

1. **Call to order**

Chairman Janssen called the meeting to order at 6:30 p.m.

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|-------------------|---------------|
| PRESENT:          | ABSENT:       |
| Konrad Kuykendall | Jason Linahan |
| Carlos Ortiz      |               |
| Albert Aleman     |               |
| William Stipek    |               |
| Carla Laws        |               |
| Kerry Dike        |               |
| Bill Simmons      |               |
| Michael Janssen   |               |

2. **Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion made by Commissioner Ortiz and a second made by Commissioner Laws, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. **Citizens to be heard**

Citizens Pierce, Hass-Dreher, Willing, Ryckman and Kusch addressed concerns regarding the Cliffside trail head, parking and safety concerns.

4. **Consent Agenda:**

**A. Approval - Planning & Zoning Commission minutes, May 8, 2019**

Upon a motion made by Commissioner Aleman and a second made by Commissioner Stipek, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the Planning & Zoning Commission May 8, 2019 minutes as presented. The motion carried.

5. **Public Hearing – The Planning & Zoning Commission shall conduct a public hearing to receive testimony and comments from members of the public for potential improvements and conditions for access to the Salado Creek Greenway from Cliffside Drive as directed by City Council – City Manager Hill.**

Public hearing opened at 6:45 p.m.

City Manager Hill presented an overview of the potential improvements and conditions for access to the Salado Creek Greenway from Cliffside Drive as directed by City Council.

A numbers of residents addressed their concerns and regarding the trail head to include parking, increase in traffic to the area, safety, and to have the city closely monitor these concerns.

Public hearing closed 7:04 p.m.

6. **Discussion / action – Proposed improvements and conditions for access to the Salado Creek Greenway from Cliffside Drive as directed by City Council– City Manager Hill.**

Upon a motion made by Commissioner Kuykendall and a second made by Commissioner Simmons, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to recommend the proposed improvements and conditions as outlined for access to the Salado Creek Greenway from Cliffside Drive to City Council. The motion carried.

7. **Public Hearing – The Planning & Zoning Commission shall conduct a public hearing to receive testimony and comments from members of the public regarding proposed amendments to Sec. 36-39 regarding covered parking regulations in O-1, B-1, and B-2 zoning districts – City Manager Hill.**

Public hearing opened at 7:27 p.m.

City Manager Hill presented an overview of the proposed amendments to Sec. 36-39 regarding covered parking regulations in O-1, B-1, and B-2 zoning districts.

Public hearing closed at 7:40 p.m.

8. **Discussion / action – Proposed amendments to Sec. 36-39 and Sec. 36-132 regarding covered parking regulations in O-1, B-1, and B-2 zoning districts – City Manager Hill.**

Upon a motion made by Commissioner Laws and a second made by Commissioner Dike, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve proposed amendments to Sec. 36-39 and Sec. 36-132 regarding covered parking regulations in O-1, B-1, and B-2 zoning districts. The motion carried.

9. **Discussion / action – Possible rescheduling of the July 3, 2019 Planning & Zoning Commission meeting to July 10, 2019 – Commissioner Janssen.**

Upon a motion made by Commissioner Dike and a second made by Commissioner Kuykendall, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to reschedule the July 3, 2019 Planning & Zoning Commission meeting to July 10, 2019. The motion carried.

10. **Report / update – City Council items considered at previous City Council meetings and discussion concerning the same - City Manager Hill.**

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

11. **Chairman Announcements:**

- A. Advise members to contact City staff to add new or old agenda items.
- B. Remind members concerning the August 30, 2019 Boards / Commissions application deadline.
- C. Advise members of pending agenda items, as follows:
  - i. July 2019 – Planning for potential trail head / restricted access to Salado Creek on Cliffside Drive.
  - ii. August, 2019 – Remind members concerning the August 30, 2019 Boards / Commissions application deadline.

- iii. August, 2019 – Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussion concerning the same.
- iv. September, 2019 – Consider proposed changes to Sec. 24 of the City of Shavano Park Code of Ordinances regarding signs.
- v. October, 2019 – Welcome to new commissioners and thank you departing members.
- vi. October, 2019 – Nomination and appointment of Chairman.
- vii. October, 2019 – Nomination and appointment of Vice-chairman.
- viii. February, 2020 – Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussion concerning the same.

**12. Adjournment**

Upon a motion made by Commissioner Dike and a second made by Commissioner Simmons, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to adjourn the meeting. The meeting adjourned at 7:51 p.m.

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MICHAEL JANSSEN  
Chairman

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ZINA TEDFORD  
City Secretary