

SUPPLEMENTAL NOTICE OF MEETING BY LIVESTREAM / TELEPHONE CONFERENCE:

In accordance with Order of the Office of the Governor issued March 16th, 2020, the governor has suspended various provisions of the Open Meetings Act pursuant to his state disaster authority, which now authorize the participation of a meeting by live-video stream or telephone. The City of Shavano Park will conduct the Regular Meeting on Monday, March 23, 2020 immediately following the City of Shavano Park Crime Control and Prevention Meeting scheduled at 6:30 p.m. at 900 Saddletree Court, Shavano Park Council Chambers in part by Livestream / telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) and slow down the spread of the Coronavirus (COVID-19).

Telephone Participation. The public toll-free dial-in number to participate in the telephonic meeting is 1-866-899-4679 and requires access code 492-574-237.

Livestream Participation. The livestream available via the GoToMeeting website from your computer, tablet or smartphone at: <https://global.gotomeeting.com/join/492574237> or you may also download the GoToMeeting app from Google Play or the Apple App Store. Follow GoToMeeting’s instructions to download and install the app.

The Livestream / telephone conference will be available to join at 6:15 pm (15 minutes prior to the meeting).

The public will be permitted to offer comments telephonically as provided by the agenda during Citizen’s to be Heard. Citizens who want to speak during this period, should sign up to speak prior to the beginning of the meeting by stating their intent and providing Name, Address, and Topic to be addressed. Follow the guidelines under agenda item 3.

The meeting agenda and agenda packet are posted online at www.shavanopark.org.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

1. CALL MEETING TO ORDER

PRESENT:

Alderman Colemere

Alderman Kautz

Mayor Pro Tem Ross

Alderman Heintzelman

Alderman Powers

Mayor Werner

ABSENT:

2. PLEDGE OF ALLEGIANCE AND INVOCATION

City Manager Hill led the Pledge of Allegiance to the Flag. Alderman Heintzelman led the Invocation.

3. CITIZENS TO BE HEARD

No one signed up address City Council.

4. CITY COUNCIL COMMENTS

City Council thanked staff for ensuring communications during this pandemic.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Annual April City Manager Performance and Salary Review (Mayor Werner)

Mayor Werner discussed the process to prepare the Annual April City Manager Performance and Salary Review.

6. REGULAR AGENDA ITEMS

6.1. Discussion /Action - Coronavirus Update and Considerations - City Manager

City Manager Hill presented an updated on the Coronavirus. Mayor Werner signed a Declaration of a Local State of Disaster and Public Health Emergency pursuant to Chapter 418 of the Texas Government Code, the Texas Disaster Act of 1975 as the presiding officer of the City of Shavano Park City Council.

6.2. Discussion /Action - Ordinance O-2020-006 amending the FY 2019-20 Budget to adjust revenues, expenditures and utilization of fund balance to include resourcing the pavilion, playscapes, walking trail, equipment upgrades and other items within the General Fund, Water Utility Fund, Crime Control and Prevention District Fund, Capital Improvement/Replacement Fund and Water Utility Capital Replacement Fund (first reading) - City Manager / Finance Director

Mayor Pro Tem Ross made a motion to approve Ordinance O-2020-006 amending the FY 2019-20 Budget to adjust revenues, expenditures and utilization of fund balance to include resourcing the pavilion, playscapes, walking trail, equipment upgrades and other items within the General Fund, Water Utility Fund, Crime Control and Prevention District Fund, Capital Improvement/Replacement Fund and Water Utility Capital Replacement Fund utilizing \$275k

from the General Fund Reserves and \$275k from the Capital Improvement Reserves (first reading).

Alderman Kautz seconded the motion.

The motion to approve to approve Ordinance O-2020-006 amending the FY 2019-20 Budget to adjust revenues, expenditures and utilization of fund balance to include resourcing the pavilion, playscapes, walking trail, equipment upgrades and other items within the General Fund, Water Utility Fund, Crime Control and Prevention District Fund, Capital Improvement/Replacement Fund and Water Utility Capital Replacement Fund (first reading) utilizing \$275k from the General Fund Reserves and \$275k from the Capital Improvement Reserves. passed the following vote:

AYES: 3; NAYES: 2 (Alderman Powers /Colemere)

6.3. Discussion /Action - Resolution R-2020-008 Neighborhood Watch adopting the National Neighborhood Watch Program as a city sponsored / managed program. Appoint management of the program to the Police Department with the Police Chief designated as the POC - Chief Lacy

Alderman Colemere made a motion to approve Resolution R-2020-008 Neighborhood Watch adopting the National Neighborhood Watch Program as a city sponsored / managed program. Appoint management of the program to the Police Department with the Police Chief designated as the POC.

Alderman Kautz seconded the motion.

The motion to approve Resolution R-2020-008 Neighborhood Watch adopting the National Neighborhood Watch Program as a city sponsored / managed program. Appoint management of the program to the Police Department with the Police Chief designated as the POC carried with a unanimous vote.

6.4. Discussion / action - Reschedule the Regular City Council Meeting scheduled for May 25, 2020 - City Manager

Mayor Pro Tem Ross made a motion to reschedule the Regular City Council Meeting scheduled for May 25, 2020 to May 18, 2020.

Alderman Heintzelman seconded the motion.

The motion to reschedule the Regular City Council Meeting scheduled for May 25, 2020 to May 18, 2020 carried with a unanimous vote.

6.5. Discussion / Action - Resolution R-2020-009 authorizing the application for the SIB loan supporting the relocation of water lines along NW Military Highway during the NW Military Highway improvement project - City Manager

Mayor Pro Tem made a motion to approve Resolution R-2020-009 authorizing the application for the SIB loan supporting the relocation of water lines along NW Military Highway during the NW Military Highway improvement project.

Alderman Kautz seconded the motion.

The motion to approve Resolution R-2020-009 authorizing the application for the SIB loan supporting the relocation of water lines along NW Military Highway during the NW Military Highway improvement project carried with a unanimous vote.

6.6. Discussion - Resolution R-2020-005 Revisions to Employee Handbook

City Manager discussed the revisions to the Employee Handbook and that staff will present at the April Meeting.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Minutes, February 24, 2019

8.2. Accept - Planning & Zoning Commission Meeting Minutes, February 5, 2019

Mayor Pro Tem Ross made a motion to approve Consent Agenda items 8.1 - 8.2 as presented.

Alderman Heintzelman seconded the motion.

The motion to approve Consent Agenda items 8.1 – 8.2 as presented carried with a unanimous vote.

9. ADJOURNMENT

Mayor Pro Tem Ross made a motion to adjourn the meeting.

Alderman Kautz seconded the motion.

The meeting adjourned at 7:49 p.m.

Robert Werner
Mayor

Zina Tedford
City Secretary