

1. **Call to order**

Chairman Janssen called the meeting to order at 6:30 p.m.

PRESENT:

ABSENT:

Konrad Kuykendall

Bill Simmons

Kerry Dike

Carlos Ortiz

Albert Aleman

Jason Linahan

Shawn Fitzpatrick (arrived 6:40 p.m.)

Carla Laws

Michael Janssen

2. **Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion made by Commissioner Laws and a second made by Commissioner Simmons the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. **Citizens to be heard**

No one signed up to address the Planning & Zoning Commission at this time.

4. **Consent Agenda:**

A. Approval – Planning & Zoning Commission minutes, March 7, 2018

Upon a motion made by Commissioner Aleman and a second made by Commissioner Ortiz, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the Planning & Zoning Commission March 7, 2018 minutes as presented. The motion carried.

5. **Public Hearing – Receive testimony and written evidence from City of Shavano Park residents and property owners on proposed changes to the City’s ordinances regarding minimum allowable sizing of parking spaces in non-residential zoning districts and allowing compact parking spaces in Planned Unit Developments (PUD).**

Public Hearing opened at 6:32 p.m.

Assistant to the City Manager Leeth presented an overview of the proposed changes to the City’s ordinances regarding minimum allowable sizing of parking spaces in non-residential zoning districts and allowing compact parking spaces in Planned Unit Developments (PUD).

Public hearing closed at 6:35 p.m.

6. **Discussion / Action – Proposed amendments to the City’s ordinances regarding minimum allowable sizing of parking spaces in non-residential zoning districts and allowing compact parking spaces in Planned Unit Developments (PUD) – Assistant to City Manager Leeth.**

Upon a motion made by Commissioner Kuykendall and a second made by Commissioner Linahan, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the proposed amendments to Sec. 36-1 changing the definition of parking space and adding a definition for compact parking space and adding a definition for compact parking space to Sec.

3-19. The motion carried.

7. **Discussion – Review of the final survey results relating to the update of the City’s 2010 Town Plan regarding Sidewalks and Commercial and Residential Development – Assistant to City Manager Leeth.**

Assistant to the City Manager Leeth presented an overview of the final survey results relating to the update of the City’s 2010 Town Plan regarding Sidewalks and Commercial and Residential Development.

8. **Discussion / action – Proposed changes and updates to the City’s 2010 Town Plan regarding Sidewalks, Commercial and Residential Development, and Drainage – City Manager Hill.**

City Manager Hill presented the proposed changes and updates to the City’s 2010 Town Plan regarding Sidewalks, Commercial and Residential Development, and Drainage. Chairman Janssen informed the Planning & Zoning Commission that there would no action taken on item tonight. He encouraged the members to review the proposed changes and submit suggestions to the City Manager.

9. **Report / update – City Council items considered at previous City Council meetings and discussion concerning the same – City Manager Hill.**

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

10. **Chairman Announcements:**

A. Advise members to contact City staff to add new or old agenda items.

B. Advise members of pending agenda items, as follows:

i. May – Discussion / action regarding possible updates and amendments to the City’s 2010 Town Plan.

ii. June – Discussion / action regarding possible updates and amendments to the City’s 2010 Town Plan.

iii. July – Remind members concerning September 1, 2018 Boards / Commissions application deadline for the Planning & Zoning Commission.

iv. August – Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussion concerning the same.

v. August – Remind members concerning September 1, 2018 Boards / Commissions application deadline for the Planning & Zoning Commission.

- vi. February, 2019 – Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussion concerning the same.

11. Adjournment

Upon a motion made by Commissioner Dike and a second made by Commissioner Kuyendall, the Planning and Zoning Commission voted eight (8) for and none (0) opposed to adjourn the meeting. The meeting adjourned at 7:41 p.m.

MICHAEL JANSSEN
Chairman

ZINA TEDFORD
City Secretary