<i>Total Governmental Activities</i>	<u>\$ 1,358,588</u>	<u>\$ 1,100,383</u>	<u>\$ (1,223,530)</u>	<u>\$ 1,235,441</u>	<u>\$ 166,837</u>
<i>Business-Type Activities</i>					
Bonds Payable:					
2009 General Obligation	\$ 351,412	\$ -	\$ (311,333)	\$ 40,079	\$ 40,079
2009 Certificates	55,000	-	(55,000)	-	-
2017 General Obligation	1,885,000	-	(10,000)	1,875,000	70,000
2017 General Obligation Premium	164,025	-	(12,455)	151,570	12,307
2018 General Obligation	-	284,617	(5,137)	279,480	3,083
<i>Total Business-Type Activities</i>	<u>\$ 2,455,437</u>	<u>\$ 284,617</u>	<u>\$ (393,925)</u>	<u>\$ 2,346,129</u>	<u>\$ 125,469</u>

General Obligation Refunding Bonds, Series 2009

The City issued \$2,795,000 in general obligation bonds in May 2009 to partially refund outstanding governmental and water utility debts. The debt service on the bonds are shared by the water utility fund and debt service fund. The bonds mature serially through February 15, 2026 and bear interest at rates between 3.50% and 4.375%. In 2018, the City issued bonds to refund all but the 2020 debt service outstanding on the series. The bonds were called in February 2019. The last remaining payment will be made in 2020.

General Obligation Refunding Bonds, Series 2017

The City issued \$1,925,000 in bonds in June 2017 to advance refund a portion of the 2009 Certificates of Obligation. The refunding resulted in gross savings of \$306 thousand with a present value of \$235 thousand. The debt service is funded by the water utility fund. The bonds mature serially through February 15, 2039 and bear interest at rates between 0.90% and 2.90%.

General Obligation Refunding Bonds, Series 2018

The City issued \$1,385,000 in bonds in November 2018 to advance refund a portion of the 2009 General Obligation Bonds. The refunding resulted in gross savings of \$46 thousand with a present value of \$44 thousand. The debt service is funded by a combination of interest and sinking property taxes and net water utility fund revenues. The bonds mature serially through February 15, 2026 and bear interest at 2.69%. The Bonds were privately placed with a bank and contain no subjective acceleration clauses, events of default with finance-related consequences or termination events with finance-related consequences.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2019

NOTE G -- LONG-TERM DEBT (Continued)

The annual requirements to amortize all long-term debt and obligations outstanding as of September 30, 2019, including interest payments, are as follows:

Fiscal Year Ending September 30,	Principal	Interest	Total
<u>Public Offerings</u>			
<i>Governmental Activities</i>			
2020	\$ 154,920	\$ 3,099	\$ 158,019
	<u>\$ 154,920</u>	<u>\$ 3,099</u>	<u>\$ 158,019</u>
<i>Business-Type Activities</i>			
2020	\$ 110,079	\$ 67,201	\$ 177,280
2021	70,000	65,000	135,000
2022	70,000	63,600	133,600
2023	70,000	62,200	132,200
2024	75,000	60,375	135,375
2025-2029	410,000	262,825	672,825
2030-2034	495,000	174,300	669,300
2035-2039	615,000	63,100	678,100
	<u>\$ 1,915,079</u>	<u>\$ 818,601</u>	<u>\$ 2,733,680</u>
<u>Private Placements</u>			
<i>Governmental Activities</i>			
2020	\$ 11,917	\$ 28,905	\$ 40,822
2021	170,818	26,448	197,266
2022	178,763	21,746	200,509
2023	182,735	16,884	199,619
2024	190,680	11,861	202,541
2025-2026	345,608	8,709	354,317
	<u>\$ 1,080,521</u>	<u>\$ 114,553</u>	<u>\$ 1,195,074</u>
<i>Business-Type Activities</i>			
2020	\$ 3,083	\$ 7,477	\$ 10,560
2021	44,182	6,841	51,023
2022	46,237	5,625	51,862
2023	47,265	4,367	51,632
2024	49,320	3,069	52,389
2025-2026	89,393	2,253	91,646
	<u>\$ 279,480</u>	<u>\$ 29,632</u>	<u>\$ 309,112</u>

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2019

NOTE H -- OPERATING LEASE

The City leased police tasers requiring 5 annual payments of \$8,640 through 2021.

NOTE I -- EMPLOYEES' RETIREMENT SYSTEMS

Texas Municipal Retirement System

Plan Description

The City participates as one of 883 plans in the nontraditional, joint contributory, hybrid defined benefit pension plan administered by the Texas Municipal Retirement System (TMRS). TMRS is an agency created by the state of Texas and administered in accordance with the TMRS Act, Subtitle G, Title 8, Texas Government Code (the TMRS Act) as an agent multiple-employer retirement system for municipal employees in the State of Texas. The TMRS Act places the general administration and management of the system with a six-member Board of Trustees. Although the Governor, with the advice and consent of the Senate, appoints the Board, TMRS is not fiscally dependent on the State of Texas. TMRS's defined benefit pension plan is a tax-qualified plan under Section 401(a) of the Internal Revenue Code. TMRS issues a publicly available comprehensive annual financial report (CAFR) that can be obtained at www.tmr.com.

All eligible employees of the City are required to participate in TMRS retirement system

Benefits Provided

TMRS provides retirement, disability, and death benefits. Benefit provisions are adopted by the governing body of the City, within the options available in the state statutes governing TMRS.

At retirement, the benefit is calculated as if the sum of the employee's contributions, with interest, and the City-financed monetary credits with interest were used to purchase an annuity. Members may choose to receive their retirement benefit in one of seven payment options. Members may also choose to receive a portion of their benefit as a Partial Lump Sum Distribution in an amount equal to 12, 24, or 36 monthly payments, which cannot exceed 75% of the member's deposits and interest.

The plan provisions are adopted by the governing body of the City, within the options available in the state statutes governing TMRS. Members are eligible to retire at age sixty (60) and above with five (5) or more years of service or with twenty (20) years of service regardless of age. A member is vested after five (5) years. The contribution rate for the employees is 7%, and the City matching percent is currently 2 to 1.

At the December 31 valuations and measurement dates, the following employees were covered by the benefit terms:

	2018
Inactive employees or beneficiaries currently receiving benefits	29
Inactive employees entitled to but not yet receiving benefits	80
Active employees	49
	<u>158</u>

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2019

NOTE I -- EMPLOYEES' RETIREMENT SYSTEMS (Continued)

Contributions

The contribution rates for employees in TMRS are either 5%, 6%, or 7% of employee gross earnings, and the City matching percentages are either 100%, 150%, or 200%, both as adopted by the governing body of the City. Under the state law governing TMRS, the contribution rate for each city is determined annually by the actuary, using the Entry Age Normal (EAN) actuarial cost method. The actuarially determined rate is the estimated amount necessary to finance the cost of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

Employees for the City were required to contribute 7% of their annual gross earnings during the fiscal year. The contribution rates for the City were 13.62% and 13.82% in calendar years 2018 and 2019, respectively. The City's contributions to TMRS for the year ended September 30, 2019 were \$423,371, the required contributions.

Net Pension Liability

The City's Net Pension Liability (NPL) was measured as of December 31, 2018, and the Total Pension Liability (TPL) used to calculate the Net Pension Liability was determined by an actuarial valuation as of that date.

Actuarial Assumptions

The Total Pension Liability in the December 31, 2018 actuarial valuation was determined using the following actuarial assumptions:

Actuarial Cost Method	Entry Age Normal
Amortization Method	Level Percentage of Payroll, Closed
Remaining Amortization Period	25 Years
Asset Valuation Method	10 Year Smoothed Market; 15% Soft Corridor
Inflation	2.50%
Salary Increases	3.5% to 10.5% including Inflation
Investment Rate of Return	6.75%
Retirement Age	Experience-based table of rates that are specific to the City's plan of benefits. Last updated for the 2015 valuation pursuant to an experience study of the period 2010 - 2014.
Mortality	RP2000 Combined Mortality Table with Blue Collar Adjustment with male rates multiplied by 109% and female rates multiplied by 103% and projected on a fully generational basis with scale BB.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2019

NOTE I -- EMPLOYEES' RETIREMENT SYSTEMS (Continued)

Actuarial Assumptions (Continued)

Salary increases were based on a service-related table. Mortality rates for active members, retirees, and beneficiaries were based on the gender-distinct RP2000 Combined Health Mortality Table, with male rates multiplied by 109% and female rates multiplied by 103%. The rates are projected on a fully generational basis by scale BB to account for future mortality improvements. For disabled annuitants, the gender-distinct RP2000 Combined Healthy Mortality Tables with Blue Collar Adjustment are used with male rates multiplied by 109% and female rates multiplied by 103% with a 3-year set-forward for both males and females. In addition, a 3% minimum mortality rate is applied to reflect the impairment for younger members who become disabled. The rates are projected on a fully generational basis by scale BB to account for future mortality improvements subject to the 3% floor.

The actuarial assumptions were developed primarily from the actuarial investigation of the experience of TMRS over the four year period from December 31, 2010 to December 31, 2014. They were adopted in 2015 and first used in the December 31, 2015 actuarial valuation. The post-retirement mortality assumption for healthy annuitants and Annuity Purchase Rate (APRs) are based on the Mortality Experience Investigation Study covering 2009 through 2011 and dated December 31, 2013. In conjunction with these changes first used in the December 31, 2013 valuation, the System adopted the Entry Age Normal actuarial cost method and a one-time change to the amortization policy. Plan assets are managed on a total return basis with an emphasis on both capital appreciation as well as the production of income, in order to satisfy the short-term and long-term funding needs of TMRS.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. In determining their best estimate of a recommended investment return assumption under the various alternative asset allocation portfolios, GRS focused on the area between (1) arithmetic mean (aggressive) without an adjustment for time (conservative) and (2) the geometric mean (conservative) with an adjustment for time (aggressive). The target allocation and best estimates of real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return (Arithmetic)</u>
Domestic Equity	17.50%	4.30%
International Equity	17.50%	6.10%
Core Fixed Income	10.00%	1.00%
Non-Core Fixed Income	20.00%	3.39%
Real Return	10.00%	3.78%
Real Estate	10.00%	4.44%
Absolute Return	10.00%	3.56%
Private Equity	5.00%	7.75%
	<u>100.00%</u>	

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2019

NOTE I -- EMPLOYEES' RETIREMENT SYSTEMS (Continued)

The discount rate used to measure the Total Pension Liability was 6.75%. The projection of cash flows used to determine the discount rate assumed that employee and employer contributions will be made at the rates specified in statute. Based on that assumption, the pension plan's Fiduciary Net Position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the Total Pension Liability.

Changes in the Net Pension Liability

The below schedule presents the changes in the Net Pension Liability as of December 31, 2018:

	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Balance at December 31, 2017	\$ 7,765,204	\$ 7,029,454	\$ 735,750
Changes for the year:			
Service Cost	561,741	-	561,741
Interest	538,203	-	538,203
Change of Benefit Terms	-	-	-
Difference Between Expected and Actual Experience	171,335	-	171,335
Changes of Assumptions	-	-	-
Contributions - Employer	-	413,117	(413,117)
Contributions - Employee	-	212,321	(212,321)
Net Investment Income	-	(210,552)	210,552
Benefit Payments, Including Refunds of Employee Contributions	(145,391)	(145,391)	-
Administrative Expense	-	(4,070)	4,070
Other Changes	-	(211)	211
Net Changes	1,125,888	265,214	860,674
Balance at December 31, 2018	\$ 8,891,092	\$ 7,294,668	\$ 1,596,424

The following presents the net pension liability of the City, calculated using the discount rate of 6.75%, as well as what the City's net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	Discount Rate 5.75%	Discount Rate 6.75%	Discount Rate 7.75%
Net Pension Liability (Asset)	\$ 3,230,175	\$ 1,596,424	\$ 304,741

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2019

NOTE I -- EMPLOYEES' RETIREMENT SYSTEMS (Continued)

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's Fiduciary Net Position is available in a separately-issued TMRS financial report. That report may be obtained on the Internet at www.tmr.com.

Pension Expense and Deferred Outflows/Inflows of Resources Related to Pensions

For the year ended September 30, 2019, the City recognized pension expense of \$638,379. Also as of September 30, 2019, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between Expected and Actual Economic Experience	\$ 148,091	\$ -
Changes in Actuarial Assumptions	-	-
Differences Between Projected and Actual Investment Earnings	612,932	247,054
Contributions Subsequent to the Measurement Date	309,769	-
	<u>\$ 1,070,792</u>	<u>\$ 247,054</u>

Deferred outflows of resources in the amount of \$309,769 is related to pensions resulting from contributions subsequent to the measurement date, and will be recognized as a reduction of the net pension liability for the plan year ending December 31, 2019. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

For the Plan Year ended December 31,	
2019	\$ 190,154
2020	108,068
2021	78,739
2022	137,008
	<u>\$ 513,969</u>

NOTE J -- OTHER POSTEMPLOYMENT BENEFITS

The City also participates in the cost sharing multiple-employer defined benefit group-term life insurance plan operated by the Texas Municipal Retirement System (TMRS) known as the Supplemental Death Benefits Fund (SDBF). The City elected, by ordinance, to provide group-term life insurance coverage to both current and retired employees. The City may terminate coverage under and discontinue participation in the SDBF by adopting an ordinance before November 1 of any year to be effective the following January 1.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2019

NOTE J -- OTHER POSTEMPLOYMENT BENEFITS (Continued)

The death benefit for active employees provides a lump-sum payment approximately equal to the employee's annual salary (calculated based on the employee's actual earnings, for the 12-month period preceding the month of death); retired employees are insured for \$7,500; this coverage is an "other postemployment benefit," or OPEB. Membership in the plan at December 31, 2018, the valuation and measurement date, consisted of:

	2018
Inactive employees or beneficiaries currently receiving benefits	16
Inactive employees entitled to but not yet receiving benefits	11
Active employees	49
	<u>76</u>

The City contributes to the SDBF at a contractually required rate as determined by an annual actuarial valuation. The rate is equal to the cost of providing one-year term life insurance. The funding policy for the SDBF program is to assure that adequate resources are available to meet all death benefit payments for the upcoming year; the intent is not to pre-fund retiree term life insurance during employees' entire careers. The assumptions of the plan are as follows:

Inflation	2.50%
Salary Increases	3.5% to 10.5% including Inflation
Discount Rate	3.71% based on Fidelity Index's 20-year Municipal GO AA Index
Administrative Expenses	Administrative expenses are paid through the Pension Trust and accounted for under reporting requirements under GASB Statement No. 68
Mortality Rates - Service Retirees	RP2000 Combined Mortality Table with Blue Collar Adjustment with male rates multiplied by 109% and female rates multiplied by 103% and projected on a fully generational basis with scale BB.
Mortality Rates - Disabled Retirees	RP2000 Combined Mortality Table with Blue Collar Adjustment with male rates multiplied by 109% and female rates multiplied by 103% with a 3-year set-forward for both males and females. The rates are projected on a fully generational basis with scale BB to account for future mortality improvements subject to the 3% floor.

Contribution rates were as follows:

Calendar Year	Contribution Rate	
	Total	Retiree Portion
2019	0.13%	0.03%
2018	0.12%	0.02%

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2019

NOTE J -- OTHER POSTEMPLOYMENT BENEFITS (Continued)

The City's total OPEB liability, as of December 31, 2018, the measurement and valuation date, was as follows:

	Total OPEB Liability
Balance at December 31, 2017	\$ 111,263
Changes for the year:	
Service Cost	6,066
Interest	3,773
Expected and Actual Experience Differences	(1,251)
Changes of Assumptions	(8,796)
Benefit Payments	(607)
Net Changes	(815)
Balance at December 31, 2018	\$ 110,448

There is no separate trust maintained to fund this total OPEB liability. No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75 to pay related benefits.

The following presents the TOL of the City, calculated using the discount rate of 3.71% as well as what the City's TOL would be if it were calculated using a discount rate that is 1-percentage point lower and 1-percentage point higher than the current rate:

	Discount Rate 2.71%	Discount Rate 3.71%	Discount Rate 4.71%
Total OPEB Liability (Asset)	\$ 134,368	\$ 110,448	\$ 92,309

For the year ended September 30, 2019, the City recognized OPEB expense of \$9,750. Also as of September 30, 2019, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between Expected and Actual Economic Experience	\$ -	\$ 1,083
Changes in Actuarial Assumptions	6,867	7,615
Contributions Subsequent to the Measurement Date	448	-
	\$ 7,315	\$ 8,698

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2019

NOTE J -- OTHER POSTEMPLOYMENT BENEFITS (Continued)

Deferred outflows of resources in the amount of \$448 is related to OPEB benefits resulting from contributions subsequent to the measurement date, and will be recognized as a reduction of the net pension liability for the plan year ended December 31, 2019. Other amounts reported as deferred outflows and inflows of resources related to OPEB will be recognized in OPEB expense as follows:

For the Plan Year ended December 31,		
2019	\$	(89)
2020		(89)
2021		(89)
2022		(89)
2023		(89)
Thereafter		(1,386)
	\$	<u>(1,831)</u>

NOTE K -- HIGHER EDUCATION FACILITIES CORPORATION

In October 1999, the City created City of Shavano Park, Texas, Higher Education Facilities Corporation (HEFC), a nonprofit corporation. The HEFC aides nonprofit educational institutions in providing educational facilities and housing facilities and facilities which are incidental, subordinate, or related thereto or appropriate in connection therewith under the provisions of Chapter 53A, Texas Education Code. In accordance with the terms establishing the nonprofit corporation, the city is not liable for any expenses incurred in establishing or administering the HEFC. The HEFC is not consolidated into the financial statements of City because it does not meet the requirements of being treated as a component unit of the City under governmental accounting standards. As of September 30, 2019, the HEFC had issued two series of Bonds:

Issue	Original Principal	Amount Outstanding	Maturity
2015 Series	\$ 5,200,000	\$ 4,490,000	2035
2016 Series	2,000,000	1,581,000	2026

NOTE L -- COMMITMENTS AND CONTINGENCIES

Litigation

The City is the subject of various claims and litigation that have arisen in the course of its operations. Management is of the opinion that the City's liability in these cases, if decided adversely to the City, will not have a significant effect on the City's financial position.

Commitments

The City entered into engineering agreements with a total amount of \$237 thousand. As of September 30, 2019, \$130 thousand had been incurred, leaving an estimated commitment of \$107 thousand.

CITY OF SHAVANO PARK
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
SEPTEMBER 30, 2019

NOTE M -- DESIGNATED NET POSITION

As of September 30, 2019, the City has designated \$534 thousand of the proprietary Water Utility Fund's \$974 thousand in unrestricted net position for capital projects.

NOTE N -- RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; business interruption; errors and omissions; injuries to employees; employee health benefits; and other claims of various natures. The City contracts with the Texas Municipal League (TML) to provide insurance coverage for property and casualty, and workers compensation. TML is a multi-employer group that provides for a combination of risk sharing among pool participants and stop loss coverage. Contributions are set annually by the provider. Liability by the City is generally limited to the contributed amounts for losses up to \$1,000,000.



REQUIRED SUPPLEMENTARY INFORMATION

Required supplementary information includes financial information and disclosures that are required by the GASB but are not considered a part of the basic financial statements. Such information includes:

- Budgetary Comparison Schedule – General Fund
- Schedule of Changes – Net Pension Liability
- Schedule of Pension Contributions
- Schedule of Changes – Total Other Postemployment Benefit Liability

CITY OF SHAVANO PARK
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2019

	Budget Amounts		Actual	Variance
	Original	Final	Amounts	
REVENUES				
Ad Valorem Taxes	\$ 3,311,152	\$ 3,343,452	\$ 3,297,725	\$ (45,727)
Sales Taxes	460,000	460,000	458,638	(1,362)
Mixed Beverage Tax	22,000	22,000	20,991	(1,009)
Franchise Fees	471,000	476,000	459,058	(16,942)
Licenses and Permits	429,075	429,075	385,096	(43,979)
Emergency Medical Services	110,000	134,600	159,857	25,257
Fines and Penalties	182,000	182,000	160,260	(21,740)
Interest Income	45,000	62,831	82,506	19,675
Miscellaneous	104,134	101,014	99,598	(1,416)
TOTAL REVENUES	<u>\$ 5,134,361</u>	<u>\$ 5,210,972</u>	<u>\$ 5,123,729</u>	<u>\$ (87,243)</u>
EXPENDITURES				
<i>Current:</i>				
Council	\$ 35,050	\$ 35,650	\$ 42,300	\$ (6,650)
General Administration	811,820	826,820	849,144	(22,324)
Municipal Court	84,239	84,239	81,233	3,006
Public Works	499,572	514,572	448,171	66,401
Fire	1,657,393	1,672,424	1,608,148	64,276
Police	1,731,381	1,730,561	1,686,140	44,421
Development Services	107,500	107,500	83,741	23,759
Capital Outlay	25,000	52,500	57,618	(5,118)
TOTAL EXPENDITURES	<u>\$ 4,951,955</u>	<u>\$ 5,024,266</u>	<u>\$ 4,856,495</u>	<u>\$ 167,771</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>182,406</u>	<u>186,706</u>	<u>267,234</u>	<u>80,528</u>
OTHER FINANCING SOURCES (USES)				
Sale of City Assets	\$ 45,000	\$ 45,000	\$ 39,447	\$ (5,553)
Transfers In	30,450	34,050	34,050	-
Transfers Out	(257,856)	(307,756)	(310,756)	(3,000)
TOTAL OTHER FINANCING SOURCES (USES)	<u>\$ (182,406)</u>	<u>\$ (228,706)</u>	<u>\$ (237,259)</u>	<u>\$ (8,553)</u>
Net Change in Fund Balance	-	(42,000)	29,975	71,975
Beginning Fund Balance	<u>2,649,013</u>	<u>2,649,013</u>	<u>2,649,013</u>	<u>-</u>
Ending Fund Balance	<u>\$ 2,649,013</u>	<u>\$ 2,607,013</u>	<u>\$ 2,678,988</u>	<u>\$ 71,975</u>

CITY OF SHAVANO PARK
NOTES TO SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-
BUDGET AND ACTUAL - GENERAL AND SPECIAL REVENUE FUNDS
SEPTEMBER 30, 2019

Budgetary Information – The budget is prepared in accordance with accounting principles generally accepted in the United States of America. The City maintains strict budgetary controls. The objective of these controls is to ensure compliance with legal provision embodied in the annual appropriated budget approved by the City Council and as such is a good management control device. The following are the funds which have legally adopted annual budgets: General Fund, Debt Service and Crime Control and Prevention District.

Budgetary preparation and control is exercised at the department level. Actual expenditures may not legally exceed appropriations at the fund level.

The City does not use encumbrances.

CITY OF SHAVANO PARK
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CHANGES – NET PENSION LIABILITY AND RELATED RATIOS
LAST FIVE PLAN (CALENDAR) YEARS

	Total Pension Liability				
	2014	2015	2016	2017	2018
Service Cost	\$ 370,994	\$ 415,475	\$ 473,885	\$ 512,241	\$ 561,741
Interest (on the Total Pension Liability)	342,494	383,127	417,517	476,720	538,203
Changes of Benefit Terms	-	-	-	-	-
Difference between Expected and Actual Experience	(19,418)	(35,818)	93,916	39,443	171,335
Change of Assumptions	-	59,151	-	-	-
Benefit Payments, Including Refunds of Employee Contributions	(109,427)	(162,266)	(115,623)	(139,198)	(145,391)
Net Change in Total Pension Liability	584,643	659,669	869,695	889,206	1,125,888
Total Pension Liability - Beginning	4,761,991	5,346,634	6,006,303	6,875,998	7,765,204
Total Pension Liability - Ending	<u>\$ 5,346,634</u>	<u>\$ 6,006,303</u>	<u>\$ 6,875,998</u>	<u>\$ 7,765,204</u>	<u>\$ 8,891,092</u>
	Plan Fiduciary Net Position				
	2014	2015	2016	2017	2018
Contributions - Employer	\$ 260,007	\$ 307,649	\$ 349,004	\$ 382,496	\$ 413,117
Contributions - Employee	153,047	158,233	179,502	196,584	212,321
Net Investment Income	240,054	6,990	340,526	802,552	(210,552)
Benefit Payments, Including Refunds of Employee Contributions	(109,427)	(162,266)	(115,623)	(139,198)	(145,391)
Administrative Expense	(2,505)	(4,256)	(3,848)	(4,160)	(4,070)
Other	(205)	(212)	(206)	(212)	(211)
Net Change in Net Position	540,971	306,138	749,355	1,238,062	265,214
Plan Fiduciary Net Position - Beginning	4,194,928	4,735,899	5,042,037	5,791,392	7,029,454
Plan Fiduciary Net Position - Ending	<u>\$ 4,735,899</u>	<u>\$ 5,042,037</u>	<u>\$ 5,791,392</u>	<u>\$ 7,029,454</u>	<u>\$ 7,294,668</u>
Net Pension Liability (Asset) - Ending	\$ 610,735	\$ 964,266	\$ 1,084,606	\$ 735,750	\$ 1,596,424
Plan Fiduciary Net Position as a Percentage of Total Pension Liability	88.58%	83.95%	84.23%	90.53%	82.04%
Covered Payroll	\$ 2,183,711	\$ 2,260,472	\$ 2,564,315	\$ 2,808,336	\$ 3,033,161
Net Pension Liability as a Percentage of Covered Payroll	27.97%	42.66%	42.30%	26.20%	52.63%

Information is being accumulated prospectively until ten years is available.

CITY OF SHAVANO PARK
SCHEDULE OF CITY CONTRIBUTIONS TO PENSION PLAN
LAST SIX FISCAL YEARS

Fiscal Year Ending September 30,	Actuarially Determined Contribution	Contributions In Relation to Actuarially Determined Contribution	Contribution Deficiency (Excess)	Covered Employee Payroll	Contributions as Percentage of Covered Employee Payroll
2014	\$ 243,300	\$ 243,300	\$ -	\$ 2,157,762	11.28%
2015	306,584	306,584	-	2,252,914	13.61%
2016	314,459	318,460	(4,001)	2,260,472	14.09%
2017	375,188	377,030	(1,842)	2,768,761	13.62%
2018	404,927	406,467	(1,540)	2,984,335	13.62%
2019	423,371	423,371	-	3,075,536	13.77%

Notes to Schedule of Contributions

Valuation Date:

Actuarially determined contribution rates are calculated as of December 31 and become effective in January, thirteen (13) months later.

Methods and Assumptions Used to Determine Contribution Rates:

Actuarial Cost Method	Entry Age Normal
Amortization Method	Level Percentage of Payroll, Closed
Remaining Amortization Period	25 Years
Asset Valuation Method	10 Year Smoothed Market; 15% Soft Corridor
Inflation	2.50%
Salary Increases	3.5% to 10.5% including Inflation
Investment Rate of Return	6.75%
Retirement Age	Experience-based table of rates that are specific to the City's plan of benefits. Last updated for the 2015 valuation pursuant to an experience study of the period 2010 - 2014.
Mortality	RP2000 Combined Mortality Table with Blue Collar Adjustment with male rates multiplied by 109% and female rates multiplied by 103% and projected on a fully generational basis with scale BB.

Changes in Benefits

None

Information is being accumulated prospectively until ten years is available.

CITY OF SHAVANO PARK
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CHANGES – TOTAL OTHER POSTEMPLOYMENT BENEFIT LIABILITY AND
RELATED RATIOS
LAST TWO PLAN (CALENDAR) YEARS

	Total OPEB Liability	
	2017	2018
Service Cost	\$ 5,055	\$ 6,066
Interest	3,629	3,773
Changes of Benefit Terms	-	-
Difference between Expected and Actual Experience	-	(1,251)
Change of Assumptions	9,387	(8,796)
Benefit Payments	(562)	(607)
Net Change in Total OPEB Liability	17,509	(815)
Total OPEB Liability - Beginning	93,754	111,263
Total OPEB Liability - Ending	<u>\$ 111,263</u>	<u>\$ 110,448</u>
Covered Payroll	\$ 2,808,336	\$ 3,033,161
Total OPEB Liability as a Percentage of Covered Payroll	3.96%	3.64%

Notes to Schedule of Changes in Liability

No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75 to pay related benefits.

Changes in Benefit Terms: None

Changes in Assumptions: None

Information is being accumulated prospectively until ten years is available.

SUPPLEMENTARY INFORMATION

Supplementary information includes financial statements and schedules not required by the GASB, nor a part of the basic financial statements, but are presented for purposes of additional analysis.

- Combining Statements – Nonmajor Governmental Funds
- Comparative Individual Fund Statements
 - General Fund
 - Water Utility

CITY OF SHAVANO PARK
COMBINING BALANCE SHEETS
NONMAJOR GOVERNMENTAL FUNDS
SEPTEMBER 30, 2019

		Special Revenue Funds		
	Debt Service Fund	Crime Control District	PEG Fund	Oak Wilt Fund
ASSETS				
Cash and Cash Equivalents	\$ 195,443	\$ 579,174	\$ 102,811	\$ -
Property Taxes Receivable (net)	2,190	-	-	-
Other Receivables	-	20,468	4,098	-
Due From Other Funds	26	-	-	96,477
TOTAL ASSETS	<u>\$ 197,659</u>	<u>\$ 599,642</u>	<u>\$ 106,909</u>	<u>\$ 96,477</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES & FUND BALANCES				
<i>Liabilities:</i>				
Accounts Payable	\$ -	\$ 620	\$ -	\$ -
Due to Other Funds	-	253	-	-
<i>Total Liabilities</i>	<u>-</u>	<u>873</u>	<u>-</u>	<u>-</u>
<i>Deferred Inflows of Resources:</i>				
Unavailable Property Tax Revenue	2,190	-	-	-
<i>Total Deferred Inflows</i>	<u>2,190</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Fund Balances:</i>				
Restricted For:				
Debt Service	195,469	-	-	-
Police	-	598,769	-	-
Municipal Court	-	-	-	-
Street Maintenance	-	-	-	-
PEG	-	-	106,909	-
Committed For:				
Oak Wilt	-	-	-	96,477
<i>Total Fund Balances</i>	<u>195,469</u>	<u>598,769</u>	<u>106,909</u>	<u>96,477</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES & FUND BALANCES	<u>\$ 197,659</u>	<u>\$ 599,642</u>	<u>\$ 106,909</u>	<u>\$ 96,477</u>

Special Revenue Funds					Total Nonmajor Funds
Street Maintenance	Court Tech and Security	Child Safety Fund	Police Forfeiture	LEOSE Training	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 877,428
-	-	-	-	-	2,190
21,454	-	-	-	-	46,020
447,807	56,257	4,595	-	103	605,265
<u>\$ 469,261</u>	<u>\$ 56,257</u>	<u>\$ 4,595</u>	<u>\$ -</u>	<u>\$ 103</u>	<u>\$ 1,530,903</u>
\$ -	\$ -	\$ 2,076	\$ -	\$ -	\$ 2,696
-	-	-	-	-	253
-	-	2,076	-	-	2,949
-	-	-	-	-	2,190
-	-	-	-	-	2,190
-	-	-	-	-	195,469
-	-	2,519	-	103	601,391
-	56,257	-	-	-	56,257
469,261	-	-	-	-	469,261
-	-	-	-	-	106,909
-	-	-	-	-	96,477
<u>469,261</u>	<u>56,257</u>	<u>2,519</u>	<u>-</u>	<u>103</u>	<u>1,525,764</u>
<u>\$ 469,261</u>	<u>\$ 56,257</u>	<u>\$ 4,595</u>	<u>\$ -</u>	<u>\$ 103</u>	<u>\$ 1,530,903</u>

CITY OF SHAVANO PARK
COMBINING STATEMENTS OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - NONMAJOR GOVERNMENTAL FUNDS
FOR THE FISCAL YEARS ENDED SEPTEMBER 30, 2019

		Special Revenue Funds		
	Debt Service Fund	Crime Control District	PEG Fund	Oak Wilt Fund
REVENUES				
Ad Valorem Taxes	\$ 177,530	\$ -	\$ -	\$ -
Sales Tax	-	113,458	-	-
Franchise Fees	-	-	16,663	-
Licenses and Permits	-	-	-	13,230
Fines and Forfeitures	-	-	-	-
Interest Income	4,701	9,573	1,626	-
Miscellaneous Income	-	-	-	-
TOTAL REVENUES	<u>\$ 182,231</u>	<u>\$ 123,031</u>	<u>\$ 18,289</u>	<u>\$ 13,230</u>
EXPENDITURES				
<i>Current:</i>				
Fire	\$ -	\$ -	\$ -	\$ -
Police	-	27,657	-	-
Capital Outlay	-	43,048	1,021	-
<i>Debt Service:</i>				
Principal	174,790	-	-	-
Interest and Fiscal Charges	30,968	-	-	-
Bond Issue Costs	28,707	-	-	-
TOTAL EXPENDITURES	<u>\$ 234,465</u>	<u>\$ 70,705</u>	<u>\$ 1,021</u>	<u>\$ -</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(52,234)</u>	<u>52,326</u>	<u>17,268</u>	<u>13,230</u>
OTHER FINANCING SOURCES (USES)				
Issuance of Refunding Bonds	\$ 1,100,383	\$ -	\$ -	\$ -
Payment to Refunding Escrow Agent	(1,070,827)	-	-	-
Transfer Out	-	(3,600)	-	-
TOTAL OTHER	<u>\$ 29,556</u>	<u>\$ (3,600)</u>	<u>\$ -</u>	<u>\$ -</u>
Net Change in Fund Balance	(22,678)	48,726	17,268	13,230
Fund Balances at Beginning of Year	<u>218,147</u>	<u>550,043</u>	<u>89,641</u>	<u>83,247</u>
Fund Balances at End of Year	<u>\$ 195,469</u>	<u>\$ 598,769</u>	<u>\$ 106,909</u>	<u>\$ 96,477</u>

Special Revenue Funds					
Street Maintenance	Court Tech and Security	Child Safety Fund	Police Forfeiture	LEOSE Training	Total Nonmajor Funds
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 177,530
114,659	-	-	-	-	228,117
-	-	-	-	-	16,663
-	-	-	-	-	13,230
-	7,733	-	428	-	8,161
-	-	-	-	-	15,900
-	-	3,996	-	1,653	5,649
<u>\$ 114,659</u>	<u>\$ 7,733</u>	<u>\$ 3,996</u>	<u>\$ 428</u>	<u>\$ 1,653</u>	<u>\$ 465,250</u>
\$ -	\$ -	\$ 2,012	\$ -	\$ -	\$ 2,012
-	-	3,242	428	1,550	32,877
49,998	-	-	-	-	94,067
-	-	-	-	-	174,790
-	-	-	-	-	30,968
-	-	-	-	-	28,707
<u>\$ 49,998</u>	<u>\$ -</u>	<u>\$ 5,254</u>	<u>\$ 428</u>	<u>\$ 1,550</u>	<u>\$ 363,421</u>
<u>64,661</u>	<u>7,733</u>	<u>(1,258)</u>	<u>-</u>	<u>103</u>	<u>101,829</u>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,100,383
-	-	-	-	-	(1,070,827)
-	(8,400)	-	-	-	(12,000)
<u>\$ -</u>	<u>\$ (8,400)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 17,556</u>
64,661	(667)	(1,258)	-	103	119,385
<u>404,600</u>	<u>56,924</u>	<u>3,777</u>	<u>-</u>	<u>-</u>	<u>1,406,379</u>
<u>\$ 469,261</u>	<u>\$ 56,257</u>	<u>\$ 2,519</u>	<u>\$ -</u>	<u>\$ 103</u>	<u>\$ 1,525,764</u>

CITY OF SHAVANO PARK
COMPARATIVE BALANCE SHEETS
GENERAL FUND
SEPTEMBER 30, 2019 AND 2018

	<u>2019</u>	<u>2018</u>
ASSETS		
Cash and Cash Equivalents	\$ 2,740,319	\$ 2,751,966
Investments	503,522	752,617
Receivables (net of allowances for uncollectibles):		
Property Taxes	35,626	96,134
Other Receivables	232,435	254,734
Prepaid Items	2,500	500
Due from Other Funds	<u>253</u>	<u>-</u>
TOTAL ASSETS	<u><u>\$ 3,514,655</u></u>	<u><u>\$ 3,855,951</u></u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES		
<i>Liabilities:</i>		
Accounts Payable	\$ 52,915	\$ 350,435
Accrued Expenditures	125,181	128,977
Due to Other Funds	<u>610,262</u>	<u>574,311</u>
<i>Total Liabilities</i>	<u>788,358</u>	<u>1,053,723</u>
<i>Deferred Inflows of Resources:</i>		
Unavailable Property Tax Revenue	35,626	96,134
Unavailable EMS Revenue	<u>11,683</u>	<u>57,081</u>
<i>Total Deferred Inflows of Resources</i>	<u>47,309</u>	<u>153,215</u>
<i>Fund Balances:</i>		
Nonspendable:		
Prepaid Items	2,500	500
Unassigned	<u>2,676,488</u>	<u>2,648,513</u>
<i>Total Fund Balance</i>	<u>2,678,988</u>	<u>2,649,013</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	<u><u>\$ 3,514,655</u></u>	<u><u>\$ 3,855,951</u></u>

CITY OF SHAVANO PARK
COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES IN FUND
BALANCES
GENERAL FUND
SEPTEMBER 30, 2019 AND 2018

	2019	2018
REVENUES		
Ad Valorem Taxes	\$ 3,297,725	\$ 3,049,746
Sales Taxes	458,638	413,230
Mixed Beverage Tax	20,991	20,647
Franchise Fees	459,058	474,837
Licenses and Permits	385,096	510,797
Emergency Medical Services	159,857	119,207
Fines and Penalties	160,260	167,715
Interest Income	82,506	54,643
Miscellaneous	99,598	135,501
TOTAL REVENUES	<u>\$ 5,123,729</u>	<u>\$ 4,946,323</u>
EXPENDITURES		
<i>Current:</i>		
Council	\$ 42,300	\$ 32,751
General Administration	849,144	817,060
Municipal Court	81,233	83,869
Public Works	448,171	467,560
Fire	1,608,148	1,573,899
Police	1,686,140	1,715,218
Development Services	83,741	102,599
Capital Outlay	57,618	466,452
TOTAL EXPENDITURES	<u>\$ 4,856,495</u>	<u>\$ 5,259,408</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>267,234</u>	<u>(313,085)</u>
OTHER FINANCING SOURCES (USES)		
Sales of City Assets	\$ 39,447	\$ 39,464
Transfers In	34,050	480,150
Transfers Out	<u>(310,756)</u>	<u>(629,635)</u>
TOTAL OTHER FINANCING SOURCES (USES)	<u>\$ (237,259)</u>	<u>\$ (110,021)</u>
Net Change in Fund Balance	29,975	(423,106)
BEGINNING FUND BALANCE	<u>2,649,013</u>	<u>3,072,119</u>
ENDING FUND BALANCE	<u><u>\$ 2,678,988</u></u>	<u><u>\$ 2,649,013</u></u>

CITY OF SHAVANO PARK
COMPARATIVE STATEMENTS OF NET POSITION
WATER UTILITY
SEPTEMBER 30, 2019 AND 2018

	2019	2018
ASSETS		
<i>Current Assets:</i>		
Cash and Cash Equivalents	\$ 608,868	\$ 664,318
Investments	253,086	251,681
Customer Receivables	148,275	68,558
Inventory and Prepaid Expenses	71,830	84,439
Due from Other Funds	4,997	12,795
<i>Total Current Assets</i>	<u>1,087,056</u>	<u>1,081,791</u>
Property and Equipment (net)	4,574,876	4,702,363
TOTAL ASSETS	<u>5,661,932</u>	<u>5,784,154</u>
DEFERRED OUTFLOWS OF RESOURCES		
Deferred Loss on Debt Refundings	115,846	126,172
Pension Related Deferred Outflows	70,396	35,142
OPEB Related Deferred Outflows	440	519
TOTAL DEFERRED OUTFLOWS	<u>186,682</u>	<u>161,833</u>
LIABILITIES		
<i>Current Liabilities:</i>		
Accounts Payable	38,769	26,659
Accrued Wages	5,704	5,187
Accrued Compensated Absences	3,245	2,107
Accrued Interest	9,528	10,482
Deposits and Unearned Revenue	16,000	15,500
Current Portion of Long-Term Debt	125,469	117,527
<i>Total Current Liabilities</i>	<u>198,715</u>	<u>177,462</u>
<i>Long-term Liabilities:</i>		
Long-term Debt (Net of Current Portion)	2,220,660	2,337,910
Total OPEB Liability	5,876	5,927
Net Pension Liability	88,923	34,783
<i>Total Long-term Liabilities</i>	<u>2,315,459</u>	<u>2,378,620</u>
TOTAL LIABILITIES	<u>2,514,174</u>	<u>2,556,082</u>
DEFERRED INFLOWS OF RESOURCES		
Pension Related Deferred Inflows	15,043	20,404
OPEB Related Deferred Inflows	547	-
TOTAL DEFERRED INFLOWS	<u>15,590</u>	<u>20,404</u>
NET POSITION		
Net Investment In Capital Assets	2,344,594	2,373,098
Unrestricted	974,256	996,403
TOTAL NET POSITION	<u>\$ 3,318,850</u>	<u>\$ 3,369,501</u>

CITY OF SHAVANO PARK
COMPARATIVE STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN FUND NET
POSITION
WATER UTILITY
SEPTEMBER 30, 2019 AND 2018

	2019	2018
OPERATING REVENUES		
Charges for Utility Service	\$ 817,621	\$ 869,190
Miscellaneous Charges	30,032	50,328
TOTAL OPERATING REVENUES	<u>847,653</u>	<u>919,518</u>
OPERATING EXPENSES		
Personnel	270,171	247,502
Materials and Supplies	16,540	16,113
Services	108,938	96,179
Water Lease	12,282	12,282
Maintenance	192,721	180,759
Depreciation	205,401	190,805
TOTAL OPERATING EXPENSES	<u>806,053</u>	<u>743,640</u>
OPERATING INCOME (LOSS)	<u>41,600</u>	<u>175,878</u>
NONOPERATING REVENUES (EXPENSES)		
Interest Income	15,964	11,824
Insurance Recoveries	-	9,838
Loss on Disposal of Capital Assets	641	4,705
Bond Issue Costs	(7,470)	-
Interest Expense	(79,336)	(83,637)
TOTAL NONOPERATING REVENUES (EXPENSES)	<u>(70,201)</u>	<u>(57,270)</u>
INCOME (LOSS) BEFORE TRANSFERS	<u>(28,601)</u>	<u>118,608</u>
TRANSFERS		
Transfers Out	(22,050)	(22,050)
TOTAL TRANSFERS	<u>(22,050)</u>	<u>(22,050)</u>
CHANGE IN NET POSITION	(50,651)	96,558
NET POSITION AT BEGINNING OF YEAR	<u>3,369,501</u>	<u>3,272,943</u>
NET POSITION AT END OF YEAR	<u>\$ 3,318,850</u>	<u>\$ 3,369,501</u>



CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2019

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>5,352,022.00</u>	<u>144,838.09</u>	<u>5,197,225.34</u>	<u>154,796.66</u>	<u>97.11</u>
TOTAL REVENUES	<u>5,352,022.00</u>	<u>144,838.09</u>	<u>5,197,225.34</u>	<u>154,796.66</u>	<u>97.11</u>
<u>EXPENDITURE SUMMARY</u>					
CITY COUNCIL	35,650.00	752.93	42,300.16 (6,650.16)	118.65
ADMINISTRATION	918,898.00	86,119.34	925,742.42 (6,844.42)	100.74
COURT	84,239.00	6,180.94	81,233.13	3,005.87	96.43
PUBLIC WORKS	594,644.00	51,757.86	531,840.36	62,803.64	89.44
FIRE DEPARTMENT	1,880,530.00	106,410.99	1,816,254.06	64,275.94	96.58
POLICE DEPARTMENT	1,730,561.00	138,060.41	1,686,140.00	44,421.00	97.43
DEVELOPMENT SERVICES	<u>107,500.00</u>	<u>9,831.21</u>	<u>83,741.26</u>	<u>23,758.74</u>	<u>77.90</u>
TOTAL EXPENDITURES	<u>5,352,022.00</u>	<u>399,113.68</u>	<u>5,167,251.39</u>	<u>184,770.61</u>	<u>96.55</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (254,275.59)	29,973.95 (29,973.95)	0.00

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
10-599-1010 CURRENT ADVALOREM TAXES	3,283,152.00 (330.19)	3,236,219.22	46,932.78	98.57
10-599-1020 DELINQUENT ADVALOREM TAXES	55,300.00	0.00	41,072.46	14,227.54	74.27
10-599-1030 PENALTY & INTEREST REVENUE	8,000.00	829.04	20,433.60 (12,433.60)	255.42
10-599-1040 MUNICIPAL SALES TAX	460,000.00	51,238.96	458,637.76	1,362.24	99.70
10-599-1060 MIXED BEVERAGE TAX	<u>22,000.00</u>	<u>0.00</u>	<u>20,991.36</u>	<u>1,008.64</u>	<u>95.42</u>
TOTAL TAXES	3,828,452.00	51,737.81	3,777,354.40	51,097.60	98.67
<u>FRANCHISE REVENUES</u>					
10-599-2020 FRANCHISE FEES - ELECTRIC	295,000.00	5,720.17	282,356.65	12,643.35	95.71
10-599-2022 FRANCHISE FEES - GAS	30,000.00	148.84	27,301.29	2,698.71	91.00
10-599-2024 FRANCHISE FEES - CABLE	80,000.00	107.07	83,310.66 (3,310.66)	104.14
10-599-2026 FRANCHISE FEES - PHONE	25,000.00 (442.84)	22,592.75	2,407.25	90.37
10-599-2027 FRANCHISE FEES - SAWS	14,000.00	0.00	11,722.54	2,277.46	83.73
10-599-2028 FRANCHISE FEES - REFUSE	<u>32,000.00</u>	<u>1,112.32</u>	<u>31,774.26</u>	<u>225.74</u>	<u>99.29</u>
TOTAL FRANCHISE REVENUES	476,000.00	6,645.56	459,058.15	16,941.85	96.44
<u>PERMITS & LICENSES</u>					
10-599-3010 BUILDING PERMITS	338,575.00	26,507.47	313,548.25	25,026.75	92.61
10-599-3012 PLAN REVIEW FEES	55,000.00	930.00	39,507.07	15,492.93	71.83
10-599-3018 CERT OF OCCUPANCY PERMITS	6,000.00	700.00	4,700.00	1,300.00	78.33
10-599-3020 PLATTING FEES	2,000.00	1,550.00	3,800.00 (1,800.00)	190.00
10-599-3025 VARIANCE/RE-ZONE FEES	2,000.00	1,750.00	1,750.00	250.00	87.50
10-599-3040 CONTRACTORS' LICENSES	5,000.00	422.25	1,600.50	3,399.50	32.01
10-599-3045 INSPECTION FEES	10,000.00	1,000.00	5,880.00	4,120.00	58.80
10-599-3048 COMMERCIAL SIGN PERMITS	500.00	0.00	2,150.00 (1,650.00)	430.00
10-599-3050 GARAGE SALE & OTHER PERMITS	1,000.00	70.00	1,560.00 (560.00)	156.00
10-599-3055 HEALTH INSPECTIONS	4,000.00	0.00	2,600.00	1,400.00	65.00
10-599-3060 DEVELOPMENT FEES	<u>5,000.00</u>	<u>8,000.00</u>	<u>8,000.00</u> (<u>3,000.00)</u>	<u>160.00</u>
TOTAL PERMITS & LICENSES	429,075.00	40,929.72	385,095.82	43,979.18	89.75
<u>COURT FEES</u>					
10-599-4010 MUNICIPAL COURT FINES	150,000.00	10,728.29	132,744.59	17,255.41	88.50
10-599-4021 ARREST FEES	5,000.00	450.77	4,736.32	263.68	94.73
10-599-4028 STATE COURT COST ALLOCATION	6,000.00	4,696.28	4,696.28	1,303.72	78.27
10-599-4030 WARRANT FEES	20,000.00	1,250.00	17,430.10	2,569.90	87.15
10-599-4036 JUDICIAL FEE - CITY	<u>1,000.00</u>	<u>60.10</u>	<u>652.86</u>	<u>347.14</u>	<u>65.29</u>
TOTAL COURT FEES	182,000.00	17,185.44	160,260.15	21,739.85	88.06
<u>POLICE/FIRE REVENUES</u>					
10-599-6010 POLICE REPORT REVENUE	400.00	67.40	419.75 (19.75)	104.94
10-599-6020 POLICE DEPT - UNCLAIMED FUN	0.00	0.00	76.00 (76.00)	0.00
10-599-6030 POLICE DEPT. REVENUE	4,000.00	260.00	3,185.00	815.00	79.63
10-599-6060 EMS FEES	<u>138,600.00</u>	<u>18,053.45</u>	<u>159,856.99</u> (<u>21,256.99)</u>	<u>115.34</u>
TOTAL POLICE/FIRE REVENUES	143,000.00	18,380.85	163,537.74 (20,537.74)	114.36

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MISC./GRANTS/INTEREST</u>					
10-599-7000 INTEREST INCOME	65,831.00	4,834.69	82,504.90 (16,673.90)	125.33
10-599-7021 FEDERAL GRANTS	11,880.00	0.00	11,880.00	0.00	100.00
10-599-7025 US DOJ VEST GRANT	4,000.00	0.00	1,711.53	2,288.47	42.79
10-599-7030 FORESTRY SERVICE GRANT	10,000.00	0.00	8,499.18	1,500.82	84.99
10-599-7037 STRAC	7,000.00	0.00	10,391.69 (3,391.69)	148.45
10-599-7040 PUBLIC RECORDS REVENUE	50.00	0.00	5.60	44.40	11.20
10-599-7050 ADMINISTRATIVE INCOME	4,000.00	4.91	3,219.35	780.65	80.48
10-599-7060 CC SERVICE FEES	4,000.00	465.08	4,556.52 (556.52)	113.91
10-599-7070 RECYCLING REVENUE	2,500.00	746.19	4,214.58 (1,714.58)	168.58
10-599-7075 SITE LEASE/LICENSE FEES	45,084.00	3,903.54	45,513.30 (429.30)	100.95
10-599-7084 DONATIONS- FIRE DEPARTMENT	50.00	0.00	0.00	50.00	0.00
10-599-7085 DONATIONS- POLICE DEPARTMEN	50.00	0.00	50.00	0.00	100.00
10-599-7086 DONATIONS- ADMINISTRATION	8,000.00	4.30	4,875.55	3,124.45	60.94
10-599-7087 DONATIONS - BEAUTIFICATION	0.00	0.00	1,000.00 (1,000.00)	0.00
10-599-7090 SALE OF CITY ASSETS	<u>45,000.00</u>	<u>0.00</u>	<u>39,446.88</u>	<u>5,553.12</u>	<u>87.66</u>
TOTAL MISC./GRANTS/INTEREST	207,445.00	9,958.71	217,869.08 (10,424.08)	105.02
<u>TRANSFERS IN</u>					
10-599-8020 TRF IN -WATER FUND	22,050.00	0.00	22,050.00	0.00	100.00
10-599-8040 TRF IN -CRIME CONTROL	3,600.00	0.00	3,600.00	0.00	100.00
10-599-8050 TRF IN -COURT RESTRICTED	8,400.00	0.00	8,400.00	0.00	100.00
10-599-8099 FUND BALANCE RESERVE	<u>52,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>52,000.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	86,050.00	0.00	34,050.00	52,000.00	39.57
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TOTAL NON-DEPARTMENTAL	5,352,022.00	144,838.09	5,197,225.34	154,796.66	97.11
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TOTAL REVENUES	<u>5,352,022.00</u>	<u>144,838.09</u>	<u>5,197,225.34</u>	<u>154,796.66</u>	<u>97.11</u>
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10 -GENERAL FUND
CITY COUNCIL

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SUPPLIES</u>					
10-600-2020 GENERAL OFFICE SUPPLIES	300.00	0.00	48.87	251.13	16.29
10-600-2035 COUNCIL/EMPLOYEE APPRECIATI	1,000.00	235.00	695.64	304.36	69.56
10-600-2037 CITY SPONSORED EVENTS	21,000.00	0.00	25,122.10 (4,122.10)	119.63
10-600-2040 MEETING SUPPLIES	1,000.00	235.75	1,739.98 (739.98)	174.00
10-600-2080 UNIFORMS	<u>600.00</u>	<u>254.32</u>	<u>600.82 (</u>	<u>0.82)</u>	<u>100.14</u>
TOTAL SUPPLIES	23,900.00	725.07	28,207.41 (4,307.41)	118.02
<u>SERVICES</u>					
10-600-3018 CITY WIDE CLEAN UP	1,400.00	0.00	796.00	604.00	56.86
10-600-3020 ASSOCIATION DUES & PUBS	1,750.00	0.00	1,747.00	3.00	99.83
10-600-3030 TRAINING/EDUCATION	2,000.00	0.00	1,765.00	235.00	88.25
10-600-3040 TRAVEL/LODGING/MEALS	<u>3,500.00</u>	<u>27.86</u>	<u>4,506.71 (</u>	<u>1,006.71)</u>	<u>128.76</u>
TOTAL SERVICES	8,650.00	27.86	8,814.71 (164.71)	101.90
<u>CONTRACTUAL</u>					
10-600-4088 ELECTION SERVICES	<u>2,500.00</u>	<u>0.00</u>	<u>4,835.04 (</u>	<u>2,335.04)</u>	<u>193.40</u>
TOTAL CONTRACTUAL	2,500.00	0.00	4,835.04 (2,335.04)	193.40
<u>CAPITAL OUTLAY</u>					
10-600-8015 NON-CAPITAL-COMPUTER EQUIPM	<u>600.00</u>	<u>0.00</u>	<u>443.00</u>	<u>157.00</u>	<u>73.83</u>
TOTAL CAPITAL OUTLAY	600.00	0.00	443.00	157.00	73.83
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TOTAL CITY COUNCIL	35,650.00	752.93	42,300.16 (6,650.16)	118.65

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-601-1010 SALARIES	424,184.00	35,960.05	429,882.77 (5,698.77)	101.34
10-601-1015 OVERTIME	1,000.00	39.55	369.10	630.90	36.91
10-601-1020 MEDICARE	6,267.00	510.53	6,050.54	216.46	96.55
10-601-1025 TWC (SUI)	1,242.00	0.00	54.00	1,188.00	4.35
10-601-1030 HEALTH INSURANCE	33,180.00	2,765.00	33,180.00	0.00	100.00
10-601-1031 HSA	222.00	14.80	177.60	44.40	80.00
10-601-1033 DENTAL INSURANCE	2,716.00	230.98	2,772.20 (56.20)	102.07
10-601-1035 VISION CARE INSURANCE	528.00	43.94	527.28	0.72	99.86
10-601-1036 LIFE INSURANCE	477.00	35.16	473.40	3.60	99.25
10-601-1037 WORKERS' COMP INSURANCE	1,242.00	254.04	1,096.52	145.48	88.29
10-601-1040 TMRS RETIREMENT	60,286.00	5,129.59	60,778.39 (492.39)	100.82
10-601-1070 SPECIAL ALLOWANCES	<u>6,975.00</u>	<u>536.56</u>	<u>6,952.20</u>	<u>22.80</u>	<u>99.67</u>
TOTAL PERSONNEL	538,319.00	45,520.20	542,314.00 (3,995.00)	100.74
<u>SUPPLIES</u>					
10-601-2020 GENERAL OFFICE SUPPLIES	7,000.00	772.66	7,775.29 (775.29)	111.08
10-601-2025 BENEFITS CITYWIDE	3,000.00	0.00	2,398.27	601.73	79.94
10-601-2030 POSTAGE/METER RENTAL	12,000.00	2,184.13	11,639.12	360.88	96.99
10-601-2035 EMPLOYEE APPRECIATION	2,500.00	147.20	2,258.55	241.45	90.34
10-601-2050 PRINTING & COPYING	1,000.00	0.00	1,296.41 (296.41)	129.64
10-601-2060 MED EXAMS/SCREENING/TESTING	<u>2,750.00</u>	<u>0.00</u>	<u>869.13</u>	<u>1,880.87</u>	<u>31.60</u>
TOTAL SUPPLIES	28,250.00	3,103.99	26,236.77	2,013.23	92.87
<u>SERVICES</u>					
10-601-3010 ADVERTISING EXPENSE	5,000.00	1,040.00	3,901.02	1,098.98	78.02
10-601-3012 PROF. SERVICES-ENGINEERS	10,000.00	500.00	4,052.87	5,947.13	40.53
10-601-3013 PROFESSIONAL SERVICES	7,000.00	5,000.00	8,262.50 (1,262.50)	118.04
10-601-3015 PROF. SERVICES-LEGAL	50,000.00	6,568.94	68,481.17 (18,481.17)	136.96
10-601-3016 CODIFICATION EXPENSE	2,500.00	2,715.00	3,865.00 (1,365.00)	154.60
10-601-3020 ASSOCIATION DUES & PUBLICAT	4,000.00	250.00	4,392.03 (392.03)	109.80
10-601-3030 TRAINING/EDUCATION	5,500.00	455.00	3,644.00	1,856.00	66.25
10-601-3040 TRAVEL/MILEAGE/LODGING/PERD	5,000.00	286.72	4,671.05	328.95	93.42
10-601-3050 LIABILITY INSURANCE	9,000.00	0.00	12,440.17 (3,440.17)	138.22
10-601-3075 BANK/CREDIT CARD FEES	5,000.00	351.13	3,204.41	1,795.59	64.09
10-601-3080 SPECIAL SERVICES	0.00	0.00	1,755.69 (1,755.69)	0.00
10-601-3085 WEBSITE TECHNOLGY	2,400.00	0.00	2,400.00	0.00	100.00
10-601-3087 CITIZENS COMMUNICATION/EDUC	<u>8,040.00</u>	<u>0.00</u>	<u>7,633.24</u>	<u>406.76</u>	<u>94.94</u>
TOTAL SERVICES	113,440.00	17,166.79	128,703.15 (15,263.15)	113.45
<u>CONTRACTUAL</u>					
10-601-4050 DOCUMENT STORAGE/ARCHIVES	4,000.00	211.00	4,675.72 (675.72)	116.89
10-601-4060 IT SERVICES	37,300.00	0.00	37,331.44 (31.44)	100.08
10-601-4075 COMPUTER SOFTWARE/INCODE	12,699.00	0.00	12,694.01	4.99	99.96
10-601-4083 AUDIT SERVICES	16,150.00	0.00	15,500.00	650.00	95.98
10-601-4084 BEXAR COUNTY APPRAISAL DIST	15,847.00	3,926.00	15,776.00	71.00	99.55
10-601-4085 BEXAR COUNTY TAX ASSESSOR	3,375.00	0.00	3,384.89 (9.89)	100.29
10-601-4086 CONTRACT LABOR	<u>0.00</u>	<u>266.00</u>	<u>2,132.75</u> (<u>2,132.75</u>)	<u>0.00</u>
TOTAL CONTRACTUAL	89,371.00	4,403.00	91,494.81 (2,123.81)	102.38

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MAINTENANCE</u>					
10-601-5005 EQUIPMENT LEASES	3,600.00	254.59	3,967.98 (367.98)	110.22
10-601-5010 EQUIPMENT MAINT & REPAIR	500.00	0.00	0.00	500.00	0.00
10-601-5015 ELECTRONIC EQPT MAINT	1,000.00	0.00	724.00	276.00	72.40
10-601-5030 BUILDING MAINTENANCE	<u>33,100.00</u>	<u>550.91</u>	<u>36,728.00</u> (<u>3,628.00)</u>	<u>110.96</u>
TOTAL MAINTENANCE	38,200.00	805.50	41,419.98 (3,219.98)	108.43
<u>UTILITIES</u>					
10-601-7042 UTILITIES - PHONE/CELL/VOIP	<u>17,540.00</u>	<u>1,602.79</u>	<u>16,576.54</u>	<u>963.46</u>	<u>94.51</u>
TOTAL UTILITIES	17,540.00	1,602.79	16,576.54	963.46	94.51
<u>CAPITAL OUTLAY</u>					
10-601-8015 NON-CAPITAL-COMPUTER	1,500.00	1,401.88	2,242.78 (742.78)	149.52
10-601-8025 NON-CAPITAL-OFFICE FURNITUR	200.00	0.00	155.99	44.01	78.00
10-601-8080 CAPITAL - IMPROVEMENTS	<u>40,000.00</u>	<u>12,115.19</u>	<u>24,520.40</u>	<u>15,479.60</u>	<u>61.30</u>
TOTAL CAPITAL OUTLAY	41,700.00	13,517.07	26,919.17	14,780.83	64.55
<u>INTERFUND TRANSFERS</u>					
10-601-9010 TRANSFERS/CAPITAL REPLACEME	<u>52,078.00</u>	<u>0.00</u>	<u>52,078.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL INTERFUND TRANSFERS	52,078.00	0.00	52,078.00	0.00	100.00
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TOTAL ADMINISTRATION	918,898.00	86,119.34	925,742.42 (6,844.42)	100.74

10 -GENERAL FUND
COURT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-602-1010 SALARIES	45,917.00	3,717.82	46,042.16 (125.16)	100.27
10-602-1015 OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
10-602-1020 MEDICARE	698.00	55.26	684.44	13.56	98.06
10-602-1025 TWC (SUI)	207.00	0.00	9.00	198.00	4.35
10-602-1036 LIFE INSURANCE	80.00	5.86	78.90	1.10	98.63
10-602-1037 WORKERS' COMP INSURANCE	139.00	27.40	118.47	20.53	85.23
10-602-1040 TMRS RETIREMENT	6,713.00	535.08	6,560.90	152.10	97.73
10-602-1070 SPECIAL ALLOWANCES	<u>1,200.00</u>	<u>92.30</u>	<u>1,153.75</u>	<u>46.25</u>	<u>96.15</u>
TOTAL PERSONNEL	55,954.00	4,433.72	54,647.62	1,306.38	97.67
<u>SUPPLIES</u>					
10-602-2020 OFFICE SUPPLIES	600.00	244.59	566.91	33.09	94.49
10-602-2050 PRINTING & COPYING	<u>1,000.00</u>	<u>0.00</u>	<u>360.00</u>	<u>640.00</u>	<u>36.00</u>
TOTAL SUPPLIES	1,600.00	244.59	926.91	673.09	57.93
<u>SERVICES</u>					
10-602-3015 JUDGE/PROSECUTOR	16,800.00	1,300.00	15,600.00	1,200.00	92.86
10-602-3020 ASSOCIATION DUES & PUBS	200.00	0.00	300.00 (100.00)	150.00
10-602-3030 TRAINING/EDUCATION	1,000.00	0.00	800.00	200.00	80.00
10-602-3040 TRAVEL/MILEAGE/LODGING/PERD	1,000.00	0.00	1,705.08 (705.08)	170.51
10-602-3050 LIABILITY INSURANCE	100.00	0.00	101.98 (1.98)	101.98
10-602-3070 PROPERTY INSURANCE	50.00	0.00	50.99 (0.99)	101.98
10-602-3075 BANK/CREDIT CARD FEES	<u>2,000.00</u>	<u>107.64</u>	<u>1,380.56</u>	<u>619.44</u>	<u>69.03</u>
TOTAL SERVICES	21,150.00	1,407.64	19,938.61	1,211.39	94.27
<u>CONTRACTUAL</u>					
10-602-4075 COMPUTER SOFTWARE/INCODE	<u>4,325.00</u>	<u>0.00</u>	<u>4,323.69</u>	<u>1.31</u>	<u>99.97</u>
TOTAL CONTRACTUAL	4,325.00	0.00	4,323.69	1.31	99.97
<u>UTILITIES</u>					
10-602-7042 UTILITIES - PHONE/CELL/VOIP	<u>1,020.00</u>	<u>94.99</u>	<u>1,233.51</u> (<u>213.51)</u>	<u>120.93</u>
TOTAL UTILITIES	1,020.00	94.99	1,233.51 (213.51)	120.93
<u>CAPITAL OUTLAY</u>					
10-602-8025 NON-CAPITAL - OFFICE FURNIT	<u>190.00</u>	<u>0.00</u>	<u>162.79</u>	<u>27.21</u>	<u>85.68</u>
TOTAL CAPITAL OUTLAY	190.00	0.00	162.79	27.21	85.68
TOTAL COURT	84,239.00	6,180.94	81,233.13	3,005.87	96.43

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-603-1010 SALARIES	191,706.00	8,114.18	158,543.49	33,162.51	82.70
10-603-1015 OVERTIME	4,000.00	67.66	2,013.64	1,986.36	50.34
10-603-1020 MEDICARE	3,290.00	122.64	2,357.56	932.44	71.66
10-603-1025 TWC (SUI)	828.00	4.88	48.23	779.77	5.82
10-603-1030 HEALTH INSURANCE	26,544.00	1,442.02	21,969.46	4,574.54	82.77
10-603-1031 HSA	178.00	9.34	123.48	54.52	69.37
10-603-1033 DENTAL INSURANCE	1,536.00	79.08	1,216.01	319.99	79.17
10-603-1035 VISION CARE INSURANCE	365.00	18.80	289.06	75.94	79.19
10-603-1036 LIFE INSURANCE	318.00	14.76	267.82	50.18	84.22
10-603-1037 WORKERS' COMP INSURANCE	8,240.00	1,321.48	5,366.64	2,873.36	65.13
10-603-1040 TMRS RETIREMENT	31,644.00	1,239.14	23,340.77	8,303.23	73.76
10-603-1070 SPECIAL ALLOWANCES	<u>7,200.00</u>	<u>553.88</u>	<u>7,390.85</u>	<u>(190.85)</u>	<u>102.65</u>
TOTAL PERSONNEL	275,849.00	12,987.86	222,927.01	52,921.99	80.81
<u>SUPPLIES</u>					
10-603-2020 OFFICE SUPPLIES	1,000.00	151.64	680.65	319.35	68.07
10-603-2050 PRINTING & COPYING	150.00	0.00	116.98	33.02	77.99
10-603-2060 MEDICAL EXAMS/SCREENING/TES	175.00	0.00	1,120.73	(945.73)	640.42
10-603-2070 JANITORIAL SUPPLIES	2,000.00	204.70	2,923.25	(923.25)	146.16
10-603-2080 UNIFORMS	1,500.00	0.00	461.38	1,038.62	30.76
10-603-2090 SMALL TOOLS	3,000.00	101.25	3,750.86	(750.86)	125.03
10-603-2091 SAFETY GEAR	<u>1,400.00</u>	<u>60.50</u>	<u>1,377.41</u>	<u>22.59</u>	<u>98.39</u>
TOTAL SUPPLIES	9,225.00	518.09	10,431.26	(1,206.26)	113.08
<u>SERVICES</u>					
10-603-3012 PROFESSIONAL - ENGINEERING	10,000.00	0.00	10,160.73	(160.73)	101.61
10-603-3013 PROFESSIONAL SERVICES	45,500.00	8,919.04	27,418.04	18,081.96	60.26
10-603-3020 ASSOCIATION DUES & PUBS	195.00	0.00	400.00	(205.00)	205.13
10-603-3030 TRAINING/EDUCATION	300.00	0.00	750.00	(450.00)	250.00
10-603-3040 TRAVEL/MILEAGE/LODGING/PERD	250.00	0.00	0.00	250.00	0.00
10-603-3050 LIABILITY INSURANCE	3,630.00	0.00	3,701.86	(71.86)	101.98
10-603-3060 UNIFORM SERVICE	1,500.00	158.99	1,825.40	(325.40)	121.69
10-603-3070 PROPERTY INSURANCE	<u>1,800.00</u>	<u>0.00</u>	<u>1,835.63</u>	<u>(35.63)</u>	<u>101.98</u>
TOTAL SERVICES	63,175.00	9,078.03	46,091.66	17,083.34	72.96
<u>CONTRACTUAL</u>					
10-603-4086 CONTRACT LABOR	<u>0.00</u>	<u>0.00</u>	<u>2,194.31</u>	<u>(2,194.31)</u>	<u>0.00</u>
TOTAL CONTRACTUAL	0.00	0.00	2,194.31	(2,194.31)	0.00
<u>MAINTENANCE</u>					
10-603-5005 EQUIPMENT LEASES	3,000.00	0.00	4,057.08	(1,057.08)	135.24
10-603-5010 EQUIPMENT MAINT & REPAIR	12,000.00	738.01	10,981.23	1,018.77	91.51
10-603-5020 VEHICLE MAINTENANCE	8,000.00	1,199.05	7,757.26	242.74	96.97
10-603-5030 BUILDING MAINTENANCE	10,000.00	78.04	13,293.16	(3,293.16)	132.93
10-603-5060 VEHICLE & EQPT FUELS	<u>5,000.00</u>	<u>498.07</u>	<u>6,036.69</u>	<u>(1,036.69)</u>	<u>120.73</u>
TOTAL MAINTENANCE	38,000.00	2,513.17	42,125.42	(4,125.42)	110.86

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-603-6011 CHEMICALS	1,000.00	0.00	810.19	189.81	81.02
10-603-6080 STREET MAINTENANCE	35,000.00	9,760.14	29,762.25	5,237.75	85.04
10-603-6081 SIGN MAINTENANCE	<u>2,000.00</u>	<u>0.00</u>	<u>2,007.90</u>	<u>(7.90)</u>	<u>100.40</u>
TOTAL DEPT MATERIALS-SERVICES	38,000.00	9,760.14	32,580.34	5,419.66	85.74
<u>UTILITIES</u>					
10-603-7040 UTILITIES - ELECTRIC	40,000.00	3,434.11	38,272.20	1,727.80	95.68
10-603-7041 UTILITIES - GAS	1,800.00	22.01	306.93	1,493.07	17.05
10-603-7042 UTILITIES - PHONE	500.00	37.00	505.29	(5.29)	101.06
10-603-7044 UTILITIES - WATER	8,600.00	3,003.35	16,174.66	(7,574.66)	188.08
10-603-7045 STREET LIGHTS	<u>30,000.00</u>	<u>2,404.10</u>	<u>28,364.08</u>	<u>1,635.92</u>	<u>94.55</u>
TOTAL UTILITIES	80,900.00	8,900.57	83,623.16	(2,723.16)	103.37
<u>CAPITAL OUTLAY</u>					
10-603-8005 OFFICE FURNITURE	300.00	0.00	409.97	(109.97)	136.66
10-603-8015 NON-CAPITAL-COMPUTER	400.00	0.00	397.00	3.00	99.25
10-603-8020 NON-CAPITAL-MAINTENANCE EQU	8,723.00	0.00	7,390.96	1,332.04	84.73
10-603-8080 CAPITAL IMPROVEMENT PROJECT	7,500.00	0.00	7,500.00	0.00	100.00
10-603-8081 CAPITAL - BUILDINGS	<u>25,000.00</u>	<u>0.00</u>	<u>25,597.27</u>	<u>(597.27)</u>	<u>102.39</u>
TOTAL CAPITAL OUTLAY	41,923.00	0.00	41,295.20	627.80	98.50
<u>INTERFUND TRANSFERS</u>					
10-603-9010 TRF TO CAPITAL REPLACEMENT	<u>47,572.00</u>	<u>8,000.00</u>	<u>50,572.00</u>	<u>(3,000.00)</u>	<u>106.31</u>
TOTAL INTERFUND TRANSFERS	47,572.00	8,000.00	50,572.00	(3,000.00)	106.31
TOTAL PUBLIC WORKS	594,644.00	51,757.86	531,840.36	62,803.64	89.44

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-604-1010 SALARIES	1,072,232.00	70,954.57	1,019,600.21	52,631.79	95.09
10-604-1015 OVERTIME	35,000.00	1,508.92	48,063.22 (13,063.22)	137.32
10-604-1020 MEDICARE	16,297.00	1,035.05	15,136.29	1,160.71	92.88
10-604-1025 TWC (SUI)	3,519.00	0.00	153.00	3,366.00	4.35
10-604-1030 HEALTH INSURANCE	112,812.00	8,339.97	107,326.97	5,485.03	95.14
10-604-1031 HSA	755.00	51.80	582.75	172.25	77.19
10-604-1033 DENTAL INSURANCE	6,543.00	469.20	6,220.72	322.28	95.07
10-604-1035 VISION CARE INSURANCE	1,542.00	114.92	1,477.06	64.94	95.79
10-604-1036 LIFE INSURANCE	1,353.00	87.90	1,306.34	46.66	96.55
10-604-1037 WORKERS' COMP INSURANCE	25,602.00	4,966.80	21,666.17	3,935.83	84.63
10-604-1040 TMRS RETIREMENT	156,781.00	10,352.43	150,567.71	6,213.29	96.04
10-604-1070 SPECIAL ALLOWANCES	<u>14,400.00</u>	<u>1,098.76</u>	<u>15,393.49</u> (<u>993.49)</u>	<u>106.90</u>
TOTAL PERSONNEL	1,446,836.00	98,980.32	1,387,493.93	59,342.07	95.90
<u>SUPPLIES</u>					
10-604-2020 OFFICE SUPPLIES	1,500.00	0.00	1,479.97	20.03	98.66
10-604-2060 MEDICAL EXAMS/SCREENING/TES	2,000.00	202.44	555.69	1,444.31	27.78
10-604-2070 JANITORIAL SUPPLIES	2,500.00	123.86	1,873.13	626.87	74.93
10-604-2080 UNIFORMS & ACCESSORIES	<u>7,000.00</u>	<u>111.90</u>	<u>6,857.49</u>	<u>142.51</u>	<u>97.96</u>
TOTAL SUPPLIES	13,000.00	438.20	10,766.28	2,233.72	82.82
<u>SERVICES</u>					
10-604-3017 PROFESSIONAL - MEDICAL DIRE	5,900.00	450.00	5,400.00	500.00	91.53
10-604-3020 ASSOCIATION DUES & PUBS	8,420.00	1,221.90	7,080.36	1,339.64	84.09
10-604-3030 TRAINING/EDUCATION	9,040.00	1,061.67	6,543.76	2,496.24	72.39
10-604-3040 TRAVEL/MILEAGE/LODGING/PERD	4,000.00	6.72	2,605.20	1,394.80	65.13
10-604-3050 LIABILITY INSURANCE	18,100.00	0.00	19,652.94 (1,552.94)	108.58
10-604-3070 PROPERTY INSURANCE	9,000.00	0.00	11,309.67 (2,309.67)	125.66
10-604-3080 SPECIAL SERVICES	12,860.00	1,410.86	12,218.12	641.88	95.01
10-604-3090 COMMUNICATIONS SERVICES	<u>4,668.00</u>	<u>359.53</u>	<u>4,480.79</u>	<u>187.21</u>	<u>95.99</u>
TOTAL SERVICES	71,988.00	4,510.68	69,290.84	2,697.16	96.25
<u>CONTRACTUAL</u>					
10-604-4045 RADIO ACCESS FEES - COSA	6,000.00	0.00	5,832.00	168.00	97.20
10-604-4075 COMPUTER SOFTWARE/MAINTENAN	500.00	0.00	0.00	500.00	0.00
10-604-4086 CONTRACT LABOR	<u>15,900.00</u>	<u>0.00</u>	<u>15,902.44</u> (<u>2.44)</u>	<u>100.02</u>
TOTAL CONTRACTUAL	22,400.00	0.00	21,734.44	665.56	97.03
<u>MAINTENANCE</u>					
10-604-5010 EQUIPMENT MAINT & REPAIR	4,500.00	0.00	4,213.49	286.51	93.63
10-604-5020 VEHICLE MAINTENANCE	20,000.00	13.74	32,126.90 (12,126.90)	160.63
10-604-5030 BUILDING MAINTENANCE	7,000.00	0.00	6,823.84	176.16	97.48
10-604-5060 VEHICLE & EQPT FUELS	<u>10,000.00</u>	<u>1,659.96</u>	<u>10,184.36</u> (<u>184.36)</u>	<u>101.84</u>
TOTAL MAINTENANCE	41,500.00	1,673.70	53,348.59 (11,848.59)	128.55

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-604-6015 ELECTRONIC EQPT MAINT	7,000.00	0.00	5,996.75	1,003.25	85.67
10-604-6030 INVESTIGATIVE SUPPLIES/PROC	1,500.00	0.00	28.42	1,471.58	1.89
10-604-6040 EMS SUPPLIES	23,000.00	493.65	21,963.70	1,036.30	95.49
10-604-6045 FIRE FIGHTING EQPT SUPPLIES	12,000.00	0.00	11,723.58	276.42	97.70
10-604-6060 PPE MAINTENENCE	<u>14,100.00</u>	<u>0.00</u>	<u>9,923.21</u>	<u>4,176.79</u>	<u>70.38</u>
TOTAL DEPT MATERIALS-SERVICES	57,600.00	493.65	49,635.66	7,964.34	86.17
<u>UTILITIES</u>					
10-604-7044 UTILITIES - WATER	<u>1,600.00</u>	<u>314.44</u>	<u>1,616.58</u>	(<u>16.58</u>)	<u>101.04</u>
TOTAL UTILITIES	1,600.00	314.44	1,616.58	(16.58)	101.04
<u>CAPITAL OUTLAY</u>					
10-604-8015 NON-CAPITAL-COMPUTER EQUIPM	500.00	0.00	0.00	500.00	0.00
10-604-8025 NON CAPITAL-OFFICE FURN/EQU	<u>0.00</u>	<u>0.00</u>	<u>407.45</u>	(<u>407.45</u>)	<u>0.00</u>
TOTAL CAPITAL OUTLAY	500.00	0.00	407.45	92.55	81.49
<u>INTERFUND TRANSFERS</u>					
10-604-9000 GRANT EXPENDITURES	17,000.00	0.00	13,854.29	3,145.71	81.50
10-604-9010 TRF TO CAPITAL REPLACEMENT	<u>208,106.00</u>	<u>0.00</u>	<u>208,106.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL INTERFUND TRANSFERS	225,106.00	0.00	221,960.29	3,145.71	98.60
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TOTAL FIRE DEPARTMENT	1,880,530.00	106,410.99	1,816,254.06	64,275.94	96.58

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-605-1010 SALARIES	1,110,817.00	82,790.32	1,093,180.09	17,636.91	98.41
10-605-1015 OVERTIME	16,000.00	4,998.12	16,484.43 (484.43)	103.03
10-605-1020 MEDICARE	16,930.00	1,281.93	16,254.79	675.21	96.01
10-605-1025 TWC (SUI)	3,933.00	0.00	233.06	3,699.94	5.93
10-605-1030 HEALTH INSURANCE	126,084.00	10,055.98	124,250.48	1,833.52	98.55
10-605-1031 HSA	844.00	62.90	799.20	44.80	94.69
10-605-1033 DENTAL INSURANCE	7,289.00	585.04	7,239.02	49.98	99.31
10-605-1035 VISION CARE INSURANCE	1,704.00	138.58	1,693.38	10.62	99.38
10-605-1036 LIFE INSURANCE	1,512.00	105.48	1,476.64	35.36	97.66
10-605-1037 WORKERS' COMP INSURANCE	32,499.00	6,424.63	28,072.30	4,426.70	86.38
10-605-1040 TMRS RETIREMENT	162,879.00	12,670.66	158,989.70	3,889.30	97.61
10-605-1070 SPECIAL ALLOWANCES	<u>37,775.00</u>	<u>2,411.52</u>	<u>34,024.74</u>	<u>3,750.26</u>	<u>90.07</u>
TOTAL PERSONNEL	1,518,266.00	121,525.16	1,482,697.83	35,568.17	97.66
<u>SUPPLIES</u>					
10-605-2020 OFFICE SUPPLIES	3,000.00	280.94	2,989.61	10.39	99.65
10-605-2050 PRINTING & COPYING	1,300.00	0.00	1,382.95 (82.95)	106.38
10-605-2060 MEDICAL/SCREENING/TESTING/B	1,000.00	0.00	368.00	632.00	36.80
10-605-2080 UNIFORMS & ACCESSORIES	<u>27,000.00</u>	<u>1,618.46</u>	<u>26,515.10</u>	<u>484.90</u>	<u>98.20</u>
TOTAL SUPPLIES	32,300.00	1,899.40	31,255.66	1,044.34	96.77
<u>SERVICES</u>					
10-605-3020 ASSOCIATION DUES & PUBS	5,870.00	85.00	2,287.00	3,583.00	38.96
10-605-3030 TRAINING/EDUCATION	3,500.00	0.00	150.07	3,349.93	4.29
10-605-3040 TRAVEL/MILEAGE/LODGING/PERD	4,000.00	0.00	4,961.77 (961.77)	124.04
10-605-3050 LIABILITY INSURANCE	16,000.00	0.00	17,029.21 (1,029.21)	106.43
10-605-3060 UNIFORM MAINTENANCE	6,000.00	793.17	4,051.73	1,948.27	67.53
10-605-3071 PROPERTY INSURANCE	7,300.00	0.00	7,960.00 (660.00)	109.04
10-605-3072 ANIMAL CONTROL SERVICES	12,500.00	1,000.00	12,000.00	500.00	96.00
10-605-3087 CITIZENS COMMUNICATION/ED	400.00	0.00	400.00	0.00	100.00
10-605-3090 COMMUNCIATIONS SERVICES	<u>4,600.00</u>	<u>455.88</u>	<u>5,585.81</u> (<u>985.81)</u>	<u>121.43</u>
TOTAL SERVICES	60,170.00	2,334.05	54,425.59	5,744.41	90.45
<u>CONTRACTUAL</u>					
10-605-4045 CONTRACT/RADIO FEES COSA	9,600.00	0.00	7,992.00	1,608.00	83.25
10-605-4075 COMPUTER SOFTWARE/INCODE	<u>13,595.00</u>	<u>363.00</u>	<u>13,423.05</u>	<u>171.95</u>	<u>98.74</u>
TOTAL CONTRACTUAL	23,195.00	363.00	21,415.05	1,779.95	92.33
<u>MAINTENANCE</u>					
10-605-5005 EQUIPMENT LEASES	3,100.00	139.57	1,802.56	1,297.44	58.15
10-605-5010 EQUIPMENT MAINT & REPAIR	3,000.00	0.00	893.50	2,106.50	29.78
10-605-5015 ELECTRONIC EQPT MAINT	5,350.00	540.00	1,274.33	4,075.67	23.82
10-605-5020 VEHICLE MAINTENANCE	23,000.00	67.42	24,696.52 (1,696.52)	107.38
10-605-5060 VEHICLE & EQPT FUELS	<u>30,000.00</u>	<u>6,369.70</u>	<u>35,206.92</u> (<u>5,206.92)</u>	<u>117.36</u>
TOTAL MAINTENANCE	64,450.00	7,116.69	63,873.83	576.17	99.11

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-605-6030 INVESTIGATIVE SUPPLIES	3,000.00	47.82	2,982.67	17.33	99.42
10-605-6032 POLICE SAFETY SUPPLIES	3,400.00	448.30	3,391.08	8.92	99.74
10-605-6035 FIREARMS EQUIPMENT/SUPPLIES	<u>6,000.00</u>	<u>3,979.26</u>	<u>5,675.82</u>	<u>324.18</u>	<u>94.60</u>
TOTAL DEPT MATERIALS-SERVICES	12,400.00	4,475.38	12,049.57	350.43	97.17
<u>UTILITIES</u>					
10-605-7042 UTILITES- PHONE	<u>4,300.00</u>	<u>346.73</u>	<u>4,143.62</u>	<u>156.38</u>	<u>96.36</u>
TOTAL UTILITIES	4,300.00	346.73	4,143.62	156.38	96.36
<u>CAPITAL OUTLAY</u>					
<u>INTERFUND TRANSFERS</u>					
10-605-9000 GRANT EXPENDITURES	<u>15,480.00</u>	<u>0.00</u>	<u>16,278.85</u>	<u>(798.85)</u>	<u>105.16</u>
TOTAL INTERFUND TRANSFERS	15,480.00	0.00	16,278.85	(798.85)	105.16
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TOTAL POLICE DEPARTMENT	1,730,561.00	138,060.41	1,686,140.00	44,421.00	97.43

10 -GENERAL FUND
DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SUPPLIES</u>					
10-607-2050 PRINTING & COPYING	<u>1,000.00</u>	<u>783.96</u>	<u>863.96</u>	<u>136.04</u>	<u>86.40</u>
TOTAL SUPPLIES	1,000.00	783.96	863.96	136.04	86.40
<u>SERVICES</u>					
10-607-3012 PROF -ENGINEERING REVIEW	5,000.00	0.00	0.00	5,000.00	0.00
10-607-3015 PROF -BLDG INSPECTION SERVI	95,000.00	8,347.25	77,407.30	17,592.70	81.48
10-607-3016 PROF -HEALTH INSPECTOR	2,000.00	180.00	1,980.00	20.00	99.00
10-607-3017 PROF -SANITARY INSPECTION S	<u>3,000.00</u>	<u>520.00</u>	<u>2,090.00</u>	<u>910.00</u>	<u>69.67</u>
TOTAL SERVICES	105,000.00	9,047.25	81,477.30	23,522.70	77.60
<u>CONTRACTUAL</u>					
10-607-4075 COMPUTER SOFTWARE/MAINTENAN	<u>1,500.00</u>	<u>0.00</u>	<u>1,400.00</u>	<u>100.00</u>	<u>93.33</u>
TOTAL CONTRACTUAL	1,500.00	0.00	1,400.00	100.00	93.33
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TOTAL DEVELOPMENT SERVICES	107,500.00	9,831.21	83,741.26	23,758.74	77.90
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TOTAL EXPENDITURES	5,352,022.00	399,113.68	5,167,251.39	184,770.61	96.55
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REVENUES OVER/(UNDER) EXPENDITURES	0.00	(254,275.59)	29,973.95	(29,973.95)	0.00
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CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2019

PAGE: 1

20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>903,799.00</u>	<u>279,830.09</u>	<u>922,903.41</u>	(<u>19,104.41</u>)	<u>102.11</u>
TOTAL REVENUES	<u>903,799.00</u>	<u>279,830.09</u>	<u>922,903.41</u>	(<u>19,104.41</u>)	<u>102.11</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	716,584.00	296,784.10	900,047.32	(183,463.32)	125.60
DEBT SERVICE	<u>187,215.00</u>	(<u>99,936.95</u>)	<u>86,806.63</u>	<u>100,408.37</u>	<u>46.37</u>
TOTAL EXPENDITURES	<u>903,799.00</u>	<u>196,847.15</u>	<u>986,853.95</u>	(<u>83,054.95</u>)	<u>109.19</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	82,982.94	(63,950.54)	63,950.54	0.00

20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>WATER SALES</u>					
20-599-5015 WATER CONSUMPTION	621,347.00	203,781.24	586,510.52	34,836.48	94.39
20-599-5016 LATE CHARGES	6,000.00	2,016.01	7,400.60 (1,400.60)	123.34
20-599-5018 DEBT SERVICE	53,453.00	27,077.06	87,465.10 (34,012.10)	163.63
20-599-5019 WATER SERVICE FEE	58,092.00	4,968.02	59,270.07 (1,178.07)	102.03
20-599-5036 EAA PASS THRU CHARGE	83,319.00	23,474.56	76,974.91	6,344.09	92.39
20-599-5040 TAPPING FEES	<u>0.00</u>	<u>0.00</u>	<u>1,800.00</u> (<u>1,800.00)</u>	<u>0.00</u>
TOTAL WATER SALES	822,211.00	261,316.89	819,421.20	2,789.80	99.66
<u>MISC./GRANTS/INTEREST</u>					
20-599-7000 INTEREST INCOME	9,500.00	2,366.85	15,964.03 (6,464.03)	168.04
20-599-7011 OTHER INCOME	0.00	51.10	1,180.69 (1,180.69)	0.00
20-599-7012 LEASE OF WATER RIGHTS	17,108.00	2,500.00	10,000.00	7,108.00	58.45
20-599-7060 CC SERVICE FEES	1,200.00	290.48	1,404.15 (204.15)	117.01
20-599-7075 SITE/TOWER LEASE REVENUE	15,500.00	1,304.77	15,647.44 (147.44)	100.95
20-599-7090 SALE OF FIXED ASSETS	<u>0.00</u>	<u>0.00</u>	<u>640.90</u> (<u>640.90)</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	43,308.00	6,513.20	44,837.21 (1,529.21)	103.53
<u>TRANSFERS IN</u>					
20-599-8072 TRF IN-CAPITAL REPLACEMENT	<u>38,280.00</u>	<u>12,000.00</u>	<u>58,645.00</u> (<u>20,365.00)</u>	<u>153.20</u>
TOTAL TRANSFERS IN	38,280.00	12,000.00	58,645.00 (20,365.00)	153.20
TOTAL NON-DEPARTMENTAL	903,799.00	279,830.09	922,903.41 (19,104.41)	102.11
TOTAL REVENUES	903,799.00	279,830.09	922,903.41 (19,104.41)	102.11
	=====	=====	=====	=====	=====

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
20-606-1010 SALARIES	185,260.00	14,765.67	175,517.57	9,742.43	94.74
20-606-1015 OVERTIME	7,000.00	838.48	11,404.55 (4,404.55)	162.92
20-606-1020 MEDICARE	2,615.00	213.39	2,736.51 (121.51)	104.65
20-606-1025 TWC (SUI)	828.00	0.00	27.00	801.00	3.26
20-606-1030 HEALTH INSURANCE	25,991.00	1,926.18	25,085.74	905.26	96.52
20-606-1031 HSA	178.00	12.86	146.62	31.38	82.37
20-606-1033 DENTAL INSURANCE	1,480.00	105.04	1,371.07	108.93	92.64
20-606-1035 VISION CARE INSURANCE	325.00	24.97	325.93 (0.93)	100.29
20-606-1036 LIFE INSURANCE	318.00	23.02	301.16	16.84	94.70
20-606-1037 WORKERS' COMP INSURANCE	6,551.00	950.56	4,683.96	1,867.04	71.50
20-606-1040 TMRS RETIREMENT	25,157.00	2,096.75	26,866.72 (1,709.72)	106.80
20-606-1070 SPECIAL ALLOWANCES	<u>11,400.00</u>	<u>496.18</u>	<u>7,604.26</u>	<u>3,795.74</u>	<u>66.70</u>
TOTAL PERSONNEL	267,103.00	21,453.10	256,071.09	11,031.91	95.87
<u>SUPPLIES</u>					
20-606-2020 OFFICE SUPPLIES	1,400.00	151.65	1,601.23 (201.23)	114.37
20-606-2030 POSTAGE	2,500.00	225.40	3,123.97 (623.97)	124.96
20-606-2050 PRINTING & COPYING	600.00	0.00	970.86 (370.86)	161.81
20-606-2060 MED EXAMS/SCREENING/TESTING	0.00	0.00	45.00 (45.00)	0.00
20-606-2070 JANITORIAL SUPPLIES	100.00	0.00	0.00	100.00	0.00
20-606-2075 BANK/CREDITCARD FEES	5,100.00	850.16	5,820.49 (720.49)	114.13
20-606-2080 UNIFORMS	1,200.00	0.00	864.14	335.86	72.01
20-606-2090 SMALL TOOLS	2,000.00	231.64	2,901.25 (901.25)	145.06
20-606-2091 SAFETY SUPPLIES/EQUIPMENT	<u>1,200.00</u>	<u>60.50</u>	<u>1,212.56</u> (<u>12.56)</u>	<u>101.05</u>
TOTAL SUPPLIES	14,100.00	1,519.35	16,539.50 (2,439.50)	117.30
<u>SERVICES</u>					
20-606-3012 ENGINEERING SERVICES	0.00	0.00	4,635.00 (4,635.00)	0.00
20-606-3020 ASSOCIATION DUES & PUBS	2,215.00	0.00	1,057.00	1,158.00	47.72
20-606-3030 TRAINING/EDUCATION	3,000.00	0.00	2,251.00	749.00	75.03
20-606-3040 TRAVEL/MILEAGE/LODGING/PERD	1,438.00	23.32	1,556.87 (118.87)	108.27
20-606-3050 INSURANCE - LIABILITY	3,795.00	0.00	3,870.13 (75.13)	101.98
20-606-3060 UNIFORM SERVICES	3,000.00	159.04	1,727.64	1,272.36	57.59
20-606-3070 INSURANCE - PROPERTY	1,850.00	0.00	1,886.62 (36.62)	101.98
20-606-3075 CONSERV. ED./REBATES	100.00	0.00	0.00	100.00	0.00
20-606-3080 SPECIAL SERVICES	300.00	30.40	248.10	51.90	82.70
20-606-3082 WATER ANALYSIS FEES	<u>6,500.00</u>	<u>58.00</u>	<u>4,741.38</u>	<u>1,758.62</u>	<u>72.94</u>
TOTAL SERVICES	22,198.00	270.76	21,973.74	224.26	98.99
<u>CONTRACTUAL</u>					
20-606-4075 COMPUTER SOFTWARE/INCODE	10,292.00	171.49	7,085.53	3,206.47	68.85
20-606-4085 EAA -WATER MANAGEMENT FEES	84,084.00	7,006.53	79,878.29	4,205.71	95.00
20-606-4099 WATER RIGHTS/LEASE PAYMENTS	<u>10,851.00</u>	<u>0.00</u>	<u>12,281.50</u> (<u>1,430.50)</u>	<u>113.18</u>
TOTAL CONTRACTUAL	105,227.00	7,178.02	99,245.32	5,981.68	94.32

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MAINTENANCE</u>					
20-606-5005 EQUIPMENT LEASES	1,500.00	0.00	600.14	899.86	40.01
20-606-5010 EQUIPMENT MAINT & REPAIR	6,500.00	0.00	1,042.21	5,457.79	16.03
20-606-5015 ELECTRONIC EQPT MAINTENANCE	500.00	0.00	149.99	350.01	30.00
20-606-5020 VEHICLE MAINTENANCE	2,000.00	233.84	5,117.22 (3,117.22)	255.86
20-606-5030 BUILDING MAINTENANCE	2,000.00	0.00	1,265.42	734.58	63.27
20-606-5060 VEHICLE & EQPT FUELS	<u>3,000.00</u>	<u>526.63</u>	<u>4,711.81</u> (<u>1,711.81)</u>	<u>157.06</u>
TOTAL MAINTENANCE	15,500.00	760.47	12,886.79	2,613.21	83.14
<u>DEPT MATERIALS-SERVICES</u>					
20-606-6011 CHEMICALS	17,000.00	0.00	15,438.78	1,561.22	90.82
20-606-6050 WATER METERS & BOXES	4,500.00	0.00	4,692.94 (192.94)	104.29
20-606-6055 FIRE HYDRANTS & VALVES	3,000.00	0.00	11,951.42 (8,951.42)	398.38
20-606-6060 HUEBNER STORAGE TANK	6,000.00	1,561.01	3,059.73	2,940.27	51.00
20-606-6061 ELEVATED STORAGE TANK- #1 W	3,000.00	795.00	4,641.00 (1,641.00)	154.70
20-606-6062 WELL SITE #2-EAA MONITORED	100.00	0.00	0.00	100.00	0.00
20-606-6065 WELL SITE #5-EDWARDS BLENDI	3,000.00	0.00	627.06	2,372.94	20.90
20-606-6066 WELL SITE #6-MUNI TRACT	1,000.00	0.00	3,719.59 (2,719.59)	371.96
20-606-6067 WELL SITE #7	5,000.00	0.00	3,802.07	1,197.93	76.04
20-606-6068 WELL SITE #8	3,500.00	200.00	2,544.06	955.94	72.69
20-606-6069 WELL SITE #9-TRINITY	2,000.00	0.00	278.72	1,721.28	13.94
20-606-6070 SCADA SYSTEM MAINTENANCE	2,000.00	0.00	2,339.25 (339.25)	116.96
20-606-6071 SHAVANO DRIVE PUMP STATION	7,000.00	1,061.00	22,256.93 (15,256.93)	317.96
20-606-6072 WATER SYSTEM MAINTENANCE	13,305.00	13,753.33	34,720.10 (21,415.10)	260.96
20-606-6080 STREET MAINT SUPPLIES	<u>1,500.00</u>	<u>196.00</u>	<u>253.50</u>	<u>1,246.50</u>	<u>16.90</u>
TOTAL DEPT MATERIALS-SERVICES	71,905.00	17,566.34	110,325.15 (38,420.15)	153.43
<u>UTILITIES</u>					
20-606-7040 UTILITIES - ELECTRIC	70,000.00	8,267.32	59,352.90	10,647.10	84.79
20-606-7042 UTILITIES - PHONE/CELL	800.00	111.00	695.70	104.30	86.96
20-606-7044 UTILITIES - WATER	<u>300.00</u>	<u>89.44</u>	<u>254.82</u>	<u>45.18</u>	<u>84.94</u>
TOTAL UTILITIES	71,100.00	8,467.76	60,303.42	10,796.58	84.81
<u>CAPITAL OUTLAY</u>					
20-606-8020 NON-CAPITAL MAINTENANCE EQU	1,000.00	0.00	0.00	1,000.00	0.00
20-606-8060 CAPITAL- EQUIPMENT	31,175.00	0.00	31,175.00	0.00	100.00
20-606-8080 WATER SYSTEM IMPROVEMENTS	19,500.00	26,035.61	52,759.62 (33,259.62)	270.56
20-606-8087 WATER METER REPLACEMENT	<u>3,780.00</u>	<u>0.00</u>	<u>3,185.00</u>	<u>595.00</u>	<u>84.26</u>
TOTAL CAPITAL OUTLAY	55,455.00	26,035.61	87,119.62 (31,664.62)	157.10
<u>INTERFUND TRANSFERS</u>					
20-606-9000 EOY ASSET RECLASS	0.00 (77,914.16) (77,914.16)	77,914.16	0.00
20-606-9010 TRF TO GENERAL FUND	22,050.00	0.00	22,050.00	0.00	100.00
20-606-9020 TRF TO CAPITAL REP. FUND 72	71,946.00	71,946.00	71,946.00	0.00	100.00
20-606-9090 DEPRECIATION EXPENSE	0.00	205,400.85	205,400.85 (205,400.85)	0.00
20-606-9095 PENSION EXPENSE	<u>0.00</u>	<u>14,100.00</u>	<u>14,100.00</u> (<u>14,100.00)</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	93,996.00	213,532.69	235,582.69 (141,586.69)	250.63
TOTAL WATER DEPARTMENT	716,584.00	296,784.10	900,047.32 (183,463.32)	125.60

20 -WATER FUND
DEBT SERVICE

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
20-607-8000 BOND PRINCIPAL EOY	0.00 (110,210.00) (110,210.00)	110,210.00	0.00
20-607-8011 ACCRUED BOND INTEREST	0.00 (954.46) (954.46)	954.46	0.00
20-607-8014 2009 GO REFUND - PRINCIPAL	40,072.50	0.00	40,072.50	0.00	100.00
20-607-8015 2009 GO REFUND - INTEREST	13,830.00	2,027.75	4,432.10	9,397.90	32.05
20-607-8016 2017 GO REFUNDING (2009) PR	65,000.00	0.00	65,000.00	0.00	100.00
20-607-8017 2017 GO REFUNDING (2009) IN	68,162.50	0.00	68,162.50	0.00	100.00
20-607-8020 BOND UNAMORTIZED LOSS	0.00	1,729.58	1,729.58 (1,729.58)	0.00
20-607-8030 BOND AGENT FEES	150.00	0.00	400.00 (250.00)	266.67
20-607-8035 BOND ISSUANCE COSTS	0.00	7,470.18	7,470.18 (7,470.18)	0.00
20-607-8056 2018 GO REFUNDING (2009) PR	0.00	0.00	5,137.50 (5,137.50)	0.00
20-607-8057 2018 GO REFUNDING (2009) IN	<u>0.00</u>	<u>0.00</u>	<u>5,566.73</u> (<u>5,566.73</u>)	<u>0.00</u>
TOTAL CAPITAL OUTLAY	187,215.00 (99,936.95)	86,806.63	100,408.37	46.37
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TOTAL DEBT SERVICE	187,215.00 (99,936.95)	86,806.63	100,408.37	46.37
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TOTAL EXPENDITURES	903,799.00	196,847.15	986,853.95 (83,054.95)	109.19
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	82,982.94 (63,950.54)	63,950.54	0.00
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CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2019

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30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,309,280.00</u>	<u>1,099,895.59</u>	<u>1,282,614.74</u>	<u>26,665.26</u>	<u>97.96</u>
TOTAL REVENUES	<u>1,309,280.00</u>	<u>1,099,895.59</u>	<u>1,282,614.74</u>	<u>26,665.26</u>	<u>97.96</u>
<u>EXPENDITURE SUMMARY</u>					
DEBT SERVICE	<u>1,309,280.00</u>	<u>1,099,534.25</u>	<u>1,305,291.84</u>	<u>3,988.16</u>	<u>99.70</u>
TOTAL EXPENDITURES	<u>1,309,280.00</u>	<u>1,099,534.25</u>	<u>1,305,291.84</u>	<u>3,988.16</u>	<u>99.70</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	361.34	(22,677.10)	22,677.10	0.00

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
30-599-1010 CURRENT ADVALOREM TAXES	132,551.00 (17.47)	171,272.81 (38,721.81)	129.21
30-599-1020 DELINQUENT ADVALOREM TAXES	0.00	0.00	4,911.79 (4,911.79)	0.00
30-599-1030 PENALTY & INTEREST	<u>0.00</u>	<u>43.87</u>	<u>1,345.38</u> (<u>1,345.38</u>)	<u>0.00</u>
TOTAL TAXES	132,551.00	26.40	177,529.98 (44,978.98)	133.93
 <u>TRANSFERS IN</u>					
30-599-8001 PROCEEDS OF LONG TERM DEBT	1,100,383.00	1,099,534.25	1,100,383.00	0.00	100.00
30-599-8010 INTEREST INCOME	0.00	334.94	4,701.76 (4,701.76)	0.00
30-599-8030 FUND BALANCE - TRANSFER IN	<u>76,346.00</u>	<u>0.00</u>	<u>0.00</u>	<u>76,346.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	1,176,729.00	1,099,869.19	1,105,084.76	71,644.24	93.91
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TOTAL NON-DEPARTMENTAL	1,309,280.00	1,099,895.59	1,282,614.74	26,665.26	97.96
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TOTAL REVENUES	1,309,280.00	1,099,895.59	1,282,614.74	26,665.26	97.96
	=====	=====	=====	=====	=====

30 -DEBT SERVICE FUND
DEBT SERVICE

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
30-607-8050 2009 GO REFUNDING-PRINCIPAL	154,927.00	0.00	154,927.50 (0.50)	100.00
30-607-8052 2009 GO REFUNDING-INTEREST	53,470.00	0.00	9,295.65	44,174.35	17.38
30-607-8054 BOND AGENT FEES	500.00	0.00	150.00	350.00	30.00
30-607-8055 BOND ISSUE COSTS	29,556.00	28,707.15	28,707.15	848.85	97.13
30-607-8056 2018 GO REFUNDING (2009) PR	0.00	0.00	19,862.50 (19,862.50)	0.00
30-607-8057 2018 GO REFUNDING (2009) IN	0.00	0.00	21,521.94 (21,521.94)	0.00
30-607-8090 PMT TO REFUNDING AGENT ESCR	<u>1,070,827.00</u>	<u>1,070,827.10</u>	<u>1,070,827.10</u> (<u>0.10)</u>	<u>100.00</u>
TOTAL CAPITAL OUTLAY	1,309,280.00	1,099,534.25	1,305,291.84	3,988.16	99.70
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TOTAL DEBT SERVICE	1,309,280.00	1,099,534.25	1,305,291.84	3,988.16	99.70
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TOTAL EXPENDITURES	1,309,280.00	1,099,534.25	1,305,291.84	3,988.16	99.70
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	361.34 (22,677.10)	22,677.10	0.00
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>121,000.00</u>	<u>12,145.64</u>	<u>123,030.36</u>	(<u>2,030.36</u>)	<u>101.68</u>
TOTAL REVENUES	<u>121,000.00</u>	<u>12,145.64</u>	<u>123,030.36</u>	(<u>2,030.36</u>)	<u>101.68</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	625.00	0.00	624.00	1.00	99.84
POLICE DEPARTMENT	<u>87,540.00</u>	<u>908.93</u>	<u>73,681.43</u>	<u>13,858.57</u>	<u>84.17</u>
TOTAL EXPENDITURES	<u>88,165.00</u>	<u>908.93</u>	<u>74,305.43</u>	<u>13,859.57</u>	<u>84.28</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	32,835.00	11,236.71	48,724.93	(15,889.93)	148.39

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
40-599-1050 SALES - CRIME CONTROL DIST	<u>115,000.00</u>	<u>11,449.68</u>	<u>113,457.62</u>	<u>1,542.38</u>	<u>98.66</u>
TOTAL TAXES	115,000.00	11,449.68	113,457.62	1,542.38	98.66
<u>MISC./GRANTS/INTEREST</u>					
<u>TRANSFERS IN</u>					
40-599-8005 INTEREST INCOME	<u>6,000.00</u>	<u>695.96</u>	<u>9,572.74</u>	<u>(3,572.74)</u>	<u>159.55</u>
TOTAL TRANSFERS IN	6,000.00	695.96	9,572.74	(3,572.74)	159.55
<hr/>					
TOTAL NON-DEPARTMENTAL	121,000.00	12,145.64	123,030.36	(2,030.36)	101.68
<hr/>					
TOTAL REVENUES	121,000.00	12,145.64	123,030.36	(2,030.36)	101.68
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
FIRE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>CAPITAL OUTLAY</u>					
40-604-8012 NON-CAPITAL - FIREARMS/TASE	<u>625.00</u>	<u>0.00</u>	<u>624.00</u>	<u>1.00</u>	<u>99.84</u>
TOTAL CAPITAL OUTLAY	625.00	0.00	624.00	1.00	99.84
<u>INTERFUND TRANSFERS</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>					
TOTAL FIRE DEPARTMENT	625.00	0.00	624.00	1.00	99.84

40 -CRIME CONTROL DISTRICT
POLICE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SERVICES</u>					
40-605-3030 TRAINING/EDUCATION	5,300.00	35.00	2,192.42	3,107.58	41.37
40-605-3087 CITIZENS COMMUNICATION/EDUC	<u>5,500.00</u>	<u>780.44</u>	<u>6,550.44</u>	<u>(1,050.44)</u>	<u>119.10</u>
TOTAL SERVICES	10,800.00	815.44	8,742.86	2,057.14	80.95
<u>CONTRACTUAL</u>					
<u>CAPITAL OUTLAY</u>					
40-605-8010 ELECTRONIC EQUIPMENT PURCHA	5,000.00	0.00	2,028.74	2,971.26	40.57
40-605-8012 NON CAPITAL - FIRE ARMS/TAS	8,640.00	0.00	8,640.00	0.00	100.00
40-605-8015 NON-CAPITAL - COMPUTER EQUI	7,200.00	93.49	6,621.73	578.27	91.97
40-605-8018 NON-CAPITAL BUILDING	1,300.00	0.00	0.00	1,300.00	0.00
40-605-8025 NON-CAPITAL - OFFICE FURNIT	1,000.00	0.00	1,000.00	0.00	100.00
40-605-8042 CAPITAL - FIREARMS	25,000.00	0.00	23,089.05	1,910.95	92.36
40-605-8045 CAPITAL - COMPUTER EQUIPMEN	<u>25,000.00</u>	<u>0.00</u>	<u>19,959.05</u>	<u>5,040.95</u>	<u>79.84</u>
TOTAL CAPITAL OUTLAY	73,140.00	93.49	61,338.57	11,801.43	83.86
<u>INTERFUND TRANSFERS</u>					
40-605-9011 TRANSFER TO - GENERAL FUND	<u>3,600.00</u>	<u>0.00</u>	<u>3,600.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL INTERFUND TRANSFERS	3,600.00	0.00	3,600.00	0.00	100.00
TOTAL POLICE DEPARTMENT	87,540.00	908.93	73,681.43	13,858.57	84.17
TOTAL EXPENDITURES	88,165.00	908.93	74,305.43	13,859.57	84.28
REVENUES OVER/(UNDER) EXPENDITURES	32,835.00	11,236.71	48,724.93	(15,889.93)	148.39

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2019

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42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>16,500.00</u>	<u>145.23</u>	<u>18,288.64</u>	<u>(1,788.64)</u>	<u>110.84</u>
TOTAL REVENUES	<u>16,500.00</u>	<u>145.23</u>	<u>18,288.64</u>	<u>(1,788.64)</u>	<u>110.84</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>1,600.00</u>	<u>0.00</u>	<u>1,020.54</u>	<u>579.46</u>	<u>63.78</u>
TOTAL EXPENDITURES	<u>1,600.00</u>	<u>0.00</u>	<u>1,020.54</u>	<u>579.46</u>	<u>63.78</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	14,900.00	145.23	17,268.10	(2,368.10)	115.89

42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>FRANCHISE REVENUES</u>					
42-599-2024 FRANCHISE - PEG FEES	<u>15,500.00</u>	<u>21.41</u>	<u>16,662.15</u>	(<u>1,162.15</u>)	<u>107.50</u>
TOTAL FRANCHISE REVENUES	15,500.00	21.41	16,662.15	(1,162.15)	107.50
<u>MISC./GRANTS/INTEREST</u>					
42-599-7000 INTEREST	<u>1,000.00</u>	<u>123.82</u>	<u>1,626.49</u>	(<u>626.49</u>)	<u>162.65</u>
TOTAL MISC./GRANTS/INTEREST	1,000.00	123.82	1,626.49	(626.49)	162.65
<u>TRANSFERS IN</u>					
TOTAL NON-DEPARTMENTAL	16,500.00	145.23	18,288.64	(1,788.64)	110.84
TOTAL REVENUES	16,500.00	145.23	18,288.64	(1,788.64)	110.84
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 201942 -PEG FUNDS
ADMINISTRATION

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
42-601-8030 CAPITAL-ELECTRONIC EQUIPMEN	<u>1,600.00</u>	<u>0.00</u>	<u>1,020.54</u>	<u>579.46</u>	<u>63.78</u>
TOTAL CAPITAL OUTLAY	1,600.00	0.00	1,020.54	579.46	63.78
<hr/>					
TOTAL ADMINISTRATION	1,600.00	0.00	1,020.54	579.46	63.78
<hr/>					
TOTAL EXPENDITURES	1,600.00	0.00	1,020.54	579.46	63.78
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	14,900.00	145.23	17,268.10 (2,368.10)	115.89
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2019

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45 -OAK WILT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>10,500.00</u>	<u>2,345.00</u>	<u>13,230.00</u>	<u>(2,730.00)</u>	<u>126.00</u>
TOTAL REVENUES	<u>10,500.00</u>	<u>2,345.00</u>	<u>13,230.00</u>	<u>(2,730.00)</u>	<u>126.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	10,000.00	2,345.00	13,230.00	(3,230.00)	132.30

45 -OAK WILT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
NON-DEPARTMENTAL					
PERMITS & LICENSES					
45-599-3015 TREE TRIMMING PERMITS	<u>10,500.00</u>	<u>2,345.00</u>	<u>13,230.00</u>	(<u>2,730.00</u>)	<u>126.00</u>
TOTAL PERMITS & LICENSES	10,500.00	2,345.00	13,230.00	(2,730.00)	126.00
MISC./GRANTS/INTEREST					
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TRANSFERS IN					
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<hr/>					
TOTAL NON-DEPARTMENTAL	10,500.00	2,345.00	13,230.00	(2,730.00)	126.00
<hr/>					
TOTAL REVENUES	10,500.00	2,345.00	13,230.00	(2,730.00)	126.00
	=====	=====	=====	=====	=====

45 -OAK WILT FUND
ADMINISTRATION

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
45-601-3087 CITIZENS COMMUNICATION/EDUC	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL SERVICES	500.00	0.00	0.00	500.00	0.00
<hr/>					
<u>DEPT MATERIALS-SERVICES</u>					
<hr/>					
TOTAL ADMINISTRATION	500.00	0.00	0.00	500.00	0.00
<hr/>					
TOTAL EXPENDITURES	500.00	0.00	0.00	500.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	10,000.00	2,345.00	13,230.00 (3,230.00)	132.30
	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>115,000.00</u>	<u>12,809.20</u>	<u>114,658.90</u>	<u>341.10</u>	<u>99.70</u>
TOTAL REVENUES	<u>115,000.00</u>	<u>12,809.20</u>	<u>114,658.90</u>	<u>341.10</u>	<u>99.70</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
PUBLIC WORKS	<u>50,000.00</u>	<u>0.00</u>	<u>49,997.50</u>	<u>2.50</u>	<u>100.00</u>
TOTAL EXPENDITURES	<u>50,000.00</u>	<u>0.00</u>	<u>49,997.50</u>	<u>2.50</u>	<u>100.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	65,000.00	12,809.20	64,661.40	338.60	99.48

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
NON-DEPARTMENTAL					
TAXES					
48-599-1040 SALES - STREET MAINTENANCE	<u>115,000.00</u>	<u>12,809.20</u>	<u>114,658.90</u>	<u>341.10</u>	<u>99.70</u>
TOTAL TAXES	115,000.00	12,809.20	114,658.90	341.10	99.70
<hr/>					
TOTAL NON-DEPARTMENTAL	115,000.00	12,809.20	114,658.90	341.10	99.70
<hr/>					
TOTAL REVENUES	115,000.00	12,809.20	114,658.90	341.10	99.70
	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
DEPT MATERIALS-SERVICES					
48-603-6080 STREET MAINTENANCE	<u>50,000.00</u>	<u>0.00</u>	<u>49,997.50</u>	<u>2.50</u>	<u>100.00</u>
TOTAL DEPT MATERIALS-SERVICES	50,000.00	0.00	49,997.50	2.50	100.00
<hr/>					
TOTAL PUBLIC WORKS	50,000.00	0.00	49,997.50	2.50	100.00
<hr/>					
TOTAL EXPENDITURES	50,000.00 =====	0.00 =====	49,997.50 =====	2.50 =====	100.00 =====
REVENUES OVER/ (UNDER) EXPENDITURES	65,000.00 =====	12,809.20 =====	64,661.40 =====	338.60 =====	99.48 =====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
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50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>28,400.00</u>	<u>713.58</u>	<u>7,733.68</u>	<u>20,666.32</u>	<u>27.23</u>
TOTAL REVENUES	<u>28,400.00</u>	<u>713.58</u>	<u>7,733.68</u>	<u>20,666.32</u>	<u>27.23</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
OPERATING EXPENSES	<u>28,400.00</u>	<u>0.00</u>	<u>8,400.00</u>	<u>20,000.00</u>	<u>29.58</u>
TOTAL EXPENDITURES	<u>28,400.00</u>	<u>0.00</u>	<u>8,400.00</u>	<u>20,000.00</u>	<u>29.58</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	713.58 (666.32)	666.32	0.00

50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>COURT FEES</u>					
50-599-4022 COURT EFFICIENCY REVENUE	100.00	12.50	81.99	18.01	81.99
50-599-4023 COURT SECURITY REVENUE	3,400.00	300.46	3,279.30	120.70	96.45
50-599-4025 COURT TECHNOLOGY REVENUE	<u>4,200.00</u>	<u>400.62</u>	<u>4,372.39</u>	<u>(172.39)</u>	<u>104.10</u>
TOTAL COURT FEES	7,700.00	713.58	7,733.68	(33.68)	100.44
 <u>TRANSFERS IN</u>					
50-599-8099 FUND BALANCE RESERVE	<u>20,700.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,700.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	20,700.00	0.00	0.00	20,700.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	28,400.00	713.58	7,733.68	20,666.32	27.23
<hr/>					
TOTAL REVENUES	28,400.00	713.58	7,733.68	20,666.32	27.23
	=====	=====	=====	=====	=====

50 -COURT RESTRICTED FUND
OPERATING EXPENSES

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SERVICES</u>					
<u>MAINTENANCE</u>					
<u>CAPITAL OUTLAY</u>					
50-602-8080 CAPITAL IMPROVEMENTS	<u>20,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	20,000.00	0.00	0.00	20,000.00	0.00
<u>INTERFUND TRANSFERS</u>					
50-602-9010 TRANSFER TO GENERAL FUND	<u>8,400.00</u>	<u>0.00</u>	<u>8,400.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL INTERFUND TRANSFERS	8,400.00	0.00	8,400.00	0.00	100.00
 TOTAL OPERATING EXPENSES	 28,400.00	 0.00	 8,400.00	 20,000.00	 29.58
 TOTAL EXPENDITURES	 28,400.00	 0.00	 8,400.00	 20,000.00	 29.58
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	713.58	(666.32)	666.32	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2019

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52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>5,000.00</u>	<u>351.68</u>	<u>3,994.99</u>	<u>1,005.01</u>	<u>79.90</u>
TOTAL REVENUES	<u>5,000.00</u>	<u>351.68</u>	<u>3,994.99</u>	<u>1,005.01</u>	<u>79.90</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	2,000.00	328.50	2,011.50 (11.50)	100.58
POLICE DEPARTMENT	<u>3,000.00</u>	<u>2,076.21</u>	<u>3,241.51</u> (<u>241.51)</u>	<u>108.05</u>
TOTAL EXPENDITURES	<u>5,000.00</u>	<u>2,404.71</u>	<u>5,253.01</u> (<u>253.01)</u>	<u>105.06</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (2,053.03) (1,258.02)	1,258.02	0.00

52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
52-599-7010 SCHOOL CROSSING GUARD FUNDS	<u>4,200.00</u>	<u>351.68</u>	<u>3,994.99</u>	<u>205.01</u>	<u>95.12</u>
TOTAL MISC./GRANTS/INTEREST	4,200.00	351.68	3,994.99	205.01	95.12
<u>TRANSFERS IN</u>					
52-599-8089 FUND BALANCE RESERVE	<u>800.00</u>	<u>0.00</u>	<u>0.00</u>	<u>800.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	800.00	0.00	0.00	800.00	0.00
<hr/>					
TOTAL NON DEPARTMENTAL	5,000.00	351.68	3,994.99	1,005.01	79.90
<hr/>					
TOTAL REVENUES	<u>5,000.00</u>	<u>351.68</u>	<u>3,994.99</u>	<u>1,005.01</u>	<u>79.90</u>
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2019

52 -CHILD SAFETY FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
SERVICES					
52-604-3087 CITIZENS COMMUNICATION/EDUC	<u>2,000.00</u>	<u>328.50</u>	<u>2,011.50</u>	(<u>11.50</u>)	<u>100.58</u>
TOTAL SERVICES	2,000.00	328.50	2,011.50	(11.50)	100.58
<hr/>					
TOTAL FIRE DEPARTMENT	2,000.00	328.50	2,011.50	(11.50)	100.58

52 -CHILD SAFETY FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-605-3087 CITIZENS COMMUNICATION/EDUC	<u>3,000.00</u>	<u>2,076.21</u>	<u>3,241.51</u>	(<u>241.51</u>)	<u>108.05</u>
TOTAL SERVICES	3,000.00	2,076.21	3,241.51	(241.51)	108.05
<hr/>					
TOTAL POLICE DEPARTMENT	3,000.00	2,076.21	3,241.51	(241.51)	108.05
<hr/>					
TOTAL EXPENDITURES	5,000.00	2,404.71	5,253.01	(253.01)	105.06
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(2,053.03)	(1,258.02)	1,258.02	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2019

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,550.00</u>	<u>0.00</u>	<u>1,653.38</u>	(<u>103.38</u>)	<u>106.67</u>
TOTAL REVENUES	<u>1,550.00</u>	<u>0.00</u>	<u>1,653.38</u>	(<u>103.38</u>)	<u>106.67</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
POLICE DEPARTMENT	<u>1,550.00</u>	<u>0.00</u>	<u>1,550.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	<u>1,550.00</u>	<u>0.00</u>	<u>1,550.00</u>	<u>0.00</u>	<u>100.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	103.38	(103.38)	0.00

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>POLICE/FIRE REVENUES</u>					
53-599-6020 LEOSE FUNDS	<u>1,550.00</u>	<u>0.00</u>	<u>1,653.38</u>	(<u>103.38</u>)	<u>106.67</u>
TOTAL POLICE/FIRE REVENUES	1,550.00	0.00	1,653.38	(103.38)	106.67
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	1,550.00	0.00	1,653.38	(103.38)	106.67
<hr/>					
TOTAL REVENUES	<u>1,550.00</u>	<u>0.00</u>	<u>1,653.38</u>	(<u>103.38</u>)	<u>106.67</u>
	=====	=====	=====	=====	=====

53 -LEOSE
POLICE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
53-605-3030 TRAINING/EDUCATION	<u>1,550.00</u>	<u>0.00</u>	<u>1,550.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL SERVICES	1,550.00	0.00	1,550.00	0.00	100.00
<hr/>					
TOTAL POLICE DEPARTMENT	1,550.00	0.00	1,550.00	0.00	100.00
<hr/>					
TOTAL EXPENDITURES	1,550.00	0.00	1,550.00	0.00	100.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	103.38 (103.38)	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2019

54 -POLICE FORFEITURE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>0.00</u>	<u>0.00</u>	<u>427.99</u>	(<u>427.99</u>)	<u>0.00</u>
TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>427.99</u>	(<u>427.99</u>)	<u>0.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
POLICE DEPARTMENT	<u>0.00</u>	<u>0.00</u>	<u>427.99</u>	(<u>427.99</u>)	<u>0.00</u>
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>427.99</u>	(<u>427.99</u>)	<u>0.00</u>
	=====	=====	=====	=====	=====

54 -POLICE FORFEITURE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
NON-DEPARTMENTAL					
<hr/>					
POLICE/FIRE REVENUES					
54-599-6025 POLICE FORFEITURE FUNDS	0.00	0.00	427.99 (427.99)	0.00
TOTAL POLICE/FIRE REVENUES	0.00	0.00	427.99 (427.99)	0.00
<hr/>					
TRANSFERS IN					
<hr/>					
TOTAL NON-DEPARTMENTAL	0.00	0.00	427.99 (427.99)	0.00
<hr/>					
TOTAL REVENUES	0.00	0.00	427.99 (427.99)	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2019

54 -POLICE FORFEITURE
POLICE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
54-605-8025 EQUIPMENT	<u>0.00</u>	<u>0.00</u>	<u>427.99</u> (<u>427.99)</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	427.99 (427.99)	0.00
<u>INTERFUND TRANSFEERS</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<hr/>					
TOTAL POLICE DEPARTMENT	0.00	0.00	427.99 (427.99)	0.00
<hr/>					
TOTAL EXPENDITURES	0.00	0.00	427.99 (427.99)	0.00
	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
OTHER SOURCES	<u>2,212,174.00</u>	<u>21,025.45</u>	<u>413,793.90</u>	<u>1,798,380.10</u>	<u>18.71</u>
TOTAL REVENUES	<u>2,212,174.00</u>	<u>21,025.45</u>	<u>413,793.90</u>	<u>1,798,380.10</u>	<u>18.71</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMIN	118,330.00	0.00	87,112.13	31,217.87	73.62
PUBLIC WORKS	812,560.00	44,000.00	171,104.54	641,455.46	21.06
FIRE	<u>1,281,284.00</u>	<u>0.00</u>	<u>1,281,283.57</u>	<u>0.43</u>	<u>100.00</u>
TOTAL EXPENDITURES	<u>2,212,174.00</u>	<u>44,000.00</u>	<u>1,539,500.24</u>	<u>672,673.76</u>	<u>69.59</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (22,974.55) (1,125,706.34)	1,125,706.34	0.00

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>OTHER SOURCES</u>					
<u>MISC./GRANTS/INTEREST</u>					
70-599-7090 SALE OF CITY ASSETS	<u>0.00</u>	<u>10,000.00</u>	<u>45,000.00</u>	(<u>45,000.00</u>)	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	0.00	10,000.00	45,000.00	(45,000.00)	0.00
<u>TRANSFERS IN</u>					
70-599-8010 INTEREST INCOME	50,000.00	3,025.45	58,037.90	(8,037.90)	116.08
70-599-8020 TRF IN - GENERAL FUND	307,756.00	8,000.00	310,756.00	(3,000.00)	100.97
70-599-8099 FUND BALANCE RESERVE	<u>1,854,418.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,854,418.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	2,212,174.00	11,025.45	368,793.90	1,843,380.10	16.67
TOTAL OTHER SOURCES	2,212,174.00	21,025.45	413,793.90	1,798,380.10	18.71
TOTAL REVENUES	<u>2,212,174.00</u>	<u>21,025.45</u>	<u>413,793.90</u>	<u>1,798,380.10</u>	<u>18.71</u>

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2019

70 -CAPITAL REPLACEMENT FUND
COUNCIL

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CONTRACTUAL</u>					

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 201970 -CAPITAL REPLACEMENT FUND
ADMIN

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-601-8080 CAPITAL IMPROVEMENTS	15,330.00	0.00	0.00	15,330.00	0.00
70-601-8081 CAPITAL - BUILDING	<u>103,000.00</u>	<u>0.00</u>	<u>87,112.13</u>	<u>15,887.87</u>	<u>84.57</u>
TOTAL CAPITAL OUTLAY	118,330.00	0.00	87,112.13	31,217.87	73.62
<hr/>					
<u>INTERFUND TRANSFEERS</u>					
<hr/>					
TOTAL ADMIN	118,330.00	0.00	87,112.13	31,217.87	73.62

70 -CAPITAL REPLACEMENT FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
70-603-8050 CAPITAL - VEHICLES	40,000.00	0.00	39,235.60	764.40	98.09
70-603-8060 CAPITAL - EQUIPMENT	43,060.00	10,000.00	52,964.00 (9,904.00)	123.00
70-603-8080 CAPITAL-IMPROVEMENT PROJECT	<u>729,500.00</u>	<u>34,000.00</u>	<u>78,904.94</u>	<u>650,595.06</u>	<u>10.82</u>
TOTAL CAPITAL OUTLAY	812,560.00	44,000.00	171,104.54	641,455.46	21.06
<u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL PUBLIC WORKS	812,560.00	44,000.00	171,104.54	641,455.46	21.06

70 -CAPITAL REPLACEMENT FUND
FIRE

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-604-8040 CAPITAL - PPE EQUIPMENT	116,319.00	0.00	116,318.35	0.65	100.00
70-604-8050 CAPITAL - APPARATUS	<u>1,164,965.00</u>	<u>0.00</u>	<u>1,164,965.22</u>	<u>(0.22)</u>	<u>100.00</u>
TOTAL CAPITAL OUTLAY	1,281,284.00	0.00	1,281,283.57	0.43	100.00
<hr/>					
<u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL FIRE	1,281,284.00	0.00	1,281,283.57	0.43	100.00

70 -CAPITAL REPLACEMENT FUND
POLICE

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CONTRACTUAL</u>					
<u>INTERFUND TRANSFERS</u>					
TOTAL EXPENDITURES	2,212,174.00	44,000.00	1,539,500.24	672,673.76	69.59
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (22,974.55) (1,125,706.34)	1,125,706.34	0.00
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>71,946.00</u>	<u>71,946.00</u>	<u>71,946.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL REVENUES	<u>71,946.00</u>	<u>71,946.00</u>	<u>71,946.00</u>	<u>0.00</u>	<u>100.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	<u>38,280.00</u>	<u>12,000.00</u>	<u>58,645.00</u>	<u>(20,365.00)</u>	<u>153.20</u>
TOTAL EXPENDITURES	<u>38,280.00</u>	<u>12,000.00</u>	<u>58,645.00</u>	<u>(20,365.00)</u>	<u>153.20</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	<u>33,666.00</u>	<u>59,946.00</u>	<u>13,301.00</u>	<u>20,365.00</u>	<u>39.51</u>
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	<u>33,666.00</u>	<u>59,946.00</u>	<u>13,301.00</u>	<u>20,365.00</u>	<u>39.51</u>
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TRANSFERS IN</u>					
72-599-8020 TRANSFER FROM WATER FUND	<u>71,946.00</u>	<u>71,946.00</u>	<u>71,946.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL TRANSFERS IN	71,946.00	71,946.00	71,946.00	0.00	100.00
<hr/>					
TOTAL NON-DEPARTMENTAL	71,946.00	71,946.00	71,946.00	0.00	100.00
<hr/>					
TOTAL REVENUES	71,946.00	71,946.00	71,946.00	0.00	100.00
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
WATER DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CONTRACTUAL</u>	_____	_____	_____	_____	_____
<u>CAPITAL OUTLAY</u>	_____	_____	_____	_____	_____
<u>INTERFUND TRANSFERS</u>					
72-606-9020 TRANSFER TO WATER UTILITY	<u>38,280.00</u>	<u>12,000.00</u>	<u>58,645.00</u>	(<u>20,365.00</u>)	<u>153.20</u>
TOTAL INTERFUND TRANSFERS	38,280.00	12,000.00	58,645.00	(20,365.00)	153.20
TOTAL WATER DEPARTMENT	38,280.00	12,000.00	58,645.00	(20,365.00)	153.20
TOTAL EXPENDITURES	38,280.00	12,000.00	58,645.00	(20,365.00)	153.20
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	33,666.00	59,946.00	13,301.00	20,365.00	39.51
	=====	=====	=====	=====	=====
<u>OTHER FINANCING SOURCES</u>	_____	_____	_____	_____	_____
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER USES	33,666.00	59,946.00	13,301.00	20,365.00	39.51
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2019

75 -PET DOC & RESCUE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
ADMINISTRATION	<u>0.00</u>	<u>2.85</u>	<u>40.87</u>	(<u>40.87</u>)	<u>0.00</u>
TOTAL REVENUES	<u>0.00</u>	<u>2.85</u>	<u>40.87</u>	(<u>40.87</u>)	<u>0.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	2.85	40.87	(40.87)	0.00

75 -PET DOC & RESCUE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>ADMINISTRATION</u>					
<u>MISC./GRANTS/INTEREST</u>					
75-599-7000 INTEREST INCOME	<u>0.00</u>	<u>2.85</u>	<u>40.87</u>	(<u>40.87</u>)	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	0.00	2.85	40.87	(40.87)	0.00
<hr/>					
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL ADMINISTRATION	0.00	2.85	40.87	(40.87)	0.00
<hr/>					
TOTAL REVENUES	0.00	2.85	40.87	(40.87)	0.00
	=====	=====	=====	=====	=====

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	2.85	40.87 (40.87)	0.00

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2019

PAGE: 1

99 -GOVERNMENT WIDE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	0.00	(1,211,970.94)	(1,211,970.94)	1,211,970.94	0.00
TOTAL REVENUES	0.00	(1,211,970.94)	(1,211,970.94)	1,211,970.94	0.00
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
CITY ADMINISTRATION	0.00	69,970.92	69,970.92 (69,970.92)	0.00
MUNICIPAL COURT	0.00	3,310.23	3,310.23 (3,310.23)	0.00
PUBLIC WORKS/GOV. BLDG.	0.00	(214,650.36)	(214,650.36)	214,650.36	0.00
FIRE DEPARTMENT	0.00	(1,020,478.88)	(1,020,478.88)	1,020,478.88	0.00
POLICE DEPARTMENT	0.00	97,861.86	97,861.86 (97,861.86)	0.00
DEVELOPMENT SERVICES	0.00	(1,216,937.12)	(1,216,937.12)	1,216,937.12	0.00
TOTAL EXPENDITURES	0.00	(2,280,923.35)	(2,280,923.35)	2,280,923.35	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,068,952.41	1,068,952.41 (1,068,952.41)	0.00

99 -GOVERNMENT WIDE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
99-599-1010 CURRENT AD VALOREM TAXES	0.00	(66,189.45)	(66,189.45)	66,189.45	0.00
TOTAL TAXES	0.00	(66,189.45)	(66,189.45)	66,189.45	0.00
<u>COURT FEES</u>					
<u>POLICE/FIRE REVENUES</u>					
99-599-6060 EMS FEES	0.00	(45,398.49)	(45,398.49)	45,398.49	0.00
TOTAL POLICE/FIRE REVENUES	0.00	(45,398.49)	(45,398.49)	45,398.49	0.00
<u>MISC./GRANTS/INTEREST</u>					
<u>TRANSFERS IN</u>					
99-599-8001 BOND PROCEEDS	0.00	(1,100,383.00)	(1,100,383.00)	1,100,383.00	0.00
TOTAL TRANSFERS IN	0.00	(1,100,383.00)	(1,100,383.00)	1,100,383.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	0.00	(1,211,970.94)	(1,211,970.94)	1,211,970.94	0.00
<hr/>					
TOTAL REVENUES	0.00	(1,211,970.94)	(1,211,970.94)	1,211,970.94	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 201999 -GOVERNMENT WIDE
CITY ADMINISTRATION

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>PERSONNEL</u>					
99-601-1010 SALARIES	0.00	4,416.92	4,416.92 (4,416.92)	0.00
99-601-1040 TMRS RETIREMENT	<u>0.00</u>	<u>31,896.00</u>	<u>31,896.00</u> (<u>31,896.00)</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	36,312.92	36,312.92 (36,312.92)	0.00
<hr/>					
TOTAL CITY ADMINISTRATION	0.00	36,312.92	36,312.92 (36,312.92)	0.00

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 201999 -GOVERNMENT WIDE
MUNICIPAL COURT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>PERSONNEL</u>					
99-602-1010 SALARIES	0.00 (170.77) (170.77)	170.77	0.00
99-602-1040 TMRS RETIREMENT	<u>0.00</u>	<u>3,443.00</u>	<u>3,443.00</u> (<u>3,443.00)</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	3,272.23	3,272.23 (3,272.23)	0.00
<hr/>					
TOTAL MUNICIPAL COURT	0.00	3,272.23	3,272.23 (3,272.23)	0.00

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 201999 -GOVERNMENT WIDE
PUBLIC WORKS/GOV. BLDG.

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>PERSONNEL</u>					
99-603-1010 SALARIES	0.00 (2,164.36) (2,164.36)	2,164.36	0.00
99-603-1040 TMRS RETIREMENT	<u>0.00</u>	<u>12,250.00</u>	<u>12,250.00</u> (<u>12,250.00)</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	10,085.64	10,085.64 (10,085.64)	0.00
<hr/>					
TOTAL PUBLIC WORKS/GOV. BLDG.	0.00	10,085.64	10,085.64 (10,085.64)	0.00

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 201999 -GOVERNMENT WIDE
FIRE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>PERSONNEL</u>					
99-604-1010 SALARIES	0.00 (19,467.88) (19,467.88)	19,467.88	0.00
99-604-1040 TMRS RETIREMENT	<u>0.00</u>	<u>79,017.00</u>	<u>79,017.00</u> (<u>79,017.00)</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	59,549.12	59,549.12 (59,549.12)	0.00
<hr/>					
TOTAL FIRE DEPARTMENT	0.00	59,549.12	59,549.12 (59,549.12)	0.00

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 201999 -GOVERNMENT WIDE
POLICE DEPARTMENT

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>PERSONNEL</u>					
99-605-1010 SALARIES	0.00 (11,243.14) (11,243.14)	11,243.14	0.00
99-605-1040 TMRS RETIREMENT	<u>0.00</u>	<u>83,436.00</u>	<u>83,436.00</u> (<u>83,436.00)</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	72,192.86	72,192.86 (72,192.86)	0.00
<hr/>					
TOTAL POLICE DEPARTMENT	0.00	72,192.86	72,192.86 (72,192.86)	0.00

99 -GOVERNMENT WIDE
DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 100.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
99-607-8000 LOSS ON REFUNDING 2009	0.00	23,504.00	23,504.00 (23,504.00)	0.00
99-607-8050 GO REF 2009 BOND PRINCIPAL	0.00 (154,927.50)	(154,927.50)	154,927.50	0.00
99-607-8052 2009 GO REFUNDING INTEREST	0.00	5,176.48	5,176.48 (5,176.48)	0.00
99-607-8054 2018 GO REFUNDING PRINCIPAL	0.00 (19,863.00)	(19,863.00)	19,863.00	0.00
99-607-8056 PMT TO REFUNDING ESCROW AGE	<u>0.00</u>	<u>(1,070,827.10)</u>	<u>(1,070,827.10)</u>	<u>1,070,827.10</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	(1,216,937.12)	(1,216,937.12)	1,216,937.12	0.00
<u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL DEVELOPMENT SERVICES	0.00	(1,216,937.12)	(1,216,937.12)	1,216,937.12	0.00
<hr/>					
TOTAL EXPENDITURES	0.00	(1,035,524.35)	(1,035,524.35)	1,035,524.35	0.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(176,446.59)	(176,446.59)	176,446.59	0.00
=====					

CITY COUNCIL STAFF SUMMARY

Meeting Date: January 27, 2020

Agenda item: 6.2 / 6.3

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

6.2. Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances, including changes to Chapter 24 to update and clarify changes within Sign Ordinance

6.3. Discussion – Possible amendments to the City of Shavano Park Code of Ordinances, Chapter 24: Signs to clarify requirements within Sign Ordinance. Possible Executive Session pursuant to Texas Government Code, § 551.071, Consultation with Attorney - City Manager / City Attorney

X

Attachments for Reference:

- 1) 6.2a Possible Sign Ordinance Amendments
- 2) 6.2b Possible Sign Ordinance Table
- 3) 6.2c Possible Sign Policy Amendments

BACKGROUND / HISTORY: In 2016, the City made major revisions to the City's sign code and created a sign policy for City property in light of 2015 Supreme Court *Reed v. Town of Gilbert* decision. In 2017, the City made further amendments to both the sign code and sign policy with regard to political signs.

Staff proposes new amendments to further update the City's sign code in coordination with the City's Attorney. In addition, these amendments propose slightly more lenient signage in commercial zoning districts after feedback from business community since 2016 implementation of the revised sign code.

At the October 2, 2019 Planning & Zoning Commission meeting, staff presented possible amendments and no action was taken.

At the November 6, 2019 Planning & Zoning Commission meeting, staff presented possible amendments and discussion occurred with no action taken. On November 25, 2019 City staff received the attorney's update sign amendments, on November 26 City staff met with Planning & Zoning Chairman Aleman to further review the proposed amendments.

At the December 4, 2019 Planning & Zoning Commission meeting, staff presented possible amendments. Detailed discussion occurred and guidance provided, but no action was taken.

In addition, staff after consultation with Attorney recommend updating City Policy # 11 – Signs on Public Property to match the edits in the Sign Ordinance.

At the January 8, 2020 Planning & Zoning meeting, staff presented revisions and possible amendments. Detailed discussion occurred and guidance provided, but no action was taken. Staff and attorney made further revisions after guidance from the Commission. The Commission will again review the current draft with recommended changes in the February 5th meeting. Attached track changes ordinances show all updates.

DISCUSSION: All possible amendments are presented in red within the attachments. A brief list of proposed changes:

General

- Attorney and staff drafted new Appendix for summary table of design standards for ease of use by sign applicants
- Numerous grammatical and syntax edits from former Chairman Janssen
- Sec. 24-2 – added definitions for *Banner Sign, Commercial Sign, Dilapidation, Feather banner, Flag, Flag - Non-Commercial, Government sign, Install, Non-Commercial Sign, Nonconforming Sign, Off-premises Sign, Pennant Sign, Premises, Responsible Party, and Right-of-Way*
- Sec. 24-2 – deleted definitions for *Political Sign, Park or Municipal Property, and Fireproof structure* as duplicative or in accordance with case law
- Sec. 24-2 – updated definition for banner signs to differentiate it from flags, pennants, and feather banners. Added definitions for those displays to further clarify code.
- Sec. 24-2 – moved prohibition against signs protruding above the building structure from definition to body of the commercial sign regulations
- Clarified “Responsible Party” in definitions and throughout the code to make all individuals involved in installing signs responsible for following the code.
- Removed language referencing the City’s ETJ
- Added Sec 24-10 for miscellaneous authorized signs that do not require permits: traffic control devices, government notes, signs on vehicles, vending machine signs, memorial signs, signs wholly within confines of a building
- Added Sec. 24-10(10) regulations for flags in business and residential zoning districts
- Added Sec. 24-11 regulations on handling destroyed nonconforming signs
- Added Sec. 24-12 regulations on handling abandoned signs
- Sec. 24-13 – added subsection establishing City Manager responsible with enforcement
- Edits from the attorney to clarify Sign area vs Sign face confusion

Commercial Districts

- Sec. 24-5(1) – added 3 allowable signs totaling 128 ft² during construction
- Sec. 24-5(2) – deleted confusing phrase regarding 30 days from Certificate of Occupancy (C of O)
- Sec. 24-5(4) – Removed content-based regulation of signs during building for sale/lease, increased allowable sign area from 40 to 64 ft², added clause for lot facing 2 streets
- Sec. 24-5(5)(b) – Increased allowable sign areas to 150 ft² for multi-tenant buildings with interior access to individual businesses; 250 ft² for buildings greater than 30,000 ft².
- Sec. 24-5(8) – Added new category of allowable directional & safety signs, removed any limit on number
- Sec. 24-5(9) – Added reference for appealing permit decisions made by an appointed city official to Board of Adjustment
- Sec. 24-5(10) – added noncommercial content allowed on signs in business districts as required by case law

Residential Districts

- Sec. 24-6(3) – Removed the “in encouragement” of student achievement language
- Sec. 24-7(5) – Signs in voting period size increased to aggregate 44 square feet, with 36 square feet per sign
- Sec. 24-6(10) – Added storage of removed signs language

Banner Signs

- Sec. 24-7 – Deleted Banner Sign regulations – making banner signs prohibited across all zoning districts.

Flag Regulations

- Added Sec. 24-9(10) – Flag regulations: 4 flags, 3 flagpoles, flag size limit of 60 square feet, flagpole height limit of 40 feet. Allow commercial messages in appropriate zoning districts, but no off-premises commercial messages.

Monument Signs

- Sec. 24-10 – deleted monument sign section and moved language to Commercial and Residential zoning districts as appropriate.
- Complete re-write of Business Zoning District monument sign regulations to improve clarity and readability. Most regulations in new proposed language match current regulations.
- Sec. 24-6(6) Added authorization for Neighborhood monument signs
- Sec. 24-6(7) Added authorization for Street Monument Signs upon City Council approval (like the monuments on NW Military Hwy).

City Policy #11 – Signs on Public Property

- Re-worded *Voting Period* regulations.

COURSES OF ACTION: Discussion item only.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: None. Discussion item only with Council guidance to staff as appropriate. Staff believes the P&Z Commission will approve recommendations for revisions and send to Council at their February meeting.

ARTICLE I. - IN GENERAL

Sec. 24-1. ~~--~~ Purpose and Scope.

These regulations shall apply in the City Limits. These regulations set forth by the City of Shavano Park, pursuant to its authority to regulate structures under Texas Local Government Code ~~ch~~Chapter 211 and any authority it may have under Texas Local Government Code ~~ch~~Chapter 216, combine the need to protect the public safety and welfare, the need to encourage pedestrian movement, the need for a well maintained and attractive community, and the need to adequately convey ideas, provide communication, and identify features within the community. The provisions do not ensure or provide for every property or business owner's desired level of visibility for signs. The sign standards are intended to allow signs to have adequate visibility from streets and rights-of-way that abut a site, but not for visibility from streets and rights-of-way farther away. The regulations for signs and awnings have the following specific objectives:

1. To ensure that signs and awnings are designed, constructed, installed and maintained according to standards to safeguard life, health, property, and public welfare, and to eliminate excessive and/or confusing sign displays that create potential hazards to motorists, pedestrians, and to property;
2. To allow and promote positive conditions for sign communication while at the same time restrict signs which create continuous visual clutter and hazards at public right-of-way intersections;
3. To reflect and support the desired character and development patterns of the various zoning districts in order to plan and promote an attractive environment;
4. To allow for adequate and effective signs in business and office districts, while preventing signs from dominating the appearance of the area, thereby encouraging a positive business atmosphere;
5. To establish a sign application and sign permit review process that effectively regulates issues pertaining to the location, placement, and physical characteristics of signs in an effort to ensure compatibility with adjoining land uses, architecture, and landscape; and
6. To provide for consistent, fair, and content neutral application and enforcement of regulations pertaining to signs and to ensure that the constitutionally guaranteed right of free speech is protected.

Sec. 24-2. - Definitions.

The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Advertising bench means any bench providing seating to the general public without charge, which may bear advertising.

Animated or moving sign means any sign, or part of a sign, which changes physical position or appearance by any movement or rotation or which gives the visual impression of such movement or rotation.

Awning, canopy, or marquee sign means a sign that is mounted, painted on, or attached to a building or, an awning, canopy, or marquee that is otherwise permitted by this chapter.

Banner sign means a sign made of fabric or any non-rigid material with no enclosing framework but does not include a flag, pennant, or feather banner.

Back-to-back sign means a structure containing two parallel signs whose faces are oriented in opposite directions and are spaced no more than ten feet apart.

Bandit signs ~~shall~~ means any sign installed without the written permission of the land owner which is tacked, nailed, posted, pasted, glued, or otherwise attached to trees, utility poles, street signs, street furniture, stakes, or fences or other objects or installed in the right-of-way, and any temporary sign which is attached to another sign. No sign owned or installplaced by the City, the State, or a public utility shall be considered a bandit sign. A bandit sign is considered trash and may be discarded in accordance with section-Sec. 24-1413.

Billboard means any outdoor, off-premises sign, display, device, figure, painting, drawing, message, ~~placed~~, poster, structure, or thing that is designed, intended, or used to advertise or inform.

Billboard operator means any person responsible party who installs, ~~erects~~, services, maintains, alters, repairs, or demolishes billboards.

Bill posters means advertising poster or handbill.

Chief of Police means the City's duly appointed Chief of Police.

City means the City of Shavano Park, Texas.

City Code Compliance Officer means one or more individuals duly appointed by the City to enforce City Code violations.

Commercial sign means any sign which directs the attention of the general public to a place of business that sells, rents, or leases goods, services, or property, or advertises a location that sells, rents, or leases goods, services, or property.

Dilapidation means any sign where elements of the sign area or background have portions of the finished material missing, broken, or illegible; where the structural support is visibly bent, broken, dented, rusted, corroded, or loose; or where the sign or its elements are not in compliance with the adopted electrical code and/or the building code.

Early voting period means that period as prescribed by Tex. Elections Code § 85.001, as amended.

Electric sign means:

- (1) Any sign on which letters, figures, designs, or messages are formed or outlined by electric illumination, or by a transparent or translucent medium which is electrically illuminated, whether the illuminating device is contained within or on the sign, including digital signs illuminated by LCD, LED, plasma displays, projected images, or any other illumination format;
- (2) Any outside building outlining;
- (3) Any interim decorative displays; and
- (4) Any gas tube window outlining.

Any portable sign that has electrical components attached, connected to, or part of the sign, or support, whether electrified or not, shall be considered an electric sign and all provisions of this chapter pertaining to electric signs shall apply to such signs.

Embellishments means any feature such as a cutout, neon, or plastic letters, clock, electric device, or space extension, which is added to an outdoor advertising structure. All embellishments shall be included when measuring the sign area.

Feather banner means any sign that is constructed of lightweight material (such as cloth, canvas, or vinyl) affixed to a pole or building which is similar to a flag, except that it is longer than it is wide. A feather banner resembles a feather, in that it is tall and narrow, having more surface area vertically than horizontally when fully extended.

~~*Fireproof structure* means a sign constructed entirely of steel members including structural support for the sign face. The sign face and its support members shall be constructed of metal panels, and all electric signs on commercial property shall have a fireproof structure.~~

Flag, commercial, means any fabric, banner, or bunting containing distinctive colors, patterns, or symbols used for the purpose of advertising or drawing attention to a business. Does not include non-commercial flags, which are separate and distinct by definition and treatment in this Code.

Flag, non-commercial means any flag that is not a commercial flag and is not used for the purpose of advertising or attention to a business, including any Flag that has a non-commercial message including, but not limited to, a Flag of the United States, the state, the city, or foreign nations having diplomatic relations with the United States, and any other flag adopted or sanctioned by an elected legislative body of competent jurisdiction.

Flashing sign means any directly or indirectly illuminated sign that exhibits changing natural or artificial light or color effects by any means whatsoever.

Government sign means any sign that is installed or maintained by the federal, state, or local government. -Local Government includes any political subdivision including the county, the City, the school district, the water district, or an emergency services district.

Install means to construct, erect, place, affix, display, or attach.

Loop 1604 frontage means and shall include all Loop 1604 frontage and access roads.

Monument sign means any sign that is a ground-mounted structure of masonry, rock, brick, stone, or stucco. Monument signs shall ~~be made of at least~~ have a minimum of 90 percent masonry materials such as rock, brick, stone, or stucco. ~~Concrete and cinder blocks may be used structurally if faced with rock, brick, or stucco in accordance with the International Building Code.~~

Neighborhood means a distinct segment of the community, usually consisting of essentially similar housing stock, whose boundaries are defined by physical barriers such as major arterial streets and/or natural features such as creeks and rivers.

Non-commercial sign means: any sign which does not advertise the sale, rent, or lease of goods, services, or property or a location that sells, rents, or leases goods, services, or property.

Non-conforming sign means any sign lawfully in existence on the date the provisions of this chapter are adopted that do not conform to the provisions of this chapter, but which were in compliance with the applicable regulations at the time they were installed or maintained.

Off-premises sign means any commercial sign that advertises a business, responsible party, person, activity, goods, products, real property, or services not located on the property where the sign is installed, or that directs persons to a location other than the property where the sign is located.

On-premise sign means any freestanding-commercial sign identifying or advertising a business, ~~person~~responsible party, person, or activity, and installed and maintained on the same premises as the business, ~~person~~responsible party, or activity.

~~*On-site sign* means a monument or pole/pylon sign that is located along the street frontage.~~

~~*Park or municipal property* means property classified as Park Area District, Municipal and Utility District and any other properties owned by the City. Except for signs permitted under subsection 24-4(3) and signs authorized in advance by the City Council, no signs of any kind may shall be posted in a on park or municipal property.~~

Pennant sign means any sign of lightweight material suspended from a rope, wire, or string and displayed in a series with or without a message, designed to move in the wind.

Pole sign means any sign:

- (1) Supported by poles, uprights, or braces which are not concealed in an enclosed base but are permanently ~~placed~~ installed on or in the ground and wholly independent of any building for support, either single- or double-faced; or
- (2) Whose only structural support consists of exposed poles, posts, beams, or other devices mounted in the ground.

~~*Political sign* means any sign which is designated to influence the action of voters for the passage or defeat of a measure or candidate appearing on the ballot in connection with any national, state or local election.~~

Portable sign means any sign that is readily capable of being moved or removed, whether attached or affixed to the ground or any structure that is typically intended for temporary display. Portable signs include, but are not limited to:

- (1) Signs designed and constructed with a chassis or support with or without wheels;
- (2) Menu and "sandwich" board signs;
- (3) "A" and "T" frame signs;
- (4) Posters, flags, or banners affixed to windows, fences, railings, overhangs, trees, hedges, or other structures or vegetation, except for pole-mounted community event banners;
- ~~(5) Signs mounted upon vehicles parked and visible from the public right-of-way, except signs identifying the related business when the vehicle is being used in the normal day-to-day operation of the business, and except for signs advertising for sale the vehicle upon which the sign is mounted;~~
- ~~(6)~~(5) Searchlights; and
- ~~(7)~~(6) Inflatables.

For the purposes of this definition, no sign owned or ~~placed~~ installed by the City, the State, or a public utility shall be considered a portable sign.

Premises means any site on which a sign is requested, required, or placed including any lot, area, facility, or building which the responsible party owns, leases, or has a right to use on the site.

Private property means all property other than public property, as defined herein.

Prohibited neon means any use of neon lighting other than for lettering or logos. For the purposes of this chapter, all uses of neon lighting shall be considered a sign.

Public property means property owned by, or dedicated to the City, or owned by, or dedicated to other governmental entities. Signs located on public property shall be governed by a separate City policy.

Pylon sign means any freestanding sign with visible support structures or with a support structure with a pole cover or pylon cover.

Responsible party: means the owner/operator of the business being identified on the sign; the owner of the property upon which the sign or sign structure is located; the owner of the sign or sign structure; the person who installs a sign or sign structure, contracts with or directs a person to accomplish the installation; and/or the person who retrieves a sign from the impound.

Right-of-way means the area on, below, or above a public road, highway, street, public sidewalk, alley, waterway, or utility easement in which a governmental entity has an interest.

Safety signs means any signs on an office or business property which point or direct a person or vehicle to a specific place or along a specific course in order to ensure the safe and orderly passage of vehicles and persons around the premises of a building, such as "entrance", "exit", "handicap access", "employee access only" or "patient drop off" owned, placed, or required by any governmental entity.

Setback means the line within a lot defining the minimum horizontal distance between a building and the property line. Building setback lines include front, rear, and side setbacks that are measured from the front, rear, and side property lines. ~~means the area from property lines back to buildings.~~ Signs posted within building setbacks, when authorized, should not ~~be an obstruction to~~ traffic vision.

Sign means an outdoor structure, sign, display, light device, figure, painting, drawing, message, plaque, poster, billboard, or other thing that is designed, intended, or used to advertise or inform.

Sign area means the area of a sign that is used to determine the maximum area of a sign including the entire advertising or communicative area of a sign. ~~excluding the framing, trim, molding, and supporting structure. Unless otherwise addressed, sign area shall be~~ is measured from the highest, lowest, and widest points in a rectangular or square format.

~~Sign face means that portion of the sign dedicated to the message, logo, name, etc., and the sign face may be of a different material than the monument it is on. If mounted or located on a building structure, the sign face and its framing, trim molding and/or supporting structure shall not protrude above the premises and shall not be of such a character as to violate any other provisions of this chapter. Other than a monument sign, no sign face shall be deeper than two feet.~~

Site means a parcel of land developed for commercial or residential use. A site may be a single platted lot, or may be a group of lots with a common or shared frontage.

Voting period means the period beginning with the first day of the early voting period and ending when the polls close ~~on the designated Election Day or the last voter has voted, whichever is later~~. The voting period corresponds only with elections administered by Bexar County.

Wall sign ~~shall~~ means any sign installed, attached to, or erected against the wall of a building or structure, with the exposed face of the sign parallel to the surface of the wall of the building.

Sec. 24-3. - Prohibited signs.

Except as otherwise provided for in this chapter, it ~~shall be unlawful~~ is an offense for a responsible party to ~~erect, display, maintain~~ install or maintain, or cause to be installed

~~or maintained~~~~erected, displayed, or maintained~~, on private property located in the City, any advertising bench, animated, or moving sign, awning, canopy, or marquee sign, back-to-back sign, bandit sign, billboard, bill poster, electric sign, embellishment, ~~flashing~~ sign, monument sign, on-premise sign, prohibited neon, blinking, rotating, ~~animated, moving,~~ flashing or intermittently illuminated sign, pole sign, portable sign, pylon sign, any sign protruding above the building roof line or parapet line, painted or Day-Glo colored sign, banner sign, valance or display constructed of cloth, canvas, light fabric, paper, pliable vinyl, plastic, or other light material, ~~feather banner, pennant,~~ wall sign, any sign ~~install~~placed in exchange for a monetary or bartered benefit, any sign, displaying any matter in which the dominant theme of the material taken as a whole appeals to the prurient interest in sex, or is patently offensive because it affronts contemporary community standards relating the description or representation of sexual matters, and is utterly without redeeming social value. Such action is hereby declared to be a public nuisance. Any sign not specifically listed as being allowed in this chapter is expressly prohibited. A responsible party shall not install a sign in the right-of-way or on property owned or controlled by the City without specific written permission of the City Council. All signs not placed installed without the permission of the property owner of the land upon which the signs is installed is considered a prohibited sign.

Sec. 24-4. - Grandfather provisions.

This chapter is not intended to require the relocation, reconstruction, or removal of a sign which is already in place at the time of the adoption of the ordinance from which this chapter is derived and which was ~~erect~~installed in compliance with local ordinances, laws and regulations applicable at the time of its ~~installati~~erection, to the extent that Texas~~as~~- Local Government Code ~~ch~~-Chapter 216 preempts the application of this chapter to those signs or to any signs otherwise approved pursuant to Ordinance [No.] 100-03-99, as amended from time to time, or by City Council approval, provided that all such signs are constructed in accordance with such approval. ~~Nor shall this chapter apply to on-premise signs in the extraterritorial jurisdiction of the City, which are located in a county, which is exempt from regulation under Texas~~- Local Government Code ~~ch~~-Chapter 216.

Sec. 24-5. - Non-nuisance signs in business and office districts.

The following signs are not deemed to be a public nuisance and may only be ~~erected~~ installed within the City limits in accordance with the following terms and conditions:

- (1)—Construction Development: Upon final approval of a construction permit, three signs may be installed temporarily on the property of the approved plat or development, provided however, that such signs shall not exceed a total of 128 square feet in sign area and that no one sign exceeds 64 square feet in sign area. Sign area for construction development shall include, including its framing, trim and molding. The signs shall be installed so as not to interfere with the occupancy or use of any neighboring lots. Such signs shall only be displayed during the time of active and ongoing building construction and shall

be removed upon the issuance of the certificate of occupancy for the development. A responsible party shall not install any sign in the right-of-way.

(2) *Post-Certificate of Occupancy*: Beginning at the time of the issuance of the certificate of occupancy, a single sign may be ~~install~~^{erected} temporarily on each approved plat or development, provided, however, that such sign shall not exceed 640 square feet in sign area. Sign area for post-certificate of occupancy signs shall include, including its framing, trim and molding, but shall not include the pole or pylon of the sign. The signs, and shall be install^{placed} so as not to interfere with the occupancy or use of the business or office development. All such signs shall ~~only~~ be displayed for a maximum of one continuous 90-day period ~~beginning from the issuance of the certificate of occupancy no earlier than 30 days from the date of the issuance of the certificate of occupancy.~~ A responsible party shall not install any sign in the right-of-way.

(3) *Monument Signs*. Monument signs shall be permitted subject to the following specifications:

a. *In General*. In business and office districts each property fronting a public or private street shall be allowed one monument sign. Properties fronting two public or private streets shall be allowed one monument sign on each street, for a total of 2 monument signs. Monument signs may have a sign face inserted into the structure provided the sign area of the insert shall not exceed 75 percent of the average height and/or 90 percent of the average width of the structure. The sign face insert may be backlit or externally illuminated.

b. *Monument signs fronting Loop 1604 frontage*.

1. Monument signs fronting Loop 1604 frontage shall not exceed 25 feet in height from the top of the sign to the ground, except as expressly provided in section 24-5(3)(b)(2).

2. For properties where the site elevation is below the adjacent driving lanes of Loop 1604, monument signs shall not exceed 25 feet in height as measured from the top of the sign to the adjacent elevation of the Loop 1604 driving lanes, nor shall such monument signs exceed 48 feet in height as measured from the top of the sign to the ground.

3. Each monument sign located along Loop 1604 frontage shall not exceed an average of 25 feet in width at the base and not exceed an average of 20 feet in width above the base. The base shall not be less than 75 percent of the average width of the sign. The base

of the monument sign can include the name and/or address for commercial center.

4. The sign area insert of a monument sign shall not exceed 150 square feet of sign area per side.

c. Monument signs fronting N.W. Military Highway.

Monument signs front NW Military Highway shall not exceed 12 feet in height as measured from the top of the sign to the ground.

1. Monument signs front NW Military Highway shall not exceed 12 feet in height as measured from the top of the sign to the ground.
2. Monument signs located on N.W. Military Highway shall not exceed an average of 15 feet in width at the base and not exceed an average of ten feet in width above the base. Monument signs on N.W. Military Highway do not require that a base be constructed. If a base is constructed on the monument sign, the base can include signage for name and/or address of the commercial center.
3. The sign area of the sign face or insert of a monument sign shall not exceed 55 square feet of sign area per side excluding the trim and base of the monument sign, if any. The base of the sign shall be considered when determining the height of the sign.

d. Monument signs fronting any other road.

1. Lots with street frontage greater than 250 feet. Monument signs fronting any road other than Loop 1604 frontage or NW Military Highway shall not exceed 10 feet in height as measured from the top of the sign to the ground.
2. Lots with street frontage less than 250 feet. Monument signs fronting any road other than Loop 1604 frontage or NW Military Highway shall not exceed six feet in height as measured from the top of the sign to the ground.
3. The sign area of the insert of a monument sign shall not exceed 50 square feet excluding the trim and the base of the sign, if any.

- a.e. Convenience stores. Each convenience store, as defined by Sec. 36-1 of the City of Shavano Park Code of Ordinances, may install one monument sign with electric display that conforms with this section. Convenience stores fronting on two streets shall be allowed one monument sign with electric display facing each street. The electric sign shall not be neon, blinking, rotating, animated, moving, flashing or intermittently illuminated. The monument sign shall meet all other requirements in this code.

No monument sign shall be placed in such a manner that the total distance from the top of the sign to the ground exceeds the following specifications:

- a. ~~Signs fronting on any road other than Loop 1604 frontage roads and any part of Loop 1604 within 150 feet of any other City street shall not exceed ten feet from the top of the sign to the ground for lots with street frontage greater than 250 feet, and shall not exceed six feet in height for lots with a street frontage less than or equal to 250 feet.~~
- b. ~~Signs fronting on Loop 1604 frontage roads more than 150 feet from N.W. Military Drive shall have a minimum spacing of 150 feet and shall not exceed 25 feet from the top of the sign to the ground, except as expressly provided in section 24-11.~~
- c. ~~Signs fronting on Loop 1604 frontage roads that are more than 150 feet but less than 500 feet from N.W. Military Drive where the site elevation is below the adjacent driving lanes of Loop 1604 frontage roads, shall not exceed 25 feet in height as measured from the top of the sign to the adjacent elevation of the Loop 1604 driving lanes, nor shall it exceed 48 feet in height as measured from the top of the sign to the ground.~~

~~(2)(4) 3~~ During the period that a property is for sale, rent or lease ~~a~~ A single on-premise sign of not more than ~~6440~~ square feet ~~pertaining to the sale, rental, or lease of property zoned O-1, B-1, B-2, or MXD~~ is permitted, provided such sign is located entirely within the property to which the sign ~~appears~~ pertains, is not illuminated, and is removed within ten days after the sale, rental or lease has been consummated. Commercial lots fronting on two streets shall be allowed one sign of not more than 64 square feet facing each street.

~~(3)(5) 4~~ Multi-tenant buildings.

- a. Each multi-tenant building that has exterior access to ~~each~~ individual businesses es may attach one wall sign, and one awning sign for each window and/or exterior door, as set forth in this subsection. This sign shall be compatible with the character of the premises upon which it is ~~placed~~ installed. Each sign shall require a permit, which may be obtained separately or within a building permit. Such signs shall not exceed an aggregate of 50 square feet of sign area per wall per business on up to two walls. ~~Signage for rear delivery identification shall not exceed five square feet per business.~~
- b. Each multi-tenant building that has interior access to individual businesses or office suites shall be permitted either:
 - ~~1.—One wall sign not to exceed 120 square feet in sign area; or~~
 - 2.1. Up to three wall signs may be placed installed on one side of a building, and said signs shall not collectively exceed 150+20 square feet in sign area with no one sign exceeding 120 square feet; or

2. For a building over 30,000 square feet in area, up to five wall signs may be ~~install~~placed on one side of a building on the building, and said signs ~~shall not collectively exceed 250200~~ square feet in sign area ~~and no one sign may exceed 120 square feet in sign area with no one sign exceeding 120 square feet.~~

3. Sign area for a wall sign under this section shall include all area of the sign including the trim. The sign's framing, trim molding and/or supporting structure shall not protrude above the premises.

c. ~~All~~ ~~illuminated~~ signs directed toward residential areas shall comply with ~~section Sec. 24-78.~~

~~(6)5~~ Single-tenant buildings. Each single-tenant building ~~in the~~ may have one wall sign, and in addition one awning sign for each window and/or exterior door, subject to the limitations of this section. Such signs shall not exceed an aggregate of 50 square feet of sign area per wall on up to three walls. Sign area for a wall sign under this section shall include all area of the sign including the trim. The sign's framing, trim molding and/or supporting structure shall not protrude above the premises.

~~(4)(7)~~ If any sign is installed on a building structure, the sign face and its framing, trim molding and/or supporting structure shall not protrude above the building roof line or parapet line. ~~6~~ Convenience stores. Each convenience store, as defined by section ~~Sec. 36-1~~ of the City of Shavano Park Code of Ordinances, may erect one monument sign with electric display that conforms with section ~~Sec. 24-10 24-5(3).~~ Convenience stores fronting on two streets shall be allowed one monument sign with electric display facing each street. The electric sign shall not be neon, blinking, rotating, animated, moving, flashing or intermittently illuminated.

~~(8)~~ Safety & Directional Signs. Signs on office or business property which point or direct a person or vehicle to a specific ~~place~~ location or along a specific course in order to ensure the safe and orderly passage of vehicles and persons around the premises of a building, such as "entrance", "exit", "handicap access", "employee access only" or "patient drop off" are allowable provided they are no larger than six square feet in sign area. Sign area for a sign under this section shall include trim, molding, and framing, but shall not include the pole or pylon of the sign, if any.

~~(5)(9)7~~ Permits.

- a. No non-nuisance signs in business or office districts shall be ~~erect~~installed within the City unless a building permit for such sign has first been issued by the City's building official. The permit application shall be accompanied by engineered drawings and a site plan showing the proposed sign location.
- b. An electrical permit shall be required for any sign requiring the use of electricity in the operation of such sign.
- c. ~~Before any permit is granted and before any work is begun, t~~The person responsible party making such must make application for ~~such a~~ sign permit, shall pay ~~to the City~~ a fee in the amount as specified in the schedule of fees, as approved by the City Council, and secure the permit before beginning work.
- d. If the ~~City Manager building official~~ or ~~his the City Manager's~~ their designee finds that the proposed sign conforms in all respects to this chapter, ~~he the City Manager official~~ shall issue the permit; otherwise ~~he the City Manager official~~ shall deny it.
- e. Any permit that does not comply with the provisions of the chapter or which is issued in violation of any provision hereof, shall be void, and no right or privilege whatsoever shall accrue thereunder.
- f. ~~The city manager~~ City Manager shall ~~have instruct~~ the building official to immediately inspect all permitted signs upon completion to determine compliance with the permit.
- ~~f.g.~~ An applicant or sign owner responsible party may appeal any denial of a permit or determination that a sign has not been built in compliance with a permit to the Board of Adjustment as described in Section 24-15.
- h. No ~~person responsible party~~ may ~~reinstall~~construct, move, alter, modify, or relocate any sign which requires a permit without first obtaining a sign permit from the City. However, merely changing the price of advertised goods or services is not deemed to be altering the sign, and shall not require an additional permit.

(10) Any sign allowed under this section as a commercial sign may also be a non-commercial sign.

Sec. 24-6. - Non-nuisance signs in residential zoning districts.

In A-1, A-2, A-3, A-4, A-5 PUD, MXD and CE zoning districts the following signs are hereby not deemed to be a public nuisance and do not require a permit unless specifically required below:

- (1) Subdivision sign: Upon final plat approval, a single sign may be ~~erected~~ installed temporarily on each approved plat or development property.

provided, however, that such sign shall not exceed ~~sixty (60)~~ square feet in sign area. Sign area for a subdivision sign shall include its framing, trim and molding, and shall be ~~placed~~installed so as not to interfere with the occupancy or use of any lots in the subdivision. All such signs shall be removed upon completion of the sale of 95 percent of the lots in the subdivision. Such sign shall not be more than ten (10) feet in height.

- (2) Temporary non-commercial sign-6 square feet: Each residential property may erect one temporary sign non-commercial sign on the property that conforms to the following requirements:

- a. ~~a. The sign cannot be displayed~~A Responsible Party cannot display~~may install a sign~~ in such a manner that it ~~is visible~~may be viewed~~can be visibly viewed~~ from the public right-of-way for ~~no more~~up to than 60 days per calendar year;
- b. The gross sign area shall not exceed six square feet in sign area. Sign area for a temporary non-commercial sign under this section shall include including framing, trim and molding;
- c. The sign shall not be higher than six feet above grade;
- ~~d. The sign shall not be placed on public property including a public easement or right-of-way; and~~
- ~~e.d.~~ The sign cannot be ~~an~~ illuminated or backlit.

- (3) ~~(3) In encouragement of the practice of recognizing achievements and student activities, Residential signs-4 square feet:~~ Each residential property may erect two signs with non-commercial messages that conform to the following requirements:

- a. ~~One of the two allowed signs may display a commercial message. If a second sign is erected, as allowed by the subsection, it must display a non-commercial message. Both signs may display a non-commercial message~~No more than one of the two signs may be a commercial sign.
- ~~a.b.~~ The signs~~Each sign~~ cannot exceed four square feet in sign area. Sign area for a temporary sign under this section shall include, including framing, trim and molding;
- ~~b.c.~~ Signs shall be ~~install~~placed within ten feet of the front facing of the primary residence;
- ~~c.d.~~ Signs shall not be higher than four feet above grade;
- ~~d.e.~~ The signs ~~cannot~~may not be ~~an~~ illuminated or backlit.

- (4) During the period the residential property is listed for sale or lease, a sign may be erected on the property, subject to the restrictions noted in ~~section~~Sec. 24-6(2)(b)—~~(de)~~. Residential lots fronting on two streets shall be allowed one sign facing each street.

(5) Voting Period Signs~~during voting periods~~. During voting periods as defined in Sec. 24-2, each~~Each~~ residential property may ~~erect~~install non-commercial signs in addition to those described in ~~section Sec. 24-6(2) and section Sec. 24-6(3) during voting periods, as defined in section 24-2~~, subject to the following restrictions:

- a. No sign ~~may~~ shall be ~~erect~~installed more than 60 days prior to the start of the voting period;
- b. All signs ~~must~~ shall be removed by 11:59 p.m. the day following the end of the voting period;
- c. The total sign area of all voting period signs ~~must~~ shall be no more than ~~36~~ 44 square feet, and no one sign shall be larger than ~~24~~ 36 square feet;
- d. ~~A~~No voting period~~non-commercial~~ sign ~~may~~ shall not be higher than six feet above grade including its pole or pylon; and
- e. The signs ~~cannot~~ shall not be illuminated or backlit.
- e.f. Sign area for signs under this section shall include all including trim, molding, and framing of the sign. The pole or pylon of the sign shall be considered for height above grade, but shall not be considered part of the sign area.

~~Signs erected in violation of these regulations are considered a nuisance and may be removed by the City Manager or his/her designee.~~

(6) Neighborhood monument signs. Neighborhood monument signs may be ~~install~~erected on property owned by a property owner's association and shall be a maximum of ten feet in height and shall not exceed an average of six feet in width above the base, regardless of location. The base shall be included in measuring the maximum height of the sign. This sign requires a permit. This sign shall not be installed in the right-of-way without approval of the City Council.

(7) Street monument signs. Street monument signs may be installed subject to approval of the City Council.

~~(6)~~(8) Each residential property shall prominently display its address as to be easily legible from the adjacent street. Addresses and monuments displaying the address shall not constitute a sign in terms of limiting or eliminating the rights to a sign as allowed in other sections of this chapter.

~~(7)~~(9) No sign shall be ~~placed~~ installed on public property including a public easement or right-of-way unless otherwise specified in this chapter.

~~(8)~~ Signs ~~install~~erected in violation of these regulations are considered a nuisance and may be removed by the City Manager or ~~his/her~~the City Manager's their designee. A sign so removed under the provisions of this section which has more than minimal value as determined by the City Manager shall be kept in storage for a period of 10 days, and if it is not claimed by the responsible party

within said period, it may be disposed of in a lawful manner by the city. The City Manager shall send notice to the sign owner within three business days of removing the sign if the sign owner's contact information is reasonably discernible from the sign itself.

~~(9)(10)~~

~~Sec. 24-7. - Banner signs.~~

~~Banner signs in residential zoning districts are allowed subject to the following requirements:~~

- ~~(1) Banner signs may be erected by property owners' associations as defined by the Texas Residential Property Owners Protection Act.~~
- ~~(2) Each property owner's association may erect one banner sign at each entrance per calendar year.~~
- ~~(3) Each residential property owner may erect one banner sign.~~
- ~~(4) No banner sign may be erected more than seven days prior to the first Tuesday in October.~~
- ~~(5) Banner signs must be removed by 11:59 p.m. the day following the first Tuesday in October.~~
- ~~6 Banner signs on public property shall be governed by a separate City policy and no banner sign shall be placed on public property without the written permission of the owner of the property; and.~~
- ~~(3) Banners must be securely attached to a permanently installed building, fence, or wall and they must be kept in good repair throughout the time of their display. Pipes, poles, posts or other materials may not be used solely to erect banners.~~

Sec. 24-~~78~~. - Exterior lighting and hours for business and building wall signs.

Exterior lighting of the building and building wall signs shall not exceed the maximum height of the building or wall sign. Lighting for signs fronting on any street other than streets adjacent to or abutting commercial property shall be turned off not later than 11:00 p.m. or one-half hour after the business is no longer open to the public, if ~~earlier~~later. All signs shall be compliant with the Outdoor Lighting requirements of Chapter 14 as well as all requirements of this ordinance.

Sec. 24-~~89~~. - Displayed address of commercial property.

Each commercial establishment shall prominently display its address as to be easily legible from the adjacent street. Addresses and monuments displaying the address shall not constitute a sign in terms of limiting or eliminating the rights to a sign as allowed in other sections of this chapter.

Sec. 24-9 Authorized Signs.

The following signs under this section are authorized in every zoning district or property without a permit, unless specifically required below:

(1) Government signs

(1) —Traffic-control devices that are installed and maintained to comply with the Texas Manual on Uniform Traffic-Control Devices.

(2)

(2) —Signs required by this chapter.

(3)

(3) —Signs required by other law, including federal, state, or local law, including a sign that a property owner is required to post on the owner's property to warn of a danger or to prohibit access to the property either generally or specifically; the owner must comply with the federal, state, or local law to post a sign on the property.

(4) —

(4)

(5) —Official governmental notices and notices posted by governmental officers in the performance of their duties for regulatory purposes such as neighborhood crime watch areas, to identify streets, or to warn of danger including those installed by the city, county, water district, or other governmental entity.

(5)

(6) Signs displayed on trucks, buses, trailers, mobile food vendors, or other vehicles that have a sign area, including the entire communicative area of the vehicle, which is less than thirty-two (32) square feet and are being operated as motor vehicles, provided that the primary purpose of the vehicles is not for display of signs and provided that they are parked in areas appropriate to their use as vehicles as regulated by Chapter 36 of the Code of Ordinances, are in operable condition, and carry a current and valid license plate and state inspection tag. Vehicle signs shall conform to the following restrictions:

(A) Vehicular signs shall contain no flashing or moving elements;

(B) Vehicular signs shall not be attached to a vehicle so that the driver's vision is obstructed from any angle;

(C) Signs, lights and signals used by authorized emergency vehicles shall not be restricted;

(6) —Vending machine signs where the sign face is not larger than the normal dimensions of the machine to which the sign is attached.

(7)

(7) —Memorial signs or tablets when cut into any masonry surface or attached to a building when constructed of bronze or other metal up to six square feet as part of a building.

(8)

(8) —Any sign wholly within the confines of a building, and oriented to be out of view from outside the building.

(9)

(10) Flags in a business or office zoning district: up to four flags that are non-commercial signs on up to three flagpoles per premises. Each flag may be no more larger than sixty (60) square feet in area. Flagpoles shall be a maximum of forty (40) feet in height but no higher than the highest point of the nearest principal building's roof on the premises. In business or office zoning districts, a business is allowed to install a commercial sign but the flag shall not be an off-premises sign.

(9)(11) Flags in a residential zoning district: up to four flags that are non-commercial signs on up to three flagpoles per premises. Each flag may be no larger than 40 square feet in area. Flagpoles shall be a maximum of 25 feet in height but no higher than the highest point of the nearest principal building's roof on the premises.

Sec. 24-10 Destroyed nonconforming signs.

An existing nonconforming sign in the city may not be repaired or rebuilt in the case of obsolescence, dilapidation, or destruction by fire or other causes. In case of partial destruction by fire or other causes, where the cost of repairing the sign is less than 60 percent of the cost of installing a new sign of the same type at the same location, the City Manager or the City Manager's designee may issue a "no fee" permit for the necessary repairs to be made to the sign. If the necessary repairs are not completed within sixty (60) days of the receipt of written notification to the responsible party by the City Manager or the City Manager's designee, then the sign shall be removed either by the responsible party or by the city at the responsible party's expense. Criminal or civil penalties may also be initiated against the responsible party as provided for in this article. If the cost of rebuilding or repair of an existing nonconforming sign exceeds 60 percent of the cost of installing a new sign of the same type at the same location, the sign shall be removed at the responsible party's expense. If the sign is not removed within 30 days of written notification to the responsible party, then it shall be removed by the city or its designated agent(s) at the responsible party's expense. A sign so removed under the provisions of this section shall be kept in storage for a period of 60 days, and if it is not claimed within said period, it may be disposed of in a lawful manner by the city.

Sec. 24-11 Abandoned or discontinued signs.

An abandoned or discontinued sign is a sign that advertises a business or project that has ceased operations more than 1 year, unless the property is leased, in which case the sign shall be removed after 2 years. The responsible party shall remove any sign and/or sign structure that has not been used for advertising or promoting a going concern for at least 1 year. For the purposes of this section, a business or project has ceased to operate when it is no longer engaged in the sale of products or services in the normal course of business. A violation of this section is an offense.

~~Sec. 24-10. -- Monument signs.~~

~~A monument sign may have a "sign face" inserted into the structure provided the insert shall not exceed 75 percent of the average height and/or 90 percent of the average width of the structure.~~

~~(1) — Each monument sign located along Loop 1604 frontage shall not exceed an average of 25 feet in width at the base and not exceed an average of 20 feet in width above the base. The base shall not be less than 75 percent of the average width of the sign. The base of the monument sign can include signage for commercial center identification. No canister within the Loop 1604 frontage monument sign shall exceed 150 square feet in area. The sign face insert may be backlit or externally lit.~~

~~(2) — Monument signs are allowed on the east and west side of N.W. Military Highway within 500 feet of the south right-of-way limits of Loop 1604. Only one monument sign will be allowed on each side of N.W. Military Highway. Monument signs located on N.W. Military Highway shall not exceed an average of 15 feet in width at the base and not exceed an average of ten feet in width above the base. Monument signs on N.W. Military Highway do not require that a base be constructed. If a base is constructed on the monument sign, the base can include signage for commercial center identification. The height of a monument sign on N.W. Military Highway shall not exceed 12 feet. No canister within the N.W. Military Highway monument shall exceed 55 square feet. The sign face insert may be backlit or externally lit.~~

~~(3) — Each nonresidential lot fronting on a public or private street shall be allowed one multi-tenant on-premise monument sign, in addition to the wall signs referred to in section 24-4(4). Each nonresidential lot fronting on two public or private streets shall be allowed one monument sign on each street.~~

~~(4) — The sign face or insert of a monument sign shall not exceed 50 square feet of sign area per side, except on (a) Loop 1604 frontage and (b) N.W. Military Highway frontage within 500 feet of the south right-of-way limits of Loop 1604.~~

~~(5) — Neighborhood monument signs shall be a maximum of ten feet in height and not exceed an average of six feet in width above the base, regardless of location.~~

~~Sec. 24-11~~12. - City council sign approval.

(a) On Loop 1604 frontage only ~~_, and~~ more than 150 feet from N.W. Military ~~Drive~~ Highway, the City Council may, at its sole discretion, approve pole/pylon signs within the following parameters: one sign per site with a maximum height of 48 feet from the top of the sign to the site grade, but not to exceed 25 feet above the adjacent driving lane of Loop 1604. This sign area may not exceed 150 square feet per side (two sides maximum) and may be allowed in place of, or in addition to, any signs allowed by other provisions of this chapter. On a corner lot that qualifies for two monument signs the total sign area for sign face allowance may be adjusted up to 70/30 for the major artery. (i.e. A total of 100 square feet of sign face area may be allocated 70 square feet on Lockhill Selma Road and 30 square feet on DeZavala Road.) Such reallocation shall be at the sole discretion of the City Council.

- (b) The City Council reserves the right to establish policies governing signage on City property.

Sec. 24-~~12~~13. - Authority to Enforce the Ordinance: ~~I~~ issue citation.

(a) ~~The City Manager is appointed~~authorized by City Council with the authority to enforce this ordinance. The City Manager or the City Manager's designee shall review sign regulations, permit applications, nonconforming uses and destruction, and other requests under the ordinance unless otherwise defined by this section. Any final decision made by the City Manager may be appealed to the Board of Adjustment by the responsible party.

(b) In this chapter the term "City Manager" also includes any person designated by the City Manager to act on behalf of the City Manager to carry out the enforcement of this ordinance.

~~(a)~~(c) The City Code Compliance Officer (or such other individual or classification of individuals as may be ~~designated by the City Manager~~appointed by the City Council) may issue a citation requiring the removal, relocation, or reconstruction of any sign which does not meet the spacing, height, and size ~~and setback~~ requirements of this chapter and other City ordinances for which the ~~erection~~ installation or ~~construction~~ installation ~~was~~ began on or after the effective date of the ordinance from which this chapter is derived. All safety signs shall be approved by the City Code Compliance Officer.

Sec. 24-~~13~~14. - Removal of prohibited bandit -signs.

Bandit signs or any other prohibited signs may be removed and discarded without notice notwithstanding any conflicting regulation or requirement within this section. These signs will not be stored by the City but will be discarded.

Sec. 24-~~14~~15. - Variances.

(a) *Purpose.* Any ~~person~~responsible party, business, or other organization desiring to ~~install~~construct, continue to ~~construct~~install, re~~install~~construct, ~~place~~, ~~install~~, relocate, alter, or use any sign which does not conform to the provisions of this chapter may make application to the Board of Adjustment for a variance to the provisions of this chapter.

(b) *Application.* Application for a variance from the provisions of this chapter shall be made upon a form provided by the City Code Compliance Officer. The variance application shall include the application for a sign permit and shall also state the applicant's reasons for requesting the variance in accordance with the criteria set forth in this chapter.

(c) *Fees.*

- (1) The applicant shall pay the fee as prescribed in the most recent adopted fee schedule passed and approved by the City Council. The fee shall be

nonrefundable. If work requiring a variance is begun/completed before obtaining approval for such variance, the owner of the property and/or the ~~personresponsible party/entity responsible~~ for the commencement of such work shall request approval of an "after-the-fact" variance and pay triple the established, nonrefundable fee. Payment of such fee does not relieve the applicant from liability under the penalty provisions of this chapter.

- (2) Acceptance of the increased fee by the City does not constitute any commitment or warranty to approve the variance requested, nor does it relieve any ~~personresponsible party/entity~~ from fully complying with the requirements of this chapter. A stop work order shall be in effect until a decision on approval/denial is taken. Fees shall not be refunded if the request for variance is disapproved.
- (d) *Hearing.* Upon receipt of a variance application, the City Secretary shall set a date for hearing before the Board of Adjustment within 45 days of receipt of an administratively complete variance request.
- (e) *Standards for variances.* The Board of Adjustment may approve a variance only ~~if~~ ~~it~~ makes affirmative findings, reflected in the minutes of the Board of Adjustment's proceedings, as to all of the following:
- (1) The variance will not authorize a type of sign which is specifically prohibited by the chapter;
 - (2) The variance is not contrary to the goals and objectives outlined by the City;
 - (3) The variance is not contrary to the public interest;
 - (4) Due to special conditions applying to the land, buildings, topography, vegetation, sign structures, or other unique matters on adjacent lots or within the adjacent right-of-way, a literal enforcement of this chapter would result in unnecessary hardship. Ordinarily, hardship that is self-induced or that is common to other similarly classified properties will not satisfy this requirement. Financial or economic hardship alone will not satisfy this requirement;
 - (5) The spirit and purpose of this chapter will be observed and substantial justice done; and
 - (6) The applicant has not sought a variance from the City Council within the past 12 months.
- (f) *Conditions of variances.* The Board of Adjustment may impose such conditions or requirements in a variance as are necessary in the Board of Adjustment's judgment to achieve the fundamental purposes of this chapter. A violation of such conditions or requirements shall constitute a violation of this chapter. A variance, if granted, shall be for a specific event, use, or other applications of a business and shall not continue with the property. If a variance is granted and the sign so authorized is

not substantially under construction within three months of the date of approval of the variance, the variance shall lapse and become of no force or effect.

Sec. 24-~~15~~16. - Violations to be reported as nuisances.

It is an offense for a responsible party to install a sign in violation of this ordinance.

Signs posted or ~~installed~~placed in violation hereof are hereby declared to be public nuisances and such violations shall be reported promptly to the Chief of Police or City Code Compliance Officer.

Sec. 24-~~16~~17. - Provisions cumulative.

This chapter shall be cumulative of all provisions of ordinances of the City of Shavano Park, Texas, except where the provisions of this chapter are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed. Any and all previous versions of this chapter to the extent that they are in conflict herewith are repealed.

APPENDIX A. CHART OF SIGN DESIGN STANDARDS

Type of Sign	Maximum Sign Area	Maximum Sign Height	Maximum Number of Signs	Permit Required?	Conditions (Section Number)	Fee?
All Districts						
Government signs	n/a	n/a	n/a	No Permit	24-10	No Fee
Vending machine	Size of machine	Size of machine	Equal to number of machines on site	No Permit	24-9(7)	No Fee
Memorial signs	6 sq ft	n/a	n/a	No Permit	24-9(8)	No Fee
Residential Districts (A-1, A-2, A-3, A-4, A-5 PUD, MXD and CE)						
Neighborhood monument sign	60 sq ft	10 ft	one	Permit Required	24-6(6)	No Fee
Flags – noncommercial	40 sq ft	Flagpole can be up to 25 ft	four (on three flagpoles)	No Permit	24-9(10)	No Fee
Residential-subdivision sign	60 sq ft	10 ft	One until completion of sale of 95 percent of lots	No Permit	24-6(1)	No Fee
Residential - 4 sq ft signs	4 sq ft	4 ft	Two signs – 1 allowed with a commercial message	No Permit	24-6(3)	No Fee
Residential-address (required)	n/a	n/a	One (required)	No Permit	24-6(8)	No Fee
Residential-temporary sign	6 sq ft	6 ft	One sign up to 60 days	No Permit	24-6(2)	No Fee
Signs during the period that a property is for sale,	6 sq ft	6 ft	One or Two signs depending	No Permit	24-6(4)	No Fee

rent or lease			on location			
Signs during voting periods	36 sq ft (one sign); 44 sq ft (aggregate)	6 ft	Unlimited so long as aggregate is 44 sq ft or less	No Permit	24-6(5)	No Fee
Business and Office Districts						
Construction Development Sign	128 sq ft (aggregate) no one sign larger than 64 sq ft		3 (up to 128 sq ft aggregate)- only allowed until Certificate of Occupancy	Permit Required	24-5(1)	Based on sign area size
Temporary Sign-Post Certificate of Occupancy	64 sq ft		1-only allowed for 90 days after the Certificate of Occupancy	Permit Required	24-5(2)	Based on sign area size
Commercial sign (multi-tenant with exterior access)	50 sq ft (aggregate)	Building height	One per window/exterior door	Permit Required	24-5(5)(a)	Based on sign area size
Commercial sign (multi-tenant with only interior access)	120 sq ft or 150 sq ft for up to three walls (aggregate)	Building Height	Up to 3 wall signs per wall	Permit Required	24-5(5)(b)(2)	Based on sign area size
Commercial sign (multi-tenant with only interior access) & Building larger than 30,000 square feet.	120 sq ft or 250 sq ft for up to three walls (aggregate)	Building Height	Up to 5 wall signs total	Permit Required	24-5(5)(b)(3)	Based on sign area size
Commercial sign (single tenant)	50 sq ft (aggregate)	building height	One per window/exterior door	Permit Required	24-5(6)	Based on sign area size

Commercial monument signs (1604 Frontage)	150 sq ft	Varies by site elevation in relation to 1604	One or Two signs depending on location	Permit Required	24-5(3)(b)	\$200
Commercial monument signs (NW Military)	55 sq ft	12 feet	One or Two signs depending on location	Permit Required	24-5(3)(c)	\$200
Commercial monument signs (All other locations)	50 sq ft	Varies by street frontage	One or Two signs depending on location	Permit Required	24-5(3)(d)	\$200
Signs during the period that a property is for sale, rent or lease	64 sq ft		One or Two signs depending on location	Permit Required	24-6(6)	Based on sign area size
Flags – noncommercial	60 sq ft	Flagpole can be up to 40ft	four	No Permit	24-10(10)	No Fee



CITY OF SHAVANO PARK
900 Saddletree Court
Shavano Park, TX 78231

CITY POLICY NO. 11

SUBJECT: Signs on Public Property

October 23, 202017

1. References.

- a) Ordinance O-2016-010
- b) Ordinance O-2017-021

2. **Purpose.** This policy regulates signs that may be placed on public property.

3. **Staff Point-of-Contact.** The point of contact for this policy is the Code Enforcement Officer, at 210.391.0412 or codeenforcement@shavanopark.org.

4. Definitions.

a) *Public Property.* Property owned by, or dedicated to the City, or owned by, or dedicated to other governmental entities.

b) *Voting Period.* The period beginning when the polls open for voting with the early voting period and ending when the polls close or the last voter has voted, whichever is later. The voting period corresponds only with elections administered by Bexar County.

b)c) *Non-commercial sign.* Any sign which does not advertise the sale, rent, or lease of goods, services, or property or a location that sells, rents, or leases goods, services, or property.

5. **Policy.** Signs erected in violation of this policy are considered a nuisance and may be removed by the City Manager or his/her designee without notice.

a) ~~Political Signs~~ *Signs during voting periods.* Any person may install a non-commercial Ssigns advocating for or against a measure or a particular candidate or naming a particular candidate to be voted on during the Voting Period may be erected on public property used as a polling place subject to the following restrictions:

- 1) No sign may be erected prior to the beginning of 12:01 a.m. on the first day the Voting Period begins;
- 2) All signs must be removed by 11:59 p.m. the day following the Voting Period;
- 3) No sign may greater in size than two feet by two feet;
- 4) No sign may be higher than eight feet above grade;
- 5) Signs may not be illuminated or have any moving elements;
- 6) ~~Only three signs per measure or candidate may be erected;~~ Each responsible party may only install three signs covered by this policy during each Voting Period. Each sign installed

must have the name and contact number of the responsible party installing the sign on the sign itself.

- 7) Signs may only be installed ~~erected~~ within the area designated by the City Manager.
- b) *Public awareness signs.* It is recognized that there is a requirement for announcing and public awareness for city sponsored events. The City Manager approval is required for all public awareness signs on public property.

CITY COUNCIL STAFF SUMMARY

Meeting Date: January 27, 2020

Agenda item: 6.4

Prepared by: Chief Ray Lacy

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Presentation / Discussion – 2019 Crime Report – Chief Ray Lacy

X

Attachments for Reference:

- a) Comparison chart – calls for service 2019-2015
- b) Officer initiated policing / out of town checks
- c) 2019 – 2015 crime maps
- d) December 2019 yearly police activity report

BACKGROUND / HISTORY: The Shavano Park Police Department maintains crime statistic reports which assist our staff in identifying crime trends. This data is also reported to the U.S. Department of Justice through the Uniform Crime Report (UCR) system, soon to be known as the National Incident Based Reporting System (NIBRS) later this year.

The five major areas are:

- Burglary of a Habitation
- Burglary of a Building
- Burglary of a Vehicle
- Theft
- Robbery

DISCUSSION: The Shavano Park Police Department responded to 2,263 calls for service in 2019, a 14.4% decrease in calls from 2018.

A review of the 2019 crimes shows the following crime numbers for these five areas;

Burglary of a Habitation –	0	(5 in 2018)
Burglary of a Building –	5	(1 in 2018)
Burglary of a Vehicle –	8	(8 in 2018)
Theft –	9	(11 in 2018)
Robbery –	0	(0 in 2018)

Overall, crime was reduced by 10.2% in the City for 2019, and by 64.65% for the period 2016 thru 2019.

The Shavano Park Police Department worked closely with business owners this past year, and again successfully decreased crime in the area of vehicle burglaries. Residential storage and garage burglaries were also reduced through the effort to curb offenses and identify suspects. The slight increase in building burglaries is attributed to commercial construction site offenses, mainly due to unsecured storage areas.

Crime Prevention / Community Awareness: While on patrol, officers made 1,496 citizen/community policing contacts and 430 vacation house checks. Officers continue to allocate time in each residential neighborhood for greater visibility and enforcement, driving 146,935 miles during 2019 which equals 45,918 trips around the city. A total of 3,221 traffic contacts were conducted during the reporting period.

My continued guidance to officers is to maintain our increased presence in the residential neighborhoods, especially during night hours.

Criminal investigations during 2019, both by patrol officers and the Criminal Investigator, resulted in 38 cases being filed with the Bexar County District Attorney and 14 cases in municipal court.

Use of the i-INFO web-based system, Nextdoor, and the Shavano Park web page to distribute information is allowing the police department to alert citizens and keep them informed of criminal activity and citizen events.

The Shavano Park PD is committed to the idea of community-based policing and strives to build more neighborhood-based contacts and citizen information portals, enhancing our police-community partnership.

Patrol units continue to direct extra emphases in specific areas as needed. Most vehicle burglaries are due to unlocked doors, items left visible, or location of the crime being remote in the business area. Our staff continues to work with both citizens and businesses to promote crime education, reporting of suspicious vehicles / persons, thru community sponsored events and Coffee with a Cop meetings. Greater visibility of marked police units in all areas of the city is having a positive effect .

In February 2018, the agency achieved the status of Texas Law Enforcement Best Practices Recognized Agency. To maintain the requirement and standards, staff increased our overall skills and knowledge base by completing 2,481 training hours in 2019.

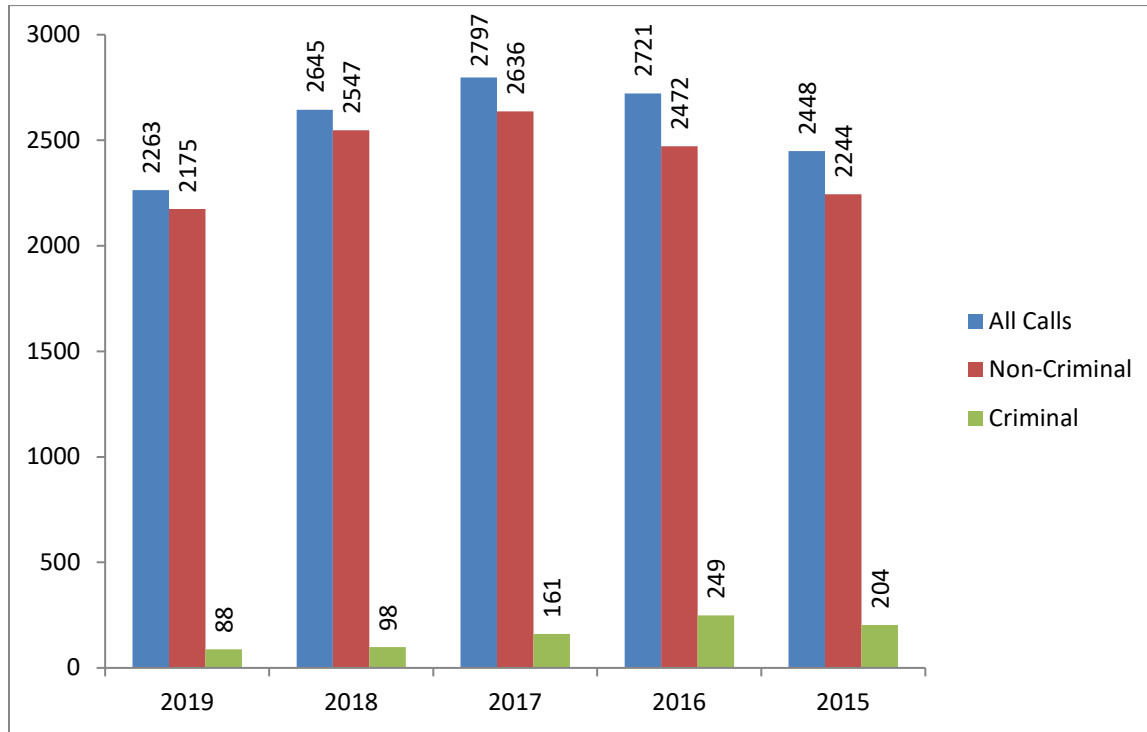
Future Assessment: As your Police Chief, I am committed to providing exceptional service to our community, constantly looking for ways to enhance our police department and the continued officer – citizen team efforts of reporting and solving crimes. The entire staff of the Police Department continues to do an outstanding job and I am proud to be leading your police department.

COURSES OF ACTION: The Shavano Park Police Department will strive for greater citizen awareness, education, and understanding of the methods that criminals use in committing crimes by utilizing both our patrol staff and our crime prevention trained officers to facilitate this. The examination and utilization of advanced equipment and methods of identifying criminals and collecting evidence will continue to be explored, assisting in the successful prosecution for crimes committed in Shavano Park.

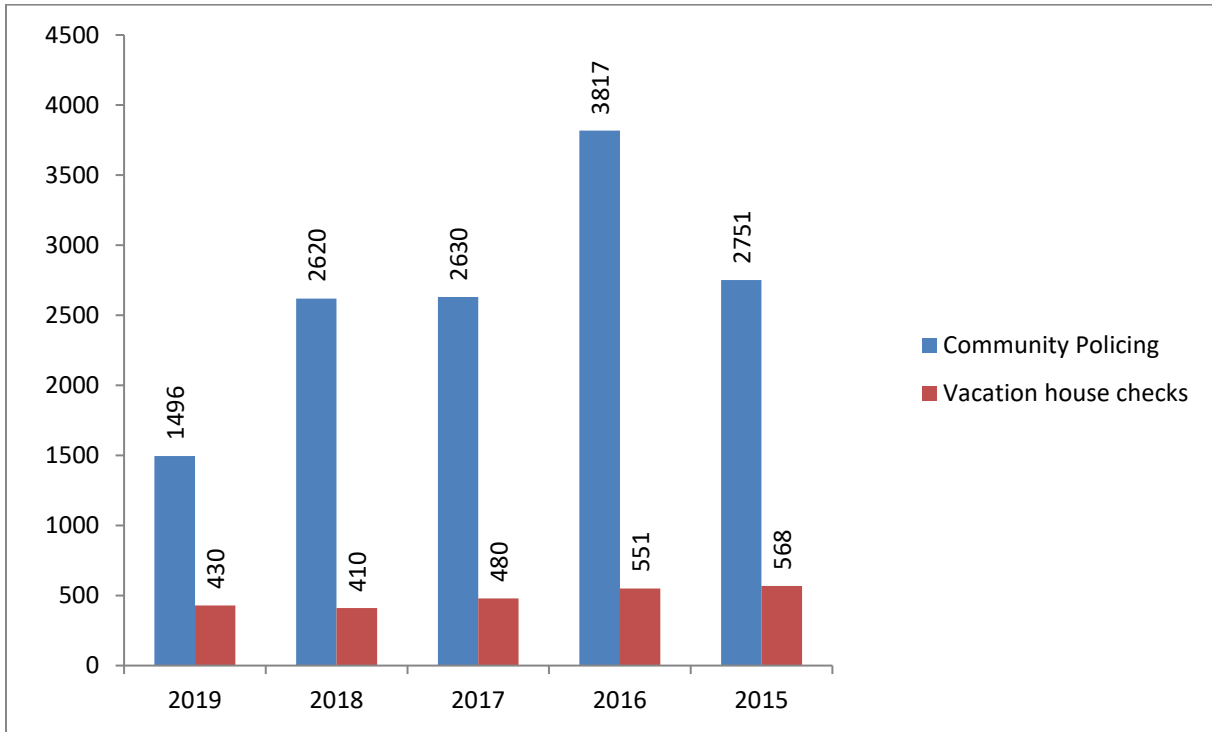
FINANCIAL IMPACT: None at this time

MOTION REQUESTED: None requested.

Comparison of number of calls for service 2019 – 2015



Officer Initiated Community Policing / Crime Prevention

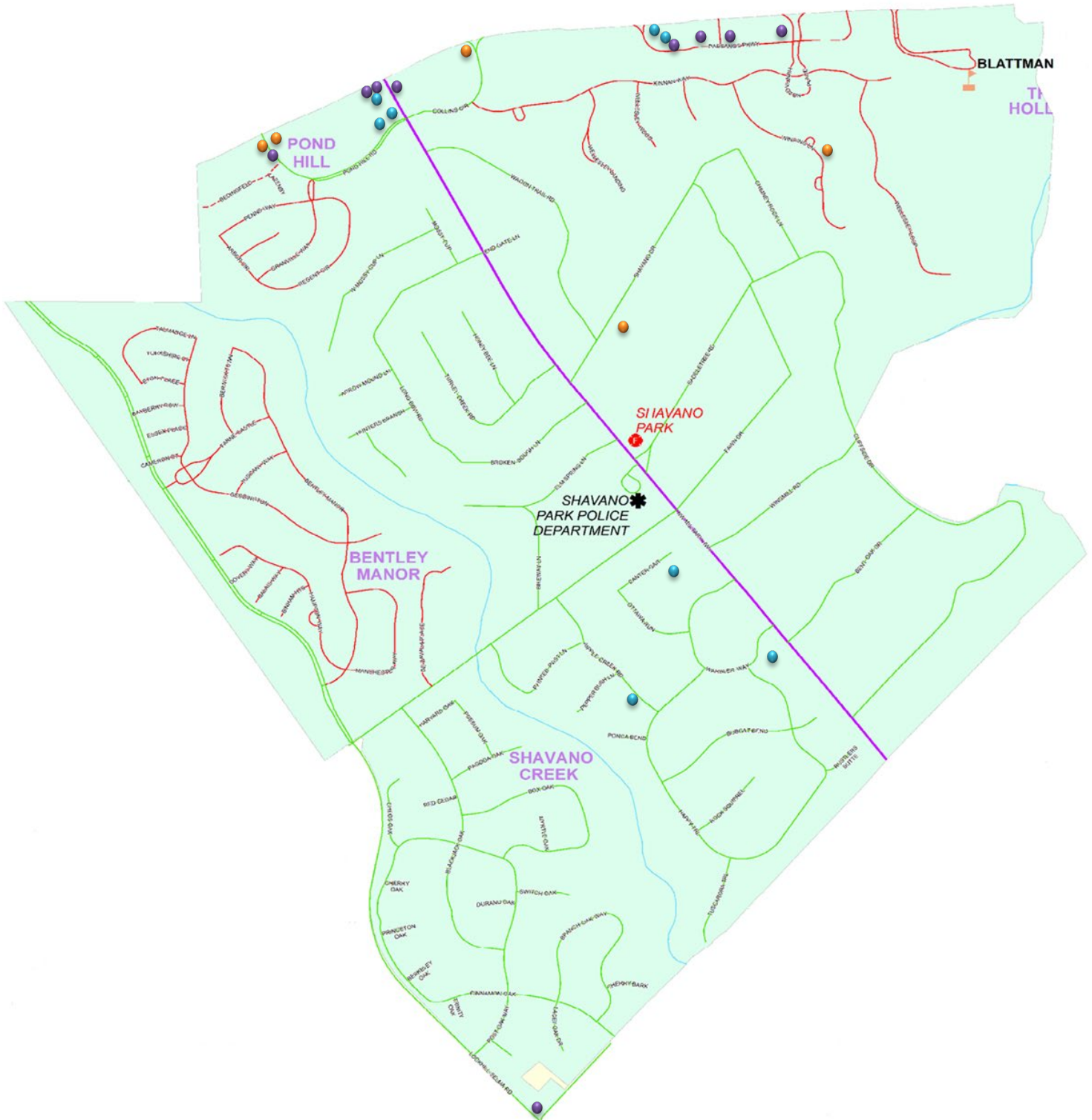


Shavano Park Police Department

2019 Crime Report

- = Theft (9)
- = Burglary of vehicle (8)
- = Burglary of building (5)
- = Burglary of habitation (0)

Dots do not show actual location, only street on which offense occurred

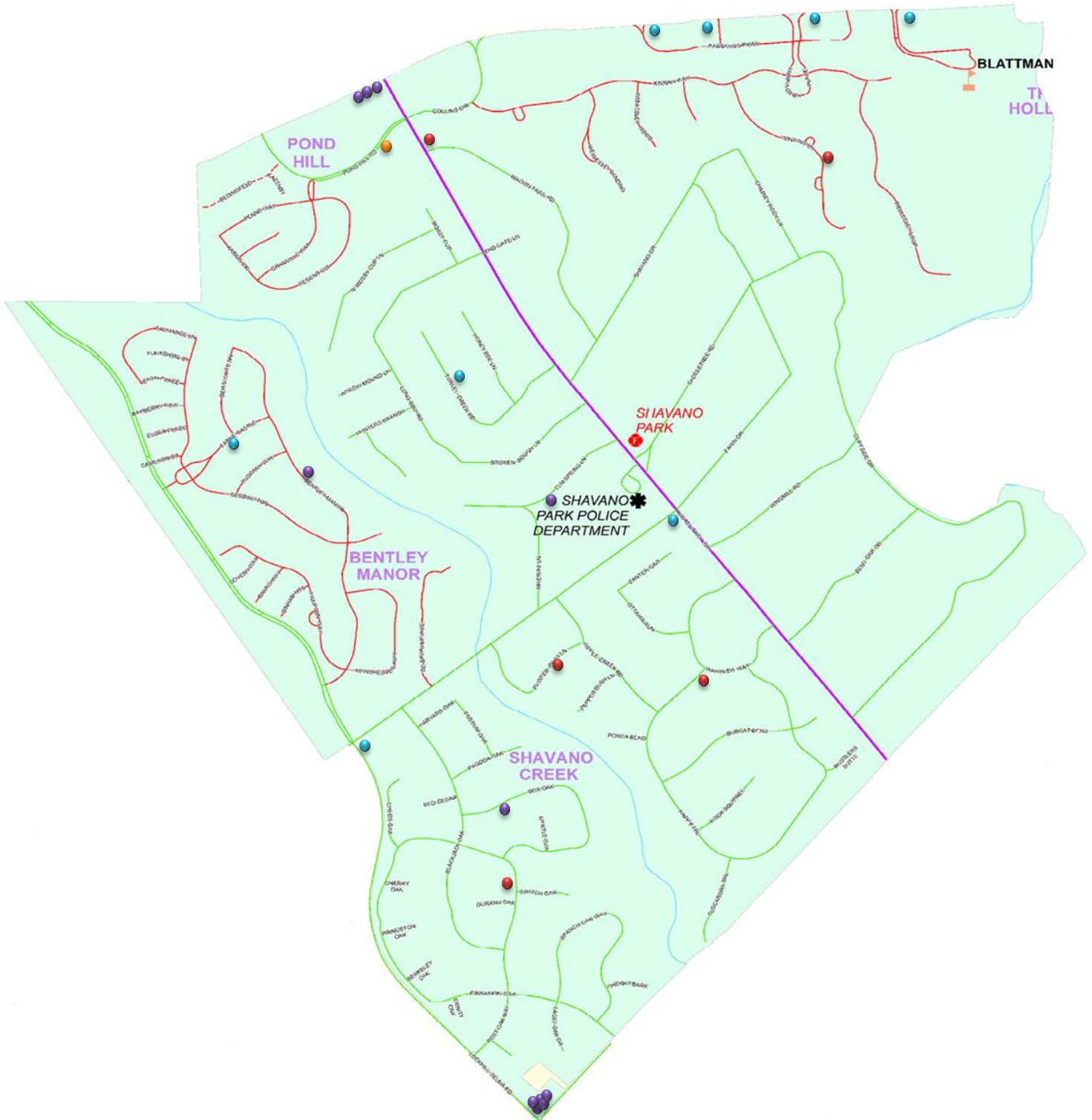


Shavano Park Police Department

2018 Crime Report

- = Theft (11)
- = Burglary of vehicle (8)
- = Burglary of building (1)
- = Burglary of habitation (5)

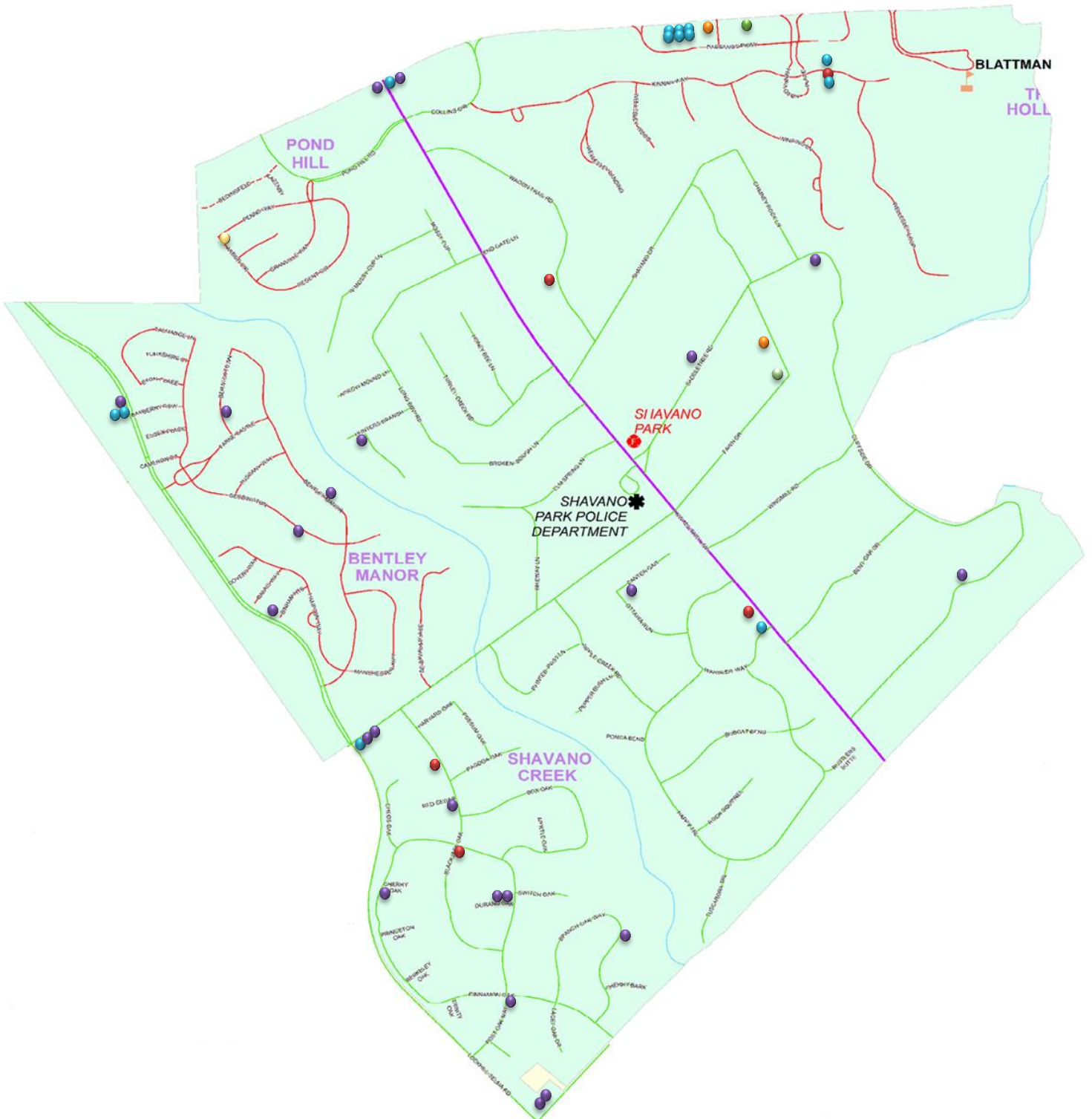
Dots do not show actual location, only street on which offense occurred



2017 Crime Report

- 🟪 = Theft (22)
- 🟩 = Theft of MV (2)
- 🟨 = Theft of Mail (1)
- 🟦 = Burglary of vehicle (13)
- 🟧 = Burglary of building (3)
- 🟥 = Burglary of habitation (4)

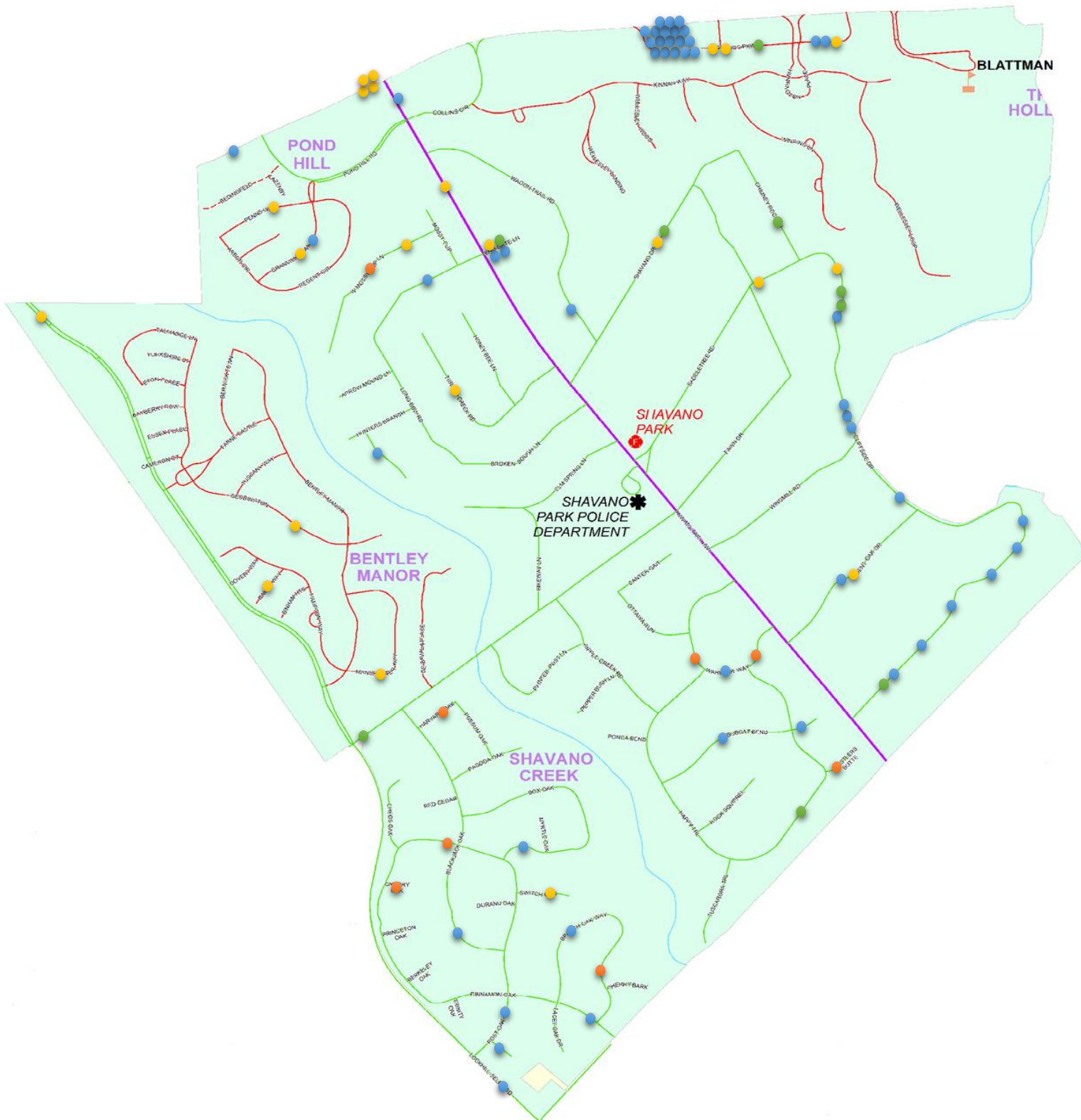
Dots do not show actual location, only street on which offense occurred



2016 Crime Report

- = Theft
- = Burglary of vehicle
- = Burglary of building
- = Burglary of habitation

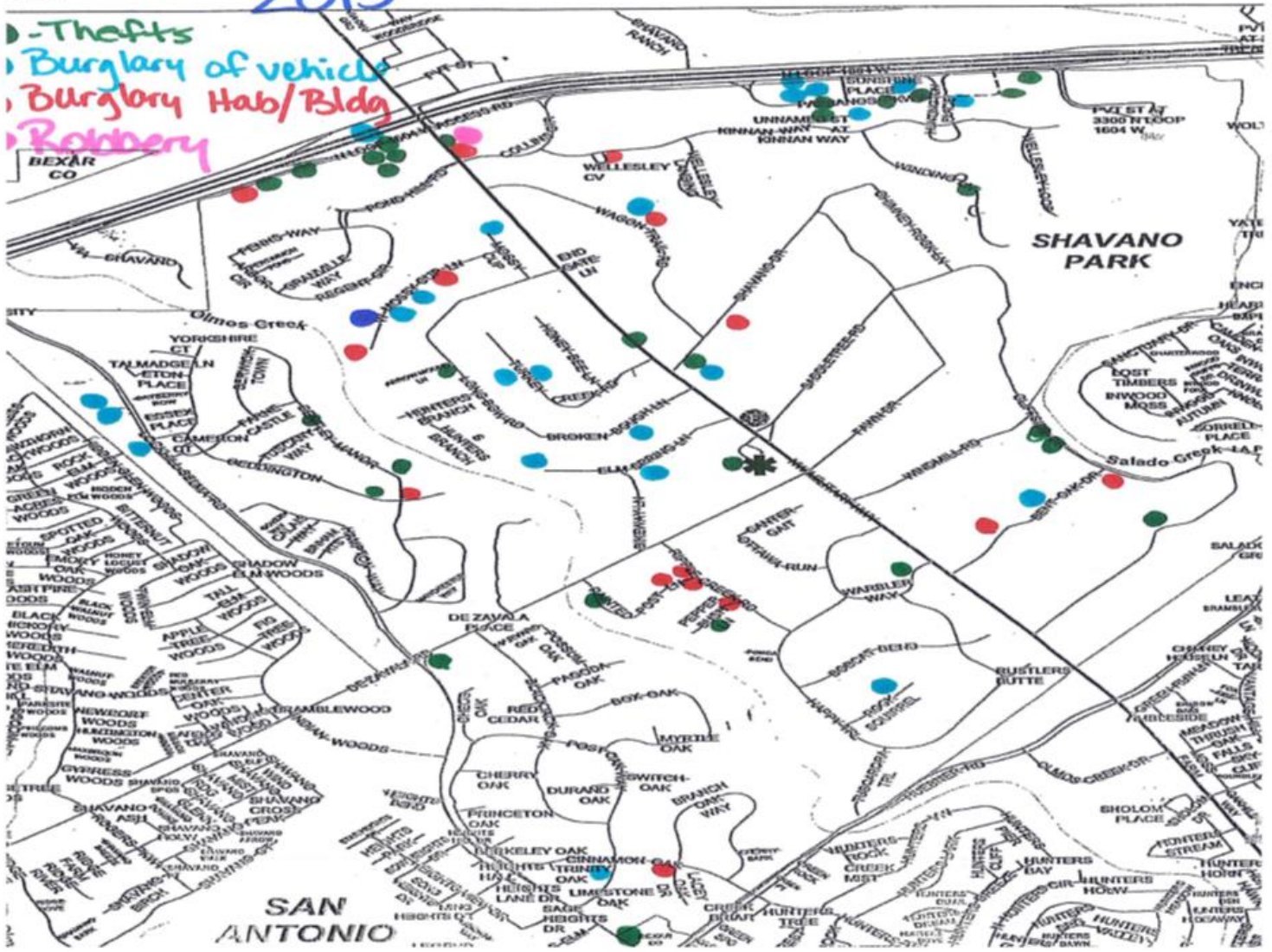
Dots do not show actual location, only street on which offense occurred



Map of San Antonio, Texas, showing the location of various neighborhoods and streets. The map is color-coded to show different types of crime incidents.

2015

- Thefts
- Burglary of vehicle
- Burglary Hab/Bldg
- Robbery



**Monthly Activity Report
City of Shavano Park Police Department
December 2019**

**Activity Report: 214 incidents were responded to by the Police Department.
2263 total incidents were responded to by the Department for 2019.**

Criminal Calls	Dec	Calendar Year				
		2019	2018	2017	2016	2015
Alcohol Beverage Code Violations	0	0	1	0	0	0
Arrest of Wanted Persons (Outside Agency)	1	15	19	21	31	39
Assault	0	0	3	1	3	2
Burglary Building	0	5	1	3	17	15
Burglary of Habitation	0	0	5	4		
Burglary Vehicle	2	8	8	13	50	29
Criminal Mischief / Reckless Damage	3	7	5	15	19	11
Criminal Mischief Mail Box	0	0	0	2	5	
Cruelty to Animals	0	0	0	0	0	0
Deadly Conduct	0	0	0	0	1	0
D.U.I. - Minor	0	0	0	1	0	0
D.W.I. / D.U.I.	2	10	6	4	6	2
Driving while License Suspended / Invalid	0	2	4	0	2	2
Endangerment of Child	0	0	0	1	0	0
Evading Arrest	0	1	3	0	3	2
Failure to Identify	0	0	0	1	0	1
Family Violence	0	3	1	3	2	2
Fraud / Forgery / False Reports / Tamper w/ Govt. Record	0	0	2	0	4	6
Harassment / Retaliation / Terroristic Threat	0	0	0	2	1	0
M.I.P. Alcohol / Tobacco	0	0	0	0	1	0
Murder	0	0	0	0	0	0
Narcotics Violation (class B and up)	0	12	10	16	30	16
Narcotics Violation (class C)	1	14	18	43	42	27
Possession of Prohibited Weapon / Unlawful Carry	0	1	0	1	3	1
Public Intoxication	0	1	0	3	4	3
Resisting Arrest	0	0	0	1	0	0
Robbery	0	0	0	1	0	2
Sexual Assault	0	0	0	0	1	1
Solicitation of a Minor / Indecency with a Minor	0	0	1	0	1	0
Suicide	0	0	0	0	0	0
Theft	0	9	11	22	17	40
Theft of Mail	0	0	0	1	4	
Theft of Motor Vehicle / Unauthorized Use of Motor Veh.	0	0	0	2	2	3
Total Criminal Calls Handled	9	88	98	161	249	204

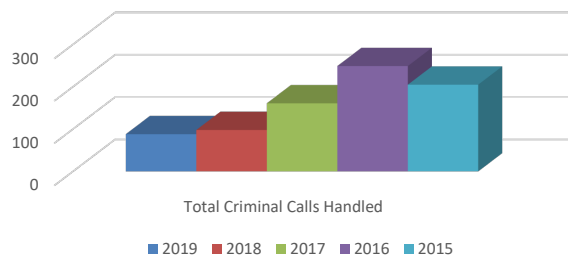
Monthly Activity Report
City of Shavano Park Police Department
December 2019

Non-Criminal Calls

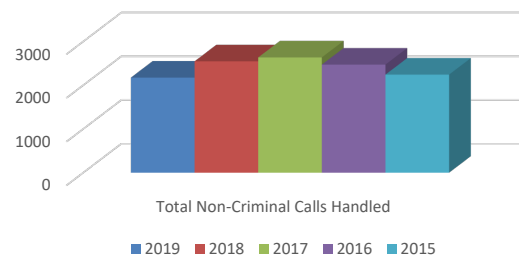
	Dec	Calendar Year				
		2019	2018	2017	2016	2015
Accidents Major (With Injuries)	1	8	7	10	7	11
Accidents Minor (Non-Injury)	8	74	69	50	62	47
Alarm Call	49	505	498	557	536	528
Animal Calls / Complaints	8	147	171	143	148	143
Assist Fire Department / EMS	29	426	444	388	339	276
Assist Other Law Enforcement Agencies	10	89	94	81	59	69
Assist the Public	12	105	77	106	93	87
City Ordinance Violations	0	34	374	420	386	343
Criminal Trespass Warning	1	10	5	7	0	1
Deceased Person / Natural / Unattended	3	15	20	17	22	8
Disturbance / Keep the Peace	5	46	59	56	81	86
Emergency Detention	1	9	4	10	13	26
Health & Safety Violations	0	0	0	0	0	0
Information Reports	19	164	213	195	176	137
Missing Person / Runaway	0	4	0	1	2	1
Recovered Property / Found Property	0	9	8	21	28	19
Suspicious Activity, Circumstances, Persons, Vehicles	22	194	214	285	288	260
Traffic Hazard	8	72	47	49	62	55
Welfare Concern	6	65	58	52	38	38
911 Hang-up Calls	23	199	185	188	132	109
Total Non-Criminal Calls Handled	205	2175	2547	2636	2472	2244
Officer Initiated Contacts						
Community Policing Contacts / Crime Prevention	24	1496	2620	2630	3817	3817
Out of Town / Patrol-By Reports	54	430	410	480	551	568
Total Officer Initiated Contacts	78	1926	3030	3110	4368	4385

There was no reported gang activity for December 2019. For 2019 there have been no reported gang activity.

Criminal Calls



Non Criminal Calls



December 2019 Breakdown

Burglary of Vehicle

1. 3600 blk. Paesanos Pkwy. - force, item taken
2. 3600 blk. Paesanos Pkwy. - force, item taken

Criminal Mischief

1. 13400 blk. Huebner Road - graffiti
2. 13500 blk. Huebner Road - graffiti
3. 400 blk. Bentley Manor - door damage

DWI

1. 3400 blk. Paesanos Pkwy. - driving while intoxicated
2. 4400 blk. Lockhill-Selma Road - driving while intoxicated

Narcotics / class c

1. 1600 blk. N.W. Military Hwy. - possession of drug paraphernalia

Wanted Person Arrest

1. 3800 blk. DeZavala Road - Bexar County Warrant

		Calendar Year				
Mileage	December	2019	2018	2017	2016	2015
Total Monthly / Annual Mileage	13030	146935	144563	144779	151041	140356

December 2019

Officer	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Total A
Warnings	12	20	3	32	64	0	7	1	21	10	17	4	2	6	4	203
Citations	0	2	2	28	95	0	8	2	7	13	25	0	4	4	0	190
Cases	9	19	20	16	16	2	15	4	24	32	12	9	24	6	6	214
Activity Totals	21	41	25	76	175	2	30	7	52	55	54	13	30	16	10	607
Vehicles Stopped	12	21	4	45	99	0	13	3	28	21	35	4	5	7	4	301
Community Policing	0	15	0	0	1	0	2	0	0	2	0	4	0	0	0	24

Officer	P	Q	R	S	T	U	V	W	X	Y	Z	Total B
Warnings												0
Citations												0
Cases												0
Activity Totals	0	0	0	0	0	0	0	0	0	0	0	0
Vehicles Stopped												0
Community Policing												0

Grand Total
203
190
214
607
301
24

CITY COUNCIL AGENDA FORM

Meeting Date: January 27, 2020

Agenda item: 6.5

Prepared by: Brandon Peterson

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action - Engineer Task Order to produce planning documents for City of Shavano Park utility movement - City Manager

X

Attachments for Reference:

1) 6.5a Bid proposal from KFW for engineering services

BACKGROUND / HISTORY: In 2016, the City with TxDOT submitted a \$6.5M grant request to the Alamo Area Municipal Planning Organization (AAMPO). On April 25, 2016 the Project was selected for funding by the Transportation Policy Board with a construction and funding date slated for 2020. The construction and engineering will be overseen by TxDOT and funded through a combination of Federal and State dollars.

TxDOT is proposing to construct operational improvements to NW Military Highway which will include widening the existing pavement section to accommodate a continuous center left turn lane. The existing Shavano Park water mains are located primarily outside of the existing pavement at relatively shallow depths. Relocation and/ adjustment of some of the water mains will be required to accommodate the proposed TxDOT improvements. Based upon preliminary TxDOT plans it appears that approximately 4,325 LF of water main parallel to the roadway and 4 water mains crossings the roadway will require relocation. At this time, we are awaiting 30% design plans from TxDOT to confirm the exact limits of relocation required.

DISCUSSION: Much of the existing water system along NW Military is comprised of Asbestos Concrete (AC) pipe. TxDOT has stated that all Asbestos Concrete pipe must be removed and cannot be abandoned in place. AC pipe is considered a hazardous material and as such the cost of removal is significant. We are negotiating with TxDOT in an attempt to abandon the AC pipe in place in lieu of removal. This is common practice outside of TxDOT right-of-way. Some AC pipe would still require removal due to direct conflict, but this could be minimized. This would represent a significant cost savings to the City if TxDOT agrees. Again we are awaiting the 30% design documents to determine the exact locations of direct conflicts.

TxDOT has completed the following tasks:

- Surveyed NW Military Highway
- Obtained Traffic Counts
- Subsurface Utility Engineering Preliminary Reports
- Designed Public Involvement Materials
- Developed Typical Sections
- Geotechnical and Pavement Design
- Began Utility Coordination
- Completed Schematic Design
- 30% design plans scheduled for Jan 31, delivery to TxDOT

Approximate project design/bid/award/construction schedule:

- 30% plans submittal due Jan 31, 2020
- 60% plans submittal due March 2020
- Final plans submittal due May 2020
- All utilities not joint bidding with TxDOT are required to be moved by Nov. 2020
- Bid and Award December 2020
- Begin Construction January 2021
- End Construction Spring 2022

TxDOT completed the schematic development, Environmental and utility coordination. TxDOT anticipates completing the 30% design plans by January 31st. For the 30% design submittal the following items will have more detail:

- Utilities in conflict, will have potential new alignments
- Cross sections will be updated with some utilities in the profile
- Shavano Park Water System will need to start preparing plans to submit with the 60% design in mid to late spring.

Since the City is joint bidding with TxDOT. The City needs to get an approved design proposal with KFW Engineers and start the design plans for the sections of water line required to be relocated from TxDOT. These design plans must be submitted to TxDOT this summer.

This action tasks the City Engineer and set the terms for the design plans for relocation of the utilities.

COURSES OF ACTION: Approve the action to issue task order to the City Engineer or provide

Staff with alternative guidance.

FINANCIAL IMPACT: The cost of the Engineering plans design (task order) is projected to be approximately \$50K. This cost will be addressed in the future budget amendment (Feb 2020) and is likely to be funded from the budgeted cost for fiber line relocation (not longer anticipated).

Future Project Cost. At this time, KFW's Opinion of Probable Construction Cost (OPCC) of water line relocation is between \$325k and \$800k. Understand that this is a wide range, but the AC pipe removal accounts for approximately \$400k in the higher end of the estimate. City Staff is going to have a meeting with TxDOT to help mitigate this additional cost.

Based upon scope. Additionally the city will investigate grant/loan options. The City has a number of options for loans. One option is the TxDOT SIB Loan program. The basic process is outlined below:

- Submit a SIB Application and Authorized Resolution to apply for loan
- TxDOT will send a "Legislative Letter" required by Rider 14C to the Representative and Senator that a SIB application was received for the project.
- TxDOT divisions will review application – approval by the Texas Transportation Commission (TTC) can occur within 90 days - if all divisions approve.
- Approximately 30 days from TTC approval – the SIB loan agreement is negotiated.
- Final Step – SIB loan agreement must be passed by the Borrower's Board, Council, etc and TxDOT wires loan funds on date specified in the agreement.
- The repayment of the loan is over three years

STAFF RECOMMENDATION: Approve the attached design proposal for KFW Engineering to start working on the design to be in sequence with TxDOT plans.

January 7, 2020 (Revised January 21, 2020)

City of Shavano Park
Attn: Bill Hill
City Manager
900 Saddletree Court
Shavano Park, Texas 78231

Re: Task Order #10
NW Military Highway Improvements (the "Project")

Mr. Hill;

TxDOT is proposing to construct operational improvements to NW Military Highway which will include widening the existing pavement section to accommodate a continuous center left turn lane. The existing Shavano Park water mains are located primarily outside of the existing pavement at relatively shallow depths. Relocation and adjustment of some of the water mains will be required to accommodate the proposed TxDOT improvements. Based upon preliminary TxDOT plans it appears that approximately 4,325-linear feet of water main parallel to the roadway and 4 water mains crossings the roadway will require relocation. At this time, we are awaiting 30% design plans from TxDOT to confirm the exact limits of relocation required.

Much of the existing water system along NW Military Highway is comprised of Asbestos Concrete (AC) pipe. TxDOT has stated that all Asbestos Concrete pipe must be removed and cannot be abandoned in place. AC pipe is considered a hazardous material and as such the cost of removal is significant. We are negotiating with TxDOT in an attempt to abandon the AC pipe in place in lieu of removal. This is common practice outside of TxDOT right-of-way. Some AC pipe would still require removal due to direct conflict, but this could be minimized. This would represent a significant cost savings to the City if TxDOT agrees. Again, we are awaiting the 30% design documents to determine the exact locations of direct conflicts.

At this time, our Opinion of Probable Construction Cost (OPCC) is between \$325,000 and \$800,000. We understand that this is a wide range, but the AC pipe removal accounts for approximately \$400,000 in the higher end of the estimate.

Based on the scope of replacement identified at this time, our proposed scope of services is as outlined below and carries an Engineering Services fee of **\$48,750**.

Scope of Services:

Public Water Design (\$35,600)

This task includes preparation of plans for the public water main relocation to accommodate the proposed TxDOT improvements to NW Military Highway. The plans will be prepared to SAWS standards or as otherwise approved by the City of Shavano Park. This proposal assumes a 8 to 12 inch water mains will be laid for approximately 4,325-feet along NW Military Highway and 4 water main crossings NW Military. The water plans will be coordinated with and submitted to TxDOT with 70%, 95%, and Bid Submittals.

Bid Coordination (\$2,750)

KFW will prepare the bid documents necessary to incorporate the water plans into the TxDOT bid package. KFW will answer any water related questions from contractors during the bidding phase and review the water bids for accuracy and completeness.

Construction Phase Services (\$6,200)

KFW will perform the following construction phase services:

- Attend site meetings to review progress of work as requested by the developer or general contractor;
- Make timely modifications and adjustments to site improvement plan as determined necessary by site conditions;
- Provide clarification to Contractors/Client pertaining to construction documents and design intent on construction documents;
- Provide electronic data as requested by construction survey crew;
- Provide other miscellaneous services that may be required during construction phase.

Project Meetings (\$4,200)

This task includes project planning coordination meetings on a monthly basis. The overall budget assumes approximately 2-hours per month of the 12-month design and permitting process. An Additional Services Request will be required for project meetings should the budget exceed this allocation.

Note: KFW will not charge additional engineering fees if it is determined that the AC pipe removal is required. While the cost of removal is quite high, it will not significantly impact the design effort for this project.

EXCLUSIONS

This proposal is specifically limited to the Scope of Services, with any and all other services or matters being expressly excluded. Without limiting the generality of the foregoing sentence, and by way of example only, the following items are assumed to be done by others and/or excluded from this proposal:

- Title Survey
- Environmental and Geotechnical Reports
- Pavement types and design
- Structural design, including retaining walls
- Landscape, Lighting, and Irrigation Plans
- Tree ordinance compliance
- Platting services
- Storm drain detention design
- Construction documents
- Preparation of As-Built Drawings
- Design of a fire sprinkler system, hydraulic calculations, or a fire flow test
- Submittal for a Utility Service Agreement
- Flood Study
- Construction staking services
- Construction phase services
- Design of public utility extensions and drainage improvements
- This proposal assumes existing water and wastewater services are adequate and will require no upgrades.
- Fire flow tests and hydraulic calculations will be billed as a direct expense.
- Exact service entrances and sizes for domestic water, fire lines, sanitary sewer, gas, and electric services will be provided by the Architect or MEP Engineer.
- All agency review and impact fees are to be provided by the Client.
- Additional services requested by the client will be compensated by a negotiated lump sum fee. Additional services shall include, but are not limited to, any revisions to plans to accommodate revisions after computations are complete.

Fee Summary:

Public Water Design	\$35,600
Bid Coordination	\$2,750
Construction Phase Services	\$6,200
Project Meetings	<u>\$4,200</u>
Total Lump Sum Fee:	\$48,750

PROFESSIONAL SERVICES AGREEMENT

The basis of compensation for task order #10 will be a lump sum fee invoiced monthly by percentage of completeness of each task. A fee of **\$48,750** is the cost of the Scope of Services. This budget does not include any other services or matters, including, without limitation, applicable tax or direct expenses for reprographics, travel, express mail, courier services, or any required sub-consultant services not covered under the Scope of Services. Direct expenses will be invoiced monthly with a 10% markup. Any and all other terms and conditions related to this task order will be included under the Master Agreement for Professional Services and incorporated for all purposes herein.

We appreciate the opportunity to provide this task order and work with you on the Project. If this task order meets with your approval, please sign and return an executed copy.

Sincerely,
KFW Engineers



Chris Otto, P.E., CFM
Director of Infrastructure Services

ACKNOWLEDGED AND ACCEPTED

By: _____

Date: _____

CITY COUNCIL STAFF SUMMARY

Meeting Date: January 27, 2020

Agenda item: 6.6

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action - Appointment of Council Appointed Positions - City Manager Hill

X

Attachments for Reference:

1) 6.6a Contracts to Review Schedule

BACKGROUND / HISTORY: Each year, the City Council reviews major City contracts and Council-appointed positions to provide guidance to staff for what Request for Proposal (RFP) or Request for Qualifications (RFQ) to issue in the coming year.

In 2017, City entered into a three year contract with Civil System for contractor registration (contract from 2017-2020).

In 2018, the City issued a RFQ for Bank Services, awarding Frost Bank and issued RFP for IT Services, awarding Barcom Technology Solutions. Additionally, the City reviewed the service agreement provided by the City's Medical Director, Ralph N. Terpolilli and extended the contract arrangement. Finally in January 2019, the City signed a website 2-year contract extension (2018 to 2020) with Revize. Website redesign under that contract extensions is underway.

In 2019, the City issued a RFQ for City Attorney and Bojorquez Law Firm was awarded. City also issued a Municipal Judge RFQ, and 2-year contract extension was awarded to sitting Judge Stephen Takas. Council gave 2-year contract extensions to the Judge Alternate, Municipal Court Prosecutor and Prosecutor Alternate.

DISCUSSION: Council reviews professional contracts on a rotating five year basis. This year, there are two contracts to review. 1). The City Website is due to be renewed after have completed our initial three year contract with two one year renewal options. As part of our initial contract, the City is allowed one website upgrade / rework at no additional cost. This website upgrade is ongoing and staff is optimistic that the updates and revisions will improve website and take advantage of new processes and efficiencies.

While staff receives comments and suggestions concerning the updates to the website, staff has not received any complaints concerning the website host (Revise Services) or services. Considering the impending updates at no cost and the excellent service we are getting from the

current website host, staff recommends no change to the website host and approval of a new contract.

2) The City's contract with Civil Systems expires in April 2020. The services provided by Civil System exceed the City's requirements and the customer service has been poor. The City has established a process to assume contractor registration at no significant impact to the City. This will result in cost savings to the City.

COURSES OF ACTION: Council should consider each position / contract arrangement and determine whether to reappoint / take no action (which effectively extends the service arrangement) or provide guidance to release a Request for Services / Qualifications as appropriate. In this case, approve or disapprove the current providers (Revise and Civil Systems) for contract extension.

FINANCIAL IMPACT: Varies based upon contractual arrangements

MOTION REQUESTED: Approve the renewal of website host with Revise and approve the cancellation of contract with Civil Systems.

Priority	Position	Firm / Individual	Last Reviewed	Scheduled Review	History with City	Contract Start	Contract End	Renewal Conditions	Termination Conditions	On File?	Notes / Comments
1	City Website	Revize Software	2018/19	2020	2015	5/1/2018	5/1/2020	None	30 day notice	Yes	
	Contractor Registration	Civil System	2017	2020	2017	4/4/2017	4/3/2020	Auto-renewed for 3 years	30 day notice	Yes	
8	City Judge	Stephen Takas	2019	2021	1991	1991	2 year terms	State Law	State Law	No	2-year extension in 2019
9	Judge Alt	Stephanie L. Stevens	2019	2021	2017	Sep-17	9/18/2019	N/A	N/A	Yes	2-year extension in 2019
10	City Prosecutor	Darnell Dullnig	2019	2021	2008	May-17	Indefinite Term	At will of Council	At will of Council	Yes	2-year extension in 2019
11	Prosecutor Alt	Carlos A. Solis	2019	2021	2017	Sep-17	Indefinite Term	At will of Council	At will of Council	Yes	2-year extension in 2019
14	City Engineer	KFW Engineers & Surveying	2016	2021	2016	12/9/2016	None	None	30 day notice	Yes	Tentative scheduled review after TxDOT Project initiated
3	Refuse Services	Republic Services	2017	2021	2007	9/30/2017	9/30/2021	None	written notice, 5 days to remedy, then 20 days notice of termination	Yes	
4	Building Inspector	Bruce Bealor, LLC	2017	2022	2009	-	None	N/A	N/A	No	
13	Health / Septic Inspector	Monty J. McGuffin	2017	2022	2014	12/21/2015	12/21/2016	Auto-renewed Yearly	30 day notice	Yes	
2	Auditor	Armstrong Vaughan & Associates	2017	2022	2017	2017	FY19 Audit	Option: 2-yr extension to FY 2020/21 Audits	30 days notice	Yes	2017 RFQ issued
5	IT Services	Barcom	2018	2023	2018	8/30/2018	-	None	30 day notice	Yes	
6	Bank Services	Frost Bank	2018	2023	2006	1/1/2019	12/31/2023	None	30 days notice	Yes	
12	Medical Director	Ralph N. Terpolilli	2018	2023	Resolution R-02-14	8/20/2002	None	None	None	Yes	
7	City Attorney	Bojorquez Law Firm	2019	2024	2019	8/8/2019	Indefinite Term	At will of Council	At will of Council	Yes	2019 RFQ issued

CITY COUNCIL STAFF SUMMARY

Meeting Date: January 27, 2020

Agenda item: 6.7

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action - Ordinance O-2020-001 amending the City of Shavano Park Code of Ordinances, Fee Schedule to update Fees - City Manager

X

Attachments for Reference:

- 1) 6.7a Fee Schedule Track Changes
- 2) 6.7b Ordinance O-2020-001

BACKGROUND / HISTORY: This Fee Schedule ordinance includes seven separate amendments: Board of Adjustment fee, Construction Board of Appeals fee, City Council Appeals Fee, Fingerprinting fee, Contractor Registration fee, Inspection fee, and EMS fees.

The current fee schedule was updated on June 24, 2019. The fee schedule was updated in response to recent legislative action in the 86th Texas Legislative Session, which enacted House Bill 852. This law prohibits Texas cities from considering the value of a residential construction or improvement when determining permit fees.

The EMS Fees were updated in March of 2018 to raise prices to match fees from surrounding cities.

DISCUSSION:

1. **Board of Adjustments Fees:** Added a \$350.00 application for general appeal fee has been added to the Board of Adjustment fees in response to HB 2497's new appeals review authority for the Board.

<u>Board of Adjustments Fees</u>	
Application For Variance	\$350.00
Application For Special Exception	\$350.00
Application For General Appeal	\$350.00
City Engineer Review Fee – Actual Cost	Actual
Legal Review Fee (If Necessary) – Actual Cost	Actual

2. **City Council Appeals Fee:** The fee for an Application for Sign Variance Appeal has been deleted. Sign variances are handled by the Board of Adjustments under Sec. 24-14

of the City of Shavano Park Code of Ordinances. The current variance fee under the Board of Adjustments should be sufficient.

3. **Construction Board of Appeals Fee.** The Construction Board of Appeals fee has been deleted since the Board was dissolved by City Council in Ordinance O-2019-019.
4. **Fingerprinting Fee.** The City charges \$25 for the two fingerprint cards for non-residents and then charges \$5 for each additional card. The fee schedule has been updated to show the \$5 fee for each additional card

Public Services		Amount
Finger Printing		
Resident		No Charge
Non-resident	2 Cards	\$25.00
Non-resident	Additional Cards	\$5.00 Each

5. **Contractor Registration Fee.** Electricians were added to the list of contractors that do **not** have to pay the annual contractor registration fee.
 - Fire Sprinkler / Fire Alarm installers are exempted from registration fees under Texas Insurance Code Title 20, Chapter 6002, Section 003.
 - Electricians are exempted from registration fees by Section 1305.201, Occupations Code (amended by HB 3329 in 2017).

Contractor Registration Fee:	
Annual Contractor Registration *no fee shall be charged to electricians, fire sprinkler / fire alarm installers, plumbers, or septic installers	\$50.00

6. **Inspection Fees:** A Re-Inspection fee of \$50.00 has been added to the Fee Schedule's fees for Certificate of Occupancies. The "N/A" for both the inspection fee for business certification of occupancy and inspection fee for shell building C of O has been changed to \$0.00 to improve readability.

<u>Inspection Fees:</u>	
Inspection fee for Business Certification of Occupancy	\$0.00
Inspection fee for Shell Building C of O	\$0.00
Re-inspection fee	\$50.00

7. **EMS Fees.** The City's emergency medical service is a "fee for service" payment model. When EMS services are used by a resident or guest, the Fire Department bills for that service. Three new fees have been added that reflect industry standard amounts that will

provide additional revenues. The three fees are for ALS Disposables, BLS Disposables, and Oxygen.

<u>EMS Fees</u>	
ALS1 Response Resident	\$950.00
ALS1 Response Non-Resident	\$1,050.00
ALS2 Response Resident	\$950.00
ALS2 Response Non-Resident	\$1,050.00
ALS Disposables	\$400.00
BLS Response Resident	\$900.00
BLS Response Non-Resident	\$1,000.00
BLS Disposables	\$200.00
Oxygen	\$120.00
Mileage	\$18.00 per mile
Aid only Resident	\$150.00
Aid only Non-Resident	\$200.00
Response only Resident	\$100.00
Response only Non-Resident	\$150.00
After hours, Standby or Fire Watch Fee	\$50.00/hour w/2 hr. Minimum

COURSES OF ACTION: Approve Ordinance O-2020-001; or alternatively decline and give further guidance to staff.

FINANCIAL IMPACT:

MOTION REQUESTED: Approve Ordinance O-2020-001 amending the City of Shavano Park Code of Ordinances, Fee Schedule to update Fees.

Appendix A – City of Shavano Park Fee Schedule, Development Services Fees, of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Board of Adjustments Fees	
Application For Variance	\$350.00
Application For Special Exception	\$350.00
<u>Application For General Appeal</u>	<u>\$350.00</u>
City Engineer Review Fee—actual cost	Actual
Legal Review Fee (If Necessary)—actual cost	Actual
Construction Board of Appeals Fees	
Application For Appeal	\$350.00
City Engineer Review Fee—actual cost	Actual
Legal Review Fee (If Necessary)—actual cost	Actual
City Council Appeals Fee	
Application For Sign Variance Appeal	\$350.00

PUBLIC SERVICES		AMOUNT
Fingerprinting		
Resident		no charge
Non-resident	<u>2 Cards</u>	\$25.00
<u>Non-resident</u>	<u>Additional Cards</u>	<u>\$5.00 Each</u>
Passport Book	Execution Fee	Passport Fee
Minors (16 and under)	\$25.00	\$80.00
Adults (over 16)	\$25.00	\$110.00
Passport Card	Execution Fee	Passport Fee
Minors (16 and under)	\$25.00	\$15.00
Adults (over 16)	\$25.00	\$30.00
Passport Book and Passport Card	Execution Fee	Passport Fee
Minors (16 and under)	\$25.00	\$95.00
Adults (over 16)	\$25.00	\$140.00
Photo Fee		\$16.22 (\$15.00+\$1.22 tax)

Overnight to Houston Passport Office		\$18.30
Optional Fees Paid to the Department of State		
Expedited Fee		\$60.00
Overnight return delivery fee (to customer's home)		\$14.96

<u>DEVELOPMENT SERVICES FEES</u>	AMOUNT
Tree permit (residential)	\$35.00
Tree permit (contractor)	\$35.00
PLAN REVIEW FEES:	
Commercial plan review	40% of the permit cost
Residential plan review	\$100.00
CONTRACTOR REGISTRATION FEE:	
Annual Contractor Registration *no fee shall be charged to <u>electricians, fire sprinkler / fire alarm installers</u> , plumbers or septic installers	\$50.00

Inspection Fees:	
Inspection fee for Business Certificate of Occupancy	\$0.00 N/A
Inspection fee for Shell Building C of O	\$0.00 N/A
<u>Re-inspection fee</u>	<u>\$50.00</u>
License Fee—Community Homes for Disabled Persons	
License Fee - renewed annually	\$1,000.00
<u>FIRE/EMS DEPARTMENT</u>	
EMS FEES	
ALS1 Response Resident	\$950.00
ALS1 Response Non-Resident	\$1,050.00
ALS2 Response Resident	\$950.00
ALS2 Response Non-Resident	\$1,050.00

<u>ALS Disposables</u>	<u>\$400.00</u>
BLS Response Resident	\$900.00
BLS Response Non-Resident	\$1,000.00
<u>BLS Disposables</u>	<u>\$200.00</u>
<u>Oxygen</u>	<u>\$120.00</u>
Mileage	\$18.00 per mile
Aid only Resident	\$150.00
Aid only Non-Resident	\$200.00
Response only Resident	\$100.00
Response only Non-Resident	\$150.00
After hours, Standby or Fire Watch Fee	\$50.00/hour w/2 hr. Minimum
RESCUE/HAZMAT FEES	
Response (LZ, Hazmat, Rescue)	\$575.00
Microbial/Microbial based foam, per gallon	\$50.00
Alcohol foam, per gallon	\$50.00
Absorbent (clay/other), per bag	\$50.00

ORDINANCE NO. O-2020-001

AN ORDINANCE AMENDING APPENDIX A – CITY OF SHAVANO PARK FEE SCHEDULE TO ADD A NEW BOARD OF ADJUSTMENTS FEE; DELETE THE CONSTRUCTION BOARD OF APPEALS FEE AND THE CITY COUNCIL APPEALS FEE; AMEND THE FINGERPRINTING FEE AND THE CONTRACTOR REGISTRATION FEE; ADD A RE-INSPECTION FEE; ADD NEW EMS FEES; PROVIDING A CUMULATIVE & CONFLICTS CLAUSE, PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Shavano Park desires its fees to be fair and equitable; and

WHEREAS, the City Council of the City of Shavano Park desires to amend the EMS Fees to properly account for the cost of EMS supplies; and

WHEREAS, the City Council of the City of Shavano Park desires to improve clarity and readability throughout the City of Shavano Parks Fee Schedule;

NOW, THERFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

I

CODE AMENDMENT

Appendix A – City of Shavano Park Fee Schedule, Development Services Fees, of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

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Application For Variance	\$350.00
Application For Special Exception	\$350.00
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Minors (16 and under)	\$25.00	\$95.00
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Photo Fee		\$16.22 (\$15.00+\$1.22 tax)
Overnight to Houston Passport Office		\$18.30
Optional Fees Paid to the Department of State		
Expedited Fee		\$60.00
Overnight return delivery fee (to customer's home)		\$14.96

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CONTRACTOR REGISTRATION FEE:	
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Inspection Fees:	
Inspection fee for Business Certificate of Occupancy	\$0.00
Inspection fee for Shell Building C of O	\$0.00
Re-inspection fee	\$50.00
License Fee—Community Homes for Disabled Persons	
License Fee - renewed annually	\$1,000.00
<u>FIRE/EMS DEPARTMENT</u>	
EMS FEES	
ALS1 Response Resident	\$950.00
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RESCUE/HAZMAT FEES	
Response (LZ, Hazmat, Rescue)	\$575.00
Microbial/Microbial based foam, per gallon	\$50.00
Alcohol foam, per gallon	\$50.00
Absorbent (clay/other), per bag	\$50.00

II CUMULATIVE CLAUSE

That this ordinance shall be cumulative of all provisions of the City of Shavano Park, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

III SEVERABILITY

That it is hereby declared to be the intention of the City Council of the City of Shavano Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

IV PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

V
EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND APPROVED by the City Council of the City of Shavano Park this the 27th day of January, 2020 as an administrative ordinance.

ROBERT WERNER, MAYOR

Attest:

ZINA TEDFORD, CITY SECRETARY

CITY COUNCIL STAFF SUMMARY

Meeting Date: January 27, 2020

Agenda item: 6.8

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action - Transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Finance Director

X

Attachments for Reference:

a) 6.8a General Fund – Fund Balance Funding %

BACKGROUND / HISTORY: At the end of each fiscal year, the City reports as Unassigned Fund Balance for the General Fund the amount in excess of any funds that are otherwise legally restricted and the Committed Fund Balance. This amount is to be used for accumulating funding for capital projects, equipment replacement, and/or for budgetary shortfalls and unexpected expenditures. Appropriation from the Unassigned General Fund balance requires the approval of the City Council.

It is the goal of the City to achieve and maintain an unassigned General Fund fund balance equal to 25 percent to 50 percent of budgeted expenditures. The City considers a balance of less than 20 percent to be a cause for concern, barring unusual or deliberate circumstances, and a balance of more than 50 percent as excessive. An amount in excess of 50 percent is to be considered for reservation to accumulate funding for capital projects and equipment, and/or to reduce the tax levy requirements, and shall be determined in conjunction with the annual budget process. In the event that the unassigned General Fund fund balance is less than the policy anticipates, the City shall plan to adjust budget resources in the subsequent fiscal years to restore the balance.

At the February 22, 2016 meeting the City Council approved Ordinance No. O-2016-002 which allocated \$1,643,749 from unassigned General Fund balance to the Capital Improvement / Replacement Fund.

At the January 2017 Council meeting, City Council took no action to transfer fund balance since the fund balance was approximately 49%.

At the January 2018 Council meeting, City Council approved a transfer of \$251,000 of General Fund fund balance to the Capital Improvement/Replacement Fund.

At the January 2019 Council meeting, City Council approved a transfer of \$42,000 of General Fund fund balance to the Capital Improvement Replacement Fund.

DISCUSSION: Attachment a) General Fund – Fund Balance Funding % shows at the City's audited unassigned fund balance as of 9/30/2019 at \$2,676,488. The chart indicates this fund

balance amount is approximately 49% of the FY 2020 adopted budget or \$52,936 under the 50% target.

As the fund balance policy calls for the City to maintain a fund balance between 25 and 50 percent, City staff recommends Council take no action to transfer fund balance amounts from the General Fund.

COURSES OF ACTION: Take no action to transfer fund balance as the amount is within City policy or transfer some amount of fund balance from the General Fund to the Capital Replacement / Improvement Fund, specifying both amount and purpose.

FINANCIAL IMPACT: Varies

MOTION REQUESTED: None. Take no action to transfer fund balance from the General Fund to the Capital Replacement / Improvement Fund.

General Fund - Fund Balance Funding %

	FY 2019-20 COUNCIL ADOPTED BUDGET	AUDITED 9/30/2019 UNASSIGNED FUND BALANCE	EXCESS (DEFICIT) UNASSIGNED FUND BALANCE AS % OF BUDGET
	<u>\$ 5,458,847</u>	<u>\$ 2,676,488</u>	

Fund Balance % of Budget

	20%	\$ 1,091,769	\$ 1,584,719
	25%	\$ 1,364,712	\$ 1,311,776
	30%	\$ 1,637,654	\$ 1,038,834
	40%	\$ 2,183,539	\$ 492,949
Actual	49%	\$ 2,676,488	
	50%	\$ 2,729,424	\$ (52,936)
	75%	\$ 4,094,135	\$ (1,417,647)
	80%	\$ 4,367,078	\$ (1,690,590)
	85%	\$ 4,640,020	\$ (1,963,532)
	95%	\$ 5,185,905	\$ (2,509,417)
	100%	\$ 5,458,847	\$ (2,782,359)

City of Shavano Park
PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Page 1

Printed: 01-02-2020

	[Designated period: 12/01/19 to 12/31/19]				[Prior period: 12/01/18 to 12/31/18]				
	Code	Prms	Valuation	Fees Paid	Units	Prms	Valuation	Fees Paid	Units
NEW RESIDENTIAL HOUSEKEEPING BLDGS:									
SINGLE FAMILY HOUSES DETACHED	101	1	9,569.40	9,669.40	1	2	898,938.83	7,471.50	2
SINGLE FAMILY HOUSES ATTACHED	102		.00	.00	0	0	.00	.00	0
IF - IMPROVEMENTS	105		.00	.00	0	1	31,115.00	750.00	1
RESIDENTIAL NON-HOUSEKEEPING BLDGS:									
HOTELS, MOTELS & TOURIST CABINS	213		.00	.00	0	0	.00	.00	0
OTHER NON-HOUSEKEEPING SHELTER	214		.00	.00	0	0	.00	.00	0
NEW NON-RESIDENTIAL BUILDINGS:									
AMUSEMENT, SOCIAL & RECREATIONAL	318		.00	.00	0	0	.00	.00	0
SERVICE STATIONS & REPAIR GARAGES	322		.00	.00	0	0	.00	.00	0
OFFICES, BANKS, & PROFESSIONAL	324		.00	.00	0	1	2,871,700.00	17,419.92	1
PUBLIC WORKS & UTILITIES	325		.00	.00	0	0	.00	.00	0
STORES & CUSTOMER SERVICE	327		.00	.00	0	0	.00	.00	0
OTHER NON-RESIDENTIAL BLDGS	328		.00	.00	0	0	.00	.00	0
STRUCTURES OTHER THAN BUILDINGS	329		.00	.00	0	0	.00	.00	0
ADDITIONS, ALTERATIONS, & CONVERSION									
RESIDENTIAL	434	1	.00	150.00	1	0	.00	.00	0
NON-RESIDENTIAL & NON-HOUSEKEEPING	437	1	207,000.00	2,238.88	1	0	.00	.00	0
ADDS OF RESID. GARAGES (ATCH/DETC)	438		.00	.00	0	0	.00	.00	0
Solar Panels Install	439		.00	.00	0	0	.00	.00	0
DEMOLITION AND RAZING OF BUILDINGS									
SINGLE FAMILY HOUSES (ATCH/DETACH)	645		.00	.00	0	1	16,750.00	.00	1
ALL OTHER BUILDINGS & STRUCTURES	649		.00	.00	0	0	.00	.00	0
FENCE	650	1	.00	100.00	1	1	2,300.00	50.00	1
FIRE ALARM & SPRINKLERS	675		.00	.00	0	0	.00	.00	0
PLUMBING	701	6	.00	500.00	5	6	42,686.90	850.00	6
GAS	702		.00	.00	0	0	.00	.00	0
ELECTRICAL	705	7	38,182.00	2,100.00	7	12	136,286.00	4,250.00	12
HVAC	710	5	36,500.00	1,550.00	5	5	74,769.34	1,950.00	9
IRRIGATION	715	1	.00	100.00	1	1	1,275.64	50.00	1
POOL	720	1	.00	600.00	1	0	.00	.00	0
ROOF	725	2	150.00	300.00	1	3	84,390.92	450.00	3
SEPTIC SYSTEM	730	2	12,500.00	820.00	2	2	32,700.00	820.00	0
WATER SOFTENER	735		.00	.00	0	0	.00	.00	0
CONTRACTORS	800	2	.00	20.00	2	1	10.00	10.00	1
TREE PERMIT	801		.00	.00	0	0	.00	.00	0
TOTALS FOR PERMITS SHOWN ABOVE									
		30	303,901.40	18,148.28	28	36	4,192,922.63	34,071.42	38
Totals of other permits in the period									
		1	.00	100.00	1	3	20,500.00	520.00	3
TOTAL FOR ALL PERMITS IN THE PERIOD									
		31	303,901.40	18,248.28	29	39	4,213,422.63	34,591.42	41

City of Shavano Park
PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Page 1

Printed: 12-02-2019

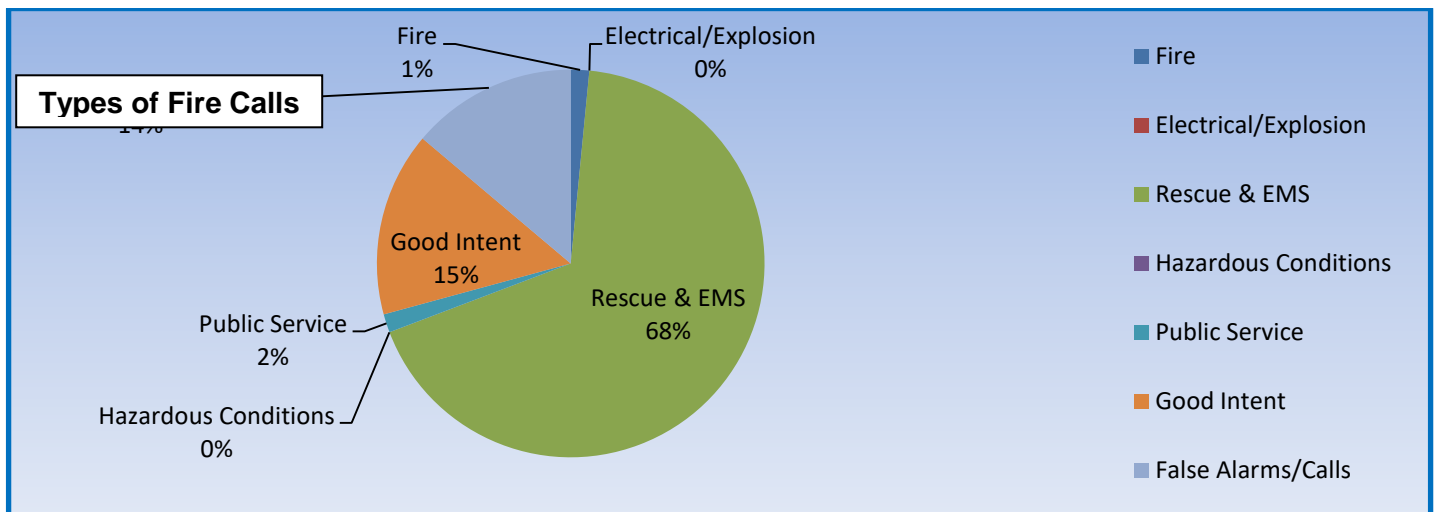
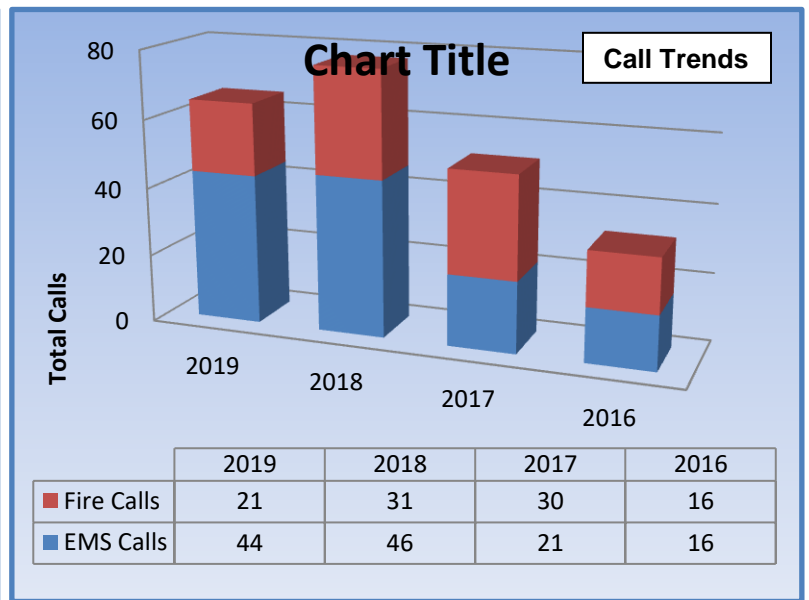
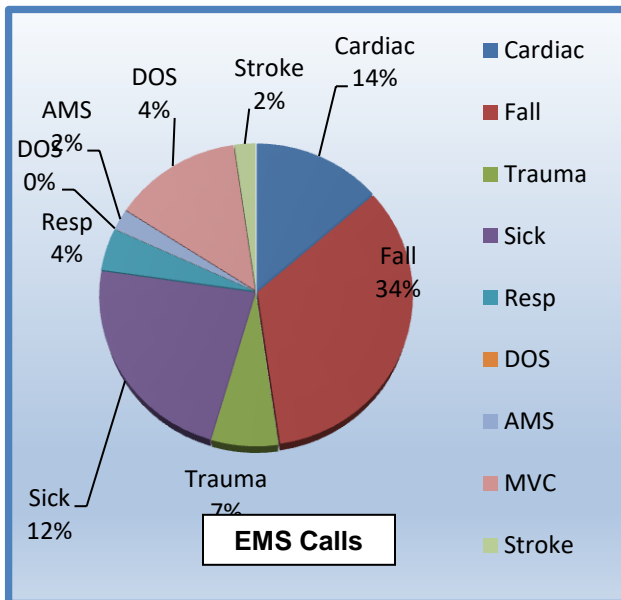
	[Designated period: 11/01/19 to 11/30/19]			[Prior period: 11/01/18 to 11/30/18]		
	Code	Prms	Valuation	Fees Paid	Units	
NEW RESIDENTIAL HOUSEKEEPING BLDGS:						
SINGLE FAMILY HOUSES DETACHED	101		.00	.00	0	4
SINGLE FAMILY HOUSES ATTACHED	102		.00	.00	0	0
IF - IMPROVEMENTS	105	2	350.00	450.00	2	1
RESIDENTIAL NON-HOUSEKEEPING BLDGS:						
HOTELS, MOTELS & TOURIST CABINS	213		.00	.00	0	0
OTHER NON-HOUSEKEEPING SHELTER	214		.00	.00	0	0
NEW NON-RESIDENTIAL BUILDINGS:						
AMUSEMENT, SOCIAL & RECREATIONAL	318		.00	.00	0	0
SERVICE STATIONS & REPAIR GARAGES	322		.00	.00	0	0
OFFICES, BANKS, & PROFESSIONAL	324	1	69,109.22	1,400.00	1	0
PUBLIC WORKS & UTILITIES	325		.00	.00	0	1
STORES & CUSTOMER SERVICE	327		.00	.00	0	1
OTHER NON-RESIDENTIAL BLDGS	328		.00	.00	0	0
STRUCTURES OTHER THAN BUILDINGS	329		.00	.00	0	0
ADDITIONS, ALTERATIONS, & CONVERSION						
RESIDENTIAL	434		.00	.00	0	0
NON-RESIDENTIAL & NON-HOUSEKEEPING	437		.00	.00	0	1
ADDS OF RESID. GARAGES (ATCH/DETC)	438		.00	.00	0	0
Solar Panels Install	439		.00	.00	0	0
DEMOLITION AND RAZING OF BUILDINGS						
SINGLE FAMILY HOUSES (ATCH/DETACH)	645		.00	.00	0	1
ALL OTHER BUILDINGS & STRUCTURES	649		.00	.00	0	0
FENCE	650	2	5,540.00	200.00	1	3
FIRE ALARM & SPRINKLERS	675		.00	.00	0	0
PLUMBING	701	7	100.00	2,100.00	7	8
GAS	702		.00	.00	0	0
ELECTRICAL	705	5	3,300.00	500.00	5	5
HVAC	710	6	18,900.00	1,600.00	10	6
IRRIGATION	715	2	100.00	200.00	1	0
POOL	720	1	200,000.00	750.00	1	2
ROOF	725		.00	.00	0	1
SEPTIC SYSTEM	730	2	410.00	820.00	1	0
WATER SOFTENER	735		.00	.00	0	0
CONTRACTORS	800	2	10.00	20.00	1	1
TREE PERMIT	801		.00	.00	0	0
TOTALS FOR PERMITS SHOWN ABOVE						
Totals of other permits in the period		5	110.00	454.40	4	2
TOTAL FOR ALL PERMITS IN THE PERIOD						
		35	297,929.22	8,494.40	34	37

Shavano Park Fire Department

Summary of Events for December 2019

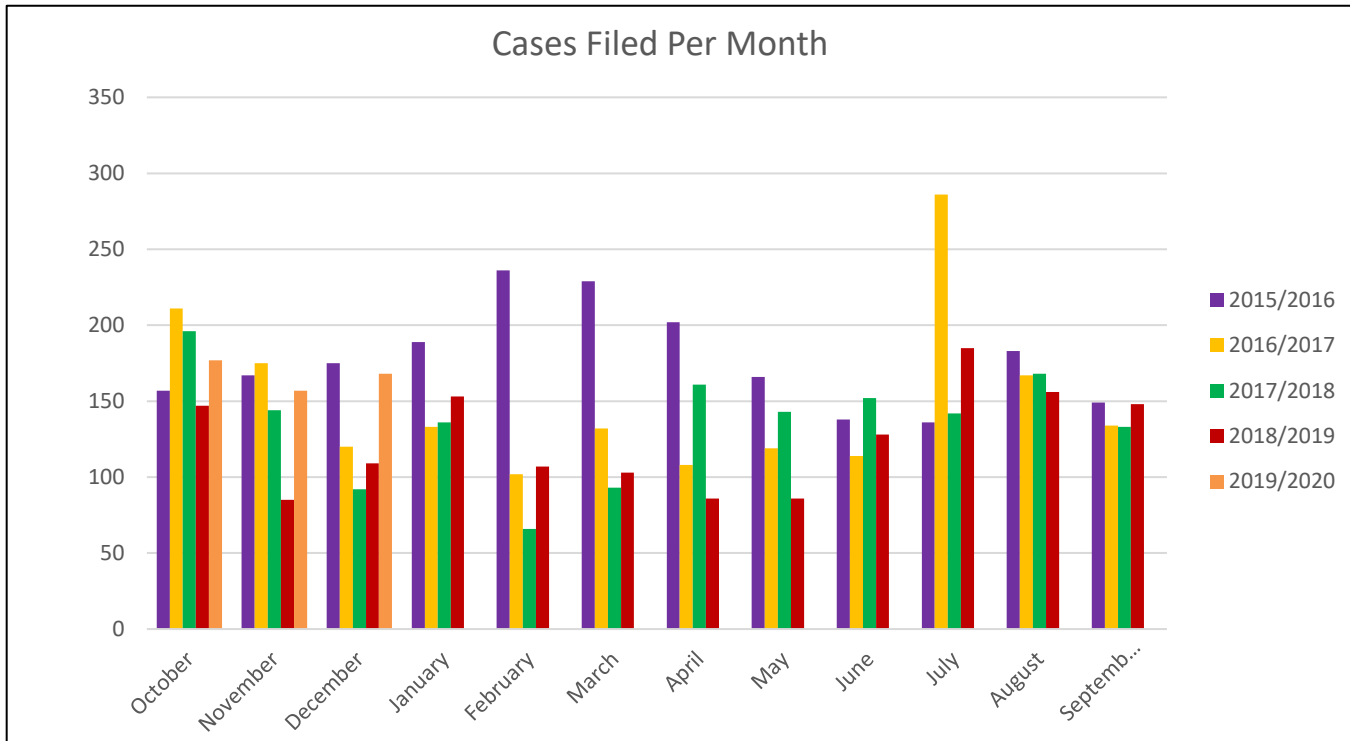


- Shavano Park FD responded to **65** requests for service in **December**.
- This is a **5.8% increase** from the previous **December**.
- Shavano Park FD responded to **11** automatic aid requests from Leon Springs FD, Castle Hills FD, and Hollywood Park FD.
- Shavano Park FD received **3** automatic aid responses for Castle Hills FD and Hollywood Park FD.
- Shavano Park FD Responded/stood-by for **13** mutual aid requests from other departments.
- The average response time for calls within Shavano Park is **4 minutes 15 seconds** this month.
- Fire Fighters completed a total of **132 hours of fire** and **110 hours of EMS** training in the month of **December**.
- Certified Fire Inspector inspected **16** commercial buildings.
- Fire crews performed 6 pre-incident fire plan reviews
- Certified Plans Examiners reviewed **7** sets of commercial building/renovation plans/changes to previously submitted plans



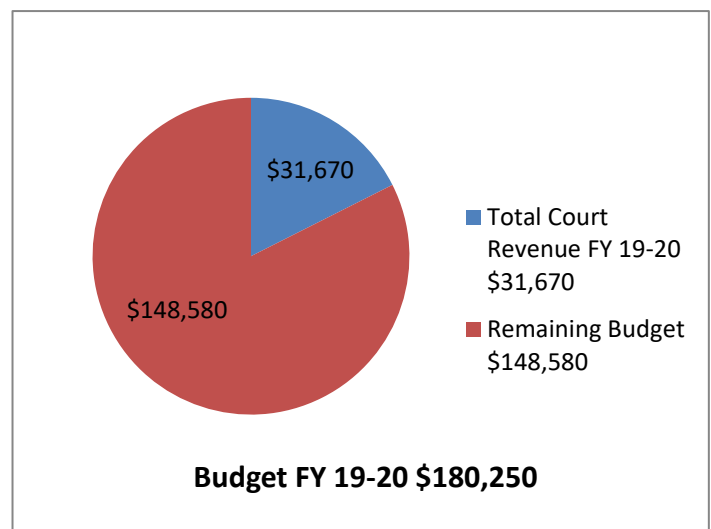
City of Shavano Park

Municipal Court Activity December 2019



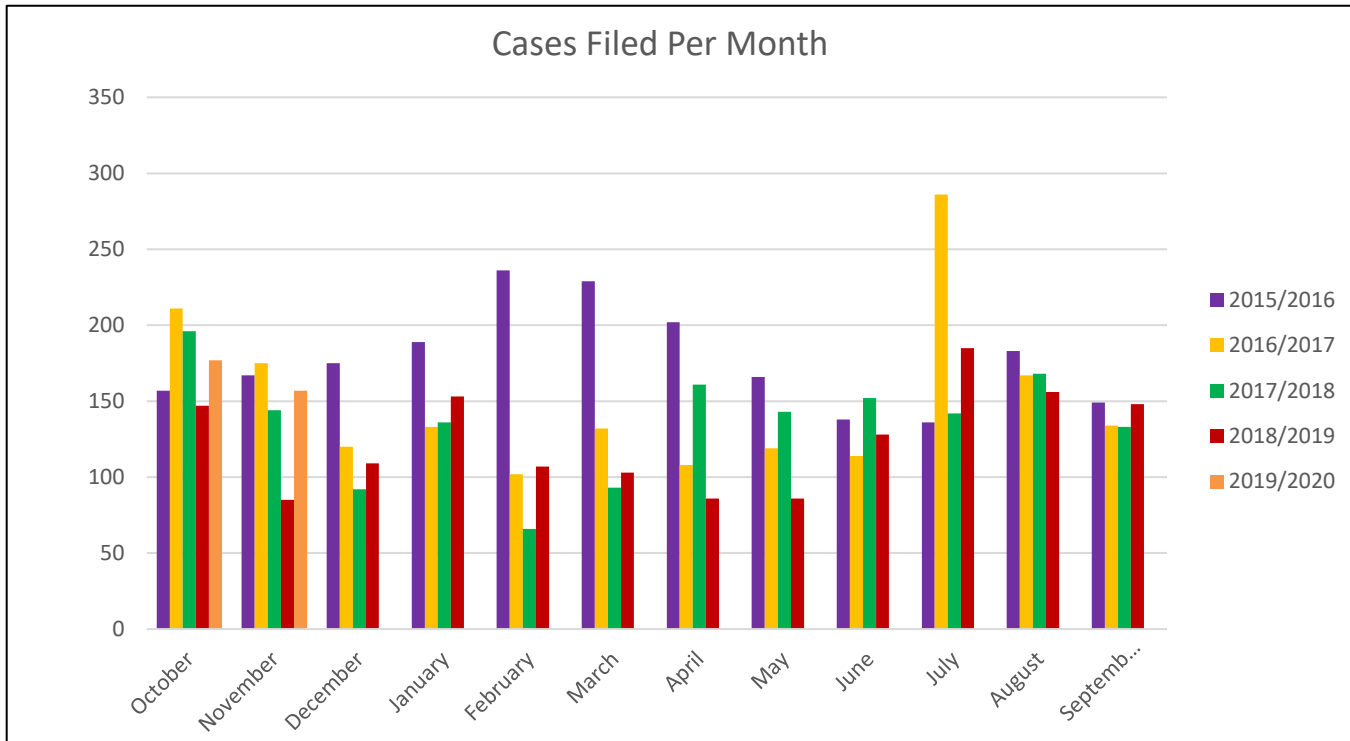
Cases Resolved	Current Month	Prior Year
Fine	35	17
Not Guilty By Judge	0	0
Guilty	13	15
Dismissed	0	1
Compliance Dismissal	22	10
Defensive Driving	17	17
Deferred Disposition	22	30
Proof of Insurance	5	4
TOTAL	114	94

Court Revenue	Current 19/20	Prior 18/19
October	\$ 10,865	\$ 13,774
November	10,311	9,036
December	10,494	10,296
January	-	13,940
February	-	17,093
March	-	17,252
April	-	17,824
May	-	9,646
June	-	14,172
July	-	11,303
August	-	15,757
September	-	13,203
	\$ 31,670	\$ 163,297



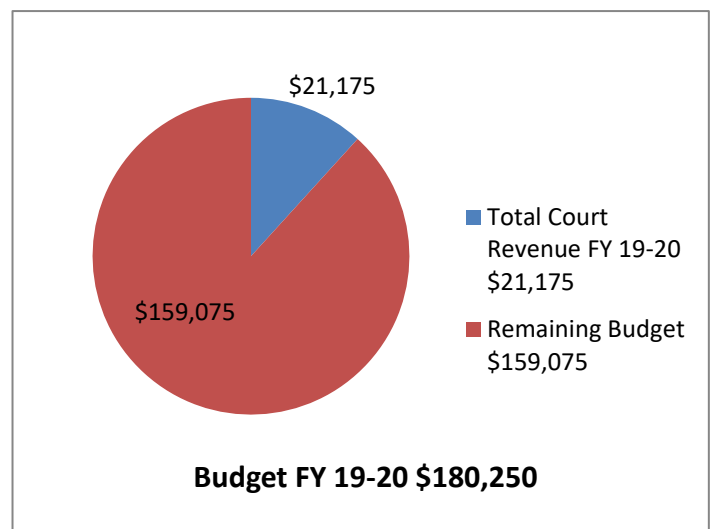
City of Shavano Park

Municipal Court Activity November 2019



Cases Resolved	Current Month	Prior Year
Fine	32	28
Not Guilty By Judge	0	0
Guilty	9	15
Dismissed	0	1
Compliance Dismissal	24	15
Defensive Driving	20	11
Deferred Disposition	27	34
Proof of Insurance	2	1
TOTAL	114	105

Court Revenue	Current 19/20	Prior 18/19
October	\$ 10,865	\$ 13,774
November	10,311	9,036
December	-	10,296
January	-	13,940
February	-	17,093
March	-	17,252
April	-	17,824
May	-	9,646
June	-	14,172
July	-	11,303
August	-	15,757
September	-	13,203
	\$ 21,175	\$ 163,297



**Monthly Activity Report
City of Shavano Park Police Department
December 2019**

**Activity Report: 214 incidents were responded to by the Police Department.
2263 total incidents were responded to by the Department for 2019.**

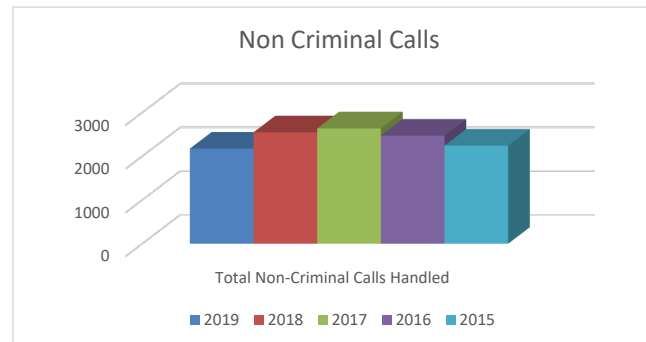
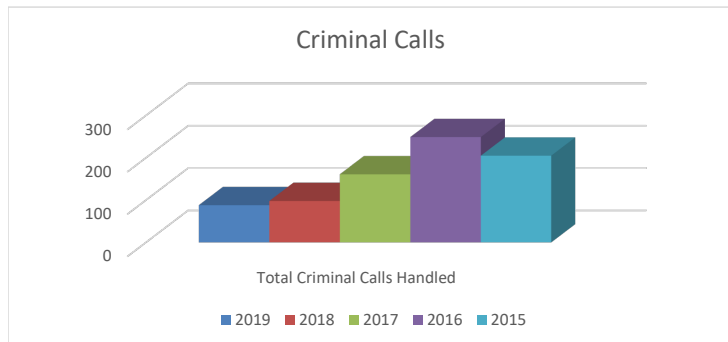
Criminal Calls	Dec	Calendar Year				
		2019	2018	2017	2016	2015
Alcohol Beverage Code Violations	0	0	1	0	0	0
Arrest of Wanted Persons (Outside Agency)	1	15	19	21	31	39
Assault	0	0	3	1	3	2
Burglary Building	0	5	1	3	17	15
Burglary of Habitation	0	0	5	4		
Burglary Vehicle	2	8	8	13	50	29
Criminal Mischief / Reckless Damage	3	7	5	15	19	11
Criminal Mischief Mail Box	0	0	0	2	5	
Cruelty to Animals	0	0	0	0	0	0
Deadly Conduct	0	0	0	0	1	0
D.U.I. - Minor	0	0	0	1	0	0
D.W.I. / D.U.I.	2	10	6	4	6	2
Driving while License Suspended / Invalid	0	2	4	0	2	2
Endangerment of Child	0	0	0	1	0	0
Evading Arrest	0	1	3	0	3	2
Failure to Identify	0	0	0	1	0	1
Family Violence	0	3	1	3	2	2
Fraud / Forgery / False Reports / Tamper w/ Govt. Record	0	0	2	0	4	6
Harassment / Retaliation / Terroristic Threat	0	0	0	2	1	0
M.I.P. Alcohol / Tobacco	0	0	0	0	1	0
Murder	0	0	0	0	0	0
Narcotics Violation (class B and up)	0	12	10	16	30	16
Narcotics Violation (class C)	1	14	18	43	42	27
Possession of Prohibited Weapon / Unlawful Carry	0	1	0	1	3	1
Public Intoxication	0	1	0	3	4	3
Resisting Arrest	0	0	0	1	0	0
Robbery	0	0	0	1	0	2
Sexual Assault	0	0	0	0	1	1
Solicitation of a Minor / Indecency with a Minor	0	0	1	0	1	0
Suicide	0	0	0	0	0	0
Theft	0	9	11	22	17	40
Theft of Mail	0	0	0	1	4	
Theft of Motor Vehicle / Unauthorized Use of Motor Veh.	0	0	0	2	2	3
Total Criminal Calls Handled	9	88	98	161	249	204

Monthly Activity Report
City of Shavano Park Police Department
December 2019

Non-Criminal Calls

	Dec	Calendar Year				
		2019	2018	2017	2016	2015
Accidents Major (With Injuries)	1	8	7	10	7	11
Accidents Minor (Non-Injury)	8	74	69	50	62	47
Alarm Call	49	505	498	557	536	528
Animal Calls / Complaints	8	147	171	143	148	143
Assist Fire Department / EMS	29	426	444	388	339	276
Assist Other Law Enforcement Agencies	10	89	94	81	59	69
Assist the Public	12	105	77	106	93	87
City Ordinance Violations	0	34	374	420	386	343
Criminal Trespass Warning	1	10	5	7	0	1
Deceased Person / Natural / Unattended	3	15	20	17	22	8
Disturbance / Keep the Peace	5	46	59	56	81	86
Emergency Detention	1	9	4	10	13	26
Health & Safety Violations	0	0	0	0	0	0
Information Reports	19	164	213	195	176	137
Missing Person / Runaway	0	4	0	1	2	1
Recovered Property / Found Property	0	9	8	21	28	19
Suspicious Activity, Circumstances, Persons, Vehicles	22	194	214	285	288	260
Traffic Hazard	8	72	47	49	62	55
Welfare Concern	6	65	58	52	38	38
911 Hang-up Calls	23	199	185	188	132	109
Total Non-Criminal Calls Handled	205	2175	2547	2636	2472	2244
Officer Initiated Contacts						
Community Policing Contacts / Crime Prevention	24	1496	2620	2630	3817	3817
Out of Town / Patrol-By Reports	54	430	410	480	551	568
Total Officer Initiated Contacts	78	1926	3030	3110	4368	4385

There was no reported gang activity for December 2019. For 2019 there have been no reported gang activity.



December 2019 Breakdown

Burglary of Vehicle

1. 3600 blk. Paesanos Pkwy. - force, item taken
2. 3600 blk. Paesanos Pkwy. - force, item taken

Criminal Mischief

1. 13400 blk. Huebner Road - graffiti
2. 13500 blk. Huebner Road - graffiti
3. 400 blk. Bentley Manor - door damage

DWI

1. 3400 blk. Paesanos Pkwy. - driving while intoxicated
2. 4400 blk. Lockhill-Selma Road - driving while intoxicated

Narcotics / class c

1. 1600 blk. N.W. Military Hwy. - possession of drug paraphernalia

Wanted Person Arrest

1. 3800 blk. DeZavala Road - Bexar County Warrant

Mileage	December	Calendar Year				
		2019	2018	2017	2016	2015
Total Monthly / Annual Mileage	13030	146935	144563	144779	151041	140356

December 2019

Officer	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Total A
Warnings	12	20	3	32	64	0	7	1	21	10	17	4	2	6	4	203
Citations	0	2	2	28	95	0	8	2	7	13	25	0	4	4	0	190
Cases	9	19	20	16	16	2	15	4	24	32	12	9	24	6	6	214
Activity Totals	21	41	25	76	175	2	30	7	52	55	54	13	30	16	10	607
Vehicles Stopped	12	21	4	45	99	0	13	3	28	21	35	4	5	7	4	301
Community Policing	0	15	0	0	1	0	2	0	0	2	0	4	0	0	0	24

Officer	P	Q	R	S	T	U	V	W	X	Y	Z	Total B
Warnings												0
Citations												0
Cases												0
Activity Totals	0	0	0	0	0	0	0	0	0	0	0	0
Vehicles Stopped												0
Community Policing												0

Grand Total
203
190
214
607
301
24

**Monthly Activity Report
City of Shavano Park Police Department
November 2019**

**Activity Report: 210 incidents were responded to by the Police Department.
2049 total incidents were responded to by the Department for 2019.**

Criminal Calls	Nov	Calendar Year				
		2019	2018	2017	2016	2015
Alcohol Beverage Code Violations	0	0	1	0	0	0
Arrest of Wanted Persons (Outside Agency)	0	14	19	21	31	39
Assault	0	0	3	1	3	2
Burglary Building	0	5	1	3	17	15
Burglary of Habitation	0	0	5	4		
Burglary Vehicle	0	6	8	13	50	29
Criminal Mischief / Reckless Damage	1	4	5	15	19	11
Criminal Mischief Mail Box	0	0	0	2	5	
Cruelty to Animals	0	0	0	0	0	0
Deadly Conduct	0	0	0	0	1	0
D.U.I. - Minor	0	0	0	1	0	0
D.W.I. / D.U.I.	2	8	6	4	6	2
Driving while License Suspended / Invalid	0	2	4	0	2	2
Endangerment of Child	0	0	0	1	0	0
Evading Arrest	0	1	3	0	3	2
Failure to Identify	0	0	0	1	0	1
Family Violence	0	3	1	3	2	2
Fraud / Forgery / False Reports / Tamper w/ Govt. Record	0	0	2	0	4	6
Harassment / Retaliation / Terroristic Threat	0	0	0	2	1	0
M.I.P. Alcohol / Tobacco	0	0	0	0	1	0
Murder	0	0	0	0	0	0
Narcotics Violation (class B and up)	0	12	10	16	30	16
Narcotics Violation (class C)	3	13	18	43	42	27
Possession of Prohibited Weapon / Unlawful Carry	0	1	0	1	3	1
Public Intoxication	0	1	0	3	4	3
Resisting Arrest	0	0	0	1	0	0
Robbery	0	0	0	1	0	2
Sexual Assault	0	0	0	0	1	1
Solicitation of a Minor / Indecency with a Minor	0	0	1	0	1	0
Suicide	0	0	0	0	0	0
Theft	1	9	11	22	17	40
Theft of Mail	0	0	0	1	4	
Theft of Motor Vehicle / Unauthorized Use of Motor Veh.	0	0	0	2	2	3
Total Criminal Calls Handled	7	79	98	161	249	204

Public Works/Water Department Monthly Report – December 2019

Water Utility

- Flushed and continued preparation work to place the Trinity well and sand filters back in service
- Water bill issues were resolved from November that will also impacted the processing of December bills.

Streets

- Assisted the Fire Department and Texas A&M Forestry services creating fire wise fuel break on Municipal Tract
- Continued crack sealing Lockhill Selma

Drainage

- Bentley Manor berm and swale are in progress
- Working with Mr. Elliot and Carvajal's to gain construction easement access to their properties.
- Staff met with residents in Huntington to discuss drainage issues affecting Shavano Drive residents.

Facilities

- Prepared facilities for the Holiday Event, then cleaned up
- Released the RFP for Trails to be built at City Hall, held 2 walk thru pre-bid meetings
- Demo'd the men's restroom at City Hall.

Other

- New hire Juan DeLuna started December 9th

Public Works/Water Department

Monthly Report – November 2019

Water Utility

- Flushed and continued preparation work to place the Trinity well and sand filters back in service
- Advance Water Well Technologies tested and inspected the Trinity Well for a hole, which is reducing the well's production by 30%.
- Removed a fire hydrant from 3819 DeZavala behind a gate.
- Winterized all the plumbing across the City

Streets

- DeZavala and Lockhill Selma swept in preparation for crack sealing and striping
- Asphalt Zipper Demonstration was hosted by Shavano Park with other cities attending.
- Staff started crack sealing Lockhill Selma (50% completed) DeZavala 100%
- DeZavala Vet Clinic and the detention pond sidewalks were complete
- Replaced signs on Fawn that had graffiti.
- Replaced signs along Broken Bough and Long Bow in the curves

Drainage

- Drainage area 2 (Cow pond) – pump worked as designed during the storm
- Bentley Manor berm and swale are in progress

Facilities

- PWD walked and gathered quotes from Contractors for the trail on the municipal tract.
- A/C split unit in the Foyer to City Hall was replaced
- Removed old septic drain lines where future pavilion and playscapes will be going.

Other

- PWD working on a grant with TCEQ to replace the dump truck.
- A test chlorine cylinder from DPC Industries was provided for PW/W and Fire to train with in the event of a chlorine leak.
- Troy and Mike attended Customer Service Inspection class hosted by Shavano Park
- Training chlorine cylinder from DPC Industries was provided for PW/W and Fire to train with in the event of a chlorine leak. Public works, A and B Shifts have completed hands on training.

CITY COUNCIL STAFF SUMMARY

Meeting Date: January 27, 2020

Agenda item: 7.6.

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Presentation of December 2019 Monthly Reports

X

Attachments for Reference:

- a) December 2019 Power Point Presentation
- b) December 2019 Revenue & Expenditure Report
- c) December 2019 Monthly Check Register

BACKGROUND / HISTORY: The information provided is for the FY 2019-20 budget period, month ending December 31, 2019. The “Current Budget” column contains the original adopted budget. This summary highlights a number of key points related to the current month’s activity for the General Fund and for Water Utility Fund. Staff is also prepared to present the power point briefing attached at the council meeting.

DISCUSSION:

10 - General Fund (Page 1 of Revenue and Expenditure Report)

As of December 31, 2019, General Fund revenues total \$2,379,180 or 43.58% of the budget. General Fund expenditures total \$1,405,815 or 25.75% of the budget with 3 months or 25.00% of the year complete.

Revenues (GF) (Page 2 & 3)

- Current M&O Property tax (10-599-1010) collections for the month are \$1,210,367. The City has received 55.54% of its annual budgeted amount to date. This percentage is consistent with the same period, prior year of 55.55%
- Sales Tax revenue received this month totaled \$37,244 for October sales reported for monthly filers. The City is ahead of budget in this line item at 26.46% of revenue collected.
- Franchise Fees are paid quarterly and generally received two months after the quarter. The next receipts are expected in February 2020.
- Permits and Licenses revenues total \$20,681 for the month, with \$18,198 in building permits.
- Court fees for the month are \$9,912, this is consistent with the amount recognized in December 2018 of \$9,840.
- Police/Fire revenues total \$13,786 for the month and includes \$13,478 of collections from the EMS third party biller.
- Administrative Income (7050) – is at 44.27% of budget collected three months into the fiscal year. TML Health is crediting the City with a renewal discount of \$574/month for October, November and December, which accounts for substantially all the account balance to date.

Expenditures (GF) (Pages 4-14)

-The Council (600) is at 38.91% spent year to date. Over 90% of this month's expenditures were for the City's Holiday event.

-The Administration Department (601) is ahead of target with \$91,590 spent this month or 28.66% of the annual budget utilized to date. Office supplies (2020) is at 39.80% spent year to date, which is due to timing, nothing unusual reflected in the activity. Association Dues and Publications (3020) includes \$1,095 for the City Manager's ICMA membership. Audit Services (4083) reflects the invoice of the FY19 audit and includes a discount of \$1,050 from the originally quoted fee. Building Maintenance (5030) includes \$1,835 for electrical repairs at City Hall. Utilities – Phone/Cell/VOIP (7042) includes November service as well as December for the new provider (Spectrum/Time Warner) along with sales taxes which will be credited on the next month's bill. The account also includes partial November service from the prior provider (Logix) during the transition period. Capital Improvements (8080) reflects progress billing for the CH restrooms project.

-The Court Department (602) expenditures for the month are \$6,462 for 30.13% of the year to date budget spent, as the annual charges in October for Incode software in 4075 for \$4,432, as well as the full liability (3050) and property (3070) insurance expenditures continue to keep the department over budget.

-The Public Works Department (603) expenditures for the month are \$29,381 with 18.03% of the annual budget utilized. No significant expenditures this month.

-The Fire Department (604) is on track for day-to-day operations with the budget at \$126,846 for the month, 23.58% total spent year to date. Association Dues & Publications (3020) includes an asset management subscription for \$1,700. Utilities – Water (7044) actual expenditure is over twice the annual budgeted amount. There was a leak that was repaired so the Water Utility will be reviewing the meter activity and determine a credit. Also, this account is having continuing issues with its meter reading and is under investigation by the Office Manager. Capital PPE Equipment (8040) reflects the purchase of a replacement SCBA-monitoring tablet.

-The Police Department (605) is ahead of budget for day-to-day expenses. Expenditures for the month are \$161,789 with 28.55% of the budget spent. Uniforms (2080) include gear for the new captain, body armor and uniforms for the new patrol officer, uniform police bars as well as replacement uniform pieces for the staff. Training/Education (3030) includes the TML leadership registration for the Captain and Court Security certification for almost the entire department. Electronic Equipment Maintenance (5015) includes \$3,000 for 22 radio power unit replacements and 10 antenna replacements. Vehicle Maintenance (5020) includes \$1,900 for Unit 509 tune up, rear brake, transmission and power steering work along with oil changes, tires, etc. Grant Expenditures (9000) reflects the initial invoicing from Tyler Technologies for the NIBRS grant.

-The Development Services Department (606) maintains the Professional Services paid for engineering, outside permit inspection, sanitary, and health inspection services with total expenses of \$7,581 or 28.90% of the annual budgeted amount.

20-WATER FUND

As of December 31, 2019, the Water Fund total revenues are \$318,202 or 30.66% of the total annual budgeted amount. Water Fund (Water department & Debt Service) expenses total \$211,476 or 20.38% of adopted budget.

Revenues (Water)

-Water consumption (5015) billed in December for the month of November is \$44,404. Due to an Incode/Beacon communication/integration issue, a small percentage of the monthly bills were estimated for November consumption. The issue has been addressed and actual readings were taken for December consumption billed in January. While the December revenue from November consumption generated \$24,427 more than the prior year's November consumption, with some of the usage being estimated, the volume of gallons will not be discussed here.

-The Debt Service (5018) and Water Service Fee (5019) remain on target with annual budgeted amounts as these are flat fees and are not related to volume charges recognized, at 25.05% and 25.22% respectively.

-The EAA Pass Thru (5036) fees are charged to customers based on usage, \$6,183 was recorded for the month and 33.10% of the annual budgeted amount has been recognized to date.

Expenses (Water)

Water department (606) expenses for the day-to-day operations are on track with budget with \$48,881 spent this month or 24.88% utilized. Expenses include \$2,400 in Chemicals (6011) for chlorine, oxygen and acetylene – timing, \$6,965 in Shavano Drive Pump Station (6071) for well #1 work to address its future viability – remove obstruction blocking the bottom, clean and televise, and \$2,500 for pipe stock in Water System Maintenance (6072).

Debt service payments are scheduled for February (principal and interest) and August (interest only).

PAYROLL

The City is on a bi-weekly payroll; there have been 7 pay periods out of 26 so approximately 26.92% should be expensed in the line items directly related to salaries. Workers Comp Insurance (1037) is at 22.96% which is expensed quarterly. There were vacancies throughout the City during the first quarter of the fiscal year – three positions in fire and two each in police and public works. At December 31, 2019 only one position remains vacant. TMRS (1040) expenditures for departments is at approximately 25.30%, below budget but in line with the related salaries and overtime accounts due to several position vacancies. Health insurance related line items are at approximately 22.96%, below budget due to position vacancies.

Overtime in the Police Department is at 107.73% spent to maintain staffing levels while covering almost 450 hours of paid time off (sick/vacation/holiday), covering shifts while officers attended the mandatory court security training as well as continuing the additional holiday season patrols in the Paesanos area.

COURSES OF ACTION: None related to the report - informational.

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION: N/A



Monthly Financial Report (December 31, 2019)

**Brenda Morey,
Finance Director**



- Cash and Investments
- General Fund Overview
- General Fund Revenues
- General Fund Expenditures
- Water Fund Overview
- Water Fund Revenues & Expenses
- Special Revenue Funds
- Capital Replacement Fund

Total Cash & Investment Update *

Together We Can!



CASH AND INVESTMENTS BY FUND	December 31, 2019
General Fund (10)	\$ 3,632,649
Water Fund (20)	876,006
Debt Service Fund (30)	286,583
Crime Control District Fund (40)	600,526
PEG Funds (42)	106,463
Oak Wilt Fund (45)	98,182
Street Maintenance Fund (48)	478,572
Court Security/Technology (50)	58,028
Child Safety Fund (52)	2,784
LEOSE Fund (53)	(897)
GF Capital Replacement Fund (70)	2,450,676
Pet Documentation and Rescue Fund (75)	2,374
Total Cash & Investments **	\$ 8,591,946

***Total cash and investments represents all Funds per general ledger, not cash at bank.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

Total Cash & Investment Update *

Together We Can!



SECURITY TYPE		December 31, 2019
OPERATING BANK ACCOUNTS		
Frost Bank	\$	1,875,026
SAVINGS & BANK ACCOUNTS		
Frost Bank		3,535,645
POOLS		
Tex Star	\$ 2,209,556	
Texpool	210,605	
SUBTOTAL - POOLS		2,420,161
CERTIFICATES OF DEPOSIT		
Security Service Credit Union	\$ 256,884	
United SA Credit Union	252,524	
Generation Credit Union	251,706	
SUBTOTAL - CERTIFICATES OF DEPOSIT		761,114
Total Cash & Investments **	\$	8,591,946

***Total cash and investments represents holdings in all Funds.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

10- General Fund Overview



Together We Can!

- General Fund current property tax collections through December 2019 are \$1,934,119 and are ahead of budget at 55.54%, normal for this time frame.
- December 2019 Sales Tax revenue was \$37,244.

(Collections are for October sales from monthly filers.)

- Building Permits and Licenses revenue for the month was \$20,681 with \$18,198 collected in building permit fees.
- Major Projects/Improvements in FY 2019-20

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Northwest Military				
conduit relocation	\$ 47,000	\$ -	\$ 47,000	Not started
Widen rear Fire Station				
driveway	\$ 16,000	\$ -	\$ 16,000	Planning
NIBRS Upgrade -				
grant funded - SPPD	\$ 43,000	\$ 15,199	\$ 27,801	In process

Unassigned General Fund fund balance at September 30, 2019 = \$2,676,488 (Audited)
 Unassigned General Fund fund balance at September 30, 2018 = \$2,648,513 (Audited)

10 - General Fund Revenues

Together We Can!



	FY 2019-20 ADOPTED BUDGET	FY 2019-20 DECEMBER 2019	FY 2019-20 YEAR TO DATE	FY 2019-20 % BUDGET COLLECTED
CURRENT PROPERTY TAXES	\$ 3,482,353	\$ 1,210,367	\$ 1,934,119	55.54%
DEL. TAXES & PENALTIES	54,500	1,752	11,282	20.70%
SALES TAX	465,000	37,244	123,062	26.46%
MIXED BEVERAGE	23,000	-	4,841	21.05%
FRANCHISE REVENUES	482,500	-	126,262	26.17%
PERMITS & LICENSES	372,000	20,681	85,565	23.00%
COURT FEES	172,750	9,912	29,899	17.31%
POLICE/FIRE REVENUES	168,900	13,786	35,629	21.09%
MISC/INTEREST/GRANTS	202,404	10,045	28,521	14.09%
TRANSFERS IN	35,440	-	-	0.00%
TOTAL REVENUES	\$ 5,458,847	\$ 1,303,787	\$ 2,379,180	43.58%

10- General Fund Expenditures

Together We Can!



	FY 2019-20 ADOPTED BUDGET	FY 2019-20 DECEMBER 2019	FY 2019-20 YEAR TO DATE	FY 2019-20 % BUDGET SPENT
CITY COUNCIL	\$ 35,247	\$ 8,833	\$ 13,715	38.91%
ADMINISTRATION	937,091	91,590	268,537	28.66%
COURT	90,970	6,462	27,406	30.13%
PUBLIC WORKS	599,307	29,381	108,077	18.03%
FIRE DEPARTMENT	1,932,711	126,846	455,813	23.58%
POLICE DEPARTMENT	1,779,346	161,789	507,942	28.55%
DEVELOPMENT SERVICES	84,175	7,581	24,325	28.90%
TOTAL EXPENDITURES	\$ 5,458,847	\$ 432,482	\$ 1,405,815	25.75%
REVENUES OVER/(UNDER) EXPENDITURES	\$ -	\$ 871,305	\$ 973,365	

Expenditures total \$1,405,815 through December or 25.75% of budget spent with 25.00% of budget complete (3 months).

20 - Water Fund Overview



Together We Can!

- Total revenues through December are \$318,202 for a total 30.66% of budget, including transfers in.
- Water consumption sales revenue for the month of December 2019 (actual November 2019 usage) is higher in comparison to the prior year by \$24,427
- Water Department expenses are on track with budget thru the month of December at \$211,476 with a total of 24.88% of the adopted budget spent with 25.00% of year complete.
- The next debt service payment will occur in February 2020 for principal and interest.
- Major Projects/Improvements in FY 2019-20:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Water meter replacement	\$ 14,400	\$ 6,964	\$ 7,436	In process
Replace spider water lines in one cul de sac	\$ 12,000	\$ -	\$ 12,000	Not started

20 - Utility Fund Revenues & Expenses

Together We Can!



	FY 2019-20 ADOPTED BUDGET	FY 2019-20 DECEMBER 2019	FY 2019-20 YEAR TO DATE	FY 2019-20 % OF BUDGET
				<u>COLLECTED</u>
WATER CONSUMPTION	\$ 627,000	\$ 44,404	\$ 212,633	33.91%
DEBT SERVICE	188,317	15,671	47,170	25.05%
WATER SERVICE FEE	58,092	4,868	14,651	25.22%
EAA PASS THRU CHARGE	83,681	6,183	27,702	33.10%
MISC/INTEREST/GRANTS	66,400	5,968	16,046	24.17%
TRANSFERS IN	14,400	-	-	0.00%
TOTAL REVENUES	\$ 1,037,890	\$ 77,094	\$ 318,202	30.66%
				<u>SPENT</u>
WATER DEPARTMENT	\$ 849,856	48,881	211,476	24.88%
DEBT SERVICE	188,034	-	-	0.00%
TOTAL EXPENSES	\$ 1,037,890	\$ 48,881	\$ 211,476	20.38%
REVENUES OVER/(UNDER) EXPENSES	\$ -	\$ 28,213	\$ 106,726	

Special Revenue Funds

Together We Can!



40- Crime Control Prevention District

	FY 2019-20 ADOPTED BUDGET	FY 2019-20 DECEMBER 2019	FY 2019-20 YEAR TO DATE	FY 2019-20 % OF BUDGET
BEGINNING FUND BALANCE	\$ 598,768	\$ 611,198	\$ 598,768	
Crime Control Sales Tax	\$ 116,250	\$ 9,373	\$ 29,841	COLLECTED 25.67%
Interest/Misc.	7,500	549	1,832	24.43%
TOTAL REVENUES	\$ 123,750	\$ 9,922	\$ 31,673	25.59%
Fire Expenditures	\$ 8,058	\$ (51)	\$ 624	SPENT 7.74%
Police Expenditures	77,843	177	8,823	11.33%
TOTAL EXPENDITURES	\$ 85,901	\$ 126	\$ 9,447	11.00%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 37,849	\$ 9,796	\$ 22,226	
PROJECTED ENDING FUND BALANCE	\$ 636,617	\$ 620,994	\$ 620,994	



40 – Crime Control Prevention District

- Supported by dedicated sales tax and interest income on invested balances.
- Major Projects/Improvements in FY 2019-20:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
National Night Out	\$ 5,500	\$ 2,413	\$ 3,087	In process
Ticket writers/printers	\$ 13,796	\$ -	\$ 13,796	Not started
Shotgun locks/mounts	\$ 10,500	\$ -	\$ 10,500	Not started
Tasers	\$ 9,265	\$ 624	\$ 8,641	In process
Static radar signs	\$ 21,000	\$ -	\$ 21,000	Not started

Special Revenue Funds

Together We Can!



42- PEG Fund

	FY 2019-20 ADOPTED BUDGET	FY 2019-20 DECEMBER 2019	FY 2019-20 YEAR TO DATE	FY 2019-20 % OF BUDGET
BEGINNING FUND BALANCE	<u>\$ 106,887</u>	<u>\$ 111,210</u>	<u>\$ 106,887</u>	
Franchise Fee- PEG	\$ 16,000	\$ -	\$ 4,098	<u>COLLECTED</u> 25.61%
Misc/Interest	<u>1,200</u>	<u>99</u>	<u>324</u>	27.00%
TOTAL REVENUES	\$ 17,200	\$ 99	\$ 4,422	25.71%
PEG Expenditures	<u>19,300</u>	<u>770</u>	<u>770</u>	<u>SPENT</u> 3.99%
REVENUES OVER/(UNDER) EXPENDITURES	\$ (2,100)	\$ (671)	\$ 3,652	
PROJECTED ENDING FUND BALANCE	<u><u>\$ 104,787</u></u>	<u><u>\$ 110,539</u></u>	<u><u>\$ 110,539</u></u>	

Special Revenue Funds

Together We Can!



45- Oak Wilt Fund

	FY 2019-20 ADOPTED BUDGET	FY 2019-20 DECEMBER 2019	FY 2019-20 YEAR TO DATE	FY 2019-20 % OF BUDGET
BEGINNING FUND BALANCE	<u>\$ 96,477</u>	<u>\$ 96,687</u>	<u>\$ 96,477</u>	
Tree Trimming Permits Revenue	\$ 11,000	\$ 1,495	\$ 1,705	<u>COLLECTED</u> 15.50%
Oak Wilt Expenditures	<u>500</u>	<u>-</u>	<u>-</u>	<u>SPENT</u> 0.00%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 10,500	\$ 1,495	\$ 1,705	
PROJECTED ENDING FUND BALANCE	<u><u>\$ 106,977</u></u>	<u><u>\$ 98,182</u></u>	<u><u>\$ 98,182</u></u>	

Special Revenue Funds

Together We Can!



48- Street Maintenance Fund

	FY 2019-20 ADOPTED BUDGET	FY 2019-20 DECEMBER 2019	FY 2019-20 YEAR TO DATE	FY 2019-20 % OF BUDGET
BEGINNING FUND BALANCE	\$ 469,261	\$ 490,715	\$ 469,261	
Sales Tax Revenues	\$ 116,250	\$ 9,311	\$ 30,765	COLLECTED 26.46%
Materials/Supplies	\$ 50,000	\$ -	\$ -	SPENT 0.00%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 66,250	\$ 9,311	\$ 30,765	
PROJECTED ENDING FUND BALANCE	\$ 535,511	\$ 500,026	\$ 500,026	

Governmental Fund

Together We Can!



70- Capital Replacement Fund

	FY 2019-20 ADOPTED BUDGET	FY 2019-20 DECEMBER 2019	FY 2019-20 YEAR TO DATE	FY 2019-20 % OF BUDGET
BEGINNING FUND BALANCE	<u>\$ 2,513,388</u>	<u>\$ 2,448,863</u>	<u>\$ 2,513,388</u>	
Interest Income	\$ 35,000	\$ 2,263	\$ 7,738	COLLECTED 22.11%
Transfers In - General Fund	<u>297,582</u>	<u>-</u>	<u>-</u>	0.00%
TOTAL REVENUES	<u>\$ 332,582</u>	<u>\$ 2,263</u>	<u>\$ 7,738</u>	2.33%
Administration	\$ 64,000	\$ 99	\$ 12,952	20.24%
Public Works	39,500	-	37,893	95.93%
Drainage	728,000	350	19,604	2.69%
Fire	<u>8,000</u>	<u>-</u>	<u>-</u>	0.00%
TOTAL EXPENDITURES	<u>\$ 839,500</u>	<u>\$ 449</u>	<u>\$ 70,449</u>	8.39%
REVENUES OVER/(UNDER) EXPENDITURES	<u>\$ (506,918)</u>	<u>\$ 1,814</u>	<u>\$ (62,711)</u>	
PROJECTED ENDING FUND BALANCE	<u><u>\$ 2,006,470</u></u>	<u><u>\$ 2,450,677</u></u>	<u><u>\$ 2,450,677</u></u>	



70 – Capital Replacement Fund Overview

- Supported via budgeted transfers from the General Fund and interest earnings on invested balances.
- Major Projects/Improvements in FY 2019-20:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
City Hall septic replacement	\$ 50,000	\$ -	\$ 50,000	Planning
City Hall HVAC replacement	\$ 8,000	\$ 8,898	\$ (898)	Completed
Heavy duty chipper	\$ 27,000	\$ 25,513	\$ 1,487	Completed
Grasshopper mower	\$ 12,500	\$ 12,381	\$ 119	Completed
Drainage projects	\$ 728,000	\$ 19,604	\$ 708,396	In process
Fire - gear extractor	\$ 8,000	\$ -	\$ 8,000	Planning



Questions

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>5,458,847.00</u>	<u>1,303,787.20</u>	<u>2,379,180.23</u>	<u>3,079,666.77</u>	<u>43.58</u>
TOTAL REVENUES	<u>5,458,847.00</u>	<u>1,303,787.20</u>	<u>2,379,180.23</u>	<u>3,079,666.77</u>	<u>43.58</u>
<u>EXPENDITURE SUMMARY</u>					
CITY COUNCIL	35,247.00	8,832.65	13,715.32	21,531.68	38.91
ADMINISTRATION	937,091.00	91,590.38	268,536.53	668,554.47	28.66
COURT	90,970.00	6,462.26	27,405.88	63,564.12	30.13
PUBLIC WORKS	599,307.00	29,381.09	108,077.13	491,229.87	18.03
FIRE DEPARTMENT	1,932,711.00	126,845.79	455,813.30	1,476,897.70	23.58
POLICE DEPARTMENT	1,779,346.00	161,788.58	507,942.30	1,271,403.70	28.55
DEVELOPMENT SERVICES	<u>84,175.00</u>	<u>7,580.75</u>	<u>24,325.00</u>	<u>59,850.00</u>	<u>28.90</u>
TOTAL EXPENDITURES	<u>5,458,847.00</u>	<u>432,481.50</u>	<u>1,405,815.46</u>	<u>4,053,031.54</u>	<u>25.75</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	871,305.70	973,364.77 (973,364.77)	0.00

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
10-599-1010 CURRENT ADVALOREM TAXES	3,482,353.00	1,210,367.24	1,934,118.54	1,548,234.46	55.54
10-599-1020 DELINQUENT ADVALOREM TAXES	45,000.00	1,031.46	8,960.38	36,039.62	19.91
10-599-1030 PENALTY & INTEREST REVENUE	9,500.00	720.32	2,322.43	7,177.57	24.45
10-599-1040 MUNICIPAL SALES TAX	465,000.00	37,244.04	123,062.06	341,937.94	26.46
10-599-1060 MIXED BEVERAGE TAX	<u>23,000.00</u>	<u>0.00</u>	<u>4,841.25</u>	<u>18,158.75</u>	<u>21.05</u>
TOTAL TAXES	4,024,853.00	1,249,363.06	2,073,304.66	1,951,548.34	51.51
<u>FRANCHISE REVENUES</u>					
10-599-2020 FRANCHISE FEES - ELECTRIC	310,000.00	0.00	87,695.27	222,304.73	28.29
10-599-2022 FRANCHISE FEES - GAS	30,000.00	0.00	3,940.33	26,059.67	13.13
10-599-2024 FRANCHISE FEES - CABLE	85,000.00	0.00	20,490.26	64,509.74	24.11
10-599-2026 FRANCHISE FEES - PHONE	9,500.00	0.00	5,539.53	3,960.47	58.31
10-599-2027 FRANCHISE FEES - SAWS	16,000.00	0.00	0.00	16,000.00	0.00
10-599-2028 FRANCHISE FEES - REFUSE	<u>32,000.00</u>	<u>0.00</u>	<u>8,596.18</u>	<u>23,403.82</u>	<u>26.86</u>
TOTAL FRANCHISE REVENUES	482,500.00	0.00	126,261.57	356,238.43	26.17
<u>PERMITS & LICENSES</u>					
10-599-3010 BUILDING PERMITS	295,000.00	18,198.29	73,208.84	221,791.16	24.82
10-599-3012 PLAN REVIEW FEES	46,000.00	839.68	7,269.84	38,730.16	15.80
10-599-3018 CERT OF OCCUPANCY PERMITS	6,000.00	300.00	1,300.00	4,700.00	21.67
10-599-3020 PLATTING FEES	2,000.00	0.00	0.00	2,000.00	0.00
10-599-3025 VARIANCE/RE-ZONE FEES	1,000.00	0.00	1,050.00 (50.00)	105.00
10-599-3040 CONTRACTORS' LICENSES	3,000.00	473.00	626.25	2,373.75	20.88
10-599-3045 INSPECTION FEES	7,000.00	850.00	1,600.00	5,400.00	22.86
10-599-3048 COMMERCIAL SIGN PERMITS	1,500.00	0.00	100.00	1,400.00	6.67
10-599-3050 GARAGE SALE & OTHER PERMITS	1,500.00	20.00	110.00	1,390.00	7.33
10-599-3055 HEALTH INSPECTIONS	4,000.00	0.00	300.00	3,700.00	7.50
10-599-3060 DEVELOPMENT FEES	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>
TOTAL PERMITS & LICENSES	372,000.00	20,680.97	85,564.93	286,435.07	23.00
<u>COURT FEES</u>					
10-599-4010 MUNICIPAL COURT FINES	140,000.00	8,476.22	25,911.60	114,088.40	18.51
10-599-4021 ARREST FEES	5,000.00	370.28	1,152.08	3,847.92	23.04
10-599-4028 STATE COURT COST ALLOCATION	6,000.00	0.00	0.00	6,000.00	0.00
10-599-4030 WARRANT FEES	21,000.00	1,015.90	2,684.00	18,316.00	12.78
10-599-4036 JUDICIAL FEE - CITY	<u>750.00</u>	<u>49.83</u>	<u>150.83</u>	<u>599.17</u>	<u>20.11</u>
TOTAL COURT FEES	172,750.00	9,912.23	29,898.51	142,851.49	17.31
<u>POLICE/FIRE REVENUES</u>					
10-599-6010 POLICE REPORT REVENUE	400.00	0.00	36.00	364.00	9.00
10-599-6030 POLICE DEPT. REVENUE	3,500.00	205.00	485.00	3,015.00	13.86
10-599-6060 EMS FEES	<u>165,000.00</u>	<u>13,580.93</u>	<u>35,108.37</u>	<u>129,891.63</u>	<u>21.28</u>
TOTAL POLICE/FIRE REVENUES	168,900.00	13,785.93	35,629.37	133,270.63	21.09

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MISC./GRANTS/INTEREST</u>					
10-599-7000 INTEREST INCOME	81,194.00	5,958.54	14,321.16	66,872.84	17.64
10-599-7021 FEDERAL GRANTS	38,010.00	0.00	0.00	38,010.00	0.00
10-599-7025 US DOJ VEST GRANT	2,500.00	604.45	604.45	1,895.55	24.18
10-599-7030 FORESTRY SERVICE GRANT	10,000.00	0.00	0.00	10,000.00	0.00
10-599-7037 STRAC	7,000.00	0.00	0.00	7,000.00	0.00
10-599-7040 PUBLIC RECORDS REVENUE	50.00	0.00	0.20	49.80	0.40
10-599-7050 ADMINISTRATIVE INCOME	4,000.00	616.51	1,770.77	2,229.23	44.27
10-599-7060 CC SERVICE FEES	4,000.00	272.39	975.19	3,024.81	24.38
10-599-7070 RECYCLING REVENUE	3,500.00	440.54	769.94	2,730.06	22.00
10-599-7075 SITE LEASE/LICENSE FEES	26,150.00	2,152.58	6,457.74	19,692.26	24.69
10-599-7086 DONATIONS- ADMINISTRATION	6,000.00	0.00	2,000.00	4,000.00	33.33
10-599-7090 SALE OF CITY ASSETS	<u>20,000.00</u>	<u>0.00</u>	<u>1,621.74</u>	<u>18,378.26</u>	<u>8.11</u>
TOTAL MISC./GRANTS/INTEREST	202,404.00	10,045.01	28,521.19	173,882.81	14.09
<u>TRANSFERS IN</u>					
10-599-8020 TRF IN -WATER FUND	22,050.00	0.00	0.00	22,050.00	0.00
10-599-8040 TRF IN -CRIME CONTROL	4,990.00	0.00	0.00	4,990.00	0.00
10-599-8050 TRF IN -COURT RESTRICTED	<u>8,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,400.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	35,440.00	0.00	0.00	35,440.00	0.00
TOTAL NON-DEPARTMENTAL	5,458,847.00	1,303,787.20	2,379,180.23	3,079,666.77	43.58
TOTAL REVENUES	<u>5,458,847.00</u>	<u>1,303,787.20</u>	<u>2,379,180.23</u>	<u>3,079,666.77</u>	<u>43.58</u>

10 -GENERAL FUND
CITY COUNCIL

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SUPPLIES</u>					
10-600-2020 GENERAL OFFICE SUPPLIES	300.00	0.00	19.99	280.01	6.66
10-600-2035 COUNCIL/EMPLOYEE APPRECIATI	900.00	0.00	102.90	797.10	11.43
10-600-2037 CITY SPONSORED EVENTS	23,000.00	8,070.61	12,405.31	10,594.69	53.94
10-600-2040 MEETING SUPPLIES	900.00	0.00	363.36	536.64	40.37
10-600-2080 UNIFORMS	<u>200.00</u>	<u>0.00</u>	<u>61.72</u>	<u>138.28</u>	<u>30.86</u>
TOTAL SUPPLIES	25,300.00	8,070.61	12,953.28	12,346.72	51.20
<u>SERVICES</u>					
10-600-3018 CITY WIDE CLEAN UP	1,400.00	0.00	0.00	1,400.00	0.00
10-600-3020 ASSOCIATION DUES & PUBS	1,747.00	600.00	600.00	1,147.00	34.34
10-600-3030 TRAINING/EDUCATION	1,800.00	0.00	0.00	1,800.00	0.00
10-600-3040 TRAVEL/LODGING/MEALS	<u>500.00</u>	<u>162.04</u>	<u>162.04</u>	<u>337.96</u>	<u>32.41</u>
TOTAL SERVICES	5,447.00	762.04	762.04	4,684.96	13.99
<u>CONTRACTUAL</u>					
10-600-4088 ELECTION SERVICES	<u>3,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	3,000.00	0.00	0.00	3,000.00	0.00
<u>CAPITAL OUTLAY</u>					
10-600-8015 NON-CAPITAL-COMPUTER EQUIPM	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	1,500.00	0.00	0.00	1,500.00	0.00
TOTAL CITY COUNCIL	35,247.00	8,832.65	13,715.32	21,531.68	38.91

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-601-1010 SALARIES	452,800.00	34,830.68	120,706.32	332,093.68	26.66
10-601-1015 OVERTIME	500.00	0.00	0.00	500.00	0.00
10-601-1020 MEDICARE	6,674.00	493.58	1,719.75	4,954.25	25.77
10-601-1025 TWC (SUI)	1,080.00	0.00	0.00	1,080.00	0.00
10-601-1030 HEALTH INSURANCE	34,320.00	2,860.00	8,580.00	25,740.00	25.00
10-601-1031 HSA	222.00	14.80	44.40	177.60	20.00
10-601-1033 DENTAL INSURANCE	2,771.00	231.01	693.03	2,077.97	25.01
10-601-1035 VISION CARE INSURANCE	528.00	43.94	131.82	396.18	24.97
10-601-1036 LIFE INSURANCE	422.00	35.10	105.30	316.70	24.95
10-601-1037 WORKERS' COMP INSURANCE	1,177.00	313.33	313.33	863.67	26.62
10-601-1040 TMRS RETIREMENT	64,208.00	4,933.70	17,100.42	47,107.58	26.63
10-601-1070 SPECIAL ALLOWANCES	<u>6,975.00</u>	<u>536.56</u>	<u>1,877.96</u>	<u>5,097.04</u>	<u>26.92</u>
TOTAL PERSONNEL	571,677.00	44,292.70	151,272.33	420,404.67	26.46
<u>SUPPLIES</u>					
10-601-2020 GENERAL OFFICE SUPPLIES	6,500.00	1,185.62	2,587.07	3,912.93	39.80
10-601-2025 BENEFITS CITYWIDE	2,000.00	0.00	0.00	2,000.00	0.00
10-601-2030 POSTAGE/METER RENTAL	11,980.00	842.82	2,865.94	9,114.06	23.92
10-601-2035 EMPLOYEE APPRECIATION	3,000.00	535.69	739.40	2,260.60	24.65
10-601-2050 PRINTING & COPYING	1,000.00	0.00	142.86	857.14	14.29
10-601-2060 MED EXAMS/SCREENING/TESTING	1,260.00	0.00	209.61	1,050.39	16.64
10-601-2070 JANITORIAL SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>24.10</u>	<u>(24.10)</u>	<u>0.00</u>
TOTAL SUPPLIES	25,740.00	2,564.13	6,568.98	19,171.02	25.52
<u>SERVICES</u>					
10-601-3010 ADVERTISING EXPENSE	4,000.00	557.00	2,730.25	1,269.75	68.26
10-601-3012 PROF. SERVICES-ENGINEERS	20,100.00	75.00	275.00	19,825.00	1.37
10-601-3013 PROFESSIONAL SERVICES	4,450.00	0.00	0.00	4,450.00	0.00
10-601-3015 PROF. SERVICES-LEGAL	48,000.00	3,373.00	15,324.13	32,675.87	31.93
10-601-3016 CODIFICATION EXPENSE	2,500.00	0.00	1,150.00	1,350.00	46.00
10-601-3020 ASSOCIATION DUES & PUBLICAT	4,100.00	1,496.50	2,480.50	1,619.50	60.50
10-601-3030 TRAINING/EDUCATION	4,500.00	0.00	0.00	4,500.00	0.00
10-601-3040 TRAVEL/MILEAGE/LODGING/PERD	4,500.00	419.03	493.95	4,006.05	10.98
10-601-3050 LIABILITY INSURANCE	9,700.00	0.00	9,040.32	659.68	93.20
10-601-3075 BANK/CREDIT CARD FEES	3,500.00	112.29	936.01	2,563.99	26.74
10-601-3085 WEBSITE TECHNOLGY	2,400.00	0.00	2,100.00	300.00	87.50
10-601-3087 CITIZENS COMMUNICATION/EDUC	<u>6,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6,000.00</u>	<u>0.00</u>
TOTAL SERVICES	113,750.00	6,032.82	34,530.16	79,219.84	30.36
<u>CONTRACTUAL</u>					
10-601-4050 DOCUMENT STORAGE/ARCHIVES	4,000.00	211.00	633.00	3,367.00	15.83
10-601-4060 IT SERVICES	39,600.00	2,931.95	10,952.25	28,647.75	27.66
10-601-4075 COMPUTER SOFTWARE/INCODE	15,840.00	880.47	15,622.57	217.43	98.63
10-601-4083 AUDIT SERVICES	16,300.00	15,250.00	15,250.00	1,050.00	93.56
10-601-4084 BEXAR COUNTY APPRAISAL DIST	15,847.00	4,089.00	4,089.00	11,758.00	25.80
10-601-4085 BEXAR COUNTY TAX ASSESSOR	3,620.00	0.00	3,543.98	76.02	97.90
10-601-4086 CONTRACT LABOR	<u>500.00</u>	<u>95.00</u>	<u>1,990.25</u>	<u>(1,490.25)</u>	<u>398.05</u>
TOTAL CONTRACTUAL	95,707.00	23,457.42	52,081.05	43,625.95	54.42

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MAINTENANCE</u>					
10-601-5005 EQUIPMENT LEASES	3,700.00	370.44	1,057.43	2,642.57	28.58
10-601-5010 EQUIPMENT MAINT & REPAIR	500.00	0.00	0.00	500.00	0.00
10-601-5015 ELECTRONIC EQPT MAINT	500.00	0.00	0.00	500.00	0.00
10-601-5030 BUILDING MAINTENANCE	<u>17,680.00</u>	<u>2,754.47</u>	<u>5,421.93</u>	<u>12,258.07</u>	<u>30.67</u>
TOTAL MAINTENANCE	22,380.00	3,124.91	6,479.36	15,900.64	28.95
<u>UTILITIES</u>					
10-601-7042 UTILITIES - PHONE/CELL/VOIP	<u>17,300.00</u>	<u>3,561.29</u>	<u>6,817.06</u>	<u>10,482.94</u>	<u>39.40</u>
TOTAL UTILITIES	17,300.00	3,561.29	6,817.06	10,482.94	39.40
<u>CAPITAL OUTLAY</u>					
10-601-8015 NON-CAPITAL-COMPUTER	1,500.00	0.00	1,577.01 (77.01)	105.13
10-601-8025 NON-CAPITAL-OFFICE FURNITUR	200.00	0.00	0.00	200.00	0.00
10-601-8080 CAPITAL - IMPROVEMENTS	<u>47,000.00</u>	<u>8,557.11</u>	<u>9,210.58</u>	<u>37,789.42</u>	<u>19.60</u>
TOTAL CAPITAL OUTLAY	48,700.00	8,557.11	10,787.59	37,912.41	22.15
<u>INTERFUND TRANSFERS</u>					
10-601-9010 TRANSFERS/CAPITAL REPLACEME	<u>41,837.00</u>	<u>0.00</u>	<u>0.00</u>	<u>41,837.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	41,837.00	0.00	0.00	41,837.00	0.00
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TOTAL ADMINISTRATION	937,091.00	91,590.38	268,536.53	668,554.47	28.66

10 -GENERAL FUND
COURT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-602-1010 SALARIES	51,820.00	3,987.20	13,727.60	38,092.40	26.49
10-602-1020 MEDICARE	776.00	59.16	203.76	572.24	26.26
10-602-1025 TWC (SUI)	180.00	0.00	0.00	180.00	0.00
10-602-1036 LIFE INSURANCE	70.00	5.85	17.55	52.45	25.07
10-602-1037 WORKERS' COMP INSURANCE	137.00	35.91	35.91	101.09	26.21
10-602-1040 TMRS RETIREMENT	7,466.00	569.10	1,960.09	5,505.91	26.25
10-602-1070 SPECIAL ALLOWANCES	<u>1,200.00</u>	<u>92.30</u>	<u>323.05</u>	<u>876.95</u>	<u>26.92</u>
TOTAL PERSONNEL	61,649.00	4,749.52	16,267.96	45,381.04	26.39
<u>SUPPLIES</u>					
10-602-2020 OFFICE SUPPLIES	600.00	0.00	22.55	577.45	3.76
10-602-2050 PRINTING & COPYING	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL SUPPLIES	1,600.00	0.00	22.55	1,577.45	1.41
<u>SERVICES</u>					
10-602-3015 JUDGE/PROSECUTOR	15,600.00	1,300.00	3,900.00	11,700.00	25.00
10-602-3020 ASSOCIATION DUES & PUBS	300.00	0.00	75.00	225.00	25.00
10-602-3030 TRAINING/EDUCATION	1,000.00	200.00	400.00	600.00	40.00
10-602-3040 TRAVEL/MILEAGE/LODGING/PERD	1,500.00	0.00	187.16	1,312.84	12.48
10-602-3050 LIABILITY INSURANCE	107.00	0.00	99.72	7.28	93.20
10-602-3070 PROPERTY INSURANCE	54.00	0.00	50.33	3.67	93.20
10-602-3075 BANK/CREDIT CARD FEES	<u>1,600.00</u>	<u>117.57</u>	<u>330.14</u>	<u>1,269.86</u>	<u>20.63</u>
TOTAL SERVICES	20,161.00	1,617.57	5,042.35	15,118.65	25.01
<u>CONTRACTUAL</u>					
10-602-4075 COMPUTER SOFTWARE/INCODE	<u>4,530.00</u>	<u>0.00</u>	<u>4,432.49</u>	<u>97.51</u>	<u>97.85</u>
TOTAL CONTRACTUAL	4,530.00	0.00	4,432.49	97.51	97.85
<u>UTILITIES</u>					
10-602-7042 UTILITIES - PHONE/CELL/VOIP	<u>1,130.00</u>	<u>95.17</u>	<u>284.69</u>	<u>845.31</u>	<u>25.19</u>
TOTAL UTILITIES	1,130.00	95.17	284.69	845.31	25.19
<u>CAPITAL OUTLAY</u>					
10-602-8015 NON-CAPITAL-COMPUTER	<u>1,900.00</u>	<u>0.00</u>	<u>1,355.84</u>	<u>544.16</u>	<u>71.36</u>
TOTAL CAPITAL OUTLAY	1,900.00	0.00	1,355.84	544.16	71.36
TOTAL COURT	90,970.00	6,462.26	27,405.88	63,564.12	30.13

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-603-1010 SALARIES	200,550.00	12,209.18	38,186.33	162,363.67	19.04
10-603-1015 OVERTIME	3,000.00	455.38	854.47	2,145.53	28.48
10-603-1020 MEDICARE	3,320.00	186.64	579.17	2,740.83	17.44
10-603-1025 TWC (SUI)	720.00	1.69	1.69	718.31	0.23
10-603-1030 HEALTH INSURANCE	27,456.00	1,430.00	4,290.00	23,166.00	15.63
10-603-1031 HSA	178.00	9.25	27.75	150.25	15.59
10-603-1033 DENTAL INSURANCE	1,536.00	78.20	234.60	1,301.40	15.27
10-603-1035 VISION CARE INSURANCE	365.00	18.59	55.77	309.23	15.28
10-603-1036 LIFE INSURANCE	281.00	13.65	40.96	240.04	14.58
10-603-1037 WORKERS' COMP INSURANCE	5,249.00	1,291.39	1,291.39	3,957.61	24.60
10-603-1040 TMRS RETIREMENT	31,935.00	1,843.97	5,704.53	26,230.47	17.86
10-603-1070 SPECIAL ALLOWANCES	<u>7,200.00</u>	<u>553.88</u>	<u>1,852.03</u>	<u>5,347.97</u>	<u>25.72</u>
TOTAL PERSONNEL	281,790.00	18,091.82	53,118.69	228,671.31	18.85
<u>SUPPLIES</u>					
10-603-2020 OFFICE SUPPLIES	1,000.00	0.00	212.50	787.50	21.25
10-603-2050 PRINTING & COPYING	175.00	0.00	23.81	151.19	13.61
10-603-2060 MEDICAL EXAMS/SCREENING/TES	200.00	0.00	149.78	50.22	74.89
10-603-2070 JANITORIAL SUPPLIES	2,000.00	69.78	571.65	1,428.35	28.58
10-603-2080 UNIFORMS	1,500.00	0.00	30.00	1,470.00	2.00
10-603-2090 SMALL TOOLS	3,000.00	192.71	1,476.14	1,523.86	49.20
10-603-2091 SAFETY GEAR	<u>1,000.00</u>	<u>0.00</u>	<u>136.98</u>	<u>863.02</u>	<u>13.70</u>
TOTAL SUPPLIES	8,875.00	262.49	2,600.86	6,274.14	29.31
<u>SERVICES</u>					
10-603-3012 PROFESSIONAL - ENGINEERING	5,000.00	0.00	0.00	5,000.00	0.00
10-603-3013 PROFESSIONAL SERVICES	26,700.00	1,216.06	4,084.51	22,615.49	15.30
10-603-3014 PROF SERV - CH & MONUMENTS	20,000.00	282.87	2,463.63	17,536.37	12.32
10-603-3020 ASSOCIATION DUES & PUBS	300.00	0.00	0.00	300.00	0.00
10-603-3030 TRAINING/EDUCATION	300.00	0.00	0.00	300.00	0.00
10-603-3040 TRAVEL/MILEAGE/LODGING/PERD	250.00	0.00	0.00	250.00	0.00
10-603-3050 LIABILITY INSURANCE	3,890.00	0.00	3,625.45	264.55	93.20
10-603-3060 UNIFORM SERVICE	1,500.00	311.22	645.09	854.91	43.01
10-603-3070 PROPERTY INSURANCE	<u>1,930.00</u>	<u>0.00</u>	<u>1,798.74</u>	<u>131.26</u>	<u>93.20</u>
TOTAL SERVICES	59,870.00	1,810.15	12,617.42	47,252.58	21.07
<u>CONTRACTUAL</u>					
10-603-4075 COMPUTER SOFTWARE	<u>600.00</u>	<u>199.99</u>	<u>199.99</u>	<u>400.01</u>	<u>33.33</u>
TOTAL CONTRACTUAL	600.00	199.99	199.99	400.01	33.33
<u>MAINTENANCE</u>					
10-603-5005 EQUIPMENT LEASES	3,000.00	0.00	0.00	3,000.00	0.00
10-603-5010 EQUIPMENT MAINT & REPAIR	12,000.00	895.86	5,274.47	6,725.53	43.95
10-603-5020 VEHICLE MAINTENANCE	7,000.00	164.51	257.08	6,742.92	3.67
10-603-5030 BUILDING MAINTENANCE	11,000.00	809.05	2,782.57	8,217.43	25.30
10-603-5060 VEHICLE & EQPT FUELS	<u>5,000.00</u>	<u>505.93</u>	<u>1,307.84</u>	<u>3,692.16</u>	<u>26.16</u>
TOTAL MAINTENANCE	38,000.00	2,375.35	9,621.96	28,378.04	25.32

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-603-6011 CHEMICALS	750.00	270.00	535.00	215.00	71.33
10-603-6080 STREET MAINTENANCE	75,350.00	317.72	5,609.00	69,741.00	7.44
10-603-6081 SIGN MAINTENANCE	<u>2,000.00</u>	<u>0.00</u>	<u>1,004.10</u>	<u>995.90</u>	<u>50.21</u>
TOTAL DEPT MATERIALS-SERVICES	78,100.00	587.72	7,148.10	70,951.90	9.15
<u>UTILITIES</u>					
10-603-7040 UTILITIES - ELECTRIC	38,000.00	3,054.04	8,736.48	29,263.52	22.99
10-603-7041 UTILITIES - GAS	1,000.00	41.41	96.03	903.97	9.60
10-603-7042 UTILITIES - PHONE	500.00	37.00	111.00	389.00	22.20
10-603-7044 UTILITIES - WATER	12,000.00	480.80	5,802.43	6,197.57	48.35
10-603-7045 STREET LIGHTS	<u>30,000.00</u>	<u>2,440.32</u>	<u>7,346.24</u>	<u>22,653.76</u>	<u>24.49</u>
TOTAL UTILITIES	81,500.00	6,053.57	22,092.18	59,407.82	27.11
<u>CAPITAL OUTLAY</u>					
10-603-8005 OFFICE FURNITURE	300.00	0.00	0.00	300.00	0.00
10-603-8015 NON-CAPITAL-COMPUTER	<u>1,150.00</u>	<u>0.00</u>	<u>677.93</u>	<u>472.07</u>	<u>58.95</u>
TOTAL CAPITAL OUTLAY	1,450.00	0.00	677.93	772.07	46.75
<u>INTERFUND TRANSFERS</u>					
10-603-9010 TRF TO CAPITAL REPLACEMENT	<u>49,122.00</u>	<u>0.00</u>	<u>0.00</u>	<u>49,122.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	49,122.00	0.00	0.00	49,122.00	0.00
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TOTAL PUBLIC WORKS	599,307.00	29,381.09	108,077.13	491,229.87	18.03

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-604-1010 SALARIES	1,103,800.00	79,154.58	274,930.00	828,870.00	24.91
10-604-1015 OVERTIME	35,000.00	2,953.42	9,892.86	25,107.14	28.27
10-604-1020 MEDICARE	16,907.00	1,150.61	4,049.50	12,857.50	23.95
10-604-1025 TWC (SUI)	3,060.00	17.39	17.39	3,042.61	0.57
10-604-1030 HEALTH INSURANCE	116,688.00	9,152.00	27,456.00	89,232.00	23.53
10-604-1031 HSA	755.00	44.40	140.60	614.40	18.62
10-604-1033 DENTAL INSURANCE	6,543.00	526.04	1,549.72	4,993.28	23.69
10-604-1035 VISION CARE INSURANCE	1,542.00	125.06	371.80	1,170.20	24.11
10-604-1036 LIFE INSURANCE	1,193.00	93.60	280.80	912.20	23.54
10-604-1037 WORKERS' COMP INSURANCE	30,992.00	5,819.59	5,819.59	25,172.41	18.78
10-604-1040 TMRS RETIREMENT	162,660.00	11,604.11	40,261.49	122,398.51	24.75
10-604-1070 SPECIAL ALLOWANCES	<u>16,520.00</u>	<u>1,075.68</u>	<u>3,790.26</u>	<u>12,729.74</u>	<u>22.94</u>
TOTAL PERSONNEL	1,495,660.00	111,716.48	368,560.01	1,127,099.99	24.64
<u>SUPPLIES</u>					
10-604-2020 OFFICE SUPPLIES	1,500.00	91.46	115.27	1,384.73	7.68
10-604-2060 MEDICAL EXAMS/SCREENING/TES	1,000.00	116.00	953.55	46.45	95.36
10-604-2070 JANITORIAL SUPPLIES	2,500.00	158.20	357.87	2,142.13	14.31
10-604-2080 UNIFORMS & ACCESSORIES	<u>7,000.00</u>	<u>724.27</u>	<u>4,394.92</u>	<u>2,605.08</u>	<u>62.78</u>
TOTAL SUPPLIES	12,000.00	1,089.93	5,821.61	6,178.39	48.51
<u>SERVICES</u>					
10-604-3017 PROFESSIONAL - MEDICAL DIRE	5,400.00	450.00	1,350.00	4,050.00	25.00
10-604-3020 ASSOCIATION DUES & PUBS	8,420.00	1,701.80	4,002.30	4,417.70	47.53
10-604-3030 TRAINING/EDUCATION	7,000.00	974.00	1,982.00	5,018.00	28.31
10-604-3040 TRAVEL/MILEAGE/LODGING/PERD	4,000.00	840.04	1,721.41	2,278.59	43.04
10-604-3050 LIABILITY INSURANCE	22,000.00	0.00	20,503.82	1,496.18	93.20
10-604-3070 PROPERTY INSURANCE	13,000.00	0.00	12,115.89	884.11	93.20
10-604-3080 SPECIAL SERVICES	10,800.00	1,000.59	2,376.78	8,423.22	22.01
10-604-3090 COMMUNICATIONS SERVICES	<u>4,668.00</u>	<u>357.95</u>	<u>1,073.16</u>	<u>3,594.84</u>	<u>22.99</u>
TOTAL SERVICES	75,288.00	5,324.38	45,125.36	30,162.64	59.94
<u>CONTRACTUAL</u>					
10-604-4045 RADIO ACCESS FEES - COSA	6,000.00	0.00	5,832.00	168.00	97.20
10-604-4075 COMPUTER SOFTWARE/MAINTENAN	<u>3,900.00</u>	<u>1,799.91</u>	<u>1,799.91</u>	<u>2,100.09</u>	<u>46.15</u>
TOTAL CONTRACTUAL	9,900.00	1,799.91	7,631.91	2,268.09	77.09
<u>MAINTENANCE</u>					
10-604-5010 EQUIPMENT MAINT & REPAIR	4,500.00	128.20	986.25	3,513.75	21.92
10-604-5020 VEHICLE MAINTENANCE	15,000.00	680.95	4,549.95	10,450.05	30.33
10-604-5030 BUILDING MAINTENANCE	7,000.00	684.80	944.65	6,055.35	13.50
10-604-5060 VEHICLE & EQPT FUELS	<u>10,000.00</u>	<u>638.52</u>	<u>2,859.75</u>	<u>7,140.25</u>	<u>28.60</u>
TOTAL MAINTENANCE	36,500.00	2,132.47	9,340.60	27,159.40	25.59

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-604-6015 ELECTRONIC EQPT MAINT	7,000.00	61.99	2,415.05	4,584.95	34.50
10-604-6030 INVESTIGATIVE SUPPLIES/PROC	1,500.00	0.00	0.00	1,500.00	0.00
10-604-6040 EMS SUPPLIES	25,340.00	968.68	7,597.29	17,742.71	29.98
10-604-6045 FIRE FIGHTING EQPT SUPPLIES	10,000.00	0.00	1,761.34	8,238.66	17.61
10-604-6060 PPE MAINTENANCE	<u>14,100.00</u>	<u>413.03</u>	<u>1,169.25</u>	<u>12,930.75</u>	<u>8.29</u>
TOTAL DEPT MATERIALS-SERVICES	57,940.00	1,443.70	12,942.93	44,997.07	22.34
<u>UTILITIES</u>					
10-604-7044 UTILITIES - WATER	<u>1,400.00</u>	<u>1,925.92</u>	<u>3,780.03</u>	(<u>2,380.03</u>)	<u>270.00</u>
TOTAL UTILITIES	1,400.00	1,925.92	3,780.03	(2,380.03)	270.00
<u>CAPITAL OUTLAY</u>					
10-604-8015 NON-CAPITAL-COMPUTER EQUIPM	1,900.00	0.00	1,197.85	702.15	63.04
10-604-8040 CAPITAL - PPE EQUIPMENT	2,500.00	1,413.00	1,413.00	1,087.00	56.52
10-604-8080 CAPITAL - IMPROVEMENT	<u>16,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>16,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	20,400.00	1,413.00	2,610.85	17,789.15	12.80
<u>INTERFUND TRANSFERS</u>					
10-604-9000 GRANT EXPENDITURES	17,000.00	0.00	0.00	17,000.00	0.00
10-604-9010 TRF TO CAPITAL REPLACEMENT	<u>206,623.00</u>	<u>0.00</u>	<u>0.00</u>	<u>206,623.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	223,623.00	0.00	0.00	223,623.00	0.00
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TOTAL FIRE DEPARTMENT	1,932,711.00	126,845.79	455,813.30	1,476,897.70	23.58

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-605-1010 SALARIES	1,129,812.00	85,802.82	289,533.77	840,278.23	25.63
10-605-1015 OVERTIME	16,000.00	4,193.53	17,237.10	(1,237.10)	107.73
10-605-1020 MEDICARE	17,149.00	1,303.17	4,467.19	12,681.81	26.05
10-605-1025 TWC (SUI)	3,420.00	11.64	11.64	3,408.36	0.34
10-605-1030 HEALTH INSURANCE	130,416.00	10,296.00	30,888.00	99,528.00	23.68
10-605-1031 HSA	844.00	66.60	199.80	644.20	23.67
10-605-1033 DENTAL INSURANCE	7,216.00	601.40	1,787.86	5,428.14	24.78
10-605-1035 VISION CARE INSURANCE	1,744.00	141.96	422.50	1,321.50	24.23
10-605-1036 LIFE INSURANCE	1,334.00	105.30	315.90	1,018.10	23.68
10-605-1037 WORKERS' COMP INSURANCE	28,046.00	7,856.87	7,856.87	20,189.13	28.01
10-605-1040 TMRS RETIREMENT	164,985.00	12,891.69	43,943.77	121,041.23	26.64
10-605-1070 SPECIAL ALLOWANCES	<u>36,875.00</u>	<u>2,417.29</u>	<u>8,238.40</u>	<u>28,636.60</u>	<u>22.34</u>
TOTAL PERSONNEL	1,537,841.00	125,688.27	404,902.80	1,132,938.20	26.33
<u>SUPPLIES</u>					
10-605-2020 OFFICE SUPPLIES	3,000.00	0.00	342.86	2,657.14	11.43
10-605-2050 PRINTING & COPYING	1,300.00	52.00	729.91	570.09	56.15
10-605-2060 MEDICAL/SCREENING/TESTING/B	500.00	150.25	266.25	233.75	53.25
10-605-2080 UNIFORMS & ACCESSORIES	<u>27,000.00</u>	<u>5,639.54</u>	<u>9,964.44</u>	<u>17,035.56</u>	<u>36.91</u>
TOTAL SUPPLIES	31,800.00	5,841.79	11,303.46	20,496.54	35.55
<u>SERVICES</u>					
10-605-3020 ASSOCIATION DUES & PUBS	2,869.00	330.71	570.71	2,298.29	19.89
10-605-3030 TRAINING/EDUCATION	3,500.00	1,401.75	1,401.75	2,098.25	40.05
10-605-3040 TRAVEL/MILEAGE/LODGING/PERD	5,000.00	0.00	847.68	4,152.32	16.95
10-605-3050 LIABILITY INSURANCE	17,900.00	0.00	16,682.66	1,217.34	93.20
10-605-3060 UNIFORM MAINTENANCE	6,000.00	541.00	931.73	5,068.27	15.53
10-605-3071 PROPERTY INSURANCE	8,400.00	0.00	7,828.73	571.27	93.20
10-605-3072 ANIMAL CONTROL SERVICES	12,500.00	1,000.00	3,000.00	9,500.00	24.00
10-605-3087 CITIZENS COMMUNICATION/ED	400.00	0.00	0.00	400.00	0.00
10-605-3090 COMMUNCIATIONS SERVICES	<u>5,600.00</u>	<u>455.88</u>	<u>1,367.64</u>	<u>4,232.36</u>	<u>24.42</u>
TOTAL SERVICES	62,169.00	3,729.34	32,630.90	29,538.10	52.49
<u>CONTRACTUAL</u>					
10-605-4045 CONTRACT/RADIO FEES COSA	8,000.00	0.00	7,776.00	224.00	97.20
10-605-4075 COMPUTER SOFTWARE/INCODE	<u>15,886.00</u>	<u>632.97</u>	<u>10,127.25</u>	<u>5,758.75</u>	<u>63.75</u>
TOTAL CONTRACTUAL	23,886.00	632.97	17,903.25	5,982.75	74.95
<u>MAINTENANCE</u>					
10-605-5005 EQUIPMENT LEASES	2,000.00	108.40	333.97	1,666.03	16.70
10-605-5010 EQUIPMENT MAINT & REPAIR	3,000.00	209.97	644.89	2,355.11	21.50
10-605-5015 ELECTRONIC EQPT MAINT	5,350.00	3,343.75	3,343.75	2,006.25	62.50
10-605-5020 VEHICLE MAINTENANCE	23,000.00	3,236.75	7,812.71	15,187.29	33.97
10-605-5060 VEHICLE & EQPT FUELS	<u>30,000.00</u>	<u>2,690.24</u>	<u>9,103.77</u>	<u>20,896.23</u>	<u>30.35</u>
TOTAL MAINTENANCE	63,350.00	9,589.11	21,239.09	42,110.91	33.53

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-605-6030 INVESTIGATIVE SUPPLIES	3,000.00	0.00	634.97	2,365.03	21.17
10-605-6032 POLICE SAFETY SUPPLIES	3,000.00	392.40	1,041.89	1,958.11	34.73
10-605-6035 FIREARMS EQUIPMENT/SUPPLIES	<u>6,500.00</u>	<u>368.59</u>	<u>2,045.69</u>	<u>4,454.31</u>	<u>31.47</u>
TOTAL DEPT MATERIALS-SERVICES	12,500.00	760.99	3,722.55	8,777.45	29.78
<u>UTILITIES</u>					
10-605-7042 UTILITES- PHONE	<u>4,400.00</u>	<u>347.11</u>	<u>1,041.25</u>	<u>3,358.75</u>	<u>23.66</u>
TOTAL UTILITIES	4,400.00	347.11	1,041.25	3,358.75	23.66
<u>CAPITAL OUTLAY</u>					
10-605-8015 NON-CAPITAL-COMPUTER EQUIP.	<u>400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>400.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	400.00	0.00	0.00	400.00	0.00
<u>INTERFUND TRANSFERS</u>					
10-605-9000 GRANT EXPENDITURES	<u>43,000.00</u>	<u>15,199.00</u>	<u>15,199.00</u>	<u>27,801.00</u>	<u>35.35</u>
TOTAL INTERFUND TRANSFERS	43,000.00	15,199.00	15,199.00	27,801.00	35.35
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TOTAL POLICE DEPARTMENT	1,779,346.00	161,788.58	507,942.30	1,271,403.70	28.55

10 -GENERAL FUND
DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SUPPLIES</u>					
10-607-2020 OFFICE SUPPLIES	325.00	0.00	0.00	325.00	0.00
10-607-2050 PRINTING & COPYING	<u>750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>750.00</u>	<u>0.00</u>
TOTAL SUPPLIES	1,075.00	0.00	0.00	1,075.00	0.00
<u>SERVICES</u>					
10-607-3012 PROF -ENGINEERING REVIEW	2,000.00	0.00	0.00	2,000.00	0.00
10-607-3015 PROF -BLDG INSPECTION SERVI	75,000.00	7,200.75	23,275.00	51,725.00	31.03
10-607-3016 PROF -HEALTH INSPECTOR	2,000.00	120.00	540.00	1,460.00	27.00
10-607-3017 PROF -SANITARY INSPECTION S	2,500.00	260.00	510.00	1,990.00	20.40
10-607-3020 ASSOCIATION DUES & PUBS	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL SERVICES	81,600.00	7,580.75	24,325.00	57,275.00	29.81
<u>CONTRACTUAL</u>					
10-607-4075 COMPUTER SOFTWARE/MAINTENAN	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	1,500.00	0.00	0.00	1,500.00	0.00
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TOTAL DEVELOPMENT SERVICES	84,175.00	7,580.75	24,325.00	59,850.00	28.90
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TOTAL EXPENDITURES	5,458,847.00	432,481.50	1,405,815.46	4,053,031.54	25.75
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REVENUES OVER/(UNDER) EXPENDITURES	0.00	871,305.70	973,364.77 (973,364.77)	0.00
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CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2019

20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,037,890.00</u>	<u>77,093.82</u>	<u>318,201.92</u>	<u>719,688.08</u>	<u>30.66</u>
TOTAL REVENUES	<u>1,037,890.00</u>	<u>77,093.82</u>	<u>318,201.92</u>	<u>719,688.08</u>	<u>30.66</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	849,856.00	48,880.80	211,475.92	638,380.08	24.88
DEBT SERVICE	<u>188,034.00</u>	<u>0.00</u>	<u>0.00</u>	<u>188,034.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>1,037,890.00</u>	<u>48,880.80</u>	<u>211,475.92</u>	<u>826,414.08</u>	<u>20.38</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	28,213.02	106,726.00 (106,726.00)	0.00

20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>WATER SALES</u>					
20-599-5015 WATER CONSUMPTION	627,000.00	44,404.13	212,632.99	414,367.01	33.91
20-599-5016 LATE CHARGES	6,000.00	487.02	1,998.74	4,001.26	33.31
20-599-5018 DEBT SERVICE	188,317.00	15,670.52	47,169.62	141,147.38	25.05
20-599-5019 WATER SERVICE FEE	58,092.00	4,867.96	14,650.78	43,441.22	25.22
20-599-5036 EAA PASS THRU CHARGE	<u>83,681.00</u>	<u>6,182.50</u>	<u>27,702.00</u>	<u>55,979.00</u>	<u>33.10</u>
TOTAL WATER SALES	963,090.00	71,612.13	304,154.13	658,935.87	31.58
<u>MISC./GRANTS/INTEREST</u>					
20-599-7000 INTEREST INCOME	12,000.00	2,288.91	3,805.91	8,194.09	31.72
20-599-7011 OTHER INCOME	0.00	2.67	4.45 (4.45)	0.00
20-599-7012 LEASE OF WATER RIGHTS	10,000.00	0.00	0.00	10,000.00	0.00
20-599-7060 CC SERVICE FEES	1,200.00	95.24	554.69	645.31	46.22
20-599-7075 SITE/TOWER LEASE REVENUE	37,200.00	3,094.87	9,274.50	27,925.50	24.93
20-599-7090 SALE OF FIXED ASSETS	<u>0.00</u>	<u>0.00</u>	<u>408.24 (</u>	<u>408.24)</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	60,400.00	5,481.69	14,047.79	46,352.21	23.26
<u>TRANSFERS IN</u>					
20-599-8072 TRF IN-CAPITAL REPLACEMENT	<u>14,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>14,400.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	14,400.00	0.00	0.00	14,400.00	0.00
TOTAL NON-DEPARTMENTAL	1,037,890.00	77,093.82	318,201.92	719,688.08	30.66
TOTAL REVENUES	<u>1,037,890.00</u>	<u>77,093.82</u>	<u>318,201.92</u>	<u>719,688.08</u>	<u>30.66</u>

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
20-606-1010 SALARIES	206,130.00	13,652.86	47,043.72	159,086.28	22.82
20-606-1015 OVERTIME	8,000.00	1,404.96	4,443.02	3,556.98	55.54
20-606-1020 MEDICARE	2,990.00	221.08	759.51	2,230.49	25.40
20-606-1025 TWC (SUI)	720.00	0.00	0.00	720.00	0.00
20-606-1030 HEALTH INSURANCE	27,450.00	2,002.00	6,006.00	21,444.00	21.88
20-606-1031 HSA	170.00	12.95	38.85	131.15	22.85
20-606-1033 DENTAL INSURANCE	1,360.00	106.64	319.92	1,040.08	23.52
20-606-1035 VISION CARE INSURANCE	330.00	25.35	76.05	253.95	23.05
20-606-1036 LIFE INSURANCE	280.00	19.50	58.50	221.50	20.89
20-606-1037 WORKERS' COMP INSURANCE	6,890.00	1,325.67	1,325.67	5,564.33	19.24
20-606-1040 TMRS RETIREMENT	28,750.00	2,169.78	7,424.67	21,325.33	25.82
20-606-1070 SPECIAL ALLOWANCES	<u>10,650.00</u>	<u>496.18</u>	<u>1,736.63</u>	<u>8,913.37</u>	<u>16.31</u>
TOTAL PERSONNEL	293,720.00	21,436.97	69,232.54	224,487.46	23.57
<u>SUPPLIES</u>					
20-606-2020 OFFICE SUPPLIES	1,500.00	17.08	287.53	1,212.47	19.17
20-606-2030 POSTAGE	3,130.00	706.05	1,161.75	1,968.25	37.12
20-606-2035 EMPLOYEE APPRECIATION	100.00	22.49	22.49	77.51	22.49
20-606-2050 PRINTING & COPYING	600.00	0.00	23.81	576.19	3.97
20-606-2060 MED EXAMS/SCREENING/TESTING	100.00	0.00	0.00	100.00	0.00
20-606-2070 JANITORIAL SUPPLIES	100.00	0.00	0.00	100.00	0.00
20-606-2075 BANK/CREDITCARD FEES	5,100.00	734.48	3,319.76	1,780.24	65.09
20-606-2080 UNIFORMS	1,200.00	0.00	0.00	1,200.00	0.00
20-606-2090 SMALL TOOLS	2,000.00	18.68	1,830.55	169.45	91.53
20-606-2091 SAFETY SUPPLIES/EQUIPMENT	<u>1,200.00</u>	<u>0.00</u>	<u>412.91</u>	<u>787.09</u>	<u>34.41</u>
TOTAL SUPPLIES	15,030.00	1,498.78	7,058.80	7,971.20	46.96
<u>SERVICES</u>					
20-606-3012 ENGINEERING SERVICES	10,000.00	831.25	831.25	9,168.75	8.31
20-606-3013 PROFESSIONAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
20-606-3020 ASSOCIATION DUES & PUBS	2,215.00	100.00	382.00	1,833.00	17.25
20-606-3030 TRAINING/EDUCATION	2,700.00	0.00	585.00	2,115.00	21.67
20-606-3040 TRAVEL/MILEAGE/LODGING/PERD	1,500.00	65.42	65.42	1,434.58	4.36
20-606-3050 INSURANCE - LIABILITY	4,075.00	0.00	3,797.87	277.13	93.20
20-606-3060 UNIFORM SERVICES	2,500.00	311.18	645.03	1,854.97	25.80
20-606-3070 INSURANCE - PROPERTY	1,985.00	0.00	1,850.00	135.00	93.20
20-606-3075 CONSERV. ED./REBATES	100.00	0.00	0.00	100.00	0.00
20-606-3080 SPECIAL SERVICES	500.00	0.00	77.90	422.10	15.58
20-606-3082 WATER ANALYSIS FEES	<u>6,500.00</u>	<u>58.00</u>	<u>2,024.70</u>	<u>4,475.30</u>	<u>31.15</u>
TOTAL SERVICES	34,075.00	1,365.85	10,259.17	23,815.83	30.11
<u>CONTRACTUAL</u>					
20-606-4075 COMPUTER SOFTWARE/INCODE	9,066.00	374.15	3,754.17	5,311.83	41.41
20-606-4085 EAA -WATER MANAGEMENT FEES	<u>84,084.00</u>	<u>7,006.53</u>	<u>21,019.59</u>	<u>63,064.41</u>	<u>25.00</u>
TOTAL CONTRACTUAL	93,150.00	7,380.68	24,773.76	68,376.24	26.60

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MAINTENANCE</u>					
20-606-5005 EQUIPMENT LEASES	1,500.00	0.00	150.00	1,350.00	10.00
20-606-5010 EQUIPMENT MAINT & REPAIR	5,000.00	673.16	2,582.65	2,417.35	51.65
20-606-5015 ELECTRONIC EQPT MAINTENANCE	500.00	0.00	62.50	437.50	12.50
20-606-5020 VEHICLE MAINTENANCE	3,000.00	42.54	127.62	2,872.38	4.25
20-606-5030 BUILDING MAINTENANCE	2,500.00	0.00	37.12	2,462.88	1.48
20-606-5060 VEHICLE & EQPT FUELS	<u>4,000.00</u>	<u>309.07</u>	<u>914.70</u>	<u>3,085.30</u>	<u>22.87</u>
TOTAL MAINTENANCE	16,500.00	1,024.77	3,874.59	12,625.41	23.48
<u>DEPT MATERIALS-SERVICES</u>					
20-606-6011 CHEMICALS	16,500.00	2,408.04	4,982.48	11,517.52	30.20
20-606-6050 WATER METERS & BOXES	4,500.00	0.00	1,286.82	3,213.18	28.60
20-606-6055 FIRE HYDRANTS & VALVES	7,000.00	0.00	8,940.59 (1,940.59)	127.72
20-606-6060 HUEBNER STORAGE TANK	5,000.00	0.00	9,698.46 (4,698.46)	193.97
20-606-6061 ELEVATED STORAGE TANK- #1 W	4,750.00	198.75	198.75	4,551.25	4.18
20-606-6062 WELL SITE #2-EAA MONITORED	1,300.00	0.00	0.00	1,300.00	0.00
20-606-6063 WELL SITE #3-NOT OPERATION	1,800.00	0.00	0.00	1,800.00	0.00
20-606-6064 WELL SITE #4-NOT OPERATION	1,300.00	0.00	0.00	1,300.00	0.00
20-606-6065 WELL SITE #5-EDWARDS BLENDI	4,000.00	49.95	223.49	3,776.51	5.59
20-606-6066 WELL SITE #6-MUNI TRACT	4,000.00	49.35	222.89	3,777.11	5.57
20-606-6067 WELL SITE #7	4,000.00	49.35	222.89	3,777.11	5.57
20-606-6068 WELL SITE #8	4,000.00	49.35	222.89	3,777.11	5.57
20-606-6069 WELL SITE #9-TRINITY	4,000.00	562.50	562.50	3,437.50	14.06
20-606-6070 SCADA SYSTEM MAINTENANCE	7,000.00	0.00	2,483.20	4,516.80	35.47
20-606-6071 SHAVANO DRIVE PUMP STATION	22,500.00	6,965.00	8,905.46	13,594.54	39.58
20-606-6072 WATER SYSTEM MAINTENANCE	22,500.00	2,530.15	10,163.74	12,336.26	45.17
20-606-6080 STREET MAINT SUPPLIES	<u>1,500.00</u>	<u>0.00</u>	<u>802.00</u>	<u>698.00</u>	<u>53.47</u>
TOTAL DEPT MATERIALS-SERVICES	115,650.00	12,862.44	48,916.16	66,733.84	42.30
<u>UTILITIES</u>					
20-606-7040 UTILITIES - ELECTRIC	75,000.00	3,179.99	14,882.31	60,117.69	19.84
20-606-7042 UTILITIES - PHONE/CELL	825.00	111.00	333.00	492.00	40.36
20-606-7044 UTILITIES - WATER	<u>300.00</u>	<u>20.32</u>	<u>152.10</u>	<u>147.90</u>	<u>50.70</u>
TOTAL UTILITIES	76,125.00	3,311.31	15,367.41	60,757.59	20.19
<u>CAPITAL OUTLAY</u>					
20-606-8015 NON-CAPITAL - COMPUTERS	750.00	0.00	677.92	72.08	90.39
20-606-8020 NON-CAPITAL MAINTENANCE EQU	1,000.00	0.00	495.24	504.76	49.52
20-606-8080 WATER SYSTEM IMPROVEMENTS	28,700.00	0.00	23,856.67	4,843.33	83.12
20-606-8087 WATER METER REPLACEMENT	<u>14,400.00</u>	<u>0.00</u>	<u>6,963.66</u>	<u>7,436.34</u>	<u>48.36</u>
TOTAL CAPITAL OUTLAY	44,850.00	0.00	31,993.49	12,856.51	71.33
<u>INTERFUND TRANSFERS</u>					
20-606-9010 TRF TO GENERAL FUND	22,050.00	0.00	0.00	22,050.00	0.00
20-606-9020 TRF TO CAPITAL REP. FUND 72	<u>138,706.00</u>	<u>0.00</u>	<u>0.00</u>	<u>138,706.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	160,756.00	0.00	0.00	160,756.00	0.00
TOTAL WATER DEPARTMENT	849,856.00	48,880.80	211,475.92	638,380.08	24.88

20 -WATER FUND
DEBT SERVICE

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
20-607-8014 2009 GO REFUND - PRINCIPAL	40,073.00	0.00	0.00	40,073.00	0.00
20-607-8015 2009 GO REFUND - INTEREST	801.00	0.00	0.00	801.00	0.00
20-607-8016 2017 GO REFUNDING (2009) PR	70,000.00	0.00	0.00	70,000.00	0.00
20-607-8017 2017 GO REFUNDING (2009) IN	66,400.00	0.00	0.00	66,400.00	0.00
20-607-8030 BOND AGENT FEES	200.00	0.00	0.00	200.00	0.00
20-607-8056 2018 GO REFUNDING (2009) PR	3,083.00	0.00	0.00	3,083.00	0.00
20-607-8057 2018 GO REFUNDING (2009) IN	<u>7,477.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,477.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	188,034.00	0.00	0.00	188,034.00	0.00
<hr/>					
TOTAL DEBT SERVICE	188,034.00	0.00	0.00	188,034.00	0.00
<hr/>					
TOTAL EXPENDITURES	<u>1,037,890.00</u>	<u>48,880.80</u>	<u>211,475.92</u>	<u>826,414.08</u>	<u>20.38</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	<u>0.00</u>	<u>28,213.02</u>	<u>106,726.00</u>	<u>(106,726.00)</u>	<u>0.00</u>

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2019

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>199,351.00</u>	<u>56,481.56</u>	<u>91,114.23</u>	<u>108,236.77</u>	<u>45.71</u>
TOTAL REVENUES	<u>199,351.00</u>	<u>56,481.56</u>	<u>91,114.23</u>	<u>108,236.77</u>	<u>45.71</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
DEBT SERVICE	<u>199,351.00</u>	<u>0.00</u>	<u>0.00</u>	<u>199,351.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>199,351.00</u>	<u>0.00</u>	<u>0.00</u>	<u>199,351.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	56,481.56	91,114.23 (91,114.23)	0.00

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2019

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
30-599-1010 CURRENT ADVALOREM TAXES	121,603.00	56,104.84	89,653.28	31,949.72	73.73
30-599-1020 DELINQUENT ADVALOREM TAXES	0.00	54.29	474.03 (474.03)	0.00
30-599-1030 PENALTY & INTEREST	<u>0.00</u>	<u>38.41</u>	<u>124.09</u> (<u>124.09)</u>	<u>0.00</u>
TOTAL TAXES	121,603.00	56,197.54	90,251.40	31,351.60	74.22
<u>TRANSFERS IN</u>					
30-599-8010 INTEREST INCOME	0.00	284.02	862.83 (862.83)	0.00
30-599-8030 FUND BALANCE - TRANSFER IN	<u>77,748.00</u>	<u>0.00</u>	<u>0.00</u>	<u>77,748.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	77,748.00	284.02	862.83	76,885.17	1.11
TOTAL NON-DEPARTMENTAL	199,351.00	56,481.56	91,114.23	108,236.77	45.71
TOTAL REVENUES	199,351.00 =====	56,481.56 =====	91,114.23 =====	108,236.77 =====	45.71 =====

30 -DEBT SERVICE FUND
DEBT SERVICE

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
30-607-8050 2009 GO REFUNDING-PRINCIPAL	154,928.00	0.00	0.00	154,928.00	0.00
30-607-8052 2009 GO REFUNDING-INTEREST	3,099.00	0.00	0.00	3,099.00	0.00
30-607-8054 BOND AGENT FEES	500.00	0.00	0.00	500.00	0.00
30-607-8056 2018 GO REFUNDING (2009) PR	11,918.00	0.00	0.00	11,918.00	0.00
30-607-8057 2018 GO REFUNDING (2009) IN	<u>28,906.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,906.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	199,351.00	0.00	0.00	199,351.00	0.00
<hr/>					
TOTAL DEBT SERVICE	199,351.00	0.00	0.00	199,351.00	0.00
<hr/>					
TOTAL EXPENDITURES	199,351.00	0.00	0.00	199,351.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	56,481.56	91,114.23 (91,114.23)	0.00
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>123,750.00</u>	<u>9,922.63</u>	<u>31,673.55</u>	<u>92,076.45</u>	<u>25.59</u>
TOTAL REVENUES	<u>123,750.00</u>	<u>9,922.63</u>	<u>31,673.55</u>	<u>92,076.45</u>	<u>25.59</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	8,058.00 (51.48)	624.00	7,434.00	7.74
POLICE DEPARTMENT	<u>77,843.00</u>	<u>177.47</u>	<u>8,823.70</u>	<u>69,019.30</u>	<u>11.34</u>
TOTAL EXPENDITURES	<u>85,901.00</u>	<u>125.99</u>	<u>9,447.70</u>	<u>76,453.30</u>	<u>11.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	37,849.00	9,796.64	22,225.85	15,623.15	58.72

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
40-599-1050 SALES - CRIME CONTROL DIST	<u>116,250.00</u>	<u>9,372.98</u>	<u>29,841.39</u>	<u>86,408.61</u>	<u>25.67</u>
TOTAL TAXES	116,250.00	9,372.98	29,841.39	86,408.61	25.67
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
40-599-8005 INTEREST INCOME	<u>7,500.00</u>	<u>549.65</u>	<u>1,832.16</u>	<u>5,667.84</u>	<u>24.43</u>
TOTAL TRANSFERS IN	7,500.00	549.65	1,832.16	5,667.84	24.43
<hr/>					
TOTAL NON-DEPARTMENTAL	123,750.00	9,922.63	31,673.55	92,076.45	25.59
<hr/>					
TOTAL REVENUES	<u>123,750.00</u>	<u>9,922.63</u>	<u>31,673.55</u>	<u>92,076.45</u>	<u>25.59</u>
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
FIRE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
40-604-3030 TRAINING/EDUCATION	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>
TOTAL SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
 <u>CAPITAL OUTLAY</u>					
40-604-8010 ELECTRONIC EQUIPMENT	2,433.00	0.00	0.00	2,433.00	0.00
40-604-8012 NON-CAPITAL - FIREARMS/TASE	<u>625.00</u>	(<u>51.48</u>)	<u>624.00</u>	<u>1.00</u>	<u>99.84</u>
TOTAL CAPITAL OUTLAY	3,058.00	(51.48)	624.00	2,434.00	20.41
 <u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL FIRE DEPARTMENT	8,058.00	(51.48)	624.00	7,434.00	7.74

40 -CRIME CONTROL DISTRICT
POLICE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SERVICES</u>					
40-605-3030 TRAINING/EDUCATION	6,400.00	0.00	7.84	6,392.16	0.12
40-605-3087 CITIZENS COMMUNICATION/EDUC	<u>6,000.00</u>	<u>0.00</u>	<u>2,413.08</u>	<u>3,586.92</u>	<u>40.22</u>
TOTAL SERVICES	12,400.00	0.00	2,420.92	9,979.08	19.52
<u>CONTRACTUAL</u>					
40-605-4075 COMPUTER SOFTWARE	<u>4,750.00</u>	<u>0.00</u>	<u>4,567.50</u>	<u>182.50</u>	<u>96.16</u>
TOTAL CONTRACTUAL	4,750.00	0.00	4,567.50	182.50	96.16
<u>CAPITAL OUTLAY</u>					
40-605-8010 ELECTRONIC EQUIPMENT PURCHA	11,363.00	0.00	0.00	11,363.00	0.00
40-605-8012 NON CAPITAL - FIRE ARMS/TAS	8,640.00	0.00	0.00	8,640.00	0.00
40-605-8015 NON-CAPITAL - COMPUTER EQUI	1,900.00	177.47	1,835.28	64.72	96.59
40-605-8018 NON-CAPITAL BUILDING	2,300.00	0.00	0.00	2,300.00	0.00
40-605-8030 POLICE EQUIPMENT PURCHASE	<u>31,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>31,500.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	55,703.00	177.47	1,835.28	53,867.72	3.29
<u>INTERFUND TRANSFERS</u>					
40-605-9011 TRANSFER TO - GENERAL FUND	<u>4,990.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,990.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	4,990.00	0.00	0.00	4,990.00	0.00
<hr/>					
TOTAL POLICE DEPARTMENT	77,843.00	177.47	8,823.70	69,019.30	11.34
<hr/>					
TOTAL EXPENDITURES	85,901.00	125.99	9,447.70	76,453.30	11.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	37,849.00	9,796.64	22,225.85	15,623.15	58.72
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2019

42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>19,300.00</u>	<u>98.61</u>	<u>4,422.52</u>	<u>14,877.48</u>	<u>22.91</u>
TOTAL REVENUES	<u>19,300.00</u>	<u>98.61</u>	<u>4,422.52</u>	<u>14,877.48</u>	<u>22.91</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>19,300.00</u>	<u>769.99</u>	<u>769.99</u>	<u>18,530.01</u>	<u>3.99</u>
TOTAL EXPENDITURES	<u>19,300.00</u>	<u>769.99</u>	<u>769.99</u>	<u>18,530.01</u>	<u>3.99</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (671.38)	3,652.53 (3,652.53)	0.00

42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>FRANCHISE REVENUES</u>					
42-599-2024 FRANCHISE - PEG FEES	<u>16,000.00</u>	<u>0.00</u>	<u>4,098.05</u>	<u>11,901.95</u>	<u>25.61</u>
TOTAL FRANCHISE REVENUES	16,000.00	0.00	4,098.05	11,901.95	25.61
<u>MISC./GRANTS/INTEREST</u>					
42-599-7000 INTEREST	<u>1,200.00</u>	<u>98.61</u>	<u>324.47</u>	<u>875.53</u>	<u>27.04</u>
TOTAL MISC./GRANTS/INTEREST	1,200.00	98.61	324.47	875.53	27.04
<u>TRANSFERS IN</u>					
42-599-8099 FUND BALANCE RESERVE	<u>2,100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,100.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	2,100.00	0.00	0.00	2,100.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	19,300.00	98.61	4,422.52	14,877.48	22.91
<hr/>					
TOTAL REVENUES	19,300.00	98.61	4,422.52	14,877.48	22.91
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2019

42 -PEG FUNDS
ADMINISTRATION

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
42-601-8030 CAPITAL-ELECTRONIC EQUIPMEN	<u>19,300.00</u>	<u>769.99</u>	<u>769.99</u>	<u>18,530.01</u>	<u>3.99</u>
TOTAL CAPITAL OUTLAY	19,300.00	769.99	769.99	18,530.01	3.99
<hr/>					
TOTAL ADMINISTRATION	19,300.00	769.99	769.99	18,530.01	3.99
<hr/>					
TOTAL EXPENDITURES	19,300.00	769.99	769.99	18,530.01	3.99
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (671.38)	3,652.53 (3,652.53)	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2019

45 -OAK WILT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>11,000.00</u>	<u>1,495.00</u>	<u>1,705.00</u>	<u>9,295.00</u>	<u>15.50</u>
TOTAL REVENUES	<u>11,000.00</u>	<u>1,495.00</u>	<u>1,705.00</u>	<u>9,295.00</u>	<u>15.50</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	10,500.00	1,495.00	1,705.00	8,795.00	16.24

45 -OAK WILT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>PERMITS & LICENSES</u>					
45-599-3015 TREE TRIMMING PERMITS	<u>11,000.00</u>	<u>1,495.00</u>	<u>1,705.00</u>	<u>9,295.00</u>	<u>15.50</u>
TOTAL PERMITS & LICENSES	11,000.00	1,495.00	1,705.00	9,295.00	15.50
<u>MISC./GRANTS/INTEREST</u>					
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	11,000.00	1,495.00	1,705.00	9,295.00	15.50
<hr/>					
TOTAL REVENUES	<u>11,000.00</u>	<u>1,495.00</u>	<u>1,705.00</u>	<u>9,295.00</u>	<u>15.50</u>
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2019

45 -OAK WILT FUND
ADMINISTRATION

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
45-601-3087 CITIZENS COMMUNICATION/EDUC	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL SERVICES	500.00	0.00	0.00	500.00	0.00
<u>DEPT MATERIALS-SERVICES</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<hr/>					
TOTAL ADMINISTRATION	500.00	0.00	0.00	500.00	0.00
<hr/>					
TOTAL EXPENDITURES	500.00	0.00	0.00	500.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	10,500.00	1,495.00	1,705.00	8,795.00	16.24
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2019

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>116,250.00</u>	<u>9,311.01</u>	<u>30,765.15</u>	<u>85,484.85</u>	<u>26.46</u>
TOTAL REVENUES	<u>116,250.00</u>	<u>9,311.01</u>	<u>30,765.15</u>	<u>85,484.85</u>	<u>26.46</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
PUBLIC WORKS	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	66,250.00	9,311.01	30,765.15	35,484.85	46.44

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2019

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
48-599-1040 SALES - STREET MAINTENANCE	<u>116,250.00</u>	<u>9,311.01</u>	<u>30,765.15</u>	<u>85,484.85</u>	<u>26.46</u>
TOTAL TAXES	116,250.00	9,311.01	30,765.15	85,484.85	26.46
<hr/>					
TOTAL NON-DEPARTMENTAL	116,250.00	9,311.01	30,765.15	85,484.85	26.46
<hr/>					
TOTAL REVENUES	116,250.00	9,311.01	30,765.15	85,484.85	26.46
	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
DEPT MATERIALS-SERVICES					
48-603-6080 STREET MAINTENANCE	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	50,000.00	0.00	0.00	50,000.00	0.00
<hr/>					
TOTAL PUBLIC WORKS	50,000.00	0.00	0.00	50,000.00	0.00
<hr/>					
TOTAL EXPENDITURES	50,000.00	0.00	0.00	50,000.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	66,250.00	9,311.01	30,765.15	35,484.85	46.44
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2019

50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>58,400.00</u>	<u>581.93</u>	<u>1,771.01</u>	<u>56,628.99</u>	<u>3.03</u>
TOTAL REVENUES	<u>58,400.00</u>	<u>581.93</u>	<u>1,771.01</u>	<u>56,628.99</u>	<u>3.03</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
OPERATING EXPENSES	<u>58,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>58,400.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>58,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>58,400.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	581.93	1,771.01 (1,771.01)	0.00

50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>COURT FEES</u>					
50-599-4022 COURT EFFICIENCY REVENUE	100.00	0.55	11.10	88.90	11.10
50-599-4023 COURT SECURITY REVENUE	3,200.00	249.16	754.24	2,445.76	23.57
50-599-4025 COURT TECHNOLOGY REVENUE	<u>4,200.00</u>	<u>332.22</u>	<u>1,005.67</u>	<u>3,194.33</u>	<u>23.94</u>
TOTAL COURT FEES	7,500.00	581.93	1,771.01	5,728.99	23.61
 <u>TRANSFERS IN</u>					
50-599-8099 FUND BALANCE RESERVE	<u>50,900.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,900.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	50,900.00	0.00	0.00	50,900.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	58,400.00	581.93	1,771.01	56,628.99	3.03
<hr/>					
TOTAL REVENUES	58,400.00	581.93	1,771.01	56,628.99	3.03
	=====	=====	=====	=====	=====

50 -COURT RESTRICTED FUND
OPERATING EXPENSES

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SERVICES</u>					
<u>MAINTENANCE</u>					
<u>CAPITAL OUTLAY</u>					
50-602-8080 CAPITAL IMPROVEMENTS	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL CAPITAL OUTLAY	50,000.00	0.00	0.00	50,000.00	0.00
<u>INTERFUND TRANSFERS</u>					
50-602-9010 TRANSFER TO GENERAL FUND	8,400.00	0.00	0.00	8,400.00	0.00
TOTAL INTERFUND TRANSFERS	8,400.00	0.00	0.00	8,400.00	0.00
TOTAL OPERATING EXPENSES	58,400.00	0.00	0.00	58,400.00	0.00
TOTAL EXPENDITURES	58,400.00	0.00	0.00	58,400.00	0.00
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	581.93	1,771.01 (1,771.01)	0.00

52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>5,000.00</u>	<u>239.98</u>	<u>872.22</u>	<u>4,127.78</u>	<u>17.44</u>
TOTAL REVENUES	<u>5,000.00</u>	<u>239.98</u>	<u>872.22</u>	<u>4,127.78</u>	<u>17.44</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	2,000.00	0.00	607.36	1,392.64	30.37
POLICE DEPARTMENT	<u>3,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>5,000.00</u>	<u>0.00</u>	<u>607.36</u>	<u>4,392.64</u>	<u>12.15</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	239.98	264.86 (264.86)	0.00

52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
52-599-7010 SCHOOL CROSSING GUARD FUNDS	<u>4,000.00</u>	<u>239.98</u>	<u>872.22</u>	<u>3,127.78</u>	<u>21.81</u>
TOTAL MISC./GRANTS/INTEREST	4,000.00	239.98	872.22	3,127.78	21.81
<u>TRANSFERS IN</u>					
52-599-8089 FUND BALANCE RESERVE	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	1,000.00	0.00	0.00	1,000.00	0.00
<hr/>					
TOTAL NON DEPARTMENTAL	5,000.00	239.98	872.22	4,127.78	17.44
<hr/>					
TOTAL REVENUES	<u>5,000.00</u>	<u>239.98</u>	<u>872.22</u>	<u>4,127.78</u>	<u>17.44</u>
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2019

52 -CHILD SAFETY FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-604-3087 CITIZENS COMMUNICATION/EDUC	<u>2,000.00</u>	<u>0.00</u>	<u>607.36</u>	<u>1,392.64</u>	<u>30.37</u>
TOTAL SERVICES	2,000.00	0.00	607.36	1,392.64	30.37
<hr/>					
TOTAL FIRE DEPARTMENT	2,000.00	0.00	607.36	1,392.64	30.37

52 -CHILD SAFETY FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-605-3087 CITIZENS COMMUNICATION/EDUC	<u>3,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>
TOTAL SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
<hr/>					
TOTAL POLICE DEPARTMENT	3,000.00	0.00	0.00	3,000.00	0.00
<hr/>					
TOTAL EXPENDITURES	5,000.00	0.00	607.36	4,392.64	12.15
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	239.98	264.86 (264.86)	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2019

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,550.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,550.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>1,550.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,550.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
POLICE DEPARTMENT	<u>1,550.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>550.00</u>	<u>64.52</u>
TOTAL EXPENDITURES	<u>1,550.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>550.00</u>	<u>64.52</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	(1,000.00)	1,000.00	0.00

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2019

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>POLICE/FIRE REVENUES</u>					
53-599-6020 LEOSE FUNDS	<u>1,550.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,550.00</u>	<u>0.00</u>
TOTAL POLICE/FIRE REVENUES	1,550.00	0.00	0.00	1,550.00	0.00
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	1,550.00	0.00	0.00	1,550.00	0.00
<hr/>					
TOTAL REVENUES	<u>1,550.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,550.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2019

53 -LEOSE
POLICE DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
SERVICES					
53-605-3030 TRAINING/EDUCATION	<u>1,550.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>550.00</u>	<u>64.52</u>
TOTAL SERVICES	1,550.00	0.00	1,000.00	550.00	64.52
<hr/>					
TOTAL POLICE DEPARTMENT	1,550.00	0.00	1,000.00	550.00	64.52
<hr/>					
TOTAL EXPENDITURES	1,550.00	0.00	1,000.00	550.00	64.52
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	(1,000.00)	1,000.00	0.00
	=====	=====	=====	=====	=====

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
OTHER SOURCES	<u>839,500.00</u>	<u>2,263.32</u>	<u>7,737.66</u>	<u>831,762.34</u>	<u>0.92</u>
TOTAL REVENUES	<u>839,500.00</u>	<u>2,263.32</u>	<u>7,737.66</u>	<u>831,762.34</u>	<u>0.92</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMIN	64,000.00	98.79	12,952.19	51,047.81	20.24
PUBLIC WORKS	767,500.00	350.00	57,496.99	710,003.01	7.49
FIRE	<u>8,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,000.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>839,500.00</u>	<u>448.79</u>	<u>70,449.18</u>	<u>769,050.82</u>	<u>8.39</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	1,814.53 (62,711.52)	62,711.52	0.00

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>OTHER SOURCES</u>					
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
70-599-8010 INTEREST INCOME	35,000.00	2,263.32	7,737.66	27,262.34	22.11
70-599-8020 TRF IN - GENERAL FUND	297,582.00	0.00	0.00	297,582.00	0.00
70-599-8099 FUND BALANCE RESERVE	<u>506,918.00</u>	<u>0.00</u>	<u>0.00</u>	<u>506,918.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	839,500.00	2,263.32	7,737.66	831,762.34	0.92
<hr/>					
TOTAL OTHER SOURCES	839,500.00	2,263.32	7,737.66	831,762.34	0.92
<hr/>					
TOTAL REVENUES	839,500.00	2,263.32	7,737.66	831,762.34	0.92
<hr/>					

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2019

70 -CAPITAL REPLACEMENT FUND
COUNCIL

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CONTRACTUAL</u>					

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2019

70 -CAPITAL REPLACEMENT FUND
ADMIN

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-601-8015 COMPUTER EQUIPMENT	6,000.00	98.79	4,054.19	1,945.81	67.57
70-601-8081 CAPITAL - BUILDING	<u>58,000.00</u>	<u>0.00</u>	<u>8,898.00</u>	<u>49,102.00</u>	<u>15.34</u>
TOTAL CAPITAL OUTLAY	64,000.00	98.79	12,952.19	51,047.81	20.24
<hr/>					
<u>INTERFUND TRANSFEERS</u>					
<hr/>					
TOTAL ADMIN	64,000.00	98.79	12,952.19	51,047.81	20.24

70 -CAPITAL REPLACEMENT FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-603-8060 CAPITAL - EQUIPMENT	39,500.00	0.00	37,893.46	1,606.54	95.93
70-603-8080 CAPITAL-IMPROVEMENT PROJECT	<u>728,000.00</u>	<u>350.00</u>	<u>19,603.53</u>	<u>708,396.47</u>	<u>2.69</u>
TOTAL CAPITAL OUTLAY	767,500.00	350.00	57,496.99	710,003.01	7.49
<u>INTERFUND TRANSFERS</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<hr/>					
TOTAL PUBLIC WORKS	767,500.00	350.00	57,496.99	710,003.01	7.49

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2019

70 -CAPITAL REPLACEMENT FUND
FIRE

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-604-8040 CAPITAL - PPE EQUIPMENT	<u>8,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	8,000.00	0.00	0.00	8,000.00	0.00
<u>INTERFUND TRANSFEERS</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<hr/>					
TOTAL FIRE	8,000.00	0.00	0.00	8,000.00	0.00

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2019

70 -CAPITAL REPLACEMENT FUND
POLICE

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CONTRACTUAL</u>					
<u>INTERFUND TRANSFERS</u>					
TOTAL EXPENDITURES	839,500.00	448.79	70,449.18	769,050.82	8.39
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	1,814.53	(62,711.52)	62,711.52	0.00
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2019

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>138,706.00</u>	<u>0.00</u>	<u>0.00</u>	<u>138,706.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>138,706.00</u>	<u>0.00</u>	<u>0.00</u>	<u>138,706.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	<u>14,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>14,400.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>14,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>14,400.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	<u>124,306.00</u>	<u>0.00</u>	<u>0.00</u>	<u>124,306.00</u>	<u>0.00</u>
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	<u>124,306.00</u>	<u>0.00</u>	<u>0.00</u>	<u>124,306.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TRANSFERS IN</u>					
72-599-8020 TRANSFER FROM WATER FUND	<u>138,706.00</u>	<u>0.00</u>	<u>0.00</u>	<u>138,706.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	138,706.00	0.00	0.00	138,706.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	138,706.00	0.00	0.00	138,706.00	0.00
<hr/>					
TOTAL REVENUES	138,706.00	0.00	0.00	138,706.00	0.00
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
WATER DEPARTMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CONTRACTUAL</u>	_____	_____	_____	_____	_____
<u>CAPITAL OUTLAY</u>	_____	_____	_____	_____	_____
<u>INTERFUND TRANSFERS</u>					
72-606-9020 TRANSFER TO WATER UTILITY	<u>14,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>14,400.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	14,400.00	0.00	0.00	14,400.00	0.00
TOTAL WATER DEPARTMENT	14,400.00	0.00	0.00	14,400.00	0.00
TOTAL EXPENDITURES	14,400.00 =====	0.00 =====	0.00 =====	14,400.00 =====	0.00 =====
REVENUES OVER/ (UNDER) EXPENDITURES	124,306.00 =====	0.00 =====	0.00 =====	124,306.00 =====	0.00 =====
<u>OTHER FINANCING SOURCES</u>	_____	_____	_____	_____	_____
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER USES	124,306.00 =====	0.00 =====	0.00 =====	124,306.00 =====	0.00 =====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2019

75 -PET DOC & RESCUE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ADMINISTRATION	<u>2,326.00</u>	<u>2.18</u>	<u>7.35</u>	<u>2,318.65</u>	<u>0.32</u>
TOTAL REVENUES	<u>2,326.00</u>	<u>2.18</u>	<u>7.35</u>	<u>2,318.65</u>	<u>0.32</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>2,326.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,326.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>2,326.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,326.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	2.18	7.35 (7.35)	0.00

75 -PET DOC & RESCUE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>ADMINISTRATION</u>					
<u>MISC./GRANTS/INTEREST</u>					
75-599-7000 INTEREST INCOME	<u>0.00</u>	<u>2.18</u>	<u>7.35</u>	(<u>7.35</u>)	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	0.00	2.18	7.35	(7.35)	0.00
<u>TRANSFERS IN</u>					
75-599-8099 FUND BALANCE RESERVE	<u>2,326.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,326.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	2,326.00	0.00	0.00	2,326.00	0.00
<hr/>					
TOTAL ADMINISTRATION	2,326.00	2.18	7.35	2,318.65	0.32
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TOTAL REVENUES	<u>2,326.00</u>	<u>2.18</u>	<u>7.35</u>	<u>2,318.65</u>	<u>0.32</u>
	=====	=====	=====	=====	=====

75 -PET DOC & RESCUE FUND
ADMINISTRATION

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>PERSONNEL</u>					
75-607-1010 EXPENSES	<u>2,326.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,326.00</u>	<u>0.00</u>
TOTAL PERSONNEL	2,326.00	0.00	0.00	2,326.00	0.00
<hr/>					
TOTAL ADMINISTRATION	2,326.00	0.00	0.00	2,326.00	0.00
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TOTAL EXPENDITURES	2,326.00	0.00	0.00	2,326.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	2.18	7.35 (7.35)	0.00
	=====	=====	=====	=====	=====

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/02/19	TX CSDU	00089527162015EM5059	GENERAL FUND	NON-DEPARTMENTAL	69.23
12/02/19	COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	488.96
12/02/19	COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	488.96
12/02/19	COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	650.60
12/02/19	COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	650.60
12/02/19	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	2,085.00
12/02/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	7,733.37
12/02/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	8,030.27
12/02/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	7,648.99
12/02/19	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	225.86
12/02/19	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	225.86
12/02/19	AMERICAN FIDELITY ASSURANCE	AMERICAN FIDELITY LIFE DUE	GENERAL FUND	NON-DEPARTMENTAL	51.00
12/02/19	AMERICAN FIDELITY ASSURANCE	AMERICAN FIDELITY LIFE DUE	GENERAL FUND	NON-DEPARTMENTAL	51.00
12/02/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,466.85
12/02/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,466.85
12/02/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	2,427.30
12/02/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	284.55
12/02/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	284.55
12/02/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	284.55
12/02/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	803.11
12/02/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	772.36
12/02/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	775.68
12/02/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	5,871.83
12/02/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	6,376.15
12/02/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	5,421.96
12/02/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	5,985.12
12/02/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	6,103.23
12/02/19	TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	6,333.80
12/02/19	COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	WATER FUND	NON-DEPARTMENTAL	22.62
12/02/19	COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	WATER FUND	NON-DEPARTMENTAL	22.62
12/02/19	COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	WATER FUND	NON-DEPARTMENTAL	32.07
12/02/19	COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	WATER FUND	NON-DEPARTMENTAL	32.07
12/02/19	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	160.00
12/02/19	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	577.11
12/02/19	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	525.33
12/02/19	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	544.50
12/02/19	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	WATER FUND	NON-DEPARTMENTAL	31.22
12/02/19	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	WATER FUND	NON-DEPARTMENTAL	31.22
12/02/19	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,150.08
12/02/19	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,046.91
12/02/19	TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,085.10
12/03/19	Texas Commission on Fire Protection	CERTS FOR HERNANDEZ AND GR	GENERAL FUND	FIRE DEPARTMENT	170.00
12/04/19	CIVIL SYSTEMS INC	NOVEMBER 16- NOVEMBER 30	GENERAL FUND	NON-DEPARTMENTAL	23.00-
12/04/19	GE MONEY BANK	TRUNK OR TREAT 2019	GENERAL FUND	CITY COUNCIL	39.96
12/04/19	AMANDA DIMAS	HOLIDAY 2019--FACE PAINTIN	GENERAL FUND	CITY COUNCIL	260.01
12/04/19	RAY FLORES	HOLIDAY 2019 DJ	GENERAL FUND	CITY COUNCIL	250.00
12/04/19	TIME WARNER CABLE	CABLE/TV	GENERAL FUND	CITY ADMINISTRATION	87.06
12/04/19	GE MONEY BANK	SAM'S	GENERAL FUND	CITY ADMINISTRATION	30.00-
12/04/19	GE MONEY BANK	TRUNK OR TREAT 2019	GENERAL FUND	CITY ADMINISTRATION	165.00
12/04/19	INTRUDER ALERT SYSTEMS	ALARM MONITORING	GENERAL FUND	CITY ADMINISTRATION	35.95
12/04/19	FILTER TECHNOLOGY COMPANY INC	A/C FILTERS	GENERAL FUND	CITY ADMINISTRATION	154.60
12/04/19	HOLTS MECHANICAL	REPAIRS A/C UNIT CH	GENERAL FUND	CITY ADMINISTRATION	570.00
12/04/19	LOGIX FIBER NETWORKS	INTERNET/PHONE/FAX	GENERAL FUND	CITY ADMINISTRATION	1,498.02
12/04/19	KFW ENGINEERS	ADMIN EXPENSES	GENERAL FUND	CITY ADMINISTRATION	200.00
12/04/19	AMAZON.COM SERVICES INC	USB STCKS	GENERAL FUND	CITY ADMINISTRATION	28.70
12/04/19	AMAZON.COM SERVICES INC	DESK PHONES	GENERAL FUND	CITY ADMINISTRATION	104.95

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/04/19	Texas Labor Law Poster Service	2020 POSTERS	GENERAL FUND	CITY ADMINISTRATION	297.00
12/04/19	GE MONEY BANK	PAPER TOWELS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	50.94
12/04/19	GOODYEAR AUTO SERVICE CTR.	VEH INSPECTION S	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	7.00
12/04/19	US BANK VOYAGER FLEET SYSTEM	FLEET FUEL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	75.83
12/04/19	SAFELANE TRAFFIC SUPPLY LLC	NO PARKING SIGNS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	150.00
12/04/19	INTRUDER ALERT SYSTEMS	ALARM MONITORING	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	49.95
12/04/19	ASCO	TOOL MAINTENANCE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	717.27
12/04/19	COOPER EQUIPMENT CO	REPAIRS CRACKSEAL MACHIN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,488.16
12/04/19	T MOBILE	SECURITY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	35.04
12/04/19	SEAL RITE	SAND	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	600.00
12/04/19	GE MONEY BANK	CLEANING SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	116.78
12/04/19	SOUTHWEST PUBLIC SAFETY	REPAIRS CH139	GENERAL FUND	FIRE DEPARTMENT	2,054.39
12/04/19	SOUTHWEST PUBLIC SAFETY	TINTING UNIT P139	GENERAL FUND	FIRE DEPARTMENT	185.00
12/04/19	US BANK VOYAGER FLEET SYSTEM	FLEET FUEL	GENERAL FUND	FIRE DEPARTMENT	536.85
12/04/19	GEAR CLEANING SOLUTIONS, LLC	REPAIRS BUNKER GEAR	GENERAL FUND	FIRE DEPARTMENT	112.26
12/04/19	AMAZON.COM SERVICES INC	STYLUS PENS, USB STICKS	GENERAL FUND	FIRE DEPARTMENT	48.70
12/04/19	IH-10 WEST TACTICAL FIREARMS LLC	UNIFORMS *WOODRUFF	GENERAL FUND	FIRE DEPARTMENT	239.80
12/04/19	IH-10 WEST TACTICAL FIREARMS LLC	UNIFORMS *CARRASCO	GENERAL FUND	FIRE DEPARTMENT	290.75
12/04/19	IH-10 WEST TACTICAL FIREARMS LLC	UNIFORMS *HOTCHKISS	GENERAL FUND	FIRE DEPARTMENT	139.95
12/04/19	CE SOLUTIONS	EMS CE TRAINING FEES	GENERAL FUND	FIRE DEPARTMENT	258.00
12/04/19	CE SOLUTIONS	EMS TRAINING	GENERAL FUND	FIRE DEPARTMENT	50.00
12/04/19	WITMER PUBLIC SAFETY GRP	BADGES	GENERAL FUND	FIRE DEPARTMENT	539.07
12/04/19	HEAT SAFETY EQUIPMENT	METER SOFTWARE	GENERAL FUND	FIRE DEPARTMENT	187.00
12/04/19	GOODYEAR AUTO SERVICE CTR.	OIL CHANGE UNIT 512	GENERAL FUND	POLICE DEPARTMENT	64.45
12/04/19	GOODYEAR AUTO SERVICE CTR.	OIL CHANGE UNIT 548	GENERAL FUND	POLICE DEPARTMENT	61.30
12/04/19	GOODYEAR AUTO SERVICE CTR.	OIL CHANGE UNIT 517	GENERAL FUND	POLICE DEPARTMENT	52.70
12/04/19	GOODYEAR AUTO SERVICE CTR.	REPAIRS UNIT 508	GENERAL FUND	POLICE DEPARTMENT	584.90
12/04/19	GOODYEAR AUTO SERVICE CTR.	REPAIRS UNIT 512	GENERAL FUND	POLICE DEPARTMENT	568.55
12/04/19	GOODYEAR AUTO SERVICE CTR.	STATE INSP... UNIT 512	GENERAL FUND	POLICE DEPARTMENT	7.00
12/04/19	VERIZON	MDT'S	GENERAL FUND	POLICE DEPARTMENT	222.75
12/04/19	VERIZON	MDT'S	GENERAL FUND	POLICE DEPARTMENT	455.88
12/04/19	SOUTHWEST PUBLIC SAFETY	EMERGENCY EQUIPMENT	GENERAL FUND	POLICE DEPARTMENT	313.41
12/04/19	SOUTHWEST PUBLIC SAFETY	TRAFFIC SAFETY CONES	GENERAL FUND	POLICE DEPARTMENT	336.46
12/04/19	SOUTHWEST PUBLIC SAFETY	BEST PRACTICES SAFETY ITEM	GENERAL FUND	POLICE DEPARTMENT	85.38
12/04/19	US BANK VOYAGER FLEET SYSTEM	FLEET FUEL	GENERAL FUND	POLICE DEPARTMENT	3,397.33
12/04/19	ALBERT URESTI TAX ASSESSOR COLLECTOR	VEHICLE REG UNIT 512	GENERAL FUND	POLICE DEPARTMENT	7.50
12/04/19	ALBERT URESTI TAX ASSESSOR COLLECTOR	VEHICLE REG-UNIT 508	GENERAL FUND	POLICE DEPARTMENT	7.50
12/04/19	ALBERT URESTI TAX ASSESSOR COLLECTOR	VEH REGISTRATION UNIT 509	GENERAL FUND	POLICE DEPARTMENT	7.50
12/04/19	CMC GOVERNMENT SUPPLY	FIREARM EQUIPMENT	GENERAL FUND	POLICE DEPARTMENT	548.73
12/04/19	INTERSTATE BATTERIES	BATTERY UNIT 512	GENERAL FUND	POLICE DEPARTMENT	291.98
12/04/19	AMAZON.COM SERVICES INC	PHONE CASES	GENERAL FUND	POLICE DEPARTMENT	119.97
12/04/19	GROSSENBACHER BROS INC	MIRANDA BOOKS	GENERAL FUND	POLICE DEPARTMENT	393.75
12/04/19	THE POLICE AND SHERIFFS PRESS, INC.	ID FOR PHELPS	GENERAL FUND	POLICE DEPARTMENT	17.55
12/04/19	KFW ENGINEERS	PLATTING	GENERAL FUND	DEVELOPMENT SERVICES	300.00
12/04/19	KFW ENGINEERS	ZONINIG	GENERAL FUND	DEVELOPMENT SERVICES	300.00
12/04/19	KFW ENGINEERS	PLAN REVIEWS	GENERAL FUND	DEVELOPMENT SERVICES	600.00
12/04/19	CIVIL SYSTEMS INC	NOVEMBER 16- NOVEMBER 30	GENERAL FUND	DEVELOPMENT SERVICES	138.25
12/04/19	TYLER TECHNOLOGIES, INC. INCODE DIVIS	MONTHLY UTILITY BILLING SU	WATER FUND	WATER DEPARTMENT	128.00
12/04/19	TCEQ	WATER SYSTEM FEE	WATER FUND	WATER DEPARTMENT	1,680.70
12/04/19	US BANK VOYAGER FLEET SYSTEM	FLEET FUEL	WATER FUND	WATER DEPARTMENT	195.47
12/04/19	FILTER TECHNOLOGY COMPANY INC	A/C FILTERS	WATER FUND	WATER DEPARTMENT	33.05
12/04/19	DPC INDUSTRIES	CHLORINE	WATER FUND	WATER DEPARTMENT	130.00
12/04/19	USA BLUEBOOK	WINDSOCKS	WATER FUND	WATER DEPARTMENT	412.91
12/04/19	T MOBILE	SECURITY	WATER FUND	WATER DEPARTMENT	35.04
12/04/19	ALTEX ELECTRONICS, LTD.	BACKUP BATTERIES SCADA	WATER FUND	WATER DEPARTMENT	477.90
12/04/19	AMAZON.COM SERVICES INC	SD CARD READERS	CRIME CONTROL DIST	POLICE DEPARTMENT	99.95

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/04/19	ALTEX ELECTRONICS, LTD.	NETWORK SWITCH	CRIME CONTROL DIST	POLICE DEPARTMENT	26.95
12/04/19	KFW ENGINEERS	TASK ORDER 6**AREA 3 , 4	CAPITAL REPLACEMEN	PUBLIC WORKS	2,376.83
12/09/19	Texas Commission on Fire Protection	OFFICER TESTING	GENERAL FUND	FIRE DEPARTMENT	110.00
12/10/19	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	12,876.06
12/10/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,600.54
12/10/19	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	83,914.59
12/10/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	246.79
12/10/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	29.58
12/10/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	84.37
12/10/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	614.81
12/10/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	624.99
12/10/19	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	758.45
12/10/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	114.96
12/10/19	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	6,152.81
12/10/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	114.96
12/12/19	TX CSDU	00089527162015EM5059	GENERAL FUND	NON-DEPARTMENTAL	69.23
12/12/19	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	2,085.00
12/12/19	LINEBARGER, GOGGAN, BLAIR & SAMPSON, L	COURT COLLECTIONS	GENERAL FUND	NON-DEPARTMENTAL	866.97
12/12/19	HOME DEPOT CREDIT SERVICE	CRAFTS, DECORATIONS HOLIDAY	GENERAL FUND	CITY COUNCIL	241.26
12/12/19	LESLIE M. MERRILL	HOLIDAY 2019-PHOTOGRAPY	GENERAL FUND	CITY COUNCIL	400.00
12/12/19	DRAGO INVESTMENTS LTD	TRUNK OR TREAT AWARD	GENERAL FUND	CITY COUNCIL	5.50
12/12/19	SHAVANO PARK, PETTY CASH	UBER RIDES TO CONFERENCE	GENERAL FUND	CITY COUNCIL	162.04
12/12/19	SHAVANO PARK, PETTY CASH	CH KITCHEN ITEMS	GENERAL FUND	CITY ADMINISTRATION	16.57
12/12/19	SHAVANO PARK, PETTY CASH	WATER FILTERS/ FRESHENERS	GENERAL FUND	CITY ADMINISTRATION	39.42
12/12/19	HOME DEPOT CREDIT SERVICE	ELECTRICITY ACCESS.. HOLIDAY	GENERAL FUND	CITY ADMINISTRATION	27.24
12/12/19	HOME DEPOT CREDIT SERVICE	HOME DEPOT CREDIT SERVICE	GENERAL FUND	CITY ADMINISTRATION	196.27-
12/12/19	HOME DEPOT CREDIT SERVICE	RESTROOM REMODEL	GENERAL FUND	CITY ADMINISTRATION	196.27
12/12/19	BEXAR APPRAISAL DISTRICT	BUDGET LEVY 1RS QTR 2020	GENERAL FUND	CITY ADMINISTRATION	4,089.00
12/12/19	NEIGHBORHOOD NEWS	DECEMBER RR	GENERAL FUND	CITY ADMINISTRATION	672.74
12/12/19	SAN ANTONIO EXPRESS NEWS	PUBLIC HEARING	GENERAL FUND	CITY ADMINISTRATION	135.50
12/12/19	SAN ANTONIO EXPRESS NEWS	PUBLIC HEARING	GENERAL FUND	CITY ADMINISTRATION	145.25
12/12/19	SAN ANTONIO EXPRESS NEWS	PUBLIC HEARING	GENERAL FUND	CITY ADMINISTRATION	181.00
12/12/19	SAN ANTONIO EXPRESS NEWS	PUBLIC HEARINGS	GENERAL FUND	CITY ADMINISTRATION	151.75
12/12/19	SAN ANTONIO EXPRESS NEWS	PUBLIC HEARING	GENERAL FUND	CITY ADMINISTRATION	138.75
12/12/19	UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	37.05
12/12/19	UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	37.05
12/12/19	UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	37.05
12/12/19	UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	37.05
12/12/19	UNIFIRST	FLOOR MATS	GENERAL FUND	CITY ADMINISTRATION	37.05
12/12/19	BARCOM TECHNOLOGY	NON CONTRACT IT TICKETS NO	GENERAL FUND	CITY ADMINISTRATION	270.00
12/12/19	BOJORQUEZ LAW FIRM	LEGAL FEELS - NOV	GENERAL FUND	CITY ADMINISTRATION	6,218.05
12/12/19	CLEAN SCAPES, LP	MONTHLY LANDSCAPING	GENERAL FUND	CITY ADMINISTRATION	552.58
12/12/19	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	33.49
12/12/19	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	48.05
12/12/19	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	9.13
12/12/19	SHAVANO PARK, PETTY CASH	GROUT FOR BATHROOM	GENERAL FUND	CITY ADMINISTRATION	14.36
12/12/19	SHAVANO PARK, PETTY CASH	PARKING	GENERAL FUND	CITY ADMINISTRATION	16.24
12/12/19	SAFESITE, INC.	DOCUMENT STORAGE	GENERAL FUND	CITY ADMINISTRATION	211.00
12/12/19	STEPHEN P. TAKAS, JR.	DECEMBER COURT JUDGE	GENERAL FUND	MUNICIPAL COURT	650.00
12/12/19	DARRELL S. DULLNIG	PROSECUTOR DECEMBER 2019	GENERAL FUND	MUNICIPAL COURT	650.00
12/12/19	Texas Municipal Courts Education Center	REGIONAL CLERKS DAWN ROBLE	GENERAL FUND	MUNICIPAL COURT	200.00
12/12/19	HOME DEPOT CREDIT SERVICE	PLIERS, HAMMERS, ETC	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	432.69
12/12/19	THE REINALT-THOMAS CORPORATION	BACKHOE TIRES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	150.00
12/12/19	THE REINALT-THOMAS CORPORATION	BACKHOE TIRES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	150.00
12/12/19	TEXAS MED CLINIC	DELUNA	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	116.00
12/12/19	SAFELANE TRAFFIC SUPPLY LLC	SIGNS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	570.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/12/19	SAFELANE TRAFFIC SUPPLY LLC	SIGNS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	284.10
12/12/19	UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	41.87
12/12/19	UNIFIRST	JANITORIAL SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	84.33
12/12/19	UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	35.19
12/12/19	UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	35.94
12/12/19	UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	36.97
12/12/19	UNIFIRST	JANITORIAL SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	147.34
12/12/19	UNIFIRST	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	36.97
12/12/19	JANI KING OF SAN ANTONIO	JANITORIAL SERVICES - DEC	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	663.48
12/12/19	SUN COAST RESOURCES, INC	FLEET FUEL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	294.00
12/12/19	ALAMO LOT MAINTENANCE INC	STREET SWEEPING	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	662.50
12/12/19	VM-3 SERVICES INC.	JANITORIAL SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	56.20
12/12/19	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	212.50
12/12/19	COWBOY CLEANERS	DRY CLEANING WINTER COATS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	30.00
12/12/19	SHAVANO PARK, PETTY CASH	FRESHENERS FOR PD	GENERAL FUND	FIRE DEPARTMENT	9.96
12/12/19	DEWINNE EQUIPMENT CO.	REPAIRS CHAINSAW	GENERAL FUND	FIRE DEPARTMENT	33.55
12/12/19	HOME DEPOT CREDIT SERVICE	REPLACEMENT LOCK	GENERAL FUND	FIRE DEPARTMENT	59.85
12/12/19	THE REINALT-THOMAS CORPORATION	TIRES *CH139	GENERAL FUND	FIRE DEPARTMENT	864.00
12/12/19	RALPH N. TERPOLILLI	MEDICAL DIRECTION	GENERAL FUND	FIRE DEPARTMENT	450.00
12/12/19	SUN COAST RESOURCES, INC	FLEET FUEL	GENERAL FUND	FIRE DEPARTMENT	334.70
12/12/19	IH-10 WEST TACTICAL FIREARMS LLC	UNIFORMS HERNANDEZ	GENERAL FUND	FIRE DEPARTMENT	18.95
12/12/19	IH-10 WEST TACTICAL FIREARMS LLC	UNIFORMS CARRASCO	GENERAL FUND	FIRE DEPARTMENT	68.90
12/12/19	IH-10 WEST TACTICAL FIREARMS LLC	UNIFORMS HOTCHKISS	GENERAL FUND	FIRE DEPARTMENT	49.95
12/12/19	IH-10 WEST TACTICAL FIREARMS LLC	UNIFORMS GARNER	GENERAL FUND	FIRE DEPARTMENT	136.95
12/12/19	IH-10 WEST TACTICAL FIREARMS LLC	UNIFORMS HOTCHKISS	GENERAL FUND	FIRE DEPARTMENT	167.85
12/12/19	IH-10 WEST TACTICAL FIREARMS LLC	UNIFORMS HOTCHKISS	GENERAL FUND	FIRE DEPARTMENT	170.85
12/12/19	ZUBIE OPERATING SYSTEMS INC	UNIFORM PATCHES	GENERAL FUND	FIRE DEPARTMENT	110.75
12/12/19	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	217.35
12/12/19	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	1,019.65
12/12/19	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	76.99
12/12/19	TEXAS MED CLINIC	GENE FOX	GENERAL FUND	POLICE DEPARTMENT	116.00
12/12/19	BELDEN'S AUTOMOTIVE	VEH REPAIR UNIT 519	GENERAL FUND	POLICE DEPARTMENT	229.67
12/12/19	NARDIS GUN CLUB	NEW WEAPONS	GENERAL FUND	POLICE DEPARTMENT	427.00
12/12/19	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	63.62
12/12/19	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	152.51
12/12/19	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	35.14
12/12/19	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	22.48
12/12/19	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	46.28
12/12/19	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	22.83
12/12/19	LEXISNEXIS RISK SOLUTIONS	INVESTIGATIVE TOOLS	GENERAL FUND	POLICE DEPARTMENT	33.00
12/12/19	SHAVANO PARK, PETTY CASH	CREAM/SUGAR	GENERAL FUND	POLICE DEPARTMENT	5.02
12/12/19	SHAVANO PARK, PETTY CASH	NARDIS QUALIFICATION	GENERAL FUND	POLICE DEPARTMENT	29.23
12/12/19	SHAVANO PARK, PETTY CASH	ALTERATIONS	GENERAL FUND	POLICE DEPARTMENT	70.00
12/12/19	GALLS	AMMUNITIONS	GENERAL FUND	POLICE DEPARTMENT	175.92
12/12/19	GALLS	UNIFORMS - WADE	GENERAL FUND	POLICE DEPARTMENT	122.97
12/12/19	GALLS	UNIFORMS -WADE	GENERAL FUND	POLICE DEPARTMENT	159.96
12/12/19	GALLS	MEGAPHONES	GENERAL FUND	POLICE DEPARTMENT	144.00
12/12/19	GALLS	UNIFORMS CAPT FOX	GENERAL FUND	POLICE DEPARTMENT	224.97
12/12/19	GALLS	HANDCUFFS	GENERAL FUND	POLICE DEPARTMENT	180.00
12/12/19	GALLS	GLOVE CASES	GENERAL FUND	POLICE DEPARTMENT	18.00
12/12/19	NARDIS PUBLIC SAFETY	UNIFORMS *GARZA	GENERAL FUND	POLICE DEPARTMENT	145.98
12/12/19	NARDIS PUBLIC SAFETY	UNIFORM	GENERAL FUND	POLICE DEPARTMENT	134.98
12/12/19	NARDIS PUBLIC SAFETY	POLO SHIRTS CHIEF LACY	GENERAL FUND	POLICE DEPARTMENT	339.96
12/12/19	NARDIS PUBLIC SAFETY	WINTER GEAR	GENERAL FUND	POLICE DEPARTMENT	637.20
12/12/19	NARDIS PUBLIC SAFETY	UNIFORMS - PAGE	GENERAL FUND	POLICE DEPARTMENT	305.96
12/12/19	NARDIS PUBLIC SAFETY	UNIFORMS PHELPS	GENERAL FUND	POLICE DEPARTMENT	999.84

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/12/19	NARDIS PUBLIC SAFETY	GEAR FOR CAPT. FOX	GENERAL FUND	POLICE DEPARTMENT	1,266.80
12/12/19	COWBOY CLEANERS	DRY CLEANING 11/08 THRU 12	GENERAL FUND	POLICE DEPARTMENT	541.00
12/12/19	MICHAEL D. HARRISON	ANIMAL CONTROL	GENERAL FUND	POLICE DEPARTMENT	1,000.00
12/12/19	DAILEY WELLS COMMUNICATIONS, INC.	REPAIRS RADIO	GENERAL FUND	POLICE DEPARTMENT	85.08
12/12/19	MONTY JOE MCGUFFIN	HEALTH INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	180.00
12/12/19	QUICK COURIER	PLAN REVIEW	GENERAL FUND	DEVELOPMENT SERVICES	10.00
12/12/19	BRUCE C. BEALOR	PERMIT INSPECTIONS, REVIEW	GENERAL FUND	DEVELOPMENT SERVICES	6,300.00
12/12/19	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	160.00
12/12/19	SHAVANO PARK, PETTY CASH	FOOD FOR OT DURING MAIN BR	WATER FUND	WATER DEPARTMENT	22.49
12/12/19	SHAVANO PARK, PETTY CASH	REFRESHMENTS FOR CLASS	WATER FUND	WATER DEPARTMENT	65.42
12/12/19	AT&T MOBILITY	FIRSTNET PHONES	WATER FUND	WATER DEPARTMENT	111.00
12/12/19	HOME DEPOT CREDIT SERVICE	PLIERS, HAMMERS, ETC	WATER FUND	WATER DEPARTMENT	432.68
12/12/19	HOME DEPOT CREDIT SERVICE	TOOLS ACCESSORIES	WATER FUND	WATER DEPARTMENT	36.24
12/12/19	ALBERT URESTI TAX ASSESSOR COLLECTOR	VEH REGISTRATION *UT TRAIL	WATER FUND	WATER DEPARTMENT	7.50
12/12/19	UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	41.86
12/12/19	UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	35.19
12/12/19	UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	35.94
12/12/19	UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	36.97
12/12/19	UNIFIRST	UNIFORMS	WATER FUND	WATER DEPARTMENT	36.97
12/12/19	TRAC-N- TROL INC	SCADA TROUBLESHOOT	WATER FUND	WATER DEPARTMENT	2,005.30
12/12/19	INTERSTATE BATTERIES	BATTERIES FOR WELLS	WATER FUND	WATER DEPARTMENT	49.95
12/12/19	INTERSTATE BATTERIES	BATTERIES FOR WELLS	WATER FUND	WATER DEPARTMENT	49.35
12/12/19	INTERSTATE BATTERIES	BATTERIES FOR WELLS	WATER FUND	WATER DEPARTMENT	49.35
12/12/19	INTERSTATE BATTERIES	BATTERIES FOR WELLS	WATER FUND	WATER DEPARTMENT	49.35
12/12/19	INTERSTATE BATTERIES	BATTERIES FOR WELLS	WATER FUND	WATER DEPARTMENT	48.75
12/12/19	SUN COAST RESOURCES, INC	FLEET FUEL	WATER FUND	WATER DEPARTMENT	178.15
12/12/19	TEXAS EXCAVATION SAFETY SYSTEM	LOCATOR TICKETS	WATER FUND	WATER DEPARTMENT	36.10
12/12/19	OFFICE DEPOT	OFFICE SUPPLIES	WATER FUND	WATER DEPARTMENT	212.49
12/12/19	FERGUSON WATERWORKS	FIRE HYDRANTS	WATER FUND	WATER DEPARTMENT	1,850.00
12/12/19	FERGUSON WATERWORKS	PARTS FOR HYDRANT INSTALLS	WATER FUND	WATER DEPARTMENT	3,161.93
12/12/19	FERGUSON WATERWORKS	WATER CONNECTION DE ZAVALA	WATER FUND	WATER DEPARTMENT	166.09
12/12/19	FERGUSON WATERWORKS	VALVE WRENCH	WATER FUND	WATER DEPARTMENT	162.84
12/12/19	FERGUSON WATERWORKS	CLAMPS	WATER FUND	WATER DEPARTMENT	219.42
12/12/19	FERGUSON WATERWORKS	STOCK REPLACEMENT PARTS	WATER FUND	WATER DEPARTMENT	58.48
12/12/19	FERGUSON WATERWORKS	NUTS/BOLTS	WATER FUND	WATER DEPARTMENT	55.50
12/12/19	FERGUSON WATERWORKS	WATER CONNECTION DE ZAVALA	WATER FUND	WATER DEPARTMENT	526.50
12/12/19	CITY OF SAN ANTONIO	PERMIT FOR WELLS 7 AND 8	WATER FUND	WATER DEPARTMENT	300.00
12/12/19	Badger Meter, Inc.	BEACON MBL HOSTING	WATER FUND	WATER DEPARTMENT	46.16
12/12/19	POLLUTION CONTROL SERVICES	CHEM TESTING	WATER FUND	WATER DEPARTMENT	116.00
12/12/19	AXON ENTERPRISES INC	TAX EXEMPTION	CRIME CONTROL DIST	FIRE DEPARTMENT	51.48-
12/12/19	AXON ENTERPRISES INC	TASER CONTRACT	CRIME CONTROL DIST	FIRE DEPARTMENT	675.48
12/12/19	AMG PRINTING & MAILING	NNO POSTCARDS	CRIME CONTROL DIST	POLICE DEPARTMENT	490.72
12/12/19	AMG PRINTING & MAILING	FIRE TRUCK PUSH* POST CARD	CHILD SAFETY FUND	FIRE DEPARTMENT	564.19
12/12/19	HOLTS MECHANICAL	A/C REPLACED IN CH	CAPITAL REPLACEMEN	ADMINISTRATION	8,898.00
12/12/19	HECTOR BARRERA CONSTRUCTION LLC	REPAIRS ON LOCKHILL SELMA	CAPITAL REPLACEMEN	PUBLIC WORKS	5,790.00
12/12/19	HECTOR BARRERA CONSTRUCTION LLC	REPAIRS ON LOCKHILL SELMA	CAPITAL REPLACEMEN	PUBLIC WORKS	350.00
12/18/19	TIME WARNER CABLE	INTERNET/PHONE	GENERAL FUND	CITY ADMINISTRATION	2,713.34
12/18/19	AT&T	PHONE/FAX	GENERAL FUND	CITY ADMINISTRATION	67.14
12/18/19	BIZDOC, INC.	COPIER FEES	GENERAL FUND	CITY ADMINISTRATION	242.15
12/18/19	LOGIX FIBER NETWORKS	INTERNET/PHONE/FAX	GENERAL FUND	CITY ADMINISTRATION	693.75
12/18/19	VOSS LIGHTING	LIGHT BULBS FOR LOBBY	GENERAL FUND	CITY ADMINISTRATION	369.04
12/18/19	ARMSTRONG, VAUGHAN & ASSOCIATES	FY2019 AUDIT SERVICES	GENERAL FUND	CITY ADMINISTRATION	15,250.00
12/18/19	BARCOM TECHNOLOGY	JANUARY CONTRACT FEES	GENERAL FUND	CITY ADMINISTRATION	1,920.00
12/18/19	BARCOM TECHNOLOGY	JANUARY BACK UP FEES	GENERAL FUND	CITY ADMINISTRATION	741.95
12/18/19	CYNTHIA A. BOSMANS	BACKUP PERMIT CLERK-	GENERAL FUND	CITY ADMINISTRATION	95.00
12/18/19	DARRELL DOVER	FIRE CHRISTMAS DINNER	GENERAL FUND	CITY ADMINISTRATION	118.71

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/18/19	Government Finance Officers Associatio	BUDGET AWARD APPLICATION	GENERAL FUND	CITY ADMINISTRATION	345.00
12/18/19	AT&T	PHONE/FAX	GENERAL FUND	MUNICIPAL COURT	95.17
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	77.65
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,439.86
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	20.02
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	640.71
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	16.07
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,602.58
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	288.11
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	15.63
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.78
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	251.80
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	8.75
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.67
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	22.36
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.53
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.48
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	26.96
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.51
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.35
12/18/19	AT&T MOBILITY	FIRSTNET	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	37.00
12/18/19	US BANK VOYAGER FLEET SYSTEM	FLEET FUEL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	67.80
12/18/19	INDUSTRIAL COMMUNICATIONS	ACCESSORIES FOR SPECTRUM	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	45.25
12/18/19	SUN COAST RESOURCES, INC	FLEET FUEL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	450.78
12/18/19	B. RHODES ELECTRIC, INC.	ELECTRICAL REPAIRS CH	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,835.00
12/18/19	B. RHODES ELECTRIC, INC.	HALIDE LAMP REPLACEMENT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	185.00
12/18/19	AT&T MOBILITY	FIRSTNET	GENERAL FUND	FIRE DEPARTMENT	259.00
12/18/19	AT&T	PHONE/FAX	GENERAL FUND	FIRE DEPARTMENT	90.17
12/18/19	US BANK VOYAGER FLEET SYSTEM	FLEET FUEL	GENERAL FUND	FIRE DEPARTMENT	666.89
12/18/19	GREG WOODRUFF	EMS CONFERENCE FT WORTH	GENERAL FUND	FIRE DEPARTMENT	523.22
12/18/19	SUN COAST RESOURCES, INC	FLEET FUEL	GENERAL FUND	FIRE DEPARTMENT	230.37
12/18/19	STATION AUTOMATION INC	ASSET MANAGEMENT SUBSCRIPT	GENERAL FUND	FIRE DEPARTMENT	1,701.80
12/18/19	ZEP MANUFACTURING COMPANY	JANITORIAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	54.99
12/18/19	AT&T	PHONE/FAX	GENERAL FUND	POLICE DEPARTMENT	124.32
12/18/19	BIZDOC, INC.	COPIER FEES	GENERAL FUND	POLICE DEPARTMENT	88.43
12/18/19	DAVIS & STANTON	UNIFORMS ACCESSORIES	GENERAL FUND	POLICE DEPARTMENT	1,201.00
12/18/19	US BANK VOYAGER FLEET SYSTEM	FLEET FUEL	GENERAL FUND	POLICE DEPARTMENT	3,153.08
12/18/19	ALBERT URESTI TAX ASSESSOR COLLECTOR	VEHICLE REGISTRATION UNIT	GENERAL FUND	POLICE DEPARTMENT	7.50
12/18/19	THE UPS STORE #4997	SHIPPING CONTAINERS	GENERAL FUND	POLICE DEPARTMENT	37.57
12/18/19	WILLIAM R LACY	SHIPPING FEES	GENERAL FUND	POLICE DEPARTMENT	199.13
12/18/19	BELDEN'S AUTOMOTIVE	REPAIR/BATTERY UNIT 517	GENERAL FUND	POLICE DEPARTMENT	247.19
12/18/19	SORCERERS APPRINTICE	BUSINESS CARDS	GENERAL FUND	POLICE DEPARTMENT	52.00
12/18/19	Airwave Radio Inc.	POLICE RADIO POWER UNITS	GENERAL FUND	POLICE DEPARTMENT	1,935.00
12/18/19	SHAVANO PARK, PETTY CASH	PETTY CASH	GENERAL FUND	POLICE DEPARTMENT	42.19
12/18/19	TCOLE	COURT SECURITY CERTS	GENERAL FUND	POLICE DEPARTMENT	385.00
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	304.75
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	277.51
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	9.69
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	11.28
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	628.94
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	21.70
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	148.75
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	8.76
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	1,013.91
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	561.21
12/18/19	CITY PUBLIC SERVICE	CITY PUBLIC SERVICE	WATER FUND	WATER DEPARTMENT	1,880.77

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/18/19	EDWARDS AQUIFER AUTHORITY	EDWARDS AQUIFER AUTHORITY	WATER FUND	WATER DEPARTMENT	3,169.62
12/18/19	EDWARDS AQUIFER AUTHORITY	EDWARDS AQUIFER AUTHORITY	WATER FUND	WATER DEPARTMENT	3,836.91
12/18/19	BIZDOC, INC.	PRINTER REPAIR	WATER FUND	WATER DEPARTMENT	62.50
12/18/19	US BANK VOYAGER FLEET SYSTEM	FLEET FUEL	WATER FUND	WATER DEPARTMENT	109.63
12/18/19	DPC INDUSTRIES	CHLORINE	WATER FUND	WATER DEPARTMENT	130.00
12/18/19	SUN COAST RESOURCES, INC	FLEET FUEL	WATER FUND	WATER DEPARTMENT	256.49
12/18/19	B. RHODES ELECTRIC, INC.	BULBS ON WATER TOWER	WATER FUND	WATER DEPARTMENT	150.00
12/18/19	KFW ENGINEERS	TASK ORDER 4 - DRAINAGE 1,	CAPITAL REPLACEMENT	PUBLIC WORKS	2,500.00
12/20/19	BILL POWELL HOME IMPROVEMENTS	CH BATHROOM REMODEL	GENERAL FUND	CITY ADMINISTRATION	8,542.75
12/23/19	Texas Workforce Commission	4TH QTR 2019	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1.69
12/23/19	BEXAR COUNTY ESD NO.8	DRIVER-OPERATOR PUMPER	GENERAL FUND	FIRE DEPARTMENT	300.00
12/23/19	JARED GARNER	EMS CONFERENCE, FT. WORTH	GENERAL FUND	FIRE DEPARTMENT	213.50
12/23/19	Texas Commission on Fire Protection	CERT TESTING	GENERAL FUND	FIRE DEPARTMENT	280.00
12/23/19	Texas Workforce Commission	4TH QTR 2019	GENERAL FUND	FIRE DEPARTMENT	17.39
12/23/19	Texas Workforce Commission	4TH QTR 2019	GENERAL FUND	POLICE DEPARTMENT	11.64
12/23/19	TCOLE	TCOLE CERT FOR RANGEL	GENERAL FUND	POLICE DEPARTMENT	35.00
12/23/19	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	5,662.84
12/27/19	TX CSDU	00089527162015EM5059	GENERAL FUND	NON-DEPARTMENTAL	69.23
12/27/19	COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	501.35
12/27/19	COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	501.35
12/27/19	COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	716.08
12/27/19	COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	716.08
12/27/19	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	2,085.00
12/27/19	TML MULTISTATE IEBP	PLAN 2 CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	69.45
12/27/19	TML MULTISTATE IEBP	PLAN 2 CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	69.45
12/27/19	TML MULTISTATE IEBP	P85-70-40 FAMILY BUYDOWN	GENERAL FUND	NON-DEPARTMENTAL	309.78
12/27/19	TML MULTISTATE IEBP	P85-70-40 FAMILY BUYDOWN	GENERAL FUND	NON-DEPARTMENTAL	309.78
12/27/19	TML MULTISTATE IEBP	3-P85-20-30 CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	283.72
12/27/19	TML MULTISTATE IEBP	3-P85-20-30 CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	283.72
12/27/19	TML MULTISTATE IEBP	4-P85-50-30 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	380.16
12/27/19	TML MULTISTATE IEBP	4-P85-50-30 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	380.16
12/27/19	TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	NON-DEPARTMENTAL	24.37
12/27/19	TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	NON-DEPARTMENTAL	24.37
12/27/19	TML MULTISTATE IEBP	7-P85-150-40 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	726.08
12/27/19	TML MULTISTATE IEBP	7-P85-150-40 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	726.08
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	NON-DEPARTMENTAL	121.54
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	NON-DEPARTMENTAL	121.54
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	468.19
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	NON-DEPARTMENTAL	468.19
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	NON-DEPARTMENTAL	311.84
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	NON-DEPARTMENTAL	311.84
12/27/19	TML MULTISTATE IEBP	ADJUSTMENT	GENERAL FUND	NON-DEPARTMENTAL	1,220.38-
12/27/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	73.50
12/27/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	73.50
12/27/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	290.11
12/27/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	290.11
12/27/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	14.40
12/27/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	14.40
12/27/19	TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	742.28
12/27/19	TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	742.28
12/27/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	7.22
12/27/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	7.22
12/27/19	TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	187.17
12/27/19	TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	187.17
12/27/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	76.51
12/27/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	76.51

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/27/19	AFLAC	AFLAC - AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	113.89
12/27/19	AFLAC	AFLAC - AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	113.89
12/27/19	AFLAC	AFLAC - PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	156.49
12/27/19	AFLAC	AFLAC - PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	156.49
12/27/19	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	225.86
12/27/19	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	225.86
12/27/19	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	12,745.68
12/27/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,592.62
12/27/19	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	83,544.13
12/27/19	AMERICAN FIDELITY ASSURANCE	AMERICAN FIDELITY LIFE DUE	GENERAL FUND	NON-DEPARTMENTAL	51.00
12/27/19	AMERICAN FIDELITY ASSURANCE	AMERICAN FIDELITY LIFE DUE	GENERAL FUND	NON-DEPARTMENTAL	51.00
12/27/19	TML MULTISTATE IEBP	PLAN 2 CHILD BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	286.00
12/27/19	TML MULTISTATE IEBP	PLAN 2 CHILD BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	286.00
12/27/19	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	225.82
12/27/19	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	225.82
12/27/19	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	CITY ADMINISTRATION	60.18
12/27/19	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	CITY ADMINISTRATION	60.18
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	CITY ADMINISTRATION	281.46
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	CITY ADMINISTRATION	281.46
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	CITY ADMINISTRATION	159.92
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD HRA	GENERAL FUND	CITY ADMINISTRATION	159.92
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	CITY ADMINISTRATION	159.92
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY HSA	GENERAL FUND	CITY ADMINISTRATION	159.92
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	CITY ADMINISTRATION	4.54
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	CITY ADMINISTRATION	4.54
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	CITY ADMINISTRATION	126.08
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	CITY ADMINISTRATION	126.08
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 FAMILY-HSA FU	GENERAL FUND	CITY ADMINISTRATION	126.08
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 FAMILY-HSA FU	GENERAL FUND	CITY ADMINISTRATION	126.08
12/27/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	CITY ADMINISTRATION	18.30
12/27/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	CITY ADMINISTRATION	18.30
12/27/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.22
12/27/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.22
12/27/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	63.96
12/27/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	63.96
12/27/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	19.01
12/27/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	19.01
12/27/19	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	7.40
12/27/19	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	7.40
12/27/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.65
12/27/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.65
12/27/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	2.93
12/27/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	2.93
12/27/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.76
12/27/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.76
12/27/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	15.21
12/27/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	15.21
12/27/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	246.79
12/27/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	2.93
12/27/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	2.93
12/27/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	29.58
12/27/19	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	176.36
12/27/19	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	176.36
12/27/19	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	109.66
12/27/19	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	109.66
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	159.92

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	159.92
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	148.83
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	148.83
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	126.08
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	126.08
12/27/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	28.44
12/27/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	28.44
12/27/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.10
12/27/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.10
12/27/19	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	4.67
12/27/19	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	4.67
12/27/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	4.40
12/27/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	7.33
12/27/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	3.00
12/27/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	3.00
12/27/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	6.76
12/27/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	6.76
12/27/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2.64
12/27/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2.64
12/27/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	102.27
12/27/19	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	225.82
12/27/19	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	225.82
12/27/19	TML MULTISTATE IEBP	4-P85-50-30 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	286.00
12/27/19	TML MULTISTATE IEBP	4-P85-50-30 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	286.00
12/27/19	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	FIRE DEPARTMENT	60.18
12/27/19	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	FIRE DEPARTMENT	60.18
12/27/19	TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	FIRE DEPARTMENT	286.00
12/27/19	TML MULTISTATE IEBP	7-P85-150-40 - CHILD BUY D	GENERAL FUND	FIRE DEPARTMENT	286.00
12/27/19	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	FIRE DEPARTMENT	176.35
12/27/19	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	FIRE DEPARTMENT	176.35
12/27/19	TML MULTISTATE IEBP	7-P85-150-40 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	572.00
12/27/19	TML MULTISTATE IEBP	7-P85-150-40 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	572.00
12/27/19	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	FIRE DEPARTMENT	109.65
12/27/19	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	FIRE DEPARTMENT	109.65
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	FIRE DEPARTMENT	1,439.28
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	FIRE DEPARTMENT	1,439.28
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	286.00
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	FIRE DEPARTMENT	286.00
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	FIRE DEPARTMENT	1,134.72
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	FIRE DEPARTMENT	1,134.72
12/27/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	156.42
12/27/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	156.42
12/27/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	106.60
12/27/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	106.60
12/27/19	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	22.20
12/27/19	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	22.20
12/27/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	38.09
12/27/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	38.09
12/27/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	8.79
12/27/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	8.79
12/27/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	37.18
12/27/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	37.18
12/27/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	25.35
12/27/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	25.35
12/27/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	535.80
12/27/19	TML MULTISTATE IEBP	P85-70-40 FAMILY BUYDOWN	GENERAL FUND	POLICE DEPARTMENT	286.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/27/19	TML MULTISTATE IEBP	P85-70-40 FAMILY BUYDOWN	GENERAL FUND	POLICE DEPARTMENT	286.00
12/27/19	TML MULTISTATE IEBP	3-P85-20-30 CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	572.00
12/27/19	TML MULTISTATE IEBP	3-P85-20-30 CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	572.00
12/27/19	TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	GENERAL FUND	POLICE DEPARTMENT	486.20
12/27/19	TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	GENERAL FUND	POLICE DEPARTMENT	486.20
12/27/19	TML MULTISTATE IEBP	3 P85-2-30 HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	85.80
12/27/19	TML MULTISTATE IEBP	3 P85-2-30 HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	85.80
12/27/19	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	451.64
12/27/19	TML MULTISTATE IEBP	4-P85-50-30 EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	451.64
12/27/19	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	120.36
12/27/19	TML MULTISTATE IEBP	4-P85-50-30 EMP-HRA FUNDS	GENERAL FUND	POLICE DEPARTMENT	120.36
12/27/19	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	POLICE DEPARTMENT	176.35
12/27/19	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	GENERAL FUND	POLICE DEPARTMENT	176.35
12/27/19	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	POLICE DEPARTMENT	109.65
12/27/19	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	GENERAL FUND	POLICE DEPARTMENT	109.65
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	POLICE DEPARTMENT	562.92
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - CHILD BUY D	GENERAL FUND	POLICE DEPARTMENT	562.92
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	POLICE DEPARTMENT	1,279.36
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	GENERAL FUND	POLICE DEPARTMENT	1,279.36
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	POLICE DEPARTMENT	286.00
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	GENERAL FUND	POLICE DEPARTMENT	286.00
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	POLICE DEPARTMENT	9.08
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 CHILD-HSA FUN	GENERAL FUND	POLICE DEPARTMENT	9.08
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	POLICE DEPARTMENT	1,008.64
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	GENERAL FUND	POLICE DEPARTMENT	1,008.64
12/27/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	73.20
12/27/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	73.20
12/27/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	156.42
12/27/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	156.42
12/27/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	85.28
12/27/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	85.28
12/27/19	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	35.15
12/27/19	TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	35.15
12/27/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	43.95
12/27/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	43.95
12/27/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	11.72
12/27/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	11.72
12/27/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	43.94
12/27/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	43.94
12/27/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	30.42
12/27/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	30.42
12/27/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	678.18
12/27/19	COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	WATER FUND	NON-DEPARTMENTAL	35.02
12/27/19	COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	WATER FUND	NON-DEPARTMENTAL	35.02
12/27/19	COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	WATER FUND	NON-DEPARTMENTAL	52.10
12/27/19	COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	WATER FUND	NON-DEPARTMENTAL	52.10
12/27/19	ICMA - VANTAGEPOINT TRANSFER-457	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	160.00
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	NON-DEPARTMENTAL	89.09
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	NON-DEPARTMENTAL	89.09
12/27/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	10.22
12/27/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	10.22
12/27/19	TML MULTISTATE IEBP	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	96.54
12/27/19	TML MULTISTATE IEBP	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	96.54
12/27/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	2.38
12/27/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	2.38
12/27/19	TML MULTISTATE IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	10.80

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/27/19	TML MULTISTATE IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	10.80
12/27/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	2.43
12/27/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	2.43
12/27/19	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	WATER FUND	NON-DEPARTMENTAL	31.22
12/27/19	PRE-PAID LEGAL SERVICES, INC.	PREPAID LEGAL SERVICES	WATER FUND	NON-DEPARTMENTAL	31.22
12/27/19	FROST NATIONAL BANK 941 TAX	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	690.43
12/27/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	106.12
12/27/19	TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	WATER FUND	WATER DEPARTMENT	243.10
12/27/19	TML MULTISTATE IEBP	3 -P85-20-30 EE ONLY	WATER FUND	WATER DEPARTMENT	243.10
12/27/19	TML MULTISTATE IEBP	3 P85-2-30 HRA FUNDS	WATER FUND	WATER DEPARTMENT	42.90
12/27/19	TML MULTISTATE IEBP	3 P85-2-30 HRA FUNDS	WATER FUND	WATER DEPARTMENT	42.90
12/27/19	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	WATER FUND	WATER DEPARTMENT	176.34
12/27/19	TML MULTISTATE IEBP	7-P85-150-40 - EMPLOYEE ON	WATER FUND	WATER DEPARTMENT	176.34
12/27/19	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	WATER FUND	WATER DEPARTMENT	109.64
12/27/19	TML MULTISTATE IEBP	7-P85-150-40 - EMP HSA FUN	WATER FUND	WATER DEPARTMENT	109.64
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	WATER FUND	WATER DEPARTMENT	159.92
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - EMP ONLY	WATER FUND	WATER DEPARTMENT	159.92
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	WATER DEPARTMENT	137.17
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 - FAMILY BUY	WATER FUND	WATER DEPARTMENT	137.17
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	WATER FUND	WATER DEPARTMENT	126.08
12/27/19	TML MULTISTATE IEBP	8-P85-250-30 EMP- HSA FUND	WATER FUND	WATER DEPARTMENT	126.08
12/27/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	42.66
12/27/19	TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	42.66
12/27/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.22
12/27/19	TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.22
12/27/19	TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	6.43
12/27/19	TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	6.43
12/27/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	1.46
12/27/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	1.46
12/27/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	8.72
12/27/19	TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	8.72
12/27/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	10.14
12/27/19	TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	10.14
12/27/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	2.43
12/27/19	TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	2.43
12/27/19	FROST NATIONAL BANK 941 TAX	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	106.12
12/31/19	FROST - VISA DEBIT CARD	FROST - WALMART	GENERAL FUND	CITY COUNCIL	330.76
12/31/19	FROST - VISA DEBIT CARD	FROST - WALMART	GENERAL FUND	CITY COUNCIL	76.20
12/31/19	FROST - VISA DEBIT CARD	FROST - GREAT EVENTS	GENERAL FUND	CITY COUNCIL	100.00
12/31/19	FROST - VISA DEBIT CARD	FROST - NAPLES	GENERAL FUND	CITY COUNCIL	91.75
12/31/19	FROST - VISA DEBIT CARD	FROST - DOLLAR TREE	GENERAL FUND	CITY COUNCIL	50.88
12/31/19	FROST - VISA DEBIT CARD	FROST - MICHAELS	GENERAL FUND	CITY COUNCIL	263.34
12/31/19	FROST - VISA DEBIT CARD	FROST - STARLINE	GENERAL FUND	CITY COUNCIL	85.25
12/31/19	FROST - VISA DEBIT CARD	FROST - STARLINE	GENERAL FUND	CITY COUNCIL	85.00
12/31/19	FROST - VISA DEBIT CARD	FROST - MIRELES	GENERAL FUND	CITY COUNCIL	5,000.00
12/31/19	FROST - VISA DEBIT CARD	FROST - CHOCOLLAZO	GENERAL FUND	CITY COUNCIL	750.00
12/31/19	FROST - VISA DEBIT CARD	FROST -COSTCO	GENERAL FUND	CITY ADMINISTRATION	37.25
12/31/19	FROST - VISA DEBIT CARD	FROST - HOBBY LOBBY	GENERAL FUND	CITY ADMINISTRATION	181.62
12/31/19	FROST - VISA DEBIT CARD	FROST - MICROSOFT	GENERAL FUND	CITY ADMINISTRATION	599.97
12/31/19	FROST - VISA DEBIT CARD	FROST - MICROSOFT	GENERAL FUND	CITY ADMINISTRATION	280.50
12/31/19	FROST - VISA DEBIT CARD	FROST - BEXAR COUNTY CLERK	GENERAL FUND	CITY ADMINISTRATION	66.00
12/31/19	FROST - VISA DEBIT CARD	FROST - MCALISTERS	GENERAL FUND	CITY ADMINISTRATION	44.75
12/31/19	FROST - VISA DEBIT CARD	FROST - ICMA	GENERAL FUND	CITY ADMINISTRATION	1,095.00
12/31/19	FROST - VISA DEBIT CARD	FROST - BILL MILLERS	GENERAL FUND	CITY ADMINISTRATION	117.90
12/31/19	FROST - VISA DEBIT CARD	FROST - CCI RESERVATIONS	GENERAL FUND	CITY ADMINISTRATION	272.40
12/31/19	FROST - VISA DEBIT CARD	FROST - CCI HOTEL RESERVAT	GENERAL FUND	CITY ADMINISTRATION	130.39

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
12/31/19	FROST - VISA DEBIT CARD	FROST - MILBERGERS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	282.87
12/31/19	FROST - VISA DEBIT CARD	FROST - MICROSOFT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	199.99
12/31/19	FROST - VISA DEBIT CARD	FROST - MICROSOFT	GENERAL FUND	FIRE DEPARTMENT	1,799.91
12/31/19	FROST - VISA DEBIT CARD	FROST - TATAMUSA	GENERAL FUND	FIRE DEPARTMENT	28.50
12/31/19	FROST - VISA DEBIT CARD	FROST - TATAMUSA	GENERAL FUND	FIRE DEPARTMENT	28.50
12/31/19	FROST - VISA DEBIT CARD	FROST - TATAMUSA	GENERAL FUND	FIRE DEPARTMENT	28.50
12/31/19	FROST - VISA DEBIT CARD	FROST - TATAMUSA	GENERAL FUND	FIRE DEPARTMENT	28.50
12/31/19	FROST - VISA DEBIT CARD	FROST - TML	GENERAL FUND	POLICE DEPARTMENT	765.00
12/31/19	FROST - VISA DEBIT CARD	FROST - MICROSOFT	GENERAL FUND	POLICE DEPARTMENT	599.97
12/31/19	FROST - VISA DEBIT CARD	FROST - MICROSOFT	WATER FUND	WATER DEPARTMENT	199.99
12/31/19	FROST - VISA DEBIT CARD	FROST - INFINUM A/C	WATER FUND	WATER DEPARTMENT	238.00
12/31/19	FROST - VISA DEBIT CARD	FROST - ADOBE	CAPITAL REPLACEMEN	ADMINISTRATION	98.79
				TOTAL:	510,770.80

===== FUND TOTALS =====

10	GENERAL FUND	440,532.36
20	WATER FUND	48,419.01
40	CRIME CONTROL DISTRICT	1,241.62
52	CHILD SAFETY FUND	564.19
70	CAPITAL REPLACEMENT FUND	20,013.62

GRAND TOTAL:		510,770.80

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF SHAVANO PARK
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 12/01/2019 THRU 12/31/2019

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: Check Date
SEQUENCE: By Date
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C O U N C I L A/P R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to 5:37 p.m.

PRESENT: ABSENT:

Alderman Colemere

Alderman Kautz

Mayor Pro Tem Ross

Alderman Heintzelman

Alderman Powers

Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Werner dispensed with the Pledge of Allegiance to the Flag and Invocation.

3. CITIZENS TO BE HEARD

No one signed up to address City Council.

4. CITY COUNCIL COMMENTS

Mayor Werner dispensed with City Council comments.

Mayor Werner with the consensus of City Council deviated to agenda item 6. Consent Agenda.

5. REGULAR AGENDA ITEMS

5.1. Discussion / action - City Manager 363 Review. Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters - Mayor Pro Tem Ross

5.2. Discussion / action - Amendment to the City Manager Employment Agreement - Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters - City Manager

Mayor Pro Tem Ross made a motion to adjourn into Executive Session for agenda items 5.1 City Manager Review and 5.2 Amendment to the City Manager Employment Agreement pursuant to Texas Government Code §551.074, Personnel Matters

Alderman Heintzelman seconded the motion.

The Open meeting closed at 5:39 p.m.

The Open Meeting reconvened at 6:32 p.m.

Mayor Pro Tem Ross made a motion referencing agenda item 5.1 to accept receipt of the City Manager 363 Review with instruction to the City Manager to meet with the Department Directors and 3rd party to review the report.

Alderman Kautz seconded the motion.

The motion to accept receipt of the City Manager 363 Review with instruction to the City Manager to meet with the Department Directors and 3rd party to review the report carried with a unanimous vote.

Mayor Pro Tem Ross made a motion in reference to agenda item 5.2 amend the City Manager Employment Agreement to update the termination and severance paragraph to reflect severance package extended to two (2) months.

Alderman Colemere seconded the motion.

The motion to amend the City Manager Employment Agreement to update the termination and severance paragraph to reflect severance package of two (2) months carried with a unanimous vote.

6. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

6.1. Approval - City Council Minutes, November 25, 2019

6.2. Accept - Planning & Zoning Commission Meeting Minutes, November 6, 2019

6.3. Approval - Ordinance No. O-2019-016 enacting the voluntary extension of the Shavano Park, Texas city limits by the annexation of a tract of land that contains an area of approximately 1.838 acres and legally described as Lot 1814 of County Block 5938, Shavano Park Subdivision Unit-16A-1 (final reading)

6.4. Approval - Ordinance No. O-2019-017 rezoning of three properties at the corner of Lockhill-Selma and Huebner Roads legally described as Lots 1813A, 1813B and 1814 of County Block 5938, Shavano Park Subdivision Unit-16A-1 from B-2 Business and Office District (Lots 1813A and 1813B) and A-2 Single Family Residential District (Lot 1814) to a single Planned Unit Development (PUD) zoning district with B-2 Business and Office base district (final reading)

6.5. Approval - Ordinance No. O-2019-018 amending the City of Shavano Park Code of Ordinances, Chapters 36 - Zoning and 6 - Buildings and Building Regulations, to ensure building material regulations for residential and commercial building construction are in compliance with House Bill 2439 of the 86th Texas Legislature (final reading)

6.6. Approval - Ordinance No. O-2019-019 amending the City of Shavano Park Code of Ordinances, Chapter 6 - Buildings and Building Regulations, to abolish the Construction Board of Appeals and Chapter 36 - Zoning, expanding who can appeal administrative decisions on projects or applications to the Zoning Board of

**Adjustment in compliance with House Bill 2497 of the 86th Texas Legislature
(final reading)**

- 6.7. Accept - Final Plat of Subdivision Plat Napier Park Unit-3 (Planned Unit Development), a 4.0-acre tract of land out of that 289.5 acre tract described in deed to Rogers Shavano Park Unit 18/19, LTD.**

Mayor Pro Ross made a motion to approve Consent Agenda Items 6.1 – 6.7 as presented.

Alderman Kautz seconded the motion.

The motion to approve Consent Agenda Items 6.1 6.7 as presented carried with a unanimous vote.

Mayor Werner deviated back to Agenda Item 5. Regular Agenda Item.

7. ADJOURNMENT

Mayor Pro Tem Ross made a motion to adjourn the meeting.

Alderman Powers seconded the motion.

The meeting adjourned at 6:36 p.m.

Robert Werner
Mayor

Zina Tedford
City Secretary

1. **Call to order**

Chairman Aleman called the meeting to order at 6:30 p.m.

PRESENT:

Konrad Kuykendall

Albert Aleman

Carla Laws

William Stipek

Bill Simmons

Jason Linahan

Kerry Dike

Damon Perrin

ABSENT:

Shawn Fitzpatrick

2. **Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion made by Commissioner Stipek and a second made by Commissioner Kuykendall, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. **Citizens to be Heard**

No one signed up to address the Planning & Zoning Commission.

4. **Consent Agenda:**

A. Approval - Planning & Zoning Commission minutes, November 6, 2019

Upon a motion made by Commissioner Stipek and a second made by Commissioner Perrin, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the Planning & Zoning Commission November 6, 2019 minutes as presented. The motion carried.

5. **Discussion / action – Possible approval of Final Plat of Subdivision Plat Napier Park Unit-3 (Planned Unit Development), a 4.0 acre tract of land out of that 289.5 acre tract described in deed to Rogers Shavano Park Unit 18/19, LTD. – City Manager**

Upon a motion made by Commissioner Laws and a second made by Commissioner Perrin, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the Final Plat of Subdivision Plat Napier Park Unit-3 (Planned Unit Development), a 4.0 acre tract of land out of that 289.5 acre tract described in deed to Rogers Shavano Park Unit 18/19, LTD. The motion carried.

6. **Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding proposed amendments to the City of Shavano Park Code of Ordinances, Chapter 24 – Signs, regarding banner signs, monument signs and allowed signage in residential and business zoning districts.**

Public hearing opened at 6:36 p.m.

City Manager Hill presented an overview of proposed amendments to the City of Shavano Park Code of Ordinances, Chapter 24 – Signs, regarding banner signs, monument signs and allowed signage in residential and business zoning districts.

Public hearing closed at 6:47 p.m.

7. **Discussion / action - Possible amendments to the City of Shavano Park Code of Ordinances, Chapter 24 – Signs, regarding banner signs, monument signs and allowed signage in residential and business zoning districts. Possible Executive Session pursuant to Texas Government Code, § 551.071, Consultation with Attorney - City Manager**

The Planning & Zoning Commission reviewed the proposed amendments to the City of Shavano Park Code of Ordinances, Chapter 24 – Signs, regarding banner signs, monument signs and allowed signage in residential and business zoning districts. Staff will incorporate comments and will present an updated version for the Planning & Zoning Commission to review.

8. **Discussion / action – Possible rescheduling of the January 1, 2020 Planning & Zoning Commission meeting – Chairman Aleman**

Upon a motion made by Commissioner Simmons and a second made by Commissioner Laws, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to reschedule the Planning & Zoning Commission Meeting to January 8, 2020. The motion carried.

9. **Report / update - City Council items considered at previous City Council meetings and discussion concerning the same - City Manager**

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

10. **Chairman Announcements:**

- A. Advise members to contact City staff to add new or old agenda items.
- B. Advise members of pending agenda items, as follows:
 - i. January, 2020 – Possible action item for possible amendments to Chapter 24 – Signs regarding banner signs and allowed signage in residential and business zoning districts.
 - ii. January, 2020 - Amendments to Chapter 36 regarding MXD & PUD site plan approval to comply with the 30-day shot clocks from Texas Legislature.

- iii. February, 2020 – Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussion concerning the same.

11. Adjournment

Upon a motion made by Commissioner Dike and a second made by Commissioner Simmons, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to adjourn the meeting. The meeting adjourned at 8:37 p.m.

Albert Aleman
Chairman

Zina Tedford
City Secretary

CITY COUNCIL AGENDA FORM

Meeting Date: 01/27/2020

Agenda item: 8.3

Prepared by: Z. Tedford

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Approval – Resolution R-2020-001 ordering the May 2, 2020 General Election for purpose of electing three (3) Aldermen.

☒

Attachments for Reference:

1) Resolution R-2020-001

BACKGROUND / HISTORY: The terms of office will expire for three Aldermen currently held by Alderman Kautz, Alderman Powers, and Alderman Heintzelman.

DISCUSSION: State recommended period for calling election and posting notice of election on bulletin board is between January 20th thru February 14th.

COURSES OF ACTION: Approve the Resolution

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Approve Resolution R-2020-001 ordering the May 2, 2020 General Election.

RESOLUTION No. R-2020-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAVANO PARK ORDERING A GENERAL ELECTION IN THE CITY OF SHAVANO PARK, TEXAS FOR THE PURPOSE OF ELECTING THREE ALDERMEN

WHEREAS, a General Election should be called and ordered to be held on Saturday, May 2, 2020 for the purpose of electing three (3) Aldermen; and

WHEREAS, the laws of the State of Texas provide that the Election Code of the State of Texas is applicable to said election, and to comply with said Code, a resolution should be passed establishing the procedure to be followed in said election, and designating the voting places for said election; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

1. A General Election is hereby called and ordered to be held on May 2, 2020 for the purpose of electing three Aldermen.
2. This City has three election precincts (3075/3176/3196), which includes all the land within the City limits as posted on a map in City Hall.
- 3.
4. The polling place at which said general election shall be held is Shavano Park City Hall, 900 Saddletree Court in the City of Shavano Park, Texas and the polls at the above designated polling place shall on said Election Day be open from 7:00 a.m. to 7:00 p.m.
5. The Bexar County Elections Department shall conduct, supervise, and administer said election. Bexar County Elections Administrator Jacquelyn F. Callanen is appointed as Elections Administrator and shall appoint the election officials including the Presiding Judge and Clerks.
6. The City Council designates Bexar County Elections Administrator Jacquelyn F. Callanen as Early Voting Clerk. The Early Voting Clerk may appoint Deputy Clerks. The Early Voting Clerk's mailing address is as follows: Jacquelyn F. Callanen, Early Voting Clerk, Bexar County Elections Administrator, 203 W. Nueva, Suite 3.61, San Antonio, Texas 78207.
7. The Early Voting Clerk shall designate individuals to serve as the Early Voting Ballot Board, which will canvass all early voting.
8. Early voting by personal appearance for the above designated general and special election (the "election") shall be at the Shavano Park City Hall, 900 Saddletree Court, Texas, 78231, and said place of early voting shall remain open on dates as outlined by the Bexar County Election Calendar. The above place for early voting by personal appearance is not the Early Voting Clerk's address to which ballot applications and ballots voted by mail must be sent.

Early Voting at the said location in Shavano Park shall remain open for the dates and hours as outlined in the Bexar County Election Calendar.

9. The Bexar County Elections Administrator and/or Commissioners Court may designate additional early voting locations and times throughout Bexar County. Voting shall be by ES&S Direct Electronic Recording (DRE) iVotronic and mail ballots shall be by paper ballot to be in compliance with Texas' Help America Vote Act.
10. The Mayor shall give notice of these elections as directed by the provisions of Sections 4.004, 83.310, 85.004 and 85.007 of the Election Code, and all necessary orders and writs for said elections shall be issued by proper authority. Returns of said elections shall be made to the City Council members immediately after the closing of the polls and counting is completed.
11. Notice of General Election Order concerning the General Election to be held on May 2, 2020 are hereby approved and shall be posted according to election law requirements.

PASSED AND APPROVED by the City Council of the City of Shavano Park this the 27th day of January, 2020.

ROBERT WERNER
MAYOR

Attest:

Zina Tedford
City Secretary

ORDER OF ELECTION FOR THE CITY OF SHAVANO PARK, TEXAS

A General Election is hereby ordered to be held on Saturday, May 2, 2020 for the purpose of:

Electing three (3) Aldermen

Early voting by personal appearance will be conducted each weekday at:

The City of Shavano Park City Hall at 900 Saddletree Court, Shavano Park, Texas 78231

Issued this the 27th day of January, 2020

Signature of Mayor

Signature of Alderman

Signature of Alderman

Signature of Alderman

Signature of Alderman

Signature of Alderman

CITY COUNCIL STAFF SUMMARY

Meeting Date: January 27, 2020

Agenda item: 8.4

Prepared by: Bill Hill

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Approve - Resolution R-2020-002 re-authorizing the City to post notices at the entrances to buildings owned or leased by the City of Shavano Park advising the public of the prohibition of carrying a handgun on court facilities in buildings that house the municipal court and court offices making license holders aware of the court facilities - City Manager

x

Attachments for Reference:

- 1) 8.4a Resolution R-2020-002
- 2) 8.4b Exhibit A – Court Offices Area
- 3) 8.4c Exhibit B – Language for Signs
- 4) 8.4d 2016 Court Order from Judge Takas

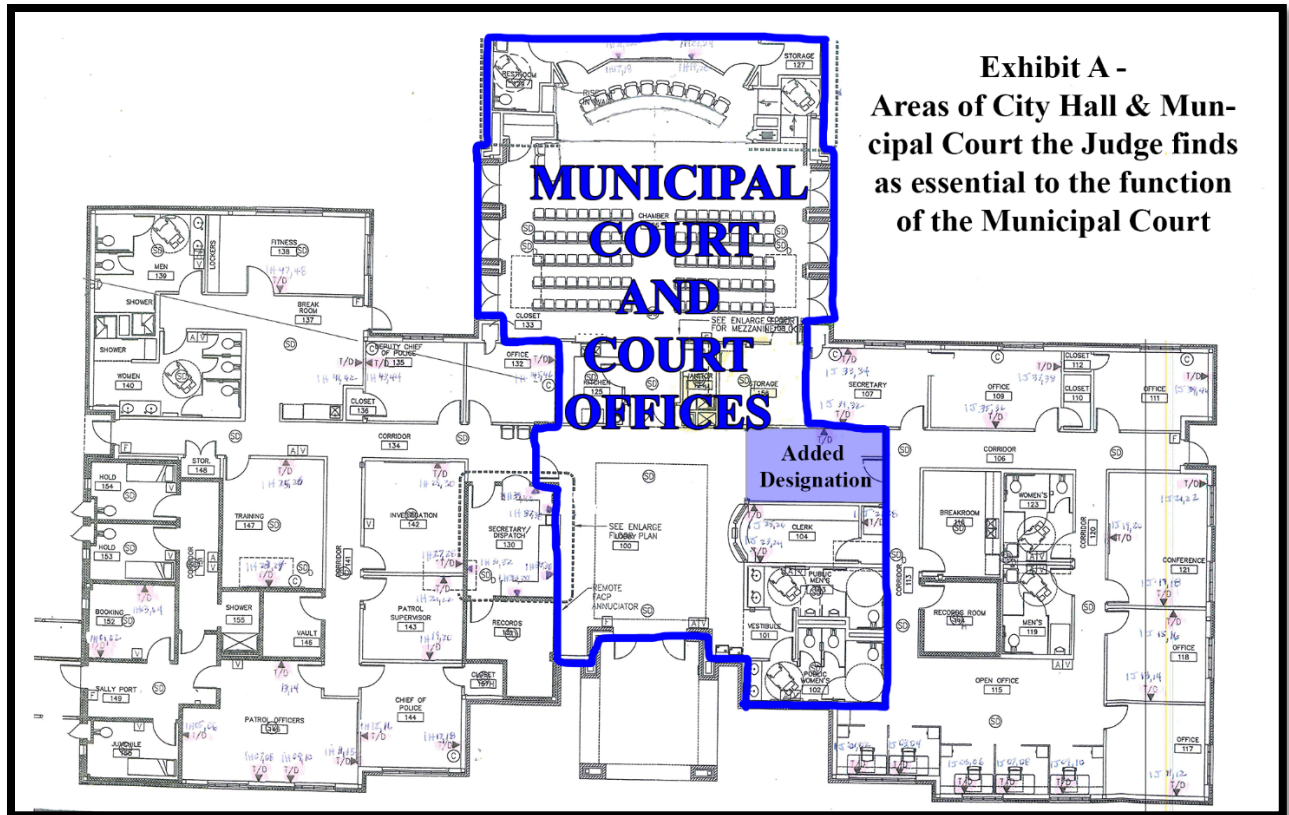
BACKGROUND / HISTORY: Today's security environment and recent incidents in public places requires the City to be vigilant and to consider prudent security measures.

In 2016, Judge Takas by court order has established that the public entrance to 900 Saddletree Court (City Hall) opens unto the lobby which houses the offices of the Municipal Court. He therefore ordered that all firearms are prohibited when court offices are open for business Monday thru Friday from 8am to 5pm and further at all times when the Municipal Court is in session.

In November 2017 the City Council approved Resolution R-2017-024 prohibiting handguns in the Municipal Court and Court Offices in support of the Judge's order.

DISCUSSION:

Staff noticed an error in the Exhibit A map designating the Court area. This area designated in R-2017-024 Exhibit A does not include the customer waiting / service area in front of the Court side window:



**Exhibit A -
Areas of City Hall & Municipal Court the Judge finds
as essential to the function
of the Municipal Court**

In preparation for the Municipal Court Security & Hardening project it is recommended to update Exhibit A to include the customer waiting/service area in front of the Court side window.

COURSES OF ACTION: Approve Resolution R-2020-002, or alternatively decline and give further guidance to staff.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Approved Resolution R-2020-002 re-authorizing the City to post notices at the entrances to buildings owned or leased by the City of Shavano Park advising the public of the prohibition of carrying a handgun on court facilities in buildings that house the municipal court and court offices making license holders aware of the court facilities.

A RESOLUTION RE-AUTHORIZING THE CITY TO POST NOTICES AT THE ENTRANCES TO BUILDINGS OWNED OR LEASED BY THE CITY OF SHAVANO PARK ADVISING THE PUBLIC OF THE PROHIBITION OF CARRYING A HANDGUN ON COURT FACILITIES IN BUILDINGS THAT HOUSE THE MUNICIPAL COURT AND COURT OFFICES MAKING LICENSE HOLDERS AWARE OF THE COURT FACILITIES.

WHEREAS, the State of Texas passed House Bill 910, effective January 1, 2016, allowing the concealed or open carrying of handguns by license holders, allowing license holders to carry handguns in public areas to include buildings owned or leased by a governmental entity; and

WHEREAS, the Texas Penal Code 46.03 also permits the City of Shavano Park (City) to prohibit a handgun license holder from carrying a handgun in portions of a building utilized by a government Court or offices which are essential to the Court operations and to make the determination as to which portions of the building are essential; and

WHEREAS, the Attorney General has determined the new regulations require the City to confer with the government Court about which portions of the building are essential for the Court and Court offices; and

WHEREAS, the City believes it is beneficial for the safety of all participants and attendees to prohibit the carrying of handguns in the Municipal Court or Court Offices and place such statutory notices in compliance with the new laws at all the relevant locations in the City

WHEREAS, the City desires to update the schematic in Exhibit A of Resolution R-2017-024 showing areas of City courtrooms, Court offices and portions of the building identified as essential functions to the Court and Court offices.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF SHAVANO PARK, BEXAR COUNTY TEXAS:

Section 1. The City recognizes Penal Code 30.06, 30.07, 46.03 and 46.035 as the applicable statutory regulations and notice requirements for Municipal Courts or Court offices.

Section 2. The City has consulted with the Municipal Court Judge and hereby prohibits handgun license holders from carrying in City courtrooms, Court offices and portions of the building identified as essential functions to the Court and Court offices as identified in the schematic in Exhibit A. In addition, Exhibit B reflects the specific language for the signage for the relevant locations of Court and Court offices.

Section 3. The City Council directs the City Manager or his designee to post the requisite signs as stated above.

Section 4. This Resolution is effective immediately upon passage and repeals any prior resolutions, policies or practices inconsistent or in conflict with this Resolution.

PASSED AND APPROVED this 27th day of January, 2020.

ROBERT WERNER
Mayor

ATTEST:

ZINA TEDORD
City Secretary

**Exhibit A -
Areas of City Hall & Municipal Court the Judge finds
as essential to the function
of the Municipal Court**

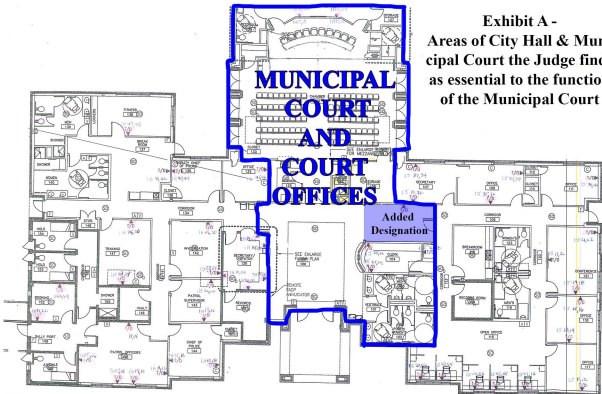


EXHIBIT B: Courtroom

“All weapons are prohibited pursuant to Penal Code Section 46.03(a)(3) while court is in session. An offense under that section is a third degree felony.”

“Conforme a la sección 46.03(a)(3) del código Penal, está prohibido cargar armas cuando la corte está en sesión. Una ofensa bajo este código es un delito grave de tercer grado.”

Exhibit B: Court Offices

“You are entering a portion of the building that has municipal court offices. All weapons are prohibited at all times while court offices are open for business beyond this point pursuant to Penal Code Section 46.03(a)(3). An offense under that section is a third degree felony.”

“Usted está entrando en una parte del edificio que cuenta con oficinas de la corte municipal. Conforme a la sección 46.03(a)(3) del código Penal, está prohibido entrar con armas cuando las oficinas de la corte están realizando negocios. Una ofensa bajo este código es un delito grave de tercer grado.”

CITY OF SHAVANO PARK



THE MUNICIPAL COURT CITY OF SHAVANO PARK BEXAR COUNTY TEXAS

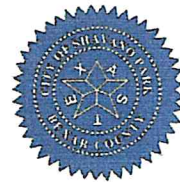
COURT ORDER


WHEREAS; The Municipal Court of Shavano Park State of Texas is located in this building at 900 Saddletree Court Shavano Park Texas 78231.

WHEREAS; The public entrance to 900 Saddletree Court opens unto the lobby which houses the offices of the Municipal Court of Shavano Park where the courts transacts it's official business, Monday thru Friday 8am -5pm.

IT IS THEREFORE ORDERED; that all Firearms are prohibited pursuant to the TEXAS PENAL CODE section 4603 (a) (b) when the court offices are open for business Monday thru Friday from 8am to 5pm and further at all times when the Municipal Court is in session.

Order and Decreed this 15 Day of January 2016





Stephen P. Takas Jr., Presiding Judge
City of Shavano Park Municipal Court



CITY COUNCIL STAFF SUMMARY

Meeting Date: January 27, 2020

Agenda item: 8.5

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Approve – Resolution R-2020-003 designating authorized parties for approving electronic payments from banking depository accounts

X

Attachments for Reference:

a) Resolution R-2020-003

b) Disbursement Authorization Policy

BACKGROUND / HISTORY:

In resolution R-2015-007, City Council has authorized the following parties as check signers on the Depository accounts: City Manager, City Secretary, Mayor and Mayor Pro-Tem, with two signatures required. For checks in an amount over \$5,000, one of the two signatures must be the Mayor or the Mayor-Pro-Tem.

This resolution did not address electronic payment methods.

Certain City disbursements are very time sensitive. The payment of the October 2019 TML Health premium was lost in the mail, causing a delay in the posting of the employees' HSA and HRA account deposits.

DISCUSSION: City staff has determined that it is in the best interest of the City if certain routine, monthly/quarterly vendor payments be made electronically, generally thru ACH or wire transfers. Benefits of using electronic payment methods include eliminating the storage, handling and processing of paper checks, reduced printing/postage costs, reducing time spent on reconciliation, eliminating the occurrence of lost or stolen checks and the cost of reissuance and reducing security risks, including the visibility of information used in check payment fraud. City staff is considering the following vendors for electronic payments – TML Health, TMRS, ICMA, U.S. Bank Fleet Fuel, Bound Tree Medical, Deer Oaks EAP, Orkin, Unifirst, Pitney Bowes, Linebarger, BizDoc, Bexar Appraisal District, Safesite, Barcom, KFW, Spectrum and Bojorquez Law Firm.

The City is currently utilizing ACH for payroll and wire transfers for semi-annual debt service payments and believes using ACH for routine monthly/quarterly vendor payments will facilitate timely payments and controls.

City staff has also prepared a policy regarding disbursement authorization. The policy formalizes previous practice and incorporates the 2015 resolution check authorizations. It also establishes controls for verifying payment instructions.

COURSES OF ACTION: Approve Resolution R-2020-003 as presented.
Approve Resolution R-2020-003 as modified.

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION: Approve Resolution R-2020-003, as presented, designating authorized parties for approving electronic payments from the City's depository accounts.

RESOLUTION NO. R-2020-003

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS,
DESIGNATING AUTHORIZED PARTIES FOR APPROVING ELECTRONIC PAYMENTS FROM
ALL BANKING DEPOSITORY ACCOUNTS FOR THE CITY OF SHAVANO PARK**

WHEREAS, Frost National Bank has been the designated official depository of the City of Shavano Park by the City Council; and

WHEREAS, the City Council of the City of Shavano Park desires to appoint individuals to be authorized parties for approval of electronic payments of City of Shavano Park transactions; and

WHEREAS, the City Council of the City of Shavano Park had previously appointed individuals to be authorized check signers on all City of Shavano Park transactions; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS THAT:

That the City Council adopts Exhibit A, attached, in its entirety as the Disbursement Policy for the City of Shavano Park.

PASSED, ADOPTED, AND APPROVED by the City Council of the City of Shavano Park at its Regular meeting held on this the 27th day of January, 2020.

Robert Werner
MAYOR

Attest: _____
Zina Tedford
City Secretary



CITY OF SHAVANO PARK
900 Saddletree Court
Shavano Park, TX 78231

CITY POLICY NO. 17

SUBJECT: Disbursement Authorization

January 27, 2020

1. References.

- a. City of Shavano Park Resolution R-2015-007, Authorized Check Signers
- b. City of Shavano Park Resolution R-2020-003, Electronic Payment Authorization
- c. Government Finance Officers Association Best Practice *Payments Made by Governments*

2. Purpose.

The purpose of this policy is to establish authorization for disbursements from City depository accounts.

3. Staff Point-of-Contact.

The point of contact for this policy is the Finance Director at 210.493.3478 x202 or finance1@shavanopark.org.

4. Policy.

- a. All City disbursements shall be made from an account at the City's designated official depository. (Note that a disbursement does not include a transfer of funds from an investment account to another investment account or depository account or from a depository account to an investment account.)
- b. City disbursements shall have two City officials authorizing the transaction. Authorized City officials include the following positions: the Mayor, the Mayor Pro-Tem, the City Manager and the City Secretary.
- c. On individual disbursements in an amount of \$5,000 and above, one of the two required authorizing City Officials must be either the Mayor or the Mayor Pro-Tem.
- d. City officials may not authorize a disbursement made payable to themselves.
- e. Any change in vendor ACH payment instructions must be verified via a telephone call with an authorized party at the vendor as initiated by City staff at the known vendor contact number. Email and mail requests will not be accepted without verification.
- f. Vendor ACH and wire payments will be initiated in treasury management by Finance after proper approval, as noted above, is obtained. The City Secretary is the primary depository approval with the City Manager being the alternate depository approval, if the City Secretary is unavailable.

CITY COUNCIL STAFF SUMMARY

Meeting Date: January 27, 2020

Agenda item: 8.6

Prepared by: Z. Tedford

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Scheduling the Date for the Annual Citywide Garage Sale - City Manager



Attachments for Reference: N/A

BACKGROUND / HISTORY: The city-wide garage sale was held April 7th last year.

DISCUSSION: The Saturday available in April is April 4

Other Activities Scheduled in April

- 4th - Picnic in the Park from 5:30 – 7:30 p.m.
- 10th - Good Friday / Easter – City Offices are closed Friday
- 18th - City of Shavano Park Arbor /Earth Day from 10-2 p.m.
- 24th - Battle of the Flowers / Fiesta activities. City Offices are closed Friday
- Apr 20 - - Early Voting / Election Day (May 2)

Registrations are taken at City Hall and the list of participants and a corresponding map are made available at City Hall. There is no charge for the garage sale permits during this event. The City does advertise the event.

Selecting April 4th, will provide residents notification reaction time after delivery of the March Roadrunner newsletter.

COURSES OF ACTION: Approve April 4 or select an alternate date.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Approve April 4th as the City Wide Garage Sale Date.

CITY COUNCIL STAFF SUMMARY

Meeting Date: 1/27/2020

Agenda item: 8.7

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Accept – Quarterly and Annual investment reports, periods ending September 30, 2019

X

Attachments for Reference:

- a) Quarterly Investment Report September 30, 2019
- b) Annual Investment Report, September 30, 2019
- c) Frost Bank Pledged Securities September 30, 2019
- d) Cash and Investment Balances by Fund – September 30, 2019

BACKGROUND / HISTORY: Per the Public Funds Investment Act (PFIA) (Chapter 2256.023), quarterly investment reports are required to be submitted to the governing body. The Act requires that all the investment officers sign the report and that it includes a statement that the City funds are maintained in compliance with the PFIA and the City's investment policy. These reports are also subject to examination by the Independent Auditor during the annual audit.

DISCUSSION: Attachment a) is the required Quarterly Investment Report ending September 30, 2019. The reported balances as of September 30, 2019 are the bank balances and do not reflect outstanding checks that have not been presented for payment or deposits in transit.

The City's investment policy requires reporting the portfolio percentage by investments. The following is the breakdown by Security Type.

<u>Investment Portfolio:</u>	<u>Balances</u>	<u>Portfolio %</u>
Pools	\$2,409,921	76.1%
CD's	\$ 756,607	23.9%

Attachment b) is the Annual Investment Report for the year ended September 30, 2019. Presentation of this report is not a requirement, however, Staff believes it provides additional information for the fiscal year analysis.

Attachment c) is the Pledged Securities report from BNY Mellon Bank as of September 30, 2019. Total depository funds at Frost were fully collateralized with pledged securities of \$4,443,380 and FDIC coverage of \$250,000.

<u>Depository</u>	<u>Balances</u>
Frost Accounts	\$4,463,457

Attachment d) represents the actual Cash and Investment Balances by all Funds per the general ledger as of September 30, 2019, totaling \$7,532,976. The variance between the reported totals in this report and the Quarterly/ and Annual Investment Reports is due to outstanding checks not yet presented for payment and deposits in transit at month end.

COURSES OF ACTION: Accept – September 30, 2019 Quarterly and Annual Investment Reports or provide guidance as appropriate.

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION: Accept – September 30, 2019 Quarterly and Annual Investment Reports

City of Shavano Park, Texas
Quarterly Investment Report
 Period Ending September 30, 2019

	Portfolio Type	Beginning 7/1/2019	Total Deposits / (Withdrawals)	Interest	Ending 9/30/2019	Annualized Rate for the Period	Rate at 9/30/2019	Days To Maturity	Maturity Date
GENERAL FUND 10									
TexStar	Pool	\$ 1,992,737.94	\$ -	\$ 11,110.23	\$ 2,003,848.17	2.2069%	2.1054%	1	n/a
TexPool	Pool	104,120.95	-	589.41	104,710.36	2.2409%	2.1371%	1	n/a
Security Service Credit Union	CD	126,704.95	-	870.66	127,575.61	2.7200%	2.7200%	177	3/25/20
United Federal Credit Union	CD	124,753.77	-	756.19	125,509.96	2.4000%	2.4000%	602	5/24/21
Generations Credit Union	CD	254,587.36	(5,387.12)	1,235.79	250,436.03	1.9004%	1.9100%	318	8/13/20

Total - General Fund Investments

\$ 2,602,904.97 \$ (5,387.12) \$ 14,562.28 \$ 2,612,080.13

WATER FUND 20									
TexStar	Pool	\$ 118,376.04	\$ -	\$ 660.02	\$ 119,036.06	2.2069%	2.1054%	1	n/a
TexPool	Pool	372.52	-	1.89	374.41	2.2409%	2.1371%	1	n/a
Security Service Credit Union	CD	126,704.95	-	870.66	127,575.61	2.7200%	2.7200%	177	3/25/20
United Federal Credit Union	CD	124,753.77	-	756.19	125,509.96	2.4000%	2.4000%	602	5/24/21

Total - Water Fund Investments

\$ 370,207.28 \$ - \$ 2,288.76 \$ 372,496.04

DEBT SERVICE FUND 30									
TexStar	Pool	\$ 76,922.49	\$ -	\$ 428.86	\$ 77,351.35	2.2069%	2.1054%	1	n/a
TexPool	Pool	104,011.87	-	588.83	104,600.70	2.2409%	2.1371%	1	n/a

Total - Debt Service Fund Investments

\$ 180,934.36 \$ - \$ 1,017.69 \$ 181,952.05

GENERAL FUND 10	Depository	\$ 1,432,799.17	\$ (693,426.63)	\$ 4,587.98	\$ 743,960.52	1.7833%	1.6200%	1	n/a
WATER FUND 20	Depository	423,470.87	49,088.46	1,706.37	474,265.70	1.7833%	1.6200%	1	n/a
DEBT SERVICE FUND 30	Depository	14,826.25	(1,401.60)	66.28	13,490.93	1.7833%	1.6200%	1	n/a
GENERAL CAPITAL REPLACEMENT 70	Depository	3,391,896.15	(855,071.08)	10,563.16	2,547,388.23	1.7833%	1.6200%	1	n/a
CRIME CONTROL DISTRICT 40	Depository	567,313.17	9,574.63	2,286.21	579,174.01	1.7833%	1.6200%	1	n/a
PEG FEE 42	Depository	98,243.11	4,168.12	399.52	102,810.75	1.7833%	1.6200%	1	n/a
MISCELLANEOUS SPECIAL REVENUE FUNDS	Depository	2,357.21	-	9.39	2,366.60	1.7833%	1.6200%	1	n/a

Total - Depository Accounts


\$ 5,930,905.93 \$ (1,487,068.10) \$ 19,618.91 \$ 4,463,456.74

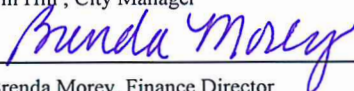
All Funds - Investments and Depository Accounts

\$ 9,084,952.54 \$ (1,492,455.22) \$ 37,487.64 \$ 7,629,984.96

****The amounts reflected hereon are the financial institution balance and will not reflect outstanding checks that have not been presented for payment or deposits in transit at September 30, 2019.****

We certify that City Funds are maintained in compliance with the City's Investment policy strategies and the relevant provisions of the Public Funds Investment Act (Chapter 2256 of the Texas Government Code)


 Bill Hill, City Manager


 Brenda Morey, Finance Director

1/27/2020

City of Shavano Park, Texas
Annual Investment Report
October 1, 2018 to September 30, 2019

	Portfolio Type	Beginning 10/1/2018	Total Deposits / (Withdrawals)	Interest	Ending 9/30/2019	Annualized Rate for the Period	Rate at 9/30/2019	Days To Maturity	Maturity Date
GENERAL FUND 10									
TexStar	Pool	\$ 1,958,143.96	\$ -	\$ 45,704.21	\$ 2,003,848.17	2.3100%	2.1054%	1	n/a
TexPool	Pool	102,317.39	-	2,392.97	104,710.36	2.3146%	2.1371%	1	n/a
Security Service Credit Union	CD	126,609.10	(1,985.10)	2,951.61	127,575.61	2.3375%	2.7200%	177	3/25/2020
United Federal Credit Union	CD	125,071.83	(1,612.17)	2,050.30	125,509.96	1.6575%	2.4000%	602	5/24/2021
Crocket Nation Bank	CD	248,000.00	(251,120.38)	3,120.38	(0.00)	0.4750%	0.0000%	n/a	n/a
Generations Credit Union	CD	251,016.64	(5,387.12)	4,806.51	250,436.03	1.8926%	1.9100%	318	8/13/2020

Total - General Fund **\$ 2,811,158.92** **\$ (260,104.77)** **\$ 61,025.98** **\$ 2,612,080.13**

WATER FUND 20									
TexStar	Pool	\$ 116,320.98	\$ -	\$ 2,715.08	\$ 119,036.06	2.3100%	2.1054%	1	n/a
Tex Pool	Pool	366.96	-	7.45	374.41	2.3146%	2.1371%	1	n/a
Security Service Credit Union	CD	126,609.10	(1,985.10)	2,951.61	127,575.61	2.3375%	2.7200%	177	3/25/20
United Federal Credit Union	CD	125,071.83	(1,612.17)	2,050.30	125,509.96	1.6575%	2.4000%	602	5/24/21

Total - Water Fund **\$ 368,368.87** **\$ (3,597.27)** **\$ 7,724.44** **\$ 372,496.04**

DEBT SERVICE FUND 30									
TexStar	Pool	\$ 75,587.13	\$ -	\$ 1,764.22	\$ 77,351.35	2.3100%	2.1054%	1	n/a
TexPool	Pool	102,210.11	-	2,390.59	104,600.70	2.3146%	2.1371%	1	n/a

Total - Debt Service Fund **\$ 177,797.24** **\$ -** **\$ 4,154.81** **\$ 181,952.05**

GENERAL FUND 10	Depository	\$ 711,298.28	\$ 9,263.87	\$ 23,398.37	\$ 743,960.52	1.9342%	1.6200%	1	n/a
WATER FUND 20	Depository	540,322.55	(74,296.44)	8,239.59	474,265.70	1.9342%	1.6200%	1	n/a
DEBT SERVICE FUND 30	Depository	40,058.46	(27,114.48)	546.95	13,490.93	1.9342%	1.6200%	1	n/a
GENERAL CAPITAL REPLACEMENT 70	Depository	3,643,269.57	(1,153,919.24)	58,037.90	2,547,388.23	1.9342%	1.6200%	1	n/a
CRIME CONTROL DISTRICT 40	Depository	536,501.24	33,100.03	9,572.74	579,174.01	1.9342%	1.6200%	1	n/a
PEG FEE 42	Depository	85,564.06	15,620.20	1,626.49	102,810.75	1.9342%	1.6200%	1	n/a
MISCELANEOUS SPECIAL REVENUE	Depository	2,325.73	-	40.87	2,366.60	1.9342%	1.6200%	1	n/a

Total - Depository Funds **\$ 5,559,339.89** **\$ (1,197,346.06)** **\$ 101,462.91** **\$ 4,463,456.74**

Grand Total of All Funds **\$ 8,916,664.92** **\$ (1,461,048.10)** **\$ 174,368.14** **\$ 7,629,984.96**

Tri-Party Collateral Agreement
BNY Mellon as Tri-Party Custodian
Price Report for 30 Sep 2019

FTSH22 - CITY OF SHAVANO PARK/FRS

Par Amount Cpn Rate	Description Currency	Source Account Exchange Rate	Account Mdy	S&P	Fitch	Security Code	Price Maturity	Market Value (USD) Type	Mkt Value + Intr (USD) Issuer	Collateral Value (USD) Depository	Accr Int Factor Accrued Interest	Price Factor Margin
3,724.00 4.00000	WALL TEX INDPT SCH DIST USD	1.0000000000	SCH DIST 8II	ULTD Aaa		932090FT5	108.118000 15-Feb-2041	4,026.31 MUBD	4,044.93 01COZ4	3,677.21 DTC	0.005000 18.62	1.000000 367.72
115,000.00 5.00000	TEXAS ST USD	1.0000000000	GO BDS 8II	Aaa AAA	AAA	882723RR2	114.094000 01-Apr-2044	131,208.10 MUBD	134,067.13 01W20P	121,879.21 DTC	0.024861 2,859.03	1.000000 12,187.92
25,000.00 5.00000	TEXAS ST USD	1.0000000000	HWY IMPT GO 8II	Aaa AAA	AAA	882723P52	119.945000 01-Apr-2034	29,986.25 MUBD	30,607.78 01W20P	27,825.25 DTC	0.024861 621.53	1.000000 2,782.53
13,060.00 5.00000	TEXAS ST USD	1.0000000000	GO MOBILITY 8II	Aaa AAA	AAA	8827236V6	124.079000 01-Oct-2033	16,204.72 MUBD	16,529.40 01W20P	15,026.73 DTC	0.024861 324.69	1.000000 1,502.67
30,000.00 5.00000	TEXAS ST USD	1.0000000000	GO BDS 8II	Aaa AAA	AAA	8827234T3	119.673000 01-Apr-2035	35,901.90 MUBD	36,647.73 01W20P	33,316.12 DTC	0.024861 745.83	1.000000 3,331.61
3,565,000.00 5.00000	TEXAS ST USD	1.0000000000	GO BDS 8II	Aaa AAA	AAA	8827234P1	120.782000 01-Apr-2031	4,305,878.30 MUBD	4,394,508.16 01W20P	3,995,007.42 DTC	0.024861 88,629.86	1.000000 399,500.74
6,554.00 4.00000	SEALY TEX INDPT SCH DIST USD	1.0000000000	SCH DIST 8II	ULTD Aaa	AAA	812149PW6	109.519000 15-Feb-2041	7,177.88 MUBD	7,210.65 01COET	6,555.13 DTC	0.005000 32.77	1.000000 655.51
13,088.00 4.00000	SAN ANTONIO TEX INDPT SCH DIST USD	1.0000000000	SCH DIST 8II	Aaa	AAA	796269WZ7	111.312000 15-Aug-2041	14,568.51 MUBD	14,633.95 01COBY	13,303.60 DTC	0.005000 65.44	1.000000 1,330.36
25,000.00 3.00000	SAN ANTONIO TEX ELEC & GAS REV USD	1.0000000000	8II	Aa1	AA	7962535W8	105.771000 01-Feb-2031	26,442.75 MUBD	26,565.67 02V8X7	24,150.61 DTC	0.004917 122.92	1.000000 2,415.06
17,069.00 3.25000	PECOS BARSTOW TOYAH TEX INDPT USD	1.0000000000	8II	AAA		705227FC5	108.515000 15-Feb-2031	18,522.43 MUBD	18,591.77 01CNWQ	16,901.61 DTC	0.004063 69.34	1.000000 1,690.16
5,296.00 5.00000	NEW CANEY TEX INDPT SCH DIST USD	1.0000000000	SCH DIST 8II	ULTD Aaa	AAA	643154DA2	119.724000 15-Feb-2042	6,340.58 MUBD	6,373.68 01CNKH	5,794.26 DTC	0.006250 33.10	1.000000 579.43
6,861.00 4.00000	LIBERTY EYLAU TEX INDPT SCH DI USD	1.0000000000	SCH DI 8II	ULTD AAA		530468GC5	109.519000 15-Feb-2041	7,514.10 MUBD	7,548.40 01CMZ2	6,862.19 DTC	0.005000 34.30	1.000000 686.22
10,703.00 5.00000	KLEIN TEX INDPT SCH DIST USD	1.0000000000	SCH DIST 8II	ULTD Aaa	AAA	498531KK7	118.965000 01-Aug-2041	12,732.82 MUBD	12,820.53 01CMPT	11,655.03 DTC	0.008194 87.71	1.000000 1,165.50
65,000.00 5.00000	KATY TEX INDPT SCH DIST USD	1.0000000000	SCH DIST 8II	REF BDS Aaa	AAA	486063VK3	124.611000 15-Feb-2028	80,997.15 MUBD	81,403.40 01CMM2	74,003.09 DTC	0.006250 406.25	1.000000 7,400.31
17,072.00 3.00000	HUMBLE TEX INDPT SCH DIST USD	1.0000000000	SCH DIST 8II	ULTD Aaa	AAA	445047EW9	105.697000 15-Feb-2031	18,044.59 MUBD	18,108.61 01CMFA	16,462.37 DTC	0.003750 64.02	1.000000 1,646.24
8,139.00 4.00000	HAYS TEX CONS INDPT SCH DIST USD	1.0000000000	SCH DIST 8II	ULTD AAA	AAA	421110X93	111.619000 15-Aug-2036	9,084.67 MUBD	9,125.37 01CM70	8,295.79 DTC	0.005000 40.70	1.000000 829.58
23,160.00 5.00000	FLORIDA ST BRD ED PUB ED USD	1.0000000000	CAP 8II	Aaa AAA	AAA	34153P2N7	102.446000 01-Jun-2020	23,726.49 MUBD	24,109.28 02LP79	21,917.52 DTC	0.016528 382.78	1.000000 2,191.75
20.00 4.00000	CONROE TEX INDPT SCH DIST USD	1.0000000000	SCH DIST 8II	ULTD Aaa	AAA	208418B93	109.519000 15-Feb-2041	21.90 MUBD	22.00 01CKMB	20.00 DTC	0.005000 0.10	1.000000 2.00
8,592.00 5.00000	ALDINE TEX INDPT SCH DIST USD	1.0000000000	SCH DIST 8II	ULTD Aaa	AAA	014393XR8	119.875000 15-Feb-2042	10,299.66 MUBD	10,353.36 01CJLG	9,412.15 DTC	0.006250 53.70	1.000000 941.21
29,612.00 5.00000	ALDINE TEX INDPT SCH DIST USD	1.0000000000	SCH DIST 8II	ULTD Aaa	AAA	014393VY5	115.699000 15-Feb-2041	34,260.79 MUBD	34,445.86 01CJLG	31,314.42 DTC	0.006250 185.08	1.000000 3,131.44

Tri-Party Collateral Agreement
BNY Mellon as Tri-Party Custodian
Price Report for 30 Sep 2019

FTSH22 - CITY OF SHAVANO PARK/FRS

Par Amount Cpn Rate	Description Currency	Source Account Exchange Rate	Account Mdy	S&P	Fitch	Security Code	Price Maturity	Market Value (USD) Type	Mkt Value + Intr (USD) Issuer	Collateral Value (USD) Depository	Collateral Value (USD) Accrued Interest	Accr Int Factor Margin	Price Factor Margin %
Total													
3,987,950.00								4,792,939.91	4,887,717.67	4,443,379.70	94,777.76	444,337.97	

Account: FTSH22 Account Name: CITY OF SHAVANO PARK/FRS

Start Date: 01-Mar-2018 End Date: 30-Sep-2021
 Repo Repricing Rate: 0.0000% Deal Currency: USD
 Deal Amount: 4,443,379.66 Unwind Amount: 4,443,379.66
 Deal Value -> Today: 4,443,379.66 -> Next Business Day: 4,443,379.66
 Listed Positions: 20 Listed Securities Par 3,987,950.00

1)	Listed Securities Market Value	:	4,792,939.91
2)	+ Listed Securities Accrued Interest	:	94,777.76
3)	= Listed Securities Total Value	:	4,887,717.67
4)	+ Cash Total Pledged	:	0.00
5)	+ Unlisted, Margined Securities Value	:	0.00
6)	- Listed Securities Margin Amount	:	444,337.97
7)	- Cash Collateral Margin Amount	:	0.00
8)	= Total Securities + Cash Coll Value	:	4,443,379.70
9)	= Total Required Collateral Value	:	4,443,379.66

**Tri-Party Collateral Agreement
BNY Mellon as Tri-Party Custodian
Price Report for 30 Sep 2019**

Grand Totals : Number of Accounts:	1		
Deal Amount:	4,443,379.66	Unwind Amount:	4,443,379.66
Deal Value -> Today:	4,443,379.66	-> Next Business Day:	4,443,379.66
Listed Positions:	20	Listed Securities Par Value:	3,987,950.00

1)	Listed Securities Market Value	:	4,792,939.91
2)	+ Listed Securities Accrued Interest	:	94,777.76
3)	= Listed Securities Total Value	:	4,887,717.67
4)	+ Cash Total Pledged	:	0.00
5)	+ Unlisted, Margined Securities Value	:	0.00
6)	- Listed Securities Margin Amount	:	444,337.97
7)	- Cash Collateral Margin Amount	:	0.00
8)	= Total Securities + Cash Coll Value	:	4,443,379.70
9)	= Total Required Collateral Value	:	4,443,379.66

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With respect to certain newly issued financial assets, if vendors do not provide prices, such financial assets will be valued at par or the new issue price for up to three business days. Thereafter, such financial assets will be valued at zero.

With respect to certain financial assets other than new issues, vendors may not provide prices and may not update prices previously provided on a regular basis. If vendors do not provide prices or update previously reported prices within three business days, such financial assets will be valued at zero, unless other arrangements are agreed in writing.

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CITY OF SHAVANO PARK

CASH & INVESTMENT BALANCES BY FUND (fund number) September 30, 2019

General Fund (10)	\$	2,633,831
Water Fund (20)		332,880
Water Capital Replacement Fund (72)		534,070
Debt Service Fund (30)		195,469
Crime Control District Fund (40)		578,921
PEG Funds (42)		102,811
Oak Wilt Fund (45)		96,477
Street Maintenance Fund (48)		447,807
Court Security/Technology (50)		56,257
Child Safety Fund (52)		4,595
LEOSE Fund (53)		103
GF Capital Replacement Fund (70)		2,547,388
Pet Documentation and Rescue Fund (75)		2,367
Total Cash & Investments *	\$	7,532,976

* Total cash and investments includes all amounts per the general ledger, not balances at bank. Example reconciling items includes deposits in transit and outstanding checks, not yet presented for payment.