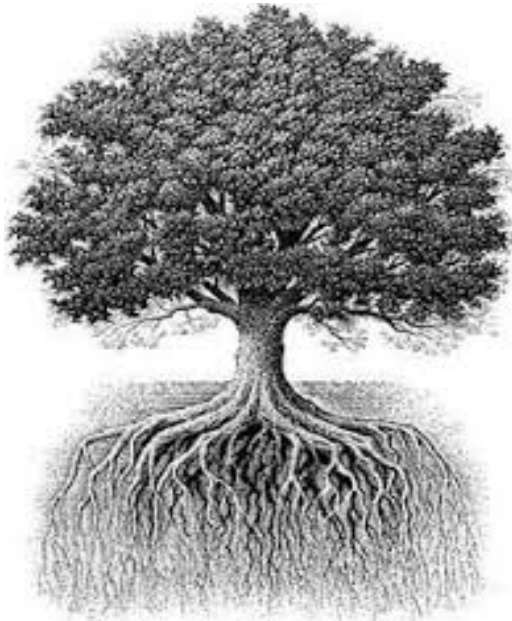


THE CITY OF SHAVANO PARK

OAK TREE TRIMMING GUIDELINES

In order to prevent the spread of oak-wilt disease all commercial tree trimming contractors in the City of Shavano Park are required to register with MyGovernmentOnline.org. The annual contractor registration fee is \$50.00 and the registration forms are available at www.MyGovernmentOnline.org – 1-866-957-3764. If a contractor is the one trimming the oak trees, they are responsible for pulling a commercial tree trimming permit.



Both contractors, and residents alike are required to purchase tree trimming permits prior to trimming any species of oak trees during the designated tree trimming seasons.

The cost of a residential tree trimming permit is \$35.00, and is valid from the date of issuance for a period of one (1) year (365 days). Residential tree trimming permits are available at MyGovernmentOnline.org and may also be purchased at City Hall.

The cost of a Commercial tree trimming permit is \$35.00, and is valid for a period of (14) days from the date of issuance. Permits are only available through www.MyGovernmentOnline.org.

Both commercial businesses and residents may only trim trees during the designated tree trimming season as indicated below.

- **THE WINTER TREE TRIMMING SEASON BEGINS ON DECEMBER 1ST THROUGH JANUARY 31ST.**
- **THE SUMMER TREE TRIMMING SEASON BEGINS ON JULY 1ST THROUGH SEPTEMBER 30TH.**

OAK TREE TRIMMING REQUIREMENTS:

**ALL EQUIPMENT USED FOR TRIMMING MUST BE PROPERLY DISINFECTED, I.E. LYSOL
ALL WOUNDS SHALL BE PAINTED IMMEDIATELY, BUT NO LATER THAN ½ HOUR AFTER MAKING
THE CUTS (does not have to be a tar-based paint – can be a regular can of black spray paint).**

**BOTH COMMERCIAL CONTRACTORS AND RESIDENTS ARE RESPONSIBLE FOR REMOVING ALL
DEBRIS FROM THE SITE WITHIN 48 HOURS AFTER CUTTING.**

Please remember, if you are doing your own tree trimming – any trees that hang over the streets should be trimmed up at least 14' feet from the street. All shrubbery should be trimmed back at least 3' feet from the curb in order to keep the fire hydrants accessible in the event of a fire. Those who live on corner lots, please trim anything shrubbery that limits a driver's vision when pulling out into another street. Emergency vehicles and buses are particularly vulnerable in this area and we need to be careful with the children who ride these buses.

If you have any additional questions, please contact the Permit Office at 210- 493-3478, or email to: permitclerk@shavanopark.org.

Thank you for your cooperation in maintaining the natural beauty and trees of
The City of Shavano Park and helping us to maintain our **Tree City USA** recognition!