

1. **Call to order**

Chairman Janssen called the meeting to order at 6:30 p.m.

PRESENT:	ABSENT:
Konrad Kuykendall	Bill Simmons
Kerry Dike	
Carlos Ortiz	
Albert Aleman	
Shawn Fitzpatrick	
Carla Laws	
Jason Linahan	
Michael Janssen	

2. **Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion made by Commissioner Ortiz and a second made by Commissioner Laws the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. **Citizens to be heard**

Citizen Fanning addressed the Planning & Zoning Commission regarding edits to the proposed 2018 Town Plan.

4. **Consent Agenda:**

A. Approval – Planning & Zoning Commission minutes, April 4, 2018

Upon a motion made by Commissioner Aleman and a second made by Commissioner Fitzpatrick, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the Planning & Zoning Commission April 4, 2018 minutes as presented. The motion carried.

5. **Discussion – Review of the final survey results relating to the update of the City’s 2010 Town Plan regarding improvements to NW Military Highway – Assistant to City Manager Leeth.**

Assistant to the City Manager Leeth updated the Planning & Zoning Commission with the review of the final survey results relating to the update of the City’s 2010 Town Plan regarding improvements to NW Military Highway. The NW Military Highway Survey was open to the public from November 16, 2017 to February 14, 2018. The survey received 119 total responses. When last reviewed by the Planning & Zoning Commission at the December 6, 2017 meeting, there were a total of 114 responses. There were no notable changes with only five additional responses

6. **Discussion – Review proposed changes and updates to the City’s 2010 Town Plan regarding improvements to NW Military Highway – City Manager Hill.**

The Planning & Zoning Commission reviewed proposed changes and updates to the City’s 2010 Town Plan regarding improvements to NW Military Highway.

7. **Discussion – Review proposed changes and updates to the City’s 2010 Town Plan regarding the introduction, vision and strategic goals, hike and bike trails and sidewalks, residential and commercial development, and flooding and drainage – City Manager Hill.**

The Planning & Zoning Commission reviewed the proposed changes and updates to the City’s Town Plan regarding the introduction, vision and strategic goals, hike and bike trails and sidewalks, residential and commercial development, and flooding and drainage.

8. **Report / update – City Council items considered at previous City Council meetings and discussion concerning the same – City Manager Hill.**

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

9. **Chairman Announcements:**

- A. Advise members to contact City staff to add new or old agenda items.
- B. Advise members of pending agenda items, as follows:
 - i. June – Discussion regarding possible updates and amendments to the City’s 2010 Town Plan regarding the municipal tract.
 - ii. July – Discussion / action regarding possible updates and amendments to the City’s 2010 Town Plan.
 - iii. July – Remind members concerning September 1, 2018 Boards / Commissions application deadline for the Planning & Zoning Commission.
 - iv. August – Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussion concerning the same.
 - v. August – Remind members concerning September 1, 2018 Boards / Commissions application deadline for the Planning & Zoning Commission.
 - vi. February, 2019 – Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussion concerning the same.

10. **Adjournment**

Upon a motion made by Commissioner Laws and a second made by Commissioner Dike, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to adjourn the meeting. The meeting adjourned at approximately 7:35 p.m.

MICHAEL JANSSEN
Chairman

ZINA TEDFORD
City Secretary